

**GCSSD Board of Trustees Regular Meeting**  
**March 13, 2023 6:30 PM**  
Spring Hill School Library

**Mission Statement:** "The Gibson County Special School District provides learning experiences through which every student will be well prepared for their life, education, and career."

**I. PLEDGE OF ALLEGIANCE**

**II. CALL TO ORDER**

**III. ROLL CALL**

**IV. CONSENT AGENDA**

IV.A. ALC Report

IV.B. Bullying/Harassment Report

IV.C. Finance Reports

IV.D. Juvenile Court Referrals

IV.E. Maintenance/Technology Reports

IV.E.1. Minutes Approval

IV.F. Overnight Field Trips

IV.G. Policy Revisions - Second Readings

**V. RECOGNITION**

**VI. PUBLIC COMMENT**

**VII. REGULAR AGENDA**

VII.A. High School Innovative School Model

VII.B. School Supply List Approval

VII.C. Set Date for June Budget Review/Work Session/Board Meeting

VII.D. Policy Revisions

**VIII. DIRECTOR'S REPORT**

VIII.A. ESSER 3.0 Public Plan for Remaining Funds Six Month Addendum

VIII.B. Health and Safety Plan Six Month Addendum

VIII.C. Surplus

**IX. ADJOURN**

**North GC current**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
GCHS	9	Zero Tolerance	Smoking Marijuana in BR	5/4/2022	Dec, 2023		
GCHS	9	Zero Tolerance	Possession of MJ in BR	5/4/2022	Dec, 2023		
GCHS	10	Zero Tolerance	Assault with a weapon	11/3/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	9	30 days ALC	assaulted another student	2/15/2023			
GCHS	12	30 days ALC	assaulted another student	2/15/2023			
GCHS	10	30 days ALC	assaulted another student	2/17/2023			
GCHS	12	30 days ALC	multiple infractions/threat	2/17/2023			

**South GC current**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes
SGCHS	10	Zero Tolerance	under influence	3/2/2022		90 day appeal clean drug screen
SGCHS	12	Zero Tolerance	knife and alcohol at game	8/30/2022		3rd DHA
SGCHS	11	Remainder of Year ALC	Dabb Pen (THC vape)	10/27/2022		
SGCHS	10	ALC thru Spring Break	Dabb Pen (THC vape)	10/18/2022		
SGCHS	10	Remainder of Year ALC	Dabb Pen (THC vape)	10/12/2022		
SGCMS	8	Remainder of Year ALC	Assault of another student	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023		
SGCHS	12	Remainder of Year ALC	Dabb Pen (THC vape)	1/18/2023		Serving time at Youthtown
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	2/3/2023		
SGCHS	9	Remainder of Year ALC	multiple infractions	2/10/2023	4/25/2023	no behavior issues and passing
SGCMS	6	Remainder of Year ALC	Threat to shoot other students	2/21/2023		

**North GC for the year**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
Yorkville	8	45 days ALC	possession of alcohol at school	8/25/2022			
GCHS	10	40 Days ALC	Firecrackers at school	9/19/2022			
Rutherford	8	ALC til Thanksgiving	Innapropriate comments	10/20/2022			
GCHS	10	ALC rest of semester	Multiple infractions	10/13/2022			
GCHS	10	60 days ALC	Assault of a student	11/3/2022		Filed in Juvenile Court	
GCHS	11	60 days ALC	Assault of a student	11/3/2022		Filed in Juvenile Court	
GCHS	10	Zero Tolerance	Assault with a weapon	11/3/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
GCHS	11	180 Days ALC	under influence at ballgame	12/2/2022	90 day appeal		
Dyer	7	45 days ALC	Physical contact with teacher	12/8/2022			
GCHS	9	30 days ALC	assaulted another student	2/15/2023			
GCHS	12	30 days ALC	assaulted another student	2/15/2023			
GCHS	10	30 days ALC	assaulted another student	2/17/2023			
GCHS	12	30 days ALC	multiple infractions/threat	2/17/2023			

**South GC for Year**

School	Grade	DHA Results	Reason for DHA	Date of DHA	Appeal Date	Notes	Time Complete
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	Time Complete
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	9	30 days ALC	Innapropriate Behavior locker room	9/14/2022		appealed to Mr. Pruet	
SGCHS	11	Remainder of Year ALC	Dabb Pen (THC vape)	10/27/2022			
SGCHS	10	ALC thru Spring Break	Dabb Pen (THC vape)	10/18/2022			
SGCHS	10	Remainder of Year ALC	Dabb Pen (THC vape)	10/12/2022			
SGCMS	8	5 days OSS	Innapropriate Behavior on bus	11/15/2022			
SGCMS	8	60 Days ALC	Bullying multiple instances	11/2/2022			
SGCMS	8	Remainder of Year ALC	Assault of another student	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	1/24/2023			
SGCMS	8	30 Days ALC	telling students he had a tazer	1/10/2023			
SGCHS	12	Remainder of Year ALC	Dabb Pen (THC vape)	1/18/2023		Serving time at Youthtown	
SGCMS	8	Remainder of Year ALC	Dabb Pen (THC vape)	2/3/2023			
SGCHS	9	Remainder of Year ALC	multiple infractions	2/10/2023	4/25/2023	no behavior issues and passing	
SGCMS	6	Remainder of Year ALC	Threat to shoot other students	2/21/2023			

# HARASSMENT/BULLYING REPORT

February 1, 2023 to February 28, 2023

**NOTE:** Totals YTD column represents the cumulative # of incidents' reported thus far.

	VERBAL INCIDENT	WRITTEN INCIDENT	TECHNOLOGY INCIDENT	PHYSICAL INCIDENT	TOTALS For Month	TOTALS YTD	Previous Year Total
<b>DYER</b>	1	0	0	0	1	3	0
<b>GCHS</b>	0	0	0	1	1	1	4
<b>KENTON</b>	0	0	0	0	0	0	0
<b>SGCES</b>	0	0	0	0	0	0	2
<b>SGCMS</b>	0	0	0	0	0	1	4
<b>RUTHERFORD</b>	0	0	0	0	0	0	2
<b>SGCHS</b>	0	0	0	0	0	1	2
<b>SPRING HILL</b>	0	0	0	0	0	0	0
<b>YORKVILLE</b>	0	0	0	0	0	0	0

VERBAL OR WRITTEN (classified as one of the following)

- Name calling
- Threatening
- Taunting/ridiculing
- Demeaning comments

TECHNOLOGY (classified as)

- Facebook Posting
- Instagram Pic
- Phone Texting
- Twitter Messages
- Snap Chat

PHYSICAL (classified as one of the following)

- Hitting/kicking/shoving/pushing
- Inappropriate touching
- Staring/Stalking
- Spitting

Payment Date	Payment Number	Vendor	Status	Payment Amount
2/3/2023	7734	Brianna Holland	Paid	\$31.59
2/3/2023	7736	Anessa Ladd	Paid	\$44.67
2/3/2023	7739	Starr Commonwealth	Paid	\$2,988.00
2/3/2023	7733	Kelli Elliott Barnes	Paid	\$3,250.00
2/3/2023	7735	Kaitlyn Hughes	Paid	\$81.90
2/3/2023	7738	JADA SIMS	Paid	\$71.37
2/3/2023	7737	Megan Sanford	Paid	\$65.52

Payment Date	Payment Number	Vendor	Status	Payment Amount
2/8/2023	7740	Gibson County School District/Gp Account	Paid	\$3,697.00
2/8/2023	7741	Gibson County School District/Gp Account	Paid	\$4,576.58

Payment Date	Payment Number	Vendor	Status	Payment Amount
2/13/2023	7743	Alisha Bauman	Voided	\$314.15
2/13/2023	7772	Emily Pitt	Paid	\$66.69
2/13/2023	7762	RACHEL BEARDEN	Paid	\$247.46
2/13/2023	7773	Carly Robinson	Paid	\$152.69
2/13/2023	7755	Carly Robinson	Voided	\$152.69
2/13/2023	7747	Carissa Burkett	Voided	\$276.12
2/13/2023	7744	RACHEL BEARDEN	Voided	\$247.46
2/13/2023	7767	Delta Materials Handling	Paid	\$748.24
2/13/2023	7749	Delta Materials Handling	Voided	\$748.24
2/13/2023	7759	Stericycle, Inc.	Voided	\$38.10
2/13/2023	7766	City Lumber Company	Paid	\$696.55
2/13/2023	7770	Milan Special School District	Paid	\$18,710.42
2/13/2023	7771	Veronica Minton	Paid	\$223.47
2/13/2023	7756	Rory Hinson	Voided	\$196.67
2/13/2023	7751	Johnna Hill	Voided	\$41.44
2/13/2023	7774	Rory Hinson	Paid	\$196.67
2/13/2023	7754	Emily Pitt	Voided	\$66.69
2/13/2023	7745	Amanda Bell	Voided	\$163.80
2/13/2023	7746	Amanda Callins	Voided	\$58.50
2/13/2023	7776	Kerry Smith	Paid	\$304.28
2/13/2023	7757	Samantha Litton	Voided	\$228.15
2/13/2023	7768	Ets	Paid	\$110.00
2/13/2023	7778	Vernier Software & Technology	Paid	\$738.47
2/13/2023	7775	Samantha Litton	Paid	\$228.15
2/13/2023	7777	Stericycle, Inc.	Paid	\$38.10

Payment Date	Payment Number	Vendor	Status	Payment Amount
2/13/2023	7750	Ets	Voided	\$110.00
2/13/2023	7748	City Lumber Company	Voided	\$696.55
2/13/2023	7765	Carissa Burkett	Paid	\$276.12
2/13/2023	7742	A-Z Office Resource	Voided	\$269.86
2/13/2023	7769	Johnna Hill	Paid	\$41.44
2/13/2023	7760	Vernier Software & Technology	Voided	\$738.47
2/13/2023	7763	Amanda Bell	Paid	\$163.80
2/13/2023	7753	Veronica Minton	Voided	\$223.47
2/13/2023	7761	Alisha Bauman	Paid	\$314.15
2/13/2023	7752	Milan Special School District	Voided	\$18,710.42
2/13/2023	7758	Kerry Smith	Voided	\$304.28
2/13/2023	7764	Amanda Callins	Paid	\$58.50

Payment Date	Payment Number	Vendor	Status	Payment Amount
2/13/2023	7761	A-Z Office Resource	Paid	\$269.86
2/13/2023	7762	Stellar Therapy Services	Paid	\$4,318.65

**Gibson County Special Schools**  
**Bank Account Check Listing By Date**

**Run At:** 3/1/2023 11:14 AM  
**Run By:** Amy Santaniello  
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Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57664	2/3/2023	Alisha Owens	Vendor	Outstanding	\$385.52
57665	2/3/2023	Anthony Bogue	Vendor	Outstanding	\$24.00
57666	2/3/2023	Br Supply, Inc.	Vendor	Outstanding	\$871.15
57667	2/3/2023	Capital One	Vendor	Outstanding	\$88.16
57668	2/3/2023	Cdw Government	Vendor	Outstanding	\$507.40
57669	2/3/2023	Damian Cox	Vendor	Outstanding	\$37.15
57670	2/3/2023	Bethany Dowdy	Vendor	Outstanding	\$61.80
57671	2/3/2023	Eddie Pruett	Vendor	Outstanding	\$125.00
57672	2/3/2023	FILEWAVE	Vendor	Outstanding	\$5,664.00
57673	2/3/2023	Joe Frizzell	Vendor	Outstanding	\$780.00
57674	2/3/2023	Gibson Connect, LLC	Vendor	Outstanding	\$5,057.38
57675	2/3/2023	Gibson County Court Clerk	Vendor	Outstanding	\$20.50
57676	2/3/2023	Gibson County Food Service	Vendor	Outstanding	\$21,460.92
57677	2/3/2023	Heather Jones	Vendor	Outstanding	\$50.10
57678	2/3/2023	Billy Windsor	Vendor	Outstanding	\$271.45
57678	2/3/2023	Hickerson Automotive Group, Inc	Vendor	Void	\$30.96
57679	2/3/2023	JT Educational Services	Vendor	Void	\$3,500.00
57679	2/3/2023	Volunteer Technology Systems	Vendor	Void	\$492.50
57679	2/3/2023	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$30.96
57679	2/3/2023	Hickerson Automotive Group, Inc	Vendor	Void	\$30.96
57680	2/3/2023	Kenny Pipe And Supply	Vendor	Void	\$10.80
57680	2/3/2023	JT Educational Services	Vendor	Outstanding	\$3,500.00
57681	2/3/2023	Lowe's Credit Services	Vendor	Void	\$2,367.51
57681	2/3/2023	Kenny Pipe And Supply	Vendor	Outstanding	\$10.80
57682	2/3/2023	Patricia Rickman	Vendor	Void	\$1,354.40
57682	2/3/2023	Lowe's Credit Services	Vendor	Outstanding	\$2,367.51
57683	2/3/2023	Patricia Rickman	Vendor	Outstanding	\$1,354.40

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Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

Number	Date	Description	Check Type	Status	
57683	2/3/2023	Quill	Vendor	Void	\$653.96
57684	2/3/2023	Rory Hinson	Vendor	Void	\$411.63
57684	2/3/2023	Quill	Vendor	Outstanding	\$653.96
57685	2/3/2023	Rory Hinson	Vendor	Outstanding	\$411.63
57685	2/3/2023	Terry Cunningham	Vendor	Void	\$38.03
57686	2/3/2023	Terry Cunningham	Vendor	Outstanding	\$38.03
57686	2/3/2023	The Lincoln Electric Company	Vendor	Void	\$294.00
57687	2/3/2023	The Lincoln Electric Company	Vendor	Outstanding	\$294.00
57687	2/3/2023	Tnrmt	Vendor	Void	\$4,462.00
57688	2/3/2023	Tnrmt	Vendor	Outstanding	\$4,462.00
57688	2/3/2023	TSBA	Vendor	Void	\$2,000.00
57689	2/3/2023	UT Le Bonheur Pediatric Specialist	Vendor	Void	\$13,703.54
57689	2/3/2023	TSBA	Vendor	Outstanding	\$2,000.00
57690	2/3/2023	UT Le Bonheur Pediatric Specialist	Vendor	Outstanding	\$13,703.54
57690	2/3/2023	Victory 93.7 Wtkb Fm	Vendor	Void	\$200.00
57691	2/3/2023	Victory 93.7 Wtkb Fm	Vendor	Outstanding	\$200.00
57691	2/3/2023	Volunteer Technology Systems	Vendor	Void	\$492.50
57692	2/3/2023	Billy Windsor	Vendor	Void	\$271.45
57692	2/3/2023	Hickerson Automotive Group, Inc	Vendor	Void	\$30.96
57692	2/3/2023	Volunteer Technology Systems	Vendor	Void	\$492.50
57692	2/3/2023	Volunteer Technology Systems	Vendor	Outstanding	\$492.50
57693	2/3/2023	Volunteer Technology Systems	Vendor	Void	\$492.50
57693	2/7/2023	Alisha Bauman	Vendor	Outstanding	\$24.00
57694	2/7/2023	Capital One	Vendor	Outstanding	\$280.86
57695	2/7/2023	Carissa Burkett	Vendor	Outstanding	\$24.00
57696	2/7/2023	Chad Jackson	Vendor	Outstanding	\$52.65
57697	2/7/2023	City Lumber Company	Vendor	Outstanding	\$516.54
57698	2/7/2023	Cooperative Financial Solutions	Vendor	Outstanding	\$27,667.35

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Number	Date	Description	Check Type	Status	
57699	2/7/2023	Cindy Etheridge Davis	Vendor	Outstanding	\$288.99
57700	2/7/2023	Ena Services Llc	Vendor	Outstanding	\$4,210.00
57701	2/7/2023	United Propane Gas	Vendor	Outstanding	\$1,903.48
57702	2/7/2023	Gibson Connect, LLC	Vendor	Outstanding	\$527.51
57703	2/7/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$9,833.75
57704	2/7/2023	Laura Hawks	Vendor	Outstanding	\$124.02
57705	2/7/2023	Kristin Hardin	Vendor	Outstanding	\$120.51
57706	2/7/2023	Medina Auto Farm Supply	Vendor	Outstanding	\$11.97
57707	2/7/2023	Michelle Goad	Vendor	Outstanding	\$214.70
57708	2/7/2023	Veronica Minton	Vendor	Outstanding	\$24.00
57709	2/7/2023	Nexair	Vendor	Outstanding	\$70.64
57710	2/7/2023	Amy Powell	Vendor	Void	\$131.04
57711	2/7/2023	Renae Ritchhart	Vendor	Outstanding	\$37.15
57712	2/7/2023	Stanford Electric	Vendor	Outstanding	\$24.94
57713	2/7/2023	Sweetwater	Vendor	Outstanding	\$2,150.00
57714	2/7/2023	The Lincoln Electric Company	Vendor	Outstanding	\$973.69
57715	2/7/2023	The Tri City Reporter	Vendor	Outstanding	\$160.00
57716	2/7/2023	U.S. Bank	Vendor	Outstanding	\$400.00
57717	2/7/2023	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$48.86
57718	2/7/2023	Verizon Wireless	Vendor	Outstanding	\$593.46
57719	2/7/2023	Wade Electric Company	Vendor	Outstanding	\$1,986.16
57720	2/7/2023	COLLETTE WILSON	Vendor	Outstanding	\$93.60
57721	2/7/2023	Workcare Resource Inc,	Vendor	Outstanding	\$35.00
57722	2/7/2023	JOSEPH AGEE	Vendor	Outstanding	\$149.18
57723	2/7/2023	Amy M. Richardson	Vendor	Outstanding	\$79.56
57724	2/7/2023	Mark Avery	Vendor	Outstanding	\$500.00
57725	2/7/2023	Batteries Plus	Vendor	Outstanding	\$142.24
57726	2/7/2023	Amy Burczak	Vendor	Outstanding	\$79.56

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Account Number: 000000200379

Number	Date	Description	Check Type	Status	
57727	2/7/2023	Cindy Smith	Vendor	Void	\$84.24
57728	2/7/2023	Lucas Durall	Vendor	Outstanding	\$333.34
57729	2/7/2023	Ferguson Enterprises	Vendor	Outstanding	\$279.84
57730	2/7/2023	Gibson County Bus Garage	Vendor	Outstanding	\$14,406.59
57731	2/7/2023	BARON JIMMERSON	Vendor	Outstanding	\$1,000.00
57732	2/7/2023	Kelly K. Samantha	Vendor	Outstanding	\$235.17
57733	2/7/2023	Kimberly G. White	Vendor	Outstanding	\$379.08
57734	2/7/2023	Ezra F Leslie	Vendor	Outstanding	\$159.12
57735	2/7/2023	M&A Supply Company, Inc.	Vendor	Outstanding	\$423.94
57736	2/7/2023	Mary Gay London	Vendor	Outstanding	\$69.62
57737	2/7/2023	Nathan Russell	Vendor	Outstanding	\$136.90
57738	2/7/2023	National Science Teachers Association	Vendor	Void	\$710.00
57739	2/7/2023	Eric Patton	Vendor	Outstanding	\$500.00
57740	2/7/2023	Shawn Patton	Vendor	Outstanding	\$666.66
57741	2/7/2023	Amy Powell	Vendor	Outstanding	\$131.04
57742	2/7/2023	Quill	Vendor	Outstanding	\$78.76
57743	2/7/2023	Rachel Barber	Vendor	Outstanding	\$311.01
57744	2/7/2023	Bradley Roberts	Vendor	Outstanding	\$79.56
57745	2/7/2023	William Douglass Sanders	Vendor	Outstanding	\$500.00
57746	2/7/2023	Teresa Newell	Vendor	Outstanding	\$234.00
57747	2/7/2023	Terri Mcdaniel	Vendor	Outstanding	\$200.66
57748	2/7/2023	Trenton Special School District	Vendor	Outstanding	\$311.19
57749	2/7/2023	Jennifer Turk	Vendor	Outstanding	\$40.38
57750	2/7/2023	Victoria Abbott	Vendor	Outstanding	\$70.20
57751	2/7/2023	Waste Management	Vendor	Outstanding	\$2,761.01
57752	2/9/2023	Ascd	Vendor	Outstanding	\$1,295.00
57753	2/9/2023	Capital One	Vendor	Outstanding	\$110.02
57754	2/9/2023	Food Rite	Vendor	Outstanding	\$35.42

**Gibson County Special Schools**  
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379  
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Number	Date	Description	Check Type	Status	
57755	2/9/2023	Clayton Gant	Vendor	Outstanding	\$250.00
57756	2/9/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$8,313.65
57757	2/9/2023	Gibson County High School	Vendor	Outstanding	\$168.40
57758	2/9/2023	Cherie Hickman	Vendor	Outstanding	\$253.00
57759	2/9/2023	Jayna Watkins	Vendor	Outstanding	\$215.29
57760	2/9/2023	National Science Teachers Association	Vendor	Outstanding	\$760.00
57761	2/9/2023	Quill	Vendor	Outstanding	\$449.89
57762	2/9/2023	Timothy Trimble	Vendor	Outstanding	\$126.36
57763	2/9/2023	Weststar Leadership	Vendor	Outstanding	\$950.00
57764	2/10/2023	A-1 Chemical Products	Vendor	Outstanding	\$1,616.00
57765	2/10/2023	Brittain's Services	Vendor	Outstanding	\$375.00
57766	2/10/2023	Cdw Government	Vendor	Outstanding	\$11,607.05
57767	2/10/2023	Cengage Learning	Vendor	Outstanding	\$882.00
57768	2/10/2023	Copies Plus, Inc	Vendor	Outstanding	\$400.00
57769	2/10/2023	GREENFIELD FAMILY CARE	Vendor	Outstanding	\$100.00
57770	2/10/2023	Hci Supply	Vendor	Outstanding	\$28.29
57771	2/10/2023	Nglic	Vendor	Outstanding	\$2,065.08
57772	2/10/2023	Premier Family Medicine	Vendor	Outstanding	\$125.00
57773	2/10/2023	South Gibson Family Care	Vendor	Outstanding	\$100.00
57774	2/10/2023	StaffEZ Facility Services	Vendor	Outstanding	\$110,602.00
57775	2/10/2023	Stanford Electric	Vendor	Outstanding	\$46.51
57776	2/10/2023	Stellar Therapy Services	Vendor	Outstanding	\$276.95
57777	2/10/2023	The Gallery Collection	Vendor	Outstanding	\$73.06
57778	2/14/2023	Area Wide Communications	Vendor	Outstanding	\$322.00
57779	2/14/2023	Capital One	Vendor	Outstanding	\$36.98
57780	2/14/2023	Denise Coleman	Vendor	Outstanding	\$145.08
57781	2/14/2023	Debra Keeton	Vendor	Outstanding	\$79.56
57782	2/14/2023	M&A Supply Company, Inc.	Vendor	Outstanding	\$304.75

**Gibson County Special Schools**  
**Bank Account Check Listing By Date**

**Run At:** 3/1/2023 11:14 AM  
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379  
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57783	2/14/2023	Morris Painting And Repair	Vendor	Outstanding	\$2,155.00
57784	2/14/2023	Amy Powell	Vendor	Void	\$102.96
57785	2/14/2023	Renee Childs	Vendor	Outstanding	\$74.88
57786	2/14/2023	ROCKLER WOOD WORKING	Vendor	Outstanding	\$313.96
57787	2/14/2023	Shawn Hampton	Vendor	Outstanding	\$24.00
57788	2/14/2023	Skullbone Cabinets	Vendor	Outstanding	\$26,638.50
57789	2/15/2023	Ace Building Center	Vendor	Outstanding	\$36.95
57790	2/15/2023	Advantage Lock & Key	Vendor	Outstanding	\$138.00
57791	2/15/2023	Alisha Owens	Vendor	Outstanding	\$24.00
57792	2/15/2023	Burk's Beverage	Vendor	Outstanding	\$64.86
57793	2/15/2023	Samantha Butler	Vendor	Outstanding	\$175.50
57794	2/15/2023	Caymee Services	Vendor	Outstanding	\$42.00
57795	2/15/2023	Cdw Government	Vendor	Outstanding	\$24,215.45
57796	2/15/2023	Central Technologies, Inc.	Vendor	Outstanding	\$31,582.55
57797	2/15/2023	Gchs Vocational Technical Center	Vendor	Outstanding	\$36.59
57798	2/15/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$11,123.38
57799	2/15/2023	Kb's Auto Service Center	Vendor	Outstanding	\$64.00
57800	2/15/2023	Lakeside Behavioral Health	Vendor	Outstanding	\$3,675.00
57801	2/15/2023	Amy Powell	Vendor	Outstanding	\$102.96
57802	2/15/2023	Tap Industries, Inc.	Vendor	Outstanding	\$76.00
57803	2/15/2023	Youth Town of Tennessee	Vendor	Outstanding	\$735.00
57804	2/16/2023	Mignon Denton	Vendor	Outstanding	\$82.00
57805	2/16/2023	Rod's Tire & Auto Center	Vendor	Outstanding	\$115.83
57806	2/16/2023	Tennessee Attendance Supervisors	Vendor	Outstanding	\$400.00
57807	2/17/2023	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$164.97
57808	2/17/2023	Lakeshore	Vendor	Outstanding	\$2,954.09
57809	2/17/2023	Tap Industries, Inc.	Vendor	Outstanding	\$275.00
57810	2/17/2023	The Master Teacher	Vendor	Outstanding	\$733.45

**Gibson County Special Schools  
Bank Account Check Listing By Date**

**Run At:** 3/1/2023 11:14 AM  
**Run By:** Amy Santaniello  
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Bank Account: Security Bank Vendor (Fund 141) Account Number: 000000200379  
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
57811	2/17/2023	Deborah Reynolds	Vendor	Outstanding	\$215.70
57812	2/17/2023	Bob McClain	Vendor	Outstanding	\$630.00
57813	2/17/2023	Tyler Tate	Vendor	Outstanding	\$525.71
57814	2/21/2023	4-EverGreen	Vendor	Outstanding	\$852.50
57815	2/21/2023	Anthem Sports	Vendor	Outstanding	\$3,851.09
57816	2/21/2023	Tessa Buckingham	Vendor	Outstanding	\$1,456.08
57817	2/21/2023	ETAIROS HVAC	Vendor	Outstanding	\$727.87
57818	2/21/2023	Jack Morris Auto Glass	Vendor	Outstanding	\$409.56
57819	2/21/2023	Pitney Bowes	Vendor	Outstanding	\$503.50
57820	2/21/2023	Quill	Vendor	Outstanding	\$56.17
57821	2/21/2023	Stanford Electric	Vendor	Outstanding	\$44.22
57822	2/21/2023	The Mirror Exchange	Vendor	Outstanding	\$39.00
57823	2/21/2023	Trane U.S. Inc	Vendor	Outstanding	\$1,375.74
57824	2/21/2023	Workcare Resource Inc,	Vendor	Outstanding	\$105.00
57825	2/22/2023	Aflac	Vendor	Outstanding	\$367.44
57826	2/22/2023	Boston Mutual Whole Life	Vendor	Outstanding	\$195.02
57827	2/22/2023	CHLIC	Vendor	Outstanding	\$14,064.66
57828	2/22/2023	General Sessions Court	Vendor	Outstanding	\$60.84
57829	2/22/2023	General Sessions Court	Vendor	Outstanding	\$54.42
57830	2/22/2023	Gibson County Imagination Library	Vendor	Outstanding	\$118.00
57831	2/22/2023	Gibson Education Association	Vendor	Outstanding	\$1,003.49
57832	2/22/2023	Life Investors	Vendor	Outstanding	\$541.82
57833	2/22/2023	MANHATTANLIFE ASSURANCE COMPANY OF AMERIC	Vendor	Outstanding	\$414.36
57834	2/22/2023	Pre-Paid Legal Services, Inc.	Vendor	Outstanding	\$189.35
57835	2/22/2023	Tasc Pvr	Vendor	Outstanding	\$5,076.58
57836	2/22/2023	Tenn Child Support	Vendor	Outstanding	\$933.00
57837	2/22/2023	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS, INC	Vendor	Outstanding	\$2,440.81
57838	2/22/2023	TSACG	Vendor	Outstanding	\$14,010.00

**Gibson County Special Schools  
Bank Account Check Listing By Date**

**Run At:** 3/1/2023 11:14 AM  
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Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

Number	Date	Description	Check Type	Status	
57839	2/22/2023	Usable Life	Vendor	Outstanding	\$7,701.76
57840	2/22/2023	Usable Life	Vendor	Outstanding	\$936.00
57841	2/22/2023	Usable Life	Vendor	Outstanding	\$9,310.05
57842	2/22/2023	Cdw Government	Vendor	Outstanding	\$170.00
57843	2/22/2023	First Choice Farm & Lawn	Vendor	Outstanding	\$45,000.00
57844	2/24/2023	Cindy Smith	Vendor	Outstanding	\$84.24
57845	2/24/2023	Ferguson Enterprises	Vendor	Outstanding	\$147.92
57846	2/24/2023	Gibson County Federal Accounts	Vendor	Outstanding	\$10,169.21
57847	2/24/2023	Gibson Electric Membership	Vendor	Outstanding	\$1,650.00
57848	2/24/2023	Townsend Door & Hardware	Vendor	Outstanding	\$44.00
57849	2/24/2023	Wells Fargo Financial Leasing	Vendor	Outstanding	\$399.00
57850	2/24/2023	Workcare Resource Inc,	Vendor	Outstanding	\$175.00
57851	2/24/2023	WTHC ECC TRAINING CENTER	Vendor	Outstanding	\$25.00
57852	2/28/2023	Business Card	Vendor	Outstanding	\$2,145.31
57853	2/28/2023	Food Rite	Vendor	Outstanding	\$6.49
57854	2/28/2023	Jack Morris Auto Glass	Vendor	Outstanding	\$409.56
57855	2/28/2023	Lashlee-Rich, Inc	Vendor	Outstanding	\$60,952.00
57856	2/28/2023	Modern Telephone Systems	Vendor	Outstanding	\$691.50
57857	2/28/2023	SECURITY BANK ESCROW	Vendor	Outstanding	\$3,208.00
57858	2/28/2023	TSBA	Vendor	Outstanding	\$276.00
57859	2/28/2023	Cdw Government	Vendor	Outstanding	\$307.24
57860	2/28/2023	Joe Frizzell	Vendor	Outstanding	\$720.00
57861	2/28/2023	Law Enforcement Services	Vendor	Outstanding	\$250.00
57862	2/28/2023	Patricia Rickman	Vendor	Outstanding	\$1,156.00
57863	2/28/2023	UNITED REFRIGERATION, INC	Vendor	Outstanding	\$889.10
57864	2/28/2023	Verizon Wireless	Vendor	Outstanding	\$593.46

Gibson County Special Schools  
Bank Account Check Listing By Date

Run At: 3/1/2023 11:14 AM  
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Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

**Number**      **Date**    **Description**

**Check Type**

**Status**

**Totals for Vendor**

<b>Number of Checks:</b>	221
<b>Total Checks:</b>	\$619,753.77
<b>Reconciled Checks:</b>	\$0.00
<b>Outstanding Checks:</b>	\$587,395.33
<b>Void Checks:</b>	\$32,358.44

Gibson County Special Schools  
Bank Account Check Listing By Date

Run At: 3/1/2023 11:14 AM  
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Bank Account: Security Bank Vendor (Fund 141)  
GL Account: 141- -11130

Account Number: 000000200379

**Totals for 141- -11130**

**Number of Checks:** 221  
**Total Checks:** \$619,753.77  
**Reconciled Checks:** \$0.00  
**Outstanding Checks:** \$587,395.33  
**Void Checks:** \$32,358.44

Gibson County Special Schools  
Bank Account Check Listing By Date

Run At: 3/1/2023 11:14 AM  
Run By: Amy Santaniello  
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Bank Account: Security Bank Vendor (Fund 141)

Account Number: 000000200379

**Grand Totals**

<b>Number of Checks:</b>	221
<b>Total Checks:</b>	\$619,753.77
<b>Reconciled Checks:</b>	\$0.00
<b>Outstanding Checks:</b>	\$587,395.33
<b>Void Checks:</b>	\$32,358.44

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
40120	Trustee's Collections - Prior Year	0.00	0.00	0.00%	0.00	0.00	0.00%
40125	Trustee's Collections - Bankruptcy	0.00	0.00	0.00%	0.00	0.00	0.00%
40130	Cir Clk/Clk & Master Collections-Pr Yr	50,000.00	(66,988.16)	133.98%	4,166.67	(6,723.32)	161.36%
40162	Payments In Lieu Of Taxes-Local	150,000.00	(7,819.83)	5.21%	12,500.00	(1,129.07)	9.03%
40210	Local Option Sales Tax	3,700,000.00	(2,547,589.25)	68.85%	308,333.33	(388,789.89)	126.09%
40350	Interstate Telecommunications Tax	20,000.00	(17,779.73)	88.90%	1,666.67	(2,300.74)	138.04%
40610	Current Property Tax	7,129,000.00	(4,827,937.04)	67.72%	594,083.33	(671,457.34)	113.02%
40620	Prior Year's Property Tax	150,000.00	(100,159.54)	66.77%	12,500.00	(6,462.04)	51.70%
40630	Interest And Penalty	20,000.00	(10,526.07)	52.63%	1,666.67	(1,039.16)	62.35%
41110	Marriage Licenses	900.00	(757.07)	84.12%	75.00	(54.98)	73.31%
43570	Receipts From Individual Schools	65,000.00	(58,953.08)	90.70%	5,416.67	(2,588.34)	47.78%
43990	Other Charges For Services	0.00	(18,409.08)	0.00%	0.00	(373.92)	0.00%
44110	Investment Income	20,000.00	(105,972.12)	529.86%	1,666.67	(22,636.81)	1,358.21%
46511	Basic Education Program	24,399,000.00	(17,079,300.00)	70.00%	2,033,250.00	(2,439,900.00)	120.00%
46515	Early Childhood Education	412,197.16	(158,450.31)	38.44%	34,349.76	(20,673.53)	60.19%
46590	Other State Education Funds	512,858.00	(230,753.25)	44.99%	42,738.17	(31,802.56)	74.41%
46610	Career Ladder Program	37,500.00	(22,430.27)	59.81%	3,125.00	0.00	0.00%
46980	Other State Grants	95,158.00	(95,158.00)	100.00%	7,929.83	(95,158.00)	1,200.00%
47143	Special Education - Grants To States	0.00	(51,397.00)	0.00%	0.00	0.00	0.00%
49700	Insurance Recovery	0.00	(28,479.42)	0.00%	0.00	(28,479.42)	0.00%
	<b>Total Revenues</b>	<b>36,761,613.16</b>	<b>(25,428,859.22)</b>	<b>69.17%</b>	<b>3,063,467.76</b>	<b>(3,719,569.12)</b>	<b>121.42%</b>
<b>Expenditures</b>							
71100	Regular Instruction Program	(16,047,587.71)	7,974,423.35	49.69%	(1,337,298.98)	1,155,996.56	86.44%
71200	Special Education Program	(2,353,097.64)	1,242,109.31	52.79%	(196,091.47)	192,862.22	98.35%
71300	Career and Technical Education	(1,344,048.29)	716,879.19	53.34%	(112,004.02)	151,823.58	135.55%
72110	Attendance	(78,808.50)	51,649.94	65.54%	(6,567.38)	6,133.86	93.40%
72120	Health Services	(585,076.48)	81,982.85	14.01%	(48,756.37)	8,792.28	18.03%
72130	Other Student Support	(1,188,166.03)	455,987.60	38.38%	(99,013.84)	54,001.89	54.54%
72210	Regular Instruction Program	(1,309,111.83)	689,054.86	52.64%	(109,092.65)	86,401.15	79.20%
72220	Special Education Program	(281,302.26)	228,156.29	81.11%	(23,441.86)	14,044.97	59.91%
72230	Career and Technical Education	(7,500.00)	7,000.00	93.33%	(625.00)	0.00	0.00%
72250	EDUCATION TECHNOLOGY	(755,688.11)	521,799.63	69.05%	(62,974.01)	25,513.53	40.51%
72310	Board Of Education	(508,672.00)	331,792.32	65.23%	(42,389.33)	17,932.92	42.31%
72320	Office Of The Superintendent	(272,002.75)	176,181.51	64.77%	(22,666.90)	20,349.18	89.77%
72410	Office Of The Principal	(2,128,292.05)	1,257,342.11	59.08%	(177,357.67)	168,217.26	94.85%
72510	Fiscal Services	(244,007.50)	161,060.30	66.01%	(20,333.96)	18,842.77	92.67%
72610	Operation Of Plant	(2,557,459.00)	1,760,474.94	68.84%	(213,121.58)	192,655.17	90.40%

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72620	Maintenance Of Plant	(961,848.63)	568,544.31	59.11%	(80,154.05)	39,733.24	49.57%
72710	Transportation	(1,371,088.86)	803,280.46	58.59%	(114,257.41)	73,418.60	64.26%
73300	Community Services	(4,728.00)	4,728.00	100.00%	(394.00)	0.00	0.00%
73400	Early Childhood Education	(412,197.16)	192,977.32	46.82%	(34,349.76)	31,649.17	92.14%
76100	Regular Capital Outlay	(2,050,247.89)	1,361,652.33	66.41%	(170,853.99)	26,938.93	15.77%
82130	Education	(3,210,533.00)	47,381.54	1.48%	(267,544.42)	0.00	0.00%
82230	Education	(1,390,323.00)	695,547.01	50.03%	(115,860.25)	0.00	0.00%
<b>Total Expenditures</b>		<b>(39,061,786.69)</b>	<b>19,330,005.17</b>	<b>49.49%</b>	<b>(3,255,148.89)</b>	<b>2,285,307.28</b>	<b>70.21%</b>
<b>Total</b>	<b>141</b> General Purpose School	<b>(2,300,173.53)</b>	<b>(6,098,854.05)</b>	<b>-265.15%</b>	<b>(191,681.13)</b>	<b>(1,434,261.84)</b>	<b>-748.25%</b>



	A	B	C	D	E	F
1	<b>Monthly Work Order Recap</b>					
2	<b>Period: Feb1 through March 3</b>					
3						
4			<b>Beginning of Month</b>	<b>New</b>	<b>Closed</b>	<b>End of Month</b>
5	<b>Technology</b>	<b>Assigned To:</b>	<b>Open Work Orders</b>	<b>Work Orders</b>	<b>Work Orders</b>	<b>Open Work Orders</b>
6		Jamie Barr	12	25	30	7
7		Shawn Hampton	6	29	32	3
8		Alisha Owens	4	35	33	6
9		Anthony Bogue	8	25	25	8
10						
11	<b>Grand Totals</b>		<b>30</b>	<b>114</b>	<b>120</b>	<b>24</b>
12						
13						
14			<b>Beginning of Month</b>	<b>New</b>	<b>Closed</b>	<b>End of Month</b>
15	<b>Maintenance</b>	<b>Assigned To:</b>	<b>Open Work Orders</b>	<b>Work Orders</b>	<b>Work Orders</b>	<b>Open Work Orders</b>
16		Charles Salles	25	12	18	19
17		Travis Hendrix	0	35	34	1
18		Mark Robinson	2	16	10	8
19		Caleb Black	0	10	8	2
20		Ted Bauman	3	35	34	4
21		Brad Reynolds	0	13	12	1
22						
23	<b>Grand Totals</b>		<b>30</b>	<b>121</b>	<b>116</b>	<b>35</b>
24						
25						
26	<b>Notes:</b>					
27	1. <b>Assigned To:</b> The person who was assigned the work order.					
28	2. <b>Beginning of the Month Work Orders:</b> The number of work orders open for the Assigned To for time frame selected.					
29	3. <b>New Work Orders:</b> New work orders received by the Assigned To during the time frame selected.					
30	4. <b>Closed Work Orders:</b> Closed work orders closed by the Assigned To during the time frame selected.					
31	5. <b>End of Month Open Work Orders:</b> Work orders still open for the Assigned To for the time frame selected.					

**Gibson County Special School District**  
**Board of Trustees**  
**GCSSD Board of Trustees Regular Meeting**  
**Kenton School Cafeteria**  
**February 9, 2023**

**Members Present:** Mr. Scott Ball, Mr. Benny Boals, Mr. John Campbell II, Ms. Treva Maitland, Mr. Eddie Watkins.

**PLEDGE OF ALLEGIANCE**

Mr. Scott Ball led the Pledge of Allegiance.

**CALL TO ORDER**

Mrs. Treva Maitland called the meeting to order.

**ROLL CALL**

**CONSENT AGENDA**

A motion was made by Mr. Eddie Watkins to approve the consent agenda, with a second by Mr. Benny Boals. *Motion passed.*

**ALC Report**

**Bullying/Harassment Report**

**Finance Reports**

**Juvenile Court Referrals**

**Maintenance/Technology Reports**

**Minutes Approval**

**Overnight Field Trips\*\***

**RECOGNITION**

**PUBLIC COMMENT**

No public comment

**\*\*AMENDED AGENDA**

A motion was made by Mr. Eddie Watkins to approve the amended agenda, with a second by Mr. Scott Ball. *Motion passed.*

### **Audit Finding Schedule of Cash Shortages (Internal School Funds)**

Mr. Terry Cunningham presented the Audit Finding Schedule of Cash Shortages (Internal School Funds). The audit requires the school board's forgiveness of shortages or it will appear in next year's audit.

A motion was made by Mr. Eddie Watkins to forgive the Audit Finding Schedule of Cash Shortages (Internal School Funds), with a second by Mr. Benny Boals. *Motion passed.*

### **SPARC Grant Budget Amendment**

Mr. Terry Cunningham presented the Supporting Post-Secondary Access in Rural Communities (SPARC) grant budget amendment. SPARC is a state grant of \$95,158 that will help purchase equipment, supplies, and materials for several programs. This will be part of the general-purpose funds.

A motion was made by Mr. Scott Ball to approve the SPARC grant budget amendment, with a second by Mr. Benny Boals. *Motion passed.*

### **Tractor Bid Summary**

Mr. Terry Cunningham presented the Tractor Bid Summary from First Choice Farm & Lawn for the amount of \$45,000. The SPARC grant will help pay for a portion of the new tractor, with the old tractor trade-in.

A motion was made by Mr. Scott Ball to approve the bid from First Choice Farm & Lawn for \$45,000 and surplus the John Deere 5075e tractor, with a second by Mr. John Campbell II. *Motion passed.*

### **Work Simulation Lab Bid Summary\*\***

Mr. Terry Cunningham presented the GCHS Work Simulation Lab Bid Summary. No bids were received from the original bid posted in October 2022. Due to the grant expiring in May 2023, we reached out to Morris Painting and Repair and Skullbone Cabinets, LLC for estimates. Morris Painting and Repair for the construction of the Work Simulation Lab for the amount of \$26,769. Skullbone Cabinets, LLC for the refacing/new construction of the cabinets for the amount of \$53,277. The IDEA Systematic Grant will pay \$45,000 and \$35,000 from the general funds.

A motion was made by Ms. Treva Maitland to approve Morris Painting and Repair for the construction of the Work Simulation Lab for \$26,769 and approve Skullbone Cabinets LLC for refacing/new construction of cabinets for \$53,277. The IDEA Systematic Grant will pay \$45,000, and \$35,000 from general purpose funds, as well as amending the budget by \$35,000, with a second by Mr. Benny Boals. *Motion passed.*

### **Federal Mental Health Grant**

Mr. Eddie Pruet presented the Federal Mental Health Grant. The Federal Mental Health Grant will provide internships in our district in the areas of psychologists, school social workers, and school counselors.

A motion was made by Mr. Scott Ball to approve the federal mental health grant positions/benefits, with a second by Mr. Benny Boals. *Motion passed.*

### **Access for All Learning Network**

Mr. Eddie Pruett presented the Access for All Learning Network Grant plan. We received a \$50,000 grant from the Department of Education. The GCCSD plan includes the following:

- Substitute teachers cover release time for gen ed classroom teachers and special ed teachers, collaborate and design high-quality literacy lesson plans, and engage ALL students in the gen ed setting.
- Substitute teachers cover release time for teachers to visit exemplary literacy classrooms
- Purchase of literacy materials to support students with disabilities in small and large group settings, such as manipulatives (letters, tiles, flashcards), chart paper, additional curriculum support (decodable readers, additional reading/writing texts), and additional teacher manuals for sped teachers/staff

A motion was made by Mr. John Campbell II to approve the Access for All Learning Network Grant plan, with a second by Mr. Scott Ball. *Motion passed.*

### **March Board Meeting**

Mr. Eddie Pruett asked the board to move the next board meeting from March 14th to March 13th to accommodate potential post-season playoffs.

A motion was made by Mr. Benny Boals to move the March board meeting to Monday, March 13th, with a second by Mr. Eddie Watkins. *Motion passed.*

### **Math Textbook Adoption**

Mrs. Michelle Goad represented the Math Textbook Adoption committee. This committee is made up of one teacher from every grade level and one teacher from every building. The committee received training through a grant that helped with the transition and new standards. All the teachers in the district were sent a survey to complete for feedback. The committee attended a textbook caravan and a work session. During the process, the committee was able to select what their favorites were. The committee aligns with the survey results. K-8 selected Curriculum and High School selected Big Ideas.

A motion was made by Mr. Benny Boals to approve the textbook committee recommendations of Big Ideas and Curriculum Associates, with a second by Mr. John Campbell II. *Motion passed.*

### **Policy Revisions**

Mr. Eddie Pruett presented *Policy #6.204 Attendance of Non-Resident Students*.

A motion was made by Mr. Eddie Watkins to approve policy revision, with a second by Mr. Scott Ball. *Motion passed.*

## **DIRECTOR'S REPORT**

### **Surplus**

Mr. Eddie Pruett presented a list of surplus items from SGCMS and SGCHS.

A motion was made by Mr. Eddie Watkins to approve the surplus list, with a second by Mr. John Campbell II. *Motion passed.*

## **ADJOURN**

Mr. John Campbell made the motion to adjourn.

Date Received in the District Office \_\_\_\_\_

Board Approval Date \_\_\_\_\_

Over Night Trip  Yes \_\_\_ No

**FIELD TRIP REQUEST  
GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School Gibson County High School Date of Request 2/10/2023

Teacher L. Norman Class FFA

Number of Students Involved 4 Cost Per Student \$0

Date of Trip 3/10-3/11 Alternate Date \_\_\_\_\_

Number of Buses Needed 1 Is Handicap bus required? \_\_\_ YES  NO

Has the Transportation Supervisor been contacted?  YES \_\_\_ NO

Personal Vehicles being used? \_\_\_ YES  NO

Proof of vehicle liability insurance on file at School? \_\_\_ YES  NO

Has the Cafeteria been contracted? \_\_\_ YES  NO

Has School Nurse been notified of Field Trip?  YES \_\_\_ NO

Total Number of Chaperones: Administrators \_\_\_ Teachers 2 Teacher Assistant \_\_\_  
Parents \_\_\_ Others \_\_\_

Destination: Agribition Livestock Judging Contest

Time of Departure: 3/10 @3pm Time of Return: 3/11 @8pm

Purpose of the Trip: To compete in an Invitational Livestock Judging Competition

Field Trip Activities: Students will judge classes of cattle, hogs, sheep, and goats.

They will then give an oral set of reasons to a judge for scoring.

**ATTACH LESSON PLAN FOR FOLLOW-UP.**

(This must be included for field trip to be approved.)

Approved  Disapproved \_\_\_ Principal [Signature] Date 2/10/23

Approved  Disapproved \_\_\_ Supervisor [Signature] Date 2/10/23

Approved  Disapproved \_\_\_ Director of Schools [Signature] Date 2/27/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup> DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Date Received in the District Office 3/6/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes \_\_\_ No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School GCHS Date of Request 3/6/23  
Teacher Amy Richardson Class Cheer  
Number of Students Involved 20 Cost Per Student Meals  
Date of Trip 3/8/23 - 3/11/23 Alternate Date NA

Number of Buses Needed 1 Is Handicap bus required? \_\_\_ YES  NO  
Has the Transportation Supervisor been contacted?  YES \_\_\_ NO  
Personal Vehicles being used?  YES \_\_\_ NO  
Proof of vehicle liability insurance on file at School?  YES \_\_\_ NO  
Has the Cafeteria been contracted?  YES \_\_\_ NO  
Has School Nurse been notified of Field Trip?  YES \_\_\_ NO  
Total Number of Chaperones: Administrators \_\_\_ Teachers 2 Teacher Assistant \_\_\_  
Parents \_\_\_ Others 1

Destination: MTSU for Girls State Basketball Tournament

Time of Departure: 3/8/23 at 4:00pm Time of Return: TBD

Purpose of the Trip: Cheer for the girls basketball team at the state tournament.

Field Trip Activities: Cheer

**ATTACH LESSON PLAN FOR FOLLOW-UP.**

(This must be included for field trip to be approved.)  
Approved  Disapproved \_\_\_ Principal Amanda Cary Date 3/6/23  
Approved  Disapproved \_\_\_ Supervisor AM Date 3/6/23  
Approved  Disapproved \_\_\_ Director of Schools Eddie Pruett Date 3/6/23

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Eddie Pruett

Date Received in the District Office 2/13/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes \_\_\_ No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School Gibson County High School Date of Request 2/10/2023  
Teacher L. Norman Class FFA  
Number of Students Involved 49 Cost Per Student \$250  
Date of Trip 3/18-3/22 Alternate Date \_\_\_\_\_

Number of Buses Needed 1 Is Handicap bus required? \_\_\_ YES  NO

Has the Transportation Supervisor been contacted?  YES \_\_\_ NO

Personal Vehicles being used? \_\_\_ YES  NO

Proof of vehicle liability insurance on file at School? \_\_\_ YES  NO

Has the Cafeteria been contracted? \_\_\_ YES  NO

Has School Nurse been notified of Field Trip?  YES \_\_\_ NO

Total Number of Chaperones: Administrators \_\_\_ Teachers 2 Teacher Assistant \_\_\_  
Parents \_\_\_ Others \_\_\_

Destination: State FFA Convention, Gatlinburg, TN

Time of Departure: 3/18 @6am Time of Return: 3/22 @6pm

Purpose of the Trip: Students will attend the State Convention.

Field Trip Activities: Students will receive state awards and attend leadership sessions.

**ATTACH LESSON PLAN FOR FOLLOW-UP.**

(This must be included for field trip to be approved.)

Approved  Disapproved \_\_\_ Principal [Signature] Date 2/10/23

Approved  Disapproved \_\_\_ Supervisor [Signature] Date 2/10/23

Approved  Disapproved \_\_\_ Director of Schools Eddie Pruett Date 2/10/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**  
**FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup>**  
**DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.**  
**REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Date Received in the District Office 3/8/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes  No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School GCHS Date of Request 3-6-23  
Teacher Wilkins Class Girls Basketball  
Number of Students Involved 14 Cost Per Student N/A

Date of Trip 3/9-3/12 Alternate Date \_\_\_\_\_

Number of Buses Needed 1 Is Handicap bus required?  YES  NO

Has the Transportation Supervisor been contacted?  YES  NO

Personal Vehicles being used?  YES  NO

Proof of vehicle liability insurance on file at School?  YES  NO N/A

Has the Cafeteria been contracted?  YES  NO

Has School Nurse been notified of Field Trip?  YES  NO

Total Number of Chaperones: Administrators \_\_\_\_\_ Teachers 2 Teacher Assistant ANNIE BASS  
Parents \_\_\_\_\_ Others JANE WILKINS

Destination: MTSU - Murfreesboro, TN

Time of Departure: 8:30 Time of Return: TBD

Purpose of the Trip: Compete in TSSAA STATE BASKETBALL  
Tournament

Field Trip Activities: \_\_\_\_\_

ATTACH LESSON PLAN FOR FOLLOW-UP. COACH WILKINS 3-6-23  
(This must be included for field trip to be approved.)  
Approved  Disapproved \_\_\_\_\_ Principal [Signature] Date 3/7/23  
Approved  Disapproved \_\_\_\_\_ Supervisor [Signature] Date 3/8/23  
Approved  Disapproved \_\_\_\_\_ Director of Schools Eddie Pruett Date 3/8/23

\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.  
FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup>  
DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.  
REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.  
Eddie Pruett

Date Received in the District Office 2/22/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes  No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School GCHS Cte Center Date of Request Feb 16, 2023  
Teacher Childs, Wilson, Sims Class SkillsUSA  
Number of Students Involved 14 Cost Per Student 80.00  
Date of Trip 4/16/2023 - 4/19/23 Alternate Date NA

Number of Buses Needed 1 Is Handicap bus required?  YES  NO  
Has the Transportation Supervisor been contacted?  YES  NO  
Personal Vehicles being used?  YES  NO  
Proof of vehicle liability insurance on file at School?  YES  NO  
Has the Cafeteria been contracted?  YES  NO  
Has School Nurse been notified of Field Trip?  YES  NO  
Total Number of Chaperones: Administrators \_\_\_\_\_ Teachers 3 Teacher Assistant \_\_\_\_\_  
Parents \_\_\_\_\_ Others \_\_\_\_\_

Destination: Chattanooga Tennessee

Time of Departure: 4/16/2023 9AM Time of Return: 4/19/2023 5PM

Purpose of the Trip: Students to compete in various leadership and Skilled Contest

Field Trip Activities: Agenda Attached

**ATTACH LESSON PLAN FOR FOLLOW-UP.**  
(This must be included for field trip to be approved.)  
Approved  Disapproved \_\_\_\_\_ Principal [Signature] Date 2/20/23  
Approved  Disapproved \_\_\_\_\_ Supervisor [Signature] Date 2/16/23  
Approved  Disapproved \_\_\_\_\_ Director of Schools Eddie Pruett Date 2/22/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED. FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup> DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA. REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Date Received in the District Office 3/6/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes  No

**FIELD TRIP REQUEST  
GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School South Gibson County High School Date of Request 3/5/23  
Teacher Heather Allen Class Girls Basketball  
Number of Students Involved 12 Cost Per Student 0.00  
Date of Trip 3/5/23-3/11/23 Alternate Date \_\_\_\_\_

Number of Buses Needed 0 Is Handicap bus required?  YES  NO  
Has the Transportation Supervisor been contacted?  YES  NO  
Personal Vehicles being used?  YES  NO  
Proof of vehicle liability insurance on file at School?  YES  NO  
Has the Cafeteria been contracted?  YES  NO  
Has School Nurse been notified of Field Trip?  YES  NO

Total Number of Chaperones: Administrators \_\_\_\_\_ Teachers 3 Teacher Assistant \_\_\_\_\_  
Parents \_\_\_\_\_ Others \_\_\_\_\_

Destination: MTSU

Time of Departure: 8:45am Time of Return: 8:00pm

Purpose of the Trip: Girls state basketball tournament

Field Trip Activities: To win a state championship

**ATTACH LESSON PLAN FOR FOLLOW-UP.**  
(This must be included for field trip to be approved.)  
Approved  Disapproved \_\_\_\_\_ Principal Paul Rogers Date 3-6-23  
Approved  Disapproved \_\_\_\_\_ Supervisor [Signature] Date 3-6-23  
Approved  Disapproved \_\_\_\_\_ Director of Schools Eddie Pruett Date 3/6/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.  
FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup>  
DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.  
REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

Date Received in the District Office 3/1/23  
Board Approval Date \_\_\_\_\_  
Over Night Trip  Yes \_\_\_ No

**FIELD TRIP REQUEST**  
**GIBSON COUNTY SPECIAL SCHOOL DISTRICT**

School South Gibson County High School Date of Request 2/28/23  
Teacher Heather Allen Class Girls Basketball  
Number of Students Involved 12 Cost Per Student \_\_\_\_\_  
Date of Trip 3/3/23-3/4/23 Alternate Date \_\_\_\_\_  
Number of Buses Needed 0 Is Handicap bus required? \_\_\_ YES  NO  
Has the Transportation Supervisor been contacted? \_\_\_ YES  NO  
Personal Vehicles being used?  YES \_\_\_ NO  
Proof of vehicle liability insurance on file at School?  YES \_\_\_ NO  
Has the Cafeteria been contracted? \_\_\_ YES  NO  
Has School Nurse been notified of Field Trip? \_\_\_ YES  NO  
Total Number of Chaperones: Administrators \_\_\_ Teachers 3 Teacher Assistant \_\_\_  
Parents \_\_\_ Others \_\_\_  
Destination: Substate (Creekwood or Murphreesboro Central)  
Time of Departure: 5:00pm Time of Return: 11:00pm  
Purpose of the Trip: Substate game & Practice  
  
Field Trip Activities: Basketball Game

**ATTACH LESSON PLAN FOR FOLLOW-UP.**  
(This must be included for field trip to be approved.)  
Approved  Disapproved \_\_\_ Principal Ruel Progne Date 2-28-23  
Approved  Disapproved \_\_\_ Supervisor [Signature] Date 3/1/23  
Approved  Disapproved \_\_\_ Director of Schools Eddie Pruett Date 3/2/23

**\*\*\* ALL OVERNIGHT FIELD TRIPS WITH AN ATTACHED AGENDA MUST BE BOARD APPROVED.**  
**FIELD TRIP REQUESTS MUST BE IN THE DISTRICT OFFICE BY THE 1<sup>ST</sup>**  
**DAY OF THE MONTH IN ORDER TO BE PLACED ON THE CONSENT AGENDA.**  
**REGULAR BOARD MEETINGS ARE HELD THE SECOND THURSDAY OF EACH MONTH.**

Eddie Pruett

# CURRENT POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>Attendance of Non-Resident Students</b>	Descriptor Code: <b>6.204</b>	Issued Date: <b>06/23/22</b>
		Rescinds: <b>6.204</b>	Issued: <b>07/14/16</b>

1 Students residing outside the boundaries of the school system may attend schools within the school  
2 system under the following conditions:

- 3 1. They must be approved by the director of schools.<sup>1</sup>
- 4 2. They must pay a tuition fee established annually by the board. Annual tuition may not exceed  
5 per student, per annum, an amount equal to the amount of local funds actually used for school  
6 purposes by the school system per student during the preceding school year minus any funds  
7 received from the student's resident system. Tuition for out-of-state non-resident students shall  
8 be charged at the same rate as the average cost per student (state and local funds) in the system  
9 attended.<sup>2</sup>
- 10 3. Non-resident students must make application during the month of May.<sup>3</sup> During the month of  
11 **June** each year, a non-resident parent/guardian may request that his/her child attend a school  
12 within Gibson County Special School District.\* The Selection Committee shall review such  
13 requests and, if adequate space is available, grant such transfers unless a transfer would be  
14 adverse to the best interests of the child or the school system.
- 15 4. Requests from students from adjoining states to attend school shall be considered on a case-by-  
16 case basis.<sup>4</sup>
- 17 5. Students who become residents of the school system shall be refunded any unused portion of the  
18 tuition on a pro-rata basis.
- 19 6. When payment is not made on all or any part of the required tuition for a previous year, the  
20 student(s) shall be excluded from future attendance until all prior and current tuition is paid.
- 21 7. Children of employees of the Gibson County Special School District will be allowed to attend  
22 school in the Gibson County Special School District.<sup>5</sup>
- 23 8. Students residing on a road or street, that divides two (2) school districts, and as of September  
24 1, 2004, are being serviced by bus routes of one (1) or more school districts, may choose to  
25 attend the closest school to their residence, whether or not at the residence within the boundaries  
26 of the school district in which that school is located.
- 27 9. If a student is zoned by Kenton Special School District (hereinafter KSSD) to attend Kenton  
28 Elementary, for so long as the Gibson County Special School District contracts with KSSD to  
29 operate Kenton Elementary, the student may attend Gibson County Special School District.

30 *Parents may only apply to schools/grade levels that have openings listed on the district website.*

**1 POST ENROLLMENT**

- 2 Once accepted, the student shall provide his/her own transportation to and from the school. The student
- 3 must maintain satisfactory attendance, behavior, and effort to remain in the new school district.

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**Legal References**

1. TCA 49-6-3104
2. TCA 49-6-3003; TCA 49-6-403(f); Public Acts of 2022, Chapter No. 709
3. TCA 49-6-3105
4. TCA 49-6-3108; TCA 49-6-403(f)
5. TCA 49-6-3113; TCA 49-6-3103; Public Acts of 2022, Chapter No. 709

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**Cross References**

Revenues 2.400  
Students from Military Families 6.506

# PROPOSED POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>Attendance of Non-Resident Students</b>	Descriptor Code: <b>6.204</b>	Issued Date: <b>06/23/22</b>
		Rescinds: <b>6.204</b>	Issued: <b>07/14/16</b>

1 Students residing outside the boundaries of the school system may attend schools within the school  
2 system under the following conditions:

- 3 1. They must be approved by the director of schools.<sup>1</sup>
- 4 2. They must pay a tuition fee established annually by the board. Annual tuition may not exceed  
5 per student, per annum, an amount equal to the amount of local funds actually used for school  
6 purposes by the school system per student during the preceding school year minus any funds  
7 received from the student's resident system. Tuition for out-of-state non-resident students shall  
8 be charged at the same rate as the average cost per student (state and local funds) in the system  
9 attended.<sup>2</sup>
- 10 3. Non-resident students must make application during the month of May.<sup>3</sup> During the month of  
11 **May** each year, a non-resident parent/guardian may request that his/her child attend a school  
12 within Gibson County Special School District.\* The Selection Committee shall review such  
13 requests and, if adequate space is available, grant such transfers unless a transfer would be  
14 adverse to the best interests of the child or the school system.
- 15 4. Requests from students from adjoining states to attend school shall be considered on a case-by-  
16 case basis.<sup>4</sup>
- 17 5. Students who become residents of the school system shall be refunded any unused portion of the  
18 tuition on a pro-rata basis.
- 19 6. When payment is not made on all or any part of the required tuition for a previous year, the  
20 student(s) shall be excluded from future attendance until all prior and current tuition is paid.
- 21 7. Children of employees of the Gibson County Special School District will be allowed to attend  
22 school in the Gibson County Special School District.<sup>5</sup>
- 23 8. Students residing on a road or street, that divides two (2) school districts, and as of September  
24 1, 2004, are being serviced by bus routes of one (1) or more school districts, may choose to  
25 attend the closest school to their residence, whether or not at the residence within the boundaries  
26 of the school district in which that school is located.
- 27 9. If a student is zoned by Kenton Special School District (hereinafter KSSD) to attend Kenton  
28 Elementary, for so long as the Gibson County Special School District contracts with KSSD to  
29 operate Kenton Elementary, the student may attend Gibson County Special School District.

30 **\*Parents may only apply to schools/grade levels that have openings listed on the district website.**

**1 POST ENROLLMENT**

- 2 Once accepted, the student shall provide his/her own transportation to and from the school. The student
- 3 must maintain satisfactory attendance, behavior, and effort to remain in the new school district.

---

**Legal References**

1. TCA 49-6-3104
2. TCA 49-6-3003; TCA 49-6-403(f); Public Acts of 2022, Chapter No. 709
3. TCA 49-6-3105
4. TCA 49-6-3108; TCA 49-6-403(f)
5. TCA 49-6-3113; TCA 49-6-3103; Public Acts of 2022, Chapter No. 709

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**Cross References**

Revenues 2.400  
Students from Military Families 6.506



# INNOVATIVE HIGH SCHOOL GRANT

## CURRENT IHS STUDENTS

GCHS: **36** Students  
SGCHS: **46** Students

Working at **43** different locations in Gibson County and the surrounding area.

**91%** are placed at jobs that align with their interests, aptitudes, and/or program of study.

## CERTIFICATIONS

- OSHA 10
- OSHA Construction
- OSHA Healthcare
- OSHA Patient Care Tech
- Certified Nursing Assistant
- ServSafe Culinary Food Manager
- ASE (Auto Service Excellence)
- Briggs and Stratton
- MacLean Forklift Operation
- Elanco Veterinary Medical Applications

## EQUIPMENT PURCHASES

- Forklifts (sitting and standing)
- Safety harnesses
- EKG Machine
- Patient Lift
- Pocket Nurse IV Arm
- Tire Alignment Machine
- 2021 Ford Transit Vans (2)

## YOUSCIENCE WORK SUPPORT COACHES

YouScience is a career aptitude assessment given by our CAS.

Juniors: **303**  
8th Grade: **314**

Worksite visits completed: **56**  
Students being transported: **5**

## ECONOMIC IMPACT

Estimated Earnings 2021-2022:

**\$195,970**

Projected Earnings 2022-2023:

**\$529,894**

Total for the 2021-2023 Grant Cycle:

**\$725,864**

## ONLINE CLASSES W/ TEACHER SUPPORT COACHES

**19** students are enrolled in online Personal Finance, Economics, and/or Applied Math.

Titan Ag

FedEx

Dyer Nursing Home

MacLean

Tennessee Tractor

Touching Hearts at Home

Centennial Bank

Dynamix Physical Therapy

Gibson Co Utility District

Parham

COMMUNITY PARTNERS

## GCSSD IHS Staff

**Emily Pitt**

*Project Director*

Email: pitte@gcssd.org

**Carly Robinson**

*Career Advisor*

Email: archiec@gcssd.org

**Delaney Naffziger**

*Work Support Coach, SGCHS*

Email: naffzigerd@gcssd.org

**Tim Lownsdale**

*Work Support Coach, GCHS*

Email: lownsdalet@gcssd.org

# **Gibson County Special School District**

## **5th-12th Supply List**

### **2023-2024**

- Loose leaf paper (up to 4 packs)
- Pencils/extra lead
- Crayons
- Color pencils
- 1-inch binder – 3-inch binder (up to 6)
- Ruler
- Graph paper
- Protractor
- Compass
- Pencil trimmer
- Folders with brads (up to 14)
- 1 pack of construction paper
- Composition notebook
- Calculator TI-30X IIS (5 – 8)
- Calculator TI-30 (minimum) (9 – 12)
- Divider tabs (up to 6 packs)
- Markers
- Highlighters
- Glue
- Ink Pens for editing
- subject spiral notebooks
- Scissors
- Sheet protectors
- Post-It Notes
- Dry Erase Markers
- Index Cards
- Pack of 10 file folders
- Headphones or earbuds
- Zipper pouch
- Cap erasers

### **5<sup>th</sup> – 8<sup>th</sup> Grade Student Fees**

Student Handbooks up to \$6.00

Science and/or Social Studies Fee \$10.00

Instructional Fee \$ 20.00

**The board recommends waiting until your initial Clorox/wet wipes, Kleenex, and germicide supply are depleted; then send a note home for these supplies. The following sentence speaks of volunteer action: *“These supplies would be greatly appreciated in our classrooms!”***

# Gibson County Special School District

## 2023-2024

### High School Fees

• Agriculture	\$10.00
• Art	\$35.00
• Physical Science	\$10.00
• Biology	\$15.00
• Biology 2 CLEP	\$20.00
• Chemistry	\$15.00
• Chemistry 2 CLEP	\$20.00
• Physics	\$20.00
• Anatomy & Physiology	\$20.00
• Planner	\$ 3.00
• Vocal Music	\$15.00
• Welding/DE Welding	\$15.00
• Culinary Arts	\$10.00

**Gibson County Special School District  
Kindergarten through 4<sup>th</sup> Grade Supply List  
2023-2024**

- Crayons (up to 4 boxes)
- Jumbo crayons
- Pencils #2
- Erasers – 2 packages of pencil caps or large rectangle
- Loose leaf paper (up to 4 packages – line width specific to grade level)
- Construction paper – 1 package
- Washable Markers – 1 box
- Colored pencils – 1 box
- Glue Sticks - (up to 12)
- Liquid/white Glue (up to 2 bottles)
- 1-inch binder – 3-inch binder (up to 5)
- Plastic folders with prongs and/or pockets (up to 6)
- Paper folders with prongs and/or pockets (up to 6)
- Primary Writing tablet (up to 4)
- Wide-ruled spiral notebook (up to 6)
- Highlighters
- Ruler – 12 inch
- Dry erase markers – 1 package
- Small supply box or zipper pouch
- Mat for nap – no thicker than 1 “(Pre-K & Kindergarten only)
- Towel or small sheet for mat (Pre-K & Kindergarten only)
- Backpack or book bag (no wheels)
- Plastic dividers with pockets - 1 package
- Scissors
- Ziploc bags – quart & gallon size
- Sheet Protectors
- Post-It Notes
- Index Cards
- Clipboard
- Composition Notebooks
- Calculator TI-108
- Headphones (earbuds)

**Fees:**

**Student Handbook/Planner – up to \$6.00**

**Vocabulary Workbook – up to \$7.50**

**Instructional Fee – \$20.00**

**Writing Notebook/Workbook \$ 6.00**

**The board recommends waiting until your initial Clorox/wet wipes, Kleenex, and germicide supply are depleted; then send a note home for these supplies. The following sentence speaks of volunteer action: “*These supplies would be greatly appreciated in our classrooms!*”**

<b>Gibson County Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Code of Ethics</b>	Descriptor Code: <b>1.106</b>	Issued Date: <b>08/07/08</b>
		Rescinds:	Issued:

1 **CODE OF ETHICS**

2 **GIBSON SPECIAL SCHOOL DISTRICT**

3

4 **Section 1. Definitions.**

- 5 (1) "School district" means Gibson Special School District, which was duly created by a public or  
6 private act of the General Assembly; and which includes all boards, committees, commissions,  
7 authorities, corporations or other instrumentalities appointed or created by the school district or  
8 an official of the school district.
- 9 (2) "Officials and employees" means and includes any official, whether elected or appointed, officer,  
10 employee or servant, or any member of any board, agency, commission, authority or corporation  
11 (whether compensated or not), or any officer, employee or servant thereof, of the school district.
- 12 (3) "Personal interest" means, for the purpose of disclosure of personal interests in accordance with  
13 this Code of Ethics, a financial interest of the official or employee, or a financial interest of the  
14 official's or employee's spouse or child living in the same household, in the matter to be voted  
15 upon, regulated, supervised, or otherwise acted upon in an official capacity.

16 **Section 2. Disclosure of personal interest in voting matters.** An official or employee with the  
17 responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before  
18 the vote and to be included in the minutes, any personal interest that affects or that would lead a  
19 reasonable person to infer that it affects the official's or employee's vote on the measure. In addition,  
20 the official or employee may, to the extent allowed by law, recuse himself or herself from voting on the  
21 measure.

22 **Section 3. Disclosure of personal interest in non-voting matters.** An official or employee who must  
23 exercise discretion relative to any matter other than casting a vote and who has a personal interest in the  
24 matter that affects or that would lead a reasonable person to infer that it affects the exercise of the  
25 discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached  
26 disclosure form and file the disclosure form with the school district's central office. In addition, the  
27 official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of  
28 discretion in the matter.

1 **Section 4. Acceptance of gifts and other things of value.** An official or employee, or an official's or  
2 employee's spouse or child living in the same household, may not accept, directly or indirectly, any gift,  
3 money, gratuity, or other consideration or favor of any kind from anyone other than the school district  
4 that a reasonable person would understand was intended to influence the vote, official action or judgment  
5 of the official or employee in executing decision-making authority affecting the school district.

6 It shall not be considered a violation of this policy for an official or employee to receive entertainment,  
7 food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages that are provided in  
8 connection with a conference sponsored by an established or recognized statewide association of school  
9 board officials or by an umbrella or affiliate organization of such statewide association of school board  
10 officials.

11 **Section 5. Ethics Complaints.** The school district may create a School District Ethics Committee (the  
12 "Ethics Committee") consisting of three members who will be appointed to one-year terms by the  
13 Chairman of the Board of Education with confirmation by the board of education. At least two members  
14 of the committee shall be members of the board of education. The Ethics Committee shall convene as  
15 soon as practicable after its appointment and elect a chair and a secretary. The records of the Ethics  
16 Committee shall be maintained by the secretary and shall be filed in the office of the director of schools,  
17 where they shall be open to public inspection.

18 Questions and complaints regarding violations of this Code of Ethics or of any violation of state law  
19 governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be  
20 in writing and signed by the person making the complaint, and shall set forth in reasonable detail the  
21 facts upon which the complaint is based.

22 The School District Ethics Committee may investigate any credible complaint against an official or  
23 employee charging any violation of this Code of Ethics, or may undertake an investigation on its own  
24 initiative when it acquires information indicating a possible violation, and make recommendations for  
25 action to end or seek retribution for any activity that, in the Committee's judgment, constitutes a violation  
26 of this Code of Ethics. If a member of the Committee is the subject of a complaint, such member shall  
27 recuse himself or herself from all proceedings involving such complaint.

28 The Committee may:

- 29 (1) refer the matter to the Board Attorney for a legal opinion and/or recommendations for action;
- 30 (2) in the case of an official, refer the matter to the school board body for possible public censure if  
31 the board body finds such action warranted;
- 32 (3) in the case of an employee, refer the matter to the official responsible for supervision of the  
33 employee for possible disciplinary action if the official finds discipline warranted;
- 34 (4) in a case involving possible violation of state statutes, refer the matter to the district attorney  
35 for possible ouster or criminal prosecution;

- 1 The interpretation that a reasonable person in the circumstances would apply shall be used in interpreting
- 2 and enforcing this Code of Ethics. When a violation of this Code of Ethics also constitutes a violation of
- 3 a personnel policy or a civil service policy, the violation shall be dealt with as a violation of the personnel
- 4 or civil service provisions rather than as a violation of this Code of Ethics.

<b>Gibson County Board of Education</b>			
Monitoring: <b>Review: Annually, in July</b>	Descriptor Term:  <b>Code of Ethics</b>	Descriptor Code: <b>1.106</b>	Issued Date:
		Rescinds:	Issued:

1 *General*<sup>1</sup>

2 Board members and school district employees may not accept, directly or indirectly, any gift, money,  
3 gratuity, consideration, or favor that a reasonable person would understand was intended to influence  
4 the vote, official action, or judgment of the board member or employee in executing decisions  
5 affecting the school district. It is also prohibited for a board member's or an employee's spouse or  
6 child living in the same household to accept such items.

7 It shall not be considered a violation of this policy for a board member or employee to receive  
8 entertainment, food, refreshments, meals, health screenings, amenities, food, or beverages that are  
9 provided in connection with a conference sponsored by an established or recognized statewide  
10 association of school board officials or by an umbrella or affiliate organization of such statewide  
11 association of school board officials.

12 **ETHICS COMPLAINTS**

13 The Board may create a School District Ethics Committee (Ethics Committee), consisting of three (3)  
14 members who will be appointed to one-year terms by the Board Chair with confirmation by the Board.  
15 At least two (2) members of the committee shall be members of the Board. The Ethics Committee shall  
16 convene as soon as practicable after its appointment and elect a Chair and a Secretary. The records of  
17 the Ethics Committee shall be maintained by the Secretary and shall be filed in the Director of  
18 Schools' office, where they shall be open to public inspection.

19 Questions and complaints regarding violations of this Code of Ethics shall be directed to the Chair of  
20 the Ethics Committee. Complaints shall be in writing, signed by the person making the complaint, and  
21 include details as to the facts surrounding the complaint.

22 The Ethics Committee may investigate an ethical complaint received against a board member or  
23 employee and make recommendations to cease any activity that, in the Ethics Committee's judgment,  
24 constitutes a violation of this Code of Ethics. If a member of the Ethics Committee is the subject of a  
25 complaint, the member shall recuse himself/herself from all proceedings involving the complaint.

26 The Ethics Committee may:

- 27 1. Refer the matter to the board attorney;
- 28
- 29 2. In the case of a board member, refer the matter to the Board of Education for possible public  
30 censure, if warranted;
- 31

- 1 3. In the case of an employee, refer the matter to the Director of Schools/designee for possible  
2 disciplinary action, if warranted; or  
3
- 4 4. In a case involving possible violation of state statutes, refer the matter to the district attorney  
5 for possible ouster or criminal prosecution.

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Legal References

1. TCA 8-17-103

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Cross References

- Board Member Conflict of Interest 1.107  
Duties of Board Members 1.202

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Board Member Conflict of Interest</b>	Descriptor Code: <b>1.107</b>	Issued Date: <b>06/13/96</b>
		Rescinds:	Issued:

1 A board member shall not be directly interested in any contract in which the Board of Trustees may be  
2 interested. "Directly interested" means any contract with the board member or with any business in which  
3 the board member is sole proprietor, a partner, or the person having controlling interest. "Controlling interest"  
4 shall include the individual with the ownership or control of the largest number of outstanding shares owned  
5 by any single individual or corporation.

6 This policy shall not prohibit any board member from voting on the school budget or any budget amendments,  
7 unless the vote is on a specific budget amendment in which such board member is directly interested.

8 A board member shall not be indirectly interested in any contract in which the Board may be interested unless  
9 the board member publicly acknowledges such interest. "Indirectly interested" means any contract in which  
10 the board member is interested but not directly so, as defined above, including contracts in which the board  
11 member may have a direct interest but is the sole supplier of goods or services in the county.

12 Any board member who is an employee of the county/city and whose employment predates his/her initial  
13 election/appointment to the Board may vote on matters in which he/she has a conflict of interest if the member  
14 informs the Board immediately prior to the vote as follows: "Because I am an employee of (name of  
15 governmental unit), I have a conflict of interest in the proposal about to be voted. However, I declare that my  
16 argument and my vote answer only to my conscience and to my obligation to my constituents and the citizens  
17 the Board represents." The vote of any board member having a conflict of interest who does not inform the  
18 Board of such conflict shall be void if challenged during the same board meeting at which the vote was cast  
19 and prior to the transaction of any further business by the Board.

20 Any board member who is also an employee of the county/city and whose employment began on or after the  
21 date on which he/she was initially elected/appointed to serve on the Board shall not vote on matters in which  
22 he has a conflict of interest.

23 If a board member has a conflict of interest in a matter to be voted on by the Board, he/she may abstain for  
24 cause by announcing such to the chairman. Any board member who abstains from voting for cause on any  
25 issue coming to a vote before the Board shall not be counted for the purpose of determining a majority vote.

1 **PENALTY FOR UNLAWFUL INTEREST**

2 If a board member becomes directly or indirectly interested in any such contract, he/she shall forfeit all pay  
3 and compensation and shall be dismissed from the Board and be ineligible to serve in the same or similar  
4 position for ten (10 ) years.<sup>1</sup>

5

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Legal References:

1. TCA 12-4-101; TCA 12-4-102

# CURRENT POLICY

## GIBSON SPECIAL SCHOOL DISTRICT CODE OF ETHICS CONFLICT OF INTEREST DISCLOSURE STATEMENT

1  
2  
3  
4

5 **Instructions:** This form is for reporting personal interests required to be disclosed under Section 3 of  
6 the Code of Ethics of this school district. Officials and employees are required to disclose personal  
7 interests in matters that affect or would lead a reasonable person to infer that it would affect the  
8 exercise of discretion of an official or employee.

9 1. Date of disclosure: \_\_\_\_\_

10 2. Name of official or employee: \_\_\_\_\_

11 3. Office and position: \_\_\_\_\_

12 4. Description of personal interest (describe below in detail):

13 \_\_\_\_\_  
14 Signature of official or employee

15 \_\_\_\_\_  
16 Witness Signature

17 \_\_\_\_\_  
18 Printed name of witness

<b>Gibson County Board of Education</b>			
Monitoring: <b>Review: Annually, in July</b>	Descriptor Term:  <b>Board Member Conflict of Interest</b>	Descriptor Code: <b>1.107</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 State law provides specific instances when direct or indirect conflicts of interest may affect a board  
3 member’s ability to vote on certain matters.

4 Direct conflicts of interest may arise if the school district contracts with a board member or with a  
5 business in which the board member is a sole proprietor, partner, or person having a controlling  
6 interest.<sup>1</sup>

7 Indirect conflicts of interest may arise if a board member votes on a matter involving a situation that a  
8 reasonable person would infer affects his/her personal finances indirectly. If a board member has a  
9 direct interest but is the sole supplier of goods or services in the city or county, he/she would be  
10 considered indirectly interested in such a matter.<sup>2</sup>

11 **DIRECT CONFLICT OF INTEREST<sup>1</sup>**

12 A board member shall not be directly interested in any contract in which the Board may be interested.

13 If there is a pre-existing contract that predates the board member’s election to the Board, the board  
14 member shall refrain from voting or discussing any matter related to that contract since he/she has a  
15 direct interest. Upon expiration, the contract shall not be renewed by the Board.<sup>3</sup>

16 This shall not prohibit any board member from voting on the school budget or any budget amendments  
17 unless the vote is on a specific budget amendment in which the board member is directly interested.<sup>4</sup>

18 **INDIRECT CONFLICT OF INTEREST<sup>2</sup>**

19 A board member shall not be indirectly interested in any contract where the Board may be interested  
20 unless the board member publicly acknowledges such interest. The disclosure of this interest shall be  
21 made at the board meeting in which the Board is taking action on the contract. A board member with  
22 an indirect interest is not required to refrain from voting on the contract.

23 **PENALTY FOR UNLAWFUL INTEREST<sup>5</sup>**

24 If a board member is found to have an indirect interest and fails to disclose such interest, or becomes  
25 directly interested in any contract, he/she shall forfeit all compensation. He/she shall also be dismissed  
26 from the Board and be ineligible to serve in the same or similar position for ten (10) years.

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Legal References

1. TCA 12-4-101(a); Op. Tenn. Att’y Gen. No. 10-46
2. TCA 12-4-101(b)
3. Op. Tenn. Att’y Gen. No. 99-209
4. TCA 12-4-101(a)(1)
5. TCA 12-4-102

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Cross References

- Code of Ethics 1.106
- Duties of Board Members 1.202

## CONFLICT OF INTEREST DISCLOSURE STATEMENT

**Instructions:** Board members are required to disclose conflicts of interest in matters that affect, or would lead a reasonable person to infer that it would affect, the exercise of discretion of a board member.

1. Date of disclosure: \_\_\_\_\_

2. Name: \_\_\_\_\_

3. Description of conflict of interest (describe below in detail):

\_\_\_\_\_  
Signature of Board Member

\_\_\_\_\_  
Signature of Witness

# PROPOSED POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Enrollment in Advanced Courses</b>	Descriptor Code: <b>4.205</b>	Issued Date:
		Rescinds:	Issued:

### 1 *General*

2 Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but  
3 not limited to, advanced English language arts, mathematics, or science courses.<sup>1</sup>

4 To enroll in these courses, students shall meet the following standards:

- 5 1. Honors Courses: **Satisfactory Grades, 50% chance of On-Track on corresponding**  
6 **TNReady subject test or ACT subject level test, On-Track or Mastered TNReady score on**  
7 **prior course, score of Mastered on current CASE benchmark test – substandard scores**  
8 **can be overridden by teacher recommendation**
- 9 2. Dual Credit Courses: **Local Dual Credit – All students are eligible to participate**  
10 **State Dual Credit – Follow honors level criteria**
- 11 3. Industry Certification-Aligned Courses: **Aligned Courses – All students enrolled in the**  
12 **appropriate programs of study are eligible to participate in these courses**
- 13 4. Dual Enrollment: **Students must meet criteria set forth by partnering institutions. This**  
14 **could include GPA and possibly an ACT Reading score of 19. Students must also**  
15 **maintain a 2.0 college level GPA to continue to qualify for the Dual Enrollment Grant.**
- 16 5. Advanced Placement: **Follow Honor level criteria**
- 17 6. College Level Exam Program: **Follow honors level criteria**

18  
19  
20  
21  
22  
23 The principal of each school shall have the authority to require additional criteria for the enrollment in  
24 advanced courses to fit the needs of the students within the school.

### 25 **NOTIFICATION<sup>1</sup>**

26 Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in  
27 advanced courses. The notification shall state that a student will remain enrolled in the course unless  
28 the parent/guardian timely submits a written request for removal. The Director of Schools shall  
29 determine the deadline to submit the request for removal.

1 Students may also be removed from an advanced course if the student's teacher determines that the  
2 student should be removed based on performance after thirty (30) days of instruction and the principal  
3 approves the request to remove the student.

#### 4 **COLLEGE LEVEL COURSES<sup>2</sup>**

5 Students may earn credit by enrolling in a postsecondary institution and taking college level courses.  
6 Students who take and pass dual enrollment courses at a postsecondary institution shall have their  
7 postsecondary credits accepted for high school credit as a substitution for the 22 credits required by the  
8 State of Tennessee for high school graduation.

9 These courses may be offered at the high school, postsecondary institution, or online. If not offered on  
10 the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to  
11 enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

12 Grades earned in such college level courses shall be used to determine class rank, grade point average,  
13 and class valedictorian or salutatorian.

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#### Legal References

1. TCA 49-6-1012; State Board of Education Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term:  <b>Attendance</b>	Descriptor Code: <b>6.200</b>	Issued Date: <b>11/09/21</b>
		Rescinds: <b>6.200</b>	Issued: <b>11/12/19</b>

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present  
2 each day school is in session.

3 The attendance supervisor shall oversee the entire attendance program which shall include:<sup>1</sup>

- 4 1. All accounting and reporting procedures and their dissemination;
- 5 2. Alternative program options for students who severely fail to meet minimum attendance  
6 requirements;
- 7 3. Ensuring that all school age children attend school;
- 8 4. Providing documentation of enrollment status upon request for students applying for new or  
9 reinstatement of driver's permit or license; and
- 10 5. Notifying the Department of Safety whenever a student with a driver's permit or license  
11 withdraws from school.<sup>2</sup>

12 Student attendance records shall be given the same level of confidentiality as other student records.  
13 Only authorized school officials with legitimate educational purposes may have access to student  
14 information without the consent of the student or parent/guardian.<sup>3</sup>

15 Absences shall be classified as either excused or unexcused as determined by the principal/designee.  
16 Excused absences shall include:<sup>4</sup>

- 17 1. Personal illness/injury;
- 18 2. Illness of immediate family member;
- 19 3. Death in the family;
- 20 4. Extreme weather conditions;
- 21 5. Religious observances;<sup>5</sup>
- 22 6. Pregnancy;
- 23 7. School endorsed activities;

- 1        8. Summons, subpoena, or court order; or
- 2        9. Circumstances which in the judgment of the principal create emergencies over which the
- 3            student has no control.

4        The principal shall be responsible for ensuring that:<sup>6</sup>

- 5            1. Attendance is checked and reported daily for each class;
- 6            2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for
- 7            the majority of the day;
- 8            3. All student absences are verified;
- 9            4. Written excuses are submitted for absences and tardiness; and
- 10          5. System-wide procedures for accounting and reporting are followed.

## 11        **TRUANCY**

### 12        *General*

13        Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that

14        attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled

15        school day in order to be counted present. Students may attend part-time days, alternating days, or for a

16        specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be

17        considered present for school attendance purposes. If a student is required to participate in a remedial

18        instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)

19        and the school system provides transportation, unexcused absences from these programs shall be

20        reported in the same manner.<sup>7</sup>

21        Truancy is defined as an absence for an entire school day, a major portion of the school day or the major

22        portion of any class study hall or activity during the school day for which the student is scheduled.

23        Tardiness is also considered a form of truancy. Every 3rd tardy will equal one (1) unexcused absence

24        from school and count towards the five (5) unexcused absences allowed per year. A student is considered

25        tardy when he/she is not present at the beginning of the school day, or misses any part of the school day.

26        Students who are absent five (5) days without adequate excuse shall be reported to the director of

27        schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's

28        absence. If a parent does not provide documentation within five school days to excuse those absences,

29        or request an attendance hearing, then the Director of Schools shall implement the progressive truancy

30        intervention plan described below prior to referral to juvenile court. The director of schools/designee

31        shall also comply with state law regarding the reporting of truant students to the proper authorities.

32        The director of schools/designee shall develop appropriate administrative procedures to implement this

33        policy.

1 Students participating in school - sponsored activities whether on - or off-campus shall not be counted  
2 absent. In order to qualify as "school-sponsored", the activity must be school-planned, school-directed,  
3 and teacher-supervised.

4 All missed class work or tests may be made up if the student makes the request immediately upon  
5 returning to school and if class time is not taken from other students.

6 The following notes will be used to excuse student absences: (1) maximum of five (5) parent notes per  
7 year; 2) doctor; and 3) funeral Home. A parent note is considered used when a student misses a partial  
8 or full day and returns with a written note from parent/guardian excusing them from the absence.

9 *Progressive Truancy Intervention Plan*<sup>8</sup>

10 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide  
11 prevention-oriented supports to assist with satisfactory attendance.

12 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)  
13 unexcused absences, but referral juvenile court, and includes the following:

- 14 1. A conference with the student and the student's parent(s)/guardian(s).
- 15
- 16 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),  
17 and the Attendance Supervisor/designee. The contract shall include:
  - 18
  - 19 a. A specific description of the school's attendance expectations for the student;
  - 20 b. The period for which the contract is effective; and
  - 21 c. Penalties for additional absences and alleged school offenses, including additional  
22 disciplinary action and potential referral to juvenile court.
  - 23
- 24 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
- 25
- 26 4. A school employee shall conduct an individualized assessment detailing the reasons a student  
27 has been absent from school. The employee may refer the student to counseling, community-  
28 based services, or other services to address the student's attendance problems.

29 **Tier III** shall be implemented if the truancy intervention under Tier II are unsuccessful. Tier III shall  
30 consist of the following interventions:

- 31 1. Home Visit
- 32
- 33 2. Social Probation:
  - 34 a. After School Hours - the student will not be allowed to perform in or attend any after  
35 school extra-curricular activities. This includes athletic events, band or music  
36 performance of any kind, dances, Prom, club meetings or events. Student is not to be on  
37 school property during after school hours unless enrolled in the after school tutoring  
38 program, etc.
  - 39 b. During School Hours - The student will not be allowed to attend any type of reward  
40 program, reward field trip, or pep rallies.

1 3. School Based Community Service - this will be required by both parent/guardian and student  
2 outside of regular school hours.

3 4. Participation in a restorative justice program

4 5. Saturday courses

5 6. Counseling

#### 6 **NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY<sup>9</sup>**

7 A principal/designee may excuse a student to participate in non-school sponsored extracurricular  
8 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)  
9 absences each school year. No later than seven (7) business days prior to the student's absence, the  
10 student shall provide documentation to the school as proof of the student's participation along with a  
11 written request for the excused absence from the student's parent/guardian. The request shall include  
12 the following:

13 1. Student's name and personal identification number;

14 2. Student's grade;

15 3. The dates of the student's absence;

16 4. The reason for the student's absence; and

17 5. The signatures of the student and parent/guardian.

#### 22 **RELEASED TIME COURSE<sup>10</sup>**

23 A principal/designee may excuse a student to attend a course in religious moral instruction for up to  
24 one (1) class period per school day. Students shall not be excused during any class which requires an  
25 examination for state or federal accountability purposes.

26 The student shall submit a written consent form signed by the student's parent/guardian prior to  
27 participation in the released time course. The principal/designee shall document the approval in  
28 writing. The student shall provide documentation to the principal/designee as proof of the student's  
29 participation in the released time course.

30 The district shall not be responsible for transporting students to and from the place of instruction.

31 Upon submission of the student's transcript from the entity that provided the released time course, the  
32 student may be awarded one-half (1/2) unit of elective credit.

33 The Director of Schools shall develop procedures with secular criteria for determining whether credit  
34 shall be awarded.

**1 STATE-MANDATED ASSESSMENT**

2 Students who are absent the day of the scheduled End of Course exam will receive an incomplete in  
3 the course until they have taken the appropriate make-up exam.

**4 CREDIT/PROMOTION DENIAL**

5 Credit/promotion denial determinations may include student attendance, however, student attendance  
6 may not be the sole criterion.<sup>11</sup> If attendance is a factor, prior to credit/promotion denial, the following  
7 shall occur:

- 8 1. The student and the parent/guardian shall be advised if student is in danger of credit/promotion  
9 denial due to excessive absenteeism.
- 10 2. Procedures in due process are available to the student when credit or promotion is denied.

**11 DRIVER'S LICENSE REVOCATION <sup>2</sup>**

12 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any  
13 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

14 In order to qualify for reclaiming a driver's permit or license, the student must make a passing grade in  
15 at least three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.

**16 ATTENDANCE HEARING<sup>12</sup>**

17 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial  
18 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If  
19 the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or  
20 actual notice of the appeal hearing and shall be given the opportunity to address the committee. The  
21 committee will conduct a hearing to determine if any extenuating circumstances exist or to determine if  
22 the student has met attendance requirements that will allow him/her to pass the course or be promoted.  
23 Upon notification of the attendance committee decision, the principal shall send written notification to  
24 the director of schools/ designee and the parent(s)/guardian(s) of the student of any action taken  
25 regarding the excessive unexcused absences. The notification shall advise parents/guardian(s) of their  
26 right to appeal such action within two (2) school days to the director of schools/designee.

27 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

28 Within five (5) school days of the director of schools/designee rendering a decision, the student's  
29 parent(s)/guardian(s) may request a hearing by the board, and the board shall review the record.  
30 Following the review, the board may affirm or overturn the decision of the director of schools/designee.  
31 The action of the board shall be final.

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**Legal References**

1. TRR/MS 0520-01-03-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017(c)
3. TCA 10-7-504; 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(1)(c)
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130; Public Acts of 2019, Chapter No. 272
11. TCA 49-2-203(b)(7); TCA 49-6-3002(d)
12. TRR/MS 0520-01-02-.17

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**Cross References**

School Calendar 1.800  
Extracurricular Activities 4.300  
Interscholastic Athletics 4.301  
Field Trips/Excursions/Competitions 4.302  
Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Recognition of Religious Beliefs, Customs, & Holidays 4.803  
Voluntary Pre-K Attendance 6.2011  
Students in Foster Care 6.505  
Student Records 6.600

# PROPOSED POLICY

## Gibson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term:  <b>Attendance</b>	Descriptor Code: <b>6.200</b>	Issued Date: <b>11/09/21</b>
		Rescinds: <b>6.200</b>	Issued: <b>11/12/19</b>

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present  
2 each day school is in session.

3 The attendance supervisor shall oversee the entire attendance program which shall include:<sup>1</sup>

4 1. All accounting and reporting procedures and their dissemination;

5 2. Alternative program options for students who severely fail to meet minimum attendance  
6 requirements;

7 3. Ensuring that all school-age children attend school;

8 4. Providing documentation of enrollment status upon request for students applying for new or  
9 reinstatement of driver's permit or license; and

10 5. Notifying the Department of Safety whenever a student with a driver's permit or license  
11 withdraws from school.<sup>2</sup>

12 Student attendance records shall be given the same level of confidentiality as other student records.  
13 Only authorized school officials with legitimate educational purposes may have access to student  
14 information without the consent of the student or parent/guardian.<sup>3</sup>

15 Absences shall be classified as either excused or unexcused as determined by the principal/designee.  
16 Excused absences shall include:<sup>4</sup>

17 1. Personal illness/injury;

18 2. Illness of immediate family member;

19 3. Death in the family;

20 4. Extreme weather conditions;

21 5. Religious observances;<sup>5</sup>

22 6. Pregnancy;

23 7. School-endorsed activities;

- 1 8. Summons, subpoena, or court order; or
- 2 9. Circumstances which in the judgment of the principal create emergencies over which the
- 3 student has no control.

4 The principal shall be responsible for ensuring that:<sup>6</sup>

- 5 1. Attendance is checked and reported daily for each class;
- 6 2. Daily absentee sheets contain sign-in/sign-out sheets and indicate students present or absent for
- 7 the majority of the day.
- 8 3. All student absences are verified;
- 9 4. Written excuses are submitted for absences and tardiness; and
- 10 5. System-wide procedures for accounting and reporting are followed.

## 11 **TRUANCY**

### 12 *General*

13 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that  
14 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled  
15 school day in order to be counted as present. Students may attend part-time days, alternating days, or for  
16 a specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be  
17 considered present for school attendance purposes. If a student is required to participate in a remedial  
18 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)  
19 and the school system provides transportation, unexcused absences from these programs shall be  
20 reported in the same manner.<sup>7</sup>

21 Truancy is defined as an absence for an entire school day, a major portion of the school day, or the major  
22 portion of any class, study hall, or activity during the school day for which the student is scheduled.

23 Tardiness is also considered a form of truancy. Every 3rd tardy will equal one (1) unexcused absence  
24 from school and count towards the five (5) unexcused absences allowed per year. A student is considered  
25 tardy when he/she is not present at the beginning of the school day or misses any part of the school day.

26 Students who are absent five (5) days without adequate excuse shall be reported to the director of  
27 schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's  
28 absence. If a parent does not provide documentation within five school days to excuse those absences,  
29 or request an attendance hearing, then the Director of Schools shall implement the progressive truancy  
30 intervention plan described below prior to referral to juvenile court. The director of schools/designee  
31 shall also comply with state law regarding the reporting of truant students to the proper authorities.

32 The director of schools/designee shall develop appropriate administrative procedures to implement this  
33 policy.

1 Students participating in school-sponsored activities whether on - or off-campus shall not be counted  
2 absent. In order to qualify as "school-sponsored", the activity must be school-planned, school-directed,  
3 and teacher-supervised.

4 All missed class work or tests may be made up if the student makes the request immediately upon  
5 returning to school and if class time is not taken from other students.

6 The following notes will be used to excuse student absences: (1) a maximum of five (5) parent notes per  
7 year; 2) doctor; and 3) funeral Home. A parent note is considered used when a student misses a partial  
8 or full day and returns with a written note from a parent/guardian excusing them from the absence.

9 *Progressive Truancy Intervention Plan*<sup>8</sup>

10 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide  
11 prevention-oriented supports to assist with satisfactory attendance.

12 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)  
13 unexcused absences, but referral juvenile court, and includes the following:

- 14 1. A conference with the student and the student's parent(s)/guardian(s).  
15
- 16 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),  
17 and the Attendance Supervisor/designee. The contract shall include:  
18
  - 19 a. A specific description of the school's attendance expectations for the student;
  - 20 b. The period for which the contract is effective; and
  - 21 c. Penalties for additional absences and alleged school offenses, including additional  
22 disciplinary action and potential referral to juvenile court.
- 23
- 24 3. Regularly scheduled follow-up meetings to discuss the student's progress; and  
25
- 26 4. A school employee shall conduct an individualized assessment detailing the reasons a student  
27 has been absent from school. The employee may refer the student to counseling, community-  
28 based services, or other services to address the student's attendance problems.

29 **Tier III** shall be implemented if the truancy intervention under Tier II is unsuccessful. Tier III shall  
30 consist of the following interventions:

- 31 1. Home Visit  
32
- 33 2. Social Probation:
  - 34 a. After School Hours - the student will not be allowed to perform in or attend any after-  
35 school extra-curricular activities. This includes athletic events, band or music  
36 performances of any kind, dances, Prom, club meetings, or events. A student is not to be  
37 on school property during after-school hours unless enrolled in the after-school tutoring  
38 program, etc.
  - 39 b. During School Hours - The student will not be allowed to attend any type of reward  
40 program, reward field trip, or pep rallies.

1 3. School-Based Community Service - this will be required by both parent/guardian and student  
2 outside of regular school hours.

3 4. Participation in a restorative justice program

4 5. Saturday courses

5 6. Counseling

## 6 **NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY<sup>9</sup>**

7 A principal/designee may excuse a student to participate in non-school-sponsored extracurricular  
8 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)  
9 absences each school year. No later than seven (7) business days prior to the student's absence, the  
10 student shall provide documentation to the school as proof of the student's participation along with a  
11 written request for the excused absence from the student's parent/guardian. The request shall include  
12 the following:

13 1. Student's name and personal identification number;

14 2. Student's grade;

15 3. The dates of the student's absence;

16 4. The reason for the student's absence; and

17 5. The signatures of the student and parent/guardian.

## 22 **RELEASED TIME COURSE<sup>10</sup>**

23 A principal/designee may excuse a student to attend a course in religious moral instruction for up to  
24 one (1) class period per school day. Students shall not be excused during any class which requires an  
25 examination for state or federal accountability purposes.

26 The student shall submit a written consent form signed by the student's parent/guardian prior to  
27 participation in the released time course. The principal/designee shall document the approval in  
28 writing. The student shall provide documentation to the principal/designee as proof of the student's  
29 participation in the released time course.

30 The district shall not be responsible for transporting students to and from the place of instruction.

31 Upon submission of the student's transcript from the entity that provided the released time course, the  
32 student may be awarded one-half (1/2) unit of elective credit.

33 The Director of Schools shall develop procedures with secular criteria for determining whether credit  
34 shall be awarded.

---

## 1 STATE-MANDATED ASSESSMENT

2 Students who are absent on the day of the scheduled End of Course exam will receive an incomplete in  
3 the course until they have taken the appropriate make-up exam.

## 4 CREDIT/PROMOTION DENIAL

5 Credit/promotion denial determinations may include student attendance; however, student attendance  
6 may not be the sole criterion.<sup>11</sup> If attendance is a factor, prior to credit/promotion denial, the following  
7 shall occur:

8 1. The student and the parent/guardian shall be advised if the student is in danger of  
9 credit/promotion denial due to excessive absenteeism.

10 2. Procedures in due process are available to the student when credit or promotion is denied.

## 11 DRIVER'S LICENSE REVOCATION<sup>2</sup>

12 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any  
13 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

14 To qualify for reclaiming a driver's permit or license, the student must make a passing grade in at least  
15 three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.

## 16 ATTENDANCE HEARING<sup>12</sup>

17 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial  
18 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If  
19 the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or  
20 actual notice of the appeal hearing and shall be given the opportunity to address the committee. The  
21 committee will conduct a hearing to determine if any extenuating circumstances exist or to determine if  
22 the student has met attendance requirements that will allow him/her to pass the course or be promoted.  
23 Upon notification of the attendance committee decision, the principal shall send written notification to  
24 the director of schools/ designee and the parent(s)/guardian(s) of the student of any action taken  
25 regarding the excessive unexcused absences. The notification shall advise parents/guardian(s) of their  
26 right to appeal such action within two (2) school days to the director of schools/designee.

27 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

28 Within five (5) school days of the director of schools/designee rendering a decision, the student's  
29 parent(s)/guardian(s) may request a hearing by the board, and the board shall review the record.  
30 Following the review, the board may affirm or overturn the decision of the director of schools/designee.  
31 The action of the board shall be final.

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Legal References

1. TRR/MS 0520-01-03-.08(1)(a); TCA 49-6-3006
2. TCA 49-6-3017(c)
3. TCA 10-7-504; 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(1)(c)
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130; Public Acts of 2019, Chapter No. 272
11. TCA 49-2-203(b)(7); TCA 49-6-3002(d)
12. TRR/MS 0520-01-02-.17

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Cross References

School Calendar 1.800  
Extracurricular Activities 4.300  
Interscholastic Athletics 4.301  
Field Trips/Excursions/Competitions 4.302  
Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Recognition of Religious Beliefs, Customs, & Holidays 4.803  
Voluntary Pre-K Attendance 6.2011  
Students in Foster Care 6.505  
Student Records 6.600

## ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance

2023

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (March 1 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

## ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

### **General Information**

LEA Name: Gibson County Special School District

Director of Schools (Name): Eddie Pruett

ESSER Director (Name): Paige Garner

Address: 130 Trenton Highway, Dyer, TN 38330

Phone #: (731) 692-3803 District Website: [www.gcssd.org](http://www.gcssd.org)

Addendum Date: March 1, 2023

Total Student Enrollment:	3954
Grades Served:	PreK-12
Number of Schools:	9

### **Funding**

ESSER 2.0 Remaining Funds:	\$621,930.91
ESSER 3.0 Remaining Funds:	\$1,302,625.84
<b>Total Remaining Funds:</b>	<b>\$1,924,556.75</b>

**Budget Summary**

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring	\$0	\$0
	Summer Programming	\$0	\$60,658.00
	Early Reading	\$68,188.00	\$72,280.00
	Interventionists	\$259,765.00	\$253,471.00
	Other	\$0	\$546,841.00
	Sub-Total	\$327,953.00	\$933,250.00
Student Readiness	AP and Dual Credit/ Enrollment Courses	\$0	\$0
	High School Innovation	\$0	\$0
	Academic Advising	\$0	\$0
	Special Populations	\$0	\$16,000.00
	Mental Health	\$0	\$0
	Other	\$66,664.00	\$79,997.00
	Sub-Total	\$66,664.00	\$95,997.00
Educators	Strategic Teacher Retention	\$4,990.00	\$0
	Grow Your Own	\$0	\$0
	Class Size Reduction	\$0	\$0
	Other	\$0	\$0
	Sub-Total	\$4,990.00	\$0
Foundations	Technology	\$0	\$76,186.00
	High-Speed Internet	\$0	\$0
	Academic Space (facilities)	\$0	\$0
	Auditing and Reporting	\$0	\$34,902.00
	Other	\$222,323.91	\$162,290.84
	Sub-Total	\$222,323.91	\$273,378.84
<b>Total</b>		<b>\$621,930.91</b>	<b>\$1,302,625.84</b>

## Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

Early literacy is an area of need for our district as demonstrated by our AIMSweb scores. The funding of a PreK-4 literacy coach supports teachers in the planning, implementation, and evaluation of best practice literacy strategies. The literacy coach will help teachers identify areas of student need and work alongside the teachers to dive deeper into their student data and meet the different needs in the classroom. The literacy coach will lead the teacher in connecting resources to specific students and small group needs. In addition, the literacy coach will facilitate collaboration among teachers to promote growth in their craft. The work of the literacy coach supports our investment as it specifically targets our foundational literacy needs. Along with the literacy coach, 10 interventionists will be funded to accelerate academic achievement by providing focused, small group instruction to priority students. This instruction will be under the direction of certified teachers and academic coaches and will take place in addition to the regularly scheduled core instruction to maximize student growth. Supplemental programs and materials will be purchased as tutorial resources to accelerate learning loss and remediation for identified students. Waterford Reading and Math Classroom Advantage program will be used as remediation with identified students who have a learning loss in both reading and math. This program uses unique sequences to cover learning standards customized to each student while analyzing what skills the student has mastered and what they still need to learn. In addition, the program allows the students to use multiple times each day to give them the intensive instruction they need to perform on grade level. High quality instructional materials will be purchased for students to aid in learning loss in reading and math. Such instructional materials will include, but not limited to, Triumph Learning ELA and Math Support Coach, Curriculum Associates Magnetic Reading, and Curriculum Associates Phonics. Reflex Math program will be utilized as a supplemental support for mastering basic facts in addition, subtraction, multiplication, and division. This program works with students at every level and helps them gain math fluency and build confidence to progress to a higher skill set. The district will offer summer remediation in June of 2023. Currently, 60% of our students are at risk of not being "On Track" or "Mastered" as measured by the 3<sup>rd</sup> grade ELA TCAP assessment. The district will contract with a minimum of 13 teachers to provide summer remediation for approximately 182 students for a 4-week period. In addition to 3<sup>rd</sup> grade, we have students in all grades, K-8, who have experienced learning loss and would substantially benefit from summer learning programs. TCAP results reveal that in most grade levels, there are approximately 50%+ of students who are not performing on grade level in math or ELA. Therefore, additional summer learning opportunities will be offered for our at-risk students in grades K-8 through June of 2024.

2. Describe initiatives included in the "other" category.

Funds will support an elementary and high school math coach serving classroom teachers to build efforts in increasing math achievement for all student populations and facilitate the implementation of the TN Mathematic Standards. This investment is identified in our district needs assessment with our TCAP and CASE data showing a drop in our overall success rate. The math coaches will demonstrate exemplary instruction for all math teachers through the following research-based practices: observations, coaching, model lessons, collaborative lesson planning, and small/large group professional development. In addition, the coaches will help teachers build student conceptual understanding and assist teachers in diagnosing individual student math weaknesses and match these areas of need with appropriate instructional strategies and resources based

on the TN Mathematics Standards. The district RTI Specialist will analyze data and oversee the implementation of effective evidence-based interventions for Tier II and Tier III students. In addition, the specialist will actively participate in the progress monitoring assessment process (AIMSweb) at the school level in identifying and tracking students receiving services.

### ***Student Readiness***

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

To support student readiness and the school-related support necessary to access high-quality instruction, high quality supplemental instructional materials and programs will be implemented to address learning loss for students with disabilities. Such materials and programs include, but not limited to, iSPIRE curriculum, Ready Math, Triumph Learning Success, Edmark Reading, and SRA Kits. This investment is identified in our district needs assessment with our TCAP data showing a significant learning gap with are SWD population.

2. Describe initiatives included in the "other" category.

The district will continue to fund a school social worker to connect students to real-time support. The social worker partners with school administrators and counselors to help develop and implement support plans for identified students throughout the school year. In addition, this position also provides support to classroom teachers to gain a better understanding of possible barriers to student learning. Our social worker's responsibilities include identifying students who need help, assessing the need, then providing information to students, parents, and school staff to help students adjust to the changes and challenges they may be facing. The social worker helps students, and their families access the specialized support needed through community agency and resources. In addition to the social worker, our district will contract with a behavior interventionist to work with students who have been identified as exhibiting problematic behaviors that interfere with the student's learning process.

### ***Educators***

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district's needs assessment.

Our department supervisors provide educator support and aid in the process of building and retaining our highly effective teachers. Instructional supervisors and academic coaches work with teachers in the following areas; classroom management, semester/year pacing, lesson planning/chunking, communicating standards and objectives, building rapport with students, assisting teachers with the TEAM observation process, help teachers use available district instructional resources (e.g. Mastery Connect), provide clear understanding of special education and accommodations, and guide teachers to use student data for planning and differentiation of instruction. The district leadership team also provides additional professional development, with a focus on math and ELA best practices, for our interventionists and paraprofessionals. In addition, our instructional

supervisors and school administrators collaborate on strategies to support struggling teachers and/or teachers with low teacher effect scores. During the 2022-23 school year, our district will contract with a lead special education teacher to support our newly hired special education teachers with professional development sessions to gain insight and better understanding of proper protocols and processes put in place for students with special needs. Our district continually strives to retain our highly effective teachers by recognizing their contributions through public "spotlight" notifications, teacher of the year events, a district differentiated pay scale, and leadership opportunities at the school and district level. We promote our highly effective teachers in a variety of capacities such as department chairs, display their talents as professional development presenters, have them serve as lead teachers, serve as mentors at the school level, serve on school level leadership teams, and allow referral-based teachers to observe in their classroom and/or conduct co-teaching opportunities. Many of these opportunities are supported through extra pay and serve as an investment in retaining our highly effective teachers.

2. Describe initiatives included in the "other" category.

All district initiatives are described above and therefore have no "other" description to include in this category.

### **Foundations**

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

Our district continues to utilize the Learning Management System (LMS) that was implemented to help create, adopt, administer, distribute, and manage activities related to classroom learning for students. The LMS allows teachers and administrators to create online courses for specific subjects by generating content, course completion timeline, and assignments. The LMS provides a digital space for the ability to connect to students with subject-specific media, documents, and other resources that supplement and enrich the curriculum. The program allows for further expansion both on campus and off on personalized learning, blended learning, and professional development for both teachers and students that is reliable and flexible to meet the districts needs to ensure academic success. In addition, our district continues to implement our 1:1 technology program into the 2022-23 school year for our high school students (9-12 grade). The 1:1 environment allows our students to have equal access to all digital materials and assignments with the class, enhancing technology, and learning skills students need when they graduate. To address learning loss district-wide, classrooms received interactive learning panels. The panels project instructional content in a dynamic and intriguing way, making students excited about learning. Panels are interactive so students of all ages will have the opportunity to interact with the board engaging all learning styles. In addition, the panels are equipped with enough lumens to keep classroom lights on and are capable of being a small group learning station while the lead teacher is working with another small group of students. Audio enhancement devices will also be installed in all content focused areas to ensure students have equal access to sound coming from digital devices and the teacher's voice while he/she teaches. Equitable sound throughout the classroom ensures students have equal access to all sound, enhancing the learning experience and breaking down any barriers associated with noise level. Due to growth in our district, additional microphones, tiny PC's and webcams will be installed in new teacher classrooms. In addition,

GCSSD will utilize STEM based projects to provide hands on experiences to support students in overcoming learning loss due to missed opportunities from the pandemic. STEM engages all learners in lessons designed to incorporate reading, math, and science. It provides a non-typical setting for learning to occur that reaches students in a variety of learning styles. Teachers will use projects that require research, brainstorming, writing, and math. Equipment and supporting materials will be purchased to allow students to be engaged in the hands-on design process that includes, but not limited to, student laptops, 3D Printers, and interactive panels for labs. This investment is identified in our district needs assessment with our TCAP scores showing a drop in grades 5-8 math.

2. Describe initiatives included in the "other" category.

Funds will support an elementary and high school lead technology coach to provide instructional guidance and assistance for our teachers to ensure they are utilizing the technology devices and teaching in a way that will address learning loss. The coaches will also work one on one with teachers to enhance their instructional delivery. Also, funds will support a computer technician to maintain the operation of our 1:1 laptop devices utilized by our students in grades 9-12 and laptop carts for grades 7 and 8 to ensure continuity toward helping students recover from learning loss. The district will purchase AutoPilot Enrollment software that will be used to set-up, manage, and deliver 1:1 devices for students in grades 9-12.

**Monitoring, Auditing, and Reporting**

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The ESSER Director continues to actively monitor ESSER grant allocations and prepares program budgets and budget revisions as needed to ensure compliance with statutory requirements. Additionally, the ESSER Director continues to collaborate with the district leadership team personnel in the collection and management of all required data elements. Required reporting elements are posted on the GCSSD website for public viewing and comment. The ESSER Director, along with the Finance Director, continues to audit all purchases prior to the obligation of funds to ensure funds are expended as approved in the ESSER grant applications. Additionally, the ESSER Director and Finance Director continually audit expenditures prior to requesting grant reimbursements and maintain documentation necessary for year-end audit reporting. Information is reported to stakeholders during school board meetings, administrative meetings, faculty/staff meetings, community/parent advisory meetings, and posted on the school district website as updates are made. Procedural protocols will be adjusted as needed when additional guidance for required elements at the state and federal levels are released.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

GCSSD is participating in TN ALL Corps in the 2022-23 school year.

### **Family and Community Engagement**

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

GCSSD continues to provide ongoing communication of all ESSER plans by posting the most current information on the district website. The district continues to solicit and consider insights from all stakeholders to aid in mitigation strategies to keep students and staff safe while providing a positive learning environment. Solicitation is conducted through various formats, which include but not limited to, parent and staff surveys, district and school level leadership team meetings, teacher advisory meetings, and utilization of QR codes for comment/feedback opportunities. Events available for families and other key stakeholders for meaningful engagement opportunities consist of school board meetings, family engagement activities at the school level such as Back to School/Open House and family oriented academic events, parent advisory committee meetings, student advisory clubs, and PTO school level meetings. Plans are reviewed every 6 months and updated as needed with consideration to CDC and local health department guidance. Any changes to the ESSER plans are communicated through updates on the district website.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

All stakeholders had multiple means to engage in providing feedback in the development of our revised plan. Such opportunities included monthly administrative meetings, school board meetings, and family engagement events held at the school level where ESSER updates were shared. Additionally, a QR code and survey link was created and shared on our social media platforms by the district to provide easy access for all stakeholders to participate in a brief questionnaire to share feedback as it related to our ESSER initiatives. Also, a hard copy flyer was printed and posted around the school campuses to allow students, teachers, other school staff members, and parents to scan the QR code to complete the feedback questionnaire.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

With the use of our QR code and online survey link, our school level administrators made it a priority to ensure ALL families had access to utilizing the code and survey by linking it to their school website as well as posting a hard copy at the entrance of the school. Each local school staff is available to assist diverse family members with questions regarding the QR code if needed. School level administrators utilized scheduled meetings such as PTO, school leadership team, faculty, and family engagement opportunities with a diverse population of stakeholders to discuss ESSER 3.0 initiatives and gather feedback.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Solicitation is conducted through various formats, which include but not limited to, parent and staff surveys, QR code links, district and school level leadership team meetings, and teacher advisory meetings. Events available for families and other key stakeholders for meaningful engagement opportunities consist of school board

meetings, family engagement activities such as Back to School/Open House and family oriented academic events, parent advisory committee meetings, student advisory clubs, and PTO school level meetings.

# Safe Return to In-person Instruction and Continuity of Services Plan Addendum Guidance 2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (March 1 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

## Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Gibson County Special School District

Date: March 1, 2023

### 1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Although no revisions to our plan have been made at this time, continual consultation has occurred to engage and inform stakeholders of our Safe Return to In-Person Instruction and Continuity of Service Plan for the 2022-23 school year. This engagement has occurred through social media platforms, school board meetings, administrative team meetings, and family engagement opportunities at the local school level. In addition, our Director of Schools and lead school nurse continue to communicate with the local health department on an as needed basis to stay abreast of COVID related trends pertinent to school operations.

### 2. Describe how the LEA engaged the health department in the development of the revised plan.

Although no revisions to our plan have been made at this time, GCSSD continues to practice health protocols as established per the CDC and local health department recommendations. Our Director of Schools or our lead school nurse corresponds with the local health department on an as needed basis via email or phone calls to discuss COVID related issues and trends. Through these correspondences, decisions are made regarding current building level practices and any specific actions that need to take place to ensure a safe and healthy setting for our students and staff.

**3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.**

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
GCSSD continues to follow established policies and procedures with respect to the health and safety of our students with disabilities. When the need arises, appropriate accommodations will be provided as determined by the student's 504 and/or IEP teams. Parents, and other pertinent stakeholders, are provided the opportunity to engage in IEP or 504 team meetings virtually to encourage participation in a safe setting.
<i>Physical distancing (e.g., use of cohorts/podding)</i>
The school district opened the 2022-23 school year following typical classroom procedures and protocols. Physical distancing continues to be encouraged to the greatest extent possible in the classroom and transitional areas of the school building.
<i>Hand washing and respiratory etiquette</i>
Schools continue to provide opportunities for frequent hand-washing and the use of hand sanitizer when hand soap is not accessible. Such times include, but not limited to, restroom breaks, recess/PE, and prior to meal service times. Proper handwashing and respiratory etiquette (such as coughing and sneezing) are reinforced as a component of classroom procedures and expectations at the beginning of the school year.
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
No changes have occurred as the contracted janitorial staff, PESG, continue to conduct daily cleaning procedures and protocol to ensure all facilities are sanitary and safe for students and staff. High traffic areas such as restrooms will receive frequent monitoring and cleaning. The district maintenance department will continue to oversee operational needs with improving school HVAC units to maximize ventilation.
<i>Contact tracing in combination with isolation and quarantine</i>
GCSSD is no longer contact tracing nor identifying close contacts of any positive cases. Our district is mandating isolation for a 5 day period for positive cases and then requesting the student/staff to wear a mask for 5 days upon return. Our district is not mandating quarantine for close contacts, but recommends the family to contact their health provider for guidance.
<i>Diagnostic and screening testing</i>
The district continues to provide on campus diagnostic and screening tests to our students with parental permission if symptomatic or requested upon return to school from isolation. The same services are provided to our school staff when requested.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
GCSSD does not provide a COVID vaccination clinic for staff or students due to the wide spread availability for vaccinations. If the need arises due to an increase in cases and request for vaccinations, our district will assess the situation and communicate with the local health department to establish necessary partnering efforts.
<i>Universal and correct wearing of masks</i>
Mask wearing is optional, but not mandatory in our schools. However, if a student or staff member tests positive for COVID, he/she is requested to wear a mask when returning to school from isolation for 5 days. GCSSD will continue to follow the most relevant guidance provided by the CDC and changes will be made accordingly.

**4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.**

GCSSD opened the 2022-23 school year with full in-person learning for all students to ensure success in addressing their academic, social, emotional, mental, and nutritional needs through the various programs implemented in our schools and personnel designated to deliver these services. Spring 2022 data was used as a baseline measure to determine academic gaps in reading and math. This information was used to identify learning loss and skill identification to direct interventions in reading and math that include, but not limited to, before and after school tutoring along with utilizing reading and math interventions during the regular school day. On-going professional development will be provided to certified staff and non-certified interventionists with a focus on supporting continual learning needs for at-risk and/or low performing students as a result of the pandemic. The academic student supports will be provided through small group instruction, classroom interventions, and summer learning programming. Our high schools will continue to strive to increase the number of students who are deemed college and career ready and to increase the number of students who are on-track graduates. To enhance this process, our district will continue implementation of our 1:1 technology program for grades 9-12. This will ensure equitable access for these students and continuity in their learning opportunities. To aid in the mental and emotional needs of our students and staff, we will continue to utilize program interventions provided by our CSH team, school nurses, and school counselors. Our school nurses and CSH personnel will continue to identify, review, and update existing processes for students, families, and staff to access health wellness support services. In addition, school counselors will be readily available at each school site to provide counseling as needed. Starting the 2022-23 school year, our district implemented the Provision 2 meal program allowing students to receive meals at no charge who attend one of our schools located in a high concentrated area of poverty. This alternative meal program is implemented in 6 of our 9 schools providing a positive impact on our low income families.

The following items need to be surplussed for SGCMS. Thank you.

114582	2/27/2023	Johnson, Tay	Desktop
114712	2/27/2023	130- Computer Lab	Desktop
114684	2/27/2023	130- Computer Lab	Desktop

Kevin Painter  
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South Gibson County Middle School  
731-783-1962



