



Board of Education Regular Meeting  
October 3, 2019 6:30 PM  
Central Office Board Room  
154 Blountville Bypass  
Blountville, TN 37617

1. Call to Order
2. Approval of the Agenda
3. Consent Agenda
  - a. Meeting Minutes from September 5, 2019
  - b. Field Trip Requests
  - c. Disposition of Surplus Materials
4. Public Comment - Agenda Items
5. Communications to the Board
  - a. Director's Comments
    - a. Engage New York Math
  - b. Board Chairman Comments
    - a. Upcoming Meeting Dates
6. Unfinished Business
  - a. Adoption of Policies on 2nd Reading
    - a. Policy 2.403 Surplus Property Sales - Adoption on 2nd Reading
    - b. Policy 3.201 Safety - Adoption on 2nd Reading
    - c. Policy 5.701 Substitute Teachers - Adoption on 2nd Reading
    - d. Policy 3.204 Threat Assessment - Adoption on 2nd Reading
    - e. Policy 3.202 Emergency Preparedness Plan - Adoption on 2nd Reading
  - b. Holston Warehouse Property
  - c. Reconsideration of the 20-21 School Calendar
7. New Business
  - a. Consideration of the Sullivan County Commission Budget Resolution of October 2, 2019
  - b. Consideration of a Resolution to effect a 2% Employee Raise
  - c. Naming of Outdoor Classroom at Emmett Elementary
  - d. Project Consultant Services
8. Public Comment - Non-Agenda Items
9. Adjournment



Board Agenda:

Sullivan County School Maintenance Department is requesting permission to declare surplus on the following item:

1. T-1 Trailer - (unknown year of this trailer)

This is an old trailer it has been here for unknown years and the trailer is not safe for the road. 3 axles and spindle 22" overall length the floor is 16'4" long, 6' x6" wide. The wood floor needs to be replaced.



Click here to choose a school board.

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Surplus Property Sales</b>	Descriptor Code: <b>2.403</b>	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall prepare a list of unusable items for Board approval.<sup>1</sup> The list shall  
2 contain the following information: name of item, date of purchase, and reason for disposal.

3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general  
4 circulation at least seven (7) days prior to the sale.

5 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be  
6 disposed of without the necessity of bids. In order for such disposal without bids, the Director of  
7 Schools and the Board Chair shall agree in written form that the property is of no value or is of less  
8 value than five hundred dollars (\$500).<sup>2</sup>

9 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district,  
10 the Board shall approve other methods of disposal.<sup>3</sup>

11 Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall  
12 approve all surplus equipment prior to the materials being disposed of at the end of the school year.

### 13 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS<sup>4</sup>**

14 When equipment that was purchased with federal dollars is no longer needed for the original project or  
15 program or for other activities currently or previously supported by a federal agency, disposition of the  
16 equipment shall be made as follows:

- 17 1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be  
18 retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or  
19
- 20 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be  
21 retained or sold, and the awarding agency shall have a right to an amount calculated by  
22 multiplying the current market value or proceeds from sale by the awarding agency's share of  
23 the equipment.  
24

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#### Legal References

1. TCA 49-6-2006(b)(3); TCA 49-6-2208
2. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
3. TCA 12-2-403(a)
4. 2 CFR § 200.313

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#### Cross References

- Duties of Officers 1.201  
Inventories 2.702  
Textbooks 4.401

# Sullivan County Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <h2 style="margin: 0;">Safety</h2>	Descriptor Code: <b>3.201</b>	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 In accordance with board policy, the principal of each school shall develop procedures for keeping school  
 2 facilities safe and free from hazards.<sup>1</sup>

3 All employees shall report current and potential hazards to their immediate supervisor(s).

4 Each principal is responsible for seeing that safety is a part of the instructional program of the school as required  
 5 by law.<sup>1</sup>

6 The safety program shall include:

- 7 • Fire prevention;
- 8 • Accident prevention;
- 9 • Warning systems;
- 10 • Emergency drills;
- 11 • Emergency closing;
- 12 • Traffic safety;
- 13 • Traffic and parking controls;
- 14 • Safety inspections;
- 15 • First aid; and
- 16 • Disaster preparation.

17 Only students assigned to the school, the staff of the school, parents of students, and other persons with lawful  
 18 and valid business shall enter onto the grounds or into the buildings of a school during the hours of student  
 19 instruction. All staff members shall report all persons appearing to be improperly on school premises to the  
 20 principal.<sup>2</sup>

21 The principal shall secure assistance from law enforcement officials when he/she deems it necessary in order to  
 22 maintain order or security. **In addition, the Director of Schools or his/her designee shall provide the local**  
 23 **law enforcement agency with all safety and security plans.**<sup>3</sup>

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Legal References

1. TCA 49-6-804; TCA 49-6-1003
2. TCA 49-6-2008(a), (b)
3. TCA 49-6-804(c)

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Cross References

- Visitors to the School 1.501  
 Emergency Preparedness Plan 3.202  
 Care of School Property 6.311

Click here to choose a school board.

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>Threat Assessment Team</b>	Descriptor Code: <b>3.204</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 A threat assessment team shall be created within the school district to develop intervention-based  
3 approaches to prevent violence, manage reports of potential threats, and create a system that fosters a  
4 safe, supportive, and effective school environment.<sup>1</sup> The Director of Schools shall appoint the  
5 members of the threat assessment team.

6 The Director of Schools shall develop administrative procedures regarding the training and operations  
7 of the team to comply with state law and State Board of Education rules and regulations.

8 **TEAM MEETINGS**

9 All threat assessment team meetings shall be closed to the public.

10 **RECORDKEEPING<sup>1</sup>**

11 The team shall document all behaviors and incidents deemed to pose a risk to school safety or that  
12 resulted in intervention and shall provide the information to the Director of Schools.

13 A report of the activities of the threat assessment team will be compiled and shared with the Board on  
14 a regular basis.

15 Documents produced or obtained regarding these assessment activities will not be open for public  
16 inspection.

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Legal References

1. Public Acts of 2019, Chapter No. 394

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Cross References

School District Records 1.407  
Safety 3.201  
Security 3.205  
Student Records 6.600

*Sullivan County*  
*Board of County Commissioners*  
*239<sup>th</sup> Annual Session*

Item 1  
No. 2019-10-79

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Called Session this 2<sup>nd</sup> day of October, 2019.

**RESOLUTION TO FUND THE SULLIVAN COUNTY SCHOOL DEPARTMENT BASED ON WEIGHTED FULL-TIME EQUIVALENT AVERAGE DAILY ATTENDANCE**

**WHEREAS**, the Sullivan County School Department's Fiscal Year 2019-2020 has projected a 2% reduction in local revenues due to potential county share loss of Weighted Full-Time Equivalent Average Daily Attendance (WFTEADA); and

**WHEREAS**, Sullivan County's Budget approved by the Board of Sullivan County Commissioners provides for a 1% reduction in local revenues based upon historical loss in local revenues for WFTEADA; and,

**WHEREAS**, both bodies are most supportive of continuing the educational program for the students of Sullivan County Schools; and,

**WHEREAS**, to accept a reasonable avenue to maintain the current programs, a common ground settlement needs to be reached; and,

**WHEREAS**, the Board of Commissioners is willing to appropriate additional funds to maintain Maintenance of Effort.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Called Session hereby authorizes adding a provision to the FY 2019-2020 appropriating resolution based upon the Weighted Full-Time Equivalent Average Daily Attendance (WFTEADA) figures received from the State of Tennessee based on the following terms:

**BE IT RESOLVED THAT** historically and currently the amount of \$300,000 is appropriated to the Recreational Reimbursement Account and paid to the General-Purpose School Fund for use of facilities to support community activities.

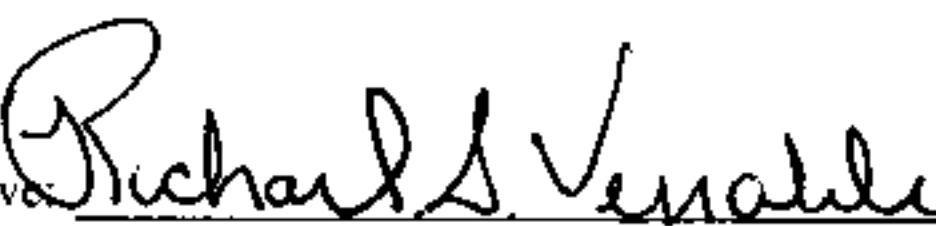
**NOW THEREFORE**, if the WFTEADA decline exceeds 1% for the 2020 school year the Sullivan County Commission will compensate the Sullivan County School Department a pro-rated amount based upon WFTEADA figures up to an amount of \$800,000 in addition to the \$300,000 mentioned above. Said additional funds will be appropriated to the Recreational Reimbursement Account; however, in the event the WFTEADA adjustment remains at 1% or less the current appropriation of \$300,000 will stand as sufficient and meet Maintenance of Effort as required by the State of Tennessee.

*WAIVER OF RULES REQUESTED*

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

Approved this 2nd day of October, 2019.

Attest:   
Teresa Jacobs, County Clerk

Approved:   
Richard S. Venable, County Mayor

**Sponsored By: Commissioner Mark Vance & Dwight King**

**Co-Sponsor(s): Commissioner Angie Stanley, Hunter Locke, All Voting in Affirmative**

2019-10-79    ACTIONS: 10/2/19 Approved as amended on Waiver of Rules 19 Yes, 2 Abstain, 3 Absent

**Amendment to Item # 1**

Accepted by Sponsors: Mark Vance & Dwight King

NOW THEREFORE, the Sullivan County Commission appropriates an amount of \$800,000 to the Recreational Reimbursement Account in addition to the \$300,000 appropriated to the Recreational Reimbursement Account for the Sullivan County School Department. The amount of this additional appropriation is contingent upon the WFTEADA declining more than 1% for the 2020 school year. If the property tax and local option sales tax collections exceed the Sullivan County School Department's revenue forecast that is based on the WFTEADA decline exceeding 1% for the 2020 school year, the \$800,000 appropriation will be reduced by the amount of revenue exceeding the revenue forecast, but in no case will the appropriation be reduced below the amount necessary to meet the Maintenance of Effort as required by the State of Tennessee.



## *Sullivan County*

*Board of County Commissioners  
239<sup>th</sup> Annual Session*

Item  
No. 2019-10-

To the Honorable Richard S. Venable, Sullivan County Mayor and the Board of Sullivan County Commissioners meeting in Regular Session this 17<sup>th</sup> day of October, 2019.

**RESOLUTION TO AMEND THE 2019-2020 GENERAL PURPOSE SCHOOL BUDGET IN ORDER TO REFLECT A 2% RAISE FOR ALL EMPLOYEES**

**WHEREAS**, in agreement with the actions of the Sullivan County Board of County Commissioners in a Called Session held on July 10, 2019 where a 2% raise for county employees was approved, the Board of Education has agreed to amend the 2019-2020 Budget to reflect said raise for Board of Education Employees; and

**WHEREAS**, the original 2019-2020 General Purpose School Budget included a 0.5% raise, and the Board of Education intends to increase said raise to 2%; and

**WHEREAS**, the Sullivan County Department of Education has determined that an amendment to the 2019-2020 General Purpose School Budget will be required for this action.

**NOW THEREFORE BE IT RESOLVED** that the Board of County Commissioners of Sullivan County, Tennessee, assembled in Regular Session hereby authorizes amending the General Purpose School Budget as follows:

<b>Account Number</b>	<b>Account Description</b>	<b>Amount</b>
71100-100	Personnel	187,000
71100-200	Benefits	35,000
71200-100	Personnel	110,000
71200-200	Benefits	20,000
71300-100	Personnel	51,000
71300-200	Benefits	6,500
72120-100	Personnel	12,600
72120-200	Benefits	1,500
72130-100	Personnel	25,000
72130-200	Benefits	4,600

72220-100	Personnel	3,000
72220-200	Benefits	1,000
72230-100	Personnel	1,000
72230-200	Benefits	200
72320-100	Personnel	3,800
72320-200	Benefits	800
72510-100	Personnel	2,000
72510-200	Benefits	500
72520-100	Personnel	1,100
72520-200	Benefits	300
72610-100	Personnel	18,000
72620-100	Personnel	4,000
72620-200	Benefits	800
73400-100	Personnel	5,750
73400-200	Benefits	1,000
39000	Undesignated Fund Balance	-496,450

This resolution shall take effect from and after its passage. All resolutions in conflict herewith be and the same rescinded insofar as such conflict exists.

***Waiver of the Rules Requested***

Approved this 17th day of October, 2019.

Attest: \_\_\_\_\_  
Teresa Jacobs, County Clerk

Approve: \_\_\_\_\_  
Richard S. Venable, County Mayor

**Sponsored By:**

**Co-Sponsor(s):**

ACTIONS:

800-4my-home  
179124x428  
DXT 400  
MIS 878380040407274

McCall Commercial Fencing, Inc.  
641 (423) 477-fencing.com # 50982  
www.mccallfencing.com # 2705 093264  
TN Contractor's License # 2705 093264  
VA Contractor's License # 2705 093264

Note to client: This document is a proposal for the work described in the Specifications.

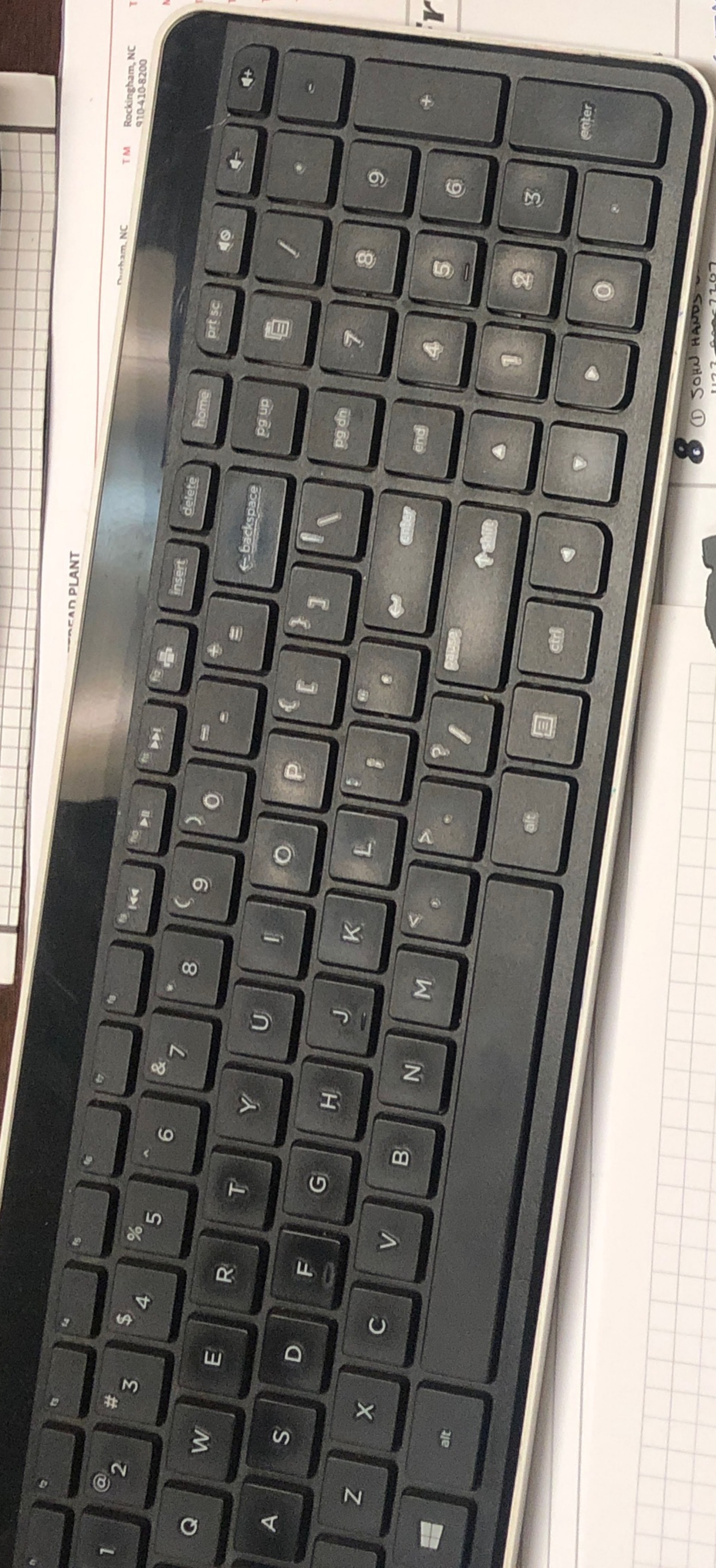
Chattanooga, TN 423-267-1176  
Chattanooga, TN 423-353-9150  
Kingsport, TN 423-246-8151  
Knoxville, TN 855-392-4644

Charleston, SC 843-202-3730  
Charleston, SC 843-302-8006  
Columbia, SC 803-799-0106  
Florence, SC 843-683-7171  
Greenville, SC 864-277-7877  
Rock Hill, SC 803-980-4010  
Spartanburg, SC 864-582-4474  
Walterboro, SC 843-538-4200

Rockingham, NC 910-410-8200

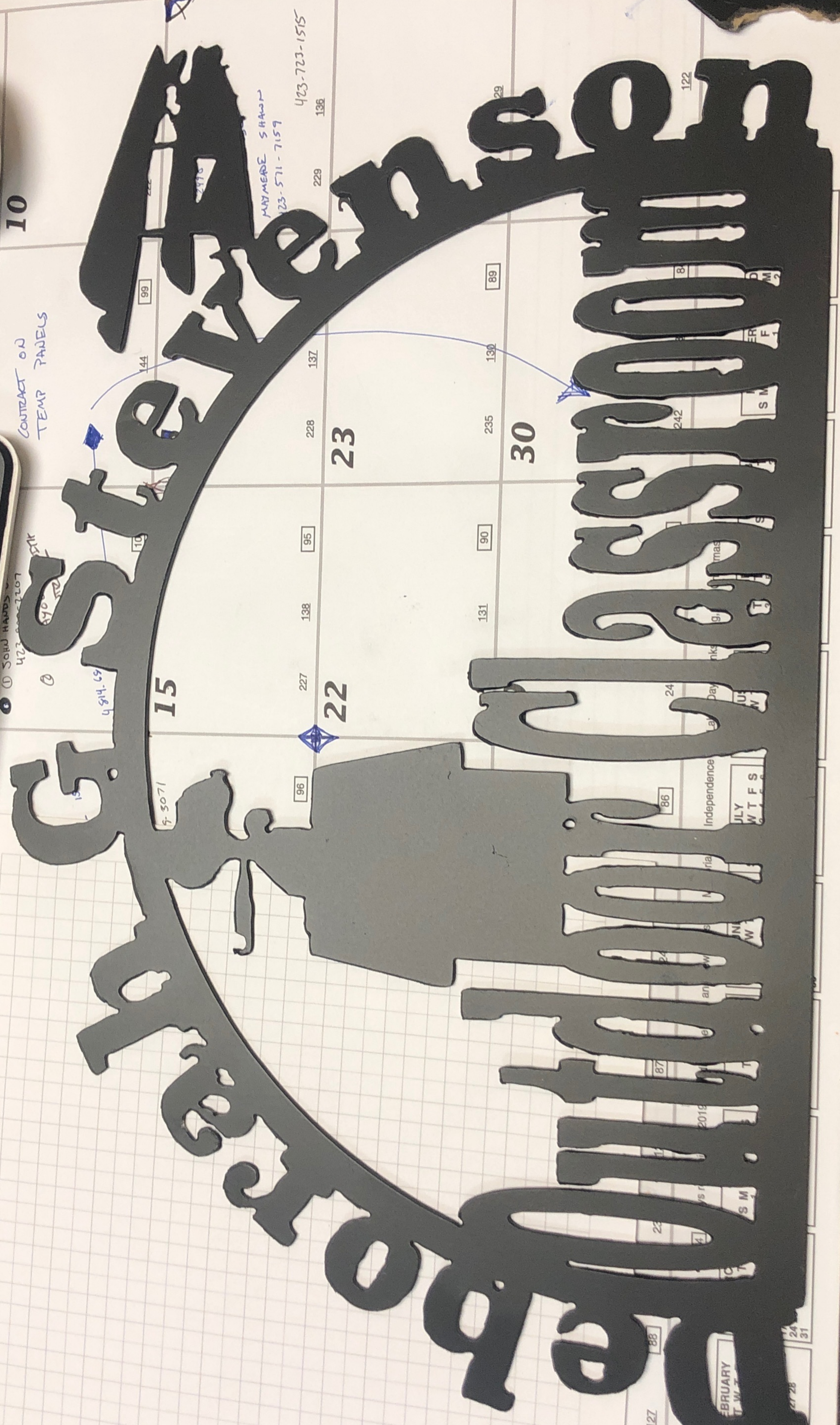
Rockingham, NC 910-410-8200

PLANT



Friday

CONTRACT ON TEMP PANELS



## **Sullivan County Board of Education**

**Policy Code: 3.210 Naming Facilities**

### **Request to Director of Schools, Dr. David Cox**

This designation of policy 3.210 is for naming a Special Teaching Area which would be for the Outdoor Classroom at Emmett Elementary School in honor of Deborah G. Stevenson, BS, MA, M.Ed.

Ms. Stevenson was employed by Sullivan County School System beginning in 1995 and serving in several Elementary schools as the Resource Teacher and taught the Gifted program at the Elementary and Middle School level. She was the Special Education teacher at Emmett Elementary from 2008-2014, and was the administrative assistant as well, from 2010-2014. She was appointed Principal of Emmett Elementary in 2014 by Director of Schools, Dr. Jubal Yennie, and the Sullivan County Board of Education. She served in that role until she retired in 2018.

During her tenure, Emmett Elementary moved from a consistent Level 1 to a Level 5 school and remained at Level 5 for the next four years under her leadership. Emmett Elementary was the only school in Tennessee to be visited by Leadership Tennessee. This was a select group of 60 leaders from across the State in Finance, Industry, Manufacturing, Insurance, and Education. As a result of this visit in 2016-17 Blue Cross & Blue Shield of Tennessee instituted an In-School Dental program and donated dental supplies. The University of Tennessee School of Business began a classroom partnership that continues every year with Emmett's 5<sup>th</sup> grade students. The Dean, Dr. Steve Magnum, and his students spend an entire day in the 5<sup>th</sup> grade classes working on business and marketing plans with the students. They are given packets that include UT shirts and information about College attendance. Eastman donated 2 Mac Carts and set aside funding for the Outdoor Classroom. Eastman representatives made repeated visits to the school. These visits led to A+ Girls, a Summer Mentorship Program to improve digital writing and computer skills for elementary girls. Each participant was awarded a MacBook. This program was recognized at Emmett Elementary this Summer, 2019. Tennessee Valley Authority (TVA) also contributed funding to Emmett, and the school was awarded a TROUT program for fish and river study as the school enjoys close proximity to the South Fork of the Holston River and South Holston Lake. Ms. Stevenson developed a walking path for the School that led down to the river front. SCORE TN visited Emmett and donated to the school. Emmett was also included in the SCORE state address.

Commissioner of Education for Tennessee, Candace McQueen, visited the school to see the success and considered Emmett Elementary a Model School for Elementary education. Emmett was the highest poverty school in the Region and had the highest test scores for four consecutive years. This was an outstanding accomplishment.

A former Emmett Elementary graduate, Dr. Tom Lewis, received his PhD from the University of North Carolina and went on to become a NASA scientist and a Vice President of Boeing

**PETITION:**

**Policy Code 3.210 "Naming Facilities"**

**"Deborah G. Stevenson, B.S., M.A., M.Ed."  
Emmett Elementary Outdoor Classroom**

**Printed Name:**

**Signature:**

**Address:**

Jane A. Thomas Jane A. Thomas 334 Roscommon Dr. Br., TN 37620

DALIE T. THOMAS Dalie J. Thomas 334 Roscommon Dr., Bristol, TN 37620

Brenda Harr Brunna Harr 900 Southside Ave, Bristol, TN 37620

Rick Light Rick Light 29 Kingsbridge, Bristol, TN 37620

Michael Hughes Michael Hughes 422 Wicky Ct B.C TN 37618

Robin Light Robin Light 240 Shirley Dr.

Bob Gibson R.C. Gibson 105 Colouney Circle  
Bristol, TN 37620

JoAnn O'Neal JoAnn O'Neal 240 Shirley Dr Br. TN 37620

PETITION:

Policy Code 3.210 "Naming Facilities"

"Deborah G. Stevenson, B.S., M.A., M.Ed."

Emmett Elementary Outdoor Classroom

Printed Name:

Signature:

Address:

Ashli Messer Ashli Messer 11608 Vance Drive  
Bristol, TN 37620

Cindy Adams Cindy Adams 252 Keystone Dr.  
Blountville, TN 37617

Wayne O'Neal Wayne O'Neal 240 Shirley Dr Br. TN 37620

Patty Alderson Patty Alderson 312 Belmont Dr.  
Bristol, TN 37620  
312 Belmont DR.

Jim Alderson Jim Alderson Bristol, TN 37620

Kathryn Alsbrook Kathryn Alsbrook 235 Roscommon Drive  
Bristol, TN 37620

Eric Alsbrook [Signature] 235 Roscommon Dr  
Bristol, TN 37620

Marie M Ashburn Marie M Ashburn 330 Roscommon Dr  
Bristol, TN 37620

ALAN MGH BURMAN Alan Mgh Burman 370 Roscommon  
Bristol, TN 37620

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Emmett Elementary Outdoor Classroom**

**Printed Name:**

**Signature:**

**Address:**

Chris Reynolds

Chris Reynolds

247 Beaver Rd Bluff City

Katie Campbell

Katie Campbell

1057 Emmett Rd. Bristol, TN

Breonna Moles

Breonna Moles

313 Hamilton Pl. Kingsport, TN  
37663

Kristy Smith

Kristy Smith

675 Henson Rd Bristol TN  
37620

Amy Bridges

Amy Bridges

225 Amanda Ln Bristol TN  
37620

Sherry Dakin

Sherry Dakin

533 Camp Placid Rd. Blountville,  
TN 37617

DeeDee Galliker

DeeDee Galliker

116 Melody Lane A-3  
Bristol, TN 37620

Camille Grizzle

Camille Grizzle

870 Old Jonesboro Rd.  
Bristol, TN. 37620

Jill Booher

Jill Booher

360 Crumwell Rd  
Bristol, TN

PETITION:

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"Deborah G. Stevenson, B.S., M.A., M.Ed."  
Emmett Elementary Outdoor Classroom

Printed Name:

Signature:

Address:

Marie Booker Marie Booker 464 Emmett Rd. Bristol, TN.

Becky Eastridge Becky East 1257 Mt. Holston Rd Bluff City TN

Candy Green Candy Green 1230 Vance Tull Rd Bluff City, TN

Ashly Glenn Ashly Glenn 3754 Weaver Pike BRTN 37620

Wanda Boder Wanda Boder 459 Booker Lane Bristol TN 37620

Wendy Arnold Wendy Arnold 3831 Hwy 421 Bristol, TN 37620

Tom Henson Tom Henson 3321 Hull Dr Kingsport, TN 37664

Javetta Rice Javetta Rice 347 Morrell Crk. Bluff City, TN 37618

Barbara Rouse 1338 Bristol Cave Bristol TN 37620

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Emmett Elementary Outdoor Classroom

Printed Name:

Signature:

Address:

Deb Coffey      Deb Coffey      756 Ryder Church Rd. BC 37618

Lindsay Thayer      Lindsay Thayer      113 Rosewood Circle Gray TN 37065

Eden Bury      E Buchanan      478 Peoples Rd. Bristol, TN

Sarah Spangler      Sarah Spangler      2024 Cody Cove, Bluff City, TN

Monica Marshall      Monie Marshall      968 V.I. Ranch Rd. Bn TN 37020

Jennifer Armstrong      Jef Arty      P.O. Box 72, Bluff City, TN 37618

Ashley Gearing      Ashley Gearing      407 EK St.

Jean Shaffer      Jean Shaffer      132 Maplehurst Ln. Bluff  
Debbie Saddler      Debbie Saddler      299 River Rd Bluff City

**PETITION:**

**Policy Code 3.210 "Naming Facilities"**

**"Deborah G. Stevenson, B.S., M.A., M.Ed."  
Emmett Elementary Outdoor Classroom**

**Printed Name:**

**Signature:**

**Address:**

Teresa G. Nelson Teresa Nelson 660 Fox Meadows Rd.

Joan Lockner Joan Lockner 412 Hayes Rd. Ept

SALLY Ward Sally Ward 209 Kilcoote Way,

Anna Miller Anna Miller 584 Bunker Hill Rd

Nickie Tedder Nickie Tedder 1664 Wyatt Hollow Rd

Angie Price Angie Price 110 Jonesboro Rd. Bristol TN

Julie Miller Julie Miller 1288 Big Hollow Rd  
Blountville TN 37617

Lura Meade Lura S Meade 532 Meadow Creek Rd.  
Bristol, TN  
273 Friendship Drive  
Bristol, TN. 37620

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"Deborah G. Stevenson, B.S., M.A., M.Ed."  
Emmett Elementary Outdoor Classroom

Printed Name:

Signature:

Address:

Kristen Smith Kotz Smith 1125 Buchelew Dr.

Gloria Watson Gloria Watson 203 Sparger Rd.

Stacy Brown Stacy Brown 223 Austin Dr

Connie Schafer Connie Schafer 1445 Sugar Hollow Dr Br Tn

Marilyn Cheney Marilyn Cheney 1084 W Oakland Ave

Lara Locken \_\_\_\_\_

Nikki Winchell N Winchell 221 Glen Haven Dr.  
Bluff City, TN

Levon Denton Levon Denton 1117 Hickory Tree Rd. Bristol, TN

Lory Allen Lory Allen 322 Bristol Caverns Hwy