



**Regular Board Meeting Agenda  
Caddo Kiowa Technology Center  
Monday, May 12, 2025 at 5:30 PM Central  
Administration Building #100, Room #134  
1415 North 7th Street  
Fort Cobb, Oklahoma 73038**

1. Call to Order, roll call and establishment of a quorum
2. Reports and Discussions by Board and Staff: Jolisa Knauss, Instructional Leader; John Noel, BIS Director; Chris Helton, Director of Operations; Mike Newell, Assistant Superintendent and Superintendent's Update; Jennie Nunn regarding:

- Students/Instructional
- Short Term/BIS
- Facilities
- Employee Development

3. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member would like to remove an item for individual consideration. The consent agenda consists of the discussion, consideration and approval of the following items:

- a. April 14, 2025, Regular Board Meeting Minutes.
  - b. General Fund 23-24 check #3751 in the amount of \$1259.87;  
General Fund 24-25 checks #2535-2801 in the amount of \$839,104.37;  
General Fund Encumbrances #50960-51046 & 70138 in the amount of \$120,871.37;  
No Building Fund Encumbrances, including change orders report and appropriations for FY24-25 from reports dated April 30, 2025.
  - c. Treasurer's reports for bank statements dated April 30, 2025.
  - d. Activity Fund reports for bank statements dated April 30, 2025.
  - e. Transfer of \$177,639.01 from the Activity Fund to the General Fund per resolution 70 O.S. § Section 5-129.
  - f. Approve BIS adjunct and part-time employees.
4. Action to be considered:
    - a. Discuss and vote to approve or not approve an agreement with Alcohol & Drug Testing Inc. (ADTI) for FY25-26.

- b. Discuss and vote to approve or not approve the Gooden Group Cooperative Agreement for FY25-26.
- c. Discuss and vote to approve or not approve the State Wide Marketing Agreement for FY25-26.
- d. Discuss and vote to approve or not approve CKTC's Board of Education to attend the August Conference, August 4-5, 2025.
- e. Discuss and vote to approve or not approve a continuing contract for child care services with Washita Valley Community Action Council for a period from August 1, 2025 to July 31, 2026.
- f. Discuss and vote to approve or not approve Caddo Kiowa's Professional Development Plan for the FY25-26 school year.
- g. Discuss and vote to approve or not approve a subscription agreement with PowerSchool/Schoology which allows administrators the ability to manage users, course and enrollment dates for FY25-26.
- h. Discuss and vote to approve or not approve the following student handbooks with one vote unless any board member would like to remove an item for individual consideration for FY25-26.
- PN Handbook
  - OTA Handbook
  - PTA Handbook
  - Student & Consumer Handbook
- i. Discuss and vote to approve or not approve CKTC employee evaluation instrument revisions.
- Administration Staff Evaluation
  - BIS Professional Staff Evaluation
  - Professional Staff Evaluation
  - Child Development Center Support Staff Evaluation
  - Support Staff Evaluation
- j. Discuss and vote to approve or not approve revising the FY26 CKTC Certified/Professional & Support Staff employee pay scale.
- k. Discuss and vote to approve or not approve purchasing rectangle sun shade for the Early Care Program through Play & Park Structures of Oklahoma with DHS Grant Funds.
- l. Discuss and vote to approve or not approve the purchase of a scissor lift.
- m. Discuss and vote to approve or not approve the purchase of a JLG.

5. Proposed Executive session to discuss the following personnel items:

- Re-employment of Certified/Professional Staff per Exhibit "A"
- Re-employment of Support Staff per Exhibit "B"
- Resignation of Kyle Walbrick - PLTW Pre-Engineering & Math Teacher
- Resignation/Retirement of Jesse Bellamy - Truck Driver Training Teacher
- Early retirement incentive for Jesse Bellamy - Truck Driver Training Teacher

6. Vote to convene or not convene into executive session.

7. Acknowledge board's return to open session.

8. Executive session compliance announcement.

9. Motion, consideration and vote to approve or not approve hiring Certified/Professional Staff, per Exhibit "A", with one vote unless any board member would like to remove an employee for individual consideration.

10. Motion, consideration and vote to approve or not approve hiring Support Staff, per Exhibit "B", with one vote unless any board member would like to remove an employee for individual consideration.

11. Motion, consideration and vote to approve or not approve the resignation of Kyle Walbrick, PLTW Pre-Engineering & Math Teacher.

12. Motion, consideration and vote to approve or not approve the resignation/retirement of Jesse Bellamy, Truck Driver Training Teacher.

13. Motion, consideration and vote to approve or not approve the early retirement incentive for Jesse Bellamy - Truck Driver Training Teacher.

14. New Business - This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda.

15. Announcements

16. Adjournment

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter."

Jana Savage, Minute Clerk  
Caddo Kiowa Technology Center Board of Education