

Regular Board of Education Meeting

January 24, 2024 5:00 PM

Robert J. Smallridge School Administration Building

I. Call to Order

II. Pledge of Allegiance and Presentation of Colors

III. School Program by Oak Ridge High School

IV. Approval of Agenda

V. Special Reports/Presentations

A. Good News

B. Recognition of Teachers of the Year, Teacher Assistants of the Year, and Principal of the Year

C. ORHS Sports Media

D. School Board Appreciation Week

VI. Public Forum

VII. Consent Agenda

A. Board Minutes 01-08-24

VIII. Items for Action

A. Board Policy 2.400 Revenues - First and Second Reading

B. Extension/Modification of Superintendent's Contract

C. FY24 Tenure Status for Eligible Staff Members

D. 2025-2026 District School Calendar

E. Purchase and Installation of Access Control Equipment at Glenwood Elementary

F. Purchase and Installation of Dish Machine at ORPS

G. ORHS NJROTC Field Trip to Norfolk, VA

H. ORHS New Club Pickleball

I. Glenwood New Club Young Men of Measure

J. Glenwood New Club Young Women of Wonder

K. FY23 District Audit

IX. Items for Information

A. Financial Report - December 2023

X. Items for Discussion

XI. Old Business

XII. New Business

XIII. Communications

XIV. Adjournment

Good News



Jan 24, 2024

Willow Brook Elementary

A huge shout out to the City of Oak Ridge for ensuring our students, staff and community remain safe! Recently, the city installed a stop sign in a high traffic area in front of our campus.

The *RoBeartics Club* participated in the Atomic City Invitational on January 13, 2024. Students participated in the Masterpiece Alliance Challenge and did a fantastic job!

Our 21st Century Program partnered with Anderson County UT/TSU Extension Office to provide the program, *Yoga for Kids*, for students in our afterschool program. Students were fully engaged in the fun, while learning about healthy active lifestyles.

Robertsville Middle School

Congratulations to Robertsville TSA members for being selected as Tennessee TSA Chapter of the Month!

The Technology Student Association (TSA) is a national organization of students engaged in science, technology, engineering, and mathematics (STEM). Open to students enrolled in or who have completed technology and engineering courses, TSA's membership includes over 300,000 middle and high school students in approximately 2,400 schools spanning 46 states and territories. TSA is supported by educators, parents and business leaders who believe in the need for a technologically literate society. Members learn through exciting competitive events, leadership opportunities and much more. The diversity of activities makes TSA a positive experience for every student. From engineers to business managers, our alumni credit TSA with a positive influence on their lives.

A huge shout out to teachers Dr. Burnette and Ms. Leftwich, as well as the many parents and RMS alumni volunteers that help make our program so successful!

Oak Ridge High School

The Girls' Bowling Team coached by Julianne Fowler won the district championship in only their second year as a program. The team placed second at the Region Tournament and will compete in the Sectionals on January 12, 2024.

During the ExtraORdinary Gala at the Chamber's 75th Anniversary Celebration, the ORHS Interact Club, sponsored by Alison King received the Oak Ridge Chamber of Commerce ExtraORdinary Promising Youth Award, Congratulations!

**Regular Board of Education Meeting
January 8, 2024 5:00 PM
Robert J. Smallridge School Administration Building
304 New York Avenue
Oak Ridge, TN 37830**

The meeting started at 5:00 PM
Attendance Taken at 4:42 PM.

Angi Agle: Present
Keys Fillauer: Present
Heather Hartman: Absent
Laura McLean: Present
Erin Webb: Present
Present: 4, Absent: 1.

I. Call to Order

II. Pledge of Allegiance and Presentation of Colors

III. School Program by Secret City Academy

IV. Approval of Agenda

Motion Passed: Motion to approve the Agenda with a motion by Angi Agle and a second by Laura McLean.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

V. Special Reports/Presentations

A. Good News

VI. Public Forum

VII. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda with a motion by Erin Webb and a second by Laura McLean.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

A. Board Minutes 11-28-23

Keys Fillauer

VIII. Items for Action

A. RSP & Associates Contract

Bruce Borchers

Motion Passed: Motion to approve the RSP & Associates contract with a motion by Angi Agle and a second by Erin Webb.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

B. ORHS Masquers Field Trip to New York City

Bruce Lay

Motion Passed: Motion to approve the ORHS Masquers Field Trip to New York City with a motion by Laura McLean and a second by Angi Agle.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

C. Joint Resolution Between Anderson County Schools, Clinton City Schools, Oak Ridge City Schools and the Anderson County Commission opposing the Education Freedom Act

Keys Fillauer

Motion Passed: Motion to approve the Joint Resolution Between Anderson County Schools, Clinton City Schools, Oak Ridge City Schools and the Anderson County Commission opposing the Education Freedom Act with a motion by Angi Agle and a second by Erin Webb.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

D. Purchase of 14 MSI Laptop Computers

Kelly Williams

Motion Passed: Motion to approve the purchase of 14 MSI laptop computers with a motion by Laura McLean and a second by Angi Agle.

Angi Agle: Yea
Keys Fillauer: Yea
Heather Hartman: Absent
Laura McLean: Yea
Erin Webb: Yea
Yea: 4, Nay: 0, Absent: 1

E. FY25 New High School Courses Request
Motion Passed: Motion to approve four new high school courses.
with a motion by Erin Webb and a second by Laura McLean.

Kelly Williams

Angi Agle: Yea

Keys Fillauer: Yea

Heather Hartman: Absent

Laura McLean: Yea

Erin Webb: Yea

Yea: 4, Nay: 0, Absent: 1

IX. Items for Information

A. Enrollment and Attendance Reports

B. Financial Report

Bruce Lay
Jenifer Van Dyke

X. Items for Discussion

A. Superintendent Evaluation

Keys Fillauer

XI. Old Business

XII. New Business

XIII. Communications

XIV. Adjournment

At 5:46 PM

Chairperson

Superintendent

Oak Ridge Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date:
		Rescinds: 2.400	Issued: 08/11/14 02/23/04

1 *General*

2 Any money collected by any school shall be documented by a written receipt.

3 The schools may receive funds collected from activities and for events held at or in connection with
4 the school, including contracts with other schools for interschool events. To be included in this
5 accounting are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees,
6 concessions and all fund raising activities. Each principal shall determine the reconciliation method to
7 be used for all events which require a ticket.¹

8 **FEES**

9 School fees are to be kept to a minimum and may be expended only for the purposes for which they
10 were collected. The school shall not require any student to pay a fee to the school for any purpose,
11 except as authorized by the Board. No fees shall be required of any student as a condition to attend the
12 school or use its equipment.² School fees shall be waived for students who receive free or reduced-
13 price lunches.³ No student will be penalized for nonpayment of any school fee.

14 **EXTENDED SCHOOL PROGRAM**

15 Extended school funds shall be collected at the individual schools, receipted, and deposited in the
16 Extended Childcare district bank account. The Program Director shall report the collections.⁴

17 **FINES**

18 A student will be held responsible for the cost of replacing any materials or property which the student
19 loses or damages,⁵ including textbooks, library books, equipment and buildings. All money collected
20 as fines shall be placed in the system-wide school fund.

21 **TUITION INCOME**

22 Tuition collected from nonresident students shall be placed in the system-wide school fund.

23 **RENTAL INCOME**

24 The Director of Maintenance and Operations or designee will collect and remit to the central office all
25 money received for use of a particular school facility or other school property.

26 **GRANTS**

1 Grants for educational purposes made available by the state and/or federal government may be sought
 2 by the school district but only when the conditions of their availability are in harmony with the
 3 purposes and policies of the Board and the laws of the state and county. The Board
 4 authorizes the Superintendent/designee to approve or disapprove the direct application of grants.

5 If approved by the Superintendent and if the grant is awarded, a separate restricted fund account
 6 must be established when grants are received, with all related cash receipts and disbursements being
 7 recorded in this account. In addition, a grant activity schedule described in Section 7 of the Tennessee
 8 Internal School Funds Manual must be prepared.⁴

9
 10 Grant amounts of \$10,000 or more must be accounted for in the School District's General Fund. Grant
 11 awards of less than \$10,000 must be handled as a restricted account in the applicable school's account.
 12

13 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁶**

14 Approved district staff may utilize approved vendors for electronic transactions. A list of approved
 15 vendors will be maintained by the Business Office in Administrative Procedure 2.400. The
 16 Superintendent/designee shall determine when this type of transaction may be utilized on a case-by-
 17 case basis. At the individual school level, the principal shall oversee the collection of funds. The
 18 Superintendent/designee shall create procedures for all schools that addresses the following:

- 19 1. Adequate supporting documentation for the electronic collection method including a plan to
 20 provide a total daily receipt summary;
- 21 2. Methods of providing receipts to payers;
- 22 3. Information on maintaining and inspecting any voided receipts; and
- 23 4. How daily electronic collections shall be reconciled with the total daily receipt summary and
 24 who will be assigned to complete this task.

25
 26 Processing fees for these transactions shall be charged.
 27 The Superintendent/designee shall establish adequate internal controls to ensure compliance with the
 28 *Tennessee Internal School Funds Manual*.
 29
 30

Legal References

1. TCA 49-2-110(a); *Tennessee Internal School Funds Manual*, Section 5-4
2. TCA 49-6-3001(a); TCA 49-2-110(c)
3. TCA 49-2-114
4. *Tennessee Internal School Funds Manual*, Section 4-37
5. TCA 37-10-101, 102
6. *Tennessee Internal School Funds Manual*, Section 5-8

Cross References

Fundraising Activities 2.601
 Student Activity Funds Management 2.900
 Food Service Management 3.500
 Textbooks and Instructional Materials 4.400
 Compensation Guides & Contracts 5.110
 Attendance of Non-Resident Students 6.204
 Student Fees and Fines 6.709



FY23-24 Tenure Eligible

Melissa McMurry – Oak Ridge Preschool

Teresa Schuster – Oak Ridge Preschool

Joy Cody – Linden

Gigi Naeve – Willow Brook Elementary

Deborah Trostad – Woodland

Theresa Davis – Jefferson

Nisha Kala – Jefferson

Amy Byrd - Robertsville

Nicholas Corrigan – Robertsville

Jaime Downs – Robertsville

Lauren Hawkins – Robertsville

Kathryn Jones – Robertsville

Bryson Leftwich – Robertsville

Stephanie Sluss – Robertsville

Catherine Venable – Robertsville

Travis Free – Oak Ridge High School

Patrick LaDue – Oak Ridge High School

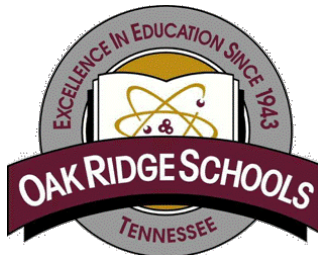
Michelle Sanders – Oak Ridge High School

Jonathan Schoolcraft – Oak Ridge High School

Jeffrey Frenndt – Secret City Academy

Oak Ridge Schools District Calendar 2025-2026

Independence Day Holiday: July 4
Counselors/Facilitators Report: July 7
Teachers Report: July 21
Students Report - Early Dismissal Districtwide: July 28
Early Dismissal K-4 Only: July 29
Labor Day Holiday: Sept 1
Fall Break: Sept 29 – Oct 10
Fall School Intersession: Sept 29 – Oct 2
Staff Professional Development: No Students- Oct 13
Students Return – Oct 14
Early Dismissal Elementary Only: Oct 28
Fall Parent/Teacher Conferences: Oct 29-30
Election: No Students – Nov 4
Thanksgiving Break: Nov 26-28
Winter Break Early Dismissal Districtwide: Dec 19
Winter Break: Dec 22 – Jan 2
New Year Holiday – Jan 1
Staff Professional Development: No Students – Jan 5
Students Report: Jan 6
Dr. Martin Luther King Jr. Holiday: Jan 19
Winter Parent/Teacher Conferences: Feb 4-5
Early Dismissal Elementary Only: Feb 5
Staff Professional Development: No Students – Feb 16
Spring Break: March 16-27
Spring School Intersession: March 16-19
Staff Professional Development: No Students – March 30
Students Return – March 31
Good Friday Holiday: April 3
ORHS Commencement: May 15
Memorial Day Holiday: May 25
Student Last Day - Early Dismissal Districtwide: June 2
Teacher Last Day: June 3



1 st Quarter Days	44
2 nd Quarter Days	45
3 rd Quarter Days	47
4 th Quarter Days	44
Total Instructional Days	180

July 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

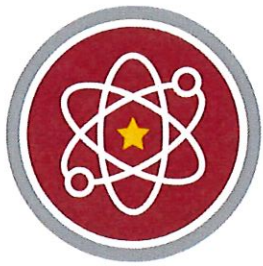
March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

BOE approval:



Oak Ridge

SCHOOLS

Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: January 11, 2024

TO: Bruce Lay, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: Access Control Purchase for Glenwood Elementary Phase 1

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the purchase of access control equipment for Glenwood Elementary School from Systems Integrations LLC in the amount of \$64,331.23. This equipment will upgrade the access controls for Glenwood Elementary School, allowing all classroom areas to be secured or entered with card reader access. This will be a pilot test to determine the viability of converting all schools to fully utilize card reader access on all doors and reduce the necessity of issuing physical keys. The purchase is based on a piggyback contract discount with Bedford County Schools (BCS contract 21-23).

Funding for this purchase is from additional funding that has been provided by the state as part of the 2024 Public Schools Security Grant.

Thank you,

Allen Thacker,

Director of Maintenance and Operations

Maintenance Office

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

www.ortn.edu



Prepared by:

System Integrations, Inc.

Trey Dickson

615.449.2944

Fax 615-443-4454

tdickson@si-tn.com

system
INTEGRATIONS

Prepared for:

Oak Ridge Schools

Prepared by:

Trey Dickson

We have prepared a quote for you

Access - Glenwood Phase 1

Quote # 006527
Version 1



ORS - District Server Services

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
Professional Services - ACM professional services to program and install all district classroom doors.					
10	Service - Fixed Fee	ACM Services - Establishing building level security protocols for Classroom locks	\$125.00	\$125.00	\$1,250.00
8	Service - Fixed Fee	ACM Services - Configuring District & School security groups and lockdown access procedures.	\$125.00	\$125.00	\$1,000.00
6	Service - Fixed Fee	ACM Services - Modifying District maps for door presence assistance.	\$125.00	\$125.00	\$750.00
Subtotal:					\$3,000.00

ORS - Glenwood - Classroom Locks (49)

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
Classroom Wireless Locking Hardware - NDEB wireless programmable locks for keyless entry and door position switch. Keyway core per school core for key override. Cores are provided by other or existing.					
46	NDE80JDRHO62613	NDE series wireless lock, cylindrical, Storeroom	\$1045.00	\$825.55	\$37,975.30
Wired Door Hardware - (3) Wired Gym Doors					
3	AC-SCH-READER-MTB11	Mobile Enabled Multi-Technology Reader &€" Mullion Mount - Dimensions: 5.91" x 1.72" x 0.81". Power required: 5-24 VDC - RS-485 capability included in standard product offering	\$367.53	\$290.35	\$871.05
3	114317-00	Von Duprin QEL Modular Conversion Kit	\$1198.00	\$838.60	\$2,515.80
3	DC-HD-16	Power Transfer Door Loop - 16in	\$46.60	\$32.62	\$97.86
Subtotal:					\$41,460.01

ORS - Glenwood - Door Contacts (24)

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
Door Contacts - This section provides the hardware and installation of the door contacts throughout Glenwood exterior doors. Surface mount raceway will be used to secure cabling do the door and terminate with the door contact. This also provides for visual referenced integration to the District ACM to show on a map what the exterior door status is for all of the exterior door contacts.					
24	7939WG-BR	Surface mount Contact Brown	\$0.00	\$6.08	\$145.92
24	LD3E18-A	Pan-Way LD Raceway, 8 ft, .77 X .46, Elec Ivory	\$0.00	\$11.50	\$276.00
24	Gen Materials -	Cable	\$0.00	\$100.00	\$2,400.00
Access Panels (Input boards) - This section provides the hardware and installation of the required input boards and panels needed to tie the door alarms back to the district access control system.					
2	AC-SW-LIC-16RCU-6-P	Additional 16 Doors Expansion Software Licenses for Avigilon Access Control Manager Professional; Enterprise; Enterprise Plus & Virtual	\$1180.00	\$885.00	\$1,770.00
2	AC-LSP-4DR-MER-LCK	Four Door Mercury Dual Voltage Integrated Power System supporting one AC-MER-CONT-2DR with one AC-MER-CON&€"MR52 (Mercury hardware sold separately). The advantage of a dual voltage power supply is the ability to power both Mercury boards and door locks fr	\$693.78	\$520.34	\$1,040.68



Oak Ridge Schools
Access - Glenwood Phase 1

www.system-integrations.com

M: 865.719.2400
E: tdickson@si-tn.com

ORS - Glenwood - Door Contacts (24)

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
2	AC-MER-CON-	16 Zone Input Monitor Module with 2 relays (Mercury Part Number: MR16in-S3)	\$1339.08	\$1,004.31	\$2,008.62
30	Service - Fixed Fee	Panel installation services - closet & pathway installations.	\$85.00	\$85.00	\$2,550.00

Professional Services - installation services for access controls.

24	Service - Fixed Fee	Service - Fixed Fee (Contact and Raceway install)	\$85.00	\$85.00	\$2,040.00
24	Service - Fixed Fee	Service - Fixed Fee (cabling install)	\$85.00	\$85.00	\$2,040.00
10	Service - Fixed Fee	Project Management Services	\$85.00	\$85.00	\$850.00
6	Service - Fixed Fee	ACM Services - Modifying District maps for door presence assistance.	\$125.00	\$125.00	\$750.00

Subtotal: \$15,871.22

Project Contingency

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	Gen Materials -	Contingency funds - General Material Item for Security	\$4000.00	\$4,000.00	\$4,000.00

Subtotal: \$4,000.00



Access - Glenwood Phase 1



Prepared by:
System Integrations, Inc.
Trey Dickson
615.449.2944
Fax 615-443-4454
tdickson@si-tn.com

Prepared for:
Oak Ridge Schools
100 Woodbury Lane
Oak Ridge, TN 37830
Allen Thacker
(865) 425-3171
rthacker@ortn.edu

Quote Information:
Quote #: 006527
Version: 1
Delivery Date: 01/11/2024
Expiration Date: 02/29/2024
Contract #:

Quote Summary

Description	Amount
ORS - District Server Services	\$3,000.00
ORS - Glenwood - Classroom Locks (49)	\$41,460.01
ORS - Glenwood - Door Contacts (24)	\$15,871.22
Project Contingency	\$4,000.00
Total:	\$64,331.23

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

System Integrations, Inc.

Oak Ridge Schools

Signature: _____
Name: Trey Dickson
Title: Account Executive
Date: 01/11/2024

Signature: _____
Name: Allen Thacker
Date: _____



Oak Ridge

SCHOOLS

Maintenance and Operations

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: January 5, 2024

TO: Bruce Lay, Executive Director of School Leadership

FROM: Allen Thacker, Director of Maintenance and Operations

SUBJECT: Purchase and Installation Preschool Dish Machine

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the purchase and installation of a new dish machine from Kamaran Culinex, LLC for the amount of \$37,874.06. The equipment will improve and expand the capability of Food Service operations at the Preschool. Bids were advertised in accordance with state guidelines with one company responding to the bid.

Funds for this purchase are made available from the Food Service Capital Equipment Fund.

Thank you,

Allen Thacker

Director of Maintenance and Operations

Maintenance Office

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

www.ortn.edu



Oak Ridge Schools

OFFICE OF
Business & Support Services

Telephone (865) 425-9005
Fax: (865) 425-9060

DATE: January 4, 2024

TO: Jenifer Van Dyke, Finance Director

cc: Dana Paolucci

FROM: Mary Ann Riley, Purchasing Specialist, Oak Ridge Schools

SUBJECT: Recommendation of RFP 24-006 Preschool Dish Machine

I recommend that the Oak Ridge Board of Education choose Kamaran Culinex, LLC for the above-mentioned bid. Kamaran Culinex, LLC bid of \$37,874.06 met all bid specifications. One company responded with a bid.

Bids were advertised in accordance with state guidelines and made available on the Oak Ridge Schools' website and Vendor Registry.

Attachment: Bid Minutes



Oak Ridge Schools

OFFICE OF
Business & Support Services

Telephone (865) 425-9005
Fax: (865) 425-9060

Bid Minutes

01/04/24

Preschool Dish Machine & Installation (RFP 24-006)

Business Services Conference Room

Administration Building

Present for the bid opening were:

Allen Thacker
Mary Ann Riley
Dana Paolucci

Oak Ridge Schools Maintenance Supervisor
Oak Ridge Schools Purchasing
Oak Ridge Schools Business Services Coordinator

Bid responses were received from the following companies:

Kamaran Culinex, LLC
Nashville, TN

Bid Amount
\$37,874.06 **

**** Recommended Bid Winner**

Bid Form

Owner: Oak Ridge Schools Board of Education
Mary Ann Riley, Purchasing Specialist
School Administration Building
304 New York Ave
Oak Ridge, TN 37830

Project: **Preschool Dish Machine & Installation**
RFP 24-006

Bid Opening: **2:00 PM EST, January 4, 2024**

Company Name: KAMARAN CULINEX, LLC

Address: 222 SECOND AVE S SUITE 1700

NASHVILLE, TN 37201

Phone Number: 865-350-5012

Email: CMCCLURE@GOCULINEX.COM

Main Bid: ***This Price is to be for the complete specified equipment and installation as outlined within this RFP 24-006. ALL COSTS ARE TO BE INCLUDED IN THE FINAL PRICE.***

Bid Amount: Dish Machine Unit Price \$ 29,022.03 Install Price \$ 8,852

TOTAL \$ 37,874.06 USD
Estimated lead time and completion date 3 WEEKS FROM AWARD DATE

Company: KAMARAN CULINEX LLC

Signature: 

Title: PRESIDENT

Date: 12/29/23

Please attach detailed specifications.

HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between KAMRAN CULINEX, LLC

Name of Contractor

(Hereinafter Contractor), and Oak Ridge Schools named in this bid.

Contractor agrees that as a condition precedent to "Contractor" being awarded a contract from Oak Ridge Schools, "Contractor" agrees to indemnify, protect, defend, and hold harmless Oak Ridge Schools, its Board Members, agents, and employees from all judgments, claims, demands for payment, suits or actions of every nature and description brought against Oak Ridge Schools, its Board Members, agents, and employees alleging injuries or damages sustained by any person arising out of or in the course of "Contractor's" providing goods or services to Oak Ridge Schools.

Name of Contractor: KAMRAN CULINEX, LLC

By: Mark Howes

Title: PRESIDENT

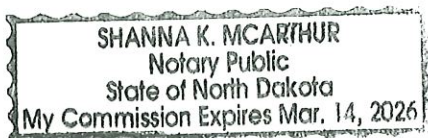
STATE OF ND
County of CASS

MARK HOWES personally appeared before me, the undersigned, with whom I am personally acquainted and who, upon oath, acknowledged that he/she/it executed the within instrument for the purposes therein contained, and who further acknowledge that he/she/it is authorized to execute this interment on behalf of Kamran Culinex, LLC.

Shanna McArthur
Signature

Witness by hand and Notaries seal at office this 29th day of December, year of 2023.

Shanna K. McArthur
Notary Public



My Commission Expires: 3-14-2026

NON-COLLUSION AFFIDAVIT

NON-COLLUSION AFFIDAVIT TO BE EXECUTED
BY DESIGN-BUILDER

State of ND

County of CASS

MARK HOWES, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder neither possesses a business relationship with any employee of the District which may be involved in the award or administration of the project nor has received or solicited either directly or indirectly any inside information from an employee of the District which would give the bidder an advantage over any other bidder; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or any interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

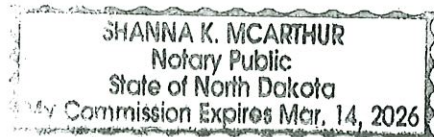
Subscribed and sworn to (or affirmed) before me this 29 day

of December, 2023

Mark Howes
Signature of Officer

Shanna K. McArthur
Notary Signature

MARK HOWES
Typed Name of Officer



Office

Notary Seal

WARNING! PROPOSALS WILL NOT BE CONSIDERED UNLESS THIS AFFIDAVIT IS COMPLETED AND EXECUTED, INCLUDING THE AFFIDAVIT OF THE NOTARY AND THE NOTORIAL SEAL.

IRAN DIVESTMENT ACT REQUIREMENTS

Pursuant to Tennessee Code Annotated § 12-12-106 (as enacted by Chapter 817 of the Public Acts of 2016) the chief procurement officer for the State of Tennessee shall publish a list of persons determined to be engaging in investment activities in Iran. The list is posted on the website of the Tennessee General Services Department's Central Procurement Office*. When competitive bidding is required, Tennessee Code Annotated § 12-12-111 requires every bid or proposal submitted to a local government for goods or services to include the following statement, subscribed or affirmed by the bidder as true under the penalty of perjury:

CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

Mark Howes
Signature

MARK HOWES

Printed Name

KAMRAN CULINEX, LLC

Name of Firm/Company

12/29/23
Date

PRESIDENT

Title

*https://tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_An_n._12-12-106._Iran_Divestment_Act-July.pdf

CRIMINAL BACKGROUND COMPLIANCE AFFIDAVIT

STATE OF ND

COUNTY OF CASS

The undersigned, principal officer of KAMRAN CULINEX, LLC, an Employer contracting with the Oak Ridge School Board of Education to provide services having direct contact with children or access to grounds of an Oak Ridge public school while students are on grounds, hereby states under oath as follows:

1. The undersigned is a principal officer of KAMRAN CULINEX, LLC (hereafter referred to as the "Company") and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit pursuant to T.C.A. § 49-5-413 as amended effective September 1, 2007, for entities entering into contracts with a local board of education where the Company's employees will have direct contact with school children or access to the grounds of a school when children are present. It is the duty of the Company to require applicants supply a fingerprint sample and submit to a criminal history records check to be conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds and to take certain other actions based upon the results of the records check.
3. The Company is in compliance with the terms of T.C.A. § 49-5-413.

Further affiant saith naught. Mark Howes
Principal Officer

STATE OF ND

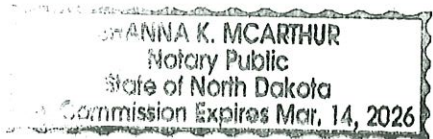
COUNTY OF CASS

Before me personally appeared MARK HOWES with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that he/she is the Pres of Kamran Culinex LLC and is authorized to execute this instrument on behalf of the principal for the purposes therein contained.

Witness my hand and seal at office this 23rd day of December, 2023

Notary Public Shanna K. McArthur

My commission expires: 3-14-2026



EDGAR CERTIFICATIONS
ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

TO WHOM IT MAY CONCERN:

Oak Ridge Schools is in the process of ensuring that all policies and procedures involving the expenditure of federal funds are compliant with the new Education Department General Administrative Guidelines ("EDGAR"). Part of this process involves ensuring that all current vendors agree to comply with EDGAR. You must complete this form and return to Oak Ridge Schools along with your proposal.

The following certifications and provisions are required and apply when Oak Ridge Schools expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the District and the District's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS
APPENDIX II TO 2 CFR PART 200

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Pursuant to Federal Rule (A) above, when Oak Ridge Schools expends federal funds, Oak Ridge Schools reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor agree? YES MAK Initials of Authorized Representative of Vendor

(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)

Pursuant to Federal Rule (B) above, when Oak Ridge Schools expends federal funds, Oak Ridge Schools reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. Oak Ridge Schools also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if Oak Ridge Schools believes, in its sole discretion that it is in the best interest of the District to do so. Vendor will be compensated for work performed and accepted and goods accepted by the District as of the termination date if the contract is terminated for convenience of the District. Any award under this procurement process is not exclusive and Oak Ridge Schools reserves the right to purchase goods and services from other vendors when it is in the District's best interest.

Does Vendor agree? YES MAK Initials of Authorized Representative of Vendor

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

Pursuant to Federal Rule (C) above, when Oak Ridge Schools expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does Vendor agree to abide by the above? YES MAK Initials of Authorized Representative of Vendor

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when Oak Ridge Schools expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does Vendor agree? YES MLK Initials of Authorized Representative of Vendor

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when SAISD expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by SAISD resulting from this procurement process.

Does Vendor agree? YES MLK Initials of Authorized Representative of Vendor

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by SAISD resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does Vendor agree? YES MLK Initials of Authorized Representative of Vendor

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by Oak Ridge Schools member resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does Vendor agree? YES MLK Initials of Authorized Representative of Vendor

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by Oak Ridge Schools resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does Vendor agree? YES MAH Initials of Authorized Representative of Vendor

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- (1) Pursuant to Federal Rule (I) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term and after the awarded term of an award for all contracts by Oak Ridge Schools resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:
- (2) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (3) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (4) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor agree? YES MAH Initials of Authorized Representative of Vendor

**EMPLOYMENT VERIFICATION
FAR 22.18**

As applicable, and as a condition for the award of any Federal contract at \$50,000 or greater, Vendor certifies that vendor is enrolled in, and is currently participating in, E-Verify or any other equivalent electronic verification of work authorization program operated by the U.S. Department of Homeland Security and does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services. A breach in compliance with immigration laws and regulations shall be deemed a material breach of the contract and may be subject to penalties up to and including termination of the contract.

Does vendor agree? YES MAH Initials of Authorized Representative of vendor

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by Oak Ridge Schools for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Vendor further certifies that Vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does Vendor agree? YES MAH Initials of Authorized Representative of Vendor

**CERTIFICATION OF COMPLIANCE WITH EPA REGULATIONS
APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS
IN EXCESS OF \$50,000 OF FEDERAL FUNDS**

When federal funds are expended by Oak Ridge Schools, and/or its cooperative members, for any contract resulting from this procurement process in excess of \$50,000, the vendor certifies that the vendor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does Vendor agree? YES mk Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When Oak Ridge Schools expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321, et seq.; 49 C.F.R. Part 18).

Does Vendor agree? YES mk Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

Vendor certifies that Vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does Vendor agree? YES mk Initials of Authorized Representative of Vendor

CERTIFICATION OF ACCESS TO RECORDS — 2 C.F.R. § 200.336

Vendor agrees that the Inspector General of the District or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

Does Vendor agree? YES mk Initials of Authorized Representative of Vendor

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Vendor agree? YES mk Initials of Authorized Representative of Vendor

Vendor agrees to comply with all federal, state, and local laws, rules, regulations *and* ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Corporate/Company Name: KAMRAN CULINEX, LLC

Authorized Signature: Mark Howes

Printed Name: MARK HOWES

Title: PRESIDENT

Date: 12/29/23

Address: 222 SECOND AVE S SUITE 1700

City, State, Zip Code: NASHVILLE, TN 37201

Phone #: 865-350-5012

Fax #: _____

Email Address: CMCCLURE@GOCULINEX.COM

Corporate/Company Website: GOCULINEX.COM

DUNS #: _____

CAGE#: _____

Oak Ridge Schools RFP # 24-006

Project
Oak Ridge Pre School Oak Ridge
City Schools Hobart AM16VLT
Oak Ridge, TN

From **12/29/2023**
Culinox
Casey McClure
1802 First Ave S
PO Box 2925
Knoxville, TN 37932
701-232-4428
865-350-5012 (Contact)

Prices reflected below are subject to change due to ongoing factory increases and freight surcharges.

ITEM 1 - DISHWASHER, DOOR TYPE, VENTLESS (1 REQ'D)

Hobart Model AM16VLT-BAS-4

Ventless Dishwashing Machine, tall chamber (27"), door type, energy recovery, high temp sanitizing, 480/60/3, internal condensing system, 40 racks/hour, straight-thru or corner installation, user-friendly smart touchscreen controls, Wi-Fi connectivity with SmartConnect app, Sense-A-Temp™ booster, electric tank heat, X-shaped wash arms, scrap screen and basket, door actuated start, door lock, stainless steel tank, tank shelf, chamber, trim panels, frame & feet, cULus, NSF, ENERGY STAR®. Factory Startup - Free for installations within 100 miles of a Hobart Service Office during normal business hours with appropriate notice; installation beyond 100 miles will be quoted by Service.



- 1 ea Oversized units with crated shipping dimensions greater or equal to 72" in length and/or 90" in height. If delivery is to a facility without a standard height dock, additional shipping charges will apply depending on the service requested. consult Factory.
- 1 ea Standard warranty - 1-Year parts, labor & travel time during normal working hours within the USA
- 1 ea Model DWT2-AM16 Drain water tempering (dual valve) kit with Pumped Drain Air Gap for VL-BAS and VLT-BAS models
- 1 ea Model ACC-INSTALL-HOB Accessory Installation - for installation within 100 miles of a Hobart Service Office during normal business hours with appropriate notice; installation beyond 100 miles will be quoted by Service. Includes installation of this item only, final electrical or plumbing connections by others. Recommendation: coordinate accessory installation with machine assembly/ installation (NET)
- 1 ea Model SDDLE-3INLEG-AM16 Sink Saddle and 3" Leg Extension Kit – connects machine to sink
- 1 ea Model WS40-NOINSTALL Water Softening System, 2,527 grains/lb capacity, 5 gallons regeneration volume, & salt alarm, holds 1 bag of salt, pricing DOES NOT include standard installation.
- 2 ea Model DISHRAK-PEG20 Peg Rack
- 2 ea Model DISHRAK-COM20 Combination Rack
- 3 ea Model RACK-6PAN 6 pan rack to hold sheet pans (Tall only)

ELECTRICAL

	VOLTS	CYCLE	PHASE	CONN	AFF	NEMA	AMPS	KW	HP	MCA	MOCP
1	480	60	3								

ITEM 2 - INSTALLATION (1 REQ'D)

Hobart Model INSTALL

Performed By Hobart Service

- 1 ea Model REMOVAL Remove old equipment
- 1 ea Model INSTALLATION Receive new equipment

Uncrate

Transport to School

Setup equipment at location final connections including water, power, and drain

Start-up and adjustments

- 1 ea Model TABLE Stainless steel table work- (Custom)
- 1 ea Model SERVICES Misc Plumbing and Electrical
- 1 ea Model TABLE 48" Clean dish table with back overself
- 1 ea Model WATER SOFTER INSTALL Water softener installation

Terms of Sale:

The risk in the Goods shall pass to the Buyer on delivery, but the title to the goods shall remain vested in the Seller until the Seller has received payment in full in cleared funds. Do not give carrier clear receipt if you find shipment damaged or short. Receipt from carrier ends our responsibility. Please make claim with carrier. Do not deduct from invoice. A finance charge of 1.5% per month will be added to all amounts beyond terms. This is an annual percentage rate of 18%. Minimum finance charge is \$.50. All orders, including orders with non-stock items require a minimum 50% down payment. Credit card payments may incur a fee. I understand and agree to these terms.

Initial _____

Returns:

All regular stocking items may be returned for full credit in new un-used condition in the original packaging. Non-stock or special order items may be returned provided the factory will take them back in new un-used condition in original packaging. A restocking charge (30% minimum) plus any return freight charges incurred will be applied to your account. Custom fabrication or made to order items may not be returned for credit. All items must be returned within 30 days of invoice. I understand and agree to the returns policy.

Initial _____

Acceptance: _____

Printed Name: _____

Date: _____

***ITEMS ARE QUOTED AT FACTORY STANDARD DISCOUNT ***

NOTE: PLEASE COMPARE THIS QUOTATION TO YOUR REQUIRED EQUIPMENT SPECIFICATIONS.

NOTE: IT IS THE RESPONSIBILITY OF THE DEALER TO VERIFY ALL MEASUREMENTS, DIRECTION OF OPERATION, VOLTAGES AND UTILITY SPECIFICATIONS PRIOR TO ORDERING.

12/29/2023

Oak Ridge Pre School Oak Ridge City

NOTE: EQUIPMENT NOT SHOWN ON THIS QUOTATION WILL NOT BE INCLUDED.

NOTE: PLEASE VERIFY CORRECT QUANTITIES PER SPECS AND DRAWINGS.

OAK RIDGE SCHOOLS
CAMPUS LEAVE REQUEST – Overnight Trip

Accommodations: Overnight lodging for students must be appropriately selected with student safety, quality of accommodations, cost, and location to events as central considerations. Students should be appropriately assigned to rooms and an overnight adult supervision and contact plan should be established and communicated to students.

School: ORHS Date: 12-14-23

The following group requests permission to leave the school campus to participate in the educational activity indicated below. Parental permission will be obtained for each student.

Class/Group Requesting Permission: NJROTC

Educational Activity: CLASS TRIP

Destination: NAVAL STATION NORFOLK, VA

Purpose of Trip: FAMILIARIZATION TO NAVY & USMC CAREER OPPORTUNITIES

Departure Date: 3-11-2024 Departure Time: 0600

Return Date: 3-14-2024 Return Time: 1900

Mode of Transportation: CHARTER BUS

First Student Transportation Contractor School System Van Air Travel

NOTE: Only ORS employees are authorized to drive school system vans.

School System Van – Name of Driver: _____

Driver's License Verified by: _____ Attach copy of driver's license

Transportation Contractor: OLYMPUS CAR & COACH Phone #: 865-523-2796

(Only approved transportation companies may be used. Refer to ORS website for list of approved companies)

Air Travel Flight #'s: _____

Hotel/Motel Name: NAVAL SEA CADET BARRACKS ON BASE

Address: 1776 GILBERT STREET

City: NORFOLK State: VA Zip: 23511

Phone: (757)-932-0159 Contact Person: LT JOANN TAFT

Number of Nights: 3 Hotel Rating: NA

Name of School Sponsor/Date: RYAN NICHOLLS/5-19-23

Signature of School Sponsor:  Cell #: 865-712-1924

Minimum requires teacher to student ratio:

PreK – 3 yr olds 1:4 K-2nd 1:6 3rd-4th 1:10 5th-8th 1:12 9th-12th 1:15
4 yr olds 1:6

of Students: 40 # of Adults: 4 Chaperone/Student Ratio: 1:10

Professional Staff Chaperone(s)

- 1. Name: RYAN NICHOLLS Cell #: 865-712-1924
- 2. Name: DANNY TROY Cell #: 615-495-1835
- 3. Name: _____ Cell #: _____
- 4. Name: _____ Cell #: _____

Other Chaperone(s):

- 1. Name: MICHELLE STEPHENS Cell #: 865-206-4136
- 2. Name: ASHLEY DIMMER Cell #: 865-340-8462
- 3. Name: _____ Cell #: _____
- 4. Name: _____ Cell #: _____

Field Trips which exceed \$25,000 or involve out of the country travel require School Board approval, regardless of fund raising, Booster Club participation or other contributions. Please follow these guidelines when requesting approval of such trip:

1. Submit an "Item for Action" for the Board Agenda (Principals have directions on submitting Board Agenda items).
2. Attach as documentation the following items"
 - Completed Campus Leave Request
 - Details of Trip/Itinerary
 - Justification/Explanation of Cost (per student/chaperone/total)
 - Financial Arrangements for students who cannot afford trip (if any)
 - Insurance Details
 - Out of country travel requires a release for each student participant

Financial Arrangements: (please indicate method)

No Cost Paid by Students Paid by School Paid by School System

Substitute Required _____ Acct to be charged for Substitute _____
\$ 380.00 Per Student TOTAL TRIP AMOUNT: \$ 15,260.00

Provisions for those students unable to pay: _____
BECAUSE THIS IS NOT A MANDATORY TRIP AND NO GRADE WILL BE ASSIGNED, CADETS WHO WISH TO ATTEND, MUST PAY OUT OF POCKET. CADET HAVE AN OPPURTUNITY TO FUNRAISE TO OFFSET THE COST OF THE TRIP.

Other information, comments, and special arrangements: (foreseeable hazards must be identified)

NONE

Staff Member: RYAN NICHOLLS

Date: 12-14-23

Athletic Director: _____

Date: _____

This Section for Athletic Trips Only

At the high school level up to three events and/or tournaments per season can involve an overnight trip. However, no more than one day of school may be missed for these trips. (Under certain conditions, the Superintendent of Schools or designee may approve additional events.? These trips must be paid entirely from funds outside the Oak Ridge High School Athletic Department. TSSAA Tournament games would be an exception to this policy. (All overnight trips involving middle school athletics require Superintendent or designee approval.)

Number of overnight trips (including this request) requested during the current school year: _____

Athletic Director Signature: _____

Date: _____

Principal's Action: Approved: Disapproved:

Principal's Signature: Beth Gator

Date: 1-3-24

Superintendent or Designee's Action: Approved: Disapproved:

Superintendent or Designee's Signature: _____ Date: _____

Board Approval Date (if required): _____



Oak Ridge Schools – Campus Leave/Field Trip Permission Form

Name of Group: NJROTC

Destination: NAVAL STATION NORFOLK, VA

Mode of Transportation: CHARTER BUS Purpose: FIELD TRIP

Date: 3 / 11 / 24 Time: 0600 to Date: 3 / 14 / 24 Time: 1900

Expected Number of Participants: 40 Expected Number of Chaperones: 4

Teacher/Sponsor of Trip: RYAN NICHOLLS

Principal Signature: *[Signature]* Date: 12-12-23

Fee Requested (if any)*
 *In the course of learning throughout the school year, there are always opportunities to go above and beyond what the basic curriculum requires. In such cases, it is customary for the school to request a fee in order to cover the cost of these enhancements. These fees are in no way required and your child will not be denied the opportunity to participate or benefit from any curricular offering as a result of not paying a requested fee. The fees simply allow the district to offset the cost of any additional opportunities.

PARENT: Please separate this form and return to: CHIEF NICHOLLS by: 3-6-24
 (Teacher) (Date)

My child _____ has my permission to go on the Oak Ridge Schools field trip as described above. He/She will abide by the rules of Oak Ridge School and any special rules of the sponsor.

I have read and understand the activities my child will be involved with on this field trip. I understand that the Oak Ridge School System will provide adequate supervision, but as with any activity, injuries may occur. The School System is responsible only for injuries that result from the negligence of their staff. With my signature, I also authorize emergency medical treatment for my child.

I will be responsible for the damage to personal property of others or injury to other people caused by my son/daughter.

 Parent/Guardian (printed)

 Parent/Guardian (signature)

 Date

Please provide 2 Emergency Contact Phone Numbers

_____ Name/Relationship	_____ Number
_____ Name/Relationship	_____ Number

NORFOLK TRIP ITINERARY

Monday, 11 March 2024

0600-Depart Oak Ridge High School
1230-Stop for Lunch
1345-Depart lunch stop
1730-Arrive NB Norfolk, VA
1730-1830-Check-in and admin
1830-Depart for dinner on base (walking)
1900-2030-Dinner
2030-Depart for Sea Cadet Barracks
2100-Arrive Naval Station Norfolk
2100-2200-Personnal time
2200-Taps

Tuesday, 12 March 2024

0530-Reveille
0630-Depart for chow hall
0630-0745-Breakfast
0745-0845-Travel to Little Creek Amphibious Base
0845-Arrive Little Creek Amphibious Base/ACU 4
0845-1015-Tour ACU 4
1015-Depart for ACU 2
1030-1200-Tour ACU 2 and harbor tour
1200-1210-Depart for chow hall

1210-1315-Noon chow at Little Creek Galley
1315-1325-Depart for Coastal Riverine Squadron 4
1325-1615- Tour Coastal Riverine Squadron 4
1615-Travel to galley for evening chow
1630-1710-Evening Chow
1710-Depart for Motor World
1745-Arrive at Motor World
1800-2100-Fun and games at Motor World
2100-Depart for Sea Cadet Barracks
2200-Arrive Sea Cadet Barracks
2200-2300-Personnal time
2300-Taps

Wednesday, 13 March 2024

0530-Reveille
0630-Depart for chow hall
0645-0730-Breakfast
0730-0800- Depart for Firefighting Trainer Brief
0800-1000- Brief on F/F & Damage Control
1000-Depart for tour of USS XXXX
1015-1145-Tour of USS XXXX
1145-Depart for chow hall
1200-1300-Lunch
1300-Depart for XXXX tour
1315-1500-Tour of USS XXXX

1500-Depart for Navy Exchange
1515-1645-Shopping at Navy Exchange
1645-Depart for chow hall
1700-1820-Evening Chow
1820-Depart for bowling alley
1830-Arrive bowling alley
1900-2200-Bowling
2200-Depart for Sea Cadet Barracks
2210-Arrive Sea Cadet Barracks
2210-2300-Personnal time
2300-Taps

Thursday, 14 March 2024

0530-Reville
0530-0615-Field Day the barracks
0615-0700-Personal time
0700-Check-out
0715-Depart for chow hall
0730-0830-Morning chow
0830-Depart for Oak Ridge HS
1300-Stop for noon chow
1900-Arrive Oak Ridge HS

All times are approximate.

OAK RIDGE SCHOOLS

New Club Request Form

School: Oak Ridge High School

Club Name: Pickleball Club

Sponsor: M. Feuer/D. Kolodney/P. Jarnigan

Club Membership: Open for everyone

Selection of Officers: Voting

Club Purpose:

To introduce organized recreational sports into the community of Oak Ridge High School

Club Activities:

Play Pickleball, have fundraisers, potentially compete.

Club Meeting Times:

Every Friday from 3:15-4:15

Club Funding:

No club funding


Rules and Regulations:

Be respectful to equipment and other students

Other Pertinent Information:

None

Student Representative: Daniel Vogt and Sophie Sluss

ORHS Administration Approval: 

Date: 1-11-24

Date Student Council Approved: 1/11/24

Date BOE Approved: _____

OAK RIDGE SCHOOLS

New Club Request Form

School: Glenwood Elementary

Club Name: Young Men of Measure Sponsor: Rick Hendricks

Club Membership: Open to all 3rd grade boys

Selection of Officers: None

Club Purpose:

Young Men of Meaure is a club designed to teach students what it means to be a quality citizen. Topics will include etiquette, bullying, courage, resillance, work ethic, confidence, sportsmanship, putting others first, manners, positive body image, and being healthy.

Club Activities:

Students will learn key skills in pursuit of becoming young leader, like tying a tie, shaking hands, eye contact, community service, etiquette, and more.

Club Meeting Times:

Every Wednesday morning at 7:30

Club Funding:

21st Century Grant

Rules and Regulations:

Rules will follow Student Handbook

Other Pertinent Information:

Student Representative: None

^{GW}ORHS Administration Approval: Gunny Boles Date: 1/3/24

Date Student Council Approved: _____ Date BOE Approved: _____

OAK RIDGE SCHOOLS

New Club Request Form

School: Glenwood Elementary

Club Name: Young Women of Wonder Sponsor: Lindsay Colins

Club Membership: Open to all 3rd grade girls

Selection of Officers: None

Club Purpose:

Young Women of Wonder is a club designed to teach students how to grow in their relationships with others and with themselves. Topics will include goal setting, vision boards, showing gratitude, and having a growth mindset.

Club Activities:

Students will learn key skills in pursuit of becoming a young leader, such as setting goals for themselves, building a vision board, and learning how to work with others.

Club Meeting Times:

Every Wednesday morning at 7:30

Club Funding:

21st Century Grant

Rules and Regulations:

Rules will follow Student Handbook

Other Pertinent Information:

Student Representative: None

^{GW}
ORHS Administration Approval: Ginny Boles Date: 1/3/24

Date Student Council Approved: _____ Date BOE Approved: _____



Oak Ridge Schools

Business Office

Telephone (865)425-9004

Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent

From: Jenifer Van Dyke, Finance Director *JVD*

Date: January 22, 2024

RE: Recommendation of Acceptance and Approval of FY'23 Audit

I recommend acceptance and approval of the FY'23 District Audit prepared by Brown, Jake, and McDaniel, PC including the ACFR (Annual Consolidated Financial Reports) for the District. The results of the audit examination continue to reflect an overall commitment by staff to the fiscal management, internal control procedures and oversight, and observance of Board policies and procedures.

Mr. Terry Moats, CPA, CGFM, CGMA a Partner with Brown, Jake and McDaniel, P.C. is our primary auditor. He will be unable to attend the Board of Education meeting, but has provided the included letter to provide a brief overview of the audit results.

Please let me know if you have questions or need additional information.

BROWN JAKE & McDANIEL, PC

CERTIFIED PUBLIC ACCOUNTANTS
2607 KINGSTON PIKE, SUITE 110
KNOXVILLE, TENNESSEE 37919-3336
865/637-8600 • fax: 865/637-8601
www.bjmpc.com

JOE L. BROWN, CPA, CGFM, CGMA
FRANK D. McDANIEL, CPA, CGFM, CGMA
TERRY L. MOATS, CPA, CGFM, CGMA
JAMES E. BOOHER, CPA, CGMA
HALEY S. SLAGLE, CPA, CGMA

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

January 4, 2024

Board of Education
Oak Ridge Schools

I want to take this opportunity to thank you for engaging us to perform the audit of the Oak Ridge Board of Education for the fiscal year ended June 30, 2023.

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Oak Ridge Schools for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and the *Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you March 1, 2023. Professional standards also require that we communicate certain information related to our audit and that was provided in our letter to you on December 12, 2023.

As to the Annual Comprehensive Financial Report for the year ended June 30, 2023, I would like to bring your attention to the following three reports that we issued. These reports have sections with headings to add clarity for the reader. (Page numbers reflected are for the pdf document and not the table of content page numbers.)

On pages 13-16 is the Independent Auditor's Report. We issued an unmodified opinion of the financial statements. This is the highest level of assurance we can provide on the financial statements. That is not a reflection on the Board of Education's financial well-being but on the accuracy and completeness of the financial statements and notes to the financial statements.

On pages 154-155 is the Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards. This report does not include an auditor's opinion but rather is used to communicate to the Board that as part of the audit, we gain an understanding of the Board of Education's Internal Controls. If during that process, we become aware of any significant deficiencies or significant non-compliance, we report those to the Board in this letter. We are happy to report that we noted no significant deficiencies or significant non-compliance to report in this letter.

On pages 156-157 is the Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance required by the Uniform Guidance. This report is required when the entity receives at least \$750,000 in federal grant funding. Once an entity reaches that threshold, they are subject to special audit requirements. We go through a process and select certain federal grants that are determined to be "Major Programs." For fiscal year ended June 30, 2023 those programs were as follows:

□ □ □

84.027 – Special Education – Grants to States (IDEA, Part B)
84.173 – Special Education – Grants to States (IDEA, Preschool)
84.425 – Elementary and Secondary Education School Emergency Relief Fund Cluster

We issued the following opinion on those Major Programs in our letter:

We have audited the Oak Ridge Schools, Oak Ridge, Tennessee's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Schools complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023."

I want to thank the entire accounting department for their assistance in the audit process. If you have any questions, please do not hesitate to have Jenifer contact me for more information.

Very truly yours,

Terry Moats, CPA, CGFM, CGMA

BROWN JAKE & McDANIEL, PC

CERTIFIED PUBLIC ACCOUNTANTS

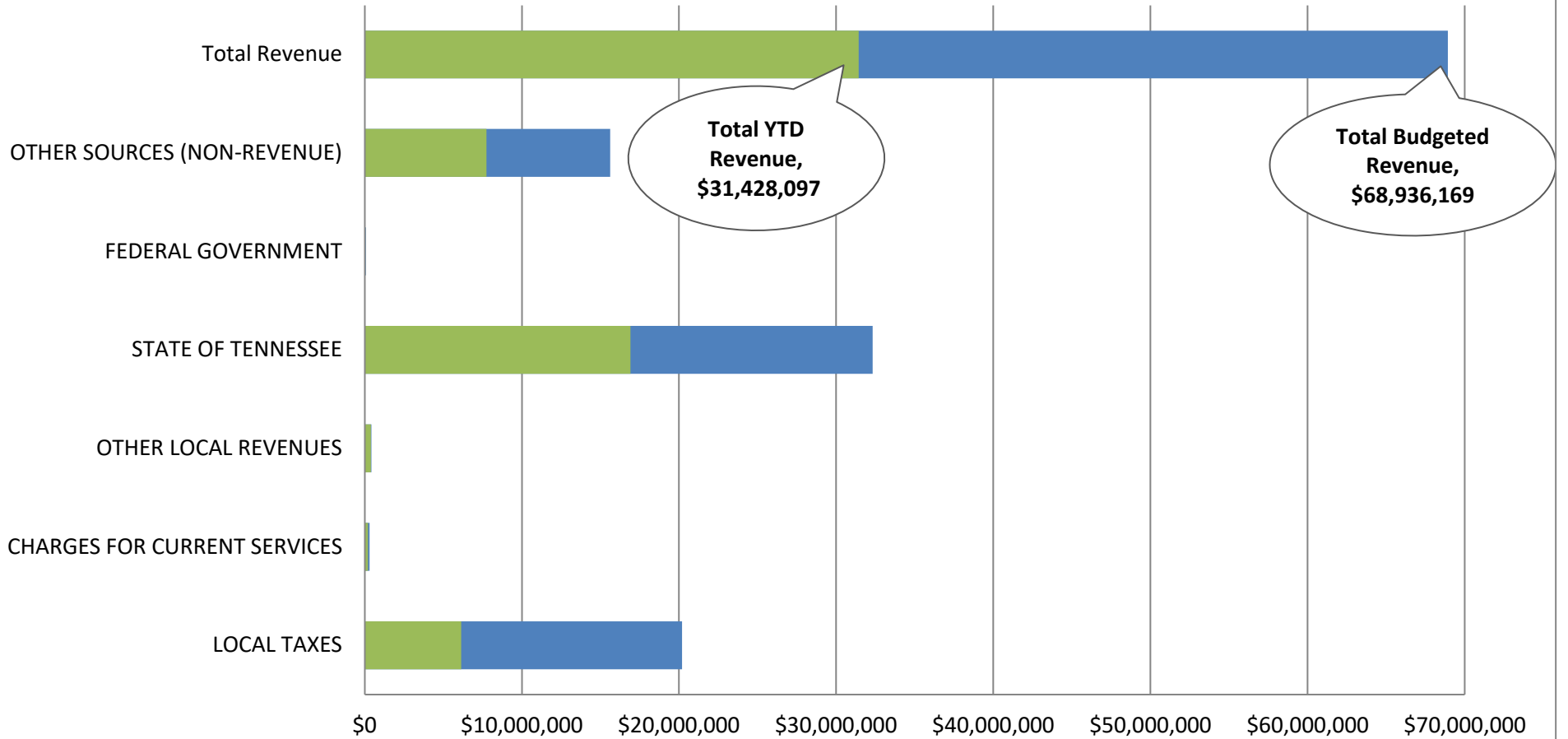
Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
40110	Current Property Tax	12,993,941.00	670,252.48	2,412,034.92	18.56%	10,581,906.08		10,581,906.08
40210	Local Option Sales Tax	7,200,000.00	625,704.17	3,717,689.34	51.63%	3,482,310.66		3,482,310.66
40275	Mixed Drink Tax	125.00		185.14	148.11%	-60.14		-60.14
40280	Mineral Severance Tax	125.00		6,467.23	5,173.78%	-6,342.23		-6,342.23
43511	Tuition - Regular Day Students	300,000.00	13,497.27	213,233.26	71.08%	86,766.74		86,766.74
43513	Tuition - Summer School			150.00		-150.00		-150.00
43533	Transportation Fees	3,000.00		1,585.00	52.83%	1,415.00		1,415.00
44110	Interest Earned	220,000.00	56,793.44	335,716.40	152.60%	-115,716.40		-115,716.40
44120	Lease/Rentals	10,000.00	765.00	9,205.00	92.05%	795.00		795.00
44170	Miscellaneous Refunds	3,000.00	7,500.66	7,500.66	250.02%	-4,500.66		-4,500.66
44530	Sale of Equipment	20,000.00	343.00	10,985.51	54.93%	9,014.49		9,014.49
44570	Contributions & Gifts	104,819.48		2,550.00	2.43%	102,269.48		102,269.48
44990	Other Local Revenues	62,000.00		21,042.13	33.94%	40,957.87		40,957.87
46510	TN Investment in Student Achv	30,250,000.00	3,686,626.76	15,792,720.35	52.21%	14,457,279.65		14,457,279.65
46515	Early Childhood Education	553,297.65	38,293.40	147,201.98	26.60%	406,095.67		406,095.67
46610	Career Ladder Program	84,600.00		44,998.97	53.19%	39,601.03		39,601.03
46790	Other Vocational	1,191,172.15	33,984.31	881,994.45	74.04%	309,177.70		309,177.70
46980	Other State Grants	193,837.09	41,578.28	42,005.10	21.67%	151,831.99		151,831.99
46990	Other State Revenues	45,189.00				45,189.00		45,189.00
47630	Public Law 874 - Maint/Operat.			23,692.00		-23,692.00		-23,692.00
47640	ROTC Reimbursement	79,600.00		9,511.59	11.95%	70,088.41		70,088.41
49700	Insurance Recovery	2,500.00		535.00	21.40%	1,965.00		1,965.00
49800	Transfers In	125,000.00		111.24	0.09%	124,888.76		124,888.76
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	7,746,981.48	50.00%	7,746,981.52		7,746,981.52
-----	Revenue	68,936,169.37	6,466,502.35	31,428,096.75	45.59%	37,508,072.62		37,508,072.62
		=====	=====	=====	=====	=====		=====
71100	Regular Instruction Prgm	30,789,950.40	2,504,894.74	12,900,935.68	41.90%	17,889,014.72	16,441,170.62	1,447,844.10
71150	Alternative Instruction Prgm	970,766.00	77,130.25	376,996.62	38.83%	593,769.38	502,770.63	90,998.75
71200	Special Education Prgm	5,393,176.88	463,573.00	2,206,666.77	40.92%	3,186,510.11	2,873,276.21	313,233.90
71300	Career/Technical Education Prg	2,841,892.15	214,468.09	1,303,389.79	45.86%	1,538,502.36	1,089,573.48	448,928.88
71900	Contingency	211,495.64				211,495.64		211,495.64
72120	Health Services	738,520.00	66,816.87	328,885.30	44.53%	409,634.70	380,830.51	28,804.19
72130	Other Student Support	2,161,153.91	185,931.25	949,610.19	43.94%	1,211,543.72	832,625.75	378,917.97
72210	Regular Inst. Support	4,206,488.00	316,089.18	1,809,233.44	43.01%	2,397,254.56	1,769,186.48	628,068.08
72220	Special Education Support	991,925.00	77,027.81	421,934.70	42.54%	569,990.30	533,518.11	36,472.19
72230	Career & Technical Prg Support	258,348.00	14,556.09	108,827.97	42.12%	149,520.03	109,163.13	40,356.90
72250	Technology Services	3,178,119.96	192,383.96	1,440,398.94	45.32%	1,737,721.02	1,287,044.16	450,676.86
72260	Adult Programs		2,424.41	11,381.60		-11,381.60	14,546.31	-25,927.91

Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	2023-24 Encumbered Amount	Unencumbered Budget Remaining
72290	Communications	215,578.00	30,732.93	87,316.32	40.50%	128,261.68	61,985.79	66,275.89
72310	Board of Education	1,183,507.00	82,993.71	615,780.17	52.03%	567,726.83	3,069.03	564,657.80
72320	Director of Schools	408,770.00	31,236.00	198,650.94	48.60%	210,119.06	187,274.99	22,844.07
72410	Office of the Principal	4,393,702.67	367,717.17	2,163,843.89	49.25%	2,229,858.78	2,161,282.64	68,576.14
72510	Fiscal Services	1,029,454.00	80,154.88	517,816.27	50.30%	511,637.73	450,454.13	61,183.60
72520	Human Resources/ Personnel	478,093.00	35,181.01	241,880.30	50.59%	236,212.70	188,696.98	47,515.72
72610	Operation of Plant	4,885,262.00	353,880.23	2,281,018.35	46.69%	2,604,243.65	1,265,128.76	1,339,114.89
72620	Maintenance of Plant	2,520,313.98	291,941.75	1,314,550.67	52.16%	1,205,763.31	840,574.88	365,188.43
72710	Transportation	1,978,790.00	119,185.52	691,532.76	34.95%	1,287,257.24		1,287,257.24
73400	Early Childhood Education	455,414.20	39,605.19	186,807.17	41.02%	268,607.03	262,406.88	6,200.15
73401	Pre-K General Fund	814,892.00	77,309.47	372,441.38	45.70%	442,450.62	340,569.11	101,881.51
76100	Regular Capital Outlay	2,541,203.58	121,116.67	1,550,547.45	61.02%	990,656.13	462,885.01	527,771.12
82130	Education Principal on Debt	6,843.00		6,843.00	100.00%			
82230	Education Interest on Debt	157.00		157.00	100.00%			
99100	Transfers Out	122,471.00				122,471.00		122,471.00
-----	Expense	72,776,287.37	5,746,350.18	32,087,446.67	44.09%	40,688,840.70	32,058,033.59	8,630,807.11
-----	General Purpose School Fund	-3,840,118.00	720,152.17	-659,349.92	44.82%	-3,180,768.08	-32,058,033.59	28,877,265.51
Grand Revenue Totals		68,936,169.37	6,466,502.35	31,428,096.75	45.59%	37,508,072.62		37,508,072.62
Grand Expense Totals		72,776,287.37	5,746,350.18	32,087,446.67	44.09%	40,688,840.70	32,058,033.59	8,630,807.11
Grand Totals		3,840,118.00	720,152.17	659,349.92	17.17%	3,180,768.08	32,058,033.59	28,877,265.51
		Loss	Profit	Loss		Loss	Loss	Profit

Number of Accounts: 1341

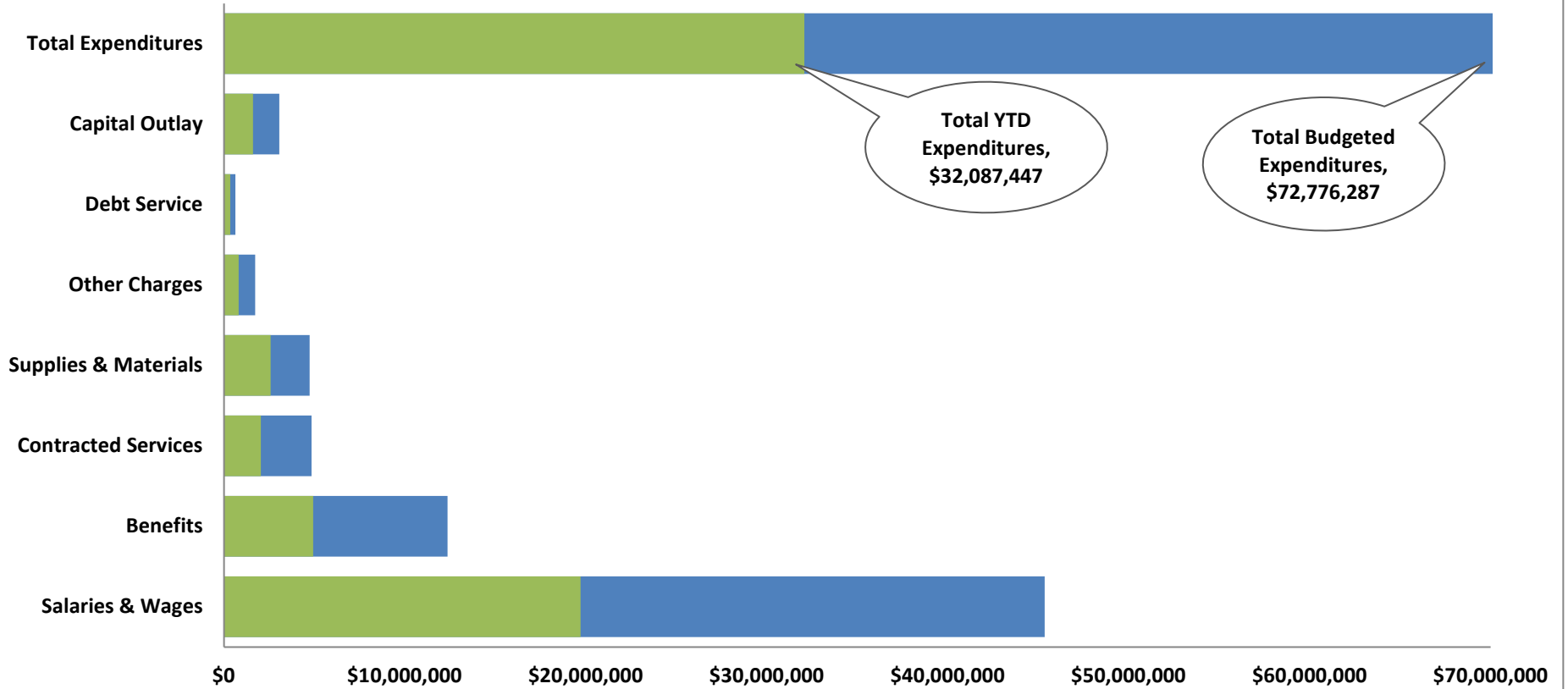
***** End of report *****

General Fund Revenue Budget to Actual Summary - December, 2023



	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
Percent of Budget	30.39%	70.95%	92.18%	52.32%	41.71%	49.60%	45.59%
Year-To-Date	6,136,376.63	214,968.26	386,999.70	16,908,920.85	33,203.59	7,747,627.72	\$31,428,097
FYTD Budget	20,194,191.00	303,000.00	419,819.48	32,318,095.89	79,600.00	15,621,463.00	\$68,936,169

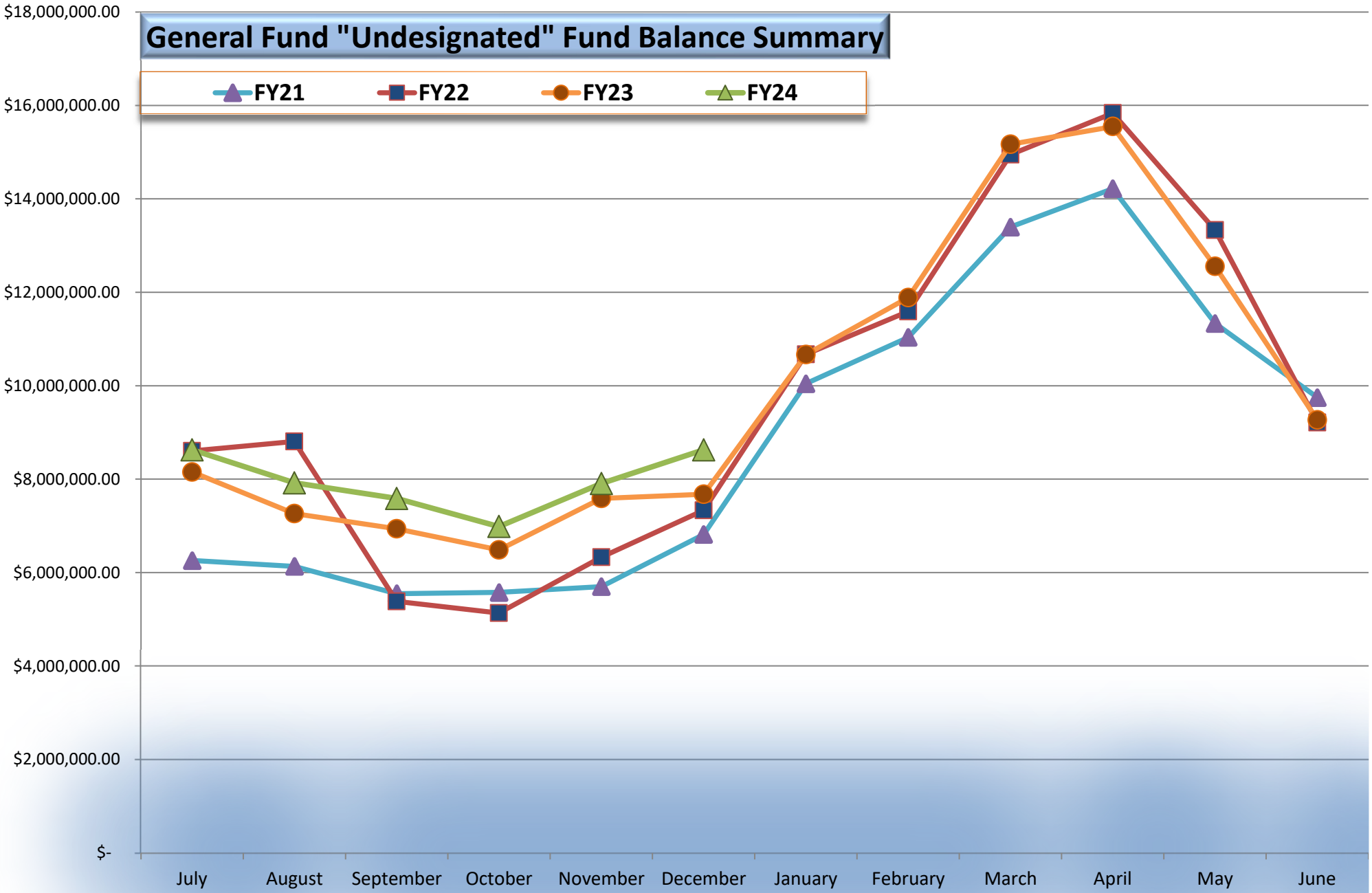
General Fund Expenditure Budget to Actual Summary by Object December, 2023



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	Total Expenditures
FYTD %	43.47%	39.88%	42.39%	54.62%	47.32%	55.42%	52.47%	44.09%
FYTD Activity	19,714,053.66	4,933,499.47	2,057,290.56	2,591,250.52	819,458.67	357,000.00	1,614,893.79	\$32,087,447
FYTD Revised Bdgt	45,362,416.28	12,369,564.87	4,849,134.91	4,747,429.40	1,731,120.64	644,205.00	3,072,416.27	\$72,776,287

General Fund "Undesignated" Fund Balance Summary

FY21 FY22 FY23 FY24



Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
142	School Federal Projects							
R	Revenue							
47131	Vocational Program Improvement	75,299.54	5,733.61	39,793.27	52.85%	35,506.27		35,506.27
47141	Title I	1,018,977.64	73,968.62	288,513.77	28.31%	730,463.87		730,463.87
47143	Special Education Grants	1,479,520.40	103,189.59	418,046.76	28.26%	1,061,473.64		1,061,473.64
47145	Special Ed Pre-School Grants	47,613.63	1,882.14	10,411.26	21.87%	37,202.37		37,202.37
47146	English Lang Acq Grants	32,739.63	5,678.97	9,502.28	29.02%	23,237.35		23,237.35
47147	Title IV Part B, 21st Century	152,625.00	11,722.72	37,862.23	24.81%	114,762.77		114,762.77
47189	Title II	196,176.13	6,598.64	37,006.10	18.86%	159,170.03		159,170.03
47307	COVID-19 Grant B	73,250.00		6,500.00	8.87%	66,750.00		66,750.00
47309	COVID-19 Grant D	103,000.00	18,200.00	18,200.00	17.67%	84,800.00		84,800.00
47310	COVID-19 Grant E	14,883.63		14,883.63	100.00%			
47401	ESSER 3.0	2,198,231.35	51,046.71	1,311,483.03	59.66%	886,748.32		886,748.32
47404	ARP Homeless Grant	45,518.53	270.00	5,854.36	12.86%	39,664.17		39,664.17
47590	Other Federal Through State	611,763.77	39,603.76	77,597.12	12.68%	534,166.65		534,166.65
47710	Public Safety Prtnrshp & Comm	373,217.00	24,950.00	368,435.24	98.72%	4,781.76		4,781.76
47990	Other Direct Fedral Revenue	1,050,440.00		285,239.03	27.15%	765,200.97		765,200.97
----	Revenue	7,473,256.25	342,844.76	2,929,328.08	39.20%	4,543,928.17		4,543,928.17
E	Expense							
71100	Regular Instruction Prgm	1,459,700.25	65,134.84	1,002,194.14	68.66%	457,506.11	368,716.81	88,789.30
71200	Special Education Prgm	1,148,682.88	85,144.00	419,140.53	36.49%	729,542.35	563,100.15	166,442.20
71300	Career/Technical Education Prg	63,947.12	4,900.55	48,913.51	76.49%	15,033.61	13,828.48	1,205.13
71900	Contingency	94,407.37				94,407.37		94,407.37
72120	Health Services	39,135.69				39,135.69	4,469.20	34,666.49
72130	Other Student Support	1,406,774.27	44,974.70	508,766.32	36.17%	898,007.95	422,830.49	475,177.46
72210	Regular Inst. Support	1,077,189.35	43,663.35	384,082.37	35.66%	693,106.98	149,661.60	543,445.38
72220	Special Education Support	358,392.70	31,514.88	161,001.61	44.92%	197,391.09	177,803.99	19,587.10
72230	Career & Technical Prg Support	3,750.00		654.15	17.44%	3,095.85		3,095.85
72250	Technology Services	18,000.00	2,720.80	9,278.64	51.55%	8,721.36	5,549.88	3,171.48
72710	Transportation	19,382.23		5,872.03	30.30%	13,510.20		13,510.20
73100	Food Service		100.00	100.00		-100.00	1,000.00	-1,100.00
73300	Community Services	1,194,092.22	116,275.70	544,596.46	45.61%	649,495.76	480,335.51	169,160.25
76100	Regular Capital Outlay	373,217.00		368,435.24	98.72%	4,781.76	4,781.76	
99100	Transfers Out	216,585.17		111.24	0.05%	216,473.93		216,473.93

Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
142	School Federal Projects							
E	Expense							
----	Expense	7,473,256.25	394,428.82	3,453,146.24	46.21%	4,020,110.01	2,192,077.87	1,828,032.14
----	School Federal Projects		-51,584.06	-523,818.16	42.70%	523,818.16	-2,192,077.87	2,715,896.03
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143	Central Cafeteria							
R	Revenue							
43521	Lunch Payments - Children	314,000.00	22,299.55	201,106.55	64.05%	112,893.45		112,893.45
43522	Lunch Payments - Adults	3,292.00	232.00	2,436.00	74.00%	856.00		856.00
43523	Income From Breakfast	70,659.00	2,873.85	28,549.55	40.40%	42,109.45		42,109.45
43525	A la Carte Sales	80,151.00	13,980.02	45,963.40	57.35%	34,187.60		34,187.60
43990	Other Charges for Food Service	35,000.00	1,350.50	22,833.44	65.24%	12,166.56		12,166.56
44110	Interest Earned	20,000.00	3,322.62	20,638.50	103.19%	-638.50		-638.50
46520	School Food Service	20,560.00				20,560.00		20,560.00
47111	USDA School Lunch Program	1,166,632.00	114,466.90	452,656.75	38.80%	713,975.25		713,975.25
47112	USDA Commodities	155,000.00				155,000.00		155,000.00
47113	Breakfast	339,000.00	33,963.05	135,407.46	39.94%	203,592.54		203,592.54
47114	USDA - Other	300,000.00	20,739.62	124,948.16	41.65%	175,051.84		175,051.84
----	Revenue	2,504,294.00	213,228.11	1,034,539.81	41.31%	1,469,754.19		1,469,754.19
E	Expense							
73100	Food Service	3,004,294.00	229,195.84	1,172,205.14	39.02%	1,832,088.86	125,934.91	1,706,153.95
----	Expense	3,004,294.00	229,195.84	1,172,205.14	39.02%	1,832,088.86	125,934.91	1,706,153.95
----	Central Cafeteria	-500,000.00	-15,967.73	-137,665.33	40.06%	-362,334.67	-125,934.91	-236,399.76
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Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	35,000.00	6,708.75	14,752.75	42.15%	20,247.25		20,247.25
49800	Transfers In	120,021.00				120,021.00		120,021.00
-----	Revenue	155,021.00	6,708.75	14,752.75	9.52%	140,268.25		140,268.25
E	Expense							
73300	Community Services	155,021.00	17,266.57	65,618.88	42.33%	89,402.12	2,250.00	87,152.12
-----	Expense	155,021.00	17,266.57	65,618.88	42.33%	89,402.12	2,250.00	87,152.12
-----	Other Education Funds		-10,557.82	-50,866.13	25.92%	50,866.13	-2,250.00	53,116.13
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146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	446,100.00	28,941.50	270,500.01	60.64%	175,599.99		175,599.99
-----	Revenue	446,100.00	28,941.50	270,500.01	60.64%	175,599.99		175,599.99
E	Expense							
73300	Community Services	438,337.00	33,044.67	186,621.80	42.57%	251,715.20	133,154.63	118,560.57
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	448,337.00	33,044.67	186,621.80	41.63%	261,715.20	133,154.63	128,560.57
-----	Extended School Program	-2,237.00	-4,103.17	83,878.21	51.11%	-86,115.21	-133,154.63	47,039.42
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Acct	Acct	2023-24 FYTD Budget	December 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
	Grand Revenue Totals	10,578,671.25	591,723.12	4,249,120.65	40.17%	6,329,550.60		6,329,550.60
	Grand Expense Totals	11,080,908.25	673,935.90	4,877,592.06	44.02%	6,203,316.19	2,453,417.41	3,749,898.78
	Grand Totals	502,237.00	82,212.78	628,471.41	125.13%	126,234.41	2,453,417.41	2,579,651.82
		Loss	Loss	Loss		Profit	Loss	Profit

Number of Accounts: 429

***** End of report *****

Combined Fund Balance and YTD Operating Statement Summary

December, 2023

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2023	16,158,657.76	0.00	2,070,826.26	29,790.62	223,533.17
Plus YTD Revenue per books 12/31/23	31,428,096.75	2,929,328.08	1,034,539.81	14,752.75	270,500.01
Less YTD Expenditures per books 12/31/23	(32,087,446.67)	(3,453,146.24)	(1,172,205.14)	(65,618.88)	(186,621.80)
Revenues Over (Under) Expenditures as of 12/31/23	(659,349.92)	(523,818.16)	(137,665.33)	(50,866.13)	83,878.21
Ending Fund Balance per books as of 12/31/23	15,499,307.84	(523,818.16)	1,933,160.93	(21,075.51)	307,411.38

Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue	\$ -		\$ 58,811.06		
Inventory					
Restricted for Career Ladder Program	-942.34				
Restricted for Operation of Non-Instructional Services (CCI)	16,200.00		1,374,349.87		307,411.38
Committed for Other Purposes (Vehicles- ERR Fund)	0.00				
Committed for Other Purposes (Device Replacement)	3,000,000.00				
Assigned for Instruction- Coordinated School Health	3,248.08				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	4,048.73				
Assigned for Instruction (APSI-ORHS)	8,524.41				
Assigned for Support Services FRC Local Funds (56)				-21,075.51	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY24 Budget	3,840,118.00	0.00	500,000.00		
Unassigned Fund Balance 12/31/23	\$ 8,628,110.96	-523,818.16	0.00	0.00	
Total Fund Balance 12/31/23	\$ 15,499,307.84	\$ (523,818.16)	\$ 1,933,160.93	(\$21,075.51)	\$ 307,411.38