

Board of Education Regular Meeting/Budget Work Session

April 16, 2024 4:00 PM

MCS Administrative Offices

I. CALL TO ORDER Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item The Pledge of Allegiance will be led by Board Member Ms. Barbara Long.	
II. APPROVAL OF AGENDA Action Item	Chair Butch Campbell
III. Public Comment Procedural Item	Chair Butch Campbell
IV. CONSENT ITEMS Consent Agenda	Chair Butch Campbell
A. Approval of 4-9-24 Board Budget Meeting Minutes Consent Item	
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Approval of Budget Amendment-FY24 General Purpose Fund-TN Risk Management Trust Grant Action Item	Dr. Trey Duke
B. Approval of Budget Amendment-FY24 General Purpose and Extended School Program Fund Action Item	Dr. Trey Duke
VI. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
VII. BUDGET WORK SESSION Procedural Item	Chair Butch Campbell
A. Updates and Unfinished Business from 4-9-24 Board Budget Discussion Information Item	Dr. Trey Duke
B. 2024-2025 General Purpose Budget Information Item	Dr. Trey Duke
i. Revenues Information Item	Dr. Trey Duke
ii. Expenditures Information Item	Dr. Trey Duke
iii. Fund Balance Information Item	Dr. Trey Duke
C. 2023-2024 Cafeteria Budget Information Item	Dr. Trey Duke
D. 2024-2025 Federal Budgets Information Item	Dr. Trey Duke
i. Federal Consolidated Information Item	Dr. Trey Duke
ii. ESSER 3.0 Final Carryover Information Item	Dr. Trey Duke
VIII. OTHER BUSINESS Information Item	Chair Butch Campbell

IX. ADJOURNMENT
Action Item

Chair Butch Campbell

Minutes

Board of Education Regular Meeting/Budget Work Session

April 9, 2024 4:00 PM

MCS Administrative Offices

<p>I. CALL TO ORDER Procedural Item Present: Mr. Wesley Ballard, Mr. Butch Campbell, Ms. Karen Dodd, Ms. Amanda Moore, Mr. Jimmy Richardson III, Mr. David Settles (5:10 p.m.) Absent: Ms. Barbara Long.</p> <p>In attendance: Dr. Trey Duke, Maria Johnson, Kim Fischer, Beth Prater, April Zavisla, Andy Taylor, Ken Rocha, Don Bartch, Sheri Arnette, Lisa Trail, Angela Fairchild, Sandy Scheele, Autumn DePriest, Amanda Adams, Tyra Murray, Daniel Owens, Cynthia Hopkins, Ynetia Campbell, Jenny Ortiz, and Brandie Garland</p> <p>Assistant City Attorney Lauren Bush and City Liaison Bill Shacklett</p>	Chair Butch Campbell
<p>A. Pledge of Allegiance Procedural Item The Pledge of Allegiance was led by Board Member Ms. Amanda Moore.</p>	
<p>II. APPROVAL OF AGENDA Action Item Absent: Mr. David Settles. Motion to approve the agenda. This motion, made by Mr. Jimmy Richardson III and seconded by Mr. Wesley Ballard, passed. Yea: 5, Nay: 0, Absent: 2</p>	Chair Butch Campbell
<p>III. PUBLIC COMMENT Procedural Item</p>	Chair Butch Campbell
<p>IV. CONSENT ITEMS Consent Agenda Motion to approve consent agenda.. This motion, made by Ms. Karen Dodd and seconded by Ms. Amanda Moore, passed. Yea: 5, Nay: 0, Absent: 2</p>	Chair Butch Campbell
<p>A. Approval of 3-12 Board Minutes Consent Item</p>	
<p>B. Approval of School Fees Consent Item</p>	
<p>V. ACTION ITEMS Action Item</p>	Chair Butch Campbell
<p>A. Approval of Contract-Discovery School Flooring Action Item Motion to approve the Discovery School Flooring. This motion, made by Mr. Wesley Ballard and seconded by Mr. Jimmy Richardson III, passed. Yea: 5, Nay: 0, Absent: 2</p>	Dr. Trey Duke
<p>B. Approval of Contract-CO Flooring Action Item Motion to approve the CO Flooring Contract with City Tile. This motion, made by Ms. Karen Dodd and seconded by Ms. Amanda Moore, passed. Yea: 5, Nay: 0, Absent: 2</p>	Dr. Trey Duke
<p>C. Approval of Contract-Thrash Construction Services (Ceiling at Hobgood) Action Item</p>	Dr. Trey Duke

Motion to approve the contract to Thrash Construction Services for the Hobgood Ceiling. This motion, made by Mr. Jimmy Richardson III and seconded by Mr. Wesley Ballard, passed. Yea: 5, Nay: 0, Absent: 2	
VI. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
VII. Budget Work Session Action Item	Chair Butch Campbell
A. Feedback and Priorities from Stakeholders Information Item Dr. Duke shared a PowerPoint presentation and asked the Board for feedback. Dr. Duke shared the feedback that he received from all stakeholders and showed how it ranked. Amanda Moore asked how parent feedback was obtained. She asked how many parents were asked to participate and where that was done and at what schools. Lisa Trail told Ms. Moore that she announced it at the Music Festival and African American Night. Ms. Moore asked if it went out through DoJo to all parents, and Ms. Trail said that it did not. Ms. Moore and Mr. Richardson agreed that they would like to see it go out to all parents. Dr. Duke said that he would send the link out this week.	Dr. Trey Duke
B. Revenue Projections Information Item Dr. Duke said that he is optimistic that the county won't move pennies this year, and that interest is much more than what we've seen in the past on our fund balance. He added that Mr. Owens, Finance Director, is working to make sure that we are earning the most that we can.	Dr. Trey Duke
C. Enrollment Projections Information Item There was much discussion of growth and the possibility of purchasing portables if needed. Board members were concerned about safety regarding portables. Dr. Duke explained that he hoped not to have to use portables, but he wanted to inform the Board just in case the need arose. Wes Ballard asked that Dr. Duke provide information to the Board regarding all costs associated with the purchase of portables. Dr. Duke said that Don Bartch and Andy Taylor would work on that memo and get that information to the Board, but probably not by the April 16th meeting. The Board also asked for the current capacity report. Dr. Duke said that he would get that to them.	Dr. Trey Duke
D. Proposed New Positions/Position Changes Information Item There was discussion regarding calm coaches and behavior. Mr. Ballard felt that we need to make parents aware of the behavior problem in schools.	Dr. Trey Duke
E. Salary Adjustments Information Item	Dr. Trey Duke
i. Cost of Living Information Item Present: Mr. David Settles.	Dr. Trey Duke

<p>Dr. Duke asked the Board for feedback around salary increases, proposed positions, and fund balance.</p> <p>David Settles asked about renovations at central office. He said that he would like to see a wish list of projects that were needed to update central office. Dr. Duke explained that there will be new flooring installed at central office over the next few months and he is also looking at the replacement of the HVAC unit in the future.</p> <p>Dr. Duke said that he will get that list to the Board at the next budget meeting on April 16.</p> <p>The Board was in agreement that they felt comfortable with the proposed budget. Ms. Moore said that she felt that we have a comfortable fund balance and did not have a problem dipping into it to provide what we need in the district. She did not feel that things needed to be cut. The Board agreed.</p> <p>Mr. Campbell did say that he didn't see a problem with what was presented, but we have to remember that what we add this year will have to continue to be funded in future budgets.</p> <p>Mr. Campbell asked if we have a percentage of what was tied to ESSER from the past budgets. Dr. Duke will work on getting that information.</p>	
<p>ii. Specific Positions Information Item</p>	<p>Dr. Trey Duke</p>
<p>iii. Differentiated Pay Plan Information Item</p>	<p>Dr. Trey Duke</p>
<p>iv. Substitutes Pay Information Item</p> <p>There was discussion regarding having permanent subs in the buildings next year. Dr. Duke explained that process to the Board.</p>	<p>Dr. Trey Duke</p>
<p>F. 2023-2024 ESP Budget Information Item</p> <p>Cynthia Hopkins, ESP Coordinator, shared a PowerPoint with the Board explaining the Extended School Program's budget. She explained that they have a fund balance of 5.7 million dollars. Dr. Duke said that Ms. Hopkins has done a great job of maximizing this program. She plans to work on increasing ESP attendance at the larger schools and making sure that they are lessening the wait list at all schools.</p>	<p>Dr. Trey Duke</p>
<p>VIII. OTHER BUSINESS Information Item</p> <p>Mr. Ballard mentioned that he had been talking with Dr. Duke and Mrs. Bush regarding a raise for Board members. He said that it looked like it would have to go before the city council twice since it would require a city ordinance change. He told the Board that they could either go this route, or get a phone stipend, or possible insurance benefit. He asked the Board if they wanted him to pursue this. He said that he was looking into raising the salary from \$300/month to \$400/month. His reasoning behind this push was that there seemed to be no candidates willing to step forward to be board members. This process has to be completed 45 days before an election. The Board was in agreement on a flat \$400/month, and Mr. Settles also requested information on an insurance benefit. Dr. Duke said that his team would work with city staff on this project.</p>	<p>Chair Butch Campbell</p>
<p>IX. ADJOURNMENT Action Item</p> <p>Motion to adjourn at 7:29. This motion, made by Mr. Jimmy Richardson III and seconded by Mr. David Settles, passed. Yea: 6, Nay: 0, Absent: 1</p>	<p>Chair Butch Campbell</p>

The meeting adjourned at 7:29 p.m.

Director of Schools

Agenda Item Title: FY24 General Purpose Fund Budget Amendment – Tennessee Risk Management Trust Grant

Board Meeting Date: April 16, 2024

Department: Finance

Presented by: Trey Duke, Director

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

On 3/22/2024, MCS was awarded the 2024 TNRMT Safety Grant to help aid in preventing common workers compensation issues and provide a safer working environment. The \$12,288 will be used to purchase personal protection equipment and associated items to help aid a safer environment.

This will be recognized as new revenue in the General Purpose Fund 141 and the associated expenditures will come from Support-Maintenance of Plant – Other Equipment.

Staff Recommendation

To approve the FY24 budget amendment to recognize new revenue and expenditures of \$12,288 in the General Purpose School fund.

Fiscal Impact

Increases the Maintenance of Plant budget category by \$12,288.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success.

General Purpose Schools Fund 141
Fiscal Year 2023-24

Account Number	Account Description	BUDGET AS PASSED OR PREV AMENDED	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
<u>Revenues</u>				
141 R 44570	Tennessee Risk Management Trust	-	12,288	12,288
Total Increase in Revenues		\$ -	\$ 12,288	\$ 12,288
<u>Expenditures</u>				
141 E 72620 790	Other Equipment	\$ 343,139	\$ 355,427	\$ 12,288
Total Increase in Expenditures		\$ -	\$ -	\$ 12,288

CHANGE IN FUND BALANCE (CASH) -

To budget \$12,288 in FY 23-24 new grant money from the Tennessee Risk Management Trust and it will fund expenditures related to the safety of operations for MCS Employees.

Daniel Day 4/12/24
 Reviewed by Finance Director/Finance Manager Date

Approved	<input checked="" type="checkbox"/>	<u><i>Tanya</i></u>	<u>4/12/24</u>
Declined	<input type="checkbox"/>	Director of Schools	Date

Agenda Item Title: FY24 General Purpose and Extended School Program Fund Budget Amendment

Board Meeting Date: April 16, 2024

Department: Finance

Presented by: Trey Duke, Director of Schools

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Requires City Council Approval: Yes No

Summary

This amendment reallocates \$79,875 of funds within the General Purpose Schools Fund and Extended School Program Fund with no net change within the fund balance. The \$9,375 amendment in GPS addresses several areas including needed adjustments to attendance equipment, audit services (for the additional crosswalk with the city budget), and hybrid retirement. The \$70,500 amendment in ESP addresses several line items: medical and dental insurance, travel, water and sewer, and other charges.

Funds are being reallocated from savings found in other line items within the same budget category. There are no programmatic changes.

Staff Recommendation

To approve the FY24 budget amendment to help recognize changes within the General-Purpose and Extended School Program Funds.

Fiscal Impact

No overall impact to the FY24 General-Purpose budget or to the total expenditures for any individual budget category.

Connection to MCS's Five-Year Strategic Plan

- Known:** Every student will be *known* through whole-child programs and support.
- Safe:** Every student will be *safe* through equitable access to buildings, facilities, and infrastructure that meets their needs.
- Challenged:** Every student will be *challenged* by learning from highly effective educators and employees.
- Empowered:** Every student will be *empowered* through academic success.

Murfreesboro City Schools

INTER-FUND BUDGET TRANSFER/AMENDMENT REQUEST

Budget Fiscal Year 2023-2024 141 GPS & 146 ESP funds

April 16, 2024

Expenditure Accounts	Description	Increase	Decrease
141 E 72110 704	ATTENDANCE EQUIPMENT	6,375	
141 E 72110 355	TRAVEL		1,000
141 E 72110 399	OTHER CONTRACTED SERVICES		875
141 E 72110 499	OTHER SUPPLIES & MATERIALS		1,000
141 E 72110 524	STAFF DEVELOPMENT		3,500
Total Support - Attendance		\$ 6,375	\$ 6,375
141 E 72310 305	AUDIT SERVICES	2,500	
141 E 72310 399	OTHER CONTRACTED SERVICES		2,500
Total Support - Board of Education		\$ 2,500	\$ 2,500
141 E 73300 217	HYBRID RETIREMENT	500	
141 E 73300 204	RETIREMENT		500
Total - Community Services		\$ 500	\$ 500
146 E 73300 207	MEDICAL INSURANCE	15,000	
146 E 73300 208	DENTAL INSURANCE	2,000	
146 E 73300 355	TRAVEL	3,000	
146 E 73300 454	WATER & SEWER	500	
146 E 73300 599	OTHER CHARGES	50,000	
146 E 73300 499	OTHER SUPPLIES & MATERIALS		70,500
Total - ESP Community Services		\$ 70,500	\$ 70,500
Total Expenditures		\$ 79,875	\$ 79,875

To transfer \$9,375 in budgeted expenditures within major categories of the General Purpose Schools fund to recognize changes in equipment, audit services, and hybrid retirement. Also, the transfer of \$70,500 in budgeted expenditures within Extended School Program to recognize changes in medical and dental insurance, travel, water and sewer, and other charges.

There are no new revenues or expenditures, no new positions, and no change to fund balance.

Reviewed by Finance Director/Finance Manager *[Signature]* Date 4/12/24

Approved	<input checked="" type="checkbox"/>	<u>Bobby NTRULLO III</u>	<u>4-12-24</u>
Declined	<input type="checkbox"/>	Director of Schools	Date