



**Regular Board Meeting Agenda
Caddo Kiowa Technology Center
Monday, June 9, 2025 at 5:30 PM Central
Administration Building #100, Room #134
1415 North 7th Street
Fort Cobb, Oklahoma 73038**

1. Call to Order, roll call and establishment of a quorum
2. Discuss and vote to approve or not approve any resignations received to date.
3. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:

- Students/Instructional
- Short Term/BIS
- Facilities
- Employee Development

4. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

- a. May 12, 2025, Regular Board Meeting Minutes.
- b. General Fund 23–24 check #3752 in the amount of \$435.00;
General Fund 24-25 checks #2802-3026 in the amount of \$825,303.16;
General Fund Encumbrances #51047–51094 in the amount of \$178,323.13;
No Building Fund Encumbrances, including change orders report and appropriations for FY25-26 from reports dated May 31, 2025.
- c. Treasurer's reports for bank statements dated May 31, 2025.
- d. Activity Fund reports for bank statements dated May 31, 2025.
- e. Transfer of \$75,311.43 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.
- f. Approve BIS adjunct and part-time employees.
- g. Declare surplus and dispose of it in the most commercially feasible manner.

- Serving Line (1)
- Drink Dispenser (1)
- Silverware Dispenser (6)
- Silverware Holder (1)
- Blender (1)
- Cooling Racks (6)
- Salad Bars (2)
- Shelves (5)
- Salad Storage (1)
- Coffee Maker (1)
- File Cabinets (2)
- Hobart Mixer (1)
- Ashton Syle Chairs (3)
- Alluvia Shampoo Chairs (4)
- Cumberland Shampoo Bowls (4)
- Facial Machines (2)

5. Action to be considered:

- a. Discuss and vote to approve or not approve the OKACTE Insurance Plan proposal for FY25-26.
- b. Discuss and vote to approve or not approve the Reciprocity Agreement with the Southwest Regional Tech Center for FY25-26.
- c. Discuss and vote to approve or not approve OSSBA Membership for FY25-26.
- d. Discuss and vote to approve or not approve a quote/bid from Hiland Dairy Foods for Early Care & Education for FY25-26.
- e. Discuss and vote to approve or not approve AGC of Oklahoma Education Foundation NCCER Sponsorship Agreement for FY25-26.
- f. Discuss and vote to approve Career Major Tuition Schedule/Program costs for FY25-26.
- g. Discuss and vote to approve or not approve Activity Fund individual account guidelines for FY25-26.
- h. Discuss and vote to approve or not approve a continuing vending machine agreement with Tallent Vending on CKTC's snack machines for FY25-26.
- i. Discuss and vote to approve or not approve membership with the Organization of Rural Oklahoma Schools for FY25-26.
- j. Discuss and vote to approve or not approve the Superintendent to enter into contracts with vendors to provide services for campus maintenance and upkeep for FY25-26.
- k. Discuss and vote to approve CKTC's Marketing Plan and Plan of Action for FY25-26.
- l. Discuss and vote to approve or not approve CKTC's Organizational Chart.

m. Discuss and vote to approve or not approve the Dr Pepper-Royal Crown Bottling Company Contract for FY25-26.

n. Discuss and vote to approve or not approve hiring attorneys at law firm, Rosenstein Fist & Ringold, the school attorneys for the FY25-26 school year.

o. Discuss and vote to approve or not approve policy updates with one vote unless any board member would like to remove an item for individual consideration.

1. Section 2 - Board Meeting Held Via Videoconference or Teleconference
2. Section 2 - Board of Education Notifications of Meetings
3. Section 2 - Board Meetings
4. Section 3 - Bed Bug Protocol
5. Section 3 - Federal Program Complaints
6. Section 3 - Financial Gifts to the Technology Center Under the Oklahoma Equal Opportunity Education Scholarship Act
7. Section 3 - Program Closure
8. Section 3 - Reimbursement for Co-Curricular Activity Expenses
9. Section 3 - Safety Drills and Emergency Management
10. Section 3 - Substitute Instructors
11. Section 5 - Asbestos Inspection
12. Section 6 - Employee Incentive Program
13. Section 6 - Fair Labor Standards Act Compliance
14. Section 7 - Evaluation of Professional Staff
15. Section 8 - Resignation of Support Employees
16. Section 11 - Grievance Procedure for Filing, Processing and Resolving Complaints Alleging Discrimination, Harassment and Retaliation
17. Section 12 - Acceptable Use of Internet and Electronic and Digital Communication Devices
18. Section 12 - Personnel Digital and Electronic Communication with Minor Students

p. Discuss and vote to approve or not approve revising CKTC's Fiscal Year 25-26 calendar.

6. Proposed Executive session to discuss the following personnel items:

- Discussion about vacant school board seat/zone #3, office #1
- Position re-assignment to Brandy Foster as Truck Driver Training Administrative Assistant
- Position re-assignment to Sandra Saunders as Administrative Assistant
- Extra duty contract for Jeremy Wright as IT Administrator
- Employment of Health Careers Teacher
- Employment of Maintenance - Facility Caretaker (2)
- Employment of Truck Driver Training Teacher
- Resignation of William Jake Ahtone - Maintenance - Facility Caretaker
- Resignation of Blossom Ibanez - Early Care & Education Assistant

7. Vote to convene or not convene into executive session.
8. Acknowledge board's return to open session.
9. Executive session compliance announcement.
10. Motion, consideration and vote to approve or not approve a position re-assignment to Brandy Foster as Truck Driver Training Administrative Assistant.
11. Motion, consideration and vote to approve or not approve a position re-assignment to Sandra Saunders as Administrative Assistant.
12. Motion, consideration and vote to approve or not approve an extra duty contract for Jeremy Wright as IT Administrator.
13. Motion, consideration and vote to approve or not approve the employment of a Health Careers Teacher.
14. Motion, consideration and vote to approve or not approve the employment of two Maintenance - Facility Caretakers.
15. Motion, consideration and vote to approve or not approve the employment of a Truck Driver Training Teacher.
16. Motion, consideration and vote to approve or not approve the resignation of William Jake Ahtone - Maintenance - Facility Caretaker.
17. Motion, consideration and vote to approve or not approve the resignation of Blossom Ibanez - Early Care & Education Assistant.
18. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.
19. Announcements
20. Adjournment
Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk
Caddo Kiowa Technology Center Board of Education