

**BARTLETT CITY BOARD OF EDUCATION BOARD MEETING**

**AUDITORIUM  
5705 STAGE ROAD  
BARTLETT, TN 38134**

**July 25, 2019  
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
  - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - A. June 27, 2019 Board Business Meeting Minutes
- VIII. REPORTS
  - A. Chairman's Report
  - B. Superintendent's Report
  - C. General Counsel's Report
  - D. Tennessee Legislative Network (TLN) Representative Report
  - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
  - A. New Board Business
    - 1. FY2020 Consolidated Application for Funding: Every Student Succeeds Act (ESSA) Program Summary
    - 2. FY2020 Consolidated Application for Funding: Individuals with Disabilities Education Act (IDEA) Program Summary
    - 3. Uncollectable cafeteria charges
    - 4. Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education
    - 5. Memorandum of Understanding (MOU) for Dual Enrollment between Moore Technical College and Bartlett City Board of Education
    - 6. Student Teaching Affiliation Agreement with Middle Tennessee State University (MTSU)
    - 7. Youth Villages Special Education Services Contract
    - 8. Behavior Services of the Mid-South, LLC Agreement
    - 9. Advance Therapy Services, LLC Contract
    - 10. Professional Audiological Services, Inc. Contract
    - 11. UTHSC Affiliation Agreement for OT-PT
    - 12. Vision Services Contract
    - 13. 2019-2020 School Support Organization (SSO) approval
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**BARTLETT CITY SCHOOLS AUDITORIUM  
5705 Stage Road  
Bartlett, TN 38134**

**June 27, 2019  
7:00 PM**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

Chairman Jackson called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Jeff Norris  
Mr. Bryan Woodruff

Absent: Ms. Erin Berry

**SPECIAL PRESENTATIONS**

These students competed at speech and debate tournaments throughout the year and qualified to compete in the Tennessee High School Speech and Drama League State Tournament in April. Their achievements at this tournament were their strongest yet. In group events, the One Act play placed 5th in the state and the Interpreters' Theatre placed 6th in the state. Caleb Medlin and Simon Sutton placed 2nd out of 15 entries. Also, BHS Theatre was named Outstanding Overall Director and Outstanding Overall Production at the Orpheum High School Musical Theatre Awards. Under the direction of Kevin Rogers, Director of Technical Theatre and Forensics and Kirie Walz, Theatre Director.

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1. Caleb Medlin- senior        | 10. Katlyn Young- junior        |
| 2. Simon Sutton- senior        | 11. Steele Bowers- sophomore    |
| 3. Sarah Cornelison- junior    | 12. India Cross- sophomore      |
| 4. Luke Dabney- senior         | 13. Armaine DelaCruz- sophomore |
| 5. Rachel Henry- sophomore     | 14. McKenna Fleshman- junior    |
| 6. Joe Kusmierz- junior        | 15. Justice Jackson- sophomore  |
| 7. Maranda Mays- junior        | 16. Kelsi Kramer- sophomore     |
| 8. Josh Morrow- junior         | 17. Madison Mobley- sophomore   |
| 9. Jakobi Standifer- sophomore | 18. Courtney Powell- junior     |

## Superintendent Evaluation

Kari Shoopman, General Counsel reviewed the 2018-2019 Performance Evaluation for Dr. David Stephens, Superintendent of Bartlett City Schools.

<b>Superintendent of Schools Overall Evaluation Score 2018-2019</b>	
<b>Section I Qualitative:</b>	
Appendix A-Administrator Survey	4.55 X 15 % = .68
Appendix B-Board Observational Data	4.86 X 85 % = 4.13
<b>OVERALL EVALUATION SCORE:</b>	<b>4.81</b>

### PUBLIC COMMENT

*Blount Smith, Bartlett Education Association  
457 Waring Road, Bartlett  
RE: Renovation of Bartlett High School*

### APPROVAL OF AGENDA

Chairman Jackson requested that agenda item #8 Memorandum of Understanding Between Southwest Community College and the Bartlett City Board of Education and #9 Memorandum of Understanding for Dual Enrollment Program at Moore Technical College and the Bartlett City Board of Education be removed. Mr. Bryan Woodruff made the motion to approve the amended agenda. Mr. David Cook seconded the motion. With all ayes, the amended agenda was approved.

### APPROVAL OF MINUTES OF PREVIOUS MEETINGS

#### **May 23, 2019 Board Business Meeting Minutes**

The approval of the May 23, 2019 Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris. With all ayes, the Minutes were approved.

### REPORTS

#### **Chairman's Report**

Chairman Jackson reported that she had the opportunity to take a walking tour along with Board Member Cook, Superintendent Stephens, the Architect and Building Supervisor. She asked a lot of questions regarding the status. Things designated to be completed before school begins are on schedule. Amazing opportunity to see the details of the construction that are not viewed from the road.

#### **Superintendent's Report**

Dr. Stephens provided the following updates:

- I recently meet with other Superintendent in Lexington TN for TOSS. Commissioner Schwinn spoke and Chuck Cagle provided a legislative update.

- I met last week with new Shelby County Schools Superintendent Dr. Ray, other Municipal Superintendents and the ASD Superintendent. Good meeting as we keep lines of communication open.
- Earlier this week, I attended the Read to be Ready Summer Camp at Bartlett Elementary for first, second and third graders. It was good to see the kids.
- Staffing - Most staff are hired for the start of the school year. There are very few job opening at this time.
- Construction Update – I met earlier today with Construction team to discuss when students and staff will return. I will continue to meet and report progress. Hopefully next summer we can have a ribbon cutting for the whole project.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

No report.

### **Financial Report**

The May 2018-19 Financial Report was accepted by the Board. It is a non-voting item.

### **UNFINISHED BOARD BUSINESS**

No Unfinished Board Business

### **BOARD ACTION ITEMS**

#### **New Board Business**

#### **Election of Chairman**

Mr. David Cook was elected to serve as the Board Chairman beginning July 1, 2019 for a one-year term ending June 30, 2020.

#### **Election of Vice-Chairman**

Mr. Bryan Woodruff was elected to serve as the Vice-Chairman beginning July 1, 2019 for a one-year term ending June 30, 2020.

#### **Election of Tennessee Legislative Network Representative (TLN)**

Ms. Shirley Jackson was elected to serve as the Tennessee Legislative Network Representative (TLN) beginning July 1, 2019 for a one-year term ending June 30, 2020.

#### **2019-2020 BCS Differentiated Pay Plan**

The 2019-2020 BCS Differentiated Pay Plan Passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

#### **2019-2020 BCS Teacher Pay Scales**

2019-2020 BCS Teacher Pay Scales Passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Abstain (With Conflict), Mr. Bryan Woodruff: Yea

**Bartlett City Schools Attendance Plan for Truancy**

Bartlett City Schools Attendance Plan for Truancy Passed with a motion by Mr. Jeff Norris and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) Between University of Tennessee and the Bartlett City Board of Education**

Memorandum of Understanding (MOU) Between University of Tennessee and the Bartlett City Board of Education Passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) for Dual Enrollment Program at Tennessee College of Applied Technology (TCAT) and Bartlett City Board of Education**

Memorandum of Understanding (MOU) for Dual Enrollment Program at Tennessee College of Applied Technology (TCAT) and Bartlett City Board of Education Passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School – Based Dental Prevention Program for Children**

Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School - Based Dental Prevention Program for Children Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health**

Memorandum of Understanding (MOU) between the Tennessee Department of Education for Coordinated School Health Passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education**

Memorandum of Understanding (MOU) between Archon Academy and Bartlett City Board of Education Passed with a motion by Mr. Jeff Norris and a second by Mr. Bryan Woodruff.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education**

Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education**

Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**BCS FY19 Title 1 MOU with Shelby County Schools**

BCS FY19 Title 1 MOU with Shelby County Schools Passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Interlocal Agreement (ILA) for Nutrition Services**

Interlocal Agreement (ILA) for Nutrition Services Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Bon Lin Elementary and Middle Schools Paving Project Bid #FY190027**

Bon Lin Elementary and Middle Schools Paving Project Bid #FY190027 awarded to Gibson in the amount of \$64,700 Passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**BCS Other Post-Employment Benefits (OPEB) payment**

BCS Other Post-Employment Benefits (OPEB) payment Passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Resolution 6-12 General Fund Budget Amendment and Education Capital Fund Amendment**

Resolution 6-12 General Fund Budget Amendment and Education Capital Fund Amendment Passed with a motion by Mr. Bryan Woodruff and a second by Mr. Jeff Norris.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**Resolution 6-13 Special Revenue Fund Budget Amendment**

Resolution 6-13 Special Revenue Fund Budget Amendment Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**5 Year Capital Improvement Plan**

5 Year Capital Improvement Plan Passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Mr. David Cook: Yea, Mrs. Shirley Jackson: Yea, Mr. Jeff Norris: Yea, Mr. Bryan Woodruff: Yea

**ADJOURNMENT**

The meeting adjourned at 8:00 p.m.

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David Cook, Chairman

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Dr. David A. Stephens, Superintendent