

**School Board Meeting
May 14, 2026 5:30 PM
HJSHS Library**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
 - A. March 2026 Bills
 - B. March 2026 Financial Report
 - C. March 12, 2026 Regular Board Meeting
 - D. April 2026 Bills
 - E. April 2026 Financial Report
- IV. Agenda Approval
- V. Regular Agenda
 - A. Recognition of SCOPE students
 - B. Graduation
 - C. July Board Meeting
 - D. Board Policy Updates - 1st Reading
 - 1. 2.400 Revenues
 - 2. 6.411 Student Wellness
 - E. 2026-2027 Food Service Budget
 - F. 2026-2027 School Year Budget & Salary Scales
 - G. Teachers Recommended for Tenure
 - H. Superintendent's Report
 - 1. Personnel Report
 - 2. Threat Assessment Report
- VI. Public Comment

"Individuals speaking to the Board shall address remarks to the chairman and may direct questions to individual board members or staff members only upon approval of the chairman. Each person speaking shall state his/her name, address (must be a resident of Humboldt, TN), and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by the Board." **The School Board cannot take action on input/request(s), but the School Board may place an item on the agenda of a subsequent meeting for action by notifying School Board Chair, Ms. Valeria Smith-Wedley at vswedley@icloud.com.**

- VII. Adjournment

School Board Meeting

March 12, 2026 5:30 PM
HJSHS Library

Attendance Taken at 5:30 PM.

Mr. Tommy Colvin: Present
Rev. Mark Hodge: Present
Mr. Terry Johnson: Present
Mr. Leon McNeal: Present
Ms. Valeria Wedley: Present

Also present: Dr. Janice Epperson, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion passed: Motion to approve the Consent Agenda as presented passed with a motion by Rev. Mark Hodge and a second by Mr. Tommy Colvin.

Mr. Tommy Colvin: Yea
Rev. Mark Hodge: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 5, Nay: 0

A. February 2026 Bills

B. February 2026 Financial Report

C. February 12, 2026 Regular Board Meeting

IV. Agenda Approval

Motion passed: Motion to approve the agenda passed with a motion by Rev. Mark Hodge and a second by Mr. Leon McNeal.

Mr. Tommy Colvin: Yea
Rev. Mark Hodge: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 5, Nay: 0

V. Regular Agenda

A. 2026-2027 School Calendar

Motion passed: Motion to approve the 2026-2027 School Calendar passed with a motion by Rev. Mark Hodge and a second by Mr. Leon McNeal.

Mr. Tommy Colvin: Yea
Rev. Mark Hodge: Yea

Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 5, Nay: 0

B. E-Rate Contract Renewal

Motion passed: Motion to approve passed with a motion by Mr. Leon McNeal and a second by Rev. Mark Hodge.

Mr. Tommy Colvin: Yea
Rev. Mark Hodge: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 5, Nay: 0

C. Board Policy Update - 2nd Reading

Motion passed: Motion to approve passed with a motion by Mr. Leon McNeal and a second by Mr. Terry Johnson.

Mr. Tommy Colvin: Yea
Rev. Mark Hodge: Yea
Mr. Terry Johnson: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 5, Nay: 0

1. 1.901 Charter School Applications

D. Superintendent's Report

- Mission and Vision Statement
- March Attendance & Discipline Data
- Working Wednesdays
- POG "The Passport to Success"
- Student PD Days in February
- Super Saturdays Summit
- Juniors' ACT Workshop
- Community Engagement & Student Leadership
- Humboldt Vikings State Tournament Bound March 19th

1. Threat Assessment Report

VIII. Public Comment

"Individuals speaking to the Board shall address remarks to the chairman and may direct questions to individual board members or staff members only upon approval of the chairman. Each person speaking shall state his/her name, address (must be a resident of Humboldt, TN), and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by the Board." The School Board cannot take action on input/request(s), but the School Board may place an item on

the agenda of a subsequent meeting for action by notifying School Board Chair, Ms. Valeria Smith-Wedley at vswedley@icloud.com.

IX. Adjournment

Motion passed: Motion to adjourn passed with a motion by Rev. Mark Hodge and a second by Mr. Tommy Colvin.

Mr. Tommy Colvin: Yea

Rev. Mark Hodge: Yea

Mr. Terry Johnson: Yea

Mr. Leon McNeal: Yea

Ms. Valeria Wedley: Yea

Yea: 5, Nay: 0

Valeria Smith-Wedley, Chairman

Date

Dr. Janice Epperson, Superintendent

Date

Humboldt City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date:
		Rescinds:	Issued:

1 *General*

2 Any money collected by any school shall be documented with a receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with the
4 school, including contracts with other schools for interschool events. To be included in this accounting
5 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and
6 all fundraising activities. Each principal shall determine the reconciliation method to be used for all
7 events which require a ticket.¹

8 **FEES**

9 School fees are to be kept to a minimum and may be expended only for the purposes for which they were
10 collected. The school shall not require any student to pay a fee to the school for any purpose, except as
11 authorized by the Board. No fees shall be required of any student as a condition to attend the school or
12 use its equipment.² School fees shall be waived for students who receive free or reduced-price lunches.³
13 No student will be penalized for nonpayment of any school fee.

14 **EXTENDED SCHOOL PROGRAM**

15 Extended school funds shall be collected at the individual schools and receipted and deposited in the
16 school bank account. The principal shall report the collections and pay the Board by school check.⁴

17 **FINES**

18 A student will be held responsible for the cost of replacing any materials or property which the student
19 loses or damages,⁵ including textbooks, library books, equipment, and buildings. All money collected as
20 fines shall be placed in the system-wide school fund.

21 **TUITION INCOME**

22 Tuition collected from nonresident students shall be placed in the system-wide school fund.

23 **RENTAL INCOME**

24 The principal will collect and remit to the central office all money received for use of a particular school
25 facility or other school property.

1 GRANTS

2 Grants for educational purposes made available by the state and/or federal government may be sought
3 by the school district but only when the conditions of their availability are in harmony with the
4 purposes and policies of the Board and the laws of the state and county. Principals may apply for and
5 receive grants, but funds shall be recorded in a separate restricted fund account.⁴

6 COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁶

7 Approved district staff may utilize **GoFan** for electronic transactions. The Director of Schools/designee
8 shall determine when this type of transaction may be utilized on a case-by-case basis. At the individual
9 school level, the principal shall oversee the collection of funds and submit a plan that includes the
10 following:

- 11 1. Adequate supporting documentation for the electronic collection method including a plan to
12 provide a total daily receipt summary;
- 13 14 2. Methods of providing receipts to payers;
- 15 16 3. Information on maintaining and inspecting any voided receipts; and
- 17 18 4. How daily electronic collections shall be reconciled with the total daily receipt summary and
19 who will be assigned to complete this task.

20 Processing fees for these transactions **shall** be charged.

21 The Director of School/designee shall establish adequate internal controls to ensure compliance with
22 the *Tennessee Internal School Funds Manual*.

23 ROUNDING IN CASH TRANSACTIONS

24 Due to the discontinuance of the penny, rounding procedures shall be utilized in cash transactions.
25 This applies to collections of all cash funds received by the district.

26 Cash transactions shall be rounded to the nearest \$0.05. The following rounding method shall be
27 utilized:

- 28 • Amounts ending in \$0.01 or \$0.02 shall be rounded down
- 29 • Amounts ending in \$0.03 or \$0.04 shall be rounded up
- 30 • Amounts ending in \$0.06 or \$0.07 shall be rounded down
- 31 • Amounts ending in \$0.08 or \$0.09 shall be rounded up

32 The Director of Schools/designee shall monitor implementation to ensure compliance with accounting
33 standards and state law.

Legal References

1. [TCA 49-2-110\(a\); *Internal School Funds Manual, Section 5-4*](#)
2. [TCA 49-6-3001\(a\); TCA 49-2-110\(c\)](#)
3. [TCA 49-2-114](#)
4. [Internal School Funds Manual, Section 4-32, 4-33](#)
5. [TCA 37-10-101, 102](#)
6. [Internal School Funds Manual, Section 5-8](#)

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900
Food Service Management 3.500
Textbooks and Instructional Materials 4.400
Compensation Guides & Contracts 5.110
Attendance of Non-Resident Students 6.204
Student Fees and Fines 6.709

Humboldt City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Wellness	Descriptor Code: 6.411	Issued Date:
		Rescinds:	Issued:

1 The Board recognizes the value of proper nutrition, physical activity, and other health conscious
2 practices and the impact that such practices have on student academic achievement, health, and well-
3 being. In order to provide an environment conducive to overall student wellness, this policy shall be
4 followed by all schools in the district.¹

5 **COMMITMENT TO COORDINATED SCHOOL HEALTH**

6 All schools shall implement the Coordinated School Health (CSH) program for wellness related
7 programs and services in schools and the surrounding community based on state law and State Board
8 of Education CSH standards and guidelines. The school district's Coordinated School Health
9 Coordinator or Supervisor shall be responsible for overseeing compliance with State Board of
10 Education CSH standards and guidelines in the school district.

11 **SCHOOL HEALTH ADVISORY COUNCIL²**

12 A school district health advisory council shall be established to serve as a resource to schools for
13 implementing policies and programs and develop an active working relationship with the county health
14 council. The council shall consist of individuals representing the school and community, including
15 parents, students, teachers, school administrators, health professionals, school food service
16 representatives, and other stakeholders concerned with the health and wellness of students. The
17 primary responsibilities of the council include, but are not limited to reviewing the CSH plan, and as
18 necessary, making recommendations as to procedures and programs.
19

20 The State Board of Education's Coordinated School Health and Physical Activity policies shall be used
21 as guidance by the council to make recommendations. The Board will consider recommendations of
22 the council in making policy changes or revisions.

23 Additionally, each school shall have a Healthy School Team that is representative of all eight (8)
24 components of the CSH program. The team members shall consist of the principal, teachers, staff,
25 students, parents, and community members with at least half of the team members being non-school
26 personnel.² The Team will hold Healthy School Team meetings during the school year to assess needs
27 and oversee planning and implementation of school health efforts. The Director of Schools/designee
28 will ensure compliance with the school wellness policy, to include an assessment of the
29 implementation of the wellness policy and the progress made in attaining the policy goals. The
30 assessment will be made available to the public.

1 **COMMITMENT TO NUTRITION**

2 All schools within the district shall participate in the USDA child nutrition programs, which may
3 include but not be limited to, the National School Lunch Program, the School Breakfast Program, the
4 Summer Food Service Program, and the After School Snack Program.^{3,4,5}

5 Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate
6 time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be
7 encouraged. All foods and beverages including vending machines, fundraising items, and concessions
8 shall meet guidelines set forth by the Healthy, Hunger-free Kids Act of 2010 and Smart Snacks in
9 Schools.^{4,5,6} The principal/designee shall be responsible for overseeing the school district's compliance
10 with the State Board of Education rules and regulations for sale of food items in the school district.^{2,4,5}

11 ***Fundraising***

12 Food-and beverages sold that can be consumed on campus during the school day must meet or exceed
13 the USDA Smart Snacks guidelines in school nutrition standards. Schools shall follow the limit on
14 days per semester in which non-healthy foods may be used for fundraisers.⁴

15 **DISTRICT GOALS**

16 The school district will promote healthy nutrition through various activities, including nutrition related
17 newsletters, informational links on the school district website, healthy eating posters and bulletin
18 boards in dining areas, and informational booths at various community functions. Nutrition education
19 will be offered as part of a standards based program designed to provide students with the
20 knowledge and skills needed to promote and protect their health as outlined in the State Board of
21 Education Health Education and Lifetime Wellness Standards. Nutrition education will discourage
22 teachers from using high fat, sugar, and sodium foods as rewards and encourage students to start each
23 day with a healthy breakfast. If a district engages in food or beverage marketing, all marketing shall
24 comply with the Smart Snacks in School nutrition standards.⁶

25 **COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION⁷**

26 The Board recognizes that physical activity is extremely important to the overall health of a child.
27 Schools shall support and promote physical activity. Physical activity may be integrated into any areas
28 of the school program.

29 Physical education classes shall be offered as part of a standards based program designed to provide
30 developmentally appropriate moderate to vigorous physical activity as an integral part of the class. All
31 physical education classes shall comply with the State Board of Education's Physical Education
32 Standards.

33 Unstructured physical activity periods shall be offered in addition to the school district's physical
34 education program. Elementary school students shall receive a minimum of forty (40) minutes of
35 physical activity each full school day. Middle and high school students shall receive a minimum of
36 ninety (90) minutes of physical activity each full school week.

1 Physical activity will be conducted outside if weather permits. The following activities shall not be
 2 considered physical activity: walking to and from class, time spent on an electronic device, and time
 3 spent in a physical education class.

4 Schools shall continue to offer after school sports and activities. Physical activity shall not be
 5 employed as a form of discipline. Physical activity shall not be withheld from a student as a form of
 6 punishment.

7 **COMMITMENT TO CURRICULUM²**

8 All applicable courses of study shall be based on State-approved curriculum standards.

9 **SCHOOL HEALTH INDEX²**

10 All schools within the district shall annually administer a baseline assessment on each of the
 11 recommended School Health Index modules. Results shall be submitted to the School Health Advisory
 12 Council and reported to the Tennessee Department of Education.

13 **RECORD KEEPING COMPLIANCE**

14 The school district's Coordinated School Health Coordinator shall ensure that records demonstrating
 15 compliance with community involvement requirements are maintained. The Coordinated School
 16 Health Coordinator shall additionally document that the school wellness policy and triennial
 17 assessments are made available to the public.⁸

Legal References

1. [TCA 49-6-1022](#)
2. [State Board of Education Policy 4.204](#)
3. [42 USCA § 1758b; TRR/MS 0520-01-06-.04](#)
4. [TRR/MS 0520-01-06](#)
5. [7 CFR § 210; 7 CFR § 220](#)
6. [7 CFR 210.31\(c\)\(3\)\(iii\)](#)
7. [TCA 49-6-1021; State Board of Education Policy 4.206](#)
8. [7 CFR § 210.31\(f\)](#)

Cross References

Student Suicide Prevention 6.415

2026 Tenure Teachers Recommendation

Stigall Primary School

Kayla Martin

East Elementary School

Justin Parrish

April Henley

New Hires

Delores Donald – Stigall Custodian
June Hicks – East Cafeteria

Resignations

Randy Prince – HJSHS Advanced Manufacturing
Undria Sanderlin – East Special Ed. Asst.
Linda James – East Cafeteria
Beverly Cannon – Special Ed. Supervisor

Termination

Martinae Marable – East Cafeteria
Rhonda Kirby-Bryant – HJSHS Health Science