

Board of Education Regular Meeting  
Monday, April 13, 2020 8:00 PM  
High School Library  
P.O. Box 8400  
Ravenna, NE 68869-8400

1. **Members of the Public: Please note the regular board meeting will be held through an electronic medium (Zoom Meeting). Members of the public can access the meeting at <https://zoom.us/j/258964593>**
2. Call to Order and Roll Call - Open Meeting Law
3. Excuse Absent Board Members
4. The Pledge of Allegiance
5. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow: Family-Community-School
6. Financial Report
7. Consent Agenda
  - 7.1. Discuss, consider, and take all necessary action to minutes
  - 7.2. Discuss, consider, and take all necessary action to bills
  - 7.3. Discuss, consider, and take all action necessary to transferring \$4600 from the General Fund to the Lunch Fund
  - 7.4. Discuss, consider, and take all action necessary to declaring books as surplus for immediate sale or disposal
  - 7.5. Discuss, consider, and take all action necessary to declaring old track uniforms as surplus for immediate sale or disposal
  - 7.6. Discuss, consider, and take all action necessary to membership in the ESU 10 Title I Consortium for the 2020-21 School Year
  - 7.7. Discuss, consider, and take all action necessary to the resignation of certificated staff member, Mrs. Sara Bock

- 7.8. Discuss, consider, and take all action necessary to the resignation of certificated staff member, Mr. Wayne Bock
- 7.9. Discuss, consider, and take all action necessary to the resignation of certificated staff member, Mrs. Teresa Mingus
- 7.10. Discuss, consider, and take all action necessary to the hiring of certificated staff member, Ms. Brook Bult
- 7.11. Discuss, consider, and take all action necessary to the hiring of certificated staff member, Mr. Levi Nielsen
- 7.12. Discuss, consider, and take all action necessary to the hiring of certificated staff member, Ms. Jenna Pritchard
- 7.13. Discuss, consider, and take all action necessary to the hiring of certificated staff member, Mr. Trey Rossman
- 7.14. Discuss, consider, and take all action necessary to hiring certificated staff member, Ms. Kirby Sheets
8. Request to Address the Board and Correspondence
9. Blue Jay Celebration of Success-Kitchen Staff & Meals Program
10. ABC Bluejay Staff Member of the Month-Ravenna Public Schools Meal Program Members (Kitchen Staff, Paras, Office Staff, & Drivers)
11. Information and Action Items
  - 11.1. Discuss, consider, and take all action necessary to allowing the superintendent to pursue all waivers and exemptions for regular school operations made available through NDE to public schools as a result of the coronavirus pandemic
  - 11.2. Discuss, consider, and take all action necessary to graduation requirements
  - 11.3. Discuss, consider, and take all action necessary to student grading for the 4th quarter
  - 11.4. Discuss, consider, and take all action necessary to the revision of job descriptions and work agreements for specified classified staff for the purpose of modifying job descriptions and work agreements for office staff personnel
  - 11.5. Discuss, consider, and take all action necessary to the Ravenna Window Improvement Project

11.6. Discuss, consider, and take all action necessary to the superintendent's compensation and contract for the 2020-21 contract term (Possible Executive Session)

12. Discussion Items

12.1. Policy Review-5000 Series

12.2. Discuss, consider, and take all action necessary to the 2019-20 Annual Staff Appreciation Meal & Retirement Gifts

13. Elementary Principal's Report-Continuity of Learning Plans

14. Secondary Principal's Report-Continuity of Learning Plans

15.

16. Superintendent's Report

17. Board Report

18. Positive Comments

19. Adjournment

# NEBRASKA OPEN MEETINGS ACT

## § 84-1407. ACT, HOW CITED

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

## § 84-1408. DECLARATION OF INTENT; MEETINGS OPEN TO PUBLIC

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

## § 84-1409. TERMS, DEFINED

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and (b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

## § 84-1410. CLOSED SESSION; WHEN; PURPOSE; REASONS LISTED; PROCEDURE; RIGHT TO CHALLENGE; PROHIBITED ACTS; CHANCE MEETINGS, CONVENTIONS, OR WORKSHOPS

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as: (a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body; (b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; (d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting; (e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or (f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

## § 84-1411. MEETINGS OF PUBLIC BODY; NOTICE; CONTENTS; WHEN AVAILABLE; RIGHT TO MODIFY; DUTIES CONCERNING NOTICE; VIDEOCONFERENCING OR TELEPHONE CONFERENCING AUTHORIZED; EMERGENCY MEETING WITHOUT NOTICE; APPEARANCE BEFORE PUBLIC BODY

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if: (a) Reasonable advance publicized notice is given; (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used; (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference; (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if: (a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county; (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district,

governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section; (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience; (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used; (e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call; (f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; (g) The telephone conference call lasts no more than five hours; and (h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that: (i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and (ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

## § 84-1412. MEETINGS OF PUBLIC BODY; RIGHTS OF PUBLIC; PUBLIC BODY; POWERS AND DUTIES

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if: (a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction; (b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience; (c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance; (d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state; (e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; (f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and (g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

## § 84-1413. MEETINGS; MINUTES; ROLL CALL VOTE; SECRET BALLOT; WHEN

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

## § 84-1414. UNLAWFUL ACTION BY PUBLIC BODY; DECLARED VOID OR VOIDABLE BY DISTRICT COURT; WHEN; DUTY TO ENFORCE OPEN MEETING LAWS; CITIZEN'S SUIT; PROCEDURE; VIOLATIONS; PENALTIES

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

UPDATED EFFECTIVE SEPTEMBER 2019



www.NASBonline.org





PO BOX 489  
NEWARK, NJ 07101-0489

KEYLINE



ANDREA SCHROEDER  
PO BOX 41  
49850 375TH RD  
RAVENNA, NE 68869-0041

**Billing period**

Mar 5, 2020 - Apr 4, 2020

**Account number**

483053401-00001

**Invoice number**

4024719151

**Payment due date**

Apr 26, 2020

# Your April bill is \$228.24

It's due on Apr 26, 2020. You have Auto Pay scheduled for Apr 20, 2020.

[View a full breakdown of this month's charges on go.vzw.com/mybill](http://go.vzw.com/mybill)

|  |                 |
|--|-----------------|
| Balance forward                          | \$0.00          |
| Account charges                          | \$0.00          |
| <b>Eli Schroeder</b><br>308-218-1387     | \$45.52         |
| <b>Abe Schroeder</b><br>308-440-0888     | \$45.52         |
| <b>Sophia Schroeder</b><br>308-440-6959  | \$45.76         |
| <b>Kenneth Schroeder</b><br>308-470-0502 | \$45.68         |
| <b>Andrea Schroeder</b><br>402-366-2548  | \$45.76         |
|  | <b>\$228.24</b> |

## Good to know

### Account charges

These apply to your entire account. Account charges may include Add-ons, such as device protection, Services, such as call blocking, or Late Fees for past due balances. They are separate from charges per line or device.

### Check your online bill for all surcharges, taxes and gov fees

The total amount due for this month includes surcharges of **\$12.10** and taxes and gov fees of **\$16.14**. For an itemized list of taxes, fees and surcharges visit [go.vzw.com/mybill](http://go.vzw.com/mybill).

Ravenna Public Schools  
Book to Bank Reconciliation  
For the year ended 8/31/2020

| Lunch Fund   | September       | October          | November         | December         | January          | February         | March           | April             | May               | June              | July              | August            | Total            |
|--|-----------------|------------------|------------------|------------------|------------------|------------------|-----------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| <b>BALANCE PER BOOKS</b>   |                 |                  |                  |                  |                  |                  |                 |                   |                   |                   |                   |                   |                  |
| Beginning Balance - 9/1/19   | 11,517.41       | 5,204.22         | 10,182.58        | 19,573.55        | 17,672.61        | 15,723.02        | 15,644.80       | 9,073.37          | (4,509.28)        | (4,509.28)        | (4,509.28)        | (4,509.28)        | 11,517.41        |
| Add - Receipts per "Receipts Summary by Source" Report               | 21,973.60       | 30,595.02        | 43,065.75        | 33,353.31        | 31,022.06        | 32,576.13        | 21,877.54       | 14,865.15         |                   |                   |                   |                   |                  |
| Subtract - Expenditures per "Expenditures Summary by Program" Report | 28,286.79       | 25,616.66        | 33,674.78        | 35,254.25        | 32,971.65        | 32,654.35        | 28,448.97       | 28,447.80         |                   |                   |                   |                   |                  |
| <b>Equals - Balance per Books at End of Month ***</b>                | <b>5,204.22</b> | <b>10,182.58</b> | <b>19,573.55</b> | <b>17,672.61</b> | <b>15,723.02</b> | <b>15,644.80</b> | <b>9,073.37</b> | <b>(4,509.28)</b> | <b>(4,509.28)</b> | <b>(4,509.28)</b> | <b>(4,509.28)</b> | <b>(4,509.28)</b> | <b>11,517.41</b> |



**BALANCE PER BANK**

|                                      |                 |                  |                  |                  |                  |                  |                 |          |          |          |          |          |          |
|--------------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-----------------|----------|----------|----------|----------|----------|----------|
| Balance per Bank Statement (EOM)     | 15,808.86       | 12,113.95        | 21,442.39        | 19,587.13        | 17,786.67        | 17,600.78        | 11,143.76       |          |          |          |          |          |          |
| Add - Deposits in Transit            | -               |                  |                  |                  |                  |                  |                 |          |          |          |          |          |          |
| Subtract - Checks Outstanding        | 10,604.64       | 1,931.37         | 1,868.84         | 1,914.52         | 2,063.65         | 1,955.98         | 2,070.39        |          |          |          |          |          |          |
| <b>Equals - Balance per Bank ***</b> | <b>5,204.22</b> | <b>10,182.58</b> | <b>19,573.55</b> | <b>17,672.61</b> | <b>15,723.02</b> | <b>15,644.80</b> | <b>9,073.37</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

\*\*\* = These two balances should equal.

Before Transfer

Ravenna Public Schools  
Book to Bank Reconciliation  
For the year ended 8/31/2020

| Lunch Fund   | September       | October          | November         | December         | January          | February         | March           | April        | May          | June         | July         | August       | Total            |
|--|-----------------|------------------|------------------|------------------|------------------|------------------|-----------------|--------------|--------------|--------------|--------------|--------------|------------------|
| <b>BALANCE PER BOOKS</b>   |                 |                  |                  |                  |                  |                  |                 |              |              |              |              |              |                  |
| Beginning Balance - 9/1/19   | 11,517.41       | 5,204.22         | 10,182.58        | 19,573.55        | 17,672.61        | 15,723.02        | 15,644.80       | 9,073.37     | 90.72        | 90.72        | 90.72        | 90.72        | 11,517.41        |
| Add - Receipts per "Receipts Summary by Source" Report               | 21,973.60       | 30,595.02        | 43,065.75        | 33,353.31        | 31,022.06        | 32,576.13        | 21,877.54       | 19,465.15    |              |              |              |              |                  |
| Subtract - Expenditures per "Expenditures Summary by Program" Report | 28,286.79       | 25,616.66        | 33,674.78        | 35,254.25        | 32,971.65        | 32,654.35        | 28,448.97       | 28,447.80    |              |              |              |              |                  |
| <b>Equals - Balance per Books at End of Month ***</b>                | <b>5,204.22</b> | <b>10,182.58</b> | <b>19,573.55</b> | <b>17,672.61</b> | <b>15,723.02</b> | <b>15,644.80</b> | <b>9,073.37</b> | <b>90.72</b> | <b>90.72</b> | <b>90.72</b> | <b>90.72</b> | <b>90.72</b> | <b>11,517.41</b> |



**BALANCE PER BANK**

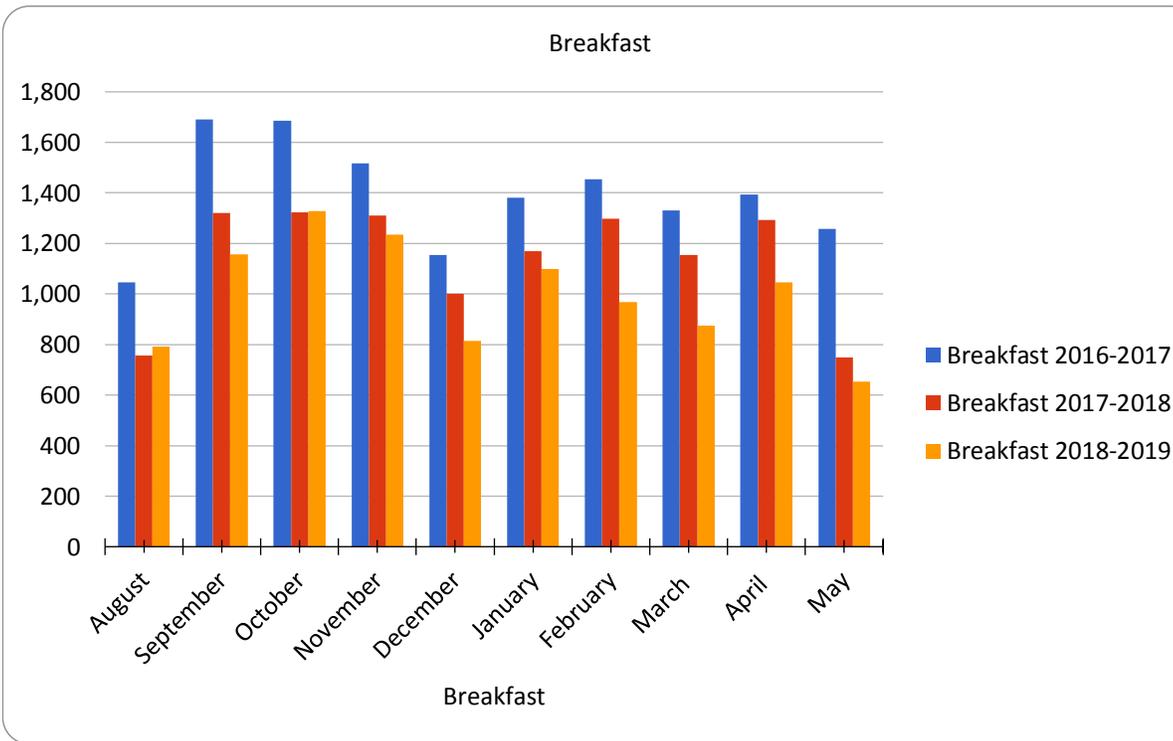
|                                      |                 |                  |                  |                  |                  |                  |                 |          |          |          |          |          |          |
|--------------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-----------------|----------|----------|----------|----------|----------|----------|
| Balance per Bank Statement (EOM)     | 15,808.86       | 12,113.95        | 21,442.39        | 19,587.13        | 17,786.67        | 17,600.78        | 11,143.76       |          |          |          |          |          |          |
| Add - Deposits in Transit            | -               |                  |                  |                  |                  |                  |                 |          |          |          |          |          |          |
| Subtract - Checks Outstanding        | 10,604.64       | 1,931.37         | 1,868.84         | 1,914.52         | 2,063.65         | 1,955.98         | 2,070.39        |          |          |          |          |          |          |
| <b>Equals - Balance per Bank ***</b> | <b>5,204.22</b> | <b>10,182.58</b> | <b>19,573.55</b> | <b>17,672.61</b> | <b>15,723.02</b> | <b>15,644.80</b> | <b>9,073.37</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> |

\*\*\* = These two balances should equal.

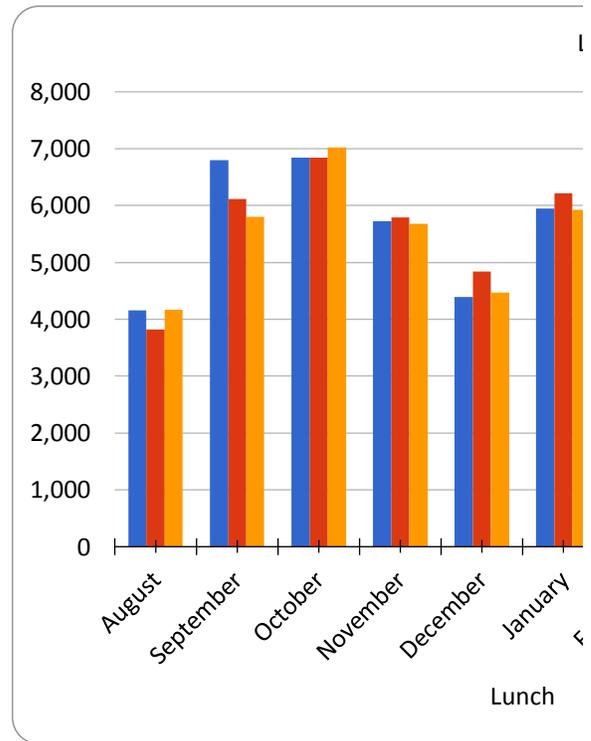
After Transfer

Breakfast

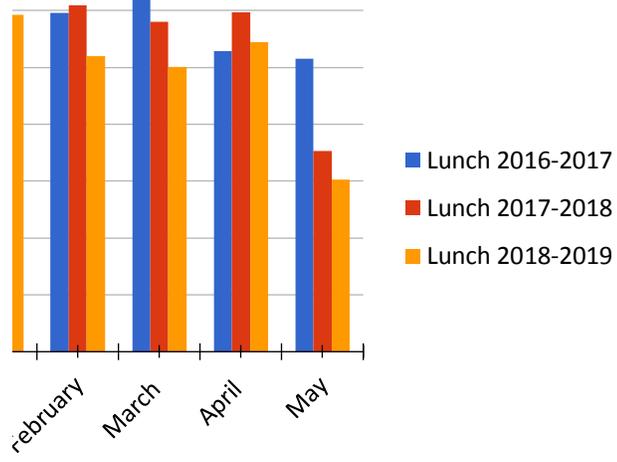
|              | 2016-2017     | 2017-2018     | 2018-2019    | 2019-20 |
|--------------|---------------|---------------|--------------|---------|
| August       | 1,046         | 756           | 792          | 906     |
| September    | 1,691         | 1,320         | 1,157        | 1,585   |
| October      | 1,686         | 1,324         | 1,329        | 2,102   |
| November     | 1,516         | 1,310         | 1,234        | 1,656   |
| December     | 1,154         | 1,001         | 814          | 1,350   |
| January      | 1,382         | 1,169         | 1,098        | 2,038   |
| February     | 1,455         | 1,297         | 969          | 1,911   |
| March        | 1,331         | 1,154         | 875          | 2,176   |
| April        | 1,393         | 1,293         | 1,047        |         |
| May          | 1,257         | 750           | 652          |         |
| <b>Total</b> | <b>13,911</b> | <b>11,374</b> | <b>9,967</b> |         |



|              | Lunch         |               |               |         |
|--------------|---------------|---------------|---------------|---------|
|              | 2016-2017     | 2017-2018     | 2018-2019     | 2019-20 |
| August       | 4,155         | 3,822         | 4,168         | 4,264   |
| September    | 6,802         | 6,115         | 5,800         | 6,278   |
| October      | 6,841         | 6,844         | 7,019         | 7,336   |
| November     | 5,726         | 5,787         | 5,677         | 5,536   |
| December     | 4,387         | 4,836         | 4,465         | 4,538   |
| January      | 5,945         | 6,211         | 5,922         | 6,600   |
| February     | 5,955         | 6,095         | 5,203         | 6,180   |
| March        | 6,232         | 5,804         | 5,009         | 3,986   |
| April        | 5,285         | 5,970         | 5,443         |         |
| May          | 5,154         | 3,531         | 3,031         |         |
| <b>Total</b> | <b>56,482</b> | <b>55,015</b> | <b>51,737</b> |         |



### Lunch



# Breakfast

|                    | 2016-2017 | 2017-2018 | 2018-2019 | & 18/19 2-Year Av | TARGET GOAL<br>Year Average & 2016-17 Participation | ACTUAL |           |          |
|--------------------|-----------|-----------|-----------|-------------------|---|--------|-----------|----------|
| August             | 1,046     | 756       | 792       | 774               | 910   | 906    | August    |          |
| September          | 1,691     | 1,320     | 1,157     | 1239              | 1465  | 1585   | September |          |
| October            | 1,686     | 1,324     | 1,329     | 1327              | 1506  | 2102   | October   |          |
| November           | 1,516     | 1,310     | 1,234     | 1272              | 1394  | 1656   | November  |          |
| December           | 1,154     | 1,001     | 814       | 908               | 1031  | 1350   | December  |          |
| January            | 1,382     | 1,169     | 1,098     | 1134              | 1258  | 2038   | January   |          |
| February           | 1,455     | 1,297     | 969       | 1133              | 1294  | 1911   | February  |          |
| March              | 1,331     | 1,154     | 875       | 1015              | 1173  | 2176   | March     | COVID-19 |
| April              | 1,393     | 1,293     | 1,047     | 1170              | 1282  |        | April     |          |
| May                | 1,257     | 750       | 652       | 701               | 979   |        | May       |          |
| Total              | 13,911    | 11,374    | 9,967     | 10671             | 12291   |        | Total     |          |
| Student Enrollment | 418       | 412       | 404       |                   |   | 396    |           |          |

# Lunch

|                           | 2016-2017     | 2017-2018     | 2018-2019     | 18/19 2-Year Average | TARGET GOAL<br>Year Average & 2016-17 Participation | ACTUAL     |              |           |
|---------------------------|---------------|---------------|---------------|----------------------|---|------------|--------------|-----------|
| August                    | 4,155         | 3,822         | 4,168         | 3995                 | 4075  | 4264       | August       |           |
| September                 | 6,802         | 6,115         | 5,800         | 5958                 | 6380  | 6278       | September    |           |
| October                   | 6,841         | 6,844         | 7,019         | 6932                 | 6886  | 7336       | October      |           |
| November                  | 5,726         | 5,787         | 5,677         | 5732                 | 5729  | 5536       | November     | 2 Snowday |
| December                  | 4,387         | 4,836         | 4,465         | 4651                 | 4519  | 4538       | December     |           |
| January                   | 5,945         | 6,211         | 5,922         | 6067                 | 6006  | 6600       | January      |           |
| February                  | 5,955         | 6,095         | 5,203         | 5649                 | 5802  | 6180       | February     |           |
| March                     | 6,232         | 5,804         | 5,009         | 5407                 | 5819  | 3986       | March        | COVID-19  |
| April                     | 5,285         | 5,970         | 5,443         | 5707                 | 5496  |            | April        |           |
| May                       | 5,154         | 3,531         | 3,031         | 3281                 | 4218  |            | May          |           |
| <b>Total</b>              | <b>56,482</b> | <b>55,015</b> | <b>51,737</b> | <b>53376</b>         | <b>54929</b>  |            | <b>Total</b> |           |
| <b>Student Enrollment</b> | <b>418</b>    | <b>412</b>    | <b>404</b>    |                      |   | <b>396</b> |              |           |



Ravenna Public Schools  
Fund Balance Report  
March 31, 2020

**Special Building**

|                           |    |             |
|---------------------------|----|-------------|
| Last month ending balance | \$ | 594,548.01  |
| Buffalo Co Taxes          | \$ | 10,816.89   |
| Sherman Co Taxes          | \$ | 3,091.24    |
| Settlement Checks         | \$ | -           |
| Interest                  | \$ | 290.38      |
| Check(s)                  | \$ | (32,717.91) |
| Bank Statement Balance    | \$ | 576,028.61  |

**Depreciation Fund**

|                           |    |            |
|---------------------------|----|------------|
| Last month ending balance | \$ | 190,953.30 |
| Interest                  |    | \$25.83    |
| Ins. Proceeds             |    | \$0.00     |
| Transfer                  |    | \$0.00     |
| Check(s)                  |    | \$0.00     |
| Bank Statement Balance    | \$ | 190,979.13 |

**Employee Benefit Fund**

|                           |    |           |
|---------------------------|----|-----------|
| Last month ending balance | \$ | 14,753.59 |
| Interest                  | \$ | 2.00      |
| Check(s)                  | \$ | -         |
| Bank Statement Balance    | \$ | 14,755.59 |

**Qualified Cap**

|                           |    |            |
|---------------------------|----|------------|
| Last month ending balance | \$ | 112,667.71 |
| Buffalo Co Taxes          | \$ | 4,859.89   |
| Sherm Co Taxes            | \$ | 1,421.68   |
| US Treas.                 |    |            |
| Interest                  | \$ | 57.81      |
| check(s)                  | \$ | -          |
| Bank Statement Balance    | \$ | 119,007.09 |

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| PO Number              | Invoice Number                         | Vendor Name                            | Invoice Date | Amount   |
|------------------------|--|--|--------------|----------|
| Account Number         |  | Detail Description                     |              | Amount   |
| Checking Account ID 01 |  | Fund Number 01 General                 |              |          |
|                        | 2840                                   | ALPHA REHABILITATION                   | 03/31/2020   | 294.18   |
|                        | 01 1200 562 001 600                    | SpEd LVL III OT/PT                     |              | 29.77    |
|                        | 01 1200 562 001 602                    | LEVEL III SPEECH                       |              | 264.41   |
| Total                  | ALPHA REHABILITATION                   |  |              | 294.18   |
|                        | INV0028651                             | Applied Educational Systems            | 04/09/2020   | 799.00   |
|                        | 01 1100 735 001 026                    | Comp Software                          |              | 799.00   |
| Total                  | Applied Educational Systems            |  |              | 799.00   |
|                        | 17062                                  | AWARDS PLUS                            | 03/31/2020   | 390.00   |
|                        | 01 2310 610 000 000                    | Supplies                               |              | 390.00   |
| Total                  | AWARDS PLUS                            |  |              | 390.00   |
|                        | 01875                                  | BLACK HILLS ENERGY                     | 03/19/2020   | 135.86   |
|                        | 01 2610 621 001 000                    | Fuel Secon                             |              | 67.93    |
|                        | 01 2610 621 002 000                    | Fuel Elem                              |              | 67.93    |
|                        | 01876                                  | BLACK HILLS ENERGY                     | 03/19/2020   | 3,738.62 |
|                        | 01 2610 621 001 000                    | Fuel Secon                             |              | 1,869.31 |
|                        | 01 2610 621 002 000                    | Fuel Elem                              |              | 1,869.31 |
| Total                  | BLACK HILLS ENERGY                     |  |              | 3,874.48 |
|                        | 4013                                   | BUFFALO COUNTY SHERIFFS OFFICE         | 03/27/2020   | 180.00   |
|                        | 01 2620 430 001 000                    | Con/ser Repair Secon                   |              | 90.00    |
|                        | 01 2620 430 002 000                    | Cont/ser Repair Elem                   |              | 90.00    |
| Total                  | BUFFALO COUNTY SHERIFFS OFFICE         |  |              | 180.00   |
|                        | cps.feb2020                            | CENTER FOR PSYCHOLOGICAL SERVICES, PC  | 03/04/2020   | 126.44   |
|                        | 01 1100 334 000 000                    | Mileage for Psyche Services            |              | 126.44   |
|                        | cps.Mar2020                            | CENTER FOR PSYCHOLOGICAL SERVICES, PC  | 03/25/2020   | 66.70    |
|                        | 01 1100 334 000 000                    | Mileage for Psyche Services            |              | 66.70    |
| Total                  | CENTER FOR PSYCHOLOGICAL SERVICES, PC  |  |              | 193.14   |
|                        | 0002505040120                          | CHARTER COMMUNICATIONS                 | 04/01/2020   | 7.65     |
|                        | 01 1100 382 000 000                    | INTERNET SERVICES                      |              | 7.65     |
| Total                  | CHARTER COMMUNICATIONS                 |  |              | 7.65     |
|                        | 3903307                                | CHEMSEARCH                             | 03/31/2020   | 1,229.85 |
|                        | 01 2710 610 000 000                    | Tires And Parts                        |              | 1,229.85 |
| Total                  | CHEMSEARCH                             |  |              | 1,229.85 |
|                        | 26591.032020                           | CULLIGAN OF KEARNEY                    | 03/24/2020   | 192.50   |
|                        | 01 2620 610 001 000                    | GENERAL SUPPLIES                       |              | 96.25    |
|                        | 01 2620 610 002 000                    | GENERAL SUPPLIES                       |              | 96.25    |
| Total                  | CULLIGAN OF KEARNEY                    |  |              | 192.50   |
|                        | 1209156                                | DAS State Accounting - Central Finance | 03/09/2020   | 229.32   |
|                        | 01 1100 382 000 000                    | INTERNET SERVICES                      |              | 229.32   |
| Total                  | DAS State Accounting - Central Finance |  |              | 229.32   |
|                        | 7381                                   | Diversified Drug Testing, LLC          | 03/06/2020   | 260.00   |
|                        | 01 2710 330 000 000                    | TESTING                                |              | 260.00   |
| Total                  | Diversified Drug Testing, LLC          |  |              | 260.00   |

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| PO Number           | Invoice Number                | Vendor Name                       | Invoice Date | Amount    |
|---------------------|-------------------------------|-----------------------------------|--------------|-----------|
| Account Number      |                               | Detail Description                |              | Amount    |
|                     | 1000950404                    | DOLLAR GENERAL REGIONS 410526     | 02/21/2020   | 9.25      |
| 01 1100 610 001 000 |                               | Gen Supplies Secon                |              | 9.25      |
| Total               | DOLLAR GENERAL REGIONS 410526 |                                   |              | 9.25      |
|                     | 7981838-0                     | EAKES OFFICE PLUS                 | 03/10/2020   | 391.68    |
| 01 2610 610 001 000 |                               | Supplies Secon                    |              | 195.84    |
| 01 2610 610 002 000 |                               | Supplies Elem                     |              | 195.84    |
|                     | 7991369-0                     | EAKES OFFICE PLUS                 | 03/31/2020   | 531.36    |
| 01 2610 610 001 000 |                               | Supplies Secon                    |              | 265.68    |
| 01 2610 610 002 000 |                               | Supplies Elem                     |              | 265.68    |
| Total               | EAKES OFFICE PLUS             |                                   |              | 923.04    |
|                     | 8790106                       | ECOLAB PEST ELIM DIV              | 03/24/2020   | 70.18     |
| 01 2620 430 001 000 |                               | Con/ser Repair Secon              |              | 35.09     |
| 01 2620 430 002 000 |                               | Cont/user Repair Elem             |              | 35.09     |
| Total               | ECOLAB PEST ELIM DIV          |                                   |              | 70.18     |
|                     | 180300.mar20                  | ESU #10                           | 04/01/2020   | 27,577.77 |
| 01 2212 330 002 000 |                               | Purch Prof Ser Elem               |              | 60.00     |
| 01 2410 810 001 000 |                               | Dues And Fees Secon               |              | 55.00     |
| 01 2212 330 001 000 |                               | Purch Prof Ser Secon              |              | 15.00     |
| 01 2212 330 001 000 |                               | Purch Prof Ser Secon              |              | 30.00     |
| 01 1100 580 001 000 |                               | Travel Secon                      |              | 99.66     |
| 01 1200 320 002 000 |                               | Purch Prof Serv Elem              |              | 85.00     |
| 01 1200 591 000 608 |                               | Vocational                        |              | 351.00    |
| 01 1200 591 002 604 |                               | DEAF ED                           |              | 428.71    |
| 01 1291 591 002 604 |                               | PRE Deaf Ed Services (3-5)        |              | 107.18    |
| 01 2171 591 001 600 |                               | PT SERVICES                       |              | 317.46    |
| 01 2171 591 002 600 |                               | PT Therapy                        |              | 317.46    |
| 01 2172 591 002 600 |                               | PT SPED 3-5                       |              | 79.37     |
| 01 2173 591 002 600 |                               | PT SPED 0-2                       |              | 79.37     |
| 01 1200 591 001 000 |                               | SPED SUPERVISION SEC.             |              | 824.76    |
| 01 1200 591 002 000 |                               | SPED SUPERVISION ELEM.            |              | 824.76    |
| 01 1292 591 002 603 |                               | Pre Sped Services (0-2)           |              | 183.54    |
| 01 2161 591 001 601 |                               | OT THERAPY SPED - School Age      |              | 916.68    |
| 01 2161 591 002 601 |                               | OT THERAPY-SPED School Age        |              | 916.68    |
| 01 2162 591 002 601 |                               | OT SPED 3-5                       |              | 229.17    |
| 01 2163 591 002 601 |                               | OT SPED 0-2                       |              | 229.17    |
| 01 2151 591 001 602 |                               | Speech Therapy                    |              | 3,281.58  |
| 01 2151 591 002 602 |                               | Speech Therapy Elem               |              | 11,765.66 |
| 01 2181 591 002 605 |                               | VISION                            |              | 133.43    |
| 01 2141 591 001 606 |                               | SCHOOL PSYCH                      |              | 1,933.08  |
| 01 2141 591 002 606 |                               | Diagnostic Testing (School Psych) |              | 1,933.08  |
| 01 2142 591 002 606 |                               | PSYCH SERVICES SPED 3-5           |              | 483.27    |
| 01 2143 591 002 606 |                               | PSYC SERVICES SPED 0-2            |              | 483.27    |
| 01 2151 591 001 607 |                               | Audiology Secon                   |              | 54.80     |
| 01 2151 591 002 607 |                               | Audiology Elem                    |              | 54.80     |
| 01 2152 591 002 607 |                               | AUDIOLOGY SPED 3-5                |              | 13.70     |
| 01 2153 591 002 607 |                               | AUDIOLOGY SPED 0-2                |              | 13.70     |
| 01 2181 591 001 605 |                               | Vision                            |              | 133.43    |
| 01 2153 591 002 602 |                               | SPEECH (0-2)                      |              | 80.04     |
| 01 2152 591 002 602 |                               | PRE SCHL SPEECH (3-5)             |              | 880.42    |
| 01 1291 591 002 603 |                               | PRE SPED Supervision (3-5)        |              | 183.54    |
| Total               | ESU #10                       |                                   |              | 27,577.77 |

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| PO Number           | Invoice Number             | Vendor Name                | Invoice Date | Amount   |
|---------------------|----------------------------|----------------------------|--------------|----------|
| Account Number      |                            | Detail Description         |              | Amount   |
|                     | 837326.mar2020             | FARMERS CO-OPERATIVE ASSOC | 03/25/2020   | 3,268.49 |
| 01 2710 626 000 000 |                            | Gas And Oil                |              | 3,268.49 |
| Total               | FARMERS CO-OPERATIVE ASSOC |                            |              | 3,268.49 |
|                     | 122                        | Greenland Construction     | 01/22/2020   | 650.00   |
| 01 2620 430 002 000 |                            | Cont/ser Repair Elem       |              | 650.00   |
| Total               | Greenland Construction     |                            |              | 650.00   |
|                     | 191497                     | GRONES OUTDOOR POWER       | 04/01/2020   | 178.54   |
| 01 2620 610 001 000 |                            | GENERAL SUPPLIES           |              | 89.27    |
| 01 2620 610 002 000 |                            | GENERAL SUPPLIES           |              | 89.27    |
| Total               | GRONES OUTDOOR POWER       |                            |              | 178.54   |
|                     | 538041393                  | Home Depot Pro, The        | 02/27/2020   | 28.89    |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 28.89    |
|                     | 539041145                  | Home Depot Pro, The        | 03/04/2020   | 16.63    |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 16.63    |
|                     | 539041152                  | Home Depot Pro, The        | 03/04/2020   | 78.04    |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 39.02    |
| 01 2610 610 002 000 |                            | Supplies Elem              |              | 39.02    |
|                     | 540388394                  | Home Depot Pro, The        | 03/11/2020   | 39.01    |
| 01 2610 610 002 000 |                            | Supplies Elem              |              | 39.01    |
|                     | 541530176                  | Home Depot Pro, The        | 03/17/2020   | 264.78   |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 132.39   |
| 01 2610 610 002 000 |                            | Supplies Elem              |              | 132.39   |
|                     | 543125744                  | Home Depot Pro, The        | 03/25/2020   | 327.55   |
| 01 2620 610 001 000 |                            | GENERAL SUPPLIES           |              | 163.78   |
| 01 2620 610 002 000 |                            | GENERAL SUPPLIES           |              | 163.77   |
|                     | 543125751                  | Home Depot Pro, The        | 03/25/2020   | 80.60    |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 40.30    |
| 01 2610 610 002 000 |                            | Supplies Elem              |              | 40.30    |
|                     | 543603070                  | Home Depot Pro, The        | 03/27/2020   | 12.88    |
| 01 2610 610 001 000 |                            | Supplies Secon             |              | 12.88    |
|                     | 543845176                  | Home Depot Pro, The        | 03/30/2020   | 32.71    |
| 01 2620 610 002 000 |                            | GENERAL SUPPLIES           |              | 32.71    |
| Total               | Home Depot Pro, The        |                            |              | 881.09   |
|                     | 12795338                   | Hometown Leasing           | 04/08/2020   | 671.85   |
| 01 1100 443 001 000 |                            | LEASED EQUIP               |              | 335.92   |
| 01 1100 443 002 000 |                            | LEASED EQUIP               |              | 335.93   |
| Total               | Hometown Leasing           |                            |              | 671.85   |
|                     | 288484126                  | J. W. PEPPER & SON INC.    | 02/24/2020   | 70.98    |
| 01 1100 610 001 018 |                            | Music Materials            |              | 70.98    |
| Total               | J. W. PEPPER & SON INC.    |                            |              | 70.98    |
|                     | 2460.march2020             | K & B PARTS                | 03/31/2020   | 971.05   |
| 01 2710 610 000 000 |                            | Tires And Parts            |              | 971.05   |
| Total               | K & B PARTS                |                            |              | 971.05   |
|                     | 7779                       | KSB SCHOOL LAW, PC LLO     | 04/01/2020   | 1,175.50 |
| 01 2330 317 000 000 |                            | LEGAL SERVICES             |              | 1,175.50 |
| Total               | KSB SCHOOL LAW, PC LLO     |                            |              | 1,175.50 |

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| PO Number           | Invoice Number            | Vendor Name               | Invoice Date | Amount   |
|---------------------|---------------------------|---------------------------|--------------|----------|
| Account Number      |                           | Detail Description        |              |          |
|                     | 2021CS-AL                 | Larkin, Alex              | 04/08/2020   | 170.00   |
| 01 1100 810 001 000 |                           | FEES                      |              | 170.00   |
| Total               | Larkin, Alex              |                           |              | 170.00   |
|                     | 4294                      | LARSEN ELECTRIC INC       | 03/14/2020   | 107.00   |
| 01 2620 430 001 000 |                           | Con/ser Repair Secon      |              | 107.00   |
|                     | 4312                      | LARSEN ELECTRIC INC       | 03/14/2020   | 454.28   |
| 01 2620 430 001 000 |                           | Con/ser Repair Secon      |              | 454.28   |
| Total               | LARSEN ELECTRIC INC       |                           |              | 561.28   |
|                     | 1920-480                  | Lewandowski, Katherine    | 02/28/2020   | 27.33    |
| 01 1100 610 001 000 |                           | Gen Supplies Secon        |              | 27.33    |
|                     | 1920-538                  | Lewandowski, Katherine    | 02/28/2020   | 22.50    |
| 01 1100 610 001 000 |                           | Gen Supplies Secon        |              | 22.50    |
| Total               | Lewandowski, Katherine    |                           |              | 49.83    |
|                     | 98176                     | MENARDS                   | 03/13/2020   | 74.59    |
| 01 2620 610 001 000 |                           | GENERAL SUPPLIES          |              | 74.59    |
|                     | 98904                     | MENARDS                   | 03/23/2020   | 63.84    |
| 01 2620 610 001 000 |                           | GENERAL SUPPLIES          |              | 31.92    |
| 01 2620 610 002 000 |                           | GENERAL SUPPLIES          |              | 31.92    |
| Total               | MENARDS                   |                           |              | 138.43   |
|                     | 98546                     | MERNARDS - KEARNEY        | 03/27/2020   | 302.13   |
| 01 2620 610 001 000 |                           | GENERAL SUPPLIES          |              | 151.07   |
| 01 2620 610 002 000 |                           | GENERAL SUPPLIES          |              | 151.06   |
| Total               | MERNARDS - KEARNEY        |                           |              | 302.13   |
|                     | 0691482-IN                | MID-AMERICAN RESEARCH     | 03/17/2020   | 264.77   |
| 01 2620 610 001 000 |                           | GENERAL SUPPLIES          |              | 132.39   |
| 01 2620 610 002 000 |                           | GENERAL SUPPLIES          |              | 132.38   |
| Total               | MID-AMERICAN RESEARCH     |                           |              | 264.77   |
|                     | 134155                    | MIDWEST FLOOR SPECIALISTS | 03/21/2020   | 243.60   |
| 01 2610 610 001 000 |                           | Supplies Secon            |              | 121.80   |
| 01 2610 610 002 000 |                           | Supplies Elem             |              | 121.80   |
| Total               | MIDWEST FLOOR SPECIALISTS |                           |              | 243.60   |
|                     | AXT0320-11                | MOSAIC                    | 04/01/2020   | 1,461.42 |
| 01 1200 562 001 000 |                           | Sped Tuition LVL III      |              | 1,461.42 |
| Total               | MOSAIC                    |                           |              | 1,461.42 |
|                     | 2846.March2020            | MOSAIC                    | 03/26/2020   | 764.81   |
| 01 1200 562 001 000 |                           | Sped Tuition LVL III      |              | 764.81   |
| Total               | MOSAIC                    |                           |              | 764.81   |
|                     | miles.032020HM            | Myers, Holly              | 03/10/2020   | 33.93    |
| 01 2212 580 001 000 |                           | Travel Secon              |              | 33.93    |
| Total               | Myers, Holly              |                           |              | 33.93    |
|                     | 52744.mar2020             | NE PUBLIC POWER DISTRICT  | 03/30/2020   | 101.12   |
| 01 2610 622 001 000 |                           | Electricity Secon         |              | 50.56    |

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| PO Number           | Invoice Number | Vendor Name                 | Invoice Date | Amount   |
|---------------------|----------------|-----------------------------|--------------|----------|
| Account Number      |                | Detail Description          |              | Amount   |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 50.56    |
|                     | 52749.mar2020  | NE PUBLIC POWER DISTRICT    | 03/30/2020   | 51.05    |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 25.53    |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 25.52    |
|                     | 52754.mar2020  | NE PUBLIC POWER DISTRICT    | 03/30/2020   | 34.21    |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 17.10    |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 17.11    |
|                     | 52759.mar2020  | NE PUBLIC POWER DISTRICT    | 03/30/2020   | 2,688.16 |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 1,344.08 |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 1,344.08 |
|                     | 52765.mar2020  | NE PUBLIC POWER DISTRICT    | 03/30/2020   | 70.77    |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 35.39    |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 35.38    |
|                     | 52769.apr2020  | NE PUBLIC POWER DISTRICT    | 04/02/2020   | 55.85    |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 27.92    |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 27.93    |
|                     | 52769.mar2020  | NE PUBLIC POWER DISTRICT    | 03/03/2020   | 58.99    |
| 01 2610 622 001 000 |                | Electricity Secon           |              | 29.50    |
| 01 2610 622 002 000 |                | Electricity Elem            |              | 29.49    |
| Total               |                | NE PUBLIC POWER DISTRICT    |              | 3,060.15 |
|                     | 20355039       | NEBR CENTRAL TELEPHONE CO   | 03/16/2020   | 330.87   |
| 01 2510 382 002 000 |                | Telephone Elem              |              | 165.44   |
| 01 2510 382 001 000 |                | Telephone Secon             |              | 165.43   |
|                     | 20356022       | NEBR CENTRAL TELEPHONE CO   | 03/16/2020   | 107.08   |
| 01 2510 382 001 000 |                | Telephone Secon             |              | 53.54    |
| 01 2510 382 002 000 |                | Telephone Elem              |              | 53.54    |
|                     | 20356278       | NEBR CENTRAL TELEPHONE CO   | 03/16/2020   | 34.03    |
| 01 2510 382 001 000 |                | Telephone Secon             |              | 17.02    |
| 01 2510 382 002 000 |                | Telephone Elem              |              | 17.01    |
| Total               |                | NEBR CENTRAL TELEPHONE CO   |              | 471.98   |
|                     | 1882-20200331  | ONE SOURCE                  | 03/31/2020   | 46.00    |
| 01 2310 340 000 000 |                | SERVICES                    |              | 46.00    |
| Total               |                | ONE SOURCE                  |              | 46.00    |
|                     | 21019-1409948  | PAYFLEX SYSTEMS USA INC     | 03/10/2020   | 100.00   |
| 01 2130 810 000 000 |                | Dues And Fees               |              | 100.00   |
| Total               |                | PAYFLEX SYSTEMS USA INC     |              | 100.00   |
|                     | 31674          | PRAIRIE HILLS WIRELESS, LLC | 04/01/2020   | 60.00    |
| 01 1100 382 000 000 |                | INTERNET SERVICES           |              | 60.00    |
| Total               |                | PRAIRIE HILLS WIRELESS, LLC |              | 60.00    |
|                     | 113535         | Protex Central, Inc.        | 03/24/2020   | 420.00   |
| 01 2620 430 001 000 |                | Con/ser Repair Secon        |              | 210.00   |
| 01 2620 430 002 000 |                | Cont/ser Repair Elem        |              | 210.00   |
| Total               |                | Protex Central, Inc.        |              | 420.00   |
|                     | ads.032020     | RAVENNA NEWS                | 03/31/2020   | 415.50   |
| 01 2310 540 000 000 |                | Advertising & Print         |              | 415.50   |
| Total               |                | RAVENNA NEWS                |              | 415.50   |
|                     | trash.mar2020  | RAVENNA SANITATION          | 03/31/2020   | 472.80   |

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| PO Number           | Invoice Number         | Vendor Name                   | Invoice Date | Amount   |
|---------------------|------------------------|-------------------------------|--------------|----------|
| Account Number      |                        | Detail Description            |              | Amount   |
| 01 2620 420 001 000 |                        | CLEANING SERVICES/TRASH       |              | 236.40   |
| 01 2620 420 002 000 |                        | CLEANING SERVICES/TRASH       |              | 236.40   |
| Total               | RAVENNA SANITATION     |                               |              | 472.80   |
|                     | S1478877.001           | REAMS SPRINKLER SUPPLY        | 03/23/2020   | 156.21   |
| 01 2620 610 001 000 |                        | GENERAL SUPPLIES              |              | 78.11    |
| 01 2620 610 002 000 |                        | GENERAL SUPPLIES              |              | 78.10    |
| Total               | REAMS SPRINKLER SUPPLY |                               |              | 156.21   |
|                     | 1920-537               | SCHROEDER, KENNETH            | 04/09/2020   | 45.68    |
| 01 2320 890 000 000 |                        | Other Misc Exp                |              | 45.68    |
| Total               | SCHROEDER, KENNETH     |                               |              | 45.68    |
|                     | 918.HR                 | SOFTWARE UNLIMITED INC        | 04/01/2020   | 1,305.00 |
| 01 2510 735 000 000 |                        | Computer Software             |              | 1,305.00 |
| Total               | SOFTWARE UNLIMITED INC |                               |              | 1,305.00 |
|                     | Form741stqtr.2020      | STATE OF NEBRASKA             | 04/08/2020   | 695.00   |
| 01 2710 626 000 000 |                        | Gas And Oil                   |              | 695.00   |
| Total               | STATE OF NEBRASKA      |                               |              | 695.00   |
|                     | NEMTSS2_147            | TAESE/USU                     | 09/11/2019   | 500.00   |
| 01 2120 320 001 000 |                        | Purch Prof Ser Secon          |              | 125.00   |
| 01 2212 330 002 000 |                        | Purch Prof Ser Elem           |              | 125.00   |
| 01 2410 810 001 000 |                        | Dues And Fees Secon           |              | 125.00   |
| 01 2410 810 002 000 |                        | Dues And Fees Elem            |              | 125.00   |
| Total               | TAESE/USU              |                               |              | 500.00   |
|                     | usbank.032020          | U.S. Bank                     | 03/25/2020   | 5,793.47 |
| 01 2510 531 000 000 |                        | POSTAGE                       |              | 130.95   |
| 01 2620 430 001 000 |                        | Con/ser Repair Secon          |              | 60.00    |
| 01 3535 610 000 000 |                        | High Abilt Learn Supplies     |              | 575.67   |
| 01 2510 810 000 000 |                        | REGISTRATION                  |              | 150.00   |
| 01 1100 610 001 000 |                        | Gen Supplies Secon            |              | 1,174.76 |
| 01 3535 610 000 000 |                        | High Abilt Learn Supplies     |              | 60.00    |
| 01 1200 320 002 000 |                        | Purch Prof Serv Elem          |              | 125.00   |
| 01 1100 610 002 000 |                        | Gen Supplies Elem             |              | 64.00    |
| 01 1100 640 001 000 |                        | Textbooks Secon               |              | 38.45    |
| 01 2220 640 002 000 |                        | Library Books Elem            |              | 14.58    |
| 01 2620 610 001 000 |                        | GENERAL SUPPLIES              |              | 54.85    |
| 01 2620 610 002 000 |                        | GENERAL SUPPLIES              |              | 54.86    |
| 01 2580 650 002 000 |                        | Computer Supplies             |              | 182.68   |
| 01 2580 650 001 000 |                        | Computer Supplies             |              | 182.67   |
| 01 3535 810 000 000 |                        | High Abilt Learn Registration |              | 2,925.00 |
| Total               | U.S. Bank              |                               |              | 5,793.47 |
|                     | INV284228              | UNITED LABORATORIES           | 04/01/2020   | 355.50   |
| 01 2620 610 001 000 |                        | GENERAL SUPPLIES              |              | 177.75   |
| 01 2620 610 002 000 |                        | GENERAL SUPPLIES              |              | 177.75   |
| Total               | UNITED LABORATORIES    |                               |              | 355.50   |
|                     | ColAccessDay.2020      | University of NE Lincoln      | 03/11/2020   | 30.00    |
| 01 1100 580 001 000 |                        | Travel Secon                  |              | 30.00    |

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| PO Number           | Invoice Number           | Vendor Name        | Invoice Date | Amount    |
|---------------------|--------------------------|--------------------|--------------|-----------|
| Account Number      |                          | Detail Description |              | Amount    |
| Total               | University of NE Lincoln |                    |              | 30.00     |
|                     | 4960080202002            | Verizon Business   | 03/01/2020   | 146.14    |
| 01 2510 382 001 000 |                          | Telephone Secon    |              | 73.07     |
| 01 2510 382 002 000 |                          | Telehone Elem      |              | 73.07     |
|                     | 4960080202003            | Verizon Business   | 04/01/2020   | 203.37    |
| 01 2510 382 001 000 |                          | Telephone Secon    |              | 101.68    |
| 01 2510 382 002 000 |                          | Telehone Elem      |              | 101.69    |
| Total               | Verizon Business         |                    |              | 349.51    |
|                     | 9851291463               | VERIZON WIRELESS   | 03/25/2020   | 538.09    |
| 01 2510 382 001 000 |                          | Telephone Secon    |              | 269.05    |
| 01 2510 382 002 000 |                          | Telehone Elem      |              | 269.04    |
| Total               | VERIZON WIRELESS         |                    |              | 538.09    |
|                     | RPS.Mar2020              | WILKE'S TRUE VALUE | 03/31/2020   | 281.65    |
| 01 2620 610 001 000 |                          | GENERAL SUPPLIES   |              | 146.03    |
| 01 2620 610 002 000 |                          | GENERAL SUPPLIES   |              | 135.62    |
| Total               | WILKE'S TRUE VALUE       |                    |              | 281.65    |
| Fund Number         | 01                       |                    |              | 63,184.60 |
| Checking Account ID | 01                       |                    |              | 63,184.60 |

Expenditure Report by Op. Unit/Function

| Account Number      | Account Description                 | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|-------------------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01                  | General                             |                |              |                      |             |                |              |                      |
| 01 1100 111 001 000 | SALARIES TEACHERS SECONDARY         | 0.00           | 78,478.55    | 632,702.71           | 0.00        | (632,702.71)   | 0.00         | (632,702.71)         |
| 01 1100 111 002 000 | SALARIES TEACHERS ELEM.             | 0.00           | 56,931.68    | 457,428.03           | 0.00        | (457,428.03)   | 0.00         | (457,428.03)         |
| 01 1100 112 001 000 | ASSISTANT COACHES SALARY            | 0.00           | 0.00         | 10,829.89            | 0.00        | (10,829.89)    | 0.00         | (10,829.89)          |
| 01 1100 112 002 000 | AIDES/COACHES                       | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1100 123 001 000 | Sub Salaries Secon                  | 0.00           | 3,780.00     | 23,210.10            | 0.00        | (23,210.10)    | 0.00         | (23,210.10)          |
| 01 1100 123 002 000 | Sub Salaries Elem                   | 0.00           | 4,405.04     | 18,164.27            | 0.00        | (18,164.27)    | 0.00         | (18,164.27)          |
| 01 1100 140 002 000 | Aides Salaries                      | 0.00           | 198.75       | 198.75               | 0.00        | (198.75)       | 0.00         | (198.75)             |
| 01 1100 151 001 000 | ADDITIONAL COMP. TEACHERS SECONDARY | 0.00           | 1,450.65     | 11,605.20            | 0.00        | (11,605.20)    | 0.00         | (11,605.20)          |
| 01 1100 151 002 000 | ADDITIONAL COMP. TEACHERS ELEM.     | 0.00           | 1,808.29     | 14,466.32            | 0.00        | (14,466.32)    | 0.00         | (14,466.32)          |
| 01 1100 210 002 000 | GROUP INSURANCE-NON INSTRUCTIONAL   | 0.00           | 26.95        | 26.95                | 0.00        | (26.95)        | 0.00         | (26.95)              |
| 01 1100 211 001 000 | Health Ins Secon                    | 0.00           | 20,377.78    | 161,200.87           | 0.00        | (161,200.87)   | 0.00         | (161,200.87)         |
| 01 1100 211 002 000 | Health Ins Elem                     | 0.00           | 12,794.24    | 103,558.46           | 0.00        | (103,558.46)   | 0.00         | (103,558.46)         |
| 01 1100 213 002 000 | GROUP INS.-SUBS                     | 0.00           | 0.00         | 585.25               | 0.00        | (585.25)       | 0.00         | (585.25)             |
| 01 1100 220 002 000 | FICA-NON INSTRUCTIONAL              | 0.00           | 13.15        | 13.15                | 0.00        | (13.15)        | 0.00         | (13.15)              |
| 01 1100 221 001 000 | Fica Secon                          | 0.00           | 5,976.34     | 48,263.08            | 0.00        | (48,263.08)    | 0.00         | (48,263.08)          |
| 01 1100 221 002 000 | Fica Elem                           | 0.00           | 4,265.68     | 34,135.47            | 0.00        | (34,135.47)    | 0.00         | (34,135.47)          |
| 01 1100 222 001 000 | FICA-COACHES/AIDES                  | 0.00           | 0.00         | 825.44               | 0.00        | (825.44)       | 0.00         | (825.44)             |
| 01 1100 222 002 000 | FICA-COACHES/AIDES                  | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1100 223 001 000 | FICA-SUB SUBS                       | 0.00           | 289.17       | 1,743.45             | 0.00        | (1,743.45)     | 0.00         | (1,743.45)           |
| 01 1100 223 002 000 | FICA-SUB SUBS                       | 0.00           | 336.98       | 1,300.89             | 0.00        | (1,300.89)     | 0.00         | (1,300.89)           |
| 01 1100 230 002 000 | RETIREMENT- NON INSTRUCTIONAL       | 0.00           | 19.63        | 19.63                | 0.00        | (19.63)        | 0.00         | (19.63)              |
| 01 1100 231 001 000 | Annuity Inlieu Bc/bs                | 0.00           | 7,751.93     | 62,408.15            | 0.00        | (62,408.15)    | 0.00         | (62,408.15)          |
| 01 1100 231 002 000 | Annuity Inlieu Bc/bs                | 0.00           | 5,623.62     | 45,022.94            | 0.00        | (45,022.94)    | 0.00         | (45,022.94)          |
| 01 1100 232 001 000 | RETIREMENT-COACHES/AIDES            | 0.00           | 0.00         | 638.90               | 0.00        | (638.90)       | 0.00         | (638.90)             |
| 01 1100 232 002 000 | RETIREMENT-COACHES/AIDES            | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1100 233 002 000 | RETIREMENT-SUBS                     | 0.00           | 11.85        | 245.96               | 0.00        | (245.96)       | 0.00         | (245.96)             |
| 01 1100 281 001 000 | TEACHERS/PRINCIPALS HSA             | 0.00           | 763.54       | 5,344.78             | 0.00        | (5,344.78)     | 0.00         | (5,344.78)           |
| 01 1100 281 002 000 | TEACHERS/PRINCIPALS HSA             | 0.00           | 986.54       | 6,905.78             | 0.00        | (6,905.78)     | 0.00         | (6,905.78)           |
| 01 1100 330 001 000 | ASSEMBLIES                          | 0.00           | 0.00         | 200.00               | 0.00        | (200.00)       | 0.00         | (200.00)             |
| 01 1100 334 000 000 | Mileage for Psyche Services         | 0.00           | 193.14       | 793.73               | 0.00        | (793.73)       | 0.00         | (793.73)             |
| 01 1100 382 000 000 | INTERNET SERVICES                   | 0.00           | 296.97       | 4,426.41             | 0.00        | (4,426.41)     | 0.00         | (4,426.41)           |
| 01 1100 430 001 000 | Cont Repair Secon                   | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1100 430 002 000 | Cont Repair Elem                    | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1100 443 001 000 | LEASED EQUIP                        | 0.00           | 335.92       | 2,687.40             | 0.00        | (2,687.40)     | 0.00         | (2,687.40)           |
| 01 1100 443 002 000 | LEASED EQUIP                        | 0.00           | 335.93       | 2,687.40             | 0.00        | (2,687.40)     | 0.00         | (2,687.40)           |
| 01 1100 580 001 000 | Travel Secon                        | 0.00           | 129.66       | 1,685.89             | 0.00        | (1,685.89)     | 0.00         | (1,685.89)           |
| 01 1100 580 002 000 | Travel Elem                         | 0.00           | 0.00         | 763.35               | 0.00        | (763.35)       | 0.00         | (763.35)             |
| 01 1100 610 001 000 | Gen Supplies Secon                  | 0.00           | 1,233.84     | 9,423.21             | 0.00        | (9,423.21)     | 0.00         | (9,423.21)           |
| 01 1100 610 002 000 | Gen Supplies Elem                   | 0.00           | 64.00        | 4,036.51             | 0.00        | (4,036.51)     | 0.00         | (4,036.51)           |
| 01 1100 640 001 000 | Textbooks Secon                     | 0.00           | 38.45        | 920.45               | 0.00        | (920.45)       | 0.00         | (920.45)             |
| 01 1100 640 002 000 | Textbooks Elem                      | 0.00           | 0.00         | 105.88               | 0.00        | (105.88)       | 0.00         | (105.88)             |
| 01 1100 734 001 000 | Comp Equip Secon                    | 0.00           | 0.00         | 190.80               | 0.00        | (190.80)       | 0.00         | (190.80)             |
| 01 1100 734 002 000 | Comp Equip Elem                     | 0.00           | 0.00         | 47.70                | 0.00        | (47.70)        | 0.00         | (47.70)              |
| 01 1100 735 001 000 | Comp Software Secon                 | 0.00           | 0.00         | 8,744.69             | 0.00        | (8,744.69)     | 0.00         | (8,744.69)           |
| 01 1100 735 002 000 | Comp Software Elem                  | 0.00           | 0.00         | 8,574.68             | 0.00        | (8,574.68)     | 0.00         | (8,574.68)           |
| 01 1100 810 001 000 | FEES                                | 0.00           | 170.00       | 3,541.50             | 0.00        | (3,541.50)     | 0.00         | (3,541.50)           |
| 01 1100 810 002 000 | FEES                                | 0.00           | 0.00         | 227.00               | 0.00        | (227.00)       | 0.00         | (227.00)             |
| 01 1100 890 001 000 | Other Misc Exp Secon                | 0.00           | 0.00         | 1,049.20             | 0.00        | (1,049.20)     | 0.00         | (1,049.20)           |
| 01 1100 890 002 000 | Other Misc Exp Elem                 | 0.00           | 0.00         | 274.99               | 0.00        | (274.99)       | 0.00         | (274.99)             |
| 1100                | SALARIES                            | 0.00           | 209,088.27   | 1,691,225.21         | 0.00        | (1,691,225.21) | 0.00         | (1,691,225.21)       |

Expenditure Report by Op. Unit/Function

| Account Number      | Account Description             | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|---------------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 1160 111 002 000 | SALARIES TEACHERS POVERTY       | 0.00           | 11,523.82    | 92,190.56            | 0.00        | (92,190.56)    | 0.00         | (92,190.56)          |
| 01 1160 211 002 000 | Poverty Program Health Ins      | 0.00           | 2,353.76     | 18,830.08            | 0.00        | (18,830.08)    | 0.00         | (18,830.08)          |
| 01 1160 221 002 000 | Poverty Program FICA            | 0.00           | 834.64       | 6,523.19             | 0.00        | (6,523.19)     | 0.00         | (6,523.19)           |
| 01 1160 231 002 000 | Poverty Program Retire          | 0.00           | 1,138.30     | 9,106.40             | 0.00        | (9,106.40)     | 0.00         | (9,106.40)           |
| 01 1160 281 002 000 | TEACHERS/PRINCIPALS HSA         | 0.00           | 89.01        | 712.08               | 0.00        | (712.08)       | 0.00         | (712.08)             |
| 1160 POVERTY        |                                 | 0.00           | 15,939.53    | 127,362.31           | 0.00        | (127,362.31)   | 0.00         | (127,362.31)         |
| 01 1190 111 002 000 | SALARIES TEACHERS PRE K         | 0.00           | 0.00         | 1,031.05             | 0.00        | (1,031.05)     | 0.00         | (1,031.05)           |
| 01 1190 112 002 000 | PreK Para                       | 0.00           | 1,346.59     | 10,205.66            | 0.00        | (10,205.66)    | 0.00         | (10,205.66)          |
| 01 1190 122 002 000 | Sub Paras Salary                | 0.00           | 0.00         | 838.03               | 0.00        | (838.03)       | 0.00         | (838.03)             |
| 01 1190 123 002 000 | PreK Subs                       | 0.00           | 1,068.36     | 1,428.36             | 0.00        | (1,428.36)     | 0.00         | (1,428.36)           |
| 01 1190 211 002 000 | PreK Health                     | 0.00           | 0.00         | 831.30               | 0.00        | (831.30)       | 0.00         | (831.30)             |
| 01 1190 212 002 000 | GROUP INSURANCE-AIDES           | 0.00           | 511.72       | 2,912.36             | 0.00        | (2,912.36)     | 0.00         | (2,912.36)           |
| 01 1190 213 002 000 | GROUP INS.-SUBS                 | 0.00           | 0.00         | 118.34               | 0.00        | (118.34)       | 0.00         | (118.34)             |
| 01 1190 221 002 000 | PreK Fica                       | 0.00           | 0.00         | 130.77               | 0.00        | (130.77)       | 0.00         | (130.77)             |
| 01 1190 222 002 000 | FICA-AIDES                      | 0.00           | 36.18        | 345.38               | 0.00        | (345.38)       | 0.00         | (345.38)             |
| 01 1190 223 002 000 | FICA-SUB SUBS                   | 0.00           | 81.73        | 93.81                | 0.00        | (93.81)        | 0.00         | (93.81)              |
| 01 1190 231 002 000 | PreK Retire                     | 0.00           | 0.00         | 255.61               | 0.00        | (255.61)       | 0.00         | (255.61)             |
| 01 1190 232 002 000 | RETIREMENT AIDES                | 0.00           | 133.02       | 854.35               | 0.00        | (854.35)       | 0.00         | (854.35)             |
| 01 1190 233 002 000 | RETIREMENT-SUBS                 | 0.00           | 11.85        | 47.41                | 0.00        | (47.41)        | 0.00         | (47.41)              |
| 01 1190 610 002 000 | PreK Supplies                   | 0.00           | 0.00         | 34.19                | 0.00        | (34.19)        | 0.00         | (34.19)              |
| 1190 PREK           |                                 | 0.00           | 3,189.45     | 19,126.62            | 0.00        | (19,126.62)    | 0.00         | (19,126.62)          |
| 01 1200 111 001 000 | SPED teachers                   | 0.00           | 13,062.06    | 107,634.63           | 0.00        | (107,634.63)   | 0.00         | (107,634.63)         |
| 01 1200 111 002 000 | SALARIES TEACHERS SPED ELEM.    | 0.00           | 16,071.49    | 129,171.92           | 0.00        | (129,171.92)   | 0.00         | (129,171.92)         |
| 01 1200 112 001 000 | SPED Paras                      | 0.00           | 13,364.69    | 118,220.29           | 0.00        | (118,220.29)   | 0.00         | (118,220.29)         |
| 01 1200 112 002 000 | Aide Elem                       | 0.00           | 10,260.51    | 87,791.50            | 0.00        | (87,791.50)    | 0.00         | (87,791.50)          |
| 01 1200 116 001 000 | Nurse Sp Ed Services            | 0.00           | 886.83       | 6,791.25             | 0.00        | (6,791.25)     | 0.00         | (6,791.25)           |
| 01 1200 116 002 000 | Nurse Sp Ed Services            | 0.00           | 886.83       | 6,791.25             | 0.00        | (6,791.25)     | 0.00         | (6,791.25)           |
| 01 1200 121 001 000 | SPED sub teachers               | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 1200 122 001 000 | Sub Paras Salary                | 0.00           | 483.28       | 1,493.55             | 0.00        | (1,493.55)     | 0.00         | (1,493.55)           |
| 01 1200 122 002 000 | Sub Paras Salary                | 0.00           | 0.00         | 1,448.04             | 0.00        | (1,448.04)     | 0.00         | (1,448.04)           |
| 01 1200 123 001 000 | Sub Secon                       | 0.00           | 120.00       | 8,815.81             | 0.00        | (8,815.81)     | 0.00         | (8,815.81)           |
| 01 1200 123 002 000 | Sub Elem                        | 0.00           | 1,157.33     | 8,655.24             | 0.00        | (8,655.24)     | 0.00         | (8,655.24)           |
| 01 1200 132 001 000 | OT - AIDES/PARAS                | 0.00           | 0.00         | 45.60                | 0.00        | (45.60)        | 0.00         | (45.60)              |
| 01 1200 132 002 000 | OT - AIDES/PARAS                | 0.00           | 0.00         | 364.91               | 0.00        | (364.91)       | 0.00         | (364.91)             |
| 01 1200 136 001 000 | OT-NURSE                        | 0.00           | 0.00         | 303.41               | 0.00        | (303.41)       | 0.00         | (303.41)             |
| 01 1200 136 002 000 | OT-NURSE                        | 0.00           | 0.00         | 303.41               | 0.00        | (303.41)       | 0.00         | (303.41)             |
| 01 1200 151 001 000 | ADDITIONAL COMP. SPED SECONDARY | 0.00           | 710.28       | 5,682.24             | 0.00        | (5,682.24)     | 0.00         | (5,682.24)           |
| 01 1200 151 002 000 | ADDITIONAL COMP. SPED ELEM.     | 0.00           | 41.78        | 334.24               | 0.00        | (334.24)       | 0.00         | (334.24)             |
| 01 1200 211 001 000 | Health Ins                      | 0.00           | 3,163.27     | 23,750.46            | 0.00        | (23,750.46)    | 0.00         | (23,750.46)          |
| 01 1200 211 002 000 | Health Ins Elem                 | 0.00           | 4,901.26     | 42,464.49            | 0.00        | (42,464.49)    | 0.00         | (42,464.49)          |
| 01 1200 212 001 000 | GROUP INSURANCE-AIDES           | 0.00           | 1,785.14     | 15,882.51            | 0.00        | (15,882.51)    | 0.00         | (15,882.51)          |
| 01 1200 212 002 000 | GROUP INSURANCE-AIDES           | 0.00           | 2,916.85     | 22,105.86            | 0.00        | (22,105.86)    | 0.00         | (22,105.86)          |
| 01 1200 216 001 000 | Health Ins. NURSE               | 0.00           | 148.82       | 1,190.63             | 0.00        | (1,190.63)     | 0.00         | (1,190.63)           |
| 01 1200 216 002 000 | Health Ins-NURSE                | 0.00           | 148.82       | 1,190.63             | 0.00        | (1,190.63)     | 0.00         | (1,190.63)           |
| 01 1200 221 001 000 | Fica Secon                      | 0.00           | 1,032.87     | 9,391.27             | 0.00        | (9,391.27)     | 0.00         | (9,391.27)           |
| 01 1200 221 002 000 | Fica Elem                       | 0.00           | 1,195.76     | 10,360.02            | 0.00        | (10,360.02)    | 0.00         | (10,360.02)          |
| 01 1200 222 001 000 | FICA-AIDES                      | 0.00           | 980.70       | 7,523.79             | 0.00        | (7,523.79)     | 0.00         | (7,523.79)           |
| 01 1200 222 002 000 | FICA-AIDES                      | 0.00           | 703.46       | 5,396.66             | 0.00        | (5,396.66)     | 0.00         | (5,396.66)           |
| 01 1200 223 001 000 | FICA-SUB SUBS                   | 0.00           | 9.18         | 674.40               | 0.00        | (674.40)       | 0.00         | (674.40)             |
| 01 1200 223 002 000 | FICA-SUB SUBS                   | 0.00           | 88.53        | 662.11               | 0.00        | (662.11)       | 0.00         | (662.11)             |
| 01 1200 226 001 000 | Fica-NURSE                      | 0.00           | 67.69        | 541.49               | 0.00        | (541.49)       | 0.00         | (541.49)             |
| 01 1200 226 002 000 | Fica-NURSE                      | 0.00           | 67.69        | 541.51               | 0.00        | (541.51)       | 0.00         | (541.51)             |
| 01 1200 231 001 000 | Annuity In Lieu Of Bc           | 0.00           | 1,290.24     | 11,884.88            | 0.00        | (11,884.88)    | 0.00         | (11,884.88)          |

Expenditure Report by Op. Unit/Function

| Account Number      | Account Description                      | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|--|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 1200 231 002 000 | Annuity Inlieu Of Bc                     | 0.00           | 1,587.51     | 13,841.58            | 0.00        | (13,841.58)    | 0.00         | (13,841.58)          |
| 01 1200 232 001 000 | RETIREMENT AIDES                         | 0.00           | 1,320.13     | 10,404.45            | 0.00        | (10,404.45)    | 0.00         | (10,404.45)          |
| 01 1200 232 002 000 | RETIREMENT AIDES                         | 0.00           | 1,013.51     | 7,625.73             | 0.00        | (7,625.73)     | 0.00         | (7,625.73)           |
| 01 1200 233 001 000 | RETIREMENT-SUBS                          | 0.00           | 11.85        | 853.03               | 0.00        | (853.03)       | 0.00         | (853.03)             |
| 01 1200 233 002 000 | RETIREMENT-SUBS                          | 0.00           | 5.93         | 408.73               | 0.00        | (408.73)       | 0.00         | (408.73)             |
| 01 1200 236 001 000 | Retire-NURSE                             | 0.00           | 87.60        | 700.79               | 0.00        | (700.79)       | 0.00         | (700.79)             |
| 01 1200 236 002 000 | Retire-NURSE                             | 0.00           | 87.60        | 700.79               | 0.00        | (700.79)       | 0.00         | (700.79)             |
| 01 1200 281 001 000 | TEACHERS/PRINCIPALS HSA                  | 0.00           | 259.27       | 1,814.89             | 0.00        | (1,814.89)     | 0.00         | (1,814.89)           |
| 01 1200 282 001 000 | INSTRUCTIONAL AIDES HSA                  | 0.00           | 75.90        | 523.92               | 0.00        | (523.92)       | 0.00         | (523.92)             |
| 01 1200 320 001 000 | Purch Prof Ser Secon                     | 0.00           | 0.00         | 953.50               | 0.00        | (953.50)       | 0.00         | (953.50)             |
| 01 1200 320 002 000 | Purch Prof Serv Elem                     | 0.00           | 210.00       | 1,052.50             | 0.00        | (1,052.50)     | 0.00         | (1,052.50)           |
| 01 1200 562 001 000 | Sped Tuition LVL III                     | 0.00           | 2,226.23     | 35,090.46            | 0.00        | (35,090.46)    | 0.00         | (35,090.46)          |
| 01 1200 562 002 000 | Sped Tuition LVL III                     | 0.00           | 0.00         | 322.40               | 0.00        | (322.40)       | 0.00         | (322.40)             |
| 01 1200 580 001 000 | Travel Secon                             | 0.00           | 0.00         | 91.83                | 0.00        | (91.83)        | 0.00         | (91.83)              |
| 01 1200 591 001 000 | SPED SUPERVISION SEC.                    | 0.00           | 824.76       | 7,886.64             | 0.00        | (7,886.64)     | 0.00         | (7,886.64)           |
| 01 1200 591 002 000 | SPED SUPERVISION ELEM.                   | 0.00           | 824.76       | 7,886.64             | 0.00        | (7,886.64)     | 0.00         | (7,886.64)           |
| 01 1200 610 001 000 | Gen Supplies                             | 0.00           | 0.00         | 1,164.96             | 0.00        | (1,164.96)     | 0.00         | (1,164.96)           |
| 01 1200 610 002 000 | Gen Supplies Elem                        | 0.00           | 0.00         | 854.00               | 0.00        | (854.00)       | 0.00         | (854.00)             |
| 1200                | SPEDICAL ED School Age                   | 0.00           | 84,080.41    | 729,584.84           | 0.00        | (729,584.84)   | 0.00         | (729,584.84)         |
| 01 2120 111 001 000 | Counselor Sal Secon                      | 0.00           | 4,679.80     | 37,438.40            | 0.00        | (37,438.40)    | 0.00         | (37,438.40)          |
| 01 2120 111 002 000 | Counselor Sal Elem                       | 0.00           | 1,169.95     | 9,359.60             | 0.00        | (9,359.60)     | 0.00         | (9,359.60)           |
| 01 2120 112 001 000 | Aide Secon                               | 0.00           | 471.01       | 3,794.70             | 0.00        | (3,794.70)     | 0.00         | (3,794.70)           |
| 01 2120 211 001 000 | Health Ins. Secon                        | 0.00           | 828.19       | 6,799.64             | 0.00        | (6,799.64)     | 0.00         | (6,799.64)           |
| 01 2120 211 002 000 | Health Ins. Elem                         | 0.00           | 207.04       | 1,680.65             | 0.00        | (1,680.65)     | 0.00         | (1,680.65)           |
| 01 2120 212 001 000 | GROUP INSURANCE-AIDES                    | 0.00           | 77.34        | 514.21               | 0.00        | (514.21)       | 0.00         | (514.21)             |
| 01 2120 221 001 000 | Fica Secon                               | 0.00           | 341.38       | 2,803.92             | 0.00        | (2,803.92)     | 0.00         | (2,803.92)           |
| 01 2120 221 002 000 | Fica Elem                                | 0.00           | 85.34        | 692.03               | 0.00        | (692.03)       | 0.00         | (692.03)             |
| 01 2120 222 001 000 | FICA-AIDES                               | 0.00           | 35.43        | 249.97               | 0.00        | (249.97)       | 0.00         | (249.97)             |
| 01 2120 231 001 000 | Retirement Secon                         | 0.00           | 462.26       | 3,744.85             | 0.00        | (3,744.85)     | 0.00         | (3,744.85)           |
| 01 2120 231 002 000 | Retirement Elem                          | 0.00           | 115.57       | 924.55               | 0.00        | (924.55)       | 0.00         | (924.55)             |
| 01 2120 232 001 000 | RETIREMENT AIDES                         | 0.00           | 46.53        | 328.07               | 0.00        | (328.07)       | 0.00         | (328.07)             |
| 01 2120 281 001 000 | TEACHERS/PRINCIPALS HSA                  | 0.00           | 147.91       | 1,035.37             | 0.00        | (1,035.37)     | 0.00         | (1,035.37)           |
| 01 2120 281 002 000 | TEACHERS/PRINCIPALS HSA                  | 0.00           | 36.98        | 258.86               | 0.00        | (258.86)       | 0.00         | (258.86)             |
| 01 2120 320 001 000 | Purch Prof Ser Secon                     | 0.00           | 125.00       | 215.00               | 0.00        | (215.00)       | 0.00         | (215.00)             |
| 01 2120 320 002 000 | Purch Prof Ser Elem                      | 0.00           | 0.00         | 90.00                | 0.00        | (90.00)        | 0.00         | (90.00)              |
| 01 2120 610 001 000 | Supplies Secon                           | 0.00           | 0.00         | 62.61                | 0.00        | (62.61)        | 0.00         | (62.61)              |
| 01 2120 610 002 000 | Supplies Elem                            | 0.00           | 0.00         | 41.22                | 0.00        | (41.22)        | 0.00         | (41.22)              |
| 01 2120 640 001 000 | Resource Texts                           | 0.00           | 0.00         | 378.00               | 0.00        | (378.00)       | 0.00         | (378.00)             |
| 2120                | COUNSELOR                                | 0.00           | 8,829.73     | 70,411.65            | 0.00        | (70,411.65)    | 0.00         | (70,411.65)          |
| 01 2130 116 000 000 | SALARIES -Professional Non-Cert. (Nurse) | 0.00           | 2,257.39     | 17,286.78            | 0.00        | (17,286.78)    | 0.00         | (17,286.78)          |
| 01 2130 136 000 000 | OT-NURSE                                 | 0.00           | 0.00         | 772.30               | 0.00        | (772.30)       | 0.00         | (772.30)             |
| 01 2130 216 000 000 | GROUP INS.-NURSE                         | 0.00           | 378.86       | 3,030.74             | 0.00        | (3,030.74)     | 0.00         | (3,030.74)           |
| 01 2130 226 000 000 | FICA-NURSE                               | 0.00           | 172.27       | 1,378.20             | 0.00        | (1,378.20)     | 0.00         | (1,378.20)           |
| 01 2130 236 000 000 | RETIREMENT-NURSE                         | 0.00           | 222.98       | 1,783.86             | 0.00        | (1,783.86)     | 0.00         | (1,783.86)           |
| 01 2130 610 000 000 | Health Supplies                          | 0.00           | 0.00         | 2,021.46             | 0.00        | (2,021.46)     | 0.00         | (2,021.46)           |
| 01 2130 810 000 000 | Dues And Fees                            | 0.00           | 100.00       | 100.00               | 0.00        | (100.00)       | 0.00         | (100.00)             |
| 2130                | NURSE                                    | 0.00           | 3,131.50     | 26,373.34            | 0.00        | (26,373.34)    | 0.00         | (26,373.34)          |
| 01 2190 110 001 000 | Act Trans Sal Secon                      | 0.00           | 0.00         | 9,776.29             | 0.00        | (9,776.29)     | 0.00         | (9,776.29)           |
| 01 2190 110 002 000 | Act Trans Sal Elem                       | 0.00           | 0.00         | 411.53               | 0.00        | (411.53)       | 0.00         | (411.53)             |
| 01 2190 120 001 000 | SUBSTITUTE OR TEMPORARY SALARIES         | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2190 220 001 000 | FICA-NON INSTRUCTIONAL                   | 0.00           | 0.00         | 747.87               | 0.00        | (747.87)       | 0.00         | (747.87)             |
| 01 2190 220 002 000 | FICA-NON INSTRUCTIONAL                   | 0.00           | 0.00         | 31.47                | 0.00        | (31.47)        | 0.00         | (31.47)              |
| 01 2190 230 001 000 | RETIREMENT- NON                          | 0.00           | 0.00         | 282.38               | 0.00        | (282.38)       | 0.00         | (282.38)             |

**Expenditure Report by Op. Unit/Function**

| Account Number              | Account Description                               | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|-----------------------------|---|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 2190 230 002 000         | INSTRUCTIONAL<br>RETIREMENT- NON<br>INSTRUCTIONAL | 0.00           | 0.00         | 3.41                 | 0.00        | (3.41)         | 0.00         | (3.41)               |
| 01 2190 340 001 000         | Testing   | 0.00           | 0.00         | 640.00               | 0.00        | (640.00)       | 0.00         | (640.00)             |
| 2190 ACT TRANS              |   | 0.00           | 0.00         | 11,892.95            | 0.00        | (11,892.95)    | 0.00         | (11,892.95)          |
| 01 2212 123 001 000         | Staff Development                                 | 0.00           | 0.00         | 240.00               | 0.00        | (240.00)       | 0.00         | (240.00)             |
| 01 2212 223 001 000         | FICA-SUBS   | 0.00           | 0.00         | 18.36                | 0.00        | (18.36)        | 0.00         | (18.36)              |
| 01 2212 330 001 000         | Purch Prof Ser Secon                              | 0.00           | 45.00        | 1,018.00             | 0.00        | (1,018.00)     | 0.00         | (1,018.00)           |
| 01 2212 330 002 000         | Purch Prof Ser Elem                               | 0.00           | 185.00       | 779.00               | 0.00        | (779.00)       | 0.00         | (779.00)             |
| 01 2212 580 001 000         | Travel Secon                                      | 0.00           | 33.93        | 2,578.74             | 0.00        | (2,578.74)     | 0.00         | (2,578.74)           |
| 01 2212 580 002 000         | Travel Elem                                       | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2212 610 001 000         | Supplies Secon                                    | 0.00           | 0.00         | 140.00               | 0.00        | (140.00)       | 0.00         | (140.00)             |
| 01 2212 610 002 000         | Supplies Elem                                     | 0.00           | 0.00         | 140.00               | 0.00        | (140.00)       | 0.00         | (140.00)             |
| 01 2212 810 001 000         | Dues And Fees Secon                               | 0.00           | 0.00         | 462.00               | 0.00        | (462.00)       | 0.00         | (462.00)             |
| 2212 STAFF                  |   | 0.00           | 263.93       | 5,376.10             | 0.00        | (5,376.10)     | 0.00         | (5,376.10)           |
| 01 2220 111 001 000         | SALARIES TEACHERS LIBRARIAN<br>SECOND.            | 0.00           | 2,046.86     | 16,374.88            | 0.00        | (16,374.88)    | 0.00         | (16,374.88)          |
| 01 2220 111 002 000         | SALARIES TEACHERS LIBRARIAN<br>ELEM.              | 0.00           | 2,046.86     | 16,374.88            | 0.00        | (16,374.88)    | 0.00         | (16,374.88)          |
| 01 2220 211 001 000         | Health Ins Secon                                  | 0.00           | 4.00         | 31.86                | 0.00        | (31.86)        | 0.00         | (31.86)              |
| 01 2220 211 002 000         | Health Ins Elem                                   | 0.00           | 4.00         | 31.86                | 0.00        | (31.86)        | 0.00         | (31.86)              |
| 01 2220 221 001 000         | Fica Secon  | 0.00           | 147.98       | 1,184.14             | 0.00        | (1,184.14)     | 0.00         | (1,184.14)           |
| 01 2220 221 002 000         | Fica Elem   | 0.00           | 147.99       | 1,184.21             | 0.00        | (1,184.21)     | 0.00         | (1,184.21)           |
| 01 2220 231 001 000         | Retire Secon                                      | 0.00           | 202.18       | 1,617.45             | 0.00        | (1,617.45)     | 0.00         | (1,617.45)           |
| 01 2220 231 002 000         | Retire Elem                                       | 0.00           | 202.19       | 1,617.52             | 0.00        | (1,617.52)     | 0.00         | (1,617.52)           |
| 01 2220 320 001 000         | Purchased Ser Secon                               | 0.00           | 0.00         | 180.00               | 0.00        | (180.00)       | 0.00         | (180.00)             |
| 01 2220 320 002 000         | Purchased Ser Elem                                | 0.00           | 0.00         | 85.00                | 0.00        | (85.00)        | 0.00         | (85.00)              |
| 01 2220 580 001 000         | TRAVEL  | 0.00           | 0.00         | 421.19               | 0.00        | (421.19)       | 0.00         | (421.19)             |
| 01 2220 580 002 000         | TRAVEL  | 0.00           | 0.00         | 34.22                | 0.00        | (34.22)        | 0.00         | (34.22)              |
| 01 2220 610 001 000         | Supplies Secon                                    | 0.00           | 0.00         | 119.56               | 0.00        | (119.56)       | 0.00         | (119.56)             |
| 01 2220 610 002 000         | Supplies Elem                                     | 0.00           | 0.00         | 6.36                 | 0.00        | (6.36)         | 0.00         | (6.36)               |
| 01 2220 640 001 000         | Library Books Secon                               | 0.00           | 0.00         | 544.68               | 0.00        | (544.68)       | 0.00         | (544.68)             |
| 01 2220 640 002 000         | Library Books Elem                                | 0.00           | 14.58        | 472.76               | 0.00        | (472.76)       | 0.00         | (472.76)             |
| 01 2220 735 001 000         | Computer Software                                 | 0.00           | 0.00         | 592.50               | 0.00        | (592.50)       | 0.00         | (592.50)             |
| 01 2220 735 002 000         | Elem Software                                     | 0.00           | 0.00         | 592.50               | 0.00        | (592.50)       | 0.00         | (592.50)             |
| 2220 LIBRARY/MEDIA SERVICES |   | 0.00           | 4,816.64     | 41,465.57            | 0.00        | (41,465.57)    | 0.00         | (41,465.57)          |
| 01 2310 315 000 000         | Audit   | 0.00           | 0.00         | 6,800.00             | 0.00        | (6,800.00)     | 0.00         | (6,800.00)           |
| 01 2310 340 000 000         | SERVICES  | 0.00           | 46.00        | 1,211.00             | 0.00        | (1,211.00)     | 0.00         | (1,211.00)           |
| 01 2310 520 000 000         | INSURANCE(Property, Liability)                    | 0.00           | 0.00         | 5,487.10             | 0.00        | (5,487.10)     | 0.00         | (5,487.10)           |
| 01 2310 540 000 000         | Advertising & Print                               | 0.00           | 415.50       | 4,353.11             | 0.00        | (4,353.11)     | 0.00         | (4,353.11)           |
| 01 2310 610 000 000         | Supplies  | 0.00           | 390.00       | 1,147.84             | 0.00        | (1,147.84)     | 0.00         | (1,147.84)           |
| 01 2310 735 000 000         | Software (E-Meetings)                             | 0.00           | 0.00         | 2,600.00             | 0.00        | (2,600.00)     | 0.00         | (2,600.00)           |
| 01 2310 810 000 000         | Dues And Fees                                     | 0.00           | 0.00         | 7,712.49             | 0.00        | (7,712.49)     | 0.00         | (7,712.49)           |
| 2310 BOARD OF EDUCATION     |   | 0.00           | 851.50       | 29,311.54            | 0.00        | (29,311.54)    | 0.00         | (29,311.54)          |
| 01 2320 105 000 000         | SUPERINTENDENT SALARY                             | 0.00           | 11,185.36    | 89,482.88            | 0.00        | (89,482.88)    | 0.00         | (89,482.88)          |
| 01 2320 110 000 000         | Clerical  | 0.00           | 1,416.23     | 11,737.85            | 0.00        | (11,737.85)    | 0.00         | (11,737.85)          |
| 01 2320 130 000 000         | OT-NON INSTRUCTIONAL                              | 0.00           | 25.45        | 380.51               | 0.00        | (380.51)       | 0.00         | (380.51)             |
| 01 2320 210 000 000         | GROUP INSURANCE-NON<br>INSTRUCTIONAL              | 0.00           | 466.35       | 3,280.58             | 0.00        | (3,280.58)     | 0.00         | (3,280.58)           |
| 01 2320 211 000 000         | Life Ins  | 0.00           | 0.00         | 11.16                | 0.00        | (11.16)        | 0.00         | (11.16)              |
| 01 2320 215 000 000         | Health Ins  | 0.00           | 1,895.02     | 15,680.84            | 0.00        | (15,680.84)    | 0.00         | (15,680.84)          |
| 01 2320 220 000 000         | FICA-NON INSTRUCTIONAL                            | 0.00           | 105.06       | 782.26               | 0.00        | (782.26)       | 0.00         | (782.26)             |
| 01 2320 225 000 000         | Fica  | 0.00           | 843.06       | 6,847.26             | 0.00        | (6,847.26)     | 0.00         | (6,847.26)           |
| 01 2320 230 000 000         | RETIREMENT- NON<br>INSTRUCTIONAL                  | 0.00           | 142.40       | 1,057.75             | 0.00        | (1,057.75)     | 0.00         | (1,057.75)           |

Expenditure Report by Op. Unit/Function

| Account Number                     | Account Description                      | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|------------------------------------|--|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 2320 235 000 000                | Annuity Inlieu Bc/bc                     | 0.00           | 1,101.28     | 8,949.50             | 0.00        | (8,949.50)     | 0.00         | (8,949.50)           |
| 01 2320 280 000 000                | NON INSTRUCTIONAL HSA                    | 0.00           | 84.55        | 594.74               | 0.00        | (594.74)       | 0.00         | (594.74)             |
| 01 2320 580 000 000                | Travel                                   | 0.00           | 0.00         | 562.54               | 0.00        | (562.54)       | 0.00         | (562.54)             |
| 01 2320 735 000 000                | Software-North Star                      | 0.00           | 0.00         | 1,560.00             | 0.00        | (1,560.00)     | 0.00         | (1,560.00)           |
| 01 2320 810 000 000                | Dues And Fees                            | 0.00           | 0.00         | 581.00               | 0.00        | (581.00)       | 0.00         | (581.00)             |
| 01 2320 890 000 000                | Other Misc Exp                           | 0.00           | 45.68        | 354.52               | 0.00        | (354.52)       | 0.00         | (354.52)             |
| 2320 EXECUTIVE ADMINISTRATION-SUPT |  | 0.00           | 17,310.44    | 141,863.39           | 0.00        | (141,863.39)   | 0.00         | (141,863.39)         |
| 01 2330 317 000 000                | LEGAL SERVICES                           | 0.00           | 1,175.50     | 9,075.42             | 0.00        | (9,075.42)     | 0.00         | (9,075.42)           |
| 2330 DISTRICT LEGAL SERVICES       |  | 0.00           | 1,175.50     | 9,075.42             | 0.00        | (9,075.42)     | 0.00         | (9,075.42)           |
| 01 2410 110 001 000                | Clerical Sal Secon                       | 0.00           | 3,304.55     | 27,388.37            | 0.00        | (27,388.37)    | 0.00         | (27,388.37)          |
| 01 2410 110 002 000                | Clerical Sal Elem                        | 0.00           | 2,267.61     | 18,245.46            | 0.00        | (18,245.46)    | 0.00         | (18,245.46)          |
| 01 2410 111 001 000                | Princ Sal Secon                          | 0.00           | 8,775.46     | 70,203.68            | 0.00        | (70,203.68)    | 0.00         | (70,203.68)          |
| 01 2410 111 002 000                | Prin Sal Elem                            | 0.00           | 7,975.25     | 63,802.00            | 0.00        | (63,802.00)    | 0.00         | (63,802.00)          |
| 01 2410 120 001 000                | SUBSTITUTE OR TEMPORARY SALARIES         | 0.00           | 150.25       | 1,610.19             | 0.00        | (1,610.19)     | 0.00         | (1,610.19)           |
| 01 2410 120 002 000                | SUBSTITUTE OR TEMPORARY SALARIES         | 0.00           | 0.00         | 138.45               | 0.00        | (138.45)       | 0.00         | (138.45)             |
| 01 2410 123 001 000                | Student Aide                             | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2410 130 001 000                | OT-NON INSTRUCTIONAL                     | 0.00           | 73.25        | 1,004.82             | 0.00        | (1,004.82)     | 0.00         | (1,004.82)           |
| 01 2410 130 002 000                | OT-NON INSTRUCTIONAL                     | 0.00           | 199.95       | 1,495.02             | 0.00        | (1,495.02)     | 0.00         | (1,495.02)           |
| 01 2410 151 002 000                | ADDITIONAL COMP. TEACHERS/PROF. STAFF    | 0.00           | 1,811.46     | 14,491.68            | 0.00        | (14,491.68)    | 0.00         | (14,491.68)          |
| 01 2410 210 001 000                | GROUP INSURANCE-NON INSTRUCTIONAL        | 0.00           | 1,093.79     | 8,152.53             | 0.00        | (8,152.53)     | 0.00         | (8,152.53)           |
| 01 2410 210 002 000                | GROUP INSURANCE-NON INSTRUCTIONAL        | 0.00           | 1,554.50     | 11,042.99            | 0.00        | (11,042.99)    | 0.00         | (11,042.99)          |
| 01 2410 211 001 000                | Health Ins Secon                         | 0.00           | 9.83         | 1,320.36             | 0.00        | (1,320.36)     | 0.00         | (1,320.36)           |
| 01 2410 211 002 000                | Health Ins Elem                          | 0.00           | 10.00        | 1,725.55             | 0.00        | (1,725.55)     | 0.00         | (1,725.55)           |
| 01 2410 220 001 000                | FICA-NON INSTRUCTIONAL                   | 0.00           | 257.46       | 1,943.56             | 0.00        | (1,943.56)     | 0.00         | (1,943.56)           |
| 01 2410 220 002 000                | FICA-NON INSTRUCTIONAL                   | 0.00           | 173.52       | 1,243.28             | 0.00        | (1,243.28)     | 0.00         | (1,243.28)           |
| 01 2410 221 001 000                | Fica Secon                               | 0.00           | 646.56       | 5,302.34             | 0.00        | (5,302.34)     | 0.00         | (5,302.34)           |
| 01 2410 221 002 000                | Fica Elem                                | 0.00           | 740.48       | 6,079.32             | 0.00        | (6,079.32)     | 0.00         | (6,079.32)           |
| 01 2410 230 001 000                | RETIREMENT- NON INSTRUCTIONAL            | 0.00           | 348.51       | 2,606.36             | 0.00        | (2,606.36)     | 0.00         | (2,606.36)           |
| 01 2410 230 002 000                | RETIREMENT- NON INSTRUCTIONAL            | 0.00           | 243.74       | 1,731.50             | 0.00        | (1,731.50)     | 0.00         | (1,731.50)           |
| 01 2410 231 001 000                | Annuity Inlieu Bc/bc                     | 0.00           | 866.82       | 7,259.53             | 0.00        | (7,259.53)     | 0.00         | (7,259.53)           |
| 01 2410 231 002 000                | Retirement Elem                          | 0.00           | 787.78       | 6,520.66             | 0.00        | (6,520.66)     | 0.00         | (6,520.66)           |
| 01 2410 280 001 000                | NON INSTRUCTIONAL HSA                    | 0.00           | 197.27       | 1,387.75             | 0.00        | (1,387.75)     | 0.00         | (1,387.75)           |
| 01 2410 280 002 000                | NON INSTRUCTIONAL HSA                    | 0.00           | 281.82       | 2,002.02             | 0.00        | (2,002.02)     | 0.00         | (2,002.02)           |
| 01 2410 580 001 000                | Travel Secon                             | 0.00           | 0.00         | 520.85               | 0.00        | (520.85)       | 0.00         | (520.85)             |
| 01 2410 580 002 000                | Travel Elem                              | 0.00           | 0.00         | 21.01                | 0.00        | (21.01)        | 0.00         | (21.01)              |
| 01 2410 610 001 000                | Supplies Secon                           | 0.00           | 0.00         | 95.79                | 0.00        | (95.79)        | 0.00         | (95.79)              |
| 01 2410 610 002 000                | Supplies Elem                            | 0.00           | 0.00         | 292.65               | 0.00        | (292.65)       | 0.00         | (292.65)             |
| 01 2410 810 001 000                | Dues And Fees Secon                      | 0.00           | 180.00       | 350.00               | 0.00        | (350.00)       | 0.00         | (350.00)             |
| 01 2410 810 002 000                | Dues And Fees Elem                       | 0.00           | 125.00       | 275.00               | 0.00        | (275.00)       | 0.00         | (275.00)             |
| 2410 OFFICE OF THE PRINCIPAL       |  | 0.00           | 32,074.86    | 258,252.72           | 0.00        | (258,252.72)   | 0.00         | (258,252.72)         |
| 01 2510 110 000 000                | Clerical Salary                          | 0.00           | 7,440.54     | 60,385.68            | 0.00        | (60,385.68)    | 0.00         | (60,385.68)          |
| 01 2510 130 000 000                | OT-NON INSTRUCTIONAL                     | 0.00           | 0.00         | 994.72               | 0.00        | (994.72)       | 0.00         | (994.72)             |
| 01 2510 150 000 000                | ADDITIONAL COMP. NON INSTRUCTIONAL STAFF | 0.00           | 668.50       | 5,348.00             | 0.00        | (5,348.00)     | 0.00         | (5,348.00)           |
| 01 2510 210 000 000                | Health Ins                               | 0.00           | 599.16       | 4,819.94             | 0.00        | (4,819.94)     | 0.00         | (4,819.94)           |
| 01 2510 220 000 000                | Fica                                     | 0.00           | 603.57       | 4,972.91             | 0.00        | (4,972.91)     | 0.00         | (4,972.91)           |
| 01 2510 230 000 000                | Retirement                               | 0.00           | 734.96       | 6,063.04             | 0.00        | (6,063.04)     | 0.00         | (6,063.04)           |
| 01 2510 293 000 000                | Workman's Comp                           | 0.00           | 0.00         | 34,099.00            | 0.00        | (34,099.00)    | 0.00         | (34,099.00)          |
| 01 2510 382 001 000                | Telephone Secon                          | 0.00           | 679.79       | 3,432.77             | 0.00        | (3,432.77)     | 0.00         | (3,432.77)           |

Expenditure Report by Op. Unit/Function

| Account Number                    | Account Description     | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|-----------------------------------|-------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 2510 382 002 000               | Telephone Elem          | 0.00           | 679.79       | 3,432.76             | 0.00        | (3,432.76)     | 0.00         | (3,432.76)           |
| 01 2510 443 000 000               | Rental And Leases       | 0.00           | 0.00         | 1,310.00             | 0.00        | (1,310.00)     | 0.00         | (1,310.00)           |
| 01 2510 531 000 000               | POSTAGE                 | 0.00           | 130.95       | 1,107.82             | 0.00        | (1,107.82)     | 0.00         | (1,107.82)           |
| 01 2510 610 000 000               | Supplies                | 0.00           | 0.00         | 319.32               | 0.00        | (319.32)       | 0.00         | (319.32)             |
| 01 2510 735 000 000               | Computer Software       | 0.00           | 1,305.00     | 1,901.64             | 0.00        | (1,901.64)     | 0.00         | (1,901.64)           |
| 01 2510 810 000 000               | REGISTRATION            | 0.00           | 150.00       | 270.00               | 0.00        | (270.00)       | 0.00         | (270.00)             |
| 2510 CLERICAL                     |                         | 0.00           | 12,992.26    | 128,457.60           | 0.00        | (128,457.60)   | 0.00         | (128,457.60)         |
| 01 2580 112 000 000               | Tech Support Aides      | 0.00           | 0.00         | 997.04               | 0.00        | (997.04)       | 0.00         | (997.04)             |
| 01 2580 114 000 000               | Tech Support Salary     | 0.00           | 5,208.33     | 41,666.64            | 0.00        | (41,666.64)    | 0.00         | (41,666.64)          |
| 01 2580 214 000 000               | Tech Support Health Ins | 0.00           | 36.96        | 295.68               | 0.00        | (295.68)       | 0.00         | (295.68)             |
| 01 2580 224 000 000               | Tech Support Fica       | 0.00           | 398.29       | 3,700.75             | 0.00        | (3,700.75)     | 0.00         | (3,700.75)           |
| 01 2580 234 000 000               | RETIREMENT-TECH         | 0.00           | 514.47       | 3,601.27             | 0.00        | (3,601.27)     | 0.00         | (3,601.27)           |
| 01 2580 580 000 000               | Tech Support Travel     | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2580 650 001 000               | Computer Supplies       | 0.00           | 182.67       | 1,336.44             | 0.00        | (1,336.44)     | 0.00         | (1,336.44)           |
| 01 2580 650 002 000               | Computer Supplies       | 0.00           | 182.68       | 1,043.49             | 0.00        | (1,043.49)     | 0.00         | (1,043.49)           |
| 01 2580 810 000 000               | REGISTRATION            | 0.00           | 0.00         | 459.00               | 0.00        | (459.00)       | 0.00         | (459.00)             |
| 2580 Administrative Tech Services |                         | 0.00           | 6,523.40     | 53,100.31            | 0.00        | (53,100.31)    | 0.00         | (53,100.31)          |
| 01 2610 110 001 000               | Cust Sal Secon          | 0.00           | 7,271.72     | 57,901.00            | 0.00        | (57,901.00)    | 0.00         | (57,901.00)          |
| 01 2610 110 002 000               | Cust Sal Elem           | 0.00           | 3,344.83     | 28,387.15            | 0.00        | (28,387.15)    | 0.00         | (28,387.15)          |
| 01 2610 123 001 000               | Sub/Summer Sal Secon    | 0.00           | 65.64        | 2,484.61             | 0.00        | (2,484.61)     | 0.00         | (2,484.61)           |
| 01 2610 123 002 000               | Sub/Summer Sal Elem     | 0.00           | 0.00         | 1,482.11             | 0.00        | (1,482.11)     | 0.00         | (1,482.11)           |
| 01 2610 130 001 000               | OT-NON INSTRUCTIONAL    | 0.00           | 3.72         | 574.63               | 0.00        | (574.63)       | 0.00         | (574.63)             |
| 01 2610 130 002 000               | OT-NON INSTRUCTIONAL    | 0.00           | 108.26       | 771.57               | 0.00        | (771.57)       | 0.00         | (771.57)             |
| 01 2610 210 001 000               | Health Ins Secon        | 0.00           | 1,973.69     | 17,022.09            | 0.00        | (17,022.09)    | 0.00         | (17,022.09)          |
| 01 2610 210 002 000               | Health Ins Elem         | 0.00           | 2,004.19     | 16,557.74            | 0.00        | (16,557.74)    | 0.00         | (16,557.74)          |
| 01 2610 220 001 000               | Fica Secon              | 0.00           | 552.10       | 4,518.76             | 0.00        | (4,518.76)     | 0.00         | (4,518.76)           |
| 01 2610 220 002 000               | Fica Elem               | 0.00           | 258.40       | 2,265.97             | 0.00        | (2,265.97)     | 0.00         | (2,265.97)           |
| 01 2610 223 001 000               | FICA-SUB SUBS           | 0.00           | 5.02         | 76.69                | 0.00        | (76.69)        | 0.00         | (76.69)              |
| 01 2610 230 001 000               | Retirement Secon        | 0.00           | 691.30       | 5,588.74             | 0.00        | (5,588.74)     | 0.00         | (5,588.74)           |
| 01 2610 230 002 000               | Retirement Elem         | 0.00           | 313.74       | 2,676.80             | 0.00        | (2,676.80)     | 0.00         | (2,676.80)           |
| 01 2610 410 001 000               | Water Sewer Secon       | 0.00           | 0.00         | 2,169.41             | 0.00        | (2,169.41)     | 0.00         | (2,169.41)           |
| 01 2610 410 002 000               | Water Sewer Elem        | 0.00           | 0.00         | 2,169.40             | 0.00        | (2,169.40)     | 0.00         | (2,169.40)           |
| 01 2610 610 001 000               | Supplies Secon          | 0.00           | 853.43       | 4,626.18             | 0.00        | (4,626.18)     | 0.00         | (4,626.18)           |
| 01 2610 610 002 000               | Supplies Elem           | 0.00           | 834.04       | 4,238.55             | 0.00        | (4,238.55)     | 0.00         | (4,238.55)           |
| 01 2610 621 001 000               | Fuel Secon              | 0.00           | 1,937.24     | 11,950.88            | 0.00        | (11,950.88)    | 0.00         | (11,950.88)          |
| 01 2610 621 002 000               | Fuel Elem               | 0.00           | 1,937.24     | 11,950.87            | 0.00        | (11,950.87)    | 0.00         | (11,950.87)          |
| 01 2610 622 001 000               | Electricity Secon       | 0.00           | 1,530.08     | 16,184.46            | 0.00        | (16,184.46)    | 0.00         | (16,184.46)          |
| 01 2610 622 002 000               | Electricity Elem        | 0.00           | 1,530.07     | 16,184.45            | 0.00        | (16,184.45)    | 0.00         | (16,184.45)          |
| 2610 CUSTODIAL                    |                         | 0.00           | 25,214.71    | 209,782.06           | 0.00        | (209,782.06)   | 0.00         | (209,782.06)         |
| 01 2620 110 000 000               | Maintenance Sal         | 0.00           | 3,746.21     | 30,124.74            | 0.00        | (30,124.74)    | 0.00         | (30,124.74)          |
| 01 2620 210 000 000               | Health Ins              | 0.00           | 369.66       | 2,957.26             | 0.00        | (2,957.26)     | 0.00         | (2,957.26)           |
| 01 2620 220 000 000               | Fica                    | 0.00           | 285.42       | 2,295.23             | 0.00        | (2,295.23)     | 0.00         | (2,295.23)           |
| 01 2620 230 000 000               | Retirement              | 0.00           | 370.04       | 2,960.32             | 0.00        | (2,960.32)     | 0.00         | (2,960.32)           |
| 01 2620 420 001 000               | CLEANING SERVICES/TRASH | 0.00           | 236.40       | 1,654.80             | 0.00        | (1,654.80)     | 0.00         | (1,654.80)           |
| 01 2620 420 002 000               | CLEANING SERVICES/TRASH | 0.00           | 236.40       | 1,654.80             | 0.00        | (1,654.80)     | 0.00         | (1,654.80)           |
| 01 2620 430 001 000               | Con/ser Repair Secon    | 0.00           | 956.37       | 18,677.21            | 0.00        | (18,677.21)    | 0.00         | (18,677.21)          |
| 01 2620 430 002 000               | Cont/ser Repair Elem    | 0.00           | 985.09       | 13,512.35            | 0.00        | (13,512.35)    | 0.00         | (13,512.35)          |
| 01 2620 520 001 000               | PROPERTY INS.           | 0.00           | 0.00         | 16,328.90            | 0.00        | (16,328.90)    | 0.00         | (16,328.90)          |
| 01 2620 520 002 000               | PROPERTY INS.           | 0.00           | 0.00         | 16,328.90            | 0.00        | (16,328.90)    | 0.00         | (16,328.90)          |
| 01 2620 610 001 000               | GENERAL SUPPLIES        | 0.00           | 1,196.01     | 5,691.32             | 0.00        | (5,691.32)     | 0.00         | (5,691.32)           |
| 01 2620 610 002 000               | GENERAL SUPPLIES        | 0.00           | 1,143.69     | 4,579.68             | 0.00        | (4,579.68)     | 0.00         | (4,579.68)           |
| 2620 MAINTENANCE                  |                         | 0.00           | 9,525.29     | 116,765.51           | 0.00        | (116,765.51)   | 0.00         | (116,765.51)         |
| 01 2710 110 000 000               | Transp Salaries         | 0.00           | 9,397.53     | 75,981.35            | 0.00        | (75,981.35)    | 0.00         | (75,981.35)          |
| 01 2710 123 000 000               | SUB SALARIES            | 0.00           | 1,787.55     | 19,158.79            | 0.00        | (19,158.79)    | 0.00         | (19,158.79)          |

Expenditure Report by Op. Unit/Function

| Account Number                         | Account Description                  | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|--|--------------------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 2710 210 000 000                    | Health Ins                           | 0.00           | 3.65         | 31.40                | 0.00        | (31.40)        | 0.00         | (31.40)              |
| 01 2710 213 000 000                    | GROUP INS.-SUBS                      | 0.00           | 0.00         | 9.92                 | 0.00        | (9.92)         | 0.00         | (9.92)               |
| 01 2710 220 000 000                    | Fica                                 | 0.00           | 718.29       | 5,810.62             | 0.00        | (5,810.62)     | 0.00         | (5,810.62)           |
| 01 2710 223 000 000                    | FICA-SUB SUBS                        | 0.00           | 136.75       | 1,463.92             | 0.00        | (1,463.92)     | 0.00         | (1,463.92)           |
| 01 2710 230 000 000                    | Retirement                           | 0.00           | 463.68       | 3,185.83             | 0.00        | (3,185.83)     | 0.00         | (3,185.83)           |
| 01 2710 233 000 000                    | RETIREMENT-SUBS                      | 0.00           | 31.57        | 461.98               | 0.00        | (461.98)       | 0.00         | (461.98)             |
| 01 2710 330 000 000                    | TESTING                              | 0.00           | 260.00       | 1,080.00             | 0.00        | (1,080.00)     | 0.00         | (1,080.00)           |
| 01 2710 340 000 000                    | Purch Ser(physicals)                 | 0.00           | 0.00         | 1,596.00             | 0.00        | (1,596.00)     | 0.00         | (1,596.00)           |
| 01 2710 430 000 000                    | Purchased Repair                     | 0.00           | 0.00         | 23,527.42            | 0.00        | (23,527.42)    | 0.00         | (23,527.42)          |
| 01 2710 610 000 000                    | Tires And Parts                      | 0.00           | 2,200.90     | 15,372.89            | 0.00        | (15,372.89)    | 0.00         | (15,372.89)          |
| 01 2710 626 000 000                    | Gas And Oil                          | 0.00           | 3,963.49     | 30,669.36            | 0.00        | (30,669.36)    | 0.00         | (30,669.36)          |
| 01 2710 641 000 000                    | Insurance                            | 0.00           | 0.00         | 6,998.10             | 0.00        | (6,998.10)     | 0.00         | (6,998.10)           |
| 01 2710 890 000 000                    | Other Exp                            | 0.00           | 0.00         | 205.76               | 0.00        | (205.76)       | 0.00         | (205.76)             |
| 2710 Vehicle Operation-Reg. Ed         |                                      | 0.00           | 18,963.41    | 185,553.34           | 0.00        | (185,553.34)   | 0.00         | (185,553.34)         |
| 01 2712 110 001 000                    | NON-INSTRUCTIONAL                    | 0.00           | 1,680.83     | 10,276.85            | 0.00        | (10,276.85)    | 0.00         | (10,276.85)          |
| 01 2712 110 002 000                    | SPED Transp Salary                   | 0.00           | 0.00         | 33.31                | 0.00        | (33.31)        | 0.00         | (33.31)              |
| 01 2712 123 001 000                    | SUB SALARIES                         | 0.00           | 0.00         | 402.95               | 0.00        | (402.95)       | 0.00         | (402.95)             |
| 01 2712 210 001 000                    | GROUP INSURANCE-NON INSTRUCTIONAL    | 0.00           | 2.12         | 13.59                | 0.00        | (13.59)        | 0.00         | (13.59)              |
| 01 2712 210 002 000                    | SPED Transp Health                   | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2712 220 001 000                    | FICA-NON INSTRUCTIONAL               | 0.00           | 128.58       | 786.18               | 0.00        | (786.18)       | 0.00         | (786.18)             |
| 01 2712 220 002 000                    | SPED Transp FICA                     | 0.00           | 0.00         | 2.55                 | 0.00        | (2.55)         | 0.00         | (2.55)               |
| 01 2712 223 001 000                    | FICA-SUBS                            | 0.00           | 0.00         | 30.82                | 0.00        | (30.82)        | 0.00         | (30.82)              |
| 01 2712 230 001 000                    | RETIREMENT- NON INSTRUCTIONAL        | 0.00           | 166.03       | 1,015.12             | 0.00        | (1,015.12)     | 0.00         | (1,015.12)           |
| 01 2712 230 002 000                    | SPED Transp Retire                   | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 2712 332 001 000                    | Mileage/parent Secon                 | 0.00           | 0.00         | 160.00               | 0.00        | (160.00)       | 0.00         | (160.00)             |
| 01 2712 430 000 000                    | REPAIRS AND MAINTENANCE              | 0.00           | 0.00         | 3,294.93             | 0.00        | (3,294.93)     | 0.00         | (3,294.93)           |
| 01 2712 519 001 000                    | Contracted Transpor                  | 0.00           | 0.00         | 15.00                | 0.00        | (15.00)        | 0.00         | (15.00)              |
| 2712 Vehicle Operation-School Age SPED |                                      | 0.00           | 1,977.56     | 16,031.30            | 0.00        | (16,031.30)    | 0.00         | (16,031.30)          |
| 01 3300 120 000 000                    | Youth Center Wages                   | 0.00           | 938.49       | 9,600.94             | 0.00        | (9,600.94)     | 0.00         | (9,600.94)           |
| 01 3300 220 000 000                    | Fica                                 | 0.00           | 71.79        | 734.44               | 0.00        | (734.44)       | 0.00         | (734.44)             |
| 01 3300 230 000 000                    | Retirement                           | 0.00           | 38.11        | 451.48               | 0.00        | (451.48)       | 0.00         | (451.48)             |
| 3300 YOUTH CENTER                      |                                      | 0.00           | 1,048.39     | 10,786.86            | 0.00        | (10,786.86)    | 0.00         | (10,786.86)          |
| 01 3535 111 000 000                    | SALARIES TEACHERS/PROFESSIONAL STAFF | 0.00           | 250.00       | 2,000.00             | 0.00        | (2,000.00)     | 0.00         | (2,000.00)           |
| 01 3535 211 000 000                    | High Ability Health                  | 0.00           | 96.21        | 670.44               | 0.00        | (670.44)       | 0.00         | (670.44)             |
| 01 3535 221 000 000                    | High Ability Fica                    | 0.00           | 18.31        | 148.22               | 0.00        | (148.22)       | 0.00         | (148.22)             |
| 01 3535 231 000 000                    | High Ability Retirement              | 0.00           | 24.69        | 197.52               | 0.00        | (197.52)       | 0.00         | (197.52)             |
| 01 3535 610 000 000                    | High Abilt Learn Supplies            | 0.00           | 635.67       | 6,142.00             | 0.00        | (6,142.00)     | 0.00         | (6,142.00)           |
| 01 3535 810 000 000                    | High Abilt Learn Registration        | 0.00           | 2,925.00     | 9,605.00             | 0.00        | (9,605.00)     | 0.00         | (9,605.00)           |
| 3535 HIGH ABILITY LEARNERS             |                                      | 0.00           | 3,949.88     | 18,763.18            | 0.00        | (18,763.18)    | 0.00         | (18,763.18)          |
| 01 6200 111 000 000                    | REGULAR SALARIES                     | 0.00           | 5,848.17     | 46,785.36            | 0.00        | (46,785.36)    | 0.00         | (46,785.36)          |
| 01 6200 211 000 000                    | HEALTH INSURANCE                     | 0.00           | 1,558.50     | 12,703.80            | 0.00        | (12,703.80)    | 0.00         | (12,703.80)          |
| 01 6200 221 000 000                    | FICA                                 | 0.00           | 422.15       | 3,430.29             | 0.00        | (3,430.29)     | 0.00         | (3,430.29)           |
| 01 6200 231 000 000                    | RETIREMENT                           | 0.00           | 577.67       | 4,621.36             | 0.00        | (4,621.36)     | 0.00         | (4,621.36)           |
| 01 6200 281 000 000                    | TEACHERS/PRINCIPALS HSA              | 0.00           | 281.82       | 1,972.74             | 0.00        | (1,972.74)     | 0.00         | (1,972.74)           |
| 6200 TITLE 1 PART A                    |                                      | 0.00           | 8,688.31     | 69,513.55            | 0.00        | (69,513.55)    | 0.00         | (69,513.55)          |
| 01 6210 890 000 000                    | MISCELLANEOUS EXPENDITURES           | 0.00           | 0.00         | 1,619.27             | 0.00        | (1,619.27)     | 0.00         | (1,619.27)           |
| 6210 TITLE 1 ACCOUNTABILITY            |                                      | 0.00           | 0.00         | 1,619.27             | 0.00        | (1,619.27)     | 0.00         | (1,619.27)           |
| 01 6310 110 000 000                    | Title IIA Class Size Reduction       | 0.00           | 0.00         | 0.00                 | 0.00        | 0.00           | 0.00         | 0.00                 |
| 01 6310 111 000 000                    | TEACHERS SALARIES                    | 0.00           | 2,346.13     | 18,769.04            | 0.00        | (18,769.04)    | 0.00         | (18,769.04)          |
| 01 6310 211 000 000                    | TITLE IIA Health                     | 0.00           | 801.57       | 6,412.56             | 0.00        | (6,412.56)     | 0.00         | (6,412.56)           |

**Expenditure Report by Op. Unit/Function**

| Account Number      | Account Description     | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|-------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 6310 221 000 000 | TITLE IIA Fica          | 0.00           | 161.67       | 1,293.36             | 0.00        | (1,293.36)     | 0.00         | (1,293.36)           |
| 01 6310 231 000 000 | TITLE IIA Retirement    | 0.00           | 231.74       | 1,853.92             | 0.00        | (1,853.92)     | 0.00         | (1,853.92)           |
| 01 6310 281 000 000 | TEACHERS/PRINCIPALS HSA | 0.00           | 144.95       | 1,159.60             | 0.00        | (1,159.60)     | 0.00         | (1,159.60)           |
| 6310                | TITLE IIA               | 0.00           | 3,686.06     | 29,488.48            | 0.00        | (29,488.48)    | 0.00         | (29,488.48)          |
| 01 6404 111 000 000 | SPED IDEA instr         | 0.00           | 3,156.52     | 25,252.16            | 0.00        | (25,252.16)    | 0.00         | (25,252.16)          |
| 01 6404 112 000 000 | SPED IDEA PARA          | 0.00           | 1,356.74     | 10,853.92            | 0.00        | (10,853.92)    | 0.00         | (10,853.92)          |
| 01 6404 211 000 000 | SPED IDEA HEALTH        | 0.00           | 1,437.93     | 10,567.47            | 0.00        | (10,567.47)    | 0.00         | (10,567.47)          |
| 01 6404 212 000 000 | GROUP INSURANCE-AIDES   | 0.00           | 435.82       | 3,050.74             | 0.00        | (3,050.74)     | 0.00         | (3,050.74)           |
| 01 6404 221 000 000 | SPED IDEA FICA          | 0.00           | 240.14       | 1,935.37             | 0.00        | (1,935.37)     | 0.00         | (1,935.37)           |
| 01 6404 222 000 000 | FICA-AIDES              | 0.00           | 89.05        | 548.23               | 0.00        | (548.23)       | 0.00         | (548.23)             |
| 01 6404 231 000 000 | SPED IDEA RETIRE        | 0.00           | 311.80       | 2,628.41             | 0.00        | (2,628.41)     | 0.00         | (2,628.41)           |
| 01 6404 232 000 000 | RETIREMENT AIDES        | 0.00           | 134.02       | 938.14               | 0.00        | (938.14)       | 0.00         | (938.14)             |
| 01 6404 282 000 000 | INSTRUCTIONAL AIDES HSA | 0.00           | 75.90        | 531.30               | 0.00        | (531.30)       | 0.00         | (531.30)             |
| 6404                | IDEA PART B: 0-4        | 0.00           | 7,237.92     | 56,305.74            | 0.00        | (56,305.74)    | 0.00         | (56,305.74)          |
| 01 6406 111 000 000 | BASE 3-4 SPED INSTR     | 0.00           | 264.66       | 2,117.28             | 0.00        | (2,117.28)     | 0.00         | (2,117.28)           |
| 01 6406 211 000 000 | BASE 3-4 SPED HEALTH    | 0.00           | 120.57       | 843.17               | 0.00        | (843.17)       | 0.00         | (843.17)             |
| 01 6406 221 000 000 | BASE 3-4 SPED FICA      | 0.00           | 20.13        | 161.07               | 0.00        | (161.07)       | 0.00         | (161.07)             |
| 01 6406 231 000 000 | BASE 3-4 SPED RETIR     | 0.00           | 26.14        | 209.12               | 0.00        | (209.12)       | 0.00         | (209.12)             |
| 6406                | IDEA PRESCHOOL: 3-4     | 0.00           | 431.50       | 3,330.64             | 0.00        | (3,330.64)     | 0.00         | (3,330.64)           |
| 01 6992 111 000 000 | REAP Salary             | 0.00           | 2,091.66     | 16,733.28            | 0.00        | (16,733.28)    | 0.00         | (16,733.28)          |
| 01 6992 211 000 000 | REAP Health             | 0.00           | 714.64       | 5,846.33             | 0.00        | (5,846.33)     | 0.00         | (5,846.33)           |
| 01 6992 221 000 000 | REAP Fica               | 0.00           | 144.12       | 1,152.99             | 0.00        | (1,152.99)     | 0.00         | (1,152.99)           |
| 01 6992 231 000 000 | REAP Retirement         | 0.00           | 206.61       | 1,652.88             | 0.00        | (1,652.88)     | 0.00         | (1,652.88)           |
| 01 6992 281 000 000 | TEACHERS/PRINCIPALS HSA | 0.00           | 129.23       | 904.61               | 0.00        | (904.61)       | 0.00         | (904.61)             |
| 6992                | REAP                    | 0.00           | 3,286.26     | 26,290.09            | 0.00        | (26,290.09)    | 0.00         | (26,290.09)          |
| 01 8000 912 000 000 | Lunch Fund              | 0.00           | 4,600.00     | 4,600.00             | 0.00        | (4,600.00)     | 0.00         | (4,600.00)           |
| 8000                | TRANSFERS (OUTGOING)    | 0.00           | 4,600.00     | 4,600.00             | 0.00        | (4,600.00)     | 0.00         | (4,600.00)           |
| 000                 | DISTRICT WIDE           | 0.00           | 488,876.71   | 4,091,709.59         | 0.00        | (4,091,709.59) | 0.00         | (4,091,709.59)       |
| 01 1100 640 002 001 | Classroom Periodical    | 0.00           | 0.00         | 18.98                | 0.00        | (18.98)        | 0.00         | (18.98)              |
| 1100                | SALARIES                | 0.00           | 0.00         | 18.98                | 0.00        | (18.98)        | 0.00         | (18.98)              |
| 001                 | FIRST GRADE             | 0.00           | 0.00         | 18.98                | 0.00        | (18.98)        | 0.00         | (18.98)              |
| 01 1100 640 002 002 | Classroom Periodical    | 0.00           | 0.00         | 238.50               | 0.00        | (238.50)       | 0.00         | (238.50)             |
| 1100                | SALARIES                | 0.00           | 0.00         | 238.50               | 0.00        | (238.50)       | 0.00         | (238.50)             |
| 002                 | SECOND GRADE            | 0.00           | 0.00         | 238.50               | 0.00        | (238.50)       | 0.00         | (238.50)             |
| 01 1100 610 001 018 | Music Materials         | 0.00           | 70.98        | 4,811.09             | 0.00        | (4,811.09)     | 0.00         | (4,811.09)           |
| 01 1100 610 002 018 | Music Materials         | 0.00           | 0.00         | 203.09               | 0.00        | (203.09)       | 0.00         | (203.09)             |
| 1100                | SALARIES                | 0.00           | 70.98        | 5,014.18             | 0.00        | (5,014.18)     | 0.00         | (5,014.18)           |
| 018                 | MUSIC                   | 0.00           | 70.98        | 5,014.18             | 0.00        | (5,014.18)     | 0.00         | (5,014.18)           |
| 01 1100 610 001 022 | Materials               | 0.00           | 0.00         | 221.85               | 0.00        | (221.85)       | 0.00         | (221.85)             |
| 1100                | SALARIES                | 0.00           | 0.00         | 221.85               | 0.00        | (221.85)       | 0.00         | (221.85)             |
| 022                 | SCIENCE                 | 0.00           | 0.00         | 221.85               | 0.00        | (221.85)       | 0.00         | (221.85)             |
| 01 1100 610 001 025 | Instr Materials         | 0.00           | 0.00         | 1,196.11             | 0.00        | (1,196.11)     | 0.00         | (1,196.11)           |
| 1100                | SALARIES                | 0.00           | 0.00         | 1,196.11             | 0.00        | (1,196.11)     | 0.00         | (1,196.11)           |
| 025                 | AGRICULTURE             | 0.00           | 0.00         | 1,196.11             | 0.00        | (1,196.11)     | 0.00         | (1,196.11)           |
| 01 1100 735 001 026 | Comp Software           | 0.00           | 799.00       | 799.00               | 0.00        | (799.00)       | 0.00         | (799.00)             |
| 01 1100 810 001 026 | FEES                    | 0.00           | 0.00         | 110.00               | 0.00        | (110.00)       | 0.00         | (110.00)             |
| 1100                | SALARIES                | 0.00           | 799.00       | 909.00               | 0.00        | (909.00)       | 0.00         | (909.00)             |
| 026                 | BUSINESS                | 0.00           | 799.00       | 909.00               | 0.00        | (909.00)       | 0.00         | (909.00)             |

Expenditure Report by Op. Unit/Function

| Account Number                             | Account Description          | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|--|------------------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 01 1100 350 001 028                        | Other Purchased Services     | 0.00           | 0.00         | 100.00               | 0.00        | (100.00)       | 0.00         | (100.00)             |
| 01 1100 430 001 028                        | Instrument Repair Secon      | 0.00           | 0.00         | 80.40                | 0.00        | (80.40)        | 0.00         | (80.40)              |
| 01 1100 610 001 028                        | Instr Materials              | 0.00           | 0.00         | 343.30               | 0.00        | (343.30)       | 0.00         | (343.30)             |
| 01 1100 610 002 028                        | Instrument Materials         | 0.00           | 0.00         | 200.99               | 0.00        | (200.99)       | 0.00         | (200.99)             |
| 01 1100 810 002 028                        | Student Registration         | 0.00           | 0.00         | 170.00               | 0.00        | (170.00)       | 0.00         | (170.00)             |
| 1100 SALARIES                              |                              | 0.00           | 0.00         | 894.69               | 0.00        | (894.69)       | 0.00         | (894.69)             |
| 028 BAND                                   |                              | 0.00           | 0.00         | 894.69               | 0.00        | (894.69)       | 0.00         | (894.69)             |
| 01 1100 430 001 031                        | Ind Art Equip Repair         | 0.00           | 0.00         | 108.60               | 0.00        | (108.60)       | 0.00         | (108.60)             |
| 01 1100 610 001 031                        | Instruc Materials            | 0.00           | 0.00         | 601.69               | 0.00        | (601.69)       | 0.00         | (601.69)             |
| 01 1100 735 001 031                        | Comp Software                | 0.00           | 0.00         | 250.00               | 0.00        | (250.00)       | 0.00         | (250.00)             |
| 1100 SALARIES                              |                              | 0.00           | 0.00         | 960.29               | 0.00        | (960.29)       | 0.00         | (960.29)             |
| 031 INDUSTRIAL ARTS                        |                              | 0.00           | 0.00         | 960.29               | 0.00        | (960.29)       | 0.00         | (960.29)             |
| 01 1100 610 001 033                        | Journalism Materials         | 0.00           | 0.00         | 27.16                | 0.00        | (27.16)        | 0.00         | (27.16)              |
| 1100 SALARIES                              |                              | 0.00           | 0.00         | 27.16                | 0.00        | (27.16)        | 0.00         | (27.16)              |
| 033 JOURNALISM                             |                              | 0.00           | 0.00         | 27.16                | 0.00        | (27.16)        | 0.00         | (27.16)              |
| 01 1200 562 001 600                        | SpEd LVL III OT/PT           | 0.00           | 29.77        | 568.08               | 0.00        | (568.08)       | 0.00         | (568.08)             |
| 1200 SPEDICAL ED School Age                |                              | 0.00           | 29.77        | 568.08               | 0.00        | (568.08)       | 0.00         | (568.08)             |
| 01 1291 591 002 600                        | PRE PT Services (3-5)        | 0.00           | 0.00         | 60.88                | 0.00        | (60.88)        | 0.00         | (60.88)              |
| 1291 SPED AGES 3-5                         |                              | 0.00           | 0.00         | 60.88                | 0.00        | (60.88)        | 0.00         | (60.88)              |
| 01 2171 591 001 600                        | PT SERVICES                  | 0.00           | 317.46       | 2,838.54             | 0.00        | (2,838.54)     | 0.00         | (2,838.54)           |
| 01 2171 591 002 600                        | PT Therapy                   | 0.00           | 317.46       | 2,838.54             | 0.00        | (2,838.54)     | 0.00         | (2,838.54)           |
| 2171 PHYSICAL THERAPY-SPED SCHOOL AGE      |                              | 0.00           | 634.92       | 5,677.08             | 0.00        | (5,677.08)     | 0.00         | (5,677.08)           |
| 01 2172 591 002 600                        | PT SPED 3-5                  | 0.00           | 79.37        | 689.91               | 0.00        | (689.91)       | 0.00         | (689.91)             |
| 2172 PHYSICAL THERAPY:SPED 3-5             |                              | 0.00           | 79.37        | 689.91               | 0.00        | (689.91)       | 0.00         | (689.91)             |
| 01 2173 591 002 600                        | PT SPED 0-2                  | 0.00           | 79.37        | 689.91               | 0.00        | (689.91)       | 0.00         | (689.91)             |
| 2173 PHYSICAL THERAPY:SPED 0-2             |                              | 0.00           | 79.37        | 689.91               | 0.00        | (689.91)       | 0.00         | (689.91)             |
| 600 PT Services                            |                              | 0.00           | 823.43       | 7,685.86             | 0.00        | (7,685.86)     | 0.00         | (7,685.86)           |
| 01 2161 591 001 601                        | OT THERAPY SPED - School Age | 0.00           | 916.68       | 8,285.47             | 0.00        | (8,285.47)     | 0.00         | (8,285.47)           |
| 01 2161 591 002 601                        | OT THERAPY-SPED School Age   | 0.00           | 916.68       | 8,285.47             | 0.00        | (8,285.47)     | 0.00         | (8,285.47)           |
| 2161 OCCUPATIONAL THERAPY-SPED SCHOOL AGE  |                              | 0.00           | 1,833.36     | 16,570.94            | 0.00        | (16,570.94)    | 0.00         | (16,570.94)          |
| 01 2162 591 002 601                        | OT SPED 3-5                  | 0.00           | 229.17       | 2,071.36             | 0.00        | (2,071.36)     | 0.00         | (2,071.36)           |
| 2162 OCCUPATIONAL THERAPY-SPED 3-5         |                              | 0.00           | 229.17       | 2,071.36             | 0.00        | (2,071.36)     | 0.00         | (2,071.36)           |
| 01 2163 591 002 601                        | OT SPED 0-2                  | 0.00           | 229.17       | 2,071.36             | 0.00        | (2,071.36)     | 0.00         | (2,071.36)           |
| 2163 OCCUPATIONAL THERAPY-SPED 0-2         |                              | 0.00           | 229.17       | 2,071.36             | 0.00        | (2,071.36)     | 0.00         | (2,071.36)           |
| 601 OT Services                            |                              | 0.00           | 2,291.70     | 20,713.66            | 0.00        | (20,713.66)    | 0.00         | (20,713.66)          |
| 01 1200 562 001 602                        | LEVEL III SPEECH             | 0.00           | 264.41       | 2,292.77             | 0.00        | (2,292.77)     | 0.00         | (2,292.77)           |
| 1200 SPEDICAL ED School Age                |                              | 0.00           | 264.41       | 2,292.77             | 0.00        | (2,292.77)     | 0.00         | (2,292.77)           |
| 01 2151 591 001 602                        | Speech Therapy               | 0.00           | 3,281.58     | 29,286.73            | 0.00        | (29,286.73)    | 0.00         | (29,286.73)          |
| 01 2151 591 002 602                        | Speech Therapy Elem          | 0.00           | 11,765.66    | 106,730.39           | 0.00        | (106,730.39)   | 0.00         | (106,730.39)         |
| 2151 SPEECH PATH/AUDIOLOGY-SPED School Age |                              | 0.00           | 15,047.24    | 136,017.12           | 0.00        | (136,017.12)   | 0.00         | (136,017.12)         |
| 01 2152 591 002 602                        | PRE SCHL SPEECH (3-5)        | 0.00           | 880.42       | 6,860.61             | 0.00        | (6,860.61)     | 0.00         | (6,860.61)           |
| 2152 SPEECH PATH/AUDIOLOGY-SPED Ages 3-5   |                              | 0.00           | 880.42       | 6,860.61             | 0.00        | (6,860.61)     | 0.00         | (6,860.61)           |
| 01 2153 591 002 602                        | SPEECH (0-2)                 | 0.00           | 80.04        | 80.04                | 0.00        | (80.04)        | 0.00         | (80.04)              |
| 2153 SPEECH PATH/AUDIOLOGY-SPED Ages 0-2   |                              | 0.00           | 80.04        | 80.04                | 0.00        | (80.04)        | 0.00         | (80.04)              |
| 602 Speech                                 |                              | 0.00           | 16,272.11    | 145,250.54           | 0.00        | (145,250.54)   | 0.00         | (145,250.54)         |
| 01 1291 591 002 603                        | PRE SPED Supervision (3-5)   | 0.00           | 183.54       | 2,711.72             | 0.00        | (2,711.72)     | 0.00         | (2,711.72)           |

Expenditure Report by Op. Unit/Function

| Account Number      | Account Description                     | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|---|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 1291                | SPED AGES 3-5                           | 0.00           | 183.54       | 2,711.72             | 0.00        | (2,711.72)     | 0.00         | (2,711.72)           |
| 01 1292 591 002 603 | Pre Sped Services (0-2)                 | 0.00           | 183.54       | 693.40               | 0.00        | (693.40)       | 0.00         | (693.40)             |
| 1292                | SPED AGES 0-2                           | 0.00           | 183.54       | 693.40               | 0.00        | (693.40)       | 0.00         | (693.40)             |
| 603                 | Sped Super                              | 0.00           | 367.08       | 3,405.12             | 0.00        | (3,405.12)     | 0.00         | (3,405.12)           |
| 01 1200 591 002 604 | DEAF ED                                 | 0.00           | 428.71       | 4,155.75             | 0.00        | (4,155.75)     | 0.00         | (4,155.75)           |
| 1200                | SPEDICAL ED School Age                  | 0.00           | 428.71       | 4,155.75             | 0.00        | (4,155.75)     | 0.00         | (4,155.75)           |
| 01 1291 591 002 604 | PRE Deaf Ed Services (3-5)              | 0.00           | 107.18       | 1,357.61             | 0.00        | (1,357.61)     | 0.00         | (1,357.61)           |
| 1291                | SPED AGES 3-5                           | 0.00           | 107.18       | 1,357.61             | 0.00        | (1,357.61)     | 0.00         | (1,357.61)           |
| 604                 | Deaf Ed                                 | 0.00           | 535.89       | 5,513.36             | 0.00        | (5,513.36)     | 0.00         | (5,513.36)           |
| 01 2181 591 001 605 | Vision                                  | 0.00           | 133.43       | 1,678.98             | 0.00        | (1,678.98)     | 0.00         | (1,678.98)           |
| 01 2181 591 002 605 | VISION                                  | 0.00           | 133.43       | 1,222.98             | 0.00        | (1,222.98)     | 0.00         | (1,222.98)           |
| 2181                | VISUALLY IMPAIRED:SPED SCHOOL AGE       | 0.00           | 266.86       | 2,901.96             | 0.00        | (2,901.96)     | 0.00         | (2,901.96)           |
| 605                 | Vision                                  | 0.00           | 266.86       | 2,901.96             | 0.00        | (2,901.96)     | 0.00         | (2,901.96)           |
| 01 2141 591 001 606 | SCHOOL PSYCH                            | 0.00           | 1,933.08     | 18,596.67            | 0.00        | (18,596.67)    | 0.00         | (18,596.67)          |
| 01 2141 591 002 606 | Diagnostic Testing (School Psych)       | 0.00           | 1,933.08     | 18,596.67            | 0.00        | (18,596.67)    | 0.00         | (18,596.67)          |
| 2141                | PSYCHOLOGICAL SERVICES: SPED SCHOOL AGE | 0.00           | 3,866.16     | 37,193.34            | 0.00        | (37,193.34)    | 0.00         | (37,193.34)          |
| 01 2142 591 002 606 | PSYCH SERVICES SPED 3-5                 | 0.00           | 483.27       | 4,649.16             | 0.00        | (4,649.16)     | 0.00         | (4,649.16)           |
| 2142                | PSYCHOLOGICAL SERVICES: SPED 3-5        | 0.00           | 483.27       | 4,649.16             | 0.00        | (4,649.16)     | 0.00         | (4,649.16)           |
| 01 2143 591 002 606 | PSYC SERVICES SPED 0-2                  | 0.00           | 483.27       | 4,649.16             | 0.00        | (4,649.16)     | 0.00         | (4,649.16)           |
| 2143                | PSYCHOLOGICAL SERVICES: SPED 0-2        | 0.00           | 483.27       | 4,649.16             | 0.00        | (4,649.16)     | 0.00         | (4,649.16)           |
| 606                 | D/E Psychological                       | 0.00           | 4,832.70     | 46,491.66            | 0.00        | (46,491.66)    | 0.00         | (46,491.66)          |
| 01 2151 591 001 607 | Audiology Secon                         | 0.00           | 54.80        | 582.48               | 0.00        | (582.48)       | 0.00         | (582.48)             |
| 01 2151 591 002 607 | Audiology Elem                          | 0.00           | 54.80        | 478.44               | 0.00        | (478.44)       | 0.00         | (478.44)             |
| 2151                | SPEECH PATH/AUDIOLOGY-SPED School Age   | 0.00           | 109.60       | 1,060.92             | 0.00        | (1,060.92)     | 0.00         | (1,060.92)           |
| 01 2152 591 002 607 | AUDIOLOGY SPED 3-5                      | 0.00           | 13.70        | 132.63               | 0.00        | (132.63)       | 0.00         | (132.63)             |
| 2152                | SPEECH PATH/AUDIOLOGY-SPED Ages 3-5     | 0.00           | 13.70        | 132.63               | 0.00        | (132.63)       | 0.00         | (132.63)             |
| 01 2153 591 002 607 | AUDIOLOGY SPED 0-2                      | 0.00           | 13.70        | 132.63               | 0.00        | (132.63)       | 0.00         | (132.63)             |
| 2153                | SPEECH PATH/AUDIOLOGY-SPED Ages 0-2     | 0.00           | 13.70        | 132.63               | 0.00        | (132.63)       | 0.00         | (132.63)             |
| 607                 | Audiology                               | 0.00           | 137.00       | 1,326.18             | 0.00        | (1,326.18)     | 0.00         | (1,326.18)           |
| 01 1200 591 000 608 | Vocational                              | 0.00           | 351.00       | 3,334.85             | 0.00        | (3,334.85)     | 0.00         | (3,334.85)           |
| 1200                | SPEDICAL ED School Age                  | 0.00           | 351.00       | 3,334.85             | 0.00        | (3,334.85)     | 0.00         | (3,334.85)           |
| 608                 | VOCATIONAL                              | 0.00           | 351.00       | 3,334.85             | 0.00        | (3,334.85)     | 0.00         | (3,334.85)           |
| 01                  | General                                 | 0.00           | 515,624.46   | 4,337,813.54         | 0.00        | (4,337,813.54) | 0.00         | (4,337,813.54)       |

**Ravenna Public Schools  
GENERAL FUND  
Ending March 31st, 2020**

**Beginning Balance:** **\$3,315,308.21**

**Receipts:**

|                                   |              |
|-----------------------------------|--------------|
| Tax Collection (Sherman)          | \$64,066.80  |
| Tax Collection (Buffalo)          | \$226,376.83 |
| State of NE Sped                  | \$89,898.00  |
| State of NE Sped School Age Extra | \$6,705.00   |
| State of NE Sped Transp.          | \$7,315.00   |
| High Ability Learners             |              |
| ESU 11                            |              |
| ESU 10                            | \$2,000.00   |
| Sale of Prop/Equip.               |              |
| Medicaid (MAC)                    |              |
| State Aid                         | \$11,223.00  |
| State of NE (MIPS)                |              |
| Distance Learning                 |              |
| Other                             | \$50.00      |
| Interest                          | \$449.49     |

**Total Receipts:** **\$408,084.12**

**Disbursements:**

|                    |              |
|--------------------|--------------|
| Board Bills (Mar.) | \$538,807.13 |
|--------------------|--------------|

\$538,807.13

**Ending Balance:** **\$3,184,585.20**

|                      |                       |
|----------------------|-----------------------|
| <b>Cash on Hand:</b> | <b>\$3,184,585.20</b> |
|----------------------|-----------------------|

|                    |             |
|--------------------|-------------|
| Outstanding checks | \$75,194.14 |
|--------------------|-------------|

|                      |                       |
|----------------------|-----------------------|
| <b>Bank Balance:</b> | <b>\$3,259,779.34</b> |
|----------------------|-----------------------|

**Investments:** **\$159,316.08**

**Accounted for as Follows:**

**General Fund**

|                       |                |
|-----------------------|----------------|
| General Fund Checking | \$3,184,585.20 |
|-----------------------|----------------|

|           |              |
|-----------|--------------|
| CD #42554 | \$134,316.08 |
|-----------|--------------|

|                   |             |
|-------------------|-------------|
| CD # 70099 (9 mo) | \$25,000.00 |
|-------------------|-------------|

|                         |                       |                       |
|-------------------------|-----------------------|-----------------------|
| <b>Total Available:</b> | <b>\$3,343,901.28</b> | <b>\$3,343,901.28</b> |
|-------------------------|-----------------------|-----------------------|

04/09/2020 03:28 PM

User ID: HGB

| Account Number | Account Description                     | Budget | Month to Date | Year to Date |
|----------------|---|--------|---------------|--------------|
| 8              | Revenue                                 |        |               |              |
| 01 1100 1000   | District Taxes - Buffalo                | 0.00   | 51,406.11     | 2,006,472.65 |
| 01 1100 1100   | District Taxes - Sherman                | 0.00   | 5,944.66      | 515,234.01   |
| 01 1115 1000   | Carline-Bufferlo                        | 0.00   | 0.00          | 1,152.25     |
| 01 1115 1100   | Carline - Sherman                       | 0.00   | 0.00          | 331.24       |
| 01 1120 1000   | Public Power Tax - Buffalo              | 0.00   | 0.00          | 0.00         |
| 01 1120 1100   | Public Power Tax - Sherman              | 0.00   | 0.00          | 0.00         |
| 01 1125 1000   | Motor Vehicle Taxes - Buffalo           | 0.00   | 15,403.33     | 118,633.58   |
| 01 1125 1100   | Motor Vehicle Taxes - Sherman           | 0.00   | 2,189.91      | 20,183.57    |
| 01 1311        | Tuition Individual                      | 0.00   | 0.00          | 0.00         |
| 01 1313        | Tuit Sp Ed Individ.                     | 0.00   | 0.00          | 0.00         |
| 01 1315        | DISTANCE LEARNING                       | 0.00   | 0.00          | 0.00         |
| 01 1323        | Tuit Sp Ed Oth Dist.                    | 0.00   | 0.00          | 0.00         |
| 01 1410        | Trans. Individual                       | 0.00   | 0.00          | 0.00         |
| 01 1411        | Trans Sp Ed Individ.                    | 0.00   | 0.00          | 0.00         |
| 01 1421        | Trans. Other Dist.                      | 0.00   | 0.00          | 0.00         |
| 01 1423        | Trans Sp Ed Oth Dist                    | 0.00   | 0.00          | 0.00         |
| 01 1510        | Interest On Invest.                     | 0.00   | 449.49        | 5,988.81     |
| 01 1701        | Bond Fund Transfer                      | 0.00   | 0.00          | 0.00         |
| 01 1790        | Driver's Ed                             | 0.00   | 0.00          | 0.00         |
| 01 1800        | KEARNEY FOUND YC                        | 0.00   | 0.00          | 0.00         |
| 01 1900        | AUTISM ACTION PARTNERSHIP               | 0.00   | 0.00          | 0.00         |
| 01 1910        | RENTAL OF SCHOOL EQUIPMENT & FACILITIES | 0.00   | 50.00         | 300.00       |
| 01 1911        | Local License Fees                      | 0.00   | 340.00        | 3,100.00     |
| 01 1920        | CONTRIBUTIONS & DONATIONS               | 0.00   | 0.00          | 0.00         |
| 01 1921        | Police Court Fines                      | 0.00   | 0.00          | 0.00         |
| 01 1925        | Tobacco Grant                           | 0.00   | 0.00          | 0.00         |
| 01 2110 1000   | Buffalo Co Fines-lic                    | 0.00   | 0.00          | 11,816.47    |
| 01 2110 1100   | Sherm Fines-license                     | 0.00   | 230.67        | 1,569.52     |
| 01 2130 1000   | Other County Receipt - Buffalo          | 0.00   | 0.00          | 0.00         |
| 01 2130 1100   | Other County Receipts- Sherman          | 0.00   | 0.00          | 0.00         |
| 01 2140        | Non-resident Tuition                    | 0.00   | 0.00          | 0.00         |
| 01 2210        | ESU Receipts                            | 0.00   | 2,000.00      | 2,661.18     |
| 01 3110        | State Aid                               | 0.00   | 11,223.00     | 78,561.00    |
| 01 3120        | Spec. Ed Programs                       | 0.00   | 96,603.00     | 366,299.00   |
| 01 3125        | Special Ed Transpor.                    | 0.00   | 7,315.00      | 7,315.00     |
| 01 3130 1000   | Homestead Exemption - Buffalo           | 0.00   | 9,839.83      | 9,839.83     |
| 01 3130 1100   | Sherm Homestead Ex                      | 0.00   | 1,282.75      | 1,282.75     |
| 01 3131        | PROPERTY TAX CREDIT                     | 0.00   | 202,763.50    | 202,763.50   |
| 01 3132        | PERSONAL PROPERTY TAX CREDIT            | 0.00   | 0.00          | 0.00         |
| 01 3134        | PERSONAL PROPERTY TAX CREDIT-RR & PSE   | 0.00   | 1,042.87      | 1,042.87     |
| 01 3170        | State Vocational                        | 0.00   | 0.00          | 0.00         |
| 01 3180 1000   | Pro-rata Motor Veh.Buffalo              | 0.00   | 0.00          | 2,253.50     |
| 01 3180 1100   | Sher Pro Rat Moto V                     | 0.00   | 0.00          | 543.89       |
| 01 3400        | State Apportionment                     | 0.00   | 0.00          | 65,514.45    |
| 01 3500        | Other State Categorical Programs        | 0.00   | 0.00          | 0.00         |
| 01 3512        | DIST ED INCENTIVE                       | 0.00   | 0.00          | 32,117.22    |
| 01 3535        | High Abilt Learners                     | 0.00   | 0.00          | 0.00         |

Revenue Detail

| Account Number | Account Description                     | Budget      | Month to Date     | Year to Date        |
|----------------|---|-------------|-------------------|---------------------|
| 01 3550        | School Tech Fund                        | 0.00        | 0.00              | 5,008.00            |
| 01 3570        | Teacher Evaluation                      | 0.00        | 0.00              | 0.00                |
| 01 3990        | Other State Funds                       | 0.00        | 0.00              | 0.00                |
| 01 4100        | Title 1 Carry Over                      | 0.00        | 0.00              | 0.00                |
| 01 4105        | UNIVERSAL SERVICE FUND (E-RATE)         | 0.00        | 0.00              | 0.00                |
| 01 4311        | Title VI Past Year                      | 0.00        | 0.00              | 0.00                |
| 01 4312        | Title VI Current                        | 0.00        | 0.00              | 0.00                |
| 01 4315        | Title V                                 | 0.00        | 0.00              | 0.00                |
| 01 4325        | Title IIA Class Size Reduction          | 0.00        | 0.00              | 0.00                |
| 01 4401        | IDEA PRESCHOOL                          | 0.00        | 0.00              | 0.00                |
| 01 4402        | Preschool Travel                        | 0.00        | 0.00              | 0.00                |
| 01 4403        | Spec Ed Medicaid                        | 0.00        | 0.00              | 0.00                |
| 01 4505        | Title 1 Current                         | 0.00        | 0.00              | 0.00                |
| 01 4506        | Title 1 NCLB                            | 0.00        | 0.00              | 7,958.57            |
| 01 4509        | TITLE II, PART A NCLB TCHR QULTY GRANTS | 0.00        | 0.00              | 0.00                |
| 01 4511        | REAP GRANT                              | 0.00        | 0.00              | 0.00                |
| 01 4512        | IDEA Base                               | 0.00        | 0.00              | 0.00                |
| 01 4516        | IDEA Pre-school Handicapp               | 0.00        | 0.00              | 0.00                |
| 01 4519        | IDEA E-P                                | 0.00        | 0.00              | 61,451.00           |
| 01 4525        | Fed. Vocational                         | 0.00        | 0.00              | 0.00                |
| 01 4580        | EDUCATION JOB MONEY                     | 0.00        | 0.00              | 0.00                |
| 01 4599        | ARRA STATE AID                          | 0.00        | 0.00              | 0.00                |
| 01 4708        | Medicaid in Public School (MIPS)        | 0.00        | 0.00              | 10,895.45           |
| 01 4709        | Medicaid Administrative Activities      | 0.00        | 0.00              | 8,294.59            |
| 01 4900        | Other Fed. Non-cat                      | 0.00        | 0.00              | 0.00                |
| 01 4969        | Title IV, Part A                        | 0.00        | 0.00              | 0.00                |
| 01 5200        | From Other Funds                        | 0.00        | 0.00              | 0.00                |
| 01 5300        | Sale Of Prop & Equip                    | 0.00        | 0.00              | 320.00              |
| 01 5301        | Insurance Adjustment                    | 0.00        | 0.00              | 1,218.00            |
| 01 5690        | Other Non-revenue                       | 0.00        | 0.00              | 1,504.09            |
| 01 9000        | Non-program Receipts                    | 0.00        | 0.00              | 0.00                |
| 01 9100        | NE ST REVENUE                           | 0.00        | 0.00              | 0.00                |
| 01 9200        | Interlocal Agreement                    | 0.00        | 0.00              | 0.00                |
| 01             | General                                 | <u>0.00</u> | <u>408,084.12</u> | <u>3,551,625.99</u> |
| 8              | Revenue                                 | <u>0.00</u> | <u>408,084.12</u> | <u>3,551,625.99</u> |

WIMBLY BAKERY'S USA  
PO BOX 640243  
DALLAS, TX 75264 6243

SDD: 03/02/20 6:29 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00011315

CUST# 000001438 01204 INV# 54333727277  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
PAY TERM: NET 07  
VENDOR#

EARTHGRAINS

^^ DELIVERIES ^^

| UPC         | ITEM NO  |                  | SUGG QTY RETAIL | RETAIL AMOUNT | WHOLESALE PRICE | WHOLESALE AMOUNT |
|-------------|----------|------------------|-----------------|---------------|-----------------|------------------|
| 78700-80095 | 0005476  | R&I 51% WGW 24Z  | 40              |               | 2.1700          | 86.80            |
| 78700-80021 | 0003447  | R&I WGW HAMS 12P | 32              |               | 2.2300          | 71.36            |
| 78700-80070 | 0004266  | R&I WGW HOTS 16P | 30              |               | 2.7500          | 82.80            |
|             | SL R&I   | SUB-TOTALS       | 102             |               |                 | 240.96           |
|             | DELIVERY | TOTALS           | 102             |               |                 | 240.96           |
|             | TICKET   | TOTALS           | 102             |               |                 | 240.96           |

THANK YOU  
SIGNATURE / STORE STAMP :

Do 3100 630  
Kenneth E. Schroeder  
3-31-20  
JE  
3-2-20

USA  
43  
64-6243

SDD: 03/09/20 5:28 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00011373

CUS# 01438 01204  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD

INV# 54333727324

RAVENNA, NE 68869

DSD#  
PAY TERM: NET 07  
VENDOR#

\*\* DELIVERIES \*\*

EARTHGRAINS

| UPC         | ITEM NO  |                  | SUGG<br>QTY RETAIL | RETAIL<br>AMOUNT | WHOLESALE<br>PRICE | WHOLESALE<br>AMOUNT |
|-------------|----------|------------------|--------------------|------------------|--------------------|---------------------|
| 78700-80095 | 0005476  | R&I 51% WGW 24Z  | 10                 |                  | 2.1700             | 21.70               |
| 78700-80021 | 0003447  | R&I WGW HAMS 12P | 20                 |                  | 2.2300             | 60                  |
| 78700-80078 | 0006055  | R&I WGW STK 24P  | 5                  |                  | 6.6500             |                     |
|             | SL R&I   | SUB-TOTALS       | 35                 |                  |                    |                     |
|             | DELIVERY | TOTALS           | 35                 |                  |                    | 99.55               |
|             | TICKET   | TOTALS           | 35                 |                  |                    | 99.55               |

THANK YOU  
SIGNATURE / STORE STAMP :

*Joe*  
3-9-20  
*Joe*  
3-9-20

BIMBO BAKERIES USA  
 PO BOX 846243  
 DALLAS, TX 75284-6243

SDD: 03/23/20 8:20 AM  
 DA 3337  
 GRD ISLND NE RSP  
 DOCUMENT# 00011490

CUST# 000001438 01204 INV# **54333727426**  
 RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
 41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
 PAY TERM: NET 07  
 VENDOR#

EARTHGRAINS

^^ DELIVERIES ^^

| UPC         | ITEM NO     |              | SUGG QTY  | RETAIL | RETAIL AMOUNT | WHOLESALE PRICE | WHOLESALE AMOUNT |
|-------------|-------------|--------------|-----------|--------|---------------|-----------------|------------------|
| 78700-80095 | 0005476 R&I | 51% WGW 24Z  | 20        |        |               | 2.1700          | 43.40            |
| 78700-80021 | 0003447 R&I | WGW HAMS 12P | 20        |        |               | 2.2300          | 44.60            |
|             | SL R&I      | SUB-TOTALS   | 40        |        |               |                 | 88.00            |
|             | DELIVERY    | TOTALS       | <b>40</b> |        |               |                 | <b>88.00</b>     |
|             | TICKET      | TOTALS       | <b>40</b> |        |               |                 | <b>88.00</b>     |

THANK YOU  
 SIGNATURE / STORE STAMP : \_\_\_\_\_

*OL 3100 030*

BIMBO BAKERIES USA  
PO BOX 846243  
DALLAS, TX 75284-6243

SDD: 03/30/20 3:15 AM  
DA 3337  
GRD ISLND NE RSP  
DOCUMENT# 00011544

CUST# 000001438 01204 INV# **54333727470**  
RAVENNA PUBLIC SCHOOLS 10-0069 PO#  
41750 CARTAGE RD

RAVENNA, NE 68869

DSD#  
PAY TERM: NET 07  
VENDOR#

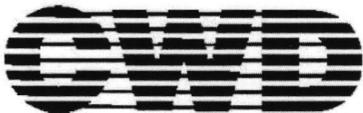
EARTHGRAINS

^^ DELIVERIES ^^

| UPC         | ITEM NO                  | SUGG QTY  | RETAIL | WHOLESALE PRICE | AMOUNT       |
|-------------|--------------------------|-----------|--------|-----------------|--------------|
| 78700-41041 | 0005662 R&I 4"WHI HAM12P | 30        |        | 3.1600          | 94.80        |
|             | SL R&I SUB-TOTALS        | 30        |        |                 | 94.80        |
|             | DELIVERY TOTALS          | <b>30</b> |        |                 | <b>94.80</b> |
|             | TICKET TOTALS            | <b>30</b> |        |                 | <b>94.80</b> |

THANK YOU  
SIGNATURE / STORE STAMP : \_\_\_\_\_

*Old 300 630*



Cash-Wa Distributing  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**P12361061**

**PLEASE CHECK YOUR  
ORDER CAREFULLY  
NON RETURNABLE**

\*RE-PRINT\*

Page 1 of 1



Route:

Customer Copy

Invoice: P12361061  
Date: 02-10-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 03-21-2020

| Ord | Qty | U/M | Pack      | Description                                    | Item #    | Price | Code | Total |  |
|-----|-----|-----|-----------|--|-----------|-------|------|-------|--|
|     |     |     |           | ALL SHORTAGES MUST BE REPORTED IMMEDIATE       |           |       |      |       |  |
| 2   | 2   | SKU | 24 3.1 oz | ROLLERBITES SAUS EGG CHEESE 012006405 90-105-9 | FRZ 56835 | 24.16 |      | 48.32 |  |
|     |     |     |           | <i>06 300 630 000</i>                          |           |       |      |       |  |

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TAX AMOUNT DUE

|      |       |
|------|-------|
| 0.00 | 48.32 |
|------|-------|

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|--|--|-----|--|
|  |  | FRZ |  |
|  |  | 2/0 |  |

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

*SIGN HERE*

Customer Received By

\_\_\_\_\_  
Drivers initials

Drivers initials

HGBPIE



DSR PICKUP

lisah 02-10-2020 11:11:54





Cash-Wa Distributing  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**P12394735**

**PLEASE CHECK YOUR  
ORDER CAREFULLY  
NON RETURNABLE**



Route:

Customer Copy

Invoice: P12394735  
Date: 03-05-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                      | Qty | U/M | Pack    | Description  | Item #    | Price | Code | Total |
|--------------------------|-----|-----|---------|--|-----------|-------|------|-------|
|                          |     |     |         | NEED TO HAVE THE BANANAS RIPE FOR<br>USE TODAY<br>CUSTOMER IS ON THE WAY FROM RAVENNA<br>A<br>ALL SHORTAGES MUST BE REPORTED IMMEDIATE |           |       |      |       |
| 1                        | 1   | SKU | 6 #10   | BEANS GREEN CUT 4 SIEVE BL FCY   | 20-004-1  | 30.06 | DRY  | 30.06 |
| 3                        | 3   | SKU | 24 8 oz | SOYMILK VAN CREAMY PEARL ORGANIC SMART 0   | 24-148-2A | 19.57 | DRY  | 58.71 |
| <i>02 3100 4030 0000</i> |     |     |         |  |           |       |      |       |

|     |  |  |  |
|-----|--|--|--|
|     |  |  |  |
|     |  |  |  |
|     |  |  |  |
| DRY |  |  |  |
| 4/0 |  |  |  |

TAX AMOUNT DUE

0.00 88.77

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

*SGN HERE*  
*Lo 3520*  
Customer Received By

Drivers initials

FC WITH PICKS

*Todd picked up*

HGBPIE



doug.loomis 03-05-2020 09:24:00



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www.cashwa.com

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Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12399216**



Route: 317

**5**

Customer Copy

Invoice: 12399216  
Date: 03-10-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                                      | Qty | U/M  | Pack        | Description                              | Item #              | Price | Code | Total  |
|--|-----|------|-------------|--|---------------------|-------|------|--------|
| ALL SHORTAGES MUST BE REPORTED IMMEDIATE |     |      |             |  |                     |       |      |        |
| 4  | 4   | SKU  | 1 36 ct     | TEASPOON WINDSOR 7201                    | WALCO CST 644551    | 5.07  |      | 20.28  |
| 4  | 4   | SKU  | 1 24 ct     | FORK DINNER WINDSOR 7205                 | WALCO CST 644552    | 5.27  |      | 21.08  |
| 4  | 4   | SKU  | 6 #10       | PINEAPPLE CHUNKS IN JUICE                | WORLD HOR DRY 45720 | 36.48 |      | 145.92 |
| 3  | 3   | SKU  | 6 #10       | APPLESAUCE UNSWT WATER PACK FFASU8090ESS | SUNSOURCE DRY 46832 | 31.74 |      | 95.22  |
| 4  | 4   | SKU  | 24 10 oz    | JUICE APPLE 100% SMS FL NAT 15301        | FLORIDA'S DRY 46077 | 21.71 |      | 86.84  |
| 3  | 3   | SKU  | 24 16.9 oz  | DRINK PROPEL BERRY SMS PEPSICO 00169     | PROPEL DRY 46618    | 21.21 |      | 63.63  |
| 4  | 4   | SKU  | 12 17 oz    | WATER KIWI STRAWBERRY SPARKLING ICE SMS  | SPARKLING DRY 46386 | 13.13 |      | 52.52  |
| 4  | 4   | SKU  | 12 17 oz    | WATER BLK RASPBERRY SPARKLING ICE SMS    | SPARKLING DRY 46387 | 13.13 |      | 52.52  |
| 1  | 1   | SKU  | 144 1.6 oz  | FRUIT SNACK MIXED BERRY SMS 47953        | MOTT'S DRY 42776    | 59.79 |      | 59.79  |
| 1  | 1   | SKU  | 4 35 oz     | CEREAL BULK COCOA MUNCHEES HOSP 76250    | HOSPITALI DRY 42785 | 19.19 |      | 19.19  |
| 1  | 1   | SKU  | 6000 ct     | NAPK XPRESSNAP 13x8.5 NAT DX906E 1ply    | TORK DRY 80345      | 55.44 |      | 55.44  |
| 1  | 1   | SKU  | 4 35 oz     | CEREAL BULK CRISP RICE HOSP              | HOSPITALI DRY 42482 | 18.21 |      | 18.21  |
| 1  | 1   | SKU  | 96 1 oz     | CEREAL BOWL CINN TST CRUNCH WGR 11815 @  | GENERAL M DRY 42385 | 27.12 |      | 27.12  |
| 1  | 1   | SKU  | 96 1.06 oz  | CEREAL BOWL COCOA PUFF 25%LESS SUG WGR 3 | GENERAL M DRY 42675 | 27.12 |      | 27.12  |
| 1  | 1   | SKU  | 1 60 ct     | CHIPS BAKED VARIETY FRITO LAY 92268      | FRITO LAY DRY 27996 | 31.00 |      | 31.00  |
| 1  | 1   | SKU  | 96 1 oz     | CEREAL BOWL LUCKY CHARMS GF WGR 31917    | GENERAL M DRY 42659 | 27.12 |      | 27.12  |
| 1  | 1   | SKU  | 6 2 lb      | HAM PC SLICED .5oz SMKD N/C CN 32225     | HORMEL NA CLR 61032 | 71.41 |      | 71.41  |
| 1  | 1   | SKU* | 4 5 lb      | LETTUCE SALAD MIX PROMARK 2714           | PROMARK CLR 180411  | 20.00 |      | 20.00  |
| PRODUCT OF USA                           |     |      |             |  |                     |       |      |        |
| 2  | 2   | SKU  | 96 4 oz     | JUICE APPLE 100% CUP 41381 SMS           | COUNTRY P FRZ 58105 | 15.63 |      | 31.26  |
| 2  | 2   | SKU  | 96 4 oz     | JUICE ORANGE 100% CUP 41380 SMS          | COUNTRY P FRZ 58088 | 18.36 |      | 36.72  |
| 2  | 2   | SKU  | 96 4 oz     | JUICE GRAPE 100% CUP 41382 SMS           | COUNTRY P FRZ 58176 | 18.80 |      | 37.60  |
| 1  | 1   | SKU  | 144 1.75 oz | EGG PATTY PC 3.5" RND 52020              | MICHAEL F FRZ 58314 | 39.26 |      | 39.26  |
| 1  | 1   | SKU  | 120 1.7 oz  | COOKIES TRIPLE CHOC WGR SMS IW RICH 3593 | RICH FRZ 500694     | 58.87 |      | 58.87  |
| 4  | 4   | SKU  | 24 3 oz     | TORNADO BRKFST BCN EGG CHZ >             | RUIZ FRZ 56639      | 19.03 |      | 76.12  |
| 1  | 1   | SKU  | 2 5 lb      | CORN DOG MINI CHIC .67oz WGR LF CN FC 96 | FOSTER FA FRZ 55600 | 25.26 |      | 25.26  |

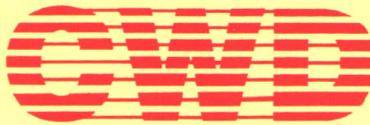
*Returned*

*06 3100 610 000 41.36*  
*06 3100 630 000 1208.67*  
*fe 3.10.20*

HGBPIE







ROUTE 317  
 STOP 5

# INVOICE ADJUSTMENT

Account Number 126490  
 Customer Name Ravenna School  
 City, State Ravenna, NE

Invoice Number 12399216  
 Invoice Date 3.10.20  
 Notes wanted Rice crispy treats

| ITEM # | CASE | EACH | DESCRIPTION           | CC | W* | PRICE | EXTENSION |
|--------|------|------|-----------------------|----|----|-------|-----------|
| 42785  | 1    |      | Cereal Cocoa Munchies | 1  |    | 15.19 | 37.40     |
| 42482  | 1    |      | Cereal Crisp Rice     | 1  |    | 18.21 |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |
|        |      |      |                       |    |    |       |           |

Credit Code Explanation:

NOTE- For wrong item shipped, please record original item number customer was billed for. \*For Office Use

**PICKUP FOR DIFFERENT ITEM SHIPPED THAN BILLED** (Enter Credit for Billed Item in Above Area)

| ITEM # | CASE | EACH | DETAILED DESCRIPTION |
|--------|------|------|----------------------|
|        |      |      |                      |
|        |      |      |                      |
|        |      |      |                      |

### CREDIT CODES

|  |   |   |
|--|---|---|
| Damaged - Return for Review<br>4. Damaged/Returned<br>4D. Damaged/Disposed | No Return to Warehouse<br>3. Not on Truck | Return to Inventory<br>1. Wrong Item Ordered<br>2. Wrong Item Shipped<br>6. Delivery Refused<br>11. Product not Delivered |
|--|---|---|

[Signature]  
 Customer \_\_\_\_\_ Date \_\_\_\_\_

[Signature] 3.10.20  
 Driver \_\_\_\_\_ Date \_\_\_\_\_

White Copy - CWD  
 Yellow Copy - Customer

Warehouse Verification \_\_\_\_\_ Date \_\_\_\_\_



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**126490**

**12414251**



Route: 659

**55**

Customer Copy

Invoice: 12414251  
Date: 03-20-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                                      | Qty | U/M  | Pack         | Description   | Item #              | Price | Code | Total  |
|--|-----|------|--------------|---|---------------------|-------|------|--------|
| ALL SHORTAGES MUST BE REPORTED IMMEDIATE |     |      |              |   |                     |       |      |        |
| 1  | 1   | SKU  | 18 ct        | NATURE VALLEY PNT BTR CRNH GRNOL WGR SMS GENERAL M  | CNL 25869           | 10.80 |      | 10.80  |
| 1  | 1   | SKU  | 96 .84 oz    | BAR GRANOLA CHOC CHEWY R/S WGR SMS 31175 QUAKER   | CNP 42706           | 31.16 |      | 31.16  |
| 2  | 2   | SKU  | 96 4.5 oz    | CUP APPLESAUCE UNSWEET SMS FASU1350 MUSSELMAN   | DRY 46488           | 25.80 |      | 51.60  |
| 5  | 5   | SKU  | 36 4 oz      | FRUIT BOWL PEACHES DICED SMS 03073 DOLE   | DRY 46156           | 20.35 |      | 101.75 |
| 1  | 1   | SKU* | 8 32 oz      | SAUCE MIX CHEESE NACHO 91438 @ > LASCO  | DRY 41758           | 75.59 |      | 75.59  |
| 3  | 3   | SKU  | 100 1.5 oz   | SYRUP IND CUP PPI 13960 @ PORTION P   | DRY 47740           | 10.31 |      | 30.93  |
| 1  | 1   | SKU* | 20 125 ct    | CUP PORTION PLAS 5.5oz TRANSL PC550 COMPANION   | DRY 87124           | 80.07 |      | 80.07  |
| 2  | 2   | SKU  | 200 12 gm    | MAYO IND POUCH PPI 21810 @ PORTION P  | DRY 47920           | 10.86 |      | 21.72  |
| 2  | 2   | SKU  | 1 500 ct     | BAG BROWN 6LB PAPER 18406 6x3.5x11 DURO RJS   | DRY 81287           | 15.41 |      | 30.82  |
| 1  | 1   | SKU* | 20 125 ct    | LID CLR F/3.25oz 4oz 5.5oz PORTION CUP X COMPANION  | DRY 87127           | 45.51 |      | 45.51  |
| 1  | 1   | SKU  | 96 .84 oz    | BAR GRANOLA SMORES CHEWY WGR SMS 31181 QUAKER   | DRY 42704           | 31.94 |      | 31.94  |
| 2  | 2   | SKU  | 2 100 ct     | CONT FOAM 3 COMP 8.25x8x3 HNGD SN243 GENPAK   | DRY 80156           | 28.51 |      | 57.02  |
| 1  | 0   | SKU  | 96 .84 oz    | BAR GRANOLA CHWY PNUT BTR CHOC WGR SMS R QUAKER   | DRY 42710           | 31.94 |      | 0.00   |
| 2  | 2   | SKU* | 2 12-14# avg | -Manufacturer Out of Stock<br>gHAM BNLS FLAT WA SM FL128419 @,<br>21.53, 20.63<br>TOTAL WEIGHT: 42.16<br>FARMLAND | CLR 61991           | 3.19  |      | 134.49 |
| 1  | 1   | SKU  | 6 2 lb       | HAM PC SLICED .5oz SMKD N/C CN 32225  | HORMEL NA CLR 61032 | 71.41 |      | 71.41  |
| 1  | 1   | SKU  | 6 2 lb       | TURKEY PC SLIC .5oz SMKD N/C CN 32236   | HORMEL NA CLR 61031 | 72.15 |      | 72.15  |
| 2  | 2   | SKU* | 4 5 lb       | CARROTS FRESH BABY<br>PRODUCT OF USA  | GRIMMWAY CLR 180218 | 27.33 |      | 54.66  |
| 1  | 1   | SKU  | 113 ct       | ORANGES FRESH 113CT<br>PRODUCT OF USA   | PROMARK CLR 180015  | 32.93 |      | 32.93  |
| 2  | 2   | SKU  | 48 4 oz      | YOGURT YOPLAIT STRAWB BAN BASH TRIX SMS   | GENERAL M CLR 66395 | 20.95 |      | 41.90  |
| 1  | 1   | SKU  | 40 lb        | BANANAS #1 (STAGE 2 1/2 - 3 1/2)  | PACKER CLR 180002   | 29.88 |      | 29.88  |
| 2  | 2   | SKU  | 8 ct         | BREAD WHITE WHEAT WGR 18-1/5" SLIC RT173  | ROTELLA FRZ 56483   | 18.17 |      | 36.34  |

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|-----|--|--|--|
| CNP |  |  |  |
| 1/0 |  |  |  |

|      |      |     |  |
|------|------|-----|--|
| DRY  | CLR  | FRZ |  |
| 20/0 | 10/0 | 2/0 |  |

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

DELIVERY FEE TAX AMOUNT DUE

7.50 0.00 1,050.17

SIGN HERE

Customer Received By

06 3100 010 000 213.42  
06 3100 030 000 836.75

Drivers initials



REGULAR ORDER

thomas.moore 03-20-2020 01:0



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PO Box 309  
Kearney NE 68848-0309

(800) 652-0010 (308) 237-3151

**126490**

**12416854**



Route: 317

**5**

Customer Copy

Invoice: 12416854  
Date: 03-24-2020  
Rep: 72 DAVID H  
Whse: K

0 38

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                                      | Qty | U/M  | Pack       | Description                              | Item #               | Price | Code | Total  |
|--|-----|------|------------|--|----------------------|-------|------|--------|
| ALL SHORTAGES MUST BE REPORTED IMMEDIATE |     |      |            |  |                      |       |      |        |
| 12                                       | 12  | SKU  | 10 ct      | POP TARTS SINGLE BLUEBERRY WGR SMS 17196 | KELLOGGS CNL 28222   | 3.67  |      | 44.04  |
| 3  | 3   | SKU  | 6 #10      | ORANGES MANDARIN WHL SEGMENT LS          | WORLD HOR DRY 208075 | 40.43 |      | 121.29 |
| 3  | 3   | SKU  | 96 4.5 oz  | CUP APPLESAUCE STRAWB SMS FASU1403       | MUSSELMAN DRY 46693  | 25.80 |      | 77.40  |
| 4  | 0   | SKU  | 36 4 oz    | FRUIT BOWL PINEAPPLE TIDBITS JUICE SMS 0 | DOLE DRY 46935       | 16.99 |      | 0.00   |
| 1  | 0   | SKU  | 1 500 ct   | BAG BROWN 8lb PAPER 18408 6x4x12.5       | DURO RJ-S DRY 81288  | 17.26 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |            |  |                      |       |      |        |
| 3  | 3   | SKU  | 100 1.5 oz | SYRUP IND CUP PPI 13960 @                | PORTION P DRY 47740  | 10.31 |      | 30.93  |
| 2  | 2   | SKU  | 200 12 gm  | MAYO IND POUCH PPI 21810 @               | PORTION P DRY 47920  | 10.86 |      | 21.72  |
| 1  | 1   | SKU  | 1 500 ct   | BAG BROWN 6LB PAPER 18406 6x3.5x11       | DURO RJ S DRY 81287  | 15.41 |      | 15.41  |
| 1  | 1   | SKU  | 2 100 ct   | CONT FOAM 3 COMP 8.25x8x3 HNGD SN243     | GENPAK DRY 80156     | 28.51 |      | 28.51  |
| 2  | 2   | SKU  | 2 100 ct   | CONT FOAM 3 COMP 8.25x8x3 HNGD SN243     | GENPAK DRY 80156     | 28.51 |      | 57.02  |
| 3  | 3   | SKU  | 6 2 lb     | HAM PC SLICED .5oz SMKD N/C CN 32225     | HORMEL NA CLR 61032  | 66.44 |      | 199.32 |
| 1  | 1   | SKU  | 100 CT     | APPLES GALA 100CT                        | PACKER CLR 180093    | 31.93 |      | 31.93  |
| PRODUCT OF USA                           |     |      |            |  |                      |       |      |        |
| 1  | 1   | SKU* | 4 5 lb     | LETTUCE SHREDDED 1/8" PROMARK            | PROMARK CLR 180412   | 20.01 |      | 20.01  |
| PRODUCT OF USA                           |     |      |            |  |                      |       |      |        |
| 2  | 2   | SKU* | 4 5 lb     | CARROTS FRESH BABY                       | GRIMMWAY CLR 180218  | 27.33 |      | 54.66  |
| PRODUCT OF USA                           |     |      |            |  |                      |       |      |        |
| 1  | 1   | SKU  | 1 lug      | TOMATOES FRESH 4X5 2 LAYER               | PROMARK CLR 180350   | 20.47 |      | 20.47  |
| 3  | 3   | SKU  | 96 4.6 oz  | PIZZA' CHEESE 4x6 50/50 CN WGR 78673 >   | TONYS FRZ 57196      | 48.66 |      | 145.98 |
| 1  | 1   | SKU  | 120 2 oz   | BREAD LOAF MINI BLUEBERRY WGR SMS 7055   | SUPER BAK FRZ 500185 | 43.03 |      | 43.03  |
| 3  | 3   | SKU  | 72 2.64 oz | WAFFLE MINI MAPLE FLAVOR WGR EGGO 92315  | EGGO FRZ 56480       | 38.11 |      | 114.33 |
| 3  | 3   | SKU  | 6 2 lb     | TURKEY PC SLIC RSTD .74oz 231812         | JENNIE-O FRZ 501320  | 65.78 |      | 197.34 |

|  |  |  |      |
|--|--|--|------|
|  |  |  | CNL  |
|  |  |  | 12/0 |

DELIVERY FEE TAX AMOUNT DUE

|      |      |          |
|------|------|----------|
| 7.50 | 0.00 | 1,230.89 |
|------|------|----------|

|      |     |      |
|------|-----|------|
| DRY  | CLR | FRZ  |
| 15/0 | 8/0 | 10/0 |

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
 AMOUNT \_\_\_\_\_

*H Chuzik*  
 Customer Received By

06 3100 610 000 100.94  
 06 3100 630 000 1179.95

*ML*  
 Drivers initials



REGULAR ORDER

michaela.wright 03-24-2020 01:



**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309  
(800) 652-0010 (308) 237-3151

**126490**

**12419999**



Route: 659

**65**

Customer Copy

Invoice: 12419999  
Date: 03-27-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400  
RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                                      | Qty | U/M  | Pack      | Description  | Item #     | Price | Code | Total  |
|--|-----|------|-----------|--|------------|-------|------|--------|
| ALL SHORTAGES MUST BE REPORTED IMMEDIATE |     |      |           |  |            |       |      |        |
| 2  | 2   | SKU  | 96.84 oz  | BAR GRANOLA CHOC CHEWY R/S WGR SMS 31175 QUAKER    | CNP 42706  | 31.16 |      | 62.32  |
| 3  | 3   | SKU  | 6 #10     | BEANS GREEN CUT 4 SIEVE BL FCY SUNSOURCE           | DRY 43221  | 30.06 |      | 90.18  |
| 1  | 1   | SKU  | 500.20 oz | MUSTARD IND HEINZ 5305 @ HEINZ                     | DRY 49097  | 11.95 |      | 11.95  |
| 4  | 4   | SKU  | 100.75 oz | DRESSING IND RANCH DIP CUP 7148 @ HEINZ            | DRY 49112  | 17.21 |      | 68.84  |
| 8  | 0   | SKU  | 36.4 oz   | FRUIT BOWL PEAR DICED JUICE SMS 03019 DOLE         | DRY 46621  | 20.35 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |           |  |            |       |      |        |
| 8  | 0   | SKU  | 36.4 oz   | FRUIT BOWL PEACHES DICED SMS 03073 DOLE            | DRY 46156  | 20.35 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |           |  |            |       |      |        |
| 2  | 0   | SKU  | 1 2000 ct | BAG FOOD SAND 6.5x7.5 FLIP TOP HD SB7.5 TUFFGARDS  | DRY 81624  | 19.28 |      | 0.00   |
| 2  | 2   | SKU  | 1 500 ct  | BAG WHITE 6lb PAPER 51046 6x3.5x11 DURO RJ S       | DRY 81391  | 19.99 |      | 39.98  |
| 1  | 1   | SKU  | 2 10 lb   | PASTA SPAGHETTI 10" N 8031 ZEREGA                  | DRY 41280  | 23.24 |      | 23.24  |
| 1  | 1   | SKU  | 200 ct    | CONT CLR HNGD 9X9.5X3 LRG C95PST1 DART CLEA        | DRY 85456  | 64.93 |      | 64.93  |
| 1  | 1   | SKU  | 12 12 ct  | TORTILLA FLOUR 8" HEARTY GRAIN ULTR WGR MISSION    | DRY 51561  | 24.70 |      | 24.70  |
| 2  | 2   | SKU* | 20 125 ct | CUP PORTION PLAS 5.5oz TRANSL PC550 COMPANION      | DRY 87124  | 80.07 |      | 160.14 |
| 1  | 1   | SKU  | 4 125 ct  | CONT FOAM SAND LG 6x6x3 HNGD 22500 GENPAK          | DRY 80166  | 41.35 |      | 41.35  |
| 2  | 2   | SKU  | 96.84 oz  | BAR GRANOLA SMORES CHEWY WGR SMS 31181 QUAKER      | DRY 42704  | 31.94 |      | 63.88  |
| 2  | 0   | SKU  | 2 100 ct  | CONT FOAM 3 COMP 8.25x8x3 HNGD 5N243 GENPAK        | DRY 80156  | 28.51 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |           |  |            |       |      |        |
| 1  | 1   | SKU* | 20 125 ct | LID CLR F/1.5oz 2oz 2.5oz PORTION CUP XL COMPANION | DRY 87126  | 32.58 |      | 32.58  |
| 2  | 2   | SKU  | 100 CT    | APPLES GALA 100CT PACKER                           | CLR 180093 | 31.93 |      | 63.86  |
| PRODUCT OF USA                           |     |      |           |  |            |       |      |        |
| 2  | 2   | SKU* | 4 5 lb    | LETTUCE SALAD MIX PROMARK 2714 PROMARK             | CLR 180411 | 20.00 |      | 40.00  |
| PRODUCT OF USA                           |     |      |           |  |            |       |      |        |
| 2  | 0   | SKU* | 30 1 lb   | CARROTS FRESH BABY > GRIMMWAY                      | CLR 180211 | 33.27 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |           |  |            |       |      |        |
| PRODUCT OF USA                           |     |      |           |  |            |       |      |        |

Old 3100 610 000 338.98  
Old 3100 630 000 1173.59

HGBPIE





**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12419999**



Route: 659

**65**

Customer Copy

Invoice: 12419999  
Date: 03-27-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord | Qty | U/M | Pack       | Description   | Item #               | Price | Code | Total  |
|-----|-----|-----|------------|---|----------------------|-------|------|--------|
| 2   | 0   | SKU | 113 ct     | ORANGES FRESH 113CT<br>-Manufacturer Out of Stock<br>PRODUCT OF USA                 | PROMARK CLR 180015   | 33.00 |      | 0.00   |
| 1   | 1   | SKU | 1 cs       | CUCUMBERS SUPER SELECT 24CT<br>PRODUCT OF USA / MEXICO                              | PACKER CLR 180255    | 35.86 |      | 35.86  |
| 1   | 0   | SKU | 4 3 lb     | BROCCOLI FRESH MINI FLORETS 1010006<br>-Manufacturer Out of Stock<br>PRODUCT OF USA | TAYLOR FA CLR 180463 | 37.38 |      | 0.00   |
| 2   | 2   | SKU | 100 .75 oz | CHEESE CREAM STRAWBERRY IND 0130001   | RASKAS CLR 60648     | 20.99 |      | 41.98  |
| 5   | 5   | SKU | 48 4 oz    | YOGURT YOPLAIT STRAWB BAN BASH TRIX SMS   | GENERAL M CLR 66395  | 20.95 |      | 104.75 |
| 2   | 0   | SKU | 40 lb      | BANANAS #1 (STAGE 2 1/2 - 3 1/2)<br>-Manufacturer Out of Stock                      | PACKER CLR 180002    | 29.88 |      | 0.00   |
| 3   | 3   | SKU | 96 4 oz    | JUICE APPLE 100% CUP 41381 SMS  | COUNTRY P FRZ 58105  | 15.63 |      | 46.89  |
| 3   | 3   | SKU | 96 4 oz    | JUICE GRAPE 100% CUP 41382 SMS  | COUNTRY P FRZ 58176  | 18.80 |      | 56.40  |
| 2   | 2   | SKU | 72 3.3 oz  | DONUT MINI CHOCOLATE 6ct IW WGR 7786  | SUPER BAK FRZ 500187 | 54.22 |      | 108.44 |
| 3   | 3   | SKU | 68 2.85 oz | PANCAKE MAPLE IW CN WGR 95127   | FOSTER FA FRZ 501751 | 34.54 |      | 103.62 |
| 3   | 3   | SKU | 72 2.12 oz | HOAGIE PHILLY 5.5" SLIC WGR 12/6 ct 3144  | BAKER BOY FRZ 500446 | 33.37 |      | 100.11 |
| 3   | 3   | SKU | 10 12 ct   | BUN HAMBGR 4" WGR 2oz SLICED 31014  | BAKER BOY FRZ 55803  | 39.69 |      | 119.07 |

|  |  |  |  |
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|-----|--|--|--|
| CNP |  |  |  |
| 2/0 |  |  |  |

|      |      |      |  |
|------|------|------|--|
| DRY  | CLR  | FRZ  |  |
| 19/0 | 12/0 | 17/0 |  |

DELIVERY FEE TAX AMOUNT DUE

|      |      |          |
|------|------|----------|
| 7.50 | 0.00 | 1,512.57 |
|------|------|----------|

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

SIGN HERE

Customer Received By

*ML*

Drivers initials

HGBPIE



REGULAR ORDER

thomas.moore 03-27-2020 00:2



**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010

(308) 237-3151

**126490**

**12424637**



Route: 317

**5**

Customer Copy

Invoice: 12424637  
Date: 03-31-2020  
Rep: 72 DAVID H  
Whse: K

0'  
37°

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord                                      | Qty | U/M  | Pack       | Description                               | Item #               | Price | Code | Total  |
|--|-----|------|------------|---|----------------------|-------|------|--------|
| ALL SHORTAGES MUST BE REPORTED IMMEDIATE |     |      |            |   |                      |       |      |        |
| 24                                       | 24  | SKU  | 10 ct      | POP TARTS SINGLE FUDGE WGR SMS 38000 1207 | KELLOGGS CNL 28083   | 3.67  |      | 88.08  |
| 2  | 2   | SKU  | 6 #10      | PEACH DICED LS CHO                        | SUNSOURCE DRY 45510  | 46.76 |      | 93.52  |
| 2  | 2   | SKU  | 6 #10      | PINEAPPLE CHUNKS IN JUICE                 | WORLD HOR DRY 45720  | 36.48 |      | 72.96  |
| 2  | 2   | SKU  | 6 #10      | PEAR DICED JUICE                          | SUNSOURCE DRY 46419  | 46.14 |      | 92.28  |
| 2  | 2   | SKU  | 6 #10      | ORANGES MANDARIN WHL SEGMENT LS           | WORLD HOR DRY 208075 | 36.15 |      | 72.30  |
| 1  | 1   | SKU  | 4 100 ct   | GLOVE SYNTHETIC LG WHT PF 304362513       | HANDGARDS DRY 102201 | 22.30 |      | 22.30  |
| 1  | 1   | SKU  | 4 100 ct   | GLOVE SYNTHETIC XL WHT PF 304362514       | HANDGARDS DRY 102202 | 22.30 |      | 22.30  |
| 8  | 0   | SKU  | 36.4 oz    | FRUIT BOWL PINEAPPLE TIDBITS JUICE SMS 0  | DOLE DRY 46935       | 16.99 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |            |   |                      |       |      |        |
| 2  | 2   | SKU  | 1 2000 ct  | BAG FOOD SAND 6.5x7.5 FLIP TOP HD SB7.5   | TUFFGARDS DRY 81624  | 19.28 |      | 38.56  |
| 2  | 2   | SKU  | 200 12 gm  | MAYO IND POUCH PPI 21810 @                | PORTION P DRY 47920  | 10.86 |      | 21.72  |
| 2  | 2   | SKU  | 2 125 ct   | CONT CLR HNGD 1 COMP 8x8x3 C90PST1 PLAS   | DART CLEA DRY 85488  | 64.18 |      | 128.36 |
| 2  | 0   | SKU  | 96.1 oz    | CEREAL BOWL CINN TOASTERS WGR 3915        | MALT O ME DRY 42401  | 32.39 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |            |   |                      |       |      |        |
| 2  | 2   | SKU  | 96.63 oz   | CEREAL BOWL KIX WGR 11942                 | GENERAL M DRY 42386  | 35.93 |      | 71.86  |
| 2  | 2   | SKU  | 100 CT     | APPLES GALA 100CT                         | PACKER CLR 180093    | 31.93 |      | 63.86  |
| PRODUCT OF USA                           |     |      |            |   |                      |       |      |        |
| 1  | 0   | SKU* | 4.5 lb     | CARROTS FRESH BABY                        | GRIMMWAY CLR 180218  | 27.33 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |            |   |                      |       |      |        |
| PRODUCT OF USA                           |     |      |            |   |                      |       |      |        |
| 1  | 1   | SKU* | 4.5 lb     | CHEESE CHEDDAR SHREDDED FANCY 174506      | BRIGHTON CLR 60964   | 57.49 |      | 57.49  |
| 2  | 2   | SKU  | 113 ct     | ORANGES FRESH 113CT                       | PROMARK CLR 180015   | 31.47 |      | 62.94  |
| PRODUCT OF USA                           |     |      |            |   |                      |       |      |        |
| 2  | 0   | SKU  | 200 1.6 oz | CARROTS FRESH TINY 200 1.6oz              | GRIMMWAY CLR 180214  | 34.40 |      | 0.00   |
| -Manufacturer Out of Stock               |     |      |            |   |                      |       |      |        |
| PRODUCT OF USA                           |     |      |            |   |                      |       |      |        |

06 3100 610 000 211.52  
630 000 1198.42

HGBPIE



REGULAR ORDER

michaela.wright 03-31-2020 00:



**Cash-Wa Distributing**  
www.cashwa.com

PO Box 309  
Kearney NE 68848-0309

(800) 652-0010 (308) 237-3151

**126490**

**12424637**



Route: 317

**5**

Customer Copy

Invoice: 12424637  
Date: 03-31-2020  
Rep: 72 DAVID H  
Whse: K

ShipTo#: 126490

Bill To#: 126490

RAVENNA SCHOOL LUNCH  
41750 CARTHAGE RD  
RAVENNA, NE 68869  
308-452-3249

RAVENNA SCHOOL LUNCH  
PO BOX 8400

RAVENNA, NE 68869

Terms: 20TH OF THE MONTH

Due: 04-21-2020

| Ord | Qty | U/M | Pack       | Description                          |           | Item #     | Price | Code | Total  |
|-----|-----|-----|------------|--------------------------------------|-----------|------------|-------|------|--------|
| 1   | 1   | SKU | 20 lb      | CORN IQF CUT BULK DAILY PICK 34339   | SIMPLOT   | FRZ 500087 | 20.30 |      | 20.30  |
| 3   | 3   | SKU | 240 1.5 oz | ROLL DOUGH DINNER WGR 11124          | BAKER BOY | FRZ 57537  | 39.35 |      | 118.05 |
| 2   | 2   | SKU | 74 3.25 oz | EARLY RISERS BACON 3.25oz 688        | MCCAIN    | FRZ 56133  | 52.78 |      | 105.56 |
| 8   | 8   | SKU | 72 3.45 oz | CRISPITO PC CHICK CHILI WGR CN 24569 | TYSON     | FRZ 54315  | 31.25 |      | 250.00 |

|  |  |  |      |
|--|--|--|------|
|  |  |  | CNL  |
|  |  |  | 24/0 |

DELIVERY FEE TAX AMOUNT DUE

|      |      |          |
|------|------|----------|
| 7.50 | 0.00 | 1,409.94 |
|------|------|----------|

|      |     |      |  |
|------|-----|------|--|
| DRY  | CLR | FRZ  |  |
| 18/0 | 5/0 | 14/0 |  |

CASH \_\_\_\_\_  
 CHECK (#) \_\_\_\_\_  
AMOUNT \_\_\_\_\_

*[Signature]*  
Customer Received By

*[Signature]*  
Drivers initials

HGBPIE



REGULAR ORDER

michaefla.wright 03-31-2020 00:



HILAND DAIRY  
 P.O. BOX 801515  
 KANSAS CITY MO 64180-1515  
 PH:402-344-4321  
 FAX:402-346-0849

Customer: 4842  
 SCH RAVENNA PUBLIC  
 BOX 84 A 41750 CARTHAGE RD  
 RAVENNA, NE 68869

**Invoice: 1209206**

Date: 03/03/20  
 Time: 07:17  
 Route: 120  
 Salesman: LEE SCHUPPAN  
 PO#:  
 Page: 1

**SALES**

| Qty   | Unit | Item | Description          | JPC        | Price  | Amount |
|-------|------|------|----------------------|------------|--------|--------|
| 500   | EA   | 9171 | HP HIL 1% 50/CS      | 7203000065 | 0.2944 | 147.20 |
| 1200  | EA   | 9175 | HP HIL CHOC 1% 50/C  | 7203000156 | 0.3020 | 362.40 |
| 400   | EA   | 9177 | HP HIL STWBV FF 50/C | 7203000038 | 0.3049 | 121.96 |
| ----- |      |      |                      |            |        | -----  |
| 2100  |      |      |                      |            |        | 631.56 |

**CONTAINERS**

| Qty   | Unit | Item  | Description          | JPC | Price     | Amount |
|-------|------|-------|----------------------|-----|-----------|--------|
| 43    | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000    | 0.00   |
| -41   | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000    | 0.00   |
| ----- |      |       |                      |     |           | -----  |
| 2     |      |       |                      |     |           | 0.00   |
| 2102  |      |       |                      |     | Subtotal: | 631.56 |

**Balance Due: 631.56**

Pay Type: Charge

*OK 3/10 630.00*

x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

*Kenneth E. Schroeder*  
*3-31-20*  
*Lee*  
*3-3-20*



HILAND DAIRY  
P.O. BOX 801515  
KANSAS CITY MO 64180-1515  
PH: 402-344-4321  
FAX: 402-346-0849

320

Customer: 4842  
SCH RAVENNA PUBLIC  
BOX 84 A 41750 CARTHAGE RD  
RAVENNA, NE 68869

Invoice: 1209273

Date: 03/10/20  
Time: 07:27  
Route: 120  
Salesman: LEE SCHUPPAN  
PO#:   
Page: 1

SALES

| Qty   | Unit | Item | Description          | UPC        | Price  | Amount |
|-------|------|------|----------------------|------------|--------|--------|
| 250   | EA   | 9171 | HP HIL 1% 50/CS      | 7206000065 | 0.2944 | 73.60  |
| 900   | EA   | 9175 | HP HIL CHOC 1% 50/C  | 7206000156 | 0.3020 | 271.80 |
| 200   | EA   | 9177 | HP HIL STWBV FF 50/C | 7206000038 | 0.3049 | 60.98  |
| ----- |      |      |                      |            |        | -----  |
| 1350  |      |      |                      |            |        | 406.38 |

CONTAINERS

| Qty   | Unit | Item  | Description          | UPC | Price  | Amount |
|-------|------|-------|----------------------|-----|--------|--------|
| 27    | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000 | 0.00   |
| -42   | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000 | 0.00   |
| ----- |      |       |                      |     |        | -----  |
| -15   |      |       |                      |     |        | 0.00   |
| 1335  |      |       |                      |     |        |        |

Subtotal: 406.38

Balance Due: 406.38

Pay Type: Charge

*Ole 3/10 630 wd*

x \_\_\_\_\_

SIGNATURE / STORE STAMP  
ORIGINAL

*Lee*

*3-10-20*



HILAND DAIRY  
 P.O. BOX 801515  
 KANSAS CITY MO 64180-1515  
 PH: 402-344-4321  
 FAX: 402-346-0849

Customer: 4842  
 SCH RAVENNA PUBLIC  
 BOX 84 A 41750 CARTHAGE RD  
 RAVENNA, NE 68869

**Invoice: 1209362**

Date: 03/20/20  
 Time: 08:26  
 Route: 120  
 Salesman: LEE SCHUPPAN  
 PO#:  
 Page: 1

**SALES**

| Qty   | Unit | Item | Description         | UPC        | Price  | Amount |
|-------|------|------|---------------------|------------|--------|--------|
| 900   | EA   | 9171 | HP HIL 1% 50/CS     | 7206000065 | 0.2944 | 264.96 |
| 900   | EA   | 9175 | HP HIL CHOC 1% 50/C | 7206000156 | 0.3020 | 271.80 |
| ----- |      |      |                     |            |        | -----  |
| 1800  |      |      |                     |            |        | 536.76 |

**CONTAINERS**

| Qty   | Unit | Item  | Description          | UPC | Price     | Amount |
|-------|------|-------|----------------------|-----|-----------|--------|
| 36    | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000    | 0.00   |
| -45   | EA   | 10462 | EA MILK CASE DELIVER | 0   | 0.0000    | 0.00   |
| ----- |      |       |                      |     |           | -----  |
| -9    |      |       |                      |     |           | 0.00   |
| 1791  |      |       |                      |     | Subtotal: | 536.76 |

**Balance Due: 536.76**

Pay Type: Charge

*02 310 030 000*

x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**



HILAND DAIRY  
 P.O. BOX 801515  
 KANSAS CITY MO 64180-1515  
 PH: 402-344-4321  
 FAX: 402-346-0849

Customer: 4842  
 SCH RAVENNA PUBLIC  
 BOX 84 A 41750 CARTHAGE RD  
 RAVENNA, NE 68869

**Invoice: 1209436**  
 Date: 03/31/20  
 Time: 07:30  
 Route: 120  
 Salesman: LEE SCHUPPAN  
 PO#:  
 Page: 1

**SALES**

| Qty   | Unit | Item | Description          | UPC        | Price  | Amount  |
|-------|------|------|----------------------|------------|--------|---------|
| 1450  | EA   | 9171 | HP HIL 1% 50/CS      | 7206000065 | 0.2944 | 426.88  |
| 2700  | EA   | 9178 | HP HIL CHOC FF 50/CS | 7206000133 | 0.3020 | 815.40  |
| ----- |      |      |                      |            |        |         |
| 4150  |      |      |                      |            |        | 1242.28 |

**CONTAINERS**

| Qty   | Unit      | Item  | Description          | UPC | Price  | Amount  |
|-------|-----------|-------|----------------------|-----|--------|---------|
| 76    | EA        | 10462 | EA MILK CASE DELIVER | 0   | 0.0000 | 0.00    |
| -76   | EA        | 10462 | EA MILK CASE DELIVER | 0   | 0.0000 | 0.00    |
| ----- |           |       |                      |     |        |         |
| 0     |           |       |                      |     |        | 0.00    |
| 4150  | Subtotal: |       |                      |     |        | 1242.28 |

**Balance Due: 1242.28**

Pay Type: Charge

*06 310 1030 000*

\_\_\_\_\_  
 x \_\_\_\_\_

SIGNATURE / STORE STAMP  
**ORIGINAL**

*Le*  
*3.31.20*



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
SALES: 402-421-5396  
MAIN: 402-423-1031

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

|            |  |                |      |
|------------|--|----------------|------|
| DELV. DATE | CUSTOMER   | INVOICE NUMBER | PAGE |
| 3/02/20    |  |                |      |
| TRUCK STOP | 501047   | 361008434      | 9 1  |
| 0/004      |  |                |      |
| ROUTE      | PURCHASE ORDER OFF DAY 3/2                             |                |      |
| 1413       | TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE |                |      |
|            | EOM 10th Prox  |                |      |
|            | MANIFEST# 1051022 NORMAL DELIVERY                      |                |      |
|            | MA: S3772 TRAVIS LAWSON                                |                |      |

DRIVER: RUZICKA

| LOC | QTY | PACK | SIZE    | ITEM DESCRIPTION                                  | ITEM CODE | UNIT PRICE | UNIT TAX AMOUNT | EXTENDED PRICE | TAX | INVOICE ADJUSTMENTS |     |
|-----|-----|------|---------|---|-----------|------------|-----------------|----------------|-----|---------------------|-----|
|     |     |      |         |   |           |            |                 |                |     | CODE                | QTY |
|     |     |      |         | THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO |           |            |                 |                |     |                     |     |
|     |     |      |         | *** DAIRY ***                                     |           |            |                 |                |     |                     |     |
| C   | 1   | SCS  | 45 LB   | AREZIMP CHEESE MOZZARELLA LMPS FTNR 1006722       | 2388783   | 50.99      |                 | 50.99          |     |                     |     |
| C   | 1   | CS   | 25 LB   | WHLFCLS CHEESE COTTAGE SMALL CURD 2% 1003862      | 8953028   | 17.57      |                 | 17.57          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 68.56          |     |                     |     |
|     |     |      |         | *** MEATS ***                                     |           |            |                 |                |     |                     |     |
| F   | 5   | CS   | 404 OZ  | ADVANCE STEAK SALISBURY FULLY CO 10000016640      | 2511319   | 46.09      |                 | 230.45         |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 230.45         |     |                     |     |
|     |     |      |         | *** POULTRY ***                                   |           |            |                 |                |     |                     |     |
| F   | 2   | CS   | 25LB    | SYS CLS CHICKEN FAJ BRST STRIP CKD 50424          | 1647353   | 29.57      |                 | 59.14          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 59.14          |     |                     |     |
|     |     |      |         | *** FROZEN ***                                    |           |            |                 |                |     |                     |     |
| F   | 4   | CS   | 243 OZ  | ELMNTY APTZR TORNADO BACON/EGG/CHS 86144          | 6955611   | 16.80      |                 | 67.20          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 67.20          |     |                     |     |
|     |     |      |         | *** CANNED & DRY ***                              |           |            |                 |                |     |                     |     |
| D   | 1   | CS   | 1228 OZ | SYS CLS POTATO PEARL EXCEL 3327848                | 3327848   | 57.74      |                 | 57.74          |     |                     |     |
| D   | 1   | CS   | 6#10    | SYS IMP SAUCE PIZZA PREPARED MW SYIIL99           | 7155724   | 27.31      |                 | 27.31          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 85.05          |     |                     |     |
|     |     |      |         | *** CHEMICAL & JANITORIAL ***                     |           |            |                 |                |     |                     |     |
| D   | 1   | CS   | 21GAL   | KEYSTON DETERGENT POT/PAN LIQ BLUE R 6100046      | 7681341   | 31.16      |                 | 31.16          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 31.16          |     |                     |     |
|     |     |      |         | *** PRODUCE ***                                   |           |            |                 |                |     |                     |     |
| C   | 1   | CS   | 150-55# | PACKER CUCUMBER SELECT FRESH                      | 1000314   | 42.64      |                 | 42.64          |     |                     |     |
| C   | 1   | CS   | 110 LB  | PACKER BANANA FRESH                               | 1283308   | 12.85      |                 | 12.85          |     |                     |     |
|     |     |      |         | GROUP TOTAL****                                   |           |            |                 | 55.49          |     |                     |     |
|     |     |      |         | ORDER SUMMARY : 2397                              |           |            |                 |                |     |                     |     |

06 3100 610 000 31.10  
06 3100 630 000 565.89

*Kath E. Schroeder*  
3-31-20

|               |       |          |      |           |                |   |                |               |
|---------------|-------|----------|------|-----------|----------------|---|----------------|---------------|
| CASES         | SPLIT | TOT. PCS | CUBE | GROSS WT. | OPEN: 6:00 AM  | CLOSE: 6:00 PM  | REMIT TO       |               |
| 18            |       | 18       | 10.3 | 284       |                |   | P.O. BOX 80068 | SUB TOTAL     |
| 18            |       | 18       | 10.3 | 284       |                |   | LINCOLN, NE    | 597.05        |
|               |       |          |      |           |                |   | 68501-0068     | TAX TOTAL     |
| DRIVER'S SIGN |       |          |      |           | NO. PCS DELVD. | CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN <b>X</b> |                | INVOICE TOTAL |
|               |       |          |      |           |                |   |                | 597.05        |

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE 4/10/20

LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



At the heart of food and service

SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
SALES: 402-421-5396  
MAIN : 402-423-1031

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA

NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

|                                   |  |                |      |
|-----------------------------------|--|----------------|------|
| DELV. DATE                        | CUSTOMER   | INVOICE NUMBER | PAGE |
| 3/09/20                           | 501047   | 361020133      | 1 1  |
| TRUCK STOP                        |  |                |      |
| 0/005                             |  |                |      |
| ROUTE                             | PURCHASE ORDER   |                |      |
| 1413                              | TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE |                |      |
| EOM 10th Prox                     |  |                |      |
| MANIFEST# 1052047 NORMAL DELIVERY |  |                |      |
| MA: S3772 TRAVIS LAWSON           |  |                |      |

DRIVER:

| LOC | QTY | PKT | PACK | SIZE     | ITEM DESCRIPTION                                  | ITEM CODE | UNIT PRICE | UNIT TAX AMOUNT | EXTENDED PRICE | TAX | P | INVOICE ADJUSTMENTS |
|-----|-----|-----|------|----------|---|-----------|------------|-----------------|----------------|-----|---|---------------------|
|     |     |     |      |          |   |           |            |                 |                |     |   | CODE QTY            |
|     |     |     |      |          | THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO |           |            |                 |                |     |   |                     |
|     |     |     |      |          | *** DAIRY ***                                     |           |            |                 |                |     |   |                     |
| C   | 1   | CS  |      | 45LB     | WHLFCLS CREAM SOUR ALL NAT GRD A 1003379          | 1203207   | 25.08      |                 | 25.08          |     |   |                     |
| C   | 1   | SCS |      | 45LB     | CASAIMP CHEESE CHDR MILD FTHR SHRD Y 10985CS      | 2819656   | 52.65      |                 | 52.65          |     |   |                     |
| C   | 1   | CS  |      | 25 LB    | WHLFCLS CHEESE COTTAGE SMALL CURD 2% 1003862      | 8953028   | 17.60      |                 | 17.60          |     |   |                     |
|     |     |     |      |          | GROUP TOTAL****                                   |           |            |                 | 95.33          |     |   |                     |
|     |     |     |      |          | *** MEATS ***                                     |           |            |                 |                |     |   |                     |
| F   | 4   | CS  |      | 404 OZ   | ADVANCE BEEF FRITTER PRCK NAT 10000003089         | 2335008   | 35.22      |                 | 140.88         |     |   |                     |
|     |     |     |      |          | GROUP TOTAL****                                   |           |            |                 | 140.88         |     |   |                     |
|     |     |     |      |          | *** POULTRY ***                                   |           |            |                 |                |     |   |                     |
| F   | 2   | CS  |      | 724 OZ   | SYS CLS CORN DOG TURKEY HNY BTR 4X1 38822         | 1738822   | 25.90      |                 | 51.80          |     |   |                     |
| F   | 3   | CS  |      | 320.5 OZ | HORMEL CORN DOG TURKEY MINI NUG 39727             | 4272670   | 24.25      |                 | 72.75          |     |   |                     |
|     |     |     |      |          | GROUP TOTAL****                                   |           |            |                 | 124.55         |     |   |                     |
|     |     |     |      |          | *** FROZEN ***                                    |           |            |                 |                |     |   |                     |
| F   | 3   | CS  |      | 96 CT    | ROTELLA ROLL HOAGIE SLI BKD 5 00304               | 1417534   | 17.36      |                 | 52.08          |     |   |                     |
|     |     |     |      |          | GROUP TOTAL****                                   |           |            |                 | 52.08          |     |   |                     |
|     |     |     |      |          | *** CANNED & DRY ***                              |           |            |                 |                |     |   |                     |
| D   | 1   | CS  |      | 961 OZ   | GM CEREAL TRIX BWLPK 25% LESS 31922000            | 1913047   | 27.11      |                 | 27.11          |     |   |                     |
| D   | 1   | CS  |      | 961 OZ   | GM CEREAL REESE PUFFS BOWLPK 31919000             | 1914185   | 27.11      |                 | 27.11          |     |   |                     |
| D   | 3   | CS  |      | 6#10     | SYS CLS BEAN GREEN CUT REALLY G 003473048663      | 3101583   | 29.04      |                 | 87.12          |     |   |                     |
| D   | 2   | CS  |      | 6#10     | SYS REL CORN WHL KERNEL GOLDEN X 00070213511      | 4015665   | 32.10      |                 | 64.20          |     |   |                     |
| D   | 2   | CS  |      | 6#10     | SYS CLS PUDDING CHOCOLATE MILK Z 79873320854      | 4093985   | 27.07      |                 | 54.14          |     |   |                     |
| D   | 1   | CS  |      | 41 GAL   | SYS IMP SAUCE BBQ MILD 22324SYS                   | 4606228   | 40.59      |                 | 40.59          |     |   |                     |
| D   | 2   | CS  |      | 6#10     | HSRCIMP KETCHUP FANCY HOUY599                     | 5686266   | 23.35      |                 | 46.70          |     |   |                     |

|               |       |          |      |           |               |                |   |  |
|---------------|-------|----------|------|-----------|---------------|----------------|---|--|
| CASES         | SPLIT | TOT. PCS | CUBE | GROSS WT. | OPEN: 6:00 AM | CLOSE: 6:00 PM | REMIT TO                                    |  |
| 27            |       | 27       | 26.0 | 669       |               |                | P.O. BOX 80068<br>LINCOLN, NE<br>68501-0068 | SUB TOTAL  |
| DRIVER'S SIGN |       |          |      |           |               |                | NO. PCS DELVD.                              | CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN X |
|               |       |          |      |           |               |                | NO. PCS REC.                                | TAX TOTAL  |
|               |       |          |      |           |               |                |   | INVOICE TOTAL                                      |
|               |       |          |      |           |               |                |   | TOTAL  |

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE

CONT. ON PAGE 2

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
LINCOLN, NEBRASKA 68521  
SALES: 402-421-5396  
MAIN : 402-423-1031

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

|                                   |  |                |      |
|-----------------------------------|--|----------------|------|
| DELV. DATE                        | CUSTOMER   | INVOICE NUMBER | PAGE |
| 3/09/20                           | 501047   | 361020133      | 1 2  |
| TRUCK STOP                        |  |                |      |
| 0 / 005                           |  |                |      |
| ROUTE                             | PURCHASE ORDER   |                |      |
| 1413                              | TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE |                |      |
| EOM 10th Prox                     |  |                |      |
| MANIFEST# 1052047 NORMAL DELIVERY |  |                |      |
| MA: S3772 TRAVIS LAWSON           |  |                |      |

DRIVER:

| L<br>C O L    | QTY | PACK | SIZE    | ITEM DESCRIPTION                               | ITEM CODE | UNIT PRICE | UNIT TAX AMOUNT | EXTENDED PRICE | T<br>A<br>X | P<br>I | INVOICE ADJUSTMENTS |     |
|---------------|-----|------|---------|--|-----------|------------|-----------------|----------------|-------------|--------|---------------------|-----|
|               |     |      |         |  |           |            |                 |                |             |        | CODE                | QTY |
|               |     |      |         | GROUP TOTAL****                                |           |            |                 | 346.97         |             |        |                     |     |
|               |     |      |         | *** PAPER & DISPOSABLES ***                    |           |            |                 |                |             |        |                     |     |
| D             | 1   | CS   | 10100   | CTSYS CLS GLOVE VINYL FDSRV PWDRFREE 304362812 | 5478526   | 51.26      |                 | 51.26          |             |        |                     |     |
| D             | 1   | CS   | 10100   | CTSYS CLS GLOVE VINYL FDSRV PWDRFREE 304362813 | 5478536   | 51.21      |                 | 51.21          |             |        |                     |     |
|               |     |      |         | GROUP TOTAL****                                |           |            |                 | 102.47         |             |        |                     |     |
|               |     |      |         | *** PRODUCE ***                                |           |            |                 |                |             |        |                     |     |
| C             | 1   | CS   | 150-55# | PACKER CUCUMBER SELECT FRESH                   | 1000314   | 42.74      |                 | 42.74          |             |        |                     |     |
| C             | 1   | CS   | 45 LB   | IMPFRSH LETTUCE SAL MIX SEPARATE FRESH         | 1675602   | 17.75      |                 | 17.75          |             |        |                     |     |
|               |     |      |         | GROUP TOTAL****                                |           |            |                 | 60.49          |             |        |                     |     |
| ORDER SUMMARY |     |      |         | :  | 12948     | 12938      | 19163           |                |             |        |                     |     |
|               |     |      |         | :  | 16643     | 13746      |                 |                |             |        |                     |     |

06 3100 610 000 102 47  
06 3100 630 000 820 30

|               |       |          |      |           |                |  |                |               |
|---------------|-------|----------|------|-----------|----------------|--|----------------|---------------|
| CASES         | SPLIT | TOT. PCS | CUBE | GROSS WT. | OPEN: 6:00 AM  | CLOSE: 6:00 PM                                   | REMIT TO       |               |
| 4             |       | 4        | 4.5  | 107       |                |  | P.O. BOX 80068 | SUB TOTAL     |
| 31            |       | 31       | 30.5 | 776       |                |  | LINCOLN, NE    | 922.77        |
|               |       |          |      |           |                |  | 68501-0068     | TAX TOTAL     |
| DRIVER'S SIGN |       |          |      |           | NO. PCS DELVD. | CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN |                | INVOICE TOTAL |
|               |       |          |      |           |                | <i>[Signature]</i>                               |                | 922.77        |

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PAYABLE ON OR BEFORE 4/10/20 LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



RAVENNA PUBLIC SCHOOLS  
41750 CARTHAGE RD  
RAVENNA NE 68869-4051



SYSCO LINCOLN  
900 KINGBIRD ROAD  
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SALES: 402-421-5396  
MAIN : 402-423-1031

308-452-3202

NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

|                         |  |                |      |
|-------------------------|--|----------------|------|
| DELV. DATE              | CUSTOMER   | INVOICE NUMBER | PAGE |
| 3/16/20                 | 501047   | 361031459      | 7 1  |
| TRUCK STOP              | PURCHASE ORDER   |                |      |
| 0/003                   | TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE |                |      |
| ROUTE                   | EOM 10th Prox  |                |      |
| 1413                    | MANIFEST# 1053073 NORMAL DELIVERY                      |                |      |
| MA: S3772 TRAVIS LAWSON |  |                |      |

DRIVER:

| COOL | QTY | PACK | SIZE     | ITEM DESCRIPTION                                  | ITEM CODE | UNIT PRICE | UNIT TAX AMOUNT | EXTENDED PRICE | T | P | INVOICE ADJUSTMENTS |   |
|------|-----|------|----------|---|-----------|------------|-----------------|----------------|---|---|---------------------|---|
|      |     |      |          |   |           |            |                 |                |   |   | Q                   | I |
|      |     |      |          | THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO |           |            |                 |                |   |   |                     |   |
|      |     |      |          | *** MEATS ***                                     |           |            |                 |                |   |   |                     |   |
| F    | 1   | CS   | 503.2 OZ | SYS REL BEEF FRITTER PRCKD CHCKN FRY 6209894      | 6209894   | 34.49      |                 | 34.49          |   |   |                     |   |
|      |     |      |          | GROUP TOTAL****                                   |           |            |                 | 34.49          |   |   |                     |   |
|      |     |      |          | *** CANNED & DRY ***                              |           |            |                 |                |   |   |                     |   |
| D    | 1   | CS   | 801.41OZ | KELLOGG SNACK BAR RICE KRISPIES W 3800011052      | 2880189   | 35.70      |                 | 35.70          |   |   |                     |   |
| D    | 1   | CS   | 1228 OZ  | SYS CLS POTATO PEARL EXCEL 3327848                | 3327848   | 57.74      |                 | 57.74          |   |   |                     |   |
| D    | 1   | CS   | 150 LB   | SYS CLS SUGAR GRANULATED XFINE CANE 403434        | 4782694   | 33.63      |                 | 33.63          |   |   |                     |   |
| D    | 1S  | ONLY | 4.75LB   | BIMP/MCC SPICE CINNAMON GROUND BAKER 974255       | 5228614   | 50.70      |                 | 50.70          |   |   |                     |   |
| D    | 1   | CS   | 801.59OZ | KELLOGG SNACK BAR WG RICE KRISP C 3800014567      | 7012485   | 35.70      |                 | 35.70          |   |   |                     |   |
|      |     |      |          | GROUP TOTAL****                                   |           |            |                 | 213.47         |   |   |                     |   |
|      |     |      |          | *** PRODUCE ***                                   |           |            |                 |                |   |   |                     |   |
| C    | 1   | CS   | 150-55#  | PACKER CUCUMBER SELECT FRESH                      | 1000314   | 38.54      |                 | 38.54          |   |   |                     |   |
| C    | 3   | CS   | 14 LB    | IMPFRSH GRAPE GREEN SDLS FRESH 2475960            | 2475960   | 13.93      |                 | 41.79          |   |   |                     |   |
| C    | 1   | CS   | 1125 CTP | PACKER APPLE GALA WFCY                            | 4341061   | 25.90      |                 | 25.90          |   |   |                     |   |
| C    | 2   | CS   | 121 PT   | IMPFRSH TOMATO GRAPE FRSH                         | 6017263   | 23.80      |                 | 47.60          |   |   |                     |   |
| C    | 1   | CS   | 15 LB    | IMPFRSH PEPPER GREEN BELL FRSH LG 80155           | 6902340   | 12.91      |                 | 12.91          |   |   |                     |   |
| C    | 1   | CS   | 15 LB    | IMPFRSH PEPPER RED BELL FRESH 80160               | 8397689   | 14.52      |                 | 14.52          |   |   |                     |   |
|      |     |      |          | GROUP TOTAL****                                   |           |            |                 | 181.26         |   |   |                     |   |
|      |     |      |          | ORDER SUMMARY : 29256                             |           |            |                 |                |   |   |                     |   |

06300 630 00

|  |       |          |      |           |                |  |   |                      |
|--|-------|----------|------|-----------|----------------|--|---|----------------------|
| CASES  | SPLIT | TOT. PCS | CUBE | GROSS WT. | OPEN: 6:00 AM  | CLOSE: 6:00 PM                                   | REMIT TO                                    |                      |
| 14   | 1     | 15       | 11.8 | 256       |                |  | P.O. BOX 80068<br>LINCOLN, NE<br>68501-0068 | SUB TOTAL 429.22     |
| 14   | 1     | 15       | 11.8 | 256       |                |  |   | TAX TOTAL            |
| DRIVER'S SIGN  |       |          |      |           | NO. PCS DELVD. | CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN | NO. PCS REC.                                | INVOICE TOTAL 429.22 |
| IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES, ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE. |       |          |      |           |                |  | PAYABLE ON OR BEFORE                        | LAST PAGE            |
|  |       |          |      |           |                |  | 4/10/20                                     |                      |

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE



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NE ESU RAVENNA PUBLIC SCHOOLS  
PO BOX 8400  
RAVENNA NE 68869 -8400

CUSTOMER'S ORIGINAL INVOICE CONFIDENTIAL PROPERTY OF SYSCO

|                                   |  |                |      |
|-----------------------------------|--|----------------|------|
| DELV. DATE                        | CUSTOMER   | INVOICE NUMBER | PAGE |
| 3/30/20                           | 501047   | 361048831      | 8 1  |
| TRUCK STOP                        |  |                |      |
| 0/003                             |  |                |      |
| ROUTE                             | PURCHASE ORDER   |                |      |
| 1413                              | TERMS -PAST DUE BALANCES ARE SUBJECT TO SERVICE CHARGE |                |      |
| EOM 10th Prox                     |  |                |      |
| MANIFEST# 1054689 NORMAL DELIVERY |  |                |      |
| MA: S3772 TRAVIS LAWSON           |  |                |      |

DRIVER: RUZICKA

| COL           | QTY | PACK | SIZE     | ITEM DESCRIPTION                                  | ITEM CODE | UNIT PRICE | UNIT TAX AMOUNT | EXTENDED PRICE | TAX | PI | INVOICE ADJUSTMENTS |     |
|---------------|-----|------|----------|---|-----------|------------|-----------------|----------------|-----|----|---------------------|-----|
|               |     |      |          |   |           |            |                 |                |     |    | CODE                | QTY |
|               |     |      |          | THE ILLINOIS SHELL EGG FEE HAS BEEN PAID BY SYSCO |           |            |                 |                |     |    |                     |     |
|               |     |      |          | *** CANNED & DRY ***                              |           |            |                 |                |     |    |                     |     |
| D             | 3   | CS   | 724 OZ   | SYS CLS APPLESAUCE IN JUICE C FCASU8000SYS02      | 1484106   | 26.05      |                 | 78.15          |     |    |                     |     |
|               |     |      |          | GROUP TOTAL****                                   |           |            |                 | 78.15          |     |    |                     |     |
|               |     |      |          | *** PAPER & DISPOSABLES ***                       |           |            |                 |                |     |    |                     |     |
| D             | OUT | CS   | 1500     | SYS CLS BAG PLAS RECLOSE PINT6.5X6 304986510      | 5096353   |            |                 |                |     |    |                     |     |
|               |     |      |          | OUT/STOCK 2                                       |           |            |                 |                |     |    |                     |     |
| D             | 1   | CS   | 1500     | SYS CLS BAG PLAS RECLOSE PINT6.5X6 304986510      | 5096353   | 35.18      |                 | 35.18          |     |    |                     |     |
|               |     |      |          | PART/ORD 2  |           |            |                 |                |     |    |                     |     |
| D             | 4   | CS   | 1509X9X3 | SYS CLS CONTAINER FOAM HNG 3C D YTD199S30000      | 7551324   | 16.02      |                 | 64.08          |     |    |                     |     |
|               |     |      |          | PART/ORD 5  |           |            |                 |                |     |    |                     |     |
|               |     |      |          | GROUP TOTAL****                                   |           |            |                 | 99.26          |     |    |                     |     |
|               |     |      |          | *** PRODUCE ***                                   |           |            |                 |                |     |    |                     |     |
| C             | 2   | CS   | 1CTN     | PACKER GRAPE GREEN SEEDLS MED                     | 0669248   | 32.39      |                 | 64.78          |     |    |                     |     |
| C             | 1   | CS   | 150-55#  | PACKER CUCUMBER SELECT FRESH                      | 1000314   | 34.49      |                 | 34.49          |     |    |                     |     |
| C             | 2   | CS   | 140 LB   | PACKER BANANA FRESH                               | 1254432   | 23.76      |                 | 47.52          |     |    |                     |     |
| C             | 1   | CS   | 15 LB    | IMPFRSH PEPPER GREEN BELL FRSH LG 80155           | 6902340   | 12.90      |                 | 12.90          |     |    |                     |     |
| C             | 1   | CS   | 1138 CT  | RELFRSH ORANGE CH FRSH 138 CT                     | 7651967   | 24.37      |                 | 24.37          |     |    |                     |     |
|               |     |      |          | PART/ORD 2  |           |            |                 |                |     |    |                     |     |
| C             | 3   | CS   | 45 LB    | IMPFRSH CARROT BABY CUT PLD                       | 7700404   | 20.15      |                 | 60.45          |     |    |                     |     |
| C             | 1   | CS   | 120 LB   | PACKER ORANGE FRESH                               | 8281776   | 17.28      |                 | 17.28          |     |    |                     |     |
| C             | 1   | CS   | 15 LB    | IMPFRSH PEPPER RED BELL FRESH 80160               | 8397689   | 14.51      |                 | 14.51          |     |    |                     |     |
|               |     |      |          | GROUP TOTAL****                                   |           |            |                 | 276.30         |     |    |                     |     |
| ORDER SUMMARY |     |      |          | : 64974 65184 66830                               |           |            |                 |                |     |    |                     |     |

06 3100 010 000 09.26  
06 3100 030 000 354.45

|               |       |          |      |           |                |  |                |               |
|---------------|-------|----------|------|-----------|----------------|--|----------------|---------------|
| CASES         | SPLIT | TOT. PCS | CUBE | GROSS WT. | OPEN: 6:00 AM  | CLOSE: 6:00 PM                                     | REMIT TO       |               |
| 20            |       | 20       | 24.7 | 490       |                |  | P.O. BOX 80068 | SUB TOTAL     |
| 20            |       | 20       | 24.7 | 490       |                |  | LINCOLN, NE    | 453.71        |
|               |       |          |      |           |                |  | 68501-0068     | TAX TOTAL     |
| DRIVER'S SIGN |       |          |      |           | NO. PCS DELVD. | CUST. SIGNED INVOICE EVIDENCES OF ALL ITEMS SIGN X |                | INVOICE TOTAL |
|               |       |          |      |           |                |  |                | 453.71        |

IMPORTANT PACA PROVISION: THE PERISHABLE AGRICULTURAL COMMODITIES LISTED ON THIS INVOICE ARE SUBJECT TO THE STATUTORY TRUST AUTHORIZED BY SECTION 5 (C) OF THE PERISHABLE AGRICULTURAL COMMODITIES ACT 1930 (U.S.C. 499E(C)). THE SELLER OF THIS COMMODITY RETAINS A TRUST CLAIM OVER THESE COMMODITIES. ALL INVENTORIES OF FOOD OR OTHER PRODUCTS DERIVED FROM THESE COMMODITIES, AND ANY RECEIVABLES OR PROCEEDS FROM THE SALE OF THESE COMMODITIES UNTIL FULL PAYMENT IS RECEIVED. FURTHER, YOU AGREE WITH RESPECT TO ANY DISPUTE ARISING OUT OF YOUR RECEIPT OF THESE PRODUCTS/SERVICES: YOU ARE GIVING UP YOUR RIGHT TO SERVE IN ANY REPRESENTATIVE CAPACITY, OR TO PARTICIPATE AS A MEMBER OF A CLASS OF CLAIMANTS, IN ANY LAWSUIT INVOLVING ANY SUCH DISPUTE.

PAYABLE ON OR BEFORE 4/10/20 LAST PAGE

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION CLAUSES OF 41 CFR 60-1.4, 60-250.4 AND 60-714.4 ARE INCORPORATED HEREIN BY REFERENCE

**INVOICE**

Close

Export to CSV

Print

**RAVENNA PUBLIC SCHOOLS**



Remit To Address:  
 SYSCO LINCOLN  
 Sysco Lincoln  
 P.O. Box 80068  
 Lincoln, NE 68501-2605

| Account# | Invoice # | Delivery Date | Transaction Date |
|----------|-----------|---------------|------------------|
| 501047   | 361001868 | 2020-02-27    | 2020-02-27       |

**Dairy Products**

| Qty | Weight | Split | Pack | Size | Brand   | Description                   | Item Code | Unit Price | Tax  | Ext Price |
|-----|--------|-------|------|------|---------|-------------------------------|-----------|------------|------|-----------|
| 1   | 0.000  |       | 6    | 4 LB | YOPLAIT | YOGURT STRAWBERRY PARFAIT POU | 6472413   | 27.290     | 0.00 | 27.29     |
| 1   | 0.000  |       | 6    | 4 LB | YOPLAIT | YOGURT VANILLA PARFAIT POUCH  | 6472502   | 27.290     | 0.00 | 27.29     |

Sub Total (not including tax) Dairy Products **54.58**

**Meats**

| Qty | Weight | Split | Pack | Size  | Brand   | Description                 | Item Code | Unit Price | Tax  | Ext Price |
|-----|--------|-------|------|-------|---------|-----------------------------|-----------|------------|------|-----------|
| 4   | 0.000  |       | 2    | 5 LB  | BBRLCLS | FRANK ALL-MEAT 8X1 6 IN     | 1073485   | 20.900     | 0.00 | 83.60     |
| 1   | 0.000  |       | 1    | 10 LB | BBRLCLS | SAUSAGE POLISH LNK SKLS 5X1 | 6884860   | 33.300     | 0.00 | 33.30     |

Sub Total (not including tax) Meats **116.90**

**Frozen**

| Qty | Weight | Split | Pack | Size  | Brand   | Description                    | Item Code | Unit Price | Tax  | Ext Price |
|-----|--------|-------|------|-------|---------|--------------------------------|-----------|------------|------|-----------|
| 2   | 0.000  |       | 6    | 24 OZ | ALPHA   | BREAD SANDWICH WHT WHEAT K12   | 1564451   | 16.470     | 0.00 | 32.94     |
| 1   | 0.000  |       | 12   | 6 PK  | BKRSCLS | BAGEL BLUEBERRY SLI T & S 4 OZ | 7707955   | 26.830     | 0.00 | 26.83     |

Sub Total (not including tax) Frozen **59.77**

**Canned and dry goods**

| Qty | Weight | Split | Pack | Size  | Brand   | Description                    | Item Code | Unit Price | Tax  | Ext Price |
|-----|--------|-------|------|-------|---------|--------------------------------|-----------|------------|------|-----------|
| 1   | 0.000  |       | 96   | 1 OZ  | GM      | CEREAL LUCKY CHARM GLTNFR BWL  | 1912987   | 27.110     | 0.00 | 27.11     |
| 6   | 0.000  |       | 6    | #10   | SYS CLS | ORANGE MANDRN WHL SEC LGHT SYR | 3548385   | 38.600     | 0.00 | 231.60    |
| 1   | 0.000  |       | 12   | 46 OZ | SYS IMP | JUICE TOMATO FCY CAL           | 4113445   | 20.580     | 0.00 | 20.58     |
| 1   | 0.000  |       | 1    | 10 LB | KEEBLER | CRACKER OYSTER                 | 4204970   | 24.980     | 0.00 | 24.98     |
| 1   | 0.000  |       | 96   | 1 OZ  | GM      | CEREAL CINN TST RDUC SUG BWLPK | 6055800   | 27.110     | 0.00 | 27.11     |

Sub Total (not including tax) Canned and dry goods **331.38**

**Produce**

| Qty | Weight | Split | Pack | Size  | Brand   | Description          | Item Code | Unit Price | Tax  | Ext Price |
|-----|--------|-------|------|-------|---------|----------------------|-----------|------------|------|-----------|
| 1   | 0.000  |       | 1    | 10 LB | IMPFRSH | ONION WHITE JMBO CTN | 8399842   | 14.350     | 0.00 | 14.35     |

Sub Total (not including tax) Produce **14.35**

| Invoice Summary Information |        |
|-----------------------------|--------|
| Dairy Products              | 54.58  |
| Meats                       | 116.90 |
| Frozen                      | 59.77  |
| Canned and dry goods        | 331.38 |
| Produce                     | 14.35  |
| Invoice Sales Tax Total:    | 0.00   |
| Invoice Misc Tax Total:     | 0.00   |
| Invoice Total:              | 576.98 |

Note: There may be credits not reflected in this data.

This data serves as reference information only - Contact SYSCO for a final copy

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Hilary Bolling &lt;hilary.bolling@ravennabluejays.org&gt;

---

**Refund on lunch account**

1 message

**Dawn Standage** <dstandage@barneyinsurance.net>

Thu, Apr 2, 2020 at 11:25 AM

To: hilary.bolling@ravennabluejays.org, Lacey Rager &lt;lacey.rager@ravennabluejays.org&gt;

Hello – I hope you and your families are well. As we all continue to navigate each day – sometimes it feels hour by hour.... So take it one day at a time.

Given the formalization that school will not be back in session, when you have time, I had just paid in \$500 for lunch money.... Would it be a bother to get that refunded?

Just putting to feed their hunger at home.... ☺

Sorry for the hassle –

Thank you

Dawn Standage

*Kenneth E. Schroeder*  
4-3-20





GRAND ISLAND/6A 6A  
Grand Island Division  
6A-Grand Island,NE68803

**FINAL INVOICE**

| Bill To   |                | Ship To   |            |
|---|----------------|---|------------|
| RAVENNA PUB SCHOOL<br>41750 CARTHAGE RD<br>PO BOX 8400<br>RAVENNA, NE 68869<br>308 452 3249<br>Attention: MANAGER |                | RAVENNA PUB SCHOOL<br>41750 CARTHAGE RD<br>PO BOX 8400<br>RAVENNA, NE 68869<br>308 452 3249<br>Attention: MANAGER |            |
| Customer Number:  | Order Number:  | Dept#:  | Dept Name: |
| 64121114  | 0069835        |   |            |
| Invoice Number:   | Invoice Date:  | PO#:  |            |
| 4031480   | 03/17/2020     |   |            |
| Payment Terms:  | Freight Terms: |   |            |
| NET 10 EOM  |                |   |            |

**INVOICE SUMMARY**

|   |                  |
|---|------------------|
| <b>Product Level</b>                        |                  |
| <b>Product Total</b>                        | <b>\$1199.78</b> |
| <b>Allowance</b>                            | <b>\$0.00</b>    |
| <b>Charge</b>                               | <b>\$0.00</b>    |
| <b>Invoice Level</b>                        |                  |
| <b>Allowance</b>                            | <b>\$0.00</b>    |
| <b>Charge</b>                               | <b>\$0.00</b>    |
| <b>Tax</b>                                  |                  |
| <b>Sales Tax</b>                            | <b>\$0.00</b>    |
| <b>Please remit this amount by 04/10/20</b> | <b>\$1199.78</b> |

GRAND ISLAND/6A  
DIVISION #2365  
15838 COLLECTION CTR DR.  
CHICAGO, IL 60693  
800 253 0277

*Kenneth E. Schroeder*  
3-31-20

**DELIVERY INFORMATION**

|              | PIECES ORDERED | PIECES SHIPPED | PIECES DELIVERED |
|--------------|----------------|----------------|------------------|
| DRY          | 2              | 2              | 2                |
| REFRIGERATED | 1              | 1              | 1                |
| FROZEN       | 16             | 16             | 16               |
| <b>TOTAL</b> | <b>19</b>      | <b>19</b>      | <b>19</b>        |

Driver ID: 213281 Brumbaugh, Shawn  
Route Number: 21226A  
Stop Number: 018

**CUSTOMER ACCEPTANCE**

Interest shall accrue on all unpaid balances exceeding established credit terms at a rate equal to the lesser of (a) 1-1/2% per month or (b) the maximum rate that the customer may lawfully contract to pay, and in all events calculated in accordance with applicable law.

Promotional allowances, cash discounts, prompt pay discounts, growth programs and other incentives are retained by U.S. Foodservice.TM and do not reduce product cost. Product cost is defined as the supplier, packer or any vendor delivered cost or f.o.b unit price plus standard freight less off-invoice discounts or off-invoice allowances (i. e., manufacturer generated discounts or allowances on particular items for set periods of time and which are specifically reflected on the invoice).

*Lynda*

LYNDA ENDECOTT

Date Tue Mar 17 15:14:18 CDT 2020

We appreciate your business. Please visit our website [www.usfoods.com/order](http://www.usfoods.com/order) for a fast and easy way to order or contact customer service at (800) 253-0277.

You agree with respect to any dispute arising out of your purchases from US Foods: (i) you are giving up your right to serve in any representative capacity, or to participate as a member of a class, in any lawsuit; (ii) you also agree, at US Foods sole option, to submit to binding, individual arbitration of all claims; (iii) such arbitration shall be governed by the Federal Arbitration Act, 9 U.S.C. § 1 and conducted in accordance with the Commercial Rules of the American Arbitration Association; and (iv) each party shall pay half the costs of arbitration, and separately pay its own attorneys' fees and costs.

For more information about the fuel surcharge, go to: <https://www.usfoods.com/terms/fuelsurcharge.html>

If you have an agreement with US Foods that addresses the calculation of fuel surcharge, please refer to that agreement.

The perishable agricultural commodities listed on this invoice are subject to the provisions of section 5(c) of the Perishable Agricultural Commodities Act, 7 U.S.C. § 1625c, which requires that the buyer of these commodities, at the time of purchase, agree to hold the seller harmless from any claims or damages resulting from the use of these commodities.

and by section 5(c) of the Perishable Agricultural Commodities Act, 7 U.S.C. § 1625c, which requires that the buyer of these commodities, at the time of purchase, agree to hold the seller harmless from any claims or damages resulting from the use of these commodities.



ACCOUNT INVOICE INVOICE CUSTOMER PURCHASE ORDER  
 NO. NO. DATE NO. NUMBER  
 64121114 4031480 03/17/20 64121114

SALES SALES DATE  
 LOC. REP. ORDERED  
 2365 0405 03/10/20

Route: 2122 / 18

ORDER NUMBER: 69835

Bill

Ship

Remit

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 Att: MANAGER

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 308 452 3249  
 DEPT # 00

To: US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

ShipFrm: 3636 W STOLLEY PARK RD GRAND ISLAND NE ShipD: 03/17/20

Page 01 of 03

FrtTrms: Fy&Trms: NET 10 EOM Qty Qty Sales Product Description Pack Size Label C Weight Pricing Unit Extended Price

| Ordered | Shipped | Unit | Sales   | Product      | Description                                | Pack Size | Label       | C | Weight | Pricing | Unit     | Extended Price |
|---------|---------|------|---------|--------------|--|-----------|-------------|---|--------|---------|----------|----------------|
| 2       | 2       | CS   | 6129502 | DRY          | DRESSING, RANCH RC SS CUP SHLF216/1.5 OZ   |           | MRS CLARKS  |   |        | CS      | 34.4700  | \$ 68.94       |
| 1       | 1       | CS   | 9754912 | REFRIGERATED | CHEESE, AMER SLCD 160 CT REDUC6/5 LB       |           | LAND O'LKS  |   |        | CS      | 80.1400  | 80.14          |
| 2       | 2       | CS   | 0190561 | FROZEN       | BEEF, CRBL CN CKD FZN KTL 6/5 LB           |           | ASSLTONS DM |   |        | CS      | 96.0700  | 192.14         |
| 2       | 2       | CS   | 1920122 |              | CALZONE, PPRNI SSG MOZZ 4.69 Z60/4.69 OZ   |           | GILARDI     |   |        | CS      | 49.0100  | 98.02          |
| 1       | 1       | CS   | 5321921 |              | DONUT, YEAST RING WHL GRAIN 84/2.45 OZ     |           | RICH'S      |   |        | CS      | 34.4500  | 34.45          |
| 2       | 2       | CS   | 6986566 |              | CHICKEN, NUGT TNDLN SHPD 1.13 4/7.97 LB    |           | TYSON       |   |        | CS      | 59.7300  | 119.46         |
| 2       | 2       | CS   | 7220730 |              | PIZZA, BF GRND 5.44 Z PRSNL 12/6/5.44 OZ   |           | TONY'S      |   |        | CS      | 48.8400  | 97.68          |
| 2       | 2       | CS   | 7621097 |              | CHICKEN, PTY 3.49 Z BRDD FRITR6/25/3.49 OZ |           | TYSON       |   |        | CS      | 61.9700  | 123.94         |
| 3       | 3       | CS   | 7640667 |              | SANDWICH, PNT BUTR & JELLY 72/2.6 OZ       |           | SMUCKERS    |   |        | CS      | 41.8300  | 125.49         |
| 2       | 2       | CS   | 9865379 |              | CHICKEN, CHNK RNDM BRDD W/ MDN43.5 LB      |           | YNGS5THTST  |   |        | CS      | 129.7600 | 259.52         |

STORAGE LOCATION RECAP(N)

|                    |                 |    |                 |    |                |   |         |
|--------------------|-----------------|----|-----------------|----|----------------|---|---------|
| TOTAL DRY          | PIECES ORDERED: | 2  | PIECES SHIPPED: | 2  | ITEMS SHIPPED: | 1 | 68.94   |
| TOTAL REFRIGERATED | PIECES ORDERED: | 1  | PIECES SHIPPED: | 1  | ITEMS SHIPPED: | 1 | 80.14   |
| TOTAL FROZEN       | PIECES ORDERED: | 16 | PIECES SHIPPED: | 16 | ITEMS SHIPPED: | 8 | 1050.70 |





ACCOUNT NO. 64121114 INVOICE NO. 4031480 INVOICE DATE 03/17/20 CUSTOMER NO. 64121114 PURCHASE ORDER NUMBER

SALES LOC. 2365 SALES REP. 0405 DATE ORDERED 03/10/20

Route: 2122 / 18

ORDER NUMBER: 69835

Bill To: RAVENNA PUB SCHOOL  
41750 CARTHAGE RD  
PO BOX 8400  
RAVENNA NE 68869  
Att: MANAGER

Ship To: RAVENNA PUB SCHOOL  
41750 CARTHAGE RD  
PO BOX 8400  
RAVENNA NE 68869  
308 452 3249  
DEPT # 00

Remit To: US Foods, Inc.  
DIVISION #2365  
15838 COLLECTION CTR DR.  
CHICAGO IL  
60693-5838  
308 382 6581

ShipFrom: 3636 W STOLLEY PARK RD GRAND ISLAND NE ShipD: 03/17/20 Page 02 of 03

Qty Ordered Qty Shipped Sales Unit Product Description Pack Size Label C D Weight Pricing Unit Price Extended Price

\*\*\* INVOICE SUMMARY \*\*\*  
TOTAL WGT SHIPPED: 478.96 PIECES ORDERED: 19 PIECES SHIPPED: 19 ITEMS SHIPPED: 10  
PRODUCT TOTAL \$ 1199.78

TAXABLE AMOUNT \$ .00  
GEN SALES TAX % .00

This amount is an estimate at time of shipping prior to any adjustments made at delivery: \$ 1199.78

\*\*\*\*\*  
\* You agree with respect to any dispute arising out of your purchase from \*  
\* US Foods: (i) you are giving up your right to serve in any representative \*  
\* capacity, or to participate as a member of a class, in any lawsuit; (ii) you \*  
\* also agree, at US Foods sole option, to submit to binding, individual \*  
\* arbitration of all claims; (iii) such arbitration shall be governed by the \*  
\* Federal Arbitration Act, 9 U.S.C. s.1 and conducted in accordance with the \*  
\* Commercial Rules of the American Arbitration Association; and (iv) each party \*  
\* shall pay half the costs of arbitration, and separately pay its own attorneys' \*  
\* fees and costs. For more information about the fuel surcharge, go to: \*  
\* https://www.usfoods.com/terms/fuelsurcharge/StandardGridEIAAreaMidwest.html \*  
\* If you have an agreement with US Foods that expressly addresses the \*  
\* calculation of the fuel surcharge, please refer to that agreement. \*  
\*\*\*\*\*

*De 3100 630 000*





ACCOUNT INVOICE INVOICE CUSTOMER PURCHASE ORDER  
 NO. NO. DATE NO. NUMBER  
 64121114 4031480 03/17/20 64121114

SALES SALES DATE  
 LOC. REP. ORDERED  
 2365 0405 03/10/20

Route: 2122 / 18

ORDER NUMBER: 69835

Bill

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 Att: MANAGER

Ship

To: RAVENNA PUB SCHOOL  
 41750 CARTHAGE RD  
 PO BOX 8400  
 RAVENNA NE  
 68869  
 308 452 3249  
 DEPT # 00

Remit

To: US Foods, Inc.  
 DIVISION #2365  
 15838 COLLECTION CTR DR.  
 CHICAGO IL  
 60693-5838  
 308 382 6581

ShipFrm: 3636 W STOLLEY PARK RD GRAND ISLAND NE ShipD: 03/17/20

Page 03 of 03

FrTrms: Special

PyTrms: NET 10 EOM Instr:

| Qty     | Qty     | Sales | Product | Description | Pack | Size | Label | C | Weight | Pricing | Unit  | Extended |
|---------|---------|-------|---------|-------------|------|------|-------|---|--------|---------|-------|----------|
| Ordered | Shipped | Unit  | Number  |             |      |      |       | D |        | Unit    | Price | Price    |

\*\*\*\*\*  
 \* The perishable agricultural commodities listed on this invoice are sold \*  
 \* subject to the statutory trust authorized by section 5(c) of the Perishable \*  
 \* Agricultural Commodities Act, 1930(7 U.S.C 499e(c)). The seller of these \*  
 \* commodities retains a trust claim over these commodities, all inventories of \*  
 \* food or other products derived from these commodities, and any receivables or \*  
 \* proceeds from the sale of these commodities until full payment is received. \*  
 \*\*\*\*\*



Receipt was successfully updated.

RAVENNA PS, NE Ordering for RAVENNA PS (TUE DEL)

Edit Receipt

| Edit Receipt Detail        |              |
|----------------------------|--------------|
| Order Summary For:         | YNE373       |
| Order Confirmation Number: | F20056001507 |
| Program:                   | NSLP         |
| Requested Delivery Date:   | 03/03/2020   |
| Order Date:                | 02/25/2020   |

| Item Code | Description                            | Case Contents | Case Price | Case Order Qty | Case Receipt Qty               | Receipt Cost | Fund Source | Reason for Receipt Qty Difference |
|-----------|--|---------------|------------|----------------|--------------------------------|--------------|-------------|-----------------------------------|
| 15Z81     | APPLES FR GALA 100-125 CT 40 LB CS     | 40 LB         | \$30.89    | 2              | <input type="text" value="2"/> | \$61.78      | Federal     | N/A                               |
| 16W37     | BROCCOLI FLORETS CHL 4/3 LB BG         | 12 LB         | \$26.24    | 1              | <input type="text" value="1"/> | \$26.24      | Federal     | N/A                               |
| 15A33     | CARROTS CHL BABY SLIMS 4/5LB BG        | 20 LB         | \$24.99    | 2              | <input type="text" value="2"/> | \$49.98      | Federal     | N/A                               |
| 15P55     | CELERY CHL STICKS 5 LB CS              | 5 LB          | \$12.99    | 1              | <input type="text" value="1"/> | \$12.99      | Federal     | N/A                               |
| 14A02     | ORANGES FR 113 CT 35 LB CS             | 35 LB         | \$26.99    | 2              | <input type="text" value="2"/> | \$53.98      | Federal     | N/A                               |
| 17D04     | PEPPERS GRN FR SWT BELL MED 5 LB BG/CS | 5 LB          | \$8.19     | 1              | <input type="text" value="1"/> | \$8.19       | Federal     | N/A                               |
| 16357     | PEPPERS RED FR SWT 5 LB CS             | 5 LB          | \$10.99    | 1              | <input type="text" value="1"/> | \$10.99      | Federal     | N/A                               |
| 17D63     | SALAD MIX CHL 3-WAY 4/5 LB BG          | 20 LB         | \$21.59    | 2              | <input type="text" value="2"/> | \$43.18      | Federal     | N/A                               |

This order was received on 3/3/2020 9:30:14 AM CT.

Fund Balance for NSLP

Federal Dollars represent a shared pot of money controlled by NEBRASKA

| Description             | State \$ | Federal \$     |
|-------------------------|----------|----------------|
| Starting Balance        | \$0.00   | \$3,000,000.00 |
| Spent, Previous Orders  | \$0.00   | \$2,537,839.70 |
| <b>Cost, This Order</b> | \$0.00   | \$267.33       |
| Remaining Balance       | \$0.00   | \$461,892.97   |

Print

Go Back to the List of Receipts

Contact FFAVORS Help Desk

*J.E. Schroeder*  
3-31-20

*JE*  
3-3-20

# GREENBERG Fruit Company

9705 I Street • Omaha, Nebraska 68127  
(402) 339-6900 • Fax: (402) 593-0202  
www.greenbergfruit.com

The perishable agricultural commodities listed on this invoice are sold subject to the statutory trust authorized by section 5(c) of the Perishable Agricultural Commodities Act, 1930 (7 U.S.C. 4Q9e(c)). The seller of these commodities retains a trust claim over these commodities, all inventories of food or other products derived from these commodities, and any receivables or proceeds from the sale of these commodities until full payment is received. Customer will assume all collection costs, including attorney's fees.

INVOICE NO: 684879

INVOICE DATE: 03/03/2020

\*\* DELIVERY TICKET \*\*

PAGE: 1

**S** DSO RAVENNA PUBLIC SCHOOL  
**H** 41750 CARTHAGE ROAD  
**I**  
**P**  
**T** RAVENNA  
**O** NE 68869  
308 440 0856

YNE373

**S** DFAS-BVDP SPE300-19-DS731  
**O**  
**L**  
**D**  
**T** ALL  
**O** NE 50000  
0 0 0000

| CUSTOMER P.O. | SALESPERSON # | DRIVER | ROUTE | ACCOUNT NUMBER | TERMS |
|---------------|---------------|--------|-------|----------------|-------|
| 20063         | 15            |        |       | 1556 69        | JCH   |

ALL PRODUCTS ORIGINATED IN THE USA, UNLESS OTHERWISE NOTED.

| QTY.<br>ORD. | UNIT |     | DESCRIPTION                 | PRICE | AMOUNT |
|--------------|------|-----|-----------------------------|-------|--------|
|              | CTN. | EA# |                             |       |        |
| 2.0          | CS   |     | 1500 ORANGES/113 CT         | 14A02 |        |
| 2.0          | CS   |     | 3150 CARROT/BABY SLIMS 4/5# | 15A33 |        |
| 1.0          |      | EA  | 7509 CELERY/STICKS 5# BAG   | 15P55 |        |
| 2.0          | CS   |     | 1023 APPLES/GALA 100-125CT  | 15Z81 |        |
| 1.0          | CS   |     | 7580 PEPPER/RED 5#          | 16357 |        |
| 1.0          | CS   |     | 3000 BROCCOLI/FLORETS 4/3#  | 16W37 |        |
| 4.0          | CS   |     | 7528 PEPPER/GREEN 5#        | 17D04 |        |
| 2.0          | CS   |     | 3320 LETTUCE/SALAD MIX 4/5# | 17D63 |        |



TOTALS

PLEASE COUNT AND INSPECT ALL PRODUCT UPON DELIVERY.  
NO CLAIMS ALLOWED AFTER RECEIPT OF GOODS.

TOTAL

0000010110500000

*Synda Erickson*

RECEIVED BY: \_\_\_\_\_

04/09/2020 03:16 PM

User ID: HGB

| PO Number           | Invoice Number       | Vendor Name          | Invoice Date | Amount   |
|---------------------|----------------------|----------------------|--------------|----------|
| Account Number      |                      | Detail Description   |              | Amount   |
| Checking Account ID | 06                   | Fund Number 06       | Lunch        |          |
| 06 3100 630 000     | 54333727277          | Bimbo Bakeries USA   | 03/02/2020   | 240.96   |
|                     |                      | FOOD                 |              | 240.96   |
| 06 3100 630 000     | 54333727324          | Bimbo Bakeries USA   | 03/09/2020   | 99.55    |
|                     |                      | FOOD                 |              | 99.55    |
| 06 3100 630 000     | 54333727426          | Bimbo Bakeries USA   | 03/23/2020   | 88.00    |
|                     |                      | FOOD                 |              | 88.00    |
| 06 3100 630 000     | 54333727470          | Bimbo Bakeries USA   | 03/30/2020   | 94.80    |
|                     |                      | FOOD                 |              | 94.80    |
| Total               | Bimbo Bakeries USA   |                      |              | 523.31   |
|                     | 12389490             | CASH-WA DISTRIBUTING | 03/03/2020   | 1,311.33 |
| 06 3100 630 000     |                      | FOOD                 |              | 1,311.33 |
|                     | 12399216             | CASH-WA DISTRIBUTING | 03/10/2020   | 1,212.63 |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 41.36    |
| 06 3100 630 000     |                      | FOOD                 |              | 1,171.27 |
|                     | 12414251             | CASH-WA DISTRIBUTING | 03/20/2020   | 1,050.17 |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 213.42   |
| 06 3100 630 000     |                      | FOOD                 |              | 836.75   |
|                     | 12416854             | CASH-WA DISTRIBUTING | 03/24/2020   | 1,230.89 |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 100.94   |
| 06 3100 630 000     |                      | FOOD                 |              | 1,129.95 |
|                     | 12419999             | CASH-WA DISTRIBUTING | 03/27/2020   | 1,512.57 |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 338.98   |
| 06 3100 630 000     |                      | FOOD                 |              | 1,173.59 |
|                     | 12424637             | CASH-WA DISTRIBUTING | 03/31/2020   | 1,409.94 |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 211.52   |
| 06 3100 630 000     |                      | FOOD                 |              | 1,198.42 |
|                     | P12361061            | CASH-WA DISTRIBUTING | 02/10/2020   | 48.32    |
| 06 3100 630 000     |                      | FOOD                 |              | 48.32    |
|                     | P12394735            | CASH-WA DISTRIBUTING | 03/05/2020   | 88.77    |
| 06 3100 630 000     |                      | FOOD                 |              | 88.77    |
| Total               | CASH-WA DISTRIBUTING |                      |              | 7,864.62 |
|                     | 1209206              | HILAND DAIRY CO      | 03/03/2020   | 631.56   |
| 06 3100 630 000     |                      | FOOD                 |              | 631.56   |
|                     | 1209273              | HILAND DAIRY CO      | 03/10/2020   | 406.38   |
| 06 3100 630 000     |                      | FOOD                 |              | 406.38   |
|                     | 1209362              | HILAND DAIRY CO      | 03/20/2020   | 536.76   |
| 06 3100 630 000     |                      | FOOD                 |              | 536.76   |
|                     | 1209436              | HILAND DAIRY CO      | 03/31/2020   | 1,242.28 |
| 06 3100 630 000     |                      | FOOD                 |              | 1,242.28 |
| Total               | HILAND DAIRY CO      |                      |              | 2,816.98 |
|                     | 118.refund2020       | Standage, Dawn       | 04/08/2020   | 500.00   |
| 06 3100 691 000 000 |                      | Other Misc.          |              | 500.00   |
| Total               | Standage, Dawn       |                      |              | 500.00   |
|                     | 361001868            | SYSCO LINCOLN        | 02/27/2020   | 576.98   |
| 06 3100 630 000     |                      | FOOD                 |              | 576.98   |
|                     | 361008434            | SYSCO LINCOLN        | 03/02/2020   | 597.05   |
| 06 3100 610 000     |                      | GENERAL SUPPLIES     |              | 31.16    |
| 06 3100 630 000     |                      | FOOD                 |              | 565.89   |
|                     | 361020133            | SYSCO LINCOLN        | 03/09/2020   | 922.77   |
| 06 3100 630 000     |                      | FOOD                 |              | 820.30   |

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User ID: HGB

| PO Number                     | Invoice Number | Vendor Name             | Invoice Date | Amount           |
|-------------------------------|----------------|-------------------------|--------------|------------------|
| Account Number                |                | Detail Description      |              | Amount           |
| 06 3100 610 000               |                | GENERAL SUPPLIES        |              | 102.47           |
|                               | 361031459      | SYSCO LINCOLN           | 03/16/2020   | 429.22           |
| 06 3100 630 000               |                | FOOD                    |              | 429.22           |
|                               | 361031459cr    | SYSCO LINCOLN           | 03/16/2020   | (38.54)          |
| 06 3100 630 000               |                | FOOD                    |              | (38.54)          |
|                               | 361048831      | SYSCO LINCOLN           | 03/30/2020   | 453.71           |
| 06 3100 610 000               |                | GENERAL SUPPLIES        |              | 99.26            |
| 06 3100 630 000               |                | FOOD                    |              | 354.45           |
| Total SYSCO LINCOLN           |                |                         |              | <u>2,941.19</u>  |
|                               | 4031480        | US Foods - Grand Island | 03/10/2020   | 1,199.78         |
| 06 3100 630 000               |                | FOOD                    |              | 1,199.78         |
| Total US Foods - Grand Island |                |                         |              | <u>1,199.78</u>  |
| Fund Number                   | 06             |                         |              | <u>15,845.88</u> |
| Checking Account ID           | 06             |                         |              | <u>15,845.88</u> |

Expenditure Report by Op. Unit/Function

| Account Number      | Account Description | Revised Budget | During Month | Expenditures to Date | % of Budget | Balance at EOM | Encumbrances | Unencumbered Balance |
|---------------------|---------------------|----------------|--------------|----------------------|-------------|----------------|--------------|----------------------|
| 06                  | Lunch               |                |              |                      |             |                |              |                      |
| 06 3100 610 000     | GENERAL SUPPLIES    | 0.00           | 1,139.11     | 12,147.22            | 0.00        | (12,147.22)    | 0.00         | (12,147.22)          |
| 06 3100 630 000     | FOOD                | 0.00           | 14,206.77    | 110,850.68           | 0.00        | (110,850.68)   | 0.00         | (110,850.68)         |
| 3100                | FOOD SERVICES       | 0.00           | 15,345.88    | 122,997.90           | 0.00        | (122,997.90)   | 0.00         | (122,997.90)         |
|                     |                     | 0.00           | 15,345.88    | 122,997.90           | 0.00        | (122,997.90)   | 0.00         | (122,997.90)         |
| 06 3100 110 000 000 | Salary              | 0.00           | 8,668.55     | 68,689.48            | 0.00        | (68,689.48)    | 0.00         | (68,689.48)          |
| 06 3100 120 000 000 | Sub Salaries        | 0.00           | 97.29        | 1,783.79             | 0.00        | (1,783.79)     | 0.00         | (1,783.79)           |
| 06 3100 130 000 000 | Overtime Salaries   | 0.00           | 0.00         | 101.45               | 0.00        | (101.45)       | 0.00         | (101.45)             |
| 06 3100 210 000 000 | Health Insurance    | 0.00           | 2,370.44     | 17,651.48            | 0.00        | (17,651.48)    | 0.00         | (17,651.48)          |
| 06 3100 220 000 000 | Fica                | 0.00           | 639.37       | 4,925.04             | 0.00        | (4,925.04)     | 0.00         | (4,925.04)           |
| 06 3100 230 000 000 | Retirement          | 0.00           | 856.27       | 6,795.03             | 0.00        | (6,795.03)     | 0.00         | (6,795.03)           |
| 06 3100 691 000 000 | Other Misc.         | 0.00           | 500.00       | 542.00               | 0.00        | (542.00)       | 0.00         | (542.00)             |
| 06 3100 810 000 000 | Registration        | 0.00           | 0.00         | 125.00               | 0.00        | (125.00)       | 0.00         | (125.00)             |
| 06 3100 890 000 000 | Other Supplies      | 0.00           | 0.00         | 21,774.08            | 0.00        | (21,774.08)    | 0.00         | (21,774.08)          |
| 3100                | FOOD SERVICES       | 0.00           | 13,131.92    | 122,387.35           | 0.00        | (122,387.35)   | 0.00         | (122,387.35)         |
| 000                 | DISTRICT WIDE       | 0.00           | 13,131.92    | 122,387.35           | 0.00        | (122,387.35)   | 0.00         | (122,387.35)         |
| 06                  | Lunch               | 0.00           | 28,477.80    | 245,385.25           | 0.00        | (245,385.25)   | 0.00         | (245,385.25)         |

**Ravenna Public School  
Lunch Fund Report  
Ending March 31st, 2020**

**Beginning Balance:** \$ 15,644.80

RECEIPTS:

Deposit \$ 21,875.11

Interest \$ 2.43

**Total Receipts:** \$ 21,877.54

DISBURSEMENTS:

Lunch Bills \$ 28,448.97

Outstanding Checks \$ (2,070.39)

**Total Disbursements:** \$ 26,378.58

**Bank Balance:** \$ 11,143.76

**Book Balance:** \$ 9,073.37

Revenue Detail

| Account Number | Account Description          | Budget | Month to Date | Year to Date |
|----------------|------------------------------|--------|---------------|--------------|
| 8              | Revenue                      |        |               |              |
| 06 1510        | Interest                     | 0.00   | 2.43          | 31.16        |
| 06 1611        | Student Lunches              | 0.00   | 6,430.59      | 93,503.19    |
| 06 1612        | Daily Sales-Breakfast        | 0.00   | 0.00          | 0.00         |
| 06 1613        | Special Milk                 | 0.00   | 0.00          | 0.00         |
| 06 1620        | Daily Sales-Adult/A la Carte | 0.00   | 953.86        | 8,796.12     |
| 06 2100        | State Reimbursement          | 0.00   | 0.00          | 0.00         |
| 06 2200        | Breakfast                    | 0.00   | 0.00          | 0.00         |
| 06 3150        | STATE REIMBURSEMENT          | 0.00   | 0.00          | 0.00         |
| 06 3400        | Adult Lunches                | 0.00   | 0.00          | 0.00         |
| 06 4210        | FEDERAL REIMB. NSLP          | 0.00   | 14,358.07     | 89,959.95    |
| 06 5000        | Trans From Savings           | 0.00   | 0.00          | 0.00         |
| 06 5200        | School Dist Contrib.         | 0.00   | 0.00          | 0.00         |
| 06 5690        | Other Income                 | 0.00   | 132.59        | 22,172.99    |
| 06 9000        | Non Program Receipts         | 0.00   | 0.00          | 0.00         |
| 06             | Lunch                        | 0.00   | 21,877.54     | 214,463.41   |
| 8              | Revenue                      | 0.00   | 21,877.54     | 214,463.41   |

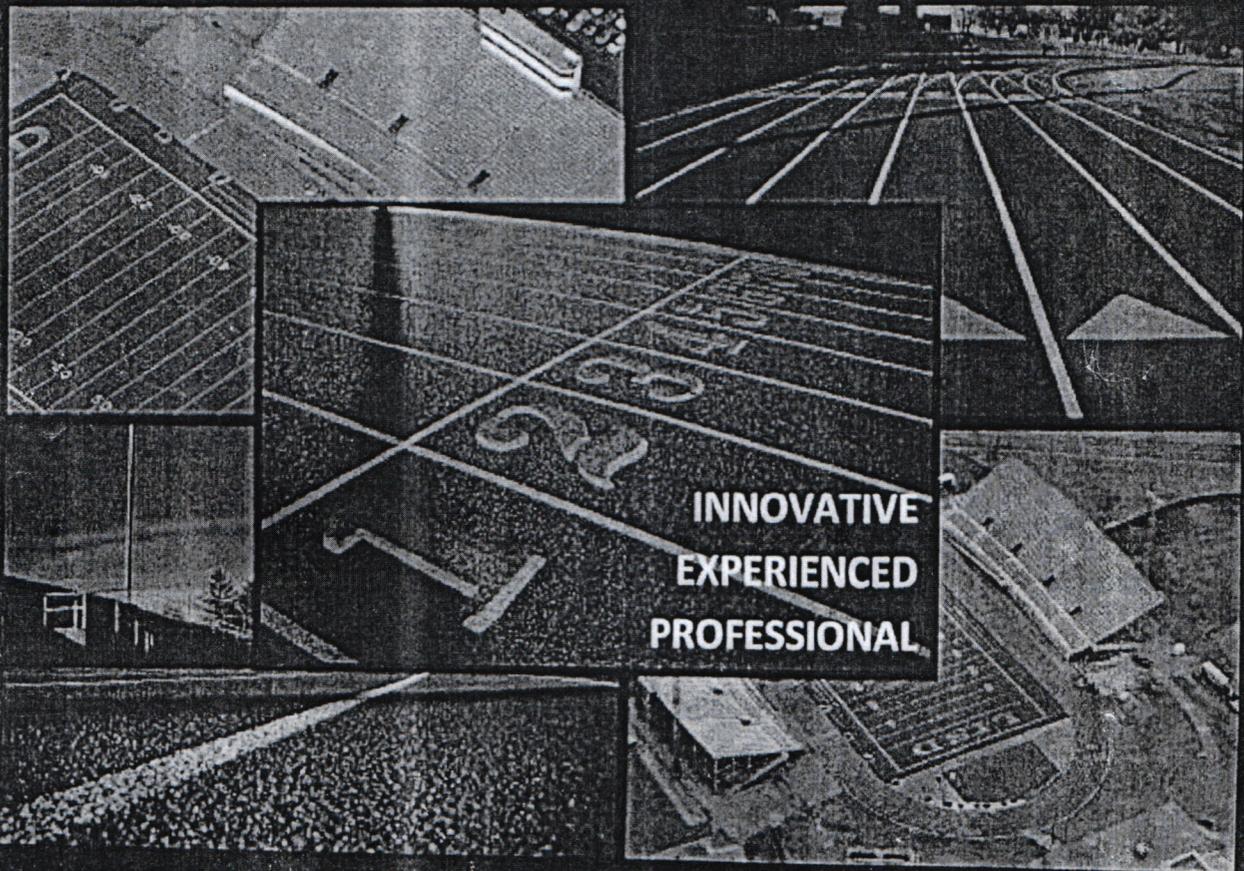
Payment #1 6765.00 2-10-2020  
#2 6765.00 3-9-2020  
#3 6910.00 4-13-2020

\$ 20,500

7409 N. 160<sup>th</sup> Street  
Bennington, NE 68007  
PH 402.238.2900  
PH 800.498.4395  
FX 402.238.2987  
[www.protrackandtennis.com](http://www.protrackandtennis.com)

# PRO TRACK AND TENNIS, INC.

Track Proposal



**INNOVATIVE  
EXPERIENCED  
PROFESSIONAL**

**We Proudly Present This Proposal To**

Mr. Ken Schroeder  
Superintendent  
Ravenna Senior High School  
41750 Carthage Rd.  
Ravenna, NE 68869  
308-452-3249 ext. 1194  
[Ken.schroeder@ravennabluejays.org](mailto:Ken.schroeder@ravennabluejays.org)



## EXHIBIT "C"

### 1. Payment Terms/ Payment Schedule.

- 1.1. The District will pay for the goods and/or services identified in Exhibit A and provided by Contractor under this Agreement as follows:
  - 1.1.1. The District shall pay Contractor for performance of the Work subject to additions and deductions, the total sum of \$20,500 (the "Contract Price").
  - 1.1.2. The District shall pay Contractor <sup>56,765</sup> 33% of the Contract Price by February 17, 2020. The District shall pay Contractor a second installment of 33% of the Contract Price when the Work is 50% complete. Upon completion of the Work in accordance with the Agreement, Contractor shall provide (a) written notice thereof to The District (the "Notice of Completion") and (b) final lien waivers from Contractor and all subcontractors and materialmen. The final payment of the remaining balance due hereunder shall be made by the District to Contractor within thirty (30) working days after the District has accepted the Notice of Completion and received all such lien waivers. The District's acceptance of the Notice of Completion, however, shall not be deemed an estoppel or waiver of any right of The District under the Agreement.
- 1.2. The District agrees to pay Contractor for all undisputed amounts within thirty (30) days of receipt of invoice, provided that goods and services have been accepted by the District as hereinafter provided, less retainage of 5%.
- 1.3. Upon final completion of the Work in accordance with the Agreement, Contractor shall provide (a) written notice thereof to the District (the "Notice of Completion") and (b) final lien waivers from Contractor and all subcontractors and materialmen. The final payment of the remaining balance due hereunder, including any retainage amounts, shall be made by the District to Contractor within thirty (30) working days after the District has accepted the Notice of Completion and received all such lien waivers. The District's acceptance of the Notice of Completion, however, shall not be deemed an estoppel or waiver of any right of The District under the Agreement.

### 2. Acceptance of Services or Products.

- 2.1. Contractor shall deliver any goods, perform any services, or both in accordance with the schedule set forth in the ITB, the time specified in a purchase order issued by the District, or this Agreement (whichever has been issued most recently).
- 2.2. Unless otherwise agreed to by the parties, Contractor shall provide written notification of completion of any deliveries, or performances of services or both, to the District ("Delivery Notice").
- 2.3. The District shall have thirty (30) days from the date of receipt of the Delivery Notice to provide Contractor with written notification of acceptance or rejection due to unsatisfactory performance or nonconforming goods.
- 2.4. If the District issues a rejection notice, Contractor shall as quickly as is practicable, correct or replace all deficiencies at its expense. The District shall not unreasonably withhold or delay its acceptance or rejection.

April 9, 2020

Pay (transfer) \$4,600.00 out of General Fund to the Lunch Fund.

Signed by: Kenneth E Schrader

**Board of Education Regular Meeting**

High School Library

P.O. Box 8400

Ravenna, NE 68869-8400

Monday, March 16, 2020 7:00 PM

Marilyn Bohn: Present

Misti Fiddelke: Present

Ryan Osten: Present Tara

Schirmer: Present Dawn

Standage: Present Marc

Vacek: Absent Marc

Vacek: Present

1. Call to Order and Roll Call - Open Meeting Law

2. Excuse Absent Board Members

3. The Pledge of Allegiance

4. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow:  
Family-Community-School

5. Information and Action Items

5.1. Discuss, consider, and take all action necessary to guidance provided by Nebraska  
Department of Health & Human Services regarding school closings and activities due to the  
coronavirus

No action taken on this item.

5.2. Discuss, consider, and take all action necessary to educational services offered to students by  
the school in the event of the school closing due to the coronavirus

No action taken on this item.

5.3. Discuss, consider, and take all action necessary to providing meals to students during a  
school closure caused by the coronavirus

No action taken on this item.

5.4. Discuss, consider, and take all action necessary to certificated teaching staff in the event of a  
school closing due to the coronavirus

No action taken on this item.

5.5. Discuss, consider, and take all action necessary to classified staff in the event of a school  
closing due to the coronavirus

No action taken on this item.

5.6. Discuss, consider, and take all action necessary to a resolution of emergency declaration for the purpose of delegating greater authority to the superintendent to address business operations of the school during a coronavirus outbreak and school closure

Motion to approve the resolution of authority to the superintendent passed with a motion by Marilyn Bohn and a second by Ryan Osten.

6. Adjournment

Motion to adjourn at 8:55 PM passed with a motion by Marilyn Bohn and a second by Tara Schirmer.

**Board of Education Regular Meeting**

High School Library

P.O. Box 8400

Ravenna, NE 68869-8400

Monday, March 9, 2020 8:00 PM

Marilyn Bohn: Present

Misti Fiddelke: Present

Ryan Osten: Present

Tara Schirmer: Present

Dawn Standage: Present

Marc Vacek: Present

1. Call to Order and Roll Call - Open Meeting Law

2. Excuse Absent Board Members

3. The Pledge of Allegiance

4. Recitation of School Mission Statement: Preparing Students Today to Succeed Tomorrow:  
Family-Community-School

5. Financial Report

6. Consent Agenda

Motion to approve the consent agenda passed with a motion by Ryan Osten and a second by Marc Vacek.

6.1. Discuss, consider, and take all necessary action to minutes

6.2. Discuss, consider, and take all necessary action to bills

6.3. Discuss, consider, and take all action necessary to the resignation of certificated staff member, Mr. Jeff Thober

6.4. Discuss, consider, and take all action necessary to the resignation of classified staff member, Mrs. Jean Luth

6.5. Discuss, consider, and take all action necessary to the resignation of classified staff member, Mrs. Pat Shrader

6.6. Discuss, consider, and take all action necessary to the hiring of elementary music teacher, Ms. Shelbi Burke

7. Request to Address the Board and Correspondence

8. Blue Jay Celebration of Success-Nebraska State VEX Robotics Champions 5M & 5S

9. ABC Bluejay Staff Member of the Month-Mr. Heath Ahrens

10. Information and Action Items

10.1. Discuss, consider, and take all action necessary to 2020-21 School Calendar  
Motion to approve the 2020-21 School Calendar as presented passed with a motion by Marilyn Bohn and a second by Ryan Osten.

10.2. Discuss, consider, and take all action necessary to the 2019-20 Annual Staff Appreciation Meal & Retirement Gifts  
Motion to authorize superintendent to spend no more than \$25 per employee for 2019-20 Annual Staff Appreciation Meal and to authorize the superintendent to secure "an item of value" for retiring school district employees to not exceed \$100 per retiring employee passed with a motion by Marc Vacek and a second by Tara Schirmer.

10.3. Discuss, consider, and take all action necessary to elementary principal's compensation for 2020-21 contract term  
Motion to go into executive session for the purpose of discussing administrative compensation for the 2020-21 term to prevent the needless injury to the reputation of those being discussed at 9:22 PM passed with a motion by Tara Schirmer and a second by Dawn Standage. President Fiddelke repeated the reason for going into executive session prior to entering executive session. Motion to exit executive session at 10:47 passed with a motion by Tara Schirmer and a second by Dawn Standage.

Motion to adjust the elementary principal's total compensation for the 2020-21 contract term by 1.5% passed with a motion by Ryan Osten and a second by Marc Vacek.

10.4. Discuss, consider, and take all action necessary to secondary principal's compensation for the 2020-21 contract term  
Motion to adjust the secondary principal's total compensation for the 2020-21 contract term by 1.5% passed with a motion by Ryan Osten and a second by Marc Vacek.

10.5. Discuss, consider, and take all action necessary to the superintendent's compensation for the 2020-21 contract term (Possible Executive Session)  
Motion to table superintendent's compensation for the 2020-21 contract term until the April 13 regular board meeting passed with a motion by Ryan Osten and a second by Marc Vacek.

10.6. Discuss, consider, and take all action necessary relevant to classified staffing configuration for accounting and clerical support for the 2020-21 school year  
Motion to approve the classified staffing configuration as presented and the corresponding compensation adjustments as discussed for affected employees passed with a motion by Tara Schirmer and a second by Ryan Osten.

## 11. Discussion Items

11.1. Discuss, consider, and take all action necessary to AQuESTT Tenant Teams Assignments for School Board Members

11.2. Policy Review-4000 Series

11.3. Policy Review-5000 Series

12. Elementary Principal's Report

13. Secondary Principal's Report

14. Superintendent's Report

15. Board Report

16. Positive Comments

The Talent Show was a great success. Many students attended the performance to show support for the performers and many students performed extremely well. Thanks to all who had a hand in making this event happen! -Dawn Standage

Thanks to everyone who made the winter sports season a success for our students and for our fans. The bus drivers, teachers, coaches, Dave Huryta (Master DJ & Audio Visual Specialist), maintenance staff, Mr. Kjar “The Golden Voice of the Bluejays,” Mr. Anderson, and the office staff all need to be thanked for the extra time, energy, and effort they put in during the winter sports season. Thanks to each of you for your efforts on behalf of our student athletes and our fans! -Ryan Osten

Congratulations to the Ravenna Robotics Team on a very successful season. Thank you for representing Ravenna Public Schools so well. Good luck at Nationals and at Worlds!

-Ravenna Board of Education

The FFA Chapter does so much in our community and so much in our school. We appreciate our active FFA Chapter and their advisor, Mr. Heath Ahrens! -Ravenna Board of Education

17. Adjournment

Motion to adjourn at 10:49 PM passed with a motion by Ryan Osten and a second by Tara Schirmer.

**List of books to be approved for removal in Elementary Library**

**April 2020**

|   |                       |                    |
|---|-----------------------|--------------------|
| Merry Christmas Strega Nona             | Tomie dePaola         | Not circulated/old |
| Underwater                              | Diane James           | Not circulated/old |
| Madeline and the Bad Hat                | Ludwig Bemelmans      | “ “                |
| Hot-Air Henry                           | Mary Calhoun          | “ “                |
| A Pocket For Corduroy x 2               | Don Freeman           | “ “                |
| The Art Lesson x 2                      | Tomie dePaola         | “ “                |
| Mirette on the High Wire                | Emily Arnold McCully  | “ “                |
| Beaver Stream                           | Marilyn Holmer        | “ “                |
| Whistle for Willie                      | Ezra Jack Keats       | “ “                |
| Digging up Dinosaurs                    | Aliki                 | “ “                |
| Ming Lo Moves the Mountain              | Arnold Lobel          | “ “                |
| Piggy Bank Gonzales                     | Jack Kent             | “ “                |
| Animal Counting Book                    | Moritz Kennel         | “ “                |
| The Rotten Old Car                      | Geraldine Kaye        | “ “                |
| Time and the Red Indian Headdress       | Geraldine Kaye        | “ “                |
| Where is Fred?                          | Geraldine Kaye        | “ “                |
| A nail, A stick, and a Lid              | Geraldine Kaye        | “ “                |
| The Pistachio Prescription              | Paula Danziger        | “ “                |
| Nothing's fair in 5 <sup>th</sup> Grade | Barthe DeClements     | “ “                |
| Hurry Home Candy                        | Meindert DeJong       | “ “                |
| Mandy                                   | Julie Andrews Edwards | “ “                |

|                                     |                   |                    |
|-------------------------------------|-------------------|--------------------|
| Cast of Criminals                   | Franklin Dixon    | Not circulated/old |
| Summer of My German Soldier         | Bette Greene      | Not circulated/old |
| Hello, My name is Scrambled Eggs    | Jamie Gilson      | “ “                |
| Joey Pigza Loses control            | Jack Gantos       | “ “                |
| Calico Bush                         | Rachel Field      | “ “                |
| Hawliday Inn                        | James Howe        | “ “                |
| The Journey Home                    | Isabelle Holland  | “ “                |
| The Cry of the Icemark              | Stuart Hill       | “ “                |
| Turn Homeward, Hannaleee            | Patricia Beatty   | “ “                |
| Romeo & Juliet Together at Last     | Avia              | “ “                |
| Not for a billion Gazillion Dollars | Paula Danziger    | “ “                |
| R-T, Margaret, & the Rats of Nimh   | Jane Leslie Conly | “ “                |
| Rasco & the Rats of Nimh            | Jane Leslie Conly | “ “                |
| Tales of a fourth grade Nothing     | Judy Blume        | “ “                |
| Superfudge                          | Judy Blume        | “ “                |
| Tangerine                           | Edward Bloor      | “ “                |
| I'm going to be famous              | Tom Birdseye      | “ “                |
| Otherwise Known as Sheila the Great | Judi Blume x 2    | “ “                |
| The Happy Orpheline                 | Natalie Carlson   | “ “                |
| Trouble River                       | Betsy Byars       | “ “                |
| The Cybil War                       | Betsy Byars       | “ “                |
| Caddie Woldlawn                     | Carol Brink       | “ “                |
| Daphne's Book                       | Mary Downing Hahn | “ “                |
| Bull Run                            | Paul Fleischman   | “ “                |

|  |                     |                    |
|--|---------------------|--------------------|
| Tales of King Authur                   | Felicity Brooks     | Not circulated/old |
| The Secret Language                    | Ursula Nordstrom    | Not circulated/old |
| Rescue Josh McGuire                    | Ben Mikaelson       | “ “                |
| Stranded                               | “ “                 | “ “                |
| Caleb’s Story                          | Patricia MacLachlan | “ “                |
| Homer Price                            | Robert McCloskey    | “ “                |
| Run Away Home                          | Patricia McKissack  | “ “                |
| In the Land of the Red Apple           | Roger MacBride      | “ “                |
| Dial a Ghost                           | Eva Ibbotson        | “ “                |
| A Katie Kazoo Christmas                | Nancy Krulik        | “ “                |
| The Woman in the Wall                  | Patrice Kindl       | “ “                |
| Pippi Longstocking                     | Astrid Lindgren     | “ “                |
| Indian Captive                         | Lois Lenski         | “ “                |
| Letters from a Slave Girl              | Mary Lyons          | “ “                |
| Shadows in the Water                   | Kathryn Lasky       | “ “                |
| The secret Life of the Underwear Champ | Betty Miles         | “ “                |
| Anastasia at your Service              | Lois Lowry          | “ “                |
| Different Dragons                      | Jean Little         | “ “                |
| Mama’s Going to buy you a Mockingbird  | Jean Little         | “ “                |
| Hawk Moon                              | Rob MacGregor       | “ “                |
| Pippi Longstocking                     | Astrid Lindgren     | “ “                |
| Bess’s Log Cabin Quilt                 | D. Anne Love        | “ “                |
| Letters From A slave Girl              | Mary E. Lyons       | “ “                |
| And now Miguel                         | Joseph Krumgold     | “ “                |

|                    |                   |                    |
|--------------------|-------------------|--------------------|
| One Fat Summer     | Robert Lipsyte    | Not circulated/old |
| Me and Caleb       | Franklyn E. Meyer | Not circulated/old |
| Owls in the Family | Farley Mowat      | “ “                |
| Captain Courageous | Rudyard Kipling   | “ “                |

Educational Service Unit 10  
PO Box 850  
Kearney, NE 68848

ESSA Title I, Part A 2020-2021 Cooperative Agreement

Please complete and return by April 17, 2020 if your district plans to be a member of the 2020-2021

Title I Cooperative.

School District Ravenna Public Schools

Kenneth E. Schroeder  
(Superintendent's signature)

4-13-20  
(Date)

Yes. Our school district will participate in the 2020-21 ESU 10 Title I Cooperative. We understand that the administrative fee will not exceed 7% of our Title I Award.

Participation in the ESU 10 Title I Cooperative was authorized by our Board of Education and recorded in the minutes held on 04-13-20

No. Our school district will not participate in the 2020-2021 ESU Title I Cooperative.

In consideration for providing the ESSA Title I, Part A services described below, the District authorizes the ESU 10 Title I Cooperative to receive and disburse all Title I, Part A funds allocated to the District for the 2020-21 project year. In addition, the District authorizes the Cooperative to utilize up to 7% of the 2020-2021 total entitlement to provide administrative services as required by ESSA Title I, Part A as described below.

Educational Service Unit 10 will act as the administrative and fiscal agent for the District and the Cooperative will:

1. Furnish the administrative personnel to manage the ESU 10 Title I Cooperative.
2. Assume the responsibility of the financial accounting and record keeping.
3. Be responsible for gathering the required statistical data from the District, preparing the annual application and budget, meeting mandated requirements (including ESSA monitoring visits & program improvement), and evaluating and closing out the program, as required by ESSA Title I, Part A.
4. Coordinate the purchasing of materials and supplies for districts with available monies.
5. Provide two (fall and spring) professional development meetings and at least one on-site visit to school district per year.

In consideration, the District will:

1. Assume the responsibility of hiring and evaluating Title I staff. Workmen's compensation and unemployment insurance will be the responsibility of the District.
2. Be responsible for the day-to-day operation of the program in the District. Services to be provided will be remedial reading and/or math. The Title I Cooperative teacher(s) contracted by the District will be responsible for the Student Needs Assessment and other data required by ESSA Title I, Part A to identify those students in most need of Title I services.
3. Assist the ESU 10 Title I Cooperative program coordinator in all aspects of the ESSA Title I, Part A program.
4. Provide release time for teachers to attend agreed upon and pre-scheduled staff meetings.
5. Conform to all rules and regulations for the ESSA Title I, Part A program as set forth by federal and/or state legislation.
6. Bear full responsibility for any loss of funds caused by unilateral action(s) taken, against the advice of the ESU 10 Title I Cooperative that would cause the District to incur audit exceptions. Should action on the part of the Cooperative cause audit exceptions, the ESU 10 Title I Cooperative will be responsible for the funds lost because of audit exceptions.
7. Provide the ESU 10 Title I Cooperative with one school year's written prior notice if the decision is made to withdraw from membership in the ESU 10 Title I Cooperative.
8. Be responsible for giving public notice, organizing, and conducting all parent advisory council meetings as required by ESSA Title I, Part A regulations.

The NDE Title I Office will provide program monitoring and consultation services to ESU 10 Title I Cooperative districts and the program coordinator.

All Title I funds granted or reallocated to the District by the NDE Title I Office will be expended solely for Title I service to the District.

On receipt of final budget authority, the District will be informed of amounts to set aside as line 319 of LEA Title I Budget for contracted services to Educational Service Unit 10 for administration of the 2020-21 ESU Title I Cooperative.

Ravenna Public Schools  
41750 Carthage Road  
Ravenna, Ne 68869

Dear Ravenna Public Schools,

Through this letter, I hereby announce my resignation from the position of an educator at Ravenna Elementary School as part of Ravenna Public Schools.

It has been a great pleasure working with Ravenna Public Schools. For the past seven years, I have made amazing connections with coworkers as well as students. I have grown professionally and made life-long friends. I would like to thank you for providing me with a rewarding experience and an incredibly welcoming environment at RPS. The decision to part with RPS was not made lightly and it was not made easily. Our family grew relationships and friendships here in Ravenna; those to which are hard to leave.

You have my full commitment and cooperation for a smooth transition of responsibilities. Please let me know how I can be of further assistance.

Sincerely,  
Sara Bock

A handwritten signature in black ink, appearing to read 'Sara Bock', written in a cursive style.

April 2nd, 2020

Brad Kjar  
Ravenna High School Principal

Dear Mr. Kjar,

The purpose of this letter is to announce my resignation from Ravenna Public Schools effective at the end of the school year.

This was not an easy decision to make on me or my family's part. The past seven years have been very rewarding. I've really enjoyed working with the community, the staff here at RPS, but most importantly the students and athletes. These past years have been my favorite as a teacher and a coach.

I can't thank the community enough for welcoming me back home. Also, for welcoming my wife and two children into this town. It truly is a great community with great people that make up the town of Ravenna.

The hardest part about leaving this job is leaving the students and athletes. They are the ones that make Ravenna Public Schools such a special place. The calls, texts, emails and conversations from current students/athletes, former students/athletes, staff members and community members have seriously moved me to tears. I can't describe the impact they have made on me and I just hope that they have learned a little something from me and I was able to impact them as well.

It is time for me to advance in my career, however. I have accepted a new position to be a high school physical education teacher at Brush High School in Colorado. This opportunity gives me the chance to grow as a professional and be able to teach physical education, which is the reason I became a teacher.

I wish this school all the best moving forward. I will be following the athletics from afar and I do hope our paths as a staff, community and the students will cross again in the future.

Sincerely,



Wayne Bock

March 24, 2020  
Ravenna Schools  
Ravenna, Ne. 68869

Dear Dr. Schroeder and the Ravenna School Board,

I would like to inform you of my resignation that will take place at the end of the 2019-2020 school year. I have really enjoyed my last 2 years as a part time Music Teacher. The whole school system was very accommodating to me and I leave on good terms. I will plan on subbing in the future and probably helping out with some piano playing at District Music time. Thank you so much for this opportunity and I am hoping things go well with my replacement.

Sincerely,



Teresa Mingus

# TEACHER'S CONTRACT

For Class II, III, & VI Schools and Class I Schools with a Superintendent

THIS CONTRACT made by and between the School District of Ravenna, District No. 69, in the County of Buffalo, in the State of Nebraska, hereinafter referred to as the District, and Brook Bult, a legally qualified teacher, hereinafter referred to as Teacher.

WITNESSETH: That the Board of Education of the District hereby agrees to employ the Teacher above named in the schools of the District for a school year, which shall begin on or about August 10, 2020 and end on or about May 17, 2021, and shall consist of 182 days of service and that the Teacher hereby agrees to accept such employment at a salary of \_\_\_\_\_ and under the following conditions.

FIRST: The salary of the Teacher shall be payable in twelve equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September, 2020, and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

SECOND: The teacher hereby agrees to be governed by the policies of the Board of Education of the District and that the teaching duties to be performed by him/her under this contract shall be subject to assignment of the Superintendent of the District with the approval of the Board of Education of the District; and further agrees to devote full time, during days of school to his/her position in all respects, to diligently and faithfully perform the assigned duties as Teacher to the best of his/her professional ability.

THIRD: In addition to the teaching duties set forth herein, the Teacher may be assigned such "extra duty" assignments as defined from time to time by the parties of this agreement which shall be upon such terms and conditions and at such additional stated rate of compensation as the Teacher and the District may from time to time agree upon.

FOURTH: This contract may be cancelled or amended by a majority of the members of the school board during the school year for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of the teacher's certificate by the State Board of Education; (b) breach of any of the material provisions of this contract; (c) for any reason set forth in this contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality, or (i) physical or mental incapacity. Cancellation or amendment under this contract shall be governed by the provisions of 79-12,110, R.R.S. (1982 Supp.)

FIFTH: That upon termination of this contract for just cause, or upon the release of the Teacher from this contract, the compensation paid or to be paid hereunder shall be an amount which bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to 182 days of service. Any, unearned fractional portion of an installment paid but not earned prior to termination of the contract shall be refunded by the Teacher.

SIXTH: There shall be no penalty for release or resignation by the Teacher from this contract; provided no resignation shall become effective until the close of the school year unless accepted by the Board of Education of the District and the Board shall fix the time at which the resignation is to take effect.

SEVENTH: This contract shall conform to the regulations governing deductions from the above stated compensation with reference to Withholding Tax, Social Security and Teacher's Retirement. Other deductions may be withheld as agreed to by the parties to this contract.

EIGHTH: The Teacher hereby affirms that he/she is not under contract with another School Board or Board of Education within this State covering a part or all of the same time of performance as is contemplated by this agreement. The Teacher further affirms that at the beginning of the term of this contract he/she holds or will hold a valid Nebraska Teaching Certificate. It is understood and agreed that this contract is not valid until the Teacher's Certificate, as herein listed, is registered in the office of the Superintendent of Schools in this County and that the Teacher shall not be compensated for any services performed prior to the date of registration of this certificate.

NINTH: Terms and conditions set forth in this agreement shall be subject to such wages and conditions of employment as may, from time to time, be mutually agreed upon by and between the Board and teachers or a duly recognized collective bargaining agent for said teachers, and said agreement, when reduced to writing, and executed by the parties, shall be deemed to be included herein by reference and shall become a part hereof.

TENTH: Hereafter, this contract may be continued by a separate, annual written "Renewal Agreement" which shall incorporate all the provisions hereof by reference, except as stated on such Renewal Agreement. Renewal Agreements or renewal contracts must be executed by the Teacher and delivered to the Superintendent of Schools or the Secretary of the Board of Education of the District within fifteen (15) calendar days of receipt thereof from the district. Said Renewal Agreement or renewal contract shall not be offered to the Teacher prior to March 15<sup>th</sup>. Contract renewal, amendment, termination or cancellation shall also be subject to the requirements of Sections 79-12,111 through 79-12,114 R.R.S. (1982 Supp) and any other applicable state statutes.

ELEVENTH: The failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the district on or before \_\_\_\_\_ shall constitute a rejection by the teacher of the offer of employment.

TWELFTH: Other Contract Terms:

Executed this 19<sup>th</sup> day of March, 2020, Brook Bult Teacher

School District of Ravenna, District #69, County of Buffalo, State of Nebraska

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_



# TEACHER'S CONTRACT

For Class II, III, & VI Schools and Class I Schools with a Superintendent

THIS CONTRACT made by and between the School District of Ravenna, District No. 69, in the County of Buffalo, in the State of Nebraska, hereinafter referred to as the District, and Jenna Pritchard, a legally qualified teacher, hereinafter referred to as Teacher.  
WITNESSETH: That the Board of Education of the District hereby agrees to employ the Teacher above named in the schools of the District for a school year, which shall begin on or about August 10, 2020 and end on or about May 17, 2021, and shall consist of 182 days of service and that the Teacher hereby agrees to accept such employment at a salary of \_\_\_\_\_ and under the following conditions.

FIRST: The salary of the Teacher shall be payable in twelve equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September, 2020, and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

SECOND: The teacher hereby agrees to be governed by the policies of the Board of Education of the District and that the teaching duties to be performed by him/her under this contract shall be subject to assignment of the Superintendent of the District with the approval of the Board of Education of the District; and further agrees to devote full time, during days of school to his/her position in all respects, to diligently and faithfully perform the assigned duties as Teacher to the best of his/her professional ability.

THIRD: In addition to the teaching duties set forth herein, the Teacher may be assigned such "extra duty" assignments as defined from time to time by the parties of this agreement which shall be upon such terms and conditions and at such additional stated rate of compensation as the Teacher and the District may from time to time agree upon.

FOURTH: This contract may be cancelled or amended by a majority of the members of the school board during the school year for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of the teacher's certificate by the State Board of Education; (b) breach of any of the material provisions of this contract; (c) for any reason set forth in this contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality, or (i) physical or mental incapacity. Cancellation or amendment under this contract shall be governed by the provisions of 79-12,110, R.R.S. (1982 Supp.)

FIFTH: That upon termination of this contract for just cause, or upon the release of the Teacher from this contract, the compensation paid or to be paid hereunder shall be an amount which bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to 182 days of service. Any, unearned fractional portion of an installment paid but not earned prior to termination of the contract shall be refunded by the Teacher.

SIXTH: There shall be no penalty for release or resignation by the Teacher from this contract; provided no resignation shall become effective until the close of the school year unless accepted by the Board of Education of the District and the Board shall fix the time at which the resignation is to take effect.

SEVENTH: This contract shall conform to the regulations governing deductions from the above stated compensation with reference to Withholding Tax, Social Security and Teacher's Retirement. Other deductions may be withheld as agreed to by the parties to this contract.

EIGHTH: The Teacher hereby affirms that he/she is not under contract with another School Board or Board of Education within this State covering a part or all of the same time of performance as is contemplated by this agreement. The Teacher further affirms that at the beginning of the term of this contract he/she holds or will hold a valid Nebraska Teaching Certificate. It is understood and agreed that this contract is not valid until the Teacher's Certificate, as herein listed, is registered in the office of the Superintendent of Schools in this County and that the Teacher shall not be compensated for any services performed prior to the date of registration of this certificate.

NINTH: Terms and conditions set forth in this agreement shall be subject to such wages and conditions of employment as may, from time to time, be mutually agreed upon by and between the Board and teachers or a duly recognized collective bargaining agent for said teachers, and said agreement, when reduced to writing, and executed by the parties, shall be deemed to be included herein by reference and shall become a part hereof.

TENTH: Hereafter, this contract may be continued by a separate, annual written "Renewal Agreement" which shall incorporate all the provisions hereof by reference, except as stated on such Renewal Agreement. Renewal Agreements or renewal contracts must be executed by the Teacher and delivered to the Superintendent of Schools or the Secretary of the Board of Education of the District within fifteen (15) calendar days of receipt thereof from the district. Said Renewal Agreement or renewal contract shall not be offered to the Teacher prior to March 15<sup>th</sup>. Contract renewal, amendment, termination or cancellation shall also be subject to the requirements of Sections 79-12,111 through 79-12,114 R.R.S. (1982 Supp) and any other applicable state statutes.

ELEVENTH: The failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the district on or before \_\_\_\_\_ shall constitute a rejection by the teacher of the offer of employment.

TWELFTH: Other Contract Terms:

Executed this 19 day of March, 2020, Jenna Pritchard Teacher

School District of Ravenna, District #69, County of Buffalo, State of Nebraska  
Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

# TEACHER'S CONTRACT

For Class II, III, & VI Schools and Class I Schools with a Superintendent

THIS CONTRACT made by and between the School District of Ravenna, District No. 69, in the County of Buffalo, in the State of Nebraska, hereinafter referred to as the District, and Trey Rossman, a legally qualified teacher, hereinafter referred to as Teacher.

WITNESSETH: That the Board of Education of the District hereby agrees to employ the Teacher above named in the schools of the District for a school year, which shall begin on or about August 7th, 2020 and end on or about May 17th, 2021, and shall consist of 185 days of service and that the Teacher hereby agrees to accept such employment at a salary of \$40,139.68(pending Superintendent review) and under the following conditions.

FIRST: The salary of the Teacher shall be payable in twelve equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September, 2020, and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

SECOND: The teacher hereby agrees to be governed by the policies of the Board of Education of the District and that the teaching duties to be performed by him/her under this contract shall be subject to assignment of the Superintendent of the District with the approval of the Board of Education of the District; and further agrees to devote full time, during days of school to his/her position in all respects, to diligently and faithfully perform the assigned duties as Teacher to the best of his/her professional ability.

THIRD: In addition to the teaching duties set forth herein, the Teacher may be assigned such "extra duty" assignments as defined from time to time by the parties of this agreement which shall be upon such terms and conditions and at such additional stated rate of compensation as the Teacher and the District may from time to time agree upon.

FOURTH: This contract may be cancelled or amended by a majority of the members of the school board during the school year for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of the teacher's certificate by the State Board of Education; (b) breach of any of the material provisions of this contract; (c) for any reason set forth in this contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality, or (i) physical or mental incapacity. Cancellation or amendment under this contract shall be governed by the provisions of 79-12,110, R.R.S. (1982 Supp.)

FIFTH: That upon termination of this contract for just cause, or upon the release of the Teacher from this contract, the compensation paid or to be paid hereunder shall be an amount which bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to 185 days of service. Any, unearned fractional portion of an installment paid but not earned prior to termination of the contract shall be refunded by the Teacher.

SIXTH: There shall be no penalty for release or resignation by the Teacher from this contract; provided no resignation shall become effective until the close of the school year unless accepted by the Board of Education of the District and the Board shall fix the time at which the resignation is to take effect.

SEVENTH: This contract shall conform to the regulations governing deductions from the above stated compensation with reference to Withholding Tax, Social Security and Teacher's Retirement. Other deductions may be withheld as agreed to by the parties to this contract.

EIGHTH: The Teacher hereby affirms that he/she is not under contract with another School Board or Board of Education within this State covering a part or all of the same time of performance as is contemplated by this agreement. The Teacher further affirms that at the beginning of the term of this contract he/she holds or will hold a valid Nebraska Teaching Certificate. It is understood and agreed that this contract is not valid until the Teacher's Certificate, as herein listed, is registered in the office of the Superintendent of Schools in this County and that the Teacher shall not be compensated for any services performed prior to the date of registration of this certificate.

NINTH: Terms and conditions set forth in this agreement shall be subject to such wages and conditions of employment as may, from time to time, be mutually agreed upon by and between the Board and teachers or a duly recognized collective bargaining agent for said teachers, and said agreement, when reduced to writing, and executed by the parties, shall be deemed to be included herein by reference and shall become a part hereof.

TENTH: Hereafter, this contract may be continued by a separate, annual written "Renewal Agreement" which shall incorporate all the provisions hereof by reference, except as stated on such Renewal Agreement. Renewal Agreements or renewal contracts must be executed by the Teacher and delivered to the Superintendent of Schools or the Secretary of the Board of Education of the District within fifteen (15) calendar days of receipt thereof from the district. Said Renewal Agreement or renewal contract shall not be offered to the Teacher prior to March 15<sup>th</sup>. Contract renewal, amendment, termination or cancellation shall also be subject to the requirements of Sections 79-12,111 through 79-12,114 R.R.S. (1982 Supp) and any other applicable state statutes.

ELEVENTH: The failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the district on or before Thursday, May 12th, 2020 shall constitute a rejection by the teacher of the offer of employment.

TWELFTH: Other Contract Terms:

Salary Schedule Placement      Lane A Step 4(pending Superintendent review)     

Executed this 11th day of March, 2020

Trey Rossman Teacher

School District of Ravenna, District #69, County of Buffalo, State of Nebraska

Executed this      day of     , 20     

President:     

Secretary:

# TEACHER'S CONTRACT

For Class II, III, & VI Schools and Class I Schools with a Superintendent

THIS CONTRACT made by and between the School District of Ravenna, District No. 69, in the County of Buffalo, in the State of Nebraska, hereinafter referred to as the District, and Kirby Sheets, a legally qualified teacher, hereinafter referred to as Teacher.

WITNESSETH: That the Board of Education of the District hereby agrees to employ the Teacher above named in the schools of the District for a school year, which shall begin on or about August 10, 2020 and end on or about May 17, 2021, and shall consist of 182 days of service and that the Teacher hereby agrees to accept such employment at a salary of \$35,839.00 (pending Supt review) and under the following conditions.

**FIRST:** The salary of the Teacher shall be payable in twelve equal installments. The first installment shall be payable on the 20<sup>th</sup> day of September, 2020, and the remaining installments shall be payable on the 20<sup>th</sup> day of each month thereafter.

**SECOND:** The teacher hereby agrees to be governed by the policies of the Board of Education of the District and that the teaching duties to be performed by him/her under this contract shall be subject to assignment of the Superintendent of the District with the approval of the Board of Education of the District; and further agrees to devote full time, during days of school to his/her position in all respects, to diligently and faithfully perform the assigned duties as Teacher to the best of his/her professional ability.

**THIRD:** In addition to the teaching duties set forth herein, the Teacher may be assigned such "extra duty" assignments as defined from time to time by the parties of this agreement which shall be upon such terms and conditions and at such additional stated rate of compensation as the Teacher and the District may from time to time agree upon.

**FOURTH:** This contract may be cancelled or amended by a majority of the members of the school board during the school year for any of the following reasons: (a) upon cancellation, termination, revocation or suspension of the teacher's certificate by the State Board of Education; (b) breach of any of the material provisions of this contract; (c) for any reason set forth in this contract; (d) incompetency; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) immorality, or (i) physical or mental incapacity. Cancellation or amendment under this contract shall be governed by the provisions of 79-12,110, R.R.S. (1982 Supp.)

**FIFTH:** That upon termination of this contract for just cause, or upon the release of the Teacher from this contract, the compensation paid or to be paid hereunder shall be an amount which bears the same ratio to the yearly salary herein specified as the number of days of service to the date of such termination bears to 182 days of service. Any, unearned fractional portion of an installment paid but not earned prior to termination of the contract shall be refunded by the Teacher.

**SIXTH:** There shall be no penalty for release or resignation by the Teacher from this contract; provided no resignation shall become effective until the close of the school year unless accepted by the Board of Education of the District and the Board shall fix the time at which the resignation is to take effect.

**SEVENTH:** This contract shall conform to the regulations governing deductions from the above stated compensation with reference to Withholding Tax, Social Security and Teacher's Retirement. Other deductions may be withheld as agreed to by the parties to this contract.

**EIGHTH:** The Teacher hereby affirms that he/she is not under contract with another School Board or Board of Education within this State covering a part or all of the same time of performance as is contemplated by this agreement. The Teacher further affirms that at the beginning of the term of this contract he/she holds or will hold a valid Nebraska Teaching Certificate. It is understood and agreed that this contract is not valid until the Teacher's Certificate, as herein listed, is registered in the office of the Superintendent of Schools in this County and that the Teacher shall not be compensated for any services performed prior to the date of registration of this certificate.

**NINTH:** Terms and conditions set forth in this agreement shall be subject to such wages and conditions of employment as may, from time to time, be mutually agreed upon by and between the Board and teachers or a duly recognized collective bargaining agent for said teachers, and said agreement, when reduced to writing, and executed by the parties, shall be deemed to be included herein by reference and shall become a part hereof.

**TENTH:** Hereafter, this contract may be continued by a separate, annual written "Renewal Agreement" which shall incorporate all the provisions hereof by reference, except as stated on such Renewal Agreement. Renewal Agreements or renewal contracts must be executed by the Teacher and delivered to the Superintendent of Schools or the Secretary of the Board of Education of the District within fifteen (15) calendar days of receipt thereof from the district. Said Renewal Agreement or renewal contract shall not be offered to the Teacher prior to March 15<sup>th</sup>. Contract renewal, amendment, termination or cancellation shall also be subject to the requirements of Sections 79-12,111 through 79-12,114 R.R.S. (1982 Supp) and any other applicable state statutes.

**ELEVENTH:** The failure to return a signed copy of the contract or renewal agreement to the Superintendent of Schools or Secretary of the Board of Education of the district on or before \_\_\_\_\_ shall constitute a rejection by the teacher of the offer of employment.

**TWELFTH:** Other Contract Terms:

BA A0 1.0

Executed this 3rd day of April, 2020, Kirby Sheets Teacher

School District of Ravenna, District #69, County of Buffalo, State of Nebraska  
Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

# Division of Public Health FOOD ESTABLISHMENT INSPECTION REPORT

Firm: Ravenna Public School  
Address: 41750 Southgate Rd.  
City: Ravenna, NE

Firm ID: 10-29 Inspector Code: 25  
Facility Codes: \_\_\_\_\_ Inspection Date: 3-11-20

**Good Retail Practices**

Good Retail Practices are preventative measures to control the addition of pathogens, chemicals, and physical objects into foods.

| Safe Food and Water   |  | C | R | Proper Use of Utensils           |   | C | R |
|---|--|---|---|----------------------------------|---|---|---|
| Raw eggs used where required  |  |   |   | 41                               | In-use utensils; properly stored  |   |   |
| Ice from approved source  |  |   |   | 42                               | Utensils, equipment, & linens; properly stored, dried & handled                   |   |   |
| Ice obtained for specialized processing methods                     |  |   |   | 43                               | Single-use & single-service articles; properly stored & used                      |   |   |
| Food Temperature Control  |  |   |   | 44                               | Gloves used properly  |   |   |
| Cooling methods used; adequate equipment for temperature control    |  |   |   | Utensils, Equipment, and Vending |   |   |   |
| Food properly cooked for hot holding                                |  |   |   | 45                               | Food & non-food contact surfaces cleanable, properly designed, constructed & used |   |   |
| Food thawing methods used   |  |   |   | 46                               | Warewashing facilities; installed, maintained, & used; test strips                |   |   |
| Thermometers provided & accurate                                    |  |   |   | 47                               | Non-food contact surfaces clean   |   |   |
| Food Identification   |  |   |   | Physical Facilities              |   |   |   |
| Food properly labeled; original container                           |  |   |   | 48                               | Hot & cold water available; adequate pressure                                     |   |   |
| Prevention of Food Contamination                                    |  |   |   | 49                               | Plumbing installed, proper backflow devices                                       |   |   |
| Rodents, & animals not present; no unauthorized persons             |  |   |   | 50                               | Sewage & waste water properly disposed  |   |   |
| Contamination prevented during food preparation, storage, & display |  |   |   | 51                               | Toilet facilities; properly constructed, supplied & cleaned                       |   |   |
| Hand cleanliness; hair restraints                                   |  |   |   | 52                               | Garbage & refuse properly disposed, facilities maintained                         |   |   |
| Cloths; stored in sanitizing solution and properly used             |  |   |   | 53                               | Physical facilities installed, maintained, & clean                                |   |   |
| Fruits & vegetables washed prior to use                             |  |   |   | 54                               | Adequate ventilation & lighting; designated areas used                            |   |   |

| X | Item # | Code Reference | Violation Description/Remarks/Corrections   |
|---|--------|----------------|---|
|   |        |                | Refrigeration logs - current posted on each unit<br>prior months in binder                                    |
|   |        |                | Receiving log - temps and quantities Delivery tickets   |
|   |        |                | Dishwasher Temp and Sanitizer Conc. AM Recorded on Daily HACCP Log Document sheet - kept with Daily paperwork |
|   |        |                | Food Temps - recorded on Daily Breakfast/Lunch Production Paperwork - very consistent                         |
|   |        |                | Thermometer Calibration Log - kept on Daily HACCP Log Document sheet - checked a number of months             |

Unless otherwise stated, violations cited in this report shall be corrected within a period not to exceed 10 calendar days for critical items (§8-405.11) or 90 days for non-critical items (§8-406.11).  
Cooling log - checked a number of months - records on Daily HACCP Log Document. entries made.

*[Handwritten signatures]*



# NEBRASKA

## DEPARTMENT OF EDUCATION

### **Resolution on the Nebraska Department of Education's Response to the COVID-19 Pandemic and the Effects on Nebraska Schools**

**WHEREAS,** The world is experiencing a pandemic of the coronavirus disease 2019 (COVID-19), affecting at least 181 countries and regions with over 1,000,000 confirmed cases and over 53,000 deaths resulting from this novel virus; the United States has the highest number of confirmed cases of any country, with over 245,000 confirmed cases and nearly 6,000 deaths; in Nebraska, there are over 250 confirmed cases and at least six deaths;

**WHEREAS,** Commissioner Blomstedt is providing statewide leadership and coordination efforts with the Governor, Chief Medical Officer, and other leaders for all Nebraska communities, schools (including alternative schools, exempt schools, interim-program schools, nonpublic schools, public schools, and schools operating under special purpose agreements), educators, administrators, school boards, clients, and citizens, including the recommendations and directives for schools to operate without students in their buildings;

**WHEREAS,** The mission of the Nebraska Department of Education is to lead and support the preparation of all Nebraskans for learning, earning, and living and through the equity issues faced in this pandemic the Commissioner is requiring schools to provide a continuity of learning plan for all students, while coordinating with state and national leaders to ensure a Free Appropriate Public Education (FAPE) for those students receiving services under the Individuals with Disabilities Education Act (IDEA);

**WHEREAS,** The Commissioner worked expediently and voluntarily to allow for the staff of the Nebraska Department of Education to work remotely or to modify work schedules so as to reduce staff members' risk of exposure to COVID-19; and

**WHEREAS,** The Commissioner serves as the executive officer of the State Board of Education; now, therefore, be it

(Page 1 of 2)

**RESOLVED,** That the State Board of Education affirms the actions of the Commissioner to protect the public health of the people of Nebraska, maintain the continuity of education of students, maintain the continuity of services of the Nebraska Department of Education, and support the wellbeing of the staff of the Nebraska Department of Education;

**RESOLVED,** That the State Board of Education further directs the Commissioner, under the authority of the rules and regulations administered by this Board, to facilitate broad flexibility for the operation of schools while asking schools to be cognizant of their students, families, and staff most in need of equitable supports; to support the use of continuity of learning plans as the approach to granting authority for schools to manage the needs of their schools and local communities; and to continue working with the Governor and other state and national leaders to provide broad flexibility under the Governor's emergency powers in the administration of statutes pertaining to the operation of schools during and as a result of the COVID-19 pandemic;

**RESOLVED,** That the State Board of Education encourages creative solutions to the complex problems faced by our state, communities, schools, educators, administrators, school boards, clients, and citizens;

**RESOLVED,** That the State Board of Education grants the Commissioner the authority to submit emergency waivers to the federal government and apply for federal grants whenever Nebraska is eligible to mitigate the effects of the COVID-19 pandemic on the people of Nebraska;

**RESOLVED,** That the State Board of Education grants the Commissioner the authority to manage the office environments of the Nebraska Department of Education in the safest manner while maintaining a continuity of operations for essential functions, including flexibility of staff leave and work environments; further, the State Board of Education supports the Commissioner in the delegation of duties to agency leadership and staff within the Nebraska Department of Education consistent with emergency needs; and

**RESOLVED,** That the State Board of Education recognizes the intentional and purposeful work of the staff of the Nebraska Department of Education through the COVID-19 pandemic and recognizes the additional demands on their personal time and efforts and the unknown demands forthcoming.

Signed on behalf of the Nebraska State Board of Education, this 3rd day of April 2020.

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Maureen Nickels, President

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Patsy Koch Johns, Vice President

**Class of 2020 - Graduation Requirements and Promotion  
Guidance Document**

*Ensuring the Class of 2020 is on track to graduate is an important priority. Districts should review the status of each senior to determine the extent which students have met graduation requirements. It is important to understand the needs of students and have, to the extent possible, a plan to help each student complete these requirements during the remainder of the school year. The purpose of this document is to provide an overview of state graduation requirements and to provide a brief summary of local authority around this issue.*

**Graduation Requirements**

Each high school student shall complete a minimum of 200 high school credit hours prior to graduation, and at least 80 percent shall be from the core curriculum prescribed by the State Board of Education ([Nebraska Revised Statute 79-729](#)). The requirements, as outlined in Rule 10: *Regulations and Procedures for the Accreditation of Schools*, include, but are not limited to the following:

- English Language Arts - 40 credit hours,
- Mathematics – 30 credit hours,
- Science – 30 credit hours, and,
- Social Studies – 30 credit hours.

**Brief Summary of Local Authority and Actions**

A school district may have graduation requirements that exceed the minimum requirements outlined in Rule 10, but these additional credits are at the discretion of local school boards and can be modified by the local school board.

**Grading and Class Promotion**

Course grades and promotion for the Class of 2020 are determined by local school board policies and not by state requirements. Districts have latitude in determining what grades to award, if any, for coursework and what coursework is required for credit.

**Alternate Learning Environments, Changes in Instruction, and Graduation**

It is likely in your Class of 2020, you have students who are in the following categories regarding graduation credits:

- Students who currently have attained the district graduation requirements, which include the state-required credits.
- Students who have completed the state-required graduation credits but have not completed all the district requirements. Local options may include:
  - Local school boards could decide to modify district policy to grant a high school diploma.
  - Local school boards could determine that coursework currently completed is sufficient to award credit for the district-required graduation credits.
  - As part of a Continuity of Learning Plan, districts could provide additional learning opportunities that students could complete in an alternate learning environment to meet district requirements/credits for graduation.
- Students who have not met the minimum state-required graduation credits but were on track to meet those requirements through current coursework prior to entering an alternate learning environment. Local options may include:
  - Local school boards could determine coursework currently completed is sufficient to award credit for the state-required graduation credits.
  - As part of a Continuity of Learning Plan, districts could provide additional learning opportunities students could complete in an alternate learning environment to meet state-required graduation credits.
- Students who are further behind in meeting high school graduation requirements and who would not have been able to meet the state graduation requirements with the normal coursework currently taken prior to the end of the 2019-20 school year. Local options may include:
  - As part of a Continuity of Learning Plan, districts could provide targeted educational opportunities for these students and consider summer educational opportunities to complete coursework.

**Requirements Related to American Civics (Nebraska Revised Statute 79-724)**

The requirements within Nebraska Revised Statute 79-724 took effect on September 1, 2019, and the NDE considers 2019-2020 a transition year for implementation. Even so, opportunities may exist in an alternate learning environment to meet requirements within 79-724.

- If a district intends to administer the civics portion of the U.S. Citizenship and Immigration Service Naturalization Test, students are required to take the test twice - once prior to completing 8th grade and a second time prior to completing 12th grade. It may be possible for seniors to complete the second testing in an alternate learning environment. For example, the University of Nebraska High School is offering “Citizenship 101” for free (non-credit), and it prepares students to take the naturalization test at the completion.
- For districts that intend to have students attend/participate in a meeting of a public body OR complete a project/paper and class presentation as outlined in 79-724, those requirements may also be met in an alternate learning environment.
- For questions related to these requirements, contact Cory Epler ([cory.epler@nebraska.gov](mailto:cory.epler@nebraska.gov)).

### **IDEA Considerations**

Graduating with a regular high school diploma or reaching the maximum age of eligibility both result in termination of a student's eligibility for Special Education (IDEA) services. Procedurally, the student's Individualized Education Program (IEP) team must meet to review the student's status and issue the appropriate coding for the student, specifically 210 or 211 as described in the [ADVISER Data Elements Manual](#), a reasonable time before the student's eligibility is terminated. These meetings may be held via the telephone or through a virtual platform (e.g. Zoom, Google, etc.) and should include the student (if possible). The school district must also provide the student with a summary of performance prior to graduation or ending services because of age. Some IEP teams may have already provided a Notice of Graduation or Notice of Ending Services Due to Age to certain students. As this is an issue of IDEA eligibility, the Nebraska Department of Education recommends that school districts make every effort to complete these steps in a timely manner. For questions related to these requirements, contact Amy Rhone ([amy.rhone@nebraska.gov](mailto:amy.rhone@nebraska.gov)).

# Clerical & Accounting Staff Salary & Ben

## **Current 2020-21**

|                   | <b>Hourly Rate</b> | <b>Calculated Salary</b> | <b>Cash in Lieu</b> | <b>FICA</b> | <b>Retirement</b> |
|-------------------|--------------------|--------------------------|---------------------|-------------|-------------------|
| Bolling, Hilary   | \$23.68            | \$49,254.40              | \$8,563.92          | \$4,423.10  | \$4,865.25        |
| Fiddelke, Karalee | \$33.16            | \$51,729.60              | \$0.00              | \$3,957.31  | \$5,109.75        |
| Rager, Lacey      | \$17.77            | \$30,564.40              | \$0.00              | \$2,338.18  | \$3,019.09        |
| Shrader, Pat      | \$24.31            | \$50,564.80              | \$0.00              | \$3,868.21  | \$4,994.69        |
| Spaulding, Shari  | \$29.41            | \$61,172.80              | \$0.00              | \$4,679.72  | \$6,042.53        |

| <b>Proposed 2020-21</b> |                    |                          |                     |             |                   |
|-------------------------|--------------------|--------------------------|---------------------|-------------|-------------------|
|                         | <b>Hourly Rate</b> | <b>Calculated Salary</b> | <b>Cash in Lieu</b> | <b>FICA</b> | <b>Retirement</b> |
| Bolling, Hilary         | \$28.73            | \$59,758.40              | \$8,563.92          | \$5,226.66  | \$5,902.82        |
| Fiddelke, Karalee       | \$34.29            | \$53,492.40              | \$0.00              | \$4,092.17  | \$5,283.87        |
| Rager, Lacey            | \$21.84            | \$37,564.80              | \$0.00              | \$2,873.71  | \$3,710.58        |
| Spaulding, Shari        | \$32.78            | \$68,182.40              | \$0.00              | \$5,215.95  | \$6,734.92        |
|                         |                    |                          |                     |             |                   |
|                         |                    |                          |                     |             |                   |
| Bolling, Hilary         |                    | \$10,504.00              |                     |             |                   |
| Fiddelke, Karalee       |                    | \$1,762.80               |                     |             |                   |
| Rager, Lacey            |                    | \$7,000.40               |                     |             |                   |
| Spaulding, Shari        |                    | \$7,009.60               |                     |             |                   |

# Benefit Summary

| Health/Dental Insurance | Life Insurance | Total Compensation | Work Agreement Duration |
|-------------------------|----------------|--------------------|-------------------------|
| \$0.00                  | \$48.00        | \$67,154.67        | 12 Month                |
| \$8,563.92              | \$48.00        | \$69,408.58        | 9 Month                 |
| \$23,503.08             | \$48.00        | \$59,472.75        | 10 Month                |
| \$8,563.92              | \$48.00        | \$68,039.62        | 12 Month                |
| \$23,503.08             | \$48.00        | \$95,446.13        | 12 Month                |

**Current Total Staff Cost= \$359,521.74**

| Health/Dental Insurance | Life Insurance | Total Compensation | Work Agreement Duration |
|-------------------------|----------------|--------------------|-------------------------|
| \$0.00                  | \$48.00        | \$79,499.79        | 12 Month                |
| \$8,563.92              | \$48.00        | \$71,480.36        | 9 Month                 |
| \$23,503.08             | \$48.00        | \$67,700.16        | 10 Month                |
| \$23,503.08             | \$48.00        | \$103,684.35       | 12 Month                |

**Proposed Total Staff Cost= \$322,364.67**

**Total Staff Cost Savings= \$37,157.07**

| <b>Proposed Salary Increases</b> |             |
|----------------------------------|-------------|
| Hilary                           | \$10,504.00 |
| Karalee                          | \$1,762.80  |
| Lacey                            | \$7,000.40  |
| Shari                            | \$7,009.60  |

| <b>Insurance Benefit</b> | <b>Yearly Sick Leave Days</b> | <b>Vacation Days</b> | <b>Personal Days</b> |
|--------------------------|-------------------------------|----------------------|----------------------|
| Cash in Lieu             | 10                            | 17                   | 3                    |
| Single                   | 7.5                           | 0                    | 3                    |
| Family                   | 8.33                          | 0                    | 3                    |
| Single                   | 10                            | 15                   | 3                    |
| Family                   | 10                            | 17                   | 3                    |

| <b>Insurance Benefit</b> | <b>Yearly Sick Leave Days</b> | <b>Vacation Days</b> | <b>Personal Days</b> |
|--------------------------|-------------------------------|----------------------|----------------------|
| Cash in Lieu             | 10                            | 17                   | 3                    |
| Single                   | 7.5                           | 0                    | 3                    |
| Family                   | 8.33                          | 0                    | 3                    |
| Family                   | 10                            | 17                   | 3                    |

# Clerical & Accounting Staff Salary & Ben

## **Current 2020-21**

|                   | <b>Hourly Rate</b> | <b>Calculated Salary</b> | <b>Cash in Lieu</b> | <b>FICA</b> | <b>Retirement</b> |
|-------------------|--------------------|--------------------------|---------------------|-------------|-------------------|
| Bolling, Hilary   | \$23.68            | \$49,254.40              | \$8,563.92          | \$4,423.10  | \$4,865.25        |
| Fiddelke, Karalee | \$33.16            | \$51,729.60              | \$0.00              | \$3,957.31  | \$5,109.75        |
| Rager, Lacey      | \$17.77            | \$30,564.40              | \$0.00              | \$2,338.18  | \$3,019.09        |
| Shrader, Pat      | \$24.31            | \$50,564.80              | \$0.00              | \$3,868.21  | \$4,994.69        |
| Spaulding, Shari  | \$29.41            | \$61,172.80              | \$0.00              | \$4,679.72  | \$6,042.53        |

| <b>Proposed 2021-22</b> |                    |                          |                     |             |                   |
|-------------------------|--------------------|--------------------------|---------------------|-------------|-------------------|
|                         | <b>Hourly Rate</b> | <b>Calculated Salary</b> | <b>Cash in Lieu</b> | <b>FICA</b> | <b>Retirement</b> |
| Bolling, Hilary         | \$30.90            | \$64,272.00              | \$8,563.92          | \$5,571.95  | \$6,348.66        |
| Fiddelke, Karalee       | \$34.77            | \$54,241.20              | \$0.00              | \$4,149.45  | \$5,357.84        |
| Rager, Lacey            | \$23.59            | \$40,574.80              | \$0.00              | \$3,103.97  | \$4,007.90        |
| Spaulding, Shari        | \$34.22            | \$71,177.60              | \$0.00              | \$5,445.09  | \$7,030.78        |
|                         |                    |                          |                     |             |                   |
|                         |                    |                          |                     |             |                   |
| Bolling, Hilary         |                    | \$15,017.60              |                     |             |                   |
| Fiddelke, Karalee       |                    | \$2,511.60               |                     |             |                   |
| Rager, Lacey            |                    | \$10,010.40              |                     |             |                   |
| Spaulding, Shari        |                    | \$10,004.80              |                     |             |                   |

# Benefit Summary

| Health/Dental Insurance | Life Insurance | Total Compensation | Work Agreement Duration |
|-------------------------|----------------|--------------------|-------------------------|
| \$0.00                  | \$48.00        | \$67,154.67        | 12 Month                |
| \$8,563.92              | \$48.00        | \$69,408.58        | 9 Month                 |
| \$23,503.08             | \$48.00        | \$59,472.75        | 10 Month                |
| \$8,563.92              | \$48.00        | \$68,039.62        | 12 Month                |
| \$23,503.08             | \$48.00        | \$95,446.13        | 12 Month                |

**Current Total Staff Cost= \$359,521.74**

| Health/Dental Insurance | Life Insurance | Total Compensation | Work Agreement Duration |
|-------------------------|----------------|--------------------|-------------------------|
| \$0.00                  | \$48.00        | \$84,804.53        | 12 Month                |
| \$8,563.92              | \$48.00        | \$72,360.41        | 9 Month                 |
| \$23,503.08             | \$48.00        | \$71,237.75        | 10 Month                |
| \$23,503.08             | \$48.00        | \$107,204.55       | 12 Month                |

**Proposed Total Staff Cost= \$335,607.23**

**Total Staff Cost Savings= \$23,914.51**

| <b>Proposed Salary Increases</b> |             |
|----------------------------------|-------------|
| Hilary                           | \$15,017.60 |
| Karalee                          | \$2,511.60  |
| Lacey                            | \$10,010.40 |
| Shari                            | \$10,004.80 |

| <b>Insurance Benefit</b> | <b>Yearly Sick Leave Days</b> | <b>Vacation Days</b> | <b>Personal Days</b> |
|--------------------------|-------------------------------|----------------------|----------------------|
| Cash in Lieu             | 10                            | 17                   | 3                    |
| Single                   | 7.5                           | 0                    | 3                    |
| Family                   | 8.33                          | 0                    | 3                    |
| Single                   | 10                            | 15                   | 3                    |
| Family                   | 10                            | 17                   | 3                    |

| <b>Insurance Benefit</b> | <b>Yearly Sick Leave Days</b> | <b>Vacation Days</b> | <b>Personal Days</b> |
|--------------------------|-------------------------------|----------------------|----------------------|
| Cash in Lieu             | 10                            | 17                   | 3                    |
| Single                   | 7.5                           | 0                    | 3                    |
| Family                   | 8.33                          | 0                    | 3                    |
| Family                   | 10                            | 17                   | 3                    |

## **CLASSIFIED EMPLOYMENT AGREEMENT FOR A DEFINITE TERM**

This employment agreement is made by and between Ravenna Public Schools, (Buffalo County School District No. 10-0069), referred to herein as the "District," and Hilary Bolling, referred to herein as the "Employee."

WITNESSETH: The District agrees to employ the Employee and the Employee accepts employment subject to the following terms and conditions:

**1. Term of Employment.** This contract shall begin on the 20<sup>th</sup> day of May, 2020. It shall end on the 20<sup>th</sup> day of May, 2021, or when it is terminated by either party, whichever occurs first.

**2. At-Will Nature of Employment.** The Employee is employed on an "at will" basis.

**3. Duties.** The Employee agrees to complete all duties contained in the employee's Job Description (attached), and the Employee agrees that the Job Description may be amended at any time by the District's Superintendent, with or without advanced notice to the employee, based on the District's needs and employee performance. The Employee shall also complete any other duties as assigned by the Superintendent. The Employee agrees at all times to perform all duties faithfully, industriously, and to the best of Employee's ability, experience, and talents.

**4. Days and Hours of Employment.** The Superintendent shall assign the Employee's duties, days, and hours of employment.

**5. Compensation.** The Employees regular rate of compensation for the 2020-2021 contract year shall be \$28.73. That rate is in consideration of additional duties assigned to the Employee as noted within the attached Job Description. Upon successful job performance and evaluation, the Superintendent is authorized to increase the Employee's regular rate of compensation for the 2021-2022 contract year up to \$30.90. The parties agree that this authority does not change the at-will nature of the employment relationship. The Employee agrees that any modification in the duties expected of the Employee will also come with a commensurate modification in the Employee's rate of pay, as determined by the Superintendent. This Agreement is subject to the provisions of the School Employees Retirement Act.

**6. Fringe Benefits.** The fringe benefits shall be those specified for the position in the staff handbook and will include: retirement, family health

insurance & single dental or cash in lieu payment equivalent to the current value of a single policy, life insurance, and three personal leave days.

**7. Policies, Rules and Regulations.** The Employee agrees to be governed by the policies of the Board of Education (Board), the rules and regulations of the District, and the directives of supervisors. These policies, rules and regulations may be changed at any time, with or without notice to the Employee.

**8. Termination of Employment.** The Employee is employed on an "at-will" basis. This Agreement creates no property right in continuing employment and may be terminated by either party, with or without cause and without a hearing. The Superintendent may, acting upon his or her own initiative, terminate the Employee's employment; and such termination will be effective upon the date of the decision.

**9. Paid Leaves.** The Employee shall receive the following paid leave for the term of this contract:

**a. Vacation.** The Employee shall receive 17 vacation days for the term of this Agreement. If the parties continue the employment relationship beyond this contract year, the Employee may carry forward any accrued, unused vacation days. If the Employee carries forward accrued vacation days, Employee shall receive additional vacation days for the next contract year to bring the total of accrued vacation days to 20. In no event shall the Employee receive additional days beyond the 20-day accrual cap. Upon separation of employment, the Employee will be paid at a rate equivalent to 8 hours times their current hourly rate for each accrued, unused vacation day.

**b. Sick Leave.** The Employee shall receive 10 paid sick days for the term of this Agreement. The Employee may use paid sick consistent with the District's handbook, policies, and practices. If the parties continue the employment relationship beyond the term of this Agreement, the Employee may carry forward any accrued but unused sick days. The Employee may accrue up to 40 days of sick leave, and in no event shall the Employee receive additional days beyond the 40-day accrual cap. If either party to this Agreement terminates the employment relationship during or at the conclusion of the term of this Agreement, the Employee **shall not** be compensated for any unused sick leave.

**10. Compensation Upon Termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation, whether in the form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this Agreement shall be refunded to the District by the Employee and may be withheld by the District from any payments to Employee.

**11. Deductions.** The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by Employee, the value of property or money entrusted to Employee, or owed by Employee to the District during the course of employment.

**12. Compensatory Time.** The Employee agrees that the District may assign compensatory time in lieu of overtime pay, if the Employee earns any overtime pay. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate equal to one and one-half hours of time off for each hour of employment for which overtime compensation would otherwise be required.

**13. Occasional or Sporadic Employment.** If the Employee, solely at Employee's option, works occasionally or sporadically on a part-time basis for the District in a different capacity from Employee's regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Fair Labor Standards Act.

**14. Entirety of Agreement and Amendments.** The Employee certifies that Employee has read the foregoing Agreement, fully understands its terms and conditions, and agrees that it constitutes the entire agreement; and that any representations, promises, agreements or undertakings, written or oral, that are not contained herein shall not be of any force or effect. This Agreement may be modified only by a written instrument signed by the Employee and the Superintendent.

**15. Applicable Law.** This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Superintendent/Authorized Designee

Executed on April 14, 2020.

Executed on April 14, 2020.

## **Position: Bookkeeper, HR, & Payroll**

The following list is intended to be a general description of the employees' job duties and responsibilities. However, it is not an exhaustive list and employees must perform all duties required of them by board policy or as directed by administrators or their supervisors. Duties for this position include, but are not limited to:

- Maintaining and updating district records, accounting records, financial records and payroll records.
- Preparing and processing paperwork necessary for billing or paying invoices.
- Monitoring petty cash.
- Compiling reports as scheduled or requested by an administrator.
- Contacting vendors as necessary regarding the status of orders.
- Regular, dependable, in person attendance at work.

## **POSITION: Bookkeeper, HR, & Payroll**

### **Additional Duties Assigned in 2020 Subject to Modification & Corresponding Compensation Adjustment Through the Duration of Work Agreement**

- Payroll
- Coordination of Leave & Benefits
- Provide and file attestation forms for cash in lieu employees
- Provide attestation forms for insurance coverage selection by employees
- Manage 125 (Cafeteria) plan voluntary deduction and payment for employees
- Prepare contracts for teachers by March 15
- Prepare work agreements for classified staff by April 1
- Notify teachers with expiring certificates of the need to renew certificates
- Update teacher's files with current teaching certificates and contracts

| Physical Requirements:                      | <b>Sedentary</b> | Light               | Medium             | Heavy            | Very Heavy |
|---|------------------|---------------------|--------------------|------------------|------------|
|   | Never<br>0%      | Occasional<br>1-32% | Frequent<br>33-66% | Constant<br>67%+ |            |
| A. Standing                                 |                  | <b>X</b>            |                    |                  |            |
| B. Walking                                  |                  | <b>X</b>            |                    |                  |            |
| C. Sitting                                  |                  |                     |                    |                  | <b>X</b>   |
| D. Bending/Stooping                         | <b>X</b>         |                     |                    |                  |            |
| E. Reaching/Pushing                         | <b>X</b>         |                     |                    |                  |            |
| F. Climbing                                 | <b>X</b>         |                     |                    |                  |            |
| G. Stooping/Kneeling/Crouching/<br>Crawling | <b>X</b>         |                     |                    |                  |            |
| H. Reaching/Handling                        |                  | <b>X</b>            |                    |                  |            |
| I. Speaking/Hearing                         |                  |                     | <b>X</b>           |                  |            |
| J. Seeing/Depth Perception/Color            |                  |                     |                    |                  | <b>X</b>   |
| K. Classroom Maintenance (materials)        |                  | <b>X</b>            |                    |                  |            |
| L. Driving                                  | <b>X</b>         |                     |                    |                  |            |
| M. Lifting (30 lbs. max.)                   | <b>X</b>         |                     |                    |                  |            |
| (30 lbs. or more)                           | <b>X</b>         |                     |                    |                  |            |
| N. Carrying (30 lbs. max.)                  | <b>X</b>         |                     |                    |                  |            |
| (30 lbs. or more<br>x 25 feet)              | <b>X</b>         |                     |                    |                  |            |
| O. Manual Dexterity Tasks                   |                  |                     |                    |                  | <b>X</b>   |

**OTHER REQUIREMENTS**

Proficient in the use of:

- Insert district's accounting software

Further requirements:

- Must speak, read and write English proficiently

**WORKING CONDITIONS**

- A. **Inside**      Outside      Both
- B. **Climatic environment: Inside facilities are climate controlled.**

I have carefully reviewed this job description and affirm the following (please initial):

\_\_\_ To the best of my knowledge, I CAN fulfill all the requirements, responsibilities, and training aspects set out in this document.

\_\_\_ To the best of my knowledge, I CANNOT fulfill all the requirements, responsibilities, and training aspects set out in this document.

Use this space for any comments:

Date: \_\_\_\_\_

\_\_\_\_\_  
Employee (Print)

\_\_\_\_\_  
Employee Signature

## **CLASSIFIED EMPLOYMENT AGREEMENT FOR A DEFINITE TERM**

This employment agreement is made by and between Ravenna Public Schools, (Buffalo County School District No. 10-0069), referred to herein as the "District," and **Karalee Kiddelke**, referred to herein as the "Employee."

WITNESSETH: The District agrees to employ the Employee and the Employee accepts employment subject to the following terms and conditions:

**1. Term of Employment.** This contract shall begin on the **20<sup>th</sup> day of May, 2020**. It shall end on the **20<sup>th</sup> day of May, 2021**, or when it is terminated by either party, whichever occurs first.

**2. At-Will Nature of Employment.** The Employee is employed on an "at will" basis.

**3. Duties.** The Employee agrees to complete all duties contained in the employee's Job Description (attached), and the Employee agrees that the Job Description may be amended at any time by the District's Superintendent, with or without advanced notice to the employee, based on the District's needs and employee performance. The Employee shall also complete any other duties as assigned by the Superintendent. The Employee agrees at all times to perform all duties faithfully, industriously, and to the best of Employee's ability, experience, and talents.

**4. Days and Hours of Employment.** The Superintendent shall assign the Employee's duties, days, and hours of employment.

**5. Compensation.** The Employees regular rate of compensation for the 2020-2021 contract year shall be **\$34.29**. That rate is in consideration of additional duties assigned to the Employee as noted within the attached Job Description. Upon successful job performance and evaluation, the Superintendent is authorized to increase the Employee's regular rate of compensation for the 2021-2022 contract year up to **\$34.77**. The parties agree that this authority does not change the at-will nature of the employment relationship. **The Employee agrees that any modification in the duties expected of the Employee will also come with a commensurate modification in the Employee's rate of pay, as determined by the Superintendent. This Agreement is subject to the provisions of the School Employees Retirement Act.**

**6. Fringe Benefits.** The fringe benefits shall be those specified for the position in the staff handbook and will include: retirement, health insurance/single dental, life insurance, and three personal leave days.

**7. Policies, Rules and Regulations.** The Employee agrees to be governed by the policies of the Board of Education (Board), the rules and regulations of the District, and the directives of supervisors. These policies, rules and regulations may be changed at any time, with or without notice to the Employee.

**8. Termination of Employment.** The Employee is employed on an "at-will" basis. This Agreement creates no property right in continuing employment and may be terminated by either party, with or without cause and without a hearing. The Superintendent may, acting upon his or her own initiative, terminate the Employee's employment; and such termination will be effective upon the date of the decision.

**9. Paid Leaves.** The Employee shall receive the following paid leave for the term of this contract:

**a. Vacation/Personal Leave.** The Employee shall receive 0 vacation days for the term of this Agreement. The employee shall be provided with 3 personal leave days for the term of this agreement. Unused personal days may not be accrued for use in future contract terms. Upon separation of employment, the Employee will be paid at a rate equivalent to 8 hours times their current hourly rate for each unused personal day.

**b. Sick Leave.** The Employee shall receive 7.5 paid sick days for the term of this Agreement. The Employee may use paid sick consistent with the District's handbook, policies, and practices. If the parties continue the employment relationship beyond the term of this Agreement, the Employee may carry forward any accrued but unused sick days. The Employee may accrue up to 30 days of sick leave, and in no event shall the Employee receive additional days beyond the 30-day accrual cap. If either party to this Agreement terminates the employment relationship during or at the conclusion of the term of this Agreement, the Employee *shall not* be compensated for any unused sick leave.

**10. Compensation Upon Termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation, whether in the form of wages or fringe benefits, paid or provided but not earned

prior to the date of termination of this Agreement shall be refunded to the District by the Employee and may be withheld by the District from any payments to Employee.

**11. Deductions.** The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by Employee, the value of property or money entrusted to Employee, or owed by Employee to the District during the course of employment.

**12. Compensatory Time.** The Employee agrees that the District may assign compensatory time in lieu of overtime pay, if the Employee earns any overtime pay. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate equal to one and one-half hours of time off for each hour of employment for which overtime compensation would otherwise be required.

**13. Occasional or Sporadic Employment.** If the Employee, solely at Employee's option, works occasionally or sporadically on a part-time basis for the District in a different capacity from Employee's regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Fair Labor Standards Act.

**14. Entirety of Agreement and Amendments.** The Employee certifies that Employee has read the foregoing Agreement, fully understands its terms and conditions, and agrees that it constitutes the entire agreement; and that any representations, promises, agreements or undertakings, written or oral, that are not contained herein shall not be of any force or effect. This Agreement may be modified only by a written instrument signed by the Employee and the Superintendent.

**15. Applicable Law.** This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Superintendent/Authorized Designee

Executed on April 14, 2020.

Executed on April 14, 2020.

## JOB DESCRIPTION

**DEPARTMENT:** Student Services

**JOB TITLE:** School Nurse

Full time

Part Time

D.O.T. Class: Sedentary Light Medium  Heavy Very Heavy

### REQUIREMENTS:

- A. Education Level: RN
- B. Certification or Licenser: Registered Nurse, Driver's License, CPR Certification
- C. Experience Desired: Bachelors degree; School Nurse Certification; or Public Health Nursing.
- D. Other Requirements:

**REPORTS TO:** Superintendent

**RECEIVES GUIDANCE FROM:** All Building Principals

### ESSENTIAL FUNCTIONS:

**NOTE: This is a generalized job description. Specific duties and responsibilities may vary, depending on the assigned school. Applicants should be made aware of the specific functions of the position prior to employment.**

- Observes and evaluates the pupil's physical, emotional and social health.
- Observes and evaluates factors in the relationships with family and others which affect the pupil's health.
- Explores needs, health potentials, attitudes and resources of families as they affect the health of the school child.
- Recognizes the health education needs of pupil's families, school personnel, and groups concerned with the school program.
- Recognizes that the School Health Program is an integral part of the overall educational program.
- Assists in planning the School health budget.
- Plans with administrative personnel within the school and appropriate medical authority regarding the methods to be used in pupil and personnel health evaluations.
- Plans a system of referring and scheduling health services for pupils.
- Plans with parents to provide a solution to specific health problems.
- Participates in planning pupil activities related to health and safety programs.
- Works with professional organizations, civic groups, and community agencies for the provision and improvement of health facilities and services for children.
- Initiates and fosters communications with physicians, dentists, and community agencies.
- Participates in public relations activities of the school.

- Assumes a leadership role in the identification of pupils with health needs.
- Helps pupils to accept and adjust positively to their physical, mental, or social limitations and potentials.
- Helps parents, pupils, and school personnel to understand and accept the exceptional child.
- Serves as a health consultant to school personnel, pupils, and parents.
- Makes a nursing diagnosis and exercises judgment in the disposition of individuals who become ill or who are injured in school.
- Teaches or arranges for the instruction of school personnel to give emergency care.
- Confers with the physician, with parental approval, about change in the pupil's health and reactions to drugs or treatments taken outside of the school.
- Participates with the school's administrators and other in evaluating the relationship of the School Health Program to the need and resources of the community.
- Prepares an annual report on all students who have diagnosed health problems within the school district and presents such a report to the Superintendent of Schools to place in a central office file.
- All other duties as assigned by the Superintendent of Schools.

**Additional Duties Assigned in 2020 Subject to Modification & Corresponding Compensation Adjustment Through the Duration of Work Agreement**

**Wellness Committee**

- Chair the school's Wellness Committee.
- Report to the board annually regarding the activity of the Wellness Committee.

**Wellness Partners - Preventive Care Clinic**

- Coordinate physicals for staff with Wellness Partners annually.

**EHA Wellness (established by BC/BS)**

- Encourage staff to participate in bi-monthly health challenges.
- Coordinate distribution of prizes earned through health challenges offered by BCBS.
- Coordinate quarterly health programs offered through BCBS.
- Coordinate PHA (Personal Health Assessment) offered each November through BCBS.

**EAP (Employee Assistance Program)**

- Coordinate annual renewal of EAP membership fees.
- Make staff aware of EAP offerings for employees and employees children.
- you will receive emails from EAP to forward to regular employees
- Monitor utilization of EAP in conjunction with EAP Provider and Superintendent
- Coordinate EAP Presentation at pre-service annually

**Employees Information Board**

- Maintain the "Employees Information Board" in both the high school and elementary office, which make employees of their rights under state and federal employment laws.

**Accident Reports**

- Notifying superintendent of all accidents generating an accident report
- Complete accident reports with students and staff
- Forward a copy of all accident reports to Ken & Hilary for possible worker's compensation claims processing

**PHYSICAL REQUIREMENTS:**

|                                  | Never<br>0% | Occasional<br>1-32% | Frequent<br>33-66% | Constant<br>67% + |
|----------------------------------|-------------|---------------------|--------------------|-------------------|
| A. Standing                      |             |                     | X                  |                   |
| B. Walking                       |             |                     | X                  |                   |
| C. Sitting                       |             |                     |                    | X                 |
| D. Bending/<br>Stooping          |             |                     | X                  |                   |
| E. Reaching/<br>Pushing          |             |                     | X                  |                   |
| F. Climbing                      |             |                     | X                  |                   |
| G. Driving                       |             |                     | X                  |                   |
| H. Lifting<br>50# Max.           |             | X                   |                    |                   |
| I. Carrying<br>100 Ft.           |             | X                   |                    |                   |
| J. Manual<br>Dexterity<br>Tasks: |             |                     |                    | X                 |

Specify: Telephone

Computer

Various first aid implements and equipment.

**OTHER REQUIREMENTS (Intellectual, Sensory):**

- Effective interpersonal communication skills.
- Ability to communicate orally and in writing.
- Ability to assess situations objectively and fairly.

**WORKING CONDITIONS:**

A. Inside Outside Both X

B. Climatic Environment:

Office workspace in an air-conditioned building but duties usually require working in areas subject to extremes of temperature and humidity.

C. Hazards:

Communicable diseases and blood borne pathogens.  
Sharp instruments.  
Fumes.  
Stairs in some buildings.

I have carefully reviewed this job description and affirm the following (please initial):

\_\_\_ To the best of my knowledge, I CAN fulfill all the requirements, responsibilities, and training aspects set out in this document.

\_\_\_ To the best of my knowledge, I CANNOT fulfill all the requirements, responsibilities, and training aspects set out in this document.

Use this space for any comments:

Date: \_\_\_\_\_

\_\_\_\_\_  
Employee (Print)

\_\_\_\_\_  
Employee Signature

## **CLASSIFIED EMPLOYMENT AGREEMENT FOR A DEFINITE TERM**

This employment agreement is made by and between Ravenna Public Schools, (Buffalo County School District No. 10-0069), referred to herein as the "District," and **Lacey Rager**, referred to herein as the "Employee."

WITNESSETH: The District agrees to employ the Employee and the Employee accepts employment subject to the following terms and conditions:

**1. Term of Employment.** This contract shall begin on the **20<sup>th</sup> day of May, 2020**. It shall end on the **20<sup>th</sup> day of May, 2021**, or when it is terminated by either party, whichever occurs first.

**2. At-Will Nature of Employment.** The Employee is employed on an "at will" basis.

**3. Duties.** The Employee agrees to complete all duties contained in the employee's Job Description (attached), and the Employee agrees that the Job Description may be amended at any time by the District's Superintendent, with or without advanced notice to the employee, based on the District's needs and employee performance. The Employee shall also complete any other duties as assigned by the Superintendent. The Employee agrees at all times to perform all duties faithfully, industriously, and to the best of Employee's ability, experience, and talents.

**4. Days and Hours of Employment.** The Superintendent shall assign the Employee's duties, days, and hours of employment.

**5. Compensation.** The Employees regular rate of compensation for the 2020-2021 contract year shall be **\$21.84**. That rate is in consideration of additional duties assigned to the Employee as noted within the attached Job Description. Upon successful job performance and evaluation, the Superintendent is authorized to increase the Employee's regular rate of compensation for the 2021-2022 contract year up to **\$23.59**. The parties agree that this authority does not change the at-will nature of the employment relationship. **The Employee agrees that any modification in the duties expected of the Employee will also come with a commensurate modification in the Employee's rate of pay, as determined by the Superintendent. This Agreement is subject to the provisions of the School Employees Retirement Act.**

**6. Fringe Benefits.** The fringe benefits shall be those specified for the position in the staff handbook and will include: retirement, health insurance/single dental, life insurance, and three personal leave days.

**7. Policies, Rules and Regulations.** The Employee agrees to be governed by the policies of the Board of Education (Board), the rules and regulations of the District, and the directives of supervisors. These policies, rules and regulations may be changed at any time, with or without notice to the Employee.

**8. Termination of Employment.** The Employee is employed on an "at-will" basis. This Agreement creates no property right in continuing employment and may be terminated by either party, with or without cause and without a hearing. The Superintendent may, acting upon his or her own initiative, terminate the Employee's employment; and such termination will be effective upon the date of the decision.

**9. Paid Leaves.** The Employee shall receive the following paid leave for the term of this contract:

**a. Vacation/Personal Leave.** The Employee shall receive **0** vacation days for the term of this Agreement. The employee shall be provided with **3** personal leave days for the term of this agreement. Unused personal days may not be accrued for use in future contract terms. Upon separation of employment, the Employee will be paid at a rate equivalent to 8 hours times their current hourly rate for each unused personal day.

**b. Sick Leave.** The Employee shall receive **8.33** paid sick days for the term of this Agreement. The Employee may use paid sick consistent with the District's handbook, policies, and practices. If the parties continue the employment relationship beyond the term of this Agreement, the Employee may carry forward any accrued but unused sick days. The Employee may accrue up to **30** days of sick leave, and in no event shall the Employee receive additional days beyond the **30**-day accrual cap. If either party to this Agreement terminates the employment relationship during or at the conclusion of the term of this Agreement, the Employee **shall not** be compensated for any unused sick leave.

**10. Compensation Upon Termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation,

whether in the form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this Agreement shall be refunded to the District by the Employee and may be withheld by the District from any payments to Employee.

**11. Deductions.** The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by Employee, the value of property or money entrusted to Employee, or owed by Employee to the District during the course of employment.

**12. Compensatory Time.** The Employee agrees that the District may assign compensatory time in lieu of overtime pay, if the Employee earns any overtime pay. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate equal to one and one-half hours of time off for each hour of employment for which overtime compensation would otherwise be required.

**13. Occasional or Sporadic Employment.** If the Employee, solely at Employee's option, works occasionally or sporadically on a part-time basis for the District in a different capacity from Employee's regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Fair Labor Standards Act.

**14. Entirety of Agreement and Amendments.** The Employee certifies that Employee has read the foregoing Agreement, fully understands its terms and conditions, and agrees that it constitutes the entire agreement; and that any representations, promises, agreements or undertakings, written or oral, that are not contained herein shall not be of any force or effect. This Agreement may be modified only by a written instrument signed by the Employee and the Superintendent.

**15. Applicable Law.** This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

\_\_\_\_\_  
Employee

Executed on April 14, 2020.

\_\_\_\_\_  
Superintendent/Authorized Designee

Executed on April 14, 2020.

## **Job Description**

### **Position: Elementary Building Secretary**

The following list is intended to be a general description of the employees' job duties and responsibilities. However, it is not an exhaustive list and employees must perform all duties required of them by board policy or as directed by administrators or their supervisors. Duties for this position include, but are not limited to:

- Receiving and making telephone calls and distributing messages.
- Typing memorandums, correspondence, bulletins, and other reports as required by the principal.
- Scheduling meetings, appointments and conferences for the principal.
- Maintaining office supplies in sufficient amounts.
- Orienting substitute personnel.
- Processing teacher and para substitute requests and securing substitute teachers and paras, as needed.
- Maintaining student cumulative record files.
- Greeting and directing students, staff, parents, volunteers and other visitors at the building.
- Monitoring student conduct in the office.
- Reporting required students and district data to NDE, as required by and duties associated with functioning in the capacity as a "data steward" for the school district.
- Preparing daily & weekly lunch and activity deposits in conjunction with the district's bookkeeper and administration.
- Monitoring student attendance data and entering student attendance data into the school's student information system
- Registering and enrolling students in conjunction with the guidance office.

- Regular, dependable, in person attendance at work.

**Additional Duties Assigned in 2020 Subject to Modification & Corresponding Compensation Adjustment Through the Duration of Work Agreement**

- Lunch Fund Accounting
- Process free/reduced applications
- Prepare lunch fund deposits
- Background checks for employees
- E-Verify processing for all employees
- Deliver mail to post office each day

POSITION: **Elementary Building Secretary**

| Physical Requirements:                      | <b>Sedentary</b> | Light               | Medium             | Heavy            | Very Heavy |
|---|------------------|---------------------|--------------------|------------------|------------|
|   | Never<br>0%      | Occasional<br>1-32% | Frequent<br>33-66% | Constant<br>67%+ |            |
| A. Standing                                 |                  | <b>X</b>            |                    |                  |            |
| B. Walking                                  |                  | <b>X</b>            |                    |                  |            |
| C. Sitting                                  |                  |                     |                    |                  | <b>X</b>   |
| D. Bending/Stooping                         | <b>X</b>         |                     |                    |                  |            |
| E. Reaching/Pushing                         |                  | <b>X</b>            |                    |                  |            |
| F. Climbing                                 | <b>X</b>         |                     |                    |                  |            |
| G. Stooping/Kneeling/Crouching/<br>Crawling | <b>X</b>         |                     |                    |                  |            |
| H. Reaching/Handling                        |                  |                     |                    | <b>X</b>         |            |
| I. Speaking/Hearing                         |                  |                     |                    |                  | <b>X</b>   |
| J. Seeing/Depth Perception/Color            |                  |                     |                    |                  | <b>X</b>   |
| K. Classroom Maintenance (materials)        |                  | <b>X</b>            |                    |                  |            |
| L. Driving                                  | <b>X</b>         |                     |                    |                  |            |
| M. Lifting (30 lbs. max.)                   | <b>X</b>         |                     |                    |                  |            |
| (30 lbs. or more)                           | <b>X</b>         |                     |                    |                  |            |
| N. Carrying (30 lbs. max.)                  | <b>X</b>         |                     |                    |                  |            |
| (30 lbs. or more<br>x 25 feet)              | <b>X</b>         |                     |                    |                  |            |
| O. Manual Dexterity Tasks                   |                  |                     |                    |                  | <b>X</b>   |

OTHER REQUIREMENTS

Proficient in the use of:

- MicroSoft Word
- Other Software: \_\_\_\_\_

Further requirements:

- Must speak, read and write English proficiently
- Must interact with public in positive manner

WORKING CONDITIONS

A. **Inside**          Outside          Both

B. **Climatic environment: Inside facilities are climate controlled.**

I have carefully reviewed this job description and affirm the following (please initial):

\_\_\_ To the best of my knowledge, I CAN fulfill all the requirements, responsibilities, and training aspects set out in this document.

\_\_\_ To the best of my knowledge, I CANNOT fulfill all the requirements, responsibilities, and training aspects set out in this document.

Use this space for any comments:

Date: \_\_\_\_\_

\_\_\_\_\_  
Employee (Print)

\_\_\_\_\_  
Employee Signature

## **CLASSIFIED EMPLOYMENT AGREEMENT FOR A DEFINITE TERM**

This employment agreement is made by and between Ravenna Public Schools, (Buffalo County School District No. 10-0069), referred to herein as the "District," and **Shari Spaulding**, referred to herein as the "Employee."

WITNESSETH: The District agrees to employ the Employee and the Employee accepts employment subject to the following terms and conditions:

**1. Term of Employment.** This contract shall begin on the **20<sup>th</sup> day of May, 2020**. It shall end on the **20<sup>th</sup> day of May, 2021**, or when it is terminated by either party, whichever occurs first.

**2. At-Will Nature of Employment.** The Employee is employed on an "at will" basis.

**3. Duties.** The Employee agrees to complete all duties contained in the employee's Job Description (attached), and the Employee agrees that the Job Description may be amended at any time by the District's Superintendent, with or without advanced notice to the employee, based on the District's needs and employee performance. The Employee shall also complete any other duties as assigned by the Superintendent. The Employee agrees at all times to perform all duties faithfully, industriously, and to the best of Employee's ability, experience, and talents.

**4. Days and Hours of Employment.** The Superintendent shall assign the Employee's duties, days, and hours of employment.

**5. Compensation.** The Employees regular rate of compensation for the 2020-2021 contract year shall be **\$32.78**. That rate is in consideration of additional duties assigned to the Employee as noted within the attached Job Description. Upon successful job performance and evaluation, the Superintendent is authorized to increase the Employee's regular rate of compensation for the 2021-2022 contract year up to **\$34.22**. The parties agree that this authority does not change the at-will nature of the employment relationship. **The Employee agrees that any modification in the duties expected of the Employee will also come with a commensurate modification in the Employee's rate of pay, as determined by the Superintendent. This Agreement is subject to the provisions of the School Employees Retirement Act.**

**6. Fringe Benefits.** The fringe benefits shall be those specified for the position in the staff handbook and will include: retirement, insurance/single dental, life insurance, and three personal leave days.

**7. Policies, Rules and Regulations.** The Employee agrees to be governed by the policies of the Board of Education (Board), the rules and regulations of the District, and the directives of supervisors. These policies, rules and regulations may be changed at any time, with or without notice to the Employee.

**8. Termination of Employment.** The Employee is employed on an "at-will" basis. This Agreement creates no property right in continuing employment and may be terminated by either party, with or without cause and without a hearing. The Superintendent may, acting upon his or her own initiative, terminate the Employee's employment; and such termination will be effective upon the date of the decision.

**9. Paid Leaves.** The Employee shall receive the following paid leave for the term of this contract:

**a. Vacation.** The Employee shall receive 17 vacation days for the term of this Agreement. If the parties continue the employment relationship beyond this contract year, the Employee may carry forward any accrued, unused vacation days. If the Employee carries forward accrued vacation days, Employee shall receive additional vacation days for the next contract year to bring the total of accrued vacation days to 20. In no event shall the Employee receive additional days beyond the 20-day accrual cap. Upon separation of employment, the Employee will be paid at a rate equivalent to 8 hours times their current hourly rate for each accrued, unused vacation day.

**b. Sick Leave.** The Employee shall receive 10 paid sick days for the term of this Agreement. The Employee may use paid sick consistent with the District's handbook, policies, and practices. If the parties continue the employment relationship beyond the term of this Agreement, the Employee may carry forward any accrued but unused sick days. The Employee may accrue up to 40 days of sick leave, and in no event shall the Employee receive additional days beyond the 40-day accrual cap. If either party to this Agreement terminates the employment relationship during or at the conclusion of the term of this Agreement, the Employee **shall not** be compensated for any unused sick leave.

**10. Compensation Upon Termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation, whether in the form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this Agreement shall be refunded to the District by the Employee and may be withheld by the District from any payments to Employee.

**11. Deductions.** The Employee authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by Employee, the value of property or money entrusted to Employee, or owed by Employee to the District during the course of employment.

**12. Compensatory Time.** The Employee agrees that the District may assign compensatory time in lieu of overtime pay, if the Employee earns any overtime pay. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate equal to one and one-half hours of time off for each hour of employment for which overtime compensation would otherwise be required.

**13. Occasional or Sporadic Employment.** If the Employee, solely at Employee's option, works occasionally or sporadically on a part-time basis for the District in a different capacity from Employee's regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Fair Labor Standards Act.

**14. Entirety of Agreement and Amendments.** The Employee certifies that Employee has read the foregoing Agreement, fully understands its terms and conditions, and agrees that it constitutes the entire agreement; and that any representations, promises, agreements or undertakings, written or oral, that are not contained herein shall not be of any force or effect. This Agreement may be modified only by a written instrument signed by the Employee and the Superintendent.

**15. Applicable Law.** This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

\_\_\_\_\_  
Employee

Executed on April 14, 2020.

\_\_\_\_\_  
Superintendent/Authorized Designee

Executed on April 14, 2020.

## **Job Description**

### **Position: High School Building Secretary**

The following list is intended to be a general description of the employees' job duties and responsibilities. However, it is not an exhaustive list and employees must perform all duties required of them by board policy or as directed by administrators or their supervisors. Duties for this position include, but are not limited to:

- Receiving and making telephone calls and distributing messages.
- Typing memorandums, correspondence, bulletins, and other reports as required by the principal.
- Scheduling meetings, appointments and conferences for the principal.
- Maintaining office supplies in sufficient amounts.
- Orienting substitute personnel.
- Processing teacher and para substitute requests and securing substitute teachers and paras, as needed.
- Maintaining student cumulative record files.
- Greeting and directing students, staff, parents, volunteers and other visitors at the building.
- Monitoring student conduct in the office.
- Reporting required students and district data to NDE, as required by and duties associated with functioning in the capacity as a "data steward" for the school district.
- Preparing daily & weekly lunch and activity deposits in conjunction with the district's bookkeeper and administration.
- Monitoring student attendance data and entering student attendance data into the school's student information system
- Registering and enrolling students in conjunction with the guidance office.

- Regular, dependable, in person attendance at work.

**Additional Duties Assigned in 2020 Subject to Modification & Corresponding Compensation Adjustment Through the Duration of Work Agreement**

- Assist with preparation of scholarships applications for various scholarships
- Compile list of scholarships earned for graduation and ECHO Awards
- File student files as they graduate and leave the system & Student File Maintenance
- Process transcript requests for seniors & graduates
- Fall Personnel Report with NDE (Utilize IC Upload)
- File staff evaluations in superintendent's office
- Activity Fund Accounting
- Assist the AD with the essential functions of his position (activities calendar, mailings, correspondences, preparing gate money, preparing deposits, preparing checks for officials, etc.)
- Summer requisitions (receive, deliver, & archive paperwork with Hilary)
- Open, Sort, & Deliver all mail

POSITION: **High School Building Secretary**

| Physical Requirements:                      | <b>Sedentary</b> | Light               | Medium             | Heavy    | Very Heavy       |
|---|------------------|---------------------|--------------------|----------|------------------|
|   | Never<br>0%      | Occasional<br>1-32% | Frequent<br>33-66% |          | Constant<br>67%+ |
| A. Standing                                 |                  | <b>X</b>            |                    |          |                  |
| B. Walking                                  |                  | <b>X</b>            |                    |          |                  |
| C. Sitting                                  |                  |                     |                    |          | <b>X</b>         |
| D. Bending/Stooping                         | <b>X</b>         |                     |                    |          |                  |
| E. Reaching/Pushing                         |                  | <b>X</b>            |                    |          |                  |
| F. Climbing                                 | <b>X</b>         |                     |                    |          |                  |
| G. Stooping/Kneeling/Crouching/<br>Crawling | <b>X</b>         |                     |                    |          |                  |
| H. Reaching/Handling                        |                  |                     |                    | <b>X</b> |                  |
| I. Speaking/Hearing                         |                  |                     |                    |          | <b>X</b>         |
| J. Seeing/Depth Perception/Color            |                  |                     |                    |          | <b>X</b>         |



# PROPOSAL



**STATE GLASS**  
 612 East 4th Street • ██████████  
 Grand Island, NE 68802-1141  
 308-384-1067 • Fax 308-384-3331

Page No. / of / Pages

|   |  |                  |
|---|--|------------------|
| PROPOSAL SUBMITTED TO<br><b>Ravenna Schools – Ken</b> | PHONE                                    | DATE             |
| STREET<br><b>41750 Carthage Road</b>                  | JOB NAME<br><b>Window Repair Project</b> | <b>4/07/2020</b> |
| CITY, STATE AND ZIP CODE<br><b>Ravenna, NE 68869</b>  | JOB LOCATION<br><b>Ravenna, NE</b>       |                  |

We hereby submit specifications and estimates for:

We propose to furnish and install the following material and labor to complete the items as listed on the Ravenna Public Schools Window Warranty Punch List/ Exterior Window Punch list.

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

**Twenty Seven Thousand Five Hundred Dollars.....**

dollars (\$ 27,500.00 ).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

Lines 33 Times 1 Amount \$ 14.65

### AFFIDAVIT OF PUBLICATION

The State of Nebraska }  
The County of Buffalo } ss:

Shon Barenklau, being first duly sworn, says that he is Publisher of The KEARNEY HUB, a daily newspaper printed in whole and published in its entirety at its office maintained in Kearney, in said county and of general circulation therein and been published for more than 52 weeks in said county prior to the first publication of the annexed notice and has a bona fide circulation of more than 300 copies, and that the notice, a true copy of which is hereto annexed, was published in said paper as follows:

the first publication being on the 1 day of Apr., 2020,  
and subsequent publication(s) on the

- \_\_\_\_\_ day of \_\_\_\_\_, 2020

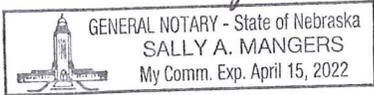


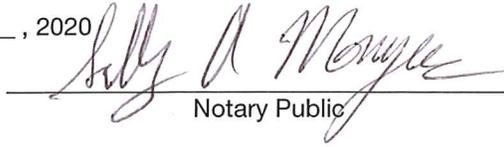
**NOTICE**  
**RAVENNA PUBLIC SCHOOLS**  
**INVITATION FOR BIDS**

Notice is hereby given that Ravenna Public Schools is soliciting bids for the Ravenna Public Schools Window Improvement Project. Scope of work includes but is not limited to improving windows as per owner's instructions. Sealed proposals will be received for the project at the office of Ravenna High School-Attention: Ken Schroeder-PO Box 8400-41750 Carthage Rd-Ravenna, NE 68869. Bids may also be submitted by email at <ken.schroeder@ravennabluejays.org>. Bid specifications are available by contacting Superintendent Schroeder. Bids are due on or before April 9, 2020 at 2:00 P.M. CST for the furnishing of all labor, materials, equipment, and services for the Project. Bids will be opened publicly and read aloud at that time. Site observations prior to bidding, shall be coordinated and scheduled with the school by contacting Superintendent Ken Schroeder at 308-470-0502 or at <ken.schroeder@ravennabluejays.org>.

ZNEZ A1,t1

Subscribed in my presence and sworn to before me this 8 day of April, 2020



  
Notary Public

AFFIDAVIT OF PUBLICATION

THE STATE OF NEBRASKA  
HALL COUNTY

Grand Island Independent

RAVENNA PUBLIC SCHOOL  
PO BOX 8400

RAVENNA NE 68869

REFERENCE: 30100077  
20586811

Window Improvement Project

Sherri Sheeks being first duly sworn on his/her oath, deposes and says that he/she is the Legals Clerk of the Grand Island Independent, a newspaper printed and published at Grand Island, in Hall County, Nebraska, and of general circulation in Hall County, Nebraska, and as such has charge of the records and files of the Grand Island Independent, and affiant knows of his/her own personal knowledge that said newspaper has a bona fide circulation of more than 500 copies of each issue, has been published at Grand Island, Nebraska, for more than 52 weeks successively prior to the first publication of the annexed printed notice, and is a legal newspaper under the statutes of the State of Nebraska; that the annexed printed notice was published in said newspaper.

*Sherri Sheeks*

PUBLISHED ON:  
04/01/20

TOTAL COST: 20.65  
AD SPACE:

Subscribed in my presence and sworn to before me this 1 st day of April, 2020.

My commission expires

*4-2*, 20 *22*  
*Leann Wilsey*  
Notary Public

State of Nebraska - General Notary  
LEANN L WILSEY  
My Commission Expires  
April 2, 2022

RAVENNA PUBLIC SCHOOLS  
INVITATION FOR BIDS

Notice is hereby given that Ravenna Public Schools is soliciting bids for the Ravenna Public Schools Window Improvement Project. Scope of work includes but is not limited to improving windows as per owner's instructions. Sealed proposals will be received for the project at the office of Ravenna High School-Attention: Ken Schroeder-PO Box 8400-41750 Carthage Rd-Ravenna, NE 68869. Bids may also be submitted by email at ken.schroeder@ravennabluejays.org. Bid specifications are available by contacting Superintendent Schroeder. Bids are due on or before April 9, 2020 at 2:00 P.M. CST for the furnishing of all labor, materials, equipment, and services for the Project. Bids will be opened publicly and read aloud at that time. Site observations prior to bidding, shall be coordinated and scheduled with the school by contacting Superintendent Ken Schroeder at 308-470-0502 or at ken.schroeder@ravennabluejays.org.

**Ravenna Public Schools**  
**Window Warranty Punch List**  
**Exterior Window Punch List**

The items listed on the punch list below are those observed by the owner that require completion, correction, or modification. This list is not to be construed as an exhaustive and complete list of all the items required under the warranty provided by the Wilson Group, nor does it modify or eliminate the duration of the warranty provided by the Wilson Group or excuse future claims for completion, correction, or modification of work by the owner.

Please initial, date, and return a completed copy of this punch list for acceptance, stating each item has been completed or otherwise resolved. All items herein shall be rectified before requesting the owner's final inspection of the requested work. If you disagree with any of these notes or decisions, please respond in writing within five (5) working days of receipt of this document; otherwise the owner assumes your concurrence.

| <b>Window #</b> | <b>Description of Work</b>   | <b>Responsibility</b> |
|-----------------|--|-----------------------|
| 1               | caulk sill flashing to horizontal window frame to eliminate air penetration; | Wilson Group          |
| 2               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 3               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 4               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 5               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 6               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 7               | remove window and move out in window opening 1/2" inch                       |                       |
| 8               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 9               | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 10              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 11              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 12              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 13              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 14              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 15              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 16              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 17              | tear out window and replace, will not open and operate properly              |                       |
| 18              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 19              | tear out window and replace, will not open and operate properly              |                       |
| 20              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 21              | None   |                       |
| 22              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 23              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 24              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 25              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |
| 26              | caulk sill flashing to horizontal window frame to eliminate air penetration; | square vent; rep      |



***Completed (Initials/Date) Accepted (Initials/Date)***

air or replace wind lap gasket on vent; clean weep holes; cut our and repair caulk upper right hand

air or replace wind lap gasket on vent; clean weep holes; cut out and repair caulk along left jamb

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes; cut out and repair caulk upper left

air or replace wind lap gasket on vent; clean weep holes; cut out and repair entire top caulk joint-separated j

air or replace wind lap gasket on vent

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes; fill space at head and bottom where frame has sepa

air or replace wind lap gasket on vent; clean weep holes; repair hole in lower left caulking; cut and repair top

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes; repair torn lower left caulking; cut and reapi

air or replace wind lap gasket on vent; clean weep holes; cut and replace lower right caulking; replace short u

air or replace wind lap gasket on vent; clean weep holes; cut and replace left caulk joint; fill void where fram

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes; fill separation in upper left frame corner; cut and re

air or replace wind lap gasket on vent; clean weep holes; cut and replace caulk upper left; cut and replace cau

air or replace wind lap gasket on vent; clean weep holes

air or replace wind lap gasket on vent; clean weep holes; replace short vinyl upper left jamb

air or replace wind lap gasket on vent; clean weep holes; repair caulk lower left; caulk middle of frame where





place short vinyl bottom right; replace right metal of window frame-very scratched up

**Ravenna Public Schools**  
**Window Warranty Punch List**  
**Interior Window Punch List**

The items listed on the punch list below are those observed by the owner that require completion, correction, or modification. This list is not to be construed as an exhaustive and complete list of all the items required under the warranty provided by the Wilson Group, nor does it modify or eliminate the duration of the warranty provided by the Wilson Group or excuse future claims for completion, correction, or modification of work by the owner.

Please initial, date, and return a completed copy of this punch list for acceptance, stating each item has been completed or otherwise resolved. All items herein shall be rectified before requesting the owner's final inspection of the requested work. If you disagree with any of these notes or decisions, please respond in writing within five (5) working days of receipt of this document; otherwise the owner assumes your concurrence.

| <b>Window #</b> | <b>Description of Work</b>   | <b>Responsibility</b> |
|-----------------|--|-----------------------|
| 1               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 2               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 3               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 4               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 5               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 6               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 7               | remove window and move out in window opening 1/2" inch   |                       |
| 8               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 9               | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 10              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 11              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 12              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 13              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 14              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 15              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 16              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 17              | tear out window and replace, will not open and operate properly                                  |                       |
| 18              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 19              | tear out window and replace, will not open and operate properly                                  |                       |
| 20              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 21              | None   |                       |
| 22              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 23              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 24              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 25              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |
| 26              | caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joi |                       |

27 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

28 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

29 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

30 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

31 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

32 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

33 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

34 tear out window and replace, will not open and operate properly; metal scratched and severely

35 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

36 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

37 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

38 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

39 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

40 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

41 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

42 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

43 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

44 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

45 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

46 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

47 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

48 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

49 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

50 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

51 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

52 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

53 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

54 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

55 None

56 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

57 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

58 caulk inside and outside perimeter of vent subframe; caulk top of window frame; caulk window

59 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

60 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

61 remove and replace window 1/2" further out in the window opening and install as per manufacturer

62 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

63 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

64 None

65 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

66 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

67 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint

68 caulk inside and outside of perimeter of subframe; install interior structural silicon caulk joint



nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; c  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; r  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; r  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; r  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; r  
rily discolored on exterior frame

nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
dow at base to (vct or carpet to be removed); remove right side snap trim and repair caulk; install missing fille  
dow at base to (vct or carpet to be removed); install missing filler strip around entire perimeter of window ven  
dow at base to (vct or carpet to be removed); replace short vinyl on right; caulk top of interior sill flashing to h  
dow at base to (vct or carpet to be removed); remove right trim and repair caulk joint; replace short vinyl on r  
dow at base to (vct or carpet to be removed); replace short vinyl on top; replace top right filler strip; caulk top  
dow at base to (vct or carpet to be removed); replace short vinyl on left side; remove left snap trim and repair  
dow at base to (vct or carpet to be removed); replace short vinyl on left; caulk top of interior sill flashing to hc  
dow at base to (vct or carpet to be removed); replace short left vinyl; remove snap trim on left and install mis  
dow at base to (vct or carpet to be removed); caulk top of interior sill flashing to horizontal window frame me  
dow at base to (vct or carpet to be removed); replace short vinyl on top, right, and left side of window; caulk t  
dow at base to (vct or carpet to be removed); remove right snap trim and install missing caulking; replace sho  
dow at base to (vct or carpet to be removed); remove trim strip on right side and install missing caulk joint; re  
dow at base to (vct or carpet to be removed); replace short left vinyl ; caulk top of interior sill flashing to horiz  
dow at base to (vct or carpet to be removed); replace short top vinyl; caulk top of interior sill flashing to horiz  
dow at base to (vct or carpet to be removed); replace short left vinyl; caulk top of interior sill flashing to horiz  
dow at base to (vct or carpet to be removed); replace short vinyl on left and right; caulk top of interior sill flas  
dow at base to (vct or carpet to be removed); repalce short vinyl or left and right; caulk top of interior sill flas  
dow at base to (vct or carpet to be removed); replace short vinyl on top; caulk top of interior sill flashing to hc  
dow at base to (vct or carpet to be removed); replace short pocket filler stips on left and right side; caulk top c

dow at base to (vct or carpet to be removed); caulk top of interior sill flashing to horizontal window frame me  
dow at base to (vct or carpet to be removed); replace short vinyl on right, left, and bottom; caulk top of interi  
dow at base to (vct or carpet to be removed); replace short vinyl on right; caulk top of interior sill flashing to h  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; c  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
ufacturer's instructions

nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window

nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window; s  
nt from glass to frame; caulk top of sill frame to window; caulk around entire interior perimeter of window



er strip around entire perimeter of window vent; caulk top of interior sill flashing to horizontal window frame member; remove left and right trim and repair left and right caulk joints; caulk top of interior sill flashing to horizontal window frame member

er caulk; replace short right pocket filler strip; caulk top of interior sill flashing to horizontal window frame member

er top vinyl; replace short right filler strip; caulk top of interior sill flashing to horizontal window frame member



number, replace missing screw in handle

## **SUPERINTENDENT'S CONTRACT OF EMPLOYMENT RAVENNA PUBLIC SCHOOLS**

THIS CONTRACT is made by and between the **Board of Education of Ravenna Public Schools**, legally known as **Buffalo County School District 10-0069**, and referred to as "the Board" and "the School District" respectively, and **Dr. Ken Schroeder**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

**Section 1. Term of Contract.** The Superintendent shall be employed for a period of 2 year(s) beginning on July 1, 2020, and expiring on June 30, 2022. During each year of this contract, the Superintendent shall render at least 230 working days of service in the performance of his duties as Superintendent. "Working days" typically will not include Saturdays, Sundays, and legal holidays, but it shall include all days on which the Superintendent actually and necessarily completes his contractual duties. The Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract. The Superintendent shall keep complete and accurate records of his working days and shall provide the Board of Education with a report of his accumulated working days at least quarterly.

**Section 2. Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December board meeting** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of his employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to insure that the School District has complied with the Superintendent Pay Transparency Act.

**Section 3. Salary.** The Superintendent's salary for the contract year shall be \$134,785.14 which shall be paid in 12 equal monthly installments beginning in the month of July 2020. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

**Section 4. Deductions.** This contract shall conform to the statutes and regulations governing deductions from compensation. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The school district shall withhold other deductions as the Superintendent and Board may agree.

**Section 5. Professional Status.** The Superintendent affirms that he is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, he will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which he will register and maintain on file in the school district's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that he registers his certificate. The Superintendent represents that: (1) all information he provided in connection with his application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, he will advise the Board immediately; (2) he has never been convicted of or plead no contest to, a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) he has not had any professional licenses or certificates suspended or revoked.

**Section 6. Superintendent's Duties.** The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote his time, skill, labor and attention to his duties throughout the contract term. He shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns to him. By agreement with the Board, he may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations as long as they do not interfere with carrying out his duties and obligations to the school district.

**Section 7. Board-Superintendent Relationship.** The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the district and shall be responsible for implementing Board policy. He shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. He is responsible for administering the instruction of students and the business affairs of the school district. The Board members agree, individually

and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

**Section 8. Cancellation or Mid-Term Amendment.** The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of his duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under Neb. Rev. Stat. Section 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying school district records or documents; (p) misrepresentation of fact to the district and its personnel in the conduct of the district's official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the district except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with his duties under Section 2 (Renewal of Contract) or Section 15 (Evaluation) shall constitute a material breach of this contract.

**Section 9. Disability.** If the Superintendent is unable to perform his duties by reason of illness, accident or other disability beyond his control, and the disability continues for a period of more than 90 days or if the disability is permanent, irreparable, or of such a nature as to make performance of his duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the district.

**Section 10. Transportation.** The Board shall provide the Superintendent with transportation or reimburse him for mileage required in the performance of his official duties at the then-current IRS rate.

**Section 11. Fringe Benefits.** The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Family health insurance that is provided to certificated staff through the District's health insurance carrier.
- b. Dental Insurance.** Family dental insurance that is available to certificated staff through the District's health insurance carrier.
- c. Life Insurance.** Term life insurance with a total death benefit of \$50,000.00 with the option to purchase an additional \$50,000 of coverage.
- d. Sick Leave.** The Superintendent shall be entitled to 10 days of sick leave per year which may accumulate to a total of 30 days. For purposes of the 2017-2018 year only, the Superintendent will receive a one-time credit of 10 additional days, meaning he will begin the 2017-2018 contract year with 20 total sick days. In each subsequent year, the Superintendent will be eligible for up to 10 days of sick leave unless otherwise capped by the 30-day limit on accrual. Sick leave may only be used for personal illness or as otherwise provided in District policy. If the Superintendent qualifies for disability pay under the long-term disability policy, he shall be required to take the disability pay instead of sick leave pay. The Superintendent shall keep complete and accurate records of his sick days and shall provide the Board of Education with a report of his accumulated sick days at least quarterly. The Superintendent shall not be compensated for unused days of sick leave upon the ending of his employment with the District.
- e. Disability Insurance.** The Superintendent shall purchase long-term disability insurance from the school district's carrier at his own expense. The Board will increase his salary by the amount of the premium cost.
- f. Professional Development.** The Superintendent is expected to continue his professional development and to participate in relevant learning experiences. With the approval of the Board, he may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the

District in full for national convention expenses paid by the District.

- g. Professional Dues.** The school district will pay the annual dues for the Superintendent's membership in the following organizations: American Association of Superintendents; Nebraska Council of School Administrators.
- h. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees that he will authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$200 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- i. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that he can be reached at all times for work-related emergencies or while away from school grounds during the work day. The School District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- j. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (Neb. Rev. Stat. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$1,000.00 or more.

**Section 12. Principal Residence/Domicile in School District.** The Superintendent shall have his domicile and principal residence within the boundaries of the District as they exist on the first duty day for the Superintendent under the terms of this contract; and, the Superintendent shall maintain his domicile and residence within the boundaries of the District during the term of this agreement, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent is in his first year of

employment with the District and does not have his domicile and principal place of residence within the District at the time of his employment, the Superintendent shall move his domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain his domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the district as a legal voter of the school district; (3) to be involved in school and community activities bringing him in contact with parents and community leaders and be committed to the future of the district and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which he is the educational leader.

**Section 13. No Penalty for Release or Resignation.** There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

**Section 14. Compensation Upon Termination and Credit for Accrued Vacation.** Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary period in which termination occurs. The Superintendent shall refund any portion of the salary he was paid but had not earned prior to the date of termination of this contract. He shall be paid for any unused vacation days at the daily compensation rate then in effect at the termination of employment.

**Section 15. Evaluation.** The Board shall evaluate the Superintendent twice during his first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular November meeting**; make his evaluation an agenda item for the regular **December** board meeting during each year of this contract; and provide them with the written evaluation instrument that is on file with the Nebraska Department of Education.

**Section 16. Legal Actions.** The Board will support the Superintendent if there is a legal dispute caused by his carrying out his duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of his performance of his duties or his position as Superintendent of the district, the Board will provide him with a legal defense to the maximum extent permitted by law so long as he acted in good faith and in a manner which he reasonably believes to be in or not opposed to the best interests of the district and, with respect to any criminal action or proceeding, had no reasonable cause to believe that his conduct was unlawful.

**Section 17. Physical or Mental Examination.** The Superintendent agrees that, at the request of the Board, he will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this Contract. In deference to the requirements of the Americans with Disabilities Act and HIPAA, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of his position.

**Section 18. Disciplinary Action.** The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the school district to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising him of the alleged reasons for the proposed action and provided the opportunity to present his version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a formal due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

**Section 19. Governing Laws.** The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract.

**Section 20. Amendments to be in Writing.** This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

**Section 21. Severability.** If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.

IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

**Executed by the Board this 13th day of April, 2020.**

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**Executed by the Superintendent this 13th day of April, 2020.**

\_\_\_\_\_  
Superintendent

**Superintendent Pay Transparency Notice – Proposed Contract  
Dr. Kenneth Schroeder**

Estimated cost to the district for the 2019-20 school year and future years.

Years remaining on contract after the 2019-20 school year: 1

|   | 2019-20 Base Pay<br>Compensation &<br>Benefits | Estimated<br>Future Base Pay<br>Compensation &<br>Benefits 2020-21 | Total Contract Cost |
|---|--|--|---------------------|
| Base Pay for the Total FTE:                         | \$133,788                                      | \$134,785  | \$268,573           |
| Benefits & Payroll Cost Paid<br>By the District:    |  |  |                     |
| Insurances:   | \$22,740                                       | \$24,268   | \$47,008            |
| Districts Share of Retirement,<br>FICA and Medicare | \$23,449                                       | \$23,625   | \$47,074            |
| Association / Membership Dues:                      | \$1,500  | \$1,500  | \$3,000             |
| Cell Phone / Internet<br>Reimbursement:             | \$1,200  | \$1,200  | \$2,400             |
| Travel Allowance<br>Reimbursement:                  | \$6,500  | \$6,500  | \$13,000            |
| Total:  | \$189,177                                      | \$191,878  | \$381,055           |

**Superintendent Salary Calculations**

|                  | Salary               | Fica                | Retirement          | BC Ins              | Life Ins         | Total Compensation   |                |
|------------------|----------------------|---------------------|---------------------|---------------------|------------------|----------------------|----------------|
| 2017-2018        | \$ 128,049.00        | \$ 9,795.75         | \$ 12,648.42        | \$ 21,540.84        | \$ 120.00        | \$ 172,154.01        |                |
| 2018-2019        | \$ 130,246.20        | \$ 9,963.83         | \$ 12,865.46        | \$ 21,540.84        | \$ 120.00        | \$ 174,736.33        | 1.50% increase |
| 2019-2020        | \$ 133,788.07        | \$ 10,234.79        | \$ 13,215.32        | \$ 22,620.24        | \$ 120.00        | \$ 179,978.42        | 3% increase    |
| <b>2020-2021</b> | <b>\$ 134,785.14</b> | <b>\$ 10,311.06</b> | <b>\$ 13,313.81</b> | <b>\$ 24,148.08</b> | <b>\$ 120.00</b> | <b>\$ 182,678.09</b> | <b>1.5%</b>    |

|                  |                      |                     |                     |                     |                  |                      |             |
|------------------|----------------------|---------------------|---------------------|---------------------|------------------|----------------------|-------------|
| 2020-2021        | \$ 134,019.46        | \$ 10,252.49        | \$ 13,238.17        | \$ 24,148.08        | \$ 120.00        | \$ 181,778.20        | 1.0%        |
| <b>2020-2021</b> | <b>\$ 134,785.14</b> | <b>\$ 10,311.06</b> | <b>\$ 13,313.81</b> | <b>\$ 24,148.08</b> | <b>\$ 120.00</b> | <b>\$ 182,678.09</b> | <b>1.5%</b> |
| 2020-2021        | \$ 135,550.82        | \$ 10,369.64        | \$ 13,389.44        | \$ 24,148.08        | \$ 120.00        | \$ 183,577.98        | 2.0%        |
| 2020-2021        | \$ 136,316.51        | \$ 10,428.21        | \$ 13,465.07        | \$ 24,148.08        | \$ 120.00        | \$ 184,477.88        | 2.5%        |
| 2020-2021        | \$ 137,082.20        | \$ 10,486.79        | \$ 13,540.71        | \$ 24,148.08        | \$ 120.00        | \$ 185,377.77        | 3.0%        |
| 2020-2021        | \$ 137,847.88        | \$ 10,545.36        | \$ 13,616.34        | \$ 24,148.08        | \$ 120.00        | \$ 186,277.66        | 3.5%        |
| 2020-2021        | \$ 138,613.56        | \$ 10,603.94        | \$ 13,691.97        | \$ 24,148.08        | \$ 120.00        | \$ 187,177.55        | 4.0%        |
| 2020-2021        | \$ 139,379.25        | \$ 10,662.51        | \$ 13,767.60        | \$ 24,148.08        | \$ 120.00        | \$ 188,077.44        | 4.5%        |
| 2020-2021        | \$ 140,144.94        | \$ 10,721.09        | \$ 13,843.24        | \$ 24,148.08        | \$ 120.00        | \$ 188,977.34        | 5.0%        |

**2007**  
**Reimbursement and Miscellaneous Expenditures**

1. Board members, employees, and volunteers of the school district are expected to maintain and enhance their effectiveness by being well-informed on issues affecting education. They are encouraged to attend education workshops, conferences, training programs, official functions, hearings, and meetings sponsored by the school district or state and national educational organizations which are helpful to them in performing their duties or which are in the best interests of the school district.
  
2. This board hereby gives prior approval for board members to attend meetings described in the preceding paragraph. Upon approval by the board president, or the superintendent or designee when the board president is unavailable, such board members may attend authorized meetings without further action or approval by the board, and shall be paid or reimbursed for registration costs, tuition costs, fees or charges, travel expenses, and costs of meals and lodging as permitted by law.
  - a. The superintendent or the superintendent's designee may authorize employees and volunteers to attend meetings described in the first paragraph and may authorize the payment of such registration costs, tuition costs, fees, charges, travel expenses, costs of meals, and/or costs of lodging as he or she deems appropriate and as permitted by law.
  
  - b. Expenses for attendance at any of the above activities shall be paid by the school district as allowed by law. The Board shall pay or reimburse attendees for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that such reimbursement is permitted by law.
  
  - c. The board authorizes the expenditure of funds for non-alcoholic beverages for individuals attending public meetings of the board and non-alcoholic beverages and meals for individuals while performing or immediately after performing relief, assistance, or support activities in emergency situations, and for any volunteers during or immediately following their participation in any activity approved by the board.

- d. It is in the best interest of this school district to recognize service by board members, employees, and volunteers. The board authorizes the president, superintendent or the superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted, provided that no such plaque, certificate, flowers or other item of value shall cost more than \$200.00.
  
- e. Funds may be spent for one recognition dinner each year for elected and appointed officials, employees or volunteers of the school district. The maximum cost per person for such a dinner shall not exceed \$25.00.

Adopted on: December 12, 2016

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



## ***Ravenna Public Schools Continuity of Education Plan for Special Education Students***

**Ravenna Public Schools will use a variety of approaches to serve students with disabilities. We will also serve students with disabilities enrolled in nonpublic and homeschools in a manner consistent with how we serve students with disabilities enrolled in public schools. We will be providing services for early intervention, preschool students with disabilities, and school age children with disabilities in the following ways:**

- Supporting all children in their general education coursework as appropriate
- Collaboration with teachers, services coordinators, and other special education staff
- Coaching parents via video call, phone call, email, and text message
- Packets or other curriculum-based instructional activities
- Regular check ins with families (combination of video call, phone, emails, text messages) to support social, emotional, and academic needs
- Recorded online lessons, that can be consumed at family's convenience
- Online lessons in real time
- Coaching parents and/or providing student intervention through video modeling
- Functional based lessons to support independent living
- Lessons to support transition goals
- Continuing to provide trials of assistive technology devices in order to assess the child's/student's use for the IFSP/IEP

# Ravenna Public Schools Continuity of Learning Plan

*This plan is designed for remote learning during school closure.*

*If the closure were to be extended, modifications could be made to the initial plan. Those changes will be communicated.*

|   |          |
|---|----------|
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## School Roles and Responsibilities

|                              |  |
|------------------------------|--|
| <p>Educational Services</p>  | <ul style="list-style-type: none"> <li>● Create and distribute the RPS Temporary Remote Learning Plan</li> <li>● Support staff/faculty and students/families shifting to a remote learning environment</li> <li>● Help teachers implement the RPS Temporary Remote Learning Plan</li> </ul>  |
| <p>Technology Department</p> | <ul style="list-style-type: none"> <li>● Determine the feasibility of one device per student 1st-12th grade</li> <li>● Assist in the organization and distribution of devices to students</li> <li>● Support staff/faculty and students/families shifting to a remote learning plan</li> <li>● Provide written/video support to assist staff/faculty with using district identified resources</li> </ul> |

|                                |   |
|--------------------------------|---|
| <p>Building Administrators</p> | <ul style="list-style-type: none"> <li>● Facilitate and monitor communication between teachers, students, and parents</li> <li>● Support staff/faculty and students/families shifting to a remote learning environment</li> <li>● Help teachers implement the RPS Temporary Remote Learning Plan</li> </ul>   |
| <p>Elementary Teachers</p>     | <ul style="list-style-type: none"> <li>● Collaborate with other members of your team, Title I &amp; Special Education Teachers department to design remote learning plan experiences for your students - See guidance below <a href="#">Elementary</a></li> <li>● Use district curriculum and resources for creating a remote learning plan for your students.</li> <li>● Make sure parents are aware of which online resources your students will access. Include the name of the resource(s) in your communication.</li> <li>● Communicate with and provide timely feedback 2-3 times a week with your students</li> <li>● Communicate with parents, as necessary</li> <li>● Be available for students to communicate with you to answer questions or for additional support as needed</li> </ul>   |
| <p>Preschool Teachers</p>      | <ul style="list-style-type: none"> <li>● Use district curriculum and resources to provide for remote learning opportunities</li> <li>● Provide families with a possible daily schedule with developmentally appropriate activities</li> <li>● Provide supplemental activities to be sent home</li> <li>● Develop a menu of non-screen time activities, being mindful of the resources families may or may not have in their home</li> <li>● Communicate with parents, as necessary</li> <li>● Be available for students to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| <p>Home Visitors</p>           | <ul style="list-style-type: none"> <li>● Communicate regularly with parents</li> <li>● Provide learning activities from the curriculum being mindful of non-screen time activities and the resources families may or may not have in their home</li> <li>● Use video/call conferencing (Zoom, Google Meet) as needed</li> <li>● Be available for families to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| <p>Special Educators</p>       | <ul style="list-style-type: none"> <li>● Communicate weekly with the subject or classroom teachers who teach the students on your caseload</li> <li>● Be available during the school day to assist students via: email, Google Classroom Stream, Google Meet, or Zoom initiated by the classroom teacher, student, or parent</li> <li>● Provide activities that support IEP goals</li> <li>● Use district curriculum and resources for specialized class instruction</li> <li>● Case managers make an initial phone call to each parent to set up a weekly communication plan, either by phone, email, facetime, Google Meet or Zoom</li> <li>● Related service providers will coordinate family communication, services and/or Zoom service times with case managers to avoid multiple contacts with the family</li> <li>● Communicate at least once a week with students on your caseload and/or their parents, based on the communication plan established with parent</li> <li>● Provide supplementary learning activities for students on your caseload</li> </ul> |

|   |  |
|---|--|
|   | <ul style="list-style-type: none"> <li>● Speech and Language Pathologists will communicate with parents to set up a schedule to engage directly with students or groups of students through Zoom</li> <li>● OT/PT may communicate with parents to set up a schedule to engage directly with a student or groups of students through Zoom. Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home</li> <li>● Use conference calling or Zoom for MDT and/or IEP meetings.</li> </ul>   |
| Secondary Classroom Teachers                            | <ul style="list-style-type: none"> <li>● Communicate with any teacher that you team up with e.g., Special Education Teacher</li> <li>● Use district curriculum and resources to communicate and deliver content</li> <li>● Make sure parents and students are aware of which online resources your students will access, include the name of the resource(s) in your communication</li> <li>● Communicate with and provide timely feedback a minimum of 2-3 times a week with your students</li> <li>● Communicate with parents, as necessary, be very quick to communicate with parents and don't be afraid of over-communicating</li> <li>● Be available for students and parents to communicate with you to answer questions or for additional support as needed</li> </ul> |
| K-6 Specials (Music, Art, Physical Education)           | <ul style="list-style-type: none"> <li>● Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home and post on the school website and shared with students and parents..</li> <li>● Use the guidelines for instruction, recording and the amount of time/day of the week.</li> <li>● Communicate with students and parents, as necessary</li> </ul>   |
| 7-8 Electives   | <ul style="list-style-type: none"> <li>● Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home</li> <li>● Communicate with and provide timely feedback at least once a week with your students</li> <li>● Be available for students and parents to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| Counselors<br>Psychologists<br>Healthcare Staff<br>LMHP | <ul style="list-style-type: none"> <li>● Serve as a liaison for communication with students/families in crisis</li> <li>● Proactively provide resources for students and families to support them while they are away from school by using the Connect With Kids social and emotional learning curriculum</li> <li>● Be a resource for building administration and teaching staff in buildings of assignment</li> <li>● Be available for students and families to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| Media Specialist  | <ul style="list-style-type: none"> <li>● Collaborate with colleagues to find resources for online books, audiobooks, and other quality reading materials</li> <li>● Provide guidance to all staff on how to access ebooks, and other sites that provide free online books, audiobooks, and other quality reading materials</li> </ul>  |

## Student Roles and Responsibilities

- Establish daily routines for engaging in the learning experiences
- Identify a space in your home where you can work effectively and successfully
- Regularly monitor online platforms
- Engage in all learning with academic honesty
- Communicate proactively with your teachers

| For questions about . . .                         | Staff Contact   |
|---|---|
| a course, assignment, or resource                 | the relevant teacher  |
| a technology related problem or issue             | Dave Huryta: <a href="mailto:dave.huryta@ravennabluejays.org">dave.huryta@ravennabluejays.org</a>   |
| a personal, academic, or social-emotional concern | the relevant teacher or the guidance counselor:<br>Angie Drahota: <a href="mailto:angie.drahota@ravennabluejays.org">angie.drahota@ravennabluejays.org</a>  |
| other issues related to remote learning           | your school principal<br>Paul Anderson: <a href="mailto:paul.anderson@ravennabluejays.org">paul.anderson@ravennabluejays.org</a><br>Brad Kjar: <a href="mailto:brad.kjar@ravennabluejays.org">brad.kjar@ravennabluejays.org</a> |

## General Guidelines for remote learning

|              |   |
|--------------|---|
| Feedback     | <ul style="list-style-type: none"> <li>● Provide timely feedback, as it is essential to student learning; this is especially so in remote learning environments</li> <li>● Provide clear communication regarding where/how students should ask questions and seek clarification</li> <li>● Monitor your email daily and respond to questions and communications from students/families</li> </ul> |
| Offline Work | <ul style="list-style-type: none"> <li>● Avoid requiring printing; all tasks must be completed on a device or uploaded as a picture</li> <li>● Include offline activities in your lessons that connect to district objectives such as reading, engaging in discussions with a family member or friend remotely, writing in a journal, taking pictures and/or making a video</li> </ul>            |
| Instruction  | <ul style="list-style-type: none"> <li>● Follow the guidelines for time and schedule provided by the district based on your grade level and subject area</li> <li>● Collaborate with your colleagues as appropriate</li> </ul>  |
| Deadlines    | <ul style="list-style-type: none"> <li>● Provide students ample time to complete assignments - more time than you would usually provide in class may be necessary for students</li> <li>● Make sure that all directions for tasks are clear and detailed</li> </ul>   |

|                               |  |
|-------------------------------|--|
| Remote Learning Environment   | <ul style="list-style-type: none"> <li>• Use district supported platforms such as Google Classroom, Zoom, Infinite Campus - Campus Learning</li> <li>• Others could be used by some staff as they used it prior to the eLearning guidelines- this applies mainly to 7-12 students &amp; staff</li> </ul>   |
| Learning                      | <ul style="list-style-type: none"> <li>• Students have the opportunity to interact with one another and the teacher via Google Classroom or Zoom</li> <li>• Utilize Google Meet or online written interactions such as Questions in Google Classroom</li> <li>• Video and audio learning opportunities can be recorded and posted for students to participate in the recorded session</li> </ul> |
| Video Conferencing Guidelines | <ul style="list-style-type: none"> <li>• Students should be seated at a table</li> <li>• School appropriate dress</li> <li>• Maintain class etiquette</li> </ul>   |
| Student Check-In              | <ul style="list-style-type: none"> <li>• Communicate with students to ensure understanding of lesson expectations via Google Classroom, district email, and/or Zoom</li> </ul>   |

## Preschool

### Priorities

- Learning will be mainly focused on literacy and numeracy to maintain current skills and build knowledge around prioritized content from our regular instructional resources/curriculum.
- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be parent provided email addresses and PK Google Classroom.
- There is an expectation that teachers are using Zoom, Screencast, or other video recording sites to demonstrate lessons.

### Approximate Time Frames for Learning

| Preschool           |  |
|---------------------|--|
| 20+ minutes per day | <b>Emergent Literacy Activities</b> focused on language development, vocabulary, comprehension, and phonological awareness |
| 20+ minutes per day | <b>Emergent Numeracy Activities</b> focused on counting, sorting, and patterning   |
| 20+ minutes per day | <b>Holistically-Focused Activities, Games, and Challenges</b> to support cognitive, physical, and social development       |
| Flex Learning       | Reading aloud<br>Board games and challenges<br>Pretend play  |

|  |   |
|--|---|
|  | Learning a new skill<br>Puzzles<br>Designing and building structures with blocks or other available materials |
|--|---|

**Total Remote Learning Time: approximately 1 hour per day**

## Elementary

- Learning will be mainly focused on Reading and Math to maintain current skills and build knowledge around prioritized content from our regular instructional resources/curriculum
- We will provide learning in other specialized areas such as PE, Music, SEL, & Art
- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Remind, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses
- There is an expectation that teachers are using Zoom, Screencast or other video recording sites to demonstrate lessons
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families
- While there is not an expectation for synchronous learning at the elementary level, teachers will provide recordings of instruction and made available to students to watch at any time accessed in the Google Classroom or uploaded to teacher websites.
- Training will be made available for staff on the different digital tools via Zoom, Google Classroom, and other digital platforms
- Grades will not be taken

### Approximate Time Frames for Learning

| Elementary            |   |
|-----------------------|---|
| 20-30 minutes per day | Reading & Spelling  |
| 20-25 minutes per day | Writing   |
| 20-30 minutes per day | Mathematics   |
| 20-25 minutes per day | Music Tuesday & Thursday, PE Monday & Wednesday (Friday copy activities and students choose) will provide a range of activities that continue to support the current program                      |
| 20-25 minutes per day | Art & Guidance will provide a range of activities that continue to support the current program  |
| Flex Learning         | Reading aloud and independent reading<br>Board games and challenges with math/strategy/critical thinking<br>Puzzles<br>Designing and building structures with blocks or other available materials |

\*\*Challenge of 30 minutes of additional reading beyond the above learning guidelines

**Total Remote Learning Time: approximately 2-2 1/2 hours per day**

## Jr. High

- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Schoology, Canvas, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses or phone numbers
- There is an expectation that teachers are using Movie Recording, Screen Recording, [Google Meet](#), Zoom, or Screencastify (google extension)
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families. You will be expected to be available for students during the class period that those students are assigned or outside scheduled work time to work one-on-one with students in need
- While there is not an expectation for synchronous learning at the secondary level, teachers are able to provide recordings of instruction and make them available to students to watch at any time accessed in the Google Classroom, Google Drive, or teacher website
  - **Recorded Instruction Guidelines**
    - Learning should be recorded and a link to the video, screencast or audio file will be linked and/or accessible through Google Classroom, Google Drive, or teacher website
    - Have practice opportunities available for students that coincide with your lesson

### Approximate Time Frames for Learning

| Grades 7 & 8   |   |
|--|---|
| 30 minutes per day                                       | Language Arts   |
| 30 minutes per day                                       | Mathematics   |
| 30 minutes per day                                       | Science   |
| 30 minutes per day                                       | Social Studies  |
| 30 minutes per day                                       | Reading   |
| 30 minutes per day<br>Based on current<br>class schedule | Art/Band/Choir/Ag/World Language/Health/P.E.  |
| Flex Learning  | Independent reading<br>Board games and challenges with math/strategy/critical thinking<br>Puzzles<br>Designing and building structures with blocks or other available materials |

**Total Remote Learning Time: approximately 3 hours per day**

## High School

- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Schoology, Canvas, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses or phone numbers
- There is an expectation that teachers are using Movie Recording Zoom, [Google Meet](#), or Screencastify (google extension)
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families. You will be expected to be available for students during the class period that those students are assigned or outside scheduled work time to work one-on-one with students in need
- While there is not an expectation for synchronous learning at the secondary level, teachers will provide recordings of instruction and made available to students to watch at any time accessed in the Google Classroom, Google Drive, or teacher websites
  - **Recorded Instruction Guidelines**
    - Learning is able to be recorded and a link to the video, screencast or audio file will be linked and/or accessible through Google Classroom, Google Drive, or teacher website
    - Have practice opportunities available for students that coincide with your lesson

### Approximate Time Frames for Learning

| Grades 9, 10, 11, 12 |  |
|----------------------|--|
| 30 minutes per day   | Based upon the students current class schedule |

### Total Remote Learning Time: approximately 4 hours per day

| Virtual Professional Learning   |  |
|---|--|
| These resources are available to assist you in creating remote learning opportunities for students. For more support please contact an administrator. |  |
| Topic   | Description  |
| BUILDING TIME   | Designated time for building principals to connect/communicate with staff  |
| Google Classroom  | Guide to using Google Classroom in a synchronous learning environment: Session will be geared to PK-12 teachers beginning with the basics of creating a classroom, adding students, communication, assignments, discussions, and then moving on to more advanced features as time permits<br><br>Assistance available as needed - contact your supervisor<br>Resource: |

|               |  |
|---------------|--|
|               | <a href="#">Google Classroom Help Site</a><br><a href="#">How to assign things to specific students</a>  |
| Zoom          | <p>Guide to Using Zoom in a Synchronous Learning Environment: Session will be geared to K-12 teachers focusing on setting up and using a Zoom meeting (video conference) with students by integrating into a Google Classroom or other application.</p> <p>Resources: <a href="#">Zoom</a></p> |
| Youtube       | <p>Guide to creating a YouTube channel:</p> <p>Resource: <a href="#">YouTube Channel</a></p>   |
| Google Meet   | <p>Youtube video demonstrating how to use Google Meet for video conferencing.</p> <p>Resource: <a href="#">Google Meet</a></p>   |
| Screencastify | <p>Guide to using the Screencastify extension in chrome: Free screen recorder for videos less than 5 minutes in length. These videos are saved directly to your google drive.</p> <p><a href="#">Screencastify Overview</a></p>  |



## ***Ravenna Public Schools Continuity of Education Plan for Special Education Students***

**Ravenna Public Schools will use a variety of approaches to serve students with disabilities. We will also serve students with disabilities enrolled in nonpublic and homeschools in a manner consistent with how we serve students with disabilities enrolled in public schools. We will be providing services for early intervention, preschool students with disabilities, and school age children with disabilities in the following ways:**

- Supporting all children in their general education coursework as appropriate
- Collaboration with teachers, services coordinators, and other special education staff
- Coaching parents via video call, phone call, email, and text message
- Packets or other curriculum-based instructional activities
- Regular check ins with families (combination of video call, phone, emails, text messages) to support social, emotional, and academic needs
- Recorded online lessons, that can be consumed at family's convenience
- Online lessons in real time
- Coaching parents and/or providing student intervention through video modeling
- Functional based lessons to support independent living
- Lessons to support transition goals
- Continuing to provide trials of assistive technology devices in order to assess the child's/student's use for the IFSP/IEP

# Ravenna Public Schools Continuity of Learning Plan

*This plan is designed for remote learning during school closure.*

*If the closure were to be extended, modifications could be made to the initial plan. Those changes will be communicated.*

|   |          |
|---|----------|
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## School Roles and Responsibilities

|                       |  |
|-----------------------|--|
| Educational Services  | <ul style="list-style-type: none"> <li>● Create and distribute the RPS Temporary Remote Learning Plan</li> <li>● Support staff/faculty and students/families shifting to a remote learning environment</li> <li>● Help teachers implement the RPS Temporary Remote Learning Plan</li> </ul>  |
| Technology Department | <ul style="list-style-type: none"> <li>● Determine the feasibility of one device per student 1st-12th grade</li> <li>● Assist in the organization and distribution of devices to students</li> <li>● Support staff/faculty and students/families shifting to a remote learning plan</li> <li>● Provide written/video support to assist staff/faculty with using district identified resources</li> </ul> |

|                                |   |
|--------------------------------|---|
| <p>Building Administrators</p> | <ul style="list-style-type: none"> <li>● Facilitate and monitor communication between teachers, students, and parents</li> <li>● Support staff/faculty and students/families shifting to a remote learning environment</li> <li>● Help teachers implement the RPS Temporary Remote Learning Plan</li> </ul>   |
| <p>Elementary Teachers</p>     | <ul style="list-style-type: none"> <li>● Collaborate with other members of your team, Title I &amp; Special Education Teachers department to design remote learning plan experiences for your students - See guidance below <a href="#">Elementary</a></li> <li>● Use district curriculum and resources for creating a remote learning plan for your students.</li> <li>● Make sure parents are aware of which online resources your students will access. Include the name of the resource(s) in your communication.</li> <li>● Communicate with and provide timely feedback 2-3 times a week with your students</li> <li>● Communicate with parents, as necessary</li> <li>● Be available for students to communicate with you to answer questions or for additional support as needed</li> </ul>   |
| <p>Preschool Teachers</p>      | <ul style="list-style-type: none"> <li>● Use district curriculum and resources to provide for remote learning opportunities</li> <li>● Provide families with a possible daily schedule with developmentally appropriate activities</li> <li>● Provide supplemental activities to be sent home</li> <li>● Develop a menu of non-screen time activities, being mindful of the resources families may or may not have in their home</li> <li>● Communicate with parents, as necessary</li> <li>● Be available for students to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| <p>Home Visitors</p>           | <ul style="list-style-type: none"> <li>● Communicate regularly with parents</li> <li>● Provide learning activities from the curriculum being mindful of non-screen time activities and the resources families may or may not have in their home</li> <li>● Use video/call conferencing (Zoom, Google Meet) as needed</li> <li>● Be available for families to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| <p>Special Educators</p>       | <ul style="list-style-type: none"> <li>● Communicate weekly with the subject or classroom teachers who teach the students on your caseload</li> <li>● Be available during the school day to assist students via: email, Google Classroom Stream, Google Meet, or Zoom initiated by the classroom teacher, student, or parent</li> <li>● Provide activities that support IEP goals</li> <li>● Use district curriculum and resources for specialized class instruction</li> <li>● Case managers make an initial phone call to each parent to set up a weekly communication plan, either by phone, email, facetime, Google Meet or Zoom</li> <li>● Related service providers will coordinate family communication, services and/or Zoom service times with case managers to avoid multiple contacts with the family</li> <li>● Communicate at least once a week with students on your caseload and/or their parents, based on the communication plan established with parent</li> <li>● Provide supplementary learning activities for students on your caseload</li> </ul> |

|   |  |
|---|--|
|   | <ul style="list-style-type: none"> <li>● Speech and Language Pathologists will communicate with parents to set up a schedule to engage directly with students or groups of students through Zoom</li> <li>● OT/PT may communicate with parents to set up a schedule to engage directly with a student or groups of students through Zoom. Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home</li> <li>● Use conference calling or Zoom for MDT and/or IEP meetings.</li> </ul>   |
| Secondary Classroom Teachers                            | <ul style="list-style-type: none"> <li>● Communicate with any teacher that you team up with e.g., Special Education Teacher</li> <li>● Use district curriculum and resources to communicate and deliver content</li> <li>● Make sure parents and students are aware of which online resources your students will access, include the name of the resource(s) in your communication</li> <li>● Communicate with and provide timely feedback a minimum of 2-3 times a week with your students</li> <li>● Communicate with parents, as necessary, be very quick to communicate with parents and don't be afraid of over-communicating</li> <li>● Be available for students and parents to communicate with you to answer questions or for additional support as needed</li> </ul> |
| K-6 Specials (Music, Art, Physical Education)           | <ul style="list-style-type: none"> <li>● Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home and post on the school website and shared with students and parents..</li> <li>● Use the guidelines for instruction, recording and the amount of time/day of the week.</li> <li>● Communicate with students and parents, as necessary</li> </ul>   |
| 7-8 Electives   | <ul style="list-style-type: none"> <li>● Develop a menu of non-screen time activities being mindful of the resources families may or may not have in their home</li> <li>● Communicate with and provide timely feedback at least once a week with your students</li> <li>● Be available for students and parents to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| Counselors<br>Psychologists<br>Healthcare Staff<br>LMHP | <ul style="list-style-type: none"> <li>● Serve as a liaison for communication with students/families in crisis</li> <li>● Proactively provide resources for students and families to support them while they are away from school by using the Connect With Kids social and emotional learning curriculum</li> <li>● Be a resource for building administration and teaching staff in buildings of assignment</li> <li>● Be available for students and families to communicate with you to answer questions or for additional support as needed</li> </ul>  |
| Media Specialist  | <ul style="list-style-type: none"> <li>● Collaborate with colleagues to find resources for online books, audiobooks, and other quality reading materials</li> <li>● Provide guidance to all staff on how to access ebooks, and other sites that provide free online books, audiobooks, and other quality reading materials</li> </ul>  |

## Student Roles and Responsibilities

- Establish daily routines for engaging in the learning experiences
- Identify a space in your home where you can work effectively and successfully
- Regularly monitor online platforms
- Engage in all learning with academic honesty
- Communicate proactively with your teachers

| For questions about . . .                         | Staff Contact   |
|---|---|
| a course, assignment, or resource                 | the relevant teacher  |
| a technology related problem or issue             | Dave Huryta: <a href="mailto:dave.huryta@ravennabluejays.org">dave.huryta@ravennabluejays.org</a>   |
| a personal, academic, or social-emotional concern | the relevant teacher or the guidance counselor:<br>Angie Drahota: <a href="mailto:angie.drahota@ravennabluejays.org">angie.drahota@ravennabluejays.org</a>  |
| other issues related to remote learning           | your school principal<br>Paul Anderson: <a href="mailto:paul.anderson@ravennabluejays.org">paul.anderson@ravennabluejays.org</a><br>Brad Kjar: <a href="mailto:brad.kjar@ravennabluejays.org">brad.kjar@ravennabluejays.org</a> |

## General Guidelines for remote learning

|              |   |
|--------------|---|
| Feedback     | <ul style="list-style-type: none"> <li>● Provide timely feedback, as it is essential to student learning; this is especially so in remote learning environments</li> <li>● Provide clear communication regarding where/how students should ask questions and seek clarification</li> <li>● Monitor your email daily and respond to questions and communications from students/families</li> </ul> |
| Offline Work | <ul style="list-style-type: none"> <li>● Avoid requiring printing; all tasks must be completed on a device or uploaded as a picture</li> <li>● Include offline activities in your lessons that connect to district objectives such as reading, engaging in discussions with a family member or friend remotely, writing in a journal, taking pictures and/or making a video</li> </ul>            |
| Instruction  | <ul style="list-style-type: none"> <li>● Follow the guidelines for time and schedule provided by the district based on your grade level and subject area</li> <li>● Collaborate with your colleagues as appropriate</li> </ul>  |
| Deadlines    | <ul style="list-style-type: none"> <li>● Provide students ample time to complete assignments - more time than you would usually provide in class may be necessary for students</li> <li>● Make sure that all directions for tasks are clear and detailed</li> </ul>   |

|                               |  |
|-------------------------------|--|
| Remote Learning Environment   | <ul style="list-style-type: none"> <li>• Use district supported platforms such as Google Classroom, Zoom, Infinite Campus - Campus Learning</li> <li>• Others could be used by some staff as they used it prior to the eLearning guidelines- this applies mainly to 7-12 students &amp; staff</li> </ul>   |
| Learning                      | <ul style="list-style-type: none"> <li>• Students have the opportunity to interact with one another and the teacher via Google Classroom or Zoom</li> <li>• Utilize Google Meet or online written interactions such as Questions in Google Classroom</li> <li>• Video and audio learning opportunities can be recorded and posted for students to participate in the recorded session</li> </ul> |
| Video Conferencing Guidelines | <ul style="list-style-type: none"> <li>• Students should be seated at a table</li> <li>• School appropriate dress</li> <li>• Maintain class etiquette</li> </ul>   |
| Student Check-In              | <ul style="list-style-type: none"> <li>• Communicate with students to ensure understanding of lesson expectations via Google Classroom, district email, and/or Zoom</li> </ul>   |

## Preschool

### Priorities

- Learning will be mainly focused on literacy and numeracy to maintain current skills and build knowledge around prioritized content from our regular instructional resources/curriculum.
- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be parent provided email addresses and PK Google Classroom.
- There is an expectation that teachers are using Zoom, Screencast, or other video recording sites to demonstrate lessons.

### Approximate Time Frames for Learning

| Preschool           |  |
|---------------------|--|
| 20+ minutes per day | <b>Emergent Literacy Activities</b> focused on language development, vocabulary, comprehension, and phonological awareness |
| 20+ minutes per day | <b>Emergent Numeracy Activities</b> focused on counting, sorting, and patterning   |
| 20+ minutes per day | <b>Holistically-Focused Activities, Games, and Challenges</b> to support cognitive, physical, and social development       |
| Flex Learning       | Reading aloud<br>Board games and challenges<br>Pretend play  |

|  |   |
|--|---|
|  | Learning a new skill<br>Puzzles<br>Designing and building structures with blocks or other available materials |
|--|---|

**Total Remote Learning Time: approximately 1 hour per day**

## Elementary

- Learning will be mainly focused on Reading and Math to maintain current skills and build knowledge around prioritized content from our regular instructional resources/curriculum
- We will provide learning in other specialized areas such as PE, Music, SEL, & Art
- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Remind, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses
- There is an expectation that teachers are using Zoom, Screencast or other video recording sites to demonstrate lessons
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families
- While there is not an expectation for synchronous learning at the elementary level, teachers will provide recordings of instruction and made available to students to watch at any time accessed in the Google Classroom or uploaded to teacher websites.
- Training will be made available for staff on the different digital tools via Zoom, Google Classroom, and other digital platforms
- Grades will not be taken

### Approximate Time Frames for Learning

| Elementary            |   |
|-----------------------|---|
| 20-30 minutes per day | Reading & Spelling  |
| 20-25 minutes per day | Writing   |
| 20-30 minutes per day | Mathematics   |
| 20-25 minutes per day | Music Tuesday & Thursday, PE Monday & Wednesday (Friday copy activities and students choose) will provide a range of activities that continue to support the current program                      |
| 20-25 minutes per day | Art & Guidance will provide a range of activities that continue to support the current program  |
| Flex Learning         | Reading aloud and independent reading<br>Board games and challenges with math/strategy/critical thinking<br>Puzzles<br>Designing and building structures with blocks or other available materials |

\*\*Challenge of 30 minutes of additional reading beyond the above learning guidelines

**Total Remote Learning Time: approximately 2-2 1/2 hours per day**

## Jr. High

- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Schoology, Canvas, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses or phone numbers
- There is an expectation that teachers are using Movie Recording, Screen Recording, [Google Meet](#), Zoom, or Screencastify (google extension)
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families. You will be expected to be available for students during the class period that those students are assigned or outside scheduled work time to work one-on-one with students in need
- While there is not an expectation for synchronous learning at the secondary level, teachers are able to provide recordings of instruction and make them available to students to watch at any time accessed in the Google Classroom, Google Drive, or teacher website
  - **Recorded Instruction Guidelines**
    - Learning should be recorded and a link to the video, screencast or audio file will be linked and/or accessible through Google Classroom, Google Drive, or teacher website
    - Have practice opportunities available for students that coincide with your lesson

### Approximate Time Frames for Learning

| Grades 7 & 8   |   |
|--|---|
| 30 minutes per day                                       | Language Arts   |
| 30 minutes per day                                       | Mathematics   |
| 30 minutes per day                                       | Science   |
| 30 minutes per day                                       | Social Studies  |
| 30 minutes per day                                       | Reading   |
| 30 minutes per day<br>Based on current<br>class schedule | Art/Band/Choir/Ag/World Language/Health/P.E.  |
| Flex Learning  | Independent reading<br>Board games and challenges with math/strategy/critical thinking<br>Puzzles<br>Designing and building structures with blocks or other available materials |

**Total Remote Learning Time: approximately 3 hours per day**

## High School

- Students will have both online and off-line learning activities
- The primary tools for communication between teachers and families will be Google Classroom, Schoology, Canvas, Infinite Campus, student emails @ravennabluejays.org, and parent provided email addresses or phone numbers
- There is an expectation that teachers are using Movie Recording Zoom, [Google Meet](#), or Screencastify (google extension)
- Zoom accounts will be made for all certified staff to utilize as a communication tool for a student(s) and/or families. You will be expected to be available for students during the class period that those students are assigned or outside scheduled work time to work one-on-one with students in need
- While there is not an expectation for synchronous learning at the secondary level, teachers will provide recordings of instruction and made available to students to watch at any time accessed in the Google Classroom, Google Drive, or teacher websites
  - **Recorded Instruction Guidelines**
    - Learning is able to be recorded and a link to the video, screencast or audio file will be linked and/or accessible through Google Classroom, Google Drive, or teacher website
    - Have practice opportunities available for students that coincide with your lesson

### Approximate Time Frames for Learning

| Grades 9, 10, 11, 12 |  |
|----------------------|--|
| 30 minutes per day   | Based upon the students current class schedule |

**Total Remote Learning Time: approximately 4 hours per day**

## Virtual Professional Learning

These resources are available to assist you in creating remote learning opportunities for students. For more support please contact an administrator.

| Topic            | Description  |
|------------------|--|
| BUILDING TIME    | Designated time for building principals to connect/communicate with staff  |
| Google Classroom | Guide to using Google Classroom in a synchronous learning environment: Session will be geared to PK-12 teachers beginning with the basics of creating a classroom, adding students, communication, assignments, discussions, and then moving on to more advanced features as time permits<br><br>Assistance available as needed - contact your supervisor<br>Resource: |

|               |  |
|---------------|--|
|               | <a href="#">Google Classroom Help Site</a><br><a href="#">How to assign things to specific students</a>  |
| Zoom          | <p>Guide to Using Zoom in a Synchronous Learning Environment: Session will be geared to K-12 teachers focusing on setting up and using a Zoom meeting (video conference) with students by integrating into a Google Classroom or other application.</p> <p>Resources: <a href="#">Zoom</a></p> |
| Youtube       | <p>Guide to creating a YouTube channel:</p> <p>Resource: <a href="#">YouTube Channel</a></p>   |
| Google Meet   | <p>Youtube video demonstrating how to use Google Meet for video conferencing.</p> <p>Resource: <a href="#">Google Meet</a></p>   |
| Screencastify | <p>Guide to using the Screencastify extension in chrome: Free screen recorder for videos less than 5 minutes in length. These videos are saved directly to your google drive.</p> <p><a href="#">Screencastify Overview</a></p>  |



Ken Schroeder <ken.schroeder@ravennabluejays.org>

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## UPDATE: April Fool! FFCRA Goes into Effect Today without Any Regulations or Forms

2 messages

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**KSB** <ksb@ksbschoollaw.com>  
Reply-To: KSB <ksb@ksbschoollaw.com>  
To: ken.schroeder@ravennabluejays.org

Wed, Apr 1, 2020 at 11:00 AM



### Update:

# April Fool! FFCRA Goes into Effect Today without Any Regulations or Forms

*By KSB School Law on Apr 01, 2020 10:57 am*



As we discussed at length in yesterday's webinar ([you can find that here](#)), school district employees will become eligible for paid leave under the federal Families First Coronavirus Response Act (FFCRA) today, April 1, 2020. As you can see below, even after the lawyers talked for 90 minutes, people still had a lot of questions.

At the request of several KSB clients, we have prepared FFCRA leave application forms and a "fact sheet" -- which is a short, concise summary of FFCRA to use like a quick "desk reference." Again, if you work exclusively with another law firm, you should contact those attorneys for FFCRA legal advice so that if you are challenged on any of these issues you are working with the firm who will defend you. KSB clients who would like to access the FFCRA "fact sheet" and application forms should e-mail Shari ([shari@ksbschoollaw.com](mailto:shari@ksbschoollaw.com)) to ask for them. As with everything during this crazy COVID-19 time, much of the content of forms and other documents provided constitutes legal advice. We are charging a nominal fee (\$150) for the fact sheet and the application forms, both to defray the cost to individual districts and to be consistent with the attorney-client relationship between KSB and our clients.

As part of our efforts to strike the balance between individualized legal advice (which we charge for) and providing as much information as we can during this crisis (which we are providing for free), we've taken the questions from our FFCRA ZOOM and provided short answers below. These were excellent questions, and we hope they are useful as you continue to trudge through FFCRA and its related issues.

### **Questions and Answers from 3/30/20 KSB FFCRA Zoom**

*Question on Section 125 and Daycare. Can we use the change of status form to stop taking withdrawals from employees paychecks. That way they won't lose the money that they are not going to be using for daycare expenses for the rest of the year. Thanks.*

Yes, if a school employee who is flexing money into a 125 account to pay for daycare wants to stop making that contribution they may do that, based on the fact that their daycare is closed. Normally employees can only elect contributions to a flexible spending account during the yearly open enrollment period. That includes elections for dependent care. There are exceptions -- you can make a change if you experience a "qualifying event." Those typically include things like, a change in marital status, a change in the number of dependents, a change in the age of your dependents mid-year, that sort of thing. There is an exception called "change in cost or coverage." This is designed to allow employees to change the amount of their election when employees switch daycare providers. Employees who want to change their election should contact the company that administers your school's flexible spending account, and ask them if they will consider this as qualifying as a "change in cost or coverage" if they are just not paying daycare at all.

*If the district is paying full wages during the closure, does this law affect the district?*

Yes, it might. If you are expecting staff to perform any duties, your employees could seek paid leave under FFCRA if they qualify under the Act.

*Is this FFCRA leave salary and benefits or just salaries?*

Employees who qualify for paid FFCRA leave also qualify to have the employer continue their benefits. If there is an employee contribution toward benefits, the employer is entitled to collect that contribution or withhold it from the employee's FFCRA leave pay.

*Does a Directive Health Measure constitute grounds for EPSL?*

No, a DHM standing alone does not qualify an employee for emergency paid sick leave.

*May an employee use FFCRA to care for a grandchild while school and/or daycare is closed?*

An employee is only able take FFCRA leave to care for a grandchild if the employee is acting in the role of that child's parent. This was made clear in the Q&A document at question 40.

*On FMLA and Emergency Sick Leave do we take out retirement and taxes?*

Our best advice at this point is to withhold both unless or until we get formal guidance from the Nebraska Public Employees' Retirement System or the IRS to the contrary.

*Can any employee with a school age child can access 80 hours of leave?*

It depends. Having a school-age child, by itself, is not enough to qualify an employee for the two weeks' worth of emergency paid sick leave under the FFCRA. To be eligible for the 80 hours of emergency paid sick leave, the employee must be unable to work--due to a "bona fide" need to care for their child--because their child's school or daycare is closed or unavailable due to COVID-19 precautions. That would be at  $\frac{2}{3}$  pay under FFCRA, even if the employee was eligible.

*Our School is paying our employees working or not working. With the agreement they can be called in to do other things at anytime. Does this COVID pay affect us?*

Yes, the leave under the FFCRA may affect you. As long as eligible employees are expected to perform duties, then they may be eligible for FFCRA leave, assuming they have a qualifying reason for leave. Most return to work agreements that we have seen expect some performance from employees, whether that is agreeing to perform duties as assigned or agreeing to come back to work, or both. The mere existence of a return to work agreement does not preclude an employee from taking FFCRA leave. If you sent some employees home when school closed and you haven't expected them to work and you haven't paid them, then the federal guidance indicates that they may not receive FFCRA leave.

*If we have a Para who is currently not working (we are only paying those who show up), and has not yet filed for unemployment, can they apply for the eFMLA and get their 2/3 pay?*

If the para has refused work prior to April 1, he/she has functionally quit their position and the district could take the position that he/she is not eligible for FFCRA leave. If the district would allow this para to work, but he/she cannot because of the need to care for children (of school age, whose school has closed due to COVID-19, etc.), then the para could qualify for FFCRA leave.

*Teachers that are on maternity leave, and are asking to come back to work as they are not required to come into school. Are we setting ourselves up for issues later on?*

If a teacher who was on maternity leave can now perform the essential functions of her position, we believe she is entitled to come off leave and perform enrichment/instruction/educational duties for the district.

*Is there a form that the DOL will provide for staff to use to apply for ESL or EFLSA?*<sup>[P]</sup><sub>[SEP]</sub>

Not yet. KSB does have forms that we will provide to clients who request them. There is a charge for those forms, as we explained above.

*What if we have a classified employee who refuses to come to work because they are scared of COVID-19? They have not signed a return to work agreement and they have used all of their PTO so they are taking "no pay" days temporarily.*

Being scared of COVID-19 is not a valid reason to use FFCRA leave. If the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19, then he or she would be eligible for emergency paid sick leave. Self-quarantine does not qualify an employee for emergency family and medical leave. If this employee has effectively resigned prior to April 1 by refusing to work, then he or she would not be eligible for FFCRA leave.

*We are planning on placing the Employee rights poster where we have all of our other posters, but I was reading that we need to email it to all staff as well or post it on our website, I was told posting it in school is enough. Please let me know where I really need to post this. Thanks,*<sup>[P]</sup><sub>[SEP]</sub>

You are required to post the Employee Rights Poster ([which you can download here](#)) in the same place you post other labor posters and notices. You do not have to send it out to employees or post it on your website. We do have a few districts that have asked us to help them draft a memorandum to send to all of their employees informing them of their FFCRA rights. If you would like a copy of that memorandum, please let one of us know.

*Teachers are required to come to school one day a week and due to illness or health concerns ask to not come in. Do we ask them to use PTO, Emergency Sick Leave, or treat it like they are there due to 79-8,106?*<sup>[P]</sup><sub>[SEP]</sub>

If teachers indicate that they cannot perform the duties of their job due to illness or health concerns, then they need to use leave available to them to excuse performance of their duties. That may take the form of sick days, personal leave, PTO, vacation, or dock days, depending on the terms of your negotiated agreement. Vague claims of "illness" or "health concerns" are insufficient to demonstrate a right to take leave under the FFCRA. This employee would also

not be entitled to take FFCRA leave intermittently, unless you authorize that as the employer.

*We are not paying our classified employees if they are not working. We have offered work to all classified employees. We are paying for their insurance. If they apply for unemployment, and get paid. Does that mean they are no longer an employee and we stop paying for their insurance???*

Yes, an employee who files for full unemployment under these circumstances has functionally quit by signaling to you they do not intend to perform their duties. Some employees may be eligible for partial unemployment benefits if their pay has been reduced due to COVID-19. Eligibility under FFCRA for those employees will be based on the unique facts and COVID-19 closure and pay decisions made by your district or ESU.

*What does it mean when they say school is "closed"? Isn't every school closed at this time???*

For purposes of FFCRA, Neb. Rev. Stat. 79-8,106, and likely for special education issues, your school district is "closed" if you are not bringing students into your building for instructional purposes.

*Can both husband and wife take the leave at the same time???*

Great question. Probably, although there is no guidance that directly answers this question.

*What if an employee has decided not to sign the return to work agreement???*

We would advise treating this like a resignation and not provide FFCRA leave. For FFCRA eligibility purposes, employees who decline to sign the agreement have indicated they do not intend to perform duties when asked during the closure.

*We did not sign R2W agreements. Offered work and Classified staff chose to take it or leave it. Had a para say I have to watch my kids, it would be a wash for me to work. It would cost me as much or more than what you will pay me. Can they come in tomorrow and ask for EFMLA, because they haven't taken the work offered due to the need to watch their kids???*

We would view this employee as voluntarily quitting his/her employment prior to the effective date of the FFCRA and would not treat them as eligible for FFCRA leave.

*Is an employee eligible for EFMLA if the employee has underlying health conditions and is advised by a physician to stay home? The employee is a para that is currently reporting to the building to work.*

No. There is only one basis for an employee to take emergency family and medical leave and it is not triggered by the employee's own illness or underlying health conditions. If the employee's health care provider has advised the employee to self-quarantine due to concerns related to COVID-19, then that employee would only be eligible for up to two weeks' worth of emergency paid sick leave.

*If an employee, let's say a classified staff member, comes in on the 3rd, and says that they couldn't work from the 1st of April on to the 3rd. Can they apply for the 1st one even though they applied late. The reason I ask this is it could give us time to plan before payroll comes due on April 20th. I also want to be honest with my classified staff in providing them options.*

Yes, we would advise you to retroact this application for FFCRA pay, as long as they were otherwise eligible during those days.

*EFMLA can't start until April 1st - correct? So what leave can they use before that?*

Before April 1 classified employees will have to rely on their boards' prior decisions to grant paid leave, place them on a return to work agreement or other arrangements for them to be paid. Otherwise they can apply for and receive unemployment benefits based on the relaxed unemployment standards established by the Governor's Executive Order.

*Our last day of school was March 16. We had a long term substitute teacher for a teacher who was on maternity leave. The long term substitute wants paid until April 3. The teacher decided to come back on March 25 to do the packets for the enrichment for her students. Does the substitute get paid until April 3 or March 25 when the teacher came back and made packets?* <sup>P</sup><sub>SEP</sub>

We would not pay this sub for any time after March 25. There is a strong argument that he/she is not entitled to be paid for any time after March 16.

*Can a bus driver who has not been driving since the shutdown be eligible for either type of leave? They are paid when they run a route, not otherwise...*

There is an argument that this employee has been furloughed and therefore is not entitled to any FFCRA leave.

*We are allowing paras to work in the building. I have a para that said that her husband works during the day. We are offering them work during the evening (copying, painting, etc.) Can they take leave if we offer those options to our staff, like the teachers?* <sup>P</sup><sub>SEP</sub> *She has two kids at home.*

If you and your para agree that your para will work her normal number of hours, but outside of her normally scheduled hours (for instance early in the morning or late at night), then the para is able to work and FFCRA leave is not necessary. If you and the para do not agree that she will work these modified hours, she will most likely qualify for leave under the FFCRA at two-thirds of her regular pay. You may permit supplementing, but it is not required.

*Also 12 week OR the conclusion of school, which is the end of our para contracts?*

Classified staff who qualify would be entitled to FFCRA leave until the end of their contracted school year and not over the summer, unless they are expected to perform duties over the summer. FMLA leave, including emergency family and medical leave, can only be taken when an employee is expected to work.

*If a 9 month para takes EFMLA leave on April 1 - does that mean they could get paid for 12 full weeks even though they are only 9 month employees?*

No. They would be paid only through the end of their anticipated contract, a/k/a the time during which they would be expected to perform their duties.

*What if we have a classified employee who refuses to come to work because they are scared of COVID-19? They have not signed a return to work agreement and they have used all of their PTO so they are taking "no pay" days temporarily?*

This employee is not entitled to FFCRA leave. They have functionally quit and may apply for unemployment benefits. You may also be entitled to discontinue benefits if they receive any from the district.

*Can employees apply for unemployment if they have been cut to half the working hours?*

Yes, under the Executive Order for unemployment benefits, employees can apply for benefits for pay they have lost (in whole or in part) due to COVID-19. We believe they would be treated as a part-time employee under FFCRA for purposes of calculating their FFCRA eligibility and benefits, if any.

\* \* \*

If you have additional questions about FFCRA leave (and really, how can you not have questions), you should contact your school district's attorney. Karen, Steve, Bobby, Coady and Jordan are all working from home, but we will be happy to visit with you about your questions on FFCRA or any other matter.

[Read in browser »](#)

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**Ken Schroeder** <ken.schroeder@ravennabluejays.org>

Wed, Apr 1, 2020 at 2:48 PM

To: Pat Shrader <pat.shrader@ravennabluejays.org>, Hilary Bolling <hilary.bolling@ravennabluejays.org>

Ladies-

For your files. Hopefully, we won't have to use this information, but we'll see...

-Ken

[Quoted text hidden]

--

Ken Schroeder  
Ravenna Superintendent of Schools  
(308) 452-3249 ext. 1194

| AGENCYID    | NAME                                | Preliminary Estimates of<br>Elementary and Secondary<br>Funding from CARES Act |
|-------------|-------------------------------------|--|
| 01-0003-000 | KENESAW PUBLIC SCHOOLS              | \$ 32,622.32   |
| 01-0018-000 | HASTINGS PUBLIC SCHOOLS             | \$ 834,397.34  |
| 01-0090-000 | ADAMS CENTRAL PUBLIC SCHOOLS        | \$ 56,342.06   |
| 01-0123-000 | SILVER LAKE PUBLIC SCHOOLS          | \$ 26,391.51   |
| 02-0009-000 | NELIGH-OAKDALE SCHOOLS              | \$ 64,412.98   |
| 02-0018-000 | ELGIN PUBLIC SCHOOLS                | \$ 27,998.39   |
| 02-2001-000 | NEBRASKA UNIFIED DISTRICT 1         | \$ 83,000.00   |
| 03-0500-000 | ARTHUR COUNTY SCHOOLS               | \$ -   |
| 04-0001-000 | BANNER COUNTY PUBLIC SCHOOLS        | \$ 32,351.74   |
| 05-0071-000 | SANDHILLS PUBLIC SCHOOLS            | \$ 19,635.31   |
| 06-0001-000 | BOONE CENTRAL SCHOOLS               | \$ 59,069.44   |
| 06-0017-000 | ST EDWARD PUBLIC SCHOOLS            | \$ 35,582.93   |
| 06-0075-000 | RIVERSIDE PUBLIC SCHOOLS            | \$ 61,694.73   |
| 07-0006-000 | ALLIANCE PUBLIC SCHOOLS             | \$ 290,524.07  |
| 07-0010-000 | HEMINGFORD PUBLIC SCHOOLS           | \$ 53,592.27   |
| 08-0051-000 | BOYD COUNTY SCHOOLS                 | \$ 65,659.64   |
| 09-0010-000 | AINSWORTH COMMUNITY SCHOOLS         | \$ 70,154.09   |
| 10-0002-000 | GIBBON PUBLIC SCHOOLS               | \$ 108,414.60  |
| 10-0007-000 | KEARNEY PUBLIC SCHOOLS              | \$ 600,069.25  |
| 10-0009-000 | ELM CREEK PUBLIC SCHOOLS            | \$ 30,597.12   |
| 10-0019-000 | SHELTON PUBLIC SCHOOLS              | \$ 32,349.25   |
| 10-0069-000 | RAVENNA PUBLIC SCHOOLS              | \$ 50,054.81   |
| 10-0105-000 | PLEASANTON PUBLIC SCHOOLS           | \$ 24,302.40   |
| 10-0119-000 | AMHERST PUBLIC SCHOOLS              | \$ 39,122.05   |
| 11-0001-000 | TEKAMAH-HERMAN COMMUNITY SCHS       | \$ 49,446.42   |
| 11-0014-000 | OAKLAND CRAIG PUBLIC SCHOOLS        | \$ 71,580.03   |
| 11-0020-000 | LYONS-DECATUR NORTHEAST SCHS        | \$ 50,885.64   |
| 12-0056-000 | DAVID CITY PUBLIC SCHOOLS           | \$ 91,384.66   |
| 12-0502-000 | EAST BUTLER PUBLIC SCHOOLS          | \$ 21,853.07   |
| 13-0001-000 | PLATTSMOUTH COMMUNITY SCHOOLS       | \$ 182,147.65  |
| 13-0022-000 | WEEPING WATER PUBLIC SCHOOLS        | \$ 39,385.16   |
| 13-0032-000 | LOUISVILLE PUBLIC SCHOOLS           | \$ 34,226.71   |
| 13-0056-000 | CONESTOGA PUBLIC SCHOOLS            | \$ 52,393.75   |
| 13-0097-000 | ELMWOOD-MURDOCK PUBLIC SCHOOLS      | \$ 16,819.95   |
| 14-0008-000 | HARTINGTON NEWCASTLE PUBLIC SCHOOLS | \$ 51,077.37   |
| 14-0045-000 | RANDOLPH PUBLIC SCHOOLS             | \$ 27,871.40   |
| 14-0054-000 | LAUREL-CONCORD-COLERIDGE SCHOOL     | \$ 55,349.38   |
| 14-0101-000 | WYNOT PUBLIC SCHOOLS                | \$ 22,331.15   |
| 15-0010-000 | CHASE COUNTY SCHOOLS                | \$ 67,163.60   |
| 15-0536-000 | WAUNETA-PALISADE PUBLIC SCHS        | \$ 53,778.19   |
| 16-0006-000 | VALENTINE COMMUNITY SCHOOLS         | \$ 87,935.18   |
| 16-0030-000 | CODY-KILGORE PUBLIC SCHS            | \$ 34,437.53   |
| 17-0001-000 | SIDNEY PUBLIC SCHOOLS               | \$ 168,928.24  |
| 17-0003-000 | LEYTON PUBLIC SCHOOLS               | \$ 20,413.02   |

| AGENCYID    | NAME                               | Preliminary Estimates of<br>Elementary and Secondary<br>Funding from CARES Act |
|-------------|------------------------------------|--|
| 17-0009-000 | POTTER-DIX PUBLIC SCHOOLS          | \$ 29,253.35   |
| 18-0002-000 | SUTTON PUBLIC SCHOOLS              | \$ 49,289.55   |
| 18-0011-000 | HARVARD PUBLIC SCHOOLS             | \$ 86,234.51   |
| 19-0039-000 | LEIGH COMMUNITY SCHOOLS            | \$ 19,413.70   |
| 19-0058-000 | CLARKSON PUBLIC SCHOOLS            | \$ 21,763.43   |
| 19-0070-000 | HOWELLS-DODGE CONSOLIDATED SCHOOLS | \$ 37,552.52   |
| 19-0123-000 | SCHUYLER COMMUNITY SCHOOLS         | \$ 520,794.29  |
| 20-0001-000 | WEST POINT PUBLIC SCHOOLS          | \$ 143,121.05  |
| 20-0020-000 | BANCROFT-ROSALIE COMM SCHOOLS      | \$ 49,336.86   |
| 20-0030-000 | WISNER-PILGER PUBLIC SCHOOLS       | \$ 46,928.20   |
| 21-0015-000 | ANSELMO-MERNA PUBLIC SCHOOLS       | \$ 43,100.24   |
| 21-0025-000 | BROKEN BOW PUBLIC SCHOOLS          | \$ 122,790.20  |
| 21-0044-000 | ANSLEY PUBLIC SCHOOLS              | \$ 28,595.99   |
| 21-0084-000 | SARGENT PUBLIC SCHOOLS             | \$ 34,202.64   |
| 21-0089-000 | ARNOLD PUBLIC SCHOOLS              | \$ 14,275.17   |
| 21-0180-000 | CALLAWAY PUBLIC SCHOOLS            | \$ 24,599.54   |
| 22-0011-000 | SO SIOUX CITY COMMUNITY SCHS       | \$ 932,250.19  |
| 22-0031-000 | HOMER COMMUNITY SCHOOLS            | \$ 53,583.14   |
| 23-0002-000 | CHADRON PUBLIC SCHOOLS             | \$ 150,810.17  |
| 23-0071-000 | CRAWFORD PUBLIC SCHOOLS            | \$ 41,334.00   |
| 24-0001-000 | LEXINGTON PUBLIC SCHOOLS           | \$ 999,291.78  |
| 24-0004-000 | OVERTON PUBLIC SCHOOLS             | \$ 45,852.52   |
| 24-0011-000 | COZAD COMMUNITY SCHOOLS            | \$ 166,001.66  |
| 24-0020-000 | GOTHENBURG PUBLIC SCHOOLS          | \$ 103,206.35  |
| 24-0101-000 | SUMNER-EDDYVILLE-MILLER SCHS       | \$ 42,208.82   |
| 25-0025-000 | CREEK VALLEY SCHOOLS               | \$ 40,050.82   |
| 25-0095-000 | SOUTH PLATTE PUBLIC SCHOOLS        | \$ 46,056.70   |
| 26-0001-000 | PONCA PUBLIC SCHOOLS               | \$ 26,328.43   |
| 26-0070-000 | ALLEN CONSOLIDATED SCHOOLS         | \$ 21,236.38   |
| 26-0561-000 | EMERSON-HUBBARD PUBLIC SCHOOLS     | \$ 79,142.99   |
| 27-0001-000 | FREMONT PUBLIC SCHOOLS             | \$ 1,016,427.96  |
| 27-0062-000 | SCRIBNER-SNYDER COMMUNITY SCHS     | \$ 56,220.88   |
| 27-0594-000 | LOGAN VIEW PUBLIC SCHOOLS          | \$ 64,830.47   |
| 27-0595-000 | NORTH BEND CENTRAL PUBLIC SCHS     | \$ 52,504.97   |
| 28-0001-000 | OMAHA PUBLIC SCHOOLS               | \$ 24,057,488.58   |
| 28-0010-000 | ELKHORN PUBLIC SCHOOLS             | \$ 126,636.42  |
| 28-0015-000 | DOUGLAS CO WEST COMMUNITY SCHS     | \$ 98,391.52   |
| 28-0017-000 | MILLARD PUBLIC SCHOOLS             | \$ 1,831,745.26  |
| 28-0054-000 | RALSTON PUBLIC SCHOOLS             | \$ 522,524.84  |
| 28-0059-000 | BENNINGTON PUBLIC SCHOOLS          | \$ 75,562.37   |
| 28-0066-000 | WESTSIDE COMMUNITY SCHOOLS         | \$ 491,467.07  |
| 29-0117-000 | DUNDY CO STRATTON PUBLIC SCHS      | \$ 85,325.66   |
| 30-0001-000 | EXETER-MILLIGAN PUBLIC SCHOOLS     | \$ 13,368.81   |
| 30-0025-000 | FILLMORE CENTRAL PUBLIC SCHS       | \$ 96,753.93   |

| AGENCYID    | NAME                           | Preliminary Estimates of<br>Elementary and Secondary<br>Funding from CARES Act |
|-------------|--------------------------------|--|
| 30-0054-000 | SHICKLEY PUBLIC SCHOOLS        | \$ 6,317.96  |
| 31-0506-000 | FRANKLIN PUBLIC SCHOOLS        | \$ 57,792.07   |
| 32-0046-000 | MAYWOOD PUBLIC SCHOOLS         | \$ 31,291.83   |
| 32-0095-000 | EUSTIS-FARNAM PUBLIC SCHOOLS   | \$ 22,239.85   |
| 32-0125-000 | MEDICINE VALLEY PUBLIC SCHOOLS | \$ 19,873.52   |
| 33-0018-000 | ARAPAHOE PUBLIC SCHOOLS        | \$ 66,563.51   |
| 33-0021-000 | CAMBRIDGE PUBLIC SCHOOLS       | \$ 30,480.92   |
| 33-0540-000 | SOUTHERN VALLEY SCHOOLS        | \$ 74,726.56   |
| 34-0001-000 | SOUTHERN SCHOOL DISTRICT 1     | \$ 83,527.88   |
| 34-0015-000 | BEATRICE PUBLIC SCHOOLS        | \$ 358,872.08  |
| 34-0034-000 | FREEMAN PUBLIC SCHOOLS         | \$ 20,196.39   |
| 34-0100-000 | DILLER-ODELL PUBLIC SCHOOLS    | \$ 18,022.62   |
| 35-0001-000 | GARDEN COUNTY SCHOOLS          | \$ 68,582.07   |
| 36-0100-000 | BURWELL PUBLIC SCHOOLS         | \$ 42,667.81   |
| 37-0030-000 | ELWOOD PUBLIC SCHOOLS          | \$ 34,164.46   |
| 38-0011-000 | HYANNIS AREA SCHOOLS           | \$ 26,109.31   |
| 39-0060-000 | CENTRAL VALLEY PUBLIC SCHOOLS  | \$ 62,694.05   |
| 40-0002-000 | GRAND ISLAND PUBLIC SCHOOLS    | \$ 2,178,917.66  |
| 40-0082-000 | NORTHWEST PUBLIC SCHOOLS       | \$ 118,738.14  |
| 40-0083-000 | WOOD RIVER RURAL SCHOOLS       | \$ 87,697.80   |
| 40-0126-000 | DONIPHAN-TRUMBULL PUBLIC SCHS  | \$ 35,110.66   |
| 41-0002-000 | GILTNER PUBLIC SCHOOLS         | \$ 14,388.88   |
| 41-0091-000 | HAMPTON PUBLIC SCHOOL          | \$ 12,269.06   |
| 41-0504-000 | AURORA PUBLIC SCHOOLS          | \$ 121,946.09  |
| 42-0002-000 | ALMA PUBLIC SCHOOLS            | \$ 52,799.62   |
| 43-0079-000 | HAYES CENTER PUBLIC SCHOOLS    | \$ 31,369.02   |
| 44-0070-000 | HITCHCOCK CO SCH SYSTEM        | \$ 59,812.29   |
| 45-0007-000 | O'NEILL PUBLIC SCHOOLS         | \$ 148,373.29  |
| 45-0029-000 | EWING PUBLIC SCHOOLS           | \$ 25,842.88   |
| 45-0044-000 | STUART PUBLIC SCHOOLS          | \$ 23,302.25   |
| 45-0137-000 | CHAMBERS PUBLIC SCHOOLS        | \$ 14,676.89   |
| 45-0239-000 | WEST HOLT PUBLIC SCHOOLS       | \$ 61,432.45   |
| 46-0001-000 | MULLEN PUBLIC SCHOOLS          | \$ 18,620.22   |
| 47-0001-000 | ST PAUL PUBLIC SCHOOLS         | \$ 66,173.41   |
| 47-0100-000 | CENTURA PUBLIC SCHOOLS         | \$ 55,727.86   |
| 47-0103-000 | ELBA PUBLIC SCHOOLS            | \$ 25,336.58   |
| 48-0008-000 | FAIRBURY PUBLIC SCHOOLS        | \$ 159,658.80  |
| 48-0300-000 | TRI COUNTY PUBLIC SCHOOLS      | \$ 38,322.76   |
| 48-0303-000 | MERIDIAN PUBLIC SCHOOLS        | \$ 46,443.48   |
| 49-0033-000 | STERLING PUBLIC SCHOOLS        | \$ 19,220.31   |
| 49-0050-000 | JOHNSON CO CENTRAL PUBLIC SCHS | \$ 98,640.52   |
| 50-0001-000 | WILCOX-HILDRETH PUBLIC SCHOOLS | \$ 28,849.14   |
| 50-0501-000 | AXTELL COMMUNITY SCHOOLS       | \$ 17,300.52   |
| 50-0503-000 | MINDEN PUBLIC SCHOOLS          | \$ 96,281.66   |

| AGENCYID    | NAME                               | Preliminary Estimates of<br>Elementary and Secondary<br>Funding from CARES Act |
|-------------|------------------------------------|--|
| 51-0001-000 | OGALLALA PUBLIC SCHOOLS            | \$ 181,416.42  |
| 51-0006-000 | PAXTON CONSOLIDATED SCHOOLS        | \$ 32,397.39   |
| 52-0100-000 | KEYA PAHA COUNTY SCHOOLS           | \$ 18,720.65   |
| 53-0001-000 | KIMBALL PUBLIC SCHOOLS             | \$ 73,772.06   |
| 54-0013-000 | CREIGHTON COMMUNITY PUBLIC SCHOOLS | \$ 37,647.14   |
| 54-0096-000 | CROFTON COMMUNITY SCHOOLS          | \$ 44,679.73   |
| 54-0501-000 | NIOBRARA PUBLIC SCHOOLS            | \$ 86,614.65   |
| 54-0505-000 | SANTEE COMMUNITY SCHOOLS           | \$ 76,196.49   |
| 54-0576-000 | WAUSA PUBLIC SCHOOLS               | \$ 24,700.80   |
| 54-0586-000 | BLOOMFIELD COMMUNITY SCHOOLS       | \$ 44,249.79   |
| 55-0001-000 | LINCOLN PUBLIC SCHOOLS             | \$ 7,446,025.45  |
| 55-0145-000 | WAVERLY SCHOOL DISTRICT 145        | \$ 111,106.29  |
| 55-0148-000 | MALCOLM PUBLIC SCHOOLS             | \$ 20,535.86   |
| 55-0160-000 | NORRIS SCHOOL DIST 160             | \$ 85,831.13   |
| 55-0161-000 | RAYMOND CENTRAL PUBLIC SCHOOLS     | \$ 42,915.15   |
| 56-0001-000 | NORTH PLATTE PUBLIC SCHOOLS        | \$ 782,679.21  |
| 56-0006-000 | BRADY PUBLIC SCHOOLS               | \$ 24,563.85   |
| 56-0007-000 | MAXWELL PUBLIC SCHOOLS             | \$ 48,377.38   |
| 56-0037-000 | HERSHEY PUBLIC SCHOOLS             | \$ 37,119.26   |
| 56-0055-000 | SUTHERLAND PUBLIC SCHOOLS          | \$ 25,446.14   |
| 56-0565-000 | WALLACE PUBLIC SCH DIST 65 R       | \$ 19,368.05   |
| 57-0501-000 | STAPLETON PUBLIC SCHOOLS           | \$ 19,417.02   |
| 58-0025-000 | LOUP COUNTY PUBLIC SCHOOLS         | \$ 17,005.04   |
| 59-0001-000 | MADISON PUBLIC SCHOOLS             | \$ 132,970.15  |
| 59-0002-000 | NORFOLK PUBLIC SCHOOLS             | \$ 855,124.93  |
| 59-0005-000 | BATTLE CREEK PUBLIC SCHOOLS        | \$ 33,247.31   |
| 59-0013-000 | NEWMAN GROVE PUBLIC SCHOOLS        | \$ 40,525.58   |
| 59-0080-000 | ELKHORN VALLEY SCHOOLS             | \$ 50,919.67   |
| 60-0090-000 | MC PHERSON COUNTY SCHOOLS          | \$ 5,792.57  |
| 61-0004-000 | CENTRAL CITY PUBLIC SCHOOLS        | \$ 103,386.46  |
| 61-0049-000 | PALMER PUBLIC SCHOOLS              | \$ 35,978.84   |
| 62-0021-000 | BAYARD PUBLIC SCHOOLS              | \$ 104,116.86  |
| 62-0063-000 | BRIDGEPORT PUBLIC SCHOOLS          | \$ 79,577.08   |
| 63-0001-000 | FULLERTON PUBLIC SCHOOLS           | \$ 33,782.66   |
| 63-0030-000 | TWIN RIVER PUBLIC SCHOOLS          | \$ 56,402.65   |
| 64-0023-000 | JOHNSON-BROCK PUBLIC SCHOOLS       | \$ 35,546.41   |
| 64-0029-000 | AUBURN PUBLIC SCHOOLS              | \$ 108,175.56  |
| 65-0011-000 | SUPERIOR PUBLIC SCHOOLS            | \$ 81,242.06   |
| 65-2005-000 | SOUTH CENTRAL NEBRASKA UNIFIED 5   | \$ 97,406.31   |
| 66-0027-000 | SYRACUSE-DUNBAR-AVOCA SCHOOLS      | \$ 54,762.57   |
| 66-0111-000 | NEBRASKA CITY PUBLIC SCHOOLS       | \$ 267,893.29  |
| 66-0501-000 | PALMYRA DISTRICT O R 1             | \$ 26,591.54   |
| 67-0001-000 | PAWNEE CITY PUBLIC SCHOOLS         | \$ 66,112.82   |
| 67-0069-000 | LEWISTON CONSOLIDATED SCHOOLS      | \$ 33,499.63   |

| AGENCYID    | NAME                                     | Preliminary Estimates of Elementary and Secondary Funding from CARES Act |
|-------------|--|--|
| 68-0020-000 | PERKINS COUNTY SCHOOLS                   | \$ 39,608.43   |
| 69-0044-000 | HOLDREGE PUBLIC SCHOOLS                  | \$ 127,995.96  |
| 69-0054-000 | BERTRAND PUBLIC SCHOOLS                  | \$ 32,016.42   |
| 69-0055-000 | LOOMIS PUBLIC SCHOOLS                    | \$ 22,528.69   |
| 70-0002-000 | PIERCE PUBLIC SCHOOLS                    | \$ 45,283.97   |
| 70-0005-000 | PLAINVIEW PUBLIC SCHOOLS                 | \$ 62,951.35   |
| 70-0542-000 | OSMOND COMMUNITY SCHOOLS                 | \$ 28,986.92   |
| 71-0001-000 | COLUMBUS PUBLIC SCHOOLS                  | \$ 539,739.87  |
| 71-0005-000 | LAKEVIEW COMMUNITY SCHOOLS               | \$ 106,884.08  |
| 71-0067-000 | HUMPHREY PUBLIC SCHOOLS                  | \$ 22,379.29   |
| 72-0015-000 | CROSS COUNTY COMMUNITY SCHOOLS           | \$ 29,574.56   |
| 72-0019-000 | OSCEOLA PUBLIC SCHOOLS                   | \$ 17,449.09   |
| 72-0032-000 | SHELBY - RISING CITY PUBLIC SCHOOLS      | \$ 54,563.37   |
| 72-0075-000 | HIGH PLAINS COMMUNITY SCHOOLS            | \$ 35,251.76   |
| 73-0017-000 | MC COOK PUBLIC SCHOOLS                   | \$ 201,080.78  |
| 73-0179-000 | SOUTHWEST PUBLIC SCHOOLS                 | \$ 48,154.11   |
| 74-0056-000 | FALLS CITY PUBLIC SCHOOLS                | \$ 169,081.79  |
| 74-0070-000 | HUMBOLDT TABLE ROCK STEINAUER            | \$ 84,523.05   |
| 75-0100-000 | ROCK COUNTY PUBLIC SCHOOLS               | \$ 36,256.06   |
| 76-0002-000 | CRETE PUBLIC SCHOOLS                     | \$ 466,278.23  |
| 76-0044-000 | DORCHESTER PUBLIC SCHOOL                 | \$ 33,637.41   |
| 76-0068-000 | FRIEND PUBLIC SCHOOLS                    | \$ 21,062.08   |
| 76-0082-000 | WILBER-CLATONIA PUBLIC SCHOOLS           | \$ 62,723.93   |
| 77-0001-000 | BELLEVUE PUBLIC SCHOOLS                  | \$ 773,542.57  |
| 77-0027-000 | PAPILLION LA VISTA COMMUNITY SCHOOLS     | \$ 386,378.28  |
| 77-0037-000 | GRETNA PUBLIC SCHOOLS                    | \$ 123,217.65  |
| 77-0046-000 | SPRINGFIELD PLATTEVIEW COMMUNITY SCHOOLS | \$ 53,446.19   |
| 78-0001-000 | ASHLAND-GREENWOOD PUBLIC SCHS            | \$ 91,529.08   |
| 78-0009-000 | YUTAN PUBLIC SCHOOLS                     | \$ 25,031.14   |
| 78-0039-000 | WAHOO PUBLIC SCHOOLS                     | \$ 110,385.02  |
| 78-0072-000 | MEAD PUBLIC SCHOOLS                      | \$ 30,363.06   |
| 78-0107-000 | CEDAR BLUFFS PUBLIC SCHOOLS              | \$ 77,360.98   |
| 79-0002-000 | MINATARE PUBLIC SCHOOLS                  | \$ 77,839.06   |
| 79-0011-000 | MORRILL PUBLIC SCHOOLS                   | \$ 91,095.82   |
| 79-0016-000 | GERING PUBLIC SCHOOLS                    | \$ 339,769.63  |
| 79-0031-000 | MITCHELL PUBLIC SCHOOLS                  | \$ 122,696.41  |
| 79-0032-000 | SCOTTSBLUFF PUBLIC SCHOOLS               | \$ 951,494.57  |
| 80-0005-000 | MILFORD PUBLIC SCHOOLS                   | \$ 43,704.48   |
| 80-0009-000 | SEWARD PUBLIC SCHOOLS                    | \$ 104,260.45  |
| 80-0567-000 | CENTENNIAL PUBLIC SCHOOLS                | \$ 66,311.19   |
| 81-0003-000 | HAY SPRINGS PUBLIC SCHOOLS               | \$ 23,190.20   |
| 81-0010-000 | GORDON-RUSHVILLE PUBLIC SCHS             | \$ 164,027.09  |
| 82-0001-000 | LOUP CITY PUBLIC SCHOOLS                 | \$ 53,607.21   |
| 82-0015-000 | LITCHFIELD PUBLIC SCHOOLS                | \$ 25,985.64   |

| AGENCYID    | NAME                                 | Preliminary Estimates of<br>Elementary and Secondary<br>Funding from CARES Act |
|-------------|--------------------------------------|--|
| 83-0500-000 | SIOUX COUNTY PUBLIC SCHOOLS          | \$ 11,750.31   |
| 84-0003-000 | STANTON COMMUNITY SCHOOLS            | \$ 45,703.12   |
| 85-0060-000 | DESHLER PUBLIC SCHOOLS               | \$ 37,593.19   |
| 85-0070-000 | THAYER CENTRAL COMMUNITY SCHS        | \$ 58,928.34   |
| 85-2001-000 | BRUNING-DAVENPORT UNIFIED SYS        | \$ 22,925.43   |
| 86-0001-000 | THEDFORD PUBLIC SCHOOLS              | \$ 26,451.27   |
| 87-0001-000 | PENDER PUBLIC SCHOOLS                | \$ 56,206.77   |
| 87-0013-000 | WALTHILL PUBLIC SCHOOLS              | \$ 186,514.28  |
| 87-0016-000 | UMO N HO N NATION PUBLIC SCHS        | \$ 270,247.17  |
| 87-0017-000 | WINNEBAGO PUBLIC SCHOOLS DISTRICT 17 | \$ 299,680.63  |
| 88-0005-000 | ORD PUBLIC SCHOOLS                   | \$ 103,263.62  |
| 88-0021-000 | ARCADIA PUBLIC SCHOOLS               | \$ 14,862.81   |
| 89-0001-000 | BLAIR COMMUNITY SCHOOLS              | \$ 153,231.28  |
| 89-0003-000 | FORT CALHOUN COMMUNITY SCHS          | \$ 32,426.44   |
| 89-0024-000 | ARLINGTON PUBLIC SCHOOLS             | \$ 45,548.74   |
| 90-0017-000 | WAYNE COMMUNITY SCHOOLS              | \$ 99,344.36   |
| 90-0560-000 | WAKEFIELD PUBLIC SCHOOLS             | \$ 90,144.64   |
| 90-0595-000 | WINSIDE PUBLIC SCHOOLS               | \$ 19,363.07   |
| 91-0002-000 | RED CLOUD COMMUNITY SCHOOLS          | \$ 52,939.06   |
| 91-0074-000 | BLUE HILL PUBLIC SCHOOLS             | \$ 38,863.09   |
| 92-0045-000 | WHEELER CENTRAL SCHOOLS              | \$ 18,001.04   |
| 93-0012-000 | YORK PUBLIC SCHOOLS                  | \$ 205,528.75  |
| 93-0083-000 | MC COOL JUNCTION PUBLIC SCHS         | \$ 37,529.28   |
| 93-0096-000 | HEARTLAND COMMUNITY SCHOOLS          | \$ 30,413.69   |
|             |                                      | <b>\$ 60,771,522.66</b>  |

# **Superintendent Goals**

## **Academic Achievement**

**Proposed Activity:** Implement a system of teacher and principal evaluation that is research based and aligned with the Marzano Indicators. The selected instrument is the NEE (Network for Educator Effectiveness) evaluation instrument. More information about NEE can be found at <https://neeadvantage.com/>.

**Rationale:** Teacher and principal effectiveness has a direct impact on student achievement. A quality evaluation instrument can provide data for individualized professional development opportunities and for staff development opportunities.

**AQuESTT Tenant:** Educator Effectiveness

**Deadline:** December 2020

## **Vision**

**Proposed Activity:** Coordinate a strategic planning session coordinated by NASB and engaging all stakeholders for the purpose of developing a functional, shared, written plan that is aligned to the six AQuESTT Tenants.

**Rationale:** AQuESTT is the state-wide accountability model, which the school district will be evaluated by in future years. Aligning the school district's strategic plan to the six AQuESTT Tenants will ensure that the district's strategic plan supports the school improvement process, which will also be aligned to the six AQuESTT Tenants.

**AQuESTT Tenant:** Positive Partnerships, Relationships, & Success

**Deadline:** May 2020

## **Community Relations**

**Proposed Activities:** Strategic Planning Session with NASB; Golf; coffee; senior center visit/presentation; extend a written invitation to present to community groups, clubs & organizations; increased participation in Chamber; increased participation in Lion's Club; become a "tweeting superintendent"; monthly video following board meeting that is pushed out to patrons; develop a Superintendent Advisory Committee such as Gothenburg Public Schools; "brand" the school

**Rationale:** Interacting with community members and sharing our schools story with community members improves community relations and support for the school.

**AQuESTT Tenant:** Positive Partnerships, Relationships, & Success

**Deadline:** Progress evaluated during next formal evaluation

# COMMUNITY ENGAGEMENT

## Nebraska Association of School Boards

### RAVENNA BOARD OF EDUCATION

MISTI FIDDELKE, PRESIDENT

LARRY BEHRENDT

MARILYN BOHN

TIM LEWANDOWSKI

TARA SCHIRMER

DAWN STANDAGE

**SUPERINTENDENT**  
DWAINE UTTECHT

### MISSION STATEMENT

FAMILY – COMMUNITY – SCHOOL  
PREPARING STUDENTS TODAY TO  
SUCCEED TOMORROW



# RAVENNA COMMUNITY ENGAGEMENT

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## COMMUNITY ENGAGEMENT MEETING I – MARCH 24, 2014

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A focus group made up of 80 members participated in a Community Discussion on Monday, March 24, 2014. The group identified the strengths, accomplishments, and achievements of the Ravenna Public Schools as well as the challenges the district will face in the next three to five years. Group participants included parents, community members, board members, and a district administrator.

Feedback received:

### **Question 1: What points of pride, accomplishments, and achievements, has the district realized?**

- Respect (Village – tight knit)
- Consistency of teaching staff, parents, and community
- People want to stay
- Our location
- Advanced classes
- Sports programs
- Small classroom sizes
- Special Education program
- Enrollment increases
- Maintain skills USA, FBLA, FFA
- College level preparedness
- Kids adjust post H.S. to college in relation to study habits
- Positive involvement and guidance/scholarship assistance
- Teacher involvement to assist outside classroom
- Fine arts program has evolved, improved over the years including music/art
- Teachers involved outside of school
- Strong administration
- Keep kids in school
- High graduation rates
- Nice building/facility – The Green House/Learning Center/Theatre
- Nice to see other things in addition to sports

- Robotics, DECA–Lifetime skills– causes people to look at Ravenna differently
- FFA, FBLA, Skills, Trap and we do have athletics
- Student issues are handled well internally
- Biology class using greenhouse – seeing start to finish with growing plants, flowers, etc.
- Ravenna is on the map because of athletics, Robotics, DECA, acting and FFA
- Well represented by our teachers (i.e., staff presentation at an Autism conference)
- The youth came together with several teachers to put gather financing for the youth center
- Ravenna produces students who become teachers which presents a positive image of the current and past teaching staff
- We are a leader in technology with the one-to-one program
- The infrastructure of the school is good. The custodial staff has done a good job maintaining the facilities and grounds
- Surrounding employment
- Great facility – one location
- Technology based education with good student/instructor ratio
- Extra-curricular opportunities especially athletics
- Faculty contribute to the success of the district
- Academic competitions
- Welcoming community
- Youth Activity Center
- Star Program
- Good ACT scores
- Technology 1:1 program
- Good facilities
- One campus
- Security buzzer
- Parent volunteers
- Recognizing all groups and their successes – Robotics (new programs have been initiated) Drama and Bowling
- Alert text program
- Keep teachers for extended times
- Quality learning environment (school is well taken care of)

- Parental involvement
- College prep classes offered
- Kinder/curriculum
- Improvement of theater
- Sporting Events
- FFA
- Robotics
- Speech and Drama
- Working with city for Trap Team
- Community Service – special needs pick up recycling
- Music program
- Music at nursing home
- High school age kids help with camps
- Teacher retention and a high number of staff members that have master’s degree
- Youth Center
- Graduates that go on to college are successful students and well prepared
- Perform well academically as compared to other C-2 schools
- Post-graduate studies and education /increase in percentage of graduates
- Staff qualified and dedicated – longevity staff
- Arts/Drama/Robotics/Fine Arts Night
- New preschool in with Elementary and High School
- Youth Center well utilized after game gathering
- Board willing to listen to constituents through this meeting
- Scholarships for in state schools
- School activities published in paper
- Students of week/Athlete of week/Jr Jays
- Accredited
- Staff respects different learning styles
- District is not in debt
- Athletics
- Greenhouse
- Computer use
- College credit courses
- High graduation rates

- Good student teacher ratio
- Strong teacher/parent involvement
- Community investment (Athletics, Academics, Organizations)
- Opportunities/Extracurricular Activities
- Youth Center (Kids took part/accepted responsibilities for development and implementation)
- Facilities kept up with changing times (technology)
- Starts at early age (preschool – high school)
- Good leadership (Administration, School Board)
- Greenhouse for Agriculture
- Good Agriculture department for community
- Clean sports program

**Question 2: What challenges will the district face in the next three to five years?**

**A. Academic Program**

- Test scores – government requirements
- Population of students
- Continue to improve student performance on Standardized Testing – Raising the bar
- Moving target of Standards
- Communication between staff and parent if the student is having trouble learning. Finding out at parent/teacher conferences could be too late.
- College courses
- Meeting standardized testing requirements
- Keeping good administrators
- NESAs testing – need more explanation about it?
- Earlier notification of grades dropping BEFORE they get to the ninth hour penalty
- Challenge them to take at least one college credit upon graduation
- Mediocre testing scores
- There is a lack of advanced class work for the high ability learning students in the elementary
- Look into offering more college level distance learning courses to high school students

## **B. School Climate/Learning Environment**

- Declining enrollment
- Maintaining enrollment
- Education should be emphasized more than sports
- School violence/security issues – No Facebook during class
- Policies in place for social networking
- Enrollment is declining
- Some kids suffer in subjects because they are pulled out of class early to focus on a subject they need extra help
- Enrollment
- More emphasis on college classes
- Keeping kids focused
- Teaching money management/life skills
- Lunch program challenges
- Safe learning environment
- Security
- School nurses – paperwork
- School food – increased paperwork
- Same rules for every student
- Lack of student motivation
- Safety
- Food – amount and quality
- A decrease in enrollment will affect the number of students we have
- Maintain Alcohol – Drug – Tobacco awareness and education – stay up on e-cigs
- Several tenured teachers are coming up on retirement and several who are able to retire already
- Preparing kids for college
- Replacing Mr. Fisher and as other great teachers leave
- Having a “Practical” education center in our high school
- Retaining good quality administration and staffing
- Increased security/safety
- School Lunchroom Guidelines
- Retention of staff
- Safety – Lockdown System

- Sustain enrollment
- Improved communication from the school to the community about classes being taught events with the administrators at the school
- Student numbers
- Keeping staff
- Staff over loaded
- Keeping teachers if student population decreases
- Out of state scholarship opportunities
- Bullying – education for both students and teachers
- Teacher access time
- Language barriers
- Have graduates evaluate teachers

### **C. Parent – Community Relations**

- Continued Family Involvement/Community Involvement
- Engaging students in entrepreneurship to take over jobs within the community
- Enrollment – Community Issues
- Changes in Family Values
- Fewer farmers every year
- Mr. Fisher leaving – what can we do to keep growth of town –students
- Prepare for Hispanic population

### **D. Governance (Board of Education/Superintendent)**

- Stay sharp on finances
- Financing – budget issues being able to sustain staffing balances
- Expectations from state and federal standard
- Drama and music left out financially
- Finances – Fiscal responsibility
- Publicize the endowment more
- Funding challenges will continue to be a problem, especially the state funding formula
- Keeping up with payroll
- Future gov't regulation
- Budget costs
- Funding

- Balancing all staff needs with demand for all activities
- Rising costs
- Decreased funding
- Money –budgeting
- Consolidation of schools
- Due to recent events in other schools. How many of our staff are trained to recognize drug use or threatening situations and what is the schools plan to handle?
- Declining state Aid dollars
- Retirement of staff
- Broadcasting teachers on TV to other places
- What funding will be like
- Possibly merging with other districts
- Figure out how to be a better leader
- If enrollment decreases – staff may decrease – funding decreases

#### **E. Technology**

- Keeping up with technology
- The cost of technology
- Technology – Social Media
- Keeping up with technology will be more challenging all the time
- Maintain quality technology
- Technology keeping up with the “jones” staffing and costs involved
- Technology – maintaining and/or improving and not falling behind
- Technology up keep – adequate funding to ensure progression
- Strict computer use regulations

#### **F. Support Program**

- Special Education programs

#### **G. Extra-Curricular**

- Sustaining the extra-curricular
- Teachers are asked to be involved in extra-curricular activities – hard to find enough volunteers
- Getting kids involved in extra activities

- Kids to involved
- Kids not involved – video games

#### **H. Transportation**

- Bussing – transportation
- Transportation – Distances have increased – Equipment
- Distance traveled for activities busing rural – subcontracted in some districts
- Out of town pre-schools

## COMMUNITY ENGAGEMENT MEETING II – APRIL 8, 2014

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Community members participated in a review and discussion of the identified needs brought forward during Community Engagement Meeting I. The outcome of the small group discussion realized the following priorities and strategies.

### **Student Academics**

- I. Provide more advanced learning opportunities for both high school and elementary students
  - a) Research programs that can “challenge” youth for the high ability learners (Example: The reading program has three levels to help kids raise their testing scores.)
  - b) Consider internships or job shadowing to help kids identify what may be an unrealized interest or passion
  - c) Identify and bring local businesses into the district to support curriculum
  - d) Insure kids who have an IEP are pushed and challenged to allow them to succeed
  - e) Make certain the district is able to consider ways to keep up with technology
  - f) Provide continuing education for staff to support curriculum offerings
  - g) Pursue grants to help fund technology
  - h) Use social media as an educational tool for students
  - i) Continue to provide an environment that supports all learning levels and types
- II. Expand the curriculum to offer more diverse opportunities for students
  - a) Poll students to identify their interests
  - b) Consider other programs such as:
    1. Robotics
    2. Auto body or Mechanics classes
    3. Block scheduling
    4. Class flipping
  - c) Maintain quality faculty (young progressive educators)
  - d) Balance extracurricular and academics
- III. Improve academic opportunities for students by providing technological advancements
- IV. Prepare students with skills for the 21<sup>st</sup> Century
  - a) Keep curriculum current with workplace trends

- V. Prepare students for a future and emphasize responsibility and professional workplace behavior
  - b) Fair standards and discipline for all students
  - c) Clear and thorough policy on bullying
  - d) Train on bullying all levels, students, staff, and parents
- VI. Maintain academic excellence with variations in resources
  - a) Encourage every student to take at least one unit of higher education
  - b) Maintain academic superiority to attract students from other areas
  - c) Promote on-line/distance learning for a better selection of classes
  - d) Encourage teachers to teach every student to the best of their ability so that every student reaches their potential
- VII. Provide a curriculum that will prepare each student to meet or exceed their potential
  - a) Provide diverse curriculum and more flexibility for staff
  - b) Continue time management finance classes and expand college classes
  - c) Consider advanced technology courses

### **Technology**

- I. Promote on-line and distance learning to support technology curriculum opportunities
- II. Improve academics by providing advanced technological (Pre-K through 12<sup>th</sup> grade)
- III. Raise technology funds through the foundation
  - a) Web presence
  - b) Brochure
  - c) Newsletter
- IV. Form an active technology task force
  - a) 1 to 2 school board representatives
  - b) 1 to 2 administrative representatives
  - c) 1 to 2 faculty representatives
  - d) 1 to 2 student representatives
- V. Enforce responsible use of technology through policy and training
  - a) Understand that once posted on the web it is forever there
  - b) Common sense ethics

## **School Climate**

- I. Provide and create an environment for all learning levels and types
- II. Provide more opportunities for higher level achieving students to challenge their level of learning
- III. Use social media as an educational tool in the classroom
- IV. Continue to offer opportunities like this to allow parents to voice not just what we want, but also to support the board and principals
- V. Consider other ways to keep parents and patrons involved

# COMMUNITY ENGAGEMENT EVALUATION

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## 1. Do you think the Community Engagement process was a worthwhile activity for the district and community? Why?

- We hope the administration and board takes a close look at the points brought up!
- Yes, whenever you can share ideas and inputs you gain interest.
- Yes, I got ideas from people that otherwise would not say anything or think their opinion didn't matter.
- Yes – it makes the community more aware of issues in the community. Everyone's opinion is valued in a setting such as this.
- Very worthwhile – shows board/community support, gives direction to school system, gives multiple points brought to attention.
- Yes, it's nice to discuss and see the difference viewpoints of other community leaders
- Yes, it gives the board the opportunity to hear others opinion's
- Yes, it will give the board some ideas on what the community expects
- Yes, ideas from many are always appreciated
- Yes – increased community involvement in the school
- Yes, communication between community and school is key to getting things done.
- Yes, you got more ideas from a lot of different people
- Yes, it brought people together and allowed us to express ourselves and concerns or hopes for our school and future.
- Yes, is always good to get new ideas and thoughts in front of a board/community
- Hope so because the board can only do so much everyone has to buy in
- Yes, very worthwhile. The community as a whole can help create/make ideas which in turn can make the whole community active in the schools
- Yes, helps show more community support to the schools
- Yes, offered variety of thoughts and ideas to be given
- Yes, helps get parents involved in what our children are learning and challenges they may be dealing with in the school system
- Yes, lots of interesting and well thought out ideas were presented
- Yes, it involved the community, all ages, all opinion's and knowledgeable
- Yes, gives people a voice
- Don't know – haven't seen anything come about it yet. This is a good start – let's see specific follow through!!!

- The Ravenna News does a very good job of informing the community of board meetings and school activities. The school does not inform. The website is not always up to date and there is no column from the school administration or board. You should not expect the News to do your advertising!
- Yes, it is important that communities come together to discuss
- Yes, the board wanted to provide a forum for input before they made major changes to policy. I believe this approach is commendable.
- Yes, it is always good to get a variety of opinions
- Yes, community involvement is always important although people don't always take the time to become involved!!
- Yes, I believe that the community needs to be heard when it comes to education because it is the community that is served my education.
- Yes, it was nice to hear what others had to say. It was also nice to know that they were thinking along the same lines as me.
- Absolutely worthwhile – Furthering is a constant necessity. Community Forums increase patrons' ownership of the education process.
- Not sure – don't know if everyone is being heard
- Yes, it brought together the community discussion, not just school board
- Yes, good community bonding and for people to realize how to solve problems instead of just identify them.
- Yes, I think it gives the board an opportunity to get a feeling about how the community feels. Gave me personal insight to other opinions.
- Yes, this activity was a positive insight as to how the public views our school.

**2. What did you learn from the Community Engagement process?**

- It's good to hear other points of view
- There are many ideas out there we do not think about and some good resources out there.
- People can work together! It was nice to have such a cross section of the community present.
- Our school is strong academically
- There is always improvement to be made and that the board has a tough job to manage this process
- How little I know
- Many people are interested in the well-being of our school
- Everyone wants a school with great academics for all children.
- Should have had the community involved years ago.
- A lot

- The willingness of the board to hear ideas and thoughts. Showed they were proactive and care.
- That things from when I was in school 6 years ago have not been improved
- How other community schools works and where we need to go.
- People do seem to care about improving school, but it seems like the same group needs to diversify somehow to include more people.
- We all have the goal of improving and bettering our school and students
- Different ways things work within school system, was nice to hear opinions from the elementary up to high school level
- The vast number of challenges facing the school board/education district. Also, the many success stories that accompany them.
- Community wants to be involved in children's academic growth.
- A lot of ideas – different views
- People want more for our school – Don't give up – but there is so much more that can be done!
- We have many same concerns and parent's community members that are interested in helping.
- Primarily that most participants were concerned with academics and the advancements in technology that can assist in teaching students.
- The community wants to be heard.
- Interesting ideas and opinions from other people. Some ideas I hadn't thought of previously.
- That there are many issues that education faces, and they continue to increase.
- I learned where the school was currently in many areas of education. I learned that technology is very much on the minds of others.
- There is a lot to be proud of.
- Physical and verbal bullying is happening, but it is not always noticed.  
It sounds like a 4 or 5 on a scale of 10
- That education is near and dear to many people
- There are a lot of people that are concerned in many areas not just a few.
- Gained insight to personal feeling in regard to what people feel is important to the education process
- I learned there are many people interested in our school and the progress it needs to make.

### 3. What would you do to improve the process?

- Possibly more input by board members
- Worked good the way it was
- Yearly community meetings
- Maybe a little more time
- Effective as it was
- Maybe have one night without administration to discuss
- Maybe have a general question and answer period
- Board Question and Answer for a set time
- Have kids come for their input
- Continue more engagement meetings because everybody has a positive attitude
- Invite more actual educators. Noticed more spouses invited but not actual educators. Don't they have better ideas of work at school? Advertise in paper.
- Liked the open discussion
- Thought it was a good process. Maybe provide each table with a different focus/area to improve.
- Encourage job shadowing, academic programs thru the web
- Nothing
- Let's see what the school board has for goals (specific goals) and what their plan is to see this through. Get more specifics and details.
- Nothing at this time
- I felt it was about right. One long meeting would overwhelm, but more than two would result in poor final attendance.
- A place that private comments could be made
- I felt this was a good format to follow in the future
- Possibly an overview of the school system for those that are not very involved in the district
- More use of technology to put their information online
- This is a fairly tried and true process
- I believe there needs to be a 3<sup>rd</sup> party secretary at every table to protect from personal opinion being shared with group and then all people will be heard
- Thought it was good as is
- I wish the administration could have interacted with the discussion groups

**4. Do you have interest in continuing to serve the district? If so, do you have ideas of how you like to serve?**

- Volunteer to help is agriculture related programs or classes
- No interest at this time
- Possibly volunteer in classroom. Encourage participation in the Ravenna Foundation. Encourage the foundation to help in funding “extra” projects of the school.
- I have interest/participate with the children
- Yes, taskforce
- Yes, giving input as needed on topics
- Community and Parents needs to feel welcomed in to the school system to volunteer. If people were welcomed to help at school they would see a lot more volunteers
- Yes, school board or another board of some kind
- Yes, not sure at this time.
- Yes, engagement meetings
- Stacy Paitz – any type of committee to help our youth
- Yes. Would love to provide an internship/practical experience for students
- Yes, I’m interested everyone should be –without our school our community would go under.
- Always willing to help.
- Keep this up I really appreciate being included and participating in this type
- Yes, I would like to be a part of the next step of this process. What becomes of the information the board has from the Community Engagement?
- I would be willing to sponsor a mentorship course or arrange for contacts in different disciplines per curriculum guidelines.
- Yes
- Yes, advice and information
- I’m going to remain anonymous on this form – I will sign up for something down the road.
- Yes, in discussions
- Not at this time. The walleye are biting and my fishing pole is ready for a workout



Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

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**Fwd: NASB Board Self-Assessment Resources and Services**

1 message

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**Marilyn Bohn** <mamabohn7@gmail.com>  
To: Ken Schroeder <ken.schroeder@ravennabluejays.org>

Thu, Feb 7, 2019 at 10:12 AM

Hi K

Here are the attachments you can put on e-meetings.

Thank you  
M

----- Forwarded message -----

**From:** Marcia Herring <mherring@nasbonline.org>  
**Date:** Fri, Jan 25, 2019, 6:23 PM  
**Subject:** NASB Board Self-Assessment Resources and Services  
**To:** Marilyn Bohn <mamabohn7@gmail.com>

Good evening, Marilyn!

I have attached the four traditional board self-assessment resources. Please note that BA.1, BA.2, BA.3 and BA.4 are available in two formats (both narrative and numerical). The Board Leadership Standard Assessment is available only in the format attached. Below, I have provided the details of the Online Board Self-Assessment process.

**Board Self-Assessment**The **Online Board Self-Assessment Survey Service** includes:

Option I –

The Association will

- Assist the board to identify a board self-assessment tool
- Integrate the identified tool into an online survey
- Distribute the link to all board members to complete the survey
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written Needs Analysis summarizing areas of need

Fee: \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

Thank you for your interest in the NASB Board Self-Assessment resources. Please let me know if you have any questions.

Have an amazing weekend and safe travels to Lincoln for the Legislative Issues Conference.

Warm regards,

*Marcia R. Herring*



**NASB Director of Board Leadership**

**Nebraska Association of School Boards**

1311 Stockwell Street

Lincoln NE 68502

Toll Free 800.422.4572

Direct Line 402.817.0296

Cell/Text 402.450.5152

**Legislative Issues Conference**

January 27-28

**School Board Member Week**

January 27 to February 2

**Budget & Finance Workshops**

February 13 | La Vista

February 20 | North Platte

**Presidents Retreat – Kearney / February 17-18**

**Presidents Retreat – Lincoln / February 24-25**

*Learn more and register at [www.NASBonline.org](http://www.NASBonline.org)*

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**5 attachments**



image003.png  
12K

**BA.1 Narrative.doc**  
160K

**BA.2 Numerical.doc**  
151K

**BA.3 Narrative.doc**  
128K

**BA.4 Numerical.doc**  
138K



Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

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**Fwd: NASB Superintendent Evaluation Resources and Services**

1 message

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**Marilyn Bohn** <mamabohn7@gmail.com>

Thu, Feb 7, 2019 at 10:13 AM

To: Ken Schroeder &lt;ken.schroeder@ravennabluejays.org&gt;

And more..... Thank you! If we can get back in time I'll be there.

M

----- Forwarded message -----

From: **Marcia Herring** <mherring@nasbonline.org>

Date: Fri, Jan 25, 2019, 6:23 PM

Subject: NASB Superintendent Evaluation Resources and Services

To: Marilyn Bohn &lt;mamabohn7@gmail.com&gt;

Good evening, Marilyn! I have attached the NASB Superintendent Evaluation resources and below you will find a breakdown of the three options available to the board should they have interest in utilizing the online process.

**NASB Online Superintendent Evaluation Service** includes:**Option I –**

The Association will:

- Integrate the board adopted superintendent evaluation tool into an online survey
- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$200

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

**Option II -**

The Association will:

- Assist the board in the identification and/or design of a superintendent evaluation tool
- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

**Option III –**

The Association will:

- Develop a customized Superintendent Evaluation tool for the board

Fee \$50

- Issue link to superintendent to complete a self-assessment (Note: The superintendent self-evaluation is an optional feature.)
- Download superintendent self-assessment
- Distribute the superintendent self-assessment summary and survey link to each board member via email
- Issue reminders to board members prior to deadline
- Summarize board member input
- Develop a written summary and forward to board president

Fee \$250

If the board requests a Board Retreat to review the written summary and to develop goals, no fee will be assessed for the Online Survey.

Fee: Board Retreat fee plus travel expenses

Thank you for your interest in the NASB Superintendent Evaluation resources and the Online Superintendent Evaluation should the board decide to utilize this service. Please let me know if you have any questions, Marilyn!

Warm regards,

*Marcia R. Herring*



**NASB Director of Board Leadership**

**Nebraska Association of School Boards**

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Lincoln NE 68502

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**4 attachments**



**image003.png**  
12K

 **Supt Eval 1.1 Governance Standards Narrative.doc**  
170K

 **Supt Eval 1.2 Governance Standards Numerical.doc**  
181K

 **Supt Eval 2.1 Leadership Standards Narrative.doc**  
178K

# RAVENNA SCHOOL BOARD 2018-2019 CALENDAR

|           |   |                                  |
|-----------|---|----------------------------------|
| September | Parent Teacher Board Meet & Greet       | Dawn Planning<br>All Participate |
| October   | Review Envision<br>Civic Group Visits   | Marc<br>Ryan                     |
| November  | Review Community Data Results from 2014 | Tara                             |

|          |  |                                   |
|----------|--|-----------------------------------|
| December | Retreat with Personality Strength        | Misti Planning<br>All Participate |
| January  | Organize, Structure, Expectations        | All                               |
| February | Superintendent Review, Assessment, Tools | Marilyn Tools<br>All Participate  |

|       |   |      |
|-------|---|------|
| March | Parent Teacher Conf<br>Staff Engagement | All  |
| April | High School Achievement                 | Brad |
| May   | Elementary Achievement                  | Paul |

|        |                                |     |
|--------|--------------------------------|-----|
| June   | Mission Statement              | All |
| July   | Vision                         | All |
| August | Planning for 19-20 School Year | All |