

Owasso Public Schools
Owasso Board of Education Regular Meeting
Independent School District No. 11
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, August 14, 2023, at 6:30 PM, Board of Education Conference Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055

Meeting live stream link: https://youtube.com/live/BezaqhE_Fgs<https://youtube.com/live/v3loseY9c34>

- I. **Call to Order and Roll Call**
- II. **Special Recognition** - Ms. Tiffani Cooper, Ms. Lisa McBride and Ms. Shannon Chatwin
- III. **Pledge of Allegiance**
- IV. **Reports to the Board**
 - A. Superintendent - Dr. Margaret Coates
 - B. Teaching and Learning - Mr. Mark Officer
 - C. District Services - Mr. Kerwin Koerner
 - D. Continuous Strategic Improvement (CSI) - Mr. Phillip Storm
- V. **Comments from the Public Regarding Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.
- VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Coates)
 - A. Minutes of July 17, 2023 Regular Meeting
 - B. Teaching and Learning
 - i. Out of State Student Activity Trips
 - ii. Rental Agreement with Cain's Ballroom for the Owasso High School Prom on May 4, 2024 for the 2023-2024 school year at a cost of \$ 4000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Rental Agreement
 - iii. Contract with Incredible Pizza for the Owasso High School Grad Bash 2024 for the 2023-2024 school year at a cost of \$50 per student for approximately 500 students, as outlined in the attachment and authorize the Superintendent or designee to execute the Contract
 - iv. Agreement with Lauren Lunsford for Artists in Schools Program for the 2023-2024 school year at a cost of \$12,060.00, as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement
 - v. License agreement with Riverside Insights for online access to gifted K-12 group assessment products the 2023-2024, 2024-2025, and 2025-2026 school years. This contract is a commitment to Use CogAT for three (3)

years in exchange for a fifteen percent (15%) discount on the products as outlined in the attachment and authorize the Superintendent or designee to execute the agreement

- C. District Services
 - i. Agreement with Rogers County Board of County Commissioners for Interlocal Property Maintenance for the 2023-2024 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement
- D. Finance
 - i. Purchase orders (encumbrances) and changes to encumbrances for July 2023
 - ii. Activity Financial Report for July 2023
 - iii. Activity Account Budgets
 - iv. Advertising Agreement / Contract with Lighthouse Electric for the 2023-2024 school year at a donation of \$1,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement
 - v. Renewal of agreement with PepsiCo, LLC for exclusive beverage availability for the 2023-2024 fiscal year at a cost of \$0.00 as outlined in the attachment and authorize the superintendent or designee to execute the agreement
- E. Human Resources
 - i. Transitions
- VII. **Communications/Superintendent** - Dr. Margaret Coates
 - A. Board to consider and take possible action on the proposed Board of Education Meeting dates for the 2024 calendar year
- VIII. **Teaching and Learning** - Mark Officer
 - A. Board to review Policy #1.22 Discrimination, Harassment and Retaliation and Grievance Procedure for Filing, Process and Resolving Complaints Alleging Discrimination, Harassment and Retaliation
 - B. Board to review Policy #1.86 Selection of Library materials for first reading. Edits, changes, and additions to the policy are outlined in the attachment.
 - C. Board to consider and take possible action on a contract with Dr. Suzanna J. Thompson Stanton to provide professional continuing education presentation "Ethics for the Professional Speech Language Pathologist" on August 16, 2023 at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract
 - D. Board to consider and take possible action on a Contract with ProCare Therapy, d/b/a new Direction Solutions, LLC to provide a Consultant as a Special Education Teacher for the 2023-2024 school year at a cost outlined in the attachment and authorize the Superintendent or designee to execute the Contract and Addendum
- IX. **Finance** - Phillip Storm
 - A. Board to consider and take possible action on the Treasurer's Report for July 2023

- B. Board to consider and take possible action on a Certificate and Order to County Clerk and County Treasurer
- X. **Human Resources** - Lisa Johnson
 - A. Board to review Policy #2.13 Personal Leave for certified personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment
 - B. Board to review Policy #2.13 Personal Leave for administrators for first reading. Edits, changes, and additions to the policy are outlined in the attachment
 - C. Board to review Policy #3.12 Personal Leave for support personnel for first reading. Edits, changes, and additions to the policy are outlined in the attachment
 - D. Board to review Policy #2.13 Maternity Leave for certified personnel for first reading. Edits, changes and additions to the policy are outlined in the attachment
 - E. Board to review Policy #2.13 Maternity Leave for administrators for first reading. Edits, changes and additions to the policy are outlined in the attachment
 - F. Board to review Policy #3.12 Maternity Leave for support personnel for first reading. Edits, changes and additions to the policy are outlined in the attachment
- XI. **Executive Session**
 - A. Vote to convene into executive session for the purpose of hiring the Assistant Director of Child Nutrition as authorized by Okla. Stat. Tit. 25§307(B)(1).
 - B. Statement of Executive Session Minutes
 - C. Acknowledge return to Open Session
- XII. Board to consider and take possible action to hire an Assistant Director of Child Nutrition
- XIII. **New Business**
- XIV. **Vote to Adjourn**

This agenda was posted prior to 6:30p.m. on Friday, August 11, 2023, at the entrance of the Board of Education Room, located in the Dale C. Johnson Education Service Center, Owasso Public Schools, 1501 N. Ash, Owasso, Oklahoma.

OWASSO PUBLIC SCHOOL BOARD OF EDUCATION
Renaë Klein, Clerk

Owasso Board of Education Regular Meeting
Monday, July 17, 2023 6:30 PM Central

Board of Education Room of the Dale C. Johnson Education Service Center
1501 N Ash St.
Owasso, Oklahoma 74055

I. Call to Order and Roll Call

Attendance Taken at 6:30 PM.

Brent England: Absent
Neal Kessler: Present
Rhonda Mills: Present
Stephanie Ruttman: Present
Forrest Turpen: Present

Present: 4, Absent: 1.

II. Pledge of Allegiance

III. Special Recognition - Director Tyler Simmons - OHS Percussion Ensemble

IV. Reports to the Board

A. Superintendent - Dr. Margaret Coates

Dr. Coates shared that the communications department has been working on website updates in preparation for the beginning of the 23-24 school year and utilizing drone coverage to document and report construction progress across the district. The technology department is ready for chromebook distribution for 5th-9th grades and we are still working on staffing needs in Child Nutrition, Transportation and Plant Operations.

B. Teaching and Learning - Mr. Mark Officer

Mr. Officer reported that the June summer school session had 147 elementary students enrolled, a new July program has 60 elementary students enrolled and 228 secondary credits had been earned. His team is preparing for the purchase of items for the current curriculum adoption. Twelve students that participated in the Special Services Extended School Year will finish this week. The Indian Education Summer Enrichment Program served 34 students and the back-to-school supplies distribution will be August 10-11 at the 8th grade center. Fine Arts will be bringing back the Artist in School program for the 23-24 school year.

C. District Services - Mr. Kerwin Koerner

Mr. Koerner reported that summer projects are in full swing. Carpeting is being replaced throughout the West Campus, gym floors in the 6th grade are being refinished and the 8th grade refurbished roofing is almost complete. Lunch and breakfast costs will increase \$.15 for the 23-24 school year. Free and Reduced rates will remain the same. Four Safety and Security guards have been hired to date.

D. Continuous Strategic Improvement (CSI) - Mr. Mark Officer

Mr. Officer gave a report and explanation of Goal area #1, Ram Achievement and Enrichment, for Continuous Strategic Improvement. Objective 1 is Advance Student Academic Performance with a current focus on Professional Learning Communities and long-range

planning for full-day pre-kindergarten. Objective 2 is Elevate college, career and life readiness with a focus on Individual Career Academic Plan.

V. Comments from the Public Regarding Agenda Items

Each individual will have five (5) minutes to share their remarks related to the specific agenda item identified by the individual when signing up to speak. The total time allotted to comments from the public regarding the agenda will not exceed fifteen (15) minutes.

There were no comments from the public regarding agenda items.

VI. Consent Agenda: Board to consider and take possible action on the following consent agenda items. (Dr. Coates)

Motion to approve consent agenda items VI.A. through VI.G.i. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

A. Minutes of June 12, 2023 Regular Meeting

B. Minutes of July 11, 2023 Special Meeting

C. Teaching and Learning

i. Out of State Student Activity Trips

ii. Memorandum of Understanding with Tulsa Community College for Owasso HS students to participate in the Concurrent Enrollment Program for the 2023-2024 school year at a cost of \$0 to the school district, as outlined in the attachment and authorize the Superintendent or designee to execute the MOU

iii. License Agreement with Acellus Educational Services for Virtual Acellus Pilot Support Licenses for the 2023-2024 school year at a cost of \$30,000.00, as outlined in the attachment and authorize the Superintendent or designee to execute the License Agreement

iv. Student Enrollment Verification Letter for the 2023-2024 school year for our 3 year agreement with Amplified IT for Google Workspace for Education, as outlined in the attachment and authorize the Superintendent or designee to execute the letter

D. District Services

i. Contract with Tulsa Tech for transportation services for the 2023-2024 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Contract

ii. Agreement with Imperial for vending services for the 2023-2024 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

iii. Proposed 2023-2024 Owasso Public Schools meal prices as outline in the attachment

E. Technology

i. Surplus of items listed on the attachment titled Technology Surplus July 2023

F. Finance

i. Purchase orders (encumbrances) and changes to encumbrances for June 2023

2022-2023 General Fund # 1-310 (Vendors) \$4,023,940.67

2022-2023 Building Fund #1-60 (Vendors) \$4,583,658.00

2022-2023 Child Nutrition Fund #1-30 (Vendors) \$2,125,550.00

2022-2023 Bond Fund 31 #1-169 (Vendors) \$7,565,044.78

2022-2023 Bond Fund 35 #1-3 (Vendors) \$9,409,000.00

2022-2023 Bond Fund 39 #1-14 (Vendors) \$495,468.00

2022-2023 Bond Fund 04-BOK #1 (Vendors) \$3,400.00

ii. Activity Financial Report for June 2023

iii. Activity Account Budgets

iv. Advertising Agreement with TTCU Federal Credit Union for the 2023-2024 school year at a donation of \$5,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement

v. Advertising Agreement with Robertson Tire for the 2023-2024 school year at a donation of \$2,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement

vi. Advertising Agreement with First Bank of Owasso for the 2023-2024 school year at a donation of \$30,000, as outlined in the attachment and authorize the Superintendent or designee to execute the Advertising Agreement

vii. Lease agreement with Quadient Leasing USA for postage machine and postage meter rental for the 2023-2024 fiscal year at a cost of \$495.12 per month as outlined in the attachment and authorize the superintendent or designee to execute the agreement

G. Human Resources

i. Transitions

VII. Communications/Superintendent - Dr. Margaret Coates

A. 2023-2024 Education Service Center Representatives for Owasso Public Schools
Motion to approve ESC Representatives. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

VIII. Teaching and Learning -Mark Officer

A. Discussion regarding instructional materials to be purchased within the current adoption cycle 23/24. This year's adoption cycle includes the following subject areas: Math and Early Childhood

B. Board to consider and take possible action on a Quote from Move This World for District Professional Development for August, October and January of the 2023/2024 school year at a cost of \$10,500.00, as outlined in the attachments and authorize the Superintendent or designee to purchase

Motion to approve a Quote from Move This World for District Professional Development for August, October and January of the 2023/2024 school year at a cost of \$10,500.00, as outlined in the attachments and authorize the Superintendent or designee to purchase. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

C. Board to consider and take possible action on the proposed edits, changes, and additions to the 2023-2024 Student Handbooks; Elementary, 6th,7th,8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments

Motion to approve the proposed edits, changes, and additions to the 2023-2024 Student Handbooks; Elementary, 6th, 7th, 8th Grade, Owasso Ram Academy, and Owasso High School, as outlined in the attachments. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

D. Board to consider and take possible action on the proposed addition of a stipend for Owasso Sports Network Video Broadcasting - this position is needed because the district Live Streams multiple events throughout the school year. The person will be responsible for the students and equipment needed to livestream each of these events. The stipend for this position will be \$7500

Motion to approve the proposed addition of a \$7,500.00 for Owasso Sports Network Video Broadcasting. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

IX. District Services - Kerwin Koerner

A. Board to consider and take possible action on the Master Agreement with GH2 Architects LLC for architectural services as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

Motion to approve the Master Agreement with GH2 Architects LLC for architectural services as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Nay
Yea: 3, Nay: 1, Absent: 1

B. Board to consider and take possible action on the Supplemental Agreement with GH2 Architects LLC for architectural services for the Hodson Saferoom and expansion as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

Motion to approve the Supplemental Agreement with GH2 Architects LLC for architectural services for the Hodson Saferoom and expansion as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Rhonda Mills and seconded by Neal Kessler, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Nay
Yea: 3, Nay: 1, Absent: 1

C. Board to consider and take possible action on an agreement with Government Property Loss Management, LLC for Large Loss Management Services for the 2023-2024 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement

Motion to approve an agreement with Government Property Loss Management, LLC for Large Loss Management Services for the 2023-2024 school year as outlined in the attachment and authorize the Superintendent or designee to execute the Agreement. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Absent
Neal Kessler: Yea

Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

X. Finance - Phillip Storm

A. Board to consider and take possible action on the Treasurer's Report for June 2023
Motion to approve the Treasurer's Report for June 2023. This motion, made by Neal Kessler and seconded by Stephanie Ruttman, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

B. Board to consider and take possible action on a School Site Statutory Waiver Application to be submitted to the State Department of Education
Motion to approve a School Site Statutory Waiver Application to be submitted to the State Department of Education. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

XI. Executive Session

A. Vote to convene or not to convene in to executive session for the following purposes:

- hiring an Assistant Principal for Owasso High School as authorized by Okla.Stat.Tit.25§307(B)(1).
- to consider the appeal of a denied student transfer with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA as authorized by Okla.Stat.Tit25§307(B)(7)

Motion to convene into executive session at 7:47p.m. for the purposes of discussing the hiring an Assistant Principal for Owasso High School and to consider the appeal of a denied student transfer. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Absent
Neal Kessler: Yea

Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

B. Acknowledge return to Open Session
Acknowledge return to Open Session at 8:20

C. Statement of Executive Session Minutes

During the executive session, the members of the Board of Education who were present were Frosty Turpen, Neal Kessler, Stephanie Ruttman and Rhonda Mills. Also present during the executive session was Dr. Margaret Coates and Mr. Mark Officer. During the executive session, the board members discussed the hiring of an Assistant Principal for Owasso High School and the appeal of a denied student transfer. Nothing else was discussed and no votes were taken. This will constitute the minutes of the executive session

XII. Board to consider and take possible action to hire one individual for High School Assistant Principal

Motion to hire Dylan Cahwee as an Assistant Principal at Owasso High School. This motion, made by Stephanie Ruttman and seconded by Rhonda Mills, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

XIII. Board to consider and take possible action to accept or overturn decision of Superintendent to deny transfer request of Student A

Motion to accept the decision of the Superintendent to deny transfer request of Student A. This motion, made by Neal Kessler and seconded by Rhonda Mills, passed.

Brent England: Absent
Neal Kessler: Yea
Rhonda Mills: Yea
Stephanie Ruttman: Yea
Forrest Turpen: Yea
Yea: 4, Nay: 0, Absent: 1

XIV. **New Business**

There was no new business.

XV. **Comments from the Public Regarding Non-Agenda Items**

Each individual will have five (5) minutes to share their remarks related to the specific non-agenda item received in writing by the board minutes clerk seven (7) days prior to the board meeting date. The total time allotted to comments from the public regarding non-agenda items will not exceed fifteen (15) minutes.

There were no comments from the public regarding non-agenda items.

XVI. Vote to Adjourn

Motion to adjourn at 8:23 p.m. This motion, made by Stephanie Ruttman and seconded by Neal Kessler, passed.

Brent England: Absent

Neal Kessler: Yea

Rhonda Mills: Yea

Stephanie Ruttman: Yea

Forrest Turpen: Yea

Yea: 4, Nay: 0, Absent: 1

August 2023 Overnight/Out of State Student Activity Requests

- **September 22-23, 2023 - Rim Rock Cross Country Festival - OHS Cross Country - Lawrence, KS**
- **September 23, 2023 - Chile Pepper Cross Country Festival - OHS Cross Country - Fayetteville, AR**
- **October 27- 28, 2023 - State Cross Country Meet - OHS Cross Country - Oklahoma City, OK**
- **November 17- 18, 2023 - Nike Cross Country Regionals - OHS Cross Country - The Woodlands Texas**
- **March 12-22, 2024 - OHS French Club - Exchange Trip to Chaumont our sister city - Chaumont and Paris France**

CAIN'S BALLROOM RENTAL AGREEMENT

This rental agreement (the "Agreement") is made and entered into on **Monday, July 10, 2023** (the "Effective Date") between **THE CAIN'S, LLC**, an Oklahoma limited liability company ("Cain's Ballroom") and **Owasso High School** ("Rentor").

RECITALS:

A. THE CAIN'S, LLC owns and operates an entertainment venue known as Cain's Ballroom in Tulsa, Oklahoma. This venue is located at 423 North Main Street. Pursuant to this rental agreement, THE CAIN'S, LLC agrees to rent Cain's Ballroom to Rentor.

B. THE CAIN'S, LLC is renting Cain's Ballroom for a one (1) day, namely **Saturday, May 4, 2024** for an event, which can be described as **Owasso High School** (the "Event") at Cain's Ballroom and is willing to enter into such an agreement, all upon the terms and conditions hereinafter set forth with more particularity.

AGREEMENTS:

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements contained herein, the parties hereto do hereby agree as follows:

1. **Rental of Premises and Facilities.** By signing below, THE CAIN'S, LLC hereby rents the Cain's Ballroom. The term shall be for one (1) day, namely **Saturday, May 4, 2024** and shall include reasonable time preceding and immediately following the Event as may be necessary to set up and disassemble equipment, sets, etc. for the Event. The rental payable to THE CAIN'S, LLC for the Event shall be the sum of **\$4,000.00** (the "Base Rent") for the use of the building and all the expenses listed in Exhibit A. Rentor agrees to deposit **\$2,000.00** with THE CAIN'S, LLC upon the signing of this contract, in order to secure this date. Rentor also agrees to furnish Cain's Ballroom with a copy of its insurance policy, which must list THE CAIN'S, LLC, Doc Roc LLC and CR Catering as an additional insured.

~~CR Catering is the exclusive alcohol provider at Cain's Ballroom and will operate and retain the proceeds from the bar. Optional setups can be discussed with David Ward (contact info on Exhibit A).~~

Party Pro Rents is the exclusive provider of rentals. Contact information is listed on Exhibit A.

*** Before the doors are allowed to open on the night of the event, the remaining balance's payment must be paid in full (in cash or check) or specifically discussed with THE CAIN'S, LLC management. ***

2. **Rentor's Responsibilities.** By this Rental Agreement, Rentor agrees to indemnify and hold THE CAIN'S, LLC (and its officers, employees, agents and representatives) harmless from all losses, costs, liabilities, and attorneys fees which are associated with claims by, through, or under Rentor and/or Rentor's guests and/or invitees. Rentor shall be financially responsible for and obligated to pay the Base Rent as well as any Additional Expenses. As used herein, the term "Additional Expenses" shall mean all expenses incurred by or on behalf of Rentor in connection with the following: (a) t-shirt security, set up & tear down, porter, confetti costs disclosed and agreed to prior to the event (see Exhibit A for costs); (b) any pre-disclosed and accepted box office costs; (c) any applicable pre-disclosed and accepted performing rights society licensing fees; (d) obtaining comprehensive general liability and bodily injury insurance for the Event with minimum limits for a single occurrence of no less than **\$1 million** and **\$2 million aggregate**; (e) repairs to and maintenance of the rented facility associated with Rentor's use of the premises; and (f) repairs to and maintenance of the rented facility associated with use of the rented facility by Rentor's guests and invitees.

3. **Use of Premises and Facilities/Liability.** Rentor agrees to use its best efforts to cause the Event to be conducted in a first-class manner. Rentor shall not permit or encourage anything of an illegal nature at Cain's Ballroom. Further, Rentor agrees to comply with any and all laws, rules and regulations applicable to Cain's Ballroom or the Event and shall cooperate with and follow the directions of any and all police, fire and other city officials with respect to the conduct of the Event. To the extent there is insurance coverage for such claims from the carrier required by this Agreement, Rentor shall be contingently liable and responsible for well founded claims for bodily injury or damage to persons occurring during or in connection with the Event or immediately preparatory thereto.

Cain's Ballroom shall indemnify, save, defend and hold harmless Rentor for all claims resulting from the asserted negligence or willful misconduct of Cain's Ballroom or its officers, employees or agents.

4. **Control of Building.** In renting Cain's Ballroom to Rentor, THE CAIN'S, LLC relinquishes neither the right to control the management of Cain's Ballroom nor the right to enforce all necessary and proper rules for its management and operation. The managers of THE CAIN'S, LLC may enter the premises at any time and on any occasion. Without limiting the generality of the foregoing, THE CAIN', LLC shall have the right, but not the obligation, to take such actions as are necessary in order to ensure compliance with all laws, rules and regulations governing the use and occupancy of Cain's Ballroom.

5. **Insurance.** Rentor shall carry public liability insurance covering the Event in an amount not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate, and name the THE CAIN'S, LLC, Doc Roc LLC and CR Catering as additional insured there under. **Insurance certificates evidencing the above shall be delivered to Cain's Ballroom 2 weeks before the scheduled Event.**

6. **Occupancy / Capacity.** In no event shall attendance at the Event be in excess of the capacity of Cain's Ballroom. The capacity of Cain's Ballroom is limited to one thousand four hundred (1,400) standing room persons, including any complimentary tickets, VIP tickets or any other tickets. This number is not to be exceeded!

7. **Default.** If a party fails to comply with its material obligations hereunder or otherwise defaults hereunder, the non-defaulting party, in its sole discretion, shall have the right to immediately terminate this Agreement without liability of any kind to such non-defaulting party and such non-defaulting party shall have no further obligation to perform under this Agreement and the non-defaulting party shall have the right to pursue any other right or remedy, at law or in equity.

8. **Force Majeure.** If the Event is rendered impossible, or unfeasible by any act or regulation of any public authority or bureau, strike, epidemic, interruption in or delay of transportation services, work conditions, emergencies, act of God or any other cause or causes beyond the control of THE CAIN'S, LLC or Rentor, whether of a similar or dissimilar cause (any of such events being herein referred to as a "**Force Majeure**"), it is agreed that there shall be no claim for damages by either party to this Agreement and that each party shall bear its own costs.

9. **Notices.** Any notice or other communication required or permitted hereby shall be in writing and the same shall be deemed given upon delivery thereof in person, one business day after such notice is deposited with an overnight delivery service such as FedEx, etc or immediately when sent by email and addressed to the email address indicated below. From time to time, either party may designate another address or email address for all purposes of this Agreement by giving to the other party not less than five (5) days advance written notice of such change of address or facsimile telephone number in accordance with the provisions hereof. The failure or refusal of a party to accept receipt of a notice hereunder shall in no manner invalidate the notice.

10. **Entire Agreement.** This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent expressly incorporated in this Agreement. Any modification of this Agreement or additional obligation assumed by either party in connection with

this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

11. **Assignment of Rights.** The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other unrelated person, firm, corporation or other entity without the prior, express and written consent of the other party.

12. **Waiver.** The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving such terms or conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

13. **Construction.** This Agreement will be governed by and construed under the laws of the State of Oklahoma.

14. **Time of the Essence.** Time is expressly deemed to be of the essence with respect to this Agreement.

15. **Landlord Consent.** THE CAIN'S, LLC executes this Agreement for the sole purpose of consenting to the rental of Cain's Ballroom by THE CAIN'S, LLC to Rentor as herein provided.

16. **Multiple Counterparts; Execution by Facsimile.** This Agreement may be executed in multiple original counterparts, each of which shall be deemed an original, but which together shall constitute one and the same document. Further, pages containing signatures may be detached from the respective counterparts and reassembled to form a completely executed and acknowledged document.

17. **Cancellation Clause.** If Rentor decides to cancel the scheduled event, the deposit of **\$2,000.00** is non-refundable upon the signing of this contract except for Force Majeure conditions. Should the Rentor decide to cancel the event within 10 weeks of the scheduled event, the full **\$4,000.00** shall be due regardless unless otherwise provided herein.

18. **Access to Building.** Rentor shall have access to the building at **9am** on the day of **Saturday, May 4, 2024** and the event shall be complete by **11:30pm** on **Saturday, May 4, 2024** followed by an immediate load out and clean up. This is mandatory.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

SIGNATURE PAGE TO RENTAL AGREEMENT

Date: 7/27/23

THE CAIN'S, LLC

By: 

Print: HUNTER ROGERS

Title: MNGR / OWNER

Address: 423 North Main Street
Tulsa, OK 74103

Phone: 918 584 2306

Email: info@cainsballroom.com

SIGNATURE PAGE TO RENTAL AGREEMENT

Date: _____

Company: Owasso High School

Individual:
(Print) _____

Signed: _____

Title: _____

Address: _____

Phone: _____

Email: _____

Exhibit A:

RENTAL CHARGES BREAKDOWN:

Base Rental

Building Rental:	included
Sound & Lights w/ techs:	included
Building Manager:	included
Chairs & Tables:	~400 chairs / ~40 2' x 2' short bistro tables
Post Event Cleanup:	included
Security Supervisor:	included
Total:	\$4,000 base
Deposit Due Upon Signing	\$2,000 / Date: _____

Additional Expenses

Rentals:	Party Pro Rents 918-622-8102, corey@partyprorents.com <i>15% discount should be included</i>
Set up & Tear Down:	\$20/hour (4 hour minimum)
T-Shirt Security:	\$17.50/hour (4 hour minimum)
Clean Up during Event:	\$20/hour
Confetti / Glitter / Peanuts:	\$150
Insurance: (recommendation, if needed)	Tedford Insurance Shannon Nicholas, 405 258 1332 shannon@tedfordinsurance.com
On-Site Catering: (not required)	Mac's BBQ at Cain's Ballroom Jay Roeslein, 918 370 2098 jayroesslein85@cox.net
Alcohol:	CR Catering David Ward, 918 810 3393 david@cainsballroom.com
Remaining Balance Due Day of:	_____

We're excited about your event!

Thank you for having your event at **Tulsa's Incredible Pizza Company**



Event Name: **Owasso High School Project Graduation 2024**

Contact name/title: **Linsey Thompkins / 2024 Project Grad Contact** Phone: **918-272-5334** E-mail: **linsey.thompkins@owassops.org**

Event Date: **Tue., May 21, 2024 into Wed., May 22, 2024**

Start Time: **Tue. 05/21 @ 11:00 PM** End Time: **Wed. 05/22 @ 4:00 AM**

Graduation is: **Tuesday, May 21st 2024**

Number of Guests: approx. 500 students Package: **\$50.00 per person**

Lock-In Cost Includes:

Pizza, light pasta bar, and mini salad bar, cinnamon rolls & cookies available from 11am-1am; drinks open all night. Each graduate will receive (1) \$15 Game Card, Unlimited Attractions, Unlimited Video Games*, Unlimited Spring Town & Unlimited Coaster from 12am-3am

*Video games are the non-ticket/non-prize games only. The \$15 game card is used for prize/ticket/VR games.

This event requires payment for a minimum of 75 % of amount reserved; or 375 students per your quote. _____ ← initial you agree

A non-refundable \$1500 deposit is required for your event, which will be applied towards the event total. Your deposit will not be returned if your event is canceled or if you do not show up. _____ ← initial you agree

We agree to provide you with an invoice on the event night for the final balance due; the invoice will be due within 15 days of the event. _____ ← initial you agree

A 90-day notice must be given to cancel any overnight event, failure to do so will result in the loss of your deposit. _____ ← initial you agree

In the event your event is canceled due to a Covid-19 pandemic, your deposit will be returned, and you will not be held liable for the required rental revenue. _____ ← initial you agree.

Please provide final headcount 7 days before the event. _____ ← initial you agree to provide.

Doors will be locked after your check-in is complete, at approximately midnight with your approval.

Our policy is that once students are in the building, they are expected to remain in the building the duration of the event. This is a security measure on our part. If any of your guests are permitted to leave, that will need to be coordinated by you or your head chaperone and/or your security. Please note, we will not have any staff members monitoring the front doors, as they will be working the event.

You agree to provide adequate chaperones/student ratio for your event to help monitor your students.

Additional Fees:

Adult chaperones: \$7 includes food & drinks; can be paid for individually

Trampoline Add-On: NA

Kitchen Fee: NA

Salad Bar Add-on: included

Notes:

**Final event/itinerary notes will be sent to Tricia to approve before they are sent to IP operations team.

The number of guests is estimates and may fluctuate. **These prices do not include tax.** If this is a tax-exempt event, please present a copy of the OK tax exemption certificate or 501c for our records. Purchase orders and/or Invoices are due within 15 days of event.

Please do not decorate with Confetti, Silly String, boas, or anything that "sheds, NO tape on the walls." If you bring/use such items, we will charge \$250 for additional clean-up.

Outside snacks are allowed, with prior approval.

Vendors (hypnotist, magician, etc.) are allowed with proper notice.

Customer Signature

Date

Jessica Burns Director of Group Events
Incredible Pizza Company Signature

07/27/2023
Date

Owasso Public Schools Contract for Services:

This quote describes the agreement between Rainbowland Arts and Owasso Public Schools for teaching artist services to be rendered.

Your organization has agreed to purchase services totaling UP TO \$12,060.

Cost:

1. Estimation of Ram Academy Artist - in - Residence services on for 2023-24 academic school year:

Service:

2 days per week for 9 weeks(block)

$\$160(2 \times 80) \times 9 = 1440$ per block

4 blocks x $\$1440 = \5760

Estimation of supplies needed

$\$100$ for each block

4 blocks x $\$140 = \400

Total: $\$6160$

2. Estimation for sub contracting Teaching Artist for 9 Owasso elementary schools for 2023-24 Academic School Year.

Service:

1 Elementary @ 15 units x $\$40\text{hr} = \600

9 Elementaries x $\$600 = \$5,400$

Estimation of Supplies: $\$500$

Total: $\$5,900$

-In-person services: $\$40\text{hr}$ per unit with minimum 2 hour charge for each day.

Owasso Public Schools will be invoiced monthly for services rendered and supplies used for the residency. Payment is due within 30 days of that date of invoice.

Cancellations

Once you sign this contract, I will reserve time to work with you. If, at a later date, budgetary or other constraints make it necessary for you to rescind on this agreement, then: you will be charged for any non-refundable expenses; we will work together to reschedule the visit if it is at all possible.

Equipment expectations:

Rainbowland Arts Teaching Artist will expect adequate classroom space for students to be creative. If this is not possible, please let Lauren Lunsford know prior to signing this contract so that accommodations can be examined. If class sizes are larger than 20 students, please know that a supplemental charge may be invoiced.

If the information in this quote is correct, please sign and return it to Lauren Lunsford via mail or email. If there is a discrepancy between the specific details in this quote and your understanding of our agreement, please email Lauren at rbgart@gmail.com

To help you prepare accurate purchase orders, please note that payment should be made to:

Rainbowland Arts
1151 S. Peoria
Tulsa, OK 74120
918-346-2131

Contract:

This Agreement is dated on this 8th day of August 2023 by and between Owasso Public Schools and Lauren Lunsford DBA Rainbowland Arts.

The parties hereby agree to the terms, provisions, and conditions of this agreement as stated.

Client signature:

Signed by  Date: 8/8/23

School Board President:

Signed by _____ Date: _____

Vendor signature:

Signed by  Date: 8/8/2023



**LICENSE AGREEMENT
BETWEEN
OWASSO SCHOOL DISTRICT 11
AND
RIVERSIDE ASSESSMENTS, LLC DBA RIVERSIDE INSIGHTS**

This License Agreement (“**Agreement**”) is entered into as of as of the latest date set forth on the signature page but deemed effective as of July 1, 2023 (“**Effective Date**”), by and between **Riverside Assessments, LLC dba Riverside Insights**, located at One Pierce Place, Suite 900 W, Itasca, Illinois 60143 (“**Riverside**”) and **Owasso School District 11**, located at 1501 N Ash St, Owasso OK 74055-4920 (“**District**”). Riverside and District are each a “**Party**” and collectively the “**Parties**.”

WHEREAS, District wishes to license from Riverside online access to certain K-12 group assessment products;

WHEREAS, Riverside is the provider of such products and is qualified and equipped to provide District a personal, limited, nontransferable, non-sublicensable, nonexclusive license to access and use the products covered under this Agreement.

NOW, THEREFORE, for and in consideration of the mutual promises and under the conditions and specifications set forth herein, the Parties mutually agree as follows:

1. Definitions.

“**COPPA**” means the Children’s Online Privacy Protection Act, 15 U.S.C. §§ 6501-6508, and its implementing regulations, 16 CFR Part 312, each as amended.

“**De-Identified Data**” means District Data from which all personal identifiers have been removed or obscured such that it does not identify an individual and there is no reasonable basis to believe that the information can identify an individual.

“**District Data**” means Personally Identifiable Information and Education Records that are not intentionally made generally available by the District on public websites or publications but is made available directly or indirectly by the District to Riverside or that is otherwise collected by Riverside in connection with the performance of the Services. District Data does not include De-identified Data.

“**Education Records**” has the meaning set forth in FERPA.

“**FERPA**” means the Family Educational Rights and Privacy Act of 1974, 20 U.S.C § 1232g, and its implementing regulations, 34 CFR Part 99, each as amended.

“**Personally Identifiable Information**” or “**PII**” has the meaning set forth in FERPA.

“**Products**” means the titles set forth on **Exhibit A**.



2. **Term; Termination.**

2.1 Term. The term of this Agreement will be effective on the Effective Date and will end on June 30 2026, unless terminated earlier in accordance with this Agreement (the “**Term**”).

2.2 Termination. Either party may terminate this Agreement if the other Party breaches any material provisions of this Agreement and fails to cure such breach to the satisfaction of the non-breaching Party within thirty (30) days after receipt of written notice thereof. Riverside will be paid for online testing licenses provided up to and including the date of termination.

3. **License**. Riverside grants District personal, limited, non-transferable, non-sublicensable, non-exclusive licenses to access the specific Products listed on **Exhibit A** during the Term at the discount set forth therein (“**License**”). This Agreement is made subject to Riverside’s Terms of Use (“**TOU**”), including any limitation of liability therein, attached and incorporated as **Exhibit B**. In the event of a conflict between the terms of this Agreement and the TOU, this Agreement will control.

4. **Price.**

4.1 Invoices. Riverside will invoice the District directly for online testing licenses to be administered when the testing licenses are issued based upon the discounts listed in **Exhibit A**, subject to the terms and conditions applicable thereto. District will pay Riverside the Fees shown on an invoice within 30 days of the date of that invoice. District will be responsible for paying any taxes and duties, if applicable. All Fees are non-refundable. If District does not make timely payments of Fees, Riverside reserves the right to suspend or revoke the Licenses until the Fees are paid in full. Online testing licenses purchased are subject to the terms and conditions on online testing order forms which can be found at www.riversideinsights.com and are subject to change.

4.2 Pricing. The pricing and discounts for the Products subject to this Agreement are set forth in **Exhibit A**. The discount percentage set forth on **Exhibit A** will be in effect for the entire Term and applicable to all orders placed under this Agreement. The District may purchase other Riverside products not included in **Exhibit A**, whether online or paper/pencil testing materials and services, at the catalog price in effect at the time of Riverside’s receipt of the District’s purchase order.

5. **District Obligations.** The District agrees:

- (i) To administer the Products during the Term;
- (ii) To schedule administration of the Products in a common time frame and to conduct such administrations in a uniform manner;
- (iii) To submit purchase orders in a timely manner as directed by Riverside;
- (iv) To provide Riverside a file of student information, in a format acceptable to Riverside, in order to generate rostering for online assessment administration; and
- (v) To enforce the terms of this Agreement and use best efforts to ensure that Riverside and its intellectual property rights in and to the Products are afforded the maximum protection



thereunder, including promptly reporting to Riverside all instances of actual or suspected copyright infringement of the Products and cooperating in any civil or criminal prosecution of the parties engaging in such activity.

6. District Data; Confidentiality; Compliance with Laws.

- 6.1 Control of District Data. All District Data provided or accessed pursuant to this Agreement is and remains under the control of the District. Riverside has a limited, non-exclusive license to access and use District Data for purposes of fulfilling its obligations under the Agreement. If a student or parent/guardian requests to review or delete District Data, Riverside agrees to refer that individual to the District and to promptly notify the District of such request. Riverside agrees to work cooperatively with District to permit a student or parent/guardian to review Personally Identifiable Information in District Data that has been shared with Riverside and to correct any errors therein. Riverside will not fulfill a request to delete District Data unless District authorizes doing so.
- 6.2 Protecting District Data. Riverside will implement and maintain administrative, technical, and physical safeguards designed to protect District Data.
- 6.3 Use of District Data. The Riverside shall not use District Data for any purposes other than those authorized pursuant to this Agreement.
- 6.4 No Sale of Data. Riverside shall not sell, rent, or trade District Data unless the sale is part of the purchase, merger, or acquisition of Riverside or Riverside's assets, as applicable, by a successor entity, and the successor entity agrees to be subject to the provisions of this Agreement or a separate agreement that is substantially similar to this Agreement in all material respects.
- 6.5 No Targeted Advertising. Riverside will not use District Data for purposes of target advertising.
- 6.6 De-Identified Data. Riverside will own all right, title, and interest in and to any De-identified Data; provided, Riverside will only use De-Identified Data for the purposes set forth in the TOU.
- 6.7 Subcontractors. Riverside is responsible for all subcontractors it engages to act on its behalf. Riverside will ensure that subcontractors agree to restrictions on use of District Data substantially similar to those set forth hereunder.
- 6.8 Return or Destruction of District Data. At the end of the Term or upon earlier termination of this Agreement, Riverside will destroy or return District Information in its possession upon receiving written instructions from the District, subject to Riverside's backup retention policies and except as such destruction or return is prohibited under applicable law, regulation, court order, subpoena, or similar legal process.

7. **Data Breaches.**

7.1 Upon the discovery by the Riverside of a breach of security that results in the confirmed, unauthorized release, disclosure, or acquisition of District Data (a “**Data Breach**”), Riverside will provide initial notice to the District promptly, but not more than 30 days after such discovery (“**Initial Notice**”) unless notice is delayed because of applicable law, regulation, court order, subpoena, instructions from any law enforcement agency, or any similar legal process. The Initial Notice will include the following information, to the extent known at the time of notification:

- (i) Date and time of the Data Breach;
- (ii) Names of student(s) whose District Data was released, disclosed, or acquired;
- (iii) The nature and extent of the Data Breach; and
- (iv) The Riverside’s proposed plan to investigate and remediate the Data Breach.

7.2 Riverside agrees to cooperate with District with respect to investigation of any Data Breach and, subject to the limitation of liability set forth in the TOU, to reimburse District for legally required costs associated with responding to the breach, to the extent the Data Breach was the result of Riverside’s failure to meet its obligations under this Agreement.

8. **Limitations of Liability; Errors & Defects.**

8.1 This Agreement is made subject to the limitations of liability set forth in Section 13 of the TOU.

8.2 Riverside will take all commercially reasonable measures to correct any material errors or defects, including errors in test items or errors in score calculations, at no additional cost to the District unless such error or defect is due to: (i) District’s use of the Products in combination with systems, equipment, materials, or platforms not supplied by Riverside or any use of the Products outside of the United States; (ii) District’s use of the Products in violation of this Agreement, applicable law, or the user documentation provided by Riverside; (iii) District’s modification of the Products; (iv) District’s failure to install or implement a released upgrade to the Products that would have avoided the error or defect; or (v) any data submitted by District in connection with its use of the Products. Except as expressly set forth in this Section 8.2, the disclaimer of warranties set forth in Section 10 of the TOU applies to this Agreement.

9. **Compliance with Laws.** Riverside and District will comply with applicable federal and state laws, including FERPA and COPPA.

10. **Relationship of the Parties.** Nothing in this Agreement is to be construed as establishing a relationship between the Parties of employer-employee, joint venture, partnership, or otherwise, and the Parties are considered as independent contractors.



11. **Choice of Law.** The Parties agree that this Agreement and any disputes arising from or relating to this Agreement, including its formation and validity, will be governed by the laws of the State of Illinois, without regard to or application of any principles or laws regarding conflicts or choice of law.
12. **Choice of Forum.** The Parties agree that all disputes arising from or relating to this Agreement, including its formation and validity, will be settled in the state and federal courts of the Northern District of Illinois.
13. **Assignment.** Neither Party may assign this Agreement without the prior written consent of the other Party. Notwithstanding the foregoing, Riverside may assign this Agreement to an affiliated entity or as the result of a merger, acquisition, reorganization, or sale of all or substantially all of Riverside's assets without obtaining the consent of District. Any assignment of this Agreement that contradicts this Section will be null and void.
14. **Waiver.** No delay by either Party in enforcing an alleged breach of this Agreement against the other Party will be a waiver of or prejudice any right of that Party.
15. **Amendment.** This Agreement may be changed, amended, or superseded, only upon a written agreement signed by both Parties.
16. **Severability.** If any provision or part of this Agreement is found to be invalid or unenforceable, only that particular provision or part so found, and not the entire Agreement, will be inoperative.
17. **Paragraph Headings.** Paragraph headings are solely for convenience of reference and have no legal significance.
18. **Notices.** All notices required or permitted under this Agreement will be in writing and will be (i) deemed given when delivered personally or by courier service to the address below or (ii) when deposited if sent via United States mail, first class postage prepaid. All notices will be addressed as follows:

Owasso School District 11
1501 N Ash St
Owasso, Oklahoma 74055-4920
Attn: Johanna Woodard

Riverside Assessments, LLC dba Riverside Insights
One Pierce Place, Suite 900W
Itasca, Illinois 60143
Attn: Contract Administrator, Legal Department

With a copy to:

Riverside Assessments, LLC dba Riverside Insights
One Pierce Place, Suite 900W
Itasca, Illinois 60143
Attn: General Counsel

Each Party may change its respective notice address and other information in this Section without amending this Agreement by sending a written notice to the other Party, designating the new notice address and information.



19. **Entire Agreement.** This Agreement contains the entire Agreement of the Parties and supersedes any prior written or oral agreements between them concerning the subject matter herein.

20. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which is an original, but all of which together shall constitute one and the same instrument. Photocopies, scans, and facsimiles of executing signature are valid evidence of execution.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representative as of the Effective Date.

Owasso School District 11

**RIVERSIDE ASSESSMENTS, LLC
DBA RIVERSIDE INSIGHTS**

Signature

Scott E. Olson

Signature

Printed Name and Title

Scott Olson, Manager of Proposal Services

Printed Name and Title

Date

August 9, 2023

Date

ATTACHMENTS:

- Exhibit A – Pricing and Terms
- Exhibit B – Terms of Use

Exhibit A

Pricing and Terms

1. The pricing for online testing in this **Exhibit A** is based on:
 - Online testing licenses for three (3) testing cycles, one testing event in each of the following school years: 2023-24, 2024-25, and 2025-26.
 - The District will:
 - Guarantee a minimum purchase of the below quantities of licenses for each of the three (3) school years.
 - Universally screening at least two grades (Grades 2 and 5) of students for each of the three (3) school years.
2. Prices for online testing and related training for the Term of this agreement, will include:

Title #	Description	Quantity	Pricing
2000736	EL COGAT 8 ONLINE L5/6-17/18-R Cognitive Abilities Test (CogAT) Form 8 Online Testing, Elevate platform	1100	15% discount off the catalog price in effect at the time of the order (rounded down to the nearest cent)
Initial Year of Term (Required)			
TBD	Elevate Training		No Charge
Subsequent Years of Term (Optional)			
2000570	RIVERSIDE TRAINING ACADEMY PREMIUM, BEYOND YEAR ONE, OR EQUIVALENT		catalog price in effect at the time of the order

3. Online testing licenses will be granted after execution of the Agreement, and issuance by the District and receipt by Riverside of a purchase order specifying the quantities of each level of online test for each annual testing cycle. District will only issue purchase orders for online testing when funds for such testing have been properly appropriated.
4. Online testing for each testing cycle will be invoiced upon Riverside’s granting of online testing licenses. Billing will be based on the actual quantities of online testing licenses granted at the pricing/discount noted above in this **Exhibit A**.
5. Online testing is only available if the District’s testing locations meet the technical specification for Riverside’s online testing program. If technical specifications are not met, a mutually agreeable alternate testing method will be used.
6. The purchase of online testing licenses is non-refundable and non-returnable.



7. Should the District not make payments on invoices for online testing in a timely basis, Riverside reserves the right to suspend and/or revoke these licenses until such time as the related invoices are paid in full.
8. Each school within the District using the online mode of testing must:
 - meet technical readiness criteria; and
 - complete required training (or have previously taken the training).
9. Online score reports will generally be available to the District and its users within 24 hours after the close of an online testing session. Should the District request local norms, the 24-hour period will begin after the closing of the final online test session.



Exhibit B

Terms of Use

Riverside Assessments dba Riverside Insights Terms of Use

Last Updated: June 13, 2022

Riverside Assessments, LLC dba Riverside Insights (“Riverside,” “We,” or “Our”) provides content for Our assessments (collectively, the “Products”) and related assessment management features via Our web-based platforms, including Riverside Elevate, Riverside Score, Riverside DataManager, the WJ IV Interpretation and Instructional Interventions Program (WIIIP), BDI-2 DataManager, and BDI-3 Mobile Data Solution (collectively, the “Platforms” and, together with the Products, the “Services”).

These Terms of Use (the “Terms” or “Terms of Use”) constitute a legal agreement concerning Riverside’s Services and are between you, either as an individual or as an authorized representative on behalf of an organization, such as a school district, educational authority, university, clinic, hospital, or healthcare system (“You” or “Your”), and Riverside. Please note that different or additional terms may apply regarding your license of the Services where agreed to in writing between You and Riverside.

PLEASE READ THESE TERMS OF USE CAREFULLY. BY ACCESSING, USING, OR DISPLAYING THE SERVICES, YOU ACKNOWLEDGE THAT YOU HAVE READ, UNDERSTAND, AND AGREE TO BE BOUND BY THESE TERMS OF USE AND TO THE COLLECTION AND USE OF YOUR INFORMATION AS SET FORTH IN RIVERSIDE’S ASSESSMENT PRIVACY POLICY (THE “PRIVACY POLICY”). DO NOT ACCESS, USE, OR DISPLAY THE SERVICES IF YOU DO NOT AGREE TO THESE TERMS AND THE PRIVACY POLICY.

1. Definitions

“**COPPA**” means the Children’s Online Privacy Protection Act, 15 U.S.C. §§ 6501-6505, and the regulations promulgated thereunder, each as amended.

“**DFARS**” means the Department of Defense FAR Supplement, codified at 48 C.F.R. Parts 200-299.



“**Effective Date**” means the earlier of (i) the date You accept these Terms of Use (electronically or otherwise) or (ii) the date You first begin to use the Services.

“**FAR**” means the Federal Acquisition Regulation, codified at 48 C.F.R. Parts 1-52.

“**FERPA**” means the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the regulations promulgated thereunder, each as amended.

“**HIPAA**” means the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320d et seq., and the regulations promulgated thereunder, each as amended.

“**PPRA**” means the Protection of Pupil Rights Amendment, 20 U.S.C. § 1232h, and the regulations promulgated thereunder, each as amended.

“**Term**” means the term during which these Terms of Use are in effect, which will begin on the Effective Date and continue for as long as You have access to the Services, subject to the termination and survival provisions of Section 11 (Term and Termination).

2. Access to Licensed Services

Subject to Your compliance with these Terms of Use and any accompanying user documentation, Riverside grants You a personal, limited, nontransferable, nonsublicensable, nonexclusive license to access and use the applicable Services during the Term. Riverside reserves the right, upon prior written notice to You, to discontinue versions of the Services. If a Service is discontinued, Riverside will notify you about whether a new version of such Service is available, and, if such version is available, You will be required to license the latest version of such Service in order to maintain access.

3. Access to the Platform

3.1 Required Computing Resources

Use of the Services requires, at a minimum, computing resources needed to access and browse the internet. Such computing resources may include, as specified in applicable user documentation: (i) a personal computer and/or mobile device; (ii) software, including browser software and operating system software; and (iii) other specified client-side computing resources (collectively, “Client-Side Computing Resources”). You are responsible for ensuring



that You (a) have access to requisite Client-Side Computing Resources and (b) are sufficiently familiar with and trained regarding such Client-Side Computing Resources.

Riverside does not guarantee that the Services will operate with Your specific Client-Side Computing Resources. You are advised to carefully review each Service's posted minimum system requirements to ensure compatibility.

3.2 Enrollment Responsibilities

Depending on the specific Services You are using and your role with respect to such Services, You may need to select the users who will have access to the Services and prepare the necessary files for import or manually enroll the users using features provided in the Services. For some Services, We may limit the number of users per subscription license.[1]

3.3 Use of Passwords

Once enrolled, You will have the opportunity to create a password for Your assigned username ("Login Credentials"). All account users should have their own Login Credentials. Riverside will treat anyone who uses a given user's Login Credentials as that user. Riverside will not be responsible for Your sharing or other misuse of Login Credentials, and Riverside will hold You responsible for the activities of a person using Your Login Credentials. You agree to maintain Your Login Credentials in confidence and to notify Riverside immediately if You know or suspect that someone is using Your Login Credentials in an inappropriate manner.

4. Riverside's Intellectual Property

Riverside's Services, including derived scaled scores based on the number of questions answered correctly for a given assessment ("Score Conversions"), reports of assessment results ("Reports"), and all related designs, layouts, appearances, and graphics therein, as well as the copyrights, trademarks, service marks, wordmarks, and logos contained within the foregoing, embody intellectual property rights owned by Riverside (or its licensors), including any rights under patent law, copyright law, trade secret law, and trademark law ("Riverside Intellectual Property"). All rights not expressly granted herein are reserved to Riverside and/or its licensors, as applicable.



5. Test Security; Use of Assessment Score Reports

Confidentiality is critical to the integrity, validity, and fairness of the testing process. Riverside restricts distribution of certain Products to qualified institutions and examiners. Under the Standards for Educational and Psychological Testing (2014) ("SEPT"), published by the American Educational Research Association, American Psychological Association, and National Council on Measurement in Education, educators and psychologists have a duty to protect the integrity of secured tests by maintaining the confidentiality of test questions and answers. Widespread dissemination of test protocols, which include substantial portions of the actual test items, would inevitably undermine this process. For this reason, Services are distributed only to recipients who agree to take appropriate steps to protect the confidentiality of the Services. Providing unauthorized third parties, including organizations or individuals providing test preparation or tutoring services, access to these Services; permitting notetaking by non-professionals during test administrations; or permitting the audio or video recording of test administrations would compromise test security and violate these Terms of Use, which may result in termination of Your rights to access and use the Services in Riverside's sole discretion.

You must use the Services in accordance with these Terms of Use and applicable federal, state, and local laws and regulations. You understand and agree that the Services are meant to be used as tools to support Your assessment process and are not intended or designed to replace Your professional judgment. You assume all responsibility for the use or misuse of the Services. You must use the Services in accordance with Riverside's Test Disclosure Policy and the SEPT (collectively, the "Policies and Standards").

6. Grant of Rights in Submitted Data and Feedback; Storage

By providing information to Riverside directly through Your use of the Services, including information about students/examinees and account usage data ("Submitted Data"), You grant Riverside a royalty-free, nonexclusive, transferrable, sublicensable, worldwide license to use the Submitted Data for all purposes contemplated under these Terms of Use as well as any user documentation. You acknowledge and agree that Riverside may use or disclose Submitted Data to provide maintenance and support for the Services and for communications relevant to your use of the Services, such as product updates, planned outages, maintaining enough licenses, and renewals. Riverside does not claim ownership in Submitted Data and retains only those rights in Submitted Data reasonably necessary or otherwise required to provide the Services and as otherwise contemplated under these Terms of Use and any user documentation. Submitted Data that Riverside receives from You is subject to Section 14 (Riverside's Use of Submitted Data and Feedback; De-Identified Information) regarding use of de-identified data and the Privacy Policy.

In addition to the license You grant us with respect to the Submitted Data, You grant Riverside a nonexclusive, worldwide, perpetual, royalty-free, irrevocable right to use, disclose, reproduce, modify, license, transfer, and otherwise distribute any comments, ideas, and suggestions for improvements or developments related to or associated with the Services that You provide ("Feedback") in any manner without compensation to You. Please do not submit Feedback if You do not wish to grant us the rights set forth in this Section.



By providing Submitted Data and/or Feedback, You represent and warrant that You own such Submitted Data and/or Feedback (including intellectual property rights therein), or that You have obtained sufficient authority and right to the Submitted Data and/or Feedback in order to grant the rights to Riverside contemplated under these Terms of Use and any user documentation.

YOU ARE ADVISED TO EXPORT AND SAFEGUARD SUBMITTED DATA AND BACK UP IMPORTANT INFORMATION FREQUENTLY. If You choose to provide Submitted Data to Riverside via the Services, Riverside will periodically back up the Submitted Data and will take reasonable steps to securely store said backups. Notwithstanding anything to the contrary, You hereby release Riverside from any claim or liability relating to any failure in Riverside's database system and backup practices.

After expiration of the Term, Riverside will return or delete Submitted Data, in whole or in part, promptly after receiving written request and instruction from You or Your authorized designee, unless retention is necessary in Riverside's determination to provide other services to You; fulfill any other obligation it may owe You; or comply with applicable laws, regulations, court orders, or other legal processes. Riverside will retain all data that is not returned or deleted pursuant to the foregoing process in accordance with its standard records retention policy.

Notwithstanding anything in this Section, Riverside may retain Submitted Data in accordance with its backup or other disaster recovery policies and procedures. You acknowledge and agreed that backed-up data cannot be recovered following deletion. You unconditionally release, waive, and discharge any right or entitlement, whether by contract, under operation of law, or otherwise, to bring any cause of action or claim against Riverside now or in the future in connection with any data deletion request You make. You assume any and all risk of loss, liability, damage, or costs that may occur as a result of Your data deletion request.

7. Platform Availability and Errors

Riverside will use commercially reasonable efforts to make the Services available to You without significant interruption. There may be times when the Services are unavailable due to technical errors or for maintenance and support activities. We do not represent, warrant, or guarantee that the Services will always be available or are completely free of human or technological errors.

If a Service experiences a significant interruption that is not due to scheduled downtime, Riverside will use timely and commercially reasonable efforts to restore required functionality (the "Availability Commitment"). The Availability Commitment does not apply to downtime: (i) due to emergencies, (ii) that Riverside otherwise schedules, for example, to install software updates and patches, (iii) due to Your violation of these Terms; or (iv) due to Your failure to update or upgrade your Services when suggested by Riverside.



The Services may contain typographical mistakes, inaccuracies, or omissions, and some information may not be complete or current. We expressly reserve the right to correct any errors, inaccuracies, or omissions and to change or update information at any time without prior notice. We do not make any representation or warranty concerning errors, omissions, delays, or defects in the Services or any information supplied to You via the Services, or that files available through the Services are free of viruses, worms, Trojan horses, or other code that include or manifest contaminating or destructive characteristics.

You may contact Riverside's technical support team with questions about the Services at the hours listed on our Support Page. In addition to taking reasonable steps to respond to reproducible errors or bugs in the Services commensurate with the severity of the error or bug, technical support may also provide You with information regarding Service availability.

8. Use Restrictions

You agree not to copy, duplicate, publish, distribute, display, modify, create derivative works of, or alter physical or electronic characteristics of the Services. You agree not to dismantle or reverse engineer or clone any part of the Services. You will not grant sublicenses to, assign, transfer, sell, or rent the Services or any sublicenses thereto without Riverside's prior written consent.

Because the Services, including Score Conversions and Reports, are Riverside Intellectual Property and are considered confidential information of Riverside, the Services will not be disclosed by You in response to requests made by third parties unless otherwise required pursuant to applicable law or valid court order, and then only after prior notice is provided to Riverside as well as an opportunity to prevent such disclosure. You agree that You will not otherwise, directly or indirectly, disclose any confidential information of Riverside without Riverside's prior written consent.

Subject to the restrictions in Section 5 (Test Security; Use of Reports), You may print, copy, display, and otherwise distribute Reports, but not any other parts of the Services, provided that such actions comply with Your obligations under the Policies and Standards and are otherwise in compliance with all applicable laws, regulations, and professional standards and obligations. You represent and warrant that You have obtained the necessary permissions from parents/guardians, students/examinees and other applicable third parties relating to Your use of the Reports. You hereby release Riverside from any claim or liability relating to Your use of the Reports.

Notwithstanding anything to the contrary, You will not under any circumstance import any external content into any Test Reports or copy, display, or reproduce any test question from the Services without Riverside's prior written consent.



Your use of the Services to generate Reports is based on quantities of student administrations (record forms, answer documents, other consumable test or response booklets, digital administrations, or digital licenses) that You license from Riverside. You are only entitled to assess one student/examinee per record form, answer document, other consumable test or response booklet, digital administration, or digital license; however, multiple different Reports may be generated from a single test administration.

You agree that when using the Services, You will not: introduce into the Services any virus, rogue program, time bomb, drop dead device, ransomware, back door, Trojan horse, worm, or other malicious or destructive code, software routines, denial of service attack, or equipment components designed to permit unauthorized access to the Services; otherwise harm other users, Riverside Intellectual Property, or any third parties; or authorize any third parties to perform such actions.

You will not use the Services to commit fraud or conduct other unlawful activities. You will not access or attempt to access any other person's account, personal information, or content without permission.

You will not use any bot, spider, or other automatic or manual device or process for the purpose of harvesting or compiling information about the Services or any users thereof for any reason.

You will not decrypt, transfer, frame, display, or translate (except translations for limited personal use) any part of the Services.

You will not connect to or access any Riverside computer system or network without authorization.

You will not use the information in the Services to create or sell a similar service or use the Services for the purpose of soliciting, selling, or offering services, merchandise, or products.

9. Third Party Websites

The Services may integrate with or provide links to other content, including websites or open education resources, on the Internet that We do not control. This content may provide opinions, recommendations, or other information from various individuals, organizations, or companies. We are not responsible for the nature, quality, or accuracy of such content. Inclusion of any linked content in the Services does not imply or express an approval or endorsement thereof by us or of any of the opinions, treatments, information, products, or services provided in this content, even if We receive a referral fee in connection with Your use of such third-party content.

10. Limited Warranty

Riverside warrants that the Services will not infringe any valid United States copyrights existing at time the Services are made available to You, provided that this warranty does not extend to any infringement arising out of: (i) the use of the Services in combination with systems, equipment, materials, or platforms not supplied by Riverside or any use of the Services outside of the United States; (ii) Your use of the Services in violation of these Terms of Use or the user documentation provided by Riverside; (iii) Your modification of the Services; (iv) Your failure to install or implement a released upgrade to the Services that would have avoided the infringement; or (v) any Submitted Data. If You promptly notify Riverside of any such infringement claim brought by a third party of which You have knowledge or notice, and accord Riverside the right, at its sole option and expense, to handle the defense of the infringement claim, Riverside will defend You against such infringement claim and pay any final judgment or settlement thereof. Notwithstanding the foregoing, Riverside will not indemnify for any infringement claim that arises out of the scenarios set forth in clauses (i)-(v) of this Section. If such an infringement claim arises, or if Riverside becomes aware of the possibility of such a claim, then Riverside may, at its sole discretion (a) acquire the right for You to continue to use the affected Services in accordance with these Terms, (b) furnish You with a non-infringing replacement as soon as commercially possible, or (c) terminate these Terms in whole or in part by refunding any pre-paid, unused fees You paid for use of the Services. The obligations set forth in this Section are Your exclusive remedy and Riverside's sole obligations with respect to any breach of this warranty.

EXCEPT AS OTHERWISE EXPRESSLY STATED IN THIS SECTION 10 (LIMITED WARRANTY), RIVERSIDE MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE, WITH RESPECT TO THE SERVICES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THE SERVICES ARE PROVIDED "AS IS". RIVERSIDE DOES NOT WARRANT OR MAKE ANY PROMISES REGARDING THE CORRECTNESS, USEFULNESS, ACCURACY, AVAILABILITY, OR RELIABILITY OF (I) YOUR USE THE SERVICES OR (II) ANY ADVICE YOU GLEAN FROM THE SERVICES WHETHER PROVIDED BY US OR A THIRD PARTY. WE DO NOT PROMISE THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT ANY DEFECTS WILL BE CORRECTED.

11. Term and Termination

These Terms of Use are effective during the Term, subject to the termination and survival provisions of this Section 11 (Term and Termination).



Either party will have the right to terminate these Terms of Use if the other party breaches any of its obligations thereunder and fails to cure the same within thirty (30) days after receipt of written notice of default, except that there will be no cure period for Your breach of Riverside's rights under Section 4 (Riverside Intellectual Property); Section 5 (Test Security; Use of Reports), Section 6 (Grant of Rights in Submitted Data and Feedback; Storage), or Section 8 (Use Restrictions). Upon termination of these Terms of Use, any rights You have in the Services will terminate.

The provisions of Section 4 (Riverside Intellectual Property), Section 6 (Grant of Rights in Submitted Data and Feedback; Storage), Section 10 (Limited Warranty), Section 12 (Indemnification), Section 13 (Limitation of Liability), Section 14 (Riverside's Use of Submitted Data and Feedback; De-Identified Information), and Section 19 (General) will survive any expiration or termination of these Terms of Use. Riverside reserves the right to terminate these Terms of Use for convenience by providing You with reasonable notice and thereafter allowing You a reasonable opportunity (not to exceed 30 days) to export a copy of Your Submitted Data.

If these Terms of Use are terminated for any reason, Riverside may make a reasonable effort to allow You access to the Services for not more than thirty (30) days for the sole purpose of exporting Submitted Data (the "Submitted Data Retrieval Period"). Upon conclusion of the Submitted Data Retrieval Period, Riverside may destroy copies of Submitted Data in its possession.

If these Terms of Use expire, retention of Submitted Data will be governed by Section 6 (Grant of Rights in Submitted Data and Feedback; Storage).

12. Indemnification

EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, YOU AGREE TO INDEMNIFY, DEFEND, AND HOLD RIVERSIDE HARMLESS AGAINST ALL CLAIMS, LIABILITIES, DEMANDS, DAMAGES, OR EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES AND EXPENSES) ARISING OUT OF OR IN CONNECTION WITH: (I) YOUR USE OF THE SERVICES COVERED BY THESE TERMS AND/OR (II) YOUR FAILURE TO COMPLY WITH THESE TERMS.

13. Limitation of Liability

RIVERSIDE'S TOTAL AGGREGATE LIABILITY FOR LOSSES OR DAMAGES RELATING TO THESE TERMS OF USE AND/OR THE SERVICES, OR YOUR USE OR INABILITY TO USE THE SERVICES, REGARDLESS OF THE FORM OF ACTION, WILL IN NO EVENT EXCEED THE GREATER OF: (A) ONE THOUSAND U.S. DOLLARS (USD \$1,000.00) OR (B) THE FEES



ACTUALLY PAID BY YOU TO RIVERSIDE IN THE 12 MONTHS PRECEDING THE EVENT GIVING RISE TO THE LIABILITY.

IN NO EVENT WILL RIVERSIDE BE LIABLE TO YOU OR ANY THIRD PARTY, EITHER IN CONTRACT, TORT, OR OTHERWISE, FOR ANY INDIRECT, SPECIAL, PUNITIVE, ENHANCED, EXEMPLARY, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF FUTURE REVENUE, INCOME OR PROFITS, LOSS OF DATA, OR DIMINUTION IN VALUE, EVEN IF RIVERSIDE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH CLAIM, LOSS, OR DAMAGE ARISING OUT OF OR RELATING TO YOUR USE OF THE SERVICES OR IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT.

THE LIMITATIONS SPECIFIED IN THIS SECTION 13 WILL SURVIVE AND APPLY EVEN IF ANY LIMITED REMEDY SPECIFIED IN THESE TERMS OF USE IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

14. Riverside's Use of Submitted Data and Feedback; De-Identified Information

Riverside may, from time to time, anonymize Submitted Data so that it constitutes de-identified Information ("De-Identified Information"). Riverside will only use De-Identified Information in accordance with HIPAA and FERPA and for lawful purposes, including quality assurance, product research and development, publications relevant to our Services and industry, test development, norm development and validation, and other internal lawful purposes to develop, evaluate, improve, and demonstrate the effectiveness of our provide improved educational and clinical Services. The De-Identified Information will not directly identify a person but may be linkable to a particular computer, device, operation system, platform, or software instance (via a unique device ID or otherwise) ("Usage Information"). You acknowledge and agree that Riverside will be free to use De-Identified Information in compliance with HIPAA and FERPA requirements and for the purposes described in these Terms of Use.

15. Protection of Student Personal Information

Please see the Privacy Policy governing your license of our Services for information about (i) Our practices related to collection, use, and deletion of personal information, including how You can access, review, and update personal information, and (ii) the security measures We have in place designed to safeguard your information.



16. Applicability of HIPAA

If You are a “Covered Entity” as defined under HIPAA, You and Riverside agree that the Business Associate Addendum will govern HIPAA-related matters (click here to review the Business Associate Addendum). If You are not a Covered Entity, this Section does not apply.

17. Federal Government Terms and Conditions

If You are the United States Government or any agency, subdivision, or instrumentality thereof (the “U.S. Government”), the Services (including any related databases, documentation, technical data, and programmer’s tools) delivered to the U.S. Government are “commercial computer software” or “commercial technical data” pursuant to the applicable FAR, DFARS, or other agency-specific supplemental regulations. As such, the use, duplication, disclosure, modification, and adaptation of the Services are subject to these Terms of Use, pursuant to FAR 12.212 (Computer Software) and 12.211 (Technical Data), as applicable. If You are the U.S. Government and subject to the DFARS, then the Services (including any related databases, documentation, technical data, and programmer’s tools) is provided subject to DFARS 252.227-7015 (Technical Data—Commercial Items) and DFARS 227.7202-3 (Rights in Commercial Computer Software or Computer Software Documentation), as applicable. Should the Services be deemed to not constitute “commercial computer software” or “commercial technical data,” then they will be given to the U.S. Government with Limited or Restricted Rights, as applicable. In all cases, these Terms of Use supersede any conflicting terms or conditions in any government order document; provided, any provisions contained herein contrary to applicable mandatory federal laws will be treated as provided in FAR 52.212-4(u).

18. Consent Regarding Students’ Personal Information

Please note that FERPA requires parental/guardian consent before a service provider, such as Riverside, is given access to personal information contained in a student’s/examinee’s educational records. Under FERPA, this parental/guardian consent requirement is met where the service provider acts as a type of “school official” by performing services for the school that would otherwise be performed by the school’s own employees. Riverside fulfills FERPA requirements for qualifying as a school official by, among other steps, giving schools direct control with respect to the use and maintenance of the educational records at issue (including associated personal information) and refraining from re-disclosing or using this personal information except for purposes of providing the Services or as required by applicable laws, regulations, court orders, or other legal processes. Riverside will comply with access requests as required by FERPA.

19. General

THESE TERMS WILL BE GOVERNED BY, CONSTRUED, AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF ILLINOIS, WITHOUT GIVING EFFECT



TO CHOICE OF LAW OR CONFLICTS OF LAW PRINCIPLES THEREUNDER. The foregoing choice of law notwithstanding, copyright, trademark, and patent claims are subject only to U.S. Federal law and U.S. Federal court interpretation thereof. You agree that any action at law or in equity arising out of or relating to these Terms of Use will be filed only in the state or federal courts located in the Northern District of Illinois, Eastern Division. These Terms will not be assignable by You, either in whole or in part. Riverside reserves the right to assign the rights and obligations under these Terms of Use for any reason and in Riverside's sole discretion. The Privacy Policy must be read in conjunction with these Terms of Use, and the provisions of the Privacy Policy are incorporated herein. These Terms of Use and the Privacy Policy constitute the entire agreement between You and Riverside concerning the Services, your use thereof, and any related activities, and supersede all discussions, proposals, bids, understandings, agreements, invitations, orders, and other communications, oral or written, on this subject. These Terms may not be waived, amended, or modified in any way without the prior written permission of Riverside. We may revise and update these Terms of Use from time to time and will post the revised terms of use to Our website and may also post links to them on Our Platforms. UNLESS OTHERWISE STATED IN THE AMENDED VERSION OF THESE TERMS OF USE, ANY CHANGES TO THESE TERMS OF USE WILL APPLY IMMEDIATELY UPON POSTING. We are not obligated to provide You with notice of any changes, and any changes to these Terms of Use will not apply retroactively to events that occurred prior to such changes. Your continued use of the Services will constitute Your agreement to any new provisions within the revised terms of use. You may print a copy of these Terms of Use and the Privacy Policy for Your records. If any one or more provisions of these Terms of Use are found to be illegal or unenforceable, the remaining provisions will be enforced to the maximum extent possible. To the extent any licensed order from You conflicts with or amends these Terms of Use in any way, these Terms of Use, as unmodified, will prevail. To the extent the Privacy Policy conflicts with or amends these Terms of Use in any way, the Privacy Policy will prevail.

Any license granted under these Terms of Use to You must be expressly provided herein, and there will be no licenses or rights implied hereunder, based on any course of conduct or other construction or interpretation thereof. All rights and licenses not expressly granted to You by Riverside are reserved.

[1] If you are a BDI-3 customer and have licensed a BDI-3 subscription, for example, you will be limited to 3 users per subscription license. Each user must consent to and abide by these Terms of Use.

**Renewal of Agreement
Between
Independent School District No. 11, commonly known as
Owasso Public Schools
And
Rogers County Board of County Commissioners**

THIS AGREEMENT IS MADE between Rogers County, a political subdivision of the State of Oklahoma ("County"), by and through the Board of County Commissioners of Rogers County, and Independent School District No. 11, commonly known as Owasso Public Schools, wherein both parties agree to renew the Interlocal Agreement for Services between Rogers County and Independent School District No. 11, commonly known as Owasso Public Schools ending June 30, 2021, for fiscal year 2022-2023, beginning July 1, 2022, and ending June 30, 2023, under the same terms as those included in the Agreement ending June 30, 2021. This Agreement is effective as of July 1, 2022.

BOCC Meeting Date: JUL 0 5 2022

**THE BOARD OF COUNTY COMMISSIONERS
OF ROGERS COUNTY**

**INDEPENDENT SCHOOL DISTRICT NO. 11 OF
ROGERS COUNTY, OKLAHOMA A/K/A
OWASSO PUBLIC SCHOOLS**

By: 
Chairman

By: _____
President
Owasso Public Schools

APPROVED AS TO FORM:

ATTEST:

By: 
District Attorney

Clerk
Owasso Public Schools


County Clerk

(Seal)



Date: JUL 0 5 2022

**INTERLOCAL AGREEMENT BETWEEN ROGERS COUNTY AND THE
OWASSO PUBLIC SCHOOLS, INDEPENDENT SCHOOL DISTRICT NO. 11**

This Interlocal Agreement, hereinafter referred to as "Agreement," is entered into this 24th day of February, 2020 ("Commencement Date"), pursuant to OKLA. STAT. tit. 74, § 1001 *et seq.*, as amended, by and between the Board of County Commissioners of Rogers County, a political subdivision of the State of Oklahoma, hereinafter referred to as "Rogers County" and the Owasso Public Schools, Independent School District No. 11, hereinafter referred to as "School District" (collective, the "Parties").

WHEREAS, Rogers County is authorized to utilize county-owned equipment, labor, and supplies at their disposal on property owned by public schools for routine maintenance pursuant to OKLA. STAT. tit. 19, § 339(A)(18); and

WHEREAS, Rogers County is a political subdivision of the State of Oklahoma and has the power and authority to enter into this Agreement pursuant to OKLA. STAT. tit. 19, § 339(A)(18) and OKLA. STAT. tit. 74, § 1008; and

WHEREAS, School District is a political subdivision of the State of Oklahoma and has the power and authority to enter into this Agreement pursuant to Attorney General Opinion 05-12 and OKLA. STAT. tit. 74, § 1008; and

WHEREAS, it is the intent of Rogers County to use the authority granted it in OKLA. STAT. tit. 19, § 339(A)(18) for routine maintenance for School District.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein below, it is mutually agreed as follows:

SECTION I: PURPOSE

The purpose of this Agreement is to set forth the obligations of Rogers County and School District related to the performance of routine maintenance by Rogers County on property owned by School District.

SECTION II: RESPONSIBILITIES

- A. School District agrees to notify Rogers County, through the appropriate County Commissioner for the district in which the School District is located, of any routine maintenance requested of Rogers County. If School District has buildings and/or property in more than one district within Rogers County, School District shall request any such routine maintenance from the County Commissioner in the which the building and/or property to be maintained is located.

- B. Rogers County, by and through the County Commissioner for the School District in which the School District is located, may, in its sole discretion, agree to use equipment, labor, and supplies of Rogers County to perform such routine maintenance as requested by School District. Rogers County may decline to perform any routine maintenance requested by School District and nothing in this Agreement shall obligate Rogers County to perform any routine maintenance requested by School District.

SECTION III: GENERAL TERMS OF AGREEMENT

- A. Initial Term. The Term of this agreement (“Initial Term”) shall begin as of the Commencement Date and shall continue until June 30, 2020, unless terminated earlier as prescribed in subsection C herein.
- B. Renewal Term. Upon completion of the Initial Term, both School District and Rogers County may agree to extend the term of this Agreement for additional one-year terms upon the written approval of both parties. Notwithstanding any agreements to the contrary, the term of any such renewal shall not extend past the next ensuing June 30th.
- C. Termination. Rogers County or the School District may terminate this Agreement for any reason upon thirty (30) days prior written notice to the other party.
- D. Notice. All notices, demands, requests, or other communications which may be or are required to be given, served or sent by either party to the other pursuant to the Agreement shall be in writing and shall be deemed to have been properly given or sent as follows:
- a. If intended for Rogers County, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

Rogers County Board of County Commissioners
ATTN: Chairman
200 S Lynn Riggs Blvd
Claremore, OK 74017
 - b. If intended for School District, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

Owasso Public Schools, Independent School District No. 11
1501 North Ash Street
Owasso, OK 74055

- c. Either Party may designate another address or person to receive notice hereunder for all purposes of this Agreement by giving to the other Party not less than ten (10) days advance written notice of such change in accordance with the provisions of this Section. Nothing contained in this Section shall be construed to restrict the transmission of routine communications between representatives of Rogers County and School District.

- E. Governmental Tort Claims Act. Each Party is subject to the Governmental Tort Claims Act. Neither Party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act, OKLA. STAT. tit. 51, § 151 *et seq.*, the common law, the Constitution of the United States, or the State of Oklahoma by entering into this Agreement. It is not the intent of the Parties to create or add any duties or liabilities which are not mandated by the Governmental Tort Claims Act.

SECTION IV: MISCELLANEOUS

- A. Headings. The headings used herein are for convenience only and shall not be used in interpreting this Agreement.

- B. Governing Law. This Agreement shall be governed by and in accordance with the laws of the State of Oklahoma and is subject to the jurisdiction and venue of the Federal and State Courts in and for Rogers County, Oklahoma.
 - a. If any terms of this Agreement shall be declared invalid, illegal or unenforceable for any reason or in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof and this Agreement shall be construed as if such provision had never been contained herein.

- C. Assignment. This Agreement may not be assigned by either Party without the written consent of the other Party.

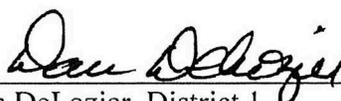
- D. No Third-Party Beneficiaries. It is not the intention of the Parties for this Agreement to create any rights in any third parties.

- E. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

- F. Entire Agreement. This Agreement shall constitute the entire understanding between Rogers County and School District and shall supersede all prior understandings and agreements relating to the subject matter hereof.

IN WITNESS WHEREOF, Rogers County and School District have authorized this Interlocal Agreement regarding the aforementioned Project to be executed and attested by their undersigned officials.

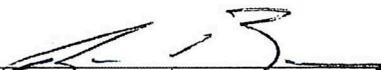
ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS, acting on behalf of Rogers County, a body corporate and politic of the State of Oklahoma



Dan DeLozier, District 1
Rogers Co. Board of County Commissioners



Steve Hendrix, District 2
Rogers Co. Board of County Commissioners



Ron Burrows, District 3
Rogers Co. Board of County Commissioners



ATTEST:



Jeanne M. Heidlage, County Clerk

Owasso Public School, Independent School District
No. 11, a political subdivision of the State of
Oklahoma

President
Owasso Public Schools

ATTEST:

Clerk
Owasso Public Schools

**Renewal of Agreement
Between
Independent School District No. 11, commonly known as
Owasso Public Schools
And
Rogers County Board of County Commissioners**

THIS AGREEMENT IS MADE between Rogers County, a political subdivision of the State of Oklahoma ("County"), by and through the Board of County Commissioners of Rogers County, and Independent School District No. 11, commonly known as Owasso Public Schools, wherein both parties agree to renew the Interlocal Agreement for Services between Rogers County and Independent School District No. 11, commonly known as Owasso Public Schools ending June 30, 2021 for fiscal year 2021-2022, beginning July 1, 2021, and ending June 30, 2022 under the same terms as those included in the Agreement ending June 30, 2021. This Agreement is effective as of July 1, 2021.

BOCC Meeting Date: JUN 14 2021

**THE BOARD OF COUNTY COMMISSIONERS
OF ROGERS COUNTY**

**INDEPENDENT SCHOOL DISTRICT NO. 11 OF
ROGERS COUNTY, OKLAHOMA A/K/A
OWASSO PUBLIC SCHOOLS**

By: 
Chairman

By: _____
President
Owasso Public Schools

APPROVED AS TO FORM:

ATTEST:

By: 
District Attorney

Clerk
Owasso Public Schools


County Clerk
(Seal)

Date JUN 14 2021





JEANNE M. HEIDLAGE, ROGERS COUNTY CLERK

200 S. Lynn Riggs Blvd. Claremore, Oklahoma 74017
Claremore, Oklahoma 74018
Phone: 918-923-4796 Fax: 918-923-4498

June 21, 2021

Superintendent Amy Fichtner
Owasso Public Schools
1501 N. Ash
Owasso, OK 74055

Dear Superintendent Fichtner:

I am enclosing herewith the Renewal of Agreement between the Board of County Commissioners of Rogers County and Owasso Public Schools. Please return a copy to my office after the document has been fully executed by the school district representatives as indicated.

Please do not hesitate to contact me if you have any questions or if I may be of assistance in any way.

Sincerely,

Jeanne M. Heidlage
County Clerk



**INTERLOCAL AGREEMENT BETWEEN ROGERS COUNTY AND THE
OWASSO PUBLIC SCHOOLS, INDEPENDENT SCHOOL DISTRICT NO. 11**

This Interlocal Agreement, hereinafter referred to as “Agreement,” is entered into this 24th day of February, 2020 (“Commencement Date”), pursuant to OKLA. STAT. tit. 74, § 1001 *et seq.*, as amended, by and between the Board of County Commissioners of Rogers County, a political subdivision of the State of Oklahoma, hereinafter referred to as “Rogers County” and the Owasso Public Schools, Independent School District No. 11, hereinafter referred to as “School District” (collective, the “Parties”).

WHEREAS, Rogers County is authorized to utilize county-owned equipment, labor, and supplies at their disposal on property owned by public schools for routine maintenance pursuant to OKLA. STAT. tit. 19, § 339(A)(18); and

WHEREAS, Rogers County is a political subdivision of the State of Oklahoma and has the power and authority to enter into this Agreement pursuant to OKLA. STAT. tit. 19, § 339(A)(18) and OKLA. STAT. tit. 74, § 1008; and

WHEREAS, School District is a political subdivision of the State of Oklahoma and has the power and authority to enter into this Agreement pursuant to Attorney General Opinion 05-12 and OKLA. STAT. tit. 74, § 1008; and

WHEREAS, it is the intent of Rogers County to use the authority granted it in OKLA. STAT. tit. 19, § 339(A)(18) for routine maintenance for School District.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein below, it is mutually agreed as follows:

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The purpose of this Agreement is to set forth the obligations of Rogers County and School District related to the performance of routine maintenance by Rogers County on property owned by School District.

SECTION II: RESPONSIBILITIES

- A. School District agrees to notify Rogers County, through the appropriate County Commissioner for the district in which the School District is located, of any routine maintenance requested of Rogers County. If School District has buildings and/or property in more than one district within Rogers County, School District shall request any such routine maintenance from the County Commissioner in the which the building and/or property to be maintained is located.

- B. Rogers County, by and through the County Commissioner for the School District in which the School District is located, may, in its sole discretion, agree to use equipment, labor, and supplies of Rogers County to perform such routine maintenance as requested by School District. Rogers County may decline to perform any routine maintenance requested by School District and nothing in this Agreement shall obligate Rogers County to perform any routine maintenance requested by School District.

SECTION III: GENERAL TERMS OF AGREEMENT

- A. Initial Term. The Term of this agreement (“Initial Term”) shall begin as of the Commencement Date and shall continue until June 30, 2020, unless terminated earlier as prescribed in subsection C herein.
- B. Renewal Term. Upon completion of the Initial Term, both School District and Rogers County may agree to extend the term of this Agreement for additional one-year terms upon the written approval of both parties. Notwithstanding any agreements to the contrary, the term of any such renewal shall not extend past the next ensuing June 30th.
- C. Termination. Rogers County or the School District may terminate this Agreement for any reason upon thirty (30) days prior written notice to the other party.
- D. Notice. All notices, demands, requests, or other communications which may be or are required to be given, served or sent by either party to the other pursuant to the Agreement shall be in writing and shall be deemed to have been properly given or sent as follows:
- a. If intended for Rogers County, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

Rogers County Board of County Commissioners
ATTN: Chairman
200 S Lynn Riggs Blvd
Claremore, OK 74017
 - b. If intended for School District, mailing first class mail, or if sender prefers, by registered or certified mail, return receipt requested, with proper postage prepaid to:

Owasso Public Schools, Independent School District No. 11
1501 North Ash Street
Owasso, OK 74055

- c. Either Party may designate another address or person to receive notice hereunder for all purposes of this Agreement by giving to the other Party not less than ten (10) days advance written notice of such change in accordance with the provisions of this Section. Nothing contained in this Section shall be construed to restrict the transmission of routine communications between representatives of Rogers County and School District.

- E. Governmental Tort Claims Act. Each Party is subject to the Governmental Tort Claims Act. Neither Party hereto waives any defenses or rights available pursuant to the Governmental Tort Claims Act, OKLA. STAT. tit. 51, § 151 *et seq.*, the common law, the Constitution of the United States, or the State of Oklahoma by entering into this Agreement. It is not the intent of the Parties to create or add any duties or liabilities which are not mandated by the Governmental Tort Claims Act.

SECTION IV: MISCELLANEOUS

- A. Headings. The headings used herein are for convenience only and shall not be used in interpreting this Agreement.

- B. Governing Law. This Agreement shall be governed by and in accordance with the laws of the State of Oklahoma and is subject to the jurisdiction and venue of the Federal and State Courts in and for Rogers County, Oklahoma.
 - a. If any terms of this Agreement shall be declared invalid, illegal or unenforceable for any reason or in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof and this Agreement shall be construed as if such provision had never been contained herein.

- C. Assignment. This Agreement may not be assigned by either Party without the written consent of the other Party.

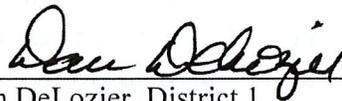
- D. No Third-Party Beneficiaries. It is not the intention of the Parties for this Agreement to create any rights in any third parties.

- E. Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

- F. Entire Agreement. This Agreement shall constitute the entire understanding between Rogers County and School District and shall supersede all prior understandings and agreements relating to the subject matter hereof.

IN WITNESS WHEREOF, Rogers County and School District have authorized this Interlocal Agreement regarding the aforementioned Project to be executed and attested by their undersigned officials.

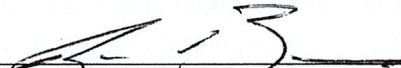
ROGERS COUNTY BOARD OF COUNTY COMMISSIONERS, acting on behalf of Rogers County, a body corporate and politic of the State of Oklahoma



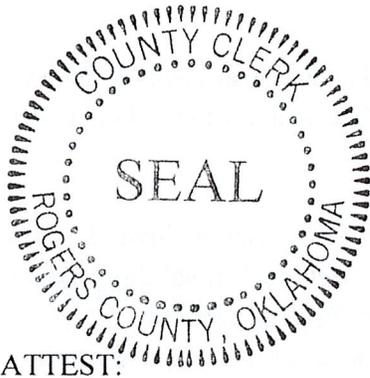
Dan DeLozier, District 1
Rogers Co. Board of County Commissioners



Steve Hendrix, District 2
Rogers Co. Board of County Commissioners



Ron Burrows, District 3
Rogers Co. Board of County Commissioners



ATTEST:



Jeanne M. Heidlage, County Clerk

Owasso Public School, Independent School District
No. 11, a political subdivision of the State of
Oklahoma

President
Owasso Public Schools

ATTEST:

Clerk
Owasso Public Schools

CERTIFICATE OF APPROVAL

August 14, 2023

Purchase Orders to be approved by the Board of Education:

2023-2024 General Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		311-509	278,551.44
<i>VENDORS</i>	Change Orders		
			<u>\$ 278,551.44</u>

2023-2024 Building Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		61-64	68,000.00
<i>VENDORS</i>	Change Orders		
			<u>\$ 68,000.00</u>

2023-2024 Child Nutrition Fund

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
			<u>\$ -</u>

2023-2024 Bond Fund 31

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		170-199	385,204.99
<i>VENDORS</i>	Change Orders		
			<u>\$ 385,204.99</u>

2023-2024 Bond Fund 33

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
		\$	-
			-

2023-2024 Bond Fund 35

		<u>P.O. Nos.</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
		\$	-
			-

2023-2024 Bond Fund 39

		<u>P.O. Nos.</u>	
<i>VENDORS</i>		15-16	30,000.00
<i>VENDORS</i>	Change Orders		0.00
		\$	30,000.00
			-

2023-2024 Bond Fund 04-BOK

		<u>P.O. Nos</u>	
<i>VENDORS</i>			0.00
<i>VENDORS</i>	Change Orders		0.00
		\$	-
			-

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
311	07/13/2023	80046	DAVID W GORHAM	Harris - OPEN PO - Marching Wind Design	4,550.00
312	07/13/2023	18316	ADAM BRUCE	Harris - Marching Battery Percussion Design	1,550.00
313	07/13/2023	19262	COLE WILLIAMS	Harris - Marching Front Ensemble	1,500.00
314	07/13/2023	19261	PAGEENTRY SOLUTIONS, LLC	Harris - Marching Sound Design	3,500.00
315	07/13/2023	18843	MAXSCHOLAR LLC	Software Licenses	10,720.00
316	07/13/2023	1432	OSSBA	Continuous Strategic Improvement Plan	26,000.00
317	07/13/2023	19173	JAY P SAMPSON	Registration Xcelerate Leader Development Program	7,500.00
318	07/19/2023	6768	TULSA WORLD	Job Fair	4,341.00
319	07/19/2023	19322	SHAMROCK HOLDINGS LLC	Exit Interviews and Reporting	8,000.00
320	07/20/2023	5414	FAMILY, CAREER & COMMUNITY	FCCLA Career Tech - Affiliation Fees	524.00
321	07/20/2023	134	FLINN SCIENTIFIC, INC.	Science Lab Supplies	926.61
322	07/20/2023	9608	HOBBY LOBBY #25	Vinyl for School Decor	150.00
323	07/20/2023	14079	PLANBOOKEDU LLC	Subscription for Teachers	400.00
324	07/20/2023	11351	AMAZON	Office Supplies - Batteries	80.00
325	07/20/2023	166	QUILL CORPORATION	Blanket PO - Office Supplies	1,000.00
326	07/20/2023	11351	AMAZON	Classroom Supplies	500.00
327	07/20/2023	154	SAIED MUSIC CO	Harris - OPEN PO - Repairs/Supplies	2,000.00
328	07/20/2023	13710	PALEN MUSIC - BROKEN ARROW	Harris - OPEN PO - Repairs/Supplies	1,000.00
329	07/20/2023	18937	TULSA BAND AND GUITARS LLC	Harris - Repairs/Supplies	500.00
330	07/20/2023	1543	J.W. PEPPER & SON, INC	Harris - OPEN PO - Band Sheet Music	500.00
331	07/20/2023	6650	LOWE'S HOME CENTER, INC.	Harris - OPEN PO - Band Supplies	1,000.00
332	07/20/2023	4999	OFFICE DEPOT	Harris - OPEN PO - Office Supplies	500.00
333	07/20/2023	3344	ALAN MUEGGENBORG	Harris - PreGame Drill	700.00
334	07/20/2023	19321	WILLIAM R FRANKENBERGER	Harris - OPEN PO - Marching Choreography Design	6,000.00
335	07/20/2023	70011	OWASSO PUBLIC SCHOOLS	July Credit Recovery	400.00
336	07/20/2023	16044	REV ROBOTICS LLC	SMITH W./ROBOTICS PARTS AND SUPPLIES.	3,000.00
337	07/20/2023	16044	REV ROBOTICS LLC	SMITH W./ROBOTICS PARTS AND SUPPLIES.	700.00
338	07/20/2023	19206	FLORENCIA PARK LLC	LESLIE WRIGHT/FLUENCY MATTERS CONVENTION.	827.80
339	07/20/2023	11351	AMAZON	LEANDER/PAPER ROLLS FOR FACS PROJECTS	358.41
340	07/20/2023	14221	THE DIBBLE INSTITUTE	LEANDER/WORKBOOKS FOR FACS CLASSES	1,836.50
341	07/20/2023	4754	B-SEW INN	OPEN PO/LEANDER/SEWING REPAIR & MAINTENANCE.	1,200.00
342	07/20/2023	10483	SAM'S CLUB	LEANDER/FACS CLEANING, ORGANIZATIONAL SUPPLIES...	300.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
343	07/20/2023	11351	AMAZON	LEANDER/BOOKS AND JOURNALS FOR FACS CLASSES	615.98
344	07/20/2023	4049	C.W. PUBLISHING	LEANDER/SUBSCRIPTION RENEWAL	199.00
345	07/20/2023	276	WALMART #168	LEANDER/FACS CLEANING, ORGANIZATIONAL SUPPLIES...	300.00
346	07/20/2023	276	WALMART #168	OPEN PO/LEANDER/FOOD FOR LABS & CLASS PROJECTS.	300.00
347	07/20/2023	5414	FAMILY, CAREER & COMMUNITY	LEANDER/FCCLA AFFILIATION MEMBER DUES.	524.00
348	07/20/2023	85961	JUDI R LEANDER	LEANDER/REIMBURSEMENT FOR TECH SUMMIT.	215.00
349	07/20/2023	9589	REALITYWORKS	LEANDER/BABY ACCESSORIES, WRISTBANDS, BLANKETS...	300.00
350	07/20/2023	166	QUILL CORPORATION	MAIN OFFICE/OPEN PO/EAST CAMPUS GENERAL SUPPLIES.	2,000.00
351	07/20/2023	17345	SCHOOL SERVICE INC.	COOPER/TWO PART DETENTION SLIPS	100.00
352	07/20/2023	7203	OFFICE DEPOT	DAY/OPEN PO/WEST CAMPUS GENERAL OFFICE SUPPLIES.	1,500.00
353	07/20/2023	166	QUILL CORPORATION	DAY/OPEN PO/WEST CAMPUS GENERAL OFFICE SUPPLIES.	1,500.00
354	07/20/2023	7203	OFFICE DEPOT	DAY/OPEN PO/WEST CAMPUS PAPER SUPPLIES.	750.00
355	07/20/2023	4999	OFFICE DEPOT	LESLIE/GENERAL OFFICE SUPPLIES	200.00
356	07/20/2023	166	QUILL CORPORATION	OPEN PO/LESLIE/FLASH DRIVES, KEYBOARDS, MOUSE..	300.00
357	07/20/2023	276	WALMART #168	OPEN PO/LESLIE/GENERAL OFFICE SUPPLIES	250.00
358	07/21/2023	15900	HOLIDAY INN EXPRESS-BRICKTOWN	Conference Accommodations	1,400.00
359	07/21/2023	81953	MARGARET M COATES	Per Diem OSSBA Education Leadership Conference	150.00
360	07/21/2023	18449	STEPHANIE RUTTMAN	Per Diem OSSBA Education Leadership Conference	150.00
361	07/21/2023	16730	NEAL KESSLER	Per Diem OSSBA Education Leadership Conference	120.00
362	07/21/2023	1453	FORREST J. TURPEN	Per Diem OSSBA Leadership Conference	120.00
363	07/21/2023	770	NORTHEASTERN STATE UNIVERSITY	Career Fair	125.00
364	07/21/2023	7633	OKLA STATE UNIVERSITY	Teacher/Career Fair	100.00
365	07/21/2023	19324	LANGSTON UNIVERSITY	Teacher/Career Fair at Langston University	135.00
366	07/21/2023	336	BSN SPORTS	Uniform shirts and hats for Security officers	2,000.00
367	07/21/2023	2138	BG PRODUCTS	fuel conditioner	10,000.00
368	07/25/2023	12697	CRISIS PREVENTION INSTITUTE, INC.	Membership Renewal	4,000.00
369	07/25/2023	12022	NCS PEARSON	Testing Materials	6,805.13
370	07/25/2023	16926	RENZULLI LEARNING LLC	User Licenses	1,875.00
371	07/25/2023	7417	PSAT/NMSQT	College Board Remittance	5,000.00
372	07/25/2023	14593	NATIONAL ASSN FOR GIFTED CHILDREN	Membership Renewal	476.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
373	07/25/2023	14615	OAGCT	Membership Renewal	250.00
374	07/25/2023	11351	AMAZON	iPad Cases	181.72
375	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration fees	149.00
376	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration fees	149.00
377	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
378	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
379	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
380	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
381	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
382	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
383	07/25/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
384	07/25/2023	12033	APPLE EDUCATION STORE	iPads for Special Education	5,866.00
385	07/25/2023	18817	BENJAMIN BACHE	PBL Project License	798.00
386	07/25/2023	18056	LESSONPIX INC	Group User License	648.00
387	07/25/2023	18184	DYLAN'S COMPUTER SERVICE LLC	Laptops for Behavior Paraprofessionals	5,680.00
388	07/25/2023	341	WESTERN PSYCHOLOGICAL SERVICES	Testing Materials	3,287.20
389	07/25/2023	13312	N2Y, INC.	Subscription Renewal	7,564.86
390	07/25/2023	457	PRO-ED INC	Testing Materials	1,342.00
391	07/25/2023	11351	AMAZON	4th Grade Classroom Supplies	150.00
392	07/25/2023	9612	ROCHESTER 100 INC.	Communication Folders K-2	836.00
393	07/25/2023	11351	AMAZON	Lockdown Magnets, Window Breakers, Stickers Labels	250.00
394	07/25/2023	11709	WESTCO LAMINATOR SERVICE	Laminator, Stand & Film	3,940.00
395	07/25/2023	10483	SAM'S CLUB	Bratcher - Basic Classroom Needs	500.00
396	07/25/2023	315	BLICK ART MATERIALS	Bratcher - SketchBooks	1,741.35
397	07/25/2023	4999	OFFICE DEPOT	Open PO for Office Supplies	500.00
398	07/25/2023	4650	UNIVERSITY OF OKLAHOMA	Teacher/Career Fair	700.00
399	07/25/2023	17994	THOMPSON BROS SUPPLIES INC	OPEN PO/CANNADY/METALS, TOOLS, GAS TANKS...	3,000.00
400	07/25/2023	1942	TULSA REGION GROUP	CANNADY/2023-24 TULSA REGION DUES FOR AG TEACHERS	225.00
401	07/25/2023	1939	STILLWATER MILLING CO.	OPEN PO/ CANNADY/VETERINARY & LIVESTOCK SUPPLIES.	1,000.00
402	07/25/2023	18910	Sooner Wholesale Florist Inc.	OPEN PO/CANNADY/CLASS SUPPLIES FOR HORTICULTURE.	3,000.00
403	07/25/2023	10180	BEST BUY #1401	CANNADY/CAMERAS- CLASS, LIVESTOCK SHOW, ACTIVITIES	3,000.00
404	07/25/2023	276	WALMART #168	CANNADY/CLASS SUPPLIES FOR AG TEACHERS	500.00
405	07/25/2023	6650	LOWE'S HOME CENTER, INC.	OPEN PO/CANNADY/SHOP CLASS SUPPLIES	1,000.00
406	07/25/2023	15954	B-5 ENTERPRISES, LLC	CANNADY/LIVESTOCK SHOW SUPPLIES	5,000.00
407	07/25/2023	9608	HOBBY LOBBY #25	CANNADY/CLASS PROJECT SUPPLIES.	500.00
408	07/25/2023	83337	DAVID HOUSTON TURNER	CANNADY/OPEN PO/TRAVEL REIMBURSE. FOR DAVID TURNER	2,500.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
409	07/25/2023	87502	KENZIE CANNADY	CANNADY/OPEN PO/TRAVEL REIMBURSE.- KENZIE CANNADY.	2,500.00
410	07/25/2023	11351	AMAZON	DAY/PLASTIC SIGN HOLDERS FOR WEST CAMPUS.	240.00
411	07/27/2023	11351	AMAZON	Nameplates/reusable wipe off folders & other sup	200.00
412	07/27/2023	11351	AMAZON	Anchor paper/ oil pastels and other Beg of Yr	350.00
413	07/27/2023	9612	ROCHESTER 100 INC.	Communication Folders for Beginning of Yr	700.00
414	07/27/2023	4616	MORRIS PRINTING GROUP INC	Student Planners for 4th & 5th Gr	800.00
415	07/27/2023	10483	SAM'S CLUB	Annual Membership renewal - Plus membership	110.00
416	07/27/2023	276	WALMART #168	Jitter Juice & Saving Fred lesson supplies	150.00
417	07/27/2023	11351	AMAZON	Bulletin board supp & spiral notebooks	350.00
418	07/27/2023	11351	AMAZON	Beg of Yr Class supplies	500.00
419	07/27/2023	11351	AMAZON	Various Class supplies for Beg of Year	1,000.00
420	07/27/2023	11351	AMAZON	Various Office/class supplies for Beg of yr	600.00
421	07/27/2023	11351	AMAZON	1st Grade Beg of Yr class suppllies	600.00
422	07/27/2023	11351	AMAZON	Primary Journals for kdg/1st/2nd	200.00
423	07/27/2023	10483	SAM'S CLUB	3 ring binders for class	100.00
424	07/27/2023	2578	SOUTHWEST TULSA TROPHY	DAY/NEW AND REPLACEMENT OHS STAFF NAME BADGES.	200.00
425	07/27/2023	11351	AMAZON	WALSH/PRIVACY SCREEN FOR MONITOR AT FRONT DESK.	65.99
426	07/27/2023	11351	AMAZON	DAY/WEST CAMPUS GENERAL OFFICE SUPPLIES.	500.00
427	07/27/2023	11351	AMAZON	LESLIE/FLASH DRIVES, KEYBOARDS, MOUSE...	300.00
428	07/27/2023	11351	AMAZON	Supplies and Materials for OT / Speech	202.70
429	07/27/2023	19351	AARON HENDERSON	Green - OPEN PO - PAC Stage Hand/Tech	500.00
430	07/27/2023	19350	SAFE LIFE DEFENSE LLC	Tatical Multi Threat Vest/ equipment Blanket PO	3,500.00
431	07/28/2023	19355	NAZOKAT UMAROVA	Form Choice Limiter Subscription	35.00
432	07/28/2023	195	FELKINS ENTERPRISES, LLC	SPARK Program Signage	1,550.00
433	07/28/2023	11351	AMAZON	Adaptive Supplies for Northeast Elementary	64.07
434	07/28/2023	11351	AMAZON	Private School Adaptive Supplies	668.14
435	07/28/2023	11351	AMAZON	Private School Adaptive Items	596.09
436	07/28/2023	19358	GEORGE COUROS	Speaking Fee for Back to School	11,000.00
437	08/02/2023	18825	SOONER EMERGENCY SERVICE INC	oil disposal	10,000.00
438	08/02/2023	12059	CONCENTRA	physicals and drug screenings	1,500.00
439	08/02/2023	6472	INTEGRATED LIGHTING SYSTEMS	Green - PAC Lights	500.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
440	08/02/2023	19356	IAN HAMILTON LEWIS	Harris - OPEN PO - ColorGuard Design	6,000.00
441	08/02/2023	19357	OK Assoc of Career & Tech Ed	CANNADY/TECH SUMMIT REGISTRATION FOR 3 TEACHERS	1,425.00
442	08/02/2023	87839	JOSEPH WADE DAVID	CANNADY/OPEN PO/TRAVEL REIMBURSEMENT- JOSEPH DAVID	2,500.00
443	08/02/2023	87378	TARA JO HALL	HALL/REIMBURSEMENT FOR TECH SUMMIT.	300.00
444	08/02/2023	166	QUILL CORPORATION	DAY/PALMER/CLASSROOM BULLETIN BOARD.	275.00
445	08/02/2023	2360	DRAMATIC PUBLISHING CO.	King - OPEN PO - "12 Angry Jurors" Royalties	1,200.00
446	08/02/2023	65	DRAMATISTS PLAY SERVICE, INC	King - Licenses/Scripts for Winter Production	1,500.00
447	08/02/2023	7825	MTI ENTERPRISES, INC	King - OPEN PO - "Little Shop"	10,000.00
448	08/02/2023	19361	SUMMIT NCI MASTER TRS, INC.	Conference for the nurses	376.65
449	08/02/2023	87201	STACEY JANE BAKER	per diem	112.50
450	08/02/2023	87220	ANDREA LEIGH PHILLIPS	per diem	82.50
451	08/02/2023	87509	ELIZABETH L BOLING	per diem	82.50
452	08/02/2023	770	NORTHEASTERN STATE UNIVERSITY	Spring NSU Fair	125.00
453	08/04/2023	11351	AMAZON	Sensory Pod for Student at High School	84.95
454	08/04/2023	276	WALMART #168	Classroom supplies and materials	3,000.00
455	08/04/2023	17307	RIVERSIDE ASSESSMENTS LLC	Testing Materials - WJ IV - Psychologists	2,831.40
456	08/04/2023	18354	SCHOOL SPECIALTY LLC	Headphones	218.70
457	08/04/2023	4999	OFFICE DEPOT	Blanket PO-Classroom/Office Supplies	500.00
458	08/04/2023	4999	OFFICE DEPOT	Blanket PO-Office Supplies	100.00
459	08/04/2023	276	WALMART #168	Blanket PO-Office Supplies	100.00
460	08/04/2023	4999	OFFICE DEPOT	Blanket PO-Paper (All Types)	200.00
461	08/04/2023	4999	OFFICE DEPOT	Blanket PO-Paper (All Types)	100.00
462	08/04/2023	18354	SCHOOL SPECIALTY LLC	Blanket PO-Classroom/Office Supplies	500.00
463	08/04/2023	18354	SCHOOL SPECIALTY LLC	Blanket PO-Paper (All Types)	500.00
464	08/04/2023	11351	AMAZON	Journals for Kindergarten Students	300.00
465	08/04/2023	7203	OFFICE DEPOT	Blanket PO - Supplies for the office	1,000.00
466	08/04/2023	10483	SAM'S CLUB	Renewal for membership card	50.00
467	08/04/2023	11351	AMAZON	Individual Playdoh for students kdg & 1st	600.00
468	08/04/2023	11351	AMAZON	Primary Journals for 2nd grade	400.00
469	08/04/2023	11351	AMAZON	Misc School Office Supplies	700.00
470	08/04/2023	4999	OFFICE DEPOT	Open PO for Misc Shool Office supplies	700.00
471	08/04/2023	4754	B-SEW INN	FACS Career Tech - Classroom Supplies	600.00
472	08/04/2023	18152	CHASE/STAFF TRAVEL EXPENSES	STAFF EMERGENCY TRAVEL EXPENSES FOR ESC	500.00
473	08/08/2023	11351	AMAZON	Instructional Supplies	200.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
474	08/08/2023	359	HOBBO LOBBY STORES	Instructional Supplies	200.00
475	08/08/2023	276	WALMART #168	Instructional Supplies	100.00
476	08/08/2023	11351	AMAZON	Cultural Craft Supplies	400.00
477	08/08/2023	359	HOBBO LOBBY STORES	Cultural Craft Supplies	200.00
478	08/08/2023	257	OKLAHOMA ASBO	REG FEE-FALL/SPRING CONFERENCE-BLANKET	500.00
479	08/08/2023	86393	PHILLIP S STORM	PER DIEM - OKASBO FALL CONFERENCE	82.50
480	08/08/2023	11795	EMBASSY SUITES NORMAN	1 NIGHT - OKASBO FALL CONF - P STORM	96.00
481	08/09/2023	18967	FLORIDA INSTITUTE OF TECHNOLOGY	Registration Fees	149.00
482	08/09/2023	9608	HOBBO LOBBY #25	Start Up materials for the school bulletin boards	200.00
483	08/09/2023	11351	AMAZON	Play doh for every student in first grade	155.00
484	08/09/2023	11351	AMAZON	Supplies/Materials for the new teachers	1,500.00
485	08/09/2023	195	FELKINS ENTERPRISES, LLC	Signs for outside the school (parking directions)	300.00
486	08/09/2023	11351	AMAZON	COAT HOOKS FOR KINDERGARTEN CLASSES	200.00
487	08/09/2023	1354	PLANK ROAD PUBLISHING	MUSIC CLASS SUBSCRIPTION FOR THE YEAR	155.00
488	08/09/2023	10483	SAM'S CLUB	YEARLY MEMBERSHIP	45.00
489	08/09/2023	11351	AMAZON	SOCCER NETS FOR SOCCER GOALS	75.00
490	08/09/2023	623	SCHOLASTIC MAGAZINES	LET'S FIND OUT KINDERGARTEN MAGAZINES	494.19
491	08/09/2023	4999	OFFICE DEPOT	Assorted Office Supplies	400.00
492	08/09/2023	4999	OFFICE DEPOT	Variety of Office Supplies for Classroom	600.00
493	08/09/2023	9608	HOBBO LOBBY #25	Conference Room Furniture & Fixtures	1,000.00
494	08/09/2023	11351	AMAZON	Office Supplies	550.00
495	08/09/2023	7963	NATIONAL CENTER FOR YOUTH ISSUES	Fall Conference - Mrs Burkhardt Oct 1-2, 2023	150.00
496	08/09/2023	18354	SCHOOL SPECIALTY LLC	Paper supplies	400.00
497	08/09/2023	14079	PLANBOOKEDU LLC	PlanbookEdu premium subscription	418.00
498	08/09/2023	276	WALMART #168	Blanket PO- Classroom/Office Supplies	500.00
499	08/09/2023	11351	AMAZON	Storage Baskets for 1st Grade	150.00
500	08/09/2023	11351	AMAZON	Bullhorns for playground	450.00
501	08/09/2023	6026	MENTAL HEALTH ASSOC IN TULSA	Counselor PD - 9/20-22	160.00
502	08/09/2023	4999	OFFICE DEPOT	Construction Paper	500.00
503	08/09/2023	4999	OFFICE DEPOT	Open PO for Office Supplies	500.00
504	08/09/2023	10483	SAM'S CLUB	Renew Sam's Club membership	50.00
505	08/09/2023	276	WALMART #168	OPEN PO-Supplies for students/Counselor needs	500.00
506	08/09/2023	445	THE PROPHET CORPORATION	Balls for Physical Education.	1,000.00

Purchase Order Register

Options: Year: 2023-2024, Fund: GENERAL FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 311 - 509

PO No	Date	Vendor No	Vendor	Description	Amount
507	08/09/2023	276	WALMART #168	Cultural Craft Supplies	150.00
508	08/09/2023	11351	AMAZON	DAY/OFFICE SUPPLIES FOR WEST	300.00
509	08/09/2023	11351	AMAZON	LESLIE/GENERAL OFFICE SUPPLIES FOR EAST.	300.00
Non-Payroll Total:					\$278,551.44
Payroll Total:					\$0.00
Report Total:					\$278,551.44

Purchase Order Register

Options: Year: 2023-2024, Fund: BUILDING FUND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 61 - 64

PO No	Date	Vendor No	Vendor	Description	Amount
61	08/09/2023	19255	GET CLEAN PRESSURE WASHING	District Wide Soft Wash & Clean Exterior Buildings	25,000.00
62	08/09/2023	19367	MARIO LOPEZ-GOMEZ	District Wide Tree Service & Landscaping	8,000.00
63	08/09/2023	19372	WT VENTURES LLC	DistrictWide Softwash & Clean Exterior Buildings	30,000.00
64	08/09/2023	6068	ALRED GLASS COMPANY, LLC	Blanket PO for Glass Door Repairs	5,000.00
Non-Payroll Total:					\$68,000.00
Payroll Total:					\$0.00
Report Total:					\$68,000.00

Purchase Order Register

Options: Year: 2023-2024, Fund: FD 31 - 2022 BOND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 170 - 199

PO No	Date	Vendor No	Vendor	Description	Amount
170	07/13/2023	7203	OFFICE DEPOT	World Language Adoption Storage -Leslie Wright	500.00
171	07/20/2023	19318	ABATEMENT SYSTEMS INC	District Wide Abatement of Asbestos	25,000.00
172	07/20/2023	10651	EIM CONSTRUCTION, LLC	ESC Building Wall Repair	6,090.00
173	07/20/2023	18981	Mario Estrada	Softball Net Replacement	6,000.00
174	07/20/2023	11061	ULINE	Teacher Desks & Fixtures for Classrooms	10,000.00
175	07/20/2023	19320	BRUCKNER TRUCK SALES, INC.	Barber - Band Semi Tractor	100,000.00
176	07/20/2023	9205	FOLLETT SCHOOL SOLUTIONS, INC	Bond - Library Books	1,691.82
177	07/20/2023	247	BOUND TO STAY BOUND BOOKS	Bond - Library Books	537.47
178	07/20/2023	10500	JUNIOR LIBRARY GUILD	Bond - Library Books	2,593.00
179	07/21/2023	17169	BRIGHTLY SOFTWARE, INC	Event Essentials Pro (School Dude) Renewal	14,305.90
180	07/24/2023	11351	AMAZON	World Language Adoption-Storage -Leslie Wright	25.00
181	07/25/2023	18114	VIVACITY TECH PBC	Blanket PO for computer parts and supplies	5,000.00
182	07/27/2023	10753	WAYSIDE PUBLISHING	Spanish I World Language Adoption-Joanna Couch	2,954.20
183	07/27/2023	10753	WAYSIDE PUBLISHING	Spanish 2 World Language Adoption-Joanna Couch	2,954.20
184	07/27/2023	10753	WAYSIDE PUBLISHING	French/AP World Language Adoption-Leslie Wright	536.05
185	07/27/2023	16860	L&M OFFICE FURNITURE LLC	Furniture for Wellness Reno	3,476.60
186	07/27/2023	14121	ARKANSAS K12 LLC	TrippLite Battery Back Up 20	22,080.46
187	07/28/2023	11345	MATLOCK SECURITY SERVICES	FIRE ALARM SYSTEM DEMO	8,775.00
188	07/28/2023	11345	MATLOCK SECURITY SERVICES	BOGEN INTERCOM SYSTEM	58,000.00
189	07/28/2023	11345	MATLOCK SECURITY SERVICES	SAPLING CLOCK SYSTEM	38,500.00
190	07/28/2023	11950	TES PRODUCTIONS, INC	portable projector screen and case	5,000.00
191	07/28/2023	19124	VICENTE MANDUJANO VASQUEZ	Ceiling, Drywall and Misc Projects	15,000.00
192	08/02/2023	1093	ACT	COOPER/ACT ONLINE PREP CONTRACT.	3,400.00
193	08/02/2023	17307	RIVERSIDE ASSESSMENTS LLC	CogAT Student Online Diagnostics	14,913.25
194	08/02/2023	17330	INTRADO INTERACTIVE SERVICES CORP	1 Year Renewal - Schoolmessenger	12,862.50
195	08/07/2023	19368	ALPINEREPLAY, INC.	BOND: BOYS SOCCER STATS/FILM SUBSCRIPTION	1,500.00
196	08/08/2023	2003	SCHOLASTIC INC.	ELA Adoption Grade 2 Teacher Kit- Bailey Elementary	1,635.00
197	08/09/2023	10500	JUNIOR LIBRARY GUILD	SHUCK/BOOKS FOR WEST CAMPUS LIBRARY.	2,817.54
198	08/09/2023	151	SCHOOL HEALTH CORPORATION	SNAP Immunization Setup Fee and Renewal	1,500.00
199	08/09/2023	18675	PIRAINO CONSULTING INC.	networking, technology, digital signage and tvs	17,557.00

Purchase Order Register

Options: Year: 2023-2024, Fund: FD 31 - 2022 BOND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 170 - 199

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	\$385,204.99
				Payroll Total:	\$0.00
				Report Total:	\$385,204.99

Purchase Order Register

Options: Year: 2023-2024, Fund: FD 39 - 2020 BOND, Date Range: 7/12/2023 - 8/9/2023, PO Range: 15 - 16

PO No	Date	Vendor No	Vendor	Description	Amount
15	08/02/2023	10483	SAM'S CLUB	Furniture & Fixtures	5,000.00
16	08/09/2023	12579	SHAW INDUSTRIES, INC.	New Carpet and Supplies for District Wide Needs	25,000.00
Non-Payroll Total:					\$30,000.00
Payroll Total:					\$0.00
Report Total:					\$30,000.00

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 GENERAL FUND	\$0.00	\$5,493.23	\$100,996.20	\$4,403.73	\$102,085.70	\$33,620.82	\$68,464.88
804 CH NUTRITION REF SUB ACCT	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
805 OHS ACTIVITY	\$0.00	\$0.00	\$61,120.65	\$0.00	\$61,120.65	\$1,300.00	\$59,820.65
806 HS AP	\$0.00	\$0.00	\$36,592.73	\$0.00	\$36,592.73	\$0.00	\$36,592.73
807 HS NATIONAL HONOR SOCIETY	\$0.00	\$0.00	\$29,433.19	\$0.00	\$29,433.19	\$1,770.00	\$27,663.19
808 HS STUDENT COUNCIL	\$0.00	\$100.00	\$14,117.57	\$0.00	\$14,217.57	\$2,600.00	\$11,617.57
809 HS SPEECH/DEBATE	\$0.00	\$0.00	\$2,937.05	\$0.00	\$2,937.05	\$0.00	\$2,937.05
810 OHS - TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$2,168.94	\$0.00	\$2,168.94	\$0.00	\$2,168.94
811 HS YOUTH ALIVE	\$0.00	\$0.00	\$805.69	\$0.00	\$805.69	\$0.00	\$805.69
812 HS YEARBOOK	\$0.00	\$0.00	\$4,745.88	\$0.00	\$4,745.88	\$0.00	\$4,745.88
814 HS ACADEMIC BOWL	\$0.00	\$0.00	\$328.43	\$0.00	\$328.43	\$0.00	\$328.43
815 HS EQUALITY CLUB	\$0.00	\$0.00	\$178.43	\$0.00	\$178.43	\$0.00	\$178.43
816 HS BAND	\$0.00	\$81,022.00	\$266,422.26	\$4,283.10	\$343,161.16	\$80,766.90	\$262,394.26
817 5TH GRADE HONOR CHOIR- DISTRICTWIDE	\$0.00	\$0.00	\$4,371.82	\$0.00	\$4,371.82	\$0.00	\$4,371.82
818 HS FFA	\$0.00	\$0.00	\$28,512.16	\$0.00	\$28,512.16	\$25,800.00	\$2,712.16
820 HS STEM CLUB	\$0.00	\$0.00	\$79.25	\$0.00	\$79.25	\$0.00	\$79.25
821 HS COUNSELORS	\$0.00	\$0.00	\$4,148.83	\$0.00	\$4,148.83	\$0.00	\$4,148.83
822 HS ART	\$0.00	\$0.00	\$1,438.04	\$0.00	\$1,438.04	\$1,313.65	\$124.39
824 HS STAGECRAFT	\$0.00	\$0.00	\$405.18	\$0.00	\$405.18	\$0.00	\$405.18
825 HS LIBRARY	\$0.00	\$38.41	\$9,455.89	\$0.00	\$9,494.30	\$5,500.00	\$3,994.30
826 HS SENIOR CLASS	\$0.00	\$100.00	\$23,715.77	\$0.00	\$23,815.77	\$0.00	\$23,815.77
827 HS UNIFIED CLUB	\$0.00	\$0.00	\$849.48	\$0.00	\$849.48	\$0.00	\$849.48
828 HS JUNIOR CLASS	\$0.00	\$0.00	\$37,317.08	\$0.00	\$37,317.08	\$0.00	\$37,317.08
830 SPARK	\$0.00	\$10,438.00	\$51,370.26	\$989.26	\$60,819.00	\$9,010.74	\$51,808.26
831 E-SPORTS	\$0.00	\$0.00	\$950.25	\$0.00	\$950.25	\$0.00	\$950.25
834 HS FCA - FELLOWSHIP OF CHRISTIAN ATHLETES	\$0.00	\$0.00	\$115.00	\$0.00	\$115.00	\$0.00	\$115.00
835 HS HISTORY CLUB	\$0.00	\$0.00	\$900.62	\$0.00	\$900.62	\$0.00	\$900.62
836 HS WORLD TRAVEL CLUB	\$0.00	\$0.00	\$469.31	\$0.00	\$469.31	\$0.00	\$469.31
837 HS ROBOTICS	\$0.00	\$0.00	\$1,018.72	\$0.00	\$1,018.72	\$0.00	\$1,018.72
838 OHS LARP CLUB	\$0.00	\$0.00	\$230.39	\$0.00	\$230.39	\$0.00	\$230.39
839 HS DRAMA/PRODUCTIONS	\$0.00	\$58.06	\$11,362.46	\$0.00	\$11,420.52	\$0.00	\$11,420.52
840 8GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$441.15	\$0.00	\$441.15	\$0.00	\$441.15
841 EIGHTH GRADE ACTIVITY	\$0.00	\$0.00	\$3,365.33	\$0.00	\$3,365.33	\$0.00	\$3,365.33
842 EIGHTH GRADE STUDENT COUNCIL	\$0.00	\$0.00	\$6,021.46	\$0.00	\$6,021.46	\$0.00	\$6,021.46
844 EIGHTH GRADE HOME EC	\$0.00	\$0.00	\$1,563.50	\$0.00	\$1,563.50	\$650.00	\$913.50
845 EIGHTH GRADE YEARBOOK	\$0.00	\$0.00	\$9,874.92	\$0.00	\$9,874.92	\$0.00	\$9,874.92
848 EIGHTH GRADE ART	\$0.00	\$0.00	\$1,450.34	\$0.00	\$1,450.34	\$0.00	\$1,450.34
849 EIGHTH GRADE FOREIGN LANGUAGE	\$0.00	\$10.00	\$2,036.82	\$0.00	\$2,046.82	\$580.00	\$1,466.82
851 EIGHTH GRADE ROBOTICS	\$0.00	\$0.00	\$24.62	\$0.00	\$24.62	\$0.00	\$24.62
853 EIGHTH GRADE COMPUTER	\$0.00	\$10.00	\$1,318.97	\$0.00	\$1,328.97	\$0.00	\$1,328.97
855 EIGHTH GRADE ENGLISH	\$0.00	\$0.00	\$114.52	\$0.00	\$114.52	\$0.00	\$114.52
856 EIGHTH GRADE TEACHERS WELFARE	\$0.00	\$0.00	\$1,144.47	\$0.00	\$1,144.47	\$0.00	\$1,144.47
857 7TH GRADE STEM	\$0.00	\$10.00	\$216.32	\$0.00	\$226.32	\$0.00	\$226.32
858 EIGHTH GRADE FCCLA	\$0.00	\$0.00	\$698.25	\$0.00	\$698.25	\$200.00	\$498.25
859 EIGHTH GRADE STRENGTH & CONDITIONING / PE	\$0.00	\$0.00	\$1,400.24	\$0.00	\$1,400.24	\$0.00	\$1,400.24
860 EIGHTH GRADE STEM	\$0.00	\$0.00	\$590.78	\$0.00	\$590.78	\$0.00	\$590.78
861 SEVENTH GRADE ACTIVITY	\$0.00	\$0.00	\$12,395.56	\$0.00	\$12,395.56	\$0.00	\$12,395.56
862 SEVENTH GRADE YEARBOOK	\$0.00	\$0.00	\$2,743.21	\$0.00	\$2,743.21	\$0.00	\$2,743.21
863 SEVENTH FOREIGN LANGUAGE	\$0.00	\$0.00	\$508.57	\$0.00	\$508.57	\$0.00	\$508.57
864 SEVENTH GRADE STUDENT COUNCIL	\$0.00	\$0.00	\$174.79	\$0.00	\$174.79	\$0.00	\$174.79
866 SEVENTH GRADE SCIENCE	\$0.00	\$0.00	\$137.11	\$0.00	\$137.11	\$0.00	\$137.11
868 SEVENTH GRADE PHYS ED	\$0.00	\$30.00	\$4,493.59	\$0.00	\$4,523.59	\$0.00	\$4,523.59

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
870 7GC TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$391.44	\$0.00	\$391.44	\$0.00	\$391.44
871 SEVENTH GRADE TEACHERS WELFARE	\$0.00	\$0.00	\$167.56	\$0.00	\$167.56	\$0.00	\$167.56
872 SEVENTH GRADE NATL JR HON SOC	\$0.00	\$0.00	\$1,596.80	\$0.00	\$1,596.80	\$0.00	\$1,596.80
873 SEVENTH GRADE CREATIVE STUDIES	\$0.00	\$0.00	\$219.54	\$0.00	\$219.54	\$0.00	\$219.54
874 SEVENTH GRADE LIBRARY	\$0.00	\$0.00	\$2,289.06	\$0.00	\$2,289.06	\$0.00	\$2,289.06
875 BARNES ACTIVITY	\$0.00	\$0.00	\$12,075.08	\$0.00	\$12,075.08	\$0.00	\$12,075.08
876 BARNES ALL IN	\$0.00	\$0.00	\$472.61	\$0.00	\$472.61	\$0.00	\$472.61
877 BARNES LIBRARY	\$0.00	\$0.00	\$17,677.46	\$0.00	\$17,677.46	\$0.00	\$17,677.46
878 BARNES TACK	\$0.00	\$0.00	\$27.81	\$0.00	\$27.81	\$0.00	\$27.81
879 SEVENTH GRADE ART	\$0.00	\$0.00	\$2,299.54	\$0.00	\$2,299.54	\$0.00	\$2,299.54
880 BARNES TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$710.97	\$0.00	\$710.97	\$0.00	\$710.97
881 BARNES MUSIC	\$0.00	\$0.00	\$309.13	\$0.00	\$309.13	\$0.00	\$309.13
882 ATOR LIBRARY	\$0.00	\$0.00	\$11,890.34	\$0.00	\$11,890.34	\$0.00	\$11,890.34
883 ATOR ACTIVITY	\$0.00	\$0.00	\$9,237.40	\$0.00	\$9,237.40	\$0.00	\$9,237.40
884 ATOR PHYSICAL EDUCATION	\$0.00	\$0.00	\$3,486.19	\$0.00	\$3,486.19	\$0.00	\$3,486.19
885 ATOR MUSIC	\$0.00	\$0.00	\$995.73	\$0.00	\$995.73	\$0.00	\$995.73
887 MILLS ACTIVITY	\$0.00	\$0.00	\$9,797.70	\$0.00	\$9,797.70	\$0.00	\$9,797.70
888 STUDENT LEADERSHIP	\$0.00	\$0.00	\$1,561.50	\$0.00	\$1,561.50	\$0.00	\$1,561.50
889 MILLS TEACHER WELFARE	\$0.00	\$0.00	\$4,127.21	\$0.00	\$4,127.21	\$0.00	\$4,127.21
890 MILLS TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00
891 MILLS LIBRARY	\$0.00	\$0.00	\$4,920.85	\$0.00	\$4,920.85	\$0.00	\$4,920.85
892 SMITH TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$976.12	\$0.00	\$976.12	\$0.00	\$976.12
893 SMITH ACTIVITY	\$0.00	\$0.00	\$17,509.06	\$0.00	\$17,509.06	\$0.00	\$17,509.06
894 SMITH LIBRARY	\$0.00	\$0.00	\$10,850.03	\$0.00	\$10,850.03	\$0.00	\$10,850.03
897 SMITH TEACHERS WELFARE	\$0.00	\$0.00	\$1,766.04	\$0.00	\$1,766.04	\$500.00	\$1,266.04
898 HODSON ACTIVITY	\$0.00	\$0.00	\$23,308.24	\$0.00	\$23,308.24	\$318.00	\$22,990.24
899 HODSON TEACHER WELFARE	\$0.00	\$0.00	\$717.88	\$0.00	\$717.88	\$0.00	\$717.88
900 HODSON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$526.36	\$0.00	\$526.36	\$0.00	\$526.36
901 HODSON LIBRARY	\$0.00	\$0.00	\$15,147.38	\$0.00	\$15,147.38	\$0.00	\$15,147.38
902 HODSON PHYS ED	\$0.00	\$0.00	\$948.21	\$0.00	\$948.21	\$0.00	\$948.21
903 HODSON MUSIC	\$0.00	\$0.00	\$917.78	\$0.00	\$917.78	\$0.00	\$917.78
904 NORTHEAST TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,130.17	\$0.00	\$1,130.17	\$1,000.00	\$130.17
905 NORTHEAST ACTIVITY	\$0.00	\$0.00	\$27,082.63	\$0.00	\$27,082.63	\$500.00	\$26,582.63
906 NORTHEAST TEACHERS WELFARE	\$0.00	\$0.00	\$1,633.20	\$0.00	\$1,633.20	\$1,000.00	\$633.20
907 NORTHEAST LIBRARY	\$0.00	\$0.00	\$12,867.24	\$0.00	\$12,867.24	\$0.00	\$12,867.24
911 BAILEY ACTIVITY	\$0.00	\$0.00	\$13,610.47	\$0.00	\$13,610.47	\$0.00	\$13,610.47
912 BAILEY TEACHERS WELFARE	\$0.00	\$0.00	\$190.56	\$0.00	\$190.56	\$0.00	\$190.56
914 BAILEY LIBRARY	\$0.00	\$0.00	\$7,743.55	\$0.00	\$7,743.55	\$0.00	\$7,743.55
915 BAILEY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$331.08	\$0.00	\$331.08	\$0.00	\$331.08
917 JONES FAMILY GIFT 2016	\$0.00	\$0.00	\$8.36	\$0.00	\$8.36	\$0.00	\$8.36
924 EIGHTH GRADE LIBRARY	\$0.00	\$0.00	\$3,075.44	\$0.00	\$3,075.44	\$0.00	\$3,075.44
926 EIGHTH GRADE NATL JR HONOR SOC	\$0.00	\$10.00	\$2,491.16	\$0.00	\$2,501.16	\$0.00	\$2,501.16
927 EIGHTH GRADE SCIENCE	\$0.00	\$0.00	\$378.03	\$0.00	\$378.03	\$0.00	\$378.03
929 SPECIAL ED PROGRAMS	\$0.00	\$0.00	\$237,464.06	\$0.00	\$237,464.06	\$7,500.00	\$229,964.06
930 ATOR TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$915.61	\$0.00	\$915.61	\$0.00	\$915.61
932 SPEC OLYMPICS - DIST WIDE	\$0.00	\$50.00	\$94,752.18	\$0.00	\$94,802.18	\$0.00	\$94,802.18
933 RAM ACADEMY	\$0.00	\$0.00	\$10,294.55	\$0.00	\$10,294.55	\$0.00	\$10,294.55
934 INDIAN EDUCATION ACTIVITY	\$0.00	\$600.00	\$7,415.60	\$0.00	\$8,015.60	\$230.00	\$7,785.60
937 GRANTS (EXCEPT OEF-SEE 936)	\$0.00	\$200.00	\$2,000.00	\$0.00	\$2,200.00	\$0.00	\$2,200.00
938 STAFF APPRECIATION-DISTRICT SERVICES-FOOD ONLY	\$0.00	\$0.00	\$1,955.47	\$0.00	\$1,955.47	\$0.00	\$1,955.47

Owasso Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/1/2023 - 6/30/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
941 ATHLETICS	\$0.00	\$126,613.61	\$424,246.80	\$14,416.81	\$536,443.60	\$184,201.30	\$352,242.30
942 RAM PARTNERS	\$0.00	\$72,040.00	\$91,748.97	\$10,254.64	\$153,534.33	\$66,878.00	\$86,656.33
944 VIRTUAL/SUMMER SCHOOL	\$0.00	\$0.00	\$13,825.00	\$0.00	\$13,825.00	\$0.00	\$13,825.00
946 PERFORMING ARTS CENTER	\$0.00	\$4,479.50	\$89,909.03	\$0.00	\$94,388.53	\$14,710.00	\$79,678.53
947 OPERATIONS WELFARE FUND	\$0.00	\$0.00	\$214.68	\$0.00	\$214.68	\$0.00	\$214.68
949 HEALTH SERVICES	\$0.00	\$0.00	\$386.29	\$0.00	\$386.29	\$0.00	\$386.29
951 RAM TEACHER WELFARE	\$0.00	\$0.00	\$4,233.32	\$0.00	\$4,233.32	\$0.00	\$4,233.32
953 HS FAC	\$0.00	\$0.00	\$6,056.73	\$0.00	\$6,056.73	\$0.00	\$6,056.73
957 HS VOCAL	\$0.00	\$0.00	\$47,370.89	\$0.00	\$47,370.89	\$5,535.00	\$41,835.89
960 STEM - 6GC	\$0.00	\$10.00	\$2,257.69	\$0.00	\$2,267.69	\$0.00	\$2,267.69
962 STUDENT HOLDING ACCOUNT	\$0.00	(\$22,073.75)	\$82,717.63	\$0.00	\$60,643.88	\$0.00	\$60,643.88
963 HS LIBERTY COMMITTEE	\$0.00	\$0.00	\$2,330.67	\$0.00	\$2,330.67	\$0.00	\$2,330.67
965 HS TEACHERS WELFARE	\$0.00	\$0.00	\$9,742.74	\$0.00	\$9,742.74	\$500.00	\$9,242.74
968 MORROW ACTIVITY	\$0.00	\$0.00	\$13,765.33	\$0.00	\$13,765.33	\$0.00	\$13,765.33
969 MORROW TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$1,009.38	\$0.00	\$1,009.38	\$0.00	\$1,009.38
970 RAM ACADEMY TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$296.08	\$0.00	\$296.08	\$0.00	\$296.08
971 HS FCCLA	\$0.00	\$0.00	\$1,899.30	\$0.00	\$1,899.30	\$1,015.00	\$884.30
972 MORROW TEACHER WELFARE	\$0.00	\$0.00	\$1,367.03	\$0.00	\$1,367.03	\$0.00	\$1,367.03
973 HS FOREIGN LANGUAGE CLUB	\$0.00	\$0.00	\$14,496.06	\$0.00	\$14,496.06	\$0.00	\$14,496.06
974 MORROW LIBRARY	\$0.00	\$0.00	\$9,543.27	\$0.00	\$9,543.27	\$0.00	\$9,543.27
975 SIXTH GRADE ACTIVITY	\$0.00	\$0.00	\$9,643.21	\$0.00	\$9,643.21	\$0.00	\$9,643.21
976 SIXTH GRADE PHYS ED	\$0.00	\$10.00	\$846.98	\$0.00	\$856.98	\$0.00	\$856.98
977 SIXTH GRADE STUDENT COUNCIL	\$0.00	\$0.00	\$8,491.52	\$0.00	\$8,491.52	\$0.00	\$8,491.52
978 SIXTH GRADE YEARBOOK	\$0.00	\$0.00	\$18,068.14	\$0.00	\$18,068.14	\$0.00	\$18,068.14
979 SIXTH GRADE COMPUTER	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	\$0.00	\$22.00
980 6GC TEACHER/STAFF APPRECIATION- FOOD ONLY	\$0.00	\$0.00	\$98.48	\$0.00	\$98.48	\$0.00	\$98.48
982 SIXTH GRADE SCIENCE	\$0.00	\$0.00	\$2,911.01	\$0.00	\$2,911.01	\$0.00	\$2,911.01
983 SIXTH GRADE ART	\$0.00	\$0.00	\$837.29	\$0.00	\$837.29	\$0.00	\$837.29
984 SIXTH GRADE TEACHERS WELFARE	\$0.00	\$0.00	\$2,940.20	\$0.00	\$2,940.20	\$0.00	\$2,940.20
986 SIXTH GRADE MATH	\$0.00	\$0.00	\$126.69	\$0.00	\$126.69	\$0.00	\$126.69
988 SIXTH GRADE SOCIAL STUDIES	\$0.00	\$0.00	\$2,928.04	\$0.00	\$2,928.04	\$0.00	\$2,928.04
989 SIXTH GRADE LIBRARY	\$0.00	\$0.00	\$14,674.07	\$0.00	\$14,674.07	\$0.00	\$14,674.07
990 STONE CANYON TEACHER/STAFF APPRECIATION-FOOD ONLY	\$0.00	\$0.00	\$577.36	\$0.00	\$577.36	\$0.00	\$577.36
993 SIXTH GRADE E.S.C.	\$0.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00	\$0.00	\$1,572.00
994 STONE CANYON ACTIVITY	\$0.00	\$0.00	\$7,418.45	\$0.00	\$7,418.45	\$1,975.00	\$5,443.45
995 STONE CANYON TEACHERS WELF	\$0.00	\$0.00	\$882.00	\$0.00	\$882.00	\$0.00	\$882.00
997 STONE CANYON LIBRARY	\$0.00	\$0.00	\$23,709.89	\$0.00	\$23,709.89	\$3,550.00	\$20,159.89
998 CHROMEBOOK INS/ACCESORIES	\$0.00	\$490.00	\$69,273.80	\$60.00	\$69,703.80	\$42,000.00	\$27,703.80
Total	\$0.00	\$284,739.06	\$2,313,370.45	\$34,407.54	\$2,563,701.97	\$494,524.41	\$2,069,177.56

ACTIVITY ACCOUNT CHANGE REQUEST

ACCOUNT NUMBER 808 SITE: Owasso High School

ACCOUNT NAME Student Council

I would like to:



REVISE ACCOUNT BUDGET: Proposed new budget attached.

I am adding/deleting: adjusting Fees/conferences/leadership/district/state/National costs/speaker/supplies

ADD A NEW ACCOUNT: I would like to **add** a new activity account.

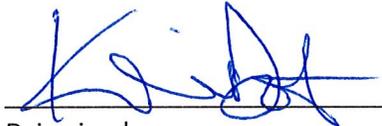
Account Name:

The funds in this account will cover:

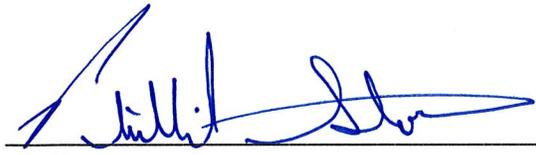
DELETE AN ACCOUNT: I would like to **delete** a current activity account.

Account Number/Name:

Reason for deletion:


Principal

7-31-23
Date


Phillip Storm, CFO

8-1-23
Date



ACTIVITY FUND ACCOUNT BUDGET

School Name Owass High School

Site # 715

Account Name Student Council

Account # 808

Fiscal Year 2023-2024

RESOURCES:

Beginning cash balance as of April 1, 2023 (May not reflect July 1 balance) **\$12,854.70**

Sources of revenue:

Member Dues	\$ 2,250.00
Fundraisers (food/merchandise sales, spirit events, ticket sales)	\$ 16,000.00
School Dances	\$ 500.00
Retired STUCO Shirt Sales	\$ 100.00
Donations	\$ 2,500.00
Student Council apparel	\$ 10,100.00
Fees/Conferences/Leadership/District/State/National	\$ 16,800.00
Talent Show	\$ 1,000.00
End of Year Leadership Activity	\$ 500.00
Events & Sales for Philanthropy Donations	\$ 10,000.00
Commissions	\$ 1,000.00
Field Trips: local and/or out of state	\$ 1,000.00
Total resources	\$ 74,604.70

USES OF FUNDS:

Budgeted expenditures:

New Officer Meeting Supplies	\$ 200.00
Student Council apparel	\$ 10,600.00
Fees/Dues/Registrations	\$ 10,950.00
Supplies	\$ 6,600.00
Food/treats for Staff and Students	\$ 1,750.00
Fundraisers: food/drink, merchandise, spirit events, ticket sales	\$ 5,000.00
Angel Tree Family	\$ 500.00
Student Incentives and Rewards	\$ 500.00
Fees/Conferences/Leadership/District/State/National Costs/Speaker/Supplies	\$ 10,000.00
Graduation Stoles and Cords	\$ 500.00
Events/Field Trips	\$ 1,000.00
Scholarship	\$ 3,200.00
Donations	\$ 10,000.00
Security for dances, movie nights, spirit events	\$ 300.00

Total budgeted expenditures \$ 61,100.00

RESOURCES OVER (UNDER) USES (cannot be less than zero) \$ 13,504.70

Signature of Teacher/Sponsor

Miss Shannon Beck

Signature of Principal

Revised 4/1/2023

OHS Gym ADVERTISING AGREEMENT
Ram Club - Volleyball

THIS AGREEMENT is made and entered into as of the 1st Day of August, 2022, by and between the OWASSO ATHLETIC DEPARTMENT of THE INDEPENDENT SCHOOL DISTRICT NO. II OF TULSA COUNTY, OKLAHOMA, a/k/a Owasso Public Schools (the "District") and Lighthouse Electric (the "Sponsor").

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Scoreboard Advertising.** The District hereby designates the Sponsor as a Ram Club - I Sponsor and leases to the Sponsor one digital rotation on LED sign in the OHS gym.
2. **Term.** The term of this Agreement shall extend for a period of one (1) year beginning on August 1 of the current and ending July 31 of the year.
3. **Consideration.** The Sponsor agrees to pay the Athletic Department \$1,000 per year, in advance and paid in full by August 1 of the current year, in consideration for the advertising rights granted to the Sponsor during the term of this Agreement.
4. **Installation and Maintenance.** The Sponsor will bear the responsibility and expense for the fabrication and submission to the Athletic Department of the District of said Sponsor's logo for the Sponsor's advertising panel. All such activities will be coordinated with the District. Sponsor agrees to submit an artwork and advertising copy to the District for approval prior to the installation on the scoreboard. The District may reject, in whole or in part, any artwork or advertising copy which the District, in its sole discretion, determines to be objectionable in appearance or subject matter, offensive, controversial, contrary to the educational mission of the District, or which interferes with existing marketing programs or contracts.
5. **Location.** The District will, in its sole discretion, determine the specific location on the scoreboard/message center where the Sponsor's advertising panel will be displayed.
6. **Intellectual Property Rights.** The Sponsor represents and warrants to the District that all marks, logos and advertising copy is owned by the Sponsor or that the Sponsor has the authority to make use of such property in the manner contemplated by the Agreement. The Sponsor agrees to indemnify and hold the District harmless from and against all claims, damages, costs and expenses, including attorneys' fees, arising from any claims for trademark or copyright infringement or violation of other intellectual property rights.
7. **Termination.** The District may terminate this Agreement by written notice of the Sponsor if the Sponsor fails to pay rental payments within (10) days after notice of nonpayment or for material breach by the Sponsor of any other term or condition contained herein.
8. **Assignment.** The Agreement may not be assigned by Sponsor, in whole or in part, without the prior written consent of the District.

9. **Entire Agreement.** This Agreement sets forth the entire agreement of the parties and replaces and supersedes all other agreements. This Agreement cannot be modified, terminated or otherwise amended except by written instrument signed by both parties.

Dated this 1st day of August, 2023.

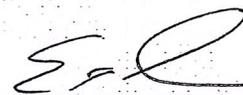
Owasso Athletic Department

by: _____

BOE President

by: _____

Athletic Director

By:  _____

Owner / Representative



APPROVED JUL 15 2019

SCHOOL DISTRICT AGREEMENT

This Agreement ("**Agreement**") is made effective as of August 1, 2019 between Bottling Group, LLC and its affiliates and/or respective subsidiaries collectively comprising Pepsi Beverages Company, with an office located at 510 W. Skelly Drive, Tulsa, OK 74107 ("**Pepsi**") and Owasso Public Schools having its principal place of business at 1501 N. Ash, Owasso, OK 74055 ("**Customer**").

RECITALS

WHEREAS, Pepsi desires the right to be the exclusive supplier of Beverages (defined below) to the Customer.

WHEREAS, Pepsi has submitted a bid for the exclusive right to develop and carry out a program for the sale of its Products (defined below) in the Facilities (as hereinafter defined).

WHEREAS, Pepsi is experienced in installing, operating, servicing and maintaining equipment for dispensing Beverage products and the Customer determined that it is in the best interests of the Customer to contract with Pepsi to provide services for the sale of Beverage products.

WHEREAS, the parties desire to confirm the terms and conditions under which the Customer will contract with Pepsi to install, operate, service and maintain all equipment dispensing Beverage products.

NOW, THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

1. Definitions.

"**Beverage**" or "**Beverages**" means all carbonated and non-carbonated, non-alcoholic drinks, however dispensed, including but not limited to, (i) colas and other flavored carbonated drinks; (ii) fruit juice, fruit juice containing and fruit flavored drinks; (iii) chilled coffee drinks; (iv) chilled tea products; (v) hypertonic, isotonic and hypotonic drinks (sports drinks and fluid replacements); (vi) energy drinks, (vii) packaged carbonated or still water (including spring, mineral or purified), (viii) liquid concentrate teas ("**LCT**"), (ix) frozen carbonated and non-carbonated beverages ("**FB**"), and (x) any future categories of nonalcoholic beverage products that may be distributed by Pepsi.

"**Cases**" shall mean the number of cases of Packaged Products purchased by the Customer from Pepsi, initially delivered in quantities of 24, 15, and 12 bottle/can units, and thereafter in such other size, quantity and type of containers as determined by Pepsi, from time to time.

"**Competitive Products**" means any and all Beverages that are not Products (as defined herein), excluding hot coffee, hot tea and non shelf-stable, non-flavored fluid milk as currently defined by the USDA (i.e., milk beverages containing at least 6.5% non-fat milk solids).

“**Equipment**” means the following types of equipment owned and operated by Pepsi and used to sell or dispense the Products: (1) full service vending machines (“**Vending Machines**”); (2) retail single-serve food service equipment and (3) fountain service equipment.

“**Facilities**” means the entire premises of every school and facility owned or operated by the Customer, now or in the future, including all elementary, middle, high, and alternative schools, athletic facilities, convenience stores, book stores, student operated stores, teachers’ lounges, and concession stands, parking lots, dining facilities, unbranded and branded food service outlets and vending areas. All elementary, middle and high schools within the School District shall be listed on **Exhibit A** attached hereto.

“**Food Service Area**” means all locations within the Facilities where meals, snacks and beverages are served or consumed or areas managed or operated by the Customer’s designated Food Service Operator.

“**Food Service Operator**” means the Customer or any third party that provides food, Beverage or vending services at the Facilities.

“**Gallons**” shall mean the number of gallons of Postmix Products purchased by the Customer from Pepsi.

“**Packaged Products**” shall mean Beverages that are sold and/or distributed by Pepsi in pre-packaged form (e.g., Bottles & Cans). A current list of Pepsi’s Packaged Products is found in attached Exhibit B which may be amended from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy.

“**Postmix Products**” shall mean beverage products sold and/or distributed by Pepsi and used to create and dispense fountain Beverages. A current list of Pepsi’s Postmix Products is found in attached Exhibit B which may be amended by Pepsi from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy.

“**Products**” shall mean Postmix Products and Packaged Products manufactured, bottled, sold and/or distributed, now or in the future, by Pepsi. A current list of Products is attached hereto as **Exhibit B**, which may be amended from time to time by Pepsi to include Beverages permitted pursuant to the then-current School Policy (defined below).

“**Special Events**” means any athletic contests, booster club activities, and all other special events conducted at the Facilities where parents and other adults are a significant part of an audience.

“**Units**” means Gallons and Cases (including Cases sold through Vending Machines). For the purposes of determining Units sold, 1 Case shall equal 1 Gallon.

“**Year**” means each 12-month period during the Term commencing on the first day of the Term or an anniversary thereof.

2. **Term.**

The term of this Agreement shall be for a one (1) year period beginning on August 1, 2019 (the “**Effective Date**”) and expiring on July 31, 2020, unless sooner terminated as provided herein (the “**Initial Term**”). This agreement may be renewed for four (4) additional one year terms upon



mutually written affirmed terms. Written notice must be provided by either party not less than sixty (60) days prior to the end of the initial term or renewal period if either party wishes to not renew agreement.

3. Exclusive Beverage Availability Rights.

The Customer hereby grants to Pepsi the following exclusive Beverage availability rights:

(A) Pepsi shall have the exclusive right to make the Beverages available for sale and distribution at the Facilities, including the right to provide all Beverages sold at Special Events. Subject to the terms and conditions set forth in this Agreement, the Customer agrees that Products shall be the exclusive Beverages sold, dispensed or served or available at the Facilities. The hours during which the Products will be available for sale, both through Vending Machines and the Food Service Area, are attached hereto as **Exhibit C**.

(B) Pepsi shall have the exclusive right to install Equipment throughout the Facilities. Pepsi shall have the further right to install additional Equipment in buildings and facilities acquired and/or constructed by the Customer after the date of this Agreement. Pepsi shall install Equipment at its sole expense, except where otherwise prescribed by law. Pepsi shall have the right to place full trademark panels on all sides of its Equipment. Pepsi, or one of its affiliates, shall retain title to all Equipment. The Customer shall not permit the operation of any other equipment used for the sale of Beverages at the Facilities without the prior written consent of Pepsi.

(C) The Customer shall purchase, and shall require that all concessionaires, Food Service Operators, booster clubs or other third parties selling Beverages at the Facilities purchase all Products, cups, lids and carbon dioxide directly from Pepsi.

(D) The Customer agrees to comply with Pepsi's School Policy, attached hereto as Exhibit D ("**School Policy**") as may be updated from time to time during the Term. A copy of the Policy in effect as of the beginning of the Term is attached hereto as **Exhibit D**. The Customer agrees that it shall at all times during the Term comply with the School Policy and shall cause any designated Food Service Operator to comply with the School Policy, including applicable Beverage type, size and timing requirements/restrictions. The Customer's or Food Service Operator's failure to comply with the School Policy shall be a material breach of this Agreement.

(E) The Customer shall permit Pepsi, its employees, agents and representatives, during normal school hours, to enter the Facilities for purposes of servicing and stocking the Equipment, and verifying the Customer's compliance with the School Policy.

4. Pricing.

(A) Products sold through Vending Machines. The price for Products sold from Pepsi's Vending Machines shall be determined by Pepsi from time to time during the Term.

(B) Products purchased by the Customer. Pricing for Products purchased by the Customer, its designated Food Service Operator or any other party from Pepsi for sale at the Facilities are listed on **Exhibit B**. The Customer recognizes that such pricing is available for the first

Year of this Agreement, thereafter, the pricing may increase at Pepsi's sole discretion and Pepsi shall provide the Customer with notice of any increases.

(C) The Customer acknowledges that the Annual Sponsorship Fee (as herein defined) was calculated based on the Customer and its purchasing representatives (including any designated Food Service Operator(s)) purchasing Products directly from Pepsi at the pricing structure established by this Agreement during the entire Term. Therefore, if the Food Service Operator demands or requires the purchase of Products from Pepsi at prices other than those established by this Agreement, then such action shall constitute a material breach of this Agreement.

5. Consideration.

In consideration of the exclusive rights granted in this Agreement and provided the Customer is not in breach of this Agreement, Pepsi shall provide to the Customer the following:

(A) **An Annual Sponsorship Fee**, payable annually pursuant to the following:

Year	Applicable Time Period	Amount	Due Date: within 60 days after:
1	August 1, 2019 – July 31, 2020	\$30,000	The execution of this Agreement by both parties.
2	August 1, 2020 – July 31, 2021	\$30,000*	August 1, 2020
3	August 1, 2021 – July 31, 2022	\$30,000*	August 1, 2021
4	August 1, 2022 – July 31, 2023	\$30,000*	August 1, 2022
5	August 1, 2023 – July 31, 2024	\$30,000*	August 1, 2023

*The Customer acknowledges and agrees that each Annual Sponsorship Fee payable to the Customer after Year 1 of the Term is based on a minimum number of Units purchased from Pepsi and sold throughout the Facilities pursuant to this Agreement during the applicable Year. The minimum number of Units per Year shall be 5,220 Cases ("**Annual Units Threshold**"). Therefore, if during any Year (after Year 1) the number of Units falls below the Annual Units Threshold, then the Annual Sponsorship Fee payable for the next Year will be reduced by a percentage equal to the percentage decrease between the Annual Units Threshold and the actual number of Units sold during such Year. *For example, if the Annual Sponsorship Fee is \$1,000 and the Annual Units Threshold is 500 Units, and during Year 1 the actual Units sold is 250 Units, and then the Annual Sponsorship Fee for Year 2 will be \$500 (reduced by 50%). For extensions of the Agreement, Annual Sponsorship Fee will be paid annually in accordance with the same date/timelines as noted above.* The reduced Annual Sponsorship Fee does not roll over to the following years if the established threshold is achieved in the following year. *Using the same example as above, if the Annual Units Threshold of 500 units is achieved, the Annual Sponsorship Fee will again be \$1,000.*

(B) **An Annual Donation Fund**, payable annually pursuant to the following:

Year	Applicable Time Period	Amount	Due Date: within 60 days after:
1	August 1, 2019 – July 31, 2020	\$2,500	The execution of this Agreement by both parties.
2	August 1, 2020 – July 31, 2021	\$2,500	August 1, 2020
3	August 1, 2021 – July 31, 2022	\$2,500	August 1, 2021
4	August 1, 2022 – July 31, 2023	\$2,500	August 1, 2022
5	August 1, 2023 – July 31, 2024	\$2,500	August 1, 2023

(C) **Commissions**, as a percentage of the actual cash (“*cash in bag*” or “*CIB*”) collected by Pepsi from the Vending Machines placed at the Facilities, less any applicable government imposed taxes/fees and deposits, as applicable (“*Commissions*”). Such Commissions shall be at the rate(s) set forth below (the “*Commission Rate*”) and shall be calculated as follows:

$$(CIB - \text{applicable taxes/fees/deposits}) * \text{Commission Rate} = \text{Commission due}$$

Product	Minimum Vend Price	Commission Rate*
12oz Products (Kickstart, G2, etc.)	\$1.75	25%
20oz Products	\$1.75	25%

*Commission Rate stated above shall only apply to Products sold by Pepsi through its Vending Machines at the beginning of the Term. If Pepsi proposes any new Products to the Customer during the Term, then Pepsi shall have the right to apply a different Commission Rate and/or Minimum Vend Price for such new Product.

(1) **Commissions Payment**. Commissions shall be remitted by Pepsi to the Customer within thirty (30) days of the end of each 4-week accounting period established by Pepsi. Pepsi shall make all pertinent revenue and sales records respecting the Vending Machines available to Customer. Customer agrees that it is responsible for reviewing such records and that any claim or dispute relating to the Commissions must be brought by Customer in writing within one (1) year of the date such Commissions payment is due. Customer further acknowledges and agrees that it shall not receive any Commissions payment from Pepsi if Commissions fail to reach a certain threshold amount per period or quarter. The applicable threshold amounts vary based on the payment period and will be established and communicated pursuant to Pepsi’s policies and procedures related to its full service vending business, as may be revised by Pepsi from time to time.

(2) **Change to Commission Rate**. Customer acknowledges and agrees that Pepsi established the Commission Rate based on any applicable tax associated with the sale of the Products through the Vending Machines as of the commencement date of this Agreement. If, during the Term, applicable sales taxes should increase by more than five percent (5%), then Pepsi shall have the right to automatically reduce the Commission Rate by the same percentage amount.

(3) **Change to Commission Formula**. In addition to the above,



Customer agrees that Pepsi shall have the right to change its formula/method for calculating Commissions at any time in its reasonable discretion provided that any such formula adjustments shall not result in a material change to the Commissions due with respect to the same sales of Products.

(4) **Vend Price.** The minimum vend price necessary for Customer to qualify for any Commissions is set forth above. Pepsi shall have the absolute right, at its sole discretion, to change such vend prices as it deems appropriate in light of cost of goods increases or to otherwise stay reasonably consistent with applicable vending prices for similar accounts operating in the relative geography. Pepsi can take a mech rate increase of \$0.25 in year 3 of the agreement.

(D) **Rebates.** Each Year throughout the Term, Pepsi shall calculate the total applicable Cases of bottle and can Products and applicable Gallons of postmix Products purchased from Pepsi by the Customer and its Food Service Operator pursuant to this Agreement, and shall provide the Customer with rebates calculated based on applicable amounts set forth below (the "Rebates"). The Rebates, if applicable, shall be paid by Pepsi within sixty (60) days of the end of each applicable Year during the Term.

Rebate Amount	Applicable Products
\$1.50/Case	20oz 24-pk carbonated soft drinks, Gatorade, Aquafina & Lipton Tea

(E) Any additional consideration set forth on **Exhibit E**.

6. **Competitive Products.** During the entire Term of this Agreement:

(A) No Competitive Products shall be sampled, sold, served or dispensed anywhere at the Facilities;

(B) No permanent or temporary advertising, signage or trademark visibility for Competitive Products shall be displayed anywhere at the Facilities.

(C) No agreement will be entered into or maintained by the Customer and/or its designated Food Service Operator pursuant to which Competitive Products will be associated with the Customer or the Facilities in any advertising or promotional activity that creates a relationship or connection between Competitive Products and the Customer or the Facilities.

7. **Equipment and Service.**

(A) Pepsi shall place Equipment based upon Pepsi's survey of the Customer's needs, and shall have the right to replace all current beverage vending, retail and dispensing equipment located at the Facilities that is not identified as equipment of Pepsi with Equipment owned by Pepsi. Pepsi shall be allowed to place and maintain Vending Machines at the Facilities during the Term. Notwithstanding the foregoing, Pepsi reserves the absolute right to remove any glass front



Vending Machines that sells less than eight (8) cases of Product per week or any other Vending Machines that sells less than two (2) cases of Product per week.

(B) Pepsi or one of its subsidiaries or affiliates shall retain ownership in and title to all Equipment.

(C) The Equipment may not be removed from the Facilities without Pepsi's written consent, and the Customer agrees not to encumber the Equipment in any manner or permit other equipment to be attached thereto except as authorized by Pepsi in writing. At the end of the Term, Pepsi shall have the right to, and shall upon request of the Customer, remove all Equipment from the Facilities at no expense to the Customer.

(D) Pepsi will provide, at no charge to the Customer, preventative maintenance and service to the Equipment. Pepsi's service of the Equipment will be provided during normal school hours, and Pepsi will not be obligated to provide service during periods in which it is prevented from doing so due to strikes, civil disturbances, unavailability of parts or other causes beyond the control of Pepsi, and shall not be liable for damages of any nature arising out of delays in rendering service.

(E) Pepsi shall be responsible for collecting, for its own account, all cash monies from the Vending Machines and for all related accounting for all cash monies collected therefrom. Customer agrees to provide reasonable assistance to Pepsi in apprehending and prosecuting vandals. Pepsi shall not be obligated to pay Commissions on documented revenue losses resulting from vandalism or theft of Product with respect to any Vending Machines.

8. Breach of Contract and Termination.

(A) The Customer may terminate this Agreement for any breach of this Agreement's material terms by Pepsi, provided that the Customer shall first provide Pepsi with written notice of the breach and a thirty (30) day opportunity for Pepsi to cure such breach. If Pepsi fails to cure the breach within the thirty (30) day period, the Customer may terminate the Agreement upon written notice to Pepsi.

(B) If any of the material terms of this Agreement, including but not limited to the exclusive rights to sell any one or more of the Products, are terminated, violated, prohibited or limited during the Term of this Agreement for any reason, other than by Pepsi, including but not limited to: (1) if Pepsi is restricted from vending or the Food Service Operator is restricted from selling any of the Products on **Exhibit B**, or (2) if Pepsi is restricted from vending or the Food Service Operator is restricted from selling one or more of the Products during the permitted hours set forth in **Exhibit C** ("**Affected Rights**"), then Pepsi may give the Customer written notice of such event and the Customer shall have a thirty (30) day period within which to cure such breach. If the Customer fails to cure such breach within a thirty (30) day period, Pepsi shall have the right to:

(1) (a) reduce Pepsi's ongoing fees including support and Commissions payable hereunder to an amount equal to the then-current ongoing fees and Commissions Pepsi would pay for the right to market, sell or distribute the remaining Products as a result of such Affected Rights; and

(b) recover, if applicable, an amount pursuant to Subsection (2)(b) below relative to the Products subject to such Affected Rights, as determined by Pepsi.

or

(2) (a) terminate this Agreement in its entirety; and

(b) then, if applicable, Pepsi shall, without prejudice to any other right or remedy available to Pepsi, obtain a reimbursement from the Customer of any unearned funding paid by Pepsi to the Customer which remains unearned as of the time of termination. With respect to the Annual Sponsorship Fee, the amount of such reimbursement shall be determined by multiplying the Annual Sponsorship Fee paid in the Year during which such termination occurs by a fraction, the numerator of which is the number of months remaining in such Year at the time of such termination or limitation and the denominator of which is twelve.

9. Taxes.

Customer acknowledges and agrees that neither Pepsi nor its affiliates shall be responsible for any taxes payable, fees or other tax liability incurred by the Customer in connection with any fees payable by Pepsi under this Agreement. In addition, Pepsi shall be responsible only for the payment of taxes on the sales of Products through Vending Machines. Pepsi shall not be assessed common area maintenance fees, taxes or other charges based on its occupation of the space allocated to its Equipment.

10. Representations and Warranties

(A) Each party represents and warrants to the other: (1) it has full power and authority to enter into this Agreement and to grant and convey to the other the rights set forth herein; and (2) all necessary approvals for the execution, delivery and performance of this Agreement have been obtained and this Agreement has been duly executed and delivered by the parties and constitutes the legal, valid and binding obligation, enforceable in accordance with its terms, and nothing contained in this Agreement violates, interferes with or infringes upon the rights of any third party; (3) the respective signatory of this Agreement is duly authorized and empowered to bind the party to the terms and conditions of this Agreement for the duration of the Term; and (4) the parties have complied with all applicable laws, ordinances, codes, rules and regulations relating to its entering into this Agreement and its performance hereunder.

(B) Each of the parties hereto agree that: (1) the representations, warranties and covenants contained herein shall survive the execution and delivery of this Agreement, and (2) except as expressly set forth herein, neither party has made, and neither party is relying on, any representation or warranty, express or implied, with respect to the subject matter hereof.

11. Indemnification.

(A) Pepsi will indemnify and hold the Customer harmless from any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of: (i) its breach of any term or condition of this Agreement;



(ii) product liability suits resulting from the use or consumption of Products purchased directly from Pepsi; and/or (iii) the negligence or willful misconduct of Pepsi, (excluding claims arising out of the Customer's negligence or willful misconduct).

(B) To the extent permitted by applicable law, the Customer will indemnify and hold Pepsi, its subsidiaries, affiliates or assigns harmless from and against any and all suits, actions, claims, demands, losses, costs, damages, liabilities, fines, expenses and penalties (including reasonable attorneys' fees) arising out of (i) its breach of any term or condition of this Agreement, including failure to comply with the School Policy; and/or (ii) the negligence or willful misconduct of the Customer (excluding claims arising out of Pepsi's negligence or willful misconduct).

(C) The provisions of this Section shall survive the termination of this Agreement.

12. Injunctive Relief.

It is understood that the rights granted to Pepsi in this Agreement are special, unique and extraordinary, and are of peculiar value, the loss of which cannot be fully compensated by damages in an action at law or any application of any of the other remedies described herein. Accordingly, in the event the Products are not made available as provided in this Agreement or if any of the provisions concerning Competitive Products are not complied with, the Customer acknowledges and agrees that Pepsi shall be entitled to seek and obtain equitable relief including an injunction requiring the Customer to comply fully with its obligations under this Agreement to the extent permitted by law.

13. Relationship of Parties.

(A) The Customer and Pepsi are acting herein as independent contractors and independent employers. Nothing herein shall create or be construed as creating a partnership, joint venture or agency relationship between any of the parties and no party shall have the authority to bind the other in any respect. Pepsi and any person employed by or conducting business with the Customer shall not be a partner, employee, agent or joint venturer of the Customer. The sole relationship of the parties hereto created by this Agreement is that of licensor and licensee.

(B) No goods or equipment shall be purchased in the name of the Customer by Pepsi or any person employed by or conducting business with Pepsi nor shall any goods or equipment be purchased by the Customer in the name of Pepsi. No debts, liabilities, obligations or contracts of whatever kind made or incurred by either of the parties hereto or any person employed by or conducting business with said party shall be in the name or upon the credit of the other party, and the other party shall not be liable or responsible therefor.

14. Retention of Rights.

The Customer shall not obtain by virtue of this Agreement, any right, title or interest in the trademarks of Pepsi or PepsiCo, Inc., nor shall this Agreement give the Customer the right to use, refer to, or incorporate in marketing or other materials the name, logos, trademarks or copyrights of Pepsi or PepsiCo, Inc.

15. Confidentiality.

(A) Except as otherwise required by law or the rules or regulations of any national securities exchange or the rules or regulations of the Customer, the Customer and Pepsi agree not to disclose Confidential Information (as hereinafter defined) to any third party other than to their respective directors, officers, employees and agents (and directors, officers, employees and agents of their respective Affiliates) and advisors (including legal, financial and accounting advisors) (collectively, "**Representatives**"), as needed.

(B) "**Confidential Information**" shall include all non-public, confidential or proprietary information that the Customer or its Representatives make available to Pepsi or its Representatives or that Pepsi or its Representatives make available to Customer or its Representatives in connection with this Agreement. "**Confidential Information**" shall include, but not be limited to, the terms and conditions of this Agreement. It is expressly understood that the disclosure in or pursuant to this Agreement by the Customer, Pepsi or their respective Representatives of Confidential Information is not a public disclosure thereof, nor is a sale or offer for sale of any product, equipment, process or service of the Customer or Pepsi.

(C) The provisions of this Section and the obligations of the parties hereunder will survive the expiration or sooner termination of this Agreement for a period of three (3) years following such date of expiration or termination of this Agreement.

16. Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to conflicts of laws principles.

17. Insurance.

(A) Each party hereto maintains and agrees to maintain, at all times during the Term and for a period of three (3) years thereafter, a comprehensive program of risk retention and insurance with such insurance carriers and in such amounts of insurance coverage reasonably acceptable to the other party. Each party agrees to name the other, and each of its Affiliates, and their respective officers, directors, employees, agents, representatives and successors and assigns, as additional insureds on such insurance during the Term. Such insurance will contain a waiver of subrogation with respect to the additional insureds.

(B) Either party shall have the right, during the Term from time to time, to request copies of certificates of insurance and/or other evidence of the adequacy of the above insurance coverages.

18. Entire Agreement.

(A) This document is intended by the parties as the final and binding expression of their agreement and is a complete and exclusive statement of the terms thereof and supersedes all prior negotiations, representations, and agreements and no representations, understandings, or agreements have been made or relied upon in the making of this Agreement other than those specifically set forth herein.



(B) No modification or waiver of any of the terms and conditions of this Agreement shall be effective unless such modification or waiver is expressed in writing and signed by each of the parties. This Agreement may be amended only in writing signed by each of the parties. No course of prior dealings between the parties and no use of trade shall be relevant or admissible to supplement, explain or vary the terms of this Agreement, whether the same be consistent with the terms of this Agreement or otherwise.

19. Assignment; Binding Nature; Multiple Originals.

To the extent permitted by law, this Agreement shall be binding upon and inure to the benefit of Pepsi and the Customer and its respective successors and permitted assigns. The Customer may not subcontract or assign its rights or obligations under this Agreement to any other entity or person without the express written consent of Pepsi, which consent may be withheld at its sole discretion. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

20. Savings Clause.

If any provision of this Agreement shall be deemed or declared unenforceable, invalid or void, the same shall not impair any of the other provisions contained herein which shall continue to be enforceable in accordance with their respective terms, except that this clause shall not deprive any party of any remedy afforded under this Agreement.

21. Waiver.

No waiver of any breach of any provision of this Agreement shall operate as a waiver of such provision of this Agreement or as a waiver or subsequent or other breaches of the same or any other provisions of this Agreement, nor shall any action or non-action by either party be construed as a waiver of any provisions of this Agreement or of any breach thereof unless the same has been expressly declared or recognized as a waiver by such party in writing.

22. Fortius Contra Proferentem.

The parties agree that they have had meaningful discussion and/or negotiation of the provisions, terms and conditions contained in this Agreement. Therefore, doubtful and ambiguous provisions, if any, contained in this Agreement, shall not be construed against the party who physically prepared this Agreement. The rule commonly referred to as *Fortius Contra Proferentem* shall not be applied to this Agreement or any interpretation thereof.

23. Right of Offset.

Pepsi reserves the right to withhold payments due hereunder as an offset against amounts not paid by Customer for Products ordered from and delivered by Pepsi pursuant to this Agreement.

24. Notices.



Any notices or other communication hereunder shall be in writing, shall be sent via registered or certified mail, and shall be deemed given when received.

If to Pepsi: Pepsi Beverages Company
510 W. Skelly Dr.
Tulsa, OK 74107
Attn: Director, Food Service

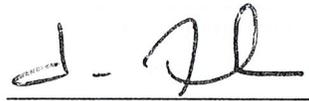
With a copy to: Pepsi Beverages Company
1111 Westchester Avenue
White Plains, NY 10604
Attn: General Counsel

If to the Customer: Owasso Public Schools
1501 N. Ash
Owasso, OK 74055
Attn: Superintendent

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed on the dates set forth below.

Bottling Group, LLC

Customer

By: 

By: 

Print Name: David Flores

Print Name: Forrest J. Turpen

Title: COM

Title: School Board President

Date: July 10, 2014

Date: 7-15-19



EXHIBIT A

List of Elementary, Middle and High Schools within the School District

Elementary Schools:

1. _____
2. _____
3. _____
4. _____

Middle Schools:

1. _____
2. _____
3. _____
4. _____

High Schools:

1. _____
2. _____
3. _____
4. _____

Combined Middle and High Schools:

1. _____
2. _____
3. _____
4. _____

Exhibit B

Products & Pricing

Customer acknowledges and agrees (and shall require that any third parties or Food Service Providers purchasing Products through this Agreement agree) that Pepsi shall be entitled to pass-through any incremental fees, deposits, taxes or other governmentally imposed charges (whether local, state, federal or judicially imposed) and that the pass-through of any such governmentally imposed fees, deposits, taxes or charges on the Products shall not be deemed as a price increase subject to any pricing cap or notification restrictions that may be specified in this Agreement.

Package	Product	Price
20oz 24/CS	CARBONATED SOFT DRINK (CSD) BOTTLES	\$23.12
20oz 24/CS	GATORADE BOTTLES	\$24.39
20oz 24/CS	AQUAFINA WATER BOTTLES	\$16.15



Exhibit C

Vending and Food Service Hours

All hours permitted under applicable laws, unless otherwise stated below.

Exhibit D

PepsiCo U.S. School Policy for Beverages

(Updated as of September 2014)

SUMMARY

PepsiCo follows all federal, state and local regulations governing beverage sales in schools and the company's Global School Beverage Policy (available on pepsico.com). In addition, PepsiCo will not offer caffeinated beverages that are marketed as energy drinks for sale to students in elementary, middle or high schools, even if they meet the nutrition thresholds in these standards.

PERMITTED PRODUCTS

Consistent with federal regulations issued by the U.S. Department of Agriculture (USDA) and PepsiCo's Global School Beverage Policy, PepsiCo will offer schools only those beverage products that meet the following standards, if such products are to be sold to students. In addition, PepsiCo will not offer caffeinated beverages that are marketed as energy drinks for sale to students in elementary, middle or high schools, even if they meet these standards, and will follow state and local regulations if stricter than these standards.

Elementary School

- Plain water or plain carbonated¹ water (no size limit)
- 100% fruit/vegetable juice (up to 8-ounce)
- 100% fruit/vegetable juice diluted with water - with or without carbonation¹ - and no added sweeteners (up to 8-ounce)
- Low-fat milk, unflavored (up to 8-ounce)
- Non-fat milk, flavored or unflavored, including nutritionally equivalent milk alternatives (up to 8-ounce)

Middle School

- Same as elementary school except that juice and milk meeting elementary school criteria may be up to 12-ounce
- If a middle school and high school are in the same building and students of all ages have access to the areas where beverages are sold, beverages must meet the middle school standards. If, in the above situation, the middle school students do not have access to the area where beverages are sold to high school students, high school beverage standards may be implemented for that area.

High School

Same as middle school except that the following beverages are also permitted:

- Zero-calorie beverages with or without flavors and with or without carbonation up to 20-ounce. (As defined by U.S. Food and Drug Administration (FDA), "zero-calorie" beverages are labeled to contain less than 5 calories per 8-ounce, or no more than 10 calories per 20-ounce)
- Low-calorie beverages with or without flavors and with or without carbonation up to 12-ounce. (As defined by FDA, "low calorie" beverages are labeled to contain no more than 40 calories per 8-ounce, or no more than 60 calories per 12-ounce)
- Sports drinks with more than 40 calories per 8-ounce: only before, during and after physical activity/exposure to heat (such as at sport practices, training sessions and competitions), when such



sales take place either (1) during the “extended day” (as defined in this policy below) in those schools not subject to USDA regulations, or (2) outside of the “school day”(as defined by USDA¹) in those schools subject to USDA regulations

APPLICATION OF POLICY

Schools: This school beverage policy applies to all elementary, middle and high schools in the United States, whether public or private and whether or not such schools participate in the reimbursable school breakfast or lunch plan run by the Federal government.

Time of Day: This policy applies to beverages sold to students on school grounds during the school day as well as the extended school day. The “extended school day” is the time before and after school when students are involved in events (e.g., clubs, yearbook, band and choir practice, student government, drama and childcare programs) that are primarily under the control of the school or third parties on behalf of the school.

As noted above, the inclusion of the extended day in this school beverage policy does not prohibit sales of sports drinks with more than 40 calories per 8-ounce during the extended school day to student athletes at practices, training sessions and competitions or to other students engaged in physical activity/exposed to heat, except in those schools subject to the USDA regulations where sports drinks may be sold to these students only during the period from 30 minutes after the school day until midnight prior to the next school day.

Special Circumstances: This policy does not apply to the sale of beverages: (1) in staff areas of schools that are not accessible to students; (2) at, or immediately before or after, school-related events where parents and other adults are a significant part of an audience (e.g., sporting events, school plays and band concerts); or (3) for fundraisers held at schools (other than fundraising through vending machines, school stores, snack bars, à la carte sales).

Providing Choice and Information

PepsiCo will work to provide vending machines in a variety of graphic designs, including designs featuring low-calorie brands; to show calorie counts on vendor selection buttons; and to include a calorie awareness message such as “Calories Count – Check then Chose” (or similar) on vendor fronts.

Promoting Wellness and Education

PepsiCo will encourage schools to use contract-related sponsorship and marketing funds, if any, to promote student fitness, wellness and health education programs in schools.

Independent Bottlers and Third Party Distributors

Independent bottlers and third-parties that distribute PepsiCo products to schools should comply with all federal, state and local regulations governing the sale of beverages in schools. In addition, PepsiCo encourages independent bottlers and third-party distributors to follow the product standards and other guidance outlined within PepsiCo’s policy above.

Notes:

1. The USDA regulations which took effect July 1, 2014 do not apply to (1) beverages sold to students in schools that do not participate in the reimbursable school breakfast or lunch plan run by the Federal government; or (2) beverages sold to students outside the “school day” (“school day” is defined by USDA as the period from midnight before, to 30 minutes after the end of the official school day).

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Exhibit E

Additional Consideration/Benefits

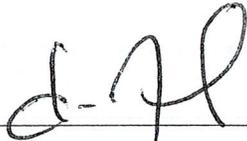
In addition to the consideration specified in the Agreement, Pepsi shall provide the following further consideration to the Customer:

- (A) Pepsi will provide 2 Gatorade Sideline Kits annually

The Customer acknowledges that any marketing support set forth above does not represent a cash payment to the Customer and any unused marketing support (in whole or in part) shall not be carried over to the next Year.

The consideration set forth in this Exhibit will only be provided by Pepsi if signed below by a Pepsi representative:

Approved and Accepted

By: 

Print Name: David Flores

Title: Customer Development Manager

Date: July 10, 2019

7/18/2023



Owasso Public Schools
1501 N. Ash
Owasso, OK 74055

AMENDMENT

This amendment (the "*Amendment*") executed this day set forth below, hereby amends the agreement entered into between PepsiCo, LLC, d/b/a The Pepsi Beverages Company ("*PBC*") and Owasso Public Schools with its principal place of business at 1501 N. Ash, Owasso, OK 74055 ("*Customer*"). Accordingly, this Agreement shall supplement and replace, where indicated herein, the applicable terms and conditions contained in the agreement, and shall become binding upon execution by both parties, where indicated below. All other Terms and conditions of the Agreement shall remain in full force and effect throughout Term except for the agreed changes below.

Term

The Term of this Agreement shall be for one (1) year period beginning on August 1, 2023 (the "*Effective Date*") and expiring on July 31, 2024, unless sooner terminated as provided herein (the "*Initial Term*"). If customer or Pepsi does not wish to renew agreement, written notice must be provided by either party not less than sixty (60) days prior to the end of the initial term or renewal period.

IN WITNESS WHEREOF, Pepsi and Customer have caused this Amendment to be executed by the authorized persons set forth below.

BOTTLING GROUP, LLC

OWASSO PUBLIC SCHOOLS

By: Krystal Halford
Name: Krystal Halford
Title: Key Account Manager
Date: July 18th, 2023

By: _____
Name: _____
Title: _____
Date: _____



July 24, 2023

Mr. Michael Willis
Tulsa County Court Clerk
500 South Denver Room 120
Tulsa, Oklahoma 74103

RE: 2023 Board of Education Regular Meeting Dates

Mr. Willis,

Listed below are the dates and times the Owasso Board of Education plan to hold Regular meetings in the year 2024. The meetings will be held at the Dale C. Johnson Education Service Center Conference Room located at 1501 N. Ash, Owasso, OK. In the event any changes are made or additional special meetings are called you will be notified in advance. Any changes will also be posted at the Dale C. Johnson Education Service Center, Owasso, OK.

<u>DATES</u>	<u>TIME</u>	<u>LOCATION</u>
01/08/24	6:30 p.m.	1501 N. Ash
02/12/24	6:30 p.m.	1501 N. Ash
03/11/24	6:30 p.m.	1501 N. Ash
04/08/24	6:30 p.m.	1501 N. Ash
05/13/24	6:30 p.m.	1501 N. Ash
06/10/24	6:30 p.m.	1501 N. Ash
07/15/24	6:30 p.m.	1501 N. Ash
08/12/24	6:30 p.m.	1501 N. Ash
09/09/24	6:30 p.m.	1501 N. Ash
10/07/24	6:30 p.m.	1501 N. Ash
11/11/24	6:30 p.m.	1501 N. Ash
12/09/24	6:30 p.m.	1501 N. Ash

Please email a copy of the date and time you received this notification to renae.klein@owassops.org.

Sincerely,

Margaret Coates, Ed.D.
Superintendent of Schools
MC/rdk

1.22 Discrimination, Harassment, and Retaliation and Grievance Procedure for Filing,
Processing, and Resolving Complaints Alleging Discrimination, Harassment and Retaliation

96

Section 504 Due Process Procedures: For information concerning the impartial hearing and review procedures under Section 504, the Grievant should contact:

Charlene Duncan, Director of Special Services
Or

~~Dr. Kent Wire~~, ~~Ashley Hearn~~ Director of Instructional Services
1501 North Ash Owasso
Oklahoma 74055

Notice: The district will notify all students, parents or guardians, members of the public and employees of the name, office and telephone number of each Coordinator and this Grievance Procedure in writing via school publications and/or postings at each school site to which employees or students are assigned.

Outside Assistance: Individuals may also file complaints alleging discrimination, harassment or retaliation with the Office of Civil Rights. The OCR may be contacted at:

U.S. Department of Education Office for Civil Rights
One Petticoat Lane
1010 Walnut Street, Suite 320
Kansas City, MO 64106
(816) 268-0550
(816) 268-0599 (Fax)
(877) 521-2172 (TTY)
E-mail: OCR.KansasCity@ed.gov

Amended September 2022
Amended July 2020

Amended November 2017
Amended November 2016
Amended November 2015

[Back to Table of Contents](#)

First Reading:

Board to review Policy #1.86 Selection of Library materials for first reading. Edits, changes, and additions to the policy are outlined in the attachment.

The mission of the Owasso Library Media program is to empower our school community to be critical thinkers, effective and ethical users of ideas and information, and life-long readers and learners in a global society. The library media program shall be reflective of the community standards for the population the library media center serves when acquiring an age appropriate collection of print materials, nonprint materials, multimedia resources, equipment and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program. All students shall have access to age appropriate material from any collection in the district, however, parents or legal guardians shall have the right to restrict access to library materials for their student(s).

The responsibility for the selection of library media center materials rests with the Owasso Board of Education. The superintendent or designee shall prepare regulations that support this policy. Authority for the selection of proper materials shall be delegated to the library media center staff. To this end, the responsibility of the school media center is:

1. To provide materials that will enrich the student as an individual and support the curriculum, taking into consideration individual needs, and the varied interests, abilities, and maturity levels of the students served.
2. To provide materials that will stimulate growth in factual knowledge, literary, cultural, and aesthetic appreciations, and awareness of societal and ethical standards.
3. To provide materials so that young citizens may develop the habit of analysis thereby enabling them to draw conclusions, make informed decisions, apply knowledge to new situations, and create new knowledge.
4. To provide a variety of materials which contribute to the understanding of our national heritage as well as knowledge and appreciation of the global community.
5. To provide high quality materials which will aid in the effort to create a comprehensive collection appropriate for the school community.

Responsibility for Selection

The board of education, the governing body of the school district, is legally responsible for the selection of instructional materials. This authority is delegated to the professional personnel of the district for the selection of these materials.

Materials for the library media center are selected primarily by the Library Media Specialist with input from the Selection Review Committee.

Selection Review Committee shall include at least 3 certified staff members which may include:

- Library Media Specialist
- Principal
- Counselor
- Classroom Teacher(s)

This committee must be approved by the superintendent or their designee.

Types of Material for Purchase

1. Instructional materials are chosen because they are of interest and have learning value for the student in the community. Materials are not included or excluded because of race, nationality, religion, or political views of the writer.
2. Insofar as it is practical, materials are provided which present all points of view concerning the problems and issues of our time: international, national, and local. Books and materials of sound factual authority are not removed or banned from library media center shelves because of partisan or doctrinal disapproval.
3. Periodicals and newspapers that supplement the curriculum needs shall be chosen for accuracy, objectivity, accessibility, demand, and prices.
4. Multiple items of outstanding quality and much in demand media are purchased as needed.
5. Nonfiction subjects that are topics of criticism are carefully considered before selection.

Among these are:

- A. Religion -- Factual unbiased material that represents all major religions may be included in the library media center collection. Bibles and other sacred writings are acceptable. Publications from religious bodies may be selected if they have general value or appear in magazine indexes.
- B. Ideologies -- The library media center should, without making any effort to sway the reader's judgment, make available basic factual information on the maturity level of its reading public of ideologies or philosophies that are of current or continuing interest.
- C. Science -- Medical and scientific knowledge suitable to the development stage of the student should be made available without any biased selection of facts.

Criteria for Selection

1. Selections are made for, and in accordance with, the different maturity levels of the students.
2. As school library media center resources are finite, the library media program shall be reflective of the community standards for the population the library media center serves when acquiring an age appropriate collection of print materials, nonprint materials, multimedia resources, equipment, and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program. (70 Okla. Stat. § 11-201)
3. Materials are selected which fill a need related to the curriculum and/or contribute to the development and enrichment of the student.
4. Interests, needs, abilities of the students, and correlation of materials with the curriculum are dominating factors in the selection of materials.
5. Materials are selected for validity, currency, and appropriateness of content. This includes an inspection of every graphic novel, prior to placing in the collection, for potential material involving sexually explicit content and extreme vulgarity.

Selection Tools

In selecting materials for purchase, the media specialist evaluates the existing collection and consults reputable, unbiased, professionally prepared selection aids, such as:

- Booklist
- Bulletin of the Center for Children's Books Children's Catalog
- The Elementary School Library Collection Hornbook
- Oklahoma Department of Libraries Book School Library Journal
- Junior High & Senior High School Catalog Fiction Catalog

When possible, audiovisual materials shall be previewed before purchase or ordered with return privilege guaranteed.

Gift Books and Materials

1. Gift books and materials are accepted with the understanding that they must meet the same selection criteria as materials purchased with board of education funds. The practice of a donor purchasing new books or materials as library media center gifts is discouraged. It is preferable that donors make monetary gifts for the purchase of books and materials because the school receives a discount and can purchase more books for the same amount of money.
2. Gift books and other materials, once accepted by the Owasso Public Schools, become the property of the Owasso Public Schools.

Procedures for Reconsideration of Materials

1. It is recommended that a stakeholder should have the right to reject the use of instructional or library media materials which seem incompatible with his/her values and beliefs. It is further recommended that classroom assignments involving instructional materials provide alternative choices. However, no stakeholder has the right to determine the reading material for students other than his/her own children.
2. Any stakeholder who wishes to request reconsideration of the use of any instructional or library media center materials in the school must make his/her request in writing on a Request for Reconsideration Form provided by the principal. The completed form is to be returned to the site principal for consideration by members of a review committee which is established by the site principal. No administrator, library media specialist or teacher should agree to withdraw an item without referring it to the review committee which determines whether the material should be withdrawn.
3. The committee membership designated by the site principal where the complaint occurs includes the following:
 - a. Voting Members:
 - i. Appropriate Level Principal from Alternate Site
 - ii. Appropriate Level Library Media Specialist from Alternate Site
 - iii. Appropriate Level Teacher from Alternate Site
 - iv. Appropriate Level Parent from Alternate Site
 - v. Appropriate Level Teacher from Site of Complaint
 - vi. Grades 9th and above can include 2 students (Optional)
 - b. Non-Voting Member:
 - i. Principal from Site of Complaint
 - ii. Appropriate Level Library Media Specialist from Site of Complaint

4. During the time of review the selection will be moved from the shelf to the principal's office. The complainant's concerns will be reviewed in addition to the materials. The materials will be judged by the committee as to conformity with selection criteria, instructional goals, and community standards. This includes an inspection for potential material involving sexually explicit content and extreme vulgarity.
5. The committee will reach a decision by simple majority vote. The complainant will receive a copy of the committee's Report of Reconsideration. The site principal will keep copies of the Request for Reconsideration and the Report of Reconsideration.
6. In the event the complainant does not accept the decision of the review committee, he/she may appeal to ~~the~~ **a 5 person committee of district level administrators assembled by the** Assistant Superintendent of Teaching and Learning. In the event the complainant does not accept the decision of the Assistant Superintendent of Teaching and Learning, he/she may appeal to the Owasso Board of Education. The decision of the Owasso Board of Education will be considered final.
7. In the event that more than one item is to be reviewed the reviews will happen one at a time. Only the item currently under consideration by the committee will be moved from the shelf. It is expected that the review process will take no longer than 90 school days for items to be reviewed. Once a final decision has been made by the board of education regarding library materials, that material shall not be reconsidered again for a minimum of 5 years.

Reference: OKLA. STAT. tit. 70, § 11-201 (subject to renumbering due to duplicate sections passed during legislative session), OAC 210:35-3-126, OAC 210:35-3-127

Contract-Independent Contractor

Owasso Public Schools

And

Dr. Suzanne J. Thompson Stanton

Now on this _____ day of _____, 2023 this agreement is entered into between Dr. Suzanne J. Thompson Stanton and Owasso Public Schools. The purpose of this agreement is to provide the professional continuing education presentation “ *Ethics for the Professional Speech-Language Pathologist*” on August 16, 2023.

I Terms

The independent contractor versus employee relationship will be determined prior to completing this contract. Workers determined to be independent contractors will complete W-9 forms and any other forms listed as necessary by Owasso Public Schools.

Forms: _____

II Consideration and Cost of Service

Cost of service for a 3-hour professional continuing education presentation by Dr. Suzanne J. Thompson Stanton will be \$250.00.

III Duration of Contract

This contract is to be effective on _____ and terminate _____.

IV Cancellation

This contract is subject to termination upon thirty (30) days. Said written notice must be sent via certified mail.

V Amendment

This contract is subject to amendments at any time but only upon fully disclosed written consent and approval by both parties. It is understood that this agreement will meet IRS guidelines.

Suzanne J. Thompson Stanton

Independent Contractor Signature

08/07/2023

Date

Owasso Public Schools

Date

CLIENT SERVICES AGREEMENT

ProCare Therapy, a d/b/a of New Direction Solutions, LLC ("ProCare") and **Owasso Public Schools** whose principal location is 1501 N ASH ST, OWASSO, OK 74055 ("Client") enter into this non-exclusive Client Services Agreement ("Agreement") for the purpose of referring and placing Consultants ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Client Assignment Confirmation for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. Scope of Services.

ProCare will use its commercially reasonable efforts to provide Consultants for assignment with Client. ProCare will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including worker's compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, ProCare will use its commercially reasonable efforts to find a replacement in a timely manner.

2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of ProCare and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. ProCare agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. ProCare does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, ProCare will notify Client in advance of the assignment to receive approval of this arrangement.

3. Telepractice Services.

ProCare, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

4. Insurance.

ProCare will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employer's Liability - \$1,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability - \$1,000,000 per occurrence and \$3,000,000 aggregate.

Sexual Abuse and Molestation - \$1,000,000 per occurrence and \$3,000,000 aggregate

5. Competency and Licensing.

ProCare will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. ProCare will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While ProCare will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, ProCare will make available to Client all appropriate Consultant records that ProCare may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. ProCare will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

6. On-Site Responsibility.

Client is responsible for providing all support, facilities, training, direction, materials, supplies, and means for the Consultant to complete the assignment. Client acknowledges that ProCare is not providing special education and/or related services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of care and acknowledges that ProCare is

not responsible for the Consultant's on-site performance. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by ProCare for a period of (12) months after the latest date of introduction, referral, placement, or termination or expiration of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$22,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to ProCare upon start date.

8. Equal Opportunity.

It is the policy of ProCare to provide equal opportunity to all Consultants for employment. ProCare and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

9. Timekeeping and Invoicing.

Client will ensure that Consultants accurately record the start and stop times for all hours worked, in accordance with the Client's policies utilizing the Client designated method which may include the submission of ProCare's timesheet. Timesheets are due weekly by 12:00 PM on the Monday following the end of Client's designated workweek.

ProCare will generate an invoice for Client based on timesheets submitted. Client must review the invoice and notify ProCare of any errors, including billed hours or improper rates, immediately and in writing. Invoicing errors not received within thirty (30) days of the date of invoice shall not be disputed and invoices will be due in full.

10. Payment Terms.

Client will be billed on a monthly basis for work performed during the previous month and pay ProCare based on the service charges specified in the Assignment Confirmation included as an addendum to this Agreement. ProCare pays its Consultant(s) overtime in compliance with federal, state, and/or local laws. ProCare will bill Client at one and on-half times the regular bill rate for all hours ProCare is required to pay the Consultant(s) overtime. It is Client's responsibility to notify ProCare if pre-approval is required for any or all overtime hours prior to any such hours being worked. **Payment is due within fifteen (15) calendar days of receipt of invoice, not to include holidays.**

11. Default Charges.

Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, ProCare reserves the right to approve or to discontinue any extension of credit and the terms governing such credit.

12. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

13. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify ProCare in writing within three (3) business days of alleged failure. Failure to notify ProCare before assignment ends shall negate any Client claim to withhold payment due to untimely work and/or paperwork non-compliance by Consultant. Client agrees that all approved time sheets by Client's assigned

representative are not subjected to billing dispute if Client fails to notify ProCare of time sheet and work performed discrepancies.

14. Incident and Error Tracking.

Client will report to ProCare any performance issues, incidents, errors and other events related to the care and services provided by ProCare Consultants. ProCare will document reported incidents in Consultant's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

15. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which ProCare's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to ProCare within guidelines set forth by governing entities. In the event of work-place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to ProCare concurrently with Client for the purpose of reporting such event to ProCare's workers compensation carrier. If ProCare's Consultants are not eligible for treatment of work-place injury, incident or exposure by Client or if reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both ProCare and ProCare's Consultant.

16. Termination of Contracted Assignment with Cause.

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that ProCare facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless ProCare has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to ProCare's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that ProCare's Consultants are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by ProCare in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 14 of this agreement. ProCare shall have five (5) business days to refill the position in the event of termination with cause. Should ProCare identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultants assignment.

17. Termination of Contracted Assignment without Cause.

Client may cancel an assignment with thirty (30) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 30-day period of notice. In the event Client is unable to provide thirty (30) days' notice of termination, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by ProCare as a result of such cancellation.

18. Guaranteed Minimum Hours.

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled shift(s) or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours.

19. Paid Sick Leave.

Deleted.

20. Unscheduled Facility Closure Policy.

ProCare will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services for all Consultants whose services can be performed in such a setting. Client shall be billed for services performed at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours shall be entered and processed according to the normal time submittal and approval process unless otherwise requested by Client and agreed upon by ProCare. ProCare and Client will mutually determine which contracted disciplines qualify for virtual services. For contracted services not eligible for virtual services, Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$200 per day for each day that the Consultant(s) is unable to work by virtue of such Unscheduled Closure.

21. Multiple Locations.

If client requires Consultant to travel to and perform services at more than one location, Client will compensate ProCare for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

22. Issue Resolution.

In the event Client encounters an issue that is not satisfactorily resolved by its ProCare representative, Client should escalate the issue to the appropriate ProCare manager by calling: 800-825-7133. Please ask for your account representative's manager.

23. Indemnification.

Each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

24. Confidentiality.

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement.** It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information.

Disclosures required by law including properly executed Freedom of Information Act requests and information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement shall be the only exceptions permitted under this Agreement.

Confidential Information of ProCare shall include, but is not limited to, any and all unpublished information owned or controlled by ProCare and/or its Consultants, that relates to the clinical, technical, marketing, business or financial operations of ProCare and which is not generally disclosed to the public including but not limited to Consultant information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

25. Family Education Rights and Privacy Act.

ProCare shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by ProCare and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultants assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

26. State Retirement System Notice.

Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify ProCare if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise ProCare of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to ProCare by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by ProCare. The Client and ProCare expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension.

27. Conflicts of Interest.

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

28. Notices.

All notices required to be given in writing will be sent to the names/addresses listed below.

ProCare Therapy
Contract Department
5550 Peachtree Parkway
Suite 500
Peachtree Corners, GA 30092
ContractNotices@procaretherapy.com

To Client
Client: Owasso Public Schools
Address: 1501 N ASH ST, OWASSO, OK 74055

29. Survival.

The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

30. Governing Law.

This Agreement shall be governed by the laws of the state of Oklahoma.

31. Modification of Agreement.

This Agreement may not be modified, amended, suspended, or waived, except by the mutual written agreement of the Parties who are authorized to execute the agreement.

32. Entire Agreement.

This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties.

Signature Block on the Following Page

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

CLIENT ID – CLIENT NAME

72385 - Owasso Public Schools

New Directions Solutions, LLC dba ProCare Therapy

William Redding

William Redding

Division Director
August 10, 2023 19:17 UTC
IP: 38.142.99.19

Client Representative Signature Date

Print Name

Title

ADDENDUM A
Client Assignment Confirmation



This Client Assignment Confirmation is entered into and executed as of the signature date below and supplements the Client Services Agreement between the Client and New Direction Solutions, LLC dba ProCare Therapy ("ProCare"). Client will pay ProCare for hours worked by Consultant on the following terms:

Assignment Details

ProCare Consultant: Virginia Hickenbottom PID: *

School District Name (Client): Owasso Public Schools

Start Date: 08/10/2023 End Date: 05/24/2024

Start and End dates are subject to change based on the credentialing and licensure process as well as adjustment in the school district's calendar.

Position: Special Education Teacher

Bill Rate: \$72.50 Minimum Hours: 32.5

Overtime Rate: 1.5 times Bill Rate

Billing Workweek: Monday – Friday

Miscellaneous: *

Sales tax or gross receipts tax will be added to professional fees if required or allowed by state law and client is not a tax-exempt entity.

If ProCare Consultant should be required to travel to other locations at the specific request of the Client, the Client will be responsible for all expenses incurred.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by ProCare for a period of (12) months after the latest date of introduction, referral, or end of contract placement. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$22,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to ProCare upon start date.

Option of virtual services will be offered by ProCare in lieu of onsite services.

All precautions will be taken by the Client to create a safe and healthy environment.

Account Representative Information: Bianka Kelley/Alex Iverson
bianka.kelley@vocovision.com/alex.iverson@procaretherapy.com
678-820-4406/678-710-7653

By: 72385 - Owasso Public Schools

Signature: _____

Print Name: _____
Title: _____
Date: _____

**Terms and conditions outlined in this Client Assignment Confirmation will be considered agreed upon by all parties unless ProCare is notified of changes by Client within forty-eight (48) hours of client's receipt of this Client Assignment Confirmation.*

Owasso Public Schools

Treasurers Report

as of July 31, 2023

	General Fund prior year 7/1/22 to 7/31/22	General Fund current year 7/1/23 to 7/31/23	Building Fund prior year 7/1/22 to 7/31/22	Building Fund current year 7/1/23 to 7/31/23	Child Nutrition prior year 7/1/22 to 7/31/22	Child Nutrition current year 7/1/23 to 7/31/23	Sinking Fund prior year 7/1/22 to 7/31/22	Sinking Fund current year 7/1/23 to 7/31/23
Beginning Fund Balance	9,222,088.02	14,472,551.88	3,328,034.56	3,486,854.69	2,286,586.70	2,542,882.97	4,894,011.47	2,943,531.65
Revenue								
local	1,535,627.15	97,725.67	212,910.49	21,327.67	4,337.59	9,137.85	1,062,013.68	47,872.46
intermediate	250,296.09	162,837.21	0.00	0.00				0.00
state	219,344.97	229,528.44	0.00	0.00	0.00	0.00	0.00	0.00
federal	422,159.87	543,098.80	195,007.34	84,240.85	186,956.96	50,933.20		
premium on bond sale							0.00	0.00
reimb/correcting entry	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	2,427,428.08	1,033,190.12	407,917.83	105,568.52	191,294.55	60,071.05	1,062,013.68	47,872.46
Expenditures								
salary	909,041.99	1,008,366.33			45,622.33	36,353.40	0.00	0.00
benefits	244,937.13	324,799.98			8,650.62	7,238.70	0.00	0.00
contracted prof / tech svcs	38,987.50	12,619.77	150.00	0.00	0.00	0.00	0.00	0.00
property svcs	9,886.32	17,524.92	81,008.13	107,050.00	5,541.03	0.00	0.00	0.00
other purchased svcs	284,766.22	221,197.50	995,515.28	1,048,287.56	97,070.16	17,323.60	0.00	0.00
supplies	21,268.26	43,937.00	195,235.27	179,641.80	258.75	0.00	0.00	0.00
property	0.00	0.00	1,885.00	0.00	0.00	0.00	0.00	0.00
dues/fees/registration/tuition	17,810.26	19,337.39			0.00	0.00	0.00	0.00
bond principal & interest							0.00	0.00
other uses	<u>0.00</u>	<u>0.00</u>	<u>299.23</u>	<u>0.00</u>	<u>2,500.00</u>	<u>7,500.00</u>	<u>0.00</u>	<u>0.00</u>
total expenditures	1,526,697.68	1,647,782.89	1,274,092.91	1,334,979.36	159,642.89	68,415.70	0.00	0.00
Balance as of July 31st, 2023	10,122,818.42	13,857,959.11	2,461,859.48	2,257,443.85	2,318,238.36	2,534,538.32	5,956,025.15	2,991,404.11
bank balance 7-31-23		13,907,664.23		2,345,508.51		2,542,269.72		2,991,404.11
outstanding checks		(49,705.12)		(88,064.66)		(7,731.40)		<u>0.00</u>
cash balance 7-31-23		13,857,959.11		2,257,443.85		2,534,538.32		2,991,404.11

**Owasso Public Schools
Treasurers Report**

Bond Funds Summary
as of 7-31-23

	bond 31 year to date	bond 33 year to date	bond 35 year to date	bond 39 year to date	lease 04 year to date
FY 24 Beginning Fund Balance	36,490,980.27	2,493.88	9,589,149.94	826,616.51	40,152.43
Revenue					
interest	91,620.42	6.35	24,418.86	2,104.95	0.00
correcting entry	0.00	0.00	0.00	0.00	0.00
bond proceeds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total revenue	91,620.42	6.35	24,418.86	2,104.95	0.00
Expenditures	<u>1,971,877.93</u>	<u>0.00</u>	<u>0.00</u>	<u>779.99</u>	<u>0.00</u>
Balance as of 7-31-23	34,610,722.76	2,500.23	9,613,568.80	827,941.47	40,152.43

project	description	Bond 31 budget	Bond 31 encumbered	Bond 31 balance	Bond 33 budget	Bond 33 encumbered	Bond 33 balance	Bond 35 budget	Bond 35 encumbered	Bond 35 balance
000	non categorical	0.00	0.00	0.00	707.33	0.00	707.33	163,296.34	0.00	163,296.34
008	business svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010	lease pmts	0.00	0.00	0.00	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00
111	copiers	195,000.00	5,292.00	189,708.00	0.00	0.00	0.00	0.00	0.00	0.00
112	buses	1,014,847.76	463,976.00	550,871.76	0.00	0.00	0.00	0.00	0.00	0.00
113	technology	3,910,962.52	1,703,605.55	2,207,356.97	0.00	0.00	0.00	0.00	0.00	0.00
114	textbooks	2,057,497.73	1,136,620.58	920,877.15	0.00	0.00	0.00	0.00	0.00	0.00
116	uniforms/equipment	233,499.34	58,860.50	174,638.84	0.00	0.00	0.00	0.00	0.00	0.00
117	safety	524,021.00	241,500.00	282,521.00	1,786.55	0.00	1,786.55	0.00	0.00	0.00
119	plant operations	3,310,267.09	849,365.00	2,460,902.09	0.00	0.00	0.00	23,853.60	7,000.00	16,853.60
120	fine arts uniforms/equip	571,867.09	102,000.00	469,867.09	0.00	0.00	0.00	0.00	0.00	0.00
134	roofing district wide	2,000,000.00	1,710,091.00	289,909.00						
135	wellness center	1,300,000.00	1,243,346.74	56,653.26						
136	track/band project	6,500,000.00	201,000.00	6,299,000.00						
171	nurses equipment	43,573.10	9,216.31	34,356.79	0.00	0.00	0.00	0.00	0.00	0.00
172	library budgets	<u>196,662.74</u>	<u>123,186.03</u>	<u>73,476.71</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
total		21,858,198.37	7,848,059.71	14,010,138.66	2,493.88	0.00	2,493.88	9,589,149.94	9,409,000.00	180,149.94

project	description	Bond 39 budget	Bond 39 encumbered	Bond 39 balance	Fund 04 budget	Fund 04 encumbered	Fund 04 balance	Combined Budgets All Bond and Lease Funds		
								budget	encumbered	balance
000	non categorical	22,420.83	0.00	22,420.83	23,623.28	0.00	23,623.28	210,047.78	0.00	210,047.78
008	business svcs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010	lease pmts	0.00	0.00	0.00	0.00	0.00	0.00	9,402,000.00	9,402,000.00	0.00
111	copiers	52,072.55	0.00	52,072.55	0.00	0.00	0.00	247,072.55	5,292.00	241,780.55
112	buses	0.00	0.00	0.00	0.00	0.00	0.00	1,014,847.76	463,976.00	550,871.76
113	technology	0.00	0.00	0.00	1,168.28	0.00	1,168.28	3,912,130.80	1,703,605.55	2,208,525.25
114	textbooks	0.00	0.00	0.00	0.00	0.00	0.00	2,057,497.73	1,136,620.58	920,877.15
116	uniforms/equipment	0.00	0.00	0.00	0.00	0.00	0.00	233,499.34	58,860.50	174,638.84
117	safety	0.00	0.00	0.00	15,360.87	3,400.00	11,960.87	541,168.42	244,900.00	296,268.42
119	plant operations	695,912.78	495,468.00	200,444.78	0.00	0.00	0.00	4,030,033.47	1,351,833.00	2,678,200.47
120	fine arts uniforms/equip	56,210.35	0.00	56,210.35			0.00	628,077.44	102,000.00	526,077.44
134	roofing district wide							2,000,000.00	1,710,091.00	289,909.00
135	wellness center							1,300,000.00	1,243,346.74	56,653.26
136	track/band project							6,500,000.00	201,000.00	6,299,000.00
171	nurses equipment	0.00	0.00	0.00	0.00	0.00	0.00	43,573.10	9,216.31	34,356.79
172	library budgets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>196,662.74</u>	<u>123,186.03</u>	<u>73,476.71</u>
total		826,616.51	495,468.00	331,148.51	40,152.43	3,400.00	36,752.43	32,316,611.13	17,755,927.71	14,560,683.42

**CERTIFICATE AND ORDER
TO COUNTY CLERK AND COUNTY TREASURER**

_____ Tulsa _____ Oklahoma, August 14, 2023

To the County Clerk and County Treasurer of _____ Tulsa _____ County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which) _____ Independent School District No. 11 _____ of _____ Tulsa County _____ ("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St. Ann. § 2923, to _____ Phillip Storm _____ Address _____ 1501 N Ash St. Owasso, OK 74055 _____, Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

- (1) Date Elected or Re-elected _____ 20 _____;
- (2) Date Appointed or Re-Appointed _____ July 1 _____, 2023 (Note 1);
- (3) Filed Surety Bond in sum of _____ Three Hundred Fifty Thousand _____ Dollars (\$ 350,000.00) with _____ Weatern Surety Company _____ as Surety;
- (4) Bond Terms begins _____ July 1 _____, 2023, and Expires/Renews _____ July 1 _____, 2024 _____;
- (5) Number of Bond _____ 63727992 _____;
- (6) Date Bond was approved by Governing Board _____ _____, 20____ (if applicable); and
- (7) Said new Bond is in custody and control of _____ Sheryl Mansard _____ (Note 2), or was deposited with _____ _____ for safekeeping.

Approved on _____ August 14 _____, 2023 by _____ Owasso Board of Education _____ endorsement made.

Signed and Certified at _____ Owasso _____, Oklahoma, this _____ 14 _____ day of _____ August _____, 2023 .

Presiding Officer

Official Title

**ATTESTING
OFFICER'S SEAL**

ATTEST:

Attesting Officer

Official Title

Note 1: Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.

Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.

Note 3: See 11 Okl.St. Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St. Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St. Ann. § 4-105 requiring bond for Multi-County Library.

**C E R T I F I C A T E A N D
O R D E R**

OF Independent School District No. 11
Name of Public Body

County of Tulsa

State of Oklahoma, to the County Clerk and
County Treasurer

Qualifying Phillip Storm

Owasso Okla.,
as Treasurer of said Public Body.

Received and Filed this _____ day of
_____ 20 _____

County Clerk- County Treasurer

Deputy

Amount of Bond \$ 350,000.00

Date of Bond July 1 20 23

Bond Expires/Renews July 1 20 24

SURETIES

Policy Changes 2023-2024

Personal Leave (2.13) – Certified Personnel: Language has been revised to agree with the negotiated agreement.

Personal Leave (2.13) – Administrators: Language has been revised to mirror the policy for certified staff.

Personal Leave (3.12) – Support Personnel: Language has been revised to mirror the policy for certified staff.

Personal Leave (2.13): Certified Personnel - Redlined Version

- A. Teachers shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren.
(Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- C. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- a. All criteria of Section 2, Part A.
 - b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Certified Personnel - Revised Version

- D. Teachers shall be granted three (3) days per year for personal leave.
4. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 5. All three (3) days of leave used will be at no cost.
 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- E. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- F. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- c. All criteria of Section 2, Part A.
 - d. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Administrators - Redlined Version

- A. Administrators shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the ~~building principal administrator~~ at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (2.13): Administrators - Revised Version

- C. Administrators shall be granted three (3) days per year for personal leave.
4. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 5. All three (3) days of leave used will be at no cost.
 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- D. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (3.12): Support Personnel – Redlined Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct ~~personal/~~personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal/~~personal business~~ leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal/~~personal business~~ leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal/~~personal business~~ leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
4. Personal/~~personal business~~ leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Personal Leave (3.12): Support Personnel – Revised Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two (2) weeks of school on or before April 29, 2024.)
4. Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Policy Changes 2023-2024

Personal Leave (2.13) – Certified Personnel: Language has been revised to agree with the negotiated agreement.

Personal Leave (2.13) – Administrators: Language has been revised to mirror the policy for certified staff.

Personal Leave (3.12) – Support Personnel: Language has been revised to mirror the policy for certified staff.

Personal Leave (2.13): Certified Personnel - Redlined Version

- A. Teachers shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren.
(Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- C. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- a. All criteria of Section 2, Part A.
 - b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Certified Personnel - Revised Version

- D. Teachers shall be granted three (3) days per year for personal leave.
4. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 5. All three (3) days of leave used will be at no cost.
 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- E. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- F. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- c. All criteria of Section 2, Part A.
 - d. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Administrators - Redlined Version

- A. Administrators shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the ~~building principal administrator~~ at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (2.13): Administrators - Revised Version

- C. Administrators shall be granted three (3) days per year for personal leave.
 - 4. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 - 5. All three (3) days of leave used will be at no cost.
 - 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
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 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- D. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (3.12): Support Personnel – Redlined Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct ~~personal/~~personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for ~~personal/~~~~personal business~~ leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of ~~personal/~~~~personal business~~ leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, ~~personal/~~~~personal business~~ leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
4. ~~Personal/~~~~personal business~~ leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Personal Leave (3.12): Support Personnel – Revised Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two (2) weeks of school on or before April 29, 2024.)
4. Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Policy Changes 2023-2024

Personal Leave (2.13) – Certified Personnel: Language has been revised to agree with the negotiated agreement.

Personal Leave (2.13) – Administrators: Language has been revised to mirror the policy for certified staff.

Personal Leave (3.12) – Support Personnel: Language has been revised to mirror the policy for certified staff.

Personal Leave (2.13): Certified Personnel - Redlined Version

- A. Teachers shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren.
(Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- C. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- a. All criteria of Section 2, Part A.
 - b. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Certified Personnel - Revised Version

- D. Teachers shall be granted three (3) days per year for personal leave.
4. An electronic notification via the absence notification system to use personal leave must be submitted to the building principal at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to building principal.
 5. All three (3) days of leave used will be at no cost.
 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for teachers to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Teachers must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- E. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.
- F. Teachers may be granted, at a cost of a certified substitute, one (1) day per year for personal leave when the following conditions are met:
- c. All criteria of Section 2, Part A.
 - d. Sick leave balance of 50 days at the time of request.

The day may not be used consecutively with another personal day and will not be added to accumulated sick leave.

Personal Leave (2.13): Administrators - Redlined Version

- A. Administrators shall be granted three (3) days per year for personal leave.
1. An electronic notification via the absence notification system to use personal leave must be submitted to the ~~building principal administrator~~ at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 2. All three (3) days of leave used will be at no cost.
 3. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- B. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (2.13): Administrators - Revised Version

- C. Administrators shall be granted three (3) days per year for personal leave.
4. An electronic notification via the absence notification system to use personal leave must be submitted to the administrator at least four (4) days in advance, except in emergency situations, which require personal contact (face to face or phone call) to employee's immediate supervisor.
 5. All three (3) days of leave used will be at no cost.
 6. Except when approved by the HR Director, personal leave will not be granted in the following cases:
 - a. The first or last day of school.
 - b. During the times of inclement weather when school remains in session.
 - c. During school calendar scheduled parent/teacher conferences.
 - d. During the last two weeks of school, the only exception for approved personal leave will be for administrators to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Administrators must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
- D. Personal leave days not used at the end of the year shall be added to the sick leave accumulation up to a maximum of one hundred twenty (120) days.

Personal Leave (3.12): Support Personnel – Redlined Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct ~~personal/~~personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for ~~personal/~~~~personal business~~ leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of ~~personal/~~~~personal business~~ leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, ~~personal/~~~~personal business~~ leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two (2) weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two weeks of school on or before April 29, 2024.)
4. ~~Personal/~~~~personal business~~ leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Personal Leave (3.12): Support Personnel – Revised Version

1. Support employees who work four (4) or more hours per day shall be granted three (3) days per year to conduct personal business that demands the employee's presence during working hours and cannot be conducted after school hours or on the weekend.
2. Application for personal leave must be made at least four (4) school days in advance to the employee's immediate supervisor. The supervisor may deny use of personal leave if it causes a significant hardship in accomplishing the work of the department/school.
3. Except when approved by the Director of HR, personal leave shall not be taken during the following times: first or last day of school, during last two (2) weeks of school (unless to attend weddings, graduations, and/or school sanctioned competitions and/or school sanctioned events for their own spouse, siblings, children, and/or grandchildren); and days when school remains in session despite adverse weather conditions. (Suspended for the 23-24 school year. For one (1) year only, eliminate personal day limitations for the last two weeks of school. Support employees must notify their administrator of their request to take personal leave during the last two (2) weeks of school on or before April 29, 2024.)
4. Personal leave is noncumulative but an equivalent number of unused days at the end of the school fiscal year (June 30) will be added to the employee's sick leave accrual up to a maximum of one hundred twenty (120) days

Policy Changes 2023-2024

Maternity Leave (2.13) – Certified Personnel: Policy has been added to be in compliance with SB 1211.

Maternity Leave (2.13) – Administrators: Policy has been added to be in compliance with SB 1211.

Maternity Leave (3.12) – Support Personnel: Policy has been added to be in compliance with SB 1211.

Maternity Leave (2.13): Certified Personnel

The board of education shall provide maternity leave to all full-time employees of the school district who have been employed by the school district for at least one year and have worked for the school district for at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period. Eligible employees shall be entitled to six (6) weeks of paid maternity leave following the birth of the employee's child. The six (6) weeks of maternity leave shall be immediately following the birth of the school district employee's child. Maternity leave shall be taken prior to any other paid leave.

Maternity Leave (2.13): Administrators

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