

GCSSD Board of Trustees Regular Meeting
February 12, 2026 6:30 PM
Yorkville School Library

Mission Statement: "The Gibson County Special School District provides learning experiences through which every student will be well prepared for their life, education, and career."

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

4. CONSENT AGENDA

4.A. ALC Report

4.B. Bullying/Harassment Report

4.C. Finance Reports

4.D. Funding Applications FY 2027 Voluntary PreK Grant

4.E. Juvenile Court Referrals

4.F. Maintenance/Technology Reports

4.G. Minutes Approval

4.H. Overnight Field Trips

5. RECOGNITION

6. PUBLIC COMMENT

7. REGULAR AGENDA

7.A. Stockpile Day Approval

7.B. Schoen Foundation Grant

7.C. TISA Outcomes Budget Amendment

7.D. Food Service Management

7.E. Free & Reduced Meals

7.F. Surplus

7.G. Policy Revisions 1.901 Charter School Applications
2.804 Expenses and Reimbursements

8. DIRECTOR'S REPORT

8.A. Upcoming Conferences: Legislative & Legal Institute
SCOPE Conference

8.B. High School Updates

9. ADJOURN

North GC current

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
GCHS	10	180 Days ALC	zero tolerance, THC	10/30/2024	90 days		
GCHS	10	180 Days ALC	zero tolerance, under influence	3/14/2025	90 days		
GCHS	11	180 Days ALC	zero tolerance, THC	5/1/2025	90 days		
GCHS	10	90 Days ALC	student threat, weapon	5/15/2025	45 days		
GCHS	11	30 Days ALC	showing knife collection, no threats	11/21/2025			
Dyer	7	60 Days ALC	multiple violations - fight, assault staff	12/1/2025	no appeal		
GCHS	12	20 Days ALC	social media off campus threat	1/6/2026			

South GC current

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
SGCHS	10	180 Days ALC	zero tolerance, under influence	8/29/2024	90 days		
SGCMS	7	180 Days ALC	taking inappropriate pics/selling	2/10/2025	no appeal		
SGCMS	8	180 Days ALC	inappropriate sexual behavior	3/10/2025	90 days		
SGCMS	8	180 Days ALC	inappropriate sexual behavior	3/10/2025	90 days		
SGCMS	7	55 days ALC	inappropriate touching/implications	4/1/2025			
SGCHS	9	90 Days ALC	weapon	9/2/2025	45 days		
SGCMS	8	90 Days ALC	inappropriate touching/2nd offense	10/14/2025	no appeal		
SGCHS	9	45 Days ALC	multiple violations - fight	11/24/2025		checking out/going homeschool	
SGCHS	9	180 Days ALC	zero tolerance, under influence	12/9/2025	90 days		
SGCHS	10	180 Days ALC	zero tolerance, possession	12/9/2025	90 days		
SGCHS	10	180 Days ALC	zero tolerance, under influence	12/9/2025	90 days		
SGCHS	11	180 Days ALC	zero tolerance, under influence	12/9/2025	90 days		

HARASSMENT/BULLYING REPORT

January 5, 2026 to January 30, 2026

NOTE: Totals YTD column represents the cumulative # of incidents' reported thus far.

	VERBAL INCIDENT	WRITTEN INCIDENT	TECHNOLOGY INCIDENT	PHYSICAL INCIDENT	TOTALS For Month	TOTALS YTD	Previous Year Total
DYER	0	0	0	0	0	0	2
GCHS	0	0	0	0	0	0	2
KENTON	0	0	0	0	0	0	0
SGCES	0	0	0	0	0	0	4
SGCMS	2	0	0	0	2	4	5
RUTHERFORD	0	0	0	0	0	0	0
SGCHS	0	0	0	0	0	0	1
SPRING HILL	0	0	0	0	0	0	1
YORKVILLE	0	0	0	0	0	0	0

VERBAL OR WRITTEN (classified as one of the following)

- Name calling
- Threatening
- Taunting/ridiculing
- Demeaning comments

TECHNOLOGY (classified as)

- Facebook Posting
- Instagram Pic
- Phone Texting
- Twitter Messages
- Snap Chat

PHYSICAL (classified as one of the following)

- Hitting/kicking/shoving/pushing
- Inappropriate touching
- Staring/Stalking
- Spitting

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	8965	1/7/2026	Paid	Lakeshore	\$15,955.38
Gibson County Special Schools	8966	1/7/2026	Paid	Business Card	\$39.59
Gibson County Special Schools	8967	1/7/2026	Paid	Business Card	\$109.13
Gibson County Special Schools	8968	1/7/2026	Paid	Business Card	\$319.35
Gibson County Special Schools	8969	1/7/2026	Paid	Debra Cervantes	\$9.80
Gibson County Special Schools	8970	1/7/2026	Paid	Christian Ellis	\$10.50
Gibson County Special Schools	8971	1/7/2026	Paid	Christian Ellis	\$11.90
Gibson County Special Schools	8972	1/7/2026	Paid	Food Rite	\$23.47
Gibson County Special Schools	8973	1/7/2026	Paid	Andrea Haney	\$10.50
Gibson County Special Schools	8974	1/7/2026	Paid	Melviena Hayes	\$9.80
Gibson County Special Schools	8975	1/7/2026	Paid	Mikalee Jones	\$33.60
Gibson County Special Schools	8976	1/7/2026	Paid	Ja'Tavis Moffatt	\$25.20
Gibson County Special Schools	8977	1/7/2026	Paid	Megan Sanford	\$52.50
Gibson County Special Schools	8978	1/7/2026	Paid	Megan Sanford	\$24.50
Gibson County Special Schools	8979	1/7/2026	Paid	JADA SIMS	\$68.60
Gibson County Special Schools	8980	1/7/2026	Paid	JADA SIMS	\$30.10
Gibson County Special Schools	8981	1/7/2026	Paid	Business Card	\$136.52
Gibson County Special Schools	8982	1/8/2026	Paid	Business Card	\$17.98
Gibson County Special Schools	8983	1/12/2026	Paid	Treasurer - State of Tennessee	\$7,810.73
Gibson County Special Schools	8984	1/13/2026	Paid	Lazzarus Scribner	\$133.90
Gibson County Special Schools	8985	1/14/2026	Paid	Lauderdale County Schools	\$631.88
Gibson County Special Schools	8986	1/23/2026	Paid	Business Card	\$124.84
Gibson County Special Schools	8987	1/23/2026	Paid	Business Card	\$1,548.48
Gibson County Special Schools	8988	1/23/2026	Paid	Business Card	\$232.64
Gibson County Special Schools	8989	1/23/2026	Paid	Business Card	\$450.02

AP Division	Payment Number	Payment Date	Payment Status	Vendor	Payment Amount
Gibson County Special Schools	8990	1/23/2026	Paid	Cdw Government	\$332.05
Gibson County Special Schools	8991	1/23/2026	Paid	CodeHS	\$2,487.00
Gibson County Special Schools	8992	1/23/2026	Paid	Continental Press, Inc	\$631.12
Gibson County Special Schools	8993	1/23/2026	Paid	Emtech Lab, Inc	\$43.50
Gibson County Special Schools	8994	1/23/2026	Paid	Lauderdale County Schools	\$3,807.25
Gibson County Special Schools	8995	1/23/2026	Paid	Pitsco Educaton	\$672.14
Gibson County Special Schools	8996	1/23/2026	Paid	Quill	\$121.28
Gibson County Special Schools	8997	1/23/2026	Paid	Quill	\$111.91
Gibson County Special Schools	8998	1/23/2026	Paid	Riverside Insights	\$990.46
Gibson County Special Schools	8999	1/23/2026	Paid	Wells Fargo Financial Leasing	\$85.00
Gibson County Special Schools	9000	1/23/2026	Paid	Wells Fargo Financial Leasing	\$85.00
Gibson County Special Schools	9001	1/23/2026	Paid	Business Card	\$59.95
Gibson County Special Schools	9002	1/23/2026	Paid	Business Card	\$89.34

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 2/4/2026 10:34 AM
Run By: Amy Santaniello
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Bank Account: Security Bank Vendor (Fund 141)

Account Number: 00000200379

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66066	1/5/2026	AAA Auto Glass	Vendor	Outstanding	\$630.08
66067	1/5/2026	Asms	Vendor	Outstanding	\$734.75
66068	1/5/2026	At&t Wireless	Vendor	Outstanding	\$186.67
66069	1/5/2026	Marty Bertrand	Vendor	Outstanding	\$45.48
66070	1/5/2026	Anthony Bogue	Vendor	Outstanding	\$30.00
66071	1/5/2026	Br Supply, Inc.	Vendor	Outstanding	\$1,162.53
66072	1/5/2026	City Lumber Company	Vendor	Outstanding	\$420.70
66073	1/5/2026	Eddie Pruett	Vendor	Outstanding	\$125.00
66074	1/5/2026	GREENFIELD FAMILY CARE	Vendor	Outstanding	\$100.00
66075	1/5/2026	Jayna Watkins	Vendor	Outstanding	\$78.40
66076	1/5/2026	Kevin Turner	Vendor	Outstanding	\$313.60
66077	1/5/2026	Ezra F Leslie	Vendor	Outstanding	\$215.60
66078	1/5/2026	Lowe's Credit Services	Vendor	Outstanding	\$594.71
66079	1/5/2026	Mohawk Lifts LLC	Vendor	Outstanding	\$45,449.25
66080	1/5/2026	Quill	Vendor	Outstanding	\$81.27
66081	1/5/2026	Rasberry Tire & Service Center	Vendor	Outstanding	\$200.00
66082	1/5/2026	Sonova, USA	Vendor	Outstanding	\$672.73
66083	1/5/2026	StaffEZ Facility Services	Vendor	Outstanding	\$47,137.00
66084	1/5/2026	TBEF	Vendor	Outstanding	\$3,500.00
66085	1/5/2026	Total Health Chiropractic	Vendor	Outstanding	\$200.00
66086	1/5/2026	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$1,416.23
66087	1/5/2026	Us Bank	Vendor	Outstanding	\$450.00
66088	1/5/2026	Verizon Wireless	Vendor	Outstanding	\$455.76
66089	1/5/2026	Volunteer International Inc	Vendor	Outstanding	\$10,313.28
66090	1/5/2026	Zayo Education, LLC	Vendor	Outstanding	\$4,368.66
66091	1/5/2026	Life Investors	Vendor	Outstanding	\$30.56
66092	1/6/2026	Alexander,Thompson And Arnold	Vendor	Outstanding	\$18,000.00

Gibson County Special Schools
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 00000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66093	1/6/2026	Alisha Bauman	Vendor	Outstanding	\$204.30
66094	1/6/2026	Joy Archer	Vendor	Outstanding	\$30.00
66095	1/6/2026	Chasity Reasons	Vendor	Outstanding	\$72.00
66096	1/6/2026	Cheryl Crocker	Vendor	Outstanding	\$30.00
66097	1/6/2026	ESSE	Vendor	Outstanding	\$655.00
66098	1/6/2026	Gibson County Federal Accounts	Vendor	Outstanding	\$14,411.10
66099	1/6/2026	RACHEL HICKS	Vendor	Outstanding	\$341.60
66100	1/6/2026	Kb's Auto Service Center	Vendor	Outstanding	\$72.00
66101	1/6/2026	Jacob King	Vendor	Outstanding	\$30.00
66102	1/6/2026	Kristin Hardin	Vendor	Outstanding	\$134.40
66103	1/6/2026	Leslie Lickey	Vendor	Outstanding	\$60.00
66104	1/6/2026	Medina Auto Farm Supply	Vendor	Outstanding	\$31.70
66105	1/6/2026	Quill	Vendor	Outstanding	\$36.97
66106	1/6/2026	Rabow's Septic Service (James Cooper)	Vendor	Outstanding	\$900.00
66107	1/6/2026	Rory Hinson	Vendor	Outstanding	\$39.20
66108	1/6/2026	Travis Hendrix	Vendor	Outstanding	\$30.00
66109	1/6/2026	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$347.85
66110	1/6/2026	Victory 93.7 Wtkb Fm	Vendor	Outstanding	\$200.00
66111	1/6/2026	COLLETTE WILSON	Vendor	Outstanding	\$317.10
66112	1/7/2026	Business Card	Vendor	Outstanding	\$498.54
66113	1/7/2026	Business Card	Vendor	Outstanding	\$36.45
66114	1/7/2026	Thomas Collins	Vendor	Outstanding	\$37.15
66115	1/7/2026	Cooperative Financial Solutions	Vendor	Outstanding	\$9,185.63
66116	1/7/2026	Gibson County Utility District	Vendor	Outstanding	\$67.98
66117	1/7/2026	Tennessee Bureau of Investigation	Vendor	Outstanding	\$100.00
66118	1/7/2026	The Gallery Collection	Vendor	Outstanding	\$222.91
66119	1/7/2026	Workcare Resource Inc,	Vendor	Outstanding	\$135.00
66120	1/7/2026	Business Card	Vendor	Outstanding	\$2,050.74

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66121	1/7/2026	Business Card	Vendor	Outstanding	\$385.00
66122	1/8/2026	Business Card	Vendor	Outstanding	\$1,765.49
66123	1/8/2026	Business Card	Vendor	Outstanding	\$273.00
66124	1/8/2026	Cdw Government	Vendor	Outstanding	\$371.98
66125	1/8/2026	Gibson County Bus Garage	Vendor	Outstanding	\$19,756.14
66126	1/8/2026	Holston Gases	Vendor	Outstanding	\$98.58
66127	1/8/2026	Trenton Special School District	Vendor	Outstanding	\$136.88
66128	1/8/2026	TSBA	Vendor	Outstanding	\$400.00
66129	1/8/2026	Business Card	Vendor	Outstanding	\$200.97
66130	1/8/2026	Business Card	Vendor	Outstanding	\$1,741.65
66131	1/8/2026	Business Card	Vendor	Outstanding	\$238.17
66132	1/8/2026	Business Card	Vendor	Outstanding	\$1,935.21
66133	1/8/2026	Christi Barnes	Vendor	Outstanding	\$30.00
66134	1/8/2026	Carissa Burkett	Vendor	Outstanding	\$79.00
66135	1/8/2026	Catherine Cavaness	Vendor	Outstanding	\$56.50
66136	1/8/2026	Central State Bus Sales	Vendor	Outstanding	\$97,027.00
66137	1/8/2026	ETAIROS HVAC	Vendor	Outstanding	\$300.42
66138	1/8/2026	Grainger	Vendor	Outstanding	\$59.87
66139	1/8/2026	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$21.77
66140	1/8/2026	Jackson Psychological Services	Vendor	Outstanding	\$17,540.00
66141	1/8/2026	Kelly K. Samantha	Vendor	Outstanding	\$130.20
66142	1/8/2026	Rod's Tire & Auto Center	Vendor	Outstanding	\$543.76
66143	1/8/2026	Teresa Newell	Vendor	Outstanding	\$196.00
66144	1/8/2026	Terri Mcdaniel	Vendor	Outstanding	\$144.20
66145	1/8/2026	Words For Life Speech & Language Center	Vendor	Outstanding	\$6,588.00
66146	1/8/2026	Workcare Resource Inc,	Vendor	Outstanding	\$45.00
66147	1/9/2026	Ayden Carroll	Vendor	Outstanding	\$37.15
66148	1/9/2026	Cdw Government	Vendor	Outstanding	\$16,653.30

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GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66149	1/9/2026	Gibson County Federal Accounts	Vendor	Outstanding	\$16,091.66
66150	1/9/2026	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$73.46
66151	1/9/2026	Hoods Unlimited	Vendor	Outstanding	\$1,450.00
66152	1/9/2026	Lonnie Cobb Ford	Vendor	Outstanding	\$41,130.00
66153	1/9/2026	Mollie Peery	Vendor	Outstanding	\$226.10
66154	1/12/2026	Gibson County Court Clerk	Vendor	Outstanding	\$25.50
66155	1/12/2026	JOSEPH AGEE	Vendor	Outstanding	\$294.00
66156	1/12/2026	Amro Music Stores	Vendor	Outstanding	\$25,993.00
66157	1/12/2026	Area Wide Communications	Vendor	Outstanding	\$781.44
66158	1/12/2026	Bleachers And Seats	Vendor	Outstanding	\$115.49
66159	1/12/2026	FILEWAVE	Vendor	Outstanding	\$5,856.00
66160	1/12/2026	Gibson Connect, LLC	Vendor	Outstanding	\$4,212.50
66161	1/12/2026	Hci Supply	Vendor	Outstanding	\$156.25
66162	1/12/2026	Krystal Hoff	Vendor	Outstanding	\$37.15
66163	1/12/2026	Michelle Goad	Vendor	Outstanding	\$161.00
66164	1/12/2026	Premier Family Medicine	Vendor	Outstanding	\$500.00
66165	1/12/2026	Quill	Vendor	Outstanding	\$36.97
66166	1/12/2026	South Gibson Family Care	Vendor	Outstanding	\$100.00
66167	1/12/2026	Wells Fargo Financial Leasing	Vendor	Outstanding	\$798.00
66168	1/13/2026	Ace Building Center	Vendor	Outstanding	\$53.98
66169	1/13/2026	Gibson County Food Service	Vendor	Outstanding	\$686.33
66170	1/13/2026	TN DEPT ENV & CONSERVATION	Vendor	Outstanding	\$700.00
66171	1/13/2026	Union University/Career	Vendor	Outstanding	\$50.00
66172	1/14/2026	Food Rite	Vendor	Outstanding	\$20.34
66173	1/14/2026	Jones & Bartlett Learning, LLC	Vendor	Void	\$3,292.00
66174	1/14/2026	Quadient Finance	Vendor	Outstanding	\$163.59
66175	1/14/2026	Trenton Industrial Laundry	Vendor	Outstanding	\$22.10
66176	1/14/2026	Jones & Bartlett Learning, LLC	Vendor	Outstanding	\$3,295.00

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Number	Date	Description	Check Type	Status	
66177	1/15/2026	Caymee Services	Vendor	Outstanding	\$45.00
66178	1/15/2026	Edutech, Inc.	Vendor	Outstanding	\$1,995.00
66179	1/15/2026	Gibson County Utility District	Vendor	Outstanding	\$80.00
66180	1/15/2026	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$26.66
66181	1/15/2026	Jack Morris Auto Glass	Vendor	Outstanding	\$459.68
66182	1/15/2026	Debra Keeton	Vendor	Outstanding	\$78.40
66183	1/15/2026	Medina Auto Farm Supply	Vendor	Outstanding	\$4.80
66184	1/15/2026	Tn Dept Of Labor And Workforce Development	Vendor	Outstanding	\$13.37
66185	1/15/2026	UT Le Bonheur Pediatric Specialist	Vendor	Outstanding	\$2,100.00
66186	1/15/2026	Workcare Resource Inc,	Vendor	Outstanding	\$90.00
66187	1/16/2026	Amy van Buuren	Vendor	Outstanding	\$1,200.00
66188	1/16/2026	Gibson County Food Service	Vendor	Outstanding	\$143,192.87
66189	1/16/2026	Greene Things Floral & Gift	Vendor	Outstanding	\$54.99
66190	1/16/2026	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$21.98
66191	1/16/2026	Stellar Therapy Services	Vendor	Outstanding	\$4,790.62
66192	1/16/2026	Cdw Government	Vendor	Outstanding	\$173.24
66193	1/16/2026	City Lumber Company	Vendor	Outstanding	\$8.99
66194	1/16/2026	Tennessee Book Company	Vendor	Outstanding	\$1,327.00
66195	1/16/2026	Tyler's Locksmith	Vendor	Outstanding	\$84.00
66196	1/21/2026	Shera Culp	Vendor	Outstanding	\$70.00
66197	1/21/2026	Lucas Durall	Vendor	Outstanding	\$125.00
66198	1/21/2026	HOWARD COMPUTERS	Vendor	Outstanding	\$2,167.00
66199	1/21/2026	Steve Marsh Ford	Vendor	Outstanding	\$23,697.50
66200	1/21/2026	Teta C/O TETA CFO	Vendor	Outstanding	\$550.00
66201	1/21/2026	Waste Management	Vendor	Outstanding	\$4,105.00
66202	1/21/2026	Ace Building Center	Vendor	Outstanding	\$73.98
66203	1/21/2026	Gibson County Federal Accounts	Vendor	Outstanding	\$129,981.19
66204	1/21/2026	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$35.98

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66205	1/21/2026	Steel Fab	Vendor	Outstanding	\$22,100.00
66206	1/21/2026	TCAT Jackson	Vendor	Outstanding	\$61,229.58
66207	1/21/2026	Tennessee Attendance Supervisors	Vendor	Outstanding	\$300.00
66208	1/21/2026	Workcare Resource Inc,	Vendor	Outstanding	\$45.00
66209	1/22/2026	Business Card	Vendor	Outstanding	\$1,047.38
66210	1/22/2026	Business Card	Vendor	Outstanding	\$37.99
66211	1/22/2026	Chris or Will Petty	Vendor	Outstanding	\$4,650.00
66212	1/22/2026	ETAIROS HVAC	Vendor	Outstanding	\$713.54
66213	1/22/2026	Aflac	Vendor	Outstanding	\$125.54
66214	1/22/2026	Ryan Bateman	Vendor	Outstanding	\$37.56
66215	1/22/2026	Boston Mutual Whole Life	Vendor	Outstanding	\$112.68
66216	1/22/2026	Emily Gail Byrd	Vendor	Outstanding	\$52.40
66217	1/22/2026	Haley Carpenter	Vendor	Outstanding	\$37.56
66218	1/22/2026	James Carver	Vendor	Outstanding	\$122.80
66219	1/22/2026	CHLIC	Vendor	Outstanding	\$14,846.47
66220	1/22/2026	Caitlyn Embrey	Vendor	Outstanding	\$197.64
66221	1/22/2026	General Sessions	Vendor	Outstanding	\$168.55
66222	1/22/2026	General Sessions Clerk's Office	Vendor	Outstanding	\$166.42
66223	1/22/2026	General Sessions Clerk/Tom Jones	Vendor	Outstanding	\$493.02
66224	1/22/2026	General Sessions Court	Vendor	Outstanding	\$54.42
66225	1/22/2026	Gibson County Imagination Library	Vendor	Outstanding	\$116.00
66226	1/22/2026	William Glover	Vendor	Outstanding	\$52.40
66227	1/22/2026	Latoya M Jordan	Vendor	Outstanding	\$79.90
66228	1/22/2026	Joseph Dickinson	Vendor	Outstanding	\$197.64
66229	1/22/2026	Elizabeth Kennedy	Vendor	Outstanding	\$141.68
66230	1/22/2026	Mary Kathryn Knuutila	Vendor	Outstanding	\$52.40
66231	1/22/2026	Bethany Lake	Vendor	Outstanding	\$122.80
66232	1/22/2026	Macie Lankford	Vendor	Outstanding	\$37.56

**Gibson County Special Schools
Bank Account Check Listing By Date**

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Bank Account: Security Bank Vendor (Fund 141) Account Number: 00000200379
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
66233	1/22/2026	Legalshield	Vendor	Outstanding	\$125.55
66234	1/22/2026	Life Investors	Vendor	Outstanding	\$30.56
66235	1/22/2026	MANHATTANLIFE ASSURANCE COMPANY OF AMERIC	Vendor	Outstanding	\$394.83
66236	1/22/2026	Loutishie McGhee	Vendor	Outstanding	\$141.68
66237	1/22/2026	Derek Morales	Vendor	Outstanding	\$197.64
66238	1/22/2026	Jennifer Papich	Vendor	Outstanding	\$37.56
66239	1/22/2026	Lazzarus Scribner	Vendor	Outstanding	\$37.56
66240	1/22/2026	Hunter Snipes	Vendor	Outstanding	\$37.56
66241	1/22/2026	Victoria L Subia	Vendor	Outstanding	\$37.56
66242	1/22/2026	Tenn Child Support	Vendor	Outstanding	\$800.00
66243	1/22/2026	Tennessee Department of Revenue	Vendor	Outstanding	\$90.00
66244	1/22/2026	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS, INC	Vendor	Outstanding	\$2,011.33
66245	1/22/2026	TSACG	Vendor	Outstanding	\$12,450.00
66246	1/22/2026	Usable Life	Vendor	Outstanding	\$9,123.70
66247	1/22/2026	Victoria Leslie	Vendor	Outstanding	\$88.00
66248	1/22/2026	Jaclyn Welch	Vendor	Outstanding	\$37.56
66249	1/22/2026	Thomas Whitworth	Vendor	Outstanding	\$197.64
66250	1/22/2026	Business Card	Vendor	Outstanding	\$196.47
66251	1/22/2026	Gibson County Court Clerk	Vendor	Outstanding	\$25.50
66252	1/22/2026	JT Educational Services	Vendor	Outstanding	\$3,000.00
66253	1/22/2026	VictoryXR	Vendor	Outstanding	\$5,503.25
66254	1/22/2026	Business Card	Vendor	Outstanding	\$1,609.77
66255	1/22/2026	Grainger	Vendor	Outstanding	\$279.78
66256	1/22/2026	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$111.24
66257	1/22/2026	Business Card	Vendor	Outstanding	\$125.00
66258	1/23/2026	Business Card	Vendor	Outstanding	\$151.00
66259	1/23/2026	Business Card	Vendor	Outstanding	\$2,003.17
66260	1/23/2026	Business Card	Vendor	Outstanding	\$3,180.02

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 2/4/2026 10:34 AM
Run By: Amy Santaniello
Page 8 of 10

Bank Account: Security Bank Vendor (Fund 141)
GL Account: 141- -11130

Account Number: 000000200379

Number **Date** **Description**

Check Type

Status

Totals for Vendor

Number of Checks: 195
Total Checks: \$906,182.09
Reconciled Checks: \$0.00
Outstanding Checks: \$902,890.09
Void Checks: \$3,292.00

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 2/4/2026 10:34 AM
Run By: Amy Santaniello
Page 9 of 10

Bank Account: Security Bank Vendor (Fund 141)
GL Account: 141- -11130

Account Number: 000000200379

Totals for 141- -11130

Number of Checks:	195
Total Checks:	\$906,182.09
Reconciled Checks:	\$0.00
Outstanding Checks:	\$902,890.09
Void Checks:	\$3,292.00

Gibson County Special Schools
Bank Account Check Listing By Date

Run At: 2/4/2026 10:34 AM
Run By: Amy Santaniello
Page 10 of 10

Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

Grand Totals

Number of Checks:	195
Total Checks:	\$906,182.09
Reconciled Checks:	\$0.00
Outstanding Checks:	\$902,890.09
Void Checks:	\$3,292.00

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40120	Trustee's Collections - Prior Year	0.00	0.00	0.00%	0.00	0.00	0.00%
40125	Trustee's Collections - Bankruptcy	0.00	(2,779.02)	0.00%	0.00	(1,328.50)	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	70,000.00	(57,221.29)	81.74%	5,833.33	(672.95)	11.54%
40140	Interest And Penalty	0.00	0.00	0.00%	0.00	0.00	0.00%
40162	Payments In Lieu Of Taxes-Local	70,000.00	0.00	0.00%	5,833.33	0.00	0.00%
40210	Local Option Sales Tax	4,578,000.00	(2,431,253.81)	53.11%	381,500.00	(405,246.38)	106.22%
40350	Interstate Telecommunications Tax	20,000.00	(12,911.37)	64.56%	1,666.67	(2,083.50)	125.01%
40610	Current Property Tax	7,628,146.00	(4,426,795.36)	58.03%	635,678.83	(3,240,879.86)	509.83%
40620	Prior Year's Property Tax	138,000.00	(72,873.11)	52.81%	11,500.00	(9,029.90)	78.52%
40630	Interest And Penalty	20,000.00	(10,348.78)	51.74%	1,666.67	(1,713.96)	102.84%
41110	Marriage Licenses	900.00	(728.50)	80.94%	75.00	(111.76)	149.01%
42310	Fines	0.00	(7,161.00)	0.00%	0.00	0.00	0.00%
43570	Receipts From Individual Schools	88,500.00	(49,584.00)	56.03%	7,375.00	(5,286.64)	71.68%
43990	Other Charges For Services	25,000.00	(38,372.03)	153.49%	2,083.33	(4,977.85)	238.94%
44110	Investment Income	175,000.00	(262,382.33)	149.93%	14,583.33	(45,396.14)	311.29%
46510	Tennessee Investment in Student	30,449,632.91	(18,710,896.75)	61.45%	2,537,469.41	(3,042,493.20)	119.90%
46513	TISA - On-behalf Payments	24,700.82	0.00	0.00%	2,058.40	0.00	0.00%
46515	Early Childhood Education	459,958.31	(148,031.08)	32.18%	38,329.86	(36,053.09)	94.06%
46590	Other State Education Funds	245,535.00	(180,207.77)	73.39%	20,461.25	(24,534.63)	119.91%
46596	Paid Parental Leave	0.00	(40,161.83)	0.00%	0.00	0.00	0.00%
46610	Career Ladder Program	24,800.00	(15,157.50)	61.12%	2,066.67	0.00	0.00%
46790	Other Vocational	1,290,185.38	(271,832.48)	21.07%	107,515.45	(88,334.58)	82.16%
46980	Other State Grants	711,346.19	(648,719.63)	91.20%	59,278.85	0.00	0.00%
47590	Other Federal Through State	0.00	0.00	0.00%	0.00	0.00	0.00%
49700	Insurance Recovery	0.00	(49,832.74)	0.00%	0.00	(11,675.39)	0.00%
	Total Revenues	46,019,704.61	(27,437,250.38)	59.62%	3,834,975.38	(6,919,818.33)	180.44%
Expenditures							
71100	Regular Instruction Program	(19,202,263.23)	8,247,132.30	42.95%	(1,600,188.60)	1,617,385.76	101.07%
71200	Special Education Program	(3,538,496.00)	1,453,873.31	41.09%	(294,874.67)	283,592.37	96.17%
71300	Career and Technical Education	(2,789,199.35)	1,127,457.55	40.42%	(232,433.28)	151,832.78	65.32%
72110	Attendance	(44,263.77)	17,774.23	40.16%	(3,688.65)	300.00	8.13%
72120	Health Services	(720,615.68)	310,873.13	43.14%	(60,051.31)	55,957.83	93.18%
72130	Other Student Support	(1,096,240.12)	443,458.59	40.45%	(91,353.34)	68,922.65	75.45%
72210	Regular Instruction Program	(1,675,796.17)	811,214.65	48.41%	(139,649.68)	120,418.84	86.23%
72220	Special Education Program	(394,244.13)	296,280.30	75.15%	(32,853.68)	6,220.04	18.93%
72230	Career and Technical Education	(151,277.98)	80,000.72	52.88%	(12,606.50)	17,399.93	138.02%
72250	EDUCATION TECHNOLOGY	(984,429.55)	639,365.84	64.95%	(82,035.80)	127,359.44	155.25%

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72310	Board Of Education	(565,647.92)	580,308.17	102.59%	(47,137.33)	70,042.54	148.59%
72320	Office Of The Superintendent	(321,042.26)	180,920.29	56.35%	(26,753.52)	24,280.95	90.76%
72410	Office Of The Principal	(2,669,672.08)	1,368,197.96	51.25%	(222,472.67)	217,584.63	97.80%
72510	Fiscal Services	(294,268.13)	173,586.37	58.99%	(24,522.34)	18,797.56	76.65%
72610	Operation Of Plant	(3,107,028.00)	1,813,359.73	58.36%	(258,919.00)	121,903.96	47.08%
72620	Maintenance Of Plant	(1,049,916.07)	606,576.73	57.77%	(87,493.01)	84,394.39	96.46%
72710	Transportation	(1,699,186.63)	888,243.42	52.27%	(141,598.89)	130,038.60	91.84%
73100	Food Service	0.00	524.40	0.00%	0.00	0.00	0.00%
73400	Early Childhood Education	(418,919.67)	172,575.68	41.20%	(34,909.97)	36,072.11	103.33%
76100	Regular Capital Outlay	(870,000.00)	238,612.96	27.43%	(72,500.00)	998.55	1.38%
82130	Education	(3,165,000.00)	0.00	0.00%	(263,750.00)	0.00	0.00%
82230	Education	(875,951.00)	437,975.00	50.00%	(72,995.92)	0.00	0.00%
	Total Expenditures	(45,633,457.74)	19,888,311.33	43.58%	(3,802,788.15)	3,153,502.93	82.93%
Total	141 General Purpose School	386,246.87	(7,548,939.05)	1,954.43%	32,187.24	(3,766,315.40)	11,701.



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Budget Overview

Gibson Co Sp Dist (275) Public District - FY 2027 - Voluntary Pre-K - Rev 0 - Voluntary Pre-K

Go To

Filter by Location: All - \$0.01

[Show Unbudgeted Categories](#)

	Account Number	73400 - Early Childhood Education	Total
Line Item Number			
105 - Supervisor / Director		0.01	0.01
Total		0.01	0.01
		Adjusted Allocation	0.01
		Remaining	0.00

Hinson, Rory

Production

Session Timeout
([Hide Timer](#))
00:29:49

Go To

Juvenile Court Referrals for GCSSD

School	Grade	Date Referred to Juvenile Court	Reason for Referral	Person Requesting Referral	Persons Involved	Incident Notes	Previous Remediation	Y/N Bullying	Y/N IEP	Y/N Behavior Plan
SGCHS	10	1/6/2026	Truancy	Amber Harris	Megan Sanford	5 unexcused 13=4 tardies		N	N	N
Kenton	2	1/8/2026	Truancy	Samantha Litton	Megan Sanford	14 unexcused		N	N	N
Kenton	K	1/8/2026	Truancy	Samantha Litton	Megan Sanford	14 unexcused		N	N	N
SGCES	K	1/14/2026	Truancy	Margaret DeLoach	Megan Sanford	5 unexcused 18=6 tardies		N	N	N
SGCES	3	1/14/2026	Truancy	Margaret DeLoach	Megan Sanford	8 unexcused		N	N	N
SGCES	3	1/14/2026	Truancy	Margaret DeLoach	Megan Sanford	29=9 tardies		N	N	N
SGCHS	9	1/14/2026	Truancy	Amber Harris	Megan Sanford	6 unexcused 4=1 tardies		N	N	N
SGCHS	9	1/21/2026	Truancy	Amber Harris	Megan Sanford	5 unexcused 3=1 tardies		N	N	N
SGCHS	11	1/21/2026	Truancy	Amber Harris	Megan Sanford	7 unexcused 4=1 tardies		N	N	N
SGCES	1	1/21/2026	Truancy	Margaret DeLoach	Megan Sanford	5 unexcused 3- 1=tardies		N	N	N

	A	B	C	D	E	F
1	Monthly Work Order Recap					
2	Period: January 1 through January 31					
3						
4			<i>Beginning of Month</i>	<i>New</i>	<i>Closed</i>	<i>End of Month</i>
5	Technology	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
6		Jamie Barr	2	15	13	4
7		Jacob King	5	22	21	6
8		Alisha Owens	1	47	42	6
9		Anthony Bogue	8	38	40	6
10						
11	Grand Totals		16	122	116	22
12						
13						
14			<i>Beginning of Month</i>	<i>New</i>	<i>Closed</i>	<i>End of Month</i>
15	Maintenance	Assigned To:	Open Work Orders	Work Orders	Work Orders	Open Work Orders
16		Travis Hendrix	0	10	8	2
17		Glen Collins	1	14	14	1
18		Caleb Black	5	16	21	0
19		Ted Bauman	0	36	36	0
20		Brad Reynolds	0	20	20	0
21	Grand Totals		6	96	99	3
22						
23						
24	Notes :					
25	1. Assigned To : The person who was assigned the work order.					
26	2. Beginning of the Month Work Orders : The number of work orders open for the Assigned To for time frame selected.					
27	3. New Work Orders : New work orders received by the Assigned To during the time frame selected.					
28	4. Closed Work Orders : Closed work orders closed by the Assigned To during the time frame selected.					
29	5. End of Month Open Work Orders : Work orders still open for the Assigned To for the time frame selected.					

Gibson County Special School District
Board of Trustees
GCSSD Board of Trustees Regular Meeting
Rutherford School Library
January 8, 2026

Members Present: Dr. Richard Addo, Mr. Benny Boals, Mr. John Campbell II, Mr. Tom Lannom, Ms. Treva Maitland, Mr. Eddie Watkins. Also in attendance was Mr. Jack Ball

PLEDGE OF ALLEGIANCE

Mr. Tom Lannom led the Pledge of Allegiance.

CALL TO ORDER

Mr. Tom Lannom called the meeting to order.

ROLL CALL

CONSENT AGENDA

A motion was made by Mr. Benny Boals to approve the consent agenda, with a second by Mr. John Campbell II. *Motion passed.*

ALC Report

Bullying/Harassment Report

Threat Assessment

Finance Reports

Juvenile Court Referrals

Maintenance/Technology Reports

Minutes Approval

RECOGNITION

PUBLIC COMMENT

No public comment

REGULAR AGENDA

Teacher Tenure Recommendations

Mr. Eddie Pruett presented the Teacher Tenure Recommendations.

Dyer School — Katie Valdez and Franklin Leslie

GCHS - Joseph Dickinson

Kenton School — Brandie Hinson

SGCES — Michele Howe and Lucy Truett

SGCMS — Shelby Fisher

A motion was made by Mr. Eddie Watkins to approve the tenure recommendations, with a second by Dr. Richard Addo. *Motion passed.*

School Board Appreciation Week

January 26 - February 1

Mr. Eddie Pruett announced that School Board Appreciation Week will take place from January 26 to February 1. The board will also donate \$150.00 to the Gibson County Imagination Library.

New extended learning assistant position at SGCMS

Mr. Eddie Pruett informed the board that SGCMS needs to add a new extended learning assistant position. Currently, a substitute is filling this role. Establishing this position will better address the needs of the students.

A motion was made by Mr. Tom Lannom to approve the new extended learning assistant position at SGCMS, with a second by Dr. Richard Addo. *Motion passed.*

District Vehicle

Mr. Eddie Pruett proposed acquiring a district vehicle. The van used for transporting a student was deemed surplus last month, allowing us to transfer Mr. Pruett's current vehicle. In return, Mr. Pruett will receive a new Ford Explorer through the state contract with Lonnie Cobb.

A motion was made by Mr. Benny Boals to approve the district vehicle purchase of a Ford Explorer on the state contract through Lonnie Cobb for \$41,130.00, with a second by Mr. John Campbell II. *Motion passed.*

DIRECTOR'S REPORT

February Board Meeting

Food Service Management Company

Pre-Budget Work

High School Updates

February Board Meeting - Mr. Eddie Pruett requested to attend the February Board meeting remotely due to his participation in the National Superintendent Conference in Nashville.

Food Service Management Company - Mr. Eddie Pruett informed the board about the timeline for the Department of Education's Request for Proposal (RFP) regarding contracts with Food Service Management Companies. Mr. Pruett recommended that the board consider postponing the process until the 2027–2028 school year, as we are currently about four months behind schedule. However, the board suggested proceeding with the RFP process for the next school year. Mr. Pruett assured the board that the team would work as quickly as possible and would provide an update next month.

Pre-Budget Work Session - Mr. Eddie Pruett suggested scheduling a pre-budget work session before the March board meeting.

High School Updates - Mr. Jack Ball provided the board with an update on the recent activities at GCHS.

Upcoming Conference:

Legislative & Legal Institute, February 16–17

Mr. Pruett reminded the board of the Legislative & Legal Institute on February 16-17 at Franklin Marriott Cool Springs.

ADJOURN

A motion was made by Dr. Richard Addo to adjourn, with a second by Mr. Tom Lannom. *Motion passed.*



Gibson County Special School District

Field Trip Request

School: GCHS Date of Request: 02/04/2026
 Teacher: Michael G Wickersham Class: Baseball
 Number of Students Involved: 18 Cost Per Student: N/A
 Date of Trip: 03/29/2026 Alternate Date: _____
 Overnight Trip: YES Date of Return: 04/03/2026
 Number of Buses needed: 0 Is Handicap bus required? N/A
 Has the Transportation Supervisor been contacted? N/A
 Is Personal Vehicle being used? Yes
 Proof of vehicle liability insurance on file at School? Yes

Has the Cafeteria been contacted? N/A
 Has School Nurse been notified of Field Trip? N/A

Total Number of Chaperones: Administrators _____ Teachers 3 Teacher Assists _____
 Parents 18 Others 1
 Destination: Sweet Water TN for a Baseball tournament
 Time of Departure: 8:00AM Time of Return: 12:00 PM

Purpose of Trip:

Baseball Tournament

Field Trip Activities:

We will be participating in a AA/AAA spring break tournament in East TN during Spring Break

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: Todd Sheppard Date: 02/04/2026
 Supervisor: [Signature] Date: 02/04/2026
 Director of Schools: Eddie Pruett Date: 02/05/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant LH

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (Michael Wickersham) self-assigned the task at 02/04/2026 13:33:34.
- Primary Person (Michael Wickersham) submitted changes to the task at 02/04/2026 14:05:18.
- Recipient 1 (Todd Sheppard) submitted changes to the task at 02/04/2026 14:36:43.
- Recipient 2 (Kevin Turner) submitted changes to the task at 02/04/2026 15:02:58.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 02/05/2026 09:03:22.
- Recipient 4 (Laura Ward) submitted changes to the task at 02/05/2026 11:24:24.
- The Task was completed at 02/05/2026 11:24:25.



Gibson County Special School District

Field Trip Request

School: GCHS Date of Request: 01/12/2026
 Teacher: William C Glover Class: HOSA
 Number of Students Involved: 9 Cost Per Student: 300
 Date of Trip: 03/29/2026 Alternate Date: _____
 Overnight Trip: YES Date of Return: 04/01/2026
 Number of Buses needed: 1 Is Handicap bus required? No
 Has the Transportation Supervisor been contacted? Yes
 Is Personal Vehicle being used? No
 Proof of vehicle liability insurance on file at School? N/A

Has the Cafeteria been contacted? N/A
 Has School Nurse been notified of Field Trip? Yes

Total Number of Chaperones: Administrators 2 Teachers _____ Teacher Assists _____

Parents _____ Others _____

Destination: HOSA State Leadership Conference - Chattanooga, Tn

Time of Departure: 3/29/ 26 @ 12 Time of Return: 4/1/265pm
 pm

Purpose of Trip:

HOSA State Leadership Conference

Field Trip Activities:

Competitions, seminars, networking with contacts in the Healthcare fiels as well as colleges and universities with healthcare programs.

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: Todd Sheppard Date: 11/05/2025
 Supervisor: [Signature] Date: 01/16/2026
 Director of Schools: Eddie Pruett Date: 01/20/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant LH

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (William Glover) self-assigned the task at 09/24/2025 07:32:04.
- Primary Person (William Glover) submitted changes to the task at 01/12/2026 14:29:33.
- Recipient 1 (Todd Sheppard) submitted changes to the task at 01/15/2026 10:33:03.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/16/2026 12:48:32.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 01/20/2026 08:28:24.
- Recipient 4 (Laura Ward) submitted changes to the task at 01/20/2026 11:08:35.
- The Task was completed at 01/20/2026 11:08:36.



Gibson County Special School District

Field Trip Request

School: GCHS Date of Request: 12/12/2026
 Teacher: Lyndsey S. Norman Class: Middle and High School FFA
 Number of Students Involved: 20 Cost Per Student: \$250
 Date of Trip: 03/21/2026 Alternate Date: _____
 Overnight Trip: YES Date of Return: 03/25/2026
 Number of Buses needed: 1 Is Handicap bus required? No
 Has the Transportation Supervisor been contacted? Yes
 Is Personal Vehicle being used? No
 Proof of vehicle liability insurance on file at School? N/A

Has the Cafeteria been contacted? N/A
 Has School Nurse been notified of Field Trip? Yes

Total Number of Chaperones: Administrators _____ Teachers 3 Teacher Assists _____
 Parents _____ Others _____
 Destination: Gatlinburg, TN
 Time of Departure: 7AM Time of Return: 9PM

Purpose of Trip:

To attend the State FFA Convention in Gatlinburg, TN.

Field Trip Activities:

Middle School and High School members will compete in State Competitions and receive State Awards.

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: Todd Sheppard Date: 01/21/2025
 Supervisor: [Signature] Date: 01/21/2026
 Director of Schools: Eddie Pruett Date: 02/03/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant LH

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (Lyndsey Norman) self-assigned the task at 01/21/2026 12:45:15.
- Primary Person (Lyndsey Norman) submitted changes to the task at 01/21/2026 13:44:51.
- Recipient 1 (Todd Sheppard) submitted changes to the task at 01/21/2026 14:34:27.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/21/2026 14:43:49.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 02/03/2026 13:31:01.
- Recipient 4 (Laura Ward) submitted changes to the task at 02/03/2026 13:40:02.
- The Task was completed at 02/03/2026 13:40:02.



Gibson County Special School District

Field Trip Request

School: SGCHS Date of Request: 12/17/2025
 Teacher: April L. Martin Class: FCCLA
 Number of Students Involved: 30 Cost Per Student: 300.00
 Date of Trip: 04/07/2026 Alternate Date: 04/07/2026
 Overnight Trip: YES Date of Return: 04/11/2026
 Number of Buses needed: 1 Is Handicap bus required? No
 Has the Transportation Supervisor been contacted? Yes
 Is Personal Vehicle being used? No
 Proof of vehicle liability insurance on file at School? Yes

Has the Cafeteria been contacted? No
 Has School Nurse been notified of Field Trip? Yes

Total Number of Chaperones: Administrators _____ Teachers 1 Teacher Assists _____
 Parents 1 Others _____
 Destination: Chattanooga TN
 Time of Departure: 8:30am Time of Return: 6:00pm

Purpose of Trip:

FCCLA State Leadership Conference and Competition Tuesday - Saturday (Awards Ceremony on Saturday)

Field Trip Activities:

STAR Event Competition, Workshops, State Officer Campaign, Awards

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: *Amber Harris* Date: 12/18/2025
 Supervisor: *[Signature]* Date: 01/21/2026
 Director of Schools: *Eddie Pruett* Date: 01/21/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant *LH*

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (April Martin) self-assigned the task at 12/17/2025 18:01:47.
- Primary Person (April Martin) submitted changes to the task at 12/17/2025 18:22:54.
- Primary Person (Amber Harris) submitted changes to the task at 12/18/2025 07:16:22.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/21/2026 08:40:19.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 01/21/2026 11:12:51.
- Recipient 4 (Laura Ward) submitted changes to the task at 01/22/2026 08:46:09.
- The Task was completed at 01/22/2026 08:46:09.



Gibson County Special School District

Field Trip Request

School: SGCHS Date of Request: 01/03/2026
 Teacher: Cassie M Lewis Class: FFA
 Number of Students Involved: 15-20 Cost Per Student: \$350-\$400
 Date of Trip: 03/21/2026 Alternate Date: 03/21/2026
 Overnight Trip: YES Date of Return: 03/25/2026
 Number of Buses needed: 0 Is Handicap bus required? No
 Has the Transportation Supervisor been contacted? No
 Is Personal Vehicle being used? No
 Proof of vehicle liability insurance on file at School? Yes

Has the Cafeteria been contacted? No
 Has School Nurse been notified of Field Trip? Yes

Total Number of Chaperones: Administrators _____ Teachers 2 Teacher Assists _____
 Parents 2 Others 1
 Destination: Gatlinburg, TN
 Time of Departure: 8am Time of Return: 7pm

Purpose of Trip:

TN FFA State Convention

Field Trip Activities:

State Convention sessions, state contests, workshops, and more

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: *Amber Harris* Date: 01/05/2026
 Supervisor: *[Signature]* Date: 01/07/2026
 Director of Schools: *Eddie Pruett* Date: 01/09/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant *LH*

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (Cassie Lewis) self-assigned the task at 01/03/2026 14:46:07.
- Primary Person (Cassie Lewis) submitted changes to the task at 01/03/2026 14:49:26.
- Recipient 1 (Amber Harris) submitted changes to the task at 01/05/2026 14:56:58.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/07/2026 14:18:24.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 01/09/2026 13:23:33.
- Recipient 4 (Laura Ward) submitted changes to the task at 01/09/2026 14:28:24.
- The Task was completed at 01/09/2026 14:28:25.



Gibson County Special School District

Field Trip Request

School: SGCHS Date of Request: 01/07/2026
 Teacher: Sherry R. Dodson Class: HOSA
 Number of Students Involved: 40 Cost Per Student: ~\$300
 Date of Trip: 03/29/2026 Alternate Date: _____
 Overnight Trip: YES Date of Return: 04/01/2026
 Number of Buses needed: 1 Is Handicap bus required? No
 Has the Transportation Supervisor been contacted? Yes
 Is Personal Vehicle being used? No
 Proof of vehicle liability insurance on file at School? Yes

Has the Cafeteria been contacted? No
 Has School Nurse been notified of Field Trip? Yes

Total Number of Chaperones: Administrators _____ Teachers 2 Teacher Assists _____
 Parents 3 Others _____
 Destination: HOSA state leadership conference Chattanooga, TN
 Time of Departure: 1:00pm Time of Return: 3:00pm

Purpose of Trip:

HOSA state leadership conference

Field Trip Activities:

Healthcare Competitions, networking with HOSA advisors and members, HOSA academies.

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: *Amber Harris* Date: 01/07/2026
 Supervisor: *[Signature]* Date: 01/07/2026
 Director of Schools: *Eddie Pruett* Date: 01/09/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant *LH*

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (Sherry Dodson) self-assigned the task at 01/07/2026 13:25:56.
- Primary Person (Sherry Dodson) submitted changes to the task at 01/07/2026 13:31:22.
- Recipient 1 (Amber Harris) submitted changes to the task at 01/07/2026 14:50:08.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/07/2026 15:48:57.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 01/09/2026 13:21:44.
- Recipient 4 (Laura Ward) submitted changes to the task at 01/09/2026 14:30:50.
- The Task was completed at 01/09/2026 14:30:50.



Gibson County Special School District

Field Trip Request

School: SGCHS Date of Request: 01/15/2026
 Teacher: Chelsea A. Matamoros Class: N/A
 Number of Students Involved: 2 Cost Per Student: 0
 Date of Trip: 03/02/2026 Alternate Date: 03/02/2026
 Overnight Trip: YES Date of Return: 03/03/2026
 Number of Buses needed: 0 Is Handicap bus required? N/A
 Has the Transportation Supervisor been contacted? N/A
 Is Personal Vehicle being used? Yes
 Proof of vehicle liability insurance on file at School? Yes

Has the Cafeteria been contacted? N/A
 Has School Nurse been notified of Field Trip? N/A

Total Number of Chaperones: Administrators 0 Teachers 1 Teacher Assists 0
 Parents 0 Others 0
 Destination: Belmont University, SCOPE conference
 Time of Departure: 3 PM Time of Return: 5 PM

Purpose of Trip:

SCOPE conference

Field Trip Activities:

Students will participate in a morning mock school board meeting and an afternoon policy debate session on policies in education.

***EMAIL LESSON PLANS TO ALL AUTHORIZED APPROVERS FOR FOLLOW-UP. ***

Approval Signatures:

Principal: *Amber Harris* Date: 01/16/2026
 Supervisor: *[Signature]* Date: 01/20/2026
 Director of Schools: *Eddie Pruett* Date: 01/21/2026

ALL OVERNIGHT FIELD TRIPS REQUIRE AN AGENDA TO BE EMAILED TO THE DIRECTOR OF SCHOOLS. OVERNIGHT FIELD TRIPS MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE FIRST DAY OF THE MONTH TO BE PLACED ON THE CONSENT AGENDA. REGULAR SCHOOL BOARD MEETINGS ARE TYPICALLY THE SECOND THURSDAY OF EACH MONTH.

Received by District Office Administrative Assistant *LH*

Version Creation Date: 09/24/2025 13:46:05

Assignment History and User Actions

- Employee (Chelsea Matamoros) self-assigned the task at 01/15/2026 10:27:52.
- Primary Person (Chelsea Matamoros) submitted changes to the task at 01/15/2026 12:21:57.
- Recipient 1 (Amber Harris) submitted changes to the task at 01/16/2026 11:44:13.
- Recipient 2 (Kevin Turner) submitted changes to the task at 01/20/2026 14:27:20.
- Recipient 3 (Eddie Pruett) submitted changes to the task at 01/21/2026 11:13:45.
- Recipient 4 (Laura Ward) submitted changes to the task at 01/22/2026 08:46:26.
- The Task was completed at 01/22/2026 08:46:26.

THE SCHOEN FOUNDATION

About Us

The Schoen Foundation was founded in 1993 by William J. and Sharon Schoen in Naples, Florida. William, a dedicated U.S. Marine Corps veteran and accomplished businessman, led a significant healthcare organization for decades with Sharon's support. Guided by their faith and compassion, William & Sharon were motivated to support missions that had profoundly impacted and shaped their lives.

Following William Schoen's passing in 2023, his family proudly continues the mission he and Sharon began over 30 years ago.

The Schoen Foundation is now a multi-generational, family-led foundation committed to upholding the legacy of William and Sharon. The foundation's board consists of family members, including Sharon, and two advisory board positions, ensuring the continuation of its mission.

Areas Of Impact

The Schoen Foundation is committed to making a difference in four key areas:

- Education
- Veterans' Causes
- Ending Homelessness & Hunger
- Christian Organizations



“I feel very strongly that everything I have worked for or earned is basically leased to me, I don't own them. They're leased to me by the next generation, and my proposition in life has been to assist other people who are not as fortunate.”

William J. Schoen

1935-2023

TISA Outcomes Funding

TISA Outcomes funding received - \$455,937.50

We need to amend the budget revenues by this amount.

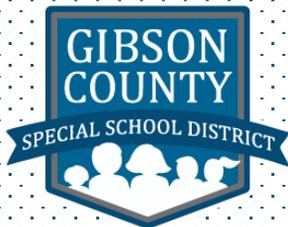
This will amend the TISA revenue line 141-46510.

Community Eligibility Provision (CEP)

Definition

Meal service option that allows schools and school districts in high poverty areas to offer meals at no cost to all enrolled students without collecting household applications.

- April 1st data
- 4-year cycle
- Must have an ISP of 25% to be eligible



Identified Student Percentage (ISP)

Who are the identified students?

- Identified students are students who are approved as eligible for free meals and who are not subject to verification including students directly certified for free school meals through participation in:
 - **SNAP**;
 - Temporary Assistance for Needy Families (**TANF**);
 - Food Distribution Program on Indian Reservations (**FDIR**);
 - **Medicaid** (Only children directly certified as free may be included in the ISP. Students certified for reduced price meals are not included in the ISP but are accounted for via the CEP multiplier.)
- Identified students also include:
 - Children experiencing **homelessness**;
 - Children who have **runaway**;
 - Children who **migrant**;
 - Children placed in **foster care**.

To be eligible to participate, a district, a school, or a group of schools from the same district must have a **directly certified** identified student percentage of at least 25% as of April 1, prior to the first year of implementation. Each school does not have to meet the 25% threshold individually if the entire district or a group of schools within a district participates and meets the 25% requirement; in this case, the average of directly certified identified student percentage must be at least 25%.

$$\text{Identified Student Percentage} = \frac{\text{Number of Identified Students}}{\text{Number of Enrolled Students}} \times 100$$

The requirements of CEP for participating districts/schools are: 1) serve free meals (breakfast and lunch) to all students in participating schools; 2) maintain a count of reimbursable meals served to students daily; 3) cover the costs of providing free meals to all students that exceed the Federal reimbursement locally (with non-Federal funds); and 4) comply with all program requirements.

The program cycle is four years. Once enrolled, there is no need to recalculate eligibility during the four-year cycle; however, participating districts/schools may establish a most current identified student percentage by April 1 of the prior school year.

Importance of ISP Percentages

How to Calculate an Identified Student Percentage (ISP)

$$\text{ISP} = \frac{\text{\# of Identified Students}}{\text{\# of Enrolled Students}} \times 100$$

ISP \geq 25 percent: eligible to elect CEP

- ISP of **40% or lower** will be significantly **less revenue** than would be received with priced student meals
- The **50%** mark is a **break even** for revenue
- ISP of **60% or more** will have **more revenue** from CEP than from pricing student meals

Community Eligibility Provision (CEP) Monthly Federal Reimbursement Estimator

Use to *estimate* the level of Federal reimbursement received under the CEP

District Name: ALL Gibson Schools - Nov 2025 data

Step 1: Calculating the Identified Student Percentage	
If grouping schools, use the grouping calculator to assist in determining 1.1 and 1.2.	
Enter the number of identified students and enrolled students that is reflective of April 1 st in 1.1 and 1.2	Click to define: Identified Students
1.1) Enter the number of identified students	911
1.2) Enter the TOTAL student enrollment	3,614
ISP Base Number, rounded to 4 decimal places =	0.2521
ISP Percentage of identified students = <i>**This percentage must be at least 25% to be eligible**</i>	25.21%
Percentage of meals reimbursed at the Federal FREE rate =	40.34%
Percentage of meals reimbursed at the Federal PAID rate =	59.66%

Step 2: Federal Reimbursement Rates					
Select the current reimbursement rates used for each program (without the \$0.09). The additional \$0.09 is applied in the next box					
Free	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;"><u>Lunch</u></td> <td style="text-align: center; border: none;"><u>Breakfast</u></td> </tr> <tr> <td style="text-align: center; border: none;">\$4.60</td> <td style="text-align: center; border: none;">\$2.94</td> </tr> </table>	<u>Lunch</u>	<u>Breakfast</u>	\$4.60	\$2.94
<u>Lunch</u>	<u>Breakfast</u>				
\$4.60	\$2.94				
Paid	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; border: none;">\$0.44</td> <td style="text-align: center; border: none;">\$0.40</td> </tr> </table>	\$0.44	\$0.40		
\$0.44	\$0.40				
Select "\$0.09" if the SFA is certified for the additional \$0.09.					
<div style="border: 1px solid black; padding: 2px; display: inline-block;">0.09</div>					

Step 3: Monthly Meal Data					
Enter in the number of LUNCHES and/or BREAKFASTS served in a month in 3.1 and 3.2					
3.1) Enter the total number of LUNCHES served in a month:	39,201				
3.2) Enter the total number of BREAKFASTS served in a month:	24,959				
Total number of MEALS served in a month:	64,160				
Step 4: Anticipated Participation Change due to serving all FREE meals (for example enter 2 for 2%):	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; font-size: x-small;">NLSP</td> <td style="text-align: center; font-size: x-small;">SBP</td> </tr> <tr> <td style="width: 50%;"></td> <td style="width: 50%;"></td> </tr> </table>	NLSP	SBP		
NLSP	SBP				
Total number of LUNCHES reimbursed at FREE rate=	15,812				
Total number of LUNCHES reimbursed at the PAID rate=	23,389				
Total number of BREAKFASTS reimbursed at FREE rate=	10,067				
Total number of BREAKFASTS reimbursed at the PAID rate=	14,892				

Estimated CEP Monthly Federal Reimbursements	
Reimbursement for LUNCH =	\$86,554.45
Reimbursement for BREAKFAST =	\$35,553.78
Total Reimbursement Level=	\$122,108.23
Federal Reimbursement per LUNCH=	\$2.21
Federal Reimbursement per BREAKFAST=	\$1.42

CEP Difference:

This section displays the estimated difference between operating CEP and the current Federal reimbursements and student payments (if applicable). If the differences boxes are **GREEN**, then CEP is estimated to generate the same or more Federal revenue. If the boxes are **RED**, then current procedures are estimated to generate higher Federal revenue.

Optional Comparison: Enter current monthly Federal reimbursements and student payment revenue		
LUNCH=	\$153,239.00	
BREAKFAST=	\$59,238.00	
LUNCH Difference=	-\$66,684.55	Total Difference
BREAKFAST difference=	-\$23,684.22	-\$90,368.77

Community Eligibility Provision (CEP) Monthly Federal Reimbursement Estimator

Use to *estimate* the level of Federal reimbursement received under the CEP

District Name: Gibson Co SSD NO Medina Schools

Step 1: Calculating the Identified Student Percentage	
If grouping schools, use the grouping calculator to assist in determining 1.1 and 1.2.	
Enter the number of identified students and enrolled students that is reflective of April 1 st in 1.1 and 1.2	Click to define: Identified Students
1.1) Enter the number of identified students	739
1.2) Enter the TOTAL student enrollment	1,346
ISP Base Number, rounded to 4 decimal places =	0.5490
ISP Percentage of identified students = <i>**This percentage must be at least 25% to be eligible**</i>	54.90%
Percentage of meals reimbursed at the Federal FREE rate =	87.84%
Percentage of meals reimbursed at the Federal PAID rate =	12.16%

Step 2: Federal Reimbursement Rates											
Select the current reimbursement rates used for each program (without the \$0.08). The additional \$0.08 is applied in the next box											
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"><u>Lunch</u></td> <td style="width: 50%; text-align: center;"><u>Breakfast</u></td> </tr> <tr> <td>Free</td> <td>Free</td> </tr> <tr> <td style="text-align: center;">\$4.25</td> <td style="text-align: center;">\$2.73</td> </tr> <tr> <td>Paid</td> <td>Paid</td> </tr> <tr> <td style="text-align: center;">\$0.40</td> <td style="text-align: center;">\$0.38</td> </tr> </table>	<u>Lunch</u>	<u>Breakfast</u>	Free	Free	\$4.25	\$2.73	Paid	Paid	\$0.40	\$0.38
<u>Lunch</u>	<u>Breakfast</u>										
Free	Free										
\$4.25	\$2.73										
Paid	Paid										
\$0.40	\$0.38										
Select "\$0.08" if the SFA is certified for the additional \$0.08.											
0.08											

*Data from April 2023

Current CEP cycle:

23/24 SY – 26/27 SY

Step 3: Monthly Meal Data	
Enter in the number of LUNCHES and/or BREAKFASTS served in a month in 3.1 and 3.2	
3.1) Enter the total number of LUNCHES served in a month:	155,618
3.2) Enter the total number of BREAKFASTS served in a month:	132,680
Total number of MEALS served in a month:	288,298
Step 4: Anticipated Participation Change due to serving all FREE meals (for example enter 2 for 2%):	<i>NLSP</i>
	<i>SBP</i>
Total number of LUNCHES reimbursed at FREE rate=	136,695
Total number of LUNCHES reimbursed at the PAID rate=	18,923
Total number of BREAKFASTS reimbursed at FREE rate=	116,546
Total number of BREAKFASTS reimbursed at the PAID rate=	16,134

Estimated CEP Monthly Federal Reimbursements	
Reimbursement for LUNCH =	\$600,972.39
Reimbursement for BREAKFAST =	\$324,301.50
Total Reimbursement Level=	\$925,273.89
Federal Reimbursement per LUNCH=	\$3.86
Federal Reimbursement per BREAKFAST=	\$2.44

Optional Comparison: Enter current monthly Federal reimbursements and student payment revenue	
LUNCH=	\$354,004.61
BREAKFAST=	\$194,660.53

CEP Difference:
This section displays the estimated difference between operating CEP and the current Federal reimbursements and student payments (if applicable). If the differences boxes are **GREEN**, then CEP is estimated to generate the same or more Federal revenue. If the boxes are **RED**, then current procedures are estimated to generate higher Federal revenue.

LUNCH Difference=	\$246,967.78	Total Difference
BREAKFAST difference=	\$129,640.97	\$376,608.75

Community Eligibility Provision (CEP) Monthly Federal Reimbursement Estimator

Use to *estimate* the level of Federal reimbursement received under the CEP

District Name: South Gibson Schools - Nov 2025 data

Step 1: Calculating the Identified Student Percentage
 If grouping schools, use the grouping calculator to assist in determining 1.1 and 1.2

Enter the number of identified students and enrolled students that is reflective of April 1st in 1.1 and 1.2 [Click to define: Identified Students](#)

1.1) Enter the number of identified students	380
1.2) Enter the TOTAL student enrollment	2,306
ISP Base Number, rounded to 4 decimal places =	0.1648
ISP Percentage of identified students = <i>**This percentage must be at least 25% to be eligible**</i>	16.48%
Percentage of meals reimbursed at the Federal FREE rate =	26.37%
Percentage of meals reimbursed at the Federal PAID rate =	73.63%

Step 2: Federal Reimbursement Rates
 Select the current reimbursement rates used for each program (without the \$0.09).
 The additional \$0.09 is applied in the next box

	<u>Lunch</u>	<u>Breakfast</u>
Free	\$4.60	\$2.94
Paid	\$0.44	\$0.40

Select "\$0.09" if the SFA is certified for the additional \$0.09.

0.09

Step 3: Monthly Meal Data
 Enter in the number of LUNCHES and/or BREAKFASTS served in a month in 3.1 and 3.2

3.1) Enter the total number of LUNCHES served in a month:	21,540
3.2) Enter the total number of BREAKFASTS served in a month:	9,238
Total number of MEALS served in a month:	30,778

Step 4: Anticipated Participation Change due to serving all FREE meals (for example enter 2 for 2%):	<i>NLSP</i>	<i>SBP</i>

Total number of LUNCHES reimbursed at FREE rate=	5,680
Total number of LUNCHES reimbursed at the PAID rate=	15,860
Total number of BREAKFASTS reimbursed at FREE rate=	2,436
Total number of BREAKFASTS reimbursed at the PAID rate=	6,802

Estimated CEP Monthly Federal Reimbursements

Reimbursement for LUNCH =	\$35,045.00
Reimbursement for BREAKFAST =	\$9,882.64
Total Reimbursement Level=	\$44,927.64
Federal Reimbursement per LUNCH=	\$1.63
Federal Reimbursement per BREAKFAST=	\$1.07

CEP Difference:

This section displays the estimated difference between operating CEP and the current Federal reimbursements and student payments (if applicable). If the differences boxes are **GREEN**, then CEP is estimated to generate the same or more Federal revenue. If the boxes are **RED**, then current procedures are estimated to

Optional Comparison: Enter current monthly Federal reimbursements and student payment revenue

LUNCH=	\$79,342.00	
BREAKFAST=	\$17,874.00	
LUNCH Difference=	-\$44,297.00	Total Difference
BREAKFAST difference=	-\$7,991.36	-\$52,288.36

The SFA cannot support CEP long-term so it's important for the district to determine where funding sources will come from before pursuing this option.

- Must use non-federal funds to cover any costs of providing meals to students that exceed the Federal reimbursement.
- Non-Federal Funds
 - State and local funds,
 - cash donations, and
 - contributions from outside sources, such as volunteer services

Surplus February 2026

#1- 2009 Thomas. Bus #09-98

VIN: 1TS88S4E2091109871

License plate # GZ 0272

Mileage: battery dead- unknown-will obtain

#2: 2009 Thomas- Bus#09-99

VIN: 1TS88S4E2891109875

Mileage 148,145

License plate # GZ 0271

Gibson County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Applications	Descriptor Code: 1.901	Issued Date: 07/10/25 Click here to enter a date.
		Rescinds: 1.901	Issued: 10/12/23

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to
3 charter schools converting from existing public schools. Proposals from existing charter school
4 operators or replicators and applicants proposing to contract with educational service providers shall be
5 in accordance with state law.¹

6 **APPLICATION PROCESS**

7 A prospective charter school sponsor shall send notice to the Director of Schools/designee of its intent
8 sixty (60) calendar days prior to February 1st of the year preceding the year in which the proposed
9 charter school plans to begin operation as a charter school. The Director of Schools/designee shall
10 ~~determine whether the sponsor has selected the correct application category within ten (10) business~~
11 ~~days confirm receipt of receiving the letter of intent and notify provide the sponsor with current state~~
12 ~~and federal per pupil funding estimates within five (5) business days of a determination that the~~
13 ~~incorrect application category has been selected.~~²

14 A sponsor seeking board approval of an initial charter school application shall complete the forms
15 developed by the State Board of Education in coordination with the Tennessee Public Charter School
16 Commission (“the Commission”). The application shall provide all the information required by state
17 law. The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed by
18 state law for the formation of a charter school, and the proposed charter school will be able to
19 implement a viable program of quality education for its students.

20 Electronic copies of applications shall be submitted to the Board and the Commission on or before
21 11:59 p.m. Central Time on February 1st of the year preceding the year in which the proposed charter
22 school plans to begin operation as a charter school. If the 1st of February falls on a Saturday, Sunday,
23 or holiday on which the school district offices are closed, applications will be accepted on the next
24 business day on or before 11:59 p.m. Late applications will not be accepted, without exception. The
25 sponsor shall pay an application fee of \$2,500.00. The Director of Schools/designee shall report each
26 completed initial application received to the Commission no later than ten (10) calendar days after
27 receipt.^{2,3}

~~The Board shall determine whether an application is complete within ten (10) business days of
receiving the application and shall notify the sponsor within five (5) business days of the determination
if the application is determined to be incomplete.~~³

1 REVIEW TEAM¹

2 If necessary, the Director of Schools/designee shall appoint a review team to assist in reviewing and
3 evaluating charter school applications. The team shall be comprised of members of the administrative
4 staff for the district and community members with relevant educational, organizational, financial, and
5 legal experience. At the board meeting in December of each year, the Director of Schools/designee
6 shall make a recommendation to the Board on which members of his/her administrative staff should be
7 appointed to the team. The Board shall name the members of the team at its meeting in January of each
8 year. The Board shall designate a Chair of the review team as the contact person for answering
9 questions about the application process and receiving applications. The Director of Schools/designee
10 shall develop an orientation for the team to ensure consistent evaluation standards and the elimination
11 of real or perceived conflicts of interest.

12 The Board shall require the Director of Schools/designee to develop a procedure for receiving,
13 reviewing, and ruling on applications for the establishment of charter schools by the review team. The
14 procedure shall include a timeline for the application and review process. A copy of the procedure,
15 including the review criteria, shall be available on the district's website.

16 The review team shall:

- 17 1. Evaluate all charter school applications based on the review criteria established by state law;
18 and
19
- 20 2. Recommend one of the following options to the Board for each application: approve, ~~reject~~, or
21 reject ~~with stipulations for reconsideration~~.⁴
22

23 APPROVAL/DENIAL OF APPLICATION⁵

24 The Board shall rule by resolution on the approval or denial of an initial charter school application
25 within ninety (90) calendar days of receipt of the completed application, or the application shall be
26 deemed approved by state law. The Director of Schools/designee shall report the action taken by the
27 Board to the Department of Education and the Commission no later than ten (10) calendar days after
28 approval or denial. If an application is denied, the report shall also include the reasons for denial.

29 *Approval*

30 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
31 the Board which shall be binding on the charter school's governing body. The charter school agreement
32 shall be in writing and signed by the sponsor and the Board.

33 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
34 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁶

35 Charter schools approved by the Board are expected to implement the application as submitted and
36 approved. Material variations in operations from the approved application require amendment pursuant
37 to state law and the charter school agreement.⁷

1 The Board shall not provide services to charter schools that are not requested during the application
 2 process except for those services that are required under state or federal law. Services agreed to be
 3 provided to the charter school by the Board shall be provided at the Board's actual cost. The Board
 4 and charter school shall execute a service contract for any additional services.

5 New charter school agreements are approved for a ten (10) year period.⁸ The Board may revoke or
 6 deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁹

7 *Denial*

8 If the initial charter school application is denied, the Board shall notify the sponsor in writing within
 9 ten (10) calendar days, specifying the objective reasons for the denial and the deadline by which the
 10 sponsor may submit an amended application. Upon written receipt of the grounds for denial, the
 11 sponsor shall have thirty (30) calendar days within which to submit an amended application to correct
 12 the deficiencies. The Board shall have sixty (60) calendar days either to deny or to approve the
 13 amended application, or the application shall be deemed approved by state law.⁵

14 If the amended charter school application is denied, the Board shall notify the sponsor in writing
 15 within five (5) calendar days, specifying the objective reasons for denial and the sponsor's right to an
 16 appeal. Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Public
 17 Charter School Commission.¹⁰

18

Legal References

1. [TCA 49-13-106; State Board of Education Policy 6.111](#)
2. [TCA 49-13-107; Public Acts of 2025, Chapter No. 275; TCA 1-3-102; TCA 49-13-108; ~~TRR/MS 0520-14-01-.01\(1\)\(b\);\(e\)~~TRR/MS 0520-14-01-.01\(1\)\(b\)](#)
3. ~~TRR/MS 0520-14-01-.01(1)(i)~~
4. ~~TRR/MS 0520-14-01~~
3. [TRR/MS 0520-14-01-.01\(1\)\(d\), \(e\)](#)
4. [TRR/MS 0520-14-01](#)
5. [TCA 49-13-108; Public Acts of 2025, Chapter No. 275; ~~TRR/MSS 0520-14-01~~TRR/MSS 0520-14-01](#)
6. [TCA 49-13-128](#)
7. ~~TCA 49-13-110(d)-(e); TRR/MSS 0520-14-01~~
7. ~~;~~ [TRR/MSS 0520-14-01-.01](#)

8. [TCA 49-13-110\(c\)](#)
9. [TCA 49-13-122](#)
10. [TCA 49-13-108\(b\)\(5\)](#)

Gibson County Board of Education

Monitoring: <u>Review: Annually, in January</u> <u>Review: Annually, in September</u>	Descriptor Term: Expenses and Reimbursements	Descriptor Code: 2.804	Issued Date: 06/28/01
		Rescinds: 2.804	Issued: 06/13/96

Central Office¹

~~Annually the~~ The Board ~~of Trustees~~ shall review expense allowances and reimbursement guidelines ~~on an annual basis.~~ Travel reimbursement shall be set at the U.S. General Services Administration approved travel rate.

Requests for reimbursements shall be submitted to the Director of Schools' office within thirty (30) days of the date of the completion of such travel.

The Director of Schools shall develop procedures and forms to ensure consistency and transparency with the implementation of this policy.

SCHOOL PERSONNEL ~~BOARD MEMBERS~~

School personnel who incur expenses in carrying out their authorized duties will be reimbursed upon submission of an approved ~~voucher~~ travel expense claim and supporting receipts.

Expenses for travel will be reimbursed when the travel has the advance authorization of the ~~director~~ Director of Schools. The ~~director~~ Director of Schools may grant this authorization without prior board action when the travel expense has been anticipated and incorporated into the operational budget of the particular program involved.

The Board shall be responsible for all expenses pertaining to staff development. Student activity funds shall not be used for this purpose.¹

BOARD MEMBERS

The members of the Board shall be ~~paid~~ reimbursed for transportation, lodging, meals, and other pertinent expenses when traveling on business for the Board. ~~Salary and other benefits shall be determined by the local funding body.~~¹ Attendance at conventions or other educational meetings or travel for other school district purposes shall be authorized in advance by the Board.²

~~Expenses shall be submitted to the directors' office within thirty (30) days of the date of completion of such travel. The rate of payment shall be the same as the rate for members of the professional staff.~~

GUIDELINES REIMBURSEMENT FOR TRAVEL REIMBURSEMENTS **Reimbursements** SALES TAX³

~~Authorized personnel may claim travel reimbursements in accordance with the following guidelines:~~

- 1 ~~1. Submission of an approved voucher and supporting receipts.~~
- 2 ~~2. Mileage will be reimbursed at the current state rate.~~
- 3 ~~3. Hotel or motel bills are reimbursed at the actual cost if the employee stays where the conference or~~
4 ~~meeting is to be held or where the conference leaders have booked a block of rooms particularly for~~
5 ~~the attendees of that conference. Otherwise, lodging reimbursement will be at state rates. Under~~
6 ~~extenuating circumstances and prior approval of the director, the employees may lodge where it is~~
7 ~~most convenient for the purposes that they are there to accomplish. Receipts must accompany all~~
8 ~~expense claims for motels and hotels or no reimbursement will be made.~~
- 9 ~~4. Meals will be reimbursed whenever an employee is out of the school district on official business. If~~
10 ~~no receipt for the meals are attached to the expense claim then reimbursement will be made using~~
11 ~~the current state rates for that particular meal or meals. Occasionally at some conferences some meal~~
12 ~~will be higher than the state rates. Without a proper receipt attached to the expense claim for that~~
13 ~~meal the employee will be reimbursed using the state rate.~~
- 14 ~~5. The director of schools shall notify the Board of Trustees in advance of any overnight out of state~~
15 ~~travel involving the director of schools, administrators, principals, or teachers. The director of~~
16 ~~schools shall provide a complete copy of all expenses incurred by each school employee involved.~~
17 ~~This information, along with a written or oral report about the trip shall be presented to the Board of~~
18 ~~Trustees at the next Board meeting.~~

1 Reimbursement for sales tax is permissible in limited circumstances when sales tax is charged on small
2 purchases and proper documentation is submitted.

3 The Director of Schools/designee shall ensure compliance with state law and guidance from the
4 Comptroller of the Treasury.

Legal References

1. ~~Tennessee Internal School Uniform Accounting Policy Manual, Section 5-20~~
2. ~~TCA 49-2-202(d)~~
1. ~~TCA 49-2-2001(e) Internal School Funds Manual, Section 5-17~~
2. ~~TCA 49-2-2001(c)~~
3. ~~Internal School Funds Manual, Frequently Asked Questions, no. 10~~

3.