



**Regular Board Meeting Agenda
Caddo Kiowa Technology Center
Monday, February 9, 2026 at 7:30 AM Central
Administration Building #100, Room #134
1415 North 7th Street
Fort Cobb, Oklahoma 73038**

1. Call to Order, roll call and establishment of a quorum
2. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:
 - Students/Instructional
 - Short Term/BIS
 - Facilities
 - Employee Development
3. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

 - a. January 12, 2026, Regular Board Meeting Minutes.
 - b. General Fund 25-26 checks #1618-1839 in the amount of \$751,253.42; General Fund Encumbrances #60717-60797 & 70131 in the amount of \$204,373.56; No Building Fund Encumbrances, including change orders report and appropriations for FY25-26 from reports dated January 31, 2026.
 - c. Treasurer's reports for bank statements dated January 31, 2026.
 - d. Activity Fund reports for bank statements dated January 31, 2026.
 - e. Transfer of \$71,152.06 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.
 - f. Approve BIS adjunct and part-time employees.
4. Action to be considered:
 - a. Discuss and vote to approve or not approve CKTC's fiscal year 24-25 audit report as presented by Jenkins & Kemper via phone call and/or video call.

- b. Discuss and vote to approve or not approve academic classes for fiscal year 26–27.
- c. Discuss and vote to approve or not approve a continuing software license and support agreement with TRENDS/ADPC, for the business office, which includes inventory software.
- d. Discuss and vote to approve or not approve a continuing MOU with Caddo County Health Department, for the county's Public Health Emergency Response Plan.
- e. Discuss and vote to approve or not approve the FY26 calendar revision due to inclement weather days.
- f. Discuss and vote to approve or not approve purchasing 115 computers for campus.
- g. Discuss and vote to approve or not approve the purchase of a 2026 Freightliner Saf-T-Liner C2 340TS 71-passenger bus with Midwest Bus Sales.
- h. Discuss and vote to approve or not approve the purchase of a 2024 Chevy Minotour DRW 051MS 14-passenger bus with Midwest Bus Sales, Inc.

5. Proposed Executive session to discuss the following personnel items:

- Re-Employment of the following Administrative Personnel for Fiscal Year 26–27 school year: Mike Newell, Jolisa Knauss, John Noel & Christopher Helton
- Employment of Early Care & Education Assistant

6. Vote to convene or not convene into executive session.

7. Acknowledge board's return to open session.

8. Executive session compliance announcement.

9. Motion, consideration and vote to approve or not approve the re-employment of the following Administrative Personnel for Fiscal Year 26-27 school year: Mike Newell, Jolisa Knauss, John Noel & Christopher Helton.

10. Motion, consideration and vote to approve or not approve the employment of an Early Care & Education Assistant.

11. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.

12. Announcements

13. Adjournment

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk
Caddo Kiowa Technology Center Board of Education