

Regular Board of Education Meeting

June 22, 2026 5:00 PM

Robert J. Smallridge School Administration Building

I. Call to Order

II. Pledge of Allegiance and Presentation of Colors

III. Approval of Agenda

IV. Special Reports/Presentations

A. Good News

V. Public Forum

VI. Consent Agenda

A. Board Minutes 05-26-26

B. ORHS Secret City Wildbots Field Trip to Fairmont, West Virginia

VII. Items for Action

A. FY26 Budget Transfer #3 & Amendment #1 - Second Reading

B. FY26 Budget Transfer #4 - First and Second Reading

C. FY26-27 Student Code of Conduct Handbook

D. FY27 Food Service Contract Renewal

E. FY27 Board of Education Annual Agenda

F. Board Policy 3.210 Naming Facilities - First and Second Reading

G. Board Policy 5.302 Sick Leave - First and Second Reading

H. Board Policy 5.303 Personal and Professional Leave - First and Second Reading

I. Board Policy 5.310 Vacations & Holidays - First and Second Reading

J. Reclassification of 1.0 FTE Student Services Coordinator to 1.0 Student Services Administrative Assistant

K. Purchase of Lighting Equipment for ORHS Performing Arts Center

VIII. Items for Information

A. Legislative Update

B. Financial Report - May 2026

C. Enrollment & Attendance

IX. Items for Discussion

X. Old Business

XI. New Business

XII. Communications

XIII. Adjournment

Good News



June 22, 2026

Robertsville Middle School

Seventeen art students had their amazing artwork selected to represent Robertsville Middle School in the "Oak Ridge Schools Annual K-12 Student Art Exhibit: Through the Visions of Children."

Oak Ridge High School

For the third consecutive year, Coach Free led Ridge Baseball and the City to Murfreesboro. Along the way, he guided the Wildcats to a 34-11-1 record and a Region 2 Championship. Coach Free was also named the 2025-2026 ORHS Coach of the Year.

Congratulations to Mikee Teasley, who was named TSSAA 4A Mr. Baseball for the second consecutive year.

ORHS graduate Tyree Porter signed to continue his athletic and academic career at Tennessee State University. A long sprinter for the ORHS Track Team, Tyree holds personal records of 22.39 in the 200-meter and 50.11 in the 400-meter and plans to major in Mechanical Engineering.

ORHS also celebrates five Dance Cats who signed collegiate letters of intent. Matti Hart signed to dance at the University of Montana, where she will major in Psychology. Aiyana Walker signed to dance at the University of Memphis, where she will major in Nursing. Anna Berven signed to dance for Vanderbilt University while attending Belmont University, where she will major in Biology and Pre-Med. Jordan Menefee signed to dance at Tennessee Technological University, where she plans to major in Civil Engineering. Caroline Beard signed to dance with the SugarMocs at the University of Tennessee at Chattanooga, where she will major in Elementary Education.

Congratulations to all of these students, coaches, and programs for representing ORHS with excellence!

**Regular Board of Education Meeting
May 26, 2026 5:00 PM
Robert J. Smallridge School Administration Building
304 New York Avenue
Oak Ridge, TN 37830**

The meeting started at 5:00 PM.
Attendance Taken at 4:49 PM.

Mary Crank: Present
Ashley Craven: Present
Heather Hartman: Present
Laura McLean: Present
Erin Webb: Present
Present: 5.

I. Call to Order

II. Pledge of Allegiance and Presentation of Colors

III. Approval of Agenda

Motion Passed: Motion to approve the Agenda with a motion by Erin Webb and a second by Heather Hartman.

Mary Crank: Yea
Ashley Craven: Yea
Heather Hartman: Yea
Laura McLean: Yea
Erin Webb: Yea

Yea: 5, Nay: 0

IV. Special Reports/Presentations

A. Good News	Laura McLean
B. Recognition of Oak Ridge Schools Retirees	Laura McLean
C. Oak Ridge Schools Student Recognition Award - Leah McVay	Laura McLean

V. Public Forum

VI. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda with a motion by Heather Hartman and a second by Ashley Craven.

Mary Crank: Yea
Ashley Craven: Yea
Heather Hartman: Yea
Laura McLean: Yea
Erin Webb: Yea

Yea: 5, Nay: 0

A. Board Minutes 04-27-26, 05-11-26, 05-18-26	Laura McLean
B. ORHS Orchestra Field Trip to Orlando, FL	Jenifer Laurendine
C. ORHS Girls Basketball Field Trip to Gulf Shores, AL	Jenifer Laurendine
D. ORHS Baseball Field Trip to Murfreesboro, TN	Jenifer Laurendine
E. ORHS NJROTC Field Trip to Morristown, TN	Jenifer Laurendine
F. ORHS NJROTC Field Trip to Gainesville, GA	Jenifer Laurendine

VII. Items for Action

A. Adoption of FY27 Budget - Second Reading

Jenifer Van Dyke

Motion Passed: Motion to approve Adoption of FY27 Budget - Second Reading with a motion by Ashley Craven and a second by Erin Webb.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

B. FY26 Preschool Head Start Self-Assessment

Jenifer Laurendine

Motion Passed: Motion to approve FY26 Preschool Head Start Self-Assessment with a motion by Heather Hartman and a second by Mary Crank.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

C. FY26 Summer Learning Camps

Kelly Williams

Motion Passed: Motion to approve FY26 Summer Learning Camps with a motion by Erin Webb and a second by Ashley Craven.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

D. FY26 Budget Transfer #3 & Amendment #1 - First Reading

Jenifer Van Dyke

Motion Passed: Motion to approve FY26 Budget Transfer #3 & Amendment #1- First Reading with a motion by Ashley Craven and a second by Heather Hartman.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

E. FY27 Classroom Fees

Jenifer Laurendine

Motion Passed: Motion to approve FY27 Classroom Fees. with a motion by Heather Hartman and a second by Ashley Craven.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

F. FY27 Consolidated Funding Application

Kelly Williams

Motion Passed: Motion to approve FY27 Consolidated Funding Application with a motion by Erin Webb and a second by Mary Crank.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

G. FY27 Perkins Reserve Grant Application

Kelly Williams

Motion Passed: Motion to approve FY27 Perkins Reserve Grant Application with a motion by Heather Hartman and a second by Ashley Craven.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

H. FY27 Behavioral Partnership Support Grant

John Stults

Motion Passed: Motion to approve FY27 Behavioral Partnership Support Grant with a motion by Erin Webb and a second by Ashley Craven.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

I. Board Policy 3.600 Insurance Management - First and Second Reading

Jenifer Van Dyke

Motion Passed: Motion to approve Board Policy 3.600 Insurance Management - First and Second Reading with a motion by Mary Crank and a second by Heather Hartman.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

J. Purchase of Replacement Maintenance Fleet Vehicle

Jenifer Laurendine

Motion Passed: Motion to approve Purchase of Replacement Maintenance Fleet Vehicle with a motion by Mary Crank and a second by Ashley Craven.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

K. Purchase of ORHS Art Tables

Jenifer Laurendine

Motion Passed: Motion to approve Purchase of ORHS Art Tables with a motion by Heather Hartman and a second by Erin Webb.

Mary Crank: Yea

Ashley Craven: Yea

Heather Hartman: Yea

Laura McLean: Yea

Erin Webb: Yea

Yea: 5, Nay: 0

VIII. Items for Information

A. FY27 Board of Education Meeting Calendar

Laura McLean

B. Legislative Update

Erin Webb

C. Financial Report - April 2026

Jenifer Van Dyke

D. Enrollment & Attendance

Jenifer Laurendine

IX. Items for Discussion

X. Old Business

XI. New Business

XII. Communications

XIII. Adjournment

At 5:54 PM.

Chairperson

Superintendent

OAK RIDGE SCHOOLS
CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: ORHS Date: 6/9/2026

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: ORHS Secret City Wildbots

Educational Activity: Robotics Competition

Destination: Fairmont State University Falcon Center, Fairmont, West Virginia

Purpose of Trip: Compete at the WVROX Robotics Endurance event

Departure Date: 7/30/2026 Departure Time: 12:00 pm

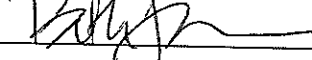
Return Date: 8/2/2026 Return Time: 4:00 pm

Mode of Transportation: Vans, school truck, and Mentor Vehicles

First Student Transportation Contractor School System Van Air Travel

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: Lisa Buckner, Janie Shanafield, Mark Buckner, Christopher Scott

Driver's License Verified by:  Attach copy of driver's license

Transportation Contractor: _____ Phone #: _____
(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: _____

Hotel/Motel Name: Hawthorne Suites, 75 South View Drive, Bridgeport, WV (Thurs & Sat.

Address: 75 South View Drive

City: Bridgeport State: WV Zip: 26330

Phone: _____ Contact Person: _____

Number of Nights: 2 Hotel Rating: 4 stars

Name of School Sponsor/Date: Mark Buckner

Signature of School Sponsor: _____ Cell #: 8652284270

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15
4 yr olds 1:6

of Students: 25-30

of Adults: 4

Chaperone/Student Ratio: _____

Professional Staff Chaperone(s)

- 1. Name: Mark Buckner Cell #: 8652284270
- 2. Name: Lisa Buckner Cell #: 8652077036
- 3. Name: Christopher Scott Cell #: 8652234098
- 4. Name: Janie Shanafield Cell #: 8654059435

Other Chaperone(s):

- 1. Name: Harold Shanafield Cell #: 8654059436
- 2. Name: _____ Cell #: _____
- 3. Name: _____ Cell #: _____
- 4. Name: _____ Cell #: _____

Field Trips which exceed \$25,000, involve out of the country travel, out of state travel or overnight stay require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).
2. Attach as documentation the following items"
 - Completed Campus Leave Request
 - Details of Trip/Itinerary
 - Justification/Explanation of Cost (per student/chaperone/total)
 - Financial Arrangements for students who cannot afford trip (if any)
 - Insurance Details
 - Out of country travel requires a release for each student participant

Financial Arrangements: (please indicate method)

No Cost
 Paid by Students
 Paid by School
 Paid by School System

Substitute Required Acct to be charged for Substitute _____

\$ 200-250 Per Student TOTAL TRIP AMOUNT: \$ 5000

Provisions for those students unable to pay: Will look for scholarship opportunities for them

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

This is an endurance event and from Friday morning 8:00 am to Saturday at 2:15 pm students and mentors will be at the university

It is set up like a lock-in. So one night will be spent in the FSU Falcon Center.

Staff Member: Mark Buckner

Date: 6/9/2026

Athletic Director: _____

Date: _____

This Section for Athletic Trips Only

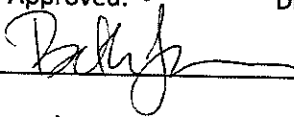
At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events. These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: _____

Athletic Director Signature: _____

Date: _____

Principal's Action: **Approved:** **Disapproved:**

Principal's Signature: 

Date: 6.9.26

Superintendent or Designee's Action: **Approved:** **Disapproved:**

Superintendent or Designee's Signature: _____ Date: _____

Board Approval Date: _____



Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: ORHS Secret City Wildbots

Destination: Fairmont State University Falcon Center, Fairmont, West Virginia

Mode of Transportation: Mentor vehicles Purpose: Compete in Robotics Competition

Date: 7 / 30 / 26 Time: 12:00 pm to Date: 8 / 2 / 26 Time: 4:00 pm

Expected Number of Participants: 30 Expected Number of Chaperones: 5

Teacher/Sponsor of Trip: Mark Buckner

Principal Signature: *[Signature]* Date: 6-9-26

Fee Requested (if any)*
 *In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to: Mrs. Buckner by: 7/23/26
 (Teacher) (Date)

My child _____ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

 Parent/Guardian (printed)

 Parent/Guardian (signature)

 Date

Please provide 2 Emergency Contact Phone Numbers

_____ Name/Relationship	_____ Number
_____ Name/Relationship	_____ Number

Secret City Wildbots 2026 WVROX Survival Guide

Event Venue: Fairmont State University Falcon Center, Fairmont, WV

Hotel: (Thursday & Saturday evening)
Hawthorne Suites by Wyndham
75 South View Drive
Bridgeport, WV 26330

Important Information about this event:

This event takes place in the Falcon Center at Fairmont State University. It is basically a lock-in and the competition is a robot endurance event. Matches go on for 26 hours and 14 minutes with only stops for meals and snacks. So, students will be trying to stay up all night. Which is why we will not drive back all the way on Saturday – since chaperones will take turns resting at the event and not get much sleep. There will be security and there will be a quiet room where students can go in and get some rest. Students can bring a pillow and sleeping bag if they wish for Friday night. The competition will be taking place all night long! ;o)

Chaperone Phone Numbers: (865) 207-7036 Mrs. Buckner (865) 228-4270 Dr. Buckner
(865) 405-9436 Harold Shanafield (865) 405-9435 Janie Shanafield
(865) 223-4098 Christopher Scott

We will leave the ORHS parking lot at 12:00 pm on Thursday July 30, 2024. We will stop for dinner before arriving in Bridgeport, WV and students will need money for this meal. **We will return to Oak Ridge on Sunday, August 2, 2024, about 5:00 pm**

Cost: Approximately \$200 for hotel 2 nights and transportation. I need this money by July 28th. Students will need additional money for dinner Thursday and dinner Saturday evening, and lunch Sunday. The hotel will have a hot breakfast and 4 meals at WVROX cafeteria are included. **Students need to bring snacks they might want throughout evening of Friday (midnight snacks).**

Medication:

Medicines must be clearly labeled and placed in an appropriately sized zip-lock bag. Instructions should be written out for specific dosage and time on a separate sheet of paper and placed inside the plastic bag with the medicine. **All medicines will be given to Mrs. Buckner before leaving on the day of departure.** Students may not keep their own medicines in their rooms.

Breakfast:

The hotel has a free breakfast so money will not be needed for breakfast. Students need to plan to eat breakfast there each day or bring items for their breakfast.

Clothes:

Be sure and pack team shirts – they should be worn on Friday and Saturday and **CLOSE TOED SHOES!!!**

Behavior:

No girls in boys' rooms and no boys in girls' rooms! Anyone breaking this rule will be sent home immediately! NO EXCEPTIONS! No students are allowed out of rooms after curfew. Anyone out of his or her room will be sent home the next morning. NO EXCEPTIONS!

WVROX Field Trip Itinerary
(Subject to change if needed)

Thursday, July 30, 2026

8:00 am – Meet in Robotics room and leave for WV
12:30 pm – Stop for lunch
4:00 pm – (approx.) Arrive hotel in Bridgeport, WV
6:30 pm – Dinner
10:30 pm – In Room/Lights out

Friday, July 31, 2026

8:00 am Leave for Falcon Center at Fairmont State University for Load in
12:00 pm Competition begins & Lunch
5-6:00 pm Dinner
6:30 pm Competition continues through the night

Saturday, August 1, 2026

7:30 am Breakfast
8:00 am Competition continues with alliance selections
12:00 pm Lunch
2:14 pm – Competition ends
2:30 pm – pack pit and head to hotel in Bridgeport, WV
6:00 pm – eat dinner
9:00 pm – Students in rooms
10:00 pm - Lights out

Sunday, August 2, 2026

8:00 am - Leave for Home
12:00 pm - Stop for lunch
4:00 pm - (Approx.) Arrive in Oak Ridge

Oak Ridge High School

Permission to Administer Non-Prescription Medications

I hereby give my permission for my child _____ to receive treatment of a non-emergency medical nature. This would include administering medication such as:

Medication	Yes	NO
Acetaminophen (Tylenol)		
Ibuprofen (Advil)		
Benadryl		
Calamine Lotion		
Neosporin or First Aid Creme		
Antacid Tablets/Liquids		
Imodium A/D		
Cold and Sinus Tablets		
Bee/Insect Sting		

Comments: _____

Parent / Guardian Signature _____ / _____
Date



Oak Ridge Schools

Executive Director of Finance

Telephone (865)425-9004

Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent
From: Jenifer Van Dyke^{JVD}, Finance Director
Date: 5/18/2026
Re: FY26 Budget Transfer #3 & Amendment #1

The attached FY26 Budget Transfer #3 and Amendment #1 includes the following budget requests for Board of Education approval:

- Addition of \$300,000 to the General Fund (Fund 141) contingency budget for anticipated Summer Learning Camps grant;
- Establish Additional Benita Albert Award budget;
- Establish ORPSEF grant budgets;
- Establish CRESO grant budget;
- Establish additional Carl Perkins grant funds budget;
- Establish the FY26 Summer Learning Camps grant budget;
- Routine budget transfers and revisions from February 18, 2026 through May 18, 2026;

FY 26 FYTD Budget Summary - Budget Amendment #1 & Transfer #3

Fund	FY26 Original Approved Budget	Budget Amendment #1	Budget Transfer #1, #2, & #3	FY26 Revised & Amended Budget Amounts
Fund 141 (General Fund)	\$ 83,188,805.00	\$ 300,000.00	\$ 205,138.71	\$ 83,693,943.71
Fund 142 (Federal)	\$ 4,642,000.00	\$ -	\$ (205,138.71)	\$ 4,436,861.29
Fund 143 (Food Service)	\$ 3,649,340.00	\$ -		\$ 3,649,340.00
Fund 145 (Other Education)	\$ 171,698.00		\$ -	\$ 171,698.00
Fund 146 (Extended Child Care)	\$ 570,177.00	\$ -		\$ 570,177.00
TOTAL All Funds	\$ 92,222,020.00	\$ 300,000.00	\$ -	\$ 92,522,020.00

Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Additional Benita Albert Award Funds	141 R 44570 000 000 00000 000	\$ 17,225.94	\$ -
	141 R 44570 000 000 00000 112	\$ -	\$ 17,225.94
Establish ORPSEF Grant Budget	141 R 44570 000 000 00000 000	\$ 78,084.70	\$ -
	141 R 44570 000 000 00000 100	\$ -	\$ 78,084.70
Establish Summer Learning Camps Grant Budget (includes transfer from 142)	141 R 46980 000 000 00000 000	\$ 339,771.79	\$ -
	141 R 46590 000 098 00000 120	\$ -	\$ 603,788.68
	141 R 44570 000 000 00000 000	\$ 58,878.18	\$ -
	142 R 47590 000 000 00000 000	\$ 205,138.71	\$ -

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Transfer for Vehicle Purchases	141 E 72620 718 000 00000 000	\$ 78,448.31	\$ -
	141 E 72610 415 000 00000 000	\$ -	\$ 78,448.31
	141 E 72620 718 000 00000 000	\$ 48,000.00	\$ -
	141 E 72610 359 000 00000 000	\$ -	\$ 5,000.00
	141 E 72610 399 000 00000 000	\$ -	\$ 23,000.00
	141 E 72610 415 000 00000 000	\$ -	\$ 20,000.00
Transfer for Remainder of Softball Field Upgrades	141 E 76100 707 101 00000 460	\$ 41,655.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 41,655.00
Transfer for Engineering Services	141 E 76100 321 000 00000 000	\$ 6,025.07	\$ -
	141 E 72620 471 000 00000 000	\$ -	\$ 6,025.07

Transfer from Stipends to Supplies	141 E 72210 429 000 00085 000	\$ 2,200.00	\$ -
	141 E 72210 196 000 00085 000	\$ -	\$ 2,200.00
	141 E 72210 429 000 00082 000	\$ 400.00	\$ -
	141 E 72210 196 000 00082 000	\$ -	\$ 400.00
	141 E 72210 429 000 00084 000	\$ 200.00	\$ -
	141 E 72210 196 000 00084 000	\$ -	\$ 200.00

Transfer for SPED PD Needs	141 E 72220 524 000 00000 000	\$ 300.00	\$ -
	141 E 71200 322 000 00000 000	\$ -	\$ 300.00

Transfer for WB instructional, equipment and PD needs	141 E 72210 524 000 00045 000	\$ 74.70	\$ -
	141 E 71100 711 000 00045 000	\$ 67.49	\$ -
	141 E 71100 429 000 00045 000	\$ 1,292.81	\$ -
	141 E 71100 449 000 00045 000	\$ -	\$ 1,435.00

Realign TA & Secretary salary lines for Pre-K	141 E 73401 163 000 00043 000	\$ 5,000.00	\$ -
	141 E 73401 161 000 00043 000	\$ -	\$ 5,000.00

Establish ORPSEF Grant Budget	141 E 72130 599 000 00015 100	\$ 1,400.00	\$ -
	141 E 72130 599 000 00025 100	\$ 11,799.00	\$ -
	141 E 72130 599 000 00030 100	\$ 377.33	\$ -
	141 E 72130 599 000 00035 100	\$ 21,555.47	\$ -
	141 E 72130 599 000 00043 100	\$ 3,038.00	\$ -
	141 E 72130 599 000 00040 100	\$ 17,704.27	\$ -
	141 E 72130 599 000 00045 100	\$ 18,510.63	\$ -
	141 E 72130 599 000 00050 100	\$ 3,700.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 78,084.70

Transfer to Align VPK budget with ePlan	141 E 73400 116 011 00043 000	\$ 4,000.00	\$ -
	141 E 73400 163 011 00043 000	\$ -	\$ 1,400.00
	141 E 73400 201 011 00043 000	\$ -	\$ 1,600.00
	141 E 73400 204 011 00043 000	\$ -	\$ 1,600.00
	141 E 73400 217 011 00043 000	\$ 600.00	\$ -

	141 E 71100 711 000 00035 000	\$ 60,500.00	\$ -
Transfer for Purchase of Desks & Other Furniture at ORHS	141 E 71100 116 000 00000 315	\$ -	\$ 21,000.00
	141 E 71100 429 000 00035 000	\$ -	\$ 19,500.00
	141 E 71100 499 000 00000 000	\$ -	\$ 15,000.00
	141 E 72210 429 000 00000 353	\$ -	\$ 5,000.00

	141 E 71100 116 098 00000 120	\$ 375,000.00	\$ -
	141 E 71100 201 098 00000 120	\$ 23,250.00	\$ -
	141 E 71100 204 098 00000 120	\$ 33,750.00	\$ -
	141 E 71100 217 098 00000 120	\$ 5,437.50	\$ -
	141 E 71100 429 098 00000 120	\$ 10,000.00	\$ -
	141 E 72410 104 098 00000 120	\$ 58,000.00	\$ -
	141 E 72410 201 098 00000 120	\$ 3,303.31	\$ -
Establish Summer Learning Camps Grant Budget (includes transfer from 142)	141 E 72410 204 098 00000 120	\$ 4,795.13	\$ -
	141 E 72410 212 098 00000 120	\$ 772.55	\$ -
	141 E 72410 217 098 00000 120	\$ 671.00	\$ -
	141 E 72710 312 098 00000 120	\$ 70,000.00	\$ -
	141 E 72710 412 098 00000 120	\$ 14,084.19	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 392,756.29
	141 E 71900 599 000 00000 004	\$ -	\$ 5,893.67
	142 E 99100 000 000 00000 000	\$ -	\$ 32,302.16
	142 E 71900 000 000 00000 000	\$ -	\$ 80,138.71

Establish Additional Benita Albert Award Funds	141 E 72210 524 000 00000 112	\$ 17,225.94	\$ -
	141 E 71900 599 000 00000 004	\$ -	\$ 17,225.94

TOTAL		\$ 876,027.70	\$ 876,027.70
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Budget Amendments To Be Presented to City Spring 2025

Fund 141 REVENUES	Account Number	Decrease	Increase
Increase for Potential Summer Learning Camp	141 R 46980 000 000 00000 000	\$ -	\$ 300,000.00
Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Increase for Potential Summer Learning Camp	141 E 71900 599 000 00000 000	\$ 300,000.00	\$ -
TOTAL		\$ 300,000.00	\$ 300,000.00

Fund 142 Budget Transfers

Fund 142 REVENUES	Account Number	Decrease	Increase
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Establish Remaining Carl Perkins Grant Budget	142 R 47590 000 000 00000 000	\$	3,293.03	\$	-
	142 R 47131 000 801 00000 000	\$	-	\$	3,293.03

Establish FY26 CRESO Grant Budget	142 R 47990 000 058 00000 000	\$	-	\$	126,852.15
	142 R 47590 000 000 00000 000	\$	126,852.15	\$	-

Establish FY26 Summer Learning Camps Grant Budget - Transfer to 141	142 R 47590 000 000 00000 000	\$	205,138.71	\$	-
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Fund 142 EXPENDITURES	Account Number	Increase	Decrease
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Establish CRESO Grant Budget	142 E 73300 189 058 00000 000	\$	15,560.00	\$	-
	142 E 73300 429 058 00000 000	\$	9,999.74	\$	-
	142 E 73300 399 058 00000 000	\$	89,475.50	\$	-
	142 E 99100 504 058 00000 000	\$	7,180.31	\$	-
	142 E 73300 000 000 00000 000	\$	-	\$	119,803.27
	142 E 71900 000 000 00000 000	\$	-	\$	3,170.88
	142 E 73300 201 058 00000 000	\$	526.73	\$	-
	142 E 73300 204 058 00000 000	\$	456.13	\$	-
	142 E 73300 206 058 00000 000	\$	-	\$	6.00
	142 E 73300 207 058 00000 000	\$	-	\$	390.00
	142 E 73300 208 058 00000 000	\$	-	\$	17.00
	142 E 73300 212 058 00000 000	\$	193.74	\$	-
	142 E 73300 299 058 00000 000	\$	-	\$	5.00

Establish FY26 Summer Learning Camps Grant Budget - Transfer to 141	142 E 71900 000 000 00000 000	\$	-	\$	80,138.71
	142 E 99100 000 000 00000 000	\$	-	\$	125,000.00

	142 E 71300 163 801 00035 000	\$	2.64	\$	-
	142 E 71300 201 801 00035 000	\$	-	\$	1.18
	142 E 71300 204 801 00035 000	\$	-	\$	19.48
	142 E 71300 212 801 00035 000	\$	-	\$	3.04
Establish Remaining Carl Perkins Grant Budget	142 E 72710 315 801 00000 000	\$	-	\$	27.37
	142 E 71300 499 801 00000 000	\$	864.00	\$	-
	142 E 72230 524 801 00000 000	\$	450.30	\$	-
	142 E 72130 524 801 00000 000	\$	-	\$	1,394.39
	142 E 71300 730 801 00000 000	\$	3,421.55	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	3,293.03

TOTAL		\$	463,414.53	\$	463,414.53
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Oak Ridge Schools

OFFICE OF
Executive Director of Finance

Telephone (865) 425-9004

MEMORANDUM

To: Dr. Bruce Borchers, Superintendent of Schools
From: Jenifer Van Dyke^{JVD}, Executive Director of Finance
Subject: **FY'26 Budget Transfer #4**
Date: June 22, 2026

The attached FY'26 Budget Transfer #4 includes the following budget requests for Board of Education approval:

- End of year adjustment & re-alignment of general fund expenses to account for retirement, substitute, transportation, and preschool costs.

FY 26 FYTD Budget Summary - Budget Transfer #4

Fund	FY26 Original Approved Budget	Budget Amendment #1	Budget Transfer #1, #2, & #3	FY26 Revised & Amended Budget Amounts
Fund 141 (General Fund)	\$ 83,188,805.00	\$ 300,000.00	\$ 205,138.71	\$ 83,693,943.71
Fund 142 (Federal)	\$ 4,642,000.00	\$ -	\$ (205,138.71)	\$ 4,436,861.29
Fund 143 (Food Service)	\$ 3,649,340.00	\$ -		\$ 3,649,340.00
Fund 145 (Other Education)	\$ 171,698.00		\$ -	\$ 171,698.00
Fund 146 (Extended Child Care)	\$ 570,177.00	\$ -		\$ 570,177.00
TOTAL All Funds	\$ 92,222,020.00	\$ 300,000.00	\$ -	\$ 92,522,020.00

Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
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Fund 141 EXPENDITURES	Account Number	Increase	Decrease
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	141 E 72310 213 000 00000 000	\$ -	\$ 12,000.00
	141 E 72310 214 000 00000 000	\$ 27,000.00	
	141 E 72310 399 000 00000 000	\$ -	\$ 60,000.00
	141 E 72710 312 000 00000 000	\$ 75,000.00	
Year End Realignment for Retirees, Substitutes, Transportation, and Preschool	141 E 71900 599 000 00000 000	\$ -	\$ 30,000.00
	141 E 73401 116 000 00043 000	\$ 25,000.00	\$ -
	141 E 71100 116 000 00000 000	\$ -	\$ 35,000.00
	141 E 73401 195 000 00043 000	\$ 10,000.00	\$ -
	141 E 72220 204 000 00000 000	\$ 2,500.00	\$ -
	141 E 71200 207 000 00000 000	\$ -	\$ 2,500.00

TOTAL		\$ 139,500.00	\$ 139,500.00
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Table of Contents

- INTRODUCTION 5
- EXPECTATIONS & ROLE DEFINITIONS 6
 - EXPECTATIONS 6
 - Students are expected to:*..... 6
 - Teachers, Counselors, and Support Staff are expected to:*..... 6
 - Administrators are expected to:*..... 6
 - Parents are expected to:*..... 6
 - Rules and Expectations for Cross-Boundary/Tuition Students:* 7
 - School Conduct..... 7
 - Bus Conduct*..... 7
 - Student Behavior at School Events/Activities*..... 7
 - Visitor Code of Conduct* 7
 - Range of Authority to Discipline..... 8
 - Rights of the student 8
 - Oak Ridge Board of Education Expectations 9
 - Discipline Hearing Authority (DHA)..... 9
- ATTENDANCE & ENROLLMENT 9
 - Excused Absences..... 10
 - Truancy 11
- BEHAVIOR & DISCIPLINE PROCESS 12
 - LEVELS OF MISBEHAVIOR AND DISCIPLINARY OPTIONS 13
 - MISBEHAVIORS: Level I..... 13
 - MISBEHAVIORS: Level II..... 13
 - MISBEHAVIORS: Level III..... 14
 - MISBEHAVIORS: Level IV 14
 - Zero Tolerance (T.C.A. 49-6-3401) 15
- BULLYING, HARASSMENT, HAZING 17
 - Bullying 17
 - Cyberbullying..... 17
 - Harassment 17
 - Sexual Harassment 18
 - Hazing 18
- VIOLENCE, WEAPONS, THREATS OF VIOLENCE 18
 - Threats of Violence..... 18

Violence.....	18
Weapons.....	19
Carrying weapons on school property	19
Student with knowledge of a Zero Tolerance Weapon Offense at school	19
DRUGS, ALCOHOL, TOBACCO, VAPING	19
Alcohol Violations.....	20
Non-Narcotic Violations (CBD, HHC, Delta-8, Hemp-derived THC etc.).....	20
Narcotic Violations (Delta-9 THC, Controlled Substances, Legend Drugs) - Zero Tolerance.....	21
Drug Paraphernalia.....	21
Drug Testing	21
Tobacco and Vaping	21
<i>Non-Tobacco Vape</i>	21
MISCELLANEOUS TERMS & OFFENSES	22
Abusive Language.....	22
Appeal.....	22
Debt to School.....	22
Discrimination	22
Dress Code.....	22
Driver's License.....	23
Extortion.....	23
Felony Charge.....	23
Fireworks.....	24
Gambling	24
Homework and Class Assignments.....	24
Homebound.....	24
Profanity (Directed at Staff Member)	24
Search.....	24
Theft (Robbery)	24
Trespassing and Loitering.....	25
Vandalism and/or Destruction of Property.....	25
REQUIRED FEDERAL AND STATE NOTICES.....	25
Asbestos Management Plans	25
Child Nutrition Program	25
Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g).....	26
Family Educational Rights and Privacy Act (FERPA) Notice of Directory Information	27
LEA Required Notifications.....	28

McKinney –Vento Act for Homelessness (Title X)	29
Medicines	29
Meningitis & Flu Awareness.....	29
Required Federal Notices Under No Child Left Behind (ESSA).....	30
Section 504.....	30
Statement of non-discrimination (Title IX).....	30
Surveys, Analyses, and Evaluations of Students	30
Title I.....	31
Title III – English Language Learners	31
Title VI – Civil Rights Act of 1964.....	32
Tennessee Department of Education Contact Information	32
Child Advocacy Group Contact Information.....	32
COMPUTERS/PHONES/INTERNET	33
Computers, Computer Networks, and the Internet.....	33
Personal Communication Devices.....	34
Sexting.....	34
Acceptable Use Policy.....	34
District Board Policies and Procedures	34
Network and District Resources.....	35
Privacy	35
Respectful Conduct	35
Responsibilities.....	35
Misuse	35
Cyberbullying.....	36
Personal Safety.....	36
Social Networking.....	37
Creation of Web-Accessible Materials	37
Copyright Laws	37
Cybersecurity.....	37
Device Use Policy	38
Restricted Users and Unrestricted Users	38
<i>Expectations</i>	38
Receiving a Technology Device	38
Returning a Technology Device.....	38
Technology Device Use.....	39
Use of a Personally Owned Technology Device	39

With school administration approval, personally owned technology devices may be used for classwork in accordance with all of the following conditions:	40
Care and Maintenance	40
Cleaning	40
Maximize Battery Life.....	40
Bed Bug Protocol	41
<i>Parent/Guardian Guide for Safe Device Use</i>	41
<i>Repair and Replacement Guidelines</i>	41
Theft/Non-Preventable Damage	41
Wear and Tear	42
Unintentional Damage/Negligence to Laptop Devices	42
Lost Device	42
Intentional (Malicious) Damage/Recklessness.....	42
Accessories Damage and Replacement.....	43
Penalty Damage Matrix.....	43
Opting Out.....	45

INTRODUCTION

To Students, Parents and Oak Ridge Schools Staff:

At Oak Ridge Schools, we are committed to fostering an educational atmosphere where every student can thrive academically, socially, and emotionally. Our discipline policies are designed to support this commitment by promoting positive behavior, personal responsibility, and mutual respect. The guidelines outlined in this handbook reflect our dedication to maintaining a school environment that is conducive to learning and personal development.

It is the purpose of the Oak Ridge Schools Discipline Code booklet to provide the framework for governing student policies related to disciplinary expectations, procedures and responsibilities approved by the Board of Education. This publication provides students, parents, school personnel, and the public a concise and comprehensive description of the minimum standards of behavior for all students enrolled in the public schools of Oak Ridge. It defines appropriate student conduct and presents a menu of alternatives to be employed by school administrators and staff to address individuals who exhibit inappropriate behavior. Emphasis is placed upon the right of all students to accept the challenge of maximizing their educational program through responsible behavior and academic achievement.

We believe that effective discipline is a collaborative effort between the school, students, parents, and the community. By working together, we can create a supportive framework that encourages students to make responsible choices and understand the consequences of their actions. This partnership is essential in helping our students develop into well-rounded individuals who are prepared for success in both their academic and personal lives.

I encourage you to review the Student Discipline Handbook carefully and discuss its contents with your students. Understanding the expectations and consequences outlined in this document will help ensure that our schools remain a place where respect, safety, and academic excellence are paramount.

Please keep this code booklet for reference throughout the school year. Should you have any questions concerning any information included in this document, please do not hesitate to talk with your school principal or contact the Office of Student Services.

Sincerely,



Dr. Bruce Borchers Superintendent

EXPECTATIONS & ROLE DEFINITIONS

EXPECTATIONS

Each individual within the school community has rights and responsibilities related to enjoying the benefits of the learning environment. The expectations for each group are identified in this section.

Students are expected to:

- Attend school, be on time and not skip class.
- Take advantage of the opportunity to learn.
- Assume responsibility for personal growth and self-discipline.
- Take care of both personal and school property.
- Respect the rights and property of others.
- Work cooperatively with school personnel and other students.
- Know and follow school rules.
- Respect school staff and the reasonable exercises of authority by school staff.
- Maintain appropriate classroom conduct.
- Dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty, and safety.

Teachers, Counselors, and Support Staff are expected to:

- Work collaboratively with each other, parents, and students to improve student behavior and to maintain a positive learning environment.
- Be knowledgeable of instructional techniques, which enhance and improve student behavior.
- Teach and model desired behaviors. Provide appropriate consequences and reinforce appropriate behavior.
- Confront any student misbehavior whenever observed in all school settings.
- Use interpersonal skills, which permits the de-escalation of student-staff conflict.
- Contact and involve parents in dealing with disciplinary and/or academic matters.
- Provide a flexible curriculum to meet individual needs.
- Maintain a safe and orderly school environment.
- Inform the community, students, and school staff of policies relating to pupil conduct.

Administrators are expected to:

- Protect the due process rights of teachers, students, and parents. Support other school personnel in the fulfillment of their disciplinary responsibilities.
- Contact and involve parents in dealing with disciplinary matters.
- Maintain a safe and orderly school environment.
- Inform the community, students, and school staff of policies relating to pupil conduct.

Parents are expected to:

- Ensure that the child attends school and is on time.
- Communicate with school personnel about their child and make themselves readily and easily accessible when the school needs to make contact.
- Realize the extent of responsibility for the behavior of their child.
- Prepare their child to assume responsibility for his/her own behavior.
- Foster positive attitudes in their child toward self, others, school, and community.

- Know and follow school regulations

Rules and Expectations for Cross-Boundary/Tuition Students:

For a tuition or cross-boundary student to remain in their school of choice, the student must maintain **satisfactory achievement, good attendance, and acceptable behavior**. Each principal has the right to revoke the privilege after notice to the parent for help in addressing any problems. Specific guidelines have been established for revocation of cross boundary or tuition status. (See policy in section "Other School Information")

School Conduct

Students are expected to exhibit appropriate behavior at all times. Appropriate behavior includes showing respect for staff members and other students, paying attention, contributing appropriately to discussions, using appropriate language, following teachers' directions, refraining from making unnecessary and disruptive comments, etc.

Bus Conduct

Students are expected to follow the rules and regulations established by the Oak Ridge Schools' Transportation Policies. All students will be responsible to:

- Board the bus in a calm and reasonably quiet manner.
- Act with courtesy toward the driver and fellow students.
- Go immediately to a seat, sit down, and remain there until time to disembark.
- Cooperate with the bus driver in providing any information needed to enforce the rules of safety.
- Depart from the bus in a quiet, calm, and cautious manner and cross the street in front of the bus while traffic is stopped.
- Observe safety rules and respect the rights of others while waiting for the bus.
- Act with courtesy and respect toward private and public property.
- Cooperate fully with parents, teachers, and principals in obeying the rules established for the safety of all students.
- Maintain personal possessions at all times.
- Refrain from holding a seat for another person.
- Remain behind the driver's seat until the bus has come to a complete stop.
- Refrain from opening and closing windows without permission from the driver or other adult supervisor.
- Refrain from placing any body part or personal belonging outside the window
- Refrain from loud talking, screaming, and other boisterous behavior, which could distract the driver.
- Observe all related school rules.

Parents of kindergarten students must be visible at the student's bus stop.

The school bus is considered an extension of the school. Consequences for bus misbehavior will be the same as those employed for school rule violations within the school setting.

Student Behavior at School Events/Activities

School sponsored field trips, athletic events, or other activities are considered an integral part of the school program. All school rules and student behavior codes apply to student participants and student spectators at these events.

Visitor Code of Conduct

Except on occasions such as school programs, athletic events, open house, and similar public events, all visitors will report to the school office when entering the school and will sign-in. Persons who come onto school property shall be under the jurisdiction of the site administrator/designee.

Individuals who come onto school property or who contact employees on school or district business are expected to behave accordingly. The Visitor Code of Conduct is as follows:

Parents, community members, and any other visitors to school property or during school programs/activities **MUST NOT**:

1. Act in a threatening manner toward another or others.
2. Injure or threaten another or others.
3. Damage school property, or the personal property of another or others.
4. Disrupt classes, school programs or other school activities in any way.
5. Communicate with another or others in an abusive, harassing, or threatening manner.
6. Audio or video record where there is an expectation of privacy (*i.e.*, classroom instruction, locker rooms, etc.).
7. Disrupt school transportation or confront transportation staff on a bus/vehicle, a road, a neighborhood, etc.
8. Distribute or wear materials which are vulgar, obscene, advocate illegal action, promote drugs, or are disruptive.
9. Harass or discriminate against another or others based on protected class status (*e.g.*, race, color, religion, etc.).
10. Enter school property, or certain areas of school property, when otherwise restricted from entering the same.
11. Fail to promptly leave school property upon being directed to do so by school administration or law enforcement.
12. Possess, consume, sell, distribute or exchange alcoholic beverages, tobacco, vaping products, or illegal drugs.
13. Possess or use firearms or dangerous weapons, except in the case of law enforcement officers.
14. Gamble or encourage another or others to gamble.
15. Violate any applicable federal or state statute, local ordinance, or board policy.

If you have questions about this Code of Conduct, please refer to Board Policy 1.501, (Visitors to the School), and/or contact central office using the following telephone number: 865-425-9002.

Range of Authority to Discipline

Behavior problems are dealt with using procedures and consequences that vary based on the age of the student, severity of the offense, and the frequency of the offenses. **Disciplinary procedures are not limited to those occurring on school campuses, but include all school-related activities and even non-school-related activities if the student's behavior is directly linked to school events.** The Tennessee State Law recognizes the right of school personnel to act in the place of the parent in situations where school personnel are responsible for the students.

Rights of the student

The principal or principal's designee at the building level administers disciplinary actions. Students referred for a disciplinary violation are entitled to explain their side of the story and to place their conduct in what they consider to be the proper context. This is done in an informal administrative conference prior to administering any disciplinary action (except in an emergency situation).

Tennessee Code Annotated (TCA 49-6-3401) gives a school principal or his designee the authority to suspend a student for various rule violations. When out of school suspension is used the principal/designee will generally meet with the parent to develop a plan of improvement upon re-entry of the student. A written plan of improvement will be developed if the suspension exceeds five school days. Students and parents may from time to time disagree with the action taken by the principal. The procedure to be followed when such a disagreement occurs is outlined in the "Rights to Reviews and Appeals" section of this handbook.

Oak Ridge Board of Education Expectations

The Oak Ridge Schools Board of Education has established this handbook as policy and expects that parents and school staff will work in close cooperation to ensure student success, both academically and behaviorally. In order to achieve this goal, it is anticipated that staff and parents will communicate routinely, and definitely, whenever there is a concern regarding student progress. By establishing and maintaining close contact, parents and teachers can prevent or minimize discipline problems as well as maximize student growth.

Discipline Hearing Authority (DHA)

The Discipline Hearing Authority is a Board of Education designee. This means that the Oak Ridge Board of Education has established the Discipline Hearing Authority to **hear and rule on appeals related to student suspensions.**

The DHA is made up of Oak Ridge School staff who is not involved in the situation that resulted in the student being suspended from school. Members of the DHA for any specific student's hearing would not be under the authority of the principal that suspended the student and are therefore able to be impartial in their judgment of the student's behavior.

A DHA hearing is not open to public audiences like a Board of Education hearing would be. This gives the student and family more confidentiality and privacy in presenting their appeal. A parent or student may appeal (in writing and within five working days or receipt of a written DHA decision) the decision of the DHA to the Superintendent. However, upon review of the written record of the DHA hearing, the Superintendent may decide to simply affirm the DHA decision; or may lessen the discipline administered; or may decide to hear the case in an open Board of Education meeting. Appeals to the Board will be open meetings unless the parent/guardian has officially requested a closed meeting. In cases where the state law or Board of Education Policy requires "zero tolerance" for substantiated rule violations, the Superintendent of Schools has final authority over consequences to be administered on a case-by-case basis.

ATTENDANCE & ENROLLMENT

Under the Tennessee Compulsory School Attendance Law, all children between the ages of six and seventeen, both inclusive, are legally required to attend school (TCA 49-6-3001). Students less than 6 years of age who have been enrolled in school for 6 weeks or more are subject to the same attendance regulations as other students of compulsory school age (TCA 49-6-3007). Students entering first grade are required to have completed a State-approved kindergarten program (TCA 49-6-201). Students not in school on any day for at least half the time for which they are enrolled will be considered absent for state reporting. This includes students not in school half the abbreviated day. Per 49-6-3007, after a child has five (5) unexcused absences without adequate excuse, their parent(s)/guardian(s) will receive a notice stating that the child's attendance at school is required. Upon the next unexcused absence, a referral may be made to the Anderson County Juvenile Court and a Truancy petition may be issued. If after notice to the juvenile court is given, either the child or parent(s)/guardian(s) do not immediately

conform to school attendance guidelines, additional referrals shall be made to either law enforcement, the Tennessee Department of Children's Services, and/or the juvenile court where appropriate. The legal consequences issued by the Court for unlawful absences can result in criminal charges for educational neglect which is a Class C misdemeanor per TCA-49-6-3009 (amended). Parents can also be fined up to \$50.00 per day, given community service or be ordered to serve time in the county jail.

In collaboration with the Anderson County District Attorney's Office and the Oak Ridge Police Department, a truancy review support system is in place. Parents will be notified via phone calls, school personnel contact and US mail that their child has the potential of being petitioned to court for truancy and the parent could be prosecuted for educational neglect. Included in the appendices are the steps for reporting truancy by school personnel and the steps in place across the district.

Students are expected to:

- Be present and on time for all assigned classes (skipping classes will count as unexcused absences).
- Present documentation of parental permission before checking out of school. Class absences as a result of early checkout are considered the same as any other absence and are subject to all attendance policy rules.
- Provide a written excuse for each absence from his/her parent or custodial parent giving the date and reason for the absence(s).
- Make up assigned work missed during excused absences.

Excused Absences

Students must be in school unless the absence has been excused for one of the reasons listed below. It is the responsibility of each student's parent/guardian to explain the student's absence to the school in a manner satisfactory to the principal. Absences may be classified as either excused or unexcused as determined by the principal or his/her designee. Absences will only be excused for the following reasons:

1. Personal illness/Personal reasons
 - a. Only seven days, whether consecutive or not can be excused by a parent note;
 - b. After a child has had (7) days, not necessarily consecutive, of illness/personal related absences excused by a parent note, **any future illness related absence must have a doctor's note stating that the absence is medically necessary.**
 - c. All parent and doctor notes must be turned into the school within three school days of the child returning to school.
2. Death in the family
3. Religious observations
4. Extreme weather conditions
5. Court appearance or legal mandates
6. Family emergency
7. School sponsored events
8. School related events

Any absence that does not fit any of the criteria listed above will be considered unexcused.

A student is considered legally truant following **five (5)** cumulative unexcused absences (**TCA 49-6-3007**). The Board of Education may excuse children from compulsory attendance in accordance with guidelines developed by the State Board of Education (TCA 49-6- 3005). Students may be subject to withdrawal from Oak Ridge Schools after ten consecutive unexcused absences or fifteen unexcused absences during a semester (TCA 49-6-3017[c]). In cases of IEP students, the IEP team will convene to discuss appropriate options available.

Truancy

Students who are absent **five (5)** days without adequate excuse will be reported to the superintendent of schools or his/her designee who will, in turn, provide written notice to the parents/guardians of the student's absence. Skipping classes is also a form of truancy and will fall under the same consequences for unexcused absences. The legal consequences issued by the Court for unlawful absences can range from zero to the child being placed in the custody of the Tennessee Department of Children's Services with the parents paying child support to the State. The parents can also be fined up to \$50.00 per day, given community service be ordered to serve time in the county jail or be criminally charged with a Class C misdemeanor for educational neglect.

Truancy Reporting Steps:

Step One – Parent/Guardian will receive an automated phone message informing them that their child has accumulated 3 unexcused absences.

Step Two – Once a student accumulates 5 unexcused absences, the following interventions will be implemented:

1. Parent/Guardian will receive an automated phone message.
2. Parent/Guardian will be mailed a letter regarding student attendance expectations from General David Clark, Anderson County District Attorney.
3. Parent/Guardian and the student will receive an invitation to meet with the school Truancy Intervention Team to complete an attendance contract.
4. Student attendance will be monitored the remainder of the school year.

Step Three – Once a student has accumulated 7 unexcused absences, the following interventions will take place:

1. School staff will contact parents/guardians to inform them that their child has accumulated 7 unexcused absences.
2. The Department of Student Services will send a written notice directing parents/guardians and the student to attend a Truancy Review and Support Meeting.
3. Parents/Guardians choosing to attend the Truancy Review and Support Meetings will have the opportunity to participate in a Diversion Program. Maintaining compliance with the terms of the Diversion will allow the parent to avoid having a truancy petition filed against their child as well as the possibility of an educational neglect charge against them.
4. Parent/Guardians electing not to attend the Truancy Review and Support Meeting risk the possibility of being referred for legal interventions.
5. The School Truancy Team will complete the Attendance Assessment to determine barriers and needed support to promote acceptable school attendance.

Step Four – Once a student has accumulated 10 unexcused absences, the following actions will take place:

1. The Executive Director of Student Services and the School Truancy Team will continue monitoring attendance.
2. If the student continues to accumulate unexcused absences, the School Truancy Intervention Team will complete the Truancy Referral Form (A) and recommend one of the listed interventions to the Director of Student Supports and the Executive Director of Student Services.
 - a. Continue to provide student support and monitor attendance
 - b. File a truancy petition against the student
 - c. Charge the parent or guardian with educational neglect
3. The Executive Director of Student Services will then complete the Truancy Referral Form (B) and determine which of the above interventions are most appropriate.

Step Five – If it is determined legal interventions are appropriate, the Executive Director of Student Services will submit a completed Truancy Referral Packet to the School Resource Officer who will take the appropriate legal action for educational neglect. If a truancy petition is filed, the Executive Director of Student Services will file with the Anderson County Juvenile Court.

BEHAVIOR & DISCIPLINE PROCESS

Oak Ridge Schools in accordance with School Board policy 6.300 will make every effort to utilize trauma informed and restorative discipline practices to encourage positive student behavior. A Tiered system of behaviors has been adopted by this policy- see section titled Levels of Misbehavior for more information. Certain behaviors will result in suspensions and or/expulsions. Students may be suspended short term (less than ten days), long term (ten days or more) or expelled (no less than one calendar year) from school for unacceptable behavior as outlined in this booklet. Unacceptable behavior is defined as behavior that is in violation of city or state laws and/or school rules.

Principals have the authority to suspend students from school attendance, including its sponsored activities, and/or from riding a school bus (T.C.A. 49-6-3401).

In addition, some school rule violations always require expulsion under state law (T.C.A 49-6-3401 and 49-6-4216). These violations are referred to as “zero-tolerance violations and are:

- Possession of a firearm on school property/activity
- Possession/use/sale of drugs on school property/activity
- Battery on a staff member
- Making a threat to use a bomb, dynamite or any other deadly or destructive device, including chemical weapons, on school property or at a school sponsored event.
- Threats of mass violence
- Electronic threat to cause bodily injury or death to another student or school employee

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)
- Battery on peers; other than mutual combat
- Use of any device as a weapon to intentionally harm another or threaten harm
- Possession of any items defined as weapons in this handbook

Students confirmed of committing the following actions will not be eligible to attend the Secret City Academy for in person instruction:

1. Possession of a firearm on school property/Activity.
2. Battery on a staff member.
3. Intentional or unprovoked assault or battery on a student.
4. Making a threat to use a bomb, dynamite, or any other deadly or destructive device, including chemical weapons, on school property or at a school sponsored event.
5. Possession of drugs with the intent to distribute or sale.
6. A student whose presence creates an unreasonable safety concern.

These students will have the option of participating in an on-line program until their suspension or expulsion has ended.

LEVELS OF MISBEHAVIOR AND DISCIPLINARY OPTIONS

This section identifies levels of misbehavior, the disciplinary procedure typically used to address a specific category of misbehavior, and the discipline options available to a teacher and/or principal for the various types of misbehavior. The following levels, procedures, and options are designed to protect all members of the educational community in the exercise of their rights and duties. The district shall utilize trauma-informed discipline practices. (School Board Policy 6.300).

MISBEHAVIORS: Level I

Level I rule violations are minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual staff member.

Examples (not an exclusive listing):

Classroom disturbances; Classroom tardiness; Cheating and lying; Use of inappropriate language (non-directed, first offense, inadvertent); Non-defiant failure to do assignments or carry out directions; Teasing of a peer; possession of unauthorized personal communication devices and dress code violations.

Disciplinary Procedures Generally Followed:

- Immediate intervention by the staff member.
- Determine what offense was committed and its severity.
- Determine that the student understands the nature of the offense and has an opportunity to explain his/her behavior.
- Employ appropriate disciplinary options.
- Record of the offense and disciplinary action maintained by staff member.
- Confiscation of unauthorized electronic device.
- Refer to school counselor

Disciplinary Options:

Verbal reprimand; Restricting activities; Counseling; Withdrawal of privileges; Issuance of demerits which might affect citizenship or department grades; Strict supervised study; Detention; and/or In-school suspension.

MISBEHAVIORS: Level II

Misbehavior where frequency or seriousness tends to disrupt the learning climate of the school. Included in this level are misbehaviors, which do not represent a direct threat to the health and safety of others, but where educational consequences are serious enough to require corrective action on the part of administrative personnel.

Examples (not an exclusive listing):

Continuation of unmodified Level I behaviors; Tardy to school; Using forged notes or excuses; Disruptive classroom behavior; Teasing with intent to embarrass; stealing, possession of unauthorized personal communication devices, gambling, skipping class, and inappropriate access of Internet sites, e- mail services or secured files.

Disciplinary Procedures:

- Immediate intervention by staff members.
- Student is referred to principal for appropriate disciplinary action.
- Principal/designee meets with student and teacher.
- Principal/designee hears report/referral made by teacher, permits student the opportunity of explaining his/her behavior, denying it or explaining any mitigating circumstances.

- Principal/designee takes appropriate disciplinary action and notifies teacher of action.
- Record of offense and disciplinary action maintained by principal.
- Parent notified of situation and the action taken.

Disciplinary Options Available to staff:

Modified probation; Social probation; Peer counseling; Referral to outside agency; In-school suspension; Transfer from class; Detention; Suspension from school-sponsored activities or from riding school bus; Restricting school-related honors/privileges student is otherwise due; Truancy Review Board, Truancy Court; short term placement (not to exceed 9 days) in our restorative program (Reflect, Restore, and Repair) located at Secret City Academy and/or Out-of-school suspension not to exceed ten (10) days.

MISBEHAVIORS: Level III

Acts directly against persons or property but where consequences *do not seriously endanger* the health or safety of others in the school.

Examples (not an exclusive listing):

Continuation of unmodified Level I and II behaviors; Fighting (simple); Vandalism (minor); Stealing; Cheating; Computer misuse; Threats to others; General allegation of a peer; and Directed profanity at a staff member (range up to five (5) day suspension first offense)

Disciplinary Procedures:

- Immediate intervention by staff members.
- Law enforcement may be contacted if deemed appropriate and possible arrest may result
- Student is referred to principal for appropriate disciplinary action.
- Principal/Designee meets with student and staff member.
- Principal/Designee hears report/referral and permits student the opportunity of explaining conduct.

Principal/Designee takes appropriate disciplinary action:

- If student's program is to be changed, adequate notice shall be given to the student and his/her parents of the charges against him, his/her right to appear at a hearing and to be represented by a person of his/her choosing
- A change in school placement may be appealed.
- Record of offense and disciplinary action maintained by principal.
- Parent notified of situation and the action taken.

Disciplinary Options:

In-school suspension; Detention; Restitution for lost, damaged or stolen property; Out- of-school suspension not to exceed ten (10) days; Mandatory tutorial sessions outside the regular school day; Social adjustment/skill building classes; short term placement (not to exceed 9 days) in our restorative program (Reflect, Restore, and Repair) located at Secret City Academy, Transfer from class; and/or Long-term out-of-school suspension for more than 10 days;

MISBEHAVIORS: Level IV

Acts which result in violence to another's person or property, or which *pose a threat* to the safety of others in the school, or substantially disrupt the learning environment. These acts are so serious that they usually require administrative actions, which result in the immediate removal of the student from the school, the intervention of law enforcement authorities and/or long-term removal from the school.

Examples (not an exclusive listing):

Unmodified Level III behaviors; Felony charges of criminal activity within the community which, because of the nature of the charge, has a high probability of disrupting the learning environment; Threat of mass violence on school property or at a school-related activity*; Extortion; Bomb Threat; Possession/use/transfer of dangerous weapons*; possession/use/or transfer of weapons or look-alike weapons on or around a school campus or a school activity; participation in any activity within the community that provokes campus unrest; Assault; Battery; Vandalism; Theft/possession/sale of stolen property; Arson; Possession of unauthorized substances (drugs and other controlled substances)*; Use/transfer of unauthorized substances; Sexual allegation/Ethnic allegation/Tormenting of a peer/Hazing; Serious breach of conduct; Trespassing; Making false accusations about a staff member; Electronic threat to cause bodily injury or death to another student of school employee*

Disciplinary Procedures:

- Immediate action by staff prudent to a given situation (School Resource Officer [SRO] may be involved at this point).
- Principal confers with appropriate staff members and with the student.
- Principal hears staff report/referral and permits student opportunity of explaining conduct. Parents are notified.
- Law enforcement officials are contacted and possible arrest may result (unless SRO is already involved).
- Incident is reported and recommendations made to the Superintendent of Schools.
- Complete and accurate reports are submitted to the Superintendent of Schools.
- Student is given hearing before Discipline Hearing Authority.

Disciplinary Options:

Out-of-school suspension; Expulsion; Alternative school; Other Discipline Hearing Authority or Board action which results in appropriate placement; Required to attend a related skill building program and/or Suspension for a period of not less than one (1) calendar year subject to modification by the Superintendent of Schools on a case-by- case basis.

*Zero Tolerance Offenses

Zero Tolerance (T.C.A. 49-6-3401)

Some school rule violations always require expulsion under state law. These violations are referred to as “zero tolerance” violations and are:

1. Bringing to school or being in unauthorized possession of a firearm on school property;
2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;
3. Aggravated assault;
4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer; or
5. Valid threats of mass violence on school property or at a school-related activity as determined by a threat assessment team.

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)
- Battery on peers; other than mutual combat
- Use of any device as a weapon to intentionally harm another or threaten harm
- Possession of any items defined as weapons in this handbook

BULLYING, HARASSMENT, HAZING

Bullying

It is the policy of the Oak Ridge Schools to maintain a learning environment that is free from allegation and bullying due to a student's race, color, sex, sexual orientation, gender identity, national origin or disability. The Oak Ridge Schools prohibits all forms of bullying, including cyber bullying and harassment (Board Policy 6.204)

It is a violation of state and district policy for any student, teacher, administrator or other school personnel of this district to bully or tolerate bullying as defined by this policy (TCA 49-6-4503). **Bullying** is defined as any act that substantially interferes with a student's educational benefits, opportunities or performance, takes place on school grounds, at any school-sponsored activity, on school provided transportation, or at any official school bus stop, and that has the effect of (1) physically harming a student or damaging a student's property; (2) knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property; or (3) creating a hostile educational environment. Behavior of this nature may result in the following but is not limited to, disciplinary actions per school board policy:

- **Two days in school suspension and parent conference held**
- **Two days out of school suspension and parent conference held**
- **Five days out of school suspension**
- **Ten days out of school suspension and referral to Disciplinary Hearing Authority**

Any continued bullying behavior will be subject to expulsion.

The school system will act to promptly investigate all complaints, formal or informal, verbal or written for alleged incidents of bullying. Bullying/Allegation forms are available in each school office and is also located in the back of the handbook. The form should be completed by the student and given to the school administrator or building designee. The school will follow up by conducting an investigation and submitting a copy of the final disposition to the Executive Director of Student Services.

Cyberbullying

Cyberbullying is the use of cell phones, instant messaging, e-mail, chat rooms, social networking sites or other type of digital technology to harass, threaten, discriminate or intimidate others. If a student receives a text, email, blog, comment, social network post or message via other Web 2.0 tool that makes them feel uncomfortable or is not respectable, they must follow the steps mentioned above to report the incident to the school administrator or building designee and must not respond to comment.

Harassment

No student shall commit any act that injures, degrades, threatens or disgraces others. Students perceiving harassment must report each occurrence to a teacher, a school counselor or administrator. Forms for reporting allegations of harassment are available in the school office and should be completed by the student, parent or guardian and given to the school administrator or designee. This is a formal procedure and a record of all grievances must be maintained by the Department of Student Services or Human Resources (whichever department is appropriate).

Students, parents, and staff are expected to report occurrences of perceived discrimination or harassment to a school counselor or building administrator. Harassment of another student will not be tolerated. Behavior of this nature may result in the following but is not limited to, the disciplinary actions per school board policy:

- **Two days in school suspension and parent conference held**
- **Two days out of school suspension and parent conference held**
- **Five days out of school suspension**
- **Ten days out of school suspension and referral to Disciplinary Hearing Authority**

Any continued harassment behavior will be subject to expulsion.

Sexual Harassment

In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment and discrimination on the basis of sex are prohibited. (Board Policy 6.3041). Any individual who has knowledge of behaviors that may constitute a violation of this policy shall immediately report such information to the Title IX Coordinator, however, nothing in this policy requires a complainant to either report or file a formal complaint within a certain timeframe. If the complaint involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

Hazing

Hazing by any person or organization sanctioned by the Oak Ridge School System is prohibited by the board of education pursuant to T.C.A. 49-2-120.

“Hazing” means any intentional or reckless act in Tennessee, on or off Oak Ridge Schools property, by one (1) student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger such student’s mental or physical health or safety. **“Hazing”** does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization (TCA 49-2- 120).

VIOLENCE, WEAPONS, THREATS OF VIOLENCE

Threats of Violence

Per TCA 49-6-3401, a threat is defined as: school threat (threat of harm or destruction); any threat (verbal, written or electronic) by a person to use other substances or devices for the purpose of exploding, burning, causing damage to a school building or school property or to harm students or staff; intentionally making a false report of potential harm from a bomb, dynamite, explosive or arson-causing device; gang-related or hate- related. Threats will be investigated by school staff and may result in possible disciplinary actions.

Violence

Violence or threatened violence against anyone attending or assigned to a public school is against the law (TCA 49-6-3401). Mutual combat between students will generally be disciplined as follows:

- **1st Offense - Up to 5 days out-of-school suspension.**
- **2nd Offense - Up to 10 days out-of-school suspension and enrollment in anger management class at parent's expense.**
- **3rd Offense - Recommendation for expulsion.**

Students encouraging fighting will be subject to the same discipline as combatants.

Acts of battery, physical intimidation and/or aggression may be reported to law enforcement. Battery is sufficient reason for expulsion on a first offense. Fighting involving more than two students will be sufficient reason for expulsion on the first offense. Retaliation against students cooperating with school administration is subject to expulsion on a first offense. Physical aggression (contact) towards a staff member will result in an expulsion on the first offense.

Given the events that have occurred throughout the United States involving students using firearms on their peers, the school staffs have been directed to investigate any student making "death threat" statements to determine the seriousness of the threat. The student may be suspended or excluded from school while the potential for "real harm" is evaluated. In some cases, student will need to undergo a mental health assessment at parent expense.

Weapons

The possession of legally defined weapons or any instrument used as a weapon (including look-a-likes), whether on a person or in his/her locker or vehicle, is prohibited. It is a violation of state law for any person to possess or carry, whether openly or concealed a weapon on school property. Weapons are defined as firearms, knives exceeding 2.5 inches, explosives, blackjacks, knuckles, clubs, BB guns, pellet guns, a sharp pointed or edged instrument, or any other device capable of harming an individual. A weapon (or an item perceived as a weapon by school authorities) will be given to the police. All students using or possessing a weapon will be reported to the police. **Any item deemed a weapon per consultation with the police will result in the appropriate disciplinary consequence (i.e. pepper gas, mace, taser, electrical weapons, possession or use of fireworks or incendiary devices).**

A violation of this law is a felony with a maximum penalty of six (6) years' imprisonment and a fine not to exceed three thousand dollars (\$3,000). (TCA 39-17-1302 and, TCA 39-17-1309) Individuals violating this law are subject to prosecution

Carrying weapons on school property

Possession of a "weapon-knife" (butterfly, switchblade, hunting knife, large pocket knife, etc.) concealed or openly with the intent to go armed is a violation of 39-17-1309 (2) will be subject to expulsion. Violation of this subsection is a Class E felony. Use of any knife in relationship to a threat of harm or actual injury will result in expulsion. Students who bring or use a firearm in school buildings, on school grounds or at school- sponsored events will be expelled for a period of not less than one year (TCA 49-6- 3401) (U.S.C. Code 18-921).

A principal or teacher who has reasonable suspicion to believe a student is in possession of a weapon at school in violation of TCA 39-17-1307, 39-17-1309, 49-6- 4209 or of title 39, chapter 17; part 4 is required to report such suspicion to the appropriate authorities.

The policy of the Oak Ridge Schools is to suspend students for no less than 2 days for possession of a simple pocket-knife.

Student with knowledge of a Zero Tolerance Weapon Offense at school

Any student with direct knowledge of a weapon on school property that fails to immediately report this safety concern to school staff, or an SRO will be **suspended out of school for a period of not less than 10 days and possible expulsion.**

DRUGS, ALCOHOL, TOBACCO, VAPING

According to the United States Department of Education (DOE), "the use of alcohol... and other illicit drugs undermines students' ability to achieve academically, is associated with other harmful behaviors, and is incompatible with a school climate of respect, safety, and support for learning." In fact, according to the DOE, "students who are disengaged in school are more likely to be users." "Alcohol is by far the substance most abused by students... [and,] among illicit drugs, marijuana is by far the most commonly used by young people."

Similarly, the Centers for Disease Control and Prevention (CDC) details that “15% of high school students reported having ever used select illicit or injection drugs.” Further, the CDC notes that such “drug use is associated with sexual risk behavior, experience of violence, and mental health and suicide risks.” And the Food and Drug Administration (FDA) confirms that the adverse effects of drugs can include over the counter products such as delta-8 THC, as national poison control centers received thousands of exposure cases of delta-8 THC products from early 2021 through early 2022 (41% of which involved pediatric patients less than 18 years of age).

The Board recognizes the above-issues and concerns, and, in turn, wishes to apply the following disciplinary procedures in situations involving and/or in any way relating to students with drugs and/or alcohol:

Disciplinary Procedures

- The principal confers with appropriate staff members and with the student.
- The principal hears the accusations and allows the student the opportunity to explain his/her conduct.
- The parent(s)/guardian(s) are notified.
- Law enforcement officials are contacted.
- The incident is reported, and recommendations are made to the Director of Schools.
- If the student’s placement is to be changed, adequate notice of the charges shall be given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a hearing.

Disciplinary Actions are outlined according to substance below.

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)

Alcohol Violations

Examples: Use, possession, sale, distribution, and/or being under the influence of alcohol.

- **1st Offense (within a school year): Assignment to an alternative school or program for a 90-school day placement.** After completing 90 school days in an alternative school or program, the student and/or his/her guardians may request, through the Director of Schools, re-admittance to a regular school program. The Director may reduce the alternative placement period at his/her discretion, or upon a report from alternative school/program personnel that the student has consistently behaved well and made consistent academic efforts.
- **2nd Offense (within a school year) – Expulsion for a calendar year.**

Non-Narcotic Violations (CBD, HHC, Delta-8, Hemp-derived THC etc.)

Use, possession, sale, or distribution of drug paraphernalia, including, but not limited to, vape pens/products used with or associated with evidence of CBD, HHC or Delta 8 products; OR Use and/or being under the influence of products containing or marketed as containing any level THC and/or CBD (for controlled substance possession, see LEVEL II below).

- **1st Offense (within a school year): Assignment to an alternative school or program for a 90-school day placement.** After completing 90 school days in an alternative school or program, the student and/or his/her guardians may request, through the Director of Schools, re-admittance to a regular school program. The Director may reduce the alternative placement

period at his/her discretion, or upon a report from alternative school/program personnel that the student has consistently behaved well and made consistent academic efforts.

- **2nd Offense (within a school year) – Expulsion for a calendar year.**

Narcotic Violations (Delta-9 THC, Controlled Substances, Legend Drugs) - Zero Tolerance

Example: Unlawful possession of any controlled substance, Delta-9 THC, controlled substance analogue, or legend drug, which could include the sale and/or distribution of such a drug on school grounds or at a school-sponsored event.

- Pursuant to Tennessee law (Tenn. Code Ann. Section 49-6-4002), committing such an offense shall result in the student being **expelled from the regular school program for at least one (1) calendar year**, unless modified by the Director of Schools. Modification of the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may also be assigned to an alternative school or program at the discretion of the Director of Schools.

Drug Paraphernalia

It is unlawful to use, possess with the intent to use or to promote the sale of drug paraphernalia (T.C.A. 39-17-425). Such possession or use may be treated similarly to the possession or use of drugs at school.

Drug Testing

Principals are authorized to order drug tests for individual students when there is reasonable cause. Prior to performing a drug test on a student based on reasonable suspicion, certain conditions must be met. These conditions are listed in 6.3071 of the Oak Ridge School Board policy listed on the last 3 pages in this handbook. Students involved in any voluntary extracurricular activities shall be subject to random drug tests. Parents and students will be informed of this policy prior to participation and shall sign a contract to the drug testing and a release of information as a condition of participation.

Extracurricular activity is defined as voluntary participation in activities not falling within the scope of regular curriculum and carrying no academic credit. This includes participating in athletic programs, cheerleading, bands, clubs, student leadership positions etc.

Tobacco and Vaping

Students who are vaping or found to be in possession of tobacco or tobacco products on school property including smokeless tobacco and electronic cigarettes will be assigned the following consequences:

- **First Offense-** Student will be assigned two days of in school suspension and be assigned Coping Conversations classes.
- **Second Offense-** Student will be assigned 4 days of in school suspension, receive a tobacco citation and be required to attend a tobacco/vaping education class.
- **Third Offense-** Student will be assigned 5 days of in school suspension and receive a tobacco citation.
- **Fourth Offense-** Student will be assigned 3-5 out of school suspension and receive a tobacco citation.

Non-Tobacco Vape

Refer to Non-Narcotic (CBD, HHC, Delta-8) or Narcotic (Delta-9 THC, Controlled Substances) Substance violations, depending on the content of the vape.

MISCELLANEOUS TERMS & OFFENSES

This section attempts to define terms commonly used by school staff. It is also believed that this section will further explain potential consequences or actions that may occur for specific types of rule violations. These terms are arranged in alphabetical order.

Abusive Language

Use of vulgar, profane, or threatening language on any school property including buses or at any school event is prohibited. See School Conduct for consequences.

Appeal

A grievance procedure for administrative decisions.

Debt to School

Any student who incurs a school debt may be denied a grade card, diploma, and certificate of progress or transcript until restitution is made (TCA 49-1-302(a)(12)).

However, a child with a disability shall not be denied a copy of his/her educational record, including but not limited to grade cards, diplomas, transcripts, IEPs, progress reports, etc. notwithstanding the student's outstanding school debts.

Discrimination

In compliance with equal opportunity legislation, the Oak Ridge Schools does not discriminate nor deny any student's participation in any program or activity on the basis of gender, race, color, religion, ethnicity, national origin, sexual orientation, gender identity or disability. Students or parents believing specific acts of discrimination are occurring should contact the school principal for the grievance procedures. This is a formal procedure and a record of all grievances must be maintained by the Department of Student Services for all students or Human Resources for all employees. Students, parents, and staff are expected to report occurrences of perceived discrimination or harassment to a school counselor or building administrator, or Oak Ridge School staff.

Dress Code

The Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear suitable clothing. Students are asked to wear simple, comfortable clothing that is clean and neat. Shoes should be worn at all times. Generally speaking, students are not to wear clothing which compromises safety or modesty; nor clothing which is disruptive to the educational process. Students are prohibited from wearing:

1. Clothing or accessories which by reasonable judgment is considered unsafe, dangerous or a health hazard (examples include, but are not limited to: wallet chains, spiked collars, necklaces or rings with spikes or sharp edges, oversized belt buckles, picks and combs).
2. Clothing or accessories which contain or suggest obscene symbols, signs, slogans or words degrading any gender, cultural, religious or ethnic values.
3. Clothing or accessories which contain or suggest language or symbols oriented toward violence, vandalism, sex, drugs, alcohol or tobacco.
4. Pajamas or clothing resembling sleepwear. This also includes house shoes.
5. Apparel
 - a. Shirts, shorts, jeans or pants with holes, skirts and dresses that compromise modesty or are disruptive to the learning environment.

- b. The following attire is not permitted: bare midriffs; halter or tube tops; short shorts; tight, see through, or revealing clothing; or clothing which allows underwear to be exposed, such as sagging pants, spaghetti strap tops, tank tops, sports bras, and muscle shirts.
 - c. A belt is mandatory if pants or shorts will not stay at the waist without one.
 - d. Hats, head coverings, bandanas, and sunglasses are not to be worn inside the school building unless for religious purposes.
6. Any articles which can be related to gang activity such as: items with gang names; gang initials; or individual gang member monikers; gang related jewelry; gang related tattoos; or self-inflicted scars. (TCA 49-6- 4215)
 7. Any manner of grooming, which by its color, arrangement, trademark, or any other attribute that is gang related. This may include such items as shoelaces, belt buckles, hats or tattoos.
 8. All students must wear shoes. It is strongly suggested that students wear shoes which either enclose the foot or are secured with heel straps. Flip flops are not allowed in grades PreK-4.
 9. Heavy coats must be removed upon arrival at school, be placed in lockers and left there until the student leaves the building. (At campuses that have multiple buildings that require outside travel between classes, the principal may exercise discretion.)

The school building administrator may make exceptions to dress requirements to accommodate the special needs of classes (examples include but are not limited to: science labs, welding, cooking labs) and/or certain sports/activities.

All students are expected to comply with the general dress code policy of the Oak Ridge School Board. Students who fail to comply with the Dress Code Policy shall be advised of the policy and offered the opportunity to take corrective action. The School shall attempt to contact the student's parents. Students who repeatedly fail to dress in accordance with the Dress Code Policy may be subject to disciplinary actions as set forth in the Oak Ridge Schools Discipline Code. The Administration reserves the right to judge what is appropriate or not.

Driver's License

Any student between the ages of 15 and 18 making application for a driver's permit or license must be enrolled in school or meet other special requirements of the law. To obtain a driver's license or permit a student must have thirty (30) consecutive days of attendance without unexcused absences.

To maintain a driver's license, students must be enrolled in school. According to TCA 55-10-701, students between the ages of 13 and 18 found guilty (in juvenile or adult court) of using alcohol or controlled substances shall be denied a Tennessee driver's license.

When a student, under the age of 18, drops out of school, his/her name will also be forwarded to the Department of Safety resulting in the loss of the license. Withdrawal from school is defined as 10 consecutive days of unexcused absences, or 15 days of unexcused absences within a single semester, or notification of withdrawal. (Public Chapter No. 763 and TCA 49-6-3017)

Extortion

It is against the law for anyone to threaten, harm, or restrict the freedom or action of another person in order to obtain property or services of that person (TCA-39-14-112). This behavior is subject to suspension on the first offense.

Felony Charge

Any student charged with a felony for off-campus criminal behavior, whose presence in school poses a danger to persons or property or disrupts the educational process, is subject to suspension (TCA 49-6-3401).

Fireworks

The possession, sale or use of any fireworks on school grounds is in violation of the law (TCA 68-104-112). The discharge of fireworks in or around the school setting may result in suspension.

Gambling

It is against the law to knowingly engage in gambling (TCA 39-17-502) or games of chance for money and/or other articles of value.

Homework and Class Assignments

Students are expected to complete class assignments and those who fail to do so may be expected to attend help sessions, if available. Students failing at grading periods, who are not routinely accessing help sessions, will be subject to mandatory assignment to tutoring sessions. Failure to attend mandatory tutoring sessions will be subject to discipline up to and including suspension.

Homebound

Homebound services may be available for students who meet the criteria listed below:

1. **Short term illness** preventing attendance to school
2. Documentation from a licensed, treating medical physician supporting the need for the homebound service.
3. Students must remain in attendance at their school until the information listed above has been received and approved. Parents will be notified of the status of the Homebound application by the Health Services Coordinator/Student Services.

Profanity (Directed at Staff Member)

Students who use profane, vulgar, abusive language or display other forms of flagrant disrespect toward staff members will generally be disciplined as follows:

- **1st Offense - Up to 5 days out-of-school suspension.**
- **2nd Offense - Up to 10 days out-of-school suspension.**
- **3rd Offense - Long-term suspension (beyond 10 days).**

Depending on the severity of the behavior, a principal may invoke any of the above consequences as well as other disciplinary measures on the first offense.

Search

When individual circumstances dictate, a principal may order a search of a student, his/her possessions, book bags, containers, packages, locker or vehicle located on school property (TCA 49-6-4204). Students are responsible for items found stored in their assigned locker. **Students shall not share a school locker and should ensure the locker is secure/locked at all times.** Items found in a locker will be considered the property of the individual student assigned the locker. Items found in the student's possession or in his/her belongings will be considered the property of the individual student.

Theft (Robbery)

It is unlawful for anyone to take property from another person by force, fear or without that person's consent (TCA 39-13-401, and TCA 39-14-103). Any student found guilty of theft may be suspended from school and in certain instances may be considered for either long-term suspension or expulsion. Any student who takes school

property may also be denied a report card, diploma, certificate of progress, transcript, or schedule until restitution is made (TCA 49-1-302-15).

When students find lost or misplaced property they are required to promptly present such property to school authorities. Students found in possession of others' lost or misplaced property will be required to provide convincing evidence that such property was not stolen.

Trespassing and Loitering

It is illegal to be on any public school property during the day or night without lawful authority or after having been asked to leave the premises by school personnel (TCA 49-6-2008).

Vandalism and/or Destruction of Property

In cases of willful or malicious damage to a person's or the school's property, the policy of the Oak Ridge Schools will be to seek full restitution from those persons responsible for such acts. Where necessary, the Superintendent of Schools or his designee, with the approval of the Chairman of the Board of Education, will institute civil court action to recover damages and may also refer the matter to law enforcement. In Tennessee, parents may be held liable for damages committed by their children until eighteen (18) years of age (BEP Sec. III-17 and 20).

REQUIRED FEDERAL AND STATE NOTICES

Asbestos Management Plans

Parent(s)/guardian(s), upon request, shall be given the opportunity to review the Asbestos Management Plan. The Management Plan, which includes previous asbestos abatement projects, six months surveillance reports, the location and condition of the remaining asbestos containing materials in our buildings, as well as the response action chosen for each, is available for your review at the following location:

Mr. Allen Thacker, Asbestos Coordinator

Oak Ridge Schools
Maintenance Department
100 Woodbury Lane
Oak Ridge, TN 37830
865-425-3171

This written annual notification is required by AHERA regulations.

Child Nutrition Program

In the operation of the child nutrition program, no student will be discriminated against because of race, sex, color, national origin, age, or disability. A student enrolled in the District may be eligible for free or reduced-price meals and/or free milk based on the following criteria:

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) or Families First can get free meals regardless of your income.

- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- If your household's income is within the limits on the Federal Income Eligibility Guidelines chart below.

More details regarding eligibility can be found at www.ortn.edu/district/food-services

Students identified as foster care, homeless, migrant, or runaway are categorically eligible for free meals and free milk.

We encourage every family to complete an application to apply for Free or reduced priced lunch. Applications are provided to all students digitally at the beginning of the school year and are available throughout the year at your school's front office or online through ParentSquare.

An application for free or reduced-price meals cannot be approved unless it contains complete information. All information provided on the application may be verified at any time during the school year.

For more information as to the free or reduced-price meals or for questions as to the appeal process due to an application denial, contact:

Marcia Wade

Coordinated School Health Coordinator
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Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g)

As authorized by the Family Education Rights and Privacy Act (FERPA), the Oak Ridge Schools reserves the right to disclose information without parental consent about students to school officials with legitimate educational interests, including School Resource Officers.

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the school system receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. Parents may request a copy of records for a fee of 10 cents per page.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.
 Parents or eligible students may ask the Oak Ridge Schools to amend their record. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
 If the school system decides not to amend the record as requested by the parent or eligible student, the school system will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent or not to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorized disclosure without consent. One exception, which permits disclosure without consent is disclosure to the school officials with legitimate educational interests.
4. A school official is a person employed by the school system as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school system has contracted to perform a special task (such as an attorney, auditor, Food Services, medical consultant, transportation or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
5. Upon request, the Oak Ridge Schools will disclose education records without parental consent to officials of another school district in which a student seeks or intends to enroll.
6. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school system to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office

U.S. Department of Education 600 Independence Avenue, SW Washington, DC 20202-4605

Family Educational Rights and Privacy Act (FERPA) Notice of Directory Information

The *Family Educational Rights and Privacy Act (FERPA)*, a Federal law, requires that Oak Ridge Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the school may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Oak Ridge Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists; including the website and newspaper;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.
- Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965 (ESEA)* to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. If parents want to opt out of the disclosure of Directory Information, release for student work and/or photographs on the Oak Ridge Schools websites, opt out forms are available in the school's main office or guidance department. Please notify the building level principal of your request for this form and return it to the school office.
- Oak Ridge Schools has designated the following information as directory information:
 - Student's name

- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received, including the most recent educational agency institution attended.

LEA Required Notifications

Per state law, each LEA is required to notify you of the following:

1. No fees or tuitions shall be required of any student as a condition of attending public schools or using its equipment while receiving educational training. All school fees must be authorized by the local board of education. Local board policy will determine activities during the school day and supplies that are required for participation in courses offered for credit or grade for which the board authorizes the requesting of fees.
2. The following school fees may be requested from but not required of any student, regardless of financial status (including eligibility for free or reduced-price lunch):
 - a. Fees for activities that occur during regular school hours (the required one hundred eighty (180) instructional days), including field trips, any portion of which fall within the school day; or for activities outside regular school hours if required for credit or grade;
 - b. Fees for activities and supplies required to participate in all courses offered for credit or grade, including interscholastic athletics and marching band if taken for credit in accordance with local board policies; and
 - c. Refundable security deposits collected by a school for use of school property for courses offered for credit or grade, including interscholastic athletics and marching band if taken for credit in accordance with local board policies.
3. LEAs shall establish a process by which to waive the following school fees for students eligible for free or reduced-price school lunches:
 - a. Fees or tuition applicable to courses taken for credit or grade during the summer by a student; except that non-resident students regularly enrolled in another school system may be required to pay fees or tuition for such summer courses; and
 - b. Fees required for graduation ceremonies.
4. LEAs are authorized to require payment of the following fees by all affected students:
 - a. Fines imposed on all students for late-returned library books; parking or other traffic fines imposed for abuse of parking privileges on school property; or reasonable charges for lost or destroyed textbooks, library books, workbooks or any other property of the school;
 - b. Debts incurred pursuant to Rule 0520-01-02-.16(2)(b), Withholding of Student Grades for Debts Owed to the School;
 - c. Refundable security deposits collected by a school for use of school property for participation in extracurricular activities;
 - d. Costs for extracurricular activities occurring outside the regular school day including sports, optional trips, clubs or social events; and

- e. Non-resident tuition charged of all students attending a school system other than the one serving their place of residence.

McKinney –Vento Act for Homelessness (Title X)

The McKinney-Vento Act defines “homeless children and youths” as individuals who lack a fixed, regular and adequate nighttime residence. However, because the circumstances of homelessness vary with each family’s or unaccompanied youth’s situation, determining the extent to which the family or youth fits the definition will occur on a case-by-case basis. The Executive Director of Student Services is the homeless educational liaison for Oak Ridge Schools.

Medicines

Prescription and non-prescription medication may be administered only with the written request and permission of a parent or guardian. The physician must complete the ORS-191 Authorization Form for prescription medications (and for any non-prescription medication to be given at a different dose than package insert recommendations.) For more information about administering medication at school, see [Board Policy 6.405](#).

Meningitis & Flu Awareness

Per state law, the District is required to provide information to parent(s)/guardian(s) as to the following diseases.

Meningococcal meningitis is inflammation of the tissues and fluid surrounding the brain and spinal cord. It can be caused by bacteria or viruses. Symptoms can include fever, sudden severe headache, stiff neck, rash, nausea, and vomiting.

The bacteria that causes meningococcal meningitis is very common. Most people will carry this bacteria in the back of their nose and throat at some point in their lives without ever getting sick. In a few people, the bacteria overcomes the body’s immune system and passes through the lining of the nose and throat into the blood stream where it can cause meningitis.

Meningitis is spread through exchange of respiratory droplets or saliva with an infected person. Only a small percentage of people who are exposed to the bacteria will develop meningitis. The bacteria that causes meningitis is not spread by casual contact or by simply breathing the air where a person with meningitis has been.

There is a vaccine that will decrease the risk of some types of meningococcal meningitis, but it does not totally eliminate risk of the disease.

Influenza is a contagious respiratory illness caused by influenza viruses that infect the nose, throat, and lungs. Symptoms can include fever, cough, sore throat, runny or stuffy nose, body aches, headache, chills, feeling tired, and sometimes vomiting and diarrhea.

Flu viruses are spread mainly by droplets made when someone with the flu coughs, sneezes, or talks. A person can also get the flu by touching something that has the flu virus on it and then touching his/her mouth, eyes, or nose.

There is a vaccine that can be received in the form of a flu shot or by nasal spray that can protect against the flu.

To receive additional information regarding these diseases, including locations to receive the vaccinations, contact:

Dr. Madison Branham, RN, DPNP
School Nurse Supervisor
mgbranham@ortn.edu | (865) 425-9009

Required Federal Notices Under No Child Left Behind (ESSA)

Parents may request, in accordance with public records policy, information about the professional qualifications of their child's classroom teacher by contacting the Human Resources office.

If a child is the victim of a violent crime at school, the child has the right to attend another grade- appropriate public school in the district if the applicable offense is identified and defined in T.C.A. 40-38-111(g).

Section 504

Section 504 of the Rehabilitation Act of 1973 provides that: No otherwise qualified individual with handicaps in the United States...solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The Section 504/ADA Coordinator for student concerns is: Executive Director of Student Services
304 New York Avenue
Oak Ridge, TN 37831 (865) 425-9025

The Section 504/ADA Coordinator for staff concerns is: Director of Human Resources
304 New York Avenue
Oak Ridge, TN 37831 (865) 425-9008

Statement of non-discrimination (Title IX)

The Oak Ridge Schools Board of Education prohibits discrimination against any student on the grounds of race, color, religion, national origin, sex, or disability. The Oak Ridge Schools seek to fully comply with the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Individuals with Disabilities Education Act. Further, the Board of Education forbids sexual allegation. No member of the Board, employee of the schools, agent of the schools, or student of the schools may harass any employee, person seeking employment or student on the basis of sex. Any person who believes they have been excluded from, or denied participation in, or refused the benefits of, or otherwise subjected to discrimination in school, should report all incidents to the principal immediately. Principals will report all student incidents to the Title IX Coordinator.

In accordance with Federal law and the U. S. Department of Agriculture policy, Oak Ridge Schools is prohibited from discriminating on basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY).

Surveys, Analyses, and Evaluations of Students

Surveys, analyses, and evaluations for research purposes shall be allowed by the Board when the project is viewed as contributory to a greater understanding of the teaching-learning process, the project does not violate the goals of the Board, and the disruption of the regular school program is minimal. No student shall be required to submit to a survey, analysis, or evaluation that reveals information concerning:

1. Mental or psychological problems of the student or the student's family;
2. Sexual behavior or attitudes;
3. Illegal, anti-social, self-incriminating, or demeaning behavior;
4. Critical appraisals of other individuals with whom respondents have close family relationships;
5. Legally privileged relationships;
6. Income; or
7. The collection of student biometric data involving the analysis of facial expressions, EEG brain wave patterns, skin conductance, galvanic skin response, heart-rate variability, pulse, blood volume, posture, and eye-tracking without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior consent of the parent/guardian.

The collection of the following student data is strictly prohibited:

1. Political affiliation or voting history;
2. Religious practices; and
3. Firearm ownership.

Per state and federal law, prior to the dissemination of a survey, analysis, or evaluation to students, parent(s)/guardian(s) shall be notified of their ability to review the materials. Such notification shall include information indicating the purpose of the survey, analysis, or evaluation as well as who will have access to the results. The survey, analysis, or evaluation shall only be administered to students under the age of eighteen (18) whose parent(s)/guardian(s) provide written, informed, and voluntarily signed consent. A student who is eighteen (18) years of age or older may participate after he/she provides written, informed, and voluntarily signed consent.

The following surveys will be administered to ORS students this year:

- **Universal Wellness Screener:** A tool to help us measure success in the Life Ready portion of the Portrait of a Graduate: Self-awareness, self-discipline, and empathy. – Administered in the Fall
- **Educational Effectiveness Survey:** Diagnostic tool that captures students' perceptions and attitudes toward school to help drive improvement and increase student success. – Administered in the Winter
- **TN Together Survey:** A tool used to capture data on substance use behaviors and attitudes among Tennessee public 8th , 10th-, and 12th grade students. – Administered in the Spring

Board Policy 6.4001

Title I

Title I programs provide funds to school districts in order to assist schools with the highest levels of economically disadvantaged youngsters to improve student achievement for all participating children, improve staff development and improve parental and community involvement.

Title III – English Language Learners

Title III programs focus on two main purposes: 1) ensure that English Learners (ELs) attain language proficiency and meet state academic standards and 2) provide enhanced instructional opportunities for immigrant children and youth.

Title VI – Civil Rights Act of 1964

No person in the Oak Ridge Schools shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any school program or school activity. The Executive Director of Student Services is the Title VI contact for any student concerns. The Director of Human Resources is the Title VI contact for any staff concerns.

Tennessee Department of Education Contact Information

Answers to many questions and much helpful information may be obtained from the State Department of Education by calling 1-888-212-3162 or visiting <http://www.state.tn.us/education/speced/index.htm>.

Legal Services Division

Division of Special Education, Tennessee Department of Education 710 James Robertson Parkway
Andrew Johnson Tower, 5th Floor Nashville, Tennessee 37243-2851

Phone: (615) 741-2851

Fax: (615) 253-5567 or (615) 532-9412

East Tennessee Regional Resource Center 2763 Island Home Boulevard Knoxville, Tennessee 37920

Phone: (865) 594-5691

Fax: (865) 594-8909

Child Advocacy Group Contact Information

In addition to the state and local resources available to parents and children, there are many agencies and organizations that offer support, information, training and help in advocating for persons with disabilities in Tennessee.

A few of these organizations are listed below:

The ARC of Tennessee is on the Internet at <http://www.thearchtn.org/> 44 Vantage Way, Suite 550
Nashville, TN 37228

Phone: (615) 248-5878 Toll free: 1-800-835-7077

E-mail: p.cooper@thearchtn.org

Support and Training for Exceptional Parents (STEP) is on the Internet at <http://www.tnstep.org/> East Tennessee

712 Professional Plaza (423) 639-2464

Greeneville, TN 37745 Karen.Harrison@tnstep.org

Tennessee Protection & Advocacy (TP&A) is on the Internet at <http://www.tpainc.org/> 416 21st Avenue, South Nashville, TN 37212

1-800-287-9636 (Toll free) or (615) 298-1080

(615) 298-2471 (TTY) Fax (615) 29802046

Tennessee Voices for Children is on the Internet at <http://www.tnvoices.org/main.htm> East Tennessee Knoxville Area Phone (865) 609-2490 Fax: (865) 609-2543

These are but a few of the organizations available to help with information, training, and advocacy. For a more extensive list visit the Tennessee Disability Services – Disability Pathfinder Database:

<http://mingus.kc.vanderbilt.edu/tdir/dbsearch.asp>

On the web page, select your “county” and the “service” you desire from the drop-down lists and click “Submit.”

The information is provided as a service to individuals seeking additional avenues for help and information. The Department of Education does not intend this as an endorsement or recommendation for any individual, organization or service represented on this page.

COMPUTERS/PHONES/INTERNET

Computers, Computer Networks, and the Internet

(Revised Acceptable Use Policy included in next section)

Students in grades 5-12, please see the Access Oak Ridge Handbook located in the back of the Discipline Handbook.

Students are responsible for good behavior on school computers and personal computers brought to school for use at school, and computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The school computer network is provided for students to conduct research and to communicate with others. Independent access to the Internet is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor signed agreements.

Network storage areas may be considered analogous to school lockers. Network administrators, school site administrators, and teachers may review files and communications to maintain system integrity and to ensure that users are using the system responsibly. Users should not expect that files or communication stored on district servers are private.

During school, teachers of younger students will guide them toward appropriate materials. Outside school, families bear the responsibility for such guidance.

The following actions are not permitted (inclusive of, but not limited to):

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Harassing, insulting or attacking others
4. Damaging computers, computer systems, or computer networks
5. Violating copyright laws, existing school policy or public law

6. Using the passwords of others
7. Trespassing in the folders, work, or files of others
8. Intentionally wasting limited resources
9. Employing the school resources for inappropriate purposes

Violations of acceptable use may result in loss of access. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior. When applicable, law enforcement agencies may be involved.

Personal Communication Devices

Students in possession of a personal communication device such as a cell phone or similar devices without principal permission will be subject to their personal communication devices being confiscated. Confiscated devices may be returned to the student's parent/ guardian and/or local police. Disruptions to the classroom such as an audible signal, vibration, display of a message or other summon delivered to the possessor that is caused by a pager, telephone, or other device will be treated as disruptive behavior to the classroom environment and subject to the following consequences:

- First offense – item confiscated and returned to parent
- Second offense – item confiscated, returned to parent and student will serve detention
- Third offense – item confiscated, returned to parent and student will serve in- school suspension

Sexting

Sexting is the inappropriate display of the human anatomy via a cell phone or similar device. Sexting is illegal. This will result in suspension and will be reported to law enforcement officials.

Student-Assigned Technology Device

Acceptable Use Policy and Device Use Policy for Students and Parents

The following policies and manual detail proper use and care of student-assigned technology devices both off and on school property.

Acceptable Use Policy

District Board Policies and Procedures

The Board of Education policies that are relevant to the use of student-assigned technology devices include:

[4.406: Use of Internet](#)

[4.214: Use of Artificial Intelligence Programs](#)

[6.309: Zero Tolerance Offenses \(Electronic\)](#)

[6.311: Care of School Property](#)

[6.312: Use of Personal Communication Devices and Electronic Devices](#)

[6.709: Student Fees and Fines](#)

Network and District Resources

The purpose of the Oak Ridge Schools district network is to support education, particularly in the areas of research and communications, by providing access to a multitude of electronic resources and the opportunity to collaborate with other individuals and groups. Such open access is a privilege and requires that individual users act responsibly. Users must respect the rights of others, respect the integrity of the computer network, and observe all relevant federal and state laws as well as Oak Ridge Schools district policies and guidelines. Misuse of computing, networking, and information resources may result in the loss of computing privileges and/or other appropriate disciplinary actions up to and including suspension or expulsion.

Privacy

All users are warned that no guarantee of privacy exists in the use of Oak Ridge Schools district technological resources. Users should not assume that files or communications accessed, downloaded, created or transmitted using district resources or stored on services or hard drives of individual computers will be private.

Respectful Conduct

Users of the Oak Ridge Schools technology resources are expected to respect district property and be responsible in using technology equipment. Users are to follow all instructions regarding maintenance or care of the equipment. Users may be held responsible for any loss or damage caused by intentional (malicious) or negligent acts while district technology is in their care. The school district is responsible for any routine maintenance or standard repairs to school system computers. With these guidelines in mind, students should:

- Use assigned devices as required by instructors (for information about using personally owned devices, see section below under Device Use)
- Be considerate when using scarce resources (scanners, printers, paper and bandwidth)
- Avoid deliberately disrupting system performance or interfering with the work of another user
- Report equipment problems immediately to instructor or helpdesk technician

Responsibilities

- Users will accept the responsibility for all material sent from and/or stored in their account.
- Users will not download copyrighted software, inappropriate text and graphic files, or files dangerous to the integrity of the network.
- Users will regularly delete electronic messages and any unnecessary files to limit the storage space being utilized by their account.
- Users will not tamper with, modify, or change the district system software, hardware or wiring or take any action to violate the district's security system.
- Users will not use the district's electronic technologies in such a way as to disrupt the use of the system by other users.

Misuse

Examples of misuse include, but are not limited to:

- Using the district's electronic technologies to engage in any illegal act or violate any local, state or federal laws, including downloading copyrighted material
- Using electronic mail to harass others, including but not limited to the use of vulgar or offensive language and terms.

- Accessing, reviewing, uploading, downloading, completing, storing, printing, posting, receiving, transmitting, or distributing:
 - Pornographic, obscene or sexually explicit material or other visual depictions; obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful or sexually explicit language;
 - Materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
 - Materials that use language or images that advocate violence or discrimination or threatens the safety of others
 - ♣ Masking the identity of an account or machine
 - ♣ Posting materials that violate existing laws or Oak Ridge School district policies
 - ♣ Sending chain letters over the network or “broadcasting” messages to lists or individuals which would cause congestion of the networks or otherwise interfere with the work of others
- Using a computer account, other than your own, without authorization
- Gaining unauthorized access to any computer system
- Knowingly performing an act which will interfere with the normal operation of computers, terminals, peripherals, or networks
- Demonstrating a suspected security violation
- Attempting an unauthorized login to any school system computer on the network as a system administrator
- Knowingly running, installing, or sharing a program intended to damage or to place excessive load on a computer system or network, including viruses, Trojan horses, and worms
- Using the district’s electronic technologies to vandalize, damage, or disable the property of another person or organization
- Attempting to circumvent data protection schemes or take advantage of security loopholes
- Intentionally damaging or attempting to damage classroom technology including classroom desktops, Newline panels, 3D printers, or any other technology device.

Cyberbullying

Students should not use the Oak Ridge School district network or Internet access to make, distribute or redistribute jokes, stories or other material which is based on slurs or stereotypes relating to race, gender, ethnicity, nationality, religion or sexual orientation. As a district, we teach our students to identify various safety risks when online, including cyberbullying.

Per release of the FCC (Federal Communications Commission) and CIPA (Children’s Internet Protection Act), students and staff shall not use cell phones, instant messaging, email, chat rooms, social networking sites, or other types of digital technology to bully, threaten, discriminate, or intimidate others. If a student or staff member receives a text, email, blog comment, social network post, or message that makes them feel uncomfortable or is not respectful, they must report the incident to the school administrator or building designee. Do not respond to the comment.

Personal Safety

Per compliance with CIPA, the Oak Ridge School district utilizes filtering software and other technologies to prevent students from accessing visual depictions that are obscene, pornographic or

harmful to minors. **The use of anonymous proxies to get around the content filter is strictly prohibited and will be considered a violation of this policy.** Social networking resources will be for educational purposes only and will be conducted with proper supervision. No personal addresses, personal phone numbers or last names of students will be permitted to be given out on the Internet.

Social Networking

Oak Ridge Schools users with access to social networking sites as part of their student assignments are required to keep personal information out of their postings. All activities are limited to usage in association with activities of Oak Ridge Schools. Speech that is inappropriate for class is not appropriate on social media tools. Users are expected to treat others and their ideas with respect.

Creation of Web-Accessible Materials

All student-created web pages and materials that become a part of the Oak Ridge Schools website must be created in the context of a course and under the supervision of an instructor. All web pages are subject to initial approval and on-going review and should reflect the mission and character of the District and schools.

The web page cannot be used for personal financial gain, to express personal or political opinions, or to editorialize. The Technology Department reserves the right to reject all or part of a proposed or posted web page. Students and staff will not post or release student family name, password, username, email address, home address, or other information that could help someone located or contact a student in person. Group photographs without names are preferred for all students.

Students utilizing classroom discussion boards/posts or chats should refrain from language that bullies, threatens, intimidates, or discriminates against others. Speech that is inappropriate inside the classroom is also inappropriate in digital discussion formats.

Copyright Laws

Educational multimedia projects which incorporate portions of copyrighted works under these guidelines may be used for educational purposes and for curriculum-based learning activities. Students:

- Must seek individual permissions for all copyrighted works incorporated in their personal multimedia projects before reproduction and distribution
- May incorporate portions of lawfully acquired copyrighted works when producing their own educational multimedia projects for a specific course, for one-time use (i.e. not accessible electronically via the web or broadcasted)
- May perform and display their own educational projects in the course for which they were created and may use them in portfolios as examples of their academic work or for job and college entry interviews
- Are advised to exercise caution in using digital material downloads from the Internet in producing their own projects due to copywrite laws

Cybersecurity

Cybersecurity is an ever-growing threat, especially for students in an online world. Oak Ridge Schools utilizes multiple tools to protect students.

- **Gaggle** is a software tool that alerts school administrators of suspicious, harmful, or telling activity on student devices. This allows the district to identify and address a host of concerns including offensive media, unwelcome communications, suicidal intentions and more before they become larger problems. Gaggle monitors student laptops 24/7 through applications like Canvas, Office 365, Google and anywhere student email is used.
- **Website filters** are used by Oak Ridge Schools to filter all website content that students are able to access. These filters are customized by school and grade level so that students are able to learn without accessing inappropriate material. This security feature is in compliance with CIPA as well as the Children’s Online Privacy Protection Act (COPPA).

AI - Technology Use

Per ORS Board of Education policy 4.214, only approved AI programs may be used in student instruction or in completing student work. Teachers may allow students to use approved AI programs for instructional purposes and shall ensure students are provided with instruction on responsible use. For more information about AI use, please see [Board Policy 4.214](#).

Device Use Policy

Restricted Users and Unrestricted Users

Please note the following terms:

Unrestricted User refers to students who take their district-issued technology device home with them after school is dismissed each day. These students have chosen *not* to opt out of the Student-Assigned Technology Device program.

Restricted User refers to students that only use a district-issued technology device while on school property during the school day, returning the devices to the student help desk before leaving the school. Students can become Restricted Users either by opting out of the Student-Assigned Technology Device program or through disciplinary means.

Content Restricted User refers to students who are restricted by accessible content *ONLY*. These students will still be permitted to take an assigned device home with them after school each day.

Elementary school students will be considered **Restricted Users** unless approved by a teacher or administrator to bring a device home, in which case that student will become an **Unrestricted User**. All students completing school from home are considered **Unrestricted Users** regardless of grade level.

Expectations

Throughout the remainder of the manual, the term “technology device” includes any laptop, charger, stylus and protective covering provided by the school.

Receiving a Technology Device

Students will use technology devices in a manner consistent with all Board of Education policies, district procedures and school rules, including this Acceptable Use Policy.

Returning a Technology Device

- The student's school technology device and accessories, as listed above, must be returned to the school at the end of each school year.
- Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment for any other reason must return their school technology device on the date of termination.
- Students who transfer to a school within the district must turn in their devices before transferring. The devices will be checked for damage and then will be sent to the student's new school by the Technology Department.
- If a student fails to return the technology device at the end of the school year or upon termination of enrollment, that student/parent/guardian will be subject to the replacement cost of the device (see damage penalty matrix below).
- If the student/parent/guardian has unpaid penalties, a student transcript can be withheld or the student's new school will be notified of the penalties.
- If a student has not returned their school-issued laptop after transferring to a new district, the device must be returned before records can be sent to another district.

Technology Device Use

Students are responsible for using the technology device according to school and district policies and procedures listed in this manual.

- If a student's technology device is not working or is damaged, the student must report the problem immediately to the Student Helpdesk.
- Failure to bring the district-issued technology device or other class materials to school does not release a student from his/her responsibility for class work. If a student repeatedly fails to bring materials to class, including the technology device, progressive discipline procedures will be followed.
- Students should charge their technology device each night at home so that it is fully charged when they arrive at school each day.
- Students should not lend their technology device to another person. If a student lends their device to someone else, the student who lent the device is responsible for any damages that take place as a result. Students should never leave their technology unattended unless requested to do so by a staff member. When not in a student's possession, the device should be in a secure, locked environment.
- Each device has a unique serial number and asset tag. Students should not modify or remove this tag. If a label has been damaged or has fallen off, the student must return the device to the Student Helpdesk so that a new label can be made.
- Students should not write on, draw on, or add stickers or labels to the technology device. No other form of tampering will be permitted.
- It is the student's responsibility to back up projects and content.
- Students may add music subscription service to their device with parent's agreement. This information may be inspected and inappropriate, graphic, or offensive material may be removed.
- The technology device is the property of Oak Ridge Schools and may be collected and inspected at any time. Students have no right to privacy for any material on a technology device.

Use of a Personally Owned Technology Device

With school administration approval, personally owned technology devices may be used for classwork in accordance with all of the following conditions:

- Personally owned technology devices will not be subject to age-appropriate content filters or other security measures.
- Personally owned technology devices will not be serviced by the Technology Department in any way. Any damage to or loss of personally-owned technology devices is not the responsibility of Oak Ridge Schools.
- Certain programs and software will not be available or supported on personally owned technology devices.
- Personally owned technology devices may not be used for school or state testing purposes.
- All personally owned technology devices will only use the ORS Guest network to connect to the internet.
- Personally owned devices are subject to search or investigation in relation to policy violations.

Technology Device Guidelines

Care and Maintenance

- Technology devices should NEVER be picked up by the lid. Students should close the technology device before it is picked up.
- Students will use the school-issued protective covering at all times. Damage to the device that occurs because the device case is not in use will be considered malicious damage and will incur additional penalties as decided by administration.
- When carrying the device to and from school, it is expected that the device will be placed in a backpack, bag, or other carrying case in addition to the provided protective covering. Consider carrying the device in a bag with a designated laptop sleeve for further protection.
- When using ports for headphones, microphones, a computer mouse, etc., use care when plugging in and taking out devices.
- Technology devices should be kept at room temperature and should NOT be exposed to extremes of hot or cold. Students should not leave their technology device in a vehicle for extended periods of time, and students should not leave their technology device outside.
- Liquids and food should not be used/consumed in the vicinity of the device or accessories.
- The device should never be placed in an area where it could accidentally be sat or stepped on. In addition, devices can be a tripping hazard when charging.

Cleaning

- Cleaners, sprays, alcohol, ammonia or abrasives should not be used on the technology device.
- Technology devices should be cleaned with a soft, lint-free cloth.

Maximize Battery Life

Students should use the technology device in ways that maximize its battery life.

- **Battery Saver:** The Energy Saver control panel offers several settings that can adjust power levels for the device. Adjusting these settings will allow the device to dim the screen and use other components sparingly when it is not plugged in to charge. This helps preserve battery.
- **Brightness:** Students should dim the screen to the lowest comfortable level to achieve maximum battery life.

- **Bluetooth Wireless:** You may also turn off Bluetooth to maximize battery.
- **Applications and Peripherals:** Disconnect peripherals (external devices like headphones or keyboards) and completely quit and close applications that are not in use.

Bed Bug Protocol

In the event that a bed bug is found on a student's device, the device will be collected from the student and given to a school technician for treatment.

- School administrators will give the parent/guardian a "Consent to Treat" form to be signed and returned.
- The technology device will be treated with Proof® Bed Bug and Dust Mite Killer.
- The entire treatment process will take approximately 2 hours or less to complete.
- Once the treatment is complete, if the "Consent to Treat" form has been signed by the parent/guardian and returned, the student's device will be returned to the student.
- If the "Consent to Treat" form has not been signed and returned, the student will become a Restricted User until the form is signed and returned.
- The device will be re-treated every two weeks until school administrators have deemed the home is cleared.

Parent/Guardian Guide for Safe Device Use

The following are suggestions to promote safe use of the technology device in your home:

- Monitor your child's home use of the Internet while using the technology device.
- Provide a place in an open area of your home, such as the kitchen or family room, where the device will be used.
- Use the internet with your child to help develop safe Internet habits. One suggested resource is NetSmartz – <http://www.netsmartz.org/internetsafety>
- Frequently ask to see your child's device and ask how it is being used.
- Review the programs installed on the device with your child and ask them what each program does.
- Do not hesitate to contact your school if you have any questions or concerns about the technology device.

Repair and Replacement Guidelines

The following is designed to be a guide and reference for dealing with issues related to student technology device damage with the understanding that the goal is for every student to have an operational device. Typically, issues will arise over one of the following: Theft, Non-preventable Damage, Preventable Damage/Negligence, and Intentional (Malicious) Damage/Recklessness.

Theft/Non-Preventable Damage

For theft:

If a student's laptop is stolen on school property, the student must report the loss immediately to school administration, within 5 days of the incident. If the device is stolen outside of school, parents/guardians must report the loss immediately to local police and obtain a police report within 5 days of the incident. If it is not clear where a device was stolen, please contact police and obtain a police report.

- An administrator will meet with student and parent/guardian in order to investigate the theft.
- A police report is required in all instances to document a theft.

- After a police report is submitted, the student will become a Restricted User during the time of the investigation. Upon finalizing the report, a student may be issued a replacement computer and return to Unrestricted User status.

*Theft of consumable items (laptop bags, styluses, or chargers) will not be investigated. Students are responsible for replacing consumable items as listed in the damage matrix.

For non-preventable damage (these are rare, but examples may include an auto accident or a house fire):

- An administrator will meet with the student to investigate the incident and discuss with parent/guardian as necessary
- A loaner computer will be issued until the accident can be verified. Upon determination of a verifiable accident, the student will be issued another computer permanently.

Wear and Tear

If the device has minor damage due to wear and tear based on required use, no penalties will be assessed.

Unintentional Damage/Negligence to Laptop Devices

Damage to a student's laptop must be reported as soon as possible, within a window of one week from the time of the damage unless the damage occurs during a break; in this case, the damage must be reported within one week of the student's return to school.

- Each student will be allowed 3 incidents of unintentional damage to their laptop per school year without being assessed a damage penalty. A fourth incident will result in a \$50 charge. Additional \$50 charges will be assessed for each further incident of unintentional damage.
- An administrator will meet with the student to investigate the incident and discuss with parent/guardian as necessary.
- Student will become a Restricted User until any damage penalty or replacement costs are received. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- The replacement cost of the device cannot be satisfied by families purchasing their own replacement laptop from a third party.

Lost Device

If a student's device is lost, whether on or off school property, the student must report the loss immediately to school administration and within 5 days of the incident. For damage penalties related to lost devices, please see the damage matrix below. If a lost device is found within a 30 day period of being reported lost, and is in good working order, a refund may be issued for any paid penalties. School administrators may waive on an individual basis. After a period of 30 days, a lost item that has not been found will incur a penalty for full replacement unless determined otherwise by a school administrator.

Intentional (Malicious) Damage/Recklessness

- The parent/guardian and student have accepted responsibility for the machine and, therefore, are liable for the cost of the repair or replacement of the device. Damage penalties will be assessed based on the cost of repair or replacement, whichever is lowest.

- An administrator will meet with the student to investigate and discuss with parent/guardian as necessary. Communication will be sent to parents/guardians when an investigation is opened and again when cost of repair or replacement is received.
- Student will become a Restricted User until the cost of the repair or replacement is received. If the payment is not received within 30 days of receiving the cost of repair or replacement, the student will be removed from Restricted User status and will only be able to use classroom machines. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- The replacement cost of the device or accessories cannot be satisfied by families purchasing their own replacement items from a third party.
- The cost for repairs will be assessed for each reported incident.
- Please note that intentional (malicious) damage also includes the removal of asset tags and power supply identifiers.
- Multiple offenses should be handled appropriately and in consultation with the district office if necessary.
- If a student owes a penalty at the beginning of the school year based on the previous year, the penalty will have to be paid before a device is issued. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- Discipline measures will start over at the beginning of each new school year.

Accessories Damage and Replacement

Damage to laptop accessories (styluses, chargers, and laptop bags) will be repaired when possible. If repair is not possible, or if accessories have been lost/stolen, the student will be responsible for purchasing a replacement directly from the Technology Department. Replacement accessories may not be purchased from a third party.

Since laptop bags are required accessories and are to be used by all students, replacement laptop bags may be provided to students prior to payment. However, payment must be received before the end of the school year for all accessories, including laptop bags. Styluses and chargers **will not** be provided to students prior to replacement penalties being paid.

Laptop accessories are considered unusable (or damaged beyond repair) if:

- **Bags** – If both zippers on the main laptop compartment do not function.
- **Styluses** – If all Technology Department attempts to repair the stylus's functionality are not successful.
- **Chargers** – If all Technology Department attempts to repair the charger's functionality are not successful.

Please see the matrix below for costs associated with replacement technology accessories. Refunds **will not** be administered for students who have found lost items after paying replacement penalties.

Penalty Damage Matrix

The following table summarizes the consequences of the various damage scenarios for the technology device, including the device itself, charger, stylus and bag.

All student fees must be paid before the student leaves their current building or the district.

Please note that Restricted Users, including those who opt-out of the program, will not be responsible for any damage payments apart from those associated with intentional (malicious) damage incidents or the replacement of chargers, styluses, bags, and other accessories.

In turn, elementary school students who are Unrestricted Users (are allowed to take home devices from school) will be responsible for any damage penalties incurred while the device is at home.

The maximum out-of-pocket cost for damages will not exceed \$50 per act of accidental damage. Additional damages may be added on a case-by-case basis.

Damage	Financial Consequence	Additional Consequence
Wear and Tear	No penalty	No additional consequence
Laptop Charger Damage/Replacement Needed	\$17 replacement cost	No additional consequence
Device Bag Damage/Replacement Needed	\$24 replacement cost	No additional consequence

Stylus Damage/Replacement Needed	\$30 replacement cost	No additional consequence
MiFi Damage/Replacement Needed	\$35 replacement cost	No additional consequence
Unintentional Damage for a 1st, 2nd, or 3rd offense in a year (includes more than one incident within the school year)	No penalty	No additional consequence
Unintentional Damage for 4 or more offenses	\$50 penalty	No additional consequence
Lost Device	Up to \$714 replacement cost dependent upon device model	No additional consequence
Stolen Device	\$50 replacement cost	No additional consequence
Intentional (Malicious) Damage	Up to \$714 for replace/repair dependent upon device model and level of damage	The student will become a Restricted User for the remainder of the school year and face suspension as determined by administration

Opting Out

Parents have the right to opt out of the Student-Assigned Technology Device program. Opting out will mean that the student will not receive an assigned technology device for the entirety of the 2026-2027 school year.

The student will be considered a Restricted User and can pick up a device each morning from their school's Student Help Desk. This device must be returned to the help desk by the end of school each day. This device may NOT be taken home.

In order to opt out of the program, middle school and high school parents must pick up an opt out form from their student's school. Signed forms must be returned to the school as soon as possible.



Oak Ridge Schools

Business Office

Telephone (865)425-9004

Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent

From: Jenifer Van Dyke, ^{JW} Executive Director of Finance

Date: June 22, 2026

RE: Food Service Contract Renewal/Amendment for FY27

I recommend approval of the attached Amendment No. 3 to the District's Food Services Management Agreement for FY27. This will be the fourth year of the contract with Southwest Foodservice Excellence, LLC. for our food service program management.

The annual general and administrative expenses fee will increase by 3.6% (from \$85,274.66 to \$88,316.57), divided equally over twelve months. Additionally, the management fee will increase by 3.6% (from \$37,747.53 to \$39,106.44.) The FY27 Contract does not include a surplus guarantee due to the change to district wide CEP.

There are no meal price changes for school year 26-27 and the district will remain on the CEP program.

Attachment: Amendment No.3 to Food Services Management Agreement

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL
Oak Ridge Schools

Contract Period: July 1, 2025 through June 30, 2026

Per State requirement, SFA's with fixed price FSMC agreements must comply with the nonprogram foods requirement in 7 CFR Part 210.14. The Parties to the Base Contract shall agree to the following Base Contract changes:

The FSMC shall provide SFA with food cost data it requests in order to determine the SFA's compliance with the revenue from nonprogram foods requirements. The information provided by the FSMC must be sufficient for the SFA to be able to provide specific information about the food service operation and all required products and services they are seeking to procure. For example, essential information includes:

For fixed price per meal contracts, awarded on a per meal basis and with revenues from nonprogram foods sales converted into meal equivalents to which the fixed price cost is applied, the FSMC will annually provide information on food costs and revenues. The information must include food cost for reimbursable meals, food cost for non-program foods, revenue from non-program foods, and total revenue. Nonprogram foods include: a la carte; catering; vending; and student stores operated, or any other sales generated through the nonprofit school food service account not already described. This information is used to determine compliance with revenue from nonprogram foods at 7 CFR 210.14(f).

Historical information on the type and value of nonprogram foods and meals to be offered in other food service operation, for example, catering. When the FSMC will be responsible for providing the SFA with, or calculating nonprogram food costs and program revenues for compliance with the 7 CFR Part 210.14(f), the contract must clearly identify this requirement.

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL AGREEMENT
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026

No modifications or changes shall be made to this Contract without full consent of all signatories. Any additions or changes to the Contract that change or negate the mandatory portions of the Contract as written shall automatically invalidate the Contract.

ATTEST: SCHOOL FOOD AUTHORITY (SFA)

Witness	Name of SFA Oak Ridge Schools
	Signature of Authorized Representative
	Name of Authorized Representative
	Title
	Date

ATTEST: FOOD SERVICE MANAGEMENT (FSMC)

Frances Heiselman
30197A1A6D030E7C6468BD0EF9EE519C contractworks.

Witness	Name of FSMC Southwest Foodservice Excellence
	Signature of Authorized Representative <i>Chris Odom</i>
	<small>ADEF00DC024FE70F09F374A65BB43D8C contractworks.</small> Name of Authorized Representative Chris Odom
	Title President
	Date 06/03/2026

APPROVAL: TENNESSEE DEPARTMENT OF EDUCATION (TDOE)

Signature of Authorized Representative <i>Joshua Nunnally</i> <small>Digitally signed by Joshua Nunnally Date: 2026.06.08 12:52:47 -05'00'</small>
Printed Name of Authorized Representative
Title
Date

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL AGREEMENT
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026
Southwest Foodservice Excellence, LLC

By indication of the authorized signature below, the Proposer does hereby make certification and assurance of the Proposer's compliance with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.);
- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency."¹¹ (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);
- ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

Stephen C Odom

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contractworks.

06/03/2026

Proposer Signature and Date



Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME Southwest Foodservice Excellence	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S) Chris Odom / President	
SIGNATURE <small>ADFE00DC024EE70F09F374A65BB43D8C contractworks</small>	DATE 06/03/2026

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See Reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, if applicable:	
8. Federal Action Number, If known:	9. Award Amount, If known: \$	
10. a. Name and Address of Lobbying Registrant <i>(If individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(Including address if different from No. 10a)</i> <i>(last name, first name, MI):</i> <div style="text-align: center;"> <i>Stephen C Odom</i> <hr style="width: 80%; margin: 0 auto;"/> <small>ADFE00DC024EE70F09F374A65BB43D8C contractworks.</small> </div>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: <u>Chris Odom</u> Title: <u>President</u> Telephone No.: _____ Date: <u>06/03/2026</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred, Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward receipt. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitation for bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).
11. Certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CERTIFICATION REGARDING LOBBYING

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a Federal contract, grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts under grants and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
Southwest Foodservice Excellence	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Chris Odom/President	
SIGNATURE	DATE
<i>Stephen C Odom</i>	06/03/2026
<small>ADFEC0DC024EE70F09F374A65BB43D8C contractworks.</small>	

**OAK RIDGE BOARD OF EDUCATION
ANNUAL AGENDA
2026-2027**



MEMBERS OF THE BOARD OF EDUCATION

**Laura McLean – Chair
Erin Webb – Vice Chair
Heather Hartman
Mary Crank
Ashley Craven**

INTRODUCTION

The Annual Agenda highlights items for Board consideration as well as items for information. It is not intended to be all-inclusive and does not include routine business issues (e.g. approval of Board meeting minutes, budget amendments, etc.) The Annual Agenda is a work in progress. Items may be added at any board meeting.

Supportive data for items listed on the Annual Agenda will be provided as a part of the agenda that is sent to board members prior to each Board meeting.

July

- Oak Ridge Schools Personnel Advisory Board
- Oak Ridge Schools Sick Leave Bank Board of Trustees
- Home Depot Blanket Purchase Order
- Preschool Head Start COLA and Quality Improvement Fund
- Transportation Certification Clearance (Ref BP 3.400)
- July Board Policy Review

August

- Audit Contract
- August Board Policy Review

September

- Board of Education Self-Evaluation
- Internal Schools Funds Audit
- September Board Policy Review

October

- Compliance Report
- Comparability Report
- Superintendent's Evaluation
- October Board Policy Review

November

- Proposed Budget Timeline
- Head Start Self-Assessment
- November Board Policy Review

January – 1st Meeting (in lieu of December)

- Tenure Status for Eligible Staff Members
- Audit
- December Board Policy Review

January – 2nd Meeting

- School Board Appreciation Week
- Extension of Superintendent’s Contract
- ORHS New Course Requests
- Recognition of Teacher of the Year, etc...
- Tenure
- January Board Policy Review

February

- District School Calendar
- February Board Policy Review

March

- OREA Salary Proposal
- Principal’s Salary Proposal
- Selection of Oak Ridge Schools Volunteer of the Year
- Non-Resident Tuition Rates
- Oak Log Contract
- March Board Policy Review

April

- Summer School Fees
- Budget Concepts
- Recognition of Oak Ridge Schools Volunteer of the Year
- Textbook Adoption Committee
- April Board Policy Review

May

- Oak Ridge Schools Student Recognition Award
- Recognition of Oak Ridge Schools Retirees
- Budget Work Sessions and Final Adoption of Budget
- Student Class Fees
- Food Service Contract Renewal
- Board Meeting Calendar
- Student Discipline Code of Conduct
- May Board Policy Review

June

- Annual Copy Paper Bid
- Board of Education Annual Agenda Approval
- June Board Policy Review

Oak Ridge Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Naming Facilities	Descriptor Code: 3.210	Issued Date: <u>06/22/26</u> 11/24/14
		Rescinds: 3.210	Issued: <u>11/24/14</u> 04/26/04

1 Facilities within of the school system shall be named through ~~Board~~ action of the Board of Education in accordance with the following criteria; ~~based upon the following criteria:~~

12 **NAMING OF SCHOOLS AND FACILITIES:**

2 1. Schools, and portions of school facilities, shall not be named for living persons, except in cases where the individual has rendered exemplary service to public education as recognized by a vote of the Board of Education. Exceptions may also be considered in connections with significant cooperate and individual donations as outlined in the "Corporate & Individual Donors Naming Opportunities" section of this policy. for those who have rendered exemplary

3 ~~service to public education as recognized and attested by a vote of the Board.~~

4 2. No ~~Two~~ schools within the system shall bear not be given the same name, and care should be taken to avoid names that are substantially similar.

5 ~~similar names.~~

65 3. Schools shall be named for:

7

8 a. The area or community in which the school is located,

9 b. The street on which the school is located, or a well-known street bordering the school site, orif that

10 ~~street is well known in the community, or~~

11 c. Presidents, governors or recognized national, state and local leaders who have made an
12 outstanding contribution to public education.

13

14 4. If the Board decides an existing school or facility should be renamed, the criteria of this policy shall apply.

15

16 **NAMING BUILDINGS AND DESIGNATED AREAS:**

16 A single building on a campus with multiple buildings or a specific area within a on the campus such as a library, theater, auditorium or athletic facility may be named in accordance with the following criteria:

14 ~~may be~~

1517 - The individual must have made outstanding or significant contributions to the individual school or to the Oak Ridge School system. named for a living person, provided he/she has made an outstanding contribution to that school.

18 - Names associated with religious or political organizations shall be considered. The naming of such building or specific area shall not supplant the facility's name.

19 - Current elected officials are not considered.

~~17 5. Facilities other than school shall be given names which describe the facility or the geographic
18 location in the city.~~

~~19 6. If the Board decides an existing school or facility should be renamed, the criteria of this policy
20 shall apply.~~

21 The name of a designated building or specific area shall not replace or supersede the official name of
the school or facility.

22 **CORPORATE AND INDIVIDUAL DONORS NAMING OPPORTUNITIES**

In partnership with the Oak Ridge Public Schools Education Foundation (ORPSEF), and with the support of
individual and corporate donors, significant donations may be accepted in exchange for naming opportunities.

Guidelines for naming and recognition opportunities shall be established at the discretion of the Superintendent.
All naming opportunities shall require the recommendation of the Superintendent and approval of the Board of
Education.

Criteria for Nominations:

- Significant monetary contributions exceeding \$25,000 may be considered for naming opportunities.
- Current employees of Oak Ridge School shall not be considered for naming opportunities.
- Individuals currently holding public or elected office shall be considered.

Signage:

- All signage associated with naming opportunities shall be approved by the Superintendent or designee. Costs associated with the signage shall be the responsibility of the donor.

Duration:

- The duration of the naming opportunity shall be determined at the discretion of the Superintendent and should be reviewed at least every 20 years.

NAMING PROCESS

When a new school or facility is to be named, the Superintendent shall appoint a committee. Names for
consideration may be submitted to the committee by any citizen, Board member or school personnel. The
committee shall submit its recommendations, together with supporting rationale, to the Superintendent.

The Superintendent shall have the authority to recommend the naming of:

- A portion of a facility.
- A section of a building.
- A single building on a multi-building campus; or
- A specific area within a school or campus.

All such recommendations shall be submitted to the Board of Education for consideration and approval.

AUTOMATIC REVIEW PROVISION

Any naming designation associated with a corporate entity shall be subject to review upon the occurrence of:

- A merger,
- Acquisition,

- Dissolution,
- Bankruptcy,
- Substantial ownership change, or
- Legal name change of the named entity.

Following such review, the Board of Education may:

- Retain the existing name,
- Amend the name to reflect the successor entity;
- Establish a dual-name recognition period,
- Or move the naming designation.

Decisions shall consider the historical significance of the original contribution, community impact, contractual obligations, and alignment with organizational values and strategic priorities.

The Board of Education retains the authority to revoke or amend any naming designation if the named individual, corporation, or successor entity engages in conduct that could reasonably be expected to harm the reputation, integrity, mission, or public trust of the organization.

~~21—When a new school or facility is to be named, the superintendent will appoint a committee composed~~
~~22—of school personnel and patrons of the school. Names for consideration by the committee may be~~
~~23—submitted by any citizen, board member or school personnel.~~

~~24—The committee will submit its recommendations with supporting reasons to the superintendent.~~

~~25—The superintendent shall have the authority to recommend the naming of a portion of a facility, such as~~
~~26—a section of the building, a single building on a campus with multiple buildings or a specific area on~~
~~27—campus within a school. The Superintendent of Schools shall submit a recommendation to the Board~~
~~28—of Education in either situation for its consideration and approval.~~

Oak Ridge Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Sick Leave	Descriptor Code: 5.302	Issued Date: <u>06/22/26</u> 08/07/23
		Rescinds: IV-58/V-22/V-23	Issued: <u>08/07/23</u> 01/25/21 11/28/16 11/01/16

1 **LICENSED PERSONNEL**

2 Licensed personnel shall earn ~~one (1) day of~~ sick leave as outlined below for each month employed
 3 ~~during the school year~~, and these days shall accumulate for an unlimited number of days.¹

- 4 • 10-month contract = 8 sick days earned per year
- 5 • 11-month contract = 9 sick days earned per year
- 6 • 12-month contract – 10 sick days earned per year

7 Sick leave shall be defined as: illness of an employee from natural causes or accident, quarantine, or
 8 illness or death of a member of the immediate family of an employee, including the employee's wife or
 9 husband, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law,
 10 daughter- in-law, son-in-law, brother-in-law, and sister-in-law.²

11 A signed statement listing the cause of absence shall be provided by the employee on forms furnished
 12 by the ~~S~~superintendent ~~or of schools~~/designee and shall promptly be given to the immediate supervisor
 13 in support of all claims for sick leave pay. A falsified statement shall be grounds for dismissal. An
 14 employee absent for five (5) consecutive working days shall submit a doctor's statement verifying illness
 15 or injury of the employee or immediate family member.

16 Frequent use and/or suspected misuse of sick leave by an employee are sufficient grounds for requiring
 17 a physician's certificate stating the reason for absence.

18 A certificate from the physician may be required in support of any claim for sick leave pay.

19 The principal shall notify the human resources' office at once if an employee is sick beyond the limit of
 20 his/her sick leave accumulation.

21 Permanent, cumulative sick leave records for each active licensed employee shall be kept in the payroll
 22 office.

1 An employee, upon employment, may transfer his/her accumulated sick leave from another Tennessee
2 school system, provided that the ~~S~~superintendent ~~of schools~~ of the system in which the accumulated
3 leave was held provides notarized verification.³

4 **SUPPORT PERSONNEL**

5 Support personnel shall earn one (1) day of sick leave for each month an employee is employed.

6 At the termination of the employment of any employee, all unused sick leave accumulated by the
7 employee shall be forfeited unless used in accordance with TCRS retirement rules.

8 The immediate supervisor may require a physician's certificate stating the reason for absence.

9 **SICK LEAVE BANK FOR LICENSED STAFF**

10 The purpose of the sick leave bank is to provide sick leave to all employees⁴ who have suffered an
11 unplanned personal illness, injury, disability, or quarantine and whose personal sick leave is exhausted.

12 To form a sick leave bank, a minimum of twenty (20) employees from the school system shall petition
13 the Board for permission to establish a sick leave bank.⁵ Upon approval, sick leave bank trustees shall
14 be appointed and shall operate as the governing body of the sick leave bank and shall enacted rules and
15 regulations consistent with state law.⁶ Employees wishing to participate shall initially give a maximum
16 of three (3) days of sick leave. These days are to be deducted from the employee's personal accumulation
17 and donated to the sick leave bank. Donations of sick leave to the bank are nonrefundable and
18 nontransferable.⁷

19 At any time the number of days in the sick leave bank is less than twenty (20), or one (1) per employee
20 if there are more than twenty (20) members, or at any time deemed advisable, the trustees shall assess
21 each member one (1) or more days of accumulated sick leave. If an employee has no accumulated sick
22 leave at the time of assessment, the first earned days shall be donated as they are accrued by the
23 employee.⁷

24 An employee who is a member of the sick leave bank may request an allotment of days (for the
25 employee's personal illness or on account of an illness of his/her minor child) in the manner designated
26 by the trustees. The need for these days must be verified by a statement from a physician.⁸

27 By written notice to the trustees, an employee may withdraw from bank participation on June 30 of any
28 year.⁹ Membership withdrawal results in forfeiture of all days contributed.

29 The sick leave bank shall be operated in accordance with state law.¹⁰

Legal References

1. TCA 49-5-710(a)(1); [Public Acts of 2026, Chapter No. 1022](#)
2. TRR/MS 0520-01-02-.04(2)
3. TCA 49-5-710(a)(5)
4. TCA 49-5-811
5. TCA 49-5-803
6. TCA 49-5-804; TCA 49-5-805
7. TCA 49-5-807
8. [TCA 49-5-808\(j\), \(m\) Public Acts of 2023, Chapter No. 151](#)
9. TCA 49-5-808(~~d~~)
10. TCA 49-5-801 *et seq.*

Cross References

Workers' Compensation 3.602
Orientation and Probation 5.107
Short Term Leaves of Absence 5.300
Family and Medical Leave 5.305
Physical Assault Leave 5.307

Oak Ridge Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Personal and Professional Leave	Descriptor Code: 5.303	Issued Date: 06/22/26 01/25/21
		Rescinds: IV-47	Issued: 01/25/21 01/26/15

1 Personal and professional leave shall be granted in accordance with the laws of the State of Tennessee
2 and the rules and regulations of the State Board of Education.

3 Licensed employees shall ~~earn receive~~ two (2) days of personal leave for each half-year employed for a
4 total of four (4) days per year required by the State of Tennessee and one (1) day of local personal
5 leave granted by the Oak Ridge ~~School~~ Board of Education. State of Tennessee required Ppersonal
6 leave remaining unused at the end of a school year shall be credited to sick leave ~~according to the~~
7 following:¹

- 8
- 9 ~~• A balance of 3.00 days equals 2.00 days converted to sick leave~~
 - 10 ~~• A balance of 2.50 days equals 1.50 days converted to sick leave~~
 - 11 ~~• A balance of 2.00 days equals 1.00 days converted to sick leave~~
 - 12 ~~• A balance of 1.50 days equals 0.50 days converted to sick leave~~
 - 13 ~~• A balance of 1.00 days equals 0.00 days converted to sick leave~~

14 If, at the termination of services, any employee has been absent for more days than leave has been
15 earned, an amount sufficient to cover the excess days used shall be deducted from the employee's final
16 salary payment.²

17 PERSONAL LEAVE

18 Subject to the following conditions, personal leave may be taken at the discretion of the employee:

- 19 1. Except in emergency, each employee shall give the principal at least one day's notice in writing
20 of intent to take leave;
- 21 2. The approval of the principal of the school shall be required:³²
 - 22 a. If more than ten percent (10%) of the teachers in any given school request its use on the
23 same day;
 - 24 b. If requested during any prior established student examination period;
 - 25 c. If requested on the day immediately preceding or following a holiday or vacation
26 period;

- 1 d. If personal leave is requested for days scheduled for professional development or in-
2 service training, according to a school calendar adopted by the local board of education
3 prior to the commencement of the school year; or
- 4 e. If personal leave is requested for days scheduled for parent-teacher conferences,
5 according to a school calendar adopted by the local board of education prior to the
6 commencement of the school year.

7 **PROFESSIONAL LEAVE**

8 Professional leave is a short, temporary absence for the purpose of attending workshops and other
9 meetings relating to school business or serving on boards and commissions which meet during daytime
10 hours when appointed by a mayor, city council, county executive or county commission.⁴³

11 Requests shall be submitted to the principal at least five (5) days prior to requested leave of absence.

12

Legal References

1. TCA 49-5-711(a); Public Acts of 2026, Chapter No. 1022; TRR/MS 0520-01-02-.04(3)
2. TCA 49-5-711 (b)(e)(+)
- ~~2.3.~~ TCA 49-5-711(c)(1)
- ~~3.4.~~ TCA 49-5-205

Oak Ridge Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: <h2 style="text-align: center;">Vacations and Holidays</h2>	Descriptor Code: <h3 style="text-align: center;">5.310</h3>	Issued Date: <u>06/22/26</u> 06/09/25
		Rescinds: <h3 style="text-align: center;">V-10&11</h3>	Issued: <u>06/09/25</u> <u>08/05/24</u> 01/26/15 05/22/02

1 **VACATIONS**

2 Full-time support employees, ~~excluding~~ ~~except~~ teacher assistants hired on or after July 1, 1993, ~~or after~~ shall be
 3 granted vacation leave time according to the following schedule:
 4

Years of Service	Rate	11 Months	12 Months
1-3	1 1/27	12	13
4- 15 16	1 1/2	17	18
16 or more	2	22	24

5 Part-time support employees, excluding teacher assistants, hired on or after July 1, 1993, shall be granted
 6 vacation leave on a pro rate basis according to their regularly assigned full-time equivalency (FTE) and the
 7 full-time support employee schedule.

8 Employees employed prior to July 1, 1993, will be subject to accrual rates in effect at the time of hire.

9 Administrators shall be granted vacation leave time at the rate of two days per month beginning at the time
 10 of hire.

11 For the purpose of ~~calculating~~ ~~determining~~ vacation leave time, the year shall begin July 1. The employee
 12 may have until June 30 of the fiscal year following the year in which vacation leave time was accrued to
 13 utilize ~~complete~~ the ~~vacation~~ leave. Any accrued vacation leave that would otherwise be forfeited due to an
 14 employee's inability to use the leave will be converted to sick leave.;

15 Vacation leave time must be used for all absences with pay except sick leave or emergency leave. Dates
 16 to be used for vacation leave time must be approved in advance by the employee's supervisor.
 17 Employees assigned to a school shall not take vacation, while school is in session, except with prior
 18 approval of the building or departmental level supervisor. ~~superintendent of schools.~~ Vacation for system
 19 wide employees shall be arranged at the convenience of the school system.

20 ~~At the time of termination of employment,~~ ~~e~~ Employees who are granted vacation leave time under the
 21 provisions of this policy and who separate from employment in good standing shall be paid for unused,
 22 accrued vacation leave, up to a maximum of one year's accrual time.

1 HOLIDAYS

2 Support employees and administrators on a twelve-month basis, if on ~~the~~ active payroll at the time, shall
3 be entitled to the following ten (10) holidays with pay when these days fall on a work day and school is
4 not open: New Year's Day, Martin Luther King, Jr. Day, Good Friday, Memorial Day, Labor Day, the
5 day before Thanksgiving, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas
6 Day.

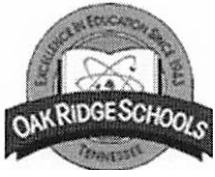
7 Support employees on less than a twelve (12) month basis, if on active payroll at the time, shall be
8 entitled to nine (9) holidays with pay: New Year's Day, Martin Luther King, Jr. Day, Good Friday,
9 Memorial Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and
10 Christmas Day. ~~If a holiday falls on a workday when school remains open, or falls on a Saturday or~~
11 ~~Sunday, the superintendent shall designate another day convenient to the school system to be observed~~
12 ~~as a holiday.~~

13 All full-time teacher assistants, if on active payroll at the time, shall be granted seven (7) paid holidays
14 per school year. These paid holidays shall be New Year's Day, Martin Luther King Jr. Day, Good Friday,
15 Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day. ~~Should these days fall on a Saturday~~
16 ~~or Sunday, the superintendent shall designate other days as the paid holidays. The rate of pay for these~~
17 ~~holidays will be the regular rate for such employee classification.~~

18 Should any of the aforementioned holidays fall on a Saturday or Sunday, the Superintendent shall
19 designate another day convenient to the school system to be observed as a holiday.

Legal References

1. TCA 5-23-101; 104



Oak Ridge Schools • 304 New York Avenue • Oak Ridge, TN 37831
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Every student prepared for college, career, and life success

John C. Stults II, Executive Director of Student Services

To: Board of Education

From: John Stults

Date: 06/15/26

Re: Memorandum for reclassification of 1.0 FTE Student Services Coordinator to 1.0 FTE Student Services Administrative Assistant.

- Oak Ridge School's Student Services Department recommends the reclassification of 1.0 FTE Student Services Coordinator to 1.0 FTE Student Services Administrative Assistant.
- Student Services has shifted job responsibilities to absorb the non-administrative duties of the Student Services Coordinator between the Executive Director of Student Services and the Director of Student Supports.
- The current layout of the Student Services department has a high need for additional administrative support and not service coordination with the schools.
- This re-classification will save the district approximately \$50,000 annually.
- The Student Services Administrative Assistant job description is attached.

Sincerely,

John C. Stults II



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John C. Stults II, Executive Director of Student Services

JOB EXPECTATIONS: Administrative Assistant for Student Services (Admin Assistant I)

GOAL: It is desirable that this individual has at least two years of college. A high school diploma is a minimum requirement. Bi-Lingual English/Spanish preferred.

- Reports to the Executive Director of Student Services
- Works under the direct supervision of the Executive Director of Student Services, the Director of Student Services, the Director of Special Education, the Supervisor of Nursing Services, and the Coordinated School Health Supervisor.
- Answering rear door/greeting and directing visitors
- Screening/Directing calls
- Scheduling appointments
- Maintaining accurate spreadsheets/records/paperwork for McKinney Vento, Tuition/Cross Boundary, BID Meetings, etc.
- Health screening data entry
- Health screening prep (create labels, pull class lists, manage opt outs)
- Turkey Trot registration and organization
- Final Forms- help register home school/transfer athletes in Final Forms; help check coaches' compliance in final forms and help monitor compliance
- Food Service- if we go back to Free/Reduced applications, help with processing those applications; Manual food service data entry (when needed)
- Data input for PE collaborative teams/PACER scores
- Manage Memorandums of Understanding (MOUs) spreadsheet for outside contractors.
- Collect and maintain background paperwork for all outside contractors, including **BCBAs**, RBTs, Grace Rehab staff, and other service providers.
- Label, organize, and file records for exiting students, transferred students, and students who no longer qualify for services.
- Complete Social Security paperwork as needed.
- Serve as additional TN Pulse Administrator to process student transfers in and out of the district.
- Update and maintain staff information.

- Update and maintain caseloads for teachers and service providers.
- Coordinate CRT and other required trainings for staff and send calendar invites.
- Performs other duties as assigned

District Support Staff Lane 9



Oak Ridge

SCHOOLS

Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: June 5, 2026

TO: Jen Laurendine, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: ORHS Performing Arts Center Lighting Purchase

Ms. Laurendine,

I recommend that the Oak Ridge Schools Board of Education approve the purchase of auditorium and aisle lighting fixtures from SESCO Lighting of Knoxville, Tennessee, in the amount of \$123,173.79. The existing lighting system is showing significant deterioration, and several fixtures are no longer operational. This purchase will replace the current system with LED technology, improving reliability and performance while reducing operating costs through greater energy efficiency. The current lighting system was installed during the last renovation in 2007 and has reached the end of its expected service life.

Funding for this purchase is allocated from account 76100 707, Capital Outlay / Building Improvements, and will be split between fiscal years 2026 and 2027. Purchase is based on the **OMNIA** buying cooperative contract 02-139.

Thank you for your consideration,

Allen Thacker

Director of Maintenance and Operations

Maintenance Office

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

www.ortn.edu

QUOTE # SQ347073-01

PJ00154141



Date: 5/29/2026 10:31 AM

Contract #02-139
RQN #2026-2239

KNOXVILLE



SESCO
LIGHTING

2607 Kingston Pike
Suite 150
Knoxville TN 37919

P 865-633-9288 | F: 865-633-9278
"If there is a problem with a SESCO product that
you specified or we supplied, we will fix it... PERIOD"

To: SESCO KNOXVILLE
2607 KINGSTON PIKE
SUITE 150
KNOXVILLE TN 37919

Job/Project Name:
ORHS AUDITORIUM RENOVATION

Contractor: Bid Date: Location:
OAK RIDGE, TENNESSEE

Specifiers: Contact Name: Type:

Remarks:

PLUS FREIGHT

Qty	Type	Mfg	Description	Price
HEW FIXTURES				
AUDITORIUM FOYER AND MEZZANINE				
22	RFA1	HEWILL	6DR-TL-L20/830-DIM-UNV-OW-OF-CS-R	
18	RFA2	HEWILL	6DR-TL-L30/830-DIM-UNV-OW-OF-CS-R	
TIVOLI FIXTURES				
AISLE WAYS AND STEPS CONSISTING OF:				
0		TIVOLI	(6) @ 60ft SOFT AISLE (1) 180W MAX XFMs	
0		TIVOLI	LIT STEPS (UPPER BALCONY, LOWER LEVEL	
0		TIVOLI	(36) 4FT SOFTSTEP (2) 180W MAX XFMs	
0		TIVOLI	LIT STEPS (RUN TO THE EM DOORS) (20) 8FT STEPS	
0		TIVOLI	(20) 8FT SOFTSTEP (2) 180W MAX XFMs	
0		TIVOLI	LITE STEPS (REAR STAIRWAYS) (20) STEPS PER STAIRWAY, (4) STAIRWAYS, (80) STEPS TOTAL	
0		TIVOLI	(80) 4FT SOFTSTEP (4) 180W MAX XFMs	
0		TIVOLI	LITE STEPS (BALCONY REAR CENTER)	
0		TIVOLI	(38) 6FT SOFTSTEP (4) 180W MAX XFMs	
0		TIVOLI	LITE STEPS (BALCONY LEFT CORNER L-SHAPE & RIGHT CORNER L-SHAPE)	
0		TIVOLI	(28) 4FT SOFTSTEP (2) 180W MAX XFMs	
1		TIVOLI	LOT OF TIVOLI - BUDGETARY PENDING FACTORY DRAWINGS	
TOTAL:				\$123,173.79

Qty	Type	Mfg	Description	Price
Prices Firm for Entry By:			Lead Time:	
30 Days			Varies by Mfg	
Printed By:		Email:	Date:	
Sue Shuler		sue.shuler@sescolighting.com	5/29/2026	

STATEMENT ON TARIFFS

Please be advised that the prices quoted above are subject to change based on any applicable tariffs imposed by our manufacturer's partners. At SESCO Lighting we strive to provide our customers with the most accurate pricing, but fluctuations in tariffs may affect the final cost. We will communicate any changes required promptly and appreciate your understanding as we navigate these external factors.

- > Price per BOM only
- > Complete quote must be used; no partials
- > Spare material, allowances, dimmers and sales tax NOT included unless noted
- > Prices include standard finishes only unless noted
- > Lamps are not included unless noted (This does not apply to fixtures with internal LED diodes)
- > Pole wind load calculations do not include structural base engineering
- > Project may include SESCO start-up services which consist of programming, testing, end user training and system configuration back up. These services are required for manufacturers warranty. To ensure this warranty, SESCO start-up costs are non-refundable
- > All warranties as per manufacturers terms
- > All shipments FOB origin
- > Deposits may be required as noted at time of breakdown
- > Quotation valid 30 days
- > Hold for Release orders do not secure project pricing but may be required for factory drawings
- > Additional costs will be charged to ship the Anchor Bolts and Template out ahead of time



Oak Ridge City School District
304 New York Ave.
Oak Ridge, TN 37830

Date: 6/2/2026

RE: ORHS Auditorium Renovation #SQ347073-01

Per the request for pricing verification from Lion National Corp for the above referenced project, we have reviewed the necessary labor, materials and equipment to provide services at 1450 Oak Ridge Turnpike, Oak Ridge, TN 37830 per SESCO Lighting, Inc. Quote #SQ347073-01 dated 5/29/2026 submitted by Sue Shuler. As a result, we are issuing RQN #2026-2239 for the following:

Scope of Work

HEW FIXTURES AUDITORIUM FOYER AND MEZZANINE 22 RFA1 HEWILL 6DR-TL-L20/830-DIM-UNV-OW-OF-CS-R 18 RFA2 HEWILL 6DR-TL-L30/830-DIM-UNV-OW-OF-CS-R TIVOLI FIXTURES AISLE WAYS AND STEPS CONSISTING OF: 0 TIVOLI (6) @ 60ft SOFT AISLE (1) 180W MAX XFMs 0 TIVOLI LIT STEPS (UPPER BALCONY, LOWER LEVEL 0 TIVOLI (36) 4FT SOFTSTEP (2) 180W MAX XFMs 0 TIVOLI LIT STEPS (RUN TO THE EM DOORS) (20) 8FT STEPS 0 TIVOLI (20) 8FT SOFTSTEP (2) 180W MAX XFMs 0 TIVOLI LITE STEPS (REAR STAIRWAYS) (20) STEPS PER STAIRWAY, (4) STAIRWAYS, (80) STEPS TOTAL 0 TIVOLI (80) 4FT SOFTSTEP (4) 180W MAX XFMs 0 TIVOLI LITE STEPS (BALCONY REAR CENTER) 0 TIVOLI (38) 6FT SOFTSTEP (4) 180W MAX XFMs 0 TIVOLI LITE STEPS (BALCONY LEFT CORNER L-SHAPE & RIGHT CORNER L-SHAPE) 0 TIVOLI (28) 4FT SOFTSTEP (2) 180W MAX XFMs 1 TIVOLI LOT OF TIVOLI - BUDGETARY PENDING FACTORY DRAWINGS

We have audited the proposal utilizing the RS Means price book in conjunction with NCPA's pricing as contracted with Lion National Corp, Contract #02-139 plus any approved addendums. These line items are listed on the RS Means Summary Report dated 6/2/2026 per attached. The contract not to exceed value is \$126,593.25.

As a result of our analysis, we confirm that the proposal pricing meets the guidelines of the contract. If there are any further questions, please do not hesitate to contact us.

Scott Gaeta
Lion National Corporation
sgaeta@lionnational.com
(954) 651-7200

Oak Ridge, TN

BOE General Fund Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
40110	Current Property Tax	13,830,000.00	-246,219.03	-12,992,914.90	-0.90	837,085.10	0.00	837,085.10
40210	Local Option Sales Tax	9,500,000.00	-800,174.95	-9,116,763.04	-0.98	383,236.96	0.00	383,236.96
40275	Mixed Drink Tax	500.00	-134.28	-656.69	-1.31	-156.69	0.00	-156.69
43511	Tuition - Regular Day Students	330,000.00	-15,312.87	-335,112.11	-0.71	-5,112.11	0.00	-5,112.11
43533	Transportation Fees	3,500.00	-785.00	-2,930.00	-0.84	570.00	0.00	570.00
44110	Interest Earned	800,000.00	-72,018.32	-702,622.25	-0.88	97,377.75	0.00	97,377.75
44120	Lease/Rentals	15,000.00	-5,324.25	-31,411.25	-2.09	-16,411.25	0.00	-16,411.25
44170	Miscellaneous Refunds	7,500.00	0.00	-7,325.45	-0.98	174.55	0.00	174.55
44530	Sale of Equipment	15,000.00	0.00	-130,271.00	-8.68	-115,271.00	0.00	-115,271.00
44570	Contributions & Gifts	141,121.82	-17,225.94	-147,721.82	-0.67	-6,600.00	0.00	-6,600.00
44990	Other Local Revenues	40,000.00	0.00	-4,561.21	-0.02	35,438.79	0.00	35,438.79
46510	TN Investment in Student Achv	34,295,000.00	0.00	-31,237,447.67	-0.91	3,057,552.33	0.00	3,057,552.33
46513	TISA On-Behalf Payments	85,000.00	0.00	0.00	0.00	85,000.00	0.00	85,000.00
46515	Early Childhood Education	648,925.10	-48,443.59	-422,837.56	-0.49	110,965.44	0.00	110,965.44
46590	Other State Education Funds	1,611,028.68	0.00	-939,346.40	-0.25	587,082.28	0.00	587,082.28
46596	Paid Parental Leave	100,000.00	0.00	-79,014.52	-0.79	20,985.48	0.00	20,985.48
46610	Career Ladder Program	76,000.00	0.00	-64,173.24	-0.84	11,826.76	0.00	11,826.76
46790	Other Vocational	52,254.56	-12,794.18	-41,169.08	-0.79	830.92	0.00	830.92
46980	Other State Grants	150,251.56	-12,737.50	-87,196.32	-0.29	273,031.90	0.00	273,031.90
46990	Other State Revenues	0.00	-1,455.73	-29,065.55		-29,065.55	0.00	-29,065.55

Oak Ridge, TN

BOE General Fund Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
47630	Public Law 874 - Maint/Operat.	25,000.00	-20,478.00	-56,877.00	-2.28	-31,877.00	0.00	-31,877.00
47640	ROTC Reimbursement	82,000.00	0.00	-61,507.56	-0.75	20,492.44	0.00	20,492.44
49700	Insurance Recovery	3,000.00	0.00	-27,897.25	0.00	-24,897.25	0.00	-24,897.25
49800	Transfers In	125,000.00	0.00	0.00	0.00	125,000.00	0.00	125,000.00
49810	City General Fund Transfer	15,493,963.00	-1,291,163.58	-14,202,799.38	-0.92	1,291,163.62	0.00	1,291,163.62
4550	141 R -----	77,430,044.72	-2,544,267.22	-70,721,621.	-0.87	6,708,423.47	0.00	6,708,423.47

Oak Ridge, TN BOE General Fund Financial

Filter Option: Previous Month
Fiscal Year: 2025-2026
Month: May

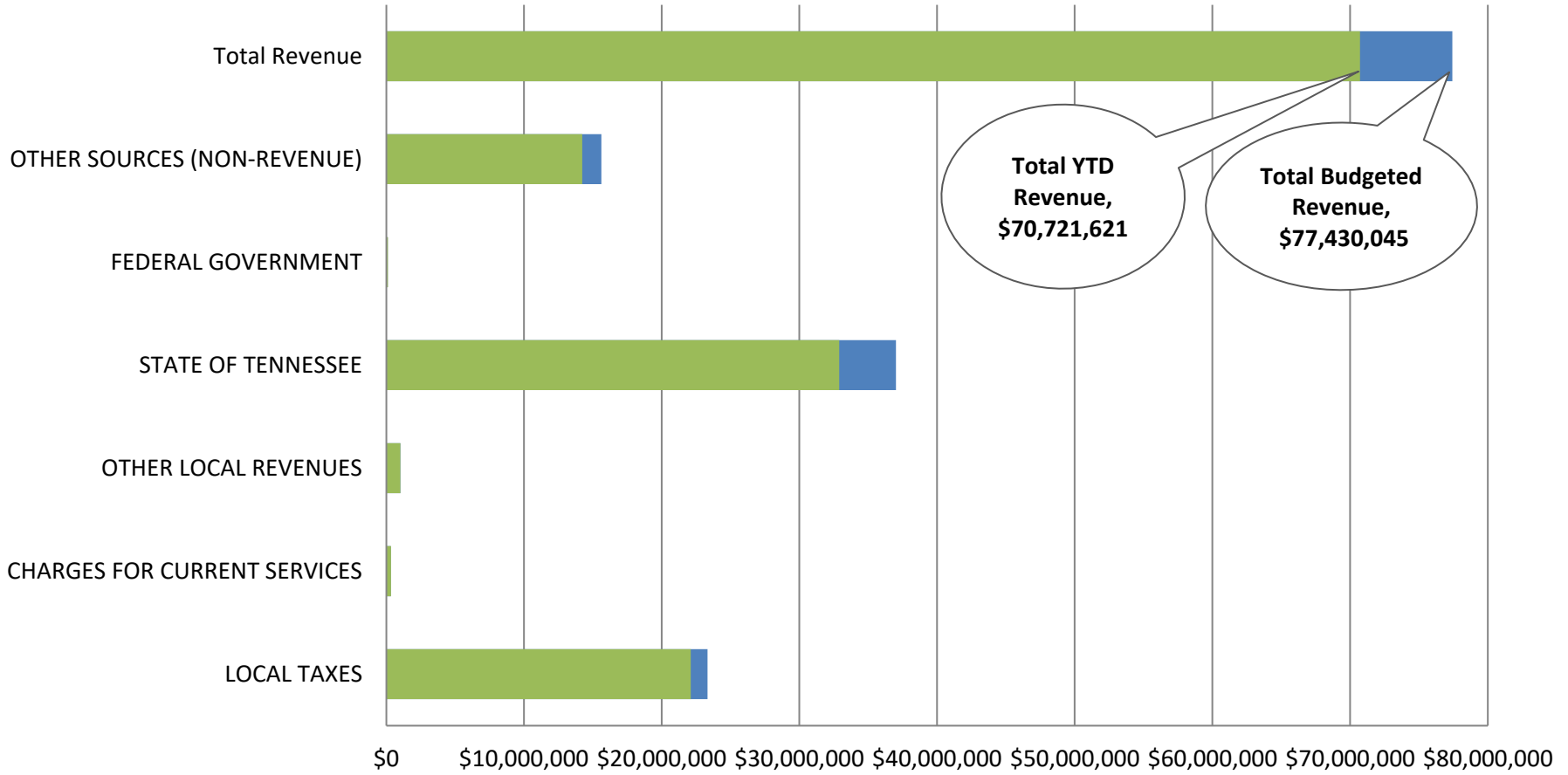
Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
71100	Regular Instruction Prgm	38,508,206.96	2,866,181.12	32,670,252.73	0.64	6,121,026.07	91,797.07	1,420,100.31
71150	Alternative Instruction Prgm	966,570.00	86,461.48	820,311.52	0.71	82,459.48	392.04	-37,550.65
71200	Special Education Prgm	6,705,589.41	591,027.21	5,682,076.35	0.78	847,027.65	394.39	-20,579.86
71300	Career/Technical Education Prg	2,617,550.17	215,406.99	2,130,991.88	0.63	437,208.12	23,532.31	86,663.01
71900	Contingency	33,175.45	0.00	-639.00	0.00	565,023.40	0.00	565,023.40
72120	Health Services	974,424.00	83,320.97	840,743.77	0.81	101,408.23	507.88	-9,610.36
72130	Other Student Support	2,310,829.33	187,062.24	2,034,171.48	0.82	243,581.22	200.00	61,662.58
72210	Regular Inst. Support	4,651,729.66	374,249.49	3,901,136.87	0.75	500,279.77	18,816.47	50,480.77
72220	Special Education Support	769,230.00	64,545.00	657,444.55	0.81	109,281.45	28,043.55	4,013.61
72230	Career & Technical Prg Support	273,584.00	44,297.18	248,488.26	0.90	25,816.74	1,549.61	5,821.91
72250	Technology Services	3,222,243.02	222,870.89	2,790,485.62	0.83	479,683.38	136,431.64	137,989.43
72290	Communications	341,836.00	20,523.28	302,509.24	0.84	36,972.76	5,232.49	10,607.65
72310	Board of Education	1,368,795.00	20,569.00	1,067,507.60	0.71	262,441.40	0.00	262,441.40
72320	Director of Schools	441,207.00	34,327.17	390,174.03	0.75	50,937.97	156.00	19,594.11
72410	Office of the Principal	5,074,940.99	412,294.90	4,483,435.57	0.67	833,825.42	1,360.90	457,165.59
72510	Fiscal Services	1,176,038.00	93,256.56	1,032,915.02	0.70	157,322.98	4,138.93	75,520.23
72520	Human Resources/ Personnel	589,252.00	37,433.54	510,935.38	0.75	74,591.62	6,454.62	31,357.09
72610	Operation of Plant	5,270,670.57	394,625.98	4,584,970.91	1.20	712,569.78	84,678.76	410,495.58
72620	Maintenance of Plant	2,567,559.21	171,976.01	2,063,375.85	0.77	368,143.39	245,489.15	13,987.54
72710	Transportation	2,339,963.19	379,192.35	2,006,252.70	0.52	266,045.49	0.00	266,045.49

Oak Ridge, TN BOE General Fund Financial

Filter Option: Previous Month
Fiscal Year: 2025-2026
Month: May

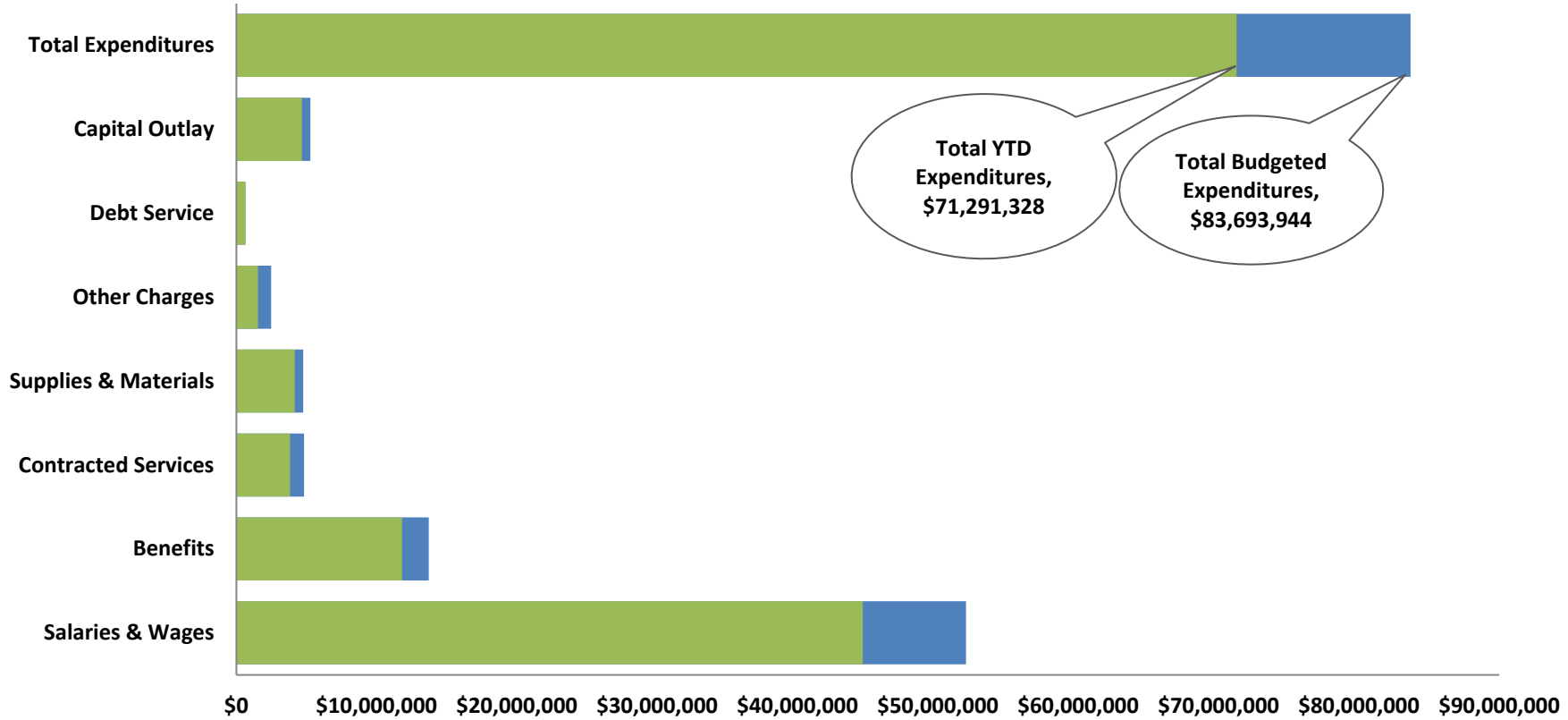
Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
73400	Early Childhood Education	457,330.69	39,191.27	381,178.38	0.85	-124,570.38	0.00	-185,789.64
73401	Pre-K General Fund	1,264,336.00	126,347.12	1,157,651.95	1.63	-121,421.95	1,650.30	-257,036.30
76100	Regular Capital Outlay	1,625,185.07	414,745.15	1,527,957.92	0.87	-285,072.85	34,439.23	-320,062.08
82130	Education Principal on Debt	6,912.00	0.00	6,912.00	1.00	0.00	0.00	0.00
82230	Education Interest on Debt	88.00	0.00	88.00	1.00	0.00	0.00	0.00
99100	Transfers Out	136,698.00	0.00	0.00	0.00	136,698.00	0.00	136,698.00
4326	141 E -----	83,693,943.72	6,879,904.90	71,291,328.58	0.80	11,881,279.14	685,265.34	3,185,038.81
Account Monthly Activity Grand Totals:				4,335,637.68	569,707.33	59.80	685,265.34	9,893,462.28

General Fund Revenue Budget to Actual Summary - May, 2026



	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
Percent of Budget	94.77%	101.36%	100.52%	88.88%	110.64%	91.09%	91.34%
Year-To-Date	22,110,334.63	338,042.11	1,023,912.98	32,900,250.04	118,384.56	14,230,696.63	\$70,721,621
FYTD Budget	23,330,500.00	333,500.00	1,018,621.82	37,018,459.90	107,000.00	15,621,963.00	\$77,430,045

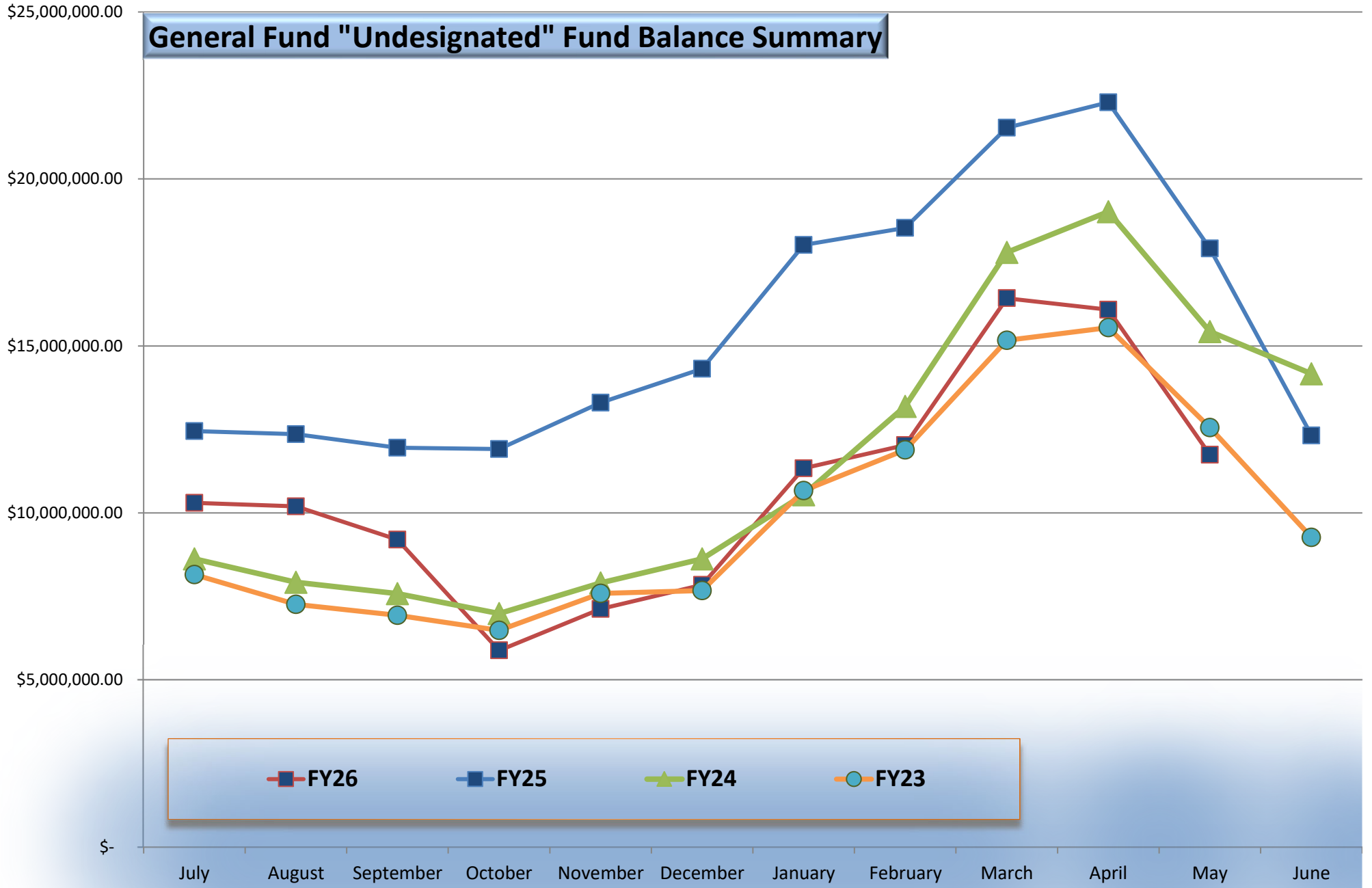
General Fund Expenditure Budget to Actual Summary by Object May, 2026



Total YTD Expenditures, \$71,291,328
Total Budgeted Expenditures, \$83,693,944

	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	Total Expenditures
■ FYTD %	85.84%	86.12%	79.16%	87.45%	62.23%	100.00%	88.73%	85.18%
■ FYTD Activity	44,639,165.42	11,808,421.69	3,822,049.20	4,163,347.59	1,540,011.84	644,205.00	4,674,127.61	\$71,291,328
■ FYTD Revised Bdgt	52,005,234.76	13,712,211.87	4,828,541.22	4,760,893.27	2,474,791.44	644,205.00	5,268,066.16	\$83,693,944

General Fund "Undesignated" Fund Balance Summary



Oak Ridge, TN

BOE Fund 142 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
47131	Vocational Program Improvement	122,832.88	-7,157.82	-87,648.25	-0.71	45,644.78	0.00	45,644.78
47141	Title I	888,869.44	-75,136.43	-618,723.10	-0.70	306,276.90	0.00	306,276.90
47143	Special Education Grants	1,285,781.85	-101,383.63	-971,381.47	-0.86	428,618.53	0.00	428,618.53
47145	Special Ed Pre-School Grants	63,711.04	-4,149.43	-34,808.31	-0.55	10,191.69	0.00	10,191.69
47146	English Lang Acq Grants	43,926.52	-1,103.67	-22,157.61	-0.50	7,842.39	0.00	7,842.39
47150	21st CCLC Grant	118,750.00	-6,228.92	-82,984.47	-0.70	32,015.53	0.00	32,015.53
47189	Title II	282,500.79	-9,114.08	-125,957.90	-0.45	74,042.10	0.00	74,042.10
47309	COVID-19 Grant D	74,300.00	0.00	-37,403.02	-0.50	-37,403.02	0.00	-37,403.02
47590	Other Federal Through State	354,301.61	-19,508.26	-199,818.09	-0.37	186,898.01	0.00	186,898.01
47990	Other Direct Fedral Revenue	1,201,887.15	-110,723.43	-842,350.20	-0.49	359,501.95	0.00	359,501.95
3484	142 R -----	4,436,861.28	-334,505.67	-3,023,232.42	-0.56	1,413,628.86	0.00	1,413,628.86

Oak Ridge, TN

BOE Fund 142 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
71100	Regular Instruction Prgm	710,737.99	60,948.55	609,184.72	0.77	103,812.28	0.00	21,279.51
71200	Special Education Prgm	959,187.22	72,621.35	827,424.73	0.90	145,047.27	0.00	44,925.09
71300	Career/Technical Education Prg	102,981.80	14,136.86	86,576.29	0.84	-60,696.79	12,590.29	-83,114.64
72120	Health Services	11,815.72	0.00	0.00	0.00	0.00	0.00	0.00
72130	Other Student Support	222,036.20	15,177.77	157,181.54	0.74	-44,359.65	8,648.71	-65,574.40
72210	Regular Inst. Support	552,927.31	37,473.91	292,495.93	0.74	-158,045.93	2,331.07	-177,218.33
72220	Special Education Support	403,146.67	31,907.75	354,465.13	0.75	8,437.87	0.00	-23,977.91
72230	Career & Technical Prg Support	2,805.01	371.58	2,522.05	0.90	-2,217.04	0.00	-2,617.04
72250	Technology Services	4,457.03	417.00	417.00	0.05	-417.00	0.00	-417.00
72710	Transportation	492.63	0.00	492.63	1.00	-520.00	0.00	-520.00
73300	Community Services	1,306,991.84	117,388.44	1,042,908.72	0.71	153,755.12	15,417.16	-8,864.47
99100	Transfers Out	159,281.86	0.00	0.00	0.00	7,180.30	0.00	7,180.30
1209	142 E -----	4,436,861.28	350,443.21	3,373,668.74	0.76	151,976.43	38,987.23	-288,918.89

Account Monthly Activity Grand Totals: 15,937.54 350,436.32 53.08 38,987.23 1,124,709.97

Oak Ridge, TN

BOE Fund 143 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
43521	Lunch Payments - Children	272,580.00	0.00	0.00	0.00	272,580.00	0.00	272,580.00
43522	Lunch Payments - Adults	3,500.00	-346.50	-3,591.00	-1.03	-91.00	0.00	-91.00
43523	Income From Breakfast	43,000.00	-2.75	-13.75	0.00	42,986.25	0.00	42,986.25
43525	A la Carte Sales	140,000.00	-9,713.65	-87,743.42	-0.63	52,256.58	0.00	52,256.58
43990	Other Charges for Food Service	200,000.00	-14,996.56	-138,284.74	-0.69	61,715.26	0.00	61,715.26
44110	Interest Earned	35,000.00	-1,397.54	-19,811.04	-0.57	15,188.96	0.00	15,188.96
46520	School Food Service	20,000.00	0.00	-18,216.58	-0.91	1,783.42	0.00	1,783.42
47111	USDA School Lunch Program	1,300,072.00	-147,729.92	-970,994.48	-0.75	329,077.52	0.00	329,077.52
47112	USDA Commodities	175,000.00	0.00	0.00	0.00	175,000.00	0.00	175,000.00
47113	Breakfast	360,108.00	-47,170.78	-307,743.54	-0.85	52,364.46	0.00	52,364.46
47114	USDA - Other	350,000.00	-29,232.90	-251,697.22	0.00	98,302.78	0.00	98,302.78
1140	143 R -----	2,899,260.00	-250,590.60	-1,798,095.77	-0.49	1,101,164.23	0.00	1,101,164.23

Oak Ridge, TN

BOE Fund 143 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
73100	Food Service	3,649,340.00	274,915.73	2,444,074.34	0.67	1,205,265.66	0.00	1,197,860.40
32	143 E -----	3,649,340.00	274,915.73	2,444,074.34	0.67	1,205,265.66	0.00	1,197,860.40
Account Monthly Activity Grand Totals:				24,325.13	645,978.57	54.32	0.00	2,299,024.63

Oak Ridge, TN

BOE Fund 145 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
44990	Other Local Revenues	35,000.00	-3,020.00	-31,209.00	0.00	3,791.00	0.00	3,791.00
49800	Transfers In	136,698.00	0.00	0.00	0.00	136,698.00	0.00	136,698.00
3992	145 R -----	171,698.00	-3,020.00	-31,209.00	0.00	140,489.00	0.00	140,489.00

Oak Ridge, TN BOE Fund 145 Financial

Filter Option: Previous Month
Fiscal Year: 2025-2026
Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
72130	Other Student Support	0.00	0.00	115.29		-115.29	0.00	-115.29
73300	Community Services	171,698.00	14,129.94	139,736.59	0.77	31,961.41	0.00	14,868.70
4333	145 E -----	171,698.00	14,129.94	139,851.88	0.77	31,846.12	0.00	14,753.41
Account Monthly Activity Grand Totals:				11,109.94	108,642.88	50.51	0.00	155,242.41

Oak Ridge, TN

BOE Fund 146 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
43581	Community Services Fees Child	500,000.00	-48,596.00	-566,486.50	-1.13	-66,486.50	0.00	-66,486.50
4460	146 R -----	500,000.00	-48,596.00	-566,486.50	-1.13	-66,486.50	0.00	-66,486.50

Oak Ridge, TN

BOE Fund 146 Financial

Filter Option: Previous Month
 Fiscal Year: 2025-2026
 Month: May

Account	Account Description	2025-26 FYTD Budget	Monthly Activity	YTD Activity	% of Budget	Variance from Budget	Total Encumbrance	Unencumbered Balance
73300	Community Services	555,177.00	43,857.16	485,080.04	0.70	70,096.96	16,621.86	29,016.01
99100	Transfers Out	15,000.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00
3735	146 E -----	570,177.00	43,857.16	485,080.04	0.65	85,096.96	16,621.86	44,016.01
Account Monthly Activity Grand Totals:				-4,738.84	-81,406.46	68.07	16,621.86	-22,470.49

Combined Fund Balance and YTD Operating Statement Summary

May, 2026

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2025	21,596,951.44	0.00	1,696,042.07	36,519.24	364,535.50
Plus YTD Revenue per books 5/31/26	70,721,621.25	3,023,232.42	1,798,095.77	31,209.00	566,486.50
Less YTD Expenditures per books 5/31/26	(71,291,328.58)	(3,373,668.74)	(2,444,074.34)	(139,851.88)	(485,080.04)
Revenues Over (Under) Expenditures as of 5/31/26	(569,707.33)	(350,436.32)	(645,978.57)	(108,642.88)	81,406.46
Ending Fund Balance per books as of 5/31/26	21,027,244.11	(350,436.32)	1,050,063.50	(72,123.64)	445,941.96

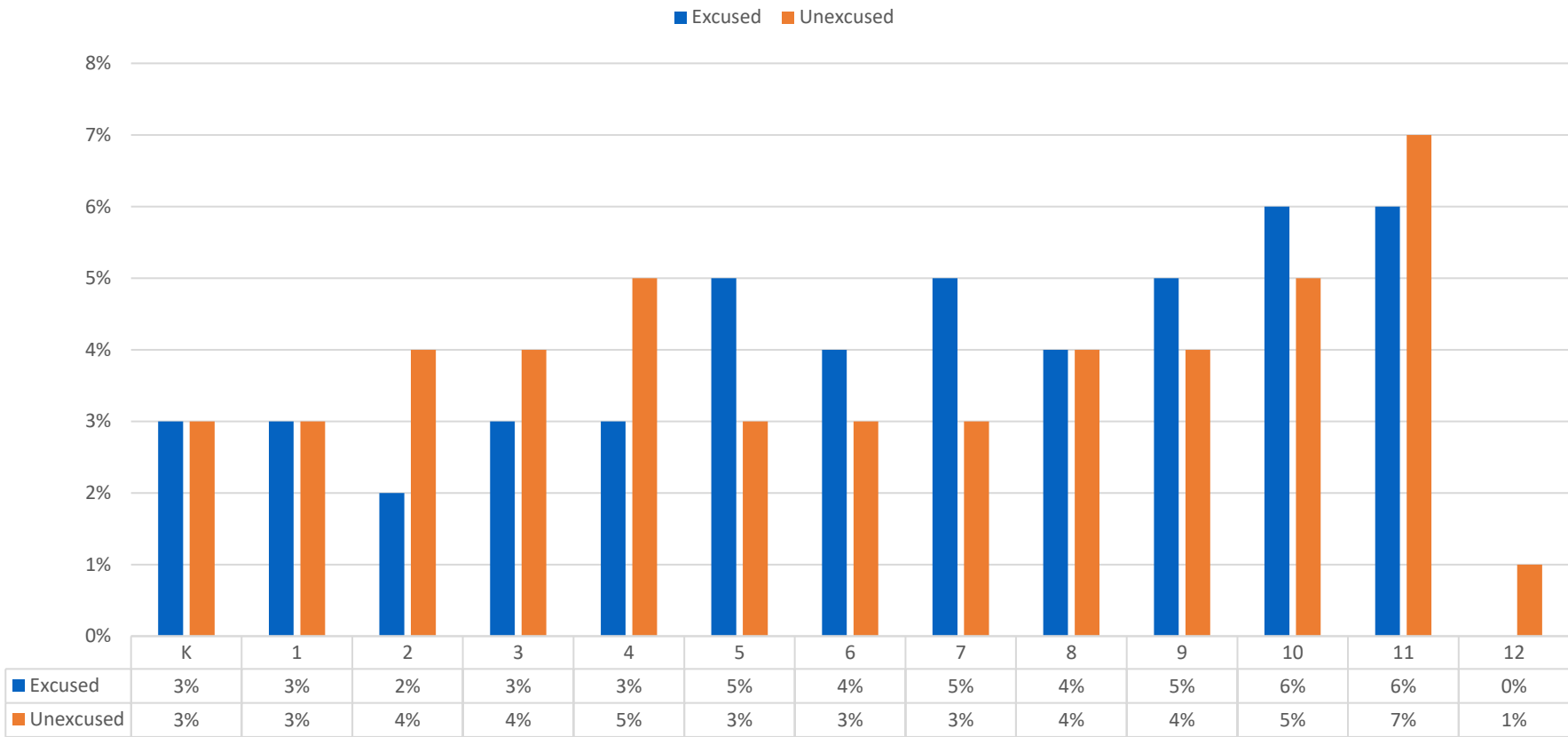
Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue	\$ 3,761.00		\$ 29,009.20		
Inventory					
Restricted for Career Ladder Program	2,177.59				
Restricted for Operation of Non-Instructional Services (CCI)	3,509.75		270,974.30		445,941.96
Committed for Other Purposes (Vehicles- ERR Fund)	0.00				
Committed for Other Purposes (Device Replacement)	3,000,000.00				
Assigned for Instruction- Coordinated School Health	1,693.65				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	2,160.34				
Assigned for Instruction (APSI-ORHS)	5,712.22				
Assigned for Support Services FRC Local Funds (56)				-72,123.64	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY26 Budget	6,263,899.00	0.00	750,080.00		
Unassigned Fund Balance 5/31/26	\$ 11,744,330.56	-350,436.32	0.00	0.00	
Total Fund Balance 5/31/26	\$ 21,027,244.11	\$ (350,436.32)	\$ 1,050,063.50	(\$72,123.64)	\$ 445,941.96

Attendance Graphs

The graphs below display excused and unexcused absence totals, entity counts, and attendance percentages by grade and reporting period. The data was compiled using information from attendance detail and summary reports and entity counts reports.
Reporting Period 9: 5/11/2026 - 6/2/2026

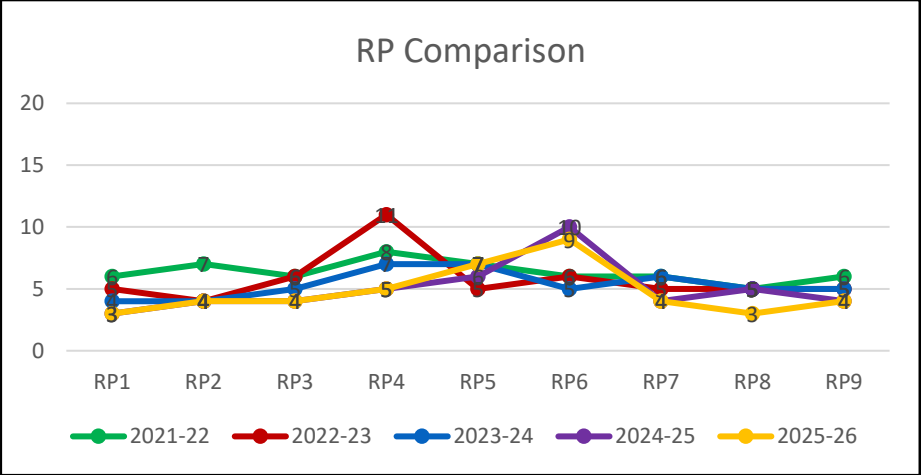
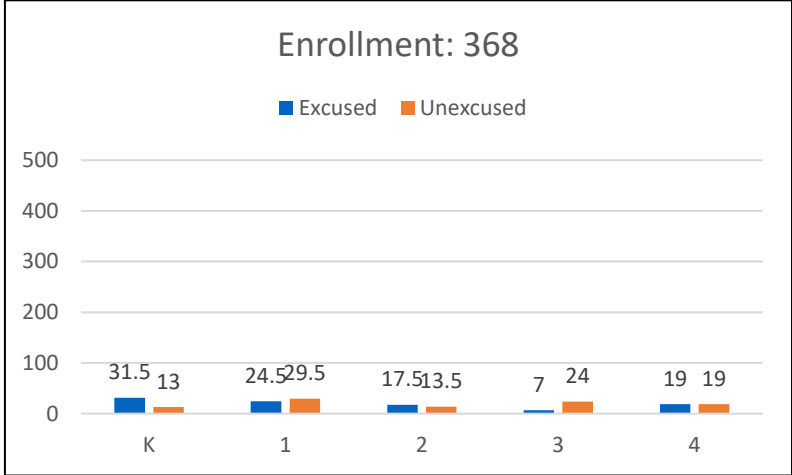
Percentage of Absences by Grade Level



* Percentages have been rounded to the nearest whole number.

2021-22	RP1: 6.3%	RP2: 6.7%	RP3: 6.3%	RP4: 7.7%	RP5: 6.9%	RP6: 5.8%	RP7: 6.3%	RP8: 8%	RP9: 5.9%
2022-23	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 11%	RP5: 4.7%	RP6: 6.1%	RP7: 4.8%	RP8: 4.9%	RP9: 4.9%
2023-24	RP1: 4.3%	RP2: 4.2%	RP3: 5%	RP4: 7%	RP5: 6.9%	RP6: 5.1%	RP7: 6.2%	RP8: 4.7%	RP9: 4.5%
2024-25	RP1: 3.3%	RP2: 4.3%	RP3: 4%	RP4: 5%	RP5: 5.9%	RP6: 9.6%	RP7: 3.8%	RP8: 5%	RP9: 3.8%
2025-26	RP1: 3%	RP2: 4.4%	RP3: 3.5%	RP4: 4.5%	RP5: 6.8%	RP6: 9.2%	RP7: 4.1%	RP8: 3%	RP9: 3.5%

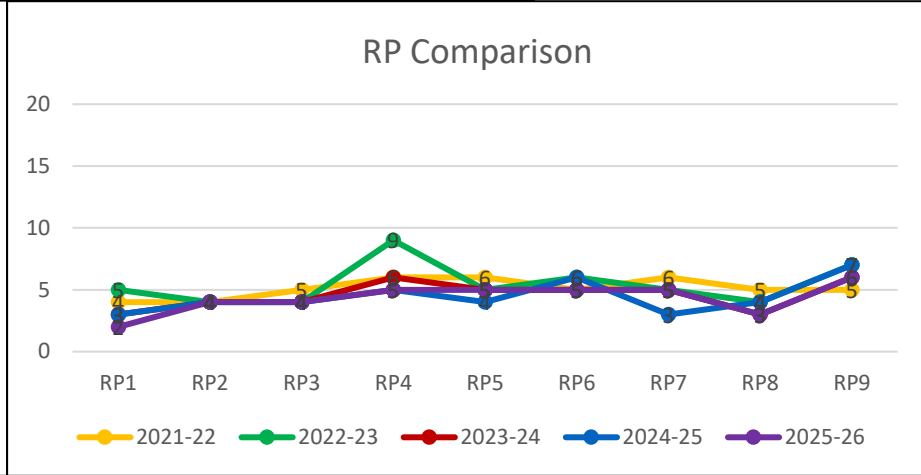
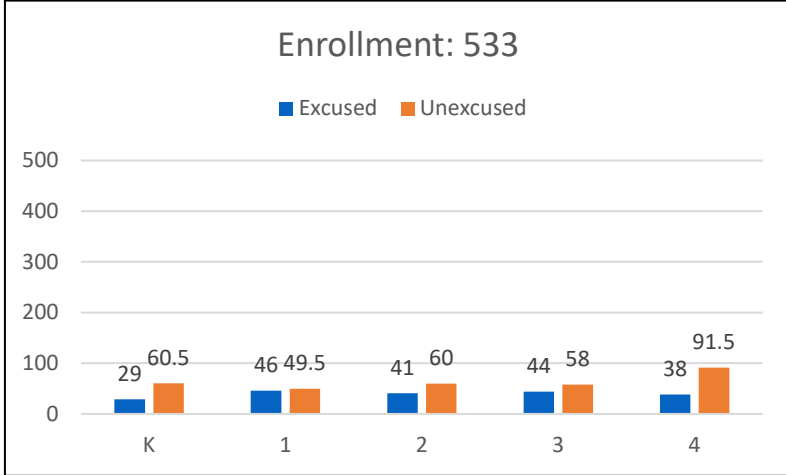
Glenwood



Goal
5.5

2021-22	RP1: 4.4%	RP2: 4.2%	RP3: 4.8%	RP4: 6.4%	RP5: 5.8%	RP6: 4.6%	RP7: 5.5%	RP8: 5.4%	RP9: 5%
2022-23	RP1: 3.2%	RP2: 4%	RP3: 4.4%	RP4: 8.9%	RP5: 5.4%	RP6: 5.8%	RP7: 4.5%	RP8: 4.1%	RP9: 7.1%
2023-24	RP1: 3.3%	RP2: 3.7%	RP3: 4.1%	RP4: 5.8%	RP5: 4.8%	RP6: 4.8%	RP7: 4.7%	RP8: 3.3%	RP9: 5.8%
2024-25	RP1: 3.0%	RP2: 3.6%	RP3: 4.2%	RP4: 5.1%	RP5: 4.4%	RP6: 6.1%	RP7: 3.2%	RP8: 3.6%	RP9: 6.8%
2025-26	RP1: 2.3%	RP2: 3.9%	RP3: 4.1%	RP4: 4.7%	RP5: 4.6%	RP6: 5%	RP7: 4.5%	RP8: 3.3%	RP9: 6.3%

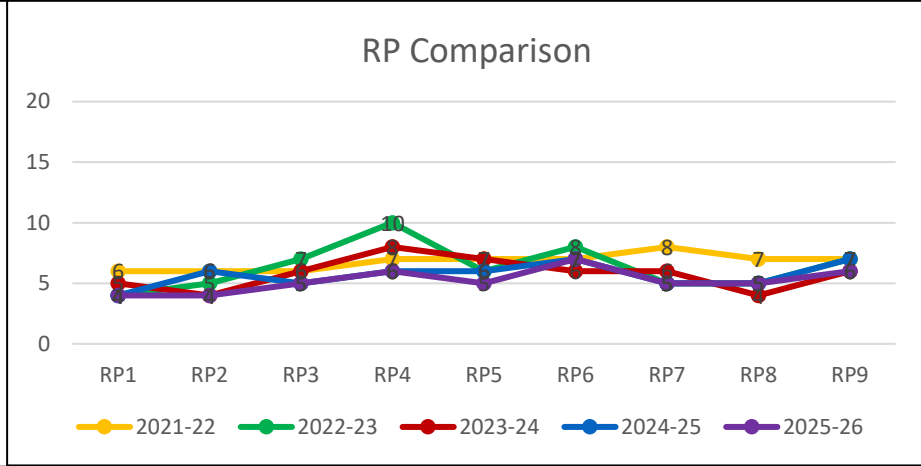
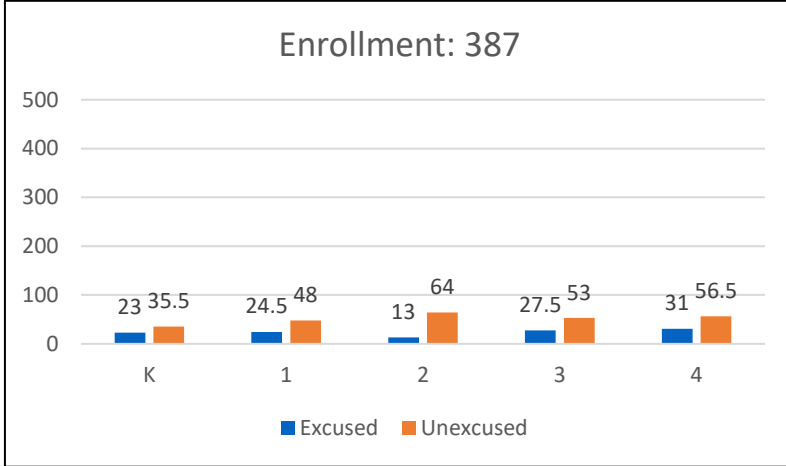
Linden



Goal
5

2021-22	RP1: 6.1%	RP2: 6%	RP3: 6.4%	RP4: 6.9%	RP5: 6.6%	RP6: 6.5%	RP7: 8%	RP8: 6.6%	RP9: 7.4%
2022-23	RP1: 3.6%	RP2: 4.7%	RP3: 7%	RP4: 10%	RP5: 6.4%	RP6: 8.1%	RP7: 5.3%	RP8: 5.3%	RP9: 6.9%
2023-24	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 7.7%	RP5: 7%	RP6: 5.9%	RP7: 6.2%	RP8: 4.3%	RP9: 6.3%
2024-25	RP1: 4.4%	RP2: 5.9%	RP3: 4.9%	RP4: 6.4%	RP5: 6.1%	RP6: 7.3%	RP7: 5%	RP8: 4.9%	RP9: 7.4%
2025-26	RP1: 3.8%	RP2: 4.3%	RP3: 5.1%	RP4: 5.8%	RP5: 5%	RP6: 6.7%	RP7: 4.7%	RP8: 4.6%	RP9: 6.3%

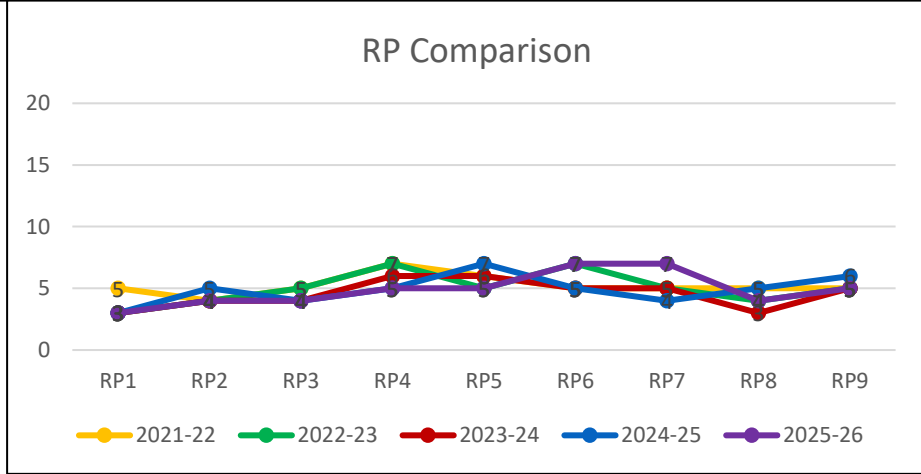
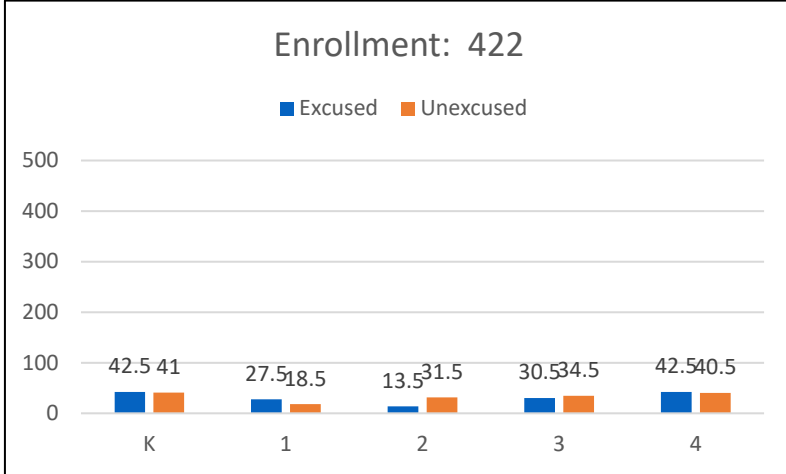
Willow Brook



Goal
6

2021-22	RP1: 4.5%	RP2: 4.1%	RP3: 4.8%	RP4: 6.7%	RP5: 5.9%	RP6: 5%	RP7: 4.7%	RP8: 4.5%	RP9: 5.2%
2022-23	RP1: 2.6%	RP2: 3.7%	RP3: 5.2%	RP4: 6.6%	RP5: 4.5%	RP6: 6.7%	RP7: 5.4%	RP8: 3.7%	RP9: 4.9%
2023-24	RP1: 3.1%	RP2: 3.5%	RP3: 4.3%	RP4: 6.2%	RP5: 5.6%	RP6: 5.2%	RP7: 5.2%	RP8: 2.9%	RP9: 4.5%
2024-25	RP1: 3.1%	RP2: 4.6%	RP3: 3.9%	RP4: 4.5%	RP5: 7.2%	RP6: 5.4%	RP7: 3.7%	RP8: 3.9%	RP9: 5.5%
2025-26	RP1: 3.4%	RP2: 3.7%	RP3: 4.3%	RP4: 5.1%	RP5: 4.5%	RP6: 6.8%	RP7: 7%	RP8: 4.3%	RP9: 4.9%

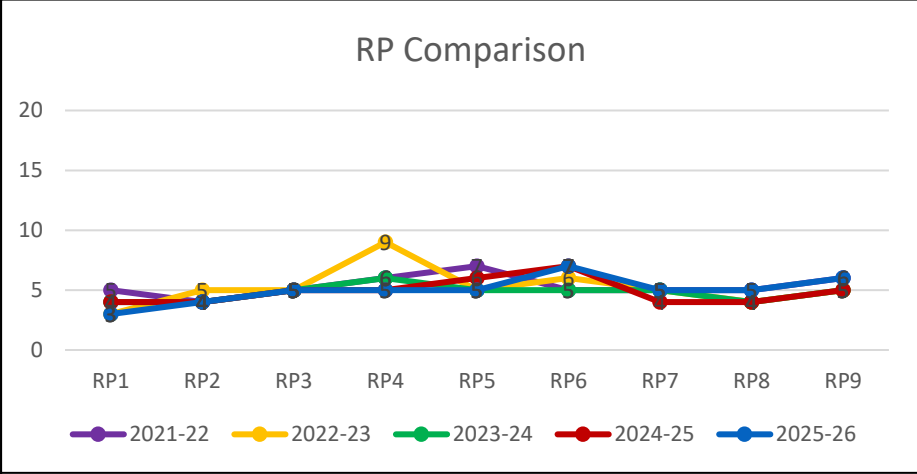
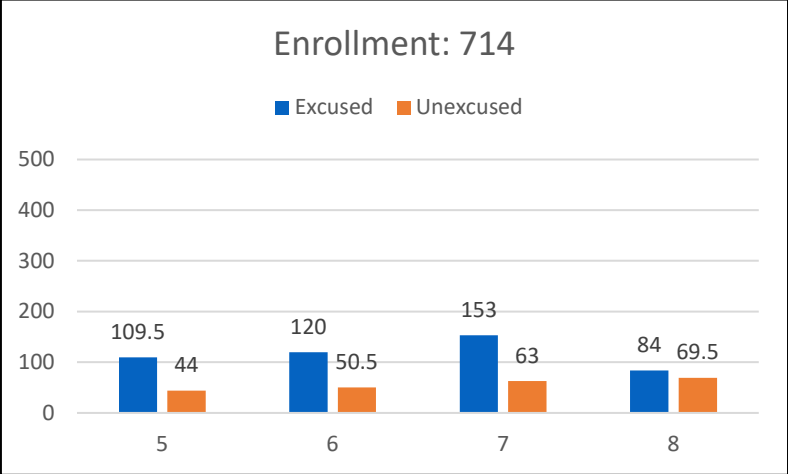
Woodland



Goal
4

Jefferson

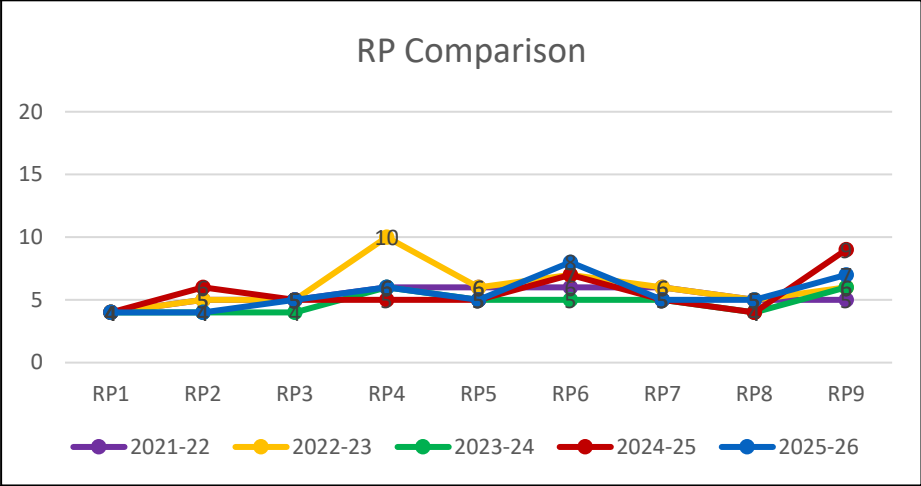
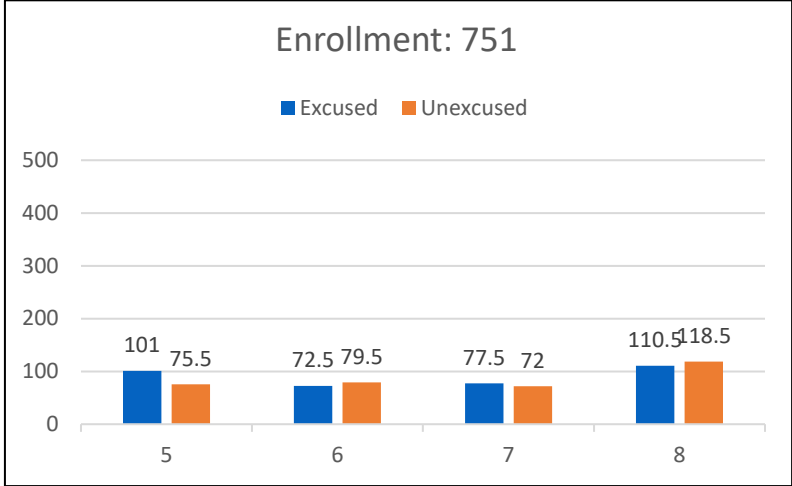
2021-22	RP1: 5.1%	RP2: 4.2%	RP3: 4.9%	RP4: 5.9%	RP5: 6.8%	RP6: 5.4%	RP7: 5.3%	RP8: 4.9%	RP9: 6.1%
2022-23	RP1: 3.1%	RP2: 4.6%	RP3: 5%	RP4: 8.7%	RP5: 4.7%	RP6: 5.5%	RP7: 5.1%	RP8: 4.3%	RP9: 5.3%
2023-24	RP1: 3.8%	RP2: 4.4%	RP3: 4.5%	RP4: 5.6%	RP5: 5.3%	RP6: 5.3%	RP7: 5.1%	RP8: 4%	RP9: 5.3%
2024-25	RP1: 3.6%	RP2: 4.2%	RP3: 4.8%	RP4: 5%	RP5: 5.5%	RP6: 6.8%	RP7: 4.1%	RP8: 3.6%	RP9: 5%
2025-26	RP1: 3.4%	RP2: 3.5%	RP3: 4.5%	RP4: 4.6%	RP5: 4.7%	RP6: 7.4%	RP7: 4.8%	RP8: 5%	RP9: 5.9%



Goal
4.5

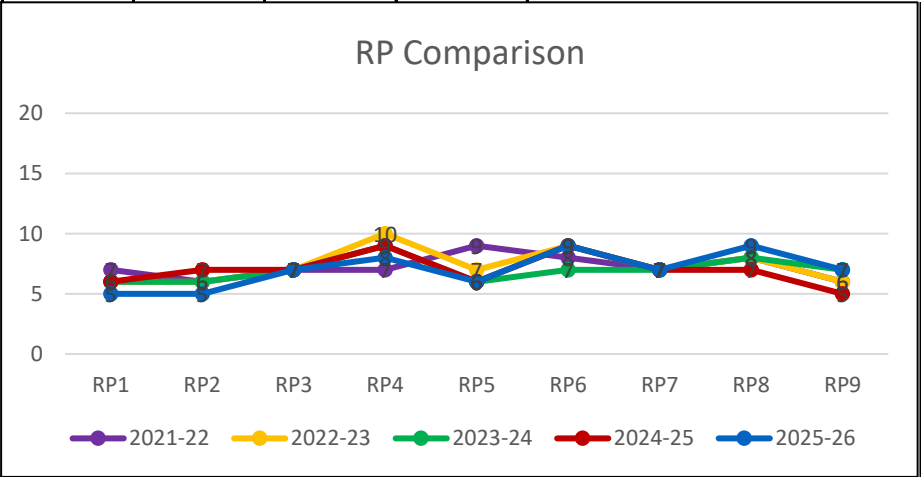
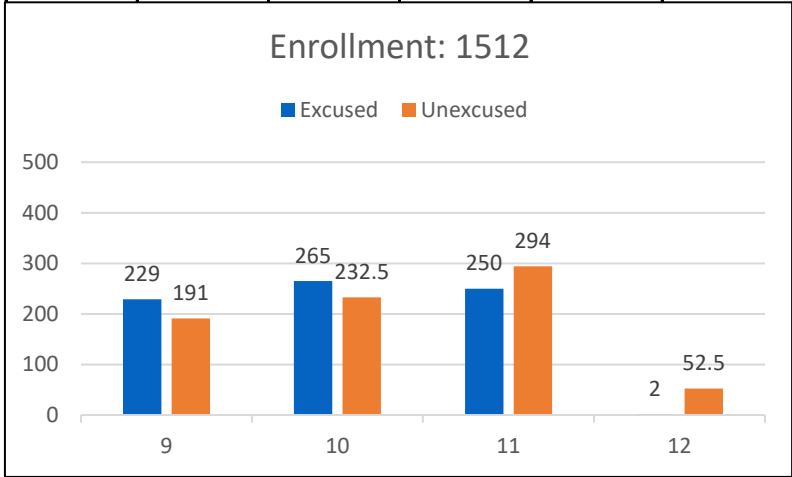
2021-22	RP1: 4.2%	RP2: 4.7%	RP3: 5.4%	RP4: 5.8%	RP5: 5.9%	RP6: 5.5%	RP7: 5.6%	RP8: 5%	RP9: 5.3%
2022-23	RP1: 4.4%	RP2: 4.5%	RP3: 5.4%	RP4: 9.7%	RP5: 6.1%	RP6: 6.8%	RP7: 5.5%	RP8: 4.8%	RP9: 5.8%
2023-24	RP1: 3.9%	RP2: 4.2%	RP3: 4.4%	RP4: 5.8%	RP5: 4.8%	RP6: 5.2%	RP7: 5.1%	RP8: 4%	RP9: 6.2%
2024-25	RP1: 3.9%	RP2: 5.5%	RP3: 4.8%	RP4: 5.4%	RP5: 5.2%	RP6: 7.1%	RP7: 4.9%	RP8: 3.8%	RP9: 9.1%
2025-26	RP1: 3.9%	RP2: 3.8%	RP3: 4.8%	RP4: 5.5%	RP5: 5.4%	RP6: 7.9%	RP7: 4.9%	RP8: 4.7%	RP9: 6.9%

Robertsville



2021-22	RP1: 7.2%	RP2: 6.2%	RP3: 6.9%	RP4: 7.3%	RP5: 9.2%	RP6: 8.2%	RP7: 7%	RP8: 8.2%	RP9: 6%
2022-23	RP1: 6%	RP2: 6.3%	RP3: 6.6%	RP4: 9.8%	RP5: 6.6%	RP6: 8.7%	RP7: 6.5%	RP8: 8.2%	RP9: 6.3%
2023-24	RP1: 5.8%	RP2: 6.3%	RP3: 7.1%	RP4: 8.7%	RP5: 6.4%	RP6: 7.3%	RP7: 6.9%	RP8: 8.3%	RP9: 7.3%
2024-25	RP1: 6.2%	RP2: 7.1%	RP3: 7.2%	RP4: 8.8%	RP5: 6.4%	RP6: 8.6%	RP7: 7.2%	RP8: 7.2%	RP9: 5%
2025-26	RP1: 5%	RP2: 5.2%	RP3: 7.1%	RP4: 7.5%	RP5: 6.2%	RP6: 8.8%	RP7: 6.7%	RP8: 9.4%	RP9: 6.5%

ORHS



Goal
6

Oak Ridge Schools

9th Attendance Period

June 5, 2026

These numbers reflect the **2025-2026** Skyward Student Management System (Entity) active student enrollment count as of **June 5, 2026**.

The total includes **54** private school and home-schooled students receiving Special Ed services.



Oak Ridge Schools

Enrollment Entity Counts 9th RP 2025-26

June 5, 2026

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2025-26	Previous 8th RP 2025-26	Diff	Total PK-12 2024-25
Preschool	63	122														185	189	-4	263
Glenwood			70	86	61	74	77									368	369	-1	377
Linden			95	101	115	107	115									533	535	-2	530
Willow Brook			73	69	87	80	78									387	387	0	419
Woodland			81	70	78	83	110									422	423	-1	427
JMS								174	188	179	173					714	715	-1	711
RMS								191	197	181	182					751	755	-4	765
ORHS												369	414	386	343	1512	1513	-1	1584
Service School	51	8	3	1	3		2	2		2		1				73	73	0	N/A
Enrollment 2025-26	114	130	322	327	344	344	382	367	385	362	355	370	414	386	343	4945	4959	-14	5076
Prev. 8th RP 2025-26	115	133	322	329	345	344	383	368	386	363	357	371	414	387	342	4959			
Difference	-1	-3	0	-2	-1	0	-1	-1	-1	-1	-2	-1	0	-1	1	-14			

This report compares the 2025-26 9th RP enrollment with the 2025-26 8th RP.