

Board of Education Regular Meeting  
Monday, November 12, 2018 7:30 PM  
Board Room  
P.O. Box 8400  
Ravenna, NE 68869-8400

1. Negotiations with REA @ 7:30 PM (Executive Session)-Members of Public-Please note the meeting will start at 7:30 PM with a closed session. Regular Meeting will commence at 8:00 PM
2. Call to Order and Roll Call - Open Meeting Law
3. Excuse Absent Board Members
4. The Pledge of Allegiance
5. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow: Family-Community-School
6. Approval of Agenda
7. Financial Report
8. Consent Agenda
  1. Discuss, consider, and take all necessary action to minutes
  2. Discuss, consider, and take all necessary action to bills
9. Request to Address the Board and Correspondence
10. Blue Jay Celebration of Success-Mrs. Barb Ellis
11. ABC Bluejay Staff Member of the Month-Mrs. Haley Gaden
12. Information and Action Items
  1. Discuss, consider, and take all action necessary to "Corporate Authorization Resolution"
  2. Discuss, consider, and take all action necessary to Interlocal Agreement with Pleasanton Public Schools for the delivery of Ag Science Classes

3. Discuss, consider, and take all action necessary to the purchase of a replacement high jump pit and standards from the Depreciation Fund
4. Discuss, consider, and take all action necessary to bus purchase through NDEQ Grant from the Depreciation Fund
5. Discuss, consider, and take all action necessary to the 2018 Annual Financial Audit by Dana F. Cole

13. Discussion Items

1. Discuss, consider, and take all action necessary to engineering services in conjunction with Phase 3 of Elementary HVAC Project & 20 Ton Condenser Replacement
2. Discuss, consider, and take all action necessary to negotiations with the REA @ 7:30 PM (Executive Session)
  1. Discuss, consider, and take all action necessary to the superintendent's evaluation and contract

14. Elementary Principal's Report & Annual Multi-Cultural Education Report

15. Secondary Principal's Report & Annual Multi-Education Report

16. Superintendent's Report (Possible Executive Session for a Portion of the Report)

17. Board Report

18. Positive Comments

19. Adjournment

## **4013 Grievance Procedure**

**Definition of Grievance.** A grievance is an allegation by an employee or group of employees that there has been a violation of a provision of the negotiated agreement or a policy of the board of education.

**Procedural Steps.** The procedure for handling grievances is as set forth below.

**Step 1 - Oral Notice to Principal.** The grievant shall initiate the grievance by presenting it to his or her principal or immediate supervisor within seven (7) days from the date that the grievant knew or should have known of the incident giving rise to the grievance.

**Step 2 - Written Grievance to the Principal.** If the grievance is not resolved to the satisfaction of the grievant within five (5) days of the meeting with the principal, the grievant representative may present the grievance in writing to the principal.

The principal shall schedule a meeting within three (3) days of receipt of the written grievance to discuss the elements of the grievance. The principal shall submit his or her determination in writing to the grievant within five (5) days of the meeting.

**Step 3 - Written Appeal to the Superintendent of Schools.** If the determination of the principal is not satisfactory to the grievant, the grievant may appeal it to the superintendent of schools or his or her designated representative. Said appeal shall be presented, in writing, to the office of the superintendent of schools within five (5) days of receipt of the principal's determination.

The superintendent of schools or a designee shall hold a formal meeting within seven (7) days of receiving the written appeal. The superintendent of schools or a designated representative shall make a written determination regarding the grievance within five (5) days of the date of the meeting.

**Step 4 - Appeal to the Board of Education.** If the determination of the superintendent of schools is not satisfactory to the grievant, the grievant may appeal it to the board within five (5) days of receipt of the superintendent's decision. The board

shall hear the grievance within thirty (30) days in open or closed session in accordance with the law. The board shall notify the grievant of its decision within five (5) days of hearing the grievance.

**Written Presentation.** All grievances presented at Step 2 and subsequent steps of the procedure shall set forth in writing all facts giving rise to the grievance, the provision(s) of the Agreement or policy alleged to have been violated, the names of the grievant(s), the names of all witnesses, and the remedy sought by the grievant. All grievances at Step 2 and appeals at Step 3 and Step 4 shall be signed and dated by the aggrieved employee. All written answers submitted by the district shall be signed and dated by the appropriate district representative.

**Grievance Meetings or Hearings.** All meetings and hearings conducted under this procedure up to and including Step 3 shall be conducted in private and shall include only the administration's representatives, the grievant, the grievant's representatives, and witnesses as necessary.

**Association Representation.** A grievant shall have the right to have an Association representative present to represent the grievant at each level of the grievance procedure.

**Reprisals.** No reprisals of any kind shall be taken against any employee who uses this grievance procedure in good faith.

**Withdrawal of a Grievance.** A grievant may withdraw his or her grievance at any level of the procedure without fear of reprisal from any party.

**Advanced Step Filing.** A grievance shall be filed initially at the level at which the decision resulting in the grievance was made.

**Time Limitations.** Time limitations herein are critical. All references to days are to calendar days. No grievance shall be accepted by the district unless it is submitted or appealed within the time limits set forth in this Agreement. If at any time during the grievance process, it is discovered that the grievance was not filed or appealed in a timely manner, the grievance shall be dismissed. If the grievance is not submitted in a timely manner at Step 1 or Step 2, it shall be deemed to be waived. If the grievance is not appealed to Step 3 in a timely manner, it shall be deemed to have been settled in accordance with the

district's Step 2 determination. If the district fails to answer within the time limits set forth in this Agreement, the grievance shall automatically proceed to the next step.

When the deadline for taking an action falls on a Saturday, a Sunday or a legal holiday, the time for taking the action shall be extended to the next working day.

**Requirement to Grieve.** This grievance procedure is not discretionary and cannot be waived except through the express written consent of the board. No administrator or board member, individually, has the authority to waive the requirements of this procedure. Any grievance covered by this procedure but not raised pursuant to the requirements herein, including any grievance abandoned, will be forfeited.

**Bad Faith or Serial Filings.** The purpose of the grievance procedure is to resolve complaints and grievances regarding covered matters at the lowest level possible within the chain of command. Grievances filed without any intention to attempt to resolve the issues raised; for the purpose of adding administrative burden; or for purposes inconsistent with the professional obligations of district staff members may be dismissed by the superintendent without providing final resolution other than noting the dismissal on a basis in this section.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

# ***Study of Coaching Positions by Requested Activities***

## **Purpose of Study**

Several activity sponsors have approached the administration indicating they believed they were “short staffed” in their respective activity. The Board wishes to explore how the staffing of Ravenna Public Schools activities compares with other schools in the agreed upon salary array. All activity sponsors were contacted by the activities director and the superintendent early in the 2018-19 school year and asked to reflect on the current staffing level of their program, determine if it was adequate at the current level, and were included in this study, if they believed they were understaffed in their activity compared to other schools within the array. The summary information for those activity sponsors requesting to be included in this study appears below.

## **Boys Basketball**

Ravenna: 1 head, 1 assistant

Amherst: 1 head, 2 assistants

Centura: 1 head, 2 assistants

Gibbon: 1 head, 2 assistants

Loup City: 1 head, 2 assistants (coop with Arcadia)

Pleasanton: 1 head, 1 assistant

St. Paul: 1 head, 2 assistants

Shelton: 1 head, 1 assistant

Wood River: 1 head, 2 assistants

**Summary: 6 of 9 of the schools in the array have 2 paid assistant coaches. Adding an additional assistant coach would cost approximately \$2,397.50 (or 7% of base salary).**

### **Cross Country**

Ravenna: 1 head, 1 assistant-Coaching both high school and junior high

Amherst: 1 head, 1 assistant-Coaching both high school and junior high

Centura: 1 head, 1 assistant-Coaching both high school and junior high

Gibbon: 1 head, 1 assistant-Coaching both high school and junior high

Loup City: 1 head, 1 assistant-Coaching both high school and junior high (coop with Arcadia)

Pleasanton: No program

St. Paul: 1 head, 1 assistant-Coaching both high school and junior high

Shelton: 1 head, Coaching both high school and junior high

Wood River: 1 head, 1 assistant-Coaching both high school and junior high

**Summary: 7 of 9 of the schools in the array have 2 paid coaches. Some schools reported having additional assistant coaches, but these were volunteer assistant coaches (non-paid).**

## Track

Ravenna: 4 total; assigned by specialty area and not disaggregated by high school or junior high

Amherst: 6 total; 4 high school & 2 junior high

Centura: 7 total; 4 high school & 3 junior high

Gibbon: 8 total; 5 high school & 3 junior high

Loup City: 9 total; 5 high school & 4 junior high (coop with Arcadia)

Pleasanton: 5 total; 3 high school & 2 junior high

St. Paul: 5 total; assigned by specialty area and not disaggregated by high school or junior high

Shelton: 7 total; 4 high school & 3 junior high

Wood River: 8 total; 4 high school & 4 junior high

**Summary: The number of track coaches assigned varies greatly across the array. However, all schools have at least 5 track coaches. The request from coach Schirmer would be to add two more coaches. The cost of adding one additional assistant coach would be approximately \$1712 (or 5% of base salary).**

## **Wrestling**

Ravenna: 3 total; 2 high school & 1 junior high

Amherst: 2 total; 2 coaching both high school and junior high

Centura: 3 total; 2 high school & 1 junior high

Gibbon: 2 total; 2 coaching both high school and junior high

Loup City: 4 total; 2 high school & 2 middle school (coop with Arcadia)

Pleasanton: 2 total; coaching both high school and junior high

St. Paul: 2 total; 2 coaching both high school and junior high

Shelton: 2 total; coaching both high school and junior high

Wood River: 3 total; 2 high school & 1 junior high

**Summary: 5 of 9 of the schools have 2 coaches coaching both junior high and high school; 4 or 9 of the schools have 3 or more coaches on their coaching staff.**

ORIGINAL

D. Emergency Leave/Bereavement Leave

Emergency leave may be granted when the absence is not covered under another leave. Up to five (5) days may be granted with notification and approval of administration. Emergency would include the following: death in the immediate family (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law), **should the death of a spouse or child cause sickness (physical, emotional, or mental) the language of sick leave may be used;** b. court appearances beyond personal leave days.

A maximum of five (5) additional sick leave days may be used as emergency leave if needed.

E. Bereavement Leave

A maximum of five (5) sick leave days may be used each year as bereavement leave to allow a staff member to attend the funeral of a friend or relative not in the immediate family.

PROPOSED

D. Emergency Leave

Up to five (5) days emergency leave may be granted with notification and approval of administration. Emergency leave can be used for the following: death in the immediate family (spouse, children, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, grandparent, son-in-law, or daughter-in-law).

E. Bereavement Leave

A maximum of five (5) sick leave days may be used each year as bereavement leave to allow a staff member to attend funeral services and for the purpose of bereavement. Should the death of a spouse or child cause sickness (physical, emotional, or mental), the staff member may be entitled to use other leave as provided by law or this Agreement.

RATIONALE

The "Emergency Leave" section seems to exist to allow for additional sick leave time due to "(physical, emotional, or mental)" illness resulting from the death of immediate family. Its purpose is to allow teaching staff 5 days of emergency leave for the bereavement of immediate family and to use sick leave during any corresponding period of "bereavement related illness." This language referencing sick leave is no longer necessary, as staff who are ill for any reason are allowed to use their sick leave, for any type of illness (physical, emotional, mental) resulting from any cause.

In short, it is extraneous language that is not needed. If a staff member is ill for any reason, they can access their sick leave and they can utilize any other leave they are afforded by the Negotiate Agreement and by the law.

Additionally, when the schools in the array comparison were examined to see if the use of "Emergency Days" was a prevalent practice among these schools, it was determined that it was not. St. Paul is the only other school in the agreed upon comparability array that offers "Emergency Days".

The proposed language of the section simply entitled, "Bereavement Days" allows staff to access up to five days of sick leave for bereavement purposes annually for immediate family, extended family, friends, and acquaintances. Furthermore, it clarifies that additional sick leave, other leave provided by the Negotiated Agreement, and FMLA Leave can be used if illness (physical, emotional, mental) develops in conjunction with bereavement.

The leave provided by the "Emergency Leave" provision allowing staff to use sick leave for court appearances is confusing. As the current language suggests, it was put into the agreement in case a staff member needed to appear in court and had already exhausted their personal leave days. There are provisions recently added to the "Negotiated Agreement," namely the language regarding "Full Dock Days," that would allow a staff member to attend a court hearing, if they needed to do so and had exhausted all of their personal leave. Additionally, if they were appearing in court because of adoption, the FMLA would allow for such job protected leave. Additionally, jury duty is an excused absence from work, as per Nebraska state statute. The purpose of sick leave is clear by its nature and should probably not have been used for court appearance.

Attached is a leave balance sheet of an actual employee to help negotiators further understand how the "emergency leave" days are currently administered. It has an "A" in the upper right hand corner. Currently, staff are afforded 5 days of emergency leave, 2 days of personal leave, 5 days of professional leave, and 10 days of sick leave per year. Currently, if a staff member has a death in the family, it has been considered as emergency leave. In such instances, leave for bereavement purposes has been taken from the 5 days of emergency leave and no bereavement time has been deducted from the employee's sick leave bank, provided the bereavement lasted no longer than the 5 days allotted under the emergency leave provision.

Since the beginning of the 2015-16 year through October 12, 2018, the following 17 emergency days, for the following purposes, have been used, with the balance for all of these days coming from staff members' "emergency leave" and with no deduction from their sick leave balances: wife's grandmother's funeral (1 day); court to settle family estate (2 days); step grandmother's death (1 day); grandparent of husband's funeral (1 day); wife's grandmother's funeral (1 day); husband's grandfather's funeral (1 day); grandmother's death (1); father in law's death (2); grandparent in law's death (2 days); father's death (5 days).

Attached and labeled "B" is a comparability study of the schools in the array that shows the number of schools in the array comparison that have "emergency leave" in their negotiated agreements. The study shows that only one, St. Paul, has emergency leave. Attached and labeled "C" is a copy of the language

regarding "emergency leave" from St. Paul's negotiated agreement. It clearly states that emergency leave is NOT its own separate bank of leave, but in fact, the emergency leave is actually sick leave that can be used for "emergency purposes". The study clearly shows that "emergency leave" is not the prevalent practice in the agreed upon negotiations array of schools.

Attached and labeled "D" is a study of the schools in the array that details how the different schools in the array administer bereavement leave. After running the study, the superintendent reviewed the "bereavement language" in all of the negotiated agreements for all of the school in the array. The notations on the study were made by the superintendent. The study shows that all of the schools in the array, with the exception of Loup City, deduct bereavement leave from their sick leave. Loup City uses a "Personal Time Off" (PTO) model for leave, where staff use PTO for illness, bereavement, and personal leave. The comparability study and examination of the negotiated agreements in the array show that deducting leave for bereavement purposes from sick leave is prevalent practice within the array schools.

**\*NOTE: A copy of the "bereavement language" for all schools in the negotiations array is available upon request from the superintendent.**

Employee ID [Redacted] [Redacted]



Name & Address	ACA 1095s	ACA Hours	Custom Fields	Deductions	Direct Deposit	Emergency
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Applies To: pr hr

Leave ID  [X]

Start Date

End Date

Active

Beginning Balance

Maximum Balance

Units Per Pay Period

Maximum Earned

Carry Over Maximum

Carry Over Balance

Hide on Check & in Web Link

Unit of Tracking

Start Date /	End Date /	Earned /	Taken	Comments	Posted	Pending Approval	Batch Description
		.00	.00				

Leave Detail

Employee Leaves													
End Date	Leave ID /	Leave Description	Active	Beginning Balance	Posted Earned	Posted Taken	Posted Balance	Unposted or Approved	Pending Approval	Unsubmitted	Total Balance	Maximum Balance	Units Pay F
Start Date: 08/10/2018													
08/09/2019	EMERG	Emergency	<input checked="" type="checkbox"/>	40.00	.00	.00	40.00	.00	.00	.00	40.00		
08/09/2019	PERSONAL	Personal	<input checked="" type="checkbox"/>	16.00	.00	.00	16.00	.00	.00	.00	16.00		
08/09/2019	PROFESS	Professional	<input checked="" type="checkbox"/>	40.00	.00	.00	40.00	.00	.00	.00	40.00		
08/09/2019	SICK	Sick	<input checked="" type="checkbox"/>	120.00	.00	.00	120.00	.00	.00	.00	120.00		

# Paid Leave - Emergency

2018.2019

School	Offered	Days/Year	Max Days	Contract or Policy	Req. Approval
Amherst Public Schools					
Centura Public Schools					
Gibbon Public Schools					
Loup City Public Schools					
Pleasanton Public Schools					
Shelton Public Schools					
St. Paul Public Schools	Yes	5.0		Policy from sick leave	No
Wood River Rural Public Schools					
<hr/>					
MEAN		5.0			
MEDIAN		5.0			

**ST. PAUL PUBLIC SCHOOLS**  
**NEGOTIATED AGREEMENT**  
**ADOPTED 2/12/2018**

C

**I. FRINGE BENEFITS**

1. Sick Leave: First and Second-year teachers will be allowed 15 working days of sick leave at full pay. All other teachers will be allowed 10 working days of sick leave at full pay, accumulative to sixty days. Also see Emergency Leave.
2. Emergency Leave: Up to five days of emergency leave, such as serious illness, injury, (the doctor specifies the patient is critically ill, or injured and hospitalized) or death in the immediate family may be applied towards the sixty days of sick leave. Family includes spouse, children, parents, grandparents, father-in-law, mother-in-law, brothers, sister, brothers-in-law, sister-in-law, grandchildren, grandparents-in-law, nieces, and nephews of same.
3. Personal Leave: Each teacher will be allowed two days of personal leave per year, accumulative to a total of five. This includes the provision that two consecutive days, or a single day before or after a holiday or school vacation period, will be granted only with administrative approval.
4. Professional Leave: Each teacher will be allowed two days of professional leave with exceptions being considered on an individual basis with administrative approval. The activities would include workshops, etc., which would enhance the capabilities of the individual and directly benefit the school system.
5. Long Term Disability Insurance: The LTD insurance becomes effective after 60 calendar days. The 60-day waiting period will include full pay for unused accumulated days of sick leave, and one-half pay (50%) for the remaining working days in the 60-day period. The LTD insurance and Social Security will pay 60% of the monthly salary up to \$5000 for the length of disability, or until the insured reaches 70 years of age. The teachers will pay the premium and be reimbursed by the school district.
6. Health Insurance: For the 2017-2018 school year, the school district shall utilize the Educators Health Alliance (EHA), through Blue Cross Blue Shield (\$900 deductible) and shall pay; \$633.84 per month for full single medical coverage (including single dental coverage-option 5) for each teacher, employee and spouse coverage of \$1,269.13 per month (which includes single dental on the employee coverage-option 5), employee and child(ren) coverage of \$1,124.76 per month (which includes single dental on the employee coverage-option 5) or employee and family coverage of \$1,684.82 per month (which includes single dental on the employee coverage-option 5). Married couples who are both employed by the school district will receive family coverage at a value of \$1,684.82 per month plus \$102.53 for family dental. No changes in coverage or premiums for the 2018-2019 school year.

7. Vision Insurance:

For the 2017-2018 and 2018-2019 school years, the school district shall offer Vision Insurance through National Insurance Services. VSP Choice Option 1 with \$180 Elective Contact and Frame Allowance. The cost for coverage paid by the employer is as follows: Employee \$8.94 per month, Employee + One \$14.30 per month, Employee + Child(ren) \$14.60 per month, or Employee + Family \$23.54 per month.

8. Tuition Reimbursement:

The district shall reimburse a teacher for the cost of tuition for as many as three (3) education-related graduate level course hours. Graduate hours must be earned from an accredited College or University. The maximum reimbursement per hour shall be \$100.00. This is a maximum tuition reimbursement of \$300 per year for an individual teacher. This tuition reimbursement shall be limited to the first fifteen (15) teachers that apply each year. The teacher must pay for the tuition initially. Upon completion of the course with a grade of "B" (3.0 on a 4.0 scale) or above, the teacher must submit a receipt for the tuition payment and a final grade card evidencing successful completion of the course. The reimbursement shall be limited to the actual tuition costs, exclusive of additional fees, lab costs, and other course related expenses. The tuition reimbursement program shall be limited to a lifetime maximum of nine (9) graduate credit hours per teacher. Teachers shall apply in writing to the Superintendent of Schools. The tuition reimbursement shall be granted on a first come, first served basis. The date of application for participation in the program shall be used in determining the first fifteen applicants.

## II. SCHEDULES

1. Base Salary:

\$34,550 for 2017-2018 and \$34,900 for 2018-2019 (Salary Schedule - See Attachments).

2. Experience:

Teachers new to the St. Paul system will generally be placed at a maximum of step 6 for experience gained at other schools. When it becomes necessary to secure the services of a qualified teacher, the board of education may place the teacher higher than step 6 or grant other compensation (e.g. payment of a signing bonus, payment of moving expenses). When placing a teacher higher than step 6, the board may grant the teacher only his/her years of actual teaching experience, and shall be limited by the number of steps in the column which accurately reflects the teacher's educational achievement. The school district shall notify the president and chief negotiator of the St. Paul Education Association whenever it places a newly-hired teacher higher than step 6 or pays additional compensation such as a signing bonus or moving expenses.

3. Schedule Change:

There will be no reduction in salaries of existing staff members due to the adoption of any new salary schedule.

4. Horizontal Movement:

All graduate hours earned after receiving the BA degree will be given full credit on the salary schedule.



# Paid Leave - Bereavement

2018.2019

School	Offered	Days/Year	Max Days	Contract or Policy	Req. Approval
Amherst Public Schools	Yes			Policy <i>taken from sick leave &amp; see sick leave</i>	No
Centura Public Schools	Yes	5.0		Policy <i>taken from sick as needed</i>	No
Gibbon Public Schools	Yes	2.0		Policy <i>taken from sick leave add'l from sick leave</i>	No
Loup City Public Schools	Yes			<i>taken from PTO Days - sick, bereavement, personal</i> Taken from unspecified and sick leave, no limit.	No
Pleasanton Public Schools	Yes	1.0		Contract <i>taken out of sick</i> Sick days are used for defined type of bereavement.	No
Shelton Public Schools	Yes			<i>from sick or pers</i>	No
St. Paul Public Schools	Yes	5.0		Policy <i>taken from sick leave from sick leave</i>	No
Wood River Rural Public Schools	Yes			Policy <i>sick leave see sick leave</i>	No
<hr/>					
MEAN		3.25			
MEDIAN		3.5			

# North Star Negotiations

Ravenna Public Schools, 10-0069

2019-2020

Midpoint Analysis

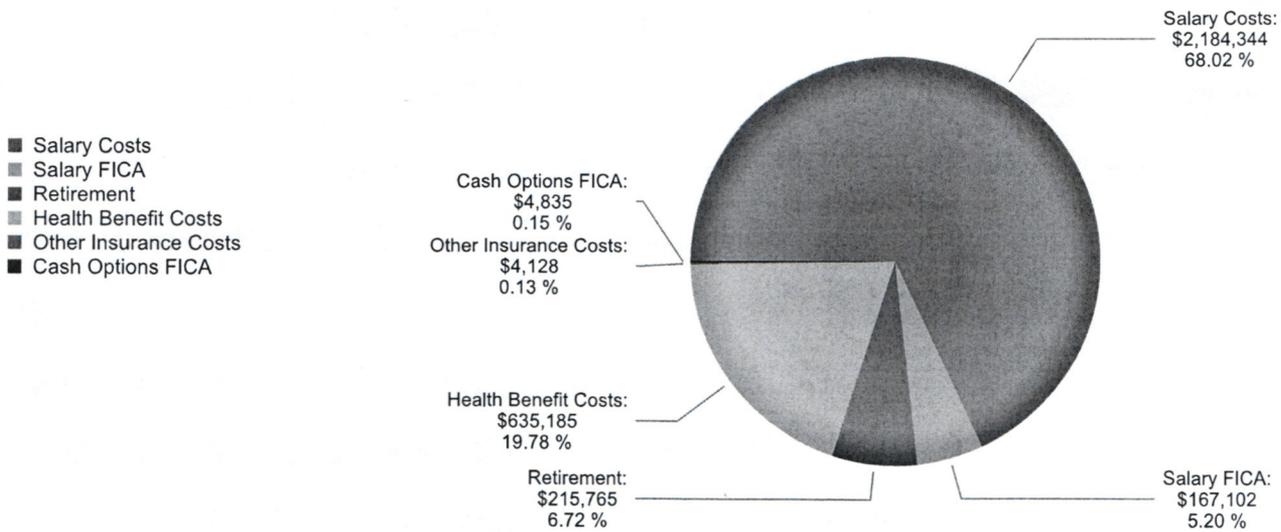
11/3/2018

2018-2019 Ravenna Public Schools Comparison Results:							
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile
Current Costs	185	62.4491	34,250	644,148	2,513,782	3,157,929	View Current Costs Projections 98.34%
<b>Comparable Benchmark</b>	<b>185</b>	<b>62.4491</b>	<b>34,978</b>	<b>644,148</b>	<b>2,567,211</b>	<b>3,211,359</b>	View Comparable Projections 100% ▼
Difference			+728	0	+53,429	+53,429	+1.66%
Compensation Range	Base Salary		98%	34,103	100%	34,978	102% 35,853
	Total Costs		98%	3,147,132	100%	3,211,359	102% 3,275,586

[Download Contract](#)

The Benchmark data contains adjustments, made via its Schedule Costs link (which is the Staff Summary page).

Calculated Comparable Benchmark for Ravenna Public Schools



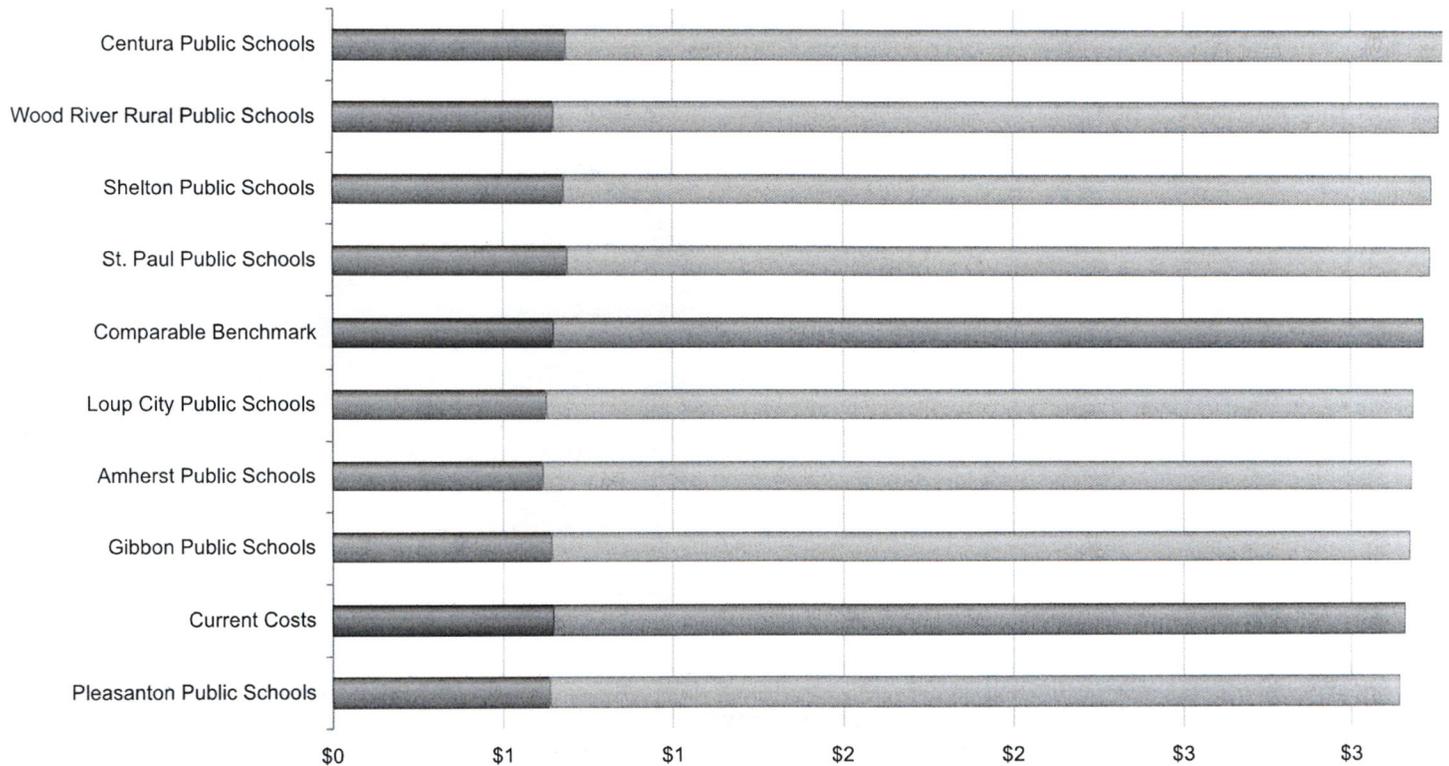
2018-2019 Ravenna Public Schools Changed Data Rows:							
	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Percentile

No Changed Data Rows have been added.

**Array School Comparison Information:**

School	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Centura Public Schools	185	63.2086	35,400	684,191	2,653,866	3,338,057	684,191	2,630,716	3,314,906	103.22%
Wood River Rural Public Schools	185	62.7950	35,400	645,281	2,611,384	3,256,665	645,281	2,611,384	3,256,665	101.41%
Shelton Public Schools	185	64.8191	33,625	675,352	2,571,241	3,246,593	675,352	2,562,380	3,237,731	100.82%
St. Paul Public Schools	185	62.0517	34,950	687,630	2,546,549	3,234,179	687,630	2,546,549	3,234,179	100.71%
Loup City Public Schools	185	63.1853	34,475	627,099	2,555,318	3,182,417	627,099	2,555,318	3,182,417	99.10%
Amherst Public Schools	182	61.4197	34,900	616,799	2,529,630	3,146,429	616,927	2,560,622	3,177,549	98.95%
Gibbon Public Schools	185	61.9150	34,800	639,800	2,531,140	3,170,940	639,800	2,531,140	3,170,940	98.74%
<i>Ravenna</i> Pleasanton Public Schools	182	61.2525	34,275	634,073	2,466,250	3,100,323	634,073	2,506,903	3,140,976	98.34%

Subject and Array School Comparison  
(scale is millions of dollars)



**Descriptive Statistics:**

8 Records	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	Adj Benefit Costs	Adj Schedule Costs	Adj Total Costs	Percentile
Array Average	184.25	62.5809	34,728	651,278	2,558,172	3,209,450	651,294	2,563,126	3,214,420	100.10%
Array High	185	64.8191	35,400	687,630	2,653,866	3,338,057	687,630	2,630,716	3,314,906	103.22%
Array Low	182	61.2525	33,625	616,799	2,491,525	3,100,323	616,927	2,508,792	3,140,976	97.81%
Adj Total Costs			Mean 3,214,420		Median 3,208,298		Midpoint 3,211,359			

Information from the Contract Settlement Form, both For you And your School peer array, is used To come up With the information in this Negotiation Module. If you feel your information Is Not accurate please go to the Contract Settlement Form And correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

Sparq Data Solutions Inc. | 1311 Stockwell Street | Lincoln, NE 68502 | (402) 817-0120 | (800) 422-4572  
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 Data used throughout the program comes from the Contract Settlement Form.  
 Have a question? Ask Sparq Data Solutions. Or view the User Manual.

# North Star Negotiations

Ravenna Public Schools, 10-0069

2019-2020

2019-2020 Projections

11/3/2018

## 2019-2020 Projections:

	Contract Days	Staff Index	Base Salary	Benefit Costs	Schedule Costs	Total Costs	\$ Increase	% Increase
<b>Current Costs</b>	<b>185</b>	<b>62.4491</b>	<b>34,250</b>	<b>644,148</b>	<b>2,513,782</b>	<b>3,157,929</b>		
<i>Comparable Benchmark</i>	185	62.4491	34,978	644,148	2,567,211	3,211,359	\$53,430	1.69%
Projection for \$34,250	185	63.7303	34,250	672,690	2,565,352	3,238,042	\$80,113	2.54%
Projection for \$34,300	185	63.7303	34,300	672,690	2,569,097	3,241,787	\$83,858	2.66%
Projection for \$34,350	185	63.7303	34,350	672,690	2,572,842	3,245,532	\$87,603	2.77%
Projection for \$34,400	185	63.7303	34,400	672,690	2,576,587	3,249,277	\$91,348	2.89%
Projection for \$34,450	185	63.7303	34,450	672,690	2,580,332	3,253,022	\$95,093	3.01%
Projection for \$34,500	185	63.7303	34,500	672,690	2,584,077	3,256,767	\$98,838	3.13%
Projection for \$34,550	185	63.7303	34,550	672,690	2,587,822	3,260,512	\$102,583	3.25%
Projection for \$34,600	185	63.7303	34,600	672,690	2,591,567	3,264,257	\$106,328	3.37%
Projection for \$34,650	185	63.7303	34,650	672,690	2,595,312	3,268,002	\$110,073	3.49%
Projection for \$34,700	185	63.7303	34,700	672,690	2,599,057	3,271,747	\$113,818	3.60%
Projection for \$34,750	185	63.7303	34,750	672,690	2,602,802	3,275,492	\$117,563	3.72%
Projection for \$34,800	185	63.7303	34,800	672,690	2,606,547	3,279,237	\$121,308	3.84%
Projection for \$34,850	185	63.7303	34,850	672,690	2,610,292	3,282,982	\$125,053	3.96%

Projection for \$34,900	185	63.7303	34,900	672,690	2,614,037	3,286,728	\$128,798	4.08%
Projection for \$34,950	185	63.7303	34,950	672,690	2,617,782	3,290,473	\$132,543	4.20%
Projection for \$35,000	185	63.7303	35,000	672,690	2,621,527	3,294,218	\$136,288	4.32%
Projection for \$35,050	185	63.7303	35,050	672,690	2,625,272	3,297,963	\$140,033	4.43%
Projection for \$35,100	185	63.7303	35,100	672,690	2,629,017	3,301,708	\$143,778	4.55%
Projection for \$35,150	185	63.7303	35,150	672,690	2,632,763	3,305,453	\$147,523	4.67%
Projection for \$35,200	185	63.7303	35,200	672,690	2,636,508	3,309,198	\$151,268	4.79%

Information from the Contract Settlement Form, both For you And your School peer array, is used To come up With the information in this Negotiation Module. If you feel your information Is Not accurate please go to the Contract Settlement Form And correct it. If you feel a peer's information is inaccurate, please contact Sparq Data Solutions.

Sparq Data Solutions Inc. | 1311 Stockwell Street | Lincoln, NE 68502 | (402) 817-0120 | (800) 422-4572  
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 Data used throughout the program comes from the Contract Settlement Form.  
 Have a question? Ask Sparq Data Solutions. Or view the User Manual.

# ***REA & BOE Negotiations Ground Rules 2018-19***

**Negotiations between the Ravenna Teachers Association (REA) and the Ravenna Board of Education (BOE) shall be conducted with the following ground rules:**

- 1) Any or all of the ground rules may be temporarily suspended by either parties. These ground rules simply serve as a guide. They are not part of the “Negotiated Agreement” and are non-binding. They are provided as a courtesy to help define expectations and to clarify roles for the negotiations process.
- 2) No offers or counter offers will be made by either party until the BOE and the REA agree upon the array schools contained in the salary array comparison.
- 3) No offers or counter offers will be made by either parties until the BOE and the REA agree upon the salary array comparison.
- 4) Either party may request a negotiations meeting. The time and place must be agreed upon by both parties.
- 5) After both parties agree upon the salary array comparison, the REA will make the initial offer for any proposed changes to the “Negotiated Agreement”.
- 6) Minutes of each negotiations meeting will be kept by the superintendent.
- 7) Minutes of each negotiations meeting will be disseminated after the REA leadership and BOE leadership have had the opportunity to review the meeting minutes and verify the written minutes of each meeting as a correct reflection of what transpired during the meeting.
- 8) All agreements on individual items reached at the negotiations table are tentative until the entire “Negotiated Agreement” is signed by both parties.
- 9) Final agreements based on the negotiations process will be reduced to writing and submitted to the whole BOE and REA membership for final approval.
- 10) Upon final approval of changes by both the REA and the BOE, the “Negotiated Agreement” will be modified by the superintendent and the modified “Negotiated Agreement” will be disseminated to the BOE Leadership and the REA Leadership for final review and approval.
- 11) If either the BOE or the REA does not wish to continue to negotiate on a particular item. The BOE or REA will extend the courtesy of informing the other party that a final offer for that particular item of negotiation is final or that they do not wish to consider it as part of the negotiations process.

## **Items to be addressed before the next negotiations meeting:**

- 1) Array schools wishing to be included in the salary array comparison need to be provided to the superintendent by the REA.
- 2) Any discrepancies regarding those schools being requested to be included in the array comparison need to be resolved by the REA and the Board of Education.
- 3) A salary comparability array will be prepared by the superintendent.
- 4) The salary array comparisons prepared by the REA and by the superintendent need be shared with each other, and the REA’s placement within the salary array comparison needs to be agreed upon by the REA and by the Board of Education. (in lieu of this, a simple

confirmation by the REA that the correct FTE is being calculated by the superintendent will suffice)

- 5) The meeting date and time for the next negotiations meeting will be set by mutual agreement between the REA and the Board of Education.

Ravenna Public Schools  
Fund Balance Report  
October 31, 2018

**Special Building**

Last month ending balance	\$	210,311.58
Buffalo Co Taxes	\$	4,825.34
Sherman Co Taxes	\$	2,382.07
Interest	\$	117.56
Check(s)	\$	(31,474.40)
Bank Statement Balance	\$	186,162.15

**Depreciation Fund**

Last month ending balance	\$	154,144.01
Interest		\$39.28
Ins. Proceeds		\$0.00
Transfer		\$0.00
Check(s)		\$0.00
Bank Statement Balance	\$	154,183.29

**Employee Benefit Fund**

Last month ending balance	\$	14,826.13
Interest	\$	3.78
Bank Statement Balance	\$	14,829.91

**Qualified Cap**

Last month ending balance	\$	192,194.37
Buffalo Co Taxes	\$	3,217.17
Sherm Co Taxes	\$	1,590.50
US Treas.	\$	-
Interest	\$	123.97
check(s)	\$	-
Bank Statement Balance	\$	197,126.01

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID	01	Fund Number 01	General	
	18009	ACCESS ELEVATOR INC	10/01/2018	386.00
01 2620 319 001 000		Other Pur Ser Secon		386.00
Total	ACCESS ELEVATOR INC			386.00
	2281	ALPHA REHABILITATION	10/31/2018	352.68
01 1238 318 001 000		SpEd LVL III OT/PT		352.68
Total	ALPHA REHABILITATION			352.68
	19661	ASK SUPPLY CO	10/05/2018	118.50
01 2610 410 001 000		Supplies Secon		59.25
01 2610 410 002 000		Supplies Elem		59.25
Total	ASK SUPPLY CO			118.50
	17858	BAMFORD INC	10/12/2018	250.00
01 2620 318 001 000		Con/ser Repair Secon		125.00
01 2620 318 002 000		Cont/ser Repair Elem		125.00
Total	BAMFORD INC			250.00
	00750	BLACK HILLS ENERGY	10/19/2018	72.32
01 2610 321 001 000		Fuel Secon		36.16
01 2610 321 002 000		Fuel Elem		36.16
	00751	BLACK HILLS ENERGY	10/19/2018	1,653.77
01 2610 321 001 000		Fuel Secon		826.89
01 2610 321 002 000		Fuel Elem		826.88
Total	BLACK HILLS ENERGY			1,726.09
	cps.sept18	CENTER FOR PSYCHOLOGICAL SERVICES, PC	10/08/2018	158.05
01 1100 391 000 000		Mileage for Psyche Services		158.05
Total	CENTER FOR PSYCHOLOGICAL SERVICES, PC			158.05
	109322	Central Nebraska Bobcat -South Central Bobcat	10/16/2018	839.14
01 2750 337 000 000		Tires And Parts		839.14
Total	Central Nebraska Bobcat -South Central Bobcat			839.14
	0000310102418	CHARTER COMMUNICATIONS	10/24/2018	174.82
01 1100 381 000 000		INTERNET SERVICES		174.82
Total	CHARTER COMMUNICATIONS			174.82
	2375407234	Chartwells Dining Services	10/31/2018	80.72
01 1100 670 001 000		Travel Secon		80.72
Total	Chartwells Dining Services			80.72
	3313417	CHEMSEARCH	10/18/2018	798.30
01 2620 318 001 000		Con/ser Repair Secon		399.15
01 2620 318 002 000		Cont/ser Repair Elem		399.15
Total	CHEMSEARCH			798.30
	357.oct2018	CITY OF RAVENNA	10/29/2018	582.08
01 2610 323 001 000		Water Sewer Secon		291.04
01 2610 323 002 000		Water Sewer Elem		291.04
	760.oct2018	CITY OF RAVENNA	10/29/2018	68.17
01 2610 323 001 000		Water Sewer Secon		34.09

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2610 323 002 000		Water Sewer Elem		34.08
Total	CITY OF RAVENNA			650.25
	281019001	COMPLETE AUTO REPAIR	10/19/2018	165.50
01 2750 338 000 000		Purchased Repair		157.50
01 2750 337 000 000		Tires And Parts		8.00
Total	COMPLETE AUTO REPAIR			165.50
	136520.1718	DANA F. COLE & COMPANY, LLP	10/31/2018	6,500.00
01 2310 319 000 000		Audit		6,500.00
Total	DANA F. COLE & COMPANY, LLP			6,500.00
	1134751	DAS State Accounting - Central Finance	10/01/2018	229.49
01 1100 381 000 000		INTERNET SERVICES		229.49
Total	DAS State Accounting - Central Finance			229.49
	1819-219	Deines, Cheryl	11/05/2018	25.00
01 2750 690 000 000		Other Exp		25.00
Total	Deines, Cheryl			25.00
	004094	Diversified Drug Testing, LLC	10/31/2018	200.00
01 2750 318 000 000		TESTING		200.00
	004099	Diversified Drug Testing, LLC	11/07/2018	160.00
01 2750 318 000 000		TESTING		160.00
	2019dues	Diversified Drug Testing, LLC	11/08/2018	50.00
01 2310 630 000 000		Dues And Fees		50.00
Total	Diversified Drug Testing, LLC			410.00
	5708707	ECOLAB PEST ELIM DIV	10/23/2018	70.18
01 2620 318 001 000		Con/ser Repair Secon		35.09
01 2620 318 002 000		Cont/ser Repair Elem		35.09
Total	ECOLAB PEST ELIM DIV			70.18
	180300.oct18	ESU #10	11/01/2018	35,821.62
01 1213 313 001 000		Vocational		534.22
01 2212 319 002 000		Purch Prof Ser Elem		45.00
01 1229 313 002 000		Purch Prof Serv Elem		15.00
01 2400 630 002 000		Dues And Fees Elem		15.00
01 2400 630 001 000		Dues And Fees Secon		15.00
01 2320 630 000 000		Dues And Fees		15.00
01 1222 313 001 000		Purch Prof Ser Secon		15.00
01 2212 319 001 000		Purch Prof Ser Secon		45.00
01 1214 313 001 000		Deaf		86.13
01 1292 313 000 000		Pre Deaf Ed Services (0-2)		86.13
01 1214 313 002 000		PT Therapy		603.47
01 1214 313 002 000		PT Therapy		603.47
01 1291 313 002 000		PRE Deaf Ed Services (3-5)		379.32
01 1292 313 000 000		Pre Deaf Ed Services (0-2)		137.94
01 1212 313 001 000		Contracted Supervis		1,393.64
01 1212 313 002 000		SPED SUPERVISION		1,393.64
01 1291 313 000 000		PRE SPED Supervision (3-5)		334.72
01 1292 318 000 000		Pre Sped Services (0-2)		334.72
01 1214 318 002 000		OT Therapy		1,269.33
01 1214 318 002 000		OT Therapy		1,269.33

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1291 313 001 000		PRE OT Services (3-5)		482.02
01 1292 313 001 000		Pre Sped OT Services (0-2)		192.81
01 1216 313 001 000		Speech Therapy		4,272.23
01 1216 313 002 000		Speech Therapy Elem		12,907.60
01 1290 313 000 000		PRE SCHL SPEECH (3-5)		818.09
01 1292 313 002 602		Pre Speech (0-2)		181.80
01 1214 318 001 000		Vision		337.89
01 1213 313 002 000		Diagnostic Testing (School Psych)		2,335.00
01 1213 313 002 000		Diagnostic Testing (School Psych)		2,335.00
01 1213 313 002 000		Diagnostic Testing (School Psych)		2,335.00
01 1213 313 002 000		Diagnostic Testing (School Psych)		(2,335.00)
01 1291 318 000 000		PRE D/E Psychologist Services (3-5)		583.75
01 1292 318 002 000		Pre D/E Psychological Services (0-2)		583.75
01 1215 313 001 000		Audiology Secon		80.25
01 1215 313 002 000		Audiology Elem		80.25
01 1291 313 002 000		PRE Deaf Ed Services (3-5)		20.06
01 1292 313 000 000		Pre Deaf Ed Services (0-2)		20.06
01 1100 630 001 000		FEES		2,000.00
Total ESU #10				<u>35,821.62</u>
	NE89-45763	EWELL EDUCATIONAL SERVICES	10/15/2018	295.00
01 1125 460 001 000		Comp Software		295.00
Total EWELL EDUCATIONAL SERVICES				<u>295.00</u>
	837326.oct18	FARMERS CO-OPERATIVE ASSOC	10/25/2018	5,569.87
01 2750 336 000 000		Gas And Oil		5,550.37
01 2750 337 000 000		Tires And Parts		19.50
Total FARMERS CO-OPERATIVE ASSOC				<u>5,569.87</u>
	DAILY0003.1819	FIRST CARE MEDICAL, P.C. OF KEARNEY	10/17/2018	175.00
01 2750 319 000 000		Purch Ser(physicals)		175.00
Total FIRST CARE MEDICAL, P.C. OF KEARNEY				<u>175.00</u>
	12792246.nov18	HOMETOWN LEASING	11/08/2018	1,063.00
01 1100 327 001 000		LEASED EQUIP		708.66
01 1100 327 002 000		LEASED EQUIP		354.34
Total HOMETOWN LEASING				<u>1,063.00</u>
	1819coach.JH	Hunter, Jacob	11/05/2018	170.00
01 1100 630 001 000		FEES		170.00
Total Hunter, Jacob				<u>170.00</u>
	87560	INPATH DEVICES	10/16/2018	85.00
01 1124 411 001 000		Computer Parts-etc		85.00
	87589	INPATH DEVICES	10/31/2018	121.44
01 1100 460 001 000		Comp Software Secon		60.72
01 1100 460 002 000		Comp Software Elem		60.72
Total INPATH DEVICES				<u>206.44</u>
	1905801001712	Interstate All Battery Center	10/30/2018	196.60
01 2620 319 001 000		Other Pur Ser Secon		196.60
Total Interstate All Battery Center				<u>196.60</u>
	03584149	J. W. PEPPER & SON INC.	10/03/2018	60.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 1118 411 001 000		Music Materials		60.00
	03584659	J. W. PEPPER & SON INC.	10/05/2018	78.74
01 1118 411 001 000		Music Materials		78.74
	03585649	J. W. PEPPER & SON INC.	10/12/2018	29.25
01 1118 411 001 000		Music Materials		29.25
	03586127	J. W. PEPPER & SON INC.	10/16/2018	31.50
01 1118 411 001 000		Music Materials		31.50
Total	J. W. PEPPER & SON INC.			199.49
	1819-228	Jarzynka, Kelley	11/01/2018	50.04
01 2750 336 000 000		Gas And Oil		50.04
Total	Jarzynka, Kelley			50.04
	2460.oct2018	K & B PARTS	10/31/2018	1,513.98
01 2750 336 000 000		Gas And Oil		359.64
01 2750 337 000 000		Tires And Parts		1,154.34
Total	K & B PARTS			1,513.98
	5336	KSB SCHOOL LAW, PC LLO	10/31/2018	1,202.00
01 2330 317 000 000		LEGAL SERVICES		1,202.00
Total	KSB SCHOOL LAW, PC LLO			1,202.00
	14296	LOUP RIVER PUMP CO	10/15/2018	1,490.13
01 2620 319 002 000		Other Purch Ser Elem		1,490.13
Total	LOUP RIVER PUMP CO			1,490.13
	348.nov2018	LUNCH FUND	11/09/2018	88.00
01 1100 690 002 000		Other Misc Exp Elem		88.00
Total	LUNCH FUND			88.00
	63005	MENARDS	10/25/2018	181.52
01 2620 319 001 000		Other Pur Ser Secon		181.52
	63608	MENARDS	11/02/2018	90.00
01 2620 319 001 000		Other Pur Ser Secon		90.00
Total	MENARDS			271.52
	133984	MIDWEST FLOOR SPECIALISTS	10/30/2018	175.20
01 2610 410 001 000		Supplies Secon		87.60
01 2610 410 002 000		Supplies Elem		87.60
Total	MIDWEST FLOOR SPECIALISTS			175.20
	AXT1018-10	MOSAIC	11/02/2018	4,111.80
01 1238 362 001 000		Sped Tuition LVL III		4,111.80
Total	MOSAIC			4,111.80
	mileage.101218	Myers, Holly	10/12/2018	111.18
01 2212 670 001 000		Travel Secon		111.18
	mileage.102318	Myers, Holly	10/24/2018	37.06
01 2212 670 001 000		Travel Secon		37.06
Total	Myers, Holly			148.24
	57605	NCSA	10/18/2018	115.00
01 2320 630 000 000		Dues And Fees		115.00

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	NCSA			115.00
	008	NE Infinite Campus User Group	10/23/2018	50.00
01 2120 313 001 000		Purch Prof Ser Secon		25.00
01 2510 630 000 000		REGISTRATION		25.00
Total	NE Infinite Campus User Group			50.00
	52744.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	125.28
01 2610 322 001 000		Electricity Secon		62.64
01 2610 322 002 000		Electricity Elem		62.64
	52749.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	81.80
01 2610 322 001 000		Electricity Secon		40.90
01 2610 322 002 000		Electricity Elem		40.90
	52754.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	82.39
01 2610 322 001 000		Electricity Secon		41.20
01 2610 322 002 000		Electricity Elem		41.19
	52759.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	3,759.49
01 2610 322 001 000		Electricity Secon		1,879.75
01 2610 322 002 000		Electricity Elem		1,879.74
	52765.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	70.77
01 2610 322 001 000		Electricity Secon		35.38
01 2610 322 002 000		Electricity Elem		35.39
	52769.oct18	NE PUBLIC POWER DISTRICT	10/30/2018	58.08
01 2610 322 001 000		Electricity Secon		29.04
01 2610 322 002 000		Electricity Elem		29.04
Total	NE PUBLIC POWER DISTRICT			4,177.81
	20313709	NEBR CENTRAL TELEPHONE CO	10/16/2018	329.91
01 2510 342 001 000		Telephone Secon		164.96
01 2510 342 002 000		Telephone Elem		164.95
	20314764	NEBR CENTRAL TELEPHONE CO	10/16/2018	106.76
01 2510 342 001 000		Telephone Secon		53.38
01 2510 342 002 000		Telephone Elem		53.38
	20315053	NEBR CENTRAL TELEPHONE CO	10/16/2018	33.56
01 2510 342 001 000		Telephone Secon		16.78
01 2510 342 002 000		Telephone Elem		16.78
Total	NEBR CENTRAL TELEPHONE CO			470.23
	1882-20181031	ONE SOURCE	10/31/2018	31.00
01 2310 318 000 000		SERVICES		31.00
Total	ONE SOURCE			31.00
	21019-1199840	PAYFLEX SYSTEMS USA INC	10/10/2018	107.10
01 2310 630 000 000		Dues And Fees		107.10
Total	PAYFLEX SYSTEMS USA INC			107.10
	7026371310	PEARSON EDUCATION	08/09/2018	210.82
01 1100 420 001 000		Textbooks Secon		210.82
Total	PEARSON EDUCATION			210.82
	phw.nov18	PRAIRIE HILLS WIRELESS, LLC	11/01/2018	60.00
01 1100 381 000 000		INTERNET SERVICES		60.00
Total	PRAIRIE HILLS WIRELESS, LLC			60.00

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
	news.sept&oct18	RAVENNA NEWS	10/31/2018	570.57
01 2310 350 000 000		Advertising & Print		570.57
Total	RAVENNA NEWS			570.57
	trash.oct18	RAVENNA SANITATION	10/31/2018	472.80
01 2620 318 001 000		Con/ser Repair Secon		236.40
01 2620 318 002 000		Cont/ser Repair Elem		236.40
Total	RAVENNA SANITATION			472.80
	admiles.1018	REICKS, DOMINIC	10/31/2018	361.88
01 2212 670 001 000		Travel Secon		361.88
Total	REICKS, DOMINIC			361.88
	006459079	Safelite AutoGlass	11/02/2018	247.97
01 2750 337 000 000		Tires And Parts		169.99
01 2750 338 000 000		Purchased Repair		77.98
	006459088	Safelite AutoGlass	11/02/2018	366.54
01 2750 337 000 000		Tires And Parts		288.56
01 2750 338 000 000		Purchased Repair		77.98
Total	Safelite AutoGlass			614.51
	0706131-IN	School Nurse Supply, Inc.	10/01/2018	64.88
01 2130 410 000 000		Health Supplies		64.88
Total	School Nurse Supply, Inc.			64.88
	1819-197	SCHROEDER, KENNETH	11/08/2018	100.00
01 2320 690 000 000		Other Misc Exp		100.00
	lpcmtg.110718	SCHROEDER, KENNETH	11/08/2018	37.06
01 2320 670 000 000		Travel		37.06
Total	SCHROEDER, KENNETH			137.06
	1819-176	Set Me Free Project, The	10/16/2018	699.00
01 1100 310 001 000		ASSEMBLIES		349.50
01 1100 310 002 000		ASSEMBLIES		349.50
Total	Set Me Free Project, The			699.00
	9963	Sport Safe Testing Service, Inc.	10/02/2018	300.00
01 2190 340 001 000		Testing		300.00
Total	Sport Safe Testing Service, Inc.			300.00
	3380465543.1	STAPLES ADVANTAGE	11/09/2018	22.50
01 1100 410 002 000		Gen Supplies Elem		22.50
	3380465544	STAPLES ADVANTAGE	11/09/2018	19.99
01 1100 410 002 000		Gen Supplies Elem		19.99
	8051742734	STAPLES ADVANTAGE	10/11/2018	863.73
01 1100 410 001 000		Gen Supplies Secon		431.87
01 1100 410 002 000		Gen Supplies Elem		431.86
Total	STAPLES ADVANTAGE			906.22
	458465283	SUPPLYWORKS	10/11/2018	58.64
01 2620 318 001 000		Con/ser Repair Secon		29.32
01 2620 318 002 000		Cont/ser Repair Elem		29.32
	458649290	SUPPLYWORKS	10/12/2018	24.30

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
01 2620 318 002 000		Cont/ser Repair Elem		24.30
	458649308	SUPPLYWORKS	10/12/2018	23.48
01 2620 318 002 000		Cont/ser Repair Elem		23.48
	460753668	SUPPLYWORKS	10/18/2018	128.88
01 2620 318 002 000		Cont/ser Repair Elem		128.88
	460962442	SUPPLYWORKS	10/18/2018	37.04
01 2620 318 002 000		Cont/ser Repair Elem		37.04
	461606931	SUPPLYWORKS	10/24/2018	38.88
01 2610 410 001 000		Supplies Secon		19.44
01 2610 410 002 000		Supplies Elem		19.44
	461606949	SUPPLYWORKS	10/24/2018	37.77
01 2620 318 001 000		Con/ser Repair Secon		37.77
Total SUPPLYWORKS				348.99
	NEMTSS_111	TAESE/USU	07/31/2018	125.00
01 1222 313 001 000		Purch Prof Ser Secon		62.50
01 1229 313 002 000		Purch Prof Serv Elem		62.50
Total TAESE/USU				125.00
	610115	TIM'S PLUMBING & REFRIGERATION	09/26/2018	120.00
01 2620 319 001 000		Other Pur Ser Secon		120.00
	610121	TIM'S PLUMBING & REFRIGERATION	11/06/2018	80.00
01 2620 319 001 000		Other Pur Ser Secon		80.00
Total TIM'S PLUMBING & REFRIGERATION				200.00
	usbank.oct2018	U.S. Bank	10/25/2018	3,785.31
01 2510 341 000 000		Postage		157.51
01 2750 336 000 000		Gas And Oil		75.60
01 3135 630 000 000		High Abilt Learn Registration		1,120.00
01 3135 410 000 000		High Abilt Learn Supplies		545.90
01 1100 690 001 000		Other Misc Exp Secon		24.85
01 2130 410 000 000		Health Supplies		29.51
01 2120 313 001 000		Purch Prof Ser Secon		90.00
01 2120 313 002 000		Purch Prof Ser Elem		90.00
01 2620 319 001 000		Other Pur Ser Secon		486.45
01 1100 670 002 000		Travel Elem		214.00
01 1112 411 002 000		Grade 2 Materials		26.80
01 2620 318 001 000		Con/ser Repair Secon		387.88
01 1124 411 001 000		Computer Parts-etc		66.61
01 1124 411 002 000		Computer Parts-etc		66.61
01 1100 460 001 000		Comp Software Secon		100.85
01 1100 460 002 000		Comp Software Elem		100.85
01 2222 410 001 000		Supplies Secon		60.17
01 1118 411 001 000		Music Materials		27.80
01 2222 410 002 000		Supplies Elem		13.99
01 2222 430 002 000		Library Books Elem		68.01
01 1100 410 002 000		Gen Supplies Elem		31.92
Total U.S. Bank				3,785.31
	2092715	US FOODS dba THE THOMPSON CO	10/23/2018	226.88
01 2610 410 001 000		Supplies Secon		113.44
01 2610 410 002 000		Supplies Elem		113.44
	2097356	US FOODS dba THE THOMPSON CO	11/06/2018	305.36
01 2610 410 001 000		Supplies Secon		152.68
01 2610 410 002 000		Supplies Elem		152.68

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PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Total	US FOODS dba THE THOMPSON CO			532.24
	4960080201810	Verizon Business	11/01/2018	200.65
01 2510 342 001 000		Telephone Secon		100.33
01 2510 342 002 000		Telehone Elem		100.32
Total	Verizon Business			200.65
	9817248877	VERIZON WIRELESS	10/25/2018	172.74
01 2510 342 001 000		Telephone Secon		86.37
01 2510 342 002 000		Telehone Elem		86.37
Total	VERIZON WIRELESS			172.74
	10189096	VOSS LIGHTING	10/10/2018	143.40
01 2620 318 001 000		Con/ser Repair Secon		143.40
Total	VOSS LIGHTING			143.40
	rps.oct2018	WILKE'S TRUE VALUE	10/31/2018	164.06
01 2620 318 001 000		Con/ser Repair Secon		58.53
01 2620 318 002 000		Cont/ser Repair Elem		28.40
01 1100 690 001 000		Other Misc Exp Secon		69.85
01 2750 337 000 000		Tires And Parts		0.92
01 1100 410 002 000		Gen Supplies Elem		6.36
Total	WILKE'S TRUE VALUE			164.06
	70	YORK ELEMENTARY SCHOOL	10/09/2018	180.00
01 2212 319 002 000		Purch Prof Ser Elem		180.00
Total	YORK ELEMENTARY SCHOOL			180.00
Fund Number	01			80,883.92
Checking Account ID	01			80,883.92

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01	General							
01 1100 110 001 000	Salaries Secon	0.00	77,900.71	235,204.48	0.00	(235,204.48)	0.00	(235,204.48)
01 1100 110 002 000	Salaries Elem	0.00	57,131.19	177,518.36	0.00	(177,518.36)	0.00	(177,518.36)
01 1100 111 001 000	Cash in lieu of BC Secon	0.00	1,432.35	4,297.05	0.00	(4,297.05)	0.00	(4,297.05)
01 1100 111 002 000	Cash in lieu of BC Elem	0.00	1,671.07	5,013.21	0.00	(5,013.21)	0.00	(5,013.21)
01 1100 120 001 000	Sub Salaries Secon	0.00	3,620.56	7,040.56	0.00	(7,040.56)	0.00	(7,040.56)
01 1100 120 002 000	Sub Salaries Elem	0.00	2,149.63	3,649.63	0.00	(3,649.63)	0.00	(3,649.63)
01 1100 210 001 000	Fica Secon	0.00	6,215.39	18,481.51	0.00	(18,481.51)	0.00	(18,481.51)
01 1100 210 002 000	Fica Elem	0.00	4,397.54	13,431.19	0.00	(13,431.19)	0.00	(13,431.19)
01 1100 220 001 000	Retirement Secon	0.00	7,708.78	23,068.92	0.00	(23,068.92)	0.00	(23,068.92)
01 1100 220 002 000	Retirement Elem	0.00	5,692.65	17,402.99	0.00	(17,402.99)	0.00	(17,402.99)
01 1100 230 001 000	Health Ins Secon	0.00	19,638.47	58,848.68	0.00	(58,848.68)	0.00	(58,848.68)
01 1100 230 002 000	Health Ins Elem	0.00	13,380.75	41,639.95	0.00	(41,639.95)	0.00	(41,639.95)
01 1100 290 001 000	Life Ins Secon	0.00	139.99	419.37	0.00	(419.37)	0.00	(419.37)
01 1100 290 002 000	Life Ins Elem	0.00	107.41	328.22	0.00	(328.22)	0.00	(328.22)
01 1100 310 001 000	ASSEMBLIES	0.00	349.50	1,849.50	0.00	(1,849.50)	0.00	(1,849.50)
01 1100 310 002 000	ASSEMBLIES	0.00	349.50	349.50	0.00	(349.50)	0.00	(349.50)
01 1100 327 001 000	LEASED EQUIP	0.00	708.66	2,125.98	0.00	(2,125.98)	0.00	(2,125.98)
01 1100 327 002 000	LEASED EQUIP	0.00	354.34	1,063.02	0.00	(1,063.02)	0.00	(1,063.02)
01 1100 381 000 000	INTERNET SERVICES	0.00	464.31	1,086.47	0.00	(1,086.47)	0.00	(1,086.47)
01 1100 391 000 000	Mileage for Psyche Services	0.00	158.05	158.05	0.00	(158.05)	0.00	(158.05)
01 1100 410 001 000	Gen Supplies Secon	0.00	431.87	3,563.56	0.00	(3,563.56)	0.00	(3,563.56)
01 1100 410 002 000	Gen Supplies Elem	0.00	512.63	2,032.90	0.00	(2,032.90)	0.00	(2,032.90)
01 1100 420 001 000	Textbooks Secon	0.00	210.82	2,709.06	0.00	(2,709.06)	0.00	(2,709.06)
01 1100 460 001 000	Comp Software Secon	0.00	161.57	2,107.22	0.00	(2,107.22)	0.00	(2,107.22)
01 1100 460 002 000	Comp Software Elem	0.00	161.57	631.02	0.00	(631.02)	0.00	(631.02)
01 1100 530 001 000	Equipment Secon	0.00	0.00	5,252.00	0.00	(5,252.00)	0.00	(5,252.00)
01 1100 531 001 000	Furniture Secon	0.00	0.00	1,077.30	0.00	(1,077.30)	0.00	(1,077.30)
01 1100 630 001 000	FEES	0.00	2,170.00	2,723.55	0.00	(2,723.55)	0.00	(2,723.55)
01 1100 670 001 000	Travel Secon	0.00	80.72	80.72	0.00	(80.72)	0.00	(80.72)
01 1100 670 002 000	Travel Elem	0.00	214.00	326.00	0.00	(326.00)	0.00	(326.00)
01 1100 690 001 000	Other Misc Exp Secon	0.00	94.70	1,849.84	0.00	(1,849.84)	0.00	(1,849.84)
01 1100 690 002 000	Other Misc Exp Elem	0.00	88.00	241.36	0.00	(241.36)	0.00	(241.36)
1100	SALARIES	0.00	207,696.73	635,571.17	0.00	(635,571.17)	0.00	(635,571.17)
01 1112 411 002 000	Grade 2 Materials	0.00	26.80	26.80	0.00	(26.80)	0.00	(26.80)
1112	1112	0.00	26.80	26.80	0.00	(26.80)	0.00	(26.80)
01 1118 411 001 000	Music Materials	0.00	227.29	395.48	0.00	(395.48)	0.00	(395.48)
01 1118 411 002 000	Music Materials	0.00	0.00	125.00	0.00	(125.00)	0.00	(125.00)
01 1118 631 001 000	Choral Registration	0.00	0.00	40.00	0.00	(40.00)	0.00	(40.00)
1118	MUSIC	0.00	227.29	560.48	0.00	(560.48)	0.00	(560.48)
01 1122 411 001 000	Materials	0.00	0.00	316.65	0.00	(316.65)	0.00	(316.65)
1122	SCIENCE AND COMPUTER	0.00	0.00	316.65	0.00	(316.65)	0.00	(316.65)
01 1124 411 001 000	Computer Parts-etc	0.00	151.61	678.62	0.00	(678.62)	0.00	(678.62)
01 1124 411 002 000	Computer Parts-etc	0.00	66.61	593.62	0.00	(593.62)	0.00	(593.62)
1124	COMPUTER REPAIR & EQUIPMENT	0.00	218.22	1,272.24	0.00	(1,272.24)	0.00	(1,272.24)
01 1125 411 001 000	Instr Materials	0.00	0.00	638.82	0.00	(638.82)	0.00	(638.82)
01 1125 460 001 000	Comp Software	0.00	295.00	295.00	0.00	(295.00)	0.00	(295.00)
1125	AGRICULTURE	0.00	295.00	933.82	0.00	(933.82)	0.00	(933.82)
01 1128 318 001 000	Instrument Repair Secon	0.00	0.00	79.28	0.00	(79.28)	0.00	(79.28)
01 1128 411 001 000	Instr Materials	0.00	0.00	62.36	0.00	(62.36)	0.00	(62.36)
01 1128 411 002 000	Instrument Materials	0.00	0.00	57.77	0.00	(57.77)	0.00	(57.77)
01 1128 631 001 000	Registration	0.00	0.00	53.00	0.00	(53.00)	0.00	(53.00)
01 1128 631 002 000	Student Registration	0.00	0.00	100.00	0.00	(100.00)	0.00	(100.00)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
1128	BAND	0.00	0.00	352.41	0.00	(352.41)	0.00	(352.41)
01 1131 411 001 000	Instruc Materials	0.00	0.00	201.71	0.00	(201.71)	0.00	(201.71)
01 1131 450 001 000	VIDEOS	0.00	0.00	361.38	0.00	(361.38)	0.00	(361.38)
01 1131 631 001 000	Student Registration	0.00	0.00	700.00	0.00	(700.00)	0.00	(700.00)
1131	INDUSTRIAL ARTS	0.00	0.00	1,263.09	0.00	(1,263.09)	0.00	(1,263.09)
01 1160 110 000 000	Poverty Instructional Program	0.00	9,172.91	27,518.73	0.00	(27,518.73)	0.00	(27,518.73)
01 1160 210 000 000	Poverty Program FICA	0.00	642.20	1,926.83	0.00	(1,926.83)	0.00	(1,926.83)
01 1160 220 000 000	Poverty Program Retire	0.00	906.08	2,718.24	0.00	(2,718.24)	0.00	(2,718.24)
01 1160 230 000 000	Poverty Program Health Ins	0.00	1,902.75	5,701.71	0.00	(5,701.71)	0.00	(5,701.71)
01 1160 290 000 000	Life	0.00	12.65	37.87	0.00	(37.87)	0.00	(37.87)
1160	POVERTY	0.00	12,636.59	37,903.38	0.00	(37,903.38)	0.00	(37,903.38)
01 1190 110 002 000	PreK Salary	0.00	6.07	12.14	0.00	(12.14)	0.00	(12.14)
01 1190 120 002 000	PreK Subs	0.00	425.79	425.79	0.00	(425.79)	0.00	(425.79)
01 1190 140 002 000	PreK Para	0.00	756.18	3,674.42	0.00	(3,674.42)	0.00	(3,674.42)
01 1190 210 002 000	PreK Fica	0.00	51.28	147.28	0.00	(147.28)	0.00	(147.28)
01 1190 220 002 000	PreK Retire	0.00	84.55	355.81	0.00	(355.81)	0.00	(355.81)
01 1190 230 002 000	PreK Health	0.00	299.57	1,259.72	0.00	(1,259.72)	0.00	(1,259.72)
01 1190 290 002 000	PreK Life	0.00	2.50	10.52	0.00	(10.52)	0.00	(10.52)
1190	PREK	0.00	1,625.94	5,885.68	0.00	(5,885.68)	0.00	(5,885.68)
01 1212 313 001 000	Contracted Supervis	0.00	1,393.64	2,787.28	0.00	(2,787.28)	0.00	(2,787.28)
01 1212 313 002 000	SPED SUPERVISION	0.00	1,393.64	2,787.28	0.00	(2,787.28)	0.00	(2,787.28)
1212	SP ED	0.00	2,787.28	5,574.56	0.00	(5,574.56)	0.00	(5,574.56)
01 1213 313 001 000	Vocational	0.00	534.22	1,068.44	0.00	(1,068.44)	0.00	(1,068.44)
01 1213 313 002 000	Diagnostic Testing (School Psych)	0.00	4,670.00	9,340.00	0.00	(9,340.00)	0.00	(9,340.00)
1213	School Psych	0.00	5,204.22	10,408.44	0.00	(10,408.44)	0.00	(10,408.44)
01 1214 313 001 000	Deaf	0.00	86.13	172.26	0.00	(172.26)	0.00	(172.26)
01 1214 313 002 000	PT Therapy	0.00	1,206.94	2,413.88	0.00	(2,413.88)	0.00	(2,413.88)
01 1214 318 001 000	Vision	0.00	337.89	675.78	0.00	(675.78)	0.00	(675.78)
01 1214 318 002 000	OT Therapy	0.00	2,538.66	5,077.32	0.00	(5,077.32)	0.00	(5,077.32)
1214	DIAGNOSTIC TESTING	0.00	4,169.62	8,339.24	0.00	(8,339.24)	0.00	(8,339.24)
01 1215 313 001 000	Audiology Secon	0.00	80.25	160.50	0.00	(160.50)	0.00	(160.50)
01 1215 313 002 000	Audiology Elem	0.00	80.25	160.50	0.00	(160.50)	0.00	(160.50)
1215	DISTANCE LEARNING & AUDIOLOGY	0.00	160.50	321.00	0.00	(321.00)	0.00	(321.00)
01 1216 313 001 000	Speech Therapy	0.00	4,272.23	8,544.46	0.00	(8,544.46)	0.00	(8,544.46)
01 1216 313 002 000	Speech Therapy Elem	0.00	12,907.60	25,451.61	0.00	(25,451.61)	0.00	(25,451.61)
1216	SPEECH	0.00	17,179.83	33,996.07	0.00	(33,996.07)	0.00	(33,996.07)
01 1220 110 001 000	Nurse Sp Ed Services	0.00	849.20	2,547.60	0.00	(2,547.60)	0.00	(2,547.60)
01 1220 110 002 000	Nurse Sp Ed Services	0.00	849.20	2,547.60	0.00	(2,547.60)	0.00	(2,547.60)
01 1220 210 001 000	Fica	0.00	64.84	194.49	0.00	(194.49)	0.00	(194.49)
01 1220 210 002 000	Fica	0.00	64.84	194.49	0.00	(194.49)	0.00	(194.49)
01 1220 220 001 000	Retire	0.00	83.88	251.64	0.00	(251.64)	0.00	(251.64)
01 1220 220 002 000	Retire	0.00	83.88	251.64	0.00	(251.64)	0.00	(251.64)
01 1220 230 001 000	Health Ins	0.00	140.04	420.14	0.00	(420.14)	0.00	(420.14)
01 1220 230 002 000	Health Ins	0.00	140.04	420.14	0.00	(420.14)	0.00	(420.14)
01 1220 290 001 000	Life Ins	0.00	1.76	5.28	0.00	(5.28)	0.00	(5.28)
01 1220 290 002 000	Life Ins	0.00	1.76	5.28	0.00	(5.28)	0.00	(5.28)
1220	NURSE SP ED	0.00	2,279.44	6,838.30	0.00	(6,838.30)	0.00	(6,838.30)
01 1222 110 001 000	Sp Ed Lvl2 Secon	0.00	11,528.70	34,811.10	0.00	(34,811.10)	0.00	(34,811.10)
01 1222 111 001 000	Cash in lieu of BC	0.00	676.39	2,029.17	0.00	(2,029.17)	0.00	(2,029.17)
01 1222 120 001 000	Sub Secon	0.00	240.00	240.00	0.00	(240.00)	0.00	(240.00)
01 1222 140 001 000	Aide Secon	0.00	15,168.64	42,870.37	0.00	(42,870.37)	0.00	(42,870.37)

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Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 1222 210 001 000	Fica Secon	0.00	2,020.06	5,835.47	0.00	(5,835.47)	0.00	(5,835.47)
01 1222 220 001 000	Retire Secon	0.00	2,604.34	7,570.44	0.00	(7,570.44)	0.00	(7,570.44)
01 1222 230 001 000	Health Ins	0.00	4,325.82	12,577.22	0.00	(12,577.22)	0.00	(12,577.22)
01 1222 290 001 000	Life Ins Secon	0.00	55.99	165.50	0.00	(165.50)	0.00	(165.50)
01 1222 313 001 000	Purch Prof Ser Secon	0.00	77.50	77.50	0.00	(77.50)	0.00	(77.50)
01 1222 318 001 000	Contracted Services	0.00	0.00	509.98	0.00	(509.98)	0.00	(509.98)
01 1222 327 001 000	RENTALS OR LEASES	0.00	0.00	331.00	0.00	(331.00)	0.00	(331.00)
01 1222 411 001 000	Instruc Mater Secon	0.00	0.00	330.70	0.00	(330.70)	0.00	(330.70)
01 1222 460 001 000	Comp Software Secon	0.00	0.00	299.00	0.00	(299.00)	0.00	(299.00)
01 1222 670 001 000	Travel Secon	0.00	0.00	400.82	0.00	(400.82)	0.00	(400.82)
1222 SPECIAL ED SECONDARY		0.00	36,697.44	108,048.27	0.00	(108,048.27)	0.00	(108,048.27)
01 1229 110 002 000	Sp Ed Lvl2 Elem	0.00	17,128.58	51,385.74	0.00	(51,385.74)	0.00	(51,385.74)
01 1229 111 002 000	Cash in lieu of BC	0.00	39.79	119.37	0.00	(119.37)	0.00	(119.37)
01 1229 120 002 000	Sub Elem	0.00	1,440.00	2,040.00	0.00	(2,040.00)	0.00	(2,040.00)
01 1229 140 002 000	Aide Elem	0.00	6,566.03	19,565.36	0.00	(19,565.36)	0.00	(19,565.36)
01 1229 210 002 000	Fica Elem	0.00	1,848.05	5,359.60	0.00	(5,359.60)	0.00	(5,359.60)
01 1229 220 002 000	Retire Elem	0.00	2,324.28	6,972.88	0.00	(6,972.88)	0.00	(6,972.88)
01 1229 230 002 000	Health Ins Elem	0.00	6,652.17	19,956.51	0.00	(19,956.51)	0.00	(19,956.51)
01 1229 290 002 000	Life Ins Elem	0.00	44.54	133.62	0.00	(133.62)	0.00	(133.62)
01 1229 313 002 000	Purch Prof Serv Elem	0.00	77.50	77.50	0.00	(77.50)	0.00	(77.50)
01 1229 318 002 000	Contracted Services	0.00	0.00	509.97	0.00	(509.97)	0.00	(509.97)
01 1229 411 002 000	Instruc Mater Elem	0.00	0.00	78.58	0.00	(78.58)	0.00	(78.58)
01 1229 670 002 000	Travel Elem	0.00	0.00	400.82	0.00	(400.82)	0.00	(400.82)
1229 SPECIAL ED ELEMENTARY		0.00	36,120.94	106,599.95	0.00	(106,599.95)	0.00	(106,599.95)
01 1238 318 001 000	SpEd LVL III OT/PT	0.00	352.68	801.59	0.00	(801.59)	0.00	(801.59)
01 1238 362 001 000	Sped Tuition LVL III	0.00	4,111.80	9,718.80	0.00	(9,718.80)	0.00	(9,718.80)
1238 SPED OT/PT		0.00	4,464.48	10,520.39	0.00	(10,520.39)	0.00	(10,520.39)
01 1290 313 000 000	PRE SCHL SPEECH (3-5)	0.00	818.09	1,999.77	0.00	(1,999.77)	0.00	(1,999.77)
1290 PRESCHOOL		0.00	818.09	1,999.77	0.00	(1,999.77)	0.00	(1,999.77)
01 1291 313 000 000	PRE SPED Supervision (3-5)	0.00	334.72	669.44	0.00	(669.44)	0.00	(669.44)
01 1291 313 001 000	PRE OT Services (3-5)	0.00	482.02	964.04	0.00	(964.04)	0.00	(964.04)
01 1291 313 002 000	PRE Deaf Ed Services (3-5)	0.00	399.38	419.44	0.00	(419.44)	0.00	(419.44)
01 1291 318 000 000	PRE D/E Psychologist Services (3-5)	0.00	583.75	1,167.50	0.00	(1,167.50)	0.00	(1,167.50)
01 1291 318 002 000	PRE PT Services (3-5)	0.00	0.00	379.32	0.00	(379.32)	0.00	(379.32)
1291 PRE SPED		0.00	1,799.87	3,599.74	0.00	(3,599.74)	0.00	(3,599.74)
01 1292 313 000 000	Pre Deaf Ed Services (0-2)	0.00	244.13	350.32	0.00	(350.32)	0.00	(350.32)
01 1292 313 001 000	Pre Sped OT Services (0-2)	0.00	192.81	385.62	0.00	(385.62)	0.00	(385.62)
01 1292 313 002 000	Pre Sped PT Services (0-2)	0.00	0.00	496.40	0.00	(496.40)	0.00	(496.40)
01 1292 318 000 000	Pre Sped Services (0-2)	0.00	334.72	669.44	0.00	(669.44)	0.00	(669.44)
01 1292 318 002 000	Pre D/E Psychological Services (0-2)	0.00	583.75	1,556.67	0.00	(1,556.67)	0.00	(1,556.67)
1292 PRE Sped		0.00	1,355.41	3,458.45	0.00	(3,458.45)	0.00	(3,458.45)
01 2120 110 001 000	Counselor Sal Secon	0.00	4,567.90	13,703.70	0.00	(13,703.70)	0.00	(13,703.70)
01 2120 110 002 000	Counselor Sal Elem	0.00	1,141.98	3,425.94	0.00	(3,425.94)	0.00	(3,425.94)
01 2120 140 001 000	Aide Secon	0.00	409.81	1,340.74	0.00	(1,340.74)	0.00	(1,340.74)
01 2120 210 001 000	Fica Secon	0.00	369.71	1,118.15	0.00	(1,118.15)	0.00	(1,118.15)
01 2120 210 002 000	Fica Elem	0.00	84.78	254.46	0.00	(254.46)	0.00	(254.46)
01 2120 220 001 000	Retirement Secon	0.00	491.69	1,486.07	0.00	(1,486.07)	0.00	(1,486.07)
01 2120 220 002 000	Retirement Elem	0.00	112.80	338.40	0.00	(338.40)	0.00	(338.40)
01 2120 230 001 000	Health Ins. Secon	0.00	989.84	2,927.99	0.00	(2,927.99)	0.00	(2,927.99)
01 2120 230 002 000	Health Ins. Elem	0.00	230.67	679.41	0.00	(679.41)	0.00	(679.41)
01 2120 290 001 000	Life Ins Secon	0.00	6.83	20.18	0.00	(20.18)	0.00	(20.18)
01 2120 290 002 000	Life Ins Elem	0.00	1.60	4.71	0.00	(4.71)	0.00	(4.71)
01 2120 313 001 000	Purch Prof Ser Secon	0.00	115.00	115.00	0.00	(115.00)	0.00	(115.00)

**Expenditure Report by Op. Unit/Function**

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2120 313 002 000	Purch Prof Ser Elem	0.00	90.00	90.00	0.00	(90.00)	0.00	(90.00)
2120 COUNSELOR		0.00	8,612.61	25,504.75	0.00	(25,504.75)	0.00	(25,504.75)
01 2130 110 000 000	Nurse Salary	0.00	2,161.60	6,484.80	0.00	(6,484.80)	0.00	(6,484.80)
01 2130 210 000 000	Fica	0.00	164.98	495.00	0.00	(495.00)	0.00	(495.00)
01 2130 220 000 000	Retirement	0.00	213.52	640.56	0.00	(640.56)	0.00	(640.56)
01 2130 230 000 000	Health Ins	0.00	356.52	1,069.52	0.00	(1,069.52)	0.00	(1,069.52)
01 2130 290 000 000	Life Ins	0.00	4.48	13.44	0.00	(13.44)	0.00	(13.44)
01 2130 410 000 000	Health Supplies	0.00	94.39	94.39	0.00	(94.39)	0.00	(94.39)
2130 NURSE		0.00	2,995.49	8,797.71	0.00	(8,797.71)	0.00	(8,797.71)
01 2190 140 001 000	Act Trans Sal Secon	0.00	1,567.01	2,815.67	0.00	(2,815.67)	0.00	(2,815.67)
01 2190 140 002 000	Act Trans Sal Elem	0.00	150.54	150.54	0.00	(150.54)	0.00	(150.54)
01 2190 210 001 000	Fica Secon	0.00	119.91	215.42	0.00	(215.42)	0.00	(215.42)
01 2190 210 002 000	Fica Elem	0.00	11.53	11.53	0.00	(11.53)	0.00	(11.53)
01 2190 220 001 000	Retirement Secon	0.00	10.14	10.14	0.00	(10.14)	0.00	(10.14)
01 2190 340 001 000	Testing	0.00	300.00	300.00	0.00	(300.00)	0.00	(300.00)
2190 ACT TRANS		0.00	2,159.13	3,503.30	0.00	(3,503.30)	0.00	(3,503.30)
01 2212 319 001 000	Purch Prof Ser Secon	0.00	45.00	793.00	0.00	(793.00)	0.00	(793.00)
01 2212 319 002 000	Purch Prof Ser Elem	0.00	225.00	375.00	0.00	(375.00)	0.00	(375.00)
01 2212 410 001 000	Supplies Secon	0.00	0.00	99.30	0.00	(99.30)	0.00	(99.30)
01 2212 410 002 000	Supplies Elem	0.00	0.00	99.30	0.00	(99.30)	0.00	(99.30)
01 2212 670 001 000	Travel Secon	0.00	510.12	994.08	0.00	(994.08)	0.00	(994.08)
2212 STAFF		0.00	780.12	2,360.68	0.00	(2,360.68)	0.00	(2,360.68)
01 2220 110 000 000	Tech Support Salary	0.00	5,000.00	15,000.00	0.00	(15,000.00)	0.00	(15,000.00)
01 2220 140 000 000	Tech Support Aides	0.00	0.00	594.18	0.00	(594.18)	0.00	(594.18)
01 2220 210 000 000	Tech Support Fica	0.00	361.46	1,084.38	0.00	(1,084.38)	0.00	(1,084.38)
01 2220 220 000 000	Tech Support Retir	0.00	493.89	1,481.67	0.00	(1,481.67)	0.00	(1,481.67)
01 2220 230 000 000	Tech Support Health Ins	0.00	1,742.89	5,228.67	0.00	(5,228.67)	0.00	(5,228.67)
01 2220 290 000 000	Tech Support Life Ins	0.00	8.00	24.00	0.00	(24.00)	0.00	(24.00)
01 2220 630 000 000	REGISTRATION	0.00	0.00	25.00	0.00	(25.00)	0.00	(25.00)
2220 TECH SUPPORT		0.00	7,606.24	23,437.90	0.00	(23,437.90)	0.00	(23,437.90)
01 2222 313 001 000	Purchased Ser Secon	0.00	0.00	40.00	0.00	(40.00)	0.00	(40.00)
01 2222 410 001 000	Supplies Secon	0.00	60.17	74.16	0.00	(74.16)	0.00	(74.16)
01 2222 410 002 000	Supplies Elem	0.00	13.99	84.93	0.00	(84.93)	0.00	(84.93)
01 2222 430 002 000	Library Books Elem	0.00	68.01	90.33	0.00	(90.33)	0.00	(90.33)
01 2222 440 002 000	Magazines Elem	0.00	0.00	27.00	0.00	(27.00)	0.00	(27.00)
01 2222 460 001 000	Computer Software	0.00	0.00	623.00	0.00	(623.00)	0.00	(623.00)
01 2222 460 002 000	Elem Software	0.00	0.00	623.00	0.00	(623.00)	0.00	(623.00)
01 2222 670 001 000	TRAVEL	0.00	0.00	37.06	0.00	(37.06)	0.00	(37.06)
2222 LIBRARY		0.00	142.17	1,599.48	0.00	(1,599.48)	0.00	(1,599.48)
01 2310 318 000 000	SERVICES	0.00	31.00	307.00	0.00	(307.00)	0.00	(307.00)
01 2310 319 000 000	Audit	0.00	6,500.00	6,500.00	0.00	(6,500.00)	0.00	(6,500.00)
01 2310 350 000 000	Advertising & Print	0.00	570.57	1,486.62	0.00	(1,486.62)	0.00	(1,486.62)
01 2310 630 000 000	Dues And Fees	0.00	157.10	909.30	0.00	(909.30)	0.00	(909.30)
01 2310 641 000 000	Liability Ins	0.00	0.00	14,077.67	0.00	(14,077.67)	0.00	(14,077.67)
2310 TREASURER		0.00	7,258.67	23,280.59	0.00	(23,280.59)	0.00	(23,280.59)
01 2320 110 000 000	Supt Salary	0.00	10,889.24	32,667.72	0.00	(32,667.72)	0.00	(32,667.72)
01 2320 140 000 000	Clerical	0.00	1,483.72	4,810.85	0.00	(4,810.85)	0.00	(4,810.85)
01 2320 210 000 000	Fica	0.00	933.69	2,828.59	0.00	(2,828.59)	0.00	(2,828.59)
01 2320 220 000 000	Retirement	0.00	1,218.67	3,657.50	0.00	(3,657.50)	0.00	(3,657.50)
01 2320 230 000 000	Health Ins	0.00	2,317.94	6,953.82	0.00	(6,953.82)	0.00	(6,953.82)
01 2320 290 000 000	Life Ins	0.00	11.20	33.60	0.00	(33.60)	0.00	(33.60)
01 2320 630 000 000	Dues And Fees	0.00	130.00	330.00	0.00	(330.00)	0.00	(330.00)

**Expenditure Report by Op. Unit/Function**

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2320 670 000 000	Travel	0.00	37.06	143.03	0.00	(143.03)	0.00	(143.03)
01 2320 690 000 000	Other Misc Exp	0.00	100.00	200.00	0.00	(200.00)	0.00	(200.00)
2320 SUPERINTENDENT		0.00	17,121.52	51,625.11	0.00	(51,625.11)	0.00	(51,625.11)
01 2330 317 000 000	LEGAL SERVICES	0.00	1,202.00	3,202.50	0.00	(3,202.50)	0.00	(3,202.50)
2330 DISTRICT		0.00	1,202.00	3,202.50	0.00	(3,202.50)	0.00	(3,202.50)
01 2400 110 001 000	Princ Sal Secon	0.00	8,278.25	24,834.75	0.00	(24,834.75)	0.00	(24,834.75)
01 2400 110 002 000	Prin Sal Elem	0.00	7,776.25	23,328.75	0.00	(23,328.75)	0.00	(23,328.75)
01 2400 111 002 000	Cash in lieu	0.00	1,714.22	5,142.66	0.00	(5,142.66)	0.00	(5,142.66)
01 2400 120 001 000	Student Aide	0.00	202.83	441.81	0.00	(441.81)	0.00	(441.81)
01 2400 140 001 000	Clerical Sal Secon	0.00	3,639.68	11,496.04	0.00	(11,496.04)	0.00	(11,496.04)
01 2400 140 002 000	Clerical Sal Elem	0.00	2,482.25	7,191.59	0.00	(7,191.59)	0.00	(7,191.59)
01 2400 210 001 000	Fica Secon	0.00	877.55	2,666.18	0.00	(2,666.18)	0.00	(2,666.18)
01 2400 210 002 000	Fica Elem	0.00	902.88	2,689.24	0.00	(2,689.24)	0.00	(2,689.24)
01 2400 220 001 000	Retirement Secon	0.00	1,177.59	3,520.08	0.00	(3,520.08)	0.00	(3,520.08)
01 2400 220 002 000	Retirement Elem	0.00	1,010.41	3,011.83	0.00	(3,011.83)	0.00	(3,011.83)
01 2400 230 001 000	Health Ins Secon	0.00	1,286.74	3,800.21	0.00	(3,800.21)	0.00	(3,800.21)
01 2400 230 002 000	Health Ins Elem	0.00	1,742.89	5,228.67	0.00	(5,228.67)	0.00	(5,228.67)
01 2400 290 001 000	Life Ins Secon	0.00	13.35	39.56	0.00	(39.56)	0.00	(39.56)
01 2400 290 002 000	Life Ins Elem	0.00	14.10	42.10	0.00	(42.10)	0.00	(42.10)
01 2400 410 002 000	Supplies Elem	0.00	0.00	1.18	0.00	(1.18)	0.00	(1.18)
01 2400 630 001 000	Dues And Fees Secon	0.00	15.00	170.00	0.00	(170.00)	0.00	(170.00)
01 2400 630 002 000	Dues And Fees Elem	0.00	15.00	15.00	0.00	(15.00)	0.00	(15.00)
01 2400 670 001 000	Travel Secon	0.00	0.00	101.37	0.00	(101.37)	0.00	(101.37)
2400 PRINCIPAL		0.00	31,148.99	93,721.02	0.00	(93,721.02)	0.00	(93,721.02)
01 2510 111 000 000	Cash in lieu	0.00	795.75	2,387.25	0.00	(2,387.25)	0.00	(2,387.25)
01 2510 140 000 000	Clerical Salary	0.00	6,920.54	21,494.32	0.00	(21,494.32)	0.00	(21,494.32)
01 2510 210 000 000	Fica	0.00	581.85	1,801.62	0.00	(1,801.62)	0.00	(1,801.62)
01 2510 220 000 000	Retirement	0.00	683.59	2,123.16	0.00	(2,123.16)	0.00	(2,123.16)
01 2510 230 000 000	Health Ins	0.00	569.44	1,699.44	0.00	(1,699.44)	0.00	(1,699.44)
01 2510 290 000 000	Life Ins	0.00	7.39	22.33	0.00	(22.33)	0.00	(22.33)
01 2510 293 000 000	Workman's Comp	0.00	0.00	25,943.00	0.00	(25,943.00)	0.00	(25,943.00)
01 2510 341 000 000	Postage	0.00	157.51	182.75	0.00	(182.75)	0.00	(182.75)
01 2510 342 001 000	Telephone Secon	0.00	421.82	1,270.94	0.00	(1,270.94)	0.00	(1,270.94)
01 2510 342 002 000	Telephone Elem	0.00	421.80	1,270.90	0.00	(1,270.90)	0.00	(1,270.90)
01 2510 630 000 000	REGISTRATION	0.00	25.00	25.00	0.00	(25.00)	0.00	(25.00)
01 2510 690 000 000	Other Misc Exp	0.00	0.00	189.78	0.00	(189.78)	0.00	(189.78)
2510 CLERICAL		0.00	10,584.69	58,410.49	0.00	(58,410.49)	0.00	(58,410.49)
01 2610 120 001 000	Sub/Summer Sal Secon	0.00	151.71	2,943.78	0.00	(2,943.78)	0.00	(2,943.78)
01 2610 120 002 000	Sub/Summer Sal Elem	0.00	0.00	2,850.24	0.00	(2,850.24)	0.00	(2,850.24)
01 2610 140 001 000	Cust Sal Secon	0.00	7,128.30	23,975.51	0.00	(23,975.51)	0.00	(23,975.51)
01 2610 140 002 000	Cust Sal Elem	0.00	3,393.87	9,629.83	0.00	(9,629.83)	0.00	(9,629.83)
01 2610 210 001 000	Fica Secon	0.00	552.21	1,998.52	0.00	(1,998.52)	0.00	(1,998.52)
01 2610 210 002 000	Fica Elem	0.00	254.44	891.23	0.00	(891.23)	0.00	(891.23)
01 2610 220 001 000	Retirement Secon	0.00	684.47	2,010.33	0.00	(2,010.33)	0.00	(2,010.33)
01 2610 220 002 000	Retirement Elem	0.00	300.59	978.32	0.00	(978.32)	0.00	(978.32)
01 2610 230 001 000	Health Ins Secon	0.00	1,981.14	6,263.79	0.00	(6,263.79)	0.00	(6,263.79)
01 2610 230 002 000	Health Ins Elem	0.00	1,792.66	6,123.41	0.00	(6,123.41)	0.00	(6,123.41)
01 2610 290 001 000	Life Ins	0.00	6.48	22.27	0.00	(22.27)	0.00	(22.27)
01 2610 290 002 000	Life Ins	0.00	4.72	18.03	0.00	(18.03)	0.00	(18.03)
01 2610 321 001 000	Fuel Secon	0.00	863.05	1,236.87	0.00	(1,236.87)	0.00	(1,236.87)
01 2610 321 002 000	Fuel Elem	0.00	863.04	1,236.85	0.00	(1,236.85)	0.00	(1,236.85)
01 2610 322 001 000	Electricity Secon	0.00	2,088.91	8,297.48	0.00	(8,297.48)	0.00	(8,297.48)
01 2610 322 002 000	Electricity Elem	0.00	2,088.90	8,297.44	0.00	(8,297.44)	0.00	(8,297.44)
01 2610 323 001 000	Water Sewer Secon	0.00	325.13	960.38	0.00	(960.38)	0.00	(960.38)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 2610 323 002 000	Water Sewer Elem	0.00	325.12	960.37	0.00	(960.37)	0.00	(960.37)
01 2610 410 001 000	Supplies Secon	0.00	432.41	2,346.68	0.00	(2,346.68)	0.00	(2,346.68)
01 2610 410 002 000	Supplies Elem	0.00	432.41	2,346.66	0.00	(2,346.66)	0.00	(2,346.66)
2610 CUSTODIAL		0.00	23,669.56	83,387.99	0.00	(83,387.99)	0.00	(83,387.99)
01 2620 140 000 000	Maintenance Sal	0.00	3,584.88	11,752.59	0.00	(11,752.59)	0.00	(11,752.59)
01 2620 210 000 000	Fica	0.00	273.09	895.59	0.00	(895.59)	0.00	(895.59)
01 2620 220 000 000	Retirement	0.00	354.10	1,062.30	0.00	(1,062.30)	0.00	(1,062.30)
01 2620 230 000 000	Health Ins	0.00	348.58	1,045.74	0.00	(1,045.74)	0.00	(1,045.74)
01 2620 290 000 000	Life Ins	0.00	3.20	9.60	0.00	(9.60)	0.00	(9.60)
01 2620 318 001 000	Con/ser Repair Secon	0.00	1,452.54	3,912.99	0.00	(3,912.99)	0.00	(3,912.99)
01 2620 318 002 000	Cont/ser Repair Elem	0.00	1,067.06	2,063.43	0.00	(2,063.43)	0.00	(2,063.43)
01 2620 319 001 000	Other Pur Ser Secon	0.00	1,540.57	9,033.21	0.00	(9,033.21)	0.00	(9,033.21)
01 2620 319 002 000	Other Purch Ser Elem	0.00	1,490.13	5,712.73	0.00	(5,712.73)	0.00	(5,712.73)
01 2620 328 001 000	Property Ins Secon	0.00	0.00	14,077.66	0.00	(14,077.66)	0.00	(14,077.66)
01 2620 328 002 000	Property Ins Elem	0.00	0.00	14,077.67	0.00	(14,077.67)	0.00	(14,077.67)
2620 MAINTENANCE		0.00	10,114.15	63,643.51	0.00	(63,643.51)	0.00	(63,643.51)
01 2750 140 000 000	Transp Salaries	0.00	9,760.74	28,249.39	0.00	(28,249.39)	0.00	(28,249.39)
01 2750 210 000 000	Fica	0.00	746.44	2,160.42	0.00	(2,160.42)	0.00	(2,160.42)
01 2750 220 000 000	Retirement	0.00	387.99	1,030.91	0.00	(1,030.91)	0.00	(1,030.91)
01 2750 290 000 000	LIFE INS	0.00	3.32	14.52	0.00	(14.52)	0.00	(14.52)
01 2750 318 000 000	TESTING	0.00	360.00	692.00	0.00	(692.00)	0.00	(692.00)
01 2750 319 000 000	Purch Ser(physicals)	0.00	175.00	1,050.00	0.00	(1,050.00)	0.00	(1,050.00)
01 2750 336 000 000	Gas And Oil	0.00	6,035.65	15,435.27	0.00	(15,435.27)	0.00	(15,435.27)
01 2750 337 000 000	Tires And Parts	0.00	2,480.45	7,902.60	0.00	(7,902.60)	0.00	(7,902.60)
01 2750 338 000 000	Purchased Repair	0.00	313.46	2,882.96	0.00	(2,882.96)	0.00	(2,882.96)
01 2750 690 000 000	Other Exp	0.00	25.00	164.00	0.00	(164.00)	0.00	(164.00)
2750 TRANSPORTATION		0.00	20,288.05	59,582.07	0.00	(59,582.07)	0.00	(59,582.07)
01 2760 140 002 000	SPED TRANSP	0.00	1,906.03	2,052.93	0.00	(2,052.93)	0.00	(2,052.93)
01 2760 210 002 000	SPED Transp FICA	0.00	145.82	157.06	0.00	(157.06)	0.00	(157.06)
01 2760 220 002 000	SPED Transp Retire	0.00	188.27	188.27	0.00	(188.27)	0.00	(188.27)
01 2760 290 002 000	LIFE	0.00	2.28	2.28	0.00	(2.28)	0.00	(2.28)
2760 SPED TRANSP		0.00	2,242.40	2,400.54	0.00	(2,400.54)	0.00	(2,400.54)
01 3135 110 000 000	High Ability Instr	0.00	250.00	750.00	0.00	(750.00)	0.00	(750.00)
01 3135 210 000 000	High Ability Fica	0.00	18.74	56.25	0.00	(56.25)	0.00	(56.25)
01 3135 220 000 000	High Ability Retirement	0.00	24.69	74.07	0.00	(74.07)	0.00	(74.07)
01 3135 230 000 000	High Ability Health	0.00	81.01	241.42	0.00	(241.42)	0.00	(241.42)
01 3135 290 000 000	Life Ins	0.00	0.56	1.68	0.00	(1.68)	0.00	(1.68)
01 3135 410 000 000	High Abilt Learn Supplies	0.00	545.90	737.81	0.00	(737.81)	0.00	(737.81)
01 3135 630 000 000	High Abilt Learn Registration	0.00	1,120.00	2,120.00	0.00	(2,120.00)	0.00	(2,120.00)
3135 HIGH ABILITY		0.00	2,040.90	3,981.23	0.00	(3,981.23)	0.00	(3,981.23)
01 3137 140 000 000	Youth Center Wages	0.00	1,677.92	3,376.96	0.00	(3,376.96)	0.00	(3,376.96)
01 3137 210 000 000	Fica	0.00	128.36	258.33	0.00	(258.33)	0.00	(258.33)
01 3137 220 000 000	Retirement	0.00	73.08	140.69	0.00	(140.69)	0.00	(140.69)
3137 KEARNEY		0.00	1,879.36	3,775.98	0.00	(3,775.98)	0.00	(3,775.98)
01 4200 110 000 000	REGULAR SALARIES	0.00	5,708.33	17,124.99	0.00	(17,124.99)	0.00	(17,124.99)
01 4200 210 000 000	FICA	0.00	423.19	1,269.57	0.00	(1,269.57)	0.00	(1,269.57)
01 4200 220 000 000	RETIREMENT	0.00	563.86	1,691.58	0.00	(1,691.58)	0.00	(1,691.58)
01 4200 230 000 000	HEALTH INSURANCE	0.00	1,742.89	5,228.67	0.00	(5,228.67)	0.00	(5,228.67)
01 4200 290 000 000	LIFE	0.00	8.00	24.00	0.00	(24.00)	0.00	(24.00)
4200 TITLE 1 CURRENT		0.00	8,446.27	25,338.81	0.00	(25,338.81)	0.00	(25,338.81)
01 4210 410 000 000	SUPPLIES	0.00	0.00	1,658.57	0.00	(1,658.57)	0.00	(1,658.57)
4210 TITLE 1 NCLB		0.00	0.00	1,658.57	0.00	(1,658.57)	0.00	(1,658.57)

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
01 4325 110 000 000	Title IIA Class Size Reduction	0.00	1,047.34	2,094.68	0.00	(2,094.68)	0.00	(2,094.68)
01 4325 210 000 000	TITLE IIA Fica	0.00	67.78	135.56	0.00	(135.56)	0.00	(135.56)
01 4325 220 000 000	TITLE IIA Retirement	0.00	103.45	206.90	0.00	(206.90)	0.00	(206.90)
01 4325 230 000 000	TITLE IIA Health	0.00	420.76	841.52	0.00	(841.52)	0.00	(841.52)
01 4325 290 000 000	TITLE IIA Life Ins	0.00	1.93	3.86	0.00	(3.86)	0.00	(3.86)
4325 TITLE IIA		0.00	1,641.26	3,282.52	0.00	(3,282.52)	0.00	(3,282.52)
01 4327 110 000 000	REAP Salary	0.00	3,242.45	6,484.90	0.00	(6,484.90)	0.00	(6,484.90)
01 4327 210 000 000	REAP Fica	0.00	209.81	419.62	0.00	(419.62)	0.00	(419.62)
01 4327 220 000 000	REAP Retirement	0.00	320.29	640.58	0.00	(640.58)	0.00	(640.58)
01 4327 230 000 000	REAP Health	0.00	1,302.63	2,605.26	0.00	(2,605.26)	0.00	(2,605.26)
01 4327 290 000 000	REAP Life	0.00	5.98	11.96	0.00	(11.96)	0.00	(11.96)
4327 REAP		0.00	5,081.16	10,162.32	0.00	(10,162.32)	0.00	(10,162.32)
01 4404 110 000 000	SPED IDEA instr	0.00	2,725.00	8,040.50	0.00	(8,040.50)	0.00	(8,040.50)
01 4404 140 000 000	SPED IDEA PARA	0.00	1,726.00	5,178.00	0.00	(5,178.00)	0.00	(5,178.00)
01 4404 210 000 000	SPED IDEA FICA	0.00	255.20	755.36	0.00	(755.36)	0.00	(755.36)
01 4404 220 000 000	SPED IDEA RETIRE	0.00	439.66	1,305.69	0.00	(1,305.69)	0.00	(1,305.69)
01 4404 230 000 000	SPED IDEA HEALTH	0.00	1,632.72	5,319.99	0.00	(5,319.99)	0.00	(5,319.99)
01 4404 290 000 000	SPED IDEA LIFE	0.00	11.07	36.86	0.00	(36.86)	0.00	(36.86)
4404 SPED IDEA		0.00	6,789.65	20,636.40	0.00	(20,636.40)	0.00	(20,636.40)
01 4406 110 000 000	BASE 3-4 SPED INSTR	0.00	351.43	1,194.86	0.00	(1,194.86)	0.00	(1,194.86)
01 4406 210 000 000	BASE 3-4 SPED FICA	0.00	26.74	90.93	0.00	(90.93)	0.00	(90.93)
01 4406 220 000 000	BASE 3-4 SPED RETIR	0.00	34.71	118.02	0.00	(118.02)	0.00	(118.02)
01 4406 230 000 000	BASE 3-4 SPED HEALTH	0.00	148.82	505.99	0.00	(505.99)	0.00	(505.99)
01 4406 290 000 000	BASE 3-4 SPED LIFE	0.00	0.91	3.10	0.00	(3.10)	0.00	(3.10)
4406 BASE 3-4 SPED		0.00	562.61	1,912.90	0.00	(1,912.90)	0.00	(1,912.90)
000 DISTRICT WIDE		0.00	508,130.69	1,558,996.27	0.00	(1,558,996.27)	0.00	(1,558,996.27)
01 1292 313 002 602	Pre Speech (0-2)	0.00	181.80	363.60	0.00	(363.60)	0.00	(363.60)
1292 PRE Sped		0.00	181.80	363.60	0.00	(363.60)	0.00	(363.60)
602 Speech		0.00	181.80	363.60	0.00	(363.60)	0.00	(363.60)
01 General		0.00	508,312.49	1,559,359.87	0.00	(1,559,359.87)	0.00	(1,559,359.87)

**Ravenna Public Schools  
GENERAL FUND  
Ending October 31, 2018**

**Beginning Balance:** **\$4,145,990.35**

**Receipts:**

Tax Collection (Sherman)	\$90,205.13
Tax Collection (Buffalo)	\$193,944.00
State of NE Sped IDEA	
State of NE HAL	\$4,799.00
Universal Service Fund (E-Rate)	
ESU 10 - Title I	\$5,284.00
ESU 10	\$148.15
Sale of Prop/Equip.	\$90.00
Medicaid (MAC)	
State Aid	\$3,236.00
State of NE DHHS (MIPS)	
Distance Learning	
Other	\$299.50
Interest	\$1,050.47

**Total Receipts:** **\$299,056.25**

**Disbursements:**

Board Bills (Oct.)	\$507,339.40
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**Total Disbursements:** **\$507,339.40**

**Ending Balance:** **\$3,937,707.20**

**Cash on Hand:** **\$3,937,707.20**

Outstanding checks	\$69,628.27
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**Bank Balance:** **\$4,007,335.47**

**Investments:** **\$157,052.68**

**Accounted for as Follows:**

**General Fund**

General Fund Checking	\$3,937,707.20
CD #42554	\$132,052.68
CD # 70099 (9 mo)	\$25,000.00

**Total Available:** **\$4,094,759.88** **\$4,094,759.88**

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
01 1100 1000	District Taxes - Buffalo	0.00	175,649.36	1,299,350.46
01 1100 1100	District Taxes - Sherman	0.00	87,114.35	306,729.10
01 1115 1000	Carline-Buffalo	0.00	0.00	2,490.07
01 1115 1100	Carline - Sherman	0.00	0.00	715.81
01 1120 1000	Public Power Tax - Buffalo	0.00	0.00	0.00
01 1120 1100	Public Power Tax - Sherman	0.00	0.00	0.00
01 1125 1000	Motor Vehicle Taxes - Buffalo	0.00	13,829.28	29,026.98
01 1125 1100	Motor Vehicle Taxes - Sherman	0.00	2,322.96	5,384.46
01 1311	Tuition Individual	0.00	0.00	0.00
01 1313	Tuit Sp Ed Individ.	0.00	0.00	0.00
01 1315	DISTANCE LEARNING	0.00	0.00	0.00
01 1323	Tuit Sp Ed Oth Dist.	0.00	0.00	0.00
01 1410	Trans. Individual	0.00	0.00	0.00
01 1411	Trans Sp Ed Individ.	0.00	0.00	0.00
01 1421	Trans. Other Dist.	0.00	0.00	0.00
01 1423	Trans Sp Ed Oth Dist	0.00	0.00	0.00
01 1510	Interest On Invest.	0.00	1,050.47	1,846.92
01 1700	Other Local Receipts	0.00	0.00	0.00
01 1701	Bond Fund Transfer	0.00	0.00	0.00
01 1790	Driver's Ed	0.00	0.00	0.00
01 1800	KEARNEY FOUND YC	0.00	0.00	0.00
01 1900	AUTISM ACTION PARTNERSHIP	0.00	0.00	0.00
01 1910	RENTAL OF SCHOOL EQUIPMENT & FACILITIES	0.00	76.50	76.50
01 1911	Local License Fees	0.00	31.00	31.00
01 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	0.00
01 1921	Police Court Fines	0.00	0.00	0.00
01 1925	Tobacco Grant	0.00	0.00	0.00
01 2110 1000	Buffalo Co Fines-lic	0.00	3,033.21	4,820.86
01 2110 1100	Sherm Fines-license	0.00	419.21	701.96
01 2130 1000	Other County Receipt - Buffalo	0.00	0.00	0.00
01 2130 1100	Other County Receipts- Sherman	0.00	0.00	0.00
01 2140	Non-resident Tuition	0.00	0.00	0.00
01 2210	ESU Receipts	0.00	148.15	148.15
01 2800 1000	In Lieu Of Tax - Buffalo	0.00	0.00	0.00
01 2800 1100	In Lieu Of Tax - Sherman	0.00	0.00	0.00
01 3110	State Aid	0.00	3,236.00	6,472.00
01 3120	Spec. Ed Programs	0.00	0.00	0.00
01 3125	Special Ed Transpor.	0.00	0.00	0.00
01 3130 1000	Homestead Exemption - Buffalo	0.00	0.00	0.00
01 3130 1100	Sherm Homestead Ex	0.00	0.00	0.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00
01 3170	State Vocational	0.00	0.00	0.00
01 3180 1000	Pro-rata Motor Veh. Buffalo	0.00	1,401.15	1,401.15
01 3180 1100	Sher Pro Rat Moto V	0.00	348.61	348.61
01 3400	State Apportionment	0.00	0.00	0.00
01 3512	DIST ED INCENTIVE	0.00	0.00	23,001.92
01 3535	High Abilt Learners	0.00	4,799.00	4,799.00
01 3550	School Tech Fund	0.00	0.00	0.00
01 3570	Teacher Evaluation	0.00	0.00	0.00
01 3990	Other State Funds	0.00	0.00	0.00
01 4100	Title 1 Carry Over	0.00	0.00	0.00
01 4105	UNIVERSAL SERVICE FUND (E-RATE)	0.00	0.00	0.00
01 4311	Title VI Past Year	0.00	0.00	0.00
01 4312	Title VI Current	0.00	0.00	0.00
01 4315	Title V	0.00	0.00	0.00
01 4325	Title IIA Class Size Reduction	0.00	0.00	0.00
01 4401	IDEA PRESCHOOL	0.00	0.00	0.00
01 4402	Preschool Travel	0.00	0.00	0.00
01 4403	Spec Ed Medicaid	0.00	0.00	0.00
01 4505	Title 1 Current	0.00	5,284.00	11,647.64
01 4506	Title 1 NCLB	0.00	0.00	0.00
01 4509	TITLE II, PART A NCLB TCHR QULTY GRANTS	0.00	0.00	0.00
01 4511	REAP GRANT	0.00	0.00	0.00
01 4512	IDEA Base	0.00	0.00	0.00

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
01 4516	IDEA Pre-school Handicapp	0.00	0.00	0.00
01 4519	IDEA E-P	0.00	0.00	0.00
01 4525	Fed. Vocational	0.00	0.00	0.00
01 4580	EDUCATION JOB MONEY	0.00	0.00	0.00
01 4599	ARRA STATE AID	0.00	0.00	0.00
01 4708	Medicaid in Public School (MIPS)	0.00	0.00	0.00
01 4709	Meccatech(MAAPS)	0.00	0.00	0.00
01 4900	Other Fed. Non-cat	0.00	0.00	0.00
01 5200	From Other Funds	0.00	0.00	0.00
01 5300	Sale Of Prop & Equip	0.00	90.00	443.80
01 5301	Insurance Adjustment	0.00	0.00	0.00
01 5690	Other Non-revenue	0.00	223.00	223.00
01 9000	Non-program Receipts	0.00	0.00	0.00
01 9100	NE ST REVENUE	0.00	0.00	0.00
01 9200	Interlocal Agreement	0.00	0.00	0.00
01	General	0.00	299,056.25	1,699,659.39
8	Revenue	0.00	299,056.25	1,699,659.39

# Invoice



Page	1/1
Invoice	NE00017095
Date	10/31/2018

**Bill to:**

**Opaa! Food Mgt. of NE, LLC**

100 Chesterfield Business Parkway  
Chesterfield, MO 63005-3005

**Ravenna Public Schools**

41750 Carthage Road PO Box 8400  
Ravenna, NE 68869-8869

Customer ID	Description	Payment Terms		
NE0007	OCTOBER 2018 CONTRACT SERVICES	0%/NET30		
Quantity	Itemized	Meal Equivalent	Unit Price	Total
7019.00	Student Lunches		\$2.5475	\$17,880.90
1329.00	Student Breakfasts		\$1.2737	\$1,692.75
683.16	A la Carte	\$2418.40 ÷ 3.5400	\$2.5475	\$1,740.36
168.57	Vended Sales	\$596.75 ÷ 3.5400	\$2.5475	\$429.44
250.65	Adult Lunches	\$887.30 ÷ 3.5400	\$2.5475	\$638.53
502.00	Preschool Snack		\$0.4000	\$200.80
1617.00	K-3 Milk		\$0.3500	\$565.95
450.00	Preschool Milk		\$0.2500	\$112.50
1.00	Actual Commodity Credit		(\$2310.1900)	(\$2,310.19)

**NOTES:**

<b>Total</b>	\$20,951.04
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*Kenneth E Schroeder*

11-1-18

11/09/2018 03:48 PM

User ID: HGB

PO Number	Invoice Number	Vendor Name	Invoice Date	Amount
Account Number		Detail Description		Amount
Checking Account ID 06	NE00017095	Fund Number 06 Lunch Opaa! Food Mgt. of NE, LLC	10/31/2018	20,951.04
06 1100 390 000 000		OTHER PURCHASED SERVICES		<u>20,951.04</u>
Total Opaa! Food Mgt. of NE, LLC				20,951.04
Fund Number 06				<u>20,951.04</u>
Checking Account ID 06				<u>20,951.04</u>

Expenditure Report by Op. Unit/Function

Account Number	Account Description	Revised Budget	During Month	Expenditures to Date	% of Budget	Balance at EOM	Encumbrances	Unencumbered Balance
06	Lunch							
06 1100 120 000 000	Sub Salaries	0.00	183.20	473.47	0.00	(473.47)	0.00	(473.47)
06 1100 130 000 000	Overtime Salaries	0.00	23.87	36.66	0.00	(36.66)	0.00	(36.66)
06 1100 140 000 000	Salary	0.00	5,802.49	17,196.70	0.00	(17,196.70)	0.00	(17,196.70)
06 1100 210 000 000	Fica	0.00	308.26	906.41	0.00	(906.41)	0.00	(906.41)
06 1100 220 000 000	Retirement	0.00	575.51	1,702.26	0.00	(1,702.26)	0.00	(1,702.26)
06 1100 230 000 000	Health Insurance	0.00	1,594.18	4,145.94	0.00	(4,145.94)	0.00	(4,145.94)
06 1100 290 000 000	Life Ins	0.00	14.00	38.00	0.00	(38.00)	0.00	(38.00)
06 1100 390 000 000	OTHER PURCHASED SERVICES	0.00	20,951.04	49,707.67	0.00	(49,707.67)	0.00	(49,707.67)
06 1100 530 000 000	Equipment	0.00	0.00	447.88	0.00	(447.88)	0.00	(447.88)
1100	SALARIES	0.00	29,452.55	74,654.99	0.00	(74,654.99)	0.00	(74,654.99)
000	DISTRICT WIDE	0.00	29,452.55	74,654.99	0.00	(74,654.99)	0.00	(74,654.99)
06	Lunch	0.00	29,452.55	74,654.99	0.00	(74,654.99)	0.00	(74,654.99)

**Ravenna Public School  
Lunch Fund Report  
Ending October 31, 2018**

**Beginning Balance:** \$ 15,996.99

RECEIPTS:

Deposit \$ 27,054.87

Interest \$ 5.29

**Total Receipts:** \$ 27,060.16

DISBURSEMENTS:

Lunch Bills \$ 26,432.99

Outstanding Checks \$ (1,378.09)

**Total Disbursements:** \$ 25,054.90

**Bank Balance:** \$ 18,002.25

**Book Balance:** \$ 16,624.16

Revenue Detail

Account Number	Account Description	Budget	Month to Date	Year to Date
8	Revenue			
06 1510	Interest	0.00	5.29	8.92
06 1610	Student Lunches	0.00	13,718.69	23,933.03
06 1613	Special Milk	0.00	0.00	0.00
06 1620	Daily Sales-Adult/A la Carte	0.00	1,324.04	2,228.10
06 2100	State Reimbursement	0.00	0.00	0.00
06 2200	Breakfast	0.00	0.00	0.00
06 3400	Adult Lunches	0.00	0.00	0.00
06 3800	State Lunch Reimb.	0.00	0.00	0.00
06 3900	State Breakfast Reimb.	0.00	0.00	0.00
06 4000	Federal Reimbursment	0.00	9,928.00	16,956.36
06 4001	Special Milk	0.00	100.07	171.24
06 4002	Breakfast	0.00	1,984.07	3,334.19
06 5000	Trans From Savings	0.00	0.00	0.00
06 5200	School Dist Contrib.	0.00	0.00	0.00
06 5690	Other Income	0.00	0.00	0.00
06 9000	Non Program Receipts	0.00	0.00	0.00
06	Lunch	0.00	27,060.16	46,631.84
8	Revenue	0.00	27,060.16	46,631.84



**CERTIFICATE FOR REQUEST OF FUNDS**

**TO: Buffalo County School District 069 Dated 09-10-14**  
Superintendent  
Ravenna Public Schools  
Box 84A  
Ravenna NE 68869-8400

**Account # 76117701**  
**Date: 10-23-18**

The undersigned paying agent for bonds of the above stated, hereby certifies that funds are needed for payment of principal and/or interest as follows:

Principal due: \$ 110,000.00  
Interest due: \$ 2,631.25  
Total due to the bondholders: \$ 112,631.25

**Due date** on the above payment is: **December 1, 2018**

\*\*\* If paying by check, please mail to the address listed below so as to reach our office **on or before:**  
**November 28, 2018\*\*\***

(Note: If paying by check, please have payment in our office no later than three business days prior to payment date. This is so that funds paid out of your account are actually *collected* funds. Payment received by check in our office four or more business days prior to payment date will be held in our possession until three business days prior to the actual payment date, when the check will then be cashed. **Payments received late may be charged interest.**)

**WIRE INSTRUCTIONS:**  
**PLEASE WIRE BY**  
**11:00 A.M. CENTRAL TIME**

**First National Bank of Omaha**  
**ABA 104000016**  
**A/C 11090200 401110**  
**Account Name: Trust Wire Clearing**  
**Ref: Account #76117701**  
**Attn: Fremont Corporate Trust**

**MAILING INSTRUCTIONS:**

**First National Bank**  
**Attn: Corporate Trust**  
**P O Box 169**  
**Fremont NE 68026-0169**

First National Bank of Omaha, Fremont, Nebraska, Paying Agent

BY: \_\_\_\_\_

*Dawn Koehlmoos*

Corporate Trust

*Questions may be directed to:  
Dawn Koehlmoos (402) 753-2293*



October 26, 2018

Mr. Ken Schroeder  
Superintendent  
Ravenna Public Schools  
41750 Carthage Rd.  
Ravenna, NE 68869

RE: Ravenna Elementary School – HVAC & Special Systems Upgrades  
\*Pay Application #04 (Protex)  
-ETI Project No.: 2017-152

Dear Ken,

ETI has also received and reviewed the enclosed Protex Pay Applications #04 for the Ravenna Elementary School – Special Systems Replacement Project. We recommend a current payment be made to Protex in the amount of \$4,476.99 unless you should have any objection. This amount is for completed change order work and is the full amount of the contract except retainage.

Please find enclosed original payment application for your use.

If there are any questions, please contact Marty Kasl or myself.

Sincerely,

Bryan Rahn

enclosure

cc Marty Kasl, ETI

*Ken E Schroeder*  
10-30-18

**Engineering Technologies Inc**  
Mechanical & Electrical Building Solutions

825 M Street, Suite 200, Lincoln, NE 68508  
1111 N. 13<sup>th</sup> Street, Suite 216, Omaha, NE 68102

P 402.476.1273 F 402.476.1274  
P 402.330.2772 F 402.330.2630

Innovative. Comprehensive. Proven  
[www.eti-engineers.com](http://www.eti-engineers.com)

**Principals**  
Martin D. Kasl, PE, LEED AP, Mechanical Engineer  
Daniel W. Schinstock, PE, Mechanical Engineer  
Derek R. Kotschwar, PE, CxA, LEED AP, Mechanical Engineer  
Thomas A. Ernst, PE, Electrical Engineer  
Daniel L. Thompson, PE, Mechanical Engineer  
Shane M. Hoss, PE, RCDD, Architectural Engineer - Electrical  
Justin L. Veik, PE, LEED AP, Architectural Engineer - Mechanical

**APPLICATION AND CERTIFICATE FOR PAYMENT aia document G702**

TO (Owner): Ravenna Public School  
41750 Carthage Road  
Ravenna, NE 68869

PROJECT: Ravenna Public Schools  
Elementary Special Systems  
Ravenna, NE 68869

APPLICATION NO: 4 Distribution to:

PERIOD TO: 10/25/2018 OWNER  
ARCHITECT  
CONTRACTOR

FROM (Contractor): Protex Central, Inc.  
PO Box 1467  
Hastings, NE 68902

VIA (GEN CONTRACTOR): ARCHITECT'S PROJECT NO: xxxxx

CONTRACT FOR: Fire Detection CONTRACT DATE:

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
change Orders approved in previous months by Owner			
TOTAL			0
Approved this Month			
Number	Date Approved		
1	5/17/2018	\$2,599.44	
2	6/19/2018	\$953.16	\$0.00
3	8/27/2018	\$1,539.47	
4	8/27/2018	\$1,262.17	
5	8/27/2018	\$1,037.54	
6	8/27/2018	\$1,135.25	
TOTALS		\$8,527.03	\$0.00
Net change by Change Orders		\$8,527.03	

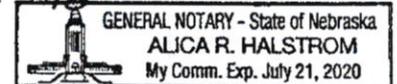
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Protex Central, Inc.  
By: *Kevin Tan* Date: 10/25/2018

Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 134,905.91
2. Net change by Change Orders.....	\$8,527.03
3. CONTRACT SUM TO DATE (Line 1+2).....	\$ 143,432.94
4. TOTAL COMPLETED AND STORED TO DATE.....	\$ 143,432.94
(Column G on G703)	
5. Retainage:	
a. 10% of Completed Work.....	\$ 14,343.29
(Column D+E on G703)	
b. 10% of Stored Material.....	\$ -
(Column F on G703)	
Total Retainage (Line 5a+5b or Total in Column I of G703).....	\$ 14,343.29
6. TOTAL EARNED LESS RETAINAGE.....	\$ 129,089.65
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior certificate).....	\$ 124,612.66
8. CURRENT PAYMENT DUE.....	\$ 4,476.99
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 14,343.29
(Line 3 less Line 6)	

State of: *Nebraska* County of: *Adams*  
Subscribed and sworn to before me this *25th* day of *October* 2018  
Notary Public: *Alica R Halstrom*  
My Commission expires: *Alica R Halstrom*



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 44,766.99  
(Attach explanation if amount certified differs from the amount applied for.)  
ARCHITECT:  
By: *[Signature]* Date: *10/26/18*  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CONTINUATION SHEET**

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 4

APPLICATION DATE: 10/25/2018

PERIOD TO: 10/25/2018

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE	K
			FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD						
1	Special System Equipment	\$53,751.70	\$53,751.70	\$0.00	\$0.00	\$53,751.70	100%	\$0.00	\$5,375.17	
2	Performance/Payment bond	\$4,514.49	\$4,514.49	\$0.00	\$0.00	\$4,514.49	100%	\$0.00	\$451.45	
3	Special System Labor	\$76,639.72	\$76,639.72	\$0.00	\$0.00	\$76,639.72	100%	\$0.00	\$7,663.97	
4	CO 001	\$2,599.44	\$2,599.44	\$0.00	\$0.00	\$2,599.44	100%	\$0.00	\$259.94	
5		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	
6	CO 002	\$953.16	\$953.16	\$0.00	\$0.00	\$953.16	100%	\$0.00	\$95.32	
7		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00	
8	CO 003-004-005-006	\$4,974.43	\$0.00	\$4,974.43	\$0.00	\$4,974.43	100%	\$0.00	\$497.44	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
		\$143,432.94	\$138,458.51	\$4,974.43	\$0.00	\$143,432.94	100%	\$0.00	\$14,343.29	\$0.00



**Protex Central, Inc.**  
 Phone: (402) 463-0666  
 Fax: (402) 463-6057  
 1239 North Minnesota Ave, PO Box 1467  
 Hastings, NE 68901  
 GST ID:

# Invoice

Number: **99215**  
 Date: **8/31/2018**  
 Source: **SO No. 21109**

**Bill-To**  
**Ravenna Public Schools**  
**41750 Carthage Road**  
**Ravenna, NE 68869 USA**

**Ship-To**  
 Ravenna Public Schools  
 41750 Carthage Road  
 Ravenna, NE 68869 USA  
 Phone: (308) 440-6084

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
17855	Ravenna Public Schools	250162	Change Order #2	13464	Ed Jarmer		NET30

Qty.	Item ID	Description	UOM	Ea. Price	Total
1.00	01FA1003	TC Installation: Fire Alarm - Equipment - 13464	EA	\$445.42	\$445.42
		<i>TC Installation: Fire Alarm</i>			
1.00	01FA1003	TC Installation: Fire Alarm - Labor - 13464	EA	\$689.83	\$689.83
		<i>TC Installation: Fire Alarm</i>			
6	Notifier-FM998	FM-998, 12 VDC, 24 VAC/VDC, 120/250 VAC, FLUSH WALL MOUNT.	EA	\$0.00	\$0.00
		<i>FM-998, 12 VDC, 24 VAC/VDC, 120/250 VAC, FLUSH WALL MOUNT.</i>			

Item Total: \$1,135.25

**Total Amount Due: \$1,135.25**

(\* denotes repair item)



**Protex Central, Inc.**  
 Phone: (402) 463-0666  
 Fax: (402) 463-6057  
 1239 North Minnesota Ave, PO Box 1467  
 Hastings, NE 68901  
 GST ID:

# Invoice

Number: **99206**  
 Date: **8/31/2018**  
 Source: **SO No. 21105**

**Bill-To**  
**Ravenna Public Schools**  
**41750 Carthage Road**  
**Ravenna, NE 68869 USA**

**Ship-To**  
 Ravenna Public Schools  
 41750 Carthage Road  
 Ravenna, NE 68869 USA  
 Phone: (308) 440-6084

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
17855	Ravenna Public Schools	250162	Change Order #2	13098	Ed Jarmer		NET30

Qty.	Item ID	Description	UOM	Ea. Price	Total
1.00	01FA1003	TC Installation: Fire Alarm - Equipment - 13098	EA	\$204.49	\$204.49
		<i>TC Installation: Fire Alarm</i>			
1.00	01FA1003	TC Installation: Fire Alarm - Labor - 13098	EA	\$1,334.98	\$1,334.98
		<i>TC Installation: Fire Alarm</i>			
2	Notifier-FSP-851	INTELLIGENT ADDRESSABLE PHOTO DETECTOR; WITH FLASHSCAN.	EA	\$0.00	\$0.00
		<i>INTELLIGENT ADDRESSABLE PHOTO DETECTOR; WITH FLASHSCAN.</i>			
2	Notifier-B210LP	CONVENTIONAL FLANGED MOUNTING BASE	EA	\$0.00	\$0.00
		<i>CONVENTIONAL FLANGED MOUNTING BASE</i>			
				Item Total:	\$1,539.47
				<b>Total Amount Due:</b>	<b>\$1,539.47</b>

(\* denotes repair item)



**Protex Central, Inc.**  
 Phone: (402) 463-0666  
 Fax: (402) 463-6057  
 1239 North Minnesota Ave, PO Box 1467  
 Hastings, NE 68901  
 GST ID:

# Invoice

Number: **99207**  
 Date: **8/31/2018**  
 Source: **SO No. 21108**

**Bill-To**

**Attn: Ken Schroeder**  
**Ravenna Public Schools**  
**41750 Carthage Road**  
**Ravenna, NE 68869 USA**

**Ship-To**

Ravenna Public Schools  
 41750 Carthage Road  
 Ravenna, NE 68869 USA  
 Phone: (308) 440-6084

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
17855	Ravenna Public Schools	250162	Change Order #2	13103	Ed Jarmer		NET30

Qty.	Item ID	Description	UOM	Ea. Price	Total	
	1.0001FA1003	TC Installation: Fire Alarm - Equipment - 13103	EA	\$258.17	\$258.17	
		<i>TC Installation: Fire Alarm</i>				
	1.0001FA1003	TC Installation: Fire Alarm - Labor - 13103	EA	\$1,004.00	\$1,004.00	
		<i>TC Installation: Fire Alarm</i>				
	1	Notifier-FSP-851R	EA	\$0.00	\$0.00	
		REMOTE TEST CAPABLE INTELLIGENT PHOTO DETECTOR WITH FLASHSCAN; FOR USE WITH DNR(W) DUCT DETECTOR HOUSING				
		<i>REMOTE TEST CAPABLE INTELLIGENT PHOTO DETECTOR WITH FLASHSCAN; FOR USE WITH DNR(W) DUCT DETECTOR HOUSING</i>				
	1	Notifier-DNR-FSP-951R Assembly	EA	\$0.00	\$0.00	
		<i>DNR FSP-951R DST5 ETX</i>				
		<i>Each Assembly Includes</i>				
	<u>Qty.</u>	<u>Item ID</u>	<u>Description</u>	<u>UOM</u>	<u>Ea. Price</u>	<u>Total</u>
	1	Notifier-DNR	INNOVAIRFLEX INTELLIGENT DUCT DETECTOR, NON-RELAY, DOES NOT INCLUDE HEAD.	EA	\$0.00	\$0.00
			<i>INNOVAIRFLEX INTELLIGENT DUCT DETECTOR, NON-RELAY, DOES NOT INCLUDE HEAD.</i>			
	1	Notifier-DST5	INNOVAIRFLEX SAMPLING TUBE, STEEL, 5' WITH HOLES	EA	\$0.00	\$0.00
			<i>INNOVAIRFLEX SAMPLING TUBE, STEEL, 5' WITH HOLES</i>			
	1	Notifier-ETX	INNOVAIRFLEX EXHAUST TUBE, STEEL, 1'	EA	\$0.00	\$0.00
			<i>INNOVAIRFLEX EXHAUST TUBE, STEEL, 1'</i>			
	1	Notifier-RTS151	REMOTE TEST STATION; WITH SWITCH, ALARM AND POWER LED'S.	EA	\$0.00	\$0.00
			<i>REMOTE TEST STATION; WITH SWITCH, ALARM AND POWER LED'S.</i>			

Item Total: \$1,262.17

**Total Amount Due: \$1,262.17**

(\* denotes repair item)



**Protex Central, Inc.**  
 Phone: (402) 463-0666  
 Fax: (402) 463-6057  
 1239 North Minnesota Ave, PO Box 1467  
 Hastings, NE 68901  
 GST ID:

**Invoice**

Number: **99208**  
 Date: **8/31/2018**  
 Source: **SO No. 21107**

**Bill-To**  
**Attn: Ken Schroeder**  
**Ravenna Public Schools**  
**41750 Carthage Road**  
**Ravenna, NE 68869 USA**

**Ship-To**  
 Ravenna Public Schools  
 41750 Carthage Road  
 Ravenna, NE 68869 USA  
 Phone: (308) 440-6084

Acct. No.	A/R Cust. No.	Acct. ID	Customer PO	Reference	Sales Rep	Ship Via	Terms
17855	Ravenna Public Schools	250162	Change Order #2	13099	Ed Jarmer		NET30

Qty.	Item ID	Description	UOM	Ea. Price	Total
	1.0001FA1003	TC Installation: Fire Alarm - Equipment - 13099	EA	\$153.72	\$153.72
		<i>TC Installation: Fire Alarm</i>			
	1.0001FA1003	TC Installation: Fire Alarm - Labor - 13099	EA	\$883.82	\$883.82
		<i>TC Installation: Fire Alarm</i>			
	2 Notifier-FSP-851	INTELLIGENT ADDRESSABLE PHOTO DETECTOR; WITH FLASHSCAN.	EA	\$0.00	\$0.00
		<i>INTELLIGENT ADDRESSABLE PHOTO DETECTOR; WITH FLASHSCAN.</i>			
	2 Notifier-B210LP	CONVENTIONAL FLANGED MOUNTING BASE	EA	\$0.00	\$0.00
		<i>CONVENTIONAL FLANGED MOUNTING BASE</i>			
				Item Total:	\$1,037.54
				<b>Total Amount Due:</b>	<b>\$1,037.54</b>

(\* denotes repair item)

**Board of Education Regular Meeting**

High School Library

41750 Carthage Road

Ravenna, NE 68869

Monday, October 8, 2018 7:30 PM

Marilyn Bohn: Present

Misti Fiddelke: Present

Ryan Osten: Present

Tara Schirmer: Present

Dawn Standage: Present

Marc Vacek: Present

1. Call to Order and Roll Call - Open Meeting Law

2. Excuse Absent Board Members

Motion to excuse absent board members passed with a motion by Marc Vacek and a second by Dawn Standage. President Fiddelke was initially absent from the meeting and arrived at 9:01 PM.

3. The Pledge of Allegiance

4. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow:  
Family-Community-School

5. Approval of Agenda

Motion to approve the agenda passed with a motion by Ryan Osten and a second by Marc Vacek.

6. Financial Report

7. Consent Agenda

Motion to approve the consent agenda passed with a motion by Marilyn Bohn and a second by Ryan Osten.

7.1. Discuss, consider, and take all necessary action to minutes

7.2. Discuss, consider, and take all necessary action to bills

8. Request to Address the Board and Correspondence

9. Blue Jay Celebration of Success-Heath Ahrens & Ravenna FFA Chapter

10. ABC Bluejay Staff Member of the Month-Mr. Wayne Bock

11. Information and Action Items

11.1. Consider and approve recognizing the Ravenna Education Association as the exclusive

bargaining agent for the district's non-supervisory certificated staff for the 2020-21 contract year. Motion to approve recognizing the Ravenna Education Association as the exclusive bargaining agent for the district's non-supervisory certificated staff for the 2020-21 contract year passed with a motion by Dawn Standage and a second by Ryan Osten.

## 12. Discussion Items

12.1. Discuss, consider, and take all action necessary to negotiations with the REA @ 7:30 PM (Executive Session)

Motion to go into executive session for the purpose of negotiating with the REA at 7:34 PM passed with motion by Marilyn Bohn and second by Ryan Osten. Presiding Vice-President Tara Schirmer repeated the purpose for the executive session, prior to entering into executive session. A motion to come out of executive session at 7:54 PM passed with a motion by Ryan Osten and a second by Marc Vacek. There was a brief recess between 7:54-8:00 PM.

12.2. Discuss, consider, and take all action necessary to Chamber & Economic Development Report by Dana Dennison

12.3. Discuss, consider, and take all action necessary to Special Meeting Notice from The Planning Commission of Ravenna

12.4. Depreciation Fund Expenditures 2018-19

12.5. Special Building Fund Expenditures 2018-19

13. Elementary Principal's Report

14. Secondary Principal's Report

15. Superintendent's Report

16. Board Report

17. Positive Comments

A special thanks to Lacey Rager, Shari Spaulding, Hilary Bolling, & Pat Shrader for the great work they do each day to ensure the business operations of the school district are carried out successfully. They do a lot of "behind the scene" work to ensure for the successful business operations of the school district. -Superintendent Schroeder

A special thanks to the football players, the cheerleaders, and the dance squad for making Homecoming special for our elementary students, with a special pep rally. It was a great experience for our elementary students. -Mr. Anderson, Elementary Principal

The FFA did a great job with Farm Safety Day. A special thanks to Mr. Ahrens for all the work he does with the Ravenna FFA Chapter. Mr. Ahrens does a great job as a teacher and as an FFA Sponsor day in and day out. -Mr. Kjar, Secondary Principal

Band, Flag Corp, Cheer, and Dance did a super job of coordinating to perform a spectacular half-time show at Homecoming. There were many, many positive comments about the half-time

show! Great job! -Tara Schirmer, Vice-President & Mr. Kjar, Secondary Principal

Thanks to Dana Dennison for presenting to the Ravenna Board of Education about the work of the Ravenna Chamber of Commerce and Ravenna Economic Development. -Marilyn Bohn, Board Member

18. Adjournment

Motion to adjourn at 9:47 PM Passed with a motion by Dawn Standage and a second by Marilyn Bohn.

## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

**CORPORATE AUTHORIZATION RESOLUTION**

TOWN & COUNTRY BANK  
 PO BOX 40  
 423 GRAND AVENUE  
 RAVENNA, NE 68869

By: Ravenna Public Schools  
 Address PO Box 8400  
 Address 41750 Carthage Rd  
 City, State, Zip Ravenna, NE 6869

Referred to in the document as "Financial Institution"

Referred to in this document as "Corporation"

I, Dawn Standage, certify that I am Secretary (clerk) of the above named corporation organized under the laws of Nebraska, Federal Employer I.D. Number 47-6001452, engaged in business under the trade name of Ravenna Public Schools, and that the resolutions of this document are a correct copy of the resolutions adopted at the meeting of the Board of Directors of the Corporation duly and properly called and held on 11/12/2018 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

**AGENTS:** Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature
A. <u>Misti Fiddelke</u>	X _____
B. <u>Dawn Standage</u>	X _____
C. <u>Hilary Bolling</u>	X _____
D. <u>Pat Shrader</u>	X _____
E. <u>Ken Schroeder</u>	X _____
F. <u>David Huryta</u>	X _____

**POWERS GRANTED** (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the powers.)

Indicate A, B, C D, E, and/or F	Description of Power	Indicate number of signatures required
<u>          </u> (1)	Exercise all of the powers listed in this resolution	_____
<u>  C,E</u> (2)	Open any deposit or share account(s) in the name of Corporation.	_____
<u>  A,B,C,D,E</u> (3)	Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
<u>  A,B</u> (4)	Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
<u>  A,B</u> (5)	Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
<u>  C,E,A,F</u> (6)	Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
<u>          </u> (7)	Other _____	_____

**LIMITATIONS ON POWERS** The following are the Corporation's express limitations on the powers granted under this resolution.

**EFFECTS ON PREVIOUS RESOLUTIONS** This resolution supersedes resolution dated: 6/8/2015.  
 If not completed, all resolutions remain in effect.

**CERTIFICATION OF AUTHORITY**

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolution on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness whereof, I have subscribed my name to this document  
 of the Corporation on: \_\_\_\_\_ (date).

\_\_\_\_\_

RESOLUTIONS

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

**Pennsylvania.** The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

---

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on \_\_\_\_\_ (date) by \_\_\_\_\_ (initials)

This resolution is superseded by resolution dated \_\_\_\_\_ (date) by \_\_\_\_\_

Comments:

**Town & Country Bank**

**100509**

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-HOT LUNCH FUND</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b> CIF Number:	

ACCOUNT TYPE <b>NOW Checking</b>		ACCOUNT NUMBER <b>100509</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.	
X PATRICIA A SHRADER, Agent of RAVENNA PUBLIC SCHOOLS	X DAWN M STANDAGE, Agent of RAVENNA PUBLIC SCHOOLS
X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDER JR, Agent of RAVENNA PUBLIC SCHOOLS	
<b>(Signatures and printed names of each account signer)</b>	

The Authorized Individual(s) signing above and on the attached Signature Card Addendum agree(s), that the Account Holder's Account(s) will be governed by the terms set forth in the Deposit Account Agreement and Disclosure, the Time Certificate of Deposit or Confirmation of Time Deposit Agreement (if applicable), the Rate and Fee Schedule, the Funds Availability Policy Disclosure, the Substitute Check Policy Disclosure, the Electronic Funds Transfer Agreement and Disclosure, (if applicable), acknowledge receipt of our privacy policy (if applicable), as amended by the Financial Institution from time to time, and such other authorization documents provided to the Financial Institution from time to time. The Authorized Individual(s) also acknowledge that they have received at least one copy of these deposit account documents. The Authorized Individual(s) understand(s) accounts opened after 4:00 PM are dated effective the next business day. The Authorized Individual(s) represent(s) that they hold the position(s) indicated above and they are authorized to enter into this Agreement on behalf of the Account Holder.

**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

**Important:** Under penalties of perjury, I certify that 1) the number shown above is the Government Entity's correct taxpayer identification number, 2) I am a U.S. citizen or other U.S. person (defined in the instructions), 3) I am exempt from reporting under the Foreign Account Tax Compliance Act (FATCA), and 4) that (check appropriate box):

The Government Entity is not subject to backup withholding, because the Government Entity is exempt from backup withholding, or because the Government Entity has not been notified by the IRS that the Government Entity is subject to backup withholding as a result of failure to report all interest or dividends, or because the IRS has notified the Government Entity that the Government Entity is no longer subject to backup withholding.

The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

Town & Country Bank

309091

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-HIGH SCHOOL ACTIVITIES</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>Super NOW Checking</b>		ACCOUNT NUMBER <b>309091</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDE JR, Agent of RAVENNA PUBLIC SCHOOLS	

**(Signatures and printed names of each account signer)**

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**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

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The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

Town & Country Bank

336415

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-SCHOLARSHIP FUND</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>Simple Business Checking</b>		ACCOUNT NUMBER <b>336415</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.	
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<p>X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS</p>	<p>X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS</p>
<p>X KENNETH E SCHROEDER JR, Agent of RAVENNA PUBLIC SCHOOLS</p>	
<b>(Signatures and printed names of each account signer)</b>	

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**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

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The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

**Town & Country Bank**

**378809**

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-EMPLOYEE BENEFIT FUND</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>NOW Checking</b>		ACCOUNT NUMBER <b>378809</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDER, Agent of RAVENNA PUBLIC SCHOOLS	

**(Signatures and printed names of each account signer)**

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**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

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The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

Town & Country Bank

380151

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-DEPRECIATION FUND</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b> CIF Number:	

ACCOUNT TYPE <b>NOW Checking</b>		ACCOUNT NUMBER <b>380151</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDER, Agent of RAVENNA PUBLIC SCHOOLS	

(Signatures and printed names of each account signer)

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**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

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The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

**Town & Country Bank****392196****Account Purpose: Non Consumer**

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-SECTION 125 PLAN</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>NOW Checking</b>		ACCOUNT NUMBER <b>392196</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E FISHER JR, Agent of RAVENNA PUBLIC SCHOOLS	

**(Signatures and printed names of each account signer)**

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**TIN/BACKUP WITHHOLDING**Reporting TIN: **47-6001452**

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- The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

**Town & Country Bank**

**511447**

**Account Purpose: Non Consumer**

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-RAVENNA JR-SR HIGH SCHOOL</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>Simple Business Checking</b>		ACCOUNT NUMBER <b>511447</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDER JR, Agent of RAVENNA PUBLIC SCHOOLS	

**(Signatures and printed names of each account signer)**

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**TIN/BACKUP WITHHOLDING**

Reporting TIN: **47-6001452**

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- The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

**Town & Country Bank**

**800505**

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-SPECIAL BUILDING FUND</b>	
Reporting SSN/TIN:	<b>47-6001452</b>
Street Address:	<b>PO BOX 8400, RAVENNA, NE 68869</b>
Telephone Number:	<b>(308) 452-3249</b> Work #:
Number of Signatures Required:	<b>1</b> CIF Number:

ACCOUNT TYPE <b>Money Market Savings</b>		ACCOUNT NUMBER <b>800505</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.

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X MISTI D FIDDELKE, Agent of RAVENNA PUBLIC SCHOOLS	X HILARY G BOLLING, Agent of RAVENNA PUBLIC SCHOOLS
X KENNETH E SCHROEDER JR, Agent of RAVENNA PUBLIC SCHOOLS	

**(Signatures and printed names of each account signer)**

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- The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

**Town & Country Bank****805433**

Account Purpose: Non Consumer

Account Holder Name(s): <b>RAVENNA PUBLIC SCHOOLS-QUALIFIED CAPITAL PURPOSE UNDERTAKING</b>	
Reporting SSN/TIN: <b>47-6001452</b>	
Street Address: <b>PO BOX 8400, RAVENNA, NE 68869</b>	
Telephone Number: <b>(308) 452-3249</b>	Work #:
Number of Signatures Required: <b>1</b>	CIF Number:

ACCOUNT TYPE <b>Money Market Savings</b>		ACCOUNT NUMBER <b>805433</b>	
Date Opened <b>10-10-18</b>	Date Revised	Opened By <b>CHELSY</b>	Verified By <b>ChexSystem</b>

OWNERSHIP TYPE **Government/Municipal/Public Funds**

Signatures of Authorized Individuals. This Agreement is subject to all terms below.	
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X KENNETH E SCHROEDER, Agent of RAVENNA PUBLIC SCHOOLS	
(Signatures and printed names of each account signer)	

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**TIN/BACKUP WITHHOLDING**Reporting TIN: **47-6001452**

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- The Government Entity is subject to backup withholding.

Signature of Authorized Individual: **X** \_\_\_\_\_

Date

# INTERLOCAL AGREEMENT

This agreement is made and entered into under the provisions of the Nebraska Interlocal Cooperation Act, NEB. REV. STAT. §§ 13-801 to 13-827, between Buffalo County School District 10-0069, commonly known as Ravenna Public Schools (referred to herein as "Ravenna"), and Buffalo County School District 10-0105 commonly known as Pleasanton Public Schools (referred to as "Pleasanton"), collectively the "School Districts" or "Parties."

**1. Duration and Termination.** This Interlocal Agreement (referred to herein as "Agreement") shall have a duration of one year(s), commencing on August 1, 2018, and ending on July 31, 2019. Subsequently, this Agreement shall automatically renew from year to year for an additional one-year term unless one of the parties gives written notice to the other on or before **March 1<sup>st</sup>** of its intention to terminate it at the conclusion of the then-current contract term. The School Districts' Boards of Education may terminate this Agreement at any time by mutual formal board action and written agreement.

**2. Purposes.** This Agreement is intended to permit the Parties to employ/assign a teacher (referred to as "Teacher") for the following purposes:

- a. To permit the School Districts to make the most efficient use of their powers and resources by cooperating with each other concerning the employment of Teacher who will provide services to both School Districts.
- b. To enhance the ability of both School Districts to attract and maintain a qualified teacher by ensuring that such teacher will have employment that exceeds the part-time employment at either School District;
- c. To facilitate the School Districts' use of Teacher by providing for the scheduling of his/her time for curricular and extra-curricular activities in an efficient and effective manner; and
- d. To enhance the School Districts' curricular and extracurricular offerings and programs, and to make increased educational opportunities available to the students of both School Districts.

**3. Organization.** This Agreement does not create any separate legal or administrative entity. The Ravenna Superintendent shall be responsible for administering the cooperative undertaking described in this Agreement, in collaboration with the Pleasanton Superintendent where appropriate. The Ravenna Superintendent shall have the general responsibility for supervising and overseeing Teacher's work; for seeing to the payment of Teacher's salary and fringe benefits; for administering appropriate discipline and improvement; for adjusting Teacher's grievances; and for managing and supervising Teacher in accordance with Ravenna's policies and subject to the direction of the Ravenna Board of Education.

**4. Nature of the Teacher's Employment.** Ravenna shall employ an agriculture Teacher who is certificated and endorsed by the Nebraska Department of Education in Agriculture, Food and Natural Resources. This Teacher will be hired by Ravenna pursuant to its policies and practices. Ravenna shall be responsible for paying the Teacher's yearly salary and benefits according to the collective bargaining agreement between the Ravenna Board of Education and the Ravenna Education Association.

**5. Program Administration and Payment.** The Teacher will be employed on a 1.0 full-time equivalent basis, with 20 extended contract days by Ravenna. Ravenna shall make Teacher available to Pleasanton as follows: The teacher will be made available for the delivery of distance learning classes to Pleasanton, based on Pleasanton students' enrollment in classes offered to Pleasanton from Ravenna. Additionally, the teacher will be made available for site visits to Pleasanton and for direct instruction of Pleasanton students, as mutually agreed upon by both schools' administration. Pleasanton shall pay Ravenna for the 2018-19 school year as follows: **\$200.00** per student, per semester. First payment of **\$200.00** per student due on December 1, 2018. Second payment of **\$200.00** per student due on February 1, 2019. Additional billable fees, due and payable at the conclusion of each academic term, shall be limited to (a) substitute teacher fees at \$120 per day/\$60 per half-day, for a maximum of 10 days during the contract term, on days where the Teacher is scheduled or directed to be in Pleasanton performing duties as a result of this Agreement; and (2) mileage reimbursement at the rate of 54.5¢ per mile, payable to Ravenna.

**6. Trips, Contests, and Dues.** The Ravenna Agricultural Sciences Program provides Pleasanton students who are enrolled in the program the opportunity to join and to be full, active members in the Ravenna FFA Chapter, as the Ravenna FFA is an intracurricular extension of the educational

programming being offered by Ravenna through this Agreement. In light of that full membership status afforded Pleasanton students who are members of the Ravenna FFA, Pleasanton students enrolled in the program will be provided all the opportunities and benefits extended to Ravenna FFA Members, including but not limited to the opportunity to participate in FFA contests and to travel to FFA conventions, if they have earned the right to do so pursuant to Ravenna's program rules, policies, and practices, including for student fees. The cost of such attendance at these contests and conventions shall be the responsibility of Ravenna as part of the educational program being provided, excluding any fees for such participation in contests and conventions that Ravenna FFA Members are required to pay for the purpose of attending such contests or conventions, which must be paid by Pleasanton students participating in the program on the same basis.

**7. Expansion or Decrease of Membership.** Participation in the partnership outlined in this Agreement and any expansion of services to other districts shall be at the discretion of and determined by the Ravenna Superintendent. Any expansion or decrease in membership shall be according to a plan approved by all school districts then-currently participating in this Agreement. Any new partner school district shall also be bound by all terms and conditions of this Agreement unless otherwise amended by agreement of all parties in writing.

**8. Teacher Not a Third-Party Beneficiary.** Teacher is not a third-party beneficiary of this Agreement, and it creates no enforceable rights in favor of Teacher.

**9. No Joint Employment.** This Agreement shall not make the School Districts joint employers of Teacher for purposes of workers' compensation, unemployment compensation, liability, or any other purpose.

**10. Management, Evaluation, Discipline and Discharge.** Ravenna will be responsible for all statutory, regulatory, policy, and handbook obligations for the Teacher related to evaluation, discipline, discharge, remediation/improvement, and any other employment-related requirements pursuant to its policies and practices. However, at least once each semester or more frequently if requested by the Ravenna Superintendent, the Pleasanton Superintendent will provide information relevant to the employee's performance and evaluation. The Ravenna Superintendent will provide the Pleasanton Superintendent with a copy of Ravenna's evaluation instrument, if it would be beneficial for input purposes, upon request of the Pleasanton

Superintendent. The Pleasanton Superintendent agrees that, upon request, the Pleasanton Superintendent will direct any other employee, student, or volunteer from Pleasanton to document any instances of misconduct or for any other state and federal law compliance purpose. These documents will be maintained in the Teacher's personnel file at Ravenna. For the sole purposes of carrying out this Agreement only, the Pleasanton Superintendent is hereby considered a "school official" of Ravenna under section 79-8,109 and any applicable law, policy, or provision governing personnel records at either School District. Pleasanton will cooperate to the maximum extent possible with any personnel case or other legal matter related in any way to this Agreement.

**11. Scheduling.** The School Districts will cooperate in the scheduling of Teacher's assignments so as to make it possible for Teacher to carry out the duties assigned to Teacher by the Ravenna Superintendent.

**12. Provision of Classroom, Books and Instruments.** Ravenna will be responsible for the necessary items, supplies and equipment for the programs and terms covered by this Agreement. Each School District shall be responsible for providing any other curricular materials as may be necessary for its own curriculum and activities which are not shared under this Agreement. Each School District will make a classroom or workspace available for Teacher's instruction of its students.

**13. Disposal of Property.** The Parties do not contemplate that this Agreement will require the acquisition of any jointly held property. If it becomes necessary to acquire jointly-held property to accomplish the purposes of this Agreement, the Parties shall at that time determine a method for disposing of such property upon the termination of the Agreement. No joint property shall be acquired to fulfill the purposes of this Agreement without the express approval of both School Districts' Boards of Education.

**14. Nondiscrimination.** The Parties shall not discriminate against any employee or applicant who is to be employed for performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, because of his race, color, religion, sex, disability, or national origin.

**15. Employment Eligibility Verification.** The Parties shall use a federal immigration verification system to determine the work eligibility status of employees hired on or after October 1, 2009 and who are physically

performing services within the State of Nebraska. If a party employs or contracts with any subcontractor in connection with this Agreement, the contracting party shall include a provision in the contract requiring the subcontractor to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska.

**16. Default.** A Party shall be in default under this Agreement if it breaches, defaults on or otherwise fails to perform or satisfy any agreement, obligation, term, covenant, condition or provision set forth herein or arising hereunder, and such breach, default or failure to perform continues for a period of thirty (30) days after the Party receives written notice of such breach or failure to perform from the other Party; or, if such breach cannot reasonably be cured within such 30-day period, and the breaching party fails to commence to cure such breach within such thirty (30) days after notice from the non-breaching Party or fails to proceed diligently to cure such breach within a reasonable time thereafter. Upon default by a Party, any remaining Parties may pursue any remedy provided by law.

**17. Insurance.** Each Party shall obtain and maintain liability insurance coverage for any personal injuries to any person or person during the terms of this Agreement in the amounts of \$1,000,000 for one accident and \$5,000,000 in the aggregate, but such insurance shall not waive any rights under any applicable state governmental immunity law. The parties shall otherwise obtain and pay for such other insurance it deems necessary and appropriate or as otherwise required by law.

**18. Indemnification.** To the extent permitted by applicable law, but without waiving any rights under any applicable state governmental immunity law, the Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the purposes herein specified and which are caused, in whole or in part, by the negligent act or omission of the indemnifying Party.

**19. Notice.** Each Party giving any Notice ("Notice") under this Agreement may give written Notice by personal delivery, registered or certified mail, or electronic mail (to either School District's Superintendent, at the address on file with the Nebraska Department of Education).

**20. Amendments and Modifications.** The Parties may amend or modify this Agreement only by a signed, written unanimous agreement that identifies itself as an amendment or modification to this Agreement. No other alterations in the terms of this agreement shall be valid or binding.

**21. Severability.** If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement remain in full force, if the essential terms and conditions of this Agreement for each party remain enforceable.

**22. Counterparts.** The Parties may execute this Agreement in multiple counterparts, each of which constitutes an original, and all of which, collectively, constitute only one agreement. The signatures of all of the Parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or other electronic means is as effective as executing and delivering this Agreement in the presence of the other Parties to this Agreement. This Agreement is effective upon delivery of one executed counterpart from each party to the other party. In proving this Agreement, a party must produce or account only for the executed counterpart of the party to be charged.

**23. Assignment.** The Parties shall not assign or otherwise dispose of this Agreement or any duty, right, or responsibility contemplated in this Agreement to any other person or entity without the previous written consent of the other Parties.

**24. Entire Agreement.** The Agreement is the complete and exclusive expression of the Parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement.

Date: \_\_\_\_\_  
\_\_\_\_\_  
President, Ravenna Board of Education

Date: \_\_\_\_\_  
\_\_\_\_\_  
President, Pleasanton Board of Education





PO Box 7726  
DALLAS, TX 75209  
tel: 1-800-527-7510 Fax: 1-800-899-0149  
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Quote	
Cart #:	4290217
Purchase Order #:	Track Qt2
Cart Name:	Track QT2
Quote Date:	10/24/2018
Quote Valid-to:	11/26/2018
Payment Terms:	NT30
Ship Via:	
Ordered By:	Dom Reicks

Contact Your Rep  
Ansen Hyde Email:jhyde@bsnsports.com | Phone:972-884-7400

Bill to  
979348  
AVENNA PUBLIC SCHOOLS  
1750 CARTHAGE RD  
AVENNA NE 68869-4051  
USA

Ship to  
1979348  
RAVENNA PUBLIC SCHOOLS  
Dom Reicks  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051  
USA

Payer  
1979348  
RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051  
USA

Item Description	Qty	Unit Price	Total
<b>HIGH JUMP PIT, 11'x22'x32"</b> em # - GP1122HXDS	1 EA	\$ 6,800.00	\$ 6,800.00
<b>1'X22'X32" WEATHER COVER</b> em # - GWC1122HDS	1 EA	\$ 600.00	\$ 600.00
<b>LITE HIGH JUMP STANDARDS</b> em # - 1378710	1 PR	\$ 450.00	\$ 450.00

Subtotal:	\$7,850.00
Other:	\$0.00
Freight:	\$942.00
Sales Tax:	\$0.00
Order Total:	\$8,792.00
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$8,792.00</b>

*Brand is portapit*



PO Box 7726  
 DALLAS, TX 75209  
 tel: 1-800-527-7510 Fax: 1-800-899-0149  
 Visit us at www.bsnsports.com

Quote
Cart #: 4290179
Purchase Order #: Track QT
Cart Name: Track QT
Quote Date: 10/24/2018
Quote Valid-to: 11/26/2018
Payment Terms: NT30
Ship Via:
Ordered By: Dom Reicks

Contact Your Rep  
 ansen Hyde Email:jhyde@bsnsports.com | Phone:972-884-7400

old to  
 979348  
 AVENNA PUBLIC SCHOOLS  
 1750 CARTHAGE RD  
 AVENNA NE 68869-4051  
 USA

Ship To  
 1979348  
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 Dom Reicks  
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 RAVENNA NE 68869-4051  
 USA

Payer  
 1979348  
 RAVENNA PUBLIC SCHOOLS  
 41750 CARTHAGE RD  
 RAVENNA NE 68869-4051  
 USA

Item Description	Qty	Unit Price	Total
<b>HIGH JUMP PIT,11'x22'x32"</b> em # - GP1122HXDS	1 EA	\$ 6,800.00	\$ 6,800.00
<b>1'X22'X32" WEATHER COVER</b> em # - GWC1122HDS	1 EA	\$ 600.00	\$ 600.00
<b>High Jump standards</b> em # - NSPHG	1 EA	\$ 790.00	\$ 790.00

Subtotal:	\$8,190.00
Other:	\$0.00
Freight:	\$982.80
Sales Tax:	\$0.00
Order Total:	\$9,172.80
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$9,172.80</b>



7103 Chancellor Drive, Ste # 200  
 Cedar Falls, IA 50613  
 Tel: 319-277-1198 Fax: 319-277-3979  
 Visit us at www.bsnsports.com

Quote	
Cart #:	4319533
Purchase Order #:	Track Blazer H.Jump Stand
Cart Name:	Ravenna Blazer H.Jump Sta
Quote Date:	11/01/2018
Quote Valid-to:	11/09/2018
Payment Terms:	NT30
Ship Via:	
Ordered By:	Dom Reicks

Contact Your Rep  
 Dan Frederick Email:dfrederick@bsnsports.com | Phone:913-213-7091

Bill to  
 979348  
 AVENNA PUBLIC SCHOOLS  
 1750 CARTHAGE RD  
 AVENNA NE 68869-4051  
 USA

Ship To  
 1979348  
 RAVENNA PUBLIC SCHOOLS  
 Dom Reicks  
 41750 CARTHAGE RD  
 RAVENNA NE 68869-4051  
 USA

Payer  
 1979348  
 RAVENNA PUBLIC SCHOOLS  
 41750 CARTHAGE RD  
 RAVENNA NE 68869-4051  
 USA

Item Description	Qty	Unit Price	Total
Collegiate High Jump Standards em # - NSPHG	1 EA	\$ 760.00	\$ 760.00
HIGH JUMP PIT, 11'x22'x32" em # - GP1122HXDS	1 EA	\$ 6,800.00	\$ 6,800.00
1'X22'X32" WEATHER COVER em # - GWC1122HDS	1 EA	\$ 600.00	\$ 600.00

Subtotal:	\$8,160.00
Other:	\$0.00
Freight:	\$982.80
Sales Tax:	\$0.00
Order Total:	\$9,142.80
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$9,142.80</b>



Dominic Reicks <dom.reicks@ravennabluejays.org>

## High Jump Pit

7 messages

Dominic Reicks <dom.reicks@ravennabluejays.org>

Tue, Oct 16, 2018 at 1:57 PM

To: travis.herman@miskosports.com, Jim Langin <jim.tmsportinggoods@gmail.com>, smallkep <smallkep@aol.com>, gburns@bsnsports.com

NEBRASKA SPORTS

Good Afternoon All,

I am in need of Price Quotes for the following High Jump Equipment. Please send it to me at your earliest convenience.

4 sections..overall dimensions 22' wide X 9' Deep X 28" Tall

It needs to have a 12" Bump out for the middle 11'

Includes 2" Top Pad and heavyweight 18 oz. Weather Cover

Delivered Price= 5999.<sup>00</sup> - BLAZER MATS

Blazer Elite #1209 Standards

Adjusts from 2'3" to 8'6" marked in 1/2 inch increments

Aluminum 16" square low profile base, provides uniform stability. Attached wheels for easy portability.

Powder Coated Uprights

Delivered Price= 475.<sup>00</sup>

--

Thank you,

Dom Reicks

Ravenna Jr./Sr. High School

Activities Director

Skilled & Technical Sciences (STS) Teacher

JH Wrestling Coach

41750 Carthage Rd.

PO Box 8400

Ravenna, NE 68869

School Phone: 308-452-3249

Cell: 308-379-7901

Web Page: [www.ravweb.org](http://www.ravweb.org)

email: [dom.reicks@ravennabluejays.org](mailto:dom.reicks@ravennabluejays.org)

Dominic Reicks <dom.reicks@ravennabluejays.org>

Tue, Oct 16, 2018 at 1:59 PM

To: thomas.herman@miskosports.com

Thomas, sorry, I typed in Travis' name instead of yours.

Dom



Tony Schirmer &lt;tony.schirmer@ravennabluejays.org&gt;

## High Jump

1 message

Dominic Reicks <dom.reicks@ravennabluejays.org>  
 To: Tony Schirmer <tony.schirmer@ravennabluejays.org>

Fri, Nov 2, 2018 at 2:06 PM

\* *NEB Sports*  
 Kep Harding : pit same price 5999.00 delivered h j standards 669.00 plus frt steve frt 20.to 25

\* Kelly: Style# 1213 Collegiate HJ Standard would be \$729 delivered.

\* Miskos  
 8110CP: \$9,100 <https://www.blazerathletic.com/product/hj-value-package-1/>  
 The overall size of the pit is 18'W x 10'L x 26"H  
 This package includes:  
 8110: High Jump Pit w/ top pad  
 8110WC: Weather Cover  
**1213: Collegiate High Jump Standards**  
 1511: Fiberglass Crossbar  
 Shipping: **FREE**

8105CP: \$8,100 <https://www.blazerathletic.com/product/hj-value-package-2/>  
 The overall size of the pit is 16'6"W x 10'L x 26"  
 This package includes:  
 8105: High Jump Pit w/ top pad  
 8105WC: Weather Cover  
**1213: Collegiate High Jump Standards**  
 1501: Practice Crossbar  
 Shipping: **FREE**

## Thomas Herman

--  
*Thank you,*  
*Dom Reicks*  
*Ravenna Jr./Sr. High School*  
*Activities Director*  
*Skilled & Technical Sciences (STS) Teacher*  
*JH Wrestling Coach*  
*41750 Carthage Rd.*  
*PO Box 8400*  
*Ravenna, NE 68869*  
*School Phone: 308-452-3249*  
*Cell: 308-379-7901*  
*Web Page: [www.ravennabluejays.org](http://www.ravennabluejays.org)*  
*email: [dom.reicks@ravennabluejays.org](mailto:dom.reicks@ravennabluejays.org)*



Dominic Reicks <dom.reicks@ravennabluejays.org>

## High Jump Pit

2 messages

Dominic Reicks <dom.reicks@ravennabluejays.org>  
To: thomas.herman@miskosports.com

Thu, Oct 25, 2018 at 1:15 PM

Thomas, did you happen to get the quote for the high jump pit and standards completed? Our superintendent needs them for the November board meeting.

--

**Thank you,**  
**Dom Reicks**  
**Ravenna Jr./Sr. High School**  
**Activities Director**  
**Skilled & Technical Sciences (STS) Teacher**  
**JH Wrestling Coach**  
**41750 Carthage Rd.**  
**PO Box 8400**  
**Ravenna, NE 68869**  
**School Phone: 308-452-3249**  
**Cell: 308-379-7901**  
**Web Page: [www.ravennabluejays.org](http://www.ravennabluejays.org)**  
**email: [dom.reicks@ravennabluejays.org](mailto:dom.reicks@ravennabluejays.org)**

Thomas Herman <thomas.herman@miskosports.com>  
To: Dominic Reicks <dom.reicks@ravennabluejays.org>

Thu, Oct 25, 2018 at 2:39 PM

Hey Dom, thanks for the reminder.

I couldn't find a HJ pit with those exact measurements but here is what I found from Blazer. I included the links as well. The prices listed on Blazer's website are not current. Like everything else, the cost did go up. Let me know if this is what you were thinking or if you'd like me to look for something else.

Thanks!

8110CP: \$8,900 <https://www.blazerathletic.com/product/hj-value-package-1/>

The overall size of the pit is 18'W x 10'L x 26"H

This package includes:

8110: High Jump Pit w/ top pad

8110WC: Weather Cover

1209: Elite High Jump Standards

1511: Fiberglass Crossbar

Shipping: **FREE**

8105CP: \$7,900 <https://www.blazerathletic.com/product/hj-value-package-2/>

The overall size of the pit is 16'6"W x 10'L x 26"

This package includes:

8105: High Jump Pit w/ top pad

8105WC: Weather Cover

10/29/2018

Ravenna Public Schools Mail - High Jump Pit

1211: Deluxe High Jump Standards  
1511: Practice Crossbar  
Shipping: **FREE**

## Thomas Herman

Owner  
Misko Sports  
1522 L St.  
Ord, NE 68862  
308-728-5261



**MISKO SPORTS**

[Quoted text hidden]

[Quoted text hidden]

The information in this e-mail may be privileged and confidential, intended only for the use of the addressee(s) above. Any unauthorized use or disclosure of this information is prohibited. If you have received this e-mail by mistake, please delete it and immediately contact the sender.



Dominic Reicks <dom.reicks@ravennabluejays.org>

## Re: High Jump pit

2 messages

**Kelly-Kaci-Lance-Terra Classen** <stadium\_sports@hotmail.com>

Thu, Oct 11, 2018 at 3:39 PM

To: Tony Schirmer <tony.schirmer@ravennabluejays.org>

Cc: Dominic Reicks <dom.reicks@ravennabluejays.org>

Coach Schirmer: no problem, I will break down everything for you and send a bid sheet. I am on the road until tomorrow, hopefully tomorrow will be soon enough.

Thanks  
Kelly

Get Outlook for iOS

**From:** Tony Schirmer <tony.schirmer@ravennabluejays.org>

**Sent:** Thursday, October 11, 2018 2:48 PM

**To:** Lance-Kelly-Kaci Classen

**Subject:** High Jump pit

STADIUM  
SPORTS

Kelly,

I know you talked to Dom about the pit. Since the cost is so much we need to officially get bids. Below is the size pit I want to get from the choices you gave me.

22'10" X 10' X 28" w/ weather cover and Elite standards \$7190

Can you give me the brand name and the individual cost the pit and the standards so when we are comparing we are actually comparing apples to apples. This way the board is happy. I hate having to go through this but you are probably use to it from all your schools. I am going to do everything I can to go through you.

Thanks,  
Tony

The information in this e-mail may be privileged and confidential, intended only for the use of the addressee(s) above. Any unauthorized use or disclosure of this information is prohibited. If you have received this e-mail by mistake, please delete it and immediately contact the sender.

**Kelly-Kaci-Lance-Terra Classen** <stadium\_sports@hotmail.com>

Fri, Oct 12, 2018 at 3:07 PM

To: Tony Schirmer <tony.schirmer@ravennabluejays.org>

Cc: Dominic Reicks <dom.reicks@ravennabluejays.org>

Pricing will be as follows for the product.

Pro Tech 22 from IPI (Innovative Protectives) out of Wayne NE.

4 sections..overall dimensions 22' wide X 9' Deep X 28" Tall

Has a 12" Bump out for the middle 11'

Includes 2" Top Pad and heavyweight 18 oz. Weather Cover

Delivered Price= \$6190

Blazer Elite #1209 Standards \$590

Adjusts from 2'3" to 8'6" marked in 1/2 inch increments

Aluminum 16" square low profile base, provides uniform stability. Attached wheels for easy portability.

		Nebraska Sports	Misko Sports	Stadium Sports	BSN Sports
	Brand				
High Jump Pit					
22' x 9' x 28"	Blazer	\$5999 delivered			
18' x 10' x 26"	Blazer		\$8900 delivered		
			\$9100 w/ College		
16'6" x 10' x 26"	Blazer		\$7900 delivered		
			\$8100 w/ College		
22' x 9' x 28"	Pro Tech 22 (Wayne NE)			\$6190 delivered	
22' x 11' x 32"	Portapit				\$7,400
Standards	Blazer Elite #1209	\$475 delivered	included in mats	\$590 delivered	
	Elite HJ Standards				\$450
					\$790 *****
	Blazer Collegiate #1213	669 plus del		\$729 delivered	\$760
Shipping		included	included	included	\$942
					\$982.80 ****
Total Price		\$6,474	\$8,900	\$6,780	\$8,792
			OR \$7900		OR \$9172.80
<b>Final Price w/College Standards</b>		\$6668 w/ college plus freight for Standards	\$9100 w/ College OR \$8100 w/College	<b>\$6919 w/ College</b>	\$9142.80 w/ College

**Nebraska/Central Equipment, Inc.**

P.O. Box 3  
Alda, Nebraska 68810-0003  
(308) 381-2473  
Fax (308) 381-1456

Dr. Ken Schroeder  
Ravenna Public Schools  
41750 Carthage Road,  
Ravenna, NE 68869

Dear Dr. Schroeder,

Please see attached for a 59 passenger Blue Bird Vision school bus. I want to thank you on behalf of Nebraska/Central Equipment, Inc. for the opportunity to supply your district's upcoming transportation needs.

**Blue Bird 59 Passenger Vision: \$87,315.00**  
**W/ Front and Rear Bulkhead A/C: \$96,815.00**

There is good reason why Blue Bird remains the leading manufacturer of buses. Blue Bird's tradition of quality and the service after the sale provided by Nebraska/Central Equipment, Inc. are two very important factors in the purchase of your new school bus. Thank you for your continued interest in Nebraska/Central Equipment and Blue Bird. Your comments and questions are encouraged and welcomed.

Many Thanks,



Tyler Cox  
General Manager  
Nebraska/Central Equipment, Inc.



**NEBRASKA / CENTRAL  
EQUIPMENT, INC.**

bus sales & service

2020 Specs for Ravenna PS VW Grant Bid:

Please provide pricing quote for the following specifications for the 2018-2019 school calendar year. The Ravenna Public School district is not required to make purchase off of following specifications and has the right to refuse any and all bids submitted. Ravenna Public Schools is not bound to selecting the lowest bid and will make a selection based off of bid that most meets the required needs and is fairly priced.

The price in the quote provided must be guaranteed until December 31<sup>st</sup>, 2018 to ensure grant approval from the NDEQ and subsequently approval from the Ravenna Public Schools Board of Education.

<b>Required Chassis Specs:</b>	<b>Exception:</b>	<b>Meets:</b>	<b>Exceeds:</b>
Chassis must be model year 2020 or newer		✓	
Must meet all current Rule 92 and FMVSS standards		✓	
Must be 252" wheelbase		✓	
Engine: Cummins 240 Horsepower Diesel engine.		✓	
Transmission: MUST BE Allison PTS 2500 5-speed automatic.		✓	
Fuel Tank: Must have fuel capacity to be equal to or greater than 100 gallons.		✓	
DEF Tank: Must have a 15 gallon capacity.		✓	
Brakes: Must be Meritor Hydraulic brakes. Size 5"x7" brake pads with dust shields and rock guards. Must have Hydraulic ABS and park brake operated by a foot pedal.		✓	
Must include minimum 750-watt engine block heater.		✓	
Suspension: Must have Hendrickson soft-ride spring suspension.		✓	
Must have tilting and telescoping steering column.		✓	
All driver controls and switches must be to driver's immediate left within reach. There must be no button or switch controls mounted on steering wheel besides horn.		✓	
Subfloor: Must be 5/8" Marine grade plywood flooring. Plywood flooring must be screwed down to body framing.		✓	
Tires: Must have Cooper 11R22.5 RHA model front, and RHD model rear.		✓	
Undercoating: Body must be undercoated prior to chassis mounting, not after.		✓	

Required Body Specs:	Exception:	Meets:	Exceeds:
Body model year must be 2020 or newer		✓	
Must be a 59 passenger bus		✓	
Must meet all current Rule 92 and FMVSS standards		✓	
Bus body bows must be construction from floor-line to floor-line and must not extend below floor-line into side skirt.		✓	
Must be a passenger with a minimum of 30.5" spacing, and 28.75" knee clearance.			✓
Passenger seats: Must be grey vinyl seating with fire-block protection covering all surfaces including underneath seat. Bus must also have fireblock material shoulder pads that run along shoulder level of seats.		✓	
Driver's seat: Must be National Air-ride driver's seat with up-down, and lumbar air support. Must have separate interior air compressor underneath driver's seat. Driver's seat must have arm rests on both left and right hand sides.		✓	
Windows: All passenger, rear, and emergency door windows must be dark tinted with black framing. Must have embossed rain visor above window to allow slight opening without water intrusion.		✓	
Paint: Must be painted school bus yellow. Rub rails are to be painted black only down the center of the rub rail, as to not paint over rivets and screws.		✓	
Bus must have folding cowl steps and grip handles below windshield for easier access.		✓	
Bus must be equipped with manual reset breakers, in lieu of fuses.		✓	
Driver's cockpit must have tinted, adjustable visor in front and to the left of driver.		✓	
Both front entrance door and rear emergency door must be equipped with sliding-bolt vandal lock with alarm that sounds if still locked when vehicle has started.		✓	
Flooring: Must be black rubber flooring with ribbed aisle and white nosed entrance door steps. Must include aluminum aisle stripping. Flooring must be screwed down to subfloor for durability.		✓	
Exterior mirrors: Must be heated and remote controlled, with all wiring be run through mirror		✓	

tubing, not to be run outside metal bars. Heated mirrors must be on a 15 minute timer with automatic shut-off		✓	
Windshield wipers: Must have electric heated and timed off 18" all weather wiper blades. Must be bottom mounted and single-switch operated		✓	
Must have 3-position electric powered entrance door with entrance door security lock on exterior		✓	
Rear Emergency Exit: Must have tinted windows, sliding bar vandal lock with 3-point latch system with connection points at top, middle and bottom of door		✓	
Radio: Must have AM/FM/MP3 and Bluetooth connectivity radio with PA system that can address inside and outside the body of the bus. Radio must have clock.		✓	
Noise reduction package: Must have acoustic perforated ceiling panels in only the first two body panels above the driver		✓	
Bus must have electric heater pump to circulate fluid to heaters more rapidly.		✓	
Bus must have 92,000 BTU driver's deforst heater, 1 80,000 BTU under seat heater mounted mid-ship, and 1 80,000 BTU under seat heater mounted at the rear.		✓	
Must have driver's console to the left of driver for storage		✓	
Must have locking glove box to the right of driver.		✓	
Must have a driver's cup holder.		✓	
Must have rubber "fenderettes" on both rear wheel wells		✓	
Must have heavy-duty mud flaps behind front and rear wheels.		✓	
Roof Hatches: Must have two roof hatches. Rear hatch must have built-in power ventilation fan controlled by button at driver's dash		✓	
Sun Visors: Must have two driver sun visors. One directly ahead of driver, and one to the left		✓	
Lighting: Must have required 8-way sequential warning light system, and stop arm		✓	
Interior Lighting: Must have two rows of interior body lighting with front and rear controls and two separate driver's dome lights on separate switch.		✓	
Must meet Colorado Rack and Load safety standards for rollover protection		✓	
Must meet Kentucky Pole Test standards for side impact protection		✓	

Must have locking storage compartment above driver for storage.		✓	
Must have tubular, padded parcel racks on the inside above the passengers.		✓	
Must have exterior double underbody storage compartments. Compartment doors must be held up by self-suspending gas cylinders, and must utilize heavy-duty plastic handle and latches. Each double compartment must be a minimum of 28.4 cubic feet.		✓	
Storage compartments must have lights.		✓	

<b>Other Required Specs:</b>			
Vendor must provide "on-site" warranty service at school's location for any warranty or service excluding engine or transmission.		✓	
Vendor must deliver bus no later than March 1 <sup>st</sup> , 2019 without Air Conditioning, or March 31 <sup>st</sup> , 2019 with air conditioning.		✓	

<b>Total price:</b>	\$ 87,315.00
Optional pricing to add Front and Rear Bulkhead air conditioning with rooftop condensers and driver's cooling vent:	\$ 9,500.00
<b>Total Price with all options above including Air Conditioning:</b>	\$ 96,815.00

Vendor Name:	Nebraska/Central Equipment
Address:	112 S. Apollo Street Box #3
Phone Number:	(308) 381-2473
Representative Name and Title:	Tyler Cox, Sales Manager
Signature:	
Date:	11/1/2018

**By signing this bid you ensure that all options and pricing above are true and accurate and will be honored by you the dealer.**



BLUE BIRD

## **Standard Limited Warranty**

*North America (U.S.A. & Canada)*

Blue Bird Body Company (Blue Bird) warrants each bus to be free from defects in material and workmanship under normal use and service within the limits described below:

1. For a period of five (5) years from date of delivery to the original user, Blue Bird warrants the:
  - Interior and exterior paint adhesion to the body shell (those components forming side walls, roof, front and rear sections), doors (entrance/exit, emergency, compartments), BBCV hoods, and front/rear bumpers.
2. For a period of five (5) years/100,000 miles/160,000 kilometers, whichever occurs first from date of delivery to the original user, Blue Bird warrants the:
  - Chassis frame rails and cross-members to be free from defects in structural integrity (breaking or cracking).
  - Body shell (those structural metal components welded or riveted together forming floor, side walls, roof, front and rear sections) to be free from defects in structural integrity (breaking or cracking) including rust-through.
  - School bus seat frames and barrier frames to be free from defects in structural integrity (breaking or cracking).
  - Blue Bird emissions components not covered by the engine manufacturer conform with all U.S. federal emissions regulations at the time of manufacture and that they are free from defects in material or workmanship which would cause them not to meet the U.S. federal emissions regulations. Refer to the engine manufacturer's limited warranty statement for emissions warranty coverage by the engine manufacturer.
3. For a period of four (4) years/50,000 miles/80,000 kilometers, whichever occurs first from date of delivery to the original user, Blue Bird warrants the:
  - Front axle assembly, including king pins, I-beam, bushings and spindles, excluding brakes and axle ends.
  - Rear axle assembly and differential, excluding brakes and axle ends.
4. For a period of three (3) years/36,000 miles/60,000 kilometers, whichever occurs first from date of delivery to the original user, Blue Bird warrants the:
  - Comfort Aire® integrated air conditioner, if equipped, subject to documented annual service inspections. Contact your Blue Bird Dealer for assistance.
5. For a period of two (2) years from date of delivery to the original user, Blue Bird warrants the:
  - School bus passenger and driver windows. Transit-style windows not included.
6. For a period of two (2) years from date of manufacture, Blue Bird warrants the:
  - Paint gloss: Gloss reading shall not drop below 60 on 60° meter (70% of initial gloss).
  - Paint color retention: Color coat shall not shift colors more than 4ΔE from the centroid of the national standard
7. For a period of two (2) years/24,000 miles/40,000 kilometers, whichever occurs first from date of delivery to the original user, Blue Bird warrants the:
  - Suspension, excluding pins and bushings.
  - Driveshafts, support bearings and universal joints.
8. For a period of one (1) year/12,000 miles/20,000 kilometers, whichever occurs first from date of delivery to the original user, Blue Bird warrants:
  - All other components not covered in 1-7 above, except diesel engines, propane engines/fuel systems, automatic transmissions, wheelchair lifts, non-Blue Bird air conditioners, tires, and batteries. The warranties of the diesel engine, propane engine/fuel system, automatic transmission, wheelchair lift, non-Blue Bird air conditioners, tires, and batteries, are provided solely by, and are the responsibility of, those manufacturers and are not a part of Blue Bird's limited warranty.

Blue Bird's obligation covered in this limited warranty is limited to the repair or replacement of such parts as shall, under normal use and service, appear to have been defective in workmanship or material. This warranty is applicable to Blue Bird bus products, All American (AFE, A3RE, D3FE, D3RE) and Vision (BBCV), that are registered and operated in the United States of America, Canada, Puerto Rico, U.S. Virgin Islands, Guam, and American Samoa. The warranty period begins on the date the bus is delivered to the original user. During the warranty period, this warranty is transferable to subsequent Owners/Operators in U.S.A. or Canada.

**THIS LIMITED WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES EXPRESSED OR IMPLIED AND ALL OTHER OBLIGATIONS OR LIABILITIES. NO PERSON, INCLUDING SALESPERSONS, DEALERS, OR FACTORY REPRESENTATIVES OF BLUE BIRD, IS AUTHORIZED TO MAKE ANY REPRESENTATION OR WARRANTY CONCERNING BLUE BIRD PRODUCTS EXCEPT TO REFER PURCHASERS TO THIS LIMITED WARRANTY. BLUE BIRD MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. BLUE BIRD SHALL NOT BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.**

Contact your Blue Bird Dealer to obtain service for your Blue Bird bus. Your Blue Bird Dealer will help arrange for repairs by the Dealer or another qualified repair facility. Defects must be reported to a Blue Bird Dealer immediately upon discovery of the defect and within the warranty period as stated herein. Defects must be repaired immediately upon discovery of the defect and within the warranty period as stated herein. Unless authorized by the Blue Bird Dealer, repairs under this limited warranty are to be performed by the Blue Bird Dealer. It is the responsibility of the Owner/Operator to return the bus to the Blue Bird Dealer, or qualified repair facility authorized by the Blue Bird Dealer for warranty repairs. All claims for warranty repairs by other than the Blue Bird Dealer must be received by the Blue Bird Dealer not later than 30 days after the repair date. The owner/operator is responsible for operating and maintaining the bus as described in the Operator's and Service Manuals. All maintenance records should be retained by the owner/operator. Your Blue Bird Dealer will register the bus with Blue Bird and can assist with registering components that are warranted by the component manufacturers.

## Limitations & Exclusions

In addition to the limitations described on the previous page, items specifically not covered include but are not limited to:

- Engines, automatic transmissions, wheelchair lifts, air conditioners (other than Blue Bird Comfort Aire® system), tires, and batteries. The limited warranties for these components are provided solely by and are the responsibility of those manufacturers and are not a part of Blue Bird's limited warranty.
- Loss of use and incidental consequential expenses, including but not limited to commercial loss, loss of commercial fares, driver time or pay, lease or rental of substitute vehicle, storage, lodging, meals, telephone calls and other travel costs.
- Wear, wear-out and consumption. This warranty shall not apply to any parts or components which must be repaired, replaced or adjusted during the warranty period **that are due to wear, wear-out or consumption**, including but not limited to brake pads and linings, drums and rotors, wiper blades, light bulbs, filters, lubricants, fluids, belts, bearings other than those specifically covered by the limited warranty, suspension pins and bushings, batteries, worn seat covers, worn stepreads and floor covering, worn door and window seals, discharged fire extinguishers, damaged (scratches, cracks) gauge and light lenses, and tires. Wear not only includes friction-type wear but can also include environmental deterioration including but not limited to surface corrosion on exhaust pipes/clamps and brake drums/rotors, as well as fading, cracking or discoloration of seat covers caused by U.V.
- Maintenance including but not limited to tightening loose fasteners, axle & wheel alignments, wheel-balancing, tightening body tie-downs, door adjustments, tightening hose clamps, and sealing/caulking windows, doors, roof hatches and lights.
- This warranty shall not apply to any parts or components which must be repaired, replaced or adjusted during the warranty period as a result of accident damage, abnormal operation, misuse and/or abuse, including but not limited to excessive operation on unpaved, un-maintained roads, operation on cross-country trails or off-road conditions, collision, fire, vandalism, explosion, objects striking the vehicle, theft, freezing, riot, flood.
- Paint adhesion, gloss and/or color failures resulting from accidents/abrasions, road chemicals, caustic detergents/cleaners, and/or improper maintenance. Paint adhesion failures, whether warrantable defects or non-warrantable events, that are not repaired immediately upon discovery of the failure may deteriorate the finish and/or panels underneath. Surface corrosion and/or other progressive deterioration as a result of not repairing paint adhesion failures immediately is not covered by this warranty. Contact your Blue Bird Dealer before making any repairs to the paint finish.
- Paint gloss and color failures without evidence of proper care and maintenance, as recommended in the Driver's Handbook, nor repairs to correct paint gloss or color failures without preapproval by Blue Bird. Contact your Blue Bird Dealer before making any repairs to the paint finish.
- Vehicle modifications or equipment installations performed without the written approval of Blue Bird, to the extent the modifications or equipment installations adversely affect other vehicle components or performance, Blue Bird shall not accept any product liability or claims under the terms of the limited warranty. These claims become the sole responsibility of the company performing the modifications and/or installations.
- Transportation expenses to deliver the bus to a Blue Bird Dealer or nearest qualified repair facility, including but not limited to fuel, driver time/pay, mileage and towing.
- Repairs to parts or components which have been previously replaced with parts not obtained from Blue Bird or failures caused by non-Blue Bird parts or components. Rework of repairs not performed by or approved by a Blue Bird Dealer.
- Excessive labor hours, premium labor costs, overtime labor costs, local taxes. This limited warranty covers reasonable labor to perform replacement or repair.
- Defects not reported to a Blue Bird Dealer and repaired during the warranty period. Repairs are to be made immediately upon discovery of the defect.
- Damage caused by using improper or contaminated fluids, including but not limited to fuels, lubricants and coolant. Damage caused by using fluids that do not meet Blue Bird's or the Manufacturers' minimum recommendations. Damage caused by the lack of fluids and/or improper fluid maintenance.
- Using non-Blue Bird service parts. Usage of non-Blue Bird parts will affect future warranty coverage.
- Overloading beyond the normal seated and standee capacity voids all warranties.

Blue Bird reserves the right to make changes in design and changes or improvements upon its products without imposing any obligations upon itself to install the same upon products theretofore manufactured. Any suit alleging a breach of this limited warranty or of any other alleged warranty, including any claim for rescission or revocation of acceptance, must be filed within one year of breach.

## Controlling Law and Severability

This Limited Warranty shall be governed by and construed in accordance with the laws of the State of Georgia, U.S.A. The owner/operator agrees and consents to the exclusive jurisdiction of the courts of the State of Georgia for all purposes regarding this Limited Warranty and further agrees and consents that venue of any action involving this Limited Warranty or any other alleged warranty, including any claim for rescission or revocation of acceptance, shall be exclusively in Peach County, Georgia. Owner/Operator hereby submits to personal jurisdiction in Peach County, Georgia and waives any objection or argument related to venue, personal jurisdiction, forum non convenience, and/or transfer. If any portion hereof is found to be void or unenforceable, the remaining provisions of the Limited Warranty shall remain in full force and effect.



**BLUE BIRD®**

## COMPETITIVE COMPARISON

Below are a couple of reasons you won't regret choosing Blue Bird over our competitors:

- SERVICE AND WARRANTY LOCATIONS STATE-WIDE
- BEST DELIVERY TIME IN THE INDUSTRY: **90-120 DAYS**
- Meets Colorado Rack and Load Standards, which ensures structural integrity and emergency exits will be functional in the event of a rollover.
- Meets Kentucky Pole Test standards, which minimizes penetration in passenger compartment at window level or roof level accident.
- Plywood floor screwed down to steel floor, which increases durability.
- Roof bow installation goes from floor to floor level, which minimizes damage and increases safety in the event of an accident.
- DEF tank capacity, largest in the industry for far fewer fill-ups.
- Body is undercoated before mounted to chassis, which fully protects the underfloor and skirt, and creates an ease of maintenance by keeping caked undercoating off of serviceable chassis components.
- Rain visor embossed above each window, which allows for ventilation in rainy conditions without water intrusion.
- Best paint warranty in the industry.
- Altoona bus tested and verified.

These are just a couple of reasons you will enjoy a new Blue Bird Vision, on top of service and dependability that are second to none. We look forward to your experience in a 2019 Blue Bird Vision.

Thanks,

Tyler Cox – General Manager  
Nebraska/Central Equipment, Inc.

2020 Specs for Ravenna PS VW Grant Bid:

Please provide pricing quote for the following specifications for the 2018-2019 school calendar year. The Ravenna Public School district is not required to make purchase off of following specifications and has the right to refuse any and all bids submitted. Ravenna Public Schools is not bound to selecting the lowest bid and will make a selection based off of bid that most meets the required needs and is fairly priced.

The price in the quote provided must be guaranteed until December 31<sup>st</sup>, 2018 to ensure grant approval from the NDEQ and subsequently approval from the Ravenna Public Schools Board of Education.

Required Chassis Specs:	Exception:	Meets:	Exceeds:
Chassis must be model year 2020 or newer		Yes	
Must meet all current Rule 92 and FMVSS standards		Yes	
Must be 252" wheelbase			259"
Engine: Cummins 240 Horsepower Diesel engine.		Yes	
Transmission: MUST BE Allison PTS 2500 5-speed automatic.		Yes	
Fuel Tank: Must have fuel capacity to be equal to or greater than 100 gallons.		Yes	
DEF Tank: Must have a 15 gallon capacity.		Yes	
Brakes: Must be Meritor Hydraulic brakes. Size 5"x7" brake pads with dust shields and rock guards. Must have Hydraulic ABS and park brake operated by a foot pedal.		Yes	
Must include minimum 750-watt engine block heater.		Yes	
Suspension: Must have Hendrickson soft-ride spring suspension.			
Must have tilting and telescoping steering column.		Yes	
All driver controls and switches must be to driver's immediate left within reach. There must be no button or switch controls mounted on steering wheel besides horn.		Yes	
Subfloor: Must be 5/8" Marine grade plywood flooring. Plywood flooring must be screwed down to body framing.		Yes	
Tires: Must have Cooper 11R22.5 RHA model front, and RHD model rear.		Hankook	
Undercoating: Body must be undercoated prior to chassis mounting, not after.		Yes	

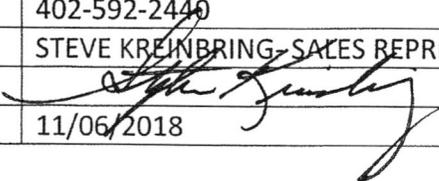
Required Body Specs:	Exception:	Meets:	Exceeds:
Body model year must be 2020 or newer		Yes	
Must be a 59 passenger bus		Yes	
Must meet all current Rule 92 and FMVSS standards		Yes	
Bus body bows must be construction from floor-line to floor-line and must not extend below floor-line into side skirt.			Extends below for safety and strength
Must be a passenger with a minimum of 30.5" spacing, and 28.75" knee clearance.		Yes	
Passenger seats: Must be grey vinyl seating with fire-block protection covering all surfaces including underneath seat. Bus must also have fireblock material shoulder pads that run along shoulder level of seats.		Yes	
Driver's seat: Must be National Air-ride driver's seat with up-down, and lumbar air support. Must have separate interior air compressor underneath driver's seat. Driver's seat must have arm rests on both left and right hand sides.		Yes	
Windows: All passenger, rear, and emergency door windows must be dark tinted with black framing. Must have embossed rain visor above window to allow slight opening without water intrusion.		Yes	
Paint: Must be painted school bus yellow. Rub rails are to be painted black only down the center of the rub rail, as to not paint over rivets and screws.			Entire rails are painted
Bus must have folding cowl steps and grip handles below windshield for easier access.		Yes	
Bus must be equipped with manual reset breakers, in lieu of fuses.		Yes	
Driver's cockpit must have tinted, adjustable visor in front and to the left of driver.		Yes	
Both front entrance door and rear emergency door must be equipped with sliding-bolt vandal lock with alarm that sounds if still locked when vehicle has started.			Bus will not start if rear door is locked
Flooring: Must be black rubber flooring with ribbed aisle and white nosed entrance door steps. Must include aluminum aisle stripping. Flooring must be screwed down to subfloor for durability.		Yes	

Exterior mirrors: Must be heated and remote controlled, with all wiring be run through mirror tubing, not to be run outside metal bars. Heated mirrors must be on a 15 minute timer with automatic shut-off		Yes	
Windshield wipers: Must have electric heated and timed off 18" all weather wiper blades. Must be bottom mounted and single-switch operated	Not heated		
Must have 3-position electric powered entrance door with entrance door security lock on exterior		Yes	
Rear Emergency Exit: Must have tinted windows, sliding bar vandal lock with 3-point latch system with connection points at top, middle and bottom of door		Yes	
Radio: Must have AM/FM/MP3 and Bluetooth connectivity radio with PA system that can address inside and outside the body of the bus. Radio must have clock.		Yes	
Noise reduction package: Must have acoustic perforated ceiling panels in only the first two body panels above the driver		Yes	
Bus must have electric heater pump to circulate fluid to heaters more rapidly.		Yes	
Bus must have 92,000 BTU driver's deforst heater, 1 80,000 BTU under seat heater mounted mid-ship, and 1 80,000 BTU under seat heater mounted at the rear.			93,000 84,000 84,000
Must have driver's console to the left of driver for storage		Yes	
Must have locking glove box to the right of driver.		Left	
Must have a driver's cup holder.			Two
Must have rubber "fenderettes" on both rear wheel wells		Yes	
Must have heavy-duty mud flaps behind front and rear wheels.		Yes	
Roof Hatches: Must have two roof hatches. Rear hatch must have built-in power ventilation fan controlled by button at driver's dash		Yes	
Sun Visors: Must have two driver sun visors. One directly ahead of driver, and one to the left		Yes	
Lighting: Must have required 8-way sequential warning light system, and stop arm		Yes	
Interior Lighting: Must have two rows of interior body lighting with front and rear controls and two separate driver's dome lights on separate switch.		Yes	
Must meet Colorado Rack and Load safety standards for rollover protection		Yes	

Must meet Kentucky Pole Test standards for side impact protection		Yes	
Must have locking storage compartment above driver for storage.		Yes	
Must have tubular, padded parcel racks on the inside above the passengers.		Yes	
Must have exterior double underbody storage compartments. Compartment doors must be held up by self-suspending gas cylinders, and must utilize heavy-duty plastic handle and latches. Each double compartment must be a minimum of 28.4 cubic feet.			Metal handles
Storage compartments must have lights.		Yes	

<b>Other Required Specs:</b>			
Vendor must provide "on-site" warranty service at school's location for any warranty or service excluding engine or transmission.	Warranty work must be done at authorized facility		
Vendor must deliver bus no later than March 1 <sup>st</sup> , 2019 without Air Conditioning, or March 31 <sup>st</sup> , 2019 with air conditioning.	150 days from time of order		

<b>Total price:</b>	
Optional pricing to add Front and Rear Bulkhead air conditioning with rooftop condensers and driver's cooling vent:	\$15,890
<b>Total Price with all options above including Air Conditioning:</b>	\$104,768

Vendor Name:	TRUCK CENTER COMPANIES-OMAHA
Address:	14321 CORNHUSKER ROAD
Phone Number:	402-592-2440
Representative Name and Title:	STEVE KREINBRING, SALES REPRESENTATIVE
Signature:	
Date:	11/06/2018

Addendum 1A:

This addendum is to all vendors intending on bidding on the 2018-2019 Ravenna Public Schools 2020 59 passenger Type C conventional bus.

The 59-passenger bus must have a certifiable GVWR (gross vehicle weight rating) of less than 25,500 lbs total.

In the boxes below please check if your bid meets, or does not meet the above required addendum, and sign and date to acknowledge receipt and compliance with this addendum.

Meets	Does Not Meet
	OVER 25,500

Signature: 

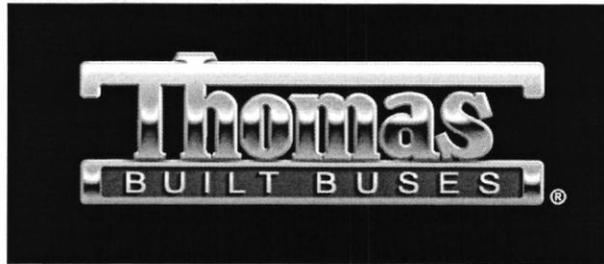
Date: 11/06/18

*Please include this signed page in your bid submission otherwise Ravenna Public Schools will assume your bid does not meet the addended specifications and will be rejected.*

Thanks,

Dr. Ken Schroeder, Ravenna Public Schools





RAVENNA PUBLIC SCHOOLS  
THOMAS/FREIGHTLINER SCHOOL BUS  
59 PASSENGER

**AIR INTAKE**

Donaldson PowerCore air cleaner with 32,000 mile /24 month service intervals. Air intake warmer

**AIR RESTRICTION INDICATOR**

Engine compartment mounted air restriction indicator

**ALTERNATOR**

Leece Neville 240 AMP 12 Volt pad mounted with automatic spring loaded tensioner

**AXLES**

Set back 10,000 LB AF-10-2 Single Front includes oil lubed hubs and needle bearings that can be lubricated without lifting bus  
19000 LB ARS-19-2 SRS Single Rear Axle  
Magnetic rear axle drain and fill plug. Governed at 75 MPH

**BARRIERS**

(2) 3" barriers covered with fire block and right side modesty panel

**BATTERIES**

Dual Alliance 1500 CCA- skirt mounted battery box with slide out tray frame mounted

**BODY PANELS**

Exterior 20 gauge galvanized- Interior 22 gauge Galvalume from belt line to seat rail

**BRAKES**

Wabco four channel ABS hydraulic brakes with Bosch hydraulic disc rotors, Gunite iron hubs. Automotive style foot pedal mounted parking brake with push button release.

**BUMPER**

Heavy duty front swept back style matching the hood shape. Rear bumper is 1.6 times stronger than triple profile bumpers. Bumper is formed in shape of roadside guardrail and is tucked into side skirts to prevent catching. 3/16" plate steel with .5369 sq. in. section modulus. Bumper is diagonally braced with 4" steel tubing.

### **COOLING SYSTEM**

805 sq. in. aluminum core radiator equipped with Mylar tank for easy coolant level visibility. All radiator hoses with constant torque spring clamps. Long life coolant protected to -40 (5 years/150, 00 miles) 25" cooling fan with 9 nylon blades with viscous fan clutch. Low coolant sensor light

### **CONSTRUCTION**

Eight ply rubber body to frame insulators on each cross member. Double bolted body to frame clips. Stamped one-piece wheel wells to reduce dust and water leaks. 14 gauge Galvalume U shaped side skirt reinforcements. Two crash rails installed between interior and exterior roof panels. Roof bows extend below floor line. Interior floor bumper 2" steel plate. Rear body 14 gauge reinforcements. Dual 16 gauge Galvaneel roof rail stringers. Closed section, box type, rear corner post design. Automotive style firewall. Header system achieves 1100 lb. push out force for each window

### **DASH GAUGES**

Speedometer, Odometer, Tachometer, Hour meter, Voltmeter, Oil pressure, Fuel, Trip meter, Ammeter, Water temperature, Transmission temperature, High-low beam indicator, turn signal indicators, low coolant light, low oil pressure or high coolant temperature warning light and buzzer

### **DIAGNOSTICS**

SAE 9 pin diagnostics interface connector mounted under dash, electronic engine integral warning and derate protection system. Dash mounted diagnostic panel for electrical system. Multi-plex electronics with "Smart Switches"

### **DRIVER'S COMMAND CENTER**

Mounted left of driver with up to 24 rocker switches with LED backlighting for electrical equipment with rheostat control switch. Side-mounted driver's storage pocket. Cell phone outlet, (2) cup holders.

### **DRIVELINE**

Meritor main drive line has computerized angle alignment. Lubed for life splines that are booted to prevent contamination from water and road debris. Iron flywheel housing.

### **ELECTRICAL SYSTEM**

12-volt system with color-coded and numbered wiring with matched weatherproof

connectors. All that passes through metal is grommeted. ECMs are chassis frame mounted. Automatic circuit breakers protected by solid-state technology. Switches are rocker type design and provide "Smart Switch" technology that can be repositioned without rewiring or reprogramming.

#### **ENGINE**

Cummins 6.7L Turbo charged 240 HP in line 6 turbo diesel with 750 watt block heater mounted in bumper, heated fuel/water separator, electronic cruise

#### **ENTRANCE & REAR DOORS**

Toggle switch, electric operated outward opening with heavy duty telescoping dual brackets and vandal lock system installed. Four inch header pad installed above door. 86" high clear opening. Stainless steel assist rail. Rear door is located in center rear with 32" x 23" top glass and 32" x 14" bottom glass with telescoping bracket and protective shields to keep hands and fingers away from sliding components. 59.2" high clear opening.

#### **EXHAUST**

Single right hand horizontal muffler with horizontal tail pipe

#### **FENDERETTES**

Rubber mounted over rear wheel wells

#### **FLOOR COVERING**

5/8" marine grade plywood floor with heavy-duty vinyl. All floor seam separations sealed and covered with durable rustproofed metal stripping. Cove molding along the wall. Black molded rubber wheel housing covers. Rubber covered entrance step also have white nosing installed. Entire floor is sealed with adhesives

#### **FRAME**

Dual C channel main frames, full length made of 5/16" x 3" x 10 1/8" steel frame 50,000 PSI, 625,000 RBM, powder coated finish. Class 8 truck type 7.5 "x 33.5" reinforced cross members. Tow hooks front and rear

#### **FUEL TANK**

100 gallon capacity safety mounted between frame rails and behind rear axle with protective cage and rear skid plate gives added protection against damage in the event the vehicle is backed over an object. Includes hinged fuel tank door.

#### **GLOVE BOX & OVERHEAD STORAGE**

Large glove box located over driver area and overhead storage with glass window where safety equipment is stored

#### **HEATERS/DEFROSTER**

93,000 BTU left front, 53,000 BTU step well, 84,000 BTU rear left side, 84,000 BTU mid bus heaters. Automotive style 4-speed front heater dash vents with automotive style

electronic dash mounted controls. Bergstrom booster heat pump, removable filters, shut off ball type valves. Full width ducted air for windshield, driver's window and entrance door glass. Defroster fans mounted over driver's window and windshield mounted.

### **HEADROOM**

77" Interior height

### **HOOD**

Sloping hood design for over the hood visibility at 11 ft. Splashguards are hood mounted for easy engine access. Grill is removable for easy serviceability and hood includes integrated plenum with two expulsion valves to remove moisture and contaminants

### **HORNS**

Dual electric with center steering wheel activation

### **INSULATION/NOISE REDUCTION PACKAGE**

1.5 "Fiberglass in ceiling, bulkheads, walls, 2" thick fire resistant thermo-bonded polyester insulation in rafter cavities, sound abatement package, and undercoating

### **LETTERING**

As required by Federal and State requirements in black block lettering including capacity, RAVENNA PUBLIC SCHOOLS on sides in 6" black letters. Unit numbers as needed. Yellow reflective striping as required by state regulations.

### **LIGHTS**

Halogen extended life headlights with daytime running lights, driver's dome light on separate switch, dual row of dome lights on separate switch with rheostat control LED Clearance/Marker- red rear/amber rear, back-up- clear, stop/tail- red at belt line Warning-halogen eight lamp warning system flush mounted with Lexan covers 27% bigger than 7" round lights. LED Marker/Cluster-Per FMVSS with shields, strobe- clear third section from rear, centered. Step well-hooded step light, skirt mounted entrance door light, step light switch. Side mounted turn signals on fender and side panels

### **MANUALS**

Printed operator's maintenance manual including electrical troubleshooting guide, web based service and parts access

### **MIRRORS**

Rosco heated and remote controlled 7" X 10" side mirrors; Rosco Hawkeye heated mirrors with tripod bracket. Interior 6' x 30" mirror.

### **MUD FLAPS**

HD Front and rear

### **PAINT**

Exterior painted National School Bus Yellow with black trim using lead free polyurethane BASF paint, Interior painted light gray, undercoated chassis

#### **PARCEL RACKS**

Tubular type interior racks with padding located over seats on both sides

#### **RADIO**

AM/FM/CD/WB /MP3/Bluetooth with PA and 8 premium speakers

#### **ROOF HATCHES**

(2) Transpec roof hatches with power vent installed in self-sealing pre-cut panels

#### **RUB RAILS**

Four (4) exterior side rub rails located at window level, seat level, floor, level, and bottom skirt. Seat rail is one piece formed to length, 14 gauge Galvalume. Rub rails are secured with huck rivets. Sealed with Saf-T-Bond structural adhesive.

#### **SAFETY EQUIPMENT**

(2) Nebraska first aid kits, one mounted in storage compartment above driver, one mounted at rear of bus. 5 lb chemical type fire extinguisher, moisture proof body fluid clean up kit, triangle safety kit mounted in same storage compartment

#### **SAFETY SOLENOID SWITCH**

Single switch for complete shutdown of all heaters and radio at railroad crossings

#### **SAF-T-VUE WINDOWS**

Upper and lower pane 352 square inches. Located in front of the entrance door to provide vision of the blind spot by the right front wheel without the use of a mirror.

#### **SEAT/DRIVER**

National High back, air, adjustable seat with three point retractable shoulder harness, armrests, and adjustable lumbar support. Seat provides 9.5" of travel

#### **SEAT/PASSENGER**

(21) 39" & (1) 36" FMVSS passenger seat covered with 42 oz. gray, fire block upholstery with pivot cushion for cleaning with powder-coated frames.

#### **STEERING**

TRW TAS-55 with full power steering. Gear driven hydraulic pump. 19" diameter padded tilt/telescopic steering wheel. 55 degree wheel cut makes this the most maneuverable of any bus in its class

#### **STOP ARM**

Power electrically operated stop arm with wind guard. Highly reflective and equipped with LED high intensity lights. Controlled by an electric switch and door operation in conjunction with 8 lamp warning system

**SUSPENSION**

9000 LB taper leaf front and 19,000 LB flat leaf rear springs with shock absorbers, maintenance free rubber bushings and spring wear pads

**TIRES**

(2) Hankook 11R22.5 front 14 ply  
(4) Hankook 11R22.5 M/S rear 14 ply

**TRANSMISSION**

Allison 2500 PTS automatic 6 speed O/D

**UNDERCARRIAGE STORAGE**

(20 100" undercarriage storage compartment with two doors, lights, struts, and locks. One located on each side of bus

**VENTILATOR**

Static type, non-closable

**WHEELBASE**

259"

**WHEELS**

Accuride 22.5 x 7.5-painted black 10-hole hub piloted  
Gunitite iron hubs, Chicago Rawhide oil wheel seals

**WINDOWS**

ABS automotive grade technology 12" high x25" wide opening split sash tempered glass. Thermal pane 378 sq in driver's window. All side and rear passenger windows tinted, bonded, and banded. Four-tinted tempered push out windows; all interior and exterior window frames are flat black.

**WINDSHIELD**

Automotive style one piece, bonded, and curved, slanted to reduce glare and breakage and provide maximum vision. The tinted safety plate laminated glass provides 3362 square inches of windshield area.

**WINDSHIELD WIPERS**

Electric, intermittent five speed heavy duty wet arm-heated wipers. Bottom mounted overlapping automotive style pattern resulting in 1537 square inches of wiped windshield for safety. Wiper motor is accessible for service under engine hood.

**WINTER FRONT COVER**

Yellow snap on cover for grill

**WARRANTY**

Basic: Limited 3 year Bumper to Bumper

Axles: Limited 5 year/ unlimited miles includes king pins

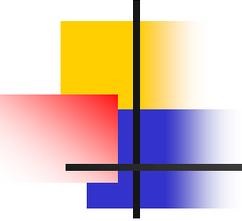
Body: Limited 5 years /unlimited miles

Engine: Limited 5 year/unlimited miles

Transmission: Limited 7 year/unlimited miles

**OPTIONAL:**

120, 000 BTU air conditioning system rear bulkhead mounted. Dual compressors with roof mounted condensers and separate 20,000 BTU in dash driver system. Three year limited warranty.



# RAVENNA PUBLIC SCHOOLS

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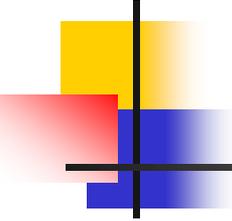
## Audit Presentation For the Year Ended August 31, 2018

**DANA F. COLE & COMPANY, LLP**  

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**CERTIFIED PUBLIC ACCOUNTANTS**





# Ravenna Public Schools

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- Unmodified audit report
  - Best report available as result of an audit.
  - Means that in our opinion the financial statements are presented fairly in all material respects in accordance with the basis of accounting as reported on.

# Summary of Governmental Fund Balances

(Page 8 of the Financial Statements)

Fund		08/31/18	08/31/17	Change
General		5,005,647	3,731,905	1,273,742
QCPU		192,097	195,198	(3,101)
Building		179,590	314,893	(135,303)
School nutrition		<u>15,197</u>	<u>9,383</u>	<u>5,814</u>
<b>Total</b>		<u>5,392,531</u>	<u>4,251,379</u>	<u>1,141,152</u>

Fund balances in the governmental funds include all cash, investments, and balances held by the County Treasurer.

# Governmental Fund Balance Changes (Summary)

(Pages 5 of handout and page 6 of the Financial Statements)

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- The primary cause for the increase in fund balances of \$1,141,152 was the operating revenues exceeding expenditures.
- Overall the Cash and Certificates of Deposit increased by \$1,049,736 from the prior year while the Cash at the County Treasurer decreased by \$91,416.

# Governmental Fund Receipts (Summary)

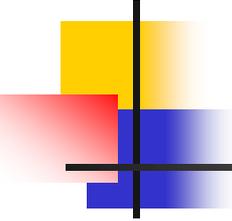
(Pages 4 & 5 of the Financial Statements)

Governmental Funds		08/31/2018	08/31/2017	Change
RECEIPTS				
Property taxes		5,470,527	5,246,883	223,644
Operating grants		1,020,892	829,699	191,193
State Aid		36,341	0	36,341
Other		<u>1,261,104</u>	<u>1,190,404</u>	<u>70,700</u>
Total Revenues		<u>7,788,864</u>	<u>7,266,986</u>	<u>521,878</u>

# Governmental Fund Disbursements (Summary)

(Page 4 of the Financial Statements)

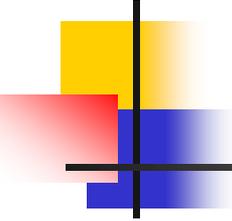
Governmental Funds	08/31/2018	08/31/2017	Change
DISBURSEMENTS			
Instruction	3,770,466	3,694,486	75,986
Federal and State Programs	297,386	267,016	30,370
Support	1,020,689	981,885	38,804
General and Admin.	775,555	744,313	31,242
School Nutrition	265,408	265,263	145
Debt Service	112,473	145,788	(33,315)
Capital Outlay and Other	<u>405,735</u>	<u>407,204</u>	<u>( 1,469)</u>
Total	<u>6,647,712</u>	<u>6,508,955</u>	<u>138,757</u>



# Summary of Findings and Responses

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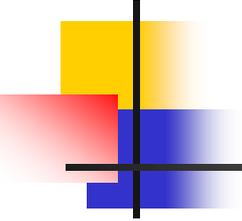
- We have summarized on pages 47 through 49 our findings.
  - Segregation of Duties
    - The District has a limited number of personnel in the accounting function, thus limiting its internal control procedures.
    - We recommend that the District continue to monitor and evaluate its internal controls with the use of limited personnel and provide as much segregation of duties as determined to be feasible within its operations.



# Summary of Findings and Responses (continued)

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- Establish Internal Control Over Financial Statement Preparation and Review
  - The District's management should possess the ability to prepare financial statements in accordance with the modified cash basis of accounting.
  - Management currently relies on the auditor to propose adjustments necessary to prepare the financial statements including the related note disclosures. Management reviews such financial statements and approves all adjustments. We recommend that the District's management continue to review the auditors adjustments and apply analytical procedures to the draft financial statements as considered necessary.



# General Discussion

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- Most footnote disclosures are similar in nature to prior year disclosures.
- Budget pages are slightly different from prior years to conform to requirements from the Nebraska Department of Education.
- We encountered no difficulties in dealing with management and the staff in performing and completing our audit.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69

RAVENNA, NEBRASKA

FINANCIAL STATEMENTS

AUGUST 31, 2018

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
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**DANA F. COLE  
& COMPANY<sub>LLP</sub>**  
CERTIFIED PUBLIC ACCOUNTANTS

## INDEPENDENT AUDITORS' REPORT

To the Board of Education  
Ravenna Public Schools District No. 69  
Ravenna, Nebraska

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of and for the year ended August 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position - cash basis of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of August 31, 2018, and the respective changes in financial position - cash basis, thereof for the year then ended in accordance with the basis of accounting as described in Note 1.

## ***Basis of Accounting***

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## ***Other Matters***

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Ravenna Public Schools District No. 69, Ravenna, Nebraska's basic financial statements. The supplementary information on pages 23 to 44 is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information on pages 23 to 24 is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information on pages 23 to 24 is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The supplementary information included on pages 25 to 44, which is the responsibility of management, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

## ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 16, 2018, on our consideration of the Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of

that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting and compliance.

Dana F Cole + Company, LLP

Ord, Nebraska  
October 16, 2018

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2018

		Program Receipts		Net (Disbursements) Receipts and Changes in Net Position	
	Disburse- ments	Charges for Services	Operating Grants and Contributions	Total Governmental Activities	Component Unit
FUNCTIONS/PROGRAMS				Primary Government Total	
Governmental Activities					
Regular instructional programs	2,608,134	39,487		(2,568,647)	
Special education instructional programs	1,162,332		555,413	(606,919)	
Support services					
Pupils	147,666			(147,666)	
Staff	178,257			(178,257)	
Maintenance and operation of buildings and sites	488,364	700		(487,664)	
Pupil transportation	206,402			(206,402)	
General and administrative					
General administration	47,443			(47,443)	
School administration	553,820			(553,820)	
Business services	174,292			(174,292)	
State categorical programs	38,921		21,537	(17,384)	
Federal programs	258,465		333,685	75,220	
Debt service					
Principal	105,000			(105,000)	
Interest	7,473			(7,473)	
Lunch program and other	265,408	144,815	110,257	(10,336)	
Capital outlay	386,335			(386,335)	
Transfer to Activities Fund	19,400			(19,400)	
Total governmental activities	6,647,712	185,002	1,020,892	(5,441,818)	
Component Unit					
Ravenna Public School Foundation	8,326				(8,326)

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2018

		Program Receipts		Net (Disbursements) Receipts and Changes in Net Position		
		Disburse- ments	Charges for Services	Operating Grants and Contributions	Primary	Component Unit
					Governmental	
					Total	
					Governmental Activities	
General Receipts						
Taxes						
	Property				5,470,527	
	Motor vehicle				212,328	
	Carline				15,194	
61	Public Power District sales tax				181,434	
	Interest				10,339	5,424
	County fines and license fees				38,112	
	State aid				36,341	
	Homestead exemption				66,682	
	Pro-rate motor vehicle				14,448	
	Property tax credit				421,593	
	State apportionment				62,019	
	State and federal funds not restricted to specific functions				4,003	
	Other				49,950	17,907
	Total general receipts				<u>6,582,970</u>	<u>23,331</u>
Change in net position resulting from receipts and disbursements					1,141,152	15,005
NET POSITION, beginning of year					<u>4,251,379</u>	<u>116,206</u>
NET POSITION, end of year					<u>5,392,531</u>	<u>131,211</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF ACTIVITIES AND NET POSITION - CASH BASIS  
FOR THE YEAR ENDED AUGUST 31, 2018

			Net (Disbursements) Receipts and Changes in Net Position		
	Disburse- ments	Program Receipts		Primary Government	Component Unit
		Charges for Services	Operating Grants and Contributions	Total Governmental Activities	
<b>ASSETS</b>					
Cash and certificates of deposit				3,964,327	131,211
Cash at County Treasurer				1,428,204	
<b>TOTAL ASSETS</b>				<b>5,392,531</b>	<b>131,211</b>
<b>NET POSITION</b>					
Restricted for debt service				192,097	
Restricted for capital outlay				179,590	
Unrestricted				5,020,844	131,211
<b>TOTAL NET POSITION</b>				<b>5,392,531</b>	<b>131,211</b>

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH BASIS AND  
STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED AUGUST 31, 2018

	Major Funds				Reclassi- fications	Total Governmental Funds
	General Fund	School Nutrition Fund	Special Building Fund	Quality Capital Purpose Undertaking Fund		
<b>RECEIPTS</b>						
Taxes						
Property	5,222,795		148,024	99,708		5,470,527
Motor vehicle	212,328					212,328
Carline	15,194					15,194
Public Power District sales tax	181,434					181,434
Interest	7,349	31	2,048	911		10,339
Other local sources	36,500		27,400			63,900
County fines and license fees	38,112					38,112
State receipts	1,156,195	1,401	13,085	8,753		1,179,434
Federal receipts	337,688	108,856				446,544
Lunch sales		144,815				144,815
Other sources	11,303	14,934				26,237
Total receipts	<u>7,218,898</u>	<u>270,037</u>	<u>190,557</u>	<u>109,372</u>		<u>7,788,864</u>
<b>DISBURSEMENTS</b>						
Regular instructional programs	2,608,134					2,608,134
Special education instructional programs	1,162,332					1,162,332
Support services						
Pupils	147,666					147,666
Staff	178,257					178,257
Maintenance and operation of buildings and sites	488,364					488,364
Pupil transportation	206,402					206,402
General and administrative						
General administration	47,443					47,443
School administration	553,820					553,820
Business services	174,292					174,292
State categorical programs	38,921					38,921
Federal programs	258,465					258,465
Debt service						
Principal				105,000		105,000
Interest				7,473		7,473
Lunch program and other		265,408				265,408
Capital outlay	60,475		325,860			386,335
Total disbursements	<u>5,924,571</u>	<u>265,408</u>	<u>325,860</u>	<u>112,473</u>		<u>6,628,312</u>
<b>EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS</b>	<u>1,294,327</u>	<u>4,629</u>	<u>(135,303)</u>	<u>(3,101)</u>		<u>1,160,552</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCES - CASH BASIS AND  
STATEMENT OF ASSETS AND FUND BALANCES - CASH BASIS  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED AUGUST 31, 2018

	Major Funds					Total Governmental Funds
	General Fund	School Nutrition Fund	Special Building Fund	Quality Capital Purpose Undertaking Fund	Reclassi- fications	
OTHER FINANCING SOURCES (USES)						
Transfers in		1,185			(1,185)	
Transfers out	(20,585)				1,185	(19,400)
Total other financing sources (uses)	(20,585)	1,185				(19,400)
NET CHANGE IN FUND BALANCES	1,273,742	5,814	(135,303)	(3,101)		1,141,152
FUND BALANCES, beginning of year	3,731,905	9,383	314,893	195,198		4,251,379
FUND BALANCES, end of year	5,005,647	15,197	179,590	192,097		5,392,531
∞						
	ASSETS					
ASSETS						
Cash and certificates of deposit	3,638,855	15,197	142,692	167,583		3,964,327
County Treasurer's balances	1,366,792		36,898	24,514		1,428,204
TOTAL ASSETS	5,005,647	15,197	179,590	192,097		5,392,531
	FUND BALANCES					
FUND BALANCES						
Restricted for:						
Debt service				192,097		192,097
Capital outlay			179,590			179,590
Assigned						
School nutrition program		15,197				15,197
Capital outlay	154,111					154,111
Employee benefits	14,822					14,822
Subsequent year's budget	1,203,100					1,203,100
Unassigned	3,633,614					3,633,614
TOTAL FUND BALANCES	5,005,647	15,197	179,590	192,097		5,392,531

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
STATEMENT OF NET POSITION - CASH BASIS  
FIDUCIARY FUNDS  
AUGUST 31, 2018

	Private Purpose Trust Fund	Agency Funds	
	Scholarships Fund	Activities Fund	Cafeteria Plan
ASSETS			
Cash	<u>24,501</u>	<u>137,056</u>	<u>3,609</u>
LIABILITIES			
Due to student groups and others	<u>24,501</u>	<u>137,056</u>	<u>3,609</u>
NET POSITION	<u>          </u>	<u>          </u>	<u>          </u>

See accompanying notes to financial statements.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the significant accounting policies of the Ravenna Public Schools District No. 69, Ravenna, Nebraska (the District).

Reporting Entity

The Ravenna Public Schools District No. 69, Ravenna, Nebraska's Board of Education (the Board) is the basic level of government, which has financial accountability and control over all activities related to public school education in the District. The District receives funding from local, state, and federal government sources and must comply with the requirements of these funding source entities. However, the District is not included in any other governmental "reporting entity" as defined by the GASB pronouncement, since the District's board members are elected by the public and have decision-making authority, the authority to levy taxes, the power to designate management, the ability to significantly influence operations, and primary accountability for fiscal matters.

All significant activities and organizations on which the District exercises oversight responsibility have been included in the District's financial statements.

Discretely Presented Component Unit

The Ravenna Public School Foundation (the Foundation) is a legally separate, tax-exempt component unit of the Ravenna Public Schools District No. 69, Ravenna, Nebraska. The Foundation acts primarily as a fundraising organization to fund scholarships to graduating seniors of Ravenna Public Schools District No. 69, Ravenna, Nebraska, and fund any special requests of the Foundation's benefactors. The members of the Board of Directors of the Ravenna Public School Foundation are appointed by majority vote of the Board of Education of Ravenna Public Schools District No. 69, Ravenna, Nebraska. The Foundation's operations are not subject to approval or modification by any governmental entity except that the Board of Education of the Ravenna Public Schools District No. 69, Ravenna, Nebraska, shall have veto power to reject any property or funds offered by the Foundation. Because of these controls by the District, the Foundation is considered a component unit of the District and is discretely presented in the District's financial statements.

The Foundation does not issue separate financial statements.

Basic Financial Statements - Government-Wide Statements

The District utilizes the provisions of Statement No. 34 of the Government Accounting Standards Board, *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments*. Statement No. 34 established standards for external

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basic Financial Statements - Government-Wide Statements (Continued)

financial reporting for all state and local government entities, which includes government-wide financial statements, fund financial statements, and the classification of net position into the following components: restricted and unrestricted.

The statement of net position and statement of activities report information on the District as a whole. They include all funds of the District except for fiduciary funds. The effects of interfund activity have been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental receipts, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The District does not report any business-type activities.

The statement of activities demonstrates the degree to which the direct disbursements of a given function or segment are offset by program receipts. Direct disbursements are those that are clearly identifiable with a specific function or segment. Program receipts include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program receipts are reported instead as general receipts.

Basic Financial Statements - Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements as applicable.

The financial transactions of the District are reported in individual funds in the fund financial statements. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, receipts, and disbursements.

Fund Types

The accounts of the District are organized on the basis of funds, which are grouped into the following fund types:

Governmental Fund Types

General Fund - The General Fund is the general operating fund of the District and accounts for all receipts and disbursements of the District not encompassed within other

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Governmental Fund Types (Continued)

funds. It may finance all facets of services rendered by the District, inclusive of operation and maintenance. General Fund receipts are classified according to source while its disbursements are classified according to specific functions. All property tax receipts and other receipts that are not allocated by law, budgetary requirement, or contractual agreement to some other fund are accounted for in this fund. General operating disbursements and the new replacement capital outlay costs that are not paid through other funds are paid from the General Fund. General Fund disbursements are limited by the Tax Equity and Educational Opportunities Support Act.

Depreciation Fund - The Depreciation Fund is established by a district in order to facilitate the eventual purchase of a costly capital outlay by reserving such monies from the General Fund. To allocate monies from the General Fund, a district will show the movement of monies as an expense from the General Fund and the Depreciation Fund will show the receipt as a "transfer from the General Fund". The District may divide this fund into more than one account to allocate a portion of this fund for different valid purposes. The purpose of a Depreciation Fund is to spread replacement costs of capital outlays over a period of years in order to avoid a disproportionate tax effect in a single year to meet such an expense. This fund is restricted as part of the Allowable Reserve by the Tax Equity and Educational Opportunities Support Act. The Depreciation Fund is considered a component of the General Fund.

Employee Benefit Fund - The Employee Benefit Fund is established to specifically reserve General Fund money for the benefit of the District employees (unemployment compensation, early retirement, health insurance deductibles, etc.). The District accounts for the allocation of funds from the General Fund to this fund as a disbursement in the General Fund and the receipt as a "transfer from the General Fund" in the Employee Benefit Fund. This fund may consist of more than one account for valid allocation purposes. The cash reserve of this fund is restricted as part of the Allowable Reserve by the Tax Equity and Educational Opportunities Support Act. The Employee Benefit Fund is considered a component of the General Fund.

School Nutrition Fund - The School Nutrition Fund is used to accommodate the financial activities of the Child Nutrition Programs. These include the School Lunch, School Breakfast, After School Snack, Special Milk, Child and Adult Care Food, and the Summer Food Service Programs. The fund accounts for all receipts and disbursements of all Child Nutrition Programs. Receipts in this fund include the federal and state program cost reimbursements received by the District and General Fund support of the lunch program. All food purchases and other supplies are accounted for as disbursements of the School Nutrition Fund; accordingly, no inventories are maintained in this fund.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Governmental Fund Types (Continued)

Special Building Fund - The Special Building Fund is established for acquiring or improving sites and buildings, including the construction, alteration, or improvement of buildings. The primary sources of receipts for the Special Building Fund include the sale of bonds, the sale of property, and tax receipts. Regardless of the source, all receipts for this purpose are accountable through this fund. General Fund disbursements for the purpose of this fund are not allowable. The Board of Education may approve a budget with a levy limitation of \$0.14 per one hundred dollars of valuation, or a tax levy not to exceed \$0.175 per one hundred dollars of valuation may be established for this fund by a vote of the people within the District for a term not to exceed ten years.

Qualified Capital Purpose Undertaking Fund - The Qualified Capital Purpose Undertaking Fund (QCPUF) is established for a specific abatement project to address an actual or potential environmental hazard, accessibility barrier, life safety code violation, life safety hazard, or mold which exists within one or more existing school buildings or the school grounds of existing school buildings controlled by the District. Such determination shall not include abatement projects related to the acquisition of new property, the construction of a new building, the expansion of an existing building, or the remodeling of an existing building for purposes other than the abatement of environmental hazards, accessibility barriers, life safety code violations, life safety hazards, or mold. The period of years for such levy shall not exceed ten years and the levy for such project when combined with all other levies pursuant to Sections 79-10, 110.02 and 79-10, 110 R.R.S. shall not exceed \$0.03 per one hundred dollars of taxable valuation. General Fund expenditures for the purpose of these funds are not allowable.

Fiduciary Fund Types

Activities Fund - The Activities Fund is used to account for the financial operations of quasi-independent student organizations, interschool athletics, and other self-supporting or partially self-supporting school activities not part of another fund. The Activities Fund shall not be used to record general operation receipts or disbursements, nor shall the Activities Fund be used as a clearing account for the General Fund. The District may divide this into more than one account to allocate a portion of this fund for different purposes.

Cafeteria Fund - The Cafeteria Fund was established to facilitate the funding and operation of the District's cafeteria plan which is an Internal Revenue Code Section 125 plan used by employees to fund medical and dependent care reimbursements on a pretax basis.

Private Purpose Trust Funds - These funds are used to account for funds held by the District in a trustee capacity. The District's trust funds consist of various scholarship funds.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Types (Continued)

Major Funds

The District reports all governmental funds as major funds. The General Fund and its components are considered one fund for reporting purposes.

Basis of Accounting

The District prepares its financial statements on the cash basis, which is in conformity with the accounting practices prescribed or permitted by the State of Nebraska Department of Education; consequently, these statements represent a summary of the cash activity of the various funds of the District and do not include certain transactions that would be included if the District prepared its financial statements in accordance with accounting principles generally accepted in the United States of America, as applicable to governmental units.

Under the cash basis, receipts are recognized when collected rather than when earned and expenses are recognized when paid rather than when incurred. Consequently, these financial statements are not intended to present financial position or results of operations in conformity with accounting principles generally accepted in the United States of America, as applicable to governmental units.

Taxes and other receipts collected by the county treasurers are included in receipts of the District in the year collected by the counties, and the District funds held by the county treasurers at year end are included as assets of the District. This is in accordance with the requirements of the State of Nebraska Department of Education.

Capital Assets

Capital assets are not recorded as assets on the government-wide or fund financial statements, and depreciation is not recognized. Purchases of capital assets are recorded as disbursements by function in the financial statements.

Compensated Absences

Vacation and sick leave are recorded when paid. Management believes the amounts attributable to accumulated annual leave will not have a material financial impact on the accompanying financial statements. There was no liability for accrued vacation at August 31, 2018, as all vacation earned during the year must be used by August 31 with no carryover. Vacation and sick leave are accumulated as follows:

Certified Staff

Vacation is earned at the rate of two weeks per year after one year of employment. Vacation is not cumulative. Sick leave is cumulative at the rate of 10 days per year up to a maximum of 40 days per year but is not payable upon termination.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Compensated Absences (Continued)

Noncertified Full-Time Staff

Vacation is earned at the rate of two weeks per year after one year of employment. After 10 or more years of employment, an employee accrues vacation at the rate of three weeks per year. Vacation is not cumulative. Sick leave is cumulative at the rate of 6 days per year up to a maximum of 30 days but is not payable upon termination. Personal leave with pay is granted to employees at a maximum of two days per year and may not be accumulated.

Custodial, maintenance, and bus driver personnel with more than 20 years of employment will be granted a four-week vacation.

Long-Term Obligations

Long-term debt is not reported as a liability in the government-wide or fund financial statements. Proceeds from long-term debt are reported as receipts and payments of principal are reported as disbursements in both the government-wide and fund financial statements.

Equity Classification

Government-Wide Statements

Equity is classified as net position and displayed in two components:

Restricted net position consists of net assets with constraints placed on the use either by external groups, such as creditors, grantors, contributors, or laws and regulations of other governments, or through constitutional provision or enabling legislation.

Unrestricted net position consists of net assets that do not meet the definition of restricted.

It is the District's policy to use restricted net assets first, prior to the use of unrestricted net assets, when a disbursement is paid for purposes in which both restricted and unrestricted net assets are available.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Equity Classification (Continued)

Fund Financial Statements

Governmental fund equity is classified as fund balance.

Fund Balance Classification

The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

Nonspendable

This classification includes amounts that cannot be spent because they either (a) are not in spendable form or (b) are legally or contractually required to be maintained intact. The District currently has no amounts classified in this category.

Restricted

This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed

This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. These amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The District currently has no amounts classified in this category.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Equity Classification (Continued)

Fund Financial Statements (Continued)

Fund Balance Classification (Continued)

Assigned

This classification includes amounts that are constrained by the District's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Education or through the Board delegating this responsibility to the District administrator through the budgetary process.

Unassigned

This classification includes the residual fund balance for the General Fund.

The District would typically use restricted fund balances first, followed by committed resources, and then assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of these other classified funds.

Interfund Balances and Activities

In the process of aggregating the financial information of the government-wide financial statements, some amounts reported as interfund activity and balances in the fund financial statements have been eliminated or reclassified.

Budget Process and Property Taxes

The District is required by state law to hold public hearings and adopt annual budgets for all funds on the cash basis of accounting. Total disbursements for each fund may not exceed the total budgeted disbursements. The General Fund is also subject to a total non-special education disbursement limit. Appropriations for disbursements lapse at year end. Any revisions to the adopted budget of total disbursements to any fund require a public hearing.

The property tax requirement resulting from the budget process is utilized to establish the tax levy in accordance with state statutes, which tax levy attaches as an enforceable lien on property within the District as of January 1. Taxes are due as of that date. One-half of the real estate taxes due January 1 become delinquent after the following May 1, with the second one-half becoming delinquent after September 1.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The preparation of financial statements in conformity with the cash basis of accounting used by the District requires management to make estimates and assumptions that affect certain reported amounts and disclosures; accordingly, actual results could differ from those estimates.

NOTE 2. CASH AND CERTIFICATES OF DEPOSIT

For the following disclosures, deposits - including checking accounts, savings accounts, and money market accounts - are all classified as cash on the financial statements. Certificates of deposit are shown separately or in combination with cash on the financial statements.

The District's cash and certificates of deposit are reported as follows:

Governmental activities	<u>3,964,327</u>
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The carrying value (fair value) of the cash and certificates of deposit consisted of the following:

Demand deposits and savings accounts	3,807,557
Certificates of deposits	<u>156,770</u>
Total cash and investments	<u>3,964,327</u>

Maturities of certificates of deposits are as follows:

One year	<u>156,770</u>
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Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of August 31, 2018, all of the District's deposits with financial institutions were fully insured or collateralized by securities held in the District's name in the form of joint safekeeping receipts. State law requires all funds in depositories to be fully insured or collateralized, and the District's policy is to require depositories to provide pledged securities to cover deposits in excess of FDIC limits.

Investments

Nebraska statutes allow the District to make any investment allowed by the State Investment Officer. This includes bank certificates of deposit.

As defined by Governmental Accounting Standards Board Statement No. 3, the District had no investments as of August 31, 2018.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 3. RETIREMENT PLAN

**Plan Description**

The Ravenna Public Schools District No. 69 contributes to the Nebraska School Employees Retirement System, a cost-sharing multiple-employer defined benefit pension plan administered by the Nebraska Public Employees Retirement System (NPERS). NPERS provides retirement and disability benefits to plan members and beneficiaries. The School Employees Retirement Act establishes benefit provisions.

In 1945, the Nebraska Legislature enacted the law establishing a retirement plan for school employees of the State. During the NPERS fiscal year ended June 30, 2017, there were 265 participating school districts. These were the districts that had contributions during the fiscal year. All regular public school employees in Nebraska, other than those who have their own retirement plans (Class V school districts, Nebraska State Colleges, University of Nebraska, and Nebraska Community Colleges), are members of the plan.

**Benefits Provided**

Normal retirement is at age 65. For an employee who became a member before July 1, 2013, the monthly benefit is equal to the greater of the following: (1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of service or (2) the average of the three 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor (currently 2%) set by statute, and an actuarial factor based on age.

For an employee who became a member on or after July 1, 2013, the monthly benefit is equal to the greater of the following: (1) the sum of a savings annuity, which is the actuarial equivalent of the member's accumulated contributions and a service annuity equal to \$3.50 per year of service or (2) the average of the five 12-month periods of service as a school employee in which such compensation was the greatest, multiplied by total years of creditable service, multiplied by a formula factor (currently 2%) set by statute, and an actuarial factor based on age.

Benefit calculations vary with early retirement. Employees' benefits are vested after five years of plan participation or when termination occurs at age 65 or later.

For school employees who became members prior to July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost of living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earners and Clerical Workers or two and one-half percent. The current benefit paid to a retired member or beneficiary is adjusted so that the purchasing power of the benefit being paid is not less than 75 percent of the purchasing power of the initial benefit.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 3. RETIREMENT PLAN (Continued)

**Benefits Provided (Continued)**

For school employees who became members on or after July 1, 2013, the benefit paid to a retired member or beneficiary receives an annual cost-of-living adjustment, which is increased by the lesser of the percentage change in the Consumer Price Index for Urban Wage Earners and Clerical Workers or one percent.

**Contributions**

Contribution provisions are established by State law and may be amended only by the Nebraska legislature. The State contribution is considered a nonemployer contribution since school employees are not employees of the State. The contribution rates (as a percentage of covered payroll for the year) were as follows:

- Members (employees): Each member contributed 9.78% of monthly salary.
- School District: The School District contributed 101% of the member contributions.
- State: The State contributed 2% of estimated payroll for the plan year.

The District's contribution to the Plan for its year ended August 31, 2018, was \$324,892.

**Plan Fiduciary Net Position**

Detailed information about the Plan's fiduciary net position is available in the separately issued Nebraska Public Employees Retirement Systems Plan financial report. NPERS issues a publicly available financial report that includes financial statements and required supplementary information for NPERS. That report may be obtained by writing the NPERS, P.O. Box 94816, Lincoln, NE 68509-4816, by calling 1.800.245.5712 or via the internet at [http://www.auditors.nebraska.gov/APA\\_Reports](http://www.auditors.nebraska.gov/APA_Reports).

NOTE 4. LONG-TERM DEBT

In April 2010, the District issued Limited Tax Obligation Build America Bonds in the Qualified Capital Purpose Undertaking Fund in the amount of \$530,000, with interest rates of 1.40% to 4.80% with a final maturity date of December 1, 2017. The proceeds of the bonds were used to finance the renovation of the District's learning center. By issuing Build America Bonds, the District agreed that more than 75% of the proceeds of the bonds would be used for construction. In return, the federal government agreed to pay 35% of the District's annual interest costs. These were paid off in 2018.

In September 2014, the District issued Limited Tax Obligation Bonds in the Qualified Capital Purpose Undertaking Fund in the amount of \$435,000, with interest rates of 0.45% to 1.85% with a final maturity date of December 1, 2021. The proceeds of the bonds were used to finance the indoor air quality projects.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 4. LONG-TERM DEBT (Continued)

Changes to long-term debt for the year ended August 31, 2018, are as follows:

Long-term debt outstanding, September 1, 2017	440,000
Payments of current maturities	<u>(105,000)</u>
Long-term debt outstanding, August 31, 2018	<u>335,000</u>
Current maturities within one year	<u>110,000</u>

Debt service requirements at August 31, 2018, were as follows:

Year Ending August 31,	Bonds Payable Principal	Interest and Fees	Total
2019	110,000	4,575	114,575
2020	110,000	3,008	113,008
2021	<u>115,000</u>	<u>1,064</u>	<u>116,064</u>
	<u>335,000</u>	<u>8,647</u>	<u>343,647</u>

NOTE 5. LEASE COMMITMENTS

On August 14, 2014, the District entered into a lease agreement with Eakes Office Plus for the use of 3 copiers and 20 printers. The noncancellable lease was financed by a one-time payment of \$2,166 at lease signing and 58 monthly payments of \$1,063 that commenced September 14, 2014.

At August 31, 2018, a schedule of the future minimum rental payments required under the above is as follows:

Year Ending August 31,	Amount
2019	<u>10,630</u>

NOTE 6. FEDERAL AWARD PROGRAMS

The District receives funds under various federal grant programs, and such assistance is to be disbursed in accordance with the provisions of the various grants. Compliance with the grants is subject to audit by various government agencies, which may impose sanctions in the event of noncompliance. Management believes that they have complied with all aspects of the various grant provisions and the results of adjustments, if any, relating to such audits would not have any material financial impact.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO FINANCIAL STATEMENTS

NOTE 7. RISK MANAGEMENT

The District has joined together with other districts in the state to form the Nebraska Association of School Board's (NASB's) Workers' Compensation Pool, a public entity risk pool. The District pays an annual premium to the NASB pool for its workers' compensation insurance coverage. The pool self-insures the first \$200,000 of risk for job-related injury or disease and then purchases commercial insurance to cover claims in excess of this amount. The pool is allowed to assess participating districts additional premiums should benefit payments exceed funds available.

The District continues to carry commercial insurance for all other risks of loss including general liability, property, and employee health and accident.

NOTE 8. INTERFUND TRANSFERS AND COMMITMENTS OF FUND BALANCES (RESERVES)

The District transferred the following amounts during the year to the following funds for support:

General Fund component transfers as disbursed in the General Fund:

School Nutrition Fund	1,185
Activities Fund (an agency fund)	<u>19,400</u>
Interfund transfers	<u>20,585</u>

The District made a commitment of \$209,397 General Fund balance (reserves) to facilitate future capital outlay.

NOTE 9. SUBSEQUENT EVENTS

In preparing the financial statements, the District has evaluated events and transactions for potential recognition or disclosure through October 16, 2018, the date the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND COMPONENTS  
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS AND COMBINING SCHEDULE OF ASSETS AND FUND BALANCES - CASH BASIS  
YEAR ENDED AUGUST 31, 2018

	General Fund	Depreciation Fund	Employee Benefit Fund	Reclassi- fication	Total
<b>RECEIPTS</b>					
Taxes					
Property	5,222,795				5,222,795
Motor vehicle	212,328				212,328
Carline	15,194				15,194
Public Power District sales tax	181,434				181,434
Interest	7,301	20	28		7,349
Other local sources	36,500				36,500
County fines and license fees	38,112				38,112
State receipts	1,156,195				1,156,195
Federal receipts	337,688				337,688
Other sources	11,303				11,303
Total receipts	<u>7,218,850</u>	<u>20</u>	<u>28</u>		<u>7,218,898</u>
<b>DISBURSEMENTS</b>					
Regular instructional programs	2,629,259	11,270		(32,395)	2,608,134
Special education instructional programs	1,162,332				1,162,332
Support services					
Pupils	147,666				147,666
Staff	178,257				178,257
Maintenance and operation of buildings and sites	626,016			(137,652)	488,364
Pupil transportation	206,402				206,402
General and administrative					
General administration	47,443				47,443
School administration	553,820				553,820
Business services	174,292				174,292
Vehicle acquisition and maintenance	39,350			(39,350)	
State categorical programs	38,921				38,921
Federal programs	258,465				258,465
Capital outlay		60,475			60,475
Total disbursements	<u>6,062,223</u>	<u>71,745</u>		<u>(209,397)</u>	<u>5,924,571</u>
<b>EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS</b>					
	<u>1,156,627</u>	<u>(71,725)</u>	<u>28</u>	<u>209,397</u>	<u>1,294,327</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND COMPONENTS  
COMBINING SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS AND COMBINING SCHEDULE OF ASSETS AND FUND BALANCES - CASH BASIS  
YEAR ENDED AUGUST 31, 2018

	General Fund	Depreciation Fund	Employee Benefit Fund	Reclassi- fication	Total
OTHER FINANCING SOURCES (USES)					
Transfers in		209,397		(209,397)	
Transfers out	<u>(20,585)</u>				<u>(20,585)</u>
Total other financing sources (uses)	<u>(20,585)</u>	<u>209,397</u>		<u>(209,397)</u>	<u>(20,585)</u>
NET CHANGE IN FUND BALANCES	1,136,042	137,672	28		1,273,742
FUND BALANCES, beginning of year	<u>3,700,672</u>	<u>16,439</u>	<u>14,794</u>		<u>3,731,905</u>
FUND BALANCES, end of year	<u>4,836,714</u>	<u>154,111</u>	<u>14,822</u>		<u>5,005,647</u>
ASSETS					
ASSETS					
Cash and certificates of deposit	3,469,922	154,111	14,822		3,638,855
County Treasurer's balances	<u>1,366,792</u>				<u>1,366,792</u>
TOTAL ASSETS	<u>4,836,714</u>	<u>154,111</u>	<u>14,822</u>		<u>5,005,647</u>
FUND BALANCES					
FUND BALANCES					
Assigned for capital outlay		154,111			154,111
Assigned for employee benefits			14,822		14,822
Assigned for General Fund	1,203,100				1,203,100
Unassigned	<u>3,633,614</u>				<u>3,633,614</u>
TOTAL FUND BALANCES	<u>4,836,714</u>	<u>154,111</u>	<u>14,822</u>		<u>5,005,647</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>3,700,672</u>	<u>2,847,508</u>
RECEIPTS			
Local sources			
Taxes			
1110	Property	5,503,812	4,989,681
1115	Carline	13,000	17,417
1120	Public Power District sales tax	125,000	149,757
1125	Motor vehicle	225,000	207,043
1215	Tuition	20,000	20,985
1410	Interest	2,500	4,317
1610	Local license fees and fines	1,500	
1990	Other	700	50
	Total local sources	<u>5,890,812</u>	<u>5,389,250</u>
County sources			
2110	Fines and licenses	30,000	35,623
2210	Other	7,500	7,187
	Total county sources	<u>37,500</u>	<u>35,623</u>
State sources			
3110	State aid	37,149	36,341
3120	Special education	377,578	518,185
3125	Special education transportation	100	8,303
3130	Homestead exemption		71,401
3131	Property tax credit		365,618
3135	Payments for high-ability learners	5,000	5,215
3180	Pro-rate motor vehicle	10,000	13,792
3200	State apportionment	50,000	64,591
3500	State categorical programs	20,000	
3990	Other state receipts		5,000
	Total state sources	<u>499,827</u>	<u>1,052,105</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

		Original and Final Budget	2018 Actual	2017 Actual
RECEIPTS (Continued)				
	Federal sources			
4200	Title I, Part A NCLB	40,000	45,133	79,066
4310	Title II, Part A NCLB	20,000	10,113	20,820
4400	IDEA Base	50,000	99,623	2,284
4450	Medicaid Administrative Activities	10,000	4,003	15,776
4410	IDEA Enrollment/Poverty		123,503	54,682
4992	REAP	23,629	52,912	22,739
4990	Other federal programs		2,401	6,517
	Total federal sources	<u>143,629</u>	<u>337,688</u>	<u>201,884</u>
	Nonrevenue receipts			
5300	Insurance adjustments			34,378
5400	Sale of property	500	2,853	6,668
5500	Interfund transfers			7,473
5690	Other nonrevenue receipts	250	8,450	1,314
	Total nonrevenue receipts	<u>750</u>	<u>11,303</u>	<u>49,833</u>
	Total receipts	<u>6,572,018</u>	<u>7,218,850</u>	<u>6,728,695</u>
	TOTAL FUNDS AVAILABLE		<u>10,919,522</u>	<u>9,576,203</u>
DISBURSEMENTS				
1100	Regular instructional programs	3,061,538	2,629,259	2,529,839
1200	Special education instructional programs	1,550,644	1,162,332	1,167,647
	Support services			
2100	Pupils	171,220	147,666	144,141
2200	Staff	226,076	178,257	181,427
2600	Maintenance and operation of buildings and sites	613,233	626,016	576,246
2700	Pupil transportation	283,367	206,402	200,048

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
GENERAL FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
DISBURSEMENTS (Continued)			
General and administrative			
2300 General administration	64,750	47,443	37,823
2400 School administration	582,178	553,820	557,064
2510 Business services	205,798	174,292	149,426
2520 Vehicle acquisition and maintenance		39,350	
3500 State categorical programs	31,839	38,921	31,292
4000 Federal programs	231,026	258,465	235,724
5000 Debt service			35,846
8000 Interfund transfers	<u>236,841</u>	<u>20,585</u>	<u>29,008</u>
Total disbursements	<u>7,258,510</u>	<u>6,082,808</u>	<u>5,875,531</u>
 FUND BALANCE, end of year		 <u>4,836,714</u>	 <u>3,700,672</u>
 ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		3,313,152	2,267,529
Certificate of deposit		<u>156,770</u>	<u>155,738</u>
Total cash		<u>3,469,922</u>	<u>2,423,267</u>
 County Treasurers		 <u>1,366,792</u>	 <u>1,277,405</u>
 TOTAL FUND BALANCE		 <u>4,836,714</u>	 <u>3,700,672</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
DEPRECIATION FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>16,439</u>	<u>67,337</u>
RECEIPTS			
Interest	100	20	95
Transfer from other funds	<u>213,769</u>	<u>209,397</u>	<u>120,000</u>
Total receipts	<u>213,869</u>	<u>209,417</u>	<u>120,095</u>
TOTAL FUNDS AVAILABLE		<u>225,856</u>	<u>187,432</u>
DISBURSEMENTS			
Supplies and materials		11,270	
Capital outlay	<u>230,307</u>	<u>60,475</u>	<u>170,993</u>
Total disbursements	<u>230,307</u>	<u>71,745</u>	<u>170,993</u>
FUND BALANCE, end of year		<u>154,111</u>	<u>16,439</u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>154,111</u>	<u>16,439</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 CASH BASIS - BUDGET AND ACTUAL  
 EMPLOYEE BENEFIT FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2018  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>14,794</u>	<u>14,772</u>
RECEIPTS			
Interest	<u>          </u>	<u>28</u>	<u>22</u>
TOTAL FUNDS AVAILABLE		<u>14,822</u>	<u>14,794</u>
DISBURSEMENTS			
Employee benefit	<u>14,794</u>	<u>          </u>	<u>          </u>
FUND BALANCE, end of year		<u>14,822</u>	<u>14,794</u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>14,822</u>	<u>14,794</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
SCHOOL NUTRITION FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>9,383</u>	<u>9,740</u>
RECEIPTS			
Interest	20	31	18
Lunch sales	171,928	144,815	133,940
Other local receipts	15,000		865
State sources	2,000	1,401	1,474
Federal sources	143,038	108,856	110,414
Transfers from other funds	8,072	1,185	18,195
Other nonrevenue receipts		<u>14,934</u>	
Total receipts	<u>340,058</u>	<u>271,222</u>	<u>264,906</u>
TOTAL FUNDS AVAILABLE		<u>280,605</u>	<u>274,646</u>
DISBURSEMENTS			
Salaries	73,177	75,394	108,831
Employee benefits	33,331	25,662	34,941
Purchased services	238,492	163,394	1,659
Supplies			8,190
Capital outlay	5,000		
Food			111,255
Other		<u>958</u>	<u>387</u>
Total disbursements	<u>350,000</u>	<u>265,408</u>	<u>265,263</u>
FUND BALANCE, end of year		<u>15,197</u>	<u>9,383</u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>15,197</u>	<u>9,383</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 CASH BASIS - BUDGET AND ACTUAL  
 BOND FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2018  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>          </u>	<u>5,000</u>
RECEIPTS			
Local sources			
Property Taxes - general purpose	<u>20,000</u>	<u>          </u>	<u>2,455</u>
State sources			
Motor vehicle pro-rate	<u>          </u>	<u>          </u>	<u>18</u>
Total receipts	<u>20,000</u>	<u>          </u>	<u>2,473</u>
TOTAL FUNDS AVAILABLE		<u>          </u>	<u>7,473</u>
DISBURSEMENTS			
Interfund transfers	<u>20,000</u>	<u>          </u>	<u>7,473</u>
FUND BALANCE, end of year		<u>          </u>	<u>          </u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
SPECIAL BUILDING FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>314,893</u>	<u>358,442</u>
RECEIPTS			
Local sources			
Property taxes - general purpose	150,000	148,024	150,025
Interest	2,000	2,048	2,189
Other local receipts		<u>27,400</u>	<u>17,316</u>
Total local sources	<u>152,000</u>	<u>177,472</u>	<u>169,530</u>
State sources			
Homestead exemption		1,738	1,946
Property tax credit		10,991	9,965
Pro-rate motor vehicle	<u>450</u>	<u>356</u>	<u>431</u>
Total state sources	<u>450</u>	<u>13,085</u>	<u>12,342</u>
Total receipts	<u>152,450</u>	<u>190,557</u>	<u>181,872</u>
TOTAL FUNDS AVAILABLE		<u>505,450</u>	<u>540,314</u>
DISBURSEMENTS			
Capital outlay		26,200	
Building improvements	431,277	299,660	225,398
Other expenses			<u>23</u>
Total disbursements	<u>431,277</u>	<u>325,860</u>	<u>225,421</u>
FUND BALANCE, end of year		<u>179,590</u>	<u>314,893</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
SPECIAL BUILDING FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>142,692</u>	<u>280,710</u>
County Treasurers		<u>36,898</u>	<u>34,183</u>
TOTAL FUND BALANCE		<u>179,590</u>	<u>314,893</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>195,198</u>	<u>190,549</u>
RECEIPTS			
Local sources			
Property taxes - general purpose	100,000	99,708	104,722
Interest	<u>800</u>	<u>911</u>	<u>803</u>
Total local sources	<u>100,800</u>	<u>100,619</u>	<u>105,525</u>
State sources			
Homestead exemption		1,159	1,435
Property tax credit		7,328	7,346
Pro-rate motor vehicle	<u>250</u>	<u>266</u>	<u>285</u>
Total state sources	<u>250</u>	<u>8,753</u>	<u>9,066</u>
Total receipts	<u>101,050</u>	<u>109,372</u>	<u>114,591</u>
TOTAL FUNDS AVAILABLE		<u>304,570</u>	<u>305,140</u>
DISBURSEMENTS			
Capital outlay	155,918		
Principal	105,000	105,000	100,000
Interest	7,500	7,473	9,942
Other expenses	<u>1,300</u>		
Total disbursements	<u>269,718</u>	<u>112,473</u>	<u>109,942</u>
FUND BALANCE, end of year		<u>192,097</u>	<u>195,198</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
 RAVENNA, NEBRASKA  
 SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
 CASH BASIS - BUDGET AND ACTUAL  
 QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND  
 (UNAUDITED)  
 YEAR ENDED AUGUST 31, 2018  
 (WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>167,583</u>	<u>169,998</u>
County Treasurers		<u>24,514</u>	<u>25,200</u>
TOTAL FUND BALANCE		<u>192,097</u>	<u>195,198</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE -  
CASH BASIS - BUDGET AND ACTUAL  
ACTIVITIES FUND  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018  
(WITH COMPARATIVE ACTUAL AMOUNTS FOR 2017)

	Original and Final Budget	2018 Actual	2017 Actual
FUND BALANCE, beginning of year		<u>137,988</u>	<u>149,280</u>
RECEIPTS			
Local receipts			
Activities receipts	239,600	242,322	263,346
General Fund support		<u>19,400</u>	<u>10,813</u>
Total receipts	<u>239,600</u>	<u>261,722</u>	<u>274,159</u>
TOTAL FUNDS AVAILABLE		<u>399,710</u>	<u>423,439</u>
DISBURSEMENTS			
Support services - pupils			
Other disbursements	<u>400,000</u>	<u>262,654</u>	<u>285,451</u>
FUND BALANCE, end of year		<u>137,056</u>	<u>137,988</u>
ANALYSIS OF FUND BALANCE			
Cash in bank			
Checking account		<u>137,056</u>	<u>137,988</u>

See accompanying notes to budgetary schedules.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
NOTES TO BUDGETARY SCHEDULES

NOTE 1. SCHEDULES OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN FUND BALANCE - CASH BASIS - BUDGET AND ACTUAL

Basis of Accounting

The accompanying schedules of receipts, disbursements, and changes in fund balance - cash basis - budget and actual are presented on the cash basis of accounting. This basis is consistent with the basis of accounting used in preparing the basic financial statements. All unexpended appropriations lapse at the end of the budget year.

Budget Law

The District is required by state law to hold public hearings and adopt annual budgets for all funds on the cash basis of accounting. Total disbursements for each fund may not exceed the total budgeted disbursements. The General Fund is also subject to a total non-special education disbursement limit. Appropriations for disbursements lapse at year end. Any revisions to the adopted budget of total disbursements to any fund require a public hearing.

Comparative Data

Comparative data for the prior year have been presented in the budgetary schedules in order to provide an understanding of the changes in the District's financial position and operation (cash basis).

Reconciliation

The Nebraska Department of Education requires separate budgets for those funds considered as General Fund components for budget purposes.

A reconciliation of the General Fund financial reporting basis to the budgetary basis is as follows:

Net change in fund balance - financial reporting basis:

General Fund	<u>1,273,742</u>
Receipts - budgetary basis	
General Fund	7,218,850
Depreciation Fund	209,417
Employee Benefit Fund	28
Disbursements - budgetary basis	
General Fund	(6,082,808)
Depreciation Fund	<u>(71,745)</u>
Receipts over disbursements - budgetary basis	<u><u>1,273,742</u></u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND  
SCHEDULE OF CASH DISBURSEMENTS  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

DISBURSEMENTS

Regular Instructional Programs

Salary - teachers	1,620,439
Salary - substitutes	50,147
Salary - clerical and paraprofessional staff	23,997
Employee benefits	699,051
Purchased services	16,973
Distance education and telecommunications	14,147
Supplies and materials	128,305
Textbooks	30,858
Capital outlay (new and replacement)	28,796
Other expenses	16,546
Total regular instructional programs	<u>2,629,259</u>

Special Education Instructional Programs

Salary - teachers	377,954
Salary - substitutes	8,749
Salary - clerical and paraprofessional staff	235,005
Employee benefits	233,521
Purchased services	251,773
Tuition paid to other districts (regular education) - secondary	46,576
Supplies and materials	6,421
Textbooks	629
Other expenses	1,704
Total special education instructional programs	<u>1,162,332</u>

Total regular instructional programs and  
special education instructional programs

3,791,591

Support Services - Pupils

Salary - professional staff	91,422
Salary - clerical and paraprofessional staff	16,423
Employee benefits	36,646
Purchased services	235
Supplies and materials	2,193
Other expenses	747
Total support services - pupils	<u>147,666</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND  
SCHEDULE OF CASH DISBURSEMENTS  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

DISBURSEMENTS (Continued)

Support Services - Staff	
Salary - professional staff	96,081
Salary - substitutes	5,170
Salary - clerical and paraprofessional staff	1,570
Employee benefits	56,657
Purchased services	7,864
Supplies and materials	7,809
Other expenses	3,106
Total support services - staff	<u>178,257</u>
Support Services - General Administration	
Purchased services	5,347
Accounting and auditing services	6,200
Legal services	5,953
Liability insurance	13,489
Supplies and materials	4,497
Other expenses	11,957
Total support services - general administration	<u>47,443</u>
Support Services - School Administration	
Salary - professional staff	331,147
Salary - substitutes	1,121
Salary - clerical staff	86,041
Employee benefits	126,758
Supplies and materials	1,496
Other expenses	7,257
Total support services - school administration	<u>553,820</u>
Support Services - Business Services	
Salary - clerical staff	93,464
Employee benefits	59,930
Purchased services	3,877
Distance education and telecommunications	9,477
Supplies and materials	6,772
Other expenses	772
Total support services - business services	<u>174,292</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND  
SCHEDULE OF CASH DISBURSEMENTS  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

DISBURSEMENTS (Continued)

Support Services - Vehicle Acquisition and Maintenance	
Capital outlay (new and replacement)	39,350
Support Services - Maintenance and Operation	
of Buildings and Sites	
Salary - clerical staff	187,359
Employee benefits	77,281
Purchased services	198,927
Supplies and materials	14,446
Capital outlay (new and replacement)	147,955
Other expenses	48
Total support services - maintenance and operation of buildings and sites	626,016
Support Services - Pupil Transportation	
Regular Pupil Transportation	
Salary - clerical staff and drivers	118,887
Employee benefits	14,612
Purchased services	58,167
Supplies and materials	516
Other expenses	1,255
Total regular pupil transportation	193,437
Special Education Pupil Transportation	
Salary - clerical staff and drivers	10,918
Employee benefits	1,884
Purchased services	163
Total special education pupil transportation	12,965
Total support services - pupil transportation	206,402

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND  
SCHEDULE OF CASH DISBURSEMENTS  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

DISBURSEMENTS (Continued)

State Categorical Programs	
Salary - professional staff	16,925
Employee benefits	4,119
Supplies and materials	3,656
Capital outlay (new and replacement)	7,026
Other expenses	7,195
Total state categorical programs	<u>38,921</u>
Federal Programs	
Title I, Part A NCLB	
Salary - professional staff	50,775
Employee benefits	24,441
Total Title I, Part A NCLB	<u>75,216</u>
Title I, NCLB	
Supplies and materials	<u>9,595</u>
Title II, Part A NCLB	
Salary - professional staff	18,299
Employee benefits	10,918
Total Title II, Part A NCLB	<u>29,217</u>
IDEA Part B, Birth to Age Four	
Salary - professional staff	22,566
Salary - clerical staff	11,895
Employee benefits	18,906
Total IDEA Part B, Birth to Age Four	<u>53,367</u>
IDEA Preschool	
Salary - professional staff	2,329
Employee benefits	1,424
Total IDEA Preschool	<u>3,753</u>
IDEA Enrollment/Poverty	
Purchased services	<u>61,715</u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
GENERAL FUND  
SCHEDULE OF CASH DISBURSEMENTS  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

DISBURSEMENTS (Continued)	
Federal Programs (Continued)	
IDEA Part B, Proportionate Share	
Purchased Services	<u>1,248</u>
REAP	
Salary - professional staff	15,253
Employee benefits	<u>9,101</u>
Total REAP	<u>24,354</u>
Total federal programs	<u>258,465</u>
Transfers	
Transfers to the School Nutrition Fund	1,185
Transfers to the Activities Fund	<u>19,400</u>
Total transfers	<u>20,585</u>
TOTAL DISBURSEMENTS	<u><u>6,082,808</u></u>

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
ACTIVITIES FUND  
SCHEDULE OF CHANGES IN CASH BALANCES  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

	Balance 9/1/17	Receipts	Disburse- ments	Balance 8/31/18
ACCADECCA	2,629	642	1,054	2,217
Yearbook	3,081	3,030	568	5,543
Athletics	2,365	89,947	91,456	856
Band Instruments	1,303			1,303
Boy's Basketball	1,062	11,176	11,736	502
Boy's Golf	164	751	693	222
Cheerleaders	418	6,842	6,985	275
Circle of Friends	226	1,650	1,835	41
Class of 2017	293			293
Class of 2018	2,219	494	2,671	42
Class of 2019	5,236	2,686	5,468	2,454
Class of 2020	2,473	3,134	196	5,411
Class of 2021	2,103	4,732	1,488	5,347
Class of 2022	152	2,504		2,656
Class of 2023		280		280
Computers	2,194			2,194
Courtesy Fund		3,854	400	3,454
Cross Country	2,710	4,869	4,223	3,356
Dance Team		5,117	4,500	617
Drama/Plays	1,543	3,068	2,423	2,188
Elementary Fund	10,407	4,043	4,031	10,419
FBLA	4,699	6,261	4,835	6,125
FCCLA	21			21
FFA	23,858	23,040	25,595	21,303
Fine Arts	1,276	9,447	9,575	1,148
Flag Corp	172	1,555	1,425	302
Football	4,289	4,711	7,157	1,843
General Flo Thru	7,852	12,010	12,463	7,399
Girl's Basketball	2,654	10,216	11,813	1,057
Girl's Golf	246	846	68	1,024
Graduates' Reserve	5,793			5,793
Guidance	503	1,561	1,605	459
Independent Living	374		112	262
Industrial Arts	1,315			1,315
Interest Income	19	275		294

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
ACTIVITIES FUND  
SCHEDULE OF CHANGES IN CASH BALANCES  
(UNAUDITED)  
YEAR ENDED AUGUST 31, 2018

	Balance 9/1/17	Receipts	Disburse- ments	Balance 8/31/18
Jeans	1,299	1,990	500	2,789
Jr. High Volleyball	77	422	370	129
Kid's Wrestling	3,019	4,944	6,808	1,155
Library/AR	100			100
Life Skills	2,005	997	1,049	1,953
NHS	590	367	25	932
Playground Equipment	3,177		386	2,791
RHS Foundation	2,029		300	1,729
Robotics	12,468	6,477	8,173	10,772
Skills USA	1,831	2,678	2,641	1,868
Special Olympics	1,109	10	103	1,016
Speech	116			116
Star	1,769	4,526	3,549	2,746
Student Assist	1,716	1,780	1,332	2,164
Student Council	787		349	438
TAK	3,291	1,256	4,547	
Track	2,996	2,754	2,833	2,917
Volleyball	1,189	9,231	9,515	905
Youth Center	4,771	5,549	5,799	4,521
<b>TOTAL ACTIVITIES FUND</b>	<u>137,988</u>	<u>261,722</u>	<u>262,654</u>	<u>137,056</u>
<b>BUDGET</b>		<u>239,600</u>	<u>400,000</u>	



**DANA F. COLE  
& COMPANY LLP**  
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Education  
Ravenna Public Schools District No. 69  
Ravenna, Nebraska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of Ravenna Public Schools District No. 69, Ravenna, Nebraska, as of and for the year ended August 31, 2018, and the related notes to the financial statements, which collectively comprise Ravenna Public Schools District No. 69, Ravenna, Nebraska's basic financial statements, and have issued our report thereon dated October 16, 2018.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control. Accordingly, we do not express an opinion on the effectiveness of Ravenna Public Schools District No. 69, Ravenna, Nebraska's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses, that we consider to be significant deficiencies as items 2018-001 and 2018-002.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether Ravenna Public Schools District No. 69, Ravenna, Nebraska's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*.

### Ravenna Public Schools District No. 69, Ravenna, Nebraska's Response to Findings

Ravenna Public Schools District No. 69, Ravenna, Nebraska's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Ravenna Public Schools District No. 69, Ravenna, Nebraska's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on them.

### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dana F Cole + Company, LLP

Ord, Nebraska  
October 16, 2018

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED AUGUST 31, 2018

2018-001 SEGREGATION OF DUTIES

Criteria

Internal controls should be in place to ensure proper segregation of duties.

Condition

The District has a limited number of personnel involved in the accounting function, thus limiting its internal control procedures. The District has implemented some mitigating controls, and the present system seems to be operating as understood by all parties involved.

Cause

The District has a limited number of personnel involved in the accounting functions.

Potential Effect

Inadequate segregation of duties could lead to the misappropriation of assets or improper reporting.

Recommendation

We recommend that the District continue to monitor and evaluate its internal controls with the use of limited personnel and to provide as much segregation of duties as determined to be feasible within its operations.

District's Response

The cost to the District for additional staff to segregate accounting functions would be prohibitive. Measures have been put in place to segregate as many duties as possible.

2018-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW

Criteria

As described in our engagement letter, management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation of financial statements, including the notes to the financial statements, in conformity with the cash basis of accounting.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SCHEDULE OF FINDINGS AND RESPONSES  
YEAR ENDED AUGUST 31, 2018

2018-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW  
(Continued)

Condition

Management is responsible for establishing and maintaining internal control and for the fair presentation of the financial statements, supplementary information, and disclosures in the financial statements in conformity with the cash basis of accounting. The District does not have a system of internal control that would provide management with reasonable assurance that the District financial statements and related disclosures are complete and presented in accordance with the cash basis of accounting. As such, management requested us to compile the trial balance from the general ledger and prepare a draft of the financial statements, including the related note disclosures.

Cause

Management does not prepare the financial statements in accordance with the cash basis of accounting.

Potential Effect

The potential exists that a material misstatement of the financial statements could occur and not be prevented or detected by the District's internal control.

Recommendation

We recommend that the District review and approve the proposed auditor adjusting entries and the adequacy of financial statement disclosures prepared by the auditors and apply analytic procedures to the draft financial statements, among other procedures as considered necessary by management.

District's Response

The District relies on the auditor to propose adjustments necessary to prepare the financial statements, including the related note disclosures. The District reviews such financial statements and approves all adjustments.

RAVENNA PUBLIC SCHOOLS DISTRICT NO. 69  
RAVENNA, NEBRASKA  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
YEAR ENDED AUGUST 31, 2018

2017-001 SEGREGATION OF DUTIES

The District had a limited number of personnel involved in the accounting function, thus limiting its internal control procedures. The District implemented some mitigating controls in certain areas. We recommended that the District continue to monitor and evaluate its internal controls with the use of limited personnel to provide as much segregation of duties as feasible. This is a continuing finding, as noted in the schedule of findings and responses as item 2018-001, and is considered to be a significant deficiency for the year ended August 31, 2018.

2017-002 ESTABLISH INTERNAL CONTROL OVER FINANCIAL STATEMENT PREPARATION AND REVIEW

Management did not possess the ability to prepare financial statements in accordance with the cash basis of accounting. The preparation of financial statements under this basis of accounting requires that management possess the ability to properly record and classify transactions in a general ledger, reconcile all accounts, measure and record needed adjustments to the accounts, and prepare the financial statements and related disclosures without the assistance from the auditors. We recommended that the District review and approve the proposed auditor adjusting entries and the adequacy of financial statement disclosures prepared by the auditors and apply analytic procedures to the draft financial statements, among other procedures as considered necessary by management. This is a continuing finding, as noted in the schedule of findings and responses as item 2018-002, and is considered to be a significant deficiency for the year ended August 31, 2018.

Lines 20 Times 1 Amount \$ 10.66

### AFFIDAVIT OF PUBLICATION

The State of Nebraska }  
The County of Buffalo } ss:

Shon Barenklau, being first duly sworn, says that he is Publisher of The KEARNEY HUB, a daily newspaper printed in whole and published in its entirety at its office maintained in Kearney, in said county and of general circulation therein and been published for more than 52 weeks in said county prior to the first publication of the annexed notice and has a bona fide circulation of more than 300 copies, and that the notice, a true copy of which is hereto annexed, was published in said paper as follows:

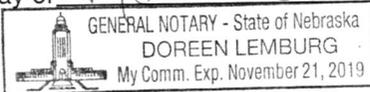
the first publication being on the 6 day of Nov., 2018,  
and subsequent publication(s) on the

- \_\_\_\_\_ day of \_\_\_\_\_, 2018

*[Handwritten Signature]*

Subscribed in my presence and sworn to before me this

7 day of November, 2018



*[Handwritten Signature: Doreen Lemburg]*  
Notary Public

**NOTICE FOR BIDS**  
 Ravenna Public Schools is seeking bids from qualified mechanical engineers to provide services in creating construction drawings, bid documents, providing bid evaluation, and construction administration services in conjunction with a furnace and condensing unit replacement project at Ravenna Public Schools for the summer of 2019. Interested bidders should contact Ravenna Superintendent, Ken Schroeder, at 308-452-3249 or <ken.schroeder@ravenna bluejays.org>. Sealed bids are due in the Office of the Superintendent of Schools by November 9th, 2018, @ 12:00 (noon).  
 ZNEZ N6,t1



November 9, 2018

Dr. Ken Schroeder  
Ravenna Public Schools  
41750 Carthage Road  
Ravenna, NE 68869

RE: RFP for School Engineering Services

Dr. Schroeder,

Engineering Technologies, Inc. is pleased to present you with our Proposal for Professional Engineering Services and our credentials for the Ravenna Public Schools Phase III Elementary HVAC and High School Condensing Unit Replacement. Through this proposal, we hope to make evident our experience, abilities, and continued enthusiasm we have for the opportunity to work with Ravenna Public Schools. We promise to deliver high quality documents for this project, on time and within budget. I hope our past performance with your district is a testament to this.

We have briefly defined our firm's key experience we believe relates to the scope of this project, and have worked extensively on rural school projects in Nebraska. Our familiarity with your school and knowledge of these projects can provide the best and most efficient solutions for your school.

Please feel free to contact us at (402) 476-1273, or to email me at [mkasl@eti-engineers.com](mailto:mkasl@eti-engineers.com), should you have any questions or would like additional information. Thank you for your time and requesting this proposal from us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Martin D. Kasl', written in a cursive style.

Martin D. Kasl, P.E.  
Project Manager, Principal  
Mechanical Engineer  
[mkasl@eti-engineers.com](mailto:mkasl@eti-engineers.com)

Offices In Lincoln and Omaha

825 M Street, Suite 200 | Lincoln, NE 68508 | P 402.476.1273 | F 402.476.1274  
1111 N. 13<sup>th</sup> Street, Suite 216 | Omaha, NE 68102 | P 402.330.2772 | F 402.330.2630  
[inform@eti-engineers.com](mailto:inform@eti-engineers.com) | [www.eti-engineers.com](http://www.eti-engineers.com)



# Engineering Technologies Inc

Mechanical & Electrical Building Solutions  
InnovativeComprehensiveProven



## CONSULTING

Since 1972, ETI's comprehensive engineering solutions have resulted in a notable record of successful projects and repeat clients. From innovative new designs to challenging renovations, we've mastered the details to create building success.

## PROJECT PLANNING

Our detailed feasibility studies and pre-design planning maximize energy efficiency, sustainability, and adaptability. From plant optimization to system life-cycle cost analysis, our consulting services enhance project outcomes.

## CONSTRUCTION-PHASE SERVICES AND COMMISSIONING

Follow-through, attention to detail, and operational review complete ETI's focus on quality. ETI's project management, construction administration, and commissioning services assure smooth project completion and owner satisfaction.

## STAFF

ETI consists of a staff of 35, including: mechanical engineers, electrical engineers, architectural engineers, LEED Accredited Professionals, telecommunications designers, a Registered Communications Distribution Designer (RCDD), a Commissioning Agent (CxA), Certified Lighting Designers (LC), technicians, a construction manager and administrative staff.

## PRINCIPALS

- Martin D. Kasl, PE, LEED AP, Mechanical Engineer
- Daniel W. Schinstock, PE, Mechanical Engineer
- Daniel L. Thompson, PE, Mechanical Engineer
- Thomas A. Ernst, PE, Electrical Engineer
- Derek R Kotschwar, PE, CxA, LEED AP, Mechanical Engineer
- Shane M. Hoss, PE, RCDD, Architectural Engineer - Electrical
- Justin L. Veik, PE, LEED AP, Architectural Engineer - Mechanical

## ASSOCIATES

- Tony L. Dupsky, PE, Architectural Engineer - Mechanical
- Joel C. Thieman, Mechanical Designer
- Bill J. Fleischman, Electrical Designer
- Cindy Wood, Finance Manager

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825 M Street, Suite 200 | Lincoln, NE 68508 | P 402.476.1273 | F 402.476.1274  
1111 N. 13th Street, Suite 216 | Omaha, NE 68102 | P 402.330.2772 | F 402.330.2630  
inform@eti-engineers.com | www.eti-engineers.com



## Recent School Project Experience

Adams Middle School Cooling Tower Replacement, North Platte, NE

Alma Public Schools - Rest Room Renovations, Alma, NE

Beatrice High & Middle Schools Misc. Electrical, Beatrice, NE

Bellevue Public Schools Wireless Network Upgrade, Bellevue, NE

Bellevue West High School Multi-zone Replacement, Bellevue, NE

Belmont Elementary School IAQ, Lincoln, NE

Bertha Barber Elementary Boiler Replacement, Bellevue, NE

Bertrand Public Schools Building Improvement, Bertrand, NE

Boone Central Public Schools Athletic Complex Phase II, Albion, NE

Boone Central School Renovations and Additions, Albion, NE

Broken Bow Public Schools High School HVAC Upgrades, Broken Bow, NE

Brownell Elementary School Fire Alarm Replacement, Lincoln, NE

Bryan Elementary Classroom/Gym Addition, Lexington, NE

Centennial Public School Gymnasium/Classroom/Locker Room Addition, Utica, NE

Central City Middle School HVAC Upgrades, Central City, NE

Central High School Technology/Life Safety Upgrade, Omaha, NE

Centura Public Schools High School Science Room Remodel, Centura, NE

Chase County Schools HVAC Revisions, Imperial, NE

Cody Elementary School Handicapped Rest Room, North Platte, NE

Crawford Public Schools Elementary Renovations, Crawford, NE

Cross County School Shop Addition, Stromsburg, NE

Cross County School Classroom Addition, Stromsburg, NE

Culler Middle School Generator Replacement, Lincoln, NE

Engleman Elementary School Addition, Grand Island, NE

Everett Elementary School Fire Alarm Replacement, Lincoln, NE

Exeter High School Addition, Exeter, NE

Fairbury High School Track Locker Room Building, Fairbury, NE

Fort Calhoun High School Bus Barn, Fort Calhoun, NE





## School Project Experience Since 2012

Grand Island High School Science Storage Ventilation, Grand Island, NE

Grand Island Public Schools Kneale Administration Building Addition & Remodel, Grand Island, NE

Grand Island Northwest Concessions, Grand Island, NE

Hampton High School HVAC Upgrade, Hampton, NE

Hastings Public Schools Lincoln Elementary VRF System, Hastings, NE

Hastings Public Schools Watson Elementary Lighting and Ceiling Replacement, & HVAC Upgrade, Hastings, NE

Hildreth-Wilcox School District Study, Wilcox, NE

Hitchcock County Schools – Gym HVAC, Lincoln, NE

Irving Middle School IAQ, Lincoln, NE

Irving Middle School Fire Alarm Replacement, Lincoln, NE

Kenasaw Public School Classroom Addition, Kenasaw, NE

Knickrehm Elementary School HVAC Renovations, Grand Island, NE

Lawrence-Nelson High School HVAC, Nelson, NE

Lefler Middle School Fire Alarm Replacement, Lincoln, NE

Lemay Elementary Boiler Replacement, Bellevue, NE

Lexington Public Schools Career Academy Phase 2, Lexington, NE

Lexington Public Schools Master Planning, Lexington, NE

Lexington High School Cafeteria & Administration, Lexington, NE

Lincoln Elementary HVAC Upgrade, Hastings, NE

Lincoln Elementary VRF System, Hastings, NE

Lincoln Elementary HVAC & Lighting, North Platte, NE

Lincoln Public Schools Technology Upgrades, Lincoln, NE

Lincoln Public Schools Secure Entrances, Lincoln, NE

LPS / SCC Career Academy, Lincoln, NE

Loomis Public School Elementary School Addition, Loomis, NE

Madison High School/Middle School Study, Madison, NE

McCool Junction Public School Classroom Addition, McCool Junction, NE

Meadow Lane Elementary Addition, Lincoln, NE

Minden Middle School Gym RTU, Minden, NE

Morton Elementary HVAC Upgrade, Hastings, NE

Nebraska City Public Schools Career Academy, Nebraska City, NE





## Recent School Project Experience

Norris High School HVAC Upgrade, Hickman, NE

Norris High School Weight Room, Hickman, NE

North Platte Public Schools District Facility Study, North Platte, NE

North Platte Public Schools Energy Study, North Platte, NE

North Platte Public Schools McKinley Administration Building, North Platte, NE

North Platte High School Stadium and Press Box, North Platte, NE

North Platte High School Nurses Office/Career Academy Area Remodel, North Platte, NE

OPS TAC Building Study, Omaha

Palmer School Classroom Addition, Palmer, NE

Palmer School HVAC, Palmer, NE

Palmer Public School Energy Analysis Review, Palmer, NE

Park Middle School Fire Alarm Replacement, Lincoln, NE

Paxton School Bus Barn, Paxton, NE

Pershing Elementary Addition, Lincoln, NE

Phoenix Academy School Addition and Remodel, Omaha, NE

Randolph Elementary Additions & Renovation, Lincoln, NE

Ravenna Elementary School HVAC Study, Ravenna, NE

Ravenna Elementary School HVAC Upgrade Phases I and II, Ravenna, NE

Ravenna High School Auditorium Renovation, Ravenna, NE

Ravenna High School Boiler Replacement, Ravenna, NE

Red Cloud Schools HVAC System Upgrade, Lincoln, NE

Seacrest Locker Room Renovation, Lincoln, NE

Southeast High School Chiller Replacement, Lincoln, NE

Southwest & North Star High Schools Media AHU Replacement, Lincoln, NE

Starr Elementary, Grand Island, NE

St. Augustine Academy Study, Winnebago, NE

Sterling Public Schools Master Planning, Sterling, NE

Sterling School HVAC Renovation, Sterling, NE

Stolley Park Elementary, Grand Island, NE

Sunny Slope Elementary School Renovation and Addition, Omaha, NE

Walnut Middle School Condenser Water Separator, Grand Island, NE

Wilber-Clatonia High School Corridor Remodel, Wilber, NE

Wilber-Clatonia High School Phase 3 Mechanical, Wilber, NE

Wilber-Clatonia High School Wrestling and Weight Room Renovation, Wilber, NE

Wilber-Clatonia H.S. Exterior and Interior Renovations, Wilber, NE

Wilcox School, Wilcox, NE

Valentine Schools Study, Valentine, NE



## PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES

November 9, 2018

Dr. Ken Schroeder  
Superintendent  
Ravenna Public Schools  
41750 Carthage Rd.  
Ravenna, NE 68869

RE: Ravenna Public Schools - Elementary HVAC Replacement (Phase III) and High School Condensing Unit

Dear Dr. Schroeder:

Engineering Technologies, Inc. (the ENGINEER) proposes to render professional engineering services in connection with your Project, which is generally described as follows and hereinafter called the "Project":

### **1. Project**

- Replacement of six existing furnaces and condensing units for the classrooms on the east corridor, the corridors, and the office area at the existing elementary school facility.
- Replacement of the 20 ton condensing unit and DX coil for the High School office area.

### **2. Basic Scope of Services**

Our basic services will consist of Engineering work associated with the Mechanical and Electrical Construction Documents and construction period services, all as set forth below. You will be responsible for all services or items necessary for the Project, which are not specifically stated as part of basic services. We will also furnish such additional services as you may specifically request in writing.

- a. Prepare and provide one set of sealed working drawings, specifications, and other Contract Documents describing the material and workmanship required for the construction of the Project.
- b. Handle all matters pertaining to printing, advertising, and distribution of the Contract Documents. Assist in the solicitation for bids from qualified contractors.
- c. After the bidding process is complete, evaluate the bids received and make a recommendation as to the lowest responsible bidder.
- d. Issue such additional instructions to the Contractor as may be necessary to interpret the approved plans and specifications or to illustrate changes required in the Contractor's work.
- e. Review shop drawings submitted by the Contractor for general compliance with the approved plans and specifications.

Page 1 of 5

**Engineering Technologies Inc**

Mechanical & Electrical Building Solutions

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#### **Principals**

Martin D. Kasl, PE, LEED AP, Mechanical Engineer  
Thomas A. Ernst, PE, Electrical Engineer

Daniel W. Schinstock, PE, Mechanical Engineer  
Daniel L. Thompson, PE, Mechanical Engineer

Derek R Kotschwar, PE, CxA, LEED AP, Mechanical Engineer  
Shane M. Hoss, PE, RCDD, Architectural Engineer - Electrical

Justin L. Veik, PE, LEED AP, Architectural Engineer - Mechanical



- f. When the Contractor completes all the work in accordance with the terms of the Contract, the ENGINEER shall verify that the work done and materials supplied are in general conformance with the plans and specifications, and shall recommend that final payment be issued to the Contractor.

### **3. Compensation for Professional Services**

Our fee and subsequent billings for our basic services will be based on the following:

- a fixed fee of \$13,600, plus reimbursable expenses.

Any additional services not described in this Agreement will be billed at our standard hourly rates and reimbursable rates in effect at time of such services (see attachment for current Standard Billing Rates).

Reimbursable expenses incurred in connection with all Basic and Additional Services will be charged based on actual costs plus 10% for copies; printing; reproductions; meals; lodging; transportation; and postage and handling (see attachment for Standard Reimbursable Expense Charges).

We will bill you monthly for basic and additional services and reimbursable expenses. The above financial arrangements are based on prompt payment of our bills and the orderly and continuous progress of the Project through completion.

Payments are due and payable in full thirty (30) days from the date of our invoice. Accounts unpaid 60 days after the invoice date may be subject to a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all of an account remains unpaid 90 days after the billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

We would expect to start our services promptly after receipt of your acceptance of this proposal and to complete our services within a mutually agreed upon time frame.

If, during the term of this Agreement, the scope of services is modified or circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the Client of the changed conditions necessitating renegotiation, and the ENGINEER and the Client shall promptly and in good faith enter into renegotiation of this Agreement.

If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of our compensation or schedule, taking into consideration the impact of such delay.

Upon request by the Client, the ENGINEER shall evaluate and make recommendations regarding substitutions of materials, products or equipment proposed by the Client's consultants or contractors. The ENGINEER shall be compensated for these services as "Additional Services", as well as any for services required to modify and coordinate the construction documents prepared by the ENGINEER with those of the Client's consultants. The ENGINEER also shall be entitled to adjustment(s) in schedule caused by this additional effort. Only one set of sealed construction documents shall be provided by the ENGINEER. The Client agrees that the ENGINEER shall not be responsible in any way for errors and omissions by others in incorporating the proposed recommendations into the construction documents.



**4. Liability**

Both parties recognize the risks, rewards, and benefits of the Project as they relate to our fee for services. The risks have been allocated such that, to the fullest extent permitted by law, our total liability for any and all injuries, claims, losses, expenses, damages, or claims expenses arising out of this agreement from any cause(s), shall not exceed the total amount of our design fees. Such causes include, but are not limited to, our negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

Client confirms that neither Engineering Technologies, Inc. nor any of Engineering Technologies, Inc.'s sub-consultants or sub-contractors owes a fiduciary responsibility to Client or Owner. Client also confirms that Owner has so agreed in Owner's agreement with Client.

This proposal and all attachments represent the entire understanding between you and Engineering Technologies, Inc., with respect to the Project and may only be modified in writing signed by both parties. **If this proposal satisfactorily sets forth your understanding of our agreement, please sign and date the enclosed copies on the appropriate line. Return one (1) copy to this office as our notice to proceed and keep the remaining copy for your files.**

Sincerely,

By:   
Martin D. Kasl, PE  
Principal  
Engineering Technologies, Inc.

Accepted by: \_\_\_\_\_  
Dr. Ken Schroeder  
for Ravenna Public Schools  
Date: \_\_\_\_\_

Enclosures



Engineering Technologies, Inc.  
**STANDARD BILLING RATES**

<u>Staff Position</u>	<u>Billing Rate</u>
Principal .....	\$160.00
Professional Engineer .....	\$145.00
Engineer I / Senior Designer .....	\$125.00
Engineer II .....	\$110.00
Designer I .....	\$110.00
Designer II .....	\$100.00
Construction Manager .....	\$105.00
Engineering Technician I .....	\$90.00
Engineering Technician II .....	\$80.00
Engineering Technician III .....	\$75.00
Administrative Staff .....	\$65.00

*Effective January 1, 2016*



Engineering Technologies, Inc.  
**REIMBURSABLE EXPENSE CHARGES**

<u>Expense</u>	<u>Charge</u>
Mileage .....	Federal Mileage Allowance
Transportation Expense .....	Actual Cost + 10%
Printing Charges .....	Actual Cost + 10%
Advertising Charges .....	Actual Cost + 10%
Consultants .....	Actual Cost + 5%
Supplies, Miscellaneous, Etc. ....	Actual Cost + 10%
Black and White Copies/Prints.....	\$0.12/each
Color Copies/Prints .....	\$0.59/each
Bond Paper (Plots)/Small - 24" x 36" .....	\$3.00/sheet
Bond Paper (Plots)/Large - 30" x 42" .....	\$4.50/sheet
Mylars - 24" x 36" .....	\$6.75/each
Mylars – oversized .....	\$13.50/each

*Effective January 1, 2010*



# ***Ravenna Public Schools Board of Education Superintendent Evaluation***

The *Ravenna Public Schools Board of Education Superintendent Evaluation* is based on Ravenna Public School Board Policy 302.04, which outlines the duties of the Ravenna Superintendent of Schools. Board Members are to reflect upon the superintendent's performance during the most recent evaluation period of the superintendent and measure the superintendent's performance in respect to the superintendent duties outlined by Policy 302.04. Board Members should indicate the job duties they feel are being 'met' satisfactorily and identify areas of exemplary performance. Conversely, board members are to identify the job duties they feel are 'not met' and need improvement during the upcoming evaluation period. This information will be shared with the superintendent by the board, as a committee of the whole, for the purpose of providing both written and verbal feedback to the superintendent. This evaluation is designed to provide positive feedback on the superintendent's job performance and to identify growth areas in respect to the superintendent's job duties.

## **Job Duties 'Met'**

In respect to the duties outlined in Ravenna Public Schools Board of Education Policy 302.04, the Ravenna Board of Education affirms the superintendent of schools has satisfactorily 'met' the following duties outlined in the "Superintendent Duties".

### **Job Duties 'Met' at a Satisfactory Level:**

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;

- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;
- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

**Job Duties 'Met' at an Exemplary Level:**

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;

- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
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- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
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- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
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- Conducts periodic district administration meetings;
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- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
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- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

## **Job Duties 'Not Met'**

In respect to the duties outlined in Ravenna Public Schools Board of Education Policy 302.04, the Ravenna Board of Education identifies the following areas outlined in the "Superintendent Duties" as 'not met' and have identified these areas as growth areas for the superintendent of schools during the next evaluation period.

### **Job Duties 'Not Met' and in Need of Improvement:**

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;
- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;

- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;
- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board;

**Examples of Acceptable Behaviors, Actions, and Measures in Respect to Job Duties That Need Improvement That Will Affirm Growth by the Superintendent During the Upcoming Evaluation Period:**

(Provide examples of behaviors, actions, or measures in respect to the job duties that aren't being performed satisfactorily that the superintendent can engage in or provide to show growth towards correcting deficiencies in the performance of his job duties.)

Signature (Board President): \_\_\_\_\_

Signature (Superintendent): \_\_\_\_\_

Evaluation Conference Date: \_\_\_\_\_

## **4030 Evaluation of Certificated Employees**

All certificated employees to be evaluated shall be notified annually in writing of the evaluation process. A certificated administrator, with the exception of the local board of education when it is evaluating the superintendent, will observe and evaluate each probationary certificated employee for a full instructional period once each semester and each permanent certificated employee for a full instructional period once each school year. If the probationary certificated employee is a superintendent, he or she shall be evaluated twice during the first year of employment and at least once annually thereafter. The evaluation will include, but not be limited to evaluating the employee's instructional performance, classroom organization and management, personal conduct, and professional conduct. Evaluation of instructional performance and classroom organization and management is applicable to teachers only. The administrator will provide the employee with a written list of deficiencies, suggestions and a timeline for correcting the deficiencies and improving performance, and sufficient time to improve. The evaluation form will include notice that the employee may respond to the evaluation in writing.

The school district will train administrators in evaluation annually through meetings with the superintendent or other administrator, attendance at regional, state or national workshops, or any other method approved by the superintendent.

For the purposes of this policy, the terms "actual classroom observation" and "entire instructional period" are defined as follows:

**Entire Instructional Period.** For certificated employees whose classes are held during defined periods of time (e.g., senior high classes), an entire instructional period consists of one such time period. For those whose time periods are not so defined (e.g., elementary classroom teachers), an entire instructional period consists of 40 minutes. The instructional period for those whose work does not necessarily involve continuous instruction for 40-minute periods (e.g., librarians or speech therapists) consists of no less than 40 minutes total during the semester. The entire instructional period for administrators cannot be defined in terms of an instructional period and shall be satisfied by the actual observation of an administrator's work during the semester for no less than 40 minutes.

**Actual Classroom Observation.** Actual classroom observation consists of observing the certificated employee in any activities in a classroom setting. When a certificated employee does not have classroom responsibility (e.g., administrators or librarians), the requirement of "actual classroom observation" will be satisfied by observing the certificated employee performing activities that are typical of his or her position.

This policy and the evaluation instrument shall be included in the teacher handbook which will be distributed to staff members upon their employment and annually thereafter.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **4025 Superintendent**

The superintendent is hired by and shall report directly to the board of education. The superintendent will be the chief administrative officer of the board of education and shall keep the board informed on important issues. The board delegates to the superintendent the general power and authority to make necessary decisions to ensure the efficient and effective operations of the school.

The superintendent is charged with timely preparing, presenting, and filing an annual school budget, subject to the approval of the board at the annual budget hearing.

All school employees shall be under the direct and/or delegated supervision of the superintendent. The board delegates to the superintendent the authority to hire and terminate the employment of all classified staff. He or she shall review all certified and non-certified employees applying for vacancies and shall make recommendations regarding these employees.

All of the grounds and buildings are supervised by the superintendent, including necessary repairs and improvements unless the board is required to approve such repairs or improvements.

The superintendent's other duties shall be included in his or her job description, contract, or as otherwise assigned by the board, and shall include the following:

- Interprets and implements all board policies and all state and federal laws relevant to education;
- Supervises, either directly or through delegation, all activities of the school system according to, and consistent with, the policies of the board;
- Represents the board as a liaison between the school district and the community;
- Establishes and maintains a program of public relations to keep the public well-informed of the activities and needs of the school district, effecting a wholesome and cooperative working relationship between the school district and the community;
- Attends and participates in all meetings of the board, except when the superintendent's employment or salary is under consideration when the superintendent has been excused, and makes recommendations affecting the school district;

- Reports to the board on such matters as deemed material to the understanding and proper management of the school district or as the board may request;
- Assumes responsibility for the overall financial planning of the district and for the preparation of the annual budget, and submits it to the board for review and approval;
- Establishes and maintains efficient procedures and effective controls for all expenditures of school district funds in accordance with the adopted budget, subject to the direction and approval of the board;
- Files, or causes to be filed, all reports required by law;
- Makes recommendations to the board for the selection of employees for the school district;
- Makes and records assignments and transfers of all employees pursuant to their qualifications;
- Employs such employees as may be necessary, within the limits of budgetary provisions and subject to the board's approval;
- Recommends to the board, for final action, the promotion, salary change, demotion, or dismissal of any employee;
- Summons employees of the school district to attend such regular and occasional meetings as are necessary to carry out the education program of the school district;
- Supervises methods of teaching, supervision, and administration in effect in the schools;
- Attends such conventions and conferences as are necessary to keep informed of the latest educational trends;
- Accepts responsibility for the general efficiency of the school system, for the development of the employees, and for the educational growth and welfare of the students;
- Defines educational needs and formulates policies and plans for recommendation to the board;
- Makes administrative decisions necessary for the proper functioning of the school district;
- Schedules the use of buildings and grounds by all groups and/or organizations;
- Acts as the purchasing agent for the board, and establishes procedures for the purchase of books, materials and supplies;
- Approves vacation schedules for employees;
- Conducts periodic district administration meetings;
- Supervises the establishment or modification of the boundaries of school attendance and transportation areas subject to approval of the board;
- Directs studies of buildings and sites, taking into consideration population trends and the educational and cultural needs of the district in order to ensure timely decisions by the board and the electorate regarding construction and renovation projects;

- Prepares and submits to the Board for approval the curriculum to be offered in the schools of the district;
- Provides the staff with a continuous appraisal of all policies originating with the board of education;
- Assumes responsibility for insurance programs, methods of handling money, telephone service, student transportation, cafeteria, and fire protection;
- Prepares a plan for the use, maintenance, rehabilitation, and construction of buildings;
- Supervises or causes to be supervised, all repairs to buildings authorized by the board and of the maintenance of the land and buildings of the district;
- Assumes responsibility for special county, state, and federal programs and signs all necessary forms for these programs;
- Performs other duties as may be assigned by the board.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## **SUPERINTENDENT'S CONTRACT OF EMPLOYMENT RAVENNA PUBLIC SCHOOLS**

THIS CONTRACT is made by and between the **Board of Education of Ravenna Public Schools**, legally known as **Buffalo County School District 10-0069**, and referred to as "the Board" and "the School District" respectively, and **Dr. Ken Schroeder**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

**Section 1. Term of Contract.** The Superintendent shall be employed for a period of 2 year(s) beginning on July 1, 2017, and expiring on June 30, 2019. During each year of this contract, the Superintendent shall render at least 230 working days of service in the performance of his duties as Superintendent. "Working days" typically will not include Saturdays, Sundays, and legal holidays, but it shall include all days on which the Superintendent actually and necessarily completes his contractual duties. The Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract. The Superintendent shall keep complete and accurate records of his working days and shall provide the Board of Education with a report of his accumulated working days at least quarterly.

**Section 2. Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December board meeting** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of his employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to insure that the School District has complied with the Superintendent Pay Transparency Act.

**Section 3. Salary.** The Superintendent's salary for the contract year shall be **\$130,246.20** which shall be paid in 12 equal monthly installments beginning in the month of July **2018**. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

**Section 4. Deductions.** This contract shall conform to the statutes and regulations governing deductions from compensation. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The school district shall withhold other deductions as the Superintendent and Board may agree.

**Section 5. Professional Status.** The Superintendent affirms that he is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, he will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which he will register and maintain on file in the school district's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that he registers his certificate. The Superintendent represents that: (1) all information he provided in connection with his application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, he will advise the Board immediately; (2) he has never been convicted of or plead no contest to, a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) he has not had any professional licenses or certificates suspended or revoked.

**Section 6. Superintendent's Duties.** The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote his time, skill, labor and attention to his duties throughout the contract term. He shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns to his. By agreement with the Board, he may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out his duties and obligations to the school district.

**Section 7. Board-Superintendent Relationship.** The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the district and shall be responsible for implementing Board policy. He shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. He is responsible for administering the instruction of students and the business affairs of the school district. The Board members agree, individually

and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

**Section 8. Cancellation or Mid-Term Amendment.** The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of his duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the district and its personnel in the conduct of the district's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with his duties under Section 2 (Renewal of Contract) or Section 15 (Evaluation) shall constitute a material breach of this contract.

**Section 9. Disability.** If the Superintendent is unable to perform his duties by reason of illness, accident or other disability beyond his control, and the disability continues for a period of more than 90 days or if the disability is permanent, irreparable, or of such a nature as to make performance of his duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the district.

**Section 10. Transportation.** The Board shall provide the Superintendent with transportation or reimburse him for mileage required in the performance of his official duties at the then-current IRS rate.

**Section 11. Fringe Benefits.** The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Family health insurance that is provided to certificated staff through the District's health insurance carrier.
- b. Dental Insurance.** Family dental insurance that is available to certificated staff through the District's health insurance carrier.
- c. Life Insurance.** Term life insurance with a total death benefit of \$50,000.00 with the option to purchase an additional \$50,000 of coverage.
- d. Sick Leave.** The Superintendent shall be entitled to 10 days of sick leave per year which may accumulate to a total of 30 days. For purposes of the 2017-2018 year only, the Superintendent will receive a one-time credit of 10 additional days, meaning he will begin the 2017-2018 contract year with 20 total sick days. In each subsequent year, the Superintendent will be eligible for up to 10 days of sick leave unless otherwise capped by the 30-day limit on accrual. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, he shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of his sick days and shall provide the Board of Education with a report of his accumulated sick days at least quarterly. The Superintendent shall not be compensated for unused days of sick leave upon the ending of his employment with the District.
- e. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the school district's carrier at his own expense. The Board will increase his salary by the amount of the premium cost.
- f. Professional Development.** The Superintendent is expected to continue his professional development and to participate in relevant learning experiences. With the approval of the Board, he may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the

District in full for national convention expenses paid by the District.

- g. Professional Dues.** The school district will pay the annual dues for the Superintendent's membership in the following organizations: American Association of Superintendents; Nebraska Council of School Administrators.
- h. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees that he will authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$200 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- i. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that he can be reached at all times for work-related emergencies or while away from school grounds during the work day. The School District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- j. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$1,000.00 or more.

**Section 12. Principal Residence/Domicile in School District.** The Superintendent shall have his domicile and principal residence within the boundaries of the District as they exist on the first duty day for the Superintendent under the terms of this contract; and, the Superintendent shall maintain his domicile and residence within the boundaries of the District during the term of this agreement, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent is in his first year of

employment with the District and does not have his domicile and principal place of residence within the District at the time of his employment, the Superintendent shall move his domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain his domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the district as a legal voter of the school district; (3) to be involved in school and community activities bringing his in contact with parents and community leaders and be committed to the future of the district and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which he is the educational leader.

**Section 13. No Penalty for Release or Resignation.** There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

**Section 14. Compensation Upon Termination and Credit for Accrued Vacation.** Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary he was paid but had not earned prior to the date of termination of this contract. He shall be paid for any unused vacation days at the daily compensation rate then in effect at the termination of employment.

**Section 15. Evaluation.** The Board shall evaluate the Superintendent twice during his first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular November meeting**; make his evaluation an agenda item for the regular **December** board meeting during each year of this contract; and provide them with the written evaluation instrument that is on file with the Nebraska Department of Education.

**Section 16. Legal Actions.** The Board will support the Superintendent if there is a legal dispute caused by his carrying out his duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of his performance of his duties or his position as Superintendent of the district, the Board will provide his with a legal defense to the maximum extent permitted by law so long as he acted in good faith and in a manner which he reasonably believes to be in or not opposed to the best interests of the district and, with respect to any criminal action or proceeding, had no reasonable cause to believe that his conduct was unlawful.

**Section 17. Physical or Mental Examination.** The Superintendent agrees that, at the request of the Board, he will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this Contract. In deference to the requirements of the Americans with Disabilities Act and HIPAA, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of his position.

**Section 18. Disciplinary Action.** The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the school district to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising his of the alleged reasons for the proposed action and provided the opportunity to present his version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a formal due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

**Section 19. Governing Laws.** The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contact.

**Section 20. Amendments to be in Writing.** This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

**Section 21. Severability.** If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

**Executed by the Board this 14th day of May, 2018.**

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**Executed by the Superintendent this 14th day of May, 2018.**

\_\_\_\_\_  
Superintendent

# Ravenna Elementary School

## Multicultural Report

November 12, 2018

The lessons listed provide students of Ravenna Elementary School a wide range of experiences and activities meant to expose them to the cultures and customs of various peoples.

### Kindergarten

- Students are exposed to stories that relate to different cultures.
- Videos displaying various cultures will be shown to the students.
- Teachers create lessons that emphasize holidays of different cultures.
- Students will participate in Martin Luther King Jr. Day activities.
- Students study George Washington Carver, Harriet Tubman and Jackie Robinson.
- Teachers create lessons to recognize Black History Month (February).

### First Grade

- Students are exposed to different cultures through literature, stories, legends, history and a trip to the Stuhr Museum.
- Videos portraying Native Americans today.
- Teachers create lesson that emphasize holidays of different cultures.
- Students will participate in Martin Luther King Jr. Day activities.
- Teachers create lessons to recognize Black History Month (February).
- Students participate in a Native American Unit.

### Second Grade

- Students study Plains Indians with a field trip to the Hastings Museum.
- Students study Pilgrims and Natives during a Thanksgiving Unit.
- Students are exposed to different cultures through literature, stories, legends, and history lessons.
- Teachers present social units that emphasize acceptance of people that look and dress differently.
- Teachers create lesson that emphasize holidays of different cultures.
- Students will participate in Martin Luther King Jr. Day and Black History Month activities that include information concerning Ruby Bridges and Rosa Parks

### Third Grade

- Teachers create lessons that emphasize holidays of different cultures.
- Students are exposed to different kinds of literature including folklore, fables, and tall tales.
- Students learn about various geographical regions, Native American Tribes, European History, and contributions of minority groups in America.
- Teachers read with students biographies of persons from other cultural backgrounds.
- Students will read stories that include different ethnic groups.
- Students learn about foods from around the world during a health unit.
- Students are asked to share current events.

### Fourth Grade

- Students will read stories that include different ethnic groups.
- Students do an extensive study of Native Americans during Nebraska History studies.
- Students learn about Christmas traditions of different cultures.
- Students study the lives of Martin Luther King Jr., as well as, Harriet Tubman and the Underground Railroad.
- Teachers create lessons dealing with early explorers of Nebraska from other nations.
- Fourth grade students study different countries and their ancestries.
- Teachers create lesson that emphasize holidays of different cultures.
- Teachers read with students biographies of persons from other cultural backgrounds.

### Fifth Grade

- Students study Native Americans, Explorers, and Colonists in social studies.
- Students will participate in Martin Luther King Jr. Day and Black History Month activities.
- Teachers will use biographies from different cultures and will select authors from varying backgrounds.
- Students will participate in an immigration unit
- Students will read stories about different cultures and backgrounds.
- Students use metric units of length, area, volume, weight, and capacity.
- Students use temperature scales of both Fahrenheit and Celsius.
- Students convert units of measure between the US Customary System and the Metric System.

### Sixth Grade

- Students will explore, through literature, concepts of racism, segregation and the mistreatment of others.
- Students will participate in Martin Luther King Jr. Day and Black History Month activities.
- Students create family trees to explore different ethnic backgrounds and cultures.
- Students learn about cultures of different countries through a research project.
- Students will read stories about different cultures and backgrounds.

- Students use metric units of length, area, volume, weight, and capacity
- Students use temperature scales of both Fahrenheit and Celsius.
- Students convert units of measure between the US Customary System and the Metric System.

## Music

- Students sing songs from various cultures, including several Folk songs from other countries.
- Students sing songs for various Holidays, including Martin Luther, King Jr. songs, songs for Black History Month, Irish songs for St. Patrick's Day, and some carols that originated in Europe.
- Students sing a few songs in other languages including Spanish and Latin.
- Students listen to songs from other cultures.

## **2018-2019 Secondary MultiCultural Activities**

In Choir, the music is in several different languages. In Band, we have music originating from several countries. On the last day of the week I will have them do a 'special listening' which would be typically several different genres of music.

In AcaDeca, which is an extracurricular activity, this year's theme is set on studying different cultures in the decade of the 1960's. The students study the economy, music, art, history, language, literature, and science of this era, specifically centered on the current events going on within the 1960's.

In Science courses, past scientists who have made significant contributions from around the world and their discoveries throughout history are discussed. Scientific techniques in measurement, analysis, and prediction as developed by past scientists from various parts of the world are utilized in multiple classes. In addition, the context of the place and time in which discoveries were made is discussed.

In robotics, students are exposed to other students from all over the world, with various cultural backgrounds, through competing in robotics. We use a "vex forum" language to communicate with robotic students from all over the world as a resource to improve design and strategy.

Language arts classes respond to the song "Walking in Memphis" which talks about Memphis, Tenn. and its Delta Blues heritage. Language arts student read "The Girl Who Can," a story of a young female growing up in rural Africa. Language arts classes read an article and a newsletter about Jazz and its history. Language arts classes read a biography by Langston Hughes about the famous opera singer Marion Anderson. Language arts classes write a written response to a scene from "The Sound of Music" and its theme of collaboration with the Nazis. Language Arts classes read the novel "To Kill a Mockingbird."

The 7th grade English class explores the question, "What are the principles of a just society?" Students read stories about the societies of various religious and ethnic groups and complete a writing assignment in conjunction with this theme.

The 8th grade English class explores the question, "What does our response to conflict say about us?" Students read stories about the different perspectives and repercussions of the Holocaust on various ethnic groups, and complete a writing assignment in conjunction with this theme.

The 7th grade Reading class reads a novel titled "Of Beetles and Angels," that explores the life and culture of a young Sudanese refugee as he adjusted to life in the United States.

The 8th grade Reading class reads a novel titled “Code Talkers,” which explores the Navajo Code Talkers and their role in WWII.

In both English III and IV, student read and analyze literature from a variety of authors, including authors of all colors, races, religions, and both genders.

In Spanish classes students explored different cultures from multiple Spanish countries. The students learn about the different holidays that each country celebrates, the different structures of government, local traditions, and ethnic foods. Students create a project or presentation each chapter over a specific cultural component of the country being studied. At the beginning of each year, students create a “country presentation,” where each student researches a country and finds the information they need to complete their presentation. Students present their country to the class. Students are introduced to different cultural phenomena every chapter and are asked to compare/contrast and further explore them in comparison to their own cultural beliefs/society.

In ELL class students discuss the social and cultural relationships that exist within the United States. Students specifically look at how to act in different cultural instances and how to verbally respond. They compare and contrast their own cultural habits with those of the U.S. and do numerous projects that involve cultural events that happen.

Mathematics courses focus on contributions to mathematicians from various cultures around the world, such as the German, Italian, & Aztec cultures.

In Mathematics, word problems involving multi-cultural names and activities are included; metric conversion activities are also done and other countries’ use of the metric system is discussed.

High School socials studies classes explore the contributions various cultures have made to the world and to the United States. Social studies classes are an ongoing and repetitive exploration of all races, creeds, and religions and their interactions with each other.

Art classes explore the contributions of artists from around the world and around the country. We also examine how culture is reflected in art and compare different cultures artistic traditions in how they are similar or different. In Art 3&4 we examine how wealth, power and discrimination motivate some of the most politically charged works of art.

In Sociology, students analyze issues of sexism in the media, and also racism.

In American History, students analyze the different cultures that came to America.

In Geography, students learn about the different countries around the world and study their culture and traditions.

In Woods, students identify different wood materials from different countries. They compare the availability to the cost of the material. They also study the methods of harvesting the materials as compared to the methods used in the United States.

In Construction, students study housing designs, needs, and construction methods of other countries. They then state similarities and differences of those in the US. They also study the environment because it has a direct impact on those items.

Automotive students study the manufacturing of foreign makes and models of cars. They also become familiar with the impact that has on the US industries and markets.

With this as the premise, the standard sets the activities for investigating multicultural influences in the realm of scientific investigations. The students in every science discipline research and report, design and explain, discuss and interpret the background and results of these important historical discoveries. These activities can be found in the science curriculum for biology, chemistry and physiology.

In High School Agriculture, students look at supervised agricultural experiences and how they differ across the nation and cultural backgrounds.

In Jr. High Agriculture, students discuss history and cultural differences when they look at the food industry and exports as well as imports for agriculture products from other countries. The price of the food products and what consumer food costs are in the United States compared to other countries is also discussed.

In Sociology, students analyze issues of sexism and racism in the media.

In American History, students analyze the different cultures that came to America and their contributions and impact on the history of America.

In Geography, students learn about the different countries around the world by studying their cultures and traditions.

In Intro to Business, we study the impact and attributes of globalisation, as well as international business which includes but is not limited to tariffs, trade agreements, international monetary exchanges, external influences such as conflicts and embargoes, trade blocs, and international conglomerates.

In Marketing, we discuss the marketing mix and how advertising impacts the culture in which the product is being promoted. We look at market research among different cultures including marketing segmentation.

In Personal Finance, we discuss different socioeconomic statuses as well as ethnic assumptions

and how it play a factor through taxation, budgeting, and savings. We also compare different expectations for living in rural vs metropolitan areas, as well as how gender, religion, age, and background influence the financial habits of people.

In Info Tech, we compare technology utilized in different cultures and how the internet is used in various countries through digital citizenship on a global level.





NHSBF, 321 Victory Lane, Lincoln, NE. 68528, 402-475-3469, [www.nhsbf.com](http://www.nhsbf.com)

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9/24/2018

Dom Reicks  
Ravenna  
41750 Carthage Rd.  
Ravenna, NE 68869-9802

Dear Dom Reicks,

As you are aware, last year during the NSAA voting process a proposal was brought forward in an effort to make traditional high school bowling an NSAA recognized varsity sport. Although the vote fell short, some great discussion occurred about the benefits of high school bowling, as well as the opportunities it provides to an underserved student population.

During this process, we received some great feedback from many of you regarding the proposal. We have worked closely with several athletic directors and the NSAA over this past summer to refine the proposal for the upcoming season. The major changes include:

- A simplified set of bylaws
- An expanded "supplemental" section which provides additional insight into competition format, team structure and other general details
- A second version of the proposal that allows for bowling specific dual participation

On behalf of the thousands of Nebraska high school athletes that compete in bowling, we ask that you please take a moment to review the enclosed proposal document. If you have questions, please contact me directly at the number above or via email at [jlosito@nhsbf.com](mailto:jlosito@nhsbf.com).

Thank you for taking the time to consider this request.

Respectfully,

John Losito, Commissioner  
Nebraska High School Bowling Federation

## NSAA Bowling Proposal

**This proposal deals with: Yearbook – Article 3.11.3**

**1. The section/paragraph/sentence indicates what is to be added/deleted/changed to the current Bylaw/Approved Ruling:**

**[Indicate ADDITIONS in all capital letters. Indicate (changes/deletions) in parenthesis.]**

3.11.2 – Baseball

3.11.3 - BOWLING

(3.11.4 – Cross Country)

(3.11.5 – Football)

(3.11.6 – Golf)

(3.11.7 – Soccer)

(3.11.8 – Softball)

(3.11.9 – Swimming)

(3.11.10 – Tennis)

(3.11.11 – Track)

(3.11.12 – Volleyball)

(3.11.13 – Wrestling)

**2. The section/paragraph/sentence that needs to be added/deleted/changed would read as follows:**

3.11.3 - Boys and Girls Bowling

3.11.3.1 - Boys and Girls bowling shall be conducted during the winter sports season.

3.11.3.2 – The bowling season shall begin with the first day of winter practice as permitted by NSAA rules, and end with the state championship.

3.11.3.3.1 – Competition will begin the third week after the start of the winter practice.

3.11.3.3.2 – State competition will be based on eight teams.

## **NSAA Bowling Proposal – Supplemental Information**

*This supplemental information is provided to help athletic directors assess the potential impact of adding high school bowling, as well as answer basic questions about the program.*

A projected breakdown of the costs for fielding both a boys and girls team for the winter season;

<u><b>Costs for One Team</b></u>		<u><b>Costs for Boys and Girls Teams</b></u>	
Uniforms	\$150-\$350	Uniforms	\$300-\$700
Equipment*	\$500	Equipment*	\$1000
Transportation**	\$3,000-\$4500	Transportation**	\$3,000-\$4500
Lineage Fees***	\$1000 (max)	Lineage Fees	\$2000 (max)
Coaching****	\$1,000 – \$3000	Coaching***	\$1,000 - \$4,000
<b>Total</b>	<b>\$5650 - \$9150</b>	<b>Total for Boys and Girls Teams -</b>	<b>\$7,300 - \$12,200</b>

\*Each bowling center has equipment available—free of charge—for any student athlete that requires it. The equipment costs are primarily for teaching and training aids.

\*\*Boys and Girls teams compete at the same time and venue minimizing transportation costs. The meet schedule is determined based on bowling center availability. Most matches will take place on Saturday mornings, but some matches may take place after school or early evening during the week.

\*\*\* The Nebraska Bowling Proprietors Association has agreed to a five-year deal where a team(s) may use a facility for no more than \$1000/team. This is based on a varsity team consisting of six athletes, with three hours of practice on two lanes per week, as well as regular season match competition. District and state competition is not included in this amount.

\*\*\*\*A salary range is offered because coaching salaries vary based on district, with coaching stipends often determined through the school districts' collective bargaining agreements.

### **Rationale for the proposal to add Boys and Girls Bowling to the list of NSAA Sports:**

1. During the 2017 Fall Season, there were approximately 900 student athletes competing in high school bowling competition during the season.
2. During the 2016-2017 season, 86% of participants in Nebraska High School Bowling Federation (NHSBF) competition were not involved in ANY other varsity sport activity at their school. Bowling provides an opportunity to connect schools with students otherwise not involved in extracurricular activities.
3. Bowling provides opportunities for athletic competition for students who may not have the ability to compete in other sports. Students can be highly competitive regardless of age, size, strength, or gender limitations.
4. No officials are needed for oversight.
5. Bowling proprietors across the state—as part of the Nebraska State Bowling Proprietors Association (NSBPA)—have agreed there will be no alcohol consumption allowed on the bowling center concourse during sanctioned high school competition. A signed agreement by the NSBPA is available upon request.
6. The NSBPA has also agreed that a maximum lineage charge of \$1000/team will be agreed to for five years, and covers all practice and match lineage, as well as shoe rental. A signed agreement by the NSBPA is available upon request.
7. There are currently 32 states that offer high school varsity bowling, including neighboring states of Iowa and Kansas.

## NSAA Bowling Proposal – Hypothetical Bowling Manual

### **Season:**

The length of the Traditional Sports, Bowling season shall be 12 weeks and run in accordance to existing schedules. The number of practices, practice times, contest specifics, and other details will be decided locally by the school district.

	<u>Future Dates</u>			
<b>Year</b>	<b>First Practice</b>	<b>First Contest</b>	<b>District Tournaments</b>	<b>State Championships</b>
2019-20	November 18	December 5	January 31	February 14
2020-21	November 16	December 3	January 29	February 12

The season starts the first day of practice. The first date for practice is Monday of Week 20 of the NFHS Standardized Calendar. The first date for a contest is Thursday of Week 22 of the Standardized Calendar. The season ends with the state tournament.

### **Meet Limitations:**

Each school may schedule a maximum of 14 meets during the regular season. Multiple, area schools may bowl at one site, similar to a track/cross country meet. This should limit travel time/expenses.

### **Permissible Meets:**

Teams playing Traditional Sports, Bowling shall be allowed to schedule the following meets:

- Single Meet - two schools playing 6 games on one day.
- Doubleheader - two schools playing 12 games on one day.
- Triangular - three schools playing two pre-determined meets in one day.
- Tournament - 4 or more schools where winners continue to advance or compete until a champion is determined (straight bracket or pool play with championship criteria).

### **Rescheduled Meets:**

Rescheduling regular meets after district or state competition begins is prohibited.

**Format:**

The Baker format is an exciting and truly team-based method of bowling. A Baker Game is when multiple bowlers bowl one game. Team members alternate frames of one game; meaning the same bowler never bowls back to back frames.

**Three Player/Trio Baker Game Format**

Athlete 1 Athlete 2 Athlete 3

8-	5/	35	81	71	X	9/	X	X	8/6
8	21	29	38	46	66	86	114	134	150

Team Composition: Teams are comprised of up to five members. Three members will compete in any given game, with up to two substitutes, per team.

Order: The bowling order (bowler 1, bowler 2, bowler 3) for Baker is set each game (1 game = 10 frames). Coaches may change their order from one game to another.

Substitutions: A coach may substitute players at any time (frame) during the game. Once a player has been substituted for, he/she may not re-enter the current game.

Games/Winner: Each Trio team will bowl 6 Baker games within each meet. The winner of the meet will be decided by total pinfall. This means that the total score from all 6 games for each team is added together and the team with the most pins wins the event.

Lanes: All team members bowl on the same lane. After three games, teams shall switch lanes with one another for equal competition. In an effort to stay on the same schedule, teams shall not start a new game until their opponent has finished their current game.

Score Sheets/Information: Coaches/Administration shall pre-communicate their team information including: team composition and substitutions, bowling order, and shoe orders. All scoring discrepancies should be reported to the score monitor or the event administrator.

Official: The administrator in charge during regular season events and district competition will serve as the head official regarding any disputes. During state competition, the NSAA will have personnel in place.

Coaching: All coaches should remain outside of the lane area unless assistance with accommodations is needed. There are no restrictions on when a coach may communicate and coach participants.

**Playing Rules:**

All contests shall be conducted under the official bowling rules of the United States Bowling Congress.

**Tie-Breaking Procedure:**

Sudden death. In a bracket setting, the higher seed gets the choice of lane and whether to bowl first or second. In other meet formats, a coin flip will determine who decides on lane and order.

Each team gets one delivery. Higher pinfall wins the tie breaker. Eligible players for the sudden death is limited to those players that participated in the immediately preceding game. The order for participating in sudden death may be determined by the coach, however no player may compete in the tie-breaking process a second time, until all of the team members that had participated in the preceding game has had an opportunity to compete in sudden death. The pins are cleared and re-set following each tie-breaker delivery.

#### **Dress Code:**

It is recommended that players wear school uniforms during play. The following shall apply during tournament play:

All bowlers must wear similar shirts of the same color. Consideration should be made to include a number or name on the back of the shirts. Bowlers should also wear full length slacks. These slacks may be of any color as long as they are similar to that of the rest of the team and do not have any tears or holes in them. Bowlers may NOT wear shorts, skirts, jeans or hats. Bowlers out of uniform will not be allowed to bowl until they are able to comply with the rules. Proper shoes are required.

Participants must keep their uniforms on while in the competition area. Coaches should wear either a team uniform or appropriate coaching apparel in school colors or the colors of black, white, gray or khaki.

#### **Suspended Game Policy:**

A regular season game called for any reason where a winner cannot be determined, or any game called at any time for mechanical failure (i.e., lights, electrical issues, etc.) prior to becoming an official game will be treated as a suspended game. If the game is to be completed it will be continued from the point of suspension with the lineup and order of each team exactly the same as the lineup and order at the moment of suspension and subject to the rules of the game. Both schools involved in the game must agree to the suspension.

#### **Last Date for Playing Regular Season Games:**

All scheduled and postponed regular season meets must be played prior to the start of district competition. Once district competition begins, no regular season meets shall be permitted.

## **DISTRICT & STATE CHAMPIONSHIPS**

#### **Classification of Schools:**

All registered teams will be placed into one class for competition.

#### **District Assignment Procedure:**

All schools shall be placed into eight districts. District assignment will be based on geographic location starting west and moving east with consideration also given to north and south to reduce travel.

Each school may register one trio team for district competition. Each team will bowl 12 games at districts, highest total pinfall will determine the district champion.

## **DISTRICT CHAMPIONSHIP INFORMATION**

### **District Championships:**

The district championship winning teams will advance based on total pinfall during a 12 game Baker trio game. The district winner qualifies for the state championship. The championship director and the Executive Director of the NSAA will make any decisions regarding a change in format, schedule, or dates if necessary.

### **District Dates:**

Will be conducted on the Friday of week 30 of the NSAA calendar.

### **Eligible Player:**

Players listed on the district entry form will be eligible to play in district or state tournament games. No more than two substitutes can be listed on the entry form. If changes are needed on the entry form, inform your district director as soon as possible. Anyone substituted must be eligible according to all NSAA rules. School administrators will need to verify the substitution. Once the tournament begins no substitution may be made unless an athlete is injured or ill, which a physician must verify.

### **Bowling Balls:**

Participants should keep no more than one bowling ball at any one time on the ball return. All bowling balls must adhere to USBC Rule 3 and be in compliance with the terms and conditions regarding ball material, weight, size, markings, holes, balance, and hardness.

NOTE: A bowling ball with an offensive brand name will not be permitted for use by a high school bowler in NSAA interscholastic regular season and post-season events. There are a multitude of bowling balls for use by our high school bowlers that do not have offensive language printed on them.

### **Awards:**

The winner of each district tournament will receive a district champion plaque. The runner-up will receive a district runner-up plaque.

### **State Qualifiers:**

Each district tournament champion qualifies for the state tournament.

## STATE CHAMPIONSHIP INFORMATION

### **Date:**

The Friday in week 32 (???) of the NSAA Calendar

### **Seeding:**

Teams in the state championship will be seeded according to their total pinfall during the "pre-tournament" seeding round. Each of the eight state qualifiers will bowl twelve games during this round with the highest total pinfall seeded #1, next highest #2, #3, etc.

### **Format:**

Once seeds are determined an eight team bracket will be made. Teams will bowl a best-of-five Baker game against their opponent. The first team to win three Baker games in their bracket advances to the next round, single elimination. Tie-breaking procedures apply.

### **Suspension of Play:**

Should play during the State Championships be suspended, play will resume where it was when it stopped.

### **Postponement of Play:**

Should inclement weather threaten the Championship, the decision to postpone play will be made by the Championship Directors. The revised schedule will be worked out and the coaches will be notified during a meeting with Championship officials.

### **Team Pass Gate:**

No player or coaches' passes will be issued for this year's state championship. Players and coaches must enter through the team pass gate. Only players and coaches listed on the official team roster, as submitted to the NSAA on December 1<sup>st</sup> will be allowed access to the state championship site free of charge through the team pass gate. Each team shall be allowed no more than 8 individuals (5 players, 3 individuals made of coaches & bench personnel).

### **Awards:**

The winner and runner-up in the state championships will receive trophies. Members of the state championship team will receive gold medals and the championship team's coach will receive a special award. Members of the state runner-up team will receive silver medals.

**Parent Survey.** Thank you for completing the following brief survey.  
All Surveys are confidential.

Age of children (circle all that apply) Pre K—1st 2nd—3rd 4th—6th 7th-8th 9th-12th

- 1.) I have a safe place for my child(ren) after school?  Yes  No
  - 2.) I think this school would benefit from an after school program?  Yes  No
  - 3.) I would use the after school program for my children?  Yes  No
  - 4.) I know someone that could benefit from the after school program?  Yes  No
  - 5.) I Would support an after school program, financially, or by other donations?  Yes  No
  - 6.) What time would be a good time to end the program every day?  Yes  No
- 5:00 p.m. \_\_\_\_\_ 5:30 p.m. \_\_\_\_\_ 6:00 p.m. \_\_\_\_\_ Other: \_\_\_\_\_

Comments: \_\_\_\_\_

# Thank You!

**Dear Parent,**

We are asking all of the parents in Ravenna Public School District to complete a brief survey. This will aid the school in better serving families for the next school year. Please complete the survey and return it as a postcard. Thank you for your participation, this will aid us in assessing the needs of families.

Sincerely,

Dr. Ken Schroeder  
Superintendent  
Ravenna Public Schools

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Comments: \_\_\_\_\_

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Sincerely,

Dr. Ken Schroeder  
Superintendent  
Ravenna Public Schools

Hello Teachers!!

We are excited to announce that we are exploring after school programming options. We need your input to help us further examine our options. Currently surveys have been sent to parents and we ask that staff fill out this survey to complete our next step in researching our student needs.

1. Do you have school aged children that attend Ravenna Public Schools?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

2. If No: Proceed to question 4, If Yes: Age of children (circle all that apply)

Pre K—1st 2nd—3rd 4th—6th 7th-8th 9th-12th

3. Would you like your children to participate in an after school program?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

4. I think this school would benefit from an after school program?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

5. I would like to be considered for a position at the after school program?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

6. I have 3-5 students in my classroom that could benefit from the after school program?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

7. I Would support an after school program, financially, or by other donations?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

8. What time would be a good time to end the program every day?

5:00 p.m. \_\_\_\_\_ 5:30 p.m. \_\_\_\_\_ 6:00 p.m. \_\_\_\_\_ Other: \_\_\_\_\_

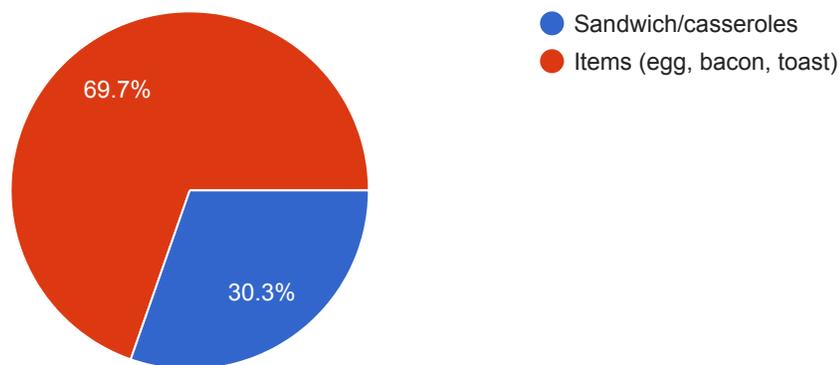
Comments:

# Opaa! Food Service Survey

201 responses

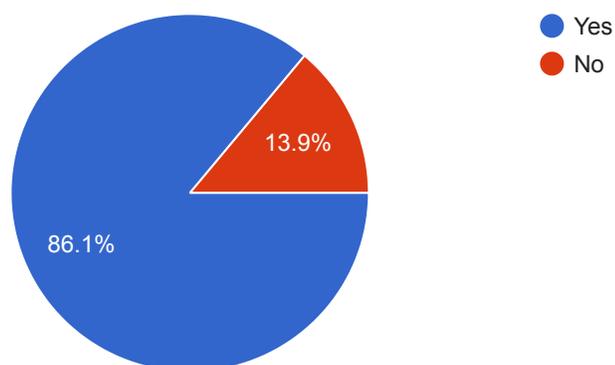
Do you like the breakfast sandwiches and casseroles or would you prefer them split up into separate items and served as egg, bacon, toast?

201 responses



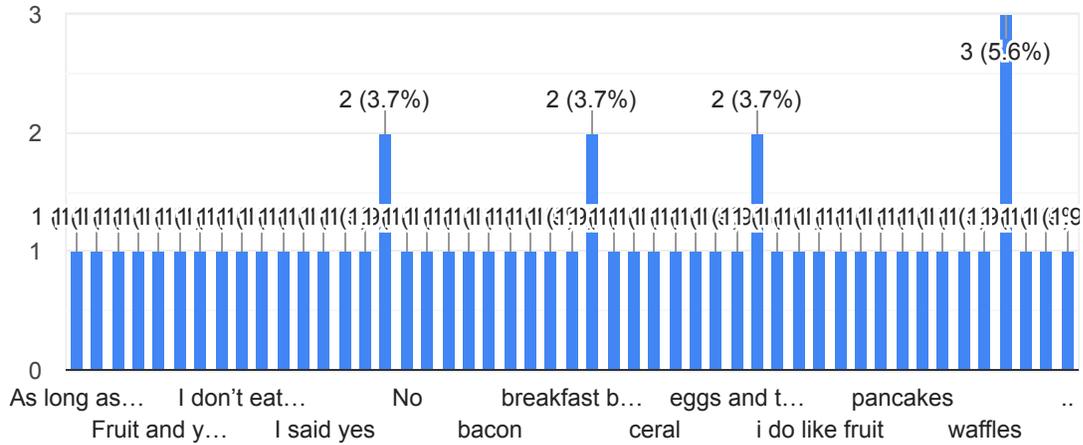
Do you enjoy sweets (cinnamon rolls, muffins, French toast) for breakfast?

201 responses



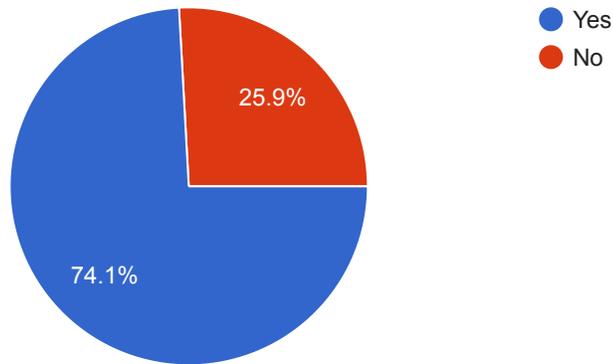
### If you answered "No" to the question: Do you enjoy sweets for breakfast? What would you like instead?

54 responses



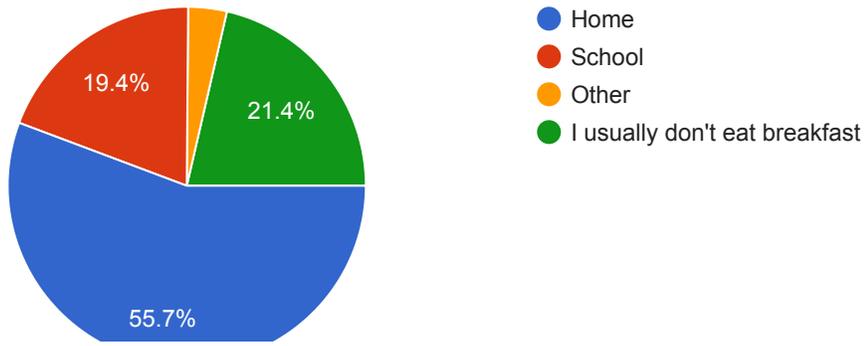
### Do you think the choices on the menu repeat too often?

201 responses



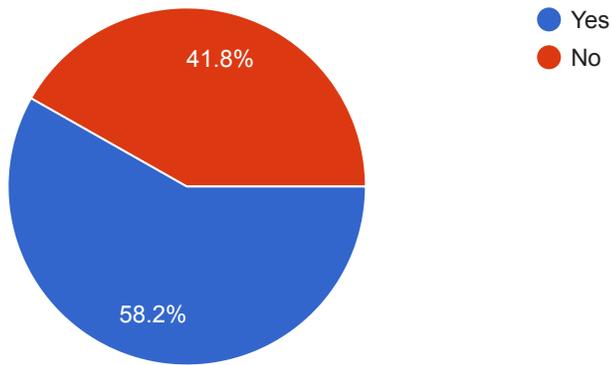
### Do you eat breakfast at...?

201 responses



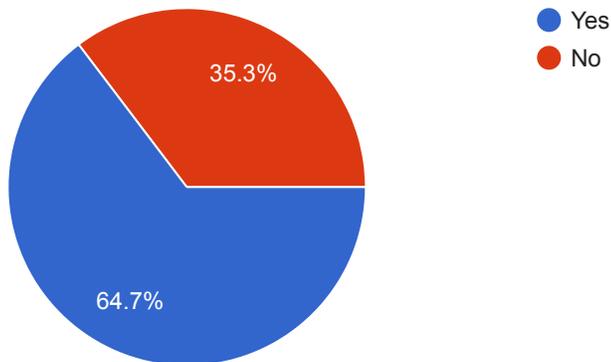
### Do you think there are too many chicken choices the menu?

201 responses



### Do you enjoy Pizza Friday?

201 responses



## Do you have a favorite Pizza you would like for lunch?

166 responses

no

pepperoni

cheese

Cheese

cheese pizza

hamburger

pepperoni pizza

Sausage

No

Taco Pizza

Supreme

Pepperoni

Pepperoni

No

beef

supreme

Spinach and cheese pizza

pepperoni

taco

Hamburger

Cheese Tony Pizza

hamburger pizza

suprem

hamburger

Hamburger

the chicken cheese and jalapeno

taco pizza...bring it back

All meat pizza with choice of olives.

Chicken Bacon Ranch

CHEESE

supreme

I think no pizza

chicken bacon ranch melt

I think there should be more than just pep and cheese pizza. Like maybe sausage or pepper.

Spinach and cheese pizza

chesse

I like the cheese pizza that is cut in to triangles.

Mini pizzas split in half from dollar genrel.

none

Plain cheese

Maybe like not the same things every week. Chicken patty wednesday is digusting, even worse, repetitive.

supreme!

candida bacon

None

cake

brownies

ice cream

Cheese Pizza

Chicken Backn Ranch

Pepperoni pizza

jalapeño pizza.

Hambugar

mexican pizza

toni pizza

tacos

olive pizza

little ceasers

anykind

tonys pizza

because it is to often we have pizza

Peporoni and cheese

supreme pizza

I like supprime

tony's

peperoni pizza.

supream

cheese

pepperoni pizza

too much pizza every friday

My favorite pizza is the Jalapeno one or the triangle cheese one that is warm and fresh looking.

The triangle one

No, it's all good.

chees

peporoni

breakfast

canadion bacon

mushroom

chicken bacon ranch

Chicken Bacon Ranch Pizza

pineapple pizza

bacon

chicken ranch

triangle chees pizza

Jalapeno popper

cheas

ya pizzahut

buffalo chicken or supreme

pineapple and Canadian bacon

Chicken Bacon Ranch

OOPA SUCKS

Chicken bacon ranch

Supreme

I don't like the pizza.

the sqaure pizza

No I don't like any of the pizza

Keep the Triangle kind, the square stuff isn't very good

teh cheese but not the homemade one

I am unable to eat dairy so this question really doesn't apply to me.

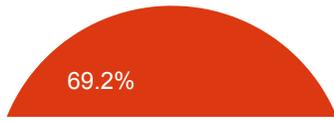
peppperoni with REAL pepporoni

the greasy triangle pizza not the pizza we have been having

**OTHER (13)**

**On Chicken Patty Wednesday do you like the patty or the mashed potato and gravy?**

201 responses



- Chicken Patty
- Mashed potatoes and Gravy

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Google Forms

**AQUESTT**

for Nebraska

# *Purpose of Presentation*

- The Ravenna Board of Education recently conducted a self-assessment and set board goals in conjunction with that self-assessment.
- One of the “growth areas” the board identified was to become more knowledgeable of the assessment systems being used by the school district.
- They want to gain a better understanding of how the various assessment systems work.
- They have requested that the administration provide information, updates, and training regarding these assessment systems.
- The purpose of acquiring this knowledge of the assessment systems is to be able to use the information gathered from the assessment systems to make informed decisions about educational program evaluations and allocation of resources within the school district.
- **Board Goal: To understand assessment systems currently in place and use information from these assessment systems to lead the district.**

# **AQUESTT**

for Nebraska

**Accountability for a Quality Education  
System Today & Tomorrow**

# What is AQuESTT?

- It is a system of accountability for all Nebraska School Districts.
- It includes accountability, assessment (NSCAS/NWEA), accreditation, career education, and data to create a system of evaluation & improvement for schools.
- It helps NDE satisfy the need for a system of state accountability required by state statute.
- It helps NDE satisfy the federal requirement for a system of accountability as governed by the ESSA (Every Student Succeeds Act).
- ***It is evolving and it is a “moving target”.***
- It is a system of classification and designation.

# Indicators Use to Classify & Designate Schools

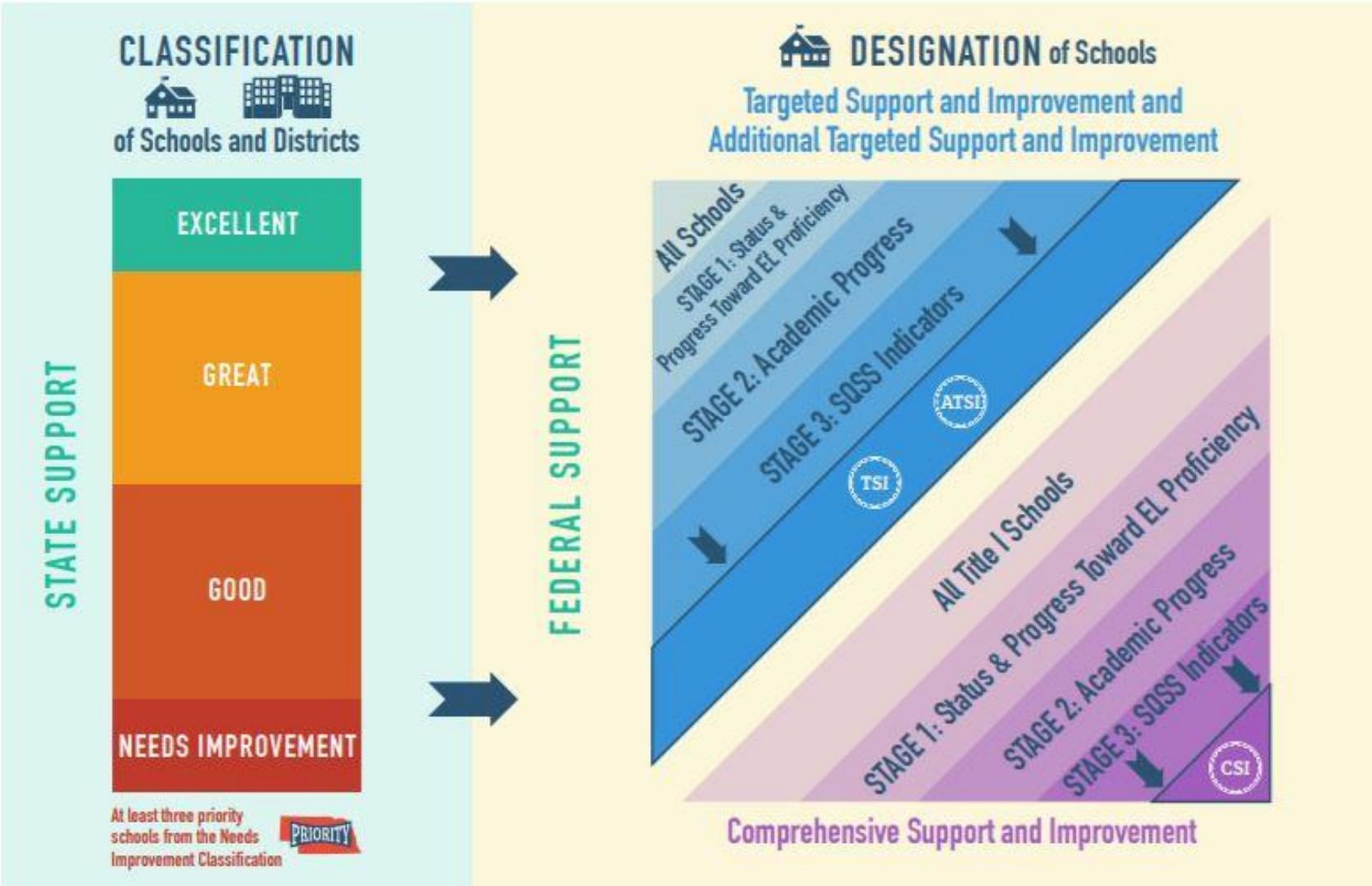
- Indicators are simply the measurements (metrics) that NDE has chosen to use to measure how well a school is doing.
- These NDE AQuESTT indicators are aligned to the performance indicators that the ESSA sets forth, namely:
  - Academic Achievement
  - Academic Progress
  - English Language Proficiency and Progress Toward Language Proficiency
  - Graduation Rate
  - School Quality or Student Success

**\*The board requested to know more information about assessment. However, it is important to know that assessment data is only part of how NDE and ESSA will classify our school. The board really needs to understand the “whole picture,” namely, AQuESTT.**

# Indicators Used to Classify Schools

<b>ESSA Indicator:</b>	Academic Achievement	Academic Progress	English Language Proficiency and Progress	Graduation Rate	School Quality or Student Success
<b>AQuESTT Metric:</b>	Status	Growth, Improvement, Non-Proficiency	Progress Towards English Language Proficiency	4- and 7-Year Cohort Graduation Rate	Chronic Absenteeism, Science, Evidence-based Analysis

# Classification System



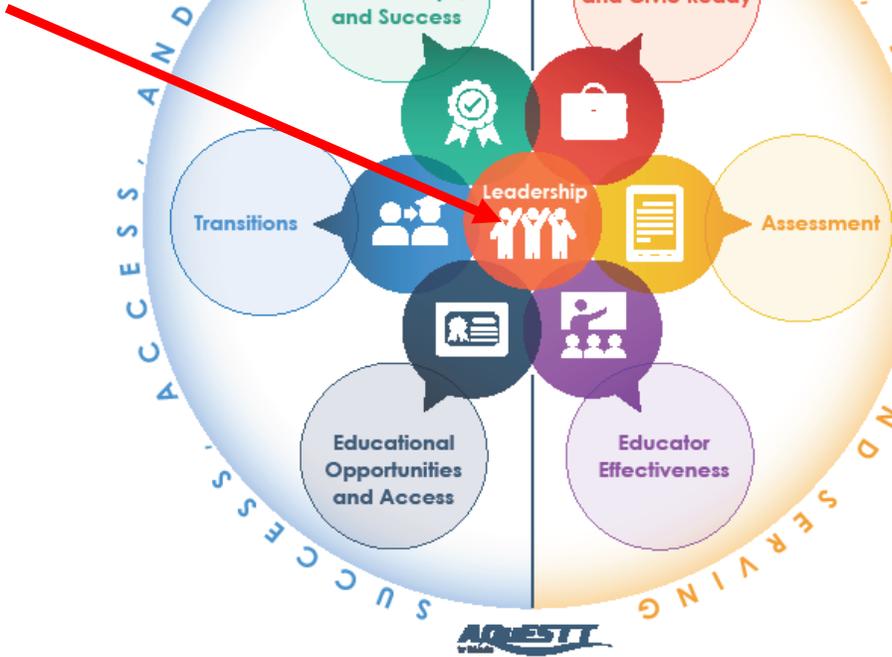
# 6-Tenets of AQuESTT

- AQuESTT has six tenets:
  - College, Career, and Civic Ready
  - Assessment
  - Educator Effectiveness
  - Educational Opportunities & Access
  - Transitions
  - Positive Partnerships, Relationships, and Success

# The AQuESTT Framework



THIS IS US



# Indicators Use to Classify Schools

<b>ESSA Indicator:</b>	Academic Achievement	Academic Progress	English Language Proficiency and Progress	Graduation Rate	School Quality or Student Success
<b>AQuESTT Metric:</b>	Status	Growth, Improvement, Non-Proficiency	Progress Towards English Language Proficiency	4- and 7-Year Cohort Graduation Rate	Chronic Absenteeism, Science, Evidence-based Analysis

# EBA-Evidence Based Analysis of Ravenna's Work in the 6 AQuESTT Tenets

- The entire teaching staff had the opportunity to offer input on how the school district is addressing the 6 AQuESTT tenets.
- Each board member was sent a copy of the 2018 EBA submitted to NDE by the Ravenna Public Schools Administrative Team. There is also a copy attached to the November 12, 2018, board agenda.
- This EBA details the work the school district's staff is doing in each of the 6 AQuESTT tenets.

# Pause-Reflect-Discuss

- **Board Goal: To understand assessment systems currently in place and use information from these assessment systems to lead the district.**
- How can we use these 6 tenets to guide our work as a school system?
- Board Members-After reading the 2018 EBA, do you feel like you have a good understanding of the work that is currently being done in these 6 areas?
- Board Members-Are there specific tenets that you would like more information about, regarding the work we are currently doing as a district?
- Board Members-Are there specific tenets that you reflect on and question whether or not the school as a whole could do a better job in addressing?

# Indicators Use to Classify Schools

<b>ESSA Indicator:</b>	Academic Achievement	Academic Progress	English Language Proficiency and Progress	Graduation Rate	School Quality or Student Success
<b>AQuESTT Metric:</b>	Status	Growth, Improvement, Non-Proficiency	Progress Towards English Language Proficiency	4- and 7-Year Cohort Graduation Rate	Chronic Absenteeism, Science, <del>Evidence-based Analysis</del>

# What is the timeline?

- **August 15, 2018**
  - 2017-2018 Early Data (Membership, Staff, EL, SPED, etc. ) published to NEP public website
- **November 13, 2018**
  - Assessment, Cohort, Dropout, AQuESTT Raw Classification data published to NEP secure (district only view, no public)
- **December 17, 2018**
  - 2017-2018 Full Data (AQuESTT Classifications, Assessment, ESSA data, and updated NEP layout) published to NEP Preview website (district and media only view, password protected)
- **December 21, 2018**
  - 2017-2018 Full Data (AQuESTT Classifications, Assessment, ESSA data, and updated NEP layout) published to NEP Public website

# What will the EBA Classification Look Like?

- As mentioned earlier, it is a “moving target”.
- There have been drafts released of what it might look like and what it might look like in the future.
- The important thing to keep in mind is that the 6 tenets will be represented in the AQuESTT classification, but what constitutes the measurement of these 6 tenets will continue to evolve.
- A sample of what it might look like is...

# Nebraska Education Profile

2017-2018

Search NEP

## NEBRASKA HIGH SCHOOL

School Classification

EXCELLENT

GREAT

GOOD

NEEDS IMPROVEMENT

School District

Nebraska Public Schools

Educational Service Unit

20

Legislative District

22

School Snapshot

AQUESTT Classification

About Our School

Compare



Beginning Status

GREAT

NSCAS English Language Arts & Mathematics Proficiency

### SUCCESS, ACCESS, AND SUPPORT



Positive Partnerships, Relationships, and Success

Coming in 2019!



Transitions

Four-year Graduation

98%

Extended Graduation

100%



Educational Opportunities and Access

Chronic Absenteeism Reduction

Yes

Progress Towards EL Proficiency

N/A

### TEACHING, LEARNING, AND SERVING



College, Career, and Civic Ready

Coming in 2019!



Assessment

Individual Score Growth

3%

Score Improvement

Yes

Non-Proficiency Reduction

Yes

Science Proficiency Status

92%

Science Score Improvement

Yes



Educator Effectiveness

Coming in 2019!



Evidence-based Analysis

2018 School EBA Total Score

115/120

SCHOOL ERA REPORT

# Resources to know more...

- <https://aquestt.com/>
- Lane Carr, Director of Accountability & AQuESTT (402-471-2295)

**AQUESTT**

***Questions?***



Thank you for your participation. To exit, please close your web browser.

Below is a summary of your responses

[Download PDF](#)



## Evidence-Based Analysis (EBA)

The purpose of this Evidence-Based Analysis (EBA) is to obtain information supporting AQuESTT processes required by Neb. Rev. Stat. Sections 79-760.06 and 79-760.07. This information will also guide the prioritization of statewide investments towards AQuESTT Systems of Support.

**Your responses should be reflective of RAVENNA PUBLIC SCHOOLS during the 2017-2018 school year.**

**It is important that you provide an accurate and honest response. Please give thoughtful consideration to school processes that provide support or evidence for your selections. Completion of the EBA does NOT require you to assemble or submit such evidence. However, the Nebraska Department of Education reserves the right to request evidence for your selections. Your responses will be publicly displayed on school and district profiles.**

To assist you, please use this guide as you complete the EBA: [Technical Assistance Guide](#)

As you move through the EBA, your responses will be saved automatically. There is no need to click any sort of "save" button. If you must close your web browser before completing the EBA, simply return and complete any remaining items.

If you have any questions, please direct an email to [nde.aquestt@nebraska.gov](mailto:nde.aquestt@nebraska.gov) for support.



# POSITIVE PARTNERSHIPS, RELATIONSHIPS, AND SUCCESS

To begin, the next five questions ask about specific policies, practices, and procedures related to Positive Partnerships, Relationships, and Success.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [1-PPRS](#)

[Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district partners with community groups and support services for the academic success and healthy social and emotional development for all students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The school district implements strategies to increase family attendance and participation at school activities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. School district leadership collaboratively develop and communicate clear expectations for a safe, clean, and healthy learning environment with all stakeholders.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. The school district implements data-informed strategies for measuring and addressing student engagement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The school district implements strategies to support all students in monitoring and managing their own learning as well as meet curriculum competencies.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

---

If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

---

## 1. Partnerships with community groups and support services

Each year the local fire department comes to school to conduct fire safety lessons. The firefighters come in uniform and speak to the students about how to prevent fires in the home, as well as, what to do in the event of a fire. Members of the Buffalo County Sheriff's department provide the 1st and 2nd grade classes information on the 911 system, in addition we partner with the Buffalo County Sheriff's department to provide DARE to the sixth grade class. The school works with the local VFW and VFW Ladies Auxiliary organizations to provide Veteran's Day and Loyalty Day programs. A local biking organization dubbed the Santa Riders works with the school to provide gifts and food to families in need during Christmas, they also come to school with Santa to deliver treats to each student in school. Ravenna is fortunate to have an active Lions Club. The club provides health screenings for all students k-12. The Lions have also helped students get glasses when the family can't afford them. Ravenna Elementary is supported by the Foster Grandparent Program. The local bank comes to school each year in recognition of National Savings Day and provides the students information on how to save money and how the bank works. To promote the after school programs provided by the public library we added a bus stop at the library to allow students easy access to the library and it's programs. Our FFA Chapter works closely with many local business and agencies to provide Farm Safety Day each year. For our annual Reading Fun Night we invite community leaders to be special readers these people include the mayor, police chief, local clergy, businessmen, etc. Many local business have supported our Life Skills program. One of the local churches works with the school to provide a Family Game Night. This event is very popular and is completely secular. The school has a working contract with The Center for Psychological Services. This organization provides free weekly counseling to students. Or public library provides after school programs, one of the most popular is Lego club. One of our town bus stops is at the public library so this makes it very easy for kids to participate. Students in preschool, 5th and 6th grade visited our local assisted living/retirement facility to play games with the residents. This is very well received. Finally our parent organization, Jr. Jays TAK club (Taking Action for Kids) is very active. This year they gave each teacher \$100 to purchase items for their classrooms. They also organized a fun night where students came to school in the evening and played games, watched movies, and ate pizza. This event was very popular with over 100 kids attending. In addition they provided treats for the kids during our annual field day, provided prizes for our reading challenges, and provided teachers a meal during parent-teacher conferences. Throughout the year our school partners with numerous community and support groups here is a list of partnerships that we have: Doane College University of Nebraska at Kearney The City of Ravenna Buffalo County Our local VFW The local American Legion ESU 10 Vocational Rehabilitation Ravenna School Foundation The Ravenna Public Library Farmers Cooperative Town & Country Bank Ravenna Super Foods The Ravenna News Howard County Hall County The Ravenna Senior Center The Ravenna Chamber of Commerce Mr. B's Tees The Ravenna Booster Club The Center for Psychological Services Richard Young Region III Behavioral Services Central Community College Stuhr Museum Career Fair Center for Psychological Services Seneca Retirement Village Good Samaritan Retirement Village

## 2. Strategies for family attendance and participation

Ravenna Elementary has an annual Reading Fun Night and book fair and Family Game Night. Both events are very popular and well attended. The first grade has a Poetry Night and a Thanksgiving Play each year. The second grade present a research program on the Rainforest and we have a science fair each year which involves the 5th and 6th grades. Ravenna Elementary host a Grandparents Day program every year which is well attended. Ravenna Elementary has a process in which we send home postcards for students that have done things "The Ravenna Way". The school host both Kindergarten and DARE graduations. Kindergarten and preschool open houses are also very well attended. Another way for families to be involved is through membership of our parent organization Jr Jays TAK Club (Taking Action for Kids). Many classes send home weekly newsletters, as well as, school and class specific Facebook and Twitter accounts. In addition to phone calls and emails some teachers use communication apps like Bloomz and RemindIt. Throughout the year our school has numerous activities and strategies that we use to encourage family attendance and participation here is a list: Academic Awards Banquet Athletic Awards Banquet Music Awards Banquet Homecoming Parade Community Play Performances(Winter & Spring) Community Music Concerts(Fall, Winter, & Spring) Parent/Teacher Conference(Fall & Spring) Invite Parents to Volunteer As Sponsors for Class or Activity Trips Community Is Invited to Attend Pep-Rallies Orientation Night Weekly Positive Postcards Art Show Reading Fun Night Poetry Night Fine Arts Awards Night/Show Graduation Family Game Night Infinite Campus Information Updates/Reminders Veterans Day Celebration Memorial Day Celebration

## 3. Clear expectations for safe, clean, and healthy schools

Ravenna Public Schools implemented a schoolwide behavior model. We have clearly articulated expectations for the classrooms, lunchroom, rest rooms, and hallways. Teachers use templates called Behavior Matrixes to explicitly teach these expectations. These matrices are used for teaching and re-teaching the expectations. We worked with ESU 10 and created the model following the MTSS approach. We have a leadership team consisting of teachers, paras, support staff, and administration. We called the model "The Ravenna Way". In addition to several PD days with the entire staff throughout the year the Leadership Team met several times. We provided this training to all staff including custodial, kitchen and bus drivers. We also did a book study with The Art and Science of Teaching by Robert Marzano in which we focused on expectations, relationships, and rules and procedures. Schoolwide expectations are clearly posted all over the building. As part of the behavior model we adopted a new social curriculum titled Connect With Kids. Beyond behavior our school nurse does hand washing demonstrations with the younger students and signage is posted in the restroom. The school nurse also does growth and development with the 4-6 grade students. We do dental care, bus safety, fire safety, farm safety, bike safety, and 911 presentations. We also work with the Lions Club to do health screens for all students. Our custodial staff does a great job of keeping the school neat and tidy. Throughout the year our school addresses the expectation for having safe, clean, and healthy schools in a variety of ways here is a list: Student Handbook Staff Handbook District Wide Multi-Tiered Systems of Support Model District Behavior Expectations District Wide Social and Emotional Learning Curriculum that is taught every Wednesday MTSS Academic and Behavioral Expectations Student behavior expectations are reviewed and evaluated every Friday The administration holds staff and students accountable for maintaining a safe, clean, and healthy environment by enforcing our handbook policies and behavior expectations.

#### 4. Measuring and addressing student engagement

Teachers chart progress especially in reading and math and set goals for the students to foster growth. All teaching staff are trained in APL, Marzano, and ALP (Academic Literacy Program). We use both formative and summative assessments to measure student growth such as Checking for Understanding, Check Outs, Unit Test, AimsWeb progress monitoring, and MAP testing. We use MAP data three times a year to monitor student growth and identify areas of need at both the grade level and individual level. AimsWeb data is gathered 3 times a year to monitor growth for both reading and math. In addition it is used to progress monitor students that have been identified at risk. Grade level meetings for Reading Mastery are held twice a month. Mobymax is used to help create individualized skill work for students. The Teacher-Student game is regularly used to encourage and monitor adherence to classroom expectations and student engagement. Throughout the year our school addresses the expectation for having safe, clean, and healthy schools in a variety of ways here is a list: Student Handbook Staff Handbook District Wide Multi-Tiered Systems of Support Model District Behavior Expectations District Wide Social and Emotional Learning Curriculum that is taught every Wednesday MTSS Academic and Behavioral Expectations Student behavior expectations are reviewed and evaluated every Friday The administration holds staff and students accountable for maintaining a safe, clean, and healthy environment by enforcing our handbook policies and behavior expectations.

#### 5. Strategies to support all students in monitoring and managing learning

Teachers review MAP scores with students and help them set goals for the next MAP cycle. Teachers chart progress especially in reading and math and set goals for the students to foster growth. Students are asked to evaluate their behavior every other week with the "Thumb-o-meter". This provides students the opportunity to reflect on their own behavior as well as the behavior of their peers. "Fist to Five" is a strategy that is used in most classrooms to have students self-reflect on their learning and understanding. Throughout the year our school uses a variety of strategies to support all students in monitoring and managing learning here is a list: Every Friday students are required to participate in a self and class evaluation of their performance in each class throughout the week. Our staff has been trained in a variety of student engagement strategies that they use during daily instruction: A.P.L., A.L.P., and Marzano's Art of Science and Teaching are examples. Administration completes periodic walk through observations for the purpose of measuring student engagement. Teachers continuously monitor student engagement, but not always in a formalized or data-driven way. Through the MAPS testing students have an opportunity to evaluate their growth on academic concepts. This happens for three test cycles per school year. Students have an one on one discussion with an ACCESS teacher about concerns in a certain area of the testing. Students and teacher can discuss the areas where the student is struggling in an academic area to identify what steps could be taken to improve the test scores. Students have progress/grade monitoring that takes place on a weekly basis during their "access" class. We run a weekly eligibility list every Tuesday. Embedded paraprofessional support is available throughout the day. Curriculum alignment and subject area meetings happen throughout the year. Our MTSS process provides staff and students with the opportunity to refer students to the MTSS team for additional support when necessary. Problem Solving Team meetings occur every Wednesday morning to address individual student needs for any students that have been referred to the team. Roundtable meetings to plan strategies to support the student are implemented at that time. Our school district has a K-12 Behavior Integrationist to provide students with additional support.



# POSITIVE PARTNERSHIPS, RELATIONSHIPS, AND SUCCESS

## AQuESTT Systems of Support: Positive Partnerships, Relationships, and Success

The next section asks about Systems of Support related to Positive Partnerships, Relationships, and Success. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Partnerships with community groups and support services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategies for family attendance and participation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Clear expectations for safe, clean, and healthy schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Measuring and addressing student engagement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Strategies to support all students in monitoring and managing learning	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# POSITIVE PARTNERSHIPS, RELATIONSHIPS, AND SUCCESS

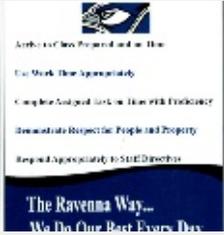
You also indicated that your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.

*Please upload resources showcasing your model of best practice, including any comments you may have, for the following:*

---

### 3. Clear expectations for safe, clean, and healthy schools

MTSS Ravenna Way.JPG



## TRANSITIONS

The next five questions ask about policies, practices, and procedures related to student Transitions.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [2-TRANS Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district follows a systematic process to support on-time grade completion for all students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. The school district follows a systematic process for addressing the educational needs of highly mobile students.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. The school district follows a systematic process to identify and support students at risk of dropping out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. The school district implements processes to help all incoming students be prepared for elementary, middle, and high school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The school district implements strategies to support the successful transition of all students from elementary to middle school, from middle to high school, and from high school to post-high school opportunities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

## 1. Process to support on-time grade completion

We have an active MTSS Problem Solving Team. This team meets weekly to review students that have academic or behavioral concerns. The Team meets with individual classroom teachers to discuss strategies and develop a plan, monitor progress, and help make decisions to best serve students. All teachers are expected to correctly fill out the necessary paperwork and be an intricate part of the team when problem solving around a student. Students that don't make adequate progress are referred on to the MDT process. Throughout the year our school uses a variety of strategies to support on time grade completion here is a list: We publish a weekly eligibility list Students have weekly grade/progress monitoring during their "access" class period. We have an online learning system, Edmentum, that allows for students to recover credit if necessary. Yearly scheduling meetings and grade completion credit monitoring/planning session with our school counselor. Students are provided with opportunities to review their transcripts and progress toward grade completion multiple times throughout the year during their "access" period. Any student found to be "at-risk" of not graduating on time will meet with the Principal and School Counselor to develop a plan for graduating on time and making up credit if necessary. We use the I.E.P. team to develop plans for and Special Education student that may need extra support. We have a multi-tiered systems of support model in place that provides students that are referred to the team with support strategies. We use an online curriculum, Edmentum, to allow students the opportunity for credit recovery, as well as, provide the opportunity for summer school for credit recovery. The school has implemented alternative educational programming for students when it has been necessary for the student to continue to make adequate progress toward grade completion. The school also implemented a work-based learning program that has assisted students acquire elective credit.

## 2. Process for addressing the needs of highly mobile students

We have a document that we fill out when a student moves out of our district. When they move in we usually get in contact with the student's previous teachers. Placement testing in Reading when students move in to the district. We provide Tier II interventions for all students that need additional support beyond the classroom. Until recently we had a very low mobility rate, while it is still fairly low it has grown over the last few years. We have a fairly low mobility rate at RHS thus, we do not have a need for a lot of support for addressing the needs of highly mobile students. We have a weekly MTSS problem solving team that meets to discuss any at-risk students or students that are referred to the team, this would include any student that is highly mobile. The team will determine what level of support is needed in an attempt to meet the student's needs. We have I.E.P. team meetings for any Special Education student that would be determined highly mobile and use the team to make educational planning decisions for the student.

### 3. Process to identify and support students at risk of dropping out

Throughout the year our school uses a variety of strategies to identify and support students that are at risk of dropping out here is a list: The school district uses the BEISY, a behavior screening tool, to identify students at risk. Students are continually being monitored weekly for attendance and grades. Letters are sent to parents or guardians if a student is struggling academically or with attendance and a meeting may be set up to determine what can be done to help the student be successful. We publish a weekly eligibility list. Students have weekly grade/progress monitoring during their "access" class period. We have an online learning system, Edmentum, that allows for students to recover credit if necessary. Yearly scheduling meetings and graduation credit monitoring/planning session with our school counselor. Students are provided with opportunities to review their transcripts and progress toward graduation multiple times throughout the year during their "access" period. Any student found to be "at-risk" of not graduating on time will meet with the Principal and School Counselor to develop a plan for graduating on time and making up credit if necessary. We use the I.E.P. team to develop plans for and Special Education student that may need extra support. We can also use the I.E.P. team to make changes/modifications to a student's schedule or educational placement. We have a multi-tiered systems of support model in place that provides students that are referred to the team with support strategies. The school has implemented alternative educational programming for students when it has been necessary for the student to continue to make adequate progress toward graduation. The school also implemented a work-based learning program that has assisted students acquire elective credit.

### 4. Processes to ensure the preparedness of incoming students

We offer free preschool for both 3 and 4 year olds. We also have a good relationship with HeadStart with many students attending Head Start in the morning and our preschool in the afternoon. We offer a preschool "jump start" program in the summer, all students with IEPs and some peer models attend a two week program prior to the start of the school year to help the students prepare for school. In addition to kindergarten and preschool registration in the spring we have orientation days for both programs prior to the start of the year. The Kindergarten teachers work closely with the preschool teacher, Head Start staff, and special education staff to ensure all students have a clean transition into elementary school using preschool checklisting standards/qualifications for kindergarten. We make plans for special education students, including several meetings with support staff, teachers, and parents. In the past, and if possible, kindergarten teachers will attend preschool jump start summer school to begin forming relationships with incoming Kindergarten students. Kindergarten teachers also visit the preschool classes through the year to begin forming relationships with students. Throughout the year our school uses a variety of strategies for helping incoming students prepare for middle school, here is a list: We host a step up day. Fifth and sixth grade students transition to different classrooms as part of their daily schedule. Not as often as middle school students do, but this is in an effort to prepare them for the transitions from class to class that they will experience as part of middle school. We host a 6th grade student walk through of the middle school and the end of the school year. We have a staff sixth to seventh grade transition meeting. Our sixth grade students receive transition lessons during the second semester. The school counselor offers provides several lessons on transition to the sixth graders. We have a required student orientation night at the beginning of the school year to help students with the transition from sixth to seventh grade.

## 5. Strategies to support transition from elementary to middle school, from middle school to high school, and from high school to post-high school opportunities

We have a transition meeting between the 6th grade staff and the JH staff. We have transition lessons with the 6th grade class that also includes a tour and a Q/A session between 6th and 7th grade students and the secondary principal. Transition forms completed by current teachers which includes supports and strategies used to ensure student success. Throughout the year our school uses a variety of strategies for helping incoming students prepare for middle school, here is a list: We host a step up day. Fifth and sixth grade students transition to different classrooms as part of their daily schedule. Not as often as middle school students do, but this is in an effort to prepare them for the transitions from class to class that they will experience as part of middle school. We host a 6th grade student walk through of the middle school and the end of the school year. We have a staff sixth to seventh grade transition meeting Our sixth grade students receive transition lessons during the second semester. The school counselor offers provides several lessons on transition to the sixth graders. We have a required student orientation night at the beginning of the school year to help students with the transition from sixth to seventh grade. As we are a seventh through twelfth grade campus the transition from middle school to high school is fairly seamless. We have a required student orientation night at the beginning of the school year to help students prepare for the upcoming school year and provide information. Eighth grade students receive classroom lessons on graduation requirements and class registration. All students are required to meet with the school counselor in order to register and complete educational planning for the next year. We have the EducationQuest Foundation speak to them about the college planning process and what kind of classes to sign up for in high school. Incoming students are paired with a "buddy" from our student council to help them out with questions that they might have and to provide them support as they transition to our school. All students are required to have a yearly educational planning meeting with the school counselor. Students are counseled on a weekly basis during their "access" classes about their current and future educational plans. Students are required to complete job shadows. Special Education students work with Vocational Rehabilitation to plan and prepare for college or work. Students are provided with opportunities to attend career fairs, college visits, career readiness testing, job training/coaching. Students complete Career Exploration evaluations. We have the EducationQuest Foundation speak to them about the college planning process and what kind of classes to sign up for in high school. We are working through the reVision process with N.D.E. to ensure that we are doing the best that we can do in terms of preparing our students to be career or college ready. Our school counselor hosts several college planning and scholarship application meetings throughout the year. We host a career fair. All students are required to take the Pre-ACT and ACT exams. Our guidance counselor takes students on a variety of college visits, has college representatives visit the school, and helps students set-up college visits.



# TRANSITIONS

## AQuESTT Systems of Support: Transitions

The next section asks about Systems of Support related to student Transitions. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Process to support on-time grade completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Process for addressing the needs of highly mobile students	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Process to identify and support students at risk of dropping out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Processes to ensure the preparedness of incoming students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Strategies to support transition from elementary to middle school, from middle school to high school, and from high school to post-high school opportunities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# EDUCATIONAL OPPORTUNITIES AND ACCESS

The next five questions ask about policies, practices, and procedures related to Educational Opportunities and Access.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [3-EDOP](#)

[Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district offers students before school or after school opportunities for expanded learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The school district supplements in-person classroom instruction with digital learning opportunities for students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The school district has an embedded process to develop, implement, review, and modify a <a href="#">Targeted Improvement Plan (TIP)</a> within its school improvement process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The school district aligns educational opportunities to the needs of all students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The school district evaluates the effectiveness of new educational programs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

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## 1. Before or after school opportunities

Teachers tell students that they can come in before and after school for help. We offer both summer school and a jump start program for students that have not met growth goals in reading and math. HAL program is after school, we support Catch for Kids programs which meets weekly after school to promote healthy living. We have a Youth Center located on school property for students in grades 5-12. At the Youth Center student can play games, hang with friends, and purchase snacks. In addition Ravenna has a youth bowling league that is not associated with the school but one of our town stops is located near the bowling alley so students can go to bowling right after school. The public library host a Lego Club, the library is a town bus stop so students can easily get to the library. We have all types of extracurricular activities and clubs for students to participate in if they choose.(Football, Volleyball, Cross Country, Golf, Basketball, Wrestling, Track, Choir, Swing Choir, Band, Pep Band, One-Act, Spring Play, Robotics, Science Olympiad, H.A.L., Little Buddies Mentorships, etc.) Our students are typically provided with before or after school extended learning opportunities on an as needed basis or as determined by our MTSS problem solving team. Our staff members routinely work with students to schedule these extended learning opportunities. We offered a Tuesday/Thursday after school study hall in our Middle School special education room with tutors for any student that would be need of help. We offer an after school program in our youth center. The program is voluntary and students are not provided with structured study time or support, but it is a place on site that allows them to study/work on homework with supervision.

## 2. Supplementing in-person classroom instruction with digital learning opportunities

Students in grades 1-6 all have Chromebooks. In addition kindergarten and first grade have tablets and/or iPads. All classrooms are equipped with SmartBoards or whiteboard projectors. As a school that is 1:1 in grades 1-12, we offer opportunities to learn from a digitally. We use online science curriculum and our social studies curriculum has online components as well. Our math and language arts curriculum, as well as, our SEL, health, library skills, and typing classes all use a digital platforms. Studies weekly and Science curriculum both have online resources the students use, in addition, the students use computers to learn more about topics throughout the year. Students use Moby Max to help provide individualized lessons and skill work in reading and math. Some teachers have received PD in Blended Learning and utilize the concepts in the classroom. Throughout the year our school uses a variety of strategies to supplement in-person classroom instruction with digital learning opportunities, here is a list: We use Edmentum digital classroom to allow students in need of credit recovery to have the opportunity to earn credit in the digital class. This can be implemented if a student needs credit in order to graduate. We have distance learning classes and offer several online college classes(English, F.C.S., Spanish, Math, Chinese, Agriculture). Our staff has used virtual field trips along with numerous other digital learning strategies this year.

### 3. Processes relating to a Target Improvement Plan (TIP)

Our CIP goal is to increase understanding of main idea and detail and drawing conclusions. As a school we are working towards this goal. This is not just a reading goal. This is being taught and practiced in all areas and all classrooms. All teachers are trained in APL, Marzano, and ALP for vocabulary, writing, and reading strategies. We recently adopted Write Source for writing, handwriting, and other language skills. All teachers are trained in Reading Mastery curriculum. The MTSS Problem Solving Team meets weekly to address learning and behavioral needs of students who demonstrate a need for supports. Grade level Reading Mastery meetings are held twice a month. MAP scores and the Learning Continuum are used to determine which students are in need of assistance in meeting goals and what areas we need work on as a whole group. Throughout the year our school uses a variety of continuous improvement strategies to support the learning of all students, here is a list: All staff are trained in both A.L.P. and A.P.L. learning strategies and staff has been trained in the Marzano model. This provides our staff with numerous engagement strategies that are data driven and research based. Our staff is continuously attending trainings and professional development opportunities at ESU 10. Our Continuous Improvement Team meets on a monthly basis at a minimum to ensure that we are working toward the continuous improvement of all students. We have used our Multi-Tiered Systems of support throughout the year to provide teachers with the opportunity to refer students to our MTSS Leadership team for extra support either academically or behaviorally.

### 4. Aligning educational opportunities to the needs of all students

We are a data driven school that uses the data we collect to make sure that we are giving students the educational opportunities that they need. We look at MAP data, Aimsweb data, reading mastery data and unit assessment data to help make sure that all students are getting what they need. Evaluation of MAP data (which is adaptive to the abilities of each student) allows teachers to offer lessons and differentiation to meet the needs of each student in the classroom. We provide Tier 2 interventions and leveled programs. The Problem Solving Team meets weekly and monitors the progress of students. We use data from MAP, AimsWeb, Reading Mastery, and progress monitoring to guide instructional decisions. While this is a great strength in reading we need to improve in math. Throughout the year our school uses a variety of strategies to align educational opportunities to meet the needs of all students, here is a list: Either through the I.E.P. or M.T.S.S. Problem Solving process we have altered student schedules and/or implemented support strategies to meet their needs on an as needed basis as determined by the teams and the administration. In class, our teachers often modify assignments and differentiate instruction to meet the needs of all students as determined by the I.E.P. process or the MTSS problem solving team. The majority of modifications and accommodations in our building occur through the I.E.P. team or via the M.T.S.S. referral process.

### 5. Evaluating new educational programs

We have reading meetings and we evaluate how students are doing on a bimonthly basis in addition we progress monitor with Reading Mastery, Curriculum is evaluated using data from standardized tests as well as MAP data to monitor gains or deficiencies in curriculum and programs. We look at the research of a program before implementing it. With the implementation of Reading Mastery, we have the data to evaluate how the program is working for our students. Typically when evaluating new programs/curriculum we always reach out to ESU 10 and glean information from their experts. Particularly in terms of any new programming or curriculum that we are considering. We always strive to collect as much information as we can about any new program before we implement it to ensure that we are making the best decision for our students and school district. We also provide students as staff with end of year surveys that allow them to provide the administrative team with feedback about the effectiveness of all of our programs, not just the new ones. The school district is currently reviewing, revising, and aligning all K-12 curriculum on a planned and systematic basis with the support of ESU 10 staff/content area experts.



# EDUCATIONAL OPPORTUNITIES AND ACCESS

## AQuESTT Systems of Support: Educational Opportunities and Access

The next section asks about Systems of Support related to Educational Opportunities and Access. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Before or after school opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Supplementing in-person classroom instruction with digital learning opportunities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Processes relating to a Target Improvement Plan (TIP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Aligning educational opportunities to the needs of all students	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Evaluating new educational programs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# COLLEGE, CAREER, AND CIVIC READY

The next five questions ask about policies, practices, and procedures related to College, Career, and Civic Readiness.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [4-CCCR](#)

[Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district utilizes a fully developed and written curriculum aligned to the <a href="#">Nebraska Content Area Standards</a> .	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The school district integrates the <a href="#">Nebraska Career Readiness Standards</a> into all content areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The school district curriculum is systematically reviewed and modified through a collaborative process.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. The school district partners to provide students with expanded learning opportunities including career-related field trips, service learning, work-based learning, or internships.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The school district provides every student with classroom instruction and expanded learning opportunities that focus on career awareness, exploration, and preparation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

## 1. Curriculum development and alignment to Content Area Standards

As a staff, we make sure that all of our curriculum is aligned before we pick a new curriculum. We then make sure as we are teaching that we are meeting all of the standards. Any gaps identified are also addressed by using additional resources. When looked at our alignment for ELA standards. We found the gaps and decided to add Write Source to fill those gaps. We also began a similar process for science, including training on the new Science standards. Each of our departments is responsible for periodic and systematic reviews of their curriculum development and the alignment of the curriculum with content area standards. For example, our E.L.A. and Science departments are in the process of completing alignment review this summer. We have reached out to ESU 10 to help us through this process to ensure that we are completing the process with validity and fidelity. Math and Social Studies will complete the process prior to the start of the 2019-2020 school year. All of our departments use content area standards to drive, develop, and implement curriculum and instruction. The school district is currently reviewing, revising, and aligning all K-12 curriculum on a planned and systematic basis with the support of ESU 10 staff/content area experts.

## 2. Integration of Career Readiness Standards into all content areas

We integrate several career readiness standards throughout our day including: Communicating effectively by answering questions in complete sentences, problem solving strategies for math, as well as social problem solving, critical thinking, use of technology, and working in groups to promote teamwork. Also in guidance class the 5th and 6th grade classes do a career research project. Our school counselor meets with all students on an individual basis to determine their interest in relation to the career readiness standards. We are in year two of the reVision process working with N.D.E. to ensure that we are integrating career readiness standards into all of our content areas.

## 3. Systematic and collaborative curriculum review

Ravenna Public Schools has a curricular adoption schedule that is in concert with the NDE schedule for standards review, revision, and adoption. Money is budgeted yearly to provide necessary resources to align to the Nebraska State Standards. When we looked at our alignment for ELA standards. We found some gaps and decided to add Write Source to fill those gaps. We also began a similar process for science, including training on the new Science standards. Each of our departments is responsible for periodic and systematic reviews of their curriculum development and the alignment of the curriculum with content area standards. This happens throughout the year during subject area team meetings, as well as, more formally with year curriculum reviews. For example, our E.L.A. and Science departments are in the process of completing alignment review this summer. We have reached out to ESU 10 to help us through this process to ensure that we are completing the process with validity and fidelity. Math and Social Studies will complete the process prior to the start of the 2019-2020 school year. All of our departments use content area standards to drive, develop, and implement curriculum and instruction. The school district is currently reviewing, revising, and aligning all K-12 curriculum on a planned and systematic basis with the support of ESU 10 staff/content area experts.

## 4. Partnerships for expanded learning opportunities

Career development lessons with the guidance counselor. Throughout the year our school partners with numerous community and support groups here is a list of partnerships that we have: Doane College University of Nebraska at Kearney The City of Ravenna Buffalo County Our local VFW The local American Legion ESU 10 Vocational Rehabilitation Ravenna School Foundation The Ravenna Public Library Farmers Cooperative Town & Country Bank Ravenna Super Foods The Ravenna News Howard County Hall County The Ravenna Senior Center The Ravenna Chamber of Commerce Mr. B's Tees The Ravenna Booster Club The Center for Psychological Services Richard Young Region III Behavioral Services Central Community College Stuhr Museum Career Fair Center for Psychological Services Seneca Retirement Village Good Samaritan Retirement Village We take students on several work-based field trips to tour local businesses. Along with class field trips. Students are required as part of our educational programming to complete two job shadows. We host a career fair every other year here at the school. We take students on several work-based field trips to tour local businesses. Along with class field trips. Students are required as part of our educational programming to complete two job shadows. We host a career fair every other year here at the school. We have also implemented a work-based learning experience class during the 2017-2018 school year.

## 5. Career awareness, exploration, and preparation instruction

As early as kindergarten, our students are researching careers and doing projects in language arts and writing. Our students also explore career opportunities in guidance class in the 5th and 6th grade. In addition the 4th grade does The Way to Go program. Throughout the year our school partners with numerous community and support groups here is a list of partnerships that we have: Doane College University of Nebraska at Kearney The City of Ravenna Buffalo County Our local VFW The local American Legion ESU 10 Vocational Rehabilitation Ravenna School Foundation The Ravenna Public Library Farmers Cooperative Town & Country Bank Ravenna Super Foods The Ravenna News Howard County Hall County The Ravenna Senior Center The Ravenna Chamber of Commerce Mr. B's Tees The Ravenna Booster Club The Center for Psychological Services Richard Young Region III Behavioral Services Central Community College Stuhr Museum Career Fair Center for Psychological Services Seneca Retirement Village Good Samaritan Retirement Village We take students on several work-based field trips to tour local businesses. Along with class field trips. Students are required as part of our educational programming to complete two job shadows. We host a career fair every other year here at the school. We take students on several work-based field trips to tour local businesses. Along with class field trips. Students are required as part of our educational programming to complete two job shadows. We host a career fair every other year here at the school. We have also implemented a work-based learning experience class during the 2017-2018 school year.



# COLLEGE, CAREER, AND CIVIC READY

## AQuESTT Systems of Support: College, Career, and Civic Ready

The next section asks about Systems of Support related to College, Career, and Civic Readiness. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Curriculum development and alignment to Content Area Standards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Integration of Career Readiness Standards into all content areas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Systematic and collaborative curriculum review	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Partnerships for expanded learning opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Career awareness, exploration, and preparation instruction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# ASSESSMENT

The next five questions ask about policies, practices, and procedures related to Assessment.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [5-ASSESS](#)

[Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district has a process to ensure assessments in use are reliable, valid, and appropriate for the students being assessed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Teachers utilize a balanced assessment system that includes formative, interim, and summative assessments to inform instruction, monitor progress, and evaluate student learning for all content areas and grade levels.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Assessment information and results are shared in a timely and specific manner with teachers, administrators, students, parents, and the community at large.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Written standards-driven grading policies are shared with students and parents.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. The school district utilizes perceptual data about the thoughts of stakeholders (e.g., opinions, views, beliefs, convictions, sentiments) to inform and adjust practices, policies, and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

1. Process to ensure reliable, valid, and appropriate assessments

All teachers are trained in APL, Marzano’s Art and Science of Teaching, and ALP strategies to not only increase and evaluate student engagement, but also allow for frequent formative assessment. Timely summative assessments are given at intervals prescribed by the curriculum. MAP data (given three times a year) gives teachers information on student’s strengths and needs. In addition to MAP data we use AimsWeb, Reading Mastery Checkout & Mastery Test data, along with in curriculum assessments. Our staff has been trained in A.P.L., A.L.P., and now Marzano instructional learning strategies and models. Our staff uses state content area standards to drive curriculum, instruction, and assessments. We also use M.A.P.S., NSCASS, Pre-ACT, an ACT assessments, which are endorsed by the state department of education.

## 2. Utilizing balanced assessment system

All teachers are trained in APL, Marzano's Art and Science of Teaching, and ALP strategies to not only increase and evaluate student engagement, but also allow for frequent formative assessment. Timely summative assessments are given at intervals prescribed by the curriculum. MAP data (given three times a year) gives teachers information on student's strengths and need. In addition to MAP data we use AimsWeb, Reading Mastery Checkout & Mastery Test data, along with in curriculum assessments. Aside from M.A.P.S., NSCASS, Pre-ACT, ACT and AimsWeb, teachers utilize many assessments both MAPS, NSCASS, Pre-ACT, and ACT testing results are released as soon as it is able to be.

## 3. Sharing assessment results in a timely manner

Feedback is immediate with MAPS and AimsWeb assessments. The results are mailed home and/or shared at conferences. Assessment results are also shared with students as part of our goal setting procedure. Data is entered and available usually within a week to staff and sent home with report cards. We have a parent letter that explains what the MAP test is and how we use the results. In addition to MAP and Aims data we also share report cards, and progress reports. Teachers are able to share student assessment results immediately after AIMS, Reading Mastery, and MAPS assessments, State testings is shared when it become available to the public. State testing is also shared in the newspapers and at school board meetings for all stakeholders. Grades are updated each Friday. Students and parents have access to student accounts/grades through Infinite Campus. Content area grades and M.A.P.S. results are discussed with students in their Access periods. formatively and summatively: tests, quizzes, presentations, discussions, etc.

## 4. Establishing and sharing grading policies and standards

Kindergarten and first grade have standards (progress) based reports. The grading policy is articulated in the student handbook. Teachers share their grading policies at the beginning of the term. Lesson plans made available to public via teacher website Curriculum and standards are available to students and parent via the website. Students, parents, and teachers are able to access Infinite Campus our student information system. Our student handbook is available to all stakeholder both online and in print form at the school.

## 5. Utilizing perceptual data

Results of last perceptual data was used to drive The Ravenna Way, our newly implemented behavior model. It was also used to determine the need for a behavioral interventionist. We also use the BEISY as a screener for externalizing and internalizing students. Thumb -O-Meter data was collected weekly by all students to determine both their personal and the class' adherence to the classroom expectations established with The Ravenna Way. Students and staff are required to participate in a perceptual data survey at the end of each school year. That survey data is then reviewed by administration and staff. The administration uses that perceptual data to derive decisions. As an example the survey indicated that last year students and staff both believed that our school culture and climate was not all that great. Thus, we used that perceptual data to implement some culture and climate building activities into the schedule this year. We had a staff v. student basketball and Seniors v. staff dodgeball game. Both were outstanding climate and cultural building activities. Student and Parent input is requested and thoughtfully considered. Stakeholders are granted meetings if requested. The school makes adjustments based on perceptual data.



# ASSESSMENT

## AQuESTT Systems of Support: Assessment

The next section asks about Systems of Support related to Assessment. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Process to ensure reliable, valid, and appropriate assessments	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Utilizing balanced assessment system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Sharing assessment results in a timely manner	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Establishing and sharing grading policies and standards	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Utilizing perceptual data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# EDUCATOR EFFECTIVENESS

In the final section, the next five questions ask about policies, practices, and procedures related to Educator Effectiveness.

*To what extent does your school district perform the following?*

Please refer to this rubric as a guide to help you select the most appropriate response to each statement: [6-EDEFF](#)

[Rubric \(District\)](#)

	Level 0	Level 1	Level 2	Level 3	Level 4
1. The school district utilizes data-informed strategies for measuring and addressing teacher engagement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The school district utilizes a research-based instructional model aligned to the <a href="#">Nebraska Teacher and Principal Performance Framework (NTPPF)</a> .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. The school district utilizes a formal staff evaluation process aligned to the <a href="#">Nebraska Evaluation Model for Teachers and Principals</a> .	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. The school district develops an annual professional learning plan that supports continuous improvement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. The school district <a href="#">technology infrastructure</a> meets the teaching and learning needs of faculty and staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you would like to provide clarifying comments for your responses above, you may do so in the text boxes below:

## 1. Measuring and addressing teacher engagement

Teachers are observed several times throughout the year, formally and informally. The observations are shared with the teacher. We conduct walkthroughs, Learning Walks, evaluations, and professional development with Marzano's Art and Science of Teaching. We measure teacher engagement in a variety of ways throughout the year. We use informal walk-through observation where we are looking at student and teacher engagement particularly looking for APL, ALP, Marzano teaching and learning strategies being used. We also used yearly or semester formal evaluation to measure and address teacher engagement. Our district is in the process of changing our formal evaluation method to align with the Nebraska Evaluation Model for Teachers and Principals. We will have it in place for the 2019-2020 school year.

## 2. Utilizing a research-based instructional model aligned to the NTPPF

School-wide use of APL and ALP instructional strategies and a 2 year commitment to a Marzano book study "The Art and Science of Teaching". We have spent the past two years implementing the Marzano model as our instructional model. We also use A.P.L. and A.L.P. instructional strategies models.

## 3. Utilizing a formal staff evaluation process aligned to the Nebraska Evaluation Model for Teachers and Principals

We have a formal evaluation every year, some teachers are evaluated twice a year. We are in the process of developing a new evaluation model that is aligned to the Nebraska Evaluation Model for Teachers and Principals and plan to have it completed for the 2019-20 school year. Our formal evaluation process is not completely aligned to the Nebraska Evaluation Model for Teachers and Principals. However, beginning with the 2019-2020 school year our formal evaluation will be completely aligned with the NEMTP.

## 4. Developing a professional learning plan to support continuous improvement

Ravenna Public Schools has planned in-service days which are aligned to the current needs of the staff and students. This year we have received professional development on Marzano's Art and Science of Teaching, The MTSS model, 3:1 positive to negative interactions, Behavior Specific Praise, and the STOIC model. Our administrative team meets regularly, weekly, throughout the year and as a part of these meetings develop our professional learning plan to support continuous improvement of our staff. We are partnering with ESU 10 and their Marzano Trainers for continuous professional learning.

## 5. Technology to support teaching and learning

Each student in grades 1-12 have a chromebook or computer. Our IT personnel does a great job of getting the teachers what they need and answering questions and fixing problems. All classroom have sound field systems and projectors. Wireless access points are efficient and we rarely have problems accessing the internet. We are a 1:1 school district, all of our classrooms are equipped with projectors and smartboards. We have a full-time I.T. director that is available year round to support staff with any technology support needs that may arise.



## EDUCATOR EFFECTIVENESS

### AQuESTT Systems of Support: Educator Effectiveness

The next section asks about Systems of Support related to Educator Effectiveness. The items below correspond with the numbered statements in the previous section.

**This information will be used to prioritize statewide investments and will NOT impact your AQuESTT classification.**

*Please indicate what type of support, if any, might be needed at your school district. Also, mark if your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.*

For definitions on each type of support, please click here: [Defining Support Types](#)

	Type of Support (check all that apply)			Exemplary Model
	Technical Support	Professional Development	Other Resources	Willing to Share
1. Measuring and addressing teacher engagement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Utilizing a research-based instructional model aligned to the Nebraska Teacher and Principal Performance Framework (NTPPF)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Utilizing a formal staff evaluation process aligned to the Nebraska Evaluation Model for Teachers and Principals.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Developing a professional learning plan to support continuous improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Technology to support teaching and learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## EDUCATOR EFFECTIVENESS

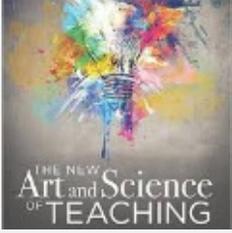
You also indicated that your school district has an exemplary model of best practice you would be willing to share for the benefit of Nebraska schools.

*Please upload resources showcasing your model of best practice, including any comments you may have, for the following:*

---

## 2. Utilizing a research-based instructional model aligned to the NTPPF

Marzano's Art and Science of Teaching.jpg



You have now completed the AQuESTT Evidence-Based Analysis (EBA).

**Click on the "Submit" button below to transmit your responses to the Nebraska Department of Education. Please review all of your responses carefully as you will not be able to make any changes upon clicking the "Submit" button.**

Once the EBA has been submitted, you will receive a confirmation email indicating that your responses have been received. A summary of your final responses will be displayed on the next page.

#NDE 02-1873

For more information about the EBA, please contact:  
Data, Research and Evaluation | [NDE.AQuESTT@nebraska.gov](mailto:NDE.AQuESTT@nebraska.gov)

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# COMMUNITY ENGAGEMENT

## Nebraska Association of School Boards

### RAVENNA BOARD OF EDUCATION

MISTI FIDDELKE, PRESIDENT

LARRY BEHRENDT

MARILYN BOHN

TIM LEWANDOWSKI

TARA SCHIRMER

DAWN STANDAGE

**SUPERINTENDENT**  
DWAINE UTTECHT

### MISSION STATEMENT

FAMILY – COMMUNITY – SCHOOL  
PREPARING STUDENTS TODAY TO  
SUCCEED TOMORROW



# RAVENNA COMMUNITY ENGAGEMENT

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## COMMUNITY ENGAGEMENT MEETING I – MARCH 24, 2014

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A focus group made up of 80 members participated in a Community Discussion on Monday, March 24, 2014. The group identified the strengths, accomplishments, and achievements of the Ravenna Public Schools as well as the challenges the district will face in the next three to five years. Group participants included parents, community members, board members, and a district administrator.

Feedback received:

### **Question 1: What points of pride, accomplishments, and achievements, has the district realized?**

- Respect (Village – tight knit)
- Consistency of teaching staff, parents, and community
- People want to stay
- Our location
- Advanced classes
- Sports programs
- Small classroom sizes
- Special Education program
- Enrollment increases
- Maintain skills USA, FBLA, FFA
- College level preparedness
- Kids adjust post H.S. to college in relation to study habits
- Positive involvement and guidance/scholarship assistance
- Teacher involvement to assist outside classroom
- Fine arts program has evolved, improved over the years including music/art
- Teachers involved outside of school
- Strong administration
- Keep kids in school
- High graduation rates
- Nice building/facility – The Green House/Learning Center/Theatre
- Nice to see other things in addition to sports

- Robotics, DECA–Lifetime skills– causes people to look at Ravenna differently
- FFA, FBLA, Skills, Trap and we do have athletics
- Student issues are handled well internally
- Biology class using greenhouse – seeing start to finish with growing plants, flowers, etc.
- Ravenna is on the map because of athletics, Robotics, DECA, acting and FFA
- Well represented by our teachers (i.e., staff presentation at an Autism conference)
- The youth came together with several teachers to put gather financing for the youth center
- Ravenna produces students who become teachers which presents a positive image of the current and past teaching staff
- We are a leader in technology with the one-to-one program
- The infrastructure of the school is good. The custodial staff has done a good job maintaining the facilities and grounds
- Surrounding employment
- Great facility – one location
- Technology based education with good student/instructor ratio
- Extra-curricular opportunities especially athletics
- Faculty contribute to the success of the district
- Academic competitions
- Welcoming community
- Youth Activity Center
- Star Program
- Good ACT scores
- Technology 1:1 program
- Good facilities
- One campus
- Security buzzer
- Parent volunteers
- Recognizing all groups and their successes – Robotics (new programs have been initiated) Drama and Bowling
- Alert text program
- Keep teachers for extended times
- Quality learning environment (school is well taken care of)

- Parental involvement
- College prep classes offered
- Kinder/curriculum
- Improvement of theater
- Sporting Events
- FFA
- Robotics
- Speech and Drama
- Working with city for Trap Team
- Community Service – special needs pick up recycling
- Music program
- Music at nursing home
- High school age kids help with camps
- Teacher retention and a high number of staff members that have master’s degree
- Youth Center
- Graduates that go on to college are successful students and well prepared
- Perform well academically as compared to other C-2 schools
- Post-graduate studies and education /increase in percentage of graduates
- Staff qualified and dedicated – longevity staff
- Arts/Drama/Robotics/Fine Arts Night
- New preschool in with Elementary and High School
- Youth Center well utilized after game gathering
- Board willing to listen to constituents through this meeting
- Scholarships for in state schools
- School activities published in paper
- Students of week/Athlete of week/Jr Jays
- Accredited
- Staff respects different learning styles
- District is not in debt
- Athletics
- Greenhouse
- Computer use
- College credit courses
- High graduation rates

- Good student teacher ratio
- Strong teacher/parent involvement
- Community investment (Athletics, Academics, Organizations)
- Opportunities/Extracurricular Activities
- Youth Center (Kids took part/accepted responsibilities for development and implementation)
- Facilities kept up with changing times (technology)
- Starts at early age (preschool – high school)
- Good leadership (Administration, School Board)
- Greenhouse for Agriculture
- Good Agriculture department for community
- Clean sports program

**Question 2: What challenges will the district face in the next three to five years?**

**A. Academic Program**

- Test scores – government requirements
- Population of students
- Continue to improve student performance on Standardized Testing – Raising the bar
- Moving target of Standards
- Communication between staff and parent if the student is having trouble learning. Finding out at parent/teacher conferences could be too late.
- College courses
- Meeting standardized testing requirements
- Keeping good administrators
- NESAS testing – need more explanation about it?
- Earlier notification of grades dropping BEFORE they get to the ninth hour penalty
- Challenge them to take at least one college credit upon graduation
- Mediocre testing scores
- There is a lack of advanced class work for the high ability learning students in the elementary
- Look into offering more college level distance learning courses to high school students

## **B. School Climate/Learning Environment**

- Declining enrollment
- Maintaining enrollment
- Education should be emphasized more than sports
- School violence/security issues – No Facebook during class
- Policies in place for social networking
- Enrollment is declining
- Some kids suffer in subjects because they are pulled out of class early to focus on a subject they need extra help
- Enrollment
- More emphasis on college classes
- Keeping kids focused
- Teaching money management/life skills
- Lunch program challenges
- Safe learning environment
- Security
- School nurses – paperwork
- School food – increased paperwork
- Same rules for every student
- Lack of student motivation
- Safety
- Food – amount and quality
- A decrease in enrollment will affect the number of students we have
- Maintain Alcohol – Drug – Tobacco awareness and education – stay up on e-cigs
- Several tenured teachers are coming up on retirement and several who are able to retire already
- Preparing kids for college
- Replacing Mr. Fisher and as other great teachers leave
- Having a “Practical” education center in our high school
- Retaining good quality administration and staffing
- Increased security/safety
- School Lunchroom Guidelines
- Retention of staff
- Safety – Lockdown System

- Sustain enrollment
- Improved communication from the school to the community about classes being taught events with the administrators at the school
- Student numbers
- Keeping staff
- Staff over loaded
- Keeping teachers if student population decreases
- Out of state scholarship opportunities
- Bullying – education for both students and teachers
- Teacher access time
- Language barriers
- Have graduates evaluate teachers

### **C. Parent – Community Relations**

- Continued Family Involvement/Community Involvement
- Engaging students in entrepreneurship to take over jobs within the community
- Enrollment – Community Issues
- Changes in Family Values
- Fewer farmers every year
- Mr. Fisher leaving – what can we do to keep growth of town –students
- Prepare for Hispanic population

### **D. Governance (Board of Education/Superintendent)**

- Stay sharp on finances
- Financing – budget issues being able to sustain staffing balances
- Expectations from state and federal standard
- Drama and music left out financially
- Finances – Fiscal responsibility
- Publicize the endowment more
- Funding challenges will continue to be a problem, especially the state funding formula
- Keeping up with payroll
- Future gov't regulation
- Budget costs
- Funding

- Balancing all staff needs with demand for all activities
- Rising costs
- Decreased funding
- Money –budgeting
- Consolidation of schools
- Due to recent events in other schools. How many of our staff are trained to recognize drug use or threatening situations and what is the schools plan to handle?
- Declining state Aid dollars
- Retirement of staff
- Broadcasting teachers on TV to other places
- What funding will be like
- Possibly merging with other districts
- Figure out how to be a better leader
- If enrollment decreases – staff may decrease – funding decreases

#### **E. Technology**

- Keeping up with technology
- The cost of technology
- Technology – Social Media
- Keeping up with technology will be more challenging all the time
- Maintain quality technology
- Technology keeping up with the “jones” staffing and costs involved
- Technology – maintaining and/or improving and not falling behind
- Technology up keep – adequate funding to ensure progression
- Strict computer use regulations

#### **F. Support Program**

- Special Education programs

#### **G. Extra-Curricular**

- Sustaining the extra-curricular
- Teachers are asked to be involved in extra-curricular activities – hard to find enough volunteers
- Getting kids involved in extra activities

- Kids to involved
- Kids not involved – video games

#### **H. Transportation**

- Bussing – transportation
- Transportation – Distances have increased – Equipment
- Distance traveled for activities busing rural – subcontracted in some districts
- Out of town pre-schools

## COMMUNITY ENGAGEMENT MEETING II – APRIL 8, 2014

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Community members participated in a review and discussion of the identified needs brought forward during Community Engagement Meeting I. The outcome of the small group discussion realized the following priorities and strategies.

### **Student Academics**

- I. Provide more advanced learning opportunities for both high school and elementary students
  - a) Research programs that can “challenge” youth for the high ability learners (Example: The reading program has three levels to help kids raise their testing scores.)
  - b) Consider internships or job shadowing to help kids identify what may be an unrealized interest or passion
  - c) Identify and bring local businesses into the district to support curriculum
  - d) Insure kids who have an IEP are pushed and challenged to allow them to succeed
  - e) Make certain the district is able to consider ways to keep up with technology
  - f) Provide continuing education for staff to support curriculum offerings
  - g) Pursue grants to help fund technology
  - h) Use social media as an educational tool for students
  - i) Continue to provide an environment that supports all learning levels and types
- II. Expand the curriculum to offer more diverse opportunities for students
  - a) Poll students to identify their interests
  - b) Consider other programs such as:
    1. Robotics
    2. Auto body or Mechanics classes
    3. Block scheduling
    4. Class flipping
  - c) Maintain quality faculty (young progressive educators)
  - d) Balance extracurricular and academics
- III. Improve academic opportunities for students by providing technological advancements
- IV. Prepare students with skills for the 21<sup>st</sup> Century
  - a) Keep curriculum current with workplace trends

- V. Prepare students for a future and emphasize responsibility and professional workplace behavior
  - b) Fair standards and discipline for all students
  - c) Clear and thorough policy on bullying
  - d) Train on bullying all levels, students, staff, and parents
- VI. Maintain academic excellence with variations in resources
  - a) Encourage every student to take at least one unit of higher education
  - b) Maintain academic superiority to attract students from other areas
  - c) Promote on-line/distance learning for a better selection of classes
  - d) Encourage teachers to teach every student to the best of their ability so that every student reaches their potential
- VII. Provide a curriculum that will prepare each student to meet or exceed their potential
  - a) Provide diverse curriculum and more flexibility for staff
  - b) Continue time management finance classes and expand college classes
  - c) Consider advanced technology courses

### **Technology**

- I. Promote on-line and distance learning to support technology curriculum opportunities
- II. Improve academics by providing advanced technological (Pre-K through 12<sup>th</sup> grade)
- III. Raise technology funds through the foundation
  - a) Web presence
  - b) Brochure
  - c) Newsletter
- IV. Form an active technology task force
  - a) 1 to 2 school board representatives
  - b) 1 to 2 administrative representatives
  - c) 1 to 2 faculty representatives
  - d) 1 to 2 student representatives
- V. Enforce responsible use of technology through policy and training
  - a) Understand that once posted on the web it is forever there
  - b) Common sense ethics

## **School Climate**

- I. Provide and create an environment for all learning levels and types
- II. Provide more opportunities for higher level achieving students to challenge their level of learning
- III. Use social media as an educational tool in the classroom
- IV. Continue to offer opportunities like this to allow parents to voice not just what we want, but also to support the board and principals
- V. Consider other ways to keep parents and patrons involved

# COMMUNITY ENGAGEMENT EVALUATION

---

## 1. Do you think the Community Engagement process was a worthwhile activity for the district and community? Why?

- We hope the administration and board takes a close look at the points brought up!
- Yes, whenever you can share ideas and inputs you gain interest.
- Yes, I got ideas from people that otherwise would not say anything or think their opinion didn't matter.
- Yes – it makes the community more aware of issues in the community. Everyone's opinion is valued in a setting such as this.
- Very worthwhile – shows board/community support, gives direction to school system, gives multiple points brought to attention.
- Yes, it's nice to discuss and see the difference viewpoints of other community leaders
- Yes, it gives the board the opportunity to hear others opinion's
- Yes, it will give the board some ideas on what the community expects
- Yes, ideas from many are always appreciated
- Yes – increased community involvement in the school
- Yes, communication between community and school is key to getting things done.
- Yes, you got more ideas from a lot of different people
- Yes, it brought people together and allowed us to express ourselves and concerns or hopes for our school and future.
- Yes, is always good to get new ideas and thoughts in front of a board/community
- Hope so because the board can only do so much everyone has to buy in
- Yes, very worthwhile. The community as a whole can help create/make ideas which in turn can make the whole community active in the schools
- Yes, helps show more community support to the schools
- Yes, offered variety of thoughts and ideas to be given
- Yes, helps get parents involved in what our children are learning and challenges they may be dealing with in the school system
- Yes, lots of interesting and well thought out ideas were presented
- Yes, it involved the community, all ages, all opinion's and knowledgeable
- Yes, gives people a voice
- Don't know – haven't seen anything come about it yet. This is a good start – let's see specific follow through!!!

- The Ravenna News does a very good job of informing the community of board meetings and school activities. The school does not inform. The website is not always up to date and there is no column from the school administration or board. You should not expect the News to do your advertising!
- Yes, it is important that communities come together to discuss
- Yes, the board wanted to provide a forum for input before they made major changes to policy. I believe this approach is commendable.
- Yes, it is always good to get a variety of opinions
- Yes, community involvement is always important although people don't always take the time to become involved!!
- Yes, I believe that the community needs to be heard when it comes to education because it is the community that is served my education.
- Yes, it was nice to hear what others had to say. It was also nice to know that they were thinking along the same lines as me.
- Absolutely worthwhile – Furthering is a constant necessity. Community Forums increase patrons' ownership of the education process.
- Not sure – don't know if everyone is being heard
- Yes, it brought together the community discussion, not just school board
- Yes, good community bonding and for people to realize how to solve problems instead of just identify them.
- Yes, I think it gives the board an opportunity to get a feeling about how the community feels. Gave me personal insight to other opinions.
- Yes, this activity was a positive insight as to how the public views our school.

**2. What did you learn from the Community Engagement process?**

- It's good to hear other points of view
- There are many ideas out there we do not think about and some good resources out there.
- People can work together! It was nice to have such a cross section of the community present.
- Our school is strong academically
- There is always improvement to be made and that the board has a tough job to manage this process
- How little I know
- Many people are interested in the well-being of our school
- Everyone wants a school with great academics for all children.
- Should have had the community involved years ago.
- A lot

- The willingness of the board to hear ideas and thoughts. Showed they were proactive and care.
- That things from when I was in school 6 years ago have not been improved
- How other community schools works and where we need to go.
- People do seem to care about improving school, but it seems like the same group needs to diversify somehow to include more people.
- We all have the goal of improving and bettering our school and students
- Different ways things work within school system, was nice to hear opinions from the elementary up to high school level
- The vast number of challenges facing the school board/education district. Also, the many success stories that accompany them.
- Community wants to be involved in children's academic growth.
- A lot of ideas – different views
- People want more for our school – Don't give up – but there is so much more that can be done!
- We have many same concerns and parent's community members that are interested in helping.
- Primarily that most participants were concerned with academics and the advancements in technology that can assist in teaching students.
- The community wants to be heard.
- Interesting ideas and opinions from other people. Some ideas I hadn't thought of previously.
- That there are many issues that education faces, and they continue to increase.
- I learned where the school was currently in many areas of education. I learned that technology is very much on the minds of others.
- There is a lot to be proud of.
- Physical and verbal bullying is happening, but it is not always noticed.  
It sounds like a 4 or 5 on a scale of 10
- That education is near and dear to many people
- There are a lot of people that are concerned in many areas not just a few.
- Gained insight to personal feeling in regard to what people feel is important to the education process
- I learned there are many people interested in our school and the progress it needs to make.

### 3. What would you do to improve the process?

- Possibly more input by board members
- Worked good the way it was
- Yearly community meetings
- Maybe a little more time
- Effective as it was
- Maybe have one night without administration to discuss
- Maybe have a general question and answer period
- Board Question and Answer for a set time
- Have kids come for their input
- Continue more engagement meetings because everybody has a positive attitude
- Invite more actual educators. Noticed more spouses invited but not actual educators. Don't they have better ideas of work at school? Advertise in paper.
- Liked the open discussion
- Thought it was a good process. Maybe provide each table with a different focus/area to improve.
- Encourage job shadowing, academic programs thru the web
- Nothing
- Let's see what the school board has for goals (specific goals) and what their plan is to see this through. Get more specifics and details.
- Nothing at this time
- I felt it was about right. One long meeting would overwhelm, but more than two would result in poor final attendance.
- A place that private comments could be made
- I felt this was a good format to follow in the future
- Possibly an overview of the school system for those that are not very involved in the district
- More use of technology to put their information online
- This is a fairly tried and true process
- I believe there needs to be a 3<sup>rd</sup> party secretary at every table to protect from personal opinion being shared with group and then all people will be heard
- Thought it was good as is
- I wish the administration could have interacted with the discussion groups

**4. Do you have interest in continuing to serve the district? If so, do you have ideas of how you like to serve?**

- Volunteer to help is agriculture related programs or classes
- No interest at this time
- Possibly volunteer in classroom. Encourage participation in the Ravenna Foundation. Encourage the foundation to help in funding “extra” projects of the school.
- I have interest/participate with the children
- Yes, taskforce
- Yes, giving input as needed on topics
- Community and Parents needs to feel welcomed in to the school system to volunteer. If people were welcomed to help at school they would see a lot more volunteers
- Yes, school board or another board of some kind
- Yes, not sure at this time.
- Yes, engagement meetings
- Stacy Paitz – any type of committee to help our youth
- Yes. Would love to provide an internship/practical experience for students
- Yes, I’m interested everyone should be –without our school our community would go under.
- Always willing to help.
- Keep this up I really appreciate being included and participating in this type
- Yes, I would like to be a part of the next step of this process. What becomes of the information the board has from the Community Engagement?
- I would be willing to sponsor a mentorship course or arrange for contacts in different disciplines per curriculum guidelines.
- Yes
- Yes, advice and information
- I’m going to remain anonymous on this form – I will sign up for something down the road.
- Yes, in discussions
- Not at this time. The walleye are biting and my fishing pole is ready for a workout

# RAVENNA SCHOOL BOARD 2018-2019 CALENDAR

September	Parent Teacher Board Meet & Greet	Dawn Planning All Participate
October	Review Envision Civic Group Visits	Marc Ryan
November	Review Community Data Results from 2014	Tara

December	Retreat with Personality Strength	Misti Planning All Participate
January	Organize, Structure, Expectations	All
February	Superintendent Review, Assessment, Tools	Marilyn Tools All Participate

March	Parent Teacher Conf Staff Engagement	All
April	High School Achievement	Brad
May	Elementary Achievement	Paul

June	Mission Statement	All
July	Vision	All
August	Planning for 19-20 School Year	All