



**Regular Board Meeting Agenda
Caddo Kiowa Technology Center
Monday, November 10, 2025 at 5:30 PM Central
Administration Building #100, Room #134
1415 North 7th Street
Fort Cobb, Oklahoma 73038**

1. Call to Order, roll call and establishment of a quorum
2. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:
 - Students/Instructional
 - Short Term/BIS
 - Facilities
 - Employee Development
3. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

 - a. October 13, 2025, Regular Board Meeting Minutes.
 - b. General Fund 24–25 check # in the amount of \$12,850.00;
General Fund 25–26 checks # 749–1022 in the amount of \$810,376.77;
General Fund Encumbrances #60520–60620 & 70125 in the amount of 262,170.31;
No Building Fund Encumbrances, including change orders report and appropriations for FY25-26 from reports dated October 31, 2025.
 - c. Treasurer’s reports for bank statements dated October 31, 2025.
 - d. Activity Fund reports for bank statements dated October 31, 2025.
 - e. Transfer of \$77,875.93 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.
 - f. Approve BIS adjunct and part-time employees.
4. Action to be considered:
 - a. Discuss and vote to approve or not approve CKTC's Technology Plan for FY25-26.

b. Discuss CKTC's Board Meeting dates and times beginning January 2026 through December 2026.

c. Discussion and possible action to approve or not approve a one-time professional development stipend for current FY26 employees.

d. Discuss and vote to approve or not approve using Principles Design, LLC as the architect for future construction projects on campus.

e. Discuss and vote to approve or not approve a quote for the replacement of doors on building #400 by the cafeteria.

5. Proposed Executive session to discuss the following personnel items:

- Resignation of Todd Bigbow — Maintenance - Facility Caretaker

6. Vote to convene or not convene into executive session.

7. Acknowledge board's return to open session.

8. Executive session compliance announcement.

9. Motion, consideration and vote to approve or not approve the resignation of Todd Bigbow - Maintenance - Facility Caretaker.

10. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.

11. Announcements

12. Adjournment

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk
Caddo Kiowa Technology Center Board of Education