

**Board of Education Regular Meeting**

June 26, 2018 6:00 PM

City Hall Council Chambers

<b>I. CALL TO ORDER BY BOARD CHAIR</b> Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item The Pledge of Allegiance will be led by our new principal at Black Fox Elementary, Tiffany Strevel, and our new principal at Reeves Rogers, Cherrye Robertson.	
B. Moment of Silence Procedural Item	
<b>II. APPROVAL OF AGENDA</b> Action Item	Chair Butch Campbell
<b>III. COMMUNICATIONS</b> Information Item Instruction Partners is an organization that facilitates educator learning across Tennessee. For the past couple of summers, it has held professional development boot camps during the summer. This year, the following members of the Murfreesboro City Schools family went through a rigorous selection process and were chosen to teach sessions at the various boot camps being held across the state: Sonya Cox, Ginger Hazelbaker, Gail Boyd, and Kenecia Sullivan were chosen to lead math sessions; Cherry Ross was chosen as the lead in informational text; and Taylor Brown was selected to lead English Language Arts sessions. In addition, this year, Murfreesboro City Schools applied and was chosen to host one session of the boot camps. So last week, Tuesday through Friday, Overall Creek welcomed about 170 teachers each day from across the state. Media Specialist Christy Honey was the lead from Overall and made all of the logistical arrangements, and she was assisted tremendously by Angi Tremmel. Thank you teacher leaders! And thank you Overall Creek! Congratulations to Hobgood Elementary School for receiving 1st place in the Public Elementary Category, Rutherford County Main Street Awards sponsored by the Murfreesboro Post. Bradley had a team who walked in the Juneteenth Parade which honored the 100 <sup>th</sup> anniversary of Bradley Academy. Those who gained “extra steps” on the 16 <sup>th</sup> included Lisa Trail, Greg Lyles, Stephanie Turner and her two daughters, Stephanie Davis, Ryan Palombo, Grace Benedict, Chad Thomas, and Kathy Waldecker. A shout out to the students from Cason Lane and Discovery who recently competed in the National Beta Club Convention. There were 12,000 competitors, and only top finishers at the state level were invited to compete at nationals. Congratulations to Kale Belcher of Cason Lane who won 3 <sup>rd</sup> place in the Digital Visual Arts Division at the National Beta Club Convention. Congratulations to the following placements of Discovery School students: Advertising Design Team - First Place: Ambria Greene, Lyla Wiley, Ada Vance, and Ella Kate Harris. Quiz Bowl - Fifth Place: Rett Shaw, Benjamin Elfersy, Henry Ambrose, Cannon Murphree 5th grade Math - 6th place: Collier Pawlowski	Mrs. Lisa Trail

<p>5th Grade Science - 5th Place: Griffin Minter  4th Grade Social Studies - 3rd place: Ellie Gardner  4th Grade Math - 2nd Place: Rachel Swicord  Book Battle - Top 20 Nationally: Andrew Smith, Ansley Thornton, and Ada Vance  Woodworking Design: Cannon Murphree represented Tennessee with his state 2nd place win, but did not place. However, he was still one of only 25 entries in the woodworking design national competition.  Last week Mexican Folk Dancers performed for students during the International Folkfest.  MTSU has received a grant for SPARK to Read, an afterschool activity program for minority and socioeconomically disadvantaged children to help show that physical activity can strengthen learning and brain-body connections.  Two schools in Hickman County, two in Meigs, three in Benton, two in Sullivan, and three in Murfreesboro will be involved. Our thanks to MTSU's Cynthia Chafin and Don Morgan of the Center for Health and Human Services for thinking of us and including us in the Grant. We look forward to partnering with MTSU and Read To Succeed to help the children of Murfreesboro through this afterschool program.  The Murfreesboro Education Association will host a forum of School Board candidates on Friday, the 29<sup>th</sup> from 6:00 until 8:00 at the Central Office.  The League of Women's Voters will be hosting a City School Board and City Council Candidate Forum on Monday, July 16 at 6:00 p.m. in the Council Chambers. The forum will be live on City TV and streaming on YouTube and Facebook.</p>	
<b>IV. CONSENT ITEMS</b>	Chair Butch Campbell
Action Item	
A. Approval of June 12, 2018 Board Meeting Minutes	
Action Item	
B. Approval of 2018-19 Pre-K Advisory Council	
Action Item	
C. Second Reading of Board Policies	Chair Butch Campbell
Action Item	
i. Board Policy 2.4001 Federal School Meal Program	
Action Item	
ii. Board Policy 4.201 Basic Instructional Programs	
Action Item	
iii. Board Policy 4.202 Special Education	
Action Item	
iv. Board Policy 4.207 Limited English Proficiency	
Action Item	
v. Board Policy 4.300 Extracurricular Activities	
Action Item	
vi. Board Policy 4.301 Interscholastic Athletics	
Action Item	
vii. Board Policy 4.4001 Selection of Instructional Materials	
Action Item	
viii. Board Policy 4.4011 Special Interest Materials	
Action Item	
<b>V. ACTION ITEMS</b>	Chair Butch Campbell
Action Item	
A. Approval of Agreement with Mid-Cumberland Head Start	Dr. Linda Gilbert

Action Item	
B. Approval of Surety Bond for Finance Director Action Item	Mr. Gary Anderson
C. Approval of Revised 2018-19 Budget Action Item	Mr. Gary Anderson
<b>VI. REPORTS AND INFORMATION</b> Information Item	Chair Butch Campbell
A. Report of Meals Served Information Item	Dr. Linda Gilbert
B. Revenue and Expenditure Report Information Item	Mr. Gary Anderson
<b>VII. OTHER BUSINESS</b> Information Item	Chair Butch Campbell
<b>VIII. ADJOURNMENT</b> Action Item	Chair Butch Campbell

MINUTES

Board of Education Regular Meeting

June 12, 2018 6:00 PM

City Hall Council Chambers

In Attendance: Chair Butch Campbell, Phil King, David Settles, and Collier Smith. Nancy Rainier and Wes Ballard were absent. Jared Barrett’s last meeting was May 22.

Staff: Dr. Linda Gilbert, Gary Anderson, Ralph Ringstaff, Joe Marlin, Lisa Trail, Greg Lyles, and Angela Fairchild

Assistant City Attorney Kelley Baker. City Liaison Bill Shacklett was absent.

<b>I. CALL TO ORDER BY BOARD CHAIR</b>	Chair Butch Campbell
Procedural Item	

**1. Pledge of Allegiance**

Procedural Item

The Pledge of Allegiance was led by Marely Ortiz, a 5th grade student at Hobgood Elementary, and Aniya Hunt, a 5th grade student at Black Fox Elementary. Both were members of the Alpha STEM Camp.

**2. Moment of Silence**

Procedural Item

<b>II. APPROVAL OF AGENDA</b>	Chair Butch Campbell
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Action Item

Phil King made the motion to approve the agenda. David Settles seconded the motion. All approved by saying aye.

<b>III. COMMUNICATIONS</b>	Mrs. Lisa Trail
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Information Item

Last week, the first Alpha STEM Camp at Hobgood was tremendously successful. Chris Lilly of the City of Murfreesboro, First of All Foundation of Alpha Phi Alpha Fraternity, Kelly Jones, Tennessee Tech’s College of Engineering, Greg Lyles, the MCS Technology Department who accessed materials and conducted sessions, and the Outreach Team facilitated the camp of 50 rising 5<sup>th</sup> and 6<sup>th</sup> graders.

Mrs. Smith thanked Mr. Lyles for helping with the STEM camp and she said that she appreciated the fact that the students can take what they learned back to school with them and better understand their textbooks. She wishes that these type trips could happen more during the year. Mrs. Smith also mentioned what an exciting time it was during the unveiling of BOB the Book Bus. She wants to make sure that we get the information out to the community about the hours that it’s available.

Dr. Gilbert wanted to thank the bus driver and appreciates her being so willing to get so involved with BOB.

Also last week, the third annual camp for students with special needs was held at Scales. Thanks to sponsorships and lots and lots of community volunteers, high school students, and teachers, 56 children participated in Camp Boro, a week filled with square dancing, horseriding, water sprays, lasso lessons, and more.

Dr. Gilbert thanked Melissa Snyder, Angela Fairchild, Amanda Turnbo, and Karen McGee and the volunteers that worked with the students at Camp Boro.

Mr. Campbell said that August 2 is Election Day, and we have four seats on the Board to be filled. There are two elections, one to fill three seats for a four-year term, and one election to fill Mr. Barrett's remaining two-year term. He wanted to encourage everyone to get out and vote.

MNS would like to thank the generous agents from Parks Realty, and especially Sunnette Peay, for their generous support. Every year, they help MNS conduct an essay contest, and the agents award prizes to the winners. First Place winners get a new bike, Second Place Winners get \$50 Walmart gift card, Third Place get \$25 Walmart gift cards, and 4<sup>th</sup> Place winners get a \$10 McDonald's gift card. In each grade level! That totals 7 bikes and \$600 in gift cards!

MNS would also like to thank Lori Domer and Creekside at Three Rivers Assisted Living Center for providing lunch for the entire staff on the last day of school.

Many thanks to Experience Church whose volunteers created family food bags for the summer.

Trent Cheeves, Micky Brooks, Rachel Slough, Kimberly Hix, and Bess Turner presented at the Rutherford County Chamber's Teach Ready STEM Conference. They shared ways to use technology to enhance instruction and communication. Also at the same conference, Gary Anderson, Dave Latimer, and John Dillman, and the following Discovery School students: Tessa Long, Harrison Allen, Benjamin Elfersy, Everett Smith, Tristan Jacobs, Gabby Miller, Olivia Caster, Everett Shaw, Rowland Bradford, and Isaiah Phillips who demonstrated the "If I Had a Hammer" house build.

Last week, Books on a Bus (BOB) hit the road, allowing children to choose books to take home in addition to having reading activities on the bus. We appreciate the planning that Sheri Arnette, Caresa Dodson, and the Transportation, Technology, and Maintenance Departments did to make BOB possible. And, we appreciate the gifts of the Siegel Foundation, and particularly the Christy-Houston Foundation for enabling this mobile library. Staffing the bus each day are Teresa Crouch, MCS Bus Driver of the Year, who does a great job of driving BOB; teachers Melanie Heston and

Suzanne St. John, and ESP's Tony Herndon who help the children choose book and also design reading activities for the children; and Caresa Dodson frequently appears. More than 270 children visited BOB last week, and about 1000 books were checked out. For the public, if you have gently used or new books for ages 2-13, we would love to have them. Just contact Murfreesboro City Schools at 615-893-2313. For the location of BOB during the week, please check our MCS website.

Also, last week the summer feeding program began for anyone in the community who is 18 or younger began. This program provides free breakfast and lunch at various places in the community. During their first week, the CHOW buses served 3,926 breakfasts and 4,195 lunches at 28 sites. For more information, check out the MCS website.

#### IV. CONSENT ITEMS

Chair Butch Campbell

##### Action Item

##### 1. Approval of Minutes-5-2-18 Special Called Meeting

###### Action Item

##### 2. Approval of Minutes-5-22-18 Board Meeting

###### Action Item

David Settles said that he had one correction. On the minutes for the special called meeting for 5-2-18, he was listed as staff.

Collier Smith made the motion to approve the consent items. Phil King seconded the motion. All approved by saying aye.

#### V. ACTION ITEMS

Chair Butch Campbell

##### Action Item

##### 1. Approval of 2018-19 School Debt Service Fund

Mr. Gary Anderson

###### Action Item

Mr. Anderson said that this document is one that the City provides to us because it goes into their budget and not our budget. It does not impact our budget, just the City's budget. It needs to be approved so the City can finalize their budget items.

David Settles made the motion to approve the School Debt Service Fund. Phil King seconded the motion. All approved by saying aye.

##### 2. First Reading of Board Policies

Chair Butch Campbell

###### Action Item

##### 1. Board Policy 2.4001 Federal School Meal Program

###### Action Item

Dr. Gilbert explained that this is a new policy. She said that we have to have a policy with the new regulations regarding food service.

Collier Smith made the motion to approve Board Policy 2.4001 on first reading. Phil King seconded the motion. All approved by saying aye.

Mrs. Smith asked Dr. Gilbert to elaborate about what is happening regarding the school meal program at five of our schools where we can no longer offer school-wide free breakfast and lunch. She

wanted Dr. Gilbert to explain because a child had misunderstood and thought that her principal made the decision to cancel free breakfast and lunch. Dr. Gilbert explained about the direct certification program. She said that our schools have to be 40% or greater for the school to participate in the free breakfast and lunch program. There was more discussion and explanation regarding how the percentages are figured.

**2. Board Policy 4.201 Basic Instructional Programs**

Action Item

Dr. Gilbert said that this policy rescinds IS 3. The difference is lines 15-18. She said that this policy comes straight from the TSBA recommendation.

Collier Smith made the motion to approve Board Policy 4.201 on first reading. Phil King seconded the motion. All approved by saying aye.

**3. Board Policy 4.202 Special Education**

Action Item

Dr. Gilbert said that this policy rescinds IS 4. The only difference is in lines 12-15 where it refers to the IEP team.

David Settles made the motion to approve Board Policy 4.202 on first reading. Phil King seconded the motion. All approved by saying aye.

**4. Board Policy 4.207 Limited English Proficiency**

Action Item

Dr. Gilbert said that this policy is very similar to STU 48 with some format changes.

Collier Smith made the motion to approve Board Policy 4.207 on first reading. David Settles seconded the motion. All approved by saying aye.

**5. Board Policy 4.300 Extracurricular Activities**

Action Item

Dr. Gilbert explained that this is a new policy. It was recommended by TSBA.

Mrs. Smith had a question regarding bullet number 2 where it states that student activities occurring before regular school hours must be under the supervision of the principal or designee. She asked if we were allowing outside groups to come in. Dr. Gilbert said that we are; for example, the boy scouts and girls scouts come in on a regular basis. Dr. Gilbert said that the designee may be a teacher.

Phil King made the motion to approve Board Policy 4.300 on first reading. Collier Smith seconded the motion. All approved by saying aye.

**6. Board Policy 4.301 Interscholastic Athletics**

Action Item

Dr. Gilbert said that the only difference in this and the current policy which is STU 58 is in line 12-14. Also, there is wording in the new policy that deals with hazing.

Mr. Campbell had a question about line 1 where it states that no person shall be excluded on the basis of sex. He asked if that should also say race. Mr. Ringstaff came forward and explained Title IX. Mrs. Smith felt that the words ethnic group might be more appropriate. Kelley Baker said that she will add wording that will cover all protected classes.

Mrs. Smith wanted to clarify line 12. She asked if that referred to volunteer and paid coaches. Mr. Ringstaff said that yes, he could change the first four words of line 12 to read the same as line 13. David Settles made the motion to approve with changes Board Policy 4.301 on first reading. Phil King seconded the motion. All approved by saying aye.

**7. Board Policy 4.4001 Selection of Instructional Materials  
Action Item**

Dr. Gilbert explained that this policy is the same verbiage as IS 7. Phil King made the motion to approve Board Policy 4.4001 on first reading. Collier Smith seconded the motion. All approved by saying aye.

**8. Board Policy 4.4011 Special Interest Materials  
Action Item**

Dr. Gilbert explained that this policy was the same verbiage as BO 33 and IS 8. Collier Smith made the motion to approve Board Policy 4.4011 on first reading. David Settles seconded the motion. All approved by saying aye.

**VI. REPORTS AND INFORMATION**

Chair Butch Campbell

**Information Item**

**1. Enrollment (PTR) Report**

Mr. Gary Anderson

**Action Item**

Mr. Anderson explained that this was the last report of school year and was taken on the last day of school. He said that we grew 258 students over the end of last year. We had a 94% attendance rate. He felt that we had a great year in growth with more projected growth next year. Mr. King asked if Mr. Anderson felt that we would make it to 9000 students next year and Mr. Anderson said that he felt that we will.

**VII. OTHER BUSINESS**

Chair Butch Campbell

**Information Item**

Collier Smith wanted to thank the city council for their support of our City Schools program and their help in getting officers into our schools.

Mr. Campbell said that he had someone ask him what the cost was for an SRO. He found out that it was approximately \$121,000.00 for the first year which includes uniforms, weapons, car, etc. He said that after the first year, it averages about \$61,000 per year. He said that we are adding five officers. He also wanted to thank the city council.

Mrs. Smith asked what the roles of the officers were with the DARE program. Dr. Gilbert said that the instruction part of the DARE program was only a small part of the officers' roles. She explained that they help with custody issues, mentoring students, watching for any signs that there may be something wrong at home, and just the whole safety aspect. She said that they are role models for those students. They become part of the school family.

### VIII. ADJOURNMENT

Chair Butch Campbell

Action Item

David Settles made the motion to adjourn. Phil King seconded the motion.

The meeting adjourned at 6:40 p.m.

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Director of Schools

2018-2019 Members of the Murfreesboro City Schools CPAC Committee

Dr. Linda Gilbert	Director of Schools	Murfreesboro City Schools
Jan Gilliam	VPK Teacher	Black Fox Elementary
Angela Fairchild	Supervisor of Special Education	Murfreesboro City Schools
Butch Campbell	MCS School Board Chair	Murfreesboro City Schools
Leslie McKinney	Area Manager, Chairperson	Mid-Cumberland Head Start
Bill Shacklett	City Councilman, Business Owner	City Council, Shacklett Photography
TBA		For Profit Provider
Connie Casha	MTSU Dept of Education	Non-Profit Provider
TBA	Parent	
Jolene Radnoti	Executive Director	Read to Succeed
Mindy Barrett	Youth Services	Linebaugh Public Library System
Roxana Dove	Preschool Coach	Murfreesboro City Schools
Joe Marlin	Assistant Superintendent of Instruction	Murfreesboro City Schools
Cheryl Schmidt	Early Childhood Consultant	Murfreesboro City Schools

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Federal School Meal Program</b>	Descriptor Code: <b>2.4001</b>	Issued Date:
		Rescinds:	Issued:

- 1 The Director of Schools will establish administrative procedures for operating the federal school meal program. Those procedures will include the processes associated with meal charges.
- 2

# Murfreesboro City School Board

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="text-align: center;">Basic Instructional Program</h2>	Descriptor Code: <h3 style="text-align: center;">4.201</h3>	Issued Date:  
		Rescinds: <h3 style="text-align: center;">IS 3</h3>	Issued: <h3 style="text-align: center;">02/01/12</h3>

1 The Board shall not discriminate on the basis of sex, race, national origin, creed, age, or marital status  
 2 in its educational programs or activities.

3 Educational materials that are utilized shall reflect the cultural and racial diversity which is present in  
 4 the United States as well as the variety of careers, roles and life-styles open to women and men. One of  
 5 the objectives of the total curriculum and teaching strategies is to reduce stereotyping and to eliminate  
 6 bias on the basis of sex, race, ethnicity, religion and disability. The curriculum shall foster respect and  
 7 appreciation of the cultural diversity found in our country and an awareness of the rights, duties and  
 8 responsibilities of each individual as a member of a pluralistic society.<sup>1</sup>

9 Students shall be provided opportunities to develop intellectual curiosity, critical thinking, problem-  
 10 solving abilities, and aesthetic appreciation in such a manner that these will be used throughout a  
 11 lifetime. A variety of methods, research-based instructional strategies, materials, and resources shall  
 12 be employed and adapted to individual uniqueness in the effort to maximize learning for all students.

13 Emphasis shall be placed on students' acquiring the skills, concepts, content, and attitudes needed for  
 14 the realization of their personal goals for living in a democracy.

15 The course of study shall include those subjects and topics required by state and federal laws and  
 16 regulations.<sup>2</sup>

17 The Board reserves the right to add additional courses and to amend the content of prescribed courses  
 18 as needed.

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Legal References

1. 42 U.S.C. 12101; 34 CFR § 106.34
2. TCA 49-6-1001 to 1034, 1201-1205, 1301

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Cross References

- Student Goals 6.100  
 Complaints and Grievances 6.305

# Murfreesboro City School Board

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="text-align: center;">Special Education</h2>	Descriptor Code: <h3 style="text-align: center;">4.202</h3>	Issued Date:  
		Rescinds: <h3 style="text-align: center;">IS 4</h3>	Issued: <h3 style="text-align: center;">02/01/12</h3>

1 The Board shall provide access to a free appropriate public education to all disabled children ages 3-21, inclusive,  
 2 residing within the jurisdiction of the school system. The plan for implementation of appropriate instruction and  
 3 special education services shall be in accordance with the current *Rules, Regulations, and Minimum Standards* of  
 4 the State Board of Education,<sup>1</sup> and state<sup>2</sup> and federal<sup>3</sup> law.

5 The Board shall ensure the following:

- 6 1. All disabled children living within the school system receive a free and appropriate public education and  
 7 the services to meet their unique needs; and
- 8 2. The rights of disabled children and their parents are protected.

9 The Board shall seek to accomplish the following objectives:

- 10 1. To carry out a comprehensive screening and assessment plan emphasizing the early identification and  
 11 evaluation of disabled students.
- 12 2. To use the Individual Education Program Team (IEP-Team) for reviewing assessment, formulating  
 13 programming, and determining placement for every disabled student, including review of proposed  
 14 suspensions when appropriate, in accordance with the State Board of Education *Rules, Regulations, and*  
 15 *Minimum Standards*;
- 16 3. To ensure that placements are made to educate disabled children with non-disabled to the extent  
 17 appropriate and with age-appropriate peers;
- 18 4. To provide each disabled child with an individual educational program (IEP) specifically designed to meet  
 19 their unique needs;
- 20 5. To provide continuing evaluation of each disabled child’s progress, including at least annual review of  
 21 each IEP and complete re-evaluation at least every three (3) years;
- 22 6. To ensure that procedural safeguards required by state and federal laws are adhered to; and
- 23 7. To involve parents of disabled children in a meaningful dialogue with school personnel which will begin  
 24 with an initial referral and continue throughout the student’s educational career.

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Legal References

1. TRR/MS 0520-01-09
2. TCA 49-10-101 et. seq.
3. Education of Individuals with Disabilities 20 U.S. C. Sections 1400-1485. Section 504 of the Rehabilitation Act of 1973. (Note: 504 of the Rehabilitation Act of 1973 has been interpreted by the courts to include individuals with contagious diseases to be handicapped.)

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Cross References

Special Education Students 6.500

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Limited English Proficiency / Language Minority Students</b>	Descriptor Code: <b>4.207</b>	Issued Date:
		Rescinds: <b>STU 48</b>	Issued: <b>10/01/02</b>

1 The Board recognizes the need to provide equal educational opportunities for all students in the district.  
2 Therefore, if the inability to speak and understand the English language excludes a student from effective  
3 participation in the educational programs offered by the district, the district shall take reasonable actions  
4 to rectify the English language deficiency in order to provide the student equal access to its programs.  
5 Students in a language minority (LM) or who have limited English proficiency (LEP) shall be identified,  
6 assessed and provided appropriate services. No child shall be admitted to or excluded from any program  
7 based solely on surname or LM status.<sup>1</sup>

## 8 **DEFINITIONS**

9 *Language Minority (LM)*: Refers to a student whose linguistic background, such as country of birth or  
10 home environment, includes language other than English. Language minority is based solely on the  
11 student's language background and not on proficiency.

12 *Limited English Proficiency (LEP)*: Refers to an LM student whose proficiency in reading, writing,  
13 listening and/or speaking English is below that of grade- and age-level peers. Limited English  
14 proficiency is based on the assessment of a student.

15 *English for Speakers of Other Languages (ESOL)*: An instructional approach that can include structured  
16 ESOL immersion, content-based ESOL and pull-out ESOL instruction.

- 17 1. Structured ESOL immersion involves a bilingual teacher and a self-contained classroom.
- 18 2. Content-based ESOL allows the student to remain in the regular classroom and focuses on  
19 delivering content in an adapted English format.
- 20 3. Pull-out ESOL periodically removes students from the regular classroom for instruction in  
21 English.

22 *Bilingual Education*: An instructional approach that explicitly includes the student's native language in  
23 instruction. This approach requires an instructor fluent in the student's native language and proficient in  
24 content areas and is often used where many LEP students share the same language and where qualified  
25 bilingual teachers are available.

26 *Language Instruction Education Program*: An instructional course in which an LEP child is placed for  
27 the purpose of developing and attaining English proficiency while meeting challenging state academic  
28 standards as required by law. The program may make instructional use of both English and a child's  
29 native language and may include the participation of English proficient children if such course is  
30 designed to enable all participating children to become proficient in English and a second language.

31 **LANGUAGE INSTRUCTION PROGRAM**

32 The Board directs the administration to develop and implement language instruction programs that:<sup>2</sup>

- 33 1. Appropriately identify language minority students through the use of a Student Home Language  
34 Survey. The building administrator shall develop procedures to ensure that all new and currently  
35 enrolled students complete the Home Language Survey.
- 36 2. Appropriately identify students with limited English proficiency.
- 37 3. Determine the appropriate instructional environment for LEP students.
- 38 4. Annually assess the English proficiency of LEP students and monitor the progress of students  
39 receiving ESOL or bilingual instruction in order to determine their readiness for the mainstream  
40 classroom environment.
- 41 5. Provide parents with notice of and information regarding the instructional program as required  
42 by law. Parental involvement will be encouraged and parents will be regularly apprised of their  
43 child's progress.<sup>3</sup>

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Legal References

1. No Child Left Behind, Part A § 3102
2. No Child Left Behind, Part A § 3116
3. No Child Left Behind, Part A § 1112 (g) & (4)

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Extracurricular Activities</b>	Descriptor Code: <b>4.300</b>	Issued Date:
		Rescinds:	Issued:

1 The following guidelines shall be followed in administering school-sponsored extracurricular  
2 activities:

- 3 1. All extracurricular activities and clubs must have the approval of the principal.
- 4 2. Student activities occurring before or after regularly scheduled school hours must be under the  
5 supervision of the principal or designee.
- 6 3. Secret organizations shall not be operated in any school.
- 7 4. Activities which restrict participation because of race, color, religion, sex, disabilities, or  
8 national origin are strictly forbidden.<sup>1</sup>
- 9  
10 5. Activities sponsored by outside groups or agents will be approved only if they are co-  
11 sponsored by the school and meet the guidelines of Board policies and Administrative  
12 Directives.

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#### Legal References

1. 20 USC § 1703

# Murfreesboro City School Board

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="text-align: center;">Interscholastic Athletics</h2>	Descriptor Code: <h3 style="text-align: center;">4.301</h3>	Issued Date:  
		Rescinds: <h3 style="text-align: center;">STU 58</h3>	Issued: <h3 style="text-align: center;">03/25/14</h3>

- 1 No person shall, on the basis of race, sex, color, or national origin, be excluded from participation in, be denied
- 2 the benefits of, be treated differently from another person or otherwise be discriminated against in any athletic
- 3 program of the school. Equal athletic opportunities shall be provided for members of both sexes.<sup>1</sup>
  
- 4 Interscholastic athletics shall be administered as a part of the regular school program and shall be the principal's
- 5 responsibility. Principals shall ensure that school regulations regarding participation in a sport are reasonable. The
- 6 principal or designee must accompany an athletic team on trips.
  
- 7 Only students currently enrolled in Murfreesboro City Schools may participate in athletics.
  
- 8 Prior to participation in interscholastic athletics, every student must complete an annual physical examination.<sup>2</sup>
- 9 The parents/guardians of each student shall be responsible for covering the cost of the examination, and these
- 10 records shall be on file in the principal's office. It shall be the responsibility of the parent(s) or guardian to provide
- 11 health and hospitalization insurance for all students participating in interscholastic athletics.
  
- 12 All coaches, employees, and volunteers must satisfy all training requirements mandated by federal, state, and local
- 13 laws.
  
- 14 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone or tolerate
- 15 hazing activities.<sup>3</sup>
- 16

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#### Legal References

1. Title IX, Education Amendment of 1972,  
20 USC § 1681, et seq.; 34 CFR § 106.41
2. TRR/MS 0520-01-03-.08(2)(b)
3. TCA 49-2-120

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Selection of Instructional Materials (Other Than Textbooks</b>	Descriptor Code: <b>4.4001</b>	Issued Date:
		Rescinds: <b>IS 7</b>	Issued:

1 The Board will seek to provide a wide range of instructional materials with diversity of appeal, the  
2 presentation of different points of view, and will instruct the Director of Schools to provide procedures  
3 for review and consideration of allegedly inappropriate instructional materials.

## 4 **OBJECTIVES OF SELECTION**

5 To assure that instructional materials are an integral part of the educational program, the following  
6 selection objectives are adopted:

7 1. To provide materials that will enrich and support the curriculum and personal needs of the  
8 students, taking into consideration their varied interests, abilities, and learning styles;

9 2. To provide materials that will stimulate growth in factual knowledge, literacy appreciation,  
10 aesthetic values and ethical standards;

11 3. To provide a background of information which will enable students to make intelligent  
12 judgements in their daily lives;

13 4. To provide materials on opposing sides of controversial issues so that the students may  
14 develop, under guidance, the practice of critical analysis;

15 5. To provide materials which realistically represent our pluralistic society and reflect the  
16 contributions made by these groups and individuals to our American heritage;

17 6. To place principles above personal opinion and reason above prejudice in the selection of  
18 materials of the highest quality in order to ensure a comprehensive media collection appropriate  
19 for all students.

## 20 **RESPONSIBILITY FOR MATERIALS SELECTION**

21 The responsibility for selection of instructional materials is delegated to the professionally trained  
22 personnel employed by the school system.

23 Selection of materials may involve many people including librarians/media specialists, teachers,  
24 students, principals, administrators, and community members. The responsibility for coordinating the  
25 selection and making the recommendations for purchase rests with the professionally trained media  
26 personnel.

27

**28 SELECTION CRITERIA AND PROCEDURES FOR LIBRARY/MEDIA CENTERS**

29 In selecting materials for school libraries/media centers, the following practices are to be observed:

- 30 1. Selection shall be consistent with the goals and objectives of the instructional program.  
31  
32 2. Selection shall be made to provide a balance in materials that present different points of view  
33 concerning current problems and issues.  
34  
35 3. Selection shall be made using reputable, unbiased, professionally prepared selection aids.  
36  
37 4. Selection will be a continuing process throughout the school year as new suggestions by staff  
38 members and students are evaluated and materials already purchased are re-evaluated to  
39 determine their current or lasting contributions to the educational program of the school.  
40  
41 5. Gift materials shall be judged on the same basis as the library/media center's own purchases.  
42 Gift materials meeting the selection standards may be accepted with the recommendation of the  
43 library/media specialist and the approval of the principal.  
44

45 In order to always provide a current, highly usable collection of materials in every library/media center,  
46 each librarian/media specialist shall provide for a constant and continuing renewal of the collection, not  
47 only by the addition of up-to-date materials, but by the judicious elimination of materials which no longer  
48 meet needs or find use.

49 Should objections to selected library/media center materials be voiced by the public, the procedure to  
50 voice those objections should be followed according to the associated Administrative Directive.

---

**Legal References**

1. TCA 49-6-1804
2. TCA 49-6-2901—2906; State Board of Education Guidelines-Recitation of the Pledge of Allegiance
3. *Florey v. Sioux Falls Sch. Dist.*, 619 F. 2d 1311 (8th Cir. 1980); *Washegesic v. Bloomindale Pub. Sch.*, 813 F. Supp. 559, 563 (W.D. Mich. 1993)
4. TCA 49-6-3016

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**Cross References**

Student Equal Access 4.802  
Staff Rights and Responsibilities 5.600  
Attendance 6.200

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <h2 style="text-align: center;">Special Interest Materials</h2>	Descriptor Code: <b>4.4011</b>	Issued Date: 
		Rescinds: <b>BO 33, IS 8</b>	Issued: <b>03/01/11</b>

1 No special or supplemental printed materials or objects shall be distributed to school children unless they  
 2 have been pre-approved first by the Department of Instruction, next by the school principal, and finally  
 3 by the classroom teacher. No material or object shall be approved for distribution to school children  
 4 unless its primary purpose is to benefit the child by supporting and enhancing education and learning.  
 5 Printed materials may be deemed to support and enhance educational values if they contain  
 6 announcements of non-profit enrichment activities for children.

7 Materials whose primary purpose is religious, political, or commercial shall not be deemed to have a  
 8 primary purpose of supporting the educational program and shall not be approved for distribution unless  
 9 they are being distributed as a part of a regular classroom activity (e.g., social studies class on elections).  
 10 In evaluating whether printed material or an object is suitable for distribution, its relevance to educational  
 11 values, its timeliness, and the number of previously approved or anticipated distribution requests may  
 12 be considered.

13 Materials or objects may be approved by the Department of Instruction and disapproved by the principal  
 14 or teacher; in such event, no distribution will be made. The principal and classroom teacher shall not  
 15 distribute any item for which approval has been denied by the Department of Instruction. Teachers may  
 16 distribute to children, without the specific prior approval of the Department of Instruction, materials  
 17 allowing children to order books and other printed materials from approved publishers of children's  
 18 books.

**Partnership Agreement Between  
Mid-Cumberland Community Action Head Start Program and  
Murfreesboro City School System**

THIS AGREEMENT is made on July 1, 2018 between Mid-Cumberland Community Action Agency's Head Start Program and the Murfreesboro City School System.

In the event of a conflict in the provisions of any attachments hereto and the provisions set forth in this Agreement, the provisions of such attachments shall govern.

The services listed in the Scope of Services and executed by both Murfreesboro City Schools and Mid-Cumberland Community Action Agency Head Start. Such services are hereinafter referred to as "Services."

**Murfreesboro City School System agrees to or to provide (for):**

- Participation in ongoing communication & attendance in monthly meetings or as needed with Head Start Site Supervisor to ensure effectiveness of partnership and implementation of services with the Head Start children and families according to the Head Start Performance Standards (CFR 1304).
- Participation by a decision-making representative on the Head Start School Readiness Advisory Team.
- Documentation on shared Head Start children selected by the approved criteria to include: School system's child's application, birth certificate, immunization record, proof of income and physical.
- Classrooms and all maintenance and upkeep necessary to ensure safe and handicapped accessible environments appropriate for pre-school age children with appropriate child-size furniture and equipment;
- Equipment and maintenance for playgrounds with appropriate safety barriers and resilient surfaces;
- Maintenance of facilities and playgrounds to meet the Department of Education's equivalent of Day Care Licensing regulations and compliance with all federal, state and local safety, health, fire regulations and the requirements of the Head Start Performance Standards and, upon request, provide verification documents to MCCA Head Start;
- Provide developmentally appropriate early childhood education services to be implemented by state certified ECE teachers and Assistant Teachers who meet the minimum requirements of a CDA or equivalent or show

progress towards working on this credential to be completed within two years.

- Maintain classroom quality at required levels as measured by the Classroom Assessment Scoring System (minimum average score of 4 in Emotional Support, 3 in Classroom Organization, and 2 in Instructional Support).
- Implement a research-based early childhood curriculum that promotes young children's school readiness in the areas of language and cognitive development, early reading and mathematics skills, socio-emotional development, physical development, and approaches to learning; is based on scientifically valid research and has standardized training procedures and curriculum materials to support implementation; is comprehensive and linking to ongoing assessment, with developmental and learning goals and measurable objectives; is focused on improving the learning environment, teaching practices, family involvement, and child outcomes across all areas of development; and is aligned with the Head Start Early Learning Outcomes Framework and TN-ELDS.
- Use research-based, valid and reliable assessment tools in order to support the educational instruction and school readiness of children in the program. Information from these assessment tools should be collected at three different intervals throughout the program year (baseline, mid-point, and end). There should be written documentation of providing individualized education services to children based on information gathered from this assessment.
- Provide breakfast and lunch at no charge to all participating Head Start eligible children in accordance with the CACFP or USDA age appropriate standards for meals and meet the Head Start guidelines for Nutrition services. Ensure oral health practices, including daily tooth brushing, are taking place.
- Provide copies of documentation of children's developmental screenings, assessment reports completed at three intervals, two parent/teacher conferences and two education home visits; Individual Education Plans for any Head Start child; and classroom attendance rosters for shared Head Start/PreK children. Assessment results on all children will be aggregated to measure progress towards school readiness goals as defined by Head Start.
- Avoid the suspension and/or expulsion of any Head Start child. These exclusionary methods should only be used as a last resort in extraordinary circumstances when there is a determination of serious safety threat that cannot otherwise be reduced or eliminated by the provision of reasonable modifications. Head Start leadership will be included in the decision-making process in any cases involving shared children.

- A reasonable work space for four Head Start employees.

**Mid-Cumberland Head Start agrees to provide (for):**

- Participation in ongoing communication and attendance at monthly meetings with School Representative to ensure effectiveness of partnership and implementation of services with the Head Start children and families according to the Federal Performance Standards;
- Services for at least 10% of children with disabilities, including those in special education classrooms, to include family partnerships services, mental health, staff development and assistance in classroom and with transitions as necessary.
- Health Screenings for all HS preschool children enrolled in the system, including:
  - Dental Screening, Height and Weight with BMI, Hearing screen, Vision screen, Blood Pressure, Speech Screening (Joint effort). Head Start will provide staff to assist with maintaining the Head Start records. Non- Head Start children identified with a failed screening will be referred to the School System Family Resource Coordinator for follow-up action.
- Family Partnership Services for the Head Start families, including the following: goal setting, referrals, family partnership home visits, parent training, and leadership opportunities such as serving on the Head Start Policy Council and parent committees (2 full-time social workers / parent involvement coordinators will be assigned to assist with these objectives).
- Staff Development services provided by an on-site staff development coordinator, including the following: classroom observations and feedback, positive behavior support, training and technical assistance to include CDA trainings/webinars.
- Mental health services, including the following: access to a Mental Health Coordinator and Mental Health Consultant, classroom observations, and individualized support for children with challenging behavior.
- Mid-Cumberland will provide one Family Service Associate/Bus Driver who will assist with record keeping and documentation of other Head Start Services and provide transportation of Head Start children to and from medical/dental appointments if necessary.

The Murfreesboro City School System agrees that Mid-Cumberland Head Start or any of its duly authorized representatives shall have ready access to the School District staff, classrooms, students, and any books, documents and

records that are specific to the partnership in order to perform and monitor the required services provided for in this contract.

The Murfreesboro City School System agrees that Mid-Cumberland Head Start will be provided with or have access to the following personnel documents for any classroom staff in classrooms with Head Start children, which include:

- Employment Application
- Fingerprint/Background Check through the Tennessee Bureau of Investigation or other State and/or Federal Bureau of Investigation
- 3 letters of reference & verification
- Verified work history of previous five years
- Standards of conduct (code of Conduct and Confidentiality)
- Initial health exam with TB, re-exam documentation (if applicable)
- Initial and Ongoing Training (evidence of at least 15 hours of classroom focused professional development each year)
- Corporal & Child Abuse & Neglect Training
- Proof of education qualifications (copy of transcript and/or teaching license)
- Proof of training on Policies & Procedures

Mid-Cumberland will ensure all personnel information will be kept in confidential locked files and will be reviewed by federal, state or local authorities as required.

The services shall be performed by Murfreesboro City School System and their staff. Mid-Cumberland shall not be required to hire, supervise or pay any additional staff or assistants to perform the education services described in this agreement.

## **Rate of Payment for Services**

Monetary re-imbursement shall be provided for education services for 140 eligible children. Mid-Cumberland C.A.A. Head Start agrees to pay the Murfreesboro City School System \$13,333.20 per month for education services for 140 Head Start eligible children as outlined above for a minimum of 160 days. Parties may agree to increase the number of children if eligible children are enrolled and both parties agree. Payments will be made monthly for a nine month period beginning in September 2018 through May 2018. Payments not to exceed \$13,333.20 per month will be paid by the 28<sup>th</sup> of each month for nine months as outlined below. The total payments may not exceed \$120,000.00 for the nine month period, beginning September 2018 and ending May 2018.

A one-time increase of \$6,375 was previously paid to ensure 15 Education Assistants obtain a minimum of Child Development Associate Credential and should be used for CDA Assessment fees.

<b>Month #</b>	<b>Service Month</b>	<b>Submit Bill By</b>	<b>Month #</b>	<b>Service Month</b>	<b>Submit Bill By</b>
1	Aug/Sept Service	10/12/18	6	Feb Service	03/12/19
2	Oct Service	11/12/18	7	March Service	04/12/19
3	Nov Service	12/12/18	8	April Service	05/12/19
4	Dec Service	01/12/19	9	May Service	06/12/19
5	Jan Service	02/12/19			

## **Invoicing**

Murfreesboro City School system will submit a request for payment by the 12<sup>th</sup> of each of the aforementioned nine months, beginning October 12, 2018 through June 12, 2019. With the request, Murfreesboro City School system will submit a copy of the current attendance roster for each eligible child by classroom and a current classroom staff roster (any changes in classroom staff will require aforementioned required personnel documents). Payment vouchers will be issued by the 28<sup>th</sup> day of each month as previously described. A faxed or e-mail request and associated attendance records will be submitted by the 12<sup>th</sup> of each month to:

Sone-Ser e Batten at 615-893-9883 with a follow up hard copy to:

Mid-Cumberland Head Start  
Attention: Sone-Ser e Batten  
P.O. Box 1583  
Murfreesboro, TN, 37133-1583

## **Confidentiality**

Both parties, Murfreesboro City School System and Mid-Cumberland CAA Head Start, acknowledge that during the performance of this contract, they may learn or receive confidential Client information and agree all such information relating to

both parties client's will be kept confidential, revealed on a need to know basis to the extent that such information is required by law, by either funding source, staff or associates to enable the performance of the contract obligation.

**Liability**

- a. Mid-Cumberland Community Action Agency will provide Certificate of Child accident insurance for eligible children enrolled in Head Start.
- b. Murfreesboro City School system will provide Mid-Cumberland Community Action Agency with a certificate of workers compensation coverage for the annual contract audit.

**Duration**

Either party may cancel this contract with 90 days written notice; otherwise, the contract shall remain in force for a term of the school year, ending May 31, 2019.

**Notices**

(i). Notices to Mid-Cumberland Head Start may be mailed or e-mailed as follows:

Mid-Cumberland Head Start,  
 ATTN: Janet Ogles, Head Start Director  
 P.O. Box 1583  
 Murfreesboro, TN 37133-1583  
 Phone Number: 615-893-2267

(ii). Notices to Murfreesboro City School system should be sent to:  
Murfreesboro City School System

Address: 2552 S. Church Street  
Murfreesboro, TN 37127

Attention/Title: \_\_\_\_\_  
 Name

\_\_\_\_\_  
 Linda Gilbert  
 Director of Schools, Murfreesboro City Schools

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Janet Ogles  
 Head Start/Early Head Start Director, MCCA

\_\_\_\_\_  
 Date

THE  
**CINCINNATI**  
INSURANCE COMPANY

CONTINUATION CERTIFICATE

Bond Number: 0572634  
Bond Amount: \$1,508,900.00  
Bond Origination Date: July 1, 2014

Principal:

GARY B ANDERSON  
9743 CLOVERCROFT RD  
NOLENSVILLE, TN 37135-9450

Obligee:

STATE OF TENNESSEE  
DIRECTOR FINANCE AND ADMINISTRATIVE SERVICES  
505 DEADERICK ST STE 1500  
NASHVILLE, TN 37243-1402

It is expressly understood and agreed that the subject bond and all renewal or continuation certificates attached thereto (including this one) are not cumulative, and that the total liability of THE CINCINNATI INSURANCE COMPANY under the attached bond and all such renewal or continuation certificates shall not exceed the penalty named in the subject bond.

This bond is extended to 07/01/2019

Signed and sealed this 13th day of April 2018



THE CINCINNATI INSURANCE COMPANY

  
ATTORNEY-IN-FACT Melissa D O'Brien

Agency: Miller, Loughry & Beach Insurance Services, Inc. 41001  
P.O. Box 7001  
Murfreesboro, TN 37133

BN-1003(3/97)



**CINCIBOND®**  
Surety Made Simple®

The Cincinnati Insurance Company  
PO BOX 145496, FAIRFIELD, OH 45250-5496

AGENCY:  
Miller, Loughry & Beach Insurance Services, Inc.  
41001  
P.O. Box 7001  
Murfreesboro, TN 37133

BOND NUMBER	BOND DESCRIPTION	RENEWAL PERIOD	RENEWAL PREMIUM
0572634	\$1,508,900.00 School Treasurer or Fiscal Agent Bond	07/01/2018 - 07/01/2019	\$1580

PRINCIPAL:  
GARY B ANDERSON  
9743 CLOVERCROFT RD  
NOLENSVILLE, TN 37135-9450

OBLIGEE:  
STATE OF TENNESSEE  
DIRECTOR FINANCE AND ADMINISTRATIVE SERVICES  
505 DEADERICK ST STE 1500  
NASHVILLE, TN 37243-1402

RENEWAL INSTRUCTIONS:  
A new bond form or a continuation certificate  
must be issued under this bond number and filed  
with the obligee.

PREMIUM INCLUDES SURCHARGE & TAXES IF APPLICABLE:  
SURCHARGE: 0  
MUNICIPAL TAX: 0  
COUNTY TAX: 0

**FOR CANCELLATION:**

PLEASE HAVE THE BELOW RELEASE COMPLETED, SIGNED AND DATED BY THE OBLIGEE AND RETURN TO SURETY,  
ATTN: BOND & EXECUTIVE RISK

**BOND RELEASE**

The Cincinnati Insurance Company

You are hereby released from any and all liability that may otherwise accrue on or after \_\_\_\_\_ for  
bond number 0572634, issued on behalf of \_\_\_\_\_  
GARY B ANDERSON,  
in favor of STATE OF TENNESSEE  
for the sum total amount of \$1,508,900.00.

Additional Comments:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

STATE OF TENNESSEE

Signature: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

**MURFREESBORO CITY SCHOOLS  
GENERAL PURPOSE  
2018-2019 BUDGET AMENDMENTS**

DESCRIPTIONS	PRIOR BUDGET	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
<b>REVENUE</b>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 89,090	\$ 89,090
OTHER STATE EDUCATION FUNDS (46590)	29,600	353,690	324,090
CITY GENERAL FUND APPROPRIATIONS (49810)	6,810,000	6,575,000	(235,000)
<b>EXPENDITURES</b>			
<b><u>STUDENT SUPPORT SERVICES-SPED INST. (72220)</u></b>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ -	-
OTHER CONTRACTED SERVICES	-	40,000	40,000
OTHER CHARGES	48,000	8,000	(40,000)
<b><u>ADMINISTRATIVE SUPPORT-BOARD OF EDUCATION (72310)</u></b>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ (19,820)	\$ (19,820)
OTHER SALARIES & WAGES	104,407	4,407	(100,000)
SOCIAL SECURITY	8,073	1,873	(6,200)
RETIREMENT	12,706	536	(12,170)
MEDICARE	1,888	438	(1,450)
LEGAL SERVICES	-	100,000	100,000
<b><u>CAPITAL OUTLAY (76100)</u></b>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 299,285	\$ 299,285
BUILDING IMPROVEMENTS	27,500	3,500	(24,000)
OTHER CAPITAL OUTLAY	230,250	553,535	323,285

# Murfreesboro

City Schools

**MEMO TO:** Board Members, Linda Gilbert  
**FROM:** Gary Anderson  
**DATE:** 6/26/18  
**SUBJECT:** 2018-2019 General Purpose Budget Updates

Board Members:

Based on the City Council's approval of the City Schools budget being different than what you approved in April, we have had to make a few adjustments from our original proposal for the General Purpose budget. Under State law, the funding body's approval and the School Board's approval must match. Therefore, we need further consideration on the budget document. Below is what adjustments we have made to reach the level of approved funds to meet all the State's budgetary requirements for their approval of our budget.

Since our estimated expenditures were first determined in March, we have reviewed these projections and have been able to determine that we will not spend quite as much money as originally projected. Here are examples of some additional savings that will positively impact our fund balance.

<b><u>CATEGORY</u></b>	<b><u>ORIGINAL PROJECTION</u></b>	<b><u>REVISED PROJECTION</u></b>	<b><u>DIFFERENCE</u></b>
Natural Gas	\$330,000	\$300,000	\$ 30,000
Textbooks	\$300,000	\$203,000	\$ 97,000
Evaluation & Testing	\$130,000	\$ 70,000	\$ 60,000
Staff Development	\$300,000	\$230,000	\$ 70,000
Internet Connectivity	\$ 80,000	\$ 33,000	\$ 47,000
Maintenance & Repair	\$825,000	\$750,000	\$ 75,000
Building & Content Ins	\$130,000	\$ 50,130	\$ 79,870

The City was unable to fund any of our Capital requests this year, so we will hold on these items except for the buses that we need due to State mandated retirements. We will need to purchase at a minimum one regular education bus and one special education bus. (Please see the revised Capital Outlay Sheet for details on this.)

The Council approved an increase in operational funds of \$1,265,000 which was \$235,000 less than originally requested. But, the additional reductions (above) in current estimates vs original estimates will cover the reduction in the requested amount.

On Friday, we received news about the Governor's State funds for Safe Schools initiatives. These funds total an additional \$231,490 for "one time" safety related expenses and \$92,600 recurring state funds. We did not list any items as yet that we will spend the safety money on, that will come in budget amendments to you when we get the opportunity to figure this out after the State reviews the grants in July. With this additional money, we are able to purchase some of the items on our original Capital Outlay sheet and it solidifies our budget on State requirements.

The two major state requirements that every district must meet are:

1. Maintenance of Effort
2. Fund Balance minimums

We now meet all of these requirements.

If you have any questions, please feel free to contact me or Beth Prater in the Finance Office.

## CAPITAL OUTLAY REQUESTS FOR 2018-2019 - REVISED

SCHOOL / LOCATION	ITEMS HIGHLIGHTED IN <span style="color: green;">GREEN</span> AND <span style="color: orange;">ORANGE</span> ARE ITEMS THAT WE ARE PROPOSING TO FUND IN THIS YEAR'S CAPITAL OUTLAY BUDGET	TYPE	INCLUDED IN BOARD BUDGET	REQUESTED FROM CITY
			ESTIMATED AMOUNT	ESTIMATED AMOUNT
<b>Black Fox</b>	Sand the Gym Floor down to the wood, restripe and finish	Facility	\$12,000	
<b>Bradley</b>	Carpet Removal and Replace with Tile (23 classrooms @ \$5,000 each)	Facility		\$115,000
	Roof Replacement	Facility		\$55,590
	Replace Playground Rubber Surface	Facility		\$26,500
	Sound Stage Equipment and Graphic Arts Equipment to support the Arts emphasis	Equipment	\$50,000	
<b>Scales</b>	Replace Playground Rubber Surface	Facilities		\$150,500
<b>Cason Lane</b>	Roof Replacement	Facility		\$675,000
	Paint entire school	Facility		\$50,000
	Screen Gym Floor then resurface	Facility	\$3,500	
	Carpet Removal and Replace with Tile (18 classrooms @ \$3,000 each)	Facility		\$54,000
<b>Maintenance Department</b>	Two-Man Mobile Lift (self propelled)	Equipment	\$14,000	
	3/4-ton Extended Cab Pick-up with 4 wheel drive	Equipment	\$30,000	
	Two ZTR Mowers	Equipment	\$20,000	
	Door Finger Guards (816 doors at \$72 per door)	Facility	\$58,752	
	Custodial Service Equipment (Square Scrubs and Laundry equipment)	Equipment	\$25,000	
	Site Development (Mulch, etc)	Facility	\$50,000	
<b>Reeves Rogers</b>	Roof Replacement	Facility		\$329,500
	Playground Equipment	Equipment		\$43,000
	Classroom Furniture for K (4 classrooms)	Equipment	\$20,000	
	Replacement Panels for Smart Boards (6 classrooms at \$8,650 each)	Equipment	\$51,900	
	Carpet Removal and Replace with Tile (30 classrooms @ \$3,000 each)	Facility		\$90,000
<b>John Pittard</b>	Replace Playground Rubber Surface	Facility		\$190,600
<b>Overall Creek</b>	Qomo Boards (5 additional classrooms at \$7,000 each) (Adjusted to 3 boards)	Equipment	\$21,000	
	Rechip Permeable Pavers	Facility	\$17,950	
<b>Discovery School</b>	Carpet Removal and Replace with Tile ( 30 classrooms @ \$5,000 each)	Facility		\$150,000
<b>Mitchell-Neilson</b>	Elem - Roof Replacement	Facility		\$105,350
	Elem - Playground Equipment Replacement	Facility		\$252,250
	Prim - Playground Equipment Replacement	Facility		\$260,750
	Elementary Classroom Carpet Removal and Replace with Tile (27 Classrooms)	Facility		\$81,000
<b>Northfield</b>	Front Column Repairs	Facility		\$20,000
	Replace Front Doors	Facility	\$8,500	
	Sand Gym floor to bare wood, restripe and refinish	Facility	\$12,000	
	Remove sheet vinyl and replace with tile (34 rooms @ \$950 each)	Facility		\$32,300
<b>Erma Siegel</b>	Carpet Removal and Replace with Tile (40 classrooms @ \$3000)	Facility		\$120,000

<b>Hobgood</b>	Carpet Removal and Replace with Tile (19 Classrooms @ \$5000)	Facility		\$95,000	
	Replace Roofing	Facility		\$264,155	
	Rechip Permeable Pavers	Facility	\$22,750		
<b>School Safety</b>	Security Alarm Sirens	Equipment	\$10,250		
	School Guardian System	Equipment		\$25,000	
<b>Transportation</b>	One Regular Ed Bus with Security System (\$98,594 + \$4000 per bus for security)	Equipment	\$102,594	\$205,188	
	One Special Education Bus with Security System (\$77,690 + \$4000 for security)	Equipment	\$81,690	\$81,690	
	Transfinder Routing Software	Equipment	\$19,250		
	Zonar GPS System (\$42,000) and Angel Trax (\$16,250) (Minus Zonar)	Equipment	\$16,250		
<b>Technology</b>	Network / Server Expansion	Equipment	\$60,000		
	VOIP Upgraded Servers to handle entire district	Equipment	\$12,000		
<b>STUDENTS</b>	Security Cameras for upgrades/replacements 40 @\$1500 per camera	Equipment	\$60,000		
Pre-K -2 @ 2:1 = 3012 / 2=1506	Repair Parts for Dell Computers	Equipment	\$70,000		
3-6 @ 1:1 = 6066	Classroom Printers (10 back-ups @ \$500 = \$5,000)	Equipment	\$5,000		
7572 rounded to 7600	Teacher Learning Center Update	Equipment	\$25,000		
7600 X \$325 = \$2,470,000	Student laptops (2:1 Pre-K - 2, 1:1 3rd - 6th including Sped)	Equipment		\$2,470,000	
	Teacher and School Based Staff Computers (765 staff est.)	Equipment		\$918,000	
<b>TEACHERS</b>	Wireless Network - To upgrade wireless at 10 sites	Equipment		\$750,000	
765 X \$1200 = \$918,000	Data Cabling to have one Access Point per classroom	Equipment		\$1,200,000	
	<b>TOTAL CAPITAL OUTLAY REQUESTED BUDGET</b>	→	<b>\$809,386</b>	<b>\$8,810,373</b>	
	<b>TOTAL CRITICAL ITEM CAPITAL OUTLAY REQUESTED</b>	→	<b>\$607,034</b>	<b>\$7,021,478</b>	
	<b>TOTAL AMOUNT APPROVED</b>	→		<b>\$0</b>	

**TECHNOLOGY /  
COMPUTER  
UPGRADE  
\$5,338,000**

KEY

CRITICAL NEED
ORIGINALLY REQUESTED - NOT FUNDED
REQUEST - NOT FUNDED BY CITY
AMOUNT ADJUSTED FROM ORIGINAL - CRITICAL NEED INCLUDED
NEEDED IN FUTURE - NOT FUNDED

# Fund Balance Analysis for General Purpose Budget

Updated on 6/26/18

## FUND BALANCE ESTIMATE AT END OF 17-18 BUDGET YEAR

\$4,793,854

Audited 16-17 Fund Balance (6/30/17)

\$0

Estimated Amount to be added to Fund Balance from the 17-18 Operating Budget

-\$1,081,693

**Estimated Fund Balance Amount needed to Balance Operating Budget for 17-18**

\$3,712,161

Estimated Fund Balance at end of 2017-18 Budget Year

## FUND BALANCE ESTIMATE BASED ON CURRENT PROPOSED BUDGET

-\$955,267

**Estimated Fund Balance Amount Needed to Balance Proposed 18-19 Budget**

\$2,756,894

Estimated Fund Balance at the End of 2018-19 School Year

## REQUIRED FUND BALANCE RESERVE AMOUNT AT 3% OF ESTIMATED EXPENSES

\$2,397,197

**State Mandate Minimum Fund Balance Based on Proposed Expenses**

\$359,697 \*

**ANTICIPATED DIFFERENCE IN MANDATORY FUND BALANCE REQUIREMENT FROM  
GENERAL PURPOSE OPERATING FUND**

\*\$324,090 of the amount above is committed for Safe Schools.

MURFREESBORO CITY SCHOOLS 2018-2019 BUDGET

9078

<b>REVENUES</b>						
<b>Description</b>	<b>2017-18 Est. Rev.</b>	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>	<b>Net Budget Incr/(Decr)</b>	<b>Pct. Change 2017-18 Budget</b>	<b>Pct. Change 2017-18 Est. Rev.</b>
County Taxes	\$ 25,788,000	\$ 26,262,000	\$ 26,686,500	\$ 424,500	1.62%	3.48%
Licenses and Permits	2,000	2,000	2,000	-	0.00%	0.00%
Charges for Current Services	120,000	75,000	120,000	45,000	60.00%	0.00%
Other Local Revenue	401,150	440,750	462,750	22,000	4.99%	15.36%
State of Tennessee	42,457,500	41,180,553	45,080,703	3,900,150	9.47%	6.18%
Federal Government	24,325	45,000	24,325	(20,675)	-45.94%	0.00%
Other Local Sources	5,310,103	5,310,103	6,575,000	1,264,897	23.82%	23.82%
<b>TOTAL REVENUES</b>	<b>\$ 74,103,078</b>	<b>\$ 73,315,406</b>	<b>\$ 78,951,278</b>	<b>\$ 5,635,872</b>	<b>7.69%</b>	<b>6.54%</b>
<b>RESERVES/FUND BAL.</b>	<b>\$ 1,081,693</b>	<b>\$ 3,669,938</b>	<b>\$ 955,267</b>	<b>\$ (2,714,671)</b>	<b>-73.97%</b>	<b>-11.69%</b>
<b>GRAND TOTAL REV./FUND BAL.</b>	<b>\$ 75,184,771</b>	<b>\$ 76,985,344</b>	<b>\$ 79,906,545</b>	<b>\$ 2,921,201</b>	<b>3.79%</b>	<b>6.28%</b>

<b>EXPENDITURES</b>						
<b>Description</b>	<b>2017-18 Est. Exp.</b>	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>	<b>Net Budget Incr/(Decr)</b>	<b>Pct. Change 2017-18 Budget</b>	<b>Pct. Change 2017-18 Est. Exp.</b>
Regular Instruction	\$ 41,258,012	\$ 41,477,278	\$ 42,911,895	\$ 1,434,617	3.46%	4.01%
Special Educ. Instruction	\$ 7,504,235	\$ 7,644,423	\$ 7,888,139	243,716	3.19%	5.12%
Student Body Educational Program	\$36,500	\$ 38,706	\$40,000	1,294	3.34%	9.59%
Student Support - Attendance	\$ 141,519	\$ 152,743	\$ 152,854	111	0.07%	8.01%
Student support - Health	\$ 727,957	\$ 730,446	\$ 768,989	38,543	5.28%	5.64%
Other Student Support	\$ 1,876,862	\$ 1,998,065	\$ 2,393,876	395,811	19.81%	27.55%
Support Staff - Reg. Instruction	\$ 2,137,792	\$ 2,251,653	\$ 2,026,910	(224,743)	-9.98%	-5.19%
Support Staff - Special Ed. Instr.	\$ 1,544,326	\$ 1,625,873	\$ 1,559,456	(66,417)	-4.08%	0.98%
Support Services - Technology	\$ 1,349,751	\$ 1,435,989	\$ 1,620,382	184,393	12.84%	20.05%
Admin. Support - Board of Educ.	\$ 992,633	\$ 1,109,057	\$ 1,706,403	597,346	53.86%	71.91%
Support Services - Director Office	\$ 310,771	\$ 324,923	\$ 369,519	44,596	13.73%	18.90%
Support Services - Principal Office	\$ 4,159,301	\$ 4,170,150	\$ 4,329,922	159,772	3.83%	4.10%
Support Services - Fiscal Services	\$ 531,069	\$ 538,980	\$ 555,488	16,508	3.06%	4.60%
Support Services - Personnel	\$ 362,418	\$ 372,495	\$ 415,523	43,028	11.55%	14.65%
Support Services - Oper. Of Plant	\$ 5,340,476	\$ 5,827,275	\$ 5,823,596	(3,679)	-0.06%	9.05%
Support Services - Maint. Of Plant	\$ 2,136,584	\$ 2,254,631	\$ 2,448,444	193,813	8.60%	14.60%
Support Services - Transportation	\$ 2,768,582	\$ 2,865,694	\$ 2,896,934	31,240	1.09%	4.64%
Community Service	\$ 485,807	\$ 506,730	\$ 514,247	7,517	1.48%	5.85%
Early Childhood Education	\$ 41,475	\$ 89,500	\$ 16,500	(73,000)	-81.56%	-60.22%
Regular Capital Outlay	\$ 650,000	\$ 747,824	\$ 607,034	(140,790)	-18.83%	-6.61%
Issuance Costs/Capital Outlay-Bonds	\$ -	\$ -	\$ -	-	NA	NA
Other Uses/Transfers	\$ 828,701	\$ 822,909	\$ 860,431	37,522	4.56%	3.83%
<b>GRAND TOTAL EXPENDITURES</b>	<b>\$ 75,184,771</b>	<b>\$ 76,985,344</b>	<b>\$ 79,906,545</b>	<b>\$ 2,921,201</b>	<b>3.79%</b>	<b>6.28%</b>

## NUTRITION FACTS 2017-2018

- Student lunches served – 1,151,260
- Student breakfast served – 1,180,241
- Number of supper meals served – 326,169
- Number of summer meals served – 69,825
- Holiday visitor meals served – 3,074
- Adult visitor meals served – 493
- Staff meals served – 11,145
- **TOTAL MEALS SERVED = 2,742,207**

**YEAR-TO-DATE EXPENDITURE COMPARISON**

MAY 2018

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	<b>2016-17 BUDGET</b>	<b>2016-17 YTD EXP.</b>	<b>2016-17 OVR/(UNDR) BUDGET</b>	<b>2016-17% %</b>	<b>2017-18 BUDGET</b>	<b>2017-18 YTD EXP.</b>	<b>2017-18 OVR/(UNDR) BUDGET</b>	<b>2017-18% %</b>
1 <b>71100-Reg. Instruction</b>	38,966,474	32,126,516	\$ (6,839,958)	82.4%	41,054,328	34,524,217	\$ (6,530,111)	84.1%
2 <b>71200-Sp. Ed. Instr.</b>	6,738,207	5,442,780	(1,295,427)	80.8%	7,488,273	6,241,502	(1,246,771)	83.4%
3 <b>71400-Student Body Ed.</b>	1,680	-	(1,680)	NA	38,706	32,244	(6,462)	83.3%
4 <b>72110-Attendance</b>	143,716	129,579	(14,137)	90.2%	152,743	128,019	(24,724)	83.8%
5 <b>72120-Health Services</b>	666,606	551,547	(115,059)	82.7%	674,696	585,358	(89,338)	86.8%
6 <b>72130-Guidance</b>	1,766,530	1,428,721	(337,809)	80.9%	1,969,722	1,588,000	(381,722)	80.6%
7 <b>72210-Reg. Instr. Spprt.</b>	2,038,956	1,671,193	(367,763)	82.0%	2,163,359	1,859,622	(303,737)	86.0%
8 <b>72220-Sp. Ed. Support</b>	1,299,000	1,044,041	(254,959)	80.4%	1,536,185	1,309,154	(227,031)	85.2%
9 <b>72250-Technology</b>	1,091,243	863,406	(227,837)	79.1%	1,434,989	1,228,968	(206,021)	85.6%
10 <b>72310-Bd. Of Educ.</b>	1,065,004	524,681	(540,323)	49.3%	1,079,197	893,528	(185,669)	82.8%
11 <b>72320-Office of Supt.</b>	339,655	263,784	(75,871)	77.7%	321,423	266,656	(54,767)	83.0%
12 <b>72410-Office of Prin.</b>	3,948,845	3,398,372	(550,473)	86.1%	4,076,081	3,626,910	(449,171)	89.0%
13 <b>72510-Fiscal Services</b>	518,807	466,434	(52,373)	89.9%	534,600	489,419	(45,181)	91.5%
14 <b>72520-Personnel Services</b>	250,173	223,026	(27,147)	89.1%	366,387	329,163	(37,224)	89.8%
15 <b>72610-Oper. Of Plant</b>	5,444,505	4,353,640	(1,090,865)	80.0%	5,743,275	4,137,343	(1,605,932)	72.0%
16 <b>72620-Maint. Of Plant</b>	2,106,225	1,540,200	(566,025)	73.1%	2,198,931	1,595,123	(603,808)	72.5%
17 <b>72710-Pupil Transp.</b>	2,664,480	2,175,053	(489,427)	81.6%	2,738,777	2,432,296	(306,481)	88.8%
18 <b>73300-Community Servic</b>	495,016	381,060	(113,956)	77.0%	504,510	409,854	(94,656)	81.2%
19 <b>73400-Early Childhood Educ</b>	22,125	18,300	(3,825)	82.7%	89,500	25,098	(64,402)	28.0%
20 <b>76100-Reg. Cap. Outlay</b>	1,144,166	947,680	(196,486)	82.8%	521,824	542,907	21,083	104.0%
21 <b>99100-Operating Transfers</b>	727,552	196,270	(531,282)	5.0%	822,909	351,780	(471,129)	42.7%
<b>TOTALS</b>	<b>71,438,965</b>	<b>57,746,283</b>	<b>\$ (13,692,682)</b>	<b>80.8%</b>	<b>75,510,415</b>	<b>62,597,161</b>	<b>\$ (12,913,254)</b>	<b>82.9%</b>

**COMPARISON OF BUDGET TOTALS**  
**July 1, 2017 Through May 31, 2018**

<b>TOTAL INCOME</b>	<b>7/1/17 - 5/31/18</b>	<b>\$</b>	<b>66,982,825</b>
<b>TOTAL EXPENSES</b>	<b>7/1/17 - 5/31/18</b>		<b>62,597,161</b>
			<hr/>
	<b>NET INCOME</b>	<b>5/31/18</b>	<b>\$</b>
			<b>4,385,664</b>
			<hr/> <hr/>

**YEAR-TO-DATE REVENUE COMPARISON**

MAY 2018

PAGE 1

	BUDGET CLASS.	2016-17 BUDGET	2016-17 YTD REV.	2016-17 OVR/(UNDR) BUDGET	2016-17% %	2017-18 BUDGET	2017-18 YTD REV.	2017-18 OVR/(UNDR) BUDGET	2017-18% %
1	40110-Current Prop. Tax	\$13,123,000.00	12,889,868.00	(233,132)	98.2%	\$13,523,000.00	13,542,303	\$ 19,303	100.1%
2	40210-Local Option Sales Tax	10,238,865	8,573,948	(1,664,917)	83.7%	10,968,000	9,093,225	(1,874,775)	82.9%
3	40000-41110-Other County Rev	1,593,000	1,294,245	(298,755)	81.2%	1,773,000	1,261,207	(511,793)	71.1%
4	44000-Other Local Revenue	503,750	771,444	267,694	153.1%	515,750	531,833	16,083	103.1%
5	46511-Basic Educ. Program	39,574,000	34,880,400	(4,693,600)	88.1%	40,843,453	37,393,300	(3,450,153)	91.6%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	163,100	276,151	113,051	169.3%	337,100	269,038	(68,062)	79.8%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	45,000	38,064	(6,936)	84.6%	45,000	24,325	(20,675)	54.1%
14	49810-Approp./City Gen. Fund	5,310,103	4,867,594	(442,509)	91.7%	5,310,103	4,867,594	(442,509)	91.7%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	<b>TOTALS</b>	<b>\$ 70,550,818</b>	<b>\$63,591,714</b>	<b>\$ (6,959,104)</b>	<b>90.1%</b>	<b>\$ 73,315,406</b>	<b>\$ 66,982,825</b>	<b>\$ (6,332,581)</b>	<b>91.4%</b>