

Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Quarterly Session
March 19, 2020 5:30 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. Executive Session - No

IV. Pledge to the Flag and Meditation

V. **Approval of the Consent Agenda

A. Approval of the Minutes of the February 20, 2020 Regular Session

Hamilton County Board of Education – Draft Minutes Not Yet Approved by the Board
Board Meeting - Regular Session
February 20, 2020 5:30 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. **Consideration of renewing Dr. Bryan Johnson's contract of employment

IV. Executive Session - No

V. Pledge to the Flag and Meditation - Carrie Willmore, Principal of Normal Park Museum Magnet

VI. Exemplars of Excellence

A. Ooltewah High Red Hots Dance Team - Dr. John Tharp, Executive Director

VII. Delegations

A. Jeanette Omarkhail, HCEA President

B. John Devore and Kendra Young speaking on the budget

C. Heather Modrow speaking on leadership

D. Alan Hintz speaking on the school system

VIII. Presentations

A. School Safety/Security Update - Dr. Justin Robertson, Chief Operations Officer

B. Great Teachers and Leaders - Grow Your Own - Keith Fogleman, Chief Talent Officer

IX. **Approval of the Consent Agenda

A. Approval of the Minutes of the January 16, 2020 Regular Session

B. Executive Committee Report

C. Chief Schools Officer - Dr. Neelie Parker

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe - Executive Directors (14)

b. Elaine Harper and Dr. John Tharp - Executive Directors

c. John Maynard, Director of College, Career, and Technical Education (4)

D. Chief Business Officer - Brent Goldberg

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

b. General Operating Amendments

4. Use of Fund Balance Assigned for School Safety

E. Chief Equity Officer - Dr. Marsha Drake

1. First Semester Bullying Compliance Report - Karen Glenn, STARS/Safe Learning

X. Administrative Business Matters

A. Chief Operations Officer - Dr. Justin Robertson

1. **ABM Custodial Contract - 7-month extension - Justin Witt, Director of Maintenance and Operations

XI. Board Matters

A. Chief Talent Officer - Keith Fogleman

1. **PECCA - Appointment of Management Personnel

B. Dr. Justin Robertson, Chief Operations Officer

1. **Ferdinand Piech Way Widening - Easement - Justin Witt

C. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policy - First Reading

a. Board Policy 6.415 - Student Suicide Prevention

XII. Information Only

A. Legal Services Report

XIII. Events/Announcements

- | | |
|---|--|
| A. February 24, 2020 - Community Budget Meeting - Central High 6:00 p.m. | B. February 25, 2020 - Community Budget Meeting - Sequoyah High 6:00 p.m. |
| C. March 2, 2020 - Community Budget Meeting - Signal Mountain 6:00 p.m. | D. March 3, 2020 -Board Work Session MGT Final Report |
| E. March 10, 2020 - TSBA SCOPE Trip to MTSU | F. March 10, 2020 - Partnership Network Meeting Dalewood Middle School 5:00 p.m. |
| G. March 13, 2020 - End of 3rd Quarter | H. March 16, 2020 - Board Agenda Session 5:00 p.m. |
| I. March 16, 2020 - Teacher Professional Development # 4 (School Based) No Students | J. March 18, 2020 - SSAC Meeting Central High School 5:00 p.m. |
| K. March 19, 2020 - Board Meeting Quarterly Session 5:30 p.m. | L. March 19, 2020 - Board Work Session Proposed Strategic Financial Plan 4:30 p.m. |

XIV. Adjourn

Hamilton County Board of Education

Board Meeting - Regular Session

February 20, 2020 5:30 PM

3074 Hickory Valley Road

Chattanooga, TN 37421

I. Roll Call

Attendance Taken at 5:35 PM.

Dr. Steve Highlander: Present
Mrs. Jenny Hill: Present
Mrs. Karitsa Jones: Present
Mrs. Kathy Lennon: Present
Mr. Tucker McClendon: Present
Mrs. Tiffanie Robinson: Present
Mr. Joe Smith: Present
Mrs. Rhonda Thurman: Present
Mr. Joe Wingate: Present

II. **Approval of the Agenda

Passed: Approval of the agenda with the following amended items: Under XI. Board Matters - Remove Item B. 1. Interlocal Agreement Between HCDE and the City of East Ridge Concerning the East Ridge High School Athletic Facilities and add **Ferdinand Piech Way Widening - Easement; Under XIII. Announcements - add March 10, 2020 - Partnership Meeting at Dalewood Middle School 5:00 p.m. Also, under Item VII. Delegations, please add John Devore and Kendra Young speaking on the budget; Heather Modrow speaking on leadership; and Alan Hintz speaking on the school system. passed with a motion by Dr. Steve Highlander and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 9, No: 0

III. **Consideration of renewing Dr. Bryan Johnson's contract of employment

Failed: the vote on the alternate motion to delay the discussion and renewal of Dr. Johnson's contract until the September 17th Board meeting failed with a motion by Mrs. Rhonda Thurman and a second by Dr. Steve Highlander.

Mrs. Jenny Hill: No
Mrs. Karitsa Jones: No
Mrs. Kathy Lennon: No
Mr. Tucker McClendon: No
Mrs. Tiffanie Robinson: No
Mr. Joe Smith: No
Mr. Joe Wingate: No
Dr. Steve Highlander: Yes
Mrs. Rhonda Thurman: Yes

Yes: 2, No: 7

Dr. Steve Highlander: Yes, Mrs. Rhonda Thurman: Yes

Chairman Wingate asked for a motion to approve Dr. Johnson's contract. A motion was made by Mr. Smith and seconded by Mr. McClendon. He then opened the floor for discussion. Mrs. Thurman made a motion to delay the vote of Dr. Johnson's contract until the September 17th Board meeting. Chairman Wingate asked for a second and Dr. Highlander seconded the motion. Mrs. Thurman stated the reason for this that Tennessee Code Annotated 49-2-203 A 14 A states that no school board may enter into a contract with any director of schools during a period extending 45 day prior to the general school election or 30 days following the election. Mrs. Thurman stated the reason for this is to circumvent the law as was discussed on Monday at the agenda session. The contract couldn't be discussed because of the blackout period. The reason the law was written is to prevent exactly what the Board is doing tonight. We (the Board members) are voting to extend a contract that is really not even due for renewal yet. To extend the contract for a new Board that may be seated in August. Mrs. Thurman further stated she had no idea how the election would go. This is to prevent the incoming Board to have a four-year contract of a superintendent that they didn't get a chance to vote for and we are circumventing that law by doing this. It may not be a violation of the law but it is circumventing the intention of the law.

Passed: approval of the new contract for Superintendent Dr. Bryan Johnson passed with a motion by Mr. Joe Smith and a second by Mr. Tucker McClendon.

Dr. Steve Highlander: No
Mrs. Rhonda Thurman: No
Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mr. Joe Wingate: Yes

Yes: 7, No: 2

Dr. Steve Highlander: No, Mrs. Rhonda Thurman: No

Discussion on the original motion:

Mrs. Robinson stated she wanted to make sure nothing had been changed in the contract since it was discussed on Monday. Attorney Bennett stated there were no changes.

Mrs. Lennon stated she felt strongly about how leadership matters in Hamilton County. She stated that the school board was charged with hiring a strong leader in 2017 and the board did by hiring Dr. Bryan Johnson. Mrs. Lennon stated that Dr. Johnson sees challenges as opportunities. Mrs. Lennon stated she is very proud of what is happening in education in Hamilton County.

Mrs. Jones stated she expressed concern on Monday regarding Dr. Johnson's new and current contract. Mrs. Jones stated she wanted to go on record for saying that what her support will be for this when a vote takes place is because although she struggled with the Board not holding up to the fidelity in what the Board said, she didn't feel like it was a big enough risk to take to lose a leader and to lose the support he has working beside him and the morale that our teachers are experiencing and our students are having in their buildings to not vote in support of this. While she struggled with not keeping up to what the Board said in the initial contract, she felt the risk she was taking in her vote will help to further secure the amazing future that our students here in Hamilton County are going to have because of the work that is being done by our director of schools and his executive cabinet.

Mrs. Thurman stated she was going way out on a limb and say that she didn't think the children of Hamilton County really cared whether Dr. Johnson is given a raise or not. She further stated that he still has a contract for another year and a half...he's doing all these great and wonderful things he is still under contract to do those great and wonderful things for another year and a half. Also, public input is always wanted on everything and she didn't know if anyone had heard or not but it is overwhelming from the public that they do not want us to do this.

Dr. Highlander stated he felt like Dr. Johnson is a person of integrity and he doesn't believe Dr. Johnson will leave the Board high and dry and violate his contract. He further stated that there are a lot of good things going on in Hamilton County that he is very proud of and he doubts very seriously that anyone has spent more time in the classroom than he (Dr. Highlander) has the last 47 years. He and Dr. Johnson care about the children. Speaking regarding the fidelity of the contract he said he agreed with what another Board member said about the Board not sticking to the contract. He stated he is fully open to the contract but seconded Mrs. Thurman's motion to wait until September to hold the discussion as it would be in line with the agreement of the contract.

Mrs. Hill stated she had thought a lot about this. Mrs. Hill shared several comments she had received in support of Dr. Johnson. Mrs. Hill read several statements in full support of Dr. Johnson and his work in Hamilton County Schools. Mrs. Hill read a statement she had written in full support of Dr. Johnson.

Mrs. Robinson stated she could not express better than what Jenny said as to all the reasons as to why we should be looking at his contract today as we have for the last month. Mrs. Robinson stated she also struggled with the topic Karitsa brought up on Monday (fidelity of the contract). She stated that three years ago when the contract was written and approved, the Board didn't know what they didn't know. She further stated that the Board got lucky that there were five votes to support the type of superintendent that we have today. Mrs. Robinson stated she

would support this because she felt that moving forward we must have Dr. Johnson on our team. She further stated that if he were to say he was leaving, she wasn't sure she would stay on the Board.

Mr. Joe Smith stated when he began the discussion regarding Dr. Johnson's contract, he didn't know there was a blackout period. He agreed with about everything that had already been said but he said there had been four superintendents in 11 years and that the system needs stability. Mr. Smith stated he felt the system has the right person, which he did not vote for originally, but he thinks Dr. Johnson is the right person and they system needs stability and it's time to move forward.

Mr. Jeremiah Taylor echoed what everyone said but from the student perspective, how much change and more confident students because of the many programs implemented under Dr. Johnson. Students are excited about the e-Labs and other programs; the chrome books have helped learning. He stated he had never seen a superintendent so active in the community.

Mr. Wingate stated one of the things he has noticed being involved with his role on the Board is how easily and how quickly folks tend to want to use sensationalized words to shape an area of the conversation. The first word he addressed was violation of a contract. He further stated there is no violation of a contract unless one party breeches or breaks the contract. There is no right or wrong on the contract if the two parties involved in the contract agree. If two parties revisit the agreement, there is no violation of the agreement.

IV. Executive Session - No

V. Pledge to the Flag and Meditation - Carrie Willmore, Principal of Normal Park

Museum Magnet

VI. Exemplars of Excellence

A. Ooltewah High Red Hots Dance Team - Dr. John Tharp, Executive Director

VII. Delegations

A. Jeanette Omarkhail, HCEA President

B. John Devore and Kendra Young speaking on the budget

C. Heather Modrow speaking on leadership - Ms. Modrow gave up her time to Ms. Young

D. Alan Hintz speaking on the school system - Mr. Hintz left without speaking

VIII. Presentations

A. School Safety/Security Update - Dr. Justin Robertson, Chief Operations Officer

B. Great Teachers and Leaders - Grow Your Own - Keith Fogleman, Chief Talent Officer

IX. **Approval of the Consent Agenda

Passed: Approval of the Consent Agenda with the following item being pulled by Dr. Highlander: IX. D. Chief Business Officer - Brent Goldberg, 3.b. General Operating Amendments passed with a motion by Mrs. Karitsa Jones and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes Mrs. Jenny Hill: Yes

Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes Mr. Tucker McClendon: Yes Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith:

Yes Mrs. Rhonda
Thurman: Yes Mr. Joe
Wingate:

Yes Yes: 9, No: 0

Passed: Approval to add back to the agenda and approve: General Operating Amendments
passed with a motion by Mrs. Rhonda Thurman and a second by Mrs. Tiffanie Robinson.

Dr. Steve Highlander: Yes Mrs. Jenny Hill: Yes
Mrs. Karitsa Jones: Yes
Mrs. Kathy Lennon: Yes Mr. Tucker McClendon: Yes Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith:

Yes Mrs. Rhonda
Thurman: Yes Mr. Joe
Wingate:

Yes
Yes: 9, No: 0

Dr. Highlander stated that the classroom teacher is the basis for education in this county and every other county. He further stated that he was hurt to see that our classroom teachers are paid less than almost all of the surrounding organizations pay their teachers. And even though he is very careful with taxpayers' dollars he wanted to thank Dr. Johnson who had Brent Goldberg assure us that this raise being asked for is sustainable. Dr. Highlander asked Mr. Goldberg if that was correct and Mr. Goldberg stated that was correct. Dr. Highlander wanted the people throughout the county to understand that Mr. Goldberg had researched this and we have confidence that it is sustainable. Dr. Highlander stated that he would be supporting this raise and that he wished it was more but was thankful for what is being given.

Mrs. Thurman stated that she guessed that they were not on the same page as to what this would look like. She suggested taking the 2.5% and base it on the highest teacher salary and then give that across the board and that includes administrators to keep from continuing to widen the gap between the classroom teachers and administration. Mrs. Thurman asked for clarification of information that had been sent to her by Mr. Fogleman. Discussion continued.

- A. Approval of the Minutes of the January 16, 2020 Regular Session
- B. Executive Committee Report

C. Chief Schools Officer - Dr. Neelie Parker

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe - Executive Directors (14)

- # 1. **Chattanooga High Center for Creative Arts** – Nine students enrolled in Instrumental and Vocal will travel to Nashville, Tennessee April 15-18, 2020 to attend the TMEA All State Senior Clinic.
- # 2. **Chattanooga School for the Arts and Sciences Lower School** – Sixty-six students enrolled in fourth grade will travel to Atlanta, Georgia April 15-16, 2020 to study Science and Social Studies units focused on ecosystem balance and civil war.
- # 3. **Chattanooga School for the Arts and Sciences Upper School** – Ten students enrolled in Science will travel to Knoxville, Tennessee March 5-6, 2020 to attend the Junior Science Humanities Symposium.
- # 4. **Chattanooga School for the Arts and Sciences Upper School** – Fifty-eight students enrolled in Band will travel to Atlanta, Georgia March 26-27, 2020 to attend the Dixie Classic Invitational Concert Festival.
- # 5. **Chattanooga School for Liberal Arts** – Eight members of the VEX IQ Robotics team will travel to Brentwood, Tennessee March 6-7, 2020 to compete in the State Championship 2020.
- # 6. **East Hamilton School** – Three students enrolled in Band and Choir will travel to Nashville, Tennessee April 15-18, 2020 to attend the TMEA All State Senior Clinic.
- # 7. **East Ridge High School** – Four officers of Youth in Government will travel to Nashville, Tennessee February 26-March 1, 2020 to prepare for leading Youth in Government 2020.
- # 8. **East Ridge High School** – Forty members of Youth in Government will travel to Nashville, Tennessee February 27-March 1, 2020 to attend Youth in Government 2020.
- # 9. **East Ridge High School** – Ten students enrolled in JROTC will travel to Radcliff, Kentucky March 13-14, 2020 to attend the SGM(R) Paul Grey Championships.
- #10. **East Ridge Middle** – Thirty members of the Beta Club will travel to Gatlinburg, Tennessee March 26-27, 2020 to attend the Beta Leader Conference.
- #11. **Lookout Valley Middle High School** – Six members of Youth in Government will travel to Nashville, Tennessee February 27-March 1, 2020 to attend Youth in Government 2020.
- #12. **Red Bank High School** – Ten members of the Civics Club will travel to Nashville, Tennessee February 27-March 1, 2020 to attend Youth in Government 2020.
- #13. * **Signal Mountain Middle High School** – Twenty-six students enrolled in Band and Orchestra traveled to Gatlinburg, Tennessee February 6-8, 2020 to perform with the ETSBOA All-East Honor Band.
- #14. * **Signal Mountain Middle High School** – Twenty-one members of the wrestling team traveled to Franklin, Tennessee February 7-8, 2020 to attend the TSSAA State Duals.

*This item was previously approved by Dr. Bryan Johnson, Superintendent and Mr. Joe Wingate, Board Chairman.

b. Elaine Harper and Dr. John Tharp - Executive Directors

- # 1. **Ooltewah High School** – Twenty members of the Varsity Baseball Team will travel to Knoxville, TN April 3-4, 2020 to participate in the DeMarini Baseball Tournament.
- #2. **Ooltewah High School** – Twenty-four members of the Cheerleading Squad will travel to LaGrange, GA July 20-23, 2020 to participate in UCA Cheer Camp Conference.
- #3. **Sale Creek Middle/High School** – Forty students enrolled in JROTC will travel to Ft. Knox, KY March 13-14, 2020 and compete in the Brigade Drill, Rifle, Academic, and Robotics Meet.
- #4. **Sale Creek Middle/High** – Ten students enrolled in Art 3 & 4 will travel to Nashville, TN March 13-15, 2020 to tour Nossi College of Art, Watkins College of Art, and Frist Museum.
- #5. **Soddy Daisy High School** – Thirty members of the Forensics Team will travel to Gatlinburg, TN February 27-29, 2020 to compete in the Smokey Mountain Invitational Forensics Tournament.
- #6. **Soddy Daisy High School** – Twenty members of the Forensics Team will travel to Dixon, TN March 6-7, 2020 to compete in the National Qualifier Forensics Tournament.
- #7. **Soddy Daisy High School** – Thirty-four members of the Forensics Team will travel to Seymour, TN March 26-28, 2020 to compete in the District Forensics Tournament.
- #8.* **Ooltewah High School** – Thirty-seven members of the Band traveled to Gatlinburg, TN February 6-8, 2020 and auditioned for the East Tennessee State Band and Orchestra Association Senior Clinic.
- #9.* **Ooltewah High School** – Ten members of the Wrestling Team traveled to Franklin, TN February 19-22, 2020 to compete in the TSSAA State Wrestling Tournament.
- #10.* **Soddy Daisy High School** – Thirty members of the Forensics Team traveled to Bluff City, TN January 31- February 1, 2020 and competed in a Forensics Tournament.
- #11* **Soddy Daisy High School** – Seven members of the Band traveled to Gatlinburg, TN February 6-8, 2020 and auditioned for the East Tennessee State Band and Orchestra Association Senior Clinic.

c. John Maynard, Director of College, Career, and Technical Education (4)

- # 1. **Ooltewah High School**-Eleven students to compete in Culinary Pro-Start State Competition, March 15-16, 2020 at the UTK Culinary center in Knoxville, Tn.
- # 2. **Hixson High School**-Twenty-Five students to compete in FBLA competitions at the Chattanooga Convention Center, April 6-8, 2020.
- # 3. **Hixson High School**-Thirteen students to attend Disney’s Animal Kingdom in Orlando, Fl., April 1-4, 2020. *Previously Board Approved December 12, 2019 for 10-students.*
- # 4. **East Hamilton High School**-Five students to attend Virtual Enterprise competition in New York, NY April 19-23, 2020. *Previously Board Approved December 12, 2019 for April 20-24, 2019.*

D. Chief Business Officer - Brent Goldberg

1. Bids/Contracts

1. Attached for your approval are bids/contracts for the following:

- A. Purchase of Plumbing Materials for Lookout Valley Middle/High Field House (Bid File 20-23).
- B. Recommended Approval of Bids for the School Nutrition Program for School Year 2020-2021 (RFP/Bid File 20-25, 20-26, 20-27 and 20-28).
- C. Recommended Approval of Bid Renewals for the School Nutrition Program for School Year 2020-2021.
- D. Requesting Approval of Server Infrastructure Upgrade from CDW-G based on Sourcewell Cooperative Contract #RFP081419.
- E. Requesting Approval to Purchase Microsoft's Advanced Threat Protection from CDW-G based on Sourcewell Cooperative Contract #RFP081419.
- F. Requesting Approval to Purchase E-Rate Equipment and Support from Central Knox which is under the State of Tennessee Contract #49083.
- G. Requesting Approval of Contract with Public Education Foundation and Principal Leadership Academy for School Year 2019-2020.
- H. Requesting Approval for Professional Development and Additional Contractual Services with Solution Tree, Inc.

2. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.

2. Financial Reports

3. Budget Amendments

- a. Federal Grants, State Grants, and Self-Funded Programs
- b. General Operating Amendments

4. Use of Fund Balance Assigned for School Safety

E. Chief Equity Officer - Dr. Marsha Drake

- 1. First Semester Bullying Compliance Report - Karen Glenn, STARS/Safe Learning

X. Administrative Business Matters

A. Chief Operations Officer - Dr. Justin Robertson

- 1. ****ABM Custodial Contract - 7-month extension - Justin Witt, Director of Maintenance and Operations**
passed: Approval of ABM Custodial Contract-7-month extension passed with a motion by Dr. Steve Highlander and a second by Mr. Joe Smith.

Mrs. Kathy Lennon: No

Mr. Tucker McClendon: No

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Karitsa Jones: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes

Yes: 7, No: 2

Mrs. Kathy Lennon: No, Mr. Tucker McClendon: No

Dr. Robertson explained there was an option to extend the contract for two years but they have chosen to only extend it for seven months. Mrs. Lennon asked about the RFP. Dr. Robertson stated this extension allows time to create the RFP and explore different options. Discussion continued.

XI. Board Matters

A. Chief Talent Officer - Keith Fogleman

1. **PECCA - Appointment of Management Personnel

passed: Approval of PECCA - Appointment of Management Personnel adding Penny Murray to the committee to finish out the term of Dr. Ken Bradshaw who left the system passed with a motion by Dr. Steve Highlander and a second by Mr. Joe Smith.

Mrs. Karitsa Jones: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

Mrs. Thurman stated she had talked with Jeanette on Monday about having been contacted by some teachers who would like to see a non-HCEA teacher back on the Board. Mrs. Omarkhail stated there would be.

B. Dr. Justin Robertson, Chief Operations Officer

1. **Ferdinand Piech Way Widening - Easement - Justin Witt

passed: Approval of Ferdinand Piech Way Widening - Easement (around the new Harrison Elementary School) passed with a motion by Mr. Tucker McClendon and a second by Mrs. Kathy Lennon.

Mrs. Kathy Lennon: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes

Mrs. Karitsa Jones: Yes
Mr. Tucker McClendon: Yes
Mrs. Tiffanie Robinson: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 8, No: 0, Absent: 1

C. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policy - First Reading

a. Board Policy 6.415 - Student Suicide Prevention

XII. Information Only

A. Legal Services Report

XIII. Events/Announcements

- | | |
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| C. March 2, 2020 - Community Budget Meeting - Signal Mountain 6:00 p.m. | D. March 3, 2020 -Board Work Session MGT Final Report |
| E. March 10, 2020 - TSBA SCOPE Trip to MTSU | F. March 10, 2020 - Partnership Network Meeting Dalewood Middle School 5:00 p.m. |
| G. March 13, 2020 - End of 3rd Quarter | H. March 16, 2020 - Board Agenda Session 5:00 p.m. |
| I. March 16, 2020 - Teacher Professional Development # 4 (School Based) No Students | J. March 18, 2020 - SSAC Meeting Central High School 5:00 p.m. |
| K. March 19, 2020 - Board Meeting Quarterly Session 5:30 p.m. | L. March 19, 2020 - Board Work Session Proposed Strategic Financial Plan 4:30 p.m. |

XIV. Adjourn – The Meeting was adjourned at 8:00 p.m.

Chairperson

Date

Superintendent

Date

B. Executive Committee Report

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

TO: Hamilton County Board of Education

FROM: Sherrie Ford

DATE: March 19, 2020

RE: Executive Committee Report

The Executive Committee of the Board may act on behalf of the full Board during the time between Board meetings. The Executive Committee items submitted to me for the agenda packet for the period of February 20, 2020 through March 19, 2020 are included. These items include previously approved field trips indicated by an asterisk and various early/emergency approvals presented for ratification.

C. Chief Schools Officer - Dr. Neelie Parker

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe - Executive Directors (5)

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Larrie Reynolds, Executive Director
Dr. Robert Sharpe, Executive Director

DATE: March 19, 2020

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- # 1. **East Hamilton School** – Ninety students enrolled in Band, Choir, and Theatre will travel to Lake Buena Vista, Florida April 2-6, 2020 to attend the Walt Disney World Performance Workshop.
- # 2. **East Hamilton School** – Twelve members of the middle school cheer team will travel to Jacksonville, Alabama June 4-7, 2020 to attend camp at Jacksonville State University.
- # 3. **Signal Mountain Middle High School** – Seventeen members of the high school cheer team will travel to Gulf Shores, Alabama May 30-June 6, 2020 to attend UCA Cheer Camp.
- # 4. * **Battle Academy** – Sixty students enrolled in fifth grade traveled to Jekyll Island, Georgia March 1-4, 2020 to attend Camp Jekyll Island Georgia 4-H.
- # 5. * **East Hamilton School** – Ten members of the wrestling team traveled to Franklin, Tennessee February 20-22, 2020 to compete in the TSSAA State Wrestling Championships.
- # 6. * **Red Bank High School** – Four members of the wrestling team traveled to Franklin, Tennessee February 20-22, 2020 to compete in the TSSAA State Wrestling Championships.
- # 7. * **Signal Mountain Middle High School** – Eleven members of the wrestling team traveled to Franklin, Tennessee February 20-22, 2020 to compete in the TSSAA State Wrestling Championships.
- # 8. * **Tyner Academy** – Two members of the wrestling team traveled to Franklin, Tennessee February 20-22, 2020 to compete in the TSSAA State Wrestling Championships.

*This item was previously approved by Dr. Bryan Johnson, Superintendent and Mr. Joe Wingate, Board Chairman.

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/5/2020

Career/Tech. Exceptional Ed **Learning Community** Opportunity Zone PreK

School East Hamilton School Grade/Group/Team 9-12 Band/Choir/Theater

Departure Date/Time April 2, 2020 @2:30pm Return Date/Time April 6, 2020 @7am

Event/Venue Walt Disney World Performance Workshop Address 1180 Seven Seas Dr, Lake Buena Vista, FL 32830

Instructional value Students will participate in a session in film scoring where they will record music for a Disney movie

Evaluation through recorded performance, workshop conductor feedback, and student reflections

Fee Requested \$ 800 How Acquired? student paid through school bookkeeper

Total # of Students 90 Total # of Staff 4 Total # of Chaperones 2 Nurse Required: Yes No

Number of subs needed 0 Funding source for subs n/a

- Total # of Students with 504 Plan 4 Modifications Needed none
- Total # of Students with Disabilities 0 Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Royal Charter and Tour Inc. Cost \$ included

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Morgan Ferrel, Molly Epperson, Alex Ford, Julie Smith

Chaperones: Cindy Newman (HCDE-Spring Creek Elem.)

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

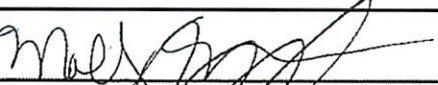


*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds various fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/5/2020</u>
Principal's Signature: 	Date: <u>2/3/2020</u>
Director's Signature: 	Date: _____

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

**HCS School Leadership
Received 3/2/20**

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: Feb 19, 2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School East Hamilton Middle School Grade/Group/Team MS Cheerleaders

Departure Date/Time June 4, 2020 12:00 pm Return Date/Time June 7, 2020 5:00 pm

Event/Venue Jacksonville State University Address 1602, 700 Pelham Road N, Jacksonville, AL 36265

Instructional value the cheerleaders will learn routines, stunts, cheers, and chants for our upcoming season

Evaluation end of the week competition

Fee Requested \$ 400.00 How Acquired? This is part of the required cheer fees.

Total # of Students 12 Total # of Staff 1 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 0 Funding source for subs n/a

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Cost \$ _____

Cars List Driver(s) parents will drive cheerleaders Cost \$ 0.00

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Becky Adcox

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 2 fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Signature]</u>	Date: <u>Feb 19, 2020</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/20/20</u>
Director's Signature: <u>[Signature]</u>	Date: _____

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

**HCS School Leadership
Received 2/24/20**

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 1/23/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Signal Mountain Middle High School Grade/Group/Team HS Cheerleading

Departure Date/Time 6:00 am 5/30/2020 Return Date/Time 6/6/2020 11:00pm

Event/Venue UCA Cheer Camp at Beach Club 1 Address 925 Beach Club Trail, Gulf Shores, AL 36542

Instructional value Students will learn sideline skills such as cheers, dances, and stunts. Students will also be updated on rules and regulation

Evaluation Athletic

Fee Requested \$ 400 How Acquired? Parents/ guaridans

Total # of Students 17 Total # of Staff 1 Total # of Chaperones 4 Nurse Required: Yes No

Number of subs needed 0 Funding source for subs NA

- Total # of Students with 504 Plan 0 Modifications Needed NA
- Total # of Students with Disabilities 0 Modifications Needed NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Olivia Webb, Laura Willingham, Terra Hunt, Christine Gordon, Mary Meyer Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Olivia Webb

Chaperones: Laura Willingham, Terra Hunt, Christine Gordon, Mary Meyer

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ 400
- *Projects students have undertaken to secure funds Fundraisers
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Olivia Webb</u>	Date: <u>1/23/20</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2-3-2020</u>
Director's Signature: <u>[Signature]</u>	Date: <u>2/18/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

**HCS School Leadership
Received 2/4/20**



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Battle Academy


Date: 2-10-2020 Trip Dates: March 1-4, 2020

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

We were waiting on a background check to be approved.


Principal Signature

2-10-2020
Date



Chief Schools Officer

2-12-2020
Date

APPROVED:


Superintendent Signature

2/13/20
Date


Board Chairman Signature

2/14/20
Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 8/20/2019

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK

School Battle Academy Grade/Group/Team 5th

Departure Date/Time March 1, 2020 1:00pm Return Date/Time March 4, 2020 4:00pm

Event/Venue Camp Jekyll Island Georgia 4-H Address 550 s Beachview Dr., Jekyll Island, GA

Instructional value TSW participate in environmental education directly related to 5th grade science

Evaluation TSW complete a field guide and write/perform a skit representing their learning.

Fee Requested \$ 190.00 How Acquired? Parents Student donations

Total # of Students 60 Total # of Staff 6 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed zero Funding source for subs NA

- Total # of Students with 504 Plan 1 Modifications Needed NA
- Total # of Students with Disabilities 0 Modifications Needed NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) MALONE TRANSPORTATION Cost \$ 4500.00

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kelagn Manor, Dana Brainerd, Cindy Kean, Jesse Goins, Becky Piper, Taylor Lamunyon

Chaperones: Gary Brainerd

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 190.00

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Taylor Lamunyon</u>	Date: <u>2/10/2020</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2-10-2020</u>
Director's Signature: <u>[Signature]</u>	Date: <u>2/11/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM


To: Executive Committee of the Board

School: East Hamilton


Date: 1/23/2020 Trip Dates: 2/20/2020-2/22/2020

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Missed board due date to be approved before January Board Meeting.


Principal Signature

1/31/2020
Date

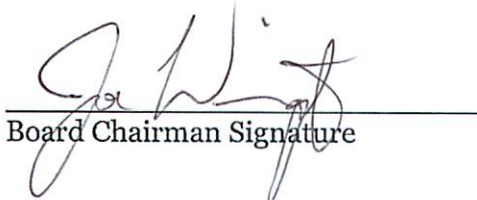

Neelie Parker
Chief Schools Officer

2/12/2020
Date

APPROVED:


Superintendent Signature

2/13/20
Date


Board Chairman Signature

2/14/20
Date

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 1/23/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
 School East Hamilton School Grade/Group/Team HS Wrestling

Departure Date/Time 2/20/20 9:30 am Return Date/Time 2/22/20 9:00 pm

Event/Venue Williamson Co. Ag. Center - State Wrestling Tournament Address 4215 Long Road, Franklin TN 37064

Instructional value Character Ed

Evaluation State Placement Awards

Fee Requested \$ 0 How Acquired? n/a

Total # of Students 4-10 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 0 Funding source for subs n/a

- Total # of Students with 504 Plan n/a Modifications Needed n/a
- Total # of Students with Disabilities n/a Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Ryan Cooper. JD Dunbar Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:


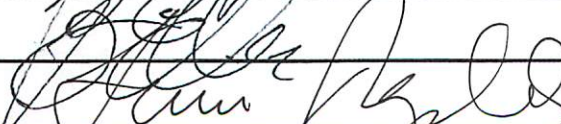
Staff: Ryan Coooper, JD Dunbar, Jason Courtney, Doug Petty

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds camp
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>1-23-20</u>
Principal's Signature: 	Date: <u>1/29/20</u>
Director's Signature: _____	Date: _____

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

HCS School Leadership
 Received 2/4/20



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Red Bank High School

Date: 2/18/2020 Trip Dates: 2/20-2/22/2020

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

The number of wrestlers from our school was not known until the completion of the Region 3 wrestling tournament which was 2/15. Accomodations, funding and information were uncertian prior to last Saturday.

Principal Signature

2/18/2020

Date

Chief Schools Officer

2/18/2020

Date

APPROVED:

Superintendent Signature

2/19/2020

Date

Board Chairman Signature

02/19/2020

Date

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: 2/17/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Red Bank High School Grade/Group/Team varsity wrestling 9-12

Departure Date/Time 2/20/2020 3:00pm Return Date/Time 2/22/2020 9:00pm

Event/Venue TSSAA Wrestling Championship Address Williamson County Ag. Expo 4215 Long Lane, Franklin TN 37064

Instructional value Competing in the TSSAA State Wrestling Championships

Evaluation Tournament Performance

Fee Requested \$ - How Acquired? -

Total # of Students 4 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCDE Sub Account

- Total # of Students with 504 Plan 0 Modifications Needed -
- Total # of Students with Disabilities 0 Modifications Needed -

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ - Bus # - Driver's Name -
- Handicap Accessible Bus Cost \$ -
- Charter Bus (Board Approved) - Cost \$ -
- Cars List Driver(s) Nathan Wehunt, Nick Boehm, Bryan Satterfield Cost \$ -

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Nathan Wehunt & Nick Boehm

Chaperones: Bryan Satterfield

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons N/A
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ (0) Wrestling Account
- *Projects students have undertaken to secure funds -
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Nathan P. Wehunt</u>	Date: <u>2-17-2020</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/18/2020</u>
Director's Signature: <u>[Signature]</u>	Date: <u>2/18/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

HCS School Leadership
Received 2/18/20

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HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: February 18, 2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Signal Mountain Middle/High School Grade/Group/Team HS Wrestling Team

Departure Date/Time Feb. 20 @ 10:30 AM Return Date/Time Feb. 22 @ 11:00 PM

Event/Venue TSSAA State Tour. - Williamson Ag. Expo Park Address 4215 Long Ln, Franklin, TN 37064

Instructional value High school wrestlers are competing for a state championship

Evaluation Wrestlers compete in their weight class against other wrestlers

Fee Requested \$ 0 How Acquired? N/A

Total # of Students 11 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 2 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) J. Jellison, C. Thompson, P. Shriner Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Joe Jellison, Casey Thompson

Chaperones: Paul Shriner

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons N/A

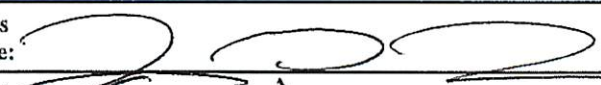
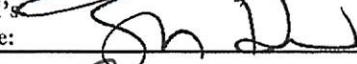
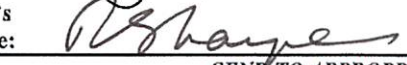
*Number of trips this group expects to take which will require funds N/A

*Estimated cost to parent support groups for this trip \$ N/A

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>02/18/20</u>
Principal's Signature: 	Date: <u>2-18-2020</u>
Director's Signature: 	Date: <u>2/18/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

HCS School Leadership
Received 2/18/20



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM


To: Executive Committee of the Board

School: Tyner Academy

Date: 02/19/2020 Trip Dates: 02/20-02/22

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

The regional wrestling tournament was held last Saturday and we had two students qualify for the state tournament this week. There was no way to know before the regional tournament results.


Principal Signature

2/19/2020
Date

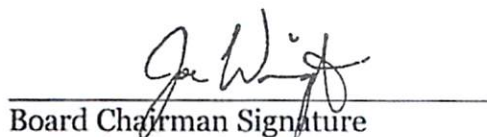

Chief Schools Officer

2/19/2020
Date

APPROVED:


Superintendent Signature

2/19/2020
Date


Board Chairman Signature

02/19/2020
Date

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**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 02/17/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Tyner Academy Grade/Group/Team Wrestling

Departure Date/Time 02/20/20 2:30pm Return Date/Time 02/22/20 6:00pm

Event/Venue TSSAA State Wrestling Tournament Address Williamson County Agricultural Arena

Instructional value None Athletic Related

Evaluation NA

Fee Requested \$ 0.00 How Acquired? NA

Total # of Students 2 Total # of Staff 2 Total # of Chaperone _____ Nurse Required: Yes No

Number of subs needed None Funding source for subs NA

- Total # of Students with 504 Plan NA Modifications Needed NA
- Total # of Students with Disabilities NA Modifications Needed NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ NA Bus # NA Driver's Name NA
- Handicap Accessible Bus Cost \$ NA
- Charter Bus (Board Approved) NA Cost \$ NA
- Cars List Driver(s) Coaches Wyne Turner - Stan Eller Cost \$ 0.00

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

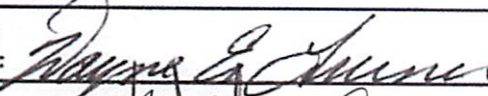

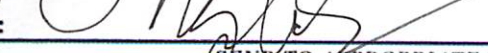
Staff: Wayne Turner and Stan Eller

Chaperones. _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons NONE
- *Number of trips this group expects to take which will require funds NONE
- *Estimated cost to parent support groups for this trip \$ NONE
- *Projects students have undertaken to secure funds NONE
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2-17-20</u>
Principal's Signature: 	Date: <u>2-18-2020</u>
Director's Signature: 	Date: <u>2-18-2020</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

HCS School Leadership
Received 2/18/20

b. Elaine Harper and Dr. John Tharp - Executive Directors (3)

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Mrs. Elaine Harper, Executive Director, North River Learning Community
Dr. John Tharp, Executive Director, Harrison Bay Learning Community

DATE: March 19, 2020

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- # 1. **Central High School** – One Band member will travel to Nashville, TN April 15-18, 2020 to participate in the All State Band Clinic.
- #2. **Hixson High School** – Eight members of the Key Club will travel to Lexington, KY March 20-22, 2020 to participate in the Key Club District Convention.
- #3. **Loftis Middle School** – Seventy students enrolled in 8th grade will travel to Washington, D.C. May 7-12, 2020 and tour the Nation’s Capital.
- #4. **Soddy Daisy High School** – Twelve members of the Boys and Girls Tennis Team will travel to Murfreesboro, TN March 26-28, 2020 to compete in the Oakland Invitational Tennis Tournament.
- #5. **Soddy Daisy High School** – Twenty members of Student Council will travel to Germantown, TN March 26-29, 2020 to participate in the Tennessee Association of Student Councils Convention.
- #6.* **Central High School** – Seven members of the Wrestling Team traveled to Franklin, TN February 20-22, 2020 and competed in the TSSAA State Wrestling Tournament.
- #7.* **Sale Creek High School** - Three members of the Wrestling Team traveled to Franklin, TN February 20-22, 2020 and competed in the TSSAA State Wrestling Tournament.

#8.* **Soddy Daisy High School** – Eight members of the Wrestling Team traveled to Franklin, TN February 20-22, 2020 and competed in the TSSAA State Wrestling Tournament.

#9.* **Soddy Daisy High School** – Twelve members of the Winter Guard traveled to Orlando, FL March 19-22, 2020 and competed in the Winter Guard International Super Regional Championships.

*These items were previously approved by Dr. Bryan Johnson, Superintendent and Joe Wingate, Board Chairman.

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: 2/19/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Central High School Grade/Group/Team 9/Band

Departure Date/Time 4/15/2020 8:00am Return Date/Time 4/18/2020 5:00pm

Event/Venue All State Band Clinic/Opryland Hotel Address 2800 Opryland Dr, Nashville, TN

Instructional value Performance in an honor band with the best band students in the state of TN

Evaluation Student self-evaluation of performance, Director evaluation of performance

Fee Requested \$ 55 How Acquired? Student Paid

Total # of Students 1 Total # of Staff 1 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs HCDE

- Total # of Students with 504 Plan N/A Modifications Needed N/A
- Total # of Students with Disabilities N/A Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Parents to provide transportation Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:




Staff: Joseph Archer

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 3-5
- *Estimated cost to parent support groups for this trip \$ 55
- *Projects students have undertaken to secure funds T-Shirt Sponsorship
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/19/2020</u>
Principal's Signature: 	Date: <u>2-19-20</u>
Director's Signature: 	Date: <u>2/20/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

received
2/20/20

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval)

Today's Date: 2/18/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK

School Hixson High School Grade/Group/Team Key Club

Departure Date/Time 3/20/2020 12:00 pm Return Date/Time 3/22/2020 7:00 pm approximately

Event/Venue Key Club District Convention Address Marriott Griffin Gate Resort 1800 Newtown Pike Lexington, KY 40511

Instructional value Leadership opportunity for Key Club members.

Evaluation Reflection and presentation about the benefits and opportunities offered through Key Club.

Fee Requested \$ 250.00 How Acquired? attendees will pay

Total # of Students 8 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs HCDE

- Total # of Students with 504 Plan 1 Modifications Needed dietary plan
- Total # of Students with Disabilities 0 Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) 12 person van: Erica Braden and Ulric Winesburgh Cost \$ 600.00

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Erica Braden and Ulric Winesburgh

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

Overnight Field Trips

Number of students not attending for economic reasons 0

Number of trips this group expects to take which will require funds 1

Estimated cost to parent support groups for this trip \$ 0

Projects students have undertaken to secure funds Donations, Sponsorships

Co-ed trips require co-ed chaperones. Have you complied? Yes

Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <i>E Braden</i>	Date: 2/18/20
Principal's Signature: <i>[Signature]</i>	Date: 2/20/2020
Director's Signature: <i>Elaie Turner</i>	Date: 2/20/2020

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

received 2/20/20

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval)

Today's Date: 1/14/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Loftis Middle Grade/Group/Team 8th Grade

Departure Date/Time 05/07/2020 : 9 PM Return Date/Time 05/12/2020: 6 AM

Event/Venue Washington DC/Baltimore Address N/A

Instructional value Students will get hands on chances to see our government at work and to see an

Evaluation Ongoing discussions of the sites and experiences of the trip.

Fee Requested \$ 1099 How Acquired? Students will acquire their own funds for this trip.

Total # of Students 70 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 4 Funding source for subs School will pay

• Total # of Students with 504 Plan 0

Modifications Needed N/A

• Total # of Students with Disabilities 0

Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Premier Transportation Cost \$ include

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Bill Underwood, Jim Seiler, Marissa McCroskey, Abbey Somers

Chaperones: _____

Background checks on non HCDE: employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons None are excluded

*Number of trips this group expects to take which will require funds _____

*Estimated cost to parent support groups for this trip \$ _____

*Projects students have undertaken to secure funds _____

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>James Lee Whitcomb</u>	Date: _____
Principal's Signature: <u>Abbey Somers</u>	Date: <u>1/17/2020</u>
Director's Signature: <u>Elaine Kasper</u>	Date: <u>2/21/2020</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

received
1/17/20

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/5/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Soddy Daisy High School Grade/Group/Team Boys and Girls Tennis

Departure Date/Time 3/26/2020 6:00 PM EST Return Date/Time 3/28/2020 6:00 PM EST

Event/Venue Oakland Invitational Tennis Tournament Address 925 Golf Ln, Murfreesboro, TN 37129

Instructional value tournament

Evaluation athletic

Fee Requested \$ n/a How Acquired? Tournament fees will be paid for with Soddy Daisy Tennis account

Total # of Students 12 Total # of Staff 2 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 1 Funding source for subs Sport Account -Tennis

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Parents are responsible for transporting students Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

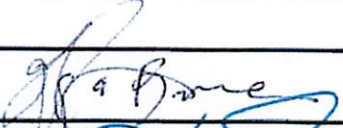

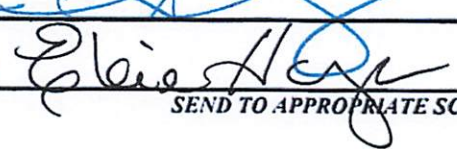
Staff: Kayla Burse

Chaperones: Ahmee Kelly,

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons n/a
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ 160
- *Projects students have undertaken to secure funds n/a
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/26/20</u>
Principal's Signature: 	Date: <u>2/26/20</u>
Director's Signature: 	Date: <u>3/2/2020</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL



Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval)

Today's Date: 2/18/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Soddy Daisy High School Grade/Group/Team Student Council

Departure Date/Time 3/26/2020 at 3:00PM

Return Date/Time 3/29/2020 at 6:00PM

Event/Venue 2020 TASC Convention

Address 9755 Wolf River Blvd Germantown, TN 38139

Instructional value Students will attend workshops with other schools across the state to learn about leadership and school climate.

Evaluation Students will implement what they've learned in the school's action plan.

Fee Requested \$ 150 How Acquired? Students fundraise and pay the remainder.

Total # of Students 20 Total # of Staff 3 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 3 Funding source for subs HCDE Sub Account

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) David Sneed, Steven Kline, Gina Potter Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: David Sneed, Steven Kline, Gina Potter (HCDE Employee and Parent)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

Overnight Field Trips

*Number of students not attending for economic reasons N/A

*Number of trips this group expects to take which will require funds N/A

*Estimated cost to parent support groups for this trip \$ 75

*Projects students have undertaken to secure funds Soup Tasting and Wonder Wednesday Fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>[Signature]</u>	Date: <u>2/18/20</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>FEB 20 2020</u>
Director's Signature: <u>[Signature]</u>	Date: <u>2/20/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

received
2/20/20



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Central High School

Date: 02/13/20 Trip Dates: 02/20/20 - 02/22/20

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Did not know how many wrestlers would qualify for the state
tournament.

Phil Jansen
Principal Signature

2-13-20
Date

Neddy Pan
Chief Schools Officer

2-17-2020
Date

APPROVED:

[Signature]
Superintendent Signature

2/19/2020
Date

[Signature]
Board Chairman Signature

02/19/2020
Date

received
2/13/20



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Sale Creek School

Date: February 18, 2020 Trip Dates: February 20-22, 2020

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

The Region tournament to qualify for State was held this past weekend.

[Signature]
Principal Signature

2/18/20
Date

Neelie Parker
Chief Schools Officer

2/18/2020
Date

APPROVED:

[Signature]
Superintendent Signature

2/19/2020
Date

[Signature]
Board Chairman Signature

2/19/2020
Date





Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

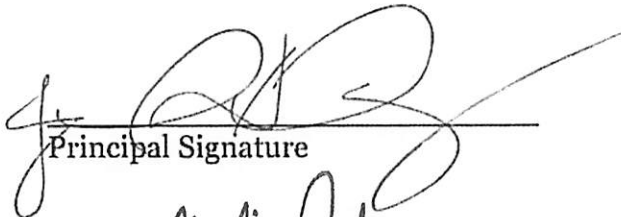
School: Soddy Daisy High School

Date: 2/19/20 Trip Dates: 2/20/20 - 2/22/20

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

This trip is to the TSSAA State Wrestling Tournament. Each participant had to qualify via the region tournament this past weekend.

There was no way to tell how many athletes (if any) were going to qualify for the upcoming tournament.


Principal Signature

2/19/20
Date

Neelie Parker

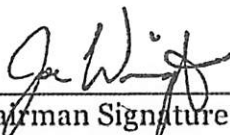
Chief Schools Officer

2-19-2020
Date

APPROVED:


Superintendent Signature

2/19/2020
Date


Board Chairman Signature

2/19/2020
Date



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

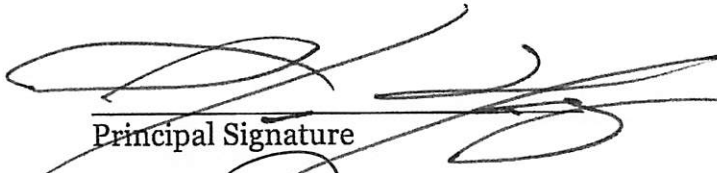
To: Executive Committee of the Board

School: Soddy-Daisy HS

Date: 2/17/2020 Trip Dates: March 19-22, 2020

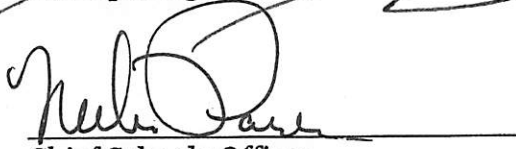
The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

I did not receive finalized pricing from the hotel in order to know whether we would be able to afford to take the trip. Also, we had to complete one regional championship (2/15/2020) to be eligible for this contest.



Principal Signature

2/18/20
Date



Chief Schools Officer

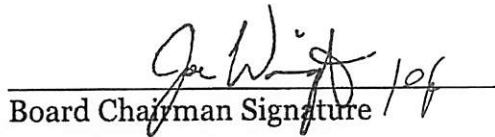
2/20/2020
Date

APPROVED:



Superintendent Signature

2/24/20
Date



Board Chairman Signature

2/26/2020
Date

received
2/19/20

c. Zac Brown, Secondary Schools Director - Opportunity Zone (2)

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Zac Brown, Secondary Schools Director

DATE: March 19, 2020

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- # 1. * **Brainerd High School** - Two members of the boys' wrestling team traveled to Franklin, Tennessee, February 20-22, 2020 to attend the TSSAA Wrestling State Tournament.

- #2. * **The Howard School** – Two members of the boys' wrestling team traveled to Franklin, Tennessee, February 20-22, 2020 to attend the TSSAA Wrestling State Tournament.

*This item was previously approved by Dr. Bryan Johnson, Superintendent and Mr. Joe Wingate, Board Chairman.



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

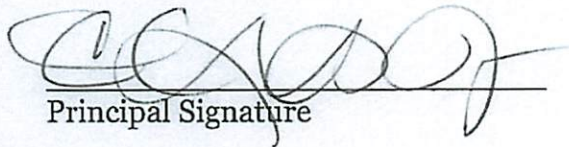
To: Executive Committee of the Board

School: Brainerd High School

Date: 2/20/20 Trip Dates: 2/20 - 2/22/20

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Students qualified for state tournament on February 15, 2020. Coach submitted paperwork to principal on 2/18/2020


Principal Signature

2/20/2020
Date

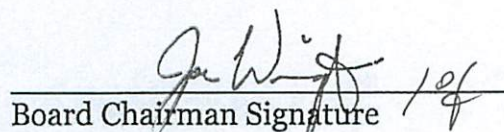
Neelie Parker
Chief Schools Officer

2/20/2020
Date

APPROVED:


Superintendent Signature

2/20/20
Date


Board Chairman Signature

2/20/2020
Date

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: 2/18/2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Brainerd High Grade/Group/Team Wrestling Team

Departure Date/Time 2/20/2020 4pm Return Date/Time 2/22/2020 11pm

Event/Venue State Tournament Williamson Co. Ag. Expo Address 4215 Long Ln. Franklin, TN 37064

Instructional value Build character and discipline

Evaluation Athletic performance

Fee Requested \$ 0 How Acquired? _____

Total # of Students 2 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs /

- Total # of Students with 504 Plan 0 Modifications Needed /
- Total # of Students with Disabilities 0 Modifications Needed /

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
- Handicap Accessible Bus Cost \$ _____
- Charter Bus (Board Approved) _____ Cost \$ _____
- Cars List Driver(s) Ramsey Jibrin, Aaron Hayward Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:



Staff: Ramsey Jibrin, Aaron Hayward

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 0
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds 0
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: 	Date: <u>2/18/2020</u>
Principal's Signature: 	Date: <u>2/19/2020</u>
Director's Signature: <u>Joe Beaman</u>	Date: <u>2/19/2020</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL


Hamilton County Department of Education
Field Trip Permission Slip

School Brainerd High Grade/Course Wrestling

Destination and Event State Tournament at Williamson Co. Ag. Expo

Trip Date 2/20-2/22/2020 Departure time 4pm Return time 11pm

No. of Teachers/Chaperones 2 Instructional value of trip/relationship to classroom activities:
Character Building

Provision for students not attending attend class

Name of Teacher(s)/Chaperone(s)* Ramsey Jibrin, Aaron Hayward

Transportation County School Bus _____
 Charter Bus Name _____
 Car / List Drivers Ramsey Jibrin, Aaron Hayward

Fee Requested \$ 0 Permission Slip and Fee Due to Teacher by: 2/20/2020

Any trip which occurs during the regular day or is offered in connection with a class is offered without charge. However, if enough funds are not provided, this trip can be cancelled. Any received funds will be refunded.

All rules of conduct that are in effect on school grounds apply on this school trip.

_____ Cut Here _____

Field Trip Destination State Tournament at Williamson Co. Ag. Expo Trip Date 2/20-2/22/2020

I/we, the undersigned, hereby grant permission for _____
to participate in the above activity. (Student Name)

- I/we do hereby agree to release from any and all liability and otherwise hold harmless all school personnel acting in their supervisory capacity for personal injury, property or other type of loss which occurred as a result of this activity.
- I/we further authorize the above mentioned teachers/chaperones to seek and arrange for emergency medical care, hospitalization or surgery that may become necessary in my absence and I/we will assume financial responsibility for same.
- The school sponsors, schools, and Hamilton County School officials will make every reasonable effort to properly supervise, control, and render safe all activities in the planned program above.

Student Signature _____ Parent(s) Signature _____ Emergency Phone _____
Online payment confirmation # _____

List any special medical requirements or allergies: _____

*A chaperone is a non HCDE adult who has submitted to a background check and will have direct unsupervised contact with students during the field trip. A volunteer is a non HCDE adult who assists the teacher(s) during the field trip, but will not have any direct unsupervised contact with students.
August 2018 School Leadership

Wrestling State tournament trip itinerary

**Ramada by Wyndham Franklin/Cool Springs
6210 Hospitality Drive, I-65 Exit 65 @Hwy 96
Franklin, TN 37067 615 791-4004**

Thurs. 2/20/2020

- **Leave BHS by 4pm eastern time**
- **Travel to Franklin, Tn**
- **Arrive and check-in at hotel by 6pm central time**
- **Go to tournament venue to watch the AAA tournament and check weight**
- **Return to hotel by 10pm**

Fri. 2/21/2020

- **Arrived at venue for weigh-ins by 7am central time**
- **Wrestle in tournament from 9am-8pm central time**
- **Eat dinner**
- **Return to hotel by 9pm central time**

Sat. 2/21/2020

- **Check out of hotel and leave for venue (7am central time)**
- **Arrive at weigh ins by 7am**
- **Wrestle/watch tournament from 9am-8pm central time**
- **Leave for home by 9pm central time**
- **Return to BHS by 11pm eastern time**



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

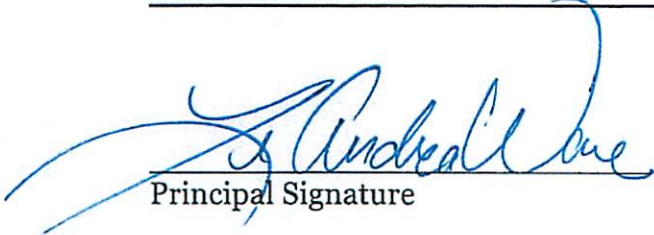
School: The Howard School

Date: 2/20/2020 Trip Dates: 2/20/2020 - 2/22/2020

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Howard's wrestling students qualified for State Tournament on 2/15/20.

Accommodations and documentation submitted as soon as
transportation and arrangements were confirmed.


Principal Signature

2/19/20
Date

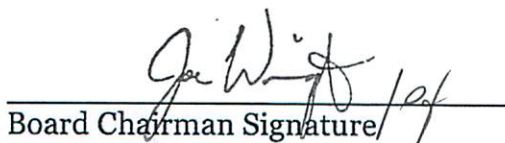

Chief Schools Officer

2/20/2020
Date

APPROVED:


Superintendent Signature

2/20/20
Date


Board Chairman Signature

02/20/2020
Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Day Overnight (Must go to Board for Approval) Today's Date: Feb. 17, 2020

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK

School The Howard School Grade/Group/Team Wrestling Team

Departure Date/Time 2/20/20 4:30 pm Return Date/Time 2/22/20 8:00 pm

Event/Venue TSSAA State Championships Address 4215 Long Ln, Franklin, TN 37064

Instructional value Participate in State Wrestling Championships after qualifying at Region 3 Tourney

Evaluation _____

Fee Requested \$ 0 How Acquired? _____

Total # of Students 2 Total # of Staff 1 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed 1 Funding source for subs _____

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Cost \$ _____

Cars List Driver(s) William Conner Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: William Conner

Chaperones: Mike Parker

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 1
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds N/A
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Willie A. Conner</u>	Date: <u>2/17/20</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>2/18/20</u>
Director's Signature: <u>[Signature]</u>	Date: <u>2/19/20</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

Hamilton County Department of Education

Field Trip Permission Slip

School The Howard School Grade/Course Wrestling Team

Destination and Event TSSAA State Championships (Wrestling)

Trip Date 2/20-22/2020 Departure time 4:30 pm Return time 8:00 pm

No. of Teachers/Chaperones 2 Instructional value of trip/relationship to classroom activities:
Participate in TSSAA State Wrestling Championships in Franklin, TN

Provision for students not attending N/A

Name of Teacher(s)/Chaperone(s)* William Conner, Mike Parker

Transportation County School Bus _____
 Charter Bus Name _____
 Car / List Drivers William Conner

Fee Requested \$ 0 Permission Slip and Fee Due to Teacher by: Feb 19, 2020

Any trip which occurs during the regular day or is offered in connection with a class is offered without charge. However, if enough funds are not provided, this trip can be cancelled. Any received funds will be refunded.

All rules of conduct that are in effect on school grounds apply on this school trip.

_____ Cut Here _____
Field Trip Destination TSSAA State Championships (Wrestling) in Franklin, TN Trip Date 2/20-22/2020

I/we, the undersigned, hereby grant permission for _____
to participate in the above activity. (Student Name)

- I/we do hereby agree to release from any and all liability and otherwise hold harmless all school personnel acting in their supervisory capacity for personal injury, property or other type of loss which occurred as a result of this activity.
- I/we further authorize the above mentioned teachers/chaperones to seek and arrange for emergency medical care, hospitalization or surgery that may become necessary in my absence and I/we will assume financial responsibility for same.
- The school sponsors, schools, and Hamilton County School officials will make every reasonable effort to properly supervise, control, and render safe all activities in the planned program above.

Student Signature _____ Parent(s) Signature _____ Emergency Phone _____

Online payment confirmation # _____

List any special medical requirements or allergies:

*A chaperone is a non HCDE adult who has submitted to a background check and will have direct unsupervised contact with students during the field trip. A volunteer is a non HCDE adult who assists the teacher(s) during the field trip, but will not have any direct unsupervised contact with students.

Howard Wrestling Team Itinerary
TSSAA Wrestling State Championships
Feb 20-22, 2020

2/20/20

4:30pm Depart from School enroute to venue

6:30pm Arrive at Venue (Williamson County Ag Expo Arena)

8:00pm Depart venue enroute to hotel

-Hotel accommodations at Comfort Inn, 4202 Franklin Commons Court, Franklin, TN 37067 (844) 422-5810 Direct # 615 591-6660

2/21/20

7:15am Depart from hotel enroute to venue

7:30am Arrive at Venue (Williamson County Ag Expo Arena)

TBD Depart venue enroute to dinner in Franklin, TN – departure time will depend on when wrestlers are through for the day

TBD Depart dinner enroute to hotel

2/22/20

7:15am Depart from hotel enroute to venue

7:30am Arrive at Venue (Williamson County Ag Expo Arena)

TBD Depart venue returning to school – departure time will depend on when wrestlers are complete with tournament

D. Chief Business Officer - Brent Goldberg

1. Bids/Contracts

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer
Kevin Bartenfield, Director of Purchasing

DATE: March 19, 2020

RE: Bids/Contracts

1. Attached for your approval are bids/contracts for the following:
 - A. Request Approval of Security Upgrades Phase I (Bid File 20-29).
 - B. Request Approval of Ooltewah High School Reroofing Project (Bid File 20-35)
 - C. Request Approval of Commodity Processing Products/Services for School Nutrition Program for SY 2020-2021 (Bid File 20-33 and 20-34)
 - D. Request Approval to Purchase Project Lead the Way Launch Materials
 - E. Recommended Approval of School Annual Publishers for 2020-21SY
 - F. Recommended Approval of Giant Steps for 2020-21SY
2. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.
3. For your information is the purchase of fuel for February 2020.
4. Recommend approval as presented.

BG:de

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Justin Witt

DATE: March 19, 2020

RE: Bid File 20-29-Security Upgrades Phase I

Bids were received on February 27, 2020 for the first phase of the security upgrades.

I recommend approval of the bid in the amount of \$1,488,000.00 from Wilder Construction.

Funding provided from Capital Funds.

Attachments: Bid Tabulation



142 N Market St . PO Box 4048 . Chattanooga . TN 37405
423.266.1207

February 27, 2020

Ms. Denise Ellison, Purchasing Agent
Hamilton County Department of Education Purchasing Department
3074 Hickory Valley Rd
Chattanooga, Tennessee 374221

**Subject: Bid Tabulation and Recommendation
School Security Updates
Hamilton Co. Department of Education Project No. 20-29**

Dear Ms. Ellison:

Bids for the above-mentioned project were received by the Hamilton County Department of Education (HCDE) on February 27, 2020 at 2:30 pm. The total base bid for each bidder is shown below. All bids are lump sum bids.

Wilder Construction	\$1,488,000.00
J & J Contractors	\$2,068,000.00

It is recommended that the contract be awarded to Wilder Construction in the amount of \$1,488,000.00 based on the bid submitted.

Sincerely,

Matthew T. Twitchell, AIA
Vice-President

A handwritten signature in blue ink that reads 'Matthew T. Twitchell'.

Attachment:
cc: Justin Witt, Hamilton County Dept. of Education

Bid Tab		Page 1 of 1	Pursuant to the Invitation to Bid extended for School Security Updates f/a Project No. 6965 HCDE Project No. 20-29													Signature required only by Presiding Official. Others can be printed or typed.					
Bids opened in Chattanooga, TN		How many addenda issued: 2														Presiding Official					
Target		Contract Time	bids and modifications must have been received here by 2:30 PM local time, February 27, 2020													Designer represented by Matthew Twitchell / Angela Russ					
Liquidated Damages		\$0 per day	I, thus declare the bidding closed, and now will proceed to open and read bids and modifications which have been received.													Owner represented by Justin Witt					
Regulated Subcontractors		Bidders (name, city, license number)	Bid Security	Eng And	Non- Con	Instr to Bid	Ackw Adjest	Trans Direct	Acce Agre	Vendor Inv	Tax ID	State Qual	Sch Gnd	Aut Bnd	DBE	Cent Illegal	Construction Time	Base Bid	General Purpose	Permit Allowance	Total Bid
Plumbing	None	Wildier Construction	X	X	X	X	X	X	X	X	X	X	X	X	X	X	210 Days	\$ 1,418,000.00	\$ 62,000.00	8,000.00	\$ 1,488,000.00
HVAC	W.J. O'Neil	City Chattanooga																			
Electrical	Adman Electric	License Number 67335																			
Masonry	Adams Masonary																				
Plumbing	None	J&J Construction	X	X	X	X	X	X	X	X	X	X	X	X	X	X	450 Days	\$ 2,058,000.00 \$ (60,000.00) written on outside	\$ 62,000.00	8,000.00	\$ 2,068,000.00
HVAC	Callahan Mechanical	City Chattanooga																			
Electrical	Adman Electric	License Number 17731																			
Masonry	Masonry Specialist																				
Plumbing	None																				
HVAC																					
Electrical																					
Masonry																					
Plumbing	None																				
HVAC																					
Electrical																					
Masonry																					



MEMO

To: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

From: Justin Witt

Date: March 19, 2020

Subject: Ooltewah High School – Reroofing project (Bid File 20-35)

Bids were received on February 21, 2020 at 2:00pm for the reroofing project at Ooltewah High School. The low bid was received from Foam-Crete, Inc. in the amount of \$700,926.00.

I recommend we accept the bid received from Foam-Crete, Inc.

Funding provided from the 18/19 Capital Projects Fund.

Bid tabulation sheet and recommendation letters attached.

Sincerely,
Justin Witt

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Justin Witt
FROM: Ron Smith, Manager Capital Projects
DATE: February 24, 2020
RE: Bid File (20-35) Ooltewah High School Reroofing

Bids received on February 21, 2020 at 2:00 PM

I request School Board approval for reroofing Ooltewah High School

Recommend the low base bid of \$700,926.00 be awarded to Foam-Crete, Inc.

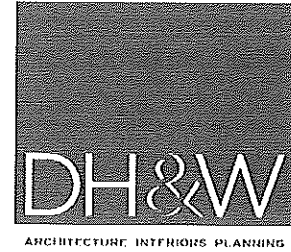
Funds provided from 2018/19 Capital Projects Budgets

Sincerely,

Ron Smith

February 24, 2020

Mr. Ron Smith
Capital Projects Manager
Hamilton County Department of Education
Maintenance Department
2501 Dodds Avenue
Chattanooga, TN 37407



Ooltewah High School Reroofing
Hamilton County Department of Education Project No: 20-35
Recommendation of Award

Dear Mr. Smith,

Bids for the Ooltewah High School Reroofing were received Friday, February 21, 2020 at 2:00 PM. The Base Bid prices for each bidder are shown below, listed in ascending order. A copy of our Bid Summary and Foam-Crete's Bid is attached for your Reference.

<u>Foam-Crete</u>	<u>\$700,926.00</u>
<u>Willoughby Roofing</u>	<u>\$755,235.00</u>
<u>Tri-State Roofing</u>	<u>\$783,409.00</u>
<u>JDH Company</u>	<u>\$830,287.00</u>
<u>E. C. Malone</u>	<u>\$848,272.00</u>
<u>FTM Contracting</u>	<u>\$1,215,000.00</u>

The Bid of Foam-Crete, Inc., of Chattanooga, 2833 Calhoun Avenue, Chattanooga, Tennessee 37407, is the apparent low Bidder. We recommend that the Contract for Construction be awarded to Foam-Crete of Chattanooga, using their Base Bid of Seven hundred thousand, nine hundred and twenty-six dollars (\$700,926.00).

Please call me if I may be of any further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew C. Hausler'.

Andrew C. Hausler, AIA
Partner, DH&W Architects, PLLC

Copy with attachments: J. Witt, file

Hamilton County Department of Education
 Bid Opening – February 21, 2020 – 2:00 PM.
 Bid File 20-35 Tab Sheet Ooltewah High School Reroofing

Bidder	Receipt of Addendum	Sign/ Dated Cert of Compl	Non-Collusion Affidavit	Drug Free Workplace	Iran Divestment	Addendum to Agreement	Bid Bond
FTM Contracting	✓	✓	✓	✓	✓	✓	✓
Willoughby Roofing	✓	✓	✓	✓	✓	✓	✓
Foam Crete	✓	✓	✓	✓	✓	✓	✓
JDH Co	✓	✓	✓	✓	✓	✓	✓
E Cornell Malone Corp	✓	✓	✓	✓	✓	✓	✓
Tri-State Roofing	✓	✓	✓	✓	✓	✓	✓

Bidder	Base Bid	Remove and Replace Tectum Unit Prices Per SF	Remove and Replace Damaged Steel Roof Decking Unit Prices Per SF	Remove and Replace Plywood Sheathing Unit Prices Per SF	Remove and Replace Damaged Ceiling Tiles Unit Prices Per Tile
FTM Contracting	1,215,000.00	25.00	9.00	4.00	30.00
Willoughby Roofing	755,235.00	19.75	3.25	4.25	23.00
Foam Crete	700,926.00	15.25	12.00	3.00	25.00
JDH Co	830,287.00	9.00	3.16	1.45	2.50
E Cornell Malone Corp	848,272.00	15.00	7.50	3.00	10.00
Tri-State Roofing	783,409.00	18.00	9.00	2.50	8.00

Recommend Award of Bid To: Foam Crete
 Funds To Be Provided By: Maintenance/Capital Budget

DE:jg



**HAMILTON
COUNTY
SCHOOLS**

School
Nutrition

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, HCDE Superintendent

FROM: Dr. Justin Robertson, Chief Operations Officer
Kristen Nauss, School Nutrition Director

DATE: March 19, 2020

RE: Recommendation for Approval for the School Nutrition Program

It is recommended that the following vendors be approved to provide the following products/service listed below for the School Nutrition Program for SY 2020-2021:

<u>Company/Vendor/Non-Food</u>	<u>Product/Service</u>	<u>Bid File Number</u>
Pilgrim's Pride	Processing Commodity Chicken	Bid File #20-33
Tasty Brand	Processing Commodity Cheese Item # 1	Bid File #20-34
Asian Food Solution	Processing Commodity Chicken Item # 2	Bid File #20-34
Rich Chicks	Processing Commodity Chicken Items # 9, 10 & 11	Bid File #20-34
Brookwood	Processing Commodity Pork Item # 12	Bid File #20-34
Jennie O	Processing Commodity Turkey Items #13, 14, 15 &16	Bid File #20-34
Butterball	Processing Commodity Turkey Items, # 17, 18 & 19	Bid File #20-34

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

COMMODITY PROCESSING Hamilton County 2020-21					Vendor Section to Complete													Commercial Price								
Item #	Product	Case Size	Brand	Crediting	Servings Needed	Servings per Case	DF lbs Needed per Case	Total Cases Needed	Total lbs Needed	Bid Cost per Case	Delivery Cost per Case	DF Commodity Value per lb	Total Bid Case Costs	Total Delivery Costs	Total commodity bulk value	Grand Total Cost	Serving Cost									
BULK PACK LARGE CHICKEN 100103 - GROUP BID #1																										
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																										
5	CHICKEN - FILET, WHOLE MUSCLE, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 7516		200,040	120	24.76	1,667	41,275	\$59.44	\$ 3.38	\$ 0.94	\$ 99,086.48	\$ 5,634.46	\$ 38,798.42	\$ 143,519.36	\$ 0.72	83.52	0.70			Total White Meat Lbs - 100103	72224.92	\$\$\$	68136.98953	These should match
6	CHICKEN - FILET, WHOLE MUSCLE, SPICY, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 7517		150,000	120	24.76	1,250	30,950	\$63.31	\$ 3.38	\$ 0.94	\$ 79,137.50	\$ 4,225.00	\$ 29,093.00	\$ 112,455.50	\$ 0.75	89.77	0.75			Total Dark Meat Lbs - 100103	72247.72	\$\$\$	68158.49905	
7	CHICKEN - POPCORN, WG BREADING, UTILIZES ALL DARK MEAT, 8-10 PIECES TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	113 4.35 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 110458		122,580	108	40.54	1,135	46,013	\$39.52	\$ 3.38	\$ 0.94	\$ 44,855.20	\$ 3,836.30	\$ 43,408.57	\$ 92,100.07	\$ 0.75	82.99	0.77							
8	CHICKEN - STRIPS, UNBREADED, UTILIZES ALL DARK MEAT, LIGHTLY SEASONED	239 2.14 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 1260		100,035	195	51.14	513	26,235	\$42.30	\$ 3.38	\$ 0.94	\$ 21,699.90	\$ 1,733.94	\$ 24,660.73	\$ 48,094.57	\$ 0.48	93.64	0.48							
					572,655											\$ 396,169.51										

BULK PACK LARGE CHICKEN 100103 - GROUP BID #3																										
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																										
5	CHICKEN - FILET, WHOLE MUSCLE, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 792421		200,064	128	31.68	1,563	49,516	\$56.00	\$ 3.38	\$ 0.94	\$ 87,528.00	\$ 5,282.94	\$ 46,544.89	\$ 139,355.83	\$ 0.70	88.89	0.69							
6	CHICKEN - FILET, WHOLE MUSCLE, SPICY, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 792431		150,016	128	31.68	1,172	37,129	\$63.84	\$ 3.38	\$ 0.94	\$ 74,820.48	\$ 3,961.36	\$ 34,901.22	\$ 113,683.06	\$ 0.76	96.73	0.76			If White Equals 70%	86,645.00	123,778.57		
7	CHICKEN - POPCORN, WG BREADING, UTILIZES ALL DARK MEAT, 8-10 PIECES TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	113 4.35 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 791893		57,630	113	46.55	510	23,741	\$43.20	\$ 3.38	\$ 0.94	\$ 22,032.00	\$ 1,723.80	\$ 22,316.07	\$ 46,071.87	\$ 0.80	90.12	0.80					37,110.00		
8	CHICKEN - STRIPS, UNBREADED, UTILIZES ALL DARK MEAT, LIGHTLY SEASONED	239 2.14 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 791896		54,731	239	58.38	229	13,369	\$61.28	\$ 3.38	\$ 0.94	\$ 14,033.12	\$ 774.02	\$ 12,566.88	\$ 27,374.02	\$ 0.50	119.35	0.50							
					462,441								\$ 326,484.78					112,599	76,306							

	Servings	\$ Total	Commercial
Pilgrim's	572,655	\$ 396,169.51	1,908.77 \$ 398,078.28
Gold Creek	575,040	\$ 402,791.18	76,478.14 \$ 402,962.92

COMMODITY PROCESSING Hamilton County 2020-21																Vendor Section to Complete										Commercial Price	
Item #	Product	Case Size	Brand	Crediting	Servings Needed	Servings per Case	DF lbs Needed per Case	Total Cases Needed	Total lbs Needed	Bid Cost per Case	Delivery Cost per Case	DF Commodity Value per lb	Total Bid Case Costs	Total Delivery Costs	Total commodity bulk value	Grand Total Cost	Serving Cost										
BULK PACK LARGE CHICKEN 100103 - GROUP BID #1																											
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																											
5	CHICKEN - FILET, WHOLE MUSCLE, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 7516		200,040	120	24.76	1,667	41,275	\$59.44	\$ 3.38	\$ 0.94	\$ 99,086.48	\$ 5,634.46	\$ 38,798.42	\$ 143,519.36	\$ 0.72	83.52	0.70					Total White Meat Lbs - 100103	72224.92	68136.98953	These should match
6	CHICKEN - FILET, WHOLE MUSCLE, SPICY, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 7517		150,000	120	24.76	1,250	30,950	\$63.31	\$ 3.38	\$ 0.94	\$ 79,137.50	\$ 4,225.00	\$ 29,093.00	\$ 112,455.50	\$ 0.75	89.77	0.75					Total Dark Meat Lbs - 100103	72247.72	68158.49905	
7	CHICKEN - POPCORN, WG BREADING, UTILIZES ALL DARK MEAT, 8-10 PIECES TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	113 4.35 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 110458		122,580	108	40.54	1,135	46,013	\$39.52	\$ 3.38	\$ 0.94	\$ 44,855.20	\$ 3,836.30	\$ 43,408.57	\$ 92,100.07	\$ 0.75	82.99	0.77						22.8		
8	CHICKEN - STRIPS, UNBREADED, UTILIZES ALL DARK MEAT, LIGHTLY SEASONED	239 2.14 OZ SERVINGS PER CASE, 32 LBS	PILGRIM'S PRIDE 1260		100,035	195	51.14	513	26,235	\$42.30	\$ 3.38	\$ 0.94	\$ 21,699.90	\$ 1,733.94	\$ 24,660.73	\$ 48,094.57	\$ 0.48	93.64	0.48								
																\$ 396,169.51											

BULK PACK LARGE CHICKEN 100103 - GROUP BID #3																											
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																											
5	CHICKEN - FILET, WHOLE MUSCLE, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 792421		200,064	128	31.68	1,563	49,516	\$56.00	\$ 3.38	\$ 0.94	\$ 87,528.00	\$ 5,282.94	\$ 46,544.89	\$ 139,355.83	\$ 0.70	88.89	0.69								
6	CHICKEN - FILET, WHOLE MUSCLE, SPICY, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	128 4 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 792431		150,016	128	31.68	1,172	37,129	\$63.84	\$ 3.38	\$ 0.94	\$ 74,820.48	\$ 3,961.36	\$ 34,901.22	\$ 113,683.06	\$ 0.76	96.73	0.76					If White Equals 70%	86,645.00	123,778.57	
7	CHICKEN - POPCORN, WG BREADING, UTILIZES ALL DARK MEAT, 8-10 PIECES TO EQUAL 2 OZ MMA AND AT LEAST 1 OZ GRAIN	113 4.35 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 791893		30,736	113	46.55	272	12,662	\$43.20	\$ 3.38	\$ 0.94	\$ 11,750.40	\$ 919.36	\$ 11,901.90	\$ 24,571.66	\$ 0.80	90.12	0.80						37,133.57		
8	CHICKEN - STRIPS, UNBREADED, UTILIZES ALL DARK MEAT, LIGHTLY SEASONED	239 2.14 OZ SERVINGS PER CASE, 32 LBS	GOLD CREEK 791896		100,141	239	58.38	419	24,461	\$61.28	\$ 3.38	\$ 0.94	\$ 25,676.32	\$ 1,416.22	\$ 22,993.55	\$ 50,086.09	\$ 0.50	119.35	0.50								
																-141	(70.41)										

480,957

\$ 327,696.64

94,083

75,078

	Servings	\$ Total	Commercial
Pilgrim's	572,655	\$ 396,169.51	1,908.77 \$ 398,078.28
Gold Creek	575,040	\$ 402,775.10	75,130.85 \$ 402,827.49

Hamilton County Department of Education
 Bid Opening – February 19, 2020 – 2:00 PM.
 Bid File 20-34 Commodity Processing for Cheese, Chicken, Pork and Turkey

Bidder	Item #1 CHEESE - FILLED BREADSTICK, 100% CHEESE, YEAST-STYLE BREAD, EACH STICK	Item #2 CHICKEN - ORANGE OR TANGERINE, WG BREADING	Item #3 CHICKEN - CORN DOG WITH WG BREADING, MINI, UTILIZES ALL DARK MEAT	Item#4 CHICKEN - DRUMSTICK, WG BREADED, UTILIZES ALL DARK MEAT	Item #5 CHICKEN - POPCORN, USES ALL WHITE MEAT, SPICY
Butterball LLC					
Pilgrims Pride					
Brookwood Farms					
Tasty Brands	40.10				
Tyson					
Rich Chicks					
Jennie-O Turkey					
S.A. Piazza and Assoc					
Asian Food Solutions		90.00			
Out of the Shell, LLC dba Yangs		99.17			

Hamilton County Department of Education
 Bid Opening – February 19, 2020 – 2:00 PM.
 Bid File 20-34 Commodity Processing for Cheese, Chicken, Pork and Turkey

Bidder	Item #6 CHICKEN - POPCORN, USES ALL WHITE MEAT, MAPLE FLAVOR, WG BREADING	Item#7 CHICKEN - TACO MEAT, FULLY COOKED. UTILIZES ALL DARK MEAT	Item#8 CHICKEN - WINGS, BONE- IN, OVEN ROASTED, UNBREADED. UTILIZES ALL WHITE MEAT	Item# 9 CHICKEN - MEATBALLS, ITALIAN FLAVORS, UTILIZES ALL DARK MEAT	Item# 10 CHICKEN - MEATBALLS, SWEET AND SPICY FLAVOR, UTILIZES ALL DARK MEAT
Butterball LLC					
Pilgrims Pride					
Brookwood Farms					
Tasty Brands					
Tyson					
Rich Chicks				59.78	60.38
Jennie-O Turkey					
S.A. Piazza and Assoc					
Asian Food Solutions					
Out of the Shell, LLC dba Yangs					

Hamilton County Department of Education
 Bid Opening – February 19, 2020 – 2:00 PM.
 Bid File 20-34 Commodity Processing for Cheese, Chicken, Pork and Turkey

Bidder	Item #11 CHICKEN - TENDERS, WG BREADING, UTILIZES ALL WHITE MEAT	Item #12 PORK- PULLED BBQ SEMI DRY VINEGAR BASE	Item#13 TURKEY - HAM- STYLE DELI MEAT CUT IN 1.5 - 2.0" ROUNDS	Item#14 TURKEY - HAM-STYLE DELI MEAT, SLICED	Item#15 TURKEY - STEAK, UTILIZES ALL WHITE MEAT
Butterball LLC					
Pilgrims Pride					
Brookwood Farms		64.00			
Tasty Brands					
Tyson					
Rich Chicks	52.18				
Jennie-O Turkey			37.68	37.44	66.39
S.A. Piazza and Assoc					
Asian Food Solutions					
Out of the Shell, LLC dba Yangs					

Hamilton County Department of Education
 Bid Opening – February 19, 2020 – 2:00 PM.
 Bid File 20-34 Commodity Processing for Cheese, Chicken, Pork and Turkey

Bidder	Item #16 TURKEY - STICK, UTILIZES ALL WHITE MEAT, BREAST MEAT, SMOKEY FLAVOR	Item #17 TURKEY - POT ROAST, UTILIZES ALL DARK MEAT	Item #18 TURKEY - TENDERLOINS, SLICED	Item# 19 TURKEY - DELI MEAT VARIETY PACK, INCLUDES HAM, SALAMI, AND BOLOGNA
Butterball LLC		16.48	77.30	29.91
Pilgrims Pride				
Brookwood Farms				
Tasty Brands				
Tyson				
Rich Chicks				
Jennie-O Turkey	177.60			
S.A. Piazza and Assoc				
Asian Food Solutions				
Out of the Shell, LLC dba Yangs				

Recommend Award of Bid To: Tasty Brands item #1; Asian Food Solution item #2; Rich Chicks items #9, 10 and 11; Brookwood item # 12; Jennie O items # 13,14,15 and 16; Butterball items #17,18 and 19.

Funds To Be Provided By: School Nutrition

Hamilton County Department of Education
 Bid Opening – February 19, 2020 – 1:30 PM.
 Bid File 20-33 Commodity Processing for Chicken

Bidder	CHICKEN - FILET, WHOLE MUSCLE, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ M/MA AND AT LEAST 1 OZ GRAIN	CHICKEN - FILET, WHOLE MUSCLE, SPICY, WG BREADING, UTILIZES ALL WHITE MEAT, EACH TO EQUAL 2 OZ M/MA AND AT LEAST 1 OZ GRAIN	CHICKEN - POPCORN, WG BREADING, UTILIZES ALL DARK MEAT, 8-10 PIECES TO EQUAL 2 OZ M/MA AND AT LEAST 1 OZ GRAIN	CHICKEN - STRIPS, UNBREADED, UTILIZES ALL DARK MEAT, LIGHTLY SEASONED	TOTAL GROUP Based on Serving Requested
Pilgrim's Pride	\$59.44	\$63.31	\$39.52	\$42.30	\$398,078.28
Gold Creek	\$56.00	\$63.84	\$43.20	\$61.28	\$402,827.49

Recommend Award of Bid To: Pilgrim's Pride for the group

Funds To Be Provided By: School Nutrition

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Jill Levine, Chief of Innovation & Choice

DATE: March 19, 2020

RE: Project Lead the Way

This request is for approval to spend over \$25,000 for Project Lead The Way Launch materials in alignment with Accelerating Student Achievement, Future Ready Students, and Great Teachers and Leaders.

PLTW* Launch is a STEM initiative that taps into students' exploratory nature, engages them in learning that feels like play, and encourages them to keep discovering - now and for years to come. Whether designing a car safety belt or building digital animations, students engage in critical and creative thinking, build teamwork skills, and learn to try and try again when faced with challenges. This program has 24 interdisciplinary 10-hour modules.

Funding for these purchases will be provided through the General Purpose account and Federal Programs.

Thank you for your consideration.



January 1, 2020

To Whom It May Concern:

The PLTW Store allows authenticated users to determine their PLTW program equipment and supplies needs. All products available to purchase through the myPLTW Store are competitively bid as part of our annual bidding process. Awards are based on lowest total cost of ownership pricing and other factors such as: specification to the PLTW curricula, reliable shipping, and quality. We are providing this letter to document the sole source designation for certain products in the PLTW online Store developed by Project Lead The Way, Inc. **PLTW** has reviewed the items within the customary parameters justifying sole source designations, including but not limited to unavailability from another authorized source; compatibility or interchangeability with the **PLTW** program/ curriculum, designated software, or other equipment or goods; unique features, functions or capabilities of the product that distinguish it with respect to program requirements and functionality; and, unavailability of other products due to performance specifications or requirements. The sole source designations have been based on a determination that there is only one source that can provide the item based on these factors as applied to the unique program and curricular requirements necessary to the **PLTW** program.

If you have any questions or concerns, please feel free to contact me via email at mcohen@pltw.org.

Sincerely,

Project Lead The Way, Inc.

Matt Cohen
Vice President of Business Operations
Project Lead The Way, Inc.
3939 Priority Way South Drive, Suite 400
Indianapolis, IN 46240
www.pltw.org



**Hamilton County Department of Education
Purchasing Department
3074 Hickory Valley Road
Chattanooga TN 37421**

Memorandum

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Kevin Bartenfield, Director of Purchasing

DATE: March 19, 2020

RE: Recommended Approval of School Annual Publishers for 2020-2021SY

School personnel have requested approval of school annual publishers. Annuals are funded by advertisement sales, community contributions, and souvenir book sales directly to students and other interested parties.

Outlined are current publishers supplying annuals to schools within the System. Research indicates publishers are cost competitive and are responsive to the needs of the schools they serve. The schools have established good working relationships with the various school annual publishers and are satisfied with both the product produced and the service offered. Therefore, it is recommended the below listed vendors be approved to publish annuals for schools with the System.

Entourage School Services
Herff-Jones Publishing Company
Inter-State Studio & Publishing Company
Josten's Publishing Company
Life Touch Publishing Company/Lifetouch National School Studios, Inc.
Memory Book Company
School Annual Publishing Company
Taylor Publishing Company dba Balfour
Tree Ring Yearbook Company
Walsworth Publishing Company

Recommendation: We recommend the Board of Education approve listed vendors to publish school annuals for school year 2020-2021.

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
PURCHASING DEPARTMENT
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Kevin Bartenfield, Director of Purchasing

DATE: March 19, 2020

RE: Recommended approval of Giant Steps for 2020-2021 school year.

The Purchasing Department is recommending the approval of Giant Steps, a local vendor for musical equipment repairs and parts. This vendor will provide repair work on music/band equipment which includes replacement parts. We are seeking their assistance with emergency repairs and replacement parts. Upon Board approval of this vendor, we can obtain faster service in repairs for the district. The district will save on shipping costs and less down time by using a local vendor. This request covers the 2020-2021 school year.

Thank you for your consideration of this request.



**HAMILTON
COUNTY
SCHOOLS**

School
Nutrition

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, HCDE Superintendent

FROM: Dr. Justin Robertson, Chief Operations Officer
Kristen Nauss, School Nutrition Director

DATE: March 19, 2020

RE: Recommendation for Approval for the School Nutrition Program

It is recommended that the following vendors be approved to provide the following service listed below for the School Nutrition Program for SY 2019-2020:

<u>Company/Vendor</u>	<u>Service</u>	<u>Bid File Number</u>
T.U. Parks Constructions Co.	Build a Reinforced Insulated Floor for a Drive in Freezer	Re-Bid RFP File #20-38

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Hamilton County Department of Education
Bid Opening – March 05, 2020– 2:00 PM.

Re-Bid RFP File 20-38 Tab Sheet Build a Reinforced Insulated Floor for a Drive in Freezer at the
School Nutrition Warehouse

<u>Bidder</u>	<u>Proposed Cost</u>
<u>T.U. Parks Construction</u>	<u>116,953.00</u>
<u>GWC</u>	<u>No Bid</u>
<u> </u>	<u> </u>
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<u> </u>	<u> </u>

Recommend Award of Bid To: T.U. Parks Construction

Funds To Be Provided By: School Nutrition

DE.jg



**HAMILTON
COUNTY
SCHOOLS**

Purchasing Department
3074 Hickory Valley Road
Chattanooga, TN 37421
Phone 423-498-7030 Fax 423-498-6677

**HAMILTON COUNTY SCHOOLS
BID OPENING – FEBRUARY 28, 2020
PURCHASE OF MOTOR FUEL**

TABULATION SHEET

BIDDERS:

**Sweetwater Valley
Oil Co.**

Mansfield Oil Co.

Collins Oil Co.

JAT Oil Co.

ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	8,000 gal	Gasoline, Unleaded Regular,Conventional/Clear	1.59	12,720.00	1.5230	12,184.00	1.5649	12,519.20	1.573	12,584.00
	(For: Service Center)									

Recommend Award of Bid to: Mansfield Oil Company

Funds provided by: Warehouse Inventory Fund

2. Financial Reports

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: March 19, 2020

SUBJECT: Monthly Financial Report

Attached is the monthly financial report comparing budget to actual through January, 2020. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

**HAMILTON COUNTY SCHOOLS
REVENUE/OBLIGATIONS VS BUDGET
PERIOD ENDED
JANUARY, 2020**

REVENUES	Adopted	General Purpose		Budget	Federal Programs		Self-Funded Programs			Child Nutrition			Grand Totals		
	Budget	Revised Budget	YTD Actual		Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual
LOCAL TAXES	230,600,000	230,600,000	109,443,040									230,600,000	230,600,000	109,443,040	
LICENSES AND PERMITS	12,000	12,000	6,327									12,000	12,000	6,327	
CHARGES FOR CURRENT SERVICES	543,000	543,000	195,818				3,814,990	4,851,320	3,646,126	3,699,602	3,699,602	2,297,654	8,057,592	9,093,922	6,139,598
OTHER LOCAL REVENUES	3,000,000	3,000,000	3,296,085				2,835,424	3,675,626	1,302,044	163,409	163,409	77,965	5,998,833	6,839,035	4,676,094
STATE OF TENNESSEE	173,110,000	173,242,502	103,368,041										173,110,000	173,242,502	103,368,041
OTHER STATE REVENUES	600,000	3,303,125	233,004							190,000	190,000	-	790,000	3,493,125	233,004
FEDERAL GOVERNMENT	850,000	850,000	542,141	30,939,539	37,881,971	8,140,285				17,051,674	17,051,674	10,876,650	48,841,213	55,783,645	19,559,076
OTHER SOURCES	1,285,000	1,285,000	524,103										1,285,000	1,285,000	524,103
RESERVES/FUND BALANCE	8,000,000	20,635,200						897,286					8,000,000	21,532,486	-
TOTAL REVENUES	418,000,000	433,470,827	217,608,559	30,939,539	37,881,971	8,229,036	6,650,414	9,424,232	4,948,170	21,104,685	21,104,685	13,252,269	476,694,638	501,881,715	244,038,034
EXPENDITURES															
REGULAR INSTRUCTION PROGRAM	207,590,129	212,757,849	111,165,977	8,746,312	10,307,686	4,138,131	2,434,817	3,870,963	1,534,170				218,771,258	226,936,498	116,838,278
SPECIAL EDUCATION INSTR PROG	42,092,235	42,441,028	21,489,476	4,748,150	5,490,513	3,099,905	300,000	347,084	55,589				47,140,385	48,278,625	24,644,970
VOCATIONAL ED INSTR PROG	8,941,335	9,006,032	4,703,131	475,526	623,074	413,656		157,697	27,694				9,416,861	9,786,803	5,144,481
ATTENDANCE	2,738,609	2,758,175	1,270,901										2,738,609	2,758,175	1,270,901
HEALTH SERVICES	4,848,133	4,905,235	2,594,014		150		42,500	64,500	40,011				4,890,633	4,969,885	2,634,025
OTHER STUDENT SUPPORT	13,847,708	14,093,623	6,368,168	3,414,555	4,372,289	1,332,196	75,655	416,655	38,134				17,337,918	18,882,567	7,738,498
REG INST SUPPORT	12,524,627	15,037,973	6,743,863	7,477,787	9,727,815	3,794,063	277,938	644,752	218,269				20,280,352	25,410,540	10,756,195
SPECIAL ED INST SUPPORT	3,387,635	3,554,889	1,871,995	3,281,875	3,305,971	1,860,968							6,669,510	6,860,860	3,732,963
VOCATIONAL ED INST SUPPORT	246,915	248,209	171,654	12,500	65,500	9,950							259,415	313,709	181,604
EDUCATION TECHNOLOGY	4,634,807	7,328,205	4,970,835	164,324	261,260	109,082							4,799,131	7,589,465	5,079,917
BOARD OF EDUCATION	6,199,378	6,207,076	3,531,971					315,160	181,450				6,199,378	6,522,236	3,713,421
OFFICE OF SUPERINTENDENT	2,285,392	2,306,626	1,033,554				91,230	93,630	40,030				2,376,622	2,400,256	1,073,584
OFFICE OF PRINCIPAL	28,496,993	28,691,085	15,610,963										28,496,993	28,691,085	15,610,963
FISCAL SERVICES	3,369,030	3,396,674	1,780,917				10,000	10,000	2,096				3,379,030	3,406,674	1,783,013
HUMAN RESOURCES	1,858,157	1,877,656	1,032,418					2,294					1,858,157	1,879,950	1,032,418
OPERATION OF PLANT	25,624,131	25,601,716	19,029,853										25,624,131	25,601,716	19,029,853
MAINTENANCE OF PLANT	9,493,178	10,181,709	5,852,317					54,240	16,632				9,493,178	10,235,949	5,868,949
TRANSPORTATION	18,940,008	19,198,557	17,649,289	266,340	292,540	133,562		20,000	1,750				19,206,348	19,511,097	17,784,601
CENTRAL AND OTHER	388,597	696,891	536,992					8,983	96				388,597	705,874	537,088
FOOD SERVICE			169,770										21,104,685	21,104,685	14,469,268
COMMUNITY SERVICES	470,311	482,340	285,508	491,184	1,127,489	336,018	3,222,512	3,222,512	1,544,287				4,184,007	4,832,341	2,165,813
EARLY CHILDHOOD EDUCATION	2,997,170	3,142,457	1,472,655				195,762	195,762	97,005				3,192,932	3,338,219	1,569,660
REGULAR CAPITAL OUTLAY	197,000	197,000	138,331										197,000	197,000	138,331
EDUCATION DEBT SERVICE	975,000	975,000	-										975,000	975,000	-
EDUCATION CAPITAL PROJECTS	3,000,000	5,500,000	5,500,000										3,000,000	5,500,000	5,500,000
CHARTER SCHOOLS (TRANSFERS)	12,853,522	12,853,522	7,908,241	1,860,986	2,307,684	22,436							14,714,508	15,161,206	7,930,677
TRANSFERS-STATE GRANTS		31,300											-	31,300	-
TOTAL EXPENDITURES	418,000,000	433,470,827	242,882,793	30,939,539	37,881,971	15,249,967	6,650,414	9,424,232	3,797,213	21,104,685	21,104,685	14,469,268	476,694,638	501,881,715	276,399,241

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: March 19, 2020

SUBJECT: Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2020 are recommended for your approval.

The Federal Programs budget is amended by items #1 - 3. Items #1 and 2 consist of carryover and current year awards. Item # 3 consists of carryover from the prior year.

The State Programs budget is amended by item #4. Items #4 consists of a current year award.

The Self-Funded Programs budget is amended by items #5 - 7 and consists of grants awarded by non-federal agencies and designed for a specific purpose. Items #5 and 7 consist of carryover and current year contributions. Item #6 consists of a current year contribution.

1. Title III, Language Instruction for English Learners and Immigrant Students, with transfers between line items
2. Title IV Part A, Student Support and Academic Enrichments Grant, with transfers between line items
3. Title IV Part A, Student Support and Academic Enrichment Grant, with transfers between line items
4. Coordinated School Health, with transfers between line items
5. Therapy Services, with a net increase of \$429,929
6. Student Success Planning, with transfers between line items
7. Nursing Services, with transfers between line items

FEDERAL PROGRAMS
SOURCE OF FUNDS

March 19, 2020

BUDGET AMENDMENTS	OTHER FEDERAL THROUGH STATE 47100	TOTAL REVENUE	AMENDMENT ITEM #
Title III, Language Instruction for English Learners and Immigrant Students	-	-	1
Title IV Part A, Student Support and Academic Enrichments Grant	-	-	2
Title IV Part A, Student Support and Academic Enrichment Grant	-	-	3
	-	-	

FEDERAL PROGRAMS
USE OF FUNDS

March 19, 2020

BUDGET AMENDMENTS	REGULAR EDUCATION 71100	INSTRUCTIONAL SUPPORT 72210	TRANSPORTATION 72710	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Title III, Language Instruction for English Learners and Immigrant Students	-	-		-	1
Title IV Part A, Student Support and Academic Enrichments Grant	5,175	(5,500)	325	-	2
Title IV Part A, Student Support and Academic Enrichment Grant	(2,643)	1,368	1,275	-	3
	2,532	(4,132)	1,600	-	

SELF FUNDED PROGRAMS
SOURCE OF FUNDS

March 19, 2020

BUDGET AMENDMENTS	RESTRICTED FOR EDUCATION FUND BALANCE 34555	OTHER CHARGES FOR SERVICES 43990	OTHER LOCAL REVENUES 44000	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Therapy Services	429,929	-		429,929	5
Student Success Planning			-	-	6
Nursing Services	-	-		-	7
	429,929	-	-	429,929	

SELF FUNDED PROGRAMS
USE OF FUNDS

March 19, 2020

BUDGET AMENDMENTS	SPECIAL EDUCATION INSTRUCTION 71200	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Therapy Services	429,929			429,929	5
Student Success Planning			-	-	6
Nursing Services		-		-	7
	<u>429,929</u>	<u>-</u>	<u>-</u>	<u>429,929</u>	

STATE PROGRAMS
SOURCE OF FUNDS

March 19, 2020

	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
BUDGET AMENDMENTS			
Coordinated School Health	-	-	4
	-	-	

STATE PROGRAMS
USE OF FUNDS

March 19, 2020

BUDGET AMENDMENTS	HEALTH SERVICES 72120	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Coordinated School Health	-	-	4
		-	

**HAMILTON COUNTY DEPT OF EDUCATION
FEDERAL PROGRAMS
TITLE III, LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS AND IMMIGRANT STUDENTS
BUDGET FISCAL YEAR 2019-2020**

	CURRENT ALLOCATION	INCREASES	DECREASES	CURRENT ALLOCATION
TITLE III 2020 AWARD	368,879			368,879
2019 CARRYOVER FUNDS	139,936			139,936
TRANSFER TO CONSOLIDATED ADMINISTRATION	(7,292)			(7,292)
TOTAL TITLE III BUDGET	501,523	-	-	501,523

21410000	41427146	REVENUE	BUDGET	INCREASES	DECREASES	BUDGET
			501,523	-		501,523

Use of Funds Summary

			BUDGET	INCREASES	DECREASES	BUDGET
71100	Regular Instruction		390,639	43,000	(43,000)	390,639
72130	Other Student Support		2,453	-	-	2,453
72210	Instructional Support		88,500	11,828	(11,828)	88,500
72710	Transportation		8,000	-	-	8,000
99000	Indirect Costs		11,931	-	-	11,931
	Total Use of Funds		501,523	54,828	(54,828)	501,523

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED BUDGET 1/16/2020	INCREASES	DECREASES	AMENDED BUDGET 3/19/2020
21411000	51101409	Teachers Supplements	45,000		(19,446)	25,554
21411000	51101631	Educational Assistants (2)	30,000			30,000
21411000	51101981	Substitutes	1,000			1,000
21411000	51102011	Social Security	4,717		(1,205)	3,512
21411000	51102041	State Retirement	9,278		(2,067)	7,211
21411000	51102061	Life Insurance	130			130
21411000	51102071	Medical Insurance	19,000			19,000
21411000	51102081	Dental Insurance	690			690
21411000	51102101	Unemployment Compensation	360			360
21411000	51102121	Medicare	1,102		(282)	820
21411000	51102991	Other Fringe Benefits	60			60
21411000	51104291	Instructional Supplies	241,776	43,000		284,776
21411000	51105999	Other Charges (field trips, etc)	1,000			1,000
21411000	51107221	Instructional Equipment	34,383		(20,000)	14,383
		Total 71100 Instructional	388,496	43,000	(43,000)	388,496
21411000	52131899	Other Salaries	2,000			2,000
21411000	52132011	Social Security	124			124
21411000	52132041	State Retirement	300			300
21411000	52132121	Medicare	29			29
		Total 72130 Other Student Support	2,453	-	-	2,453
21411000	52211961	In-service Stipends	-	10,000		10,000
21411000	52212011	Social Security	-	620		620
21411000	52212041	State Retirement	-	1,063		1,063
21411000	52212121	Medicare	-	145		145
21411000	52213081	Consultants	59,500		(11,828)	47,672
21411000	52213551	Travel	9,000			9,000
21411000	52215241	Staff Development	20,000			20,000
		Total 72210 Instructional Support	88,500	11,828	(11,828)	88,500
21411000	52713141	Contracts w Public Carriers	8,000			8,000
		Total 72710 Transportation	8,000	-	-	8,000
21411000	59005901	Indirect Costs (2.69 %)	11,931			11,931
		Total 99000	11,931	-	-	11,931
Avondale SDA						
21413505	51101345	Part-time Tutor	1,234			1,234
21413505	51102011	Social Security	76			76
21413505	51102121	Medicare	18			18
21413505	51104291	Instructional Supplies	-			-
		Total 71100 Instructional	1,328	-	-	1,328
Annoor						
21413835	51101166	Part-time Interventionist	505			505
21413835	51102011	Social Security	31			31
21413835	51102121	Medicare	7			7
21413835	51104291	Instructional Supplies	272			272
		Total 71100 Instructional	815	-	-	815
TOTAL Grant			501,523	54,828	(54,828)	501,523

**HAMILTON COUNTY DEPT OF EDUCATION
 FEDERAL PROGRAMS
 TITLE IV PART A, STUDENT SUPPORT AND ACADEMIC ENRICHMENTS GRANT
 BUDGET FISCAL YEAR 2019-2020**

TITLE IV PART A 2020 ALLOCATION	962,430			962,430
TITLE IV PART A 2019 CARRYOVER	239,167			239,167
TRANSFER TO CONSOLIDATED ADMIN	(19,248)			(19,248)
TOTAL TITLE IV PART A BUDGET	1,182,349	-	-	1,182,349

SUMMARY BY FUNCTION OF CHANGES TO BUDGET:

71100	Regular Instruction	232,624	5,175	-	237,799
72130	Other Student Support	63,526	-	-	63,526
72210	Regular Instruction Support	842,220	-	(5,500)	836,720
72710	Transportation	13,500	325	-	13,825
99000	Indirect Costs	30,479	-	-	30,479
		1,182,349	5,500	(5,500)	1,182,349

21490000	41427147	REVENUE	1,182,349	-	1,182,349
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ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED BUDGET 2/20/2020	INCREASES	DECREASES	AMENDED BUDGET 3/19/2020
21491000	59005901	Indirect Costs (2.69%)	30,479			30,479
		Total 99000	30,479	-	-	30,479
21491000	51101981	Substitutes -COMP	-			-
21491000	51101981	Substitutes - Char Ed / Crisis Response	-			-
21491000	51102011	Social Security	-			-
21491000	51102121	Medicare	-			-
21491000	51104291	Instructional materials	35,934			35,934
		Total 71100	35,934	-	-	35,934
21491000	52133221	Evaluation & Testing	42,870			42,870
21491000	52134999	Other Supplies and Materials - Char Ed	20,656			20,656
		Total 72130	63,526	-	-	63,526
21491000	52211899	Truancy Officer/Social Worker (1 FTE)	49,898			49,898
21491000	52211961	In-service Stipends - COMP (NTN)	22,795			22,795
21491000	52211961	In-service Stipends - COMP (NTA 2.0 - June 2020)	47,655			47,655
21491000	52211961	In-service Stipends - Char Ed / Crisis Response	19,391			19,391
21491000	52212011	Social Security	8,663			8,663
21491000	52212041	State Retirement	16,790			16,790
21491000	52212061	Life Insurance	65			65
21491000	52212071	Health Insurance	9,500			9,500
21491000	52212081	Dental Insurance	345			345
21491000	52212101	Unemployment Compensation	180			180
21491000	52212121	Medicare	2,025			2,025
21491000	52212991	Other Fringe Benefits	100			100
21491000	52213081	Consultant:COMP Training	12,000			12,000
21491000	52213081	Consultant:Char Ed / Crisis Response	10,000			10,000
21491000	52214999	Supplies--Staff Development COMP	17,038			17,038
21491000	52214999	Supplies--Staff Development Char Ed / Crisis Response	10,794			10,794
21491000	52215241	Staff Development	41,000			41,000
		Total 72210	268,239	-	-	268,239
21491000	52713141	Contracts with Public Carriers	10,000			10,000
		Total 72710	10,000	-	-	10,000
		Total 21491000	377,699	-	-	377,699

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED	INCREASES	DECREASES	AMENDED
			BUDGET 2/20/2020			BUDGET 3/19/2020
Fine Arts (Well Rounded)						
21492000	51101981	Substitutes	111			111
21492000	51102011	Social Security	-			-
21492000	51102121	Medicare	2			2
21492000	51104291	Instructional materials	24,652			24,652
21492000	51105999	Charges: Field experiences	1,000			1,000
		Total 71100	25,765	-	-	25,765
21492000	52211899	Curriculum Coaches - Related Arts (1 FTE)	62,900			62,900
21492000	52211961	In-service Stipends	10,000			10,000
21492000	52212011	Social Security	4,520			4,520
21492000	52212041	State Retirement	7,750			7,750
21492000	52212061	Life Insurance	65			65
21492000	52212071	Health Insurance	9,500			9,500
21492000	52212081	Dental Insurance	345			345
21492000	52212101	Unemployment Compensation	180			180
21492000	52212121	Medicare	1,057			1,057
21492000	52212991	Other Fringe Benefits	126			126
21492000	52213081	Consultant	8,500			8,500
21492000	52214999	Supplies--Staff Development	5,500			5,500
21492000	52215241	Staff Development	12,971			12,971
		Total 72210	123,414	-	-	123,414
21492000	52713141	Contracts with Public Carriers	500			500
		Total 72710	500	-	-	500
		Total Fine Arts Well Rounded	149,679	-	-	149,679
Social Studies (Well Rounded)						
21493000	51101981	Substitutes	437			437
21493000	51102011	Social Security	20			20
21493000	51102121	Medicare	6			6
21493000	51104291	Instructional materials	4,321			4,321
		Total 71100	4,784	-	-	4,784
21493000	52211899	Curriculum Coaches - Social Studies (1 FTE)	62,900			62,900
21493000	52211961	In-service Stipends	20,560			20,560
21493000	52212011	Social Security	5,176			5,176
21493000	52212041	State Retirement	8,872			8,872
21493000	52212061	Life Insurance	65			65
21493000	52212071	Health Insurance	9,500			9,500
21493000	52212081	Dental Insurance	345			345
21493000	52212101	Unemployment Compensation	180			180
21493000	52212121	Medicare	1,210			1,210
21493000	52212991	Other Fringe Benefits	126			126
21493000	52213551	Travel/Mileage	2,500			2,500
21493000	52214999	Supplies--Staff Development	1,300			1,300
21493000	52215241	Staff Development	26,557			26,557
		Total 72210	139,291	-	-	139,291
		Total Social Studies	144,075	-	-	144,075

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED	INCREASES	DECREASES	AMENDED
			BUDGET 2/20/2020			BUDGET 3/19/2020
STEM (Effective Use of Technology)						
21494000	51101981	Substitutes	-			-
21494000	51102011	Social Security	-			-
21494000	51102121	Medicare	-			-
21494000	51104291	Instructional materials	18,550	5,175		23,725
21494000	51105999	Charges: Field experiences	1,000			1,000
		Total 71100	19,550	5,175	-	24,725
21494000	52211899	Curriculum Coach - STEM (1 FTE)	79,576			79,576
21494000	52211961	In-service Stipends	10,000			10,000
21494000	52212011	Social Security	5,554			5,554
21494000	52212041	State Retirement	9,521			9,521
21494000	52212061	Life Insurance	65			65
21494000	52212071	Health Insurance	9,500			9,500
21494000	52212081	Dental Insurance	345			345
21494000	52212101	Unemployment Compensation	180			180
21494000	52212121	Medicare	1,299			1,299
21494000	52212991	Other Fringe Benefits	159			159
21494000	52213081	Consultant	7,500			7,500
21494000	52214999	Supplies--Staff Development	6,500		(5,500)	1,000
21494000	52215241	Staff Development	15,971			15,971
		Total 72210	146,170	-	(5,500)	140,670
21494000	52713141	Contracts with Public Carriers	500	325		825
		Total 72710	500	325	-	825
		Total STEM	166,220	5,500	(5,500)	166,220
Innovation (Well Rounded)						
21495000	51104291	Instructional materials	27,985			27,985
21495000	51105999	Charges: Field experiences	1,000			1,000
		Total 71100	28,985	-	-	28,985
21495000	52211899	Innovation Coordinator (1 FTE)	75,100			75,100
21495000	52212011	Social Security	4,657			4,657
21495000	52212041	State Retirement	7,984			7,984
21495000	52212061	Life Insurance	65			65
21495000	52212071	Health Insurance	9,500			9,500
21495000	52212081	Dental Insurance	345			345
21495000	52212101	Unemployment Compensation	180			180
21495000	52212121	Medicare	1,089			1,089
21495000	52212991	Other Fringe Benefits	150			150
21495000	52213081	Consultant	2,500			2,500
21495000	52214999	Supplies--Staff Development	500			500
21495000	52215241	Staff Development	30,971			30,971
		Total 72210	133,041	-	-	133,041
21495000	52713141	Contracts with Public Carriers	2,500			2,500
		Total 72710	2,500	-	-	2,500
		Total Innovation	164,526	-	-	164,526
		TOTAL DISTRICT	1,032,678	5,500	(5,500)	1,032,678

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED BUDGET 2/20/2020	INCREASES	DECREASES	AMENDED BUDGET 3/19/2020
<u>PRIVATE SCHOOLS</u>						
<u>Avondale SDA</u>						
21493505	51104291	Instructional materials	911			911
		Total 71100	911	-	-	911
		TOTAL	911	-	-	911
<u>Brainerd Baptist</u>						
21493515	51104291	Instructional materials	4,090			4,090
		Total 71100	4,090	-	-	4,090
		TOTAL	4,090	-	-	4,090
<u>Notre Dame</u>						
21493565	51103999	Contracted Services	11,902			11,902
		Total 71100	11,902	-	-	11,902
		TOTAL	11,902	-	-	11,902
<u>Saint Jude</u>						
21493585	51104291	Instructional materials	9,515			9,515
		Total 71100	9,515	-	-	9,515
21493585	52215241	Staff Development	1,662			1,662
		Total 72210	1,662	-	-	1,662
		TOTAL	11,177	-	-	11,177
<u>Silverdale Baptist</u>						
21493715	51105999	Other charges: field experiences	5,505			5,505
21493715	51107221	Instructional Equipment	1,731			1,731
		Total 71100	7,236	-	-	7,236
21493715	52215241	Staff Development	11,680			11,680
		Total 72210	11,680	-	-	11,680
		TOTAL	18,916	-	-	18,916
<u>Collegedale Academy - Elementary (Spalding Elementary)</u>						
21493765	51104291	Instructional materials	5,140			5,140
		Total 71100	5,140	-	-	5,140
		TOTAL	5,140	-	-	5,140
<u>Grace Baptist</u>						
21493785	51104291	Instructional materials	9,353			9,353
		Total 71100	9,353	-	-	9,353
		TOTAL	9,353	-	-	9,353
<u>Annoor Academy</u>						
21493835	51104291	Instructional materials	1,097			1,097
		Total 71100	1,097	-	-	1,097
		TOTAL	1,097	-	-	1,097

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED BUDGET 2/20/2020	INCREASES	DECREASES	AMENDED BUDGET 3/19/2020
Collegedale Academy						
21493845	52214999	Other Materials and Supplies: Staff Development	6,357			6,357
		Total 72210	6,357	-	-	6,357
		TOTAL	6,357	-	-	6,357
Collegedale Adventist Middle						
21493865	51104291	Instructional materials	1,137			1,137
21493865	51107221	Instructional Equipment	2,080			2,080
		Total 71100	3,217	-	-	3,217
		TOTAL	3,217	-	-	3,217
Belvoir Christian Academy						
21493805	51104291	Instructional materials	3,202			3,202
		Total 71100	3,202	-	-	3,202
		TOTAL	3,202	-	-	3,202
Boyd-Buchanan						
21493825	51104291	Instructional materials	18,453			18,453
		Total 71100	18,453	-	-	18,453
		TOTAL	18,453	-	-	18,453
Bright School						
21493735	51103999	Other Charges	4,760			4,760
		Total 71100	4,760	-	-	4,760
21493735	52213081	Consultant	299			299
		Total 72210	299	-	-	299
		TOTAL	5,059	-	-	5,059
Hickory Valley Christian School						
21493535	52213081	Consultants	299			299
21493535	52214999	Other Materials and Supplies: Staff Development	100			100
21493535	52215241	Staff Development	1,052			1,052
		Total 72210	1,451	-	-	1,451
		TOTAL	1,451	-	-	1,451
OLPH						
21493575	51105999	Charges: Field experiences	2,863			2,863
		Total 71100	2,863	-	-	2,863
21493575	52215241	Staff Development	2,000			2,000
		Total 72210	2,000	-	-	2,000
		TOTAL	4,863	-	-	4,863
Skyuka Hall						
21493945	52214999	Other Materials and Supplies: Staff Development	383			383
21493945	52215241	Staff Development	1,500			1,500
		Total 72210	1,883	-	-	1,883
		TOTAL	1,883	-	-	1,883
		Total Private Schools	107,071	-	-	107,071

ORGANIZATION KEY	OBJECT CODE	EXPENDITURE DESCRIPTION	AMENDED BUDGET 2/20/2020	INCREASES	DECREASES	AMENDED BUDGET 3/19/2020
CHARTER SCHOOLS						
<u>Chattanooga Preparatory School</u>						
21493935	51105999	Other charges - Field Experience Admissions	2,670			2,670
<u>Chattanooga Girls Leadership Academy</u>						
21495303	52215999	Other Charges - Stipends	6,733			6,733
<u>Ivy Academy</u>						
21495313	51105999	Other charges - Extended Contracts	5,948			5,948
<u>Chattanooga Charter School of Excellence</u>						
21495323	51104291	Instructional materials	7,891			7,891
21495323	51107221	Instructional Equipment	7,500			7,500
<u>Chattanooga Charter School of Excellence Middle</u>						
21496322	51104291	Instructional materials	4,358			4,358
21496322	51107221	Instructional Equipment	7,500			7,500
Total Charter Schools			42,600	-	-	42,600
TOTAL GRANT			1,182,349	5,500	(5,500)	1,182,349

HAMILTON COUNTY DEPARTMENT OF EDUCATION
 FEDERAL PROGRAMS
 TITLE IV, PART A: STUDENT SUPPORT AND ACADEMIC ENRICHMENT
 BUDGET FISCAL YEAR 2019-2020

SOURCE OF FUNDS SUMMARY

Carryover budget at 7/1/19 was \$30,000.

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET		AMENDED BUDGET
			9/19/2019	INCREASE (DECREASE)	3/19/2020
23940000	41427590	FY19 Carryover	30,000		30,000

USE OF FUNDS

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET		AMENDED BUDGET	
			9/19/2019	INCREASE (DECREASE)	3/19/2020	
23940000	51101409	Extended Contract	20,824	(3,249)	17,575	
23940000	51102011	Social Security	1,291	(201)	1,090	
23940000	51102041	State Retirement	2,213	(346)	1,867	
23940000	51102121	Medicare	302	(47)	255	
23940000	51104291	Instructional Supplies	4,000	1,200	5,200	
		Total 71100 - Regular Instruction	28,630	1,200	(3,843)	25,987
23940000	52211961	In-Service/Stipend	270	270	540	
23940000	52212011	Social Security	17	16	33	
23940000	52212041	State Retirement	29	28	57	
23940000	52212121	Medicare	4	4	8	
23940000	52215241	Staff Development	1,050	1,050	2,100	
		Total 72210 - Instructional Support	1,370	1,368	-	2,738
23940000	52713141	Contracts with Public Carriers	-	1,275	1,275	
		Total 72710 - Transportation	-	1,275	-	1,275
		TOTAL BUDGET	30,000	3,843	(3,843)	30,000

Hamilton County, TN
 Department of Education
 Budget Input Form
 Coordinated School Health
 Budget Fiscal Year 2019-2020

Revenue

Organization Key	Object Code	Description	FY2020			Amended Budget 3/19/2020
			Orig. Budget 2019-2020	Increase	(Decrease)	
12760000	41426990	Other State Revenue	180,000			180,000

Expense

Organization Key	Object Code	Description	FY2020			Amended Budget 3/19/2020
			Orig. Budget 2019-2020	Increase	(Decrease)	
12760000	52121053	Coordinator Health Services	56,790			56,790
12760000	52121404	Salary Bonus	250			250
12760000	52121611	Secretary-Health	10,738			10,738
12760000	52121621	Clerical Personnel	19,457			19,457
12760000	52121961	Stipends	-			-
12760000	52122011	Social Security	5,409			5,409
12760000	52122041	State Retirement	8,331			8,331
12760000	52122061	Life Insurance	65			65
12760000	52122071	Medical Insurance - PPO	9,500			9,500
12760000	52122081	Dental Insurance	345			345
12760000	52122101	Unemployment Compensation	180			180
12760000	52122121	Employer Medicare	1,265			1,265
12760000	52122991	Long Term Disability	109			109
12760000	52123071	Telephone	500			500
12760000	52123081	Consultants	5,000	4,214		9,214
12760000	52123551	Travel	6,000			6,000
12760000	52124999	Other Supplies & Materials	23,061		(4,214)	18,847
12760000	52125241	Staff Development	8,000			8,000
12760000	52127351	Equipment - Health	25,000			25,000
		Total 72120	180,000	4,214	(4,214)	180,000
		Total Budget	180,000			180,000

**Hamilton County Department of Education
 Self-Funded Programs
 Therapy Services
 Budget Fiscal Year 2019-2020**

Source of Funds

Organization Key	Object Code	Description	FY2020 Budget Document	Increase	(Decrease)	Amended Budget 3/19/2020
10000000	30004555	Restricted for Education		429,929		429,929
34050000	41433990	Other Charges for Services	300,000			300,000
		Total Source of Revenue	300,000	429,929	-	729,929

Use of Funds

Organization Key	Object Code	Description	FY2020 Budget Document	Increase	(Decrease)	Amended Budget 3/19/2020
34050000	51203121	Contracts - Private Agencies	260,000	429,929		689,929
34050000	51207251	Equipment - Exceptional Ed	40,000			
		Total 71200 - Special Ed - Instruction	300,000	429,929	-	729,929

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 STUDENT SUCCESS PLANNING
 BUDGET FISCAL YEAR 2019-2020**

SOURCE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	AMENDED BUDGET 9/19/2019	INCREASE (DECREASE)	AMENDED BUDGET 3/19/2020
34180000	41434570	Contributions & Gifts	336,000		336,000

USE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	AMENDED BUDGET 9/19/2019	INCREASE (DECREASE)	AMENDED BUDGET 3/19/2020
34180000	52131232	Integrated Student Support Program Manager	59,006	1,340	60,346
34180000	52132011	Social Security	3,658	83	3,741
34180000	52132041	Retirement	6,272	(841)	5,431
34180000	52132061	Life Insurance	65	(11)	54
34180000	52132071	Medical Insurance	9,500	(1,583)	7,917
34180000	52132081	Dental Reimbursement	345	(58)	287
34180000	52132101	Unemployment Compensation	180	(30)	150
34180000	52132121	Medicare	856	19	875
34180000	52132991	Long Term Disability	118	3	121
34180000	52133999	Other Contracted Services	254,130	1,870	256,000
34180000	52135241	Staff Development	1,870	(792)	1,078
Total 72130 - Other Student Support			336,000	3,315	(3,315)
TOTAL BUDGET			336,000	3,315	(3,315)

**Hamilton County Department of Education
Self-Funded Programs
Nursing Services
Budget Fiscal Year 2019-2020**

Source of Funds Summary

Organization Key	Object Code	Description	Amended Budget 2/20/2020	Increase	(Decrease)	Amended Budget 3/19/2020
10000000	30004555	Restricted for Education	22,000			22,000
34190000	41433990	Other Charges for Services	42,500			42,500
		Total Source of Funds	64,500	-	-	64,500

Use of Funds Summary

Organization Key	Object Code	Description	Amended Budget 2/20/2020	Increase	(Decrease)	Amended Budget 3/19/2020
34190000	52123999	Other Contracted Services	15,000		(13,000)	2,000
34190000	52124131	Drugs and Medical Supplies	9,000	3,000		12,000
34190000	52124351	Office Supplies	6,000			6,000
34190000	52124999	Other Supplies	8,500	5,000		13,500
34190000	52125241	In-Service/Staff Development	250			250
34190000	52127351	Equipment	25,750	5,000		30,750
		Total 72120 Health Services	64,500	13,000	(13,000)	64,500

4. Marketing Agreement - Wireless Infrastructure Opportunities



Finance Department
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7169

Memorandum

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, CPA
Chief Business Officer

DATE: March 19, 2020

RE: Marketing Agreement – Wireless Infrastructure Opportunities

Board approval is recommended to execute the attached marketing agreement in order to determine if opportunities exist for wireless infrastructure.

Vogue Tower Partners, LLC is a local business proposing a non-exclusive marketing agreement. There is no cost associated with the marketing program. In the event that properties are identified for wireless infrastructure, each site would be presented to the board individually for consideration.

Any towers built on sites approved by the Board would generate the following revenues in accordance with Exhibit C of the agreement:

Ground lease for towers:	\$10,800 recurring annual revenue per tower with \$2% annual escalation.
Special Payment:	\$10,000 one-time payment for each broadband tenant install on each tower.
Emergency Management:	No charge for emergency management equipment to be installed on towers.

MARKETING AGREEMENT

THIS MARKETING AGREEMENT, hereinafter referred to as the (“Agreement”) is entered into and made effective this _____ day of _____, 2020 by and between Vogue Tower Partners, LLC a Delaware limited liability company, whose address is 430 Chestnut Street, Suite 101-B, Chattanooga, TN 37402, hereinafter referred to as (“Consultant”) and Hamilton County Department of Education (HCDE), whose address is 3074 Hickory Valley Road, Chattanooga, TN 37421, hereinafter referred to as (“Landlord”). Consultant and Landlord shall individually also hereinafter be referred to as (a “Party”) or collectively as (the “Parties”).

WHEREAS, Consultant is a communication infrastructure provider that builds and owns wireless assets; and

WHEREAS, Consultant is engaged in the service of marketing properties for potential wireless infrastructure for use by the wireless carriers and other telecommunication operators that utilize communication facilities; and

WHEREAS, Landlord has chosen to engage Consultant to assist in accomplishing certain objectives targeted to maximize value of Landlord-owned properties for potential wireless infrastructure and more particularly described in Exhibit “A” as Landlord’s owned property list; and

WHEREAS, this Agreement shall set forth the contractual relationship between Consultant and Landlord in connection with wireless infrastructure builds as provided by Consultant, its principals, officers, employees and/or representatives.

NOW, THEREFORE, for and in consideration of the matters described above, the mutual benefits and obligations set forth in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Engagement and Services:** Upon the effective date of this Agreement, Landlord engages Consultant and Consultant hereby accepts said engagement for the Term as defined herein as Landlord’s non-exclusive agent for the purpose of providing marketing services to determine and secure interest from wireless carriers that would result in Consultant building and owning wireless infrastructure on any properties described in Exhibit “A”. Consultant’s Scope of Services is more particularly described in Exhibit “B”.
2. **Term and Termination:** This Agreement shall commence on the date set forth hereinabove and shall remain in full force and effect for an initial term of twenty-four (24) months. Thereafter, this Agreement shall automatically be extended for a period of twelve (12) months unless terminated in writing by either Party by giving notice to the remaining Party within not less than thirty (30) days prior to the then-current term.
3. **Compensation:** Landlord hereby acknowledges that the contemplated engagement and associated marketing services being provided hereunder by Consultant involve a lengthy and substantial sales and marketing initiative. However, there is no charge or compensation due Consultant from Landlord at any time for the marketing services and Consultant will compensate Landlord on a per

site basis as more particularly described in Exhibit “C” (“Schedule and Cost/Revenue”) should Consultant succeed in securing any asset build.

4. **Obligations of Landlord:** Landlord agrees to provide Consultant all information regarding Landlord and Landlord’s business that Consultant reasonably requests in connection with the performance of its obligations hereunder. Landlord shall be responsible for the accuracy and completeness of all information provided by or on behalf of Landlord in all material respects at the time furnished. Landlord will promptly notify Consultant if it learns of any material misstatement in, or material omissions from, any information previously delivered to Consultant.

5. **Information and Confidentiality:** In connection with the services to be provided pursuant to this Agreement, certain confidential, non-public information concerning Landlord ("Confidential Information") may be disclosed to Consultant or its employees, attorneys, advisors, Consultants and affiliates ("Consultant Representatives"). Consultant agrees to treat any such Confidential Information as confidential and will use all reasonable efforts not to disclose such Confidential Information except to any party under customary assurances of confidentiality, to Consultant Representatives, as may be required by law or to any third party as previously consented to in writing by Landlord. The Parties further agree that the terms and provisions of this Agreement are considered for all purposes Confidential Information.

6. **Governing Law:** This Agreement shall be governed by the laws of the State of Tennessee, without regard to the conflicts of law principles of such state.

7. **Notices:** All notices, requests, demands, approvals, consents, waivers and other communications required or permitted under the terms of this Agreement shall be in writing and deemed to be delivered upon receipt after having been (i) delivered personally, including delivery by express mail or express courier services which guarantees next day delivery, or (ii) deposited in the United States Mail, postage prepaid, by certified mail, return receipt requested, either addressed to the Parties at the respective addresses set out herein below.

If to Consultant:

Vogue Tower Partners, LLC
430 Chestnut Street, Suite 101-B
Chattanooga, TN 37402
Attn: Patricia Troxell-Tant, CEO

If to Landlord:

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, TN 37421
Attn: Dr. Bryan Johnson, Superintendent

With a Copy to:

Chambliss, Bahner & Stophel, P.C.
605 Chestnut Street – Suite 1700
Chattanooga, TN 37450
Attn: Kurt Faires, Esquire

8. Miscellaneous:

- a) This Agreement and any rights and obligations hereunder, shall not be assigned or transferred by either Party hereto without the prior written consent of the other Party and any purported assignment or transfer without such consent shall be null, void and without effect, excluding however, Consultant may assign its rights and obligations under this Agreement to any parent, subsidiary or affiliate without the prior consent of Landlord.
- b) The failure of either Landlord or Consultant to insist in any one or more instances upon performance of any term or condition of this Agreement shall not be construed as a waiver of its future performance. The obligations of either Party with respect to such term, covenant, or condition shall continue in full force and effect.
- c) Landlord acknowledges that Consultant, its principals, employees and representatives have and will continue to have consulting, marketing, advisory and other relationships and obligations with parties other than Landlord pursuant to which Consultant may acquire information of interest to Landlord. Landlord further acknowledges that Consultant shall have no obligation to disclose such information to Landlord, or to use such information in connection with any contemplated consultancy or advisory position.
- d) In the event any of the terms of this Agreement are deemed or declared to be invalid or unenforceable, such terms shall not affect the validity or enforceability of any remaining terms, the same of which shall remain in full force and effect pursuant to the terms hereof.
- e) This Agreement constitutes the entire agreement and understanding of the Parties and supersedes all previous agreements and understandings among the Parties, with respect to the subject matter hereof, whether written or oral, and no amendment or modification of the Agreement may be made except in writing, executed by both Parties.
- f) Any reference to Consultant or Landlord herein shall include any of their affiliates, parent companies, subsidiaries, predecessors, successors and assigns.
- g) It is expressly agreed that Consultant is acting as an independent contractor and not as an employee of Landlord in providing services hereunder. Consultant and Landlord acknowledge that this Agreement does not create a partnership or joint venture between the Parties.
- h) This Agreement shall be binding upon the Parties hereto and their respective successors, representatives and permitted assigns.

IN WITNESS WHEREOF, this instrument has been executed and made effective as of the date first written above.

VOGUE TOWER PARTNERS, LLC

By: _____
Patricia Troxell-Tant, CEO

HAMILTON COUNTY DEPARTMENT OF EDUCATION

By: _____
Dr. Bryan Johnson, Superintendent

EXHIBIT “B”

Scope of Services

Objectives

1. Develop marketing program to secure wireless opportunities on school properties
2. Market properties as friendly ‘first choice’ for tower builds
3. Position schools to maximize wireless coverage for safety
4. Position schools for 5G and continued technology demands
5. Strengthen emergency management communications by free service on each tower
6. Provide additional revenue stream to HCDE

Strategies

Phase 1: Strategic Planning

- a. Session between Vogue Towers and HCDE representatives
- b. Define project goals and timelines for Vogue marketing program
- c. HCDE identifies any specific restrictions or other general information

Phase 2: Marketing Channels and Tools

- a. Create marketing material for HCDE properties
- b. Present portfolio to all potential carriers for infrastructure builds
- c. Strategic meetings with carriers and other potential tenants

Phase 3: Launch Marketing Initiatives

EXHIBIT “C”

Schedule and Cost/Revenue

Schedule

Vogue Towers will commence immediately upon execution of an Agreement and update HCDE representatives throughout the term of the Agreement. The initial term of the Agreement is for twenty-four (24) months at which time both parties will review and agree on any extension and/or necessary revisions to scope of services.

Due Date	Deliverable
December 19, 2019	Submit Marketing Proposal
Q1/2020	Present Proposal to HCDE Board
Q1-Q2/2020	Execute Agreement
Q2/2020	Implement Marketing Program for HCDE Properties

Cost / Revenue

There is no cost, fees or payments associated with the marketing program.

Deliverable	Amount
Vogue Marketing Development Fee	Waived for HCDE
Monthly Ground Lease for Tower Builds	\$900 per tower plus 2% annual escalation
Special Payment	\$10,000 one-time payment for each broadband tenant install
Emergency Management Services	No charge for EMS equipment installed on Vogue assets

E. Chief of Staff - Dr. Nakia Towns Edwards

1. Board Policy Second and Final Reading

a. Board Policy 6.415 - Student Suicide Prevention

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Bryan Johnson
Superintendent

FROM: Dr. Nakia Towns Edwards
Chief of Staff

DATE: March 19, 2020

RE: Second Reading
Proposed Policy Revisions

Based on administration review of the policy related to Students, the following recommendation has been made, please see attached proposed revision for impacted board policy as outlined below.

No.	Policy #	Policy Title	Proposed Revisions
1.	6.415	Student Suicide Prevention	Revise and reorganization of language to reflect efficient procedures and add clarity. (Changes in Red)

These revisions are presented for Board approval upon a second and final reading at the March regular session.

Hamilton County Board of Education

Monitoring: Review: Annually in April	Descriptor Term: Student Suicide Prevention	Descriptor Code: 6.415	Issued Date: 10/17/19
		Rescinded:	Revised: 03/19/20

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The board is committed to protecting the health and well-being of all students and understands that physical, behavioral, and emotional health are integral components of student achievement and overall well-being. Students are strongly encouraged to report if they, or a friend, ~~who~~ may be struggling with thoughts of suicide and/or may be in need of help. Students will be provided information regarding The National Suicide Prevention Lifeline 1-800-273-8255 (TALK) and the Crisis Text Line (text “TN” to 741741).

The Hamilton County School District in recognition of the need to protect the health, safety and welfare of its students, to promote healthy development, to safeguard against the threat or attempt of suicide among school aged youth, and to address barriers to learning, hereby adopts this policy. This policy corresponds with and supports other federal, state and local efforts to provide youth with prevention education, early identification and intervention, and access to all local resources through links on the page dedicated solely to mental health, on the Hamilton County Department of Education website; in order to promote health and prevent personal harm or injury.

PREVENTION

All certified school-based employees shall either attend the annual in-service training in suicide prevention or participate in other equivalent training approved by the director of schools or designee. The training shall include, but not be limited to, identification of risk factors, warning signs, intervention and response procedures, referrals, ~~and~~ postvention, protective factors, resources regarding youth suicide prevention, suicide contagion, and groups at elevated risk for suicide.

The director of schools or designee shall identify and publicize a District Suicide Prevention Coordinator(s) (DSPC) responsible for planning and coordinating the implementation of this policy. Each ~~school assigned school counselor will~~ school principal shall designate a School Suicide Prevention Coordinator (SSPC) to act as a point of contact ~~for~~ in each school for issues relating to suicide prevention and policy implementation. Contact information for the School Suicide Prevention Coordinator (SSPC) is publicized in each school to allow individual students to reach out privately.

* Prevention Education

Students will receive age-appropriate lessons in their classrooms through health education on the importance of safe and healthy choices, as well as help seeking strategies for self or others.

Lessons will contain information on comprehensive health and wellness, including emotional, behavioral and social skills development. Lessons are taught by health and physical education teachers, school counselors, social workers, and/or community service providers. Students who are in need of intervention will be referred to the school counselor, and/or community counseling agencies.

1 * Publication and Distribution

2 The resource page for parents, faculty, and students ~~are is~~ available on the Hamilton County
3 Department of Education website. These resources shall include, but ~~are~~ not limited to,
4 information about individual mental health issues, counseling information, coping skills,
5 and information as to how students can create a change in mental health in their school.
6

7 **INTERVENTION**

8
9 Any employee who has reason to believe that a student is at risk of suicide, is made aware of a suicide
10 threat, or witnesses any attempt or evidence suggestive of self-harm, whether written, drawn, spoken
11 or threatened, shall report such belief to the principal or designee, ~~and~~ school counselor, social worker,
12 school psychologist, or School Suicide Prevention Coordinator (SSPC). ~~Upon notification, the~~
13 ~~principal or designee shall ensure the student is placed under adult supervision and the parent/guardian~~
14 ~~shall be contacted. Emergency medical services shall be contacted immediately if an in-school suicide~~
15 ~~attempt occurs. The principal or designee shall contact the director of schools or designee as soon as~~
16 ~~practicable.~~

17
18 Upon notification, the principal or designee, school counselor, social worker, school psychologist,
19 and/or School Suicide Prevention Coordinator (SSPC) shall ensure the student is placed under adult
20 supervision. Emergency medical services shall be contacted immediately if an in-school suicide
21 attempt occurs. The principal or designee, school counselor, social worker, school psychologist,
22 and/or School Suicide Prevention Coordinator (SSPC) shall contact the director of schools or designee
23 as soon as practicable. Prior to ~~contracting~~ ~~contacting~~ the student's parent/guardian, the director of
24 schools or designee shall determine if there could be further risk of harm resulting from
25 parent/guardian notification. If parent/guardian notification could result in further risk of harm or
26 endanger the health or well-being of the student, then local law enforcement and the Department of
27 Children's Service shall be contacted.

28
29 * Returning to School Procedure

30 ~~The resource page for parents;~~

31 Prior to a student returning to school, the principal or designee, school counselor, social worker,
32 school psychologist, and/or School Suicide Prevention Coordinator shall meet with the student
33 and his/her parent or guardian in order to develop a safety plan. The safety plan shall identify
34 actions the student's caregivers and school personnel will take to ensure the safety of the
35 student. The principal will identify an employee to periodically meet with the student to
36 monitor his/her safety and address any problems or concerns with re-entry. In addition to
37 implementing a safety plan, the principal or designee and school staff shall establish the
38 following expectations for the student body to support any student returning from a traumatic
39 experience.
40
41

1. Remember the Golden Rule: Do unto others as you would have them do unto you.
2. Value **other's** character: Do not gossip in person or online.
3. Respect **other's** privacy: Do not ask a person or their friends invasive questions.
4. Practice empathy: Work to understand a person's transition.
5. Be helpful: Understand challenging times in life are hard. Try to be as helpful as possible.

POSTVENTION

Immediately following a student suicide death, the Crisis Response Team led by the District Suicide Prevention Coordinator(s) (DSPC) shall meet and implement the Crisis Management plan. In the event the incident occurs on the school campus, refer to guidelines noted in the HCDE Emergency Preparedness Plan. At a minimum, the Crisis Management plan shall address the following:

1. Verification of death;
2. Preparation of postvention response to include support services;
3. Informing faculty and staff of a student death;
4. Informing students that a death has occurred;
5. Providing information on the resources available to **students**.

The Crisis Team shall work with teachers to identify the students most likely to be impacted by the death in order to provide additional assistance and counseling if needed. The director of schools or designee shall be responsible for all media inquiries.

* Staff Training and Responsibilities

All staff are responsible for safeguarding the health and safety of students. All staff are expected to exercise sound professional judgement, use caution and demonstrate extreme sensitivity throughout any crisis situation. All school personnel should be knowledgeable of the signs of youth depression/suicide.

Any staff member who is originally made aware of any threat or witnesses any attempt towards self-harm, that is written, drawn, spoken or threatened, will immediately notify the principal or their designee and school counselor. Any threat in any form must be treated as real and dealt with immediately. No student should be left alone during crisis. The district's suicide crisis response procedures will be implemented.

2. Board Policy First and Final Reading

a. Board Policy 5.300 Short-Term Leaves of Absence - Rescind

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Bryan Johnson
Superintendent

FROM: Dr. Nakia Towns Edwards
Chief of Staff

DATE: March 19, 2020

RE: First and Final Reading
Rescind Policy

Based on administration review the rescission of this policy is due to the information is redundant with other policies.

No.	Policy #	Policy Title	Proposed Revisions
1.	5.300	Short Term Leaves of Absence	Rescind Policy

This rescind is presented for Board approval via first and final reading at the March regular session.

Hamilton County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Short-Term Leaves of Absence	Descriptor Code: 5.300	Issued Date: 12/16/04
		Rescinded: 03/19/20	Revised:

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~~Short term leaves of absence shall consist of the following: Emergency, legal, sick, personal and professional leave.~~

Legal Reference:

~~1. TRR/MS 0520-1-2-.04(8)~~

Cross References:

~~Emergency & Legal Leave 5.301~~

~~Sick Leave 5.302~~

~~Personal & Professional Leave 5.303~~

~~Vacations and Holidays 5.310~~

VI. Administrative Business Matters

A. Chief Operations Officer - Dr. Justin Robertson

1. **Tuition Rates for 2020-2021



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Bryan Johnson, Ed.D.
Superintendent

From: Dr. Justin Robertson, Ed.D.
Chief Operations Officer

Date: March 19, 2020

Re: 2020-2021 Tuition Rates

I recommend a 2020-2021 tuition rate of \$3,503 for out-of-county students (in-state of Tennessee) and \$9,626 for out-of-state students.

Tuition is based on the revenues that are not received since the student resides either out-of-county or out-of-state.

Out-of-county proposed tuition increased by \$55 or 1.60% compared to last year; while the out-of-state proposed tuition increased by \$362 or 3.91%.

I further recommend that out-of-county or out-of-state exceptional education students, whose program may require additional support (transportation, attendants, special equipment, etc.), be evaluated for admission on a case-by-case basis.

2. **East Hamilton - Ooltewah Rezoning



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Information Technology
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-6577**

Memorandum

To: Dr. Bryan Johnson, Superintendent
Hamilton County Board of Education

From: Dr. Justin Robertson, Chief Operations Officer
Ben Coulter, Director of Information Technology

Date: March 19, 2020

Re: Approval of proposed zones for East Hamilton Middle and Ooltewah Middle

The district is requesting approval for an update of attendance zone lines due to the opening of East Hamilton Middle School. The proposed changes will adequately populate both facilities and allow for growth at both locations. Maps will be available at the board meeting for review.

Thank you for your consideration of this request.

3. **Harrison - Hillcrest Rezoning



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Information Technology
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-6577**

Memorandum

To: Dr. Bryan Johnson, Superintendent
Hamilton County Board of Education

From: Dr. Justin Robertson, Chief Operations Officer
Ben Coulter, Director of Information Technology

Date: March 19, 2020

Re: Approval of proposed zone for Harrison Elementary

The district is requesting approval for an update of attendance zone lines due to the opening of the new Harrison Elementary School. The proposed changes will adequately populate the school and allow for growth. Maps will be available at the board meeting for review.

Thank you for your consideration of this request.

4. **Open Enrollment Approval Request



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Bryan Johnson, Ed.D.
Superintendent

From: Dr. Justin Robertson, Ed.D.
Chief Operations Officer

Date: March 19, 2020

Re: Open Enrollment

Requesting approval for Lookout Mountain Elementary to have Open Enrollment for the 2020-2021 school year. Thank you for your consideration.

B. Chief Schools Officer, Dr. Neelie Parker

1. **Graduation Requirements

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM:

To: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

From: Dr. Neelie Parker, Chief Schools Officer

Date: March 19, 2020

Subject: **Graduation Requirements**

This request is for approval to remove the fourth science class and the capstone project as a graduation requirement for Hamilton County Schools. These revisions will align HCS requirements with the State of Tennessee requirements. We believe this will create a greater flexibility for our schools to encourage Career Exploration and Vocational learning opportunities.

The proposed revision also includes that all graduates must pass the Civics exam as well as take the ACT or SAT.

A copy of the revision is attached.

Thank you.

Proposed Graduation Requirement Revision

Rationale

The Future Ready 2023 Strategic Plan supports “Future Ready Students” as a priority. It is our desire to create greater flexibility for our schools to encourage Career Exploration and Vocational Learning opportunities. We are seeking the proposed graduation revisions to align HCS graduation requirements with the State of Tennessee graduation requirements. We also seek to give students the choice of taking a fourth science class instead of requiring it. We know that if a student chooses not to take a fourth science, they would have flexibility for dual enrollment (or other EPSO classes), CTE, JROTC, Fine Arts, or an elective class that best prepares them for their post-secondary career. Our school leaders desire Schools to have the flexibility to offer a Capstone Experience and still give an elective credit but in a way that will not make it a requirement.

<u>Subject</u>	<u>Credit</u>	<u>Course</u>
English	4	English I, II, III, and IV
Math	4	Algebra I, Geometry, Algebra II and one Advanced Math. Students must take math each school year.
Science	3	Biology, Chemistry or Physics and 1 lab science. 1 Additional HCDE Science Elective.
Social Studies	3	World History and Geography, US History and Geography, Economics (.5) and US Government & Civics (.5).
Wellness	1	
PE	.5	
Personal Finance	.5	
World Language	2	(same language)
Fine Arts	1	
Major Elective Focus	3	

~~Capstone Experience~~ ~~Elective credit may be earned~~

22 ~~23~~ credits – Traditional (schools that offer 6 or 7 credits/year)

27 ~~28~~ credits- Block (schools that offer 8 or 9 credits/year)

A satisfactory record of attendance and conduct is required for all graduates.

All graduates must pass the Civics exam. All graduates must take the ACT or SAT.

Additional Information

- Students with qualifying disabilities as documented in the IEP shall be required to achieve at least Algebra 1 and Geometry.
- Students with qualifying disabilities as documented in the IEP shall be required to achieve Biology 1 and two other lab science credits.
- ~~Additional HCDE Science Elective approved list is in the Appendix.~~
- ROTC credit as substitution for required courses:

Traditional	Block
One Credit---No substitute credit	One year (2 credits)---Wellness (1), PE (.5)
Two Credits--- Wellness (1), PE (.5)	Two years (4 credits)---Personal Finance (.5), Government (.5)***
Three Credits---Personal Finance (.5), Government (.5)**	

**Substitute Personal Finance and Government credits can be earned in later courses under block scheduling but no earlier than the end of 2nd semester of the 2nd school year.

- Physical Education requirement may be met by substituting an equivalent time (65 hours) of physical activity in other areas including but not limited to marching band, cheerleading, interscholastic athletics and school sponsored intramural athletics. HCDE board approved addition: dance. See Appendix for Documentation form.
- In exceptional circumstances, Foreign Language may be waived for students not going to a university to expand and enhance the elective focus. See Appendix for waiver form.
- In exceptional circumstances, Fine Arts may be waived for students not going to a university to expand and enhance the elective focus. See Appendix for waiver form.
- Major Elective Focus: 3 credits
 - (1) Math and Science.
 - (2) Career and Technical Education: State required program of study. The three courses must be in the same cluster.
 - (3) Fine Arts.
 - (4) Humanities.
 - (5) AP or IB: Any 3 courses or combination of courses above the core requirements.
 - (6) Intervention Academic Elective.
 - (7) Transition Elective Focus

We encourage opportunities for work-based learning, internships, CTE, Vocational education, and electives. The opportunities provided for students should have more options to choose pathways for post-secondary.

Graduation Requirement Revision Committee:

John Maynard-CTE Director-Chairperson

Anna Millard-School Counselor-STEM School

Elaine Harper-North River Area Director

Glenn Perry-Assistant Principal-Brainerd High

Julia Gaines-Assistant Principal, CSAS

Amy Myhan-Principal-Sequoyah High

Angie Cass-Principal, Ooltewah High

Tammy Helton-Assistant Principal, Red Bank High

Matt Thurman-Assistant Principal, East Hamilton School

VII. Board Matters

A. Chief Business Officer - Brent Goldberg

1. **Emergency Operations Expenditures

B. ** East Ridge Athletic Facilities - Justin Witt

C. Facilities Report - Next Steps - Discussion - Tucker McClendon, District 8

VIII. Information Only

A. Legal Services Report



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Bryan Johnson, Ed.D.
Superintendent

From: Dr. Justin Robertson, Ed.D.
Chief Operations Officer

Date: March 19, 2020

Re: February 2020 Legal Services Summary

The following reflects the legal fees paid for the month of February.

Bennett & DeCamp, PLLC (retainer)	20,000.00
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TOTAL \$20,000.00

IX. Events/Announcements

Events and Announcements

March 19, 2020

- A. March 26, 2020 - Board Work Session
Budget
- B. **March 27, 2020 - Hunter Middle School 25th
Year Celebration 5-7 p.m. - Cancelled**
- C. March 30, 2020 - Board Work Session
Budget 5:30 - 6:30 p.m.
- D. April 3-9, 2020 - Spring Break
- E. April 10, 2020 - Spring Holiday
- F. April 13, 2020 - Board Work Session
Budget and Agenda Discussion 5:00 p.m.
- G. **April 14, 2020 - Superintendent's
Honors Banquet 7-9 p.m.
Doors Open at 6:30 p.m. - Cancelled**
- H. **April 15, 2020 Superintendent Advisory
Meeting - Central High 5:00 p.m. - Cancelled**
- I. April 16, 2020 Board Meeting 5:30 p.m.

X. Adjourn