

# Regular Board of Education Meeting

October 23, 2023 5:00 PM

Robert J. Smallridge School Administration Building

## I. Call to Order

## II. Pledge of Allegiance and Presentation of Colors

## III. School Program by Robertsville Middle School

## IV. Approval of Agenda

## V. Special Reports/Presentations

A. Good News

## VI. Public Forum

## VII. Consent Agenda

A. Minutes 09-25-23

## VIII. Items for Action

A. Glenwood Elementary School "Cub"otics Program Club

B. ORHS "The Whisker Society" Club

C. FY24 Preschool Policy Committee Bylaws

D. FY24 Resilient School Communities Grant

E. FY24 State Special Education Preschool Grant

F. Addition of a 1.0 FTE Special Education Teacher at Oak Ridge Preschool

G. Addition of a 1.0 FTE Special Education Teacher's Assistant (TA) at Oak Ridge Preschool

H. FY23 Internal School Funds Audit

I. FY24 Budget Transfer #1 & Budget Amendment #1 - First Reading

J. Purchase of New Fleet Box Truck

K. Purchase of Cafeteria Tables

L. Purchase of Toro Outcross Groundskeeping Tractor

M. Phase 3 Glenwood Elementary School Sidewalk Replacement

N. Robertsville Middle School CTE Classroom Remodel

## IX. Items for Information

A. Financial Report

B. Enrollment and Attendance Reports

## X. Items for Discussion

## XI. Old Business

## XII. New Business

## XIII. Communications

## XIV. Adjournment

# Good News



# Oct 23, 2023

## **RMS**

Congratulations to Amy Randolph, Special Education Teacher at RMS! Ms. Randolph earned an \$828 grant from the Clinton Civitan Club to enhance her classroom. She plans to purchase an assortment of kitchen and cooking essentials. Integrating cooking into instruction imparts important life skills in the students, fostering self-sufficiency and greater independence.

Thank you for everything you do Ms. Randolph, and for the indescribable difference you make in the lives of your students every day. We are so lucky to have you in Oak Ridge Schools!

## **Willow Brook**

Kristin Yarnell with the *Friends of Literacy* delivered 400 *Literacy to Go* packets for all students at Willow Brook.

WBES hosted their annual Fall Book Fair. We received a generous donation from an anonymous donor to ensure every third and fourth grader received a book.

Michelle Chenot, first grade teacher, certified in *SnapOn Precision Measurement Tape and Rule!* She will use this certification to certify fourth graders in a pilot program of our *RoBEARTics* students this winter. Thanks to Dr. Cross for her assistance to make this happen.

A huge shout out to ORS for our WBES Track! The track is being constructed as we speak, and can't wait to have this for our students, staff, and WB community.

The Oak Ridge Lion's Club completed vision screenings for our Kindergarten Classes.

## **Glenwood**

Prior to a very successful Fall Break Intersession, we were able to give out over 800 books to our Glenwood Cubs. We are grateful for our the Friends of Literacy who provided bags of books for our Cubs to read over the break, and to our Glenwood PTO who made sure that EVERY student at Glenwood received a book from the Scholastic Book Fair!

We had a record-breaking turn out for Glenwood STEM Night with over 500 people in attendance! Thank you to Jeanie Phillip's leadership, hard work, and creativity (cont'd)



## **Glenwood**

(cont'd) of Glenwood teachers and the following community organizations for creating hands-on experiences that will help us continue to SOAR into 2024; ORHS TSA for the Trebuchets and T-shirt Cannon, ORHS Wildbots, East TN STEM Hub, ORHS Computer Science, JMS Lego Robots/Sumobots, VOLS Teach for the 3D Printing, TN Tech and Dr. Suters for the 3D Pens and Bubble Wands, Katrina Vasquez for the Atomic Hope Book, Girl Scout Troop for revitalizing our Pollinator Garden Silver Award Project, AMSE, Oak Ridge Children's Museum, ORHS Drone and Cyber Patriots, American Eagle Foundation and Raptor Olympics. Glenwood Team exhibits included a banana piano, 2-liter bottle rockets, paper airplane challenges, Beebot Discovery Center and our Scholastic Book Fair.

## **JMS**

The Jefferson Lady Eagles volleyball team won the City Championship, regular season District Championship and the District Tournament Championship and finished the season with an overall record of 17-1.

The Boys' Cross Country Team won the City Championship for the eighth consecutive year and clenched the Sectional Meet. This has qualified the team to run in the State Cross Country Meet.

The Girls' Cross Country Team won the City Championship for the sixth consecutive year and finished fourth in the Sectional Meet, with one sixth grader qualifying to run the State Cross Country Meet.

OAK RIDGE SCHOOLS

New Club Request Form

School: Glenwood

Club Name: "Cub"otics Program Sponsor: Amy Charles

Club Membership: Lego League

Selection of Officers: \_\_\_\_\_

Club Purpose:

Lego League introduces science, technology, engineering, and math (STEM) to students. Participants gain real-world problem-solving experiences through a guided, global robotics program, helping today's students and teachers build a better future.

Club Activities:

Students will explore and build according to First Lego League curricula, with hopes to compete during the 2024-2025 school year.

Club Meeting Times:

TBD: 2x per week

Club Funding:

SAIC grant bought the kits.

Rules and Regulations:

Intially this will be open to 4<sup>th</sup> grade students.

Other Pertinent Information:

\_\_\_\_\_

Student Representative: \_\_\_\_\_

GW  
ORHS Administration Approval: Genny Boles Date: 9/13/23

Date Student Council Approved: \_\_\_\_\_ Date BOE Approved: \_\_\_\_\_

# OAK RIDGE SCHOOLS

## New Club Request Form

School: Oak Ridge High School

Club Name: The Whisker Society

Sponsor: Ashley Blake

Club Membership: Open to all Oak Ridge High School students

Selection of Officers: President: Esther Krogel, Treasurer: Emily Larabee, Secretary: Jace Combs

### Club Purpose:

To help animals live healthier and happier lives by promoting volunteer opportunities to assist *with* the animals at local shelters, collecting donations for local animal shelters, and advocating for animal rights. The club will also provide animal lovers with a common meeting ground to make *new* friends, educate each other about animals, and set community service goals.

### Club Activities:

Supporting students in pursuing community service with animals. These service hours benefit the animals and are needed for some college applications, vet school entry, and the Tennessee Promise. Making and distributing boxes to collect donations to give to the local animal shelters. There will also be various animal themed activities such as maintaining a scrapbook for the club with records of all meetings, activities, and group members; teaching about administering first aid to animals, filming funny videos of animals to help spread information about the correct care for animals and animal rights, members sharing educational information about animals, etc.

### Club Meeting Times:

The 1st and 3rd Mondays of the month during lunch. Meetings will be held in the library classroom.

### Club Funding:

All you need is love. Members may optionally bring craft supplies to make donation boxes *and* posters or bring pet treats and/or toys to donate to the Animal Shelter if they desire.

### Rules and Regulations:

All Oak Ridge High School rules and regulations apply (there are no additional rules or regulations for this club).

### Other Pertinent Information:

Underclassmen may need to seek permission from their study hall teachers to attend these meetings.

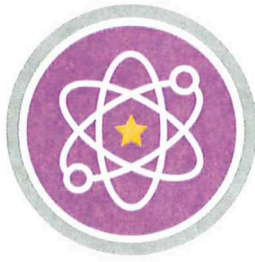
Student Representative: Esther Krogel

ORHS Administration Approval: *Beth G. [Signature]*

Date: 9.18.23

Date Student Council Approved: 9/26/23

Date BOE Approved: \_\_\_\_\_



# Oak Ridge Schools

PRESCHOOL

## Rationale for Approval of Preschool Policy Committee By-Laws 2023-2024

Each year the By-Laws are reviewed and updated by the Head Start Policy Committee. This update requires approval by the Policy Committee as well as the Board of Ed.

Respectfully,

Mrs. Lisa M Downard

Principal

157 Carver Ave | Oak Ridge, TN 37830

lmdownard@ortn.edu | (865) 425-9101

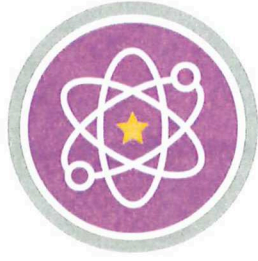
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Oak Ridge Schools

PRESCHOOL



# Oak Ridge Schools

## PRESCHOOL

### **BYLAWS**

#### **for the Oak Ridge Schools Preschool Policy Committee**

*Approved: 09/20/23*

#### **I. NAME**

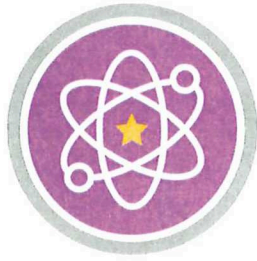
The name of this organization shall be the Oak Ridge Schools Preschool Policy Committee. For the purposes of this document, the Oak Ridge Schools Preschool Policy Committee shall hereafter be referred to as the Committee. The Committee was established pursuant to an Act adopted by the Congress of the United States of America as Public Law 90-22 to be the Oak Ridge Schools Head Start Program, a subrecipient of Anderson County Head Start and hereafter referred to as the Program. The governing body is the Oak Ridge Schools Board of Education, hereafter referred to as the subrecipient.

#### **II. PURPOSE**

The general purpose of the Committee shall be to promote the welfare of children and families involved in the Oak Ridge Schools Preschool Head Start Program by increasing the effectiveness of Head Start parent participation in the planning and implementation of the Program.

Functions of the Committee, in accordance with federal regulations are:

1. Initiate suggestions and ideas for program improvements and receive periodic reports on action taken by the administering agency with regard to recommendations.
2. Plan, coordinate, and organize agency-wide activities for HS parents with assistance of staff.
3. Administer the parent activity fund.
4. Recruit volunteer services from parents, community residents, and community organizations, and mobilize community resources to meet identified needs.
5. Communicate with all parents and encourage their full participation in the HS program.
6. Approve self-assessment and community assessment goals for HS within the agency and develop ways to meet these goals within federal guidelines.
7. Assist in developing a plan for recruitment of eligible children and approve such a plan. Approve/disapprove criteria for defining recruiting, selection and enrollment priorities.
8. Serve as an intermediary or group that assists or attempts to resolve complaints about the Preschool.
9. Approve or disapprove the request for funds and proposed work programs (grant application) prior to sending to regional office with sufficient time to study the grant package and ask questions of Preschool personnel.
10. Approve or disapprove major changes in the Preschool operating budget.
11. Understand that Policy Committee members will not be compensated for their service.
12. Participate in work teams for updating plans, procedures, conducting interviews, etc., including in person, electronic, virtual/Zoom and phone sessions as needed.



# Oak Ridge Schools

## PRESCHOOL

13. Advise the Program Principal or designated staff person of the family or community needs as they relate to the program and participate in the planning and implementation of ways to address these needs.

14. Work in partnership with delegate's Preschool management staff to develop, review, and approve/disapprove procedures for program planning in accordance with the findings of the Community Assessment and Self-Assessment annually.

### GENERAL PROCEDURES

1. Serve as a link between public and private organizations by fostering partnerships with agencies and organizations and serving as an advocate for the families and children in the community.
2. Work with the Preschool staff and Policy Committee to plan, coordinate, and organize program-wide activities for parents.
3. Determine and approve/disapprove the need for reimbursement to current Committee members for reasonable expenses incurred for participation on the Committee.
4. In conjunction with the Delegate's Board establish written procedures for internal dispute resolution which include impasse procedures between the Committee and the Program.

### STAFF MANAGEMENT

1. Approve/disapprove the Program's personnel policies and subsequent changes to those policies, including standards of conduct for Program staff, consultants, and volunteers.
2. Approve/disapprove the hiring or termination criteria for Head Start personnel.

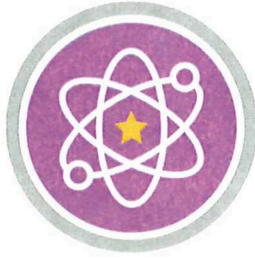
### III. MEMBERSHIP

**I. Definition of Members** – The Committee shall be composed of members, with at least 51% of the membership comprised of parents of a child currently enrolled in HS, in accordance with federal guidelines. The remainder of the membership on the Committee shall be community representatives from area agencies and organizations that have an interest in child development, adult education, or health and human services. The Program will determine the agencies, and method for selecting members.

**II. Selection of Members** – Members of the Committee shall be elected from the Parent Policy Committee made up of all HS parents/families. Committee members will be elected annually. No staff member of the grantee and/or delegate shall serve on policy committee in a voting capacity. Staff members may attend at the invitation of the committee chairperson, members, or director. Program staff is to be available for information and in a consultation manner only.

**III. Conflict of Interest** - No person can serve as a member of this policy committee while any member of his/her immediate family is employed with the Preschool program.

**IV. Terms of Office** – Committee members shall serve for a term of one year but cannot serve more than five years. New membership will be approved and/or disapproved as early as possible at the



# Oak Ridge Schools

## PRESCHOOL

beginning of each school year with the former Committee continuing to conduct needed business until the new Committee is seated.

**V. Voting Rights** – Each member of the Committee shall have one vote. If both parents of one child attends, only one parent is allowed to vote.

**VI. Termination of Membership** – A member of the Committee can be terminated by a two-thirds vote of the Committee, if he/she is absent from three meetings without having submitted a legitimate excuse in writing to the Committee chairperson (or vice chairperson if absent) prior to the meeting.

**VII. Transfer of Membership** – A new Committee representative is elected by the parent committee. New community agency reps must be approved by Committee.

**VIII. Resignation** – A Committee member shall give a statement of reasons before resigning.

#### **IV. OFFICERS**

**I. Officers** – The Committee shall elect a Chairperson, a Co-Chairperson, an Information Officer, and a representative to the Anderson County Policy Council who shall be members of the Committee.

**II. Election and Term of Office** - Each officer shall be elected by full membership of the Committee once the full Committee has been seated. Each officer shall serve a term of one year. They shall be eligible to serve as long as they hold membership on the Committee (no more than five years).

**III. Removal from office** – Any officer or member of the Committee who fails to perform his/her duties as outlined can be removed by a two-thirds vote of the Committee.

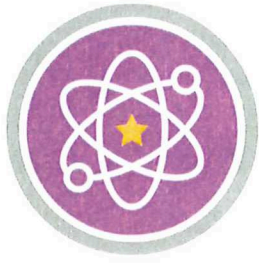
**IV. Officer Vacancy** – Vacancies shall be filled by a vote of the Committee.

**V. Duties of the Chairperson** – shall provide leadership and preside at all meetings; have an understanding of the bylaws of Committee; shall extend every courtesy to the discussion of motions; shall call meetings to order and formally close them; shall note whether a quorum is present and declaration of same; shall review the agenda for each regular meeting and give input; explain each motion before it is voted upon; and may vote to break a tie.

**VI. Duties of the Vice-Chairperson** – shall assist the Chairperson and preside in the absence of the chairperson; or whenever the chairperson temporarily vacates the chair. In case of resignation or death of the chairperson, the vice-chairperson shall assume the office until a permanent chairperson is elected.

**VII. Duties of the Information Officer (Secretary)** – shall review the minutes of every Committee meeting to ensure accuracy and sign; keep a copy of the bylaws, standing rules, list of members, a list of unfinished business, and a copy of the agenda; shall preside at meetings in the absence of the chairperson and vice-chairperson.

**VIII. Executive Committee** - The Executive Committee shall be composed of the Officers of the Policy Committee. The Executive Committee shall have the power to conduct business for



# Oak Ridge Schools

## PRESCHOOL

the Policy Committee between regular Policy Committee meetings. Information voted on by the Executive Committee, will still be shared during the regular meetings.

### **VI. MEETINGS**

**I. Regular Meetings** – The Committee shall meet at a minimum of twice a quarter once the committee has been seated at such place and time as designated by the Committee. In the event of Oak Ridge City Schools being closed due to inclement weather or illness, the scheduled Committee meeting will be postponed until the following week. If Oak Ridge City Schools are closed for a second week, members will be notified in writing, email, or by phone of the next Committee meeting. Virtual/Zoom meetings will be acceptable.

**II. Special Meetings** – The chairperson or principal can call special meetings when there is a need. Special meetings shall be called by the chairperson or principal at least 48 hours in advance. Virtual/Zoom Meetings are acceptable.

**III. Location and Scheduling of Meetings** – The location and schedule of meetings will be approved by the current Committee annually. Virtual/Zoom meetings will be acceptable.

**IV. Notice of Meetings** - Notice shall be made five days prior to such meetings, and all meetings shall be open to the public. Virtual/Zoom meetings are acceptable.

**V. Quorum** – A quorum of Committee shall consist of 20% of the membership. In the absence of a quorum, the chairperson may elect to poll the membership by written ballot, email, virtual/Zoom or by phone call.

**VI. Conduct of the Meeting** – All meetings shall be open to the public. No member of the Committee shall be paid for services, but may be reimbursed for out-of-pocket expenses incurred on behalf of the Committee. Except where inconsistent with the laws of the State of Tennessee or the United States or these Bylaws, Robert's Rules of Order (latest edition) shall govern the conduct of meetings of the Committee.

**VII. Statement of Non-Discrimination** – The Committee shall not discriminate against any person in the hiring of personnel, election of Committee members, provision of services to the public, the contraction for or purchasing of services, or in any other way on the basis of race, color, sex, national origin, disabling condition, age, or any other basis prohibited by law. This policy against discrimination includes, but is not limited to a commitment to full compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1976, the Americans with Disabilities Act, and any subsequent amendments to these statutes.

### **AMENDMENTS**

The bylaws will be revised annually and voted on by a majority vote of the membership. Notice of the proposed amendment must be given no later than five days prior to the meeting. The Committee may debate an amendment before adoption.



## MEMORANDUM

Dr. Kelly Williams

Executive Director, Office of Teaching and Learning

TO: Board of Education

DATE: 10/16/23

SUBJECT: Item for Action: Approval of the Resilient School Communities Grant Award

I recommend the board approval of the FY24 Resilient School Communities grant award through the Tennessee Department of Education totaling \$260,192.30. These funds provide school-based social work and behavior interventions contracted services as well as professional development for school-based psychologists, counselors, social workers, classroom teachers, and administrators on resilience and trauma-informed topics.



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- ePlan Home
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- Data and Information
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- Project Summary
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- TDOE Resources
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## Budget

Oak Ridge (012) Public District - FY 2024 - Resilient School Communities Grant - Rev 0 - Resilient School Communities Grant

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<a href="#">View All</a>	Account Number	Total
<a href="#">View</a>	71100 - Regular Instruction Program	\$0.00
<a href="#">View</a>	72130 - Other Student Support	\$224,000.00
<a href="#">View</a>	72210 - Support Services/Regular Instruction Program	\$36,192.30
<a href="#">View</a>	72710 - Transportation	\$0.00
<b>Total</b>		\$260,192.30
<b>Adjusted Allocation</b>		\$260,192.30
<b>Remaining</b>		\$0.00

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[McFall, Elizabeth](#)

**Production**  
 Session Timeout  
**00:29:54**

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**John C. Stults II, Supervisor of Special Education**

To: Board of Education

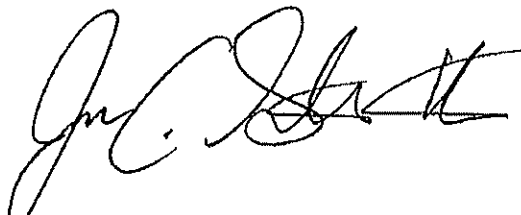
From: John Stults

Date: 10/11/23

Re: State Special Education Preschool Grant

Oak Ridge School's Special Education Department is excited to announce a new funding source for our special education department/preschool department for our 3–5-year-old students with disabilities. This new funding source is called the State Special Education Preschool Grant. The grant total for this year is \$97,883.45. We have been informed that these funds will be recurring for the next several school years. The Oak Ridge School special education leadership team and the preschool leadership team met and determined that using these funds for additional personnel would be the best way to positively impact our current students as well as allowing us to provide more hands-on services to even more preschool students with disabilities within Oak Ridge. The budget overview is attached. The action items for the new positions are a separate item.

Sincerely,



John C. Stults II



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### Budget Overview

Oak Rldge (012) Public District - FY 2024 - State Special Education Preschool Grant - Rev 0 - State Special Education Preschool Grant

Go To

#### Indirect Cost Guide

Total Allocation	\$97,883.45
Existing Budget in Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting in Categories Eligible for Indirect Cost and Indirect Cost	\$97,883.45
Indirect Cost Rate	0.49%
Max Available Budget in Categories Eligible for Indirect Cost	\$91,917.98
Max Indirect Cost	\$5,965.47

Filter by Location: All - \$97,883.45

Show Unbudgeted Categories

Stults, John

Production

Session Timeout  
00:28:54

Account Number 71200 - Special Education Program 90100 - Transfers Out Total

Line Item Number			Total
110 - Teachers	45,000.00		45,000.00
163 - Educational Assistants	15,000.00		15,000.00
201 - Social Security	5,000.00		5,000.00
204 - State Retirement	5,000.00		5,000.00
207 - Medical Insurance	17,500.00		17,500.00
208 - Dental Insurance	200.00		200.00
210 - Unemployment Compensation	100.00		100.00
212 - Employer Medicare	5,000.00		5,000.00
504 - Indirect Cost		5,083.45	5,083.45
<b>Total</b>	<b>92,800.00</b>	<b>5,083.45</b>	<b>97,883.45</b>
		<b>Adjusted Allocation</b>	<b>97,883.45</b>
		<b>Remaining</b>	<b>0.00</b>

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**John C. Stults II, Supervisor of Special Education**

To: Mr. Lay

From: John Stults

Date: 10/11/23

Re: Addition of 1.0 FTE Teacher at Oak Ride Preschool

Oak Ridge School's Special Education Department recommends the addition of a 1.0 FTE special education preschool teacher. This teacher will be paid for out of the new state special education preschool grant that we just received (separate item). The teaching position will be funded through the end of this school year and beyond with recurrence of these funds. This teaching position will allow Oak Ridge Preschool to provide a higher level of service to address IEP needs with our students with disabilities.

Sincerely,

John C. Stults II



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**John C. Stults II, Supervisor of Special Education**

To: Mr. Lay

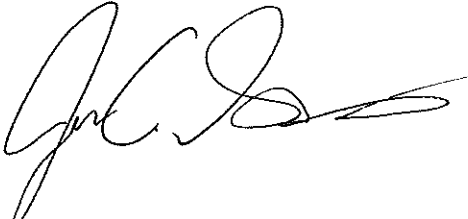
From: John Stults

Date: 10/11/23

Re: Addition of 1.0 FTE Teacher's Assistant (TA) at Oak Ride Preschool

Oak Ridge School's Special Education Department recommends the addition of a 1.0 FTE special education preschool teacher's assistant. This TA position will be paid for out of the new state special education preschool grant that we just received (separate item). This TA position will be funded through the end of this school year. This TA position will allow Oak Ridge Preschool to provide a higher level of service to address IEP needs with our students with disabilities.

Sincerely,



John C. Stults II



# Oak Ridge Schools

*Business Office*

Telephone (865)425-9004  
Fax: (865)425-9060

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## Memorandum

**To:** Dr. Bruce Borchers, Superintendent

**From:** Jenifer Van Dyke, Finance Director *JVD*

**Date:** October 11, 2023

**RE:** FY23 Internal School Funds Audit

We have received the FY 2023 Internal School Funds Annual Financial Report for Oak Ridge Schools from Brown, Jake & McDaniel, PC. The results of the audit examination for the individual student activity funds for each school had no written findings and continue to reflect an overall commitment by staff to the fiscal management and observance of Board of Education policies and procedures.

# BROWN JAKE & McDANIEL, PC

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JAMES E. BOOHER, CPA, CGMA  
HALEY A. SLAGLE, CPA

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August 23, 2023

Members of the Board of Education  
The Superintendent of Schools  
Oak Ridge Schools  
Oak Ridge, Tennessee

We have audited the financial statements of Oak Ridge School's Internal School Funds for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 18, 2022. Professional standards also require that we communicate to you the following information related to our audit.

## Significant Audit Matters

### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Oak Ridge Schools are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during fiscal year 2023. We noted no transactions entered into by Oak Ridge School's during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated August 23, 2023.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Oak Ridge School's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Oak Ridge School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We were engaged to report on the individual school balance sheets – regulatory basis, and the individual school statements of revenues, expenditures and changes in fund balances – regulatory basis presented as supplementary information, as defined by the Government Accounting, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

### Restriction on Use

This information is intended solely for the information and use of and management of Oak Ridge Schools and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

**Brown Jake & McDaniel, PC**  
CERTIFIED PUBLIC ACCOUNTANTS

**OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS  
Financial Statements  
With Supplementary Information  
For the Fiscal Year Ended June 30, 2023  
and  
Independent Auditor's Report**

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Financial Statements  
With Supplementary Information

For the Fiscal Year Ended June 30, 2023

Table of Contents

	<u>Page</u>
Table of Contents	1 – 2
List of Principal Officials	3
Independent Auditor's Report	4 – 7
Financial Statements	
Combined Balance Sheet – Regulatory Basis – All Schools	8
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – Regulatory Basis – All Schools	9
Notes to Financial Statements	10 – 14
Supplementary Information	
Individual School Financial Statements	
Oak Ridge High School	
Balance Sheet – Regulatory Basis	15 – 17
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	18 – 21
Jefferson Middle School	
Balance Sheet – Regulatory Basis	22
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	23 – 24
Robertsville Middle School	
Balance Sheet – Regulatory Basis	25 – 26
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	27 – 28
Glenwood Elementary School	
Balance Sheet – Regulatory Basis	29
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	30
Linden Elementary School	
Balance Sheet – Regulatory Basis	31
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	32
Willow Brook Elementary School	
Balance Sheet – Regulatory Basis	33
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	34
Woodland Elementary School	
Balance Sheet – Regulatory Basis	35
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	36

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Financial Statements  
With Supplementary Information

For the Fiscal Year Ended June 30, 2023

Table of Contents (Continued)

	<u>Page</u>
Supplementary Information (Continued)	
Individual School Financial Statements (Continued)	
Oak Ridge Preschool	
Balance Sheet – Regulatory Basis	37
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis	38
Supplementary Schedules	
Schedule of Interfund and Interaccount Transfers (By School)	39 – 46
Schedule of Salary Supplements (By School)	47
Schedule of Fidelity Bond Coverage	48
Independent Auditor’s Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	49 – 50
Schedule of Prior Year Findings	51

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

List of Principal Officials

June 30, 2023

Board of Education Members

Mr. Keys Fillauer, Chairman  
Ms. Laura McLean, Vice Chairman  
Ms. Angi Agle, Board Member  
Ms. Erin Webb, Board Member  
Ms. Heather Hartman, Board Member

School Administration

Mr. Dayton Hawkins, Principal, Oak Ridge High School  
Mr. Nicholas Corrigan, Principal, Robertsville Middle School  
Mr. Phil Cox, Principal, Jefferson Middle School  
Mr. D. T. Hobby, Principal, Woodland Elementary School  
Ms. Jenifer Laurendine, Principal, Willow Brook Elementary School  
Ms. Heather Jenkins, Principal, Linden Elementary School  
Ms. Ginny Boles, Principal, Glenwood Elementary School  
Ms. Lisa Downard, Principal, Preschool

Central Office Administration

Dr. Bruce Borchers, Superintendent  
Dr. Kelly Williams, Executive Director of Teaching and Learning  
Mr. Bruce Lay, Executive Director of School Leadership  
Mr. Matthew Bradburn, Executive Director of Human Resources  
Ms. Jenifer Van Dyke, Finance Director  
Dr. Larrissa Henderson, Director of Pupil Services  
Mr. Doug Cofer, Director of Technology

**BROWN JAKE & McDANIEL, PC**

**CERTIFIED PUBLIC ACCOUNTANTS**  
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JAMES E. BOOHER, CPA, CGMA  
HALEY S. SLAGLE, CPA, CGMA

**MEMBERS**  
**AMERICAN INSTITUTE OF**  
**CERTIFIED PUBLIC ACCOUNTANTS**

Independent Auditor's Report

Members of the Board of Education and  
The Superintendent of Schools  
Oak Ridge Schools  
Oak Ridge, Tennessee

**Report on the Audit of the Financial Statements*****Opinions***

We have audited the accompanying combined balance sheet – regulatory basis of Oak Ridge Schools Internal School Funds, as of June 30, 2023, and the related combined statement of revenues, expenditures, and changes in fund balances – regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise Oak Ridge Schools Internal School Funds' basic financial statements, as listed in the table of contents. We also have audited the individual school balance sheets – regulatory basis, and the individual school statements of revenues, expenditures, and changes in fund balances – regulatory basis presented as supplementary information in the accompanying financial statements as of and for the year ended June 30, 2023, as listed in the table of contents.

***Unmodified Opinions on Regulatory Basis of Accounting***

In our opinion, the accompanying combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the Oak Ridge Schools Internal School Funds as of June 30, 2023, and the related revenues, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 1. In addition, in our opinion, the accompanying individual school financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the Oak Ridge Schools Internal School Funds as of June 30, 2023, and the related revenues, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 1.

***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles section of our report, the accompanying financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Oak Ridge Schools Internal School Funds as of June 30, 2023, or the changes in financial position for the year then ended.

### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards (Government Auditing Standards), issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Oak Ridge Schools Internal School Funds, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Oak Ridge Schools Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of Tennessee. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, as described in Note 1. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Oak Ridge Schools Internal School Funds' internal control. Accordingly, no such opinion is expressed.

- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Oak Ridge Schools Internal School Funds' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the combined financial statements – regulatory basis that collectively comprise the Oak Ridge Schools Internal School Funds' basic financial statements. In addition, our audit was conducted for the purpose of forming an opinion on the individual school financial statements – regulatory basis, presented as supplementary information. The supplementary schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements – regulatory basis of the schools. As described in Note 1 of the financial statements, the supplementary schedules, as listed in the table of contents, are prepared by the Oak Ridge Schools Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements – regulatory basis. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements – regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements – regulatory basis or to the basic financial statements – regulatory basis themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedules, as listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements – regulatory basis as a whole.

### ***Other Information***

Management is responsible for the other information included in the annual financial report. The other information comprises the list of principal officials but does not include the basic financial statements – regulatory basis and our auditor's report thereon. Our opinions on the basic financial statements – regulatory basis do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements – regulatory basis, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements – regulatory basis, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 23, 2023 on our consideration of the Oak Ridge Schools Internal School Funds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of

internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Oak Ridge Schools Internal School Funds' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Oak Ridge Schools Internal School Funds' internal control over financial reporting and compliance.

*Brown Lake + McDaniel, PC*

Knoxville, Tennessee  
August 23, 2023

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Combined Balance Sheet – Regulatory Basis – All Schools

June 30, 2023

	Oak Ridge High	Jefferson Middle	Robertsville Middle	Glenwood Elementary	Linden Elementary	Willow Brook Elementary	Woodland Elementary	Preschool	Total
<u>ASSETS</u>									
Cash on hand	\$ 150	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250
Cash in bank - checking	714,745	261,098	135,379	27,600	63,683	43,690	58,834	1,292	1,306,321
Cash in bank - savings	-	-	-	-	-	-	-	-	-
Certificates of deposit	-	-	-	-	-	-	-	-	-
Accounts receivable	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-
Prepays	185	-	-	-	-	-	-	-	185
Total assets	\$ 715,080	\$ 263,198	\$ 135,379	\$ 27,600	\$ 63,683	\$ 43,690	\$ 58,834	\$ 1,292	\$ 1,308,756
<u>LIABILITIES AND FUND BALANCES</u>									
Liabilities:									
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total liabilities	-	-	-	-	-	-	-	-	-
Fund balances:									
General Fund:									
Nonspendable	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-	-	-
Unassigned	123,822	121,368	38,562	22,464	55,235	31,569	45,298	930	439,248
Restricted Fund:									
Restricted	32,285	259	-	3,609	3,480	40	10,183	-	49,856
Assigned	558,973	141,571	96,817	1,527	4,968	12,081	3,353	362	819,652
Total fund balances	715,080	263,198	135,379	27,600	63,683	43,690	58,834	1,292	1,308,756
Total liabilities and fund balances	\$ 715,080	\$ 263,198	\$ 135,379	\$ 27,600	\$ 63,683	\$ 43,690	\$ 58,834	\$ 1,292	\$ 1,308,756

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Combined Statement of Revenues, Expenditures and Changes  
in Fund Balances – Regulatory Basis – All Schools

For the Fiscal Year Ended June 30, 2023

	Oak Ridge High	Jefferson Middle	Robertsville Middle	Glenwood Elementary	Linden Elementary	Willow Brook Elementary	Woodland Elementary	Preschool	Total
Revenues	\$ 982,531	\$ 191,952	\$ 180,237	\$ 31,040	\$ 41,228	\$ 34,547	\$ 45,484	\$ 8,829	\$ 1,515,848
Expenditures	819,034	158,615	174,263	25,317	32,437	38,207	40,516	16,522	1,304,911
Revenues over (under) expenditures	163,497	33,337	5,974	5,723	8,791	(3,660)	4,968	(7,693)	210,937
Other financing sources (uses):									
Operating transfers in	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Revenues and other financing sources over (under) expenditures and other financing uses	163,497	33,337	5,974	5,723	8,791	(3,660)	4,968	(7,693)	210,937
Changes in reserve for inventory	-	-	-	-	-	-	-	-	-
Fund balances, July 1, 2022	551,583	229,861	129,405	21,877	54,892	47,350	53,866	8,985	1,097,819
Fund balances, June 30, 2023	\$ 715,080	\$ 263,198	\$ 135,379	\$ 27,600	\$ 63,683	\$ 43,690	\$ 58,834	\$ 1,292	\$ 1,308,756

The accompanying notes are an integral  
part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Notes to Financial Statements

June 30, 2023

Background

Section 49-2-110, *Tennessee Code Annotated*, provides for student internal school funds, establishes responsibility for those funds and requires schools to adopt and follow a uniform accounting manual.

1. Summary of Significant Accounting Policies

(a) Financial Reporting Entity

This report includes only the internal school funds of the Oak Ridge School System. Internal school funds are agency funds of the Oak Ridge Board of Education, a component unit of Oak Ridge Schools. Internal school funds consist of financial resources accounted for at the individual schools. The accompanying financial statements do not include all internal school funds of the Oak Ridge Schools. School food authority operations accounted for at the individual schools are audited and reported separately.

**Internal School Funds**

Internal school funds reported in the accompanying financial statements include donations and grants made to the individual schools; fees collected by schools; funds received from the local board of education; funds raised through cooperative agreements; rental fees; and student activity funds.

**Student Internal School Funds**

Student internal school funds include all money received from any source for school-sponsored student activities or school-sponsored events held at or in connection with a school, and specifically include, but are not limited to funds:

- Derived from a school-sponsored academic, art, athletic, or social event involving students;
- Raised by school-sponsored clubs involving students;
- Raised by school-sponsored fund-raisers involving students who are under the supervision of a school employee;
- Received from a commission for the direct sale of items to students pursuant to a cooperative agreement between the school and an outside organization;
- Received for the direct sale of items to students; and
- Raised from fees charged to students.
- Obtained from interest from any account that contains student activity funds
- Obtained from any related school-sponsored activity that involves the use of school personnel, students, and property during the school day.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Notes to Financial Statements  
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(b) Other Comprehensive Basis of Accounting

The accounting and financial reporting requirements for internal school funds are set forth in the *Tennessee Internal School Uniform Accounting Policy Manual*, issued by the Tennessee Department of Education. The requirements established in the *Tennessee Internal School Uniform Accounting Policy Manual* differ from accounting principles generally accepted in the United States of America primarily in the presentation of the financial statements and restricted fund revenue and expenditure accounting and reporting. The following is a summary of the basic requirements of this other comprehensive basis of accounting.

The financial statements consist of balance sheets and statements of revenues, expenditures and changes in fund balances.

The combined financial statements present all of the individual schools in a columnar format and are required to be presented before the notes to the financial statements. These statements focus on each of the individual schools rather than the funds within the schools. In keeping with that focus, the columnar headings identify the individual schools rather than the funds.

The individual school financial statements present the detailed fund activity in each school and are included after the notes to the financial statements.

Revenues are classified by source and expenditures are classified by either function or object for the general fund but not the restricted fund. Revenues and expenditures of the restricted fund are recorded based on the specific group or activity which will benefit or expend the funds. The activity in the restricted "accounts" is presented as total revenues and transfers in and total expenditures and transfers out for each account. A corresponding "fund balance" is presented for each account. Although the restricted fund is a single fund, each account within the fund must present its portion of the restricted fund balance. Transfers reported on the financial statements represent authorized movement of funds between restricted accounts as well as between the general fund and restricted fund.

(c) Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The internal school funds use a current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Revenues are recognized when susceptible to accrual, i.e., when they become measurable and available. Management policies define available as collectible within 60 days after the fiscal year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Notes to Financial Statements  
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(d) Fund Structure

The accounts of the individual schools are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which are comprised of the fund's assets, liabilities, fund equity, revenues and expenditures. The funds are grouped in the accompanying financial statements as follows:

- General Fund: The general fund is used to account for all money to be used for the general operation of the school for the welfare of the student body. Revenues and expenditures in this fund are not restricted to any specific group or activity.
- Restricted Fund: The restricted fund is used to account for money that is restricted for the use of a specific segment of the school population or legally restricted for a specific purpose and is not intended to benefit the general school population.

(e) Fund Balances

**Nonspendable Fund Balance:**

Fund balances reported as nonspendable in the accompanying financial statements represent amounts for inventory in the general fund.

**Restricted Fund Balance**

Fund balances reported as "Restricted" are the result of externally imposed restrictions placed upon certain resources accounted for in the restricted funds. This includes BEP (Basic Education Program) funds and grant funds.

When both restricted and unrestricted resources are available for use, it is the school system's policy to use restricted resources first, then unrestricted resources as they are needed.

**Assigned Fund Balance**

Amounts that are constrained by each school's intent to be used for specific purposes are reflected as assigned in the accompanying financial statements. This includes accounts reported in the restricted fund at each school, except for those that account for externally restricted resources as described above. Inventory amounts for restricted accounts are reflected as assigned because the use of the proceeds from the sale of those inventories is assigned. Board of Education allocation amounts not spent by the end of the fiscal year are reflected as assigned in the general fund because the Board's intent is for those resources to be expended for instruction, administration, and/or operations and maintenance.

The Board of Education is authorized to assign amounts for specific purposes with respect to the amounts they allocate to the individual schools. The principal is the official authorized to assign all other amounts to a specific purpose. Authorization is established by the *Tennessee Internal School Uniform Accounting Policy Manual*.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Notes to Financial Statements  
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(e) Fund Balances (Continued)

**Unassigned Fund Balance**

In accordance with generally accepted accounting principles, the general fund is the only fund at each school that reports amounts for unassigned fund balance. This classification represents fund balance that is not restricted and has not been assigned to specific purposes within the general fund.

When both assigned and unassigned resources are available for use, it is the school system's policy to use assigned resources first, then unassigned resources as they are needed.

2. Cash and Certificate of Deposit

Cash – The Internal School Funds' bank deposits at the balance sheet date consist of checking accounts, which were entirely insured by federal depository insurance or collateralized by participation in the State Collateral Pool.

3. Inventory

Inventories are stated at the lower of cost (first-in, first-out), or market (net realizable value). The purchases method is used to account for inventories. Under the purchases method, inventories are reported as an expenditure when purchased (or when received for donated items) rather than being capitalized as an asset. However, significant amount of inventory, if any, on hand at year end are reported as an asset in the financial statements. In accordance with generally accepted accounting principles, the fair value donated goods and supplies are recognized as revenues and expenditures in the financial statements. For the current year, no significant amounts of such donations were received.

4. Fixed Assets

Fixed assets acquired by the individual schools are recorded as expenditures at the time of purchase. Title and accountability for fixed assets purchased pass automatically to the Board of Education.

5. Income Taxes

The schools are exempt from taxes on income; accordingly, no provision for income taxes has been made in financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Notes to Financial Statements  
(Continued)

6. Deficit Fund Balances

The total fund balances shown in the combining balance sheets represent the amounts reserved for inventories, restricted accounts, as well as assigned funds. There were no deficit fund balances for the year ended June 30, 2023.

7. Salary Supplements

Salary supplements were paid by the Oak Ridge Schools as authorized by the local school board and reimbursed by the sponsoring activity fund. A schedule of salary supplements for the year ended June 30, 2023, is included in the supplemental information.

8. Risk Management

A significant number of taxpayers in the City of Oak Ridge are employed by the U.S. Department of Energy (DOE) or their contractors. DOE and related federal government contractors' operations are contingent upon annual U.S. congressional appropriations; therefore, a reduction in DOE related operations could have a significant effect upon the future operations of the Oak Ridge Schools Internal Schools Funds.

9. Reclassifications

Certain comparative data have been reclassified to present such amounts in a manner consistent with the current year's presentation.

10. Subsequent Events

The Schools' management has evaluated subsequent events through August 23, 2023, the date on which the financial statements were available to be issued.

## **SUPPLEMENTARY INFORMATION**

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS  
Oak Ridge High School  
Balance Sheet – Regulatory Basis  
June 30, 2023

	Assets										Liabilities					Fund Balances					Total Liabilities and Fund Balances					
	Cash on Hand					Cash in Bank					Accounts Payable		Total Liabilities			Fund Balances										
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Prepays	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances											
<b>General Fund</b>	\$ 150	\$ 123,487	\$ -	\$ -	\$ -	\$ -	\$ 185	\$ 123,822	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,822	\$ 35,947	\$ 987	\$ 500	\$ 484	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,822	
<b>Restricted Funds:</b>																										
Athletics	-	35,947	-	-	-	-	-	35,947	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	35,947
Class of 2023	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Class of 2024	-	987	-	-	-	-	-	987	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	987
Class of 2025	-	500	-	-	-	-	-	500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500
IFC	-	484	-	-	-	-	-	484	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	484
Only One World	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Jugglers Club	-	34	-	-	-	-	-	34	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	34
March Club	-	41	-	-	-	-	-	41	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	41
German Club	-	735	-	-	-	-	-	735	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	735
IRC	-	591	-	-	-	-	-	591	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	591
Kiwi Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Young Democrats	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Masquers	-	23,554	-	-	-	-	-	23,554	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23,554
NHS	-	1,834	-	-	-	-	-	1,834	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,834
Spanish Honor Society	-	815	-	-	-	-	-	815	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	815
Ski Club	-	1,442	-	-	-	-	-	1,442	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,442
Spanish Club	-	451	-	-	-	-	-	451	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	451
GSA Club	-	552	-	-	-	-	-	552	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	552
Philosophy Club	-	71	-	-	-	-	-	71	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	71
Virtual Enterprise	-	3,126	-	-	-	-	-	3,126	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,126
Sovils USA	-	1,998	-	-	-	-	-	1,998	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,998
FCA	-	645	-	-	-	-	-	645	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	645
Chess Trial	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ESSE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Haiti Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TSA	-	940	-	-	-	-	-	940	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	940
Interact	-	2,664	-	-	-	-	-	2,664	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,664
Math Club	-	10,784	-	-	-	-	-	10,784	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,784
Debate Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PI Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Science Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Science Olympiad	-	74	-	-	-	-	-	74	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	74
Science Bowl	-	924	-	-	-	-	-	924	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	924
Scholars Bowl	-	49,643	-	-	-	-	-	49,643	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	49,643
Chess Club	-	45	-	-	-	-	-	45	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45
FBLA	-	4,184	-	-	-	-	-	4,184	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,184
Break Dancer Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SHS Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2 Left Feet	-	14,782	-	-	-	-	-	14,782	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,782
Computer Programming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2 Left Feet	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sewing Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Restricted Funds</b>	-	157,847	-	-	-	-	-	157,847	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	157,847

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS  
Oak Ridge High School  
Balance Sheet – Regulatory Basis  
(Continued)  
June 30, 2023

Restricted Funds (Continued)	Assets					Liabilities and Fund Balances					Total Liabilities and Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Prepays	Total Assets	Fund Balances						
									Accounts Payable	Total Liabilities		Non-Spendable	Restricted	Assigned	Unassigned
JROTC	\$ -	\$ 119,578	\$ -	\$ -	\$ -	\$ -	\$ 119,578	\$ -	\$ -	\$ 119,578	\$ -	\$ -	\$ -	\$ -	\$ 119,578
Sports Media	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ISchool	-	3,306	-	-	-	-	3,306	-	-	-	-	-	-	-	3,306
Business Wild	-	129	-	-	-	-	129	-	-	-	-	-	-	-	129
Entrepreneur	-	429	-	-	-	-	429	-	-	-	-	-	-	-	429
Wildcat Pride	-	969	-	-	-	-	969	-	-	-	-	-	-	-	969
Disc Sports	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Not In Our School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CDC I	-	1,554	-	-	-	-	1,554	-	-	-	-	-	-	-	1,554
CDC II	-	483	-	-	-	-	483	-	-	-	-	-	-	-	483
Postage	-	1,397	-	-	-	-	1,397	-	-	-	-	-	-	-	1,397
Business Orientation	-	20,506	-	-	-	-	20,506	-	-	-	-	-	-	-	20,506
French	-	4,661	-	-	-	-	4,661	-	-	-	-	-	-	-	4,661
English	-	773	-	-	-	-	773	-	-	-	-	-	-	-	773
PTSA Indigent Student	-	14,112	-	-	-	-	14,112	-	-	-	-	-	-	-	14,112
Spanish Culture	-	21,260	-	-	-	-	21,260	-	-	-	-	-	-	-	21,260
French Culture	-	874	-	-	-	-	874	-	-	-	-	-	-	-	874
Girls Choice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AP Economics	-	1,117	-	-	-	-	1,117	-	-	-	-	-	-	-	1,117
FUSRAP	-	5,438	-	-	-	-	5,438	-	-	-	-	-	-	-	5,438
Campus Improvement	-	3,235	-	-	-	-	3,235	-	-	-	-	-	-	-	3,235
Band	-	2,781	-	-	-	-	2,781	-	-	-	-	-	-	-	2,781
Chorus	-	6,996	-	-	-	-	6,996	-	-	-	-	-	-	-	6,996
Orchestra	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Music Honors Society	-	7,021	-	-	-	-	7,021	-	-	-	-	-	-	-	7,021
Student Council	-	3,465	-	-	-	-	3,465	-	-	-	-	-	-	-	3,465
Piano Market	-	860	-	-	-	-	860	-	-	-	-	-	-	-	860
Radio	-	1,262	-	-	-	-	1,262	-	-	-	-	-	-	-	1,262
Channel 15/TV	-	3,431	-	-	-	-	3,431	-	-	-	-	-	-	-	3,431
Art	-	1,457	-	-	-	-	1,457	-	-	-	-	-	-	-	1,457
SECME	-	45	-	-	-	-	45	-	-	-	-	-	-	-	45
IEP	-	17,808	-	-	-	-	17,808	-	-	-	-	-	-	-	17,808
Concessions	-	4,195	-	-	-	-	4,195	-	-	-	-	-	-	-	4,195
Welding	-	6,778	-	-	-	-	6,778	-	-	-	-	-	-	-	6,778
Courtesy Fund	-	3,139	-	-	-	-	3,139	-	-	-	-	-	-	-	3,139
CC Biology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CC Foreign Language	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CC Math	-	26,518	-	-	-	-	26,518	-	-	-	-	-	-	-	26,518
Biology Honors	-	163	-	-	-	-	163	-	-	-	-	-	-	-	163
Chemistry Honors	-	3,889	-	-	-	-	3,889	-	-	-	-	-	-	-	3,889
Biology Honors B	-	488	-	-	-	-	488	-	-	-	-	-	-	-	488
Biology Honors C	-	34	-	-	-	-	34	-	-	-	-	-	-	-	34
AP Chemistry	-	517	-	-	-	-	517	-	-	-	-	-	-	-	517
AP Physics	-	214	-	-	-	-	214	-	-	-	-	-	-	-	214
AP Environmental	-	1,375	-	-	-	-	1,375	-	-	-	-	-	-	-	1,375
AP Anatomy and Physiology	-	783	-	-	-	-	783	-	-	-	-	-	-	-	783
Genetics	-	93	-	-	-	-	93	-	-	-	-	-	-	-	93
<b>Subtotal Restricted Funds</b>	<b>\$ -</b>	<b>\$ 283,199</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 283,199</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 283,199</b>

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS  
Oak Ridge High School  
Balance Sheet – Regulatory Basis  
(Continued)

June 30, 2023

Restricted Funds (Continued)	Assets										Liabilities and Fund Balances					
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Prepays	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
STEM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Graphic Arts	-	3,847	-	-	-	-	-	3,847	-	-	-	-	3,847	-	-	3,847
Childcare	-	9,588	-	-	-	-	9,588	9,588	-	-	-	-	9,588	-	-	9,588
Engineer and Manuf. Tech	-	3,153	-	-	-	-	3,153	3,153	-	-	-	-	3,153	-	-	3,153
Shop	-	2,071	-	-	-	-	2,071	2,071	-	-	-	-	2,071	-	-	2,071
HOSA	-	1,279	-	-	-	-	1,279	1,279	-	-	-	-	1,279	-	-	1,279
Oak Leaf - Yearbook	-	51,141	-	-	-	-	51,141	51,141	-	-	-	-	51,141	-	-	51,141
Oak Leaf - Newspaper	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
College Fair	-	3,846	-	-	-	-	3,846	3,846	-	-	-	-	3,846	-	-	3,846
College Board	-	27,624	-	-	-	-	27,624	27,624	-	-	-	-	27,624	-	-	27,624
Student Magazine	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Library / Media	-	12	-	-	-	-	12	12	-	-	-	-	12	-	-	12
Civics Community	-	444	-	-	-	-	444	444	-	-	-	-	444	-	-	444
Manhattan Project	-	3,178	-	-	-	-	3,178	3,178	-	-	-	-	3,178	-	-	3,178
Health Science Academy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Green Campus	-	4,416	-	-	-	-	4,416	4,416	-	-	-	-	4,416	-	-	4,416
Edison Foundation	-	230	-	-	-	-	230	230	-	-	-	-	230	-	-	230
Vincennes School	-	5,833	-	-	-	-	5,833	5,833	-	-	-	-	5,833	-	-	5,833
Grants	-	3,618	-	-	-	-	3,618	3,618	-	-	-	-	3,618	-	-	3,618
R.I.S.E.	-	166	-	-	-	-	166	166	-	-	-	-	166	-	-	166
Auto Tech	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Donation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PTSD/PTSO Donations	-	1,134	-	-	-	-	1,134	1,134	-	-	-	-	1,134	-	-	1,134
Fall Basketball	-	266	-	-	-	-	266	266	-	-	-	-	266	-	-	266
Summer Basketball	-	13,640	-	-	-	-	13,640	13,640	-	-	-	-	13,640	-	-	13,640
Football Camp	-	127	-	-	-	-	127	127	-	-	-	-	127	-	-	127
AVID	-	3,063	-	-	-	-	3,063	3,063	-	-	-	-	3,063	-	-	3,063
SCA Robotics	-	22	-	-	-	-	22	22	-	-	-	-	22	-	-	22
Restricted Donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wildcats for Change	-	764	-	-	-	-	764	764	-	-	-	-	764	-	-	764
Wildcat Mentoring	-	750	-	-	-	-	750	750	-	-	-	-	750	-	-	750
Lost / Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal restricted funds	\$ 150	\$ 714,745	\$ -	\$ -	\$ -	\$ -	\$ 715,080	\$ 715,080	\$ -	\$ -	\$ -	\$ 32,285	\$ 107,927	\$ -	\$ 140,212	\$ 140,212
Total restricted funds	-	591,258	-	-	-	-	591,258	591,258	-	-	-	32,285	558,973	-	591,258	591,258
Total general and restricted	\$ 150	\$ 714,745	\$ -	\$ -	\$ -	\$ 185	\$ 715,080	\$ 715,080	\$ -	\$ -	\$ 32,285	\$ 558,973	\$ 123,822	\$ 715,080	\$ 715,080	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge High School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2023
		In	Out	In	Out				
<b>General Fund:</b>									
Coke Commissions		\$ 5,573	\$ -	\$ -	\$ -				
Commissions		757	-	-	-				
Donations		50	-	-	-				
School Store		-	-	-	-				
Fines/Library		-	-	-	-				
Fines/Textbook		-	-	-	-				
Vandalism		-	-	-	-				
Calculators		-	-	-	-				
Lost Key Fine		-	-	-	-				
Badge Replacement		-	-	-	-				
One to One		-	-	-	-				
Interest		384	-	-	-				
Administration		1,826	4,908	-	-				
Instructional		-	7	-	-				
Operations/Maintenance		-	-	-	-				
Other		250	-	-	-				
<b>Total general fund</b>	<b>119,897</b>	<b>8,940</b>	<b>4,915</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>123,822</b>
<b>Restricted Funds:</b>									
Athletics	19,580	214,842	198,475	-	-				35,947
Class of 2023	337	677	1,014	-	-				987
Class of 2024	-	987	-	-	-				500
Class of 2025	-	500	-	-	-				484
IFC	484	-	-	-	-				-
Only One World	250	-	250	-	-				-
Jugglers Club	8	145	153	-	-				34
French Club	206	2,832	3,004	-	-				41
German Club	41	-	-	-	-				735
IRC	735	-	-	-	-				591
Key Club	756	-	263	-	-				-
Young Democrats	153	-	153	-	-				-
Masquers	33,510	29,838	39,794	-	-				23,554
NHS	1,767	1,935	1,868	-	-				1,834
Spanish Honors Society	815	-	-	-	-				815
Ski Club	1,802	14,230	14,590	-	-				1,442
Sewing Club	174	-	174	-	-				-
<b>Subtotal restricted funds</b>	<b>60,628</b>	<b>266,084</b>	<b>259,748</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>66,964</b>

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge High School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
(Continued)

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2023
		In	Out	In	Out	In	Out		
Restricted Funds (Continued):									
Spanish Club	\$ 451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 451
GSA Club	824	185	-	457	-	-	-	-	552
Philosophy Club	71	-	-	-	-	-	-	-	71
Virtual Enterprise	3,663	5,920	-	6,457	-	-	-	-	3,126
Skills USA	1,998	-	-	-	-	-	-	-	1,998
FCA	346	299	-	-	-	-	-	-	645
Mock Trial	20	-	-	20	-	-	-	-	-
E.S.E.	110	-	-	110	-	-	-	-	-
Haiti Club	35	-	-	35	-	-	-	-	-
TSA	262	15,412	-	14,734	-	-	-	-	940
Interact	1,066	2,626	-	1,028	-	-	-	-	2,664
Math Club	3,030	8,380	-	626	-	-	-	-	10,784
Debate Club	56	-	-	56	-	-	-	-	-
Pi Club	55	-	-	55	-	-	-	-	-
Science Club	78	-	-	78	-	-	-	-	-
Science Olympiad	74	-	-	-	-	-	-	-	74
Scholars Bowl	944	-	-	20	-	-	-	-	924
Scholars Bowl	50,139	88	-	584	-	-	-	-	49,643
Chess Club	45	-	-	-	-	-	-	-	45
FBLA	3,693	3,384	-	2,893	-	-	-	-	4,184
Break Dancer Club	265	-	-	265	-	-	-	-	-
STEPP Club	106	-	-	106	-	-	-	-	-
First Robotics	12,833	46,417	-	44,468	-	-	-	-	14,782
Computer Programming	202	-	-	202	-	-	-	-	-
2 Left Feet	5	-	-	5	-	-	-	-	-
JROTC	11,698	209,486	-	101,606	-	-	-	-	119,578
Sports Media	-	145	-	145	-	-	-	-	-
Ischool	-	3,306	-	-	-	-	-	-	3,306
Business Wild	-	129	-	-	-	-	-	-	129
Entrepreneur	-	1,253	-	824	-	-	-	-	429
Wildcat Pride	871	253	-	155	-	-	-	-	969
Disc Sports	461	-	-	461	-	-	-	-	-
Not in Our School	148	-	-	148	-	-	-	-	-
CDC I	2,014	1,443	-	1,903	-	-	-	-	1,554
CDC II	487	294	-	298	-	-	-	-	483
Postage	-	1,357	-	-	-	-	-	-	1,357
Freshmen Orientation	16	-	-	-	-	-	-	-	16
Prom	17,517	19,835	-	16,846	-	-	-	-	20,506
English	4,708	1,153	-	1,200	-	-	-	-	4,661
Subtotal restricted funds	118,291	321,365	-	195,785	-	-	-	-	243,871

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge High School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
(Continued)

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2023
		In	Out	In	Out	In	Out		
Restricted Funds (Continued):									
PISA Indigent Student	\$ 773	-	-	-	-	\$ -	\$ -	\$ -	\$ 773
Spanish Culture	11,430	3,549	-	867	-	-	-	-	14,112
French Culture	18,119	3,549	-	408	-	-	-	-	21,260
Girls Choice	955	-	-	81	-	-	-	-	874
AP Economics	3	-	-	3	-	-	-	-	-
FUSRAP	950	167	-	-	-	-	-	-	1,117
Campus Improvement	5,438	-	-	-	-	-	-	-	5,438
Band	4,585	28,338	-	29,688	-	-	-	-	3,235
Chorus	3,792	16,980	-	17,991	-	-	-	-	2,781
Orchestra	1,512	8,062	-	2,578	-	-	-	-	6,986
Music Honors Society	70	-	-	70	-	-	-	-	-
Student Council	7,554	15,314	-	15,847	-	-	-	-	7,021
Flea Market	5,252	15,998	-	17,765	-	-	-	-	3,485
Radio	850	-	-	-	-	-	-	-	850
Channel 15/TV Art	1,262	-	-	-	-	-	-	-	1,262
Art	3,286	27,111	-	26,966	-	-	-	-	3,431
SECME	1,457	-	-	-	-	-	-	-	1,457
IEP	45	-	-	-	-	-	-	-	45
Concessions	5,840	36,822	-	24,854	-	-	-	-	17,808
Welding	1,587	5,666	-	3,058	-	-	-	-	4,195
Courtesy Fund	3,846	4,042	-	1,110	-	-	-	-	6,778
CC Biology	2,580	3,785	-	3,226	-	-	-	-	3,139
CC Foreign Language	11	-	-	11	-	-	-	-	-
CC Math	28,304	19,405	-	21,192	-	-	-	-	26,518
Biology Honors	686	1,070	-	1,593	-	-	-	-	163
Chemistry Honors	1,590	3,310	-	1,011	-	-	-	-	3,889
Biology Honors B	848	670	-	1,030	-	-	-	-	488
Biology Honors C	66	910	-	942	-	-	-	-	34
AP Chemistry	50	500	-	33	-	-	-	-	517
AP Physics	434	2,294	-	2,444	-	-	-	-	284
AP Environmental	747	700	-	72	-	-	-	-	1,375
Anatomy and Physiology	890	1,950	-	2,047	-	-	-	-	793
STEM	864	1,990	-	2,854	-	-	-	-	-
Genetics	787	190	-	884	-	-	-	-	93
Subtotal restricted funds	116,463	202,373	-	178,625	-	-	-	-	140,211

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge High School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
(Continued)

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues		Expenditures		Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2023
		In	Out	In	Out	In	Out		
Restricted Funds (Continued):									
Graphic Arts	\$ 2,671	\$ 3,120	\$ -	\$ 1,944	\$ -	\$ -	\$ -	\$ -	\$ 3,847
Childcare	14,472	31,347	-	36,231	-	-	-	-	9,588
Engineer and Manuf. Tech	4,469	3,850	-	5,166	-	-	-	-	3,153
Shop	1,836	2,775	-	2,540	-	-	-	-	2,071
HOSA	905	10,761	-	10,387	-	-	-	-	1,279
Oak Log - Yearbook	38,596	27,750	-	15,205	-	-	-	-	51,141
Oak Leaf - Newspaper	543	-	-	543	-	-	-	-	-
College Fair	4,482	-	-	636	-	-	-	-	3,846
College Board	26,763	61,348	-	60,487	-	-	-	-	27,624
Student Magazine	609	-	-	609	-	-	-	-	-
Library/Media	12	-	-	-	-	-	-	-	12
Civics Community	15	-	-	15	-	-	-	-	-
Manhattan Project	116	1,750	-	1,422	-	-	-	-	444
Health Science Academy	2,554	4,324	-	3,700	-	-	-	-	3,178
Green Campus	1,792	-	-	1,792	-	-	-	-	-
Education Foundation	7,275	6,000	-	8,859	-	-	-	-	4,416
Vietnamese School	230	-	-	-	-	-	-	-	230
Grants	5,707	8,898	-	8,772	-	-	-	-	5,833
R.I.S.E	3,823	115	-	320	-	-	-	-	3,618
Auto Tech	65	300	-	199	-	-	-	-	166
Donation	6	-	-	6	-	-	-	-	-
PTA/PTSO Donations	1,134	-	-	-	-	-	-	-	1,134
Fall Basketball	269	-	-	3	-	-	-	-	266
Summer Basketball	13,640	-	-	-	-	-	-	-	13,640
Football Camp	127	-	-	-	-	-	-	-	127
AVID	2,405	1,875	-	1,217	-	-	-	-	3,063
SCA Robotics	22	-	-	-	-	-	-	-	22
Restricted Donations	-	5,000	-	5,000	-	-	-	-	-
Wildcats for Change	956	89	-	281	-	-	-	-	764
Wildcat Mentoring	810	-	-	60	-	-	-	-	750
Lost / Damaged	-	14,567	-	14,567	-	-	-	-	-
Subtotal restricted funds	136,304	183,869	-	179,961	-	-	-	-	140,212
Total restricted funds	431,686	973,691	-	814,119	-	-	-	-	591,258
Total general and restricted funds	\$ 551,583	\$ 982,531	\$ -	\$ 819,034	\$ -	\$ -	\$ -	\$ -	\$ 715,080

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Jefferson Middle School  
Balance Sheet – Regulatory Basis

June 30, 2023

General Fund	Assets				Liabilities				Fund Balances				Total Liabilities and Fund Balances		
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned		Unassigned	Total Fund Balances
	\$ 2,100	\$ 119,268	\$ -	\$ -	\$ -	\$ -	\$ 121,368	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,368	\$ 121,368	
Restricted Funds:															
Athletics	-	18,598	-	-	-	-	18,598	-	-	-	-	-	-	18,598	
Pep Club	-	25	-	-	-	-	25	-	-	-	-	-	-	25	
SKI Club	-	1,043	-	-	-	-	1,043	-	-	-	-	-	-	1,043	
Lego League	-	6,984	-	-	-	-	6,984	-	-	-	-	-	-	6,984	
Tech Student Association	-	99	-	-	-	-	99	-	-	-	-	-	-	99	
Math Club	-	90	-	-	-	-	90	-	-	-	-	-	-	90	
Energy Bowl	-	1,116	-	-	-	-	1,116	-	-	-	-	-	-	1,116	
Chess Club	-	328	-	-	-	-	328	-	-	-	-	-	-	328	
Rotary Club	-	1,148	-	-	-	-	1,148	-	-	-	-	-	-	1,148	
GIS Club	-	64	-	-	-	-	64	-	-	-	-	-	-	64	
CDC	-	670	-	-	-	-	670	-	-	-	-	-	-	670	
Biz Town	-	1,091	-	-	-	-	1,091	-	-	-	-	-	-	1,091	
Band Uniforms	-	2,912	-	-	-	-	2,912	-	-	-	-	-	-	2,912	
Diversified Tech	-	539	-	-	-	-	539	-	-	-	-	-	-	539	
Instrument Rental	-	5,743	-	-	-	-	5,743	-	-	-	-	-	-	5,743	
Band	-	11,391	-	-	-	-	11,391	-	-	-	-	-	-	11,391	
Chorus	-	5,103	-	-	-	-	5,103	-	-	-	-	-	-	5,103	
Orchestra/Strings	-	9,575	-	-	-	-	9,575	-	-	-	-	-	-	9,575	
Student Council	-	4,810	-	-	-	-	4,810	-	-	-	-	-	-	4,810	
Art	-	625	-	-	-	-	625	-	-	-	-	-	-	625	
Library/Media	-	383	-	-	-	-	383	-	-	-	-	-	-	383	
SECME	-	585	-	-	-	-	585	-	-	-	-	-	-	585	
Field Trip Assistant	-	2,332	-	-	-	-	2,332	-	-	-	-	-	-	2,332	
Staff Courtesy	-	138	-	-	-	-	138	-	-	-	-	-	-	138	
Foreign Language	-	640	-	-	-	-	640	-	-	-	-	-	-	640	
Upwild	-	18	-	-	-	-	18	-	-	-	-	-	-	18	
Misc. Donations For Student Incentives	-	5,117	-	-	-	-	5,117	-	-	-	-	-	-	5,117	
Yearbooks	-	5,460	-	-	-	-	5,460	-	-	-	-	-	-	5,460	
Wilderness Connection	-	221	-	-	-	-	221	-	-	-	-	-	-	221	
Fay Soldano Mem	-	4,486	-	-	-	-	4,486	-	-	-	-	-	-	4,486	
Sadie Clay Investment	-	7,338	-	-	-	-	7,338	-	-	-	-	-	-	7,338	
Project Room	-	211	-	-	-	-	211	-	-	-	-	-	-	211	
Grant/Incentive	-	259	-	-	-	-	259	-	-	-	-	-	-	259	
PT/AP/TSO Donations	-	376	-	-	-	-	376	-	-	-	-	-	-	376	
JMS Teacher App	-	158	-	-	-	-	158	-	-	-	-	-	-	158	
Garden Club	-	51	-	-	-	-	51	-	-	-	-	-	-	51	
Robert Moss Donation	-	27,988	-	-	-	-	27,988	-	-	-	-	-	-	27,988	
Restricted Donation	-	2,500	-	-	-	-	2,500	-	-	-	-	-	-	2,500	
STEW School	-	847	-	-	-	-	847	-	-	-	-	-	-	847	
PLTW	-	3,013	-	-	-	-	3,013	-	-	-	-	-	-	3,013	
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Williamsburg	-	7,755	-	-	-	-	7,755	-	-	-	-	-	-	7,755	
Total restricted funds	-	141,830	-	-	-	-	141,830	-	-	259	-	-	-	141,830	
Total general and restricted	\$ 2,100	\$ 261,098	\$ -	\$ -	\$ -	\$ -	\$ 263,198	\$ -	\$ -	\$ 259	\$ -	\$ -	\$ 121,368	\$ 263,198	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Jefferson Middle School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2023
				In	Out		
<b>General Fund:</b>							
Administration		\$ -	\$ 458	\$ -	\$ -		
Badge Replacement		-	-	-	-		
Field Trips		-	250	-	-		
Fines/Textbooks		-	-	-	-		
Calculators		-	-	-	-		
Instruction		-	40	-	-		
Interest		3,375	-	-	-		
Donations		485	-	-	-		
One to One		-	-	-	-		
Operations/Maintenance		-	-	-	-		
Pictures		2,144	-	-	-		
<b>Total general fund</b>	<b>116,112</b>	<b>6,004</b>	<b>748</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,368</b>
<b>Restricted Funds:</b>							
Athletics	10,313	36,299	28,014	-	-	-	18,588
Pep Club/Cheerleading	25	-	-	-	-	-	25
Ski Club	988	10,091	10,036	-	-	-	1,043
Lego League	6,380	9,244	8,640	-	-	-	6,984
Tech Student Assoc	99	-	-	-	-	-	99
Math Club	90	-	-	-	-	-	90
Energy Bowl	1,116	-	-	-	-	-	1,116
Chess Club	178	150	-	-	-	-	328
Rotary Club	1,148	-	-	-	-	-	1,148
GIS Club	64	-	-	-	-	-	64
CDC	587	196	113	-	-	-	670
Biz Town	1,091	-	-	-	-	-	1,091
Band Uniforms	3,000	480	568	-	-	-	2,912
Diversified Tech	1,190	3,567	4,218	-	-	-	539
Instrument Rental	5,311	1,290	858	-	-	-	5,743
Band	11,326	11,018	10,953	-	-	-	11,391
Chorus	6,947	10,831	12,675	-	-	-	5,103
<b>Subtotal restricted funds</b>	<b>49,853</b>	<b>83,166</b>	<b>76,075</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>56,944</b>

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Jefferson Middle School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
(Continued)

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers		Changes (Increases (Decreases)) in Inventory	Fund Balances June 30, 2023
				In	Out		
Restricted Funds (Continued):							
Orchestra/Strings	\$ 10,012	\$ 1,383	\$ 1,820	\$ -	\$ -	\$ -	\$ 9,575
Student Council	4,823	4,177	4,190	-	-	-	4,810
Williamsburg	11,847	43,763	47,655	-	-	-	7,755
Art	125	500	-	-	-	-	625
Library/Media	383	-	-	-	-	-	383
SECME	585	-	-	-	-	-	585
Field Trip Assistant	2,332	-	-	-	-	-	2,332
Staff Courtesy	138	-	-	-	-	-	138
Foreign Language	221	2,110	1,691	-	-	-	640
Upwild	18	-	-	-	-	-	18
Misc. Donations For Student Incentives	5,354	-	237	-	-	-	5,117
Yearbooks	10,828	2,155	7,323	-	-	-	5,460
Wilderness Connection	299	4,750	4,828	-	-	-	221
Fay Soldano Mem	4,486	-	-	-	-	-	4,486
Sadie Clay Investment	8,084	-	746	-	-	-	7,338
Project Room	211	-	-	-	-	-	211
Grants/Incentive	259	-	-	-	-	-	259
PTA/PTSO Donations	376	-	-	-	-	-	376
JMS Teacher App	158	-	-	-	-	-	158
Garden Club	51	-	-	-	-	-	51
Robert Moss Donation	-	37,200	9,212	-	-	-	27,988
Restricted Donation	-	2,500	-	-	-	-	2,500
PLTW	2,859	2,410	2,256	-	-	-	3,013
Lost/Damaged	-	1,834	1,834	-	-	-	-
STEM School	847	-	-	-	-	-	847
Subtotal restricted funds	63,896	102,782	81,792	-	-	-	84,886
Total restricted funds	113,749	185,948	157,867	-	-	-	141,830
Total general and restricted funds	\$ 229,861	\$ 191,952	\$ 158,615	\$ -	\$ -	\$ -	\$ 263,198

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Robertsville Middle School  
Balance Sheet – Regulatory Basis

June 30, 2023

	Liabilities and Fund Balances														
	Assets					Liabilities						Fund Balances			
	Cash on Hand	Cash - Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non - Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
General Fund	\$ -	\$ 38,562	\$ -	\$ -	\$ -	\$ -	\$ 38,562	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,562	\$ 38,562	\$ 38,562
Restricted Funds:															
Athletics	-	18,110	-	-	-	-	18,110	-	-	-	-	-	-	18,110	18,110
Pep Club/Cheerleading	-	1,948	-	-	-	-	1,948	-	-	-	-	-	-	1,948	1,948
FCCLA	-	781	-	-	-	-	781	-	-	-	-	-	-	781	781
Youth 4 Christ	-	117	-	-	-	-	117	-	-	-	-	-	-	117	117
Youth Act	-	456	-	-	-	-	456	-	-	-	-	-	-	456	456
Drama Club	-	2,163	-	-	-	-	2,163	-	-	-	-	-	-	2,163	2,163
International Club	-	427	-	-	-	-	427	-	-	-	-	-	-	427	427
Lego League Club	-	2,500	-	-	-	-	2,500	-	-	-	-	-	-	2,500	2,500
Tech Student Association	-	1,999	-	-	-	-	1,999	-	-	-	-	-	-	1,999	1,999
Outward Bound	-	1,665	-	-	-	-	1,665	-	-	-	-	-	-	1,665	1,665
Recycling Club	-	98	-	-	-	-	98	-	-	-	-	-	-	98	98
CMJ Club	-	107	-	-	-	-	107	-	-	-	-	-	-	107	107
CDC	-	568	-	-	-	-	568	-	-	-	-	-	-	568	568
Blz Town	-	3,706	-	-	-	-	3,706	-	-	-	-	-	-	3,706	3,706
Generation Youth	-	419	-	-	-	-	419	-	-	-	-	-	-	419	419
Band Tuba Replacement	-	200	-	-	-	-	200	-	-	-	-	-	-	200	200
Band	-	8,950	-	-	-	-	8,950	-	-	-	-	-	-	8,950	8,950
RMS Library	-	39	-	-	-	-	39	-	-	-	-	-	-	39	39
SECME Club	-	864	-	-	-	-	864	-	-	-	-	-	-	864	864
Chorus	-	5,563	-	-	-	-	5,563	-	-	-	-	-	-	5,563	5,563
Orchestra	-	4,084	-	-	-	-	4,084	-	-	-	-	-	-	4,084	4,084
8th Grade Science	-	83	-	-	-	-	83	-	-	-	-	-	-	83	83
Student Council	-	11,175	-	-	-	-	11,175	-	-	-	-	-	-	11,175	11,175
Concessions Staff	-	826	-	-	-	-	826	-	-	-	-	-	-	826	826
Concessions Student	-	2	-	-	-	-	2	-	-	-	-	-	-	2	2
Intercession	-	49	-	-	-	-	49	-	-	-	-	-	-	49	49
Art	-	273	-	-	-	-	273	-	-	-	-	-	-	273	273
Physical Education	-	4	-	-	-	-	4	-	-	-	-	-	-	4	4
Library Media Center	-	1,512	-	-	-	-	1,512	-	-	-	-	-	-	1,512	1,512
Staff Courtesy Fund	-	10	-	-	-	-	10	-	-	-	-	-	-	10	10
Titans Club	-	2,173	-	-	-	-	2,173	-	-	-	-	-	-	2,173	2,173
Yearbooks	-	7,617	-	-	-	-	7,617	-	-	-	-	-	-	7,617	7,617
Staff Lounge	-	3	-	-	-	-	3	-	-	-	-	-	-	3	3
Slem PBL Grant	-	2,198	-	-	-	-	2,198	-	-	-	-	-	-	2,198	2,198
Fifth Grade	-	798	-	-	-	-	798	-	-	-	-	-	-	798	798
Sixth Grade	-	378	-	-	-	-	378	-	-	-	-	-	-	378	378
Seventh Grade	-	1,999	-	-	-	-	1,999	-	-	-	-	-	-	1,999	1,999
Eighth Grade	-	974	-	-	-	-	974	-	-	-	-	-	-	974	974
Vietnamese School	-	60	-	-	-	-	60	-	-	-	-	-	-	60	60
Grants	-	1,339	-	-	-	-	1,339	-	-	-	-	-	-	1,339	1,339
UCOR Grant	-	1,000	-	-	-	-	1,000	-	-	-	-	-	-	1,000	1,000
Subtotal restricted funds	-	87,237	-	-	-	-	87,237	-	-	-	-	-	-	87,237	87,237

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Robertsville Middle School  
Balance Sheet – Regulatory Basis  
(Continued)

June 30, 2023

	Liabilities and Fund Balances														
	Assets					Liabilities						Fund Balances		Total Liabilities and Fund Balances	
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned		Total Fund Balances
	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ 42	\$ 42
Restricted Funds (Continued):															
Oru Promethean		2					2					2		2	2
Listen Up High		1					1					1		1	1
Raising the Bar		331					331					331		331	331
Ski Club		14					14					14		14	14
Tech Trians 3D		844					844					844		844	844
TSTA Conference		121					121					121		121	121
Education Foundation		1,203					1,203					1,203		1,203	1,203
First Tech Challenge		50					50					50		50	50
ORC Foundation		1,779					1,779					1,779		1,779	1,779
Williamsburg		2,488					2,488					2,488		2,488	2,488
Rams SAT		163					163					163		163	163
Theater Club		2,124					2,124					2,124		2,124	2,124
Lost/Damaged		31					31					31		31	31
Humanities Team		15					15					15		15	15
4-H Club		71					71					71		71	71
Clinic		301					301					301		301	301
Restricted Donation															
Subtotal restricted funds		9,580					9,580					9,580		9,580	9,580
Total restricted funds		96,817					96,817					96,817		96,817	96,817
Total general and restricted		135,379					135,379					135,379		135,379	135,379

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Robertsville Middle School

Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers In	Out	Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2023
<b>General Fund:</b>							
Pictures		\$ 1,625	\$ -	\$ -	\$ -		
Gifts/Donations		31	-	-	-		
Lost/Damaged Textbooks		-	-	-	-		
Badge Replacement		-	-	-	-		
Interest		1,879	-	-	-		
Instruction		-	463	-	-		
Field Trips		14,379	10,698	-	-		
Workbooks/Magazines		111	-	-	-		
Administration		-	188	-	-		
Other Expenses		-	241	-	-		
<b>Total general fund</b>	<b>32,127</b>	<b>18,025</b>	<b>11,590</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>38,562</b>
<b>Restricted Funds:</b>							
Athletics	11,273	29,859	23,022	-	-	-	18,110
Pep Club/Cheerleading	1,378	5,362	4,792	-	-	-	1,948
FCCLA	2,981	5,058	7,258	-	-	-	781
Youth 4 Crnst	117	-	-	-	-	-	117
Youth Act	456	-	-	-	-	-	456
Drama Club	2,195	964	966	-	-	-	2,163
International Club	427	-	-	-	-	-	427
Lego League Club	500	2,000	-	-	-	-	2,500
Tech Student Assoc.	1,695	14,647	14,343	-	-	-	1,999
Outward Bound	1,665	-	-	-	-	-	1,665
Recycling Club	98	-	-	-	-	-	98
CMI Club	107	-	-	-	-	-	107
CDC	667	140	239	-	-	-	588
Biz Town	2,796	2,440	1,530	-	-	-	3,706
Generation Youth	419	-	-	-	-	-	419
Band Tuba Replacement	200	-	-	-	-	-	200
Band	10,658	19,050	20,758	-	-	-	8,950
RMS Library	39	-	-	-	-	-	39
SECWE Club	864	-	-	-	-	-	864
Chorus	10,266	4,266	8,969	-	-	-	5,563
Orchestra	5,214	8,417	9,547	-	-	-	4,084
8th Grade Science	83	-	-	-	-	-	83
<b>Subtotal restricted funds</b>	<b>54,098</b>	<b>92,203</b>	<b>91,454</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>54,847</b>

(Continued)

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Robertsville Middle School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
(Continued)

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues		Expenditures		Interfund and interaccount Transfers		Changes (Increase (Decrease)) in Inventory	Fund Balances June 30, 2023
		In	Out	In	Out				
<b>Restricted Funds (Continued):</b>									
Student Council	\$ 8,721	\$ 5,250	\$ -	\$ 2,796	\$ -	\$ -	\$ -	\$ -	\$ 11,175
Concessions Staff	765	61	-	-	-	-	-	-	826
Concessions Student	2	-	-	-	-	-	-	-	2
Intercession	49	-	-	-	-	-	-	-	49
Art	1,379	1,495	-	2,601	-	-	-	-	273
Physical Education	4	-	-	-	-	-	-	-	4
Library Media Center	1,116	11,171	-	10,775	-	-	-	-	1,512
Staff Courtesy Fund	10	-	-	-	-	-	-	-	10
Titans Club	2,173	-	-	-	-	-	-	-	2,173
Yearbooks	9,013	1,925	-	3,321	-	-	-	-	7,617
Staff Lounge	3	-	-	-	-	-	-	-	3
Stem PBL Grant	2,928	5,178	-	5,908	-	-	-	-	2,198
Fifth Grade	798	-	-	-	-	-	-	-	798
Sixth Grade	538	120	-	280	-	-	-	-	378
Seventh Grade	3,797	450	-	2,248	-	-	-	-	1,999
Eighth Grade	1,001	-	-	27	-	-	-	-	974
Vietnamese School	60	-	-	-	-	-	-	-	60
Grants	618	6,546	-	5,825	-	-	-	-	1,339
UCOR Grants	1,000	1,582	-	1,582	-	-	-	-	1,000
Orau Promethean	42	-	-	-	-	-	-	-	42
Listen Up High	2	-	-	-	-	-	-	-	2
Raising the Bar	1	-	-	-	-	-	-	-	1
Ski Club	1,380	9,270	-	10,319	-	-	-	-	331
Tech Titans 3D	14	-	-	-	-	-	-	-	14
TSTA Conference	844	-	-	-	-	-	-	-	844
Education Foundation	121	-	-	-	-	-	-	-	121
First Tech Challenge	1,203	-	-	-	-	-	-	-	1,203
ORC Foundation	50	-	-	-	-	-	-	-	50
Williamsburg	2,420	22,180	-	22,821	-	-	-	-	1,779
Rams SAT	2,488	-	-	-	-	-	-	-	2,488
Theater Club	163	-	-	-	-	-	-	-	163
Lost/Damaged	-	2,124	-	-	-	-	-	-	2,124
Humanities Team	31	-	-	-	-	-	-	-	31
4-H Club	-	157	-	142	-	-	-	-	15
Clinic	446	-	-	375	-	-	-	-	71
Restricted Donation	-	2,500	-	2,199	-	-	-	-	301
Subtotal restricted funds	43,180	70,009	-	71,219	-	-	-	-	41,970
Total restricted funds	97,278	162,212	-	162,673	-	-	-	-	96,817
Total general and restricted funds	\$ 129,405	\$ 180,237	\$ -	\$ 174,263	\$ -	\$ -	\$ -	\$ -	\$ 135,379

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Glenwood Elementary School  
Balance Sheet – Regulatory Basis

June 30, 2023

	Liabilities and Fund Balances														
	Assets					Liabilities					Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
General Fund	\$ -	\$ 22,464	\$ -	\$ -	\$ -	\$ -	\$ 22,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,464	\$ 22,464	\$ 22,464
Restricted Funds:															
Safety Patrol	-	1,472	-	-	-	-	1,472	-	-	-	1,472	-	-	1,472	1,472
Concession/Staff	-	55	-	-	-	-	55	-	-	-	55	-	-	55	55
Uccor Grant	-	977	-	-	-	-	977	-	-	977	-	-	-	977	977
OREF Grant	-	5	-	-	-	-	5	-	-	5	-	-	-	5	5
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Extended School Program	-	1,262	-	-	-	-	1,262	-	-	1,262	-	-	-	1,262	1,262
Grants	-	1,011	-	-	-	-	1,011	-	-	1,011	-	-	-	1,011	1,011
Restricted Donation	-	354	-	-	-	-	354	-	-	354	-	-	-	354	354
Total restricted funds	-	5,136	-	-	-	-	5,136	-	-	3,609	1,527	-	-	5,136	5,136
Total general and restricted	\$ -	\$ 27,600	\$ -	\$ -	\$ -	\$ -	\$ 27,600	\$ -	\$ -	\$ 3,609	\$ 1,527	\$ 22,464	\$ 27,600	\$ 27,600	\$ 27,600

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Glenwood Elementary School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures		Interfund and Interaccount Transfers		Change (Increase) (Decrease) in Inventory	Fund Balances June 30, 2023
			In	Out	In	Out		
<b>General Fund:</b>								
Pictures		\$ 3,309	\$ -	\$ -				
Gifts/Donations		2,088	-	-		\$ -		
Class Contributions		7,300	-	-		-		
Music Program		399	399	-		-		
Interest		380	7,780	-		-		
Field Trips		3,301	3,182	-		-		
Administration		-	529	-		-		
Instruction		-	-	-		-		
Other		33	-	-		-		
<b>Total general fund</b>	<b>17,544</b>	<b>16,810</b>	<b>11,890</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,464</b>
<b>Restricted Funds:</b>								
Safety Patrol	1,625	-	153	-		-		1,472
Concession/Staff	10	45	-	-		-		55
Ucor Grant	250	1,000	273	-		-		977
OREF Grant	48	-	43	-		-		5
Lost/Damaged	-	195	195	-		-		-
Extended School Program	2,400	2,200	3,338	-		-		1,262
Grants	-	7,790	6,779	-		-		1,011
Restricted Donation	-	3,000	2,646	-		-		354
<b>Total restricted funds</b>	<b>4,333</b>	<b>14,230</b>	<b>13,427</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,136</b>
<b>Total general and restricted funds</b>	<b>\$ 21,877</b>	<b>\$ 31,040</b>	<b>\$ 25,317</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,600</b>

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Linden Elementary School  
Balance Sheet – Regulatory Basis

June 30, 2023

	Assets										Liabilities and Fund Balances				
	Cash on Hand					Liabilities					Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
General Fund	\$ -	\$ 55,235	\$ -	\$ -	\$ -	\$ -	\$ 55,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,235	\$ 55,235	\$ 55,235
Restricted Funds:															
Choir	-	273	-	-	-	-	273	-	-	-	-	-	-	273	273
Orchestra/Strings	-	1,500	-	-	-	-	1,500	-	-	-	-	-	-	1,500	1,500
Intercession	-	50	-	-	-	-	50	-	-	-	-	-	-	50	50
Chess Club	-	738	-	-	-	-	738	-	-	-	-	-	-	738	738
Gracie Kline SC	-	1,198	-	-	-	-	1,198	-	-	-	-	-	-	1,198	1,198
Recycling Club	-	1,000	-	-	-	-	1,000	-	-	-	-	-	-	1,000	1,000
Staff Support	-	14	-	-	-	-	14	-	-	-	-	-	-	14	14
ORC Foundation	-	1,797	-	-	-	-	1,797	-	-	-	-	-	-	1,797	1,797
Education Foundation Grant	-	6	-	-	-	-	6	-	-	-	-	-	-	6	6
UCOR Grant	-	1,589	-	-	-	-	1,589	-	-	-	-	-	-	1,589	1,589
Loss/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Monarch Butterfly	-	195	-	-	-	-	195	-	-	-	-	-	-	195	195
Restricted Donation	-	88	-	-	-	-	88	-	-	-	-	-	-	88	88
Total restricted funds	-	8,448	-	-	-	-	8,448	-	-	-	-	-	-	8,448	8,448
Total general and restricted	\$ -	\$ 63,683	\$ -	\$ -	\$ -	\$ -	\$ 63,683	\$ -	\$ -	\$ 3,480	\$ 4,968	\$ -	\$ 55,235	\$ 63,683	\$ 63,683

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Linden Elementary School  
Statement of Revenues, Expenditures and Changes in Fund Balance -- Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances June 30, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers		Change (Increase (Decrease)) in Inventory	Fund Balances June 30, 2023
				In	Out		
<b>General Fund:</b>							
Administration		\$ -	\$ 2,854	\$ -	\$ -		
Class Contributions		12,404	-	-	-		
Gifts/Donations		550	-	-	-		
Field Trips		14,493	14,672	-	-		
Fines/Library		176	-	-	-		
Instruction		-	9,762	-	-		
Interest		847	-	-	-		
Miscellaneous		531	-	-	-		
Music Program		407	407	-	-		
Music		-	-	-	-		
Other Expenses		-	348	-	-		
Pictures		4,060	-	-	-		
<b>Total general fund</b>	<b>49,810</b>	<b>33,468</b>	<b>28,043</b>	<b>-</b>	<b>-</b>	<b>55,235</b>	
<b>Restricted Funds:</b>							
Choir	273	-	-	-	-	273	
Orchestra/Strings	1,500	-	-	-	-	1,500	
Intercession	50	-	-	-	-	50	
Chess Club	738	-	-	-	-	738	
Gracie Kline SC	1,198	-	-	-	-	1,198	
Recycle Club	1,000	-	-	-	-	1,000	
Staff Support	14	-	-	-	-	14	
ORC Foundation	19	3,750	1,972	-	-	1,797	
Education Foundation Grant	6	-	-	-	-	6	
UCOR Grant	89	1,500	-	-	-	1,589	
Lost/Damaged	-	10	10	-	-	-	
Monarch Butterfly	195	-	-	-	-	195	
Restricted Donation	-	2,500	2,412	-	-	88	
<b>Total restricted funds</b>	<b>5,082</b>	<b>7,760</b>	<b>4,394</b>	<b>-</b>	<b>-</b>	<b>8,448</b>	
<b>Total general and restricted funds</b>	<b>\$ 54,892</b>	<b>\$ 41,228</b>	<b>\$ 32,437</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,683</b>	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School  
Balance Sheet – Regulatory Basis

June 30, 2023

	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
General Fund	\$ -	\$ 31,569	\$ -	\$ -	\$ -	\$ -	\$ 31,569	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,569	\$ 31,569	\$ -	\$ 31,569
Restricted Funds:																
Safety Patrol	-	3,869	-	-	-	-	3,869	-	-	-	-	-	-	3,869	-	3,869
Orchestra/Strings	-	654	-	-	-	-	654	-	-	-	-	-	-	654	-	654
Concessions/Staff	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants	-	772	-	-	-	-	772	-	-	-	-	-	-	772	-	772
Library/Media Center	-	1,950	-	-	-	-	1,950	-	-	-	-	-	-	1,950	-	1,950
PTO Donations	-	1,241	-	-	-	-	1,241	-	-	-	-	-	-	1,241	-	1,241
Literacy	-	661	-	-	-	-	661	-	-	-	-	-	-	661	-	661
PBIS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Readers and LEA	-	530	-	-	-	-	530	-	-	-	-	-	-	530	-	530
STEM	-	800	-	-	-	-	800	-	-	-	-	-	-	800	-	800
Teachers Leaders	-	111	-	-	-	-	111	-	-	-	-	-	-	111	-	111
Student Library	-	20	-	-	-	-	20	-	-	-	-	-	-	20	-	20
Edu Found Grant	-	40	-	-	-	-	40	-	-	-	-	-	-	40	-	40
Wednesday Disco	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tingle Kids	-	501	-	-	-	-	501	-	-	-	-	-	-	501	-	501
Restricted Donallon	-	972	-	-	-	-	972	-	-	-	-	-	-	972	-	972
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total restricted funds	-	12,121	-	-	-	-	12,121	-	-	-	-	-	-	12,121	-	12,121
Total general and restricted	\$ -	\$ 43,690	\$ -	\$ -	\$ -	\$ -	\$ 43,690	\$ -	\$ -	\$ 40	\$ 12,081	\$ 31,569	\$ 43,690	\$ -	\$ 43,690	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis  
For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures		Interfund and Interaccount Transfers		Changes (Increases) (Decreases) in Inventory	Fund Balances June 30, 2023
			In	Out	In	Out		
<b>General Fund:</b>								
Administration		\$ -	\$ 1,674	\$ -	\$ -			
Class Contributions		7,940	-	-				
Field Trips		7,446	-	-				
Gifts/Donations		2,960	-	-				
Instruction		-	11,946	-	-			
Interest		793	-	-				
Literacy		-	-	-				
Music Program		290	-	-				
Pictures		1,987	-	-				
Maintenance		-	2,503	-	-			
<b>Total general fund</b>	<b>35,181</b>	<b>21,416</b>	<b>25,028</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,569</b>	
<b>Restricted Funds:</b>								
Safety Patrol	3,781	342	254	-	-			3,869
Orchestra/Strings	703	240	289	-	-			654
Concession/Staff	161	-	161	-	-			-
Grants	-	2,758	1,986	-	-			772
Library/Media Center	1,288	3,929	3,267	-	-			1,950
PTO Donations	1,012	1,532	1,303	-	-			1,241
Literacy	661	-	-	-	-			661
PBIS	324	632	956	-	-			-
Readers and LEA	530	-	-	-	-			530
STEM	3,000	-	2,200	-	-			800
Teachers Leaders	111	-	-	-	-			111
Student Library	123	-	103	-	-			20
Edu Foundation Grant	72	-	32	-	-			40
Wednesday Disco	325	-	325	-	-			-
Tingle Kids	78	500	77	-	-			501
Restricted Donation	-	2,500	1,528	-	-			972
Lost/Damaged	-	698	698	-	-			-
<b>Total restricted funds</b>	<b>12,169</b>	<b>13,131</b>	<b>13,179</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,121</b>	
<b>Total general and restricted funds</b>	<b>\$ 47,350</b>	<b>\$ 34,547</b>	<b>\$ 38,207</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,690</b>	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS  
Woodland Elementary School  
Balance Sheet – Regulatory Basis  
June 30, 2023

	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
General Fund	\$ -	\$ 45,298	\$ -	\$ -	\$ -	\$ -	\$ 45,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,298	\$ 45,298		
Restricted Funds:																
Library Club	-	120	-	-	-	-	120	-	-	-	-	-	-	120		
Chess Club	-	1,408	-	-	-	-	1,408	-	-	-	-	-	-	1,408		
Orpsef-Art	-	228	-	-	-	-	228	-	-	-	-	-	-	228		
Orpsef-Tech	-	257	-	-	-	-	257	-	-	-	-	-	-	257		
Or-Efg Literacy	-	74	-	-	-	-	74	-	-	-	-	-	-	74		
Or-Efg Science	-	147	-	-	-	-	147	-	-	-	-	-	-	147		
Intersession	-	643	-	-	-	-	643	-	-	-	-	-	-	643		
Coding Camp	-	3	-	-	-	-	3	-	-	-	-	-	-	3		
Safety Patrol	-	438	-	-	-	-	438	-	-	-	-	-	-	438		
Staff Courtesy	-	34	-	-	-	-	34	-	-	-	-	-	-	34		
Staff Support	-	65	-	-	-	-	65	-	-	-	-	-	-	65		
Camp Intervention	-	1	-	-	-	-	1	-	-	-	-	-	-	1		
NFA Foundation	-	46	-	-	-	-	46	-	-	-	-	-	-	46		
Grants	-	1,253	-	-	-	-	1,253	-	-	-	-	-	-	1,253		
ORC Foundation	-	741	-	-	-	-	741	-	-	-	-	-	-	741		
ORAU Grant	-	221	-	-	-	-	221	-	-	-	-	-	-	221		
Book Club	-	5	-	-	-	-	5	-	-	-	-	-	-	5		
TN Art Grant	-	813	-	-	-	-	813	-	-	-	-	-	-	813		
Restricted Donation	-	2,500	-	-	-	-	2,500	-	-	-	-	-	-	2,500		
Education Foundation Grant	-	1,798	-	-	-	-	1,798	-	-	-	-	-	-	1,798		
Running Club	-	746	-	-	-	-	746	-	-	-	-	-	-	746		
Hawk Store	-	217	-	-	-	-	217	-	-	-	-	-	-	217		
T-Shirts	-	11	-	-	-	-	11	-	-	-	-	-	-	11		
Cookbook/Teacher	-	303	-	-	-	-	303	-	-	-	-	-	-	303		
Special Olympics	-	248	-	-	-	-	248	-	-	-	-	-	-	248		
Memoriam/McConkey	-	500	-	-	-	-	500	-	-	-	-	-	-	500		
Lost/Damaged	-	686	-	-	-	-	686	-	-	-	-	-	-	686		
Yearbook	-	30	-	-	-	-	30	-	-	-	-	-	-	30		
Total restricted funds	-	13,536	-	-	-	-	13,536	-	-	10,183	3,353	-	-	13,536		
Total general and restricted	\$ -	\$ 58,834	\$ -	\$ -	\$ -	\$ 58,834	\$ -	\$ -	\$ 10,183	\$ 3,353	\$ -	\$ 45,298	\$ -	\$ 58,834		

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Woodland Elementary School  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers In	Interfund and Interaccount Transfers Out	Change (increase (Decrease)) in Inventory	Fund Balances June 30, 2023
<b>General Fund:</b>							
Gifts/Donations		\$ 4,750	\$ -	\$ -	\$ -		
Pictures		2,999	-	-	-		
Fines/Library		-	-	-	-		
Class Contributions		8,470	-	-	-		
Lost Key Fine		25	-	-	-		
Literacy		-	-	-	-		
Field Trips		12,498	12,036	-	-		
Instruction		-	8,120	-	-		
Interest		835	-	-	-		
Administration		-	6,875	-	-		
Other		-	-	-	-		
<b>Total general fund</b>	<b>42,752</b>	<b>29,577</b>	<b>27,031</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,298</b>
<b>Restricted Funds:</b>							
Library Club	120	-	-	-	-		120
Chess Club	976	640	208	-	-		1,408
Opsef-Art	-	3,500	3,272	-	-		228
Opsef-Tech	257	-	-	-	-		257
Or-Efg Literacy	74	-	-	-	-		74
Or-Efg Science	147	-	-	-	-		147
Intercession	643	-	-	-	-		643
Coding Camp	3	-	-	-	-		3
Safety Patrol	1,511	-	-	-	-		438
Staff Courtesy	34	6,480	7,553	-	-		34
Staff Support	65	-	-	-	-		65
Camp Intervention	1	-	-	-	-		1
NEA Foundation	46	-	-	-	-		46
Grants	593	660	-	-	-		1,253
ORC Foundation	741	-	-	-	-		741
ORAU Grant	221	-	-	-	-		221
Book Club	5	-	-	-	-		5
TN Art Grant	813	-	-	-	-		813
Restricted Donation	-	2,500	-	-	-		2,500
Education Foundation Grant	1,798	-	-	-	-		1,798
Running Club	1,168	130	552	-	-		746
Hawk Store	217	-	-	-	-		217
T-Shirts	41	514	544	-	-		11
Cookbook/Teacher	303	-	-	-	-		303
Special Olympics	248	-	-	-	-		248
Memoriam/McConkey	500	-	-	-	-		500
Lost/Damaged	539	162	15	-	-		686
Yearbook	90	1,321	1,341	-	-		30
<b>Total restricted funds</b>	<b>11,114</b>	<b>15,907</b>	<b>13,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,536</b>
<b>Total general and restricted funds</b>	<b>\$ 53,866</b>	<b>\$ 45,484</b>	<b>\$ 40,516</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,834</b>

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge Preschool  
Balance Sheet – Regulatory Basis

June 30, 2023

	Assets										Liabilities and Fund Balances														
	Cash					Accounts Receivable					Total Assets					Liabilities					Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances										
General Fund	\$ -	\$ 930	\$ -	\$ -	\$ -	\$ -	\$ 930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 930	\$ 930										
Resstricted Funds:																									
ORC Foundation	-	61	-	-	-	61	-	-	-	-	61	-	-	61	61										
Restricted Donations	-	301	-	-	-	301	-	-	-	-	301	-	-	301	301										
Total restricted funds	-	362	-	-	-	362	-	-	-	-	362	-	-	362	362										
Total general and restricted	\$ -	\$ 1,292	\$ -	\$ -	\$ -	\$ 1,292	\$ -	\$ -	\$ -	\$ -	\$ 362	\$ 930	\$ 1,292	\$ 1,292											

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge Preschool  
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2023

	Fund Balances July 1, 2022	Revenues	Expenditures	Interfund and Interaccount Transfers		Changes (Increase (Decrease)) in Inventory	Fund Balances June 30, 2023
				In	Out		
General Fund:							
Gifts/Donations		\$ 1,285	\$ -	\$ -	\$ -		
Instruction		-	9,284	-	-		
Interest		5	-	-	-		
Total general fund	8,924	1,290	9,284	-	-	-	930
Restricted Funds:							
ORC Foundation	61	-	-	-	-	-	61
Restricted Donations	-	7,539	7,238	-	-	-	301
Total restricted funds	61	7,539	7,238	-	-	-	362
Total general and restricted funds	\$ 8,985	\$ 8,829	\$ 16,522	\$ -	\$ -	\$ -	\$ 1,292

The accompanying notes are an integral part of these financial statements.

## **SUPPLEMENTARY SCHEDULES**

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge High School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Jefferson Middle School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Robertsville Middle School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u><u>\$ -</u></u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Glenwood Elementary School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Linden Elementary School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u><u>\$ -</u></u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Woodland Elementary School  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Oak Ridge Preschool  
Schedule of Interfund and Interaccount Transfers – Regulatory Basis  
(By School)

For the Fiscal Year Ended June 30, 2023

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Schedule of Salary Supplements (By School)

June 30, 2023

<u>School</u>	<u>Amount</u>	<u>Source of Funds Account</u>	<u>Board Approval</u>	<u>Proper Withholding</u>
Oak Ridge High School				
Teresa Seals	408	Football & Basketball Coordinator	Yes	Yes
Shauna James	1,351	Football & Basketball Coordinator	Yes	Yes
Scott Hinton	260	Football Worker	Yes	Yes
Ashley Blake	52	Football Worker	Yes	Yes
Carlos Hernandez-Baez	52	Football Worker	Yes	Yes
Alex Shaffer	52	Football Worker	Yes	Yes
Brent Lee	52	Football Worker	Yes	Yes
Teresa Ledden	52	Football Worker	Yes	Yes
Ashley Wagner	69	Basketball Concession	Yes	Yes
Darren King	1,215	Flea Market Worker	Yes	Yes
Amanda Burgess	370	Flea Market Worker	Yes	Yes
Parker Jarnigan	1,240	Flea Market Coordinator & Basketball Worker	Yes	Yes
Rebecca Hale	896	Flea Market Coordinator	Yes	Yes
Sara Gilliland	647	Football & Basketball Concession	Yes	Yes
Janice Zimprich	2,871	Basketball Concession, Flea Mkt.	Yes	Yes
Kendal Whittaker	373	Basketball Concessions & Football	Yes	Yes
Shelia Morton	2,413	Masquers & Football	Yes	Yes
Deanna Pickel	2,327	Masquers	Yes	Yes
	<u>\$ 14,700</u>			

See independent auditor's report.

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Schedule of Fidelity Bond Coverage

For the Year Ended June 30, 2023

Company:	Tennessee Risk Management Trust
Type of Coverage:	Employee Fidelity Bond
Amount:	\$400,000 each and every loss \$500 deductible, each occurrence
Period of Coverage:	July 1, 2022 to July 1, 2023
Positions Covered:	All employees

See independent auditor's report.

## **INTERNAL CONTROL AND COMPLIANCE SECTION**

**BROWN JAKE & McDANIEL, PC**

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MEMBERS  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Members of the Board of Education  
The Superintendent of Schools  
Oak Ridge Schools  
Oak Ridge, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying combined and individual balance sheets – regulatory basis of the Oak Ridge Schools Internal School Funds as of June 30, 2023, and the related combined and individual statements of revenues, expenditures and changes in fund balances – regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise the Oak Ridge Schools Internal School Funds' basic financial statements, and have issued our report thereon dated August 23, 2023. The report on Oak Ridge Schools Internal School Funds was adverse in relation to conformity with accounting principles generally accepted in the United States of America and unmodified in relation to the financial statements prepared in conformity with the accounting practices prescribed by the *Tennessee Internal School Uniform Accounting Manual*, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Oak Ridge Schools Internal School Funds' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Oak Ridge Schools Internal School Funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the Oak Ridge Schools Internal School Funds' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Oak Ridge Schools Internal School Funds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Brown Lake + McDaniel, PC*  
CERTIFIED PUBLIC ACCOUNTANTS

Knoxville, Tennessee  
August 23, 2023

OAK RIDGE SCHOOLS  
INTERNAL SCHOOL FUNDS

Schedule of Prior Year Findings

For the Fiscal Year Ended June 30, 2023

There were no prior year findings.



# Oak Ridge Schools

OFFICE OF  
Finance Director

Telephone (865) 425-9004

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## MEMORANDUM

**To:** Dr. Bruce Borchers, Superintendent of Schools  
**From:** Jenifer Van Dyke, Finance Director *JVD*  
**Subject:** **FY'24 Budget Transfer #1 & Budget Amendment #1**  
**Date:** October 16, 2023

The attached FY'24 Budget Transfer #1 & Budget Amendment #1 includes the following budget requests for Board of Education approval:

- Addition of \$347,172.15 to the General Fund (Fund 141) budget to establish the Innovative Schools Model Grant Carryover Budget. This budget amendment will be taken to the City of Oak Ridge in Spring 2024.
- Addition of \$2,277,596.47 to the Federal Programs (Fund 142) budget to establish the ESSER 3 Grant Carryover Budget and the needed funds for the IDEA B Grant Budget. This budget amendment will be taken to the City of Oak Ridge in Spring 2024.
- All routine budget transfers and revisions from July 1, 2023 through October 16, 2023 for Board Approval.

# FY 24 FYTD Budget Summary - Budget Transfer #1 & Amendment #1

Fund	FY24 Original Approved Budget	Budget Amendment #1	Budget Transfer #1	FY23 Revised & Amended Budget Amounts
Fund 141 (General Fund)	\$ 72,537,161.00	\$ 347,172.15	\$ (108,045.78)	\$ 72,776,287.37
Fund 142 (Federal)	\$ 5,087,614.00	\$ 2,277,596.47	\$ 108,045.78	\$ 7,473,256.25
Fund 143 (Food Service)	\$ 3,004,294.00			\$ 3,004,294.00
Fund 145 (Other Education)	\$ 155,021.00			\$ 155,021.00
Fund 146 (Extended Child Care)	\$ 448,337.00			\$ 448,337.00
<b>TOTAL All Funds</b>	<b>\$ 81,232,427.00</b>	<b>\$ 2,624,768.62</b>	<b>\$ -</b>	<b>\$ 83,857,195.62</b>

## Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Reduce Pre-K State Grant Budget	141 R 46515 000 011 00000 000	\$ 4,585.80	\$ -
	141 R 46980 000 000 00000 000	\$ -	\$ 4,585.80
Establish Resilient School Communities Grant Budget (to Fund 142)	141 R 46980 000 000 00000 000	\$ 25,045.78	\$ -
Establish HQIM Literacy Implementation Networks Grant Budget (to Fund 142)	141 R 46980 000 000 00000 000	\$ 72,793.93	\$ -
	141 R 44570 000 000 00000 000	\$ 10,206.07	\$ -
Establish Public Schools Security Grant Budget	141 R 46980 000 000 00000 000	\$ 193,837.09	\$ -
	141 R 46980 000 044 00000 000	\$ -	\$ 193,837.09
Establish TN SySTEM Grant Budget	141 R 46980 000 000 00000 000	\$ 12,909.00	\$ -
	141 R 44570 000 022 00000 000	\$ -	\$ 12,909.00
Fund 141 EXPENDITURES	Account Number	Increase	Decrease
Establish Resilient School Communities Grant Budget (to Fund 142)	141 E 71900 599 000 00000 000	\$ -	\$ 25,045.78
Establish Public Schools Security Grant Budget	141 E 72130 399 044 00000 000	\$ 100,000.00	\$ -
	141 E 72620 790 044 00000 000	\$ 93,837.09	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 193,837.09
Establish HQIM Literacy Implementation Networks Grant Budget (to Fund 142)	141 E 71900 599 000 00000 000	\$ -	\$ 83,000.00

<b>Reduce Pre-K State Grant Budget</b>	141 E 73400 116 011 00043 000	\$ -	\$ 23,214.18
	141 E 73400 116 011 00043 031	\$ -	\$ 3,727.00
	141 E 73400 163 011 00043 000	\$ 2,844.80	\$ -
	141 E 73400 201 011 00043 031	\$ -	\$ 198.00
	141 E 73400 201 011 00043 000	\$ -	\$ 1,094.96
	141 E 73400 204 011 00043 000	\$ -	\$ 1,944.52
	141 E 73400 204 011 00043 031	\$ -	\$ 1,027.00
	141 E 73400 206 011 00043 000	\$ -	\$ 23.64
	141 E 73400 207 011 00043 000	\$ -	\$ 3,860.00
	141 E 73400 207 011 00043 031	\$ -	\$ 11.00
	141 E 73400 208 011 00043 000	\$ -	\$ 53.60
	141 E 73400 212 011 00043 000	\$ -	\$ 285.52
	141 E 73400 212 011 00043 031	\$ -	\$ 40.00
	141 E 73400 217 011 00043 000	\$ -	\$ 103.34
	141 E 73400 299 011 00043 000	\$ -	\$ 13.84
	141 E 71900 599 000 00000 000	\$ 32,751.80	\$ -

<b>Transfer for Other Contracted Services</b>	141 E 72250 399 000 00000 000	\$ 64,350.00	\$ -
	141 E 71900 121 000 00000 000	\$ -	\$ 64,350.00

<b>Transfer for Bowling Coach Stipends</b>	141 E 71100 116 000 00035 000	\$ 6,594.00	\$ -
	141 E 71900 599 000 00000 001	\$ -	\$ 6,594.00

<b>Establish Additional COPS Grant Local Match Budget</b>	141 E 76100 707 000 00000 499	\$ 7,244.00	\$ -
	141 E 71900 599 000 00000 004	\$ -	\$ 35.66
	141 E 71900 599 000 00000 001	\$ -	\$ 7,208.34

<b>Transfer for Welding Remodel - from Contingency</b>	141 E 76100 707 023 00000 499	\$ 168,000.00	\$ -
	141 E 71900 599 000 00000 002	\$ -	\$ 100,000.00
	141 E 71900 599 000 00000 004	\$ -	\$ 68,000.00

Establish TN SySTEM Grant Budget	141 E 72230 399 022 00000 000	\$	12,116.00	\$	-
	141 E 72230 504 022 00000 000	\$	793.00	\$	-
	141 E 71900 599 000 00000 000	\$	-	\$	12,909.00
Establish Budget for FY23 POs Re-Opened in FY24 - from Contingency	141 E 76100 707 001 00000 429	\$	14,356.00	\$	-
	141 E 72620 718 001 00000 000	\$	64,517.08	\$	-
	141 E 72620 335 001 00000 000	\$	9,977.00	\$	-
	141 E 72610 499 001 00000 450	\$	1,220.00	\$	-
	141 E 76100 707 001 00000 436	\$	23,649.30	\$	-
	141 E 72620 418 001 00000 000	\$	1,920.00	\$	-
	141 E 72410 499 001 00035 000	\$	3,257.00	\$	-
	141 E 72210 599 001 00000 306	\$	2,290.00	\$	-
	141 E 72250 709 001 00000 000	\$	10,777.96	\$	-
	141 E 71900 599 000 00000 004	\$	-	\$	131,964.34
Transfer for SCA - CTE Renovation	141 E 72620 701 046 00000 000	\$	-	\$	19,630.00
	141 E 76100 707 000 00000 412	\$	19,630.00	\$	-
Establish Budget for PreK Insurance Claim	141 E 72620 426 000 00000 000	\$	535.00	\$	-
	141 E 71900 599 000 0000 000	\$	-	\$	535.00
<b>TOTAL</b>		<b>\$</b>	<b>960,037.70</b>	<b>\$</b>	<b>960,037.70</b>

## Fund 141 Budget Amendment To Be Presented to City Spring 2024

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Innovative Schools Model Grant Budget	141 R 46790 000 023 00000 000	\$ -	\$ 347,172.15

Fund 141 EXPENDITURES	Account Number	Increase	Decrease
	141 E 71300 399 023 00025 000	\$ -	\$ 3,000.00
	141 E 71300 399 023 00035 000	\$ -	\$ 102,300.00
	141 E 71300 399 023 00040 000	\$ -	\$ 3,000.00
	141 E 71300 311 023 00035 000	\$ 5,000.00	\$ -
	141 E 71300 429 023 00025 000	\$ 65,000.00	\$ -
	141 E 71300 429 023 00040 000	\$ 55,000.00	\$ -
	141 E 71300 429 023 00035 000	\$ 8,500.00	\$ -
	141 E 71300 524 023 00025 000	\$ -	\$ 2,500.00
Establish Innovative Schools Model Grant Budget	141 E 71300 524 023 00040 000	\$ -	\$ 2,500.00
	141 E 71300 599 023 00035 000	\$ -	\$ 508,000.00
	141 E 71300 730 023 00025 000	\$ 140,000.00	\$ -
	141 E 71300 730 023 00040 000	\$ 120,000.00	\$ -
	141 E 71300 730 023 00035 000	\$ 292,972.15	\$ -
	141 E 72130 524 023 00025 000	\$ 10,000.00	
	141 E 72130 524 023 00035 000	\$ 5,000.00	
	141 E 72130 524 023 00040 000	\$ 10,000.00	
	141 E 76100 399 023 00025 000	\$ -	\$ 30,000.00
	141 E 76100 399 023 00040 000	\$ 50,000.00	\$ -
	141 E 76100 399 023 00035 000	\$ 237,000.00	\$ -

<b>TOTAL</b>		<b>\$ 998,472.15</b>	<b>\$ 998,472.15</b>
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## Fund 142 Budget Transfers

Fund 142 REVENUES	Account Code	Decrease	Increase
Establish Carl Perkins Grant Budget	142 R 47590 000 000 00000 000	\$ 6,145.54	\$ -
	142 R 47131 000 801 00000 000	\$ -	\$ 6,145.54
Establish IDEA Preschool Grant Budget	142 R 47131 000 802 00000 000	\$ 12,113.63	\$ -
	142 R 47145 000 911 00000 000	\$ -	\$ 12,113.63
Establish Title I Grant Budget	142 R 47141 000 101 00000 000	\$ 76,831.36	\$ -
	142 R 47590 000 000 00000 000	\$ -	\$ 76,831.36
Establish Title IV Grant Budget	142 R 47590 000 411 00000 000	\$ -	\$ 16,246.10
	142 R 47590 000 000 00000 000	\$ 16,246.10	\$ -
Establish TN All Corps Grant Budget	142 R 47401 000 938 00000 000	\$ -	\$ 280,147.28
	142 R 47590 000 000 00000 000	\$ 280,147.28	\$ -
Establish Budget for Title II Grant	142 R 47189 000 202 00000 000	\$ -	\$ 196,176.13
	142 R 47590 000 000 00000 000	\$ 196,176.13	\$ -
Establish HQIM Literacy Implementation Networks Grant Budget (from 141 Contingency)	142 R 47309 000 954 00000 000	\$ -	\$ 83,000.00
Establish Head Start Budget	142 R 47590 000 000 00000 000	\$ 46,673.00	\$ -
	142 R 47990 000 031 00000 000	\$ -	\$ 46,673.00
Reclass Carl Perkins Reserve Grant Budget	142 R 47131 000 802 00000 000	\$ 37,886.37	\$ -
	142 R 47590 000 000 00000 000	\$ -	\$ 37,886.37
Establish Title III Grant Budget	142 R 47146 000 303 00000 000	\$ -	\$ 5,134.63
	142 R 47590 000 000 00000 000	\$ 5,134.63	\$ -

<b>Establish Head Start Grant Budget</b>	142 R 47990 000 030 00000 000	\$	-	\$	417.00
	142 R 47590 000 000 00000 000	\$	417.00	\$	-
<b>Establish Math Implementation Support Grant Budget</b>	142 R 47590 000 000 00000 000	\$	73,250.00	\$	-
	142 R 47307 000 979 00000 000	\$	-	\$	73,250.00
<b>Establish Innovative High Schools Carryover Grant Budget</b>	142 R 47590 000 000 00000 000	\$	14,883.63	\$	-
	142 R 47310 000 951 00000 000	\$	-	\$	14,883.63
<b>Establish Resilient School Communities Grant Budget (from 141 Contingency)</b>	142 R 47590 000 000 00000 000	\$	235,146.52	\$	-
	142 R 47590 000 942 00000 000	\$	-	\$	260,192.30
<b>Establish ARP Homeless Grant Budget</b>	142 R 47590 000 000 00000 000	\$	518.53	\$	-
	142 R 47404 000 701 00000 000	\$	-	\$	518.53
<b>Establish TSW Grant Revenue Budget</b>	142 R 47189 000 202 00000 000	\$	191,690.00	\$	-
	142 R 47590 000 045 00000 000			\$	141,668.00
	142 R 47590 000 000 00000 000	\$	-	\$	50,022.00
<b>Establish COPS Grant Budget</b>	142 R 47590 000 000 00000 000	\$	175,594.00	\$	-
	142 R 47710 000 970 00000 000	\$	-	\$	175,594.00

<b>FUND 142 EXPENDITURES</b>		<b>Account Code</b>	<b>Increase</b>	<b>Decrease</b>
<b>Establish Carl Perkins Grant Budget</b>		142 E 71300 163 801 00035 000	\$ -	\$ 622.00
		142 E 71300 201 801 00035 000	\$ -	\$ 47.00
		142 E 71300 212 801 00035 000	\$ -	\$ 7.00
		142 E 71300 429 801 00000 000	\$ 5,000.00	\$ -
		142 E 71300 429 801 00000 090	\$ 524.73	\$ -
		142 E 71300 499 801 00000 000	\$ 7,700.00	\$ -
		142 E 71300 730 801 00000 000	\$ 11,000.00	\$ -
		142 E 72130 355 801 00000 000	\$ 8,000.00	\$ -
		142 E 72130 399 801 00000 000	\$ 500.00	\$ -
		142 E 72130 524 801 00000 000	\$ 10,000.00	\$ -
		142 E 72230 524 801 00000 000	\$ 4,000.00	\$ -
		142 E 99100 504 801 00000 000	\$ 3,624.81	\$ -
		142 E 71300 000 000 00000 000	\$ -	\$ 23,548.73
		142 E 72230 000 000 00000 000	\$ -	\$ 4,000.00
		142 E 71900 000 000 00000 000	\$ -	\$ 18,500.00
		142 E 99100 000 000 00000 000	\$ -	\$ 3,624.81
<b>Establish IDEA Preschool Grant Budget</b>		142 E 71200 163 911 00043 000	\$ 8,487.38	\$ -
		142 E 71200 201 911 00043 000	\$ 46.00	\$ -
		142 E 71200 204 911 00043 000	\$ 521.80	\$ -
		142 E 71200 206 911 00043 000	\$ -	\$ 9.00
		142 E 71200 212 911 00043 000	\$ -	\$ 29.00
		142 E 71200 725 911 00000 000	\$ 5,000.00	\$ -
		142 E 99100 504 911 00000 000	\$ 2,313.45	\$ -
		142 E 71200 163 901 00040 000	\$ -	\$ 16,330.63
<b>Establish Title III Grant Budget</b>		142 E 72210 499 303 00000 000	\$ 14,049.08	\$ -
		142 E 72210 499 303 00008 000	\$ 3,298.47	\$ -
		142 E 72210 524 303 00000 000	\$ 10,000.00	\$ -
		142 E 99100 504 303 00000 000	\$ 392.08	\$ -
		142 E 72210 599 303 00000 000	\$ 5,000.00	\$ -
		142 E 99100 000 000 00000 000	\$ -	\$ 32,739.63

**Establish Title I Grant Budget**

142 E 71100 116 101 00043 000	\$	-	\$	1.50
142 E 71100 163 101 00015 000	\$	-	\$	7,350.31
142 E 71100 163 101 00030 000	\$	-	\$	17,984.98
142 E 71100 163 101 00043 000	\$	-	\$	1.22
142 E 71100 163 101 00045 000	\$	-	\$	0.06
142 E 71100 163 101 00050 000	\$	-	\$	12,899.65
142 E 71100 189 101 00015 000	\$	792.00	\$	-
142 E 71100 189 101 00030 000	\$	792.00	\$	-
142 E 71100 189 101 00045 000	\$	792.00	\$	-
142 E 71100 189 101 00050 000	\$	792.00	\$	-
142 E 71100 201 101 00015 000	\$	-	\$	454.60
142 E 71100 201 101 00030 000	\$	-	\$	0.13
142 E 71100 201 101 00043 000	\$	-	\$	1.41
142 E 71100 201 101 00045 000	\$	0.20	\$	-
142 E 71100 201 101 00050 000	\$	-	\$	800.28
142 E 71100 204 101 00015 000	\$	-	\$	554.07
142 E 71100 204 101 00043 000	\$	674.94	\$	-
142 E 71100 204 101 00045 000	\$	0.93	\$	-
142 E 71100 206 101 00015 000	\$	-	\$	46.00
142 E 71100 206 101 00045 000	\$	-	\$	0.50
142 E 71100 206 101 00043 000	\$	-	\$	2.00
141 E 71100 207 101 00015 000	\$	-	\$	0.22
142 E 71100 207 101 00043 000	\$	0.30	\$	-
142 E 71100 207 101 00045 000	\$	0.20	\$	-
142 E 71100 208 101 00015 000	\$	-	\$	131.70
142 E 71100 208 101 00043 000	\$	-	\$	2.23
142 E 71100 208 101 00045 000	\$	-	\$	0.73
142 E 71100 212 101 00015 000	\$	-	\$	107.39
142 E 71100 212 101 00030 000	\$	0.33	\$	-
142 E 71100 212 101 00043 000	\$	-	\$	2.77
142 E 71100 212 101 00045 000	\$	0.50	\$	-
142 E 71100 212 101 00050 000	\$	-	\$	160.80
142 E 71100 217 101 00015 000	\$	-	\$	108.00
142 E 71100 217 101 00043 000	\$	-	\$	720.00

**Establish Title I Grant Budget  
(Cont)**

142 E 71100 299 101 00015 000	\$	-	\$	39.50
142 E 71100 299 101 00043 000	\$	2.77	\$	-
142 E 71100 299 101 00045 000	\$	0.87	\$	-
142 E 71100 429 101 00015 000	\$	10,000.00	\$	-
142 E 71100 429 101 00030 000	\$	8,331.26	\$	-
142 E 71100 429 101 00043 000	\$	5,000.00	\$	-
142 E 71100 429 101 00045 000	\$	10,000.00	\$	-
142 E 71100 429 101 00050 000	\$	5,000.00	\$	-
142 E 72130 189 101 00015 000	\$	7,350.31	\$	-
142 E 72130 189 101 00045 000	\$	-	\$	0.17
142 E 72130 201 101 00015 000	\$	455.72	\$	-
142 E 72130 201 101 00045 000	\$	-	\$	0.47
142 E 72130 204 101 00000 000	\$	661.53	\$	-
142 E 72130 204 101 00045 000	\$	0.39	\$	-
142 E 72130 206 101 00015 000	\$	45.56	\$	-
142 E 72130 207 101 00045 000	\$	-	\$	0.34
142 E 72130 208 101 00015 000	\$	132.09	\$	-
142 E 72130 208 101 00045 000	\$	0.30	\$	-
142 E 72130 212 101 00015 000	\$	106.58	\$	-
142 E 72130 212 101 00045 000	\$	0.36	\$	-
142 E 72130 299 101 00015 000	\$	39.23	\$	-
142 E 72130 299 101 00045 000	\$	-	\$	0.50
142 E 72130 399 101 00008 000	\$	13,247.34	\$	-
142 E 72130 499 101 00015 000	\$	2,314.52	\$	-
142 E 72130 499 101 00030 000	\$	2,314.52	\$	-
142 E 72130 499 101 00045 000	\$	2,314.52	\$	-
142 E 72130 499 101 00050 000	\$	2,314.52	\$	-
142 E 72130 499 101 00008 000	\$	133.81	\$	-
142 E 72130 599 101 00000 000	\$	2,000.00	\$	-
142 E 72130 599 101 00008 000	\$	16,838.03	\$	-
142 E 72210 189 101 00045 000	\$	-	\$	1.00
142 E 72210 201 101 00000 000	\$	-	\$	0.39
142 E 72210 204 101 00000 000	\$	0.36	\$	-
142 E 72210 207 101 00000 000	\$	0.20	\$	-

<b>Establish Title I Grant Budget (Cont)</b>	142 E 72210 208 101 00000 000	\$	-	\$	0.70
	142 E 72210 212 101 00000 000	\$	0.07	\$	-
	142 E 72210 299 101 00000 000	\$	0.50	\$	-
	142 E 72210 524 101 00015 000	\$	10,000.00	\$	-
	142 E 72210 524 101 00030 000	\$	8,000.00	\$	-
	142 E 72210 524 101 00043 000	\$	5,000.00	\$	-
	142 E 72210 524 101 00045 000	\$	10,000.00	\$	-
	142 E 72210 524 101 00050 000	\$	5,000.00	\$	-
	142 E 99100 504 101 00000 000	\$	55,548.50	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	144,625.64

<b>Establish TN All Corps Grant Budget</b>	142 E 72210 189 938 00000 000	\$	221,000.00	\$	-
	142 E 72210 201 938 00000 000	\$	13,735.15	\$	-
	142 E 72210 204 938 00000 000	\$	22,817.60	\$	-
	142 E 72210 212 938 00000 000	\$	3,212.30	\$	-
	142 E 72710 399 938 00000 000	\$	19,382.23	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	275,323.01
	142 E 73300 000 000 00000 000	\$	-	\$	4,824.27

<b>Establish Title IV Grant Budget</b>	142 E 72120 189 411 00025 000	\$	38,359.50	\$	-
	142 E 72120 201 411 00025 000	\$	2,378.29	\$	-
	142 E 72120 204 411 00025 000	\$	2,612.28		
	142 E 72120 206 411 00025 000	\$	63.00		
	142 E 72120 208 411 00025 000	\$	179.70		
	142 E 72120 212 411 00025 000	\$	566.22		
	142 E 72120 299 411 00025 000	\$	54.25		
	142 E 72120 399 411 00008 000	\$	835.69	\$	-
	142 E 72120 499 411 00000 000	\$	1,500.00	\$	-
	142 E 72130 189 411 00025 000	\$	39,730.00		
	142 E 72130 201 411 00025 000	\$	2,463.26		
	142 E 72130 204 411 00025 000	\$	2,705.61	\$	-
	142 E 72130 206 411 00025 000	\$	63.00	\$	-
	142 E 72130 208 411 00025 000	\$	179.70	\$	-
	142 E 72130 212 411 00025 000	\$	576.00	\$	-

<b>Establish Title IV Grant Budget (cont)</b>	142 E 72130 599 411 00000 000	\$	7,500.00	\$	-
	142 E 72210 499 411 00000 000	\$	2,506.21	\$	-
	142 E 72250 499 411 00000 000	\$	4,000.00	\$	-
	142 E 72250 524 411 00000 000	\$	7,000.00	\$	-
	142 E 99100 504 411 00000 000	\$	2,169.14	\$	-
	142 E 72130 299 411 00000 000	\$	54.25	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	26,860.54
	142 E 99100 000 000 00000 000	\$	-	\$	88,635.56

<b>Establish Title IIA Grant Budget</b>	142 E 71900 000 000 00000 000	\$	-	\$	165,892.13
	142 E 72210 189 202 00000 000	\$	2,139.00	\$	-
	142 E 72210 196 202 00000 000	\$	10,000.00	\$	-
	142 E 72210 201 202 00000 000	\$	1,090.00	\$	-
	142 E 72210 204 202 00000 000	\$	1,426.00	\$	-
	142 E 72210 206 202 00000 000	\$	43.00	\$	-
	142 E 72210 207 202 00000 000	\$	2,541.00	\$	-
	142 E 72210 208 202 00000 000	\$	34.00	\$	-
	142 E 72210 212 202 00000 000	\$	220.00	\$	-
	142 E 72210 299 202 00000 000	\$	48.00	.	-
	142 E 72210 399 202 00000 000	\$	90,000.00	\$	-
	142 E 72210 524 202 00000 000	\$	45,409.83	\$	-
	142 E 99100 504 202 00000 000	\$	10,158.74	\$	-
	142 E 72210 524 202 00008 000	\$	2,782.56	\$	-

<b>Reclass IDEA ARP Grant Budget to Contingency (grant eliminated)</b>	142 E 71900 000 000 00000 000	\$	34,055.00	\$	-
	142 E 71200 163 905 00000 000	\$	-	\$	6,196.00
	142 E 71200 163 905 00050 000	\$	-	\$	22,719.00
	142 E 71200 201 905 00000 000	\$	-	\$	384.00
	142 E 71200 201 905 00050 000	\$	-	\$	1,409.00
	142 E 71200 204 905 00000 000	\$	-	\$	467.00
	142 E 71200 204 905 00050 000	\$	-	\$	1,711.00
	142 E 71200 206 905 00000 000	\$	-	\$	32.00
	142 E 71200 206 905 00050 000	\$	-	\$	126.00

<b>Reclass IDEA ARP Grant Budget to Contingency (cont)</b>	142 E 71200 208 905 00000 000	\$	-	\$	91.00
	142 E 71200 208 905 00050 000	\$	-	\$	365.00
	142 E 71200 212 905 00000 000	\$	-	\$	90.00
	142 E 71200 212 905 00050 000	\$	-	\$	329.00
	142 E 71200 299 905 00000 000	\$	-	\$	27.00
	142 E 71200 299 905 00050 000	\$	-	\$	109.00

<b>Establish HQIM Literacy Implementation Networks Grant Budget (from 141 Contingency)</b>	142 E 71100 429 954 00000 000	\$	6,000.00	\$	-
	142 E 72210 399 954 00000 000	\$	73,000.00	\$	-
	142 E 72210 524 954 00000 000	\$	4,000.00	\$	-

<b>Establish Head Start Budget</b>	142 E 73300 104 031 00043 000	\$	0.15	\$	-
	142 E 73300 116 031 00043 000	\$	21,347.54	\$	-
	142 E 73300 119 031 00043 000	\$	0.08	\$	-
	142 E 73300 161 031 00043 000	\$	0.22	\$	-
	142 E 73300 163 031 00043 000	\$	7,921.47	\$	-
	142 E 73300 189 031 00043 000	\$	1,068.82	\$	-
	142 E 73300 201 031 00043 000	\$	2,190.28	\$	-
	142 E 73300 204 031 00043 000	\$	2,296.30	\$	-
	142 E 73300 206 031 00043 000	\$	12.60	\$	-
	142 E 73300 207 031 00043 000	\$	-	\$	4,716.21
	142 E 73300 208 031 00043 000	\$	54.80	\$	-
	142 E 73300 212 031 00043 000	\$	457.25	\$	-
	142 E 73300 217 031 00043 000	\$	-	\$	1,060.00
	142 E 73300 299 031 00043 000	\$	19.10	\$	-
	142 E 73300 348 031 00043 000	\$	200.00	\$	-
	142 E 73300 355 031 00043 000	\$	500.00	\$	-
	142 E 73300 399 031 00043 000	\$	26,000.00	\$	-
	142 E 73300 429 031 00043 000	\$	24,000.00	\$	-
	142 E 73300 499 031 00043 000	\$	6,000.00	\$	-
	142 E 73300 524 031 00043 000	\$	14,636.60	\$	-
142 E 73300 000 000 00000 000	\$	-	\$	100,929.00	

<b>Establish Head Start Allocation Budget</b>	142 E 73300 399 030 00043 000	\$	4,083.00	\$	-
	142 E 73300 524 030 00043 000	\$	5,234.00	\$	-
	142 E 73300 000 000 00000 000	\$	-	\$	9,317.00

<b>Establish Math Implementation Support Grant Budget</b>	142 E 72210 399 979 00000 000	\$	73,250.00	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	73,250.00

<b>Establish ARP Homeless Budget</b>	142 E 72120 399 701 00000 000	\$	5,800.00	\$	-
	142 E 72130 399 701 00000 000	\$	22,391.53	\$	-
	142 E 72130 499 701 00000 000	\$	4,827.00	\$	-
	142 E 72130 599 701 00000 000	\$	12,500.00	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	45,518.53

<b>Establish Innovative High Schools Carryover Grant Budget</b>	142 E 71300 429 951 00000 090	\$	1,853.92	\$	-
	142 E 71300 730 951 00000 000	\$	12,918.47	\$	-
	142 E 99100 504 951 00000 000	\$	111.24	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	14,883.63

<b>Establish Resilient School Communities Grant Budget (from 141 Contingency)</b>	142 E 72130 399 942 00000 000	\$	224,000.00	\$	-
	142 E 72210 499 942 00000 000	\$	2,000.00	\$	-
	142 E 72210 524 942 00000 000	\$	34,192.30	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	235,146.52

<b>Establish COPS Grant Budget</b>	142 E 76100 790 970 00000 000	\$	175,594.00	\$	-
	142 E 73300 000 000 00000 000	\$	-	\$	175,594.00

<b>Reclass ARP IDEA PreK Grant Budget to Contingency (grant eliminated)</b>	142 E 71200 163 912 00043 000	\$	-	\$	18,587.00
	142 E 71200 201 912 00043 000	\$	-	\$	1,152.00
	142 E 71200 204 912 00043 000	\$	-	\$	1,399.00
	142 E 71200 206 912 00043 000	\$	-	\$	95.00
	142 E 71200 208 912 00043 000	\$	-	\$	274.00
	142 E 71200 212 912 00043 000	\$	-	\$	270.00
	142 E 71900 000 000 00000 000	\$	21,858.00	\$	-
	142 E 71200 299 912 00043 000	\$	-	\$	81.00

	142 E 73300 105 431 00015 000	\$	10,000.00	\$	-
	142 E 73300 105 431 00045 000	\$	17,550.00	\$	-
	142 E 73300 116 431 00015 000	\$	33,000.00	\$	-
	142 E 73300 116 431 00045 000	\$	5,820.00	\$	-
	142 E 73300 169 431 00015 000	\$	1,815.00	\$	-
	142 E 73300 189 431 00015 000	\$	11,037.50	\$	-
	142 E 73300 189 431 00045 000	\$	28,995.00	\$	-
	142 E 73300 201 431 00015 000	\$	3,374.21	\$	-
	142 E 73300 201 431 00045 000	\$	3,358.86	\$	-
	142 E 73300 204 431 00015 000	\$	3,555.53	\$	-
	142 E 73300 204 431 00045 000	\$	3,953.77	\$	-
	142 E 73300 212 431 00015 000	\$	789.02	\$	-
	142 E 73300 212 431 00045 000	\$	785.44	\$	-
	142 E 73300 399 431 00015 000	\$	1,596.28	\$	-
<b>Establish 21st CCLC Grant Budget</b>	142 E 73300 399 431 00045 000	\$	1,482.26	\$	-
	142 E 73300 429 431 00015 000	\$	466.98	\$	-
	142 E 73300 429 431 00045 000	\$	214.78	\$	-
	142 E 73300 599 431 00015 000	\$	420.00	\$	-
	142 E 73300 599 431 00045 000	\$	390.00	\$	-
	142 E 73300 524 431 00015 000	\$	780.59	\$	-
	142 E 73300 524 431 00045 000	\$	655.00	\$	-
	142 E 99100 504 431 00015 000	\$	4,486.39	\$	-
	142 E 99100 504 431 00045 000	\$	4,486.39	\$	-
	142 E 71100 000 000 00000 000	\$	-	\$	304.00
	142 E 71300 000 000 00000 000	\$	-	\$	66,373.27
	142 E 72230 000 000 00000 000	\$	-	\$	1,000.00
	142 E 72250 000 000 00000 000	\$	-	\$	2,000.00
	142 E 72710 000 000 00000 000	\$	-	\$	10,000.00
	142 E 73300 000 000 00000 000	\$	-	\$	59,335.73

<b>TOTAL</b>		<b>\$</b>	<b>3,179,232.96</b>	<b>\$</b>	<b>3,179,232.96</b>
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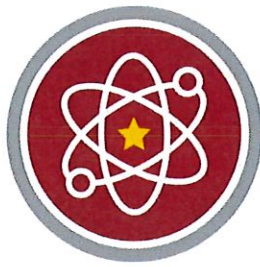
## Fund 142 Budget Amendment To Be Presented to City Spring 2024

Fund 142 REVENUES	Account Number	Decrease	Increase
Establish IDEA B Grant Budget	141 R 47143 000 901 00000 000	\$ -	\$ 359,512.40
Establish ESSER 3.0 Grant Budget	142 R 47401 000 936 00000 000	\$ -	\$ 1,918,084.07

Fund 142 EXPENDITURES	Account Number	Increase	Decrease
Establish ESSER 3.0 Grant Budget	142 E 71100 449 936 00000 000	\$ 500,000.00	\$ -
	142 E 71100 471 936 00000 000	\$ 222,500.00	\$ -
	142 E 71100 722 936 00000 000	\$ 10,000.00	\$ -
	142 E 72130 790 936 00000 000	\$ 960,499.07	\$ -
	142 E 72210 524 936 00000 000	\$ 174,890.57	\$ -
	142 E 72210 524 936 00000 000	\$ 50,194.43	\$ -

	142 E 71200 116 901 00000 000	\$ 62,100.00	\$ -
	142 E 71200 171 901 00000 000	\$ 17,728.00	\$ -
	142 E 71200 188 901 00000 000	\$ 30,000.00	\$ -
	142 E 71200 201 901 00000 000	\$ 7,116.00	\$ -
	142 E 71200 204 901 00000 000	\$ -	\$ 515.00
	142 E 71200 207 901 00000 000	\$ 67,969.70	\$ -
	142 E 71200 725 901 00000 000	\$ 12,000.00	\$ -
	142 E 72220 131 901 00000 000	\$ -	\$ 1,316.00
	142 E 72220 189 901 00000 000	\$ 547.00	\$ -
	142 E 72220 201 901 00000 000	\$ 84.00	\$ -
	142 E 72220 204 901 00000 000	\$ -	\$ 3,815.00
<b>Establish IDEA B Grant Budget</b>	142 E 72220 207 901 00000 000	\$ 111.00	\$ -
	142 E 72220 208 901 00000 000	\$ -	\$ 384.60
	142 E 72220 212 901 00000 000	\$ 512.00	\$ -
	142 E 72220 299 901 00000 000	\$ -	\$ 17.10
	142 E 72220 499 901 00000 000	\$ 2,000.00	\$ -
	142 E 72220 524 901 00000 000	\$ 36,494.40	\$ -
	142 E 99100 504 901 00000 000	\$ 82,850.00	\$ -
	142 E 71200 163 901 00040 000	\$ -	\$ 8,175.37
	142 E 71200 206 901 00040 000	\$ -	\$ 315.00
	142 E 71200 208 901 00040 000	\$ -	\$ 1,705.00
	142 E 71200 212 901 00040 000	\$ -	\$ 1,858.00
	142 E 71200 299 901 00040 000	\$ -	\$ 393.00
	142 E 71900 000 000 00000 000	\$ 58,494.37	\$ -

<b>TOTAL</b>		<b>\$ 2,296,090.54</b>	<b>\$ 2,296,090.54</b>
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# Oak Ridge

SCHOOLS

Maintenance and Operations

## OFFICE OF MAINTENANCE AND OPERATIONS

**DATE: October 2, 2023**

**TO: Bruce Lay, Executive Director of School Leadership**

**FROM: Allen Thacker, Director of Maintenance and Operations**

**SUBJECT: Purchase of New District Fleet Box Truck**

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the purchase of a new box truck with Freeland Automotive, LLC of Antioch TN in the amount of \$86,250.00. This purchase will serve as a scheduled replacement for a fleet vehicle that has reached or exceeded its service life.

This project was bid in accordance with state guidelines with two vendors submitting bids ranging from a high bid of \$87,382.29 to a low bid of \$81,756.29. Only Freeland Automotive was able to supply the equipment within the prescribed timeframe on the bid.

Funding for this vehicle is from the Motor Vehicles budget line 72620 718.

Thank you,

Allen Thacker

Supervisor of Maintenance and Operations

***Maintenance Office***

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

[www.ortn.edu](http://www.ortn.edu)



# Oak Ridge Schools

OFFICE OF  
Business & Support Services

Telephone (865) 425-9005

Fax: (865) 425-9060

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Bid Minutes  
09/28/2023  
Box Truck (RFP 24-004)  
Business Services Conference Room  
Administration Building

Present for the bid opening were:

Kim Farmer  
Mary Ann Riley  
Dana Paolucci

Oak Ridge Schools Maintenance  
Oak Ridge Schools Purchasing  
Oak Ridge Schools Business Services Coordinator

Bid responses were received from the following companies:

	<u>Bid Amount</u>
Freeland Automotive, LLC Antioch, TN	\$86,250.00 (2024 Chevrolet 4500 LCF gas box truck)
Lee Smith, Inc. Chattanooga, TN	\$81,756.29 (2024 NPR-HD Gas crew cab with 16' van body)
Lee Smith, Inc. Chattanooga, TN	\$86,200.59 (2024 NRR diesel crew cab with 16' van body)
Lee Smith, Inc. Chattanooga, TN	\$87,382.29 (2024 NRR gas crew cab with 16' van body)

**\*\* Recommended Bid Winner**

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Business  
Department  
School Administration Building  
304 New York Ave  
Oak Ridge, Tennessee 37830  
Phone (865) 425-9005  
Fax (865) 425-9060

## Request for Proposal

***Description of items/services requested:***

The Oak Ridge Schools Board of Education is soliciting proposals for a truck for the district (RFP 24-004) 2024 Box Truck.

***General Requirements:***

Proposals, bids, or responses will be accepted by the Oak Ridge Schools Business Department no later than **3:00 PM EDT, September 28, 2023**. Every document must be enclosed in an envelope clearly marked as a bid document. Two full copies of the proposal must be submitted each with original signatures on both Bid Forms (included in this packet). Any response, bid, or proposal received after the above deadline shall be considered late, and will not be opened or considered. Bid prices must be valid for no less than sixty (60) days from the date of the bid.

All documents shall be submitted to the following address:

Mary Ann Riley, Purchasing Specialist  
Re: 2024 Box Truck  
(RFP 24-004)  
Oak Ridge Schools  
304 New York Ave  
Oak Ridge, TN 37830

## **SPECIFICATIONS:**

**Looking for item as stated below or an equivalent option:**

### **Model**

Isuzu NPR-HD Gas

White, Standard model specifications with power windows and door locks

### **Vehicle Application**

RQ2 Truck Application 0.0 lbs. Inc.

### **Tires**

I5H LRR (low rolling resistance) 0.0 lbs. Inc.

### **Engine**

L8T GMPT 6.6L (400 CID) V8 gasoline engine; 350 HP at 0.0 lbs. Inc. 4500 RPM; 425 lb-ft torque at 3800 RPM; precise fuel control direct injection technology; electronic throttle control; overhead valves with variable valve timing; heavy duty cast-iron cylinder block with six-bolt main-bearing cap; cast aluminum cylinder heads; forged steel crankshaft; stainless steel exhaust manifold.

### **Transmission**

MYD 6L90-E Hydra-Matic, 6-speed automatic with lock-up 0.0 lbs. Inc. converter and overdrive. Ratios: Gear and Ratios 4.027, 2.364, 1.532, 1.152, 0.0852, 0.667, Rev. 3.064:1

### **Wheelbase**

FNW 176 inches, includes ladder type channel frame. Full 0.0 lbs. Inc. C section straight frame 33.5 inches wide. Yield strength 44,000 psi; section modulus 7.20 in<sup>3</sup> RBM 316,800 lb./ft./in per rail. 114.5"CA

### **Air Cleaner**

KNX Dry paper single element. Air cleaner canister 0.0 lbs. Inc. standard with air restriction gauge.

### **Alternator**

KW7 170 Amp. output with integral regulator. 0.0 lbs. Inc.

**Battery**

IL3 Single Delco 12-V maintenance free 750 CCA frame 0.0 lbs. Inc. mounted battery box

**Exhaust**

I41 Single horizontal aluminized steel with catalytic 0.0 lbs. Inc. converter and oxygen sensor devices.

**Front Axle**

ID2 I-beam rated at 6,830 lbs. Includes integral 0.0 lbs. Inc. hydraulic power steering. Ratio 18.8-20.9:1.

**Front Suspension**

ID4 6,830 lb. capacity. Semi-elliptical tapered leaf 0.0 lbs. Inc. springs. Includes shock absorbers and stabilizer bar.

**Front Wheels**

IB9 19.5 x 6 , 6-hole disc, painted white 0.0 lbs. Inc.

**Front Tires**

I8B 225/70R19.5G (14 ply) tubeless Radial, all season 0.0 lbs. Inc. tread

**Rear Suspension**

I8J 12,900 lbs. Capacity semi elliptical; main and 0.0 lbs. Inc. auxiliary multi- leaf spring. Includes shock absorbers.

**Rear Axle**

ID3 Single-speed, 14,550 lb. capacity with oil lubricated 0.0 lbs. Inc. rear wheel bearings.

**Ratio**

O92 4.300:1 0.0 lbs. Inc.

**Rear Wheels**

IC1 19.5 x 6 , 6-hole disc, painted white 0.0 lbs. Inc.

**Rear Tires**

I9B 225/70R19.5G (14 ply) tubeless Radial, all season 0.0 lbs. Inc. tread.

**Fuel Tank**

A17 38.6 gal. rectangular fuel tank. Mounted between 0.0 lbs. Inc. frame rail with electric type fuel pump (mounted in tank). Through the rail fuel fill.

**Seat**

AQB Driver seat is reclining high back. Two single 0.0 lbs. Inc. occupant fold down seats with tray backs.

**Brakes**

IE1 Vacuum + Power Assist; hydraulic 4-wheel disc 0.0 lbs. Inc. brakes with 4-channel ABS. Mechanical,

transmission mounted parking brake. Non-asbestos semi metallic linings are standard.

**Air Conditioning**

C60 Air conditioner 0.0 lbs. Inc.

**Power Windows & Door Locks**

ILO Yes 0.0 lbs. Inc.

**Model Option**

04 White, Standard model specifications with power 0.0 lbs. Inc. windows and door locks

**Additional Options**

IF6 Fire Extinguisher and Triangle Kit mounted in rear 19.0 lbs.

organizer on standard cab and under rear seat on crew cab

IV9 Seat Covers crew cab 11.0 lbs.

UZF Back up alarm 1.0 lbs.

I3Z Spare keys (2 additional, 4 keys in total) 0.0 lbs.

**Selected Model and Options**

16FT. VAN BODY

Tuck Under Liftgate

**Submission Requirements:**

1. A detailed bid form, which includes quantity and unit cost must be included in the bid package. Please include specification sheets on all products/terms.
2. Two full copies of the proposal must be submitted, with original Bid Forms included with each copy.
3. A detailed description of all warranties and support for equipment and software must be included.
4. A copy of your W-9 should be included with bid documents.
5. Any questions should be directed to Mary Ann Riley via email: [orspurchasing@orn.edu](mailto:orspurchasing@orn.edu)

**Schedule**

1. Sealed bids will be opened at the School Administration Building, 304 New York Avenue, Oak Ridge, TN 37830 at **3:00 PM EDT September 28, 2023.**

## Bidding Procedures

**Location:** All bids must be submitted to the Oak Ridge Schools Business Department at or before the announced deadline.

Mary Ann Riley,  
Purchasing Specialist  
2024 Box Truck  
(RFP 24-004)  
304 New York Ave.  
Oak Ridge, TN 37830

**Award of Contract:** The owner (Oak Ridge Schools) further reserves the right to reject any and all bids, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive, or conditional bids. Oak Ridge Schools may conduct such investigations, as it deems necessary, to assist in the evaluation of any bid to establish the responsibility, qualifications, and financial ability of the bidder, proposed subcontractors and other persons and organizations to perform the work in accordance with the contract documents to the bidder who does not pass any such evaluation to the owner's satisfaction. The contract shall be awarded to the bidder, whose evaluation by the owner indicates to the owner that the award will be in the best interest of Oak Ridge Schools. It is also understood that the "apparent low bidder" will be announced at the bid opening; however, the "successful bidder," who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the owner. Price will be the primary factor when determining the successful bidder assuming all bid specifications are met. Oak Ridge Schools does not enter into contracts that provide for mediation or arbitration. The owner (Oak Ridge Schools) further reserves the right to reject any and all bids, to waive any and all informalities, and to negotiate contract terms with the successful bidder (e.g., product line-item deletions or adjustments), and the right to disregard all non-conforming, non-responsive, or conditional bids.

**Bid Document:** For certain projects the Owner will supply a bid form to be completed by the bidder. When such forms are issued, only bids returned with the proper forms will be accepted. Envelopes must be sealed and marked as a bid document. Any bid may be withdrawn prior to the date and time as set forth in the "bid invitation."

**EDGAR Certification:** The EDGAR certifications and provisions are required and applied when Oak Ridge Schools expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the District and the District's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

**Errors in Bids:** When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices or in preparation of bid otherwise, will not relieve the bidder. Erasures or changes to bids must be initialed. Any alteration, erasure, addition to or omission of required information, change of the specifications, or bidding schedule, is made at the risk of the bidder.

**Facsimile transmissions:** Electronic transmissions will not be accepted, except when in the course of the bidding process addendums or other notifications of errors on behalf of the owner places an undue hardship upon prospective bidders. Written notification by the owner must precede the acceptance of Facsimile transmissions.

**Hold Harmless Agreement:** Bidders shall be required to complete the attached Hold Harmless Agreement.

**Laws and Regulations:** The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

**Legal Issues:** Contracts with Oak Ridge Schools will be subject to the laws of Tennessee. Disputes will be tried in the State of Tennessee and in the Court of Anderson County. Bids will be denied if these provisions are not included in the contract.

**Non-Boycott of Israel Affidavit:** Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to TCA 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

**Non-Collusion Affidavit:** Bidder shall be required to complete the attached Non-Collusion Affidavit.

**Payments:** Invoices that are submitted by the awarded bidder are required to provide accurate and current addresses. Payment terms shall be specified in the bid response, including any discounts for early payment. The Oak Ridge Schools Business Department discourages the practice of picking up checks in person unless there is an emergency situation.

**Purchase:** No purchase or contract is authorized or valid until the issuance of a Purchase Order from Oak Ridge Schools and the Board of Education approval of project in accordance with Oak Ridge Schools Policy. No employee is authorized to purchase equipment, supplies or services prior to the issuance of such Purchase Order and Board of Education approval.

**Sub-contracts:** The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a sub-contract under this contract must be acceptable to the Owner.

**Subcontractors and employees:** If work is to be performed during regular school hours when children are present, the BOE reserves the right to require background checks, dress codes, and certain ethical standards of all employees on school property.

**Taxes:** Oak Ridge Schools is tax exempt.

**Tie Bids:** If two or more bidders submit identical bids and is equally qualified; selection shall be made at the discretion of the owner.

**Title VI of the Civil Rights Act of 1964:** All interested parties, without regard of race, color, or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Oak Ridge Schools strives to protect individuals' civil rights through active compliance with the requirements of Title VI.

**Vendor Indemnify:** Oak Ridge Schools will indemnify vendor to the extent Tennessee law allows.

**Warranty:** The vendor shall provide warranty information on the equipment, components and items bid with the bid submittal.

**Bid Form**

Owner: Oak Ridge Schools Board of Education  
Mary Ann Riley, Purchasing Specialist  
School Administration Building  
304 New York Ave  
Oak Ridge, TN 37830

Project: **2024 Box Truck**  
**RFP 24-004**

Bid Opening: **3:00 PM EDT, Sept.28, 2023**

Company Name: Freeland Automotive LLC

Address: 5333 Hickory Hollow Parkway

Antioch, TN 37013

Phone Number: 512-740-2272

Email: ben.rotz@freelandauto.com

Main Bid: ***This Price is to be for the complete package including delivery. ALL COSTS ARE TO BE INCLUDED IN THE FINAL PRICE.***

Bid Amount: \$ 86,250 USD

Company: Freeland Automotive LLC

Signature: *Benjamin Rotz*

Title: Government Fleet Specialist

Date: 9/26/2023

**Please attach detailed specifications.**

**HOLD HARMLESS AGREEMENT**

This Hold Harmless Agreement is between Freeland Automotive LLC  
Name of Contractor  
(Hereinafter Contractor), and Oak Ridge Schools named in this bid.

Contractor agrees that as a condition precedent to "Contractor" being awarded a contract from Oak Ridge Schools, "Contractor" agrees to indemnify, protect, defend, and hold harmless Oak Ridge Schools, its Board Members, agents, and employees from all judgments, claims, demands for payment, suits or actions of every nature and description brought against Oak Ridge Schools, its Board Members, agents, and employees alleging injuries or damages sustained by any person arising out of or in the course of "Contractor's" providing goods or services to Oak Ridge Schools.

Name of Contractor: Freeland Automotive LLC

By: Jordan Frey

Title: Director of Fleet

STATE OF TN  
County of Davidson

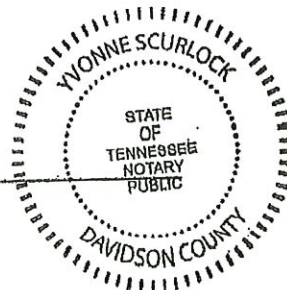
Jordan Frey personally appeared before me, the undersigned, with whom I am personally acquainted and who, upon oath, acknowledged that he/she/it executed the within instrument for the purposes therein contained, and who further acknowledged that he/she/it is authorized to execute this interment on behalf of

[Signature]  
Signature

Witness by hand and Notaries seal at office this 27<sup>th</sup> day of Sept  
year of 2023.

[Signature]  
Notary Public

My Commission Expires: 1-1-25



NON-COLLUSION AFFIDAVIT

NON-COLLUSION AFFIDAVIT TO BE EXECUTED  
BY DESIGN-BUILDER

State of Tennessee

County of Davidson

Jordan Frey, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder neither possesses a business relationship with any employee of the District which may be involved in the award or administration of the project nor has received or solicited either directly or indirectly any inside information from an employee of the District which would give the bidder an advantage over any other bidder; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or any interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Subscribed and sworn to (or affirmed) before me this 21<sup>st</sup> day

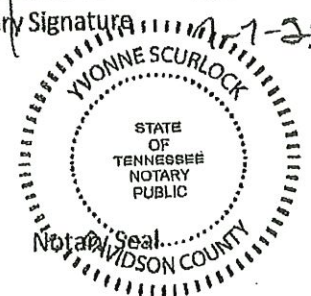
of Sept, 23.

[Signature]  
Signature of Officer

Jordan Frey  
Typed Name of Officer

Director of Fleet  
Office

[Signature]  
Notary Signature



WARNING! PROPOSALS WILL NOT BE CONSIDERED UNLESS THIS AFFIDAVIT IS COMPLETED AND EXECUTED, INCLUDING THE AFFIDAVIT OF THE NOTARY AND THE NOTORIAL SEAL.

**IRAN DIVESTMENT ACT REQUIREMENTS**

Pursuant to Tennessee Code Annotated § 12-12-106 (as enacted by Chapter 817 of the Public Acts of 2016) the chief procurement officer for the State of Tennessee shall publish a list of persons determined to be engaging in investment activities in Iran. The list is posted on the website of the Tennessee General Services Department's Central Procurement Office\*. When competitive bidding is required, Tennessee Code Annotated § 12-12-111 requires every bid or proposal submitted to a local government for goods or services to include the following statement, subscribed or affirmed by the bidder as true under the penalty of perjury:

**CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.

Benjamin Rotz  
Signature

9/25/2023  
Date

Benjamin Rotz  
Printed Name

Government Fleet Specialist  
Title

Freeland Automotive LLC  
Name of Firm/Company

\*[https://tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_An\\_n.\\_12-12-106.\\_Iran\\_Divestment\\_Act-July.pdf](https://tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_An_n._12-12-106._Iran_Divestment_Act-July.pdf)



## 2024 Chevrolet 4500 LCF Gas Box Truck

Body Style: CP33003-150" Wheelbase, Reg Cab

PEG: 1WT-Package 1WT

Primary Color: 16U-Arc White

Trim: H72-Interior Trim, Cloth, Medium Ash Gray

Engine: L8T-Engine, Gas, 8 Cyl, 6.6L

Transmission: L1YD-Transmission-Auto 6 Spd

Options: Body Type Description - Box Truck

On Lot Notes - Recent Arrival! Arc White 2024 Chevrolet 4500 HG LCF Gas RWD 6.6L V8 6-Speed Automatic 2D Standard Cab\*\*Price Includes \$750 Finance Coupon W.A.C. See Dealer For Details\*\* We will beat any Middle Tennessee dealer's price on new Chevrolet's. One Low Price | Great Selection | Find Your New Road | \*\*\* Text us now at 615-293-5047 to schedule your test drive

Upfit Model Description - LCF 4500HG

1WT - Package 1WT

3TC - Tire Rear-225 70R19 5 G 128 126 L BW ALS

ATG - PIO, Remote Keyless Entry, (Port Installed Option)

B3P - Bailment Upfitter Processing Option

C7S - GVWR, 14 500 lbs (6577 kg)

FWH - Wheelbase, 150" (381.0 cm)

IO8 - PIO, Audio System, Enhanced audio system with 7" diagonal

JL9 - Brake, 4-wheel Antilock, Front and Rear

K45 - Air Cleaner, Heavy-duty, 11" Diameter Dry Paper Single

L8T - Engine, Gas, 8 Cyl, 6.6L

L1YD - Transmission-Auto 6 Spd

NB5 - Exhaust System-Single

PWK - Wheels, 19 5" x 6", K Steel

R9J - Ship Thru, Ocean Freight Surcharge

T4L - LED Headlamps

TP6 - Battery-750 CCA, 12V Single

UVC - PIO, Rear Vision Camera, (Port Installed Option)

XWL - PIO, Mirror Bracket Extension, Port Inst Opt

Body Manufacturer - Morgan Truck Body

Fuel Type - Gasoline

Upfit Condition - New

16U - Arc White

2TC - Tire Front-225 70R19 5 G 128 126 L BW ALS

A1F - Seat, Front High Back Bucket Driver & Passenger

AU3 - Door locks, power

C60 - Air conditioning, single-zone manual, integral in-dash

DL8 - PIO, Mirror, Outside Left & Right-hand Heated Remote Cont

H72 - Interior Trim, Cloth, Medium Ash Gray

IX2 - PIO, Rear dome and body lamp switch, (Port Inst Opt)

K34 - Cruise control, electronic, automatic

KV7 - Generator -170 AMP

L1TE - PIO, Fire extinguisher & safety reflector, Port Inst Opt

N4C - Emissions, 50 State Certification

NH3 - Fuel Tank-147L, 38.8 Gal

R8J - Port Installed Option, Identifier

RQ2 - Vehicle Application Truck

TIJ - Grille, Silver

UAD - Audio system feature, 2 speakers

VXT - Incomplete Vehicle Certification

### Warranty Information:

- Standard Fleet 5-year 100,000 mile powertrain
- Basic 3-year 36,000 mile

### Delivery:

- Truck is currently with upfitter.
- Truck will be delivered by December 31, 2023 at the latest

## Body Details



Manufacturer



Body Type

Box Truck

Body Line

Gold Star

Body Model

GVSD08516096

Body Material

Aluminum

Body Width

96"

Body Length

16'

Body Inside Height

85"

Body Weight

2357 lbs

Bumper Description

5" Structural Bumper With Pooched  
Surface And Closure Plate

Door Height

79 25"

Door Width

88"

Floor Description

1-1/8" Laminated Hardwood Floor

Lighting Description

Dome Light With Indicator Switch  
Mounted In Cab Dash

Lighting Location

Interior

Lighting Type

LED

Lighting Type	LED
Lighting Description	LED Sealed Clearance Lights   Per FMVSS-108 Installed In Front Corner Caps, Side Top Rails And Five Across Rear Header
Lighting Location	Exterior
Mud Flaps Description	Morgan 24" x 36" Black
Roof Type	Solid
Roof Description	032" One-Piece Aluminum Sheet With Anti-Snag Roof Bows On 24" Centers

### Gold Star Features

- SUBFRAME - 3" I-beam Crossmembers On 12" Centers With 4" Longrail . Mylar Tape Is Applied Between All Steel Subframe Components And Extruded Aluminum Lower Bottom Rails To Prevent Corrosion
- FLOOR - 1- 1.8" Laminated Hardwood Fastened To Subframe With 2 Countersunk Screws Per Floor Board Per Cross Member In A Staggered Pattern. Floor Boards Are Ship Lapped And Preundercoated For Protection From Elements.
- THRESHOLD - Steel Galvanized Angle Flush To Rear
- REAR DOOR - Overhead Roll-up Door
- REAR FRAME - Galvannealed Steel -painted Imron White. Includes Built-in Header Design Clearance Light Protector And Rain Deflector. Curbside And Roadside Grab-handles
- ROOF - 032" One-piece Aluminum Sheet With Anti-snag Roof Bows On 24" Centers With Crowned Roof Design Which Prevents Water/Ice Pooling
- SKINS - 040" Aluminum, Pre-painted White
- SIDE WALL - Extruded Aluminum Top And Bottom Rails With 1-3/8" Deep Galvanized Steel Z-shaped Vertical Posts Installed On 16" Centers
- FRONT END - Aerodynamic Aluminum Radii and Morgan's Patented Poly-tuff Corner Caps
- BUMPER - 5" Structural Bumper With Pooched Surface And Closure Plate
- INTERIOR LIGHTING - (1) Domelight With Indicator Switch Mounted In Cab Dash
- EXTERIOR LIGHTING - Led Sealed Clearance Lights, Per Fmvss-108 installed In Front Corner Caps, Side Top Rails And Five Across Rear Header.
- MOUNTING - Full Mount-u Bolt
- MUDFLAPS - Morgan 24" X 36" Black



**Request for Taxpayer  
 Identification Number and Certification**

Give Form to the  
 requester. Do not  
 send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Freeland Chevrolet LLC**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_  
*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.  
**5333 Hickory Hollow Pkwy**

6 City, state, and ZIP code  
**Antioch, TN 37013**

7 List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

		-			-			
--	--	---	--	--	---	--	--	--

or

Employer identification number

26	-	3207095
----	---	---------

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification Instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here    Signature of U.S. person ▶ *James Scudlak*    Date ▶ 5-16-23

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

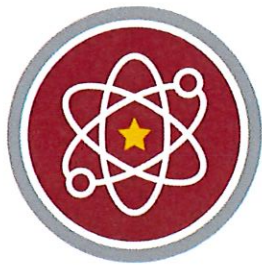
**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



# Oak Ridge

SCHOOLS

Maintenance and Operations

## OFFICE OF MAINTENANCE AND OPERATIONS

**DATE: October 4, 2023**

**TO: Bruce Lay, Executive Director of School Leadership**

**FROM: Allen Thacker, Director of Maintenance and Operations**

**SUBJECT: District Cafeteria Table Purchase**

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the purchase of 59 cafeteria tables from Quality Specialty Products, Inc. of Glen Head, NY in the amount of \$87,320.00. This purchase will replace tables at Woodland, Jefferson, and Robertsville. Tables in this purchase are for providing additional seating capacity, and some are for the replacement of tables that have reached or exceeded their service life.

This purchase was bid in accordance with state guidelines with 12 vendors submitting bids ranging from a high bid of \$163,192.04 to a low bid of \$87,320.00.

Funding for this purchase is from Food Service Capital Equipment Replacement Funds.

Thank you,

Allen Thacker

Supervisor of Maintenance and Operations

### ***Maintenance Office***

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

[www.ortn.edu](http://www.ortn.edu)



# Oak Ridge Schools

OFFICE OF  
Business & Support Services

Telephone (865) 425-9005  
Fax: (865) 425-9060

Bid Minutes  
09/28/2023  
Cafeteria Tables (RFP 24-002)  
Business Services Conference Room  
Administration Building

Present for the bid opening were:

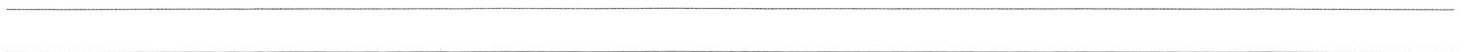
Matt Kaler	Windrock Enterprises
Amber Lewis	Workspace Interiors
Jonathan Johnson	School & Office Supply
Kim Farmer	Oak Ridge Schools Maintenance
Mary Ann Riley	Oak Ridge Schools Purchasing
Dana Paolucci	Oak Ridge Schools Business Services Coordinator
Marcia Wade	Oak Ridge Schools

Bid responses were received from the following companies:

	<u>Bid Amount:</u>	
	<u>Per unit</u>	<u>Total of 59 units</u>
Ernie Morris Enterprises, Inc. Lebanon, TN	\$2,491.12 bid was for 12' table(s)	\$146,976.08
HCONE International Impex, LLC Houston, PA	\$1,650.99 bid was for 12' table(s)	\$97,408.41
Hertz Furniture Ramsey, NJ	\$1,539.00 bid was for 12' table(s)	\$90,801.00
Impact Interiors Kansas City, KS	\$2,410.00 bid was for 12' table(s)	\$142,190.00
Learning Environments, LLC Houston, TX	\$1,614.22 bid was for 12' table(s)	\$95,238.98
Nelson Adams NACO San Bernadino, CA	\$2,765.97 bid was for 12' table(s)	\$163,192.04

Quality Specialty Products, Inc. Glen Head, NY	\$1,480.00 bid was for 12' table(s)	\$87,320.00
School & Office Supply Knoxville, TN	\$1,656.00 \$1,943.00 (alt) bid was for 12' table(s)	\$97,704.00 \$114,637.00(atl)
School Specialty, LLC Greenville, WI	\$1,905.54 bid was for 12' table(s)	\$112,426.86
Today's Classroom Canton, OH	\$1,716.97 (additional charge of \$3,000.00 to install seats) bid was for 10' table(s)	\$101,301.70
Windrock Enterprises Knoxville, TN	\$1,775.00 bid was for 12' table(s)	\$104,725.00
Workspace Interiors, Inc. Knoxville, TN	\$2,090.50 bid was for 10' table(s)	\$123,339.50

**\*\* Recommended Bid Winner**





## Business

### Department

School Administration Building  
304 New York Ave  
Oak Ridge, Tennessee 37830  
Phone (865) 425-9005  
Fax (865) 425-9060

# Request for Proposal

### *Description of items/services requested:*

The Oak Ridge Schools Board of Education is soliciting proposals for schools within the district  
**(RFP 24-002) Cafeteria Tables.**

### *General Requirements:*

Proposals, bids, or responses will be accepted by the Oak Ridge Schools Business Department no later than **2:00PM EDT, September 28, 2023**. Every document must be enclosed in an envelope clearly marked as a bid document. Two full copies of the proposal must be submitted each with original signatures on both Bid Forms (included in this packet). Any response, bid, or proposal received after the above deadline shall be considered late, and will not be opened or considered. Bid prices must be valid for no less than sixty (60) days from the date of the bid.

All documents shall be submitted to the following address:

Mary Ann Riley, Purchasing Specialist  
Re: Cafeteria Tables  
(RFP 24-002)  
Oak Ridge Schools  
304 New York Ave  
Oak Ridge, TN 37830

**Specifications: Total of 59 tables, all the same, delivered to 3 schools**

- Rectangular 12-seater (stool top) cafeteria tables
- Black seats/gray tops
- MDF core
- Black protect edge
- Frame: Black (not chrome)
- Tamper Free hardware
- Table release on the sides (not the middle)
- Lift assist
- Delivery truck with lift gate (must deliver to multiple sites)
- On-site assembly

**The total number of tables requested is 59 to be delivered as follows:**

**21 tables delivered to Woodland Elementary School, 168 Manhattan Ave., Oak Ridge, TN 37830**

**19 tables delivered to Jefferson Middle School, 200 Fairbanks Rd., Oak Ridge, TN 37830**

**19 tables delivered to Robertsville Middle School, 245 Robertsville Rd., Oak Ridge, TN 37830**

### **Submission Requirements:**

1. A detailed bid form, which includes the total cost of required components, setup, and shipping must be included in the bid package. Please include specification sheets on all products/terms.
2. **Two full copies of the proposal must be submitted**, with original Bid Form included with each copy.
3. Delivery will be received between 7:30am and 3:00pm EDT, M-F. Delivery addresses are specified above. A lift gate is required for deliveries.
4. A detailed description of all warranties and support for equipment and/or software must be included.
5. Any license or renewal cost(s) should be included in the bid package.
6. A copy of your W-9 should be included with bid documents.
7. Any questions should be directed to Mary Ann Riley via email: [mriley@ortn.edu](mailto:mriley@ortn.edu).

### **Schedule:**

1. Sealed bids will be opened at the School Administration Building, 304 New York Ave., Oak Ridge, TN 37830 at **2:00pm EDT, September 28, 2023**.

## Bidding Procedures

**Location:** All bids must be submitted to the Oak Ridge Schools Business Department at or before the announced deadline.

Mary Ann Riley,  
Purchasing Specialist  
Cafeteria Tables  
RFP 24-002  
304 New York Ave.  
Oak Ridge, TN 37830

**Award of Contract:** The owner (Oak Ridge Schools) further reserves the right to reject any and all bids, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive, or conditional bids. Oak Ridge Schools may conduct such investigations, as it deems necessary, to assist in the evaluation of any bid to establish the responsibility, qualifications, and financial ability of the bidder, proposed sub-contractors and other persons and organizations to perform the work in accordance with the contract documents to the bidder who does not pass any such evaluation to the owner's satisfaction. The contract shall be awarded to the bidder, whose evaluation by the owner indicates to the owner that the award will be in the best interest of Oak Ridge Schools. It is also understood that the "apparent low bidder" will be announced at the bid opening; however the "successful bidder," who may or may not be the lowest bidder, will not be announced until all issues, which include, but are not limited to quality, service, conformity to specifications, etc. have been resolved and until a period of review has been completed by the owner. Price will be the primary factor when determining the successful bidder assuming all bid specifications are met. Oak Ridge Schools does not enter into contracts that provide for mediation or arbitration. Award is contingent upon Oak Ridge Schools Board of Education approval.

**Bid Document:** For certain projects the Owner will supply a bid form to be completed by the bidder. When such forms are issued, only bids returned with the proper forms will be accepted. Envelopes must be sealed and marked as a bid document. Any bid may be withdrawn prior to the date and time as set forth in the "bid invitation."

**EDGAR Certification:** The EDGAR certifications and provisions are required and applied when Oak Ridge Schools expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the District and the District's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

**Errors in Bids:** When an error is made in extending total prices, the unit bid price will govern. Carelessness in quoting prices or in preparation of bid otherwise, will not relieve the bidder. Erasures or changes to bids must be initialed. Any alteration, erasure, addition or omission of required information, change of the specifications, or bidding schedule, is made at the risk of the bidder.

**Facsimile transmissions:** Electronic transmissions will not be accepted, except when in the course of the bidding process addendums or other notifications of errors on behalf of the owner places an undue hardship upon prospective bidders. Written notification by the owner must precede the acceptance of Facsimile transmissions.

**Hold Harmless Agreement:** Bidders shall be required to complete the attached Hold Harmless Agreement.

**Laws and Regulations:** The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

**Legal Issues:** Contracts with Oak Ridge Schools will be subject to the laws of Tennessee. Disputes will be tried in the State of Tennessee and in the Court of Anderson County. Bids will be denied if these provisions are not included in the contract.

**Non-Boycott of Israel Affidavit:** Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to TCA 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

**Non-Collusion Affidavit:** Bidder shall be required to complete the attached Non-Collusion Affidavit.

**Payments:** Invoices that are submitted by the awarded bidder are required to provide accurate and current addresses. Payment terms shall be specified in the bid response, including any discounts for early payment. The Oak Ridge Schools Business Department discourages the practice of picking up checks in person unless there is an emergency situation.

**Purchase:** No purchase or contract is authorized or valid until the issuance of a Purchase Order from Oak Ridge Schools and the Board of Education approval of project in accordance with Oak Ridge Schools Policy. No employee is authorized to purchase equipment, supplies or services prior to the issuance of such Purchase Order and Board of Education approval.

**Sub-contracts:** The Bidder is specifically advised that any person, firm, or other party to whom it is proposed to award a sub-contract under this contract must be acceptable to the Owner.

**Subcontractors and employees:** If work is to be performed during regular school hours when children are present, the B O E reserves the right to require background checks, dress codes, and certain ethical standards of all employees on school property.

**Taxes:** Oak Ridge Schools is tax exempt.

**Tie Bids:** If two or more bidders submit identical bids and is equally qualified; selection shall be made at the discretion of the owner.

**Title VI of the Civil Rights Act of 1964:** All interested parties, without regard of race, color, or national origin, shall be afforded the opportunity to bid and shall receive equal consideration. Title VI states "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance." Oak Ridge Schools strives to protect individuals' civil rights through active compliance with the requirements of Title VI.

**Vendor Indemnify:** Oak Ridge Schools will indemnify vendor to the extent Tennessee law allows.

**Warranty:** The vendor shall provide warranty information on the equipment, components and items bid with the bid submittal.

## Bid Form

Owner: Oak Ridge Schools Board of Education  
Mary Ann Riley, Purchasing Specialist  
School Administration Building  
304 New York Ave  
Oak Ridge, TN 37830

Project: Cafeteria Tables  
(RFP 24-002)  
Bid Opening: **2:00PM EDT**  
**9/28/2023**

Company Name: Quality Speciality Products

Address: 80 Glen Cove Drive, Suite 204

Glen Head, NY 11545

Phone Number: 631-491-2700

Email: Matt@qspny.com

**Main Bid:** *This Price is to be for the complete package (including any fees/charges), materials, licenses, labor, and delivery.*

### Bid Amount:

Cafeteria Tables      \$ 1480.00 (each)      \$ 87320.00 USD (total of 59)

Company: Quality Speciality Products

Signature:  \_\_\_\_\_

Title: President

Date: 09/26/2023

**Please attach detailed specifications.**



## Rectangle Mobile Cafeteria Table Specification

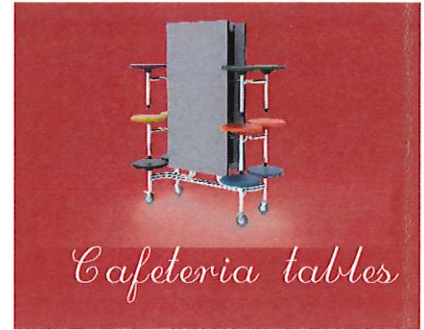


### Features

- Our classic mobile tables with built-in seating are strong on convenience and flexibility. Specially designed torsion bars allow users to fold and unfold our bench and stool tables quickly and smoothly. They also feature up-lock and down-lock mechanisms, as well as heavy-duty wheel assemblies. These features allow for simple setting-up and tearing-down

### others

- Other Features Include:
  - Locking mechanism for safe table movement
  - A variety of top and bench laminate colors
  - A rainbow of plastic stool colors
  - Additional laminates and custom logos



*Cafeteria tables*

**LIFETIME  
WARRANTY**



8 stools



12 stools



8 stools (ADA)



16 stools

## Rectangle Mobile Cafeteria Table Specification

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*Round Stools*



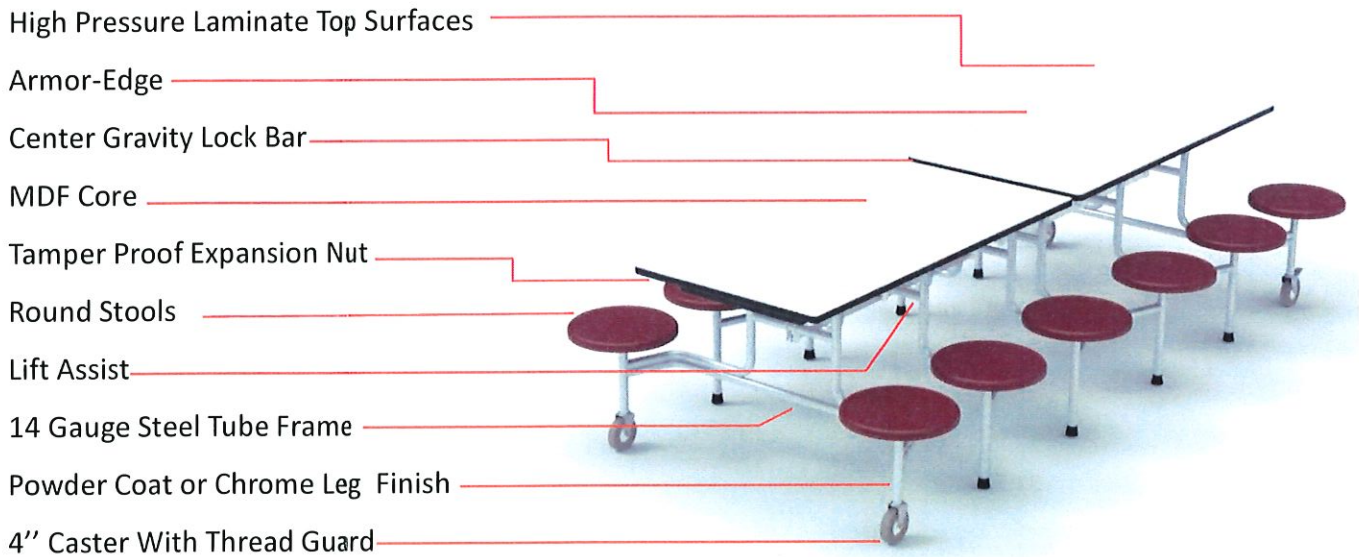
*Steel Legs*  
Available with  
chrome plated



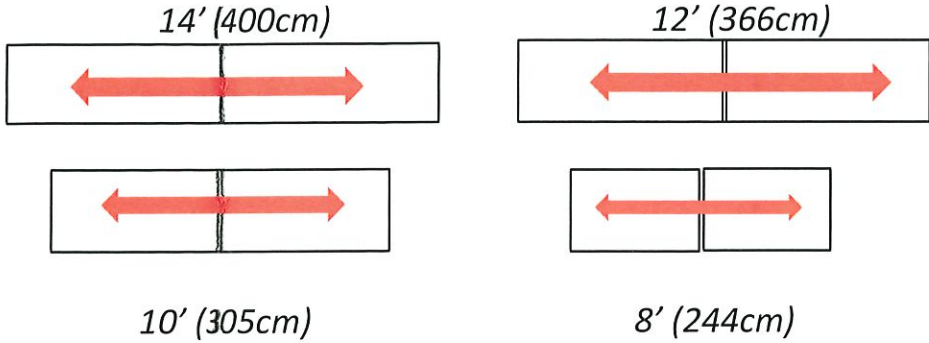
*Lift Assist*

### *MTS012PU Features*

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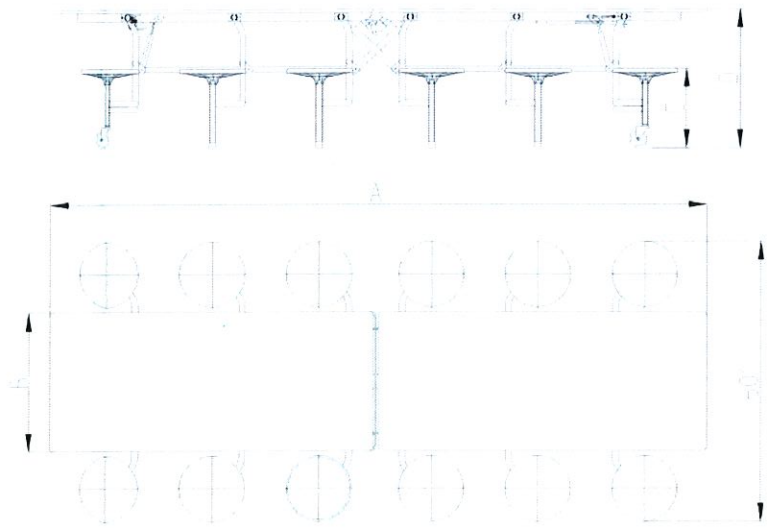


**THINK BIG!**



Model	Seat Capacity	Weight
AMTS001	8	61 kg
AMTS010	12	99 kg
AMTS010PL	12	105 kg
AMTS012	16	118 kg

Model	A Table Top length	B Table Top Width	C Seat Hight	D Table Top Height
AMTS001	8'(244cm)	30''(75cm)	15''/17''/18''	27''/29''/30''
AMTS010	10'(305cm)	30''(75cm)	15''/17''/18''	27''/29''/30''
AMTS010PL	12'(366cm)	30''(75cm)	15''/17''/18''	27''/29''/30''
AMTS012	12'(366cm)	30''(75cm)	15''/17''/18''	27''/29''/30''
AMTS012PL	14'(400cm)	30''(75cm)	15''/17''/18''	27''/29''/30''



**HOLD HARMLESS AGREEMENT**

This Hold Harmless Agreement is between Quality Speciality Products  
Name of Contractor  
(Hereinafter Contractor), and Oak Ridge Schools named in this bid.

Contractor agrees that as a condition precedent to "Contractor" being awarded a contract from Oak Ridge Schools, "Contractor" agrees to indemnify, protect, defend, and hold harmless Oak Ridge Schools, its Board Members, agents, and employees from all judgments, claims, demands for payment, suits or actions of every nature and description brought against Oak Ridge Schools, its Board Members, agents, and employees alleging injuries or damages sustained by any person arising out of or in the course of "Contractor's" providing goods or services to Oak Ridge Schools.

Name of Contractor: Quality Speciality Products


By: Matt Delaney

Title: President

STATE OF New York  
County of Nassau

Matt Delaney personally appeared before me, the undersigned, with whom I am personally acquainted and who, upon oath, acknowledged that he/she/it executed the within instrument for the purposes therein contained, and who further acknowledge that he/she/it is authorized to execute this interment on behalf of

Quality Speciality Products

  
Signature

Witness by hand and Notaries seal at office this 27 day of September  
year of 2023.

  
Notary Public

HILLARY BOGI  
Notary Public, State of New York  
No. 14543-4954583  
Qualified in Suffolk County

My Commission Expires: August 14, 2025

**NON-COLLUSION AFFIDAVIT**

NON-COLLUSION AFFIDAVIT TO BE EXECUTED  
BY DESIGN-BUILDER

State of New York

County of Nassau

Matt Delaney, being first duly sworn, deposes and says that he or she is of the party making the foregoing bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder neither possesses a business relationship with any employee of the District which may be involved in the award or administration of the project nor has received or solicited either directly or indirectly any inside information from an employee of the District which would give the bidder an advantage over any other bidder; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or any interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price of any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Subscribed and sworn to (or affirmed) before me this 27 day

of September, 2023.

  
\_\_\_\_\_  
Signature of Officer

  
\_\_\_\_\_  
Notary Signature

Matt Delaney  
\_\_\_\_\_  
Typed Name of Officer

HILLARY BOGI  
Notary Public, State of New York  
No. 14543-4954583  
Qualified in Suffolk County  
Commission Expires August 14, 2025

\_\_\_\_\_  
Office

Notary Seal

WARNING! PROPOSALS WILL NOT BE CONSIDERED UNLESS THIS AFFIDAVIT IS COMPLETED AND EXECUTED, INCLUDING THE AFFIDAVIT OF THE NOTARY AND THE NOTORIAL SEAL.

**IRAN DIVESTMENT ACT REQUIREMENTS**

Pursuant to Tennessee Code Annotated § 12-12-106 (as enacted by Chapter 817 of the Public Acts of 2016) the chief procurement officer for the State of Tennessee shall publish a list of persons determined to be engaging in investment activities in Iran. The list is posted on the website of the Tennessee General Services Department's Central Procurement Office\*. When competitive bidding is required, Tennessee Code Annotated § 12-12-111 requires every bid or proposal submitted to a local government for goods or services to include the following statement, subscribed or affirmed by the bidder as true under the penalty of perjury:

**CERTIFICATION**

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. § 12-12-106.



\_\_\_\_\_  
Signature

09/26/2023

\_\_\_\_\_  
Date

Matt Delaney

\_\_\_\_\_  
Printed Name

President

\_\_\_\_\_  
Title

Quality Speciality Products

\_\_\_\_\_  
Name of Firm/Company

\*[https://tn.gov/assets/entities/generalservices/cpo/attachments/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Annotation\\_12-12-106\\_Iran\\_Divestment\\_Act-July.pdf](https://tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Annotation_12-12-106_Iran_Divestment_Act-July.pdf)

**EDGAR CERTIFICATIONS**  
ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

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**TO WHOM IT MAY CONCERN:**

Oak Ridge Schools is in the process of ensuring that all policies and procedures involving the expenditure of federal funds are compliant with the new Education Department General Administrative Guidelines ("EDGAR"). Part of this process involves ensuring that all current vendors agree to comply with EDGAR. You must complete this form and return to Oak Ridge Schools along with your proposal.

The following certifications and provisions are required and apply when Oak Ridge Schools expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the District and the District's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

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**REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS  
APPENDIX II TO 2 CFR PART 200**

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**(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Pursuant to Federal Rule (A) above, when Oak Ridge Schools expends federal funds, Oak Ridge Schools reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

**(B) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)**

Pursuant to Federal Rule (B) above, when Oak Ridge Schools expends federal funds, Oak Ridge Schools reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. Oak Ridge Schools also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if Oak Ridge Schools believes, in its sole discretion that it is in the best interest of the District to do so. Vendor will be compensated for work performed and accepted and goods accepted by the District as of the termination date if the contract is terminated for convenience of the District. Any award under this procurement process is not exclusive and Oak Ridge Schools reserves the right to purchase goods and services from other vendors when it is in the District's best interest.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

**(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**

Pursuant to Federal Rule (C) above, when Oak Ridge Schools expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does Vendor agree to abide by the above? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule(D) above, when Oak Ridge Schools expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when SAISD expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by SAISD resulting from this procurement process.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule(F) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by SAISD resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended— Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule(G) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by Oak Ridge Schools member resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

**(H) Debarment and Suspension (Executive Orders 12549 and 12689)**—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 101 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term of an award for all contracts by Oak Ridge Schools resulting from this procurement process, the vendor certifies that neither it nor its principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

**(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

- (1) Pursuant to Federal Rule (I) above, when federal funds are expended by Oak Ridge Schools, the vendor certifies that during the term and after the awarded term of an award for all contracts by Oak Ridge Schools resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment §1 U.S.C. 1352). The undersigned further certifies that:
- (2) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (3) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (4) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

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**EMPLOYMENT VERIFICATION  
FAR 22.18**

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As applicable, and as a condition for the award of any Federal contract at \$50,000 or greater, Vendor certifies that vendor is enrolled in, and is currently participating in, E-Verify or any other equivalent electronic verification of work authorization program operated by the U.S. Department of Homeland Security and does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services. A breach in compliance with immigration laws and regulations shall be deemed a material breach of the contract and may be subject to penalties up to and including termination of the contract.

Does vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of vendor

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**RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS**

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When federal funds are expended by Oak Ridge Schools for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Vendor further certifies that Vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor

**CERTIFICATION OF COMPLIANCE WITH EPA REGULATIONS  
APPLICABLE TO GRANTS, SUBGRANTS, COOPERATIVE AGREEMENTS, AND CONTRACTS  
IN EXCESS OF \$50,000 OF FEDERAL FUNDS**

When federal funds are expended by Oak Ridge Schools, and/or its cooperative members, for any contract resulting from this procurement process in excess of \$50,000, the vendor certifies that the vendor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 11738 and Environmental Protection Agency Regulation, 40 CFR Part 15.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor \_\_\_\_\_

**CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT**

When Oak Ridge Schools expend federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor \_\_\_\_\_

**CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS**

Vendor certifies that Vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor \_\_\_\_\_

**CERTIFICATION OF ACCESS TO RECORDS — 2 C.F.R. § 200.336**

Vendor agrees that the Inspector General of the District or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor \_\_\_\_\_

**CERTIFICATION OF APPLICABILITY TO SUBCONTRACTORS**

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Vendor agree? YES \_\_\_\_\_ Initials of Authorized Representative of Vendor \_\_\_\_\_

**Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.**

Corporate/Company Name: Quality Speciality Products

Authorized Signature: \_\_\_\_\_

Printed Name: Matt Delaney

Title: President

Date: 09/26/2023

Address: 80 Glen Cove Drive, Suite 204

City, State, Zip Code: GlenHead, NY 11545

Phone #: 631-491-2700

Fax #: \_\_\_\_\_

Email Address: Matt@qspmy.com

Corporate/Company Website: www.Albatrossmfg.com

DUNS #: 079109621

CAGE#: 73DH7

Oak Ridge Schools RFP # (RFP 24-002)

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Quality Specialty Products**

2 Business name/disregarded entity name if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

- Individual/sole proprietor or single-member LLC    
  C Corporation    
  S Corporation    
  Partnership    
  Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_  
**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  
 Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

5 Address (number, street, and apt. or suite no.) See instructions.

Requester's name and address (optional)

**49 Wildwood Drive**

6 City, state, and ZIP code

**Dix Hills, NY 11746**

7 List account number(s) here (optional)

See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					

or

Employer identification number									
4	6	-	3	4	7	8	4	6	4

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶

9/06/2023

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

RFP 24-002

Cafeteria Tables

Bid Opening 9/28/23 2:00pm

Bid Opening Sheet

Vendor	Address	Bid Total
Windrock Enterprises	Knoxville, TN	\$1,775/ea 59 — 104,725
School Office Supply	Knoxville, TN	\$1,656/ea 59 — 97,704
Ernie Morris Enterprises	Bushnell, FL	\$1,943/ea 59 — 114,637
H.C. One International	Houston, PA	\$2,291.12/ea 59 — 146,976.08
Hertz Furniture	Ramsey, NJ	\$1,650.99/ea 59 — 97,408.41
Learning Environments	Houston, TX	\$1,539/ea 59 — 90,801.00
Nelson Adams NACO	San Bernardino, CA	\$1,614.22/ea 59 — 95,238.98
School Specialty	Greenville, WI	\$1,479.73/ea 59 — 87,304.07
Today's Classroom	Canton, OH	\$2,765.97/ea 59 — 163,192.04
Quality Specialty Products	Glen Head, NY	\$1,905.54/ea 59 — 112,426.86
Impact Interiors	Kansas City, KS	\$1,716.97/ea 59 — 101,301.70
Workspace Interiors	Knoxville, TN	\$1,480/ea 59 — 87,320.00
		\$2,410/ea 59 — 142,190.00
		\$2,090.50/ea 59 — 123,339.50

Delivery & Install.

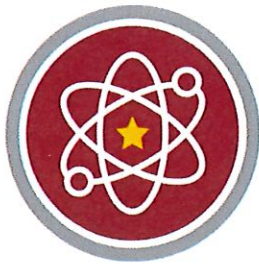
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Alt

Impex





# Oak Ridge

SCHOOLS

Maintenance and Operations

## OFFICE OF MAINTENANCE AND OPERATIONS

**DATE:** October 4, 2023

**TO:** Bruce Lay, Executive Director of School Leadership

**FROM:** Allen Thacker, Director of Maintenance and Operations

**SUBJECT:** Purchase of New District Tractor / Groundskeeping Equipment

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the purchase of a reconditioned Toro Outcross 9060 from Smith Turf and Irrigation of Nashville, TN in the amount of \$66,880.72. This tractor is specially designed for service on turf fields and will expand our capacity to maintain all district fields. In addition, it will also be used for snow removal operations, landscaping work, and graduation activities. The current equipment used for this service has reached its service life and the manufacturer no longer supports this model of equipment. Smith Turf and Irrigation is a sole source vendor for this equipment.

Funding for this purchase is from 76100 Capital Outlay.

Thank you,

Allen Thacker

Supervisor of Maintenance and Operations

### ***Maintenance Office***

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

[www.ortn.edu](http://www.ortn.edu)





The Toro Company

8111 Lyndale Avenue South, Bloomington, Minnesota 55420-1196  
www.thetorocompany.com

September 28, 2023

Allen Thacker  
Director of Maintenance and Operations  
Oak Ridge Schools  
100 Woodbury Lane  
P.O. Box 6677  
Oak Ridge, TN 37831

Dear Mr. Thacker,

This letter is to inform you that Smith Turf & Irrigation, located at 525 Fairground Court, Nashville, TN is the sole provider of Toro Commercial turf equipment and parts, and Toro golf course irrigation products for your geographic area. Smith Turf & Irrigation would facilitate any pricing requests, demonstrations, and delivery for Toro Commercial products for the State of Tennessee.

If you have any questions regarding this, please contact me.

Sincerely,

A handwritten signature in black ink that reads "Brooke Carey". The signature is written in a cursive, flowing style.

Brooke Carey  
Federal Contracts Manager  
The Toro Company  
507-649-2104  
[Brooke.Carey@toro.com](mailto:Brooke.Carey@toro.com)



07511DA - 404696464



MODEL & SERIAL NUMBER

www.toro.com

THE TORO COMPANY  
8111 LYNDALE AVENUE SOUTH  
BLOOMINGTON, MN 55420-1196 USA

COUNTRY OF ORIGIN: USA

PATENT: www.tfcopats.com  
CAN ICES-2/NMB-2

2440 kg  
44 kW



	A	B	C	D	
	7.5A ⚡ #2	7.5A ⚡ #3	7.5A ⚡ #4	7.5A ⚡ #5	1
	10A 	2A T1: PRIMARY	10A TELEMATICS	15A 	2
	10A ⚡	2A 	10A 	10A 	3
	2A T2: STATUS DISPLAY	10A 	10A 	10A 	4
131-5642	10A 	10A 	10A TELEMATICS	15A ⚡	5





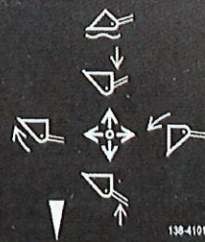
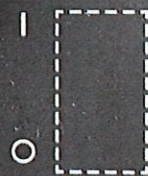
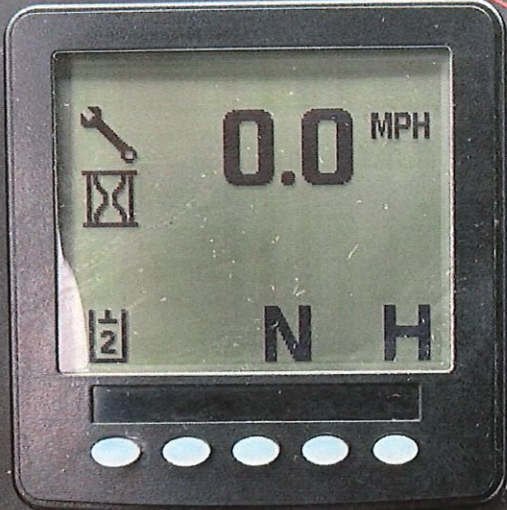
ECO



(P)



AUTO



138-4101



138-5023





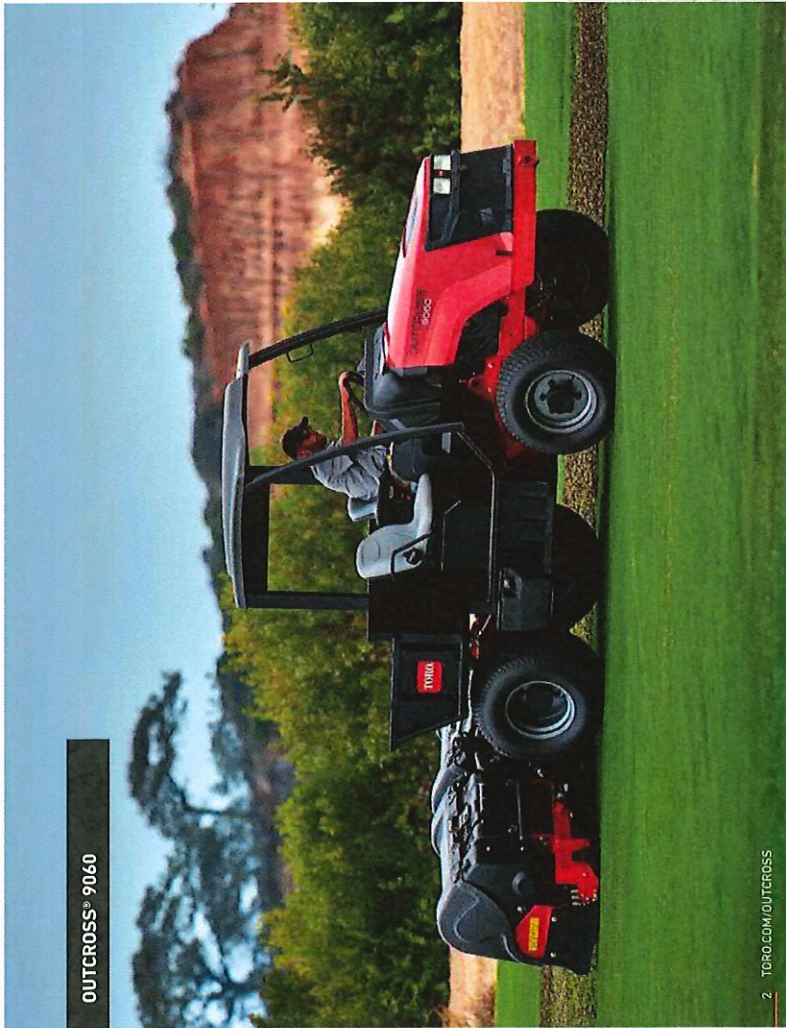


**OUTCROSS® 9060**  
TURF UTILITY VEHICLE



**DO MORE.**

## OUTCROSS® 9060



## OUTSMART.

The Outcross® 9060 is the only machine of its kind to be purpose built for the management of fine turf. Its balanced design, four-wheel steer, and four-wheel drive system make it extremely gentle on delicate turf. A hydrostatic drive system and simple, one-action controls eliminate the need for an operator who is proficient with the complicated controls and shifting commonly associated with a traditional tractor. Simply select forward or reverse, and drive!



### TURF-FRIENDLINESS

With its unique four-wheel steering and four-wheel drive systems, the Outcross 9060 provides turf friendliness and maneuverability. Each wheel turns and rotates independently to avoid scuffing, over or under rotation, and turf damage, while also providing superior traction. Outcross 9060's balanced design removes the need for front counterweights, making it significantly more gentle on the turf than traditional tractors.



### EASY TO OPERATE

The Outcross 9060 drives like an automobile and features controls that combine multiple functions. This makes complicated tasks simple, which gives invaluable peace of mind and flexibility to the operation-critical tasks that keep turf managers up at night. Intuitive and familiar controls make less-experienced operators more comfortable and confident, allowing a larger operator pool that provides flexibility and keeps the team productive.

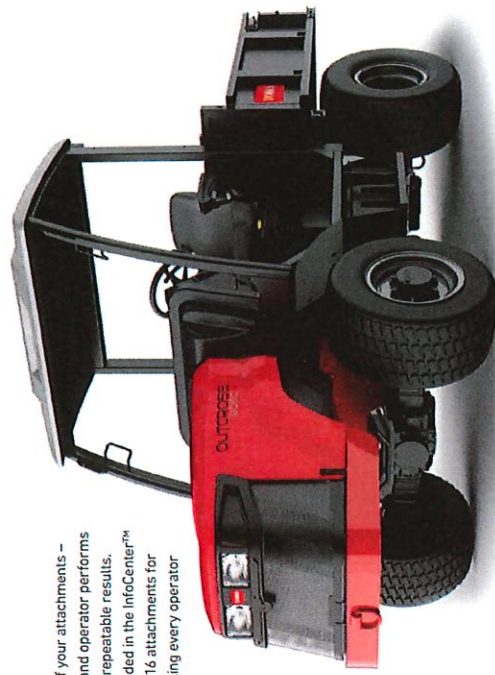
OUTCROSS 9060



## OUTSIDE THE BOX.

Set-up and save the parameters for each of your attachments – one time, upfront – to ensure the machine and operator performs exactly to your specifications and provides repeatable results.

All Toro® and BullsEye® products are preloaded in the InfoCenter™ and you are able to store settings for up to 16 attachments for easy use and consistent performance, making every operator an expert no matter their skill level.



### ▶ CONSISTENCY

Preset parameters and programmable guardrails take the decision making away from the operator and puts it back into the Turf Manager's hands. Password protection options and the flexibility to run attachments with the characteristics of a manual or hydrostatic tractor for both gives Outcross 9060 users unmatched consistency and control.



### ▶ RELIABILITY

Saving attachment settings makes for easy use and consistent performance a week, month, or years later, no matter the skill level of the operator in the seat. At rTobac, Toro attachment settings are pre-populated and allow attachments can be added in just minutes.





OUTCROSS 9060

## OUTWORK.

One machine doing the work of multiple machines maximizes the investment and increases the efficiency of any turf maintenance operation. With three-point, drawbar, bed and loader capabilities, productivity comes standard. Outcross® 9060 owners can mow grass, spread fertilizer, load sand, haul a pallet of sod, aerate, topdress, remove snow, blow leaves, prune roots, spread seed, tow a trailer, sweep a path, and much, much more. Put your investment to work every day and receive consistency, efficiency, and reliability in return.



### ▶ QUICK CHANGEABILITY

Quickly change between attachments with the Linkage™ remote control that allows the operator to raise and lower the three-point or spin the PTO, while standing near the rear of the machine. In a matter of minutes you can switch from a three-point attachment to the cargo bed and haul over 100 bags, or set up the loader to move a variety of materials.



### ▶ VERSATILITY

The Outcross 9060 is always ready to work. Use a three-point or drawbar attachment with PTO, hydraulic power, or put a bucket or PTO on the loader arms. The Outcross 9060 is capable of carrying multiple turf & in one compact package. It's compatible with a wide range of attachments because it features a standard category 2 three-point linkage and a standard 1 1/2" universal P&C steel mounting plate.



## OUTPERFORM.

The Outcross® 9060 will always be on the move, no matter the conditions. Whether you need to haul a heavy load, push snow, or mow grass, you can configure Outcross 9060 for the task. An optional all-season cab keeps the operator warm in the winter, dry in the rain, and cool in the summer heat. The optional loader arms can be used to move snow or materials. With an Outcross 9060, you'll be ready for any season.



**CONTROL**  
Cruise control, shuttle shifting, a passenger seat, and customizable controls add to the ease of use, performance, and efficiency Outcross 9060 offers. The standard utility bed offers ample storage while allowing full movement at the three-point hitch. Operators stay comfortable in the optional cab that includes heat and air conditioning.

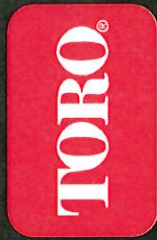


**EFFICIENCY**  
Save money by maintaining one machine instead of two or three. Spread fertilizer and seed more accurately to reduce waste. Bring all-in materials, tools, and laborers to the job site to avoid burning fuel on multiple trips back to the shop. Spend less on repairing damage caused by operator error or turning tires. Use existing three-point, drawbar, or loader attachments to maximize previous investments in implements.



**SPECIFICATIONS**

OUTCROSS® 9060			
MODEL	OUTCROSS 9060	OUTCROSS 9060 W/ CAB	OUTCROSS 9060 W/ LOADER ARMS & CAB
ENGINE	Yanmar® 4-cylinder, direct injection, turbo-charged, liquid-cooled diesel. Power: 69 hp (54 kW) gross, @ 3000 rpm. Displacement: 127.6 cu. in. (2.1 L) EPA Tier IV Final Compliant.	OUTCROSS 9060 W/ LOADER ARMS	OUTCROSS 9060 W/ LOADER ARMS & CAB
CAPACITIES	Fuel: 14 gallons (53 L) Engine oil with filter: 6.1 quarts (5.8 L)		
ELECTRICAL SYSTEM	12-volt system. Battery: 500 CCA. Alternator: 80 amp.		
TRACTION DRIVE	2-speed hydrostatic		
PTO	Rear independent mechanical up to 540 rpm. Paver: 51 hp (38 kW)		
INSTRUMENTATION	InfoCenter™, tachometer, LCD display for attachment operation status and to show blades, alerts/warnings, outside temperature, electrical system diagnostics. Indicates fuel level, coolant temp, intake temperature, low oil pressure, alternator, engine hours, engine rpm, hydraulic oil temperature, voltage.		
GROUND SPEED / CLEARANCE	Forward: 14 mph (22.5 km/h) Reverse: 13 mph (20.9 km/h) Ground Clearance: 7" (18 cm)		
HYDRAULICS	Open center		
AUX / REMOTE	12 gpm @ 2000 psi. Standard: 1 remote. Optional: additional hydraulic remote		
LENGTH	Front Bumper to 3-point Linkage: 181" (459 cm)		Mounting Plate to Counter Weight End: 202.3" (514 cm)
WIDTH	With Bed - 77" (195 cm)		
HEIGHT	95" (241 cm)	95" (241 cm)	98" (249 cm)
WEIGHT	5,160 lbs. (2,340 kg)	5,820 lbs. (2,640 kg)	6,570 lbs. (2,980 kg)**
BED CAPACITY	Standard Bed: 1,000 lbs. (453.6 kg)	Cargo Bed: 4,500 lbs. (2,041 kg)	
INSIDE TURNING RADIUS	57" (145 cm)		
OUTSIDE TURNING RADIUS	150" (381 cm)		
WHEELBASE	83" (211 cm)		
TIRES	Front: 29.5 x 12.5 (12-8ply) Rear: 32 x 16 (12-ply)		
TRACK WIDTH	57.5" (146 cm)		
3-POINT HITCH	Category 2. Lift capacity 24" (61 cm) behind lift point: 2,000 lbs. (1,134 kg)		
WARRANTY / CERTIFICATION	Two-year limited warranty. Refer to operator manual for further details. Certified to meet SAE J2194. **Without loader attachment and recommended 1,000 lbs. (453.6 kg) rear counter weight. For complete specifications, visit <a href="http://toro.com/outcross">toro.com/outcross</a> . Specifications subject to change.		



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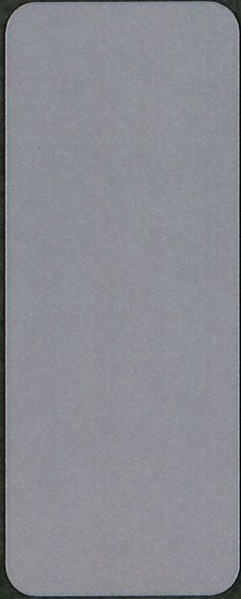
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# Oak Ridge

SCHOOLS

Maintenance and Operations

## OFFICE OF MAINTENANCE AND OPERATIONS

**DATE: September 5, 2023**

**TO: Bruce Lay, Executive Director of School Leadership**

**FROM: Allen Thacker, Director of Maintenance and Operations**

**SUBJECT: Glenwood Sidewalk Replacement by Skilled Services LLC**

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education approve the additional work of adding phase 3 to the original project from Skilled Services Quality Construction LLC of Knoxville TN. The additional phase of work for replacing the East end sidewalk at Glenwood is \$33,606.13 above the original project cost of \$87,650.00 presented to the Board of Education last year. This project was scheduled to be completed over two fiscal years with funds allocated from both years. Due to unforeseen complications with access to the site for phase 3, the topographical grade, and additional rock removal, Phase 1 and 3 had to be completed at the same time.

Funds for phase 1 of this project are allocated from Fy24 in Capital Outlay 76100 707 432 and phase 3 from 76100 707 403.

Thank you,

Allen Thacker

Supervisor of Maintenance and Operations

### ***Maintenance Office***

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

[www.orn.edu](http://www.orn.edu)



Skilled Services, LLC  
Invoice Date: Aug 18, 2023  
2800 Hoitt Avenue, Knoxville, TN 37917  
Phone: 865-637-7687

## Owner Invoice

---

### Job Information

Oak Ridge Schools  
125 Audubon Rd, Oak Ridge, TN 37830

Invoice Title: Final Invoice
------------------------------

Invoice ID: C23070-03
-----------------------

---

**Invoice Amount:** \$83,606.13

**Amount Paid:** \$0.00

Description of Invoice
ORCS Glenwood Elementary School Sidewalk - Final Payment on Phase 1 & Phase 3

**Payment Terms:** Due Upon Receipt

**Balance Due:** \$83,606.13



# Oak Ridge

SCHOOLS

Maintenance and Operations

## OFFICE OF MAINTENANCE AND OPERATIONS

**DATE: October 6, 2023**

**TO: Bruce Lay, Executive Director of School Leadership**

**FROM: Allen Thacker, Supervisor of Maintenance and Operations**

**SUBJECT: RMS CTE Classroom Remodel by Skilled Services LLC**

Mr. Lay,

I am recommending that the Oak Ridge Schools Board of Education accept the proposal from Skilled Services LLC of Knoxville TN in the amount of \$148,655.00 for the remodel of the Career Explorations CTE classroom at Robertsville Middle School. The project includes demolition of existing surfaces, replacing the classroom casework, reconfiguring plumbing and electrical for the program, flooring, and final finish work.

Funds for this project are allocated from the Innovated Schools Model grant. The district will award the work under a "piggyback" of the contract with Knox County Procurement Division, Contract Number 23-024(d).

Thank you,

Allen Thacker

Director of Maintenance and Operations

### **Maintenance Office**

100 Woodbury, Oak Ridge, TN 37830

(865) 425-3171

[www.ortn.edu](http://www.ortn.edu)



# SKILLED SERVICES

2800 HOITT AVE | KNOXVILLE, TN 37917

## PROPOSAL

**Date:** 10/6/2023

**To:** Oak Ridge City Schools

**Address:** 304 New York Ave, Oak Ridge, TN 37830

**Attn:** Allen Thacker

**Project:** Robertsville Middle School- CTE Classroom Renovation

Skilled Services LLC proposes to furnish labor, materials, equipment, and supervision required for completion of the Work as specified below, at project address: 245 Robertsville Rd, Oak Ridge, TN 37830.

**Duration of Work:** Skilled Services, LLC will coordinate with the Client to complete the specified Work in accordance with an agreed upon schedule.

- Scope of Work:**
- 1 Priced per Knox County Schools Contract #23-024(d)
  - 2 Remove existing cabinets and counter tops.
  - 3 Remove sinks and cap plumbing in wall and under floor if required.
  - 4 Patch walls and floor if required.
  - 5 Paint walls and hollow metal door frames.
  - 6 Patch floor and install full skim floor patch as required to remove some unevenness.
  - 7 Install new LVT flooring. Color to be determined by owner.
  - 8 Install new electrical for TVs, Flight Simulators, CNC Routers, 3D Printers, and along new counter top.
  - 9 Install new conduits for data at TVs, Flight Simulators, CNC Routers and 3D Printers.
  - 10 Install new tall cabinets, base and wall cabinets, and new countertop with sink.
  - 11 Plumb sink in to existing plumbing piping.
  - 12 Progressive Clean up of site.
  - 13 Skilled Services will provide a compact schedule to accomplish minimal disruption to class time.

**Bond:** Not Included in Proposal Amount.

- Exclusions:**
- 1 Abatement of Hazardous Materials encountered.
  - 2 Repair or Rework of Building Deficiencies, such as, but not limited to, Rot, Rust, Mold, Deficient Structure, or Radon which may be encountered during the Work.
  - 3 Removal or Replacement of Furniture, Equipment, or Personal Items from Workspaces and Work-Access Spaces.

- 4 Fire Protection or Fire Alarm Rework required to perform the Work.
- 5 Security/Access Control, Building Management System, or Data Systems Work.
- 6 Engineering or Architecture. Plans Review or Permitting.
- 7 Posting of Project-related Bonds with any Agency.
- 8 Ceiling, lighting, and fire alarm to remain.
- 9 Data wiring and devices to be by owner.

**Notes:** 1 Pricing is dependent upon exclusive use of part of the site. Skilled Services will provide barricading as required, but will not be responsible for redirection of vehicular traffic or personnel.

**Proposal Amount:** **Skilled Services LLC proposes to perform the Work as described above for the sum of One Hundred Forty Eight Thousand Six Hundred Fifty Five (\$148,655.00) Dollars US.**

- Alternate Pricing/VE:**
- 1 ALTERNATE #1: Install epoxy floor system with rubber cove base in lieu of LVT. (ADD \$6,250.00)
  - 2 ALTERNATE #2: Install epoxy floor system with integrated cove base in lieu of LVT with rubber cove base. (ADD \$7,750.00)

**Signed by:**

*Trevor Mitchell*

**Trevor Mitchell**  
Account Manager, Skilled Services LLC  
Office (865) 637-7687  
Cell (865) 288-4016  
Fax (865) 637-4238  
[trevor@skservicesllc.com](mailto:trevor@skservicesllc.com)

**Accepted by:**

[Empty signature box]

**Allen Thacker**

**Date:**

**KNOX COUNTY GOVERNMENT**

**AND**

**SKILLED SERVICES, LLC**

**This Contract** made and entered into this 22<sup>ND</sup> day of FEBRUARY, 2023 by and between **Knox County Government** through its governing body and authorized representative, hereinafter referred to as “**Knox County**” and **Skilled Services, LLC** hereinafter referred to as “**Contractor.**”

**Whereas**, County requested sealed bids for the provision of Miscellaneous Construction and Renovation Services for Knox County Government, (Invitation for Bid 3341);

**Whereas**, Contractor submitted a Bid in accordance with said requested specifications, the response of which is the most responsible and responsive bid meeting specifications accepted by Knox County;

**Whereas**, Contractor agrees and undertakes to provide Miscellaneous Construction and Renovation Services to Knox County, as set forth in the Invitation for Bid, and at the price quoted for said services by Contractor. Further, in accordance with the lawful directions of the Knox County Government, the Contractor agrees in all respects, to be governed by the Invitation for Bid specifications and the Contractor’s response.

**Now, therefore** in consideration of mutual covenants and promises contained herein, the parties hereto wish to enter into this contract to set forth their respective rights and obligations and do mutually agree that;

**Witnesseth:**

**1. Terms of this contract.** This contract commences on the 1st day of February 2023 and ends the 31<sup>st</sup> day of January 2024, unless terminated in conformity with the terms of this contract as contained in paragraphs 7 and 8. Upon the mutual agreement of Knox County and the Contractor, the award may be extended for four (4) additional years, one (1) year at a time. This may result in a total of five (5) years.

**2. Payment.** Knox County shall pay Contractor the amount as agreed upon in Knox County’s Invitation for Bid 3341 for Miscellaneous Construction and Renovation Services as follows:

**See Attachment “B” Contractor’s Written Response to Invitation for Bid 3341**

Pursuant to all payments being subject to the County’s review and approval. The Contractor shall receive, upon the need of the County, written notification to proceed.

**3. Placement of Orders.** Knox County departments and agencies will place orders with the Knox County Procurement Division. Knox County Procurement will issue purchase orders to the Contractor. Only purchase orders issued by Knox County Procurement shall be honored.

**4. Invoicing and reporting requirements.** Contractor shall invoice Knox County upon the successful completion of all aspects of a particular job. Contractor is hereby cautioned that it can take a minimum of 30 days to process invoices.

As several different departments may use this contract, please adhere to the following guidelines:

**For KCSMO mail all invoices to:**

Knox County Schools Maintenance & Operations  
Purchasing Supervisor  
900 East Fifth Avenue  
Knoxville, Tennessee 37917

**For Knox County Departments mail all invoices to:**

The address listed on the Purchase Order for the ordering department.

**5. Pricing and Escalation.** Contractor warrants that the unit pricing stated in Attachment "B" shall remain firm for a period of one (1) year from the first day of the contract period. If the Contractor's price is increased after the first year, Knox County must give written approval before the increase shall become effective. Requests for price adjustments must be submitted at least sixty (60) days in advance of the date the price increase is requested. Justification for the requested adjustment (costs of labor and/or materials) must be accompanied by appropriate documentation. Escalation shall not exceed the increase, if any, in the Consumer Price Index for all Urban Consumers (CPI-U: U.S. City Average, All Items), published by the U.S. Department of Labor, Bureau of Labor Statistics, during the immediately preceding contract year.

**6. Safety.** The successful vendor shall exercise all safety measures associated with the services to be performed under this contract and hereby warrants that all employees working under this contract have been trained in the proper and safe practices of Miscellaneous Construction and Renovation Services and related duties.

**7. Termination.** Knox County may terminate this contract with or without cause, upon written notice of not less than thirty calendar days. Upon termination, County will pay for services satisfactorily completed but not yet invoiced. Contractor shall not perform additional work without the expressed written permission of Knox County. The agencies utilizing this Contract may also terminate their individual participation by written notice.

Should the Contractor fail to provide Miscellaneous Construction and Renovation Services as detailed herein, Knox County will communicate the **problem(s) to the Contractor** verbally and keep a written record as to what the problem(s) are and when the contractor was contacted. **The Contractor shall have 72 hours to rectify the problems.** If the same or other problems persist or reoccur, Knox County may terminate the contract.

**8. Appropriations.** In the event no funds are appropriated by Knox County for Miscellaneous Construction and Renovation Services in any fiscal year or insufficient funds exist to provide the services, then the contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no obligations owed to or by either party.

**9. Independent contractor.** Contractor and Contractor's employees shall serve as independent contractors and County shall not be in any manner responsible for any payment, insurance, or incurred liability.

**10. Compliance with all federal, state, and municipal laws.** Contractor is assumed to be familiar with and agrees to observe and comply with all federal, state, and local laws, statutes, ordinances, and regulations in any manner affecting the provision of Miscellaneous Construction and Renovation Services, and all instructions and prohibitive orders issued regarding this work and shall obtain all necessary permits.

**11. Criminal background check.** Contractor agrees to comply with Tennessee Code Annotated Section 49-5-413. As required under the statute, Contractor will provide fingerprinting and criminal history records checks, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation, for all employees, subcontractor personnel and students that will enter the grounds of any of the schools (previously defined as premises) in performance of the Services in this contract before permitting the employee, subcontractor personnel or student to have contact with students or enter school grounds when students are present. Criminal background checks are the expense of the Contractor. If the employee or subcontractor personnel has previously had a criminal history check in accordance with Tennessee Code Annotated Section 49-5-413, Contractor shall provide a copy of the criminal background check to the Knox County and this will serve as compliance with said requirement.

**12. Severability clause.** If any provision of this contract is declared illegal, void, or unenforceable the remaining provisions shall not be affected but shall remain in force and in effect.

**13. Prohibition against assignment.** Contractor shall not assign this contract to any party, company, partnership, incorporation, or person without prior specific written consent of Knox County.

**14. Jurisdiction.** This Contract shall be governed by the laws of the State of Tennessee both as to interpretation and performance. The Chancery Court and/or the Circuit Court of Knox County, Tennessee, shall have exclusive and concurrent jurisdiction of any disputes, which arise hereunder.

**15. Right to inspect.** Knox County reserves the right to make periodic inspections of the manner and means the services are performed.

**16. Nondiscrimination and non-conflict statements.** Contractor agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this contract, or in the employment practices of Contractor. Contractor shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination.

**17. Books and records.** Contractor shall maintain all books, documents, accounting records and other evidence pertaining to the service under this contract and make such materials available at their offices at all reasonable times during the contract period and for three (3) years from the date of the final payment under the contract for inspection by Knox County or by any other governmental entity or agency participating in the funding of this contract, or any authorized agents thereof; copies of said records to be furnished if requested. Such records shall not include those books, documents and accounting records that represent the Contractor's costs of manufacturing, acquiring or delivering the products and services governed by this contract.

**18. Limitations of liability.** In no event shall Knox County be liable for any indirect, incidental, consequential, special or exemplary damages or lost profits, even if Knox County has been advised of the possibility of such damages.

**19. Contractor shall indemnify, defend, save and hold harmless, Knox County, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the contract by Contractor, its subcontractors, agents or employees or due to any negligent act or occurrence or omission or commission of Contractor, its subcontractors, agent, or employees.**

**20. Delivery.** Contractor shall render Miscellaneous Construction and Renovation Services for Knox County in accordance with the Contractor's schedule and coordinated with Knox County or its designee.

**21. Contract documents.** It is mutually agreed by both parties that the following documents are made part of this contract and are incorporated herein by reference:

- a. Invitation for Bid 3341
- b. Contractor's Written Response to Invitation for Bid 3341

It is agreed that this contract, represents the **entire contract** between the parties and no prior representations, promises, and agreements, oral or otherwise, not embodied herein, shall be of any force or effect.

In witness whereof, the parties hereto have caused this contract to be executed on the day and year first above written.

**KNOX COUNTY BOARD OF EDUCATION**

This Document is approved by the Knox County board of Education on the 9th

Day of February, 2023, as reflected in its minutes, and certified by its Chairperson.

Kristi Kristy  
BOARD CHAIR - Signature

Kristi Kristy  
BOARD CHAIR - Printed Name

Date 2-9-2023

Approved by  
Knox County Board of Education  
2/9/2023 (PK)

**KNOX COUNTY GOVERNMENT**

Glenn Jacobs  
MAYOR - Signature

Glenn Jacobs  
MAYOR - Printed Name

Date 2/14/23

**KNOX COUNTY LAW DIRECTOR**

CONTRACT #: 23-024 (d)  
APPROVED AS TO LEGAL FORM

KNOX COUNTY, TENNESSEE

Gary Dupler  
Law Director's Office - Signature

Gary Dupler  
Law Director's Office - Printed Name

Date 1/25/2023

**SKILLED SERVICES, LLC**

R  
AUTHORIZED SIGNATURE

ROBERT SMITH  
PRINTED NAME

DATE 2-22-2023



**SKILLED SERVICES**

7800 HITT AVE  
KNOXVILLE, TN 37917  
PHONE: 615.557.7807  
WEB: [www.skilled.com](http://www.skilled.com)  
EMAIL: [info@skilled.com](mailto:info@skilled.com)

**PRELIMINARY**  
NOT FOR CONSTRUCTION

OAK RIDGE SCHOOLS  
The United States

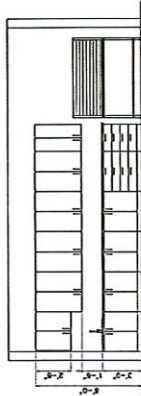
ROBERTSVILLE CTE

September 26, 2023

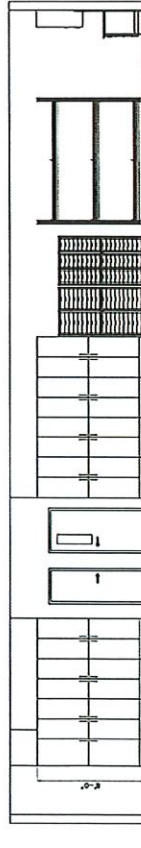
VARIES

R.D.L.

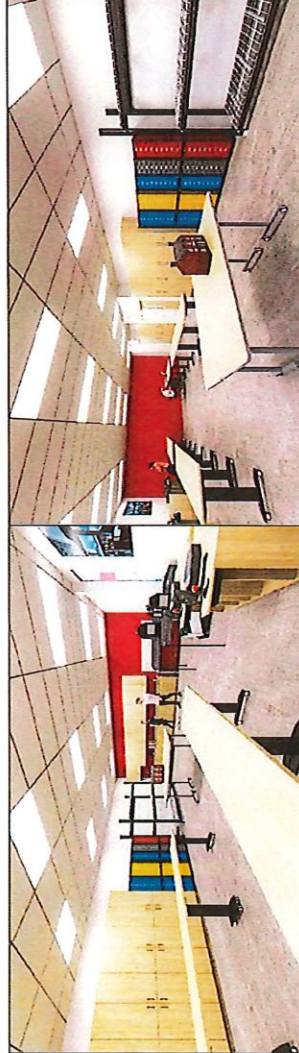
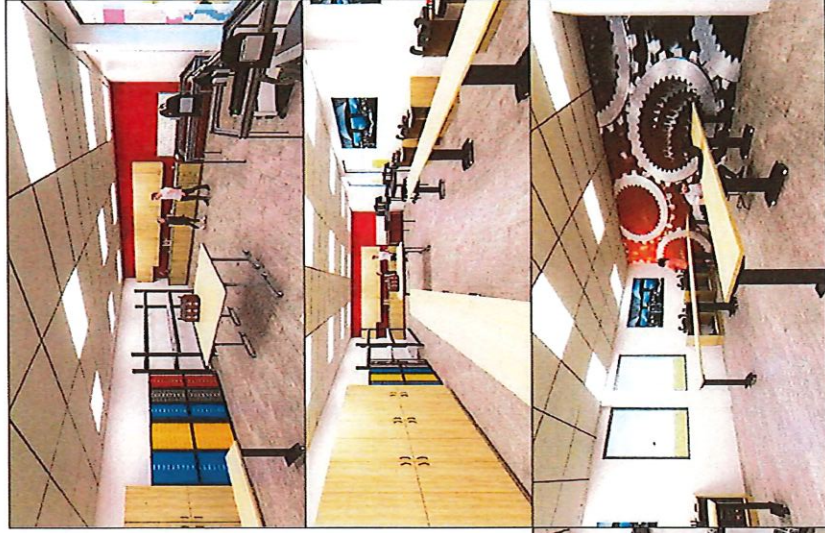
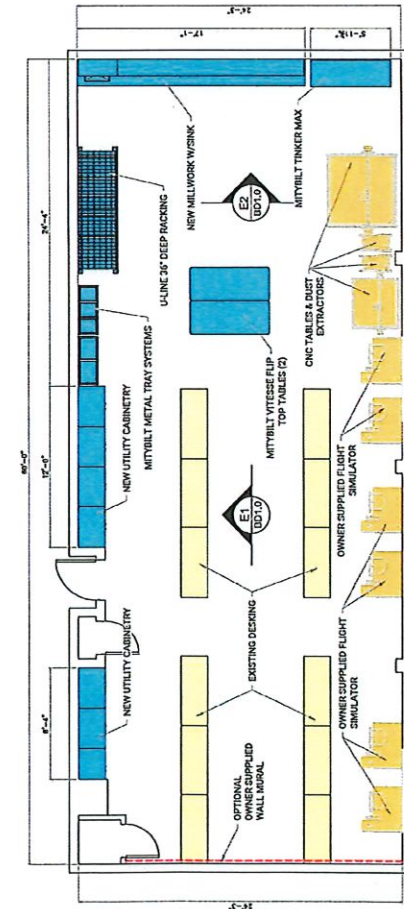
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E1 ELEVATION OF CABINETS  
SCALE: 3/8" = 1'-0"



E2 ELEVATION OF CABINETS  
SCALE: 3/8" = 1'-0"



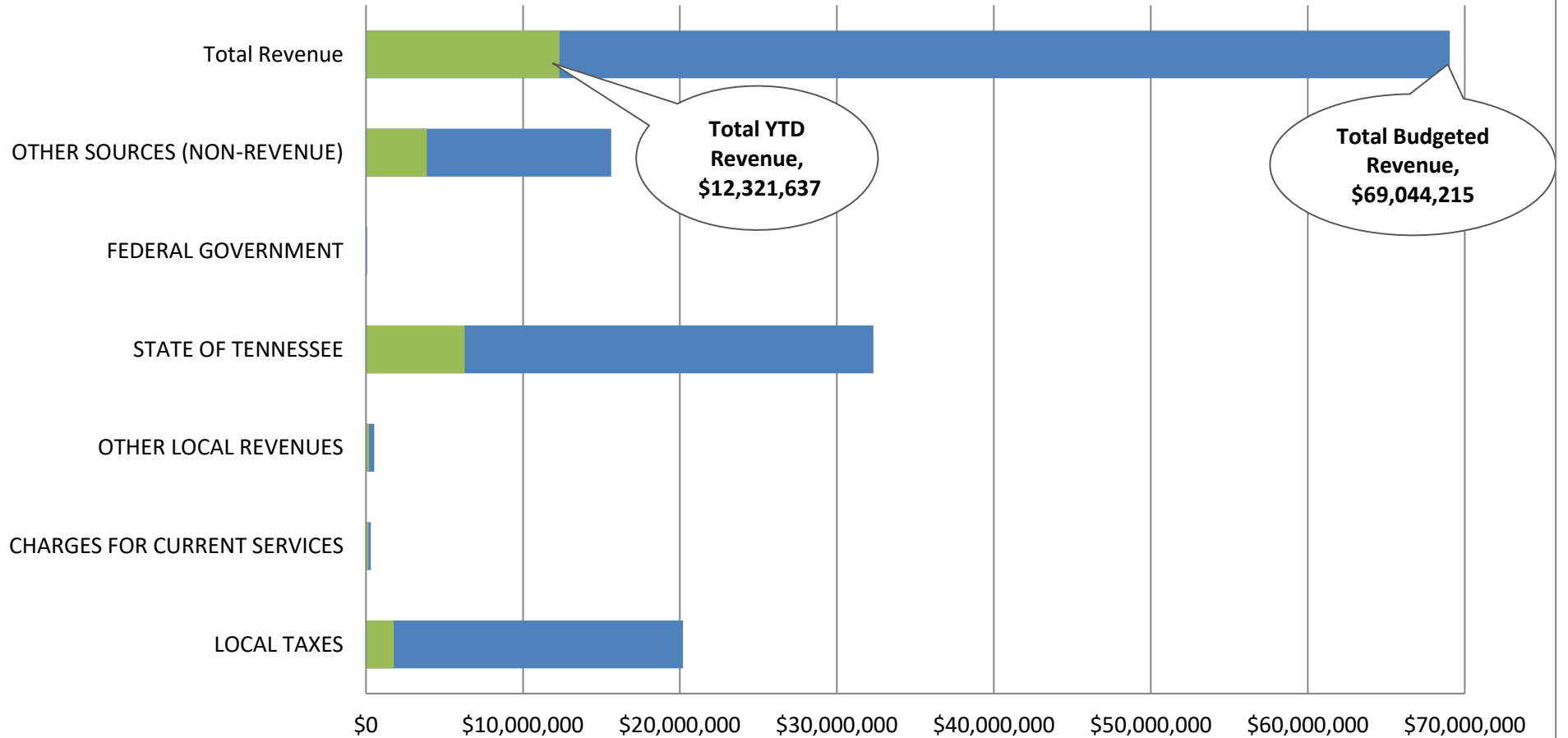
Acct	Acct	2023-24 FYTD Budget	September 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
40110	Current Property Tax	12,993,941.00	73,246.54	141,806.21	1.09%	12,852,134.79		12,852,134.79
40210	Local Option Sales Tax	7,200,000.00	760,122.26	1,631,533.17	22.66%	5,568,466.83		5,568,466.83
40275	Mixed Drink Tax	125.00	89.40	89.40	71.52%	35.60		35.60
40280	Mineral Severance Tax	125.00				125.00		125.00
43511	Tuition - Regular Day Students	300,000.00	12,422.20	160,703.79	53.57%	139,296.21		139,296.21
43513	Tuition - Summer School			150.00		-150.00		-150.00
43533	Transportation Fees	3,000.00	550.00	550.00	18.33%	2,450.00		2,450.00
44110	Interest Earned	220,000.00	52,931.92	167,136.32	75.97%	52,863.68		52,863.68
44120	Lease/Rentals	10,000.00	410.00	1,875.00	18.75%	8,125.00		8,125.00
44170	Miscellaneous Refunds	3,000.00				3,000.00		3,000.00
44530	Sale of Equipment	20,000.00		5,702.51	28.51%	14,297.49		14,297.49
44570	Contributions & Gifts	212,909.00				212,909.00		212,909.00
44990	Other Local Revenues	62,000.00	10,271.50	21,042.13	33.94%	40,957.87		40,957.87
46510	TN Investment in Student Achv	30,250,000.00	3,026,523.40	6,053,046.80	20.01%	24,196,953.20		24,196,953.20
46515	Early Childhood Education	455,414.20	33,811.04	33,811.04	7.42%	421,603.16		421,603.16
46610	Career Ladder Program	84,600.00				84,600.00		84,600.00
46790	Other Vocational	1,191,172.15	196,960.97	196,960.97	16.54%	994,211.18		994,211.18
46980	Other State Grants	291,676.80				291,676.80		291,676.80
46990	Other State Revenues	45,189.00				45,189.00		45,189.00
47630	Public Law 874 - Maint/Operat.		23,692.00	23,692.00		-23,692.00		-23,692.00
47640	ROTC Reimbursement	79,600.00	9,511.59	9,511.59	11.95%	70,088.41		70,088.41
49700	Insurance Recovery	2,500.00	535.00	535.00	21.40%	1,965.00		1,965.00
49800	Transfers In	125,000.00				125,000.00		125,000.00
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	3,873,490.74	25.00%	11,620,472.26		11,620,472.26
-----	Revenue	69,044,215.15	5,492,241.40	12,321,636.67	17.85%	56,722,578.48		56,722,578.48
=====								
71100	Regular Instruction Prgm	30,646,124.00	2,494,454.60	5,186,490.45	16.92%	25,459,633.55	283,139.33	25,176,494.22
71150	Alternative Instruction Prgm	970,766.00	77,402.20	145,775.04	15.02%	824,990.96	334.35	824,656.61
71200	Special Education Prgm	5,288,964.00	454,174.43	838,513.21	15.85%	4,450,450.79	9,221.90	4,441,228.89
71300	Career/Technical Education Prg	2,881,892.15	435,146.50	612,159.43	21.24%	2,269,732.72	106,599.25	2,163,133.47
71900	Contingency	677,668.37				677,668.37		677,668.37
72120	Health Services	738,520.00	65,859.52	133,682.63	18.10%	604,837.37	257.09	604,580.28
72130	Other Student Support	2,158,257.00	189,334.61	422,421.09	19.57%	1,735,835.91	46,932.93	1,688,902.98
72210	Regular Inst. Support	4,206,488.00	351,527.93	834,048.06	19.83%	3,372,439.94	54,208.47	3,318,231.47
72220	Special Education Support	885,352.00	81,077.47	191,415.67	21.62%	693,936.33	83,634.47	610,301.86
72230	Career & Technical Prg Support	258,348.00	18,264.81	58,990.65	22.83%	199,357.35	236.91	199,120.44
72250	Technology Services	3,178,119.96	330,448.13	779,472.07	24.53%	2,398,647.89	65,979.54	2,332,668.35
72260	ADULT PROGRAMS		1,743.35	4,108.37		-4,108.37		-4,108.37

Acct	Acct	2023-24 FYTD Budget	September 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	2023-24 Encumbered Amount	Unencumbered Budget Remaining
72290	Communications	215,578.00	10,874.85	29,534.19	13.70%	186,043.81	1,582.03	184,461.78
72310	Board of Education	1,183,507.00	55,659.07	407,142.73	34.40%	776,364.27	9,597.53	766,766.74
72320	Director of Schools	408,770.00	31,381.38	104,263.07	25.51%	304,506.93	6,489.08	298,017.85
72410	Office of the Principal	4,390,188.00	381,700.04	1,059,768.50	24.14%	3,330,419.50	9,295.46	3,321,124.04
72510	Fiscal Services	1,029,454.00	78,690.37	278,540.41	27.06%	750,913.59	3,764.80	747,148.79
72520	Human Resources/ Personnel	478,093.00	41,863.20	135,613.79	28.37%	342,479.21	10,611.81	331,867.40
72610	Operation of Plant	4,880,262.00	368,510.56	1,187,437.03	24.33%	3,692,824.97	60,468.92	3,632,356.05
72620	Maintenance of Plant	2,470,960.17	153,859.40	538,678.72	21.80%	1,932,281.45	313,739.47	1,618,541.98
72710	Transportation	1,978,790.00	20,932.66	154,325.81	7.80%	1,824,464.19		1,824,464.19
73400	Early Childhood Education	455,414.20	36,572.90	70,451.54	15.47%	384,962.66		384,962.66
73401	Pre-K General Fund	814,892.00	58,798.83	145,779.23	17.89%	669,112.77	4,238.58	664,874.19
76100	Regular Capital Outlay	2,558,454.30	90,451.30	705,792.92	27.59%	1,852,661.38	836,545.94	1,016,115.44
82130	Education Principal on Debt	6,843.00				6,843.00		6,843.00
82230	Education Interest on Debt	157.00				157.00		157.00
99100	Transfers Out	122,471.00				122,471.00		122,471.00
-----	Expense	72,884,333.15	5,828,728.11	14,024,404.61	19.24%	58,859,928.54	1,906,877.86	56,953,050.68
-----	General Purpose School Fund	-3,840,118.00	-336,486.71	-1,702,767.94	18.56%	-2,137,350.06	-1,906,877.86	-230,472.20
	Grand Revenue Totals	69,044,215.15	5,492,241.40	12,321,636.67	17.85%	56,722,578.48		56,722,578.48
	Grand Expense Totals	72,884,333.15	5,828,728.11	14,024,404.61	19.24%	58,859,928.54	1,906,877.86	56,953,050.68
	Grand Totals	3,840,118.00	336,486.71	1,702,767.94	44.34%	2,137,350.06	1,906,877.86	230,472.20
		Loss	Loss	Loss		Loss	Loss	Loss

Number of Accounts: 1262

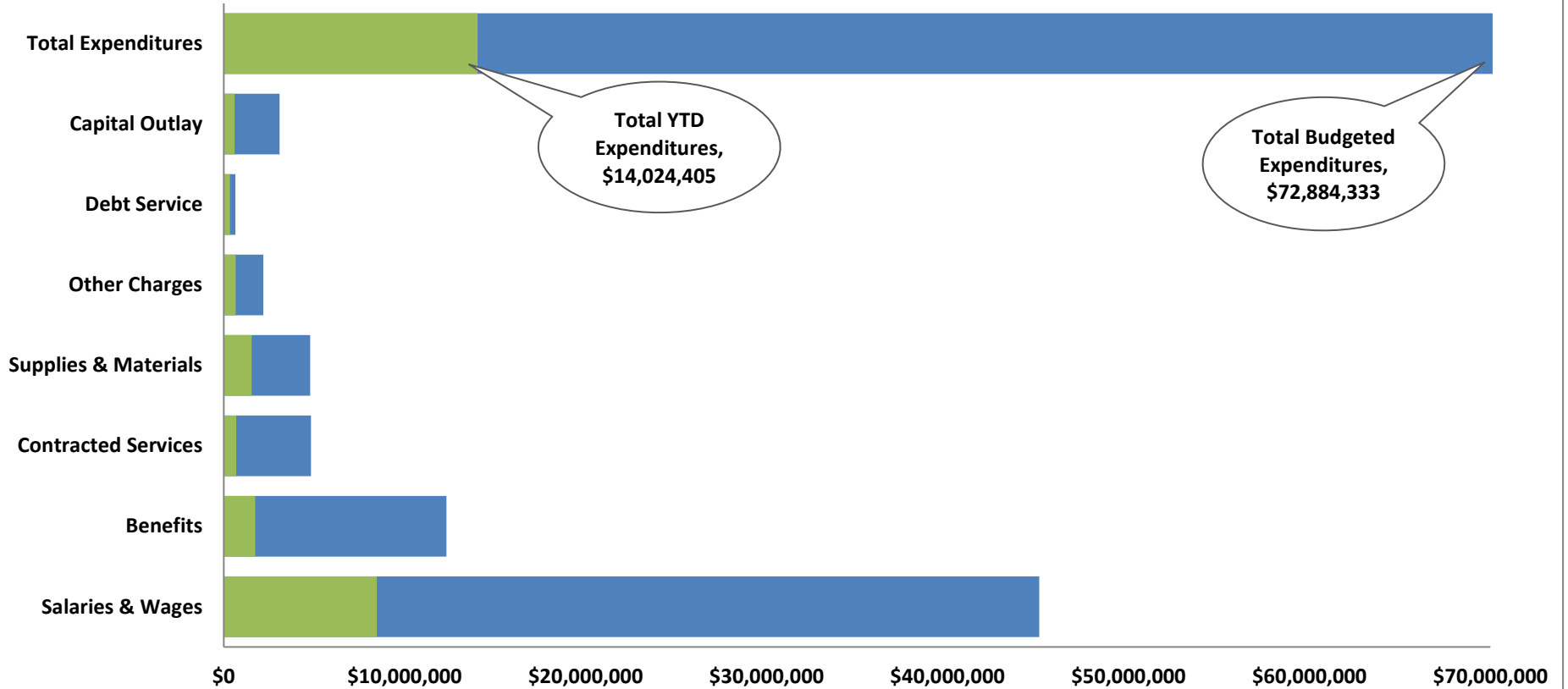
\*\*\*\*\* End of report \*\*\*\*\*

## General Fund Revenue Budget to Actual Summary - September, 2023



	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
<b>Percent of Budget</b>	8.78%	53.27%	37.08%	19.44%	41.71%	24.80%	17.85%
<b>Year-To-Date</b>	1,773,428.78	161,403.79	195,755.96	6,283,818.81	33,203.59	3,874,025.74	\$12,321,637
<b>FYTD Budget</b>	20,194,191.00	303,000.00	527,909.00	32,318,052.15	79,600.00	15,621,463.00	\$69,044,215

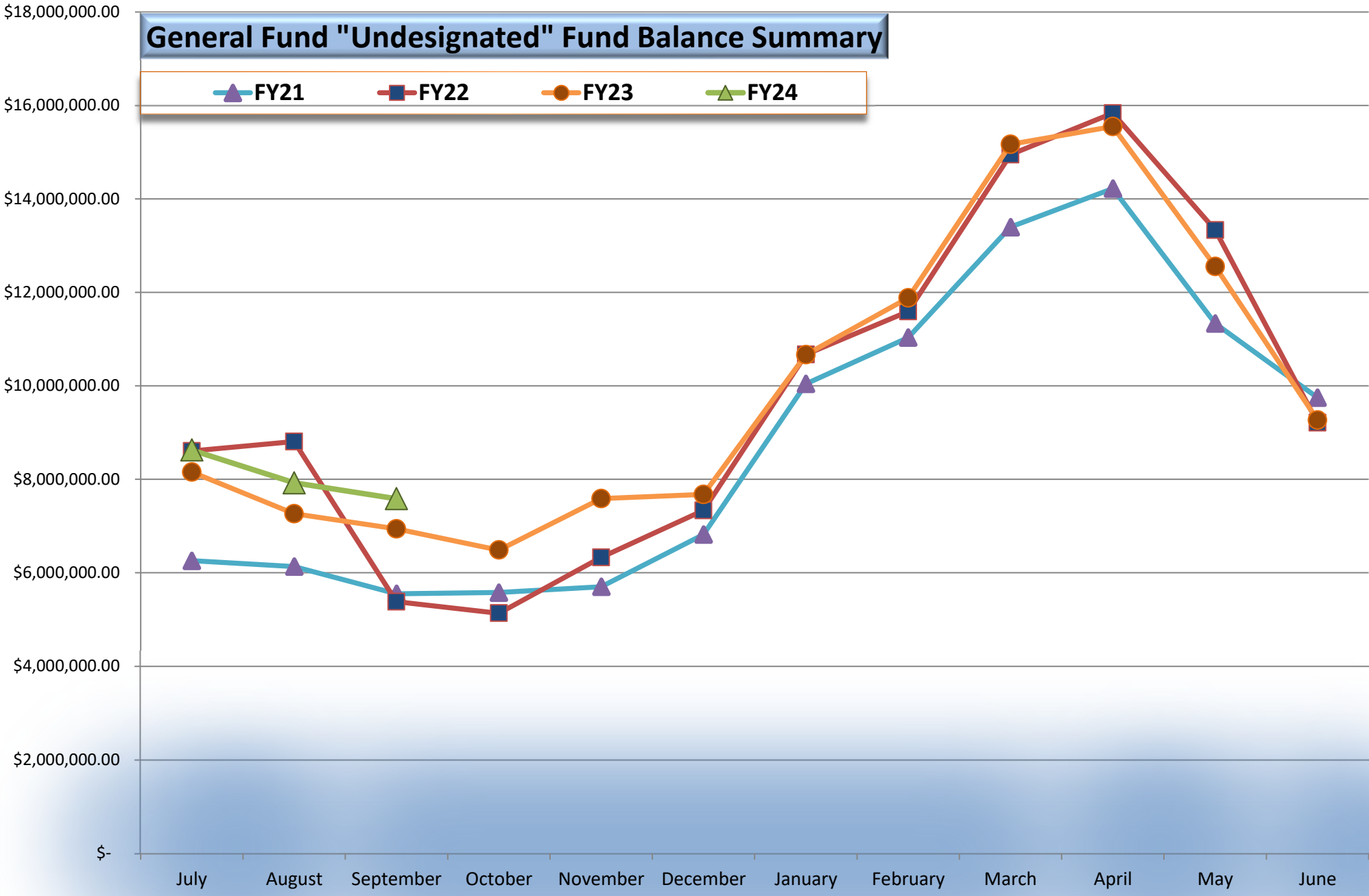
## General Fund Expenditure Budget to Actual Summary by Object September, 2023



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	Total Expenditures
<b>■ FYTD %</b>	18.76%	14.14%	14.26%	32.18%	31.77%	54.33%	19.3%	19.24%
<b>■ FYTD Activity</b>	8,453,933.55	1,739,879.84	687,691.93	1,538,415.24	660,601.56	350,000.00	593,882.49	\$14,024,405
<b>■ FYTD Revised Bdg</b>	45,070,732.62	12,303,121.58	4,821,238.00	4,780,773.00	2,187,293.37	644,205.00	3,076,969.58	\$72,884,333

# General Fund "Undesignated" Fund Balance Summary

FY21 FY22 FY23 FY24



Acct	Acct	2023-24 FYTD Budget	September 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
142	School Federal Projects							
R	Revenue							
47131	Vocational Program Improvement	125,299.54		15,111.59	12.06%	110,187.95		110,187.95
47141	Title I	1,095,809.00	63,321.85	67,592.35	6.17%	1,028,216.65		1,028,216.65
47143	Special Education Grants	1,120,008.00	89,060.53	93,922.85	8.39%	1,026,085.15		1,026,085.15
47145	Special Ed Pre-School Grants	35,500.00	2,840.96	2,840.96	8.00%	32,659.04		32,659.04
47146	English Lang Acq Grants	27,605.00				27,605.00		27,605.00
47147	Title IV Part B, 21st Century	152,625.00				152,625.00		152,625.00
47189	Title II	191,690.00	2,275.92	3,413.88	1.78%	188,276.12		188,276.12
47307	COVID-19 Grant B	73,250.00				73,250.00		73,250.00
47310	COVID-19 Grant E	14,883.63				14,883.63		14,883.63
47401	ESSER 3.0	280,147.28	738,837.77	738,837.77	263.73%	-458,690.49		-458,690.49
47404	ARP Homeless Grant	45,518.53				45,518.53		45,518.53
47590	Other Federal Through State	501,621.02	14,446.73	14,446.73	2.88%	487,174.29		487,174.29
47710	Public Safety Prtnrshp & Comm	373,217.00	176,596.89	176,596.89	47.32%	196,620.11		196,620.11
47990	Other Direct Fedral Revenue	1,050,440.00	82,002.27	119,359.74	11.36%	931,080.26		931,080.26
-----	Revenue	5,087,614.00	1,169,382.92	1,232,122.76	24.22%	3,855,491.24		3,855,491.24
E	Expense							
71100	Regular Instruction Prgm	700,390.00	67,877.13	787,565.98	112.45%	-87,175.98	32,897.77	-120,073.75
71200	Special Education Prgm	1,022,957.00	87,292.90	161,403.50	15.78%	861,553.50		861,553.50
71300	Career/Technical Education Prg	63,947.12	6,048.78	24,493.44	38.30%	39,453.68	14,910.00	24,543.68
71900	Contingency	572,524.83				572,524.83		572,524.83
72120	Health Services	5,800.00		8,194.00	141.28%	-2,394.00		-2,394.00
72130	Other Student Support	118,735.53	63,223.24	77,337.55	65.13%	41,397.98	690,662.35	-649,264.37
72210	Regular Inst. Support	554,307.05	58,046.54	153,621.76	27.71%	400,685.29	85,799.00	314,886.29
72220	Special Education Support	324,177.00	28,286.71	58,288.31	17.98%	265,888.69		265,888.69
72230	Career & Technical Prg Support	4,000.00	44.48	578.17	14.45%	3,421.83	90.98	3,330.85
72250	Technology Services		1,400.00	1,400.00		-1,400.00	3,024.00	-4,424.00
72710	Transportation	19,382.23				19,382.23		19,382.23
73100	Food Service						1,000.00	-1,000.00
73300	Community Services	1,194,092.22	95,201.51	240,678.54	20.16%	953,413.68	19,171.69	934,241.99
76100	Regular Capital Outlay	373,217.00	11,715.45	188,312.34	50.46%	184,904.66	184,904.66	
99100	Transfers Out	134,084.02				134,084.02		134,084.02
-----	Expense	5,087,614.00	419,136.74	1,701,873.59	33.45%	3,385,740.41	1,032,460.45	2,353,279.96



Acct	Acct	2023-24 FYTD Budget	September 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	35,000.00	1,750.00	2,250.00	6.43%	32,750.00		32,750.00
49800	Transfers In	120,021.00				120,021.00		120,021.00
-----	Revenue	155,021.00	1,750.00	2,250.00	1.45%	152,771.00		152,771.00
E	Expense							
73300	Community Services	155,021.00	10,528.30	26,445.01	17.06%	128,575.99	966.15	127,609.84
-----	Expense	155,021.00	10,528.30	26,445.01	17.06%	128,575.99	966.15	127,609.84
-----	Other Education Funds		-8,778.30	-24,195.01	9.26%	24,195.01	-966.15	25,161.16
=====								
146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	446,100.00	59,697.00	156,249.51	35.03%	289,850.49		289,850.49
-----	Revenue	446,100.00	59,697.00	156,249.51	35.03%	289,850.49		289,850.49
E	Expense							
73300	Community Services	438,337.00	34,258.10	86,798.91	19.80%	351,538.09	3,830.68	347,707.41
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	448,337.00	34,258.10	86,798.91	19.36%	361,538.09	3,830.68	357,707.41
-----	Extended School Program	-2,237.00	25,438.90	69,450.60	27.17%	-71,687.60	-3,830.68	-67,856.92
=====								

Acct	Acct	2023-24 FYTD Budget	September 2023-24 Monthly Activity	2023-24 Year-To-Date	2023-24 Percent of Budget	2023-24 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
	Grand Revenue Totals	8,193,029.00	1,379,718.59	1,793,379.77	21.89%	6,399,649.23		6,399,649.23
	Grand Expense Totals	8,695,266.00	635,270.01	2,061,755.90	23.71%	6,633,510.10	1,057,526.68	5,575,983.42
	Grand Totals	502,237.00	744,448.58	268,376.13	53.44%	233,860.87	1,057,526.68	823,665.81
		Loss	Profit	Loss		Loss	Loss	Profit

Number of Accounts: 366

\*\*\*\*\* End of report \*\*\*\*\*

## Combined Fund Balance and YTD Operating Statement Summary

**September, 2023**

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
<b>Beginning Fund Balance July 1, 2023</b>	16,158,657.76	0.00	2,070,826.26	29,790.62	223,533.17
Plus YTD Revenue per books 9/30/23	12,321,636.67	1,232,122.76	402,757.50	2,250.00	156,249.51
Less YTD Expenditures per books 9/30/23	(14,024,404.61)	(1,701,873.59)	(246,638.39)	(26,445.01)	(86,798.91)
<b>Revenues Over (Under) Expenditures as of 9/30/23</b>	<b>(1,702,767.94)</b>	<b>(469,750.83)</b>	<b>156,119.11</b>	<b>(24,195.01)</b>	<b>69,450.60</b>
<b>Ending Fund Balance per books as of 9/30/23</b>	<b>14,455,889.82</b>	<b>(469,750.83)</b>	<b>2,226,945.37</b>	<b>5,595.61</b>	<b>292,983.77</b>

### Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue	\$ -		\$ 56,144.27		
Inventory					
Restricted for Career Ladder Program	-942.34				
Restricted for Operation of Non-Instructional Services (CCI)	16,200.00		1,670,801.10		292,983.77
Committed for Other Purposes (Vehicles- ERR Fund)	0.00				
Committed for Other Purposes (Device Replacement)	3,000,000.00				
Assigned for Instruction- Coordinated School Health	1,548.08				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	4,048.73				
Assigned for Instruction (APSI-ORHS)	8,524.41				
Assigned for Support Services FRC Local Funds (56)				5,595.61	
Nonspendable-Prepaid Expenditures					
<b>Assigned to Balance FY24 Budget</b>	<b>3,840,118.00</b>	<b>0.00</b>	<b>500,000.00</b>		
<b>Unassigned Fund Balance 9/30/23</b>	<b>\$ 7,586,392.94</b>	<b>-469,750.83</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Fund Balance 9/30/23</b>	<b>14,455,889.82</b>	<b>\$ (469,750.83)</b>	<b>\$ 2,226,945.37</b>	<b>\$ 5,595.61</b>	<b>\$ 292,983.77</b>

**Oak Ridge Schools**

**2nd Attendance Period**

**October 9, 2023**

These numbers reflect the **2023-2024** Skyward Student Management System (Entity) active student enrollment count as of **October 9, 2023**.

The total includes **28** private school and home-schooled students receiving Special Ed services.



# Oak Ridge Schools

## Enrollment Entity Counts 2nd RP 2023-24

October 9, 2023

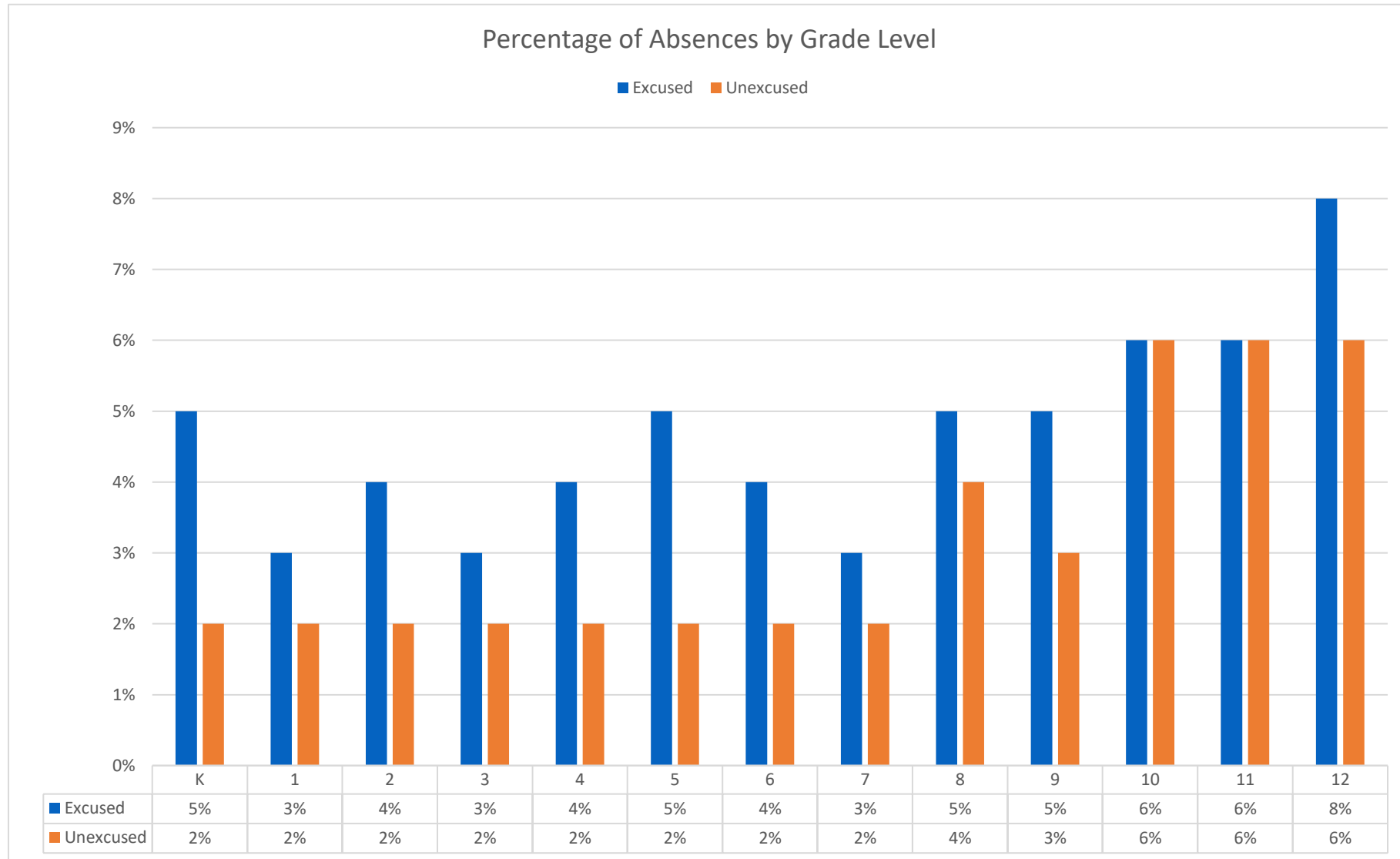
School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2023-24	Previous 1st RP 2023-24	Diff
Preschool	103	124														227	223	4
Glenwood			74	82	74	58	77									365	364	1
Linden			105	102	104	97	117									525	524	1
Willow Brook			92	75	86	83	78									414	419	-5
Woodland			77	80	99	98	94									448	444	4
JMS								163	182	160	203					707	702	5
RMS								193	170	180	202					745	752	-7
ORHS												412	416	393	384	1606	1604	2
<b>Enrollment 2023-24</b>	<b>103</b>	<b>124</b>	<b>348</b>	<b>339</b>	<b>363</b>	<b>336</b>	<b>366</b>	<b>356</b>	<b>352</b>	<b>340</b>	<b>405</b>	<b>412</b>	<b>416</b>	<b>393</b>	<b>384</b>	<b>5037</b>	<b>5032</b>	<b>5</b>
Prev. 1st RP 2023-24	93	130	347	341	364	332	367	360	348	339	407	412	413	392	387	5032		
Difference	10	-6	1	-2	-1	4	-1	-4	4	1	-2	0	3	1	-3	5		

This report compares the 2023-24 2nd RP period enrollment with the 2023-24 1st RP period.



# Attendance Graphs

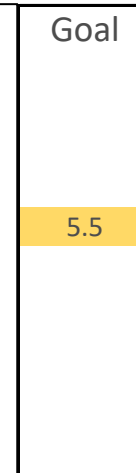
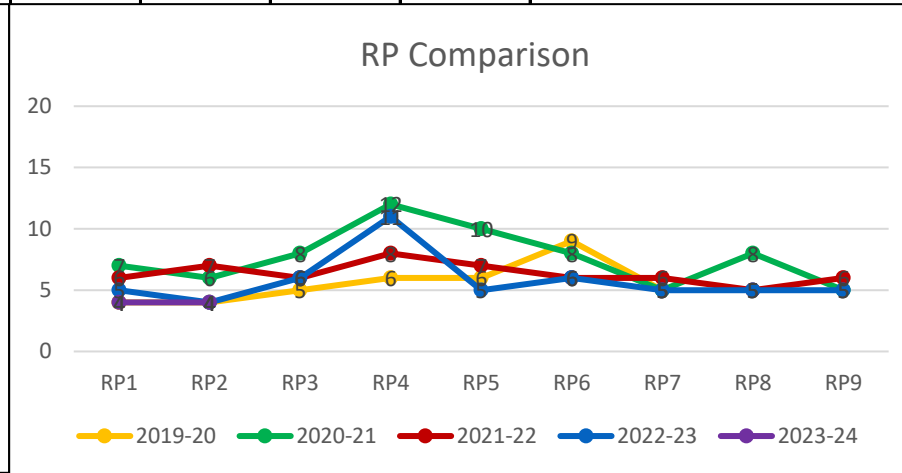
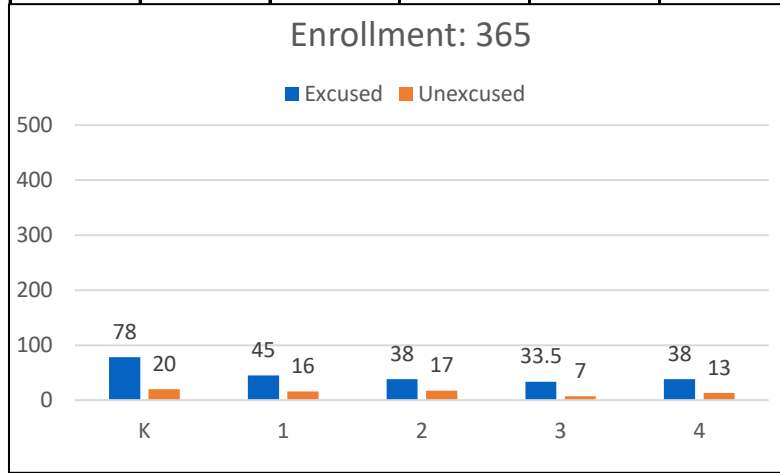
The graphs below display excused and unexcused absence totals, entity counts, and attendance percentages by grade and reporting period. The data was compiled using information from attendance detail and summary reports and entity counts reports.  
Reporting Period 2: 8/21/2023-9/18/2023



\* Percentages have been rounded to the nearest whole number.

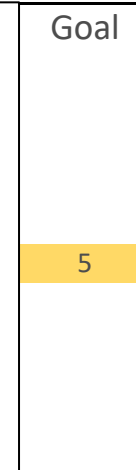
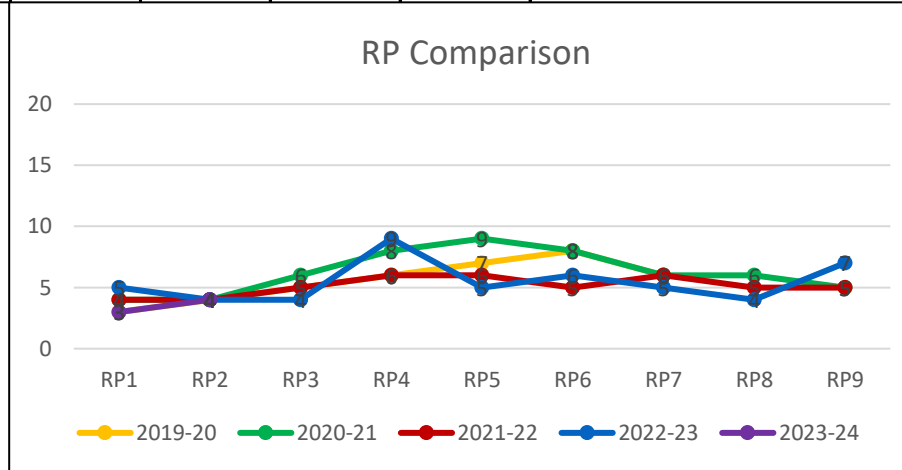
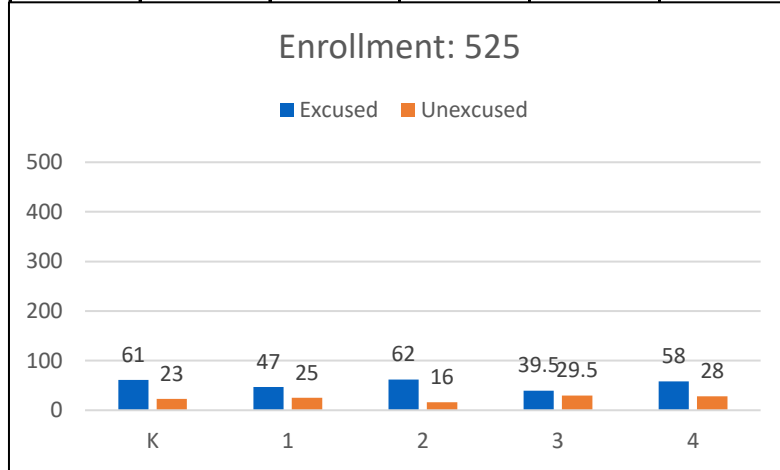
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6%	RP6: 8.8%	RP7: 4.9%	Covid-19	Covid-19
2020-21	RP1: 7.3%	RP2: 5.8%	RP3: 8.1%	RP4: 11.6%	RP5: 9.9%	RP6: 7.5%	RP7: 5.3%	RP8: 8%	RP9: 5.4%
2021-22	RP1: 6.3%	RP2: 6.7%	RP3: 6.3%	RP4: 7.7%	RP5: 6.9%	RP6: 5.8%	RP7: 6.3%	RP8: 8%	RP9: 5.9%
2022-23	RP1: 4.9%	RP2: 4.4%	RP3: 5.5%	RP4: 11%	RP5: 4.7%	RP6: 6.1%	RP7: 4.8%	RP8: 4.9%	RP9: 4.9%
2023-24	RP1: 4.3%	RP2: 4.2%							

# Glenwood



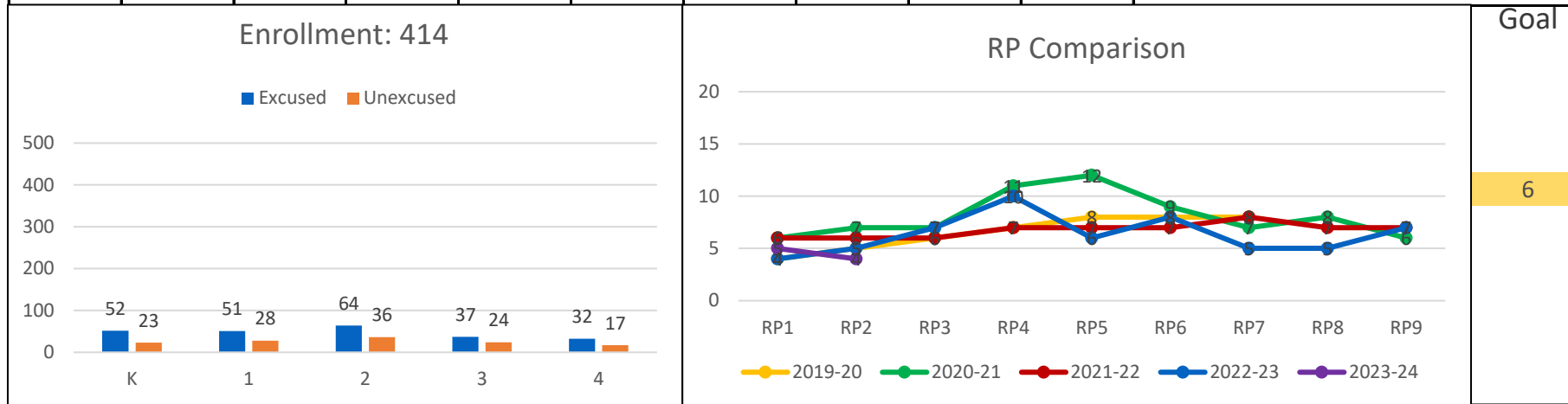
2019-20	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.8%	RP6: 7.7%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 4.3%	RP2: 4.3%	RP3: 6.1%	RP4: 7.7%	RP5: 9.1%	RP6: 7.9%	RP7: 6.2%	RP8: 5.6%	RP9: 5.3%
2021-22	RP1: 4.4%	RP2: 4.2%	RP3: 4.8%	RP4: 6.4%	RP5: 5.8%	RP6: 4.6%	RP7: 5.5%	RP8: 5.4%	RP9: 5%
2022-23	RP1: 3.2%	RP2: 4%	RP3: 4.4%	RP4: 8.9%	RP5: 5.4%	RP6: 5.8%	RP7: 4.5%	RP8: 4.1%	RP9: 7.1%
2023-24	RP1: 3.3%	RP2: 3.7%							

# Linden



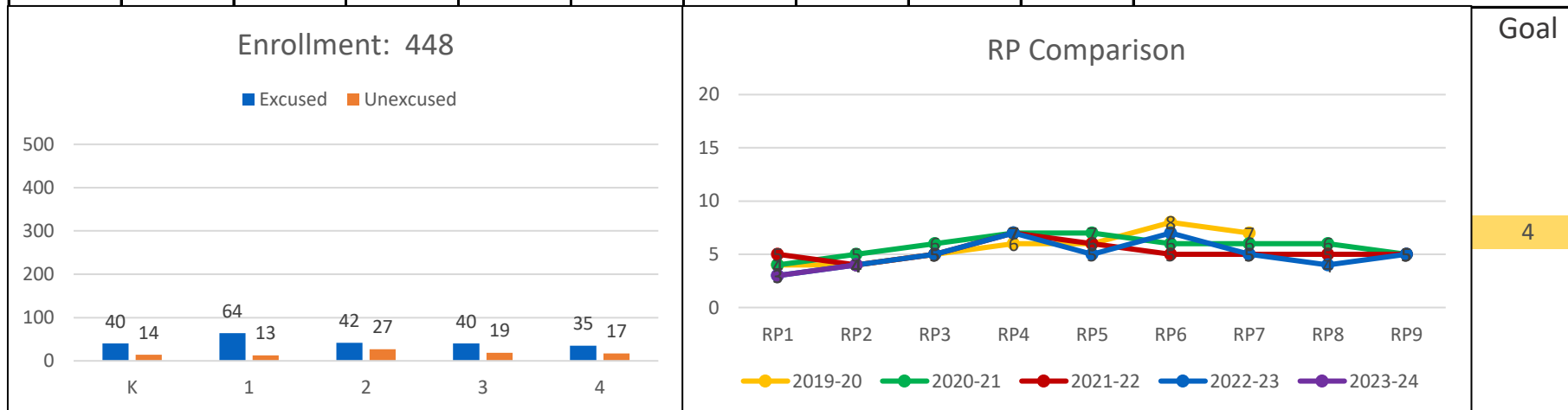
2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.6%	RP5: 7.8%	RP6: 8.4%	RP7: 7.5%	Covid-19	Covid-19
2020-21	RP1: 6.1%	RP2: 7.1%	RP3: 7.3%	RP4: 11%	RP5: 11.7%	RP6: 8.9%	RP7: 6.9%	RP8: 7.5%	RP9: 6.4%
2021-22	RP1: 6.1%	RP2: 6%	RP3: 6.4%	RP4: 6.9%	RP5: 6.6%	RP6: 6.5%	RP7: 8%	RP8: 6.6%	RP9: 7.4%
2022-23	RP1: 3.6%	RP2: 4.7%	RP3: 7%	RP4: 10%	RP5: 6.4%	RP6: 8.1%	RP7: 5.3%	RP8: 5.3%	RP9: 6.9%
2023-24	RP1: 4.9%	RP2: 4.4%							

# Willow Brook



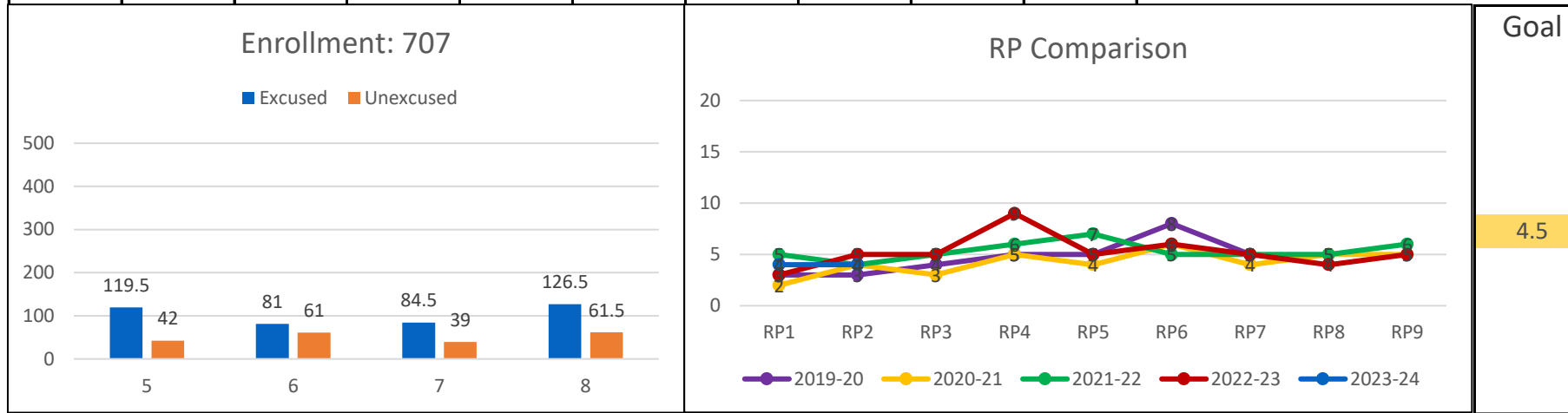
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.2%	RP6: 8.4%	RP7: 6.6%	Covid-19	Covid-19
2020-21	RP1: 4.1%	RP2: 4.9%	RP3: 6.2%	RP4: 7.1%	RP5: 7.1%	RP6: 5.9%	RP7: 5.5%	RP8: 5.9%	RP9: 5.3%
2021-22	RP1: 4.5%	RP2: 4.1%	RP3: 4.8%	RP4: 6.7%	RP5: 5.9%	RP6: 5%	RP7: 4.7%	RP8: 4.5%	RP9: 5.2%
2022-23	RP1: 2.6%	RP2: 3.7%	RP3: 5.2%	RP4: 6.6%	RP5: 4.5%	RP6: 6.7%	RP7: 5.4%	RP8: 3.7%	RP9: 4.9%
2023-24	RP1: 3.1%	RP2: 3.5%							

# Woodland



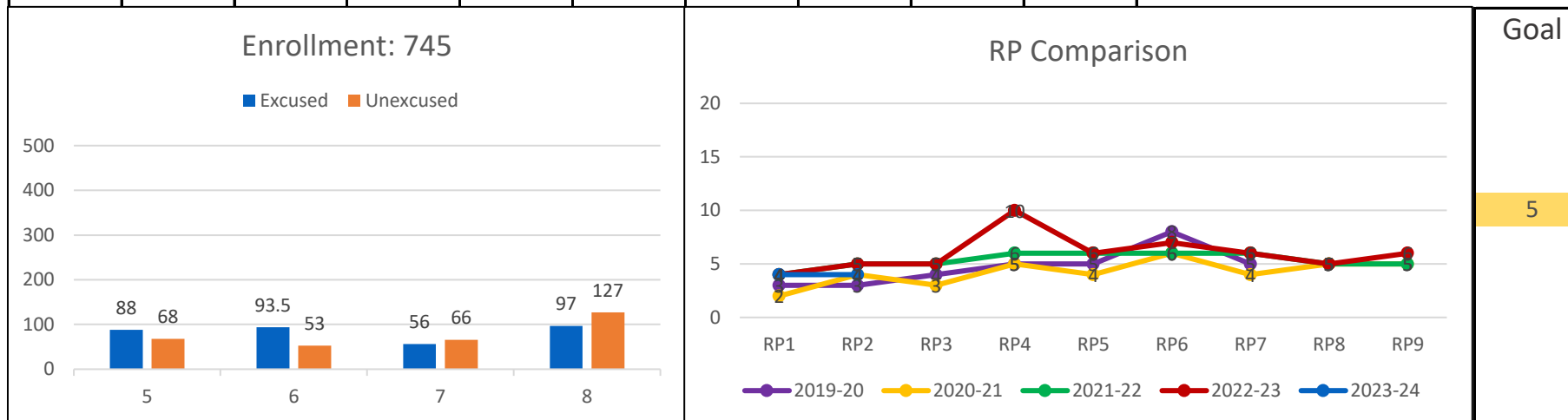
2019-20	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 4.9%	RP6: 8.4%	RP7: 5.2%	Covid-19	Covid-19
2020-21	RP1: 2.2%	RP2: 4.1%	RP3: 3.4%	RP4: 4.5%	RP5: 3.8%	RP6: 5.7%	RP7: 3.7%	RP8: 5.1%	RP9: 4.7%
2021-22	RP1: 5.1%	RP2: 4.2%	RP3: 4.9%	RP4: 5.9%	RP5: 6.8%	RP6: 5.4%	RP7: 5.3%	RP8: 4.9%	RP9: 6.1%
2022-23	RP1: 3.1%	RP2: 4.6%	RP3: 5%	RP4: 8.7%	RP5: 4.7%	RP6: 5.5%	RP7: 5.1%	RP8: 4.3%	RP9: 5.3%
2023-24	RP1: 3.8%	RP2: 4.4%							

# Jefferson



2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.7%	RP5: 5.6%	RP6: 7.9%	RP7: 5.7%	Covid-19	Covid-19
2020-21	RP1: 2%	RP2: 2.3%	RP3: 3.4%	RP4: 4%	RP5: 2.7%	RP6: 3.3%	RP7: 2.8%	RP8: 5.6%	RP9: 5.1%
2021-22	RP1: 4.2%	RP2: 4.7%	RP3: 5.4%	RP4: 5.8%	RP5: 5.9%	RP6: 5.5%	RP7: 5.6%	RP8: 5%	RP9: 5.3%
2022-23	RP1: 4.4%	RP2: 4.5%	RP3: 5.4%	RP4: 9.7%	RP5: 6.1%	RP6: 6.8%	RP7: 5.5%	RP8: 4.8%	RP9: 5.8%
2023-24	RP1: 3.9%	RP2: 4.2%							

# Robertsville



2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.2%	RP5: 6.4%	RP6: 7.6%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 3.6%	RP2: 4.6%	RP3: 5.5%	RP4: 9.9%	RP5: 6.8%	RP6: 3.8%	RP7: 5.8%	RP8: 7.1%	RP9: 5.1%
2021-22	RP1: 7.2%	RP2: 6.2%	RP3: 6.9%	RP4: 7.3%	RP5: 9.2%	RP6: 8.2%	RP7: 7%	RP8: 8.2%	RP9: 6%
2022-23	RP1: 6%	RP2: 6.3%	RP3: 6.6%	RP4: 9.8%	RP5: 6.6%	RP6: 8.7%	RP7: 6.5%	RP8: 8.2%	RP9: 6.3%
2023-24	RP1: 5.8%	RP2: 6.4%							

# ORHS

