

Board of Education Regular Meeting

June 11, 2024 6:00 PM

MCS Administrative Offices

I. CALL TO ORDER Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item The Pledge of Allegiance will be led by Board Member Karen Dodd.	
B. Moment of Silence Procedural Item	
II. Welcome Board Evaluator-Mrs. Sheila Bratton from Rutherford County Procedural Item	Chair Butch Campbell
III. APPROVAL OF AGENDA Action Item	Chair Butch Campbell
IV. COMMUNICATIONS Information Item	Chair Butch Campbell
A. Spotlight on Education-Summer School Procedural Item	Ms. Sheri Arnette
B. Public Comment Procedural Item	Chair Butch Campbell
V. CONSENT ITEMS Consent Agenda	Chair Butch Campbell
A. Approval of 5-28-24 Board Minutes Consent Item	
B. Approval of Public Official Bond for Director of Schools Consent Item	
C. Additional Special Education Resource Position for FY25 Consent Item	
D. Second Reading of Board Policies Consent Item	
i. Approval of Board Policy 4.603 Promotion and Retention on Second Reading Consent Item	
ii. Approval of Board Policy 5.305 Family and Medical Leave on Second Reading Consent Item	
iii. Approval of Board Policy 6.203 School Admissions on Second Reading Consent Item	
iv. Approval of Board Policy 6.316 Suspension, Expulsion, Remandment on Second Reading Consent Item	
v. Approval of Board Policy 6.506 Students from Military Families on Second Reading Consent Item	
VI. ACTION ITEMS Action Item	Chair Butch Campbell
A. Patterson Park/Bradley Academy Parks and Recreation Agreement Action Item	Mr. Nate Williams
B. Approval of the 2024-2025 Board Annual Agenda	Dr. Trey Duke

Action Item	
C. Approval of Board Attendance at Conventions and Other Educational Meetings as per Board Policy 2.804 Action Item	Dr. Trey Duke
D. Approval of Board Policy 1.1041, Board Compensation and Benefits, on First Reading Action Item	Ms. Lauren Bush
E. Approval of Board Policy 1.403, Agendas, on First Reading Action Item	Ms. Lauren Bush
F. Approval of Board Policy 1.8012, Extended School Program, on First Reading Action Item	Ms. Lauren Bush
G. Approval of Board Policy 3.201, Safety, on First Reading Action Item	Ms. Lauren Bush
H. Approval of Board Policy 3.204, Threat Assessment Team, on First Reading Action Item	Ms. Lauren Bush
I. Approval of Board Policy 3.4031, Vehicle Accidents on School Property, on First Reading Action Item	Ms. Lauren Bush
J. Approval of Board Policy 4.100, Instructional Program, on First Reading Action Item	Ms. Lauren Bush
K. Approval of Board Policy 4.205, Magnet Schools, on First Reading Action Item	Ms. Lauren Bush
L. Approval of Board Policy 4.206, Homebound Instruction, on First Reading Action Item	Ms. Lauren Bush
M. Approval of Retirement of Board Policy 4.212, Virtual Education Program, on First Reading Action Item	Ms. Lauren Bush
N. Approval of Board Policy 4.608, Transcript Alterations, on First Reading Action Item	Ms. Lauren Bush
O. Approval of Board Policy 6.205, Assignment of Students to Schools and Classes, on First Reading Action Item	Ms. Lauren Bush
P. Approval of Contract-Instruction Partners Services Agreement for the 2024-2025 School Year Action Item	Dr. Trey Duke
Q. Approval of Contract-Palmer Hamilton for Redesign of Cafeterias for the following schools: Cason Lane Academy, Discovery School, Overall Creek Elementary, and Mitchell Neilson Elementary Action Item	Dr. Trey Duke
R. Approval of School Nutrition Program Bid Renewals for the 2024-2025 School Year Action Item	Dr. Trey Duke
S. Approval of Budget Amendment-General Purpose School Fund 141 Action Item	Dr. Trey Duke
VII. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
A. Enrollment (PTR) Report Information Item	Mr. Ken Rocha
B. Bullying Report	Mr. Ken Rocha

Information Item	
C. Tentative Assignment Lists Information Item	Dr. Trey Duke
D. Personnel Report Information Item	Ms. Maria Johnson
E. Director's Update Information Item	Dr. Trey Duke
VIII. OTHER BUSINESS Information Item	Chair Butch Campbell
IX. ADJOURNMENT Action Item	Chair Butch Campbell

MINUTES

Board of Education Regular Meeting

May 28, 2024 6:00 PM

City Hall Council Chambers

<p>I. CALL TO ORDER Procedural Item Present: Mr. Wesley Ballard, Ms. Karen Dodd, Ms. Barbara Long, Ms. Amanda Moore, Mr. Jimmy Richardson III, Mr. David Settles. Absent: Mr. Butch Campbell.</p> <p>In attendance: Chris George, Quinena Bell, Beth Prater, Ken Rocha, Jenny Ortiz, Tamara Cosby, Daniel Owens, Lisa Trail, Angela Fairchild, Sheri Arnette, Maria Johnson, Don Bartch, Tiffany Strevel, Natalie Hardiman, Kim Nelson, Heather Anderson, Sandy Scheele, and Amanda Adams</p> <p>Assistant City Attorney Lauren Bush and City Liaison Bill Shacklett</p>	<p>Vice Chair Jimmy Richardson</p>
<p>A. Pledge of Allegiance Procedural Item The Pledge of Allegiance was led by Jace Fite, a 5th grade student at Reeves Rogers, and Natalya Rouse, a 6th grade student at Hobgood Elementary.</p>	
<p>B. Moment of Silence Procedural Item During the moment of silence, Mr. Richardson asked the group to remember the Sullivan family that had experienced tragedy in the community along with Mr. Campbell as he had surgery today.</p>	
<p>II. Welcome Board Evaluator-Mr. Larry Tomlinson from Wilson County Procedural Item</p>	<p>Vice Chair Jimmy Richardson</p>
<p>III. APPROVAL OF AGENDA Action Item Motion to approve the agenda. This motion, made by Ms. Amanda Moore and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1</p>	<p>Vice Chair Jimmy Richardson</p>
<p>IV. DIRECTOR'S CONTRACT EXTENSION Action Item Motion to approve the Director's Contract Extension. This motion, made by Ms. Barbara Long and seconded by Mr. David Settles, passed. Yea: 6, Nay: 0, Absent: 1 Ms. Bush presented Dr. Duke's evaluation scores to the group. She reported that Dr. Duke received a 4.96 out of 5 from administrators and a 4.72 out of 5 from the Board. She said that in October, scores in one section will be recalculated once TCAP scores are in.</p> <p>Ms. Bush said that the Executive Committee met to renegotiate Dr. Duke's contract and would like to present an extension to his contract to June 30, 2028.</p> <p>Ms. Moore asked if there were further amendments to the contract from the time that Ms. Bush had called each board member individually. Ms. Bush said there were no further amendments.</p> <p>Karen Dodd praised Dr. Duke for the wonderful job that he's doing. She said that she felt thankful and blessed to have him.</p> <p>David Settles said that each year it gets better and better, and he appreciates his hard work with</p>	<p>Ms. Lauren Bush</p>

<p>not just educators, but in the community. He thanked Dr. Duke for entering into another contract with MCS.</p> <p>Mr. Ballard said that he appreciates what Dr. Duke does for us everyday. He asked what the Board could do for him.</p> <p>Dr. Duke said that it's a great honor to serve this district. He said that he works with fourteen of the best principals, central office staff, and Board that cares about the students. He said that he appreciates the confidence. Dr. Duke said that we have a great district and he is proud to be associated with it.</p>	
<p>V. COMMUNICATIONS Information Item</p>	Mrs. Lisa Trail
<p>A. The Best of MCS-Ms. Heather Anderson and Ms. Kim Nelson Procedural Item</p>	Dr. Trey Duke
<p>B. Spotlight on Education-Recognize MTSU STEAM winners Ava Austin & Alice Simmons - Dog Bed Rug - won: 1st place Agricultural STEM, 3rd place overall 5th & 6th grade. Verena Boxter, Ruth Fasika - Safe Math Bath Bombs - won: 2nd place Overall 5th and 6th Grade and 2nd place STEAM Research 5th & 6th Procedural Item</p>	Dr. Trey Duke
<p>C. Public Comment Procedural Item</p>	Vice Chair Jimmy Richardson
<p>VI. CONSENT ITEMS Consent Agenda Motion to approve consent agenda.. This motion, made by Mr. David Settles and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1</p>	Vice Chair Jimmy Richardson
<p>A. Approval of 5-14-24 Board Minutes Consent Item</p>	
<p>B. Approval of ExploreLearning Contract (under \$50,000) Consent Item</p>	
<p>C. Approval of the Intergovernmental Agreement for Sale/Purchase of Equipment Consent Item</p>	
<p>D. Minor Change to Board Policy Consent Item</p>	
<p>i. Approval of Board Policy 6.303 Interrogations and Searches on First and Final Reading Consent Item</p>	
<p>ii. Approval of Board Policy 6.306 Interference/Disruption of School Activities on First and Final Reading Consent Item</p>	
<p>iii. Approval of Board Policy 6.4001 Student Surveys, Analyses, and Evaluations on First and Final Reading Consent Item</p>	
<p>iv. Approval of Board Policy 6.402 Physical Examinations and Immunizations on First and Final Reading Consent Item</p>	
<p>v. Approval of Board Policy 6.503 Homeless Students on First and Final Reading Consent Item</p>	
<p>E. Second Reading of Board Policies Consent Item</p>	
<p>F. Approval of Board Policy 5.101 Line and Staff Relations on Second Reading Consent Item</p>	

G. Approval of Board Policy 5.102 Classification and Qualifications on Second Reading Consent Item	
H. Approval of Board Policy 5.103 Job Descriptions on Second Reading Consent Item	
I. Approval of Board Policy 5.108 Supervision on Second Reading Consent Item	
J. Approval of Board Policy 5.109 Evaluation on Second Reading Consent Item	
K. Approval of Board Policy 5.110 Compensation Guides/Contracts on Second Reading Consent Item	
L. Approval of Board Policy 5.115 Assignment/Transfer on Second Reading Consent Item	
M. Approval of Board Policy 5.116 Staff Positions on Second Reading Consent Item	
N. Approval of Board Policy 5.302 Sick and Bereavement Leave on Second Reading Consent Item	
O. Retirement of Board Policy 5.3021 COVID Sick Leave Consent Item	
P. Approval of Board Policy 5.310 Vacations and Holidays on Second Reading Consent Item	
Q. Approval of Board Policy 5.500 Discrimination/Harassment of Employees on Second Reading Consent Item	
R. Approval of Board Policy 5.501 Complaints and Grievances on Second Reading Consent Item	
S. Approval of Board Policy 5.602 Staff Time Schedules on Second Reading Consent Item	
T. Approval of Board Policy 6.200 Attendance on Second Reading Consent Item	
U. Approval of Board Policy 6.313 Code of Behavior and Discipline on Second Reading Consent Item	
VII. ACTION ITEMS Action Item	Vice Chair Jimmy Richardson
A. Approval of 2024-2025 Board Meeting Calendar Information Item Motion to approve the 2024-2025 Board Meeting Calendar. This motion, made by Mr. Wesley Ballard and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1	Dr. Trey Duke
B. Approval of Contract-DS Painting Action Item Motion to approve contract for Discovery School painting. This motion, made by Ms. Karen Dodd and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1	Dr. Trey Duke
C. Approval of Contract-Paint at MNE Consent Item Motion to approve the contract for Mitchell Neilson painting. This motion, made by Mr. David Settles and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1	Dr. Trey Duke
D. Approval of Cooperative Purchasing Agreement with Palmer Hamilton LLC Action Item	Dr. Trey Duke

<p>Motion to approve the Cooperative Purchasing Agreement with Palmer Hamilton LLC. This motion, made by Mr. David Settles and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1</p>	
<p>E. Approval of Addendum to ABM Agreement Action Item Motion to approve the Addendum to ABM Agreement. This motion, made by Mr. David Settles and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1 Amanda Moore said that we have budgeted for the use of ABM, she asked, did we not anticipate summer school? Dr. Duke explained that in June, the custodians start cleaning floors. He said that last year they did that and continued trying to keep up with the regular cleaning. Dr. Duke said that this was an allowable expense with the summer school allocation, so they requested additional personnel to do the regular cleaning while the others do the floors.</p> <p>Mr. Bartch came to the podium to explain how things are going with ABM. He said that he receives a monthly report. He said that the latest report card grade was 88.07%. He said that we would like to be above 90%. He added that they are consistent about meeting with us. We are at 91% staffed, so there are still openings. He said that before we were dealing with the same issues, but we are still in a better place because ABM has taken a lot off of the principals as far as hiring and supervising custodians.</p> <p>Barbara Long asked if we would have enough staff with the additional work. Mr. Bartch said that they are looking to hire 12 more people for summer school.</p> <p>Karen Dodd asked how they would get summer school staff if they are having a hard time getting regular staff during the year. Mr. Bartch said that they have had that conversation and that ABM feels confident that they can find the extra personnel.</p> <p>Mr. Ballard asked if they had a supervisor on site here in Murfreesboro. Mr. Bartch said that there are two supervisors dedicated to MCS.</p> <p>Dr. Duke said that this is an area that we take very seriously. He said that we are aware that it affects everyone. Dr. Duke said that we have continued improvements to make, but ABM is very good to work with.</p>	<p>Dr. Trey Duke</p>
<p>F. Approval of the Disciplinary Hearing Authority Action Item Motion to approve the Disciplinary Hearing Authority. This motion, made by Mr. David Settles and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1</p>	<p>Dr. Trey Duke</p>
<p>G. Approval of Budget Amendment-Stronger Connections Action Item Motion to approve the Budget Amendment-Stronger Connections. This motion, made by Mr. David Settles and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1</p>	<p>Dr. Trey Duke</p>
<p>H. Approval of Budget Amendment-Career Ladder CEO Action Item Motion to approve the Budget Amendment-Career Ladder CEO. This motion, made by Ms. Amanda Moore and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1</p>	<p>Dr. Trey Duke</p>
<p>I. Approval of Budget Amendment-FY24 ESP Action Item</p>	<p>Dr. Trey Duke</p>

<p>Motion to approve the Budget Amendment-FY24 ESP. This motion, made by Mr. David Settles and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1 Mr. Settles asked if there is no money change on the budget amendments, could they be handled with one motion under consent? Mrs. Bush said that she would look into that.</p>	
<p>J. Approval of Budget Amendment-FY24 GP Budget Interest Revenue Action Item Motion to approve the Budget Amendment-FY24 GP Budget Interest Revenue. This motion, made by Ms. Barbara Long and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>K. Approval of Budget Amendment-FY24 Inter-Fund 141 Action Item Motion to approve the Budget Amendment-FY24 Inter-Fund 141. This motion, made by Mr. Wesley Ballard and seconded by Mr. David Settles, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>L. Approval of Budget Amendment-FY24 Paid Parental Leave Federal Action Item Motion to approve the Budget Amendment-FY24 Paid Parental Leave Federal. This motion, made by Mr. David Settles and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>M. Approval of Budget Amendment-Paid Parental Leave Action Item Motion to approve the Budget Amendment-Paid Parental Leave. This motion, made by Ms. Amanda Moore and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>N. Approval of Budget Amendment-IDEA Part B ESY Action Item Motion to approve the Budget Amendment-IDEA Part B ESY. This motion, made by Mr. David Settles and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>O. Approval of Budget Amendment-FY24 21st CCLC Action Item Motion to approve the Budget Amendment-FY24 21st CCLC. This motion, made by Mr. Wesley Ballard and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1</p>	Dr. Trey Duke
<p>P. Approval of Budget Amendment-FY24 Indigent Children's Fund Action Item Motion to approve the Budget Amendment-FY24 Indigent Children's Fund. This motion, made by Mr. David Settles and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1 Mr. Richardson said that he would like to thank the donor for this gift to our students. He said that this was such an incredible gesture and he is so grateful for those that provide for our students things that we can't provide with tax dollars.</p>	Dr. Trey Duke
<p>Q. Approval of Board Policy 4.603 Promotion and Retention on First Reading Action Item Motion to approve Board Policy 4.603 Promotion and Retention on First Reading. This motion, made by Mr. Wesley Ballard and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1</p>	Ms. Lauren Bush
<p>R. Approval of Board Policy 5.3031 Leave for Religious Observances on Second Reading Action Item</p>	Ms. Lauren Bush

Motion to approve Board Policy 5.5031 Leave for Religious Observances on second reading. This motion, made by Ms. Amanda Moore and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1	
S. Approval of Board Policy 5.305 Family and Medical Leave on First Reading Action Item Motion to approve Board Policy 5.305 Family and Medical Leave on First Reading. This motion, made by Ms. Barbara Long and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1	Ms. Lauren Bush
T. Approval of Board Policy 5.600 Staff Rights and Responsibilities on Second Reading Action Item Motion to approve Board Policy 5.600 Staff Rights and Responsibilities on Second Reading. This motion, made by Mr. Wesley Ballard and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1 Mrs. Moore thanked Ms. Bush for the additional language that was added to this policy after first reading.	Ms. Lauren Bush
U. Approval of Board Policy 5.701 Substitute Teachers on Second Reading Action Item Motion to approve 5.701 Substitute Teachers on Second Reading. This motion, made by Ms. Barbara Long and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1	Ms. Lauren Bush
V. Approval of Board Policy 6.203 School Admissions on First Reading Action Item Motion to approve Board Policy 6.203 School Admissions on First Reading. This motion, made by Mr. David Settles and seconded by Ms. Amanda Moore, passed. Yea: 6, Nay: 0, Absent: 1	Ms. Lauren Bush
W. Approval of Board Policy 6.316 Suspension, Expulsion, Remandment on First Reading Action Item Motion to approve Board Policy 6.316 Suspension, Expulsion, Remandment on First Reading. This motion, made by Ms. Amanda Moore and seconded by Mr. Wesley Ballard, passed. Yea: 6, Nay: 0, Absent: 1 David Settles asked Ms. Bush to look further into this policy because there was no definition to willful remand. Mrs. Bush said that it is done through an IEP if we must remand. She said that it's not defined in the statute. She will take it under consideration and look into it further.	Ms. Lauren Bush
X. Approval of Board Policy 6.506 Students from Military Families on First Reading Action Item Motion to approve Board Policy 6.506 Students from Military Families on First Reading. This motion, made by Ms. Karen Dodd and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1	Ms. Lauren Bush
Y. Approval of Revenue and Expenditure Report Action Item Motion to approve the Revenue and Expenditure Report. This motion, made by Ms. Amanda Moore and seconded by Ms. Barbara Long, passed. Yea: 6, Nay: 0, Absent: 1	Mr. Daniel Owens
VIII. REPORTS AND INFORMATION Information Item	Vice Chair Jimmy Richardson
A. Enrollment PTR Report Information Item	Mr. Ken Rocha
B. Director's Update Information Item Dr. Duke told the Board that school is out, and summer school begins next week on June 3. He told the Board that we have 1150 students registered. This is the largest number since the first year it was offered to all students. He said that we have teachers, and they have all been	Dr. Trey Duke

<p>through training. He told the Board that they are welcome to come by and visit on Monday.</p> <p>Dr. Duke said that we are working hard looking at this newly released 3rd grade data. Dr. George came to the podium to give a brief update on test data and where we are with 3rd grade retakes. Dr. Duke said that he wanted to give a shout-out to Dr. George for his hard work with testing this year.</p>	
<p>IX. OTHER BUSINESS Information Item</p>	<p>Vice Chair Jimmy Richardson</p>
<p>X. ADJOURNMENT Action Item Motion to adjourn. This motion, made by Mr. Wesley Ballard and seconded by Ms. Karen Dodd, passed. Yea: 6, Nay: 0, Absent: 1 Meeting adjourned at 7:25 p.m.</p>	<p>Vice Chair Jimmy Richardson</p>

Director of Schools



SURETY'S BOND NO. CBE6000017

STATE OF TENNESSEE
COUNTY OF Murfreesboro City Schools
OFFICIAL STATUTORY BOND
FOR
COUNTY PUBLIC OFFICIALS
OFFICE OF Director of Schools

KNOW ALL MEN BY THESE PRESENTS:

That Bobby N Duke, III of Murfreesboro (City or Town),
County of Rutherford Tennessee, as Principal, and The Cincinnati Insurance Company
as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of
One Hundred Thousand Dollars (\$ 100,000.00) lawful money of the
United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns, each
jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly elected appointed to the office of Director of Schools of and
for Murfreesboro City Scho County for the 1 year term beginning on the 1st day of June, 2024 and ending on
the 31st day of May, 2025.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Bobby N Duke, III, Principal, shall:

1. Faithfull perform the duties of the office of Director of Schools of Murfreesboro City Schools County during such person's term of office or his continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall tum over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 6th day of June, 2024.

WITNESS - ATTEST:

Kimberly A. Jester

COUNTERSIGNED BY:

David G. Hill
Tennessee Resident Agent



PRINCIPAL: Bobby N Duke, III

Bobby N Duke III

SURETY: The Cincinnati Insurance Company

by:

James W. Miley

(Attach evidence of authority to execute bond)

Attorney-in-Fact: James W Miley

ACKNOWLEDGEMENT OF PRINCIPAL

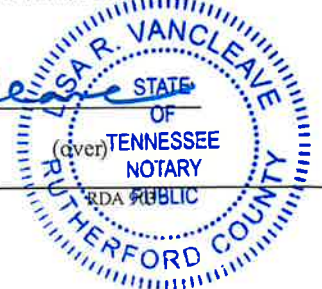
STATE OF TENNESSEE
COUNTY OF Rutherford

Before me, a Notary Public, of the State and County aforesaid, personally appeared Bobby N. Duke III
to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as
Principal, and who, upon oath acknowledged that such individual executed the foregoing bond as such individual's free act and
deed.

Witness my hand and seal this 6th day of June, 2 024.

My Commission Expires: 6-22, 2026.

Jan VanCleave
Notary Public



ACKNOWLEDGEMENT OF SURETY

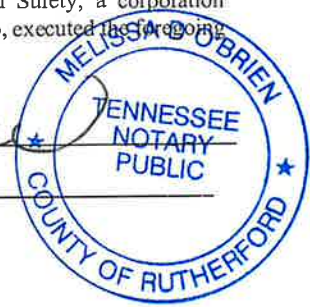
STATE OF TN
COUNTY OF Rutherford

Before me, a Notary Public, of the State and County aforesaid, personally appeared James W Miley with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of The Cincinnati Insurance Company, the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond on behalf of the Surety, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 20th day of June, 2024.

My Commission Expires May 16, 2026

Melissa O'Brien
Notary Public



APPROVAL AND CERTIFICATION

SECTION I. (Applicable to all County Officials except Clerks of all Circuit Courts)

Bond and Sureties approved by _____, County Executive/Mayor of _____ County, on this _____ day of _____, 2 _____.

Signed: _____
County Executive/Mayor

CERTIFICATION:

I, _____, County Clerk of _____ County, hereby certify that the foregoing bond was approved by the Legislative Body of said county, in open session on the _____ day of _____, 2 _____, and entered upon the minutes thereof.

Signed: _____
County Clerk

SECTION II. (Applicable to all Clerks of all Courts)

CERTIFICATION:

This is to certify that I have examined the foregoing bond and found the same to be sufficient and in conformity to law, that the sureties on the same are good and worth the penalty thereof and that the same has been entered upon the minutes of said court.

Signed: _____
Judge of the _____ Court of and for said County on
this _____ day of _____, 2 _____.

SECTION III. (Applicable to all County Officials' Bonds)
FOR USE BY REGISTER OF DEEDS

SECTION IV. (Applicable to all County Officials Bonds)

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this _____ day of _____, 2 _____

Signed: _____
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

CBE6000017

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

James W Miley

of Murfreesboro TN their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

One Hundred Thousand Dollars \$ 100,000.00

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO)SS:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Ventre

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



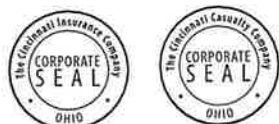
Keith Collett

Keith Collett, Attorney at Law
Notary Public – State of Ohio

My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 6th day of June, 2024



Ed H

Agenda Item Title: Additional Special Education Resource Position for FY25

Board Meeting Date: June 11, 2024

Department: Special Education and Human Resources

Presented by: Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Due to the increased numbers of special education students at John Pittard Elementary, we are requesting to add an additional Special Education Resource position at this school for the 2024-2025 school year. This position was not included in the staffing chart presented with the FY25 budget at the time of approval.

Approval of the position will allow the school to move forward and hire for this hard-to-staff position.

Staff Recommendation

Approve the additional resource position at John Pittard Elementary. The increase will bring the school to three resource positions and a total of 31 resource positions district wide.

Fiscal Impact

This position will be accounted for in the general-purpose budget category/line 71200-116. No budget changes are required. This line is budgeted at estimated levels.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in November	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 12/13/22
		Rescinds: IS 14	Issued: 04/79; 11/98; 04/01; 09/05; 02/12

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released; or
- 29
- 30 3. Students do not make previously expected progress.
- 31

32 **PROMOTION PLANS⁵**

33 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
34 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
35 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
36 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
37 counselor, or other appropriate school personnel.

38 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
39 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
40 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
41 will include additional requirements for promoting students in these grades. A copy of the plan will be
42 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
43 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
44 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
45 promotion plan.

46 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
47 promoted to the next grade level unless retention is required per additional requirements for students in
48 third and fourth grade.⁶

49 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
50 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
51 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
52 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
53 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
54 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
55 year.⁷

56 **RETENTION⁶**

57 A student may be retained when such retention is in the best interests of the student or when retention
58 is required per additional requirements for students in third and fourth grade.

59 *Decision of Retention – General⁸*

60 If a student is retained, the Principal/designee shall develop an individualized academic remediation
61 plan within thirty (30) calendar days after the beginning of the next school year. A copy of the plan
62 shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
63 development. The plan shall include at least one of the following strategies:

- 64 1. Adjustment to the current instructional strategies or materials;
- 65
- 66 2. Additional instructional time;
- 67
- 68 3. Individual tutoring;
- 69

- 70 4. Modification to the student's classroom assignment to ensure the student receives
71 instruction from a teacher with a level of overall effectiveness of above expectations (level
72 4) or significantly above expectations (level 5); or
73
74 5. Attendance or truancy interventions.

75 A student shall not be retained more than once in any grade. The progress of students who are retained
76 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
77 school year in which the student is retained. The Director of Schools shall develop procedures to
78 ensure appropriate recordkeeping of students who are retained.

79 *Decision of Retention – Students with Disabilities*⁹

80 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
81 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of
82 TCAP was due to the student's disability. The school district shall not retain a student with a disability
83 or a suspected disability that impacts their ability to read.

84 **APPEALS**^{7,10}

85 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
86 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
87 made to a committee appointed by the principal within fourteen (14) days. The student and his/her
88 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
89 the opportunity to address the committee. The committee shall conduct a hearing within thirty (30) days
90 to determine if the student will be promoted and issue such decision within fourteen (14) days. Upon
91 notification of the committee decision, the principal shall send written notification to the Director of
92 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of
93 their right to appeal such action within 7 days to the Director of Schools/designee.

94 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
95 decision shall be issued within seven (7) business days.

96 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
97 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
98 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
99 The action of the Board shall be final.

100 For students where retention is required by additional statutory requirements in third and fourth grade,
101 parent(s)/guardian(s) may appeal this decision directly to the Department of Education in accordance
102 with State law.¹¹ This Appeals section does not apply to students retained pursuant to the additional
103 statutory requirements in third and fourth graders.

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
10. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
- ~~10-11.~~ [TRR/MS 0520-01-03-.16\(7\)\(f\)](#)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

Murfreesboro City School Board

Monitoring: Review: Annually, in January	Descriptor Term: Family and Medical Leave	Descriptor Code: 5.305	Issued Date: 07/25/23
		Rescinds: 5.305	Issued: 01/28/20

1 ELIGIBILITY

2 Anyone who has been employed for at least twelve (12) months by the school district and who has at
3 least 1,250 hours of service (hours used for leave, even FMLA leave, shall not be credited for service
4 for purposes of FMLA eligibility¹) during the previous twelve-month period shall be eligible to use
5 FMLA leave.²

6 GENERAL PRINCIPLES

7 An eligible employee shall be granted, upon request, up to twelve (12) weeks unpaid leave during a
8 fixed calendar year rolling 12-month period measured backward from the date the eligible employee
9 uses any FMLA leave for the following reasons:

- 10 1. The birth of a child;
- 11
- 12 2. The placement of a child with the employee for adoption or foster care;
- 13
- 14 3. A serious health condition of the employee that makes the employee unable to perform the
15 essential functions of his or her job position;
- 16
- 17 4. The care of a spouse, child, or parent – (but not a parent “in-law”) with a serious health
18 condition; and
- 19
- 20 5. Any qualifying circumstances arising out of the fact that a spouse, child, or parent of the
21 employee is on covered active duty or has been notified of an impending call or order to
22 covered active duty in the Armed Forces.

23 Granting of leave under this policy shall be subject to, and in accordance with, the provisions of
24 applicable federal and state laws. An employee may substitute accrued paid leave for unpaid time. Use
25 of accrued paid leave shall run concurrently with and be counted toward the employee’s total period of
26 FMLA leave.

27 MATERNITY/PATERNITY LEAVE

- 28 1. *Relationship between FMLA leave and Tennessee Maternity Leave Act-* FMLA leave shall run
29 concurrently with leave provided under the Tennessee Maternity Act, which affords eligible

1 employees leave for a period not to exceed four (4) months for the adoption, pregnancy,
2 childbirth, and nursing of a newborn child.³

3 ~~1.~~

- 4 2. *Employee's Leave*- Any employee who goes on maternity/paternity leave shall be allowed to
5 use all or a portion of the employee's accumulated sick or annual leave for maternity/paternity
6 leave purposes. In order to be eligible to use sick leave, written request of the employee
7 accompanied by a statement from the employee's physician verifying pregnancy shall be
8 submitted. Upon verification by a written statement from an adoption agency or other entity
9 handling an adoption, an employee may also be allowed to use accumulated leave for adoption
10 of a child. If both adoptive parents are employees employed by the district, however, only one
11 (1) parent is entitled to use such leave.³

12 Spouses who are both eligible employees of the school district are limited to a combined total
13 of twelve (12) workweeks of FMLA leave in a single twelve (12) month period if the leave is
14 taken for the birth and care of a newborn child, for the placement of a child for adoption or
15 foster care, or to care for a parent who has a serious health condition. Under certain
16 circumstances, spouses who share leave for the birth or adoption of a child may be eligible for
17 limited amount of additional leave for other qualifying FMLA reasons.⁴

- 18
19 3. *Paid Parental Leave* – Under state law, an additional six (6) work weeks of paid leave is available
20 to eligible employees after a birth, stillbirth, or adoption of a newly placed minor child. An
21 eligible employee taking leave under this provision shall not be required to utilize any other type
22 of accrued leave during this period. Eligible employees include teachers, principals, supervisors,
23 or other individuals required by law to hold a valid license of qualification for employment who
24 have been employed with a school district full time for at least twelve (12) consecutive months.
25

26 Employees shall provide notice to the school district thirty (30) days prior to the intended use of
27 the leave. If the employee learns about the need for leave less than thirty (30) days in advance,
28 the employee shall give notice as soon as reasonably possible in order to be eligible for the paid
29 leave. This paid leave does not need to be taken consecutively; however, the paid leave shall be
30 used within twelve (12) months of the qualifying event. The leave shall run concurrently with
31 FMLA leave.⁶

32 LEAVE FOR A SERIOUS HEALTH CONDITION⁷

33 Eligible employees, upon request, shall be granted up to twelve (12) weeks of unpaid leave when
34 he/she is unable to work because of a serious health condition or to care for an immediate family
35 member with a serious health condition. Granting of such leave shall be subject to the provisions of
36 applicable federal and state laws. Employees shall contact Human Resources to determine if the reason
37 for leave qualifies as FMLA leave. If the leave is foreseeable, the employee shall give thirty (30) days'
38 notice. If the leave is not foreseeable, the employee shall notify Human Resources as soon as
39 practicable—generally, either the same or next business day.

1 LEAVE FOR MILITARY FAMILY MEMBERS

2 1. *Qualifying Exigency Leave*⁸ - Eligible employees are entitled to up to twelve (12) workweeks of
3 leave because of any “qualifying exigency” arising out of the fact that the spouse, son,
4 daughter, or parent of the employee, as defined under the FMLA, is on active duty, or has been
5 notified of an impending call to active duty, or has been notified of an impended call to active
6 duty status in the Armed Forces. Qualifying exigencies may include:

- 7 a. Issues arising from the service member’s short notice deployment;
- 8 b. Military events and related activities (e.g., official ceremonies, support programs);
- 9 c. Making or updating financial and legal arrangements;
- 10 d. Attending counseling;
- 11 e. Taking up to fifteen (15) days leave to spend time with a covered service member who
12 is on short-term rest and recuperation leave during deployment; or
- 13 f. Attending post-deployment activities.

14 2. *Military Caregiver Leave*⁹ - An eligible employee who is the spouse, son, daughter, parent, or
15 next of kin of a covered service member or covered veteran with a serious injury or illness is
16 entitled to up to twenty-six (26) workweeks of leave in a “single twelve (12) month period.” A
17 covered service member is a current member of the Armed Forces, including a member of the
18 National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is
19 otherwise in out-patient status, or is otherwise on the temporary disability retired list for a
20 serious injury or illness.

21 A covered veteran is an individual who was a member of the Armed Forces at any time during
22 the period of five (5) years preceding the date of the medical treatment, recuperation, or therapy
23 that has a serious injury or illness who is currently receiving medical treatment, recuperation, or
24 therapy.

25 The “single twelve (12) month period” for military caregiver leave begins on the first day the
26 employee takes leave for this reason and ends twelve (12) months later. An eligible employee is
27 limited to a combined total of twenty-six (26) workweeks of leave to provide care for a covered
28 service member. The maximum of twenty-six (26) workweeks may include no more than
29 twelve (12) workweeks of leave that is taken for the birth and care of a newborn child, for the
30 placement of a child for adoption or foster care, for care of a parent who has a serious health
31 condition, or for the employee's own serious health condition.

32 INTERMITTENT LEAVE¹⁰

33 Eligible employees may take FMLA leave intermittently when medically necessary to care for a
34 seriously ill family member, because of the employee's own serious health condition, or for the care for
35 a newborn, a newly adopted child, or a newly placed foster care child. When a licensed employee
36 requests foreseeable leave for planned medical treatment and the employee would be on leave for
37 greater than 20% of the total number of working days in the period during which the leave would
38 extend, the school district may require that such employee elect either to take the leave for periods of a
39 particular duration, not to exceed the duration of the planned medical treatment, or to transfer

1 temporarily to an available alternative position offered by the school district for which the employee is
2 qualified and that has equivalent pay and benefits and better accommodates recurring periods of leave.

3 **RESTRICTIONS**

4 1. Notice Requirements

5 a. *Employee Notice*¹¹ - For foreseeable leave, the employee shall provide the Director of
6 Schools with at least thirty (30) days written notice before the beginning of the
7 anticipated leave.

8 *District Notice*- Once it has been established that the leave requested qualifies for
9 FMLA, the Director of Schools/designee shall notify the employee within three (3)
10 business days (absent extenuating circumstances) that any leave taken pursuant to state
11 leave statutes (paid vacation leave, personal leave, sick leave, or workers'
12 compensation) shall run concurrently with FMLA leave.¹² The notice may be given
13 orally or in writing. If the notice is oral, it shall be confirmed in writing, no later than
14 the following pay day.¹³

15 2. Certification Requirement¹⁴

16 a. The Director of Schools may require that a request for leave be supported by
17 certification issued by a health care provider with the following information:
18 i. The date on which the serious health condition commenced;
19 ii. The probable duration of the condition;
20 iii. The appropriate medical facts within the knowledge of the health care provider
21 regarding the condition; and
22 iv. A statement that the eligible employee is needed to care for the son, daughter,
23 spouse, or parent and an estimate of the amount of time that such employee is
24 needed.
25 b. If there is any reason to doubt the validity of the certification provided, the Director of
26 Schools may require, at the expense of the school district, an opinion of a second health
27 care provider.

28 3. Period Near the End of an Academic Term (Professional Employees)¹⁵

29 a. If leave is taken more than five (5) weeks prior to the end of the term, the Director of
30 Schools may require the employee to continue taking leave until the end of the term if
31 the leave is at least three (3) weeks of duration and the return of employment would
32 occur during the three (3) week period before the end of the term.

33 b. If the leave is taken five (5) weeks prior to the end of the term, the Director of Schools
34 may require the employee to continue taking leave until the end of the term if the leave
35

1 is greater than two (2) weeks duration and the return to employment would occur during
 2 the two (2) week period before the end of the term. _____
 3

4 **REQUIREMENTS OF THE BOARD**¹⁶

- 5 1. The employee shall be restored to the same position of employment or an equivalent position
 6 with no loss of benefits, pay, or other terms of employment.
- 7 2. The employee shall be kept under any group health plan for the duration of the leave. The
 8 Board may recover the premium paid under the following conditions:
- 9 a. The employee fails to return from leave after the period of leave has expired; and
 10 b. The employee fails to return to work for a reason other than the continuation,
 11 recurrence, or onset of a serious health condition or other circumstances beyond the
 12 control of the employee.

Legal References

1. *Hinson v. Tecumseh Products Co.*, 2000 U.S. App. LEXIS 26778, at *1—10 (6th Cir. Oct. 17, 2000)
2. Federal Family and Medical Leave Act of 1993, 29 USCA § 2601, 2611 – 2619
3. TCA 49-5-702; TCA 4-21-408
4. TCA 49-5-710(a)(2); TCA 8-50-802(a)(4)
5. 29 CFR § 825.120(a)(3)
- ~~6. TCA 8-50-813, Public Acts of 2023, Chapter No. 399~~
- 6.
7. 29 CFR § 825.113
8. 29 CFR § 825.126
9. 29 CFR § 825.124; 29 CFR § 825.127
10. 29 CFR § 825.202
11. 29 CFR § 825.302-825.304
12. 29 CFR § 825.207
13. OP Tenn. Atty Gen 94-004 (Jan 13, 1994); *Plant v. Morton International, Inc.*, 212 F.3d 929, 932 (6th Cir. 2000)
14. 29 CFR § 825.305-825.313
15. 29 CFR § 825.602
16. 29 USCA § 2614

Cross References

- Sick Leave 5.302
 Long-Term Leaves of Absence 5.304

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: School Admissions	Descriptor Code: 6.203	Issued Date: 10/11/22
		Rescinds: 6.203	Issued: 09/24/19

1 All children residing inside the corporate city limits of Murfreesboro with parent(s) or legal
2 guardian(s) and who meet the age requirements designated in Board Policy 6.201 shall be admitted to
3 the Murfreesboro City Schools.

4 Any student entering school for the first time must present:

- 5 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
- 6 2. Evidence of a current medical examination.² There shall be a complete medical examination of
7 every student entering school for the first time;
- 8 3. Proof of address of parent or legal guardian upon initial enrollment; however, proof of residency
9 or guardianship may be requested at any time.
- 10 4. Evidence of state-required immunization.³

11 A child whose care, custody and support have been assigned to a resident of the district by a power of
12 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
13 filed with the district office.⁴

14 A student may transfer into the school system at any time during the year if the parent(s) or legal guardian
15 moves their residence into the school system.

16 **Immunizations**

17
18 Any required immunization shall not be required if a qualified physician shall certify that administration
19 of such immunization would be in any manner harmful to the child involved.

20 In the absence of an epidemic or immediate threat thereof, immunization shall not be required of any
21 child whose parent or guardian shall object thereto in writing on grounds that such immunization and
22 other preventive measures conflict with the religious tenants and practices of a well-organized religious
23 denomination whose teaching include reliance on prayer or spiritual means alone or healing of which he
24 parent or guardian is an adherent or member.

25 Immunizations required of all students are required for ESL students. If there is a child without
26 documentation (green card) or is homeless, they will be admitted to school in accordance with federal
27 law. A reasonable length of time will be given for the parent(s) or guardian(s) to obtain documentation.
28 The Board believes the main goal is to have children in school.

1

2

3

4 Name on Pupil Records

5

6 The name used on the records of a student entering the Murfreesboro City School System must be that
7 shown on the birth certificate unless evidence is presented that such name has been legally changed as
8 prescribed by law. If the parent insists on using a name other than that shown on the birth certificate,
9 both names shall be placed on the cumulative record.

10 If the parent does not have, or cannot obtain a birth certificate, then the name used on the records of such
11 student will be as shown on documents which are acceptable to the system as proof of date of birth.

12 The name used on the records of a pupil entering the Murfreesboro City Schools from another school
13 system must be the name shown on the records of that school unless the name has been legally changed.⁵

14 Digital Photographic Record of Adult Enrolling Students

15

16 At the time a child is initially enrolled in school, the principal or principal's designee shall inform the
17 adult individual(s) enrolling the child that school officials confirm the identity of the person removing a
18 child from school during school hours, either by that person's presentation of an acceptable form of
19 identification or by a digital photograph of the adult individual(s) enrolling the child taken by a school
20 official at the time of the child's enrollment. Any adult individual enrolling a student in school shall have
21 the option of having their photograph taken by a school official and having that photograph retained by
22 the school as part of that student's permanent record. The parent(s) or legal guardian(s) would be
23 required to return within a reasonable length of time to provide an official government-issued photo I.D.

24 Parent or Legal Guardian Notice to School of Student Adjudication

25

26 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b), the
27 parents/guardians and a school administrator of any school having previously received similar notice
28 from the juvenile court or another source, shall provide to the school principal/designee, the abstract
29 provided under TCA 37-1-153 or TCA 37-1-154 or other similar written information when any such
30 student:

31

32 ~~(1)~~ Initially enrolls in an LEA;

33

34 ~~(2)~~ Resumes school attendance after suspension, expulsion or adjudication of delinquency; or

35

36 ~~(2)~~
(3) Changes schools within this state.

37 This information shall be shared only with school employees who have responsibility for classroom
38 instruction of the student and the school counselor, social worker or psychologist who is developing a
39 plan for the child while in the school, and the school resource officer. Such information is otherwise

1 confidential and shall not be released to others, and the written notification shall not become a part of
2 the student's record.⁶

3 **Students Out of City Residing Within Rutherford County outside of Corporate City Limits of City** 4 **of Murfreesboro**

5
6 Students residing with parent(s) or legal guardian(s) and living outside the corporate city limits, but
7 within Rutherford County, may be assigned to a Murfreesboro City school contingent upon available
8 space. Zone waiver applications must be completed on a yearly an annual basis and are applicable to one
9 school year only depending on school enrollment, capacity, and the information submitted with the
10 application. The Board has the authority to limit, adjust, or modify the enrollment as it deems necessary.
11 Once an out-of-city student has been admitted to a Murfreesboro City school under this provision, the
12 student shall be allowed to continue to attend a Murfreesboro City school for the remainder of their
13 elementary school years, provided the student and parents comply with all Murfreesboro City Schools'
14 policies, rules, and regulations, and administrative directives.

15
16 Should the Board need to rezone the district or a school for any reason, the newly designated school
17 zones supersede any zone waiver(s) from prior years. Should the Board need to rezone the district or a
18 school for any reason and close a school zone, ~~out-out-~~of-city students may apply for zone waivers at
19 any other open zone school.

21 **Out-of-County Students**

22 At the discretion of the Director of Schools or designee, out-of-county students may be assigned to a
23 City school. Students assigned will be assessed an annual fee as determined by the Board. An out-of-
24 county student residing with a parent or legal guardian who is a full-time or part-time employee of
25 Murfreesboro City Schools shall not be required to pay the out-of-county tuition. Out-of-County Zone
26 waiver applications must be completed on an annual ~~yearly~~ basis and are applicable to one school year
27 only depending on school enrollment, capacity, and the information submitted with the application. Once
28 an out-of- county student has been admitted to a Murfreesboro City school under this provision, the
29 student shall be allowed to continue to attend a Murfreesboro City school for the remainder of their
30 elementary school years, provided that the student and parents pay the relevant tuition and comply with
31 all Murfreesboro City Schools' policies, rules and regulations, and administrative directives.

32
33 Should the Board need to rezone the district or a school for any reason, ~~the newly~~the newly- designated
34 school zones supersede any zone waiver(s) from prior years. Should the Board need to rezone the district
35 or a school for any reason and close a school zone, out-of-county students may apply for zone waivers
36 at any other open zone school.

37 **Students from Military Families**⁷

38 ~~The Superintendent of Schools shall develop the necessary administrative procedures to ensure that~~
39 ~~students with parent(s)/guardian(s) in the armed services are identified and that appropriate and~~
40 ~~available services are provided for these students.~~

1 ~~A student who does not currently reside within the school district shall be allowed to enroll if he/she is~~
2 ~~a dependent child of a service member who is being relocated to Tennessee on military orders. To be~~
3 ~~eligible for enrollment, the student will need to provide documentation that he/she will be a resident of~~
4 ~~the school district on relocation. Within thirty (30) days of enrollment, the parent(s)/guardian(s) of the~~
5 ~~student shall provide proof of residency within the school district.~~
6

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-13-.01(1)(a)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6); TCA 37-1-131(a)(2)
5. TCA 49-6-5106
6. TCA 49-6-3051
7. State Board of Education Policy 2.103; TCA 49-6-3101

Murfreesboro City School Board

Monitoring: Review: Annually, in April	Descriptor Term: Suspension/Expulsion/Remand<u>Suspension/Expulsion</u>	Descriptor Code: 6.316	Issued Date: 04/13/21 04/28/20 05/22/18
		Rescinds: STU 25	Issued: 09/01/13

1 **DEFINITIONS:¹**

2

3 **Suspension:** dismissed from attendance at school for any reason not more than ten (10) consecutive
4 days. Multiple suspensions shall not run consecutively nor shall multiple suspensions be applied to
5 avoid expulsion from school.

6 **Expulsion:** removal from attendance for more than ten (10) consecutive days or more than fifteen (15)
7 days in a month of school attendance. Multiple suspensions that occur consecutively shall constitute
8 expulsion.

9 **~~Remand:~~ assignment to an alternative school.**

10 **REASONS FOR SUSPENSION/EXPULSION:**

11

12 Any principal, principal-teacher or assistant principal (herein called principal) may suspend/expel any
13 student from attendance at school or any school-related activity on or off campus or from attendance at
14 a specific class or classes, or from riding a school bus, without suspending such student from
15 attendance at school (in-school suspension), for good and sufficient reasons including, but not limited
16 to:²

17

1. Willful and persistent violation of the rules of the school;

18

2. Immoral or disreputable conduct, including vulgar or profane language;

19

3. Violence or threatened violence against the person of any personnel attending or assigned to
20 any school;

21

4. Willful or malicious damage to real or personal property of the school, or the property of any
22 person attending or assigned to the school;

23

5. Inciting, advising or counseling of others to engage in any of the acts herein enumerated;

24

6. Marking, defacing, or destroying school property;

25

7. Possession of a pistol, gun or firearm on school property;³

- 1 8. Possession of a knife and other weapons, as defined in TCA 39-17-1301, on school property;
- 2 9. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar,
- 3 obscene or threatening language;
- 4 10. Unlawful use or possession of barbitol or legend drugs, as defined in TCA 53-10-101;³
- 5 11. Engaging in behavior which disrupts a class or school-sponsored activity;
- 6 12. Making a threat, including a false report, to use a bomb, dynamite, or any other deadly
- 7 explosive or destructive device including chemical weapons on school property or at a school
- 8 sponsored event;
- 9 13. One (1) or more students initiating a physical attack on an individual student on school
- 10 property or at a school activity, including travel to and from school or a school activity;
- 11 14. Off-campus criminal behavior that meets the requirements of T.C.A. 49-6-3401(a)(14) and
- 12 when the student's continued presence in school poses a danger to persons or property or
- 13 disrupts the educational process; and
- 14
- 15 15. Any other conduct prejudicial to good order or discipline in any school.

16 If as a result of an investigation, a principal or the principal's designee finds that a student acted in
17 self-defense under a reasonable belief that the student, or another to whom the student was coming to
18 the defense, may have been facing the threat of imminent danger of death or serious bodily injury,
19 then, the student may not face any disciplinary action.⁴

20 **IN-SCHOOL SUSPENSION:**⁵

- 21
- 22 1. Students given an in-school suspension in excess of one (1) day from classes shall attend either
- 23 special classes attended only by students guilty of misconduct or be placed in an isolated area
- 24 appropriate for study; and
- 25 2. Personnel responsible for in-school suspension will see that each student is supervised at all
- 26 times and has textbooks and classwork assignments from the student's regular teachers.
- 27 Students given in-school suspension shall be required to complete academic assignments and
- 28 shall receive credit for work completed.

29 **PROCEDURES FOR OUT-OF-SCHOOL SUSPENSION AND EXPULSION:**⁶

- 30
- 31 1. Unless the student's continued presence in the school, class or school-related activity presents
- 32 an immediate danger to the student or other persons or property, no principal shall
- 33 suspend/expel any student until that student has been advised of the nature of the student's
- 34 misconduct, questioned about it, and allowed to give an explanation.

1 ~~2.~~ Upon suspension/expulsion of any student (in-school suspension in excess of one (1) day), the
2 principal shall make an immediate attempt to contact the parent or guardian to inform them of
3 the suspension/expulsion. The student shall not be sent home before the end of the school day
4 unless the parent or guardian has been contacted.

5
6
7
8 ~~3.~~ The principal shall notify the parent or guardian and the Director of Schools or designee
9 in writing:

10 ~~2.~~

11 a. Of the suspension/expulsion and the cause for it; and

12 b. A request for a meeting with the parent or guardian, student and principal, to be held as
13 soon as possible, but no later than five (5) days following the suspension/-expulsion.

14 ~~4.3.~~ Immediately following the scheduled meeting, whether or not attended by the parent or
15 guardian or student, the principal shall determine the length of the suspension/expulsion and set
16 conditions for readmission. If the principal determines the length of the suspension to be
17 between six (6) and the maximum of ten (10) days, the principal shall develop and implement a
18 plan for correcting the behavior when the student returns to school.

19 ~~5.4.~~ If at the time of the suspension the principal determines that an offense has been committed
20 which, in the judgment of the principal would justify a suspension/expulsion for more than ten
21 (10) days, the principal may suspend/expel/remand the student unconditionally for a specified
22 period of time or upon such terms and conditions as are deemed reasonable.

23 ~~6.5.~~ The principal shall immediately give written or actual notice to the parent or guardian and the
24 student of the right to appeal the decision to suspend/expel/remand for more than ten (10) days.
25 All appeals must be filed, orally or in writing, within five (5) days after receipt of the notice
26 and may be filed by the parent or guardian, the student or any person holding a teaching license
27 who is employed by the school system if requested by the student.

28 ~~7.6.~~ The appeal from this decision shall be to the Board or to the Disciplinary Hearing Authority.

29 ~~8.7.~~ If the suspension/expulsion occurs during the last ten (10) days of any term or semester, the
30 student shall be permitted to take such final examinations or submit such required work as
31 necessary to complete the course of instruction for that semester, subject to conditions
32 prescribed by the principal.

33 **SPECIAL EDUCATION STUDENTS⁷**

34 Those students falling under the purview of IDEA (Individuals with Disabilities Education Act) and/or
35 Section 504 of the Rehabilitation Act of 1973 will be disciplined in accordance with federal and state
36 regulations for IDEA/504 students.

Legal References

1. TCA 49-6-3007(g)
2. TCA 49-2-203(a)(7); TCA 49-6-3401(a)
3. TCA 39-17-1309; TCA 39-17-417
4. TCA 49-6-3401(i)
5. TCA 49-6-3401(b)(1)
6. TCA 49-6-3401(a)–(c); *Goss v. Lopez*, 419 U.S. 565 (1975); 20 USCA 1415;
- 6-7. [34 CFR § 104.4\(a\)](#); Individuals with Disabilities Act Amendments of 1997 § 615

Cross References

Procedural Due Process 6.302
Bus Conduct 6.308
Zero Tolerance Offenses 6.309
Discipline Procedures 6.313
Disciplinary Hearing Authority 6.317

Murfreesboro City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Students from Military Families</h2>	Descriptor Code: <h3 style="text-align: center;">6.506</h3>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Director of Schools shall develop the necessary administrative procedures to ensure that students
 3 with parent(s)/guardian(s) in the armed services are identified and that appropriate and available
 4 services are provided for these students.¹

5 **RELOCATION OF MILITARY SERVICE MEMBER²**

6 A student who does not currently reside within the school district shall be allowed to enroll if he/she is
 7 a dependent child of a service member who is being relocated to Tennessee on military orders. To be
 8 eligible for enrollment, the student will need to provide documentation that he/she will be a resident of
 9 the school district on relocation.

10 Within ten (10) days of enrollment, the parent(s)/guardian(s) of the student shall provide proof of
 11 residency within the school district.

12 **ABSENCES**

13 Principals shall provide students with a one (1) day excused absence prior to the deployment of and a
 14 one (1) day excused absence upon the return of a parent/guardian serving active military service.

15 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a
 16 parent/guardian during a deployment cycle. The student shall provide documentation to the school as
 17 proof of his/her parent/guardian's deployment. Students shall be permitted to make up school work
 18 missed during these absences.³

Legal References

1. State Board of Education Policy 2.103
2. TCA 49-6-3101
3. TCA 49-6-3019

Cross References

- Attendance 6.200
 School Admissions 6.203

Agenda Item Title: Approve Memorandum of Understanding between Murfreesboro City Schools and Murfreesboro Parks and Recreation Department for Use of Land at Bradley Academy

Board Meeting Date: June 11, 2024

Department: Director's Office

Presented by: Trey Duke

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

Murfreesboro Parks and Recreation is seeking to expand its public recreational facilities and is requesting to construct and maintain an extension of Patterson Park Community Center on property owned by the City of Murfreesboro that is designated for Murfreesboro City Schools. This Memorandum of Understanding ("MOU") would allow Murfreesboro Parks and Recreation to use the land requested for those purposes outlined in the MOU.

Staff Recommendation

Approve Memorandum of Understanding between Murfreesboro City Schools and Murfreesboro Parks and Recreation Department for Use of Land at Bradley Academy

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success



Name and Address of New Owner:
City of Murfreesboro
- EXEMPT -

This Instrument Prepared By:
Jerry E. Farmer, Staff Attorney
Office of the City Attorney
P. O. Box 5055
Murfreesboro, TN 37133-5055

SEND TAX BILL TO:
- Same -

037696

Map 102 D Group "J" Parcel Part of 6.02

QUITCLAIM DEED

FOR AND IN CONSIDERATION of the sum of ONE AND NO/100 DOLLAR (\$1.00), and other good and valuable consideration, receipt of which is hereby acknowledged, the **RUTHERFORD COUNTY BOARD OF EDUCATION** (successor in interest to the "County School Commission of Rutherford County") (hereinafter referred to, whether singularly or collectively, as "Grantor") has bargained and sold and does hereby transfer, convey and quitclaim unto the **CITY OF MURFREESBORO, a municipal corporation in Rutherford County, State of Tennessee**, that certain tract or parcel of real estate located in Rutherford County, Tennessee, and being more particularly described as follows:

Being land in the Thirteenth Civil District of Murfreesboro, Rutherford County, Tennessee and being part of the final plat of Patterson Park, Holloway School, Holloway Gym and Wee Care Day Care, as of record in Plat Book 19, Page 68, R.O.R.C., being generally located north of Mercury Boulevard and east of Southeast Broad Street and being more particularly described as follows:

BEGINNING, at the southeast corner of Lot 6 on the final plat of Patterson Park, Holloway School, Holloway Gym and Wee Care Day Care;

THENCE, with the south line of said Lot 6, N 87°16'33" W, 21.31 feet to a point;

THENCE, leaving said south line of Lot 6 with a severance line the following calls:

N 04°03'27" E, 88.72 feet to a point;
S 87°16'32" E, 21.21 feet to a point on the east line of said Lot 6;

THENCE, with said east line of Lot 6, S 03°59'30" W, 88.72 feet to the point of beginning.

Containing 1,885 square feet or 0.04 acres, more or less.

Grantor's source of title being instrument of record at **Deed Book 110, Page 68**, Register's Office of Rutherford County, Tennessee.

For Quitclaim Correction Deed, see Deed Book 659, page 514

TO HAVE AND HOLD said real estate, together with all appurtenances, estate and title thereunto belonging, unto the said grantee, its successors and assigns forever.

Wherever used in this instrument, the singular number shall include the plural, the plural shall include the singular, and the use of any gender shall be applicable to all genders.

WITNESS OUR HANDS this the 22 day of June, 1999.

RUTHERFORD COUNTY BOARD OF EDUCATION

By: Hulon Watson
Hulon Watson, Superintendent
Rutherford County Schools

By: Chris Wyre X
Chris Wyre, Chairman
Rutherford County School Board

STATE OF TENNESSEE)
) : ss
COUNTY OF RUTHERFORD)

Before me, the undersigned notary public, personally appeared HULON WATSON and CHRIS WYRE, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged themselves to be the Superintendent and Chairman, the within named bargainor, and that they, as Superintendent and Chairman, executed the within instrument, by signing the name of the RUTHERFORD COUNTY BOARD OF EDUCATION for the purposes therein contained.

Witness my hand, at office, this 22 day of June, 1999.

George A. Michaels
Notary Public



My Commission Expires: 11-2001

(seal)

RUTHERFORD COUNTY, TENNESSEE
Received for recording the 1 day
of SEP, 1999 at 10:00 AM
Notebook 54 page 444
REC. FEE \$ 8.00 RECH183136-002
STATE TAX \$ _____ LINDA McHENRY
REG. FEE \$ _____ Deputy Register
COMP. FEE \$ 2.00
RECORDED IN BOOK 659 page 512
JENNIFER M. GERHART, REGISTER

037697

514

Name and Address of New Owner:
City of Murfreesboro
- EXEMPT -

This Instrument Prepared By:
Jerry E. Farmer, Staff Attorney
Office of the City Attorney
P. O. Box 5055
Murfreesboro, TN 37133-5055

SEND TAX BILL TO:
- Same -

Map 102 D Group "J" Parcel Part of 6.02

QUITCLAIM CORRECTION DEED

Whereas, by quitclaim deed of record in Deed Book 659 Page 512, R.O.R.C.T., the Rutherford County Board of Education conveyed a 0.04 acre parcel to the City of Murfreesboro; and

Whereas, the legal description contained in said deed was erroneous, and the parties wish to correct the same.

NOW THEREFORE, the legal description in said quitclaim deed is hereby amended to read as follows:

Being land in the Thirteenth Civil District of Murfreesboro, Rutherford County, Tennessee and being part of the Resubdivision plat of Patterson Park, Holloway School, Holloway Gym and Wee Care Day Care, as of record in Plat Book 22, Page 10, R.O.R.C.T., being generally located north of Mercury Boulevard and east of Southeast Street and being more particularly described as follows:

BEGINNING, at the southeast corner of Lot 2 on the Resubdivision plat of Patterson Park, Holloway School, Holloway Gym and Wee Care Day Care;

THENCE, with the east line of said Lot 2 the following calls:
N 04°03'27" E 88.72 feet to a point;
S 87°16'32" E, 21.21 feet to a point on a line;

THENCE, with said line the following calls:
S 03°59'30" W, 88.72 feet to the point;
N 87°16'33" W, 21.31 feet to the point of beginning.

Containing 1,885 square feet or 0.04 acres, more or less.

Grantor's source of title being instrument of record at Deed Book 110, Page 68, Register's Office of Rutherford County, Tennessee.

All other provisions of the said quitclaim deed recorded in Deed Book 659, Page 512, remain in full force and effect.

WITNESS OUR HANDS this the 17th day of August, 1999.

RUTHERFORD COUNTY BOARD OF EDUCATION

By: Hulon Watson
Hulon Watson, Superintendent
Rutherford County Schools

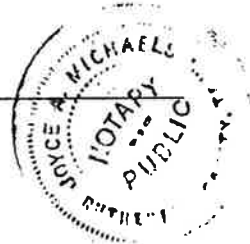
By: Chris Wyre
Chris Wyre, Chairman
Rutherford County School Board

STATE OF TENNESSEE)
) : ss
COUNTY OF RUTHERFORD)

Before me, the undersigned notary public, personally appeared HULON WATSON and CHRIS WYRE, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged themselves to be the Superintendent and Chairman, the within named bargainer, and that they, as Superintendent and Chairman, executed the within instrument, by signing the name of the RUTHERFORD COUNTY BOARD OF EDUCATION for the purposes therein contained.

Witness my hand, at office, this 17th day of August, 1999.

Joyce A. Michaels
Notary Public



My Commission Expires: 11-17-2002 (seal)

RUTHERFORD COUNTY, TENNESSEE
Received for recording the 1 day
of SEP, 1999 at 10:00 AM
Notebook 54 page 444
REC. FEE \$ 8.00 RECH183136-002
STATE TAX \$ _____ LINDA McHENRY
REG. FEE \$ _____ Deputy Register
COMP. FEE \$ 2.00
RECORDED IN BOOK 659 Page 514
JENNIFER M. GERHART, REGISTER

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Results GIS Maps Pictures

Account #: R0064862
Owner Name: MURFREESBORO CITY OF
Owner Name 2: BRADLEY SCHOOL
Owner Address: P O BOX 1139
Owner Address 2:
City, State, Zip: MURFREESBORO, TN 37133-1139
Property Address: 511 DOCTOR MARTIN LUTHER KING JR BLVD
Jurisdiction: 515 - Murfreesboro
Parcel #: 102D-J-006.01-000
Subdivision: HOLLOWAY SCHOOL RESUB - HOLLOWAY SCHOOL
Lot #: 4
Map Book: 22-10
Dimensions:
Land Flag: NODATA
Units/Acres/Sites: 8.68000
Class: 02 - City
Land Mkt Value: \$540,000
Improvement Value: \$3,609,800
Yard Item Value: \$0
Total Market Appraisal: \$4,149,800
Assessment %: %
Assessment: \$0
Greenbelt Value: NODATA

Jan 1st Owner Name:
Jan 1st Owner Name 2:
Jan 1st Owner Address:
Jan 1st Owner Address 2:
Jan 1st City, State, Zip: NODATA

[Pay your County Taxes Online](#)
[See your estimated County tax bill](#)

Building Information

BuildingSequence	EXTWALL	INTWALL	ROOFSTRUCT	ROOFCOVER	YearBuilt	FLOORCOVER	QUALITY
1			Steel Frame		1955		Average

BuildingSequence	Plumbing Fixtures	SQFT
1	76	67525.00

Sale Information

Non-Sale Document Information

SaleDate	SalePrice	Book	Page	GrantorName	GranteeName
1999-08-17	0.00	659	514		CITY OF MURFREESBORO BRADLEY SCHOOL
1999-06-22	0.00	659	512		CITY OF MURFREESBORO BRADLEY SCHOOL
1953-11-27	0.00	113	429		CITY OF MURFREESBORO BRADLEY SCHOOL

thence with the fence line S. 51 degrees E. 424.50 feet to a stake in the fence line; thence S. 41½ degrees W. crossing field 730.5 feet to a post at fence corner on the side of a lane; thence, with fence on the south side of said lane, N. 54½ degrees W. 531.50 feet to a post; thence with fence S. 36½ degrees W. 370 feet to a post in the eastern margin line of the Bradyville Turnpike; thence with the fence on the eastern side of said Turnpike as follows: N. 32 degrees W. 100 feet to a stake; thence N. 37 degrees W. 100 feet to a stake; thence N. 44½ degrees W. 100 feet to a stake; thence N. 51 degrees W. 188 feet to a large locust post in the fence line; thence N. 40½ degrees W. 22 feet to a stake near a power or light pole; thence N. 28 degrees E. leaving said Turnpike and running 151 feet to a stake north of a sink hole; thence N. 36½ degrees W. 106.6 feet to a stake; thence S. 62-¾ degrees W. 140 feet to a stake on the east margin line of the Manchester Highway or Broad Street; thence with east side of same N/ 25½ degrees W. 92 feet to a post, corner of tourist camp or motel lot; thence with fence N. 35 degrees E. 323 feet to an iron pipe at NE corner of tourist camp or motel lot; thence N. 64 degrees W. 190.5 feet to an iron pipe; thence N. 20½ degrees E. 140.5 feet to an iron pipe; thence S. 86 degrees 45' E. 136 feet to an iron pipe; thence N. 6 degrees E. 60 feet to the beginning; containing 26.99 acres according to the survey of Jno. D. Kerr, County Surveyor, made November 11-13, 1953.

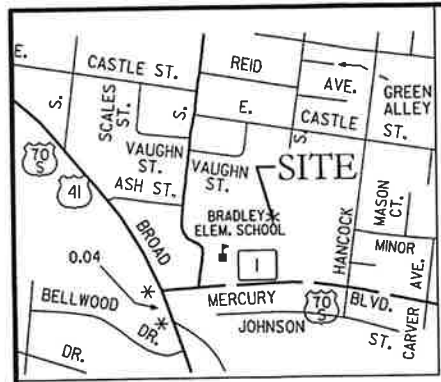
PARCEL 2: Bounded on the North by the South margin of Ash Street; on the East by property of G. K. Kersey et ux. (that is, the property conveyed to them by Mrs. Lula B. Woods et al. by deed of record in the Register's Office of Rutherford County, Tenn. in Deed Book 102, page 248); on the South by PARCEL 1 above described; and on the West by property of G. K. Kersey et ux. (that is, the property conveyed to them by Ernest M. Jordan et ux. by deed of record in said Register's Office in Deed Book 104, page 605); fronting 20 feet on the south margin of Ash Street and running back south between parallel lines 60 feet. Being the same strip of land on and over which Mrs. Lula B. Woods, et al. granted G. K. Kersey et ux. an easement of ingress and egress by instrument dated Aug. 19, 1948 and of record in said Register's Office in Deed Book 102, Page 516, to which reference is hereby made. Notwithstanding the dimensions of this lot as given above, it is the intention of the undersigned grantors to convey hereby the entire strip of land they may own, whatever its actual dimensions may be, lying between the two pieces of property owned by G. K. Kersey et ux., one lying east of this Parcel 1 and the other lying west thereof.

The above two parcels of land are a part of the lands devised to the undersigned Mrs. Lula B. Woods for and during her natural life and at her death to the undersigned John Woods, Stephen R. Woods and Mrs. Sallie Mai Osborn by the last will and testament of W. H. Woods, deceased, duly probated and of record in the Office of the County Court Clerk of Rutherford County, Tenn. in Will Book 3, Pages 465-466. For further references to sources of title, see the following: (1) Deed from Wm. and Anna S. Abernathy to W. H. Woods, of record in the Register's Office of Rutherford County, Tenn. in Deed Book 47, Page 12; (2) Last will and testament of Major John (Jack) Woods, duly probated and of record in said County Court Clerk's Office in Will Book 1, page 386; (3) Deed from Mrs. Lula B. Woods et al. to Virble B. Anderson et ux., of record in said Register's Office in Deed Book 100, pages 67-68; and (4) Deed from Virble B. Anderson et ux. to Mrs. Lula B. Woods et al., of record in said Register's Office in Deed Book 102, page 253.

TO HAVE AND TO HOLD said pieces, parcels or tracts of land, with the appurtenances, estate, title and interests thereunto belonging, unto said City of Murfreesboro, its successors and assigns, forever.

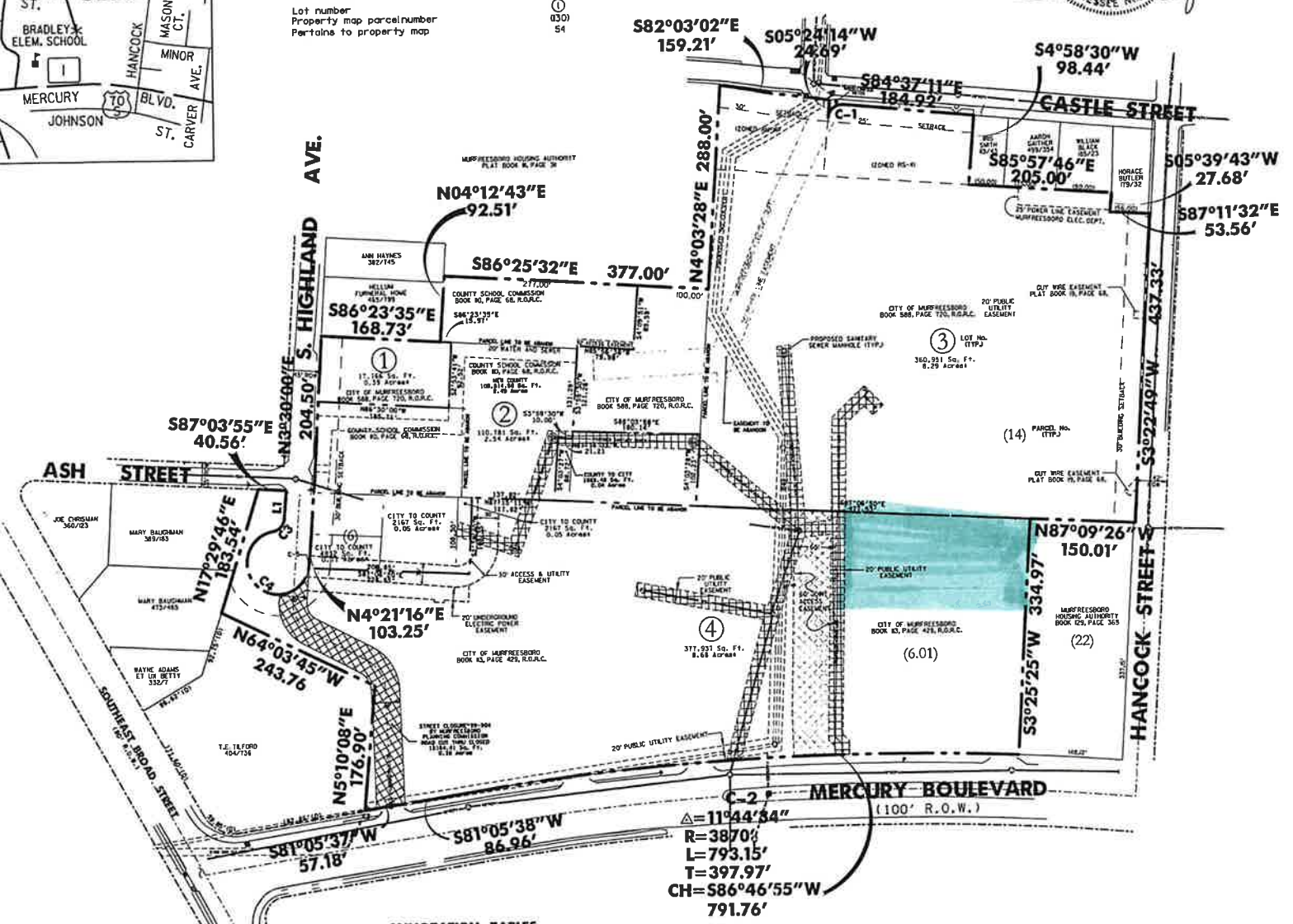
We covenant with said City of Murfreesboro that we are lawfully seized and possessed of said real estate in fee simple; that we have a good and lawful right to convey same; and that said real estate is unencumbered, except for 1953 city, county and state taxes, which the grantors covenant and agree to pay before same become delinquent, and except that said Parcel 2 is encumbered by or subject to the easement granted thereon and thereover by the aforesaid instrument from Mrs. Lula B. Woods et al. to G. K. Kersey et ux of record in said Register's Office in Deed Book 102, page 516.

We further covenant and bind ourselves, our heirs and representatives forever to warrant and defend the title to said real estate unto said City of Murfreesboro, its successors and assigns, against the lawful claims of all persons whomsoever.



Property ownership boundary
 Building set-back line
 Easement
 Lot line
 New Monument
 Existing monuments
 Iron Pin (I)
 Iron Pin (O)
 Lot number
 Property map parcel number
 Pertains to property map

035675



ANNOTATION TABLES

No.	DIRECTION	DISTANCE
1	S 04°21'16" W	40.00'

No.	DELTA	TANGENT	ARC	RADIUS	CHORD	CHORD BRG
C1	89°58'58"	19.99	31.41	20.00	28.28	N 50°24'14" E
C2	11°44'34"	397.97	793.15	3870.00	191.76	S 86°46'55" W
C3	16°39'21"	19.81	26.18	20.00	24.81	S 42°41'00" E
C4	256°39'21"	201.58	45.00	70.60	547.19	S 47°15'00" E
C5	6°29'51"	2.55	5.10	45.00	5.10	N 7°36'11" E

NOTES

- THIS SURVEY MEETS THE REQUIREMENTS OF AN UNADJUSTED SURVEY (CATEGORY B), WITH A RATIO OF PRECISION OF THE UNADJUSTED SURVEY GREATER THAN 1:10,000, AS PER STANDARDS OF PRACTICE ADOPTED BY THE BOARD OF EXAMINERS FOR LAND SURVEYORS, STATE OF TENNESSEE.
- BEARINGS SHOWN ARE BASED ON A PREVIOUSLY RECORDED FINAL PLAT OF PATTERSON PARK, HOLLOWAY SCHOOL, HOLLOWAY GYM & WEE CARE DAYCARE AS RECORDED IN PLAT BOOK 19, PAGE 68, R.O.R.C.
- PROPERTY IS ZONED RS-8 UNLESS OTHERWISE SHOWN. SETBACK REQUIREMENTS ARE AS FOLLOWS:
 RS-8 RM-16
 FRONT 30' FRONT 25' FRONT 30'
 SIDE 5' SIDE 5' SIDE 5'
 REAR 20' REAR 20' REAR 25'
- PROPERTY IS NOT LOCATED IN FLOOD ZONE AS SHOWN ON FIRM COMMUNITY-PANEL NUMBER 470168 0010 C, DATED JUNE 2, 1994.
- THE RECORDING OF THIS PLAT VOIDS, VACATES AND SUPERSEDES THE RECORDING OF THE FINAL PLAT OF PATTERSON PARK, HOLLOWAY SCHOOL, HOLLOWAY GYM & WEE CARE DAY CARE IN PLAT BOOK 19, PAGE 68, R.O.R.C.
- THIS PROPERTY SUBJECT TO RESTRICTIONS/AGREEMENTS AS OF RECORD IN BOOK , PAGE , R.O.R.C.

DEED REFERENCE

BEING PROPERTY CONVEYED TO THE RUTHERFORD COUNTY BOARD OF EDUCATION BY DEED OF RECORD IN BOOK 153, PAGE 597, BOOK 119, PAGE 68, R.O.R.C.; ALSO BEING PROPERTY CONVEYED TO THE CITY OF MURFREESBORO BY DEED OF RECORD BOOK 588, PAGE 720, R.O.R.C.

PROPERTY MAP REFERENCE

RUTHERFORD COUNTY PROPERTY MAP 102D, PARCELS 6.04, 6.03, 6.02, 6.01, 6 AND 14.

CERTIFICATE OF OWNERSHIP

I HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING RESTRICTIONS AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

DATE: 6/24/99 OWNER: *Wendell H. Talley*
 DATE: 8/13/99 OWNER: *Thomas A. Coad*
 DATE: Rutherford County Board of Education, 8/14/99
 County School Commission

DEED BOOK: 110 DB. 259 DB. 259 DB. 527 DB. 528 DB. 508
 PAGE NO. 068 PG. 560 PG. 592 PG. 593 PG. 170 PG. 720

CERTIFICATE OF ACCURACY

I HEREBY CERTIFY THAT THIS IS A (CATEGORY D) SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS 1:10,000 AS SHOWN HEREON. I ALSO CERTIFY THAT THE MONUMENTS HAVE BEEN, OR WILL BE, PLACED AS SHOWN TO THE SPECIFICATIONS OF THE CITY ENGINEER, BARGE, WAGGONER, SUMNER AND CANNON INC.

DATE: May 19, 99 REGISTERED LAND SURVEYOR: *Wendell H. Talley*

CERTIFICATE OF THE APPROVAL OF STREETS AND DRAINAGE

I HEREBY CERTIFY: (1) THAT STREETS, DRAINAGE STRUCTURES, AND DRAINAGE IMPROVEMENTS FOR THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY SPECIFICATIONS, OR (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME.

DATE: 8-10-99 CITY ENGINEER: *Kenneth N. Hays*

CERTIFICATE OF APPROVAL OF WATER SYSTEMS

I HEREBY CERTIFY: (1) THE WATER LINES AND APPURTENANCES FOR THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY CODES AND SPECIFICATIONS AND THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION COMMUNITY PUBLIC WATER SYSTEMS DESIGN CRITERIA, OR (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME AND THAT THE LAND SHOWN TO BE SUBDIVIDED HEREON IS WITHIN THE WATER SERVICE JURISDICTION OF MURFREESBORO WATER AND SEWER DEPARTMENT.

DATE: 8/6/99 MURFREESBORO WATER AND SEWER OFFICIAL: *J. Kuchner*

CERTIFICATE OF APPROVAL OF SEWER SYSTEMS

I HEREBY CERTIFY THAT: (1) THE SEWER LINES AND APPURTENANCES FOR THE SEWER SYSTEM OF THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY CODES AND SPECIFICATIONS AND REQUIREMENTS OF THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DESIGN CRITERIA FOR SEWAGE WORKS; (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME; OR (3) THAT A SURFACE SEWAGE SYSTEM WILL BE PERMITTED SUBJECT TO THE APPROVAL OF THE LOCAL HEALTH AUTHORITY.

DATE: 8/6/99 MURFREESBORO WATER AND SEWER OFFICIAL: *J. Kuchner*

CERTIFICATE OF APPROVAL FOR ELECTRIC POWER

I HEREBY CERTIFY THAT THE SUBDIVISION SHOWN HEREON HAS BEEN APPROVED BY THE MURFREESBORO ELECTRIC DEPARTMENT (MED) FOR ELECTRIC POWER SERVICE. THAT THE SUBDIVISION IS WITHIN THE SERVICE AREA OF MED, AND THAT MED IS ABLE TO PROVIDE ELECTRIC POWER SERVICE TO THE SUBDIVISION SUBJECT TO THE OWNER COMPLYING WITH THE APPLICABLE RULES AND REGULATIONS OF MED. NO ELECTRIC POWERS SERVICE WILL BE PROVIDED UNTIL MED'S REQUIREMENTS FOR ELECTRIC POWERS SERVICE HAVE BEEN MET.

DATE: 8-10-99 ELECTRIC POWER SYSTEM OFFICIAL: *Thomas A. Coad*

CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF MURFREESBORO, TENNESSEE WITH THE EXCEPTIONS OF SUCH VARIANCES, IF ANY, AS ARE NOTED IN THE MINUTES OF THE PLANNING COMMISSION AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE COUNTY REGISTER OF DEEDS.

DATE: 8/10/99 PLANNING COMMISSION SECRETARY: *Joseph D. Gault*

**RESUBDIVISION
 OF
 PATTERSON PARK,
 HOLLOWAY SCHOOL,
 HOLLOWAY GYM &
 WEE CARE DAY CARE
 BRADLEY ELEMENTARY SCHOOL**

OWNER/DEVELOPER

CITY OF MURFREESBORO
 13th CIVIL DISTRICT,
 RUTHERFORD COUNTY, TENNESSEE

CITY OF MURFREESBORO
 111 WEST VINE STREET
 MURFREESBORO, TN. 37133

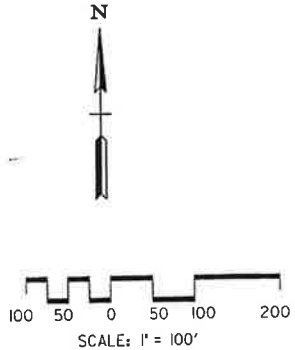
RUTHERFORD COUNTY BOARD OF EDUCATION
 502 MEMORIAL BOULEVARD
 MURFREESBORO, TN. 37130

JENNIFER M. GERHART, REGISTER
 RUTHERFORD COUNTY, TENNESSEE
 Received August 18, 1999
 Time 3:10 P.M.
 Note Book 54 Page 395
 Plat Book 22 Page 10
Jennifer M. Gerhart

RECORDING FEE \$20.00
 STATE TAX
 REGISTER'S FEE
 TOTAL PAID \$22.00
 RECEIPT NO. 1B17004

BWSC BARGE WAGGONER SUMNER & CANNON, INC.

162 THIRD AVENUE NORTH, NASHVILLE, TENNESSEE 37201
 PHONE: (615) 254-1500 FAX: (615) 255-6572
 E-MAIL: NASHVILLE@BARGEWAGGONER.COM
 ENGINEERS ARCHITECTS PLANNERS LANDSCAPE ARCHITECTS SURVEYORS



Plat Book 22 Page 10

MEMORANDUM OF UNDERSTANDING
BETWEEN
MURFREESBORO PARKS AND RECREATION DEPARTMENT
AND
MURFREESBORO CITY SCHOOLS

This Memorandum of Understanding (hereinafter "MOU" or "Memorandum") is between the City of Murfreesboro Parks and Recreation Department, a department of the City of Murfreesboro, and Murfreesboro City Schools, a municipal school district and political subdivision of the City of Murfreesboro, a municipal corporation within the State of Tennessee, and is entered into as of the date of the last date of the signature of the parties as set forth.

WHEREAS, the Murfreesboro Parks and Recreation Department wishes to make improvements to the location as shown on Exhibit A to provide recreational benefits to residents of the City of Murfreesboro;

WHEREAS, the Murfreesboro Parks Department has identified that this project will require construction activity on property owned by the City of Murfreesboro that is designated for Murfreesboro City Schools;

WHEREAS, the Murfreesboro Parks Department is requesting to construct and maintain an extension of Patterson Park Community Center on this property for use by the general public to provide public recreational facilities and opportunities in accordance with the terms hereinafter set out;

WHEREAS, the Murfreesboro Parks Department will be responsible for all costs associated with permitting, design, and construction of said project and shall be responsible for the design and construction of said project; and

NOW, THEREFORE, in consideration of the promises, covenants, and other agreements herein made, the Parties agree as follows:

SECTION 1. Land Use Agreement

1.1 Murfreesboro City Schools hereby permits the City of Murfreesboro Parks and Recreation Department to use real property located in the front area of Patterson Park Community Center and Bradley Academy, more particularly described in the document attached hereto as Exhibit A, in accordance with the terms hereinafter set out certain.

1.2 The Murfreesboro Parks and Recreation Department shall use the property for the purposes of developing, constructing, and maintaining, at its own expense, an extension of Patterson Park Community Center. The operation and management of the extension shall be the responsibility of the Murfreesboro Parks and Recreation Department.

1.3 Murfreesboro City Schools shall have access to public use of the property in compliance with the facilities use policies and procedures of the Murfreesboro Parks and Recreation Department.

SECTION 2. General Terms and Conditions

2.1 This MOU will become effective upon the execution by both parties and will remain in effect while the property is in active use and is being maintained by the Murfreesboro Parks and Recreation Department. This MOU may be terminated under the following conditions: (1) the property is no longer in active use or is no longer being maintained by the Murfreesboro Parks and Recreation Department for a consecutive period of six (6) months or longer or (2) by mutual written agreement of both parties.

2.2 This MOU does not authorize the expenditure or reimbursement of any funds. Nothing in this MOU obligates the parties to expend appropriations or enter into any contract or other obligations.

2.3 This MOU shall be governed by, construed, and enforced with the laws of the State of Tennessee, without giving effect to the principles of conflict of laws.

2.3 Nothing in this MOU shall be construed to give any rights or benefits to any third party or entity other than the Murfreesboro Parks and Recreation Department. This MOU may not be assigned or delegated to any third party.

2.4 This MOU may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original, and all of which shall constitute one and the same instrument.

2.5 Any modifications to this MOU must be made in writing and shall be signed by both parties hereto.

2.6 Disputes arising under this MOU shall be resolved informally by discussions between officials designated by each agency.

2.7 If any provision of this MOU is deemed to be invalid or unenforceable in any respect for any reason, the validity and enforceability of such provision in any other respect and of the remaining provisions of this MOU will not be impaired in any way.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have duly executed this MOU.

MURFREESBORO CITY SCHOOLS

Bobby N. Duke, III
Director of Schools

Date

Butch Campbell
Board Chair

Date

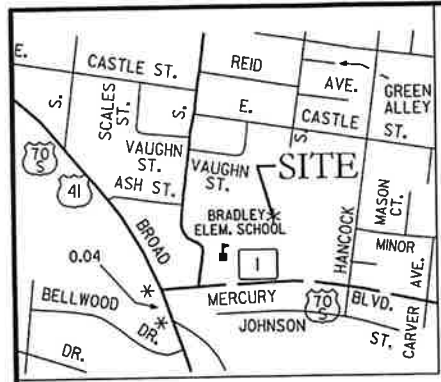
MURFREESBORO PARKS AND RECREATION

INSERT NAME and TITLE

Date

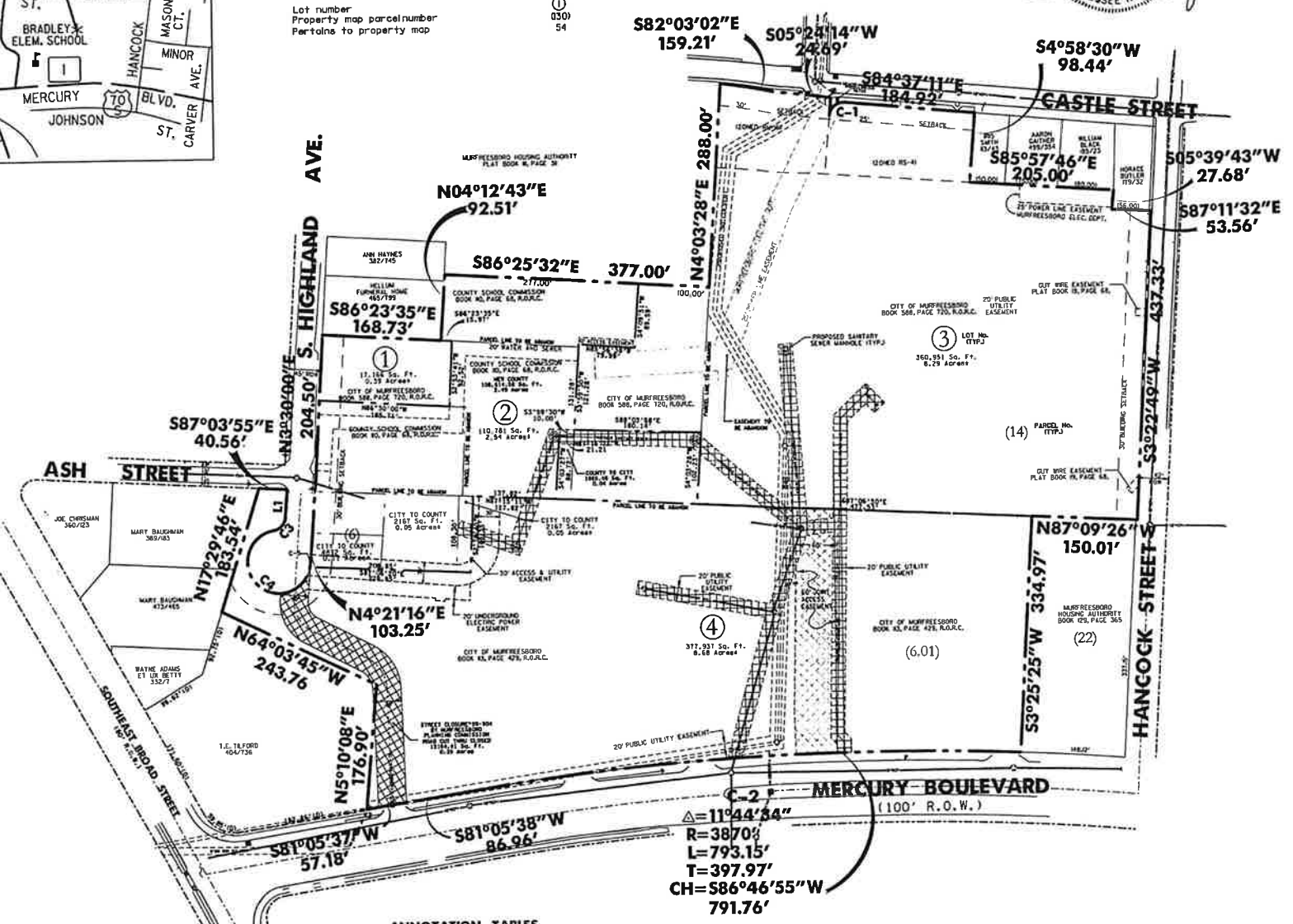
Approved as to form:

Adam Tucker, City Attorney



Property ownership boundary
 Building set-back line
 Easement
 Lot line
 New Monument
 Existing monuments
 Iron Pin (IP)
 Iron Pin (NI)
 Lot number
 Property map parcel number
 Pertains to property map

035675



$\Delta = 11^{\circ}44'34''$
 $R = 3870'$
 $L = 793.15'$
 $T = 397.97'$
 $CH = 586^{\circ}46'55''W$
 $791.76'$

ANNOTATION TABLES

No.	DIRECTION	DISTANCE
LL	S 04°21'16" W	40.00

No.	DELTA	TANGENT	ARC	RADIUS	CHORD	CHORD BRG
C1	89°58'58"	39.99	31.41	20.00	28.28	N 50°24'14" E
C2	11°44'34"	397.97	793.15	3870.00	191.16	S 86°46'55" W
C3	16°39'23"	15.81	28.36	20.00	24.81	S 42°41'00" E
C4	256°39'23"		201.58	45.00	70.60	S 47°19'00" E
C5	6°29'51"	2.55	5.10	45.00	5.10	N 7°35'11" E

NOTES

- THIS SURVEY MEETS THE REQUIREMENTS OF AN URBAN LAND SURVEY (CATEGORY II) WITH A RATIO OF PRECISION OF THE UNADJUSTED SURVEY GREATER THAN 1:10,000, AS PER STANDARDS OF PRACTICE ADOPTED BY THE BOARD OF EXAMINERS FOR LAND SURVEYORS, STATE OF TENNESSEE.
- BEARINGS SHOWN ARE BASED ON A PREVIOUSLY RECORDED FINAL PLAT OF PATTERSON PARK, HOLLOWAY SCHOOL, HOLLOWAY GYM & WEE CARE DAY CARE AS RECORDED IN PLAT BOOK 19, PAGE 68, R.O.R.C.
- PROPERTY IS ZONED RS-8 UNLESS OTHERWISE SHOWN. SETBACK REQUIREMENTS ARE AS FOLLOWS:
 RS-8 FRONT 30' SIDE 5' REAR 20'
 RS-4 FRONT 25' SIDE 5' REAR 20'
 RM-16 FRONT 30' SIDE 5' REAR 25'
- PROPERTY IS NOT LOCATED IN FLOOD ZONE AS SHOWN ON FIRM COMMUNITY-PANEL NUMBER 470168 0010 C, DATED JUNE 2, 1994.
- THE RECORDING OF THIS PLAT VOIDS, VACATES AND SUPERSEDES THE RECORDING OF THE FINAL PLAT OF PATTERSON PARK, HOLLOWAY SCHOOL, HOLLOWAY GYM & WEE CARE DAY CARE IN PLAT BOOK 19, PAGE 68, R.O.R.C.
- THIS PROPERTY SUBJECT TO RESTRICTIONS/AGREEMENTS AS OF RECORD IN BOOK , PAGE , R.O.R.C.

DEED REFERENCE

BEING PROPERTY CONVEYED TO THE RUTHERFORD COUNTY BOARD OF EDUCATION BY DEED OF RECORD IN BOOK 153, PAGE 597, BOOK 118, PAGE 68, R.O.R.C.; ALSO BEING PROPERTY CONVEYED TO THE CITY OF MURFREESBORO BY DEED OF RECORD BOOK 588, PAGE 720, R.O.R.C.

PROPERTY MAP REFERENCE

RUTHERFORD COUNTY PROPERTY MAP 102D, PARCELS 6.05, 6.04, 6.03, 6.02, 6.01, 6 AND 14.

CERTIFICATE OF OWNERSHIP

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT, ESTABLISH THE MINIMUM BUILDING RESTRICTIONS, EASES AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.
 DATE: 6/24/99
 OWNER: City of Murfreesboro
 DATE: 8/3/99
 OWNER: Rutherford County Board of Education, 5/4/99 County School Commission

CERTIFICATE OF ACCURACY

I HEREBY CERTIFY THAT THIS IS A (CATEGORY I) SURVEY AND THE RATIO OF PRECISION OF THE UNADJUSTED SURVEY IS 1:10,000 AS SHOWN HEREON. I ALSO CERTIFY THAT THE MONUMENTS HAVE BEEN, OR WILL BE PLACED AS SHOWN TO THE SPECIFICATIONS OF THE CITY ENGINEER, BARGE, WAGGONER, SUMNER AND CANNON INC.
 DATE: May 19, 99
 REGISTERED LAND SURVEYOR: Wendell H. Talley

CERTIFICATE OF THE APPROVAL OF STREETS AND DRAINAGE

I HEREBY CERTIFY: (1) THAT STREETS, DRAINAGE STRUCTURES, AND DRAINAGE IMPROVEMENTS FOR THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY SPECIFICATIONS, OR (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME.
 DATE: 8-10-99
 CITY ENGINEER: Kenneth N. Hays

CERTIFICATE OF APPROVAL OF WATER SYSTEMS

I HEREBY CERTIFY: (1) THE WATER LINES AND APPURTENANCES FOR THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY CODES AND SPECIFICATIONS AND THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION COMMUNITY PUBLIC WATER SYSTEMS DESIGN CRITERIA, OR (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME AND THAT THE LAND SHOWN TO BE SUBDIVIDED HEREON IS WITHIN THE WATER SERVICE JURISDICTION OF MURFREESBORO WATER AND SEWER DEPARTMENT.
 DATE: 8/6/99
 MURFREESBORO WATER AND SEWER OFFICIAL: J. Kitchner

CERTIFICATE OF APPROVAL OF SEWER SYSTEMS

I HEREBY CERTIFY THAT (1) THE SEWER LINES AND APPURTENANCES FOR THE SUBDIVISION SHOWN HEREON HAVE BEEN INSTALLED IN ACCORDANCE WITH CITY CODES AND SPECIFICATIONS AND REQUIREMENTS OF THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION DESIGN CRITERIA FOR SEWAGE WORKS, (2) THAT A SURETY FOR THESE IMPROVEMENTS HAS BEEN POSTED WITH THE CITY OF MURFREESBORO TO ASSURE COMPLETION OF SAME, OR (3) THAT A SUBSURFACE SEWAGE SYSTEM WILL BE PERMITTED SUBJECT TO THE APPROVAL OF THE LOCAL HEALTH AUTHORITY.
 DATE: 8/16/99
 MURFREESBORO WATER AND SEWER OFFICIAL: J. Kitchner

CERTIFICATE OF APPROVAL FOR ELECTRIC POWER

I HEREBY CERTIFY THAT THE SUBDIVISION SHOWN HEREON HAS BEEN APPROVED BY THE MURFREESBORO ELECTRIC DEPARTMENT (MED) FOR ELECTRIC POWER SERVICE. THAT THE SUBDIVISION IS WITHIN THE SERVICE AREA OF MED, AND THAT MED IS ABLE TO PROVIDE ELECTRIC POWER SERVICE TO THE SUBDIVISION SUBJECT TO THE OWNER COMPLYING WITH THE APPLICABLE RULES AND REGULATIONS OF MED. NO ELECTRIC POWER SERVICE WILL BE PROVIDED UNTIL MED'S REQUIREMENTS FOR ELECTRIC POWER SERVICE HAVE BEEN MET.
 DATE: 8-10-99
 ELECTRIC POWER SYSTEM OFFICIAL: Thomas W. Coakley

CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS FOR THE CITY OF MURFREESBORO, TENNESSEE WITH THE EXCEPTION OF SUCH VARIANCES, IF ANY, AS ARE NOTED IN THE MINUTES OF THE PLANNING COMMISSION AND THAT IT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE COUNTY REGISTER OF DEEDS.
 DATE: 8/10/99
 PLANNING COMMISSION SECRETARY: Joseph D. Anderson

RESUBDIVISION OF PATTERSON PARK, HOLLOWAY SCHOOL, HOLLOWAY GYM & WEE CARE DAY CARE BRADLEY ELEMENTARY SCHOOL

OWNER/DEVELOPER

CITY OF MURFREESBORO
 13th CIVIL DISTRICT,
 RUTHERFORD COUNTY, TENNESSEE

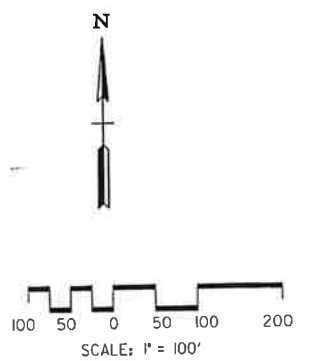
CITY OF MURFREESBORO
 111 WEST VINE STREET
 MURFREESBORO, TN. 37133

RUTHERFORD COUNTY BOARD OF EDUCATION
 502 MEMORIAL BOULEVARD
 MURFREESBORO, TN. 37130

JENNIFER M. GERHART, REGISTER
 RUTHERFORD COUNTY, TENNESSEE
 Received August 18, 1999
 Time 3:10 P.M.
 Notebook 54 Page 295
 Plat Book 22 Page 10
 Surveyor Jennifer M. Gerhart

RECORDING FEE \$20.00
 STATE TAX _____
 REGISTER'S FEE _____
 TOTAL PAID \$22.00
 RECEIPT NO. 181704

BWSC BARGE WAGGONER SUMNER & CANNON, INC.
 162 THIRD AVENUE NORTH, NASHVILLE, TENNESSEE 37201
 PHONE: (615) 254-1500 FAX (615) 255-6572
 E-MAIL: NASHVILLE@BARGEWAGGONER.COM
 ENGINEERS ARCHITECTS PLANNERS LANDSCAPE ARCHITECTS SURVEYORS



Plot Book 22 Page 10

Agenda Item Title: 2024-2025 Board of Education Annual Agenda

Board Meeting Date: June 11, 2024

Department: Director's Office

Presented by: Dr. Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board policy 1.403 requires the adoption of an annual calendar at the beginning of each fiscal year. The attached annual agenda is being presented for consideration and will begin with the July 23, 2024, board meeting.

Staff Recommendation

Approval of the 2024-2025 Annual Agenda

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success



ANNUAL AGENDA
2024-2025
MURFREESBORO CITY SCHOOLS BOARD OF EDUCATION

The following items appear on your agenda **monthly**:

- Approval of Minutes
- Approval of Board Policies
- Attendance Report (except July)
- Personnel Update
- Monthly Revenue/Expenditure Report
- Spotlight on Education
- BEST of MCS-Recognition of Employees and Students
- Director's Update
- **Public Comment-Added**

The following items appear on your agenda **as needed**:

- **Approval of School Fees-moved from monthly**
- Board Self-Assessment (to be done in March of the Board of Distinction status renewal year-every even year, due again August 2026)
- Residential Development/Zoning
- Budget Adjustments/Amendments
- Construction Update
- Five-Year Plan for New Construction, Zoning, and Related Issues Update
- Sick Leave Bank Appointments
- Bids/contracts
- Approval of Special Question Committee for Collaborative Conferencing

The following items appear on your agenda **within the month listed:**

JULY

- ❖ Recommendations
 - Approval of Policy Adjustments Addressing New Laws
 - ❖ Reports
 - School Opening Update
 - Differentiated Pay Plan Updates
-

AUGUST

- ❖ Recommendations
 - Approval of Director’s Evaluation Document for the New School Year-presented by Director
 - Review and approval of changes to expense allowances and reimbursement guidelines per policy 2.804
 - **Approval of all Field Trips Under \$20-Added**
 - ❖ Reports
 - Enrollment Update
 - Report District Improvement Plan Goals
 - Summer Feeding Report
 - Review of District Organizational Chart
 - New Teacher Orientation
-

SEPTEMBER

- ❖ Recommendations
 - Induction of New Board Members (election year)-take seat at the first meeting in September-**moved from August**
 - First Meeting of September-Election of Board Chair and Vice Chair (Attends TSBA’s October “New Board Chair Orientation” session; assumes office at **second** September Board meeting.)
 - Approve Contract with Fiscal Auditor (when needed)
 - Approval of school-based accounts payable carried over from previous school year
 - Sick Leave Bank/Recommendation for Trustees (if needed)
 - Approval of Board Committee Assignments (2nd meeting-after election of Chair/Vice Chair)
 - Extended School Advisory Board-**moved from August**
 - Pre-K Advisory Council-**moved from August**

- Approval of Family Resource Center Advisory Board-moved from August

❖ Reports

- Director's State of the Schools Report
-

OCTOBER

❖ Recommendations

- Approval of Textbook Adoption Committee Members
- Report of School System/School Compliance (LEA Compliance Report)—Tennessee Statutes/Rules, Regulations, and Minimum Standards
- Tenured Teachers

❖ Reports

- Announce Upcoming TSBA Leadership Conference and Convention
-

NOVEMBER

❖ Recommendations

- Approval of Surety Bond for Finance Director-Moved from June

❖ Reports

- Discussion of Rezoning Options (as needed)-Moved from October
 - Reports from TSBA Leadership Conference and Convention
 - American Education Week
 - Budget Preparation Calendar
 - Discussion of Internet Safety Measures as per Board Policy 4.406
-

DECEMBER (TBD)

❖ Recommendations

- Recommendation of Zoning Appeal Special Committee by Director
- Recommendation of Charter School Review Team by Director

❖ Reports

JANUARY

- ❖ Recommendations
 - Board Finalizes Charter School Review Team and Appoints Chair-Board Policy 1.901
 - ❖ Reports
 - Audit Report
 - Strategic Five-Year Plan Review/Update
 - Tennessee School Board Week
 - Proposed School Year Calendar and Acknowledgement of District Calendar Committee
-

FEBRUARY

- ❖ Recommendations
 - Approval of New School Year Calendar (2nd Reading)
 - Approval of Open/Closed Zone Schools
 - ❖ Reports
 - Recognition of Teachers of the Year **moved to April**
-

MARCH

- ❖ Recommendations
 - Textbook Adoption Committee Recommendation
 - Complete Board Self-Assessment (Board of Distinction year, every 2 years)
 - ❖ Reports
 - Budget Discussion (or special meeting—date to be determined)
-

APRIL

- ❖ Recommendations
 - Approval of General Fund, Federal Funds, ESP and Cafeteria Budgets
 - Approval of Audit Firm Extension
 - Approval of Report of Local Adoption of Textbooks
- ❖ Reports
 - Budget Discussion (or special meeting)

- Announce May Teacher Appreciation Day/Week
 - Recognition of Teachers of the Year
-

MAY

- ❖ Recommendations
 - Budget Revisions (if needed)
 - Begin Process of Applying for Public Official Bond for Director-Added
 - Approval of the Disciplinary Hearing Authority (Board Policy 6.317)-Moved from April
 - Board Evaluation by Two Board Members of Two Other Boards (Board of Distinction Year-August 2026)
 - ❖ Reports
 - Instructional/Program Updates (as needed)
 - Upcoming Year's Board Meeting Dates
 - City Schools Foundation Update
-

JUNE

- ❖ Recommendations
 - Approval of Public Official Bond for Director Added
 - Approval of Board Annual Agenda for Upcoming Year (may also be done in July)
 - Director's Evaluation Results (tallied by Board Attorney)
 - Director's Contract Extension (as needed)
 - Bullying Report
 - Approval of Board attendance at conventions and other educational meetings per Board Policy 2.804
- ❖ Reports
 - Tentative Assignment Lists

Agenda Item Title: Approval of Board Attendance at Conventions

Board Meeting Date: June 11, 2024

Department: Director's Office

Presented by: Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board Policy 2.804 states the following regarding Board member attendance at conventions and other educational meetings or travel for other school purposes.

“Attendance at conventions and other educational meetings or travel for other school purposes shall be authorized in advance by the Board.”

In compliance with that policy, we are submitting the following upcoming TSBA conferences and meetings for the 2024-2025 school year for preapproval:

- TSBA Summer Law-July 19-20, 2024
- TSBA Leadership Conference and Annual Convention-November 7-10, 2024
- TSBA Fall District Meeting-September 12, 2024
- Other TSBA conducted meetings, workshops, and seminars held throughout the year to inform board members and administrators about key issues and topics affecting public education.

Attendance and travel to other conventions or educational meetings not specified in this approval can still be approved as requested as the need arises throughout the year.

Staff Recommendation

Approval of Board attendance at conventions.

Fiscal Impact

The cost of registrations, hotel stays, and allowable reimbursements, if required, for board members. The FY25 budget includes \$18,010 for Board in-service training which is consistent with FY24 allotments.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Agenda Item Title: Approval of Board Policy 1.1041, Board Compensation and Benefits, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

On April 16, 2024, members of the Board requested that a policy be drafted to allow for the Board to participate in healthcare benefits under the State of Tennessee health plan provided for school district employees. Board Policy 1.1041 outlines this allowance and authorizes the Board Attorney to establish guidelines for administration of the policy.

Staff Recommendation

Approval of Board Policy 1.1041, Board Compensation and Benefits, on first reading

Fiscal Impact

The fiscal impact of this policy is not known, as the impact will be dependent on variables such as the number of board members electing to participate in the health plan, the plan chosen by the board member, and if the coverage includes dependents.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in July	Descriptor Term: Board Compensation and Benefits	Descriptor Code: 1.1041	Issued Date: Click here to enter a date.
		Rescinds: 1.1041	Issued:

1 Compensation of members of the Board shall be fixed by the City of Murfreesboro City Council.¹ That
2 compensation shall be established in the annual budget. Payment shall be made quarterly.

3 **GUIDELINES FOR RECEIPT OF HEALTH BENEFITS BY SCHOOL BOARD MEMBERS**

4 For insurance purposes only, Board Members will be considered as full-time employees and as such,
5 shall be eligible to receive medical insurance benefits through the health plan of the State of
6 Tennessee.²

7 For budgeting purposes, Murfreesboro City Schools will fund the administration, claims and any
8 related fees associated with the benefits coverage of Board members who elect to enroll in insurance.
9 Each board member choosing to enroll in coverage under this part will contribute to premium
10 payments on the same basis as regular, benefit-eligible employees of the school district.

11 Any premiums not paid in a timely manner will be grounds for termination of coverage. Guidelines
12 shall be developed by the Board Attorney to ensure equitable non-discriminatory administration of the
13 policy.

Legal References

1. Murfreesboro, Tennessee, City Code Article I, § 25-1; Murfreesboro, Tennessee, 24-O-19
2. TCA 8-27-303(a)(3)

Agenda Item Title: Approve changes to Board Policy 1.403, Agendas, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Changes to Board Policy 1.403 are recommended to comply with updated requirements for public comment that were made by statutory changes in 2023. This change will make “Public Comment” the fourth item on the agenda for purposes of format.

Staff Recommendation

Approve changes to Board Policy 1.403, Agendas, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS’s Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 06/13/16
		Rescinds: BO 7	Issued: 04/79; 09/93; 02/00; 02/01; 07/08; 02/09; 02/11

1 AGENDA FORMAT

2 The meeting shall be conducted under an agenda developed by the Director and the Chair. The
3 following is the agenda format which customarily will be used:

- 4 1. Call to Order
- 5 2. Pledge of Allegiance
- 6 ~~3.~~ 3. Moment of Silence
- 7 ~~3-4.~~ 3-4. **Public Comment**
- 8 ~~4-5.~~ 4-5. Approval of Agenda
- 9 ~~5-6.~~ 5-6. Communications
- 10 ~~6-7.~~ 6-7. Consent Items
- 11 ~~7-8.~~ 7-8. Action Items
- 12 ~~8-9.~~ 8-9. Reports/Information
- 13 ~~9-10.~~ 9-10. Other Business
- 14 ~~10-11.~~ 10-11. Adjournment

15 AGENDA PREPARATION

16 The Director of Schools shall prepare all agendas for meetings of the Board. In doing so, the Director
17 shall consult with the Board Chair and appropriate members of the Director's administrative staff.
18 Items of business also may be suggested by any Board member. The agenda shall identify which Board
19 member requested the item. The Director, Board Chair or Board Counsel may add or remove items to
20 the agenda at any time before the approval of the agenda.

21 The inclusion of items suggested by staff members, students, or citizens shall be at the discretion of the
22 Director.

23 Public participation in Board meetings is subject to rules set forth in 1.401—Public Participation in
24 Board Meetings.

25 If possible, the agenda and supporting materials shall be distributed to Board members sufficiently
26 prior to the board meeting so that members may have time to give careful consideration to items of
27 business. Provision of laptops to Board members will allow distribution of the agenda and supporting
28 documents electronically.

1 AGENDA APPROVAL

2 The first action item on the agenda shall be the approval of the agenda. Before the Board approves the
3 agenda, a Board member may only make a motion to approve the agenda as written, to rearrange the
4 order of the agenda items, or to remove an item from the agenda. After the Board has approved the
5 agenda, no discussion or action shall be taken by the Board except on the subjects covered by the
6 approved agenda.

7 CONSENT AGENDA

8 While developing the agenda, the Chair and Director of Schools shall identify routine or
9 noncontroversial items to be placed on the consent agenda, which shall become a part of the regular
10 agenda. If any member objects to including an item on the consent agenda, that item shall be moved to
11 the regular agenda as an action item requiring discussion. The remaining consent items may be adopted
12 in a single vote without discussion.

13 ANNUAL CALENDAR

14 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-
15 by-month actions required by law and those required to carry out the Board's annual goals and
16 objectives, as well as policy monitoring review dates and the State Board of Education's performance
17 standards.

18 OTHER BUSINESS

19 "Other Business" is for the sole purpose of a Board member or the Director to discuss an item or issue
20 not included on the regular agenda that needs to be discussed prior to the next regularly scheduled
21 meeting.

22 During "Other Business," a Board member may move that such item or issue not be discussed or
23 considered until additional information is obtained.

24 SPECIAL MEETING AGENDAS

25 In the event of a special meeting, the Director shall furnish notice and an agenda of such meeting to
26 Board members. Other than the Director or Board Counsel bringing emergency items requiring action
27 prior to the next meeting, no other items shall be added to the agenda of a special meeting.

Agenda Item Title: Approve changes to Board Policy 1.8012, Extended School Program, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

The recommended policy changes for Board Policy 1.8012 include: specific language allowing for the employment of student teachers, student eligibility, establishment of personnel positions for operation of the program, allocation of use of facilities, and outline for fund management.

These changes reflect State law requirements or State Board of Education regulations.

Staff Recommendation

Approve changes to Board Policy 1.8012, Extended School Program, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in August	Descriptor Term: Extended School Program	Descriptor Code: 1.8012	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 The Board must authorize the establishment and operation of Extended School Day/Year Programs in
2 any of its schools to be conducted before and after the regular school day and during summer months
3 and other times when school is not in session. Emphasis should be placed upon extended education
4 services for children even though fees are collected for school-age childcare. **No TISA funds, or**
5 **required TISA matching local funds, may be used to support childcare provisions of the program. The**
6 **Board shall annually determine fees to be charged for attending the program.**¹

7 **The Board authorizes the use of student teachers² and eligible professional educators as employees**
8 **within the program. Within the Extended School Day / Year program, if extended contract funds are**
9 **used, they must be used for tutorial or enrichment instruction. Such instruction shall be available to all**
10 **of the students in need of such instruction regardless of whether or not they participate in the Extended**
11 **School Day/Year Program. The Director of Schools shall establish procedures for the daily operation**
12 **of the extended school program.**

13 **OBJECTIVES**

14 Program Objectives

- 15 1. To provide an enriching and flexible curriculum
- 16
- 17 2. To provide for the safety and health of students
- 18
- 19 3. To effectively use school facilities

20 Educational Objectives

- 21 1. More guidance and increased learning time
- 22
- 23 2. Quality homework time
- 24
- 25 3. Quantitative data information

26 **ELIGIBILITY**

The only requirement for eligibility is that the student must be enrolled in the school where the extended care program is located. Exceptions to this requirement may be granted by the Director of Schools.

1 **PERSONNEL**

2 Each extended school program shall have an appointed site director, who shall report to the district's
3 ESP Coordinator. Each extended school program site shall employ additional personnel as necessary to
4 comply with adult:child ratios as established by the State Board of Education.³

5 **USE OF FACILITIES**

6 Common areas in each school will be used by the program including the gymnasium, cafeteria, library,
7 and hallways. The principal shall work with the Site Director to identify classroom spaces for the daily
8 operation of ESP. The identification of classrooms shall be in the best interest of both the ESP program
9 and the traditional school program.

10 Instruction equipment shall be made available for the program with approval by the principal.

11 **FUND MANAGEMENT**

12 Extended School Day/Year Programs must be self-supporting. Payments for services are to be
13 collected by the Extended School Program.

14 **MATERIAL SUPPLY FEES**

15 The Board authorizes the Director of Schools to determine the amount of any material/supply fees to
16 be charged for participation in any before or after school program activities. This fee would be applied
17 to the cost of instructional supplies and materials that would be used for the purpose of implementation
18 of the activity. Charges will be established in advance and be made known to the program participants
19 and their parents.

Legal References

1. TCA 49-2-203(b)(11)
2. TCA 49-5-403(c)
3. TRR/MS 0520-12-01

Agenda Item Title: Approve changes to Board Policy 3.201, Safety, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board Policy 3.201 is updated to include language from Public Chapter 948 and specifically address traffic safety and parking controls on campus.

Staff Recommendation

Approve changes to Board Policy 3.201, Safety, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in October	Safety	Descriptor Code: 3.201	Issued Date: 10/22/19 REVISED 10/12/21
		Rescinds: SS 5	Issued: 09/01/12

1 In accordance with board policy, the principal of each school shall develop procedures for keeping
 2 school facilities safe and free from hazards.¹ Each school principal shall establish traffic safety and
 3 parking controls on school grounds, including designating staff members to direct vehicles within a
 4 marked school zone.²

5 All staff members shall report current and potential hazards to their immediate supervisor(s).

6 Each principal is responsible for including safety as part of the instructional program of the school as
 7 required by law. The safety program shall include:

- 8 • Fire prevention
- 9 • Accident prevention
- 10 • Warning systems
- 11 • Emergency drills
- 12 • Emergency closings
- 13 • Traffic safety
- 14 • Safety inspections
- 15 • First aid
- 16 • Disaster preparation

17 Only students assigned to the school, the staff of the school, parents of students, and other persons with
 18 lawful and valid business shall enter onto the grounds or into the buildings of a school during the hours
 19 of student instruction. All staff members shall report all persons appearing to be improperly on school
 20 premises to the principal/designee.⁺³

21 The principal shall secure assistance from law enforcement officials when the principal deems it
 22 necessary in order to maintain order or security. In addition, the Director of Schools or designee shall
 23 provide the local law enforcement agency with all safety and security plans.²⁴

Legal References

- 1. TCA 49-6-804(a)
- 2. Public Acts of 2024, Public Chapter 948
- ~~3.~~ TCA 49-6-2008(a)-(b)
- ~~4.~~ TCA 49-6-804(c)

Cross References

- Visitors to the School 1.501
- Care of School Property 6.311

Agenda Item Title: Approve changes to Board Policy 3.204, Threat Assessment Team, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

The district's threat assessment team meets once a month to review and confer on threat assessments administered and make recommendations and any data gathered is shared with the Board on a monthly basis at the first Board meeting. This policy is updated to have this data shared with the Board quarterly to lessen the administrative burden on the Threat Assessment Coordinator. The district threat assessment team will continue to meet once per month.

Staff Recommendation

Approve changes to Board Policy 3.204, Threat Assessment Team, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City Schools

Monitoring: Review: Annually, in September	Descriptor Term: Threat Assessment Team	Descriptor Code: 3.204	Issued Date: 07/25/23
		Rescinds:	Issued:

1 *General*¹

2 A threat assessment team shall be created within the school district to develop intervention-based
3 approaches to prevent violence, manage reports of potential threats, and create a system that fosters a
4 safe, supportive, and effective school environment. The Director of Schools shall appoint the members
5 of the threat assessment team.

6 The Director of Schools shall develop administrative procedures regarding the training and operations
7 of the team to comply with state law and State Board of Education rules and regulations.

8 **TEAM MEETINGS**

9 All threat assessment team meetings shall be closed to the public.²

10 **RECORDKEEPING**³

11 The team shall document all behaviors and incidents deemed to pose a risk to school safety or that
12 resulted in intervention and shall provide the information to the Director of Schools.

13 A report of the activities of the threat assessment team will be compiled and shared with the Board
14 [before each regular meeting on a quarterly basis.](#)

15 Documents produced or obtained regarding these assessment activities will not be open for public
16 inspection.

Legal References

1. TCA 49-6-2701 *et seq.*; [Public Chapter 2023, Chapter No. 367](#)
2. TCA 49-6-2701(f)
3. TCA 49-6-2702

Cross References

- School District Records 1.407
Safety 3.201
Security 3.205
Student Records 6.600

Agenda Item Title: Approval of Board Policy 3.4031, Vehicle Accidents on School Property, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

Board Policy 3.4031 is a new policy recommendation based on a TSBA model policy. This policy will outline requirements and next steps for administrators in the case of a vehicle accident on school property.

Staff Recommendation

Approval of Board Policy 3.4031, Vehicle Accidents on School Property, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Vehicle Accidents on School Property	Descriptor Code: 3.4031	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 Any time there is a vehicle accident on school property, those involved in the accident shall notify the
3 principal or their designee immediately. The principal or their designee shall notify the Director of
4 Schools or the district's Safety Supervisor. The individuals involved in the vehicle accident shall fill
5 out an accident report and follow all legal procedures. Requests by third parties to review school
6 surveillance video shall be directed to the district's Safety Supervisor.

7 *Students*

8 If a vehicle accident occurs on school property involving a student, the Principal or their designee shall
9 be responsible for the following:

- 10 1. Call 911 if bodily injury or an emergency situation;
- 11 12
- 13 2. Contact the student's parent(s)/guardian(s). The principal or their designee shall exhaust all
14 options to contact a parent/guardian until someone is reached;
- 15
- 16 3. If no bodily injury, the principal or their designee shall contact law enforcement for a property
17 damage report; and
- 18
- 19 4. Accompany the student to the emergency room if necessary.

20 *Staff*

21 If a vehicle accident occurs on school property involving a staff member, the principal or their
22 designee shall do the following:

- 23 1. Call 911 if bodily injury or emergency situation;
- 24
- 25 2. Contact the staff member's emergency contact. The principal or his/her designee shall attempt
26 to contact the emergency contact until they are reached; and
- 27
- 28 3. In the event of only property damage, the staff member involved in the vehicle accident shall
29 notify the principal immediately;
- 30

1 4. The principal or their designee shall contact law enforcement for a property damage report.

2 *Parents and Other Visitors*

3 If a vehicle accident occurs on school property involving a parent or other visitor, the Principal or their
4 designee shall be responsible for the following:

5 1. Call 911 if bodily injury or an emergency situation;

6 2. If no bodily injury, the principal or their designee shall contact law enforcement for a property
7 damage report; and

Agenda Item Title: Approval of Board Policy 4.100, Instructional Program, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

This policy recommendation is a new policy based on TSBA model policy language. This policy outlines the general goals of the instructional program and provides a nondiscrimination statement for instruction and curriculum.

Staff Recommendation

Approval of Board Policy 4.100, Instructional Program, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in November	Descriptor Term: Instructional Program	Descriptor Code: 4.100	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 The Board shall not discriminate on the basis of race, color, religion, sex, national origin, genetic
3 information, or disability in its instructional program or activities.¹

4 **GOALS**

5 The Board approves the following instructional goals for students:

- 6 1. To acquire the knowledge and attitude necessary to achieve and maintain good physical and
7 mental health;
- 8 2. To develop the skills necessary to function as a self-directed person;
- 9 3. To develop the capacity to cope with change through an understanding of the arts, humanities,
10 and scientific processes;
- 11 4. To know the principles involved in making moral and ethical choices;
- 12 5. To develop the basic skills of reading, writing, computation, spelling, speaking, and problem
13 solving;
- 14 6. To develop a positive attitude toward the lifelong endeavor of learning;
- 15 7. To learn to identify personal talents and interests, make appropriate career choices, and develop
16 career skills;
- 17 8. To acquire knowledge and to develop skills in the management of personal and public
18 resources necessary for meeting obligations to self, family, and society;
- 19 9. To learn to act in a responsible manner;
- 20 10. To learn of the rights and responsibilities of citizens of the community, state, nation, and world;
21 and
- 22 11. To learn to understand, respect, and interact with people of different cultures, generations, and
23 races.

Legal References

1. 42 USCA § 200e *et seq.*

Cross References

School District Planning 1.701

Agenda Item Title: Approval of changes to Board Policy 4.205, Magnet Schools, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Changes to this policy are recommended to clarify specific zoning situations that may arise with out-of-city students admitted and enrolled in the magnet school. These changes will allow magnet school administrators provide clear answers to families when questions arise about residency.

Staff Recommendation

Approval of changes to Board Policy 4.205, Magnet Schools, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in January	Descriptor Term: Magnet Schools	Descriptor Code: 4.205	Issued Date: 02/13/24
		Rescinds:	Issued:

1 Murfreesboro City Schools will maintain open-zoned, schools of choice for the purpose of providing
2 challenging curriculum that is innovative, theme-based and may emphasize certain subjects or adopt
3 distinct instructional models.¹ Student enrollment in magnet schools will be based on application and
4 selection criteria.

5 The Director of Schools shall establish written standards for the application, qualification, selection, and
6 enrollment of students in magnet schools. These standards shall be objective and take into account
7 multiple criteria that best predict a student’s potential for success in the school or program.

8 Students residing outside of Murfreesboro City, but within Rutherford County, may apply for entrance
9 to magnet schools operated by Murfreesboro City, however priority will be given to students residing
10 within the Murfreesboro City school district. Students who move out of the corporate city limits may be
11 allowed to remain enrolled in the magnet school for the next grade and future grades on a year-to-year
12 basis in the event there is no City of Murfreesboro students on a wait list for that grade level. Fifth-grade
13 students who move out of the City of Murfreesboro before starting sixth grade may be allowed to
14 complete their elementary education at the magnet school based on available seats.
15

Legal References

1. 34 CFR 280.4(b)

Agenda Item Title: Approve changes to Board Policy 4.206, Homebound Instruction, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

It is recommended that Board Policy 4.206 be revised to align with changes in State Board Rule regarding homebound instruction for students who need homebound instruction for medical reasons, including those students with disabilities who require homebound instruction as specified in their IEP or 504 plan.

Staff Recommendation

Approve changes to Board Policy 4.206, Homebound Instruction, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in November	Descriptor Term: Homebound Instruction	Descriptor Code: 4.206	Issued Date: 08/24/21
		Rescinds:	Issued:

Medical Homebound Qualification and Placement

1 The homebound instruction program is for students who, because of a medical condition, are unable to
2 attend the regular instructional program.¹ To qualify for the homebound program, a student must have a
3 "medical condition" defined as a physical or mental condition, illness, or disorder that prevents a student
4 from attending regular classes and is certified in writing by the student's treating physician.² A student
5 is prevented from attending regular classes if the student will miss more than ten (10) consecutive
6 instructional days over the period of the school year due to the medical condition.³

- 7 a. Review Committee: Requests for homebound instruction shall be reviewed and approved by a
8 Review Committee. The Review Committee shall consist of members of school or District staff
9 who are familiar with the health and educational needs of the student for whom homebound
10 instruction is being requested, including the student's IEP or 504 Team, if applicable. The
11 Review Committee shall consider the student's grade level, academic status, physical abilities,
12 individual academic needs, period of homebound instruction, and similar factors when
13 determining the amount of instruction time. The student's physician may recommend, in writing,
14 the period for which the student is eligible for homebound instruction; however, the
15 determination of the initial homebound instruction period shall be made by the Review
16 Committee.⁴
- 17 b. All initial homebound instruction shall be for the period certified by the Review Committee. In
18 order for a student to be recertified for homebound instruction to continue beyond the initial
19 certification period, the student must receive another certification in writing from his or her
20 treating physician stating that the student has a physical or mental condition that, in the treating
21 physician's judgment, prevents the student from returning to regular classes.⁵
- 22 c. In the event that the Review Committee denies a request for homebound instruction, the Review
23 Committee shall communicate the denial to the parent/guardian or eligible student within twenty-
24 four (24) hours from the Review Committee meeting. The response shall include information
25 about why the request was denied and provide information on resubmission of a request for
26 homebound instruction. If a request is resubmitted to the Review Committee, the Review
27 Committee must meet to review the request within seven (7) business days of receipt.
- 28 d. The Director of Schools will develop and implement procedures to effectuate approval of
29 requests for homebound instruction by the Review Committee.

30 Homebound Instruction⁶

31 A medical homebound instruction program shall consist of a minimum of three (3) hours of instruction
32 per week while school is in session for the homebound instruction period determined by the student's
33 review team. For students receiving special education and related services, the frequency and duration
34 of instruction necessary to provide a free appropriate public education for a student with a disability

1 during a medical homebound instruction program placement shall be determined by the student’s IEP
2 team, but shall not be less than the minimum of three (3) hours per week. Homebound instruction shall
3 be provided by a teacher holding a valid Tennessee teacher license. Students receiving homebound
4 instruction are not eligible to participate in field trips, interscholastic athletics or afterschool programs,
5 or be on their school campus, during the period of homebound instruction, unless otherwise approved
6 by the school principal in coordination with the Review Committee.

7 The student’s review team shall consider the student’s grade level, academic status, physical abilities,
8 individual academic needs, homebound instruction period, and similar factors when determining the
9 amount of instructional time per week provided to the student under a medical homebound instruction
10 program. Homebound instruction is measured by the amount of time that the student and the homebound
11 teacher are working together. Homebound services may be provided in-person or virtually, with the
12 review team determining the most appropriate method for delivery of services. If the instruction is
13 provided virtually, the Review Team shall verify that the student has all the necessary equipment, access,
14 and training for virtual instruction at no additional cost to the student.

15 Prior to the expiration of the period of homebound instruction and return to school, the Review
16 Committee shall develop a transition plan and strategy for the student’s reentry into the school
17 environment.⁷

18 **Homebound Program for Students with Disabilities⁸**

19 A student with a disability may be eligible for a homebound placement if the student qualifies under the
20 Individuals with Disabilities Education Act (IDEA) and State Board rules and regulations. An
21 educational homebound placement for students with disabilities is made by an IEP team when
22 considering the full continuum of placement options made available pursuant to IDEA. The IEP team
23 must document that a homebound placement is necessary, temporary and consistent with requirements
24 for the provision of a free appropriate public education. Educational homebound instruction is
25 appropriate if the child’s IEP team determines that the student cannot receive an educational benefit in
26 a less restrictive setting, including as a result of the student’s behavior. All educational homebound
27 placements shall be temporary. A homebound placement for a student with a disability shall be
28 temporary, and shall not exceed thirty (30) school days. The student’s IEP shall contain a goal of
29 returning the child to a less restrictive environment within the school year. The student’s IEP shall also
30 be reviewed by the IEP team every thirty (30) school days to ensure the continued appropriateness of
31 instruction and of the homebound placement.

Legal References

1. TRR 0520-01-02-.10; T.C.A. 49-10-110
2. TRR 0520-01-02-.10(1)(c)
3. TRR 0520-01-02-.10(2)(a)
4. TRR 0520-01-02-.10(2)(b)
5. TRR 0520-01-02-.10(4)
6. TRR 0520-01-02-.10(3)
7. TRR 0520-01-02-.10(5)
8. TRR 0520-01-09-.07

Agenda Item Title: Approve retirement of Board Policy 4.212, Virtual Education Program, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

The virtual education program was an allowance by the State Board of Education during COVID-19. The State Board has since updated its policies and rules relating to virtual education. As such, it is recommended that this policy be retired.

Staff Recommendation

Approve retirement of Board Policy 4.212, Virtual Education Program, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
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- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in November	Descriptor Term: Virtual Education Program	Descriptor Code: 4.212	Issued Date: 08/24/21
		Rescinds:	Issued:

1 *RECOMMENDED FOR RETIREMENT*

2

3 *General*

4 ~~Murfreesboro City Schools' virtual education program is an educational program designed to ensure~~
5 ~~the continuity of educational opportunities through the use of technology. Utilizing this program is~~
6 ~~temporary and shall not replace a student's regular instructional program.¹~~

7 ~~Class size ratios for the virtual education program shall comply with the requirements as outlined in~~
8 ~~state law.²~~

9 **ELIGIBILITY**

10 ~~Virtual education programs³ shall be made available to students for the following purposes:~~

11 ~~1. Continuity of educational service for students who are homebound;⁴ and~~

12 ~~2. Continuity of educational service for students who are quarantining;⁵~~

13 **ATTENDANCE**

14 ~~Student attendance in the virtual education program shall adhere to the general requirements of board~~
15 ~~policy 6.200 and any relevant administrative procedures.~~

16 ~~Methods of confirming student attendance shall include either~~

17 ~~1. Students participating in synchronous virtual instruction;~~

18 ~~Or two or more of the following:~~

19 ~~1. Students participating in a phone call with a teacher, with parent/guardian support as~~
20 ~~appropriate for the age of the student;~~

21 ~~2. Students participating in asynchronous virtual instruction; or~~

22 ~~3. Students submitting work via hard copy or virtual formats.~~

1 VIRTUAL EDUCATION PROGRAM REQUIREMENTS

- 2 1. ~~Students are expected to stay in good standing with school in regard to absences and~~
3 ~~completion of assigned classwork.~~
- 4 2. ~~Students and the person supervising the student shall adhere the school's code of conduct~~
5 ~~during virtual education including, but not limited to, not being disruptive or distracting to the~~
6 ~~virtual learning environment.~~
- 7 3. ~~ESP is not available for students utilizing the virtual education program.~~

8 REMOVAL FROM VIRTUAL EDUCATION PROGRAM

9 A student will be removed from the virtual education program and returned to their regular
10 instructional program at the completion of the homebound or quarantine period.

11 DEVICE AGREEMENT

12 Parents of students who require a loaned device from Murfreesboro City Schools shall complete the
13 Device Agreement.

Legal References

1. ~~TRR/MS 0520-01-03-.05(2)~~
2. ~~TCA 49-1-104(4)~~
3. ~~TCA 49-16-101; TRR/MS 0520-01-03-.05(2)(a)~~
4. ~~TRR/MS 0520-01-02-.10; TRR/MS 0520-01-09.07~~
5. ~~TRR/MS 0520-01-13-.01(1)(d)(1)~~

Cross References

~~Homebound Instruction 4.206~~
~~Credit Recovery 4.210~~
~~Alternative Education 6.319~~

Agenda Item Title: Approval of Board Policy 4.608, Transcript Alterations, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board Policy 4.608 is a new policy recommended to comply with TCA 49-50-1101. This policy specifies the requirements for any transcript alterations by district staff. This policy requires the Director of Schools to create administrative procedures to implement the policy.

Staff Recommendation

Approval of Board Policy 4.608, Transcript Alterations, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in December	Descriptor Term: <h2 style="margin: 0;">Transcript Alterations</h2>	Descriptor Code: 4.608	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

- 1 Any student transcript alteration shall be supported by documentation.¹ This documentation shall
- 2 include the reason for the transcript alteration and evidence that the student earned the grade reflected
- 3 in the altered transcript.

- 4 Murfreesboro City Schools shall not retaliate against an employee who brings unauthorized transcript
- 5 alterations to the attention of school officials.¹

- 6 The Director of Schools shall develop administrative procedures to implement this policy.

Legal References

1. TCA 49-50-1101

Cross References

Grading System 4.600

Agenda Item Title: Approval of changes to Board Policy 6.205, Assignment of Students to Schools and Classes, on first reading

Board Meeting Date: June 11, 2024

Department: Legal

Presented by: Lauren Bush

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

Changes to Board Policy 6.205 are recommended by the Student Support Services Department to clarify the assignment appeal process.

Staff Recommendation

Approval of changes to Board Policy 6.205, Assignment of Students to Schools and Classes, on first reading

Fiscal Impact

No fiscal impact

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City School Board

Monitoring: Review: Annually, in September	Descriptor Term: Assignment of Students to Schools and Classes	Descriptor Code: 6.205	Issued Date: 02/28/23
		Rescinds: STU 5	Issued: 04/79; 07/01; 05/12; 04/14; 06/16; 09/18

1 SCHOOL ASSIGNMENT¹

2 Pupils entering the Murfreesboro City School System will be assigned to the school which services their
3 respective school zone unless the student has been accepted for attendance at a “controlled choice” or
4 open- zoned school.¹ The boundaries of these zones may be adjusted from year to year. An exception
5 made to the above is: Students living outside the city limits may be assigned to schools where space is
6 available pursuant to Board Policy 6.203.

7 “Controlled choice” or open-zoned school includes a school with a designated zone but other students
8 may attend if space is deemed available.

9 Each year, the Director of Schools/designee shall review the number of spaces available in each school
10 by grade, class, and program levels. This information shall be posted on the district’s website along with
11 the dates of the district’s open enrollment period. The open enrollment period shall last for thirty (30)
12 days and information about the number of seats available shall be posted for at least fourteen (14) days
13 prior. The Director of Schools/designee shall reserve a reasonable number of enrollment spaces at each
14 school to account for the enrollment of zoned students, siblings of students, and students who have a
15 parent/guardian employed at the school.²

16 During the district’s open enrollment period each year, a parent/guardian may request that his/her child
17 attend a school within the district other than the one to which the child is zoned. The Director of
18 Schools/designee shall review such requests, and if adequate space is available, grant such transfers. If
19 the number of requests exceeds the number of available spaces, the Director of Schools/designee shall
20 implement a lottery to fill the available spaces.

21 The open enrollment process shall be completed before other nonresident transfers are approved.

22 Once accepted, the student shall provide his/her own transportation to and from the school. The student
23 must maintain satisfactory attendance, behavior, and effort to remain in the new school.

24 APPEALS

25 Parents who are dissatisfied with the assignment of their children may, within ten (10) days after the
26 assignment make application to the Board for a hearing requesting a transfer to another school.³ Any
27 appeal shall be held within a reasonable time for exception to this policy or determination of the proper
28 application of the policy shall be reviewed by a special committee, including at least one (1) Board

29 member, appointed by the Board. The committee shall consider appeals based on a student's specific
30 curricular and/or documented needs. Principals shall review all specific curricular exceptions annually;
31 when the conditions upon which the exception was granted are not adhered to, the out-of-zone approval
32 shall be revoked. The decision of the ~~special committee~~ the Board regarding appeals is final and shall
33 issue a written order either granting or denying the protest. A copy of the order and findings of the Board
34 shall be mailed to all parties at the hearing at their last known mailing address within five (5) days from
35 the date of the order.

36 ZONE WAIVERS

37 Applications for waivers on school zone requirements must be submitted in writing to the Director of
38 Schools or designee. Zone waiver applications must be completed on a **yearly annual** basis and are
39 applicable to one school year only depending on school enrollment and capacity. The Director of
40 Schools or designee may, in hardship cases, grant waivers on school zone requirements. Students on
41 zone waivers cannot be sent back to their zoned school without approval of the Director of Schools or
42 the Director's designee.

43 In the event the Board decides to close a school's zone where a student has been attending as a zoned or
44 a zone waived student, the student's right to attend the school will be forfeited if the student resides
45 outside of the designated school zone or if the student moves to a new residence not listed on the zone
46 waiver form.

47 Should the Board need to rezone the district or a school for any reason, the newly designated school
48 zones supersede any zone waiver(s) from prior years.

49 TRANSFERS WITHIN SYSTEM¹

50 After a student has enrolled in one (1) school within the system, they shall not be permitted to transfer
51 to another school other than their zoned school unless there is a change in residence of the student's
52 parent(s) or guardian(s) outside the area in which the student enrolled. Any exception to this policy must
53 be brought before the Director of Schools for evaluation and decision. Students whose families transfer
54 their residence to another school area after the first month of school may complete the school year at
55 their former school.

56 Students who present evidence that they will move during the school year and who desire to enroll in a
57 new school in the new area may do so with prior written request for a change of school area. The Director
58 of Schools or designee may grant other exceptions to this policy for good and sufficient reasons.

59 OPEN ZONING¹

60 Upon recommendation of the Director, each year the Board will approve which schools will be available
61 for open zoning.³ That decision will be based on current and future available space for students, principal
62 recommendation, and any other appropriate consideration needed at that time. If the transfer is granted,
63 the parents or guardians are responsible for transportation of the student to the new school. The student
64 shall maintain satisfactory attendance, behavior and effort to remain in the new school. All out-of-zone
65 transfer requests must be completed on an annual basis and submitted for approval by May 15th.

66 Approval to attend an open-zoned school is valid for one year and is based on school capacity and the
67 information submitted with the open zone application.

68 **CLASSROOM ASSIGNMENT**

69 Principals have the authority and responsibility for assigning students to the individual classrooms within
70 the school. Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes
71 shall not exceed the maximum allowed by state law.⁴

72 Students who enter the system from another school system are to be placed by the principal in the grade
73 and/or level as indicated by records from the former school. If the student's placement is inappropriate
74 in the grade or level assigned, the student may be reassigned by the principal to another grade level.
75 Parents shall be kept advised.

76 The principal shall separate an alleged victim of child sexual abuse from an alleged perpetrator if the
77 abuse allegedly occurred while the child was under the supervision or care of the school. If available
78 and appropriate, a child shall be reassigned if a request is made by the child's parent or custodian and
79 the perpetrator has been (1) substantiated by the department of children's services; (2) adjudicated by a
80 juvenile court to have committed the child sexual abuse; or (3) criminally charged.⁵

Legal References

1. TCA 49-2-128
2. TCA 49-6-3113
3. TCA 49-6-3201
4. TCA 49-1-104; TRR/MS 0520-01-02-.31(4)
5. TCA 49-6-3102(h), (i)

Cross References

Student Assignments 6.205
Homeless Students 6.503
Students in Foster Care 6.505

Agenda Item Title: Approve Instruction Partners Partner Services Agreement for 2024-2025 School Year

Board Meeting Date: June 11, 2024

Department: Curriculum and Instruction

Presented by: Trey Duke

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

Pursuant to Board Policy 2.808, the Instruction Partners Partner Services Agreement is presented to the Board for approval. This agreement will provide instructional support for Murfreesboro City Schools through the following services: executive coaching and district content coordinator cohort for ELA and math.

Staff Recommendation

Approve Instruction Partners Partner Services Agreement for 2024-2025 School Year

Fiscal Impact

The cost of the agreement is \$60,620.00 for a one-year term. The funding source for this agreement is ESSER 3.0.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro City Schools
2252 South Church Street, Murfreesboro TN 37127
Phone (615) 893-2313 **Fax** (615) 893-2352
cityschools.net



CONTRACT REVIEW FORM

Requesting Department/School: Instruction and Curriculum

Contract: Partner Services Agreement

Vendor: Instruction Partners Cost: \$60,620.00

Contract Start Date: 6/1/24 Term of Agreement: 6/1/24-6/30/25

Does the contract require student information? Yes No

Is the contract subject to grant requirements or an issued RFP? Yes No

Other Comments: Submitted by Sheri Arnette

LEGAL REVIEW

Amendments needed? Yes No

Brief description of amendments and/or other comments:

Does not require sealed bid/proposal procedures due to TCA 12-3-1209(a) - Educational Consultant Services

Addendum to terms recommended
Will add to Board agenda for approval on June 11, 2024

Legal Approval: 

FINANCE REVIEW

Budget Account Number: 142-72210-399

Comments from Finance Department:

Esser 3.0

Finance Approval: 
Daniel Owens (Jun 4, 2024 10:44 CDT)






Contract Review Form - Instruction Partners

Final Audit Report

2024-06-04

Created:	2024-06-04
By:	Lauren Bush (lbush@murfreesborotn.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUHczsqoxLmMQGV7QWMj_639nMbA4SMpT

"Contract Review Form - Instruction Partners" History

-  Document created by Lauren Bush (lbush@murfreesborotn.gov)
2024-06-04 - 3:20:54 PM GMT
-  Document emailed to Daniel Owens (daniel.owens@cityschools.net) for signature
2024-06-04 - 3:20:58 PM GMT
-  Email viewed by Daniel Owens (daniel.owens@cityschools.net)
2024-06-04 - 3:30:15 PM GMT
-  Document e-signed by Daniel Owens (daniel.owens@cityschools.net)
Signature Date: 2024-06-04 - 3:44:59 PM GMT - Time Source: server
-  Agreement completed.
2024-06-04 - 3:44:59 PM GMT



Instruction Partners Partner Services Agreement

Murfreesboro City Schools

2024–2025 school year



Instruction Partners Partner Services Agreement

A. The Parties.

1. Instruction Partners, Inc. ("Instruction Partners").
2. Murfreesboro City Schools ("Partner").

B. Term.

1. The agreement will begin on July 1, 2024, and terminate automatically on June 30, 2025.

C. Purpose.

1. Instructional support across one (1) school district, Murfreesboro City Schools.

D. Services.

During the term of the Agreement, Instruction Partners will provide the following services:

1. Executive Coaching
 - a. Twelve (12) virtual support hours
2. District Content Coordinator Cohort
 - a. ELA Support
 1. Five (5) on-site days of support
 2. Twenty (20) virtual support hours
 - b. Math Support
 1. Five (5) on-site days of support
 2. Twenty (20) virtual support hours

E. Financial Arrangements.

1. **Compensation Due:** \$60,620.00 for the above deliverables.
2. **Payment Schedule:** Payable within thirty (30) days after submission of an invoice by Instruction Partners.
3. Instruction Partners will submit an invoice for the Services upon the following schedule:

Date	Amount
August 30, 2024	\$30,310.00
September 30, 2024	\$30,310.00

F. General Terms and Conditions.

1. The general terms and conditions applicable to this Agreement are attached as Annex A and are incorporated by reference.



G. Contact Information.

Instruction Partners

Program Contact

Pat Coyle
Managing Director of Instructional Support
pat.coyle@instructionpartners.org
203.312.3012

Financial Contact

Suzette Johnson
Director of Accounting
Instruction Partners
604 Gallatin Ave., Suite 202
Nashville, TN 37206
suzette.johnson@instructionpartners.org

Murfreesboro City Schools

Program Contact

Program Contact

Jabari Sims
Executive Director, District Partnerships
jabari.sims@instructionpartners.org
832.259.9314

Contracting Contact

Winnie Delcin
Partnership Engagement
winny.delcin@instructionpartners.org
786.368.5649

Billing Contact

H. Signatures.

Instruction Partners

Jabari Sims

Authorized Signature

Signatory: Jabari Sims

Title: Executive Director, District Partnerships

Email Address: jabari.sims@instructionpartners.org

Date: 05 / 06 / 2024

Murfreesboro City Schools

Authorized Signature

Signatory: Dr. Trey Duke

Title: Director of Schools

Email Address: trey.duke@cityschools.net

Date:



General Terms and Conditions

I. Cancellation and Rescheduling of Services.

The Partner must provide Instruction Partners at least 14 days written notice of any proposed cancellation or rescheduling of an in-person service and 48 hours written notice of any proposed cancellation or rescheduling of a virtual service. In the event the Partner cancels or requests rescheduling of any service with less than 14 days written notice for an in-person service or 48 hours for a virtual service, the Partner will be responsible for the cost of any non-refundable travel expenses that Instruction Partners has incurred and, in Instruction Partners' discretion, the Partner may forfeit the scheduled service, without reimbursement to the Partner.

If a service is canceled due to weather, school-level emergencies, or public health concerns, Instruction Partners will exercise commercially reasonable efforts to reschedule or provide equivalent services by the end of the Term.

If, other than due to weather or the Partner, Instruction Partners needs to cancel or reschedule a service, Instruction Partners will reschedule the service with the Partner or provide equivalent services by the end of the Term.

II. Intellectual Property.

Instruction Partners exclusively owns all intellectual property relating to, created by, or arising as a result of, the services provided by Instruction Partners, including, without limitation, all "aggregate data". For these purposes, "aggregate data" means all information and data derived from the provision of the services and the use and application by the Partner of the services which is not specific to an individual, does not identify a specific individual, and cannot reasonably be used to identify an individual. Without limiting the generality of the foregoing, Instruction Partners may use "aggregate data" for (i) conducting analysis, (ii) publishing and/or publicizing results, and (ii) developing service improvements and modifications. Nothing in this Agreement grants the Partner, without the prior written consent of Instruction Partners, any rights to use any trademarks, trade names, or logos owned or used by Instruction Partners.

III. Termination.

Either party may terminate this Agreement without cause prior to its scheduled termination date upon providing at least 14 days prior written notice to the other party.

Upon termination for any reason, the Partner shall compensate Instruction Partners for the value of all unpaid services that have been performed (based on a reasonable pro ration methodology) and any reimbursable expenses properly incurred and documented by Instruction Partners prior to the effective date of termination. Instruction Partners shall submit a final invoice to the Partner within 30 days after the termination date.



IV. Certain Agreements.

Instruction Partners agrees that in providing the services, it shall comply in all material respects with all applicable laws. The Partner agrees that it will take all actions reasonably necessary to permit Instruction Partners to provide the services as contemplated. While Instruction Partners will use its reasonable, good faith efforts in providing the services, the Partner recognizes that Instruction Partners is a non-profit enterprise, and so is not making any representations or warranties, express or implied, with respect to the services, and such services are provided on an “as is” basis. In no event will Instruction Partners have any liability or obligation as a result of this Agreement or the services in excess of the compensation actually received by Instruction Partners from the Partner.

V. Confidentiality.

The parties acknowledge that under this Agreement, each party will likely receive or be privy to non-public, confidential information regarding the other party and the other party’s employees, officers, directors, and other relationships. The parties agree that, except to the extent compelled by law, they will not disclose publicly or to any third party any confidential information of the other party without the prior written consent of the applicable other party. Notwithstanding the foregoing, (i) some, or all, of the materials, documents, and correspondence that the Partner creates, develops, produces, or shares with Instruction Partners may be subject to public records act requests, inspection, and copying, and the Partner, therefore, acknowledges that Instruction Partners cannot guarantee the anonymity of the Partner's officials or employees as it relates to public records and (ii) Instruction Partners may, without the prior consent of the Partner, use the name and logo of the Partner in press releases, publicity materials, and marketing materials, but only to the extent necessary to identify the Partner as a current or prior user of Instruction Partners services.

VI. Subcontracting.

Instruction Partners may use subcontractors to perform the services required hereunder without the prior written consent of the Partner.

VII. No Employee Hiring or Solicitation.

During the term of the Agreement, each party agrees not to solicit or approach full-time staff members of the other party for full-time employment opportunities within their own organizations.

VIII. Amendments.

No amendment, modification, extension, or rescission of any term or provision of this Agreement shall be effective unless agreed upon in writing by both parties.

Agenda Item Title: Approve agreement with Palmer Hamilton for redesign of cafeterias for the following schools: Cason Lane Academy, Discovery School, Overall Creek Elementary School, and Mitchell-Neilson Elementary School

Board Meeting Date: June 11, 2024

Department: Finance

Presented by: Trey Duke

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

Palmer Hamilton will provide new furniture and tailored graphics and designs pursuant to the specifications provided. These goods and services will be provided under the same terms and the same price as provided in Sourcewell Contract #040121-PHL.

Staff Recommendation

Approve agreement with Palmer Hamilton for redesign of cafeterias for the following: Cason Lane Academy, Discovery School, Overall Creek Elementary School, and Mitchell-Neilson Elementary School

Fiscal Impact

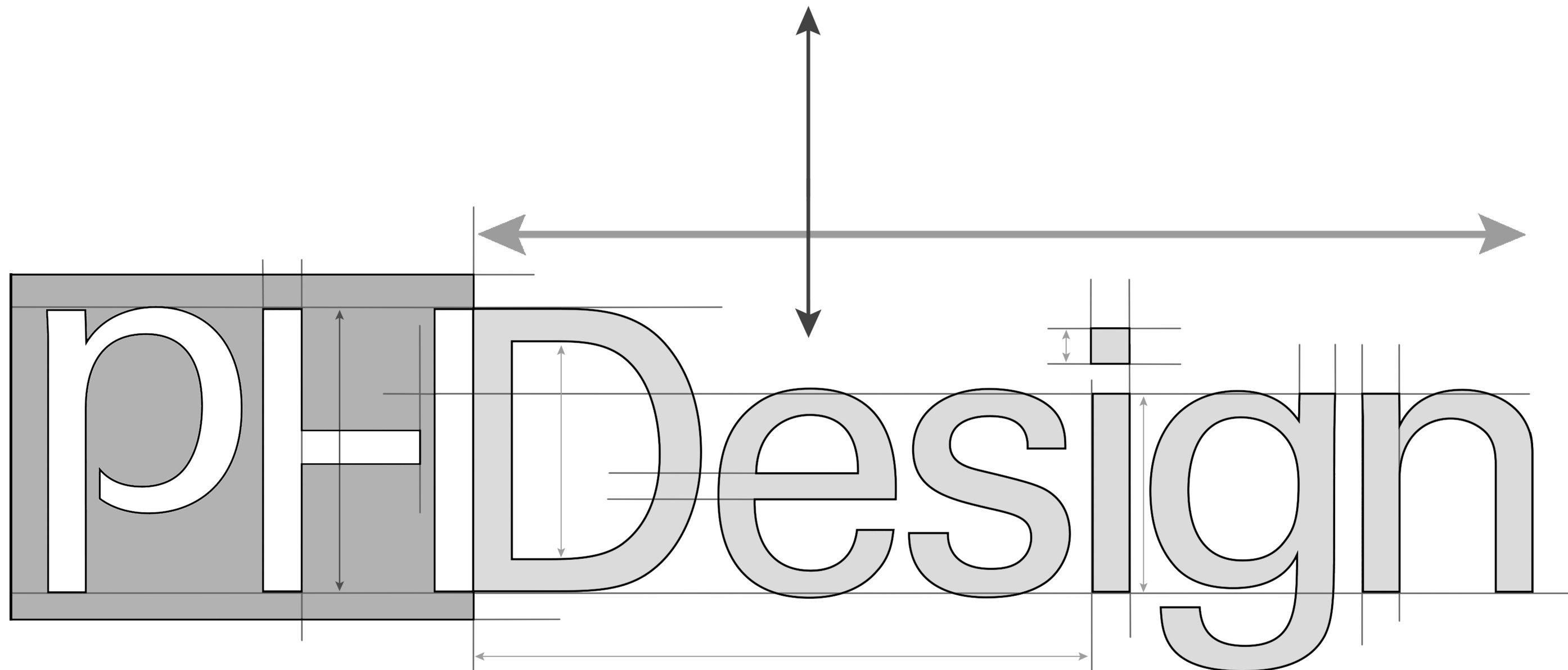
The itemized costs of this redesign are as follows:

- Cason Lane Academy- \$165,545.30
- Discovery School- \$34,467.00
- Overall Creek Elementary School- \$119,190.00
- Mitchell-Neilson Elementary School- \$101,028.10

The combined, total cost of these projects is \$420,230.40. The funding source for these projects is the School Nutrition budget.

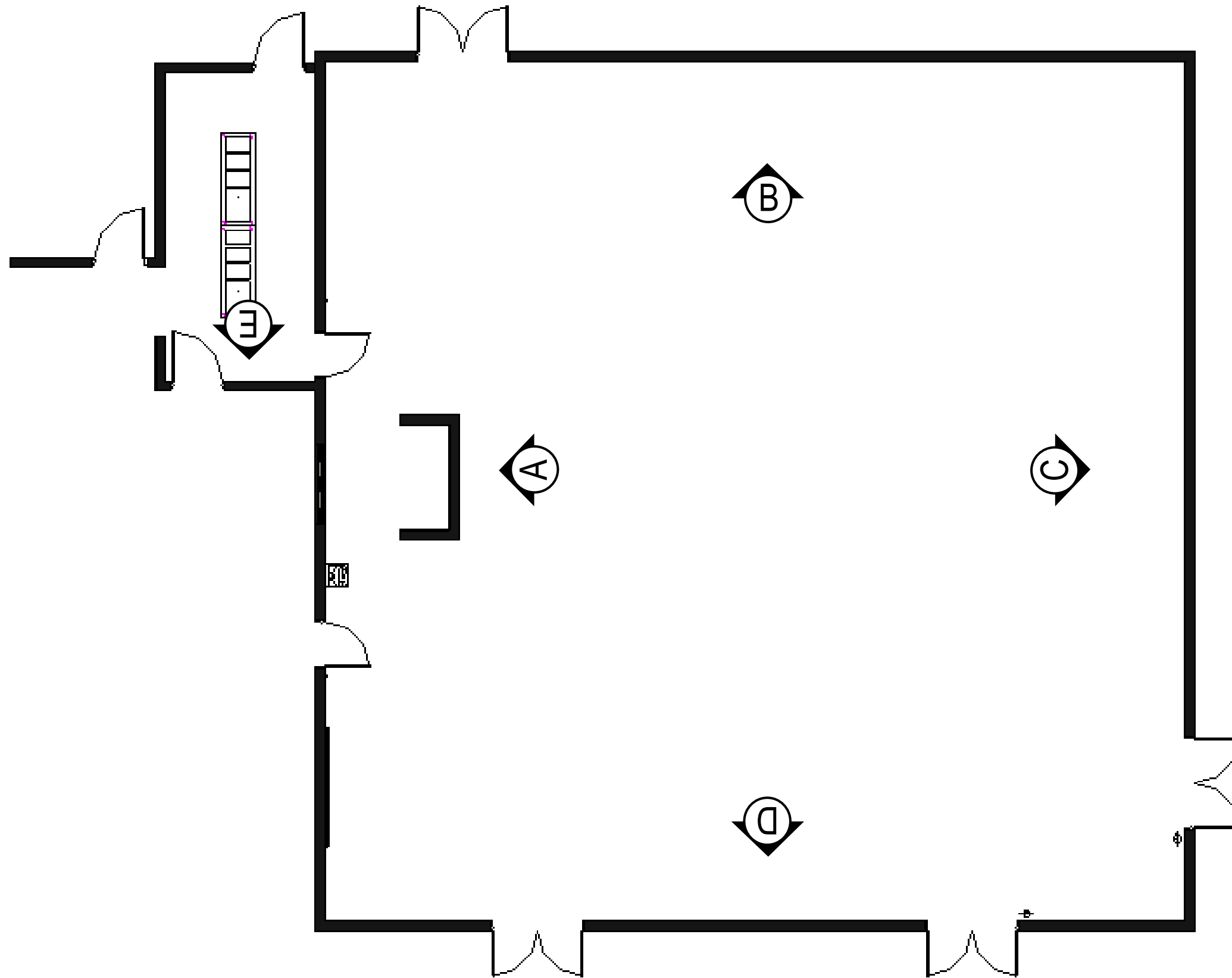
Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

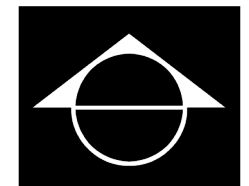


Exclusively For:

MCS – Discovery Center

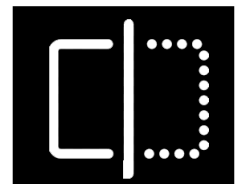


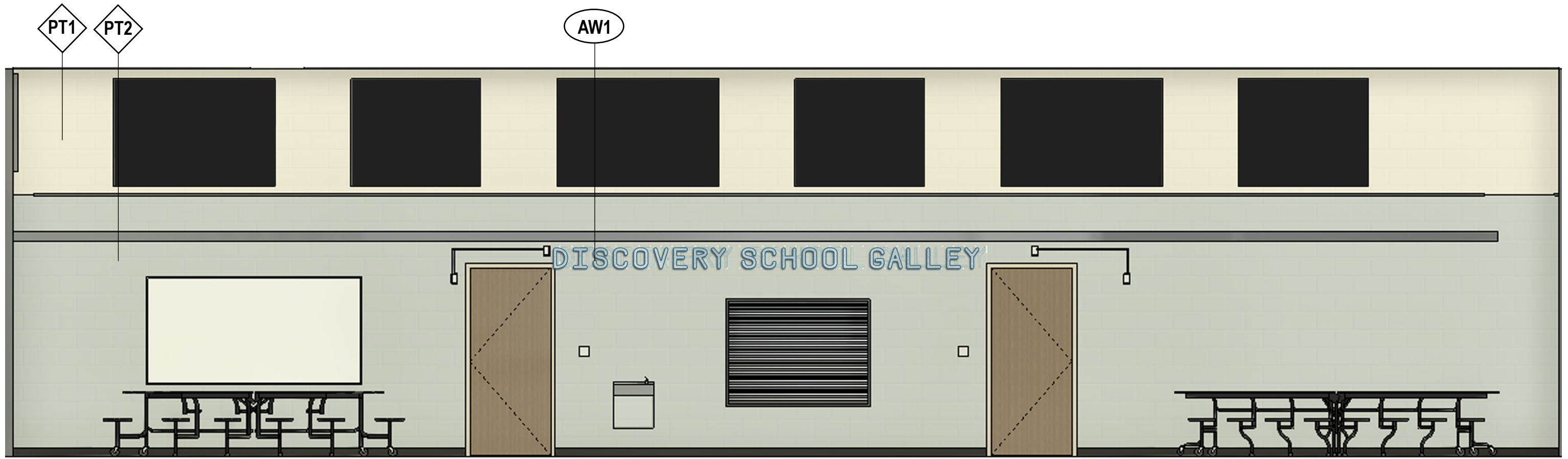
ELEVATION PLAN





*All Furniture is Existing





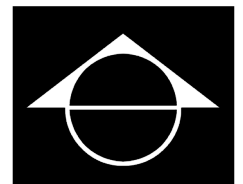
A INTERIOR ELEVATION A

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.

DISCOVERY SCHOOL GALLEY

AW1
 Direct Print on Silver Dibond
 Mounted to the Wall with No Visible Hardware
 With 6mm Black PVC Backer
 Overall Size: 190"W x 9.66"H

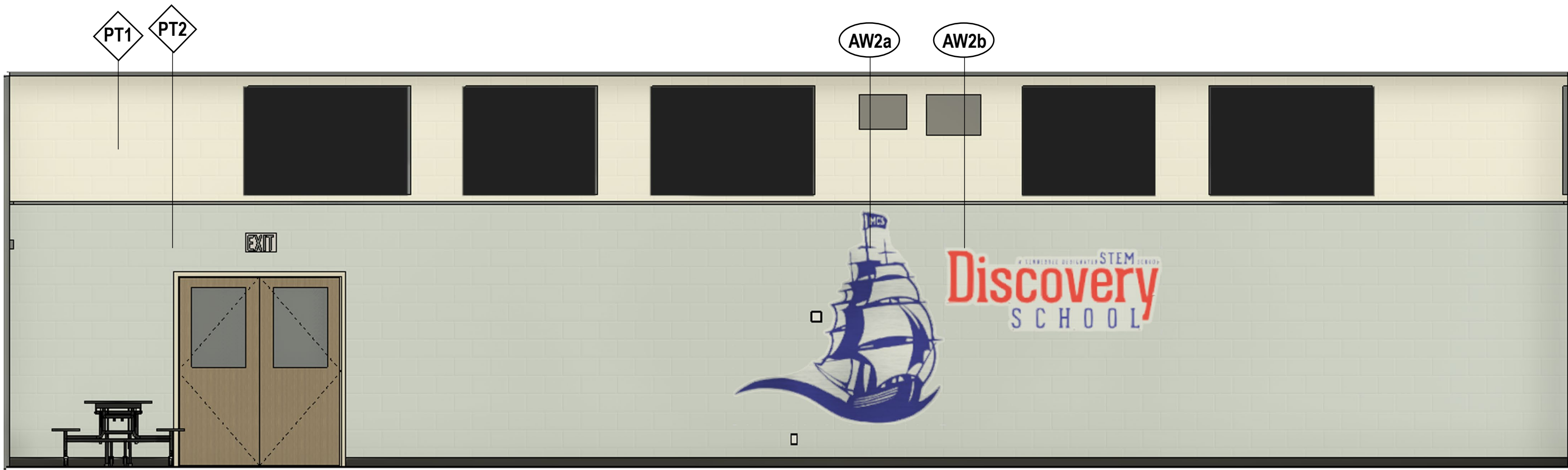
AW4 (lot)
 OMIT





*All Furniture is Existing





B INTERIOR ELEVATION B



AW2b
 2nd Surface Print on Clear Acrylic
 Cut to Shape
 Wall Mounted with 1" Standoffs
 Size: 95"W x 37"H

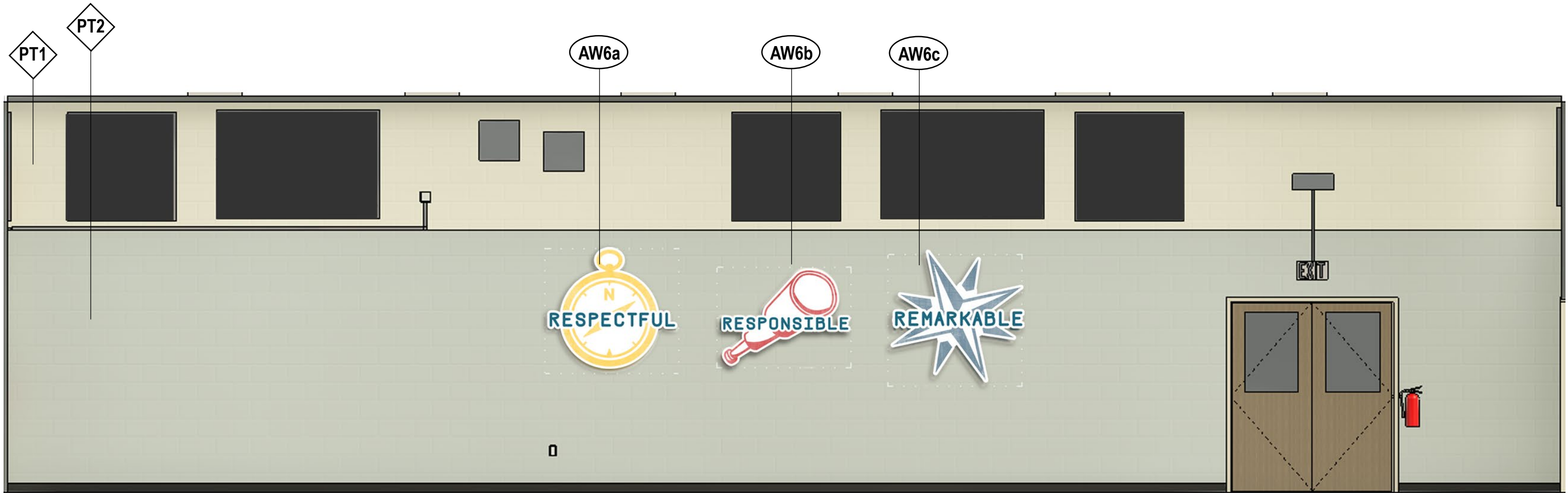
AW2a
 Direct Print on Silver Dibond
 Cut to Shape
 Wall Mounted with Aluminum Screw Caps
 Size: 94"W x 95"H



NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



*All Furniture is Existing



C INTERIOR ELEVATION C

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



AW6a-c

Direct Print on 6mm White PVC
 Mounted to the Wall with Snap Caps
AW6a Respectful Size: 59"W x 55.05"H
AW6b Responsible: 59"W x 44.48"H
AW6c Remarkable: 59"W x 58.39"H

AW5

Direct Print on Silver Dibond
 Cut to Shape
 Wall Mounted with aluminum Screw Caps
 Overall Size: 47"W x 65"H
 Install in the Serving Area

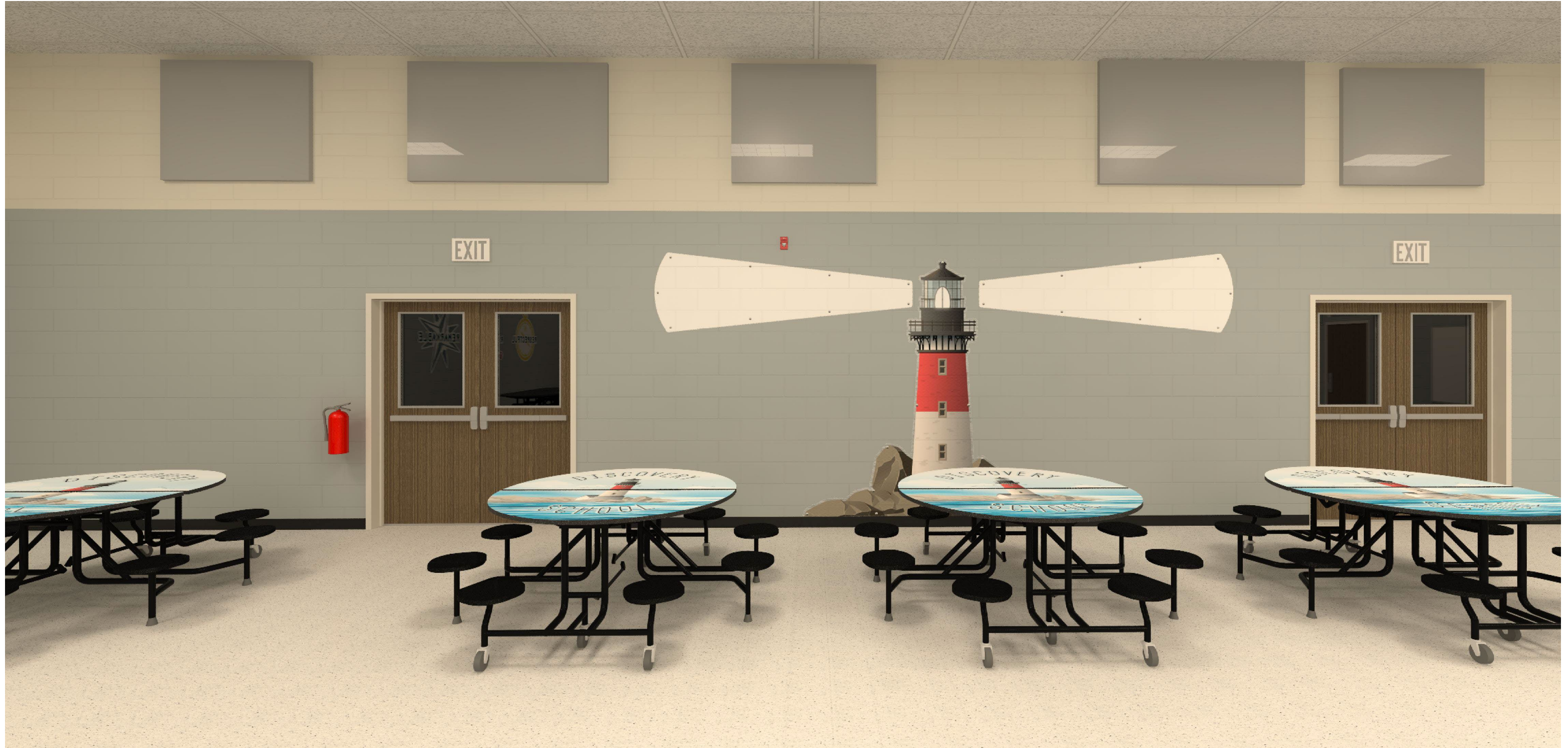


AW5

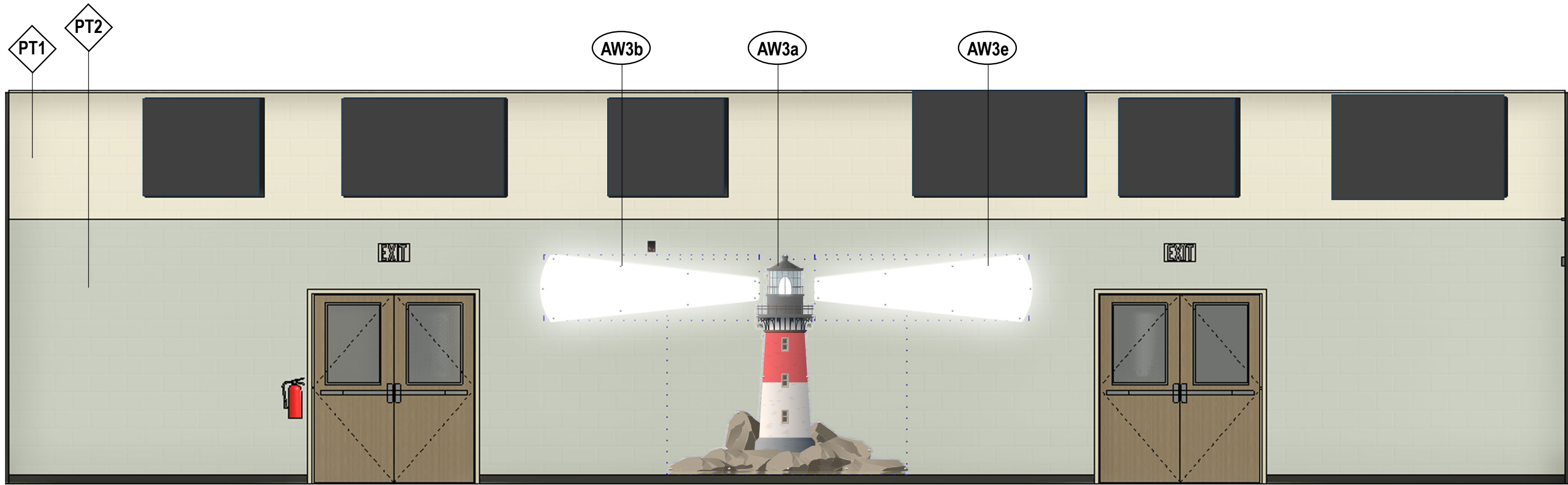


E INTERIOR ELEVATION E: Serving Area



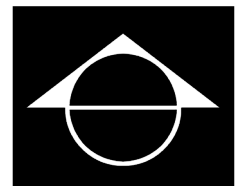


*All Furniture is Existing



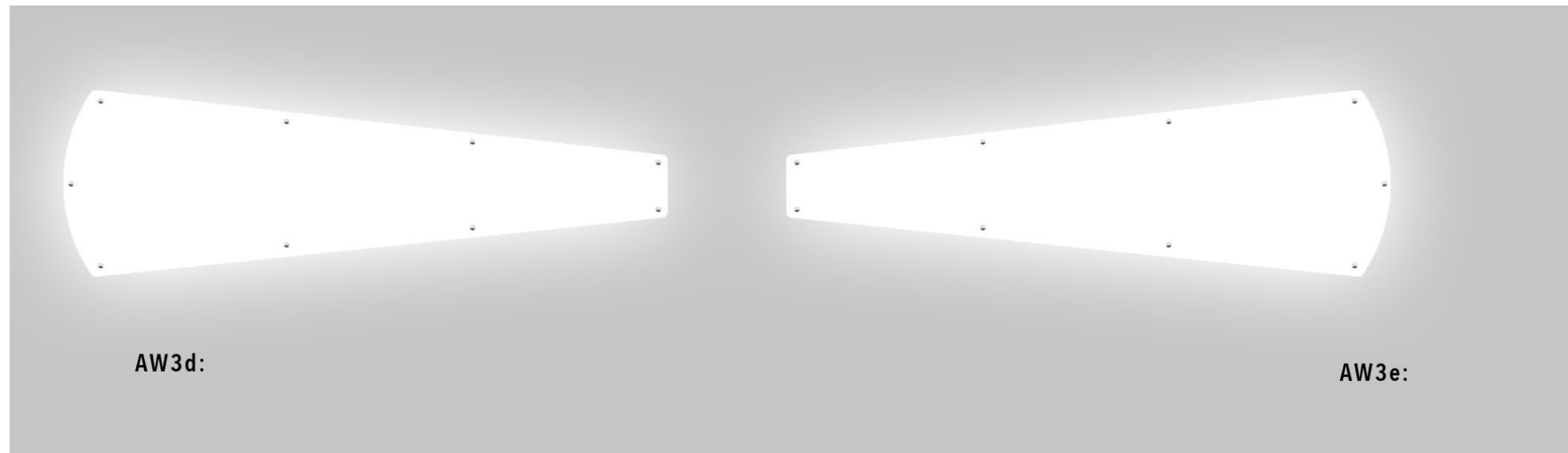
D INTERIOR ELEVATION D

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.





AW3a



AW3d:

AW3e:

AW3a: Lighthouse

Layer 1: Direct Print on Silver Dibond

Cut to Shape

Wall Mounted with 2.5" Standoffs

Layer 2: 3mm White Acrylic, Cut to Shape

Back-lit Glow with White LED (Light House Light)

AW3c Light House Size: 104.81"W x 95"H

AW3d/e: Beams

Layer 1: 3mm Clear Acrylic, Cut to Shape

Layer 2: Cut to Shape White Dibond

Mounted with 2.5" Standoffs

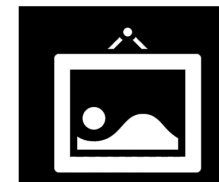
Halo-Low with White LEDs

AW3d-e Size Each: 95"W x 29.37"H

*Remotes Provided for Each

***School to install triplex receptacle behind the top portion of the lighthouse**

AW3b



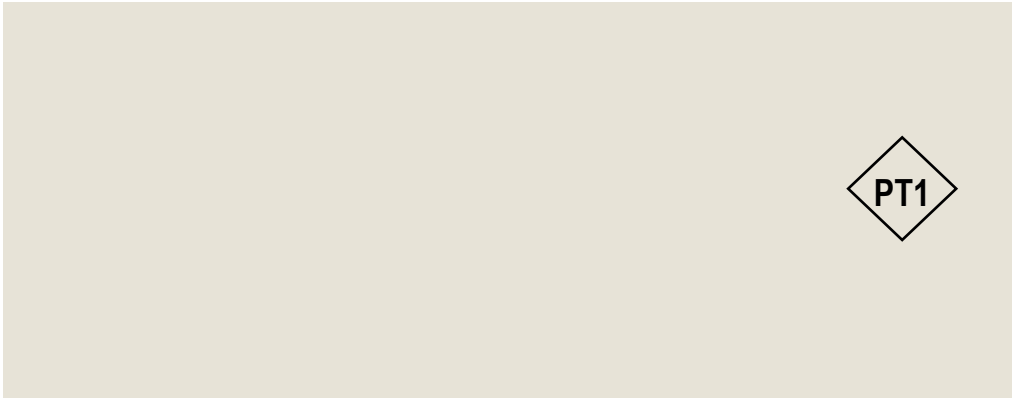


*All Furniture is Existing




*All Furniture is Existing

[← Back](#)



PT1



Oatmeal

PPG1023-1

Oatmeal is a pale, gray, yellow white with a green undertone. It is a perfect paint color for a standalone wall or trim. Pair it with neutral greige tones.

R: 231 G: 227 B: 214 LRV: 76



PT2



Maiden Mist

PPG1039-2

Maiden Mist is a light, gray, true blue with a celestial undertone. It is a perfect paint color for a calming area in any room. Pair it with dark wood furniture or flooring.

R: 185 G: 192 B: 192 LRV: 52

***SERVING AREA PAINT: 100" AFF
(below existing acoustic tiles): PT1**

<input type="checkbox"/> School is responsible for materials and labor	<p>PREPARATION Walls need to be properly prepped and sanded for proper paint adhesion. We then recommend at least one coat of standard Bonding Primer.</p> <p>PAINT & SHEEN We recommend all paint is Pre-Cat latex epoxy paint (all single component) in a satin sheen. These recommendations are not a requirement if the paint professional has reasoning for a different specification.</p>
<input checked="" type="checkbox"/> PH is responsible for materials and labor	



PROJECT HISTORY

PRELIM DATE: 04.02.24

REVISION 1: 04.17.24

-Reduce Size of AW3a

Swap graphics on Elv D and Elv C

REVISION 2: 04.29.24

-Omit: AW4, AW2c-d,

-Revise AW2a & AW2b (new graphic)

-Omit AW3a & Aw3b

-Update Paint

FINAL BOOK APPROVAL

*Signing below indicates all project furniture quantities, colors, laminates, paint, graphic content & all other design elements have been reviewed and will receive no additional revisions. Any revisions requested beyond final book approval will incur additional charges and extended lead times.

**Client indicates an understanding that materials, colors, and artwork in this book are digital representations only and there may be variation in appearance due to screen calibration and/or color print anomalies.

Print Name: _____ Title: _____

Signature: _____ Date: _____



TERMS & CONDITIONS

TRASH REMOVAL

Dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site. If dumpsters are required, special arrangements will be made with costs included on quote.

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Do not scale off these plans. If scaled plans are needed, please contact the project manager.

Palmer Hamilton is not responsible for changes, or deletions not reviewed and approved in advanced by Palmer Hamilton.

If half-walls or furnishings are to be clipped-down to floor, the Dealer/End-user is responsible to inform Palmer Hamilton of the locations. Palmer Hamilton is not responsible or liable for any electrical or plumbing that may be in the floors.

Please advise Palmer Hamilton if there is Asbestos in or around the location of the installation.

ADA COMPLIANT SEATING

A minimum of 5% but not less than one table shall be placed for wheelchair compliance. Palmer Hamilton is not responsible if the client has requested to provide less than this number in their facility. It is the responsibility of the end user to meet the compliancy standards.

It is also the responsibility of the end user to know their fire code capacity limits.

ELECTRICAL

Palmer Hamilton will suggest and supply the light fixtures if requested by the customer.

Palmer Hamilton installers do not install light fixtures as our installers are not electrical contractors and do not hold local licenses. School is responsible for all wiring and hooking up of the light fixtures. Palmer Hamilton will supply a lighting fixture plan of requested locations for the Schools electrician to use for placement of lighting fixtures

WINDOWS

School is responsible for any/all repair of window glass, trim and window caulking if necessary, prior to the installation.

School is responsible for cleaning of windows for window cling installation. If windows are not cleaned prior to installation, Palmer Hamilton will assess an additional charge for cleaning.

School is responsible for removing any window treatments that are not staying in new design.

WALLS

School is responsible for cleaning walls of any and all hooks, bulletin boards not remaining in design, loose wiring, removable clocks, conduit if not necessary.

Repair/Patching of any broken drywall and cracks in CMU, prior to installation.

Any newly constructed walls must be primed and painted prior to installation.

Any painting that is not supplied by Palmer Hamilton needs to be completed fourteen (14) days prior to our installation to properly cure.

CEILING

Palmer Hamilton does not sell or install standard ceiling tiles. Palmer Hamilton will remove or replace tiles if it is part of a décor item only. Our installers will only install any décor that might be attached to the ceiling and not to the tile grid for safety reasons as required.

FLOORING

Palmer Hamilton may specify a suggested flooring, but takes no liability in regard to floor performance, installation, and/or upkeep.

Any new flooring must be completed fourteen (14) days prior to installation to allow ample curing time of adhesives, and cleaning of flooring must also be completed prior to Palmer Hamilton installers being onsite for installation.

If Nonstandard glides are needed, it is the responsibility of the end-user to inform Palmer Hamilton of the type needed and cost will be added to the quote.

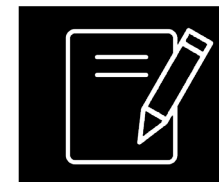
Vinyl Base trim must be completed prior to Palmer Hamilton furniture installation, unless the decision was made during the design phase by the client to have Palmer Hamilton installers install the base trim.

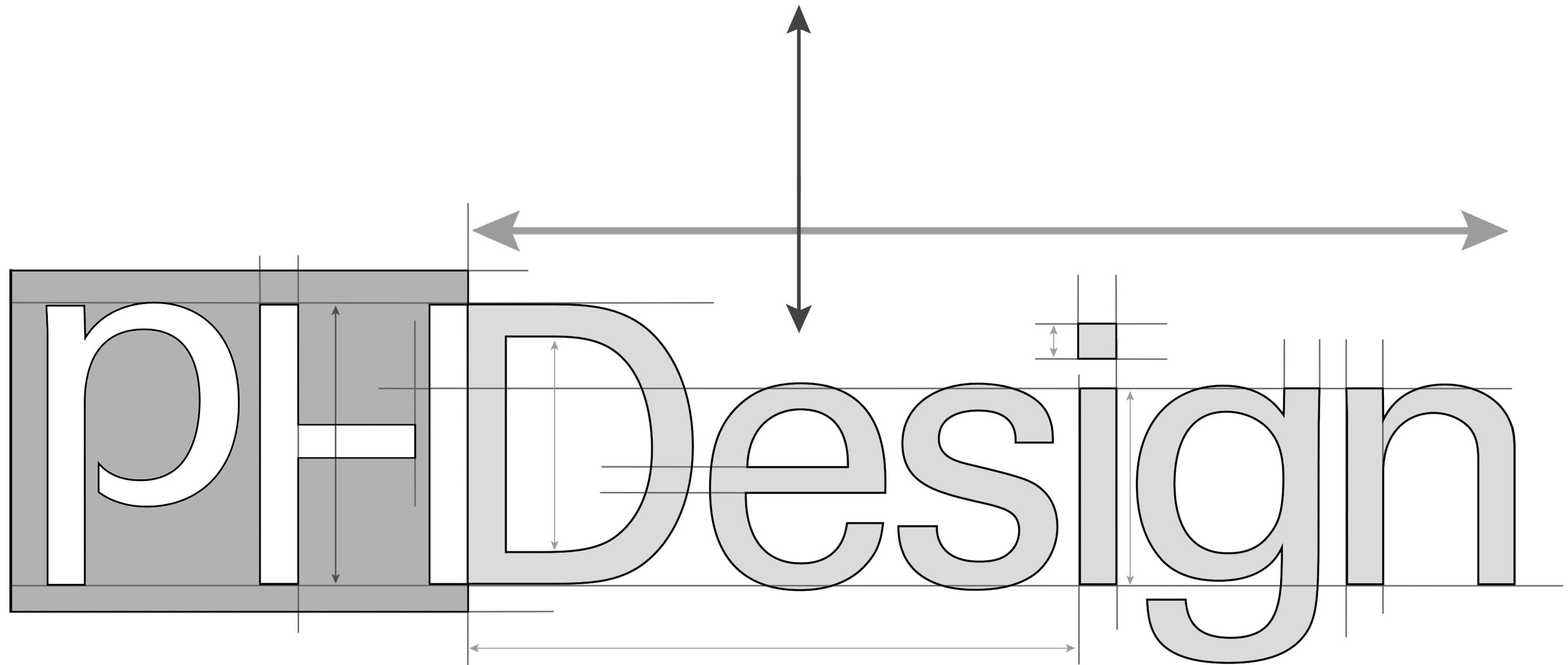
EXISTING EQUIPMENT AND FURNITURE

Please remove all equipment and furniture that is not to be in the new design plan prior to Palmer Hamilton's arrival.

I agree to terms & conditions

Signature _____ Date: _____





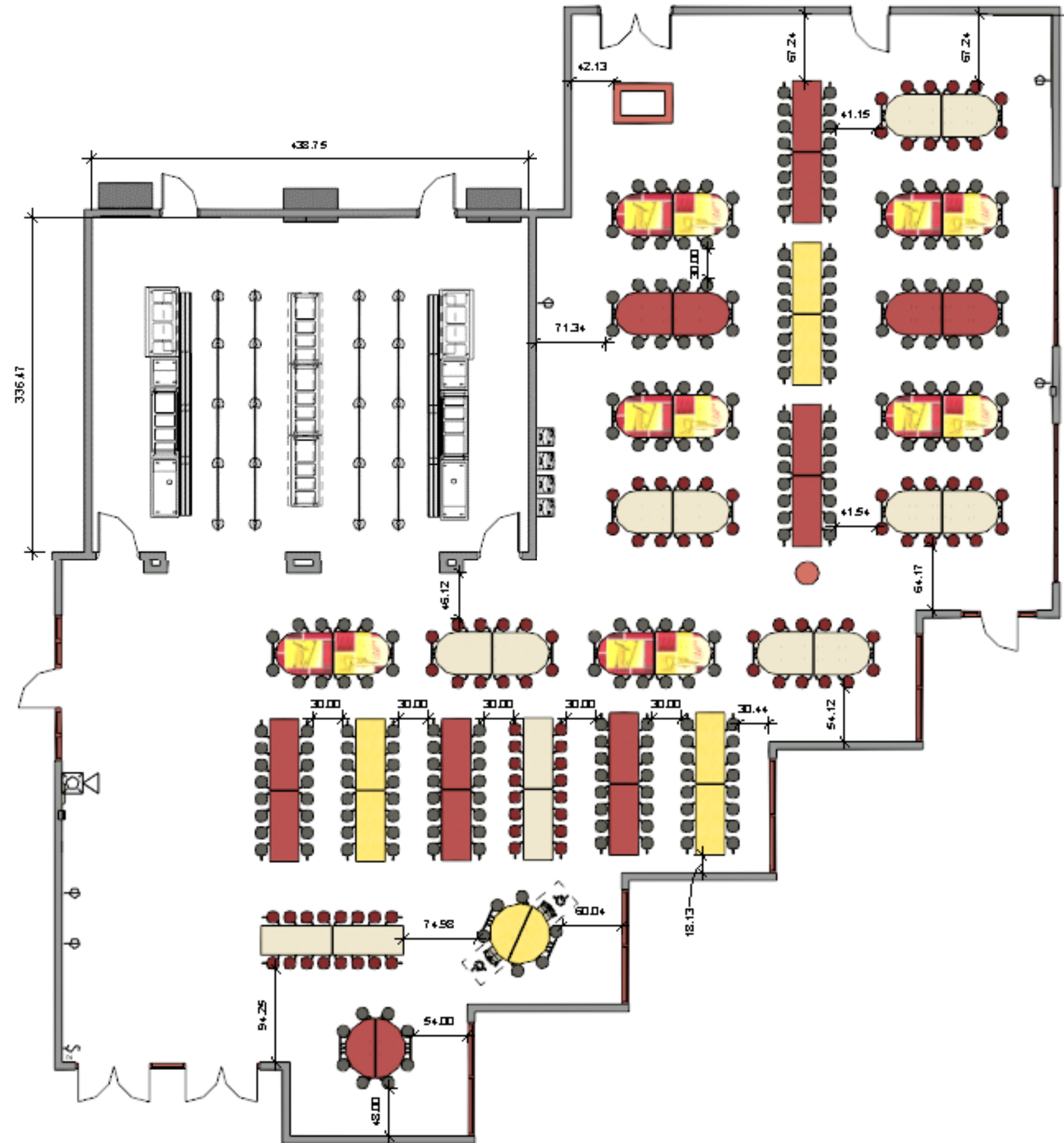
Exclusively For:

MCS – Cason Lane Academy



CAPACITY SHOWN: 332

NOTE: Shown with 2 ADA compliant wheelchair spaces. School is responsible to indicate if additional ADA spots are required.



ISOMETRIC VIEW



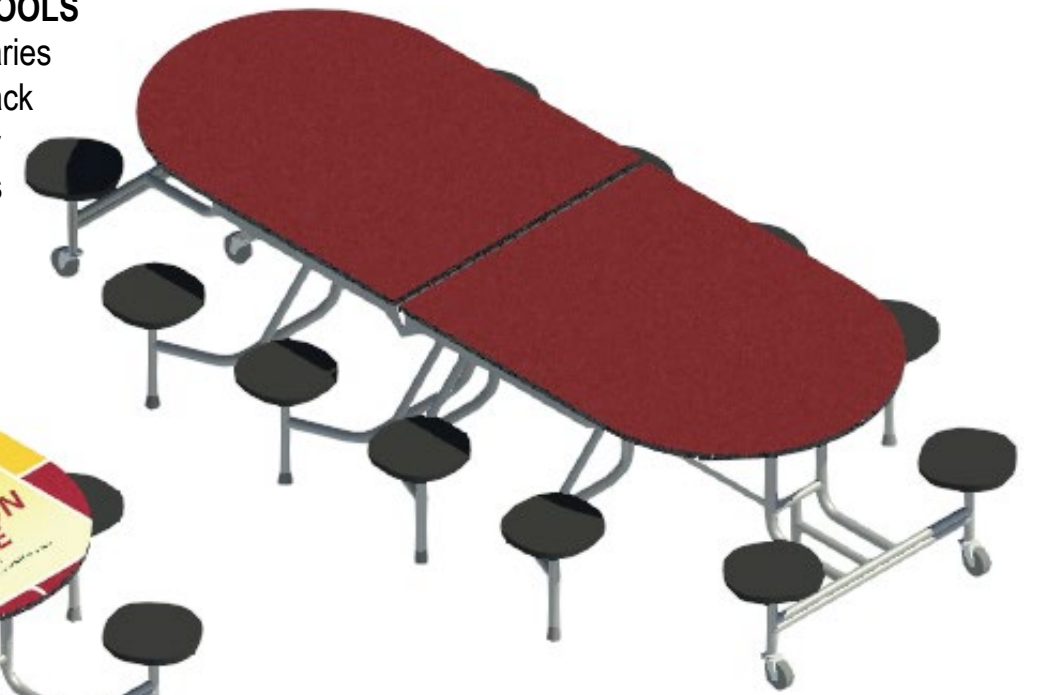


METHOD CHAIR
 Seat: Charcoal
 Frame: Chrome

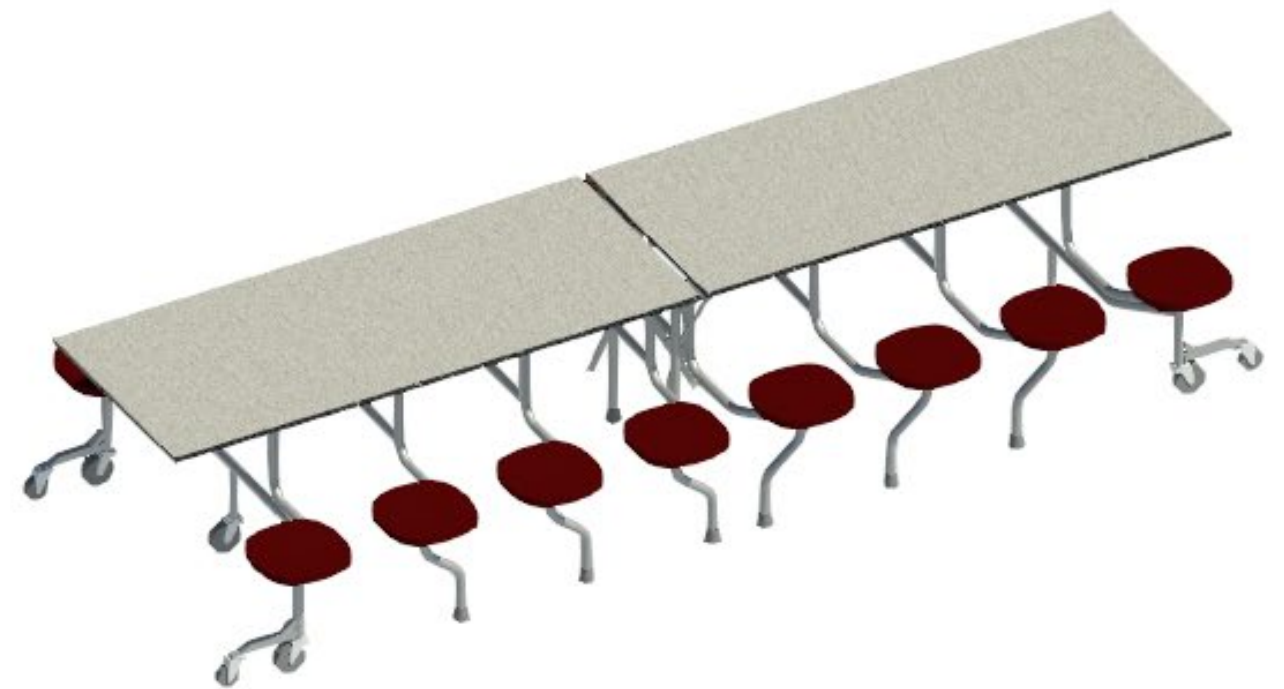
59T ROUND TABLES
 Laminate Top: ARB Marigold Twill or WA Robin
 EdgeGuard: Black
 Frame: Silver
 Stools: Lava



59T 12-STOOL ELONGATED TABLES WITH STOOLS
 Laminate Top: Varies
 EdgeGuard: Black
 Frame: Silver
 Stools: Varies



60T 12' RECTANGLE TABLES
 Laminate Top: Varies
 EdgeGuard: Black
 Frame: Silver
 Stools: Varies





LAMINATE #1
 Custom Logo Laminate
 59T 12-stool Elongated

NOTE: Vector provided.



STOOL #1
 Lava



STOOL #2
 Burgundy



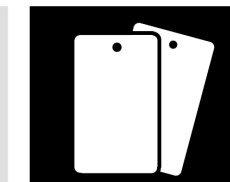
LAMINATE #2
 WA Robin
 13093-60



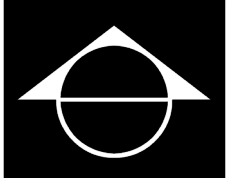
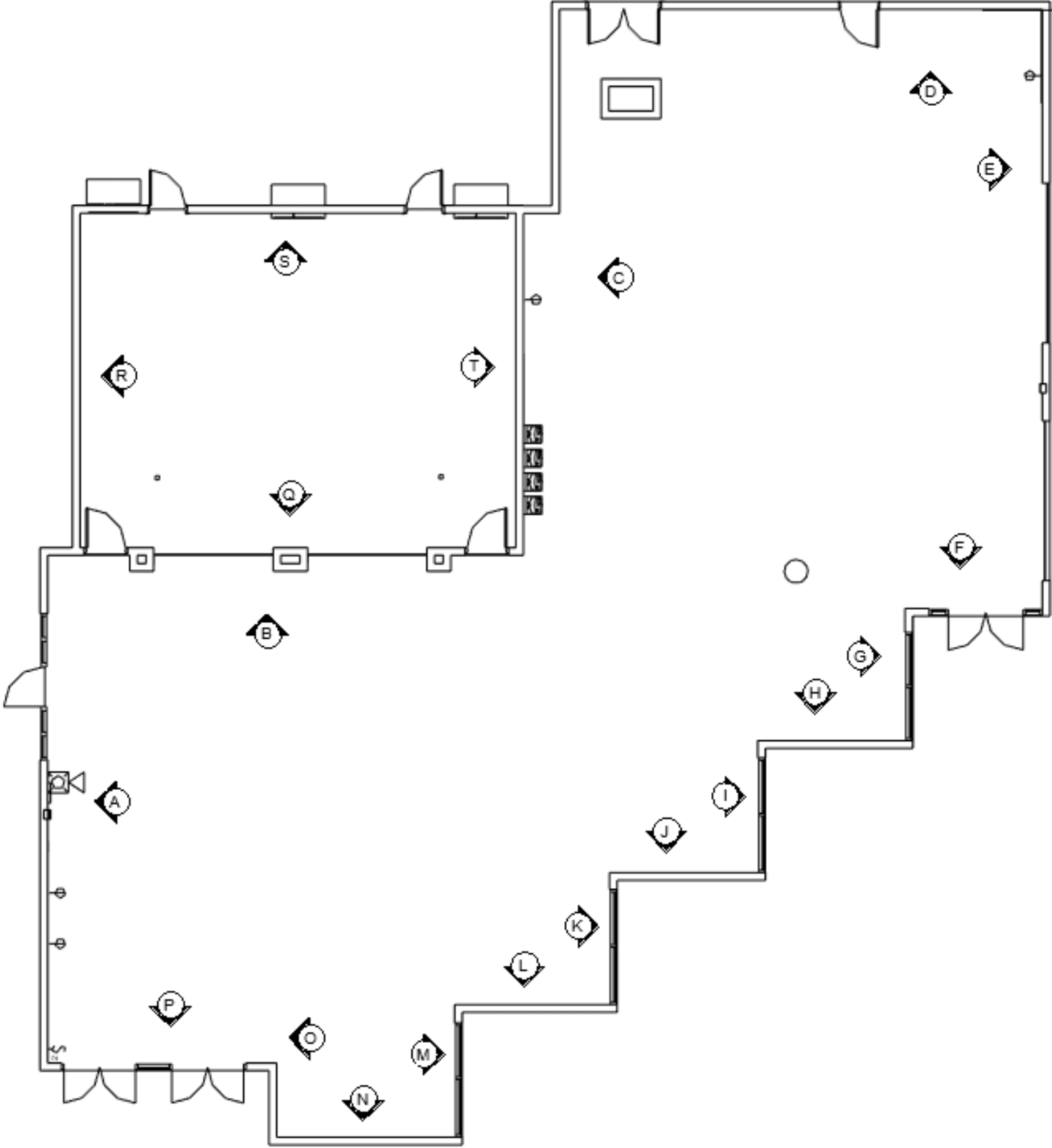
LAMINATE #3
 WA Handspun Chestnut
 5036-38



LAMINATE #4
 ARB Marigold Twill
 P384CA



ELEVATION PLAN







A INTERIOR ELEVATION A
MCS – CASON LANE ACADEMY

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.

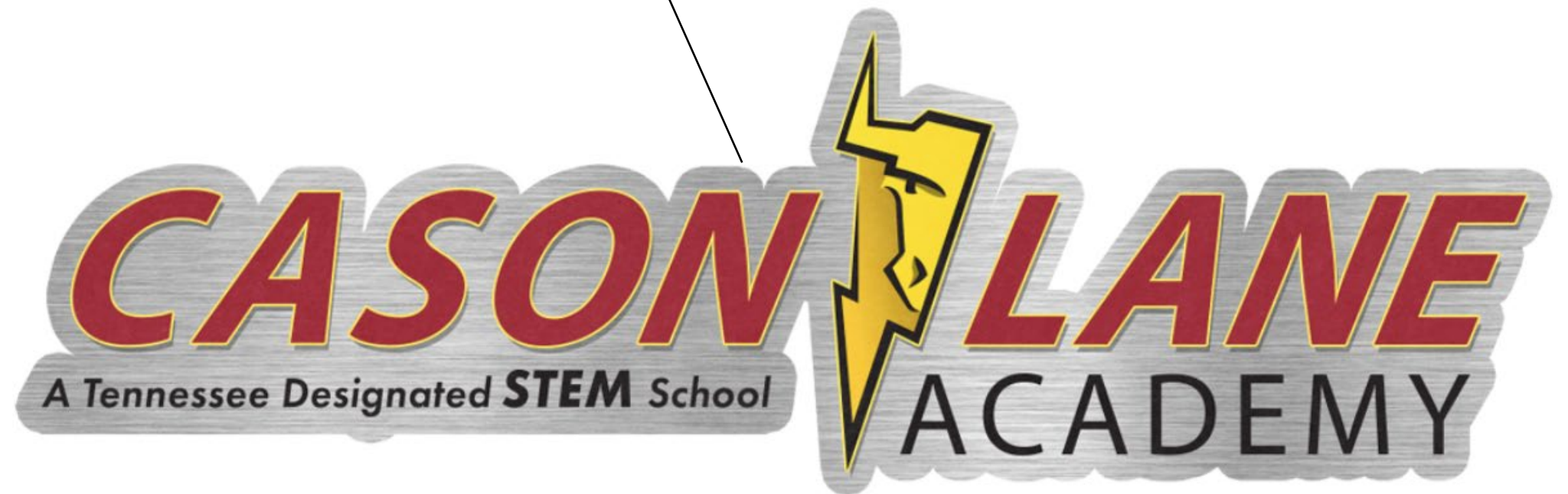


AW1a

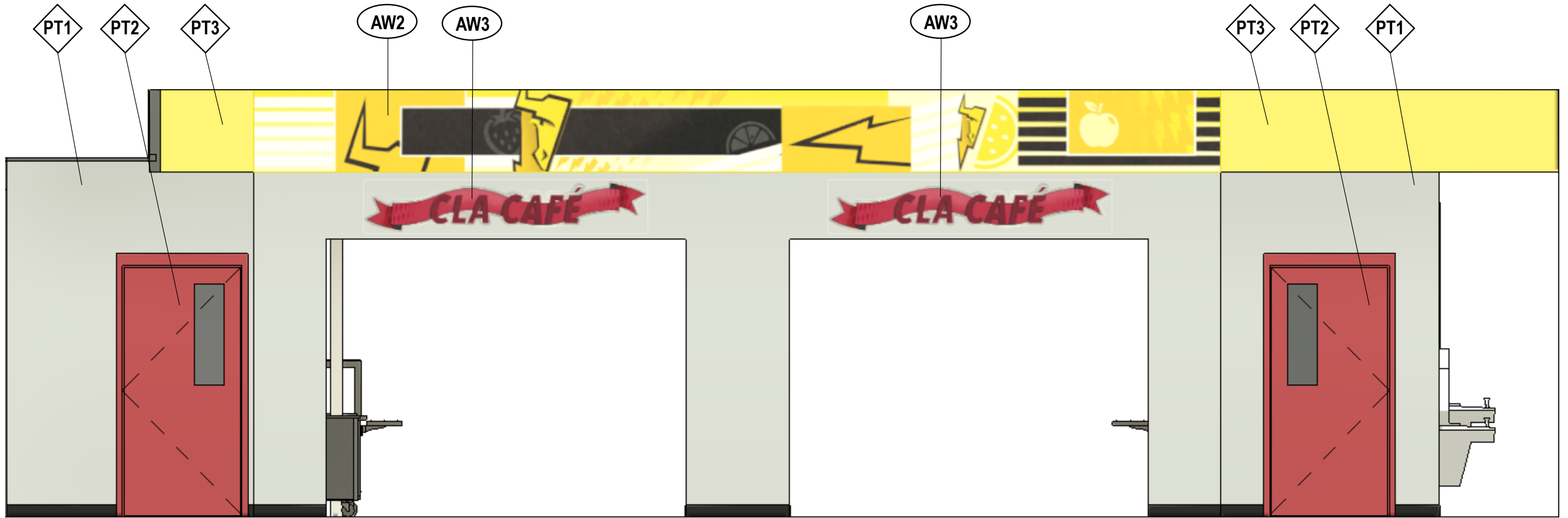
Direct print on 3M 480c Roughwall
Adhered to Wall Permanently with High Heat
Overall Size: 305"W x 115.25"H

AW1b

Direct print on 3mm silver dibond.
Cut to shape.
Wall mounted with 6mm black PVC backer
and no visible hardware.
*Will have visible seam.
Overall Size: 162.25"W x 52"H

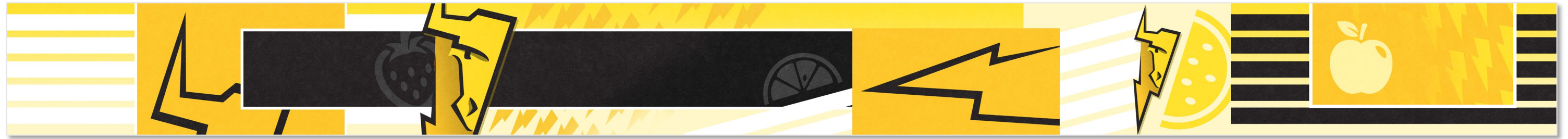






B INTERIOR ELEVATION B
MCS – CASON LANE ACADEMY

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



AW2

Direct print on 3M 480C roughwall with overlam.

Applied to wall with heat.

Overall Size: 323.25"W x 27.375"H



AW3

Direct print on 3mm silver dibond.

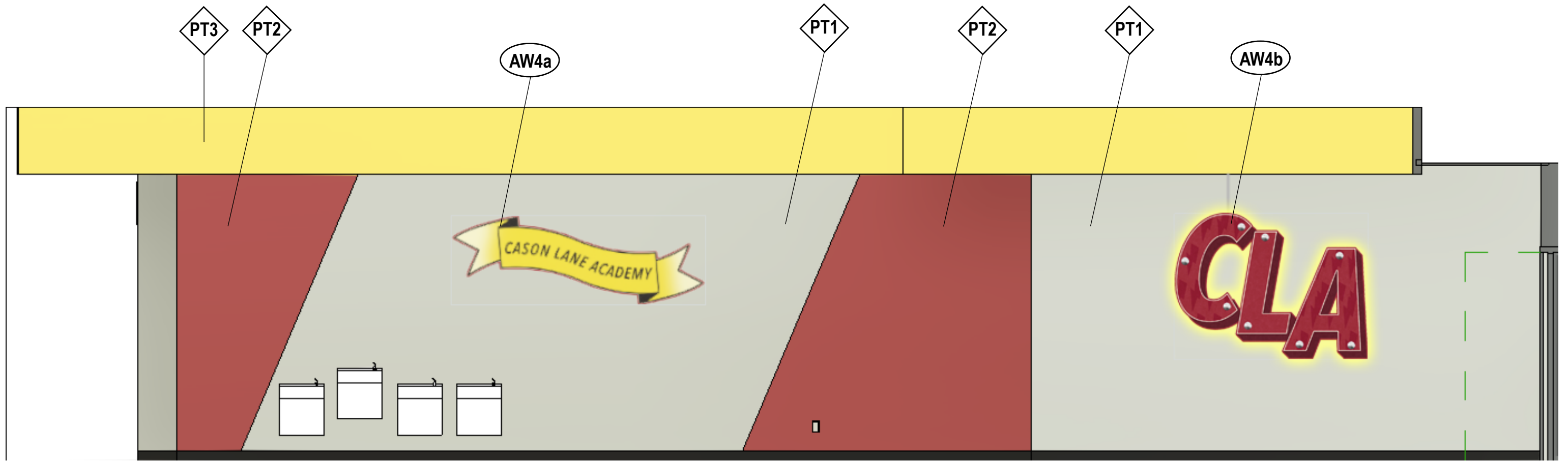
Cut to shape.

Wall mounted with aluminum screw caps.

Overall Size: 95"W x 18"H

Qty. 2





C INTERIOR ELEVATION C
MCS – CASON LANE ACADEMY

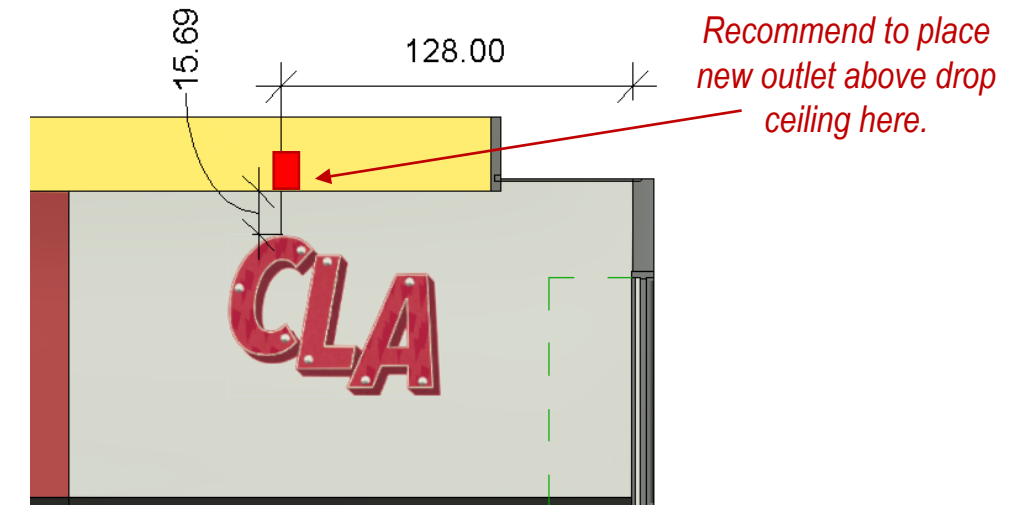
NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



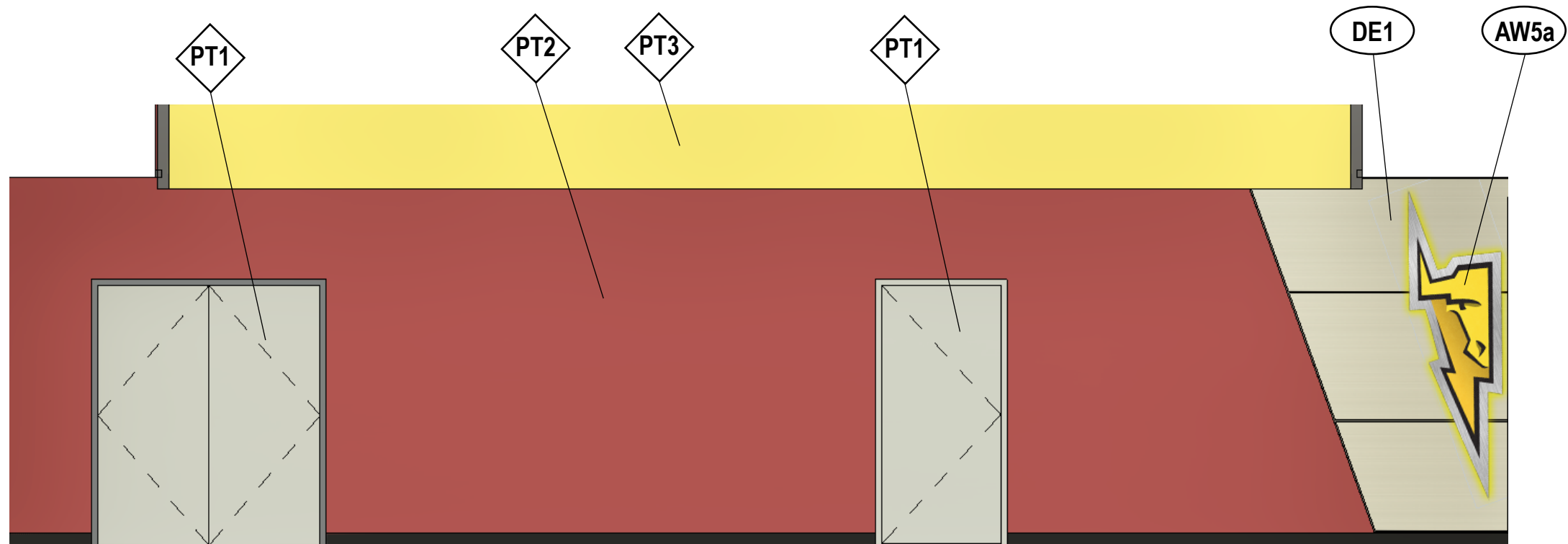
AW4a
Direct print on 6mm black PVC.
Cut to shape.
Wall mounted with snap caps.
Overall Size: 102"W x 36"H



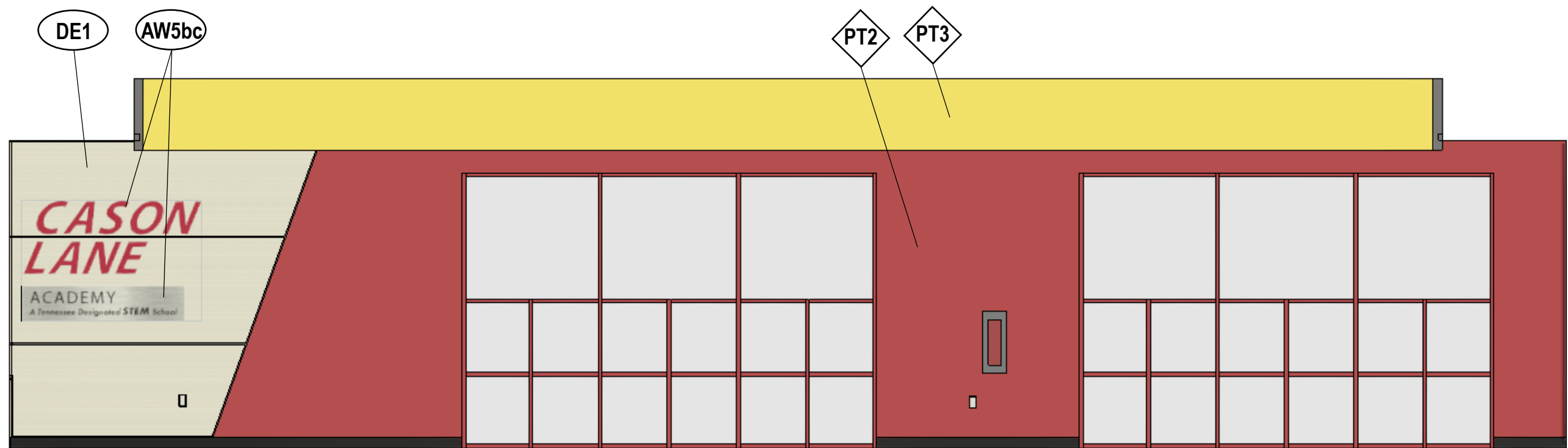
AW4b
Direct print on 3mm white dibond.
Cut to shape.
Wall mounted with 2.5" silver standoffs.
RGB halo glow. PH to supply painted wire channel and remote control.
Overall Size: 78"W x 59"H
Must be mounted within 48" of an outlet. Any additional wiring that may be required must be completed by the school. See diagram. Recommend to place new outlet above drop ceiling at distance specified.





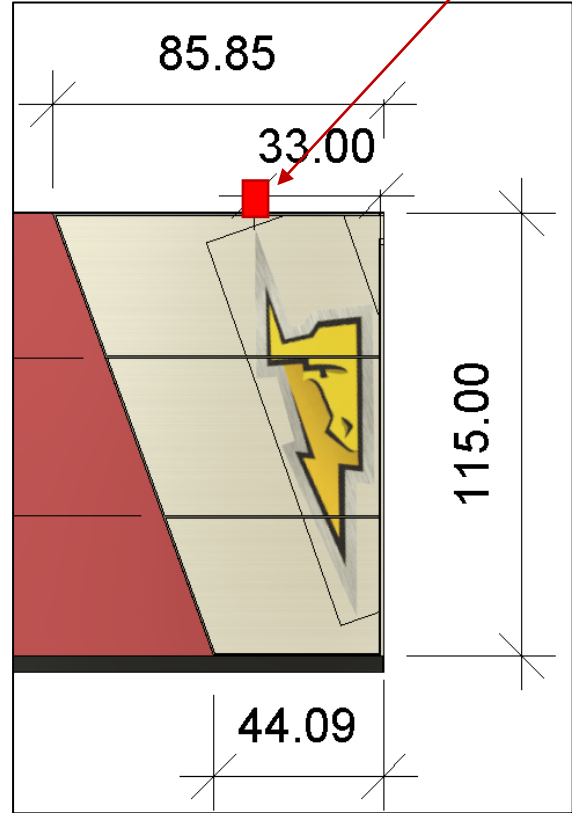


D INTERIOR ELEVATION D
MCS – CASON LANE ACADEMY



E INTERIOR ELEVATION E
MCS – CASON LANE ACADEMY

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



Recommend to place new outlet above drop ceiling here.

AW5a
Top Layer
 3mm silver dibond. Cut to shape. Wall mounted with cleat system.
Bottom Layer
 Second surface print on 3mm clear acrylic. Mounted to second surface dibond. 2700K (warm white) LED halo glow. Mounted within 4' of outlet. Controlled by remote.
 Overall Size: 36"W x 105.38"H
Must be mounted within 48" of an outlet. Any additional wiring that may be required must be completed by the school. See diagram. Recommend to place new outlet above drop ceiling at distance specified.



**CASON
LANE**

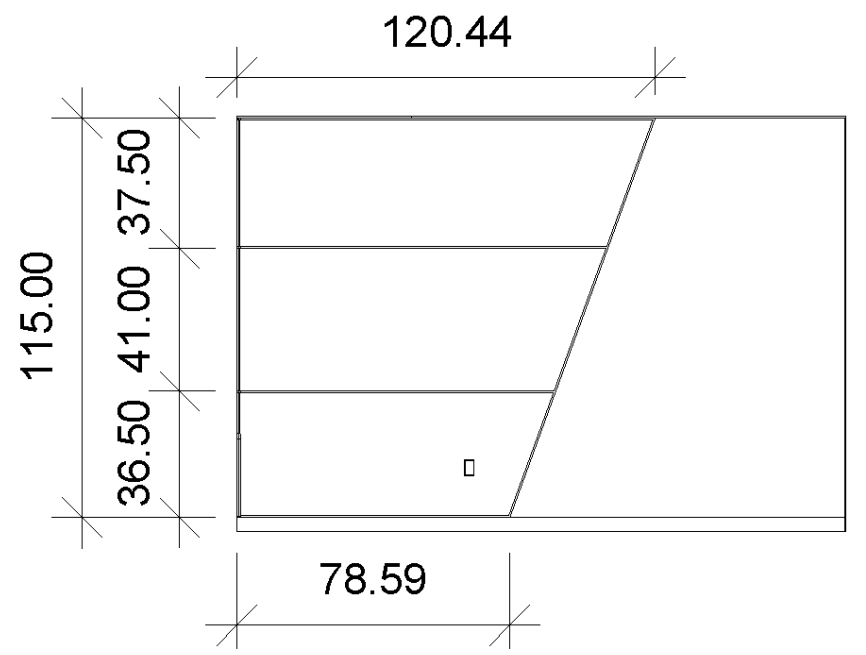
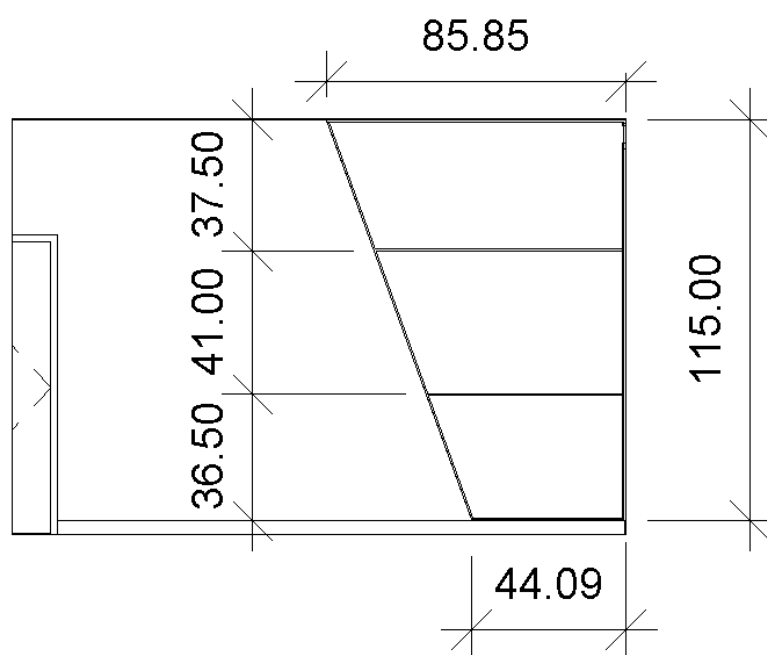
ACADEMY
 A Tennessee Designated **STEM** School

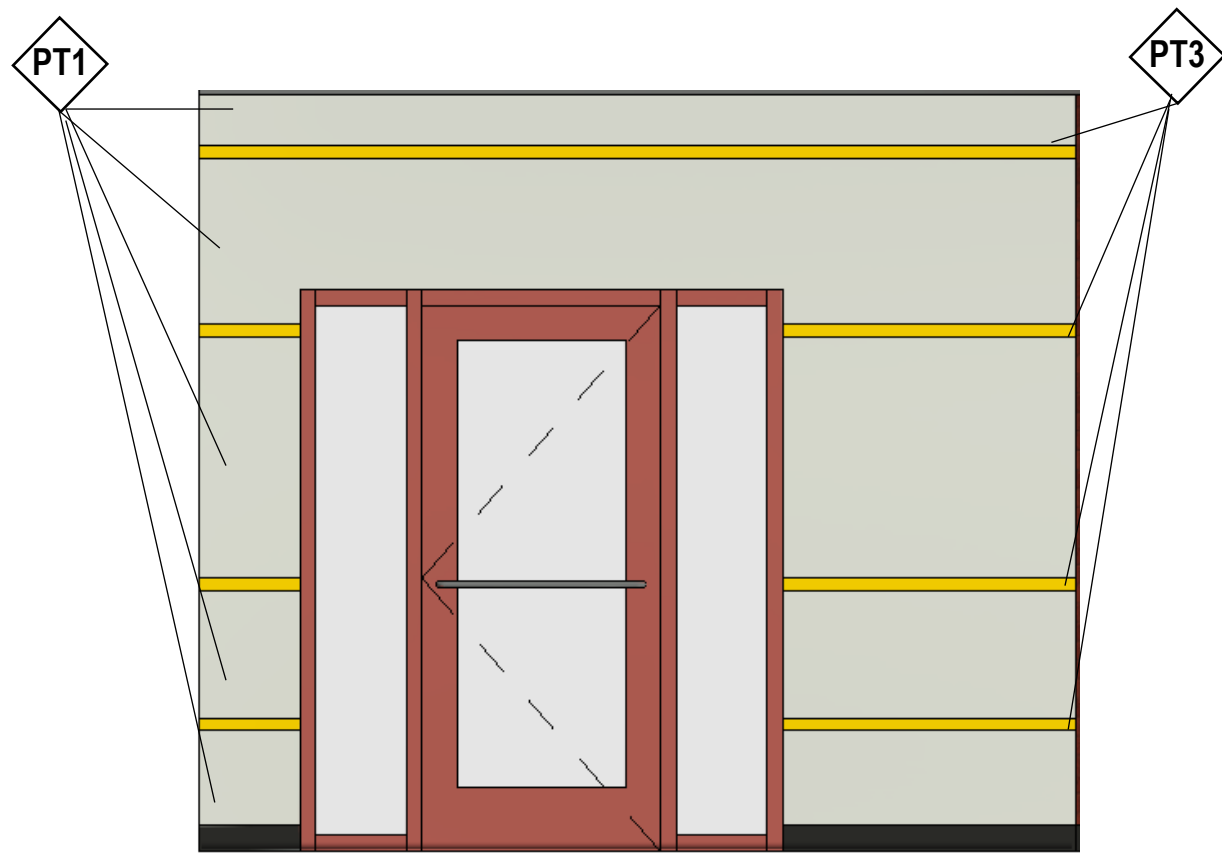
AW5b
 Direct print on 6mm black PVC. Cut to shape. Wall mounted with snap caps. Overall Size: 70"W x 28"H

AW5c
 Direct print on 3mm silver dibond. Mounted flush over DE1 with aluminum caps. Overall Size: 63"W x 14"H

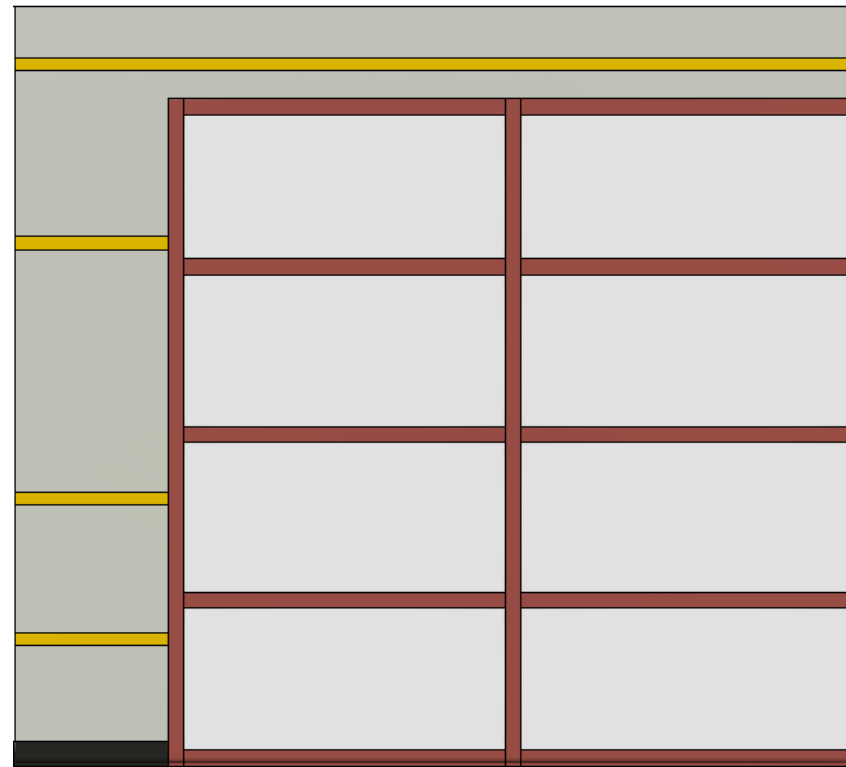


DE1
 Wilsonart: High Rise Laminate Panels
 Mounted with Aluminum Channel
 Sizes shown





F

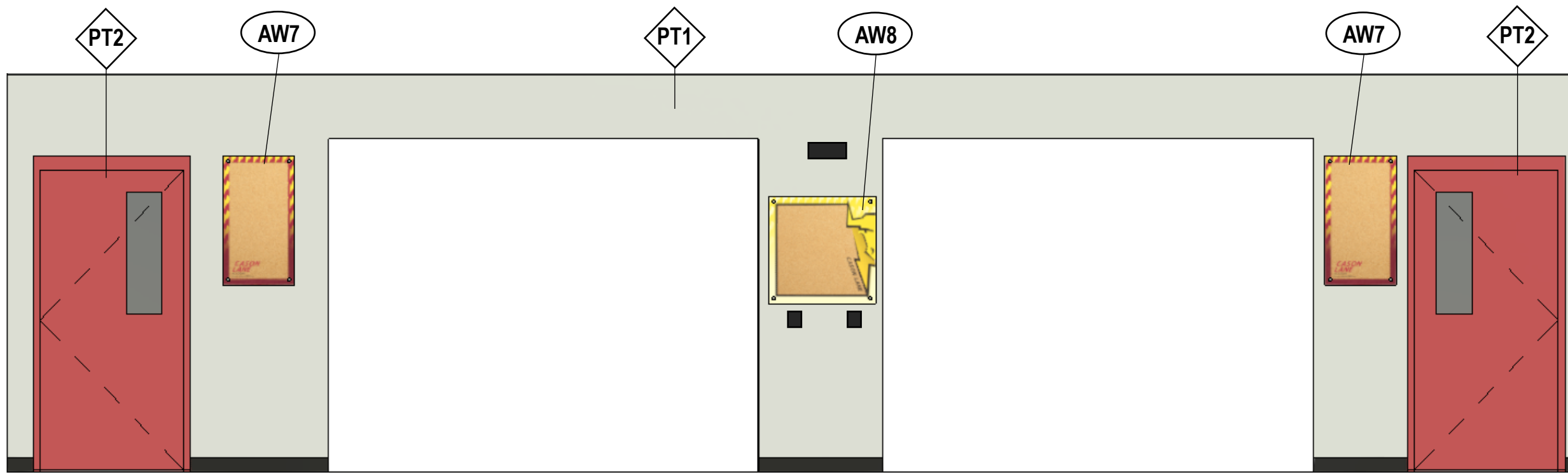


G

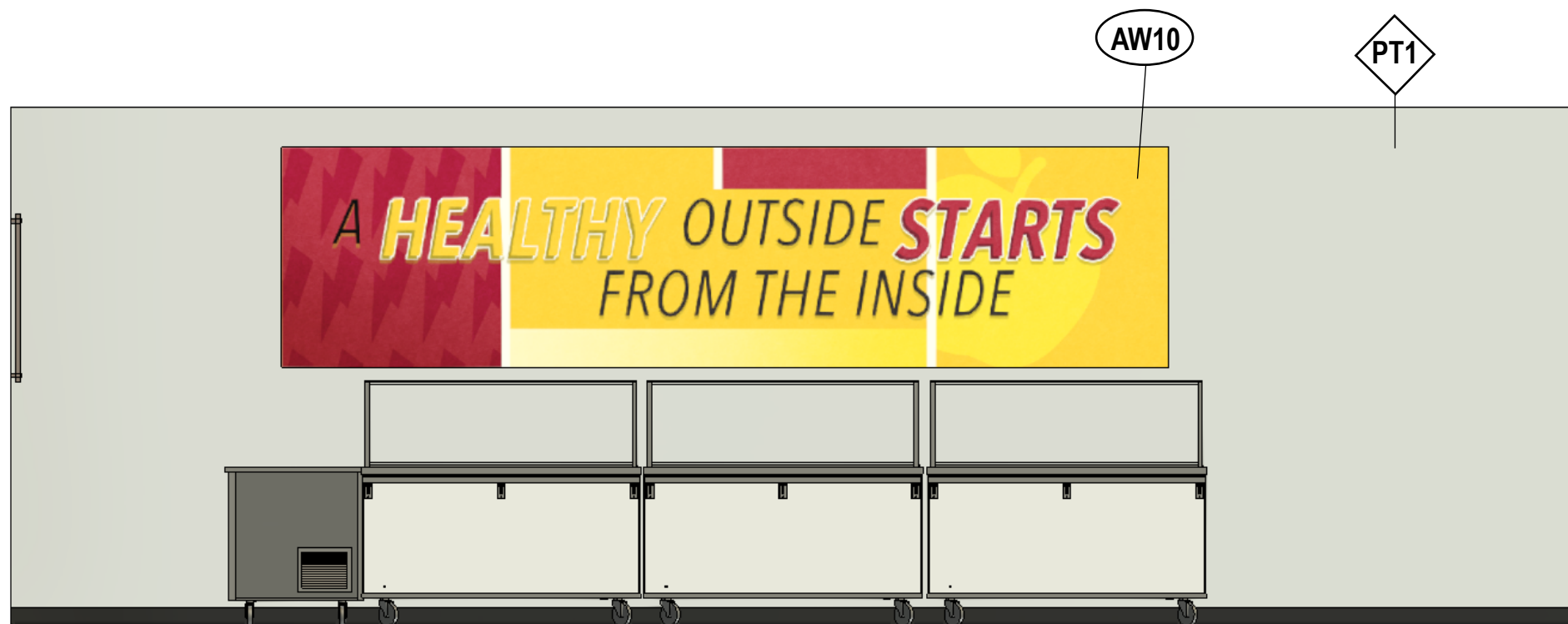
TYPICAL PAINT PATTERN FOR ALL BRICK WALLS F-P:
 MAIN WALL PT1, WITH PT3 GOLD STRIPES WHEREVER
 THE DARKER BRICK IS FOUND
 All soffits: PT3

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.





Q INTERIOR ELEVATION Q
MCS – CASON LANE ACADEMY

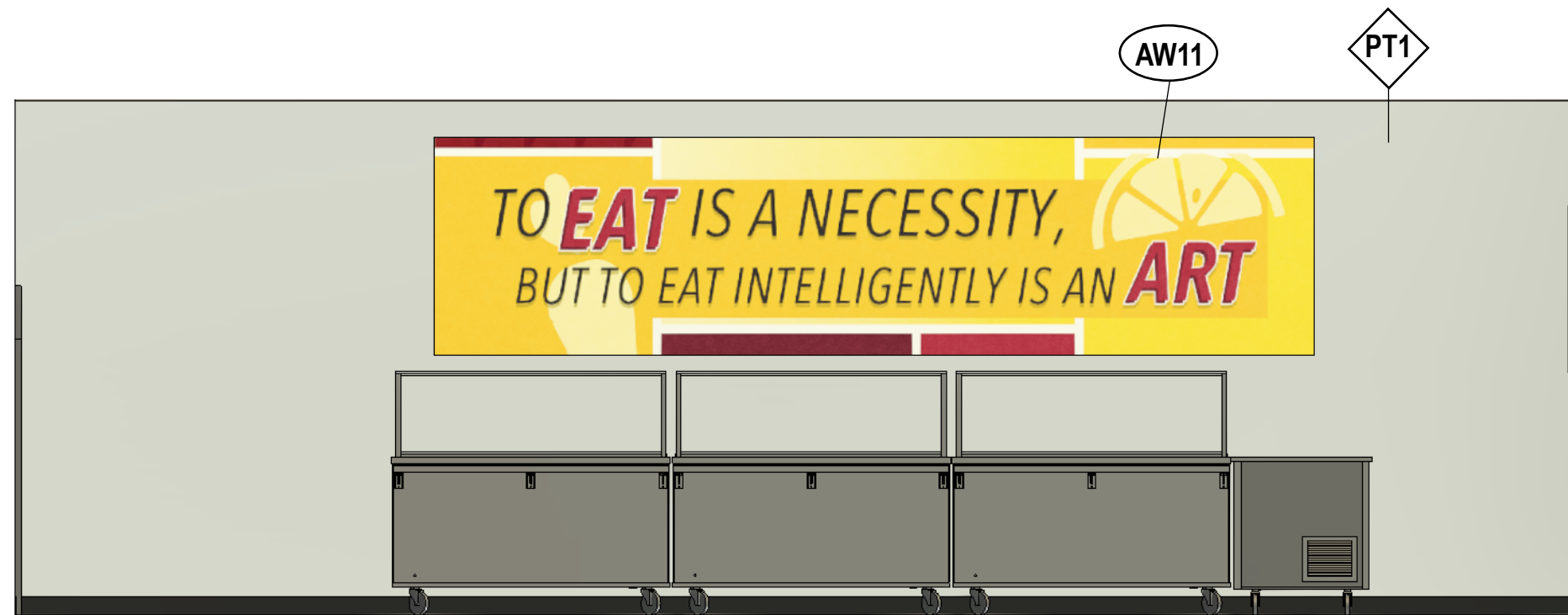


R INTERIOR ELEVATION R
MCS – CASON LANE ACADEMY

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.



S INTERIOR ELEVATION S
MCS – CASON LANE ACADEMY



T INTERIOR ELEVATION T
MCS – CASON LANE ACADEMY

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AW7 – qty 2

Direct print on 6mm black PVC.

Cut to shape.

Wall mounted with 6mm black PVC backer
and printed cork insert.

Overall Size: 20"W x 36"H



AW8

Direct print on 6mm black PVC.

Cut to shape.

Wall mounted with 6mm black PVC backer
and printed cork insert.

Overall Size: 30"W x 30"H

Glow is Printed on Bottom Layer (faux)

Letters are Top Layer



AW9b – top layer

Direct print on 13mm black PVC.

Cut to shape.

Wall mounted with snap caps.

Overall Size: 69.8"W x 18.5"H

AW9a- bottom layer

Direct print on 3M 480c roughwall with overlam. Applied to wall with heat.

Overall Size: 167.92"W x 30"H



AW10-11

Direct print on 6mm black PVC.

Wall mounted with snap caps.

Overall Size: 190"W x 47"H

*Will have a visible seam



SW 7662

Evening Shadow



SW 7588

Show Stopper



SW 6909

Lemon Twist



CHARGER YELLOW

C0 M23 Y91 K0
HEX# ffd664
PMS 120c

ACADEMY RED

C24 M99 Y78 K18
HEX# a32035
PMS 201c3

Color matched to closest SW paints to these pantones provided by school



School is responsible for materials and labor

PREPARATION

Walls need to be properly prepped and sanded for proper paint adhesion. We then recommend at least one coat of standard Bonding Primer.

PAINT & SHEEN

We recommend all paint is Pre-Cat latex epoxy paint (all single component) in a satin sheen. These recommendations are not a requirement if the paint professional has reasoning for a different specification.



PH is responsible for materials and labor



PROJECT HISTORY

PRELIM DATE: 03.15.24

REVISION 1: 03.26.24

- Layout: Shift table top colors to be more Robin and Handspun Chestnut, and less Marigold (59T Elongated).
- Elevation A: AW1a Roughwall change in graphic content.
- Elevation Q: AW6 design removed; replaced with a second AW7 design.
- PH to paint – updated 4.11.24

REVISION 2: 04.17.24

- Paint colors shifted to Pantones provided

REVISION 3: 04.30.24

- AW4 – separate out ribbon and letters into two separate art pieces (a and b). Halo lighting requested for AW4b CLA letters.

FINAL BOOK APPROVAL

*Signing below indicates all project furniture quantities, colors, laminates, paint, graphic content & all other design elements have been reviewed and will receive no additional revisions. Any revisions requested beyond final book approval will incur additional charges and extended lead times.

**Client indicates an understanding that materials, colors, and artwork in this book are digital representations only and there may be variation in appearance due to screen calibration and/or color print anomalies.

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School is responsible for any/all repair of window glass, trim and window caulking if necessary, prior to the installation.

School is responsible for cleaning of windows for window cling installation. If windows are not cleaned prior to installation, Palmer Hamilton will assess an additional charge for cleaning.

School is responsible for removing any window treatments that are not staying in new design.

WALLS

School is responsible for cleaning walls of any and all hooks, bulletin boards not remaining in design, loose wiring, removable clocks, conduit if not necessary.

Repair/Patching of any broken drywall and cracks in CMU, prior to installation.

Any newly constructed walls must be primed and painted prior to installation.

Any painting that is not supplied by Palmer Hamilton needs to be completed fourteen (14) days prior to our installation to properly cure.

CEILING

Palmer Hamilton does not sell or install standard ceiling tiles. Palmer Hamilton will remove or replace tiles if it is part of a décor item only. Our installers will only install any décor that might be attached to the ceiling and not to the tile grid for safety reasons as required.

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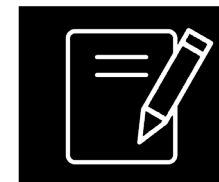
Vinyl Base trim must be completed prior to Palmer Hamilton furniture installation, unless the decision was made during the design phase by the client to have Palmer Hamilton installers install the base trim.

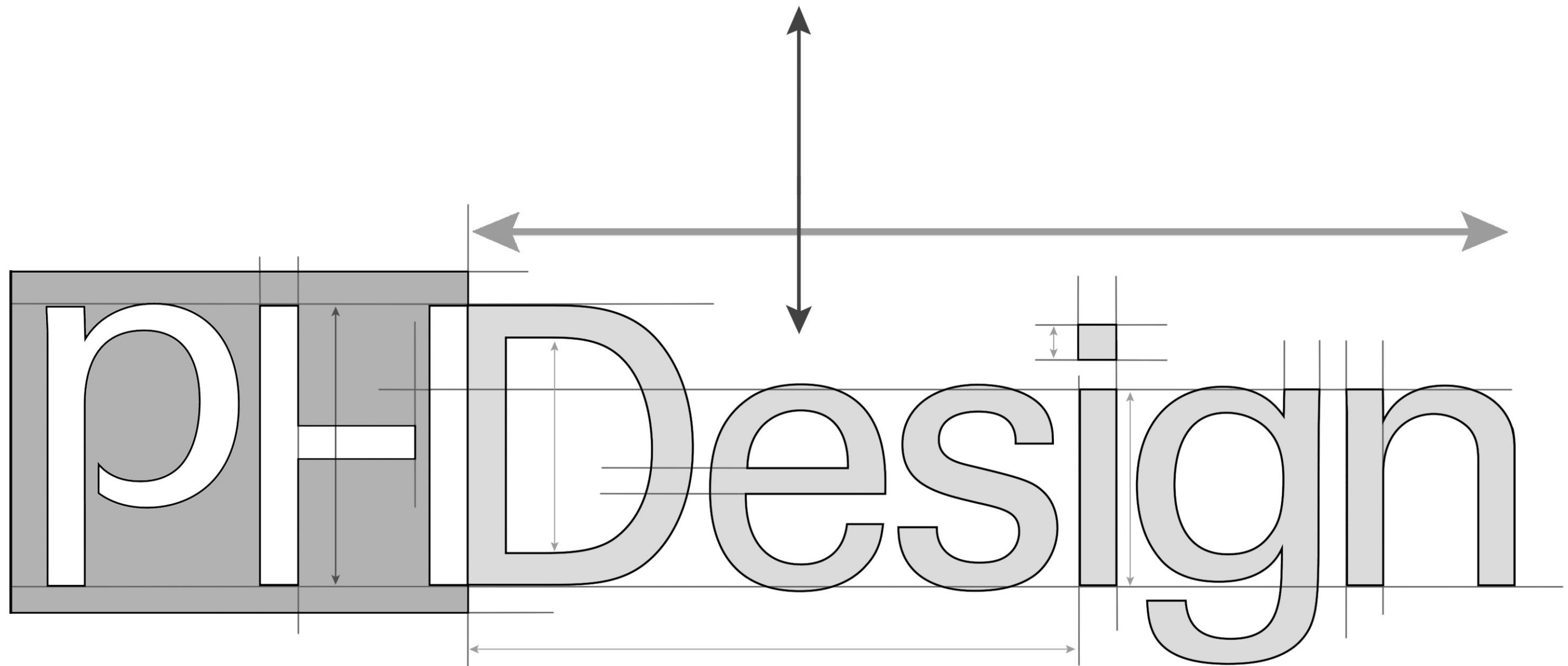
EXISTING EQUIPMENT AND FURNITURE

Please remove all equipment and furniture that is not to be in the new design plan prior to Palmer Hamilton's arrival.

I agree to terms & conditions

Signature _____ Date: _____





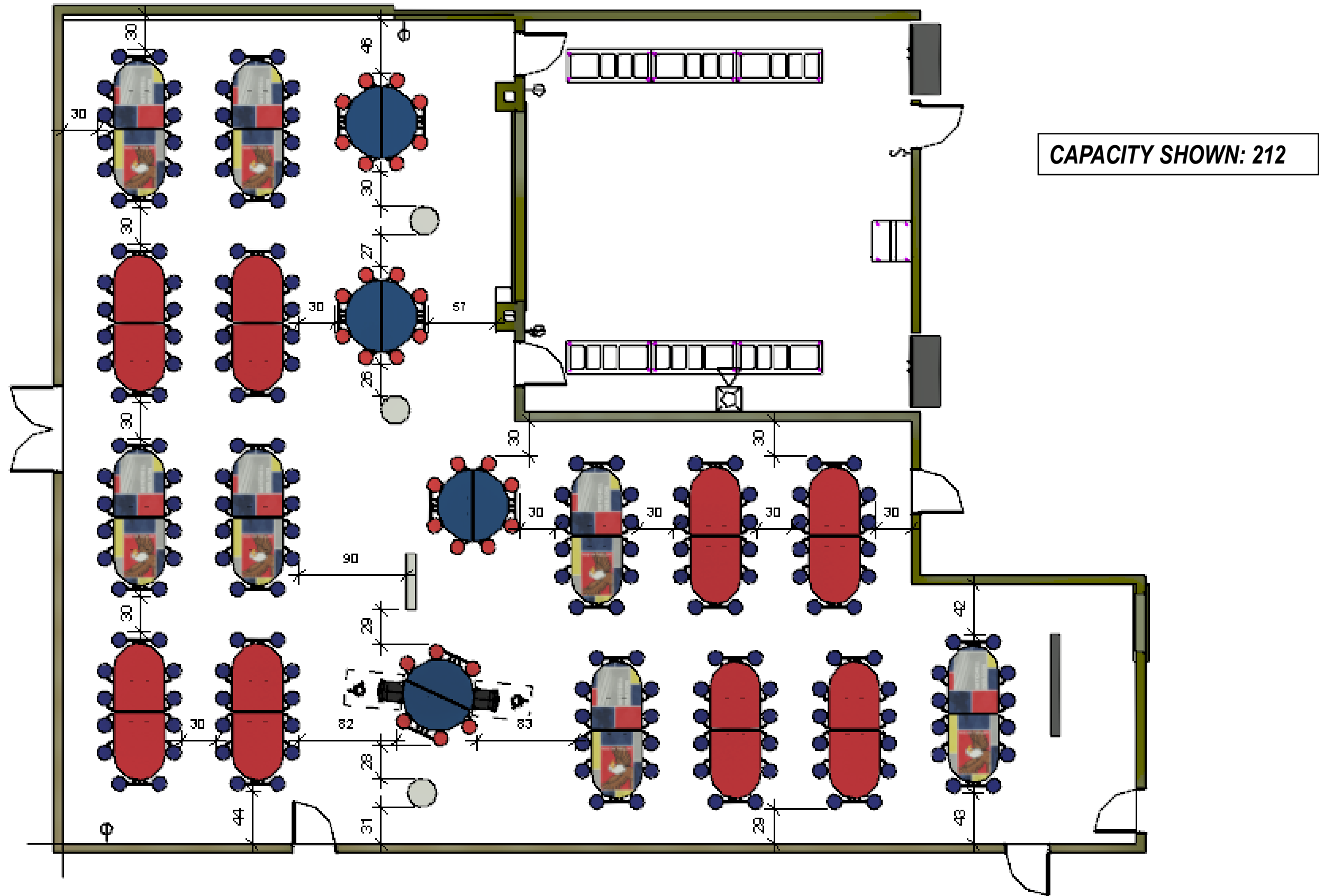
Exclusively For:

Mitchell Neilson Elementary

Dealer is responsible for verifying all dimensions needed for furniture & decor in this book prior to PO.

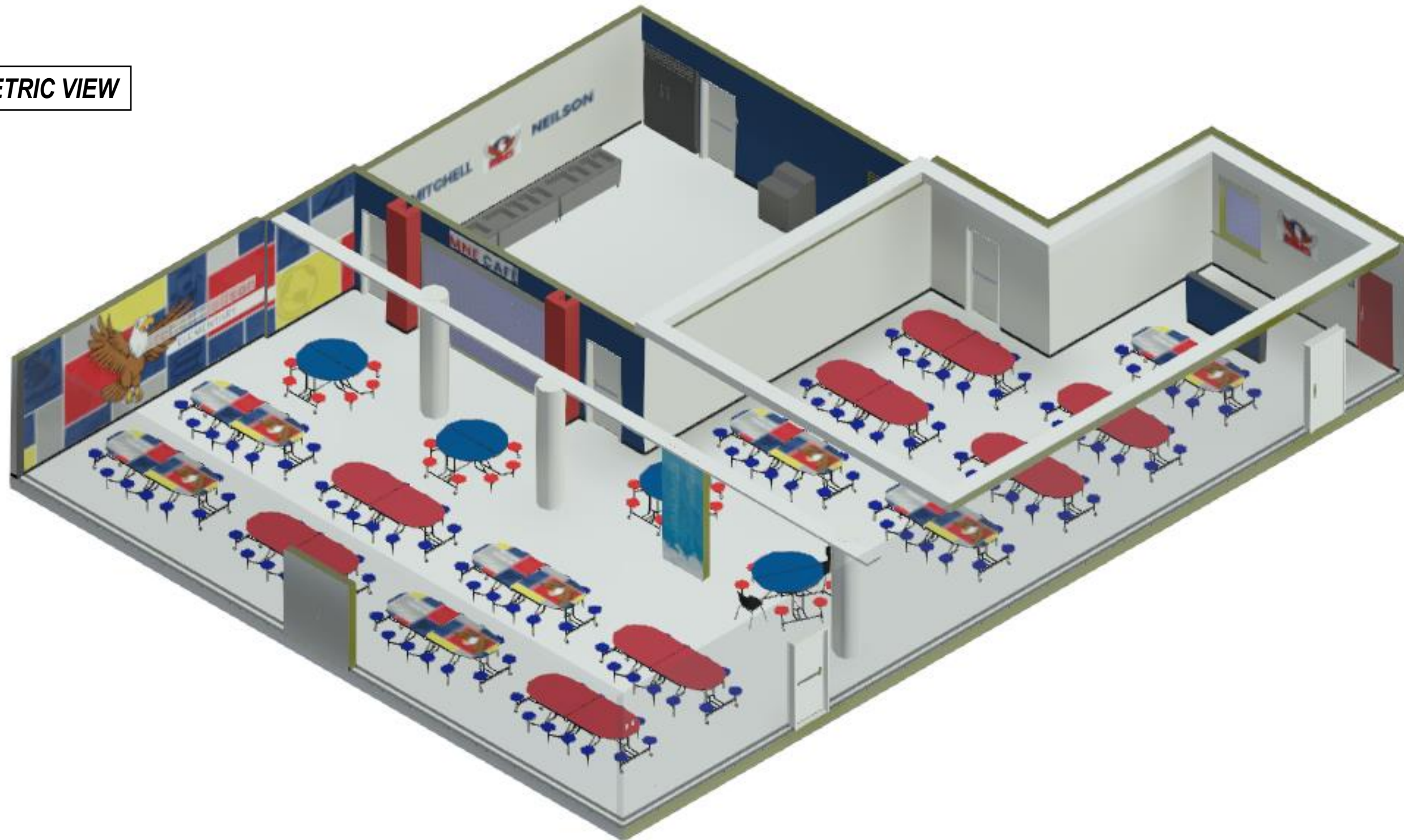
VERIFIED MEASUREMENTS REQUIRED

Date Measured: _____
Initials: _____



NOTE: The total amount of seats in a dining environment with a square footage of 2926 should be 195, per code. The layout shows 212 seats per the customer's request.

ISOMETRIC VIEW



59T ELONGATED MOBILE TABLE

Laminate Top: Varies
Stools: Elementary Blue
EdgeGuard: Black
Frame: Black



59T ROUND MOBILE TABLE

Laminate Top: Catalina
Stools: Elementary Red
EdgeGuard: Black
Frame: Black



METHOD CHAIR

Seat: Black
Frame: Chrome





CUSTOM LOGO LAMINATE #1
59T Elongated Tables



STOOL #1
Elementary Blue



LAMINATE #2
WA Candy Apple
13096-60



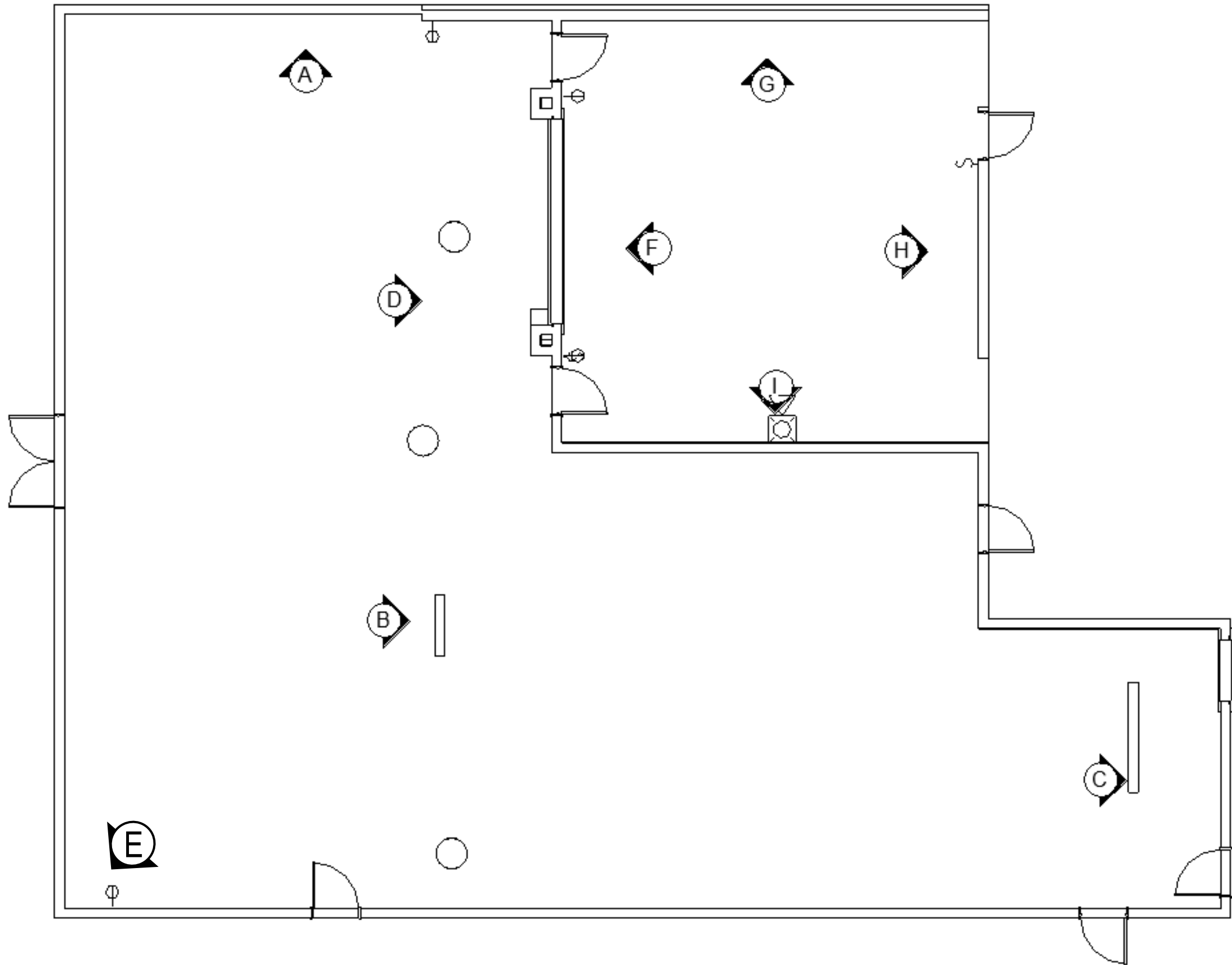
LAMINATE #3
WA Catalina
13092-60



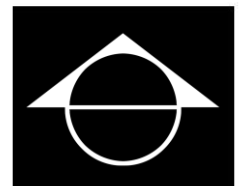
STOOL #2
Bright Elementary Red

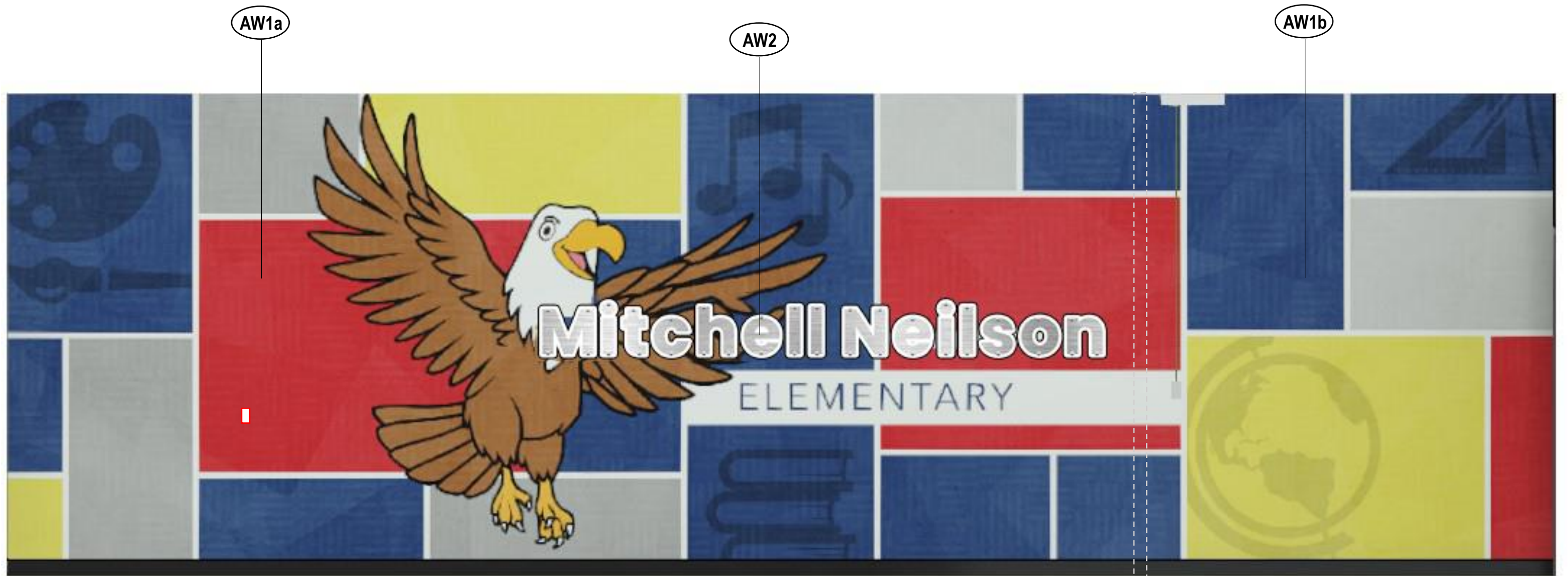
NOTE: Logo shown is a representation of the school logo – please supply a working vector file- .eps or .AI format. Redraw Time: 3 hrs.





ELEVATION PLAN





NOTE: Depth change: 4.5" into room.

A INTERIOR ELEVATION A
MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to installation.



AW1a

Direct Print on 3M 480c Roughwall with overlam
 Applied directly to wall with high heat
 Overall Size: 280"W x 119"H

AW1b (depth change)

Direct Print on 3M 480c Roughwall with overlam
 Applied directly to wall with high heat
 Overall Size: 102"W x 119"H

Mitchell Neilson

AW2

Direct Print on 3mm Silver DiBond
 Cut to shape
 Wall mounted with 1" Standoffs
 Overall Size: 1400"W x 14.57"H



AW3



AW3a-d (COLUMN WRAP)

Direct Print on 6mm White PVC with overlam

With 1" aluminum channels on all corners

Mounted directly to existing column with snap caps

Overall Size: 48"W x 119"H x 8"D

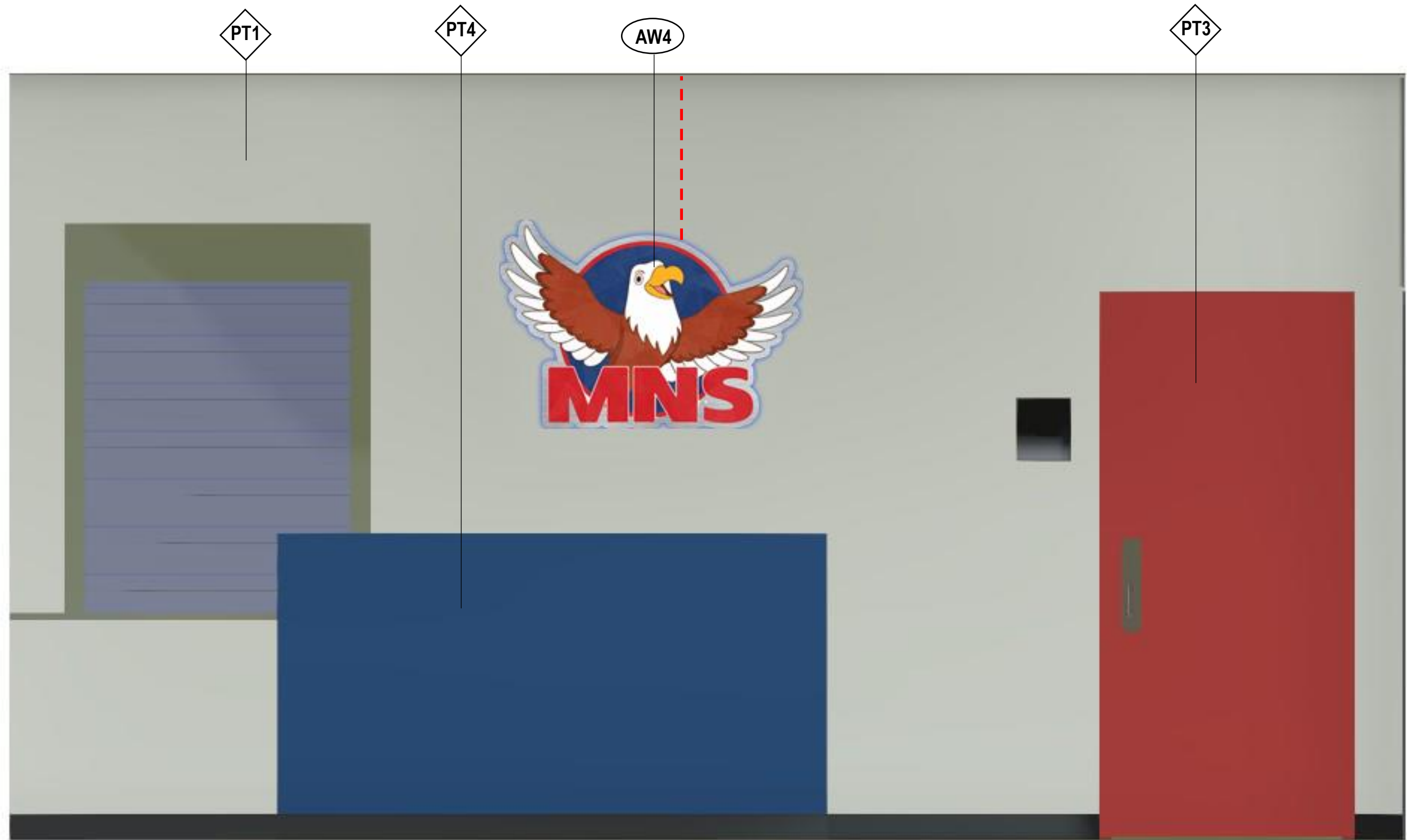
B

INTERIOR ELEVATION B

MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to installation.

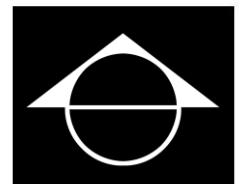
NOTE: Other existing columns to be paint PT1.



C INTERIOR ELEVATION C
MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting and installation.

NOTE: School to install standard outlet in drop ceiling. AW4 must be within 4' of standard outlet





AW4LED

Direct Print on 3mm Silver DiBond

Cut to shape

Spot White

Mounted over AW2 with 2.5" Standoffs

UL certified RBG LEDs mounted behind

Halo Lit

Overall Size: 47"W x 32.4"H

**Must be within 4' of standard outlet*





D INTERIOR ELEVATION D
MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.

M N N E C A F É

AW5

Direct Print on 3mm Silver DiBond

Cut to shape

Wall mounted with 1" Standoffs

Overall Size: 79.19"W x 16"H





MITCHELL NEILSON

AW6a-b

Direct Print on 3mm Silver DiBond
 Cut to shape
 Wall mounted with 1" Standoffs
AW6a Overall Size: 34"W x 5.4"H
AW6b Overall Size: 29.3"W x 5.4"H

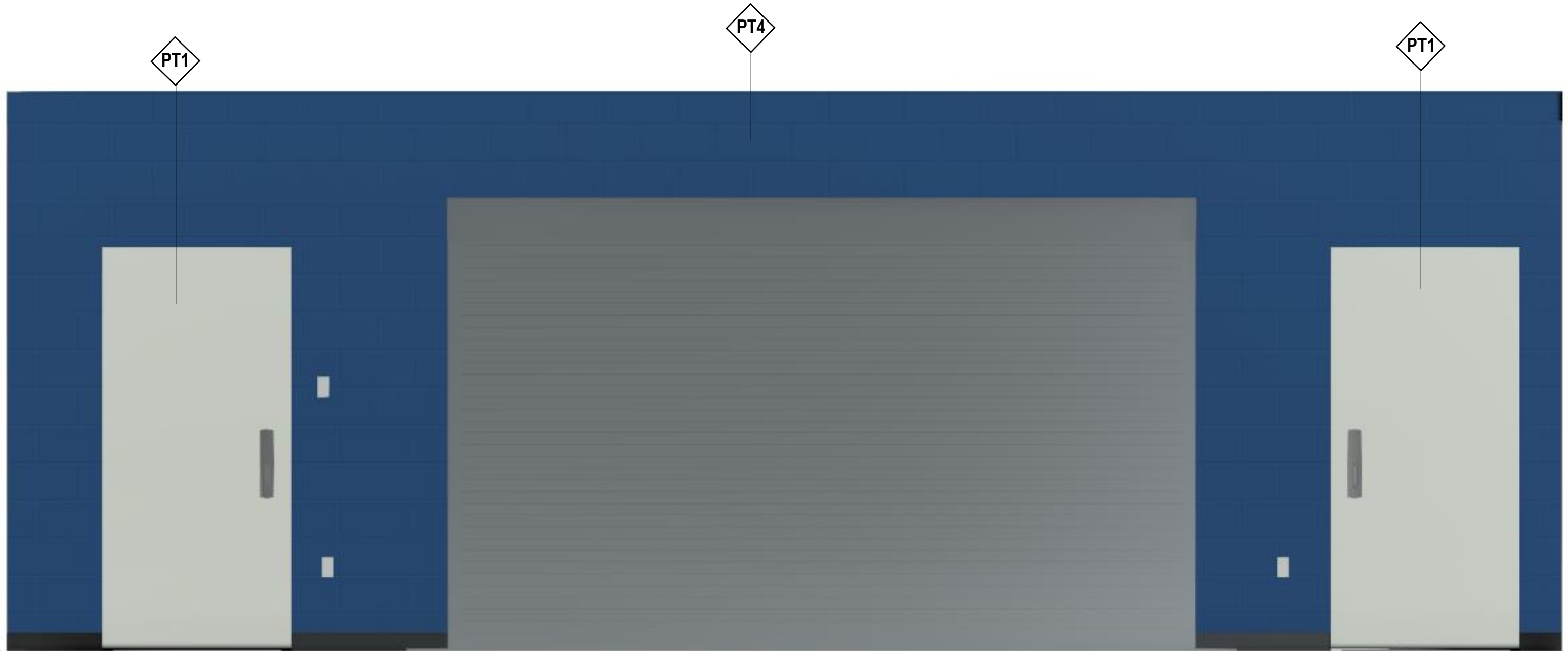


AW6cLED

Direct Print on 3mm Silver DiBond
 Cut to shape
 Reverse Bevel Cut to bend into corner
 Wall mounted with 2.5" Standoffs
 UL Certified White LEDs mounted behind
 Halo Lit
 Includes remote
Overall Size: 90"W x 30"H
**Must be mounted within 4' of standard
 outlet. Outlet is existing, located just above
 AW6c.*

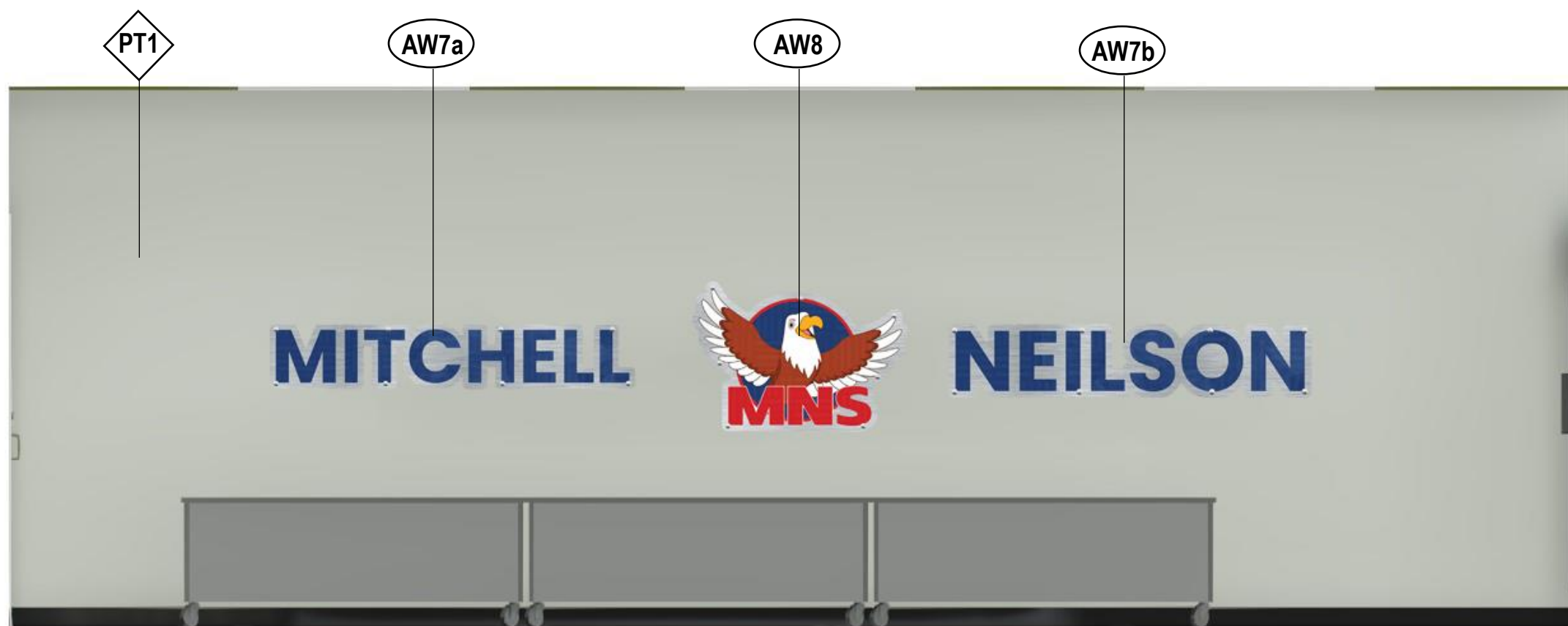
E INTERIOR ELEVATION E
 MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.

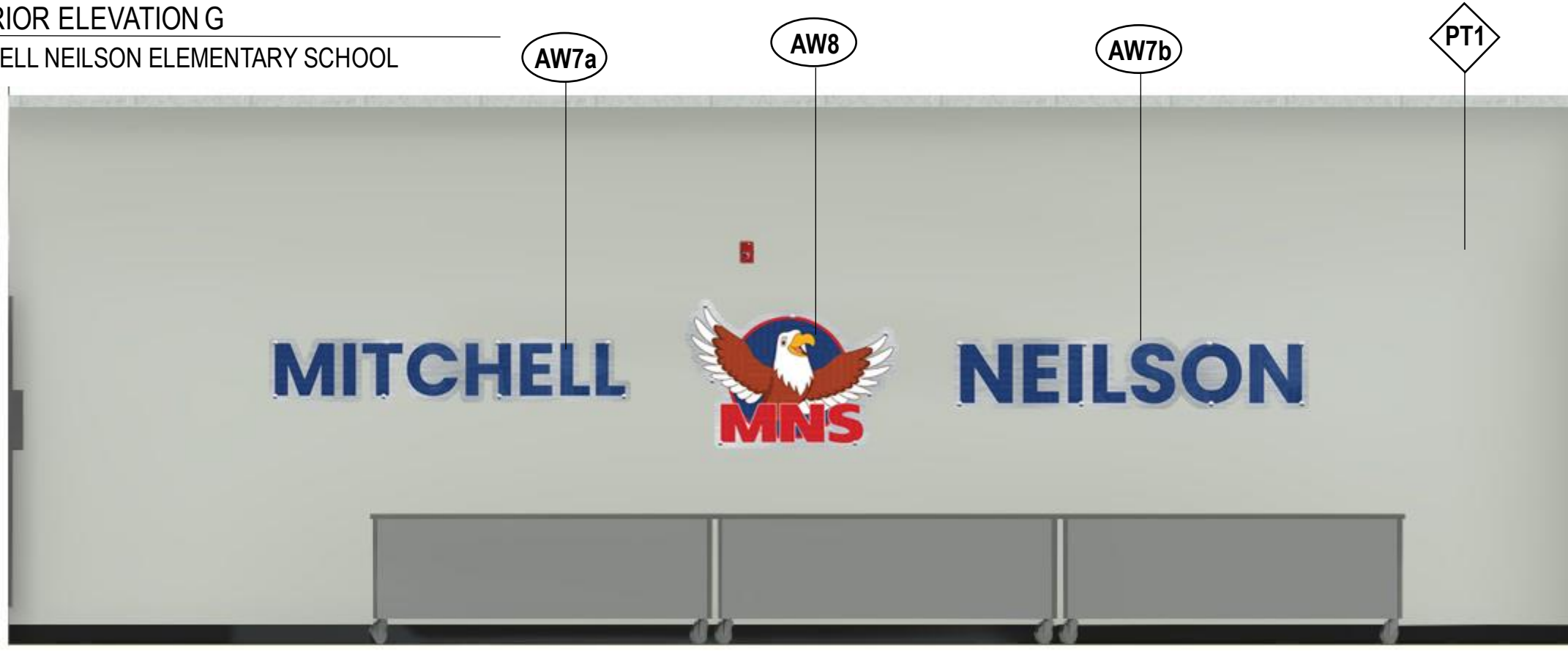


F INTERIOR ELEVATION F
MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting. No art, only paint.



G INTERIOR ELEVATION G
MITCHELL NEILSON ELEMENTARY SCHOOL



I INTERIOR ELEVATION I
MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.

MITCHELL

NEILSON

AW7a

Direct Print on 3mm Silver DiBond
Cut to shape
Wall mounted with 1" Standoffs
Overall Size: 74"W x 13.29"H
*QTY: 2

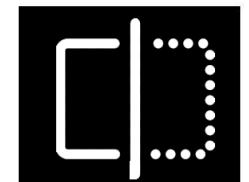
AW7b

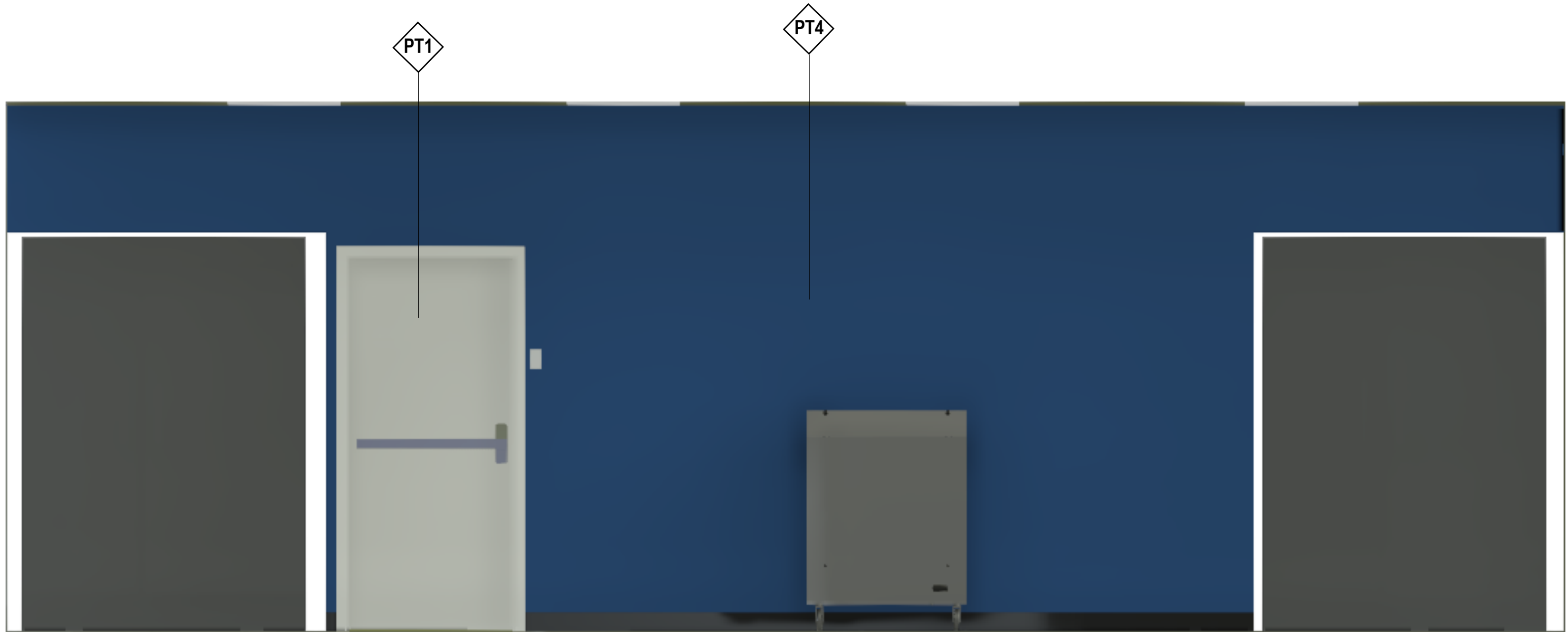
Direct Print on 3mm Silver DiBond
Cut to shape
Wall mounted with 1" Standoffs
Overall Size: 74"W x 13.29"H
*QTY: 2



AW8

Direct Print on 3mm Silver DiBond
Cut to shape
Wall mounted with 1" Standoffs
Overall Size: 44"W x 30.55"H
*QTY: 2

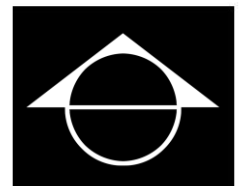




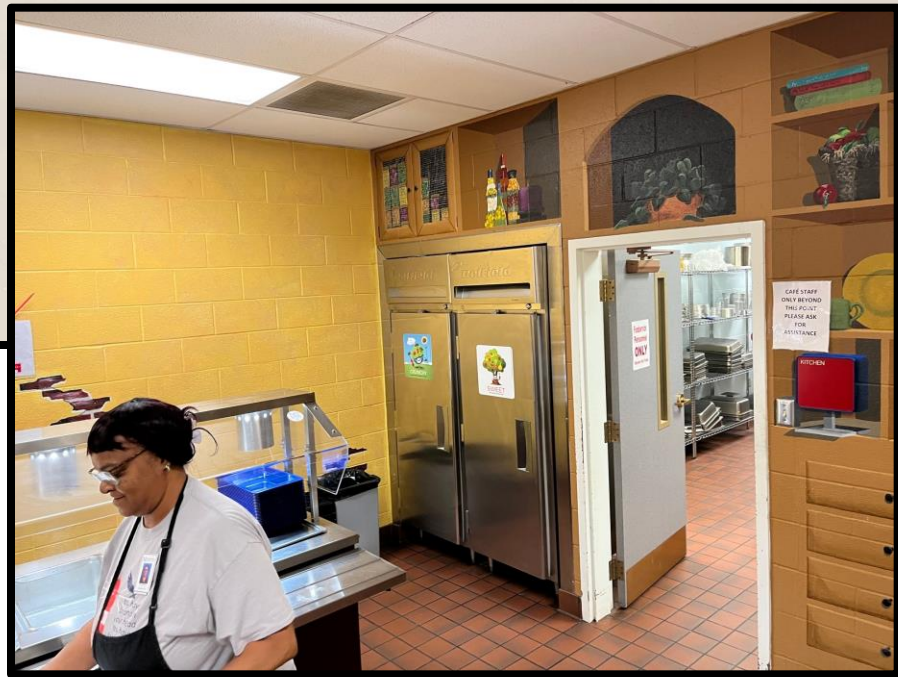
INTERIOR ELEVATION H

MITCHELL NEILSON ELEMENTARY SCHOOL

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.
Paint only, no art.









PT2 – OMITTED



School is responsible for materials and labor



PH is responsible for materials and labor

PREPARATION

Walls need to be properly prepped and sanded for proper paint adhesion. We then recommend at least one coat of standard Bonding Primer.

PAINT & SHEEN

We recommend all paint is Pre-Cat latex epoxy paint (all single component) in a satin sheen. These recommendations are not a requirement if the paint professional has reasoning for a different specification.



PROJECT HISTORY

PRELIM DATE: 03.14.24

REVISION 1: 05.31.24

- Revised artwork per notes
- Omitted PT2
- Revised logo laminate per notes

FINAL BOOK APPROVAL

*Signing below indicates all project furniture quantities, colors, laminates, paint, graphic content & all other design elements have been reviewed and will receive no additional revisions. Any revisions requested beyond final book approval will incur additional charges and extended lead times.

**Client indicates an understanding that materials, colors, and artwork in this book are digital representations only and there may be variation in appearance due to screen calibration and/or color print anomalies.

Print Name: _____ Title: _____

Signature: _____ Date: _____



TERMS & CONDITIONS

TRASH REMOVAL

Dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site. If dumpsters are required, special arrangements will be made with costs included on quote.

NEW or REMODEL PROJECTS

Palmer Hamilton is NOT responsible for site verifications unless they have entered into a design agreement contract with the customer. Dealer/end-user takes full responsibility of ensuring furniture and décor will fit. Please *verify* room dimensions prior to ordering. If drawing was scaled, traced or copied, please field verify all room dimensions for accuracy. If field dimensions can not be obtained, late shipments may occur. Do not scale off these plans. If scaled plans are needed, please contact the project manager.

Palmer Hamilton is not responsible for changes, or deletions not reviewed and approved in advanced by Palmer Hamilton.

If half-walls or furnishings are to be clipped-down to floor, the Dealer/End-user is responsible to inform Palmer Hamilton of the locations. Palmer Hamilton is not responsible or liable for any electrical or plumbing that may be in the floors.

Please advise Palmer Hamilton if there is Asbestos in or around the location of the installation.

ADA COMPLIANT SEATING

A minimum of 5% but not less than one table shall be placed for wheelchair compliance. Palmer Hamilton is not responsible if the client has requested to provide less than this number in their facility. It is the responsibility of the end user to meet the compliancy standards.

It is also the responsibility of the end user to know their fire code capacity limits.

ELECTRICAL

Palmer Hamilton will suggest and supply the light fixtures if requested by the customer.

Palmer Hamilton installers do not install light fixtures as our installers are not electrical contractors and do not hold local licenses. School is responsible for all wiring and hooking up of the light fixtures. Palmer Hamilton will supply a lighting fixture plan of requested locations for the Schools electrician to use for placement of lighting fixtures

WINDOWS

School is responsible for any/all repair of window glass, trim and window caulking if necessary, prior to the installation.

School is responsible for cleaning of windows for window cling installation. If windows are not cleaned prior to installation, Palmer Hamilton will assess an additional charge for cleaning.

School is responsible for removing any window treatments that are not staying in new design.

WALLS

School is responsible for cleaning walls of any and all hooks, bulletin boards not remaining in design, loose wiring, removable clocks, conduit if not necessary.

Repair/Patching of any broken drywall and cracks in CMU, prior to installation.

Any newly constructed walls must be primed and painted prior to installation.

Any painting that is not supplied by Palmer Hamilton needs to be completed fourteen (14) days prior to our installation to properly cure.

CEILING

Palmer Hamilton does not sell or install standard ceiling tiles. Palmer Hamilton will remove or replace tiles if it is part of a décor item only. Our installers will only install any décor that might be attached to the ceiling and not to the tile grid for safety reasons as required.

FLOORING

Palmer Hamilton may specify a suggested flooring, but takes no liability in regard to floor performance, installation, and/or upkeep.

Any new flooring must be completed fourteen (14) days prior to installation to allow ample curing time of adhesives, and cleaning of flooring must also be completed prior to Palmer Hamilton installers being onsite for installation.

If Nonstandard glides are needed, it is the responsibility of the end-user to inform Palmer Hamilton of the type needed and cost will be added to the quote.

Vinyl Base trim must be completed prior to Palmer Hamilton furniture installation, unless the decision was made during the design phase by the client to have Palmer Hamilton installers install the base trim.

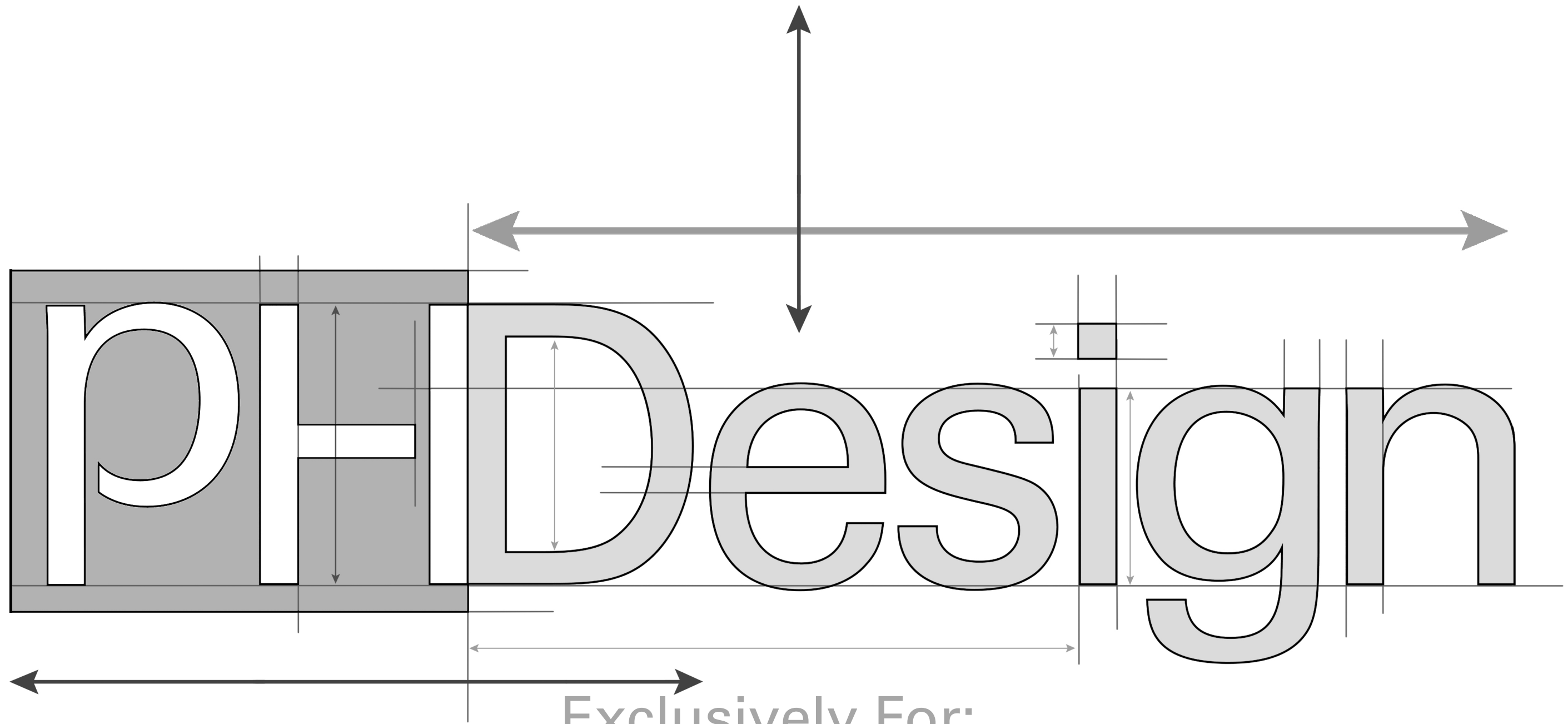
EXISTING EQUIPMENT AND FURNITURE

Please remove all equipment and furniture that is not to be in the new design plan prior to Palmer Hamilton's arrival.

I agree to terms & conditions

Signature _____ Date: _____





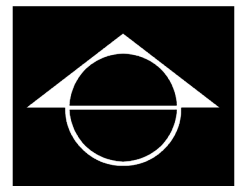
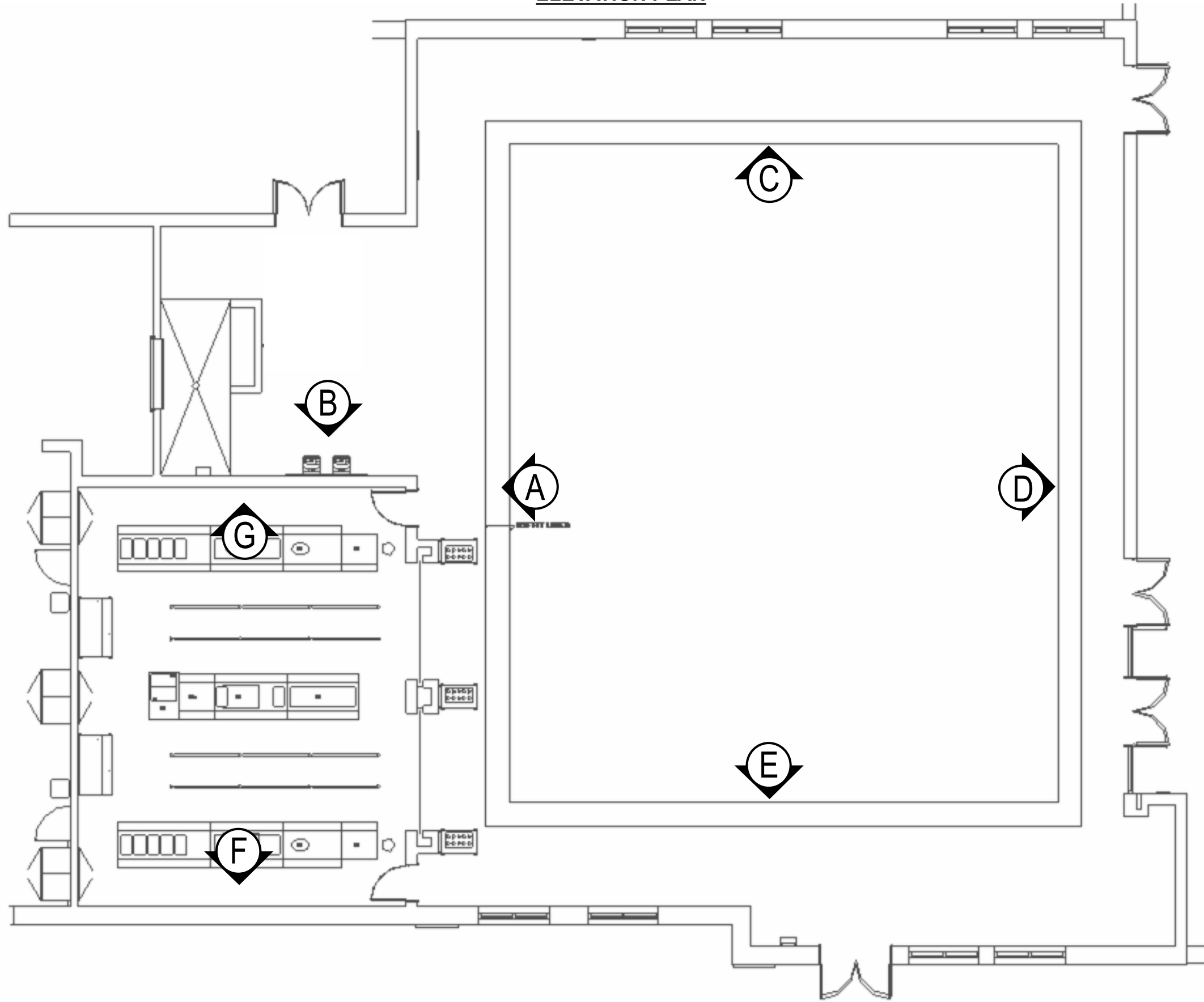
Exclusively For:
**Overall Creek
Elementary School**

Dealer is responsible for verifying all dimensions needed for furniture & decor in this book prior to PO.

**VERIFIED MEASUREMENTS
REQUIRED**

Date Measured: _____
Initials: _____

ELEVATION PLAN





A INTERIOR ELEVATION A
Overall Creek Elementary

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.
*Existing paint to remain. School to patch & repair walls as needed prior to art installation.



AW1a

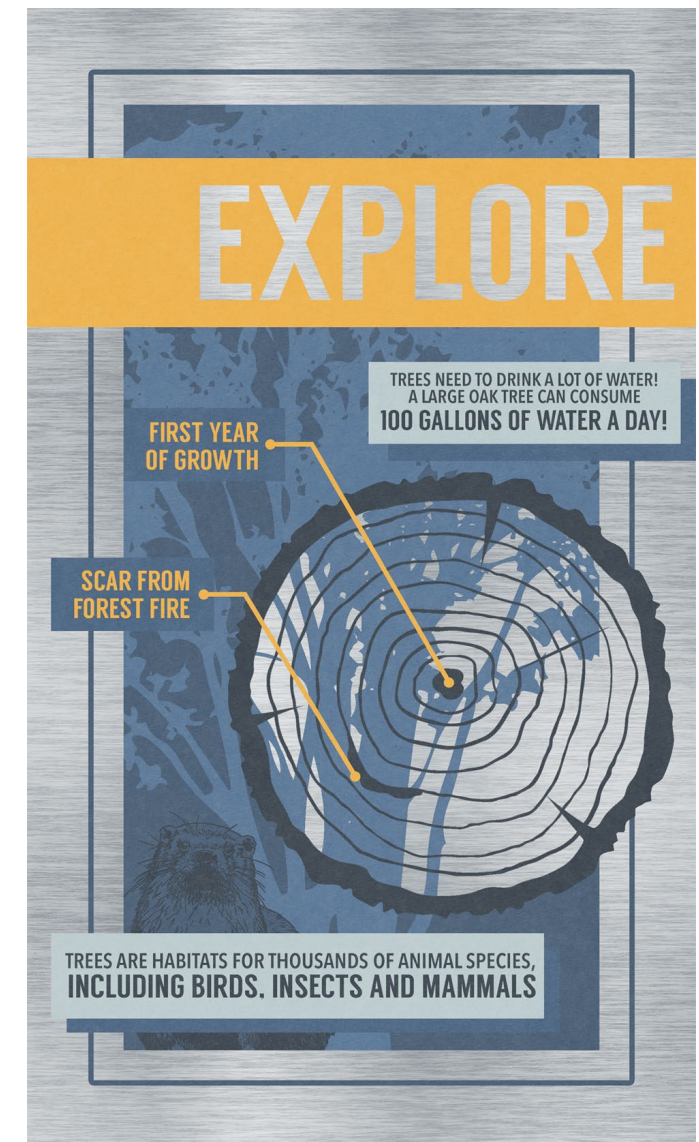
Direct print on 3M 480c Roughwall
 Adhered to Wall Permanently with High Heat
 Overall Size: 674"W x 78"H



DE1

Direct print on 3mm White Dibond
 Cut to Shape w/L Channel for Corners.
 Wall Mount Flush to Face of Columns over Serving Opening
 Snap Caps.

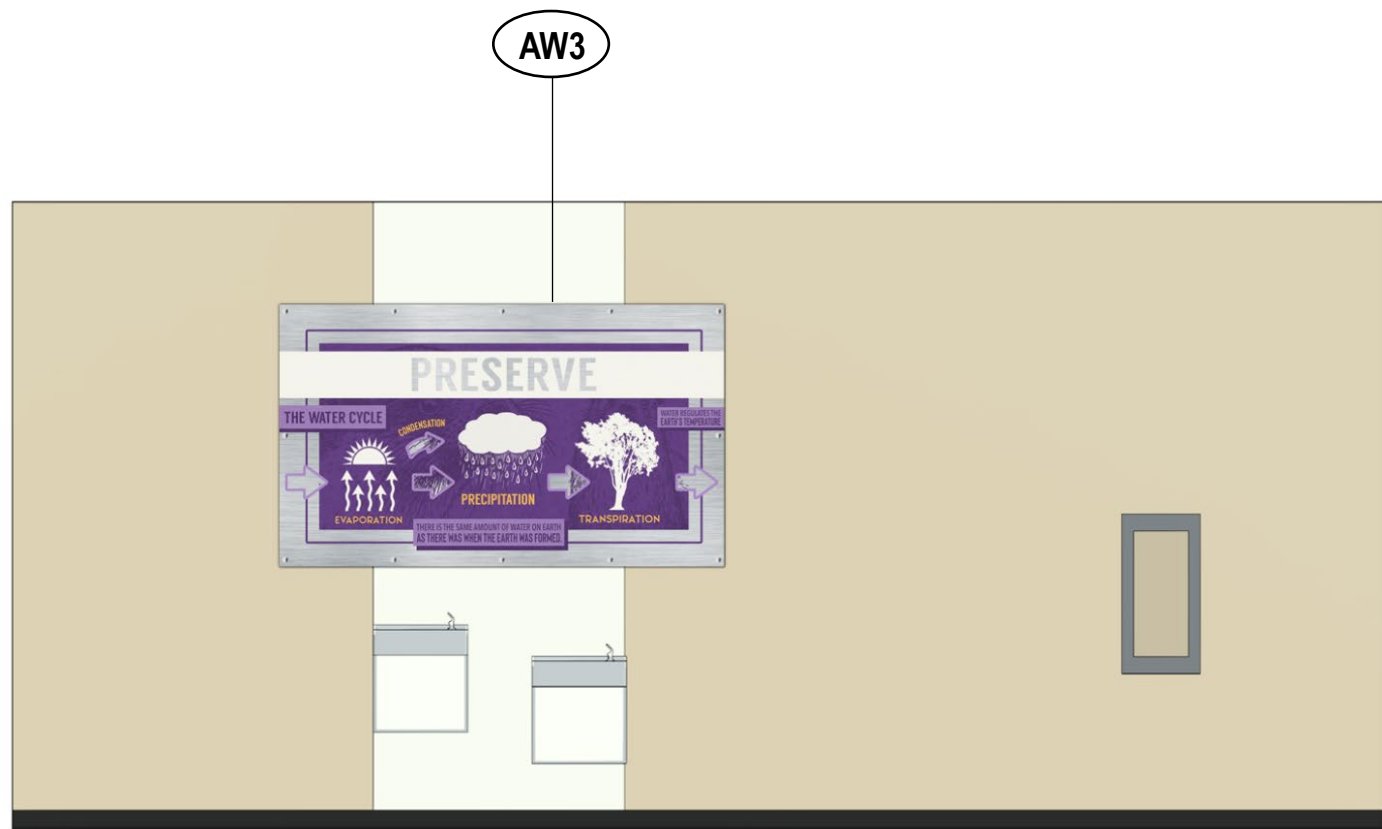
Left Return: 21.625"W x 36"H
Center: 321.25"W x 30"H
Right Return: 21.625"W x 30"H



AW2

Direct Print on 3mm Silver Dibond
 Wall Mounted w/1.5" Silver Standoffs
 Overall Size: 50"W x 85"H





B INTERIOR ELEVATION B
Overall Creek Elementary

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.
*Existing paint to remain. School to patch & repair walls as needed prior to art installation.



AW3
Direct Print on 3mm Silver Dibond
Wall Mounted w/1.5" Silver Standoffs
Overall Size: 85"W x 50"H



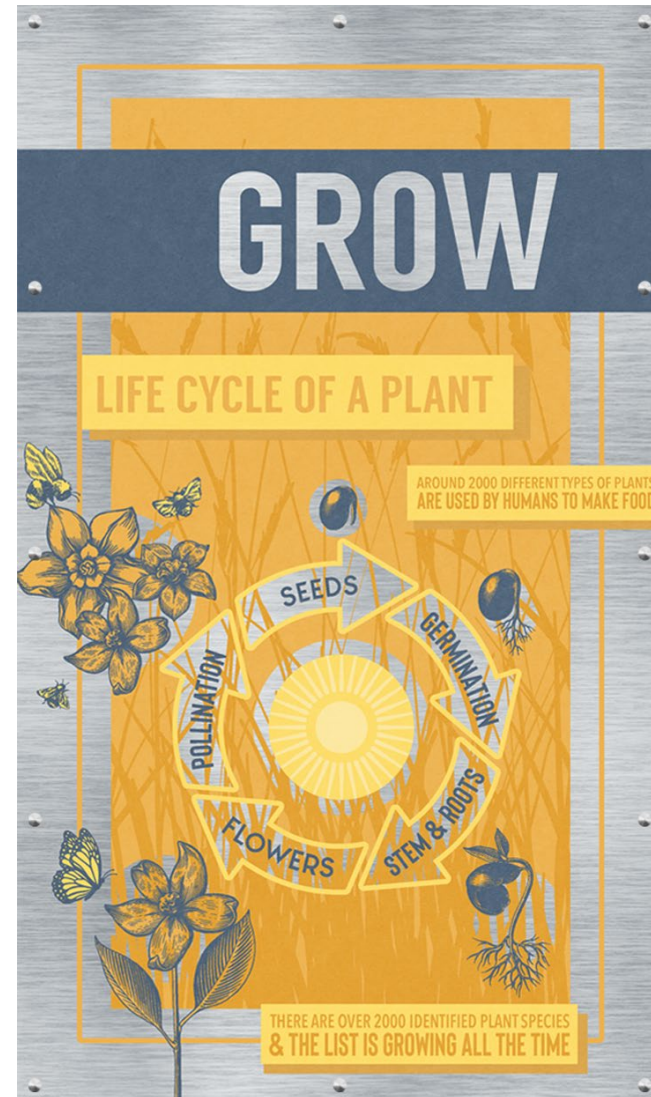
C INTERIOR ELEVATION C
Overall Creek Elementary

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.
*Existing paint to remain. School to patch & repair walls as needed prior to art installation.



AW1b

Direct print on 3M 480c Roughwall
 Adhered to Wall Permanently with High Heat
 Overall Size: 565.875"W x 78"H



AW4 & AW5

Direct Print on 3mm Silver Dibond
 Wall Mounted w/1.5" Silver Standoffs
 Overall Size: 50"W x 85"H



AW6 (Next Page)

Direct Print on 3mm Silver Dibond
 Wall Mounted w/1.5" Silver Standoffs
 Overall Size: 50"W x 85"H





D INTERIOR ELEVATION D
Overall Creek Elementary

NOTE: School is responsible to remove unwanted wall-hung items and patch walls prior to painting.
*Existing paint to remain. School to patch & repair walls as needed prior to art installation.



AW1c
 Direct print on 3M 480c Roughwall
 Adhered to Wall Permanently with High Heat
 Overall Size: 674"W x 78"H



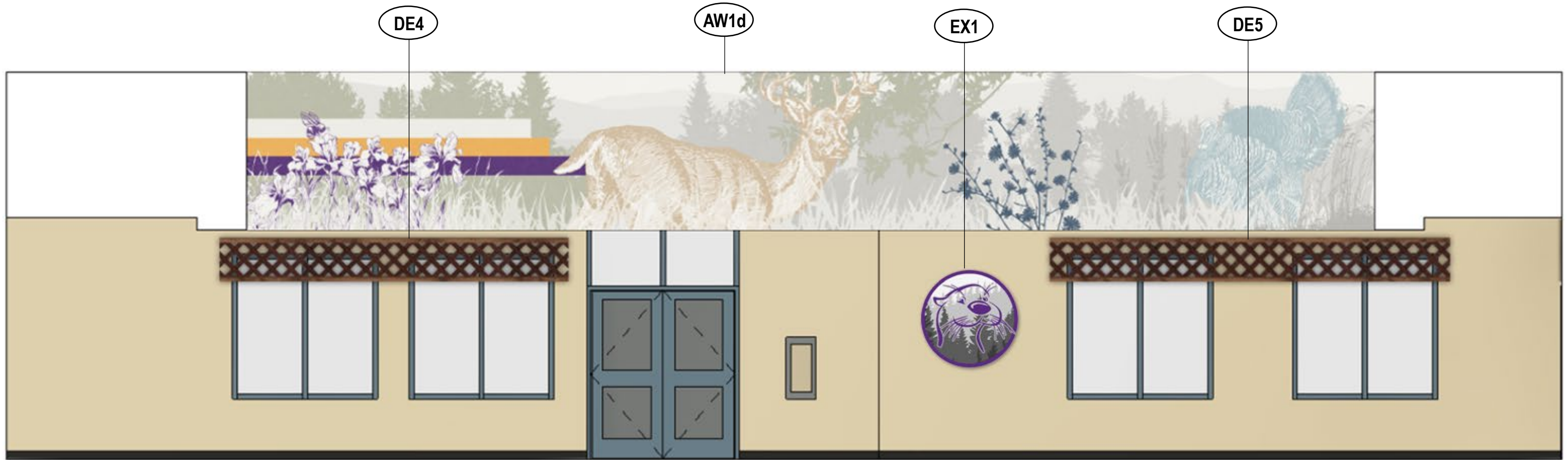
AW7a
 Direct print on 3M 480c Roughwall w/Overlam
 Adhered to Wall Permanently with High Heat
 Overall Size: 410"W x 116"H



AW7b
 Bottom Layer: No Print 6mm Clear Polycarb
 Top Layer: No Print & Direct Print 3mm Silver Dibond
 Cut to Shape & Adhered to Polycarb Layer
 Outer Ring to be Double Halo-Lit.
 UL Certified White LED. Wall Mounted w/2.5" Silver Standoffs
 Remote Included. *grey to show art
 Overall Size: 54"Diameter

*Must plug in to standard outlet within 4' of artwork.
 All wiring required to be completed by school.
 Transformer Must be Mounted Remotely.
 **please review site for outlet recommendations.





E INTERIOR ELEVATION E
Overall Creek Elementary

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*Existing paint to remain. School to patch & repair walls as needed prior to art installation.



AW1d

Direct print on 3M 480c Roughwall
 Adhered to Wall Permanently with High Heat
 Overall Size: 565.875"W x 78"H



DE2-DE5

Direct print on 3mm White Dibond
 Cut to Shape w/L Channel for Corners.
 Wall Mounted w/4" Standoffs
 (Along Top, Center, & Ends – Art to Span Windows)

Overall Size,
 DE2-DE4: 186"W x 23"H x 4" Returns (Both Ends)
 DE5: 210"W x 23"H x 4" Returns (Both Ends)



EX1 – EXISTING PIECE #1

Existing Dibond Piece
 To be relocated to indicated location

Overall Size: 47" Diameter

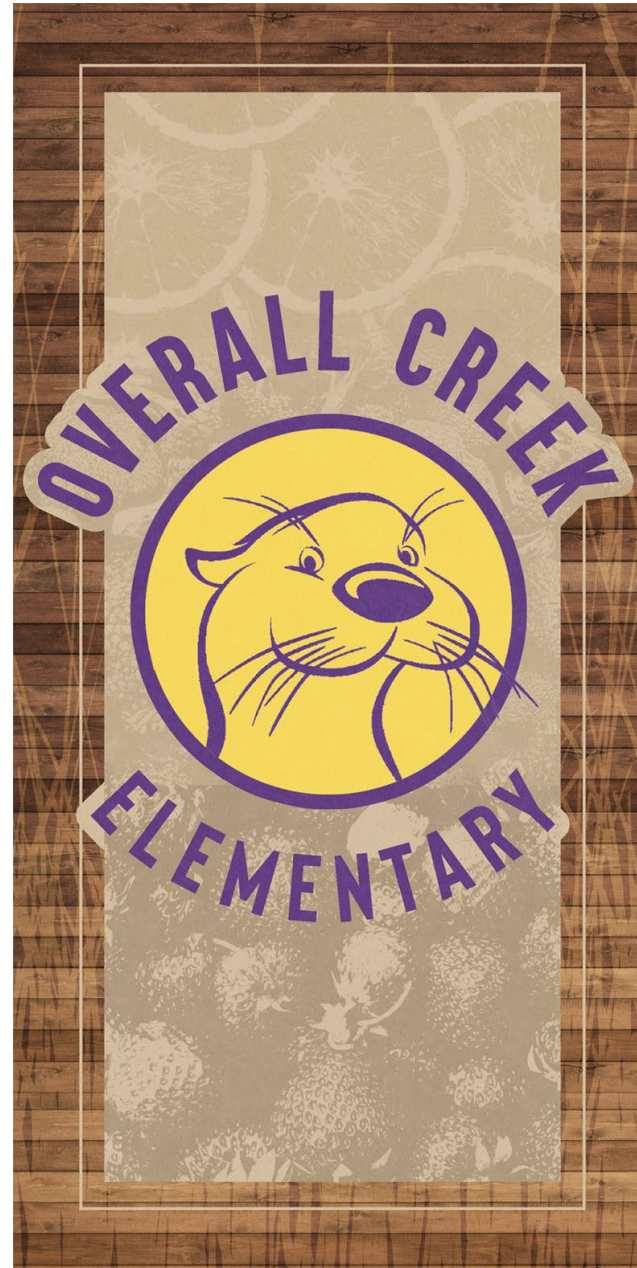


F INTERIOR ELEVATION F
Overall Creek Elementary



G INTERIOR ELEVATION G
Overall Creek Elementary

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AW8

Direct Print on 6mm Black PVC
Wall Mounted w/Snap Caps

Overall Size: 42"W x 85"H



AW9

Background: Direct Print on 6mm Black PVC
Cut to Shape
Wall Mounted w/Snap Caps
Letters: 3mm Silver Dibond
Cut to Shape & Attached to PVC Layer

Overall Size: 214"W x 63"H





**current location*



EX1 – EXISTING PIECE #2

Existing 6mm White PVC Piece

To be relocated outside of cafeteria.

**School is responsible to indicate desired location prior to install.*

Overall Size: 119"W x 66"H



PROJECT HISTORY

PRELIM DATE: 03.12.24

REVISION 1: 04.02.24

- DE1, AW2 & AW7 – art graphics revised
- Existing pieces taken into account with design

FINAL BOOK APPROVAL

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Signature: _____ Date: _____



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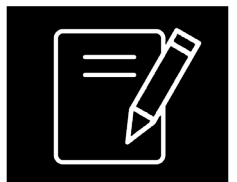
Vinyl Base trim must be completed prior to Palmer Hamilton furniture installation, unless the decision was made during the design phase by the client to have Palmer Hamilton installers install the base trim.

EXISTING EQUIPMENT AND FURNITURE

Please remove all equipment and furniture that is not to be in the new design plan prior to Palmer Hamilton's arrival.

I agree to terms & conditions

Signature _____ Date: _____





Empowering Educators, Engaging Students

Sales Quotation Page 1 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sourcewell Account ID #: 10832

**Delivered unit pricing per Palmer Hamilton's Sourcewell Contract #091423-
PHL for Furniture Solutions with Related Accessories and Services, one
location, tailgate delivery, ramp included.**

**Note: Off-loading, inside delivery, setting in place, assembly, and installation
are not included in unit price.**

**Lead time is currently 15-17 weeks to ship from the factory for most standard
products, plus 3-10 business days transit time for delivery.**

Furniture - Capacity 332

Book #8425

1	59T122960RD-S8	8 Stool Table 29"H x 60" dia. <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 1 Laminate Choice: WA Robin 13093-60 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Lava</i>	\$3,304.00	\$2,312.80	1	\$2,312.80
2	59T123260RD-S6	6 Stool Table 32"H x 60" dia. Wheelchair- Accessible <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 2 Laminate Choice: Arborite P384 Marigold Twill (B84-AMT) Edge: EdgeGuard Edge Color: Black (001) Stool Color: Lava</i>	\$3,797.00	\$2,657.90	1	\$2,657.90



Empowering Educators, Engaging Students

Sales Quotation Page 2 of 8

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Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
3	59T0829120EL-S12	12 Stool Table 29"H x 44"W x 120"L <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: LOGO Laminate Choice: LOGO LAM #1 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Lava</i>	\$6,067.00	\$4,246.90	6	\$25,481.40
4	59T0829120EL-S12	12 Stool Table 29"H x 44"W x 120"L <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 1 Laminate Choice: WA Robin 13093-60 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Lava</i>	\$4,776.00	\$3,343.20	2	\$6,686.40
5	59T0829120EL-S12	12 Stool Table 29"H x 44"W x 120"L <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 1 Laminate Choice: WA Handspun Chestnut 5036-38 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Burgundy</i>	\$4,776.00	\$3,343.20	5	\$16,716.00
6	60T23293012-S16	16 Stool Table 29"H x 30"W x 12'L <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 1 Laminate Choice: WA Handspun Chestnut 5036-38 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Burgundy</i>	\$4,067.00	\$2,846.90	2	\$5,693.80
7	60T23293012-S16	16 Stool Table 29"H x 30"W x 12'L <i>Frame: Powdercoat Frame Color: Sparkle Silver-SS Laminate: Group 1 Laminate Choice: WA Handspun Chestnut 5036-38 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Burgundy</i>	\$4,277.00	\$2,993.90	3	\$8,981.70



Empowering Educators, Engaging Students

Sales Quotation Page 3 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Frame: Powdercoat
Frame Color: Sparkle Silver-SS
Laminate: Group 2
Laminate Choice: Arborite P384 Marigold Twill (B84-AMT)
Edge: EdgeGuard
Edge Color: Black (001)
Stool Color: Lava

8	60T23293012-S16	16 Stool Table 29"H x 30"W x 12'L	\$4,067.00	\$2,846.90	5	\$14,234.50
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Frame: Powdercoat
Frame Color: Sparkle Silver-SS
Laminate: Group 1
Laminate Choice: WA Robin 13093-60
Edge: EdgeGuard
Edge Color: Black (001)
Stool Color: Lava

9	METHOD-18A-GR-CHR	Method 18 Inch High	\$298.00	\$208.60	1	\$208.60
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Shell Color: Graphite (GR)
Frame Color: Chrome (CHR)

Decor
Book #8425

10	AW1a Elevation A	3M 480C Rough Wall / Direct Print with Overlam / Adhere to Wall with Heat / Overall Size 305"w x 115.25"h	\$14,715.00	\$10,300.50	1	\$10,300.50
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*NOTE: Wall Must be Free of Chipped Paint or Obstacles for Proper Adhesion**

11	AW1b Elevation A	3mm DiBond / Direct Print / Wall Mount with 6mm PVC Backer and no Visible Hardware / Overall Size 162.25"w x 52"h	\$11,745.00	\$8,221.50	1	\$8,221.50
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*NOTE: Will Have Visible Seam**



Empowering Educators, Engaging Students

Sales Quotation Page 4 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
12	AW2 Elevation B	3M 480C Rough Wall / Direct Print with Overlam / Adhere to Wall with Heat / Overall Size 323.25"w x 27.375"h	\$6,025.00	\$4,217.50	1	\$4,217.50
<i>*NOTE: Wall Must be Free of Chipped Paint or Obstacles for Proper Adhesion**</i>						
13	AW3 Elevation B	3mm DiBond / Direct Print / Wall Mount with Stand Offs / Snap Caps / Overall Size 95"w x 18"h / LOT of (2)	\$4,625.00	\$3,237.50	1	\$3,237.50
14	AW4 Elevation C	6mm PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Overall Size 102"w x 36"h	\$2,425.00	\$1,697.50	1	\$1,697.50
15	AW4b Elevation C	LIT 3mm Dibond / Direct Print / RGB LED Halo Glow / Wall Mount w/ 2.5" Standoffs / Cut to Size and Shape / Overall Size 78"w x 59"h	\$12,435.00	\$8,704.50	1	\$8,704.50
16	AW5a LAYERD Elevation D	Top Layer: 3mm DiBond / Direct Print / Cut to Shape / Wall Mounted with Cleat System / Bottom Layer: 3mm Clear Acrylic / 2nd Surface Print / Mount to 2nd Surface Dibond / 2700k LED Mounted to Back to Produce Halo Glow / Overall Size 36"w x 105.38"h	\$11,375.00	\$7,962.50	1	\$7,962.50

**NOTE: OR
UL Certified Halo LIT LED Light Source. Includes Consumer Plug. Power Outlet Must be Within 48" of Piece. Any Power Run, Connection or Electrical Work to be Provided by School***



Empowering Educators, Engaging Students

Sales Quotation Page 5 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
17	AW5b Elevation E	6mm PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Overall Size 70"w x 28"h	\$1,473.00	\$1,031.10	1	\$1,031.10
18	AW5c Elevation E	3mm DiBond / Direct Print / Wall Mount Flush Over DE! with Snap Caps / Overall Size 63"w x 14"h	\$1,473.00	\$1,031.10	1	\$1,031.10
19	DE1 Custom Laminate Panels Elevations D & E	Wilson Art High Rise / Mounted with Aluminum Channels / Mixed Sizes / LOT of (2)	\$9,160.00	\$6,412.00	1	\$6,412.00
20	AW7-8 Elevation Q	6mm PVC / Direct Print / Cut to Shape / Wall Mount with 6mm PVC Backer and Printed Cork Insert / Mixed Sizes / LOT of (3)	\$3,590.00	\$2,513.00	1	\$2,513.00
*NOTE: AW7 LOT of (2)						
21	AW9a&b LAYERED Elevation S	Top Layer AW9b: 13mm PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Bottom Layer AW9a: 3M 480C Rough Wall / Direct Print with Overlam / Adhere to Wall with Heat / Mixed Sizes / LOT of (2)	\$4,880.00	\$3,416.00	1	\$3,416.00
*NOTE: Wall Must be Free of Chipped Paint or Obstacles for Proper Adhesion**						
22	AW10-11 Elevations R & T	6mm PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Overall Size 190"w x 47"h / LOT of (2)	\$11,475.00	\$8,032.50	1	\$8,032.50
*NOTE: Will Have Visible Seam**						



Empowering Educators, Engaging Students

Sales Quotation Page 6 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
23	Paint Fee	Painting Services	\$0.00	\$22,655.00	1	\$22,655.00
24	Installation Services	Off-loading, inside delivery, setting in place, assembly, and installation by Palmer Hamilton authorized installer. Dumpster to be provided by school or district.	\$0.00	\$13,440.00	1	\$13,440.00
<p><i>*NOTE: Installation includes: Meeting and unloading of the truck; Removal of old product and cardboard from new product into a dumpster provided by school or dealer; Installation of new product; Training of personnel, if available. Installation does NOT INCLUDE: Dumpsters; prevailing wage, any floor or tile work; any trim work or painting around the wall pocket; stairs; moving of electrical or other obstructions; any unforeseen problems not identified in the site survey; damaged block due to removal. Sourced Good/Open Market Item "Not on Sourcewell Contract**</i></p>						
25	Additonal Discount	Additional discount based on products, models, quantities quoted and freight savings	\$0.00	(\$20,300.00)	1	(\$20,300.00)

Please provide a receiving contact name, e-mail address, and phone number for scheduling the delivery. This contact needs to be available during the workday and, also, during nights and weekends to schedule the delivery, if necessary.

Lead times may vary and will be based on receipt of purchase order with full product information, full color information, artwork and color approvals, material availability, and the production schedule availability at the time order is received.

Lead time is currently 15-17 weeks to ship from the factory for most standard products, plus 3-10 business days transit time for delivery.

Friday deliveries are subject to a 10-20% freight charge increase due to additional carrier back haul costs.

The freight quote provided is an estimate. Freight will be recalculated and billed at time of shipment



Empowering Educators, Engaging Students

Sales Quotation Page 7 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Each Sourcewell participating Entity is responsible for supplying Palmer Hamilton with valid tax-exemption certification(s). When ordering, the participating entity must indicate if it is a tax-exempt entity. CUSTOM LOGO LAMINATES WILL INCREASE LEAD TIME. Final logo approval must be received prior to beginning production of any order.

Chrome Frames will extend the lead time by two weeks.

Purchase order should reference Sourcewell Participating Entity ID#, Contract Quote Number, and be issued directly to:

Palmer Hamilton LLC
143 S. Jackson St.
Elkhorn, WI 53121

Kneeland Wright
School & Office Supply
Palmer Hamilton Dealer of Record

Sub Total	\$165,545.30
Sales Tax	\$0.00
Shipping	
Total	\$165,545.30

Delivered unit pricing to Murfreesboro, TN 37128 per Palmer Hamilton's Sourcewell Contract # 091423-PHL for Furniture Solutions with Related Accessories and Services; one location, tailgate delivery, blanket wrapped, ramp included.
Note: Off-loading, inside delivery, setting in place, assembly, and installation are not included in unit price.
C01



Empowering Educators, Engaging Students

Sales Quotation Page 8 of 8

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/10/2024	RFQ-23842-Y2C8-1

Project Name:	Cason Lane Academy - TN
Quote Expires On:	6/12/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Lead Time: Lead time may be affected by material availability and the production schedule at the time the order is received.

Fabric: Production lead time will be extended during the fabric selection approval process. Lead times for upholstered product are calculated from the date all fabric has been received.

Prices: Prices are effective for 60 days from the Sales Quotation date.

Delivery: Delivery date is an estimate and is based on current lead time at the time an order is received.

Sales Tax: Sales tax is not included in the quote unless specifically identified. Any applicable sales tax will be added at time of invoicing.

Installation: Installation charges are not included in the above price unless expressly noted.

Dumpster: Unless noted in quote, dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site.

Freight Rates: Shipping amounts are estimates only and are FOB plant. If this quote has expired, current rates will be charged at time of shipment.

Freight rates are based on LTL carrier, blanket-wrapped product, tailgate delivery to one location only, including a ramp, unless otherwise noted. Additional charges for multiple stops will apply. Cartoning/skidding is available for an additional charge. Special delivery arrangements may be made for an additional charge.

Terms and Conditions: Please read this entire quote carefully, as it is your responsibility to provide us with accurate information. Subsequently, if any revisions occur, there may be a delay in order fulfillment and additional charges may apply.

All purchase orders are subject to credit approval.

**Any payments made by credit card may be subject to a convenience fee.*

Upon receipt of a purchase order and acknowledgement of delivery date, storage fees may apply if customer delays delivery for any reason.

Accepted By (Signature)

Print Name

Title

Date



Empowering Educators, Engaging Students

Sales Quotation Page 1 of 5

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/29/2024	RFQ-24453-S3N8

Project Name:	Discovery School - TN
Quote Expires On:	7/29/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sourcewell Account ID #: 10832

**Delivered unit pricing per Palmer Hamilton's Sourcewell Contract #091423-
PHL for Furniture Solutions with Related Accessories and Services, one
location, tailgate delivery, ramp included.**

**Note: Off-loading, inside delivery, setting in place, assembly, and installation
are not included in unit price.**

**Lead time is currently 15-17 weeks to ship from the factory for most standard
products, plus 3-10 business days transit time for delivery.**

Decor

Book #9184

1	AW1 Elevation A	3mm DiBond / Direct Print / Wall Mount with No Visible Hardware with 6mm PVC Black Backer / Overall Size 190"w x 9.66"h	\$3,625.00	\$2,537.50	1	\$2,537.50
2	AW2a Elevation B	3mm DiBond / Direct Print / Wall Mount with Aluminum Screw Caps / Overall Size 94"w x 95"h	\$8,475.00	\$5,932.50	1	\$5,932.50
3	AW2b Elevation B	6mm Clear Acrylic / 2nd Surface Print / Cut to Size and Shape / Wall Mount with 1" Standoffs / Overall Size 95"w x 37"h	\$4,200.00	\$2,940.00	1	\$2,940.00
4	AW5 Elevation E Serving Area	3mm DiBond / Direct Print / Wall Mount with Aluminum Svrew Caps / Overall Size 47"w x 65"h	\$3,050.00	\$2,135.00	1	\$2,135.00



Empowering Educators, Engaging Students

Sales Quotation Page 2 of 5

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/29/2024	RFQ-24453-S3N8

Project Name:	Discovery School - TN
Quote Expires On:	7/29/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
5	AW6a-c Elevation E Serving Area	6mm PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Mixed Sizes / LOT of (3)	\$6,735.00	\$4,714.50	1	\$4,714.50
6	AW3a Elevation D	Layer 1: 3mm DiBond / Direct Print / Cut to Shape / Wall Mount with 2.5" Stand Offs / Layer 2: 3mm White Acrylic / Cut to Shape / Backlit Glow with White LED / Overall Size	\$11,170.00	\$7,819.00	1	\$7,819.00
<i>*NOTE: School to Install Triplex Receptacle Behind the Top Portion of the Lighthouse**</i>						
7	AW3d&e Elevation D	Layer 1: 3mm Clear Acrylic / Cut to Shape / Layer 2: 3mm DiBond / Direct Print / Cut to Shape / Wall Mount with 2.5" Stand Offs / Halo - Low with LED's / Mixed Sizes / LOT of (2)	\$13,605.00	\$9,523.50	1	\$9,523.50
<i>*NOTE: School to Install Triplex Receptacle Behind the Top Portion of the Lighthouse**</i>						
8	Installation Services	Includes inside delivery, uncrating, assembly, installation, removal of installation documents and approved plans and specifications by Palmer Hamilton authorized installer. Dumpster to be provided by school or district.	\$0.00	\$6,265.00	1	\$6,265.00

**NOTE: Installation includes: Meeting and unloading of the truck; Removal of old product and cardboard from new product into a dumpster provided by school or dealer; Installation of new product; Training of personnel, if available.*

Installation does NOT INCLUDE:

Dumpsters; prevailing wage, any floor or tile work; any trim work or painting around the wall pocket; stairs; moving of electrical or other obstructions; any unforeseen problems not identified in the site survey; damaged block due to removal.

Sourced Good/Open Market Item "Not on Sourcewell Contract



Empowering Educators, Engaging Students

Sales Quotation Page 3 of 5

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/29/2024	RFQ-24453-S3N8

Project Name:	Discovery School - TN
Quote Expires On:	7/29/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
9	Additional discount	Additional discount based on products, models, quantities quoted and freight savings	\$0.00	(\$7,400.00)	1	(\$7,400.00)

Please provide a receiving contact name, e-mail address, and phone number for scheduling the delivery. This contact needs to be available during the workday and, also, during nights and weekends to schedule the delivery, if necessary.

Lead times may vary and will be based on receipt of purchase order with full product information, full color information, artwork and color approvals, material availability, and the production schedule availability at the time order is received.

Lead time is currently 15-17 weeks to ship from the factory for most standard products, plus 3-10 business days transit time for delivery.

Friday deliveries are subject to a 10-20% freight charge increase due to additional carrier back haul costs.

The freight quote provided is an estimate. Freight will be recalculated and billed at time of shipment

Each Sourcewell participating Entity is responsible for supplying Palmer Hamilton with valid tax-exemption certification(s). When ordering, the participating entity must indicate if it is a tax-exempt entity. CUSTOM LOGO LAMINATES WILL INCREASE LEAD TIME. Final logo approval must be received prior to beginning production of any order.

Chrome Frames will extend the lead time by two weeks.

Purchase order should reference Sourcewell Participating Entity ID#, Contract Quote Number, and be issued directly to:

Palmer Hamilton LLC
143 S. Jackson St.
Elkhorn, WI 53121

Kneeland Wright
School & Office Supply
Palmer Hamilton Dealer of Record



Empowering Educators, Engaging Students

Sales Quotation Page 4 of 5

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/29/2024	RFQ-24453-S3N8

Project Name:	Discovery School - TN
Quote Expires On:	7/29/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sub Total	\$34,467.00
Sales Tax	\$0.00
Shipping	
Total	\$34,467.00

Delivered unit pricing to Murfreesboro, TN 37130 per Palmer Hamilton's Sourcewell Contract # 091423-PHL for Furniture Solutions with Related Accessories and Services; one location, tailgate delivery, blanket wrapped, ramp included.

Note: Off-loading, inside delivery, setting in place, assembly, and installation are not included in unit price.

C01



Empowering Educators, Engaging Students

Sales Quotation Page 5 of 5

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/29/2024	RFQ-24453-S3N8

Project Name:	Discovery School - TN
Quote Expires On:	7/29/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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- Lead Time:** Lead time may be affected by material availability and the production schedule at the time the order is received.
- Fabric:** Production lead time will be extended during the fabric selection approval process. Lead times for upholstered product are calculated from the date all fabric has been received.
- Prices:** Prices are effective for 60 days from the Sales Quotation date.
- Delivery:** Delivery date is an estimate and is based on current lead time at the time an order is received.
- Sales Tax:** Sales tax is not included in the quote unless specifically identified. Any applicable sales tax will be added at time of invoicing.
- Installation:** Installation charges are not included in the above price unless expressly noted.
- Dumpster:** Unless noted in quote, dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site.
- Freight Rates:** **Shipping amounts are estimates only and are FOB plant. If this quote has expired, current rates will be charged at time of shipment.**
Freight rates are based on LTL carrier, blanket-wrapped product, tailgate delivery to one location only, including a ramp, unless otherwise noted. Additional charges for multiple stops will apply. Cartoning/skidding is available for an additional charge. Special delivery arrangements may be made for an additional charge.
- Terms and Conditions:** Please read this entire quote carefully, as it is your responsibility to provide us with accurate information. Subsequently, if any revisions occur, there may be a delay in order fulfillment and additional charges may apply.

All purchase orders are subject to credit approval.

**Any payments made by credit card may be subject to a convenience fee.*

Upon receipt of a purchase order and acknowledgement of delivery date, storage fees may apply if customer delays delivery for any reason.

Accepted By (Signature)	Print Name	Title	Date



Empowering Educators, Engaging Students

Sales Quotation Page 1 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sourcewell Account ID #: 10832

**Delivered unit pricing per Palmer Hamilton's Sourcewell Contract #091423-
PHL for Furniture Solutions with Related Accessories and Services, one
location, tailgate delivery, ramp included.**

**Note: Off-loading, inside delivery, setting in place, assembly, and installation
are not included in unit price.**

**Lead time is currently 15-17 weeks to ship from the factory for most standard
products, plus 3-10 business days transit time for delivery.**

Overall Creek Elementary School - Decor & Services

1	AW1a - Elevation A	3M 480C Rough Wall / Direct Print / Adhered to Wall with High Heat / Size: 674"w x 78"h	\$23,600.00	\$16,520.00	1	\$16,520.00
2	DE1 - Elevation A	3mm White DiBond / Direct Print / Cut to Shape with L Channel for Corners / Wall Mount Flush with Snap Caps / Size: Various Sizes Per Design Book	\$9,350.00	\$6,545.00	1	\$6,545.00
3	AW2 - Elevation A	3mm Silver Brushed DiBond / Direct Print / Wall Mount with 1.5" Silver Standoffs / Size: 50"w x 85"h	\$5,350.00	\$3,745.00	1	\$3,745.00
4	AW3 - Elevation B	3mm Silver Brushed DiBond / Direct Print / Wall Mount with 1.5" Silver Standoffs / Size: 85"w x 50"h	\$5,350.00	\$3,745.00	1	\$3,745.00



Empowering Educators, Engaging Students

Sales Quotation Page 2 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
5	AW1b - Elevation C	3M 480C Rough Wall / Direct Print / Adhered to Wall with High Heat / Size: 565.875"w x 78"h	\$19,950.00	\$13,965.00	1	\$13,965.00
6	AW4-6 - Elevations C & D	3mm Silver Brushed DiBond / Direct Print / Wall Mount with 1.5" Silver Standoffs / Size: 50"w x 85"h / LOT of (3)	\$5,400.00	\$3,780.00	3	\$11,340.00
7	AW1c - Elevation D	3M 480C Rough Wall / Direct Print / Adhered to Wall with High Heat / Size: 674"w x 78"h	\$23,300.00	\$16,310.00	1	\$16,310.00
8	AW7a - Elevation D	3M 480C Rough Wall / Direct Print / Adhered to Wall with High Heat / Size: 410"w x 116"h	\$19,900.00	\$13,930.00	1	\$13,930.00
9	AW7b - Layered - LED - Elevation D	Top Layer: LIT 3mm Silver Brushed Dibond / Direct Print / Cut to Shape / RGB LED Halo Glow / Wall Mount with 2.5" Silver Standoffs / Bottom Layer: 6mm Clear Polycarb / No Print / Overall Size: 54" Diameter	\$10,250.00	\$7,175.00	1	\$7,175.00
<p><i>*NOTE: Cut to size and shape assemble as required with UL Certified Halo Lit LED light source. Includes consumer plug and remote. Power outlet must be within 48" of piece. Any power run, connection or electrical work to be provided by school*</i></p>						
10	AW1d - Elevation E	3M 480C Rough Wall / Direct Print / Adhered to Wall with High Heat / Size: 565.875"w x 78"h	\$19,900.00	\$13,930.00	1	\$13,930.00



Empowering Educators, Engaging Students

Sales Quotation Page 3 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
11	DE2-5 - Elevation E	3mm White DiBond / Direct Print / Cut to Shape with L Channel for Corners / Wall Mount Flush with Snap Caps / Size: Various Sizes Per Design Book	\$13,350.00	\$9,345.00	1	\$9,345.00
12	AW8 - Elevation F	6mm Black PVC / Direct Print / Wall Mount with Snap Caps / Size: 42"w x 85"h	\$3,200.00	\$2,240.00	1	\$2,240.00
13	AW9 - Layered - Elevation G	Top Layer Letters: 3mm Silver Brushed DiBond / Direct Print / Cut to Shape / Mount to PVC Layer / Bottom Layer: 6mm Black PVC / Direct Print / Cut to Shape / Wall Mount with Snap Caps / Size: 214"w x 63"h	\$10,000.00	\$7,000.00	1	\$7,000.00
14	Installation Services	Includes inside delivery, uncrating, assembly, installation, removal of installation documents and approved plans and specifications by Palmer Hamilton authorized installer. Dumpster to be provided by school or district.	\$0.00	\$21,300.00	1	\$21,300.00
<p><i>*NOTE: Installation includes: Meeting and unloading of the truck; Removal of old product and cardboard from new product into a dumpster provided by school or dealer; Installation of new product; Training of personnel, if available. Installation does NOT INCLUDE: Dumpsters; prevailing wage, any floor or tile work; any trim work or painting around the wall pocket; stairs; moving of electrical or other obstructions; any unforeseen problems not identified in the site survey; damaged block due to removal. **Sourced Good/Open Market Item "Not on Sourcewell Contract**</i></p>						
15	Additional discount	Additional discount based on products, models, quantities quoted and freight savings	\$0.00	(\$27,900.00)	1	(\$27,900.00)



Empowering Educators, Engaging Students

Sales Quotation Page 4 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
------	--------	-------------	-----------	----------	-----	------------

Please provide a receiving contact name, e-mail address, and phone number for scheduling the delivery. This contact needs to be available during the workday and, also, during nights and weekends to schedule the delivery, if necessary.

Lead times may vary and will be based on receipt of purchase order with full product information, full color information, artwork and color approvals, material availability, and the production schedule availability at the time order is received.

Lead time is currently 15-17 weeks to ship from the factory for most standard products, plus 3-10 business days transit time for delivery.

Friday deliveries are subject to a 10-20% freight charge increase due to additional carrier back haul costs.

The freight quote provided is an estimate. Freight will be recalculated and billed at time of shipment

Each Sourcewell participating Entity is responsible for supplying Palmer Hamilton with valid tax-exemption certification(s). When ordering, the participating entity must indicate if it is a tax-exempt entity. CUSTOM LOGO LAMINATES WILL INCREASE LEAD TIME. Final logo approval must be received prior to beginning production of any order.

Chrome Frames will extend the lead time by two weeks.

Purchase order should reference Sourcewell Participating Entity ID#, Contract Quote Number, and be issued directly to:

Palmer Hamilton LLC
143 S. Jackson St.
Elkhorn, WI 53121

Kneeland Wright
School & Office Supply
Palmer Hamilton Dealer of Record



Empowering Educators, Engaging Students

Sales Quotation Page 5 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sub Total	\$119,190.00
Sales Tax	\$0.00
Shipping	
Total	\$119,190.00

Delivered unit pricing to Murphreesboro, TN 37130 per Palmer Hamilton's Sourcewell Contract # 091423-PHL for Furniture Solutions with Related Accessories and Services; one location, tailgate delivery, blanket wrapped, ramp included.

Note: Off-loading, inside delivery, setting in place, assembly, and installation are not included in unit price.

C01



Empowering Educators, Engaging Students

Sales Quotation Page 6 of 6

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
5/30/2024	RFQ-24487-K4T5

Project Name:	Overall Creek Elementary School - TN
Quote Expires On:	7/30/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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- Lead Time:** Lead time may be affected by material availability and the production schedule at the time the order is received.
- Fabric:** Production lead time will be extended during the fabric selection approval process. Lead times for upholstered product are calculated from the date all fabric has been received.
- Prices:** Prices are effective for 60 days from the Sales Quotation date.
- Delivery:** Delivery date is an estimate and is based on current lead time at the time an order is received.
- Sales Tax:** Sales tax is not included in the quote unless specifically identified. Any applicable sales tax will be added at time of invoicing.
- Installation:** Installation charges are not included in the above price unless expressly noted.
- Dumpster:** Unless noted in quote, dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site.
- Freight Rates:** **Shipping amounts are estimates only and are FOB plant. If this quote has expired, current rates will be charged at time of shipment.**
Freight rates are based on LTL carrier, blanket-wrapped product, tailgate delivery to one location only, including a ramp, unless otherwise noted. Additional charges for multiple stops will apply. Cartoning/skidding is available for an additional charge. Special delivery arrangements may be made for an additional charge.
- Terms and Conditions:** Please read this entire quote carefully, as it is your responsibility to provide us with accurate information. Subsequently, if any revisions occur, there may be a delay in order fulfillment and additional charges may apply.

All purchase orders are subject to credit approval.

**Any payments made by credit card may be subject to a convenience fee.*

Upon receipt of a purchase order and acknowledgement of delivery date, storage fees may apply if customer delays delivery for any reason.

Accepted By (Signature)	Print Name	Title	Date



Empowering Educators, Engaging Students

Sales Quotation Page 1 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sourcewell Account ID #: 10832

**Delivered unit pricing per Palmer Hamilton's Sourcewell Contract #091423-
PHL for Furniture Solutions with Related Accessories and Services, one
location, tailgate delivery, ramp included.**

**Note: Off-loading, inside delivery, setting in place, assembly, and installation
are not included in unit price.**

**Lead time is currently 15-17 weeks to ship from the factory for most standard
products, plus 3-10 business days transit time for delivery.**

Furniture

Book #8422

1	59T122960RD-S8	8 Stool Table 29"H x 60" dia. <i>Frame: Powdercoat Frame Color: Black-BL Laminate: Group 1 Laminate Choice: LAM #3 WA Catalina 13092-60 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Bright Elementary Red</i>	\$3,304.00	\$2,312.80	3	\$6,938.40
2	59T123260RD-S6	6 Stool Table 32"H x 60" dia. Wheelchair- Accessible <i>Frame: Powdercoat Frame Color: Black-BL Laminate: Group 1 Laminate Choice: LAM #3 WA Catalina 13092-60 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Bright Elementary Red</i>	\$3,627.00	\$2,538.90	1	\$2,538.90



Empowering Educators, Engaging Students

Sales Quotation Page 2 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
3	59T0829120EL-S12	12 Stool Table 29"H x 44"W x 120"L <i>Frame: Powdercoat Frame Color: Black-BL Laminate: LOGO Laminate Choice: LOGO LAM #1 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Elementary Blue</i>	\$6,067.00	\$4,246.90	7	\$29,728.30
4	59T0829120EL-S12	12 Stool Table 29"H x 44"W x 120"L <i>Frame: Powdercoat Frame Color: Black-BL Laminate: Group 1 Laminate Choice: LAM #2 WA Candy Apple 13906-60 Edge: EdgeGuard Edge Color: Black (001) Stool Color: Elementary Blue</i>	\$4,776.00	\$3,343.20	8	\$26,745.60
5	METHOD-18A-BLK-CHR	Method 18 Inch High <i>Shell Color: Black (BLK) Frame Color: Chrome (CHR)</i>	\$298.00	\$208.60	2	\$417.20

Decor
Book #8422

6	AW1a-b Elevation A	3M 480C Rough Wall / Direct Print with Overlam / Adhere to Wall with Heat / Mixed Sizes / LOT of (2)	\$12,278.00	\$8,594.60	1	\$8,594.60
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*NOTE: Wall Must be Free of Chipped Paint or Obstacles for Proper Adhesion**



Empowering Educators, Engaging Students

Sales Quotation Page 3 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
7	AW2 Elevation A	3mm DiBond / Direct Print / Wall Mount with 1" Stand Offs / Overall Size 1400"w x 14.57h	\$12,278.00	\$8,594.60	1	\$8,594.60
8	AW3a-d Column Wrap	6mm PVC with Overlam and 1" Aluminum Channels on all Corners/ Direct Print / Mounted Directly to Existing Columns with Snap Caps / Overall Size Each 48"w x 119" h / LOT of (4)	\$8,440.00	\$5,908.00	1	\$5,908.00
9	AW4 LED Elevation C	LIT 3mm Dibond / Direct Print / Spot White Ink / Cut to Shape / RGB LED Mounted to Backside to Produce Halo Glow / Mount Over AW2 with 2.5" Stand Offs / Overall Size 47"w x 32.4"h	\$6,885.00	\$4,819.50	1	\$4,819.50
<p><i>*NOTE: UL Certified Halo LIT LED Light Source. Includes Consumer Plug. Power Outlet Must be Within 48" of Piece. Any Power Run, Connection or Electrical Work to be Provided by School**</i></p>						
10	AW5 Elevation D	3mm DiBond / Direct Print / Wall Mount with 1" Stand Offs / Overall Size 79.19"w x 16"h	\$2,895.00	\$2,026.50	1	\$2,026.50
11	AW6a-b Elevation E	3mm DiBond / Direct Print / Wall Mount with 1" Stand Offs / Mixed Sizes / LOT of (2)	\$7,290.00	\$5,103.00	1	\$5,103.00
12	AW6c LED Elevation E	3mm DiBond / Direct Print / Cut to Shape / Reverse Bevel Cut to Bend Into Corner /White LED Mounted Behind to Produce Halo Glow / Wall Mount with 2.5" Stand Offs / Overall Size 90"h	\$3,645.00	\$2,551.50	1	\$2,551.50



Empowering Educators, Engaging Students

Sales Quotation Page 4 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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NOTE: UL Certified Halo LIT LED Light Source. Includes Consumer Plug and Remote. Power Outlet Must be Within 48" of Piece. Any Power Run, Connection or Electrical Work to be Provided by School*

13	AW7a Elevation G&I	3mm DiBond / Direct Print / Cut to Shape / Wall Mount with 1" Stand Offs / Overall Size 74"w x 13.29"h / LOT of (2)	\$3,505.00	\$2,453.50	1	\$2,453.50
14	AW7b Elevation G&I	3mm DiBond / Direct Print / Cut to Shape / Wall Mount with 1" Stand Offs / Overall Size 74"w x 13.29"h / LOT of (2)	\$3,505.00	\$2,453.50	1	\$2,453.50
15	AW8 Elevation G&I	3mm DiBond / Direct Print / Cut to Shape / Wall Mount with 1" Stand Offs / Overall Size 44"w x 30.55"h / LOT of (2)	\$4,000.00	\$2,800.00	1	\$2,800.00
16	Installation Services	Includes inside delivery, uncrating, assembly, installation, removal of installation documents and approved plans and specifications by Palmer Hamilton authorized installer. Dumpster to be provided by school or district.	\$0.00	\$11,755.00	1	\$11,755.00

**NOTE: Installation includes: Meeting and unloading of the truck; Removal of old product and cardboard from new product into a dumpster provided by school or dealer; Installation of new product; Training of personnel, if available.
Installation does NOT INCLUDE:*

Dumpsters; prevailing wage, any floor or tile work; any trim work or painting around the wall pocket; stairs; moving of electrical or other obstructions; any unforeseen problems not identified in the site survey; damaged block due to removal.

Sourced Good/Open Market Item "Not on Sourcewell Contract

17	Additional discount	Additional discount based on products, models, quantities quoted and freight savings	\$0.00	(\$22,400.00)	1	(\$22,400.00)
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Empowering Educators, Engaging Students

Sales Quotation Page 5 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	

Pamela Gannon
PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Please provide a receiving contact name, e-mail address, and phone number for scheduling the delivery. This contact needs to be available during the workday and, also, during nights and weekends to schedule the delivery, if necessary.

Lead times may vary and will be based on receipt of purchase order with full product information, full color information, artwork and color approvals, material availability, and the production schedule availability at the time order is received.

Lead time is currently 15-17 weeks to ship from the factory for most standard products, plus 3-10 business days transit time for delivery.

Friday deliveries are subject to a 10-20% freight charge increase due to additional carrier back haul costs.

The freight quote provided is an estimate. Freight will be recalculated and billed at time of shipment

Each Sourcewell participating Entity is responsible for supplying Palmer Hamilton with valid tax-exemption certification(s). When ordering, the participating entity must indicate if it is a tax-exempt entity. CUSTOM LOGO LAMINATES WILL INCREASE LEAD TIME. Final logo approval must be received prior to beginning production of any order.

Chrome Frames will extend the lead time by two weeks.

Purchase order should reference Sourcewell Participating Entity ID#, Contract Quote Number, and be issued directly to:

Palmer Hamilton LLC
143 S. Jackson St.
Elkhorn, WI 53121

Kneeland Wright
School & Office Supply
Palmer Hamilton Dealer of Record



Empowering Educators, Engaging Students

Sales Quotation Page 6 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313

Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	

Pamela Gannon
PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
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Sub Total	\$101,028.10
Sales Tax	\$0.00
Shipping	
Total	\$101,028.10

Delivered unit pricing to Murfreesboro, TN 37129 per Palmer Hamilton's Sourcewell Contract # 091423-PHL for Furniture Solutions with Related Accessories and Services; one location, tailgate delivery, blanket wrapped, ramp included.

Note: Off-loading, inside delivery, setting in place, assembly, and installation are not included in unit price.

C01



Empowering Educators, Engaging Students

Sales Quotation Page 7 of 7

Murfreesboro City School District-
Murfreesboro, TN
Sandy Scheele
2552 S. Church St
Murphreesboro, TN 37127
USA

Phone: 615-893-2313
Fax:

Date	Quote #
6/3/2024	RFQ-24519-N0C4

Project Name:	Mitchell Neilsen Elementary - Murfreesboro, TN
Quote Expires On:	8/3/2024
Questions?	Pamela Gannon PGannon@palmerhamilton.com

Ln #	Part #	Description	Unit List	Unit Net	Qty	Ext. Price
------	--------	-------------	-----------	----------	-----	------------

- Lead Time:** Lead time may be affected by material availability and the production schedule at the time the order is received.
- Fabric:** Production lead time will be extended during the fabric selection approval process. Lead times for upholstered product are calculated from the date all fabric has been received.
- Prices:** Prices are effective for 60 days from the Sales Quotation date.
- Delivery:** Delivery date is an estimate and is based on current lead time at the time an order is received.
- Sales Tax:** Sales tax is not included in the quote unless specifically identified. Any applicable sales tax will be added at time of invoicing.
- Installation:** Installation charges are not included in the above price unless expressly noted.
- Dumpster:** Unless noted in quote, dumpsters and trash haul away are not part of any provided installation pricing. Any waste, dunnage or packaging materials from delivery and installation will be compacted and neatly left on site.
- Freight Rates:** **Shipping amounts are estimates only and are FOB plant. If this quote has expired, current rates will be charged at time of shipment.**
Freight rates are based on LTL carrier, blanket-wrapped product, tailgate delivery to one location only, including a ramp, unless otherwise noted. Additional charges for multiple stops will apply. Cartoning/skidding is available for an additional charge. Special delivery arrangements may be made for an additional charge.
- Terms and Conditions:** Please read this entire quote carefully, as it is your responsibility to provide us with accurate information. Subsequently, if any revisions occur, there may be a delay in order fulfillment and additional charges may apply.

All purchase orders are subject to credit approval.

**Any payments made by credit card may be subject to a convenience fee.*

Upon receipt of a purchase order and acknowledgement of delivery date, storage fees may apply if customer delays delivery for any reason.

Accepted By (Signature) Print Name Title Date

Agenda Item Title: School Nutrition Program Bid Renewals for the 2024-2025 School Year

Board Meeting Date: June 11, 2024

Department: Finance

Presented by: Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

The School Nutrition Department is seeking to renew bid contracts for the 2024-2025 school year to the following vendors:

- Institutional Wholesale- Food and Nonfood Items
- Murfreesboro Pure Milk- Ice Cream
- Murfreesboro Pure Milk- Fluid Milk Products

The costs associated with these contract renewals is expected to exceed \$50,000.00, requiring Board approval.

Staff Recommendation

Approve School Nutrition Program Bid Renewals for Food/Nonfood Items, Ice Cream, and Fluid Milk Products for the 2024-2025 School Year

Fiscal Impact

Fluid milk product pricing is subject to escalation and de-escalation pricing and will vary dependent on the market for milk products. Food and nonfood and ice cream costs will also be dependent on the amount purchased and is subject to variable. Last school year, the School Nutrition Department spent \$423,446.37 with Murfreesboro Pure Milk for milk and ice cream products and \$2,209,626.12 with Institutional Wholesale Company for food and nonfood products. This funding will be provided by the School Nutrition Department budget.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success



SCHOOL NUTRITION PROGRAM RENEWAL OF CONTRACT FOR FOOD AND NONFOOD ITEMS SCHOOL YEAR 2024-2025

Upon mutual agreement of the School Nutrition Program (SNP) for Murfreeboro City Schools and the Vendor, a SNP contract may be renewed for subsequent one-year terms after the original contract term. Program regulations (7 CFR 210.16) allow a contract to be renewed up to four times (total of five years).

This renewal does not make any material changes to the original contract beyond the scope of the information outlined below:

A. DEFINITIONS

- a. "SFA" refers to the school food authority that is contracting for the provision of food and nonfood items and will claim the meals for SNP reimbursements. Murfreeboro City Schools School Nutrition Department is the SFA for the purposes of this renewal.
- b. "Vendor" refers to Institutional Wholesale, the company providing the food and nonfood products to the SFA.
- c. "Original Contract" refers to the contract executed on June 20, 2023, for the provision of food and nonfood products.

B. RENEWAL OF CONTRACT

- a. RENEWAL. SFA and Vendor mutually agree to renew the original contract for the term indicated below, not to exceed one year, without change except for adjustments specified in this renewal document. This is the first renewal of the original contract.
- b. TERM. The start date for this contract renewal is July 1, 2024, and the end date for the renewed contract is June 30, 2025.

C. ADJUSTMENTS TO CONTRACT

- a. ORIGINAL TERMS. SFA and Vendor agree to the terms of the original Contract for food and nonfood products, subject to the adjustments herein, for the term of the contract renewal.
- b. FINANCIAL TERMS. SFA will pay the cost-plus fixed fee product prices specified in the original contract, as adjusted here. Vendor will not charge any fees, or request reimbursement of costs, in addition to the adjusted fixed product prices. The fixed product prices may be increased by mutual agreement of the parties, however the percentage increases may not exceed the percentage increase in the cost of Food

Away from Home from the Consumer Price Index for All Urban Consumers (CPI-U), Southeast Region, for the 12-month period ending in December 2023.

- D. TERMINATION. SFA or Vendor may terminate this contract for cause as allowed in the original contract. The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

- E. VENDOR CERTIFICATION STATEMENTS. The following certifications are attached to this renewal as exhibits:
 - a. A Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
 - b. Certification Regarding Lobbying
 - c. Certification Regarding Civil Rights Compliance
 - d. Disclosure of Lobbying Activities

SIGNATURES

School Food Authority

VENDOR

Bobby N. Duke, III
Director of Schools

Name: _____
Title: _____

Date

Date



**SCHOOL NUTRITION PROGRAM
RENEWAL OF CONTRACT FOR
ICE CREAM
SCHOOL YEAR 2024-2025**

Upon mutual agreement of the School Nutrition Program (SNP) for Murfreeboro City Schools and the Vendor, a SNP contract may be renewed for subsequent one-year terms after the original contract term. Program regulations (7 CFR 210.16) allow a contract to be renewed up to four times (total of five years).

This renewal does not make any material changes to the original contract beyond the scope of the information outlined below:

A. DEFINITIONS

- a. "SFA" refers to the school food authority that is contracting for the provision of ice cream and will claim the meals for SNP reimbursements. Murfreeboro City Schools School Nutrition Department is the SFA for the purposes of this renewal.
- b. "Vendor" refers to the company providing the ice cream products to the SFA.
- c. "Original Contract" refers to the contract executed on June 20, 2023, for the provision of ice cream products.

B. RENEWAL OF CONTRACT

- a. RENEWAL. SFA and Vendor mutually agree to renew the original contract for the term indicated below, not to exceed one year, without change except for adjustments specified in this renewal document. This is the first renewal of the original contract.
- b. TERM. The start date for this contract renewal is July 1, 2024, and the end date for the renewed contract is June 30, 2025.

C. ADJUSTMENTS TO CONTRACT

- a. ORIGINAL TERMS. SFA and Vendor agree to the terms of the original Contract for ice cream products, subject to the adjustments herein, for the term of the contract renewal.
- b. FINANCIAL TERMS. SFA will pay the cost-plus fixed fee product prices specified in the original contract, as adjusted here. Vendor will not charge any fees, or request reimbursement of costs, in addition to the adjusted fixed product prices. The fixed product prices may be increased by mutual agreement of the parties, however the percentage increases may not exceed the percentage increase in the cost of Food Away from Home from the Consumer Price Index for All Urban Consumers (CPI-U), Southeast Region, for the 12-month period ending in December 2023.

D. TERMINATION. SFA or Vendor may terminate this contract for cause as allowed in the original contract. The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

E. VENDOR CERTIFICATION STATEMENTS. The following certifications are attached to this renewal as exhibits:

- a. A Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
- b. Certification Regarding Lobbying
- c. Certification Regarding Civil Rights Compliance
- d. Disclosure of Lobbying Activities

SIGNATURES

School Food Authority

VENDOR

Bobby N. Duke, III
Director of Schools

Name: _____
Title: _____

Date

Date



**SCHOOL NUTRITION PROGRAM
RENEWAL OF CONTRACT FOR
MILK AND DAIRY
SCHOOL YEAR 2024-2025**

Upon mutual agreement of the School Nutrition Program (SNP) for Murfreeboro City Schools and the Vendor, a SNP contract may be renewed for subsequent one-year terms after the original contract term. Program regulations (7 CFR 210.16) allow a contract to be renewed up to four times (total of five years).

This renewal does not make any material changes to the original contract beyond the scope of the information outlined below:

A. DEFINITIONS

- a. "SFA" refers to the school food authority that is contracting for the provision of milk/dairy and will claim the meals for SNP reimbursements. Murfreeboro City Schools School Nutrition Department is the SFA for the purposes of this renewal.
- b. "Vendor" refers to the company providing the milk/dairy products to the SFA.
- c. "Original Contract" refers to the contract executed on June 20, 2023, for the provision of milk/dairy products.

B. RENEWAL OF CONTRACT

- a. RENEWAL. SFA and Vendor mutually agree to renew the original contract for the term indicated below, not to exceed one year, without change except for adjustments specified in this renewal document. This is the first renewal of the original contract.
- b. TERM. The start date for this contract renewal is July 1, 2024, and the end date for the renewed contract is June 30, 2025.

C. ADJUSTMENTS TO CONTRACT

- a. ORIGINAL TERMS. SFA and Vendor agree to the terms of the original Contract for Milk/Dairy Products, subjects to the adjustments herein, for the term of the contract renewal.
- b. FINANCIAL TERMS. Pricing for fluid milk products may escalate or de-escalate pursuant to changes in the *Dairy Farmers of America Southeast Council* monthly report on Class I Skim Price per cwt. This price must be directly related to the Federal Milk Order announcement for the Southeast, F.O.7. Prices for milk delivered can be escalated or de-escalated at the rate of \$.001 per half pint for each \$0.15 increase in the index. Any increases or decreases in pricing must be

communicated to the school district in writing as soon as the information is available. Suppliers must submit a copy of the calculations used to arrive at the monthly price and a copy of the DFA monthly report with each monthly invoice to the SFA. Only milk half pints are subject to escalation. All other products provided under this renewal must remain a firm price.

- D. TERMINATION. SFA or Vendor may terminate this contract for cause as allowed in the original contract. The contract may be terminated for convenience (no cause) if the parties mutually agree to terminate for convenience.

- E. VENDOR CERTIFICATION STATEMENTS. The following certifications are attached to this renewal as exhibits:
 - a. A Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion
 - b. Certification Regarding Lobbying
 - c. Certification Regarding Civil Rights Compliance
 - d. Disclosure of Lobbying Activities

SIGNATURES

School Food Authority

VENDOR

Bobby N. Duke, III
Director of Schools

Name: _____
Title: _____

Date

Date

Agenda Item Title: Schools Budget Amendment for General Purpose School Fund 141

Board Meeting Date: June 11, 2024

Department: Finance department

Presented by: Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

This amendment is a transfer of previously approved funds within the same major budget categories to balance each account for year-end.

This amendment transfers a total of \$4,380 to recognize changes in equipment, medical supplies, medical insurance, and other charges budget estimates to projected year-end actuals. Each increase is sustained through transfers within each category and no major change to the fiscal budget.

Staff Recommendation

Approve the amendment for the General-Purpose School Fund 141.

Fiscal Impact

Reallocation of \$4,380 within budget categories to actual amounts. There are no new revenues or expenditures, no new positions, and no change to fund balance.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

Murfreesboro

City Schools

INTER-FUND BUDGET TRANSFER/AMENDMENT REQUEST

Budget Fiscal Year 2023-2024 141 GPS

June 11, 2024

Expenditure Accounts	Description	Increase	Decrease
141 E 71200 725	EQUIPMENT	300	
141 E 71200 499	OTHER SUPPLIES AND MATERIALS		300
Total Special Education Program		\$ 300	\$ 300
141 E 72120 413	DRUGS AND MEDICAL SUPPLIES	600	
141 E 72120 790	EQUIPMENT	500	
141 E 72120 524	IN-SERVICE/STAFF DEVELOPMENT		1,100
Total Support - Health Services		\$ 1,100	\$ 1,100
141 E 72130 599	OTHER CHARGES	1,730	
141 E 72130 524	IN-SERVICE/STAFF DEVELOPMENT		1,730
Total - Other Student Support		\$ 1,730	\$ 1,730
141 E 72320 207	MEDICAL INSURANCE		1,250
141 E 72320 299	OTHER FRINGE BENEFITS	1,250	
Total - ESP Community Services		\$ 1,250	\$ 1,250
Total Expenditures		\$ 4,380	\$ 4,380

To transfer \$4,380 in budgeted expenditures within major categories of the General Purpose Schools fund to recognize changes in equipment, medical supplies, medical insurance, and other charges. This will move budgeted expenditures from projected to final year-end expenses.

There are no new revenues or expenditures, no new positions, and no change to fund balance.

Reviewed by  Date 6/5/24

Approved	<input checked="" type="checkbox"/>	<u>Bobby N Duke III</u>	<u>6/5/2024</u>
Declined	<input type="checkbox"/>	Director of Schools	Date

Period 9 Enrollment and Attendance Summary

5/14/24 - 5/24/24

Average Attendance Percentage

91.5%

+3.8% from previous period

-0.9% from Period 9 in 2023



Significant mentions:

All schools were between 93%-97%

Enrollment **9,490 students**

-2 students from previous period

+189 total growth from Period 9 in 2023



Truancy

10+ Days Unexcused Absences

647 Students or 7%

+198 students from Period 8

-146 students from Period 9 in 2023



Significant mentions:

11 out of 13 schools had decreases in student counts that ranged from 5% to 67%.

-67% at Discovery

-64% at Blackfox

-55% at Overall Creek

-52% at Scales

-26% Hobgood

Chronic Absenteeism

18+ Days Excused and Unexcused Absences

851 students

-113 students from Period 8

-263 students or by -4% from Period 9 in 2023



Significant mentions:

Every school had decreases in student counts that ranged from 8% to 72%

-72 at Discovery

-42 at Bradley

-30 at Cason Lane

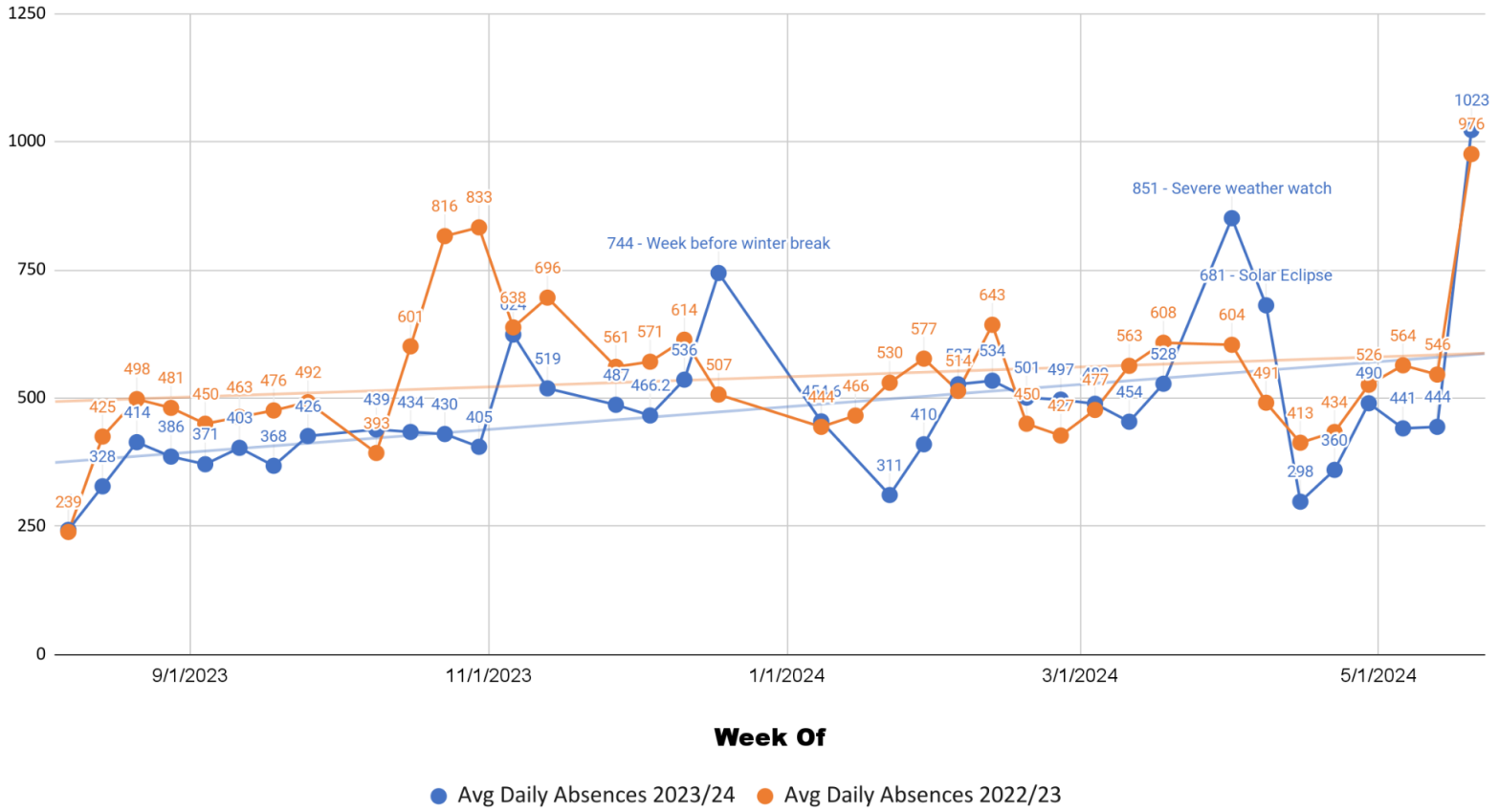
-34% at Scales

26% at John Pittard

-25 at Salem

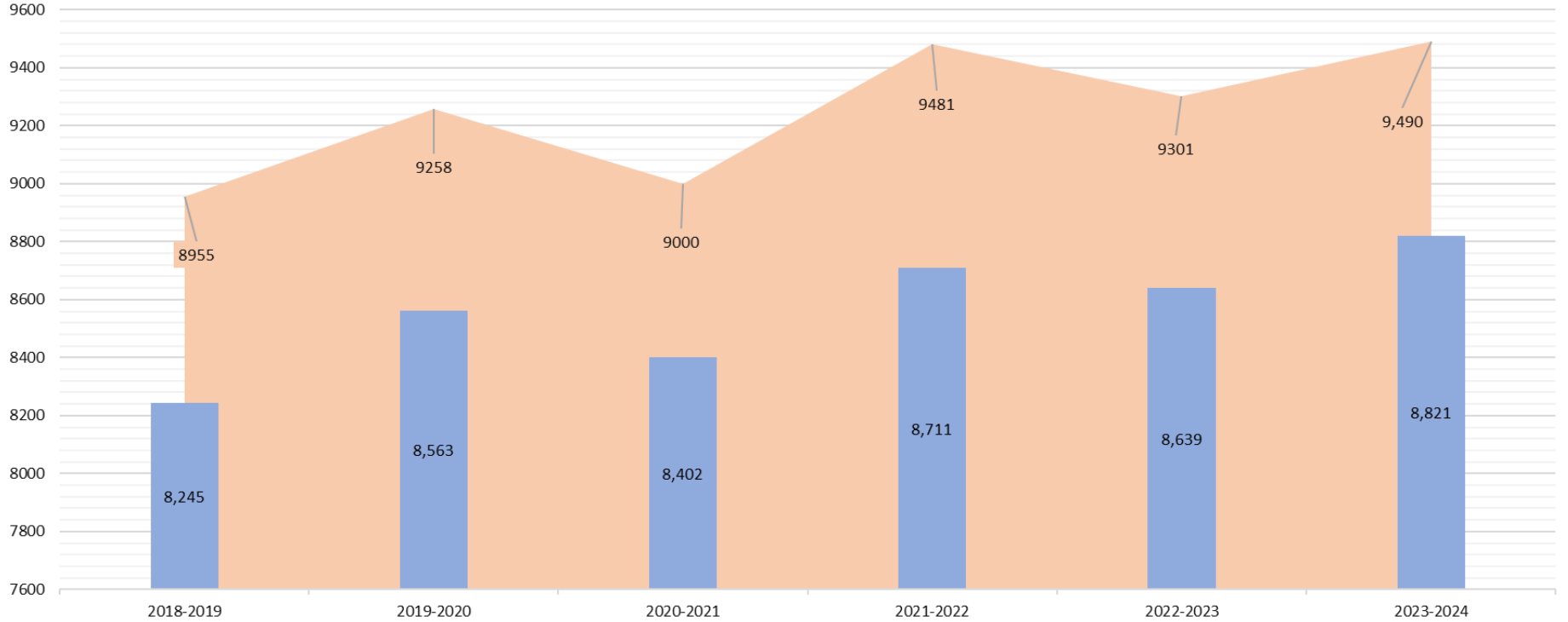
Regular Education Pupil-Teacher Ratio (PTR)	Pupils	Teachers	PTR	PTR % Change from Previous Period	PTR % Change from Period 9 in 2023
Kindergarten through 3rd Grade	5,635	301	18.72	0	+0.2
4th Grade through 6th Grade	3,188	157	20.29	-0.02	+0.42
District Totals	8,823	458	19.26	0	+0.27

2022/23 to 2023/24 Average Daily Absences Comparison



5-Year Comparison of PreK-6 Period 9 Year End Enrollment

■ Total Enrollment Period 9 YE ■ K-6 Gen Ed Period 9 YE



Enrollment Period 9 - 05/14/24 to 05/24/24*

	K-6 Gen Ed Totals	PS VPK	PS SpEd	PS Peers	CDC	BEST	Deaf Ed	TOTALS
Black Fox*	793	40			32			865
Bradley	350							350
Cason Lane	702	99	33	20	33			887
Discovery	389							389
Erma Siegel	796		21	12	25		3	857
Hobgood	623				10			633
John Pittard	775	40	23	8	19			865
Mitchell-Neilson	556	40	22	14		21		653
Northfield	600	20	22	12	41			695
Overall Creek	983				12			995
Reeves-Rogers	340							340
Salem	948				19			967
Scales	966				28			994
								9490

Totals	8821	239	121	66	219	21	3	9490
	K-6 Gen Ed Total	PS VPK	PS SpEd	PS Peers	CDC	BEST	Deaf Ed	
TISA Funded	8821				219	21	3	9064
Non-TISA Funded		239	121	66				426

Total Growth Over Period 9 22-23	
Period 9 2022-2023 -----	9301
Growth from 22-23 to 23-24 ---	189

TISA Funded Growth Over Period 9 22-23	
Period 9 2022-2023 -----	8881
Growth from 22-23 to 23-24 ---	183

TISA Funded Growth by Reporting Period	
Period 9 2022-2023 -----	8881
Growth from 22-23 to 23-24 ---	183

Average Attendance Percentage	
91.5%	

* BF Reporting Period 5/15/24-5/24/24 due to 3/22/24 Closure

PTR Period 9 - 05/14/24 to 05/24/24*

	Kindergarten			1st Grade			2nd Grade			3rd Grade			Total	Total	K-3 PTR	4th Grade			5th Grade			6th Grade			Total	Total	4-6 PTR	Total K-6
	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	
Black Fox*	120	6	20.00	109	6	18.17	159	8	19.88	111	6	18.50	499	26	19.19	104	5	20.80	120	5	24.00	70	3	23.33	294	13	22.62	793
Bradley	47	3	15.67	58	3	19.33	50	3	16.67	48	3	16.00	203	12	16.92	52	3	17.33	53	3	17.67	42	2	21.00	147	8	18.38	350
Cason Lane	116	7	16.57	127	7	18.14	112	6	18.67	105	6	17.50	460	26	17.69	108	5	21.60	99	5	19.80	35	2	17.50	242	12	20.17	702
Discovery	60	3	20.00	60	3	20.00	59	3	19.67	60	3	20.00	239	12	19.92	66	3	22.00	66	3	22.00	18	1	18.00	150	7	21.43	389
Erma Siegel	124	7	17.71	128	7	18.29	154	8	19.25	125	7	17.86	531	29	18.31	134	6	22.33	131	6	21.83				265	12	22.08	796
Hobgood	116	6	19.33	97	5	19.40	93	5	18.60	96	5	19.20	402	21	19.14	91	4	22.75	78	4	19.50	52	3	17.33	221	11	20.09	623
John Pittard	128	6	21.33	109	6	18.17	124	6	20.67	116	6	19.33	477	24	19.88	114	6	19.00	135	6	22.50	49	3	16.33	298	15	19.87	775
Mitchell-Neilson	77	4	19.25	102	6	17.00	77	4	19.25	90	5	18.00	346	19	18.21	77	4	19.25	81	4	20.25	52	3	17.33	210	11	19.09	556
Northfield	92	5	18.40	89	5	17.80	100	6	16.67	85	5	17.00	366	21	17.43	101	5	20.20	111	5	22.20	22	1	22.00	234	11	21.27	600
Overall Creek	154	8	19.25	144	7	20.57	167	8	20.88	158	8	19.75	623	31	20.10	155	8	19.38	172	8	21.50	33	2	16.50	360	18	20.00	983
Reeves-Rogers	63	4	15.75	50	3	16.67	49	3	16.33	66	4	16.50	228	14	16.29	59	3	19.67	53	3	17.67				112	6	18.67	340
Salem	130	8	16.25	158	8	19.75	152	8	19.00	164	8	20.50	604	32	18.88	162	8	20.25	127	7	18.14	55	3	18.33	344	18	19.11	948
Scales	153	8	19.13	179	9	19.89	179	9	19.89	147	8	18.38	658	34	19.35	166	8	20.75	142	7	20.29				308	15	20.53	966
Totals by Grade	Kindergarten			1st Grade			2nd Grade			3rd Grade			4th Grade			5th Grade			6th Grade			8821						
	1380	75	18.40	1410	75	18.80	1475	77	19.16	1371	74	18.53	1389	68	20.43	1368	66	20.73	428	23	18.61							Total K-6

Regular Education PTR			Pupils	Teachers	PTR
Kindergarten thru Third Grade	-----		5636	301	18.72
Fourth Grade thru Sixth Grade	-----		3185	157	20.29
District Totals			8821	458	19.26

* BF Reporting Period 5/15/24-5/24/24

TRUANCY 10+ Days (Unexcused Absences)

	Period 1		Period 2		Period 3		Period 4		Period 5		Period 6		Period 7		Period 8		Period 9	
	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23
Black Fox	-	2	-	1	1	4	5	7	6	18	9	24	16	30	20	48	22	62
Bradley	-	2	1	2	1	4	1	7	1	3	5	11	7	5	9	15	12	24
Cason Lane	-	7	1	12	4	14	6	31	18	41	29	60	55	57	65	83	87	104
Discovery	-	-	-	-	-	-	-	-	1	1	-	2	1	-	1	1	1	3
Erma Siegel	-	-	-	-	-	3	1	3	5	7	7	11	15	13	21	21	32	29
Hobgood	-	-	1	2	-	9	7	9	15	25	20	23	33	38	41	61	64	87
John Pittard	1	2	2	9	6	22	14	29	28	28	40	63	58	65	74	95	103	110
Mitchell-Neilson	-	5	-	3	3	11	12	19	21	28	25	42	42	38	54	68	85	90
Northfield	-	2	2	4	3	7	3	12	4	14	5	18	11	19	21	27	43	38
Overall Creek	-	-	4	1	2	1	2	1	4	2	4	3	4	2	6	7	14	9
Reeves-Rogers	1	-	2	-	6	4	10	6	18	9	20	24	24	28	39	44	53	70
Salem	-	6	1	6	4	9	10	18	21	18	35	34	54	33	69	60	86	73
Scales	-	-	-	-	2	3	4	9	7	15	7	34	13	44	23	65	45	94
Total Students	2	26	14	40	32	91	75	151	149	209	206	349	333	372	443	595	647	793

Chronic Absenteeism = missing 10% or more (Excused and Unexcused)

	Period 1 (2+ days)		Period 2 (4+ days)		Period 3 (6+ days)		Period 4 (8+ days)		Period 5 (10+ days)		Period 6 (12+ days)		Period 7 (14+ days)		Period 8 (16+ days)		Period 9 (18+ days)	
	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23	23-24	22-23
Black Fox	170	165	129	119	97	123	100	133	98	117	91	112	91	121	86	104	73	88
Bradley	75	94	49	84	38	87	29	76	32	69	34	69	33	50	29	45	26	45
Cason Lane	161	210	113	207	100	199	103	180	109	160	93	157	100	131	96	138	86	124
Discovery	30	47	16	35	10	65	14	46	16	35	12	33	10	28	8	21	5	18
Erma Siegel	109	151	71	120	55	112	47	119	49	95	58	92	49	81	44	71	38	61
Hobgood	151	182	119	156	130	176	123	155	133	137	121	139	123	156	117	126	108	115
John Pittard	142	153	112	153	101	139	100	139	95	116	91	131	97	132	96	113	81	110
Mitchell-Neilson	136	156	120	121	117	169	116	144	114	131	107	136	109	143	99	108	90	101
Northfield	126	178	113	137	89	156	73	112	78	100	72	103	71	107	72	91	70	80
Overall Creek	163	179	111	126	92	132	95	122	93	100	74	92	69	77	61	65	49	57
Reeves-Rogers	78	110	67	84	66	80	67	74	68	66	66	73	60	62	56	70	53	68
Salem	141	180	114	159	107	155	97	140	95	121	94	131	99	114	91	107	79	106
Scales	153	227	141	230	138	231	133	225	129	206	115	196	117	163	109	155	93	141
District Total	1635	2032	1275	1731	1140	1824	1097	1665	1109	1453	1028	1464	1028	1365	964	1214	851	1114
Internal %	18%	23%	14%	20%	13%	21%	12%	19%	12%	16%	11%	17%	11%	15%	11%	14%	9%	13%

Agenda Item Title: Policy 6.304-Annual Bullying Report

Board Meeting Date: June 11, 2024

Department: Student Support

Presented by: Ken Rocha

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board Policy 6.304 states that "By June 1 of each year, the Director of Schools/designee shall prepare a report of all of the bullying cases brought to the attention of school officials during the prior academic year. The report shall also indicate how the cases were resolved and/or the reasons they are still pending. This report shall be presented to the board of education at its regular June meeting."

These numbers are reported by principals/designees of each school and compiled into this report. This report is also submitted to the Tennessee Department of Education prior to August 1.

Staff Recommendation

This is an informational item.

Fiscal Impact

There is no fiscal impact.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success



BULLYING REPORT 2023-2024

MURFREESBORO CITY SCHOOLS

Bullying Complaint Data	Prior Year	Current Year
Total number of harassment, intimidation, bullying, or cyber-bullying cases brought to the attention of school official in the 2023-24 school year.	118	112
Total number of harassment, intimidation, bullying, or cyber-bullying cases where investigation indicated bullying occurred.	29	34
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving race, color, or national origin.	3	4
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving sex or gender-based discrimination.	1	2
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving disability.	0	3
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving the use of electronic technology.	0	4
Total number of harassment, intimidation, bullying, or cyber-bullying cases where investigation was not initiated within forty-eight (48) hours and attach a document disclosing the reasons they were not initiated within 48 hours.	0	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases where appropriate intervention was not initiated within twenty (20) calendar days and attach a document disclosing the reasons intervention took longer than 20 days.	0	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases still pending.	0	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in any disciplinary action other than out of school suspension, including but not limited to student/parent conference, in-school suspension, safety plans, etc.	41	52
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in out of school suspension less than 10 days.	7	17
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in out of school suspension of 10 days or more.	1	0

Agenda Item Title: Tentative Assignment List 2024-2025

Board Meeting Date: June 11, 2024

Department: Human Resources Department

Presented by: Trey Duke

Board Agenda Category:

Consent Agenda

Action Item

Reports and Information

Requires City Council Approval: Yes No

Summary

Board policy 5.115 requires that the Board be notified of all transfers. The attached document outlines the tentative placements of school-based staff for the 2024-2025 school year as of Tuesday, June 5, 2024.

Staff Recommendation

This report is for informational purposes only.

Fiscal Impact

No fiscal impact.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success

School Name: Black Fox Elementary				vacancy	new hires 24/25	currently over				
TEACHERS										
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	2	2	0	6	6	6	8	6	5	4
Hannah Bowe	Lori Cantrell	Stacy Flora		Mandy Grimes	Jessica Blanscett	Maleah Owens	Courtney Baker	Kim Gambill	Sarah Daugherty	Teresa Rotella
Shelby Jordan	Holly Willard	Devon Ryan		Rebecca Hemans	Sara Beth Martin	Francesca Graffeo	Melissa Bradshaw	Jamie Helta	Ashley Prymek	Teresa Jones
Ashley Varghese				Lori Johnson	Tiara Battle	Rhonda Melson	Jessica Codispoti	Allison Hooper	Rhiannon Jester	
Brayleigh Buckner				Tymora Key	Nakita Murray	Carrie Newberg	Kelsey Graves	Carrie Partin	Kim Nelson	Gretchen Campbell
					Katie Peek	Becky Smith	Allison Proctor	Kristy Lewis	Missy Wood	
				Aubrey Sanderson	Lauren Washington	Beth Utter	Sidney Herbert	Ashlee Barnes		
							Elizabeth Tucker			
							Catherine Paige Gitchell			

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.6	2 (1 TITLE)	1	6	1	2 (1 TITLE)
	Media Specialist	Sanita Smith	Tammy Stout	Kim Inglis	Michelle Mitchell	Dan Wing	Leann Story	Caren Evans
	Art Teacher	Kim Garrett	Kristi Knitter (.6)	Jon Simmons		Sandy McDonald		Christi Kennedy
26 or less	Music Teacher	Amy Swanson				Lisa Wright		
	P.E. Teacher	Jessica Davenport				Beverly Sanford		
27-33	Additional P.E.	Kyle Jones				Zachary Trull		
34-40	Additional Special Areas Teacher	Dennis VanDyke (Music)				Diana Levine		
41-45	Additional EA for Special Areas	Sarah Simmons						
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
2 (1 per class avg)	10 (2 per class avg)	1 (as needed)	1	0	2 (1 per class)	8	0	0.33	1
Lashon White (FED)	Maegan Crabtree		Tanja Chabries		Tammy Dixon	Sarah Jacobs		Zenobia Craig	Beverly Bartkowiak
Rebecca Peters (FED)	Dena Haskins				Janice Ward	Lisa Lowe			
	Vikki Howse					Alexis Bonner			
	Tracy Johnson (FED)					Geralyn Mason			
	Stephanie Lemmer								
	Sandra Menchaca					Christine Vongphakdy			
	Nanouka Williams					Pons Phrommala			
	Wykela Smith					Kylie Graves			
	David Wilson								
	Thaw Bwe								
Attendance Secretary	Bookkeeper	Office EA	Title 1 Add. EAs	Calm Coach	Title 1 Funded		Over Staffed Positions		
1 per school	1 per school	1 per school	0	1	Instructional Coach	Jon Simmons			
Tina Cox	Joyce Lawrence	Amy Ouellette		Tae Hammonds	Interventionist	Robin Bailey			

School Name: Bradley Academy				vacancy	new hires 24/25	currently over			
2024-2025									

TEACHERS

CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
0	2	0	0	3	3	3	3	3	3	2
	Cassie Holt April Senkow			Maeson Anderson Ginny Urban Abbie Cagle	Rachel Carter Elle Evans Ibby Green	Macari Harrison Marina Dupes Ginger Hazelbaker	Shannon Linell Bethany True Haley Pugh	Allison Nivison (ELA) Macy Barrett (Sci/SS) Kayla Allison (Math)	Tkaira Davis (ELA/SS) Billie Jo Thompson (Sci) Taylor Jones (Math)	Savannah Sugg (ELA/SS) Meredith Patrum

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
	Positions	Name	1.4	1.4 (.4 TITLE)	1	3	1	2 (1 TITLE)
BR SPECIFIC	Drama Teacher	Kristen McMullin	Tracy Adams	Stephanie Turner	Trisha Harris	Jessica Peterson	Christy Arnold	Kimberly West
	Media Specialist	Dana Stern	Ashley Stone	Warren Frye .4		Madison Kane Melissa Pena		Mary Beth Young
26 or less	Art Teacher	Julia Campbell Bennett						
	Music Teacher	Abigail Miller						
	P.E. Teacher	Kobe Timberlake						
27-33	Additional P.E.							
34-40	Additional Special Areas Teacher							
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
2 (1 per class avg)	0	as needed	1	0	0	4	0	0.33	1
Fifi Dadson			Karin Wester			Lei Bautista		Ashley White	Theresa Stripling
Mercedes Broiles						Heather Tomes Florence Smith Merlita Sabir			

Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded	Over Staffed Positions
1 per school	1 per school	1 per school	0	1	Warren Frye	
Dawn Hudson	Desiree Keith	Michelle Austin		Kennan Billups	Mary Beth Young- Intervention and Title 1 Lia	

School Name: Cason Lane Academy	vacancy	new hires 24/25	currently over
2024-2025			

TEACHERS

CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	3	0	0	6	7	7	6	5	6	3
Keeley Sutton	Kristy Timberlake			Angela Bingham	Hannah Head	Hanna Cate Armstrong	Megan Rose	Leah Goolsby	Laura Caylor	Gretta McRee
Shelby Melton	Denise Perkins			Laura Gavin		Dannielle Toney	Shae Miga	Charlise Woodson	Jaqueline Keller	Christine Barnes
Alex Piper	Gina Williams			Nichole Taylor	Mahala Brandt	Denise Crumbaugh	Karla Steward		Leatha Fielder	
Helen Belcher				Trisha Lunte	Tessa Person	Betsy Lynch	Danielle Gregory	Candice Urias		
				Nedra Long	Johnathan Baggett	Shelby Goins	Stephanie Kubeck		Starla McKnight	
				Christina Blane	Emily Hines	Tina Broughton	Malia Rankins			
				Leah Sexton	Carrie Smith					

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.8	1	1.5	4	1	2 (1 TITLE)
	Media Specialist	Latasha McFarland	Nicolette Sanders	Suzanne St. John		Jessica Wing	Natonya Bragg	Taba Karna
	Art Teacher	George Popovich	Amber Herrick (.8)		Natalie Pointer	Zena Mohsen		Michelle Hollis
	Music Teacher	Carolene Goff			Petrina Smith			
26 or less	P.E. Teacher	Derek Johnstone			Jenny Williams			
27-33	Additional P.E.	Hillary Nunley						
34-40	Additional Special Areas Teacher	Mareen Pfeiffer-Hoens (STEM)						
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
3 (1 per class avg)	9 (2 per class avg)	as needed	1	0 (2 per class)	0	7	0.33	0.33	1
	Tara Tedder		Susan Brandon			Laura Brown	Lauren Shingledecker	Rose Amerson	Laura Merk
Meghan Rayborn	Kamyah Collins					Sheba Cantrell			
Tabitha Rodriguez	Makeva Johnson					Katrina Caldwell			
	Kelsee Phelps					Deanna Mazur			
	Maysoun Kayed					Susan James			
	Reid Halliburton					Hannah Hoffman			
	Vanera Nutsbidze					Dana Nunley			
	Crystal Weinrach								
	Ashley Willson								
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded		Over Staffed Positions		
1 per school	1 per school	1 per school	0	1					
Ashley Goodin	Beth Velandra	Tonya Barnard		Anna Johnson					

School Name: Cason Lane Pre-K Building

2024-2025

VPK Teachers	IPK Teachers		
4	4		
Meredith Warrington	Maureen Kesselring		
Patti McCloy	Anna Beth Phillips		
Jessica Wright			
Ellen Summers	Amanda Martin		

VPK EA	IPK EA		
4	8 (2 per class)		
Yeni Ghozali	Nicole Smith		
Amber Corrigan	Donna Jarabek		
Elizabeth Garren	Codianna Fry		
Cindy Jester	Amira Joseph		
	Miami Hazeem		
	Angela Zewicky		
	Mary Daoud		

FLOATING EA
1
Mariana Ibriham
Office EA
1
Tiffany Lityjak
Nurse
1

School Name: Discovery School	vacancy	new hires 24/25	currently over						
2024-2025									

TEACHERS

CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
0	1	0	0	3	3	3	3	3	3	1
	Craig Nelius			Kristen Jackson	Ciara Burnett	Hannelore Dickerson	Karen Cook	Mary Dobbs	Amy Ritter	Ty Wallace
				Tiara Vance	Jenny Newsome	Bridgett Wright	Neely Embree	Debra Kaiser	Lauren Fluharty	
				Kelsie Harris	Emily Petty	Lindsay Decker	Michelle Lloyd	Shea Payne	Jennifer Hickson	

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.2	1	0.5	0.5	1	0
26 or less	Media Specialist	Elizabeth Shepherd	Kelsey McKnight	Rachel Cairo	Hailee Truelove		Jennifer Lanier	
	Art Teacher	Aimee Hall	Amber Herrick (.2)					
	Music Teacher	Kelley Kleppinger						
	P.E. Teacher	Lori Turnbow						
27-33	Additional P.E.							
34-40	Additional Special Areas Teacher							
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
0	0	1 (as needed)	1 (+ 1 extra)	0	0	4	0	0.33	0
		Roxann Olsen	Beth Warren and Bethany Holt			Amy London			
						Carson Farley			
						Priti Patel			
						Shanna Johnson			

Attendance Secretary	Bookkeeper	Office EA	Discovery Funded EA	Calm Coach	Title 1 Funded	Over Staffed Positions
1 per school	1 per school	1 per school	.33 DS, .66 MCS	1		
Melissa Olsen	Tracy Giles	Trish Huffine	Julie Seymour	Dierdri Matteson		

School Name: Erma Siegel Elementary				vacancy	new hires 24/25	currently over				
2024-2025										
TEACHERS										
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
3 (+1 Deaf Ed)	2		2	6	7	7	8	6	7	0
Brittany Jackson	Emily Quinones		Elizabeth Ivey	Jennifer Wells	Rebecca Green	Rachel Pepper	Lucy Bridges	Melanie Brogli	Haley Brotherton	
Lauren Anderson	Carrissa Crismon		Kasey Williamson	Anna Percy	Jennifer Marlatt	Morgan Clemmons	Andrea Bell	Lynne Frantz	Crystal Landis	
Kalyn Choate				Kim Taylor	Ashley McCarver	Joseph Baughman	Sandra Clemmons	Morgan Burgess	Clinton Staggs	
Jill Taylor (FED)				Rachel Haynes	Erin Sweeney	Allee Staggs	Amanda Masters	Winter Surbeck	Patric Thomas	
				Tracy Bates	Kelley Wilson	Krista Murphree	Pam Earls	Jennifer George	Angela Pope	
				Jennifer Campbell	Dan Honeyman	Darlene Thomas	Devontae Kelley	Nicole Jones	Kayla McMahan	
					Terrilyn Noblin	Abby Garrett	Alexandria Miller		Jamie Clark	
							Grace Heath			

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.6	1	1.5	2	1	1
	Media Specialist	Rainbow Saupe	Robin Alston	Brandy Cheatham	Emily Thomas	Brittany Holloway	Ashley Archer	Eryn Wilson
	Art Teacher	Jessica Galligani	Natalin Hammond		Kimberly Kaup	Jessica McBeth		
	Music Teacher	Mark Hale						
26 or less	P.E. Teacher	Lance Percy						
27-33	Additional P.E.	Meg Reed						
34-40	Additional Special Areas Teacher	Rachel Friedman						
41-45	Additional EA for Special Areas	Taylor Crutcher						
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
2 (1 per class avg)	6 (2 per class avg)	2 (as needed) + 1 interpreter and 1 deaf ed EA	2	4 (2 per class)	0	8	0	0.33	1
Carrie Allen	Amy Cooper			Stephanie L. Jones		Michelle Burtner			Melissa Young
Calvin Buntyn	Shirley Green	Cassidy Elliott	Leslie Honeyman	Mary Dunkin (FED)		Kylie Linnell			
	Kate Todd	Emily Potts (deaf ed)		Brooke Florence (FED)		Kristy Fleishman			
	Raven Vierke (FED)	interpreter (FED)		Angelia Dalton		Jean Sanders			
	Whitney Rooks					Julie Sulkowski			
	Jillian Wolfe					Melissa Bridges			
						Sophie Good			
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded		Over Staffed Positions		
1 per school	1 per school	1 per school	0	1					
Cindy Price	Julie Montalbano	Heather Lawson		Gloria Harris					

School Name: Hobgood Elementary				vacancy	new hires 24/25	currently over				
2024-2025										
TEACHERS										
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
2	2	0	0	5	6	5	5	5	5	3
Ashley Love	Angela Wilson			Aubrey Denton	Barbara Arnold	Michelle Barrett	Avery Land	Kelsey Rone	Narrissa Franklin	Kimberly Neal
Charlotte Cruesoe	Quinn Kordyaka			Nicole Dyke	Andrea Chamblee	Kristin Brown	Bailey Rose	Jayne Stevens	Latoya Avent	Richard Hawkins
				Sydney Fabbri	Aerial Davie	Amy Brooks	Kellyn Parks	Jodi Leinen	Charlene Dickerson	Quintella Jordan
				Sue Junker	Catherine Lephew	Olivia Calvo	Traci West	Brandi Holt		
				Cheri Purdie	Martin Ridgley	Jillian Wiemann	Samantha Baldwin	Nichole Bell	Brian Truax	
					Alissa Jones					

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.4	1 (1 Title)	1	4	1	1 (+1 Title)
	Media Specialist	Courtney Mobley	Tres Holmes	Dameeka McClish	Heather Goulet	Jesus Alvarez Lopez	Ashley Fisher	Kristen Treinen
	Art Teacher	Deidra Potter	Kristi Knitter (.4)	Susan Watson		Christina Roman		Terri Guess
	Music Teacher	Amy Royer				Dena Kimberly		
26 or less	P.E. Teacher	Meredith Prater						
27-33	Additional P.E.	Genevieve Borendame						
34-40	Additional Special Areas Teacher	April Greene (steam)						
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
3 (1 per class avg)	4	2 (as needed)	1	0	0	6	0.33	0.33	1
Summer Stewart	Felicia Washington	Rickee Roper	Debra Jones			Isis Nassif	Nely Luna	Theresa Porter	Riley Clark
Lucy Guerra	Tiara Talley	Melissa Patterson				Valerie Hopper			
Linda Alsup	Ashley Rouch					Carolyn Howse			
	Debra Jones					Brook Day			
						Jaylyn White			
						Alyssa Blady			
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach		Title 1 Funded	Over Staffed Positions		
1 per school	1 per school	1 per school	1	1		Academic Interventionist			
Shavon Thomas	Melissa Shelley	Rebekah Galinat	Mark Burnham	Cathy Kelton		Academic Math Coach			
						Educational Assistant			

School Name: John Pittard Elementary	vacancy	new hires 24/25	currently over						
2024-2025									

TEACHERS

CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	2	2	2	6	7	6	6	6	6	3
Hannah Dunlap	Juliana Westray	Melissa Rising	Lisa Neal	Amber Robinson	Cayce Sullivan	Deborah Collier	Kensley McClung	Shirelle Ford-Jackson	Keslie Turner	Victoria Morse
	Rebecca Garretson	Rebecca Manning	Julie Caster	Erica Calhoun	Melissa Galigani	Amy Martin	Madeline Rodgers	Jordan Ownby	Bess Turner	Marc Harris
Anna Kobylecki (FED)	Steve Aguilar			Brent Estes	Spring Harris	Kayce Jones	Melissa Siler	Jenny Beets	Tonya McLane	Francina Jackson
Georgina Arnold	Jamesia Page			Amy Reasonover	Lauren Ivey	Rebekah Tate	Breanna Hicks	Jalissa Nevels		
				Shelby Bramblett	Laura Mann	Tatum Hartley	Joshua McGee	Mary Beth Skipworth	Kristy Mall	
				Sarah Parks Branch	Whitney Wilson				Kelly Stewart	
				Tisha Parker						

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.6	1	1.5	3	1	1 (+ 1 TITLE)
	Media Specialist	Sara Roediger	Kalii Roller	Sarah Easterly	Natalie Pointer	Moussa Saleh	Heather Wilson	Melissa Scates
	Art Teacher	Sasha Burnette	Ashley Stone		Courtney Smith	Alma Salazar		Noelle Bleecker
	Music Teacher	Valerie Rains				Whitney Dixon		
26 or less	P.E. Teacher	Stan Grimes						
27-33	Additional P.E.	Regan Higgs						
34-40	Additional Special Areas Teacher	Luke Hill						
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
2 (1 per class avg) + .33 SPED MDA	8 (2 per class avg)	1 (as needed)	1	4 (2 per class)	2 (1 per class)	7	0.66	0.33	1
Cheryle Savage	Kayla Thomason	Jwan Mustafa	Amy Harrison	Tammy McElroy	Jane Kolendrski	Lisa Thomas		Misty Rector	
Sara Lynn Keller				Cheryl Pitman	Justine Bain	Kim Hamilton			
Amy Lucas MDA	Duena Parker (FED)			Carey Haag		Robyn Jernigan			
				Kendra Burney		Faye (Phelma) Brown			
	Gwendolyn Harris (FED)					Kaye Varns			
	Michelle Black					Evelyn Howse			
	Mary Springer								
	Elana Sroka								

Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded	Over Staffed Positions
1 per school	1 per school	1 per school	2	1	Nariman Ismail	
Lisa Gossage	Kimberly Owens	Vicky Young	Nariman Ismail	David Ownby	Noelle Bleecker	

School Name: Mitchell Neilson School				PRIMARY	ELEMENTARY	vacancy	new hires 24/25	currently over		
2024-2025										
TEACHERS										
BEST CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	3	2	2	5	5	5	4	5	4	2
Jared West	Gwen Statz	Amy Adcock	Jessica Hixson	Jennifer McDonald	Keira Logan	Kelly Babb	Sydney Rawls (Dewberry)	Ashley Walker	Mary Kathryn Martin	Olivia Amos-Wordlaw
Katherine Dodson		Jan Gillum	Gina LaCivita	Shareen Staples	Jayla Hancock	Aubrey McDade	Heather Curry	Elizabeth Truesdell	Correy Brown	Leslie Thomas
Jeremy Whinery	Lara Clementi			Madison Byrd	Kathy Tennant	Jennifer Harris	Regan Smith	Kaitlyn Ashby	Emily Crook	Ashley Mushamba
Annie Marlette				Michelle Slusher	Jeanna Racquel	Emma Poppe	Amy Oliver		Anita Morton	
				Sarah Parks	Jenae Todd	Hailey Brotherton		Kaitlyn Carter		
Anticipated Number of K-6 Classrooms										
Number of K-6th Classrooms	Positions	Name		Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention	
				1	1 (+6 TITLE MATH COACH)	1	3	1	1 (+1 TITLE)	
	Media Specialist	Kim Margetjak		Gina Keene	Sarah Johnson		Carey Horton	Samantha Charland	Kendra Eller	
	Art Teacher	Amanda Siters			Warren Frye.6		Christy L Moore		Tammie Kee	
	Music Teacher	Jessica Scruggs					Ashlee Guth			
26 or less	P.E. Teacher									
27-33	Additional P.E.	Edward Sally								
34-40	Additional Special Areas Teacher									
41-45	Additional EA for Special Areas									
46-48	Additional Special Areas Teacher									
49 and over	Additional EA for Special Areas									
EAs and Other Classified										
Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA	TNALL Corps Tier 1 Tutoring EAs	
3 (1 per class avg)	8 (2 per class avg)	3 (as needed)	1	4 (2 per class)	2 (1 per class)	5	0.99	1 EA	1	
DeeQuessia Locke	Deontaye Bibbs	Maria Rivero	Edward Buck Hodgson	Laura Contreras	Kyle Tuck	Jennifer Lloyd	Sue Hooter	Lori Lehman	Michael Griffith	
Connie McAdoo	Kaylie Okafor (FED)			Rachel Smith	Patricia Smith	Marvette Webb	Alanna Johnson			
Debbie Pulido	Leonetta Johnson	Crystal McClintock (FED)		BJ Robertson		Renarda Singleton				
	Anthony McAdoo			Valentina Johnson		Andrew MacDavid				
						Michael Reyes				
	Willie Davis- BR TEMP									
	Sabrina Newman (FED)									
	Asia Farag									
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded	Over Staffed Positions				
1 per school	1 per school	2 (1 per school)	4	2	Tammy Kee					
Tracy Faulk	Sherry Givens	Sarah Davis	Cheryl Smith	Ryan Green	Cheryl Smith					
		Summer Bowman	Jenna Reyes	Lydia Tomeny	Jenna Reyes					
			Ashley Adams		Ashley Adams					
			Krystal Carpenter		Krystal Carpenter					

School Name: Northfield Elementary				vacancy	new hires 24/25	currently over				
2024-2025										
TEACHERS										
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	3	2	1	5	5	5	6	5	5	2
Aleshia Williams	Jennifer Leathers	Kathy Urbina	Jernika Frazier	Pamela Truitt	Melissa Lubash	Kara Nelms	Rosalind Demonbreun	Zahria Buchanon	Marisa Maralescu	Dawn Pierson
Barbie Donnell	Tracie Gossen			Emily Weber	Chalonda Parker	Alycia Munpanthavong	Laurie Strickland	Donna Karrh	Jared Shelton	
Jillian Kenamer	Sonya Mussnug			Emily Brown	Melissa Bryant	Bryanna Lyons	Ryan Palombo	Emily Butler	Katherine Hooks	
Brenda Taylor				Amanda Fishpaw	Neely McPherson	Kelly Harris	Nell Simpson	Nichelle Shelton???	Jenny Whitehead	
				Staci Young	Rebecca Young	Morgan Clay	Caitlin Anderson	Deja Moffett		
							April Bloodworth			

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	1.4	1	1.5	2	1	1 (+1 TITLE)
	Media Specialist	Janet Paschal	Heather Eskridge	Ashley Whitaker	Kelly Ruth	Basma Hassan	Jennifer Scott	Mary Orcutt
	Art Teacher		Natalin Hammond			Luke Dickerson		Tammy Case (Title)
	Music Teacher	Melanie Noe						
26 or less	P.E. Teacher	Lauren Beard						
27-33	Additional P.E.	Rachel G Davenport						
34-40	Additional Special Areas Teacher	JoLyn McWhorter (steam)						
41-45	Additional EA for Special Areas							
46-48	Additional Special Areas Teacher							
49 and over	Additional EA for Special Areas							

EAs and Other Classified

Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
3 (1 per class avg)	8 (2 per class avg)	7 (as needed)	1	2 (2 per class)	2 (1 per class)	6	0	0.33	1
LaPraise Watkins-Swader	Taetum Taylor	Deborah Kimmell	Elizabeth Boham	Kellessa Carruthers (FED)	Julie Glinn	Janet Harden		Bonnie Brewer	
Clarissa Hand	Julie Smith	Payton Roden		Kanise Winton-Young	Stacey Gillum	Sherri Bunt-RETIRING?			
	Jennifer Wallace	Kaylan Sudbury (FED)				Jugeta Harris			
	Misty Turner	Susan Baker (FED)				Ethan Scott			
	Nawal Abulaban	Abby Smith				Andraanee Haynie			
	Tyler Pittman	Venus Taylor				Glenda Bell			
	Danielle Smotherman	Sharieka Frazier							
	Althea Downs								
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach	Title 1 Funded		Over Staffed Positions		
1 per school	1 per school	1 per school	0	1					
Angela Case	Melanie Schulte	Tracie Talmadge		Melissa LaForce					

School Name: Reeves Rogers Elementary				vacancy	new hires 24/25	currently over				
2024-2025										
TEACHERS										
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
2	2	0	0	4	4	3	3	4	3	0
Sara Irwin	Bre Carpenter			Brianna Kucker	Taylor Dowdy	Jennifer Hall	Robyn Trowbridge	Jackie Milligan	Matthew Clarady	
Lydia Alexander	Sandra Daniel				Christina Moore	Elizabeth Crowley	Kayla Roe	Kathie Brown	Jennifer Stanley	
				Shannon Gibson	Nina Smith		Johanna Hamblen	Kylee Chamberlain	Breana McClain	
				Jacqueline Stevens	Lesley Norris					
Anticipated Number of K-6 Classrooms					School Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name			1	1	0.5	1	1	1 (+ 1 TITLE)
	Media Specialist	Amanda Robinson				Stephanie Stump	Hailee Truelove	Tena Bailey	Amy Lee	Donnetta Thompson
	Art Teacher	Shannon Harvey								Riki Webb
	Music Teacher	Sarah Golden (transfer)								
26 or less	P.E. Teacher	Kaelin Dawson								
27-33	Additional P.E.									
34-40	Additional Special Areas Teacher									
41-45	Additional EA for Special Areas									
46-48	Additional Special Areas Teacher									
49 and over	Additional EA for Special Areas									
EAs and Other Classified										
Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs	
2 (1 per class avg)	4	1 as needed	1	0	0	3	0.66	0.33	1	
Shahnela Hanif	Mica Meyer		Angela Blankenship			Tiara Fuller	Luke Shirley	Vicki Preston	Christy Wakefield	
Lori Ross						Edwina Simmons				
						Meaghan Aguirre				
Attendance Secretary	Bookkeeper	Office EA	Title 1 Funded Additional EAs	Calm Coach		Title 1 Funded	Over Staffed Positions			
1 per school	1 per school	1 per school	0	1		Riki Webb				
Ayanna Baylor Ratliff	Diana Stacey	Jed McElhaney		Emily Gandy						

School Name: Salem Elementary				vacancy	new hires 24/25	currently over					
2024-2025											
TEACHERS											
CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	
2	3	0	0	8	7	8	8	8	8	2	
Cooper Austin	Natalie Adcock			Beth Wood	Courtney Prugel	Kirstyn Tackett	Rachel Saatzer	Jasmine Hailey	Kayla Stephens	Lucie Abbott	
Regina Fisher	Kayelyn Gambles			Betty Barham	Montina Robinson	Jennifer White	Alexandria Hernandez	Hope Holcomb	Jessica Fletcher	Priscilla Houston	
	Brandon Hamilton			Emma Hitchcock	Emily Cone	Suzanna Clayton	Lynette Armiger	Kayla Spray	Samantha Trotter		
				Darinka Beggim	Shelly Mangrum	Elizabeth Hughes	Kimberly Penrose	Sheri McElroy	Tiana Mathavong		
				Janie Cunningham	Nicole Laura	Bailey Flint	Alyssa Baltz	Adriana Edell	Jennifer Ghedini		
				Megan Fontenelle	Sarah McDaniel	Tristyn Wilson	Kim Richardson	Katherine Campbell	Julia M Smith		
				Kathy Latondress	Victoria Stroble	Aubree Vitro	Taylor Modesitt	Ikea James	Angela Coffman		
				Samantha Bolden		Christina Simmons	Joy Gallagher	Hannah Spees	Sydney Robinson		
								Taylor Draper - 1 YEAR LOA			
Anticipated Number of K-6 Classrooms						Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name				2	1	1	4	1	2
	Media Specialist	Sarah Primm			Angela Bunyi	Taylor Brown	Lisbeth Daughtrey	Sarah Chumney	Rachel Jones	Marie Loyacano	
	Art Teacher	Sarah Larson			Blake Evans			Catherine Spann		Aiden Hansen	
	Music Teacher	Gary Welch						Megan Decker			
26 or less	P.E. Teacher	Rick Wood									
27-33	Additional P.E.	Christopher Xavier Mastin									
34-40	Additional Special Areas Teacher	Mitch Belusko (music)									
41-45	Additional EA for Special Areas										
46-48	Additional Special Areas Teacher	Kimberly Kahle (steam)									
49 and over	Additional EA for Special Areas	Dina Piazza									
EAs and Other Classified											
Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs		
3 (1 per class avg)	5 (2 per class avg)	3 (as needed)	1	0	0	9	0.66	0.33	1		
Michelle Harnish	Shannon Forbes	Tia Hicks	Jennifer Rogerson			Katie Benjamin	Tiffany Corlew	Lindsey Sanders	Abby McMann		
Amy Hines	Alicia Tanner	Sam McClatchey				Sandra Watts	Julie Barbour				
Laura Riley	Brandi Wilkerson	Katie Gilliam				Emma Nichols					
	Gail Johnson					Daijah Hughes					
	Marsha Chapman					Rachel Howard					
						Tiffany Brinkley					
						Jenny Creekmur					
						Angela Pito					
						Lindsey Bush					
Attendance Secretary	Bookkeeper	Office EA	Title 1 Add. EAs	Calm Coach		Title 1 Funded	Over Staffed Positions				
1 per school	1 per school	1 per school	0	1							
Kathy Todd		Cindy Walker		Tanya Estrada							

School Name: **Scales Elementary**

2024-2025

vacancy new hires 24/25 currently over

TEACHERS

CDC Teachers	Resource Teachers	VPK Teachers	IPK Teachers	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade
4	2	0	0	8	8	9	9	8	8	0
Jenna Kauffman	Amelia Sonderman			Rebecca Bushman	Heather Jacobs	Heather Mears	Paula Aronna	Lauren Hill	Connor MacNeil	
Candace McFarlane	Rachel McElhanev			Rebecca Demelfi	Amy Walker	Abigail Chaman	Jordan Davis	Carla Jackson	Rebecca Badeau	
Amy McDaniel				Amber Kelly	Teresa Lambert	Sarah Swartzlander	Jessica Euverard	Kimberly Christopher	Kelsey Bond	
Whitney O'Leary				Alyssa Miracle	Kimberly Phillips	Jordynn Placentia	Alexandria Martin	Andrea Tousignant	Jessica Sorth	
				Andrea Pierce	James Ippolito	Amber Roveson	Erin Russell	Sarah Eakes	Joelie Young	
				Holly Troglen	Brooke Searcy	Emmy Gray	Brystal Imsand	Johanna Romans	Alisha Demumbreun	
				Shauna Turner	Savannah Phillips	Kayla Embry		Cassandra Payton	Elizabeth Lawson	
				Melody Dunaway	Becky Johnson	Heather Anderson	Hannah Brasher	Nicholas Smith	Manivone Pasley	
						Erin Woodrum	Stephanie Stephens			

Anticipated Number of K-6 Classrooms			Guidance Counselor	Instructional Coach	Speech	ESL	Nurse	Intervention
Number of K-6th Classrooms	Positions	Name	2	1	1	8	1	2
	Media Specialist	Amy Daniels	Jennifer Carney	Sarah Todd	Allie Nelson	Kirsten Hunkapillar	Monica Smith	Jessica Jacobs
	Art Teacher	Ken Vanek	Emily Bradley			Craig Offutt		Kayla Richards
	Music Teacher	Tony Hartman				Stephanie Graves		
26 or less	P.E. Teacher	Richard Alexander				Natalie Pleitez		
27-33	Additional P.E.	Sarah Bransford				Salome Matano		
34-40	Additional Special Areas Teacher	Ryan Stewart				Isormari Pozo		
41-45	Additional EA for Special Areas					Amelia Wales		
46-48	Additional Special Areas Teacher	Haley Layne (STEAM)				Charlee Allen		
49 and over	Additional EA for Special Areas	Katina Knox						

EAs and Other Classified									
Sp.Ed. Resource/ T4 EAs	CDC/ T5 EAs	1-on-1 EAs	Intervention EA (Gen. Ed) 1 per school / 2 @ 800	Integrated PreK EAs	VPK EA	Gen. Ed. EAs (1:100)	MDAs (.33= 1 4-hour)	Library MDA .33 per school	TNALL Corps Tier 1 Tutoring EAs
2 (1 per class avg)	9 (2 per class avg)	2 (as needed)	1	0	0	10	0	0.33	1
Jamie Spielman	(FED) Breinne Mudrack	Nicole Keefe	Diem Le			Kim Pyne		Kathleen McCormick	Abby Mire
Sara McClain	Joann Benoit					Eric Bonner			
						Noah Fisher			
	Rasha Abdelrahman					Amy Sinclair			
	Laura Weimann					Deshawn Smith			
	Amanda Edwards					Akiye Mctaw			
	Kaila Bell					Sherry Smith			
	Tabitha Krueger					Sarah Foster			
	Stephanie Oliver					Jason Barbour			
						Alondra Mulero de Jesus			

Attendance Secretary	Bookkeeper	Office EA	Title 1 Add EAs	Calm Coach		Title 1 Funded	Over Staffed Positions
1 per school	1 per school	1 per school	0	1			
Kim Groogan	Allison Goforth	Kim Williamson		Joshua Jacobs			

Human Resources Personnel Report 4/22/2024 - 06/03/2024

Certified Hires

<u>Last Name</u>	<u>First Name</u>	<u>Start Date</u>	<u>Location</u>	<u>Position</u>
Runion	Elizabeth		CO	PreK Behavior Support Specialist

Classified New Hires

none

Certified Resignations/Retirements/Terminations

<u>Last Name</u>	<u>First Name</u>	<u>Last Day</u>	<u>Location</u>	<u>Position</u>	<u>Tenure Y/N</u>
Burleson	Kaylee	4/19/2024	SA	Interim Teacher	N
Hodges	Kelly	5/3/2024	OCE	5th Grade Teacher	N
McClung	Kensley	5/10/2024	JP	3rd Grade Teacher	N
Hardy	Carlieann	5/24/2024	BF	Kindergarten Teacher	N
Meyer	Lauren	5/24/2024	BF	Academic Interventionist	N
Owens	Jacey	5/24/2024	BF	1st Grade Teacher	N
Vaughn	Michael	5/24/2024	BF	P.E. Teacher	Y
Robinson	Stephanie	5/24/2024	BR	6th Grade Teacher	Y
Hill	Evan	5/24/2024	CLA	3rd Grade Teacher	N
Manshum	Jamie	5/24/2024	CLA	6th Grade Teacher	N
Mayfield	Karen	5/24/2024	CLA	CDC Teacher	Y
Stewart	Kim	5/24/2024	CLA	1st Grade Teacher	Y
Davidson	Terry	5/24/2024	CLA	P.E. Teacher	Y
Goodridge	Debbie	5/24/2024	CLA	5th Grade Teacher	N
Pitts	Angela	5/24/2024	CLA	2nd Grade Teacher	Y
Ramseur	Amber	5/24/2024	CLAPK	PreK Teacher	N
Covington	Deshaun	5/24/2024	CO	Teacher- float	N
Peterson	Alacia	5/24/2024	DS	1st Grade Teacher	N
Allen	Mary	5/24/2024	DS	Art Teacher	Y
Davenport	Buffy	5/24/2024	ESE	5th Grade Teacher	Y
Davidson	Lynda	5/24/2024	ESE	5th Grade Teacher	N
Fontaine	Stephanie	5/24/2024	ESE	5th Grade Teacher	N
Harris	Katie	5/24/2024	ESE	5th Grade Teacher	N
Paty	Michelle	5/24/2024	ESE	5th Grade Teacher	N
Boylan	Olivia	5/24/2024	ESE	3rd Grade Teacher	N
Page	Marty	5/24/2024	ESE	Resource Teacher	Y
Barton	Alexis	5/24/2024	HG	3rd Grade Teacher	N
Waddell	Misty	5/24/2024	HG	ESL Teacher	N
Goulet	Heather	5/24/2024	HG/CLA	SLP	N
Brotan	Morgan	5/24/2024	JP	4th Grade Teacher	N
Davis	Lee	5/24/2024	JP	CDC Teacher	N
Johnson	Nancy	5/24/2024	JP	5th Grade Teacher	Y
Hickerson	Debbie	5/24/2024	JP	2nd Grade Teacher	Y
Fuqua	Derek	5/24/2024	MNS	Kindergarten Teacher	N
Parker	Gregory	5/24/2024	CLA	4th Grade Teacher	N
Peters	Katelyn	5/24/2024	MNS	Resource Teacher	N
Pierce	Daniel	5/24/2024	MNS	CDC Teacher	N
Pitts	Aaron	5/24/2024	MNS	P.E. Teacher	N
Sims	Casey	5/24/2024	MNS	Kindergarten Teacher	N
Thomas	Kim	5/24/2024	MNS	1st Grade Teacher	N
Tompkins	Rachael	5/24/2024	MNS	SLP	N
Gonzalez-Hill	Ruth	5/24/2024	MNS	Resource Teacher	N
Herbek	Nancy	5/24/2024	MNS	School Counselor	N
Chew	Lori	5/24/2024	MNS	CDC Teacher	N
Batey	Jordan	5/24/2024	MNS	5th Grade Teacher	N

Certified Resignations/Retirements/Terminations continued

Davenport	Rachel K.	5/24/2024	NF	Art Teacher	N
Giannini	Alicia	5/24/2024	NF	4th Grade Teacher	N
Wehby	Deming	5/24/2024	NF	2nd Grade Teacher	N
Warner	Sarah	5/24/2024	NF	5th Grade Teacher	N
Nunley	Erin	5/24/2024	OCE	6th Grade Teacher	Y
Gillespie	Bobbie	5/24/2024	OCE	4th Grade Teacher	N
Landreth	Kasey	5/24/2024	OCE	1st Grade Teacher	Y
Perrigo	Amanda	5/24/2024	OCE	Kindergarten Teacher	Y
Ross	Cherry	5/24/2024	OCE	Academic Coach	Y
Tabor	Olivia	5/24/2024	OCE	3rd Grade Teacher	Y
Argo	Christy	5/24/2024	RR	4th Grade Teacher	N
Davison	Brittany	5/24/2024	RR	School Counselor	Y
Hoover	Savanna	5/24/2024	RR	Kindergarten Teacher	Y
Morgan	Mary	5/24/2024	RR	Kindergarten Teacher	N
Frennier	Alyssa	5/24/2024	SA	1st Grade Teacher	N
Jones	Buddy	5/24/2024	SA	5th Grade Teacher	N
Miller	Amy	5/24/2024	SA	Resource Teacher	Y
Morse	Teresa	5/24/2024	SA	5th Grade Teacher	N
Nichols	Jillian	5/24/2024	SA	1st Grade Teacher	N
Russell	Miranda	5/24/2024	SA	6th Grade Teacher	N
Stevenson	Amy	5/24/2024	SA	Kindergarten Teacher	Y
Thompson	Kaitlin	5/24/2024	SA	2nd Grade Teacher	N
Cook	Laura	5/24/2024	SA	2nd Grade Teacher	N
Bowe	Lisa	5/24/2024	SC	5th Grade Teacher	Y
Conn	Sarah	5/24/2024	SC	1st Grade Teacher	N
Davis	Haley	5/24/2024	SC	3rd Grade Teacher	N
Gilbert	Vicky	5/24/2024	SC	4th Grade Teacher	N
Masteller	Amanda	5/24/2024	SC	1st Grade Teacher	Y
McGinnis	Jodie	5/24/2024	SC	1st Grade Teacher	Y
Womack	Katlyn	5/24/2024	SC	CDC Teacher	N
Woolum	Marianne	5/24/2024	SC	1st Grade Teacher	Y
Zazulak	Rebecca	5/24/2024	SC	4th Grade Teacher	N
Sykes	Kristi	5/24/2024	SC	1st Grade Teacher	Y
Chittenden	Kaylee	5/31/2024	CO	School Psychologist	N
Wildish	Deana	5/31/2024	SC	School Psychologist	N
Mosley	Aerial	6/7/2024	CO	ELL Specialist	N
Campbell	Ynetia	6/7/2024	NF	Principal	N

Classified Resignations/Retirements/Terminations

<u>Last Name</u>	<u>First Name</u>	<u>Last Day</u>	<u>Location</u>	<u>Position</u>
Rivers	Stanley	4/25/2024	CLAPK	ESP Site Director
Sanford	Tim	4/30/2024	SHOP	Groundskeeper
Spry	Nicholas	5/6/2024	MNS	SPED EA
Arner	Maisen	5/10/2024	CO	ESP Accounts Manager
Cordoba	Mirnadayana	5/10/2024	NF	EA
Shipley	Lindsey	5/13/2024	SA	EA
Baker	Tracy	5/15/2024	SHOP	Maint Tech
Chesnut	Cari	5/20/2024	CO	Farmer Educator
Bass	Ashley	5/23/2024	RR	Site Director
Puckett	Anna Taylor	5/24/2024	BF	EA
Simmons	Chelsea	5/24/2024	BF	EA
Hayden	Jacquelyn	5/24/2024	BF	SPED EA
Head	Latonia	5/24/2024	CLA	SPED EA
Fayissa	Linnie	5/24/2024	CLA	EA
Greer	Carrie	5/24/2024	CLAPK	Nurse
Andrews	Chloe	5/24/2024	ESE	EA
Bivins	Emily	5/24/2024	ESE	EA

Classified Resignations/Retirements/Terminations continued

Johnson	Kinsey	5/24/2024	ESE	EA
Petrig	Lindsey	5/24/2024	ESE	EA
Jones	Jessica	5/24/2024	HG	SPED EA
Putman	Kim	5/24/2024	HG	EA
Gonzalez	Sharon	5/24/2024	JP	EA
Norris	Mark	5/24/2024	JP	SPED EA
Robb	Marsha	5/24/2024	JP	EA
Hallock	Katelyn	5/24/2024	NF	SPED EA
Stewart	Taylor	5/24/2024	NF	EA
Poppele	Amy	5/24/2024	OCE	SPED EA
Bryant	Antoinette	5/24/2024	RR	EA
Welch	Aislyn	5/24/2024	SA	SPED EA
Al Jammal	Amani	5/24/2024	SC	EA
Jamison	Brianna	5/24/2024	SC	EA
Matteson	Taylor	5/24/2024	SC	SPED EA
Thomas	Chyna	5/24/2024	SC	SPED EA
South	Debra	5/24/2024	SC	EA
Adrian	Cathy	5/29/2024	DS	Tech Secretary
Bailey	Morgan	5/31/2024	OC	ESP Asst. Director FT