



Board of Education Regular Meeting
February 6, 2025 6:30 PM
Central Office Board Room
154 Blountville Bypass
Blountville, TN 37617

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
 - a. Regular and Called Meeting Minutes from 1.2.2025 and 1.15.2025
 - b. Field Trip Requests
 - c. SEHS Credit Card - Citizens Bank VISA
 - d. WRHS Copier Lease Agreement
 - e. WRHS Cintas Contract
 - f. WRHS Jostens Yearbook Contract
 - g. Disposition of Materials - Maintenance Vehicles
4. Public Comment - Agenda Items
5. Director's Comments
 - a. Special Recognition
 - a. School Board Appreciation
 - b. SEHS Exchange Students
 - c. December Bus Driver of the Month, Ms. Judy Hinkle
 - d. January Bus Driver of the Month, Mr. Hugh Anderson
 - e. Teachers, Principal, and Supervisor of the Year
6. Unfinished Business
 - a. Barrett's Lawn Care Contract
 - b. Henry Harr Road Property
 - c. New Program/Recruiting Tool - Childcare
7. New Business
 - a. School Calendar Revision
 - a. February 11, 2025
 - b. March 3, 2025
 - b. General Purpose School Budget Amendments
 - c. Title IX McKinney Vinto - Revision 1
 - d. Resolution to Authorize the Sullivan County Purchasing Agent to Enter into a Lease with Contractor's Machinery, Tri-Cities, Inc. for the Provision of a Track Loader for the School Maintenance Department
8. Public Comment - Non-Agenda Items
9. Board Chairman Comments
 - a. March Meeting Date - Meeting will be held at SEHS
10. Adjournment

Dr. Justin Calhoun
Dean of Academics

Josh Tate
Dean of Students

Dr. Jennifer Wilburn
Assistant Principal

Dr. Adam Hughes
Assistant Principal

Roby Witcher
Assistant Principal

Justin Hilton
Assistant Principal

West Ridge High School

380 Lynn Road
Blountville, TN 37617
Phone: (423) 354-1450
Dr. George Lao
Principal



January 27, 2025

Sullivan County Board of Education
PO Box 306
Blountville, TN 37617

Dear Chairman Price and Members of the Board,

Please find attached a proposal from RJ YoungCompany. for the copier/print contract for West Ridge High School Annex. I am asking approval of this request for a 60 month lease at a rate of \$259.00 per month. This proposal includes a total of (1) machines as follows:

- (1) MP5055 (50 page/minute) machine to be housed in our Main Office Area at Annex;
- All machines will include stapling and 3-hole punch external finishers where stated, as well as, multi-drawer paper cabinets;
- All machines will include ID Card Scan Capability;
- On-Site technical training provided by RJ Young;
- The proposed maintenance agreement is to be included in the monthly lease rate stated above which includes all service and supplies without any cost per copy overages, allowing for greater ease of budgeting.

Our administration feels this proposal is the most advantageous approach in an effort to keep our expenditures as economical as possible during the course of the next sixty months while meeting the needs of our students and staff. Your attention to this matter is greatly appreciated.

Respectfully,

Dr. George Lao
Principal

Cost Per Copy Agreement

Customer Purchase Order

Sales Rep #

Billing Location

Install Location

Full Customer Name - Include Inc., Corp., LLC etc.

West Ridge High School Annex (Central Middle School)

Customer Name

West Ridge High School Annex (Central Middle School)

Department

County

Street Address

131 Shipley Ferry Road

Street Address

131 Shipley Ferry Road

City

Blountville

State

TN

Zip+4

37617

City

Blountville

State

TN

Zip+4

37617

Contact Name

Nikki Olden

Phone #

423-354-1200

Fax #

Meter Contact

Nikki Olden

Phone #

423-354-1200

Fax #

Email

nikki.older@sullivank12.net

Email

nikki.older@sullivank12.net

Qty.	Manufacturer	Equip. ID	Model	Serial Number	Unit Price	Amount
1	Ricoh		IM 5000			
1	Ricoh		Type M45 Fax option			
1	Ricoh		BU3090 Bridge unit			
1	Ricoh		SR3260 Finisher			
1	Ricoh		PB3300 Paper-feed unit 2 x 550 sheets			
1	Ricoh		PU3080 Punch unit			

Trade-In/Buyout (Items to be picked up)

Total This Page

Total From Add'l Equipment List

Sales Tax

Tax Exempt Yes No
Attach Exemption Certificate

Total

1) The equipment specified above will be provided at the following rates:

Commencement Date	Term	Security Deposit	Total Minimum Payment	Minimum Billing Frequency	Overage Billing Frequency
	60		\$259.00	Monthly	Monthly
Monthly Minimum Number of B&W Copies	Overage Rate per B&W Copy	Monthly Minimum Number of Color Copies	Overage Rate per Color Copy	Agreement Includes <input type="checkbox"/> Yes <input type="checkbox"/> No Master Unit <input type="checkbox"/> Yes <input type="checkbox"/> No Color Supplies <input type="checkbox"/> Yes <input type="checkbox"/> No Drum/Photo Conductor <input type="checkbox"/> Yes <input type="checkbox"/> No Imaging Units <input type="checkbox"/> Yes <input type="checkbox"/> No Parts/Labor <input type="checkbox"/> Yes <input type="checkbox"/> No Toner/Dispersant <input type="checkbox"/> Yes <input type="checkbox"/> No Developer <input type="checkbox"/> Yes <input type="checkbox"/> No Other <input type="checkbox"/> New Account <input type="checkbox"/> New Equipment <input type="checkbox"/> Upgrade <input type="checkbox"/> Remanufactured Equipment <input type="checkbox"/> Additional Unit <input type="checkbox"/> MAM <input type="checkbox"/> Used <input type="checkbox"/> Yes <input type="checkbox"/> No MICR Toner	
Monthly Minimum Number of Square Feet	Overage Rate per Square Foot	Monthly Minimum Number of Linear Feet	Overage Rate per Linear Foot		
Monthly Minimum Number of B&W Prints	Overage Rate per B&W Print	Monthly Minimum Number of Color Prints	Overage Rate per Color Print		
Monthly Minimum Number of Misc	Overage Rate per Misc	Monthly Minimum Number of Misc 2	Overage Rate per Misc 2		

Remarks:

THIS AGREEMENT INCLUDES UNLIMITED MONTHLY B/W IMPRESSIONS AND STAPLES

Additional terms and conditions on page 2.

Signature: _____

Print Name: _____

Title: _____ Date: _____

Sales Rep: _____ Date: _____

Sales Manager: _____ Date: _____



This is a non-cancelable agreement

Order # JEQS00

2. **RENTAL AGREEMENT.** You agree to rent the equipment described in this Cost per Copy agreement (collectively "Equipment"). This Agreement will begin on the commencement date listed in the Cost Per Copy Agreement (CPC). You agree to pay us any required Security Deposit when you sign this Agreement. Your CPC Payment consists of the Periodic Equipment Payment and the Periodic Supply Maintenance Payment. The Excess Charge Per Copy is the variable charge for maintenance services and supplies (as set forth in this Agreement) for copies in excess of Minimum Copy Requirement for the applicable period. Unless otherwise set forth in this Agreement, each CPC payment is due and payable monthly. The Minimum Monthly Payment is due whether or not you receive an invoice from us. Excess Charge Per Copy amounts are payable as invoiced by us following the end of each Billing Period. If in any period you make fewer copies than the Periodic Copy Requirement, you cannot carry over that amount to any other period. We have the right to increase, without written notice, the Periodic Supply Maintenance Payment and the Excess Charge per Copy on an annual basis. You will provide us with accurate meter readings for each item of Equipment when and by such means as we request. YOU AGREE THAT WE MAY ESTIMATE THE NUMBER OF COPIES PRODUCED IF A METER READING IS NOT RECEIVED BY US WITHIN 5 DAYS OF THE DATE WE SPECIFY. IF AN ACTUAL METER READING IS RECEIVED WITHIN 90 DAYS OF THE BILLING DATE FOR THE EXCESS COPIES, AN ADJUSTMENT WILL BE MADE. NOTWITHSTANDING ANY ADJUSTMENT, YOU WILL NEVER PAY LESS THAN THE PERIODIC CPC PAYMENT. Single copy charges apply up to 8.5" x 14". For efficient and electronic meter reading, RJY utilizes specialized software that reports current meter readings on all print devices connected to your Network. Customer agrees that meters may be accessed and reported in this manner. Should the number of scans exceed the total of all prints and copies, we reserve the right to invoice these excess scans at \$.0025 per scan. You will make all payments required under this Agreement to us at the address we may specify in writing. Unless a proper exemption certificate is provided applicable sales and use taxes will be added to the Payment. If any Payment is not paid when due, you will pay us a late charge of up to 15% of the amount of the payment or \$15.00 whichever is greater (or such lesser rate as is the maximum rate allowed under applicable law). You also agree to pay \$35.00 for each returned check. Restrictive endorsements or additional terms on checks you send to us will not reduce your obligations to us.

3. **CONNECTION TO COMPUTERS/NETWORKS.** RJY offers complimentary installation of manufacturer print drivers and software for any connectable equipment listed in this agreement. Installation is performed by support personnel. Customer agrees to provide access and information required to complete the requested installation. Customer will provide all necessary network cabling required for installation. If RJY performs the installation/Connection, the customer agrees that RJY is responsible for only completing the installation and setup of the equipment listed in this agreement. The initial installation and any additional basic configurations are covered at no charge for the first 90 days under the condition that the customer has made no changes to their network during that period. Installations requiring extensive configuration will be quoted separately and performed upon request. After the initial 90 day period, any network connectivity support requested by the customer will be billed at RJY's then current charge rate for connectivity support. RJY will not be held liable for any errors, property damage, loss of time or profit, consequential or incidental damages of any kind arising as result of operating any software provided with the purchase of a manufacturer's product or downloaded from a manufacturer's website.

4. **TITLE; RECORDING.** We are the owner of and will hold title to the Equipment. You will keep the Equipment free of all liens and encumbrances.

5. **USE.** You shall use the Equipment in a careful and proper manner in conformance with manufacturer's specifications and all laws, ordinances and regulations in any way relating to the possession or use of the Equipment. Customer represents that these products are NOT acquired for personal, family, or household purposes.

6. **INDEMNIFICATION.** You are responsible for any losses, damages, penalties, claims, suits and actions (collectively "Claims"), whether based on a theory of strict liability or otherwise caused by or related to the installation, ownership, maintenance, use, rental, possession, or delivery of the Equipment. You agree to reimburse us for and, if we request, to defend us against any Claims.

7. **ASSIGNMENT.** You agree not to sell, assign, transfer or sublease the equipment or your interest in this Agreement. We may, without notifying you, sell, assign, or transfer this Agreement and our rights to the Equipment. The rights of the assignee will not be subject to any claim, defense or set-off that you may have against us.

8. **LOSS OR DAMAGE.** You are responsible for any loss, theft, destruction of, or damage to, the Equipment (collectively "Loss") from any cause at all, whether or not insured, until it is delivered to us at the end of this Agreement. You are required to make all CPC payments even if there is a Loss. You must notify us in writing immediately of any Loss. Then, at our option, you will either (a) repair the Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, or (b) pay us the amount equal to the net present value of all unpaid CPC Payments for the remainder of the term plus the present value of our anticipated residual interest in the Equipment, each discounted at 5% per year, compounded annually, plus all other amounts due or that may become due under this Agreement. If you have satisfied your obligations under this Section 9, we will forward to you any insurance proceeds that we receive for lost, damaged, or destroyed Equipment. If you are in default, we will apply any insurance proceeds we receive to reduce your obligations under Section 16 of this Agreement.

9. **TAXES AND FEES.** You agree to show the Equipment as "Leased Property" on all personal property tax returns. You will pay when due, either directly or to us upon our demand, all taxes, fines and penalties relating to this Agreement or the Equipment that are now or in the future assessed or levied by any state, local or government authority.

10. **EQUIPMENT LOCATION; RETURN.** You will keep and use the Equipment only at the Equipment Location shown in this Agreement. You may not move the Equipment without our prior written consent. You will provide adequate space and electrical services for the operation of the Equipment. You will not make any alterations, additions or replacements to the Equipment without our prior written consent. All alterations, additions or replacements will become part of the Equipment and our property at no cost or expense to us. Upon the expiration or earlier termination of this Agreement, you will deliver the Equipment to us, in good condition, full working order and in complete repair, except ordinary wear and tear. We will pick up the Equipment provided that the Equipment is in our servicing territory. If the Equipment is outside our servicing territory, you will crate, insure, and ship the Equipment, in good working condition, to us by means we designate, with all expenses to be prepaid by you. You will be responsible for any damage to the Equipment during shipping.

11. **RENEWAL.** Unless you give us at least 30 days written notice before the end of the initial term or any renewal term of this Agreement, this Agreement will automatically renew for an additional one year renewal term. During such renewal term(s) the CPC Payment will remain the same (subject to the annual adjustment provided in Section 2 above). We may cancel an automatic renewal term by sending you written notice 10 days prior to such renewal term.

12. **YOUR REPRESENTATIONS.** You state for our benefit that as of the date of this Agreement; (a) you have the lawful power and authority to enter into this Agreement; (b) the individuals signing this Agreement have been duly authorized to do so on your behalf; (c) by entering into this Agreement you will not violate any law or other agreement to which you are a party; (d) you are not aware of anything that will have a material negative effect on your ability to satisfy your obligations under this Agreement; and (e) all financial information you have provided us is true and accurate and provides a good representation of your current financial condition.

13. **YOUR PROMISES.** In addition to the other provisions of this Agreement, you agree that during the term of this Agreement (a) you will promptly notify us in writing if you move your principal place of business, if you change the name of your business, or if there is a change in your ownership; (b) you will provide to us such financial information as we may reasonably request from time to time; and (c) you will take any action we reasonably request to protect our rights in the Equipment and to meet your obligation under this Agreement.

14. **DEFAULT.** You will be in default under this Agreement if any of the following events occur: (a) you fail to make any CPC payment or other sum when due; (b) you fail to comply with any other term or condition of this Agreement or any other agreement between us, or fail to perform any obligation imposed upon you relating to this Agreement or any such other agreement; (c) you become insolvent, you dissolve or are dissolved, you assign your assets for the benefit of your creditors, you sell, transfer or otherwise dispose of all or substantially all of your assets, or you enter (voluntarily or involuntarily) into any bankruptcy or reorganization proceeding; (d) without our prior written consent, you merge or consolidate with any other entity and you are not the survivor of such merger or consolidation; (e) any guarantor of this Agreement dies, does not perform its obligations under the guaranty, or becomes subject to one of the events listed in clause (c) above.

15. **REMEDIES.** In the event you default under this Agreement, as defined above, we will have the right to take ONE OR MORE of the following actions, in addition to any and all other remedies that may be available to us under law: (a) cancel this Agreement without prior notice or warning to you; (b) file a law suit against you to collect all past due amounts AND ALL AMOUNTS THAT WILL BECOME DUE IN THE FUTURE DURING THE UNEXPIRED TERM, plus the "residual value" of the Equipment as determined by us in our sole but reasonable judgment, plus all other fees, charges or amount that are then due, plus all of our reasonable legal costs, including but not limited to reasonable attorneys' fees, reasonable overhead for employee time spent on preparing for suit or attempting to collect payments and mitigate our damages; (c) repossess the Equipment or apply to a court for an order allowing repossession. In this event, you agree that, after the Equipment is repossessed, you will have no further rights in the Equipment, and you agree we may resell, re-lease or otherwise remarket the Equipment without notice to you. You agree (and you waive any rights that may provide to the contrary) that we will NOT be required to repossess, resell, re-lease or otherwise remarket the Equipment at any time, and that our failure to do so will not affect our other rights of collection and other rights under this Agreement or under law.

16. **NOTICES.** All of your written notices to us must be sent by certified mail or recognized overnight delivery service, postage prepaid, to us at our address stated in this Agreement. All of our notices to you may be sent first class mail, postage prepaid, to your address stated in this Agreement. At any time after this Agreement is signed, you or we may change an address by giving notice to the other of the change.

17. **MISCELLANEOUS.** This Agreement contains our entire agreement and supersedes any conflicting provision of any equipment purchase order or any other agreement. Once this agreement is signed by you, the agreement constitutes an OFFER to you, and will not be binding until ACCEPTED by us, as evidenced by the signature of the Corporate Office. Any change in the terms and conditions of this Agreement must be in writing and signed by one of our Officers. You agree, however, that we are authorized, without notice to you, to supply missing information or correct obvious errors in this Agreement. If a court finds any provision of this Agreement to be unenforceable, the remaining terms of the Agreement shall remain in effect.

18. **JURISDICTION.** You and any Guarantor agree that this Agreement will be deemed fully executed and performed in the State of Tennessee and will be governed by Tennessee law. YOU AND ANY GUARANTOR EXPRESSLY AGREE TO: (A) BE SUBJECT TO THE PERSONAL JURISDICTION OF THE STATE OF TENNESSEE; (B) ACCEPT VENUE IN ANY FEDERAL OR STATE COURT IN TENNESSEE; AND (C) WAIVE ANY RIGHT TO A TRIAL BY JURY.

19. **INTERPRETATION.** As a convenience to you and to further expedite this transaction for you, you agree that a photocopy, electronic image or facsimile of this Agreement which includes a photocopy, electronic image or facsimile of the signatures of both parties shall be as valid, authentic and legally binding as the original version for all purposes and shall be admissible in court as final and conclusive evidence of this transaction and of the execution of this document.

20. Customer will be enrolled in the RJ Young online customer portal (ePASS). This online portal allows authorized users designated by customer to order supplies, place service calls, pay invoices, view bills and view account information online.



CANON SOLUTIONS AMERICA

State of Tennessee Contract Quote Sheet

Issued Under:

SWC 400 Multifunction Devices

Contract #: 62117

QUOTE AND PURCHASE ORDER DOCUMENT

Quote #: BD-1137

Date: 1/17/2025

BILL TO: ("Customer")

SHIP TO: (if different)

Customer Name: TN Sullivan County Schools
Dept:
Contact:
Address:
City/State/Zip:
Phone:
Email:

Customer Name:
Dept:
Contact:
Address:
City/State/Zip:
Phone:
Email:

Auto Toner Contact (if different from above):

Name: Phone: Email:

CSA to Pick Up Current Copier if Completed:

Make: Model: Serial #:

Black & White Group IV - Canon IRADV DX 6860I (55 CPM)

Table with 3 columns: Qty, Model Description - Base Configuration, Monthly Rental Price, Vendor Item ID. Includes items like STAPLE FINISHER-AB3, BUFFER PASS UNIT-P2, etc.

TOTAL: \$70.50

Auto Toner Fulfillment (Requires use of imageWare Remote)

Send Signed Purchase Canon Solutions America, Inc.
Order or Email Attn.
Acknowledgement to: 402 BNA Drive, Ste. 360
Nashville, TN. 37217

Send Payments To: Canon Financial Services, Inc.
14904 Collections Center Drive
Chicago, IL 60693

imageRUNNER ADVANCE DX 6800 Series

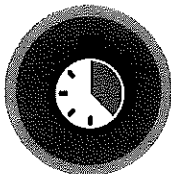
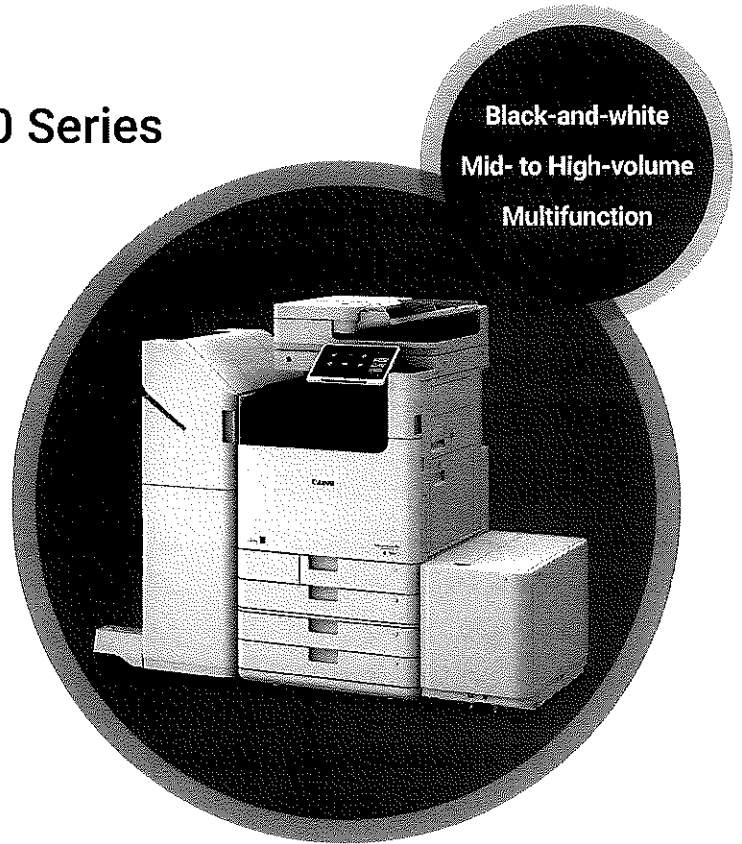
Print up to 70 ppm (BW)

Scan up to 270/270 ipm (300 dpi) (BW/color, duplex)

Print up to 12" x 18"

6,350-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.



WORKFLOW EFFICIENCY

- 10.1" intuitive touchscreen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive.¹
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder, and automatically print with predefined settings such as number of copies and finishing requirements.



SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM*² systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control³ utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.⁴



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for crisp text and consistent images in rich black-and-white tones.
- Designed to achieve maximum uptime with status notifications to help keep supplies replenished and intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE models have received many awards and recognition from leading industry analysts, often referencing strong reliability.



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.

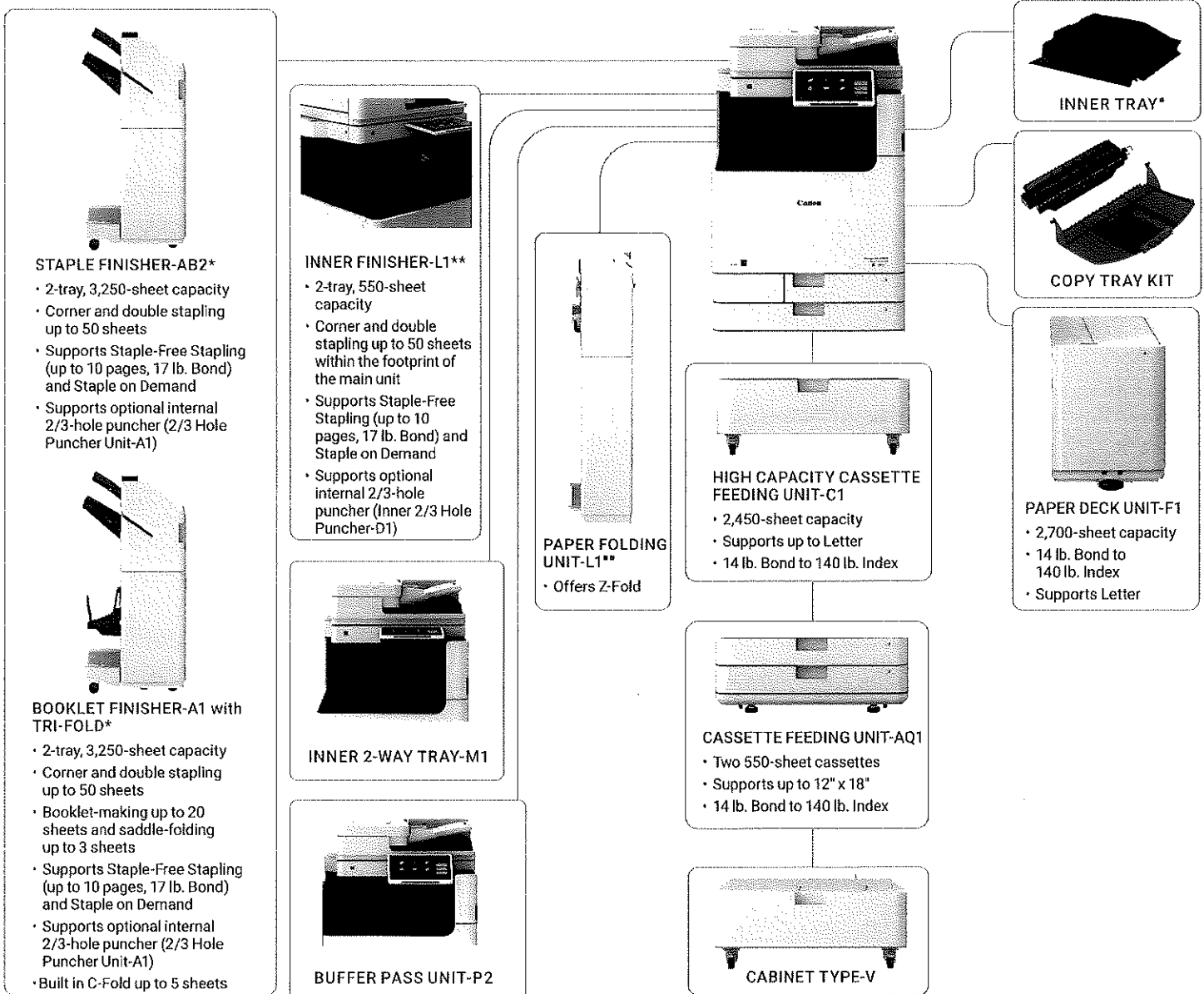


SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold.⁵

CONFIGURATION OPTIONS

imageRUNNER ADVANCE DX 6800 Series



* Requires Buffer Pass Unit-P2.

** Inner Finisher-L1 not available on imageRUNNER ADVANCE DX 6870i.

* Required when Staple Finisher-AB2/Booklet Finisher-A1 with Tri-Fold or Inner Finisher-L1 is not installed.

** Requires Buffer Pass Unit-P2 and either Booklet Finisher-A1 with Tri-Fold or Staple Finisher-AB2.

Main Unit

Type
Monochrome Laser Multifunctional

Core Functions
Standard: Print, Copy, Scan, Send, Store
Optional: Fax

Control Panel
10.1" TFT LCD WSVGA Color Flat-panel

Memory
5.0 GB RAM

Solid State Drive
Standard: 256 GB
Optional: 1 TB

Interface Connection
Network: 1000Base-T/100Base-TX/10Base-T, Wireless LAN (IEEE 802.11 b/g/n)
Optional: Bluetooth Low Energy
Others
Standard: USB 2.0 (Host) x1, USB 3.0 (Host) x1, USB 2.0 (Device) x1
Optional: Copy Control Interface

Paper Output Capacity (LTR, 20 lb. Bond)
Standard: 200 Sheets
Maximum: 3,450 Sheets (with Staple Finisher-AB2 or Paper Folding/Booklet Finisher-A1 with Tri-Fold and third Copy Tray Kit-A1)

Paper Sources (LTR, 20 lb. Bond)
Standard: Dual 550-sheet Paper Cassettes, 100-sheet Stack Bypass
Optional: Dual 550-Sheet Paper Cassettes (Cassette Feeding Unit-AQ1), 2,450-Sheet High Capacity Paper Cassette (High Capacity Cassette Feeding Unit-C1), 2,700-Sheet Paper Deck (Paper Deck Unit-F1)

Paper Capacity (LTR, 20 lb. Bond)
Standard: 1,200 Sheets
Maximum: 6,350 Sheets

Finishing Capabilities
Standard: Collate, Group
With Options: Collate, Group, Offset, Staple, Saddle-Stitch, Hole Punch, Staple Free Stapling, Staple On Demand⁶

Supported Media Types
Multi-Purpose Tray: Thin, Plain, Recycled, Color, Heavy, Coated, Tracing, Bond, Transparency, Label, Pre-punched, Letterhead, Tab, Envelope
Paper Cassettes: Thin, Plain, Recycled, Color, Heavy, Bond, Transparency, Pre-punched, Letterhead, Envelope⁷

Supported Media Sizes
Upper Cassette: Letter, Executive, Statement-R, Envelope [No.10 (COM10), Monarch, DL, ISO-C5], Custom Size (3-7/8" x 5-7/8" to 11-3/4" x 8-1/2")
Lower Cassette: 12" x 18", 11" x 17", Legal, Letter, Letter-R, Executive, Statement-R, Envelope [No.10 (COM10), Monarch, DL, ISO-C5], Custom Size (3-7/8" x 5-7/8" to 12" x 18")
Multi-Purpose Tray: 12" x 18", 11" x 17", Legal, Letter, Letter-R, Executive, Statement, Statement-R, Envelope [No.10 (COM10), Monarch, DL, ISO-C5], Envelope Custom Size (3-7/8" x 3-1/2" to 12-5/8" x 18"), Custom Size/Free Size (3-7/8" x 5-1/2" to 12-5/8" x 18")

Supported Media Weights
Cassettes: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)
Stack Bypass: 14 lb. Bond to 110 lb. Cover (52 to 300 g/m²)
Duplexing: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)

Print/Copy Speed (BW)
6870i: Up to 70 ppm (Letter), up to 42 ppm (Letter-R), up to 40 ppm (Legal), up to 35 ppm (11" x 17")
6860i: Up to 60 ppm (Letter), up to 36 ppm (Letter-R), up to 34 ppm (Legal), up to 32 ppm (11" x 17")
6855i: Up to 55 ppm (Letter), up to 36 ppm (Letter-R), up to 32 ppm (Legal), up to 29 ppm (11" x 17")

Warm-up Time
From Power On: Approx. 6 Seconds⁸
From Sleep Mode⁹
6870i: 7 Seconds or Less
6860i: 6 Seconds or Less
6855i: 6 Seconds or Less
Quick Startup Mode: Approx. 4 Seconds¹⁰

Dimensions (W x D x H)
24-3/8" x 28-1/2" x 36-7/8" (620 x 722 x 937 mm)¹¹

Installation Space (W x D)
Basic: 44-7/8" x 45-3/4" (1,138 x 1,162 mm) (Right Cover Open with Multi-purpose tray extended + Cassette Drawers Open)
Fully Configured: 73-1/2" x 45-3/4" (1,866 mm x 1,162 mm) (Staple Finisher-AB2 or Paper Folding/Booklet Finisher-A1 with Tri-Fold with the extension tray extended + Paper Deck Unit-F1 + Cassette Drawers open)

Weight¹²
6870i: Approx. 205 lb. (93 kg)
6860i: Approx. 200.6 lb. (91 kg)
6855i: Approx. 200.6 lb. (91 kg)

Print Specifications

Print Resolution (dpi)
1200 x 1200

Standard Page Description Languages
UFR II, PCL6, Adobe PS 3

Supported File Types
PDF, TIFF, JPEG, EPS,¹³ XPS

Printing from Mobile Devices and Cloud-based Services
A range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft[®], Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.

Fonts
PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts, Andalé Mono WT J/K/S/T (Japanese, Korean, Simplified and Traditional Chinese),¹⁴ Barcode Fonts¹⁵
PS: 136 Roman

Operating System¹⁶
UFRII: Windows[®] 8.1/10/11/Server 2012/Server 2012 R2/Server 2016/Server 2019/Server 2022, Mac OS X (10.11 or later)
PCL: Windows[®] 8.1/10/11/Server 2012/Server 2012 R2/Server 2016/Server 2019/Server 2022 R2/Server 2016/Server 2019
PS: Windows[®] 8.1/10/11/Server 2012/Server 2012 R2/Server 2016/Server 2019/Server 2022, Mac OS X (10.11 or later)
PPD: Windows[®] 8.1/10/11, Mac OS X (10.11 or later)

Copy Specifications

First-Copy-Out Time
6870i: Approx. 2.7 Seconds or Less
6860i: Approx. 2.9 Seconds or Less
6855i: Approx. 2.9 Seconds or Less

Copy Resolution (dpi)
600 x 600

Multiple Copies
Up to 9,999

Magnification
25%-400% (1% Increments)

Preset Reductions/Enlargements
25%, 50%, 64%, 73%, 78%, 100% (1:1), 121%, 129%, 200%, 400%

Scan Specifications

Type
Single-Pass Duplexing Automatic Document Feeder

Document Feeder Paper Capacity
Up to 200 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes
11" x 17", Legal, Letter, Letter-R, Statement, Statement-R, Custom Size: 2-3/4" x 5-1/2" to 12" x 17"

Document Feeder Supported Media Weights
Single-Sided 13.3 lb. Bond to 80 lb. Cover
Scanning: (50 to 220 gsm) (BW, CL)
Double-Sided 13.3 lb. Bond to 80 lb. Cover
Scanning: (50 to 220 gsm) (BW, CL)

Platen Acceptable Originals
Sheet, Book, 3-Dimensional Objects

Pull Scan
Color Network ScanGear2 for both Twain and WIA Supported
Windows[®] 8.1/10/11/Server 2012/Server OS: 2012 R2/Server 2016/Server 2019/Server 2022

Scan Resolution (dpi)
Scan for Copy: 600 x 600
Scan for Send: (Push) 600 x 600 (SMB/FTP/WebDAV/IFAX), (Pull) 600 x 600
Scan for Fax: 600 x 600

Scan to Mobile Devices and Cloud-based Services
A range of solutions is available to provide scanning to compatible mobile devices and certain cloud-based services depending on your requirements.

Scan Speed (LTR) (BW/CL)
Single-sided 135/135 (300 dpi), 80/80 (600 dpi)
Scanning:
Double-sided 270/270 (300 dpi), 160/90 (600 dpi)
Scanning:

Send Specifications

Destination
Standard: Email/Internet FAX (SMTP), SMB3.0, FTP, WebDAV, Mail Box
Optional: Super G3 FAX, IP Fax

Address Book
LDAP (2,000)/Local (1,600)/Speed Dial (200)

Send Resolution (dpi)
Push: Up to 600 x 600
Pull: Up to 600 x 600

Communication Protocol
File: FTP (TCP/IP), SMB3.0 (TCP/IP), WebDAV
Email: SMTP, POP3

File Format
Standard: TIFF, JPEG, PDF (Encrypted, Compact, Searchable, Apply Policy, Optimize for Web, User Signature, PDF A/1-b, Limited Color, Device Signature, User Signature), XPS (Compact, Searchable, Device Signature, User Signature), Office Open XML (PowerPoint, Word)

Fax Specifications (Optional)

Modem Speed
Super G3: 33.6 Kbps
G3: 14.4 Kbps

Compression Method
MH, MR, MMR, JBIG

Resolution (dpi)
400 x 400, 200 x 400, 200 x 200, 200 x 100

Sending/Recording Size
Statement-R to 11" x 17"

Fax Memory
Up to 30,000 Pages (2,000 jobs)

Speed Dials
Max. 200

Group Dials/Destinations
Max. 199 Dials

Sequential Broadcast
Max. 256 Addresses

Memory Backup
Yes

Store Specifications

Mail Box (Number Supported)

100 User Inboxes, 1 Memory RX Inbox, 50 Confidential Fax Inboxes, Maximum 30,000 Pages (2,000 jobs) Stored

Advanced Box

Communication Protocol: SMB or WebDAV Supported

Client PC: Windows (Windows 8.1/10)
Concurrent Connections (Max.)

SMB: 64
WebDAV: 3

Advanced Box Available Disc Space

Approx. 16 GB (Standard HDD)
Approx. 480 GB (With Optional 1 TB HDD)

Security Specifications

Authentication and Access Control

User Authentication (Picture Login, Picture and PIN Login, Card Login, Username and Password Login, Function Level Login, Mobile Login), Department ID Authentication (Department ID and PIN Login, Function Level Login), uniFLOW Online Express¹⁷ (PIN Login, Picture Login, Picture and PIN Login, Card Login, Card and PIN Login, Username and Password Login, Department ID and PIN Login, Function Level Login), Access Management System (Access Control)

Document Security

Print Security (Secure Print, Encrypted Secure Print, Forced Hold Printing, uniFLOW Secure Print¹⁸), Receive Data Security (Confidential Fax Inbox Forwarding Received Documents Automatically), Scan Security (Encrypted PDF, Device Signature PDF/XPS, User Signature PDF/XPS, Adobe LiveCycle[®] Rights Management ES2.5 Integration), BOX Security (Mail Box Password Protected, Advanced Box Access Control), Send Data Security (Setting for requesting password input per transmission, Restricted Email/File send functions, Confirming FAX number, Allow/Restrict Fax Driver Transmissions, Allow/Restrict Sending from History, S/MIME Support), Document Tracking (Secure Watermark)

Network Security

TLS 1.3, IPsec, IEEE802.1X authentication, SNMP V3.0, Firewall Functionality (IP/MAC Address Filtering), WPA3 support (Wi-Fi), Dual Network Support (Wired LAN/Wireless LAN, Wired LAN/Wired LAN), Disabling Unused Functions (Enabling/Disabling Protocols/Applications, Enabling/Disabling Remote UI, Enabling/Disabling USB Interface), G3 FAX separation from LAN, USB Port separation from LAN, Prohibit the execution of files stored in Advanced Box in the MFP, Scan and Send Virus Concerns for Email Reception

Device Security

Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFD Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)

Device Management and Auditing

Administrator Password, Digital Certificate and Key Management, Audit Log, Cooperating with External Security Audit System (Security Information and Event Management), Image Data Logging, Security Policy Setting

Environmental Specifications

Operating Environment

Temperature: 50 to 86 °F
Humidity: 20 to 80% RH (Relative Humidity)

Power Requirements

110-127V, 60Hz, 12A

Power Consumption

Maximum: Approx. 1,800 W
Standby: Approx. 48.4 W¹⁹
Sleep Mode: Approx. 0.8 W²⁰
Typical Electricity Consumption (TEC) Rating:²¹
6870i: 0.89 kWh
6860i: 0.74 kWh
6855i: 0.68 kWh

Standards

ENERGY STAR[®] Certified²²
Rated EPEAT[®] Gold²³

Consumables

Toner

GPR-63 Toner BK

Toner Yield (Estimated @ 6% Coverage)

GPR-63 Toner: 71,500 Pages

- ¹ Subscription to a third-party cloud service required. Subject to third-party cloud service provider's Terms and Conditions.
- ² Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.
- ³ This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.
- ⁴ Requires additional option.
- ⁵ For current EPEAT rating (Gold/Silver/Bronze), please visit www.epeat.net.
- ⁶ Finishing capabilities vary depending on the options connected.
- ⁷ Envelope Feeder Attachment (standard) is required.
- ⁸ Time from device power-on until copy ready (not print reservation).
- ⁹ Time from exiting Sleep mode to when printing is operational.
- ¹⁰ Time from device power-on to when the copy icon appears and is enabled to operate on the touch panel display.
- ¹¹ Includes main unit and standard ADF.
- ¹² Includes main unit, consumables, and Cassette Feeding Unit-AQ1.
- ¹³ EPS can be printed directly only from the Remote User Interface.
- ¹⁴ Requires the optional PCL International Font Set-A1.
- ¹⁵ Requires the optional Barcode Printer Kit-D1.
- ¹⁶ Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix may be supported. Some of these solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your sales representative.
- ¹⁷ No charge for this solution; however, activation is required.
- ¹⁸ Requires uniFLOW Online/uniFLOW.
- ¹⁹ Reference Value (measured one unit).
- ²⁰ 0.8 W Sleep mode not available in all circumstances due to certain settings.
- ²¹ Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.
- ²² ENERGY STAR, TEC Values, and EPEAT is based off of ENERGY STAR version 3.0.
- ²³ imageRUNNER ADVANCE DX 6855i is pending EPEAT certification.

Canon

usa.canon.com



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09/23-2065-9441

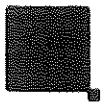
Trellix

CANON
GENUINE
TONER, CARTRIDGE
& PARTS

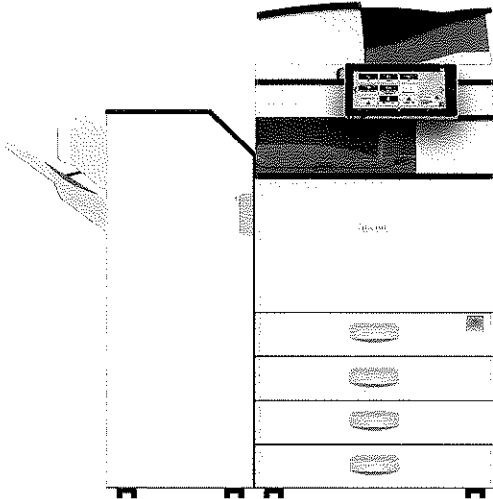
EPEAT
GOLD

ENERGY STAR

To learn about Canon's many awards, visit
usa.canon.com/awards.



Your Configured RICOH IM 5000



Your Chosen Options

- IM 5000
- Paper Feed Unit PB3300
- Finisher SR3260
- Bridge Unit BU3090
- Punch Unit PU3080 NA
- PostScript3 Unit Type M45
- Fax Option Type M45
- ESP XG-PCS-15D

*Note: The image is a photo realistic illustration of your selected configuration.

DIMENSIONS

WIDTH	DEPTH	HEIGHT
45.70in	27.00in	47.60in
(1,161mm)	(686mm)	(1,209mm)

Actual dimensions may vary. These are approximate only.

POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.



Main Unit

Main Unit		
Item/Description	Item #	Power Requirements
IM 5000	418828	120V-127V, 60Hz

Paper Tray & Optional Accessories

Item/Description	Item #	Power Requirements
Paper Feed Unit PB3300	418352	N/A

Output & Finishing Options

External		
Item/Description	Item #	Power Requirements
Finisher SR3260	418337	N/A
Bridge Unit BU3090	418345	N/A

Hole Punching		
Item/Description	Item #	Power Requirements
Punch Unit PU3080 NA	418381	N/A

Print/Scan Options

Printing/Scanning Features		
Item/Description	Item #	Power Requirements
PostScript3 Unit Type M45	418889	N/A

Fax Options

Item/Description	Item #	Power Requirements
Fax Option Type M45	418871	N/A

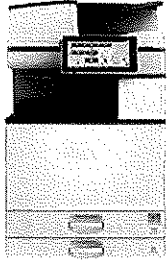
Security & Miscellaneous Accessories

Item/Description	Item #	Power Requirements
ESP XG-PCS-15D	006428MIU	N/A

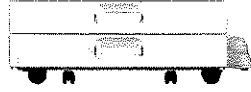


Main Unit

Main Unit

Item/Description	Item #	Thumbnail
<p>IM 5000</p> <ul style="list-style-type: none"> • Output Speed (Letter): 50-ppm • Average Monthly Volume: 15,000 impressions/month • Maximum Monthly Volume: 50,000 impressions/month • Power Requirements: 120V-127V, 60Hz • Weight: 168.3 lbs. (76.5 kg) • Dimensions include SPDF: • W x D x H (inches): 23.1 x 25.7 x 37.9 • W x D x H (mm): 586.74 x 652.78 x 962.66 	418828	

Paper Tray & Optional Accessories

Item/Description	Item #	Thumbnail
<p>Paper Feed Unit PB3300</p> <p>Provides an additional 1,100 sheets.</p> <p>Paper sizes up to 12" x 18".</p> <p>Paper weights up to 80 lb. Bond/166 lb. Index (300 g/m²).</p> <p>Weight: 50.7 lbs. (23 kg)</p> <p>W x D x H (inches): 23.1 x 27 x 9.7</p> <p>W x D x H (mm): 586.74 x 685.8 x 246.38</p> <p>Note: Paper Feed Unit PB3300 cannot be installed with Paper Feed LCIT PB3290, Cabinet Type F or any related options.</p>	418352	

Output & Finishing Options

External

Item/Description	Item #	Thumbnail
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Finisher SR3260

418337



1,000-sheet Finisher.

For offices that produce collated and stapled sets of documents, the SR3260 helps shorten production time. It offers 50-sheet, multi-position stapling, mixed sized stapling, optional hole punching, and shift-sort collating, as well as a staple-less binding capability of up to 5 sheets.

Supports paper sizes up to 12" x 18".

Weight: 75 lbs. (34 kg)

W x D x H (inches): 22.6 x 24.4 x 37.8

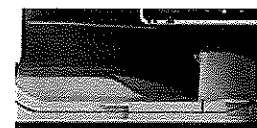
W x D x H (mm): 574.04 x 619.76 x 960.12

Note:

1. Bridge Unit BU3090 or Internal Multi-Fold Unit FD3010 must be installed to add this option.
2. One of the following Paper Feed Units must be selected to add this finisher: Paper Feed Unit PB3300, Paper Feed LCIT PB3290 or Cabinet Type F.
3. Finisher SR3260 cannot be installed with Internal Shift Tray SH3080, Internal Finisher SR3250, Finisher SR3280, Booklet Finisher SR3270 or any related options.

Bridge Unit BU3090

418345



A required accessory when the main unit is not configured with the Internal Multi-Fold Unit FD3010. The Bridge Unit transports pages from the standard exit area into a Finisher for online stapling or hole punching.

Note:

One of the following finishers must be selected to add this option: Finisher SR3260, Finisher SR3280 or Booklet Finisher SR3270.

Hole Punching

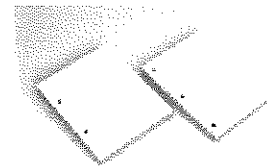
Item/Description

Item #

Thumbnail

Punch Unit PU3080 NA

418381



Optional hole punching for Finisher SR3260 or Booklet Finisher SR3270.

Supports paper sizes up to 11" x 17".

Note:

1. Finisher SR3260 or Booklet Finisher SR3270 must be selected to add this option.
2. Punch Unit PU3080 NA cannot be installed with the Internal Finisher SR3250 or Finisher SR3280.

Print/Scan Options

Printing/Scanning Features

Item/Description

Item #

Thumbnail

PostScript3 Unit Type M45

418889



Adobe® PostScript® 3™
Optional

Genuine Adobe® PostScript® 3™. Recommended for printing more complex b&w and PDF files.

The IM 4000, IM 5000 and IM 6000 come with standard PostScript3 and PDF Direct Print Emulation. This option is available for customers who require True Adobe® workflows like Photoshop®, Illustrator® and PDF/X as well as additional font support. When enabled on the MFP, the standard PostScript3 Emulation will be disabled.

Fax Options

Item/Description

Item #

Thumbnail

Fax Option Type M45

418871

Installation required to enable fax services: 33.6 kbps, approximately 2 second transmission speed, standard JBIG, and standard 320 Pages Memory. Includes standard Internet Fax (T.37), LAN Fax, IP-Fax (T.38), Fax Forwarding to Email & Paperless Fax function.

Fax Destination

Enter fax destination with the Num

► Destination

912015551234_

Tone

Pause

Security & Miscellaneous Accessories

Item/Description

Item #

Thumbnail

ESP XG-PCS-15D

006428MIU

Designed to provide a higher level of noise filtering and surge protection for devices that employ more sensitive and complex electronic components.

Our Advanced Technical Support (ATS) recommends the use of power protection products to minimize potential electrical interference with products.



Ricoh is committed to creating value for our customers through the production of top quality products, services and solutions that directly meet the needs of today's communication intensive business environments. As a result, we offer a range of Multifunction products with advanced scanning and printing software options that help boost productivity and improve workflow by enhancing the user experience. Visit Ricoh-USA.com for more information.

We offer a variety of services and solutions to meet diverse and challenging business needs. To find out more information, visit solutions.ricoh-usa.com

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RICOH
imagine. change.

Dr. Justin Calhoun
Dean of Academics

Josh Tate
Dean of Students

Dr. Jennifer Wilburn
Assistant Principal

Dr. Adam Hughes
Assistant Principal

Roby Witcher
Assistant Principal

Justin Hilton
Assistant Principal

West Ridge High School

380 Lynn Road
Blountville, TN 37617
Phone: (423) 354-1450
Dr. George Lao
Principal



January 27, 2025

Sullivan County Board of Education
PO Box 306
Blountville, TN 37617

Dear Chairman Price and Members of the Board,

Please find attached a proposed contract agreement with Cintas to provide rug coverage at all entrances of West Ridge High School. Cintas has quoted pricing for the following:

- Ten 4x6 black mats (X84435) \$33.750
- Six 3x10 black mats (X84035) \$ 26.250

The agreement includes biweekly service for a total cost of \$60 per service, amounting to an estimated \$3,120 annually. This proposal also includes consistent maintenance and cleanliness of these mats, keeping our entry points in excellent condition.

This proposal enhances the safety of our building by ensuring that all entry points are equipped with the proper floor coverage to prevent slips and accidents, particularly during inclement weather. Your attention to this matter is greatly appreciated.

Respectfully,

Dr. George Lao
Principal

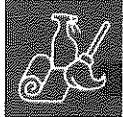

Proposal Date: 01/14/2025

Expiration Date: 02/13/2025



Customer Name West Ridge High School/Sullivan County S	Prepared For West Ridge High School/Sullivan County S
Delivery Address 380 Lynn Rd	Delivery Address 2 :
City : Blountville	State / Province : TN
Zip / Postal Code : 37617	Phone : 423-354-1409

Facility Services

Non-Garment / Service Group 1

Non-Garments / Services	Frequency	Inventory	Unit Price	Price
 X84435 4X6 BLACK MAT	Every other Weeks	10	\$ 6.750	\$ 33.750
Auto LR: No Buy Back: No				
 X84035 3X10 BLACK MAT	Every other Weeks	6	\$ 8.750	\$ 26.250
Auto LR: No Buy Back: No				
Weekly Total :				\$ 60.00

Non-Garment / Service Group 2

Non-Garments / Services	Frequency	Inventory	Unit Price	Price
 X10198 3X10 TRAFFIC MAT	Every other Weeks	10	\$ 10.500	\$ 52.500
Auto LR: No Buy Back: No				
 X10197 4X6 TRAFFIC MAT	Every other Weeks	6	\$ 8.500	\$ 25.500
Auto LR: No Buy Back: No				
Weekly Total :				\$ 78.00

Other Charge

Charge Description	Price Per Week
Service Charge	\$ 0.00

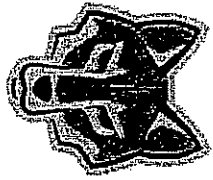
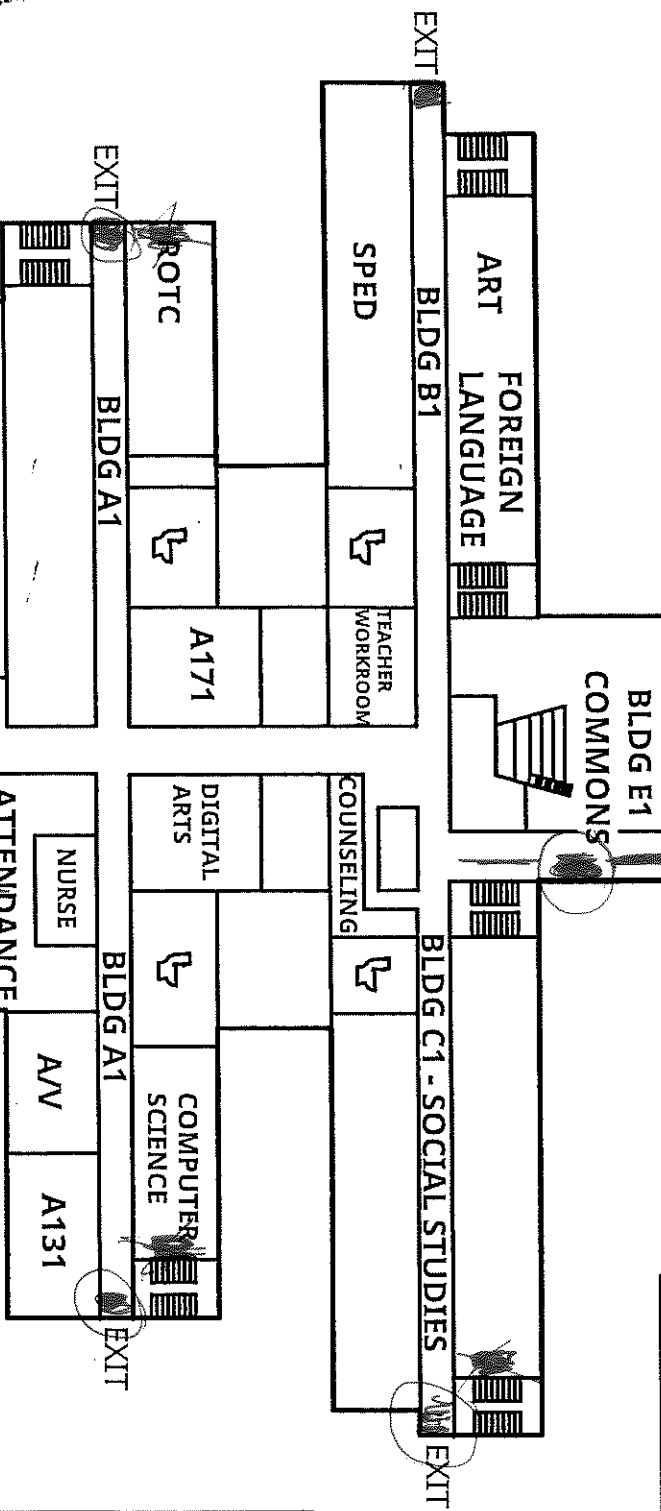
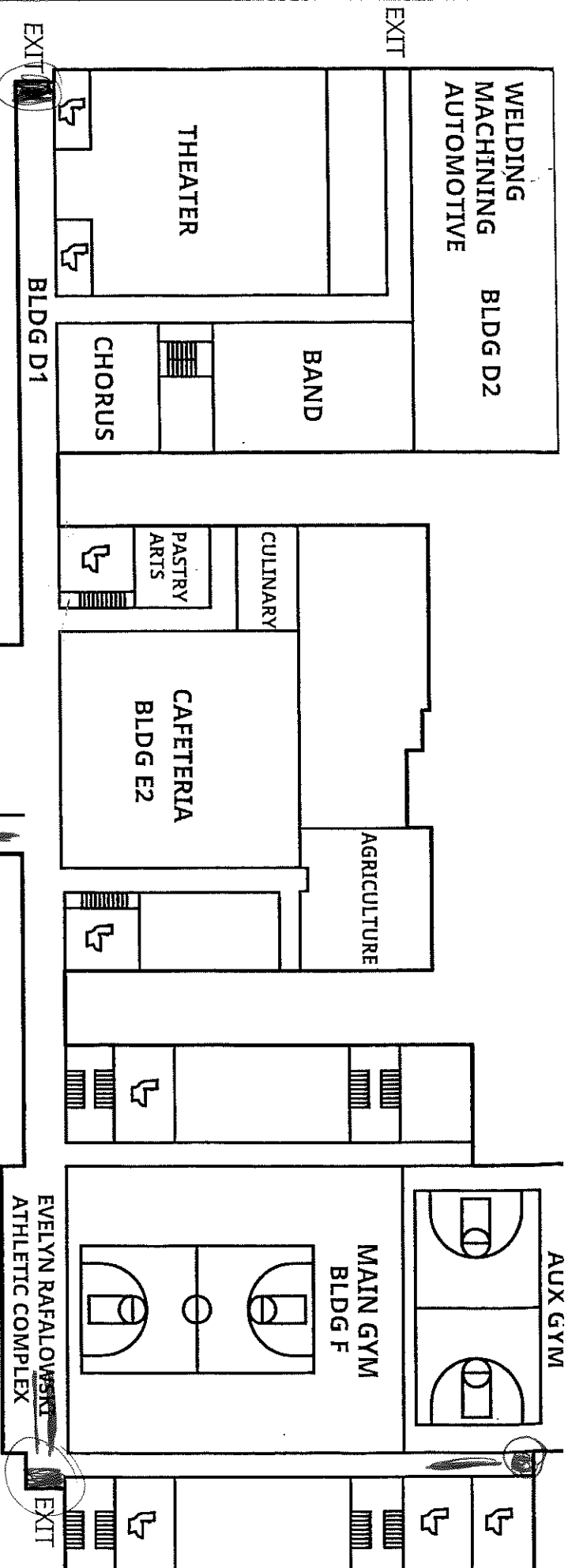
Total

Charge Description	Sale Price
Every Other Week Delivery Total	\$ 276.00
Average Weekly Total	\$ 138.00

#

Sales Partner
GRAYC4@CINTAS.COM
UR v1







WEST RIDGE
HIGHER LEARNING

MAIN ENTRANCE

FIRST FLOOR

 Sullivan County Department of Education	 WEST RIDGE HIGH SCHOOL	380 Lynn Rd, Blountville, TN 37617 (423) 354-1450
--	---	---

Dr. Justin Calhoun
Dean of Academics

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Phone: (423) 354-1450
Dr. George Laoo
Principal



January 27, 2025

Sullivan County Board of Education
PO Box 306
Blountville, TN 37617

Dear Chairman Price and Members of the Board,

Please find attached a proposal agreement from Josten Yearbook. Josten Yearbook has presented us with a proposed agreement for Jostens to serve as the exclusive yearbook provider for West Ridge High School for the years 2026, 2027, and 2028. Under this agreement, Jostens and their customer service team will collaborate with our staff to establish all yearbook specifications, including completion deadlines, pricing, and delivery schedules for each year, in accordance with the terms and conditions outlined.

Once this agreement is finalized, Jostens will allocate resources and invest in providing broad training assistance to West Ridge High School. This support will include guidance in the creation, production, and marketing of our yearbook, with a focus on planning, content development, theme creation, layout design, and merchandising efforts.

This agreement simply confirms our intent to continue partnering with Jostens as our yearbook publisher moving forward. Our yearbook staff and sponsor feel that this collaboration will provide invaluable support and help elevate the quality of the West Ridge High School yearbook. Your attention to this matter is greatly appreciated.

Respectfully,

Dr. George Laoo
Principal

Jostens[®] Yearbook Agreement

Jostens, Inc. | 7760 France Avenue South, Suite 400 | Minneapolis, MN 55435 | 952-830-3300

Customer Name	WEST RIDGE HIGH SCHOOL	Customer Phone	(423) 354-1450
Customer Address	380 LYNN RD BLOUNTVILLE TN 37617		
Contact Name	KATIE COFFMAN	Contact Phone	(423) 354-1450
Contact Role	YEARBOOK ADVISER	Email	KATIE.COFFMAN@SULLIVANK12.NET

The Customer has selected Jostens, Inc. to be their exclusive yearbook provider for the years identified below (the "Term"). The parties agree as follows:

- 1 Jostens and the Customer will work together to establish all yearbook specifications (including things such as size, copies and pages), completion deadlines, price, and delivery schedules for each year during the Term and subject to the terms and conditions found at:

<https://jostens.secure.force.com/terms?Lid=YBKUS>

- 2 After this Agreement is signed, as the Customer's exclusive yearbook provider Jostens will invest in and allocate resources to provide training and assistance to the Customer to help with the creation, production and marketing of the Customer's yearbook, including without limitation the planning, content, theme, layout, and merchandising.

- 3 The Term of this Agreement is for the following years: 2026 2027 2028 2029 2030

Additional Notes/Specifications Agreed Upon:

Thank you for your continued partnership with us, I look forward to another great year!

This agreement is contingent upon Bid or Administration approval and satisfaction with the 2025 yearbook.

Specs, deadlines, and pricing TBD

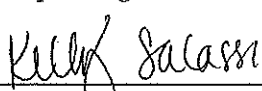
This Agreement is subject to acceptance by Jostens and to Jostens' standard printing terms and conditions.

X 
SIGNATURE OF CUSTOMER AUTHORIZED REPRESENTATIVE

George Laoo 10-31-24
PRINTED NAME DATE

X _____
SIGNATURE OF 2ND CUSTOMER AUTHORIZED REPRESENTATIVE (IF REQUIRED)

PRINTED NAME DATE

X 
SIGNATURE OF JOSTENS AUTHORIZED REPRESENTATIVE

Kelly Salassi Nov 22, 2024
PRINTED NAME DATE

REP # 0042 JOB # 42035

WE YEARBOOK DIFFERENT *Jostens*

We know that you have your choice to work with a number of different yearbook companies, but we are truly honored that you have chosen to work with us at Jostens. We are so excited to keep this partnership going, and renew our agreement!

Enclosed you will find our 2026 Yearbook Agreement. This simply states that your intent is to continue your partnership with Jostens to publish a yearbook going forward. As always, we will iron out any changes needed for your yearbook specifications and/or budget at a later date.

3 EASY STEPS

STEP 1: Sign the enclosed agreement - there is a line for both you and you administrator to sign. Be sure to select the number of years you would like to extend our partnership for (3 years is most often chosen).

STEP 2: Return the signed agreement back to me (use the enclosed self addressed envelope or scan and email to me).

STEP 3: Choose your gift from the list below based on the number of years you selected to extend.

*Your agreement must be post dated by November 22, 2024 to take advantage of these.

HERE'S WHAT KELLY & JOSTENS DO FOR YOU

- FREE** custom cover artwork and proofing by our graphic artist
- BRANDING RESOURCES**
Help with school branding to showcase what your school stands for.
- INDUSTRY LEADING TECHNOLOGY** with Layout pro, YBK+ & Google drive integration
- EXPERIENCED REPRESENTATIVE** over 20 years!
- Access to Jostens culture and climate resources, including JostensRenaissance.com and The Harbor
- Guaranteed **BALANCED** Budget Plan

1 Year - 2026

CHOOSE ONE

- \$25 AMAZON GIFT CARD
- 20 OZ YETI YEARBOOK TUMBLER
- ADIDAS YEARBOOK ADVISER BACKPACK

OR

3 Years - 2028

CHOOSE ONE FROM EITHER THE ONE-YEAR OR THREE-YEAR CATEGORY

- 15 FREE BOOKS TO GIFT TO DESERVING STUDENTS IN NEED
- FREE SHIPPING ON YOUR 2025 YEARBOOK DELIVERY
- FREE PERSONALIZATION FOR YOUR 2025 YEARBOOK STAFF

5 Year - 2030

CHOICE OF ANY GIFT ABOVE AND YOUR CHOICE OF EITHER SWEATSHIRT OR STAFF T-SHIRTS

CHOICE OF JOSTENS YEARBOOK SWEATSHIRT

STAFF T-SHIRTS

SWEATSHIRT

_____ OPTION 1 (NAVY BLUE)(S-3XL)

_____ OPTION 2 (BLACK)(S-2XL)

STAFF T-SHIRT SIZES (S-4XL)

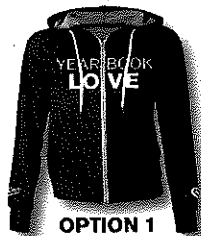
_____ SMALL _____ MED

_____ LARGE _____ XL

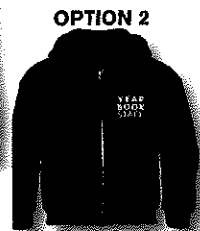
_____ 2XL _____ 3XL

_____ 4XL

5 yr agreements also go into a drawing for Canon or Nikon camera package



OPTION 1



OPTION 2



If you have any questions or concerns please let me know right away so that we can have an open dialogue. I take great pride in bringing my schools unmatched service, expertise, quality, support and technology. You deserve it and I appreciate all you do to educate students.

DUE: POSTMARK NOVEMBER 22, 2024

Your Trusted Yearbook Partner,

Kelly Salassi



School Maintenance Shop

The Maintenance Department is requesting to put the following vehicles on Gov Deals:

VEHICLE ID #	MAKE	YEAR	TAG	VIN	MILEAGE
S-20	Chevy LUMINA	1998	GT1475	2G1WL52M4W9167225	202,291
11	FORD/VAN	2003	GW9312	1FTNE24L73HB74340	284,300
12	FORD/VAN	2001	GW4818	1FTNE24L11HA04018	290,489
32	FORD F-350/4 X 4	2004	8009GA	1FTSW31P44EC02031	219,207
53	CHEVY/BOX VAN	1999	GT0488	1GBHG31RXX1052791	
71	GMC/VAN	2001	GY1225	1GTHG35R611228362	258,679



ePlan Home
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Inbox
Planning
Monitoring
Funding
Data and Information
Reimbursement Requests
Project Summary
LEA Document Library
Address Book
TDOE Resources
Help for Current Page
Contact TDOE
ePlan Sign Out

Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2025 - Title IX McKinney-Vento - Rev 1 - Title IX McKinney-Vento

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Indirect Cost Guide

Total Allocation	\$61,079.53
Existing Budget In Categories Not Eligible for Indirect Cost	\$800.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$60,279.53
Indirect Cost Rate	0.47%
Max Available Budget In Categories Eligible for Indirect Cost	\$59,997.55
Max Indirect Cost	\$281.98

Filter by Location: All - \$61,079.53

[Show Unbudgeted Categories](#)

Buttrum, Kirsten

Production

Session Timeout
(Hide Timer)
00:29:32

Account Number	72130 - Other Student Support	72710 - Transportation	Total
Line Item Number			
189 - Other Salaries & Wages	26,386.72	0.00	26,386.72
201 - Social Security	1,635.98	0.00	1,635.98
204 - State Retirement	1,678.20	0.00	1,678.20
206 - Life Insurance	13.94	0.00	13.94
207 - Medical Insurance	2,584.00	0.00	2,584.00
208 - Dental Insurance	61.20	0.00	61.20
212 - Employer Medicare	382.61	0.00	382.61
307 - Communication	138.70	0.00	138.70
	+\$138.70		+\$138.70
313 - Contracts with Parents		22,483.65	22,483.65
		-\$938.70	-\$938.70
499 - Other Supplies and Materials	4,914.53	0.00	4,914.53
790 - Other Equipment	800.00		800.00
	+\$800.00		+\$800.00
Total	38,595.88	22,483.65	61,079.53
	+\$938.70	-\$938.70	
		Adjusted Allocation	61,079.53
		Remaining	0.00

Go To



Sullivan County
Board of County Commissioners
242nd Annual Session

Item
No. 2025-2-

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 20th day of February, 2025.

RESOLUTION to authorize the Sullivan County Purchasing Agent to enter into a forty-eight (48) month lease with Contractor's Machinery, Tri-Cities, Inc. for the provision of a track loader for the School Maintenance Department; and

WHEREAS, the Sullivan County Department of Education has sought the provision of an equivalent quote from other vendors, and this quote is the most cost effective; and

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Purchasing Agent to execute a forty-eight (48) month lease @ \$1,722.07 per month with estimated usage factored at 300 hours per year with Contractor's Machinery, Tri-Cities Inc. as recommended by the Sullivan County Board of Education.

Waiver of the Rules Requested

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Duly passed and approved this 20th day of February, 2025.

Attest: _____
Teresa Jacobs, County Clerk

Approve: _____
Richard S. Venable, County Mayor

Sponsored By:
Co-Sponsor(s):

ACTIONS: