

**School Board Meeting**  
**February 7, 2019 6:30 PM**  
**HJSHS Library**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
  - A. January 2019 Bills
  - B. January 2019 Financial Report
  - C. January 10, 2019 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
  - A. Board Policy 4.701 Maintaining Test and Data Security - 2nd Reading
  - B. Superintendent's Report
    - 1. Personnel Report
- VI. Citizens Concern
- VII. Adjournment

**School Board Meeting**

January 10, 2019 6:30 PM  
HJSHS Library

**Attendance Taken at 6:30 PM:**

Present Board Members:

Mr. Terry Johnson  
Mr. Wayne McLemore  
Mr. Leon McNeal  
Ms. Valeria Wedley

Also present: Dr. Versie Hamlett, Superintendent

**I. Call to Order**

**II. Roll Call**

**III. Election of Chairman, Vice Chairman and TLN Representative**

**Motion Failed:** Motion to elect Mr. McNeal as Chairman failed with a motion by Mr. Terry Johnson and a second by Mr. Leon McNeal.

**2 Yeas - 2 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	No
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	No

**Motion Passed:** Motion to elect Mr. Johnson as Chairman passed with a motion by Ms. Valeria Wedley and a second by Mr. Wayne McLemore.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

A motion was made by Mr. Johnson and a second by Mr. McNeal to elect Mr. McNeal as Vice-Chairman. Mr. McNeal declined.

**Motion Passed:** Motion to elect Mr. McLemore as Vice-Chairman passed with a motion by Mr. Terry Johnson and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

**Motion Passed:** Motion to elect Ms. Wedley as TLN Representative passed with a motion by Mr. Terry Johnson and a second by Mr. Leon McNeal.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

**IV. Consent Agenda**

**Motion Passed:** Motion to approve the Consent Agenda as presented passed with a motion by Mr. Leon McNeal and a second by Mr. Wayne McLemore.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

**IV.A. November 2018 Bills**

**IV.B. November 2018 Financial Report**

**IV.C. November 8, 2018 Regular Board Meeting**

**IV.D. December 2018 Bills**

**IV.E. December 2018 Financial Report**

**V. Agenda Approval**

**Motion Passed:** Motion to approve the agenda passed with a motion by Mr. Wayne McLemore and a second by Ms. Valeria Wedley.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

**VI. Regular Agenda**

**VI.A. 2019 Board Meeting Dates**

**Motion Passed:** Motion to approve the 2019 Board Meeting dates passed with a motion by Mr. Leon McNeal and a second by Ms. Valeria Wedley.

**4 Yeas - 0 Nays.**

Mr. Terry Johnson	Yes
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Ms. Valeria Wedley	Yes

**VI.B. 2018 Audit Report**

**Motion Passed:** Motion to accept the 2018 Audit Report passed with a motion by Mr. Wayne McLemore and a second by Ms. Valeria Wedley.

**4 Yeas - 0 Nays.**



# Humboldt City Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Maintaining Test and Data Security</b>	Descriptor Code: <b>4.701</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 Security procedures shall adhere to guidelines issued by the State Department of Education.<sup>1</sup>

3 **TESTING SECURITY**

4 Annually, the Board shall designate a system testing coordinator who shall be responsible for  
5 administering, monitoring, and maintaining security of all tests to be administered within the school  
6 district. The principal of each school shall serve as or designate a building testing coordinator who  
7 shall be responsible for the administering, monitoring, and maintaining security of all tests given in  
8 his/her school.

9 Any employee found to have not followed security guidelines shall be placed on immediate  
10 suspension, and such actions shall be grounds for dismissal. Such actions shall be grounds for  
11 revocation of state license.<sup>2</sup> The Director of Schools shall report a breach of security to the State  
12 Department of Education's Office of Accountability and any testing irregularity to the Division of State  
13 Testing within twenty-four (24) hours of such events. In any class, grade, and/or school where a  
14 security breach is strongly suspected or verified, central office staff shall be present during subsequent  
15 tests for a period of two (2) years.

16 **DATA SECURITY**

17 Embargoed data may be shared with personnel as determined by the Director of Schools as set forth in  
18 procedure. Personnel shall not share embargoed data with external parties.<sup>3</sup>

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Legal References

1. TRR/MS 0520-01-03-.03(7)(b)
2. TCA 49-1-607
3. State Board of Education Policy 2.600

New Hires

Marcus Butler – HJSH 7<sup>th</sup> Math  
Rashawn Weatherspoon – HJHS Custodian

Resignations

Chris Vance – Technology Asst.  
Randy Hart – HJHS Sp. Ed. Asst.