



**Regular Board Meeting Agenda
Caddo Kiowa Technology Center
Monday, October 13, 2025 at 5:30 PM Central
Administration Building #100, Room #134
1415 North 7th Street
Fort Cobb, Oklahoma 73038**

1. Call to Order, roll call and establishment of a quorum
2. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:
 - Students/Instructional
 - Short Term/BIS
 - Facilities
 - Employee Development
3. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

 - a. September 8, 2025, Regular Board Meeting Minutes.
 - b. General Fund 24-25 checks #3592-3598 in the amount of \$37,384.87;
General Fund 25-26 checks #495-748 in the amount of \$770,993.27;
General Fund Encumbrances #60420-60519 & 70122-70124 in the amount of \$125,294.40;
No Building Fund Encumbrances, including change orders report and appropriations for FY25-26 from reports dated September 30, 2025.
 - c. Treasurer's reports for bank statements dated September 30, 2025.
 - d. Activity Fund reports for bank statements dated September 30, 2025.
 - e. Transfer of \$109,220.99 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.
 - f. Approve BIS adjunct and part-time employees.
4. Action to be considered:
 - a. Discuss and vote to approve or not approve the Superintendent's Evaluation Instrument.

b. Discuss and vote to approve or not approve the Fiscal Operations Report and Application to Participate (FISAP) Report: Award year July 1, 2024, through June 30, 2025; Application award year July 1, 2026, through June 30, 2027.

c. Discuss and vote to approve or not approve the continuing PSI HSET MOU between CKTC and Educational Testing Services, for delivery of High School equivalency exams.

d. Discuss and vote to approve or not approve the disposal of JLG by trade-in.

e. Discuss and vote to approve or not approve the purchase of JLG.

f. Discuss and vote to approve or not approve the revised quote to purchase Culinary Arts serving line with Lottery Grant funds.

g. Discuss and vote to approve or not approve the Industrial Essentials Tool Set quote with Snap On Industrial for the Auto Service Program that is funded through the Perkins High Growth and Emerging Tech Grant.

h. Discuss and vote to approve or not approve CKTC to call an annual election for school board Seat/Zone Three (3) Office One (1), to be held February 10, 2026, and/or April 7, 2026.

i. Discuss and vote to approve or not approve closing precincts in the school district election held February 10, 2026, and/or April 7, 2026.

j. Discuss and vote to approve or not approve the Mohawk Lifts LLC quote for a heavy-duty elite balancer that will be used in the Diesel Program funded by the Lottery Grant.

5. Proposed Executive session to discuss the following personnel items:

- Employment of TDT Administrative Assistant
- Employment of Facility Caretaker/Culinary Arts Kitchen Assistant

6. Vote to convene or not convene into executive session.

7. Acknowledge board's return to open session.

8. Executive session compliance announcement.

9. Motion, consideration and vote to approve or not approve the employment of TDT Administrative Assistant.

10. Motion, consideration and vote to approve or not approve employment of Facility Caretaker/Culinary Arts Kitchen Assistant.

11. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.

12. Announcements

13. Adjournment

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this

agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk
Caddo Kiowa Technology Center Board of Education