

Board of Education Regular Meeting

May 25, 2021 6:00 PM

City Hall Council Chambers

I. CALL TO ORDER Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item	
B. Moment of Silence Procedural Item	
II. APPROVAL OF AGENDA Action Item	Chair Butch Campbell
III. COMMUNICATIONS Information Item	Mrs. Lisa Trail
A. Introduction of New MCS Principals Information Item	Dr. Trey Duke
B. Spotlight on Education-Cason Lane STEM Designation Action Item	Dr. Trey Duke
IV. CONSENT ITEMS Consent Agenda	Chair Butch Campbell
A. Approval of 5-11 Board Minutes Consent Item	
B. Approval of the Purchase of a 90-passenger Transit Bus Consent Item	
C. Second Reading of Board Policies Consent Item	
i. Approval of Board Policy 6.702 Fundraising Activities on Second Reading Consent Item	
D. Approval of School Fees Consent Item	
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Summer School COVID Protocols Action Item	Dr. Trey Duke
B. Approval of the Cooperative Purchasing Resolution Action Item	Dr. Trey Duke
C. Approval of the Purchase of a Special Ed Bus Action Item	Dr. Trey Duke
D. Budget Amendments/Transfers Action Item	Ms. Kim Williams
VI. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
A. Principals' Pay Scale for 2021-2022 Information Item	Dr. Trey Duke
B. Personnel Report Information Item	Mr. Ralph Ringstaff
C. Enrollment (PTR) Report Information Item	Mr. Joe Marlin
D. April Revenue and Expenditure Report Information Item	Ms. Kim Williams
E. Director's Update Information Item	Dr. Trey Duke

VII. OTHER BUSINESS Information Item	Chair Butch Campbell
VIII. ADJOURNMENT Action Item	Chair Butch Campbell

MINUTES

Board of Education Regular Meeting

May 11, 2021 6:00 PM

City Hall Council Chambers

<p>I. CALL TO ORDER Procedural Item In attendance: Chair Butch Campbell, Vice Chair David Settles, Wes Ballard, Roseann Barton, Amanda Moore, Becky Goff, and Jimmy Richardson</p> <p>Staff: Director Trey Duke, Ralph Ringstaff, Lisa Trail, Sheri Arnette, Angela Fairchild, Micky Brooks, Trent Cheeves, Greta McGree, Ashley Bija, Megan Fontinel, Maryam Hill, Quinena Bell, Joe Marlin, Kim Williams, Beth Prater, Kristy Mall, Alex Juneau, and Suzanne St. John</p> <p>Assistant City Attorney Elizabeth Taylor. City Liaison Bill Shacklett was absent.</p>	Chair Butch Campbell
<p>A. Pledge of Allegiance Procedural Item The Pledge of Allegiance was led by Ms. Quinena Bell, principal at Hobgood Elementary.</p>	
<p>B. Moment of Silence Procedural Item</p>	
<p>II. APPROVAL OF AGENDA Action Item Motion to approve the agenda. This motion, made by Jimmy Richardson III and seconded by Ms. Becky Goff, passed. (7-0)</p>	Chair Butch Campbell
<p>III. COMMUNICATIONS Information Item Presentation of Read to Succeed's One Book to the MCS School Board Stamped: Racism, Anti-racism and You by Jason Alexander and Ibram X. Kendi.-Mrs. Jolene Radnoti</p>	Mrs. Lisa Trail
<p>A. Spotlight on Education-MCS Virtual Teachers Information Item Ashley Bija, a 4th grade teacher from Cason Lane Academy, and Megan Fontinel, a 1st grade teacher at Mitchell Neilson Elementary, presented information to the Board regarding virtual teachers during the pandemic.</p> <p>Chair Campbell and the Board thanked the teachers for a wonderful job during such a difficult year. Mr. Ballard added that he saw first-hand what a wonderful job they did because he had the opportunity to visit a classroom during the pandemic.</p>	Mrs. Sheri Arnette
<p>IV. CONSENT ITEMS Consent Agenda Motion to approve consent agenda.. This motion, made by Ms. Becky Goff and seconded by Mr. Wesley Ballard, passed. (7-0)</p>	Chair Butch Campbell
<p>A. Approval of 4-20-21 Board Minutes Consent Item</p>	
<p>B. Approval of 4-21-21 Board Minutes Consent Item</p>	
<p>C. Approval of 4-27-21 Board Minutes Consent Item</p>	

D. Minor Change to Board Policy Consent Item	
i. Approval of Board Policy 6.404 Acquired Immune Deficiency Syndrome Consent Item	
ii. Approval of Board Policy 6.4081 Safe Relocation of Students Consent Item	
iii. Approval of Board Policy 6.709 Student Fees and Fines Consent Item	
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Approval of the 2021-2022 Board Meeting Calendar Action Item Motion to approve the 2021-2022 Board Meeting Calendar. This motion, made by Mr. Wesley Ballard and seconded by Mr. David Settles, passed. (7-0)	Dr. Trey Duke
B. Approval of Board Policy 6.702 Fundraising Activities Action Item Motion to approve Board Policy 6.702 Fundraising Activities on first reading. This motion, made by Jimmy Richardson III and seconded by Ms. Amanda Moore, passed. (7-0)	Dr. Trey Duke
C. Approval of the 2021-2022 General Purpose School Budget Action Item Dr. Duke presented a power point to the Board with an overview of the budget. Mr. Richardson asked how our salaries compare to other similar surrounding districts. Dr. Duke explained that with the 3% raise to all employees, it keeps our salaries very competitive. Mr. Settles thanked Dr. Duke for an excellent budget. Mr. Ballard asked about cyber security and technology and wanted to make sure that we are putting our best defenses in place. He asked Dr. Duke if the board could get an update on cyber security in the future. Dr. Duke added that all technology requests were added in the budget. Ms. Barton added that she appreciated that the pay raise goes to everyone, not just the teaching staff. Motion to approve the 2021-2022 General Purpose School Budget. This motion, made by Ms. Roseann Barton and seconded by Jimmy Richardson III, passed. (7-0)	Dr. Trey Duke
D. Approval of the 2021-2022 School Nutrition Budget Action Item Motion to approve 2021-2022 School Nutrition Budget. This motion, made by Jimmy Richardson III and seconded by Ms. Amanda Moore, passed. (7-0)	Dr. Trey Duke
E. Approval of the 2021-2022 Extended School Program Budget Action Item Motion to approve the 2021-2022 Extended School Program Budget. This motion, made by Mr. David Settles and seconded by Jimmy Richardson III, passed. (7-0)	Dr. Trey Duke
F. Approval of the 2021-2022 Federal Programs Budget Action Item Motion to approve the 2021-2022 Federal Programs Budget. This motion, made by Ms. Amanda Moore and seconded by Ms. Roseann Barton, passed. (7-0)	Dr. Trey Duke
G. Approval of the 2021-2022 School Debt Service Budget Action Item Motion to approve the 2021-2022 School Debt Service Budget. This motion, made by Mr.	Dr. Trey Duke

David Settles and seconded by Mr. Wesley Ballard, passed. (7-0)	
H. Approval of the 2021-2022 Indigent Children's Fund Budget Action Item Motion to approve the 2021-2022 Indigent Children's Fund Budget. This motion, made by Jimmy Richardson III and seconded by Ms. Amanda Moore, passed. (7-0)	Dr. Trey Duke
I. Approval of Five-Year Capital Outlay Plan Action Item Ms. Barton emphasized the need for a bus garage in the future. Motion to approve the Five Year Capital Outlay Plan. This motion, made by Mr. Wesley Ballard and seconded by Ms. Becky Goff, passed. (7-0)	Dr. Trey Duke
J. Approval of Summer Learning Camps Grant Action Item Dr. Duke explained that he was presenting the Summer Learning and Mini Camps grants to the Board pending state approval so that everything would be in line once the state approved them. Motion to approve the Summer Learning Camps Grant. This motion, made by Jimmy Richardson III and seconded by Ms. Amanda Moore, passed. (7-0)	Dr. Trey Duke
K. Approval of the STREAM Mini Camps Grant Action Item Motion to approve the STREAM Mini Camps Grant. This motion, made by Jimmy Richardson III and seconded by Mr. Wesley Ballard, passed. (7-0)	Dr. Trey Duke
L. Budget Amendment/Transfer Action Item Motion to approve the budget amendments/transfers. This motion, made by Ms. Amanda Moore and seconded by Mr. David Settles, passed. (7-0)	Ms. Kim Williams
VI. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
A. Director's Update Information Item First of all, Dr. Duke wanted to thank the virtual teachers and wanted them to know how much he appreciated them. Dr. Duke told the Board that the State has recently presented several grants such as Nursing and Early Literacy, and he explained that as we receive them, the plan will be revised and the board will be informed. Dr. Duke added that TNReady Testing will soon be over and school will be out for the summer. Dr. Duke ended his update by informing the Board that Lisa VanCleave was recently elected Vice President of the TABS (Tennessee Association of Board Secretaries) Organization.	Dr. Trey Duke
VII. OTHER BUSINESS Information Item Jimmy Richardson stated that he was so pleased with the way our Board and administration is working together. Mr. Ballard asked if the fuel shortage was affecting our bus routes. Dr. Duke said that he would speak with Mr. Brian Rome, Transportation Supervisor to make sure there were no issues.	Chair Butch Campbell
VIII. ADJOURNMENT Action Item The meeting adjourned at 6:40 p.m. Motion to adjourn. This motion, made by Jimmy Richardson III and seconded by Mr. David	Chair Butch Campbell

Settles, passed. (7-0)

Director of Schools

Minutes
Page 4 of 4
May 11, 2021
Recorded by L. VanCleave

MISSION STATEMENT: To assure academic and personal success for each child.

90 passenger Bus

M. BORO City Schools

Purchase off of the DEKALB Co Bid
on March 25, 2021.

Bid Price \$ 102,999.00

options

Price increase + 1,700.00

* Any order after 4/1/21

Camera + 2800.00

6" front & 8" rear
Brakes (- 800.00)

250 HP
Engine (- 300.00)

\$ 106,399.00 EACH

BID FORM

SUBMIT BID FORM TO:

Tim Stribling, County Mayor
DeKalb County Purchasing Committee
DeKalb County Courthouse
1 Public Square, Room 204
Smithville, TN 37166

ITEMS:

Items as contained in the DeKalb County Schools SPECIFICATIONS for School Buses March 25, 2021

The bidder acknowledges by his signature that:

- 1. He has received, read, and understands the specifications and his bid is made in accordance therewith.
- 2. He has received the following addenda:
Addendum No. _____ Dated _____, 2021 *N/A*
- 3. He is in agreement to:
 - A. If awarded the bid, comply with all requirements of the specifications. Deliver the bus according to specifications by July 16, 2021.

A. Show amount in both words and figures for the **total cost of one (1) 90 passenger school bus**, as per specifications.
One hundred two thousand, nine hundred ninety nine dollars $\frac{0}{100}$ each
\$102,999.00 each does not include camera.

Year Model: 2022 or Newer Thomas EFX 14185 90 passenger School Bus

B. Show amount in both words and figures for the **total cost of one (1) 78 passenger school bus**, as per specifications.
One hundred thousand, nine hundred fifty five dollars $\frac{0}{100}$ each
\$100,955.00 each does not include camera.

Year Model: 2022 or Newer Thomas EFX 13185 78 passenger School Bus

*Bidder opts or agrees to extend the terms and conditions of the awarded contract to other Tennessee counties, cities, governments, school systems and municipalities.

Parts and Service Facility located at: 3512 Bill Smith DR. M'ORO TN 37129

Name of Company Mid-South Bus Center, Inc.

Address 3512 Bill Smith Drive M'ORO, TN. 37129

Signature and Title  Co-Owner

Date 3/25/21 Phone Number (615) 890-6368

Federal ID Number 62-0901692

Bid must be signed by a person or persons authorized to bind the bidder. Failure to complete the Bid Form may be cause for rejection of bid. Bid opening will be 10:00 a.m. on Thursday, .

Murfreesboro City School Board

Monitoring: Review: Annually, in April	Descriptor Term: Fundraising Activities	Descriptor Code: 6.702	Issued Date: 4/28/20 09/24/19
		Rescinds: BO 31	Issued: 04/79; 07/01;09/07; 06/11;04/23/19

1 Fundraising shall be kept at an absolute minimum and shall serve only to provide for goods and/or
2 services that will enhance the educational objectives of the school as determined by the principal.

3 A copy of this policy regarding fundraising activities shall be included in the parent handbook issued to
4 parents at the beginning of each school year.

5 **DEFINITIONS**

6 Fundraiser – For the purposes of this policy, a fundraiser is any activity conducted by the school that is
7 intended or designed to generate a profit and provide supplemental revenue for the general fund or an
8 individual club or class account. Fundraising activities may include vending operations, bookstores,
9 pictures, concessions, carnivals, book sales, or similar activities. Fundraising activities do not include
10 membership dues, fines, and similar fees.

11 In Murfreesboro City Schools, each fundraiser will be designated either as an ACTIVE fundraiser or a
12 PASSIVE fundraiser at the time the event is planned.

13 ACTIVE Fundraiser – An Active Fundraiser involves the children during instructional time in the school
14 day.

15 PASSIVE Fundraiser – A Passive Fundraiser does not involve the children during the instructional time
16 during the school day but is held during a non-instructional period of the day, such as, lunch, recess,
17 class changing time, or outside of school hours.

18 **DESIGNATION OF A FUNDRAISER**

19 How a school structures the fundraiser determines whether it is designated as Active or Passive. The
20 principal and the PTO/Booster club shall work together jointly to set-up the fundraiser. (i.e., to determine
21 whether to have an assembly to use part of the instructional day, or structure the fundraising event so
22 that it compliments or encompasses a curricular objective, etc.) For example, if an assembly is planned
23 to introduce or conclude the fundraiser (i.e., a party), even for only a 20-minute period during instructional
24 time, the fundraiser becomes an ACTIVE fundraiser, even if the majority of the fundraiser
is done during non-instructional time.

25 Examples of current fundraisers are:

- 26 1. ACTIVE – School pictures (fall and spring pictures will count as one fundraiser), some “fun-
27 runs”, book fairs (maximum of two which will count as one fundraiser), “read-a-thons” and
28 “sausage and cheese sales” if an assembly or celebration party during instructional time is used

- 29 as an incentive, assemblies where children pay to admission to attend (teacher/student basketball
30 games, etc.)
- 31 2. PASSIVE – Restaurant sponsored days, Kroger Cares, vending machines, bookstores, yearbook
32 sales, etc.

33 **GENERAL GUIDELINES**

34 The following general guidelines shall be followed:

- 35 1. Fundraising companies and other salespersons shall obtain permission in writing from the
36 Director of Schools or designee in order to visit the schools.
- 37 2. Any commission payable by companies shall be paid in the form of reduced prices to the students
38 or paid into the activity fund of the school for use by the school. No school employee shall personally
benefit from any fundraising activity.
- 39 3. All fundraising activities, including online fundraising activities must have written approval from
40 the principal and Director of Schools (or designee). A fundraiser form will be available in the
41 office and must be completed. The authorization request shall contain the following information:¹
- 42 a. A list of the proposed fundraising activities,
- 43 b. Purpose of the fundraising activity,
- 44 c. Proposed uses of funds raised,
- 45 d. Expected student involvement in fundraising activity (school-wide or individual class or
46 club), and
- 47 e. Margin of profit and how it is to be paid to the school.
- 48 f. Method of payment of sales or use tax to vendor or TN Department of Revenue f-
- 49 4. Students shall not be excused from a regular class to participate in a fundraising activity unless
50 it is an Active fundraiser approved by the Director of Schools.
- 51 5. No grade in a subject or course shall be affected by a student's participation in a fundraising
52 activity. No points shall be added to or removed from grades because of, or to encourage,
53 fundraising participation.
- 54 6. Children will not be dismissed from school as a reward for fundraising.
- 55 7. Door to door sales are strongly discouraged and not endorsed by the school system.
- 56 8. The awarding of a grand prize to individual students based on a total dollar amount collected is
57 prohibited. However, it is permissible to award prizes when students reach certain levels. Off-
58 campus activities, such as pizza parties shall not be used as rewards to children. If end-of-
59 fundraising celebrations are used to encourage participation, no child shall be excluded from the

- 60 celebration based on the child's fundraising input. For example, if a DJ party or pizza party is
61 planned for the class, all children in the class will be invited to attend.
64
- 65 9. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
66 who do not participate in fundraising activities shall not be punished or discriminated against in an
way.
- 67 10. Each school is limited to four (4) ACTIVE fundraisers per school year, inclusive of PTA/PTO
68 fundraisers.
- 69 11. Funds derived from fundraising events to be deposited in the General Fund or the individual
70 school's activity funds can be spent for the following purposes including, but not limited to:
- 71 a. materials, supplies, and equipment that enhance the instructional programs provided by the
72 Board through its operational budget.
- 73 12. Funds derived from fundraising events may not be used for:
- 74 a. Memberships of any kind,
75 b. Staff gifts and meals.
76 c. Staff training and travel that benefits the student body.
- 77 13. Funds derived from fundraising events to be deposited into a restricted account of the individual
78 school's activity funds must be spent for the purposes approved. The purpose shall be reduced
79 to written form and on file at each school for audit purposes.
- 80 14. Fundraising events conducted by a school support organization, such as a PTA, PTO, or Booster
81 Club, shall be governed by the same conditions that apply to the school and comply with Board
82 Policy 2.404, School Support Organizations.

83 This policy shall not be construed as preventing a teacher from using instructional or informational
84 materials even though the materials might include reference to a brand, a product, or a service.

85 **LOTTERIES**

86 No fundraising activity shall be conducted that distributes prizes or makes awards to winners based upon
87 the purchase of chances and who are chosen through a random selection process.²

88 **ONLINE FUNDRAISING**

89 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
90 fundraising requirements established by the Board and the *Internal School Uniform Accounting Policy*
91 *Manual*. The principal or designee of each school shall have access to the established fundraising account
92 to ensure that all funds are properly accounted for, and that the information is recorded in the school's
93 accounting records by the designated personnel. Online fundraising shall not be used on behalf and for
94 the benefit of an outside party.

95 Employees shall not engage in online fundraising for personal gain in their official capacity as district
96 employees nor make any reference to non-school sponsored fundraisers, online or otherwise, that would
97 lead another to believe such activity is an approved school fundraiser.

98 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES³**

99 On approval of the principal, an employee may be authorized to raise and use funds for the following
100 noneducational purposes:

- 101 1. Bereavement support;
- 102 2. Award recognition;
- 103 3. Employee morale;
- 104 4. Banquets;
- 105 5. Other situations at the principal's discretion.

106 These funds shall be derived from vending machine revenue from machines designated for teacher use
107 only or donations.

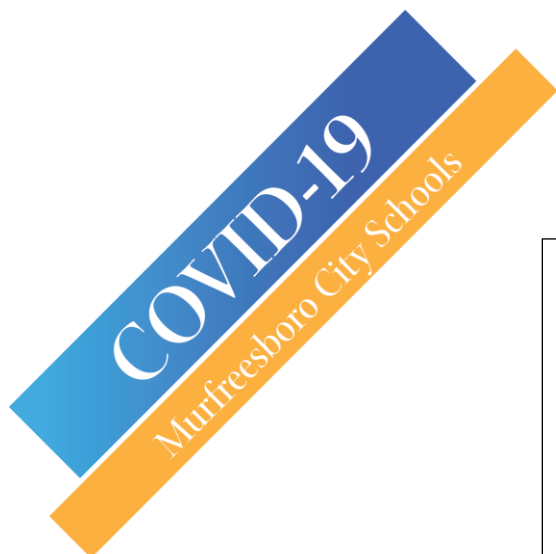
Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
2. Tenn. Op. Att'y Gen. No. 03-049 (Apr. 22, 2003)
3. Public Act of 2019, Chapter No. 134

Cross References

Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605

MAY 17, 2021



THIS DOCUMENT IS A WORKING DOCUMENT
AND WILL BE UPDATED REGULARLY.

MAY 17, 2021 - UPDATE

WORKING DOCUMENT SUMMER SCHOOL

GUIDELINES AND EXPECTATIONS FOR SUMMER 2021

The policies, procedures, rules, and regulations contained in this guide may be amended as needed to protect the health, safety, and welfare of students. Procedural changes may be announced on any/all of the following: Murfreesboro City Schools website, the [SCHOOL] webpage, [SCHOOL] Twitter account, teacher electronic communications, district alerts/communications, automated phone calls, or notices sent home with your child.

MURFREESBORO CITY SCHOOLS

Health Services

Glossary:

Home Isolation – separates sick people with a contagious disease from people who are not sick

Quarantine – separates and restricts the movement of people who were exposed to a contagious disease to see if they will become sick.

Close Contact – contact with someone less than 6ft for greater than 15 minutes.

Employee Overview

Any employee who feels sick or experiencing signs and symptoms of COVID-19 should stay home even if the individual is considered fully vaccinated. Any employee who has tested positive, had close contact with a person who has tested positive (except or those individuals who are considered fully vaccinated) or has been instructed by a physician or the Department of Health to self-isolate should stay home.

All employees should report any of the above to their supervisor and:

School based employees should report to building nurse.

District wide employees (Technology, maintenance, transportation, central office, nutrition, etc.) should report to nursing supervisor.

Nursing staff in conjunction with Department of Health will trace all contacts and advise as needed.

Illness:

Staff who exhibits symptoms consistent with COVID-19 are to be masked and isolated immediately and sent home as quickly as possible.

Return to work is based off of the Return to School Decision Support Algorithm found in this packet.

Quarantine:

- Employees do not have to quarantine after exposure if you are fully vaccinated.
 - People are considered fully vaccinated:
 - 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
 - 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine
- You are within 6ft of someone that has COVID-19 for at least 15 minutes
- You have provided care to someone that has COVID-19 and individuals is not considered fully vaccinated.
- You have been advised by your physician or the Department of Health to quarantine.
- If an employee has been tested for COVID-19, employee shall self-quarantine while awaiting COVID-19 test results.
- Employees should quarantine if someone in the household is being tested for COVID-19 unless the employee is considered fully vaccinated. If the household contact is negative, the employee may return to work. If the household contact is positive, please refer to quarantine guidelines for amount of time to quarantine.

Home Isolation:

Persons with Positive COVID-19 who have symptoms may discontinue isolation under the following conditions:

- At least 10 days have passed since symptoms first appeared.
- And at least 24 hours have passed since resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath);

OR

- Resolution of fever without the use of fever-reducing medications and
- Improvement in respiratory symptoms (e.g., cough, shortness of breath), and
- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)*.

Persons with Positive COVID-19 who have NO symptoms may discontinue isolation under the following conditions:

- At least 10 days have passed since the date of their first positive COVID-19 diagnostic test assuming they have not subsequently developed symptoms since their positive test. If they develop symptoms, then the symptom-based or test-based strategy should be used. Note, because symptoms cannot be used to gauge where these individuals are in the course of their illness, it is possible that the duration of viral shedding could be longer or shorter than 10 days after their first positive test.
- OR
- Negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive respiratory specimens collected ≥ 24 hours apart (total of two negative specimens).

Nursing Services

These guidelines have been carefully considered to address and promote the safety, health, and welfare of our community.

SICK DAY GUIDELINES FOR STUDENTS AND STAFF

- Fever, chills, generalized body aches. Fever threshold will constitute 100.0 degrees Fahrenheit or higher
- Active vomiting or diarrhea
- The first 24 hours of various antibiotic treatments (i.e. strep throat, pink eye, etc)
- Undiagnosed, new, and/or untreated rash or skin condition
- Doctor's note requiring an individualized plan of care to stay home
- While waiting for the results of your test, your household contacts should stay at home if you have symptoms of COVID-19 unless your household contacts are considered fully vaccinated. They should not go to work or school and should avoid all public places. If your results are positive, please report to the school nurse.

For additional guidance, please reference the algorithm on resource page of this document or visit the Tennessee Department of Health website or see the MCS Return After Illness Chart below.

COMMUNICABLE DISEASE MONITORING AND SURVEILLANCE

- Collaborate with attendance secretaries to record symptoms when students are called in for sick days
 - Health office to record this in electronic medical record (SNAP)

- RN Supervisor will monitor community and schools for illness and communicable disease trends.
- RN supervisor will monitor up-to-date communications from the Rutherford County Health Department, CDC, Office of the Governor, and TN Board of Education

We are presenting two options for face mask guidelines below for board discussion. The final board approved plan should only include one option.

Face Mask Guidelines – Option 1

The Centers for Disease Control and Prevention changed its COVID-19 safety guidance, telling people who have been fully vaccinated that, with some exceptions, they can now gather indoors as well as outside without face masks.

If not fully vaccinated, the CDC recommends that people should wear cloth face coverings in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain.

Masks will be required **inside** the school and when riding the bus when 6' distance cannot be safely maintained. Masks will be **optional** when students are outside or when they are inside and socially distanced.

Students are encouraged to wear a mask at any time; if that best meets the needs of their individual situation.

Adults should adhere to the CDC guidelines based on their specific health situation.

- Fully vaccinated individuals (two weeks after receiving your second dose in a 2-dose series or 2 two weeks after a single dose series) are no longer required to wear a mask or physically distance in any setting except where required by federal, state, local, tribal, or territorial laws, rules, regulations, including local business and workplace guidance.

When in the presence of students, MCS staff members are strongly encouraged to follow student protocols.

Student-Specific Exemptions

Student-specific face mask exemptions will be granted on a case-by-case basis with proper documentation. When determining whether to grant an exemption, the students physical or mental health condition, including but not limited to the following factors shall be considered:

- Student is unable to remove a cloth face covering without assistance as observed by school staff;
- Student has trouble breathing;
- Student is deaf or hard of hearing—or those who care for or interact with a student who is hearing impaired—may be unable to wear cloth face coverings if they rely on lipreading to communicate;
 - In this situation, consider using a clear face covering. If a clear face covering isn't available, consider whether you can use written communication, use closed captioning, or decrease background noise to make communication possible while wearing a cloth face covering that blocks your lips.
- Student continuously plays with, sucks on, or chews their face covering as observed by school staff; and

- Recommendation of the student’s primary care or treating physician. (Please provide documentation from physician stating that student should not wear a mask.)

General exemptions

1. Students shall not wear masks if sleeping, eating, or drinking;

Face Shields

According to the CDC, it is not known if face shields provide any benefit as source control to protect others from the spray of respiratory particles. The CDC does not recommend use of face shields for normal everyday activities or as a substitute for cloth face coverings.

Face shields shall only be allowed in place of a face mask if the student has been granted an exemption. If face shields are used without a mask, they should wrap around the sides of the wearer’s face and extend to below the chin. Disposable face shields should only be worn for a single use. Reusable face shields should be cleaned and disinfected after each use.

Face Mask Guidelines – Option 2

- Masks will be required when riding the bus.
- Students are encouraged to wear a mask inside the school building if social distancing cannot be maintained. However, wearing masks is not required.

Bus Transportation

Boarding the bus in the morning-

Masks or Face Covering will follow the MCS Masks guidelines for students when boarding the bus. Students will load the bus starting at the back of the bus and will unload starting at the front. The maximum number of students per seat will be dependent on the current public health status. Windows will be open for fresh air circulation when weather conditions allow.

Boarding the bus to leave school -

Students will line up to board their bus as determined by the school administration always practicing social distancing as much as possible. Seats will be assigned based on distance from school and bus routes having students who will ride the bus the longest at the back of the bus and those with the shortest ride towards the front of the bus. After leaving the bus, students should continue to practice social distancing as much as possible on their way to their homes.

Cleaning and Sanitizing the Bus -

Before students board the bus in the morning, every bus will have been thoroughly cleaned and sanitized with EPA approved products. Long term (24 hour) virus kill products will be used daily. Hand Sanitizer will be available on all buses.

Extended School Program

Arriving to ESP

ESP Curbside Drop Off - Each family will be provided a QR code for dropping off students. Parents/guardians should remain in their vehicle. Please do not send sick children to ESP.

While at ESP

Staff and students will be required to follow the MCS masks guidelines. Groups will remain separated throughout the day and group sizes will remain as low as possible. Children will remain in their assigned classroom space, with outdoor breaks, weather permitting. Meals will be eaten inside classrooms. Children will not share common supplies, such as crayons, pencils, scissors, etc. Hand washing will happen before meals, between activities, and as needed. Hand sanitizer will be available in every classroom. Staff will give frequent reminders to adhere to social distancing guidelines. Materials and equipment will be sanitized between uses. Water fountains will only be used for water bottle refills. Paper cups will be available daily for those who do not bring their own water bottle.

Visitors to ESP

Only ESP Staff and students will be allowed inside the buildings. If there is a valid reason to enter, it must be approved by the site director. If a parent/guardian needs to drop off an item, such as a forgotten lunchbox, please call the site so that someone can meet you outside.

After leaving ESP

Facilities and equipment will be sanitized, disinfected, and secured for the next day's use. Staff and students should follow all precautionary measures and guidelines before returning to ESP.

2021-22 ADDENDUM TO THE CODE OF CONDUCT

Addendum to Code of Conduct

The Coronavirus Pandemic has caused unprecedented challenges and changes to the way Murfreesboro City Schools operates. This Addendum to the Murfreesboro City Schools 2020-2021 Code of Conduct details the expectations of students considering these changes, as well as how the student code of conduct applies to students in the various learning models.

Application of Code of Conduct under Traditional (In-Person) School Model

Within the traditional school model, the 2020-2021 Code of Conduct shall apply to all students as issued. Due to the pandemic and related concerns, Murfreesboro City Schools expands the Code of Conduct definitions for the following:

- Threatening to spread an infectious disease, specifically COVID-19, through verbal or physical acts to other students or District staff will not be tolerated and students who do so will be disciplined. Acts of this nature shall be categorized as a "Level 3: Threat to Others." Students will be subject to the disciplinary consequences under Level 3.
- **Failure to follow MCS mask wearing guidelines** will be considered a dress code violation that could be subject to disciplinary consequences under Level 1. Face coverings must abide by the student dress code and cannot feature images that may be disruptive to the learning environment.

Face coverings will be required for students using District-provided transportation, including school buses. Face coverings must be provided by the parent/guardian. Refusal to wear a face covering while using District-provided transportation will be considered a Level 1 offense and could result in the student’s suspension from the school bus. Continued refusal may result in the

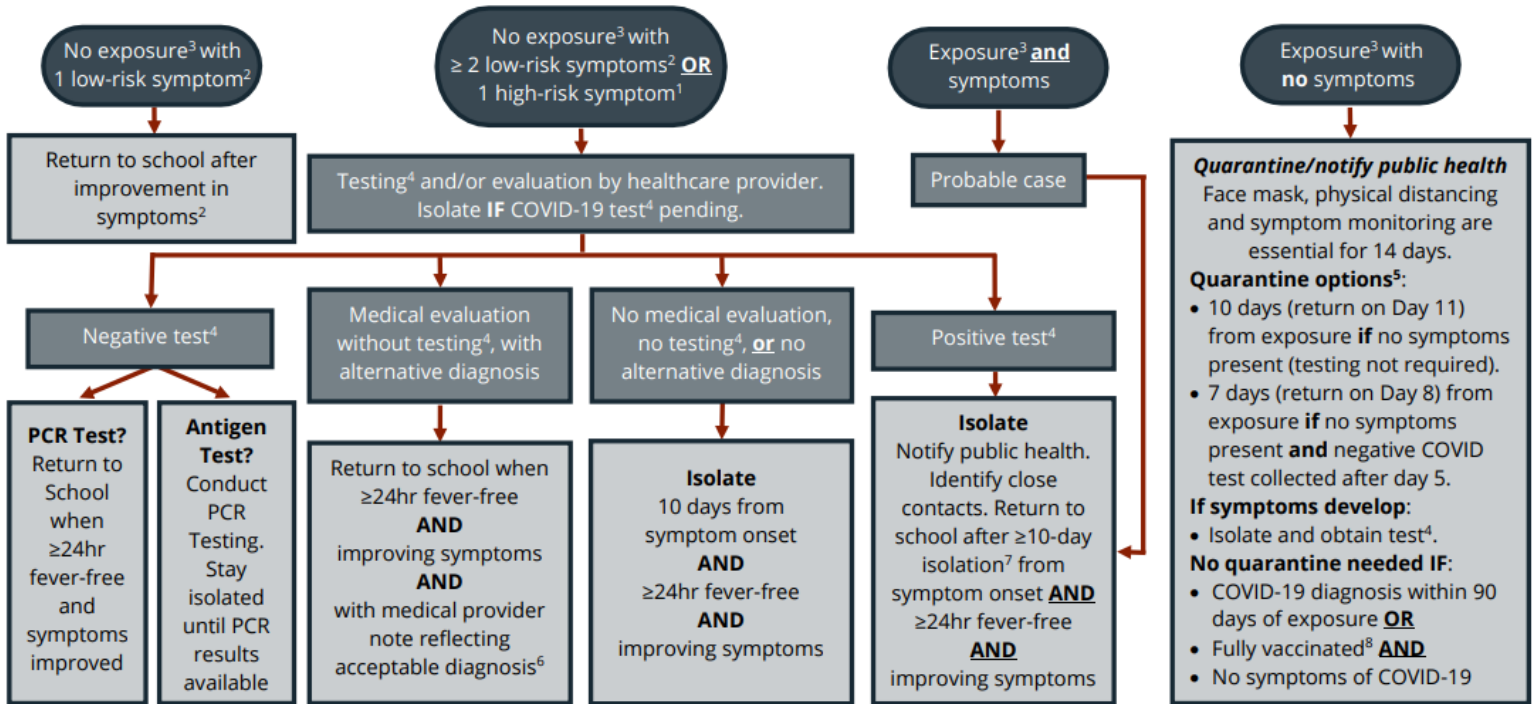
RESOURCES

Tennessee Department of Health Recommendations for the Management of COVID-19 in Schools 6.30.20

CDC Considerations for Wearing Cloth Face Coverings



Public Health COVID-19 Return to School Decision Support Algorithm
 Symptoms of COVID-19 may include: **new cough, difficulty breathing, loss of taste or smell, fever (>100.4 F)¹, chills, congestion/runny nose, sore throat, headache, nausea/vomiting, diarrhea, muscle pain, fatigue²**



¹ High risk symptoms
² Low risk symptoms not due to chronic conditions such as allergies, migraines, etc.
³ Exposure defined as within 6 feet of a case for cumulative total of ≥15 minutes over 24-hr period.
⁴ Test refers to SARS-CoV-2 PCR or antigen test. Antibody tests are not approved for return to school.
⁵ A small risk of transmission still exists until 14 days past exposure. Mask use, physical distancing and symptom monitoring is important through day 14.

⁶ Examples of acceptable diagnoses would include urinary tract infection, strep throat confirmed by positive strep test, rash from poison ivy, etc. Diagnoses of respiratory and viral conditions such as upper respiratory tract infection (URI), pneumonia, pharyngitis without positive strep test, viral illness, etc. **DO NOT** exclude the diagnosis of COVID-19 and **DO NOT JUSTIFY RETURN TO SCHOOL.**
⁷ Consult CDC guidance if severely ill or immunocompromised.
⁸ Someone is considered fully vaccinated if they are ≥2 weeks following receipt of the second dose in a 2-dose series or ≥2 weeks following receipt of one dose of a single-dose vaccine.

Adapted from Washington University 8/18/20

**MURFREESBORO CITY BOARD OF EDUCATION RESOLUTION
COOPERATIVE PURCHASING**

WHEREAS, the Murfreesboro City Board of Education has adopted policy 2.805, allowing Murfreesboro City Schools to enter into agreements with other governmental entities for the joint exercise of purchasing authority as a means of meeting competitive bidding requirements; and

WHEREAS, the National Joint Powers Alliance (“NJPA”) was created by Minnesota Statute §123A.21 as a service cooperative (with membership further defined in M.S. §471.59) to serve cities, counties, towns, public or private schools, political subdivisions of Minnesota or another state, any agency of the State of Minnesota or the United States including instrumentalities of a governmental unit and all non-profits; and,

WHEREAS, the Murfreesboro City Board of Education has previously authorized Murfreesboro City Schools to make procurements through National Joint Powers Alliance (“NJPA”); and

WHEREAS, on June 6, 2018, National Joint Powers Alliance (“NJPA”) changed its name to Sourcewell; and

WHEREAS, the Murfreesboro City School Board wishes to have the ability to continue to procure goods and services through Sourcewell’s cooperative purchasing program, formally known as National Joint Powers Alliance, and under the terms and conditions set forth in any Sourcewell cooperative purchasing master agreements.

NOW, THEREFORE, BE IT RESOLVED BY THE MURFREESBORO CITY BOARD OF EDUCATION AS FOLLOWS:

SECTION 1. Pursuant to the powers granted by T.C.A. §12-3-1205 and its procurement code, Murfreesboro City Schools is hereby authorized to procure goods and services pursuant to and in accordance with the terms and conditions of cooperative purchasing master agreements made available to public agencies Sourcewell’s cooperative purchasing program. The Murfreesboro Board of Education further authorizes the Director of Schools and/or the Finance Director to execute any documentation that may, from time to time, be necessary to facilitate Murfreesboro City Schools’ participation in Sourcewell’s cooperative purchasing program.

SECTION 2. This Resolution shall be effective immediately upon its passage and adoption.

Adopted and approved this _____ day of _____. Yeas: _____ Nays: _____

Butch Campbell, Board Chair

Dr. Trey Duke, Director of Schools



Prepared For:
 MURFREESBORO CITY SCHOOL
 2552 S. CHURCH ST
 MURFREESBORO, TN 37127

Prepared By :
 Chuck LaLance
 3512 Bill Smith Drive
 M'Boro., TN 37129

Quote Number:
 376018

Quote Date:
 4/29/2021

Sourcewell
 SourceWell Contract # 063020-TBB

Model Profile: MVP-EF 1018S

Product Type: School Transportation
 Year: 2022 or newer
 Chassis Model: CHS8
 Chassis MFG: THOS
 GVWR: GVWR
 Passenger Capacity: Built on 1018S 60 passenger shell
 Headroom: 78
 Wheelbase: 155
 Brake Type: AIR
 Engine Type: CUMMINS B6.7 220 DIESEL, 6 Cyl, 220 HP, 2600 RPM
 Fuel Type: DIESEL
 Fuel Tank Capacity: 60
 Transmission Type: Allison PTS 2500 w/ 6 speeds
 Axle, Front: 13200-lb Capacity
 Axle, Rear: 20000-lb Capacity
 Tires, Front: HANKOOK-255/70R22.5 16PLY AH37
 Tires, Rear: HANKOOK-255/70R22.5 16PLY AH37
 Suspension Front: Spring
 Suspension Rear : Air Ride

Total for 1 complete unit(s):

\$ 119,991.00 each + tax if applicable
 SourceWell Contract #063020-TBB

**DEALER ADD On's
 EQUIPMENT**

- 1 #'s
- 6 3FT numbers & Letters on roof
- 1 4 red rear door LED strovbe wired to brake and warnings
- 2 5 pocket barrier cover
- 1 A/C 126K BTU MCC transarctic
- 1 Camera 4 heads Provision
- 1 Install camera
- 3 Install w/c bags and shoulder harness
- 1 doc holder
- 1 windshield hammer

Meets all FMVSS requirements in effect at the time of manufacture.

Total for 1 complete unit(s):
 Delivery Cost:

\$ 119,991.00 each + tax if applicable
 included to M'Boro SBG

Terms and Conditions: net on delivery
 Quote Expires: 6/1/21

Customer Signature: _____ Date: _____

Dealer Signature: _____ Date: _____

Murfreesboro City Schools

INTER-FUND BUDGET TRANSFER/AMENDMENT REQUEST

Budget Fiscal Year 2021

Account	Description	Increase	Decrease
143 E 73100 105	Nutrition-Supervisor/Director	300.00	-
143 E 73100 119	Nutrition-Accountants/Bookkeepers	2,200.00	-
143 E 73100 355	Nutrition-Mileage	2,000.00	-
143 E 73100 719	Nutrition-Office Equipment	5,000.00	-
143 E 73100 165	Nutrition-Cafeteria Personnel	-	2,500.00
143 E 73100 599	Nutrition-Other Charges	-	2,000.00
143 E 73100 421	Nutrition-Food Prep Supplies	-	5,000.00
143 R 47114	Nutrition-USDA Other	28,495.00	-
143 R 47590	Nutrition-Other Federal through State	3,792,233.00	-
143 R 47111	Nutrition-USDA Lunch Program	-	2,292,437.00
143 R 47113	Nutrition-USDA Breakfast Program	-	1,528,291.00
Total		\$ 3,830,228.00	\$ 3,830,228.00

Explanation: The expenditure budget transfers are to increase the Supervisor and Bookkeeper lines for the recent stipends and vacation pay-out of a prior employee. Also, to increase the mileage and office equipment accounts. We expect savings in the cafeteria personnel, other charges and food prep supplies to offset the increases. The revenue budget transfers are to reclassify revenue due to USDA waivers changing funding from the USDA National Lunch Program to the Summer Feeding School Program and funding from the State for storage of USDA foods.

Jim Williams
Reviewed by Finance Director/Finance Manager

5.19.21
Date

Approved	<input checked="" type="checkbox"/>	<u>Anthony R. Keitt</u> Director of Schools	<u>5/20/21</u> Date
Declined	<input type="checkbox"/>		

Murfreesboro City Schools

INTER-FUND BUDGET TRANSFER/AMENDMENT REQUEST

Budget Fiscal Year 2021

Account	Description	Increase	Decrease
146 E 73300 105	Extended School Program-Supervisor/Director	200.00	-
146 E 73300 204	Extended School Program-Retirement	3,300.00	-
146 E 73300 208	Extended School Program-Dental Insurance	500.00	-
146 E 73300 499	Extended School Program-Supplies & Materials	-	4,000.00
146 R 44172	Extended School Program-Department of Human Ser	3,117,991.00	-
146 R 43517	Extended School Program-Tuition/Registration	-	3,117,991.00
Total		\$ 3,121,991.00	\$ 3,121,991.00

Explanation:

The expenditure budget transfers are to increase the Supervisor line for the recent stipend and increases to the retirement and dental lines. We expect savings in supplies and materials to offset the increases.
The revenue budget transfers are to reclassify revenue due to Covid relief funding received through the Department of Human Services.

Kim P. Williams

Reviewed by Finance Director/Finance Manager

5.19.21

Date

Approved

Bobby W. Dinkell
Director of Schools

5/20/21
Date

Declined

Fiscal Year 2020-2021		BUDGET	AMENDED	AMENDMENT
Department	Account	AS PASSED OR PREV AMENDED	BUDGET	INCREASE (DECREASE)
General Purpose School Fund				
<u>Revenues</u>		<u>Revenues</u>		
141 R 47590	Other Federal Through State - State Grants	\$ -	\$ 233,652.52	233,652.52
	Increase in Revenues			<u>\$ 233,652.52</u>
<u>Expenditures</u>		<u>Expenditures</u>		
141 E 71100 116	Regular Instruction Program - Teachers	\$ 32,538,850.00	\$ 32,716,510.77	177,660.77
141 E 71100 189	Regular Instruction Program - Other Salaries	\$ -	\$ 22,384.00	22,384.00
141 E 71100 201	Regular Instruction Program - Social Security	\$ 2,223,416.00	\$ 2,235,822.00	12,406.00
141 E 71100 204	Regular Instruction Program - Retirement	\$ 3,498,748.00	\$ 3,517,051.00	18,303.00
141 E 71100 212	Regular Instruction Program - Medicare	\$ 519,992.00	\$ 522,890.75	2,898.75
	Increase in Expenditures	\$ 38,781,006.00	\$ 39,014,658.52	<u>\$ 233,652.52</u>
CHANGE IN FUND BALANCE (CASH)		\$ 4,761,644	\$ 4,761,644	-

The TN Department of Education awarded an additional \$233,652.52 for the Summer Learning Bridge grant to address learning loss for students entering sixth grade. This new allocation will fund school crossing guards at all locations, salaries for additional teachers, and related matching benefits. The total revised Summer Learning grant award is \$1,818,309.82.

Kim Curran
 Reviewed by Finance Director/Finance Manager

5.20.21
 Date

Approved	<input checked="" type="checkbox"/>	<u><i>Bobby S. Anketill</i></u> Director of Schools	<u>5/20/21</u> Date
Declined	<input type="checkbox"/>		



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Williams, Kim

Production

Session Timeout
00:29:55

Budget Overview

Murfreesboro (751) Public District - FY 2021 - Learning Camps - Rev 0 - Summer Learning Camps

Go To

Filter by Location: All - \$1,818,309.82

Show Unbudgeted Categories

Account Number	71160 - Regular Instruction Program	Total
Line Item Number		
116 - Teachers	1,185,558.00	1,185,558.00
163 - Educational Assistants	56,320.00	56,320.00
189 - Other Salaries & Wages	22,384.00	22,384.00
201 - Social Security	78,385.00	78,385.00
204 - State Retirement	128,967.00	128,967.00
212 - Employer Medicare	18,341.00	18,341.00
429 - Instructional Supplies & Materials	328,354.82	328,354.82
Total	1,818,309.82	1,818,309.82
	Adjusted Allocation	1,818,309.82
	Remaining	0.00

Go To

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TN Department of Education | Andrew Johnson Tower | 710 James Robertson Parkway | Nashville, TN 37243 | (629) 395-4684 | ePlan.Help@tn.gov

Budget

Murfreesboro (751) Public District - FY 2021 - Learning Camps - Rev 0 - Summer Learning Camps

Account Number	Total
71100 - Regular Instruction Program	\$1,818,309.82
72110 - Attendance	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72310 - Board of Education	\$0.00
72410 - Office of the Principal	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$0.00
Total	\$1,818,309.82
Adjusted Allocation	\$1,818,309.82
Remaining	\$0.00

Budget Detail

Murfreesboro (751) Public District - FY 2021 - Learning Camps - Rev 0 - Summer Learning Camps

71100 - Regular Instruction Program - \$1,818,309.82 ▼

Budget Detail

Narrative Description

Account Number: 71100 - Regular Instruction Program

Teachers (308 HC/198.5 FTE) \$1,165,398

Line Item Number: 116 - Teachers

STREAM teachers (21HC/21 FTE) \$ 20,160

Optional Program Code:

Location Code: Murfreesboro (751)

Quantity: 1.00

Cost: \$1,185,558.00

Line Item Total: \$1,185,558.00

Account Number: 71100 - Regular Instruction Program

Educational Assistants (16 HC/16 FTE)

Line Item Number: 163 - Educational Assistants

Optional Program Code:

Location: Murfreesboro (751)

Code:

Quantity: 1.00

Cost: \$56,320.00

Line Item Total: \$56,320.00

Account Number: 71100 - Regular Instruction Program

Line Item Number: 189 - Other Salaries & Wages

Optional Program Code:

Location: Murfreesboro (751)

Code:

Quantity: 1.00

Cost: \$22,384.00

Line Item Total: \$22,384.00

Account Number: 71100 - Regular Instruction Program

Line Item Number: 201 - Social Security

Optional Program Code:

Crossing guards (18 HC/18 FTE)

Social security

Teachers \$72,255
STREAM 1,250
EAs 3,492
Crossing Guards 1,388

Location Murfreesboro (751)

Code:

Quantity: 1.00

Cost: \$78,385.00

Line Item Total: \$78,385.00

Account 71100 - Regular Instruction
Number: Program

Line Item 204 - State Retirement
Number:

Optional Program
Code:

Location Murfreesboro (751)
Code:

Quantity: 1.00

Cost: \$128,967.00

Line Item Total: \$128,967.00

Account 71100 - Regular Instruction
Number: Program

Line Item 212 - Employer Medicare
Number:

Optional Program
Code:

Teachers	120,036
STREAM	2,077
EAs	6,854

Retirement

Teachers	\$16,899
STREAM	300
EAs	817
Crossing Guards	325

Medicare

Teachers \$16,899
 STREAM 300
 EAs 817
 Crossing Guards 325

Location Murfreesboro (751)

Code:

Quantity: 1.00

Cost: \$18,341.00

Line Item Total: \$18,341.00

Account Number: 71100 - Regular Instruction Program

Line Item Number: 429 - Instructional Supplies & Materials

Optional Program Code:

Location Code: Murfreesboro (751)

Quantity: 1.00

Cost: \$328,354.82

Line Item Total: \$328,354.82

STREAM kits that include, but not limited to, straws, connectors, lab materials such as measuring cups, scales, soap and bubbles. Other materials such as construction paper, modeling clay, literature books, index cards crayons, string.
Kits that would explore weather and climate, engineering, coding, data collection, writing science claims and build or draw scientific models.
Technology will be used to transform education for example through Ozobots

Total for 71100 - Regular Instruction Program: \$1,818,309.82

Total for all other Account Numbers: \$0.00

Total for all Account Numbers: \$1,818,309.82

Adjusted Allocation: \$1,818,309.82

Remaining: \$0.00

Fiscal Year 2020-2021		BUDGET	AMENDED	AMENDMENT
Department	Account	AS PASSED OR PREV AMENDED	BUDGET	INCREASE (DECREASE)
General Purpose School Fund				
<u>Revenues</u>				
141 R 47590	Other Federal Through State - State Grants	\$ -	\$ 304,835.68	304,835.68
	Increase in Revenues			<u>\$ 304,835.68</u>
<u>Expenditures</u>				
141 E 72710 146	Transportation - Bus Drivers	\$ 1,172,450	\$ 1,292,450	120,000.00
141 E 72710 189	Transportation - Bus Assistants	\$ 581,620	\$ 641,620	60,000.00
141 E 72710 201	Transportation - Social Security	\$ 123,778	\$ 135,778	12,000.00
141 E 72710 204	Transportation - Retirement	\$ 242,964	\$ 264,964	22,000.00
141 E 72710 212	Transportation - Medicare	\$ 28,948	\$ 31,948	3,000.00
141 E 72710 425	Transportation - Gasoline	\$ 185,000	\$ 272,836	87,835.68
	Increase in Expenditures	\$ 2,149,760	\$ 2,366,760	<u>\$ 304,835.68</u>
CHANGE IN FUND BALANCE (CASH)		\$ 4,761,644	\$ 4,761,644	-

To budget the TN Department of Education Transportation grant to provide bus service for students to attend summer learning camps. This grant funds salaries and matching benefits for bus drivers and assistants, along with fuel at an estimated \$2 per mile.

Reviewed by Finance Director/Finance Manager *Jim Williams* Date 5-21-21

Approved *Bobby Duke III* Director of Schools Date 5/21/2021

Declined

141 GP

of Drivers
cost

Budget Detail

Murfreesboro (751) Public District - FY 2021 - Learning Camps Transportation - Rev 0 - Learning Camp Transportation

72710 - Transportation - \$304,835.68

49590

Budget Detail	Narrative Description
<p>Account Number: 72710 - Transportation</p> <p>Line Item Number: 146 - Bus Drivers</p> <p>Optional Program Code:</p> <p>Location Code: Murfreesboro (751)</p> <p>Quantity: 1.00</p> <p>Cost: \$120,000.00</p> <p>Line Item Total: \$120,000.00</p>	<p>Bus drivers for 22 bus routes (30 HC/30 FTE)</p> <p>Summer school locations are: Northfield Elementary, Cason Lane Academy, Scales Elementary, Black Fox Elementary, John Pittard Elementary, Hobgood Elementary, Overall Creek Elementary, Salem Elementary</p>
<p>Account Number: 72710 - Transportation</p> <p>Line Item Number: 189 - Other Salaries & Wages</p> <p>Optional Program Code:</p>	<p>Bus Assistants for 22 bus routes (20 HC/20 FTE)</p> <p>Summer school locations are: Northfield Elementary, Cason Lane Academy, Scales Elementary, Black Fox Elementary, John Pittard Elementary, Hobgood Elementary, Overall Creek Elementary, Salem Elementary</p>

Location Code:	Murfreesboro (751)	
Quantity:	1.00	
Cost:	\$60,000.00	
Line Item Total:	\$60,000.00	
Account Number:	72710 - Transportation	Social security for bus drivers and assistants
Line Item Number:	201 - Social Security	
Optional Program Code:		
Location Code:	Murfreesboro (751)	
Quantity:	1.00	
Cost:	\$12,000.00	
Line Item Total:	\$12,000.00	
Account Number:	72710 - Transportation	Retirement for bus drivers and assistants
Line Item Number:	204 - State Retirement	
Optional Program Code:		

Location Code:	Murfreesboro (751)	
Quantity:	1.00	
Cost:	\$22,000.00	
Line Item Total:	\$22,000.00	
Account Number:	72710 - Transportation	Medicare for bus drivers and assistants
Line Item Number:	212 - Employer Medicare	
Optional Program Code:		
Location Code:	Murfreesboro (751)	
Quantity:	1.00	
Cost:	\$3,000.00	
Line Item Total:	\$3,000.00	
Account Number:	72710 - Transportation	Fuel for buses
Line Item Number:	425 - Gasoline	\$2 per mile
Optional Program Code:		

Location Code:	Murfreesboro (751)
Quantity:	1.00
Cost:	\$87,835.68
Line Item Total:	\$87,835.68

Total for 72710 - Transportation: \$304,835.68

Total for all other Account Numbers: \$0.00

Total for all Account Numbers: \$304,835.68

Adjusted Allocation: \$304,835.68

Remaining: \$0.00

Budget

Murfreesboro (751) Public District - FY 2021 - Learning Camps Transportation - Rev 0 - Learning Camp Transportation

Account Number	Total
72710 - Transportation	\$304,835.68
	Total \$304,835.68
	Adjusted Allocation \$304,835.68
	Remaining \$0.00

May 20, 2021

Memorandum

To: Murfreesboro City School Board Members

From: Dr. Trey Duke

Principal Pay Scale for 2021-2022

The budgeted amount for principal salaries in the 2021-2022 budget is \$1,381,725. This covers the proposed 3% raise as well as adjustment in what the district considers as administrative experience. Currently, MCS does not recognize service as an assistant principal when determining where a principal falls on the principal pay scale. This means that a new principal would start at zero years of administrative experience on the principal pay scale regardless of the length of time they served as an assistant principal.

This process has caused concerns as long-term assistant principals receive minimal pay increases when they move to an administrative position that requires a significant increase in responsibilities and an increase in the number of days worked.

The proposed budget included an adjustment that would begin counting every year as an assistant principal as a half year of experience on the principal pay scale. This means that if an assistant principal served in the role for two years, they would come in on the principal pay scale with 1 year of experience instead of zero. If they served for 4 years of experience as an assistant principal, they would come in with 2 years of experience on the principal pay scale. This adjustment will allow for a truer reflection of the work done by both a principal and assistant principal while taking steps to ensure our administrative pay remains competitive.

Although this was included in the budget approved by the board on May 11, 2021, the actual pay scale was inadvertently left out of the budget notebook. This change was applied to all current principals, and it does not impact the amount budgeted for principal salaries for the 2021-2022 school year.



2552 South Church Street, Suite 100
Murfreesboro, TN 37127-6342
615-893-2313 Fax 615-893-2352
cityschools.net

Human Resources Personnel Report 04/21/2021 - 05/21/2021

Certified Hires

none to report

Certified Interims

<u>Last Name</u>	<u>First Name</u>	<u>Interim Dates</u>	<u>Location</u>	<u>Position</u>	<u>Interim For/Replacing</u>
Waddell	Misty	5/5/21 - EOY	JP	5th Grade Teacher	Emily Knox
Richardson	Kim	4/26/21 - EOY	SA	2nd Grade Teacher	Lindsay Cole

Certified Resignations/Retirements/Terminations

<u>Last Name</u>	<u>First Name</u>	<u>Last Day</u>	<u>Location</u>	<u>Position</u>	<u>Tenure Y/N</u>
Cole	Lindsay	4/23/2021	SA	2nd Grade Teacher	N
Willis	Diana	5/6/2021	OCE	SLP	Y
Raybon	Kim	5/21/2021	JP	Academic Interventionist	N

Classified New Hires

<u>Last Name</u>	<u>First Name</u>	<u>Start Date</u>	<u>Location</u>	<u>Position</u>	<u>Notes</u>
Menchacha	Sandra	4/22/2021	BF	SPED EA	sub to EA
Lopez	Priscilla	5/7/2021	OCE	Custodian	
Dotson	Rita	5/24/2021	SA	Custodian	

Classified Resignations/Retirements/Terminations

<u>Last Name</u>	<u>First Name</u>	<u>Last Day</u>	<u>Location</u>	<u>Position</u>
Rincon	Gaby	4/23/2021	RR	SPED EA
Torres	Alex	4/26/2021	CLA	Custodian
Vanderlip	Jordan	4/26/2021	OCE	Custodian
Currie	Keona	5/4/2021	BR	EA
Esparza	Yadira	5/4/2021	BF	Custodian
Geroy	William	5/7/2021	OCE	Custodian

PTR for 2020-2021 (END OF EIGHTH ENROLLMENT PERIOD) 04/08/21 to 05/05/21

	Kindergarten			1st Grade			2nd Grade			3rd Grade			Total	Total	K-3 PTR	4th Grade			5th Grade			6th Grade			Total	Total	4-6 PTR	Total K-6
	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	
Black Fox	110	6	18.33	112	6	18.67	116	6	19.33	100	5	20.00	438	23	19.04	119	5	23.80	116	6	19.33	96	4	24.00	331	15	22.07	769
Bradley	47	3	15.67	62	4	15.50	57	3	19.00	56	3	18.67	222	13	17.08	54	3	18.00	56	3	18.67	43	2	21.50	153	8	19.13	375
Cason Lane	98	6	16.33	94	5	18.80	97	5	19.40	100	5	20.00	389	21	18.52	99	5	19.80	95	5	19.00	35	2	17.50	229	12	19.08	618
Discovery	60	3	20.00	60	3	20.00	62	3	20.67	57	3	19.00	239	12	19.92	63	3	21.00	62	3	20.67	22	1	22.00	147	7	21.00	386
Erma Siegel	93	5	18.60	104	6	17.33	106	5	21.20	104	6	17.33	407	22	18.50	120	6	20.00	135	6	22.50	13	1	13.00	268	13	20.62	675
Hobgood	108	6	18.00	76	4	19.00	87	5	17.40	79	5	15.80	350	20	17.50	83	5	16.60	81	4	20.25	70	4	17.50	234	13	18.00	584
John Pittard	102	6	17.00	113	6	18.83	126	7	18.00	114	6	19.00	455	25	18.20	113	6	18.83	84	5	16.80	53	3	17.67	250	14	17.86	705
Mitchell-Neilson	82	5	16.40	87	5	17.40	93	5	18.60	92	5	18.40	354	20	17.70	83	4	20.75	74	4	18.50	52	3	17.33	209	11	19.00	563
Northfield	85	5	17.00	99	5	19.80	97	5	19.40	76	5	15.20	357	20	17.85	79	5	15.80	98	5	19.60	35	2	17.50	212	12	17.67	569
Overall Creek	146	7	20.86	149	8	18.63	149	9	16.56	147	9	16.33	591	33	17.91	145	7	20.71	148	7	21.14	50	2	25.00	343	16	21.44	934
Reeves-Rogers	74	4	18.50	67	4	16.75	80	4	20.00	55	3	18.33	276	15	18.40	49	3	16.33	57	3	19.00	23	1	23.00	129	7	18.43	405
Salem	166	8	20.75	178	10	17.80	143	7	20.43	161	8	20.13	648	33	19.64	138	6	23.00	92	4	23.00	42	2	21.00	272	12	22.67	920
Scales	129	7	18.43	147	8	18.38	135	7	19.29	138	7	19.71	549	29	18.93	133	6	22.17	139	6	23.17	90	4	22.50	362	16	22.63	911
Totals by Grade	Kindergarten			1st Grade			2nd Grade			3rd Grade			4th Grade			5th Grade			6th Grade									
	1300	71	18.31	1348	74	18.22	1348	71	18.99	1279	70	18.27	1278	64	19.97	1237	61	20.28	624	31	20.13				8414			
																						Total K-6						

Regular Education PTR				
Kindergarten thru Third Grade	-----	5275	286	18.44
Fourth Grade thru Sixth Grade	-----	3139	156	20.12
District Totals		8414	442	19.04

Enrollment (End of 8th Enrollment Period)									
	K-6 Gen Ed Totals	PS VPK	PS SpEd	PS Peers	CDC	BEST	Deaf Ed	TOTALS	
Black Fox	769	33	29	8	39			878	
Bradley	375							375	
Cason Lane	618	39	21	8	20			706	
Discovery	386							386	
Erma Siegel	675		28	10	19		4	736	
Hobgood	584	47						631	
John Pittard	705	36			23			764	
Mitchell-Neilson	563	26				13		602	
Northfield	569	36	16	15	26			662	
Overall Creek	934							934	
Reeves-Rogers	405							405	
Salem	920				14			934	
Scales	911		18	10	31			970	
Mercury Ct		33							
Totals	8414	250	112	51	172	13	4	9016	9016
	K-6 Gen Ed Total	PS VPK	PS SpEd	PS Peers	CDC	BEST	Deaf Ed		
BEP Funded	8414				172	13	4		8603
Non-BEP Funded		250	112	51					413

Growth Over Last Year	
End of 2019-2020 -----	9258
Growth from 19-20 to 20-21 ---	-242

Average Attendance Percentage
94.3%

TRUANCY 10+ Days - Unexcused Absences										
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	TOTAL
Black Fox	5	11	22	33	57	65	77	95		
Bradley	3	7	7	11	15	12	12	15		
Cason Lane	3	8	13	26	39	39	55	83		
Discovery	0	0	0	0	0	0	0	0		
Erma Siegel	0	5	8	12	12	10	13	18		
Hobgood	2	10	18	35	48	45	67	77		
John Pittard	0	8	15	29	42	32	39	60		
Mitchell-Neilson	2	16	21	32	61	59	81	95		
Northfield	0	4	5	5	5	7	12	17		
Overall Creek	0	1	3	3	5	6	13	16		
Reeves-Rogers	0	1	5	7	10	9	12	25		
Salem	0	3	7	9	17	16	30	39		
Scales	0	0	2	4	10	13	16	25		
TOTALS	15	74	126	206	321	313	427	565	-	-

Chronic Absenteeism = missing 10% or more

	Period 1 2+ days	Period 2 4+ days	Period 3 6+ days	Period 4 8+ days	Period 5 10+ days	Period 6 12+ days	Period 7 14+ days	Period 8 16+ days	Period 9 18+ days
Black Fox	166	150	174	190	188	130	95	48	
Bradley	102	115	152	180	189	144	99	20	
Cason Lane	115	122	136	140	112	72	45	73	
Discovery	31	16	10	7	5	3	1	2	
Erma Siegel	101	58	58	44	27	14	8	7	
Hobgood	161	165	157	146	120	84	64	99	
John Pittard	127	144	153	160	141	93	71	77	
Mitchell-Neilson	170	165	199	261	223	166	116	94	
Northfield	73	78	68	66	45	26	16	31	
Overall Creek	90	73	55	61	44	26	14	16	
Reeves-Rogers	50	58	63	55	43	27	17	38	
Salem	102	91	105	107	86	62	48	29	
Scales	109	87	74	77	80	51	32	37	
	1,397	1,322	1,404	1,494	1,303	898	626	571	-

Murfreesboro City Schools

April 2021 Financial Highlights

REVENUES

- We do not anticipate receiving any PILOT money from local utilities. We budgeted \$175,000 for the current fiscal year FY21. (This is due to the sale of the Murfreesboro Electric Department to MTEMCO.)
- Business tax revenues continue to come in above budgeted amounts.
- Mixed Drink tax revenues continue to come in under budgeted amounts.
- Interest rates continue to be lower which results in lower interest revenue.
- Miscellaneous revenues have increased due to the TN Risk Management Trust conducting an audit, which resulted in a \$63,376 refund.
- Sale of Equipment (Other Local Revenue) is showing an increase due to the sale of two lawn mowers and five school buses.
- As mentioned in prior months', donations have increased which resulted in additional Chromebook purchases.
- We anticipate receiving reduced revenue for the Education of the Handicapped.
- Basic Education Program (46511) revenues also includes additional salary funds in the amount of \$327,600 to go towards the one-time 2% payment for BEP-funded instructional and some additional certified positions.
- Operating transfers amount of \$20,500 is from the City of Murfreesboro, which will be transferred to the Discovery School for the walking track.

EXPENDITURES

- We continue to have reduced expenditures in the Attendance line due to personnel and staff changes.
- The Director of Schools line is showing a reduction in expenditures due to having an Interim Director of Schools for eight months of this fiscal year.
- The Transportation line is showing a reduction in expenditures mainly due to the absence of field trips and savings in the purchase of gasoline.
- The Community Services line is showing a reduction in expenditures because we were unable to have a basketball season and basketball coaches are normally paid from this line.
- The Capital Outlay line item shows a difference from prior year due to funds provided by the City to purchase Chromebooks.

COMPARISON OF BUDGET TOTALS
July 1, 2020 Through April 30, 2021

TOTAL INCOME	7/1/20 - 4/30/21	\$	76,694,515
TOTAL EXPENSES	7/1/20 - 4/30/21		<u>66,783,707</u>
NET INCOME	4/30/21	\$	<u>9,910,808</u>

YEAR-TO-DATE REVENUE COMPARISON

APRIL 2021

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	BUDGET CLASS.	2019-20 BUDGET	2019-20 YTD REV.	2019-20 OVR/(UNDR) BUDGET	2019-20 %	2020-21 BUDGET	2020-21 YTD REV.	2020-21 OVR/(UNDR) BUDGET	2020-21 %
1	40110-Current Prop. Tax	14,308,810	14,874,102	565,292	104.0%	15,312,150	15,483,508	171,358	101.1%
2	40210-Local Option Sales Tax	11,843,830	7,976,987	(3,866,843)	67.4%	12,330,550	9,209,109	(3,121,441)	74.7%
3	40000-41110-Other County Rev	1,830,000	1,240,485	(589,515)	67.8%	1,850,000	1,328,253	(521,747)	71.8%
4	43300-44000-Other Local Revenue	594,500	313,986	(280,514)	52.8%	698,941	492,261	(206,680)	70.4%
5	46511-Basic Educ. Program	46,301,465	40,971,700	(5,329,765)	88.5%	48,350,000	42,486,300	(5,863,700)	87.9%
6	46515-Early Childhood Ed.	-	-	-	N/A	1,072,125	722,681	(349,444)	67.4%
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46590-Other State Education	279,600	294,757	15,157	105.4%	86,666	54,111	(32,555)	62.4%
9	46610-Career Ladder Program	91,000	46,227	(44,773)	50.8%	88,000	57,775	(30,225)	65.7%
10	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
11	46591-Coordinated School Health	-	-	-	N/A	100,000	88,184	(11,816)	88.2%
12	46595-Family Resource	-	-	-	N/A	29,600	24,677	(4,924)	83.4%
13	46800-46990-Other State Revenue	-	250	250	N/A	262,503	169,278	(93,225)	64.5%
14	47000- Federal Funds	1,109,977	788,102	(321,875)	71.0%	50,000	7,459	(42,541)	14.9%
15	49100-49800 Bond & City Transfers	-	-	-	N/A	-	-	-	N/A
16	49810-Approp./City Gen. Fund	7,885,103	6,570,919	(1,314,184)	83.3%	7,885,103	6,570,919	(1,314,184)	83.3%
17	49820-Operating Transfers	1,300,000	-	(1,300,000)	0.0%	20,500	-	(20,500)	0.0%
	TOTALS	\$ 85,544,285	\$73,077,515	\$ (12,466,770)	85.4%	\$88,136,138.00	\$ 76,694,515	\$ (11,441,623)	87.0%

YEAR-TO-DATE EXPENDITURE COMPARISON

APRIL 2021

PAGE 1

	BUDGET CLASS.	2019-20 BUDGET	2019-20 YTD EXP.	2019-20 OVR/(UNDR) BUDGET	2019-20 %	2020-21 BUDGET	2020-21 YTD EXP.	2020-21 OVR/(UNDR) BUDGET	2020-21 %
1	71100-Reg. Instruction	46,539,548	35,092,256	(11,447,292)	75.4%	48,727,965	36,355,097	(12,372,868)	74.6%
2	71200-Sp. Ed. Instruction	9,147,978	6,798,647	(2,349,331)	74.3%	9,646,900	7,024,129	(2,622,771)	72.8%
3	71400-Student Body Ed.	-	-	-	N/A	-	-	-	N/A
4	72110-Attendance	167,489	137,891	(29,598)	82.3%	157,489	77,085	(80,404)	48.9%
5	72120-Health Services	951,390	684,126	(267,264)	71.9%	948,039	751,055	(196,984)	79.2%
6	72130-Guidance	2,667,036	2,031,875	(635,161)	76.2%	2,743,401	1,977,978	(765,423)	72.1%
7	72210-Reg. Instr. Support	2,130,181	1,678,073	(452,108)	78.8%	2,279,351	1,790,762	(488,589)	78.6%
8	72220-Sp. Ed. Support	1,793,880	1,337,783	(456,097)	74.6%	1,841,650	1,278,649	(563,001)	69.4%
9	72250-Technology	1,793,131	1,301,542	(491,589)	72.6%	1,954,363	1,544,126	(410,237)	79.0%
10	72310-Bd. Of Education	1,525,937	1,134,506	(391,431)	74.3%	1,646,370	1,183,441	(462,929)	71.9%
11	72320-Office of Supt.	381,240	308,411	(72,829)	80.9%	388,039	204,779	(183,260)	52.8%
12	72410-Office of Principal	4,663,756	3,656,696	(1,007,060)	78.4%	4,739,039	3,630,775	(1,108,264)	76.6%
13	72510-Fiscal Services	579,593	486,867	(92,726)	84.0%	470,480	383,127	(87,353)	81.4%
14	72520-Personnel Services	428,543	276,641	(151,902)	64.6%	587,033	435,098	(151,935)	74.1%
15	72610-Oper. Of Plant	6,051,082	4,249,933	(1,801,149)	70.2%	6,304,017	4,312,488	(1,991,529)	68.4%
16	72620-Maint. Of Plant	2,724,053	1,793,998	(930,055)	65.9%	2,809,034	1,696,917	(1,112,117)	60.4%
17	72710-Pupil Transp.	3,230,544	2,651,117	(579,427)	82.1%	3,578,755	2,526,204	(1,052,551)	70.6%
18	73300-Community Service	540,533	403,978	(136,555)	74.7%	557,708	343,162	(214,546)	61.5%
19	73400-Early Childhood Educ.	1,251,966	890,702	(361,264)	71.1%	1,249,350	876,463	(372,887)	70.2%
20	76100-Reg. Cap. Outlay	1,505,500	134,933	(1,370,567)	9.0%	150,500	72,571	(77,929)	48.2%
21	82130-Education Debt Serv.	-	-	-	N/A	-	-	-	N/A
22	99100-Operating Transfers	413,105	319,800	(93,305)	77.4%	409,200	319,800	(89,400)	78.2%
	TOTALS	88,486,485	65,369,777	\$ (23,116,708)	73.9%	91,188,683	66,783,707	\$ (24,404,976)	73.2%