

# **ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION**

## **REGULAR SCHEDULED MEETING**

*Thursday, April 16, 2026, @ 5:30 PM*

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### **Board Members**

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Eddie Pless | Phil Isaacs | Dr. Bob Lewis | Josh Smith | Jamie Schaff  
Helen Hackett (Student Liaison)

The Elizabethton Board of Education will meet on Thursday, April 16, 2026, at 5:30 PM in the Mack Pierce Board Room, 804 South Watauga Ave , Elizabethton, TN 37643.

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE TO THE FLAG**
4. **APPROVE CONSENT AGENDA AND REGULAR AGENDA**
5. **TIME FOR CITIZENS TO SPEAK**
6. **SPECIAL RECOGNITION:**  
**CTE RECOGNITIONS:**  
**EHS Robotics Team**  
**EHS Culinary Competition**  
**EHS NNDCC**  
**EHS ACDA Southern Region Honor Choir**  
**EHS TMEA All State**  
**EHS SCOPE Conference**
7. **CONSENT AGENDA**
  - A. Minutes of Regular Meeting: Date: March 19, 2026
  - B. Approve General Purpose Fund Financial Statement, Date: March 2026
  - C. Approve Federal Projects Fund Financial Statement, Date: March 2026
  - D. Approve School Nutrition Fund Financial Statement, Date: March 2026
  - E. Approve Educator Preparation Partnership Agreement between Elizabethton City Schools and Lipscomb University for the 2025-2026 school year.
  - F. Approve for the Director of Schools and Board Members to attend the Summer Law Institute, July 17-18, 2026 in Gatlinburg, TN.
  - G. Approve District Policy Manual Maintenance and Online Service Agreement between Elizabethton City Schools and Tennessee School Boards Association for 3 years, effective beginning 5/1/2026.
  - H. Approve Dual Enrollment between Elizabethton City Schools and Tennessee College of Applied Technology—Elizabethton from August 1, 2026 — July 31, 2027.

- I. Approve agreement between Elizabethton City Schools and Verizon Wireless.
- J. Approve request for Property/Equipment Sale/Disposal.
- 8. **REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS**
  - A. Personnel Report
    - NEW HIRES:
      - Lillian Blanton- CIP Swim Instructor @ EHS eff. 3/30/26
      - Katie El Helou-Substitute Teacher, eff. 3/24/26
      - Trinity Hopwood- CIP Swim Instructor @ EHS, eff. 3/30/26
      - Samantha Maney-Asst.Track Coach @ TAD, eff. 3/26/26
      - Marie McCarey- Ed. Assistant @ HME, eff. 4/6/26
      - Ell Nekvasil- CIP Swim Instructor @ EHS, eff. 4/7/26
      - Bella Shumate- CIP Swim Instructor @ EHS, eff. 3/30/26
    - ADDITIONAL POSITION:
    - TRANSFERS:
      - Jennifer Farmer- from Ed Asst @ WSE to Instructional Asst. @ TAD, eff 4/13/26
      - Shawna Valentine-from Registrar @ TAD to Student Data Manager @ CO, eff. 7/1/26
    - RESIGNATIONS:
      - Eddie Morrell- Educational Assistant @ EHS, eff.4/18/26
      - Raygen Malone- ESP Student Leader, eff. 4/13/26
      - Zach Hartley- Maintenance Personnel, eff. 4/10/26
      - Doug Schulz- Herd Soccer Coach @ EHs, eff. end of soccer season
      - Tammy Matheson- Educational Assistant @ HME, eff. 4/6/26
    - RETIREMENT:
      - Kimberly "Kip" Anderson, Teacher @ TAD, eff. 6/30/26
      - Patricia Mullin, Educational Assistant @ EHS, eff. 5/28/26
      - Cathy May- Educational Assistant @ WELC, eff. 5/28/26
      - TJ Brown – Librarian @ ESE, eff 5/28/26
      - Cindy Walker- Adm. Specialist to the Director of Schools & Board Secretary, eff. 6/1/26
      - Teresa Simcox- Student Data Services, eff. 7/1/26
    - TERMINATIONS:
    - LEAVE OF ABSENCE:
      - Lauren Pitman- eff. 4/20/26-4/29/26
      - Greg Abarientos-eff. 4/24/26-5/28/26
      - Gerald Spencer- eff. 3/30/26-4/30/26
  - B. Director's Update
  - C. Board Member Reports
  - D. City Council Liaison's Report
  - E. Student Liaison's Report
- 9. **REGULAR AGENDA**
  - A. Approve 1st reading of the following Board Policies:
    - Board Policy 1.404 Appeals to and Public Comments before the Board

Board Policy 2.400 Revenues

Board Policy 6.411 Student Wellness

- B. Approve to hire a part-time Health Science teacher for the 2026-2027 and 2027-2028 school years through discretionary funds from Ballad Academy.
- C. Approve to create a coaching position for the start of a Dance team at Elizabethton High School.
- D. Approve the 2026-2027 school year calendar.
- E. Approve the 2027-2028 School calendar.
- F. Approve the 2026-2027 School Board Meeting Calendar.
- G. Director of Schools' evaluations

**10. FOR YOUR INFORMATION**

**11. NEXT REGULARLY SCHEDULED BOARD MEETING**

The next regularly scheduled Board Meeting will be held on Thursday, May 21, 2026 at 5:30pm in the Mack Pierce Board Room of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, TN.

**12. ADJOURN**

**ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION  
REGULAR SCHEDULED MEETING  
Thursday, March 19, 2026 5:30 PM  
Mack Pierce Board Room**

The Elizabethton Board of Education met in a regular meeting on Thursday, March 19, 2026, at 5:30 PM, at Mack Pierce Board Room.

Attendance Taken at 5:09 PM.

Phil Isaacs: Present  
Bob Lewis: Present  
Eddie Pless: Present  
Jamie Schaff: Present  
Josh Smith: Present

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE TO THE FLAG
4. APPROVE CONSENT AGENDA AND REGULAR AGENDA

Motion was made by Jamie Schaff, second by Phil Isaacs to approve the Consent and Regular Agendas. Motion carried.

Phil Isaacs: aye  
Bob Lewis: aye  
Eddie Pless: aye  
Jamie Schaff: aye  
Josh Smith: aye

aye: 5, nay: 0

5. TIME FOR CITIZENS TO SPEAK

No citizens ask to appear before the Board.

## 6. SPECIAL RECOGNITION

EHS Murder 101 students

EHS National Speech and Debate Qualifiers

Mr. Alex Campbell, along with previous EHS students, was present to update us on the Murder 101 that they researched and helped to solve as a class.

The students spoke about the impact of this investigation and how it changed their lives as well as the victim's families, and the closure that it brought to the families. The class began researching the cold case murders in May 2018.

They talked with FBI analyst and gathered information and after 8 years of research and hard work they had found not 1 but that up to 16 serial killers were operating in TN. After 2 years of talking, KP Studios wanted to move forward with making a documentary. This was completed in the fall of 2025.

Thank you to the school board and the community for always supporting the students to think outside the box and do things that are not quite the norm.

The students were very appreciative and glad that they were a part of this project and the school for supporting them.

## 7. CONSENT AGENDA

A. Minutes of Regular Meeting: Date February 19, 2026

B. Approve General Purpose Fund Financial Statement, Date: February 2026

C. Approve Federal Projects Fund Financial Statement, Date: February 2026

D. Approve School Nutrition Fund Financial Statement, Date: February 2026

E. Approve Dissertation Research request for Lisa Hendricks.

F. Approve agreement between Interquest Detection Canines and Elizabethton City Schools for the 2026-2027 school year.

G. Approve Corporate Authorization Resolution between Elizabethton Board of Education and Citizens Bank.

H. Approve request to close the Escrow Account at Citizens Bank with FieldTurf USA.

- I. Approve renewal of the Trane Service Agreement for April 1, 2026 - March 31, 2027.
- J. Approve contract between the State of Tennessee, Central Procurement Office on behalf of the Department of Education and Skyward, INC.
- K. Approve the Director of Schools to attend the AIMS Conference, April 20-22, 2026 at Fall Creek Falls State Park.
- L. Approve request for property/equipment--sale/disposal.

8. REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS

A. Personnel Report

NEW HIRES:

B. Director's Update

Mr. VanHuss commented that some SGA students from the high school are present and earning credit hours for class. We are glad to have you with us.

We are very hopeful that we are beyond all the inclement weather. Thank you to our staff for being so understanding and flexible.

Thank you to Mr. Campbell and the students. It is so exciting and very inspiring to see these students come back and share with us how well they are doing.

Mr. VanHuss recognized Chelsie Baughman, our Coordinated School Health Director, and over the Family Resource Center. She was recognized with a State Award for Excellence in Student, Family & Community Involvement. There were 3 finalists and she was the winner. She is doing an outstanding job with all that she does.

As you can see, Mrs. Walker is not with us tonight. Her mother passed away earlier this week. Also, Mr Culberts' father passed away. Please keep these families in your thoughts and prayers.

We are on the heels of spring break. We certainly hope that everyone enjoys that. It will be a mad dash to the end of school, which will be here before we know it.

C. Board Member Reports

Mr. Pless commented on some issues and concerns for most school boards across the state. We need to be active and vocal in support of public education. We do it with different guidelines and standards than others. I appreciate the letters and emails that have been sent in support of this.

**D. City Council Liaison's Report**

Mr. Simerly mentioned the back-to-school bash and possibly getting a list of vendors so that we don't all buy the same things for the students. Also, our budget workshop will be coming up. It won't be a terrible year, but a flat year. The city will be looking at pay raises and insurance. We do appreciate everything that you all do, and we appreciate the school system.

**E. Student Liaison's Report**

We got to hold our first EHS Club Fair for the upcoming 8th graders who were visiting for a CTE tour. It was a great success, and they said it was their favorite part of coming to high school. We hope to continue this in the years to come.

We are also expanding our weightlifting offering to encourage all student athletes to take this class during the school day to hold ourselves to a higher standard of excellence and to make use of the RCAT.

Some state news, they did not pass the code to cut world language requirements. One thing our representative said was that she received many emails from the community about this, and we appreciate everyone standing up for us.

**9. REGULAR AGENDA**

**A. Approve Grant Contract between the State of Tennessee, Tennessee State Museum and Elizabethton City Schools.**

Motion was made by Phil Isaacs, second by Bob Lewis To approve Grant Contract between the State of Tennessee, Tennessee State Museum and Elizabethton City Schools. Motion carried.

Phil Isaacs: aye

Bob Lewis: aye

Eddie Pless: aye

Jamie Schaff: aye

Josh Smith: aye

aye: 5, nay: 0

Mr. Hensley will be managing this grant. These grant funds were put out in a way that we can promote Elizabethton and everything that has happened though the years, such as the Bemberg strike. We will also put together a play about this and perform it for the community. Our students will do the research, playwriting and acting.

Thank you for this opportunity.

**10. FOR YOUR INFORMATION**

**11. NEXT REGULARLY SCHEDULED BOARD MEETING**

Mr. Pless commented that a Budget Workshop would follow the Board Meeting. Anyone is welcome to stay if you would like to. We will take a short break before the budget meeting.

The next regularly scheduled Board Meeting will be held on Thursday, April 16, 2026 at 5:30pm in the Mack Pierce Board Room of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, TN.

**12. ADJOURN**

Motion was made by Jamie Schaff Motion to Adjourn Motion carried.

Phil Isaacs: aye

Bob Lewis: aye

Eddie Pless: aye

Jamie Schaff: aye

Josh Smith: aye

aye: 5, nay: 0

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**Chairman of the Board**

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**Director of Schools**

		2025-26	2025-26	2025-26	2025-26	Unencumbered	March 2025-26	
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity	
141 R 40110	000	CURRENT PROPERTY TAX	3,700,000.00	3,700,000.00	3,177,698.44	85.88	522,301.56	1,240,543.75
141 R 40120	000	TRUSTEE'S COLLECTIONS - PRIOR	100,000.00	100,000.00	50,687.49	50.69	49,312.51	22,358.71
141 R 40130	000	CIR CLK/CLK & MASTER COLLECTIO	26,000.00	26,000.00	8,110.55	31.19	17,889.45	1,807.06
141 R 40140	000	INTEREST AND PENALTY	28,000.00	28,000.00	11,427.98	40.81	16,572.02	4,667.27
141 R 40162	000	PAYMENTS IN LIEU OF TAXES-LOCA	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
141 R 40163	000	PAYMENTS IN LIEU OF TAXES - OT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
141 R 40210	000	LOCAL OPTION SALES TAX	4,300,000.00	4,300,000.00	2,181,650.62	50.74	2,118,349.38	335,990.96
141 R 40275	000	MIXED DRINK TAX	25,000.00	25,000.00	22,149.99	88.60	2,850.01	5,018.38
141 R 40320	000	BANK EXCISE TAX	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
141 R 41110	000	MARRIAGE LICENSES	650.00	650.00	440.25	67.73	209.75	26.20
141 R 43511	000	TUITION - REGULAR DAY STUDENTS	385,000.00	385,000.00	203,605.44	52.88	181,394.56	-290.46
141 R 43513	000	TUITION - SUMMER SCHOOL	750.00	750.00	0.00	0.00	750.00	0.00
141 R 43517	000	TUITION - OTHER	268,375.00	268,375.00	146,652.63	54.64	121,722.37	18,113.30
141 R 44110	000	INVESTMENT INCOME	130,000.00	130,000.00	44,817.61	34.48	85,182.39	7,569.25
141 R 44120	000	LEASE/RENTALS	1,000.00	1,000.00	100.00	10.00	900.00	0.00
141 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	10,367.64	0.00	-10,367.64	-63,480.32
141 R 44990	000	OTHER LOCAL REVENUES	1,000.00	108,800.00	70,090.00	64.42	38,710.00	12,434.97
141 R 46510	000	TISA STATE FUNDING	20,601,732.00	20,601,732.00	16,496,083.80	80.07	4,105,648.20	2,022,799.85
141 R 46513	000	TISA OBP	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
141 R 46515	000	EARLY CHILDHOOD EDUCATION	487,721.00	469,682.18	280,360.26	59.69	189,321.92	38,968.39
141 R 46550	000	DRIVER EDUCATION	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
141 R 46590	000	OTHER STATE EDUCATION FUNDS	313,362.00	804,743.00	491,380.80	61.06	313,362.20	0.00
141 R 46596	000	TN PPL	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
141 R 46610	000	CAREER LADDER PROGRAM	7,374.00	7,374.00	6,173.83	83.72	1,200.17	0.00
141 R 46790	000	OTHER VOCATIONAL	317,497.00	423,717.42	293,553.32	69.28	130,164.10	34,187.22
141 R 46980	000	OTHER STATE GRANTS	0.00	52,833.31	0.00	0.00	52,833.31	0.00
141 R 46990	000	OTHER STATE REVENUES	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00
141 R 47590	000	OTHER FEDERAL THROUGH STATE	53,046.00	53,046.00	20,797.41	39.21	32,248.59	4,751.56
141 R 48610	000	DONATIONS	26,400.00	436,700.00	418,895.51	95.92	17,804.49	-195,423.88
141 R 49810	000	CITY GENERAL FUND TRANSFER	2,525,000.00	3,275,000.00	2,493,749.94	76.15	781,250.06	420,833.32
Grand Revenue Totals			33,661,407.00	35,561,902.91	26,428,793.51	74.32	9,133,109.40	3,910,875.53

Number of Accounts: 50

\*\*\*\*\* End of report \*\*\*\*\*

Acct	2025-26		2025-26		Unencumbered		March 2025-26
	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity	
141 E 71100 --- --- -----	REGULAR INSTRUCTION PROGRAM	15,016,698.00	15,401,869.00	9,203,299.03	59.75	6,182,790.69	1,187,071.20
141 E 71200 --- --- -----	SPECIAL EDUCATION PROGRAM	2,923,270.00	2,975,632.74	1,712,197.01	57.54	1,263,435.73	232,623.38
141 E 71300 --- --- -----	VOCATIONAL EDUCATION PROGRAM	1,774,265.00	1,971,068.05	1,249,636.53	63.40	697,247.55	164,657.02
141 E 71400 --- --- -----	STUDENT BODY EDUCATION PROGRAM	519,585.00	602,987.00	541,140.81	89.74	61,846.19	9,679.61
141 E 72110 --- --- -----	ATTENDANCE	122,100.00	122,702.00	92,773.82	75.61	27,728.18	6,716.63
141 E 72120 --- --- -----	HEALTH SERVICES	479,851.00	495,431.00	296,237.99	59.79	190,597.95	38,946.77
141 E 72130 --- --- -----	OTHER STUDENT SUPPORT	1,326,061.00	1,232,796.00	724,203.84	58.74	488,581.42	86,191.62
141 E 72210 --- --- -----	REGULAR INSTRUCTION PROGRAM	1,353,055.00	1,379,705.00	957,369.99	69.39	416,539.81	103,995.66
141 E 72220 --- --- -----	SPECIAL EDUCATION PROGRAM	470,390.00	499,408.00	300,462.13	60.16	196,995.87	34,086.69
141 E 72230 --- --- -----	VOCATIONAL EDUCATION PROGRAM	196,030.00	198,900.00	138,289.30	69.53	60,610.70	15,378.50
141 E 72250 --- --- -----	TECHNOLOGY	1,013,615.00	1,023,030.00	763,790.50	74.66	242,818.66	59,782.96
141 E 72310 --- --- -----	BOARD OF EDUCATION	624,380.00	634,790.00	611,924.61	96.40	20,260.07	49,676.83
141 E 72320 --- --- -----	OFFICE OF THE SUPERINTENDENT	451,350.00	454,825.00	327,682.31	72.05	108,974.41	38,330.11
141 E 72410 --- --- -----	OFFICE OF THE PRINCIPAL	2,063,970.00	2,094,705.00	1,415,751.72	67.59	678,953.28	163,789.43
141 E 72510 --- --- -----	FISCAL SERVICES	454,665.00	488,075.00	367,804.80	75.36	117,287.85	34,926.79
141 E 72610 --- --- -----	OPERATION OF PLANT	2,149,141.00	2,180,751.00	1,613,557.26	73.99	564,498.26	165,843.07
141 E 72620 --- --- -----	MAINTENANCE OF PLANT	1,261,225.00	1,362,823.31	1,006,329.02	73.84	92,073.44	81,510.94
141 E 72710 --- --- -----	TRANSPORTATION	727,000.00	966,295.00	423,090.21	43.78	202,655.13	54,984.10
141 E 73100 --- --- -----	FOOD SERVICE	38,660.00	71,440.00	58,273.06	81.57	13,166.94	3,016.40
141 E 73300 --- --- -----	COMMUNITY SERVICES	268,375.00	274,810.00	121,033.41	44.04	148,641.68	6,932.39
141 E 73400 --- --- -----	EARLY CHILDHOOD EDUCATION	427,721.00	412,360.44	243,503.14	59.05	168,857.30	33,722.37
141 E 76100 --- --- -----	REGULAR CAPITAL OUTLAY	0.00	2,440,000.00	3,043,403.67	124.73	-646,518.67	-195,407.34
<b>Grand Expense Totals</b>		<b>33,661,407.00</b>	<b>37,284,403.54</b>	<b>25,211,754.16</b>	<b>67.62</b>	<b>11,298,042.44</b>	<b>2,376,455.13</b>

Number of Accounts: 794

\*\*\*\*\* End of report \*\*\*\*\*

			2025-26	2025-26	2025-26	2025-26	Unencumbered	March 2025-26
<u>Acct</u>			<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
142 R 47141	OCA	TITLE 1 GRANTS TO LOCAL EDUC A	106,000.00	106,000.00	48,082.87	45.36	57,917.13	6,139.02
142 R 47189	OCA	EISENHOWER PROF DEVELOPMENT ST	16,000.00	16,000.00	6,765.30	42.28	9,234.70	922.31
142 R 47131	OCP	VOCATIONAL EDUC - BASIC GRANTS	41,276.01	43,230.62	25,248.94	58.41	17,981.68	494.80
142 R 47143	OID	SPECIAL EDUCATION - GRANTS TO	724,581.05	724,581.05	438,383.70	60.50	286,197.35	64,878.50
142 R 47145	OPS	SPECIAL EDUCATION PRESCHOOL GR	17,078.99	17,078.99	10,681.58	62.54	6,397.41	1,525.94
142 R 47141	OT1	TITLE 1 GRANTS TO LOCAL EDUC A	936,811.64	936,811.64	358,776.14	38.30	578,035.50	53,421.45
142 R 47590	OT1	OTHER FEDERAL THROUGH STATE	54,538.27	54,538.27	33,062.37	60.62	21,475.90	4,650.84
142 R 47189	OT2	EISENHOWER PROF DEVELOPMENT ST	117,905.78	117,905.78	82,860.28	70.28	35,045.50	7,589.87
142 R 47147	21C	SAFE AND DRUG-FREE SCHOOLS-ST	110,058.75	110,058.75	93,357.03	84.82	16,701.72	10,893.08
142 R 47131	CPR	VOCATIONAL EDUC - BASIC GRANTS	0.00	50,000.00	0.00	0.00	50,000.00	0.00
142 R 47141	T1N	TITLE 1 GRANTS TO LOCAL EDUC A	500.00	500.00	13,892.00	2,778.40	-13,392.00	2,892.00
<b>Grand Revenue Totals</b>			<b>2,124,750.49</b>	<b>2,176,705.10</b>	<b>1,111,110.21</b>	<b>51.05</b>	<b>1,065,594.89</b>	<b>153,407.81</b>

Number of Accounts: 11

\*\*\*\*\* End of report \*\*\*\*\*

		2025-26	2025-26	2025-26	2025-26	Unencumbered	March 2025-26
	<u>Acct</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
142 E 71100	--- --- ----- --- REGULAR INSTRUCTION PROGRAM	762,931.88	762,931.88	330,167.58	43.28	408,949.32	38,532.07
142 E 71200	--- --- ----- --- SPECIAL EDUCATION PROGRAM	739,711.70	739,711.70	449,065.28	60.71	290,646.42	66,154.87
142 E 71300	--- --- ----- --- VOCATIONAL EDUCATION PROGRAM	9,500.00	55,755.87	5,755.87	10.32	35,695.00	0.00
142 E 72130	--- --- ----- --- OTHER STUDENT SUPPORT	126,175.84	131,874.58	41,194.97	31.24	67,047.36	914.70
142 E 72210	--- --- ----- --- REGULAR INSTRUCTION PROGRAM	367,404.26	367,404.26	191,736.69	52.19	175,290.41	17,761.71
142 E 72220	--- --- ----- --- SPECIAL EDUCATION PROGRAM	1,948.34	1,948.34	0.00	0.00	1,948.34	0.00
142 E 72230	--- --- ----- --- VOCATIONAL EDUCATION PROGRAM	2,075.00	2,075.00	2,157.70	103.99	-82.70	0.00
142 E 73300	--- --- ----- --- COMMUNITY SERVICES	110,058.75	110,058.75	105,779.04	96.11	4,279.71	16,260.56
142 E 99100	--- --- ----- --- OPERATING TRANSFERS	4,944.72	4,944.72	0.00	0.00	4,944.72	0.00
<b>Grand Expense Totals</b>		<b>2,124,750.49</b>	<b>2,176,705.10</b>	<b>1,125,857.13</b>	<b>51.72</b>	<b>988,718.58</b>	<b>139,623.91</b>

Number of Accounts: 93

\*\*\*\*\* End of report \*\*\*\*\*

		2025-26	2025-26	2025-26	2025-26	Unencumbered	March 2025-26	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
143 R 43522	000	LUNCH PAYMENTS - ADULTS	25,000.00	25,000.00	12,006.15	48.02	12,993.85	1,732.85
143 R 43525	000	A LA CARTE SALES	60,000.00	60,000.00	26,905.05	44.84	33,094.95	3,717.23
143 R 43990	000	OTHER CHARGES FOR SERVICES	12,500.00	12,500.00	2,170.65	17.37	10,329.35	0.00
143 R 44110	000	INVESTMENT INCOME	40,000.00	40,000.00	15,425.75	38.56	24,574.25	1,665.47
143 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	11,305.88	0.00	-11,305.88	11,305.88
143 R 46520	000	SCHOOL FOOD SERVICE	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
143 R 47111	000	USDA SCHOOL LUNCH PROGRAM	820,000.00	820,000.00	586,781.65	71.56	233,218.35	40,680.64
143 R 47112	000	USDA COMMODITIES	93,500.00	93,500.00	49,837.56	53.30	43,662.44	34,431.31
143 R 47113	000	USDA BREAKFAST	475,000.00	475,000.00	338,984.64	71.37	136,015.36	22,799.68
143 R 47114	000	USDA - ESP SNACK PROGRAM	25,000.00	25,000.00	10,645.25	42.58	14,354.75	0.00
Grand Revenue Totals			1,562,000.00	1,562,000.00	1,054,062.58	67.48	507,937.42	116,333.06

Number of Accounts: 36

\*\*\*\*\* End of report \*\*\*\*\*

		2025-26	2025-26	2025-26	2025-26	Unencumbered	March 2025-26
	<u>Acct</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 E 73100 --- --- ----- ---	FOOD SERVICE	1,562,000.00	1,562,000.00	1,148,781.83	73.55	413,218.17	173,800.57
<hr/> Grand Expense Totals		1,562,000.00	1,562,000.00	1,148,781.83	73.55	413,218.17	173,800.57

Number of Accounts: 79


\*\*\*\*\* End of report \*\*\*\*\*

## Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

<b>Educator Preparation Provider (EPP)</b>	Lipscomb University
<b>Local Education Agency (LEA)</b>	Elizabethton City Schools
<b>Academic Year of Agreement</b>	2025-2026

EPP Contact/Designee	
<b>Name:</b> Dr. Emily Medlock	<b>Title:</b> Director of Clinical Experiences
<b>Email:</b> <a href="mailto:emily.medlock@lipscomb.edu">emily.medlock@lipscomb.edu</a>	<b>Phone Number:</b> 615-966-6079

LEA Contact/Designee	
<b>Name:</b> Dr. Josh Boatman	<b>Title:</b> Special Education Director
<b>Email:</b> josh.boatman@ecschoools.net	<b>Phone Number:</b> 423-547-8000

Certification (signatures verify partnership)	
<b>EPP Head Administrator:</b> Dr. Leslie Cowell	<b>Title:</b> Dean, College of Education
<b>Signature:</b> 	<b>Date:</b> 2/06/2026

<b>LEA Head Administrator:</b>	<b>Title:</b>
<b>Signature:</b>	<b>Date:</b>

**Prompt  
1**

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students.

*NOTE: Responses should not exceed one page per prompt.*

Having great teachers in all classrooms, great school counselors in schools, and great leaders in all schools is a goal shared between Lipscomb University and the school district. In partnership, Lipscomb and the school district will develop recruitment goals and supporting strategies through collaboration and the use of shared data. At a minimum, the goals are to generate a high-quality pool of educator, school counselor, and/or leader candidates for the district; to increase the diversity of the teaching, school counseling, and/or leadership force to better reflect the demographics of the student population; and to target educator candidates for the district's high need areas (Special Education, English Learners, Mathematics, Sciences, and World Language, etc.). Members of the partnership work together in an iterative process to create and implement recruitment strategies to meet defined needs (e.g. diversity plans, etc.). We will collaborate and share data to help partnership members understand each other's needs regarding recruitment of individuals into the EPP's programs and alignment to the goals outlined in the above paragraph. The District/School will provide updates and projections on the current educator pipeline and information on its current and projected staff openings.

**Prompt  
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills). *NOTE: Responses should not exceed one page per prompt.*

The identified Lipscomb and school district actions discussed below will be completed as part of the LEA Partnership Consortium of which Lipscomb is a member. The Lipscomb/School District Memorandum of Understanding (MOU) addresses its mutually-agreed upon design of clinical experiences to ensure educator candidates demonstrate developing effectiveness and positive impact on students' learning/development aligned with CAEP, INTASC Standards, and the TEAM Evaluation or other Tennessee State Board of Education approved model. The MOU will be on file with the Director of Schools and reviewed annually by the district and EPP.

The EPP/School District partnership ensures the following:

1. Programs meet minimum expectations for clinical practice as outlined in the educator preparation policy(5.504)

<https://www.tn.gov/content/dam/in/stateboardofeducation/documents/policies/5000/5.504%20Educator%20Preparation%20Policy%207-27-18.pdf>

2. Educator candidates have regular and consistent opportunities to experience clinical experiences, including the minimum number of hours or days (as required) for both field experiences and the clinical practice, for all programs.

3. Educator candidates have regular and consistent opportunities to observe and practice in a variety of settings (within and across schools, during different times of day, across different types of instruction and school/classroom composition) to adequately cover the breadth of the endorsement

**Depth:** Educator candidates will have opportunities to observe; tutor through both individual and small group delivery; deliver instruction, and review and collect assessment data frequently. varied, intentionally-planned experiences.

**Coherence:** Attention to the goals of each field/clinical experience will be sequenced to ensure developmental progression of the educator candidate across the continuum of their program.

**Breadth:** EPP faculty, with the support of LEA partners will design/develop clinical experiences that include teaching and professional experiences reflecting appropriate content and pedagogical models across diverse school/classroom communities and curriculum.

**Diversity:** Candidates will have regular opportunities to observe and practice in a variety of settings (across different schools, classrooms, types of instruction, times of day) to adequately cover the breadth of the endorsement and ensure exposure to varied school communities.

**Duration:** Field experiences are designed and varied regarding the time in various settings based on the goals of preparing successful first-year teachers.

## **AFFILIATION AGREEMENT**

**THIS AFFILIATION AGREEMENT** (“Agreement”) is hereby made and entered into as of March 1, 2026, by and between Lipscomb University, a Tennessee nonprofit corporation (“Lipscomb”), and Elizabethton City Schools (“School”).

### **WITNESSETH:**

**WHEREAS**, Lipscomb desires to provide students enrolled in Lipscomb’s College of Education (the “Students”) with the opportunity to experience quality training and education at the School (the “Program”); and

**WHEREAS**, School has the expertise and facilities necessary to provide training and education for the Students;

**NOW, THEREFORE**, in consideration of the mutual covenants, promises and conditions contained in this Agreement, the receipt and sufficiency of which are hereby acknowledged, Lipscomb and School hereby agree as follows:

1. **Obligations and Rights of School.**

(a) School shall provide for the Program appropriate personnel who are qualified to provide suitable learning experience and supervision consistent with the Program’s curriculum and objectives in accordance with Lipscomb’s academic calendar. School shall also furnish the premises, services and all other items necessary for the Program.

(b) School shall designate the appropriate personnel to coordinate the Students’ experience in the Program, and provide Lipscomb with the names, qualifications and contact information of such personnel or any replacement or substitution thereof; provided, however, that such personnel must be reasonably acceptable to Lipscomb. School shall cause its personnel to work with Lipscomb faculty and staff to assign Students to specific experiences, and include the Students in selected conferences, clinics, courses and programs conducted under the direction of School. The parties acknowledge and agree that in no case shall any Student in a learning situation replace School’s personnel.

(c) Prior to the commencement of the Program, School shall submit to Lipscomb the name and professional and academic credentials of the individual that School proposes to serve as the coordinator for the Students’ education/experience in the Program and to serve as School’s liaison with Lipscomb with respect to the Program. Lipscomb shall promptly notify School of Lipscomb’s approval or disapproval of such person. School acknowledges and agrees that no person shall serve as School’s coordinator and liaison for the Program without prior approval of Lipscomb. In the event that any such coordinator and liaison becomes unacceptable and Lipscomb notifies School of such disapproval, School will appoint another person in accordance with the terms of this paragraph.

(d) School shall submit to Lipscomb a confidential evaluation of each Student’s progress based upon his or her performance in the Program. Lipscomb shall provide or approve in advance the format for any such evaluation.

(e) School shall assign each Student to one or more supervisors who shall be responsible for such Student’s education and provide appropriate instruction.

(f) School shall provide each Student with any necessary or appropriate instruction regarding procedures that may involve specialty areas of School and use of any necessary or appropriate equipment.

(g) During the term of this Agreement, School shall permit, upon reasonable advance notice, the inspection of School and the Program by Lipscomb's personnel and/or any agencies charged with accreditation of Lipscomb; provided, however, that no such inspection shall unreasonably interfere with School's business.

(h) School shall have the right to recommend to Lipscomb the withdrawal or dismissal of a Student from participation in the Program if: (i) the achievement, progress, performance or health of the Student does not warrant continuation; or (ii) the behavior of the Student fails to conform to the applicable requirements of School. School shall send to Lipscomb written notification of such recommendation, including the reason of the recommendation, and will assist Lipscomb, if necessary, in implementing any such recommendation.

(i) School shall provide all equipment and supplies needed for instruction in the Program at School.

(j) School shall coordinate emergency care in case of illness or accident to any Student; provided, however, that the parties acknowledge and agree that any such Student will be financially responsible for any emergency treatment.

(k) School shall provide to Lipscomb and all Students a copy of the current rules and policies of School to be followed by the Students and Lipscomb personnel in connection with the Program. School shall provide appropriate orientation to the Students and applicable Lipscomb faculty and staff members and advise them of all applicable policies, rules and regulations.

## 2. **Obligations and Rights of Lipscomb.**

(a) Lipscomb shall provide advance notice to the School if any Students participating in the Program have special needs.

(b) Lipscomb shall determine the eligibility of Students to participate in the Program, based on fulfilling the prerequisites therefor, and shall designate the Students to participate in the Program during each academic term. Lipscomb shall provide reasonable advance notice to School of the number of Students who will participate in the Program during each academic term. Notwithstanding the foregoing, Lipscomb shall ensure that each Student has completed all necessary prerequisites before beginning the Program.

(c) Lipscomb shall designate a member of Lipscomb's faculty or staff to coordinate scheduling with Students and School's appropriate personnel, visit the School, provide course information and objectives to School's appropriate personnel and assist in resolving problems and difficulties which may arise. Lipscomb shall provide School with the name and contact information for such designee.

(d) Lipscomb may make a copy of this agreement available to each Student participating in the Program.

(e) Lipscomb shall inform Students that any material prepared for publication relating to their experience must receive prior written approval by Lipscomb and School.

(f) Lipscomb shall withdraw and dismiss a Student from the Program if, after consultation with School, Lipscomb determines such action to be warranted, subject to and consistent with Lipscomb's

policies and procedures. Notwithstanding the foregoing, School shall retain the right at all times and in its sole discretion to safeguard the health, safety and welfare of its students and operations.

(g) In consultation with School, Lipscomb shall plan and oversee the educational program for Students' experiences. Lipscomb shall have sole responsibility for the curriculum provided to the Students at the School.

(h) At least annually, Lipscomb shall provide School with a description of the Program, curriculum and objectives to be achieved at School, and the academic calendar of Lipscomb.

(i) Lipscomb shall cause all Students and Lipscomb personnel to abide by the rules and policies of School in connection with the Program and to conduct themselves in a professional manner such that their attire and appearance conform to the accepted standards of School.

3. **Mutual Obligations and Rights.**

(a) The parties shall mutually agree upon the Students who will participate in the Program, including the number of Students, their schedules, their responsibilities and the availability of the School; provided, however, that Lipscomb shall be responsible for developing and carrying out procedures for selecting Students for admission in the Program.

(b) The parties acknowledge and agree that the education of the Students shall complement the service and educational activities of the School; provided, however, that no Students shall be used in lieu of School's professional or staff personnel and all Students shall be under the supervision of a faculty reasonably acceptable to Lipscomb.

(c) The parties acknowledge and agree that it shall be the sole responsibility of each Student to provide housing and transportation to and from the School for the Student's participation in the Program.

(d) Each party shall perform, and cause its employees and agents to perform, its obligations hereunder in compliance with all applicable federal, state and local laws, rules and regulations, including, without limitation, Title IX of the Education Amendments of 1972, Titles VI and VII of the Civil Rights Act of 1964, Sections 503 and 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1967 and the Age Discrimination Act of 1975. Each party covenants that it will not unlawfully discriminate against any individual including, but not limited to, employees or applicants for employment and/or students on the basis of race, religion, creed, color, sex, age, disability, veteran status or national origin.

(e) The parties acknowledge and agree that the Student's educational records are protected by the Family Educational Rights and Privacy Act ("FERPA"), and that a Student's permission generally must be obtained before releasing educational records to anyone other than Lipscomb. Lipscomb agrees to provide guidance to School with respect to complying with FERPA.

(f) Each party reserves the right to withhold the participation of any Students in the Program, depending upon the availability of their respective facilities and personnel to adequately provide an appropriate experience.

(g) The parties acknowledge and agree that all records of students at School are subject to FERPA. School shall provide Lipscomb with access to such student records only with prior written consent of the applicable student, in accordance with FERPA. Notwithstanding the foregoing, however, Lipscomb

may review redacted teaching notes taken by any Student for purposes of Student evaluations, subject to School's approval of such notes.

4. **Term and Termination.**

(a) This Agreement shall be for a term of 5 years, beginning on March 1, 2026 and ending on March 1, 2031. This Agreement may be renewed upon written agreement of both parties.

(b) This Agreement may be terminated by either party for any reason upon 60 days' written notice, at which time this Agreement shall terminate without prejudice to the rights of the parties.

(c) Students enrolled in the Program at the School at the time of any notice of termination of this Agreement shall be permitted to complete their Program at School, provided that such completion does not require a period in excess of six months.

5. **Indemnification.**

(a) To the extent permitted by applicable law, School shall indemnify, defend and hold harmless Lipscomb and its trustees, officers, employees, agents, successors and permitted assigns, from and against any and all liability, loss, damage, cause of action, suit, claim or judgment including, without limitation, reasonable attorneys' fees, as a result of or arising from the willful, fraudulent or grossly negligent acts or omissions of School or its employees or agents.

(b) Lipscomb shall indemnify, defend and hold harmless School and its directors, officers, employees, agents, successors and permitted assigns, from and against any and all liability, loss, damage, cause of action, suit, claim or judgment including, without limitation, reasonable attorneys' fees, as a result of or arising from the willful, fraudulent or grossly negligent acts or omissions of Lipscomb or its employees or agents.

6. **Students.** The parties acknowledge and agree that the Students shall not be deemed employees, agents or representatives of School, and are not entitled to monetary compensation or employee benefits, including worker's compensation benefits of School.

7. **Confidentiality.** Each party agrees to hold any and all Confidential Information (as hereinafter defined) in the strictest confidence, whether or not particular portions or aspects thereof may also be available from other sources, and not to disclose any Confidential Information to any third party without the prior written consent of the other party. Each party shall use Confidential Information solely for the purpose of performance under this Agreement and shall disseminate Confidential Information only to those of its employees and agents requiring access to Confidential Information for purposes of such performance and who are made aware of the confidentiality obligations set forth in this Agreement and agree to be bound thereby. For purposes of this Agreement, "Confidential Information" shall mean any and all confidential, proprietary, trade secret, or non-public information of or about either party, including its business practices, students, know-how, business methods, financial data, and any other similar or analogous information.

8. **Use of Name or Likeness.** Each party agrees it will not use the other party's name, likeness, marks or logos in any advertising, promotional material, press release, publication, public announcement, or through other media written or oral without the prior written consent of such party.

9. **Miscellaneous.**

(a) **Authority; Binding Agreement.** Each party hereto represents that (i) it is duly organized, validly existing, and in good standing under the laws of the jurisdiction of its organization; (ii) it has the power and authority to enter into this Agreement and to provide the services under this Agreement in a manner consistent with all applicable state and federal laws, rules and regulations; (iii) this Agreement constitutes the valid and legally binding obligation of such party, enforceable in accordance with its terms and conditions; and (iv) the individual executing this Agreement on behalf of or as a representative for such party is duly authorized to execute and deliver this Agreement on behalf of such party.

(b) **Relationship of Parties.** Each party hereto is an independent party. Nothing in this Agreement shall be construed to make any party hereto an agent, employee, franchisee, joint venturer, partner or legal representative of the other party.

(c) **No Third Party Beneficiaries.** This Agreement is entered into for the sole benefit of the parties hereto and nothing herein or in the parties' course of dealings shall be construed as conferring any third party beneficiary rights or status on any person or entity not a party to this Agreement.

(d) **Notice.** All notices and other communications given or made pursuant to this Agreement shall be in writing and shall be deemed effectively given upon the earlier of actual receipt or (i) personal delivery to the party to be notified; (ii) when sent, if sent by electronic mail during the recipient's normal business hours, and if not sent during normal business hours, then on the recipient's next business day; (iii) five days after having been sent by registered or certified mail, return receipt requested, postage prepaid; or (iv) one business day after the business day of deposit with a nationally recognized overnight courier, freight prepaid, specifying next-day delivery, with written verification of receipt. All communications shall be sent to the respective parties at their addresses as follows:

LIPSCOMB: Lipscomb University  
One University Park Drive  
Nashville, TN 37204-3951  
Attn: Director of Clinical Experience  
Email: emily.medlock@lipscomb.edu

with a copy to: Lipscomb University  
One University Park Drive  
Nashville, Tennessee 37204-3951  
Attn: General Counsel  
Email: david.wilson@lipscomb.edu

SCHOOL: Elizabethton City Schools  
804 S. Watauga Ave.  
Elizabethton, TN 37643  
Attn: Dr. Josh Boatman  
Email: josh.boatman@ecschoools.net

(e) **Entire Agreement.** With respect to the subject matter of this Agreement, this Agreement constitutes the entire agreement between the parties. Each party acknowledges that, in entering into and executing this Agreement, it relied solely upon the representations and agreements contained in this Agreement and no others.

(f) **Amendment.** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party thereto.

(g) **Assignment.** Neither this Agreement nor any interest herein may be assigned or transferred in whole or in part by either party without obtaining the prior written consent of the other party. Subject to such restrictions against transfer or assignment, the provisions of this Agreement shall inure to the benefit of and shall be binding on the successors and assigns of each of the parties hereto.

(h) **Severability.** If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

(i) **Waiver.** Any waiver of any term and condition of this Agreement must be in writing and signed by the party against whom it is sought to be asserted. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to constitute, a waiver of any other provision hereof or of any subsequent or continuing breach of the same or another provision hereof. No failure, neglect or delay on the part of either party in exercising any right hereunder will be deemed a waiver thereof and shall not affect such party's right to enforce such right, nor will any single or partial exercise preclude any further or other exercise of such or any other right.

(j) **Governing Law and Jurisdiction.** This Agreement shall be governed in all respects by, and construed in accordance with, the laws of the State of Tennessee, without regard to the conflict of law provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Tennessee. Each party hereby consents to the jurisdiction of all state and federal courts sitting in Davidson County, Tennessee, agrees that venue for any such action shall lie exclusively in such courts without regard to choice of law principles, and agrees that such courts shall be exclusive forum for any legal actions brought in connection with this Agreement or the relationships among the parties hereto.

(k) **Costs of Enforcement.** If any party to this Agreement seeks to enforce its rights under this Agreement by legal proceedings, the non-prevailing party shall pay all costs and expenses incurred by the prevailing party, including, without limitation, all reasonable attorneys' fees.

(l) **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Counterparts may be delivered via electronic mail or other transmission method and any counterpart so delivered shall be deemed to have been duly and validly delivered and be valid and effective for all purposes.

(m) **Construction.** The section headings used in this Agreement have been prepared for the convenience of reference only and shall not control, affect the meaning or be taken as an interpretation of any provisions of this Agreement. Whenever the context of this Agreement requires, the gender of all words herein shall include the masculine, feminine and neuter, and the number of all words herein shall include the singular and plural. This Agreement has been prepared on the basis of mutual understanding of the parties and shall not be construed against either party by reason of such party's being the drafter hereof.

*[Signature Page Follows]*

**IN WITNESS WHEREOF**, the authorized representatives of the parties hereto have caused this Agreement to be duly executed as of the date set forth above.

**LIPSCOMB UNIVERSITY**

DocuSigned by:  
By: Jennifer Shewmaker  
Jennifer Shewmaker, Provost

**ELIZABETHTON CITY SCHOOLS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# TSBA District Policy Manual Maintenance and Online Service Agreement

This Services Agreement("Agreement") is made and entered into by and between **Elizabethton Board of Education**, hereinafter called "School District," and the **Tennessee School Boards Association**, hereinafter called "TSBA," provides as follows:

## I. PURPOSE

TSBA agrees to perform the services enumerated in Article III-B of this Agreement for the purpose of assisting School District to maintain its District Policy manual in current condition.

In consideration for TSBA's services, School District agrees to perform the duties enumerated in Article III-A and make payment according to Article IV.

The electronic formatting of policies is the intellectual property of TSBA.

## II. TERM

The term of this Agreement shall be for three (3) years from effective date – 05/01/26.

## III. SERVICES

A. School District shall:

1. Designate a member of the administrative staff to serve as liaison with TSBA for the duration of this Agreement, and so advise TSBA.
2. Provide TSBA with any desired revisions or additions to policy manual in a timely manner.

B. TSBA shall:

1. Monitor changes in state and federal law and customize applicable district policies to incorporate changes.
2. Review and edit district-originated policy revisions and additions and provide legal review when needed.
3. Provide School District with sample policies upon request.
4. Advise School District on policy manual topics and organization.

5. Conduct periodic policy manual audits to ensure that all policies are in compliance with current laws.
6. Maintain an up-to-date copy of the School District's policy manual.

**IV. Fees/Fee Payment Schedule**

In consideration of the services set forth in Section III-B of this agreement, School District shall pay to TSBA the fee of \$10,500 for a three-year subscription to the Policy Maintenance/On-line Service. Payment of the three-year subscription shall be as follows:

1/3 due on the effective date of this agreement	(05/01/26)	<u>\$3,500.00</u>
1/3 due one year from effective date of agreement	(05/01/27)	<u>\$3,500.00</u>
1/3 due two years from effective date of agreement	(05/01/28)	<u>\$3,500.00</u>

Thirty days before the expiration date (05/01/29), TSBA will send a notice of renewal to the district including any price increase or other changes in such service.

For the  
Tennessee School Boards Association

H White  
Director of Policy Services

For the  
School District

\_\_\_\_\_  
Director of Schools

4/1/26  
Date

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
Date

**Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to TSBA Policy Services.**

## **Dual Enrollment Agreement for Tennessee Colleges of Applied Technology Between Tennessee College of Applied Technology-Elizabethton and Elizabethton City Schools**

This Dual Enrollment Agreement (“Agreement”), by and between Tennessee College of Applied Technology-Elizabethton (“College”) and Elizabethton City Schools (“High School”), is for the purpose of providing eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s), as further defined herein.

### OVERVIEW

In accordance with the guidelines and policies set forth by the Tennessee Higher Education Commission and Tennessee Board of Regents (“TBR”) Policy 2.03.00.01, and the procedures established by College, College desires to provide eligible high school students the opportunity to earn both college and high school graduation credits simultaneously upon successful completion of qualified course(s) (each a “Dual Enrollment Course”) toward a program of study (a “Program”).

The following classes that are listed in the College’s catalog and use the course syllabus, including outcomes and requirements, and text and materials approved by the respective College department, are offered as Dual Enrollment Courses:

- Administrative Office Technology
- Automotive Technology
- Building Construction Technology
- Computer Information Systems
- Criminal Justice: Correctional Officer
- Industrial Maintenance-Integrated Automation
- Off-Road Diesel Technology
- Millwright Skills
- PCT/Medical Assisting
- Pre-Practical Nursing
- Practical Nursing

Eligible students (“Students”) must be enrolled as 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade students in a Tennessee public or nonpublic secondary school, or in a home education program. In order to enroll in a specific Dual Enrollment Course, Students must meet the Program’s specific placement requirements as determined by the College.

In order to participate in a Dual Enrollment Course, Students must submit the following no later than the start of classes to the Dual Enrollment Office:

- A completed application for admission signed by the Student;
- All documents necessary for admission and for eligibility for the TSAC grant;
- Required signatures from Student and parent or legal guardian of the Student.
- Consortium Agreements as necessary
- Transcripts for any previously completed dual enrollment coursework at any other TCAT

In order to remain eligible to participate in Dual Enrollment Courses, Students must be in compliance with the College’s attendance policy, or the High School’s attendance policy for Dual

Enrollment Courses held at the High School, and maintain a cumulative GPA of at least 2.0, or higher based on individual academic program GPA standards in the Dual Enrollment Course(s) that the Student is taking in order to register for subsequent Dual Enrollment Courses. Exceptions must be submitted in writing to the College's Executive Vice President.

Dual Enrollment Courses may be held on the campus of the College or the High School as mutually agreed to by the parties.

K-12 students must register with College's Disability Services Office in order to receive accommodation in their college course(s), when applicable. A Student's high school IEP does not provide accommodations for courses taken as part of this Agreement.

A. RESPONSIBILITIES OF THE PARTIES

A.1 The College:

- Is responsible for ensuring that a qualified faculty or adjunct faculty member is the instructor for the Dual Enrollment Course.
- Reserves the right to schedule an observation of all Dual Enrollment Courses held on the campus(es) of the High School at any time to ensure that College's expectations for the quality of the Dual Enrollment Course are met.
- Will initially classify Students enrolled in a Dual Enrollment Course as non-degree seeking. However, upon high school graduation or GED completion, the Dual Enrollment Course credit(s) may be applied toward an appropriate college-degree program so long as regular admissions requirements are met.
- Will adhere to High School's standard operating procedures for the reservation and utilization of school equipment for all Dual Enrollment Courses operated on the High School's campus.
- May require that the High School maintain science and computer laboratories and equipment appropriate and compatible for delivery of a Dual Enrollment Course held on the High School's campus.
- May cancel any Dual Enrollment Course with enrollment insufficient to cover College's expenses, so long as no invoices are sent to High School for such Dual Enrollment Course.
- On the schedule requested by High School, provide to High School for all Students completed grade reporting sheets and attendance reporting sheets.
- Provide Student Services and academic support to high school students on TCAT campuses as requested.
- Provide alignment and academic support to high school instructors with site visits, sharing of resources, and regular communication.

A.2. The High School shall:

- Award high school graduation credit(s) for each Dual Enrollment Course successfully completed.
- Provide appropriate classroom space and instructional equipment, as determined by the College, for Dual Enrollment Courses offered on the High School campus.
- Retain the right to observe and supervise instruction, which is conducted on the High School campus during regular school hours.
- Agree to follow the College's academic calendar for all Dual Enrollment Courses if requested by the College.
- Provide College with any grade reporting or attendance reporting that College will be requested to complete for Students.

- Ensure that each Student applies for the Dual Enrollment Lottery Grant and any other Tennessee Student Assistance Corporation (“TSAC”) grants available to pay for Dual Enrollment Courses prior to the deadlines set by TSAC.
- Not permit any Student to enroll in a Dual Enrollment Course unless that Student has either (i) provided to High School health information that establishes that the Student has complied with the recommended immunization schedule for measles, mumps, rubella and varicella for adults, issued by the Center for Disease Control and Prevention Advisory Committee on Immunization Practices or (ii) provided to High School documentation that meets the requirements of Tennessee Board of Regents Policy 2.03.00.01, Admission at the Tennessee Colleges of Applied Technology regarding exemptions from vaccination requirements.
- Ensure that Students enrolling in a nursing, laboratory or allied health profession Dual Enrollment Course are aware that entities providing clinical experiences associated with such courses may impose immunization requirements for participation in a clinical experience..
- Ensure that each Student completes a waiver form indicating that the Student has received detailed information about (i) the recommended immunization schedule for measles, mumps, rubella and varicella for adults, issued by the Center for Disease Control and Prevention Advisory Committee on Immunization Practices and the availability and effectiveness of the recommended vaccines and (ii) the risk factors for hepatitis B infection and the availability and effectiveness of vaccine for persons who are at risk of the disease.

A.3. The College and the High School shall:

- Each designate an individual to provide oversight of details and distribute general program information and necessary forms to Students.
- Jointly determine the Dual Enrollment Courses to be offered, subject to College’s staffing and scheduling limitations and any enrollment or financial limitations.
- Provide appropriate information to the Students regarding Dual Enrollment Lottery Grant and any other TSAC grants available to pay for Dual Enrollment Courses.

B. AGREEMENT TERM:

- B.1. Term. This Agreement shall be effective for the period of no more than one (1) year, commencing on August 1, 2026 and ending on July 31, 2027.
- B.2 Term Extension. The parties may agree to extend the term of this Agreement for additional periods of time not to exceed three (3) years in length, so long as an amendment extending the term of this Agreement is executed prior to the expiration date of this Agreement.

C. FACULTY/COSTS

- C.1. Instructors for the Dual Enrollment Courses shall be subject to the approval of both parties and will adhere to College’s policies regarding academic standards and documentation of attendance and grades. The College reserves the right to replace any Dual Enrollment Course instructor provided by the High School for non-performance and/or violation of College policies and guidelines. The parties will promptly enter into an amendment of this Agreement if the replacement results in the College then being responsible for compensating the instructor of the affected Dual Enrollment Course. The parties agree that the primary employer of a Dual Enrollment Course instructor (College or High School) shall be responsible to arrange and compensate, if required, a substitute in the event that the instructor will be absent for a class meeting.

- C.2. In the event the instructor is provided and compensated by the College, such compensation will be based upon applicable College policies as to College faculty.
- C.3. In the event the instructor is provided and directly compensated by the High School, such compensation will be based upon applicable High School policies and no funds shall be due to the High School from the College unless otherwise specified in Section C.6 below. This does not prevent the College from entering into separate agreements with instructors who are also employees of the High School to engage such instructors as adjuncts.
- C.4. All costs associated with enrollment of Students in Dual Enrollment Courses shall be the responsibility of the High School, Student or Student's parent or legal guardian. College shall invoice High School for such costs, and it shall be High School's responsibility to seek any reimbursement of any such amounts from Student or Student's parent or legal guardian, at High School's discretion. Invoices will be sent to High once Student enrollment numbers and Dual Enrollment Course schedules have been finalized. High School shall remit payment to College at the address set forth in Section D.10 within thirty (30) days of receipt of an invoice. The costs shall be as set forth in Sections C.5. and C.6.
- College shall credit against amounts due from High School for each Dual Enrollment Course, all amounts received under the Tennessee Dual Enrollment Lottery Grant, Middle College Scholarship, or any other TSAC grant intended to pay for the costs of a particular Student's enrollment in a Dual Enrollment Course (collectively, "Grant Monies").
  - Invoices shall include the names of all Students for enrolled in each Dual Enrollment Course and the names of all Students for whom Grant Monies were received.
- C.5. For Dual Enrollment Courses held at College's facilities, the per Student cost per Dual Enrollment Course shall be equal to the per student cost that the College has set as the per student cost for enrollment in such course by other students of the College (the "College's Class Cost"). The College's Class Cost includes the cost of providing the instructor, classroom space, all maintenance and mandatory fees, textbooks and other class materials, and tools as needed. The College's Class Cost will not include any fees that the Tennessee Higher Education Commission has determined may not be charged for Dual Enrollment Courses. The following costs are not included in the College's Class Cost but are associated and due for each Student in each Dual Enrollment Course including certification exams, test prep materials, uniforms, and program consumables. The parties acknowledge that the per student enrollment cost for each course the College offers, and all fees are approved by TBR and available for review by High School upon request.
- C.6. For Dual Enrollment Courses held at High School's facilities, the parties agree as follows:
- In the event the High School provides the instructor and other Dual Enrollment Course needs as mutually agreed to by the parties, the College shall pay the High School \$100 per qualifying student with the maximum sum of \$2000 per trimester per Dual Enrollment Course / Program of Study in order to compensate the High School for the costs associated with providing the Dual Enrollment Course at the High School. This amount shall not be subject to escalation for any reason or increased unless this Agreement is amended.
- If other costs are anticipated to be incurred by College in connection with a Dual Enrollment Course, such as for supplies, College will obtain High School's written approval of such costs prior to invoicing High School for the same.
- C.7. In the event that a Student drops a Dual Enrollment Course by the College's Drop/Add Deadline, Grant Monies will be returned to TSAC in accordance with College and TSAC policies.

D. TERMS AND CONDITIONS:

- D.1. Required Approvals. The College is not bound by this Agreement until it is approved by the appropriate officials in accordance with applicable Tennessee laws and regulations as shown on the signature page of this Agreement.
- D.2. Modification and Amendment. This Agreement may be modified only by a written amendment executed by all parties hereto and approved by the appropriate officials.
- D.3. Performance. Each party agrees to work in good faith to achieve the objectives of this Agreement.
- D.4. Termination. Either party may terminate this Agreement with or without cause for any reason by providing written notice to the other party. However, in no event shall termination be effective until the end of the academic year then in progress.
- D.5. Nondiscrimination. Each party hereby agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of either party on the grounds of disability, age, race, color, religion, sex, veteran status, national origin, or any other classification protected by Federal, or State constitutional or statutory law.
- D.6. Allegations of Sexual Harassment or Other Discrimination.

If the College receives a report of sexual harassment or other discrimination relating to a High School student's participation in DE classes or related activities, the College will coordinate with the High School to determine jurisdiction, to coordinate the provision of supportive measures, and to respond pursuant to the appropriate policy and procedures based on the allegations and identities of the individuals involved.

If the High School receives a report of sexual harassment or other discrimination relating to the College's education program or activity, the High School will coordinate with the College to determine jurisdiction, to coordinate the provision of supportive measures, and to respond to the report under the appropriate policy and procedures based on the allegations and identities of the individuals involved.

- D.7. State and Federal Compliance. Each party shall comply with all applicable State and Federal laws and regulations, including without limitation with the Family Educational Rights and Privacy Act (FERPA) (collectively, the "Laws"). Each party agrees that its officers, employees and agents will use personally identifiable information from an education record disclosed pursuant to this Agreement only for the purposes for which the disclosure was made and not for any other purpose unless permitted by the Laws or necessary in order to comply with this Agreement. For purposes of clarity, the parties acknowledge that Students enrolled in Dual Enrollment Courses are students of both the College and the High School with educational records created by the instructors of such Dual Enrollment Courses being records of both the College and the High School. Consistent with 34 C.F.R. § 99.31(a)(2), each party agrees to disclose to the other party education records which the other party needs for purposes related to the student's Dual Enrollment. The parties further acknowledge that the Laws applicable to educational records held by the College differ from those applicable to educational records held by the High School and agree that the Laws applicable to educational records held by the College shall apply only to the College, and the Laws applicable to educational records held by the High School shall apply only to the High School. The personally identifiable information may not be disclosed or re-disclosed by either party to any but the other party without prior written consent of the Student, the parent or legal guardian of the Student, or as otherwise permitted by FERPA or this Agreement.

D.8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.

D.9. Severability. If any terms or conditions of this Agreement are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Agreement are declared severable.

D.10. Communications and Contacts.

The College:

Dr. Richard Church, Executive Vice President  
Tennessee College of Applied Technology-Elizabethton  
426 Hwy 91N, Elizabethton, TN 37643  
(423) 543-0070  
(423) 547-2587

The High School:

Mr. Brian Culbert, CTE Director  
Elizabethton City Schools  
907 Jason Witten Way, Elizabethton, TN 37643  
(423) 547-8015  
(423) 547-8016 FAX

D.11. Relationship of the Parties. This Agreement shall in no way be interpreted as creating an agency or employment relationship between the parties.

D.12. Liability. College is a public College of higher education and a member of the State University and Community College System of Tennessee governed by the Tennessee Board of Regents. As a state entity, its liability arising from performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under T. C. A. §§ 9-8-101 through 9-8-407. The High School is a political subdivision of the state and, as, such its liability for injuries which may result from its performance under this Agreement shall be subject to and limited to those rights and remedies, if any, available under the Tennessee Governmental Tort Liability Act, §§ T. C. A. 29-20-201, et seq.

Each party shall be solely liable for payment of its portion of all claims, liability, costs, expenses, demands, settlements, or judgments resulting from action or omissions of itself or those for whom it is legally responsible, relating to or arising under this Agreement.

IN WITNESS WHEREOF:

**Elizabethton City Schools:**

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Mr. Richard VanHuss, Director of Schools

**Date**

**Tennessee College of Applied Technology-Elizabethton:**

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Mr. Heath McMillian, President

**Date**

**TENNESSEE BOARD OF REGENTS:**

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Flora W. Tydings, Chancellor

**Date**



**State of Tennessee**  
**Department of General Services Contract #32110-00811**  
**Verizon Wireless Customer Agreement**

This Customer Agreement, (“Customer Agreement”) between Celco Partnership d/b/a Verizon Wireless (“Verizon Wireless”) and (“Customer”) is effective as of the date signed by Customer.

**WHEREAS**, Customer desires to purchase wireless services and products (“Services”) from Verizon Wireless pursuant to the terms and conditions of the State of Tennessee Department of General Services Contract #32110-00811, entered into by the State of Tennessee, Department of General Services Central Procurement Office and Verizon Wireless as of February 1, 2026, as it may be amended from time to time (together with all addendums and attachments ‘the agreement’).

As defined in the Master Agreement, this Customer Agreement is available to the following entities (Authorized Users):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);*
- b. Tennessee local government, its agencies, boards, commissions, instrumentalities, or authorities;*
- c. the board of trustees of the University of Tennessee system; the Tennessee Board of Regents systems; the state university boards; the Tennessee higher education commission; and the Tennessee student assistance corporation;*
- d. any private nonprofit institution of higher education chartered in Tennessee; and,*
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3), as amended, and which contracts with the Department of Mental Health and Substance Abuse Services to provide services to the public (Tenn. Code Ann. § 33-2-1001).*

**THEREFORE**, Customer agrees as follows:

This Customer Agreement and the rights and obligations of Customer and Verizon Wireless are governed by the terms and conditions of the Master Agreement and all exhibits included in the agreement, which is incorporated and made part of this Customer Agreement by this reference, and is available at Part of this Customer Agreement by this reference and is available at the [State of Tennessee Sourcing Contract page](#).

Customer agrees to the disclosure of limited account information as part of Verizon Wireless’s contractual reporting requirements to the State of Tennessee Department of General Services under ‘the agreement’.

Customer is separately and solely liable for all obligations and purchases made under ‘the Agreement’ including the payment for equipment and services purchased or provided under the Agreement.

Verizon Wireless can terminate this Customer Agreement at any time if it is determined that Customer is not an eligible customer under the agreement within the meaning provided in The Agreement.

Customer designates the following individual(s) (the “Authorized Contact(s)”) to purchase equipment, add lines of service, and cancel lines of service under Customer’s Verizon Wireless account, and to make other changes to Customer’s Verizon Wireless account that financially bind the Customer, in accordance with the terms of this Customer Agreement and the agreement.

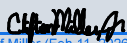
The undersigned represents and warrants that he/she is authorized to execute this Customer Agreement on behalf of Customer, and bind Customer to the terms hereof, and that the execution and performance of this Customer Agreement has been duly authorized by all necessary Customer action.



**State of Tennessee  
Department of General Services Contract #32110-00811  
Verizon Wireless Customer Agreement**

Authorized Contact(s) List		
Name	Phone	Email

Customer Signature Section	
Entity Name	
Authorized Signature	
Printed Name	
Title	
Date	

Verizon Wireless Signature Section	
Name	Cellco Partnership d/b/a Verizon Wireless
Authorized Signature	 <small>Clif Miller (Feb 11, 2026 15:30:05 EST)</small>
Printed Name	Clifton Miller Jr.
Title	Sr Director – Contract Management
Date	02/11/2026

The undersigned represents and warrants that he/she is authorized to execute this Customer Agreement on behalf of Customer, and bind Customer to the terms hereof, and that the execution and performance of this Customer Agreement has been duly authorized by all necessary Customer action.

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Paper Shredder  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INVENTORY TAG NUMBER: #2567

METHOD OF SALE/DISPOSAL: Trash

SCHOOL/BUILDING WHERE ITEM IS HOUSED: Central Office

SALE/DISPOSAL AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Principal

AUTHORIZED BY: [Signature] DATE: 4/7/26  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT / SALE / DISPOSAL

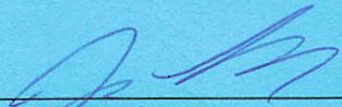
The following items are hereby declared surplus property/equipment of no value or valued at less than \$500.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Lenovo 110e Chromebook G2-  
Serial # MPIWVKMS  
Essex funded

INVENTORY TAG NUMBER: 00725

METHOD OF SALE/DISPOSAL: retired by technology

SCHOOL/BUILDING WHERE ITEM IS HOUSED TAD

SALE/DISPOSAL AUTHORIZED BY:  DATE: 1-12-26  
Principal

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# ELIZABETHTON CITY SCHOOLS

## REQUEST FOR PROPERTY / EQUIPMENT / SALE / DISPOSAL

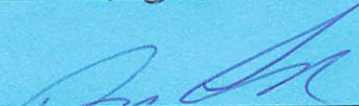
The following items are hereby declared surplus property/equipment of no value or valued at less than \$500.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Dell Latitude 3400 Laptop  
Serial # WPW3722  
(Cares Act funds)

INVENTORY TAG NUMBER: 2020-30-0026CRS

METHOD OF SALE/DISPOSAL: retired by technology

SCHOOL/BUILDING WHERE ITEM IS HOUSED WSE

SALE/DISPOSAL AUTHORIZED BY:  DATE: 3-16-26  
Principal

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Director of Schools

AUTHORIZED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Board Chairman

# Elizabethton City Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Appeals to and Public Comments Before the Board</b> <b>PROPOSED</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>07/21/23</b>
		Rescinds: <b>1.404</b>	Issued: <b>06/20/96</b>

1

## 2 APPEALS TO THE BOARD

3

4 Any matter relating to the operation of the school system may be appealed to the Board. However, the  
5 parties shall attempt to settle all matters at the lowest level of responsibility, and the Board shall not  
6 hear complaints or concerns which have not advanced through the proper administrative procedure.  
7 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the  
8 Board, the matter shall be referred in writing to the office of the Director of Schools, and the Board  
9 shall determine whether to hear the appeal.

10

## 11 PUBLIC COMMENT PERIOD <sup>2</sup>

12 *Note: Staff members or citizens who wish to have an item considered for placement on the agenda*  
13 *should refer to Policy 1.403.*

14

15 There shall be a public comment period for each meeting, with the **exception of teacher disciplinary**  
16 **hearings. The total public comment period shall be no more than 30 minutes. Comments shall be limited**  
17 **to topics listed on the agenda and matters that are germane to the school board's jurisdiction.**

18

19 **Remarks will be limited to five (5) minutes unless time is extended by a majority vote of the Board.**  
20 **Delegations must select only one individual to speak on their behalf unless otherwise determined by the**  
21 **Board.** Individuals speaking to the Board shall address remarks to the Chair and may direct questions to  
22 individual board members or staff members only upon approval of the Chair. Each person speaking shall  
23 state his/her name, address, and subject of presentation. The Chair shall have the authority to terminate  
24 the remarks of any individual who violates state law or does not adhere to board rules.<sup>1</sup>

25

26 **Individuals desiring to offer public comments before the board must provide advanced notice by**  
27 **contacting the office of the Director of Schools at least three (3) days before the meeting. They will be**  
28 **recognized at the beginning of the meeting. If background material is provided by a speaker, sufficient**  
29 **copies shall be provided to the board. The chairman shall recognize individuals for remarks to the**  
30 **Board.**

31

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Legal References

1. TCA 39-17-306
2. Public Acts of 2023, Chapter No. 300

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Cross References

- School Board Meetings 1.400
- Public Hearings 1.401
- Agendas 1.403
- Discrimination/Harassment of Employees 5.500
- Complaints and Grievances 5.501
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Student Concerns 6.305

# Elizabethton City Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Revenues</b>	Descriptor Code: <b>2.400</b>	Issued Date: <b>01/19/24</b>
		Rescinds: <b>2.400</b>	Issued: <b>04/07/05</b>

## 1 *General*

2 Any money collected by any school shall be documented by a receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with the  
4 school, including contracts with other schools for interschool events To be included in this accounting  
5 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and  
6 all fundraising activities. Each principal shall determine the reconciliation method to be used for all  
7 events which require a ticket.<sup>1</sup>

## 8 **FEES**

9 School fees are to be kept to a minimum and may be expended only for the purposes for which they were  
10 collected. The school shall not require any student to pay a fee to the school for any purpose, except as  
11 authorized by the Board. No fees shall be required of any student as a condition to attend the school or  
12 use its equipment.<sup>2</sup> School fees shall be waived for students who receive free or reduced-price lunches.<sup>3</sup>  
13 No student will be penalized for nonpayment of any school fee.

## 15 **EXTENDED SCHOOL PROGRAM**

16 Extended school funds shall be collected at the individual schools and receipted and deposited in the  
17 school bank account. The principal shall report the collections and pay the Board by school check.<sup>4</sup>

## 18 **FINES**

19 A student will be held responsible for the cost of replacing any materials or property which the student  
20 loses or damages,<sup>5</sup> including textbooks, library books, equipment, and buildings. All money collected  
21 as fines shall be placed in the system-wide or school fund.

## 22 **TUITION INCOME**

23 Tuition collected from nonresident students shall be placed in the system-wide school fund.

**Commented [MN1]:** From TSBA: Due to the federal government's decision to discontinue production of pennies, the Tennessee Comptroller of the Treasury has issued guidance regarding payment practices. We have updated our corresponding model policy with suggested language that Boards may incorporate.

1 **RENTAL INCOME**

2 The principal will collect and remit to the central office all money received for use of a particular school  
3 facility or other school property.

4 **GRANTS**

5 Grants for educational purposes made available by the state and/or federal government may be sought  
6 by the school district but only when the conditions of their availability are in harmony with the purposes  
7 and policies of the Board and the laws of the state and county. Principals may apply for and receive  
8 grants, but funds must be recorded in a separate restricted fund account.<sup>4</sup>  
9

10 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT<sup>6</sup>**

11 Approved district staff may utilize vendors approved by the Director of Schools for electronic  
12 transactions. The Director of Schools/designee shall determine when this type of transaction may be  
13 utilized on a case-by-case basis. At the individual school level, the principal shall oversee the  
14 collection of funds and submit a plan that includes the following:

- 15 1. Adequate supporting documentation for the electronic collection method including a plan to  
16 provide a total daily receipt summary;
- 17 2. Methods of providing receipts to payers;
- 18 3. Information on maintaining and inspecting any voided receipts; and  
19
- 20 4. How daily electronic collections shall be reconciled with the total daily receipt summary and  
21 who will be assigned to complete this task.  
22

23  
24 The charge for processing fees for these transactions shall be determined on a case by case basis.

25 The Director of School/designee shall establish adequate internal controls to ensure compliance with  
26 the *Tennessee Internal School Funds Manual*.

27 **ROUNDING IN CASH TRANSACTIONS**

28 Due to the discontinuance of the penny, rounding procedures shall be utilized in cash transactions.  
29 This applies to collections of all cash funds received by the district.

30 Cash transactions shall be rounded to the nearest \$0.05. The following rounding method shall be  
31 utilized:

- 32 • Amounts ending in \$0.01 or \$0.02 shall be rounded down
- 33 • Amounts ending in \$0.03 or \$0.04 shall be rounded up

- 1 • Amounts ending in \$0.06 or \$0.07 shall be rounded down  
 2 • Amounts ending in \$0.08 or \$0.09 shall be rounded up

3 The Director of Schools/designee shall monitor implementation to ensure compliance with accounting  
 4 standards and state law.

5

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Legal References

1. [TCA 49-2-110\(a\); Internal School Funds Manual, Section 5-4](#)
2. [TCA 49-6-3001\(a\); TCA 49-2-110\(e\)](#)
3. [TCA 49-2-114](#)
4. [Internal School Funds Manual, Section 4-37](#)
5. [TCA 37-10-101, 102](#)
6. [Internal School Funds Manual, Section 5-8](#)

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Cross-References

Fundraising Activities 2.601  
 Student Activity Funds Management 2.900  
 Attendance of Non-Resident Students 6.204  
 Student Fees and Fines 6.709

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Legal References

1. [TCA 49-2-110\(a\); Internal School Funds Manual, Section 5-4](#)
2. [TCA 49-6-3001\(a\); TCA 49-2-110\(e\)](#)
3. [TCA 49-2-114](#)
4. [Internal School Funds Manual, Section 4-32, 4-33](#)
5. [TCA 37-10-101, 102](#)
6. [Internal School Funds Manual, Section 5-8](#)

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Cross References

Fundraising Activities 2.601  
 Student Activity Funds Management 2.900  
 Food Service Management 3.500  
 Textbooks and Instructional Materials 4.400  
 Compensation Guides & Contracts 5.110  
 Attendance of Non-Resident Students 6.204  
 Student Fees and Fines 6.709

# Elizabethton City Board of Education

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Student Wellness</b>	Descriptor Code: <b>6.411</b>	Issued Date: <b>07/15/25</b>
		Rescinds: <b>6.411</b>	Issued: <b>09/20/12</b>

1 The Board recognizes the value of proper nutrition, physical activity, and other health conscious  
2 ~~practices~~ and the impact that such practices have on student academic achievement, health, and well-  
3 being. In order to provide an environment conducive to overall student wellness, this policy shall be  
4 followed by all schools in the district.<sup>1</sup>

## 5 **COMMITMENT TO COORDINATED SCHOOL HEALTH**

6 All schools shall implement the ~~Centers of Disease Control and Prevention's (CDC)~~ Coordinated  
7 School Health (CSH) ~~approach to managing new and existing~~ **program for** wellness related programs  
8 and services in schools and the surrounding community based on state law and State Board of  
9 Education CSH standards and guidelines. The school district's Coordinated School Health Coordinator  
10 shall be responsible for overseeing compliance with State Board of Education CSH standards and  
11 guidelines in the school district.

## 12 **SCHOOL HEALTH ADVISORY COUNCIL<sup>2,3</sup>**

13 A school district ~~school~~ health advisory council shall be established to serve as a resource to schools  
14 for implementing policies and programs and develop an active working relationship with the county  
15 health council. The council shall consist of individuals representing the school and community,  
16 including parents, students, teachers, school administrators, health professionals, school food service  
17 representatives, and ~~members of the public~~ **other stakeholders concerned with the health and wellness**  
18 **of students.** The primary responsibilities of the council include, but are not limited to **reviewing the**  
19 **CSH plan, and as necessary, making recommendations as to procedures and programs.**

- 20 ~~1. Developing, implementing, monitoring, reviewing, and as necessary, making recommendations~~  
21 ~~as to physical activity and nutrition policies;~~  
22 ~~2. Ensuring all schools within the district create and implement an action plan related to all~~  
23 ~~School Health Index modules;~~  
24 ~~3. Ensuring that the results of the action plan are annually reported to the council; and~~  
25 ~~4. Ensuring that school level results include measures of progress on each indicator of the School~~  
26 ~~Health Index.~~

27 The State Board of Education's Coordinated School Health and Physical Activity policies shall be used  
28 as guidance by the council to make recommendations. The Board will consider recommendations of  
29 the Council in making policy changes or revisions.

30 Additionally, each school will have a Healthy School Team **that is representative of all eight (8)**  
31 **components of the CSH program.** **The team members shall** consist of **the principal, teachers, staff,**

### **Commented [MN1]:** From TSBA:

The State Board of Education recently made updates to its Coordinated School Health Program Policy. These revisions were made to align State Board language with statutory requirements as well as reflect the current practices and needs of school districts. We have updated our corresponding model policy to align with these changes.

1 students, parents, and community members, ~~and administrators~~ with at least half of the team members  
2 being non-school personnel.<sup>2</sup> The team will hold Healthy School Team meetings during the school  
3 year to assess needs and oversee planning and implementation of school health efforts. The Director of  
4 Schools/designee will ensure compliance with the school wellness policy, to include an assessment of  
5 the implementation of the wellness policy and the progress made in attaining the policy goals. The  
6 assessment will be made available to the public.

## 7 **COMMITMENT TO NUTRITION**

8 All schools within the district shall participate in the USDA child nutrition programs, which may  
9 include but not be limited to, the National School Lunch Program, the School Breakfast Program, the  
10 Summer Food Service Program, and the After School Snack Program.<sup>3,4,5,6</sup>

11 Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate  
12 time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be  
13 encouraged. All foods and beverages including vending machines, fundraising items, and concessions  
14 must meet guidelines set forth by the Healthy, Hunger-free Kids Act of 2010, Smart Snacks in  
15 Schools.<sup>4,5,6</sup> The school principal/designee shall be responsible for overseeing the school district's  
16 compliance with the State Board of Education rules and regulations for sale of food items in the school  
17 district.<sup>2,4,5,6</sup>

### 18 ***Fundraising***

19 Food-and beverages sold that can be consumed on campus during the school day must meet or exceed  
20 the USDA Smart Snacks guidelines in school nutrition standards. Schools shall follow the limit on  
21 days per semester in which non-healthy foods may be used for fundraisers.<sup>3,4</sup>

## 22 **DISTRICT GOALS**

23 The **school** district will promote healthy nutrition through various activities, including nutrition related  
24 newsletters, informational links on the district website, healthy eating posters and bulletin boards in  
25 dining areas, and informational booths at various community functions. Nutrition education will be  
26 offered as part of a standards based program designed to provide students with the knowledge and  
27 skills needed to promote and protect their health as outlined in the State Board of Education  
28 Health Education and Lifetime Wellness Standards. Nutrition education will discourage teachers  
29 from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with  
30 a healthy breakfast. If a district engages in food or beverage marketing, all marketing shall comply  
31 with the Smart Snacks in School nutrition standards.<sup>7,6</sup>

## 32 **COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION**

33 The Board recognizes that physical activity is extremely important to the overall health of a child.  
34 Schools shall support and promote physical activity. Physical activity may be integrated into any areas  
35 of the school program.

36 Physical Education classes shall be offered as part of a standards based program designed to provide  
37 developmentally appropriate moderate to vigorous physical activity as an integral part of the class. All

1 physical education classes shall comply with the State Board of Education's Physical Education  
2 Standards.

3 Unstructured physical activity periods shall be offered in addition to the school district's physical  
4 education program. Elementary school students shall receive a minimum of forty (40) minutes of  
5 physical activity each full school day. Middle and high school students shall receive a minimum of  
6 ninety (90) minutes of physical activity each full school week.

7 Physical activity will be conducted outside if weather permits. The following activities shall not be  
8 considered physical activity: walking to and from class, time spent on an electronic device, and time  
9 spent in a physical education class.

10 Schools shall continue to offer after school sports and activities. Physical activity shall not be  
11 employed as a form of discipline or punishment. Physical activity shall not be withheld from a student  
12 as a form of punishment.

### 13 **COMMITMENT TO CURRICULUM<sup>3</sup>**

14 All applicable courses of study should be based on State-approved curriculum standards.

### 15 **SCHOOL HEALTH INDEX<sup>3</sup>**

16 All schools within the district shall annually administer a baseline assessment on each of the  
17 recommended School Health Index modules. Results shall be submitted to the School Health Advisory  
18 Council and reported to the State **Tennessee** Department of Education.

### 19 **RECORD KEEPING COMPLIANCE**

20 The school district's Coordinated School Health Coordinator shall ensure that records demonstrating  
21 compliance with community involvement requirements are maintained. The Coordinated School  
22 Health Coordinator shall additionally document that the school wellness policy and triennial  
23 assessments are made available to the public.<sup>8</sup>

**Legal References**

1. [TCA 49-6-1022](#)
2. [State Board of Education Policy 4.204](#)
3. [State Board of Education Policy 4.206](#)
4. [42 USCA § 1758b; TRR/MS 0520-01-06-.04](#)
5. [TRR/MS 0520-01-06](#)
6. [7 CFR § 210; 7 CFR § 220](#)
7. [7 CFR 210.31\(e\)\(3\)\(iii\)](#)
8. [TCA 49-6-1021; Public Acts of 2025, Chapter No. 306](#)
9. [7 CFR § 210.31\(f\)](#)

**Cross-References**

[Student Suicide Prevention 6.415](#)

**Legal References**

10. [TCA 49-6-1022](#)
11. [State Board of Education Policy 4.204](#)
12. [42 USCA § 1758b; TRR/MS 0520-01-06-.04](#)
13. [TRR/MS 0520-01-06](#)
14. [7 CFR § 210; 7 CFR § 220](#)
15. [7 CFR 210.31\(e\)\(3\)\(iii\)](#)
16. [TCA 49-6-1021; State Board of Education Policy 4.206](#)
17. [7 CFR § 210.31\(f\)](#)

**Cross References**

[Student Suicide Prevention 6.415](#)

# ELIZABETHTON CITY SCHOOLS

## 2026 K-12 CALENDAR 2027

AUGUST 2026					SEPTEMBER 2026					OCTOBER 2026				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
3 TEACHER INSERVICE DAY	4 TEACHER INSERVICE DAY	5 TEACHER WORKDAY	6 TEACHER WORKDAY	7 		1	2	3	4				1	2
10 FIRST FULL DAY	11	12	13	14	7 LABOR DAY	8	9	10	11	5	6	7	8	9
17	18	19	20	21	14	15	16	17	18 PARENT TEACHER CONF.	12	13	14	15	16
24	25	26	27	28	21	22	23	24	25	19 PD DAY	20	21	22	23
31					28	29	30			26	27	28	29	30
NOVEMBER 2026					DECEMBER 2026					JANUARY 2027				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
2 PD DAY	3 ELECTION DAY PD DAY	4	5	6		1	2	3	4					1
9	10	11	12	13	7	8	9	10	11	4 TEACHER WORKDAY	5 PD DAY	6	7	8
16	17 PR	18	19	20	14	15	16	17	18 X	11	12	13	14	15
23	24	25	26	27	21	22	23	24	25	18 MARTIN LUTHER KING DAY	19	20	21	22
30					28	29	30	31		25	26	27	28	29
FEBRUARY 2027					MARCH 2027					APRIL 2027				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
1	2	3	4	5 PR	1	2	3	4	5				1	2
8	9	10	11	12	8	9	10	11	12	5	6	7	8	9
15 PD DAY	16	17	18	19	15	16	17	18	19	12	13	14	15	16
22	23	24	25	26	22	23	24	25	26 GOOD FRIDAY	19	20	21	22	23
					29 PD DAY	30	31			26	27	28	29	30
MAY 2027					<p style="text-align: center;"><b>KEY</b></p> <p style="text-align: center;">1ST SEM DAYS: 83    2ND SEM. DAYS: 90</p> <p style="text-align: center;">173 - STUDENT DAYS    7 - PROF. DEV. DAYS    180 - TOTAL DAYS</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p> 4 - TEACHER WORKDAYS</p> <p> 2 - TEACHER INSERVICE</p> <p> 7 - PROF. DEV. DAYS</p> <p> 3 - ABBREVIATED DAYS: GRADES K-5 (8:00 - 11:46 AM); GRADES 6-12 (7:45-11:16 AM)</p> <p> 1 - P/T CONF. DAY: GRADES K-5 (8:00 - 11:00 / 12:00 - 3:00); GRADES 6-12 (7:45 - 11:00 / 12:00 - 2:45); (LUNCH FROM 11:00 - 12:00)</p> <p>PR - PROGRESS REPORTS</p> <p>X - END OF GRADING PERIOD</p> <p> - FIRST/LAST STUDENT DAY</p> </div> <div style="width: 45%;"> <p> 3 - ALT. INSERVICE DAYS</p> <p> HOLIDAYS AND BREAKS</p> <p> 6 - STOCKPILED INCLEMENT WEATHER DAYS</p> </div> </div> <p style="text-align: right; margin-top: 10px;"><b>BOARD APPROVAL DATE: 11/21/2024</b></p>									
3	4 PD DAY	5	6	7										
10	11	12	13	14										
17	18	19	20	21										
24 X	25 TEACHER WORKDAY	26	27	28										
31 MEMORIAL DAY														

# ELIZABETHTON CITY SCHOOLS

## 2027 K-12 CALENDAR 2028

AUGUST 2027					SEPTEMBER 2027					OCTOBER 2027				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
2 TEACHER INSERVICE DAYS	3	4 TEACHER WORKDAY	5 	6 TEACHER WORKDAY			1	2 PR	3 PD DAY					1
9 FIRST FULL DAY	10	11	12	13	6 LABOR DAY	7	8	9	10	4	5	6	7	8 X
16	17	18	19	20	13	14	15	16	17 PARENT TEACHER CONF.	11	12	13	14	15 FALL BREAK
23	24	25	26	27	20	21	22	23	24	18 PD DAY	19	20	21	22
30	31				27	28	29	30		25	26	27	28	29
NOVEMBER 2027					DECEMBER 2027					JANUARY 2028				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
1 PD DAY	2	3	4	5			1	2	3	3 TEACHER WORKDAY	4 PD DAY	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14 GRADE CARDS FINALIZED
15	16 PR	17	18	19	13	14	15	16	17 X	17 MARTIN LUTHER KING DAY	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27	28	29	30	31	31				
		THANKSGIVING					CHRISTMAS BREAK							
FEBRUARY 2028					MARCH 2028					APRIL 2028				
MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI	MON	TUE	WED	THU	FRI
	1	2	3	4 PR			1	2	3	3	4	5	6	7
7	8	9	10	11	6	7 ELECTION PD DAY	8	9	10	10	11	12	13	14 GOOD FRIDAY
14	15	16	17	18	13	14	15	16	17	17 PD DAY	18	19	20	21
21 PD DAY & PRES. DAY	22	23	24	25	20	21	22	23	24	24	25	26	27	28
28	29				27	28	29	30	31					
MAY 2028					KEY									
MON	TUE	WED	THU	FRI	1ST SEM DAYS: 83    2ND SEM. DAYS: 90 173 - STUDENT DAYS    7 - PROF. DEV. DAYS    180 - TOTAL DAYS 4 - TEACHER WORKDAYS    3 - ALT. INSERVICE DAYS 2 - TEACHER INSERVICE    HOLIDAYS AND BREAKS 7 - PROF. DEV. DAYS 3 - ABBREVIATED DAYS: GRADES K-5 (8:00 - 11:46 AM); GRADES 6-12 (7:45-11:16 AM) 1 - P/T CONF. DAY: GRADES K-5 (8:00 - 11:00 / 12:00 - 3:00); GRADES 6-12 (7:45 - 11:00 / 12:00 - 2:45); (LUNCH FROM 11:00 - 12:00) PR - PROGRESS REPORTS X - END OF GRADING PERIOD - FIRST/LAST STUDENT DAY 6 - STOCKPILED INCLEMENT WEATHER DAYS									
1	2	3	4	5	BOARD APPROVAL DATE:									
8	9	10	11	12										
15	16	17	18	19										
22	23 X	24 TEACHER WORKDAY	25	26										
29 MEMORIAL DAY	30	31												

**ELIZABETHTON CITY SCHOOLS  
BOARD OF EDUCATION MEETINGS  
2026-2027**

<b>DATE OF BOARD MEETING</b>	<b>DAY</b>	<b>TIME</b>	<b>AGENDA ITEMS ARE DUE BY</b>	<b>DIRECTOR &amp; BOARD CHAIR REVIEW BOARD PACKET</b>	<b>BOARD PACKET PROCESSED AND POSTED</b>
July 14, 2026	Tuesday	5:30 p.m.	July 7, 2026	July 7, 2026	July 7, 2026
August 20, 2026	Thursday	5:30 p.m.	August 13, 2026	August 13, 2026	August 13, 2026
September 17, 2026	Thursday	5:30 p.m.	September 10, 2026	September 10, 2026	September 10, 2026
October 22, 2026	Thursday	5:30 p.m.	October 15, 2026	October 15, 2026	October 15, 2026
November 19, 2026	Thursday	5:30 p.m.	November 12, 2026	November 12, 2026	November 12, 2026
December 17, 2026	Thursday	5:30 p.m.	December 10, 2026	December 10, 2026	December 10, 2026
January 21, 2027	Thursday	5:30 p.m.	January 14, 2027	January 14, 2027	January 14, 2027
February 18, 2027	Thursday	5:30 p.m.	February 11, 2027	February 11, 2027	February 11, 2027
March 18, 2027	Thursday	5:30 p.m.	March 11, 2027	March 11, 2027	March 11, 2027
April 15, 2027	Thursday	5:30 p.m.	April 8, 2027	April 8, 2027	April 8, 2027
May 20, 2027	Thursday	5:30 p.m.	May 13, 2027	May 13, 2027	May 13, 2027
June 17, 2027	Thursday	5:30 p.m.	June 10, 2027	June 10, 2027	June 10, 2027

Individuals desiring to appear before the Board may request placement on the agenda by contacting the office of the Director of Schools at least three (3) days before the meeting. They will be recognized at the beginning of the meeting. Sufficient background material will be provided by the speaker. The chairman shall recognize individuals not on the agenda for remarks to the Board. A majority vote of members present can overrule the decision of the chairman.

Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board.

Recognition of individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

Individuals speaking to the Board shall address remarks to the Chair and may direct questions to individual board members or staff members only upon approval of the Chair. Each person speaking shall state his/her name, address, and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by a majority vote of the Board. The Chair shall have the authority to terminate the remarks of any individual who violates state law or does not adhere to board rules.<sup>1</sup> Members of the Board and the director of schools may have the privilege of asking questions of any person who addresses the Board.