

**Collierville Schools Board Business Meeting
March 21, 2017 6:00 PM
Collierville Town Hall, Board Chambers
146 College Street
Collierville, TN 38017**

I. Call to Order	J. Mark Hansen, Chairman
II. Roll Call	J. Mark Hansen, Chairman
III. Moment of Silence	J. Mark Hansen, Chairman
IV. Pledge of Allegiance	J. Mark Hansen, Chairman
V. Special Recognitions	John S. Aitken, Superintendent
A. Schilling Farms Middle School	Ms. Beth Robbins, Principal
B. Technology Team	John S. Aitken, Superintendent
VI. Public Comments	J. Mark Hansen, Chairman
VII. Approval of Agenda	J. Mark Hansen, Chairman
VIII. Business Affairs	J. Mark Hansen, Chairman
A. Approval of Minutes	
1. Minutes of February 14, 2017 Board Business Meeting	
B. Approval of Monthly Financial Statements	
1. January 2017 Financial Statements	
IX. Reports	
A. Chairman's Report	J. Mark Hansen, Chairman
B. Superintendent's Report	John S. Aitken, Superintendent
X. Business Items for Approval	
A. Approval of Revised 2017 School Board Meeting Calendar	John S. Aitken, Superintendent
B. Approval of 2017 CTE Textbook Adoption	John S. Aitken, Superintendent
C. Approval of Policy #4.406, Use of Internet	John S. Aitken, Superintendent
D. Approval of New Policy, Staff Responsible Use Policy	John S. Aitken, Superintendent
E. Approval of New Policy, Responsible Use Policy Grades PRE K-5	John S. Aitken, Superintendent
F. Approval of New Policy, Responsible Use Policy Grades 6-12	John S. Aitken, Superintendent
G. Approval of the Inter-Local Agreement for Student Information Management Assistance	John S. Aitken, Superintendent
H. Approval of the Inter-Local Agreement for School Nutrition Assistance	John S. Aitken, Superintendent
I. Approval of the Inter-Local Agreement for Student	John S. Aitken, Superintendent



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

Transportation Assistance

J. Approval of the Resolution 2016-02, Amendment #2 of General Fund Budget 2016-2017	John S. Aitken, Superintendent
K. Approval of Resolution 2016-03, Revised Change Order Allowing the Construction Manager to act as Purchasing Agent for the Collierville Board of Education	John S. Aitken, Superintendent
L. Approval of Resolution 2016-04, to Approve Opposition to Vouchers	John S. Aitken, Superintendent
M. Approval of Inter Local Agreement Business Information Mgmt Assistance	John S. Aitken, Superintendent
N. Approval of Inter Local Payroll Services Agreement	John S. Aitken, Superintendent
O. Approval of Inter Local Agreement for Planning Assistance	John S. Aitken, Superintendent
P. Approval of Inter Local Agreement Benefits Assistance	John S. Aitken, Superintendent
Q. Approval of Inter Local Agreement for Purchasing Assistance	John S. Aitken, Superintendent
R. Approval of Inter Local Agreement for Career and Technical Education Services	John S. Aitken, Superintendent
S. Approval of Inter Local Agreement for the Energy Management Services	John S. Aitken, Superintendent

XI. Adjournment



**Minutes of the Board Business Meeting
February 14, 2017 @ 6:00 PM
Collierville Town Hall, Board Chambers**

Mr. Mark Hansen, Chairman
Mr. Kevin Vaughan, Vice-Chairman
Ms. Wanda Chism
Mr. Wright Cox
Ms. Cathy Messerly

I. CALL TO ORDER

The Collierville Schools Board Business Meeting was called to order by Board Chairman Mark Hansen at 6:01 p.m.

II. ROLL CALL

Roll call was taken by Board Chairman Mark Hansen and all five board members were present, representing a quorum.

III. MOMENT OF SILENCE

A moment of silence was observed.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Kevin Vaughan.

V. SPECIAL RECOGNITIONS

• **Recognition of Garrett Helms**

Ms. Joyce Keohane, Director of Department of Exceptional Children, recognized the family of Garrett Helms, a former student at Collierville Elementary School who died of cancer. Garret was always going for the Gold in absolutely everything he did. Although he fought hard, cancer took him from us too early. Collierville Schools is pleased to dedicate a special place and room at Tara Oaks Elementary and it's going to be called "*The Garrett Andrew Helms Professional Development Center*". This special room will be used to further our knowledge of working with children. Garrett taught us so much about life, autism and behavior. We smiled a lot and we cried a lot, but he was always teaching us. We will continue learning in his room, with his silhouette on the wall, helped designed by Mr. Mike Simpson and his own signature leading the way. I would like to present this plaque to his parents, Matt and Jenni Helms and the family who are here and we will hang it on our door tomorrow at Tara Oaks Elementary.

• **Recognition of our Spotlight School "Crosswind Elementary"**

Dr. Andre Crafford, Principal of Crosswind Elementary, introduced a group of students who performed a skit entitled "*We LOVE Crosswind*". In the skit, the students told us why they love Crosswind so much. After the skit, Ms. Fleming came up and led the group in the School song. They did an outstanding job!

- **Recognition of the School's Financial Secretaries and Principals**

The Board recognized the financial secretaries and principals for their outstanding support and fiscal responsibility at the schools. The result of being vigilant while handling your school funds and being a good steward of those funds resulted in an excellent school audit for the 2015-2016 school year. Two of our schools received perfect audits – Cathy Hayes at Tara Oaks Elementary and Sandra Gilooly at Collierville Middle. Also, thanks to Cindy Newman, our administrative assistant to the Chief Financial Officer, for her hard work and keeping the secretaries in line!

VI. PUBLIC COMMENTS

There were no public comments.

VII. APPROVAL OF AGENDA

Recommendation: It is recommended that the Collierville Schools Board of Education approve the agenda for the February 14, 2017 Business Meeting, as presented by the Superintendent.

Kevin Vaughan made the motion to approve the agenda, as presented by the Superintendent. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

VIII. BUSINESS AFFAIRS

- **APPROVAL OF THE MINUTES OF THE JANUARY 10, 2017 BUSINESS MEETING**

Wright Cox made the motion to approve the minutes for the January 10, 2017 Board Business Meeting as presented. The motion was seconded by Kevin Vaughan and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Abstain
Cathy Messerly	Abstain
Kevin Vaughan	Aye

- **APPROVAL OF THE DECEMBER 2016 MONTHLY FINANCIAL STATEMENTS**

Wright Cox made the motion to approve the December 2016 Monthly Financial Statements as presented. The motion was seconded by Cathy Messerly and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

IX. REPORTS

Chairman's Report

- Chairman Hansen reported that the Strategic Goals are being reviewed.
- Our students continue to amaze me every day with their talents and knowledge.
- It's up to us for them to have a school system which allows them to thrive and succeed.
- Thanks to Mr. Simpson for watching over the construction project of the new high school. It's amazing to see red brick starting to appear.
- Thanks to the Technology Team and teachers as the digital learning rollout exceeded our expectations!
- Mr. Hansen is very happy and amazed at where we stand as a school system. Thank you for the support of our community, parents and Mr. Aitken for your leadership.

Superintendent's Report

- **Rezoning Committee Update**

This committee has been meeting regularly to discuss future attendance zones and high school conversion. Sub-committees have been formed and have been meeting to discuss all the ramifications of the future changes. The committee was charged with exploring the feasibility of at least two different options for the 2018-19 school year when the new high school is ready. One model is 5 elementary schools, 3 middle schools model and the other option being explored is 6 elementary schools, 2 middle schools is a model. The committees will bring back full reports to the full group by the end of February and then the committee chairs will meet again before Spring Break to review findings. We hope to bring you a recommendation by the end of April – this will help us in the budget process. Depending on the model we recommend, it will likely include requests for the hiring of the principal in advance along with any needed capital costs that will need to be included in the 2017-18 budget. Once you approve moving forward, we will then begin working on mock attendance zones for your review and approval in early Fall 2017.

- **Building Update**

We continue to enjoy good weather and things are moving nicely at the new High School site. We have made progress with MLG&W on permanent power services to the site. We will be meeting with the design team next week to review final budget numbers for our Phase 3 Athletic Facilities. Once those have been vetted, then we hope to bring that to you at next month's meeting. We are also continuing to work with the team on the coordination of FF&E for all phases.

- **TSBA Day on the Hill**

An agenda has been placed in your packet for next week. We are still attempting to secure appointments with other legislators as things have recently changed in that regard.

- **Budget Preparation Update**

Governor Haslam has recently unveiled his budget proposal – it calls for another increase in teacher salaries as well as some additional funding for ELL and CTE. We have been working through departments in our meetings, and we look forward to discussing it with you at our next work session.

- **Transfer Update**

The applications for non-resident applications will be posted this Friday. We are considering applications for only Tara Oaks Elementary school, and on a very limited basis. If you receive any inquiries, please give them our contact information.

- **Literacy Night**

Literacy Night will be Thursday, March 2nd from 5:30 – 7:30 at Collierville Middle School. Our goal is to provide families with information needed to bridge the gap of understanding towards rigorous learning expectations, as well as provide them with tips and resources that will further strengthen home-school partnerships.

- **Office Renovation Update**

BMA approved Phase 1 of our office renovation, which will include replacing HVAC systems, roofing, and the demolition of the front building. They are expected to begin work very quickly, and if necessary, we will update you regarding any location changes.

- **District Learning Day**

We had a great day this past Friday – our speaker Dave Burgess was very inspiring and many beneficial sessions were offered. Thanks again to Sheryl Johnson and her crew for all the hard work.

- **Strategic Plan Updates**

Strategic Plan Updates have been placed in your folders. If you have any questions, please feel free to call Mr. Aitken.

- **IPad Deployment**

Thanks to our tech team, administrators, and teachers for a successful deployment at our elementary schools and middle schools. It has been fun to watch the excitement of the students and teachers since they received their devices. Our plans are to recognize the full technology team at a future Board meeting.

- **Spring Break**

Spring Break is March 13th – 17th.

- **Next Meeting**

Our next meeting will be held on March 21st and Schilling Farms Middle School will be the featured school. We will see where we are in terms of agenda items and will let you know if we will need a work session prior to that meeting.

X. BUSINESS ITEMS FOR APPROVAL

A. Approval of the Mutual Agreement for Termination of Shared Services on June 30, 2017

Recommendation: It is recommended that the Collierville Schools Board of Education approve the mutual agreement for termination of Shared Services on June 30, 2017.

Kevin Vaughan made the motion to approve the mutual agreement for termination of Shared Services on June 30, 2017. The motion was seconded by Wright Cox and unanimously approved by the board.

Wanda Chism	Aye
Wright Cox	Aye
Mark Hansen	Aye
Cathy Messerly	Aye
Kevin Vaughan	Aye

XII. ADJOURNMENT

With no further comments or objections, the meeting was adjourned at 6:49 p.m.

Chairman

Superintendent

MONTHLY FINANCIAL REPORT



COLLIERVILLE SCHOOLS

SCHOLARSHIP · INTEGRITY · SERVICE

**JANUARY
2016-2017**

**GENERAL FUND
SCHOOL NUTRITION
FEDERAL PROGRAMS
DISCRETIONARY GRANTS
C. I. P.**

**GENERAL FUND
REVENUE**

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395273

FOR JANUARY, 2017

FUNCTION 1ST 2: 40 -

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02/21/2017

9:40:47 AM

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
40110	Current Property Tax	19,051,059.00	20,604,879.00	1,377,039.47	10,422,286.26	0.00	0.00	10,182,592.74	51
40120	Trustee's Collection - Prior Years	476,015.00	476,015.00	31,537.32	250,803.45	0.00	0.00	225,211.55	53
40130	Clerk & Master/Circuit Court - Prior Years	285,137.00	285,137.00	22,076.42	112,670.63	0.00	0.00	172,466.37	40
40150	Pickup Taxes	1,589,942.00	1,589,942.00	28,631.75	123,739.11	0.00	0.00	1,466,202.89	8
40162	Payments in Lieu of Taxes - Local Utilities	171,767.00	171,767.00	105,771.82	105,771.82	0.00	0.00	65,995.18	62
40163	Payments in Lieu of Taxes - Other	257,650.00	257,650.00	4,719.35	25,607.44	0.00	0.00	232,042.56	10
40210	Local Option Sales Taxes	8,599,798.00	8,599,798.00	659,618.07	4,026,525.53	0.00	0.00	4,573,272.47	47
40240	Wheel Tax	100,000.00	100,000.00	120,243.23	751,489.26	0.00	0.00	-651,489.26	751
40270	Business Tax	2,941.00	2,941.00	207.80	1,750.95	0.00	0.00	1,190.05	60
40275	Mixed Drink Tax	179,683.00	179,683.00	15,129.24	94,968.30	0.00	0.00	84,714.70	53
40390	Municipal Tax	2,295,371.00	2,278,143.00	189,845.25	1,328,916.75	0.00	0.00	949,226.25	58
TOTALS:	Function: 40 -	33,009,363.00	34,545,955.00	2,554,819.72	17,244,529.50	0.00	0.00	17,301,425.50	50

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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FUNCTION 1ST 2: 43 - CHARGES FOR CURRENT SERVICES

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43513	Tuition - Summer School	35,000.00	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0
43515	Tuition - Other State Systems	115,000.00	115,000.00	0.00	105,400.00	0.00	0.00	9,600.00	92
43990	Other Charges for Services	500,000.00	600,000.00	33,134.15	250,569.68	0.00	0.00	349,430.32	42
43991	Other Charges for Svcs - Shared Svcs	690,895.00	690,895.00	89,342.45	478,330.60	0.00	0.00	212,564.40	69
TOTALS:	Function: 43 - Charges for Current Services	1,340,895.00	1,440,895.00	122,476.60	834,300.28	0.00	0.00	606,594.72	58

COLLIERVILLE SCHOOLS

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44120	Lease/Rentals	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0
44130	Laptop Insurance	5,250.00	5,250.00	0.00	5,424.09	0.00	0.00	-174.09	103
44146	E-Rate Funding	482,700.00	382,700.00	0.00	10,589.09	0.00	0.00	372,110.91	3
44170	Miscellaneous Refunds	243,703.00	243,703.00	12,079.94	136,128.89	0.00	0.00	107,574.11	56
44520	Insurance Recovery	0.00	0.00	579.00	579.00	0.00	0.00	-579.00	0
44560	Damages Recovered from Individuals	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
44990	Other Local Revenue	28,250.00	28,250.00	0.00	55,649.00	0.00	0.00	-27,399.00	197
TOTALS:	Function: 44 -	775,903.00	675,903.00	12,658.94	208,370.07	0.00	0.00	467,532.93	31

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395273

FOR JANUARY, 2017

FUNCTION 1ST 2: 46 -

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46511	Basic Education Program	36,000,869.00	36,091,000.00	3,683,503.50	21,638,003.50	0.00	0.00	14,452,996.50	60
46590	Other State Education Funds	100,534.00	100,534.00	0.00	0.00	0.00	0.00	100,534.00	0
46610	Career Ladder Program	163,000.00	163,000.00	0.00	89,495.40	0.00	0.00	73,504.60	55
TOTALS:	Function: 46 -	36,264,403.00	36,354,534.00	3,683,503.50	21,727,498.90	0.00	0.00	14,627,035.10	60

COLLIERVILLE SCHOOLS

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
TOTALS:	Function: 47 -	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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FOR JANUARY, 2017

FUNCTION 1ST 2: 49 -

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49800	Transfers In	51,288.00	51,288.00	4,240.72	26,583.73	0.00	0.00	24,704.27	52
TOTALS:	Function: 49 -	51,288.00	51,288.00	4,240.72	26,583.73	0.00	0.00	24,704.27	52

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	71,471,852.00	73,098,575.00	6,377,699.48	40,041,282.48	0.00	0.00	33,057,292.52	55

**GENERAL FUND
EXPENDITURES**

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395274

FOR JANUARY, 2017

FUNCTION : 71100 - REGULAR INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	25,544,706.00	25,857,139.00	2,040,398.99	12,349,134.77	0.00	0.00	13,508,004.23	48
11700	Career Ladder	107,000.00	107,000.00	0.00	49,500.00	0.00	0.00	57,500.00	46
12700	Career Ladder Extended Contracts	0.00	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0
16300	Educational Assistants	524,665.00	634,119.00	64,432.55	347,488.65	0.00	0.00	286,630.35	55
20100	Social Security	1,622,935.00	1,652,191.00	119,738.08	729,162.87	0.00	0.00	923,028.13	44
20400	State Retirement	2,367,550.00	2,410,461.00	189,466.82	1,148,513.81	0.00	0.00	1,261,947.19	48
20600	Life Insurance	111,249.00	115,269.00	7,536.29	41,416.03	0.00	0.00	73,852.97	36
20700	Medical Insurance	2,658,081.00	2,658,081.00	237,512.05	1,313,089.63	0.00	0.00	1,344,991.37	49
21200	Employer Medicare	379,557.00	386,400.00	28,050.70	171,299.68	0.00	0.00	215,100.32	44
33600	Maint & Repair-Equipment	10,500.00	10,500.00	0.00	0.00	0.00	0.00	10,500.00	0
39900	Other Contracted Services	650,000.00	693,280.00	58,728.60	254,462.98	0.00	0.00	438,817.02	37
42900	Instructional Supplies & Materials	575,696.00	655,171.00	0.00	602,707.43	0.00	0.00	52,463.57	92
44900	Textbooks	300,000.00	305,371.00	0.00	86,903.41	1,918.29	0.00	216,549.30	29
49900	Other Supplies & Materials	20,875.00	20,875.00	0.00	19,265.00	0.00	0.00	1,610.00	92
59900	Other Charges	0.00	60,000.00	0.00	4,317.36	0.00	0.00	55,682.64	7
59901	Other Charges - Graduation Costs	8,800.00	8,800.00	0.00	0.00	0.00	0.00	8,800.00	0
59902	Other Charges - Summer School	60,000.00	60,000.00	0.00	0.00	0.00	0.00	60,000.00	0
72200	Reg Inst Equipment	1,722,572.00	1,708,683.00	24,222.00	1,544,492.44	456.00	0.00	163,734.56	90
72217	Reg Inst Equipment (Reimbursed)	500,000.00	600,000.00	19,055.64	254,465.59	60,275.42	0.00	285,258.99	52
TOTALS:	Function: 71100 - Regular Instruction Program	37,164,186.00	37,993,340.00	2,789,141.72	18,916,219.65	62,649.71	0.00	19,014,470.64	50

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395274

FOR JANUARY, 2017

FUNCTION : 71150 - ALTERNATIVE INSTRUCTION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	115,000.00	63,000.00	6,999.33	42,606.02	0.00	0.00	20,393.98	68
12800	Homebound Teachers	45,000.00	45,000.00	1,942.50	9,695.00	0.00	0.00	35,305.00	22
16300	Educational Assistants	0.00	21,210.00	0.00	0.00	0.00	0.00	21,210.00	0
20100	Social Security	9,920.00	8,011.00	544.89	3,191.20	0.00	0.00	4,819.80	40
20400	State Retirement	14,464.00	11,681.00	631.85	3,847.02	0.00	0.00	7,833.98	33
20600	Life Insurance	0.00	0.00	23.86	124.77	0.00	0.00	-124.77	0
21200	Employer Medicare	2,320.00	1,874.00	127.45	746.41	0.00	0.00	1,127.59	40
39900	Other Contracted Services	12,000.00	12,000.00	0.00	1,840.00	0.00	223.00	9,937.00	17
42900	Instructional Supplies & Materials	1,500.00	1,500.00	449.41	1,083.54	0.00	0.00	416.46	72
59900	Other Charges	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
72200	Reg Inst Equipment	0.00	21,000.00	0.00	20,520.00	0.00	0.00	480.00	98
TOTALS:	Function: 71150 - Alternative Instruction Program	202,704.00	187,776.00	10,719.29	83,653.96	0.00	223.00	103,899.04	45

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395274

FOR JANUARY, 2017

FUNCTION : 71200 - SPECIAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	2,622,052.00	2,622,052.00	212,695.35	1,294,204.48	0.00	0.00	1,327,847.52	49
11700	Career Ladder	8,000.00	8,000.00	0.00	4,000.00	0.00	0.00	4,000.00	50
16300	Educational Assistants	1,094,702.00	1,094,702.00	110,097.39	556,921.09	0.00	0.00	537,780.91	51
17100	Speech Pathologist	537,080.00	537,080.00	46,850.26	264,598.04	0.00	0.00	272,481.96	49
20100	Social Security	264,234.00	264,234.00	21,127.27	121,721.60	0.00	0.00	142,512.40	46
20400	State Retirement	387,788.00	387,788.00	33,498.93	192,028.59	0.00	0.00	195,759.41	50
20600	Life Insurance	17,750.00	17,750.00	1,222.73	6,662.29	0.00	0.00	11,087.71	38
20700	Medical Insurance	324,996.00	324,996.00	42,637.83	229,499.20	0.00	0.00	95,496.80	71
21200	Employer Medicare	61,797.00	61,797.00	4,941.10	28,467.10	0.00	0.00	33,329.90	46
31200	Contracts w Private Agencies	54,000.00	54,000.00	29,233.39	29,233.39	0.00	0.00	24,766.61	54
33600	Maint & Repair-Equipment	5,000.00	10,000.00	126.00	3,095.34	0.00	0.00	6,904.66	31
39900	Other Contracted Services	80,000.00	80,000.00	14,317.76	71,323.01	0.00	0.00	8,676.99	89
42900	Instructional Supplies & Materials	29,900.00	32,350.00	1,253.32	25,096.96	4,235.42	0.00	3,017.62	91
49900	Other Supplies & Materials	24,000.00	19,000.00	788.73	12,798.63	749.40	0.00	5,451.97	71
72500	Special Education Equipment	40,000.00	40,000.00	6,365.42	22,040.47	3,059.59	0.00	14,899.94	63
TOTALS:	Function: 71200 - Special Education Program	5,551,299.00	5,553,749.00	525,155.48	2,861,690.19	8,044.41	0.00	2,684,014.40	52

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FUNCTION : 71300 - VOCATIONAL EDUCATION PROGRAM

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11600	Teachers	741,566.00	741,566.00	57,382.26	351,720.74	0.00	0.00	389,845.26	47
11700	Career Ladder	2,000.00	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0
20100	Social Security	46,101.00	46,101.00	3,176.25	19,982.90	0.00	0.00	26,118.10	43
20400	State Retirement	67,218.00	67,218.00	4,972.88	30,854.14	0.00	0.00	36,363.86	46
20600	Life Insurance	3,400.00	3,400.00	200.48	1,106.39	0.00	0.00	2,293.61	33
20700	Medical Insurance	78,314.00	78,314.00	9,360.56	44,851.30	0.00	0.00	33,462.70	57
21200	Employer Medicare	10,782.00	10,782.00	742.77	4,673.23	0.00	0.00	6,108.77	43
33600	Maint & Repair-Equipment	4,307.00	4,307.00	0.00	0.00	0.00	0.00	4,307.00	0
42900	Instructional Supplies & Materials	12,600.00	12,600.00	0.00	12,600.00	0.00	0.00	0.00	100
44900	Textbooks	4,500.00	4,500.00	0.00	4,500.00	0.00	0.00	0.00	100
49900	Other Supplies & Materials	2,500.00	2,500.00	0.00	227.96	0.00	0.00	2,272.04	9
73000	Vocational Equipment	10,336.00	10,336.00	0.00	0.00	9,900.00	0.00	436.00	96
TOTALS:	Function: 71300 - Vocational Education Program	983,624.00	983,624.00	75,835.20	470,516.66	9,900.00	0.00	503,207.34	49

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FUNCTION : 72110 - ATTENDANCE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	299,398.00	299,398.00	24,763.50	160,699.54	0.00	0.00	138,698.46	54
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	26,640.26	0.00	0.00	21,567.74	55
16200	Clerical Personnel	39,824.00	39,824.00	3,318.18	22,099.26	0.00	0.00	17,724.74	55
18900	Other Salaries & Wages	78,244.00	78,244.00	6,520.33	45,349.53	0.00	0.00	32,894.47	58
20100	Social Security	28,872.00	28,872.00	2,225.13	14,892.13	0.00	0.00	13,979.87	52
20400	State Retirement	42,300.00	42,300.00	3,508.06	23,151.03	0.00	0.00	19,148.97	55
20600	Life Insurance	2,272.00	2,272.00	139.38	766.59	0.00	0.00	1,505.41	34
20700	Medical Insurance	46,670.00	46,670.00	4,155.92	22,088.60	0.00	0.00	24,581.40	47
21200	Employer Medicare	6,753.00	6,753.00	520.40	3,482.93	0.00	0.00	3,270.07	52
35500	Travel	2,000.00	2,000.00	0.00	221.48	0.00	0.00	1,778.52	11
39900	Other Contracted Services	53,680.00	53,680.00	2,856.58	17,139.48	0.00	0.00	36,540.52	32
49900	Other Supplies & Materials	1,000.00	1,000.00	139.34	204.34	0.00	0.00	795.66	20
52400	In-Service/Staff Development	7,500.00	7,500.00	80.25	1,692.37	225.00	0.00	5,582.63	26
59900	Other Charges	500.00	500.00	0.00	0.00	0.00	0.00	500.00	0
70400	Attendance Equipment	5,000.00	5,000.00	0.00	449.00	0.00	0.00	4,551.00	9
TOTALS:	Function: 72110 - Attendance	662,221.00	662,221.00	52,244.40	338,876.54	225.00	0.00	323,119.46	51

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FUNCTION : 72120 - HEALTH SERVICES

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
13100	Medical Personnel	484,312.00	484,312.00	47,081.96	244,638.90	0.00	0.00	239,673.10	51
18900	Other Salaries & Wages	239,290.00	239,290.00	25,410.00	130,680.00	0.00	0.00	108,610.00	55
20100	Social Security	44,863.00	44,863.00	4,008.01	20,608.46	0.00	0.00	24,254.54	46
20400	State Retirement	61,082.00	61,082.00	6,496.46	33,458.61	0.00	0.00	27,623.39	55
20600	Life Insurance	3,209.00	3,209.00	200.62	1,103.41	0.00	0.00	2,105.59	34
20700	Medical Insurance	99,037.00	99,037.00	10,666.42	58,360.49	0.00	0.00	40,676.51	59
21200	Employer Medicare	10,492.00	10,492.00	937.36	4,819.75	0.00	0.00	5,672.25	46
33600	Maint & Repair-Equipment	4,000.00	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0
35500	Travel	300.00	300.00	12.32	62.40	0.00	0.00	237.60	21
39900	Other Contracted Services	11,000.00	25,000.00	303.00	19,689.55	0.00	0.00	5,310.45	79
49900	Other Supplies & Materials	8,000.00	8,000.00	0.00	576.95	0.00	0.00	7,423.05	7
52400	In-Service/Staff Development	2,100.00	2,100.00	0.00	0.00	0.00	0.00	2,100.00	0
73500	Health Equipment	9,000.00	9,000.00	274.00	301.75	177.48	0.00	8,520.77	5
TOTALS:	Function: 72120 - Health Services	976,685.00	990,685.00	95,390.15	514,300.27	177.48	0.00	476,207.25	52

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FUNCTION : 72130 - OTHER STUDENT SUPPORT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
11700	Career Ladder	1,000.00	1,000.00	0.00	500.00	0.00	0.00	500.00	50
12300	Guidance Personnel	1,212,252.00	1,217,922.00	100,788.32	620,534.93	0.00	0.00	597,387.07	51
18900	Other Salaries & Wages	70,000.00	69,960.00	2,912.00	43,347.17	0.00	0.00	26,612.83	62
20100	Social Security	79,562.00	79,913.00	5,941.00	38,821.94	0.00	0.00	41,091.06	49
20400	State Retirement	116,006.00	116,519.00	9,317.47	59,833.87	0.00	0.00	56,685.13	51
20600	Life Insurance	5,916.00	5,943.00	362.34	1,992.72	0.00	0.00	3,950.28	34
20700	Medical Insurance	94,673.00	94,673.00	9,785.38	51,407.08	0.00	0.00	43,265.92	54
21200	Employer Medicare	18,608.00	18,689.00	1,398.59	8,890.60	0.00	0.00	9,798.40	48
32200	Evaluation & Testing	15,000.00	54,000.00	510.00	26,931.25	1,572.50	0.00	25,496.25	53
49900	Other Supplies & Materials	750.00	750.00	0.00	180.71	0.00	0.00	569.29	24
52400	In-Service/Staff Development	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
59900	Other Charges	0.00	40.00	39.06	39.06	0.00	0.00	0.94	98
TOTALS:	Function: 72130 - Other Student Support	1,614,767.00	1,660,409.00	131,054.16	852,479.33	1,572.50	0.00	806,357.17	51

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FUNCTION : 72210 - REGULAR INSTRUCTION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	400,873.00	470,810.00	39,047.83	231,459.47	0.00	0.00	239,350.53	49
11700	Career Ladder	18,000.00	18,000.00	0.00	8,000.00	0.00	0.00	10,000.00	44
12900	Librarian(s)	613,701.00	613,701.00	48,910.31	297,210.01	0.00	0.00	316,490.99	48
13600	Audiovisual Personnel	1,000.00	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0
13700	Education Media Personnel	54,460.00	54,460.00	4,449.33	30,375.03	0.00	0.00	24,084.97	56
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	26,069.83	0.00	0.00	22,138.17	54
16200	Clerical Personnel	39,824.00	0.00	0.00	0.00	0.00	0.00	0.00	0
18900	Other Salaries & Wages	83,960.00	99,160.00	7,608.39	49,260.34	0.00	0.00	49,899.66	50
19600	In-Service Training	6,000.00	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0
20100	Social Security	78,431.00	81,241.00	5,984.42	36,318.87	0.00	0.00	44,922.13	45
20400	State Retirement	114,686.00	118,690.00	9,216.75	56,929.23	0.00	0.00	61,760.77	48
20600	Life Insurance	5,184.00	5,184.00	352.90	1,991.06	0.00	0.00	3,192.94	38
20700	Medical Insurance	86,880.00	86,880.00	6,613.18	36,372.49	0.00	0.00	50,507.51	42
21200	Employer Medicare	18,344.00	19,001.00	1,430.89	8,868.47	0.00	0.00	10,132.53	47
30700	Communication	14,056.00	14,056.00	443.89	9,274.30	0.00	0.00	4,781.70	66
30800	Consultants	28,000.00	27,000.00	0.00	12,743.50	0.00	0.00	14,256.50	47
33600	Maint & Repair-Equipment	1,800.00	1,800.00	0.00	957.34	542.66	0.00	300.00	83
35500	Travel	1,200.00	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0
43200	Library Books/Media	69,000.00	69,000.00	0.00	47,093.50	0.00	0.00	21,906.50	68
49900	Other Supplies & Materials	5,800.00	5,800.00	227.92	3,550.79	983.61	0.00	1,265.60	78
52400	In-Service/Staff Development	151,000.00	250,600.00	4,628.70	114,822.02	163.95	0.00	135,614.03	46
59900	Other Charges	1,000.00	1,000.00	0.00	88.71	230.34	0.00	680.95	32
79000	Other Equipment	13,000.00	13,000.00	0.00	1,998.00	0.00	0.00	11,002.00	15
TOTALS:	Function: 72210 - Regular Instruction Program Support	1,854,407.00	2,006,791.00	132,931.84	973,382.96	1,920.56	0.00	1,031,487.48	49

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FUNCTION : 72220 - SPECIAL EDUCATION PROGRAM SUPPORT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	175,649.00	175,649.00	14,651.66	94,021.54	0.00	0.00	81,627.46	54
11700	Career Ladder	3,000.00	3,000.00	0.00	1,500.00	0.00	0.00	1,500.00	50
12400	Psychological Personnel	239,337.00	239,337.00	19,553.79	119,669.10	0.00	0.00	119,667.90	50
16200	Clerical Personnel	294,904.00	302,450.00	30,417.87	166,433.38	0.00	0.00	136,016.62	55
20100	Social Security	44,199.00	44,667.00	3,744.36	22,215.40	0.00	0.00	22,451.60	50
20400	State Retirement	65,124.00	65,823.00	5,911.85	34,888.64	0.00	0.00	30,934.36	53
20600	Life Insurance	3,500.00	3,500.00	214.54	1,132.92	0.00	0.00	2,367.08	32
20700	Medical Insurance	58,700.00	58,700.00	5,388.90	29,638.95	0.00	0.00	29,061.05	50
21200	Employer Medicare	10,337.00	10,446.00	875.68	5,195.45	0.00	0.00	5,250.55	50
30800	Consultants	12,500.00	12,500.00	0.00	1,514.83	0.00	0.00	10,985.17	12
35500	Travel	3,000.00	3,000.00	270.57	2,080.20	0.00	0.00	919.80	69
39900	Other Contracted Services	383,968.00	383,968.00	32,609.26	206,540.59	0.00	0.00	177,427.41	54
49900	Other Supplies & Materials	11,900.00	11,900.00	3,119.67	4,047.00	1,278.60	0.00	6,574.40	45
52400	In-Service/Staff Development	30,000.00	30,000.00	897.72	11,964.28	950.00	75.00	17,010.72	43
59900	Other Charges	345.00	345.00	0.00	0.00	0.00	0.00	345.00	0
79000	Other Equipment	10,000.00	10,000.00	0.00	9,592.19	0.00	0.00	407.81	96
TOTALS:	Function: 72220 - Special Education Program Support	1,346,463.00	1,355,285.00	117,655.87	710,434.47	2,228.60	75.00	642,546.93	53

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FUNCTION : 72230 - VOCATIONAL EDUCATION PROGRAM SUPPORT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
39900	Other Contracted Services	34,169.00	34,169.00	2,847.00	19,929.00	0.00	0.00	14,240.00	58
TOTALS:	Function: 72230 - Vocational Education Program Support	34,169.00	34,169.00	2,847.00	19,929.00	0.00	0.00	14,240.00	58

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FUNCTION : 72250 - TECHNOLOGY

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	574,600.00	574,600.00	47,897.56	318,757.12	0.00	0.00	255,842.88	55
13800	Instru Computer Personnel	261,150.00	359,250.00	30,147.68	182,375.87	0.00	0.00	176,874.13	51
16200	Clerical Personnel	39,824.00	47,370.00	3,947.47	26,636.58	0.00	0.00	20,733.42	56
18900	Other Salaries & Wages	322,261.00	322,261.00	27,219.17	170,255.95	0.00	0.00	152,005.05	53
20100	Social Security	74,265.00	80,816.00	6,291.96	40,701.15	0.00	0.00	40,114.85	50
20400	State Retirement	109,117.00	118,685.00	9,961.76	63,753.74	0.00	0.00	54,931.26	54
20600	Life Insurance	5,845.00	6,361.00	394.64	2,071.69	0.00	0.00	4,289.31	33
20700	Medical Insurance	65,817.00	65,817.00	11,469.14	60,487.74	0.00	0.00	5,329.26	92
21200	Employer Medicare	17,370.00	18,900.00	1,471.49	9,518.65	0.00	0.00	9,381.35	50
30700	Communication	453,840.00	117,500.00	6,121.59	49,778.18	1,520.67	0.00	66,201.15	44
30800	Consultants	112,000.00	112,000.00	0.00	72,423.50	2,040.00	0.00	37,536.50	66
33600	Maint & Repair-Equipment	30,000.00	30,000.00	22.49	5,135.89	14,764.90	0.00	10,099.21	66
35000	Internet Connectivity	0.00	329,840.00	0.00	80,791.10	0.00	0.00	249,048.90	24
35500	Travel	1,000.00	1,000.00	155.68	529.88	0.00	0.00	470.12	53
39900	Other Contracted Services	178,706.00	178,706.00	7,520.94	115,309.72	933.32	0.00	62,462.96	65
43500	Office Supplies	3,000.00	3,000.00	161.13	411.22	326.21	0.00	2,262.57	25
47000	Cabling	0.00	471,544.00	22,085.40	143,540.40	163,606.00	0.00	164,397.60	65
47100	Software	0.00	213,420.00	2,190.00	58,867.00	0.00	0.00	154,553.00	28
49900	Other Supplies & Materials	52,500.00	52,500.00	0.00	19,964.47	0.00	0.00	32,535.53	38
52400	In-Service/Staff Development	86,500.00	86,500.00	0.00	32,037.62	473.10	0.00	53,989.28	38
59900	Other Charges	557,640.00	364,720.00	25,166.35	269,413.77	0.00	0.00	95,306.23	74
70100	Administration Equipment	1,125,400.00	658,856.00	4,080.62	19,483.29	3,744.94	0.00	635,627.77	4
79000	Other Equipment	40,000.00	40,000.00	1,301.45	10,354.45	12,406.70	0.00	17,238.85	57
TOTALS:	Function: 72250 - Technology	4,110,835.00	4,253,646.00	207,606.52	1,752,598.98	199,815.84	0.00	2,301,231.18	46

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FUNCTION : 72310 - BOARD OF EDUCATION

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
18900	Other Salaries & Wages	12,000.00	12,000.00	1,000.00	7,000.00	0.00	0.00	5,000.00	58
20100	Social Security	744.00	744.00	62.00	434.00	0.00	0.00	310.00	58
20600	Life Insurance	51,722.00	51,722.00	0.00	4,761.76	0.00	0.00	46,960.24	9
20700	Medical Insurance	163,849.00	163,849.00	40,641.03	68,041.72	0.00	0.00	95,807.28	42
21200	Employer Medicare	174.00	174.00	14.50	101.50	0.00	0.00	72.50	58
21500	Contributions for OPEB	200,000.00	200,000.00	200,000.00	200,000.00	0.00	0.00	0.00	100
30500	Audit Services	49,400.00	49,400.00	2,500.00	30,500.00	0.00	0.00	18,900.00	62
32000	Dues & Memberships	12,500.00	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0
33100	Legal Services	175,000.00	155,000.00	0.00	25,838.50	0.00	0.00	129,161.50	17
35500	Travel	300.00	300.00	0.00	0.00	0.00	0.00	300.00	0
39900	Other Contracted Services	8,915.00	8,915.00	0.00	915.00	0.00	0.00	8,000.00	10
49900	Other Supplies & Materials	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0
50500	Judgments	86,000.00	76,000.00	706.25	706.25	0.00	0.00	75,293.75	1
50600	Liability Insurance	104,421.00	104,421.00	0.00	13,350.00	0.00	0.00	91,071.00	13
50800	Premium on Corporate Surety Bonds	0.00	9,000.00	0.00	0.00	0.00	0.00	9,000.00	0
51300	On the Job Injuries	200,000.00	230,000.00	5,347.87	216,378.97	0.00	0.00	13,621.03	94
52400	In-Service/Staff Development	20,000.00	20,000.00	600.00	4,210.34	0.00	0.00	15,789.66	21
59900	Other Charges	545,319.00	545,319.00	528.98	513,587.38	0.00	0.00	31,731.62	94
TOTALS:	Function: 72310 - Board of Education	1,630,544.00	1,639,544.00	251,400.63	1,085,825.42	0.00	0.00	553,718.58	66

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FOR JANUARY, 2017

FUNCTION : 72320 - DIRECTOR OF SCHOOLS

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10100	County Official/Administrative Officer	203,400.00	203,400.00	15,866.67	97,057.49	0.00	0.00	106,342.51	48
16100	Secretary(s)	59,482.00	59,482.00	4,663.58	30,000.70	0.00	0.00	29,481.30	50
18900	Other Salaries & Wages	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
20100	Social Security	17,229.00	17,229.00	1,258.98	2,310.96	0.00	0.00	14,918.04	13
20400	State Retirement	25,257.00	25,257.00	1,866.66	11,562.45	0.00	0.00	13,694.55	46
20600	Life Insurance	1,207.00	1,207.00	61.80	339.90	0.00	0.00	867.10	28
20700	Medical Insurance	29,960.00	29,960.00	-838.42	13,799.28	0.00	0.00	16,160.72	46
20800	Dental Insurance - Supt	2,000.00	2,000.00	126.46	695.53	0.00	0.00	1,304.47	35
21200	Employer Medicare	4,029.00	4,029.00	294.44	1,824.47	0.00	0.00	2,204.53	45
29900	Other Fringe Benefits	5,550.00	5,550.00	462.50	3,237.50	0.00	0.00	2,312.50	58
32000	Dues & Memberships	11,920.00	11,920.00	0.00	9,627.00	0.00	0.00	2,293.00	81
34800	Postal Charges	19,350.00	19,350.00	716.33	2,709.53	0.00	0.00	16,640.47	14
39900	Other Contracted Services	20,000.00	65,000.00	0.00	13,808.88	0.00	0.00	51,191.12	21
43500	Office Supplies	1,500.00	1,500.00	144.74	796.79	214.97	0.00	488.24	67
52400	In-Service/Staff Development	10,000.00	10,000.00	100.00	2,191.00	0.00	0.00	7,809.00	22
59900	Other Charges	5,000.00	35,000.00	1,081.32	30,719.72	0.00	0.00	4,280.28	88
70100	Administration Equipment	4,000.00	4,000.00	-98.63	1,736.15	0.00	0.00	2,263.85	43
TOTALS:	Function: 72320 - Director of Schools	434,884.00	509,884.00	25,706.43	222,417.35	214.97	0.00	287,251.68	44

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FOR JANUARY, 2017

FUNCTION : 72410 - OFFICE OF THE PRINCIPAL

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10401	Assistant Principals	1,674,608.00	1,674,608.00	138,286.21	906,447.24	0.00	0.00	768,160.76	54
10402	Elem/Md Principals	730,924.00	730,924.00	59,568.27	383,118.21	0.00	0.00	347,805.79	52
10403	Secondary/Vice Principals	197,135.00	197,135.00	16,427.92	105,333.44	0.00	0.00	91,801.56	53
11700	Career Ladder	9,000.00	9,000.00	0.00	4,000.00	0.00	0.00	5,000.00	44
16100	Secretary(s)	365,590.00	365,590.00	33,545.60	182,326.41	0.00	0.00	183,263.59	50
16200	Clerical Personnel	599,784.00	599,784.00	61,690.20	331,987.20	0.00	0.00	267,796.80	55
18900	Other Salaries & Wages	21,600.00	21,600.00	1,572.00	10,102.72	0.00	0.00	11,497.28	47
20100	Social Security	223,116.00	223,116.00	17,619.62	110,067.60	0.00	0.00	113,048.40	49
20400	State Retirement	325,585.00	325,585.00	28,168.93	173,975.01	0.00	0.00	151,609.99	53
20600	Life Insurance	17,345.00	17,345.00	1,051.50	5,776.49	0.00	0.00	11,568.51	33
20700	Medical Insurance	366,459.00	366,459.00	36,834.62	202,085.88	0.00	0.00	164,373.12	55
21200	Employer Medicare	52,180.00	52,180.00	4,120.74	25,744.15	0.00	0.00	26,435.85	49
32000	Dues & Memberships	10,000.00	10,000.00	0.00	7,425.00	0.00	0.00	2,575.00	74
35500	Travel	6,000.00	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0
52400	In-Service/Staff Development	32,000.00	32,000.00	2,285.02	10,645.72	0.00	0.00	21,354.28	33
TOTALS:	Function: 72410 - Office of the Principal	4,631,326.00	4,631,326.00	401,170.63	2,459,035.07	0.00	0.00	2,172,290.93	53

COLLIERVILLE SCHOOLS

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BATCH QUEUE ID 395274

FOR JANUARY, 2017

FUNCTION : 72510 - FISCAL SERVICES

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	114,036.00	114,036.00	9,316.67	63,560.99	0.00	0.00	50,475.01	56
11900	Accountants/Bookkeepers	158,837.00	205,493.00	17,021.90	97,933.90	0.00	0.00	107,559.10	48
16100	Secretary(s)	49,046.00	49,046.00	4,087.20	26,940.00	0.00	0.00	22,106.00	55
18900	Other Salaries & Wages	0.00	42,000.00	3,500.00	9,695.40	0.00	0.00	32,304.60	23
20100	Social Security	19,959.00	25,456.00	1,856.36	11,063.17	0.00	0.00	14,392.83	43
20400	State Retirement	29,842.00	38,060.00	3,125.24	18,343.51	0.00	0.00	19,716.49	48
20600	Life Insurance	1,571.00	2,004.00	116.78	622.43	0.00	0.00	1,381.57	31
20700	Medical Insurance	44,519.00	46,600.00	5,314.42	25,707.31	0.00	0.00	20,892.69	55
21200	Employer Medicare	4,668.00	5,953.00	434.17	2,587.39	0.00	0.00	3,365.61	43
32000	Dues & Memberships	2,675.00	2,675.00	66.00	289.75	0.00	0.00	2,385.25	11
35500	Travel	300.00	300.00	0.00	247.64	0.00	0.00	52.36	83
39900	Other Contracted Services	194,058.00	244,418.00	12,988.34	114,728.51	247.44	0.00	129,442.05	47
43500	Office Supplies	2,400.00	3,200.00	804.29	2,391.68	229.07	0.00	579.25	82
49900	Other Supplies & Materials	1,000.00	10,000.00	351.75	9,008.87	0.00	0.00	991.13	90
52400	In-Service/Staff Development	11,800.00	14,300.00	1,141.19	7,297.03	0.00	0.00	7,002.97	51
70100	Administration Equipment	4,000.00	57,000.00	123.73	38,984.62	9,975.00	0.00	8,040.38	86
TOTALS:	Function: 72510 - Fiscal Services	638,711.00	860,541.00	60,248.04	429,402.20	10,451.51	0.00	420,687.29	51

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FUNCTION : 72520 - HUMAN RESOURCES/PERSONNEL

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	91,962.00	95,880.00	8,004.24	49,689.48	0.00	0.00	46,190.52	52
16100	Secretary(s)	96,415.00	96,415.00	8,034.67	53,690.97	0.00	0.00	42,724.03	56
20100	Social Security	11,679.00	11,922.00	891.68	5,841.58	0.00	0.00	6,080.42	49
20400	State Retirement	17,251.00	17,606.00	1,468.39	9,474.87	0.00	0.00	8,131.13	54
20600	Life Insurance	919.00	938.00	57.92	318.56	0.00	0.00	619.44	34
20700	Medical Insurance	28,547.00	28,547.00	1,983.48	10,909.14	0.00	0.00	17,637.86	38
21000	Unemployment Compensation	24,000.00	24,000.00	0.00	0.00	0.00	0.00	24,000.00	0
21200	Employer Medicare	2,731.00	2,788.00	208.54	1,366.16	0.00	0.00	1,421.84	49
29900	Other Fringe Benefits	7,140.00	7,140.00	0.00	3,038.75	0.00	0.00	4,101.25	43
32000	Dues & Memberships	1,800.00	1,800.00	0.00	445.00	0.00	0.00	1,355.00	25
35500	Travel	500.00	500.00	0.00	38.23	0.00	0.00	461.77	8
39900	Other Contracted Services	12,395.00	15,395.00	1,002.65	8,110.35	0.00	0.00	7,284.65	53
41100	Data Processing Supplies	1,500.00	1,500.00	884.50	884.50	0.00	0.00	615.50	59
43500	Office Supplies	1,780.00	1,780.00	115.42	776.88	0.00	0.00	1,003.12	44
52400	In-Service/Staff Development	22,700.00	22,700.00	120.00	5,203.55	0.00	0.00	17,496.45	23
70100	Administration Equipment	3,000.00	3,000.00	0.00	2,182.62	0.00	0.00	817.38	73
TOTALS:	Function: 72520 - Human Resources/Personnel	324,319.00	331,911.00	22,771.49	151,970.64	0.00	0.00	179,940.36	46

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FUNCTION : 72610 - OPERATION OF PLANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
16600	Custodial Personnel	420,508.00	448,696.00	35,056.85	222,700.74	0.00	0.00	225,995.26	50
20100	Social Security	26,071.00	27,819.00	2,016.20	12,937.43	0.00	0.00	14,881.57	47
20400	State Retirement	38,981.00	41,594.00	3,249.81	20,698.64	0.00	0.00	20,895.36	50
20600	Life Insurance	2,250.00	2,250.00	106.78	587.29	0.00	0.00	1,662.71	26
20700	Medical Insurance	43,703.00	45,000.00	4,319.82	23,759.01	0.00	0.00	21,240.99	53
21200	Employer Medicare	6,097.00	6,506.00	471.57	3,025.89	0.00	0.00	3,480.11	47
32800	Janitorial Services	1,032,350.00	1,039,170.00	82,624.22	579,462.71	0.00	0.00	459,707.29	56
35500	Travel	0.00	2,000.00	46.20	476.69	0.00	0.00	1,523.31	24
39900	Other Contracted Services	189,987.00	189,987.00	4,170.83	48,610.48	4,387.00	0.00	136,989.52	28
41000	Custodial Supplies	15,000.00	15,000.00	0.00	15,000.00	0.00	0.00	0.00	100
41500	Electricity	1,526,206.00	1,541,206.00	85,248.59	641,888.57	0.00	0.00	899,317.43	42
49900	Other Supplies & Materials	6,000.00	6,000.00	0.00	357.60	0.00	0.00	5,642.40	6
50200	Building & Content Insurance	171,553.00	171,553.00	0.00	150,122.50	0.00	0.00	21,430.50	88
52400	In-Service/Staff Development	258.00	258.00	0.00	0.00	0.00	0.00	258.00	0
59900	Other Charges	13,920.00	14,670.00	3,385.00	10,225.00	0.00	0.00	4,445.00	70
72000	Plant Operation Equipment	8,975.00	8,975.00	0.00	0.00	0.00	0.00	8,975.00	0
TOTALS:	Function: 72610 - Operation of Plant	3,501,859.00	3,560,684.00	220,695.87	1,729,852.55	4,387.00	0.00	1,826,444.45	49

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FUNCTION : 72620 - MAINTENANCE OF PLANT

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	173,664.00	173,664.00	14,316.09	91,740.86	0.00	0.00	81,923.14	53
16100	Secretary(s)	48,208.00	48,208.00	4,017.33	27,639.36	0.00	0.00	20,568.64	57
20100	Social Security	13,756.00	13,756.00	546.30	771.39	0.00	0.00	12,984.61	6
20400	State Retirement	12,139.00	12,139.00	976.84	6,380.83	0.00	0.00	5,758.17	53
20600	Life Insurance	500.00	500.00	38.12	209.66	0.00	0.00	290.34	42
20700	Medical Insurance	13,056.00	13,056.00	2,380.26	13,091.43	0.00	0.00	-35.43	100
21200	Employer Medicare	3,217.00	3,217.00	240.80	1,593.33	0.00	0.00	1,623.67	50
33500	Maint & Repair-Building	250,000.00	250,000.00	15,366.19	98,372.06	28,076.17	0.00	123,551.77	51
33600	Maint & Repair-Equipment	75,000.00	75,000.00	0.00	1,792.38	0.00	0.00	73,207.62	2
35500	Travel	1,360.00	1,360.00	94.80	575.01	0.00	0.00	784.99	42
39900	Other Contracted Services	829,142.00	829,142.00	62,184.05	445,698.70	0.00	0.00	383,443.30	54
49900	Other Supplies & Materials	1,000.00	1,000.00	0.00	50.08	98.42	0.00	851.50	15
52400	In-Service/Staff Development	3,280.00	3,280.00	280.00	280.00	0.00	0.00	3,000.00	9
59900	Other Charges	15,000.00	15,000.00	0.00	1,046.00	415.00	0.00	13,539.00	10
70100	Administration Equipment	1,500.00	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0
TOTALS:	Function: 72620 - Maintenance of Plant	1,440,822.00	1,440,822.00	100,440.78	689,241.09	28,589.59	0.00	722,991.32	50

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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FOR JANUARY, 2017

FUNCTION : 72710 - TRANSPORTATION

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	77,225.00	77,225.00	4,179.90	47,713.92	0.00	0.00	29,511.08	62
16200	Clerical Personnel	41,616.00	41,616.00	3,468.00	21,803.86	0.00	0.00	19,812.14	52
18900	Other Salaries & Wages	172,012.00	172,012.00	13,499.60	102,232.44	0.00	0.00	69,779.56	59
20100	Social Security	18,033.00	18,033.00	661.61	968.12	0.00	0.00	17,064.88	5
20400	State Retirement	13,313.00	13,313.00	1,109.59	7,410.31	0.00	0.00	5,902.69	56
20600	Life Insurance	697.00	697.00	43.36	238.48	0.00	0.00	458.52	34
20700	Medical Insurance	13,383.00	13,383.00	1,815.86	9,987.23	0.00	0.00	3,395.77	75
21200	Employer Medicare	4,217.00	4,217.00	287.82	2,386.60	0.00	0.00	1,830.40	57
31200	Contracts w Private Agencies	2,300,000.00	2,300,000.00	0.00	979,766.38	0.00	0.00	1,320,233.62	43
35500	Travel	2,000.00	2,000.00	89.99	718.69	0.00	0.00	1,281.31	36
39900	Other Contracted Services	30,820.00	30,820.00	0.00	24,591.00	3,007.00	0.00	3,222.00	90
41200	Diesel Fuel	366,000.00	366,000.00	31,743.01	120,462.90	0.00	0.00	245,537.10	33
42500	Gasoline	5,000.00	7,400.00	151.58	1,727.04	0.00	0.00	5,672.96	23
49900	Other Supplies & Materials	1,000.00	1,000.00	55.00	55.00	11.15	0.00	933.85	7
52400	In-Service/Staff Development	3,000.00	3,000.00	0.00	45.00	0.00	0.00	2,955.00	2
59900	Other Charges	3,300.00	3,300.00	0.00	0.00	750.00	0.00	2,550.00	23
70100	Administration Equipment	1,500.00	1,500.00	0.00	1,087.10	0.00	0.00	412.90	72
TOTALS:	Function: 72710 - Transportation	3,053,116.00	3,055,516.00	57,105.32	1,321,194.07	3,768.15	0.00	1,730,553.78	43

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FUNCTION : 72810 - CENTRAL AND OTHER

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	121,380.00	121,380.00	9,911.71	59,429.94	0.00	0.00	61,950.06	49
16100	Secretary(s)	47,369.00	47,369.00	0.00	0.00	0.00	0.00	47,369.00	0
18900	Other Salaries & Wages	75,196.00	75,196.00	7,016.33	30,785.20	0.00	0.00	44,410.80	41
20100	Social Security	15,125.00	15,125.00	997.78	5,325.23	0.00	0.00	9,799.77	35
20400	State Retirement	22,335.00	22,335.00	1,530.30	8,155.56	0.00	0.00	14,179.44	37
20600	Life Insurance	1,190.00	1,190.00	58.36	304.51	0.00	0.00	885.49	26
20700	Medical Insurance	24,721.00	24,721.00	932.70	4,650.31	0.00	0.00	20,070.69	19
21200	Employer Medicare	3,537.00	3,537.00	233.34	1,245.34	0.00	0.00	2,291.66	35
35500	Travel	2,000.00	2,000.00	0.00	358.14	0.00	0.00	1,641.86	18
39900	Other Contracted Services	94,000.00	89,000.00	26,462.07	50,830.73	0.00	0.00	38,169.27	57
43500	Office Supplies	41,000.00	41,000.00	613.87	10,089.34	0.00	0.00	30,910.66	25
52400	In-Service/Staff Development	14,475.00	14,475.00	0.00	3,787.43	0.00	0.00	10,687.57	26
59900	Other Charges	4,400.00	9,400.00	437.97	4,075.97	0.00	0.00	5,324.03	43
70100	Administration Equipment	5,500.00	5,500.00	0.00	2,482.62	0.00	0.00	3,017.38	45
TOTALS:	Function: 72810 - Central and Other	472,228.00	472,228.00	48,194.43	181,520.32	0.00	0.00	290,707.68	38

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395274

FOR JANUARY, 2017

FUNCTION : 76100 - REGULAR CAPITAL OUTLAY

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
30400	Architects	50,000.00	50,000.00	0.00	2,395.16	0.00	0.00	47,604.84	5
30800	Consultants	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0
32100	Engineering Services	30,000.00	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0
39900	Other Contracted Services	10,000.00	10,000.00	0.00	5,087.00	0.00	0.00	4,913.00	51
70700	Building Improvements	260,000.00	260,000.00	0.00	16,249.75	0.00	0.00	243,750.25	6
72400	Site Development	70,000.00	70,000.00	4,504.00	4,754.00	0.00	0.00	65,246.00	7
79900	Other Capital Outlay	407,683.00	479,424.00	0.00	222,277.26	0.00	0.00	257,146.74	46
TOTALS:	Function: 76100 - Regular Capital Outlay	842,683.00	914,424.00	4,504.00	250,763.17	0.00	0.00	663,660.83	27

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395274

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	71,471,852.00	73,098,575.00	5,332,819.25	36,015,303.89	333,945.32	298.00	36,749,027.79	50

SCHOOL NUTRITION

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395282

FOR JANUARY, 2017

FUNCTION 1ST: 4 -

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
43521	Lunch Payments Children	610,000.00	610,000.00	67,692.15	345,425.70	0.00	0.00	264,574.30	57
43522	Lunch Payments Adults	44,000.00	44,000.00	3,586.50	21,415.50	0.00	0.00	22,584.50	49
43523	Income from Breakfast	42,000.00	42,000.00	3,575.70	18,371.10	0.00	0.00	23,628.90	44
43525	Ala Carte Sales	460,000.00	460,000.00	47,795.34	244,373.62	0.00	0.00	215,626.38	53
43990	Other Charges for Services	3,000.00	3,000.00	83.57	17,178.59	0.00	0.00	-14,178.59	573
44990	Other Local Revenue	261,451.00	261,451.00	0.00	124,381.98	0.00	0.00	137,069.02	48
46520	State Matching	13,500.00	13,500.00	14,385.97	14,385.97	0.00	0.00	-885.97	107
47111	USDA School Lunch Program	510,000.00	510,000.00	53,126.42	271,627.36	0.00	0.00	238,372.64	53
47112	USDA Commodities	107,000.00	107,000.00	0.00	0.00	0.00	0.00	107,000.00	0
47113	Breakfast	90,000.00	90,000.00	9,882.78	52,430.41	0.00	0.00	37,569.59	58
47114	USDA - Other	0.00	0.00	0.00	4,935.80	0.00	0.00	-4,935.80	0
TOTALS:	Function: 4 -	2,140,951.00	2,140,951.00	200,128.43	1,114,526.03	0.00	0.00	1,026,424.97	52

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395282

Report Code: BAT_GL_TEMPLATE

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,140,951.00	2,140,951.00	200,128.43	1,114,526.03	0.00	0.00	1,026,424.97	52

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395283

FOR JANUARY, 2017

FUNCTION : 73100 - FOOD SERVICE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
10500	Supervisor/Director	176,030.00	176,030.00	14,669.17	93,495.08	0.00	0.00	82,534.92	53
16200	Clerical Personnel	41,616.00	41,616.00	3,468.00	24,276.00	0.00	0.00	17,340.00	58
16501	Cafeteria Managers	272,079.00	272,079.00	30,172.40	153,173.22	0.00	0.00	118,905.78	56
16502	School Nutrition Technicians	383,848.00	383,848.00	35,174.40	199,713.99	0.00	0.00	184,134.01	52
20100	Social Security	54,163.00	54,163.00	4,810.26	27,106.35	0.00	0.00	27,056.65	50
20400	State Retirement	80,576.00	80,576.00	6,436.40	35,203.49	0.00	0.00	45,372.51	44
20600	Life Insurance	5,725.00	5,725.00	210.16	1,115.44	0.00	0.00	4,609.56	19
20700	Medical Insurance	180,543.00	180,543.00	9,427.40	52,401.38	0.00	0.00	128,141.62	29
21200	Employer Medicare	12,667.00	12,667.00	1,124.95	6,339.53	0.00	0.00	6,327.47	50
33600	Maint & Repair-Equipment	70,000.00	70,000.00	5,960.12	43,526.16	0.00	0.00	26,473.84	62
35400	Transportation - Food	4,000.00	4,000.00	0.00	1,669.80	2,330.20	0.00	0.00	100
35500	Travel	1,000.00	1,000.00	0.00	271.37	0.00	0.00	728.63	27
39900	Other Contracted Services	64,680.00	64,680.00	1,555.25	47,283.93	2,650.00	0.00	14,746.07	77
42200	Food Supplies	552,362.00	548,962.00	45,006.36	327,348.66	52,278.75	3,905.28	165,429.31	70
43500	Office Supplies	6,000.00	6,000.00	49.10	1,761.15	0.00	0.00	4,238.85	29
46900	USDA Commodities	107,000.00	107,000.00	0.00	0.00	0.00	0.00	107,000.00	0
49900	Other Supplies & Materials	60,000.00	63,400.00	6,324.60	32,916.83	14,071.16	100.98	16,311.03	74
52400	In-Service/Staff Development	4,000.00	6,000.00	591.00	3,381.36	0.00	0.00	2,618.64	56
59900	Other Charges	20,000.00	18,000.00	0.00	2,320.00	0.00	0.00	15,680.00	13
71000	Food Service Equipment	44,662.00	44,662.00	6,302.73	7,848.17	0.00	0.00	36,813.83	18
TOTALS:	Function: 73100 - Food Service	2,140,951.00	2,140,951.00	171,282.30	1,061,151.91	71,330.11	4,006.26	1,004,462.72	53

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,140,951.00	2,140,951.00	171,282.30	1,061,151.91	71,330.11	4,006.26	1,004,462.72	53

FEDERAL PROGRAMS

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

FOR JANUARY, 2017

PROJECT : 0107 - CONSOLIDATED ADMIN 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47590	Other Federal Thru State	169,678.00	143,378.00	11,827.62	73,703.48	0.00	0.00	69,674.52	51
TOTALS:	Project: 0107 - Consolidated Admin 2016- 17	169,678.00	143,378.00	11,827.62	73,703.48	0.00	0.00	69,674.52	51

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 1006 - TITLE I 2015-16

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47141	Title I - Grants to Local Education Agencies	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100
TOTALS:	Project: 1006 - Title I 2015-16	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 1007 - TITLE I 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47141	Title I - Grants to Local Education Agencies	513,500.47	512,849.00	36,705.70	211,875.24	0.00	0.00	300,973.76	41
TOTALS:	Project: 1007 - Title I 2016- 17	513,500.47	512,849.00	36,705.70	211,875.24	0.00	0.00	300,973.76	41

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 2006 - TITLE II 2015-16

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47189	Title II - Professional Development	36,775.58	36,775.58	1,221.03	36,775.58	0.00	0.00	0.00	100
TOTALS:	Project: 2006 - Title II 2015 -16	36,775.58	36,775.58	1,221.03	36,775.58	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

FOR JANUARY, 2017

PROJECT : 2007 - TITLE II 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47189	Title II - Professional Development	265,779.00	290,733.00	9,986.82	77,887.86	0.00	0.00	212,845.14	27
TOTALS:	Project: 2007 - Title II 2016 -17	265,779.00	290,733.00	9,986.82	77,887.86	0.00	0.00	212,845.14	27

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

FOR JANUARY, 2017

PROJECT : 3006 - TITLE III 2015-16

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47146	English Language Acquisition Grants	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100
TOTALS:	Project: 3006 - Title III 2015-16	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 3007 - TITLE III 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47146	English Language Acquisition Grants	30,836.32	31,264.63	7,730.00	16,758.96	0.00	0.00	14,505.67	54
TOTALS:	Project: 3007 - Title III 2016-17	30,836.32	31,264.63	7,730.00	16,758.96	0.00	0.00	14,505.67	54

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 8907 - IDEA DISC STATEWIDE ASSESSMENTS 16-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100
TOTALS:	Project: 8907 - IDEA Disc Statewide Assessments 16-17	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 8917 - IDEA DISC SUPPLEMENTAL 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	5,965.89	5,965.89	0.00	3,165.89	0.00	0.00	2,800.00	53
TOTALS:	Project: 8917 - IDEA Disc Supplemental 2016-17	5,965.89	5,965.89	0.00	3,165.89	0.00	0.00	2,800.00	53

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

FOR JANUARY, 2017

PROJECT : 9006 - IDEA PART B 2015-16

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Project: 9006 - IDEA Part B 2015-16	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 9007 - IDEA PART B 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47143	Special Education - Grants to States	1,560,778.00	1,559,979.00	145,038.15	762,372.87	0.00	0.00	797,606.13	49
TOTALS:	Project: 9007 - IDEA Part B 2016-17	1,560,778.00	1,559,979.00	145,038.15	762,372.87	0.00	0.00	797,606.13	49

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 9106 - IDEA PRESCHOOL 2015-16

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47145	Special Education Preschool Grants	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100
TOTALS:	Project: 9106 - IDEA Preschool 2015-16	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395279

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PROJECT : 9107 - IDEA PRESCHOOL INCENTIVE 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
47145	Special Education Preschool Grants	17,710.00	18,628.00	3,223.70	12,049.30	0.00	0.00	6,578.70	65
TOTALS:	Project: 9107 - IDEA Preschool Incentive 2016- 17	17,710.00	18,628.00	3,223.70	12,049.30	0.00	0.00	6,578.70	65

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,798,072.97	2,796,622.81	215,733.02	1,391,593.62	0.00	0.00	1,405,029.19	50

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 0107 - CONSOLIDATED ADMIN 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
10500	Supervisor/Director	86,197.00	61,436.00	5,221.90	30,103.62	0.00	0.00	31,332.38	49
16200	Clerical Personnel	39,824.00	39,824.00	3,318.18	23,184.54	0.00	0.00	16,639.46	58
18900	Other Salaries & Wages	6,187.00	6,187.00	515.58	3,609.06	0.00	0.00	2,577.94	58
20100	Social Security	8,197.00	6,700.00	520.92	3,322.71	0.00	0.00	3,377.29	50
20400	State Retirement	12,058.00	9,858.00	818.48	5,142.50	0.00	0.00	4,715.50	52
20600	Life Insurance	600.00	324.00	33.68	167.36	0.00	0.00	156.64	52
20700	Medical Insurance	5,880.00	9,919.00	1,045.12	5,215.14	0.00	0.00	4,703.86	53
21200	Employer Medicare	1,917.00	1,612.00	121.84	777.17	0.00	0.00	834.83	48
52400	In-Service/Staff Development	5,000.78	4,706.67	0.00	736.21	900.00	0.00	3,070.46	35
79000	Other Equipment	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	166,360.78	140,566.67	11,595.70	72,258.31	900.00	0.00	67,408.36	52
Function : 99100 - Transfers Out									
50400	Indirect Cost	3,317.22	2,811.33	231.92	1,445.17	0.00	0.00	1,366.16	51
TOTALS:	Function: 99100 - Transfers Out	3,317.22	2,811.33	231.92	1,445.17	0.00	0.00	1,366.16	51
TOTALS:	Project: 0107 - Consolidated Admin 2016-17	169,678.00	143,378.00	11,827.62	73,703.48	900.00	0.00	68,774.52	52

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

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PROJECT : 1006 - TITLE I 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	57,060.88	57,060.88	0.00	57,060.88	0.00	0.00	0.00	100
TOTALS:	Function: 71100 - Regular Instruction Program	57,060.88	57,060.88	0.00	57,060.88	0.00	0.00	0.00	100
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	4,384.78	4,384.78	0.00	4,384.78	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	4,384.78	4,384.78	0.00	4,384.78	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	1,228.91	1,228.91	0.00	1,228.91	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	1,228.91	1,228.91	0.00	1,228.91	0.00	0.00	0.00	100
TOTALS:	Project: 1006 - Title I 2015-16	62,674.57	62,674.57	0.00	62,674.57	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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PROJECT : 1007 - TITLE I 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
11600	Teachers	244,893.00	244,893.00	20,407.75	122,446.46	0.00	0.00	122,446.54	50
16300	Educational Assistants	107,750.00	86,538.00	8,740.65	45,647.60	0.00	0.00	40,890.40	53
20100	Social Security	21,900.00	20,580.00	1,700.32	9,912.32	0.00	0.00	10,667.68	48
20400	State Retirement	31,900.00	30,061.00	2,631.52	15,177.38	0.00	0.00	14,883.62	50
20600	Life Insurance	1,350.00	1,000.00	99.80	529.52	0.00	0.00	470.48	53
20700	Medical Insurance	31,343.00	19,058.00	2,008.26	9,218.75	0.00	0.00	9,839.25	48
21200	Employer Medicare	5,120.00	4,812.00	397.68	2,318.37	0.00	0.00	2,493.63	48
42900	Instructional Supplies & Materials	37,056.95	37,538.83	0.00	2,470.42	0.00	0.00	35,068.41	7
TOTALS:	Function: 71100 - Regular Instruction Program	481,312.95	444,480.83	35,985.98	207,720.82	0.00	0.00	236,760.01	47
Function : 72210 - Regular Instruction Program Support									
30800	Consultants	14,705.88	14,591.45	0.00	0.00	0.00	0.00	14,591.45	0
49900	Other Supplies & Materials	7,413.00	7,398.49	0.00	0.00	0.00	0.00	7,398.49	0
52400	In-Service/Staff Development	0.00	36,322.36	0.00	0.00	0.00	0.00	36,322.36	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	22,118.88	58,312.30	0.00	0.00	0.00	0.00	58,312.30	0
Function : 99100 - Transfers Out									
50400	Indirect Cost	10,068.64	10,055.87	719.72	4,154.42	0.00	0.00	5,901.45	41
TOTALS:	Function: 99100 - Transfers Out	10,068.64	10,055.87	719.72	4,154.42	0.00	0.00	5,901.45	41
TOTALS:	Project: 1007 - Title I 2016-17	513,500.47	512,849.00	36,705.70	211,875.24	0.00	0.00	300,973.76	41

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 2006 - TITLE II 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	36,054.49	36,054.49	1,197.09	36,054.49	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	36,054.49	36,054.49	1,197.09	36,054.49	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	721.09	721.09	23.94	721.09	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	721.09	721.09	23.94	721.09	0.00	0.00	0.00	100
TOTALS:	Project: 2006 - Title II 2015 -16	36,775.58	36,775.58	1,221.03	36,775.58	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

Report Code: BAT_GL_TEMPLATE

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FOR JANUARY, 2017

PROJECT : 2007 - TITLE II 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	71,041.00	71,041.00	5,920.08	35,520.48	0.00	0.00	35,520.52	50
20100	Social Security	4,410.00	4,410.00	296.52	1,819.48	0.00	0.00	2,590.52	41
20400	State Retirement	6,430.00	6,430.00	535.18	3,211.08	0.00	0.00	3,218.92	50
20600	Life Insurance	300.00	300.00	21.46	118.03	0.00	0.00	181.97	39
20700	Medical Insurance	11,740.00	11,740.00	1,174.00	6,457.00	0.00	0.00	5,283.00	55
21200	Employer Medicare	1,035.00	1,035.00	69.34	425.48	0.00	0.00	609.52	41
30800	Consultants	69,000.00	35,490.20	0.00	0.00	0.00	0.00	35,490.20	0
49900	Other Supplies & Materials	2,000.00	5,000.00	109.70	1,079.82	93.34	0.00	3,826.84	23
52400	In-Service/Staff Development	78,917.64	133,740.05	1,415.72	18,850.87	4,028.70	0.00	110,860.48	17
52401	In Service/Staff Dev - Non Public	5,890.09	6,042.19	249.00	349.00	0.00	0.00	5,693.19	6
79000	Other Equipment	10,000.00	10,000.00	0.00	8,700.00	0.00	0.00	1,300.00	87
TOTALS:	Function: 72210 - Regular Instruction Program Support	260,763.73	285,228.44	9,791.00	76,531.24	4,122.04	0.00	204,575.16	28
Function : 99100 - Transfers Out									
50400	Indirect Cost	5,015.27	5,504.56	195.82	1,356.62	0.00	0.00	4,147.94	25
TOTALS:	Function: 99100 - Transfers Out	5,015.27	5,504.56	195.82	1,356.62	0.00	0.00	4,147.94	25
TOTALS:	Project: 2007 - Title II 2016 -17	265,779.00	290,733.00	9,986.82	77,887.86	4,122.04	0.00	208,723.10	28

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 3006 - TITLE III 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	492.58	492.58	0.00	492.58	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	492.58	492.58	0.00	492.58	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	9.86	9.86	0.00	9.86	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	9.86	9.86	0.00	9.86	0.00	0.00	0.00	100
TOTALS:	Project: 3006 - Title III 2015-16	502.44	502.44	0.00	502.44	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 3007 - TITLE III 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
19600	In-Service Training	5,000.00	5,000.00	0.00	2,500.00	0.00	0.00	2,500.00	50
20100	Social Security	310.00	310.00	0.00	154.93	0.00	0.00	155.07	50
20400	State Retirement	452.00	452.00	0.00	226.02	0.00	0.00	225.98	50
21200	Employer Medicare	73.00	73.00	0.00	36.23	0.00	0.00	36.77	50
49900	Other Supplies & Materials	6,935.98	7,355.90	0.00	3,481.38	70.70	0.00	3,803.82	48
52400	In-Service/Staff Development	3,000.00	3,000.00	0.00	1,824.34	0.00	0.00	1,175.66	61
79000	Other Equipment	14,749.92	14,749.92	7,730.00	8,429.95	0.00	0.00	6,319.97	57
TOTALS:	Function: 72210 - Regular Instruction Program Support	30,520.90	30,940.82	7,730.00	16,652.85	70.70	0.00	14,217.27	54
Function : 99100 - Transfers Out									
50400	Indirect Cost	315.42	323.81	0.00	106.11	0.00	0.00	217.70	33
TOTALS:	Function: 99100 - Transfers Out	315.42	323.81	0.00	106.11	0.00	0.00	217.70	33
TOTALS:	Project: 3007 - Title III 2016-17	30,836.32	31,264.63	7,730.00	16,758.96	70.70	0.00	14,434.97	54

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 8907 - IDEA DISC STATEWIDE ASSESSMENTS 16-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
42900	Instructional Supplies & Materials	79,769.36	79,769.36	0.00	79,724.98	0.00	0.00	44.38	100
72500	Special Education Equipment	6,840.00	6,840.00	0.00	6,840.00	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	86,609.36	86,609.36	0.00	86,564.98	0.00	0.00	44.38	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	1,595.39	1,595.39	0.00	1,594.50	0.00	0.00	0.89	100
TOTALS:	Function: 99100 - Transfers Out	1,595.39	1,595.39	0.00	1,594.50	0.00	0.00	0.89	100
TOTALS:	Project: 8907 - IDEA Disc Statewide Assessments 16-17	88,204.75	88,204.75	0.00	88,159.48	0.00	0.00	45.27	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 8917 - IDEA DISC SUPPLEMENTAL 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72220 - Special Education Program Support									
49900	Other Supplies & Materials	3,165.89	3,165.89	0.00	3,165.89	0.00	0.00	0.00	100
52400	In-Service/Staff Development	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00	0.00	100
TOTALS:	Function: 72220 - Special Education Program Support	5,965.89	5,965.89	0.00	3,165.89	2,800.00	0.00	0.00	100
TOTALS:	Project: 8917 - IDEA Disc Supplemental 2016-17	5,965.89	5,965.89	0.00	3,165.89	2,800.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

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PROJECT : 9006 - IDEA PART B 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
72500	Special Education Equipment	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100
TOTALS:	Project: 9006 - IDEA Part B 2015-16	45,011.99	45,011.99	0.00	45,011.99	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 9007 - IDEA PART B 2016-17

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
11600	Teachers	345,702.00	350,668.00	29,222.33	175,334.02	0.00	0.00	175,333.98	50
12800	Homebound Teachers	40,647.00	40,647.00	3,387.22	23,710.54	0.00	0.00	16,936.46	58
16300	Educational Assistants	592,466.00	576,924.00	59,707.55	303,390.15	0.00	0.00	273,533.85	53
20100	Social Security	60,687.00	60,687.00	5,246.99	28,562.80	0.00	0.00	32,124.20	47
20400	State Retirement	88,485.00	88,485.00	8,431.77	45,867.31	0.00	0.00	42,617.69	52
20600	Life Insurance	4,070.00	3,000.00	289.68	1,578.16	0.00	0.00	1,421.84	53
20700	Medical Insurance	106,400.00	106,261.00	9,399.12	53,441.03	0.00	0.00	52,819.97	50
21200	Employer Medicare	14,193.00	14,193.00	1,227.12	6,680.02	0.00	0.00	7,512.98	47
39900	Other Contracted Services	5,494.87	43,272.53	1,813.50	1,813.50	0.00	0.00	41,459.03	4
39901	Other Contr Svcs - Brunswick Day School	23,122.64	23,122.64	4,405.00	4,405.00	0.00	0.00	18,717.64	19
TOTALS:	Function: 71200 - Special Education Program	1,281,267.51	1,307,260.17	123,130.28	644,782.53	0.00	0.00	662,477.64	49
Function : 72220 - Special Education Program Support									
18900	Other Salaries & Wages	202,536.00	179,591.00	15,330.58	82,468.50	0.00	0.00	97,122.50	46
20100	Social Security	12,558.00	11,135.00	906.34	4,869.17	0.00	0.00	6,265.83	44
20400	State Retirement	18,310.00	16,235.00	1,399.38	7,512.75	0.00	0.00	8,722.25	46
20600	Life Insurance	825.00	825.00	41.70	195.60	0.00	0.00	629.40	24
20700	Medical Insurance	11,740.00	11,740.00	1,174.00	6,457.00	0.00	0.00	5,283.00	55
21200	Employer Medicare	2,938.00	2,605.00	211.98	1,138.83	0.00	0.00	1,466.17	44
TOTALS:	Function: 72220 - Special Education Program Support	248,907.00	222,131.00	19,063.98	102,641.85	0.00	0.00	119,489.15	46
Function : 99100 - Transfers Out									
50400	Indirect Cost	30,603.49	30,587.83	2,843.89	14,948.49	0.00	0.00	15,639.34	49
TOTALS:	Function: 99100 - Transfers Out	30,603.49	30,587.83	2,843.89	14,948.49	0.00	0.00	15,639.34	49
TOTALS:	Project: 9007 - IDEA Part B 2016-17	1,560,778.00	1,559,979.00	145,038.15	762,372.87	0.00	0.00	797,606.13	49

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

FOR JANUARY, 2017

PROJECT : 9106 - IDEA PRESCHOOL 2015-16

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
42900	Instructional Supplies & Materials	643.10	643.10	0.00	643.10	0.00	0.00	0.00	100
TOTALS:	Function: 71200 - Special Education Program	643.10	643.10	0.00	643.10	0.00	0.00	0.00	100
Function : 99100 - Transfers Out									
50400	Indirect Cost	12.86	12.86	0.00	12.86	0.00	0.00	0.00	100
TOTALS:	Function: 99100 - Transfers Out	12.86	12.86	0.00	12.86	0.00	0.00	0.00	100
TOTALS:	Project: 9106 - IDEA Preschool 2015-16	655.96	655.96	0.00	655.96	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395278

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PROJECT : 9107 - IDEA PRESCHOOL INCENTIVE 2016-17

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OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71200 - Special Education Program									
39900	Other Contracted Services	1,265.00	1,265.00	1,265.00	1,265.00	0.00	0.00	0.00	100
42900	Instructional Supplies & Materials	4,735.00	4,735.00	313.50	4,418.50	0.00	0.00	316.50	93
72500	Special Education Equipment	11,590.00	12,508.00	1,613.63	6,252.13	4,036.90	0.00	2,218.97	82
TOTALS:	Function: 71200 - Special Education Program	17,590.00	18,508.00	3,192.13	11,935.63	4,036.90	0.00	2,535.47	86
Function : 99100 - Transfers Out									
50400	Indirect Cost	120.00	120.00	31.57	113.67	0.00	0.00	6.33	95
TOTALS:	Function: 99100 - Transfers Out	120.00	120.00	31.57	113.67	0.00	0.00	6.33	95
TOTALS:	Project: 9107 - IDEA Preschool Incentive 2016-17	17,710.00	18,628.00	3,223.70	12,049.30	4,036.90	0.00	2,541.80	86

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	2,798,072.97	2,796,622.81	215,733.02	1,391,593.62	11,929.64	0.00	1,393,099.55	50

DISCRETIONARY GRANTS

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8017 - VOLUNTARY PRE-K 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	89,281.00	89,281.00	9,761.87	45,493.57	0.00	0.00	43,787.43	51
TOTALS:	Project: 8017 - Voluntary Pre-K 2016-17	89,281.00	89,281.00	9,761.87	45,493.57	0.00	0.00	43,787.43	51

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8027 - COORDINATED SCHOOL HEALTH 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46591	Coordinated School Health	90,000.00	90,000.00	5,057.85	34,658.40	0.00	0.00	55,341.60	39
TOTALS:	Project: 8027 - Coordinated School Health 2016-17	90,000.00	90,000.00	5,057.85	34,658.40	0.00	0.00	55,341.60	39

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8035 - TEACHER LEADER COUNCIL GRANT

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	1,997.17	1,997.17	0.00	0.00	0.00	0.00	1,997.17	0
TOTALS:	Project: 8035 - Teacher Leader Council Grant	1,997.17	1,997.17	0.00	0.00	0.00	0.00	1,997.17	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

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PROJECT : 8036 - AMERICA'S FARMERS GROW

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	796.31	796.31	0.00	0.00	0.00	0.00	796.31	0
TOTALS:	Project: 8036 - America's Farmers Grow	796.31	796.31	0.00	0.00	0.00	0.00	796.31	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8037 - SAFE SCHOOLS 2016-17

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Project: 8037 - Safe Schools 2016-17	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8046 - RACE 4 THE VILLE

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FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
44990	Other Local Revenue	4,705.02	15,975.02	0.00	11,270.00	0.00	0.00	4,705.02	71
TOTALS:	Project: 8046 - Race 4 the Ville	4,705.02	15,975.02	0.00	11,270.00	0.00	0.00	4,705.02	71

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8057 - READ TO BE READY

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02/21/2017

9:53:35 AM

Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
46590	Other State Education Funds	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0
TOTALS:	Project: 8057 - Read to be Ready	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

FOR JANUARY, 2017

PROJECT : 8067 - TN TEACHER LEADER GRANT 2016-17

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Report Code: BAT_GL_TEMPLATE

<u>FUNCTION</u>	<u>DESCRIPTION</u>	<u>BUDGET AMOUNT</u>	<u>ADJUSTED BUDGET</u>	<u>CURRENT ACTIVITY</u>	<u>YTD ACTIVITY</u>	<u>ENCUMBRANCE</u>	<u>REQUISITION</u>	<u>UNENCUMBERED BALANCE</u>	<u>PERCENT ENCMBRD</u>
46590	Other State Education Funds	3,000.00	3,000.00	1,500.00	1,500.00	0.00	0.00	1,500.00	50
TOTALS:	Project: 8067 - TN Teacher Leader Grant 2016-17	3,000.00	3,000.00	1,500.00	1,500.00	0.00	0.00	1,500.00	50

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395280

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	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	232,809.50	244,079.50	16,319.72	105,598.64	0.00	0.00	138,480.86	43

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8017 - VOLUNTARY PRE-K 2016-17

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 73400 - Early Childhood Education									
11600	Teachers	42,343.00	42,343.00	3,528.58	21,171.48	0.00	0.00	21,171.52	50
16300	Educational Assistants	21,210.00	21,210.00	2,205.00	11,445.00	0.00	0.00	9,765.00	54
20100	Social Security	4,000.00	4,000.00	314.07	1,804.97	0.00	0.00	2,195.03	45
20400	State Retirement	5,900.00	5,900.00	516.01	2,935.41	0.00	0.00	2,964.59	50
20600	Life Insurance	192.00	192.00	19.22	99.25	0.00	0.00	92.75	52
20700	Medical Insurance	12,955.39	8,732.54	917.44	4,604.06	0.00	0.00	4,128.48	53
21200	Employer Medicare	930.00	930.00	73.45	422.13	0.00	0.00	507.87	45
42900	Instructional Supplies & Materials	0.00	1,922.85	1,563.24	1,563.24	0.00	0.00	359.61	81
52400	In-Service/Staff Development	0.00	2,300.00	431.00	556.00	0.00	0.00	1,744.00	24
TOTALS:	Function: 73400 - Early Childhood Education	87,530.39	87,530.39	9,568.01	44,601.54	0.00	0.00	42,928.85	51
Function : 99100 - Transfers Out									
50400	Indirect Cost	1,750.61	1,750.61	193.86	892.03	0.00	0.00	858.58	51
TOTALS:	Function: 99100 - Transfers Out	1,750.61	1,750.61	193.86	892.03	0.00	0.00	858.58	51
TOTALS:	Project: 8017 - Voluntary Pre-K 2016-17	89,281.00	89,281.00	9,761.87	45,493.57	0.00	0.00	43,787.43	51

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8027 - COORDINATED SCHOOL HEALTH 2016-17

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
18900	Other Salaries & Wages	34,555.50	34,555.50	2,254.63	15,927.78	0.00	0.00	18,627.72	46
20100	Social Security	2,143.00	2,143.00	139.98	986.93	0.00	0.00	1,156.07	46
20400	State Retirement	3,125.00	3,125.00	0.00	82.05	0.00	0.00	3,042.95	3
20600	Life Insurance	83.00	83.00	8.18	44.99	0.00	0.00	38.01	54
20700	Medical Insurance	6,032.00	6,032.00	0.00	0.00	0.00	0.00	6,032.00	0
21200	Employer Medicare	510.00	510.00	32.74	230.82	0.00	0.00	279.18	45
35500	Travel	200.00	200.00	0.00	0.00	0.00	0.00	200.00	0
39900	Other Contracted Services	5,845.00	5,845.00	0.00	0.00	0.00	0.00	5,845.00	0
49900	Other Supplies & Materials	10,500.00	6,500.00	635.00	2,350.52	1,579.00	0.00	2,570.48	60
52400	In-Service/Staff Development	11,500.00	18,500.00	0.00	7,676.90	860.00	0.00	9,963.10	46
59900	Other Charges	500.00	500.00	0.00	0.00	0.00	0.00	500.00	0
73500	Health Equipment	15,006.50	12,006.50	1,987.32	7,358.41	886.86	0.00	3,761.23	69
TOTALS:	Function: 72120 - Health Services	90,000.00	90,000.00	5,057.85	34,658.40	3,325.86	0.00	52,015.74	42
TOTALS:	Project: 8027 - Coordinated School Health 2016-17	90,000.00	90,000.00	5,057.85	34,658.40	3,325.86	0.00	52,015.74	42

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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Report Code: BAT_GL_TEMPLATE

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8035 - TEACHER LEADER COUNCIL GRANT

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
52400	In-Service/Staff Development	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100
TOTALS:	Project: 8035 - Teacher Leader Council Grant	1,997.17	1,997.17	0.00	1,997.17	0.00	0.00	0.00	100

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8036 - AMERICA'S FARMERS GROW

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
49900	Other Supplies & Materials	0.00	133.02	60.68	95.79	0.00	0.00	37.23	72
TOTALS:	Function: 72120 - Health Services	0.00	133.02	60.68	95.79	0.00	0.00	37.23	72
Function : 72210 - Regular Instruction Program Support									
49900	Other Supplies & Materials	796.31	0.00	0.00	0.00	0.00	0.00	0.00	0
79000	Other Equipment	0.00	663.29	0.00	663.29	0.00	0.00	0.00	100
TOTALS:	Function: 72210 - Regular Instruction Program Support	796.31	663.29	0.00	663.29	0.00	0.00	0.00	100
TOTALS:	Project: 8036 - America's Farmers Grow	796.31	796.31	60.68	759.08	0.00	0.00	37.23	95

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8037 - SAFE SCHOOLS 2016-17

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72130 - Other Student Support									
30900	Contracts w Govt Agencies	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Function: 72130 - Other Student Support	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33
TOTALS:	Project: 8037 - Safe Schools 2016-17	38,030.00	38,030.00	0.00	12,676.67	0.00	0.00	25,353.33	33

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8046 - RACE 4 THE VILLE

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72120 - Health Services									
39900	Other Contracted Services	4,364.00	7,644.00	0.00	1,963.00	0.00	0.00	5,681.00	26
49900	Other Supplies & Materials	341.02	8,331.02	0.00	1,768.50	0.00	0.00	6,562.52	21
TOTALS:	Function: 72120 - Health Services	4,705.02	15,975.02	0.00	3,731.50	0.00	0.00	12,243.52	23
TOTALS:	Project: 8046 - Race 4 the Ville	4,705.02	15,975.02	0.00	3,731.50	0.00	0.00	12,243.52	23

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8057 - READ TO BE READY

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 71100 - Regular Instruction Program									
42900	Instructional Supplies & Materials	2,081.00	2,081.00	0.00	0.00	0.00	0.00	2,081.00	0
TOTALS:	Function: 71100 - Regular Instruction Program	2,081.00	2,081.00	0.00	0.00	0.00	0.00	2,081.00	0
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	2,500.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0
20100	Social Security	155.00	155.00	0.00	0.00	0.00	0.00	155.00	0
20400	State Retirement	226.00	226.00	0.00	0.00	0.00	0.00	226.00	0
21200	Employer Medicare	38.00	38.00	0.00	0.00	0.00	0.00	38.00	0
TOTALS:	Function: 72210 - Regular Instruction Program Support	2,919.00	2,919.00	0.00	0.00	0.00	0.00	2,919.00	0
TOTALS:	Project: 8057 - Read to be Ready	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395281

FOR JANUARY, 2017

PROJECT : 8067 - TN TEACHER LEADER GRANT 2016-17

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 72210 - Regular Instruction Program Support									
18900	Other Salaries & Wages	2,570.90	2,570.90	1,285.45	1,285.45	0.00	0.00	1,285.45	50
20100	Social Security	159.40	159.40	74.41	74.41	0.00	0.00	84.99	47
20400	State Retirement	232.42	232.42	116.16	116.16	0.00	0.00	116.26	50
21200	Employer Medicare	37.28	37.28	17.40	17.40	0.00	0.00	19.88	47
TOTALS:	Function: 72210 - Regular Instruction Program Support	3,000.00	3,000.00	1,493.42	1,493.42	0.00	0.00	1,506.58	50
TOTALS:	Project: 8067 - TN Teacher Leader Grant 2016-17	3,000.00	3,000.00	1,493.42	1,493.42	0.00	0.00	1,506.58	50

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

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BATCH QUEUE ID 395281

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	232,809.50	244,079.50	16,373.82	100,809.81	3,325.86	0.00	139,943.83	43

C.I.P.

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395272

FOR JANUARY, 2017

PROJECT : 6115 - COLLIERVILLE HIGH - NEW SCHOOL

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	70,420,925.00	78,237,490.68	0.00	19,424,768.02	0.00	0.00	58,812,722.66	25
TOTALS:	Project: 6115 - Collierville High - New School	70,420,925.00	78,237,490.68	0.00	19,424,768.02	0.00	0.00	58,812,722.66	25

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395272

FOR JANUARY, 2017

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

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Report Code: BAT_GL_TEMPLATE

FUNCTION	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
49100	Bond Proceeds	1,762,928.00	1,762,928.00	0.00	0.00	0.00	0.00	1,762,928.00	0
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	1,762,928.00	1,762,928.00	0.00	0.00	0.00	0.00	1,762,928.00	0

COLLIERVILLE SCHOOLS

REVENUE BY FUNC

BATCH QUEUE ID 395272

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Report Code: BAT_GL_TEMPLATE

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	72,183,853.00	80,000,418.68	0.00	19,424,768.02	0.00	0.00	60,575,650.66	24

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395271

FOR JANUARY, 2017

PROJECT : 6115 - COLLIERVILLE HIGH - NEW SCHOOL

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
30400	Architects	1,571,200.00	1,571,200.00	83,913.40	986,695.33	0.00	0.00	584,504.67	63
32100	Engineering Services	0.00	32,612.98	0.00	500.00	8,587.95	0.00	23,525.03	28
33100	Legal Services	0.00	36,009.75	0.00	24,349.75	0.00	0.00	11,660.00	68
39900	Other Contracted Services	0.00	7,654,164.95	63,229.74	4,261,046.26	0.00	0.00	3,393,118.69	56
70600	Building Construction	68,849,725.00	68,849,725.00	213,542.36	14,146,075.08	0.00	0.00	54,703,649.92	21
79900	Other Capital Outlay	0.00	93,778.00	0.00	93,778.00	0.00	0.00	0.00	100
TOTALS:	Function: 91300 - Education Capital Projects	70,420,925.00	78,237,490.68	360,685.50	19,512,444.42	8,587.95	0.00	58,716,458.31	25
TOTALS:	Project: 6115 - Collierville High - New School	70,420,925.00	78,237,490.68	360,685.50	19,512,444.42	8,587.95	0.00	58,716,458.31	25

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395271

FOR JANUARY, 2017

PROJECT : 6525 - UNALLOCATED CIP FROM SHELBY CO

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Report Code: BAT_GL_TEMPLATE

OBJECT	DESCRIPTION	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
Function : 91300 - Education Capital Projects									
30400	Architects	1,762,928.00	1,762,928.00	0.00	0.00	0.00	0.00	1,762,928.00	0
TOTALS:	Function: 91300 - Education Capital Projects	1,762,928.00	1,762,928.00	0.00	0.00	0.00	0.00	1,762,928.00	0
TOTALS:	Project: 6525 - Unallocated CIP from Shelby Co	1,762,928.00	1,762,928.00	0.00	0.00	0.00	0.00	1,762,928.00	0

COLLIERVILLE SCHOOLS

EXPENSES BY FUNCTION

BATCH QUEUE ID 395271

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Report Code: BAT_GL_TEMPLATE

	BUDGET AMOUNT	ADJUSTED BUDGET	CURRENT ACTIVITY	YTD ACTIVITY	ENCUMBRANCE	REQUISITION	UNENCUMBERED BALANCE	PERCENT ENCMBRD
GRAND TOTAL:	72,183,853.00	80,000,418.68	360,685.50	19,512,444.42	8,587.95	0.00	60,479,386.31	24

**COLLIERVILLE SCHOOLS
BOARD OF EDUCATION
MEETING SCHEDULE
JANUARY 2017 – DECEMBER 2017**

JANUARY 2017

10 Business Meeting
24 **Work Session (Cancelled)**

FEBRUARY 2017

14 Business Meeting **
28 **Work Session(Cancelled)**

MARCH 2017

21 Business Meeting **
28 **Work Session(Cancelled)**

APRIL 2017

11 Work Session
25 Business Meeting

MAY 2017

09 Work Session
23 Business Meeting

JUNE 2017

13 Business Meeting
27 Work Session

JULY 2017

11 Business Meeting
25 Work Session

AUGUST 2017

8 Business Meeting
22 Work Session

SEPTEMBER 2017

12 Business Meeting
26 Work Session

OCTOBER 2017

17 Business Meeting
24 Work Session

NOVEMBER 2017

14 Business Meeting
28 Work Session

DECEMBER 2017

12 Business Meeting
Work Session (Cancelled)

**** IF A WORK SESSION IS NEEDED, WE WILL COMBINE WITH THE SCHEDULED BUSINESS MEETING AND START @ 5:00 PM AT THE BOARD CHAMBERS TOWN HALL.**

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE SECOND TUESDAY OF THE MONTH AT 6:00 P.M. AT THE BOARD CHAMBERS TOWN HALL, 500 POPLAR VIEW PARKWAY, COLLIERVILLE, TN. WORK SESSIONS WILL BE HELD THE FOURTH TUESDAY OF THE MONTH AT 6:00 P.M. AT THE BOARD CHAMBERS TOWN HALL, 500 POPLAR VIEW PARKWAY, COLLIERVILLE, TN. IF CONFLICTS ARISE THAT WOULD RESULT IN CHANGES IN MEETING DATES, NOTIFICATION WILL BE GIVEN TO THE LOCAL MEDIA AND CHANGES WILL BE POSTED ON OUR WEBSITE.

Revised 01.10.17
Approved
10.18.16



Return by April 15 to:
Alison Gower
Andrew Johnson Tower, 12th floor
710 James Robertson Parkway Nashville, TN 37243-0379

**Certification of Adoption by
Local Board of Education
[attach form 5099 (Local Adoption Abstract) to this certificate]**

The Collierville Schools Board of Education approved the City, County
or Special School District

adoption of the textbooks as indicated on the attached Local Adoption Report

Abstract during the meeting of the board on March 21, 2017
Month, Day, Year

If the LEA has chosen to adopt any materials not on contract, then we do hereby certify the following:

- The LEA's unique needs require adopting materials not on the state's official list.
- A representative of our LEA attended the TDOE training on standards and the use of the screening instrument used to review instructional materials.
- The materials adopted by this LEA were screened by a review committee, appointed in accordance with T.C.A. § 49-6-2207 and were determined to be aligned to the standards by evaluating the materials using the screening instrument approved by the Textbook and Instructional Materials Quality Commission.
- The adoption abstract, this certification of adoption, and the local panels' reviews will be posted to the LEA's website within 30 days of local board approval.
- All materials adopted by this LEA that are not on contract have been listed under the "Materials not on Contract" section on the adoption abstract (5099).
- The LEA agrees to furnish any materials requested by TDOE for review.

Date

Chairman, Board of Education

Date

Director of Schools

Textbook Committee Approval, Review, and Adoption Process

The state textbook adoption process is administered in accordance with the statutory requirements as set forth in Tennessee Code Annotated, Title 49, Chapter 6, Part 22 and the Rules and Policies of the State Textbook and Instructional Materials Quality Commission.

Our district will follow the guidelines set forth in Collierville Schools' Policy #4.401:

The selection of textbooks shall be completed according to the laws and policies required by the State of Tennessee and the State Textbook Commission. The responsibility for textbook selection rests with the local textbook selection committees subject to approval by the Board.

Collierville Schools Textbook Adoption Timeline

January 2017: Formation of Committee

The names of teachers and parents that have been selected to serve on the Local Textbook Selection Committee for the district will be presented at the board meeting for approval. Central Office and Collierville High School will receive textbook samples from the State's Official Textbook list for preview.

January 2017: Orientation

An orientation meeting was held on January 25, 2017 for all members of the Local Textbook Selection Committee, in which committee members received an overview of state laws and requirements regarding textbook selection and content area (*Agriculture, STEM, Health Sciences, Food and Natural Resources, Transportation, Distribution & Logistics*) as well as documents given to the district by the State of Tennessee Office of Textbook Services.

February 2017: Gathering Input

Stakeholders within Collierville Schools had the opportunity to preview textbook samples in accordance to Collierville Schools Policy #4.401: *The Director of Schools shall establish a procedure for providing citizens of the community with an opportunity to examine proposed textbooks prior to their final adoption, including public notice of time and location at which textbooks may be examined.*



Teacher input and textbook reviews helped the committee members to compile a list of selected textbooks for the subjects of this cycle (*Agriculture, STEM, Health Sciences, Food and Natural Resources, Transportation, Distribution & Logistics*). The committee met again on February 22, 2017 to make final recommendations.

March 2017: Textbook Selection

The proposed list of selected textbooks for *Agriculture, STEM, Health Sciences, Food and Natural Resources, Transportation, Distribution & Logistics* will be presented at the March board meeting of the Collierville Schools. Approval of the list by the board will result in the completion of forms *ED-2153 Certificate of Adoption, ED-5099 Textbook Adoption Report, and ED-2154 LEA Local Adoption Report.*

April 15, 2017

The *ED-2153 Certificate of Adoption* form will be submitted to the State of Tennessee Office of Textbook Services by this date with the appropriate signatures.

Submitted by: *Dr. Lara Charbonnet, Curriculum Supervisor*
Textbook Adoption Coordinator for Collierville Schools

Committee Members:

- Philip Kirby
- Jordan Sawyers
- Meagan Spangler
- Lesley Coleman
- Erik Shoemake
- Rich Ludwig
- Mimi Salazar

PUB	Level	Selection	Check	Book Title/Author/Editor/Copyright	TBC Title Code	Grade	ISBN - 13	Wholesale \$\$\$
Cengage Learning Inc.	B	B	Basal	ICEV Agricultural Science Site Student License 1 Year (Price & ISBN are based upon the # of licenses purchased. Not required for this form)		9-12		
Cengage Learning Inc.	B	B	Basal	ICEV Agricultural Science Site Student License 3 Year (Price & ISBN are based upon the # of licenses purchased. Not required for this form)		9-12		
Cengage Learning Inc.	B	B	Basal	ICEV Agricultural Science Site Student License 6 Year (Price & ISBN are based upon the # of licenses purchased. Not required for this form)		9-12		
Goodheart Wilcox	B	B	Basal	Principles of Agriculture, Food, and Natural Resources Student Text	31262357	9-12	9781631262357	\$89.00
Goodheart Wilcox	B	B	Basal	Principles of Agriculture, Food, and Natural Resources Online Learning Suite 6 Year Classroom Subscription	31262388	9-12	9781631262388	\$98.00
Goodheart Wilcox	B	B	Basal	Principles of Agriculture, Food, and Natural Resources Online Learning Suite 6 Year Classroom Subscription	31262395	9-12	9781631262395	\$122.50
Pearson Education	B	B	Basal	Agriscience Student Text	69542968	9	9781269542968	\$88.47
Cengage Learning Inc.	B	B	Basal	Small Animal Care and Management Coursemate + VitalSource Digital Package 6 Year Access	05467620	6-12	9781305467620	\$106.75
Cengage Learning Inc.	B	B	Basal	Modern Livestock and Poultry Production Student Edition + MindTap 6 Year Access	05468148	9-12	9781305468148	\$112.25
Cengage Learning Inc.	B	B	Basal	Modern Livestock and Poultry Production MindTap + VitalSource Digital Package 6 Year Access	05468160	9-12	9781305468160	\$92.25
Cengage Learning Inc.	B	B	Basal	Agriculture Mechanics: Fundamentals and Applications Student Edition + CourseMate 6 Year Access	05468474	9-12	9781305468474	\$105.00
Cengage Learning Inc.	B	B	Basal	Agriculture Mechanics: Fundamentals and Applications CourseMate + VitalSource Digital Package 6 Year Access	05468498	9-12	9781305468498	\$105.00
Goodheart Wilcox	B	B	Basal	Agricultural Mechanics and Technology Systems Student Text	31262555	9-12	9781631262555	\$89.00
Goodheart Wilcox	B	B	Basal	Agricultural Mechanics and Technology Systems Online Learning Suite 6 Year Classroom Subscription	31262586	9-12	9781631262586	\$98.00
Goodheart Wilcox	B	B	Basal	Agricultural Mechanics and Technology Systems Bundles (Print + Online)	31262593	9-12	9781631262593	\$122.50
Goodheart Wilcox	B	B	Basal	Horticulture Today Student Text				
Goodheart Wilcox	B	B	Basal	Horticulture Today, Online Learning Suite 6 Year Classroom Subscription	31262456	9-12	9781631262456	\$88.00
Goodheart Wilcox	B	B	Basal	Horticulture Today Bundle (Print + Online)	31262487	9-12	9781631262487	\$98.00
Goodheart Wilcox	B	B	Basal	Horticulture Today Bundle (Print + Online)	31262494	9-12	9781631262494	\$122.50
Goodheart Wilcox	B	B	Basal	Engineering Fundamentals Student Text				
Goodheart Wilcox	B	B	Basal	Engineering Fundamentals Online Learning Suite 6 Year Classroom Subscription	31262852	9-12	9781631262852	\$79.00
Goodheart Wilcox	B	B	Basal	Engineering Fundamentals Bundle (Print + Online)	31262893	9-12	9781631262893	\$90.00
Goodheart Wilcox	B	B	Basal	Engineering Fundamentals Bundle (Print + Online)	31262890	9-12	9781631262890	\$112.50
Cengage Learning Inc.	B	B	Basal	DHO Health Science Updated Student Edition + MindTap 6 Year Access				
Cengage Learning Inc.	B	B	Basal	DHO Health Science Updated MindTap + VitalSource Digital Package 6 Year Access	05991996	9-12	9781305991996	\$144.25
Pearson Education	B	B	Basal	Health Science Fundamentals Student Text	05992016	9-12	9781305992016	\$124.25
Pearson Education	B	B	Basal	Health Science Fundamentals Access Card	34157245	9-12	978134157245	\$82.47
Pearson Education	B	B	Basal	Health Science Fundamentals Access Card	23227589	9-12	978132327589	\$41.47
Cengage Learning Inc.	B	B	Basal	Forensic Science: Fundamentals and Investigations Student Edition + MindTap 6 Year Access				
Cengage Learning Inc.	B	B	Basal	Forensic Science: Fundamentals and Investigations MindTap + VitalSource Digital Package 6 Year Access	05467453	9-12	9781305467453	\$101.50
Cengage Learning Inc.	B	B	Basal	Forensic Science: Fundamentals and Investigations MindTap + VitalSource Digital Package 6 Year Access	05467477	9-12	9781305467477	\$101.50
Cengage Learning Inc.	B	B	Basal	Introduction to Medical Terminology Student Edition + MindTap 6 Year Access	05468238	9-12	9781305468238	\$96.25
Cengage Learning Inc.	B	B	Basal	Introduction to Medical Terminology MindTap + VitalSource Digital Package 6 Year Access	05468252	9-12	9781305468252	\$76.25
Goodheart Wilcox	B	B	Basal	Introduction to Medical Terminology Student Text	19606166	9-12	9781619606166	\$65.00
Goodheart Wilcox	B	B	Basal	Introduction to Medical Terminology Online Learning Suite 6 Year Classroom Subscription	19606197	9-12	9781619606197	\$74.00
Goodheart Wilcox	B	B	Basal	Introduction to Medical Terminology Bundle (Print + Online)	19606272	9-12	9781619606272	\$92.50
Cengage Learning Inc.	B	B	Basal	Automotive Maintenance and Light Repair Student Edition + VitalSource 6 Year Access				
Cengage Learning Inc.	B	B	Basal	Automotive Maintenance and Light Repair VitalSource Digital Package 6 Year Access	05991507	9-12	9781305991507	\$70.00
Pearson Education	B	B	Basal	Automotive Maintenance and Light Repair Student Text	05991514	9-12	9781305991514	\$60.00
Pearson Education	B	B	Basal	Automotive Maintenance and Light Repair Access Card	33405187	11	9780133405187	\$79.97
Pearson Education	B	B	Basal	Automotive Maintenance and Light Repair Access Card	69860130	11	9781269860130	\$41.47
McGraw-Hill	B	B	Basal	Healthcare Science Technology	78760926	9-12	9780078760926	\$62.82

Collierville Schools Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Use of the Internet	Descriptor Code: 4.406	Issued Date: 06/10/14
		Rescinds:	Issued:

1 The Board supports the right of staff and students to have reasonable access to various information
2 formats and believes that it is incumbent upon staff and students to use this privilege in an appropriate
3 and responsible manner.

4 **Employees**

5 Before any employee is allowed use of the district's Internet or intranet access, the employee shall sign
6 a written agreement, developed by the director/designee that sets out the terms and conditions of such
7 use. Any employee who accesses the district's ~~computer~~ network system for any purpose agrees to be
8 bound by the terms of that agreement, even if no signed written agreement is on file.

9 The Director of Schools shall develop and implement procedures for appropriate Internet use which
10 shall address the following:

- 11 1. Development of the Network and Internet Use Agreement.
- 12 2. General rules and ethics of Internet access.
- 13 3. Guidelines regarding appropriate instruction and oversight of student Internet use.
- 14 4. Prohibited and illegal activities, including but not limited to the following:¹
 - 15 • Sending or displaying offensive messages or pictures
 - 16 • Using obscene language
 - 17 • Harassing, insulting, defaming or attacking others
 - 18 • Damaging computers, computer systems or computer networks
 - 19 • Hacking or attempting unauthorized access to any computer
 - 20 • Violation of copyright laws
 - 21 • Trespassing in another's folders, work or files, accounts
 - 22 • Intentional misuse of resources
 - 23 • Using another's password or other identifier (impersonation)
 - 24 • Use of the network for commercial or political purposes
 - 25 • Buying or selling on the Internet
 - 26 • Allowing unauthorized access to confidential information

27 **Students**

28 The director of schools shall develop and implement procedures for appropriate Internet use by
29 students. Procedures shall address the following:

- 30 1. General rules and ethics of Internet use.
- 31 2. Prohibited or illegal activities, including, but not limited to:¹

- 1 • Sending or displaying offensive messages or pictures
- 2 • Using obscene language
- 3 • Harassing, insulting, defaming or attacking others
- 4 • Damaging computers, computer systems or computer networks
- 5 • Hacking or attempting unauthorized access
- 6 • Violation of copyright laws
- 7 • Trespassing in another's folders, work or files. **accounts**
- 8 • Intentional misuse of resources
- 9 • Using another's password or other identifier (impersonation)
- 10 • Use of the network for commercial purposes
- 11 • Buying or selling on the Internet
- 12 • Using electronic resources for any purpose inconsistent with the system's discipline
- 13 policies or code of conduct.

14 INTERNET SAFETY MEASURES³

15 Internet safety measures shall be implemented that effectively address the following:

- 16 • Controlling access by students to inappropriate matter on the Internet and World Wide
- 17 Web
- 18 • Safety and security of students when they are using electronic mail, chat rooms, and
- 19 other forms of direct electronic communications
- 20 • Preventing unauthorized access, including "hacking" and other unlawful activities by
- 21 students on-line
- 22 • Unauthorized disclosure, use and dissemination of personal information regarding
- 23 students
- 24 • Restricting students' access to materials harmful to them

25 The Director of Schools/designee shall establish a process to ensure the district's education technology
26 is not used for purposes prohibited by law or for accessing sexually explicit materials. The process
27 shall include, but not be limited to:

- 28 • Utilizing technology that blocks or filters Internet access (for both students and adults)
- 29 to material that is obscene, child pornography or harmful to students
- 30 • Maintaining and securing a usage log
- 31 • Monitoring on-line activities of students

32 The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting to
33 address and communicate, its Internet safety measures.

34 A written parental consent shall be required prior to the student being granted access to electronic
35 media involving district technological resources.

36

37

38

1 **E-MAIL**

2 Users with network access shall not utilize district resources to establish electronic mail accounts
3 through third-party providers or any other nonstandard electronic mail system. All data including e-
4 mail communications stored or transmitted on school system computers shall be monitored.
5 Employees/students have no expectation of privacy with regard to such data. E-mail correspondence
6 may be a public record under the public records law and may be subject to public inspection.²

7 **INTERNET SAFETY INSTRUCTION⁴**

8 Students will be given appropriate instruction in internet safety as a part of any instruction utilizing
9 computer resources. The director shall provide adequate in-service instruction on internet safety.
10 Parents and students will be provided with material to raise awareness of the dangers posed by the
11 internet and ways in which the internet may be used safely.

12 **SOCIAL NETWORKING**

- 13 1. District staff who have a presence on social networking websites are prohibited from posting
14 data, documents, photographs or inappropriate information that is likely to create a material and
15 substantial disruption of classroom activity.
- 16 2. District staff are prohibited from accessing personal social networking sites on school
17 computers or during school hours except for legitimate instructional purposes.
- 18 3. The Board discourages district staff from socializing with students on social networking
19 websites. The same relationship, exchange, interaction, information, or behavior that would be
20 unacceptable in a non-technological medium is unacceptable when done through the use of
21 technology.

22 **VIOLATIONS**

23 Violations of this policy or a procedure promulgated under its authority shall be handled in accordance
24 with the existing disciplinary procedures of this District.

Legal References

1. TCA 39-14-602
2. TCA 10-7-512
3. Children's Internet Protection Act (Public Law 106-554)
4. TCA 49-1-221

Cross References

Use of Electronic Mail (e-mail) 1.805
Web Pages 4.407

Collierville Schools Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Staff Responsible Use Policy	Descriptor Code: Enter Code	Issued Date: NEW
		Rescinds:	Issued:

1 The Collierville School Board recognizes that electronic information resources have transformed the
2 ways that information may be accessed and communicated. The Board recognizes that the effective uses
3 of these technologies enhance the quality and delivery of education by providing access to unique
4 resources and opportunities for collaborative work.

5
6 The Board supports the use of electronic communications for employees and expects that all faculty and
7 staff will integrate the use of voice, data and video technologies throughout the school system and in the
8 teaching and learning process. When used with proper monitoring and appropriate permissions, the
9 Board further supports the instructional use of educational collaborative and interactive sites.

10
11 However, the use of electronic technology is a privilege and is subject to all applicable state and federal
12 laws and policies of the District. The Board reserves the right to examine electronic mail messages, files
13 on all types of Collierville School's devices, and servers, cache files, website logs and any other
14 information stored or passing through the Collierville School's network systems. Employees who use
15 any system provided network service, device must sign a yearly Responsible Use Agreement, which will
16 be kept on file. All personal devices and electronic devices are subject to Collierville School's
17 Acceptable Use Guidelines when on Collierville School's property.

18
19 Collierville Schools provides staff with the infrastructure necessary for telecommunications and access
20 to electronic resources for enhancement of job performance. Use of these resources will be permitted as
21 needed for instruction, research, information access, productivity, professional development and
22 communication. District-provided electronic resources such as email accounts, employee and student
23 information management accounts, and workstation/laptop devices, or devices are limited to Collierville
24 School's employees. Employees utilizing district-provided network access are responsible for
25 professional behavior on-line. Violations of the terms and conditions stated in these guidelines or CS
26 Board Policy 4.406, Use of the Internet, may result in disciplinary action up to and including termination.

27
28 The Board authorizes the Superintendent to develop and implement procedures to provide guidance in
29 the appropriate and ethical use of electronic resources for employees.

30 **Use of District-Provided Electronic Resources**

31
32
33 Principals in school settings and department heads in system-wide settings must approve requests
34 for access to District electronic data. Access to electronic data will be granted based on the need to
35 fulfill job responsibilities. All participating employees, both certified and classified, are responsible
36 for maintaining confidentiality of this information.

1 Files stored on Collierville School’s devices or devices will not be maintained indefinitely and are
2 subject to review by personnel authorized by the Superintendent. This review is to maintain system
3 integrity and guarantee that employees are using the system responsibly. This examination may occur
4 with or without the user’s prior knowledge and may be conducted in real time or by examining access
5 history and related files. Collierville Schools reserves the right to warehouse the hard drive of any
6 computer of any user in the event that the user is or is likely to become the subject of a lawsuit,
7 charge or formal complaint and/or in the event that the information contained on the hard drive
8 contains or is likely to be alleged to contain information pertinent to a lawsuit, charge or formal
9 complaint.

10
11 All business communications should be conducted using a Collierville Schools email account. Users
12 should be aware that electronic communications could, depending on the technology, be forwarded,
13 intercepted, printed and stored by others. Collierville Schools email is archived and could be
14 retrieved after the user has deleted the communication.

15
16 **A. ACCEPTABLE USES**

17 Employees may use the various resources provided by Collierville Schools to pursue educational
18 and business-related activities, with allowance made for modest amounts of incidental personal
19 use that does not violate this policy. All users of Collierville School’s electronic resources are
20 expected to behave responsibly, legally, and ethically in their use of these resources. To that end,
21 it is the responsibility of the users to:

- 22
- 23 1. Abide by all state and federal laws, copyright provisions, Collierville School Board policies,
24 and software licensing agreements to which Collierville Schools is a party;
 - 25 2. Take precautions to protect accounts and passwords by selecting passwords that adhere to the
26 district guidelines, changing them frequently and keeping them private;
 - 27 3. Take precautions to protect sensitive data by assigning a login and screensaver password on
28 any device where applicable.
 - 29 4. Observe the same standards of ethical conduct and courteous behavior that govern oral and
30 written communications and other personal interactions while in an educational environment;
 - 31 5. Respect the privacy and confidentiality rights of other adults and students including their files,
32 accounts and personal information by upholding all federal or state statutes or any Board
33 policies and procedures regarding the protection of employee or student information; and
 - 34 6. Follow all Collierville School’s policies and procedures for student responsible use when
35 utilizing technology with students.

36
37 **B. UNACCEPTABLE USES**

38 Consistent with the above, unacceptable uses and behaviors include, but are not limited to:

- 39 1. Using the Collierville School’s Network for, or in support of, any illegal purposes;
- 40 2. Using the Collierville School’s Network for, or in support of, any obscene or pornographic
41 purposes including, but not limited to, the retrieving or viewing of any sexually explicit
42 material;
- 43 3. Using the Collierville School’s Network for soliciting or distributing information with the
44 intent to incite violence, cause personal harm or bodily injury, or to harass, threaten or
45 “stalk” another individual;

4. Using the Collierville School’s Network for non-Board-related business purposes beyond modest amounts of incidental personal use;
5. Using the Collierville School’s Network for political lobbying or for personal financial gain;
6. Using personal devices, cell phones, PDA’s or other personal wireless devices to access the Collierville School’s network infrastructure without the permission of a Technology Department staff member;
7. Attempting to subvert network security, impair the functionality of the network or to bypass restrictions set by network administrators, including the creation and use of proxy servers;
8. Accessing sensitive or confidential student or employee data without authorization;
9. Knowingly spreading “malware” or malicious software;
10. Allowing unauthorized access to Collierville School’s confidential data, email correspondence or other information;
11. Connecting a Collierville School’s device to any other service provider while also connecting to the Collierville School’s network via Ethernet or a wireless access point;
12. Downloading electronic media or software that may cause a threat to the Collierville School’s Network;
13. Copying sensitive or confidential student or employee data to any removable media such as a “thumb” or flash drive, a hard drive or a CD without authorization; and
14. Using “system” or “administrative” passwords with authorization.

C. SECURITY

All employees must promptly report any breaches of responsible use to school principals, department supervisors, or their designees, or the Director of Technology. If an employee inadvertently accesses inappropriate information, he or she should immediately disclose the inadvertent access to a superior. Department supervisors or school principals shall report security breaches to the Superintendent or their designees or to the Director of Technology or designee. Failure to report any incident promptly may subject the employee to corrective action consistent with the Board’s rules and policies.

D. SANCTIONS

Violations of the terms of this procedure may result in disciplinary action up to and including termination of employment. When applicable, law enforcement may be involved.

Your signature below signifies you have read and are aware of all information included in this document.

Employee Name Printed

Employee Signature

Date

Collierville Schools Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Responsible Use Policy Grades PRE K-5	Descriptor Code: Enter Code	Issued Date: NEW
		Rescinds:	Issued:

- 1 Filtered Internet access is available for all students only as an educational resource.
- 2
- 3
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- 6
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- 8
- 9
- I will not go to websites that are inappropriate for learning.
 - I will inform a teacher immediately if any inappropriate sites are accessed while I am online.
 - I will not attempt to bypass the Internet filter to access a blocked website.
 - I will not remotely access computers outside the system's network.
 - While in Kindergarten – Second grade I will only go to websites the teacher provides for me.
While in grades Third – Fifth, I will be able to search independently with the supervision of a teacher.
- 10 The devices (computer, and iPad), software, and network are available for all students only as an
- 11 educational resource.
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- 29
- I will treat all devices and hardware with respect and not cause damage to them.
 - I will not share my username and password with anyone nor will I use another student's username and password (for any technology resource.)
 - I will not share my device, charger, or other school-issued equipment with others.
 - I will not access, alter, or delete another person's information/files on any device.
 - I will follow copyright law in my projects and give credit to my resources (authors and/or websites).
 - I understand that teachers and administrators may monitor all student activities on the network and devices.
 - I will not use the device to illegally distribute, install, or reproduce copyrighted materials.
 - I will not use my device to facilitate any illegal activity, or use it for commercial or for-profit use.
 - I will not use the network to attempt to gain unauthorized or unlawful access to other devices, systems, or accounts.
 - I will not utilize school district or individual school names, logos, or trademarks without permission.
 - I understand that students are responsible for storing and backing up their own data.
- 30 School-issued devices are set-up and the software programs are selected for all students only as an
- 31 educational resource.

- 1 • I will not download, install, or remove software/apps or media without permission and
- 2 direction from a teacher.
- 3 • I will not personalize the external appearance of my school-issued device/case.
- 4 • I will not change the district settings on my device.
- 5

6 **Good Digital Citizenship should be practiced on and off campus.**

- 7 • I will only use online communication (email, instant messaging, chat rooms, blogs, wikis, etc.)
- 8 for educational purposes on school devices.
- 9 • I understand that all school-issued email communications are stored and may be accessed and
- 10 examined by teachers and administrators at any time.
- 11 • There is no expectation of privacy for the device or email.
- 12 • I will always use proper and appropriate language and my best writing skills (including
- 13 adhering to copyright policies.)
- 14 • I will never give personal information (my name, address, telephone number, etc.) to someone
- 15 online.
- 16 • I will never use online communication to harass or bully anyone.
- 17 • I will not engage in creating, intentionally viewing, accessing, downloading, storing, printing,
- 18 or transmitting content that is inappropriate or considered harmful to minors.
- 19 • I understand that I should not share or post pictures or recordings of other individuals without
- 20 their consent (or parental consent for minors).
- 21 • I will not use technology to transmit material likely to be offensive or objectionable to
- 22 recipients.
- 23

24 **If I don't follow the Responsible Use Policy (RUP):**

- 25 • I may lose the privilege of using computers, iPads, and/or the Internet at school.
- 26 • *I understand that I may be held financially accountable for any deliberate or negligent damage*
- 27 *to equipment.*
- 28 • I understand that the administration will determine disciplinary and/or financial consequences
- 29 for Responsible Use Policy (RUP) violations.
- 30 • I understand that certain willful misuse may result in criminal prosecution under applicable
- 31 state and federal law.
- 32

33 **Digital Resource Guide:**

34 Additional information, details, and examples regarding the RUP and Collierville Schools technology
35 resources and guidelines are found in the Digital Resource Guide. Parents and students are responsible
36 for the content of the Digital Resource Guide in addition to the RUP. Families may request a hard copy
37 of the Guide at any time.

38

1 **RUP AND WEB APPLICATIONS GUIDE SIGNATURE PAGE**

2

3 Legal ownership of the device belongs to Collierville Schools (CS). The student’s right to use and
4 possess the device is terminated upon withdrawal from Collierville Schools. The failure to timely return
5 the property and the continued use of it for non-school purposes without the school system’s consent
6 will be considered unlawful appropriation or theft of the school system’s property.

7 Loss or theft of the device must be reported to the CS District immediately. In the event CS has to resort
8 to legal action to recover an electronic device, the undersigned parent or guardian agrees to pay the
9 reasonable attorney’s fees and costs of CS incurred in such effort.

10 As the parent/guardian, my signature indicates I agree to abide by the conditions listed in the CS
11 Responsible Use policy (RUP) as well as the content provided in the Resource Guide. Failure to honor
12 the terms of this Policy may result in the denial of Internet and other electronic media accessibility.
13 Furthermore, the student may be subject to disciplinary action, and, if applicable, the device may be
14 recalled. I give my permission for my child to have access to the described electronic resources and have
15 access to the Internet, including an email account.

16 I understand that some objectionable materials may be accessed even with District content filtering in
17 place. I understand that individuals and families may be held liable for violations. I will accept
18 responsibility for guidance of internet use by setting and conveying standards for my son/daughter to
19 follow when exploring on-line information and media on an independent basis. Collierville Schools
20 cannot be responsible for ideas and concepts that my child may gain by his or her inappropriate use of
21 the Internet.

22 I understand and accept the conditions stated and agree to release, indemnify, and hold harmless,
23 Collierville, Collierville Board of Education, and/or their employees or agents from any and all claims
24 and liability associated with or arising from the above student’s independent use and/or access to the
25 Internet.

26

27 Parent/Guardian Name (please print): _____ Date: _____

28

29 Parent/Guardian Signature: _____

30 As the student, my signature indicates that I have received, read, and agree to follow the CS Responsible
31 Use Policy and have been made aware of and intend to follow the full Resource Guide. I agree to the
32 terms and conditions outlined and in return will have conditional access to the described electronic
33 resources, including an email account.

34 Student Name (please print): _____ Date: _____

35

36 Student Signature: _____

1 **MEDIA RELEASE PERMISSION**

2

3 In compliance with the federal Family Educational Rights and Privacy Act (FERPA,
4 <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>), Collierville Schools notifies parents
5 annually about release of student information (Parent/Student Handbooks, District Website, and/or this
6 RUP). The following applies to release of information to the media or other publicly available
7 information sources:

8 1. GENERAL MEDIA RELEASE: The school or district may feature my child’s likeness (photograph,
9 video, etc.) and/or work on Collierville Schools’ online resources, in publications, or other public media.
10 No last names or other personal demographic information will appear with any student likeness or work
11 except as set forth below.

12 2. EXCEPTION for HONORS and AWARDS: For the purpose of publicly recognizing students for
13 honor and awards, the school district will assume implied consent to release student information
14 (including first and last name) unless a parent or guardian notifies Collierville Schools within ten (10)
15 calendar days after the first day of school (or the first day of enrollment). Student information related to
16 honors and awards may appear in broadcast, print or digital media, in both district and non-district
17 information sources.

18 3. PARENTAL APPROVAL for UNIQUE SITUATIONS: Should the school or school district wish to
19 use a student’s name, image or work for purposes other than as noted above, school officials will seek
20 parental approval in advance.

21 Your signature below signifies agreement with the administrative procedures outlined above.

22

23 Parent Signature: _____ Date: _____

24

25

26

27

Collierville Schools Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: <h2 style="text-align: center;">Responsible Use Policy Grades 6 - 12</h2>	Descriptor Code: Enter Code	Issued Date: NEW
		Rescinds:	Issued:

1 Filtered Internet access is available for all students only as an educational resource.

- 2 • I will not go to websites that are not appropriate for learning.
- 3 • I will inform a teacher immediately if any inappropriate sites are accessed while I am online.
- 4 • I will not attempt to bypass the Internet filter to access a blocked website.
- 5 • I will not remotely access computers outside the system’s network.

6 *This policy also applies to all district-issued devices regardless of physical location or network
7 connection.

8 The devices (computer, and iPad), software, and network are available for all students only as an
9 educational resource.

- 10 • I will treat all devices, and hardware with respect and not cause damage to them.
- 11 • I will not share my usernames and passwords with anyone nor will I use another student’s
12 username and password.
- 13 • I will not share my device, charger, or other school-issued equipment with others.
- 14 • I will not access, alter, or delete another person’s information/files on any device.
- 15 • I will follow copyright law in my projects and give credit to my resources (authors and/or
16 websites).
- 17 • I understand that teachers and administrators may monitor all student activities on the network
18 and devices, on and off campus.
- 19 • I will not use the device to illegally distribute, install, or reproduce copyrighted materials.
- 20 • I will not use the device to facilitate any illegal activity or use it for commercial or for-profit
21 use.
- 22 • I will not use the network to attempt to gain unauthorized or unlawful access to other devices,
23 systems, or accounts.
- 24 • I will not utilize school district or individual school names, logos, or trademarks without
25 permission.
- 26 • I understand that students are responsible for storing and backing up their own data.

27

28 School-issued devices are set-up and the software programs are selected for all students only as an
29 education resource.

- 30 • I will not download, install, or remove software/apps or media without permission and
31 direction from a teacher.

- 1 • I will not personalize the external appearance of my school-issued device.
- 2 • I will not change the district settings on my device.
- 3 • I will immediately notify my teacher, the building level technology coordinator, or designee if I
- 4 identify a security problem or other issue on a technological resource, and I will not
- 5 demonstrate the problem to others.
- 6

7 **Good Digital Citizenship should be practiced on and off campus.**

- 8 • I will only use online communication (email, instant messaging, chat rooms, blogs, wikis, etc.)
- 9 for educational purposes on school-issued devices.
- 10 • I understand that all school-issued email communications are stored and may be accessed and
- 11 examined by teachers and administrators at any time.
- 12 • There is no expectation of privacy for the device or email.
- 13 • I will always use proper and appropriate language and my best writing skills (including
- 14 adhering to copyright policies).
- 15 • I will never give or post personal information (my name, address, telephone number, etc.) to
- 16 someone online.
- 17 • I will never use online communication to harass or bully anyone.
- 18 • I will not engage in creating, intentionally viewing, accessing, downloading, storing, printing,
- 19 or transmitting content that is obscene, profane, pornographic, harassing, abusive, or considered
- 20 harmful to minors.
- 21 • I understand that I should not share or post pictures or recordings of other individuals without
- 22 their consent (or parental consent for minors).
- 23

24 **If I don't follow the Responsible Use Policy (RUP):**

- 25 • I may lose the privilege of using computers, iPads, and/or the Internet at school.
- 26 • I may lose the privilege of taking a device off-campus.
- 27 • *I understand that I may be held financially responsible for any deliberate or negligent damage*
- 28 *to equipment and for loss or theft of the equipment while in my possession or when I am*
- 29 *charged with its care (see below).*
- 30 • I understand that the administration will determine disciplinary and/or financial consequences
- 31 for Responsible Use Policy (RUP) violations.
- 32 • I understand that certain willful misuse may result in criminal prosecution under applicable
- 33 state and federal law.
- 34

35 **Digital Resource Guide:**

36 Additional information, details, and examples regarding the RUP and Collierville Schools technology
37 resources and guidelines are found in the Digital Resource Guide on our district website. Parents and

1 students are responsible for the content of the Digital Resource Guide in addition to the RUP. Families
2 may request a hard copy of the guide at any time.

3 **RUP AND WEB APPLICATIONS GUIDE SIGNATURE PAGE**

4
5 Legal ownership of the device belongs to Collierville Schools (CS). The student’s right to use and
6 possess the device is terminated upon withdrawal from Collierville Schools. The failure to timely return
7 the property and the continued use of it for non-school purposes without the school system’s consent
8 will be considered unlawful appropriation or theft of the school system’s property.

9 Loss or theft of the device must be reported to the CS District immediately. In the event CS has to resort
10 to legal action to recover an electronic device, the undersigned parent or guardian agrees to pay the
11 reasonable attorney’s fees and costs of CS incurred in such effort.

12 As the parent/guardian, my signature indicates I agree to abide by the conditions listed in the CS
13 Responsible Use policy (RUP) as well as the content provided in the Resource Guide. Failure to honor
14 the terms of this Policy may result in the denial of Internet and other electronic media accessibility.
15 Furthermore, the student may be subject to disciplinary action, and, if applicable, the device may be
16 recalled. I give my permission for my child to have access to the described electronic resources and have
17 access to the Internet, including an email account.

18 I understand that some objectionable materials may be accessed even with District content filtering in
19 place. I understand that individuals and families may be held liable for violations. I will accept
20 responsibility for guidance of Internet use by setting and conveying standards for my son/daughter to
21 follow when exploring on-line information and media on an independent basis. Collierville Schools
22 cannot be responsible for ideas and concepts that my child may gain by his or her inappropriate use of
23 the Internet.

24 I understand and accept the conditions stated and agree to release, indemnify, and hold harmless,
25 Collierville, Collierville Board of Education, and/or their employees or agents from any and all claims
26 and liability associated with or arising from the above student’s independent use and/or access to the
27 Internet.

28

29 Parent/Guardian Name (please print): _____ Date: _____

30

31 Parent/Guardian Signature: _____

32

33 As the student, my signature indicates that I have received, read, and agree to follow the CS Responsible
34 Use Policy and have been made aware of and intend to follow the full Resource Guide. I agree to the
35 terms and conditions outlined and in return will have conditional access to the described electronic
36 resources, including an email account.

1 Student Name (please print): _____ Date: _____

2

3 Student Signature: _____

4

5 **MEDIA RELEASE PERMISSION**

6

7 In compliance with the federal Family Educational Rights and Privacy Act (FERPA,
8 <http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>), Collierville Schools notifies parents
9 annually about release of student information (Parent/Student Handbooks, District Website, and/or this
10 RUP). The following applies to release of information to the media or other publicly available
11 information sources:

12 1. GENERAL MEDIA RELEASE: The school or district may feature my child’s likeness (photograph,
13 video, etc.) and/or work on Collierville Schools’ online resources, in publications, or other public media.
14 No last names or other personal demographic information will appear with any student likeness or work
15 except as set forth below.

16 2. EXCEPTION for HONORS and AWARDS: For the purpose of publicly recognizing students for
17 honor and awards, the school district will assume implied consent to release student information
18 (including first and last name) unless a parent or guardian notifies Collierville Schools within ten (10)
19 calendar days after the first day of school (or the first day of enrollment). Student information related to
20 honors and awards may appear in broadcast, print or digital media, in both district and non-district
21 information sources.

22 3. PARENTAL APPROVAL for UNIQUE SITUATIONS: Should the school or school district wish to
23 use a student’s name, image or work for purposes other than as noted above, school officials will seek
24 parental approval in advance.

25 As the parent or legal guardian of the minor student signing above or as a student 18 years of age or
26 older, I have read the *Responsible Use Policy* and Media Coverage. I grant permission for this student.

27

28 Parent Signature: _____ Date: _____

29

**INTERLOCAL AGREEMENT FOR
SCHOOL NUTRITION ASSISTANCE**

This Agreement is made and entered into by and between **the Collierville Schools Board of Education** (“Provider”), a public school district, located at 146 College Street, Collierville, TN 38017 and the **Bartlett City Schools Board of Education** (the “District” or the “Board”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of School Nutrition services in order to serve their present and future needs; and

WHEREAS, the Collierville Schools Board of Education has a Nutrition Services staff with sufficient qualifications to provide those services to the Board; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Collierville Schools Board of Education (the “Provider”) and the Board agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Nutrition services to the District in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Nutrition Services needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Nutrition Services personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Nutrition Services personnel (“Nutrition Personnel”) to deliver the Nutrition Services (the “Services”) outlined on Attachment A to the District pursuant to applicable federal, state and local laws, codes, rules and regulations.

4. Third-Party Contract(s) – The Parties expressly acknowledge, and this Agreement contemplates, that Provider shall enter into a third-party contract for school nutrition software necessary for the delivery of the services outlined on Attachment A.
5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Nutrition Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Board and the Provider or the Provider’s Nutrition Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider one-half (1/2) of the cost of providing Nutrition Services.

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.
8. Payment – The Provider shall invoice the Board monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Collierville Schools, Attention: Chief Financial Officer, 146 College Street, Collierville, TN 38017.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30)

days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider's control which make the continued performance of this Agreement impossible or impracticable with respect to the non-breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Nutrition Services – The Parties acknowledge that Nutrition Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Nutrition Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party's reasonable control ("*Force Majeure*"), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term *Force Majeure* shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the District. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider's School Nutrition Assistance Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.

14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent
Collierville Schools
146 College Street,
Collierville, TN 38017
 - b) Notices to Bartlett City Schools Board of Education shall be sent to:

Attn: Superintendent
Bartlett City Schools
5650 Woodlawn Drive
Bartlett, TN 38134
16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or

unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.

21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Bartlett Board of Education

Mark Hansen, Chairman

Jeff Norris, Chairman

John Aitken, Superintendent

David Stephens, Superintendent

ATTACHMENT A – SCOPE OF SCHOOL NUTRITION SERVICES

School Nutrition Services (the “Services”) pursuant to this agreement shall include, but not be limited to, the following:

1. Assist and advise the Director of Schools on all matters related to school nutrition and prepare reports and make presentations, as requested.
2. Assist and advise the Districts with regard to establishing goals and objectives for the Districts’ school nutrition needs.
3. Assist and advise the Districts with regard to all matters relating to compliance with school nutrition objectives, policies, and procedures of the Tennessee Department of Education and state and federal regulations.
4. Monitor compliance with and recommend necessary compliance and/or accountability measures for the USDA School Breakfast and Lunch programs and the USDA program agreement.
5. Prepare and file reports for USDA reimbursements, subject to review and approval of the Districts.
6. Develop and maintain databases for state reporting, and revenue and expenditure reporting.
7. Coordinate health permits and inspections with the Health Department.
8. Work with CFO’s to prepare financial analysis and/or reports concerning school nutrition funds, subject to review and approval of the Districts.
9. Recommend and advise the Districts with regard to point of sale program and software, and monitor such software for incorporation of desired enhancements.
10. Serve as Liaison between the Districts and third-party vendor of school nutrition software, and coordinate updates, modifications, and technical issues related to such software and hardware.
11. Assist with and coordinate training of the District’s school nutrition employees on point of sale program, school nutrition software, and compliance matters.

12. Assist and advise the CFO's with developing annual budgets for school nutrition services.
13. Assist and advise on new cafeteria kitchens construction, remodel or replacement of equipment.
14. Assist and advise Districts with planning for and development of monthly menus for school nutrition services.
15. Develop and perform nutrient analysis of menus and recipes.
16. Evaluate and make recommendations with regard to procurement of school nutrition equipment, supplies, and food products.
17. Work with Coordinated School Health to develop a Wellness Policy.
18. Work with Shared Services Purchasing to procure food, non-food, contracted services, equipment, equipment maintenance, and commodities, as needed.
19. Work with Human Resources with regard to staffing and employee work issues.
20. Any other such duties reasonably related to School Nutrition services as assigned or requested by the Directors.

**INTERLOCAL AGREEMENT FOR
SCHOOL NUTRITION ASSISTANCE**

This Agreement is made and entered into by and between **the Collierville Schools Board of Education** (“Provider”), a public school district, located at 146 College Street, Collierville, TN 38017 and the **Bartlett City Schools Board of Education** (the “District” or the “Board”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of School Nutrition services in order to serve their present and future needs; and

WHEREAS, the Collierville Schools Board of Education has a Nutrition Services staff with sufficient qualifications to provide those services to the Board; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Collierville Schools Board of Education (the “Provider”) and the Board agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Nutrition services to the District in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Nutrition Services needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Nutrition Services personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Nutrition Services personnel (“Nutrition Personnel”) to deliver the Nutrition Services (the “Services”) outlined on Attachment A to the District pursuant to applicable federal, state and local laws, codes, rules and regulations.

4. Third-Party Contract(s) – The Parties expressly acknowledge, and this Agreement contemplates, that Provider shall enter into a third-party contract for school nutrition software necessary for the delivery of the services outlined on Attachment A.
5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Nutrition Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Board and the Provider or the Provider’s Nutrition Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider one-half (1/2) of the cost of providing Nutrition Services.

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.
8. Payment – The Provider shall invoice the Board monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Collierville Schools, Attention: Chief Financial Officer, 146 College Street, Collierville, TN 38017.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30)

days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider's control which make the continued performance of this Agreement impossible or impracticable with respect to the non-breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Nutrition Services – The Parties acknowledge that Nutrition Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Nutrition Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party's reasonable control ("*Force Majeure*"), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term *Force Majeure* shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the District. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider's School Nutrition Assistance Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.

14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent
Collierville Schools
146 College Street,
Collierville, TN 38017
 - b) Notices to Bartlett City Schools Board of Education shall be sent to:

Attn: Superintendent
Bartlett City Schools
5650 Woodlawn Drive
Bartlett, TN 38134
16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or

unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.

21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Bartlett Board of Education

Mark Hansen, Chairman

Jeff Norris, Chairman

John Aitken, Superintendent

David Stephens, Superintendent

ATTACHMENT A – SCOPE OF SCHOOL NUTRITION SERVICES

School Nutrition Services (the “Services”) pursuant to this agreement shall include, but not be limited to, the following:

1. Assist and advise the Director of Schools on all matters related to school nutrition and prepare reports and make presentations, as requested.
2. Assist and advise the Districts with regard to establishing goals and objectives for the Districts’ school nutrition needs.
3. Assist and advise the Districts with regard to all matters relating to compliance with school nutrition objectives, policies, and procedures of the Tennessee Department of Education and state and federal regulations.
4. Monitor compliance with and recommend necessary compliance and/or accountability measures for the USDA School Breakfast and Lunch programs and the USDA program agreement.
5. Prepare and file reports for USDA reimbursements, subject to review and approval of the Districts.
6. Develop and maintain databases for state reporting, and revenue and expenditure reporting.
7. Coordinate health permits and inspections with the Health Department.
8. Work with CFO’s to prepare financial analysis and/or reports concerning school nutrition funds, subject to review and approval of the Districts.
9. Recommend and advise the Districts with regard to point of sale program and software, and monitor such software for incorporation of desired enhancements.
10. Serve as Liaison between the Districts and third-party vendor of school nutrition software, and coordinate updates, modifications, and technical issues related to such software and hardware.
11. Assist with and coordinate training of the District’s school nutrition employees on point of sale program, school nutrition software, and compliance matters.

12. Assist and advise the CFO's with developing annual budgets for school nutrition services.
13. Assist and advise on new cafeteria kitchens construction, remodel or replacement of equipment.
14. Assist and advise Districts with planning for and development of monthly menus for school nutrition services.
15. Develop and perform nutrient analysis of menus and recipes.
16. Evaluate and make recommendations with regard to procurement of school nutrition equipment, supplies, and food products.
17. Work with Coordinated School Health to develop a Wellness Policy.
18. Work with Shared Services Purchasing to procure food, non-food, contracted services, equipment, equipment maintenance, and commodities, as needed.
19. Work with Human Resources with regard to staffing and employee work issues.
20. Any other such duties reasonably related to School Nutrition services as assigned or requested by the Directors.

**INTERLOCAL AGREEMENT FOR
STUDENT TRANSPORTATION ASSISTANCE**

This Agreement is made and entered into by and between the **Collierville Schools Board of Education** (“Provider”), a public school district, located at 146 College Street, Collierville, TN 38017 and **Arlington Community Schools, Bartlett City Schools, Lakeland School System,** and the **Germantown Municipal School District**, (the “Districts” or the “Boards”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Student Transportation services in order to serve their present and future needs; and

WHEREAS, the Collierville Schools Board of Education has a Student Transportation staff with sufficient qualifications to provide those services to the Board; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Collierville Schools Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Student Transportation services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Student Transportation needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Student Transportation personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Student Transportation personnel (“Student Transportation Personnel”) to deliver the Student Transportation (the “Services”)

outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.

4. Third-Party Contract(s) – The Parties expressly acknowledge, and this Agreement contemplates, that Provider shall enter into a third-party contract for Student Transportation software (the “Software”) necessary for the delivery of the Services outlined on Attachment A. The Software shall be made accessible to the Districts subject to the terms and conditions stated on Attachment B. Each such third-party software contract shall be and is hereby incorporated herein by reference, and each of the Parties shall be bound by all terms, conditions, obligations, limitations and exclusions set forth therein as if a signatory thereto, including but not limited to any warranties, limitations on warranties, limitations of liability, intellectual property rights and restrictions, and termination provisions, provided that Provider shall not bind Parties to indemnification of a third party provider to an extent impermissible under Tennessee law. Such terms, conditions, obligations, limitations and exclusions shall apply to any claim by any District or Board against Provider concerning the subject matter hereof.

The Parties further acknowledge that each District shall independently contract with a third-party school transportation vendor (“Bus Vendor”) for the transportation of its pupils using vehicles provided by the Bus Vendor. While the Provider may, as outlined on Attachment A, schedule and coordinate routing for each District with the Bus Vendor and, for escalated issues and upon request, act in a limited capacity as a liaison between the Bus Vendor and the Districts, the Bus Vendor’s services shall be governed exclusively by the separate contracts between it and the Districts and the Provider shall not be responsible in any way for such services. Likewise, the Student Transportation Services to be provided under this Agreement shall not include the any of the services for which the Districts have separately contracted with the Bus Vendor, nor shall the terms and conditions of the contracts between the Bus Vendor and the Districts govern the instant Agreement in any respects.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Student Transportation Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Student Transportation Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.

7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider twenty percent (20%) of the cost of providing Student Transportation Services.

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.
8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due July 1, 2017. All payments shall be remitted within thirty (30) calendar days to Collierville Schools, Attention: Chief Financial Officer, 146 College Street, Collierville, TN 38017.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.
11. Access to Student Transportation Services – The Parties acknowledge that Student Transportation Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Student Transportation Personnel

employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.

12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“*Force Majeure*”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term *Force Majeure* shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the District. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Student Transportation Assistance Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent
Collierville Schools
146 College Street,
Collierville, TN 38017

b) Notices to Bartlett City Schools Board of Education shall be sent to:

Attn: Superintendent
Bartlett City Schools
5650 Woodlawn Drive
Bartlett, TN 38134

c) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

d) Notices to Lakeland School System Board of Education shall be sent to:

Attn: Superintendent
Lakeland School System
10001 Highway 70
Lakeland, TN 38002

e) Notices to Germantown Municipal Schools District Board of Education shall be sent to:

Attn: Superintendent
Germantown Municipal Schools
6685 Poplar Ave., Suite 202
Germantown, TN 38138

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.

19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Schools Board of Education

Mark Hansen, Chairman

John Aitken, Superintendent

Arlington Community Schools Board of Education

Dale Viox, Chairman

Tammy Mason, Superintendent

Bartlett City Schools Board of Education

Jeff Norris, Chairman

David Stephens, Superintendent

Lakeland School System Board of Education

Kevin Floyd, Chairman

Ted Horrell, Superintendent

Germantown Municipal Schools Board of Education

Linda Fisher, Chairperson

Jason Manuel, Superintendent

ATTACHMENT A- SCOPE OF STUDENT TRANSPORTATION SERVICES

Student Transportation Services (the “Services”) pursuant to this Agreement shall include, but not be limited to, the following:

1. Assist and advise the Districts with regard to all matters relating to compliance with school transportation objectives, policies, and procedures of the Tennessee Department of Education and state and federal laws and regulations related to school transportation;
2. Assist and advise the Districts with regard to establishing goals and objectives for the Districts’ future student transportation needs;
3. Assist and advise the Directors on all administrative matters related to transportation and prepare reports and make presentations, as requested;
4. Encode policy, route students, assign stops, and schedule buses for the Districts using Transportation Software;
5. Coordinate transportation routing and schedule transportation services with Bus Vendor for each District to ensure safety and efficiency;
6. Recommend and coordinate route changes during the school year to ensure student loads are balanced and within legal limits and, upon approval of such changes by the Directors, communicate such changes to the Bus Vendor;
7. When the Bus Vendor is unable to resolve issues related to parent concerns regarding school bus stop placement, hardship waivers, and routing schedules, assist the Districts, as requested, on researching and resolving such escalated issues;
8. Respond to requests from the Directors or their designees to provide information related to transportation services;
9. Make recommendations and communicate with the Directors regarding routes for newly enrolled students, schedules, missed stops, bus/route changes and other updates;
10. Update computerized District maps for each District with information provided by the Planning Department;
11. Generate reports, maps, and route information using Transportation Software and disseminate to appropriate personnel in each District;
12. Assist Districts, as requested, and serve as a liaison between the Districts and the supplying Bus Vendor with regard to developing transportation budget proposals for the department of instruction, special education, and alternative services;

13. Make recommendations, as requested, with regard to opening and closing times for all schools to ensure efficiency of service;
14. Assist and advise Districts with regard to coordinating the placement of crossing guards for schools with law enforcement officials in each District, as requested;
15. Evaluate and make recommendations, as requested, with regard to planning and coordinating safest delivery patterns for students on each campus;
16. Make recommendations with regard to establishing Parent Responsibility Zones for each school to determine student eligibility for transportation services;
17. Consult with the Directors as requested to assist with, guide and/or coordinate training of the Districts' employees on Transportation Software;
18. Organize, prepare, and process State transportation reports, subject to review and approval of the Districts;
19. Assist Districts, as requested, with the administration of grant funds related to transportation and prepare any requisite reports related to same, subject to review and approval of the Districts; and
20. Any other such duties reasonably related to transportation services as assigned or requested by the Directors.

ATTACHMENT B – THIRD-PARTY CONTRACT(S)

The Inter-Local Agreement for Student Transportation Assistance contemplates that Provider shall enter into a third-party contract with Tyler Technologies, Inc. (the “Software Vendor”) for Routing & Planning software, e-Link software, and Onscreen (GPS) software (the “Software”), which Software is necessary for the delivery of the Services outlined on Attachment A. While the Provider shall be the exclusive licensee of such Software, reports, maps, routes, and other transportation reports generated by the Software will be made accessible to the Districts subject to the following terms and conditions:

1. Scope of Services to be Provided under Third-Party Contract – The Software Vendor shall provide all services and deliverables to the Provider as required, described, and detailed in the Software Vendor’s Statement of Work.
2. Consideration – Payment for the Districts’ access to the Software shall be made as follows:
 - a) Initial Software Costs – The Software Vendor’s initial costs for all necessary software components and licensing for deployment and implementation of the Software in the Provider’s District (“Initial Software Costs”) shall be included in the Provider’s Initial Student Transportation Budget and, accordingly, shall be apportioned among the Districts pursuant to Paragraph 9.d. of the Agreement.
 - b) Annual Software Costs – The Software Vendor’s annual costs associated with the licensing of and access to the Software (“Annual Software Costs”) shall be included in the Provider’s Annual Student Transportation Budget(s) and, accordingly, shall be apportioned among the Districts pursuant to Paragraph 9.d. of the Agreement.
3. Software Vendor Services Outside the Statement of Work – Software Vendor services beyond what is included in the Software Vendor’s Statement of Work are outside the scope of this Agreement and shall be the responsibility of the District for whom the additional services are requested (the “Requesting District”).
 - a) Any District in need of such additional services shall communicate such request to the Provider’s Transportation Personnel. Upon such notice, Transportation

Personnel will function as the Requesting District's point of contact with the Software Vendor to arrange for such additional services.

- b) The Requesting District shall enter into a Statement of Work with the Software Vendor for the additional services and Software Vendor shall invoice the
- c) Requesting District directly for any and all costs and fees related to the provision of such additional services. In no event shall the Provider be
- d) responsible for any charges, fees, or costs related to the provision of such additional services to the Requesting District.

4. Termination –

- a) Rights Upon Termination – The Districts' payment for Initial Software Costs and Annual Software Costs shall entitle any District which terminates according to Paragraphs 12, 13 or 14 of the Agreement (the "Terminating District") to its electronic records maintained by the Software Vendor and any associated records or documents maintained by the Provider, but such Terminating District shall have no right to the software itself, the software license and/or subscription, or any service included in the Software Vendor's Statement of Work beyond the date of termination. In no event shall the Terminating District be entitled to a refund of its share of the Initial Software Costs.
- b) Fees and Costs Related to Termination – Software Vendor's charges or fees, if any, related to cancelling the Terminating District's access to the Software or packaging and/or exporting the Terminating District's electronic records shall be invoiced directly to the Terminating District. Likewise, any other Software Vendor charges or fees incurred by Provider that arise out of the Terminating District's decision to terminate shall be invoiced by the Provider to the Terminating District.

5. Access to Technical Support or Information – The Parties acknowledge that the Provider's Transportation Personnel are the primary points of contact with the Software Vendor for the provision of the services outlined in the Software Vendor's Statement of Work. The Provider's Transportation Personnel shall develop a protocol for requesting technical support, maintenance, and/or information related to the Software. Such protocol shall ensure that Transportation Personnel are apprised of all such requests and that the Districts' are provided prompt and efficient access to technical support, maintenance, and/or information from the Software Vendor.



**COLLIERVILLE SCHOOLS BOARD OF EDUCATION
RESOLUTION 2016-02**

A RESOLUTION TO AMEND THE 2016-2017 FISCAL YEAR ANNUAL GENERAL FUND BUDGET OF THE COLLIERVILLE SCHOOLS, A MUNICIPAL SCHOOL DISTRICT IN THE STATE OF TENNESSEE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Tennessee Legislature passed Public Chapter No. 256 of the 2013 Public Acts to amend Title 49 relative to local educational agencies, including Tenn. Code Ann. § 49-2-127(b), which authorizes the governing body of a municipality to establish, by ordinance, a municipal board of education and compliance with Tenn. Code Ann. § 49-2-201; and

WHEREAS, the Collierville Schools were lawfully established by local ordinance pursuant to Tenn. Code Ann. § 49-2-106 and in compliance with Tenn. Code Ann. § 49-2-201; and

WHEREAS, the Collierville Schools Board of Education is an entity authorized pursuant to the laws of the state of Tennessee to operate a public school district within Shelby County, Tennessee; and

WHEREAS, Tenn. Code Ann. § 49-2-203(a) (10) (A)(i) requires the Board Of Education of the Collierville Schools to direct the Superintendent and the chair of the local board to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Collierville Schools Board of Education to then submit that budget to the Collierville Board of Mayor and Aldermen for their approval; and

WHEREAS, this amendment to the General Fund Budget changes the total amount of the budget, and requires the transfer of funds from one portion of the budget to another.

NOW, THEREFORE, be it resolved by the Collierville Schools Board of Education:



Section 1. That the annual General Fund Budget of the 2016-2017 school year for the Collierville Schools as presented in official budget documents is hereby amended by reference in the following amounts with the following fund:

Funds Are Amended in the Following Categories:

(Please see attached documentation)

GENERAL FUND REVENUE BUDGET:	\$ 73,098,575
Total Net Change in General Fund Revenue Budget	<u>\$ 676,000</u>
Total Amended General Fund Revenue Budget	\$ 73,774,575

Funds Are Amended in the Following Categories:

(Please see attached documentation)

GENERAL FUND EXPENDITURE BUDGET:	\$ 73,098,575
Total Net Change in General Fund Expenditure Budget	<u>\$ 676,000</u>
Total Amended General Fund Expenditure Budget	\$ 73,774,575

Section 2. That the budget document required by law will be amended and submitted for approval to the Town of Collierville Board and Mayor of Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective March 21st, 2017 from and after its adoption by the Collierville Schools Board of Education.

Adopted this 21st day of March, 2017.

MARK HANSEN, CHAIRMAN

JOHN AITKEN, SUPERINTENDENT

APPROVED AS TO FORM:
MICHAEL MARSHALL, BOARD ATTORNEY

**COLLIERVILLE SCHOOLS
GENERAL FUND BUDGET AMENDMENT #2
EXPLANATION OF LINE ITEM CHANGES**

3/9/17

BEP Revenue

- The State calculated a growth payment for Collierville Schools in the amount of \$676,000 for 2016-17. Half of the amount was received in February and the rest will be distributed in June, 2017.

71100 Regular Instruction:

- The State created new account codes for the Technology department, including Operating Lease Payments, Cabling, Internet Connectivity, and Software. The \$788,172 amount represents the total of Operating Lease Payments projected for 2016-17. This will be moved out of Regular Instruction to the new Technology department.

71200 Special Education Instruction:

- Added \$40,000 for Kelly Services.

72250 Technology:

- This is the new function number for the Technology department. The \$788,172 for the Operating Lease Payments for 2016-17 are moved here to be presented in the appropriate category.

76100 Regular Capital Outlay:

- The remainder of the amount of additional revenue from the BEP Growth money is being added to Regular Capital Outlay for potential projects in the District.

Collifordville Schools
 General Fund Revenue 2016-17
 Amendment #2
 Prepared 3/7/17

Function	Description	Budget	Add	Subtract	Amended Budget
40110	Current Property Tax	20,604,879.00	-	-	20,604,879.00
40120	Trustee's Collections - PY	476,015.00	-	-	476,015.00
40130	Clerk & Master - Circuit Court PY	285,137.00	-	-	285,137.00
40150	Pickup Taxes	1,589,942.00	-	-	1,589,942.00
40162	Payments in Lieu of Taxes - Local Utilities	171,767.00	-	-	171,767.00
40163	Payments in Lieu of Taxes - Other	257,650.00	-	-	257,650.00
40210	Local Option Sales Tax	8,599,798.00	-	-	8,599,798.00
40240	Wheel Tax	100,000.00	-	-	100,000.00
40270	Business Tax	2,941.00	-	-	2,941.00
40275	Mixed Drink Tax	179,683.00	-	-	179,683.00
40390	Municipal Tax	2,278,143.00	-	-	2,278,143.00
43513	Tuition - Summer School	35,000.00	-	-	35,000.00
43515	Tuition - Other State Systems	115,000.00	-	-	115,000.00
43990	Other Charges for Services	600,000.00	-	-	600,000.00
43991	Other Charges for Svcs - Shared Svcs	690,895.00	-	-	690,895.00
44120	Lease/Rentals	10,000.00	-	-	10,000.00
44130	Laptop Insurance	5,250.00	-	-	5,250.00
44146	E-Rate Funding	382,700.00	-	-	382,700.00
44170	Miscellaneous Refunds	243,703.00	-	-	243,703.00
44560	Damages Recovered from Individuals	6,000.00	-	-	6,000.00
44990	Other Local Revenue	28,250.00	-	-	28,250.00
46511	Basic Education Program	36,091,000.00	676,000.00	-	36,767,000.00 1
46590	Other State Education Funds	100,534.00	-	-	100,534.00
46610	Career Ladder Program	163,000.00	-	-	163,000.00
47143	Special Ed - Grants to States	30,000.00	-	-	30,000.00
49800	Transfers In	51,288.00	-	-	51,288.00
	Total	73,098,575.00	676,000.00	-	73,774,575.00

Explanation of Adjustments:

1 BEP Revenue increase for growth funding for 2016-17.

Collierville Schools
 General Fund Expenditures 2016-17
 Amendment #2
 Prepared 3/6/17

Function	Budget	Add	Subtract	Amended Budget
Function 71100 - Reg. Instruction	37,993,339.00		788,172.00	37,205,167.00
Function 71150 - Alternative Education	187,776.00			187,776.00
Function 71200 - Special Education	5,553,749.00	40,000.00		5,593,749.00
Function 71300 - Vocational Education	983,624.00			983,624.00
Function 72110 - Attendance	662,221.00			662,221.00
Function 72120 - Health Services	990,685.00			990,685.00
Function 72130 - Other Student Support	1,660,409.00			1,660,409.00
Function 72210 - Support Regular Instruction	2,006,791.00			2,006,791.00
Function 72220 - Support Special Education	1,355,285.00			1,355,285.00
Function 72230 - Support Vocational Education	34,169.00			34,169.00
Function 72250 - Technology	4,253,646.00	788,172.00		5,041,818.00
Function 72310 - Board of Education	1,639,544.00			1,639,544.00
Function 72320 - Office of Superintendent	509,884.00			509,884.00
Function 72410 - Office of Principal	4,631,326.00			4,631,326.00
Function 72510 - Fiscal Services	860,541.00			860,541.00
Function 72520 - Human Resources	331,911.00			331,911.00
Function 72610 - Operation of Plant	3,560,684.00			3,560,684.00
Function 72620 - Maintenance of Plant	1,440,822.00			1,440,822.00
Function 72710 - Transportation	3,055,516.00			3,055,516.00
Function 72810 - Central and Other	472,229.00			472,229.00
Function 76100 - Regular Capital Outlay	914,424.00	636,000.00		1,550,424.00
	73,098,575.00	1,464,172.00	788,172.00	73,774,575.00



**Collierville Schools Board of Education
Resolution 2016-03**

A RESOLUTION TO APPROVE A CHANGE ORDER ALLOWING THE CONSTRUCTION
MANAGER TO ACT AS PURCHASING AGENT FOR THE BOARD OF EDUCATION.

WHEREAS, the Collierville Schools are a municipal school district lawfully established by local ordinance pursuant to Tenn. Code Ann. § 49-2-106 and in compliance with Tenn. Code Ann. § 49-2-201; and

WHEREAS, the Collierville Schools Board of Education is an entity authorized to operate a public school district within Shelby County, Tennessee pursuant to the laws of the state of Tennessee; and

WHEREAS, the Collierville Schools Board of Education is in the process of building a new high school and said high school requires the purchase of furniture, fixtures, and equipment ("FF&E"); and

WHEREAS, the purchase, bidding, and coordination of the purchase of certain FF&E items are not currently in the District's contract with the Construction Manager; and

WHEREAS, the FF&E for the new high school needs to be purchased and coordinated with the construction project in order for a timely opening of the high school.

NOW, THEREFORE, be it resolved the Collierville Schools Board of Education:



That the Collierville Schools Board of Education authorizes the Executive Committee and Board Attorney to negotiate an additive change order to the Construction Manager's contract which substantially complies with the matrix attached to this Resolution, allow the District to purchase said FF&E, and requires the Construction Manager to do the following:

1. To prepare bid packages for items to be purchased as FF&E items;
2. To solicit bids for FF&E from vendors;
3. To review the bids for scope and responsiveness;
4. To make a recommendation for an award of bid;
5. To prepare contracts for the signature of the Collierville Schools Board of Education;
6. Coordinate submittals with the high school project;
7. Schedule deliveries of FF&E;
8. Manage onsite installation and delivery for the items as identified on the attached matrix;
9. For FF&E items that are not on the attached matrix, but are required for the high school, the Construction Manager will coordinate activities with the Collierville Schools and its vendors for deliveries, storage, and installation during the duration of the construction project.

The Construction Manager will charge a reduced fee of 2.7% of the total contract amounts for these FF&E packages. The Collierville Schools will be the purchaser of the FF&E packages.

Adopted this 21st day of March, 2017.

MARK HANSEN, CHAIRMAN

JOHN AITKEN, SUPERINTENDENT

APPROVED AS TO FORM:

MICHAEL R. MARSHALL, BOARD ATTORNEY

**Collierville High School
FFE - BID SCHEDULE
3/7/2017**

PACKAGE	DESCRIPTION	ESTIMATED COST	DUPLICATE/BID OPENING	BID AWARD/ CONTRACT	ORDER	PRE INSTALLATION MEETING	INSTALL	NOTES
Package A - Kitchen Equipment	All equipment in Main Kitchen and Culinary Arts Kitchen	\$902,025	12/14/2016		December 2016	November 2017	December 2017	Bidding early for slab rough in information
Package B - Laboratory Casework and Equipment	All Wood Casework and Lab Equipment in Physics, Biology, Chemistry, AG Ed, and STEM Labs	\$510,498	11/30/2016		December 2016	October 2017	November 2017	Bidding early for slab rough in information
Package C - Low Voltage/ Security	All data cabling/ low voltage/ WIFI, cameras, prox readers, security monitors	\$1,851,794			January 2017	February 2017	March 2017	
Package D - Audio Visual	All audio visual infrastructure and equipment	\$2,022,684			October 2017	January 2018	February 2018	4 Months
Package E - Not Used		\$0						
Package F - Fixed Tables and Seating	Fixed Tables in the Community Room and Fixed Seating in the Auditorium	\$387,870			December 2017	March 2018	April 2018	4 Months
Package G - Bleachers	Bleachers in the Varsity and PE Gymnasiums	\$467,000			October 2017	January 2018	February 2018	4 Months
Package H - Athletic Equipment (BSN)	Wall Pads, Basketball Goals and Backboards, Volleyball Standards, Scoreboards, Wrestling and Cheer Mats, Moveable Mirrors, Carts, Lockers Etc.	\$849,074	NA	NA	August 2017	November 2017	December 2017	Purchasing through contract (no bid) / 4 Months
Package I - Not Used		\$0						
Package J - Not Used		\$0						
Package K - Window Shades	All fabric shades (manual and electric) and housing	\$207,655			October 2017	December 2017	January 2018	3 Months
Package L - Tackboards/ Whiteboards	All wall mounted tackboards and white boards	\$122,750			October 2017	December 2017	January 2018	3 Months
Package M - Appliances	All refrigerators, ice makers, microwaves, ranges, washers and dryers	\$31,800	NA	NA	February 2018	April 2018	May 2018	Purchase off contract?? / 3 Months
Package N - Signage	All exterior and interior rooms signage including building signage, parking lot signage, room signs, decorative signs, vinyl letters and graphics	\$245,605			February 2018	April 2018	May 2018	3 Months
Package O - Loose Furniture	All desks, chairs, storage cabinets, library furniture, stools, cafeteria furniture, trash cans, lounge furniture and meeting room furniture	\$2,204,764			December 2017	May 2018	June 2018	Bidding early to prevent price increase for 2018/ 6 Months
Package P - Loose Equipment	VoTech Equipment/ STEM Equipment/ Nurse and Training Room Equipment	\$723,300			???	April 2018	May 2018	Some items might need to be installed sooner by Flinto



**Collierville Schools Board of Education
Resolution 2016-04**

A RESOLUTION TO APPROVE OPPOSITION TO VOUCHERS.

WHEREAS, the Collierville Schools Board of Education is responsible for providing a local system of public education; and

WHEREAS, the Tennessee General Assembly in the 2017 legislative session will entertain legislation that would create a voucher program allowing students to use public education funds to pay for private school tuition; and

WHEREAS, more than 50 years have passed since private school vouchers were first proposed, and during that time proponents have spent millions of dollars attempting to convince the public and lawmakers of the concept's efficacy, and yet, five decades later, vouchers still remain controversial, unproven, and unpopular; and

WHEREAS, the Constitution of the State of Tennessee requires that the Tennessee General Assembly "provide for the maintenance, support and eligibility standards of a system of free public schools", with no mention of the maintenance or support of private schools; and

WHEREAS, the State of Tennessee, through work of the Tennessee General Assembly, the Tennessee Department of Education, the State Board of Education and local school boards, has established nationally recognized standards and measures for accountability in public education; and

WHEREAS, vouchers eliminate public accountability by channeling tax dollars into private schools that do not face state-approved academic standards, do not make budgets public, do not adhere to open meetings and records laws, do not publicly report on student achievement, and do not face the public accountability requirements contained in major federal laws, including special education; and

WHEREAS, vouchers have not been effective at improving student achievement or closing the achievement gap, with the most credible research finding little or no difference in voucher and public school students' performance; and

WHEREAS, vouchers leave many students behind, including those with the greatest needs, because vouchers channel tax dollars into private schools that are not required to accept all students, nor offer the special services they may need; and



WHEREAS, vouchers give choices to private schools, not students and parents, since private schools decide if they want to accept vouchers, how many and which students they want to admit, and the potentially arbitrary reasons for which they might later dismiss a student; and

WHEREAS, many proponents argue these programs will increase options, when in fact several options currently exist within public school systems; and

WHEREAS, voucher programs divert critical dollars and commitment from public schools to pay private school tuition for a few students, including many who already attend private schools; and

WHEREAS, vouchers are an inefficient use of tax payer money because they compel taxpayers to support two school systems: one public and one private, the latter of which is not accountable to all the taxpayers supporting it; and

NOW THEREFORE BE IT RESOLVED, that the Collierville Schools Board of Education opposes any expansion of the special education voucher program as well as any new legislation that would divert money intended for public education to private schools.

Adopted this 21st day of March, 2017.

MARK HANSEN, CHAIRMAN

JOHN AITKEN, SUPERINTENDENT

APPROVED AS TO FORM:

MICHAEL R. MARSHALL, BOARD ATTORNEY

**INTERLOCAL AGREEMENT FOR
BUSINESS INFORMATION MANAGEMENT ASSISTANCE**

This Agreement made and entered into by and between Bartlett City Board of Education, a public school district, located at 5650 Woodlawn Drive, Bartlett, TN 38134 and the following public school districts: Arlington Community Schools Board of Education and Collierville Schools Board of Education (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Business Information Management services (hereinafter “APECS” services) in order to serve their present and future needs; and

WHEREAS, the Bartlett City Board of Education has a APECS staff with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Bartlett City Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver APECS services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ APECS needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all APECS personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its APECS personnel (“APECS Personnel”) to deliver the APECS services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Third-Party Contract(s) – The Parties expressly acknowledge that Provider shall enter into a third-party contract for Business Information Management software (the “Software”) necessary for the delivery of the APECS Services outlined on Attachment A.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. APECS Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s APECS Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Eighty-Seven Thousand, One Hundred Eighty-Two Dollars and Forty-One Cents \$ 87,182.51 (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Bartlett City Schools, Attention: Chief Financial Officer, 5650 Woodlawn Drive, Bartlett, TN 38134.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-

breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to APECS Services – The Parties acknowledge that APECS Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that APECS Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“Force Majeure”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s APECS Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Bartlett City Board of Education shall be sent to:

Attn: Superintendent’s Office
Bartlett City Schools
5650 Woodlawn Drive

Bartlett, TN 38134

- b) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College St.
Collierville, TN 38017.

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.

22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Arlington Board of Education

Mark Hansen, Chairman

Dale Viox, Chairman

Date: _____

Date: _____

John Aitken, Superintendent

Tammy Mason, Superintendent

Date: _____

Date: _____

Bartlett Board of Education

Jeff Norris, Chairman

Date: _____

David Stephens, Superintendent

Date: _____

ATTACHMENT A – SCOPE OF BUSINESS INFORMATION MANAGEMENT SERVICES

“Business Information Management Services” pursuant to this Agreement shall include, but not be limited to, the following:

1. Assist and advise the Districts with regard to all matters related to compliance with business information management and technology objectives, policies, and procedures of the Tennessee Department of Education and state and federal regulations;
2. Plan, develop, coordinate, and maintain an information technology infrastructure for business management services, subject to approval of the Districts;
3. Research, develop, and recommend sound information technology management plans and best practices;
4. Evaluate, manage and assist the Districts with operation of business information technology to assure efficient implementation of business systems and programs;
5. Coordinate new and existing applications development projects including, without limitation, Human Resources, Benefits, APECS Systems, and data integration, subject to approval of the Districts;
6. Research and compare information technology management practices of Tennessee school systems and recommend improvements to the Districts;
7. Consult with the Directors as requested to assist with, guide and/or coordinate new or modified business information project recommendations;
8. Serve as the primary point of contact and liaison between the Districts and the supplying vendor(s) for technical support, maintenance, and business information management requests;
9. Maintain close working relationships with information technology officials from other school systems, Tennessee Department of Education, Shelby County Government, and other government agencies; and
10. Any other such duties reasonably related to business information management services as assigned or requested by the Directors.

**INTERLOCAL AGREEMENT FOR
PAYROLL SERVICES**

This Agreement is made and entered into by and between Bartlett City Board of Education (“Provider”), a public school district, located at 5650 Woodlawn Drive, Bartlett, TN 38134 and the following public school districts: Arlington Community Schools Board of Education and Collierville Schools Board of Education (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Payroll services in order to serve their present and future needs; and

WHEREAS, the Bartlett City Board of Education has a Payroll staff with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Bartlett City Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Payroll services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Payroll needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Payroll personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Payroll personnel (“Payroll Personnel”) to deliver the Payroll services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Third-Party Contract(s) – The Parties expressly acknowledge that Provider shall enter into a third-party contract for Business Information Management software (the “Software”) necessary for the delivery of the Payroll Services outlined on Attachment A.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Payroll Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Payroll Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Sixty-Three Thousand, Two Hundred Fifty-One Dollars and Eight Cents \$ 63,251.08 (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Bartlett City Schools, Attention: Chief Financial Officer, 5650 Woodlawn Drive, Bartlett, TN 38134.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-

breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Payroll Services – The Parties acknowledge that Payroll Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Payroll Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“Force Majeure”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Payroll Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Bartlett City Board of Education shall be sent to:

Attn: Superintendent’s Office
Bartlett City Schools
5650 Woodlawn Drive

Bartlett, TN 38134

- b) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College St.
Collierville, TN 38017.

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.

22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Arlington Board of Education

Mark Hansen, Chairman

Dale Viox, Chairman

Date: _____

Date: _____

John Aitken, Superintendent

Tammy Mason, Superintendent

Date: _____

Date: _____

Bartlett Board of Education

Jeff Norris, Chairman

Date: _____

David Stephens, Superintendent

Date: _____

ATTACHMENT A- SCOPE OF PAYROLL SERVICES

Payroll Services (the “Services”) pursuant to this Agreement shall include, but not be limited to, the following:

1. Assist and Advise the Districts in planning, implementing, and assessing Payroll programs, activities, and services, subject to approval of the Districts;
2. Plan, develop, coordinate, and distribute work-pay calendars consisting of payroll period cut-off dates, timesheet approval dates, and payroll payment dates for all District employee classifications, subject to approval of the Districts;
3. Upon the Districts’ timely entry of new hire, employee leave, and/or termination in Business Information Management Software, coordinate timely processing of payroll initiations, updates, and terminations for District new hires, employees on leave, and terminations, subject to approval of the Districts;
4. As requested by the Districts, assist and advise Districts in payroll disbursement, including calculating garnishments, and running and balancing tax reports consistent with federal and state wage and hour laws, subject to approval of and ultimate remittance by the Districts;
5. Plan, develop, coordinate, and implement a Payroll remittance process by which insurance deductions are remitted to vendors and/or a Health Benefits Trust, as appropriate, subject to approval of the Districts;
6. Assist and advise Districts in resolving discrepancies in Payroll administration by retrieving and explaining data and records, as requested by the Districts;
7. Work with District staff to plan, develop, and coordinate District short and long-range Payroll plans;
8. As requested by the Districts, assist and advise in administrative and professional reports required by individual schools, Districts, and/or other agencies and prepare recommendations regarding the same;
9. Receive and respond to Payroll inquiries, concerns, and complaints, subject to approval of the Districts;
10. Plan, develop, distribute, and implement a Payroll Procedures Manual delineating Payroll Shared Services operating procedures; and
11. Any other such duties reasonably related to Payroll, as assigned or requested by the Directors.

INTERLOCAL AGREEMENT FOR PLANNING ASSISTANCE

This Agreement is made and entered into by and between Bartlett City Board of Education (“Provider”), a public school district, located at 5650 Woodlawn Drive, Bartlett, TN 38134 and the following public school districts: Arlington Community Schools Board of Education and Collierville Schools Board of Education (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Planning services in order to serve their present and future needs; and

WHEREAS, the Bartlett City Board of Education has a Planning staff with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Bartlett City Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Planning services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Planning needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Planning personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Planning personnel (“Planning Personnel”) to deliver the Planning services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Third-Party Contract(s) – The Parties expressly acknowledge that Provider shall enter into a third-party contract for Business Information Management software (the “Software”) necessary for the delivery of the Planning Services outlined on Attachment A.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Planning Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Planning Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Forty-Four Thousand, Three Hundred Twenty-Four Dollars and Seven Cents \$ 44,324.07 (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Bartlett City Schools, Attention: Chief Financial Officer, 5650 Woodlawn Drive, Bartlett, TN 38134.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-

breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Planning Services – The Parties acknowledge that Planning Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Planning Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“Force Majeure”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Planning Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Bartlett City Board of Education shall be sent to:

Attn: Superintendent’s Office
Bartlett City Schools
5650 Woodlawn Drive

Bartlett, TN 38134

- b) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College St.
Collierville, TN 38017.

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.

22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Arlington Board of Education

Mark Hansen, Chairman

Dale Viox, Chairman

Date: _____

Date: _____

John Aitken, Superintendent

Tammy Mason, Superintendent

Date: _____

Date: _____

Bartlett Board of Education

Jeff Norris, Chairman

Date: _____

David Stephens, Superintendent

Date: _____

ATTACHMENT A – SCOPE OF PLANNING SERVICES

“Planning Services” pursuant to this Agreement shall include, but not be limited to, the following:

1. Assist and advise the Districts with regard to all matters relating to compliance with educational objectives, policies, and procedures of the Tennessee Department of Education and state and federal regulations;
2. Assist and advise the Districts with regard to establishing goals and objectives for the Districts’ long range planning, including utilizing tools to investigate concerns, address needs, and evaluate impact on the Districts’ respective systems and educational programs;
3. Prepare, maintain, and regularly update the Districts’ five-year master plans, subject to approval of the Districts;
4. Assist and advise the Directors on all matters related to planning and prepare reports and make presentations, as requested;
5. Design and conduct research to identify enrollment and growth patterns;
6. Evaluate and make recommendations with regard to school attendance zones;
7. Maintain official street index for planning programs;
8. Coordinate planning services with local government personnel and agencies as appropriate;
9. Attend meetings of the Boards as requested by the Directors;
10. Consult with the Directors as requested to assist with, guide and/or coordinate new or modified project recommendations; and
11. Any other such duties reasonably related to planning as assigned or requested by the Directors.

**INTERLOCAL AGREEMENT FOR
BENEFITS ASSISTANCE**

This Agreement is made and entered into by and between Bartlett City Board of Education (“Provider”), a public school district, located at 5650 Woodlawn Drive, Bartlett, TN 38134 and the following public school districts: Arlington Community Schools Board of Education and Collierville Schools Board of Education (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Benefits services in order to serve their present and future needs; and

WHEREAS, the Bartlett City Board of Education has a Benefits staff with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Bartlett City Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Benefits services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Benefits needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Benefits personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Benefits personnel (“Benefits Personnel”) to deliver the Benefits services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Third-Party Contract(s) – The Parties expressly acknowledge that Provider shall enter into a third-party contract for Business Information Management software (the “Software”) necessary for the delivery of the Benefits Services outlined on Attachment A.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Benefits Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Benefits Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Seventy-Four Thousand, Two Hundred Fifty-Two Dollars and Nine Cents \$74,252.09 (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Bartlett City Schools, Attention: Chief Financial Officer, 5650 Woodlawn Drive, Bartlett, TN 38134.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-

breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Benefits Services – The Parties acknowledge that Benefits Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Benefits Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“Force Majeure”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Benefits Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Bartlett City Board of Education shall be sent to:

Attn: Superintendent’s Office
Bartlett City Schools
5650 Woodlawn Drive

Bartlett, TN 38134

- b) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College St.
Collierville, TN 38017.

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.

22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Arlington Board of Education

Mark Hansen, Chairman

Dale Viox, Chairman

Date: _____

Date: _____

John Aitken, Superintendent

Tammy Mason, Superintendent

Date: _____

Date: _____

Bartlett Board of Education

Jeff Norris, Chairman

Date: _____

David Stephens, Superintendent

Date: _____

ATTACHMENT A – SCOPE OF BENEFITS SERVICES

“Benefits Services” pursuant to this Agreement shall include, but not be limited to, the following:

1. Review plan documents and assist and advise the Districts on annual rates;
2. Prepare and distribute District annual notifications to ensure compliance with state and federal employee benefits laws, subject to approval of the Districts.
3. Coordinate, implement and maintain the Districts’ online benefit enrollment systems including new hire processes, qualifying event changes, and benefit procedures relating to terminations of employment;
4. Administer District benefits and coordinate carrier payments for employees on leave;
5. Coordinate and administer retiree benefits;
6. Prepare, maintain, and regularly update employee benefit deductions and Empower contributions;
7. Prepare and process monthly benefits report to identify demographic changes and vendor systems updates;
8. Resolve benefits inquiries related to eligibility, claims, and administrative coverage, subject to approval of the Districts;
9. Effectively prepare, coordinate, and implement annual open enrollment events and materials; and
10. Any other such duties reasonably related to benefits as assigned or requested by the Directors.

INTERLOCAL AGREEMENT FOR PURCHASING ASSISTANCE

This Agreement is made and entered into by and between Bartlett City Board of Education (“Provider”), a public school district, located at 5650 Woodlawn Drive, Bartlett, TN 38134 and the following public school districts: Arlington Community Schools Board of Education and Collierville Schools Board of Education (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of Purchasing services in order to serve their present and future needs; and

WHEREAS, the Bartlett City Board of Education has a Purchasing staff with sufficient qualifications to provide those services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Bartlett City Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver Purchasing services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ Purchasing needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and all Purchasing personnel concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Purchasing personnel (“Purchasing Personnel”) to deliver the Purchasing services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Third-Party Contract(s) – The Parties expressly acknowledge that Provider shall enter into a third-party contract for Business Information Management software (the “Software”) necessary for the delivery of the Purchasing Services outlined on Attachment A.

5. Oversight – The Provider shall use its own facilities, equipment, personnel, and personnel policies in providing the Services under this Agreement. Purchasing Personnel shall be considered employees of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
6. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Purchasing Personnel shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
7. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Fifty-Eight Thousand, Three Hundred Twenty-Seven Dollars and Twenty-Three Cents \$ 58,327.23 (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

8. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Bartlett City Schools, Attention: Chief Financial Officer, 5650 Woodlawn Drive, Bartlett, TN 38134.
9. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
10. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-

breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

11. Access to Purchasing Services – The Parties acknowledge that Purchasing Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that Purchasing Personnel employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
12. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“Force Majeure”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
13. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its members, directors, agents and employees, including Provider’s Purchasing Personnel, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its members, directors, agents and employees.
14. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
15. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by certified mail to the following:
 - a) Notices to Bartlett City Board of Education shall be sent to:

Attn: Superintendent’s Office
Bartlett City Schools
5650 Woodlawn Drive

Bartlett, TN 38134

- b) Notices to Arlington Community Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Arlington Community Schools
5475 Airline Road
Arlington, TN 38002

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attn: Superintendent's Office
Collierville Schools
146 College St.
Collierville, TN 38017.

16. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
17. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
18. Assignment – The rights and obligations of this Agreement are not assignable.
19. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.
20. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
21. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.

22. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
23. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

Collierville Board of Education

Arlington Board of Education

Mark Hansen, Chairman

Dale Viox, Chairman

Date: _____

Date: _____

John Aitken, Superintendent

Tammy Mason, Superintendent

Date: _____

Date: _____

Bartlett Board of Education

Jeff Norris, Chairman

Date: _____

David Stephens, Superintendent

Date: _____

ATTACHMENT A- SCOPE OF PURCHASING SERVICES

Purchasing Services (the “Services”) pursuant to this Agreement shall include, but not be limited to, the following:

1. Assist and advise the Districts by coordinating purchasing through competitive bidding, formal sealed bids, informal price quotations, and requests for proposals, subject to District approval;
2. Pursuant to District communicated bid specifications, coordinate and oversee preparation of bidding documents, including notices to bidders, instructions to bidders, internal vendor coding, and District defined bid specifications, subject to District approval;
3. Plan, develop, and coordinate a purchasing website to communicate procurement opportunities and information to the Districts and to the public, subject to District approval;
4. As requested by the Districts, obtain and analyze comparative prices and quotations;
5. As requested and/or approved by the Districts, initiate contact with vendors relative to supplies, equipment, and services availability;
6. Rely on properly issued District purchase requisitions to review and verify vendor information, pricing, and bid specifications, subject to District approval;
7. Develop and maintain appropriate procurement records, including but not limited to, vendor registration procedures, bidders lists, bidder participation lists, bid documents, bid responses, tab sheets, consensus communications, and final contract awards, subject to District approval;
8. As requested by the Districts, issue intent to award letters subject to final District approval;
9. As requested and approved by the Districts, generate and issue purchase orders, subject to final District approval;
10. Plan, develop, distribute, and implement a Purchasing Procedures Manual delineating Purchasing Shared Services operating procedures;
11. Any other such duties reasonably related to Purchasing, as assigned or requested by the Directors.

**INTERLOCAL AGREEMENT FOR
CAREER AND TECHNICAL EDUCATION (CTE) SERVICES**

This Agreement is made and entered into by and between **Arlington Community Schools Board of Education** (“Provider”), a public school district, located at 5475 Airline Road, Arlington, TN 38002 and the following public school districts: **Bartlett City Schools, Collierville Schools, Germantown Municipal Schools District, and Millington Municipal Schools**, (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of CTE services in order to serve their present and future needs; and

WHEREAS, the Arlington Community Schools Board of Education has a CTE Supervisor with sufficient qualifications to provide CTE services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Arlington Community Schools Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver CTE services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ CTE needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and the CTE Supervisor concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its CTE Supervisor (“CTE Supervisor”) to deliver the CTE services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.
4. Oversight – The CTE Supervisor shall be considered an employee of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.

5. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s CTE Supervisor shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
6. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Twenty-Five Thousand, Five Hundred Forty-Nine Dollars (\$ 25,549.00) (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.
7. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Arlington Community Schools, Attention: Chief Financial Officer, 5475 Airline Road, Arlington, Tennessee 38002.
8. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
9. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties. Except for circumstances beyond the Provider’s control which make the continued performance of this Agreement impossible or impracticable with respect to the non-breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.
10. Access to CTE Services – The Parties acknowledge that CTE Services provided under this Agreement are equally available to all signatories hereto. The Provider

agrees that the CTE Supervisor employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.

11. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party’s reasonable control (“*Force Majeure*”), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term *Force Majeure* shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
12. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its Board Members, agents and employees, including but not limited to, Provider’s Career and Technical Education Supervisor, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its Board Members, agents and/or employees.
13. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
14. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by Certified Mail to the following:
 - a) Notices to Arlington Community Schools Board of Education shall be sent to:

Attention: Superintendent
Arlington Community Schools
5475 Airline Road
Arlington, Tennessee 38002

b) Notices to Bartlett City Schools Board of Education shall be sent to:

Attention: Superintendent
Bartlett City Schools
5560 Woodlawn Street
Bartlett, Tennessee 38134

c) Notices to Collierville Schools Board of Education shall be sent to:

Attention: Superintendent
Collierville Schools
146 College Street
Collierville, Tennessee 38017

d) Notices to Germantown Municipal Schools District Board of Education shall be sent to:

Attention: Superintendent
Germantown Municipal Schools District
6685 Poplar Avenue, Suite 202
Germantown, Tennessee 38138

e) Notices to Millington Municipal Schools Board of Education shall be sent to:

Attention: Superintendent
Millington Municipal Schools
5020 Second Avenue
Millington, Tennessee 38053

15. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
16. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
17. Assignment – The rights and obligations of this Agreement are not assignable.
18. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this

Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.

19. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
20. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
21. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
22. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

**Arlington Community Schools
Board of Education**

Dale Viox, Chairman

Date: _____

Tammy Mason, Superintendent

Date: _____

Collierville Schools Board of Education

Mark Hansen, Chairman

Date: _____

John Aitken, Superintendent

Date: _____

**Millington Municipal Schools
Board of Education**

Cody Childress, Chairman

Date: _____

Dr. David Roper, Superintendent

Date: _____

Bartlett City Schools Board of Education

Jeff Norris, Chairman

Date: _____

Dr. David Stephens, Superintendent

Date: _____

**Germantown Municipal Schools District
Board of Education**

Linda Fisher, Chairperson

Date: _____

Jason Manuel, Superintendent

Date: _____

ATTACHMENT A – SCOPE OF CAREER AND TECHNICAL EDUCATION SERVICES

Career and Technical Education Services (the “Services”) pursuant to this Agreement shall include, but not be limited to, the following:

1. Assisting and advising the Districts as an instructional leader in developing and implementing appropriate Career and Technical curriculum to meet the identified needs of students in Career and Technical Education programs.
2. Assisting and advising the Districts’ Chief Financial Officers by making recommendations regarding the Career and Technical Education budget needs.
3. Assisting and advising the Districts in obtaining available grant funding for Career and Technical Education programs and managing grants once funds have been obtained. The CTE Supervisor will submit all required forms and information to the State for CTE grants on behalf of the Districts and ensure proper dissemination of the grant funds in collaboration with District CFOs.
4. Assisting and advising the Districts in evaluations of Career and Technical Education teachers as requested.
5. Assisting and advising the Districts by planning and conducting professional development programs, workshops and other in-service related to Career and Technical Education.
6. Assisting and advising the Districts with on-going orientation of new teachers in the areas of Career and Technical Education.
7. Assisting and advising the Districts as needed or requested in the development of effective instructional assessment techniques.
8. Assisting and advising the Districts in the preparation of reports required by the State Department of Education and other agencies.
9. Assisting and advising the Districts in collaboration with their Curriculum and Instruction Departments in disaggregating student data, identifying student needs, selecting textbooks and materials and establishing program goals.
10. Any other duties reasonably related to Career and Technical Education Services.

**INTERLOCAL AGREEMENT FOR
ENERGY MANAGEMENT SERVICES**

This Agreement is made and entered into by and between **Arlington Community Schools Board of Education** (“Provider”), a public school district, located at 5475 Airline Road, Arlington, TN 38002 and the following public school districts: **Bartlett City Schools, Collierville Schools, and Germantown Municipal Schools District**, (the “Districts” or the “Boards”) (hereinafter collectively referred to as the “Parties”).

WITNESSETH:

WHEREAS, pursuant to Tennessee Code Annotated §7-51-908, the Parties are authorized to contract among themselves for matters concerning education; and

WHEREAS, the Parties are in need of energy management services in order to serve their present and future needs; and

WHEREAS, the Arlington Community Schools Board of Education has an Energy Management Technician with sufficient qualifications to provide energy management services to the Boards; and

WHEREAS, the Parties have agreed to enter into this Agreement to effect the purposes stated herein.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the Arlington Community Schools Board of Education (the “Provider”) and the Boards agree as follows:

1. Purpose – The purpose of this Agreement is to authorize the Provider to deliver energy management services to the Districts in exchange for consideration under the following terms and conditions.
2. Designated Representatives – To implement this Agreement, each Party’s Director of Schools or their designee shall be that Party’s representative with regard to their respective Districts’ energy management needs and all other matters pertaining to those services provided pursuant to this Agreement. Such designees, hereinafter collectively referred to as the “Directors,” shall serve as the point of contact for the Provider, the Provider’s Director, and the Energy Management Technician concerning disputes regarding the terms of this Agreement or any services provided hereunder.
3. Services – The Provider shall cause its Energy Management Technician (“EMT”) to deliver energy management services (the “Services”) outlined on Attachment A to the Districts pursuant to applicable federal, state and local laws, codes, rules and regulations.

It shall be the responsibility of each District to purchase, implement and maintain all necessary software and licenses compatible with their energy management systems as necessary to provide the services set forth herein.

4. Oversight – The Energy Management Technician shall be considered an employee of the Provider for all purposes and shall not be under the control or supervision of the Parties’ Boards or Directors of Schools.
5. Relationship Between the Parties – The relationship between the Boards and the Provider or the Provider’s Energy Management Technician shall be that of an independent contractor. No principal-agent or employer-employee relationship is created by this Agreement.
6. Consideration – In consideration for the Services listed in Attachment A, each District shall pay the Provider Twenty-Three Thousand, One Hundred Ninety-Eight Dollars (\$ 23,198.00) (“contract price”).

Extraordinary Expenditures – If the Provider determines that an expense/s outside of the “contract price” may be incurred, Provider shall provide the anticipated expense/s to the affected Districts prior to incurring the expense/s. If the affected District(s) believe that the expense/s are necessary, the expense/s shall be equally apportioned between the Provider and the affected District(s). Services beyond those listed in Attachment A will be outside the scope of this Agreement and must be agreed upon, in writing, by the Provider and the party(s) for whom the additional work will be performed prior to commencement of any such work.

7. Payment – The Provider shall invoice the Boards monthly, with the first payment being due June 30, 2017. All payments shall be remitted within thirty (30) calendar days to Arlington Community Schools, Attention: Chief Financial Officer, 5475 Airline Road, Arlington, Tennessee 38002.
8. Term – The term of this Agreement shall commence on July 1, 2017 and shall end on June 30, 2018.
9. Termination for Cause – If, through any cause, any Party shall breach a material term of this Agreement by failing to fulfill in a timely and proper manner its obligations under this Agreement or by violating any of the covenants, agreements, or stipulations of this Agreement, the non-breaching Party may terminate this Agreement. The non-breaching Party shall provide all Parties with written notice specifying the nature of the breach, and the breaching Party shall have thirty (30) days in which to cure the breach. Should the breaching Party fail to cure the breach, the non-breaching Party shall provide written notice of such failure to cure and such Agreement shall terminate as to that Party no earlier than fourteen (14) days after such notice. Termination by one Party, other than the Provider, pursuant to this paragraph, shall be effective only with regard to that Party; the Agreement shall continue under the same terms and conditions with respect to all other Parties.

Except for circumstances beyond the Provider's control which make the continued performance of this Agreement impossible or impracticable with respect to the non-breaching Districts, termination by the Provider pursuant to this paragraph shall be effective only with regard to the breaching District; the Agreement shall continue under the same terms and conditions with respect to all other Districts.

10. Access to Energy Management Services – The Parties acknowledge that Energy Management Services provided under this Agreement are equally available to all signatories hereto. The Provider agrees that the Energy Management Technician employed in furtherance of this Agreement shall use best efforts at all times to provide equal access to the Services.
11. Force Majeure – If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond any Party's reasonable control ("*Force Majeure*"), and if the Party unable to carry out its obligations gives the other Parties prompt written notice of such event, then the obligations of the Party invoking this provision shall be suspended to the extent necessary by such event. The term *Force Majeure* shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages. The excused Party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a Party if committed, omitted, or caused by such Party, or its employees, officers, agents, or affiliates.
12. Liability – Each Party to this Agreement shall be solely responsible for its own actions and the actions of its employees and agents conducted pursuant to this Agreement. The Provider shall offer the Services to the Parties in an advisory role, and all decision-making authority remains entirely vested in the Districts. The Parties confer no agency or authority, either express or implied, on the Provider for which any third party may rely. To the extent permitted by Tennessee law, each party to this Agreement shall hold harmless the Provider, and its Board Members, agents and employees, including, but not limited to, Provider's Energy Management Technician, from any and all liabilities arising out of the rendition of services hereunder unless such liabilities arise from the willful and intentional acts of Provider or its Board Members, agents and/or employees.
13. Governing Law – This Agreement shall be exclusively governed by the laws of the State of Tennessee.
14. Notice – All notices required under this Agreement shall not be effective unless in writing and sent by Certified Mail to the following:

- a) Notices to Arlington Community Schools Board of Education shall be sent to:

Attention: Superintendent
Arlington Community Schools
5475 Airline Road
Arlington, Tennessee 38002

- b) Notices to Bartlett City Schools Board of Education shall be sent to:

Attention: Superintendent
Bartlett City Schools
5560 Woodlawn Street
Bartlett, Tennessee 38134

- c) Notices to Collierville Schools Board of Education shall be sent to:

Attention: Superintendent
Collierville Schools
146 College Street
Collierville, Tennessee 38017

- d) Notices to Germantown Municipal Schools District Board of Education shall be sent to:

Attention: Superintendent
Germantown Municipal Schools District
6685 Poplar Avenue, Suite 202
Germantown, Tennessee 38138

15. Entire Agreement – This Agreement and any attachments included herewith at the time of execution of this Agreement contain the entire agreement between the Parties as to the subject matter herein, and no statements, promises, or inducements made by any party or agent of any party that is not contained in this written Agreement shall be valid or binding.
16. Modifications in Writing – This Agreement may not be amended, enlarged, modified or altered except in writing and signed by all affected Parties.
17. Assignment – The rights and obligations of this Agreement are not assignable.
18. No Consent to Breach – No consent or waiver, express or implied, by any Party to this Agreement to or of any breach or default by any other Party to this Agreement in the performance by such other Party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default of the same or any other obligations hereunder. Failure on the part of any Party to this Agreement to complain of any act or failure to act of any other Party to this

Agreement, or to declare such Party in default, irrespective of how long such failure continues, shall not constitute a waiver by the non-defaulting party of its rights hereunder.

19. Severability – If any provision of this Agreement is held to be invalid, unlawful, or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such invalid, unlawful, or unenforceable provision had not been a part hereof. The remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by such invalid, unlawful, or unenforceable provision or by its severance therefrom.
20. Headings – The headings in this Agreement are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
21. Counterparts - This Agreement may be signed in multiple counterparts, each of which shall be an original, and shall be binding on the Parties hereto and their servants and assigns.
22. Effective Date – This Agreement shall not be binding upon the Parties until it has been properly approved by the Boards of Education of the respective parties and has been signed by the authorized representatives of the Parties. When it has been so approved and signed, this Agreement shall be effective as of July 1, 2017.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY BLANK

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized representatives on the date and year hereof.

**Arlington Community Schools
Board of Education**

Dale Viox, Chairman

Date: _____

Tammy Mason, Superintendent

Date: _____

Collierville Schools Board of Education

Mark Hansen, Chairman

Date: _____

John Aitken, Superintendent

Date: _____

Bartlett City Schools Board of Education

Jeff Norris, Chairman

Date: _____

Dr. David Stephens, Superintendent

Date: _____

**Germantown Municipal Schools District
Board of Education**

Linda Fisher, Chairperson

Date: _____

Jason Manuel, Superintendent

Date: _____

ATTACHMENT A- SCOPE OF ENERGY MANAGEMENT SERVICES

Energy Management Services (the “Services”) pursuant to this Agreement shall include, but not be limited to, the following:

1. Assisting and advising the Districts in the maintenance and repair of energy management systems.
2. Assisting and advising the Districts in the establishment and maintenance of energy management system schedules and building temperature set points.
3. Assisting and advising the Districts in evaluations of building energy consuming systems, energy management methods and practical energy efficiency principles.
4. Assisting and advising the Districts on Andover controls and Continuum software.
5. Assisting and advising the Districts with access control equipment.
6. The Energy Management Technician will maintain the Energy Management and access controls system currently installed in the Districts. He will monitor all controllers during normal operating hours and report alarms to the District representative. He will troubleshoot and repair controllers as needed.
7. The Energy Management Technician will coordinate with Mechanical Automated Control System, Inc. for the purchase of equipment and software used for the monitoring and access control and will enter the schedules for air-conditioning and heating controls that currently exist in the Districts.
8. Districts shall purchase directly from MACS, Inc. their needed energy management or cards access controllers, room sensors or card access related equipment. Districts shall reimburse Provider for all other stock or materials.
9. Any other duties reasonably related to Energy Management Services.