



Board of Education Regular Meeting
May 2, 2024 6:30 PM
Central Office Board Room
154 Blountville Bypass
Blountville, TN 37617

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
 - a. Meeting Minutes from April 4 and April 15, 2024
 - b. Field Trip Requests
 - c. Update to 2024-2025 School Calendar
 - d. Copier Lease Agreement - Miller Perry
 - e. GEAR Up Grant Partnership
4. Public Comment - Agenda Items
5. Communications to the Board
 - a. Director's Comments
 - a. Skills USA Winners
 - b. UTrust Grant Winners
6. Unfinished Business
 - a. Property/Facility Updates
7. New Business
 - a. Policy 4.406 Use of the Internet/Use of Computer Systems
 - b. Blended Learning
 - c. Cybersecurity Insurance
 - d. Mowing Contract Bids
 - e. Resolution - Summer Learning Camps Grant
 - f. GP Budget Amendments
 - g. Federal Budget Amendments
 - a. Perkins Budget Amendment
 - b. Title I - McKinney Vento Amendment - Revision 3
 - c. ARP Homeless System Navigator Amendment - Revision 2
 - d. Access for All Learning Network - Revision 1
 - e. ATSI 22 Grant
8. Public Comment - Non-Agenda Items
9. Board Chairman Comments
10. Adjournment

2024-2025 School Calendar

July 2024							SULLIVAN COUNTY SCHOOLS 154 Blountville Bypass Blountville, TN 37617 423.354.1000 www.sullivank12.net Graduating students prepared for college and career who are productive community members.							January 2025						
S	M	T	W	T	F	S								S	M	T	W	T	F	S
	1	2	3	4	5	6											1	2	3	4
7	8	9	10	11	12	13								5	6	7	8	9	10	11
14	15	16	17	18	19	20								12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25							
28	29	30	31				26	27	28	29	30	31								
August 2024							February 2025													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3							1							
4	5	6	7	8	9	10	2	3	4	5	6	7	8							
11	12	13	14	15	16	17	9	10	11	12	13	14	15							
18	19	20	21	22	23	24	16	17	18	19	20	21	22							
25	26	27	28	29	30	31	23	24	25	26	27	28								
July 29 Administrative Day																				
July 30, 31, Aug. 1 Inservice Days																				
August 2 Administrative Day																				
August 5 First day for students																				
August 26 Staff Development Day; No school for students																				
Sept. 2 Labor Day School closed for staff & students																				
Sept. 10 P-T Conferences No school for students																				
September 2024							March 2025													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
1	2	3	4	5	6	7							1							
8	9	10	11	12	13	14	2	3	4	5	6	7	8							
15	16	17	18	19	20	21	9	10	11	12	13	14	15							
22	23	24	25	26	27	28	16	17	18	19	20	21	22							
29	30						23	24	25	26	27	28	29							
Oct. 4 End of First 9 weeks																				
Oct.7-11 Fall Break No school for staff & students																				
Nov. 5 Inservice for Teachers; No school for students (Election Day)																				
Nov. 27-29 Holiday; No school for staff & students																				
Dec. 20 Last day of 1st term; half day for students																				
Dec. 23 - Jan. 3 Holiday; No school for staff or students																				
Jan. 6 Administrative Day; no school for students																				
Jan. 7 Students return from break; Second term starts																				
October 2024							April 2025													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
		1	2	3	4	5			1	2	3	4	5							
6	7	8	9	10	11	12	6	7	8	9	10	11	12							
13	14	15	16	17	18	19	13	14	15	16	17	18	19							
20	21	22	23	24	25	26	20	21	22	23	24	25	26							
27	28	29	30	31			27	28	29	30										
Jan. 20 Holiday; No School for staff & students																				
Feb. 11 P-T Conferences No school for students																				
March 3 Staff Development Day; No school for students																				
March 12 End of 3rd 9 weeks																				
March 17-21 Spring Break No school for staff & students																				
April 18 Good Friday; No school for staff & students																				
May 22 Last day for students, also 1/2 day for students																				
November 2024							May 2025													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2						1	2	3						
3	4	5	6	7	8	9	4	5	6	7	8	9	10							
10	11	12	13	14	15	16	11	12	13	14	15	16	17							
17	18	19	20	21	22	23	18	19	20	21	22	23	24							
24	25	26	27	28	29	30	25	26	27	28	29	30	31							
May 23 Administrative Day for Staff																				
Teachers must get 6 hours of inservice on their own or with their principal																				
December 2024							June 2025													
S	M	T	W	T	F	S	S	M	T	W	T	F	S							
1	2	3	4	5	6	7	1	2	3	4	5	6	7							
8	9	10	11	12	13	14	8	9	10	11	12	13	14							
15	16	17	18	19	20	21	15	16	17	18	19	20	21							
22	23	24	25	26	27	28	22	23	24	25	26	27	28							
29	30	31					29	30												
Staff Development Day for Teachers; No students																				
Administrative Day for Teachers; No students																				
Inservice Day for Teachers; No students																				
No school for students; staff attends																				
No school for staff or students																				
Half Day for Students; Full Day for Teachers																				

MILLER PERRY ELEMENTARY

MICHAEL WILSON, PRINCIPAL



April 26, 2023

Sullivan County Board of Education
PO Box 306
Blountville, TN 37617

Dear Members of the Board:

Please find attached a proposal from *Ricoh* for a new copier contract along with their non-appropriations clause. I am asking approval of this request for a 60Month Lease at a rate of \$412.16 per month, which includes a maintenance agreement with unlimited copies, toner and staples. This proposal includes a total of two machines as follows:

- One (1) Ricoh IM2500A configurable PTO Model (Office) at Miller Perry Elementary School
- One (1) Ricoh IM6000 configurable PTO Model(workroom) at Miller Perry Elementary School

I realize one vendor quote was very close in comparison to Ricoh, however, due to past service, ease of use, maintenance, unlimited copies, etc. I feel that Ricoh's proposal is the most advantageous approach in an effort at reducing our copy/print expenditures during the course of the next 60 months. Not to mention the fact that our IT Department recommends Ricoh's network interface for use in our buildings, as well. Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Michael Wilson', written over a horizontal line.

Michael Wilson
Principal



<u>Quantity</u>	<u>Item Description</u>	<u>Ext Selling Price</u>
1	RICOH IM2500A CONFIGURABLE PTO MODEL RICOH IM2500A BRANDING SET FAX OPTION TYPE M45 CABINET TYPE F ESP XG-PCS-15D	
1	TS NETWORK & SCAN CONNECT - SEG 2	
1	RICOH IM6000 CONFIGURABLE PTO MODEL RICOH IM6000 BRANDING SET BRIDGE UNIT BU3090 LCIT PB3290 FINISHER SR3260 ESP XG-PCS-15D	
1	TS NETWORK & SCAN CONNECT - SEG4	

Technology Service

<u>Quantity</u>	<u>Description</u>	<u>Ext Rate</u>
1	RICOH IM2500A CONFIGURABLE PTO MODEL <i>Includes</i> B&W copies per Month per unit overages at \$0.0000 per page color copies per Month per unit overages at \$ 0.0000 per page GOLD - includes Parts, Labor, Toner and Staples, excludes Paper	
1	RICOH IM6000 CONFIGURABLE PTO MODEL <i>Includes</i> B&W copies per Month per unit overages at \$0.0000 per page	

color copies per Month per unit
overages at \$ 0.0000 per page
GOLD - includes Parts, Labor, Toner and
Staples, excludes Paper

**60 month IMAGE MGMT. of \$412.16
per month**

Reservation of Rights—This quote is based upon the information provided by you, and the assumptions made by us in preparing the information contained herein. While care has been taken to ensure the accuracy of this quote, we make no representations or warranties about the accuracy, completeness or adequacy of the information contained herein, and shall not be liable for any errors or omissions. We recognize your right to negotiate and approve the terms of any resulting contract and we reserve the same right. We also acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. THIS QUOTE IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY AND IS NOT, NOR SHOULD IT BE CONSTRUED AS, AN OFFER TO SELL/LEASE THE GOODS OR SERVICES LISTED HEREIN.

Rev. 04/13

Quote Number 34282385

Expires on July 31, 2024

TERMS OF THIS SECTION 14. Notwithstanding the foregoing, nothing herein is intended to provide, nor shall be interpreted as providing, (a) you with a legally enforceable option to extend or renew the terms of this Lease Agreement or any Schedule, or (b) us with a legally enforceable option to compel any such extension or renewal. At the end of or upon termination of each Schedule, you will immediately return the Product subject to such expired Schedule to us (or our designee), to the location designated by us, in as good condition as when you received it, except for ordinary wear and tear. You will bear all shipping, de-installing, and crating expenses of the Product and will insure the Product for its full replacement value during shipping. You must pay additional monthly Payments at the same rate as then in effect under a Schedule, until the Product is returned by you and is received in good condition and working order by us or our designees. Notwithstanding anything to the contrary set forth in this Lease Agreement, the parties acknowledge and agree that we shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by or resident in any Products leased by you hereunder, whether through a digital storage device, hard drive or other electronic medium ("Data Management Services"). If desired, you may engage Ricoh to perform Data Management Services at then-prevailing rates. You acknowledge that you are responsible for ensuring your own compliance with legal requirements in connection with data retention and protection and that we do not provide legal advice or represent that the Products will guarantee compliance with such requirements. The selection, use and design of any Data Management Services, and any decisions arising with respect to the deletion or storage of data, as well as the loss of any data resulting therefrom, shall be your sole and exclusive responsibility.

15. Miscellaneous. It is the intent of the parties that this Lease Agreement and any Schedule shall be deemed and constitute a "finance lease" as defined under and governed by Article 2A of the UCC. ORAL AGREEMENTS OR COMMITMENTS TO LOAN MONEY, EXTEND CREDIT OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT INCLUDING PROMISES TO EXTEND OR RENEW SUCH DEBT ARE NOT ENFORCEABLE. YOU AGREE THAT THE TERMS AND CONDITIONS CONTAINED IN THIS LEASE AGREEMENT AND IN EACH SCHEDULE MAKE UP THE ENTIRE AGREEMENT BETWEEN US REGARDING THE LEASING OR RENTAL OF THE PRODUCT AND SUPERSEDE ALL PRIOR WRITTEN OR ORAL COMMUNICATIONS, UNDERSTANDINGS OR AGREEMENTS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER CONTAINED HEREIN, INCLUDING, WITHOUT LIMITATION, PURCHASE ORDERS. Any purchase order, or other ordering documents, will not modify or affect this Lease Agreement or any Schedule, nor have any other legal effect and shall serve only the purpose of identifying the equipment ordered. You authorize us to supply any missing "configure to order" number ("CTO"), other equipment identification numbers (including, without limitation, serial numbers), agreement/schedule identification numbers and/or dates in this Lease Agreement or any Schedule. You acknowledge that you have not been induced to enter into this Lease Agreement by any representation or warranty not expressly set forth in this Lease Agreement. Neither this Lease Agreement nor any Schedule is binding on us until we sign it. Any change in any of the terms and conditions of this Lease Agreement or any Schedule must be in writing and signed by us. If we delay or fail to enforce any of its rights under this Lease Agreement with respect to any or all Schedules, we will still be able to enforce those rights at a later time. All notices shall be given in writing and sent either (a) by certified mail or recognized overnight delivery service, postage prepaid, addressed to the party receiving the notice at the address shown on the front of this Lease Agreement, or (b) by facsimile transmission, with oral confirmation, to the facsimile number shown below such party's signature on this Lease Agreement. Either party may change its address or facsimile number by giving written notice of such change to the other party. Notices shall be effective on the date sent. Each of our respective rights and indemnities will survive the termination of this Lease Agreement and each Schedule. If more than one customer has signed this Lease Agreement or any Schedule, each customer agrees that its liability is joint and several. It is the express intent of the parties not to violate any applicable usury laws or to exceed the maximum amount of time price differential or interest, as applicable, permitted to be charged or collected by applicable law, and any such excess payment will be applied to payments in the order of maturity, and any remaining excess will be refunded to you. We make no representation or warranty of any kind, express or implied, with respect to the legal, tax or accounting treatment of this Lease Agreement and any Schedule and you acknowledge that we are an independent contractor and not your fiduciary. You will obtain your own legal, tax and accounting advice related to this Lease Agreement or any Schedule and make your own determination of the proper accounting treatment of this Lease Agreement or any Schedule. We may receive compensation from the Manufacturer or supplier of the Product in order to enable us to reduce the cost of leasing or renting the Product to you under this Lease

Agreement or any Schedule below what we otherwise would charge. If we received such compensation, the reduction in the cost of leasing or renting the Product is reflected in the Minimum Payment specified in the applicable Schedule. You authorize us, our agent and/or our Assignee to obtain credit reports and make credit inquiries regarding you and your financial condition and to provide your information, including payment history, to our Assignee and third parties having an economic interest in this Lease Agreement, any Schedule or the Product. You agree to provide updated annual and/or quarterly financial statements to us upon request.

16. Governing Law; Jurisdiction; Waiver of Trial By Jury and Certain Rights and Remedies Under The Uniform Commercial Code. YOU AGREE THAT THIS LEASE AGREEMENT AND ANY SCHEDULE WILL BE GOVERNED UNDER THE LAW FOR THE COMMONWEALTH OF PENNSYLVANIA. YOU ALSO CONSENT TO THE VENUE AND NON-EXCLUSIVE JURISDICTION OF ANY COURT LOCATED IN EACH OF THE COMMONWEALTH OF PENNSYLVANIA AND THE STATE WHERE YOUR PRINCIPAL PLACE OF BUSINESS OR RESIDENCE IS LOCATED TO RESOLVE ANY CONFLICT UNDER THIS LEASE AGREEMENT. THE PARTIES TO THIS LEASE AGREEMENT EACH WAIVE THE RIGHT TO TRIAL BY JURY IN THE EVENT OF A LAWSUIT. TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES CONFERRED UPON A CUSTOMER OR LESSEE BY ARTICLE 2A OF THE UCC THAT YOU MAY HAVE AGAINST US (BUT NOT AGAINST THE MANUFACTURER OF THE PRODUCT). TO HELP THE GOVERNMENT FIGHT THE FUNDING OF TERRORISM AND MONEY LAUNDERING ACTIVITIES, FEDERAL LAW REQUIRES ALL FINANCIAL INSTITUTIONS TO OBTAIN, VERIFY AND RECORD INFORMATION THAT IDENTIFIES EACH PERSON WHO OPENS AN ACCOUNT. WHAT THIS MEANS FOR YOU: WHEN YOU OPEN AN ACCOUNT, WE WILL ASK FOR YOUR NAME, ADDRESS AND OTHER INFORMATION THAT WILL ALLOW US TO IDENTIFY YOU. WE MAY ASK TO SEE IDENTIFYING DOCUMENTS.

17. Counterparts; Facsimiles. Each Schedule may be executed in counterparts. The counterpart which has our original signature and/or is in our possession or control shall constitute chattel paper as that term is defined in the UCC and shall constitute the original agreement for all purposes, including, without limitation, (a) any hearing, trial or proceeding with respect to such Schedule, and (b) any determination as to which version of such Schedule constitutes the single true original item of chattel paper under the UCC. If you sign and transmit a Schedule to us by facsimile or other electronic transmission, the facsimile or such electronic transmission of such Schedule, upon execution by us (manually or electronically, as applicable), shall be binding upon the parties. You agree that the facsimile or other electronic transmission of a Schedule containing your facsimile or other electronically transmitted signature, which is manually or electronically signed by us, shall constitute the original agreement for all purposes, including, without limitation, those outlined above in this Section. You agree to deliver to us upon our request the counterpart of such Schedule containing your original manual signature.

18. State and Local Government Provisions. If the Customer is a State or political subdivision of a State, as those terms are defined in Section 103 of the Internal Revenue Code, the following additional terms and conditions shall apply:

(a) Essentiality. During the term of this Lease Agreement and any Schedule, the Product will be used solely for the purpose of performing one or more governmental or proprietary functions consistent with the permissible scope of your authority. You represent and warrant that the use of the Product is essential to performing such governmental or proprietary functions.

(b) Non-Appropriation/Non-Substitution (i) If all of the following shall occur: (A) your governing body fails to appropriate sufficient monies in any fiscal period for rentals and other payments coming due under a Schedule to this Lease Agreement in the next succeeding fiscal period for any equipment which will perform services and functions which in whole or in part are essentially the same services and functions performed by the Product covered by any such Schedule, (B) other funds are not available for such payments, and (C) the non-appropriation of funds did not result from any act or failure to act on your part, then a "Non-Appropriation" shall be deemed to have occurred. (ii) If a Non-Appropriation occurs, then: (A) you must give us immediate notice of such Non-Appropriation and provide written notice of such failure by your governing body at least sixty (60) days prior to the end of the then current fiscal year or if Non-Appropriation has not occurred by such date, immediately upon Non-Appropriation, (B) no later than the last day of the fiscal year for which appropriations were made for the rental due under any Schedule to this Lease Agreement (the "Return Date"), you shall return to us all, but not less than all, of the Product covered by such Schedule to this Lease Agreement, at

MILLER PERRY ELEMENTARY

MICHAEL WILSON, PRINCIPAL



Miller Perry Elementary School Copier Bid Comparison

Ricoh-Current copier contract

Ricoh-Office copier(25 cpm)-\$75.15 per month-unlimited copies

Ricoh-Workroom copier(60 cpm)-\$294.16 per month-unlimited copies

Total for both = \$369.31 per month x 12 months = \$4,431.72 per year

BID-#1

Kingsport Imaging-60 MONTH Lease-2 New machines - \$527.15 per month

OFFICE-Canon copier (25 cpm) Image Runner Advance DX4925i

WORKROOM-Canon copier (55 cpm) Image Runner Advance DX6855li

Price includes-Unlimited copies on both machines **subject to annual review based on excessive usage far and above estimated usage from pre-proposal meetings** Price also includes maintenance and toner.

Total = \$527.15 per month x 12 months= \$6,325.80 per year

BID-#2

RICOH-60 MONTH Lease-2 New Copiers- \$412.16 per month

RICOH-63 MONTH Lease-2 New Copiers-\$394.52 per month

OFFICE-Ricoh IM2500A-(25 cpm) Configurable PTO model

WORKROOM-Ricoh-IM6000-(60 cpm)Configurable PTO model

Price includes-Unlimited copies per month on both machines.

Gold package-also includes: Parts, Labor, Toner & Staples.

60 month lease Total = \$412.16 per month x 12 months = \$4,945.92 per year

63 month lease Total = \$394.52 per month x 12 months = \$4,734.24 per year

MILLER PERRY ELEMENTARY

MICHAEL WILSON, PRINCIPAL



BID#3

Option 1-New machines

RJ Young -60 month Lease-2 New Copiers-\$391.58 per Month

RJ Young- 63 Month Lease-2 New Copiers- \$386.18 per Month

OFFICE-Canon DX4535i-new copier-\$ 77.98-60 mo/ \$76.28- 63 month

WORKRoom-Canon DX 6860I-new copier-\$169.60-60mo/ \$165.90-63 month

Maintenance -Unlimited contract-\$144 flat rate per month-both machines-includes all parts, labor and toner (NOT STAPLES)

60 month lease total = \$391.58 per month x 12 months = \$4,698.96

63 month lease total = \$386.18 per month x 12 months = \$4,634.16

Option 2-New/used Combo

RJ YOUNG-63 Month Lease-1 New copier (workroom) and 1 used copier (office)

OFFICE-Canon 4535i (free-BOGO)--used machine

WORKROOM-Canon DX 6860i -new machine- \$165.90 per month

Maintenance-Unlimited Contract \$144.00 flat rate per month-both machines-includes all parts, labor and toner- (NOT STAPLES)

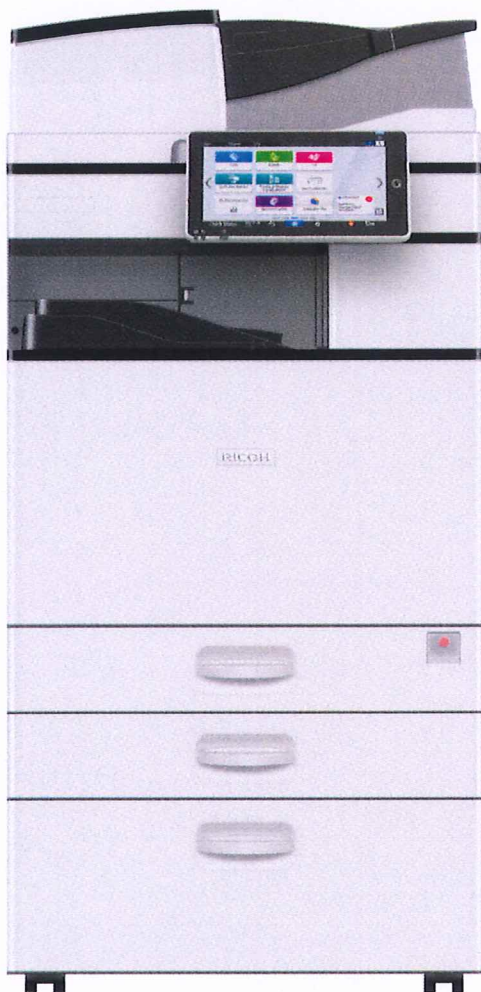
\$165.90 +\$144.00 = \$309.90

Total = \$309.90 per month x 12 months = \$3,718.80



25
CPM

Your Configured RICOH IM 2500



Your Chosen Options

- IM 2500
- Cabinet Type F
- Fax Option Type M45
- ESP XG-PCS-15D

*Note: The image is a photo realistic illustration of your selected configuration.

DIMENSIONS

WIDTH	DEPTH	HEIGHT
23.10in	26.70in	47.90in
(587mm)	(678mm)	(1,217mm)

Actual dimensions may vary. These are approximate only.

POWER CONSUMPTION (MAIN UNIT)

110-120V, 60Hz, 12A - the required wall outlet is a NEMA 5-15R (receptacle)

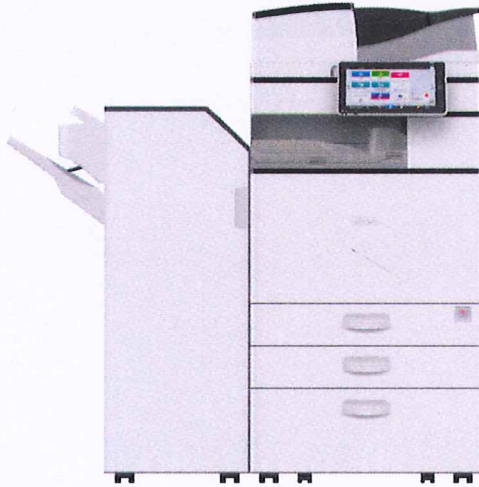
Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.



42cm

Your Configured RICOH IM 6000



Your Chosen Options

- IM 6000
- Paper Feed LCIT PB3290
- Finisher SR3260
- Bridge Unit BU3090
- ESP XG-PCS-15D

*Note: The image is a photo realistic illustration of your selected configuration.

DIMENSIONS

WIDTH	DEPTH	HEIGHT
45.70in	27.00in	47.60in
(1,161mm)	(686mm)	(1,209mm)

Actual dimensions may vary. These are approximate only.

POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.

Sullivan County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Use of the Internet/Use of Computer Systems	Descriptor Code: 4.406	Issued Date: 05/04/17
		Rescinds: 4.406	Issued: 12/03/12

2 The Board supports the right of staff and students to have reasonable access to various information
3 formats and believes it incumbent upon staff and students to use this privilege in an appropriate and
4 responsible manner.

5 **Employees**

6 Before any employee is allowed use of the district's ~~Internet or intranet access~~ **network, either for**
7 **internal or external (internet) usage**, the employee shall sign a written agreement, developed by the
8 director/designee that sets out the terms and conditions of such use. Any employee who accesses ~~the~~
9 ~~district's computer system,~~ **the district's network or any district owned computer system and/or**
10 **network enabled device**, for any purpose, agrees to be bound by the terms of that agreement, even if
11 no signed written agreement is on file. All employees must maintain confidentiality of all computer
12 systems, to include passwords, any and all student information, and all other information obtained
13 from and pertaining to the Sullivan County Department of Education computer system.

14 The director of schools shall develop and implement procedures for appropriate Internet use which
15 shall address the following:

- 16 1. Development of the Network and Internet Use Agreement.
- 17 2. General rules and ethics of internet access.
- 18 3. Guidelines regarding appropriate instruction and oversight of student internet use.
- 19 4. Prohibited and illegal activities, including but not limited to the following:
 - 20 • Sending or displaying offensive messages or pictures
 - 21 • Using obscene language
 - 22 • Harassing, insulting, defaming or attacking others
 - 23 • Damaging computers, computer systems or computer networks
 - 24 • Hacking or attempting unauthorized access to any computer **or the SCDE network**

- 1 • Violation of copyright laws
- 2 • Trespassing in another's folders, work or files
- 3 • Intentional misuse of resources
- 4 • Using another's password or other identifier (impersonation)
- 5 • Use of the network for commercial purposes
- 6 • Buying or selling on the Internet

7 **Students**

8 The director of schools shall develop and implement procedures for students to use the internet
9 appropriately. Procedures shall address the following:

- 10 1. General rules and ethics of Internet use.
- 11 2. Prohibited or illegal activities, including, but not limited to:
 - 12 • Sending or displaying offensive messages or pictures
 - 13 • Using obscene language
 - 14 • Harassing, insulting, defaming or attacking others
 - 15 • Damaging computers, computer systems or computer networks
 - 16 • Hacking or attempting unauthorized access **of computers or the network**
 - 17 • Violation of copyright laws
 - 18 • Trespassing in another's folders, work or files
 - 19 • Intentional misuse of resources
 - 20 • Using another's password or other identifier (impersonation)
 - 21 • Use of the network for commercial purposes
 - 22 • Buying or selling on the Internet

23 **INTERNET SAFETY MEASURES**

24 Internet safety measures shall be implemented that effectively address the following:

- 25 • Controlling access by students to inappropriate matter on the Internet and World
26 Wide Web

- 1 • Safety and security of students when they are using electronic mail, chat rooms,
2 and other forms of direct electronic communications
- 3 • Preventing unauthorized access, including "hacking" and other unlawful
4 activities by students on-line
- 5 • Unauthorized disclosure, use and dissemination of personal information
6 regarding students
- 7 • Restricting students' access to materials harmful to them

8 The director of schools/designee shall establish a process to ensure the district's education technology
9 is not used for purposes prohibited by law or for accessing sexually explicit materials. The process
10 shall include, but not be limited to:

- 11 • Utilizing technology that blocks or filters Internet access (for both students and
12 adults) to material that is obscene, child pornography or harmful to students
- 13 • Maintaining and securing a usage log
- 14 • Monitoring on-line activities of students ²

15 The Board shall provide reasonable public notice of, and at least one (1) public hearing or meeting to
16 address and communicate, its Internet safety measures.²

17 A written parental consent shall be required prior to the student being granted ~~access to electronic~~
18 ~~media~~ **internet and/or application access** involving district technological resources. The required
19 permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access
20 privileges and penalties for policy/procedural violations, must be signed by the parent/legal guardian of
21 minor students (those under 18 years of age) and also by the student. This document shall be executed
22 each year and shall be valid only in the school year in which it was signed unless parent(s) provide
23 written notice that consent is withdrawn. In order to rescind the agreement, the student's
24 parent/guardian (or the student who is at least 18 years old) must provide the director of schools with a
25 written request.

26 ~~E-MAIL~~ **EMAIL/DATA**

27 ~~Users with network access shall not utilize district resources to establish electronic mail accounts~~
28 ~~through third-party providers or any other nonstandard electronic mail system.~~ All **SCDE account**
29 data, including ~~e-mail~~ **email** communications, stored or transmitted, ~~on school system computers~~ shall
30 be monitored. Employees/students have no expectation of privacy with regard to such data. ~~E-mail~~
31 **Email** correspondence may be a public record under the public records law and may be subject to
32 public inspection.³

- 34 • **Terminated Employees will maintain access to their Sullivan County Department of**
35 **Education associated Google account for a duration of 15 days during that time it is the**
36 **responsibility of the employee to transfer ownership of any shared documents or drives**

1 that are still in use. After this period, the Google account will be suspended. During this
2 suspension, we will ensure the retention of all Google data, including emails and files
3 stored on Google Drive, for the purpose of e-discovery only for a specified period, set at
4 one (1) year. During this one-year period retrieval requests will not be entertained under
5 any circumstance. Following this retention period, all data will be securely deleted.

- 6 ● For students who transfer out of the district, their access to the Sullivan County
7 Department of Education Google account will be preserved for a grace period of 24
8 hours. Subsequently, the account will be suspended, leading to the discontinuation of
9 access to associated data.
- 10 ● Upon graduation or the determined time frame for transferred students to be considered
11 graduated, students will retain access to their Sullivan County Department of Education
12 Google account until July 1st of the subsequent academic year. Following this date, all
13 access will be terminated, and all associated data will be permanently deleted.

14

15 **INTERNET SAFETY INSTRUCTION**

16 Students will be given appropriate instruction in internet safety as a part of any instruction utilizing
17 computer resources. The director shall provide adequate in-service instruction on internet safety.
18 Parents and students will be provided with material to raise awareness of the dangers posed by the
19 internet and ways in which the internet may be used safely.

20

21 While we have safety measures in place to mitigate malicious emails, it is important to recognize
22 that risks can still arise in our ever-evolving digital environment. Both staff and students are
23 urged to exercise utmost caution and adhere to zero-trust policies when encountering suspicious
24 emails. Before clicking on any links or opening attachments, it is imperative to verify the
25 legitimacy of the sender and content. If an email is suspected to be malicious, it should be
26 promptly reported as spam and deleted. Your proactive approach to cybersecurity is vital in
27 maintaining the integrity of our digital ecosystem.

28

29

30 **SOCIAL NETWORKING**

- 31 1. District staff who have a presence on social networking websites are prohibited from
32 posting data, documents, photographs or inappropriate information that is likely to create a
33 material and substantial disruption of classroom activity.
- 34 2. District staff are prohibited from accessing personal social networking sites on school
35 computers or during school hours except for legitimate instructional purposes.

36

- 1 3. District staff are encouraged to establish and maintain communication with students and
- 2 parents on educational matters only, and through resources such as district based email,
- 3 web portal accounts, or other venues approved by the principal. Any communication
- 4 created or received by an employee in his or her capacity as such is subject to retention, and
- 5 perhaps disclosure under public records law.
- 6
- 7 4. The Board discourages district staff from socializing with students on social networking
- 8 websites. The same relationship, exchange, interaction, information, or behavior that would
- 9 be unacceptable in a non - technological medium is unacceptable when done through the
- 10 use of technology.

11 **VIOLATIONS**

12 Violations of this policy or a procedure promulgated under its authority shall be handled in accordance
13 with the existing disciplinary procedures of this District.

14

Legal References

- 1. TCA 39-14-602
- 2. 47 U.S.C.§ 254; Federal-State Joint Board on
Universal Service, CC Docket No. 96-45
- 3. Report and Order (March 30, 2001)
- 4. TCA 10-7-512
- 5. TCA 49-1-221

Cross References

- Use of Electronic Mail (e-mail) 1.805
- Web Pages 4.407

15



Sullivan County
Board of County Commissioners
242nd Annual Session

Item
No. 2024-5-

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 16th day of May, 2024.

RESOLUTION to Recognize the FY 2024 Summer Learning Camps Grant Funds in the General Purpose School Fund

WHEREAS, the Sullivan County Department of Education has received funding through the state of Tennessee to support Summer Learning Camps; and

WHEREAS, the funds granted to Sullivan County Department of Education for the 2023-24 year are \$983,357.08.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes the Sullivan County Department of Education to recognize said grant funds in the General Purpose School Fund; not to exceed the above amount (\$983,357.08). The revenue and expenditure account codes for the grant are as follows:

Account Number	Account Description	Amount
46590-55	Other State Grants	832,385.24
46590-58	Other State Grants	150,971.84
71100-100-55	Personnel	469,128.00
71100-200-55	Employee Benefits	84,500.00
71100-300-55	Contracted Services	56,025.00
71100-400-55	Supplies & Materials	63,517.24
72120-100-55	Personnel	24,800.00
72120-200-55	Employee Benefits	4,100.00
72120-300-55	Contracted Services	1,000.00
72130-100-55	Personnel	18,000.00
72130-200-55	Employee Benefits	2,350.00

72210-100-55	Personnel	43,715.00
72210-200-55	Employee Benefits	7,050.00
72710-300-55	Contracted Services	45,000.00
72710-300-58	Contracted Services	150,971.84
73100-100-55	Personnel	13,200.00

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 16th day of May, 2024.

Attest: _____
Teresa Jacobs, County Clerk

Approve: _____
Richard S. Venable, County Mayor

Sponsored By:
Co-Sponsor(s):
ACTIONS:

General Purpose School Fund

Budget Amendment

5/2/2024

Account Number	Account Description	2023-24 Budgeted Amount	2023-24 Requested Amended Amount	2023-24 Increase (Decrease)
Item #1				
72620-335-010	Maintenance & Repairs-Bldg	\$68,000.00	\$82,000.00	\$14,000.00
72620-336-010	Maintenance & Repairs-Equip	\$12,000.00	\$4,000.00	-\$8,000.00
72620-351-010	Rentals	\$4,300.00	\$19,300.00	\$15,000.00
72620-402-010	Asphalt	\$6,400.00	\$3,400.00	-\$3,000.00
72620-418-010	Equip & Machinery Parts	\$105,000.00	\$115,000.00	\$10,000.00
72620-425-010	Gasoline	\$160,500.00	\$122,034.19	-\$38,465.81
72620-426-010	General Construction Materials	\$166,000.00	\$176,465.81	\$10,465.81

To reallocate funds within the Maintenance of Plant Budget.

Item #2

72710-425-010	Gasoline	\$160,500.00	\$150,500.00	-\$10,000.00
72710-453-010	Vehicle Parts	\$45,000.00	\$55,000.00	\$10,000.00

To reallocate funds within the Maintenance Transportation Budget.

Item #3

72610-434-010	Natural Gas	\$260,000.00	\$250,000.00	-\$10,000.00
72610-415-010	Electricity	\$2,645,000.00	\$2,630,000.00	-\$15,000.00
72610-454-010	Water & Sewer	\$550,000.00	\$545,000.00	-\$5,000.00
72610-410-010	Custodial Supplies	\$205,000.00	\$225,000.00	\$20,000.00
72610-333-010	Licenses	\$7,000.00	\$12,000.00	\$5,000.00
72610-335-010	Maintenance & Repairs-Bldgs	\$80,000.00	\$85,000.00	\$5,000.00

To reallocate funds within the Operation of Plant Budget.

Item #4

71300-355-007	Travel	\$6,000.00	\$10,895.28	\$4,895.28
71300-399-007	Other Contracted Services	\$6,525.00	\$7,606.80	\$1,081.80
71300-418-007	Equipment & Machinery Parts	\$1,000.00	\$894.12	-\$105.88
71300-426-007	General Construction Mtls	\$1,000.00	\$0.00	-\$1,000.00
71300-499-007	Other Supplies & Materials	\$3,000.00	\$2,043.98	-\$956.02
71300-730-007	Vocational Instruction Equip	\$50,000.00	\$46,084.82	-\$3,915.18

To reallocate funds within the Vocational Education Program Direct.

Item #5

72230-307-007	Communication	\$150.00	\$0.00	-\$150.00
72230-320-007	Dues & Memberships	\$300.00	\$0.00	-\$300.00
72230-355-007	Travel	\$3,000.00	\$3,950.00	\$950.00
72230-442-010	Propane	\$500.00	\$0.00	-\$500.00

To reallocate funds within the Vocational Education Program Indirect.



ePlan Home
Search
Reports
Inbox
Planning
Monitoring
Funding
Data and Information
Reimbursement Requests
Project Summary
LEA Document Library
Address Book
TDOE Resources
Help for Current Page
Contact TDOE
ePlan Sign Out

DeLoach, Ingrid

Production
Session Timeout
(Hide Timer)
00:29:55

Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2024 - CTE Perkins Basic - Rev 2 - CTE Perkins Basic

Indirect Cost Guide

Total Allocation	\$213,504.47
Existing Budget In Categories Not Eligible for Indirect Cost	\$84,964.14
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$128,540.33
Indirect Cost Rate	1.21%
Max Available Budget In Categories Eligible for Indirect Cost	\$127,003.59
Max Indirect Cost	\$1,536.74

Filter by Location: All - \$213,504.47

[Show Unbudgeted Categories](#)

Account Number	71300 - Vocational Education Program	72130 - Other Student Support	72230 - Support Services/Vocational Education Program	Total
Line Item Number				
162 - Clerical Personnel	0.00		2,000.00 +\$2,000.00	2,000.00 +\$2,000.00
189PD - Other Salaries & Wages (PD)		6,005.00 -\$16,645.00		6,005.00 -\$16,645.00
201 - Social Security	0.00	370.05 -\$1,035.95	0.00	370.05 -\$1,035.95
204 - Pensions	0.00	474.85 -\$1,564.15	0.00	474.85 -\$1,564.15
212 - Employer Medicare	0.00	87.61 -\$244.39	0.00	87.61 -\$244.39
355C - Travel (CTSO)		22,836.72 -\$7,163.28		22,836.72 -\$7,163.28
399 - Other Contracted Services	0.00	0.00 -\$2,542.00		0.00 -\$2,542.00
429 - Instructional Supplies & Materials	49,659.18 +\$21,259.18			49,659.18 +\$21,259.18
499 - Other Supplies and Materials	17,421.77 -\$5,578.23		0.00	17,421.77 -\$5,578.23
524 - In-Service / Staff Development			2,644.66 -\$1,455.34	2,644.66 -\$1,455.34
524PD - In-Service / Staff Development (PD)		25,040.49 -\$483.51		25,040.49 -\$483.51
599 - Other Charges	2,000.00	0.00	0.00	2,000.00
730 - Vocational Instruction Equipment	84,964.14 +\$13,452.67			84,964.14 +\$13,452.67
Total	154,045.09 +\$29,133.62	54,814.72 -\$29,678.28	4,644.66 +\$544.66	213,504.47
			Adjusted Allocation	213,504.47
			Remaining	0.00



ePlan Home
Search
Reports
Inbox
Planning
Monitoring
Funding
Data and Information Reimbursement Requests
Project Summary
LEA Document Library
Address Book
TDOE Resources
Help for Current Page
Contact TDOE
ePlan Sign Out

[DeLoach, Ingrid](#)

Production
Session Timeout
(Hide Timer)
00:29:20

Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2024 - Title IX McKinney-Vento - Rev 3 - Title IX McKinney-Vento

Go To

Indirect Cost Guide

Total Allocation	\$83,241.80
Existing Budget In Categories Not Eligible for Indirect Cost	\$11,500.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$71,741.80
Indirect Cost Rate	1.21%
Max Available Budget In Categories Eligible for Indirect Cost	\$70,884.11
Max Indirect Cost	\$857.69

Filter by Location: All - \$83,241.80

[Show Unbudgeted Categories](#)

Account Number	72130 - Other Student Support	Total
Line Item Number		
189 - Other Salaries & Wages	33,000.00 -\$8,997.21	33,000.00 -\$8,997.21
201 - Social Security	2,500.00	2,500.00
204 - State Retirement	3,200.00	3,200.00
206 - Life Insurance	25.00	25.00
207 - Medical Insurance	3,600.00	3,600.00
208 - Dental Insurance	90.00	90.00
212 - Employer Medicare	550.00	550.00
499 - Other Supplies and Materials	26,779.59 +\$2,500.00	26,779.59 +\$2,500.00
524 - In-Service / Staff Development	1,997.21 +\$997.21	1,997.21 +\$997.21
790 - Other Equipment	11,500.00 +\$5,500.00	11,500.00 +\$5,500.00
Total	83,241.80	83,241.80
	Adjusted Allocation	83,241.80
	Remaining	0.00

Go To



ePlan Home
Search
Reports
Inbox
Planning
Monitoring
Funding
Data and Information
Reimbursement Requests
Project Summary
LEA Document Library
Address Book
TDOE Resources
Help for Current Page
Contact TDOE
ePlan Sign Out

[DeLoach, Ingrid](#)

Production

Session Timeout
(Hide Timer)
00:29:54

Budget Overview Plus/Minus

Sullivan County (820) Public District - FY 2024 - ARP Homeless System Navigator - Rev 2 - ARP Homeless System Navigator

Go To

Filter by Location: All - \$114,437.12
[Show Unbudgeted Categories](#)

Account Number	72210 - Support Services/Regular Instruction Program	Total
Line Item Number		
189 - Other Salaries & Wages	85,500.00	85,500.00
	-\$1,000.00	-\$1,000.00
201 - Social Security	4,400.00	4,400.00
204 - State Retirement	6,000.00	6,000.00
206 - Life Insurance	50.00	50.00
207 - Medical Insurance	7,500.00	7,500.00
208 - Dental Insurance	180.00	180.00
212 - Employer Medicare	1,000.00	1,000.00
355 - Travel	1,870.00	1,870.00
499 - Other Supplies and Materials	1,000.00	1,000.00
	+\$1,000.00	+\$1,000.00
599 - Other Charges	3,000.00	3,000.00
790 - Other Equipment	3,937.12	3,937.12
Total	114,437.12	114,437.12
	Adjusted Allocation	114,437.12
	Remaining	0.00

Go To



- [ePlan Home](#)
- [Search](#)
- [Reports](#)
- [Inbox](#)
- [Planning](#)
- [Monitoring](#)
- [Funding](#)
- [Data and Information Reimbursement Requests](#)
- [Project Summary](#)
- [LEA Document Library](#)
- [Address Book](#)
- [TDOE Resources](#)
- [Help for Current Page](#)
- [Contact TDOE](#)
- [ePlan Sign Out](#)

[DeLoach, Ingrid](#)

Production
 Session Timeout
 (Hide Timer)
 00:29:32

Budget Overview

Sullivan County (820) Public District - FY 2024 - ATSI 22 Grant - Rev 0 - ATSI 22 Grant

Go To

Indirect Cost Guide

Total Allocation	\$75,000.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$66,255.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$8,745.00
Indirect Cost Rate	1.21%
Max Available Budget In Categories Eligible for Indirect Cost	\$8,640.46
Max Indirect Cost	\$104.54

Filter by Location: All - \$75,000.00

[Show Unbudgeted Categories](#)

Account Number	71100 - Regular Instruction Program	Total
Line Item Number		
499 - Other Supplies and Materials	8,745.00	8,745.00
722 - Regular Instruction Equipment	66,255.00	66,255.00
Total	75,000.00	75,000.00
	Adjusted Allocation	75,000.00
	Remaining	0.00

Go To