

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING AGENDA

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**February 26, 2026
6:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. January 22, 2026 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Ice Cream Novelty Products Bid #FY26003
 - 2. Bartlett City Board of Education Meeting Schedule 2026-2027
 - 3. [Design Contract for Altruria Elementary School](#)
 - 4. Resolution 13-5 Budget Amendment
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134
January 22, 2026
6:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Vice-Chairman Shirley Jackson lead the meeting in the absence of Chairman Cook. Chairman Jackson called the meeting to order at 6:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mrs. Shirley Jackson
Dr. Brad Ratliff
Mr. Bryan Woodruff

Absent: Mr. David Cook

SPECIAL PRESENTATIONS

January 25-31, 2026, is School Board Appreciation Week in Tennessee. We were proud to honor each board member with a small token of appreciation. Each school, along with our Human Resources and Student Services departments, also shared cards along with a small gift as a way to say thank you for their service and support of public education.

PUBLIC COMMENT

*Bonnie McBride
6946 Ash Hill Lane, Bartlett
RE: Student Safety Concerns*

*Anne Haedrich
3913 Plum Hill Drive, Bartlett
RE: Bullying in BCS*

*Nicole Lanshaw
5052 Wolfchase Farms Parkway, Bartlett
RE: Policies*

*Lauren Rook
2628 Tickle Drive, Bartlett
RE: Policies*

APPROVAL OF AGENDA

Ms. Berry made the motion to approve the agenda. Dr. Ratliff seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

November 20, 2025 Business Meeting Minutes

The November 20, 2026 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

REPORTS

Chairman's Report

Vice-Chairman Shirley Jackson lead the meeting in the absence of Chairman Cook. Chairman Jackson introduced Boy Scout Troop 261. The Scouts are working on their Citizenship badge.

Superintendent's Report

Superintendent Stephens provided the following updates:
I am watching the weather closely and we should be good for school tomorrow. Latest call with the NWS says the snow/ice and bitter cold will start late Friday night.

The principal's meeting was yesterday. Great updates and training provided by Student Services, Human Resources and Teaching and Learning.

I attended the SWSSC last week and there was a lot of discussion regarding the upcoming legislative session.

Michael Winter with 4F Design is here to update us on the BHS Practice Facility and the Altruria Elementary projects.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

Dr. Ratliff reminded the Board Members that there is a website to view the upcoming Legislative bills.

Financial Report

The December Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished business.

BOARD ACTION ITEMS

New Board Business

Revised 2025-2026 BCS Middle School Fees

Revised 2025-2026 BCS Middle School Fees passed with a motion by Mr. Bryan Woodruff and a second by Dr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

BID #FY26002 Asphalt Paving Project at Appling Middle, Bartlett Elementary, and Rivercrest Elementary

BID #FY26002 Asphalt Paving Project at Appling Middle, Bartlett Elementary, and Rivercrest Elementary awarded to Hollingsworth Paving passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2026-2027 Bartlett City Schools Budget Development Calendar

The 2026-2027 Bartlett City Schools Budget Development Calendar passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Contract Amendment Amergis Healthcare Staffing, Inc.

The Contract Amendment for Amergis Healthcare Staffing, Inc. passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 13-4 Budget Amendment

Resolution 13-4 Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 6:50 p.m.

David M. Cook II, Chairman

Dr. David A. Stephens, Superintendent



**BARTLETT CITY BOARD OF EDUCATION
MEETING SCHEDULE
2026-2027**

JULY 2026

- 16 Work Session (*If Needed*)
- 23 Business Meeting

AUGUST 2026

- 20 Work Session (*If Needed*)
- 27 Business Meeting

SEPTEMBER 2026

- 17 Work Session (*If Needed*)
- 24 Business Meeting

OCTOBER 2026

- 15 Work Session (*If Needed*)
- 22 Business Meeting

NOVEMBER 2026

- 12 Work Session* (*If Needed*)
- 19 Business Meeting*

JANUARY 2027

- 21 Work Session (*If Needed*)
- 28 Business Meeting

FEBRUARY 2027

- 18 Work Session (*If Needed*)
- 25 Business Meeting

MARCH 2027

- 18 Work Session (*If Needed*)
- 25 Business Meeting

APRIL 2027

- 15 Work Session (*If Needed*)
- 22 Business Meeting

MAY 2027

- 20 Work Session (*If Needed*)
- 27 Business Meeting

JUNE 2027

- 17 Work Session (*If Needed*)
- 24 Business Meeting

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 6:00 P.M. IN BARTLETT. WORK SESSIONS (IF NEEDED) WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 6:00 P.M. IN BARTLETT.

**Moved to accommodate Thanksgiving Holiday*

Draft February 26, 2026