

**Board Work Session
May 9, 2017 6:00 PM
Collierville Town Hall, Board Chambers
146 College Street
Collierville, TN 38017**

I. Call to Order	J. Mark Hansen, Chairman
II. Roll Call	J. Mark Hansen, Chairman
III. Special Recognitions	
A. Collierville High Valedictorian - Priyal Pathak	Brandi Hynes - Vice Principal - CHS
B. Collierville High Salutatorian - Caitlin O'Connor	Brandi Hynes - Vice Principal - CHS
C. STEM Scholars	Dr. Ed Ducey, Curriculum Supervisor
IV. Staff Items	
A. Review of 2016-2017 CIP Budget	John S. Aitken, Superintendent
B. Review of 2016-2017 Discretionary Fund Budget	John S. Aitken, Superintendent
C. Review of March 2017 Monthly Financial Statements	John S. Aitken, Superintendent
D. Review of Changes to the 2017 Board Meeting Calendar	John S. Aitken, Superintendent
E. Review of Policy #3.500, Food Service Management	John S. Aitken, Superintendent
F. Review of Policy #6.411, Student Wellness	John S. Aitken, Superintendent
G. Review of HVAC Installation Bid for Collierville High School	John S. Aitken, Superintendent
H. Review of HVAC Installation Bid for Schilling Farms Middle School	John S. Aitken, Superintendent
I. Review of 5 Year CIP	Mike Simpson, Chief of Operations
J. Review of Superintendent Evaluation	John S. Aitken, Superintendent
K. Discussion of Board Retreat	John S. Aitken, Superintendent
V. Superintendent's Update	John S. Aitken, Superintendent
VI. Chairman's Update	J. Mark Hansen, Chairman
VII. Adjournment	

Collierville Schools
 CIP Fund 2016-17
 Prepared 4/19/17

REVENUE		Original 2016-17 BUDGET
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	
177-49100-00000-000-0000-6525	Bond Proceeds - Unallocated	<u>1,762,928.00</u>
	TOTAL REVENUE	<u><u>1,762,928.00</u></u>

EXPENDITURES		2015-16 BUDGET
<u>ACCOUNT</u>	<u>DESCRIPTION</u>	
<u>Project 6525 - Unallocated CIP from SC:</u>		
177-91300-30400-913-1000-6525	Architects	<u>1,762,928.00</u>
	TOTAL EXPENDITURES	<u><u>1,762,928.00</u></u>

Collierville Schools
Discretionary Grants Revenue 2016-17
Original Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ORIGINAL 2016-17 BUDGET</u>
145-46591-00000-000-0000-8027	Coordinated School Health	90,000
145-46590-00000-000-0000-8035	Teacher Leader Council Grant	1,997
145-44990-00000-000-0000-8036	America's Farmers Grow	796
145-44990-00000-000-0000-8046	Race for the Ville	4,705
145-46590-00000-000-0000-8037	Safe Schools Grant	38,030
145-46590-00000-000-0000-8017	Voluntary Pre-K	89,281
	TOTAL DISCRETIONARY GRANTS REVENUE	<u>224,809</u>

Collierville Schools
 Discretionary Grants Expenditures 2016-17
 Original Budget

Coordinated School Health		ORIGINAL 2016-17 BUDGET
ACCOUNT	DESCRIPTION	
145-72120-18900-212-1000-8027	Other Salaries and Wages	34,556
145-72120-20100-212-1000-8027	Social Security	2,143
145-72120-20400-212-1000-8027	State Retirement	3,125
145-72120-20600-212-1000-8027	Life Insurance	83
145-72120-20700-212-1000-8027	Medical Insurance	6,032
145-72120-21200-212-1000-8027	Medicare	510
145-82120-35500-212-1000-8027	Travel	200
145-72120-39900-212-1000-8027	Other Contracted Services	5,845
145-72120-49900-212-1000-8027	Other Supplies & Materials	10,500
145-72120-52400-212-1000-8027	In-Service/Staff Development	11,500
145-72120-59900-212-1000-8027	Other Charges	500
145-72120-73500-212-1000-8027	Health Equipment	15,006
Total Coordinated School Health Expenditures		90,000

Teacher Leader Council Grant		ORIGINAL 2016-17 BUDGET
ACCOUNT	DESCRIPTION	
145-72210-52400-221-1000-8035	In-Service/Staff Development	1,997
Total Teacher Leader Council Grant Expenditures		1,997

Collierville Schools
 Discretionary Grants Expenditures 2016-17
 Original Budget

America's Farmers Grow Grant		ORIGINAL 2016-17 BUDGET
ACCOUNT	DESCRIPTION	BUDGET
145-72210-49900-221-1000-8036	Other Supplies & Materials	796
Total America's Farmers Grow Grant Expenditures		796

Race for the Ville		ORIGINAL 2016-17 BUDGET
ACCOUNT	DESCRIPTION	BUDGET
145-72120-39900-221-1000-8046	Other Contracted Services	4,364
145-72120-49900-221-1000-8046	Other Supplies & Materials	341
Total Race for the Ville Expenditures		4,705

Safe Schools Grant		ORIGINAL 2016-17 BUDGET
ACCOUNT	DESCRIPTION	BUDGET
145-72130-30900-283-1000-8037	Contracts with Govt Agencies	38,030
Total Safe Schools Grant Expenditures		38,030

Collierville Schools
 Discretionary Grants Expenditures 2016-17
 Original Budget

Voluntary Pre-K		ORIGINAL
		2016-17
ACCOUNT	DESCRIPTION	BUDGET
145-73400-11600-340-0055-8017	Teachers	42,343
145-73400-16300-340-0055-8017	Assistants	21,210
145-73400-20100-340-0055-8017	Social Security	4,000
145-73400-20400-340-0055-8017	State Retirement	5,900
145-73400-20600-340-0055-8017	Life Insurance	192
145-73400-20700-340-0055-8017	Medical Insurance	12,955
145-73400-34000-340-0055-8017	Medicare	930
145-99100-50400-340-1000-8017	Indirect Cost	1,751
Total Voluntary Pre-K Expenditures		89,281
TOTAL DISCRETIONARY GRANTS EXPENDITURES		224,809

MONTHLY FINANCIAL REPORT



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

MARCH
2016-2017

GENERAL FUND
SCHOOL NUTRITION
FEDERAL PROGRAMS
DISCRETIONARY GRANTS
C. I. P.

**GENERAL FUND
REVENUE**

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397157

Report Code: BAT_GL_TEMPLATE

FOR MARCH, 2017

FUNCTION 1ST 2: 40 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
40110	Current Property Tax	19,051,059.00	20,604,879.00	2,210,767.08	19,174,864.74	0.00	0.00	1,430,014.26	93
40120	Trustee's Collection - Prior Years	476,015.00	476,015.00	46,044.91	334,136.34	0.00	0.00	141,878.66	70
40130	Clerk & Master/Circuit Court - Prior Years	285,137.00	285,137.00	21,635.41	151,897.01	0.00	0.00	133,239.99	53
40150	Pickup Taxes	1,589,942.00	1,589,942.00	178,152.34	1,495,466.73	0.00	0.00	94,475.27	94
40162	Payments in Lieu of Taxes - Local Utilities	171,767.00	171,767.00	5,587.82	111,359.64	0.00	0.00	60,407.36	65
40163	Payments in Lieu of Taxes - Other	257,650.00	257,650.00	39,704.76	199,862.00	0.00	0.00	57,788.00	78
40210	Local Option Sales Taxes	8,599,798.00	8,599,798.00	964,308.30	5,959,649.00	0.00	0.00	2,640,149.00	69
40240	Wheel Tax	100,000.00	100,000.00	0.00	751,489.26	0.00	0.00	-651,489.26	751
40270	Business Tax	2,941.00	2,941.00	335.21	2,515.25	0.00	0.00	425.75	86
40275	Mixed Drink Tax	179,683.00	179,683.00	17,994.01	132,413.31	0.00	0.00	47,269.69	74
40390	Municipal Tax	2,295,371.00	2,278,143.00	189,845.25	1,708,607.25	0.00	0.00	569,535.75	75
TOTALS:	Function: 40 -	33,009,363.00	34,545,955.00	3,674,375.09	30,022,260.53	0.00	0.00	4,523,694.47	87

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397157

FOR MARCH, 2017

FUNCTION 1ST 2: 43 - CHARGES FOR CURRENT SERVICES

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43513	Tuition - Summer School	35,000.00	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
43515	Tuition - Other State Systems	115,000.00	115,000.00	0.00	105,400.00	0.00	0.00	9,600.00	92
43990	Other Charges for Services	500,000.00	600,000.00	53,121.62	323,854.64	0.00	0.00	276,145.36	54
43991	Other Charges for Svcs - Shared Svcs	690,895.00	690,895.00	67,606.44	593,921.01	0.00	0.00	96,973.99	86
TOTALS:	Function: 43 - Charges for Current Services	1,340,895.00	1,440,895.00	120,728.06	1,023,175.65	0.00	0.00	417,719.35	71

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397157

FOR MARCH, 2017

FUNCTION 1ST 2: 44 -

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44120	Lease/Rentals	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
44130	Laptop Insurance	5,250.00	40,250.00	31,411.37	36,835.46	0.00	0.00	3,414.54	92
44146	E-Rate Funding	482,700.00	347,700.00	0.00	10,589.09	0.00	0.00	337,110.91	3
44170	Miscellaneous Refunds	243,703.00	243,703.00	29,690.47	176,116.08	0.00	0.00	67,586.92	72
44520	Insurance Recovery	0.00	0.00	0.00	1,158.00	0.00	0.00	-1,158.00	0
44560	Damages Recovered from Individuals	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
44990	Other Local Revenue	28,250.00	28,250.00	0.00	55,649.00	0.00	0.00	-27,399.00	197
TOTALS:	Function: 44 -	775,903.00	675,903.00	61,101.84	280,347.63	0.00	0.00	395,555.37	41

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397157

FOR MARCH, 2017

FUNCTION 1ST 2: 46 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46511	Basic Education Program	36,000,869.00	36,767,000.00	3,606,333.92	29,188,671.33	0.00	0.00	7,578,328.67	79
46590	Other State Education Funds	100,534.00	100,534.00	0.00	0.00	0.00	0.00	100,534.00	0
46610	Career Ladder Program	163,000.00	163,000.00	0.00	89,495.40	0.00	0.00	73,504.60	55
TOTALS:	Function: 46 -	36,264,403.00	37,030,534.00	3,606,333.92	29,278,166.73	0.00	0.00	7,752,367.27	79

COLLIERVILLE SCHOOLS

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FOR MARCH, 2017

FUNCTION 1ST 2: 47 -

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>BUDGET AMOUNT</u>	<u>ADJUSTED BUDGET</u>	<u>CURRENT ACTIVITY</u>	<u>YTD ACTIVITY</u>	<u>ENCUMBRANCE</u>	<u>REQUISITION</u>	<u>UNENCUMBERED BALANCE</u>	<u>PERCENT ENCMBRD</u>
47143	Special Education - Grants to States	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
TOTALS:	Function: 47 -	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397157

FOR MARCH, 2017

FUNCTION 1ST 2: 49 -

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49800	Transfers In	51,288.00	51,288.00	4,785.98	36,283.70	0.00	0.00	15,004.30	71
TOTALS:	Function: 49 -	51,288.00	51,288.00	4,785.98	36,283.70	0.00	0.00	15,004.30	71

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	71,471,852.00	73,774,575.00	7,467,324.89	60,640,234.24	0.00	0.00	13,134,340.76	82

**GENERAL FUND
EXPENDITURES**

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397156

Report Code: BAT_GL_TEMPLATE

FOR MARCH, 2017

FUNCTION : 71100 - REGULAR INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	25,544,706.00	25,857,139.00	2,028,434.96	16,409,598.18	0.00	0.00	9,447,540.82	63
11700	Career Ladder	107,000.00	107,000.00	0.00	49,500.00	0.00	0.00	57,500.00	46
12700	Career Ladder Extended Contracts	0.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
16300	Educational Assistants	524,665.00	634,119.00	67,221.60	474,014.95	0.00	0.00	160,104.05	75
20100	Social Security	1,622,935.00	1,652,191.00	119,242.15	967,202.30	0.00	0.00	684,988.70	59
20400	State Retirement	2,367,550.00	2,410,461.00	189,934.72	1,527,375.90	0.00	0.00	883,085.10	63
20600	Life Insurance	111,249.00	115,269.00	7,520.39	56,445.94	0.00	0.00	58,823.06	49
20700	Medical Insurance	2,658,081.00	2,658,081.00	239,844.00	1,796,119.87	0.00	0.00	861,961.13	68
21200	Employer Medicare	379,557.00	386,400.00	27,891.43	227,021.84	0.00	0.00	159,378.16	59
33600	Maint & Repair-Equipment	10,500.00	10,500.00	0.00	0.00	0.00	10,000.00	500.00	95
39900	Other Contracted Services	650,000.00	693,280.00	85,322.25	378,570.73	0.00	0.00	314,709.27	55
42900	Instructional Supplies & Materials	575,696.00	655,171.00	0.00	602,707.43	3,634.05	1,491.98	47,337.54	93
44900	Textbooks	300,000.00	305,371.00	0.00	258,280.39	4,863.85	1,197.00	41,029.76	87
49900	Other Supplies & Materials	20,875.00	20,875.00	0.00	19,265.00	0.00	0.00	1,610.00	92
59900	Other Charges	0.00	60,000.00	0.00	4,317.36	0.00	0.00	55,682.64	7
59901	Other Charges - Graduation Costs	8,800.00	8,800.00	0.00	0.00	0.00	0.00	8,800.00	0
59902	Other Charges - Summer School	60,000.00	60,000.00	0.00	0.00	0.00	0.00	60,000.00	0
72200	Reg Inst Equipment	1,722,572.00	920,511.00	-756,499.05	790,149.94	12,385.16	0.00	117,975.90	87
72217	Reg Inst Equipment (Reimbursed)	500,000.00	600,000.00	35,740.46	326,514.21	30,883.99	5,418.00	237,183.80	60
TOTALS:	Function: 71100 - Regular Instruction Program	37,164,186.00	37,205,168.00	2,044,652.91	23,887,084.04	51,767.05	18,106.98	13,248,209.93	64

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 71150 - ALTERNATIVE INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	115,000.00	63,000.00	4,794.33	40,854.68	0.00	0.00	22,145.32	65
12800	Homebound Teachers	45,000.00	45,000.00	3,237.50	15,960.00	0.00	0.00	29,040.00	35
16300	Educational Assistants	0.00	21,210.00	2,310.00	15,855.00	0.00	0.00	5,355.00	75
20100	Social Security	9,920.00	8,011.00	607.81	4,399.42	0.00	0.00	3,611.58	55
20400	State Retirement	14,464.00	11,681.00	641.30	5,120.17	0.00	0.00	6,560.83	44
20600	Life Insurance	0.00	250.00	23.86	169.26	0.00	0.00	80.74	68
20700	Medical Insurance	0.00	0.00	802.00	1,203.00	0.00	0.00	-1,203.00	0
21200	Employer Medicare	2,320.00	1,874.00	142.15	1,029.00	0.00	0.00	845.00	55
39900	Other Contracted Services	12,000.00	11,750.00	1,005.00	3,627.00	0.00	0.00	8,123.00	31
42900	Instructional Supplies & Materials	1,500.00	3,000.00	-163.88	1,248.79	0.00	0.00	1,751.21	42
59900	Other Charges	2,500.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
72200	Reg Inst Equipment	0.00	21,000.00	0.00	20,520.00	0.00	0.00	480.00	98
TOTALS:	Function: 71150 - Alternative Instruction Program	202,704.00	187,776.00	13,400.07	109,986.32	0.00	0.00	77,789.68	59

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 397156

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FOR MARCH, 2017

FUNCTION : 71200 - SPECIAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	2,622,052.00	2,622,052.00	207,081.78	1,718,991.20	0.00	0.00	903,060.80	66
11700	Career Ladder	8,000.00	8,000.00	0.00	4,000.00	0.00	0.00	4,000.00	50
16300	Educational Assistants	1,094,702.00	1,094,702.00	113,919.73	771,153.59	0.00	0.00	323,548.41	70
17100	Speech Pathologist	537,080.00	537,080.00	43,223.50	351,537.32	0.00	0.00	185,542.68	65
20100	Social Security	264,234.00	264,234.00	20,907.89	163,307.68	0.00	0.00	100,926.32	62
20400	State Retirement	387,788.00	387,788.00	33,016.43	259,727.62	0.00	0.00	128,060.38	67
20600	Life Insurance	17,750.00	17,750.00	1,232.56	9,145.64	0.00	0.00	8,604.36	52
20700	Medical Insurance	324,996.00	324,996.00	39,105.72	309,758.06	0.00	0.00	15,237.94	95
21200	Employer Medicare	61,797.00	61,797.00	4,889.80	38,192.96	0.00	0.00	23,604.04	62
31200	Contracts w Private Agencies	54,000.00	54,000.00	0.00	29,233.39	0.00	0.00	24,766.61	54
33600	Maint & Repair-Equipment	5,000.00	10,000.00	261.92	6,203.26	0.00	0.00	3,796.74	62
39900	Other Contracted Services	80,000.00	120,000.00	0.00	80,000.00	0.00	0.00	40,000.00	67
42900	Instructional Supplies & Materials	29,900.00	32,350.00	3,802.75	30,567.34	61.62	0.00	1,721.04	95
49900	Other Supplies & Materials	24,000.00	19,000.00	751.05	13,556.63	0.00	0.00	5,443.37	71
72500	Special Education Equipment	40,000.00	40,000.00	548.33	34,778.29	0.00	0.00	5,221.71	87
TOTALS:	Function: 71200 - Special Education Program	5,551,299.00	5,593,749.00	468,741.46	3,820,152.98	61.62	0.00	1,773,534.40	68

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 397156

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FOR MARCH, 2017

FUNCTION : 71300 - VOCATIONAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	741,566.00	741,566.00	59,114.74	468,926.94	0.00	0.00	272,639.06	63
11700	Career Ladder	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
20100	Social Security	46,101.00	46,101.00	3,307.99	26,515.03	0.00	0.00	19,585.97	58
20400	State Retirement	67,218.00	67,218.00	5,338.10	41,438.26	0.00	0.00	25,779.74	62
20600	Life Insurance	3,400.00	3,400.00	206.70	1,526.17	0.00	0.00	1,873.83	45
20700	Medical Insurance	78,314.00	78,314.00	8,773.56	62,985.42	0.00	0.00	15,328.58	80
21200	Employer Medicare	10,782.00	10,782.00	773.58	6,200.78	0.00	0.00	4,581.22	58
33600	Maint & Repair-Equipment	4,307.00	4,307.00	0.00	0.00	0.00	0.00	4,307.00	0
42900	Instructional Supplies & Materials	12,600.00	12,600.00	0.00	12,600.00	0.00	0.00	0.00	100
44900	Textbooks	4,500.00	4,500.00	0.00	4,500.00	0.00	0.00	0.00	100
49900	Other Supplies & Materials	2,500.00	2,500.00	0.00	227.96	0.00	0.00	2,272.04	9
73000	Vocational Equipment	10,336.00	10,336.00	9,900.00	9,900.00	0.00	0.00	436.00	96
TOTALS:	Function: 71300 - Vocational Education Program	983,624.00	983,624.00	87,414.67	634,820.56	0.00	0.00	348,803.44	65

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72110 - ATTENDANCE

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	299,398.00	299,398.00	24,763.50	210,226.54	0.00	0.00	89,171.46	70
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	34,674.92	0.00	0.00	13,533.08	72
16200	Clerical Personnel	39,824.00	39,824.00	3,318.18	28,735.62	0.00	0.00	11,088.38	72
18900	Other Salaries & Wages	78,244.00	78,244.00	6,520.33	58,390.19	0.00	0.00	19,853.81	75
20100	Social Security	28,872.00	28,872.00	2,225.13	19,342.39	0.00	0.00	9,529.61	67
20400	State Retirement	42,300.00	42,300.00	3,508.06	30,167.15	0.00	0.00	12,132.85	71
20600	Life Insurance	2,272.00	2,272.00	139.38	1,045.35	0.00	0.00	1,226.65	46
20700	Medical Insurance	46,670.00	46,670.00	4,155.92	30,400.44	0.00	0.00	16,269.56	65
21200	Employer Medicare	6,753.00	6,753.00	520.40	4,523.73	0.00	0.00	2,229.27	67
35500	Travel	2,000.00	2,000.00	78.35	324.23	0.00	0.00	1,675.77	16
39900	Other Contracted Services	53,680.00	53,680.00	2,856.58	22,852.64	0.00	0.00	30,827.36	43
49900	Other Supplies & Materials	1,000.00	1,000.00	431.02	635.36	199.08	0.00	165.56	83
52400	In-Service/Staff Development	7,500.00	7,500.00	2,043.31	3,898.32	0.00	0.00	3,601.68	52
59900	Other Charges	500.00	500.00	0.00	0.00	0.00	0.00	500.00	0
70400	Attendance Equipment	5,000.00	5,000.00	0.00	449.00	0.00	0.00	4,551.00	9
TOTALS:	Function: 72110 - Attendance	662,221.00	662,221.00	54,577.49	445,665.88	199.08	0.00	216,356.04	67

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72120 - HEALTH SERVICES

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
13100	Medical Personnel	484,312.00	484,312.00	43,994.46	331,741.96	0.00	0.00	152,570.04	68
18900	Other Salaries & Wages	239,290.00	239,290.00	25,555.20	178,305.60	0.00	0.00	60,984.40	75
20100	Social Security	44,863.00	44,863.00	3,827.42	27,990.47	0.00	0.00	16,872.53	62
20400	State Retirement	61,082.00	61,082.00	6,149.36	45,396.16	0.00	0.00	15,685.84	74
20600	Life Insurance	3,209.00	3,209.00	194.39	1,498.42	0.00	0.00	1,710.58	47
20700	Medical Insurance	99,037.00	99,037.00	10,666.42	79,693.33	0.00	0.00	19,343.67	80
21200	Employer Medicare	10,492.00	10,492.00	895.12	6,546.18	0.00	0.00	3,945.82	62
33600	Maint & Repair-Equipment	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
35500	Travel	300.00	300.00	16.10	87.61	0.00	0.00	212.39	29
39900	Other Contracted Services	11,000.00	25,000.00	743.42	20,986.10	0.00	0.00	4,013.90	84
49900	Other Supplies & Materials	8,000.00	8,000.00	641.99	1,499.10	114.95	0.00	6,385.95	20
52400	In-Service/Staff Development	2,100.00	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0
73500	Health Equipment	9,000.00	9,000.00	0.00	478.75	771.71	0.00	7,749.54	14
TOTALS:	Function: 72120 - Health Services	976,685.00	990,685.00	92,683.88	694,223.68	886.66	0.00	295,574.66	70

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72130 - OTHER STUDENT SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11700	Career Ladder	1,000.00	1,000.00	0.00	500.00	0.00	0.00	500.00	50
12300	Guidance Personnel	1,212,252.00	1,217,922.00	100,368.34	822,321.59	0.00	0.00	395,600.41	68
18900	Other Salaries & Wages	70,000.00	69,960.00	4,610.64	56,286.49	0.00	0.00	13,673.51	80
20100	Social Security	79,562.00	79,913.00	6,039.65	51,128.39	0.00	0.00	28,784.61	64
20400	State Retirement	116,006.00	116,519.00	9,471.68	79,112.75	0.00	0.00	37,406.25	68
20600	Life Insurance	5,916.00	5,943.00	362.34	2,717.40	0.00	0.00	3,225.60	46
20700	Medical Insurance	94,673.00	94,673.00	9,785.38	70,977.84	0.00	0.00	23,695.16	75
21200	Employer Medicare	18,608.00	18,689.00	1,415.57	11,790.08	0.00	0.00	6,898.92	63
32200	Evaluation & Testing	15,000.00	54,000.00	0.00	26,931.25	1,572.50	0.00	25,496.25	53
49900	Other Supplies & Materials	750.00	750.00	104.33	285.04	0.00	0.00	464.96	38
52400	In-Service/Staff Development	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
59900	Other Charges	0.00	40.00	0.00	39.06	0.00	0.00	0.94	98
TOTALS:	Function: 72130 - Other Student Support	1,614,767.00	1,660,409.00	132,157.93	1,122,089.89	1,572.50	0.00	536,746.61	68

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72210 - REGULAR INSTRUCTION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	400,873.00	470,810.00	39,047.83	309,555.13	0.00	0.00	161,254.87	66
11700	Career Ladder	18,000.00	18,000.00	0.00	8,000.00	0.00	0.00	10,000.00	44
12900	Librarian(s)	613,701.00	613,701.00	48,910.31	395,030.63	0.00	0.00	218,670.37	64
13600	Audiovisual Personnel	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
13700	Education Media Personnel	54,460.00	54,460.00	4,449.33	39,273.69	0.00	0.00	15,186.31	72
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	34,104.49	0.00	0.00	14,103.51	71
16200	Clerical Personnel	39,824.00	0.00	0.00	0.00	0.00	0.00	0.00	0
18900	Other Salaries & Wages	83,960.00	99,160.00	9,187.37	69,909.53	0.00	0.00	29,250.47	71
19600	In-Service Training	6,000.00	7,000.00	0.00	6,975.00	0.00	0.00	25.00	100
20100	Social Security	78,431.00	81,241.00	6,066.85	49,015.36	0.00	0.00	32,225.64	60
20400	State Retirement	114,686.00	118,690.00	9,326.95	76,429.16	0.00	0.00	42,260.84	64
20600	Life Insurance	5,184.00	5,184.00	352.90	2,696.86	0.00	0.00	2,487.14	52
20700	Medical Insurance	86,880.00	86,880.00	6,613.18	49,598.85	0.00	0.00	37,281.15	57
21200	Employer Medicare	18,344.00	19,001.00	1,455.39	11,909.12	0.00	0.00	7,091.88	63
30700	Communication	14,056.00	14,056.00	289.49	9,907.34	0.00	0.00	4,148.66	70
30800	Consultants	28,000.00	25,000.00	0.00	21,243.50	0.00	0.00	3,756.50	85
33600	Maint & Repair-Equipment	1,800.00	1,800.00	0.00	957.34	542.66	0.00	300.00	83
35500	Travel	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0
43200	Library Books/Media	69,000.00	69,000.00	0.00	47,093.50	0.00	0.00	21,906.50	68
49900	Other Supplies & Materials	5,800.00	7,800.00	212.04	4,500.25	500.90	0.00	2,798.85	64
52400	In-Service/Staff Development	151,000.00	250,600.00	10,690.00	175,882.16	4,229.00	0.00	70,488.84	72
59900	Other Charges	1,000.00	2,200.00	576.68	1,178.09	0.00	0.00	1,021.91	54
79000	Other Equipment	13,000.00	13,000.00	0.00	1,998.00	0.00	0.00	11,002.00	15
TOTALS:	Function: 72210 - Regular Instruction Program Support	1,854,407.00	2,006,791.00	141,195.65	1,315,258.00	5,272.56	0.00	686,260.44	66

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FUNCTION : 72220 - SPECIAL EDUCATION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	175,649.00	175,649.00	14,651.65	123,324.85	0.00	0.00	52,324.15	70
11700	Career Ladder	3,000.00	3,000.00	0.00	1,500.00	0.00	0.00	1,500.00	50
12400	Psychological Personnel	239,337.00	239,337.00	19,553.79	158,776.68	0.00	0.00	80,560.32	66
16200	Clerical Personnel	294,904.00	302,450.00	30,417.87	224,862.72	0.00	0.00	77,587.28	74
20100	Social Security	44,199.00	44,667.00	3,744.36	29,554.88	0.00	0.00	15,112.12	66
20400	State Retirement	65,124.00	65,823.00	5,911.85	46,489.30	0.00	0.00	19,333.70	71
20600	Life Insurance	3,500.00	3,500.00	214.54	1,562.00	0.00	0.00	1,938.00	45
20700	Medical Insurance	58,700.00	58,700.00	5,388.90	40,416.75	0.00	0.00	18,283.25	69
21200	Employer Medicare	10,337.00	10,446.00	875.68	6,911.93	0.00	0.00	3,534.07	66
30800	Consultants	12,500.00	11,300.00	527.38	2,042.21	0.00	0.00	9,257.79	18
35500	Travel	3,000.00	4,200.00	379.20	2,883.92	0.00	0.00	1,316.08	69
39900	Other Contracted Services	383,968.00	383,968.00	44,625.71	288,994.44	0.00	0.00	94,973.56	75
49900	Other Supplies & Materials	11,900.00	11,900.00	400.97	6,528.03	469.84	0.00	4,902.13	59
52400	In-Service/Staff Development	30,000.00	30,000.00	3,890.00	21,962.82	145.50	0.00	7,891.68	74
59900	Other Charges	345.00	345.00	0.00	0.00	0.00	0.00	345.00	0
79000	Other Equipment	10,000.00	10,000.00	0.00	9,592.19	0.00	0.00	407.81	96
TOTALS:	Function: 72220 - Special Education Program Support	1,346,463.00	1,355,285.00	130,581.90	965,402.72	615.34	0.00	389,266.94	71

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FUNCTION : 72230 - VOCATIONAL EDUCATION PROGRAM SUPPORT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
39900	Other Contracted Services	34,169.00	34,169.00	2,847.00	25,623.00	0.00	0.00	8,546.00	75
TOTALS:	Function: 72230 - Vocational Education Program Support	34,169.00	34,169.00	2,847.00	25,623.00	0.00	0.00	8,546.00	75

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

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FOR MARCH, 2017

FUNCTION : 72250 - TECHNOLOGY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	574,600.00	574,600.00	47,897.56	414,552.24	0.00	0.00	160,047.76	72
13800	Instru Computer Personnel	261,150.00	364,150.00	30,147.69	242,671.24	0.00	0.00	121,478.76	67
16200	Clerical Personnel	39,824.00	47,370.00	3,947.47	34,531.52	0.00	0.00	12,838.48	73
18900	Other Salaries & Wages	322,261.00	322,261.00	27,219.18	224,694.30	0.00	0.00	97,566.70	70
20100	Social Security	74,265.00	80,816.00	6,291.96	53,285.07	0.00	0.00	27,530.93	66
20400	State Retirement	109,117.00	118,685.00	9,961.76	83,677.26	0.00	0.00	35,007.74	71
20600	Life Insurance	5,845.00	6,361.00	394.64	2,860.97	0.00	0.00	3,500.03	45
20700	Medical Insurance	65,817.00	65,817.00	11,469.14	83,426.02	0.00	0.00	-17,609.02	127
21200	Employer Medicare	17,370.00	18,900.00	1,471.49	12,461.63	0.00	0.00	6,438.37	66
30700	Communication	453,840.00	117,500.00	10,137.38	68,090.57	0.00	0.00	49,409.43	58
30800	Consultants	112,000.00	107,100.00	0.00	72,423.50	0.00	0.00	34,676.50	68
33000	Operating Lease Payments	0.00	788,172.00	793,031.41	793,031.41	0.00	0.00	-4,859.41	101
33600	Maint & Repair-Equipment	30,000.00	30,000.00	7,665.95	13,762.79	801.85	0.00	15,435.36	49
35000	Internet Connectivity	0.00	329,840.00	16,305.82	113,402.74	0.00	0.00	216,437.26	34
35500	Travel	1,000.00	1,000.00	183.65	902.43	0.00	0.00	97.57	90
39900	Other Contracted Services	178,706.00	178,706.00	7,520.94	130,351.60	839.98	0.00	47,514.42	73
43500	Office Supplies	3,000.00	3,000.00	0.00	737.43	898.42	0.00	1,364.15	55
47000	Cabling	0.00	471,544.00	0.00	186,142.80	93,606.00	0.00	191,795.20	59
47100	Software	0.00	213,420.00	0.00	58,867.00	10,587.53	0.00	143,965.47	33
49900	Other Supplies & Materials	52,500.00	52,500.00	2,463.50	22,780.87	384.24	0.00	29,334.89	44
52400	In-Service/Staff Development	86,500.00	86,500.00	2,518.54	35,269.26	9,776.10	0.00	41,454.64	52
59900	Other Charges	557,640.00	364,720.00	12,042.16	285,147.12	0.00	0.00	79,572.88	78
70100	Administration Equipment	1,125,400.00	658,856.00	29.00	27,794.15	1,500.00	0.00	629,561.85	4
79000	Other Equipment	40,000.00	40,000.00	10,836.10	24,173.91	15,820.41	0.00	5.68	100
TOTALS:	Function: 72250 - Technology	4,110,835.00	5,041,818.00	1,001,535.34	2,985,037.83	134,214.53	0.00	1,922,565.64	62

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FUNCTION : 72310 - BOARD OF EDUCATION

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
18900	Other Salaries & Wages	12,000.00	12,000.00	1,000.00	9,000.00	0.00	0.00	3,000.00	75
20100	Social Security	744.00	744.00	62.00	558.00	0.00	0.00	186.00	75
20600	Life Insurance	51,722.00	51,722.00	475.20	5,949.76	0.00	0.00	45,772.24	12
20700	Medical Insurance	163,849.00	163,849.00	25,278.72	116,222.06	0.00	0.00	47,626.94	71
21200	Employer Medicare	174.00	174.00	14.50	130.50	0.00	0.00	43.50	75
21500	Contributions for OPEB	200,000.00	200,000.00	0.00	200,000.00	0.00	0.00	0.00	100
30500	Audit Services	49,400.00	49,400.00	0.00	32,400.00	0.00	0.00	17,000.00	66
32000	Dues & Memberships	12,500.00	12,500.00	7,980.00	7,980.00	0.00	0.00	4,520.00	64
33100	Legal Services	175,000.00	155,000.00	4,478.50	37,790.50	0.00	0.00	117,209.50	24
35500	Travel	300.00	300.00	0.00	0.00	0.00	0.00	300.00	0
39900	Other Contracted Services	8,915.00	8,915.00	0.00	1,868.33	0.00	0.00	7,046.67	21
49900	Other Supplies & Materials	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0
50500	Judgments	86,000.00	76,000.00	0.00	706.25	0.00	0.00	75,293.75	1
50600	Liability Insurance	104,421.00	104,421.00	0.00	13,350.00	0.00	0.00	91,071.00	13
50800	Premium on Corporate Surety Bonds	0.00	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0
51300	On the Job Injuries	200,000.00	230,000.00	2,461.20	226,173.62	0.00	0.00	3,826.38	98
52400	In-Service/Staff Development	20,000.00	20,000.00	860.09	6,112.02	0.00	0.00	13,887.98	31
59900	Other Charges	545,319.00	545,319.00	370.97	514,033.46	0.00	0.00	31,285.54	94
TOTALS:	Function: 72310 - Board of Education	1,630,544.00	1,639,544.00	42,981.18	1,172,274.50	0.00	0.00	467,269.50	72

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

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FUNCTION : 72320 - DIRECTOR OF SCHOOLS

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10100	County Official/Administrative Officer	203,400.00	203,400.00	15,866.67	128,790.83	0.00	0.00	74,609.17	63
16100	Secretary(s)	59,482.00	59,482.00	4,663.59	39,327.87	0.00	0.00	20,154.13	66
18900	Other Salaries & Wages	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
20100	Social Security	17,229.00	17,229.00	1,258.98	4,828.92	0.00	0.00	12,400.08	28
20400	State Retirement	25,257.00	25,257.00	1,866.66	15,295.77	0.00	0.00	9,961.23	61
20600	Life Insurance	1,207.00	1,207.00	61.80	463.50	0.00	0.00	743.50	38
20700	Medical Insurance	29,960.00	29,960.00	2,508.96	24,541.00	0.00	0.00	5,419.00	82
20800	Dental Insurance - Supt	2,000.00	2,000.00	126.46	948.45	0.00	0.00	1,051.55	47
21200	Employer Medicare	4,029.00	4,029.00	294.44	2,413.35	0.00	0.00	1,615.65	60
29900	Other Fringe Benefits	5,550.00	5,550.00	462.50	4,162.50	0.00	0.00	1,387.50	75
32000	Dues & Memberships	11,920.00	11,920.00	0.00	9,627.00	0.00	0.00	2,293.00	81
34800	Postal Charges	19,350.00	19,350.00	520.99	3,230.52	0.00	0.00	16,119.48	17
39900	Other Contracted Services	20,000.00	65,000.00	0.00	13,808.88	0.00	0.00	51,191.12	21
43500	Office Supplies	1,500.00	1,500.00	0.00	1,011.76	210.15	0.00	278.09	81
52400	In-Service/Staff Development	10,000.00	10,000.00	5,088.92	7,722.20	0.00	0.00	2,277.80	77
59900	Other Charges	5,000.00	35,000.00	20.00	30,893.53	0.00	0.00	4,106.47	88
70100	Administration Equipment	4,000.00	4,000.00	0.00	1,815.15	0.00	0.00	2,184.85	45
TOTALS:	Function: 72320 - Director of Schools	434,884.00	509,884.00	32,739.97	288,881.23	210.15	0.00	220,792.62	57

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72410 - OFFICE OF THE PRINCIPAL

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10401	Assistant Principals	1,674,608.00	1,674,608.00	138,286.21	1,183,019.66	0.00	0.00	491,588.34	71
10402	Elem/Md Principals	730,924.00	730,924.00	59,568.29	502,254.77	0.00	0.00	228,669.23	69
10403	Secondary/Vice Principals	197,135.00	197,135.00	16,427.92	138,189.28	0.00	0.00	58,945.72	70
11700	Career Ladder	9,000.00	9,000.00	0.00	4,000.00	0.00	0.00	5,000.00	44
16100	Secretary(s)	365,590.00	365,590.00	33,545.60	246,214.41	0.00	0.00	119,375.59	67
16200	Clerical Personnel	599,784.00	599,784.00	62,269.90	449,281.20	0.00	0.00	150,502.80	75
18900	Other Salaries & Wages	21,600.00	21,600.00	2,256.00	14,546.72	0.00	0.00	7,053.28	67
20100	Social Security	223,116.00	223,116.00	17,678.27	144,772.08	0.00	0.00	78,343.92	65
20400	State Retirement	325,585.00	325,585.00	28,220.50	229,451.96	0.00	0.00	96,133.04	70
20600	Life Insurance	17,345.00	17,345.00	1,051.50	7,879.49	0.00	0.00	9,465.51	45
20700	Medical Insurance	366,459.00	366,459.00	37,193.06	276,472.00	0.00	0.00	89,987.00	75
21200	Employer Medicare	52,180.00	52,180.00	4,134.46	33,860.58	0.00	0.00	18,319.42	65
32000	Dues & Memberships	10,000.00	10,000.00	0.00	7,425.00	0.00	0.00	2,575.00	74
35500	Travel	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
52400	In-Service/Staff Development	32,000.00	32,000.00	172.20	10,817.92	2,097.00	0.00	19,085.08	40
TOTALS:	Function: 72410 - Office of the Principal	4,631,326.00	4,631,326.00	400,803.91	3,248,185.07	2,097.00	0.00	1,381,043.93	70

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72510 - FISCAL SERVICES

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	114,036.00	114,036.00	9,316.67	82,194.33	0.00	0.00	31,841.67	72
11900	Accountants/Bookkeepers	158,837.00	205,493.00	17,021.90	131,933.01	0.00	0.00	73,559.99	64
16100	Secretary(s)	49,046.00	49,046.00	4,087.20	35,114.40	0.00	0.00	13,931.60	72
18900	Other Salaries & Wages	0.00	42,000.00	3,500.00	16,695.40	0.00	0.00	25,304.60	40
20100	Social Security	19,959.00	25,456.00	1,878.24	14,806.61	0.00	0.00	10,649.39	58
20400	State Retirement	29,842.00	38,060.00	3,125.24	24,589.96	0.00	0.00	13,470.04	65
20600	Life Insurance	1,571.00	2,004.00	123.08	868.59	0.00	0.00	1,135.41	43
20700	Medical Insurance	44,519.00	46,600.00	4,925.30	35,752.47	0.00	0.00	10,847.53	77
21200	Employer Medicare	4,668.00	5,953.00	439.28	3,462.90	0.00	0.00	2,490.10	58
32000	Dues & Memberships	2,675.00	2,675.00	0.00	289.75	0.00	0.00	2,385.25	11
35500	Travel	300.00	300.00	67.36	352.40	0.00	0.00	-52.40	117
39900	Other Contracted Services	194,058.00	244,418.00	13,371.35	140,979.72	2,827.49	0.00	100,610.79	59
43500	Office Supplies	2,400.00	3,200.00	88.33	2,620.75	0.00	0.00	579.25	82
49900	Other Supplies & Materials	1,000.00	10,000.00	145.60	9,229.16	0.00	0.00	770.84	92
52400	In-Service/Staff Development	11,800.00	14,300.00	1,205.75	9,192.78	0.00	0.00	5,107.22	64
70100	Administration Equipment	4,000.00	57,000.00	337.56	40,210.18	9,975.00	0.00	6,814.82	88
TOTALS:	Function: 72510 - Fiscal Services	638,711.00	860,541.00	59,632.86	548,292.41	12,802.49	0.00	299,446.10	65

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72520 - HUMAN RESOURCES/PERSONNEL

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	91,962.00	95,880.00	8,004.24	65,697.96	0.00	0.00	30,182.04	69
16100	Secretary(s)	96,415.00	96,415.00	8,034.67	69,760.31	0.00	0.00	26,654.69	72
20100	Social Security	11,679.00	11,922.00	891.68	7,624.94	0.00	0.00	4,297.06	64
20400	State Retirement	17,251.00	17,606.00	1,468.39	12,411.65	0.00	0.00	5,194.35	70
20600	Life Insurance	919.00	938.00	57.92	434.40	0.00	0.00	503.60	46
20700	Medical Insurance	28,547.00	28,547.00	1,983.48	14,876.10	0.00	0.00	13,670.90	52
21000	Unemployment Compensation	24,000.00	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0
21200	Employer Medicare	2,731.00	2,788.00	208.54	1,783.24	0.00	0.00	1,004.76	64
29900	Other Fringe Benefits	7,140.00	7,140.00	607.75	4,862.00	0.00	0.00	2,278.00	68
32000	Dues & Memberships	1,800.00	1,800.00	0.00	823.00	0.00	0.00	977.00	46
35500	Travel	500.00	500.00	78.36	116.59	0.00	0.00	383.41	23
39900	Other Contracted Services	12,395.00	15,395.00	2,291.28	10,901.58	0.00	0.00	4,493.42	71
41100	Data Processing Supplies	1,500.00	1,500.00	0.00	884.50	0.00	0.00	615.50	59
43500	Office Supplies	1,780.00	1,780.00	52.37	894.24	0.00	444.51	441.25	75
52400	In-Service/Staff Development	22,700.00	22,700.00	1,673.27	9,357.28	0.00	0.00	13,342.72	41
70100	Administration Equipment	3,000.00	3,000.00	0.00	2,182.62	0.00	0.00	817.38	73
TOTALS:	Function: 72520 - Human Resources/Personnel	324,319.00	331,911.00	25,351.95	202,610.41	0.00	444.51	128,856.08	61

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72610 - OPERATION OF PLANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
16600	Custodial Personnel	420,508.00	450,963.00	35,065.92	293,355.10	0.00	0.00	157,607.90	65
20100	Social Security	26,071.00	28,053.00	2,019.34	17,007.27	0.00	0.00	11,045.73	61
20400	State Retirement	38,981.00	41,944.00	3,250.67	27,248.38	0.00	0.00	14,695.62	65
20600	Life Insurance	2,250.00	2,250.00	106.78	800.85	0.00	0.00	1,449.15	36
20700	Medical Insurance	43,703.00	45,000.00	4,319.82	32,398.65	0.00	0.00	12,601.35	72
21200	Employer Medicare	6,097.00	6,561.00	472.30	3,977.77	0.00	0.00	2,583.23	61
32800	Janitorial Services	1,032,350.00	1,039,170.00	83,192.61	748,205.10	0.00	0.00	290,964.90	72
35500	Travel	0.00	2,000.00	72.80	618.65	0.00	0.00	1,381.35	31
39900	Other Contracted Services	189,987.00	188,879.00	8,372.84	61,069.16	100.00	0.00	127,709.84	32
41000	Custodial Supplies	15,000.00	16,594.00	0.00	15,000.00	536.93	0.00	1,057.07	94
41500	Electricity	1,526,206.00	1,536,706.00	112,988.01	838,811.74	0.00	0.00	697,894.26	55
49900	Other Supplies & Materials	6,000.00	6,000.00	0.00	357.60	0.00	0.00	5,642.40	6
50200	Building & Content Insurance	171,553.00	171,553.00	0.00	150,122.50	0.00	0.00	21,430.50	88
52400	In-Service/Staff Development	258.00	258.00	0.00	0.00	0.00	0.00	258.00	0
59900	Other Charges	13,920.00	15,778.00	205.00	12,113.00	1,198.00	0.00	2,467.00	84
72000	Plant Operation Equipment	8,975.00	8,975.00	500.97	500.97	810.67	0.00	7,663.36	15
TOTALS:	Function: 72610 - Operation of Plant	3,501,859.00	3,560,684.00	250,567.06	2,201,586.74	2,645.60	0.00	1,356,451.66	62

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72620 - MAINTENANCE OF PLANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	173,664.00	173,664.00	14,316.09	120,373.04	0.00	0.00	53,290.96	69
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	35,674.02	0.00	0.00	12,533.98	74
20100	Social Security	13,756.00	13,756.00	546.30	1,863.99	0.00	0.00	11,892.01	14
20400	State Retirement	12,139.00	12,139.00	976.84	8,334.51	0.00	0.00	3,804.49	69
20600	Life Insurance	500.00	500.00	38.12	285.90	0.00	0.00	214.10	57
20700	Medical Insurance	13,056.00	24,056.00	2,380.26	17,851.95	0.00	0.00	6,204.05	74
21200	Employer Medicare	3,217.00	3,217.00	240.80	2,074.93	0.00	0.00	1,142.07	64
33500	Maint & Repair-Building	250,000.00	239,000.00	13,486.40	131,566.36	24,627.36	0.00	82,806.28	65
33600	Maint & Repair-Equipment	75,000.00	75,000.00	0.00	1,792.38	1,742.05	0.00	71,465.57	5
35500	Travel	1,360.00	1,360.00	60.73	703.86	0.00	0.00	656.14	52
39900	Other Contracted Services	829,142.00	829,142.00	64,393.55	571,420.44	0.00	0.00	257,721.56	69
49900	Other Supplies & Materials	1,000.00	1,000.00	98.42	148.50	0.00	0.00	851.50	15
52400	In-Service/Staff Development	3,280.00	3,280.00	200.00	480.00	0.00	0.00	2,800.00	15
59900	Other Charges	15,000.00	15,000.00	0.00	1,461.00	0.00	0.00	13,539.00	10
70100	Administration Equipment	1,500.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
TOTALS:	Function: 72620 - Maintenance of Plant	1,440,822.00	1,440,822.00	100,754.84	894,030.88	26,369.41	0.00	520,421.71	64

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72710 - TRANSPORTATION

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	77,225.00	77,225.00	6,309.28	59,701.55	0.00	0.00	17,523.45	77
16200	Clerical Personnel	41,616.00	41,616.00	3,468.00	28,739.86	0.00	0.00	12,876.14	69
18900	Other Salaries & Wages	172,012.00	172,012.00	13,499.60	129,717.55	0.00	0.00	42,294.45	75
20100	Social Security	18,033.00	18,033.00	661.61	2,291.34	0.00	0.00	15,741.66	13
20400	State Retirement	13,313.00	13,313.00	1,109.59	9,629.49	0.00	0.00	3,683.51	72
20600	Life Insurance	697.00	697.00	43.36	325.20	0.00	0.00	371.80	47
20700	Medical Insurance	13,383.00	13,383.00	1,815.86	13,618.95	0.00	0.00	-235.95	102
21200	Employer Medicare	4,217.00	4,217.00	318.69	3,021.87	0.00	0.00	1,195.13	72
31200	Contracts w Private Agencies	2,300,000.00	2,300,000.00	0.00	1,195,790.26	0.00	0.00	1,104,209.74	52
35500	Travel	2,000.00	2,000.00	92.93	866.62	0.00	0.00	1,133.38	43
39900	Other Contracted Services	30,820.00	31,458.00	637.50	25,253.50	3,007.00	0.00	3,197.50	90
41200	Diesel Fuel	366,000.00	366,000.00	46,918.57	183,337.05	0.00	0.00	182,662.95	50
42500	Gasoline	5,000.00	7,400.00	322.24	2,327.87	0.00	0.00	5,072.13	31
49900	Other Supplies & Materials	1,000.00	1,000.00	11.15	328.34	0.00	0.00	671.66	33
52400	In-Service/Staff Development	3,000.00	3,000.00	0.00	45.00	0.00	0.00	2,955.00	2
59900	Other Charges	3,300.00	2,662.00	0.00	0.00	910.00	0.00	1,752.00	34
70100	Administration Equipment	1,500.00	1,500.00	0.00	1,087.10	0.00	0.00	412.90	72
TOTALS:	Function: 72710 - Transportation	3,053,116.00	3,055,516.00	75,208.38	1,656,081.55	3,917.00	0.00	1,395,517.45	54

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 72810 - CENTRAL AND OTHER

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	121,380.00	121,380.00	9,911.71	79,253.36	0.00	0.00	42,126.64	65
16100	Secretary(s)	47,369.00	0.00	0.00	0.00	0.00	0.00	0.00	0
18900	Other Salaries & Wages	75,196.00	75,196.00	6,266.33	43,317.86	0.00	0.00	31,878.14	58
20100	Social Security	15,125.00	15,125.00	951.28	7,227.79	0.00	0.00	7,897.21	48
20400	State Retirement	22,335.00	22,335.00	1,462.50	11,080.56	0.00	0.00	11,254.44	50
20600	Life Insurance	1,190.00	1,190.00	58.36	421.23	0.00	0.00	768.77	35
20700	Medical Insurance	24,721.00	24,721.00	932.70	6,515.71	0.00	0.00	18,205.29	26
21200	Employer Medicare	3,537.00	3,537.00	222.46	1,690.26	0.00	0.00	1,846.74	48
35500	Travel	2,000.00	2,000.00	51.36	535.56	0.00	0.00	1,464.44	27
39900	Other Contracted Services	94,000.00	89,000.00	1,934.06	54,444.53	0.00	0.00	34,555.47	61
43500	Office Supplies	41,000.00	41,000.00	406.39	10,804.13	984.00	0.00	29,211.87	29
52400	In-Service/Staff Development	14,475.00	49,475.00	873.20	5,062.82	0.00	0.00	44,412.18	10
59900	Other Charges	4,400.00	21,769.00	0.00	4,075.97	400.00	0.00	17,293.03	21
70100	Administration Equipment	5,500.00	5,500.00	0.00	2,482.62	0.00	0.00	3,017.38	45
TOTALS:	Function: 72810 - Central and Other	472,228.00	472,228.00	23,070.35	226,912.40	1,384.00	0.00	243,931.60	48

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397156

FOR MARCH, 2017

FUNCTION : 76100 - REGULAR CAPITAL OUTLAY

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
30400	Architects	50,000.00	50,000.00	0.00	2,395.16	0.00	0.00	47,604.84	5
30800	Consultants	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
32100	Engineering Services	30,000.00	30,000.00	0.00	2,500.00	0.00	0.00	27,500.00	8
39900	Other Contracted Services	10,000.00	10,000.00	0.00	5,087.00	0.00	0.00	4,913.00	51
70700	Building Improvements	260,000.00	260,000.00	0.00	16,249.75	0.00	0.00	243,750.25	6
72400	Site Development	70,000.00	70,000.00	2,380.07	7,134.07	0.00	0.00	62,865.93	10
79900	Other Capital Outlay	407,683.00	1,115,424.00	0.00	222,277.26	0.00	0.00	893,146.74	20
TOTALS:	Function: 76100 - Regular Capital Outlay	842,683.00	1,550,424.00	2,380.07	255,643.24	0.00	0.00	1,294,780.76	16

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EXPENSES BY FUNCTION

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	71,471,852.00	73,774,575.00	5,183,278.87	46,699,843.33	244,014.99	18,551.49	26,812,165.19	64

SCHOOL NUTRITION

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397146

Report Code: BAT_GL_TEMPLATE

FOR MARCH, 2017

FUNCTION 1ST: 4 -

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43521	Lunch Payments Children	610,000.00	610,000.00	64,691.05	478,791.05	0.00	0.00	131,208.95	78
43522	Lunch Payments Adults	44,000.00	44,000.00	3,343.50	28,215.00	0.00	0.00	15,785.00	64
43523	Income from Breakfast	42,000.00	42,000.00	3,511.80	25,731.90	0.00	0.00	16,268.10	61
43525	Ala Carte Sales	460,000.00	460,000.00	48,048.28	343,574.05	0.00	0.00	116,425.95	75
43990	Other Charges for Services	3,000.00	3,000.00	194.13	17,472.72	0.00	0.00	-14,472.72	582
44990	Other Local Revenue	261,451.00	261,451.00	20,730.33	186,572.97	0.00	0.00	74,878.03	71
46520	State Matching	13,500.00	13,500.00	0.00	14,385.97	0.00	0.00	-885.97	107
47111	USDA School Lunch Program	510,000.00	510,000.00	20,074.68	312,742.52	0.00	0.00	197,257.48	61
47112	USDA Commodities	107,000.00	107,000.00	0.00	0.00	0.00	0.00	107,000.00	0
47113	Breakfast	90,000.00	90,000.00	40,034.97	135,496.42	0.00	0.00	-45,496.42	151
47114	USDA - Other	0.00	0.00	0.00	4,935.80	0.00	0.00	-4,935.80	0
TOTALS:	Function: 4 -	2,140,951.00	2,140,951.00	200,628.74	1,547,918.40	0.00	0.00	593,032.60	72

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397146

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Report Code: BAT_GL_TEMPLATE

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,140,951.00	2,140,951.00	200,628.74	1,547,918.40	0.00	0.00	593,032.60	72

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397145

FOR MARCH, 2017

FUNCTION : 73100 - FOOD SERVICE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	176,030.00	176,030.00	14,669.17	122,833.42	0.00	0.00	53,196.58	70
16200	Clerical Personnel	41,616.00	41,616.00	3,468.00	31,212.00	0.00	0.00	10,404.00	75
16501	Cafeteria Managers	272,079.00	272,079.00	31,565.60	215,756.82	0.00	0.00	56,322.18	79
16502	School Nutrition Technicians	383,848.00	383,848.00	37,366.40	271,166.79	0.00	0.00	112,681.21	71
20100	Social Security	54,163.00	54,163.00	5,024.91	36,926.58	0.00	0.00	17,236.42	68
20400	State Retirement	80,576.00	80,576.00	6,262.89	47,543.66	0.00	0.00	33,032.34	59
20600	Life Insurance	5,725.00	5,725.00	210.38	1,538.53	0.00	0.00	4,186.47	27
20700	Medical Insurance	180,543.00	180,543.00	9,655.96	71,484.74	0.00	0.00	109,058.26	40
21200	Employer Medicare	12,667.00	12,667.00	1,175.18	8,636.26	0.00	0.00	4,030.74	68
33600	Maint & Repair-Equipment	70,000.00	70,000.00	2,886.17	47,974.31	0.00	0.00	22,025.69	69
35400	Transportation - Food	4,000.00	4,000.00	483.00	2,152.80	1,313.60	0.00	533.60	87
35500	Travel	1,000.00	1,000.00	0.00	271.37	0.00	0.00	728.63	27
39900	Other Contracted Services	64,680.00	64,680.00	2,692.25	52,909.69	1,080.00	0.00	10,690.31	83
42200	Food Supplies	552,362.00	548,962.00	23,574.08	390,555.76	34,590.02	3,440.60	120,375.62	78
43500	Office Supplies	6,000.00	6,000.00	60.33	1,887.35	651.36	0.00	3,461.29	42
46900	USDA Commodities	107,000.00	107,000.00	0.00	0.00	0.00	0.00	107,000.00	0
49900	Other Supplies & Materials	60,000.00	69,250.00	5,386.17	46,096.05	11,952.33	426.98	10,774.64	84
52400	In-Service/Staff Development	4,000.00	6,000.00	902.11	4,283.47	0.00	0.00	1,716.53	71
59900	Other Charges	20,000.00	18,000.00	0.00	2,320.00	0.00	0.00	15,680.00	13
71000	Food Service Equipment	44,662.00	38,812.00	0.00	8,040.05	0.00	0.00	30,771.95	21
TOTALS:	Function: 73100 - Food Service	2,140,951.00	2,140,951.00	145,382.60	1,363,589.65	49,587.31	3,867.58	723,906.46	66

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397145

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,140,951.00	2,140,951.00	145,382.60	1,363,589.65	49,587.31	3,867.58	723,906.46	66

DISCRETIONARY GRANTS

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8017 - VOLUNTARY PRE-K 2016-17

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	89,281.00	89,281.00	7,850.18	61,719.40	0.00	0.00	27,561.60	69
TOTALS:	Project: 8017 - Voluntary Pre-K 2016-17	89,281.00	89,281.00	7,850.18	61,719.40	0.00	0.00	27,561.60	69

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8027 - COORDINATED SCHOOL HEALTH 2016-17

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46591	Coordinated School Health	90,000.00	90,000.00	8,547.68	48,255.01	0.00	0.00	41,744.99	54
TOTALS:	Project: 8027 - Coordinated School Health 2016-17	90,000.00	90,000.00	8,547.68	48,255.01	0.00	0.00	41,744.99	54

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

Report Code: BAT_GL_TEMPLATE

PROJECT : 8035 - TEACHER LEADER COUNCIL GRANT

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	1,997.17	1,997.17	0.00	0.00	0.00	0.00	1,997.17	0
TOTALS:	Project: 8035 - Teacher Leader Council Grant	1,997.17	1,997.17	0.00	0.00	0.00	0.00	1,997.17	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8036 - AMERICA'S FARMERS GROW

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	796.31	796.31	0.00	0.00	0.00	0.00	796.31	0
TOTALS:	Project: 8036 - America's Farmers Grow	796.31	796.31	0.00	0.00	0.00	0.00	796.31	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8037 - SAFE SCHOOLS 2016-17

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Project: 8037 - Safe Schools 2016-17	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8046 - RACE 4 THE VILLE

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	4,705.02	15,975.02	0.00	11,270.00	0.00	0.00	4,705.02	71
TOTALS:	Project: 8046 - Race 4 the Ville	4,705.02	15,975.02	0.00	11,270.00	0.00	0.00	4,705.02	71

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8057 - READ TO BE READY

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	5,000.00	5,000.00	0.00	2,081.00	0.00	0.00	2,919.00	42
TOTALS:	Project: 8057 - Read to be Ready	5,000.00	5,000.00	0.00	2,081.00	0.00	0.00	2,919.00	42

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397148

FOR MARCH, 2017

PROJECT : 8067 - TN TEACHER LEADER GRANT 2016-17

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	3,000.00	3,000.00	0.00	1,493.42	0.00	0.00	1,506.58	50
TOTALS:	Project: 8067 - TN Teacher Leader Grant 2016-17	3,000.00	3,000.00	0.00	1,493.42	0.00	0.00	1,506.58	50

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	232,809.50	244,079.50	16,397.86	137,495.50	0.00	0.00	106,584.00	56

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397147

FOR MARCH, 2017

PROJECT : 8017 - VOLUNTARY PRE-K 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 73400 - Early Childhood Education									
11600	Teachers	42,343.00	42,343.00	3,528.58	28,228.64	0.00	0.00	14,114.36	67
16300	Educational Assistants	21,210.00	21,210.00	2,310.00	15,750.00	0.00	0.00	5,460.00	74
20100	Social Security	4,000.00	4,000.00	320.58	2,426.60	0.00	0.00	1,573.40	61
20400	State Retirement	5,900.00	5,900.00	525.46	3,957.98	0.00	0.00	1,942.02	67
20600	Life Insurance	192.00	192.00	19.22	137.69	0.00	0.00	54.31	72
20700	Medical Insurance	12,955.39	8,732.54	917.44	6,438.94	0.00	0.00	2,293.60	74
21200	Employer Medicare	930.00	930.00	74.98	567.51	0.00	0.00	362.49	61
42900	Instructional Supplies & Materials	0.00	1,563.24	0.00	1,563.24	0.00	0.00	0.00	100
52400	In-Service/Staff Development	0.00	1,438.62	0.00	1,438.62	0.00	0.00	0.00	100
79000	Other Equipment	0.00	1,245.41	0.00	0.00	1,168.00	0.00	77.41	94
TOTALS:	Function: 73400 - Early Childhood Education	87,530.39	87,554.81	7,696.26	60,509.22	1,168.00	0.00	25,877.59	70
 Function : 99100 - Transfers Out									
50400	Indirect Cost	1,750.61	1,726.19	153.92	1,210.18	0.00	0.00	516.01	70
TOTALS:	Function: 99100 - Transfers Out	1,750.61	1,726.19	153.92	1,210.18	0.00	0.00	516.01	70
TOTALS:	Project: 8017 - Voluntary Pre-K 2016-17	89,281.00	89,281.00	7,850.18	61,719.40	1,168.00	0.00	26,393.60	70

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397147

FOR MARCH, 2017

PROJECT : 8027 - COORDINATED SCHOOL HEALTH 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
18900	Other Salaries & Wages	34,555.50	35,455.50	2,254.63	20,437.04	0.00	0.00	15,018.46	58
20100	Social Security	2,143.00	2,199.00	139.98	1,266.89	0.00	0.00	932.11	58
20400	State Retirement	3,125.00	1,500.00	0.00	82.05	0.00	0.00	1,417.95	5
20600	Life Insurance	83.00	83.00	8.18	61.35	0.00	0.00	21.65	74
20700	Medical Insurance	6,032.00	0.00	0.00	0.00	0.00	0.00	0.00	0
21200	Employer Medicare	510.00	524.00	32.74	296.30	0.00	0.00	227.70	57
35500	Travel	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0
39900	Other Contracted Services	5,845.00	6,595.00	750.00	750.00	0.00	0.00	5,845.00	11
49900	Other Supplies & Materials	10,500.00	7,437.00	39.17	3,968.69	0.00	0.00	3,468.31	53
52400	In-Service/Staff Development	11,500.00	19,500.00	3,569.33	12,156.29	0.00	0.00	7,343.71	62
59900	Other Charges	500.00	3,500.00	606.81	731.15	0.00	0.00	2,768.85	21
73500	Health Equipment	15,006.50	13,006.50	1,146.84	8,505.25	0.00	0.00	4,501.25	65
TOTALS:	Function: 72120 - Health Services	90,000.00	90,000.00	8,547.68	48,255.01	0.00	0.00	41,744.99	54
TOTALS:	Project: 8027 - Coordinated School Health 2016-17	90,000.00	90,000.00	8,547.68	48,255.01	0.00	0.00	41,744.99	54

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FOR MARCH, 2017

PROJECT : 8035 - TEACHER LEADER COUNCIL GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100
TOTALS:	Project: 8035 - Teacher Leader Council Grant	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397147

FOR MARCH, 2017

PROJECT : 8036 - AMERICA'S FARMERS GROW

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
49900	Other Supplies & Materials	0.00	133.02	0.00	133.02	0.00	0.00	0.00	100
TOTALS:	Function: 72120 - Health Services	0.00	133.02	0.00	133.02	0.00	0.00	0.00	100
Function : 72210 - Regular Instruction Program Support									
49900	Other Supplies & Materials	796.31	0.00	0.00	0.00	0.00	0.00	0.00	0
79000	Other Equipment	0.00	663.29	0.00	663.29	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	796.31	663.29	0.00	663.29	0.00	0.00	0.00	100
TOTALS:	Project: 8036 - America's Farmers Grow	796.31	796.31	0.00	796.31	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397147

FOR MARCH, 2017

PROJECT : 8037 - SAFE SCHOOLS 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72130 - Other Student Support									
30900	Contracts w Govt Agencies	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Function: 72130 - Other Student Support	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Project: 8037 - Safe Schools 2016-17	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33

COLLIERVILLE SCHOOLS

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EXPENSES BY FUNCTION

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BATCH QUEUE ID 397147

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PROJECT : 8046 - RACE 4 THE VILLE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
39900	Other Contracted Services	4,364.00	7,644.00	0.00	2,213.00	0.00	0.00	5,431.00	29
49900	Other Supplies & Materials	341.02	8,331.02	0.00	1,759.24	0.00	0.00	6,571.78	21
TOTALS:	Function: 72120 - Health Services	4,705.02	15,975.02	0.00	3,972.24	0.00	0.00	12,002.78	25
TOTALS:	Project: 8046 - Race 4 the Ville	4,705.02	15,975.02	0.00	3,972.24	0.00	0.00	12,002.78	25

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397147

FOR MARCH, 2017

PROJECT : 8057 - READ TO BE READY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	2,081.00	2,081.00	0.00	2,081.00	0.00	0.00	0.00	100
TOTALS:	Function: 71100 - Regular Instruction Program	2,081.00	2,081.00	0.00	2,081.00	0.00	0.00	0.00	100
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
20100	Social Security	155.00	155.00	0.00	0.00	0.00	0.00	155.00	0
20400	State Retirement	226.00	226.00	0.00	0.00	0.00	0.00	226.00	0
21200	Employer Medicare	38.00	38.00	0.00	0.00	0.00	0.00	38.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	2,919.00	2,919.00	0.00	0.00	0.00	0.00	2,919.00	0
TOTALS:	Project: 8057 - Read to be Ready	5,000.00	5,000.00	0.00	2,081.00	0.00	0.00	2,919.00	42

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

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FOR MARCH, 2017

PROJECT : 8067 - TN TEACHER LEADER GRANT 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	2,570.90	2,570.90	0.00	1,285.45	0.00	0.00	1,285.45	50
20100	Social Security	159.40	159.40	0.00	74.41	0.00	0.00	84.99	47
20400	State Retirement	232.42	232.42	0.00	116.16	0.00	0.00	116.26	50
21200	Employer Medicare	37.28	37.28	0.00	17.40	0.00	0.00	19.88	47
TOTALS:	Function: 72210 - Regular Instruction Program Support	3,000.00	3,000.00	0.00	1,493.42	0.00	0.00	1,506.58	50
TOTALS:	Project: 8067 - TN Teacher Leader Grant 2016-17	3,000.00	3,000.00	0.00	1,493.42	0.00	0.00	1,506.58	50

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397147

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	232,809.50	244,079.50	16,397.86	132,991.22	1,168.00	0.00	109,920.28	55

FEDERAL PROGRAMS

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397150

FOR MARCH, 2017

PROJECT : 0107 - CONSOLIDATED ADMIN 2016-17

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47590	Other Federal Thru State	169,678.00	143,378.00	13,383.17	99,313.29	0.00	0.00	44,064.71	69
TOTALS:	Project: 0107 - Consolidated Admin 2016- 17	169,678.00	143,378.00	13,383.17	99,313.29	0.00	0.00	44,064.71	69

COLLIERVILLE SCHOOLS

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REVENUE BY FUNC

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397150

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FOR MARCH, 2017

PROJECT : 1006 - TITLE I 2015-16

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47141	Title I - Grants to Local Education Agencies	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100
TOTALS:	Project: 1006 - Title I 2015- 16	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397150

FOR MARCH, 2017

PROJECT : 1007 - TITLE I 2016-17

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47141	Title I - Grants to Local Education Agencies	513,500.47	512,849.00	36,558.86	308,362.29	0.00	0.00	204,486.71	60
TOTALS:	Project: 1007 - Title I 2016- 17	513,500.47	512,849.00	36,558.86	308,362.29	0.00	0.00	204,486.71	60

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PROJECT : 2006 - TITLE II 2015-16

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>BUDGET AMOUNT</u>	<u>ADJUSTED BUDGET</u>	<u>CURRENT ACTIVITY</u>	<u>YTD ACTIVITY</u>	<u>ENCUMBRANCE</u>	<u>REQUISITION</u>	<u>UNENCUMBERED BALANCE</u>	<u>PERCENT ENCMBRD</u>
47189	Title II - Professional Development	36,775.58	36,775.58	0.00	36,775.58	0.00	0.00	0.00	100
TOTALS:	Project: 2006 - Title II 2015 -16	36,775.58	36,775.58	0.00	36,775.58	0.00	0.00	0.00	100

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FOR MARCH, 2017

PROJECT : 2007 - TITLE II 2016-17

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>BUDGET AMOUNT</u>	<u>ADJUSTED BUDGET</u>	<u>CURRENT ACTIVITY</u>	<u>YTD ACTIVITY</u>	<u>ENCUMBRANCE</u>	<u>REQUISITION</u>	<u>UNENCUMBERED BALANCE</u>	<u>PERCENT ENCMBRD</u>
47189	Title II - Professional Development	265,779.00	290,733.00	25,967.32	133,087.25	0.00	0.00	157,645.75	46
TOTALS:	Project: 2007 - Title II 2016 -17	265,779.00	290,733.00	25,967.32	133,087.25	0.00	0.00	157,645.75	46

COLLIERVILLE SCHOOLS

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BATCH QUEUE ID 397150

FOR MARCH, 2017

PROJECT : 3006 - TITLE III 2015-16

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47146	English Language Acquisition Grants	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100
TOTALS:	Project: 3006 - Title III 2015-16	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397150

FOR MARCH, 2017

PROJECT : 3007 - TITLE III 2016-17

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47146	English Language Acquisition Grants	30,836.32	31,264.63	72.12	19,574.67	0.00	0.00	11,689.96	63
TOTALS:	Project: 3007 - Title III 2016-17	30,836.32	31,264.63	72.12	19,574.67	0.00	0.00	11,689.96	63

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397150

Report Code: BAT_GL_TEMPLATE

FOR MARCH, 2017

PROJECT : 8907 - IDEA DISC STATEWIDE ASSESSMENTS 16-17

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100
TOTALS:	Project: 8907 - IDEA Disc Statewide Assessments 16 -17	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100

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PROJECT : 8917 - IDEA DISC SUPPLEMENTAL 2016-17

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	5,965.89	5,965.89	2,800.00	5,965.89	0.00	0.00	0.00	100
TOTALS:	Project: 8917 - IDEA Disc Supplemental 2016-17	5,965.89	5,965.89	2,800.00	5,965.89	0.00	0.00	0.00	100

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PROJECT : 9006 - IDEA PART B 2015-16

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Project: 9006 - IDEA Part B 2015-16	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100

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BATCH QUEUE ID 397150

FOR MARCH, 2017

PROJECT : 9007 - IDEA PART B 2016-17

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	1,560,778.00	1,559,979.00	160,171.84	1,062,856.30	0.00	0.00	497,122.70	68
TOTALS:	Project: 9007 - IDEA Part B 2016-17	1,560,778.00	1,559,979.00	160,171.84	1,062,856.30	0.00	0.00	497,122.70	68

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PROJECT : 9106 - IDEA PRESCHOOL 2015-16

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47145	Special Education Preschool Grants	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100
TOTALS:	Project: 9106 - IDEA Preschool 2015-16	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100

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REVENUE BY FUNC

BATCH QUEUE ID 397150

Report Code: BAT_GL_TEMPLATE

FOR MARCH, 2017

PROJECT : 9107 - IDEA PRESCHOOL INCENTIVE 2016-17

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47145	Special Education Preschool Grants	17,710.00	18,628.00	4,238.75	16,728.73	0.00	0.00	1,899.27	90
TOTALS:	Project: 9107 - IDEA Preschool Incentive 2016- 17	17,710.00	18,628.00	4,238.75	16,728.73	0.00	0.00	1,899.27	90

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,798,072.97	2,796,622.81	243,192.06	1,879,668.44	0.00	0.00	916,954.37	67

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 0107 - CONSOLIDATED ADMIN 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
10500	Supervisor/Director	86,197.00	61,436.00	5,221.91	40,547.43	0.00	0.00	20,888.57	66
16200	Clerical Personnel	39,824.00	39,824.00	3,318.18	29,820.90	0.00	0.00	10,003.10	75
18900	Other Salaries & Wages	6,187.00	6,187.00	515.58	4,640.22	0.00	0.00	1,546.78	75
20100	Social Security	8,197.00	6,700.00	520.92	4,364.55	0.00	0.00	2,335.45	65
20400	State Retirement	12,058.00	9,858.00	818.48	6,779.46	0.00	0.00	3,078.54	69
20600	Life Insurance	600.00	324.00	33.68	234.72	0.00	0.00	89.28	72
20700	Medical Insurance	5,880.00	9,919.00	1,045.12	7,305.38	0.00	0.00	2,613.62	74
21200	Employer Medicare	1,917.00	1,612.00	121.84	1,020.85	0.00	0.00	591.15	63
52400	In-Service/Staff Development	5,000.78	4,706.67	1,525.04	2,652.46	0.00	0.00	2,054.21	56
79000	Other Equipment	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	166,360.78	140,566.67	13,120.75	97,365.97	0.00	0.00	43,200.70	69
Function : 99100 - Transfers Out									
50400	Indirect Cost	3,317.22	2,811.33	262.42	1,947.32	0.00	0.00	864.01	69
TOTALS:	Function: 99100 - Transfers Out	3,317.22	2,811.33	262.42	1,947.32	0.00	0.00	864.01	69
TOTALS:	Project: 0107 - Consolidated Admin 2016- 17	169,678.00	143,378.00	13,383.17	99,313.29	0.00	0.00	44,064.71	69

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FOR MARCH, 2017

PROJECT : 1006 - TITLE I 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	57,060.88	57,060.88	0.00	57,060.88	0.00	0.00	0.00	100
TOTALS:	Function: 71100 - Regular Instruction Program	57,060.88	57,060.88	0.00	57,060.88	0.00	0.00	0.00	100
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	4,384.78	4,384.78	0.00	4,384.78	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	4,384.78	4,384.78	0.00	4,384.78	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	1,228.91	1,228.91	0.00	1,228.91	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	1,228.91	1,228.91	0.00	1,228.91	0.00	0.00	0.00	100
TOTALS:	Project: 1006 - Title I 2015-16	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100

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PROJECT : 1007 - TITLE I 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
11600	Teachers	244,893.00	244,893.00	20,407.75	163,261.96	0.00	0.00	81,631.04	67
16300	Educational Assistants	107,750.00	86,538.00	8,892.05	62,388.75	0.00	0.00	24,149.25	72
20100	Social Security	21,900.00	20,580.00	1,726.71	13,292.58	0.00	0.00	7,287.42	65
20400	State Retirement	31,900.00	30,061.00	2,645.16	20,373.82	0.00	0.00	9,687.18	68
20600	Life Insurance	1,350.00	1,000.00	99.80	729.12	0.00	0.00	270.88	73
20700	Medical Insurance	31,343.00	19,058.00	1,666.70	12,722.93	0.00	0.00	6,335.07	67
21200	Employer Medicare	5,120.00	4,812.00	403.85	3,108.96	0.00	0.00	1,703.04	65
42900	Instructional Supplies & Materials	37,056.95	37,538.83	0.00	26,437.85	0.00	0.00	11,100.98	70
TOTALS:	Function: 71100 - Regular Instruction Program	481,312.95	444,480.83	35,842.02	302,315.97	0.00	0.00	142,164.86	68
Function : 72210 - Regular Instruction Program Support									
30800	Consultants	14,705.88	14,591.45	0.00	0.00	0.00	0.00	14,591.45	0
49900	Other Supplies & Materials	7,413.00	7,398.49	0.00	0.00	582.40	0.00	6,816.09	8
52400	In-Service/Staff Development	0.00	36,322.36	0.00	0.00	0.00	0.00	36,322.36	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	22,118.88	58,312.30	0.00	0.00	582.40	0.00	57,729.90	1
Function : 99100 - Transfers Out									
50400	Indirect Cost	10,068.64	10,055.87	716.84	6,046.32	0.00	0.00	4,009.55	60
TOTALS:	Function: 99100 - Transfers Out	10,068.64	10,055.87	716.84	6,046.32	0.00	0.00	4,009.55	60
TOTALS:	Project: 1007 - Title I 2016-17	513,500.47	512,849.00	36,558.86	308,362.29	582.40	0.00	203,904.31	60

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FOR MARCH, 2017

PROJECT : 2006 - TITLE II 2015-16

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	36,054.49	36,054.49	0.00	36,054.49	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	36,054.49	36,054.49	0.00	36,054.49	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	721.09	721.09	0.00	721.09	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	721.09	721.09	0.00	721.09	0.00	0.00	0.00	100
TOTALS:	Project: 2006 - Title II 2015 -16	36,775.58	36,775.58	0.00	36,775.58	0.00	0.00	0.00	100

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FOR MARCH, 2017

PROJECT : 2007 - TITLE II 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	71,041.00	71,041.00	5,920.08	47,360.64	0.00	0.00	23,680.36	67
20100	Social Security	4,410.00	4,410.00	296.52	2,412.52	0.00	0.00	1,997.48	55
20400	State Retirement	6,430.00	6,430.00	535.18	4,281.44	0.00	0.00	2,148.56	67
20600	Life Insurance	300.00	300.00	21.46	160.95	0.00	0.00	139.05	54
20700	Medical Insurance	11,740.00	11,740.00	1,174.00	8,805.00	0.00	0.00	2,935.00	75
21200	Employer Medicare	1,035.00	1,035.00	69.34	564.16	0.00	0.00	470.84	55
30800	Consultants	69,000.00	35,490.20	0.00	0.00	0.00	0.00	35,490.20	0
49900	Other Supplies & Materials	2,000.00	5,000.00	476.50	2,495.08	0.00	275.00	2,229.92	55
52400	In-Service/Staff Development	78,917.64	133,740.05	17,389.13	54,362.72	21,165.00	0.00	58,212.33	56
52401	In Service/Staff Dev - Non Public	5,890.09	6,042.19	0.00	349.00	0.00	0.00	5,693.19	6
79000	Other Equipment	10,000.00	10,000.00	0.00	9,879.91	0.00	0.00	120.09	99
TOTALS:	Function: 72210 - Regular Instruction Program Support	260,763.73	285,228.44	25,882.21	130,671.42	21,165.00	275.00	133,117.02	53
Function : 99100 - Transfers Out									
50400	Indirect Cost	5,015.27	5,504.56	509.16	2,415.83	0.00	0.00	3,088.73	44
TOTALS:	Function: 99100 - Transfers Out	5,015.27	5,504.56	509.16	2,415.83	0.00	0.00	3,088.73	44
TOTALS:	Project: 2007 - Title II 2016 -17	265,779.00	290,733.00	26,391.37	133,087.25	21,165.00	275.00	136,205.75	53

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PROJECT : 3006 - TITLE III 2015-16

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	492.58	492.58	0.00	492.58	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	492.58	492.58	0.00	492.58	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	9.86	9.86	0.00	9.86	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	9.86	9.86	0.00	9.86	0.00	0.00	0.00	100
TOTALS:	Project: 3006 - Title III 2015-16	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100

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PROJECT : 3007 - TITLE III 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
19600	In-Service Training	5,000.00	5,000.00	0.00	2,500.00	0.00	0.00	2,500.00	50
20100	Social Security	310.00	310.00	0.00	154.93	0.00	0.00	155.07	50
20400	State Retirement	452.00	452.00	0.00	226.02	0.00	0.00	225.98	50
21200	Employer Medicare	73.00	73.00	0.00	36.23	0.00	0.00	36.77	50
49900	Other Supplies & Materials	6,935.98	7,355.90	70.70	5,237.59	0.00	0.00	2,118.31	71
52400	In-Service/Staff Development	3,000.00	3,000.00	0.00	1,824.34	407.25	0.00	768.41	74
79000	Other Equipment	14,749.92	14,749.92	0.00	9,454.32	0.00	0.00	5,295.60	64
TOTALS:	Function: 72210 - Regular Instruction Program Support	30,520.90	30,940.82	70.70	19,433.43	407.25	0.00	11,100.14	64
Function : 99100 - Transfers Out									
50400	Indirect Cost	315.42	323.81	1.42	141.24	0.00	0.00	182.57	44
TOTALS:	Function: 99100 - Transfers Out	315.42	323.81	1.42	141.24	0.00	0.00	182.57	44
TOTALS:	Project: 3007 - Title III 2016-17	30,836.32	31,264.63	72.12	19,574.67	407.25	0.00	11,282.71	64

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PROJECT : 8907 - IDEA DISC STATEWIDE ASSESSMENTS 16-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
42900	Instructional Supplies & Materials	79,769.36	79,769.36	0.00	79,724.98	0.00	0.00	44.38	100
72500	Special Education Equipment	6,840.00	6,840.00	0.00	6,840.00	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	86,609.36	86,609.36	0.00	86,564.98	0.00	0.00	44.38	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	1,595.39	1,595.39	0.00	1,594.50	0.00	0.00	0.89	100
TOTALS:	Function: 99100 - Transfers Out	1,595.39	1,595.39	0.00	1,594.50	0.00	0.00	0.89	100
TOTALS:	Project: 8907 - IDEA Disc Statewide Assessments 16-17	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 8917 - IDEA DISC SUPPLEMENTAL 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72220 - Special Education Program Support									
49900	Other Supplies & Materials	3,165.89	3,165.89	0.00	3,165.89	0.00	0.00	0.00	100
52400	In-Service/Staff Development	2,800.00	2,800.00	2,800.00	2,800.00	0.00	0.00	0.00	100
TOTALS:	Function: 72220 - Special Education Program Support	5,965.89	5,965.89	2,800.00	5,965.89	0.00	0.00	0.00	100
TOTALS:	Project: 8917 - IDEA Disc Supplemental 2016-17	5,965.89	5,965.89	2,800.00	5,965.89	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 9006 - IDEA PART B 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
72500	Special Education Equipment	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Project: 9006 - IDEA Part B 2015-16	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 9007 - IDEA PART B 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
11600	Teachers	345,702.00	350,668.00	29,222.33	233,778.68	0.00	0.00	116,889.32	67
12800	Homebound Teachers	40,647.00	40,647.00	3,387.21	30,484.97	0.00	0.00	10,162.03	75
16300	Educational Assistants	592,466.00	576,924.00	63,901.95	422,436.00	0.00	0.00	154,488.00	73
20100	Social Security	60,687.00	60,687.00	5,495.43	39,022.28	0.00	0.00	21,664.72	64
20400	State Retirement	88,485.00	88,485.00	8,814.94	62,693.57	0.00	0.00	25,791.43	71
20600	Life Insurance	4,070.00	3,000.00	300.72	2,172.24	0.00	0.00	827.76	72
20700	Medical Insurance	106,400.00	106,261.00	9,731.52	76,334.34	0.00	0.00	29,926.66	72
21200	Employer Medicare	14,193.00	14,193.00	1,285.21	9,126.19	0.00	0.00	5,066.81	64
39900	Other Contracted Services	5,494.87	38,020.53	15,827.93	20,792.90	0.00	0.00	17,227.63	55
39901	Other Contr Svcs - Brunswick Day School	23,122.64	23,122.64	0.00	4,405.00	0.00	0.00	18,717.64	19
TOTALS:	Function: 71200 - Special Education Program	1,281,267.51	1,302,008.17	137,967.24	901,246.17	0.00	0.00	400,762.00	69
Function : 72220 - Special Education Program Support									
18900	Other Salaries & Wages	202,536.00	184,091.00	15,330.58	113,129.66	0.00	0.00	70,961.34	61
20100	Social Security	12,558.00	11,414.00	906.34	6,681.85	0.00	0.00	4,732.15	59
20400	State Retirement	18,310.00	16,642.00	1,399.38	10,311.51	0.00	0.00	6,330.49	62
20600	Life Insurance	825.00	825.00	41.70	279.00	0.00	0.00	546.00	34
20700	Medical Insurance	11,740.00	11,740.00	1,174.00	8,805.00	0.00	0.00	2,935.00	75
21200	Employer Medicare	2,938.00	2,671.00	211.98	1,562.79	0.00	0.00	1,108.21	59
TOTALS:	Function: 72220 - Special Education Program Support	248,907.00	227,383.00	19,063.98	140,769.81	0.00	0.00	86,613.19	62
Function : 99100 - Transfers Out									
50400	Indirect Cost	30,603.49	30,587.83	3,140.62	20,840.32	0.00	0.00	9,747.51	68
TOTALS:	Function: 99100 - Transfers Out	30,603.49	30,587.83	3,140.62	20,840.32	0.00	0.00	9,747.51	68
TOTALS:	Project: 9007 - IDEA Part B 2016-17	1,560,778.00	1,559,979.00	160,171.84	1,062,856.30	0.00	0.00	497,122.70	68

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 9106 - IDEA PRESCHOOL 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
42900	Instructional Supplies & Materials	643.10	643.10	0.00	643.10	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	643.10	643.10	0.00	643.10	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	12.86	12.86	0.00	12.86	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	12.86	12.86	0.00	12.86	0.00	0.00	0.00	100
TOTALS:	Project: 9106 - IDEA Preschool 2015-16	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 397152

FOR MARCH, 2017

PROJECT : 9107 - IDEA PRESCHOOL INCENTIVE 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
39900	Other Contracted Services	1,265.00	1,265.00	0.00	1,265.00	0.00	0.00	0.00	100
42900	Instructional Supplies & Materials	4,735.00	6,360.54	80.01	4,498.51	0.00	0.00	1,862.03	71
72500	Special Education Equipment	11,590.00	10,849.95	4,157.14	10,849.95	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	17,590.00	18,475.49	4,237.15	16,613.46	0.00	0.00	1,862.03	90
Function : 99100 - Transfers Out									
50400	Indirect Cost	120.00	152.51	1.60	115.27	0.00	0.00	37.24	76
TOTALS:	Function: 99100 - Transfers Out	120.00	152.51	1.60	115.27	0.00	0.00	37.24	76
TOTALS:	Project: 9107 - IDEA Preschool Incentive 2016-17	17,710.00	18,628.00	4,238.75	16,728.73	0.00	0.00	1,899.27	90

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 397152

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,798,072.97	2,796,622.81	243,616.11	1,879,668.44	22,154.65	275.00	894,524.72	68

C.I.P.

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397160

FOR MARCH, 2017

PROJECT : 6115 - COLLIERVILLE HIGH - NEW SCHOOL

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	70,420,925.00	79,702,091.84	5,780,281.72	32,144,661.08	0.00	0.00	47,557,430.76	40
TOTALS:	Project: 6115 - Collierville High - New School	70,420,925.00	79,702,091.84	5,780,281.72	32,144,661.08	0.00	0.00	47,557,430.76	40

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397160

FOR MARCH, 2017

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	1,762,928.00	762,928.00	0.00	0.00	0.00	0.00	762,928.00	0
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	1,762,928.00	762,928.00	0.00	0.00	0.00	0.00	762,928.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 397160

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	72,183,853.00	80,465,019.84	5,780,281.72	32,144,661.08	0.00	0.00	48,320,358.76	40

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397162

FOR MARCH, 2017

Report Code: BAT_GL_TEMPLATE

PROJECT : 6115 - COLLIERVILLE HIGH - NEW SCHOOL

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
30400	Architects	1,571,200.00	1,571,500.02	184,265.00	1,211,485.33	0.00	0.00	360,014.69	77
32100	Engineering Services	0.00	41,926.81	8,587.95	32,612.98	0.00	0.00	9,313.83	78
33100	Legal Services	0.00	39,759.50	3,749.75	39,759.50	0.00	0.00	0.00	100
39900	Other Contracted Services	0.00	7,654,164.95	337,660.61	5,088,390.22	132,102.84	0.00	2,433,671.89	68
59900	Other Charges	0.00	320,013.35	0.00	0.00	0.00	0.00	320,013.35	0
70600	Building Construction	68,849,725.00	68,849,725.00	7,593,672.79	25,682,384.80	3,263,150.69	0.00	39,904,189.51	42
71100	Furniture & Fixtures	0.00	1,000,000.00	0.00	0.00	24,848.00	111,765.00	863,387.00	14
79900	Other Capital Outlay	0.00	225,002.21	0.00	93,778.00	0.00	0.00	131,224.21	42
TOTALS:	Function: 91300 - Education Capital Projects	70,420,925.00	79,702,091.84	8,127,936.10	32,148,410.83	3,420,101.53	111,765.00	44,021,814.48	45
TOTALS:	Project: 6115 - Collierville High - New School	70,420,925.00	79,702,091.84	8,127,936.10	32,148,410.83	3,420,101.53	111,765.00	44,021,814.48	45

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397162

FOR MARCH, 2017

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
30400	Architects	1,762,928.00	762,928.00	0.00	0.00	0.00	0.00	762,928.00	0
TOTALS:	Function: 91300 - Education Capital Projects	1,762,928.00	762,928.00	0.00	0.00	0.00	0.00	762,928.00	0
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	1,762,928.00	762,928.00	0.00	0.00	0.00	0.00	762,928.00	0

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 397162

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	72,183,853.00	80,465,019.84	8,127,936.10	32,148,410.83	3,420,101.53	111,765.00	44,784,742.48	44

**COLLIERVILLE SCHOOLS
BOARD OF EDUCATION
MEETING SCHEDULE
JANUARY 2017 – DECEMBER 2017**

JANUARY 2017

10 Business Meeting
24 **Work Session (Cancelled)**

FEBRUARY 2017

14 Business Meeting **
28 **Work Session(Cancelled)**

MARCH 2017

21 Business Meeting **
28 **Work Session(Cancelled)**

APRIL 2017

11 Work Session
17 Business Meeting

MAY 2017

09 Work Session
23 Business Meeting

JUNE 2017

13 Work Session
27 Business Meeting

JULY 2017

11 Work Session
25 Business Meeting

AUGUST 2017

8 Work Session
22 Business Meeting

SEPTEMBER 2017

12 Work Session
26 Business Meeting

OCTOBER 2017

17 Work Session
24 Business Meeting

NOVEMBER 2017

14 Work Session
28 Business Meeting

DECEMBER 2017

12 Business Meeting
Work Session (Cancelled)

**** IF A WORK SESSION IS NEEDED, WE WILL COMBINE WITH THE SCHEDULED BUSINESS MEETING AND START @ 5:00 PM AT THE BOARD CHAMBERS TOWN HALL.**

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE SECOND TUESDAY OF THE MONTH AT 6:00 P.M. AT THE BOARD CHAMBERS TOWN HALL, 500 POPLAR VIEW PARKWAY, COLLIERVILLE, TN. WORK SESSIONS WILL BE HELD THE FOURTH TUESDAY OF THE MONTH AT 6:00 P.M. AT THE BOARD CHAMBERS TOWN HALL, 500 POPLAR VIEW PARKWAY, COLLIERVILLE, TN. IF CONFLICTS ARISE THAT WOULD RESULT IN CHANGES IN MEETING DATES, NOTIFICATION WILL BE GIVEN TO THE LOCAL MEDIA AND CHANGES WILL BE POSTED ON OUR WEBSITE.

Revised 03.21.17
Revised 01.10.17
Approved
10.18.16

Collierville Schools Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Food Service Management	Descriptor Code: 3.500	Issued Date: Click here to enter a date.
		Rescinds:	Issued: 05/13/14

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules
2 and regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service
3 of foods and will meet all state and federal and local requirements necessary for participation.¹

4 The system's food service supervisor will oversee the program. All products and services necessary
5 for the operation of the school nutrition department shall be procured using a procurement plan which
6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit
8 and Vegetable Program, School Breakfast Program, Seamless Summer Option and Afterschool Snack
9 Program. Meals and snacks that are offered shall meet the federal requirements for reimbursement as
10 defined by federal regulations.²

11 As required for participation in the School Nutrition Programs, the Board agrees to the following:

- 12 1. Meals must be made available to all students in attendance.
- 13 2. Free and reduced-price meals/snacks must be made available to students who are determined
14 eligible for these benefits.

15 Students will be permitted to bring their lunches from home and to purchase allowable beverages and a
16 la carte items at school.

17

18 **FREE OR REDUCED PRICE MEALS**

19 The criteria and procedures for determining a student's need and steps in securing for students no-cost
20 or reduced-cost lunches as established at the state/federal level will be outlined and made known by
21 the principal. Students who participate in no-cost or reduced-cost meals will not be distinguished in any
22 way from students who pay the regular price. Their names will not be made known to any person except
23 such staff member(s) as needed to make the special arrangements for them.

24

25 **COMPETITIVE FOODS/VENDING MACHINES**

26 All schools shall offer school meal programs with menus that meet the patterns and nutrition standards
27 established by the U.S. Department of Agriculture and State Board of Education's Minimum Nutritional
28 Standards for individual food items sold or offered to pupils in Pre-K through Twelve (PK-12). When
29 school snack programs are offered they will meet all the USDA program standards. The school nutrition
30 director shall be responsible for overseeing the school district's compliance with the State Board of

1 Education Rules and Regulations for sale of food items in the School Nutrition Department Programs
2 that include school breakfast, lunch, a la carte and snack programs.

3
4 **SANITATION**

5 Principals shall be responsible for implementing regulations from the Department of Health and
6 seeing that school cafeterias meet acceptable standards of cleanliness at all times.

7
8 **OFFER VS. SERVE**

9 Each school shall offer its students all five required food components as set forth in the school lunch
10 pattern. Under the offer vs. serve regulation, students may decline up to two components on the menu
11 with no effect on the price of the meal. One vegetable or one fruit must be included on each student's
12 tray as part of a reimbursable meal. Students shall be allowed to refuse one of the four components
13 required in the breakfast program. Preschool classes may be exempt from offer vs. serve at breakfast
14 and lunch.

15
16 **STUDENTS REQUIRING ALTERNATE MEALS**

17 *The School Nutrition Program shall make reasonable modifications to accommodate children with*
18 *disabilities. These modifications will be made on a case-by-case basis when supported by a written*
19 *statement from a licensed healthcare professional who is authorized to write prescriptions under state*
20 *law.*

21 *The director of schools shall develop procedures for notifying parents/guardians of the process for*
22 *requesting meal modifications, and arrange for an impartial hearing process to resolve grievances*
23 *related to requests for modifications based on a disability.*

24
25 **PAYMENT OF MEALS**

26 ~~Meals may not be charged. The principal or his designee are the only persons authorized to approve~~
27 ~~charged meals in an emergency. At the end of the school year, if there are unpaid meals the school~~
28 ~~nutrition department will be reimbursed by the individual school as directed by the school principal.~~
29 ~~The School Nutrition Program, governed by USDA, is not allowed to absorb any losses arising from~~
30 ~~uncollectable charged meals, bad checks, etc. Employees of the school are not to charge meals. Only~~
31 ~~personnel paid from child nutrition funds are eligible to receive free meals.~~

32
33 **PAYMENT OF MEALS**

34 *Charging Meals*

35 *In the event a student does not have adequate funds to purchase a meal, he/she will be allowed to charge*
36 *the meal according to procedure.*

37 *The director of schools shall ensure that this procedure is provided in writing to all households at the*
38 *start of each school year and to households that transfer to the school during the school year.*

39

40

1 *Collection of Unpaid Meal Charges*

2 The district shall make reasonable efforts to collect debts resulting from unpaid meal charges prior to
3 the end of the school year. Uncollected charges from the previous fiscal year shall be considered
4 delinquent debt. The director shall establish reasonable methods and a timeframe for collection of
5 delinquent debt. Any use of third parties to collect delinquent debt must be approved by the board. Upon
6 recommendation of the director, the board may classify delinquent debt as bad debt, which shall be
7 considered uncollectable and categorized as an operating loss.⁴

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Legal References

1. TCA 49-6-2302; 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10 -13
3. 7 CFR § 210.11

Cross References

- Deposit of Funds 2.500
Financial Reports and Records 2.701

Collierville Schools Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Student Wellness	Descriptor Code: 6.411	Issued Date: Click here to enter a date.
		Rescinds:	Issued: 07/12/16 10/06/15

1 This policy applies to Collierville Schools' commitment to providing a school environment that
2 enhances learning and the development of lifelong wellness practices. This policy will be reviewed and
3 updated annually.

4 The Superintendent, or his designee, will be responsible for overseeing the school district's compliance
5 with the Wellness Policy.

6 To accomplish these goals:

- 7 1. School Nutrition Programs shall comply with federal, state and local requirements.
- 8 ~~2.~~ School Nutrition Programs are accessible to all children - both through reimbursable school
9 meals and other foods available throughout the school campus - in accordance with Federal
10 and State Nutrition Standards.
- 11 ~~3. Interdisciplinary nutrition education is provided and promoted.~~
12 Comprehensive Health Education shall be provided and promoted at all grade levels that will
13 help students learn and practice healthful behaviors throughout their lifetime.
- 14 ~~4. Patterns of meaningful physical activity connect to student's lives outside of physical~~
15 ~~education.~~ Students shall have opportunities to be physically active before, during and after
16 school.
- 17 5. All school-based activities are consistent with local wellness policy goals.
- 18 ~~6. All foods made available on campus follow applicable federal and state regulations.~~ The school
19 environment is safe, comfortable, pleasing, and allows adequate time and space for eating
20 meals.
- 21 ~~7. The school environment is safe, comfortable, pleasing, and allows adequate time and space for~~
22 ~~eating meals.~~ School staff shall be encouraged and supported to practice healthy nutrition and
23 physical activity behaviors in and out of school.
- 24 ~~8. The public will be made aware of results of the assessment via the Collierville Schools website.~~
25 The District shall establish and maintain an infrastructure for management, oversight,
26 implementation, communication about and monitoring of the policy and it's established goals
27 and objectives.

28 COORDINATED SCHOOL HEALTH

29 Collierville Schools is committed to ensure that:

- 30 1. The Center for Disease Control's (CDC's) Coordinated School Health approach is
31 implemented to managing new and existing wellness-related programs and services at all

1 schools. Such programs shall be implemented in accordance with State Law and State Board of
2 Education Coordinated School Health (CSH) Standards and Guidelines.

- 3 2. Each school will complete the CDC's School Health Index annually and base school goals on
4 the results.
- 5 3. Each school will have a Healthy School Team consisting of teachers, students, parents and
6 administrators and will be required to hold Healthy School Team meetings four (4) times
7 during the school year.
- 8 4. An advisory council is established that shall serve as a resource to school sites for
9 implementing policies and procedures.
 - 10 a. The School Health Advisory Council shall consist of individuals representing the school
11 and community. The primary responsibilities of the council include but are not limited
12 to:
 - 13 1. Developing recommendations as to physical activity and nutrition policies.
 - 14 b. Collierville Schools will consider the recommendation of the Health Advisory Council
15 in making any policy changes that affect a healthy learning environment

16 PHYSICAL ACTIVITY

17 ~~The~~ Collierville Schools ~~Board~~ recognizes that physical activity is extremely important to the overall
18 health of a child. Schools shall support and promote physical activity by ensuring the following, at a
19 minimum:

- 20 • All elementary students receive 130 minutes of physical activity each full school week with at
21 least one period of physical activity that is at least 15 minutes each day.
- 22 • All middle and high school students will receive 90 minutes of physical activity each full school
23 week.
- 24 • Physical activity may include walking, jumping rope, playing volleyball, or other forms of
25 physical activity that promote fitness and well-being.
- 26 • Recess and free play activities may be used to meet the requirements.
- 27 • Physical Education classes may be counted as physical activity, but physical activity may not
28 take the place of Physical Education Classes.
- 29 • Walking between classes during passing period is not considered physical activity.

30 ~~Physical activity may be integrated into any areas of the school program. Physical Education classes~~
31 ~~shall be offered with moderate to vigorous physical activity being an integral part of the class. In addition~~
32 ~~to the district's physical education program, non-structured physical activity periods shall be offered in~~
33 ~~grades K-6. Non-structured physical activity will consist of a temporary withdrawal or cessation from~~
34 ~~usual school work or sedentary activities.⁷~~

35 ~~The following opportunities for physical activity shall be provided:⁷~~

- 36 ~~1. Grades K-1: a minimum of three (3) fifteen-minute periods of non-structured physical~~
37 ~~activity per day;~~
- 38 ~~2. Grades 2-6: a minimum of two (2) twenty-minute periods of non-structured physical~~
39 ~~activity at least four (4) days per week; and~~

1

2 ~~3. Grades 7-12: a minimum of ninety (90) minutes of physical activity per week.~~

3 ~~Schools shall continue to offer after school sports and activities. Physical activity shall not be employed~~
4 ~~as a form of discipline or punishment. (i.e. withholding recess, push-ups, running laps)~~

5 CURRICULUM

6 All applicable courses of study should be based on State-approved curriculum standards.

7 EVALUATION OF EFFECTIVENESS OF ~~NUTRITION PROGRAM~~ THE WELLNESS POLICY

8 Collierville Schools Board of Education shall monitor the effectiveness of the school nutrition program
9 within a wide-range of student constituency groups. Evaluation results will be made public by posting
10 results on the Collierville Schools Coordinated School Health Webpage. Factors to be considered may
11 include, but are not limited to:

- 12 1. Participation rates in school meal programs;
- 13 2. Student satisfaction surveys to monitor the taste and quality of food and the effects of
14 consumption of healthy snacks on children's health, behavior, and school performance and to
15 monitor satisfaction with snack choices;
- 16 3. Parent satisfaction surveys to monitor the effects of consumption of healthy snacks on
17 children's health, behavior, and school performance and to monitor satisfaction with snack
18 choices;
- 19 4. Frequency and types of health problems noted on school nurse logs;
- 20 5. Frequency and types of mental health and behavioral problems noted on counselor logs;
- 21 6. Incidence of student behavior infractions;
- 22 7. Teacher surveys of student's classroom behavior, attention span, and memory;
8. Test scores.

Legal References

1. TCA 49-6-1021
2. TN State Board of Education Rule 0520-01-06
3. TN State Board of Education Policy No. 4.206

Cross References

**Collierville High School
 HVAC Installation FY170048**

VENDOR NAME:				Bluff City Fire Protection	Morgan & Thornburg, Inc.	Damon-Marcus
ITEM	QTY.	DESCRIPTION	TERMS	Net 30	Net 30	Net 45
1		HVAC Equipment Installation		\$36,900.00	\$89,000.00	\$109,676.00
2	1	Project Contingency	Unit	\$10,000.00	\$10,000.00	\$10,000.00
			Ext.	\$10,000.00	\$10,000.00	\$10,000.00
		TOTAL LUMP SUM		\$46,900.00	\$99,000.00	\$119,676.00
		Percent (%) of discount if awarded all projects			NONE	NONE
		Cost per \$1,000.00 Performance, Materials & Labor Bond		\$30.00	\$15.00	\$10.00



March 29, 2017

NOTICE TO BIDDERS

BID #FY170048

Collierville Schools will receive bids for **HVAC Installations at Collierville High School, 1101 New Byhalia Road, Collierville, Tennessee 38017**. General Terms and Conditions and Scope of Work are contained in this bid. There will be a public opening of this bid not later than **11:00 A.M. Central Time, Monday, April 17, 2017, Purchasing Shared Services, Bartlett City Schools, Administration Offices, 5650 Woodlawn, Bartlett, Tennessee 38134**.

There will be a mandatory pre-bid meeting beginning at 9:00 A.M., Central Standard Time, Thursday, April 6, 2017. All interested bidders will meet in the main office of Collierville High School, 1101 New Byhalia Road, Collierville, Tennessee 38017.

All bids must be received and time stamped in Purchasing Shared Services, Bartlett City Schools Administration Offices, 5650 Woodlawn, Bartlett, Tennessee 38134, prior to stated bid opening date and time. Bids received after the specified date and time will be considered late and will not be opened.

Collierville Schools reserves the right to reject any or all bids, waive defects or informalities in bids and to make awards as deemed to be in its best interest. If awarded, awards will be made to the lowest and or best vendor.

In compliance with this Invitation to Bid, in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted, to furnish any or all of the items upon which prices have been quoted in accordance with the specifications applying at the price set opposite each item. The undersigned further agrees, if awarded an order or contract, to indemnify, protect, defend and hold harmless Collierville Schools, its Board Members, agents and employees from all judgments, claims, suits or demands for payment that may be brought against Collierville Schools, its agents and employees arising out of the use of any product or article that is provided pursuant to the bid. Bidder further agrees to indemnify, protect, defend and hold harmless Collierville Schools, its Board Members, agents and employees from all judgments, claims, demands for payment, or suits or actions of every nature and description brought against the aforementioned alleging injuries or damages sustained by any person arising out of or in the course of the bidder performing or failing to perform the service and/or providing or failing to provide the goods related to this bid.

Bidder also certifies that he/she/it does not discriminate against any employee or applicant for employment on the grounds of race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law; and does not and will not maintain or provide his/her/its employees any segregated facilities at any of his/her/its establishments.

The Municipal School Districts offer educational and employment opportunities without regard to race, age, color, national origin, religion, sex, disability or genetic information.

COMPANY NAME	TERMS: _____ DELIVERY: Days A.R.O. _____
ADDRESS	PHONE _____ FAX _____
CITY _____ STATE _____ ZIP _____	E-MAIL ADDRESS _____
Name and signature below certifies that you understand and agree to all information contained in this Bid.	
AUTHORIZED REPRESENTATIVE (Print)	SIGNATURE _____ DATE _____

GENERAL TERMS AND CONDITIONS:

- A. All pricing must be completed on bid sheets provided. Pricing quoted shall be Collierville Schools' final actual installed cost. Bid pricing quoted shall be firm until the project has been completed and accepted by Collierville Schools.
- B. Successful bidder will be required to furnish all labor, materials, tools, equipment, and permits necessary to complete the installation of the HVAC Roof Top Units at Collierville High School, 1101 New Byhalia Road, Collierville, Tennessee 38017. Successful bidder will be required to remove all debris from premises and work site cleaned at Collierville High School, 1101 New Byhalia Road, Collierville, Tennessee 38017.
- C. Bidder's recommendation must be compliant with local, state and federal laws and regulations including but not limited to seismic. The successful bidder shall perform its obligations hereunder in compliance with any and all applicable federal, state, and local laws; rules, and regulations, including applicable licensing requirements, according to sound engineering, management and safety practices, and in compliance with any and all reasonable rules of the school districts relative to the premises.
- D. Successful bidder will be responsible for obtaining and furnishing any/all permits with local and/or state codes enforcement agencies to complete the project as described in this bid.
- E. Successful bidder will be held responsible for final verification of all dimensions and particulars at the site to include electrical power availability.
- F. **This is a turnkey project. Installation(s) at Collierville High School, must be completed no later than Friday, July 21, 2017. All installations must be coordinated with Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org and shall be according to Collierville Schools' scope of work and specifications. Successful bidder shall give not less than 48 hours notification of installation(s).**
- G. **Bidder must state completion time after receipt of order (Days A.R.O.). Completion date quoted is critical and shall be considered in the evaluation and award of this bid.**
- H. Collierville Schools reserves the right to assess liquidated damages in the amount of \$500.00 per day (after required completion date) until the project is complete and accepted by Collierville Schools.
- I. Requests for any and/or all Change Orders must be submitted in writing to Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org. No work on any and/or all Change Orders may begin without written prior approval from Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org. Collierville Schools will not be responsible for any charges occurring for any Change Order that occurred without written prior approval from Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org.
- J. Costs not delineated in the bid response will not be negotiated in the contract.
- K. Successful bidder and their employees must adhere to all applicable school policies and procedures.
- L. Warranty: One (1) full year labor and material (Manufacturer's Standard) warranty. Warranty shall include all labor, materials, and equipment to complete the installation. Warranty periods shall begin from the date of acceptance by Collierville Schools.
- M. If at any time Collierville Schools is dissatisfied with the quality of service provided, a written notice of the specific problem(s) will be furnished to the vendor by certified letter. If the problem is not corrected to the satisfaction of Collierville Schools within thirty (30) days of this written notice, this entire contract may be unilaterally terminated by Collierville Schools with no further obligation on the part of Collierville Schools. Contract may also be terminated if three (3) or more such occurrences occur within any twelve (12) month period.

GENERAL TERMS AND CONDITIONS: cont'd.

- N. Collierville Schools reserves the right to award this bid by line item, groups of items or the entire list of items (Lump Sum Total), whichever is deemed to be in the best interest of Collierville Schools. Lump sum totals will be determined by the sum total of the extended unit cost of each item in a lump sum grouping. In all cases, the unit cost multiplied by the quantity bid will determine the extended cost of a line item.
- O. **Any and/all revisions made to this bid prior to due date will be posted on the following website and will be the responsibility of the bidder to check for any and/all revisions, <http://www.bartlettschools.org>, under About US click Bid & RFP Opportunities.**
- P. The terms, conditions and specifications listed in this bid constitute the total terms and conditions that will be acceptable. Collierville Schools will not be bound by conditions other than those stated. Bid award will be made to the best responsive bidder meeting the requirements of Collierville Schools.
- Q. No bid may be withdrawn for a period of sixty (60) days after the bid opening without written approval of Director of Purchasing Shared Services.
- R. Collierville Schools reserves the right to request any additional information deemed necessary in the evaluation of this bid. Requested information shall be submitted within five (5) business days from date of request.
- S. An agent that can legally bind the bidding vendor must sign Bid Cover Sheet and Hold Harmless Agreement and include both documents with their bid response.
- T. It is understood that the bidder, if awarded an order or contract pursuant to this bid, agrees to protect, defend and save harmless, Collierville Schools from any suits or demands for payment that may be brought against it as a result of the contract.
- U. Any and/or all equipment damaged upon receipt and/or resulting from installation shall be repaired and/or replaced within five (5) business days after notification by Collierville Schools at no additional charge to Collierville Schools. Any damages to Collierville Schools' property shall be repaired at no additional cost and in accordance to Collierville Schools guidelines. Collierville Schools reserves the right to withhold any payments, until the repair is made and accepted by Collierville Schools.
- V. All price quotations and related materials must be received in a sealed envelope. Time, date and nature of bid must be clearly marked on face of sealed envelope as well as appropriate Contractor's License information, refer to Paragraph W. Attach label from last page of this document to the outside of your bid submission.
- W. The Contractors Licensing Act of 1994 of the General Assembly of the State of Tennessee and Amendments thereto, Tennessee Code Annotated (T.C.A.), Title 62, Chapter 6, Section 62-6-119 requires that all contractors must be licensed contractors in the State of Tennessee. Companies responding to this invitation to bid shall provide, in accordance to T.C.A., Title 62, Chapter 6, Section 62-6-119, Paragraph (b), **"...name, license number, expiration date thereof, and license classification of the contractors applying to bid for the prime contract and for the masonry contract where the total cost of the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000), materials and labor, electrical, plumbing, heating, ventilation, and air conditioning contracts, appear on the outside of the envelope containing the bid or in the submission of an electronic bid except when the bid is in an amount less than twenty-five thousand dollars (\$25,000). Only one (1) contractor in such classification may be listed. Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), materials and labor, the electrical, plumbing, heating, ventilation and air conditioning must be so designated upon the outside of the envelope or in the electronic bid. Failure of any bidder to comply therewith shall void such bid and such bid shall not be considered. It is the duty and responsibly of the**

GENERAL TERMS AND CONDITIONS: cont'd.

awarding person or entity who received the envelope containing the bid or the electronic bid to verify only the completeness of the required licensure information. Prior to the opening of the envelope or acceptance of an electronic bid, the names of all contractors listed thereon or therein shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the information required hereby. The failure of any bidder to comply with all of the provisions hereof shall automatically disqualify such bid. However, bids administered by the Tennessee department of general services shall require that the information be furnished within the bid or bid document only. When the bid is less than twenty-five thousand dollars, (\$25,000), the name of the contractor only may appear on the outside of the envelope containing the bid or in the electronic bid document, and upon opening the envelope or review of the electronic bid, if such bid is in excess of twenty-five thousand (\$25,000), the same shall automatically be disqualified.

- X. The successful vendor must carry insurance as specified and must be submitted within five (5) business days from date of request.
 - 1. Worker's compensation coverage in accordance with the statutory requirement and limits of the State of Tennessee
 - 2. Comprehensive General Liability Insurance for bodily injury (including death) and Property Damage Insurance of \$1,000,000.00 per occurrence from a company licensed to write insurance policies in the State of Tennessee
 - 3. Comprehensive automobile liability insurance covering owned, hired and non-owned vehicles with a minimum of Bodily and Property damage of \$1,000,000.00 each accident, combined single limit from a company licensed to write insurance policies in the State of Tennessee
 - 4. Excess or umbrella insurance of \$1,000,000.00 per occurrence from a company licensed to write insurance policies in the State of Tennessee
- Y. Purchasing Shared Services shall be supplied satisfactory proof of coverage of the above required insurance. In addition Collierville Schools shall be conspicuously named on the Certificate of Insurance as an additional insured on Auto, GL, and Excess Policies.
- Z. The successful bidder agrees that they will function as an independent contractor and agrees to indemnify and hold harmless Collierville Schools, its Board Members, employees, and agents for any and all claims that may arise out of its duties contracted for pursuant to this bid.
- A1. By agreeing to provide goods or services to any school within the School Districts, you are attesting that you are aware of your obligations under T.C.A. 49-5-413(d) to ensure that all of your employees who have direct contact with students of the School Districts or to children in the School Districts' child care program or who have access to the grounds of any School District when children are present have done the following:
 - (1) Supplied a fingerprint sample and submitted to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to having any contact with the School District's children or entering the grounds of the School District;
 - (2) Successfully passed the aforementioned criminal history records check. If the criminal history records check indicates that the employee has been convicted of an offense that, if committed on or after July 1, 2007, is classified as a sexual offense in the T.C.A. 40-39-202(17) or a violent sexual offender in the T.C.A. 40-39-202(25) the employee may not enter the grounds of the School Districts or have direct contact with students of the School Districts or to children in the School Districts child care program.

GENERAL TERMS AND CONDITIONS: cont'd.

The proposer also agrees that if one of your employees commits a sexual offense as defined in 40-39-202 or violent sexual offense as defined in 40-39-202 after you have conducted your initial criminal history check on such employee, said employee will notify you of the offense and you will subsequently not permit that employee to have contact with students of the School Districts or to children in a School District's child care program or to enter the grounds of the School Districts.

You also agree and understand that your failure to satisfy all of the requirements of T.C.A. 40-39-202(17) will be deemed to be a material breach of this contract which could subject you to breach of contract damages.

B1. In accordance with the Iran Divestment Act:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

C1. I further attest and agree to immediately notify Purchasing Shared Services ("PSS") if either I or the entity I represent can no longer make the foregoing certification. I understand that failure to notify PSS may invalidate any and all agreements I have with the municipal school districts

D1. Collierville Schools reserves the right to require a Performance, Materials and Labor Bond from the successful proposer. In such an event the document cost for the Performance, Materials and Labor Bond will be reimbursed to the successful proposer. If a notarized Performance, Materials and Labor Bond is required by the Owner the notarized Performance, Materials and Labor Bond must be from an insurance company licensed in the State of Tennessee for 100% of the contract amount awarded. If required the notarized Performance, Materials and Labor Bond must be provided to:

Mr. Joseph Anderson
Purchasing Shared Services
5650 Woodlawn
Bartlett, Tennessee 38134

State your cost per \$1,000.00 for Performance, Materials and Labor Bond, if required \$ _____

E1. The General Terms and Conditions and Specifications in no way favor one (1) vendor over another. Bidders shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission of Collierville Schools.

F1. As deemed necessary, Purchasing Shared Services reserves the right to seek competitive pricing for bid items listed during the duration of the awarded contract.

G1. Successful bidder must supply manufacturer's Safety Data Sheets (SDS) on all products where applicable, prior to payment of any Purchase Order.

H1. Collierville Schools has the right at its discretion to terminate or renegotiate this Agreement due to occurrence of any event or action beyond Collierville Schools control.

I1. NON-APPROPRIATION OF FUNDS: Notwithstanding any other provision of this Contract, funds for this Contract are payable from state, federal and or local appropriations. In the event that no funds or insufficient funds are appropriated and budgeted for monetary obligations which would otherwise be due and owing under the terms of this Contract, this Contract shall become null and void. After such termination of this Contract, the Customer shall have no continuing obligation under the terms of this Contract.

J1. Any alteration to this bid document by a vendor will deem that vendor's response to this bid as null and void.

GENERAL TERMS AND CONDITIONS: cont'd.

- K1. Collierville Schools offers educational and employment opportunities without regard to race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
- L1. Municipal School Districts reserve the right to extend the terms, conditions, and prices of this contract to other Institutions (such as State, Local and/or Public Agencies and/or School Districts) who express an interest in participating in any contract that results from the bid. Each of the piggyback Institutions will issue their own purchasing documents for purchasing of the goods/services by bidding of this service. Bidder agrees that Municipal School Districts shall bear no responsibility or liability for any agreements between bidder and the other Institution(s) who desire to exercise this option.
- M1. Municipal School Districts encourages qualified minority and/or women-owned businesses to submit bids. Collierville Schools awards bids without regard to race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
- N1. Questions regarding bid specifications should be directed to Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org, no later than 4:00 P.M., Thursday, April 13, 2017. Purchasing questions should be directed to Joseph Anderson, Director Purchasing Shared Services, janderson@bartlettschools.org, no later than 4:00 P.M., Thursday, April 13, 2017. **All questions must be submitted by email.**

HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between _____

Name of Contractor

(hereinafter Contractor), and Collierville Schools named in this bid.

Contractor agrees that as a condition precedent to "Contractor" being awarded a contract from Collierville Schools "Contractor" agrees to indemnify, protect, defend, and hold harmless Collierville Schools its Board Members, agents, and employees from all judgments, claims, demands for payment, suits or actions of every nature and description brought against Collierville Schools, its Board Members, agents and employees alleging injuries or damages sustained by any person arising out of or in the course of "Contractor's" providing goods or services to Collierville Schools.

(Name of Contractor) _____

BY: _____

TITLE: _____

State of Tennessee
County of Shelby

_____ personally appeared before me, the undersigned, with whom I am personally acquainted and who, upon oath, acknowledged that he/she/it executed the within instrument for the purposes therein contained, and who further acknowledge that he/she/it is authorized to execute this interment on behalf of _____.

Signature

Witness by hand and Notaries seal at office this _____ day of _____, year of _____.

Notary Public

My Commission Expires: _____

Purchasing Shared Services
Bartlett City Schools
Administration Offices
5650 Woodlawn
Bartlett, Tennessee 38134

BID SHEET

This is a turnkey project. Installation(s) at Collierville High School, must be completed no later than Friday, July 21, 2017. All installations must be coordinated with Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org and shall be according to Collierville Schools' scope of work and specifications. Successful bidder shall give not less than 48 hours notification of installation(s).

Bidder must state completion time after receipt of order (Days A.R.O.). Completion date quoted is critical and shall be considered in the evaluation and award of this bid.

I have read and carefully examined Bid #FY170048 for HVAC Installations at Collierville High School, 1101 New Byhalia Road, Collierville, Tennessee 38017, for the following sum:

Project Contingency \$ 10,000

Total Lump Sum Bid \$ _____

Projected Completion Date: _____

State your cost per \$1,000.00 for Performance, Materials and Labor Bond, if required \$ _____

Company Name

All bids must be received and time stamped in Purchasing Shared Services, 5650 Woodlawn Administration Offices, Bartlett, Tennessee 38134, prior to stated opening date and time. Bids received after the specific date and time are considered late and will not be opened. All price quotations and related materials must be received in a sealed envelope. Time, date and nature of bid must be clearly marked on face of sealed envelope as well as appropriate Contractor's License information.

FIRM NAME

License Number _____

Expiration Date _____

License Classification _____

List information for all Contractors

BID #FY170048



Date: _____

Time: _____

Nature of Bid: _____

**PURCHASING SHARED SERVICES
5650 WOODLAWN STREET
BARTLETT, TN 38134**

HVAC Equipment Installation at Collierville High School

Scope of Work

Furnish all labor, materials, tools, equipment, and permits necessary to complete the installation of HVAC equipment (package units) at Collierville High School in accordance with the specifications listed below. The Contractor is responsible for verifying all dimensions and site specifics including electrical and plumbing connections, and power availability.

Location

Collierville High School – 1101 New Byhalia Road, Collierville, TN 38017

Schedule

This is a turn-key project that must be completed no later than Friday, July 21, 2017. Delivery of units must be coordinated with the equipment provider through Thomas Dougherty, Operations Specialist, Collierville Schools. The Installation Contractor responsible for unloading, staging, and securing equipment once delivered.

Equipment List

There are 22 existing Bryant units that must be removed. They will be replaced with the following new HVAC equipment. All new units will require the installation of curb adapters.

Carrier – 48KCSA06A2A6-0K0C0 – 11 units

Carrier – 48KCSA05A2A6-0K0C0 – 7 units

Carrier – 48KCSA04A2A6-0K0C0 – 4 units

Installation Specifications

1. Contractor shall pull all necessary permits required for installation;
2. Recover refrigerant in accordance with all federal, state, and local regulations;
3. Remove and dispose of existing units, and any other parts and/or equipment not needed for the new equipment;
4. Disconnect and reconnect gas supply, no flex allowed;
5. Disconnect and reconnect plumbing. Where necessary, condensate drains that do not meet code, must be repaired or replaced to meet current building codes;
6. Disconnect and reconnect electrical supply, including factory installed disconnects;
7. Where currently installed, disconnect field powered convenience outlets and replace with new;
8. Install curb adapters with new curb tape. Curb tape shall be a minimum of 2” wide x 1/2” thick.
9. Contractor shall be responsible for performing the start-up for heating and cooling, and must verify the proper operation of each unit.
10. Contractor responsible for any yard, asphalt, and/or concrete damage.
11. Contractor responsible for any roofing damage that occurs during demo/installation.
12. Contractor shall remove all debris and leave the site in clean condition upon completion of the project.



March 29, 2017

NOTICE TO BIDDERS

BID #FY170049

Collierville Schools will receive bids for **HVAC Installations at Schilling Farms Middle School, 935 Colbert Street South, Collierville, Tennessee 38017**. General Terms and Conditions and Scope of Work are contained in this bid. There will be a public opening of this bid not later than **11:30 A.M., Central Time, Monday, April 17, 2017, Purchasing Shared Services, Bartlett City Schools, Administration Offices, 5650 Woodlawn, Bartlett, Tennessee 38134**.

There will be a mandatory pre-bid meeting beginning at 10:00 A.M., Central Standard Time, Thursday, April 6, 2017. All interested bidders will meet in the main office of Schilling Farms Middle School, 935 Colbert Street South, Collierville, Tennessee 38017.

All bids must be received and time stamped in Purchasing Shared Services, Bartlett City Schools Administration Offices, 5650 Woodlawn, Bartlett, Tennessee 38134, prior to stated bid opening date and time. Bids received after the specified date and time will be considered late and will not be opened.

Collierville Schools reserves the right to reject any or all bids, waive defects or informalities in bids and to make awards as deemed to be in its best interest. If awarded, awards will be made to the lowest and or best vendor.

In compliance with this Invitation to Bid, in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted, to furnish any or all of the items upon which prices have been quoted in accordance with the specifications applying at the price set opposite each item. The undersigned further agrees, if awarded an order or contract, to indemnify, protect, defend and hold harmless Collierville Schools, its Board Members, agents and employees from all judgments, claims, suits or demands for payment that may be brought against Collierville Schools, its agents and employees arising out of the use of any product or article that is provided pursuant to the bid. Bidder further agrees to indemnify, protect, defend and hold harmless Collierville Schools, its Board Members, agents and employees from all judgments, claims, demands for payment, or suits or actions of every nature and description brought against the aforementioned alleging injuries or damages sustained by any person arising out of or in the course of the bidder performing or failing to perform the service and/or providing or failing to provide the goods related to this bid.

Bidder also certifies that he/she/it does not discriminate against any employee or applicant for employment on the grounds of race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law; and does not and will not maintain or provide his/her/its employees any segregated facilities at any of his/her/its establishments.

The Municipal School Districts offer educational and employment opportunities without regard to race, age, color, national origin, religion, sex, disability or genetic information.

COMPANY NAME	TERMS: _____ DELIVERY: Days A.R.O. _____
ADDRESS	PHONE _____ FAX _____
CITY _____ STATE _____ ZIP _____	E-MAIL ADDRESS _____
Name and signature below certifies that you understand and agree to all information contained in this Bid.	
AUTHORIZED REPRESENTATIVE (Print)	SIGNATURE _____ DATE _____

GENERAL TERMS AND CONDITIONS:

- A. All pricing must be completed on bid sheets provided. Pricing quoted shall be Collierville Schools' final actual installed cost. Bid pricing quoted shall be firm until the project has been completed and accepted by Collierville Schools.
- B. Successful bidder will be required to furnish all labor, materials, tools, equipment, and permits necessary to complete the installation of the HVAC Roof Top Units at Schilling Farms Middle School, 935 Colbert Street South, Collierville, Tennessee 38017. Successful bidder will be required to remove all debris from premises and work site cleaned at Schilling Farms Middle School, 935 Colbert Street South, Collierville, Tennessee 38017.
- C. Bidder's recommendation must be compliant with local, state and federal laws and regulations including but not limited to seismic. The successful bidder shall perform its obligations hereunder in compliance with any and all applicable federal, state, and local laws; rules, and regulations, including applicable licensing requirements, according to sound engineering, management and safety practices, and in compliance with any and all reasonable rules of the school districts relative to the premises.
- D. Successful bidder will be responsible for obtaining and furnishing any/all permits with local and/or state codes enforcement agencies to complete the project as described in this bid.
- E. Successful bidder will be held responsible for final verification of all dimensions and particulars at the site to include electrical power availability.
- F. **This is a turnkey project. Installation(s) at Schilling Farms Middle School, must be completed no later than Friday, July 21, 2017. All installations must be coordinated with Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org and shall be according to Collierville Schools' scope of work and specifications. Successful bidder shall give not less than 48 hours notification of installation(s).**
- G. **Bidder must state completion time after receipt of order (Days A.R.O.). Completion date quoted is critical and shall be considered in the evaluation and award of this bid.**
- H. Collierville Schools reserves the right to assess liquidated damages in the amount of \$500.00 per day (after required completion date) until the project is complete and accepted by Collierville Schools.
- I. Requests for any and/or all Change Orders must be submitted in writing to Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org. No work on any and/or all Change Orders may begin without written prior approval from Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org. Collierville Schools will not be responsible for any charges occurring for any Change Order that occurred without written prior approval from Mike Simpson, Chief of Operations, Collierville Schools, msimpson@colliervilleschools.org.
- J. Costs not delineated in the bid response will not be negotiated in the contract.
- K. Successful bidder and their employees must adhere to all applicable school policies and procedures.
- L. Warranty: One (1) full year labor and material (Manufacturer's Standard) warranty. Warranty shall include all labor, materials, and equipment to complete the installation. Warranty periods shall begin from the date of acceptance by Collierville Schools.
- M. If at any time Collierville Schools is dissatisfied with the quality of service provided, a written notice of the specific problem(s) will be furnished to the vendor by certified letter. If the problem is not corrected to the satisfaction of Collierville Schools within thirty (30) days of this written notice, this entire contract may be unilaterally terminated by Collierville Schools with no further obligation on the part of Collierville Schools. Contract may also be terminated if three (3) or more such occurrences occur within any twelve (12) month period.

GENERAL TERMS AND CONDITIONS: cont'd.

- N. Collierville Schools reserves the right to award this bid by line item, groups of items or the entire list of items (Lump Sum Total), whichever is deemed to be in the best interest of Collierville Schools. Lump sum totals will be determined by the sum total of the extended unit cost of each item in a lump sum grouping. In all cases, the unit cost multiplied by the quantity bid will determine the extended cost of a line item.
- O. **Any and/all revisions made to this bid prior to due date will be posted on the following website and will be the responsibility of the bidder to check for any and/all revisions, <http://www.bartlettschools.org>, under About US click Bid & RFP Opportunities.**
- P. The terms, conditions and specifications listed in this bid constitute the total terms and conditions that will be acceptable. Collierville Schools will not be bound by conditions other than those stated. Bid award will be made to the best responsive bidder meeting the requirements of Collierville Schools.
- Q. No bid may be withdrawn for a period of sixty (60) days after the bid opening without written approval of Director of Purchasing Shared Services.
- R. Collierville Schools reserves the right to request any additional information deemed necessary in the evaluation of this bid. Requested information shall be submitted within five (5) business days from date of request.
- S. An agent that can legally bind the bidding vendor must sign Bid Cover Sheet and Hold Harmless Agreement and include both documents with their bid response.
- T. It is understood that the bidder, if awarded an order or contract pursuant to this bid, agrees to protect, defend and save harmless, Collierville Schools from any suits or demands for payment that may be brought against it as a result of the contract.
- U. Any and/or all equipment damaged upon receipt and/or resulting from installation shall be repaired and/or replaced within five (5) business days after notification by Collierville Schools at no additional charge to Collierville Schools. Any damages to Collierville Schools' property shall be repaired at no additional cost and in accordance to Collierville Schools guidelines. Collierville Schools reserves the right to withhold any payments, until the repair is made and accepted by Collierville Schools.
- V. All price quotations and related materials must be received in a sealed envelope. Time, date and nature of bid must be clearly marked on face of sealed envelope as well as appropriate Contractor's License information, refer to Paragraph W. Attach label from last page of this document to the outside of your bid submission.
- W. The Contractors Licensing Act of 1994 of the General Assembly of the State of Tennessee and Amendments thereto, Tennessee Code Annotated (T.C.A.), Title 62, Chapter 6, Section 62-6-119 requires that all contractors must be licensed contractors in the State of Tennessee. Companies responding to this invitation to bid shall provide, in accordance to T.C.A., Title 62, Chapter 6, Section 62-6-119, Paragraph (b), **"...name, license number, expiration date thereof, and license classification of the contractors applying to bid for the prime contract and for the masonry contract where the total cost of the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000), materials and labor, electrical, plumbing, heating, ventilation, and air conditioning contracts, appear on the outside of the envelope containing the bid or in the submission of an electronic bid except when the bid is in an amount less than twenty-five thousand dollars (\$25,000). Only one (1) contractor in such classification may be listed. Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), materials and labor, the electrical, plumbing, heating, ventilation and air conditioning must be so designated upon the outside of the envelope or in the electronic bid. Failure of any bidder to comply therewith shall void such bid and such bid shall not be considered. It is the duty and responsibly of the**

GENERAL TERMS AND CONDITIONS: cont'd.

awarding person or entity who received the envelope containing the bid or the electronic bid to verify only the completeness of the required licensure information. Prior to the opening of the envelope or acceptance of an electronic bid, the names of all contractors listed thereon or therein shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the information required hereby. The failure of any bidder to comply with all of the provisions hereof shall automatically disqualify such bid. However, bids administered by the Tennessee department of general services shall require that the information be furnished within the bid or bid document only. When the bid is less than twenty-five thousand dollars, (\$25,000), the name of the contractor only may appear on the outside of the envelope containing the bid or in the electronic bid document, and upon opening the envelope or review of the electronic bid, if such bid is in excess of twenty-five thousand (\$25,000), the same shall automatically be disqualified.

- X. The successful vendor must carry insurance as specified and must be submitted within five (5) business days from date of request.
 - 1. Worker's compensation coverage in accordance with the statutory requirement and limits of the State of Tennessee
 - 2. Comprehensive General Liability Insurance for bodily injury (including death) and Property Damage Insurance of \$1,000,000.00 per occurrence from a company licensed to write insurance policies in the State of Tennessee
 - 3. Comprehensive automobile liability insurance covering owned, hired and non-owned vehicles with a minimum of Bodily and Property damage of \$1,000,000.00 each accident, combined single limit from a company licensed to write insurance policies in the State of Tennessee
 - 4. Excess or umbrella insurance of \$1,000,000.00 per occurrence from a company licensed to write insurance policies in the State of Tennessee
- Y. Purchasing Shared Services shall be supplied satisfactory proof of coverage of the above required insurance. In addition Collierville Schools shall be conspicuously named on the Certificate of Insurance as an additional insured on Auto, GL, and Excess Policies.
- Z. The successful bidder agrees that they will function as an independent contractor and agrees to indemnify and hold harmless Collierville Schools, its Board Members, employees, and agents for any and all claims that may arise out of its duties contracted for pursuant to this bid.
- A1. By agreeing to provide goods or services to any school within the School Districts, you are attesting that you are aware of your obligations under T.C.A. 49-5-413(d) to ensure that all of your employees who have direct contact with students of the School Districts or to children in the School Districts' child care program or who have access to the grounds of any School District when children are present have done the following:
 - (1) Supplied a fingerprint sample and submitted to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to having any contact with the School District's children or entering the grounds of the School District;
 - (2) Successfully passed the aforementioned criminal history records check. If the criminal history records check indicates that the employee has been convicted of an offense that, if committed on or after July 1, 2007, is classified as a sexual offense in the T.C.A. 40-39-202(17) or a violent sexual offender in the T.C.A. 40-39-202(25) the employee may not enter the grounds of the School Districts or have direct contact with students of the School Districts or to children in the School Districts child care program.

GENERAL TERMS AND CONDITIONS: cont'd.

The proposer also agrees that if one of your employees commits a sexual offense as defined in 40-39-202 or violent sexual offense as defined in 40-39-202 after you have conducted your initial criminal history check on such employee, said employee will notify you of the offense and you will subsequently not permit that employee to have contact with students of the School Districts or to children in a School District's child care program or to enter the grounds of the School Districts.

You also agree and understand that your failure to satisfy all of the requirements of T.C.A. 40-39-202(17) will be deemed to be a material breach of this contract which could subject you to breach of contract damages.

B1. In accordance with the Iran Divestment Act:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

C1. I further attest and agree to immediately notify Purchasing Shared Services ("PSS") if either I or the entity I represent can no longer make the foregoing certification. I understand that failure to notify PSS may invalidate any and all agreements I have with the municipal school districts

D1. Collierville Schools reserves the right to require a Performance, Materials and Labor Bond from the successful proposer. In such an event the document cost for the Performance, Materials and Labor Bond will be reimbursed to the successful proposer. If a notarized Performance, Materials and Labor Bond is required by the Owner the notarized Performance, Materials and Labor Bond must be from an insurance company licensed in the State of Tennessee for 100% of the contract amount awarded. If required the notarized Performance, Materials and Labor Bond must be provided to:

Mr. Joseph Anderson
Purchasing Shared Services
5650 Woodlawn
Bartlett, Tennessee 38134

State your cost per \$1,000.00 for Performance, Materials and Labor Bond, if required \$_____

E1. The General Terms and Conditions and Specifications in no way favor one (1) vendor over another. Bidders shall abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission of Collierville Schools.

F1. As deemed necessary, Purchasing Shared Services reserves the right to seek competitive pricing for bid items listed during the duration of the awarded contract.

G1. Successful bidder must supply manufacturer's Safety Data Sheets (SDS) on all products where applicable, prior to payment of any Purchase Order.

H1. Collierville Schools has the right at its discretion to terminate or renegotiate this Agreement due to occurrence of any event or action beyond Collierville Schools control.

I1. NON-APPROPRIATION OF FUNDS: Notwithstanding any other provision of this Contract, funds for this Contract are payable from state, federal and or local appropriations. In the event that no funds or insufficient funds are appropriated and budgeted for monetary obligations which would otherwise be due and owing under the terms of this Contract, this Contract shall become null and void. After such termination of this Contract, the Customer shall have no continuing obligation under the terms of this Contract.

J1. Any alteration to this bid document by a vendor will deem that vendor's response to this bid as null and void.

GENERAL TERMS AND CONDITIONS: cont'd.

- K1. Collierville Schools offers educational and employment opportunities without regard to race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
- L1. Municipal School Districts reserve the right to extend the terms, conditions, and prices of this contract to other Institutions (such as State, Local and/or Public Agencies and/or School Districts) who express an interest in participating in any contract that results from the bid. Each of the piggyback Institutions will issue their own purchasing documents for purchasing of the goods/services by bidding of this service. Bidder agrees that Municipal School Districts shall bear no responsibility or liability for any agreements between bidder and the other Institution(s) who desire to exercise this option.
- M1. Municipal School Districts encourages qualified minority and/or women-owned businesses to submit bids. Collierville Schools awards bids without regard to race, age, color, national origin, religion, sex, disability, genetic information, or any other classification protected by federal, Tennessee state constitutional, or statutory law.
- N1. Questions regarding bid specifications should be directed to Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org, no later than 4:00 P.M., Thursday, April 13, 2017. Purchasing questions should be directed to Joseph Anderson, Director Purchasing Shared Services, janderson@bartlettschools.org, no later than 4:00 P.M., Thursday, April 13, 2017. **All questions must be submitted by email.**

HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between _____

Name of Contractor

(hereinafter Contractor), and Collierville Schools named in this bid.

Contractor agrees that as a condition precedent to "Contractor" being awarded a contract from Collierville Schools "Contractor" agrees to indemnify, protect, defend, and hold harmless Collierville Schools its Board Members, agents, and employees from all judgments, claims, demands for payment, suits or actions of every nature and description brought against Collierville Schools, its Board Members, agents and employees alleging injuries or damages sustained by any person arising out of or in the course of "Contractor's" providing goods or services to Collierville Schools.

(Name of Contractor) _____

BY: _____

TITLE: _____

State of Tennessee
County of Shelby

_____ personally appeared before me, the undersigned, with whom I am personally acquainted and who, upon oath, acknowledged that he/she/it executed the within instrument for the purposes therein contained, and who further acknowledge that he/she/it is authorized to execute this interment on behalf of

_____.

Signature

Witness by hand and Notaries seal at office this _____ day of _____, year of _____.

Notary Public

My Commission Expires: _____

Purchasing Shared Services
Bartlett City Schools
Administration Offices
5650 Woodlawn
Bartlett, Tennessee 38134

BID SHEET

This is a turnkey project. Installation(s) at Schilling Farms Middle School, must be completed no later than Friday, July 21, 2017. All installations must be coordinated with Thomas Dougherty, Operations Specialist, Collierville Schools, tdougherty@colliervilleschools.org and shall be according to Collierville Schools' scope of work and specifications. Successful bidder shall give not less than 48 hours notification of installation(s).

Bidder must state completion time after receipt of order (Days A.R.O.). Completion date quoted is critical and shall be considered in the evaluation and award of this bid.

I have read and carefully examined Bid #FY170049 for HVAC Installations at Schilling Farms Middle School, 935 Colbert Street South, Collierville, Tennessee 38017, for the following sum:

Project Contingency \$ 10,000

Total Lump Sum Bid \$ _____

Projected Completion Date: _____

State your cost per \$1,000.00 for Performance, Materials and Labor Bond, if required \$ _____

Company Name

All bids must be received and time stamped in Purchasing Shared Services, 5650 Woodlawn Administration Offices, Bartlett, Tennessee 38134, prior to stated opening date and time. Bids received after the specific date and time are considered late and will not be opened. All price quotations and related materials must be received in a sealed envelope. Time, date and nature of bid must be clearly marked on face of sealed envelope as well as appropriate Contractor's License information.

FIRM NAME

License Number _____

Expiration Date _____

License Classification _____

List information for all Contractors

BID #FY170049



Date: _____

Time: _____

Nature of Bid: _____

**PURCHASING SHARED SERVICES
5650 WOODLAWN STREET
BARTLETT, TN 38134**

HVAC Equipment Installation at Schilling Farms Middle School

Scope of Work

Furnish all labor, materials, tools, equipment, and permits necessary to complete the installation of HVAC equipment (package units and mini-split systems) at Schilling Farms Middle School in accordance with the specifications listed below. The Contractor is responsible for verifying all dimensions and site specifics including electrical and plumbing connections, and power availability.

Location

Schilling Farms Middle School, 935 Colbert Street South, Collierville, TN 38017

Schedule

This is a turn-key project that must be completed no later than Friday, July 21, 2017. Delivery of units must be coordinated with the equipment provider through Thomas Dougherty, Operations Specialist, Collierville Schools. The Installation Contractor is responsible for unloading, staging, and securing the equipment once delivered.

Equipment List

The existing units that are to be removed are as follows: 64 York units, 2 Reznor units, 1 Trane unit, 1 LG mini-split, and 1 Liebert mini-split. The new units that are to be installed are as follows:

JCI/York - J03ZEJ05B4H2AAA2A1 – 39 units
JCI/York - J04ZEJ07B4H2AAA2A1 – 17 units
JCI/York - J07ZFS12D4H2AAA2A1 – 4 units w/ preassembled curb adapters
JCI/York - J05ZEJ10B4H2AAA2A1 – 2 units
JCI/York - J08ZFS12D4H2AAA2A1 – 2 units w/ preassembled curb adapters
JCI/York - J12ZFS18D4H2BAA2A1 – 1 unit w/ preassembled curb adapter
Reznor - RPB-400 – 1 unit
Reznor - RPB-225 – 1 unit
JCI/York - DHR18NKB21S/DHR18CSB21S – 1 unit
JCI/York - DHX09NWB21S/DHX09CSB21S – 1 unit

Installation Specifications

1. Contractor shall, pull all necessary permits required for installation;
2. Recover refrigerant in accordance with all federal, state, and local regulations;
3. Remove and dispose of existing units, and any other parts and/or equipment not needed for the new equipment;
4. Disconnect and reconnect gas supply, no flex allowed;
5. Disconnect and reconnect plumbing. Where necessary, condensate drains that do not meet code, must be repaired or replaced to meet current building codes;
6. Disconnect and reconnect electrical supply, including factory installed disconnects, and convenience outlets (unit powered);

7. Install curb adapters where needed with new curb tape. Curb tape shall be a minimum of 2" wide x 1/2" thick.
8. Contractor shall be responsible to perform the start-up for heating and cooling, and must verify the proper operation of each unit.
9. Contractor shall be responsible for any yard, asphalt, and/or concrete damage.
10. Contractor shall be responsible for any roofing damage.
11. Contractor shall remove all debris and leave the site in clean condition upon completion of the project.



Five Year Capital Improvement Plan Annual Update

Collierville Schools


Board of Education

Wanda Chism
Wright Cox
Mark Hansen, Chairman
Cathy Messerly
Kevin Vaughn

Superintendent

John S. Aitken

Pending Board Approval May 23, 2017



The annual update to the Five-Year Capital Improvement Plan provides a continuous process for managing the changing needs of the school community. The current update achieves the following:

- Summarizes capital projects completed to date
- Re-prioritizes existing capital projects
- Prioritizes new capital projects

FACILITIES INVENTORY

Current Inventory

Collierville High



Collierville Middle



Schilling Farms Middle



Bailey Station Elementary



Collierville Elementary



Crosswind Elementary



Sycamore Elementary



Tara Oaks Elementary



Future Inventory

New Collierville High

Middle School Conversion

Collierville Middle

Elementary Conversion

Bailey Station Elementary

Collierville Elementary

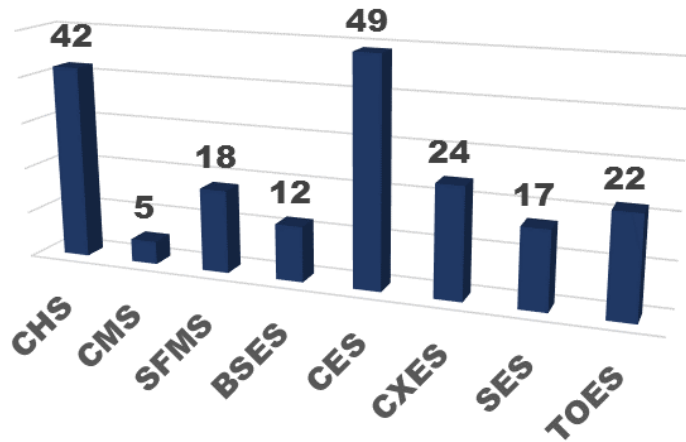
Crosswind Elementary

Sycamore Elementary

Tara Oaks Elementary

FACILITY CONDITIONS

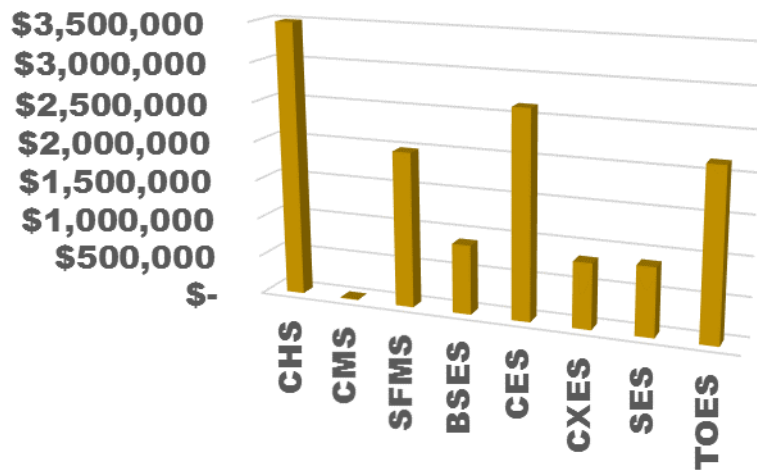
Building Age



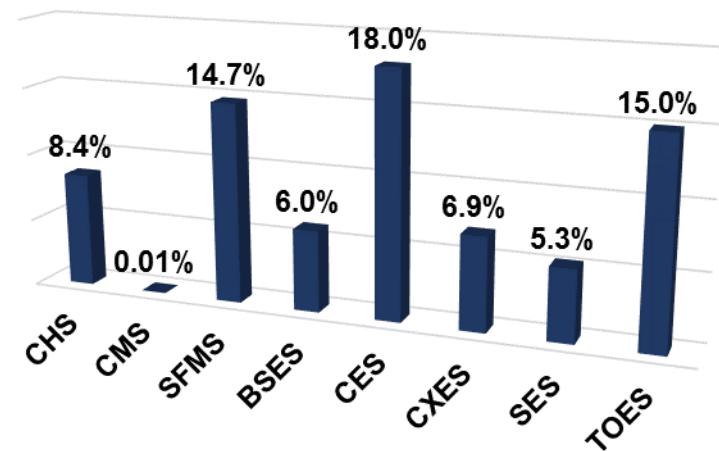
Square Footage

Collierville HS (CHS)	281,172
Collierville MS (CMS)	114,855
Schilling Farms MS (SFMS)	97,250
Bailey Station ES (BSES)	113,691
Collierville ES (CES)	114,081
Crosswind ES (CXES)	90,629
Sycamore ES (SES)	127,627
Tara Oaks ES (TOES)	109,405

Deferred Maintenance Costs



Facility Condition Index



CAPITAL EXPENDITURES

2016-2017 Capital Expenditure by Improvement

Technology	\$ 1,171,863
Building Improvement	\$ 67,450
Mechanical	\$ 146,742
HVAC	\$ 609,379
New Construction	\$ 42,990,616

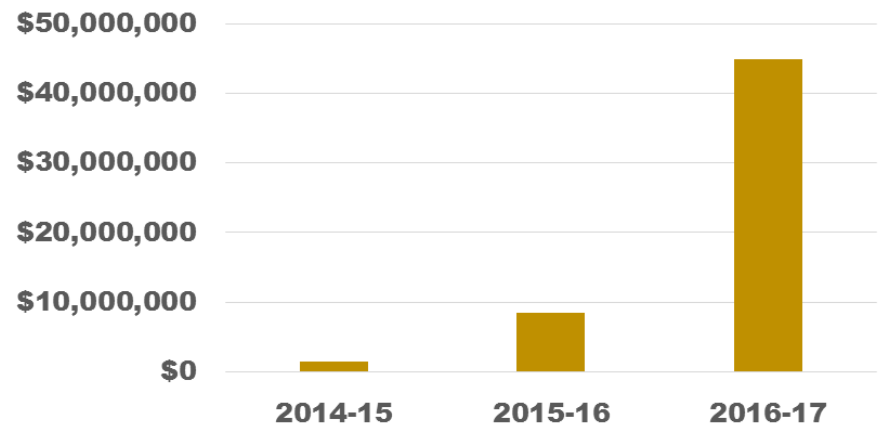
2016-17 Capital Expenditures

New CHS	\$ 42,990,616
CHS	\$ 426,424
CMS	\$ 117,361
SFMS	\$ 687,411
BSES	\$ 121,558
CES	\$ 222,289
CXES	\$ 121,578
SES	\$ 128,313
TOES	\$ 170,500
Total	\$ 44,986,050

Historical Capital Expenditures

2014-15	\$1,402,407
2015-16	\$8,478,209
2016-17	\$44,986,050

Historical Capital Expenditures



COMPLETED PROJECTS

2016-2017 Projects

(FY17 August 1, 2016 to June 30, 2017)

School	Project	Funding Source	Actual Cost
BSE	Network Information Upgrade	Technology	\$121,558.03
CES	Painting of school	Capital Outlay General Fund	\$67,450.00
	Network Information Upgrade	Technology	\$121,863.10
	Kitchen Upgrade (dishwasher, booster heater, Disposal)	Capital Outlay General Fund	\$32,976.00
CHS	HVAC Equipment / Installation	SC Govt. CIP Fund	\$128,769.00
	Network Information Upgrade	Technology	\$297,654.92
CMS	Network Information Upgrade	Technology	\$117,361.10
CXES	Network Information Upgrade	Technology	\$121,577.66
SES	Network Information Upgrade	Technology	\$128,313.04
SFMS	HVAC Equipment / Installation	SC Govt. CIP Fund	\$480,610.00
	Energy Management System - Upgrade	SC Govt. CIP Fund	\$99,800.00
	Network Information Upgrade	Technology	\$107,001.18
TOE	Network Information Upgrade	Technology	\$156,533.78
	Kitchen Upgrade (steamer)	Capital Outlay General Fund	\$13,966.00
New CHS	New CHS land Acquisition, Architect Fees, Engineering & Con-	Town of Collierville	\$42,990,616.40
Total Expenditures			\$44,986,050.21

FY 2017 - FY 2021 CAPITAL PROJECTS

SCHOOL	PROJECT	ESTIMATED EXPENDITURES				
		FY17	FY18	FY19	FY20	FY21
CHS	HVAC Replacement	\$500,000				
	Interior and Exterior Painting	\$250,000				
	Land Acquisition & New School Construction	\$84,682,365				
	Middle School Conversion		\$275,000			
	Roof Repair/Replacement (Original Structure, Kitchen & Cafeteria)				\$500,000	
CMS	Interior and Exterior Painting				\$120,000	
SFMS	HVAC Replacement					
	Roof Repair/Replacement	\$1,000,000				
	Asphalt Repair/Overlay	\$200,000				
	Elementary School Conversion		\$667,000			
	Interior and Exterior Painting					\$100,000
BSES	Interior and Exterior Painting	\$100,000				
	Fire Alarm Upgrade		\$120,000			
	HVAC Replacement		\$275,000			
	Roof Repair/Replacement			\$1,200,000		
	Asphalt Repair/Overlay			\$200,000		
CES	Replace Chiller, Boiler & Cooling Tower with RTUs					
	Interior and Exterior Painting	\$100,000				
	Asphalt Repair/Overlay			\$200,000		
	HVAC Replacement				\$250,000	
	Roof Repair/Replacement				\$1,000,000	
	Gymnasium Replacement					\$2,000,000
CXES	HVAC Replacement					
	Fire Alarm Upgrade					
	Asphalt Work					
	Interior and Exterior Painting					
SES	Roof Repair/Replacement		\$1,200,000			
	HVAC Replacement			\$325,000		
	Interior and Exterior Painting				\$120,000	

FY 2017 - FY 2021 CAPITAL PROJECTS

		ESTIMATED EXPENDITURES				
	PROJECT	FY17	FY18	FY19	FY20	FY21
TOES	Generator & Switch Gear Replacement					
	Roof Repair/Replacement					
	HVAC Replacement		\$250,000			
	Interior and Exterior Painting			\$120,000		
	Asphalt Repair/Overlay			\$200,000		
	Enclosed Walkway Connector					\$500,000
Bus Lot	Fuel Pumps, Tanks & Controls Upgrade				\$200,000	
	Asphalt Repair/Overlay				\$150,000	
TOTAL EXPENDITURES		\$2,235,000	\$2,787,000	\$2,365,000	\$2,340,000	\$2,600,000

2017-2018 CAPITAL PROJECTS

Item #1

Project: Collierville High Conversion to Middle School

Necessity: Accommodate for future rezoning

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Costs: \$275,000

Item #2

Project: Schilling Farms Middle Conversion to Elementary School

Necessity: Accommodate future rezoning

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Costs: \$275,000

Item #3

Project: Bailey Station Fire Alarm Upgrade

Necessity: Routine Repair and Maintenance

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Costs: \$120,000

Item #4

Project: Bailey Station HVAC Replacement

Necessity: Routine Repair and Maintenance

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Cost: \$275,000

2017-2018 CAPITAL PROJECTS

Item #5

Project: Sycamore Elementary Roof Repair and Replacement

Necessity: Routine Repair and Maintenance

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Cost: \$1,200,000

Item #6

Project: Tara Oaks Elementary HVAC Replacement

Necessity: Routine Repair and Maintenance

CIP Goals: Operate and maintain school facilities in a manner that is cost efficient and cost effective

Est. Cost: \$250,000





Director of Schools Evaluation Model

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Overview

Director of schools evaluation model vision statement

The Tennessee director of schools evaluation model will help define, drive, and foster professional growth and public accountability by providing specific feedback to support teachers, administrators, and district staff so that all students are equipped with the knowledge and skills to successfully embark upon their chosen path in life.

Introduction

Recognizing the importance of engaging in a continuous improvement process, Tennessee seeks to equip, develop, and support directors of schools with the competencies and skills necessary to lead educators and students in all of our districts. This aim is accomplished by setting high standards for effective district leadership based upon research and best practice, supporting directors to reach those standards, and empowering districts and regions to build a network of exceptional instructional leaders who get results.

This recommended, voluntary evaluation model for directors of schools was developed collaboratively with input from representatives from the Tennessee Organization of School Superintendents, the Tennessee School Boards Association, the Tennessee Department of Education, and Tennessee SCORE and builds upon the strong foundation and impact of the TEAM teacher and administrator evaluation rubrics and is aligned with the goals of the department’s strategic plan and vision (2015).

The evaluation model is specifically designed to help directors of schools develop and support the type of leadership practices directly related to substantial gains in student achievement.

Moreover, the leadership practices embedded in the rubric indicators and descriptors are tied to the vital role and impact directors of schools have on district staff, school-based leaders, and student achievement.

It also fulfills the duty of the local board of education, as stated in Tennessee Code Annotated 49-2-203 (16): **Develop and implement an evaluation plan to be used annually for the director of schools. The plan shall include, but shall not be limited to, sections regarding job performance, student achievement, relationships with staff and personnel, relationships with board members, and relationships with the community.**

This director of schools evaluation model is:

- voluntary and the content, process, and scoring can be customized to fit the needs of individual districts;
- focused primarily on the dimensions of instructional leadership most directly linked to managing district staff and building-level leaders to build capacity and increase student achievement;
- intended to help engage directors of schools in reflective dialogue among and between peers and school boards to improve practice;
- supportive of a director’s opportunities for improvement, offering guidance on professional growth and learning for oneself and for other directors; and
- aligned to the department’s strategic plan and the TEAM teacher and administrator evaluation models.

This director of schools evaluation model is not:

- mandatory or found in the State Board of Education evaluation policy;

- a checklist, but should be used to weigh the preponderance of evidence over time against the levels of practice defined in the indicators and descriptors;
- inclusive of all salient aspects of a director's roll; or
- meant to address all areas of performance related to personal conduct as described in district and state policies.

Members of the directors of schools evaluation advisory council:

- 1) Paul Fleming, Assistant Commissioner, Tennessee Department of Education
- 2) Randy Frazier, Director of schools, Weakley County
- 3) Tammy Grissom, Executive Director, Tennessee School Boards Association (TSBA)
- 4) Bill Heath, Director of schools, Lawrence County
- 5) Gary Lilly, Director of schools, Bristol City
- 6) Wayne Miller, Executive Director, Tennessee Organization of School Superintendents (TOSS)
- 7) Sharon Roberts, Chief Operating Officer, State Collaborative on Reforming Education (SCORE)

- Jackson-Madison
- Lauderdale County
- Lawrence County
- Lincoln County
- McKenzie Special
- Metro Nashville
- Moore County
- Roane County
- Rogersville City
- Warren County
- White County

Research supporting the directors of schools evaluation model

- American Association of School Administrators *Evaluating the Superintendent*, 2010
- Council of Chief State School Officers *ISLLC Standards*, (Draft, 2014)
- Tennessee School Boards Association *Performance Evaluation Instrument*
- Tennessee director of schools models:
 - Bristol City
 - Cleveland City
 - Dickson County
 - Fayette County
 - Hawkins County
 - Huntingdon Special

Standard 1: Leadership and Culture

This standard stresses the director of school’s performance in leadership through empowering others, visioning, helping shape school culture and climate, and understanding multicultural and ethnic differences.

Indicators

<p>1.1 Facilitates a community process to develop and implement a shared vision and strategic plan that emphasizes improving student achievement and readiness for post-secondary success. Score:</p>	<p>1.2 Promotes academic rigor that focuses on student success and excellence for schools, departments, and individuals. Score:</p>	<p>1.3 Creates and supports a community of learners that empowers others to reach high levels of performance to achieve the district’s vision. Score:</p>	<p>1.4 Models learning for staff and students. Score:</p>	<p>1.5 Recognizes students and staff for their academic, co-curricular, and professional achievements. Score:</p>	<p>1.6 Promotes and expects a district-based climate of tolerance, acceptance and civility. Score:</p>	<p>1.7 Ensures safe, secure schools for all students and employees. Score:</p>	<p>1.8 Implements and enforces school district code of conduct and appropriate and effective disciplinary policies, procedures, and programs in a timely and consistent manner. Score:</p>	<p>1.9 Maintains stakeholders’ focus on long-range mission and goals throughout the implementation process. Score:</p>
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Evidence

<ul style="list-style-type: none"> • Board and/or district strategic plan • Board and/or district academic goals and goal-setting process documents • Monthly board agendas and/or planning documents 	<ul style="list-style-type: none"> • Monthly/yearly principals and/or leadership team agendas and planning documents • Superintendent individual professional learning plan and/or related evidences 	<ul style="list-style-type: none"> • District “recognition of achievement” plan/strategies • Perception and/or cultural survey data 	<ul style="list-style-type: none"> • Board policies and related procedures overseen by superintendent (e.g., human resources, academic program, and students)
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Guiding Questions to Inform Goals

<ul style="list-style-type: none"> • <i>Who are you including in your plan?</i> • <i>What steps and/or process are you taking/using?</i> 	<ul style="list-style-type: none"> • <i>What does success look like?</i> • <i>What evidence do you have to demonstrate success?</i> 	<ul style="list-style-type: none"> • <i>What resources are needed to be successful?</i>
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Goals

Goal		Related Indicator(s)	Score
1	<i>Example:</i> Establish a district-wide vision with district personnel and principals, and solicit and incorporate feedback from community members; ensure this vision is continually present in every check in and district training throughout the year in various ways (slides, questioning, conversations, etc.)	1.1, 1.3, 1.9	
2	<i>Example:</i> Read education news daily, and 2 books related to literacy or education policy in the next 6 months	1.4	
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Standard 2: Policy and Governance

Working with the board to formulate internal and external district policy, defining mutual expectations of performance with the board and demonstrating good school governance to staff, students, and the community at large.

Indicators

<p>2.1 Supports and enforces all school board policies and informs all constituents of changes to the school board policies.</p> <p>Score:</p>	<p>2.2 Develops administrative regulations that support the applications of school board policies.</p> <p>Score:</p>	<p>2.3 Recommends policies to the board that comply with Tennessee General Assembly, State Board, and/or Tennessee Department of Education changes; that protect the security and integrity of the district infrastructure and the data it contains; and that protect the rights and confidentiality of staff and students.</p> <p>Score:</p>	<p>2.4 Maintains/improves relations between the director of schools and school board through consistent and appropriate interpersonal and professional interactions including but not limited to periodic joint seminars, workshops and training sessions.</p> <p>Score:</p>	<p>2.5 Uses legal counsel in governance and procedures to avoid civil and criminal liabilities.</p> <p>Score:</p>	<p>2.6 Systematically provide accurate, relevant information to the board to facilitate decision making.</p> <p>Score:</p>
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Evidence

<ul style="list-style-type: none"> Board policies Procedures as aligned with Board policies and overseen by superintendent 	<ul style="list-style-type: none"> Communication strategies that include all stakeholders (i.e. posting of policies and procedures on district website, etc.) Examples of revisions to Board policies that align with changes prompted from state agencies 	<ul style="list-style-type: none"> Data integrity procedures and practices that protect students and staff Board calendar which includes meetings, workshops, conferences, retreats, seminars, etc. 	<ul style="list-style-type: none"> Board agendas which document superintendents strategies for providing Board with timely, relevant information Proper documentation of governance and procedural issues by district
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Guiding Questions to Inform Goals

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|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> Who are you including in your plan? What steps and/or process are you taking/using? | <ul style="list-style-type: none"> What does success look like? What evidence do you have to demonstrate success? | <ul style="list-style-type: none"> What resources are needed to be successful? |
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Goals

Goal		Related Indicator(s)	Score
1	<i>Example:</i> Communicate with legal counsel weekly to ensure policies and procedures are well written and executed	2.1, 2.2, 2.5	
2	<i>Example:</i> Attend one Tennessee State Board of Education meeting this year in person	2.3	
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Standard 3: Communications and Community Relations

This standard emphasizes the skills necessary to establish effective, two-way communications not only with students, staff, and parents, but also the community as a whole, including beneficial relationships with the media. It also stresses responding to community feedback and building community support for the district.

Indicators

<p>3.1 Demonstrates professional and effective communication and conflict mediation skills (written, verbal and non-verbal contexts, formal and informal settings, large and small group and one-on-one environments). Score:</p>	<p>3.2 Promotes a climate of trust and teamwork within the district. Score:</p>	<p>3.3 Initiates communication and facilitates cooperation and collaboration among staff regarding the district’s mission, curriculum and program initiatives. Score:</p>	<p>3.4 Establishes a culture that encourages responsible risk-taking while requiring accountability for results. Score:</p>	<p>3.5 Solicits staff input to discuss issues and goals and to promote effective decision-making. Score:</p>	<p>3.6 Establishes effective school/community relations, school/business partnerships and public service. Score:</p>	<p>3.7 Understands the role of media in shaping and forming opinions as well as how to work cooperatively with the media. Score:</p>	<p>3.8 Clearly communicates expectations regarding behavior and procedures for handling disciplinary problems to students, staff, parents and other members of the community. Score:</p>
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Evidence

<ul style="list-style-type: none"> • Social media efforts (Twitter, Facebook, etc.) • Regular outreach efforts to the community (i.e. weekly/monthly superintendent newsletter, blog post, etc.) 	<ul style="list-style-type: none"> • Board policies and aligned district procedures • Examples of innovative practices and the evaluation of such practices 	<ul style="list-style-type: none"> • Community collaborations and partnerships • District student disciplinary policies, procedures, and related communication strategies 	<ul style="list-style-type: none"> • Communications plan and district procedures • Media engagement strategies
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Guiding Questions to Inform Goals

<ul style="list-style-type: none"> • <i>Who are you including in your plan?</i> • <i>What steps and/or process are you taking/using?</i> 	<ul style="list-style-type: none"> • <i>What does success look like?</i> • <i>What evidence do you have to demonstrate success?</i> 	<ul style="list-style-type: none"> • <i>What resources are needed to be successful?</i>
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Goals

Goal		Related Indicator(s)	Score
1	<i>Example:</i> Create and distribute a monthly district newsletter	3.1, 3.7	
2	<i>Example:</i> Meet with staff members every two weeks to encourage collaborative decision-making	3.5	
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Standard 4: Organizational and Human Resources Management

This standard requires the director of schools to gather and analyze data for decision-making and for making recommendations to the board, including developing and implementing a staff performance evaluation system. It stresses the skills necessary to meet internal and external customer expectations and to effectively allocate resources. It also requires skills in applying ethical, contractual, and legal requirements for personnel selection, development, retention, promotion and dismissal.

Indicators

<p>4.1 Demonstrates budget management including financial forecasting, planning, cash-flow management, account auditing and monitoring and oversees the district's fiduciary responsibilities.</p> <p>Score:</p>	<p>4.2 Acquires, allocates and manages district resources in compliance with all laws to ensure the effective and equitable support of all of the district's students, schools and programs.</p> <p>Score:</p>	<p>4.3 Develops and monitors long-range plans for school and district technology and information systems, making informed district decisions about computer hardware and software, and staff development needs while allocating resources consistent with the mission and strategic plan of the district.</p> <p>Score:</p>	<p>4.4 Meets and works collaboratively with the board and appropriate staff to determine priorities for budgeting and for the effective allocation of space and human resources.</p> <p>Score:</p>	<p>4.5 Utilizes human and material resources outside the district that may support and/or enhance the achievement of goals and objectives.</p> <p>Score:</p>	<p>4.6 Demonstrates knowledge of school facilities and develops a process that builds internal and public support for facility needs, including bond issues and capital improvement plans.</p> <p>Score:</p>	<p>4.7 Establishes procedures and practices for dealing with emergencies such as weather, threats to the school, student violence and trauma.</p> <p>Score:</p>	<p>4.8 Demonstrates use of system and staff evaluation data for personnel policies, decision-making, promotion of career growth and professional development.</p> <p>Score:</p>	<p>4.9 Identifies and applies appropriate policies, criteria, and processes for the recruitment, selection, induction, compensation and separation of personnel with attention to issues of equity and diversity.</p> <p>Score:</p>
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Evidence

<ul style="list-style-type: none"> • Emergency and weather protocol and communications strategies • District-wide staff performance management system which includes usage of human capital reports to inform recruitment, selection, induction, compensation, evaluation, ongoing professional development, career development and/or promotion, strategies 	<ul style="list-style-type: none"> • Short and long-range capital and building plans for the district that include communication strategies and community engagement • District annual budget process 	<ul style="list-style-type: none"> • District technology and information systems strategic plan, policies and procedures, communications strategies, and training • District human resources policies and procedures, communication strategies, and training 	<ul style="list-style-type: none"> • District and school audits • District business policies and procedures, communications strategies, and training
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Guiding Questions to Inform Goals

- *Who are you including in your plan?*
- *What does success look like?*
- *What resources are needed to be successful?*

• *What steps and/or process are you taking/using?*

• *What evidence do you have to demonstrate success?*

Goals

Goal	Related Indicator(s)	Score
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Standard 5: Curriculum Planning Development

This standard addresses the director of schools' skills in staying informed and current with curriculum, teaching, learning and testing theories. It requires the director of schools to make sound recommendations for learning technologies.

Indicators

<p>5.1 Establishes curriculum planning to anticipate occupational trends and school-to-career needs.</p> <p>Score:</p>	<p>5.2 Uses child development and learning theories to create developmentally appropriate curriculum and instruction.</p> <p>Score:</p>	<p>5.3 Develops the curriculum design and delivery system based on curricular and assessment standards as well as effective and innovative practices.</p> <p>Score:</p>	<p>5.4 Provides equitable access for students and staff to technologies that facilitate productivity and enhance learning.</p> <p>Score:</p>	<p>5.5 Assesses student progress using a variety of appropriate techniques.</p> <p>Score:</p>	<p>5.6 Involves faculty and stakeholders in enhancement and renewal of curriculum to ensure alignment of curriculum, instruction and assessment.</p> <p>Score:</p>
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Evidence

<ul style="list-style-type: none"> • Board agendas that document district curriculum planning development process • Principals and/or district leadership team meeting agendas or curriculum planning documents 	<ul style="list-style-type: none"> • District curriculum map or related documents • Board curriculum/academic policies and related procedures 	<ul style="list-style-type: none"> • School to career strategies and/or plan • Examples of innovative curricular strategies and evaluation of such strategies 	<ul style="list-style-type: none"> • Formative and summative assessment calendar and plan
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Guiding Questions to Inform Goals

<ul style="list-style-type: none"> • <i>Who are you including in your plan?</i> • <i>What steps and/or process are you taking/using?</i> 	<ul style="list-style-type: none"> • <i>What does success look like?</i> • <i>What evidence do you have to demonstrate success?</i> 	<ul style="list-style-type: none"> • <i>What resources are needed to be successful?</i>
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Goals

Goal		Related Indicator(s)	Score
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Standard 6: Instructional Leadership

Standard #5 addresses what is to be taught; this standard emphasizes *how* it should be taught. It emphasizes the skills required to ensure that the most effective teaching and leadership techniques are in place and that all instructional resources are used to maximize student achievement. This standard also requires applying research and effective practices in a cohesive and sustainable manner.

Indicators

<p>6.1 Reviews analyses of student academic achievement through standardized test results and other academic sources.</p> <p>Score:</p>	<p>6.2 Applies and communicates qualitative and quantitative findings to identify strengths and weaknesses in programs and practices in order to ensure continuous improvement.</p> <p>Score:</p>	<p>6.3 Develops, monitors and assesses district and school improvement plans, including the regular review and analysis of district's test scores by school and sub-groups.</p> <p>Score:</p>	<p>6.4 Formulates plan to assess appropriate teaching methods and classroom management strategies for all learners.</p> <p>Score:</p>	<p>6.5 Analyzes available instructional resources including applications of technology and assign them in cost effective and equitable manner to enhance student outcomes.</p> <p>Score:</p>	<p>6.6 Works collaboratively with members of the staff in using student achievement data to determine relevant professional development opportunities.</p> <p>Score:</p>	<p>6.7 Meets with principals regularly to provide feedback on goal achievement and to assess ongoing school improvement efforts.</p> <p>Score:</p>	<p>6.8 Encourages various staffing patterns, student grouping plans, class scheduling plans, school organizational structures, and facilities design processes to support various teaching strategies and desired student outcomes.</p> <p>Score:</p>
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Evidence

<ul style="list-style-type: none"> Evidence of analysis of student achievement and growth data, benchmarking and other formative data Agendas from board meetings, principals/district leadership team meetings, staff meetings, etc. that document continuous improvement efforts 	<ul style="list-style-type: none"> District and/or board strategic or improvement plans Evaluation and/or feedback processes in place for all teachers and school leaders that assess teaching and management strategies 	<ul style="list-style-type: none"> District strategies for providing resources equitably and as needed for enhanced student outcomes District professional development plan/strategies which includes support for school leaders in this work 	<ul style="list-style-type: none"> Principal and district instructional leadership evaluation practices and scores Instructional program course offerings, schedules, school/organization structures, and resources to support desired outcomes for students
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Guiding Questions to Inform Goals

- Who are you including in your plan?
- What steps and/or process are you taking/using?
- What does success look like?
- What evidence do you have to demonstrate success?
- What resources are needed to be successful?

Goals

Goal		Related Indicator(s)	Score
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Standard 7: Ethical Leadership

This standard requires the understanding and modeling of the appropriate elements within an ethical leadership system. It also requires directors of schools to exhibit multicultural and ethnic understanding and to coordinate with social agencies and human services to help students grow and develop as caring, informed citizens.

Indicators

7.1 Manifests a professional code of ethics and demonstrates personal integrity. Score:	7.2 Exhibits multicultural and ethnic understanding and sensitivity. Score:	7.3 Promotes the establishment of ethical practices in every classroom, every school, and throughout the district. Score:	7.4 Demonstrates fairness in identifying multiple points of view for problem situations, including involving stakeholders in analyzing problems and developing solutions in a timely and effective manner. Score:	7.5 Provides shared leadership and decision-making opportunities for staff that promotes a climate of collaboration and collegiality. Score:	7.6 Establishes and sustains partnerships with community agencies to provide additional resources to support the social and emotional growth and development of at-risk students. Score:	7.7 Delegates responsibility appropriately to staff members. Score:	7.8 Maintains the physical and emotional wellness necessary to meet the responsibilities of the position. Score:
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Evidence

- Perception and/or cultural survey data
- Board policies and practices
- Community partnership agreements
- Organizational chart reflecting shared leadership structures

Guiding Questions to Inform Goals

- *Who are you including in your plan?*
- *What steps and/or process are you taking/using?*
- *What does success look like?*
- *What evidence do you have to demonstrate success?*
- *What resources are needed to be successful?*

Goals

Goal		Related Indicator(s)	Score
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