Regular Board of Education Meeting

June 9, 2025 5:00 PM
Robert J. Smallridge School Administration Building

I. **Call to Order**
II. **Pledge of Allegiance and Presentation of Colors**
III. **School Program by Secret City Academy**
IV. **Approval of Agenda**
V. **Special Reports/Presentations**
    A. On-Site TeleHealth - Heather Crouch/Dr. Madison Branham
    B. Civil Air Patrol - Captain Steven Mellard
    C. Good News
    D. Recognition of ORHS Baseball Team
VI. **Public Forum**
VII. **Consent Agenda**
    A. Board Minutes 05-19-25
VIII. **Items for Action**
    A. FY25 Budget Transfer #4 - Second Reading
    B. FY25 Preschool Head Start Self-Assessment
    C. FY26 Consolidated Funding Application
    D. FY26 Food Service Contract Renewal
    E. Central Technologies Contract
    F. Government Capital Lease
    G. Board Policy 5.310 Vacations & Holidays - First and Second Reading
    H. Board Policy 6.200 Attendance - First and Second Reading
    I. Board Policy 6.411 Student Wellness - First and Second Reading
    J. ORS Student Code of Conduct
    K. ORHS Student School Board Representative
IX. **Items for Information**
    A. Legislative Update
    B. Enrollment & Attendance - May 2025
X. **Items for Discussion**
XI. **Old Business**
XII. **New Business**
XIII. **Communications**
XIV. **Adjournment**

Good News

June 9, 2025

Willow Brook

Willow Brook had the pleasure of celebrating all students through a series of award assemblies and special ceremonies. Kindergarten through third-grade students were recognized during traditional assemblies that highlighted their achievements over the school year. Fourth graders enjoyed a special day filled with fun activities, culminating in a dedicated assembly and promotion ceremony. It was a memorable day for the entire Willow Brook community.

Robertsville Middle School

The RMS 7th Grade Service Learning class is working on a project to rebuild the Jeter Gardens located in front of the RMS campus. The group partnered with Mr. Todd Livesay's class from ORHS, who built stands for the bucket garden containing potatoes, peppers, and tomatoes. They are also building a bench for the garden using supplies donated by our own Give Club. Currently, topsoil has been added, and a variety of vegetables and flowers have been planted. The produce will be shared to help meet community needs through organizations such as Tabitha's Table and Bryson's Food Pantry.

Oak Ridge High School

Chief Nicholls, along with cadets Morgan Snyder, Hope May, Hailey Dimmer, and Michael Finstad, visited Lakeway Christian Academy last week to train and mentor students interested in launching a new NJROTC program. Students from LCA had the opportunity to learn about the value and impact of NJROTC from a cadet's perspective, gaining insight into the wide range of opportunities the program offers. They were excited about future possibilities and look forward to building training partnerships with cadets and instructors from Oak Ridge High School. ORHS cadets left the event excited about ongoing training opportunities and the new friendships they formed.

Oak Ridge High School hosted a mobile food pantry in collaboration with Second Harvest of East Tennessee and Compassion Ministries. The event successfully served over 400 families. More than 50 ORHS students, parents, and staff members generously volunteered their time to help make the event a success.

A total of 488 Oak Ridge High School students took 668 AP exams this year at Roane State Community College between May 5 and May 23. We are extremely proud of their hard work and dedication in preparing for these exams.

Oak Ridge High School cont'd

Twenty-three students from the Class of 2025 were awarded the Volunteer State Seal of Biliteracy, and two of those students also received the Honors Seal of Biliteracy.

Mason Greenhalgh, a junior on the track team, placed 2nd in the state for the 4x800 relay at the state track meet. Our girls' 4x800 team finished 11th, and our boys' 4x800 team finished 7th.

Congratulations to Mikee Teasley, a junior, on being named TSSAA Mr. Baseball for Class 4A in Tennessee! Also, a big shout-out to the ORHS baseball team for making it to the Final Four in this year's TSSAA baseball tournament!

Oak Ridge Schools

OFFICE OF
Executive Director of Finance

Telephone (865) 425-9004

MEMORANDUM

To: Dr. Bruce Borchers, Superintendent of Schools

From: Jenifer Van Dyke, Executive Director of Finance

Subject: **FY'25 Budget Transfer #4**

Date: May 19, 2025

The attached FY'25 Budget Transfer #4 includes the following budget requests for Board of Education approval:

- Establish CRESO Grant Budget
- Establish Summer Learning Camp & Summer Learning Camp Transportation Grant Budgets.
- Routine budget transfers and revisions from April 23, 2025, through May 12, 2025.

FY 25 FYTD Budget Summary - Budget Transfer #4

Fund	FY25 Original Approved Budget	Budget Amendment #1 & #2	Budget Transfer #1, #2, #3, & #4	FY25 Revised Budget Amounts
Fund 141 (General Fund)	$ 75,708,960.00	$ 1,269,414.76	$ (40,364.76)	**$ 76,938,010.00**
Fund 142 (Federal)	$ 4,817,440.00	$ -	$ 40,364.76	**$ 4,857,804.76**
Fund 143 (Food Service)	$ 3,294,272.00	$ 32,018.45		**$ 3,326,290.45**
Fund 145 (Other Education)	$ 159,434.00			**$ 159,434.00**
Fund 146 (Extended Child Care)	$ 499,932.00	$ 5,660.00		**$ 505,592.00**
TOTAL All Funds	**$ 84,480,038.00**	**$ 1,307,093.21**	**$ -**	**$ 85,787,131.21**

Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Summer Learning Camps Grant - from Contingency	141 R 46980 000 000 00000 000	$ 511,090.83	$ -
	141 R 46590 000 098 00000 120	$ -	$ 511,090.83
Establish FY25 CRESO Grant (to Fund 142)	141 R 46980 000 000 00000 000	$ 40,364.76	$ -
Establish Summer Learning Camps Transportation Grant - from Contingency	141 R 46980 000 000 00000 000	$ 54,320.87	$ -
	141 R 44570 000 000 00000 000	$ 38,376.98	
	141 R 46590 000 098 00000 123	$ -	$ 92,697.85

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Establish Summer Learning Camps Transportation Grant - from Contingency	141 E 72710 312 098 00000 123	$ 82,697.85	$ -
	141 E 72710 412 098 00000 123	$ 10,000.00	$ -
	141 E 71900 599 000 00000 000	$ -	$ 92,697.85
Establish Safety Patrol Donation Budget	141 E 72130 599 000 00000 000	$ 2,150.00	$ -
	141 E 71900 599 000 00000 000	$ -	$ 2,150.00
Establish Summer Learning Camp Grant - from Contingency	141 E 71100 116 098 00000 120	$ 375,000.00	$ -
	141 E 71100 201 098 00000 120	$ 23,250.00	$ -
	141 E 71100 204 098 00000 120	$ 33,750.00	$ -
	141 E 71100 212 098 00000 120	$ 5,437.50	$ -
	141 E 71100 217 098 00000 120	$ 4,725.00	$ -
	141 E 71100 429 098 00000 120	$ 6,107.12	$ -
	141 E 72410 104 098 00000 120	$ 53,279.22	$ -
	141 E 72410 201 098 00000 120	$ 3,303.31	$ -
	141 E 72410 204 098 00000 120	$ 4,795.13	$ -
	141 E 72410 212 098 00000 120	$ 772.55	$ -
	141 E 72410 217 098 00000 120	$ 671.00	$ -
	141 E 71900 599 000 00000 000	$ -	$ 511,090.83

Establish FY25 CRESO Grant (to Fund 142)	141 E 71900 599 000 00000 000	$ -	$ 40,364.76
TOTAL		**$ 1,250,092.12**	**$ 1,250,092.12**

Fund 142 Budget Transfers

Fund 142 REVENUES	Account Number	Decrease	Increase
Establish FY25 CRESO Grant (from 141 Contingency)	142 R 47590 000 000 00000 000	$ 89,965.04	$ -
	142 R 47990 000 058 00000 000	$ -	$ 130,329.80

Fund 142 EXPENDITURES	Account Number	Increase	Decrease
Establish FY25 CRESO Grant (from 141 Contingency)	142 E 73300 189 058 00000 000	$ 10,032.00	$ -
	142 E 73300 201 058 00000 000	$ 621.98	
	142 E 73300 204 058 00000 000	$ 907.56	
	142 E 73300 212 058 00000 000	$ 145.46	
	142 E 73300 308 058 00000 000	$ 11,300.00	
	142 E 73300 399 058 00000 000	$ 83,654.00	
	142 E 73300 429 058 00000 000	$ 4,798.00	
	142 E 73300 599 058 00000 000	$ 4,600.00	
	142 E 73300 524 058 00000 000	$ 2,000.00	
	142 E 73300 790 058 00000 000	$ 4,878.00	
	142 E 99100 504 058 00000 000	$ 7,392.80	
	142 E 71900 000 000 00000 000		$ 89,965.04
TOTAL		**$ 220,294.84**	**$ 220,294.84**

Oak Ridge Schools
PRESCHOOL

Head Start Self-Assessment 2025

I respectfully request approval of the Head Start Self-Assessment for 2025. The Self-Assessment is a Head Start requirement in which a team of preschool staff, parents, and community partners closely evaluate each service area for the program. Within each service area, strengths, and areas to be strengthened are identified. The team then identifies areas on which to focus as priority items. These are the areas in which funding will be an area of focus. The Self-Assessment and the Community Assessment are two primary documents that drive our spending and budget development.

Respectfully submitted,

Mrs. Lisa M Downard

Principal

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Every student prepared for college, career, and life success

Oak Ridge Schools
PRESCHOOL

Oak Ridge Schools' Preschool/Head Start

Annual Self-Assessment

2024-2025

The 2025 Annual Self-Assessment was approved:

By the Oak Ridge Schools Board of Education on : __

By Head Start Policy Committee on

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Introduction

Oak Ridge Schools' Preschool/Head Start program performs a comprehensive self-assessment looking at the program's entire operations each year to measure its effectiveness in meeting program goals and objectives. Members of the self-assessment team include parents, community partners, a member of the Board of Education, policy committee members, and program staff. Information from the self-assessment, along with other program data, is used to develop long and short-term goals and a strategic plan for the program to improve and excel beyond compliance requirements. The information is also used as a part of planning for the annual budget.

Methodology

The annual self-assessment was conducted using the MRI: Management Review Instrument for Head Start Program Evaluation/Self-Assessment.

The tool is divided into two parts:

1. Part One: Self-Assessment as Internal Program Evaluation
2. Part Two: Management Review Instrument

The assessment process consisted of:

1. Orientation/Training
2. Preparing materials
3. Assembling teams
4. Gathering the data
5. Aggregating and analyzing the data
6. Creating the self-assessment report
7. Developing a program improvement plan
8. Reporting to stakeholders

Pre

The program staff discussed the process on April 16, 2025, to review the process and plan for the assessment.

Training

The director provided the management staff with an overview of the self-assessment process on April 16, 2025. On May 21, 2025, parents, community partners, and managers met to discuss each service area on the Self-Assessment.

Preparation

The staff were provided with materials for the self-assessment process and were asked to read and review the materials. On April 21,2025, the staff received copies of the forms required to administer the process.

Teams

Policy Committee members, community partners, management staff, family service staff, and a Board of Education member were introduced to the ORSP Self-Assessment. System area managers served as team leaders to assist with accessing the data needed and to ensure a complete assessment.

Community partners/agencies participating in the assessment were: United Way of Anderson County and Legal Aid.

Gathering Data

System managers gathered data and documentation to verify compliance in their area. Managers shared the reviewed data and determined strengths and challenges.

Data collection tools used

- Child Plus data
- family needs survey
- waiting list
- attendance data
- classroom checklists
- health inspection reports
- custodian playground checklists
- fire marshal inspection reports
- state licensing inspection reports
- Child Plus health data
- program budget

- staff meeting and staff training agendas
- CACFP/USDA meal data
- Ed Plan for special needs services data
- TS GOLD, CLASS
- mental health reports

Aggregating and Analyzing

Once all information was gathered, system managers sorted through the data to ensure they had the information needed for the teams to determine the Program's compliance, strengths, and weaknesses. They looked at all the data that was collected to analyze and summarize the results. The teams summarized what they determined to be areas of program strengths and areas that could be strengthened.

Improvement Plan

Once all summaries were completed, the management staff met to review all area summaries as a team, to determine goals for the 2025-2026 school year, and to create the program improvement plan.

Report to Stakeholders

The Self-Assessment report and program improvement plan was shared with the Board of Education on 6/9/25 and shared with Policy Committee on 5/21/25. Members of each group were given an opportunity for input into the program improvement plan before giving their approval.

2024-2025 Self-Assessment Review Team

Program Parents

- Danielle Hartley
- Mariah Watson
- Kiersten Turner

Community Partners

- Laura McLean-Board of Ed Liaison
- Janet Mynatt—Legal Aide
- Melinda Holder—United Way

Program Staff

- Lisa Downard-Director
- Teresa Fisher-ERSEA Manager
- Kristin Maziasz—School Nurse
- Nancy Chrisman—Family and Community Engagement Manager
- Stacey Burleson—Bookkeeper
- Faby Ayala de Macias—Family Advocate
- Erin Pearson—Education Manager
- Tabatha Gard—Curriculum Coach
- Sandra Vasquez—Family Advocate
- Andrea Ramalheira—Family Advocate

Oak Ridge Schools' Preschool/Head Start

Self-Assessment 2024-2025

Disabilities

Program Strengths:

- Head Start and LEA in one site.
- On-site Speech/Language, OT/PT, Inclusion Specialist and School Psychologist
- Strong communication between parents and teachers
- Amazing developmental/motor/speech gains from beginning of services
- Excellent rapport with TEIS (TN Early Intervention Services) Strong transition (no gaps in services) from TEIS to Preschool Program
- Knowledge/Communication/Resources
- The program is inclusive, and students with special needs are not isolated

Challenges	Action Plan/Goal	Responsible Person/Team	Timeline	Financial Obligation
Communication between parents and therapists- especially OT/PT who are contracted providers	SPED team will meet to discuss what actions should take place and the case managers will share the information with OT and PT.	Case Managers	25-26 SY	None

Status comments on progress reports are not clear and sometimes unrelated to the goal status	Clarification on "progress being made" Provide detail for parents	OT/PT/Speech/Case Manager	25-26 SY	No Cost
Streamline Referral Process	Use of Brigance and online management of Brigance to determine need for referral for evaluation	Education Manager	25-26 SY	No Cost

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Education

Areas of Strength:

- Program implementing research-based, Creative Curriculum, with the Teaching Strategies Gold integrated curriculum-based assessment system.
- Finishing year 8 on implementation of curriculum
- Addition of Tennessee Supplement Literacy Curriculum-Sounds First
- Our program's CLASS observation scores exceed Quality Thresholds-even in the fall observation period
- Teacher level of experience and advanced degrees
- Dedicated SLP, OT, PT, inclusion teacher for the program

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
High number of children with special needs enrolled at ORSP	Utilize Collaborative Team (PLC) to work together with SPED department Utilize special ed staff and other district staff for PD focused on inclusion practices	Education Coordinator, Curriculum Coach,	25-26 SY	Program Funds

Increase DLL Literacy scores	PD focused on phonological awareness and DLL Learners	Education Manager; Curriculum Coach; DLL staff from the district	25-26 SY	Program Funds
Increasing number of cooking activities in the classrooms	Plan with collaborative teams on what ingredients are needed and purchase for team. Plan within PLC's to cook and intentional focus on math skills. Use of fresh items from school garden	Education Manager; Curriculum Coach	25-26 SY	Program Funds; Gardening Grant-Grow Oak Ridge and Oak Ridge Education Foundation

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

ERSEA

Program Strengths:

- Being part of the Oak Ridge School District
- Our ongoing level of community engagement and partnerships
- Parent/Guardian engagement opportunities
- Fully enrolled
- The ongoing presence on social media and at community events has improved awareness throughout the community.
- The program continues to offer an early morning drop-off this year, the program's Duration of Services has occurred in the morning, giving families a 30 minute earlier drop-off option. Power Up Peanuts, a program that provides gross motor activities and play, is the curriculum used for the morning program.
- Reduced number of enrolled students as "Over Income" and "100-130%" which is a reflection of our program serving more students with the greatest need
- New staff have become more familiar with the enrollment and recruitment process
- Culture of being a school community that consists of all school personnel assisting the ERSEA manager in meeting the needs of students and families as it related to recruitment, enrollment, and attendance
- Afternoon transportation provided by the school district (LEA)

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Intentional recruiting-throughout the whole city	Work with community leaders to identify areas of families with most need	ERSEA Manager; Director	25-26 SY	Program funds

After School Child Care	Continue to seek Extended Child Care to be provided at our school for after school hours	Preschool Director; ORS Administration	Ongoing look at this as an option.	ECC independently charges families for their services.
Identify Attendance concerns in a timely manner	Monitor attendance on a weekly basis and address excessive absences in a timely manner	ERSEA manager; Director	25-26 SY	Program Funds

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Family/Community Engagement

Program Strengths:

- Community Partnerships: We have partnerships with several community agencies such as United Way, Legal Aide, etc. Our annual Resource Fair allows our community partners to interact with our Preschool families.
- Strong communication between school and parents through the use of Parent Square, newsletters, canva, flyers.
- Parents feel comfortable coming into the school and reaching out to their family advocate.
- Success with Mornings and Mugs—casual morning opportunity for parents to meet to develop friendships and support one another
- Positive system for arrival to start children's day in a positive way.
- Family engagement events-Increased number of events and improved parental attendance and involvement with the events
- Parents are encouraged to have 1:1 contact with the advocates and to develop strong working relationships.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Getting information about events directly to fathers/father figures	During enrollment meetings, identify father/father figure in contact information and utilize information to enhance involvement	Family Services	25-26 SY	Program funds
Awareness of program's Head Start guidelines, especially regarding home visits, family advocate involvement, family goal	Provide information for parents prior to enrollment-scheduled summer meetings to gather all documents, discuss needs, set goals	Family Services; Director	25-26 SY	Program funds
More parents desired on Policy Committee	Current Policy Committee members and teachers to recruit specific parents with individual invitation, have current members speak to incoming parents during Orientation Utilize social times to encourage participation in PC	Family and Community Engagement Manager; Director	25-26 SY	Program Funds
Additional volunteer opportunities outside of classroom	Ask teacher for ideas and maintain a home reading and activity volunteer log, add an at home activity re: math	Family Advocates; Family and Community Engagement Manager	25-26 SY	Program Funds
Parent Square technical issues	Express concern at district level. Ask Molly (District PR Director) to train families on Parent Square use	Family and Community Engagement Manager; Director	25-26 SY	No cost involved

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Fiscal

Program Strengths:

- Thorough internal monitoring of multiple funding sources that comply with applicable policies and procedures set in place by ORS and Anderson County school district.
- Multiple internal layers of budget and expenditure oversight through continual communication between the ORSP Director, Bookkeeper, and Education Manager that ensure the availability of necessary resources for the students, teachers, and parents

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Limited control over timing of preparing budgets compared to receipt of grant award amounts	Prioritize budgeted items to make it easier to create final budgets when grant amounts are received.	Fiscal Manager/Bookkeeper and Director	25-26 SY	Program Funds

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Governance

Program Strengths:

- Passion and dedication of Policy Committee members
- Collaboration and support from Board of Education
- All classrooms together at one site
- Highly qualified personnel
- School Board Liaison consistently attends meetings and functions and communicates to Board
- A Weekly Newsletter – Puppy Chow, goes out to families to keep everyone informed of current preschool and community events.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Sharing of goals and objectives with governing body—beyond approval	Quarterly sharing of data-family outcomes, progress on HS goals	Family & Community Engagement Manager; Director	25-26 SY	Program funds

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Health/Nutrition

Program Strengths:

- School nurse on site
- Partnership with ACHD for dental clinics at school and referrals if needed for further dental care
- Providing resource information regarding weekly free medical clinic for both students and families in Scarboro each Thursday, as well as free dental clinics happening in the community, etc.
- Partnership with Well Child program for students to receive well child visits and vision screenings/glasses at school
- Partnership with Helen-Ross McNabb for mental health services.
- On-site mental health counselor
- Provide "Food for Kids" through Second Harvest.
- Communication in a timely manner
- School Resource Officer on site

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Some students struggling to establish PCP/Pediatrician and dentist	Participating in the Well Child program to provide a physical, and eye exams/glasses, and referrals. Ask parents during enrollment meetings	School Nurse	25-26 SY	School system program

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Human Resources

Program Strengths:

- The ORS Preschool is part of the Oak Ridge School District. All staff must apply and complete new hire requirements prior to any employee's start date. Being a part of the school district also provides a larger number of applicants which in turn means a more diverse group of people to choose from.
- For each job opening at the Preschool, there is a panel to conduct interviews. This allows for administration, faculty, and staff to not only sit in on the interviews, but to ask questions as well. Also, the panel decides who is best suited for each position and who will bring the most to the program.
- Relaxation Room created for staff to use as needed—has a massage chair, foot massager, water, calming music, etc.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Diversity of Staff	Get job opening information out to our Preschool parents and to nearby colleges.	Principal, HR Department	Ongoing	No additional funds required

Mental Health of Staff	Provide opportunities for on-site counselor to support staff. Provide a positive, nurturing environment for staff	Director, Mental Health Manager	25-26 SY	Program funds

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Mental Health

Areas of Strength:

- Utilization of Conscious Discipline continues in all classrooms
- In-house training for Conscious Discipline during Professional Development days for all staff
- Continued contract with McNabb Center to continue school-based mental health counselor

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Continue to provide training and support toward increasing depth of implementation of Conscious Discipline (starting year 4 of 5-year plan)	Continuation of PD regarding Conscious Discipline PLC's share strategies and practices and monitor data regarding Social Emotional objectives within TS Gold	Mental Health Coordinator	25-26 SY	Program Funds

Oak Ridge Schools' Preschool/Head Start

Self-Assessment 2024-2025

Program Design and Management

Strengths:

- Policy Committee is a guiding force in decision making for the program.
- Teachers, Family Services, Managers, and Administrators work together to consistently monitor program operations
- Part of LEA—highly qualified staff
- Ambitious but Attainable program goals

Challenges	Action Plan/Goals	Responsible Person	Timeline	Financial Obligation
Systemic monitoring of the program in meeting HS standards	Continue to update and follow a schedule for areas to be monitored throughout the year Management Team to meet on a monthly basis	Director Compliance Manager	Ongoing	Program funds
Communication among Family Services Team and Management Team	Meet monthly	Family and Community Engagement Manager; Director	25-26 SY	Program Funds

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Facilities and Safety

Program Strengths:

- New facility.
- Dedication and attention to detail of our custodians and support from the schools' maintenance department.
- Experienced and knowledgeable staff members.
- Training of staff pertaining to safety issues.
- Clear sight lines in building and parking lots

Challenges	Action Plan/Goals	Responsible Person	Timeline	Financial Obligation
Safety concerns related to possible parental conflicts, custody issues, etc.	Collaborate with legal aid to provide staff training	Family and Community Engagement Manager	25-26 SY	Program Funds
Personal Alert Devices are new	Provide training for staff re: use of devices	Technology dept	25-26 SY	Program Staff to conduct training
Raptor Alert System	Provide training for staff	Technology Dept.	25-26 SY	Program staff to conduct training

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2024-2025

Transportation

Program Strengths:

- Support of LEA—contract with First Student transportation service to provide afternoon transportation for all students

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Monitoring of transportation	Request driver information prior to students beginning school Provide calendar of requirements to Director of Transportation before beginning of each school year	Director or Transportation Manager	25-26 SY	Program Funds
Updates when new drivers and/or aides are hired	Request quarterly update	Transportation Manager	25-26 SY	Program Funds

The Self-Assessment team identified the following areas for improvement:

Item	Action	Completion Date
Mental Health of Staff and Students	• The program will continue to grow in implementation of Conscious Discipline and will provide training and support for new staff • The program will continue the partnership with McNabb Mental Health Center to provide counseling and support to staff and students	
Recruiting of eligible students	• The program will participate in community events and on community boards to promote the school within the community and to strategically recruit eligible students • The program will provide informational brochures/flyers within the community—in the offices of all Oak Ridge Schools, at the city Chamber of Commerce, and the office of local housing/rental properties	
Support classroom staff in working with students with disabilities	• Include specialists in PLC's • Specialists provide in-service during staff meetings/PD • Specialists to provide more detailed progress reports to teacher and parents	

Literacy instruction specific to Dual Language Learners (DLL) and students with special needs	• Continued use of Phonological Awareness and Sounds First curriculum with training and support as needed with new staff • PLC focus on Phonological Awareness instruction	
Increase Math proficiency	• Continued use of Intentional Teaching Cards for Math instruction—specifically cooking • PLC focus on Math instruction	

Consolidated Funding Application (CFA)

Tennessee receives more than $700 million each year from the U.S. Department of Education under the ESEA, as amended by the Every Student Succeeds Act (ESSA), IDEA, and the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). This year Oak Ridge Schools' allocation totals $2, 335,484.74.

The Consolidated Funding Application (CFA) must be completed by each local educational agency (LEA). It includes funding awards for the following federal programs:

• Title I, Part A

• Title I, Part A—Neglected

• Title I, Part C—Migrant

• Title I, Part D—LEA

• Title I, Part D—State Agencies

• Title II, Part A • Title III, Part A

• Title IV, Part A

• Title V, Part B, Subpart 2 (Rural and Low-Income Schools)

• IDEA (Part B, Section 611 and Section 619) The CFA must be reviewed and approved by the state education agency (SEA), the Tennessee Department of Education (the department).

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Consolidated Checklist

Checklist cannot be viewed while the application is under review.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Overview, Cover Page, and Contacts

Application Contacts and Consolidated Funding Application (CFA) Roles.

Contacts are names that are selected on the CFA Contacts page; the *LEA Data View* role allows a name to be selected.

The following Roles allow individuals to answer application questions and/or change the application status: the *LEA Authorized Representative, LEA Fiscal Representative, Consolidated Update,* and *Consolidated Director.*

User Access

The *Consolidated* roles or *Data View* roles can be assigned by the district user access administrators or the ePlan.Help@tn.gov team.

Click here to access the LEA user access form.

Workflow and Notifications

Not Started	The application cannot be edited until the draft is started. *LEA Consolidated Update, LEA Consolidated Director, LEA Fiscal Representative,* or *LEA Authorized Representative* roles can move the application into *Draft Started* status.
Draft Started	*LEA Consolidated Update, LEA Consolidated Director, LEA Fiscal Representative,* or *LEA Authorized Representative* roles can edit the CFA in the *Draft Started* status (or *Revision Started* for revisions).
Draft Completed	The *LEA Consolidated Director* role can click *Draft Completed* (or *Revision Completed for revisions).*
LEA Fiscal Representative Approved or Not Approved	The *LEA Fiscal Representative* can click *Approved* or *Not Approved.*
LEA Authorized Representative Approved or Not Approved	The *LEA Authorized Representative* can click *Approved* or *Not Approved.*
TDOE FPO Divisional Coordinator Reviewed or Returned	The *TDOE FPO Divisional Coordinator* can click *Reviewed* or *Returned.*
TDOE FPO Director Approved or Not Approved	The *TDOE FPO Director* can click *Approved* or *Not Approved.*

Reimbursement Requests

LEAs can complete reimbursement requests after the *TDOE FPO Director* has approved the application.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

TDOE Contacts

ESSA Coordinator	Henry.LaFollette@tn.gov
IDEA Coordinator	Melanie.B.Lamberson@tn.gov
Fiscal Consultant	Shelby.Ownbey@tn.gov
Single Sign On (SSO)	DT.Support@tn.gov

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Overview, Cover Page, and Contacts

LEA Information

* LEA ID#	* LEA Name
012	Oak Ridge Schools

LEA Official Address

* Street	* City
304 New York Ave	Oak Ridge
* Zip Code	* Last Four Digits from the ZIP+4 Digit Postal Code
37830	7830-0600
Phone	LEA Website
8654259011	www.ortn.edu

Director of Schools

* Name	* Email	* Phone
Dr. Bruce Borchers	btborchers@ortn.edu	8654259011

ESEA Director

* Name	* Email	* Phone
Dr. Kelly Williams	kmwilliams@ortn.edu	8654259016

IDEA Director

* Name	* Email	* Phone
John Stults	jcstults@ortn.edu	8654259027

SAM.GOV Information

* SAM Registration Annual Renewal Date
08/21/2025

* Address Listed under SAM Registration Including **ZIP+4 Postal Code**
304 New York Ave. Oak Ridge, TN 37830-5217

* UEI (Unique Entity Identification)
EGYUYFNQMG65

* Cage Code for SAM Registration
5R1D2

* Contact Personnel Name for SAM Registration
Jenifer Van Dyke

* SAM Contact Email Address
jhvandyke@ortn.edu

* Backup personnel assigned for SAM registration
Dana Palouchi

Federal Funds Question

* Will you spend $1,000,000 or more in federal funds in this fiscal year?
Yes

Assurance

* The information provided above is accurate as of the date of submission of the consolidated funding application.

Consolidated Project

Consolidated Project begins July 1, 2025 and ends Sept. 30, 2026*

*Tydings Amendment: Section 421(b) of the General Education Provisions Act states that any funds that are not obligated at the end of the federal funding period shall remain available for an additional 12 months.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Overview, Cover Page, and Contacts

Required Contacts	
Type	**Contact(s)**
Director of Schools [Select at least 1 contact(s)]	Bruce Borchers - 11-15
ESEA Bookkeeper [Select at least 1 contact(s)]	Krystal Hawkins - Less than one year
ESEA Director [Select at least 1 contact(s)]	Kelly Williams - 7-10
Family Engagement Liaison [Select at least 1 contact(s)]	Kelly Williams - 7-10
Foster Care Point of Contact [Select at least 1 contact(s)]	John Stults - 7-10
Homeless Children Liaison [Select at least 1 contact(s)]	John Stults - 7-10
Homeschool Coordinator [Select at least 1 contact(s)]	John Stults - 7-10
IDEA Bookkeeper [Select at least 1 contact(s)]	Ann Moore - 16+
IDEA Director [Select at least 1 contact(s)]	John Stults - 7-10
IDEA, Part B Contact [Select at least 1 contact(s)]	John Stults - 7-10
IDEA Preschool Contact [Select at least 1 contact(s)]	Lisa Downard - 7-10
Justice-Involved Youth Contact (Attendance Officer unless otherwise noted) [Select at least 1 contact(s)]	John Stults - 7-10
Migrant Liaison [Select at least 1 contact(s)]	Amanda Tinker - 1-2
Private Schools Contact [Select at least 1 contact(s)]	Anthony Jolly - 3-4
Relief Funding Contact [Select at least 1 contact(s)]	Kelly Williams - 7-10
Title I-A Contact [Select at least 1 contact(s)]	Anthony Jolly - 3-4
Title I: N & D Contact [Select at least 1 contact(s)]	John Stults - 7-10
Title II-A Contact [Select at least 1 contact(s)]	Kelly Williams - 7-10
Title III-EL Contact [Select at least 1 contact(s)]	Amanda Tinker - 1-2
Title IV Contact [Select at least 1 contact(s)]	Kelly Williams - 7-10
Title V Contact [Select at least 1 contact(s)]	Kelly Williams - 7-10
Treasurer or CFO [Select at least 1 contact(s)]	Jenifer VanDyke - 5-6

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	5/12/2025 9:21:38 AM	Bruce Borchers	Status changed to 'LEA Authorized Representative Approved'.	S
	5/12/2025 8:48:37 AM	Jenifer VanDyke	Status changed to 'LEA Fiscal Representative Approved'.	S
	5/12/2025 8:19:55 AM	Kelly Williams	Status changed to 'Draft Completed'.	S
	3/7/2025 10:08:09 AM	Anthony Jolly	Status changed to 'Draft Started'.	S
	2/28/2025 2:22:25 PM	Melissa Brown	Status changed to 'Not Started'.	S

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Allocations

Allocation Type	(1) ESEA Con. Admin	(2) Title I-A CFDA: 84.010A	(3) Title I-A Neglected CFDA: 84.010A	(4) Title I-C	(5) Title I-D LEA CFDA: 84.010A	(6) Title I-D SA CFDA: 84.013A	(7) Title II-A CFDA: 84.367A	(8) Title III CFDA: 84.365A	(9) Title IV CFDA: 84.424A	(10) Title V CFDA: 84.358A	(11) School-wide Pool	(12) IDEA, Part B CFDA: 84.027A	(13) IDEA Preschool CFDA: 84.173A	Total
Original	$0.00	$874,644.41	$0.00	$0.00	$0.00	$0.00	$166,132.82	$24,888.18	$66,930.33	$0.00	$0.00	$1,164,695.00	$38,194.00	$2,335,484.74
Incoming Carryover	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Outgoing Carryover	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Reallocated	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Additional	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Released	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Consortium	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Special Award	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
FER Released	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total	$0.00	$874,644.41	$0.00	$0.00	$0.00	$0.00	$166,132.82	$24,888.18	$66,930.33	$0.00	$0.00	$1,164,695.00	$38,194.00	$2,335,484.74

Allocation Transfers	(1) ESEA Con. Admin	(2) Title I-A CFDA: 84.010A	(3) Title I-A Neglected CFDA: 84.010A	(4) Title I-C	(5) Title I-D LEA CFDA: 84.010A	(6) Title I-D SA CFDA: 84.013A	(7) Title II-A CFDA: 84.367A	(8) Title III CFDA: 84.365A	(9) Title IV CFDA: 84.424A	(10) Title V CFDA: 84.358A	(11) School-wide Pool	(12) IDEA, Part B CFDA: 84.027A	(13) IDEA Preschool CFDA: 84.173A	Total
From Title I-A	$0.00	$0.00									$0.00			$0.00
From Title I-A Neglected	$0.00		$0.00											$0.00
From Title I-C	$0.00			$0.00							$0.00			$0.00
From Title I-D LEA	$0.00				$0.00									$0.00
From Title II-A	$0.00	Original $0.00 Carryover $0.00		Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	$0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	$0.00			$0.00
From Title III	$0.00							$0.00			$0.00			$0.00
From Title IV	$0.00	Original $0.00 Carryover $0.00		Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	Original $0.00 Carryover $0.00	$0.00	Original $0.00 Carryover $0.00	$0.00			$0.00
From Title V	$0.00									$0.00	$0.00			$0.00
From IDEA, Part B											$0.00	$0.00		$0.00
Total	$0.00	$874,644.41	$0.00	$0.00	$0.00	$0.00	$166,132.82	$24,888.18	$66,930.33	$0.00	$0.00	$1,164,695.00	$38,194.00	$2,335,484.74

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - ESEA Requirements

Hovering on a column header will display additional information about that column's data. Note that the combined limitation for indirect costs and direct administration costs does not apply to Title III, Part A and Title IV, Part A. LEAs may budget up to 2% direct administration costs as well as the applicable indirect cost rate for these two programs.

Grant	Original Allocation	Con Admin Contribution	Con Admin %	Direct Admin	Direct %	Indirect	Indirect %	Total Admin	Total Admin %	Max Allowed Admin %
Title I, Part A	$874,644.41	$0.00	0.00 %	$0.00	0.00 %	$52,478.66	6.00 %	$52,478.66	6.00 %	20.00 %
Title I, Part A-Neglected	$0.00	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	20.00 %
Title I, Part C	$0.00	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	20.00 %
Title I, Part D LEA	$0.00	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	20.00 %
Title II, Part A	$166,132.82	$0.00	0.00 %	$0.00	0.00 %	$9,967.97	6.00 %	$9,967.97	6.00 %	20.00 %
Title III	$24,888.18	$0.00	0.00 %	$0.00	0.00 %	$497.76	2.00 %	$497.76	2.00 %	2.00 %
Title IV	$66,930.33	$0.00	0.00 %	$0.00	0.00 %	$1,338.61	2.00 %	$1,338.61	2.00 %	2.00 %
Title V	$0.00	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	$0.00	0.00 %	20.00 %

ESEA Shared Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - ESEA Requirements

Required Documents
This page is currently not accepting Related Documents.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost Guide	
Total Allocation	$874,644.41
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$874,644.41
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$822,034.22
Max Indirect Cost	$52,610.19

Account Number		Total
71100 - Regular Instruction Program		$724,557.03
71150 - Alternative Instruction Program		$0.00
71200 - Special Education Program		$0.00
72120 - Health Services		$0.00
72130 - Other Student Support		$97,608.72
72210 - Support Services/Regular Instruction Program		$0.00
72250 - Education Technology		$0.00
72410 - Office of the Principal		$0.00
72520 - Human Resources/Personnel		$0.00
72610 - Operation of Plant		$0.00
72710 - Transportation		$0.00
73100 - Food Service		$0.00
73400 - Early Childhood Education		$0.00
82130 - Principal		$0.00
99100 - Transfers Out		$52,478.66
	Total	$874,644.41
	Adjusted Allocation	$874,644.41
	Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

71100 - Regular Instruction Program - $724,557.03

Budget Detail		Narrative Description
Account Number:	71100 - Regular Instruction Program	District Set Aside ORS Preschool Teachers 167755.29 District Set Aside 2.50 FTE
Line Item Number:	116 - Teachers	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$167,755.29	
Line Item Total:	$167,755.29	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 61788.83 Glenwood 1.75 FTE 61760.14 Linden 1.75 FTE 53879.86 Woodland .75 FTE 28842.22
Line Item Number:	163 - Educational Assistants	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	

Quantity:	1.00	
Cost:	$206,271.05	
Line Item Total:	$206,271.05	
Account Number:	71100 - Regular Instruction Program	ORS Preschool Assistants - District Set Aside 5.92 FTE 174187.40
Line Item Number:	163 - Educational Assistants	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$174,187.40	
Line Item Total:	$174,187.40	
Account Number:	71100 - Regular Instruction Program	ORS Preschool - District Set Aside 8.42 FTE 22899.31
Line Item Number:	201 - Social Security	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		
Location	Oak Ridge (012)	

Code:		
Quantity:	1.00	
Cost:	$22,899.31	
Line Item Total:	$22,899.31	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 3830.91 Glenwood 1.75 FTE 3340.55 Linden 1.75 FTE 3829.13 Woodland .75 FTE 1788.22
Line Item Number:	201 - Social Security	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$12,788.81	
Line Item Total:	$12,788.81	
Account Number:	71100 - Regular Instruction Program	ORS Preschool - District Set Aside 8.42 FTE 23433.82
Line Item Number:	204 - Pensions	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		
Location	Oak Ridge (012)	

Code:		
Quantity:	1.00	
Cost:	$23,433.82	
Line Item Total:	$23,433.82	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 4222.54 Glenwood 1.75 FTE 2911.00 Linden 1.75 FTE 0 Woodland .75 FTE 0
Line Item Number:	204 - Pensions	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$7,133.54	
Line Item Total:	$7,133.54	
Account Number:	71100 - Regular Instruction Program	ORS Preschool - District Set Aside 8.42 FTE 870.00
Line Item Number:	206 - Life Insurance	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		

Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$870.00	
Line Item Total:	$870.00	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 240.00 Glenwood 1.75 FTE 0 Linden 1.75 FTE 120.00 Woodland .75 FTE 0
Line Item Number:	206 - Life Insurance	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$360.00	
Line Item Total:	$360.00	
Account Number:	71100 - Regular Instruction Program	ORS Preschool - District Set Aside 8.42 FTE 64764.96
Line Item Number:	207 - Medical Insurance	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional Program Code:		

Location Code: Oak Ridge (012) **Quantity:** 1.00 **Cost:** $64,764.96 **Line Item Total:** $64,764.96	
Account Number: 71100 - Regular Instruction Program **Line Item Number:** 207 - Medical Insurance **Strategic Plan:** **LEA Set Asides:** **Admin Costs:** **Optional Program Code:** **Location Code:** Oak Ridge (012) **Quantity:** 1.00 **Cost:** $31,184.40 **Line Item Total:** $31,184.40	Willow Brook 2.0 FTE 22379.76 Glenwood 1.75 FTE 0 Linden 1.75 FTE 8804.64 Woodland .75 FTE 0
Account Number: 71100 - Regular Instruction Program **Line Item Number:** 208 - Dental Insurance **Strategic Plan:** **LEA Set Asides:** Preschool **Admin Costs:** **Optional Program**	ORS Preschool - District Set Aside 8.42 FTE 2425.95

Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,425.95	
Line Item Total:	$2,425.95	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 718.80 Glenwood 1.75 FTE 359.40 Linden 1.75 FTE 0 Woodland .75 FTE 0
Line Item Number:	208 - Dental Insurance	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$1,078.20	
Line Item Total:	$1,078.20	
Account Number:	71100 - Regular Instruction Program	ORS Preschool - District Set Aside 8.42 FTE 5355.48
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional		

Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$5,355.48	
Line Item Total:	$5,355.48	
Account Number:	71100 - Regular Instruction Program	Willow Brook 2.0 FTE 895.94 Glenwood 1.75 FTE 895.52 Linden 1.75 FTE 781.26 Woodland .75 FTE 418.21
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,990.93	
Line Item Total:	$2,990.93	
Account Number:	71100 - Regular Instruction Program	Vision insurance for positions that qualify for coverage ORS Preschool - District Set Aside 8.42 FTE 732.39
Line Item Number:	299 - Other Fringe Benefits	
Strategic Plan:		
LEA Set Asides:	Preschool	
Admin Costs:		
Optional		

Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$732.39
Line Item Total:	$732.39

Account Number:	71100 - Regular Instruction Program
Line Item Number:	299 - Other Fringe Benefits
Strategic Plan:	
LEA Set Asides:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$325.50
Line Item Total:	$325.50

Vision insurance for positions that qualify for coverage

Willow Brook 2.0 FTE 217.00
Glenwood 1.75 FTE 108.50
Linden 1.75 FTE 0
Woodland .75 FTE 0

Total for 71100 - Regular Instruction Program:	$724,557.03
Total for all other Account Numbers:	$150,087.38
Total for all Account Numbers:	$874,644.41
Adjusted Allocation:	$874,644.41
Remaining:	$0.00

Budget Detail

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

72130 - Other Student Support - $97,608.72

Budget Detail		Narrative Description
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 45019.39
Line Item Number:	189 - Other Salaries & Wages	
Strategic Plan:	Student Readiness	
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$45,019.39	
Line Item Total:	$45,019.39	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 2791.20
Line Item Number:	201 - Social Security	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	

Quantity:	1.00	
Cost:	$2,791.20	
Line Item Total:	$2,791.20	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 2782.20
Line Item Number:	204 - Pensions	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,782.20	
Line Item Total:	$2,782.20	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 120.00
Line Item Number:	206 - Life Insurance	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location	Oak Ridge (012)	

Code:		
Quantity:	1.00	
Cost:	$120.00	
Line Item Total:	$120.00	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 15916.99
Line Item Number:	207 - Medical Insurance	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$15,916.99	
Line Item Total:	$15,916.99	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 359.40
Line Item Number:	208 - Dental Insurance	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location	Oak Ridge (012)	

Code:		
Quantity:	1.00	
Cost:	$359.40	
Line Item Total:	$359.40	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 652.78
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$652.78	
Line Item Total:	$652.78	
Account Number:	72130 - Other Student Support	Social Worker - 1.0 FTE (based on needs assessment using SEL survey data) Willow Brook 108.50
Line Item Number:	299 - Other Fringe Benefits	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		

Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$108.50	
Line Item Total:	$108.50	
Account Number:	72130 - Other Student Support	St. Mary's School will use the following for supplemental contracted services: - Calculating Minds (6136.36) - Huntington Learning Academy (11769.23) - Houghton Mifflin (1017.00)
Line Item Number:	399 - Other Contracted Services	
Strategic Plan:		
LEA Set Asides:	Private School Instructional Funds	
Admin Costs:		
Optional Program Code:	08	
Location Code:	St. Mary's School Oak Ridge (012-9010)	
Quantity:	1.00	
Cost:	$18,922.59	
Line Item Total:	$18,922.59	
Account Number:	72130 - Other Student Support	District set aside - Required parent involvement 2186.61 of the money set aside for parent involvement is used for educational materials and light refreshments at parent information nights at Woodland Elementary. 142-72130- 499-101-00050-000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Linden Elementary. 142-72130-499-101-00030-000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Glenwood Elementary. 142-72130-499-101-00015-000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Willow Brook Elementary.142-72130-499-101-00045-000
Line Item Number:	499 - Other Supplies and Materials	
Strategic Plan:		
LEA Set Asides:	Required Parent and Family Engageme...	
Admin Costs:		
Optional Program Code:		

Location Code: Oak Ridge (012) **Quantity:** 1.00 **Cost:** $8,746.44 **Line Item Total:** $8,746.44	
Account Number: 72130 - Other Student Support **Line Item Number:** 499 - Other Supplies and Materials **Strategic Plan:** **LEA Set Asides:** Private School Parent and Family En... **Admin Costs:** **Optional Program Code:** **Location Code:** St. Mary's School Oak Ridge (012-9010) **Quantity:** 1.00 **Cost:** $189.23 **Line Item Total:** $189.23	Set-aside for St. Mary's family nights, light refreshments, materials, and books for families.
Account Number: 72130 - Other Student Support **Line Item Number:** 599 - Other Charges **Strategic Plan:** **LEA Set Asides:** Students Experiencing Homelessness **Admin Costs:** **Optional Program**	District Homeless Set Aside - The funds set aside for homeless are used for instructional materials above and beyond what is provided by the school. It is also used for clothing or other materials needed for a student to succeed in school. 2000

Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$2,000.00
Line Item Total:	$2,000.00

Total for 72130 - Other Student Support:	$97,608.72
Total for all other Account Numbers:	$777,035.69
Total for all Account Numbers:	$874,644.41
Adjusted Allocation:	$874,644.41
Remaining:	$0.00

Budget Detail

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

99100 - Transfers Out - $52,478.66

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect Costs 6%
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$52,478.66	
Line Item Total:	$52,478.66	

Total for 99100 - Transfers Out:	$52,478.66
Total for all other Account Numbers:	$822,165.75
Total for all Account Numbers:	$874,644.41
Adjusted Allocation:	$874,644.41
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost Guide	
Total Allocation	$874,644.41
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$874,644.41
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$822,034.22
Max Indirect Cost	$52,610.19

Filter by Location: All - $874,644.41

Account Number Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	99100 - Transfers Out	Total
116 - Teachers	167,755.29			167,755.29
163 - Educational Assistants	380,458.45			380,458.45
189 - Other Salaries & Wages	0.00	45,019.39		45,019.39
201 - Social Security	35,688.12	2,791.20		38,479.32
204 - Pensions	30,567.36	2,782.20		33,349.56
206 - Life Insurance	1,230.00	120.00		1,350.00
207 - Medical Insurance	95,949.36	15,916.99		111,866.35
208 - Dental Insurance	3,504.15	359.40		3,863.55
212 - Employer Medicare	8,346.41	652.78		8,999.19
299 - Other Fringe Benefits	1,057.89	108.50		1,166.39
399 - Other Contracted Services	0.00	18,922.59		18,922.59
499 - Other Supplies and Materials	0.00	8,935.67		8,935.67

Account Number Line Item Number	71100 - Regular Instruction Program	72130 - Other Student Support	99100 - Transfers Out	Total
504 - Indirect Cost			52,478.66	52,478.66
599 - Other Charges	0.00	2,000.00		2,000.00
Total	724,557.03	97,608.72	52,478.66	874,644.41
			Adjusted Allocation	874,644.41
			Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Budget Tag Summary

Tag Group	Tag	Budget Amount
Strategic Plan	Academics	$0.00
Strategic Plan	Educators	$0.00
Strategic Plan	Student Readiness	$45,019.39
LEA Set Asides	Students Experiencing Homelessness	$2,000.00
LEA Set Asides	Required Parent and Family Engagement	$8,746.44
LEA Set Asides	Private School Instructional Funds	$18,922.59
LEA Set Asides	Private School Parent and Family Engagement	$189.23
LEA Set Asides	Additional Parent and Family Engagement	$0.00
LEA Set Asides	Reservation of Funds	$0.00
LEA Set Asides	Professional Development	$0.00
LEA Set Asides	Salary Equalization	$0.00
LEA Set Asides	Extended School Day or Year	$0.00
LEA Set Asides	English as a Second Language Programs	$0.00
LEA Set Asides	Foster Student Transportation	$0.00
LEA Set Asides	Preschool	$462,424.60
LEA Set Asides	Supplemental Funds for Services to Neglected Youth	$0.00
LEA Set Asides	Support for Focus and Priority Schools	$0.00
Admin Costs	Con Admin	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00

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Program Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Program Administration: The reasonable and necessary costs to manage Title I in a compliant and effective manner.

☐ **The LEA is utilizing consolidated administration to administer Title I.** Information regarding the administration of the grant can be found in the Consolidated Administration Program Details page of the consolidated funding application.

☑ **The LEA is not utilizing consolidated administration to administer Title I.** Provide a summary of how the Title I program will be administered, including the title of the staff responsible for the grant administration, the FTE(s) to be supported by Title I funds, and all other funding sources that will contribute to Title I administrative staff salaries/benefits.

The Executive Director of Teaching and Learning is responsible for grant administration of Title I funds. Administrative duties include but are not limited to supervision of the federal grant, management of the budget to ensure compliance with federal regulations include comparability and equitability guidelines, oversight of Title I schools, instructional funds and school improvement plans, and fidelity of alignment between Title I schools goals and district priorities.

Use of Funds for PreK: For purposes of federal funding, "elementary schools" are schools serving any combination of pre-kindergarten through grade six (PreK-6) (TCA §49-6-301(a)). Indicate below whether funds from this grant will be directed to PreK students and/or instructional staff (i.e., teachers, coaches, paraprofessionals).

☑ Check the box if the LEA uses grant funds from this program to support pre-K.

199 * How many pre-K students are served with grant funds from this program?

17 * How many instructional staff (i.e., teachers, coaches, paraprofessionals) are served with grant funds from this program?

School-wide Planning: Each year districts are required to work with and support Title I schools in the development of school plans that align with identified priority needs, contain all required plan components, and budget school-level Title I funds. Districts are also required to review and approve Title I school-wide plans to ensure that all required components are included.

Describe how the school actively and consistently involves all planning team members and other stakeholders in the development, implementation, and revision of the school plan throughout the year.

The Executive Director of Teaching and Learning participates in monthly district PTO meetings, principals' meetings, and school leadership team meetings to train and review Title I school-wide plans with the Title I school stakeholders throughout the year. Stakeholders provide feedback about needs assessments, program details, and planned expenditures. In addition, the director meets individually with Title I school administrators and leadership teams to support school-wide planning at school sites. The director approves all school plans. Planning teams in each elementary school complete a yearly self-assessment to determine strengths and needs for improvement planning. The results of the self-assessment are not only used to determine the needs of the school, but the instructional needs for students who are at-risk. The self-assessment provides information about professional development needed to increase academic achievement of all students. Additionally, InformTN, provided by TDOE, is used to identify strengths and needs of the Oak Ridge School District compared to surrounding and similar districts. Ongoing assessments included in the district scorecard and RTI assessments, are used to determine the progress of the initiatives in place and determine what, if any, changes are needed to meet the needs of low-achieving students. School level RTI teams meet on a monthly basis to monitor the progress of all students that receive intervention services. School level PLC groups meet monthly to plan for instructional needs at all grade levels.

Describe the process for reviewing the effectiveness of school-wide programs.

The effectiveness of the school-wide programs is reviewed using the Oak Ridge Schools Scorecard to compare multiple sources of data at each grade level. Outcome measures listed in each school plan are also evaluated according to the timeline indicated in the plan. Principals have the opportunity to discuss program goals during monthly principals' meetings. They also review programs monthly with faculty and parents. When changes are needed, principals work with the Executive Director, school leadership teams, and parent advisory committees to gather feedback. Changes are proposed in school plans and contingent upon final TDOE approval. In addition to school plans, the Oak Ridge district and each school uses scorecards with aligned measures to goals identified by the Oak Ridge Community and outlined in the Portrait of a Graduate strategic plan adopted by the Oak Ridge Board of Education. The Oak Ridge Preschool program is evaluated with both Head Start and Voluntary PreK measures. Additionally, district measures that align with Kindergarten are used to evaluate the ongoing effectiveness of the Preschool program and an early intervention program serving students in poverty.

School-wide & Targeted Assistance Programs

* Identify the type(s) of services and supports to be provided for students with Title I funding.

- [x] Academic interventions (RTI support)
- [ ] Guidance services
- [ ] Social services
- [ ] Behavioral services
- [ ] Nursing services
- [x] Extended year services
- [x] Extended day services
- [ ] Academic enrichment
- [ ] Early post-secondary opportunities
- [x] Instructional technology
- [ ] Instructional software
- [x] Instructional supplies & materials
- [ ] Class-size reduction

  _____ # of CSR Teachers
- [ ] Other - (please specify)

* Provide a general description of the programs, services and supports selected above to be supported with Title I funds in participating schools. - (If implementing both school-wide and targeted assistance programs, include a separate description for each program type.)

The Title I funds include but are not limited to preschool teachers and assistants, elementary school paraprofessionals and interventionists. Additionally, supplies and materials for reading and math intervention, assessment, and professional development are support by Title I funds. Title I funds at Willow

Brook Elementary are used for an interventionist and teaching assistants to help students who struggle in reading and math. Funds are also used improve literacy achievement and STEM. Title I funds for professional development are focused upon responsive instruction and additional funds for intervention assessments and materials will also be provided. (specifically determined based on Learning Explorer's Pathway Benchmark Assessments - District).Title I funds at Glenwood Elementary are used for interventionists to help students who struggle in reading and math. Funds are also used improve literacy achievement and STEM. Title I funds for professional development focused on responsive instruction and additional funds for intervention assessments and materials will also be provided. (specifically determined based on Learning Explorer's Pathway Benchmark Assessments - District). Title I funds at Linden Elementary are used for interventionists to help children who struggle in reading and math. Funds are also used improve literacy achievement and STEM. Title I funds for professional development focused on responsive instruction and additional funds for intervention assessment and materials will also be provided. (specifically determined based on Learning Explorer's Pathway Benchmark Assessments - District) Title I funds at Woodland Elementary are used for interventionists to help children who struggle in reading and math. Funds are also used improve literacy achievement and STEM. Title I funds for professional development focused on responsive instruction and additional funds for intervention assessments and materials will also be provided. (specifically determined based on Learning Explorer's Pathway Benchmark Assessments - District). District set-aside Title I funds are used to provide a Reading district coach, a district family services employee, and additional preschool teachers and assistants for the district-wide preschool program. See district set-aside page for additional detail.

Title I, Part A Parent and Family Engagement

* Provide a clear description of how the LEA reduces barriers and provides opportunities for the informed participation of parents and family members in Title I parent and family engagement activities, including parent and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children. (ESEA §1116)

Oak Ridge Schools reduces barriers for all parents by communicating in a variety of ways and on a variety of platforms (phone, email, social media, newsletter, etc.), and providing an interpreter, when needed, for parent meetings. Additionally, elementary schools hold information sessions inside some neighborhoods in an effort to reach parents who may not be comfortable attending at school. The instructional technology coaches partner with ELL teachers to hold many technology parent information sessions each year. The Superintendent's PTO advisory board includes parent representatives of special education in an effort to always include special education topics at the district level that cascade to the school level and provide increased communication as well as increased opportunities for feedback from parents of special education students and all students. Families of migratory children receive additional communication and services from the district Executive Director of Student Services.

Funding Coordination

Check all funding sources the LEA receives and coordinates with Title I funding in support of the district plan.

* Title I, Part C (Education of Migratory Children)
No

* Title II, Part A (Teacher & Principal Training and Recruitment)
Yes

* Title III, Part A (English Language Acquisition)
Yes

* Title IV, Part A (Student Support & Academic Enrichment)
Yes

* Title IV, Part B (21st Century Community Learning Centers)
Yes

* Title V, Part B, Subpart 1 (Small, Rural School Achievement)

No

* Title V, Part B, Subpart 2 (Rural & Low Income Schools)
No

* Title IX, Part C (McKinney-Vento Homeless Assistance)
No

* IDEA Part B (Individuals with Disabilities Act)
Yes

* IDEA Preschool
No

* Carl D. Perkins (Vocational Technical Education Act)
No

Education Service Coordination & Integration:

Identify the instructional programs that are coordinated and integrated with Title I services to: ensure increased program effectiveness, reduce fragmentation, and eliminate duplication.

* Head Start
Yes

* Even Start
No

* Other preschool programs
No

* Services for youth at risk of dropping out
No

* Career & technical education programs
No

* English as a second language programs
Yes

* Services for migrant or formerly migrant students
No

If Yes, enter the district's projected migrant student population for the current application year

* Services for children & youth in neglected & delinquent facilities
No

* Services for children & youth experiencing homelessness
No

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Student Eligibility - Targeted Assistance Programs

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

N/A (or check areas as appropriate)

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
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Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

	2024-25	2025-26
Total number of homeless students enrolled in the LEA	83	9 - *FY26 estimate based on Feb. 2025. Student Count.* 43 - *Homeless Student Count*
Title I, Part A homeless set aside amount	$2,000.00	$ 2,000.00
Title I, Part A homeless set aside per pupil amount	$24.10	$ 46.51

*** Describe how the LEA determined Title I, Part A homeless set-aside amount. In the description, explain how the LEA used its needs assessment, per-pupil ratio, and data trends to determine the amount. Also, provide detailed information on how the LEA also considers the availability and utilization of community-based organizations (CBOs) (i.e., churches, services clubs, food banks, etc).**

Funds reserved to support homeless students enrolled in the LEA are traditionally determined by the average amount spent over the last five years, but have not been adjusted this year due to the additional funds provided in the homeless grant. Funds will be added if homeless funding is depleted. Funds support, but are not limited to, academic supplies, clothing to meet dress code, and personal health needs. Transportation for homeless students is provided by the general fund. Carryover funds will be added as needed. Additional support is offered by the Family Resource Center and multiple community agencies. All homeless students are served with high quality core instruction and have access to intervention through RTI2 and summer learning camps. Additional funds from the homeless grant have also been used prior to accessing the Title I homeless funds.

*** Describe how the LEA prevents barriers to enrollment.**

Oak Ridge Schools prevents barriers to enrollment by following regulations, policies, and practices that provide equal access to public education. Families have access to enrollment information and assistance in the ORS Pupil Services department. Non-English speaking families are provided translators to assist with enrollment paperwork. ORS Pupil Services coordinates and communicates with each school site to ensure that students are quickly enrolled and student records are delivered. The school district's Pupil Services Department conducts a needs assessment upon enrollment for homeless families. The Supervisor of Pupil Services determines needs, makes purchasing decisions, and works closely with the Family Resources Director and TORCH regarding services for homeless families. School health personnel also work closely with families and the Health Department for immunizations as needed. Title I funds are set aside to help with school supplies above and beyond what the schools provide. It is also used for food and clothing needed for a student to succeed in school. Oak Ridge Schools work with homeless families regarding attendance concerns during their stay in our district. The Pupil Services Director monitors the attendance, notifies the schools regarding the status of the family and meets with the parent to make sure the family follows guidelines as close as possible. Depending on the circumstance of the family regarding transportation, we work very closely with our contracted transportation service to make sure students will have transportation by making some changes in pick up/drop off procedures for these students. Parents are notified of the changes and the availability of bus stops close to their residence of stay, especially hotels. If bus transportation cannot work, we provide reimbursement for gas based on the mileage from the “residence” to the child’ s school and back home. Parents complete a mileage form that is submitted to Pupil Services for reimbursement. Taxi service is provided with the understanding that the parent will be transported with the child in the taxi from point of pick to school and from the school to point of drop off at the end of the school day should the parent not have available or reliable personal transportation. The district bears the cost of the taxi. School Board Policy

6.503: A homeless student shall have equal access to the same free, appropriate public education as provided to other children and youths. Homeless students are individuals who lack a fixed, regular, and adequate nighttime residence. Homeless students include: 1. Students sharing the housing of other persons due to loss of housing, economic hardship, or similar reason; students living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; students living in emergency or transitional shelters; or students abandoned in hospitals; 2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodations for human beings; 3. Students living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or trains stations, or similar settings; and 4. Migratory students who are living in circumstances described above. Identification of Homeless All schools are given the form (attached in related documents) for families to complete regarding homelessness. The completed forms are sent to the Homeless Liaison for review and determination. Families that meet criteria based on the information provided are contacted and a meeting is scheduled to discuss the family's situation. Resource information for housing, health care, free/reduced lunches, etc. are shared with the families. Families that are determined to be homeless receive additional help with clothing, school supplies, etc. via the district's Title I funds. The Homeless Liaison then codes the students in the student database and sends notification to the child's school. ENROLLMENT Homeless students shall be immediately enrolled, even if the student is unable to produce records normally required for enrollment (i.e. academic records, immunization records, health records, proof of residency), or missed the district' s application or enrollment deadlines. Parents/guardians are required to submit contact information to the district' s homeless coordinator. PLACEMENT For the purposes of this policy, school of origin shall mean the school that the student attended when permanently housed or the school in which the student was last enrolled, including a preschool/pre-k program. School of origin shall also include the designated receiving school at the next grade level when the student completes the final grade level served by the school or origin. Placement shall be determined based on the student's best interest. At all times, a strong presumption that keeping the student in the school of origin is in the student's best interest
shall be maintained, unless doing so would be contrary to a request made by the student's parent/guardian or the student in the case of an unaccompanied youth.
When determining placement, student-centered factors, including but not limited to impact of mobility on achievement, education, health, and safety shall be considered.
The choice regarding placement shall be made regardless of whether the student lives with their homeless parents/guardians or has been temporarily placed elsewhere.

*** Describe what services, resources, and supports are provided to help close the achievement gap between homeless and non-homeless students.**

All schools deliver high quality core instruction using the TN state standards. In addition, all schools identify students who are at- risk academically through RTI2
and provide reading and math interventions when needed. Oak Ridge Title I schools utilize their Title funds to support intervention in an effort to close the achievement gap. The family liaison works to build relationships with homeless families and determine way in which we can offer additional support. Oak Ridge Schools also has a family resource center and many community partnerships to offer support for homeless families beyond academics. These additional services can include food, parent education, housing assistance, clothing, counseling, and additional family needs.

*** Describe what student-centered factors the LEA uses to determine the best interest of the student attending the school of origin or the local attendance area school requested by the parent, guardian, or unaccompanied youth.**

Student centered factors such as previous enrollment , extracurricular participation, and support services needed, both academic and behavioral, are used to determine the best interest to attend the school of origin. Oak Ridge Schools' Pupil Services Director presumes that keeping a student in the school of origin is in the student's best interest, except when doing so is contrary to the request of the parent or guardian. Transportation to the school of origin, when needed, is provided with general funds. If it is not in the student's best interest to attend the school of origin, a written explanation of the reasons for determination is provided to the parent or guardian.

*** Describe the transportation services that are available to homeless students and how the LEA ensures that there is no delay in getting required transportation services to students within 1-2 days of enrollment. Enrollment is defined as "attending classes and participating fully in school**

activities" [42 U.S.C. § 11434a(1)].

Our Transportation Department is contacted to see if transportation can be arranged to accommodate the new temporary location. If the student is temporarily residing in a hotel, we look for the nearest, safe bus stop for the child and then notify the parent of the location and time the bus will arrive. A transportation form is completed by the director of Pupil Services to be sent to the Transportation Supervisor.

This can be achieved within 1-2 days. If the bus service is not an option, we will contact a local cab company to see if transportation can be arranged through them. If so, the parent must accompany the child in the cab to school. The cab will bring the parent back home and the same process takes in the afternoon. No child is put in a cab without a parent being present. This process is the same for when a student remains in an Oak Ridge school or origin and resides outside of the district.

Funding Coordination

Check the boxes to indicate which funding sources will be coordinated with Title I, Part A Homeless set-aside funds.

- ☐ Title IX McKinney-Vento Subgrant
- ☐ Title IX McKinney-Vento Subgrant Hurricane Emergency Relief
- ☐ Other - (Please specify all additional funding sources)

Homeless Liaison

The McKinney-Vento Education for Homeless Children and Youth program requires LEAs to designate a liaison and carry out required duties and requirements under Section 722(g)(3) and (6) of the McKinney-Vento Act. <u>This position can be supported by Title I, Part A Set Aside Funds or other funding.</u>

Homeless Liaison -
(1) Enter the LEA homeless liaison Head Count and number of Full-Time Equivalent Staff in the Homeless Liaison fields and
(2) Enter the number of other staff supporting the homeless program by position in additional rows. Click "Add Row" to add additional lines. This information may be duplicated on the Systemwide Personnel page if the Liaison position or other staff positions are supported by Title I, Part A funding.

	Headcount	FTE - The number of full-time equivalent LEA homeless liaisons and staff carrying out the duties of the liaison and LEA requirements under Section 722(g)(3) and (6) of the McKinney-Vento Act.
Homeless liaison	* 1	* 0.00
Other Position: Family Resource Center Director	1	1.00

*** The LEA is utilizing a portion of the Title I, Part A homeless set aside to support the district homeless liaison.**

- ○ Yes
- ◉ No

% **If yes, identify the percentage of funds to be used**

*** Assurances**

The LEA has developed and implemented a clear, written transportation policy and dispute resolution process for students experiencing homelessness.

FY26 CFA Resources

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Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Documents

Type	Document Template	Document/Link
(CFA TI) Foster Care Transportation Procedures [Upload at least 1 document(s)]	N/A	Foster Care Transportation Procedures Foster Care Board Policy

BID Meetings

	2023-24	2024-25
Total number of students in foster care enrolled in the LEA	14	17
Total number of BID meetings held in the school year.	22	11
How many of the BID meetings resulted in students remaining in their school of origin?	9	7
Title I, Part A foster care transportation set aside (for the following Fiscal Year) This field will auto-populate from the District Set-Aside page.		$ 0.00

The LEA is utilizing Title I funds to transport children in foster care to their school of origin. (NOTE: Title I funds used for these transportation costs cannot come from the set aside for homeless students.)

- ○ Yes
- ◉ No

☑ *** Assurances**

The LEA has developed and implemented clear written procedures for transporting youth in foster care to their school of origin. The transportation plan includes the following components: 1) best interest determination (BID) meeting must occur within five days of the district being notified that a child has entered foster care; 2) transportation must be in place within five days of the BID meeting; 3) process has been developed for disputing transportation and how interim transportation will be provided in the event of a dispute along with how costs will be covered in the interim; 4) plan addresses how the district will provide transportation when there is minimal or no additional cost (i.e., method, responsible party); 5) plan describes how additional costs will be addressed (Title I set-aside, general purpose fund, etc.) and 6) plan is agreed upon and signed by the LEA and DCS.

The LEA provides training to building level administrators and enrollment personnel on foster care and education stability.

In order to facilitate the educational stability of children receiving foster care services, the LEA is providing for the immediate and appropriate enrollment of each eligible student.

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Systemwide Instruction & Support - Staff in this table are those who are supported with district-wide set aside funds (i.e. professional development, preschool, extended day) and work across multiple school sites as needed, but still report to central office. Staff assigned to one or more schools for a set period of time must be supported with funds spiraled to schools and should appear in the school-level personnel table.

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Interventionists		
Parent and Family Engagement		
Other (specify) Preschool Teachers (not school level)	6.00	2.50
Other (specify) Preschool Teaching Assistants (not school level)	11.00	5.92
Total	17.00	8.42

Systemwide Administration for Districts NOT Consolidating - Staff in this table are those who work in the central office on the direct administration of the grant. If the district is consolidating funds for grant administration, no staff can be entered in this table.

	Headcount	FTE
Administration		
Resource Specialist		
Program / Project Director		
Other (specify)		
Total	0.00	0.00

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
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Click here to open the What's New: FY26 CFA overview.

Personnel Details (Regular School-Year - K-12 School-level)

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Instructions

1. LEAs may report Title I, Part A - Personnel Details via the table below OR the optional excel template.
2. If the LEA elects to report using the table, update the table columns below. **Do not use the Template column in the table and do not upload a template document.**
3. If the LEA elects to use the template, enter the total number of Headcount and FTE included in the template into the Template column of the table. **Do not use the other table columns.**

Title I, Part A - Personnel Details (Regular School-Year - K-12 School-level) Optional Uploads

	Documents	
Type	**Document Template**	**Document/Link**
(CFA Title I, Part A) Personnel Details (Regular School Year - K-12 School Level)	CFA Title I, Part A Personnel Details (Regular School Year - K-12 School Level)	Title I Part A Personnel Details K-4

Regular School-Year - Staff in this table are those who work in Title I schools and are supported with funds spiraled to schools.

School Name	LEA ID - School Number	Teachers		Paraprofessionals		Interventionists		School Counselors		Parent and Family Engagement		Other 1 - Specify: Social Worker		Other 2 - Specify		Other 3 - Specify		☐ Check here if the LEA is reporting Headcount and FTE via the uploaded template. - Enter total FTE and HC included in the Template in the columns below. **Do not use the other table columns.**		Grand Total	
		Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
Glenwood Elementary	012-0015			2	1.75															2	1.75
Jefferson Middle School	012-0025																			0	0.00
Linden Elementary	012-0030			2	1.75															2	1.75
Oak Ridge High School	012-0035																			0	0.00
Robertsville Middle School	012-0040																			0	0.00
Willow Brook Elementary	012-0045			3	2.00							1	1.00							4	3.00
Woodland Elementary	012-0050			1	0.75															1	0.75
Total		0	0.00	8	6.25	0	0.00	0	0.00	0	0.00	1	1.00	0	0.00	0	0.00	0	0.00	9	7.25

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Personnel Details (Summary School - K-12 School-level)

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

N/A

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

Preschool Personnel Details (School-level)

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

N/A

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

This page is to collect information on schools within the district using Title I, Part A funds either as a district set-aside or part of a school allocation to provide services to preschool program(s).

If the district has a preschool program within a K-12 Title I school where funds are utilized (I.e. local/state/VPK) to fund the preschool program, do not complete this page.

If Title I funds are not used after funds to provide services to any of the preschools, check N/A.

☐ **N/A**

Preschool Counts

School Name	LEA ID - School Number	Number of Preschool Classes Serving Title I Students Funded with Title I SW or TA				Total Number of Students Enrolled in this Preschool	Total Number of Low-Income Students Enrolled in this Preschool	Percent of Students from Low-Income families	Preschool Title I Funded: Schoolwide (SW) or Targeted Assistance (TA)
		In a Separate Location		Serving Students in the Zone	From Multiple School Zones				
Glenwood Elementary	012-0015	Yes	2	28		28	27	96 %	SW
Jefferson Middle School	012-0025	Select...						%	Select...
Linden Elementary	012-0030	Yes	2	42		42	41	98 %	SW
Oak Ridge High School	012-0035	Select...						%	Select...
Robertsville Middle School	012-0040	Select...						%	Select...
Willow Brook Elementary	012-0045	Yes	2	30		30	30	100 %	SW
Woodland Elementary	012-0050	Yes	1	21		21	21	100 %	SW

Total		7	121	0	121	119	

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

N/A - If your district is not using funds for class size reduction select N/A.

Using ESEA Funds for Class-Size Reduction

LEAs utilizing ESEA funds for class size reduction teachers must also submit documentation that the teacher(s) hired are highly-effective by Oct. 1 each year. More information can be found here.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Identifying and Ranking Schools Documents

Documents		
Type	**Document Template**	**Document/Link**
(CFA TI) Identifying and Ranking Schools Supporting Documentation [Upload at least 1 document(s)]	N/A	Oak Ridge Identifying & Ranking Schools 2025
(CFA TI) Title I Skipped Schools Letter	N/A	
(CFA) Title I School-wide Waiver Approval Letter [Upload up to 1 document(s)]	N/A	

Low Income Data Sources - Dates of data used cannot be changed once the original CFA is approved.

Identify the method(s) the LEA will use to identify low income students.

☐ Free/Reduced Lunch	Month & Year of Date Used
☑ Direct Certification (for CEP and/or non-CEP schools)	Month & Year of Date Used: April 2025
☐ TANF Eligibility	Month & Year of Date Used
☐ Medicaid	Month & Year of Date Used
☐ Census	Month & Year of Date Used

Ranking & Identifying Title I Schools

☐ Check if the LEA has a single attendance area (only one school in each grade span).

☐ Check if the LEA has less than 1,000 students enrolled.

NOTE: If any of the above are checked, all schools in the LEA are eligible for Title I services.

* Identify the ranking the LEA will use to group schools in order to make eligibility determinations:

○ District-wide ranking

◉ Grade-span ranking

Identify the method the LEA will use to identify Title I eligible schools:

☐ District-wide poverty percentage (total district poverty/total district enrollment)

☐ Grade-span poverty percentages (for each grade span, total grade span poverty/total grade span enrollment)

List the districtwide grade span poverty averages for each grade span group served

Grade Span	Poverty Average
1. K-4	38.6 %
2. 5-8	31.1 %
3. 9-12	25.5 %

Check all that apply:

☑ 35% rule (all schools at or above 35% poverty are eligible)

☐ The LEA will prioritize high schools with 50% or more poverty

☐ The LEA has received a waiver to implement school-wide programs in one or more schools with less than 40% poverty and waiver approval is uploaded to Related Documents.

Schools "Skipped" in Rank Order

For any school not served with Title I-A funds (marked as "skip school" on the School Eligibility page), indicate the amount and source of state or local supplemental funds that are used to provide services to low-achieving students in lieu of the funds that would have been provided by Title I-A. A "Skipped Schools Letter" providing justification must be uploaded to the Title I Related Documents page of this application.

School Name	Funding Source	Amount
		$

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

The underlined items in the column headings on this page can be clicked for sorting. For example, to sort your schools alphabetically by school name, click on "School Name"

School Name (7 Buildings)	LEA ID - School Number	First Year of Operation	School Type	Grade Span	Service	K-12 Public Enrollment	K-12 Private Attendance Area	All Students (K-12 Public Enrollment + Private Attendance Area)	Poverty Factor	K-12 Low Income Students						Sort Order (Asc)	Eligibility For Service	Eligibility by Other Factors	School Designation
										Public Count	Adjusted Public Count	NonPublic Count	Total Low-Income L+M	Percent (K+M)/I	Adjusted Percent N/I				
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Willow Brook Elementary	012-0045	1949	Public School	K,1,2,3,4	SW	428	10	438	DC x 1.6 Multiplier	250	400	6	406	58.45%	92.69%	1	☑	☐	Reward
Linden Elementary	012-0030	1968	Public School	K,1,2,3,4	SW	523	16	539	DC x 1.6 Multiplier	183	293	7	300	35.25%	55.66%	2	☑	☐	None
Glenwood Elementary	012-0015	1988	Public School	K,1,2,3,4	SW	377	4	381	DC x 1.6 Multiplier	131	210	0	210	34.38%	55.12%	2	☑	☐	Reward
Woodland Elementary	012-0050	1949	Public School	K,1,2,3,4	SW	458	20	478	DC x 1.6 Multiplier	135	216	12	228	30.75%	47.70%	2	☑	☐	None
Robertsville Middle School	012-0040	1951	Public School	5,6,7,8	None	727	8	735	DC x 1.6 Multiplier	279	446	2	448	38.23%	60.95%	3	☑	☐	None
Jefferson Middle School	012-0025	1968	Public School	5,6,7,8	None	753	9	762	DC x 1.6 Multiplier	183	293	3	296	24.41%	38.85%	3	☑	☐	None
Oak Ridge High School	012-0035	1943	Public School	9,10,11,12	None	1588	0	1588	DC x 1.6 Multiplier	420	672	0	672	26.45%	42.32%	4	☑	☐	Reward
Totals:						4,854	67	4,921		1,581	2,530	30	2,560	32.74%	52.02%				

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Required Set-Asides	Amount
***Students Experiencing Homelessness:** (Add further details about the Homeless Set-Aside on the Homeless Students page of the application.)	2,000.00
***Required Parent and Family Engagement for Public Schools:** For LEAs receiving $500,000 or more in Title I allocations: • 1% of your Title I allocation is $8,746.44. Enter this amount as the required family engagement set-aside. • Note that 90% of the public school amount (number above) is $7,871.80 and must be distributed to your schools for Parent and Family Engagement activities. **1. Provide a clear description of how the parent and family engagement set-aside will be utilized including district- and school-level purchases, programming, instructional materials, and professional development.** Title I parent nights will for 25-26 will focus on school-level technology tools that parents can use to stay informed on student progress or assist in reading and math instruction. Parent nights for literacy and STEM will also be provided during the next school year. Materials include books to practice reading, early foundational literacy, and writing as well as math support. STEM project materials will also be included. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):** 2186.61 of the money set aside for parent involvement is used for educational materials and light refreshments at parent information nights at Woodland Elementary. 142-72130- 499- 101-00050-000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Linden Elementary. 142-72130-499-101-00030- 000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Glenwood Elementary. 142-72130-499-101- 00015-000 2186.61 of the money set aside for parent involvement is used for literature, materials and light refreshments at parent workshops at Willow Brook Elementary. 142-72130-499-101- 00045-000	8,746.44
Additional Parent and Family Engagement for Public Schools: (for districts with allocations less than $500,000 electing to set aside funds for FE OR districts reserving amounts above the required 1%) **1. Provide a clear description of this Parent and Family Engagement initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00

Set Asides for Services to Students in Private Schools	Amount
***Private Schools Instructional Funds:** (line I from the Equitable Services page) Your total Private Schools Instructional Funds Amount from Budget Tags is $18,922.59. **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** Instructional supplies and materials will be provided for reading and math curriculum for all students and reading and math intervention for all students. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I Focus, Title I Priority, Title I Reward):** St. Mary's Oak Ridge	18,922.60
****Private Schools Parent and Family Engagement:** (line E from the Equitable Services Program Details- Title I, Part A page for LEAs receiving over $500,000 in Title I Allocations) **1. Provide a clear description of how the parent and family engagement set-aside will be utilized including district- and school-level purchases, programming, instructional materials, and professional development.** The required money set aside for parent involvement is used for educational materials and light refreshments at parent information nights at St. Mary's	191.14

Additional District-wide Instructional Initiatives	Amount
English as a Second Language Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
Extended School Day & School Year Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
Foster Student Transportation:	0.00

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	
Preschool Programs: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** Teachers + TAs + Benefits - Preschool The Oak Ridge Preschool provides early and timely intensive intervention for three and four-year-olds in the Oak Ridge Community. It is support by Head Start, Title I, and Voluntary PreK funds. The preschool is evaluated by Head Start, Voluntary PreK, and district aligned assessments to determine effectiveness of the program. Additionally, students that attend the Oak Ridge Preschool are monitored for success and intervention needs as they continue through the K-4 Oak Ridge program. Overall, ORS preschool students enter Kindergarten with greater success and maintain successful performance with minimal academic interventions. ORS Preschool - Title I District Set Aside (ORS Preschool feeds all four Title I elementary schools) Preschool classrooms not located inside Title I elementary schools. Title I money will be used for the District Wide Preschool where students are accepted after going through our Child Find process. This process includes verifying income, Vision, Hearing, Speech and Language screening and a Brigance screening to look at cognitive development. We also take into account family history and If there are any concerns on the part of the family. The Title I grant will be used for salaries and benefits of Title I teachers, teacher assistants. Additional funds will be used for professional development, and necessary materials to provide a high quality program to 300 at-risk children. This will impact the district by ensuring at-risk children will be provided with the necessary school readiness skills needed to be successful in kindergarten. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):** All four of the district's elementary schools are Title I School Wide Schools and will all be impacted by the Preschool Program. The main goal of the Preschool Program is to provide high quality preschool education for at-risk children. All goals are reviewed continuously to assure they are being met. The school readiness goals will also be reviewed and adapted to meet the needs of the children being served at the Preschool. Through high quality instruction, curriculum, and assessments, these goals will be more obtainable for our at risk children.	462,424.60
Professional Development Initiative: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
Reservation of funds for FY27 (not to exceed 15%): Reservation of funds for FY27 (not to exceed 15%)	

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. Reservation of funds for unexpected changes in state funding and increased insurance premiums. **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):** All Title I schools	0.00
Salary Equalization: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
Supplemental Funds for Services to Neglected Youth: **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
***Support for Focus and Priority Schools:** **1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.** **2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**	0.00
Total:	492,284.78

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Allocation Amounts		Amount
Title I-A Regular Allocation (Includes funds transferred in)		874,644.41
Carryover/Additional funds	+	0.00
Total Allocation Amount	$	874,644.41

School Allocations		Amount
Total Allocation Amount		874,644.41
Subtract Total Set Asides	-	492,284.78
Total Indirect Costs	-	52,478.66
Total Amount Contributed to Consolidated Administration (public and private schools)	-	0.00
Total Amount reserved for District Administration-if not using Consolidated Administration (public and private schools)	-	0.00
Total Available for School Allocations	$	329,880.97

Per Pupil Amount (PPA) for 100% Factor		Amount
Total Available for School Allocations		329,880.97
Divide by total number of low-income students in Title I served schools (public schools)	÷	1,119.00
100% Factor	x	1.00
FINAL PPA	$	294.80

PPA List

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

School/Attendance Area Allocation

Average Per Pupil Amount (PPA) $ 294.80

School/ Attendance Area	Sort Order	Poverty Factor	Poverty %	# of Public Low Income Students	PPA Per Low Income Student	Total PPA Amount E X F	Family Engagement	Total G + H	Include In School-Wide Pool
A	B	C	D	E	F	G	H	I	
Willow Brook Elementary	1	DC x 1.6 Multiplier	92.69	400	400.08	160,032.00	2,186.61	162,218.61	☐
Linden Elementary	2	DC x 1.6 Multiplier	55.66	293	321.27	94,132.11	2,186.61	96,318.72	☐
Glenwood Elementary	2	DC x 1.6 Multiplier	55.12	210	224.50	47,145.00	2,186.61	49,331.61	☐
Woodland Elementary	2	DC x 1.6 Multiplier	47.70	216	132.27	28,570.32	2,186.61	30,756.93	☐
		Total Low Income		1,119	**Total Allocations**	329,879.43	8,746.44	338,625.87	
					Remaining	1.54			

Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA TI) Foster Care Transportation Procedures [Upload at least 1 document(s)]	N/A	Foster Care Transportation Procedures Foster Care Board Policy
(CFA TI) Identifying and Ranking Schools Supporting Documentation [Upload at least 1 document(s)]	N/A	Oak Ridge Identifying & Ranking Schools 2025

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA TI) Title I Skipped Schools Letter	N/A	
(CFA) Title I School-wide Waiver Approval Letter [Upload up to 1 document(s)]	N/A	
(CFA) Additional Supporting Documents	N/A	
(CFA Title I, Part A) Personnel Details (Regular School Year - K-12 School Level)	CFA Title I, Part A Personnel Details (Regular School Year - K-12 School Level)	Title I Part A Personnel Details K-4

Program Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title I, Part A

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-A, including those outlined below.**

1.	Ensure that migratory children and formerly migratory children who are eligible to receive Title I service are selected to receive services on the same basis as other children selected to receive Title I services. (1112(c)(1))
2.	Provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding Title I services. (1112(c)(2))
3.	Participate, if selected in the National Assessment of Education Progress in reading and mathematics in grades 4 and 8. (1112(c)(3))
4.	Coordinate and integrate services with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication and reduce fragmentation of the instructional program. (1112(c)(4))
5.	Provide for the educational stability of children in foster care by designating a foster care liaison and adhering to the guidelines, policies and procedures set forth in 14 Del. C, §202A, 14 Del. Admin. C. §903, 14 Del. Admin. C. §505 and the MOU Between the DOE, LEAs and DSCYF (effective 7/1/18) which expands upon the Title I provisions related to foster care including, but not limited to best interest decisions and transportation
6.	Develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care. (1112(c)(5)(B))
7.	Ensure that all teachers and paraprofessionals working a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. (1112(c)(6))
8.	Ensure that services to provide early childhood education services to low-income children below the age of compulsory school attendance comply with performance standards established under 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
9.	Establish and implement a district-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2)(A)(iii))
10.	Demonstrate that the methodology used to allocate state and local funds to each school receiving Title I funds ensures that such schools receive all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2))
11.	Conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in Title I programs with meaningful consultation with parents. (1116(a)(1))
12.	Jointly develop with, agree on with, and distribute to, parents and family members of Title I participating children a written parent and family engagement policy. (1116(a)(2))
13.	Conduct, with meaningful parent and family involvement, an annual revision of the content and evaluation of the effectiveness of the parent and family engagement policy in improving the academic quality of Title I schools. Use the evaluation findings to design evidence-based strategies for more effective parent involvement. (1116(a)(2)(D);1116(a)(2)(E))
14.	Involve parents and family members of Title I participating children in the decisions regarding how funds reserved for parent and family engagement are allotted for parental involvement activities. (1116(a)(3)(B))

15.	Notify parents of students attending Title I school at the beginning of each school year of the parents' right to request and receive in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following: (i) whether the student's teacher-(I)has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; (II) is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived; and (III) is teaching in the field of discipline of the certification of the teacher; (ii) whether the child is provided services by paraprofessionals and their qualifications. (1112(e)(1)(A))
16.	Provide to each individual parent of a child in a Title I school, information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under this part; and timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. (1112(e)(1)(B))
17.	Notify, by the beginning of each school year, parents of students attending Title I schools of their right to request and receive in a timely manner, information regarding any state or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the state or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. (1112(e)(2)A))
18.	Post on the local educational agency's website and, where practicable, on the website of each school serviced by the local educational agency, for each grade served by the local educational agency, information on each assessment required by the state to comply with section 1111, other assessments required by the state, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including: (i) subject matter to be assessed; (ii) purpose for which the assessment is designed and used; (iii) the source of the requirement for the assessment; and (iv) where such information is available. (1112(e)(2)(B))
19.	Use Title I funds to supplement the funds that would, in the absence of such federal funds, be made available from state and local funds to each school receiving Title I funds. (1118(b)(1))
20.	Demonstrate compliance with Section 1118(b)(1), within two years of the enactment of the Every Student Succeeds Act, through a methodology used to allocate state and local funds to each school receiving Title I funds to ensure that each school receives all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2), 1118(b)(5))
21.	Maintain the local educational agency's fiscal effort in accordance with Section 8521. (1118(a))
22.	Provide services to Title I schools that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds. (1118(c)(1)(A))
23.	Develop a written assurance that the local education agency has established and implemented an agency-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2))
24.	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Indirect Cost Guide	
Total Allocation	$166,132.82
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$166,132.82
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$156,139.87
Max Indirect Cost	$9,992.95

Account Number		Total
71100 - Regular Instruction Program		$0.00
71150 - Alternative Instruction Program		$0.00
72120 - Health Services		$0.00
72130 - Other Student Support		$0.00
72210 - Support Services/Regular Instruction Program		$156,164.85
72250 - Education Technology		$0.00
72520 - Human Resources/Personnel		$0.00
72610 - Operation of Plant		$0.00
72710 - Transportation		$0.00
73100 - Food Service		$0.00
99100 - Transfers Out		$9,967.97
	Total	$166,132.82
	Adjusted Allocation	$166,132.82
	Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

72210 - Support Services/Regular Instruction Program - $156,164.85

Budget Detail		Narrative Description
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE)
Line Item Number:	172 - Instructional Coaches	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$26,285.00	
Line Item Total:	$26,285.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Stipends for new teacher mentors PreK-12. These mentor teachers will meet with new teachers on a regular basis to provide support as they acclimate both to their school and to the profession in the cases of brand new teachers. Teacher stipends for PD/curriculum work done outside contracted hours. Stipends are paid at a rate of $25 per hour. In many cases, the teacher stipend amount will be six hours which constitutes a full teacher day. Training will occur during scheduled school breaks or after school. Stipends are also paid to PD facilitators for planning time during their off-contract hours. In general planning stipends are paid based on the length of each session plus one hour factoring set-up/tear-down time. For example, a teacher facilitating a 3 hour training would be paid $100 in planning time.
Line Item Number:	196 - In-Service Training	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		

Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$15,000.00	
Line Item Total:	$15,000.00	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE) (1629.67) Other stipends social security (620.00)
Line Item Number:	201 - Social Security	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,249.67	
Line Item Total:	$2,249.67	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE) (1516.64) Other stipends retirement (1030.00)
Line Item Number:	204 - Pensions	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional		

Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,546.64	
Line Item Total:	$2,546.64	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE)
Line Item Number:	206 - Life Insurance	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$30.00	
Line Item Total:	$30.00	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE)
Line Item Number:	207 - Medical Insurance	
Strategic Plan:	Educators	
Admin Costs:		
Private School		

Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,716.89	
Line Item Total:	$2,716.89	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE)
Line Item Number:	208 - Dental Insurance	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$89.85	
Line Item Total:	$89.85	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator (.25 FTE) (381.13) Teacher Stipends (145.00)
Line Item Number:	212 - Employer Medicare	
Strategic Plan:	Educators	

Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$526.13	
Line Item Total:	$526.13	
Account Number:	72210 - Support Services/Regular Instruction Program	K-12 District PLC Coordinator vision insurance (.25 FTE)
Line Item Number:	299 - Other Fringe Benefits	
Strategic Plan:	Educators	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$27.12	
Line Item Total:	$27.12	
Account Number:	72210 - Support Services/Regular Instruction Program	Sternke LLC Consulting (28,756.90) - TNCPE Performance Excellence: Facilitation of organizational improvement to advance Oak Ridge Schools' journey to excellence. Engagement will apply the Baldrige Performance Excellence Framework to address identified gaps by partnering with Oak Ridge leaders to redesign, align, and integrate systems for leadership, strategic planning, measurement, customer and
Line Item Number:	399 - Other Contracted Services	

Strategic Plan:	Educators	workforce engagement, and operational effectiveness. Activities will include: - Planning calls and coaching - Development of work plan with timeline and deliverables - Development of infrastructure to support ongoing excellence work (leveraging existing teams whenever possible) - On-site facilitation of training and work sessions
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$28,756.90	
Line Item Total:	$28,756.90	
Account Number:	72210 - Support Services/Regular Instruction Program	Conference registrations, travel related expenses, and materials related to professional development supported by our InformTN plan for teachers, administrators, and innovation coaches. Determination for conference/workshop/training opportunities will be made based on teacher/administrator need and will relate to either our InformTN plan or our Portrait of a Graduate framework. These activities will include, but are not limited to, SolutionTree PLC training (8 building level PLC coaches plus ongoing virtual support for all K-12 teachers, 385+ headcount), Illustrative Mathematics (all middle and high school Math teachers, 25+ headcount), learningforward national conference, and BetterLesson/OpenUp related to ELA curriculum (all K-4 teachers, 160+ headcount). Other areas such as the arts, sciences, and humanities will be supported as well based on teacher/administrator need and request.
Line Item Number:	524 - In-Service / Staff Development	
Strategic Plan:	Academics Educators Student Readiness	
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$72,383.95	
Line Item Total:	$72,383.95	
Account Number:	72210 - Support Services/Regular Instruction Program	Professional development for St. Mary's School (non-public partner)

Line Item Number:	524 - In-Service / Staff Development
Strategic Plan:	Educators
Admin Costs:	
Private School Funds:	Private Schools Funds
Optional Program Code:	08
Location Code:	St. Mary's School Oak Ridge (012-9010)
Quantity:	1.00
Cost:	$5,552.70
Line Item Total:	$5,552.70

Purchases will focus on the improvement of reading instruction for K-8 teachers.

This allocation includes FY26 $5552.70. FY25 carryover is unknown as of 4/22/25.

Total for 72210 - Support Services/Regular Instruction Program:	$156,164.85
Total for all other Account Numbers:	$9,967.97
Total for all Account Numbers:	$166,132.82
Adjusted Allocation:	$166,132.82
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

99100 - Transfers Out - $9,967.97

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect cost of 6%
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
Admin Costs:		
Private School Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$9,967.97	
Line Item Total:	$9,967.97	

Total for 99100 - Transfers Out:	$9,967.97
Total for all other Account Numbers:	$156,164.85
Total for all Account Numbers:	$166,132.82
Adjusted Allocation:	$166,132.82
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Indirect Cost Guide	
Total Allocation	$166,132.82
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$166,132.82
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$156,139.87
Max Indirect Cost	$9,992.95

Filter by Location: All - $166,132.82

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
172 - Instructional Coaches	26,285.00		26,285.00
196 - In-Service Training	15,000.00		15,000.00
201 - Social Security	2,249.67		2,249.67
204 - Pensions	2,546.64		2,546.64
206 - Life Insurance	30.00		30.00
207 - Medical Insurance	2,716.89		2,716.89
208 - Dental Insurance	89.85		89.85
212 - Employer Medicare	526.13		526.13
299 - Other Fringe Benefits	27.12		27.12
399 - Other Contracted Services	28,756.90		28,756.90
504 - Indirect Cost		9,967.97	9,967.97
524 - In-Service / Staff Development	77,936.65		77,936.65
Total	156,164.85	9,967.97	166,132.82
		Adjusted Allocation	166,132.82

Account Number	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
Line Item Number			
		Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Budget Tag Summary

Tag Group	Tag	Budget Amount
Strategic Plan	Academics	$72,383.95
Strategic Plan	Educators	$156,164.85
Strategic Plan	Student Readiness	$72,383.95
Admin Costs	Con Admin	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00
Private School Funds	Private Schools Funds	$5,552.70

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Program Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

ESSA § 8101(42) defines professional development, as activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.

Program Administration: The reasonable and necessary costs to manage Title II-A in a compliant and effective manner.

☐ **The district is utilizing consolidated administration to administer Title II-A.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☑ **The district is not utilizing consolidated administration to administer Title II-A.** Provide a summary of how the Title II-A program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title II-A funds, and all other funding sources that will contribute to Title II-A administrative staff salaries/benefits.

1 FTE GP: No portion of the 1.0 FTE federal programs director's salary comes from federal funds rather is paid through local funding sources. The Title II program is administered through the Office of Teaching and Learning with the Executive Director serving as Federal Programs Director. Bookkeeping functions are performed by the Executive Assistant of Teaching and Learning. Duties of the Title II program director include, but aren't limited to scheduling professional development aligned with district and school needs and overseeing general program implementation.

Use of Funds for pre-K: For purposes of federal funding, "elementary schools" are schools serving any combination of pre-kindergarten through grade six (pre-K-6) (TCA §49-6-301(a)). Indicate below whether funds from this grant will be directed to pre-K students and/or instructional staff (i.e., teachers, coaches, paraprofessionals).

☐ Does the LEA utilize grant funds from this program for PreK?

Program Description

Identify the activities to be supported with Title II A funding.		Number of Staff Impacted (Headcount)				Provide a concise summary of the activities to be supported.
		Teachers	Principals	Paraprofessionals	Other School Leaders	
☑	High-quality, personalized, evidence-based professional learning for teachers, paraprofessionals, instructional leadership teams, principals, or other school leaders that is focused on improving teaching and student learning.	400	9		50	Professional learning to be funded through the Title II program in FY26 include but are not limited to Sternke LLC, and content area regional or national conferences. Participants in these named events will be a blend of teacher leaders, PLC coaches, school administrators and curriculum coordinators. Performance Excellence Focus will include: Facilitation of organizational improvement to advance Oak Ridge Schools' journey to excellence.

						Participants will apply the Baldrige Performance Excellence Framework to address identified gaps by partnering with Oak Ridge leaders to redesign, align, and integrate systems for leadership, strategic planning, measurement, customer and workforce engagement, and operational effectiveness. Activities will include: - Planning calls and coaching - Development of work plan with timeline and deliverables - Development of infrastructure to support ongoing excellence work (leveraging existing teams whenever possible) - On-site facilitation of training and work sessions Participants will have multiple opportunities to engage in a variety of talk structures with various members of their learning community. In addition to learning new information from the trainer, participants will have time to read and annotate material, self-reflect on their learning, discuss material with colleagues, practice implementing their new learning, and leave each day with walk-away reflection questions. Conference registrations, travel related expenses, and materials related to professional development supported by our InformTN plan for teachers and administrators. Determination for conference/workshop/training opportunities will be made based on teacher/administrator need and will relate to either our InformTN plan or our Portrait of a Graduate framework. These activities will include, but are not limited to, SolutionTree PLC training (8 building level PLC coaches plus ongoing virtual support for all K-12 teachers, 385+ headcount), Illustrative Mathematics (all middle and high school Math teachers, 25+ headcount)

☐	Effective Teaching of English Language Learners					
☐	Effective Teaching of Children with Disabilities					
☐	Increased Knowledge/Ability to Teach Early Childhood					
☐	Effective Instruction of Science, Technology, Engineering, and Math (STEM)					
☐	Implementation of Formative Assessments					
☐	Supporting Students Affected by Trauma and/or Mental Illness					
☐	Identification and Support of Gifted Students					
☐	Instructional Services Provided by Libraries					
☐	Career Readiness Education					
☐	Recruitment, Placement, and Retention of Effective Educators					
☐	Class-size reduction teachers					
☐	Teacher testing for hard-to-staff areas					

If you indicated "Teacher Testing for Hard-to-Staff Areas" in the table above, please check which areas:

- ☐ Special education (specify above)
- ☐ ESL (specify above)
- ☐ Advanced science (specify above)
- ☐ Advanced math (specify above)
- ☐ Foreign language (specify above)
- ☐ Other (specify above)

Describe how the activities to be supported with Title II-A funds, as indicated above, are in support of one or more of the strategies in the district plan.

Professional development supported by our InformTN plan for teachers and administrators will include, but are not limited to, SolutionTree PLC training, and performance excellence.

Describe how the LEA meets the requirements of ESEA §2102(b)(3) to meaningfully consult with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise on how to best improve the LEA's activities to meet the purposes of Title II, Part A. NOTE: This consultation may occur as part of the InformTN LEA planning process.

Title II funds will provide .25 FTE salary and benefits for a K-12 District PLC Coordinator. This Coordinator will work with building PLC Coaches to assure all work aligns with district LEA Plan goals to increase achievement in Math, to increase achievement in RLA/ELA, and to increase career and life readiness for all students. PLC coordinator and coaches are part of our plan which received multiple layers of feedback from multiple stakeholders including teachers, other school leaders, parents, community members and related organizations, paraprofessionals, and principals. Effectiveness will be measured using TNReady results and local benchmark results, and culture survey data.

FY26 CFA Resources

Click here to open the Title II, Part A Overview & Allowable Use of Funds Guidance Document

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Title II-A Personnel Details - School-based and Systemwide

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

☐ N/A - Check this box if no Title II, Part A funds support personnel. No additional input is necessary on this page.

Personnel and Location Staff Paid with Title II-A Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Class Size Reduction Teachers		
Coaches / Consulting Teachers		
Other (specify)		
Total	0.00	0.00

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Facilitators	1.00	0.25
Other (specify)		
Total	1.00	0.25

Systemwide Personnel - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		

Other (specify)		
Total	0.00	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Title II - Preschool Personnel Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

☐ **N/A - Check this box if no Title II, Part A funds support preschool programs. No additional input is necessary on this page.**

Preschool Personnel and Location Staff Paid with Title II, Part A Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Class Size Reduction Teachers		
Coaches / Consulting Teachers		
Other (specify)		
Total	0.00	0.00

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Facilitators	1.00	0.25
Other (specify)		
Total	1.00	0.25

Systemwide Personnel - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		

Other (specify)		
Total	0.00	0.00

Resources

Click here to open the Consolidated Funding Application Guide.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Class Size Reduction

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

If your district is not using funds for class size reduction select N/A.

N/A

Using ESEA Funds for Class-Size Reduction

LEAs utilizing ESEA funds for class size reduction teachers must also submit documentation that the teacher(s) hired are highly-effective by Oct. 1 each year. More information can be found here.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA) Additional Supporting Documents	N/A	

Program Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title II, Part A

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below.**
The LEA has engaged in timely and meaningful consultation as required by ESEA 8501(c) and maintains all required documentation to support such consultation.
Ensure that all supported activities are approved and provided in a timely fashion and in accordance with agreements made as a result of meaningful consultation with private school representatives.
Obligate all private school funds during the fiscal year in which allocated and in support of activities agreed upon as a result of required consultation.
Engage in ongoing consultation with participating private school representatives as necessary to ensure continued communication, monitor agreed-upon activities, and to determine the effectiveness of provided activities.
Prioritize funds to schools within the LEA that are identified as priority and focus schools and have the highest percentage of low income children. (2102(b)(2)(C))
Use data and ongoing consultation with stakeholders to continually update and improve activities supported with Title II A funds. (2102(b)(2)(D))
Comply with section 8501, regarding participation of private school children and teachers. (2102(b)(2)(E))
Coordinate professional development activities supported with Title II A funds with professional development activities provided through other federal, state, and local programs.
Ensure that funds received shall be used to supplement, and not supplant, non-federal funds that would otherwise be used for activities authorized under this grant.

English Learner Requirements Program Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

*** ESEA Title III Budget Options**

- (●) LEA generates $10,000 or more and will function as a Stand-Alone system. (LEA will enter a Title III budget in ePlan.)
- ( ) LEA will act as the Fiscal Agent for other LEAs. (Fiscal Agent will enter a Title III budget that includes consortia members in ePlan.)
- ( ) LEA does NOT generate at least $10,000 and will join a consortium to utilize Title III funds. (Consortium members will enter a budget on the Consortia Budget Review page in ePlan.)
- ( ) LEA is releasing ALL generated Title III funds. (LEA will not complete a Title III budget)
- ( ) LEA does not receive ANY Title III funds. (LEA will not complete a Title III budget.)
- ( ) The LEA will be moving funds into School-Wide Pool

District-wide ESL Program Staffing: State Board Rule 0520-01-19-05 requires that the district-wide ESL program staffing ratio shall be based on an average of no more than thirty-five (35) identified EL students per full-time equivalent ESL teacher unless an alternate staffing ratio is approved by the Department. (1:35) TDOE calculates this ratio based on staff and student counts from October of each year.

	Headcount	FTE
Number of state/locally-funded, endorsed ESL teachers providing services to ELs in October 2024 (FTE) - *Only include currently hired staff. Do not include vacant positions.*	* 8.00	* 8.00
2024-25 October 1 EL count (L, W, 1 and 2)		255
Ratio of state/locally-funded ESL teachers to EL students as of October 1, 2024 is 1:35		31.88
Additional Details		

If the district-wide ESL program staffing ratio as of October 1, 2024 exceeds 1:35, provide a detailed description of the steps the LEA will take (including a timeline) to reach the required 1:35 ratio by September 15, 2025.

English Learner Identification and Enrollment

* Does the district administer the Home Language Survey (HLS) to each newly enrolled student after attempting to acquire the original (as applicable)?

Yes

☑ * Assurance: The district has a written document (process or policy) describing the process to identify English Learners, including Home Language Surveys, screening, and following State Board mandated requirements.

Providing Equitable Access to Programs and Services for EL/Non-EL Students

* In your district are there currently any Office of Civil Rights or Department of Justice investigations? If so, please give a brief explanation.

No

Language Instruction Educational Programs

In the table below, place a check next to each type of language instruction educational programs (LIEPs) in the schools within your LEA. Indicate N/A in the Comments section if there are no English Learners in a school.

School Name	LEA ID - School Number	Service Model	Delivery Model	Comments

		Sheltered English Instruction	Structured English Immersion	Specially Designed Academic Instruction in English (SDAIE)	Content-Based Instruction (CBI)	Heritage Language Instruction	Pull Out	ELD Course	Co-Teaching	
Glenwood Elementary	012-0015	☑	☐	☐	☑	☐	☑	☐	☐	
Jefferson Middle School	012-0025	☑	☐	☐	☑	☐	☑	☐	☐	
Linden Elementary	012-0030	☑	☐	☐	☑	☐	☑	☐	☐	
Oak Ridge High School	012-0035	☑	☑	☐	☑	☐	☐	☑	☑	
Robertsville Middle School	012-0040	☑	☐	☐	☑	☐	☑	☐	☑	
Willow Brook Elementary	012-0045	☑	☐	☐	☑	☐	☑	☐	☐	
Woodland Elementary	012-0050	☑	☐	☐	☑	☐	☑	☐	☐	
		☐	☐	☐	☐	☐	☐	☐	☐	

2.00 How many ESL teachers serve more than one school in the LEA?

0.00 How many ESL teachers serve more than two schools in the LEA?

Are any teachers asked to work during lunch or planning period to provide services within the district to ELs?

No. All teachers receive equitable duty-free lunch and planning periods.

Are students transported to another school for ESL services? If yes, what is the district's justification for that practice?

No.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

Previous Fiscal Year

☐ Did the LEA participate in a consortium in the previous fiscal year (FY25)? - If yes, please check the box and then identify who the fiscal agent was for the previous fiscal year.

Current Fiscal Year

☑ **N/A - LEA is not joining a consortium for the current fiscal year.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that:**

1.	The home language survey is administered one time at initial enrollment. This survey is kept in the student's cumulative folder and will be forwarded to the receiving school when/if the student leaves the school in which s/he initially enrolled.
2.	Students for whom any HLS questions are answered as a language other than English are further interviewed to determine if the screener should be administered.
3.	All students who could potentially be identified as EL are screened with the correct English language proficiency screener.
4.	EL parents of non-English language background students and EL students are identified and served through translation or interpretation as needed.
5.	Students who are identified as EL will receive at least the minimum services outlined in TN State Board of Education Rule 0520-01-19 whether or not the district is receiving Title III funds.
6.	All teachers of EL students are providing accommodations and language supports as required to make both academic and ESL standards accessible.
7.	For EL students whose parents/guardians have waived ESL services through the alternative language program, the ESL services are provided through the classroom teachers who must be trained on ESL standards.
8.	Students are not retained in grade-level classes if English language acquisition is a factor in the decision for retention.
9.	All students are receiving culturally appropriate and culturally sensitive instruction in all classes.
10.	EL students are eligible for all school and extra-curricular programs. If their rate of participation is not comparable to that of non-EL students, the LEA is taking an active role in achieving equity through a well-designed written plan.
11.	All ELs are age appropriate for the grade level in which they are placed.
12.	All students are provided accommodations as needed to access TNReady and other assessments.
13.	Each EL student with a disability has an ESL professional on his/her IEP team if the student has an IEP.
14.	All English learners are assessed annually in English Language Proficiency until exit from services. [§ 1111(b)(2)(G)].
15.	All English learners are assessed annually in 3-8, and at least once in high school, for English Language Arts and Math. [§ 1111(b)(2)(B)(v)].
16.	All English learners who are entitled to other services receive them. (20 U.S.C. §§ 1400-1419; 34 C.F.R. pt. 300) (29 U.S.C. § 794 and 34 C.F.R. pt. 104).

Resources

Click here to open the Consolidated Funding Application Guide.

Title III Program Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

Complete pages in the Title III Section of the Consolidated Application ONLY if you are a Title III District (Stand-Alone, Consortia Member, or Fiscal Agent).

1. Program Administration: The reasonable and necessary costs to manage Title III in a compliant and effective manner.

☐ **The LEA is utilizing consolidated administration to administer Title III.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☑ **The LEA is not utilizing consolidated administration to administer Title III.** Provide a summary of how the Title III program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title III funds, and all other funding sources that will contribute to Title III administrative staff salaries/benefits.

1 FTE- GP No portion of the federal programs director's salary comes from Title III. Rather it is supported through state and local funding sources. The Title III program is administered through the Office of Teaching and Learning with the Executive Director serving as Federal Programs Director. The Student Services Coordinator serves as Title III director and EL Coordinator. The salary for the Student Services Coordinator is funded from local and state dollars, with 20 additional contract days for professional development and program coordination being paid out of Title III. Bookkeeping functions are performed by the Executive Assistant of Teaching and Learning. No Title III funds contribute toward the salaries or benefits of individuals as both positions are funded with local, state, or Title I dollars. Salary and benefits for Executive Assistant come exclusively from local funding sources.

NOTE: Only active ELs (Ls and Ws) and Immigrant students may be served under Title III. Students who have exited ESL services (T1, T2, T3, and T4) may not be served with Title III funds. T1-T4 students may only continue to be served under Title III if they are also Immigrant. (ESSA, Title III, Part A § 3114(d))

2. Describe the planned use of Title III funds and how it is supplemental to the programs, services, and supports that EL students must receive and/or are eligible to receive from other state and federal sources.

1. During the 2025-2026 school year, ESL staff training will be focused on writing functional individual learning plans, providing consistent ELD standards-aligned instruction for EL students, and in using formative and summative assessment data in order to effectively ensure EL students are progressing and meeting their goals. In addition, professional development will be offered to build capacity around grade level content standards and curriculum for the purpose of increasing collaboration for student coherence. This professional development will occur during the district's scheduled PLC days for collaborative teams which take place approximately once per month. Participants in these sessions will utilize a variety of research-based resources and/or expert personnel to best serve ELs.

2. Professional development for all core content teachers will be provided on the TN ELD standards, appropriate instructional methods to use with grade-level academic content standards, the process of acquiring a second or subsequent language/ English acquisition, strategies for collaboration between teachers serving EL students, and developing and implementing functional ILPs for EL students as a collaborative process. This training will be provided through a combination of virtual and in- person delivery. Additionally, EL teachers, core content teachers, special education teachers, and interventionists will meet to collaborate through intellectual preparation of core content units in order to increase cohesion and support for all students in both core content and additional services. Professional development for core content teachers intended to build capacity in the stages of language acquisition and the ELPA performance and academic indicators in order to increase collaboration and coherence for students. A professional development strand to deepen knowledge on how to provide aligned, coherent supports for EL students will be offered as an option to educators in both the fall and spring semester.

3. Materials and supplies are purchased in order to support ELs in high-interest and engaging ways. Materials, supplies, and formative assessment is selected which aligns with EL standards and supplements the acquisition of grade level content standards and curriculum through opportunities for building background knowledge, frontloading academic content and knowledge, vocabulary development, and language acquisition through pull-out and co-teaching EL instruction.

4. Materials and supplies for parental involvement activities may include books and other educational resources to send home to help parents of EL students to engage with their students' education, pamphlets and other resources that provide parents of EL students with information about their students' educational programming and options, and supplies/materials for Title III parent engagement events at school or district level.

5. In FY26, and additional 20 contract days for the Student Services Coordinator, who will serve as Title III director and EL Coordinator, will be paid from Title III funds. The extended contract days will be used for program development and coordination and the planning and implementation of professional development for EL teachers, core content teachers, and administrators.

3. Describe how the district will measure the impact that Title III activities had on English language development.

A program evaluation is conducted each year which includes a needs assessment, an analysis of student population and delivery of services, an analysis of formative and summative data for ELs including benchmark data, ELPA21, TCAP, and TVAAS data. We identify areas of strength and opportunities for our ELs and plan future programming, staffing, service and delivery models, and professional development based on these results. We regularly assess compliance with federal and state guidelines as well as the effectiveness of parent communication. The EL Coordinator monitors ILP development and compliance including initial identification, screening, notification, and development of ILP, quarterly monitoring and revision of goals if needed, and monthly SIS and TN PULSE data reconciliation. The EL coordinator, with the collaboration of the EL teacher team completes the TELLSA in the spring. All of this information is utilized by the individual teachers to set goals and action plans with administrators at their school level. Teachers and school leadership teams work in monthly meetings to check all data and goals, including EL goals and make adjustments as needed.

4. Describe how the LEA will provide and implement effective activities and strategies that enhance or supplement language instruction educational programs for English learners, which shall include parent, family, and community engagement activities as required under ESEA § 3115(c)(3).

The EL team at ORS work with their individual schools to plan for parent engagement for EL students in conjunction with school parent engagement opportunities on a regular basis throughout the school year. These school-level events may include information sessions, Q&A, and opportunities to learn how to take an active role in the student's education specifically for parents/ families of EL students held in conjunction with parent nights, conference, nights, etc. At least one event at the district level is planned each year for EL students which offers the opportunity for parents to celebrate student success and learn more about the EL program and opportunities available to their students. ORS is working to partner with local community organizations for the 25-26 school year to explore how to offer more opportunities for EL students and families in the areas of STEM and post-secondary opportunities, including "Noche de las Ciencias-Night of the Sciences", which will feature presentations and interactions with local Hispanic professionals from STEM and nuclear fields, exploration of opportunities for extracurricular opportunities in sports data and encoding and robotics, and presentations in coordination with Centro Hispano for families about post-secondary access and pathways for students.

Activities serving ELs in Title III funded LEAs during 2023-24. Check all that apply.

Note that items d. (professional development) and e. (parent and family engagement) are required under ESEA Title III § 3115 and should be reflected in the Title III application.

- [x] a. Supporting the development and implementation of language instruction educational programs (LIEPs)
- [ ] b. Enhancing existing LIEPs and programs for restructuring and reforming schools with ELs
- [ ] c. Supporting implementation of school-wide programs
- [x] d. Professional development to teachers and other personnel serving ELs (required under ESEA §3115(c)(2))
- [x] e. Parent and community engagement activities (required under ESEA § 3115(c)(3)(A))
- [ ] f. Supporting the development and implementation of pre-school programs for ELs
- [ ] g. Improving LIEPs by upgrading curricula, instructional materials, software and assessment procedures
- [ ] h. Improving instruction of ELs with disabilities

- [x] i. Providing tutorials, career and technical education
- [x] j. Offering programs to help ELs achieve success in post-secondary education
- [ ] k. Other

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Title III Personnel Details - School-based and Systemwide

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

Personnel and Location of Staff Paid with Title III Funds (not state and local funds)

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office). **Personnel details must align to budget details.**

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Teachers		
Instructional Paraprofessionals		
Instructional Facilitators		
Coaches		
Guidance Counselors		
Parent Involvement		
Other (specify)		
Total	0.00	0.00

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Instructional Facilitators		
Parent Involvement		
Translators/Interpreters		

Other (specify)		
Total	0.00	0.00

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		
Other (specify)		
Total	0.00	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA EL) Title III consortium Memorandum of Understanding (Title III fiscal agent only) [Upload up to 1 document(s)]	N/A	
(CFA) Additional Supporting Documents	N/A	

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - English Learner Requirements

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

1.	Comply with section 1112(e)(3)(A)&(B) prior to, and throughout, each school year as of the date of application. (3116(b)(4)(A))
	a. Inform parents of English learners who are identified for participation in language instruction programs during the school year within 30 calendar days of their identification.
2.	Not be in violation of any state law, including state constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126. (3116(b)(4)(B))
3.	Consult with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing Title III. (3116(b)(4)(C))
4.	Coordinate activities, if applicable, and share relevant data with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers. (3116(b)(4)(D))
5.	Ensure that all teachers in any language instruction educational program for English learners that is, or will be, funded by Title III are fluent in English and any other language used for instruction, including having written and oral communication skills. (3116(c))
6.	Submit a report to the state upon request in a form prescribed by the state on the activities conducted and children served by Title III. (3121(a))
7.	Implement an effective means of outreach to parents of English learners to inform them of how they can be involved in the education of their children, be active participants in assisting their child in attaining English proficiency, achieving at high levels within a well-rounded education, and meeting the challenging state academic standards expected of all students. (1112(e)(3)(C))
8.	Provide notice and information to parents in an understandable and uniform format, to the extent practicable, in a language that the parents can understand. (1112(e)(4))
9.	Conduct a self-assessment of the English Learner program on an annual basis, use the information to make programmatic changes or improvements, and use results to inform district goals around ESL programming (20 U.S.C. §1701-1720).
10.	Use funds to provide effective professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals and other school leaders, administrators, and other school or community-based organizational personnel. (3115(c)(2)
11.	Use funds to provide and implement other effective activities and strategies that enhance or supplement language instruction educational programs for English learners which-shall include parent, family, and community engagement activities. (ESEA § 3115(c)(3))
12.	Comply with all requirements mandated by Tennessee State Board of Education ESL Rule 0520-01-19.
13.	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title III

Indirect Cost Guide	
Total Allocation	$24,888.18
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$24,888.18
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$23,391.15
Max Indirect Cost	$1,497.03

Account Number		Total
71100 - Regular Instruction Program		$0.00
72120 - Health Services		$0.00
72130 - Other Student Support		$0.00
72210 - Support Services/Regular Instruction Program		$24,390.42
72610 - Operation of Plant		$0.00
72710 - Transportation		$0.00
73100 - Food Service		$0.00
99100 - Transfers Out		$497.76
	Total	$24,888.18
	Adjusted Allocation	$24,888.18
	Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title III

72210 - Support Services/Regular Instruction Program - $24,390.42

Budget Detail		Narrative Description
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	189 - Other Salaries & Wages	
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$9,010.09	
Line Item Total:	$9,010.09	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	201 - Social Security	
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional		

Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$558.63	
Line Item Total:	$558.63	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	204 - Pensions	
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$522.29	
Line Item Total:	$522.29	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	206 - Life Insurance	
Strategic Plan:	Academics	
Admin Costs:		
Private		

School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$10.80	
Line Item Total:	$10.80	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	207 - Medical Insurance	
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$940.46	
Line Item Total:	$940.46	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers.
Line Item Number:	208 - Dental Insurance	
Strategic		

Plan:	Academics	This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$33.93	
Line Item Total:	$33.93	
Account Number:	72210 - Support Services/Regular Instruction Program	Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers. This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$130.65	
Line Item Total:	$130.65	
Account	72210 - Support Services/Regular Instruction	

Number:	Program
Line Item Number:	299 - Other Fringe Benefits
Strategic Plan:	
Admin Costs:	
Private School Instructional Funds:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$9.77
Line Item Total:	$9.77

Additional 20 contract days for Student Services Coordinator, who serves as EL coordinator and Title III director. The 20 days will include program planning, and professional development intended to improve instruction and assessment of ELs, enhance the ability to understanding and implement curricula and assessment practices, and increase teachers' knowledge of language proficiency for EL teachers, administrators, and classroom teachers.

This position will be multi-school system-wide support paid from General Budget + 20 additional contract days of system-wide professional development support for the 25-26 school year paid from Title III.

Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	499 - Other Supplies and Materials
Strategic Plan:	Academics
Admin Costs:	
Private School Instructional Funds:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$5,601.51

High-quality instructional materials unique to ELs will be purchased for EL teachers and classroom support. EL teachers will select materials through PLC collaboration. The focus of 25-26 will be the alignment of curricula across grand bands and consistent use of curricula inside grade bands as well as alignment and cohesion with core content.

Supplies and materials for parent engagement may include take-home books and educational resources to help families engage in their EL students' education, pamphlets or other infographics about programming and opportunities for EL students, and/or supplies/materials for Title III parent engagement events for parents and families of EL students.

Line Item Total:	$5,601.51	
Account Number:	72210 - Support Services/Regular Instruction Program	St. Mary's School will use these funds to purchase supplemental materials for their English Learners that may include high-interest readers and online English reading program tools.
Line Item Number:	499 - Other Supplies and Materials	
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	St. Mary's School Oak Ridge (012-9010)	
Quantity:	1.00	
Cost:	$2,287.50	
Line Item Total:	$2,287.50	
Account Number:	72210 - Support Services/Regular Instruction Program	Professional development for EL teachers may include TNTESOL and regional conferences for EL coordinator and/or teachers, program-specific professional development, or professional development provided by/for ELPA21. Professional development for general education teachers may include EL learning standards, strategies, collaboration, and data review, virtual or in-person, to increase the capacity of non-EL teachers to best support English Learners they have in their classrooms.
Line Item Number:	524 - In-Service / Staff Development	
Strategic Plan:	Educators	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location	Oak Ridge (012)	

Code:	
Quantity:	1.00
Cost:	$5,284.79
Line Item Total:	$5,284.79

Total for 72210 - Support Services/Regular Instruction Program:	$24,390.42
Total for all other Account Numbers:	$497.76
Total for all Account Numbers:	$24,888.18
Adjusted Allocation:	$24,888.18
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title III

99100 - Transfers Out - $497.76

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Note: Administrative Costs budgeted for Title III, may not exceed 2% of the Title III Allocation. This includes Consolidated Administration, Direct Administration, and Indirect Cost. This limit applies even if the LEA's calculated Indirect Cost rate exceeds 2%.
Line Item Number:	504 - Indirect Cost	Indirect cost - <2% max (per UsEd) of eligible $1,493.29 for indirect cost
Strategic Plan:	Academics	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$497.76	
Line Item Total:	$497.76	

Total for 99100 - Transfers Out:	$497.76
Total for all other Account Numbers:	$24,390.42
Total for all Account Numbers:	$24,888.18
Adjusted Allocation:	$24,888.18
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title III

Indirect Cost Guide	
Total Allocation	$24,888.18
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$24,888.18
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$23,391.15
Max Indirect Cost	$1,497.03

Filter by Location: All - $24,888.18

Account Number / Line Item Number	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
189 - Other Salaries & Wages	9,010.09		9,010.09
201 - Social Security	558.63		558.63
204 - Pensions	522.29		522.29
206 - Life Insurance	10.80		10.80
207 - Medical Insurance	940.46		940.46
208 - Dental Insurance	33.93		33.93
212 - Employer Medicare	130.65		130.65
299 - Other Fringe Benefits	9.77		9.77
499 - Other Supplies and Materials	7,889.01		7,889.01
504 - Indirect Cost		497.76	497.76
524 - In-Service / Staff Development	5,284.79		5,284.79
Total	24,390.42	497.76	24,888.18
		Adjusted Allocation	24,888.18
		Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title III

Budget Tag Summary

Tag Group	Tag	Budget Amount
Strategic Plan	Academics	$19,462.97
Strategic Plan	Educators	$5,284.79
Strategic Plan	Student Readiness	$0.00
Admin Costs	Con Admin	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00
Private School Instructional Funds	Private School Instructional Funds	$0.00

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Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Indirect Cost Guide	
Total Allocation	$66,930.33
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$66,930.33
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$62,904.45
Max Indirect Cost	$4,025.88

Account Number		Total
71100 - Regular Instruction Program		$0.00
71150 - Alternative Instruction Program		$0.00
72120 - Health Services		$13,386.43
72130 - Other Student Support		$49,492.51
72210 - Support Services/Regular Instruction Program		$0.00
72250 - Education Technology		$2,712.78
72610 - Operation of Plant		$0.00
72710 - Transportation		$0.00
73100 - Food Service		$0.00
99100 - Transfers Out		$1,338.61
	Total	$66,930.33
	Adjusted Allocation	$66,930.33
	Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

72120 - Health Services - $13,386.43

Budget Detail		Narrative Description
Account Number:	72120 - Health Services	Professional learning for teachers, counselors, administrators and other school-based instructional staff will include Character Strong virtual and on-site conference participation (registration and travel) and restorative practices training support as needed. School nurses will also participate in regional professional learning as needed based on needs of students in the FY25 school year. A PE teacher will attend the National PE Institute then redeliver content through district collaborative team meetings with other PE teachers.
Line Item Number:	524 - In-Service / Staff Development	
Title IV:	Safe and Healthy Students	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$13,386.43	
Line Item Total:	$13,386.43	

Total for 72120 - Health Services:	$13,386.43
Total for all other Account Numbers:	$53,543.90
Total for all Account Numbers:	$66,930.33
Adjusted Allocation:	$66,930.33
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

72130 - Other Student Support - $49,492.51

Budget Detail		Narrative Description
Account Number:	72130 - Other Student Support	Supplemental .5 FTE CTE/Computer Science teaching position at Jefferson Middle School
Line Item Number:	189 - Other Salaries & Wages	
Title IV:	Well-rounded Educational Opportunit...	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$42,155.50	
Line Item Total:	$42,155.50	
Account Number:	72130 - Other Student Support	Social Security for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School
Line Item Number:	201 - Social Security	
Title IV:	Well-rounded Educational Opportunit...	
Admin Costs:		
Private School Instructional Funds:		
Optional Program		

Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$2,613.64
Line Item Total:	$2,613.64

Account Number:	72130 - Other Student Support
Line Item Number:	204 - Pensions
Title IV:	Well-rounded Educational Opportunit...
Admin Costs:	
Private School Instructional Funds:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$2,432.37
Line Item Total:	$2,432.37

Retirement for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School

Account Number:	72130 - Other Student Support
Line Item Number:	206 - Life Insurance
Title IV:	Well-rounded Educational Opportunit...
Admin Costs:	
Private School	

Life Insurance for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School

Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$60.00	
Line Item Total:	$60.00	
Account Number:	72130 - Other Student Support	Dental Insurance for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School
Line Item Number:	208 - Dental Insurance	
Title IV:	Well-rounded Educational Opportunit...	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$188.50	
Line Item Total:	$188.50	
Account Number:	72130 - Other Student Support	Employer Medicare for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School
Line Item Number:	212 - Employer Medicare	
Title IV:	Well-rounded Educational Opportunit...	

Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$611.25	
Line Item Total:	$611.25	
Account Number:	72130 - Other Student Support	Vision Insurance for .5 FTE CTE/Computer Science teaching position at Jefferson Middle School
Line Item Number:	299 - Other Fringe Benefits	
Title IV:	Well-rounded Educational Opportunit...	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$54.25	
Line Item Total:	$54.25	
Account Number:	72130 - Other Student Support	These funds will be used to support students who need assistance in paying AP, Dual Enrollment, Dual Credit, Industry Certification fees, and/or Avant language assessment for
Line Item	599 - Other Charges	

Number:		secondary students providing clear academic planning and pathways guides for all grades 9-12 students.
Title IV:	Well-rounded Educational Opportunit...	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$1,377.00	
Line Item Total:	$1,377.00	

Total for 72130 - Other Student Support:	$49,492.51
Total for all other Account Numbers:	$17,437.82
Total for all Account Numbers:	$66,930.33
Adjusted Allocation:	$66,930.33
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

72250 - Education Technology - $2,712.78

Budget Detail		Narrative Description
Account Number:	72250 - Education Technology	St. Mary's will use these supplemental funds to contract services with GoGuardian for online security and student safety training at Camp Wesley Woods.
Line Item Number:	399 - Other Contracted Services	
Title IV:	Effective Use of Technology	
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	St. Mary's School Oak Ridge (012-9010)	
Quantity:	1.00	
Cost:	$2,212.78	
Line Item Total:	$2,212.78	
Account Number:	72250 - Education Technology	Renewal of Lu playground software for elementary schools. During the ESSER funding cycle the Lu playgrounds were purchased for elementary school gyms. Ongoing funding from the local budget is not available to cover the annual renewal of the Lu interactive software which provides not only touches on the safe and healthy domains, but also they provide a well-rounded learning experience for all elementary students.
Line Item Number:	471 - Software	
Title IV:	Well-rounded Educational Opportunit... Safe and Healthy Students Effective Use of Technology	
Admin Costs:		
Private School		

Instructional Funds:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$500.00
Line Item Total:	$500.00

Total for 72250 - Education Technology:	$2,712.78
Total for all other Account Numbers:	$64,217.55
Total for all Account Numbers:	$66,930.33
Adjusted Allocation:	$66,930.33
Remaining:	$0.00

Budget Detail

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

99100 - Transfers Out - $1,338.61

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Note: Administrative Costs budgeted for Title IV, may not exceed 2% of the Title IV Allocation. This includes Consolidated Administration, Direct Administration, and Indirect Cost. This limit applies even if the LEA's calculated Indirect Cost rate exceeds 2%.
Line Item Number:	504 - Indirect Cost	Indirect cost of 2% max of FY25 allocation per USEd regulation.
Title IV:		
Admin Costs:		
Private School Instructional Funds:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$1,338.61	
Line Item Total:	$1,338.61	

Total for 99100 - Transfers Out:	$1,338.61
Total for all other Account Numbers:	$65,591.72
Total for all Account Numbers:	$66,930.33
Adjusted Allocation:	$66,930.33
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Indirect Cost Guide	
Total Allocation	$66,930.33
Existing Budget In Categories Not Eligible for Indirect Cost	$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$66,930.33
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$62,904.45
Max Indirect Cost	$4,025.88

Filter by Location: All - $66,930.33

Account Number / Line Item Number	72120 - Health Services	72130 - Other Student Support	72250 - Education Technology	99100 - Transfers Out	Total
189 - Other Salaries & Wages	0.00	42,155.50	0.00		42,155.50
201 - Social Security	0.00	2,613.64	0.00		2,613.64
204 - Pensions	0.00	2,432.37	0.00		2,432.37
206 - Life Insurance	0.00	60.00	0.00		60.00
208 - Dental Insurance	0.00	188.50	0.00		188.50
212 - Employer Medicare	0.00	611.25	0.00		611.25
299 - Other Fringe Benefits	0.00	54.25	0.00		54.25
399 - Other Contracted Services	0.00	0.00	2,212.78		2,212.78
471 - Software		0.00	500.00		500.00
504 - Indirect Cost				1,338.61	1,338.61
524 - In-Service / Staff Development	13,386.43	0.00	0.00		13,386.43
599 - Other Charges	0.00	1,377.00	0.00		1,377.00

Account Number Line Item Number	72120 - Health Services	72130 - Other Student Support	72250 - Education Technology	99100 - Transfers Out	Total
Total	13,386.43	49,492.51	2,712.78	1,338.61	66,930.33
				Adjusted Allocation	66,930.33
				Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Budget Tag Summary

Tag Group	Tag	Budget Amount
Title IV	Well-rounded Educational Opportunities	$49,992.51
Title IV	Safe and Healthy Students	$13,886.43
Title IV	Effective Use of Technology	$2,712.78
Title IV	Administrative Cost	$0.00
Admin Costs	Con Admin	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00
Private School Instructional Funds	Private School Instructional Funds	$0.00

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Program Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Program Administration: The reasonable and necessary costs to manage Title IV in a compliant and effective manner.

☐ **The district is utilizing consolidated administration to administer Title IV.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

☑ **The district is not utilizing consolidated administration to administer Title IV.** Provide a summary of how the Title IV program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title IV funds, and all other funding sources that will contribute to Title IV administrative staff salaries/benefits.

The Title IV program is administered through the Office of Teaching and Learning with the oversight of the Executive Director and Executive Assistant. Salaries for both of these positions are paid from the local general fund FY26 budget.

Use of Funds for PreK: For purposes of federal funding, "elementary schools" are schools serving any combination of pre-kindergarten through grade six (PreK-6) (TCA §49-6-301(a)). Indicate below whether funds from this grant will be directed to PreK students and/or instructional staff (i.e., teachers, coaches, paraprofessionals).

☐ Does the LEA utilize grant funds from this program for PreK?

Consultation with Stakeholders

* Describe how the LEA meets the requirements of ESEA §4106(c) to meaningfully consult with parents, teachers, principals, students, school leaders, specialized instructional support personnel, charter school personnel (in an LEA that has charter schools), community partners, Indian tribes or tribal organizations (when applicable), local government representatives, and others with relevant and demonstrated expertise on the improvement and coordination of activities conducted under this part as well as the design and development of the Title IV, Part A application. - NOTE: This consultation my occur as part of the InformTN LEA planning process.

Consultation for title IV occurs within g the InformTN process, through monthly principal meetings, school level leadership meetings, data review meetings, and superintendents advisory board meetings.

Program Description
Identify the focus areas to be supported with Title IV funds. If the LEA receives $30,000 or more in Title IV funding, all three areas must be supported as indicated below. If the LEA receives less than $30,000, at least one focus area must be supported.

Well-rounded Educational Opportunities (LEAs receiving $30,000 or more in Title IV, Part A funds must spend a minimum of 20% of grant funds in the Well-rounded Educational Opportunities area.)

$ 49,992.51 Amount of Funds to be spent under this program.

The amount box auto-populates based on inputs from the Budget Page. Do not enter information into this box.

Describe the activities to be budgeted in support of well-rounded educational opportunities.

These funds will be used to support students who need assistance in paying AP, Dual Enrollment, Dual Credit and/or Industry Certification fees and providing clear academic planning and pathways guides for all grades 9-12 students.

A .5 FTE CTE/Computer Science teaching position at Jefferson Middle School will allow more students to participate in these growing content areas.

Describe how the proposed use of funds relates to prioritized needs determined in the district needs assessment. Please address all proposed purchases and programming.

We believe student access to post-secondary opportunity and clear career pathways are a critical piece of a well rounded educational opportunity. We will use $8,000 of Title IV funding to provide support for students in need of assistance to pay with dual enrollment, industry certification, or AP exam fees. These fees will be billed to ORS directly by local community college at the onset of fall/spring semester and The College Board once a student has taken the AP exam. The use of these funds provides an equal opportunity for all students to participate if they choose regardless of the personal financial resources available to them.
Continuing the .5 FTE CTE/Computer Science teaching position at Jefferson Middle School will allow more students to participate in these growing content areas than what our local general funds can support.

Describe any partnerships with outside organizations.

Due to the high number of students who participate in AP and CCTE courses we have positive relationships with our local TCAT and community colleges.

Describe (1) the program objectives and intended outcomes for the described activities and (2) how the effectiveness of the activities will be assessed. Please address all proposed purchases and programming. Please write objectives in SMART goal format.

Data is collected reflecting the number of students who participate AP exam and dual enrollment coursework.

Safe and Healthy Students (LEAs receiving $30,000 or more in Title IV, Part A funds must spend a minimum of 20% of grant funds in the Safe and Healthy Students area.)

$ 13,886.43 Amount of Funds to be spent under this program.

The amount box auto-populates based on inputs from the Budget Page. Do not enter information into this box.

Describe the activities to be budgeted in support of safe and healthy students.

St. Mary's School will pay for supplemental, non-religious, school counseling services for their students utilizing Title IV funds. Christian Academy of Oak Ridge did not reply indicating their intent to participate in federal programs for the 2025-2026 program year. Our Student Success Coordinator and School Health Coordinator reviewed data in our needs assessment to plan professional learning for FY26. We know that happy, healthy students make for better-prepared learners. When students feel like they are included as part of the school community we know our percentage of chronically absent students will decrease. To this end, professional learning for teachers, counselors, administrators, and other school-based instructional staff will include Character Strong virtual and on-site conference participation (registration and travel) and restorative practices training support as needed. These types of professional learning will help educators develop consistent expectations and vocabulary for students which will also help to streamline the discipline process across all buildings. School nurses will also participate in regional professional learning as needed based on the needs of students in the FY26 school year as they are an integral part of helping to keep our students safe, healthy, and learning. The effectiveness of these professional learning activities will be assessed formally through district surveys and informally through observation and data-driven conversations with administrators, counselors, and other relevant stakeholders.

Describe how the proposed use of funds relates to prioritized needs determined in the district needs assessment. Please address all proposed purchases and programming.

St. Mary's School does not have an on-staff school counselor so the services they contract to provide students have immediate and direct impact. The other non-public school in Oak Ridge, Christian Academy of Oak Ridge, did not reply to our request to determine their intent to participate for the 2025-2026 school year.

Describe any partnerships with outside organizations.

St. Mary's school will contract with a counselor to provide non-religious counseling services for their students. In past years they have chosen a counselor also used by other non-publics in the Knoxville Area Diocese.

Describe (1) the program objectives and intended outcomes for the described activities and (2) how the effectiveness of the activities will be assessed. Please address all proposed purchases and programming. Please write objectives in SMART goal format.

St. Mary's school will contract with a counselor to provide n on-religious counseling services for their students. In past years they have chosen a counselor also used by other non-publics in the Knoxville Area Diocese.
This provides mental health support needed for St. Mary's students that would not otherwise be available to them from the St. Mary's school budget.

Effective Use of Technology (LEAs receiving $30,000 or more in Title IV, Part A funds must spend a portion of funds in the Effective Use of Technology area. Regardless of the Title IV allocation amount, no more than 15% of the amount spent on this focus area can support technology infrastructure: devices, equipment, software applications, platforms, digital instructional resources, and/or other one-time IT purchases. At least 85% of funds in this area must be used to provide professional development to staff, teachers, and administrators on the effective use of educational technology.)

$ 2,712.78 Amount of Funds to be spent under this program.

The amount box auto-populates based on inputs from the Budget Page. Do not enter information into this box.

Are funds being used to support technology infrastructure?

- Yes
- No

Enter the amount to be spent: - (This can be zero if no funds are being used to support technology infrastructure.)

$ 0.00

Describe the activities to be budgeted in support of effective use of technology.

Title IV funds are used to support the five school-based innovation coaches and to renew Lu Interactive playground software.

Describe how the proposed use of funds relates to prioritized needs determined in the district needs assessment. Please address all proposed purchases and programming.

Every student has an assigned device, a Lenovo laptop or an iPad. Teachers need ongoing support to integrate both the hardware and software tools available for instruction. Our Instructional Technology Coaches (ITCs) are integral in providing support to classroom teachers, administrators, and PLC coaches to use available tools for data analysis and student intervention planning. We believe that technology can be a powerful instructional tool when partnered with skilled professionals, in this case our ITCs who know how to leverage the tools for student success. In 2025-2026 Innovation Coaches will work with teachers and area business resources to provide opportunities for students to have real-world learning opportunities involving innovative technologies.

Describe any partnerships with outside organizations.

Our Innovation/Instructional Technology Coaches maintain positive relationships with local business/technological agencies as well as being part of state and national group such as ISTE, TCEA, and Microsoft.

Describe (1) the program objectives and intended outcomes for the described activities and (2) how the effectiveness of the activities will be assessed. Please address all proposed purchases and programming. Please write objectives in SMART goal format.

Our Innovation/Instructional Technology Coaches offer professional learning events in their assigned schools, but also partner districtwide to offer a high quality program. They partner to offer tailored sessions applicable to all subject areas and skill levels. They meet monthly with our technology department

and district curriculum coordinators to assess and revise anticipated needs versus outcomes of our instructional staff.

*** Distribution of Funds**
Select **one or more** priorities the LEA will utilize in distributing Title IV funds. The LEA will give priority to schools:

- [x] with the greatest need, as identified by the LEA
- [ ] with the highest percentages or numbers of students from low income families
- [ ] identified as priority or focus schools
- [ ] identified as persistently dangerous

Assurances

- [x] * The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below

The LEA has engaged in timely and meaningful consultation, as required by ESEA 8501(c) and maintains all required documentation to support such consultation.

The LEA will ensure that all supported activities are approved and provided in a timely fashion, in accordance with agreements made as a result of meaningful consultation with private school representatives.

The LEA will obligate all private school funds during the fiscal year in which allocated and in support of activities agreed upon as a result of required consultation.

The LEA will engage in ongoing consultation with participating private school representatives as necessary to ensure continued communication, monitor agreed-upon activities and to determine the effectiveness of provided activities.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Personnel and Location Staff Paid with Title IV Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Interventionists		
Coaches / Consulting Teachers	1.00	0.50
Educational assistants		
Other (specify)		
Total	1.00	0.50

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Facilitators		
Other (specify)		
Total	0.00	0.00

Administration Personnel - (Usually personnel working in the central office)

	Headcount	FTE
Program Director / Project Director		
Clerical		
Bookkeeper		

Other (specify)		
Total	0.00	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

N/A - Check this box if no Title IV, Part A funds support preschool programs. No additional input is necessary on this page.

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

Optional Documents		
Type	**Document Template**	**Document/Link**
(ASR) Additional Supporting Documents	N/A	

Program Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Title IV

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title IV, Part A, including those outlined below.**

Title IV Assurances

(1)	Prioritize the distribution of funds to schools served by the LEA based on one or more of the following criteria-	
	(a)	Are among the schools with the greatest needs;
	(b)	Have the highest percentages or numbers of children counted under section 1124(c) (i.e., children counted for purposes of basic grants to LEAs under Title I, Part A of the ESEA);
	(c)	Are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i) (i.e., are among the lowest-achieving schools);
	(d)	Are implementing targeted support and improvement plans as described in section 1111(d)(2) (i.e., have consistently underperforming student subgroups); or
	(e)	Are identified as a persistently dangerous public elementary
(2)	For an LEA or consortium that receives $30,000 or more, we will use:	
	(a)	Not less than 20 percent of funds to support one or more of the activities authorized under section 4107 pertaining to well-rounded educational opportunities;
	(b)	Not less than 20 percent of funds to support one or more activities authorized under section 4108 pertaining to safe and healthy students; and
	(c)	A portion of funds to support one or more activities authorized under section 4109(a) pertaining to the effective use of technology, including an assurance that it will not use more than 15 percent of the remaining portion for purchasing technology infrastructure as described in section 4109(b).12
(3)	An LEA who receives $30,000 or more in Title IV, Part A funds must meet the required minimums for each focus area (20% for Well-Rounded Educational Opportunities, 20% for Safe and Healthy Students, and a portion [1% or greater] of funds for the Effective Use of Technology) based on the allocation for that fiscal year. When funds are carried over, the LEA assures that there is a process and internal controls in place to track unspent required minimum funds from the prior fiscal year, in addition to the current year's required minimums.	
(4)	Stakeholder engagements must include, but are not limited to: parents; teachers; principals; students; school leaders; charter school teachers, principals, and other school leaders, when applicable; Indian tribes or tribal organizations, when applicable; specialized instructional support personnel; local government representatives; community-based organizations; and others with relevant and demonstrated expertise. (ESEA section 4106(c)(1))	
(5)	Annually report data to the SEA regarding the use of Title IV funds and progress toward meeting identified goals within the district plan. (ESEA section 4106(e)(1)(E).	
(6)	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.	
(7)	The LEA shall obtain prior written, informed consent from the parent of each child who is under 18 years of age to participate in any mental-health assessment or service that is funded under this title and conducted in connection with an elementary school or secondary school under this title. [ESSA § 4001(a)(1)(A)]	

(8)	No funds under this title will be used for medical services or drug treatment or rehabilitation, except for integrated student supports, specialized instructional support services, or referral to treatment for impacted students, which may include students who are victims of, or witnesses to, crime or who illegally use drugs. [ESSA § 4001(b)]
(9)	No child will be required to obtain a prescription for a controlled substance, as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802) as a condition of-receiving an evaluation or other service described under this title; or attending a school receiving assistance under this title. [ESSA § 4001(c)]
(10)	Comply with ESSA § 8526 regarding the prohibited use of funds.
(11)	Comply with TN SBE Policy 4.202 - Unsafe School Choice Policy (ESSA §8532), T.C.A. § 39-17-1309 regarding carrying weapons on school property (ESSA § 8561), and T.C.A. § 39-17-1604 regarding places where smoking and use of vapor products is prohibited (ESSA §8573).

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

Key	
PART	This school has responded that they will participate in the program.
NOT PART	This school has responded that they will NOT participate in the program.
NO REPLY	This school has not replied to multiple documented requests from the district as to whether they will participate.
PROFIT	This school is ineligible for the program because it is a for profit organization.
CAT I-SP	This school is ineligible because it is a Category I Special Purpose School.
NO GRANT	The LEA does not participate in this grant.
NIPK	(For IDEA Preschool ONLY) - this school does not serve preschool students.

School ID - Name	Grade Level	Title I Participation	Low Income Non-Public Students from the District Title I Attendance Areas	Title I-C Participation	Migratory Students Enrolled at the Non-public School	Title II-A Participation	Non-public Total Enrollment	Title III-A Participation	English Learners Enrolled at the Non-public School	Title IV-A Participation	Non-public Total Enrollment	21st Century Participation	Non-public Total Enrollment	IDEA Participation	IDEA Preschool Participation
012-9022 - Christian Academy of Oak Ridge	K,1,2,3,4,5,6,7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
012-9010 - St. Mary's School Oak Ridge	PK,K,1,2,3,4,5,6,7,8	PART	30.00	NOT PART	0.00	PART	166	PART	25.00	PART	166.00	NOT PART	0.00	NOT PART	NOT PART
	Totals:		**30.00**		**0.00**		**166**		**25.00**		**166.00**		**0.00**		

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Equitable Services Program Details- Title I, Part A

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

☐ **N/A (The LEA certifies that no eligible private schools are in the district, and no known low-income students from their Title I attendance areas are enrolled in eligible private schools -OR- That no eligible private schools wish to participate in the program -OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.)**

Title I, Part A

Formula to Determine Amount for Title I, Part A Equitable Expenditures

A. Title I Allocation (Original + Reallocation + "Original" Transfers In)	$ 874,644.41
B. K-12 Private School Low-Income Enrollment (from Served Schools)	25.00
C. K-12 Total Low-Income Enrollment (from Served Schools)	1,144.00
D. Total Private School Share (A x B/C)	$ 19,113.73
E. Private School Family Engagement ([D X 1%] if Title I allocation > $500,000)	$ 191.14
F. Private School Administration	$
G. FY26 Private School Instructional Funds (D-(E+F)	$ 18,922.59
H. FY25 Private School carryover amount	$
TDOE Private School Instructional Funds Adjustment - *(This field to be used by TDOE staff only as needed)*	$
I. Total Amount of Private School Instructional Funds (FY25 Carryover and FY26)	$ 18,922.59

Narrative Questions

Describe the consultation process between the LEA and the private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

The Oak Ridge Schools regularly communicates with the St. Mary's Catholic School. During the months of April/May, much information required for the CFA is asked and gathered in order to complete the private school allocation for the next school year. The primary mode of communication is via email and personal visits when necessary. At lease once each year (April/May time period) a meeting is set for review of title funding categories and to help the private school begin to plan for funding for the next fiscal year. This meeting includes providing an approximate allocation for the private school as well as answer any questions the private school has around what are allowable expenses. For the FY24 year, our meeting will occur on May 18th. On this date, both parties will sign an MOU and have the necessary discussions around planning and spending. Oak Ridge Schools also offers support during the school year in providing an amount of unencumbered funds for each title funding and inquires around any intended use (planning) of spending any additional funds.

Identify the types of services to be provided to support the academic achievement of participating private school students.

- [x] Reading intervention
- [x] Math intervention
- [x] Professional development
- [ ] Equipment
- [x] Educational software
- [x] Educational materials and supplies
- [x] Contracted educational services

Will the LEA be entering into an inter-district agreement/MOU with another LEA to provide services for any eligible students?

- ( ) Yes
- (•) No

If yes, identify the LEA(s) that will be providing services to participating students on behalf of the LEA.

Describe the LEA's process for evaluating the effectiveness of the services provided to private school students.

The Oak Ridge Schools monitors the spending of funds by St. Mary's Catholic School on a regular basis. With the meeting set for May of this year, both parties will begin to discuss measures to be collected which show the effectiveness of student learning based on title funds spent (i.e. program usage, results, etc.). We will also discuss within the MOU expectation of both programs to meet each other's needs in order to support the students being served at St. Mary's.

Describe the family engagement activities to be provided for families of private school students.

St. Mary's is aware of how title funds are to be used to support family engagement activities and the federal requirements of what is to be documented. We will again discuss and go over these requirements on both our annual face-to-face meeting on May 18th. At the end of every school year, St. Mary's completes a program evaluation document and sends it to the Title I director for Oak Ridge Schools for review and feedback. The program evaluation document itself is provided by Oak Ridge Schools in order to ensure that St. Mary's is conducting needs assessments of their students and of teacher professional development, describing how services are provided and how they communicate with parents.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Equitable Services Program Details- Title I, Part C

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

N/A (The LEA certifies that no eligible private schools are in the district -OR- That no eligible private schools wish to participate in the program - OR- That there are no identified migratory students enrolled in eligible private schools -OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.)

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Equitable Services Program Details - Title II, Part A

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

☐ **N/A (The LEA certifies that no eligible private schools are in the district -OR- That no eligible private schools wish to participate in the program - OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.)**

Title II, Part A

Formula to Determine Amount for Title II, Part A Equitable Expenditures

A. Number of Students	
A1: District Enrollment (from the School Eligibility Page)	4,854
A2: Participating K-12 Private School Enrollment (Spring Private School Survey responses)	166
A3: Total Enrollment (A1 + A2)	5,020
B. Title II, Part A	
B1: LEA Allocation	$ 166,132.82
B1A: TDOE Allocation Adjustment - *(This field to be used by TDOE staff only as needed)*	$
B2: Administration Costs (for public and private school programs)	$
B3: LEA Allocation Minus Admin Costs (B1 + B1A - B2)	$ 166,132.82
C. Per Pupil Rate	
C1: B3 divided by A3	$ 33.09
D. Equitable Services	
D1: Amount district must reserve for equitable services for participating private schools = (A2 x C1)	$ 5,492.94
E. FY25 Private School Carryover Amount	$
F. Total Amount of Private School Instructional Funds = (line D1 + E)	$ 5,492.94

Private Schools Equitable Services

Describe the consultation process between the LEA and the private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

ORS is fortunate to have positive and on-going communication with St. Mary's School. The annual in-person consultation has not yet occurred due to scheduling issues, but will take place in May. St. Mary's principal, assistant principal and learning center director provide information around program expenditures and needs as they arise. The primary mode of communication is through

email and at times, in-person check-ins since their school is close to our school administration campus.

Describe the professional development activities to be provided to participating private school teachers, principals, and other school leaders.

St. Mary's School works with the Institute for Writing Excellence for professional development services related to their reading and writing curriculum. A certified IEW trainer travels to Oak Ridge to provide this in-person training during the school year. Once the meeting occurs in May, we will better to be able to state other professional development opportunities which may occur throughout the school year.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Equitable Services Program Details - Title III

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

☐ **N/A (The LEA certifies that no eligible private schools are in the district -OR- That no eligible private schools wish to participate in the program - OR- That there are no identified EL students enrolled in eligible private schools -OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.**

Title III

Formula to Determine Amount for Title III Equitable Expenditures

A. Number of Students	
A1: District English Learners	247
A2: Participating K-12 Private School English Learners (Spring Private School Survey responses)	25
A3: Total English Learners (A1 + A2)	272
B. Title III	
B1: LEA Allocation	$ 24,888.18
B1A: TDOE Allocation Adjustment - *(This field to be used by TDOE staff only as needed)*	$
B2: Administration Costs (for public and private school programs)	$
B3: LEA Allocation Minus Admin Costs (B1 + B1A - B2)	$ 24,888.18
C. Per Pupil Rate	
C1: B3 divided by A3	$ 91.50
D. Equitable Services	
D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)	$ 2,287.50
E. FY25 Private Schools Carryover Amount	$
F. Total Amount of Private Schools Instructional Funds (FY25 Carryover and FY26) = (Line D1 + E)	$ 2,287.50

Narrative Questions

Describe the consultation process between the LEA and the private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

ORS is fortunate to have positive and on-going communication with St. Mary's School. The annual in-person consultation has not yet occurred due to scheduling issues, but will take place in May. St. Mary's principal, assistant principal and learning center director provide information around program expenditures and needs as they arise. The primary mode of communication is through email and at times, in-person check-ins since their school is close to our school administration campus.

Describe the process for identifying English Learners at the private school(s) that receive(s) Title III services.

Upon enrollment in St. Mary's, students are provided with a home language survey (HLS) if the student does not already have an HLS in his/her file. In the HLS, the following questions are asked:
· What is the first language this child learned to speak?
· What language does this child speak most often outside the home?
· What language do people usually speak in this child's home?
If the HLS indicates a language other than English in the child's background, the student is a potential EL student. Potential EL students are to be screened with the W-APT to make a determination. Title III requires that Oak Ridge Schools' teachers conduct the screening of students who have a home language other than English to determine whether or not they should receive ESL services.
Students enrolled prior to the start of the school year must be screened within 30 days after the beginning of the school year. Students enrolled during the school year must be screened within 14 days.
Services were provided by St. Mary's Learning Lab Director. Many of the EL students receive extra academic support in the Learning Lab.

Briefly explain how Title III services are provided at each private school receiving Title III services (including professional development, materials, tutoring, and equipment).

EL students are monitored at the end of each grading period. Modifications are made as needed and Student Service Plan are written when students are below grade level.
The WIDA MODEL is administered to EL students in May. Results are reported to both classroom teachers and parents.
Professional development is provided by an Oak Ridge Schools ESL teacher.

Explain how the English as a Second Language program is assessed annually at each private school that receives Title III services.

At the end of every school year, St. Mary's completes a program evaluation document and sends it to the Title III director for Oak Ridge Schools for review and feedback. The program evaluation document itself is provided by Oak Ridge Schools in order to ensure that St. Mary's is conducting needs assessments of their students and of teacher professional development, describing how services are provided and how they communicate with parents, determining how translations and interpretations are handled, planning transition student monitoring, and goal setting with the EL students' academic outcomes.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Equitable Services Program Details - Title IV

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

☐ **N/A (The LEA certifies that no eligible private schools are in the district -OR- That no eligible private schools wish to participate in the program - OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.)**

Title IV, Part A

Formula to Determine Amount for Title IV, Part A Equitable Expenditures

A. Number of Students	
A1: District Enrollment (from the School Eligibility Page)	4,854
A2: Participating K-12 Private School Enrollment (Spring Private School Survey responses)	166
A3: Total Enrollment (A1 + A2)	5,020
B. Title IV, Part A	
B1: LEA Allocation	$ 66,930.33
B1A: TDOE Allocation Adjustment - *(This field to be used by TDOE staff only as needed)*	$
B2: Administration Costs (for public and private school programs)	$
B3: LEA Allocation Minus Admin Costs (B1 + B1A - B2)	$ 66,930.33
C. Per Pupil Rate	
C1: B3 divided by A3	$ 13.33
D. Equitable Services	
D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)	$ 2,212.78
E. FY25 Private School Carryover Amount	$
F. Total Amount of Private Schools Instructional Funds (FY25 Carryover and FY26) = (Line D1 + E)	$ 2,212.78

Private School Equitable Services

Describe the consultation process between the LEA and the private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

ORS has excellent communication with our participating non-public, St. Mary's School. We have ongoing email communication whereby program and purchase considerations are discussed. All required TDOE documentation are shared in a timely fashion. St. Mary's School will

pay for supplemental, non-religious, school counseling services for their students utilizing Title IV funds. After an in person meeting in January, Christian Academy of Oak Ridge declined their intent to participate in federal programs for the 2025-2026 program year.

* Describe the activities to be provided in support of participating private school students and/or teachers.

St. Mary's School desires to provide supplemental, non-religious, counseling support for their students. They contract with an outside agency to meet this identified mental health need. The provider will send an invoice for services rendered directly to ORS for payment.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

☑ The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below:
The LEA has engaged in timely and meaningful consultation, as required by ESEA § 1117(b)(1), and maintains all required documentation to support such consultation.
The LEA will ensure that services to Title I private school students are provided in a timely fashion, in accordance with agreements made as a result of meaningful consultation with private school representatives.
The LEA will obligate all private school funds during the fiscal year in which allocated and in support of services agreed upon as a result of required consultation.
The LEA will engage in ongoing consultation with participating private school representatives as necessary to ensure fidelity of implementation of agreed-upon services and to monitor the effectiveness of services.

Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Equitable Services for Private Schools

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA) Traditional Private School Affirmation of Meaningful Consultation	Affirmation of Meaningful Private School Consultation	
Combined Private School Affirmation of Meaningful Consultation & Agreement	Affirmation of Meaningful Non-Public School Consultation & Agreement	
(CFA) Additional Supporting Documents	N/A	

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

Please add a row for each unique "Other" position.

Systemwide Administration - (Usually personnel working in the central office)

	IDEA, Part B Funds (611)		IDEA Preschool Funds (619)		General Purpose Special Education Funds		Federal Total	
	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Special Education Supervisor					1	0.50	0	0.00
Bookkeeper							0	0.00
Secretary					1	1.00	0	0.00
Coordinator							0	0.00
Other (please specify)							0	0.00
Total	0	0.00	0	0.00	2	1.50	0	0.00

Systemwide Instruction & Support - (Central Office or Assigned to more than one school site and on an irregular schedule)

	IDEA, Part B Funds (611)		IDEA Preschool Funds (619)		General Purpose Special Education Funds		Federal Total	
	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Bus Drivers							0	0.00
Bus Attendants							0	0.00
Psychologists					5	5.00	0	0.00
Speech Pathologists	1	1.00			7	7.00	1	1.00
Other (please specify) PreK Teacher	1	1.00			1	1.00	1	1.00
Other (please specify) OT	1	0.50					1	0.50
Other (please specify) COTA	1	1.00					1	1.00
Other (please specify) PTA	1	1.00					1	1.00
Other (please specify) Homebound Teacher					1	0.10	0	0.00

Other (please specify) Special Education Coordinator	1	1.00					1	1.00
Other (please specify)							0	0.00
Total	6	5.50	0	0.00	14	13.10	6	5.50

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers				Education Assistants			
		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Glenwood Elementary	012-0015			3	3.00	3	3.00	1	1.00
Jefferson Middle School	012-0025	1	1.00	6	6.00	2	2.00	5	5.00
Linden Elementary	012-0030			3	3.00	2	2.00	2	2.00
Oak Ridge High School	012-0035	1	1.00	8	8.00			6	6.00
Robertsville Middle School	012-0040			8	8.00	5	5.00	2	2.00
Willow Brook Elementary	012-0045			4	4.00			5	5.00
Woodland Elementary	012-0050	1	1.00	2	2.00	2	2.00	2	2.00
Total		3	3.00	34	34.00	14	14.00	23	23.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

IDEA Personnel Details – School-level (6-21) – Other Positions (Nurses, Psychologists, etc.)

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Speech Pathologists				Psychologists				Nurses				Other - Specify				Other 2				Other 3				Other 4			
		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Glenwood Elementary	012-0015																												
Jefferson Middle School	012-0025																												
Linden Elementary	012-0030																												
Oak Ridge High School	012-0035																												
Robertsville Middle School	012-0040																												
Willow Brook Elementary	012-0045																												
Woodland Elementary	012-0050																												
Total		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers						Education Assistants					
		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Glenwood Elementary	012-0015							1	1.00				
Jefferson Middle School	012-0025												
Linden Elementary	012-0030									1	1.00		
Oak Ridge High School	012-0035												
Robertsville Middle School	012-0040												
Willow Brook Elementary	012-0045												
Woodland Elementary	012-0050												
Total		0	0.00	0	0.00	0	0.00	1	1.00	1	1.00	0	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Speech Pathologists						Psychologists						Nurses						Other - Specify						Other 2						Other 3						Other 4					
		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds		IDEA Part B (611)		IDEA Preschool (619)		General Purpose Special Education Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
Glenwood Elementary	012-0015																																											
Jefferson Artistic School	012-0025																																											
Linden Elementary	012-0030																																											
Oak Ridge High School	012-0035																																											
Robertsville Middle School	012-0040																																											
Willow Brook Elementary	012-0045																																											
Woodland Elementary	012-0050																																											
Total		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00

FY26 CFA Resources

Click here to open the Technical Application Guide - FY26 CFA

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New FY26 CFA overview.

IDEA Private/Non-Public School Details

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

1. Is the LEA required to reserve a portion of IDEA funds (either current allocation or prior year carryover) to provide services to parentally placed private school students?

* IDEA 611 funds	* IDEA 619 funds
(●) Yes	( ) Yes
( ) No	(●) No

2. Will any private school proportionate share funds from the prior year be carried over to be expended in the current year?

IDEA 611 funds

( ) Yes

(●) No

$ _____ If yes, estimated amount to be carried over:

IDEA 619 funds

( ) Yes

(●) No

$ _____ If yes, estimated amount to be carried over:

3. If so, where has the reserved amount been budgeted within each appropriate budget (give account number(s) with line item(s) for each budget separately):

IDEA 611

71200 - 171,201,204,206,207,208,212,299

IDEA 619

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

IDEA Private School Proportionate Amounts 2024-2025

General Purpose Special Education Budget

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

Documents

Type	Document Template	Document/Link
(CFA IDEA) General Purpose Special Education Budget [Upload 1 document(s)]	General Purpose Special Education Budget Template 2025-03-20	ORS GP Budget FY 26

General Purpose Special Education Budget

The purpose of this page is to provide documentation that the LEA has budgeted at least the minimum amount of funds required for maintenance of effort. Maintenance of effort of State and local expenditures or local expenditures only is required in order for the LEA to receive federal special education funds under 34 CFR 300.203 Maintenance of Effort. Please remember that the only exceptions in reduction to the previous year's expenditures are listed at 34 CFR 300.204 Exceptions to Maintenance of Effort.

If your LEA is using IDEA funds for Early Intervening Services, an adjustment to local fiscal efforts may be taken as outlined at 34 CFR 300.205 Adjustment to local fiscal efforts in certain fiscal years and at Appendix D to Part 300 - Maintenance of Effort and Early Intervening Services.

1. Indicate the funding source(s) used to project this budget. Check one of the boxes below:

- (●) State and Local Funds
- ( ) Local Funds Only

2. Have funds for gifted students been identified and removed from this budget?

- (●) Yes
- ( ) N/A

3. If any funds for services to functionally delayed students are included in this budget, the LEA assures that an examination of student records has been made and those students were eligible for services under one or more of the federal categories. Check one of the boxes below:

- ( ) Yes
- (●) No
- ( ) N/A

4. Services for some/all functionally delayed students have been removed from this budget? Check one of the boxes below:

- (●) Yes
- ( ) No
- ( ) N/A

3 * 5. Give the number of functionally delayed students not qualifying under a federal category and for whom services are not included in this budget?

6. The LEA has budgeted the minimum amount necessary to meet maintenance of effort requirements for the coming year. (mark appropriate box)

- (●) Yes
- ( ) No

7. If no is indicated above, please explain. - **Note:** If "No" is marked, an explanation must also be included on the Non-Supplanting/Maintenance of Effort page in ePlan.

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

Special Transportation

* Provide the number of students with disabilities receiving Special Transportation below.

17	Age 3-5
151	Age 6-21

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

IDEA Shared Related Documents

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Requirements

Required Documents		
Type	**Document Template**	**Document/Link**
(CFA IDEA) General Purpose Special Education Budget [Upload 1 document(s)]	General Purpose Special Education Budget Template 2025-03-20	ORS GP Budget FY 26

Optional Documents		
Type	**Document Template**	**Document/Link**
(CFA IDEA) State Special Education Expenditure Report (required after July 1st) [Upload up to 1 document(s)]	SSEER State Special Education Expenditure Report Template	
(CFA IDEA) Maintenance of Effort Exception	N/A	
(CFA) Additional Supporting Documents	N/A	
CCEIS Excel Template	CCEIS Excel Template	
(CFA IDEA) 141 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	
(CFA IDEA) 142 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost Guide	
Total Allocation	$1,164,695.00
Existing Budget In Categories Not Eligible for Indirect Cost	$5,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$1,159,695.00
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$1,089,938.91
Max Indirect Cost	$69,756.09

Account Number	Total
71150 - Alternative Instruction Program	$0.00
71200 - Special Education Program	$791,173.59
72120 - Health Services	$0.00
72130 - Other Student Support	$0.00
72210 - Support Services/Regular Instruction Program	$0.00
72215 - Support Services/Alternative Instruction Program	$0.00
72220 - Support Services/Special Education Program	$323,231.41
72410 - Office of the Principal	$0.00
72710 - Transportation	$0.00
99100 - Transfers Out	$50,290.00
Total	$1,164,695.00
Adjusted Allocation	$1,164,695.00
Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

71200 - Special Education Program - $791,173.59

Budget Detail		Narrative Description
Account Number:	71200 - Special Education Program	4 total FTE (1 FTE is - Preschool) Anticipate adding carryover to this line
Line Item Number:	116 - Teachers	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$225,877.29	
Line Item Total:	$225,877.29	
Account Number:	71200 - Special Education Program	15 FTE Educational Assistants Anticipate adding carryover to this line
Line Item Number:	163 - Educational Assistants	
Strategic Plan:	Academics Student Readiness	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	

Cost:	$200,000.00	
Line Item Total:	$200,000.00	
Account Number:	71200 - Special Education Program	1 FTE Speech Pathologist. A portion of this amount is paid for with PSPS.
Line Item Number:	171 - Speech Pathologist	
Strategic Plan:	Academics Student Readiness	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$78,921.60	
Line Item Total:	$78,921.60	
Account Number:	71200 - Special Education Program	3k bonuses for 10 hard to staff positions in the district totaling 30k. 8 comprehensive development classrooms 2 Emotional Support classrooms
Line Item Number:	188 - Bonus Payments	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$30,000.00	

Line Item Total:	$30,000.00	
Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS.
Line Item Number:	201 - Social Security	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$45,000.00	
Line Item Total:	$45,000.00	
Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS. Rate for Certified 10.46; Non-Certified 10.06
Line Item Number:	204 - Pensions	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$50,000.00	

Line Item Total:	$50,000.00	
Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS.
Line Item Number:	206 - Life Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,250.00	
Line Item Total:	$2,250.00	
Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS. Anticipate adding carryover to this line
Line Item Number:	207 - Medical Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$136,324.70	
Line Item Total:	$136,324.70	

Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS.
Line Item Number:	208 - Dental Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$6,000.00	
Line Item Total:	$6,000.00	
Account Number:	71200 - Special Education Program	Fringe Benefit. A portion of this amount is paid for with PSPS.
Line Item Number:	212 - Employer Medicare	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$10,000.00	
Line Item Total:	$10,000.00	

Account Number:	71200 - Special Education Program
Line Item Number:	299 - Other Fringe Benefits
Strategic Plan:	Academics
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$1,800.00
Line Item Total:	$1,800.00

Fringe Benefit- Vision Insurance. A portion of this amount is paid for with PSPS.

Account Number:	71200 - Special Education Program
Line Item Number:	725 - Special Education Equipment
Strategic Plan:	Student Readiness
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$5,000.00
Line Item Total:	$5,000.00

Use for purchase of equipment for students with disabilities, as appropriate. Examples would include sensory items, student laptops or AT equipment, etc. No single item purchase over 5k without prior written approval.

Anticipate adding carryover to this line item

Total for 71200 - Special Education Program: $791,173.59

Total for all other Account Numbers:	$373,521.41
Total for all Account Numbers:	$1,164,695.00
Adjusted Allocation:	$1,164,695.00
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

72220 - Support Services/Special Education Program - $323,231.41

Budget Detail		Narrative Description
Account Number:	72220 - Support Services/Special Education Program	1 FTE
Line Item Number:	105 - Supervisor / Director	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$122,000.00	
Line Item Total:	$122,000.00	
Account Number:	72220 - Support Services/Special Education Program	2.5 FTE (0.5 FTE Occupational Therapist; 1.00 FTE Occupational Therapist Assistant; 1.00 FTE Physical Therapist Assistant) Anticipate adding carryover to this line
Line Item Number:	131 - Medical Personnel	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	

Cost:	$120,000.00	
Line Item Total:	$120,000.00	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit
Line Item Number:	201 - Social Security	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$15,000.00	
Line Item Total:	$15,000.00	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit- Certified 10.46 & Non-Certified 10.06
Line Item Number:	204 - Pensions	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$19,000.00	

Line Item Total:	$19,000.00	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit
Line Item Number:	206 - Life Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$378.00	
Line Item Total:	$378.00	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit.
Line Item Number:	207 - Medical Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$29,888.71	

Line Item Total:	$29,888.71	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit
Line Item Number:	208 - Dental Insurance	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$1,817.40	
Line Item Total:	$1,817.40	
Account Number:	72220 - Support Services/Special Education Program	Fringe Benefit
Line Item Number:	212 - Employer Medicare	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$4,000.00	
Line Item Total:	$4,000.00	

Account Number:	72220 - Support Services/Special Education Program
Line Item Number:	299 - Other Fringe Benefits
Strategic Plan:	Academics
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$309.90
Line Item Total:	$309.90

Fringe Benefit - Vision Insurance

Account Number:	72220 - Support Services/Special Education Program
Line Item Number:	499 - Other Supplies and Materials
Strategic Plan:	Academics
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$2,000.00
Line Item Total:	$2,000.00

Disposable classroom supplies such as but not limited to: latex gloves, baby wipes, and changing pads.

Account Number:	72220 - Support Services/Special Education Program
Line Item Number:	524 - In-Service / Staff Development
Strategic Plan:	Academics
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$8,837.40
Line Item Total:	$8,837.40

Professional development for certified and non-certified staff that work with students with special needs. PD could include but is not limited to: regional TDOE trainings, de-escalation and restraint training, etc. Expenses covered will include conference registration fees, mileage costs, hotel costs, and per diem.

Total for 72220 - Support Services/Special Education Program:	$323,231.41
Total for all other Account Numbers:	$841,463.59
Total for all Account Numbers:	$1,164,695.00
Adjusted Allocation:	$1,164,695.00
Remaining:	$0.00

Budget Detail

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

99100 - Transfers Out - $50,290.00

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect cost at 6%
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$50,290.00	
Line Item Total:	$50,290.00	

Total for 99100 - Transfers Out:	$50,290.00
Total for all other Account Numbers:	$1,114,405.00
Total for all Account Numbers:	$1,164,695.00
Adjusted Allocation:	$1,164,695.00
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost Guide	
Total Allocation	$1,164,695.00
Existing Budget In Categories Not Eligible for Indirect Cost	$5,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$1,159,695.00
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$1,089,938.91
Max Indirect Cost	$69,756.09

Filter by Location: All - $1,164,695.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
105 - Supervisor / Director		122,000.00		122,000.00
116 - Teachers	225,877.29			225,877.29
131 - Medical Personnel		120,000.00		120,000.00
163 - Educational Assistants	200,000.00			200,000.00
171 - Speech Pathologist	78,921.60	0.00		78,921.60
188 - Bonus Payments	30,000.00	0.00		30,000.00
201 - Social Security	45,000.00	15,000.00		60,000.00
204 - Pensions	50,000.00	19,000.00		69,000.00
206 - Life Insurance	2,250.00	378.00		2,628.00
207 - Medical Insurance	136,324.70	29,888.71		166,213.41
208 - Dental Insurance	6,000.00	1,817.40		7,817.40
212 - Employer Medicare	10,000.00	4,000.00		14,000.00
299 - Other Fringe Benefits	1,800.00	309.90		2,109.90

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
499 - Other Supplies and Materials	0.00	2,000.00		2,000.00
504 - Indirect Cost			50,290.00	50,290.00
524 - In-Service / Staff Development		8,837.40		8,837.40
725 - Special Education Equipment	5,000.00			5,000.00
Total	791,173.59	323,231.41	50,290.00	1,164,695.00
			Adjusted Allocation	1,164,695.00
			Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

Budget Tag Summary

Tag Group	Tag	Budget Amount
Strategic Plan	Academics	$1,109,405.00
Strategic Plan	Educators	$0.00
Strategic Plan	Student Readiness	$283,921.60
IDEA	CCEIS	$0.00
IDEA	CCEIS-GP Transfer Out	$0.00
IDEA	Private School Proportionate Share	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00

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Equipment Purchases Requiring Prior Approval

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

N/A

Includes Equipment Having a Useful Life of More Than One Year and an Acquisition Cost of $5,000.00 or More Per Unit

Budget Codes	Quantity	Description	Unit Cost	Total Cost	Justification for Purchase of Each Item
			$	$ 0.00	
			Total:	$ 0.00	

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

A. Adjustment to Local Effort

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

A. Adjustment to Local Effort in Certain Fiscal Years.

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.
There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Comprehensive Coordinated Early Intervening Services (IDEA §618(d)(2)(B)).
The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

☐ **Please check here if the LEA is using Adjustment to Local Effort in Certain Fiscal Years.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

B. Permissive Use of IDEA funds for Schoolwide Program.

IDEA allows an LEA to use funds to carry out a schoolwide program under ESEA §1114. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

- The number of children with disabilities participating in the schoolwide program multiplied by
- The amount received by the LEA for this fiscal year divided by
- The number of children with disabilities in the jurisdiction of the LEA.
  - Section 613(a) (2) (D)

☐ **Please check here if the LEA is using Permissive Use of IDEA Funds for Schoolwide Programs.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

C. Permissive Use of IDEA funds for Coordinated Early Intervening Services (CEIS) - Voluntary

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Comprehensive Coordinated Early Intervening Services (IDEA §618(d)(2)(B)).The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here: http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

☐ **Please check here if the LEA is using Permissive Use of IDEA Funds for Coordinated Early Intervening Services (CEIS) - Voluntary.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

D. Use of IDEA Funds for Comprehensive Coordinated Early Intervening Services (CCEIS) - Mandatory

If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Comprehensive Coordinated Early Intervening Services (IDEA §618(d)(2)(B)).The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

Please refer to Federal Register/Vol. 81/December 19, 2016/Rules and Regulations

Note: If the LEA does not expend all funds required in section 1 below, remaining funds must be carried forward into the following fiscal year and used for the same purpose.

Documents		
Type	**Document Template**	**Document/Link**
CCEIS Excel Template	CCEIS Excel Template	
(CFA IDEA) 141 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	
(CFA IDEA) 142 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	

☐ **Please check here if the LEA is using Permissive Use of IDEA Funds for Comprehensive Coordinated Early Intervening Services (CCEIS) - Mandatory.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Non-Supplanting/Maintenance of Effort

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA, Part B

Documents

Type	Document Template	Document/Link
(CFA IDEA) General Purpose Special Education Budget [Upload 1 document(s)]	General Purpose Special Education Budget Template 2025-03-20	ORS GP Budget FY 26
(CFA IDEA) State Special Education Expenditure Report (required after July 1st) [Upload up to 1 document(s)]	SSEER State Special Education Expenditure Report Template	
(CFA IDEA) Maintenance of Effort Exception	N/A	
(CFA) Additional Supporting Documents	N/A	

Expenditures

* In order to meet maintenance of effort, the LEA is using:

- (●) State/Local Funds
- ( ) Local Funds Only

Row		A	B	C	D
		2022-23	2023-24	* 2024-25 Projected	2025-26
1	Actual amount expended for students with disabilities (SWD) served (State Special Education Expenditure Report)	$5,954,986.24	$6,568,705.48	* $ 7,367,493.00	
2	Total unduplicated count of disabled students served by the school system (End of Year Report)	946	1025	* 1,025	
3	Per pupil expenditures (Row 1 divided by Row 2)	$ 6,294.91	$ 6,408.49	$ 7,187.80	
4	System's total enrollment (All Students)			* 4,925.00	
5	Percentage of Special Education Students (Row 2 divided by Row 4)			20.81 %	
6	Projected Expenditures (Total Expenditures General Purpose Funds)				* $ 7,739,511.00

7. To be eligible for a Part B subgrant, the LEA must have budgeted for SWDs at least the same amount of funds as was actually spent on SWDs during the most recent fiscal year for which information is available. Therefore, if the amount in Row 6 Column D is less than the amount in Row 1 Column B, please provide an explanation as to how the eligibility standard can be met.

The questions below are not to be completed until after the SEER (Special Education Expenditure Report) is submitted into ePlan.
8. The LEA has met Maintenance of Effort requirements for the prior year based on the following. Check all that apply:

- ☐ Total Expenditures
- ☐ Per pupil expenditures
- ☐ Other allowable exceptions

9. If selecting 'Other allowable exceptions', please select one or more items below (must upload appropriate documentation to ePlan)

- ☐ a. Voluntary departure, or departure for just cause, of special education or related services personnel
- ☐ b. Decrease in enrollment of children with disabilities
- ☐ c. Termination of LEAs obligation to provide an exceptionally high cost SPED program to student(s) due to the student(s):

(1) Leaving the LEAs jurisdiction
(2) Aging out of the program
(3) No longer needing the program

- ☐ d. Termination of costly expenditures for long term purchases
- ☐ e. Assumption of cost by the high-cost fund operated by the SEA

FY26 CFA Resources

Click here to open the Final FY25 Unduplicated Counts. **(This will be added in August 2025)**

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost Guide	
Total Allocation	$38,194.00
Existing Budget In Categories Not Eligible for Indirect Cost	$1,200.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$36,994.00
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$34,768.80
Max Indirect Cost	$2,225.20

Account Number		Total
71200 - Special Education Program		$29,360.33
72120 - Health Services		$0.00
72130 - Other Student Support		$0.00
72220 - Support Services/Special Education Program		$6,627.67
72410 - Office of the Principal		$0.00
72710 - Transportation		$0.00
99100 - Transfers Out		$2,206.00
	Total	$38,194.00
	Adjusted Allocation	$38,194.00
	Remaining	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

71200 - Special Education Program - $29,360.33

Budget Detail		Narrative Description
Account Number:	71200 - Special Education Program	1 FTE Educational Assistant Anticipate adding carryover to this line
Line Item Number:	163 - Educational Assistants	
Strategic Plan:	Academics	
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$14,346.53	
Line Item Total:	$14,346.53	
Account Number:	71200 - Special Education Program	Fringe Benefit
Line Item Number:	201 - Social Security	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	

Cost:	$1,675.00	
Line Item Total:	$1,675.00	
Account Number:	71200 - Special Education Program	Fringe Benefits
Line Item Number:	204 - Pensions	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,218.80	
Line Item Total:	$2,218.80	
Account Number:	71200 - Special Education Program	Fringe Benefits
Line Item Number:	206 - Life Insurance	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$113.00	

Line Item Total:	$113.00	
Account Number:	71200 - Special Education Program	Fringe Benefits
Line Item Number:	207 - Medical Insurance	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$9,000.00	
Line Item Total:	$9,000.00	
Account Number:	71200 - Special Education Program	Fringe Benefits
Line Item Number:	208 - Dental Insurance	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$350.00	

Line Item Total:	$350.00	
Account Number:	71200 - Special Education Program	1 FTE Educational Assistant Fringe Benefit paid 90% IDEA, 10% General Fund
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$352.00	
Line Item Total:	$352.00	
Account Number:	71200 - Special Education Program	Fringe Benefits - Vision Insurance
Line Item Number:	299 - Other Fringe Benefits	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$105.00	
Line Item Total:	$105.00	

Account Number:	71200 - Special Education Program
Line Item Number:	725 - Special Education Equipment
Strategic Plan:	Academics
IDEA:	
Admin Costs:	
Optional Program Code:	
Location Code:	Oak Ridge (012)
Quantity:	1.00
Cost:	$1,200.00
Line Item Total:	$1,200.00

Use for purchase of equipment for students with disabilities, as appropriate. Examples would include sensory items, student laptops or AT equipment, etc. No single item purchase over 5k without prior written approval.

Anticipate adding carryover to this line

Total for 71200 - Special Education Program:	$29,360.33
Total for all other Account Numbers:	$8,833.67
Total for all Account Numbers:	$38,194.00
Adjusted Allocation:	$38,194.00
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

72220 - Support Services/Special Education Program - $6,627.67

Budget Detail		Narrative Description
Account Number:	72220 - Support Services/Special Education Program	Professional development for certified and non-certified staff that work with students with special needs. PD could include but is not limited to: regional TDOE trainings, de-escalation and restraint training, etc. Expenses covered will include conference registration fees, mileage costs, hotel costs, and per diem.
Line Item Number:	524 - In-Service / Staff Development	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$6,627.67	
Line Item Total:	$6,627.67	

Total for 72220 - Support Services/Special Education Program:	$6,627.67
Total for all other Account Numbers:	$31,566.33
Total for all Account Numbers:	$38,194.00
Adjusted Allocation:	$38,194.00
Remaining:	$0.00

Budget Detail

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

99100 - Transfers Out - $2,206.00

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect cost 6%
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
IDEA:		
Admin Costs:		
Optional Program Code:		
Location Code:	Oak Ridge (012)	
Quantity:	1.00	
Cost:	$2,206.00	
Line Item Total:	$2,206.00	

Total for 99100 - Transfers Out:	$2,206.00
Total for all other Account Numbers:	$35,988.00
Total for all Account Numbers:	$38,194.00
Adjusted Allocation:	$38,194.00
Remaining:	$0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost Guide	
Total Allocation	$38,194.00
Existing Budget In Categories Not Eligible for Indirect Cost	$1,200.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	$36,994.00
Indirect Cost Rate	6.40%
Max Available Budget In Categories Eligible for Indirect Cost	$34,768.80
Max Indirect Cost	$2,225.20

Filter by Location: All - $38,194.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
163 - Educational Assistants	14,346.53			14,346.53
201 - Social Security	1,675.00	0.00		1,675.00
204 - Pensions	2,218.80	0.00		2,218.80
206 - Life Insurance	113.00	0.00		113.00
207 - Medical Insurance	9,000.00	0.00		9,000.00
208 - Dental Insurance	350.00	0.00		350.00
212 - Employer Medicare	352.00	0.00		352.00
299 - Other Fringe Benefits	105.00	0.00		105.00
504 - Indirect Cost			2,206.00	2,206.00
524 - In-Service / Staff Development		6,627.67		6,627.67
725 - Special Education Equipment	1,200.00			1,200.00
Total	29,360.33	6,627.67	2,206.00	38,194.00

Account Number Line Item Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	99100 - Transfers Out	Total
			Adjusted Allocation	38,194.00
			Remaining	0.00

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

Budget Tag Summary

Tag Group	Tag	Budget Amount
Strategic Plan	Academics	$15,546.53
Strategic Plan	Educators	$0.00
Strategic Plan	Student Readiness	$0.00
IDEA	CCEIS	$0.00
IDEA	CCEIS-GP Transfer Out	$0.00
IDEA	Private School Proportionate Share	$0.00
Admin Costs	Direct Admin	$0.00
Admin Costs	Indirect Cost	$0.00

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Equipment Purchases Requiring Prior Approval

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

N/A

FY26 CFA Resources
Click here to open the Technical Application Guide: FY26 CFA.
Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application
Click here to open the What's New: FY26 CFA overview.

A. Adjustment to Local Effort

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

A. Adjustment to Local Effort in Certain Fiscal Years.

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

☐ **Please check here if the LEA is using Adjustment to Local Effort in Certain Fiscal Years.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

B. Permissive Use of IDEA funds for Schoolwide Program.

IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

- The number of children with disabilities participating in the schoolwide program multiplied by
- The amount received by the LEA for this fiscal year divided by
- The number of children with disabilities in the jurisdiction of the LEA.
  - Section 613(a) (2) (D)

☐ **Please check here if the LEA is using Permissive Use of IDEA Funds for Schoolwide Programs.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - IDEA Preschool

C. Permissive Use of IDEA funds for Coordinated Early Intervening Services (CEIS) - Voluntary

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in **kindergarten through grade 12** (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here: http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

CEIS Funds may not be used for preschool services.

☐ **Please check here if the LEA is using Permissive Use of IDEA Funds for Coordinated Early Intervening Services (CEIS) - Voluntary for students that are 5 years old and in Kindergarten.**

FY26 CFA Resources

Click here to open the Technical Application Guide: FY26 CFA.

Click here to open the Federal Spending Handbook for the FY26 Consolidated Funding Application

Click here to open the What's New: FY26 CFA overview.

ESEA Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Applies to All ESEA Programs Included in this Application

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for ESEA, including those outlined below.**

1.	Use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program. Reference CMIA 7211R rule
2.	Keep such records, and provide such information to the State, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
3.	Ensure all salaries are paid from project funds according to LEA rates. State/CONUS travel rates are to be used for project travel expenses. Adequate travel logs, as well as other necessary information, must be maintained to support expenditures.
4.	Charge amounts for personnel services that are based on payrolls documented and approved in accordance with the generally accepted practice of the LEA. Payrolls must be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one grant program or cost objective, if applicable, must be supported by appropriate time distribution records.
5.	Use these funds to supplement, and not supplant, the funds that would be made available in the absence of such federal funds, from non-federal sources and not supplant such funds.
6.	Maintain control of program funds and adhere to allowability procedures for goods and services acquired with federal funds. The LEA shall retain all titles to property acquired with those funds, including equipment placed in private schools pursuant to Section 8501.
7.	Recognize that state approval of an application does not relieve the LEA of its responsibility to comply with all applicable program and fiscal requirements.
8.	Comply with federal civil rights laws. The Office for Civil Rights enforces several federal civil rights laws that prohibit discrimination in programs or activities that receive federal financial assistance from the Department of Education. Discrimination on the basis of race, color, and national origin is prohibited by Title VI of the Civil Rights Act of 1964 ; sex discrimination is prohibited by Title IX of the Education Amendments of 1972; discrimination on the basis of disability is prohibited by Section 504 of the Rehabilitation Act of 1973; and age discrimination is prohibited by the Age Discrimination Act of 1975. These civil rights laws enforced by OCR extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. Areas covered may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990, including prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance
9.	Comply with Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. (http://www.eeoc.gov/laws/statutes/titlevii.cfm)
10.	Maintain fiscal effort in accordance with section 8521.

11.	Comply with section 8501 regarding participation by private school children and teachers.
12.	Educational Rights and Privacy for Parents and Students
	The Board of Education will comply with all the privacy protections afforded parents and students under section 444 of the General Education Provisions Act (20 U.S.C. 1232g), as added by the Family Educational Rights and Privacy Act of 1974 (section 513 of Public Law 93-380; 88 Stat. 571).
13.	Termination of Employment and Unpaid Leave. Upon termination, any leave balance paid to a federally funded employee above the amount of leave earned in the current grant year shall NOT be paid from federal funds as detailed in 2 CFR 200.431 (b)(3).
14.	Certification Regarding Constitutionally Protected Prayer in Public Elementary and Secondary Schools. In order to receive funds under the ESEA as amended by the ESSA, an LEA must certify in writing to the state that no policy of the LEA prevents or otherwise denies participation in constitutionally protected prayer in public elementary and secondary schools as set forth in Section 8524. Certification must be provided to the state by October 1 of each year during which the LEA participates in an ESEA program.
15.	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions. As required by the Department of Education regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 2 CFR Part 180, the LEA must meet the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1.	By acknowledging these assurances, the LEA is providing the certification set out below.
2.	The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3.	The LEA agrees by submitting this proposal that it will exclude a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
4.	The LEA further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
5.	The LEA in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the LEA knows the certification is erroneous. Each participant may, but is not required to, check the Nonprocurement List.
6.	The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
7.	Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8.	The certification in this clause is a material representation of fact by the LEA upon which reliance was placed when this transaction was entered into. If it is later determined that the LEA knowingly rendered an erroneous certification, or if an LEA in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in the transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

The LEA certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Equity for Students, Teachers, and Other Program Beneficiaries

Section 427 of the General Education Provision Act (20 U.S.C. 1228a) requires LEAs to describe in their applications the steps they propose to take in order to ensure access to education and promote educational excellence by:

"(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and

(2) promoting the ability of such students, teachers, and beneficiaries to meet high standards."

Therefore, the LEA will ensure equitable participation in all local-level programs by students, teachers, and other beneficiaries with special needs through the following activities:

1. ensuring that all training for teachers and others who will conduct parental involvement activities is accessible to all participants and includes strategies for increasing access to the school and its activities for all parents regardless of disability or language spoken.

2. including accessibility guidelines as part of the criteria for effective professional development activities provided throughout the LEA as well as by federal programs.

3. using the LEA computer network to disseminate information to all constituents.

4. providing technical assistance through on-site visits to verify that equitable practices are being followed by schools.

5. including written statements in communications that advertise LEA-level activities to ensure that all necessary accommodations are made for equitable participation by constituents.

6. maintaining special task forces to formulate policy for coordination of programs to ensure equitable access of all student populations, including disadvantaged students, students with disabilities, students with emerging English skills, migrant students, homeless, neglected, or delinquent students, and others.

7. implementing other activities as appropriate.

IDEA Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the LEA, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the U.S. Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the SEA.

☑ *** The local education agency (LEA) hereby assures the state education agency (SEA) that the LEA meets each of the following conditions:**

1.		Special Education and Related Services will be provided in compliance with established Federal and State Laws, Rules, Regulations, & Minimum Standards.
2.		The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under 20 U.S.C. § 1412, including the following:
	a.	The LEA shall ensure a free appropriate public education (FAPE) is available to all children with disabilities, as defined under 20 U.S.C. § 1401(3) and State Board of Education Rule 0520-01-09-.02(3), who have a current individualized education program (IEP), residing in the state between the ages of 3 through 22, inclusive, including children with disabilities who have been suspended or expelled from school. See 20 U.S.C. § 1412(a)(1) and State Board of Education Rule 0520-01-09-.05(2).
	b.	The LEA shall establish a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. See 20 U.S.C. § 1412(a)(2).
	c.	The LEA shall ensure all children with disabilities residing in the LEA, including those who are experiencing homelessness, in foster care, or attending private schools within the LEA's jurisdiction, regardless of the severity of their disabilities, and in need of special education and related services, are identified, located, and evaluated, and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. See 20 U.S.C. § 1412(a)(3) and State Board of Education Rule 0520-01-09-.05(1).
	d.	The LEA shall ensure an individualized education program (IEP), or an individualized family service plan (IFSP) that meets the requirements of 20 U.S.C. § 1436(d), is developed, reviewed and revised for each child with a disability in accordance with section 20 U.S.C. § 1414(d)". See 20 U.S.C. § 1412(a)(4).
	e.	The LEA shall ensure, to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. See 20 U.S.C. § 1412(a)(5) and T.C.A. § 49-10-103(c).
	f.	The LEA shall ensure children with disabilities and their parents are afforded the procedural safeguards required by 20 U.S.C. § 1415. See 20 U.S.C. § 1412(a)(6) and T.C.A. § 49-10-601.
	g.	The LEA shall ensure children with disabilities are evaluated in accordance with subsections (a) through (c) of 20 U.S.C. § 1414 and the State Board of Education Special Education & Eligibility Standards. See 20 U.S.C. § 1412(a)(7) and State Board of Education Rule 0520-01-09-.11.
	h.	The LEA shall comply with Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g) relating to the confidentiality of records and information. See 20 U.S.C. § 1412(a)(8).

	i.	The LEA shall ensure children participating in early intervention programs assisted under Part C of the IDEA and who will participate in preschool programs will experience a smooth and effective transition consistent with 20 U.S.C. § 1437(a)(9). LEAs will participate in transition planning conferences arranged by the Tennessee Department of Disability & Aging (the State Lead Agency) under 20 U.S.C. § 1435(a)(10) and an IEP or, if consistent with 20 U.S.C. §§ 1414(d)(2)(B) and 1436(d), an IFSP will be developed and implemented by the third birthday. 20 U.S.C. § 1412(a)(9).
	j.	The LEA shall ensure that all requirements under 20 U.S.C. § 1412(a)(10) regarding children in non-public schools are being carried out in a manner consistent with the statute.
	k.	The LEA shall ensure that all requirements under T.C.A. § 49-10-107, regarding Contracts for Special Education Services, are being carried out in a manner consistent with the statute.
	l.	The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of 20 U.S.C. § 1412(a)(14) and 20 U.S.C. § 6612(b). See 20 U.S.C. § 1413(a)(3).
	m.	The LEA has chosen to either coordinate with the National Instructional Materials Access Center when purchasing print instructional materials or to provide instructional materials to blind persons or other persons with print disabilities in a timely manner. See 20 U.S.C. § 1412(a)(23).
	n.	The LEA shall ensure that timely and meaningful consultation has occurred with private schools and the parents of home-schooled special education students. See 20 U.S.C. § 1412(a)(10)(A)(iii).
3.	The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under the IDEA, including, with respect to 20 U.S.C. § 1412(a)(15) and -(a)(16), information relating to the performance of children with disabilities participating in programs carried out under this part. See 20 U.S.C. § 1413(a)(7).	
4.	The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of the LEA to receive assistance under the IDEA. See 20 U.S.C. § 1413(a)(8)	
5.	The LEA shall cooperate under 20 U.S.C. § 6398 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children. See 20 U.S.C. § 1413(a)(9).	
6.	Subject to 20 U.S.C. § 1413(b)(3), the LEA application submitted to the SEA shall remain in effect until the LEA submits to the SEA such modifications as the LEA determines necessary. See 20 U.S.C. § 1413(b)(2).	
7.	The LEA shall ensure that all requirements under 20 U.S.C. § 1413(a)(5) regarding treatment of charter schools and their students are being carried out in a manner consistent with the IDEA. See 20 U.S.C. § 1413(a)(5).	
8.	The LEA shall ensure funds provided under IDEA are used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in 20 U.S.C. § 1413(a)(2)(B) and (C) to reduce the level of expenditures. See 20 U.S.C. § 1413(a)(2)(A) and State Board of Education Rule 0520-01-09-.09(2)(b).	
9.	The LEA shall ensure that case load and class size standards are in accordance with T.C.A. § 49-1-104 and State Board of Education Rule 0520-01-02-.31(4).	
10.	Eligibility as a child with a disability pursuant to the IDEA and state disability eligibility standards will be established prior to expenditure of IDEA Part B funds for implementation of school nurse or school health services pursuant to 34 C.F.R. §300.34(c)(13).	

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable under Office of Civil Rights (OCR), including those outlined below.**

1.	Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance;
2.	Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance; and
3.	Title II of the Americans with Disabilities Act which prohibits discrimination on the basis of disability in the benefits of services, programs or activities of a public entity and Section 504 of the Rehabilitation Act of 1973 which prohibits discrimination on the basis of disability in all programs or activities that receive federal financial assistance.
4.	The Age Discrimination Act of 1975 which prohibits discrimination on the basis of age in all programs and activities that receive federal financial assistance.
5.	All rules and regulations issued by the Tennessee Department of Education, Tennessee State Board of Education, and U.S. Department of Education under any of these statutes.

Fiscal OMB Single Audit Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for OMB Single Audit, including those outlined below.**

Part 6 - Internal Control		
As a condition of receiving federal awards, non-federal entities agree to comply with laws, regulations, and the provisions of contract and grant agreements and to maintain internal control to provide reasonable assurance of compliance with these requirements. Non-federal entities and their auditors will need to exercise judgment in determining the most appropriate and cost effective internal control in a given environment or circumstance to provide reasonable assurance for compliance with federal program requirements.		
	The Control Environment is the foundation for all other components of internal control, including the following:	
		Part 6 characteristics of internal control relating to each of the five components of internal control that should reasonably assure compliance with the requirements of federal laws, regulations, and program compliance requirements. A description of the components of internal control and examples of characteristics common to the 14 types of compliance requirements are listed below. Objectives of internal control and examples of characteristics specific to each of 13 of the 14 types of compliance requirements follow this introduction. (Because Special Tests and Provisions are unique for each program, we could not provide specific control objectives and characteristics for this type of compliance requirement.)
	1.	A sense of conducting operations ethically is evidenced by a code of conduct or other verbal or written directive.
	2.	If there is a governing Board, the Board has established an Audit Committee or equivalent that is responsible for engaging the auditor, receiving all reports and communications from the auditor, and ensuring that audit findings and recommendations are adequately addressed.
	3.	Management positively responds to prior questioned costs and control recommendation.
	4.	Management respects and adheres to program compliance requirements.
	5.	Key managers' responsibilities clearly defined.
	6.	Key managers have adequate knowledge and experience to discharge their responsibilities.
	7.	Staff are knowledgeable about compliance requirements and being given responsibility to communicate all instances of noncompliance to management.
	8.	Management's commitment to competence ensures that staff receive adequate training to perform their duties.
	9.	Management support of adequately collects information via a reporting system.
	Risk Assessment is the entity's identification and analysis of risks relevant to achievement of its objectives, forming a basis for determining how the risks should be managed.	
	1.	Program managers and staff understand and have identified key compliance objectives.
	2.	Organizational structure provides identification of risks of noncompliance: - Key managers have been given responsibility to identify and communicate changes (including alleged fraud, waste, or abuse). - Employees who require close supervision (e.g. inexperienced) are identified. - Management has identified and assessed complex operations, programs, or projects. - Management is aware of results of monitoring, audits, and reviews, and considers related risk of noncompliance.

	3.	Process established to implement changes in program objectives and procedures.
Control Activities are the policies and procedures that help ensure that management's directives are carried out.		
	1.	Operating policies and procedures are clearly written, and communicated, and followed.
	2.	Procedures are in place to implement changes in laws, regulations, guidance, and funding agreements affecting federal awards.
	3.	Management has a procedure to prohibit overriding established controls.
	4.	Adequate segregation of duties provided between performance, review, and recordkeeping of a task.
	5.	Computer and program controls should include: -Data entry controls, e.g., edit checks. -Exception reporting. -Access controls. -Reviews of input and output data. -Computer general controls and security controls (including protecting personally identifiable information).
	6.	Supervision of employees commensurate with their level of competence.
	7.	Personnel with adequate knowledge and experience to discharge responsibilities.
	8.	Equipment, inventories, cash, and other assets are secured physically and periodically inventoried (at least once every two years) and compared to recorded amounts.
	9.	If there is a governing Board, the Board conducts regular meetings where financial information is reviewed and the results of program activities and accomplishments are discussed. Written documentation is maintained of the matters addressed at such meetings.
Information and Communication are the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities.		
	1.	The accounting system provides for separate identification of federal and non-federal transactions and allocation of transactions applicable to both.
	2.	Adequate source documentation exists to support amounts and items reported.

Fiscal OMB 2 CFR 1.100 Assurances

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

☑ *** The local educational agency (LEA) hereby assures the state educational agency (SEA) that the LEA follows all regulations applicable for Single Audit, including those outlined below. All regulations in Uniform Grant Guidance (UGG), including those outlined below in instances where revisions to guidance occurs, the LEA assures it will follow all current regulations.**

The LEA accepts that this award is subject to the requirements of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards; Title 2 CFR part 200 as revised at 89 FR 30136-30208 (April 22, 2024).

GRANTS AND AGREEMENTS [2 CFR 1.100]	
§200.1	Internal Controls.
	Internal controls means a process, implemented by a LEA, designed and implemented to provide reasonable assurance regarding the achievement of objectives in the following categories: (a) Effectiveness and efficiency of operations; (b) Reliability of reporting for internal and external use; and (c) Compliance with applicable laws and regulations.
§200.62	Internal Control Over Compliance Requirements for Federal Awards
	Internal control over compliance requirements for federal awards means a process implemented by a LEA designed to provide reasonable assurance regarding the achievement of the following objectives for federal awards: (a) Transactions are properly recorded and accounted for, in order to: (1) Permit the preparation of reliable financial statements and Federal reports; (2) Maintain accountability over assets; and (3) Demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award; (b) Transactions are executed in compliance with: (1) Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal program; and (2) Any other Federal statutes and regulations that are identified in the Compliance Supplement; and (c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.
§200.201	Use of Grant Agreements (Including Fixed-Amount Awards), Cooperative Agreements, and Contracts
	(3) The LEA must certify in writing to the federal awarding agency or pass-through entity at the end of the federal award that the project or activity was completed or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the federal award must be adjusted.
§200.302	Financial Management
	(b)(4) Effective control over, and accountability for, all funds, property, and other assets. The LEA must adequately safeguard all assets and assure that they are used solely for authorized purposes. See § 200.303 Internal Controls.
§200.303	Internal Controls

	The LEA must: (a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the LEA is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls shall comply with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
§200.305	Payment
	(b)(6) A payment must not be made to a LEA for amounts that are withheld by the LEA from payment to contractors to assure satisfactory completion of work. A payment must be made when the LEA actually disburses the withheld funds to the contractors or to escrow accounts established to assure satisfactory completion of work.
§200.318	General Procurement Standards
	(a) LEAs must use its own documented procurement procedures which reflect applicable state and local laws and regulations provided that the procurements confirm to applicable federal law and regulations.
§200.321	Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms
	(a) The LEA must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. (b) Affirmative steps must include: (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.
§200.325	Federal Awarding Agency or Pass-Through Entity Review
	(c)(2) The LEA may self-certify its procurement system. Such self-certification must not limit the federal awarding agency's ability to survey the system. Under a self-certification procedure, the federal awarding agency may rely on written assurances from the LEA that it is complying with these standards. The LEA must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.
§200.326	Bonding Requirements
	(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
	(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.
§200.329	Monitoring and Reporting Program Performance
	(a) The LEA is responsible for oversight of the operations of the federal award supported activities. The LEA must monitor its activities under federal awards to assure compliance with applicable federal requirements and performance expectations are being achieved. Monitoring by the LEA must cover each program, function or activity.

§200.400	Policy Guide
	(c) The LEA, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the federal award.
	(e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the LEA is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the LEA, the reasonableness and equity of such treatments should be fully considered. See § 200.56 Indirect (facilities & administrative (F&A)) costs.
§200.415	Required Certifications
	(a) To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the LEA, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, § 1001 and Title 31, §§ 3729-3730 and 3801-3812)." (b) Certification of cost allocation plan or indirect (F&A) cost rate proposal.
§200.427	Bonding Costs
	(a) Bonding costs arise when the federal awarding agency requires assurance against financial loss to itself or others by reason of the act or default of the LEA. They arise also in instances where the LEA requires similar assurance, including: bonds as bid, performance, payment, advance payment, infringement, and fidelity bonds for employees and officials.
§200.430	Compensation-Personal Services
	(a) General. Compensation for personal services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in § 200.431 Compensation-Fringe Benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of this part.
§200.430	Standards for Documentation of Personnel Expenses
	(g)(1) LEA personnel expenses must 1. Be supported by a system of internal controls which provides reasonable assurance charges are accurate, allowable and allocable; 2. Be incorporated into official records; 3. Reasonably reflect total activity for which employee is compensated; 4. Encompass all activities (federal and non-federal); 5. Comply with established accounting policies and practices; and 6. Support distribution among specific activities or cost objectives.
§200.433	Contingency Provisions
	(c) Payments made by the federal awarding agency to the LEA's "contingency reserve" or any similar payment made for events the occurrence of which cannot be foretold with certainty as to the time or intensity, or with an assurance of their happening, are unallowable, except as noted in §§200.431 Compensation - fringe benefits regarding self-insurance, pensions, severance, and post-retirement health costs and 200.447 Insurance and indemnification.
§200.435	Defense and Prosecution of Criminal and Civil Proceedings, Claims, Appeals, and Patent Infringements

	(i) Costs which may be unallowable under this section, including directly associated costs, must be segregated and accounted for separately. During the pendency of any proceeding covered by paragraphs (b) and (f) of this section, the federal government must generally withhold payment of such costs. However, if in its best interests, the federal government may provide for conditional payment upon provision of adequate security, or other adequate assurance, and agreement to repay all unallowable costs, plus interest, if the costs are subsequently determined to be unallowable.
§200.521	Management Decisions
	(a) General. The management decision must clearly state whether or not the audit finding is sustained, the reasons for the decision, and the expected auditee action to repay disallowed costs, make financial adjustments, or take other action. If the auditee has not completed corrective action, a timetable for follow-up should be given. Prior to issuing the management decision, the Federal agency or pass-through entity may request additional information or documentation from the auditee, including a request for auditor assurance related to the documentation, as a way of mitigating disallowed costs. The management decision should describe any appeal process available to the auditee. While not required, the federal agency or pass-through entity may also issue a management decision on findings relating to the financial statements which are required to be reported in accordance with GAGAS.
App. II	F. CERTIFICATION.
	1. Certification of Charges To assure that expenditures for federal awards are proper and in accordance with the agreement documents and approved project budgets, the annual and/or final fiscal reports or vouchers requesting payment under the agreements will include a certification, signed by an authorized official of the LEA, which reads "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code, Title 18, § 1001 and Title 31, §§ 3729-3733 and 3801-3812)".

Oak Ridge (012) Public District - FY 2026 - Consolidated - Rev 0 - Assurances

☑ *** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA complies with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) including as outlined below:**
1. Parents or eligible students have the right to review the student's education records maintained by the LEA; to seek amendment of these records, and to consent to the disclosure to the personally identifiable information (PII) from education records.
2. The LEA annually notifies parents or eligible students of their rights under FERPA. The notice effectively informs parents and eligible students with disabilities, and/or parents and eligible students who have a primary or home language other than English.
3. The LEA gives full FERPA rights to either parent, unless the LEA has been provided with evidence that there is a court order, State statute, or legally binding document relating to such matters as divorce, separation, or custody that specifically revokes these rights.
4. When a student becomes an eligible student, the rights accorded to, and consent required of, parents transfer from the parents to the student. An eligible student is a student who has reached 18 years of age or is attending an institution of postsecondary education.

FY_26__ Consolidated Application Approval for IDEA/ESEA School Year 2025__- __2026__

012	Oak Ridge Schools
LEA #	*LEA Name (Legal Name of Agency):*

304 New York Ave., Oak Ridge, TN

LEA Legal Mailing Address
304 New York Ave

Street Address

Oak Ridge	TN	37830
City	State	Zip

Consolidated Project begins July 1, __2025____ and ends June 30, __2026____.

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

_____June 9, 2025_____
Board Meeting Date

Director of Schools (Signature)	Board of Education Official (Signature)
Director of Schools (Print Name)	Board of Education Official (Print Name)
Date Signed	Date Signed

Oak Ridge Schools

Business Office

Telephone (865)425-9004
Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent

From: Jenifer Van Dyke, Executive Director of Finance

Date: June 9, 2025

RE: Food Service Contract Renewal/Amendment for FY26

I recommend approval of the attached Amendment No. 2 to the District's Food Services Management Agreement for FY26. This will be the third year of the contract with Southwest Foodservice Excellence, LLC. for our food service program management.

The annual general and administrative expenses fee will increase by 3.5% (from $82,364.89 to $85,247.66), divided equally over twelve months. Additionally, the management fee will increase by 3.5% (from $36,471.04 to $37,747.53.) The FY26 Contract also includes a continued guaranteed budget surplus of $75,000 for the District's Food Service Fund.

There are no meal price changes for school year 25-26.

The Food Service Program is a self-supporting fund and does not affect the General Purpose Budget.

Attachment: Amendment No. 2 to Food Services Management Agreement

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL AGREEMENT
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026

Oak Ridge Schools, hereafter called "SFA" and Southwest Foodservice Excellence, LLC hereinafter called "FSMC", hereby agree that the FSMC will operate the child nutrition program for the SFA during the period of July 1, 2025 through June 30, 2026 with the option to extend for an additional two (2) one-year contract terms unless terminated by either Party.

This renewal agreement is constituted by the SFA's acceptance of the FSMC's response to the SFA's original Request for Proposal and Subsequent Contract effective July 1, 2023. The FSMC agrees to comply with all parts of the SFA's Request for Proposal and Subsequent Contract.

Date of Base Contract:
July 1, 2023

Renewal Year (highlighted)
1 2 3 4

The Administrative and Management fees for the 2025-2026 school year will be -

	2024-2025 Rate	2025-2026 Rate	Percentage Increase
Admin Fee Per Meal/Lunch Equivalent-Billed Monthly (12)	$82,364.89	$85,247.66	3.50%
Management Fee Per Meal/Lunch Equivalent	$36,471.04	$37,747.53	3.50%

The following supporting documents must be included with and become part of this renewal agreement:

1. A copy of any amendments, subcontracts, letter agreements, or other relevant documentation pertaining to the Contract which has not previously been furnished to TDOE:

Item 9, beginning on page 35 of the original contract, has been updated to reflect current Buy American Provision language. The updated language is page 3 of this renewal agreement.

2. An amended list of schools, if the SFA has added/deleted schools to/from the Contract:

None to report at this time

3. Documentation through cost or price analysis supporting a request for an increase in the meal rate fee charged by the FSMC. The average percentage increase in the "Food Away From Home, South Region" series of the Consumer Price Index (CPI) is 3.5%. The 3.5% increase is based on March 2025 data.

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026

Per State requirement, SFA's with fixed price FSMC agreements must comply with the nonprogram foods requirement in 7 CFR Part 210.14. The Parties to the Base Contract shall agree to the following Base Contract changes:

The FSMC shall provide SFA with food cost data it requests in order to determine the SFA's compliance with the revenue from nonprogram foods requirements. The information provided by the FSMC must be sufficient for the SFA to be able to provide specific information about the food service operation and all required products and services they are seeking to procure. For example, essential information includes:

For fixed price per meal contracts, awarded on a per meal basis and with revenues from nonprogram foods sales converted into meal equivalents to which the fixed price cost is applied, the FSMC will annually provide information on food costs and revenues. The information must include food cost for reimbursable meals, food cost for non-program foods, revenue from non-program foods, and total revenue. Nonprogram foods include: a la carte; catering; vending; and student stores operated, or any other sales generated through the nonprofit school food service account not already described. This information is used to determine compliance with revenue from nonprogram foods at 7 CFR 210.14(f).

Historical information on the type and value of nonprogram foods and meals to be offered in other food service operation, for example, catering. When the FSMC will be responsible for providing the SFA with, or calculating nonprogram food costs and program revenues for compliance with the 7 CFR Part 210.14(f), the contract must clearly identify this requirement.

9. The FSMC shall comply with the "Buy American" provision for contracts that involve the purchase of food as per 2 CFR 210.21(d), 7 CFR 210.21(d), 7 CFR Part 250, and USDA Memo SP 23-2024. The Buy American provision requirements as stated in section 104(d) of the William F. Goodling Child Nutrition Authorization Act of 1998 (Public Law 105-336) added a provision, Section 12(n) to the National School Lunch Act (NSLA) (42 USC 1760(n)), requiring SFAs to purchase, to the maximum extent practicable, domestic commodities or products.

   This SFA participates in the National School Lunch and School Breakfast Program and is required to use the nonprofit school food service funds, to the maximum extent practical, to buy domestic commodities or products for program meals. A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. Note: products must be both produced and processed in the U.S.

   a) FSMC shall purchase, to the maximum extent practicable, domestic Commodities or products which are either an agricultural commodity produced in the United States (U.S.) or a food product processed in U.S. substantially using agricultural Commodities produced in the U.S.
   b) FSMC shall certify the percentage of U.S. content in the products supplied to the SFA. The term, "substantially," means over 51 percent of a food product consists of agricultural commodities that were grown domestically in the United States.
   c) SFA reserves the right to review FSMC purchase records to ensure compliance with the Buy American provision.

   The FSMC may purchase non-domestic foods per "limited exceptions" codified in regulations by USDA in the following circumstances:

   a) Products are listed on the Federal Acquisitions Regulations Nonavailable Articles list found at 48 CFR 25.104 (nonavailable article do count towards the non-domestic food purchases cap, but are exempt from documentation requirements).
   b) Products are not produced or manufactured domestically in sufficient and reasonably available quantities of a satisfactory quality.
   c) The cost of a domestic product is significantly higher than the non-domestic product.

   Exceptions to the "Buy American" provision should be used as a last resort; however, an alternative or exception may be approved upon request. Exception requests should be provided to the SFA from the FSMC. Exceptions may not exceed the following thresholds per total program food cost per school year:

   a) School year 2025-2026: 10 percent
   b) School year 2028-2029: 8 percent
   c) School year 2031-2032: 5 percent

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL AGREEMENT
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026

No modifications or changes shall be made to this Contract without full consent of all signatories. Any additions or changes to the Contract that change or negate the mandatory portions of the Contract as written shall automatically invalidate the Contract.

ATTEST:

SCHOOL FOOD AUTHORITY (SFA)

Witness

Name of SFA Oak Ridge Schools
Signature of Authorized Representative
Name of Authorized Representative
Title
Date

ATTEST:

FOOD SERVICE MANAGEMENT (FSMC)

Witness

Name of FSMC Southwest Foodservice Excellence
Signature of Authorized Representative
Name of Authorized Representative
Title
Date

APPROVAL:

TENNESSEE DEPARTMENT OF EDUCATION (TDOE)

Signature of Authorized Representative
Printed Name of Authorized Representative
Title
Date

FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT RENEWAL AGREEMENT
Oak Ridge Schools
Contract Period: July 1, 2025 through June 30, 2026
Southwest Foodservice Excellence, LLC

By indication of the authorized signature below, the Proposer does hereby make certification and assurance of the Proposer's compliance with:

i. Title VI of the Cvil Rights Act of 1964 (42 U.S.C. 2000d etseq.);

ii. Title IX of the Education Amendments of *1972* (20 U.S.C. 1681et seq.);

iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);

iv. Age Discrimination Act of 1975 (42 U.S.C. 6101etseq.);

v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended bythe ADA Amendment
Act of 2008 (42 U.S.C.12131-12189);

vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency.[11] (August 11, 2000);

vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part15 et seq.);

viii. Department of Justice Enforcement Guidelines (28 CFR Parts 35, 42 and 50.3);

ix. Food and Nutrition Service (FNS) directives and guidelines to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity for which the Program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will Immediately take measures necessary to effectuate this Agreement.

x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

Proposer Signature and Date

AD-1048

OMB No. 0505-0027
Expiration Date: 09/30/2025

USDA

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 CFR §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal or civil fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;

B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME

NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Instructions for Certification

(1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.

(2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

(3) The prospective lower tier participant must provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person, ""primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 CFR Parts 180 and 417. You may contact the Department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

(5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it may not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department or agency with which this transaction originated.

(6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

(7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the General Services Administration's System for Award Management Exclusions database.

(8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the Department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Approved by OMB No. 0348-0046

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See Reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
☐ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	☐ a. bid/offer/application b. initial award c. post-award	☐ a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
☐ Prime ☐ Subawardee Tier_____, *if known:* **Congressional District,** *If known:*	**Congressional District,** *If known:*
6. Federal Department/Agency:	**7. Federal Program Name/Description:** CFDA Number, *if applicable*:
8. Federal Action Number, *If known:*	**9. Award Amount,** *If known:* $
10. a. Name and Address of Lobbying Registrant *(If individual, last name, first name, MI):*	**b. Individuals Performing Services** *(Including address if different from No. 10a)* *(last name, first name, MI):*
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred, Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward receipt. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks :Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitation for bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).

11. Certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CERTIFICATION REGARDING LOBBYING

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a Federal contract, grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants and contracts under grants and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

Oak Ridge
SCHOOLS
Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: May 16, 2025

TO: Jen Laurendine, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: Services and Equipment Purchase Contract with Central Technologies

Ms. Laurendine,

I am recommending that the Oak Ridge Schools Board of Education approve the contract with Central Technologies of Knoxville TN for access control and CCTV equipment purchases and services. The district access control equipment is in need of a refresh to deal with issues related to a software problem from earlier in the year. Central Technologies will serve as our CCTV equipment vendor and service provider through the access control refresh and will continue to provide support beyond the project. The services and purchases are based on the "piggy-back" contract with Sevier County Schools. Total funds available for this fiscal year service contract are not to exceed $82,627.85.

Funding for this contract will be from 72620-701-046 Safe School Act.

Thank you for your consideration,

Allen Thacker

Allen Thacker

Director of Maintenance and Operations

Maintenance Office
100 Woodbury, Oak Ridge, TN 37830
(865) 425-3171
www.ortn.edu

Sevier County School System

Stephanie M. Huskey, Interim Superintendent

226 Cedar Street
Sevierville, Tennessee 37862

Phone (865) 453-4671
Fax (865) 774-4562

January 15th, 2022

Central Technologies, Inc.
Attn: Doug Carswell
PO Box 23346
Knoxville, TN 37933

This letter serves as notification that Sevier County Schools has awarded the Sevier County Computer Equipment & Maintenance Bid Contract to Central Technologies, Inc. They were the lowest bidder and met all the bid requirements. The contract is a one-year contract renewable yearly up to four years beginning January 15th, 2022.

Sincerely,

Stephanie M. Huskey

Stephanie M. Huskey
Interim Superintendent

Contract for **Sevier County Computer Equipment and Maintenance Contract**
Number 011522SCS

01/15/2022
"Effective Date"

CENTRAL TECHNOLOGIES, INC.
("Company")
6101 Industrial Heights Dr NW
Knoxville, TN 37909
Phone: (865) 566-0230
Fax: (865) 312-8190

SEVIER COUNTY SCHOOLS
("Client")
226 Cedar Street
Sevierville, TN 37862
Phone: (865) 453-4671
Fax: (865) 522-1497

This is a Contract between Company and Client and is effective as of the date written above ("Effective Date"). The assigned contract and bid number will be **011522SCS**. This Agreement contains the terms and conditions upon which Company shall provide the Products and Services, as defined below, to Client.

1. **Services.** In consideration for Client's payment of the amounts listed in the RFP/Bid Response "Exhibits A & B" and subject to the provisions in this Agreement, Company agrees to provide products and services as outlined in Exhibits A & B.

2. **Payment.** Unless both parties agree to payment terms using a defined term lease agreement, delayed billing, or extended terms, the Client agrees to pay invoices within thirty (30) days of the date of the invoice.

3. **Response Time.** Client acknowledges and agrees that Company will endeavor to meet all Response Time commitments and the failure to meet a Response Time commitment, unless such failure occurs repeatedly, is not a material breach of this Agreement.

4. **Term; Termination.** This Agreement shall remain in effect for twelve (12) months from the Effective Date as set forth above. Also, as referenced in General Terms and Conditions of Exhibit A, if pricing remains stable and both parties agree, the ending date of the bid proposal may be extended in 12-month increments up to and not beyond January 15, 2026. As stated in Exhibit B, Sevier County reserves the right to negotiate lower prices with the contracted vendor in case of market fluctuations, purchase volume increases, or price decreases provided directly to the contracted vendor. A contract renewal will be signed by both parties if contract **011522SCS** is renewed.

IN WITNESS WHEREOF, the parties hereto have entered into, executed and delivered this Agreement, to be effective as of the date first above written.

COMPANY:

CENTRAL TECHNOLOGIES, INC.

By: L. Douglas Carswell Jr.

Name: L. Douglas Carswell Jr.

Title: CEO

Date: 1/15/22

CLIENT:

SEVIER COUNTY SCHOOLS

By: Stephanie M. Huskey

Name: Stephanie M. Huskey

Title: Interim Superintendent

Date: 1/15/22

EXHIBIT A
PRICING & DOCUMENTATION

INVITATION TO BID ON PROPOSAL FOR
SEVIER COUNTY SCHOOL SYSTEM'S COMPUTER EQUIPMENT AND MAINTENANCE

1. Availability of Proposal
   a. Bid specifications are available to the public for the use of submitting a proposal.
   b. Bid specifications may be obtained from the following:

   Sevier County Board of
   Education 226 Cedar Street
   Sevierville, TN 37862

   Or from http://www.sevier.org/bids.html

2. **Submitting of Bids**
   - Bids will be received in the Sevier County Superintendent's Office until 10:00am ET on December 20, 2021.
   - Each proposal must contain 2 copies of the bid with the original signature of a company executive that is responsible for the proposal.
   - Sevier County Schools will not accept electronically transmitted or telephone bids.
   - All questions regarding this RFP/Bid must be submitted via email by the deadline noted in this document. Phone calls will not be accepted. Please submit questions to Buster Flynn busterflynn@sevier.org.

3. **General Terms and Conditions**
   - Bids must be received before the time and date specified in provision 2. Any bids received after the specified time will be rejected and will not be opened.
   - Each bid must be in a sealed envelope and clearly marked on the outside with the following information:
     - The submitting company's full corporate name, address and telephone number
     - The words "Proposal for Sevier County School System's Computer Equipment"
   - All prices and notations must be in ink or typewritten. No erasures permitted. Mistakes may be crossed out and corrections typed adjacent and must be initialized and dated in ink by the person signing the quotation.
   - Bids may not be altered during or after the bid proposal openings.
   - No bid may be withdrawn for 90 days after the opening. All proposals must remain unchanged and available during this time period for Sevier County to purchase. No price increases may occur during this time frame.
   - Unless otherwise agreed upon by both parties, all submitted quotations must remain in effect for one year. If pricing remains stable and both parties agree, the ending date of the bid proposal may be extended in 12-month increments up to and not beyond January 15, 2026.
   - In addition to a company executive's signature on each copy of the bid, at least one other contact must be listed as authorized to answer any questions the county may have regarding the bid.
   - All quoted prices on printers, notebooks, tablets, Chromebooks, computers and servers are to include assembly, configuration, shipping, handling charges and installation on the Sevier County network.
   - Bid on cameras should include an option for installation.
   - Vendor's proposal on any cameras, cabling, printers, notebooks, tablets, Chromebooks, computers and servers must include a price to remove and recycle all of Sevier County's old (surplus) equipment including cameras, cabling, printers, notebooks, tablets, Chromebooks, computers and servers from any specified location within the county. Neglecting to include this charge and service will result in rejection of the bid proposal.
   - State brand or make and model of each item.
   - Any failure on the part of the bidding company to understand, evaluate, or comprehend the bid specifications will not be considered the fault of the Sevier County School System. Any omission from the bid proposal submitted by the vendor will be considered the fault of the bidding company.
   - The superintendent's office will provide a bid summary to the bidders upon request.
   - All proposals must meet or exceed the request.
   - The school system will not be held responsible for any expenses incurred by the bidding company in submitting a proposal or delivering a proposal or any other action associated with providing the school system the opportunity to purchase a product from the vendor.
   - If Federal Excise Tax applies, show amount of same and deduct. Bear in mind that the county is exempt from the Tennessee Sales Tax. Prices considered F.O.B. Sevierville unless otherwise stated.
   - All prices stated must include shipping and physical unpacking, setup of new equipment, connection to

Sevier County network, data transfer from old equipment, removal and recycling of old equipment. The school system shall not be required to do any setup of the system whatsoever.

- The proposing company must meet the following requirements:
  - Vendor must be in business in the State of Tennessee and proof of business license must be included in bid response.
  - All on-site installation service and repairs of computers, notebooks and servers must be performed by a technician that has passed their A+ Certification test.
  - Must have on-staff technical support personnel (i.e. telephone support) available any time the superintendent's office is open (8am - 4pm Monday through Friday, except holidays). This support must be included in the cost of the proposal.
  - Must hold the following authorizations to sell and service the equipment listed in this RFP. Vendor must provide proof of the following authorizations-
    - Avigilon Elite Plus Partner with minimum of two Tier 2 Certified Engineers
    - Boxlight Premier Partner with Authorized Service Provider certification
    - Lenovo Authorized Partner and Authorized Service Provider
    - Dell Authorized Partner and Authorized Service Provider
    - HP Authorized Partner
    - Extreme Networks Diamond Level Partner
    - Microsoft Authorized Education Reseller
    - Epson Brighter Futures Partner
    - Any failure on the part of the bidding company to provide proof of these authorizations and certifications constitute grounds for rejection of your bid.
  - Vendor must directly employ and provide copies of the certifications for a minimum of 1 Registered Communication Distribution Designers (RCDD).
  - Vendor must provide a copy of Tennessee Contractor's License Low Voltage with a monetary limit of at least $1,500,000.
  - Vendor must provide Tennessee Alarm Contracting Company License.
  - Vendor must (if company/vendor is selected) furnish a 100% performance bond or other security as a guarantee of performance, and must provide a statement in the proposal of vendor's willingness to furnish such security in the event the vendor receives the contract. (NOTE: The performance bond must extend through the contract and warranty period.)
  - Vendor must provide a certificate of insurance for any and all employees involved in completing all parts of bid proposal.
  - Vendor must provide at least 3 references from other school systems in the state of Tennessee.
  - Vendor's employees must have company issued ID Badges and shirts with company logo when performing any services within Sevier County.
  - Vendor must provide a certification of compliance with Tennessee Public Chapter 587 (TPC587). The General Assembly of the State of Tennessee requires any person, corporation or other entity who enters into or renews a contract with a local Board of Education comply with Tennessee Public Chapter 587 (TPC587).
  - Vendor must provide a Drug Free Workplace Certificate.
  - Vendor must agree to comply with T.C.A. 12-3-1009. Cooperative purchasing agreements allowing any municipality, county, utility district, or other local government of the state may participate in, sponsor, conduct or administer a cooperative purchasing agreement for the procurement of any supplies, services or construction with one (1) or more other local governments in accordance with an agreement entered into between the participants. Such cooperative purchasing may include, but is not limited to, joint or multi-party contracts between local governments. Where the participants in a joint or multi-party contract are required to advertise and receive bids, it shall be sufficient for those purposes that the purchasing entity comply only with its own purchasing requirements.
  - It is the responsibility of the winning vendor to provide the Sevier County Technology Department a sample system free of charge so that a custom image can be created. Once the image is created, it is the responsibility of the vendor to deploy this image on all the systems sold to Sevier County Schools. The process by which the vendor intends to build the sample machine and deploy the Sevier County image should be outlined to each vendors bid. Sevier County prefers that no Windows machine installed on the network require further activation or registration by the installer or the end user. All computers, notebooks and servers must include vendor's serial number/asset tag that tracks PO, invoice number, system details, warranty information, and invoice date.
  - All computer hardware must be new UL-listed and FCC-certified equipment.

4. **Obligations**

- The school system reserves the right to reject any and/or all quotations, and to accept or reject any item thereon, and to wave technicalities.
- The school system reserves the right to accept the bid that best meets the needs of the Sevier County School System.
- Maintenance Support will weigh heavily in the decision made by the superintendent's office. Proposal responses will be evaluated to determine both best overall pricing and best overall bid package.
- If the vendor cannot meet some or any of the requirements, such deficiencies must be stated on the proposal.
- The superintendent's office must be able to visit your place of business.
- Failure to observe the instructions and conditions written herein will constitute grounds for rejection of your bid.
- The school system will consider quotations only from those vendors who have adequate credit references and maintain a commercial business location that can be inspected by the school system personnel. The school system reserves the right to require financial references.
- The school system will accept no third party warranty service or maintenance

Please quote the lowest price at which you will furnish the article(s) listed.

Estimated Quantity	Article Description	Unit Price	Total Price
1	Computer(s) with the following minimum hardware/software configuration:	$1,001.00	$1,001.00

Computer System- (minimum specs)

- Intel i5 or AMD Ryzen 5
- 8GB DDR4 RAM
- 256GB PCIe NVMe Solid State Drive
- Black USB Keyboard and Optical Black Wheel USB Mouse
- 1x Display Port, 1x HDMI output
- Black 2-Piece Speaker Set w/Headphone Jack
- 21.5" LED Widescreen 5 ms 16:9 Tilt - 1920 x 1080 at 60 Hz - With Display Port
- 7-Outlet Surge Protector Black
- 10ft Cat6e Molded Ethernet Patch Cable
- Integrated Gig Ethernet
- 3 Year On-Site Parts and Labor Warranty (NOTE: NO third party warranty/maintenance is allowed)
- Delivery, Setup, and Test- NOTE: If the new computer is replacing an old computer the VENDOR will be responsible for backing up My Documents (and any other folders created to save documents in), and bookmarks/favorites on the old computer to the file server, moving the old computer off the desk onto the floor, setting up the new computer, restoring the files from the file server to the new computer, and test. Vendor will also be required to remove and recycle all of Sevier County's old equipment including Desktops, Monitors, Printers and Servers from any specified location within the county. Software Configuration PRE-Loaded on Each Computer Purchased. Sevier County prefers that no Windows machine installed on the network require further activation or registration by the installer or the end user.
- Microsoft Windows 10 Edu 64-bit
- Latest Novell Open Enterprise Client and Zenworks Client installed and configured for each school.

Please quote the lowest price at which you will furnish the article(s) listed.

Estimated Quantity	Article Description	Unit Price	Total Price
1	Desktop Upgrade Options - Provide make/model		
Processors- Upgrade i5 to i7		$295.00	$295.00
Hard Drives- Upgrade 512 SSD		$90.00	$90.00
Hard Drive- Upgrade to 1TB SSD		$180.00	$180.00
Memory- Additional 8GB Memory		$65.00	$65.00
Memory- Additional 16GB Memory		$130.00	$130.00
Input Devices-			
Microphones- Destop Microphone		$15.00	$15.00
Headphones- Lightweight Education Ear Bud		$2.00	$2.00
Monitors-			
24" Monitor		$179.00	$179.00
28" Monitor		$249.00	$249.00
32" Monitor		$389.00	$389.00
WiFi Adapter -		$29.00	$29.00
Microsoft Office 2021 Academic Open License-		$59.00	$59.00

Please quote the lowest price at which you will furnish the article(s) listed.

Estimated Quantity	Article Description	Unit Price	Total Price
1	Laptop Computer(s) with the following minimum hardware/software configuration:		
	Laptop 2022 14" Laptop	$1,102.00	$1,102.00
	Laptop 2022 15" Laptop	$1,017.00	$1,017.00

Computer System- (minimum specs)

- Intel Core i5 or AMD Ryzen
- Built In Stereo speakers
- Bluetooth 5.2, Wifi 6 802.11ax 2x2 Wireless Adapter
- 8 GB DDR4 RAM
- 256GB PCIe NVMe Solid State Drive
- 14" FHD display
- Gigabit Ethernet
- Integrated Camera
- Backlit keyboard
- Extended Life Battery with Run Time with 8+ hour(s)
- Leather Carry Case Included
- 3 Year Parts and Labor OnSite WarrantyDelivery, Setup, and Test- NOTE: If the new computer is replacing an old computer the vendor will be responsible for backing up My Documents (and any other folders created to save documents in), and bookmarks/favorites on the old computer to the file server, moving the old computer off the desk onto the floor, setting up the new computer, restoring the files from the file server to the new computer, and test. Vendor will also be required to remove and recycle all of Sevier County's old equipment including desktops, monitors, printers and servers from any specified location within the county. Software configuration pre-loaded on each computer purchased. Sevier County prefers that no Windows machine installed on the network require further activation or registration by the installer or the end user.
- Microsoft Windows 10 Edu 64-bit
- Latest Novell Open Enterprise Client and Zenworks Client installed and configured for each school.

Please quote the lowest price at which you will furnish the article(s) listed.

Estimated Quantity	Article Description	Unit Price	Total Price
1	Laptop Upgrade Options - Provide make/model		
Processors-	Upgrade i5 to i7	$295.00	$295.00
Hard Drives-	Upgrade to 512SSD	$160.00	$160.00
Hard Drives-	Upgrade to 1TB	$360.00	$360.00
Memory-	Additional 8GB	$65.00	$65.00
Memory-	Additional 16GB	$130.00	$130.00
Input Devices-		$15.00	$15.00
Microphones-		$2.00	$2.00
Headphones-		$59.00	$59.00
Microsoft Office 2021 Academic Open License-			

Please quote the lowest price at which you will furnish the article(s) listed.

Estimated Quantity	Article Description	Unit Price	Total Price
	Chromebook computer(s) with the following hardware/software configuration:		
	I. Sevier County Bid 3100 Chromebook Non Touch	$328.00	$328.00
	II. Sevier County Bid 2 in 1 3100 Touch Chromebook	$411.00	$411.00
	III. Sevier County Bid Asus C403 14 Inch Chromebook Bundle	$461.00	$461.00
	IV. Sevier County Bid Asus C433 14 Inch Touch Chromebook Bundle	$715.00	$715.00

I. Education Rugged 11.6" Chromebook 4GB RAM 16GB Storage (Intel/AMD)Google Mgt. Software and GoGuardian Admin 3 Years-3 Year Warranty to include the Battery and the AC Adapter
Sevier County Bid Dell 3100 Chromebook Non Touch $328.00

II. Education Rugged 11.6" Chromebook with touch screen 4GB RAM 16GB Storage (Intel/AMD) Google Mgt. Software and GoGuardian Admin 3 Years-3 Year Warranty to include the Battery and the AC Adapter
Sevier County Bid 2 in 1 Dell 3100 Touch Chromebook $411.00

III. Education Rugged 14" Chromebook 4GB RAM 16GB Storage (Intel/AMD) Google Mgt. Software and GoGuardian Admin 3 Years-3 Year Warranty to include the Battery and the AC Adapter
Sevier County Bid Asus C403 14 Inch Chromebook Bundle $461.00

IV. Education Rugged 14" Chromebook with touch screen 4GB RAM 16GB Storage (Intel/AMD) Google Mgt. Software and GoGuardian Admin 3 Years-3 Year Warranty to include the Battery and the AC Adapter
Sevier County Bid Asus C433 14 Inch Touch Chromebook Bundle $715.00

Article Description	Total Price
Computer Equipment Maintenance Contract Option 1 - ADP Warranty for Chromebooks	$38,550.00

NOTE: Read all documentation thoroughly and then bid accordingly. We require full compliance with all parts of the contract. Please note that the amount of equipment listed is only a good estimate and not an exact count. The Sevier County School System is in no way accountable or responsible for any error in the amount of equipment reported herein. If you desire access to any or all of the schools you must request permission from Buster Flynn via email at busterflynn@sevier.org . No third party warranty/maintenance is allowed. No depot warrant is allowed. No hourly billing is allowed.. The cost of the contract is a lump sum, one time, all-inclusive figure, payable at the beginning of the contract period (January 15, 2022). Winning vendor must meet all requirements referenced in "Computer Equipment Maintenance Contract" below.

Computer Equipment Maintenance Contract

Computer Equipment Maintenance Contract Terms

Definition of Terms:

Sevier County School System is herein referred to as "Customer"

Company with whom Sevier County School System awards contract to is herein referred to as "Vendor"

1. This contract covers Sevier County Schools (Customer) with on-site service for a period of one-year beginning January 15, 2021 through January 14, 2022. The length of the workday for this contract will be 8:00 AM - 4:00 PM Monday through Friday. The vendor must attend to problem submissions within 10 school days after their posting on the web site. Exception: The vendor must attend to server problems within 24 hours of notification.
2. This contract covers all parts and labor on the Customer's equipment in "Schedule A-Equipment", which is attached hereto and incorporated fully herein by this reference.
3. This contract does not cover maintenance made necessary by equipment failure due to unfavorable conditions, misuse, surges, lightning, fire, flood, theft, rodents and other pests, vandalism, acts of God, or the unauthorized repair or alteration of the equipment by anyone other than a vendor representative.
4. Parts obtained from third party companies or expendable items such as printer ribbons, diskettes and tapes, toners, paper supplies, etc. are not covered by this contract.
5. Service requested outside of normal working hours (8:00 A.M. to 4:00 P.M. Monday through Friday) or on legal holidays will not be covered under this contract. The Customer will be billed at the rate of 1.5 times normal rate for any service outside of normal working hours or 2 times normal rate per hour on legal holidays.
6. If backup or restoration of data or any software or network operating system maintenance is required, the Customer will not be billed.
7. Any and all amounts due hereunder shall be paid within thirty (30) days of the invoice date. Any amounts not paid when due shall bear interest at the rate of the lesser of eighteen percent (18%) per annum or the maximum interest rate permitted by law until such amounts are paid in full.
8. Vendor shall not be liable for any damages in connection with the repair or servicing of any equipment, including but not limited to: loss of profits or revenue, data loss, or loss of use of equipment or other down-time costs. Without limiting the generality of the foregoing, because the equipment requires setup or servicing from the Vendor and there is a risk of data loss, the Customer is fully responsible for the creation and storage of all backup data.
9. In the event of any litigation between the parties to declare or enforce any provision of this contract, including any collection matters, the prevailing party shall be entitled to recover from the losing party, in addition to any damages and remedies provided by law, reasonable attorney fees and costs incurred in such litigation, in both the trial and in all appellate courts.
10. This contract contains the entire understanding between the parties and supersedes any prior understandings and agreements between them, either written or oral, respecting the subject matter of

this contract.

11. This contract shall be binding upon the heirs, executors, administrators, successors and/or assigns of the parties hereto.
12. If any provision of this contract, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this contract, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.
13. Only writing executed by all the parties hereto may amend this contract.
14. No party hereto shall assign or otherwise transfer any right or obligation hereunder without the written agreement of all the parties hereto. Any assignment or other transfer in violation of this section shall be null and void.
15. This contract may be executed in several counterparts and all so executed shall constitute one contract, binding on all the parties hereto even though all the parties are not signatories to the original or the same counterpart.
16. This contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without reference to any conflict of laws provision, and any action pertaining to this Agreement shall be instituted and maintained in the courts of competent jurisdiction in Tennessee or the United States District Court for the Eastern District of Tennessee. Customer irrevocably consents to the jurisdiction of said courts.
17. Each party to this agreement undertakes that, without the prior written approval of the other party, it will not offer employment to employees of the other party, nor will it directly or indirectly induce employees to terminate their employment with the other party.
18. All inkjet printers that are equal to or less than five (5) years old, office and high volume lasers that are equal to or less than eight (8) years old and personal laser printers that are equal to or less than five (5) years old will be covered under this contract. Age of printer is determined by the year of purchase. Office, high volume, and personal classification of printer is determined by HP.
19. All desktop and laptops computers equal to or less than five (5) years old will be considered covered under this contract. Age of the desktop will be determined by the year of the purchase.
20. All servers equal to or less than and eight (8) years old are covered under this contract. Age of the server will be determined by the year of purchase.
21. Vendor will provide RMA service for all Chromebooks covered under manufacturer warranty

Option 1 - ADP/Warranty Service for Chromebooks

1. Vendor will provide all needed repairs to all Chromebooks equal to or less than three (3) years old. Age of the Chromebook will be determined by the year of purchase.
2. Pick-up and deliver devices to each school on a weekly or biweekly basis
3. All repairs must be completed within 10 calendar days
4. Vendor will provide a 24/7 online portal to monitor all repair status
    a. Have or establish API integration with districts' trouble ticketing and asset management software (Incident IQ, Fresh Desk, etc.)
    b. Track and provide detailed break/fix and spare pool analytics
        i. Track spare pool levels at individual school level. Provide alerts when spare pool levels are low. Reprioritize repairs to ensure spares do not run out
        ii. Track breakage patterns by component at school and grade level. Provide data on no less than a semesterly basis for administrative review.
5. Unlimited number of repairs per device
6. Vendor must purchase and maintain bulk parts inventory for district's devices.
7. Perform full diagnostic on each device sent in for service and address all device issues (reported and unreported)
8. First-time repair rate above 99%
9. Current estimate of 18,000 Chromebooks

Schedule A- Equipment includes blanket coverage of all personal computers, printers, and servers purchased from and invoiced by Central Technologies to the Sevier County School System and its individual schools prior to bid approval.

This contract covers Sevier County Schools (Customer) with on-site service for a period of one-year beginning January 15, 2021 through January 14, 2022. All equipment repairs will begin on site. It is the vendor's responsibility to pick up and return any equipment not repairable on site. No depot warranty. The length of the workday for this contract will be 8:00 AM - 4:00 PM Monday through Friday. The vendor must attend to problem submissions within 7 school days after their posting on the web site. EXCEPTION: The vendor must attend to server problems within 24 hours of notification. Neither network wiring nor consumable supplies is included in this contract. Any hardware that is not replaceable because of a manufacturer's discontinued status will be replaced

with equal to or better than components. This may include remanufactured or pre-owned parts. EXCEPTIONS: Defective monitors, keyboards, and mice must be replaced with new monitors, keyboards and mice without additional cost. NOTE: all defective equipment that is replaced must be removed from school premises and disposed of by the vendor. NOTE: When hard drives are replaced the vendor will be responsible for reinstalling Windows, MS Office and Open Enterprise Client.

Following is a list of an approximate number and kinds of computers, printers, and servers that are to be included by the maintenance contract. The Sevier County School System is in no way responsible or accountable for any error in the numbers reported.

3500	Desktop and Laptop computers
50	Servers
1000	HP Printers as outlined in Section 18 of the Computer Equipment Maintenance Contract

Please quote the lowest price at which you will furnish the article(s) listed.

Article Description	Total Price
Surveillance Equipment Maintenance Contract	$49,950.00

NOTE: Read all documentation thoroughly and then bid accordingly. We require full compliance with all parts of the contract. Please note that the amount of equipment listed is only a good estimate and not an exact count. The Sevier County School System is in no way accountable or responsible for any error in the amount of equipment reported herein. If you desire access to any or all of the schools you must request permission from Buster Flynn at the telephone number listed above. No third party warranty/maintenance is allowed. No depot warranty allowed. No hourly billing is allowed. The contract is for one year and includes all labor and all parts needed to maintain all Avigilon equipment in the district. The cost of the contract is a lump sum, one time, all-inclusive figure, payable at the beginning of the contract period (January 15, 2022).

Surveillance Equipment Maintenance Contract

Estimated Existing Avigilon Equipment

543	Indoor IP CAMERAS
344	Outdoor/Gym IP CAMERAS
108	Total Encoders
362	Analog CAMERAS
42	NVR Servers

Maintenance Contract to Include the following:

1. Vendor is the first line of defense for all surveillance related issues.
2. Cameras and servers are actively monitored for uptime and performance.
3. Camera and server warranties extended throughout the life of this surveillance maintenance contract, or maximum 5 years from installation date of the equipment.
4. Hardware warranty management - vendor will handle every aspect of the return, repair, and replacement of any device still within the manufacturer's warranty
5. Onsite hardware and software support included
6. Training for new staff performed as needed or requested
7. Unlimited 8x5x5 local phone support – dedicated phone number- after hours support available
8. Trouble ticket system implementation for tracking and reporting
9. Monthly implementation of server software updates
10. Assigned Project Manager, Service Manager and engineers
11. Regularly scheduled maintenance that includes daily, weekly, monthly and yearly on-site maintenance schedule
12. Reporting that includes surveillance uptime, video optimization, and network analysis
13. Asset management to include camera and server hardware inventory reports. Asset tagging and serial number capture of all hardware connected to the network
14. Active warranty assessment on all surveillance devices
15. Notification of service interruptions
16. Aiming and moving existing cameras at district or school request
17. Camera location design and mapping. Includes creation of a complete network surveillance map that includes locations of closets, servers, switches that serve cameras, and IP and analog camera location. Regular maintenance and updates to maps.
18. Map integration and maintenance in the Avigilon software.

By signing below, the vendor agrees to meet all requirements in the bid document.

Vendor Name Central Technologies Inc.

Vendor Address 6101 Industrial Heights Dr. NW

Knoxville, TN 37909

Telephone # 865-566-0230

FAX 865-312-8190

E-mail doug@centralinc.com

Contact Person Doug Carswell

Company Executive Doug Carswell

Authorizing Signature

Business License Number (If Applicable) 0105856504

State of TN Sales Tax Number (If Applicable) 105856504

List of Manufacturers	
Absolute	2%
Acer	2%
AKG	5%
Allen & Heath	2%
Anywhere Cart	2%
APC	15%
Aruba Networks HW/SW	15%
Aruba Networks Support	2%
ASUS	2%
Atlona	5%
Audio Enhancement	5%
AudioCodes	2%
AverMedia	2%
Avigilon ACM	15%
Avigilon Video	15%
Barracuda	15%
Belkin	2%
BenQ	5%
Boxlight	5%
Bretford	2%
Brother	2%
C2G	5%
Califone	2%
Canon	1%
CEF	2%
Centegix	5%
Chief	5%
ContentKeeper	2%
Crown	5%
CTI Installation Services	2%
Cyber Acoustics	2%
Da-Lite	5%
Dell	2%
Denon	2%
Diversiboard	5%
Draper	2%
Dyknow	2%
Earthwalk	2%
Eaton	15%
Elite Screens	5%
Epson	5%
Extreme Networks HW/SW	15%
Extreme Networks Support	2%
FileWave	2%
Fortinet	15%
Fujitsu	1%
Gaggle	2%
Google	2%
Halo/IPVideo	5%
Hoffman	5%
HoverCam	5%
HP Hardware	2%
HP Printers	5%
iBoss	2%
Incident IQ	5%
Ipevo	1%
JAR Systems	2%
JBL	5%
Jigabot	2%
Kensington	1%
KnowBe4	1%
Lenovo	2%
Lexicon	2%
Lexmark	5%
LG	1%
Linewize	2%
Listen Technologies	2%
Logitech	2%
Lu	2%
Luxor	2%
Mackie	2%
MakerBot	2%
Malwarebytes	2%
Microsoft	1%
Middle Atlantic	5%
Milestone	5%
Monoprice	1%
MSI	1%
NEC	2%
Oberon	2%
Padcaster	2%
Palo Alto	15%
Response Technologies	5%
Revolabs	5%
Rocket Drones	1%
Rolls	2%
Rzero	2%
Safeware	1%
Samsung	2%
Sceptre	1%
ScreenBeam	2%
Securly	2%
Senso.cloud	1%
Sharp / NEC	2%
SMART	5%
SonicWall	15%
Sonos	2%
Sony	2%
Soundcraft	5%
StarTech.com	2%
Status Solutions	2%
Staymobile	2%
StorageCraft	2%
Synology	1%
Targus	2%
TCL	2%
TeachLogic	5%
Texas Instruments	2%
ThreeSixty	5%
Trend Micro	2%
Tripp Lite	15%
Ubiquiti	15%
Vaddio	2%
Valcom	5%
Veeam	2%
Verkada	2%
ViewSonic	5%
Viking Electronics	2%
Vizio	2%
VMware	1%
Vocera	5%
Wasp	1%
Western Digital	2%
WolfVision	2%
Xerox	2%
Yamaha	2%
Yealink	5%
Yeastar	5%
Yubico	1%
ZappBug	2%
zSpace	2%

SEVIER COUNTY SCHOOLS
COOPERATIVE PURCHASING AGREEMENT

The _____ School System (or agency) requests permission from the Sevier County School System to purchase from the technology bid number 011522SCS awarded by the Sevier County School System.

The _____ School System (or agency) agrees to purchase directly from the vendor that is awarded the Sevier County School System technology bid.

The _____ School System agrees to be financially responsible for all orders placed and hold the Sevier County School System harmless against any claims.

Representative's Name _____

Representative's Signature _____

The Sevier County School System grants permission for the School System (or agency) listed above to purchase from the technology bid number 011522SCS awarded by our school system.

_____

Buster Flynn
Technology Director
Sevier County, Tennessee

This document is to comply with T.C.A. 12-3-1009 which provides for local governments to enter into cooperative purchasing agreements.

Please return a signed copy to busterflynn@sevier.org

CENTRAL Technologies, Inc.

Better Service. Smarter Solutions.

January 18, 2025
Sevier County Schools
Buster Flynn
226 Cedar Street
Sevierville, TN 37862
(865) 453-4671

Dear Mr. Flynn:

Please accept this letter as confirmation that Central Technologies, Inc. intends to extend the Sevier County Schools Technology Contract awarded in January 2022. Central is agreeing to honor the revised specifications and pricing for another year beginning January 2025. If you agree to this contract extension, please sign below.

Thank you again for the opportunity to service your district in the coming year. Should you have any questions, please don't hesitate to call or email me at any time.

Larry Douglas Carswell, Jr

Larry Douglas Carswell, Jr.
CEO Central Technologies, Inc.

Stephanie Huskey

Stephanie Huskey
Director of Schools
Sevier County Schools

Oak Ridge Schools

Business Office

Telephone (865)425-9004
Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent

From: Jenifer Van Dyke, Executive Director of Finance

Date: 6/2/2025

Re: Approval of Lease for Blankenship Field & Wildcat Arena Scoreboards

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I recommend the approval of the Five-year Lease with Government Capital valued at $457,614.20 for replacement scoreboards.

The actual lease value finalized at $457,614.20 includes principal and interest over the term of five years. The interest rate is 5.203%. Funds to support actual lease payments are budgeted under the "Debt Service" function of the General Fund Budget each year. Annual payments are due each year in July. The first payment will be due July 1, 2026 pending further approval by the Comptroller of the State of Tennessee.

Planned purchases include the video scoreboard at Blankenship Field, a replacement wireless scoreboard with play clocks at Blankenship Field, and video scoreboards at Wildcat Arena. Purchases will be made in accordance with Oak Ridge Schools' purchasing policies.

DIGITAL SCOREBOARDS

May 14, 2025

Oak Ridge Schools
304 New York Ave
Oak Ridge, TN 37830

RE: Oak Ridge High School

Thank you for the opportunity to present proposed financing. I am submitting for your review the following proposed structure:

ISSUER:	Oak Ridge Schools		
FINANCING STRUCTURE:	Tax Exempt Lease Purchase Financing		
	COST LESS DOWN PAYMENT		
PROJECT COST:	$ 536,306.00-$150,000.00=$386,306.00		
ANNUAL TERM:	5 Years	7 Years	10 Years
PAYMENT AMOUNT:	$ 91,522.84	$ 68,764.01	$ 52,581.42
INTEREST RATE:	5.203%	5.27%	5.622%
PAYMENTS BEGINNING:	One year from signing, annually thereafter		

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time. The above payment amount includes 2% of the equipment cost to cover all costs associated with the financing. These costs can include documentation fees, legal fees, issuance expenses, etc.

As with all of our financing, there are no prepayment penalties and if a lower rate becomes available we will pass it through.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

Tara Clawson-Cherry

Vice President Public Finance
Direct 817-988-9880
tara.clawson@govcap.com

The transaction described herein is an arm's length, commercial transaction between you and Digital Scoreboards. The terms of the proposed financing are being provided solely in response to your specific inquiry and for your professional consideration.

DIGITAL SCOREBOARDS

Compound Period:	Annual
Nominal Annual Rate:	5.203%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal
Loan	7/1/2025			
1	7/1/2026	$ 91,522.84	$ 20,502.21	$ 71,020.63
2	7/1/2027	$ 91,522.84	$ 16,806.86	$ 74,715.98
3	7/1/2028	$ 91,522.84	$ 12,919.23	$ 78,603.61
4	7/1/2029	$ 91,522.84	$ 8,829.32	$ 82,693.52
5	7/1/2030	$ 91,522.84	$ 4,526.58	$ 86,996.26
Grand Totals		$ 457,614.20	$ 63,584.20	$ 394,030.00

Compound Period:	Annual
Nominal Annual Rate:	5.270%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal
Loan	7/1/2025			
1	7/1/2026	$ 68,764.01	$ 20,765.38	$ 47,998.63
2	7/1/2027	$ 68,764.01	$ 18,235.85	$ 50,528.16
3	7/1/2028	$ 68,764.01	$ 15,573.02	$ 53,190.99
4	7/1/2029	$ 68,764.01	$ 12,769.85	$ 55,994.16
5	7/1/2030	$ 68,764.01	$ 9,818.96	$ 58,945.05
6	7/1/2031	$ 68,764.01	$ 6,712.56	$ 62,051.45
7	7/1/2032	$ 68,764.01	$ 3,442.45	$ 65,321.56
Grand Totals		$ 481,348.07	$ 87,318.07	$ 394,030.00

Compound Period:	Annual
Nominal Annual Rate:	5.622%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

	Date	Payment	Interest	Principal
Loan	7/1/2025			
1	7/1/2026	$ 52,581.42	$ 22,152.37	$ 30,429.05
2	7/1/2027	$ 52,581.42	$ 20,441.65	$ 32,139.77
3	7/1/2028	$ 52,581.42	$ 18,634.75	$ 33,946.67
4	7/1/2029	$ 52,581.42	$ 16,726.27	$ 35,855.15
5	7/1/2030	$ 52,581.42	$ 14,710.49	$ 37,870.93
6	7/1/2031	$ 52,581.42	$ 12,581.39	$ 40,000.03
7	7/1/2032	$ 52,581.42	$ 10,332.58	$ 42,248.84
8	7/1/2033	$ 52,581.42	$ 7,957.35	$ 44,624.07
9	7/1/2034	$ 52,581.42	$ 5,448.59	$ 47,132.83
10	7/1/2035	$ 52,581.42	$ 2,798.76	$ 49,782.66
Grand Totals		$ 525,814.20	$ 131,784.20	$ 394,030.00

The transaction described herein is an arm's length, commercial transaction between you and Digital Scoreboards. The terms of the proposed financing are being provided solely in response to your specific inquiry and for your professional consideration.

Oak Ridge Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in February	**Vacations and Holidays**	**5.310**	06/09/25 **08/05/24**
		Rescinds: **V-10&11**	Issued: 08/05/24 **01/26/15** **05/22/02**

VACATIONS

Full-time support employees, except teacher assistants hired July 1, 1993, or after shall be granted vacation time according to the following schedule:

Years of Service	Rate	11 Months	12 Months
1-3	1 1/27	12	13
4-16	1 1/2	17	18
16 or more	2	22	24

Employees employed prior to July 1, 1993, will be subject to accrual rates in effect at the time of hire.

Administrators shall be granted vacation time at the rate of two days per month beginning at the time of hire.

For purpose of determining vacation time, the year shall begin July 1. The employee may have until June 30 of the fiscal year following the year in which vacation time was accrued to complete the vacation leave,

Vacation time must be used for all absences with pay except sick leave or emergency leave. Dates to be used for vacation time must be approved in advance by the employee's supervisor.' Employees assigned to a school shall not take vacation, while school is in session, except with prior approval of the superintendent of schools. Vacation for system wide employees shall be arranged at the convenience of the school system.

At the time of termination of employment, employees who are granted vacation time under the provisions of this policy shall be paid for unused, accrued vacation time.

HOLIDAYS

Support employees and administrators on a twelve-month basis, if on the active payroll at the time, shall be entitled to the following ten (10) holidays with pay when these days fall on a work day and school is not open: New Year's Day, Martin Luther King, Jr. Day, Good Friday, Memorial Day, ~~the Fourth of July,~~ Labor Day, the day before Thanksgiving, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

~~School secretaries~~ Support employees ~~employed~~ on less than a twelve (12) month~~s'~~ basis shall be entitled to ~~eight~~ nine (~~8~~9) holidays with pay: New Year's Day, Martin Luther King, Jr. Day, Good Friday,

Memorial Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day. If a holiday falls on a workday when school remains open, or falls on a Saturday or Sunday, the superintendent shall designate another day convenient to the school system to be observed as a holiday.

All full-time teacher assistants shall be granted seven (7) paid holidays per school year. These paid holidays shall be New Year's Day, Martin Luther King Jr. Day, Good Friday, Labor Day, Thanksgiving Day, Christmas Eve, and Christmas Day. Should these days fall on a Saturday or Sunday, the superintendent shall designate other days as the paid holidays. The rate of pay for these holidays will be the regular rate for such employee classification.

Legal References

1. TCA 5-23-101; 104

Oak Ridge Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in April	**Attendance**	**6.200**	~~**07/31/23**~~ **06/09/25**
		Rescinds: **6.200**	Issued: **07/31/23** **08/01/22** **08/02/21** **03/30/20** **11/25/19** **10/28/19** **08/27/18** **09/28/15** **02/25/13**

Attendance is a key factor in student achievement and therefore, students are expected to be present each day school is in session.

The Superintendent of Schools/designee shall develop appropriate administrative procedures to implement this policy.

The attendance supervisor shall oversee the entire attendance program which shall include: [1]

1. All accounting and reporting procedures and their dissemination;
2. Alternative program options for students who severely fail to meet minimum attendance requirements;
3. Ensuring that all school age children attend school;
4. Providing documentation of enrollment status upon request for students applying for new or reinstatement of driver's permit or license; and
5. Notifying the Department of Safety whenever a student with a driver's permit or license withdraws from school. [2]

Student attendance records shall be given the same level of confidentiality as other student records. Only authorized school officials with legitimate educational purposes may have access to student information without the consent of the student or parent(s)/guardian(s). [3]

Absences shall be classified as either excused or unexcused as determined by the principal/designee.

Excused absences shall include:[4]

1. Personal illness/injury~~;~~/personal reasons outside of student control;

2. Verifiable family emergency;
3. Death in the family;
4. Extreme weather conditions;
5. Religious observances;[5]
6. Pregnancy;
7. School endorsed/related activities
8. Summons, subpoena, or court order; or
9. Circumstances which in the judgment of the principal create emergencies over which the student has no control.

SCHOOL SPONSORED ACTIVITIES AND POSTSECONDARY SCHOOL VISITS

Students participating in a school sponsored field trip, excursion, competition or postsecondary school visit will be counted present. Board Policy 6.2001 provides specific information regarding postsecondary school visits as well as the required documentation to be counted present during a postsecondary school visit.

The principal shall be responsible for ensuring that: [6]

1. Attendance is checked and reported daily for each class;
2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for the majority of the day;
3. All student absences are verified;
4. Written excuses are submitted for absences and tardiness; and
5. System-wide procedures for accounting and reporting are followed.

TRUANCY

Annually, the Superintendent of Schools/designee will provide written notice to parent(s)/guardian(s) that attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled school day in order to be counted present. Students may attend part-time days, alternating days, or for a specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be considered present for school attendance purposes. If a student is required to participate in a remedial instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s) and the school system provides transportation, unexcused absences from these programs shall be reported in the same manner.[7]

A student who is absent five (5) days without adequate excuse shall be reported to the Superintendent of Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's absence. If a parent does not provide documentation within adequate time excusing those absences, or request an attendance hearing, then the Superintendent of Schools/designee shall implement the progressive truancy intervention plan described below prior to referral to juvenile court.

Progressive Truancy Intervention Plan[8]

Prior to referral to juvenile court, the following progressive truancy intervention plan will be implemented.

Tier I

Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide prevention-oriented supports to assist with satisfactory attendance. Tier I of the progressive truancy intervention plan shall include the following:

Tier I Actions:

1. Attendance expectations and Truancy Reporting Steps are provided in the Student Handbook annually.
2. Student attendance will be documented daily using the student management system. The student management system provides parent/guardian access allowing parents to monitor their child's school attendance.
3. Parent/Guardian will receive an automated phone call each day that their child is absent from school.
4. Once a student has accumulated 3 unexcused absences, the parent/guardian will receive an automated phone message regarding this attendance concern.

Tier II

Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5) unexcused absences, but before referral to juvenile court, and includes the following:

1. A conference with the student and the student's parent(s)/guardian(s);

2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s), and an attendance supervisor or designee. The contract shall include:

    a. A specific description of the school's attendance expectations for the student;
    b. The period for which the contract is effective; and
    c. Penalties for additional absences and alleged school offenses, including additional disciplinary action and potential referral to juvenile court; and

3. Regularly scheduled follow-up meetings to discuss the student's progress.

4. Under this tier, a school employee shall conduct an individualized assessment detailing the reasons a student has been absent from school. The employee may refer the student to counseling, community-based services, or other services to address the student's attendance problems.

Tier III

This tier shall be implemented if the truancy interventions under Tier II are unsuccessful.

These interventions shall be determined by a team formed at each school. The interventions shall address student needs in an age-appropriate manner. Finalized plans shall be approved by the Superintendent of Schools/designee.

NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY[9]

A principal/designee may excuse a student to participate in non-school sponsored extracurricular activities. The principal shall document the approval in writing and shall excuse no more than ten (10) absences each school year. No later than seven (7) business days prior to the student's absence, the student shall provide documentation to the school as proof of the student's participation along with a written request for the excused absence from the student's parent/guardian. The request shall include the following:

1. Student's name and personal identification number;
2. Student's grade;
3. The dates of the student's absence;
4. The reason for the student's absence; and
5. The signatures of the student and parent/guardian.

MAKE-UP WORK

Make up work for excused or unexcused absences must be requested by the student or parent no later than three (3) days after returning to school.

STATE-MANDATED TESTS/END OF COURSE EXAMS

Students who are absent the day of the scheduled End of Course Exams must present a signed doctor's excuse or must have been given an excused release by the principal prior to testing to receive an excused absence. Students who have excused absences will be allowed to take a make-up exam. Excused students will receive an incomplete in the course until they have taken the End of Course Exam.

Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be averaged into their final grade.

CREDIT/PROMOTION DENIAL

Credit/promotion denial determinations may include student attendance, however, student attendance may not be the sole criterion.[11] If attendance is a factor prior to credit/promotion denial, the following shall occur:

1. Parents and students shall be advised if a student is in danger of credit/promotion denial due to excessive absenteeism.
2. Procedures in due process are available to the student when credit or promotion is denied.

DRIVER'S LICENSE REVOCATION [2]

More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any semester renders a student ineligible to retain a driver's permit or license or to obtain such if of age.

ATTENDANCE HEARING [12]

Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion denial shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass the course or be promoted. Upon notification of the attendance committee decision, the principal shall send written notification to the Superintendent of Schools/designee and the parent(s)/guardian(s) of the student of any action taken regarding the excessive unexcused absences. The notification shall advise parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Superintendent of Schools/designee.

The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

Within five (5) school days of the Superintendent of schools/designee rendering a decision, the student's parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record. Following the review, the Board may affirm or overturn the decision of the Superintendent of schools/designee. The action of the Board shall be final.

The Superintendent of schools/designee shall ensure that this policy is posted in each school building and disseminated to all students, parents, teachers and administrative staff.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130
11. TCA 49-2-203(b)(7); TCA 49-6-3002(b); Public Acts of 2023, Chapter No. 130
12. TRR/MS 0520-01-02-.17(7)

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Homeless Students 6.503
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Oak Ridge Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in May	**Student Wellness**	**6.411**	**06/09/25** **05/22/23**
		Rescinds:	Issued: **05/22/23** **01/27/20** **08/28/17** **08/22/16**

The Board recognizes the value of proper nutrition, physical activity, and other health conscious practices and the impact that such practices have on student academic achievement, health, and well-being. In order to provide an environment conducive to overall student wellness, this policy shall be followed by all schools in the District.[1]

COMMITMENT TO COORDINATED SCHOOL HEALTH

All schools shall implement the CDC's Coordinated School Health approach to managing new and existing wellness related programs and services in schools and the surrounding community based on State law and State Board of Education CSH standards and guidelines. The district's Coordinated School Health Coordinator shall be responsible for overseeing compliance with State Board of Education CSH standards and guidelines in the school district.

SCHOOL HEALTH ADVISORY COUNCIL[2, 3]

A district school health advisory council shall be established to serve as a resource to school sites for implementing policies and programs and develop an active working relationship with the county health council. The council shall consist of individuals representing the school and community, including parents, students, teachers, school administrators, health professionals, school food service representatives, and members of the public. The primary responsibilities of the council include but are not limited to:

1. Developing, implementing, monitoring, reviewing and as necessary, making recommendations as to physical activity and nutrition policies;
2. Ensuring all schools within the district create and implement an action plan related to all School Health Index modules;
3. Ensuring that the results of the action plan are annually reported to the council; and
4. Ensuring that school level results include measures of progress on each indicator of the School Health Index.

The State Board of Education's Coordinated School Health and Physical Activity Policies shall be used as guidance by the Council to make recommendations. The Board will consider recommendations of the Council in making policy changes or revisions.

Additionally, each school will have a Healthy School Team consisting of teachers, students, parents and administrators.[2] The Team shall hold Healthy School Team meetings during the school year to assess needs and oversee planning and implementation of school health efforts. The Superintendent/designee will ensure compliance with the school Wellness Policy, to include an assessment of the implementation of the Wellness Policy and the progress made in attaining the policy goals. The assessment will be made available to the public.

COMMITMENT TO NUTRITION

All schools within the District shall participate in the USDA child nutrition programs, which may include but not be limited to, the National School Lunch Program, the School Breakfast Program, the Summer Food Service Program, and the After School Snack Program.[4,5,6]

Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be encouraged. All food including vending machines, fundraising items, and concessions must meet guidelines set forth by the Healthy, Hunger-free Kids Act, 2010, Smart Snacks in Schools. In-school marketing for food and beverage items must only be for items meeting Smart Snacks in Schools nutrition standards.[4,5,6] The school principal/designee shall be responsible for overseeing their school's compliance with the State Board of Education Rules and Regulations for sale of food items in their schools.[2,5,6]

DISTRICT GOALS

The District will promote healthy nutrition through various activities, including nutrition related newsletters, informational links on the district website, healthy eating posters and bulletin boards in dining areas, and informational booths at various community functions. Nutrition Education will be offered as part of a standards based program designed to provide students with the knowledge and skills needed to promote and protect their health as outlined in the State Board of Education Health Education and Lifetime Wellness Standards. Nutrition Education will discourage teachers from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with a healthy breakfast.

COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION

The Board recognizes that physical activity is extremely important to the overall health of a child. Schools shall support and promote physical activity. Physical activity may be integrated into any areas of the school program.

Physical Education classes shall be offered as part of a standards based program designed to provide developmentally appropriate moderate to vigorous physical activity as an integral part of the class. All physical education classes shall comply with the State Board of Education's Physical Education Standards. In addition to the district's physical education program, non-structured physical activity periods shall be offered as required by law.[7]

Schools shall continue to offer after school sports and activities. Physical activity shall not be employed as a form of discipline or punishment. In addition, withholding physical activity as a form of discipline or punishment is prohibited.~~highly discouraged~~.

COMMITMENT TO MENTAL HEALTH AND WELL-BEING

The district is committed to promoting the positive mental health and emotional well-being of all students.

COMMITMENT TO CURRICULUM[3]

All applicable courses of study should be based on State-approved curriculum standards.

SCHOOL HEALTH INDEX[3]

All schools within the district shall annually administer a baseline assessment on each of the recommended School Health Index modules. Results shall be submitted to the School Health Advisory Council and reported to the State Department of Education.

RECORD KEEPING COMPLIANCE

The district's Coordinated School Health Coordinator shall ensure that records demonstrating compliance with community involvement requirements are maintained. The Coordinated School Health Coordinator shall additionally document that the school wellness policy and triennial assessments are made available to the public.[8]

Legal References

1. TCA 49-1-1002
2. State Board of Education Policy 4.204
3. State Board of Education Policy 4.206
4. 42 U.S.C.A § 1758b; TRR/MS 0520-01-06-.04 ~~(Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296))~~
5. TRR/MS 0520-01-06~~, Child Nutrition Programs~~
6. 7 C.F.R.§ 210 and 220
7. TCA 49-6-1021~~Public Acts of 2016, Chapter No. 669~~
8. 7 C.F.R. § 210.31(f)

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INTRODUCTION

To Students, Parents and Oak Ridge Schools Staff:

At Oak Ridge Schools, we are committed to fostering an educational atmosphere where every student can thrive academically, socially, and emotionally. Our discipline policies are designed to support this commitment by promoting positive behavior, personal responsibility, and mutual respect. The guidelines outlined in this handbook reflect our dedication to maintaining a school environment that is conducive to learning and personal development.

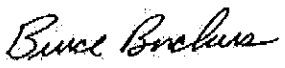
It is the purpose of the Oak Ridge Schools Discipline Code booklet to provide the framework for governing student policies related to disciplinary expectations, procedures and responsibilities approved by the Board of Education. This publication provides students, parents, school personnel, and the public a concise and comprehensive description of the minimum standards of behavior for all students enrolled in the public schools of Oak Ridge. It defines appropriate student conduct and presents a menu of alternatives to be employed by school administrators and staff to address individuals who exhibit inappropriate behavior. Emphasis is placed upon the right of all students to accept the challenge of maximizing their educational program through responsible behavior and academic achievement.

We believe that effective discipline is a collaborative effort between the school, students, parents, and the community. By working together, we can create a supportive framework that encourages students to make responsible choices and understand the consequences of their actions. This partnership is essential in helping our students develop into well-rounded individuals who are prepared for success in both their academic and personal lives.

I encourage you to review the Student Discipline Handbook carefully and discuss its contents with your students. Understanding the expectations and consequences outlined in this document will help ensure that our schools remain a place where respect, safety, and academic excellence are paramount.

Please keep this code booklet for reference throughout the school year. Should you have any questions concerning any information included in this document, please do not hesitate to talk with your school principal or contact the Office of Student Services.

Sincerely,



Dr. Bruce Borchers Superintendent

EXPECTATIONS & ROLE DEFINITIONS

EXPECTATIONS

Each individual within the school community has rights and responsibilities related to enjoying the benefits of the learning environment. The expectations for each group are identified in this section.

Students are expected to:

- Attend school, be on time and not skip class.
- Take advantage of the opportunity to learn.
- Assume responsibility for personal growth and self-discipline.
- Take care of both personal and school property.
- Respect the rights and property of others.
- Work cooperatively with school personnel and other students.
- Know and follow school rules.
- Respect school staff and the reasonable exercises of authority by school staff.
- Maintain appropriate classroom conduct.
- Dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty, and safety.

Teachers, Counselors, and Support Staff are expected to:

- Work collaboratively with each other, parents, and students to improve student behavior and to maintain a positive learning environment.
- Be knowledgeable of instructional techniques, which enhance and improve student behavior.
- Teach and model desired behaviors. Provide appropriate consequences and reinforce appropriate behavior.
- Confront any student misbehavior whenever observed in all school settings.
- Use interpersonal skills, which permits the de-escalation of student-staff conflict.
- Contact and involve parents in dealing with disciplinary and/or academic matters.
- Provide a flexible curriculum to meet individual needs.
- Maintain a safe and orderly school environment.
- Inform the community, students, and school staff of policies relating to pupil conduct.

Administrators are expected to:

- Protect the due process rights of teachers, students, and parents. Support other school personnel in the fulfillment of their disciplinary responsibilities.
- Contact and involve parents in dealing with disciplinary matters.
- Maintain a safe and orderly school environment.
- Inform the community, students, and school staff of policies relating to pupil conduct.

Parents are expected to:

- *Ensure that the child attends school and is on time.*
- Communicate with school personnel about their child and make themselves readily and easily accessible when the school needs to make contact.
- Realize the extent of responsibility for the behavior of their child.
- Prepare their child to assume responsibility for his/her own behavior.
- Foster positive attitudes in their child toward self, others, school, and community.
- Know and follow school regulations.

Rules and Expectations for Cross-Boundary/Tuition Students:
For a tuition or cross-boundary student to remain in their school of choice, the student must maintain **satisfactory achievement, good attendance**, and **acceptable behavior**. Each principal has the right to revoke the privilege after notice to the parent for help in addressing any problems. Specific guidelines have been established for revocation of cross boundary or tuition status. (See policy in section "Other School Information")

School Conduct

Students are expected to exhibit appropriate behavior at all times. Appropriate behavior includes showing respect for staff members and other students, paying attention, contributing appropriately to discussions, using appropriate language, following teachers' directions, refraining from making unnecessary and disruptive comments, etc.

Bus Conduct
Students are expected to follow the rules and regulations established by the Oak Ridge Schools' Transportation Policies. All students will be responsible to:

- Board the bus in a calm and reasonably quiet manner.
- Act with courtesy toward the driver and fellow students.
- Go immediately to a seat, sit down, and remain there until time to disembark.
- Cooperate with the bus driver in providing any information needed to enforce the rules of safety.
- Depart from the bus in a quiet, calm, and cautious manner and cross the street in front of the bus while traffic is stopped.
- Observe safety rules and respect the rights of others while waiting for the bus.
- Act with courtesy and respect toward private and public property.
- Cooperate fully with parents, teachers, and principals in obeying the rules established for the safety of all students.
- Maintain personal possessions at all times.
- Refrain from holding a seat for another person.
- Remain behind the driver's seat until the bus has come to a complete stop.
- Refrain from opening and closing windows without permission from the driver or other adult supervisor.
- Refrain from placing any body part or personal belonging outside the window
- Refrain from loud talking, screaming, and other boisterous behavior, which could distract the driver.
- Observe all related school rules.

Parents of kindergarten students must be visible at the student's bus stop.
The school bus is considered an extension of the school. Consequences for bus misbehavior will be the same as those employed for school rule violations within the school setting.

Student Behavior at School Events/Activities
School sponsored field trips, athletic events, or other activities are considered an integral part of the school program. All school rules and student behavior codes apply to student participants and student spectators at these events.

Visitor Code of Conduct
Except on occasions such as school programs, athletic events, open house, and similar public events, all visitors will report to the school office when entering the school and will sign-in. Persons who come onto school property shall be under the jurisdiction of the site administrator/designee.

Individuals who come onto school property or who contact employees on school or district business are expected to behave accordingly. The Visitor Code of Conduct is as follows:

Parents, community members, and any other visitors to school property or during school programs/activities **MUST NOT**:

1. Act in a threatening manner toward another or others.
2. Injure or threaten another or others.
3. Damage school property, or the personal property of another or others.
4. Disrupt classes, school programs or other school activities in any way.
5. Communicate with another or others in an abusive, harassing, or threatening manner.
6. Audio or video record where there is an expectation of privacy (*i.e.*, classroom instruction, locker rooms, etc.).
7. Disrupt school transportation or confront transportation staff on a bus/vehicle, a road, a neighborhood, etc.
8. Distribute or wear materials which are vulgar, obscene, advocate illegal action, promote drugs, or are disruptive.
9. Harass or discriminate against another or others based on protected class status (*e.g.*, race, color, religion, etc.).
10. Enter school property, or certain areas of school property, when otherwise restricted from entering the same.
11. Fail to promptly leave school property upon being directed to do so by school administration or law enforcement.
12. Possess, consume, sell, distribute or exchange alcoholic beverages, tobacco, vaping products, or illegal drugs.
13. Possess or use firearms or dangerous weapons, except in the case of law enforcement officers.
14. Gamble or encourage another or others to gamble.
15. Violate any applicable federal or state statute, local ordinance, or board policy.

If you have questions about this Code of Conduct, please refer to Board Policy 1.501, (Visitors to the School), and/or contact central office using the following telephone number: 865-425-9002.

Range of Authority to Discipline

Behavior problems are dealt with using procedures and consequences that vary based on the age of the student, severity of the offense, and the frequency of the offenses. **Disciplinary procedures are not limited to those occurring on school campuses, but include all school-related activities and even non-school-related activities if the student's behavior is directly linked to school events.** The Tennessee State Law recognizes the right of school personnel to act in the place of the parent in situations where school personnel are responsible for the students.

Rights of the student

The principal or principal's designee at the building level administers disciplinary actions. Students referred for a disciplinary violation are entitled to explain their side of the story and to place their conduct in what they consider to be the proper context. This is done in an informal administrative conference prior to administering any disciplinary action (except in an emergency situation).

Tennessee Code Annotated (TCA 49-6-3401) gives a school principal or his designee the authority to suspend a student for various rule violations. When out of school suspension is used the principal/designee will generally meet with the parent to develop a plan of improvement upon re-entry of the student. A written plan of improvement will be developed if the suspension exceeds five school days. Students and parents may from time

to time disagree with the action taken by the principal. The procedure to be followed when such a disagreement occurs is outlined in the "Rights to Reviews and Appeals" section of this handbook.

Oak Ridge Board of Education Expectations

The Oak Ridge Schools Board of Education has established this handbook as policy and expects that parents and school staff will work in close cooperation to ensure student success, both academically and behaviorally. In order to achieve this goal, it is anticipated that staff and parents will communicate routinely, and definitely, whenever there is a concern regarding student progress. By establishing and maintaining close contact, parents and teachers can prevent or minimize discipline problems as well as maximize student growth.

Discipline Hearing Authority (DHA)

The Discipline Hearing Authority is a Board of Education designee. This means that the Oak Ridge Board of Education has established the Discipline Hearing Authority to **hear and rule on appeals related to student suspensions**.

The DHA is made up of Oak Ridge School staff who is not involved in the situation that resulted in the student being suspended from school. Members of the DHA for any specific student's hearing would not be under the authority of the principal that suspended the student and are therefore able to be impartial in their judgment of the student's behavior.

A DHA hearing is not open to public audiences like a Board of Education hearing would be. This gives the student and family more confidentiality and privacy in presenting their appeal. A parent or student may appeal (in writing and within five working days or receipt of a written DHA decision) the decision of the DHA to the Superintendent. However, upon review of the written record of the DHA hearing, the Superintendent may decide to simply affirm the DHA decision; or may lessen the discipline administered; or may decide to hear the case in an open Board of Education meeting. Appeals to the Board will be open meetings unless the parent/guardian has officially requested a closed meeting. In cases where the state law or Board of Education Policy requires "zero tolerance" for substantiated rule violations, the Superintendent of Schools has final authority over consequences to be administered on a case-by-case basis.

ATTENDANCE & ENROLLMENT

Under the Tennessee Compulsory School Attendance Law, all children between the ages of six and seventeen, both inclusive, are legally required to attend school (TCA 49-6-3001). Students less than 6 years of age who have been enrolled in school for 6 weeks or more are subject to the same attendance regulations as other students of compulsory school age (TCA 49-6-3007). Students entering first grade are required to have completed a State-approved kindergarten program (TCA 49-6-201). Students not in school on any day for at least half the time for which they are enrolled will be considered absent for state reporting. This includes students not in school half the abbreviated day. Per 49-6-3007, after a child has five (5) unexcused absences without adequate excuse, their parent(s)/guardian(s) will receive a notice stating that the child's attendance at school is required. Upon the next unexcused absence, a referral may be made to the Anderson County Juvenile Court and a Truancy petition may be issued. If after notice to the juvenile court is given, either the child or parent(s)/guardian(s) do not immediately conform to school attendance guidelines, additional referrals shall be made to either law enforcement, the Tennessee Department of Children's Services, and/or the juvenile court where appropriate. The legal consequences issued by the Court for unlawful absences can result in criminal charges for educational neglect which is a Class C misdemeanor per TCA-49-6-3009 (amended). Parents can also be fined up to $50.00 per day, given community service or be ordered to serve time in the county jail.

In collaboration with the Anderson County District Attorney's Office and the Oak Ridge Police Department, a truancy review support system is in place. Parents will be notified via phone calls, school personnel contact and US mail that their child has the potential of being petitioned to court for truancy and the parent could be prosecuted for educational neglect. Included in the appendices are the steps for reporting truancy by school personnel and the steps in place across the district.

Students are expected to:

- Be present and on time for all assigned classes (skipping classes will count as unexcused absences).
- Present documentation of parental permission before checking out of school. Class absences as a result of early checkout are considered the same as any other absence and are subject to all attendance policy rules.
- Provide a written excuse for each absence from his/her parent or custodial parent giving the date and reason for the absence(s).
- Make up assigned work missed during excused absences.

Excused Absences

Students must be in school unless the absence has been excused for one of the reasons listed below. It is the responsibility of each student's parent/guardian to explain the student's absence to the school in a manner satisfactory to the principal. Absences may be classified as either excused or unexcused as determined by the principal or his/her designee. Absences will only be excused for the following reasons:

1. Personal illness/Personal reasons
    a. Only seven days, whether consecutive or not can be excused by a parent note;
    b. After a child has had (7) days, not necessarily consecutive, of illness/personal related absences excused by a parent note, **any future illness related absence must have a doctor's note stating that the absence is medically necessary.**
    c. All parent and doctor notes must be turned into the school within three school days of the child returning to school.
2. Death in the family
3. Religious observations
4. Extreme weather conditions
5. Court appearance or legal mandates
6. Family emergency
7. School sponsored events
8. School related events

Any absence that does not fit any of the criteria listed above will be considered unexcused.

A student is considered legally truant following **five** (5) cumulative unexcused absences (**TCA 49-6-3007**). The Board of Education may excuse children from compulsory attendance in accordance with guidelines developed by the State Board of Education (TCA 49-6- 3005). Students may be subject to withdrawal from Oak Ridge Schools after ten consecutive unexcused absences or fifteen unexcused absences during a semester (TCA 49-6-3017[c]). In cases of IEP students, the IEP team will convene to discuss appropriate options available.

Truancy

Students who are absent **five** (**5**) days without adequate excuse will be reported to the superintendent of schools or his/her designee who will, in turn, provide written notice to the parents/guardians of the student's absence. Skipping classes is also a form of truancy and will fall under the same consequences for unexcused absences. The legal consequences issued by the Court for unlawful absences can range from zero to the child being placed in the custody of the Tennessee Department of Children's Services with the parents paying child support to the

State. The parents can also be fined up to $50.00 per day, given community service be ordered to serve time in the county jail or be criminally charged with a Class C misdemeanor for educational neglect.

Truancy Reporting Steps:
Step One – Parent/Guardian will receive an automated phone message informing them that their child has accumulated 3 unexcused absences.

Step Two – Once a student accumulates 5 unexcused absences, the following interventions will be implemented:

1. Parent/Guardian will receive an automated phone message.
2. Parent/Guardian will be mailed a letter regarding student attendance expectations from General David Clark, Anderson County District Attorney.
3. Parent/Guardian and the student will receive an invitation to meet with the school Truancy Intervention Team to complete an attendance contract.
4. Student attendance will be monitored the remainder of the school year.

Step Three – Once a student has accumulated 7 unexcused absences, the following interventions will take place:

1. School staff will contact parents/guardians to inform them that their child has accumulated 7 unexcused absences.
2. The Department of Student Services will send a written notice directing parents/guardians and the student to attend a Truancy Review and Support Meeting.
3. Parents/Guardians choosing to attend the Truancy Review and Support Meetings will have the opportunity to participate in a Diversion Program. Maintaining compliance with the terms of the Diversion will allow the parent to avoid having a truancy petition filed against their child as well as the possibility of an educational neglect charge against them.
4. Parent/Guardians electing not to attend the Truancy Review and Support Meeting risk the possibility of being referred for legal interventions.
5. The School Truancy Team will complete the Attendance Assessment to determine barriers and needed support to promote acceptable school attendance.

Step Four – Once a student has accumulated 10 unexcused absences, the following actions will take place:

1. The Executive Director of Student Services and the School Truancy Team will continue monitoring attendance.
2. If the student continues to accumulate unexcused absences, the School Truancy Intervention Team will complete the Truancy Referral Form (A) and recommend one of the listed interventions to the Director of Pupil Service and the Executive Director of School Leadership
    a. Continue to provide student support and monitor attendance
    b. File a truancy petition against the student
    c. Charge the parent or guardian with educational neglect
3. The Director of Pupil Services will then complete the Truancy Referral Form (B) and determine which of the above interventions are most appropriate.

Step Five – If it is determined legal interventions are appropriate, the Director of Pupil Services will submit a completed Truancy Referral Packet to the School Resource Officer who will take the appropriate legal action for educational neglect. If a truancy petition is filed, the Director of Pupil Services will file with the Anderson County Juvenile Court.

BEHAVIOR & DISCIPLINE PROCESS

Oak Ridge Schools in accordance with School Board policy 6.300 will make every effort to utilize trauma informed and restorative discipline practices to encourage positive student behavior. A Tiered system of behaviors has been adopted by this policy- see section titled Levels of Misbehavior for more information. Certain behaviors will result in suspensions and or/expulsions. Students may be suspended short term (less than ten days), long term (ten days or more) or expelled (no less than one calendar year) from school for unacceptable behavior as outlined in this booklet. Unacceptable behavior is defined as behavior that is in violation of city or state laws and/or school rules.

Principals have the authority to suspend students from school attendance, including its sponsored activities, and/or from riding a school bus (T.C.A. 49-6-3401).

In addition, some school rule violations always require expulsion under state law (T.C.A 49-6-3401 and 49-6-4216). These violations are referred to as "zero-tolerance violations and are:

- Possession of a firearm on school property/activity
- Possession/use/sale of drugs on school property/activity
- Battery on a staff member
- Making a threat to use a bomb, dynamite or any other deadly or destructive device, including chemical weapons, on school property or at a school sponsored event.
- Threats of mass violence
- Electronic threat to cause bodily injury or death to another student of school employee

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)
- Battery on peers; other than mutual combat
- Use of any device as a weapon to intentionally harm another or threaten harm
- Possession of any items defined as weapons in this handbook

Students confirmed of committing the following actions will not be eligible to attend the Secret City Academy for in person instruction:

1. Possession of a firearm on school property/Activity.
2. Battery on a staff member.
3. Intentional or unprovoked assault or battery on a student.
4. Making a threat to use a bomb, dynamite, or any other deadly or destructive device, including chemical weapons, on school property or at a school sponsored event.
5. Possession of drugs with the intent to distribute or sale.
6. A student whose presence creates an unreasonable safety concern.

These students will have the option of participating in an on-line program until their suspension or expulsion has ended.

LEVELS OF MISBEHAVIOR AND DISCIPLINARY OPTIONS

This section identifies levels of misbehavior, the disciplinary procedure typically used to address a specific category of misbehavior, and the discipline options available to a teacher and/or principal for the various types of misbehavior. The following levels, procedures, and options are designed to protect all members of the educational community in the exercise of their rights and duties. The district shall utilize trauma-informed discipline practices. (School Board Policy 6.300).

MISBEHAVIORS: Level I

Level I rule violations are minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual staff member.

Examples (not an exclusive listing):

Classroom disturbances; Classroom tardiness; Cheating and lying; Use of inappropriate language (non-directed, first offense, inadvertent); Non-defiant failure to do assignments or carry out directions; Teasing of a peer; possession of unauthorized personal communication devices and dress code violations.

Disciplinary Procedures Generally Followed:

- Immediate intervention by the staff member.
- Determine what offense was committed and its severity.
- Determine that the student understands the nature of the offense and has an opportunity to explain his/her behavior.
- Employ appropriate disciplinary options.
- Record of the offense and disciplinary action maintained by staff member.
- Confiscation of unauthorized electronic device.
- Refer to school counselor

Disciplinary Options:

Verbal reprimand; Restricting activities; Counseling; Withdrawal of privileges; Issuance of demerits which might affect citizenship or deportment grades; Strict supervised study; Detention; and/or In-school suspension.

MISBEHAVIORS: Level II

Misbehavior where frequency or seriousness tends to disrupt the learning climate of the school. Included in this level are misbehaviors, which do not represent a direct threat to the health and safety of others, but where educational consequences are serious enough to require corrective action on the part of administrative personnel.

Examples (not an exclusive listing):

Continuation of unmodified Level I behaviors; Tardy to school; Using forged notes or excuses; Disruptive classroom behavior; Teasing with intent to embarrass; stealing, possession of unauthorized personal communication devices, gambling, skipping class, and inappropriate access of Internet sites, e-mail services or secured files

Disciplinary Procedures:

- Immediate intervention by staff members.
- Student is referred to principal for appropriate disciplinary action.
- Principal/designee meets with student and teacher.
- Principal/designee hears report/referral made by teacher, permits student the opportunity of explaining his/her behavior, denying it or explaining any mitigating circumstances.
- Principal/designee takes appropriate disciplinary action and notifies teacher of action.
- Record of offense and disciplinary action maintained by principal.
- Parent notified of situation and the action taken.

Disciplinary Options Available to staff:

Modified probation; Social probation; Peer counseling; Referral to outside agency; In-school suspension; Transfer from class; Detention; Suspension from school-sponsored activities or from riding school bus;

Restricting school-related honors/privileges student is otherwise due; Truancy Review Board, Truancy Court; short term placement (not to exceed 9 days) in our restorative program (Reflect, Restore, and Repair) located at Secret City Academy and/or Out-of-school suspension not to exceed ten (10) days.

MISBEHAVIORS: Level III

Acts directly against persons or property but where consequences *do not seriously endanger* the health or safety of others in the school.

Examples (not an exclusive listing):
Continuation of unmodified Level I and II behaviors; Fighting (simple); Vandalism (minor); Stealing; Cheating; Computer misuse; Threats to others; General allegation of a peer; and Directed profanity at a staff member (range up to five (5) day suspension first offense) -

Disciplinary Procedures:

- Immediate intervention by staff members.
- Law enforcement may be contacted if deemed appropriate and possible arrest may result
- Student is referred to principal for appropriate disciplinary action.
- Principal/Designee meets with student and staff member.
- Principal/Designee hears report/referral and permits student the opportunity of explaining conduct.

Principal/Designee takes appropriate disciplinary action:

- If student's program is to be changed, adequate notice shall be given to the student and his/her parents of the charges against him, his/her right to appear at a hearing and to be represented by a person of his/her choosing
- A change in school placement may be appealed.
- Record of offense and disciplinary action maintained by principal.
- Parent notified of situation and the action taken.

Disciplinary Options:
In-school suspension; Detention; Restitution for lost, damaged or stolen property; Out- of-school suspension not to exceed ten (10) days; Mandatory tutorial sessions outside the regular school day; Social adjustment/skill building classes; short term placement (not to exceed 9 days) in our restorative program (Reflect, Restore, and Repair) located at Secret City Academy, Transfer from class; and/or Long-term out-of-school suspension for more than 10 days;

MISBEHAVIORS: Level IV

Acts which result in violence to another's person or property, or which *pose a threat* to the safety of others in the school, or substantially disrupt the learning environment. These acts are so serious that they usually require administrative actions, which result in the immediate removal of the student from the school, the intervention of law enforcement authorities and/or long-term removal from the school.

Examples (not an exclusive listing):
Unmodified Level III behaviors; Felony charges of criminal activity within the community which, because of the nature of the charge, has a high probability of disrupting the learning environment; Threat of mass violence on school property or at a school-related activity*, Extortion; Bomb Threat; Possession/use/transfer of dangerous weapons*; possession/use/or transfer of weapons or look-alike weapons on or around a school campus or a school activity; participation in any activity within the community that provokes campus unrest; Assault; Battery; Vandalism; Theft/possession/sale of stolen property; Arson; Possession of unauthorized substances (drugs and other controlled substances)*; Use/transfer of unauthorized substances; Sexual allegation/Ethnic

allegation/Tormenting of a peer/Hazing; Serious breach of conduct; Trespassing; Making false accusations about a staff member; Electronic threat to cause bodily injury or death to another student of school employee*

Disciplinary Procedures:

- Immediate action by staff prudent to a given situation (School Resource Officer [SRO] may be involved at this point).
- Principal confers with appropriate staff members and with the student.
- Principal hears staff report/referral and permits student opportunity of explaining conduct. Parents are notified.
- Law enforcement officials are contacted and possible arrest may result (unless SRO is already involved).
- Incident is reported and recommendations made to the Superintendent of Schools.
- Complete and accurate reports are submitted to the Superintendent of Schools.
- Student is given hearing before Discipline Hearing Authority.

Disciplinary Options:
Out-of-school suspension; Expulsion; Alternative school; Other Discipline Hearing Authority or Board action which results in appropriate placement; Required to attend a related skill building program and/or Suspension for a period of not less than one (1) calendar year subject to modification by the Superintendent of Schools on a case-by- case basis.

*Zero Tolerance Offenses

Zero Tolerance (T.C.A. 49-6-3401)
Some school rule violations always require expulsion under state law. These violations are referred to as "zero tolerance" violations and are:

1. Bringing to school or being in unauthorized possession of a firearm on school property;

2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored event;

3. Aggravated assault;

4. Assault that results in bodily injury upon any teacher, principal, administrator, any other employee of the school, or school resource officer; or

5. Valid threats of mass violence on school property or at a school-related activity as determined by a threat assessment team.

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)
- Battery on peers; other than mutual combat
- Use of any device as a weapon to intentionally harm another or threaten harm

- Possession of any items defined as weapons in this handbook

BULLYING, HARASSMENT, HAZING

Bullying

It is the policy of the Oak Ridge Schools to maintain a learning environment that is free from allegation and bullying due to a student's race, color, sex, sexual orientation, gender identity, national origin or disability. The Oak Ridge Schools prohibits all forms of bullying, including cyber bullying and harassment (Board Policy 6.204)
It is a violation of state and district policy for any student, teacher, administrator or other school personnel of this district to bully or tolerate bullying as defined by this policy (TCA 49-6-4503). **Bullying** is defined as any act that substantially interferes with a student's educational benefits, opportunities or performance, takes place on school grounds, at any school-sponsored activity, on school provided transportation, or at any official school bus stop, and that has the effect of (1) physically harming a student or damaging a student's property; (2) knowingly placing a student in reasonable fear of physical harm to the student or damage to the student's property; or (3) creating a hostile educational environment. Behavior of this nature may result in the following but is not limited to, disciplinary actions per school board policy:

- **Two days in school suspension and parent conference held**
- **Two days out of school suspension and parent conference held**
- **Five days out of school suspension**
- **Ten days out of school suspension and referral to Disciplinary Hearing Authority**

Any continued bullying behavior will be subject to expulsion.
The school system will act to promptly investigate all complaints, formal or informal, verbal or written for alleged incidents of bullying. Bullying/Allegation forms are available in each school office and is also located in the back of the handbook. The form should be completed by the student and given to the school administrator or building designee. The school will follow up by conducting an investigation and submitting a copy of the final disposition to the Executive Director of Student Services.

Cyberbullying

Cyberbullying is the use of cell phones, instant messaging, e-mail, chat rooms, social networking sites or other type of digital technology to harass, threaten, discriminate or intimidate others. If a student receives a text, email, blog, comment, social network post or message via other Web 2.0 tool that makes them feel uncomfortable or is not respectable, they must follow the steps mentioned above to report the incident to the school administrator or building designee and must not respond to comment.

Harassment

No student shall commit any act that injures, degrades, threatens or disgraces others. Students perceiving harassment must report each occurrence to a teacher, a school counselor or administrator. Forms for reporting allegations of harassment are available in the school office and should be completed by the student, parent or guardian and given to the school administrator or designee. This is a formal procedure and a record of all grievances must be maintained by the Department of Student Services or Human Resources (whichever department is appropriate).
Students, parents, and staff are expected to report occurrences of perceived discrimination or harassment to a school counselor or building administrator. Harassment of another student will not be tolerated. Behavior of this nature may result in the following but is not limited to, the disciplinary actions per school board policy:

- **Two days in school suspension and parent conference held**
- **Two days out of school suspension and parent conference held**
- **Five days out of school suspension**
- **Ten days out of school suspension and referral to Disciplinary Hearing Authority**

Any continued harassment behavior will be subject to expulsion.

Sexual Harassment

In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment and discrimination on the basis of sex are prohibited. (Board Policy 6.3041). Any individual who has knowledge of behaviors that may constitute a violation of this policy shall immediately report such information to the Title IX Coordinator, however, nothing in this policy requires a complainant to either report or file a formal complaint within a certain timeframe. If the complaint involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

Hazing

Hazing by any person or organization sanctioned by the Oak Ridge School System is prohibited by the board of education pursuant to T.C.A. 49-2-120.

"Hazing" means any intentional or reckless act in Tennessee, on or off Oak Ridge Schools property, by one (1) student acting alone or with others which is directed against any other student, that endangers the mental or physical health or safety of that student, or which induces or coerces a student to endanger such student's mental or physical health or safety. ***"Hazing"*** does not include customary athletic events or similar contests or competitions and is limited to those actions taken and situations created in connection with initiation into or affiliation with any organization (TCA 49-2- 120).

VIOLENCE, WEAPONS, THREATS OF VIOLENCE

Threats of Violence

Per TCA 49-6-3401, a threat is defined as: school threat (threat of harm or destruction); any threat (verbal, written or electronic) by a person to use other substances or devices for the purpose of exploding, burning, causing damage to a school building or school property or to harm students or staff; intentionally making a false report of potential harm from a bomb, dynamite, explosive or arson-causing device; gang-related or hate- related. Threats will be investigated by school staff and may result in possible disciplinary actions.

Violence

Violence or threatened violence against anyone attending or assigned to a public school is against the law (TCA 49-6-3401). Mutual combat between students will generally be disciplined as follows:

- **1st Offense - Up to 5 days out-of-school suspension.**
- **2nd Offense - Up to 10 days out-of-school suspension and enrollment in anger management class at parent's expense.**
- **3rd Offense - Recommendation for expulsion.**

Students encouraging fighting will be subject to the same discipline as combatants.

Acts of battery, physical intimidation and/or aggression may be reported to law enforcement. Battery is sufficient reason for expulsion on a first offense. Fighting involving more than two students will be sufficient reason for expulsion on the first offense. Retaliation against students cooperating with school administration is subject to expulsion on a first offense. Physical aggression (contact) towards a staff member will result in an expulsion on the first offense.

Given the events that have occurred throughout the United States involving students using firearms on their peers, the school staffs have been directed to investigate any student making "death threat" statements to determine the seriousness of the threat. The student may be suspended or excluded from school while the

potential for "real harm" is evaluated. In some cases, student will need to undergo a mental health assessment at parent expense.

Weapons

The possession of legally defined weapons or any instrument used as a weapon (including look-a-likes), whether on a person or in his/her locker or vehicle, is prohibited. It is a violation of state law for any person to possess or carry, whether openly or concealed a weapon on school property. Weapons are defined as firearms, knives exceeding 2.5 inches, explosives, blackjacks, knuckles, clubs, BB guns, pellet guns, a sharp pointed or edged instrument, or any other device capable of harming an individual. A weapon (or an item perceived as a weapon by school authorities) will be given to the police. All students using or possessing a weapon will be reported to the police. **Any item deemed a weapon per consultation with the police will result in the appropriate disciplinary consequence (i.e. pepper gas, mace, taser, electrical weapons, possession or use of fireworks or incendiary devices).**

A violation of this law is a felony with a maximum penalty of six (6) years' imprisonment and a fine not to exceed three thousand dollars ($3,000). (TCA 39-17-1302 and, TCA 39-17-1309) Individuals violating this law are subject to prosecution

Carrying weapons on school property

Possession of a "weapon-knife" (butterfly, switchblade, hunting knife, large pocket knife, etc.) concealed or openly with the intent to go armed is a violation of 39-17-1309 (2) will be subject to expulsion. Violation of this subsection is a Class E felony. Use of any knife in relationship to a threat of harm or actual injury will result in expulsion. Students who bring or use a firearm in school buildings, on school grounds or at school - sponsored events will be expelled for a period of not less than one year (TCA 49-6- 3401) (U.S.C. Code 18-921).

A principal or teacher who has reasonable suspicion to believe a student is in possession of a weapon at school in violation of TCA 39-17-1307, 39-17-1309, 49-6- 4209 or of title 39, chapter 17; part 4 is required to report such suspicion to the appropriate authorities.

The policy of the Oak Ridge Schools is to suspend students for no less than 2 days for possession of a simple pocket-knife.

Student with knowledge of a Zero Tolerance Weapon Offense at school

Any student with direct knowledge of a weapon on school property that fails to immediately report this safety concern to school staff, or an SRO will be **suspended out of school for a period of not less than 10 days and possible expulsion.**

DRUGS, ALCOHOL, TOBACCO, VAPING

According to the United States Department of Education (DOE), "the use of alcohol... and other illicit drugs undermines students' ability to achieve academically, is associated with other harmful behaviors, and is incompatible with a school climate of respect, safety, and support for learning." In fact, according to the DOE, "students who are disengaged in school are more likely to be users." "Alcohol is by far the substance most abused by students... [and,] among illicit drugs, marijuana is by far the most commonly used by young people."

Similarly, the Centers for Disease Control and Prevention (CDC) details that "15% of high school students reported having ever used select illicit or injection drugs." Further, the CDC notes that such "drug use is associated with sexual risk behavior, experience of violence, and mental health and suicide risks." And the Food

and Drug Administration (FDA) confirms that the adverse effects of drugs can include over the counter products such as delta-8 THC, as national poison control centers received thousands of exposure cases of delta-8 THC products from early 2021 through early 2022 (41% of which involved pediatric patients less than 18 years of age).

The Board recognizes the above-issues and concerns, and, in turn, wishes to apply the following disciplinary procedures in situations involving and/or in any way relating to students with drugs and/or alcohol:

Disciplinary Procedures

- The principal confers with appropriate staff members and with the student.
- The principal hears the accusations and allows the student the opportunity to explain his/her conduct.
- The parent(s)/guardian(s) are notified.
- Law enforcement officials are contacted.
- The incident is reported, and recommendations are made to the Director of Schools.
- If the student's placement is to be changed, adequate notice of the charges shall be given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a hearing.

Disciplinary Actions are outlined according to substance below.

Depending on the seriousness of the offense, the Board of Education has extended the discipline **option** of expulsion for a first offense to include:

- Alcohol possession/use or distribution on school property or at a school activity
- Alcohol or drug use prior to accessing school property/activity (under the influence)

<u>Alcohol Violations</u>

Examples: Use, possession, sale, distribution, and/or being under the influence of alcohol.

- **1st Offense (within a school year): Assignment to an alternative school or program for a 90-school day placement.** After completing 90 school days in an alternative school or program, the student and/or his/her guardians may request, through the Director of Schools, re-admittance to a regular school program. The Director may reduce the alternative placement period at his/her discretion, or upon a report from alternative school/program personnel that the student has consistently behaved well and made consistent academic efforts.
- **2nd Offense (within a school year) – Expulsion for a calendar year.**

<u>Non-Narcotic Violations (CBD, HHC, Delta-8, Hemp-derived THC etc.)</u>

Use, possession, sale, or distribution of drug paraphernalia, including, but not limited to, vape pens/products used with or associated with evidence of CBD, HHC or Delta 8 products; OR Use and/or being under the influence of products containing or marketed as containing any level THC and/or CBD (for controlled substance possession, see LEVEL II below).

- **1st Offense (within a school year): Assignment to an alternative school or program for a 90-school day placement.** After completing 90 school days in an alternative school or program, the student and/or his/her guardians may request, through the Director of Schools, re-admittance to a regular school program. The Director may reduce the alternative placement period at his/her discretion, or upon a report from alternative school/program personnel that the student has consistently behaved well and made consistent academic efforts.
- **2nd Offense (within a school year) – Expulsion for a calendar year.**

<u>Narcotic Violations (Delta-9 THC, Controlled Substances, Legend Drugs) - Zero Tolerance</u>

Example: Unlawful possession of any controlled substance, Delta-9 THC, controlled substance analogue, or legend drug, which could include the sale and/or distribution of such a drug on school grounds or at a school-sponsored event.

- Pursuant to Tennessee law (Tenn. Code Ann. Section 49-6-4002), committing such an offense shall result in the student being **expelled from the regular school program for at least one (1) calendar year,** unless modified by the Director of Schools. Modification of the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may also be assigned to an alternative school or program at the discretion of the Director of Schools.

Drug Paraphernalia

It is unlawful to use, possess with the intent to use or to promote the sale of drug paraphernalia (T.C.A. 39-17-425). Such possession or use may be treated similarly to the possession or use of drugs at school.

Drug Testing

Principals are authorized to order drug tests for individual students when there is reasonable cause. Prior to performing a drug test on a student based on reasonable suspicion, certain conditions must be met. These conditions are listed in 6.3071 of the Oak Ridge School Board policy listed on the last 3 pages in this handbook. Students involved in any voluntary extracurricular activities shall be subject to random drug tests. Parents and students will be informed of this policy prior to participation and shall sign a contract to the drug testing and a release of information as a condition of participation.

Extracurricular activity is defined as voluntary participation in activities not falling within the scope of regular curriculum and carrying no academic credit. This includes participating in athletic programs, cheerleading, bands, clubs, student leadership positions etc.

Tobacco and Vaping

Students who are vaping or found to be in possession of tobacco or tobacco products on school property including smokeless tobacco and electronic cigarettes will be assigned the following consequences:

- **First Offense-** Student will be assigned two days of in school suspension and be assigned Coping Conversations classes.
- **Second Offense-** Student will be assigned 4 days of in school suspension, receive a tobacco citation and be required to attend a tobacco/vaping education class.
- **Third Offense-** Student will be assigned 5 days of in school suspension and receive a tobacco citation.
- **Fourth Offense-** Student will be assigned 3-5 out of school suspension and receive a tobacco citation.

Non-Tobacco Vape

Refer to Non-Narcotic (CBD, HHC, Delta-8) or Narcotic (Delta-9 THC, Controlled Substances) Substance violations, depending on the content of the vape.

MISCELLANEOUS TERMS & OFFENSES

This section attempts to define terms commonly used by school staff. It is also believed that this section will further explain potential consequences or actions that may occur for specific types of rule violations. These terms are arranged in alphabetical order.

Abusive Language

Use of vulgar, profane, or threatening language on any school property including buses or at any school event is prohibited. See School Conduct for consequences.

Appeal

A grievance procedure for administrative decisions.

Debt to School

Any student who incurs a school debt may be denied a grade card, diploma, and certificate of progress or transcript until restitution is made (TCA 49-1-302(a)(12)).
However, a child with a disability shall not be denied a copy of his/her educational record, including but not limited to grade cards, diplomas, transcripts, IEPs, progress reports, etc. notwithstanding the student's outstanding school debts.

Discrimination

In compliance with equal opportunity legislation, the Oak Ridge Schools does not discriminate nor deny any student's participation in any program or activity on the basis of gender, race, color, religion, ethnicity, national origin, sexual orientation, gender identity or disability. Students or parents believing specific acts of discrimination are occurring should contact the school principal for the grievance procedures. This is a formal procedure and a record of all grievances must be maintained by the Department of Pupil Services for all students or Human Resources for all employees. Students, parents, and staff are expected to report occurrences of perceived discrimination or harassment to a school counselor or building administrator, or Oak Ridge School staff.

Dress Code

The Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear suitable clothing. Students are asked to wear simple, comfortable clothing that is clean and neat. Shoes should be worn at all times. Generally speaking, students are not to wear clothing which compromises safety or modesty; nor clothing which is disruptive to the educational process. Students are prohibited from wearing:

1. Clothing or accessories which by reasonable judgment is considered unsafe, dangerous or a health hazard (examples include, but are not limited to: wallet chains, spiked collars, necklaces or rings with spikes or sharp edges, oversized belt buckles, picks and combs).
2. Clothing or accessories which contain or suggest obscene symbols, signs, slogans or words degrading any gender, cultural, religious or ethnic values.
3. Clothing or accessories which contain or suggest language or symbols oriented toward violence, vandalism, sex, drugs, alcohol or tobacco.
4. Pajamas or clothing resembling sleepwear. This also includes house shoes.
5. Apparel
    a. Shirts, shorts, jeans or pants with holes, skirts and dresses that compromise modesty or are disruptive to the learning environment.
    b. The following attire is not permitted: bare midriffs; halter or tube tops; short shorts; tight, see through, or revealing clothing; or clothing which allows underwear to be exposed, such as sagging pants, spaghetti strap tops, tank tops, sports bras, and muscle shirts.
    c. A belt is mandatory if pants or shorts will not stay at the waist without one.
    d. Hats, head coverings, bandanas, and sunglasses are not to be worn inside the school building unless for religious purposes.
6. Any articles which can be related to gang activity such as: items with gang names; gang initials; or individual gang member monikers; gang related jewelry; gang related tattoos; or self-inflicted scars. (TCA 49-6- 4215)

7. Any manner of grooming, which by its color, arrangement, trademark, or any other attribute that is gang related. This may include such items as shoelaces, belt buckles, hats or tattoos.
8. All students must wear shoes. It is strongly suggested that students wear shoes which either enclose the foot or are secured with heel straps. Flip flops are not allowed in grades PreK-4.
9. Heavy coats must be removed upon arrival at school, be placed in lockers and left there until the student leaves the building. (At campuses that have multiple buildings that require outside travel between classes, the principal may exercise discretion.)

The school building administrator may make exceptions to dress requirements to accommodate the special needs of classes (examples include but are not limited to: science labs, welding, cooking labs) and/or certain sports/activities.

All students are expected to comply with the general dress code policy of the Oak Ridge School Board. Students who fail to comply with the Dress Code Policy shall be advised of the policy and offered the opportunity to take corrective action. The School shall attempt to contact the student's parents. Students who repeatedly fail to dress in accordance with the Dress Code Policy may be subject to disciplinary actions as set forth in the Oak Ridge Schools Discipline Code. The Administration reserves the right to judge what is appropriate or not.

Driver's License

Any student between the ages of 15 and 18 making application for a driver's permit or license must be enrolled in school or meet other special requirements of the law. To obtain a driver's license or permit a student must have thirty (30) consecutive days of attendance without unexcused absences.

To maintain a driver's license, students must be enrolled in school. According to TCA 55-10-701, students between the ages of 13 and 18 found guilty (in juvenile or adult court) of using alcohol or controlled substances shall be denied a Tennessee driver's license.

When a student, under the age of 18, drops out of school, his/her name will also be forwarded to the Department of Safety resulting in the loss of the license. Withdrawal from school is defined as 10 consecutive days of unexcused absences, or 15 days of unexcused absences within a single semester, or notification of withdrawal. (Public Chapter No. 763 and TCA 49-6-3017)

Extortion

It is against the law for anyone to threaten, harm, or restrict the freedom or action of another person in order to obtain property or services of that person (TCA-39-14-112). This behavior is subject to suspension on the first offense.

Felony Charge

Any student charged with a felony for off-campus criminal behavior, whose presence in school poses a danger to persons or property or disrupts the educational process, is subject to suspension (TCA 49-6-3401).

Fireworks

The possession, sale or use of any fireworks on school grounds is in violation of the law (TCA 68-104-112). The discharge of fireworks in or around the school setting may result in suspension.

Gambling

It is against the law to knowingly engage in gambling (TCA 39-17-502) or games of chance for money and/or other articles of value.

Homework and Class Assignments

Students are expected to complete class assignments and those who fail to do so may be expected to attend help sessions, if available. Students failing at grading periods, who are not routinely accessing help sessions, will be subject to mandatory assignment to tutoring sessions. Failure to attend mandatory tutoring sessions will be subject to discipline up to and including suspension.

Homebound

Homebound services may be available for students who meet the criteria listed below:

1. **Short term illness** preventing attendance to school
2. Documentation from a licensed, treating medical physician supporting the need for the homebound service.
3. Students must remain in attendance at their school until the information listed above has been received and approved. Parents will be notified of the status of the Homebound application by the Health Services Coordinator/Pupil Services.

Profanity (Directed at Staff Member)

Students who use profane, vulgar, abusive language or display other forms of flagrant disrespect toward staff members will generally be disciplined as follows:

- **1st Offense - Up to 5 days out-of-school suspension.**
- **2nd Offense - Up to 10 days out-of-school suspension.**
- **3rd Offense - Long-term suspension (beyond 10 days).**

Depending on the severity of the behavior, a principal may invoke any of the above consequences as well as other disciplinary measures on the first offense.

Search

When individual circumstances dictate, a principal may order a search of a student, his/her possessions, book bags, containers, packages, locker or vehicle located on school property (TCA 49-6-4204). Students are responsible for items found stored in their assigned locker. **Students shall not share a school locker and should ensure the locker is secure/locked at all times.** Items found in a locker will be considered the property of the individual student assigned the locker. Items found in the student's possession or in his/her belongings will be considered the property of the individual student.

Theft (Robbery)

It is unlawful for anyone to take property from another person by force, fear or without that person's consent (TCA 39-13-401, and TCA 39-14-103). Any student found guilty of theft may be suspended from school and in certain instances may be considered for either long-term suspension or expulsion. Any student who takes school property may also be denied a report card, diploma, certificate of progress, transcript, or schedule until restitution is made (TCA 49-1-302-15).

When students find lost or misplaced property they are required to promptly present such property to school authorities. Students found in possession of others' lost or misplaced property will be required to provide convincing evidence that such property was not stolen.

Trespassing and Loitering

It is illegal to be on any public school property during the day or night without lawful authority or after having been asked to leave the premises by school personnel (TCA 49-6-2008).

Vandalism and/or Destruction of Property

In cases of willful or malicious damage to a person's or the school's property, the policy of the Oak Ridge Schools will be to seek full restitution from those persons responsible for such acts. Where necessary, the Superintendent of Schools or his designee, with the approval of the Chairman of the Board of Education, will institute civil court action to recover damages and may also refer the matter to law enforcement. In Tennessee, parents may be held liable for damages committed by their children until eighteen (18) years of age (BEP Sec. III-17 and 20).

REQUIRED FEDERAL AND STATE NOTICES

Asbestos Management Plans

Parent(s)/guardian(s), upon request, shall be given the opportunity to review the Asbestos Management Plan. The Management Plan, which includes previous asbestos abatement projects, six months surveillance reports, the location and condition of the remaining asbestos containing materials in our buildings, as well as the response action chosen for each, is available for your review at the following location:

Mr. Allen Thacker, Asbestos Coordinator
Oak Ridge Schools
Maintenance Department
100 Woodbury Lane
Oak Ridge, TN 37830
865-425-3171

This written annual notification is required by AHERA regulations.

Child Nutrition Program

In the operation of the child nutrition program, no student will be discriminated against because of race, sex, color, national origin, age, or disability. A student enrolled in the District may be eligible for free or reduced-price meals and/or free milk based on the following criteria:

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) or Families First can get free meals regardless of your income.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- If your household's income is within the limits on the Federal Income Eligibility Guidelines chart below.

More details regarding eligibility can be found at www.ortn.edu/district/food-services

Students identified as foster care, homeless, migrant, or runaway are categorically eligible for free meals and free milk.

We encourage every family to complete an application to apply for Free or reduced priced lunch. Applications are provided to all students digitally at the beginning of the school year and are available throughout the year at your school's front office or online through ParentSquare.

An application for free or reduced-price meals cannot be approved unless it contains complete information. All information provided on the application may be verified at any time during the school year.

For more information as to the free or reduced-price meals or for questions as to the appeal process due to an application denial, contact:

Marcia Wade
Coordinated School Health Coordinator
mkwade@ortn.edu - (865) 425-9028

Family Educational Rights and Privacy Act (FERPA) (20 USC 1232g)

As authorized by the Family Education Rights and Privacy Act (FERPA), the Oak Ridge Schools reserves the right to disclose information without parental consent about students to school officials with legitimate educational interests, including School Resource Officers.

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the school system receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. Parents may request a copy of records for a fee of 10 cents per page.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.
   Parents or eligible students may ask the Oak Ridge Schools to amend their record. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
   If the school system decides not to amend the record as requested by the parent or eligible student, the school system will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent or not to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorized disclosure without consent. One exception, which permits disclosure without consent is disclosure to the school officials with legitimate educational interests.
4. A school official is a person employed by the school system as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school system has contracted to perform a special task (such as an attorney, auditor, Food Services, medical consultant, transportation or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
5. Upon request, the Oak Ridge Schools will disclose education records without parental consent to officials of another school district in which a student seeks or intends to enroll.

6. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school system to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

   Family Policy Compliance Office
   U.S. Department of Education 600 Independence Avenue, SW Washington, DC 20202-4605

Family Educational Rights and Privacy Act (FERPA) Notice of Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Oak Ridge Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the school may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Oak Ridge Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists; including the website and newspaper;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.
- Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. If parents want to opt out of the disclosure of Directory Information, release for student work and/or photographs on the Oak Ridge Schools websites, opt out forms are available in the school's main office or guidance department. Please notify the building level principal of your request for this form and return it to the school office.
- Oak Ridge Schools has designated the following information as directory information:
  - Student's name
  - Address
  - Telephone listing
  - Electronic mail address
  - Photograph
  - Date and place of birth
  - Major field of study
  - Dates of attendance
  - Grade level
  - Participation in officially recognized activities and sports
  - Weight and height of members of athletic teams
  - Degrees, honors, and awards received, including the most recent educational agency institution attended.

LEA Required Notifications

Per state law, each LEA is required to notify you of the following:

1. No fees or tuitions shall be required of any student as a condition of attending public schools or using its equipment while receiving educational training. All school fees must be authorized by the local board of education. Local board policy will determine activities during the school day and supplies that are required for participation in courses offered for credit or grade for which the board authorizes the requesting of fees.
2. The following school fees may be requested from but not required of any student, regardless of financial status (including eligibility for free or reduced-price lunch):
    a. Fees for activities that occur during regular school hours (the required one hundred eighty (180) instructional days), including field trips, any portion of which fall within the school day; or for activities outside regular school hours if required for credit or grade;
    b. Fees for activities and supplies required to participate in all courses offered for credit or grade, including interscholastic athletics and marching band if taken for credit in accordance with local board policies; and
    c. Refundable security deposits collected by a school for use of school property for courses offered for credit or grade, including interscholastic athletics and marching band if taken for credit in accordance with local board policies.
3. LEAs shall establish a process by which to waive the following school fees for students eligible for free or reduced-price school lunches:
    a. Fees or tuition applicable to courses taken for credit or grade during the summer by a student; except that non-resident students regularly enrolled in another school system may be required to pay fees or tuition for such summer courses; and
    b. Fees required for graduation ceremonies.
4. LEAs are authorized to require payment of the following fees by all affected students:
    a. Fines imposed on all students for late-returned library books; parking or other traffic fines imposed for abuse of parking privileges on school property; or reasonable charges for lost or destroyed textbooks, library books, workbooks or any other property of the school;
    b. Debts incurred pursuant to Rule 0520-01-02-.16(2)(b), Withholding of Student Grades for Debts Owed to the School;
    c. Refundable security deposits collected by a school for use of school property for participation in extracurricular activities;
    d. Costs for extracurricular activities occurring outside the regular school day including sports, optional trips, clubs or social events; and
    e. Non-resident tuition charged of all students attending a school system other than the one serving their place of residence.

McKinney –Vento Act for Homelessness (Title X)

The McKinney-Vento Act defines "homeless children and youths" as individuals who lack a fixed, regular and adequate nighttime residence. However, because the circumstances of homelessness vary with each family's or unaccompanied youth's situation, determining the extent to which the family or youth fits the definition will occur on a case-by-case basis. The Executive Director of Student Services is the homeless educational liaison for the Oak Ridge Schools.

Medicines

Prescription and non-prescription medication may be administered only with the written request and permission of a parent or guardian. The physician must complete the ORS-191 Authorization Form for prescription medications (and for any non-prescription medication to be given at a different dose than package insert recommendations.) For more information about administering medication at school, see Board Policy 6.405.

Meningitis & Flu Awareness

Per state law, the District is required to provide information to parent(s)/guardian(s) as to the following diseases.

Meningococcal meningitis is inflammation of the tissues and fluid surrounding the brain and spinal cord. It can be caused by bacteria or viruses. Symptoms can include fever, sudden severe headache, stiff neck, rash, nausea, and vomiting.

The bacteria that causes meningococcal meningitis is very common. Most people will carry this bacteria in the back of their nose and throat at some point in their lives without ever getting sick. In a few people, the bacteria overcomes the body's immune system and passes through the lining of the nose and throat into the blood stream where it can cause meningitis.

Meningitis is spread through exchange of respiratory droplets or saliva with an infected person. Only a small percentage of people who are exposed to the bacteria will develop meningitis. The bacteria that causes meningitis is not spread by casual contact or by simply breathing the air where a person with meningitis has been.

There is a vaccine that will decrease the risk of some types of meningococcal meningitis, but it does not totally eliminate risk of the disease.

Influenza is a contagious respiratory illness caused by influenza viruses that infect the nose, throat, and lungs. Symptoms can include fever, cough, sore throat, runny or stuffy nose, body aches, headache, chills, feeling tired, and sometimes vomiting and diarrhea.

Flu viruses are spread mainly by droplets made when someone with the flu coughs, sneezes, or talks. A person can also get the flu by touching something that has the flu virus on it and then touching his/her mouth, eyes, or nose.

There is a vaccine that can be received in the form of a flu shot or by nasal spray that can protect against the flu.

To receive additional information regarding these diseases, including locations to receive the vaccinations, contact:

Dr. Madison Branham, RN, DPNP
School Nurse Coordinator
mgbranham@ortn.edu | (865) 425-9009

Required Federal Notices Under No Child Left Behind (ESSA)

Parents may request, in accordance with public records policy, information about the professional qualifications of their child's classroom teacher by contacting the Human Resources office.

If a child is the victim of a violent crime at school, the child has the right to attend another grade- appropriate public school in the district if the applicable offense is identified and defined in T.C.A. 40-38-111(g).

Section 504

Section 504 of the Rehabilitation Act of 1973 provides that: No otherwise qualified individual with handicaps in the United States...solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, of be subjected to discrimination under any program or activity receiving federal financial assistance.

The Section 504/ADA Coordinator for student concerns is: Executive Director of Student Services
304 New York Avenue
Oak Ridge, TN 37831 (865) 425-9025

The Section 504/ADA Coordinator for staff concerns is: Director of Human Resources
304 New York Avenue
Oak Ridge, TN 37831 (865) 425-9008

Statement of non-discrimination (Title IX)

The Oak Ridge Schools Board of Education prohibits discrimination against any student on the grounds of race, color, religion, national origin, sex, or disability. The Oak Ridge Schools seek to fully comply with the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Individuals with Disabilities Education Act. Further, the Board of Education forbids sexual allegation. No member of the Board, employee of the schools, agent of the schools, or student of the schools may harass any employee, person seeking employment or student on the basis of sex. Any person who believes they have been excluded from, or denied participation in, or refused the benefits of, or otherwise subjected to discrimination in school, should report all incidents to the principal immediately. Principals will report all student incidents to the Title IX Coordinator.

In accordance with Federal law and the U. S. Department of Agriculture policy, Oak Ridge Schools is prohibited from discriminating on basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY).

Surveys, Analyses, and Evaluations of Students

Surveys, analyses, and evaluations for research purposes shall be allowed by the Board when the project is viewed as contributory to a greater understanding of the teaching-learning process, the project does not violate the goals of the Board, and the disruption of the regular school program is minimal.
No student shall be required to submit to a survey, analysis, or evaluation that reveals information concerning:

1. Mental or psychological problems of the student or the student's family;
2. Sexual behavior or attitudes;
3. Illegal, anti-social, self-incriminating, or demeaning behavior;
4. Critical appraisals of other individuals with whom respondents have close family relationships;
5. Legally privileged relationships;
6. Income; or
7. The collection of student biometric data involving the analysis of facial expressions, EEG brain wave patterns, skin conductance, galvanic skin response, heart-rate variability, pulse, blood volume, posture, and eye-tracking without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior consent of the parent/guardian.

The collection of the following student data is strictly prohibited:

1. Political affiliation or voting history;
2. Religious practices; and

3. Firearm ownership.

Per state and federal law, prior to the dissemination of a survey, analysis, or evaluation to students, parent(s)/guardian(s) shall be notified of their ability to review the materials. Such notification shall include information indicating the purpose of the survey, analysis, or evaluation as well as who will have access to the results. The survey, analysis, or evaluation shall only be administered to students under the age of eighteen (18) whose parent(s)/guardian(s) provide written, informed, and voluntarily signed consent. A student who is eighteen (18) years of age or older may participate after he/she provides written, informed, and voluntarily signed consent.

The following surveys will be administered to ORS students this year:

- **Universal Wellness Screener:** A tool to help us measure success in the Life Ready portion of the Portrait of a Graduate: Self-awareness, self-discipline, and empathy. – Administered in the Fall
- **Educational Effectiveness Survey:** Diagnostic tool that captures students' perceptions and attitudes toward school to help drive improvement and increase student success. – Administered in the Winter
- **TN Together Survey:** A tool used to capture data on substance use behaviors and attitudes among Tennessee public 8th , 10th-, and 12th grade students. – Administered in the Spring

Board Policy 6.4001

Title I

Title I programs provide funds to school districts in order to assist schools with the highest levels of economically disadvantaged youngsters to improve student achievement for all participating children, improve staff development and improve parental and community involvement.

Title III – English Language Learners

Title III programs focus on two main purposes: 1) ensure that English Learners (ELs) attain language proficiency and meet state academic standards and 2) provide enhanced instructional opportunities for immigrant children and youth.

Title VI – Civil Rights Act of 1964

No person in the Oak Ridge Schools shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any school program or school activity. The Executive Director of Student Services is the Title VI contact for any student concerns. The Director of Human Resources is the Title VI contact for any staff concerns.

Tennessee Department of Education Contact Information

Answers to many questions and much helpful information may be obtained from the State Department of Education by calling 1-888-212-3162 or visiting http://www.state.tn.us/education/speced/index.htm.

Legal Services Division
Division of Special Education, Tennessee Department of Education 710 James Robertson Parkway
Andrew Johnson Tower, 5th Floor Nashville, Tennessee 37243-2851
Phone: (615) 741-2851
Fax: (615) 253-5567 or (615) 532-9412

East Tennessee Regional Resource Center 2763 Island Home Boulevard Knoxville, Tennessee 37920
Phone: (865) 594-5691
Fax: (865) 594-8909

Child Advocacy Group Contact Information

In addition to the state and local resources available to parents and children, there are many agencies and organizations that offer support, information, training and help in advocating for persons with disabilities in Tennessee.

A few of these organizations are listed below:

The ARC of Tennessee is on the Internet at http://www.thearchtn.org/ 44 Vantage Way, Suite 550
Nashville, TN 37228
Phone: (615) 248-5878 Toll free: 1-800-835-7077 E-mail: p.cooper@thearchtn.org

Support and Training for Exceptional Parents (STEP) is on the Internet at http://www.tnstep.org/ East Tennessee
712 Professional Plaza (423) 639-2464
Greeneville, TN 37745 Karen.Harrison@tnstep.org

Tennessee Protection & Advocacy (TP&A) is on the Internet at http://www.tpainc.org/ 416 21st Avenue, South
Nashville, TN 37212
1-800-287-9636 (Toll free) or (615) 298-1080
(615) 298-2471 (TTY) Fax (615) 29802046

Tennessee Voices for Children is on the Internet at http://www.tnvoices.org/main.htm East Tennessee
Knoxville Area Phone (865) 609-2490 Fax: (865) 609-2543

These are but a few of the organizations available to help with information, training, and advocacy. For a more extensive list visit the Tennessee Disability Services – Disability Pathfinder Database:
http://mingus.kc.vanderbilt.edu/tdir/dbsearch.asp

On the web page, select your "county" and the "service" you desire from the drop-down lists and click "Submit."

The information is provided as a service to individuals seeking additional avenues for help and information. The Department of Education does not intend this as an endorsement or recommendation for any individual, organization or service represented on this page.

COMPUTERS/PHONES/INTERNET

Computers, Computer Networks, and the Internet

(Revised Acceptable Use Policy included in next section)
Students in grades 5-12, please see the Access Oak Ridge Handbook located in the back of the Discipline Handbook.

Students are responsible for good behavior on school computers and personal computers brought to school for use at school, and computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The school computer network is provided for students to conduct research and to communicate with others. Independent access to the Internet is provided to students who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility.

Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor signed agreements.

Network storage areas may be considered analogous to school lockers. Network administrators, school site administrators, and teachers may review files and communications to maintain system integrity and to ensure that users are using the system responsibly. Users should not expect that files or communication stored on district servers are private.

During school, teachers of younger students will guide them toward appropriate materials. Outside school, families bear the responsibility for such guidance.

The following actions are not permitted (inclusive of, but not limited to):

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Harassing, insulting or attacking others
4. Damaging computers, computer systems, or computer networks
5. Violating copyright laws, existing school policy or public law
6. Using the passwords of others
7. Trespassing in the folders, work, or files of others
8. Intentionally wasting limited resources
9. Employing the school resources for inappropriate purposes

Violations of acceptable use may result in loss of access. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior. When applicable, law enforcement agencies may be involved.

Personal Communication Devices

Students in possession of a personal communication device such as a cell phone or similar devices without principal permission will be subject to their personal communication devices being confiscated. Confiscated devices may be returned to the student's parent/guardian and/or local police. Disruptions to the classroom such as an audible signal, vibration, display of a message or other summon delivered to the possessor that is caused by a pager, telephone, or other device will be treated as disruptive behavior to the classroom environment and subject to the following consequences:

- First offense – item confiscated and returned to parent
- Second offense – item confiscated, returned to parent and student will serve detention
- Third offense – item confiscated, returned to parent and student will serve in- school suspension

Sexting

Sexting is the inappropriate display of the human anatomy via a cell phone or similar device. Sexting is illegal. This will result in suspension and will be reported to law enforcement officials.

STUDENT ASSIGNED DEVICE ACCEPTABLE USE POLICY

The following policies and manual detail proper use and care of student-assigned technology devices both off and on school property.
The Board of Education policies that are relevant to the use of student-assigned technology devices include:
4.406: Use of Internet
6.309: Zero Tolerance Offenses (Electronic) 6.311: Care of School Property
6.312: Use of Personal Communication Devices and Electronic Devices 6.709: Student Fees and Fines

Network and District Resources

The purpose of the Oak Ridge Schools district network is to support education, particularly in the areas of research and communications, by providing access to a multitude of electronic resources and the opportunity to collaborate with other individuals and groups. Such open access is a privilege and requires that individual users act responsibly. Users must respect the rights of others, respect the integrity of the computer network, and observe all relevant federal and state laws as well as Oak Ridge Schools district policies and guidelines. Misuse of computing, networking, and information resources may result in the loss of computing privileges and/or other appropriate disciplinary actions up to and including suspension or expulsion.

Privacy

All users are warned that no guarantee of privacy exists in the use of Oak Ridge Schools district technological resources. Users should not assume that files or communications accessed, downloaded, created or transmitted using district resources or stored on services or hard drives of individual computers will be private.

Respectful Conduct

Users of the Oak Ridge Schools technology resources are expected to respect district property and be responsible in using technology equipment. Users are to follow all instructions regarding maintenance or care of the equipment. Users may be held responsible for any loss or damage caused by intentional (malicious) or negligent acts while district technology is in their care. The school district is responsible for any routine maintenance or standard repairs to school system computers. With these guidelines in mind, students should:

- Use assigned devices as required by instructors
- Be considerate when using scarce resources (scanners, printers, paper and bandwidth)
- Avoid deliberately disrupting system performance or interfering with the work of another user
- Report equipment problems immediately to instructor or helpdesk technician

Responsibilities

- Users will accept the responsibility for all material sent from and/or stored in their account.

- Users will not download copyrighted software, inappropriate text and graphic files, or files dangerous to the integrity of the network.
- Users will not tamper with, modify, or change the district system software, hardware or wiring or take any action to violate the district's security system.
- Users will not use the district's electronic technologies in such a way as to disrupt the use of the system by other users.

Misuse

Examples of misuse include, but are not limited to:

- Using the district's electronic technologies to engage in any illegal act or violate any local, state or federal laws, including downloading copyrighted material
- Using electronic mail to harass others, including but not limited to the use of vulgar or offensive language and terms.
- Accessing, reviewing, uploading, downloading, completing, storing, printing, posting, receiving, transmitting, or distributing:
    - Pornographic, obscene or sexually explicit material or other visual depictions; obscene, abusive, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful or sexually explicit language;
    - Materials that use language or images that are inappropriate in the education setting or disruptive to the educational process;
    - Materials that use language or images that advocate violence or discrimination or threatens the safety of others
        - Masking the identity of an account or machine
        - Posting materials that violate existing laws or Oak Ridge School district policies
        - Sending chain letters over the network or "broadcasting" messages to lists or individuals which would cause congestion of the networks or otherwise interfere with the work of others
- Using a computer account, other than your own, without authorization
- Gaining unauthorized access to any computer system
- Knowingly performing an act which will interfere with the normal operation of computers, terminals, peripherals, or networks
- Demonstrating a suspected security violation
- Attempting an unauthorized login to any school system computer on the network as a system administrator
- Knowingly running, installing, or sharing a program intended to damage or to place excessive load on a computer system or network, including viruses, Trojan horses, and worms
- Using the district's electronic technologies to vandalize, damage, or disable the property of another person or organization
- Attempting to circumvent data protection schemes or take advantage of security loopholes

Cyberbullying

Students should not use the Oak Ridge School district network or Internet access to make, distribute or redistribute jokes, stories or other material which is based on slurs or stereotypes relating to race, gender, ethnicity, nationality, religion or sexual orientation. As a district, we teach our students to identify various safety risks when online, including cyberbullying.

Per release of the FCC (Federal Communications Commission) and CIPA (Children's Internet Protection Act), students and staff shall not use cell phones, instant messaging, email, chat rooms, social networking sites, or other types of digital technology to bully, threaten, discriminate, or intimidate others.

If a student or staff member receives a text, email, blog comment, social network post, or message that makes them feel uncomfortable or is not respectful, they must report the incident to the school administrator or building designee. Do not respond to the comment.

Personal Safety

Per compliance with CIPA, the Oak Ridge School district utilizes filtering software and other technologies to prevent students from accessing visual depictions that are obscene, pornographic or harmful to minors. The use of anonymous proxies to get around the content filter is strictly prohibited and will be considered a violation of this policy. Social networking resources will be for educational purposes only and will be conducted with proper supervision. No personal addresses, personal phone numbers or last names of students will be permitted to be given out on the Internet.

Social Networking

Oak Ridge Schools users with access to social networking sites as part of their student assignments are required to keep personal information out of their postings. All activities are limited to usage in association with activities of Oak Ridge Schools. Speech that is inappropriate for class is not appropriate on social media tools. Users are expected to treat others and their ideas with respect.

Creation of Web-Accessible Materials

All student-created web pages and materials that become a part of the Oak Ridge Schools website must be created in the context of a course and under the supervision of an instructor. All web pages are subject to initial approval and on-going review and should reflect the mission and character of the District and schools.

The web page cannot be used for personal financial gain, to express personal or political opinions, or to editorialize. The Technology Department reserves the right to reject all or part of a proposed or posted web page. Students and staff will not post or release student family name, password, username, email address, home address, or other information that could help someone located or contact a student in person. Group photographs without names are preferred for all students.

Students utilizing classroom discussion boards/posts or chats should refrain from language that bullies, threatens, intimidates, or discriminates against others. Speech that is inappropriate inside the classroom is also inappropriate in digital discussion formats.

Artificial Intelligence (AI)

Oak Ridge Schools advocate for the integration of technology to facilitate student exploration and foster creativity. The following guidelines will be used to support the student use of artificial intelligence.

AI is not a substitute for schoolwork that requires original thought. Students may not claim AI generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission of a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism.

In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator. Students may use AI as authorized in their Individualized Education Program (IEP). Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

Copyright Laws

Educational multimedia projects which incorporate portions of copyrighted works under these guidelines may be used for educational purposes and for curriculum-based learning activities. Students:

- Must seek individual permissions for all copyrighted works incorporated in their personal multimedia projects before reproduction and distribution
- May incorporate portions of lawfully acquired copyrighted works when producing their own educational multimedia projects for a specific course, for one-time use (i.e. not accessible electronically via the web or broadcasted)
- May perform and display their own educational projects in the course for which they were created and may use them in portfolios as examples of their academic work or for job and college entry interviews
- Are advised to exercise caution in using digital material downloads from the Internet in producing their own projects due to copywrite laws

Cybersecurity

Cybersecurity is an ever-growing threat, especially for students in an online world. Oak Ridge Schools utilizes multiple tools to protect students.

- **Gaggle** is a software tool that alerts school administrators of suspicious, harmful, or telling activity on student devices. This allows the district to identify and address a host of concerns including offensive media, unwelcome communications, suicidal intentions and more before they become larger problems. Gaggle monitors student laptops 24/7 through applications like Canvas, Office 365, Google and anywhere student email is used.
- **Website filters** are used by Oak Ridge Schools to filter all website content that students are able to access. These filters are customized by school and grade level so that students are able to learn without accessing inappropriate material. This security feature is in compliance with CIPA as well as the Children's Online Privacy Protection Act (COPPA).

DEVICE USE POLICY

Restricted Users and Unrestricted Users

Please note the following terms:

- **Unrestricted User** refers to students who take their district-issued technology device home with them after school is dismissed each day. These students have chosen *not* to opt out of the Student-Assigned Technology Device program.
- **Restricted User** refers to students that only use a district-issued technology device while on school property during the school day, returning the devices to the student help desk before leaving the school. Students can become Restricted Users either by opting out of the Student-Assigned Technology Device program or through disciplinary means.
- **Content Restricted User** refers to students who are restricted by accessible content *ONLY.* These students will still be permitted to take an assigned device home with them after school each day.
- In-person elementary school students will be considered **Restricted Users.** All students completing school from home are considered **Unrestricted Users** regardless of grade level.

Expectations

Throughout the remainder of the manual, the term "technology device" includes the laptop, charger, stylus and protective covering provided by the school.

Receiving a Technology Device

Students will use technology devices in a manner consistent with all Board of Education policies, district procedures and school rules, including this Acceptable Use Policy.

Returning a Technology Device

- The student's school technology device and accessories, as listed above, must be returned to the school at the end of each school year.
- Students who graduate early, withdraw, are suspended or expelled, or terminate enrollment for any other reason must return their school technology device on the date of termination.
- Students who transfer to a school within the district must turn in their devices before transferring. The devices will be checked for damage and then will be sent to the student's new school by the Technology Department.
- If a student fails to return the technology device at the end of the school year or upon termination of enrollment, that student/parent/guardian will be subject to the replacement cost of the device (see damage penalty matrix below).
- If the student/parent/guardian has unpaid penalties, a student transcript can be withheld or the student's new school will be notified of the penalties.
- If a student has not returned their school-issued laptop after transferring to a new district, the device must be returned before records can be sent to another district.

Technology Device Use

Students are responsible for using the technology device according to school and district policies and procedures listed in this manual.

- If a student's technology device is not working or is damaged, the student must report the problem immediately to the Student Helpdesk.
- Failure to bring the district-issued technology device or other class materials does not release a student from his/her responsibility for class work. If a student repeatedly fails to bring materials to class, including the technology device, progressive discipline procedures will be followed.
- Students should charge their technology device each night at home so that it is fully charged when they arrive at school each day.
- Students should not lend their technology device to another person. If a student lends their device to someone else, the student who lent the device is responsible for any damages that take place as a result. Students should never leave their technology unattended unless requested to do so by a staff member. When not in a student's possession, the device should be in a secure, locked environment.
- Each device has a unique serial number and asset tag. Students should not modify or remove this tag. If a label has been damaged or has fallen off, the student must return the device to the Student Helpdesk so that a new label can be made.
- Students should not write on, draw on, or add stickers or labels to the technology device. No other form of tampering will be permitted.
- It is the student's responsibility to back up projects and content.
- Students may add music subscription service to their device with parent's agreement. This information may be inspected and inappropriate, graphic, or offensive material may be removed.

- The technology device is the property of Oak Ridge Schools and may be collected and inspected at any time. Students have no right to privacy for any material on a technology device.

Technology Device Guidelines

Care and Maintenance

- Technology devices should NEVER be picked up by the lid. Students should close the technology device before it is picked up.
- Students will use the school-issued protective covering at all times. Damage to the device that occurs because the device case is not in use will be considered malicious damage and will incur additional penalties.
- When using ports for headphones, microphones, a computer mouse, etc., use care when plugging in and taking out devices.
- Technology devices should be kept at room temperature and should NOT be exposed to extremes of hot or cold. Students should not leave their technology device in a vehicle for extended periods of time, and students should not leave their technology device outside.
- Liquids and food should not be used/consumed in the vicinity of the device or accessories.
- The device should never be placed in an area where it could accidentally be sat or stepped on. In addition, devices can be a tripping hazard when charging.

Cleaning

- Cleaners, sprays, alcohol, ammonia or abrasives should not be used on the technology device.
- Technology devices should be cleaned with a soft, lint-free cloth.

Maximize Battery Life

Students should use the technology device in ways that maximize its battery life. See our tech tip at www.ortn.edu/district/technology/help for a step-by-step.

- **Battery Saver:** The Energy Saver control panel offers several settings that can adjust power levels for the device. Adjusting these settings will allow the device to dim the screen and use other components sparingly when it is not plugged in to charge. This helps preserve battery.
- **Brightness:** Students should dim the screen to the lowest comfortable level to achieve maximum battery life.
- **Bluetooth Wireless:** You may also turn off Bluetooth to maximize battery.
- **Applications and Peripherals:** Disconnect peripherals (external devices like headphones or keyboards) and completely quit and close applications that are not in use.

Bed Bug Protocol

If a bed bug is found, the device will be collected from the student and given to a school technician for treatment.

- Student will become a restricted user until District Administration has deemed the home cleared.
- The technology device may be treated with Prooff® Bed Bug and Dust Mite Killer. Parents are responsible for contacting the school if they wish to refuse treatment or limit treatment to non-chemical means (heat only).
- Once the treatment is complete the student's device will be returned to the student.
- The device will be re-treated every two weeks until District Administration has deemed the home cleared.

Parent/Guardian Guide for Safe Device Use

The following are suggestions to promote safe use of the technology device in your home.

- Monitor your child's home use of the Internet while using the technology device.
- Provide a place in an open area of your home, such as the kitchen or family room, where the device will be used.
- Use the internet with your child to help develop safe Internet habits. One suggested resource is NetSmartz – http://www.netsmartz.org/internetsafety
- Frequently ask to see your child's device and ask how it is being used.
- Review the programs installed on the device with your child and ask them what each program does.
- Do not hesitate to contact your school if you have any questions or concerns about the technology device.

Repair and Replacement Guidelines

The following is designed to be a guide and reference for dealing with issues related to student technology device damage with the understanding that the goal is for every student to have an operational device. Typically, issues will arise over one of the following: Theft, Non-preventable Damage, Preventable Damage/Negligence, and Intentional (Malicious) Damage/Recklessness.

Theft/Non-Preventable Damage

For theft:

If a student's device is stolen on school property, the student must report the loss immediately to school administration. If the device is stolen outside of school, parents/guardians must report the loss immediately to local police and obtain a police report. If it is not clear where a device was stolen, please contact police and obtain a police report.

- An administrator will meet with student and parent/guardian in order to investigate the theft.
- A police report is required in all instances to document a theft.
- After a police report is submitted, the student will become a Restricted User during the time of the investigation. Upon finalizing the report, a student may be issued a replacement computer and return to Unrestricted User status.

For non-preventable damage (these are rare, but examples may include an auto accident or a house fire):

- An administrator will meet with the student to investigate the incident and discuss with parent/guardian as necessary
- A loaner computer will be issued until the accident can be verified. Upon determination of a verifiable accident, the student will be issued another computer permanently.

Wear and Tear

If the device has minor damage due to wear and tear based on required use, no penalties will be assessed. "Wear and tear" is defined as minor cosmetic blemishes only. The device should remain fully functional and safe to use.

Unintentional Damage/Negligence

Damage must be reported as soon as possible, within a window of one week from the time of the damage unless the damage occurs during a break; in this case, the damage must be reported within one week of the student's return to school.

- Each student will be allowed 3 incidents of unintentional damage per school year without being assessed a damage penalty. A fourth incident will result in a $50 charge. Additional $50 charges will be assessed for each further incident of unintentional damage.

- An administrator will meet with the student to investigate the incident and discuss with parent/guardian as necessary.
- Student will become a Restricted User until any damage penalty or replacement costs are received. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- The replacement cost of the device cannot be satisfied by families purchasing their own replacement device or accessories from a third party.

Lost Device

If a student's device is lost, whether on or off school property, the student must report the loss immediately to school administration. Students have five days to report lost/stolen devices. Please see the damage matrix for all associated penalties.

Intentional (Malicious) Damage/Recklessness

- The parent/guardian and student have accepted responsibility for the machine and, therefore, are liable for the cost of the repair or replacement of the device.
- An administrator will meet with the student to investigate and discuss with parent/guardian as necessary.
- Student will become a Restricted User until the cost of the repair or replacement is received. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- The replacement cost of the device or accessories cannot be satisfied by families purchasing their own replacement items from a third party.
- The cost for repairs will be assessed for each reported incident.
- Please note that intentional (malicious) damage also includes the removal of asset tags and power supply identifiers.
- Multiple offenses should be handled appropriately and in consultation with the district office if necessary.
- If a student owes a penalty at the beginning of the school year based on the previous year, the penalty will have to be paid before a device is issued. Student will remain a Restricted User until the penalty has been paid. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.

Accessories Damage and Replacement

Damage to laptop accessories such as styluses, chargers or bags will be repaired when possible. If repair is not possible, or if accessories have been lost/stolen, the student will be responsible for purchasing a replacement directly from Oak Ridge Schools. Replacement accessories may not be purchased from a third party.

If a student owes penalties for lost/damaged accessories at the beginning of the school year based on the previous year, the replacement cost must be paid before a replacement accessory is issued. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the replacement cost.

Please see the matrix below for costs associated with replacement technology accessories.

- The parent/guardian and student have accepted responsibility for the machine and, therefore, are liable for the cost of the repair or replacement of the device.
- An administrator will meet with the student to investigate and discuss with parent/guardian as necessary.
- Student will become a Restricted User until the cost of the repair or replacement is received. If the payment is not received within 30 days, the student will be removed from Restricted User status and will only be able to use classroom machines. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- The replacement cost of the device or accessories cannot be satisfied by families purchasing their own replacement items from a third party.
- The cost for repairs will be assessed for each reported incident.
- Please note that intentional (malicious) damage also includes the removal of asset tags and power supply identifiers.
- Multiple offenses should be handled appropriately and in consultation with the district office if necessary.
- If a student owes a penalty at the beginning of the school year based on the previous year, the penalty will have to be paid before a device is issued. Principals may make an exception to this rule if the student's family has agreed upon and begun a payment plan for the remainder of the penalty.
- Discipline measures will start over at the beginning of each new school year.

Accessories Damage and Replacement

Damage to laptop accessories such as styluses or chargers will be repaired when possible. If repair is not possible, or if accessories have been lost/stolen, the student will be responsible for purchasing a replacement directly from the Technology Department. Replacement accessories may not be purchased from a third party.

Please see the Penalty Damage Matrix for costs associated with replacement technology accessories.

Penalty Damage Matrix

The following table summarizes the consequences of the various damage scenarios for the technology device, including the device itself, charger, stylus and bag.

Please note that Restricted Users, including those who opt-out of the program, will not be responsible for any damage payments apart from those associated with intentional (malicious) damage incidents. In turn, elementary school students who are Unrestricted Users (are allowed to take home devices from school) will be responsible for any damage penalties incurred while the device is at home.

The maximum out-of-pocket cost for damages will not exceed $50 per act of accidental damage. Additional damages may be added on a case-by-case basis.

Damage	Financial Consequence	Additional Consequence
Laptop Charger Damage/Replacement Needed	$17 replacement cost	No additional consequence
Device Bag Required Replacement	$32 full replacement cost • Less than 1 year - $32 • Between 1 - 2 years–$24	No additional consequence

	• Between 2 - 3 years - $16 • Between 3 - 4 years - $8	
Stylus Damage/Replacement Needed	$30 replacement cost	No additional consequence
MiFi Damage/Replacement Needed	$35 replacement cost	No additional consequence
Unintentional Damage for a Device 1st, 2nd, or 3rd offense in a year (includes more than one incident within the school year)	No penalty	No additional consequence
Unintentional Damage for 4 or more offenses	$50 penalty	No additional consequence
Lost Device	Up to $615 replacement cost	No additional consequence
Stolen Device	$50 replacement cost	No additional consequence
Intentional (Malicious) Damage	Up to $615 for replace/repair	The student will become a Restricted User for the remainder of the school year and face suspension as determined by administration

Opting Out

Parents have the right to opt out of the Student-Assigned Technology Device program. Opting out will mean that the student will not receive a personally assigned technology device for the entirety of the current school year.

The student will be considered a Restricted User and can pick up a device each morning from their school's Student Help Desk. This device must be returned to the help desk by the end of school each day. This device may NOT be taken home.

To opt out of the program, middle school and high school parents must pick up an opt out form from their student's school. Signed forms must be returned to the school as soon as possible.

OAK RIDGE SCHOOLS
304 NEW YORK AVE.
OAK RIDGE, TN 37830

Telephone: 865.425.9001
Fax: 865.425.9070

June 9, 2025

Re: Oak Ridge Student School Board Representation

Purpose:
The Oak Ridge Board of Education recognizes the value of student voice in shaping educational experiences and policies. Engaging students in dialogue about school governance helps promote transparency, accountability and mutual understanding.

Policy Statement:
To foster communication and involvement between the Board of Education and the student body, the Oak Ridge Board of Education shall maintain regular engagement with the Oak Ridge High School (ORHS) Student Council. These meetings will provide a structured forum for students to share insights, express concerns and contribute their perspectives on matters impacting the school community.

Future Considerations:
At the discretion of the Board, a non-voting Student Board Member may be appointed in future years to further strengthen student representation. Any such position would be defined through Board action and formal policy at that time.

Oak Ridge Schools

9th Attendance Period

June 2, 2025

These numbers reflect the **2024-2025** Skyward Student Management System (Entity) active student enrollment count as of **June 2, 2025**.

The total includes **53** private school and home-schooled students receiving Special Ed services.

Oak Ridge Schools

Enrollment Entity Counts 9th RP 2024-25

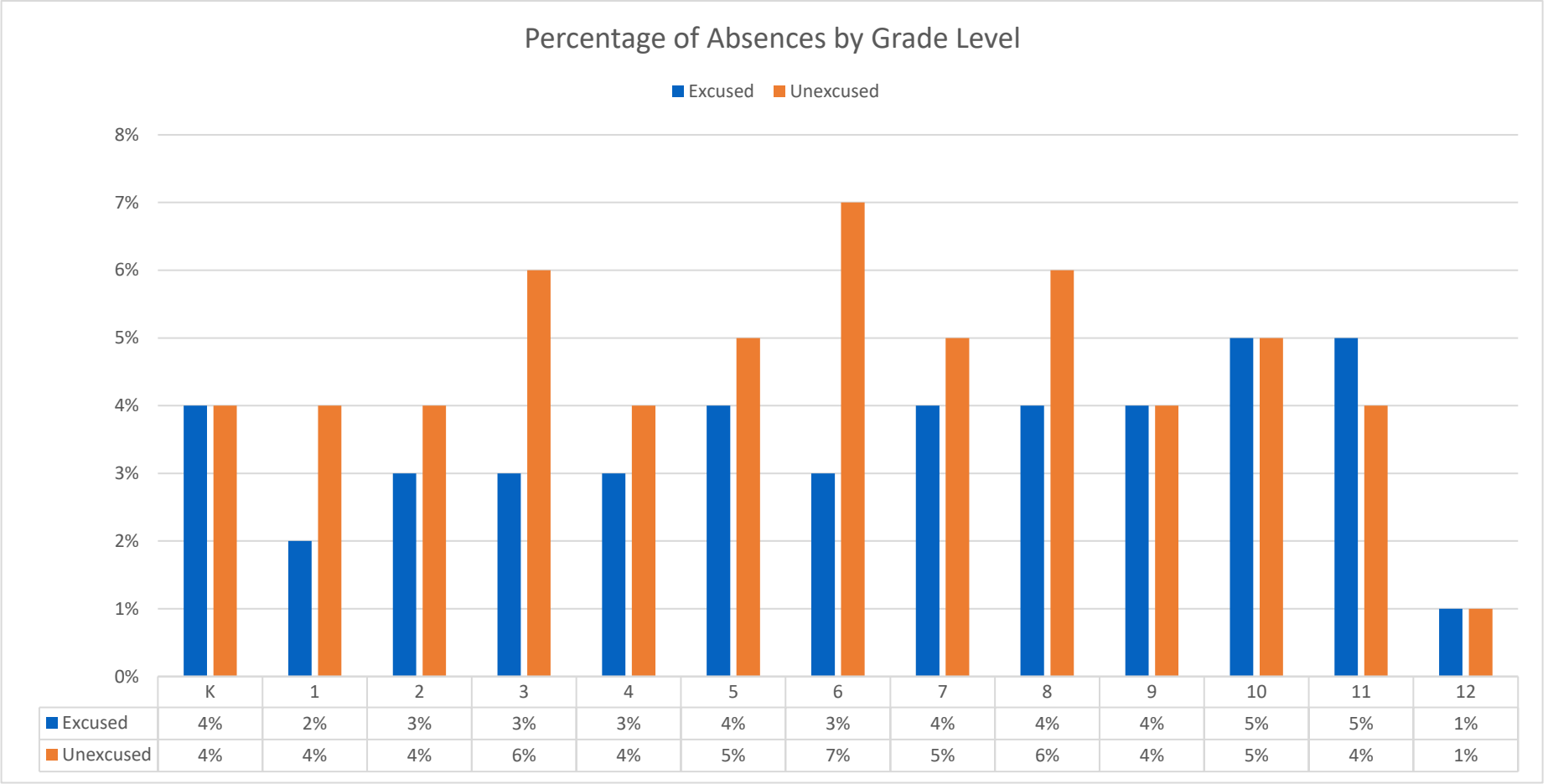
June 2, 2025

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2024-25	Previous 8th RP 2024-25	Diff	Total PK-12 2023-24
Preschool	131	132														263	257	6	249
Glenwood			81	64	82	82	67									377	371	6	366
Linden			101	108	102	109	110									530	531	-1	522
Willow Brook			74	99	81	78	87									419	418	1	431
Woodland			72	74	83	102	96									427	423	4	464
JMS								188	168	185	170					711	708	3	729
RMS								196	201	180	188					765	762	3	748
ORHS												430	407	391	356	1584	1590	-6	1550
Enrollment 2024-25	**131**	**132**	**328**	**345**	**348**	**372**	**360**	**384**	**369**	**365**	**358**	**430**	**407**	**391**	**356**	**5076**	**5060**	**16**	**5059**
Prev. 8th RP 2024-25	**127**	**130**	**327**	**341**	**349**	**367**	**359**	**382**	**369**	**365**	**354**	**433**	**409**	**392**	**356**	**5060**			
Difference	4	2	1	4	-1	5	1	2	0	0	4	-3	-2	-1	0	**16**			

This report compares the 2024-25 9th RP period enrollment with the 2024-25 8th RP period.

Attendance Graphs

The graphs below display excused and unexcused absence totals, entity counts, and attendance percentages by grade and reporting period.
The data was compiled using information from attendance detail and summary reports and entity counts reports.
Reporting Period 9: 5/7/2025-5/28/2025

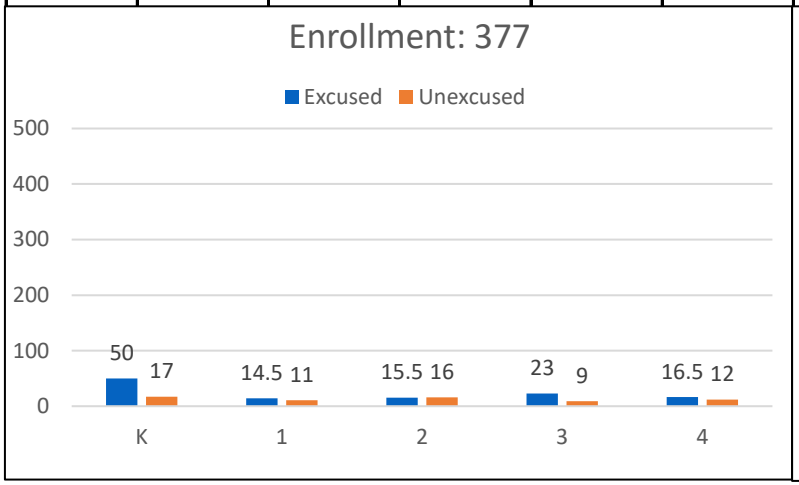


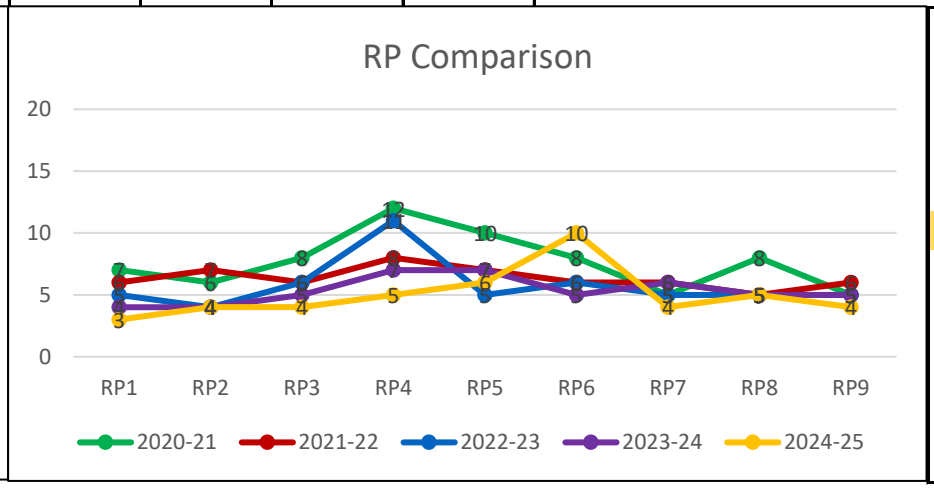
	K	1	2	3	4	5	6	7	8	9	10	11	12
Excused	4%	2%	3%	3%	3%	4%	3%	4%	4%	4%	5%	5%	1%
Unexcused	4%	4%	4%	6%	4%	5%	7%	5%	6%	4%	5%	4%	1%

* Percentages have been rounded to the nearest whole number.

Glenwood

2020-21	RP1: 7.3%	RP2: 5.8%	RP3: 8.1%	RP4:11.6%	RP5: 9.9%	RP6: 7.5%	RP7: 5.3%	RP8: 8%	RP9: 5.4%
2021-22	RP1: 6.3%	RP2: 6.7%	RP3: 6.3%	RP4: 7.7%	RP5: 6.9%	RP6: 5.8%	RP7: 6.3%	RP8: 8%	RP9: 5.9%
2022-23	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 11%	RP5: 4.7%	RP6: 6.1%	RP7: 4.8%	RP8: 4.9%	RP9: 4.9%
2023-24	RP1: 4.3%	RP2: 4.2%	RP3: 5%	RP4: 7%	RP5: 6.9%	RP6: 5.1%	RP7: 6.2%	RP8: 4.7%	RP9: 4.5%
2024-25	RP1: 3.3%	RP2: 4.3%	RP3: 4%	RP4: 5%	RP5: 5.9%	RP6: 9.6%	RP7: 3.8%	RP8: 5%	RP9: 3.8%



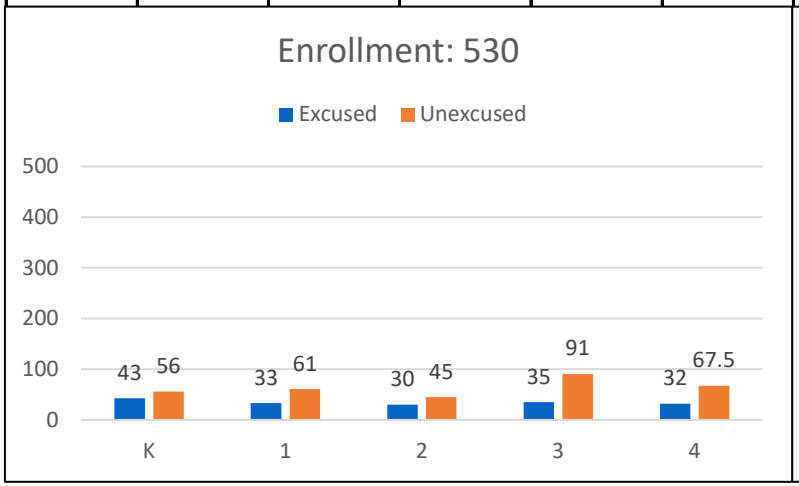


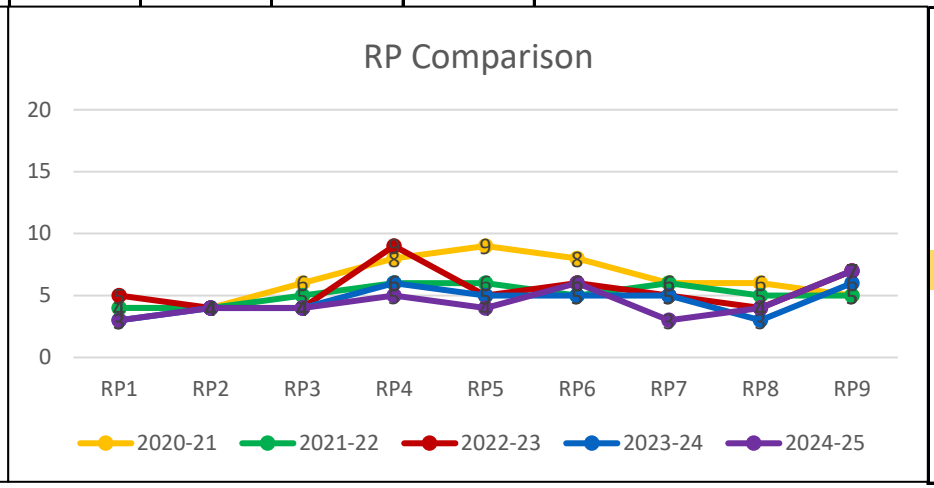
Goal

5.5

Linden

2020-21	RP1: 4.3%	RP2: 4.3%	RP3: 6.1%	RP4: 7.7%	RP5: 9.1%	RP6: 7.9%	RP7: 6.2%	RP8: 5.6%	RP9: 5.3%
2021-22	RP1: 4.4%	RP2: 4.2%	RP3: 4.8%	RP4: 6.4%	RP5: 5.8%	RP6: 4.6%	RP7: 5.5%	RP8: 5.4%	RP9: 5%
2022-23	RP1: 3.2%	RP2: 4%	RP3: 4.4%	RP4: 8.9%	RP5: 5.4%	RP6: 5.8%	RP7: 4.5%	RP8: 4.1%	RP9: 7.1%
2023-24	RP1: 3.3%	RP2: 3.7%	RP3: 4.1%	RP4: 5.8%	RP5: 4.8%	RP6: 4.8%	RP7: 4.7%	RP8: 3.3%	RP9: 5.8%
2024-25	RP1: 3.0%	RP2: 3.6%	RP3: 4.2%	RP4: 5.1%	RP5: 4.4%	RP6: 6.1%	RP7: 3.2%	RP8: 3.6%	RP9: 6.8%



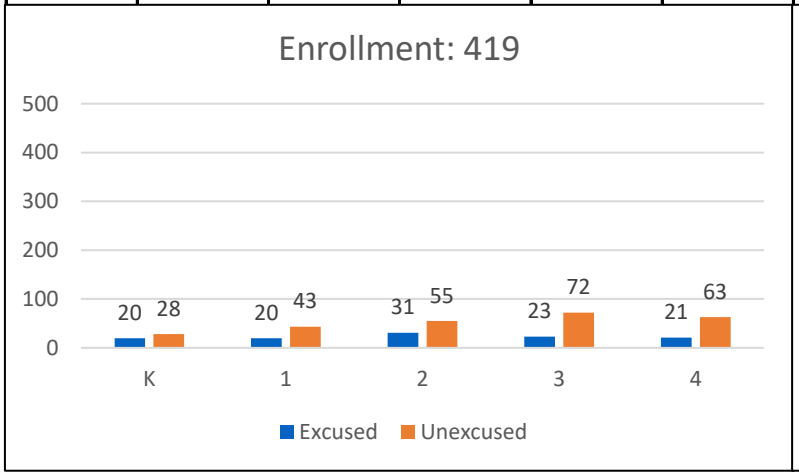


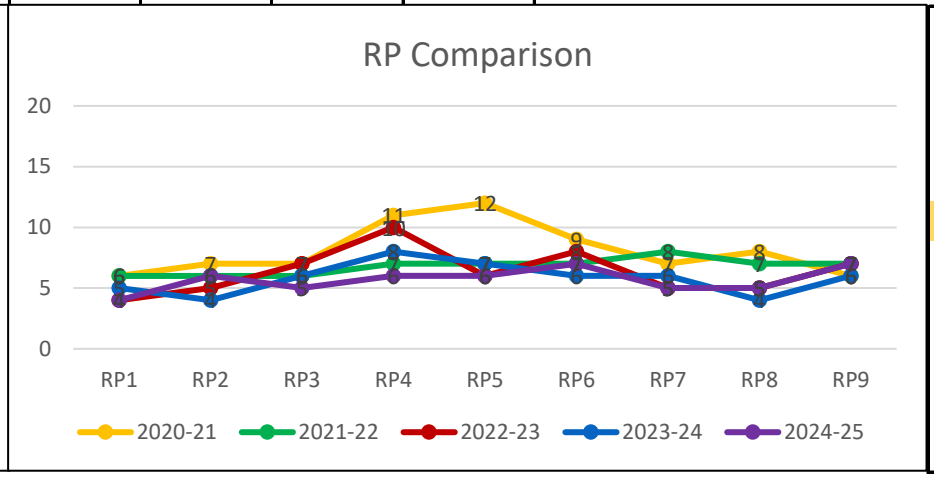
Goal

5

2020-21	RP1: 6.1%	RP2: 7.1%	RP3: 7.3%	RP4: 11%	RP5:11.7%	RP6: 8.9%	RP7: 6.9%	RP8: 7.5%	RP9: 6.4%
2021-22	RP1: 6.1%	RP2: 6%	RP3: 6.4%	RP4: 6.9%	RP5: 6.6%	RP6: 6.5%	RP7: 8%	RP8: 6.6%	RP9: 7.4%
2022-23	RP1: 3.6%	RP2: 4.7%	RP3: 7%	RP4: 10%	RP5: 6.4%	RP6: 8.1%	RP7: 5.3%	RP8: 5.3%	RP9: 6.9%
2023-24	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 7.7%	RP5: 7%	RP6: 5.9%	RP7: 6.2%	RP8: 4.3%	RP9: 6.3%
2024-25	RP1: 4.4%	RP2: 5.9%	RP3: 4.9%	RP4: 6.4%	RP5: 6.1%	RP6: 7.3%	RP7: 5%	RP8: 4.9%	RP9: 7.4%

Willow Brook



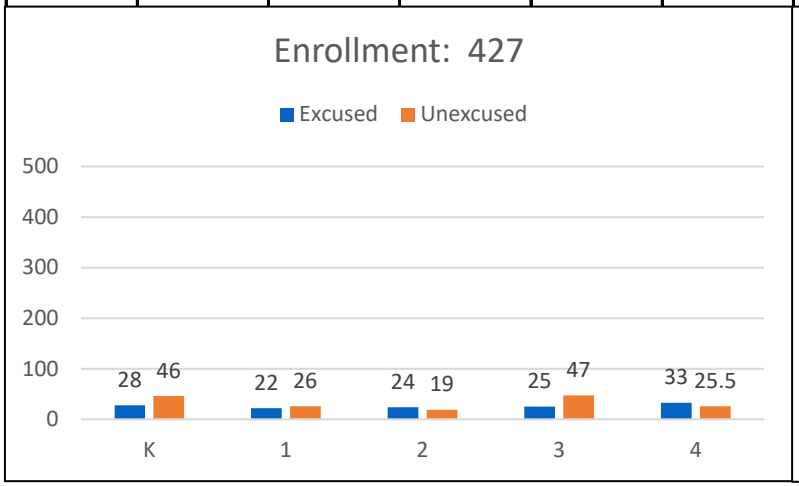


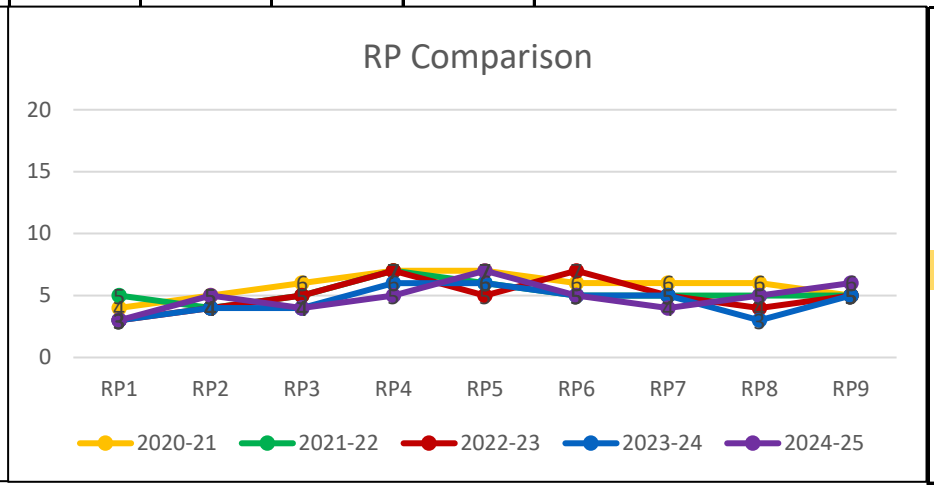
Goal

6

2020-21	RP1: 4.1%	RP2: 4.9%	RP3: 6.2%	RP4: 7.1%	RP5: 7.1%	RP6: 5.9%	RP7: 5.5%	RP8: 5.9%	RP9: 5.3%
2021-22	RP1: 4.5%	RP2: 4.1%	RP3: 4.8%	RP4: 6.7%	RP5: 5.9%	RP6: 5%	RP7: 4.7%	RP8: 4.5%	RP9: 5.2%
2022-23	RP1: 2.6%	RP2: 3.7%	RP3: 5.2%	RP4: 6.6%	RP5: 4.5%	RP6: 6.7%	RP7: 5.4%	RP8: 3.7%	RP9: 4.9%
2023-24	RP1: 3.1%	RP2: 3.5%	RP3: 4.3%	RP4: 6.2%	RP5: 5.6%	RP6: 5.2%	RP7: 5.2%	RP8: 2.9%	RP9: 4.5%
2024-25	RP1: 3.1%	RP2: 4.6%	RP3: 3.9%	RP4: 4.5%	RP5: 7.2%	RP6: 5.4%	RP7: 3.7%	RP8: 3.9%	RP9: 5.5%

Woodland



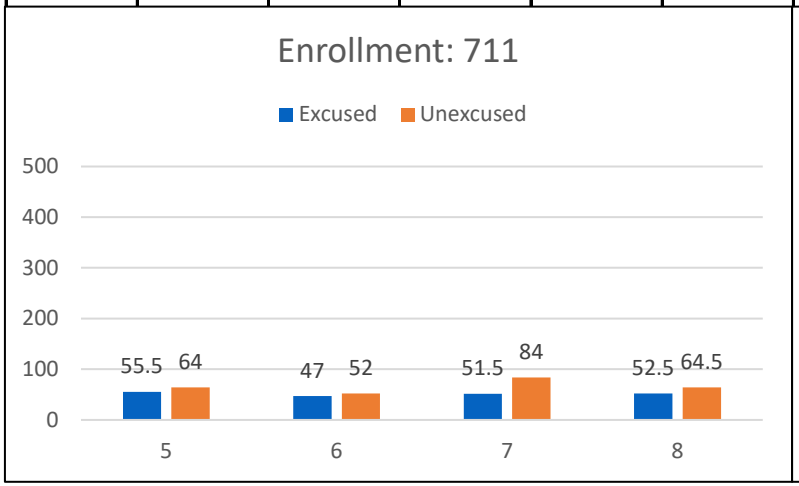


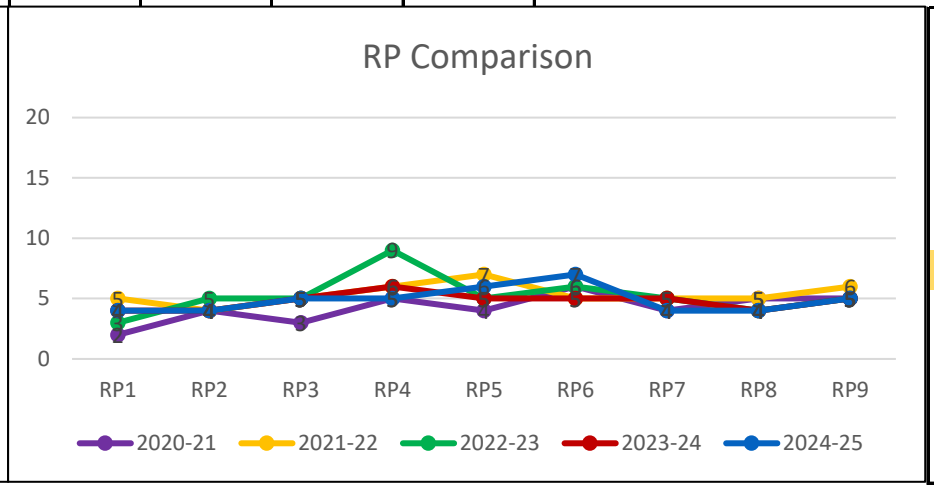
Goal

4

Jefferson

2020-21	RP1: 2.2%	RP2: 4.1%	RP3: 3.4%	RP4: 4.5%	RP5: 3.8%	RP6: 5.7%	RP7: 3.7%	RP8: 5.1%	RP9: 4.7%
2021-22	RP1: 5.1%	RP2: 4.2%	RP3: 4.9%	RP4: 5.9%	RP5: 6.8%	RP6: 5.4%	RP7: 5.3%	RP8: 4.9%	RP9: 6.1%
2022-23	RP1: 3.1%	RP2: 4.6%	RP3: 5%	RP4: 8.7%	RP5: 4.7%	RP6: 5.5%	RP7: 5.1%	RP8: 4.3%	RP9: 5.3%
2023-24	RP1: 3.8%	RP2: 4.4%	RP3: 4.5%	RP4: 5.6%	RP5: 5.3%	RP6: 5.3%	RP7: 5.1%	RP8: 4%	RP9: 5.3%
2024-25	RP1: 3.6%	RP2: 4.2%	RP3: 4.8%	RP4: 5%	RP5: 5.5%	RP6: 6.8%	RP7: 4.1%	RP8: 3.6%	RP9: 5%



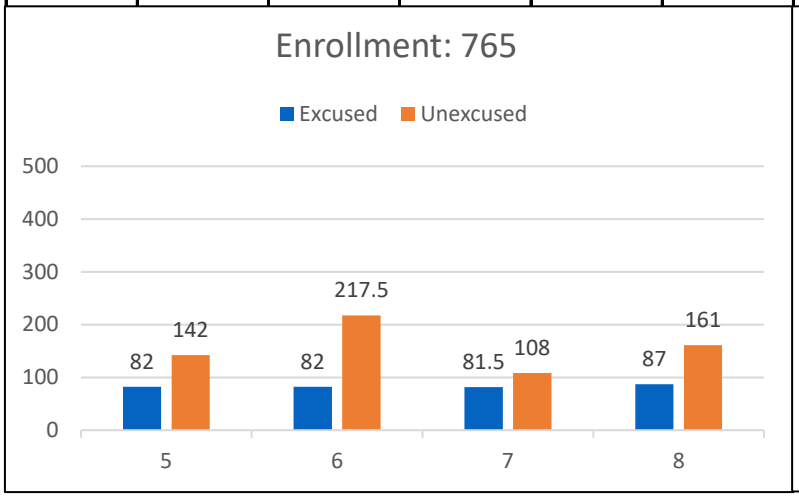


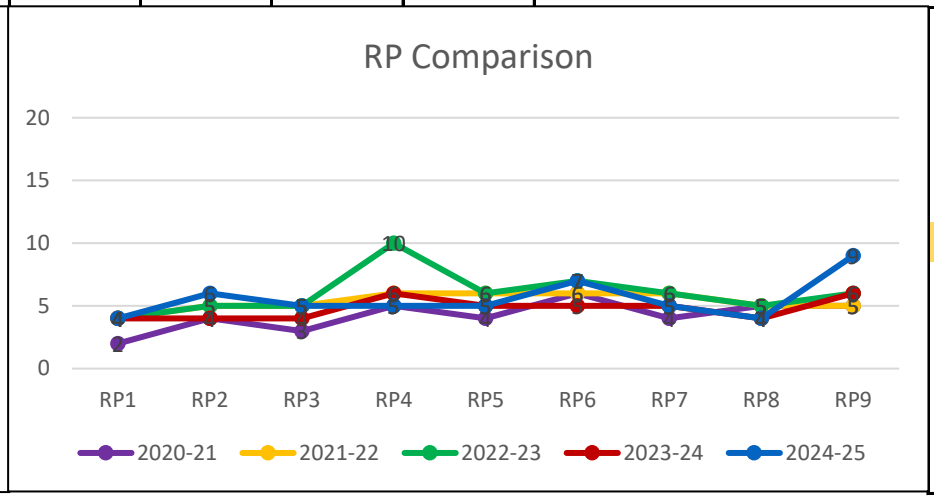
Goal

4.5

Robertsville

2020-21	RP1: 2%	RP2: 2.3%	RP3: 3.4%	RP4: 4%	RP5: 2.7%	RP6: 3.3%	RP7: 2.8%	RP8: 5.6%	RP9: 5.1%
2021-22	RP1: 4.2%	RP2: 4.7%	RP3: 5.4%	RP4: 5.8%	RP5: 5.9%	RP6: 5.5%	RP7: 5.6%	RP8: 5%	RP9: 5.3%
2022-23	RP1: 4.4%	RP2: 4.5%	RP3: 5.4%	RP4: 9.7%	RP5: 6.1%	RP6: 6.8%	RP7: 5.5%	RP8: 4.8%	RP9: 5.8%
2023-24	RP1: 3.9%	RP2: 4.2%	RP3: 4.4%	RP4: 5.8%	RP5: 4.8%	RP6: 5.2%	RP7: 5.1%	RP8: 4%	RP9: 6.2%
2024-25	RP1: 3.9%	RP2: 5.5%	RP3: 4.8%	RP4: 5.4%	RP5: 5.2%	RP6: 7.1%	RP7: 4.9%	RP8: 3.8%	RP9: 9.1%

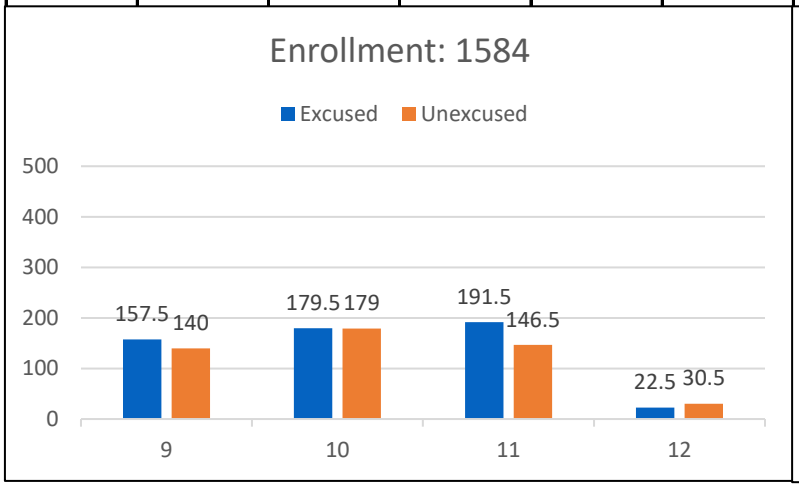


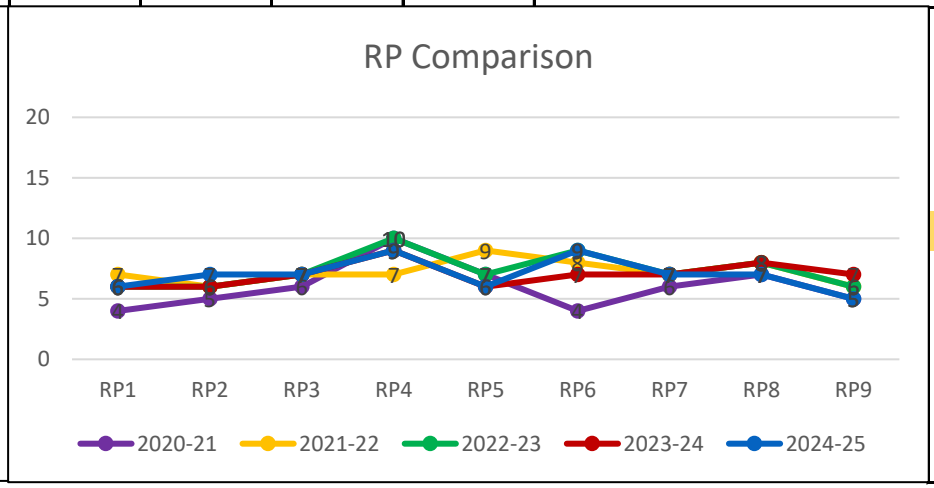


Goal
5

ORHS

2020-21	RP1: 3.6%	RP2: 4.6%	RP3: 5.5%	RP4: 9.9%	RP5: 6.8%	RP6: 3.8%	RP7: 5.8%	RP8: 7.1%	RP9: 5.1%
2021-22	RP1: 7.2%	RP2: 6.2%	RP3: 6.9%	RP4: 7.3%	RP5: 9.2%	RP6: 8.2%	RP7: 7%	RP8: 8.2%	RP9: 6%
2022-23	RP1: 6%	RP2: 6.3%	RP3: 6.6%	RP4: 9.8%	RP5: 6.6%	RP6: 8.7%	RP7: 6.5%	RP8: 8.2%	RP9: 6.3%
2023-24	RP1: 5.8%	RP2: 6.3%	RP3: 7.1%	RP4: 8.7%	RP5: 6.4%	RP6: 7.3%	RP7: 6.9%	RP8: 8.3%	RP9: 7.3%
2024-25	RP1: 6.2%	RP2: 7.1%	RP3: 7.2%	RP4: 8.8%	RP5: 6.4%	RP6: 8.6%	RP7: 7.2%	RP8: 7.2%	RP9: 5%





Goal

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