

Owasso Public Schools  
Owasso Board of Education Regular Meeting  
Independent School District No. 11  
Tulsa County, Oklahoma

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No. 11, Tulsa County, Oklahoma will hold Owasso Board of Education Regular Meeting on Monday, September 20, 2021, at 6:30 PM, Board of Education Room of the Dale C. Johnson Education Service Center, 1501 N Ash St., Owasso, Oklahoma 74055  
Meeting live stream link:

- I. **Call to Order and Roll Call**
- II. **Special Recognition** - Mrs Michelle Million, Zeydan Odum and Boston Wheeler
- III. **Pledge of Allegiance**
- IV. **Reports to the Board**
  - A. Superintendent's Report - Dr. Amy Fichtner
  - B. Teaching and Learning Report - Dr. Kim Castaldi
  - C. District Services - Mr. Kerwin Koerner
- V. **Comments from the Public - Restricted to specific agenda item as listed for this meeting**
  - A. Tim Reiland
  - B. Dana Walsh
- VI. **Consent Agenda:** Board to consider and take possible action on the following consent agenda items. (Dr. Fichtner)
  - A. Minutes of August 9, 2021 Regular Meeting
  - B. Minutes of August 21, 2021 Special Meeting
  - C. Teaching and Learning
    - i. Out of State Student Activity Trips
    - ii. University of Oklahoma Memorandum of Understanding
    - iii. Revised contract for Occupational Therapy Services
  - D. District Services
    - i. Mr. Ed's Auction Agreement
    - ii. Items for Surplus
  - E. Finance
    - i. Purchase orders (encumbrances) and changes to encumbrances for September 2021
    - ii. Activity Financial Report for August 2021
    - iii. Activity Account Budgets
  - F. Human Resources
    - i. Transitions
- VII. **Communications/Superintendent**

- A. Board to consider and take possible action on proposed changes to Legal Process Leave Policy #2.13 for certified staff and administrators and Legal Process Leave Policy # 3.12 for support staff (Lisa Johnson)
  - B. Board to consider and take possible action on proposed changes to Bereavement Leave Policy #2.13 for certified staff and administrators and Bereavement Leave Policy #3.12 for support staff (Lisa Johnson)
  - C. Board to consider and take possible action on proposed changes to Personal Leave Policy #2.13 for certified staff and administrators and Personal Leave Policy #3.12 for support staff (Lisa Johnson)
  - D. Board to consider and take possible action on Peachjar License agreement. (Jordan Korphage)
- VIII. **Teaching and Learning** - Dr. Kim Castaldi
- A. ACT/CCRA Parent Survey Results
  - B. 2019-2020 Comprehensive Exit Report
  - C. 2019-2020 College Remediation Report
  - D. Board to consider and take possible action on a request for a Statutory Waiver, 70 O.S. 3-126 - Library Media Specialist/waiver Certification for the media program at Barnes Elementary.
- IX. **District Services** - Kerwin Koerner
- A. Board to consider and take possible action on Amendment #1 to the parchment agreement.
  - B. Board to consider and take possible action on amended Child Nutrition salary schedule.
  - C. Board to consider and take possible action on amendments to Child Nutrition Information for Families Policy #5.49
  - D. Board to consider and take possible action on amendments to Procurement Plan for Child Nutrition Policy #4.10
- X. **Finance** - Phillip Storm
- A. Board to consider and take possible action on the Treasurers Report for September 2021
  - B. Board to consider and take possible action on School District 2021-2022 Estimate of Needs and Financial Statement of the Fiscal Year 2020-2021
  - C. Board to consider and take possible action on offer to purchase Education Broadband Service License, related Commitment Cost Agreement, and related Non-Disclosure Agreement.
- XI. **Human Resources**
- A. Board to consider and take possible action on a recommendation for hire for the position of Construction Director. (Kerwin Koerner)
  - B. Board to consider and take possible action on proposed changes to Employee Travel Expense Reimbursement Policy 4.01 (Kim Castaldi)
- XII. **New Business**
- XIII. **Vote to Adjourn**



September 20, 2021

Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

To Whom It May Concern,

I am writing on behalf of the Owasso Public School district to request approval for statutory waiver, 70 O.S. § 3-126, Library Media Specialist Waiver Certification. This waiver is only for Barnes Elementary.

Before the person who was hired to fill the original vacancy could start, she resigned the first of August. We were unable to fill the position with someone who holds a standard certification as a library-media specialist but we were able to find someone who is obtaining her master's degree in library media. Hannah Bunn has been a classroom teacher since 2010 and currently holds a bachelor of science degree in elementary education and early childhood and is enrolled in a master of library media and information technology program at Northeastern State University. Her projected graduation date is December of 2022. Owasso Public Schools has applied for emergency certification for Ms. Bunn. Her plans are to obtain her standard certification at the end of her master's program.

Thank you for your consideration of this statutory waiver request. We would appreciate any help you could provide in approving this request.

Respectfully,

Amy Fichtner, Ed.D.  
Superintendent

cc: Kim Castaldi, Assistant Superintendent of Teaching and Learning  
Lisa Johnson, Director of Human Resources

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 21 - 20 22 school year

Tulsa \_\_\_\_\_ Owasso Public Schools  
 COUNTY SCHOOL DISTRICT

1501 N. Ash St. \_\_\_\_\_ Owasso \_\_\_\_\_ 74055  
 SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

Barnes Elementary \_\_\_\_\_  
 NAME OF SITE

 \_\_\_\_\_ 9-14-21  
 PRINCIPAL SIGNATURE DATE

\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

\_\_\_\_\_  
 PRINCIPAL SIGNATURE\* DATE

Dr. Amy Fichtner \_\_\_\_\_  
 SUPERINTENDENT NAME (PLEASE PRINT)

amy.fichtner@owassops.org \_\_\_\_\_  
 SUPERINTENDENT E-MAIL ADDRESS

\_\_\_\_\_  
 SUPERINTENDENT SIGNATURE\* DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 BOARD PRESIDENT SIGNATURE\*

**NOTARY SEAL →**

\_\_\_\_\_  
 NOTARY DATE

\_\_\_\_\_  
 COMMISSION EXPIRATION DATE

**Statute/Oklahoma Administrative Code to be Waived:** 70 O.S. § 3-126  
 (specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process \*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

One Year Only  
 Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

**PROJECT YEARS**  
 \_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

\_\_\_\_\_ High School  
 \_\_\_\_\_ Jr./Middle High  
 \_\_\_\_\_ Elementary  
**0** District Total

\_\_\_\_\_  
 DATE RECEIVED

**70 O.S.** \_\_\_\_\_  
 OAC \_\_\_\_\_

\_\_\_\_\_  
 NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

Owasso Public Schools is requesting a statutory waiver for 70 O.S. § 3-126, Library Media Specialist Waiver Certification for Barnes Elementary. Before the person who was hired to fill the original vacancy could start, she resigned the first of August. After posting the position, contacting city library, and contacting universities, we were unable to fill the position with someone who holds a standard certification as a library-media specialist. We have filled the position with Hannah Bunn who is currently attending graduate school in library sciences with the hope of graduating and obtaining her standard certification in December of 2022.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

Owasso Public Schools has lead library-media specialists who will help assist Ms. Bunn as needed. We will also assign to her a mentor who will meet and collaborate on a regular basis.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

Owasso Public Schools did apply for a waiver in 2019. There was little impact to students. In fact, that person did go on to obtain her standard certification and is currently working as a library-media specialist in our district.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Hannah is currently enrolled in a master of library media and information technology program at Northeastern State University. She is projected to graduate in December of 2022. Therefore, we are requesting a three-year waiver in order to have it in place at the beginning of the 2022-23 school year. Owasso Public Schools has applied for emergency certification for Ms. Bunn. Her plans are to obtain her standard certification at the end of her master's program.

Attached is her schedule and proof of enrollment.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There is no financial impact to the district.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The building principal will be responsible for conducting the observations and evaluations for Ms. Bunn through the TLE process.

\*\* You will be contacted if more information is needed to process this request.

**Hannah Bunn**  
**Barnes Library Media Schedule**  
 2021-2022

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>9:00-9:30</b>			<b>Open Checkout</b>		
<b>9:30-10:00</b>	2 <sup>nd</sup> Grade - Clark		Pre-K 9:45		Kinder - Smith
<b>10:00-10:30</b>	2 <sup>nd</sup> Grade - Delpratt			5 <sup>th</sup> Grade - Keesee	Kinder - McLoughlin
<b>10:30-11:00</b>	2 <sup>nd</sup> Grade - Culver		3 <sup>rd</sup> Grade - Cantrell (10:20-10:50)		1 <sup>st</sup> Grade - Lee
<b>11:00-11:30</b>	<b>LUNCH</b>				
<b>11:30-12:00</b>		4 <sup>th</sup> Grade - Dietlin		5 <sup>th</sup> Grade - Murray	
<b>12:00-12:30</b>				5 <sup>th</sup> Grade - Nelson	1 <sup>st</sup> Grade - Watkins
<b>12:30-1:00</b>	2 <sup>nd</sup> Grade - Simms				1 <sup>st</sup> Grade - Baldwin
<b>1:00-1:30</b>			3 <sup>rd</sup> Grade - Mayer		1 <sup>st</sup> Grade - Payne
<b>1:30-2:00</b>		4 <sup>th</sup> Grade - Holey	Pre-K 1:45		
<b>2:00-2:30</b>		4 <sup>th</sup> Grade - Miller	3 <sup>rd</sup> Grade - Moore	5 <sup>th</sup> Grade - Silvas	Kinder - Stokley
<b>2:30-3:00</b>		4 <sup>th</sup> Grade - Wheeler	3 <sup>rd</sup> Grade - Stafford		Kinder - Harris
<b>3:00-3:30</b>	<b>Open Checkout</b>				

\*free time blocks will be used for planning, collection development, shelving books, collaborating with teachers, etc.

# Student Detail Schedule

**N00242759 Hannah L. Bunn**  
**Fall 2021**  
**Sep 14, 2021 12:47 pm**

Total Credit Hours: 6.000

**EDUCATIONAL RESEARCH - EDUC 5103 - 02**

**Associated Term:** Fall 2021  
**CRN:** 22955  
**Status:** Web Registered on Apr 15, 2021  
**Assigned Instructor:** Maria E. Gray   
**Grade Mode:** Standard Letter  
**Credits:** 3.000  
**Level:** Graduate  
**Campus:** Tahlequah

**Scheduled Meeting Times**

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	TBA		Online-Education-Tahl 100	Aug 23, 2021 - Dec 17, 2021	Online GR (75% or more online)	Maria Elaine Gray (P) 

**TECHNOLOGY FOR SCHOOL LIBRARIANS - LIBM 5573 - 01**

**Associated Term:** Fall 2021  
**CRN:** 22988  
**Status:** Web Registered on Apr 15, 2021  
**Assigned Instructor:** Alesha D. Baker   
**Grade Mode:** Standard Letter  
**Credits:** 3.000  
**Level:** Graduate  
**Campus:** Broken Arrow

**Scheduled Meeting Times**

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
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Class TBA

Online-Education-BA  
100

Aug 23, 2021 - Dec 17,  
2021

Online GR (75% or more  
online)

Alesha Dawnell Baker (P)



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**RELEASE: 8.7.1**

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**N00242759 Hannah L. Bunn**  
**Fall 2021**  
**Sep 14, 2021 12:46 pm**

# Registration Status

- You have no Holds which prevent registration.
- Your Academic Standing is Graduate Good Standing which permits registration.
- Your Student Status permits registration.

Your Class for registration purposes is Graduate Master.

### ***Earned Credit***

<b>Level</b>	<b>Type</b>	<b>Hours</b>
Graduate	Institutional	18.000

### ***Curriculum Information***

#### **Current Program**

Master of Science

**Level:** Graduate

**Program:** MS - Library Media/Info Tech

**Admit Term:** Summer 2020

**Admit Type:** Graduate

**Catalog Term:** Summer 2020

**College:** Education

**Major:** Library Media and Info Tech,MS

**RELEASE: 8.7.1**

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