



Chisholm Public Schools  
Special Virtual and Physical Board Meeting  
Chisholm Administration Office, 305 Utah, Enid, Oklahoma 73701  
Wednesday, July 1, 2020 at 7:00 PM

Those present at remote locations will be:

Brendon Atkinson  
Justin Biggers  
Brittney Buller  
Danielle Deterding  
Andrew Ewbank

Link to meeting:

<https://zoom.us/j/8146618692>

Password: 408100

The Chisholm Board of Education may discuss, make motions, and/or vote upon any matter appearing on this agenda. Such motions and votes may be to adopt, reject, table, reaffirm, rescind or take no action on any agenda matter.

1. Call to order of members present
2. Hearing of the Public
3. Consent Agenda: All of the following items which concern reports and items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
  - 3.A. Minutes of the Special Meeting of June 17, 2020
  - 3.B. Review Activity Fund Reports.
  - 3.C. Invest Idle Funds.
  - 3.D. Financials
    - General Fund Encumbrance Register PO# 576-580
    - Building Fund Encumbrance Register PO# 108
    - General Fund (11) Encumbrance Register PO # 250-316 (FY21)
    - Building Fund (21) Encumbrance Register PO# 1-27 (FY21)

#### 4. Business Items:

4.A. Open Milk Quotes. Discussion, consideration, and possible vote to approve a milk quote from the vendors submitting quotes. Board may accept a quote or reject all quotes.

4.B. Vote to approve activity fund sub-accounts revenue and expenditures as submitted for the 2020-2021 school year.

4.C. Vote to approve the activity fund changes and transfers of funds as submitted for the 2020-2021 school year.

4.D. Vote to approve the Agreement for Non-Payable Warrants.

4.E. Vote to approve a resolution authorizing and directing the district treasurer to invest district funds in accordance with the investment policy of the district and to re-invest when funds are available.

4.F. Vote to approve destroying the FY14 financial records.

4.G. Vote to approve destroying previous year (after audit) clerical papers that are duplicate documents retained at sites for which copies are maintained in the central administration office for the required statutory timeframe.

4.H. Vote to approve the school fundraiser requests for the 2020-2021 school year as submitted.

4.I. Vote to approve the following Administration Office positions:

1. Chad Broughton as Purchasing/Legal Agent
2. Jo Ann Buxton as Encumbrance Clerk and Payroll Clerk
3. Rhonda Howerton as Treasurer and District Activity Fund Custodian
4. Debbie Grebe as Child Nutrition Activity Fund Custodian

4.J. Vote to approve Surety Bonds for the following:

1. Superintendent - Chad Broughton
2. Encumbrance Clerk - Jo Ann Buxton
3. Deputy Minutes Clerk - Jo Ann Buxton
4. Treasurer - Rhonda Howerton
5. District Activity Fund Custodian - Rhonda Howerton
6. Child Nutrition Activity Fund Custodian - Debbie Grebe
7. Minutes Clerk - Debbie Grebe

4.K. Vote to appoint Chad Broughton, Shane Dent, and Joey Reinart to the Internal Activities Committee.

4.L. Vote to approve Chad Broughton to accept resignations for the district.

4.M. Notification of Student Transfers

4.N. Vote to approve the following policies:

1. Virtual Student Attendance
2. School District Screening Protocol
3. Child Nutrition Meal Charge Policy

- 4. Use of School Facilities
- 5. Medical Exemption Review Committee
- 4.O. Vote to approve the support personnel salary schedule for the 2020-2021 school year.
- 4.P. Vote to approve the contract with Kellogg and Sovereign for E-rate and OUSF Management Services.
- 4.Q. Vote to approve the 2020-2021 school calendar with revisions.
- 5. Discussion on the following policies:
  - 1. Board of Education Executive Officer - Superintendent
  - 2. Felony Record Search
  - 3. Sexual Harassment of Students
  - 4. Sexual Harassment Incident Report Form
  - 5. Written Notice to Known Parties Regarding Allegations of Sexual Harassment
  - 6. Written Report Regarding Allegations of Sexual Harassment
- 6. Superintendent's Report
- 7. New Business
- 8. Adjourn Meeting

Name of person posting this notice:

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Chad Broughton, Superintendent

Posted as prescribed by law this 29th day of June, 2020, 5:00 p.m., at the Chisholm Administration Building, 305 Utah, Enid, OK 73701.