

**Board of Education Regular Meeting**

February 27, 2018 6:00 PM

City Hall Council Chambers

<b>I. CALL TO ORDER BY BOARD CHAIR</b> Procedural Item	Chair Butch Campbell
A. Pledge of Allegiance Procedural Item The Pledge of Allegiance will be led by Johnathan Warner, a 6th grade student at Overall Creek Elementary, and Mariah Nolan, a 5th grade student at Reeves Rogers.	Chair Butch Campbell
B. Moment of Silence Procedural Item	Chair Butch Campbell
<b>II. APPROVAL OF AGENDA</b> Action Item	Chair Butch Campbell
<b>III. COMMUNICATIONS</b> Information Item Murfreesboro City Schools would like to congratulate DeeDee Potter, art teacher at Hobgood, who has been appointed to the Cheekwood Teacher Advisory Council. We would like to congratulate the following students for awards received at the Invention Convention last Thursday at MTSU: <u>Northfield Elementary:</u> Judge's Favorite for 5th grade Making Life Easier: On the Go Cleaner-Sara Chavis, Kinsley Kuhns, and Reagan Warren. Also congratulations to Northfield Elementary for advancing to the Nationals. <u>Discovery School:</u> Individual Champion for 4th grade Invention Category-Jana Bahloul 2nd place winner at the regional in the 5th grade Invention Category-Ada Vance and Charlotte Cushingham <u>Erma Siegel Elementary:</u> Judge's Favorite-Harrison Zolt, Carson Pack, and Austin Bragg Group Champion-Seth Nobles and Trence Houston First Place in 5th Grade Games-Avery Evans, Liana Lewis, and Lane Marlatt The following groups from Siegel won a spot in the National Invention Convention held this summer in Dearborn, MI at the Henry Ford Museum: Arabella Black, Kim Gambrell, Grace White, Avery Evans, Liana Lewis, Lane Marlatt, Rese Matthews, Melanie Ordonez, Jack Pencek <u>Overall Creek:</u> First Place Making Life Easier for 6th grade-Jonathan Warner 4th Grade Group Award-Odessa Chabot, Savannah Merritt, and Hazel Saupe Best Presentation for 4th Grade-Ethan Debeb <u>Hobgood Elementary:</u> 6th Grade Best Presentation-Sophia Boyd <u>John Pittard:</u> 3rd Place for 6th Grade Games-Matthew Jones, Sa'Veon Sneed, and Blake Brown	Mrs. Lisa Trail
<b>IV. CONSENT ITEMS</b>	Chair Butch Campbell

Action Item	
A. Approval of School Fees Action Item	Chair Butch Campbell
B. Minutes 2-13-18 Board Meeting Action Item	Chair Butch Campbell
C. Second Reading of Board Policies Action Item	Chair Butch Campbell
i. Board Policy 3.100 Business Management Goals Action Item	Chair Butch Campbell
ii. Board Policy 3.200 Building and Grounds Management Action Item	Chair Butch Campbell
iii. Board Policy 3.300 Equipment and Supplies Management Action Item	Chair Butch Campbell
iv. Board Policy 6.100 Student Goals Action Item	Chair Butch Campbell
v. Board Policy 6.308 Bus Safety and Conduct Action Item	Chair Butch Campbell
vi. Board Policy 6.310 Dress Code Action Item	Chair Butch Campbell
vii. Board Policy 6.314 Corporal Punishment Action Item	Chair Butch Campbell
viii. Board Policy 6.504 Migrant Students Action Item	Chair Butch Campbell
<b>V. ACTION ITEMS</b> Action Item	Chair Butch Campbell
A. Open and Closed Zone School Recommendations for 2018-2019 Action Item	Mr. Gary Anderson
<b>VI. REPORTS AND INFORMATION</b> Information Item	Dr. Linda Gilbert
A. Personnel Report Information Item	Dr. Linda Gilbert
B. Revenue and Expenditure Report Information Item	Mr. Gary Anderson
<b>VII. OTHER BUSINESS</b> Information Item	Chair Butch Campbell
<b>VIII. ADJOURNMENT</b> Action Item	Chair Butch Campbell



**MINUTES**

Board of Education Regular Meeting  
February 13, 2018 6:00 PM  
City Hall Council Chambers

In attendance: Chair Butch Campbell, Vice Chair Nancy Rainier, Jared Barrett, Wes Ballard, Phil King, David Settles, and Collier Smith.

Staff: Dr. Linda Gilbert, Gary Anderson, Ralph Ringstaff, Joe Marlin, Robin Newell, Caresa Dodson, Greg Lyles, Quinena Bell, Don Bartch, Lea Bartch, Lisa Trail, Shavon Davis-Louis, Jenny Ortiz, Kristina Maddux, Kim Frank, Emily Spencer, Julia Williams, Tammy Garrett, Angela Fairchild, Maria Johnson, Gene Loyd, Kimberly Osborne.

Assistant City Attorney Kelley Baker and City Liaison Bill Shacklett

<b>I. CALL TO ORDER BY BOARD CHAIR</b>	Chair Butch Campbell
Procedural Item	
<b>1. Pledge of Allegiance</b>	Chair Butch Campbell
Procedural Item	
The Pledge of Allegiance was led by Kayla Hamilton, a 5th grade student from Scales Elementary, Ruby Fournier, a kindergarten student from Scales Elementary, and Alex Morgan, a 3rd grade student also from Scales Elementary. Also leading the pledge was Diora Webb, a 6th grade student from Discovery School.	
<b>2. Moment of Silence</b>	Chair Butch Campbell
Procedural Item	
<b>II. APPROVAL OF AGENDA</b>	Chair Butch Campbell
Action Item	
Collier Smith made the motion to approve the agenda. Phil King seconded the motion. All approved by saying aye.	
<b>III. COMMUNICATIONS</b>	Mrs. Lisa Trail
Information Item	
The City Schools Foundation had a very successful Excellence in Education Gala in January. Mrs. Trail thanked all who came and also the sponsors and Foundation Board for all of their work to make it a success. Reeves Rogers was the featured school and Dr. Osborne did a fabulous job of representing that school and our system.	

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The Foundation Board met today and are looking forward to distributing lots of money toward our teacher grants next year. During that meeting today, they distributed \$27,000.00 in grants to some of our schools.

Many thanks to the Extended School Program for recognizing our School Board members at the last meeting by creating and displaying posters at that meeting.

Mitchell Neilson would like to thank Newk's Eatery at the Avenue for donating lunch for the parent panel and Lighthouse review Team. Newk's and the O'Reilly family are fabulous community partners.

Mitchell-Neilson would like to thank Morter Family Chiropractic for providing lunch to MNS teachers.

Northfield Elementary would like to thank Harvest View Church and a group of Unite youth for showing love to our students and staff. They came over the weekend and wiped down desk and knobs as their project. They also left a sucker for students and a little gift for the teacher on their desk. We thank them so much for loving on us.

Congratulations to Discovery's robotics team who placed second in the "Innovation Solution Award" at the FIRST Lego League East Tennessee Championship Tournament on Saturday. This was their first time competing.

Congratulations to the MCS Competition Cheer Team who placed fourth in the nation in Orlando on Sunday. This culminates weeks and weeks of work with support from schools, parents, and grandparents.

Congratulations to Mitchell-Neilson. They have achieved Lighthouse Status as a Leader In Me School. While there are 3,160 Leader In Me Schools in the world, only 352 have made it to Lighthouse Status.

Several schools will be competing in the Invention Convention next week on the 22<sup>nd</sup> at MTSU in the Student Union Building. Judging will begin at about 9:00, with awards announced about 11:30.

The following schools will be participating:

Bradley, Cason Lane, Discovery, Hobgood, Northfield, Overall, Pittard, Scales, and Siegel.

Murfreesboro City Schools would like to thank New Hope Church of God in Christ for their donation to purchase Rover tickets.

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Additional donations have been made to the Indigent Care Fund in memory of Mrs. Linda Cox. Thank you to all who have donated.

Congratulations to Angela Fairchild and the Murfreesboro City Schools' Special Education Team. A Letter of Local Determination was recently received that indicated the requirements for the implementation of IDEA Part B have been met.

Congratulations to Tammy Pirtle, Academic Coach at Black Fox Elementary School, who has been nominated for the 2017-2018 National LifeChanger of the Year award. Sponsored by the National Life Group Foundation, LifeChanger of the Year recognizes and rewards the very best K-12 educators and school district employees across the United States who are making a difference in the lives of students by exemplifying excellence, positive influence and leadership.

February 6th and 7th, members of the Murfreesboro City Schools family were involved in five presentations at the Tennessee Department of Education Partners In Education Conference. The following presentations were made:

Toolkit to Improve School Climate - Kim Frank (3 sessions)

Focusing on the Continuum of Services for Preschool Students - Roxana Dove, Kelley Heflin, Lynn Hood, & Kelly Blanchard

A Positive Impact on School Climate Using RTI<sup>2</sup>-Behavior - Amanda Adams & Kim Frank (2 sessions)

Improving School Culture Through Response to Instruction and Intervention for Behavior (RTI<sup>2</sup>-B) - Angela Huff & Amanda Turnbo

Successful Implementation of RTI<sup>2</sup> in Murfreesboro City Schools - Jess Grayum & Tara Bowker

Congratulations to the schools whose work has been acknowledged by the Tennessee Behavior Project for their RTI<sup>2</sup> B implementation. Report by Kim Frank.

Over the past few months, the Tennessee Department of Education has been conducting a qualitative research study to understand how RTI<sup>2</sup> has affected the learning disability identification process and whether the implementation of RTI<sup>2</sup> has led to different outcomes in terms of determining eligibility. As part of that work, the Department of Education visited Scales Elementary School and observed their data meetings. They also interviewed Caresa

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Dodson and Angela Fairchild to discuss district-level RTI<sup>2</sup> practices. All of this was integrated into the department's latest report, *Assessing Progress: Four Years of Learnings from RTI<sup>2</sup> Implementation in Tennessee*. That report was released on February 5<sup>th</sup> in an event at the Music City Center. According to the state, Scales informed the "look fors" regarding effective implementation of intervention as well as being the basis for the "Robust Support at the District Level" case study portion of the report. Report by Caresa Dodson and Maria Johnson.

Dr. Gilbert gave a brief description of our RTI<sup>2</sup> and RTI<sup>2</sup>B programs and then asked Kim Frank to come forward and talk about the Partners in Education Conference and RTI<sup>2</sup>B and how they operate within our district. Mrs. Frank said that MCS was very well represented at the state-wide conference last week. She also told the Board that staff from MCS provided eight different sessions during the three and a half day conference. She said that MCS was recognized for their implementation of this multi-tiered system of intervention. She then introduced Becky Shaffer from the Tennessee Behavior Support Project from Vanderbilt University and our district level coach. Mrs. Frank and Ms. Shaffer presented a brief powerpoint and overview on RTI<sup>2</sup> B and also recognized and presented certificates of award to Cason Lane, Hobgood, John Pittard, Mitchell Neilson, and Reeves Rogers, Discovery School, Erma Siegel, Bradley, Northfield, and Overall Creek.

Dr. Gilbert and Mr. Campbell thanked Kim Frank and all of the counselors and administrators on the teams for all of the hard work that they do in our system to help our students.

Caresa Dodson, Maria Johnson, and Meredith Davis came forward and talked about the state's RTI<sup>2</sup> report and the fact that MCS was singled out for robust district support, and how this program works in our system.

Collier Smith said that Scales has such a fabulous special education community represented tonight and she wanted to know if Scales does the same kind of charting for special education students. Mrs. Johnson said yes all students at Scales have a chart and it has actually helped to identify students that may need to be tested and qualify for special education services.

Mr. Ballard asked if this is part of the parent teacher review. Dr. Dodson said that every four weeks there is a report sent to the parents. Any child that is in the lowest 25<sup>th</sup> percentile that would qualify for tier 2 or 3, a letter goes home to the parents explaining.

Phil King asked when we started this program. Dr. Dodson said that it began in 2010. He then asked when the RTI<sup>2</sup> B began and Dr. Gilbert said that we

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began that program when Dr. Dodson was hired because she came out of the Vanderbilt Reading Clinic, and Vanderbilt pioneered RTI.

Mr. Campbell thanked everyone for the wonderful reports and said that he is excited to be a part of a system that provides so much for the students.

**IV. CONSENT ITEMS**

Chair Butch Campbell

Action Item

**1. Approval of School Fees**

Chair Butch Campbell

Action Item

**2. Minutes 1-23-18 Board Meeting**

Chair Butch Campbell

Action Item

Jared Barrett made the motion to approve the consent items. Wes Ballard seconded the motion. All approved by saying aye.

**V. ACTION ITEMS**

Chair Butch Campbell

Action Item

**1. First Reading of Board Policies**

Chair Butch Campbell

Action Item

**1. Board Policy 3.100 Business Management Goals**

Chair Butch Campbell

Action Item

Dr. Gilbert stated that this is a new policy and is recommended by TSBA.

Collier Smith wanted to add “use local vendors whenever feasible” by possibly adding a bullet point number 8.

Mr. Anderson said under state law it’s best price and we cannot give preference to local unless it’s the best price and best overall deal for the system. He added that you can include that wording in the policy if the Board decided to do so, but under state law, we have to go with the best overall quote.

David Settles added that would not prohibit us if we just add “whenever possible.” Mr. Anderson agreed.

Nancy Rainier asked about lines 4 and 5, number 2. She wanted to know if it should say something about the safety of the children. Phil King said maybe that is in another policy.

Jared Barrett said that in bullet 7, maybe we should add something about safety of students. Possibly the words “meets or exceeds state requirement” unless it is in another policy.

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Nancy Rainier made the motion to approve Board Policy 3.100 on first reading with noted changes. David Settles seconded the motion. All approved by saying aye.

**2. Board Policy 3.200 Building and Grounds Management  
Action Item**

Chair Butch Campbell

Dr. Gilbert explained that this policy replaces Board Policy SS6.

Nancy Rainier asked if line 11 number 4 would be up to the principal and Dr. Gilbert explained that that was in an AD.

Jared Barrett asked about line 3-5. He wanted to know if we are doing that. Dr. Gilbert said that yes, we are.

Mr. Barrett also wanted “or designee” added to line 6.

David Settles said that he didn’t know if “or designee” needs to be added in that line. Dr. Gilbert said that it could be added anytime it says Director because there will be things that the Director will delegate to others.

Collier Smith made the motion to approve Board Policy 3.200 on first reading with noted changes. Phil King seconded the motion. All approved by saying aye.

**3. Board Policy 3.300 Equipment and Supplies Management  
Action Item**

Chair Butch Campbell

Dr. Gilbert said that this is a new policy recommended by TSBA and is currently our procedure.

David Settles made the motion to approve Board Policy 3.300 on first reading. Jared Barrett seconded the motion. All approved by saying aye.

**4. Board Policy 6.100 Student Goals  
Action Item**

Chair Butch Campbell

Dr. Gilbert said that Mrs. Smith asked that we imbed our vision into the first two lines, so that change was made according to her request and has been changed in e-meeting. Dr. Gilbert explained that this is a new policy.

Phil King asked about line 9 bullet point 5. He thought that we should add the word “consistent” before “constructive manner.”

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Mrs. Smith asked the Board what they thought of that, because she felt that, as a parent that some forms of discipline wouldn't necessarily work on some students as they would on others.

Mr. Campbell doesn't have a problem with adding the word "consistent" but he doesn't want to limit what principals can do. He said that every child is not going to need to be disciplined in the same way and every administrator will not administer discipline in the same way.

Nancy Rainier said that she understands what Mr. Campbell is saying, but she doesn't feel that the word "consistent" is the right word.

David Settles said that he feels that Mr. King was referring to a regular or as needed basis and not necessarily meaning the same discipline. He said that we already have the word "fair" in the policy. He feels that if we add consistent, we are saying that we will be consistently fair.

Mrs. Smith and Mr. Barrett were not in favor of putting the word "consistent" in that sentence.

Phil King explained what he meant by consistent was, for example, when two students do the same thing and one gets a certain punishment and the other doesn't receive as harsh a punishment. Mrs. Smith said that she didn't think that the administrators can tell parents what degree or type of discipline action that another student received.

Dr. Gilbert explained laws with special needs children as related to discipline.

The Board decided not to include the word "consistent" in the policy.

Jared Barrett made the motion to approve Board Policy 6.100 on first reading as written. David Settles seconded the motion. All approved by saying aye.

<b>5. Board Policy 6.308 Bus Safety and Conduct</b>	<b>Chair Butch Campbell</b>
<b>Action Item</b>	

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Dr. Gilbert explained that this is actually our old policy SS8 with a new number.

Collier Smith made the motion to approve Board Policy 6.308 on first reading. David Settles seconded the motion. All approved by saying aye.

**6. Board Policy 6.310 Dress Code  
Action Item**

Chair Butch Campbell

Dr. Gilbert explained that this is our old policy STU 26 with a new number.

Collier Smith likes that this policy does not provide consistency. She feels that it is good that the principals know what is good for their students.

Mr. Campbell said that this may be one of the toughest policies to get across to students and to enforce with parents.

Mrs. Rainier asked if each principal will have their own handbook with the dress code in it and Dr. Gilbert said yes, it is in the individual school information.

Nancy Rainier made the motion to approve Board Policy 6.310 on first reading. Jared Barrett seconded the motion. All approved by saying aye.

**7. Board Policy 6.314 Corporal Punishment**

Chair Butch Campbell

**Action Item**

Dr. Gilbert explained that this is also our old policy STU 27 renumbered.

Collier Smith made the motion to approve Board Policy 6.314 on first reading. Jared Barrett seconded the motion. All approved by saying aye.

**8. Board Policy 6.504 Migrant Students**

Chair Butch Campbell

**Action Item**

Again, Dr. Gilbert said that this policy is our old policy STU 51 renumbered.

Collier Smith asked how the migrant students are defined. Dr. Gilbert said that migrant has a very specific definition. Dr. Gilbert

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called Mr. Lyles to come forward to explain who this policy is referencing.

Mr. Lyles said that this policy is just a reflection of the state law. It refers to the children of parents that move from place to place. They are considered seasonal. He feels that the intent of this policy is so that these students get the full benefit of our education system just like all students.

Nancy Rainier asked if we have any migrant students and Mr. Lyles said that we do not at this time. It has been several years since we have had any migrant students. He said that the state identifies those students and lets the district know which students are migrant.

David Settles asked what the difference is between migrant and transient students. Mr. Lyles said that the migrant policy doesn't spell out things such as travel to and from school like the homeless policy does, but it does guarantee that all students will receive the full benefits of a quality education.

Jared Barrett made the motion to approve Board Policy 6.504 on first reading. David Settles seconded the motion. All approved by saying aye.

<b>2. Resolution Concerning Nurses</b>	Chair Butch Campbell
Action Item Dr. Gilbert explained that this resolution was in support of lowering nurse-pupil ratios. At this time, we are funded at 1 nurse for every 3000 students. This resolution requests that we have a ratio of 1 nurse to every 750 students. There are two bills supporting this, HB 503 and SB 534. We do have that nurse-pupil ratio lowered in our system.  Jared Barrett made the motion to approve the resolution. Collier Smith seconded the motion. All approved by saying aye.	
<b>3. Resolution Concerning RTI Positions</b>	Chair Butch Campbell
Action Item Dr. Gilbert explained that the state has implemented this program but there is no funding for the positions. Dr. Gilbert explained that we have at least 24 positions. This is a resolution in support of adjusting the BEP formula to fund RTI positions. There are two bills supporting this. The bills are HB 501 and SB 481.	

## MINUTES

Collier Smith stated that she is in support of the resolution because she is in support of requesting funding for mandated activities. She added that this program is wonderful. She does feel that there is another side to it that is limiting and that is that time has been allotted and our school day is based upon this program and we are getting limited social studies, science, and no foreign language.

Dr. Gilbert said that to confirm what Mrs. Smith said, the difficulty comes when the state begins to micromanage how much time is spent on each subject.

Jared Barrett said that he found out that the state is going to fund 1 position per system and that is all.

Jared Barrett made the motion to approve the resolution. Nancy Rainier seconded the motion. All approved by saying aye.

Dr. Gilbert thanked the Board for being proactive.

## VI. REPORTS AND INFORMATION

Dr. Linda Gilbert

### Information Item

#### 1. Enrollment (PTR) Report

Mr. Gary Anderson

### Information Item

Mr. Anderson explained that this report is for the 5<sup>th</sup> period which ended January 30. He said that the 94% attendance was probably the lowest that we've had, but the flu hit hard and has made its round through our district. He discussed the pupil teacher ratio and said that we have grown 231 students since the end of last year.

Mr. Anderson said that we will be receiving growth funds.

Nancy Rainier asked how attendance is right now. Mr. Anderson said that it varies by school and there has been no set pattern.

Mr. Campbell said that lots of schools have closed due to the flu.

Collier Smith asked if there have been problems with getting subs. Mr. Ringstaff said yes and we have to get EA's sometimes to sub.

## VII. OTHER BUSINESS

Chair Butch Campbell

### Information Item

Mr. Barrett, Mr. Settles, and Mr. Ballard commented on their attendance at Day on the Hill. Mr. Barrett said that they had a nice overview of the upcoming legislative agenda, budget and bills. Mr. Barrett highlighted some of the bills that would be beneficial to us. He mentioned specifically

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February 13, 2018

Recorded by L. VanCleave

## MINUTES

HB1534 and said that he wanted to thank Representative Sparks for becoming a prime sponsor on that bill. He also said that SB 2610 needs to be followed. This bill may try to sneak in charter schools. Mr. Barrett also wanted everyone to thank Senator Ketron for his support on these bills.

Mr. Ballard mentioned that there is a bill for water testing that will be proposed. Mr. Anderson talked about the water testing policy in a little more detail.

Nancy Rainier asked Dr. Gilbert about the meeting with Mr. Crumley regarding land for the new school. Dr. Gilbert said that she will follow up this week with Mr. Crumley. She said that they are looking at two pieces of property.

Nancy Rainier asked about budget sessions for the Board. Mr. Anderson said that he will send something out to the Board.

Mr. Campbell told the Board that if they are planning on attending the summer law conference in Gatlinburg, please let Mrs. VanCleave know. He added that it is a good conference and he would encourage the Board to attend if possible.

## VIII. ADJOURNMENT

Chair Butch Campbell

Action Item

Jared Barrett made the motion to adjourn. Wesley Ballard seconded the motion. The meeting adjourned at 7:26 p.m.

# Murfreesboro City School Board

Monitoring:  <b>Review: Annually, in October</b>	Descriptor Term:  <h2 style="text-align: center;">Business Management Goals</h2>	Descriptor Code: <h3 style="text-align: center;">3.100</h3>	Issued Date:
		Rescinds:	Issued:

- 1 The Board establishes these general goals for the conduct of its management program:
- 2 1. To develop a plan for the management of buildings and grounds which provides a safe, secure,  
3 comfortable, and clean environment for instruction and administration;
  - 4 2. To provide a building maintenance program which protects the taxpayer’s investment in facilities  
5 and ensures their continued use;
  - 6 3. To provide sufficient supplies and equipment for effective teaching and learning;
  - 7 4. To provide a student transportation system which meets or exceeds state requirements;
  - 8 5. To design and implement a program of food services which emphasizes nutritional needs of  
9 children as the basis of growth and development of bodies and minds;
  - 10 6. To collect and maintain data pertinent to educational planning; and
  - 11 7. To provide a sound program of insurance protection for system employees, students, and  
12 property.
  - 13 8. To use local vendors whenever feasible.

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Building and Grounds Management</b>	Descriptor Code: <b>3.200</b>	Issued Date:
		Rescinds: <b>SS 6</b>	Issued: <b>09/01/12</b>

1 All school properties shall be maintained in good physical condition: safe, clean, sanitary, and as  
2 comfortable and convenient as the facilities will permit or the use requires.

3 School administrators, teachers, or volunteers shall not alter or change any part of the school building  
4 structure or premises. If changes or repairs are necessary, the matter shall be reported to the  
5 Maintenance Department.

6 The Director of Schools or designee shall develop and implement a program of maintenance of all  
7 district-owned buildings and grounds. The program shall provide for the following:

- 8 1. Adequate custodial programs for all schools;
- 9 2. Improvement and maintenance of school buildings and grounds;
- 10 3. Repairs, including repairs of equipment, and painting; and
- 11 4. Determination of obsolete/surplus equipment.

12 The following are responsibilities of building principals:

- 13 1. Overseeing the operation of the school and requiring that the personnel assigned to the building  
14 keep it in a clean, healthy, and pleasant condition;
- 15 2. Inspecting the premises of the school to prevent, identify, or remedy hazardous conditions
- 16 3. Requesting, in a timely manner, appropriate maintenance and repairs through the appropriate  
17 channels.

18

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# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Equipment and Supplies Management</b>	Descriptor Code: <b>3.300</b>	Issued Date:
		Rescinds:	Issued:

- 1 The Director of Schools shall develop procedures promoting the useful life of equipment and supplies.
- 2 Equipment management shall be in accordance with federal and state laws, regulations and guidelines.
- 3 Employees of the system are responsible for the materials, equipment and supplies assigned to them. In
- 4 addition, employees are responsible for the reasonable preservation and protection of materials,
- 5 equipment. and supplies not under their direct control when such are endangered and when the system
- 6 employee having direct control is not present or is otherwise unable to act.
- 7

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Cross References

Inventories 2.702

# Murfreesboro City School Board

Monitoring:  <b>Review: Annually, in April</b>	Descriptor Term:  <b>Student Goals</b>	Descriptor Code: <b>6.100</b>	Issued Date:
		Rescinds:	Issued:

- 1 To create a culture of collaborative learning focusing on the whole child assuring success in the global  
 2 community, the Board establishes the following goals:
- 3 1. To assure all students the same educational opportunities regardless of race, color, creed,  
 4 religion, ethnic origin, sex or disabilities. <sup>1</sup>
  - 5 2. To protect and observe the legal rights of students;
  - 6 3. To educate students with respect and encouragement;
  - 7 4. To provide an environment where students can learn personal and civic responsibility for their  
 8 actions through meaningful experiences;
  - 9 5. To discipline students in a fair and constructive manner;
  - 10 6. To provide for the safety, health and welfare of students; and
  - 11 7. To promote faithful attendance and diligent effort.
  - 12

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Legal References

1. 20 USCS § 1703; TCA 49-6-3109

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Cross References

- Discrimination/Harassment 6.304

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Bus Safety and Conduct</b>	Descriptor Code: <b>6.308</b>	Issued Date:
		Rescinds: <b>SS 8</b>	Issued: <b>09/01/12</b>

1 In order to maintain conditions and atmosphere suitable for safety and learning, no person shall enter  
2 onto a school bus except students assigned to that bus or other persons with lawful and valid business on  
3 the bus.<sup>1</sup>

4 The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus  
5 in a manner consistent with the established standards for safety and classroom behavior.

6 Students are under the supervision and control of the bus driver, bus assistant, and teacher while on the  
7 bus, and all reasonable directions given by bus driver, bus assistant, and teacher shall be followed.

8 The principal of the student transported shall be informed by the bus driver of any serious discipline  
9 problem and may be called upon to assist if necessary. A student may be denied the privilege of riding  
10 the bus if the principal determines that the student's behavior is such as to cause disruption on the bus,  
11 or if he/she disobeys state or local rules and regulations pertaining to student transportation.

12 The suspension of a student from riding the bus shall follow the same procedures as for any other school  
13 suspension.

14 Any student requesting to exit the bus at any point between school and the normal drop-off point must  
15 have written parental permission and the approval of the principal or principal designee. The principal  
16 or principal designee will provide written approval to the bus driver before the student is allowed to  
17 proceed.

18 Any student wishing to ride a bus other than the student's designated bus must have written parental  
19 permission and the approval of the principal or the principal designee. The principal or principal  
20 designee will provide written approval to the bus driver before the student is allowed to proceed.

21 Students who transfer from bus to bus while en route to and from school shall be expected to abide by  
22 the discipline policies adopted by the Board and rules adopted by the staff of the assigned school.

23 The Director of Schools shall develop the district's "Rules for Bus Conduct" and have them placed in  
24 the student handbook and/or distributed to all students.

## 25 **USE OF VIDEO CAMERAS**

26 Video cameras may be used to monitor student behavior on school vehicles transporting students to and  
27 from school or extracurricular activities.

28 Video surveillance shall be used to promote the order, safety and security of students, staff and property.

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Legal References

1. TCA 49-6-2008
2. TCA 49-6-2118

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Cross References

Discipline Procedures 6.313  
Suspension/Expulsion/Remand 6.316  
Student Records 6.600-604

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term:  <b>Dress Code</b>	Descriptor Code: <b>6.310</b>	Issued Date:
		Rescinds: <b>STU 26</b>	Issued: <b>01/01/01</b>

- 1 Students shall dress and groom in a clean, neat and modest manner so as not to distract or interfere
- 2 with the operation of the school.
  
- 3 More specific guidelines appropriate for each school shall be developed by the principal, subject to
- 4 approval by the Director of Schools.
  
- 5 When a student is dressed in a manner which is likely to cause disruption or interference with the
- 6 operation of the school, or in a manner that violates the developed guidelines, the principal or designee
- 7 shall take appropriate action, which may include discipline.

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#### Legal References

1. TCA 49-6-4215(a)(1) ; TCA 49-1-302(j)

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#### Cross References

Discipline Procedures 6.313  
Suspension/Expulsion/Remand 6.316

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Corporal Punishment</b>	Descriptor Code: <b>6.314</b>	Issued Date:
		Rescinds: <b>STU 27</b>	Issued: <b>06/01/12</b>

- 1 Corporal punishment shall not be used as a disciplinary measure in any school.

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Cross References

Discipline Procedures 6.313

# Murfreesboro City School Board

Monitoring: <b>Review: Annually, in May</b>	Descriptor Term: <b>Migrant Students</b>	Descriptor Code: <b>6.504</b>	Issued Date:
		Rescinds: <b>STU 51</b>	Issued: <b>10/01/02</b>

1 The administration of Murfreesboro City Schools will identify migratory students in the district, as  
2 required by law, and develop written administrative procedures for ensuring that migrant students receive  
3 services for which they are eligible. In developing and implementing a program to address the needs of  
4 migratory students the district will:<sup>1</sup>

- 5 1. Identify migratory students and assess the educational and related health and social needs of each  
6 student.
- 7 2. Provide a full range of services to migrant students including applicable Title I programs, special  
8 education, gifted education, EL programs, counseling programs, and other programs available to all  
9 students in the district.
- 10 3. Provide migratory children with the opportunity to meet the same statewide assessment standards  
11 that all students are expected to meet.
- 12 4. To the extent feasible, provide advocacy and outreach programs to migratory students and their  
13 families and professional development for district staff.
- 14 5. Provide parents an opportunity for meaningful participation in the program.

15 If a migrant student is identified by the district, the director of schools or designee shall notify the  
16 Tennessee Department of Education and request assistance if needed.

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#### Legal References

1. 20 USCS §§ 6318, 6391, 6399



**MEMO TO: SCHOOL BOARD, DR. GILBERT, KELLEY BAKER**  
**FROM: GARY ANDERSON**  
**DATE: 2/20/18**  
**SUBJECT: OPEN AND CLOSED ZONE SCHOOL RECOMMENDATIONS FOR 2018-2019**

Below is the proposal for the 2018-2019 school year for schools that will be open zoned, controlled choice, test-in and closed zoned. The list is based on our current and future available space in each school with consideration given to our future growth projections in the school zones.

**OPEN ZONED SCHOOLS (*schools accepting zone transfers based on grade level availability*)**

- Black Fox
- Reeves Rogers
- Northfield

**CONTROLLED CHOICE SCHOOLS (*Schools accepting applications to attend based on grade level availability*)**

- Bradley
- Hobgood
- Mitchell-Neilson

**TEST-IN SCHOOL (*School that requires a test-in procedure to attend for city residents only. Capacity is extremely limited.*)**

- Discovery School

**CLOSED ZONED SCHOOLS (*Schools that cannot accept any out-of-zone transfers due to current and/or future capacity concerns*)**

- Overall Creek
- Scales
- Cason Lane
- Erma Siegel
- John Pittard

Last	First			Position
Name	Name	Location	Position	Assigned Date
SMITH	ORION	NORTHFIELD	PHYSICAL EDUCATION TEACHER	02/12/2018

Employee Count:1

\*\*\*\*\* End of report \*\*\*\*\*

Last Name	First Name	Location	Position
HARRISON	AMY	HOBGOOD	INTERIM ESL
JOHNSON	DIANE	HOBGOOD	INTERIM GRADE 3
PFEIFFER-HOENS	MAREEN	SCALES	INTERIM GRADE 4
TACKETT	LINDA	ERMA SIEGEL	INTERIM GRADE 1

Employee Count:4

\*\*\*\*\* End of report \*\*\*\*\*

Last	First		
Name	Name	Location	Position
ACOSTA	KATHLEEN	BLACK FOX	CUSTODIAN
BRAVO	EUNETTE	CENTRAL OFFICE	OUTREACH COORDINATOR
CARTER	JOSHUA	SCALES	CUSTODIAN
CHAPMAN	TOBY	REEVES ROGERS	CUSTODIAN
DAVIS	COURTNEY	OVERALL CREEK	MDA
DILLMAN	JOHNATHAN	MAINTENANCE SHOP	MAINTENANCE GENERAL
GOODRICH	ATALIJA	MNE	CUSTODIAN
MARTIN	KAMAIYA	BRADLEY	CUSTODIAN
ORR	ROBERT	SCALES	CUSTODIAN
PARKER	ELIZABETH	CASON LANE	MDA
RAY	SARAH	MNF	ESP EARLY CHILDCARE ASST
ROBERSON	BRODERICK	CENTRAL OFFICE	CUSTODIAN
RODRIGUEZ	NANCY	MAINTENANCE SHOP	BUS AIDE
RUSSELL	JERON	BLACK FOX	CUSTODIAN
SAMPSON	DARLA	CENTRAL OFFICE	COORDINATOR OF SCHOOL HEALTH
SAVANNAH	ALMALESHA	NORTHFIELD	CUSTODIAN
SPENCER	DAKARI	NORTHFIELD	CUSTODIAN
ZACHERY	JOEL	SCALES	CUSTODIAN

Employee Count:18

\*\*\*\*\* End of report \*\*\*\*\*

Last Name	First Name	Position	Building Desc	Position	End Date
DYE	BRITTANY	REEVES ROGERS		MUSIC TEACHER	01/19/2018

Employee Count:1

\*\*\*\*\* End of report \*\*\*\*\*

Name	Name	Date	Code	Description
HUPER	MARY	01/29/2018	CAF	CAF
THOMAS	IVEE		CUSTF	CUSTODIAN FULL

Employee Count:2

\*\*\*\*\* End of report \*\*\*\*\*

**YEAR-TO-DATE EXPENDITURE COMPARISON**

JANUARY 2018

PAGE 1

	<b>2016-17 BUDGET</b>	<b>2016-17 YTD EXP.</b>	<b>2016-17 OVR/(UNDR) BUDGET</b>	<b>2016-17% %</b>	<b>2017-18 BUDGET</b>	<b>2017-18 YTD EXP.</b>	<b>2017-18 OVR/(UNDR) BUDGET</b>	<b>2017-18% %</b>
1 <b>71100-Reg. Instruction</b>	38,966,474	19,476,533	\$ (19,489,941)	50.0%	41,054,328	21,072,038	\$ (19,982,290)	51.3%
2 <b>71200-Sp. Ed. Instr.</b>	6,738,207	3,223,639	(3,514,568)	47.8%	7,488,273	3,781,148	(3,707,125)	50.5%
3 <b>71400-Student Body Ed.</b>	1,680	-	(1,680)	NA	38,706	29,589	(9,117)	76.4%
4 <b>72110-Attendance</b>	143,716	84,290	(59,426)	58.7%	152,743	84,203	(68,540)	55.1%
5 <b>72120-Health Services</b>	666,606	329,101	(337,505)	49.4%	674,696	346,235	(328,461)	51.3%
6 <b>72130-Guidance</b>	1,766,530	866,583	(899,947)	49.1%	1,969,722	989,457	(980,265)	50.2%
7 <b>72210-Reg. Instr. Spprt.</b>	2,038,956	989,779	(1,049,177)	48.5%	2,163,359	1,135,653	(1,027,706)	52.5%
8 <b>72220-Sp. Ed. Support</b>	1,299,000	643,342	(655,658)	49.5%	1,536,185	708,213	(827,972)	46.1%
9 <b>72250-Technology</b>	1,091,243	605,109	(486,134)	55.5%	1,434,989	804,460	(630,529)	56.1%
10 <b>72310-Bd. Of Educ.</b>	1,065,004	304,287	(760,717)	28.6%	1,079,197	577,213	(501,984)	53.5%
11 <b>72320-Office of Supt.</b>	339,655	164,673	(174,982)	48.5%	321,423	170,785	(150,638)	53.1%
12 <b>72410-Office of Prin.</b>	3,948,845	2,063,317	(1,885,528)	52.3%	4,076,081	2,244,404	(1,831,677)	55.1%
13 <b>72510-Fiscal Services</b>	518,807	324,796	(194,011)	62.6%	534,600	345,566	(189,034)	64.6%
14 <b>72520-Personnel Services</b>	250,173	149,007	(101,166)	59.6%	366,387	213,588	(152,799)	58.3%
15 <b>72610-Oper. Of Plant</b>	5,444,505	2,704,704	(2,739,801)	49.7%	5,743,275	2,557,562	(3,185,713)	44.5%
16 <b>72620-Maint. Of Plant</b>	2,106,225	966,438	(1,139,787)	45.9%	2,198,931	931,164	(1,267,767)	42.3%
17 <b>72710-Pupil Transp.</b>	2,664,480	1,239,990	(1,424,490)	46.5%	2,738,777	1,479,837	(1,258,940)	54.0%
18 <b>73300-Community Servic</b>	495,016	250,063	(244,953)	50.5%	504,510	271,069	(233,441)	53.7%
19 <b>73400-Early Childhood Educ</b>	22,125	9,800	(12,325)	44.3%	89,500	16,347	(73,153)	18.3%
20 <b>76100-Reg. Cap. Outlay</b>	1,144,166	816,139	(328,027)	71.3%	521,824	392,195	(129,629)	75.2%
21 <b>99100-Operating Transfers</b>	727,552	115,003	(612,549)	5.0%	822,909	223,860	(599,049)	27.2%
<b>TOTALS</b>	<b>71,438,965</b>	<b>35,326,593</b>	<b>\$ (36,112,372)</b>	<b>49.5%</b>	<b>75,510,415</b>	<b>38,374,586</b>	<b>\$ (37,135,829)</b>	<b>50.8%</b>

**COMPARISON OF BUDGET TOTALS**  
**July 1, 2017 Thru January 31, 2018**

<b>TOTAL INCOME</b>	<b>7/1/17 - 1/31/18</b>	<b>\$</b>	<b>40,759,001</b>
<b>TOTAL EXPENSES</b>	<b>7/1/17 - 1/31/18</b>		<b>38,374,586</b>
			<hr/>
	<b>NET INCOME</b>	<b>\$</b>	<b>2,384,415</b>
	<b>1/31/18</b>		<hr/> <hr/>

**YEAR-TO-DATE REVENUE COMPARISON**

*JANUARY 2018*

*PAGE 1*

	<b>BUDGET CLASS.</b>	<b>2016-17 BUDGET</b>	<b>2016-17 YTD REV.</b>	<b>2016-17 OVR/(UNDR) BUDGET</b>	<b>2016-17% %</b>	<b>2017-18 BUDGET</b>	<b>2017-18 YTD REV.</b>	<b>2017-18 OVR/(UNDR) BUDGET</b>	<b>2017-18% %</b>
1	40110-Current Prop. Tax	\$13,123,000.00	6,479,499.00	(6,643,501)	49.4%	\$13,523,000.00	6,773,403	\$ (6,749,597)	50.1%
2	40210-Local Option Sales Tax	10,238,865	5,040,165	(5,198,700)	49.2%	10,968,000	5,240,891	(5,727,109)	47.8%
3	40000-41110-Other County Rev	1,593,000	742,282	(850,718)	46.6%	1,773,000	731,573	(1,041,427)	41.3%
4	44000-Other Local Revenue	503,750	313,684	(190,066)	62.3%	515,750	290,037	(225,713)	56.2%
5	46511-Basic Educ. Program	39,574,000	23,253,600	(16,320,400)	58.8%	40,843,453	24,484,200	(16,359,253)	59.9%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	163,100	99,804	(63,296)	61.2%	337,100	117,012	(220,088)	34.7%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	45,000	38,064	(6,936)	84.6%	45,000	24,325	(20,675)	54.1%
14	49810-Approp./City Gen. Fund	5,310,103	3,097,560	(2,212,543)	58.3%	5,310,103	3,097,560	(2,212,543)	58.3%
15	49820-Operating Transfers	-	-	-	N/A	-	-	-	N/A
	<b>TOTALS</b>	<b>\$ 70,550,818</b>	<b>\$39,064,658</b>	<b>\$ (31,486,160)</b>	<b>55.4%</b>	<b>\$ 73,315,406</b>	<b>\$ 40,759,001</b>	<b>\$ (32,556,405)</b>	<b>55.6%</b>