



Board of Education Regular Meeting  
October 3, 2024 6:30 PM  
Central Office Board Room  
154 Blountville Bypass  
Blountville, TN 37617

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
  - a. Meeting Minutes from September 12, 2024 and September 25, 2024 Meetings
  - b. Field Trip Requests
  - c. Surplus/Gov Deals - Maintenance Vehicles/Equipment
  - d. Surplus/Gov Deals - Food Service Equipment
  - e. SEHS - Postage Meter Contract
4. Public Comment - Agenda Items
5. Director's Comments
  - a. Special Recognition
    - a. Raylynn Byars, Ketron Elementary
    - b. Bus Driver of the Month, Ms. Dorthy Anderson
    - c. School Bookkeepers
    - d. Miller Perry Elementary - Blue Ribbon School
  - b. tnAchieves Mentor Recruitment
6. Unfinished Business
  - a. Proposed Change to R&R Handbook
  - b. SEHS Lighting
7. New Business
  - a. Policy 4.605 Graduation Requirements - Adopt on 1st Reading
  - b. Proposed Maintenance Salary Scale
  - c. Budget Amendments
    - a. Title IX McKinney-Vento
    - b. Access for All Learning Network
    - c. ARP Homeless 2.0 Revision 2
    - d. ARP Homeless System Navigator Revision 1
    - e. ESSER 3.0 Revision 1
    - f. ESSER 3.0 Revision 2
8. Public Comment - Non-Agenda Items
9. Board Chairman Comments
  - a. Board Committee Assignments
  - b. Board Self Evaluation
  - c. November Meeting Date
10. Adjournment

# Vehicle Online Form

12

Inventory ID:	Bid Increment:	Opening Bid :	Reserve:
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Short Description:  
 Year 2001      Make Ford      Model E-250

VIN: 

1	F	T	N	E	2	4	L	1	1	H	A	0	4	0	1	8
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      Title Restriction:  Y  N  
 Mileage/Odometer: 

3	1	8	1	9	5
---	---	---	---	---	---

      Odometer Accurate  Y  N:

**Long Description:**      Body Style:  2-door  4-door  Short bed  Long bed  
 This Vehicle:  Starts  Starts with a Boost &  Runs  Does Not Run  For Parts Only  
 Engine- Type: 5.4 L, V 8  Gas  Diesel Engine  
 Engine Condition:  Runs  Needs repair  is in unknown condition  
 Repairs needed: Ran before we parked it.  
 This vehicle was maintained every 6,000  Days  Hours  Miles  
 Date Removed From Service: 10-20-23 Maintenance Records:  Available  Not Available For Inspection  
**Transmission:**  Automatic  Manual      Speed  
 Transmission Condition:  Operable  Needs repair  Is Unknown Condition  
 Repairs Needed:       
**Drivetrain:**  2 Wheel Drive  4 Wheel Drive      Condition:     

**Exterior:**      Color: white      Windows:  No Cracked Glass  Cracked  
 Minor:  Dents  Scratches  Dings      Tire Condition:  Low  Flat      Hubcaps  1  2  3  4  
 Does the vehicle have:  Hail damage  Rust  
 Major Damage to:       
 Additional Damage:       
 Decals:  None  Have Been Sprayed or  Have been Removed &  Impressions Remain  No Impressions  
 Emergency equip:  None  Has been removed &  There are holes in the exterior  There are no holes

**Interior:**      Color Gray       Cloth  Vinyl  Leather  
 Damage to Seats: Has seat covers  
 Damage to Dash/Floor:       
 Radio:  Stock or  Brand & Model:       AM  AM/FM  AM/FM Cassette  AM/FM CD  
 AC (Condition:  Cold  Unknown)  No AC      Air Bags  drivers side  dual  
 Cruise Control  Tilt Steering  Remote Mirrors  Climate Control  
 Power:  Windows  Door Locks  Steering  Seats

**Additional Equipment:**     

Location of Asset: 259 Franklin dr. Blountville Tn, 37617  
 For more information contact: James Cole 423-354-1154

# Vehicle Online Form

521 car

<b>Inventory ID:</b>	<b>Bid Increment:</b>	<b>Opening Bid :</b>	<b>Reserve:</b>																	
<b>Short Description:</b> Year <u>1998</u> Make <u>Chevy</u> Model <u>Lumina</u>																				
VIN: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>2</td><td>G</td><td>1</td><td>W</td><td>L</td><td>5</td><td>2</td><td>M</td><td>1</td><td>W</td><td>9</td><td>1</td><td>6</td><td>6</td><td>0</td><td>8</td><td>1</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N				2	G	1	W	L	5	2	M	1	W	9	1	6	6	0	8	1
2	G	1	W	L	5	2	M	1	W	9	1	6	6	0	8	1				
Mileage/Odometer: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>1</td><td>8</td><td>1</td><td>5</td><td>8</td><td>0</td> </tr> </table> Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N: _____				1	8	1	5	8	0											
1	8	1	5	8	0															
<b>Long Description:</b> Body Style: <input type="checkbox"/> 2-door <input type="checkbox"/> 4-door <input type="checkbox"/> Short bed <input type="checkbox"/> Long bed																				
This Vehicle: <input type="checkbox"/> Starts <input checked="" type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only																				
Engine- Type: <u>3.1L, V 6</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine																				
Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition																				
Repairs needed: _____																				
This vehicle was maintained every <u>6,000.</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles																				
Date Removed From Service: <u>12-6-23</u> Maintenance Records: <input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection																				
<b>Transmission:</b> <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual ___ Speed																				
Transmission Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition																				
Repairs Needed: _____																				
<b>Drivetrain:</b> <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____																				
<b>Exterior:</b> Color: <del>Gray</del> <u>white</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____																				
Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings Tire Condition: <input type="checkbox"/> Low ___ <input type="checkbox"/> Flat ___ Hubcaps <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4																				
Does the vehicle have: <input type="checkbox"/> Hail damage <input checked="" type="checkbox"/> Rust																				
Major Damage to: _____																				
Additional Damage: <del>None</del> <u>under car has rust body mounts</u>																				
Decals: <input type="checkbox"/> None <input checked="" type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions																				
Emergency equip: <input checked="" type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes																				
<b>Interior:</b> Color <u>Faded Gray</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather																				
Damage to Seats: <del>minor</del> <u>minor</u>																				
Damage to Dash/Floor: <u>minor</u>																				
Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input checked="" type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD																				
<input type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input checked="" type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags <input type="checkbox"/> drivers side <input type="checkbox"/> dual																				
<input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control																				
Power: <input type="checkbox"/> Windows <input checked="" type="checkbox"/> Door Locks <input checked="" type="checkbox"/> Steering <input type="checkbox"/> Seats																				
Additional Equipment: _____																				
Location of Asset: <u>259 Franklin Dr. Blountville TN 37617</u>																				
For more information contact: <u>James Cole 423-354-1154</u>																				

Vehicle Online Form

9.20

Inventory ID:	Bid Increment:	Opening Bid :	Reserve:
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Short Description:  
 Year 1998 Make Chevy Model Lumina

VIN: 

2	G	1	W	L	5	2	M	4	W	9	1	6	7	2	2	5
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 Title Restriction:  Y  N

Mileage/Odometer: 

2	7	8	1	8	9
---	---	---	---	---	---

 Odometer Accurate  Y  N:

Long Description: Body Style:  2-door  4-door  Short bed  Long bed

This Vehicle:  Starts  Starts with a Boost &  Runs  Does Not Run  For Parts Only

Engine- Type: 3.1L, V 6  Gas  Diesel Engine

Engine Condition:  Runs  Needs repair  is in unknown condition

Repairs needed: \_\_\_\_\_

This vehicle was maintained every 6,000  Days  Hours  Miles

Date Removed From Service: 11-25-23 Maintenance Records:  Available  Not Available For Inspection

Transmission:  Automatic  Manual \_\_\_ Speed

Transmission Condition:  Operable  Needs repair  Is Unknown Condition

Repairs Needed: \_\_\_\_\_

Drivetrain:  2 Wheel Drive  4 Wheel Drive Condition: \_\_\_\_\_

Exterior: Color: ~~gray~~ white Windows:  No Cracked Glass  Cracked \_\_\_\_\_

Minor:  Dents  Scratches  Dings Tire Condition:  Low \_\_\_  Flat \_\_\_ Hubcaps  1  2  3  4

Does the vehicle have:  Hail damage  Rust

Major Damage to: \_\_\_\_\_

Additional Damage: \_\_\_\_\_

Decals:  None  Have Been Sprayed or  Have been Removed &  Impressions Remain  No Impressions

Emergency equip:  None  Has been removed &  There are holes in the exterior  There are no holes

Interior: Color Gray  Cloth  Vinyl  Leather

Damage to Seats: ~~minor~~ minor

Damage to Dash/Floor: minor

Radio:  Stock or  Brand & Model: \_\_\_\_\_  AM  AM/FM  AM/FM Cassette  AM/FM CD

AC (Condition:  Cold  Unknown)  No AC Air Bags  drivers side  dual

Cruise Control  Tilt Steering  Remote Mirrors  Climate Control

Power:  Windows  Door Locks  Steering  Seats

Additional Equipment: \_\_\_\_\_

Location of Asset: 259 Franklin dr Blountville TN. 37617

For more information contact: \_\_\_\_\_



# Vehicle Online Form

506

<b>Inventory ID:</b>	<b>Bid Increment:</b>	<b>Opening Bid :</b>	<b>Reserve:</b>
<b>Short Description:</b> Year <u>2009</u> Make <u>GMC</u> Model <u>G 35</u>			
<b>VIN:</b> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">G</span> <span style="border: 1px solid black; padding: 2px;">D</span> <span style="border: 1px solid black; padding: 2px;">J</span> <span style="border: 1px solid black; padding: 2px;">G</span> <span style="border: 1px solid black; padding: 2px;">3</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">K</span> <span style="border: 1px solid black; padding: 2px;">X</span> <span style="border: 1px solid black; padding: 2px;">9</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">5</span> <span style="border: 1px solid black; padding: 2px;">6</span> <span style="border: 1px solid black; padding: 2px;">2</span> <span style="border: 1px solid black; padding: 2px;">8</span>			
<b>Mileage/Odometer:</b> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">9</span> <span style="border: 1px solid black; padding: 2px;">6</span> <span style="border: 1px solid black; padding: 2px;">1</span> <span style="border: 1px solid black; padding: 2px;">6</span> <span style="border: 1px solid black; padding: 2px;">8</span> Odometer Accurate <input type="checkbox"/> Y <input type="checkbox"/> N:			
<b>Long Description:</b> Body Style: <input type="checkbox"/> 2-door <input type="checkbox"/> 4-door <input type="checkbox"/> Short bed <input type="checkbox"/> Long bed This Vehicle: <input type="checkbox"/> Starts <input checked="" type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>6.0L, V 8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>6,000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>5-20-23</u> Maintenance Records: <input checked="" type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection <b>Transmission:</b> <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual ___ Speed Transmission Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: _____ <b>Drivetrain:</b> <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive      Condition: _____			
<b>Exterior:</b> Color: <u>Yellow</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings      Tire Condition: <input checked="" type="checkbox"/> Low ___ <input type="checkbox"/> Flat ___      Hubcaps <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 Does the vehicle have: <input type="checkbox"/> Hail damage <input type="checkbox"/> Rust Major Damage to: _____ Additional Damage: _____ Decals: <input type="checkbox"/> None <input checked="" type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input checked="" type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes			
<b>Interior:</b> Color <u>Gray</u> <input type="checkbox"/> Cloth <input checked="" type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: <u>Minor</u> Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input checked="" type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input checked="" type="checkbox"/> Unknown) <input type="checkbox"/> No AC      Air Bags <input type="checkbox"/> drivers side <input type="checkbox"/> dual <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control Power: <input type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input checked="" type="checkbox"/> Steering <input type="checkbox"/> Seats			
<b>Additional Equipment:</b> _____			
Location of Asset: <u>259 Franklin dr. Blountville TN. 37617</u> For more information contact: <u>James Cole 423-354-1154</u>			

Vehicle Online Form

Pressure Washer

Inventory ID:	Bid Increment:	Opening Bid :	Reserve:
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Short Description:  
 Year NA Make HOSTY Model Pressure washer

VIN:                      Title Restriction:  Y  N

Mileage/Odometer:       Odometer Accurate  Y  N: \_\_\_\_\_

**Long Description:** Body Style:  2-door  4-door  Short bed  Long bed

This Vehicle:  Starts  Starts with a Boost &  Runs  Does Not Run  For Parts Only

Engine- Type: \_\_\_ L, V \_\_\_  Gas  Diesel Engine

Engine Condition:  Runs  Needs repair  is in unknown condition

Repairs needed: Just parts does not run or work

This vehicle was maintained every \_\_\_\_\_  Days  Hours  Miles

Date Removed From Service: \_\_\_\_\_ Maintenance Records:  Available  Not Available For Inspection

**Transmission:**  Automatic  Manual \_\_\_ Speed

Transmission Condition:  Operable  Needs repair  Is Unknown Condition

Repairs Needed: \_\_\_\_\_

**Drivetrain:**  2 Wheel Drive  4 Wheel Drive Condition: \_\_\_\_\_

**Exterior:** Color: \_\_\_\_\_ Windows:  No Cracked Glass  Cracked \_\_\_\_\_

Minor:  Dents  Scratches  Dings **Tire Condition:**  Low \_\_\_  Flat \_\_\_ Hubcaps  1  2  3  4

Does the vehicle have:  Hail damage  Rust

Major Damage to: \_\_\_\_\_

Additional Damage: \_\_\_\_\_

Decals:  None  Have Been Sprayed or  Have been Removed &  Impressions Remain  No Impressions

Emergency equip:  None  Has been removed &  There are holes in the exterior  There are no holes

**Interior:** Color \_\_\_\_\_  Cloth  Vinyl  Leather

Damage to Seats: \_\_\_\_\_

Damage to Dash/Floor: \_\_\_\_\_

Radio:  Stock or  Brand & Model: \_\_\_\_\_  AM  AM/FM  AM/FM Cassette  AM/FM CD

AC (Condition:  Cold  Unknown)  No AC Air Bags  drivers side  dual

Cruise Control  Tilt Steering  Remote Mirrors  Climate Control

Power:  Windows  Door Locks  Steering  Seats

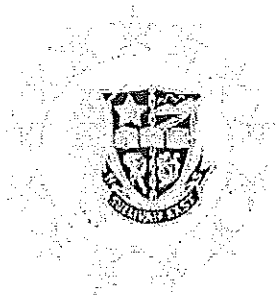
Additional Equipment: \_\_\_\_\_

Location of Asset: 259 Franklin dr Blountville TN 37617

For more information contact: James Cole 423-354-1154

Surplus Equipment

Name	Manufacturer	Model	Serial #	Condition	Notes
Reach-in Refrigerator		ETC-1A-12PH	6128334	Good	
Holding Cabinet	Crescor			Fair	
Kettle	Groen			Fair	Was operable when removed from kitchen
Milk Cooler	Beverage Air			Poor	inoperable
Milk Cooler	Beverage Air			poor	inoperable
Braising Pan	Groen	BPM-40E	J131295-1	Good	was operable when removed from kitchen, missing one caster. It was lost during transport
Vertical Cutter/Mixer	Hobart	HCM-300	31-900-012	Good	Was operable when removed from kitchen
Vertical Mixer/Cutter	Hobart	HCM-150		Good	Was operable when removed from kitchen
Braising Pan	Groen	FPC-4	8942C7	Good	Was operable when removed from kitchen
Serving Line				Good	Was operable when removed.



# Sullivan East High School

4180 Weaver Pike  
Bluff City, Tennessee 37618  
Telephone (423) 354-1900  
Fax (423) 354-1906

September 12, 2024

Sullivan County Board of Education  
PO Box 306  
Blountville, TN 37617

Dear Chairman and Members of the Board:

Please find the attached proposal from Pitney Bowes for a postage meter contract at Sullivan East High School. I am asking for approval of this request for a 60 Month Lease at a rate of \$88.71 per month, to be billed quarterly and having a total cost of \$5322.60

This proposal was quoted with standard governmental pricing and includes a "non-appropriations" clause for the following machine.

- One (1) SendPro C200 Postage Meter
- This proposal includes a monthly maintenance agreement for parts and labor
- This proposal also includes the purchase of postage at a discounted rate through Purchase Power

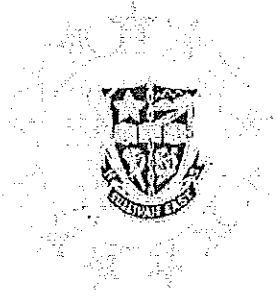
Our administration feels that this proposal is the most cost effective way to manage our postage needs during the next three years. Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Hare".

Andrew Hare  
Principal

enclosure



# Sullivan East High School

4180 Weaver Pike  
Bluff City, Tennessee 37618  
Telephone (423) 354-1900  
Fax (423) 354-1906

TO: SCDE-BOARD OF EDUCATION  
FROM: SARAH SPANGLER  
SUBJECT: POSTAGE METER  
DATE: SEPTEMBER 26, 2024

*Pitney Bowes has supplied our meter and postage for many years. The machine they are offering is an upgrade, but it uses the same type of supplies. I have an abundance of those supplies that I would like to get rid of. Secondly, they offer the postage reload paid through a "pay by invoice" method. Quadient did quote on the TN State contract, but with no mention of the required non-appropriations clause. They also made no mention of how we would pay for postage. FP Mailing Solutions only sent generic pricing and not specific amounts, even though I replied requesting those amounts, also with no mention of governmental pricing, non-appropriations clause or how postage would be loaded onto the meter. Since Quadient was really the only other quote provided and if we chose to use them and the postage had to be loaded by using a credit card and not a "pay by invoice" method, we would not be able to accomplish this as Sullivan East has no credit card available for these needs.*





1	NV90	InView Subscription
1	NV90KIT	InView Welcome Kit
1	NV99	InView MMS Base Software
1	NV99KIT	InView Welcome Kit
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPD-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	SPCRK	Return Kit for SendPro C Series
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR, BDL
1	ZHD9	Retail Ground LOR
1	ZHWL	5lb/3kg Weighing Option for MP81

**Your Payment Plan**

<b>Initial Term:</b> 60 months	<b>Initial Payment Amount:</b>	
<b>Number of Months</b>	<b>Monthly Amount</b>	<b>Billed Quarterly at*</b>
60	\$ 88.71	\$ 266.13

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power<sup>®</sup> transaction fees included
- Purchase Power<sup>®</sup> transaction fees-extra

\*Does not include any applicable sales, use, or property taxes which will be billed separately.  
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

**Your Signature Below**

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate the lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue the lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under the lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms of this Agreement, including the Pitney Bowes Terms (Version 7/23), which are available at <http://www.pb.com/state/local/mv/terms> and are incorporated by reference. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

Not Applicable \_\_\_\_\_

State/Entity's Contract#

Lessee Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Email Address \_\_\_\_\_

Pitney Bowes Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**Sales Information**

Jacob Leonard

[jacob.leonard@pb.com](mailto:jacob.leonard@pb.com)

Account Rep Name

Email Address

PBGFS Acceptance



## Proposed Changes to Rights and Responsibilities for Board Approval

- (1) **Requesting approval** to remove “Narcotic Drug” from the violation listed below. This can be found on page 23 of the 9-12 handbook, page 17 of the 6-8 handbook and on page 16 of the prek-5 handbook.

### 4. ALCOHOLIC BEVERAGES AND INTOXICANTS

Students shall not acquire, possess, use, sell, transmit, or be under the influence of any alcoholic beverage, **narcotic drug**, or intoxicants of any kind. Students who use or possess alcoholic beverages/intoxicants including all products associated with these products shall be subject to the following discipline:

**First Offense:** 1-3 days OSS + Contract

**Second Offense:** 1-3 days OSS and Alternative School Placement

**Third Offense:** 3-5 days OSS and expulsion for the remainder of the term

Notify the Sheriff's Department of each offense.

Complete a DCS Referral at DCS Hotline or on-line site each offense..

Reasoning - Narcotic Drugs acquisition, possession or use is already prohibited under the Zero Tolerance policy punishable by expulsion for one calendar year. . The inclusion of “Narcotic Drugs” in the above offense implies a lesser punishment and could cause confusion about consistent application of discipline measures surrounding Narcotic Drugs.

- (2) **Requesting approval** to make necessary changes to reflect new state law.

**Math credits must include:** Algebra I, Geometry, Algebra II, and an upper-level math credit.

Students must take a math class **every** year. Students who qualify for Algebra I in 8<sup>th</sup> grade and achieve the qualifying score on the EOC for Algebra I will earn 1 unit of High School Credit.

State Law now dictates that *“a student must be enrolled in a mathematics course at least three out of four years of high school, effective in the 2024-25 School Year.”*

With your approval, these changes will immediately go into effect and the rights and responsibilities documents will be altered to reflect these changes.

# Sullivan County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <h2 style="text-align: center;">Graduation Requirements</h2>	Descriptor Code: <b>4.605</b>	Issued Date: <b>06/11/24</b>
		Rescinds: <b>4.605</b>	Issued: <b>12/01/22</b>

1 To meet the requirements for graduation, a student shall have attained an approved attendance, conduct  
 2 and subject matter record which covers a planned program of education, and such record shall be kept  
 3 on file in the high school.

4 The program of studies shall include areas and content in these areas within State Board of Education  
 5 Regulations.

6 Before high school graduation, every student shall achieve units of credit as specified in the Sullivan  
 7 County Student's Rights and Responsibilities Handbook and the following:<sup>1</sup>

- 8 1. Achieve the specified 28 units of credit for a Sullivan County diploma or 22 for a state diploma  
 9 (or the maximum possible less 4);
- 10 2. Take the required end of course exams;
- 11 3. Have satisfactory records of attendance and conduct;
- 12 4. Take the ACT or the SAT prior to graduation;<sup>2</sup> and
- 13 5. Pass a United States civics test.<sup>3</sup>

14 Each student must take the following core curriculum:

- |  |   |
|--|---|
| 16 English .....4 credits  | Math.....4 credits                              |
| 17 Science.....3 credits   | Social Studies.....4 credits                    |
| 18 Fine Arts.....1 credit  | Foreign Language..... 2 credits (same language) |
| 19 Physical Education....1/2 credit (or 2 or more years of JROTC or fall Band classes and/or       |   |
| 20 Winter Guard or participation in an approved school-sponsored athletic activity that requires a |   |
| 21 minimum of 80 hours of physical activity)   |   |
| 22 Lifetime Wellness.....1 credit (or 2 years JROTC classes containing wellness curriculum)        |   |
| 23 Elective focus.....3 credits above the core requirements  |   |

24 Math credits must include: Algebra I, Geometry, Algebra II, and an upper level math  
 25 credit. Students must take a math class every year **three out of four years of high**  
 26 **school.**

27 Science credits must include: Biology (Life Science), Chemistry or Physics, and  
 28 another laboratory science credit.

29 Social Studies credits must include: 1 credit of World History or World Geography, 1  
 30 credit of U.S. History, 1/2 credit of U.S. Government (Successful completion of 3 years  
 31 of JROTC substitutes for U.S. Government credit), 1/2 credit of Economics, and a  
 32 1/2 credit of Personal Finance.  
 33

1 The fine arts and foreign language requirements may be waived for students who are  
2 sure they are not going to attend a University and be replaced with courses designed  
3 to enhance and expand the elective focus.

4 Students completing a Career Technical focus must complete the minimum of three  
5 units in the same program area.

6 The Regular Diploma will be awarded to students who earn the required, specified 28 units of credit (or  
7 the maximum possible less four) in accordance with the Rules and Regulation of the State Board of  
8 Education and the local Board of Education.

## 9 **HALF CREDIT COURSES**

10 Half credit courses in Sullivan County are limited to: U.S. Government, Economics, Personal Finance,  
11 PE, ACT Prep, Career Exploration, and Tennessee Student Success Course.

## 12 **SPECIAL EDUCATION STUDENTS<sup>4</sup>**

13 Special education students who earn the State Board of Education prescribed twenty-two (22) credit  
14 minimum shall be awarded a regular high school diploma

### 15 *Special Education Diploma*

16 A special education diploma shall be awarded to students who have not met the requirements for a  
17 regular high school diploma,<sup>5</sup> but have:

- 18
- 19 1. Completed four (4) years of high school;
- 20 2. Made satisfactory progress on their IEP; and
- 21 3. Maintained satisfactory records of attendance and conduct.

### 22 *Occupational Diploma*

23 Special education students who do not meet the requirements for a regular high school diploma may be  
24 awarded an occupational diploma if the student has:<sup>1,4</sup>

- 25
- 26 1. Completed at least four (4) years of high school;
- 27 2. Made satisfactory progress on their IEP;
- 28 3. Maintained satisfactory records of attendance and conduct;
- 29 4. Completed the occupational diploma Skills, Knowledge, and Experience Mastery Assessment  
30 (SKEMA); and
- 31 5. Has two (2) years of paid or non-paid work experience.

32 The decision to attain an occupational diploma shall be made at the conclusion of the student's 10th  
33 grade year or two (2) academic years prior to the expected graduation date.

34 Students who have received a special education diploma or an occupational diploma shall continue to  
35 make progress towards a regular high school diploma until the end of the school year in which they  
36 turn twenty-two (22) years old.

1 *Alternate Academic Diploma (Beginning with students entering the ninth (9th) grade in 2018.)*

2 Special education students (those with the most significant cognitive disabilities) who do not meet the  
3 requirements for a regular high school diploma may be awarded an alternate academic diploma if the  
4 student has:<sup>4</sup>

- 5
- 6 1. Completed at least four (4) years of high school;
- 7 2. Participated in the high school alternate assessments;
- 8 3. Earned the prescribed twenty-two (22) credits minimum;
- 9 4. Made satisfactory progress on their IEP;
- 10 5. Maintained satisfactory records of attendance and conduct; and
- 11 6. Completed a transition assessment that measures post-secondary education and training,  
12 employment, independent living, and community involvement.

13 The required credits may be earned either through the state-approved standards or through alternate  
14 academic diploma course requirements defined by the Department of Education.

15 A student who earns an alternate diploma shall continue to be eligible for special education services  
16 under IDEA until the student receives a regular high school diploma or through the school year in  
17 which the student turns twenty-two (22).

18 **STUDENT LOAD**

19 All full-time students in grades 9-12 shall be enrolled each semester in subjects that produce a  
20 minimum of five units of credit for graduation per year. Students with hardships and gifted students  
21 may appeal this requirement to the director of schools and then to the board.<sup>6</sup>

22 **GRADUATING WITH HONORS**

23 Students who attain at least 3.0 or higher grade point average on a 4.0 scale and who score at or above  
24 all the subject area readiness benchmarks on the ACT or equivalent score on the SAT may graduate  
25 with honors.

26 **GRADUATING WITH DISTINCTION**

27 Students will be recognized as graduating with "distinction" by attaining a "B" 3.0 on a 4.0 scale  
28 average and completing at least one of the following:

29 **District Distinction**

- 30
- 31 1. Met graduation requirements
- 32 2. Obtained an overall grade point average of at least 3.0 or higher on a 4.0 scale

- 1           3. Earned an industry certification in his/her career interest category or a regionally recognized  
2 industry certification

3 **State Distinction**

- 4
- 5           1. Participate in at least one of the Governor's Schools
  - 6           2. Participate in one of the state's All State musical organizations
  - 7           3. Be selected as a National Merit Finalist or Semi-Finalist
  - 8           4. Attain a score of 31 or higher composite on the ACT or SAT equivalent
  - 9           5. Attain a score of 3 or higher on at least two advanced placement exams
  - 10          6. Earn 12 or more semester hours of transcribed post-secondary credit
  - 11          7. Earn a national recognized industry certification
  - 12          8. Successfully complete the International Baccalaureate Diploma Program

13 **Work Ethic Diploma**

14 Students will be recognized at graduation with Work Ethic Diploma as specified in the Sullivan  
15 County Student's Rights and Responsibilities Handbook.

16 **MOVE ON WHEN READY<sup>7</sup>**

17 The Move on When Ready Act provides public high school students who wish to graduate more than a  
18 semester early the opportunity to graduate high school early and gain entry into a post-secondary  
19 institution.

20 In order to graduate earlier than one semester, students must meet the following requirements:

- 21
- 22           1. Earn the required seventeen (17) credits;
  - 23           2. Scores at the on-track or mastered level on each End of Course assessment taken (excluding  
24 EOC's taken during final semester prior to early graduation);
  - 25           3. Attain a cumulative GPA of at least 3.2 on a 4.0 scale;
  - 26           4. Meet the minimum ACT or SAT benchmark score;
  - 27           5. Obtain a qualifying benchmark score on a foreign language proficiency assessment; and
  - 28           6. Complete at least two (2) early post-secondary courses (EPSO's).

29 The director of schools shall develop administrative procedures to ensure that the Move on When  
30 Ready early graduation program is conducted in accordance with state law.

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Legal References

1. [TCA 49-6-6001](#); [State Board of Education Policy 2.103](#); [TRR/MS 0520-01-03-.06](#)
2. [TCA 49-6-6001\(b\)](#); [State Board of Education Policy 2.103](#)
3. [TCA 49-6-408](#); [State Board of Education Policy 2.103](#)
4. [TRR/MS 0520-01-03-.06](#); [State Board of Education Policy 2.103](#)
5. [TCA 49-6-6005](#); [State Board of Education Policy 2.103](#)
6. [TRR/MS 0520-01-03-.06\(18\)](#)
7. [TCA 49-6-8103](#); [State Board of Education Policy 2.103](#)

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Cross References

Alternative Credit Options 4.209  
Honor Roll, Awards, & Class Ranking 4.602



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## Budget Overview

Sullivan County (820) Public District - FY 2025 - Title IX McKinney-Vento - Rev 0 - Title IX McKinney-Vento

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### Indirect Cost Guide

Total Allocation	\$61,079.53
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$0.00
Indirect Cost Rate	0.47%
Max Available Budget In Categories Eligible for Indirect Cost	\$287.07
Max Indirect Cost	\$0.00

Filter by Location: All - \$61,079.53

[Show Unbudgeted Categories](#)

Buttrum, Kirsten

### Production

Session Timeout  
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Line Item Number	Account Number	72130 - Other Student Support	72710 - Transportation	Total
189 - Other Salaries & Wages		26,386.72	0.00	26,386.72
201 - Social Security		1,635.98	0.00	1,635.98
204 - State Retirement		1,678.20	0.00	1,678.20
206 - Life Insurance		13.94	0.00	13.94
207 - Medical Insurance		2,584.00	0.00	2,584.00
208 - Dental Insurance		61.20	0.00	61.20
212 - Employer Medicare		382.61	0.00	382.61
313 - Contracts with Parents			23,422.35	23,422.35
499 - Other Supplies and Materials		4,914.53	0.00	4,914.53
<b>Total</b>		<b>37,657.18</b>	<b>23,422.35</b>	<b>61,079.53</b>
			<b>Adjusted Allocation</b>	<b>61,079.53</b>
			<b>Remaining</b>	<b>0.00</b>

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<b>Production</b>
Session Timeout ( <a href="#">Hide Timer</a> ) <b>00:29:38</b>

## Budget Overview

Sullivan County (820) Public District - FY 2025 - Access for All Learning Network (AALN K-8) - Rev 0 - AALN K-8 Cohort 2

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Filter by Location: All - \$15,000.00  
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	Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	Total
Line Item Number				
189 - Other Salaries & Wages		0.00	1,820.00	1,820.00
201 - Social Security		0.00	112.84	112.84
204 - State Retirement		0.00	116.06	116.06
212 - Employer Medicare		0.00	26.46	26.46
429 - Instructional Supplies & Materials		10,424.64		10,424.64
524 - In-Service / Staff Development			2,500.00	2,500.00
<b>Total</b>		10,424.64	4,575.36	15,000.00
			<b>Adjusted Allocation</b>	15,000.00
			<b>Remaining</b>	0.00

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## Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2025 - ARP Homeless 2.0 - Rev 2 - ARP Homeless 2.0

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Account Number	72130 - Other Student Support	72710 - Transportation	Total
Line Item Number			
189 - Other Salaries & Wages	6,000.00	0.00	6,000.00
201 - Social Security	372.00	0.00	372.00
204 - State Retirement	468.39	0.00	468.39
212 - Employer Medicare	87.01	0.00	87.01
313 - Contracts with Parents		260.00	260.00
		-\$2,240.00	-\$2,240.00
499 - Other Supplies and Materials	13,743.38	0.00	13,743.38
	+\$3,140.00		+\$3,140.00
524 - In-Service / Staff Development	4,100.00	0.00	4,100.00
	-\$900.00		-\$900.00
<b>Total</b>	24,770.78	260.00	25,030.78
	+\$2,240.00	-\$2,240.00	
		<b>Adjusted Allocation</b>	25,030.78
		<b>Remaining</b>	0.00

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## Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2025 - ARP Homeless System Navigator - Rev 1 - ARP Homeless System Navigator

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Filter by Location: All - \$48,864.82  
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	Account Number	72210 - Support Services/Regular Instruction Program	Total
Line Item Number			
<b>189 - Other Salaries &amp; Wages</b>		8,000.00	8,000.00
<b>201 - Social Security</b>		520.00	520.00
		+\$20.00	+\$20.00
<b>208 - Dental Insurance</b>		0.00	0.00
		-\$100.00	-\$100.00
<b>212 - Employer Medicare</b>		130.00	130.00
		+\$130.00	+\$130.00
<b>355 - Travel</b>		0.00	0.00
		-\$864.82	-\$864.82
<b>599 - Other Charges</b>		580.00	580.00
		-\$420.00	-\$420.00
<b>790 - Other Equipment</b>		39,634.82	39,634.82
		+\$1,234.82	+\$1,234.82
<b>Total</b>		48,864.82	48,864.82
		<b>Adjusted Allocation</b>	48,864.82
		<b>Remaining</b>	0.00

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## Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2025 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 - Rev 1 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant

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### Indirect Cost Guide

Total Allocation	\$3,661,851.26
Existing Budget In Categories Not Eligible for Indirect Cost	\$3,159,673.77
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$502,178.19
Indirect Cost Rate	13.25%
Max Available Budget In Categories Eligible for Indirect Cost	\$443,424.46
Max Indirect Cost	\$58,753.73

Buttrum, Kirsten

Filter by Location: All - \$3,661,851.26

Show Unbudgeted Categories

<b>Production</b>
Session Timeout (Hide Timer)
00:29:16

Account Number	71100 - Regular Instruction Program	72120 - Health Services	72210 - Support Services/Regular Instruction Program	76100 - Regular Capital Outlay	Total
Line Item Number					
105 - Supervisor / Director		0.00	14,910.00		14,910.00
131 - Medical Personnel		6,092.17			6,092.17
189 - Other Salaries & Wages	41,093.75	0.00	0.00		41,093.75
201 - Social Security	2,547.85	377.71	924.43		3,849.99
204 - Pensions	2,690.48	487.38	1,025.17		4,203.03
212 - Employer Medicare	595.87	88.33	216.20		900.40
304 - Architects				49,289.00	49,289.00
				+\$1,200.30	+\$1,200.30
429 - Instructional Supplies & Materials	429,628.85				429,628.85
	+\$44,561.93				+\$44,561.93
499 - Other Supplies and Materials	1,500.00	0.00	0.00		1,500.00
707 - Building Improvements				3,110,384.07	3,110,384.07
				+\$177,043.70	+\$177,043.70
<b>Total</b>	<b>478,056.80</b>	<b>7,045.59</b>	<b>17,075.80</b>	<b>3,159,673.07</b>	<b>3,661,851.26</b>
	+\$44,561.93			+\$178,244.00	+\$222,805.93
				<b>Adjusted Allocation</b>	<b>3,661,851.26</b>
				<b>Remaining</b>	<b>0.00</b>

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## Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2025 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 - Rev 2 - Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant

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### Indirect Cost Guide

Total Allocation	\$3,661,851.26
Existing Budget In Categories Not Eligible for Indirect Cost	\$2,988,234.72
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$673,616.34
Indirect Cost Rate	13.25%
Max Available Budget In Categories Eligible for Indirect Cost	\$594,804.72
Max Indirect Cost	\$78,811.62

Buttrum, Kirsten

Filter by Location: All - \$3,661,851.26  
 Show Unbudgeted Categories

**Production**  
 Session Timeout  
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 00:29:15

Account Number	71100 - Regular Instruction Program	72120 - Health Services	72210 - Support Services/Regular Instruction Program	76100 - Regular Capital Outlay	Total
Line Item Number					
105 - Supervisor / Director		0.00	14,910.00		14,910.00
131 - Medical Personnel		6,092.17			6,092.17
189 - Other Salaries & Wages	41,093.75	0.00	0.00		41,093.75
201 - Social Security	2,547.85	377.71	924.43		3,849.99
204 - Pensions	2,690.48	487.38	1,025.17		4,203.03
212 - Employer Medicare	595.87	88.33	216.20		900.40
304 - Architects				49,289.00	49,289.00
429 - Instructional Supplies & Materials	472,500.00 +\$42,871.15				472,500.00 +\$42,871.15
499 - Other Supplies and Materials	130,067.00 +\$128,567.00	0.00	0.00		130,067.00 +\$128,567.00
707 - Building Improvements				2,938,945.92 -\$171,438.15	2,938,945.92 -\$171,438.15
<b>Total</b>	649,494.95 +\$171,438.15	7,045.59	17,075.80	2,988,234.92 -\$171,438.15	3,661,851.26
				<b>Adjusted Allocation</b>	3,661,851.26
				<b>Remaining</b>	0.00

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