

Board of Education Regular Meeting

May 26, 2020 6:00 PM

City Hall Council Chambers

<p>I. CALL TO ORDER Procedural Item In attendance: Chair Butch Campbell, Vice Chair David Settles, Wes Ballard, Amanda Moore, David LaRoche, Becky Goff, and Roseann Barton</p> <p>Staff: Gary Anderson, Ralph Ringstaff, Angela Fairchild, Greg Lyles, Lisa Trail, Beth Prater, Christie Roberts, Kimberly Osborne, Sheri Arnette, Sandy Scheele, Tammy Garrett, Trey Duke, Caitlin Bullard, Quinena Bell, Cherrye Robertson, Maria Johnson, Adam Bryson, Kristina Maddux, Robin Newell, Mark Gonyea, Gene Loyd, Stephanie McIntyre, Emily Spencer, Tiffany Strelvel, Raeshon Torres, and Don Bartch</p> <p>Assistant City Attorney Elizabeth Taylor and City Liaison Bill Shacklett</p>	<p>Chair Butch Campbell</p>
<p>A. Pledge of Allegiance Procedural Item The Pledge of Allegiance was led by the principals.</p>	
<p>B. Moment of Silence in Memory of Dr. Linda Gilbert Procedural Item The moment of silence was in memory of Dr. Linda Gilbert. Principals laid white roses on the podium in memory of Dr. Gilbert after the moment of silence.</p>	
<p>II. APPROVAL OF AGENDA Action Item</p>	<p>Chair Butch Campbell</p>
<p>III. COMMUNICATIONS Information Item Murfreesboro City Schools would like to thank the General Mills Foundation for a \$5,000 grant. Proceeds from the grant will provide financial support for the following outreach initiatives: Indigent Care Fund, Backpack Food Program, and Family Engagement activities.</p> <p>Congratulations to Corynn York, music teacher at Hobgood, who was named the Tennessee Outstanding Music Educator by the Tennessee Music Education Association. Corynn is a remarkable educator, and we are blessed to have her.</p> <p>Erma Siegel and Bradley joined Discovery School and Overall Creek to become state STEM-Designated Schools. https://www.tsin.org/current-designated-stem-schools has a listing of current STEM schools. Of the 42 schools that have received the designation, MCS has four. The accomplishment is even more notable since the designation is open to all elementary, middle, and high schools, both private and public, across the state.</p> <p>Congratulations to Sandy Scheele and the Nutrition Team. The CHOW bus program is featured in the June edition of Eating Well</p>	<p>Mrs. Lisa Trail</p>

<p>Magazine. MCS is thrilled to be chosen as their Food with a Purpose feature article. Since the COVID crisis, over 80,000 meals have been served by the CHOW bus program.</p> <p>Congratulations to Justin Lattimore on receiving the SCORE Tennessee Educator Fellowship for the 2020-2021 school year. Mr. Lattimore will be a part of a thirty (30) educator cohort which is intended to build knowledge of education policy issues and provides educators the chance to lead their own student-focused advocacy.</p> <p>The Board recognized Dr. Loyd for his retirement from the system as principal at Northfield Elementary, Dr. Mark Gonyea who will be the new principal at Northfield Elementary, and future board member Jimmy Richardson who was in the audience.</p>	
<p>IV. CONSENT ITEMS Consent Agenda</p>	<p>Chair Butch Campbell</p>
<p>A. Approval of April 28, 2020 Board Minutes Consent Item</p>	
<p>B. Minor Change to Board Policy Consent Item</p>	
<p>i. Board Policy 6.412 Emergency Allergy Response Plan Consent Item</p>	
<p>C. Board Policies Reviewed with No Change Consent Item</p>	
<p>i. Board Policy 6.400 Promoting Student Wellness Consent Item</p>	
<p>ii. Board Policy 6.4001 Student Surveys, Analyses, and Evaluations Consent Item</p>	
<p>iii. Board Policy 6.4002 Use of Personal Information Consent Item</p>	
<p>iv. Board Policy 6.403 Student Communicable Diseases Consent Item</p>	
<p>v. Board Policy 6.4031 Pediculosis (Head Lice) Consent Item</p>	
<p>vi. Board Policy 6.404 Acquired Immune Deficiency Syndrome Consent Item</p>	
<p>vii. Board Policy 6.4081 Safe Relocation of Students Consent Item</p>	
<p>viii. Board Policy 6.416 Student Accident Reports Consent Item</p>	
<p>ix. Board Policy 6.500 Special Education Students Consent Item</p>	
<p>x. Board Policy 6.501 Special Education Behavioral Support Consent Item</p>	
<p>xi. Board Policy 6.504 Migrant Students Consent Item</p>	
<p>xii. Board Policy 6.600 Student Records Consent Item</p>	
<p>xiii. Board Policy 6.601 Student Records Annual Notification of Rights Consent Item</p>	

xiv. Board Policy 6.602 Student Records Inspection and Correction Procedure Consent Item	
xv. Board Policy 6.709 Student Fees and Fines Consent Item	
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Approval of 2020-2021 Family Resource Center Advisory Council Action Item	Mr. Greg Lyles
B. 2019-2020 Budget Amendments Action Item	Mr. Gary Anderson
i. Approval of General Purpose Budget Amendments Action Item	
ii. Approval of School Nutrition Budget Amendments Action Item	
iii. Approval of Extended School Program Budget Amendments Action Item	
iv. Approval of Federal Budget Amendments Action Item	
C. Approval of FY 21 School Debt Service Action Item	Mr. Gary Anderson
D. Approval of FY 21 Federal Budget Action Item	Mr. Gary Anderson
E. Approval to Suspend Board Policy 5.802 Qualifications and Duties of the Director of Schools Action Item The suspension of Board Policy 5.802 would allow the Board to appoint one of the three Assistant Superintendents as Interim Superintendent.	Elizabeth Taylor
F. Appointment of Interim Director of Schools Action Item From the list of Assistant Superintendents that included Gary Anderson, Joe Marlin, and Ralph Ringstaff, Roseann Barton nominated Mr. Ralph Ringstaff as Interim Director of Schools. A roll call was taken. Wes Ballard-Ralph Ringstaff Roseann Barton-Ralph Ringstaff Becky Goff-Ralph Ringstaff David LaRoche-Ralph Ringstaff Amanda Moore-Ralph Ringstaff David Settles-Ralph Ringstaff Butch Campbell-Ralph Ringstaff After a unanimous vote, Mr. Ringstaff was elected as Interim Director of Schools.	Chair Butch Campbell
G. Method of Recruiting a Permanent Director Action Item After much discussion, the Board decided to notify TSBA to help with the Director's Search. Mrs. VanCleave will notify TSBA and ask if they can attend a work session with the Board before the next meeting on Tuesday, June 9 to discuss the Director's search process. Mr. Campbell asked Elizabeth Taylor the dates that the Board cannot enter into a contract with a new Director because of the election. Ms. Taylor told the Board that they can go through the recruitment process but cannot sign a contract with anyone from June 22 through September 5.	Chair Butch Campbell

Mr. Campbell informed the Board that he, Mr. Ringstaff, and Ms. Taylor would meet to discuss Mr. Ringstaff's contract as interim. That information will be brought back before the board to vote on at the next meeting.	
VI. REPORTS AND INFORMATION Information Item	Chair Butch Campbell
A. Enrollment (PTR) Report Information Item	Mr. Gary Anderson
B. April Revenue and Expenditure Report Information Item	Mr. Gary Anderson
VII. OTHER BUSINESS Information Item Mr. Campbell told everyone that he appreciated the nice gesture from the principals by placing roses in memory of Dr. Linda Gilbert. He said that she would be greatly missed by so many. The board, school system, and community will miss her leadership and expertise. Several board members spoke about Dr. Gilbert's legacy and how it will continue. They all appreciate the three men that stepped up to the plate to continue what Dr. Gilbert had started. Mr. Bill Shacklett added that he had known Dr. Gilbert since childhood, and he would greatly miss her as well. He said that she had made a tremendous impact upon so many aspects of our community. She was a wonderful leader for Murfreesboro City Schools. The entire Board shared that same sentiment.	Chair Butch Campbell
VIII. ADJOURNMENT Action Item The meeting adjourned at 6:56 p.m.	Chair Butch Campbell

MINUTES

Board of Education Regular Meeting

April 28, 2020 6:00 PM

Zoom Call

<p>I. CALL TO ORDER Procedural Item In attendance: Chair Butch Campbell, Vice Chair David Settles, Wes Ballard, Becky Goff, David LaRoche, Roseann Barton, and Amanda Moore Staff: Dr. Linda Gilbert, Gary Anderson, Sheri Arnette, Joe Marlin, Angela Fairchild, Beth Prater, Scott Campbell, and Lisa Trail Assistant City Attorney Elizabeth Taylor and City Liaison Bill Shacklett</p>	Chair Butch Campbell
<p>A. Roll Call Procedural Item A roll call was taken. All Board members were present. There was a quorum.</p>	
<p>B. Statement of Necessity Procedural Item Ms. Taylor presented the Statement of Necessity</p>	
<p>II. APPROVAL OF AGENDA Action Item A roll call was taken. All approved by saying aye. Motion to approve the agenda. This motion, made by Ms. Roseann Barton and seconded by Mr. David LaRoche, passed.</p>	Chair Butch Campbell
<p>III. COMMUNICATIONS Information Item Murfreesboro City Schools would like to thank Wilson Bank for their monetary donation that will be used to provide food for our families who participated in the Ready for Kindergarten training sessions.</p>	Mrs. Lisa Trail
<p>IV. CONSENT ITEMS Consent Agenda A roll call was taken. All approved by saying aye. Motion to approve consent agenda. This motion, made by Mr. Wesley Ballard and seconded by Ms. Becky Goff, passed.</p>	Chair Butch Campbell
<p>A. Approval of Board Minutes for the 1/28/20 Board Meeting Consent Item</p>	
<p>B. Approval of Board Minutes for the 3/10/20 Board Meeting Consent Item</p>	
<p>C. Approval of Board Minutes for the 4/14/20 Board Retreat Consent Item</p>	
<p>D. Minor Change to Board Policy Consent Item</p>	
<p>i. Approval of Changes to Board Policy 5.401 Acquired Immune Deficiency Syndrome (HIV/AIDS) Consent Item</p>	
<p>ii. Approval of Changes to Board Policy 5.402 Hepatitis B (HBV) Consent Item</p>	
<p>iii. Approval of Changes to Board Policy 5.501 Complaints and Grievances</p>	

Consent Item	
iv. Approval of Changes to Board Policy 6.209 Child Custody/Parental Access Consent Item	
v. Approval of Changes to Board Policy 6.302 Procedural Due Process Consent Item	
vi. Approval of Changes to Board Policy 6.307 Drug-Free Schools Consent Item	
vii. Approval of Changes to Board Policy 6.309 Zero Tolerance Offenses Consent Item	
viii. Approval of Changes to Board Policy 6.3091 Weapons and Dangerous Instruments Consent Item	
ix. Approval of Changes to Board Policy 6.312 Use of Personal Communication Devices in School Consent Item	
x. Approval of Changes to Board Policy 6.409 Child Abuse and Neglect Consent Item	
E. Board Policies Reviewed, But No Change Consent Item	
i. Board Policy 6.100 Student Goals Consent Item	
ii. Board Policy 6.201 Compulsory Attendance Ages Consent Item	
iii. Board Policy 6.202 Homeschools Consent Item	
iv. Board Policy 6.206 Transfers Within the System Consent Item	
v. Board Policy 6.303 Interrogations and Searches Consent Item	
vi. Board Policy 6.304 Anti-Harassment, Intimidation, Bullying, Cyber-bullying, and Hazing of Students Consent Item	
vii. Board Policy 6.308 Bus Safety and Conduct Consent Item	
viii. Board Policy 6.310 Dress Code Consent Item	
ix. Board Policy 6.3101 Gang Activity or Association Consent Item	
x. Board Policy 6.311 Care of School Property Consent Item	
xi. Board Policy 6.313 Code of Behavior and Discipline Consent Item	
xii. Board Policy 6.3131 Discipline Foundation Policy School-wide Positive Behavior of Intervention and Support Consent Item	
xiii. Board Policy 6.3132 Intervention Supports and Alternatives to Suspension Consent Item	
xiv. Board Policy 6.314 Corporal Punishment Consent Item	
xv. Board Policy 6.316 Suspension/Expulsion/Remand	

Consent Item	
xvi. Board Policy 6.317 Student Disciplinary Hearing Authority Consent Item	
xvii. Board Policy 6.318 Admission of Suspended or Expelled Students Consent Item	
xviii. Board Policy 6.402 Physical Examinations and Immunizations Consent Item	
xix. Board Policy 6.405 Medicines Consent Item	
xx. Board Policy 6.413 Prevention and Treatment of Sports Related Concussions Consent Item	
xxi. Board Policy 6.415 Student Suicide Prevention Consent Item	
xxii. Board Policy 6.503 Homeless Students Consent Item	
xxiii. Board Policy 6.702 Fundraising Activities Consent Item	
xxiv. Board Policy 6.710 Gifts Consent Item	
V. ACTION ITEMS Action Item	Chair Butch Campbell
A. Approval of Resolution for Suspension of Policies Action Item A roll call was taken. All approved by saying aye. Motion to approve the Resolution for Suspension of Policies. This motion, made by Mr. David LaRoche and seconded by Ms. Becky Goff, passed.	Dr. Linda Gilbert
B. Approval of Open/Closed School Zones Action Item A roll call was taken. All approved by saying aye. Motion to approve Open/Closed School Zones for 2020-2021. This motion, made by Ms. Roseann Barton and seconded by Ms. Amanda Moore, passed.	Mr. Gary Anderson
C. Approval of Audit Firm Extension Action Item A roll call was taken. All approved by saying aye. Motion to approve the Audit Firm Extension. This motion, made by Ms. Becky Goff and seconded by Mr. David Settles, passed.	Mr. Gary Anderson
D. Approval of Seven-Member Administrative Collaborative Conferencing Team Action Item A roll call was taken. All approved by saying aye. Motion to approve the Seven-Member Administrative Collaborative Conferencing Team. This motion, made by Mr. Wesley Ballard and seconded by Mr. David LaRoche, passed.	Mr. Ralph Ringstaff
E. Approval of Report of Local Adoption of ELA Textbooks Action Item There was discussion regarding reading curriculum for the district. Mrs. Arnette explained that the reading curriculum was included in the budget and would be available at the beginning of school if the budget was passed by the Board. A roll call was taken. All approved by saying aye. Motion to approve the Report of Local Adoption of ELA Textbooks. This motion, made by Ms. Roseann Barton and seconded by Ms. Becky Goff, passed.	Mrs. Sheri Arnette

<p>F. Approval of the 2020-2021 General Purpose School Budget Action Item Dr. Gilbert explained the changes in the Fund Balance and also answered questions regarding the changes to the budget.</p> <p>A roll call was taken. All approved by saying aye.</p> <p>Motion to approve the 2020-2021 General Purpose School Budget. This motion, made by Mr. David Settles and seconded by Ms. Amanda Moore, passed.</p>	Dr. Linda Gilbert
<p>G. Approval of the 2020-2021 School Nutrition Budget Action Item A roll call was taken. All approved by saying aye. Motion to approve the 2020-2021 School Nutrition Budget. This motion, made by Mr. David LaRoche and seconded by Ms. Becky Goff, passed.</p>	Dr. Linda Gilbert
<p>H. Approval of the 2020-2021 Extended School Program Action Item Mr. Ringstaff explained the incentives that he had planned for employees who had children in the Extended School Program.</p> <p>A roll call was taken. All approved by saying aye. Motion to approve the 2020-2021 Extended School Program Budget. This motion, made by Ms. Roseann Barton and seconded by Mr. David Settles, passed.</p>	Dr. Linda Gilbert
<p>VI. REPORTS AND INFORMATION Information Item</p>	Chair Butch Campbell
<p>A. Student Learning and Professional Development Report Information Item Mrs. Arnette informed the Board that professional development had continued during the month of April by zoom call because of the pandemic. Mrs. Arnette said that she was so proud of the presenters and the teaching staff that had been participating in the sessions. She told the Board that each session usually has an average of 80 attendees. She also talked about the parent sessions that were available on Tuesday and Thursday afternoons and the math and reading challenges on Thursday mornings that were a big hit for the students. She told the Board that packets were also available for students outside of schools and with the CHOW bus. City TV is also broadcasting lessons done by our teachers on Monday, Wednesday, and Friday mornings and afternoons.</p>	Mrs. Sheri Arnette
<p>B. Personnel Report Information Item</p>	Mr. Ralph Ringstaff
<p>C. Revenue and Expenditure Report for March Information Item</p>	Mr. Gary Anderson
<p>D. Enrollment (PTR) Report Information Item</p>	Mr. Gary Anderson
<p>VII. OTHER BUSINESS Information Item Dr. Gilbert commended the district staff, support staff, and everyone involved for keeping things running so smoothly during this pandemic. She said that all of these things could not have happened with the support of the Board, the City Council, and the Mayor.</p> <p>Ms. Barton asked how registration for the next school year was being handled. Dr. Gilbert explained that attendance secretaries at the schools were calling parents to help get their students registered if they had not already done so. Registration is being done on-line and by paper if necessary. This includes Pre-K and Kindergarten registration.</p>	Chair Butch Campbell

<p>Mrs. Fairchild added that unfortunately Camp Boro had to be cancelled this year, but she and her team were in the process of maybe sending home camp activities with students</p> <p>Mr. Shacklett wanted to thank the teachers, the staff, the Board, and the parents for the process of continued learning. He said that the process has been remarkable. He said that we become an exceptional people during tough times. He said that the thank you was from the Mayor and the City Council.</p>	
<p>VIII. ADJOURNMENT Action Item The meeting was adjourned at 6:53 p.m.</p> <p>Motion to adjourn. This motion, made by Mr. Wesley Ballard and seconded by Mr. David LaRoche, passed.</p>	<p>Chair Butch Campbell</p>

Director of Schools

Murfreesboro City School Board

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Emergency Allergy Response Plan</h2>	Descriptor Code: <h3 style="text-align: center;">6.412</h3>	Issued Date: <h3 style="text-align: center;">01/29/19</h3>
		Rescinds: <h3 style="text-align: center;">STU 54</h3>	Issued: <h3 style="text-align: center;">06/01/07</h3>

1 The Director of Schools shall develop and maintain an emergency allergy response plan that meets state
 2 guidelines for managing students with life-threatening allergies. The plan shall include measures to
 3 reduce exposure to allergens and procedures to treat allergic reactions. Components of the plan shall
 4 include, but are not limited to: education and training of personnel, record keeping/documentation,
 5 development and reviews of the allergy action plan, and protocols for classrooms and cafeterias that
 6 include strategies to reduce exposure to allergens.¹

7 Using the state food allergy guidelines plan as a guide, the Director of Schools shall also develop a
 8 process to identify all students with food allergies and develop and implement an individualized health
 9 care plan (IHCP) with an allergy action plan for each specific student

Legal References

1. [TCA 49-50-1602\(f\)](#) ~~TCA 49-5-415(f)(1), (2)~~
2. *Guidelines for Use of Health Care Professionals and Health Care Procedures in a School Setting*
 (Tennessee Department of Education and Tennessee Department of Health, 2019)

Cross References

Medicines 6.405

**Murfreesboro City Schools
Family Resource Center
Advisory Council
2020-2021**

Darla Sampson – MCS Coordinated School Health (darla.sampson@cityschools.net)

Tiffany Schmidt – UT/TSU Extension Service (tschmid2@utk.edu)

Beverly Johnson – Black Fox Elem, AP (Beverly.johnson@cityschools.net)

Lashan Mathews-Dixon – Rutherford County Health Dept. (lashan.mathews@tn.gov)

Jessica Johnson – Atlas Liaison- Ruth. Co. Schools (johnsonje@rcschools.net)

Jolene Radnoti – Read To Succeed (joleneradnoti@readtosucceed.org)

Candy Joyce – Mid. TN Realtors Assoc. (candy@mtar.org)

Crystal Ellis-McFerrin – Patterson Comm. Ctr. (cellis@murfreesborotn.gov)

Heather Anderson – Social Worker, MCS (heather.anderson@cityschools.net)

Reham Abdulrahman – RR Parent- Phone: 615-956-9933

Maria Jose SanVicente- JPE Parent (mjsanvicente@gmail.com)

Monica Pola – BR Parent (monpola2010@gmail.com)

Lisa Trail – Communications Dept., MCS (lisa.trail@cityschools.net)

Amanda Moore – School Board, MCS (Amanda.moore@cityschools.net)

LaToya Pickney- Mid-Cumberland-Oakland Ct. (lpickney@mtheadstart.org)

Michael Miller –Barnabas Vision Ministries (michael@thebarnabasvision.org)

Tammy Garrett- Exec. Principal, MN (tammy.garrett@cityschools.net)

Atarah Abdullah-Muhama – Family Center (aamuhammad@familycentertn.org)

Outreach Staff:

Greg Lyles

Christie Roberts

Eusette Bravo

Marisela Tapia

AnaMaria Rivas

Rana Dajani

Ex. Officio – Interim Director of Schools

**MURFREESBORO CITY SCHOOLS
GENERAL PURPOSE
2019-2020 BUDGET AMENDMENTS**

DESCRIPTIONS	PRIOR BUDGET	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
EXPENDITURES			
<u>REGULAR INSTRUCTION (71100)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 797,582	\$ 797,582
TEACHERS	31,125,515	31,332,735	207,220
CAREER LADDER PROGRAM	\$ 66,000	\$ 97,750	31,750
EDUCATIONAL ASSISTANTS	2,665,185	2,823,570	158,385
OTHER SALARIES AND WAGES	-	6,900	6,900
SOCIAL SECURITY	2,120,815	2,142,780	21,965
STATE RETIREMENT	3,640,011	3,685,425	45,414
MEDICAL INSURANCE	4,131,400	4,215,950	84,550
MEDICARE	495,997	501,135	5,138
STATE RETIREMENT-HYBRID STABILIZATION	-	194,000	194,000
OTHER FRINGE BENEFITS	200,000	217,000	17,000
INSTRUCTIONAL SUPPLIES & MATERIALS	636,475	661,735	25,260
<u>SPECIAL EDUCATION INSTRUCTION (71200)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 116,162	\$ 116,162
EDUCATIONAL ASSISTANTS	2,099,988	2,191,000	91,012
STATE RETIREMENT-HYBRID STABILIZATION	-	25,150	25,150
<u>STUDENT SUPPORT SERVICES-HEALTH (72120)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 8,375	\$ 8,375
STATE RETIREMENT-HYBRID STABILIZATION	-	5,500	5,500
OTHER FRINGE BENEFITS	10,500	13,375	2,875
<u>STUDENT SUPPORT SERVICES-OTHER (72130)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 91,330	\$ 91,330
SUPERVISOR/DIRECTOR	-	84,405	84,405
STATE RETIREMENT-HYBRID STABILIZATION	-	6,925	6,925

**MURFREESBORO CITY SCHOOLS
GENERAL PURPOSE
2019-2020 BUDGET AMENDMENTS**

DESCRIPTIONS	PRIOR BUDGET	FINAL BUDGET	AMENDMENT INCREASE (DECREASE)
<u>STUDENT SUPPORT SERVICES-REG. INST. (72210)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 63,716	\$ 63,716
CAREER LADDER PROGRAM	5,000	9,200	4,200
OTHER SALARIES AND WAGES	37,739	82,755	45,016
OTHER SUPPLIES AND MATERIALS	-	1,500	1,500
IN-SERVICE/STAFF DEVELOPMENT	11,000	24,000	13,000
<u>STUDENT SUPPORT SERVICES-SPED INST. (72220)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 94,905	\$ 94,905
MEDICAL PERSONNEL	\$	83,305	83,305
STATE RETIREMENT-HYBRID STABILIZATION	-	7,850	7,850
OTHER FRINGE BENEFITS	3,000	6,750	3,750
<u>ADMINISTRATIVE SUPPORT-BOARD OF EDUCATION (72310)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 15,385	\$ 15,385
LIABILITY INSURANCE	250,000	272,500	22,500
TRUSTEE'S COMMISSION	404,615	420,000	15,385
<u>ADM. SUPPORT-OFFICE OF DIRECTOR (72320)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 22,665	\$ 22,665
CAREER LADDER PROGRAM	-	10,500	10,500
OTHER SALARIES AND WAGES	30,140	37,120	6,980
MEDICAL INSURANCE	13,715	16,800	3,085
IN-SERVICE/STAFF DEVELOPMENT	2,500	4,600	2,100
<u>ADM. SUPPORT-OFFICE OF PRINCIPAL (72410)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 76,894	\$ 76,894
PRINCIPALS	1,248,106	1,325,000	76,894
<u>ADM. SUPPORT-FISCAL SERVICES (72510)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 4,590	\$ 4,590
MEDICAL INSURANCE	32,710	37,300	4,590

**MURFREESBORO CITY SCHOOLS
GENERAL PURPOSE
2019-2020 BUDGET AMENDMENTS**

DESCRIPTIONS	PRIOR BUDGET	FINAL BUDGET	AMENDMENT INCREASE (DECREASE)
<u>SUPPORT SERVICES-OPERATION OF PLANT (72610)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 15,800	\$ 15,800
COMMUNICATION	1,200	2,000	800
MAINT. AND REPAIR OF EQUIPMENT	5,000	20,000	15,000
<u>SUPPORT SERVICES-MAINTENANCE OF PLANT (72620)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 123,200	\$ 123,200
OTHER FRINGE BENEFITS	3,000	6,500	3,500
TRAVEL	-	500	500
EQUIPMENT	16,000	100,200	84,200
MAINTENANCE EQUIPMENT	60,000	95,000	35,000
<u>SUPPORT SERVICE-PUPIL TRANSPORTATION (72710)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 302,500	\$ 302,500
TRANSPORTATION EQUIPMENT	25,000	327,500	302,500
<u>EARLY CHILDHOOD EDUCATION (73400)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 49,390	\$ 49,390
STATE RETIREMENT-HYBRID STABILIZATION	-	1,915	1,915
OTHER FRINGE BENEFITS	1,500	2,875	1,375
MILEAGE	-	100	100
INSTRUCTIONAL SUPPLIES AND MATERIALS	5,000	17,500	12,500
IN-SERVICE/STAFF DEVELOPMENT	2,000	19,000	17,000
EQUIPMENT	3,500	20,000	16,500
<u>CAPITAL OUTLAY (76100)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 85,000	\$ 85,000
SITE DEVELOPMENT	50,000	135,000	85,000
<u>OTHER USES/TRANSFERS (99100)</u>			
FROM CASH (INCLUDED IN FUND BALANCE)	\$ -	\$ 25,430	\$ 25,430
TRANSFERS TO OTHER FUNDS	\$ 413,105	\$ 438,535	25,430

2019-2020

ACCOUNT	ORIGINAL BUDGET	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
<u>SCHOOL NUTRITION FUND</u>			
EXPENDITURES			
OTHER SALARIES & WAGES	58,000	123,075	65,075
COMMUNICATION	500	708	208
DUES AND MEMBERSHIPS	-	5,102	5,102
MAINTENANCE AND REPAIRS - EQUIPMENT	9,486	63,000	53,514
TRAVEL	500	1,100	600
UNIFORMS	1,200	2,200	1,000
OTHER SUPPLIES AND MATERIALS	7,500	55,000	47,500
INSERVICE/STAFF DEVELOPMENT	20,000	24,000	4,000
OTHER CHARGES	5,000	9,200	4,200
FOOD SERVICE EQUIPMENT	50,000	98,000	48,000
INCREASE IN EXPENDITURES			<u>229,199</u>
CHANGE IN USE OF FUND BALANCE (CASH)	\$	-	\$
		229,199	<u>\$ 229,199</u>

2019-2020

Account	ORIGINAL BUDGET	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
<u>EXTENDED SCHOOL PROGRAM</u>			
EXPENDITURES			
COMMUNITY SERVICES	4,822,066	4,844,896	<u>22,830</u>
INCREASE IN EXPENDITURES			<u>22,830</u>
CHANGE IN USE OF FUND BALANCE (CASH)	-	22,830	<u>22,830</u>

2019-2020

ACCOUNT	ORIGINAL BUDGET	AMENDED BUDGET	AMENDMENT INCREASE (DECREASE)
<u>Federal and State Funds</u>			
EXPENDITURES			
REGULAR INSTRUCTION (71100)	1,371,021	1,459,819	88,798
SPECIAL EDUCATION INSTRUCTION (71200)	935,975	958,363	22,388
HEALTH SERVICES (72120)	15,751	15,751	-
STUDENT SUPPORT SERVICES-OTHER (72130)	20,006	68,211	48,205
STUDENT SUPPORT-REGULAR INST. (72210)	633,884	777,171	143,287
STUDENT SUPPORT-SPECIAL ED. INST. (72220)	616,829	720,345	103,517
SUPPORT SERVICES-PUPIL TRANSPORTATION (72710)	1,000	1,000	-
COMMUNITY SERVICES (73300)	476,808	476,808	-
TRANSFERS OUT (99100)	46,282	46,282	-
INCREASE IN EXPENDITURES			<u>406,195</u>
REVENUES			
FEDERAL AND STATE FUNDS	4,117,555	4,523,750	<u>406,195</u>
INCREASE IN REVENUES			<u>406,195</u>
CHANGE IN USE OF FUND BALANCE (CASH)	0.00	0.00	0.00

FY20 Amended Federal and State Budget

	Expenditures	Con Admin	Title I	Title IIA	Title III	Title IV	IDEA Part B	IDEA PreK	21st CCLC	IDEA Disc (3-5)	IDEA Disc (Suppl)	IDEA Disc (Statewde)	SSAE	Totals
71100	Salaries		829,939			36,050								865,989.00
71100	Benefits		252,119			16,939								269,058.00
71100	Travel													-
71100	Instructional Supplies		324,772											324,772.37
71200	Salaries						534,480	30,850		1,200		10,880		577,410.00
71200	Benefits						197,281	15,700		138		952		214,071.00
71200	Contracts with Private Agencies						110,000							110,000.00
71200	Instructional Supplies						25,000			2,000		2,000		29,000.00
71200	Other Supplies						10,000	7,239						17,239.06
71200	SPED Equipment						10,643							10,642.65
72120	Salaries													-
72120	Benefits													-
72120	Other Contracted Services												12,000	12,000.00
72120	Other Supplies												1,500	1,500.00
72120	In-Service												1,501	1,501.00
72120	Other Charges												750	750.00
72130	Other Supplies		65,211											65,210.75
72130	Other Charges		3,000											3,000.00
72210	Salaries	24,007	104,781	200,045	98,469									427,302.00
72210	Benefits	6,055	32,762	57,700	29,978									126,495.00
72210	Communication													-
72210	Travel	100	200	1,200	1,200	2,000								4,700.00
72210	Other Contracted Services				1,000									1,000.00
72210	Other Supplies				1,775	11,256								13,030.58
72210	In-Service	574	19,085	181,485	1,999	1,500								204,643.46
72220	Salaries						359,397							359,397.00
72220	Benefits						84,113							84,113.00
72220	Travel						3,000							3,000.00
72220	Other Contracted Services						218,013							218,012.87
72220	Other Supplies						8,000				6,923			14,922.50
72220	In-Service						30,000			4,900	6,000			40,900.00
														-
72710	Contract w/ Other School Systems						1,000							1,000.00
														-
73300	Salaries								405,543					405,543.00
73300	Benefits								42,452					42,452.00

73300	Travel								540					540.00
73300	Other Supplies								15,000					15,000.00
73300	In-Service								6,865					6,865.00
73300	Other Charges								6,408					6,408.00
73400	Salaries													-
73400	Benefits													-
73400	Instructional Supplies													-
99100	Indirect Cost		23,141				23,141							46,282.00
	To Con Admin													-
	Total Expenditures	30,736	1,655,010	440,430	134,421	67,745	1,614,068	53,789	476,808	8,238	12,923	13,832	15,751	4,523,750.24

	Allocations		1,521,450	259,843	82,333	112,735	1,492,514	33,593	476,808	8,238	12,923	13,832	15,751	4,030,020.43
	Carryover		65,538	197,060	25,288	64,094	121,554	20,196						493,730.31
														0.00
	Transfer in	30,736	98,158	31,885	27,000									187,778.74
	Transfer out		-30,136	-48,358	-200	-109,085								-187,778.74
	Total	30,736	1,655,010	440,430	134,421	67,745	1,614,068	53,789	476,808	8,238	12,923	13,832	15,751	4,523,750.74

FY20 Original Federal and State Budget

	Expenditures	Con Admin	Title I	Title IIA	Title III	Title IV	IDEA Part B	IDEA PreK	21st CCLC	IDEA Disc (3-5)	IDEA Disc (Suppl)	IDEA Disc (Statewde)	SSAE	Totals
71100	Salaries		779,872			36,050								815,922.00
71100	Benefits		250,825			17,105								267,930.00
71100	Travel													-
71100	Instructional Supplies		287,169											287,169.00
71200	Salaries						553,937	16,850		1,200		10,880		582,867.00
71200	Benefits						221,811	11,549		138		952		234,450.00
71200	Contracts with Private Agencies						78,305							78,305.35
71200	Contracts with Other Schools Systems													-
71200	Instructional Supplies						17,820			2,000		2,000		21,820.00
71200	Other Supplies						3,000	4,890						7,890.00
71200	SPED Equipment						10,643							10,642.65
72120	Salaries													-
72120	Benefits													-
72120	Other Contracted Services												12,000	12,000.00
72120	Other Supplies												1,500	1,500.00
72120	In-Service												1,501	1,501.00
72120	Other Charges												750	750.00
72130	Other Supplies		16,706											16,706.08
72130	Other Charges		3,300											3,299.92
72210	Salaries	24,007	167,818	130,000	63,023									384,847.62
72210	Benefits	5,923	49,441	42,492	14,580									112,436.00
72210	Communication	132												132.00
72210	Travel	100	200	1,000	1,250	2,000								4,550.00
72210	Other Contracted Services				1,000									1,000.00
72210	Other Supplies				2,000	14,769								16,769.00
72210	In-Service	574	62,000	51,575										114,149.00
72220	Salaries						353,435							353,435.00
72220	Benefits						83,571							83,571.00
72220	Travel						1,000							1,000.00
72220	Other Contracted Services						135,000							135,000.00
72220	Other Supplies						6,000				6,923			12,922.50
72220	In-Service						20,000			4,900	6,000			30,900.00
														-
72710	Contract w/ Other School Systems						1,000							1,000.00
														-
73300	Salaries								405,543					405,543.00
73300	Benefits								42,452					42,452.00

73300	Travel								540					540.00
73300	Other Supplies								15,000					15,000.00
73300	In-Service								6,865					6,865.00
73300	Other Charges								6,408					6,408.00
73400	Salaries													-
73400	Benefits													-
99100	Indirect Cost		23,141				23,141							46,282.00
	To Con Admin													-
	Total Expenditures	30,736	1,640,472	225,067	81,853	69,924	1,508,663	33,289	476,808	8,238	12,923	13,832	15,751	4,117,555.12

	Allocations	30,736	1,640,472	225,067	81,853	69,924	1,508,663	33,289	476,808	8,238	12,923	13,832	15,751	4,117,555.12
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		2020 - 2021 BUDGET			Page 1	
		SCHOOL DEBT SERVICE FUND				
ITEM #	DESCRIPTIONS	2019 - 2020 BUDGET	2019 - 2020 ESTIMATE	2020 - 2021 BUDGET	INCREASE (DECREASE)	
1	REVENUES					
2	FROM CITY DEBT SERVICE FUND	6,417,173	6,362,622	6,352,303	(64,870)	
3	FROM CITY SCHOOLS	413,105	413,105	409,200	(3,905)	
4	TOTAL REVENUE	6,830,278	6,775,727	6,761,503	(68,775)	
ITEM #	DESCRIPTIONS	BALANCE OUTSTANDING 6/30/2020	2019 - 2020 BUDGET	2019 - 2020 ESTIMATE	2020 - 2021 BUDGET	INCREASE (DECREASE)
5	EXPENDITURES					
6	BONDS TO BE RETIRED					
7	2009 REFUNDING BOND 9/30/09	0	73,685	73,685	-	(73,685)
8	2014 BOND 5/14/14	12,093,776	1,131,945	1,131,945	1,153,713	21,768
9	2016 BOND 4/25/16	4,019,177	285,366	285,366	299,795	14,429
10	2018 BOND 4/10/18	308,771	12,972	12,972	13,631	659
11	TOTAL BONDS TO BE RETIRED	16,421,724	1,503,968	1,503,968	1,467,139	(36,829)
12	LOANS / NOTES TO BE RETIRED					
13	2006 TMBF 6/27/06	1,615,948	1,530,349	1,530,349	1,615,948	85,599
14	2012 TMBF 10/15/12	3,669,919	415,984	415,984	425,088	9,104
15	2019 LOAN 3/1/19	25,466,750	1,408,450	1,408,450	1,448,746	40,296
16	STATE OF TN - SCHOOLS (FY12)	141,701	99,996	99,996	99,996	0
17	STATE OF TN-SCHOOLS (FY13)	250,974	97,152	97,152	97,152	0
18	STATE OF TN-SCHOOLS (FY17)	1,594,445	173,952	173,952	175,260	1,308
19	TOTAL LOANS/NOTES TO BE RETIRED	32,739,737	3,725,883	3,725,883	3,862,190	136,307
20	TOTAL PRINCIPAL	49,161,461	5,229,851	5,229,851	5,329,329	99,478
21	INTEREST ON BONDS					
22	TMBF REFUNDING (FIXED) 9/30/09		3,684	3,684	0	(3,684)
23	2014 BOND (FIXED) 5/14/14		450,873	450,873	428,234	(22,639)
24	2016A BOND (FIXED) 4/25/16		149,689	149,689	135,421	(14,268)
25	2018 BOND (FIXED) 4/10/18		12,457	12,457	11,809	(648)
26	TOTAL INTEREST ON BONDS		616,703	616,703	575,464	(41,239)
27	INTEREST ON LOANS/NOTES					
28	2006 TMBF (VRDO) 6/27/06		78,657	52,145	37,032	(41,625)
29	2012 TMBF (FIXED) 10/15/12		84,151	84,151	75,025	(9,126)
30	2019 LOAN (FIXED) 4/1/19		763,256	780,217	733,301	(29,955)
31	STATE OF TN (FIXED) (FY17)		45,000	0	0	(45,000)
32	2020 LOAN/BOND (FIXED)		12,660	12,660	11,352	(1,308)
33	TOTAL INTEREST ON LOANS / NOTES		983,724	929,173	856,710	(127,014)
34	TOTAL INTEREST		1,600,427	1,545,876	1,432,174	(168,253)
35	TOTAL EXPENDITURES		6,830,278	6,775,727	6,761,503	(68,775)

FEDERAL AND STATE PROJECT REVENUES

2020-2021

This section is provided for your review based on last year's programs and anticipated programs for the coming school year, 2020-2021. Federal budgets are not finalized until late summer so exact revenue figures are not yet available. Therefore, based on the listed budget amounts, we are asking for your approval to accept the federal funds when available and provide the Director Schools the latitude to adjust the expenditures related to the level of funding that we ultimately receive.

FY21 Federal and State ProjectedExpenditures

	Expenditures	Con Admin	Title I	Title IIA	Title III	Title IV	IDEA Part B	IDEA PreK	21st CCLC	Totals
71100	Salaries		832,764			37,492				870,256.00
71100	Benefits		246,230			14,935				261,165.00
71100	Travel									-
71100	Instructional Supplies		442,310							442,310.00
71200	Salaries						532,480	25,429		557,909.00
71200	Benefits						201,570	11,667		213,237.00
71200	Contracts with Private Agencies						95,000			95,000.00
71200	Instructional Supplies						20,000			20,000.00
71200	Other Supplies						5,000	4,417		9,417.00
71200	SPED Equipment						11,000			11,000.00
72130	Other Supplies		17,854							17,854.00
72130	Other Charges		3,000							3,000.00
										-
72210	Salaries	24,759	104,781	197,406	57,247					384,193.00
72210	Benefits	6,059	32,657	59,163	27,633					125,512.00
72210	Communication	132								132.00
72210	Travel	100	200	1,000	500	2,000				3,800.00
72210	Other Contracted Services				1,000					1,000.00
72210	Other Supplies				2,000	74,112				76,112.00
72210	In-Service	574	20,000	63,108						83,682.00
72220	Salaries						339,397			339,397.00
72220	Benefits						85,705			85,705.00
72220	Travel						1,000			1,000.00
72220	Other Contracted Services						243,119			243,119.00
72220	Other Supplies						8,000			8,000.00
72220	In-Service						30,000			30,000.00
										-
72710	Contract w/ Other School Systems						1,000			1,000.00
										-
73300	Salaries								385,174	385,174.00
73300	Benefits								39,608	39,608.00
73300	Travel								540	540.00
73300	Other Supplies								28,000	28,000.00
73300	In-Service								17,078	17,078.00
73300	Other Charges								6,408	6,408.00
99100	Indirect Cost		23,145				23,145			46,290.00
	To Con Admin	-400	31,224	200	200					31,224.00
	Total Expenditures	31,224	1,754,165	320,877	88,580	128,539	1,596,416	41,513	476,808	4,438,122.00

2020-2021 FEDERAL & STATE PROJECT REVENUES

(2020-2021 FEDERAL BUDGETS SUBJECT TO REVISIONS ON/BEFORE OCTOBER 1, 2020)

FUND NUMBER	DESCRIPTION	BUDGET AMOUNT
100	Title I Part A	\$1,785,389
200	Title II Part A Teacher Training	320,877
300	Title III-English Language Acquisition	88,580
441	Title IV-Student Support & Academic Enrichment Grant	128,539
431	EAGLE	476,808
900	IDEA Part B	1,596,416
910	Preschool IDEA	41,513
GRAND TOTAL FEDERAL & STATE PROJECT REVENUES		\$4,438,122

FY21 Federal and State Projected Revenues & Expenditures

Revenues	Con Admin	Title I	Title IIA	Title III	Title IV	IDEA Part B	IDEA PreK	21st CCLC	Totals
Federal	31,224.00	1,754,165.00	320,877.00	88,580.00	128,539.00	1,596,416.00	41,513.00	476,808.00	4,438,122.00
State									-
Total Revenues	31,224.00	1,754,165.00	320,877.00	88,580.00	128,539.00	1,596,416.00	41,513.00	476,808.00	4,438,122.00

Expenditures	Con Admin	Title I	Title IIA	Title III	Title IV	IDEA Part B	IDEA PreK	21st CCLC	Totals
Salaries & Benefits	30,818.00	1,216,432.00	256,569.00	84,880.00	52,427.00	1,159,152.00	37,096.00	424,782.00	3,262,156.00
Other Costs	406.00	537,733.00	64,308.00	3,700.00	76,112.00	437,264.00	4,417.00	52,026.00	1,175,966.00
Total Expenditures	31,224.00	1,754,165.00	320,877.00	88,580.00	128,539.00	1,596,416.00	41,513.00	476,808.00	4,438,122.00

Murfreesboro City School Board

Monitoring: Review: Annually, in March	Descriptor Term: Qualifications and Duties of the Director of Schools	Descriptor Code: 5.802	Issued Date: 03/12/19 10/24/17
		Rescinds:	Issued:

1 **QUALIFICATIONS:**

- 2 1. A professional educator's license
3 2. A master's degree in education with a preference for a doctorate degree
4 3. Three (3) years of successful experience in school administration
5 4. Such other qualifications as the Board deems desirable

6 **REPORTS TO:** The Board of Education

7 **SUPERVISES:** All administrative and supervisory personnel in the district

8 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational
9 programs and services

10 **SCOPE OF RESPONSIBILITY:** The supervisory responsibilities of the Director of Schools shall
11 extend to all activities of the district, to all phases of the educational program, to all aspects of the
12 financial operation, to all parts of the physical plant, and to the conduct of such other duties as may be
13 assigned by the Board. The Director of Schools may delegate these duties together with appropriate
14 authority, but may not delegate nor relinquish ultimate responsibility for results or any portion of
15 accountability.

16 **ESSENTIAL FUNCTIONS:¹**

17 **General Administrative**

- 18 1. Provides leadership in identification of Board-established priorities and assures that all activities
19 reflect those priorities.
- 20 2. Prepares and recommends short- and long-range plans for Board approval and implements those
21 plans when approved.
- 22 3. Prepares, in conjunction with the Board Chair, agenda recommendations relative to all matters
23 requiring board action, including all facts, information, options, and reports needed to assure
24 informed decisions. Provides advice and counsel to the Board on matters before it.
- 25 4. Attends all regular and special meetings of the Board and keeps a complete and accurate record
26 of the proceedings of all meetings of the Board and of its official acts.

- 27 5. Recommends drafts of new policies or changes to the Board. Anticipates potential problems.
28 Recommends policies or courses of staff action.
- 29 6. Develops administrative directives to implement Board policy or for the items deemed necessary
30 for the efficient operation of the schools and disseminates these procedures to appropriate staff.
- 31 7. Keeps the Board informed regarding development in other districts or at state and national levels
32 that would be helpful to the district.
- 33 8. Ensures that all local, state/federal standards for the health and safety of the students and staff
34 are maintained and that required reports are maintained.
- 35 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and
36 the rules and regulations of the State Board.

37 **Financial Management**

- 38 1. Provides direction to and supervision of school business functions. Encourages development and
39 implementation of sound business practices. Continually assesses business practices to achieve
40 efficiency.
- 41 2. Prepares annually, a budget and submits it to the Board for approval. Presents approved budget
42 to the appropriate local funding body for adoption.
- 43 3. Makes appropriate written reports for the Board detailing all receipts and expenditures of the
44 public school funds and submits them to the local funding body.
- 45 4. Ensures that funds are spent prudently by providing adequate control and accounting of the
46 district's financial and physical resources.
- 47 5. Develops and maintains strong communications with the City Manager and Mayor regarding the
48 financial needs of the district.

49 **Personnel Administration**

- 50 1. Establishes lines of authority. These shall not restrict the practical working relationships of staff
51 members.
- 52 2. Employs such personnel as may be necessary within the limits of budgetary provisions and
53 recommends to the Board teachers who are eligible for tenure.
- 54 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-
55 professional positions.
- 56 4. Assigns and transfers employees as the interest of the district may dictate and reports such action
57 to the Board for information and record.
- 58 5. Holds meetings of teachers and other employees as necessary for the discussion of matters
59 concerning the welfare and improvement of the schools.

60 6. Communicates directly or through delegation all actions of the Board relating to personnel
61 matters to all and receives from employees' communications to be made to the Board.

62 7. Evaluates principals annually.

63 **Instructional Leadership**

64 1. Serves as the chief school executive. Ensures the development and maintenance of a positive
65 educational program designed to meet the needs of the community and to carry out the policies
66 of the Board. Ensures that a system of thorough and efficient education, as defined by state law,
67 is available to all students.

68 2. Recommends to the Board for its adoption all courses of study, curriculum guides, and major
69 changes in tests and time schedules to be used in the schools.

70 3. Oversees the timely revisions of all curriculum guides and courses of study.

71 4. Develops guidelines and direction for monitoring the effectiveness of existing and new pro-
72 grams.

73 5. Conducts a periodic audit of the total school program and advises the Board of recommendations
74 or the educational advancement of the schools.

75 6. Seeks out available sources for grant funding to support programs and projects.

76 7. Ensures that the goals of the school system are adequately reflected in its educational program
77 and operations.

78 **Community/Public Relations**

79 1. Promotes community support of the schools. Interprets district programs and services, reports
80 plans, events and activities of interest and solicits community opinions regarding school and
81 educational issues.

82 2. Identifies available community resources and links to social service agencies that support
83 education and healthy child development.

84 3. Develops strategies to promote parental involvement in their children's education and provides
85 opportunities for parent-teacher interaction.

86 4. Maintains contact and good relations with local media. Acts as the Board's spokesperson.

87 5. Ensures that the district's interests will be represented in meetings and activities of municipal
88 and other governmental agencies.

89 6. Represents the school system and its interests in community organizations, activities, and
90 projects.

91 7. Stays aware and knowledgeable about legislative issues and keeps the Board informed.

92 **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the board
93 and the Director of Schools. Salary to be determined by the Board.

94 **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law
95 and the Board's policy on evaluation of the director of schools.

96 **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and
97 level of work being performed by the person assigned to this position. They are not intended to be a
98 complete list of responsibilities, duties, and skills required of personnel so assigned.

Legal References

1. TCA 49-2-301

PTR Worksheet 2019-2020 200521 End of Ninth Period (COVID-19 Closure - Same as Sixth Period)

SCHOOL	Pre - K			Kindergarten			1st Grade			2nd Grade			3rd Grade			Total	Total	K-3 PTR	4th Grade			5th Grade			6th Grade			Total	Total	4-6 PTR	Total Students			
	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	P	#	PTR	P	#	PTR	P	#	PTR	Pupils	Teachers	Ratio	Total w/o Pre-K	Building Total		
DISCOVERY				60	3	20.00	62	3	20.67	59	3	19.67	60	3	20.00	241	12	20.08		66	3	22.00	63	3	21.00	23	1	23.00	152	7	21.71	393	393	
BLACK FOX	9	40	2	20	112	6	18.67	124	6	20.67	99	5	19.80	102	5	20.40	437	22	19.86		119	6	19.83	120	5	24.00	94	5	18.80	333	16	20.81	770	892
	36	2	18																							37	4	9.25	37					
	CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC						
BRADLEY				61	3	20.33	55	3	18.33	60	3	20.00	56	3	18.67	232	12	19.33		62	3	20.67	62	3	20.67	36	2	18.00	160	8	20.00	392	392	
CASON LANE	9	40	2	20	89	4	22.25	92	5	18.40	101	6	16.83	94	4	23.50	376	19	19.79		98	5	19.60	112	6	18.67	45	3	15.00	255	14	18.21	631	733
	24	2	12																							29	3	9.67	29					
	CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC						
ERMA SIEGEL	10	25	2	12.5	108	5	21.60	97	5	19.40	111	6	18.50	120	6	20.00	436	22	19.82		136	6	22.67	130	6	21.67	21	1	21.00	287	13	22.08	723	777
																4	1	4.00								15	2	7.50	19					
	CDC			CDC			CDC			Deaf Ed			Deaf Ed			Deaf Ed			Deaf Ed			Deaf Ed			Deaf Ed			CDC						
HOBGOOD	60	3	20	84	5	16.80	102	6	17.00	90	6	15.00	95	5	19.00	371	22	16.86		82	4	20.50	95	5	19.00	62	4	15.50	239	13	18.38	610	670	
MITCHELL-NEILSON	38	2	19	106	5	21.20	100	6	16.67	109	5	21.80	90	5	18.00	405	21	19.29		84	4	21.00	80	4	20.00	57	3	19.00	221	11	20.09	626	688	
	15															4	1	4.00								20	3	6.67	24					
	CDC			CDC			CDC			Best			Best			Best			Best			Best			Best			Best						
NORTHFIELD	40	2	20	100	5	20.00	97	5	19.40	82	4	20.50	93	5	18.60	372	19	19.58		98	4	24.50	97	4	24.25	49	2	24.50	244	10	24.40	616	735	
	32	3	10.67																							32	4	8.00	32					
	CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC			CDC						
OVERALL				138	7	19.71	159	8	19.88	163	8	20.38	154	8	19.25	614	31	19.81		157	7	22.43	163	7	23.29	27	2	13.50	347	16	21.69	961	961	
REEVES-ROGERS				73	4	18.25	75	4	18.75	55	3	18.33	62	4	15.50	265	15	17.67		61	3	20.33	47	3	15.67	26	2	13.00	134	8	16.75	399	399	
PITTARD	40	2	20	114	6	19.00	132	6	22.00	116	6	19.33	114	6	19.00	476	24	19.83		89	5	17.80	112	6	18.67	80	4	20.00	281	15	18.73	757	825	
																										28	4	7.00	28					
SCALES	10	16	2	8	152	7	21.71	138	7	19.71	141	7	20.14	118	6	19.67	549	27	20.33		136	6	22.67	138	6	23.00	73	4	18.25	347	16	21.69	896	951
																										29	3	9.67	29					
SALEM				179	10	17.90	135	6	22.50	156	7	22.29	123	6	20.50	593	29	20.45		89	4	22.25	85	4	21.25	22	1	22.00	196	9	21.78	789	802	
																										13	2	6.50	13					
OFF SITE PRE-K				KINDERGARTEN			1ST GRADE			2ND GRADE			3RD GRADE			4TH GRADE			5TH GRADE			6TH GRADE			CDC									
Mercury Court	40	2	20	1376	70	19.66	1368	70	19.54	1342	69	19.45	1281	66	19.41	1277	60	21.28	1304	62	21.03	615	34	18.09	REGULAR ED SUB TOTAL		8563							
TOTAL OFF SITE	40	2	20	AVERAGE ATTENDANCE PERCENTAGE 96%			REGULAR EDUCATION PTR			Students	Teachers	PTR	GROWTH OVER LAST YEAR			End of 2018-2019		8955	Growth from 18-19 to 19-20		303	SPECIAL ED PRE-K		133										
PRE-K SUBTOTALS	53	298	15	19.9	Kindergarten thru Third Grade			5367	275	19.52	Fourth Grade thru Sixth Grade			3196	156	20.49	TOTAL BEP FUNDED		8774	TOTAL ALL OTHER PRE-K		351	DISTRICT TOTAL STUDENTS		9258									
Pre-K Peer Models	53	133	11	12.1	District Totals			8563	431	19.87	Budgeted Estimate of K-6 Reg Ed		8485																					
Pre-K Regular Ed	298	133	11	12.1																														
Pre-K Special Ed	133	484	26	18.6																														
PRE-K TOTALS	484																																	

Budgeted Estimate of K-6 Reg Ed **8485**

YEAR-TO-DATE EXPENDITURE COMPARISON

APRIL 2020

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	2018-19 BUDGET	2018-19 YTD EXP.	2018-19 OVR/(UNDR) BUDGET	2018-19 %	2019-20 BUDGET	2019-20 YTD EXP.	2019-20 OVR/(UNDR) BUDGET	2019-20 %	
1	71100-Reg. Instruction	43,503,848	32,128,214	(11,375,634)	73.9%	46,318,758	35,094,572	(11,224,186)	75.8%
2	71200-Sp. Ed. Instruction	8,401,413	6,179,344	(2,222,069)	73.6%	9,174,203	6,798,648	(2,375,555)	74.1%
3	71400-Student Body Ed.	45,000	35,924	(9,076)	79.8%	-	-	-	N/A
4	72110-Attendance	152,854	124,603	(28,251)	81.5%	167,489	137,891	(29,598)	82.3%
5	72120-Health Services	779,372	567,644	(211,728)	72.8%	951,390	684,126	(267,264)	71.9%
6	72130-Guidance	2,433,099	1,827,591	(605,508)	75.1%	2,728,311	2,041,411	(686,900)	74.8%
7	72210-Reg. Instr. Support	2,097,264	1,500,565	(596,699)	71.5%	2,188,721	1,668,537	(520,184)	76.2%
8	72220-Sp. Ed. Support	1,566,956	1,132,709	(434,247)	72.3%	1,834,730	1,335,468	(499,262)	72.8%
9	72250-Technology	1,652,406	1,114,496	(537,910)	67.4%	1,793,131	1,301,542	(491,589)	72.6%
10	72310-Bd. Of Education	1,737,593	1,058,059	(679,534)	60.9%	1,485,229	1,134,506	(350,723)	76.4%
11	72320-Office of Supt.	370,119	277,918	(92,201)	75.1%	381,240	308,411	(72,829)	80.9%
12	72410-Office of Principal	4,329,922	3,342,693	(987,229)	77.2%	4,726,631	3,656,696	(1,069,935)	77.4%
13	72510-Fiscal Services	560,918	467,160	(93,758)	83.3%	579,593	486,867	(92,726)	84.0%
14	72520-Personnel Services	425,023	318,124	(106,899)	74.8%	428,543	276,641	(151,902)	64.6%
15	72610-Oper. Of Plant	5,908,626	3,892,561	(2,016,065)	65.9%	6,385,980	4,249,933	(2,136,047)	66.6%
16	72620-Maint. Of Plant	2,728,945	1,689,971	(1,038,974)	61.9%	2,724,053	1,793,998	(930,055)	65.9%
17	72710-Pupil Transp.	2,899,934	2,186,550	(713,384)	75.4%	2,972,379	2,651,117	(321,262)	89.2%
18	73300-Community Service	518,682	377,844	(140,838)	72.8%	540,533	403,978	(136,555)	74.7%
19	73400-Early Childhood Educ.	16,500	2,659	(13,841)	16.1%	1,251,966	890,702	(361,264)	71.1%
20	76100-Reg. Cap. Outlay	631,559	461,694	(169,865)	73.1%	1,440,500	134,933	(1,305,567)	9.4%
21	82130-Education Debt Serv.		-	-	N/A	-	-	-	N/A
22	99100-Operating Transfers	860,431	319,800	(540,631)	37.2%	413,105	319,800	(93,305)	77.4%
	TOTALS	81,620,464	59,006,123	\$ (22,614,341)	72.3%	88,486,485	65,369,777	\$ (23,116,708)	73.9%

COMPARISON OF BUDGET TOTALS
July 1, 2019 Through April 30, 2020

TOTAL INCOME	7/1/19 - 4/30/20	\$	73,077,517
TOTAL EXPENSES	7/1/19 - 4/30/20		65,369,777
			<hr/>
NET INCOME	4/30/20	\$	7,707,740
			<hr/> <hr/>

YEAR-TO-DATE REVENUE COMPARISON

APRIL 2020

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	BUDGET CLASS.	2018-19 BUDGET	2018-19 YTD REV.	2018-19 OVR/(UNDR) BUDGET	2018-19 %	2019-20 BUDGET	2019-20 YTD REV.	2019-20 OVR/(UNDR) BUDGET	2019-20 %
1	40110-Current Prop. Tax	13,972,500	13,791,608	(180,892)	98.7%	14,308,810	14,874,102	565,292	104.0%
2	40210-Local Option Sales Tax	10,980,000	8,613,064	(2,366,936)	78.4%	11,843,830	7,976,987	(3,866,843)	67.4%
3	40000-41110-Other County Rev	1,736,000	1,179,015	(556,985)	67.9%	1,830,000	1,240,485	(589,515)	67.8%
4	44000-Other Local Revenue	582,750	438,841	(143,909)	75.3%	594,500	313,987	(280,513)	52.8%
5	46511-Basic Educ. Program	44,430,513	39,387,500	(5,043,013)	88.6%	46,301,465	40,971,700	(5,329,765)	88.5%
6	46512-BEP ARRA	-	-	-	N/A	-	-	-	N/A
7	46530-Energy Efficient Sch	-	-	-	N/A	-	-	-	N/A
8	46615-Ext. Contract-ARRA	-	-	-	N/A	-	-	-	N/A
9	46990-Other State Funds	650,190	419,363	(230,827)	64.5%	370,600	341,234	(29,366)	92.1%
10	46592-CONNECT TEN ARRA	-	-	-	N/A	-	-	-	N/A
11	46595-Family Resource ARRA	-	-	-	N/A	-	-	-	N/A
12	46595-SSMS ARRA	-	-	-	N/A	-	-	-	N/A
13	47000- Federal Funds	24,325	74,160	49,835	304.9%	1,109,977	788,103	(321,874)	71.0%
14	49100-49800 Bond & City Transfers	-	-	-	N/A	-	-	-	N/A
15	49810-Approp./City Gen. Fund	6,585,103	5,487,586	(1,097,517)	83.3%	7,885,103	6,570,919	(1,314,184)	83.3%
16	49820-Operating Transfers	-	-	-	N/A	1,300,000	-	(1,300,000)	0.0%
	TOTALS	\$ 78,961,381	\$69,391,137	\$ (9,570,244)	87.9%	\$85,544,285.00	\$ 73,077,517	\$ (12,466,768)	85.4%