

# **Regular Board of Education Meeting**

November 23, 2020 6:00 PM

Robert J. Smallridge School Administration Building

## **I. Call to Order**

## **II. Pledge of Allegiance**

## **III. Approval of Agenda**

## **IV. Special Reports/Presentations**

A. Good News

## **V. Public Forum**

## **VI. Consent Agenda**

A. Board Minutes: 10-26-20

## **VII. Items for Action**

A. Election of Board Chairman

B. Election of Vice Chairman

C. District Capacity Study

D. Board Policy 6.3041 Title IX and Sexual Harassment - Second Reading

E. 2020 Head Start Self-Assessment

F. FY21 Budget Transfer #2 - First Reading

## **VIII. Items for Information**

A. ORHS Registration Timeline

B. Board of Education Self-Evaluation

C. Attendance and Enrollment Reports

D. Financial Report

## **IX. Items for Discussion**

## **X. Old Business**

## **XI. New Business**

## **XII. Communications**

## **XIII. Adjournment**

# OAK RIDGE SCHOOLS

## FACILITY AND CAPACITY STUDY UPDATE

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**November 4, 2020**

# REQUIRED TASKS

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- Update original facility study
- Determine existing capacity of schools and system
- Assess potential growth and impact on capacity



# FACILITY STUDY TASKS

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- Program Development
- Update Site and Floor Plans Per Current Conditions
- Descriptions and Observations
- Evaluation Criteria
  - Space/Function Analysis
  - Physical Conditions Assessment
- Recommendations

## ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

Administration

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Reception / Administrative Assistant	1	650	650
Principal's Office	1	240	240
Assistant Principal's Office	1	192	192
Dean of Students	1	192	192
Discovery / Study / Waiting	1	75	75
Transactional Counter	1	0	0
Mailroom	1	150	150
Workroom	1	440	440
Staff Toilets	2	80	160
Conference Room	1	250	250
Large Conference Room	1	1000	1000
Storage	1	100	100
Record Vaults	1	120	120
Bookkeeper's Office	1	120	120
Custodial Office/Storage	1	250	250
Custodial Storage Closet	3	20	60
Family Resource Office	1	120	120
Family Needs Closet	1	250	250
In-School Time-Out	1	150	150
School Resource Officer	1	120	120
Itinerant Offices	2	120	240
Counseling Room (to be used by DCS, Ridgeview, etc.)	1	120	120
Guidance - Waiting Area	1	235	235
Guidance - Counselor's Office	1	120	120
Guidance - Classroom	1	500	500
Guidance - Counselor's Office	2	120	240
Guidance - Workroom	1	440	440
Guidance - Storage	2	60	120
Clinic - Cot Space	2	100	200
Clinic - Office	1	120	120
Clinic - Toilets (Unisex ADA)	2	80	160
		<b>TOTAL N.S.F.</b>	7134

# ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

Media Center

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Conference Room	2	300	600
A.V. Equipment Storage	1	600	600
Main Resource Center/workroom	1	3000	3000
Librarian's Office	2	200	400
Print / Media Library	1	600	600
Production Area	1	400	400
Professional Library	1	250	250
Staff Toilets	1	80	80
General Storage	1	100	100
		<b>TOTAL N.S.F.</b>	6630

Physical Education

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Concession Stand	1	350	350
Gymnasium with Seating	1	11600	9300
Teacher Office (toilet / shower)	2	200	400
Equipment Storage	1	1200	1200
Laundry	1	200	200
Chair Storage	1	100	100
Athletic Dressing Room (Boys and Girls)	2	1200	2400
PE Dressing Room (Boys and Girls)	2	1000	2000
		<b>TOTAL N.S.F.</b>	14050

CAFETERIA COMPLEX

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Dining	1	4000	4000
Food Preparation	1	1200	1200
Clean-up Area	1	200	200
Table / Chair Storage	1	150	150
Dish Return	1	200	200
Serving Area	1	1500	1500
Dish Room	1	540	540
Freezer / Cooler	1	600	600
Non-food Storage	1	350	350
Manager's Office	1	100	100
Toilet/Lockers	1	140	140
Receiving	1	150	150
Dry Storage	1	300	300
Receiving/Exterior	1	200	200
		<b>TOTAL N.S.F.</b>	9630

# ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

CLASSROOMS

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
5th Grade Classrooms	8	900	7200
Storage	4	100	400
6th Grade Classrooms	8	900	7200
Storage	4	100	400
7th Grade Classrooms	6	900	5400
Storage	3	100	300
8th Grade Classrooms	6	900	5400
Storage	3	100	300
		<b>TOTAL N.S.F.</b>	27500

SCIENCE

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Lab Spaces (2 for 7th and 8th)	4	700	2800
General Storage	4	50	200
Chemical Storage	4	60	240
Textbook Storage	4	100	400
		<b>TOTAL N.S.F.</b>	3640

FOREIGN LANGUAGE

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Spanish Classroom	1	900	900
Storage	1	100	100
French Classroom	1	900	900
Storage	1	100	100
		<b>TOTAL N.S.F.</b>	2000

FOREIGN LANGUAGE

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Spanish Classroom	1	900	900
Storage	1	100	100
French Classroom	1	900	900
Storage	1	100	100
Space Function Assessment			
		<b>TOTAL N.S.F.</b>	2000

ART

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Classrooms	1	1540	1540
Teacher Planning Area	1	120	120
Kiln/Clay	1	100	100
Gallery	1	250	250
Storage	1	400	400
		<b>TOTAL N.S.F.</b>	2410

# ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

MUSIC

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Choral			
General Music Classroom	1	1000	1000
Vocal Rehearsal Area	1	1400	1400
Teacher Office	1	100	100
Music Storage	1	100	100
Music Lab	1	350	350
Practice Rooms	1	75	75
		<b>TOTAL (CHORAL)</b>	<b>3025</b>
Band			
Instrument Rehearsal "A"	1	2000	2000
Instrument Rehearsal "B"	1	1200	1200
Practice Room	4	75	300
Ensemble Room	1	600	600
Instrument Storage	1	800	800
Music / Equipment Storage / Teacher Work	1	400	400
Teacher Office	1	200	200
Storage (General)	1	200	200
		<b>TOTAL (BAND)</b>	<b>5300</b>
Strings			
Instrument Rehearsal	1	1000	1000
Practice Room	1	75	75
Ensemble Room	1	400	400
Instrument Storage	1	500	500
Music / Equipment Storage / Teacher Work	1	300	300
Teacher Office	1	200	200
Storage	1	200	200
		<b>TOTAL (STRINGS)</b>	<b>2675</b>
		<b>TOTAL N.S.F.</b>	<b>11000</b>

DIVERSIFIED  
TECHNOLOGY

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Classrooms / Modules	1	730	730
Lab Modules	14	64	896
Video Production	1	300	300
Audio Production	1	100	100
Shop	1	350	350
General Store	1	200	200
Control Room	1	100	100
Teacher Office	1	100	100
		<b>TOTAL N.S.F.</b>	<b>2776</b>

# ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

TALENTED AND GIFTED

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Classroom	1	900	900
Teacher Storage	1	50	50
Teacher Office	1	150	150
		<b>TOTAL N.S.F.</b>	1100

SPECIAL EDUCATION

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Resource Classroom	4	900	3600
Teacher Office	1	100	100
ED Classroom	1	1000	1000
Teacher Office	1	100	100
Storage	1	100	100
CDC Classroom	2	1000	2000
Teacher Office	2	100	200
Kitchen and Communal Space	1	100	100
Storage	2	100	200
Toilet/Shower	2	80	160
Laundry	1	80	80
RTI Reading/Math Classrooms	2	500	1000
English Language Learners	1	900	900
Teacher Office	1	45	45
Psychologist Office	1	150	150
Storage	1	50	50
OT / PT Office	1	100	100
Storage	1	50	50
Meeting Area	1	170	170
Staff Toilets	2	40	80
		<b>TOTAL N.S.F.</b>	10560

TEACHER WORK AREA

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Teacher Work Area	4	400	1600
Staff Toilets (2 per Lounge)	2	80	160
Teacher Lounge	1	1150	1150
		<b>TOTAL N.S.F.</b>	2910

# ENROLLMENT PROGRAM STANDARDS

## MIDDLE SCHOOL

TECHNOLOGY

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
IT Center	1	1000	1000
Storage	1	200	200
Computer Lab	1	1000	1000
Storage	1	200	200
		<b>TOTAL N.S.F.</b>	2400

STUDY HALL

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Labs	1	1200	1200
		<b>TOTAL N.S.F.</b>	1200

CAREER EXPLORATION

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Classrooms	1	1200	1200
Lab Spaces	2	300	600
Storage	1	200	200
		<b>TOTAL N.S.F.</b>	2000

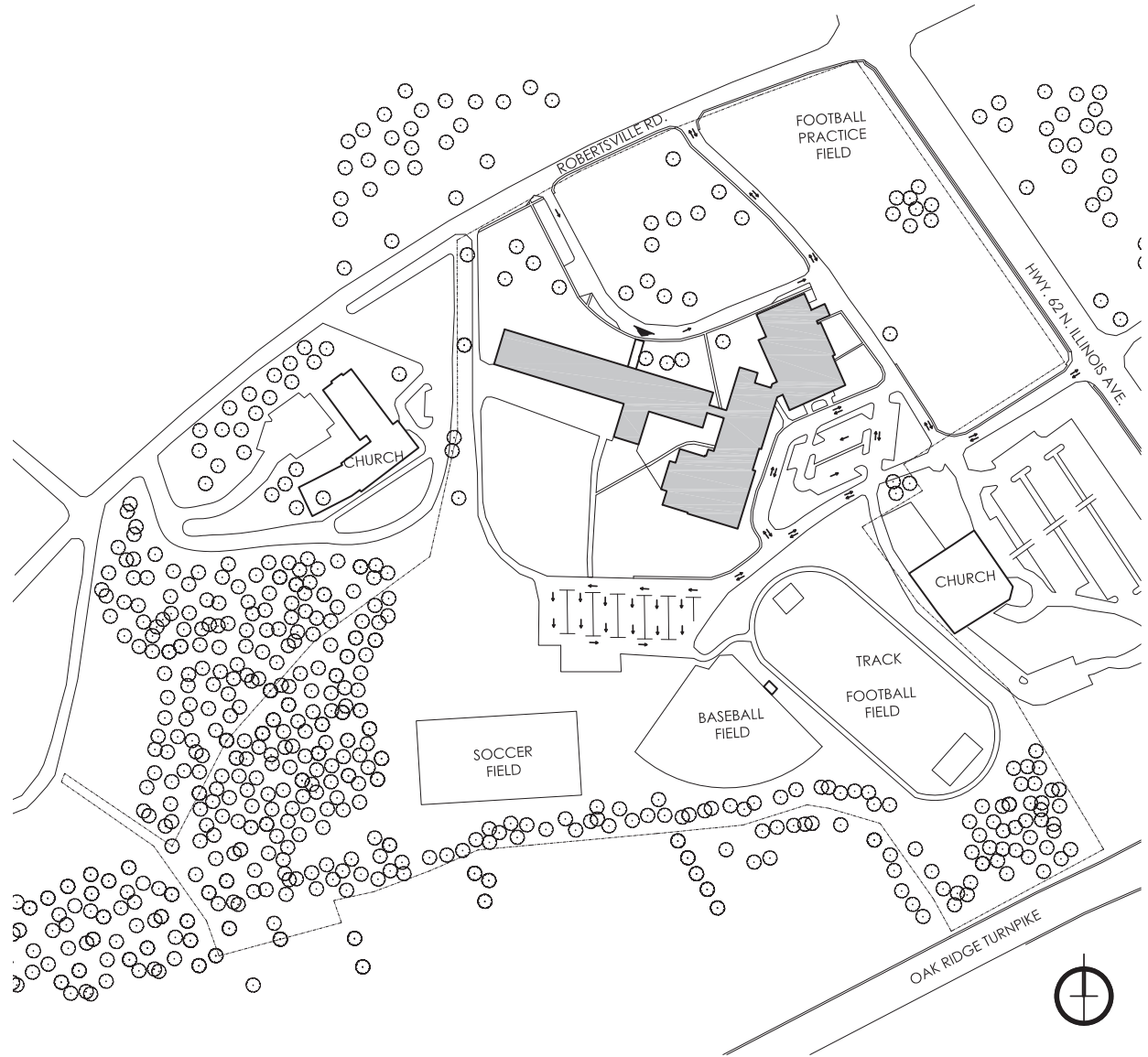
BUSINESS EDUCATION

Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Classroom	1	2000	2000
Storage	1	150	150
		<b>TOTAL N.S.F.</b>	2150

MULTI-PURPOSE ROOMS

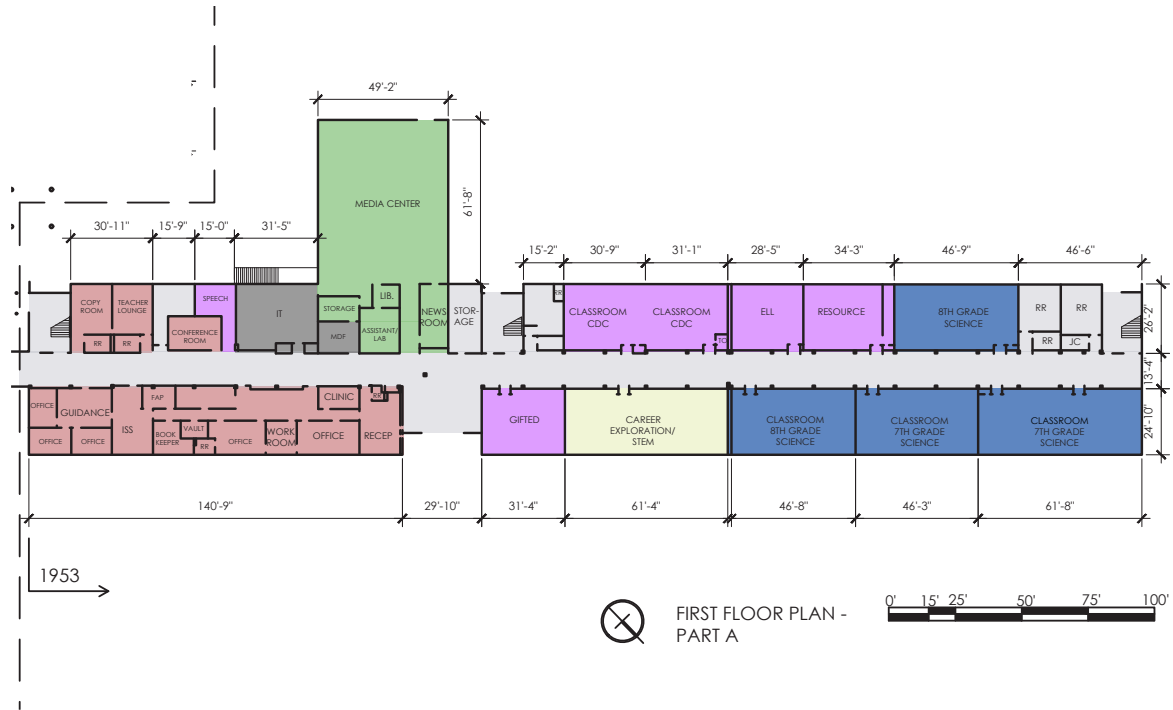
Required Spaces	Units	N.S.F./Units	N.S.F. SUBTOTAL
Multi-purpose Room	1	6400	6400
Stage	1	2000	2000
Storage	1	500	500
Piano	1	150	150
Control Booth	1	160	160
		<b>TOTAL N.S.F.</b>	9210

# SITE PLAN

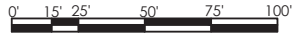


# BUILDING PLAN

- ADMINISTRATION
- MEDIA CENTER
- PHYSICAL EDUCATION
- CAFETERIA COMPLEX
- 5<sup>TH</sup> 6<sup>TH</sup> 7<sup>TH</sup> 8<sup>TH</sup> GRADE CLASSROOM
- 7<sup>TH</sup> 8<sup>TH</sup> SCIENCE
- ART
- MUSIC
- DIVERSIFIED TECHNOLOGY
- SPECIAL EDUCATION
- TEACHER WORK AREA
- TECHNOLOGY
- ADDITIONAL PROGRAM FUNCTIONS
- MULTI-PURPOSE / AUDITORIUM
- ANCILLARY FUNCTIONS



FIRST FLOOR PLAN - PART A





# DESCRIPTIONS

## SITE

The site is about 35 acres that is basically bound by Robertsville Rd to the north, Highway 62 to the east, Robertsville Baptist Church to west, Heritage Fellowship Church to the southeast and Highway 95, Eagle Atomic Lodge and an apartment complex to the south. . .

## ARCHITECTURAL

This facility was originally constructed in 1953 with additions constructed in 1984 and 1994. The addition in 1994 was a major addition that connected the original two portions of the school and included major renovations. In 2002, all of the windows in the original portion of the building were replaced with an aluminum window system that is a combination of transparent windows and translucent panels. . .

## STRUCTURAL

Due to the renovations and additions over the years, there are two different structural systems utilized. The original facility is constructed of reinforced, cast-in-place concrete columns and beams with steel floor and roof bar joists and a composite elevated floor system. . .

## MECHANICAL

The school is served by water source heat pumps or ground mounted gas fired package units. The classrooms are all served by water source heat pumps with two closed circuit coolers and a sectional boiler. Fresh air is provided by several ERVs serving groups of class rooms. All units are water source heat pumps or ground mounted gas fired package units . . .

## ELECTRICAL

Electric service to the building is underground from a power company 1000kVA pad mounted transformer. Service size is 2500 amp at 277/480 volt, 3 phase, 4 wire. Service entrance equipment is located outdoors and consists of a Square-D switchboard in a weatherproof enclosure . . .

# OBSERVATIONS

## SITE

The site seems to function well and provide adequate space for required amenities expected in a middle school program. Even with various points of entry from two roads, the front of the building is very much defined due to the landscaping and isolation of the front yard. . .

## ARCHITECTURAL

The initial layout of the school with the different years of additions have caused the core functions to be disjointed and remote from each other. Due to the separation of functions into what could be considered three different structures, the administration and library are in very close proximity to what could be deemed the main entry, but the cafeteria, auditorium and gymnasium are remote from this point. . .

## STRUCTURAL

The structure warranted several noted deficiencies. The original structure is exposed concrete, so deficiencies are easily noticed on the building exterior. There are several cracks in the concrete that are causes for concern as there are some that seem to be severe. . .

## MECHANICAL

The chiller, and the air handlers that were replaced in 2016 thru 2018 appeared to be in good repair. The air handlers installed in 1980 are in need of replacement. The boiler and distribution pumps are in good repair. However the boiler is a sectional boiler and is oversized for the current load. . .

## ELECTRICAL

Existing panels and other equipment lack labels. Federal Pacific panels need to be replaced. Fire alarm system lacks voice evacuation and full notification as required by building code and ADA and, should be upgraded or replaced. The existing S3 Series FACP may be able to be upgraded rather than replaced. All exterior lighting was upgraded to LED in 2018. . .

# ASSESSMENT LEGEND

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## DEFICIENCY RATING

### Critical Deficiencies

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#### Rating: 5

Deficiencies are of such a critical or severe nature that safety, quality, timeliness, cost or efficiency of operations ( students education support, distribution of materials or other services ) are adversely impacted or compromised to a major or extreme degree; correction of deficiency warrants special attention.

### Significant Deficiencies

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#### Rating: 3-4

Deficiencies of a serious nature that affect safety, quality, timeliness, cost or efficiency of operations to a significant degree.

### Fair - Good

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#### Rating: 0-2

Conditions, space or functions are acceptable or deficiencies are minimal such that safety, quality, timeliness, cost or efficiency of operations are not significantly affected.

Note: Regarding the Space (Quantity) item of the Space Functional assessment Summary, a general guideline used for the

deficiency rating is as follows:

0-60	5
61-70	4
71-80	3
81-90	2
91-100	1

# SPACE / FUNCTIONAL ASSESSMENT SUMMARY

## ADMINISTRATION

	Item	Notes / Remarks
<b>5</b>	Space (Quantity) Current Needs: Department	4028 / 7134 = 56% current s.f. program s.f. percent compliant Comparison based on Middle School 800 enrollment.
<b>N/A</b>	Space (Quantity) Current Needs: Classroom	---- / ---- = ---- current s.f. program s.f. percent compliant Comparison based on Middle School ---- enrollment.
<b>5</b>	Functional: Program Compliance	Severely lacking program spaces including Discovery, Itinerant Offices, Guidance Classroom, Guidance workroom and Staff Toilets. Other spaces such as the Reception and Workroom are very undersized.
<b>4</b>	Functional Relationships: Intra (Internal)	Guidance and clinic connected to main administration, but other spaces such as workroom, teachers lounge and conference rooms are located across corridor.
<b>3</b>	Functional Relationships: Inter (External)	Immediately adjacent to main entry and all spaces in program are generally in the same area.
<b>2</b>	Environment (Quality) Current Needs	Finishes have mostly been updated.
<b>2</b>	Fixture / Furniture / Equipment	Generally adequate for current size of space.
<b>4</b>	Composite Space / Functional Deficiency Rating	5 Critical 3-4 Significant 0-2 Fair to Good

# PHYSICAL CONDITIONS ASSESSMENT SUMMARY

## ARCHITECTURE

	Item	Notes / Remarks
<b>1</b>	Roof	There are two types of roofs on this facility. There is a standing seam metal roof over the gymnasium and a new PVC roof over the rest of the school. Both of these systems have just been replaced and are in like new condition.
<b>4</b>	Walls (exterior)	(1) Original construction - exposed concrete structure with brick veneer over 4" concrete block backing. The veneer is in relatively good condition, but exposed structural elements in need of repair. (2) 1994 Additions - Load-bearing concrete block with EIFS and brick veneer. Good condition with some instances of flaws in the veneer and some damage and staining to EIFS. The translucent panels are very inefficient and should be replaced.
<b>5</b>	Windows	Windows do not properly function or do not meet safety or insulation requirements.
<b>4</b>	Exterior Doors	The exterior doors are a combination of aluminum with the new portions of the building and hollow metal the original portions. Hollow metal doors need replacing.
<b>3</b>	Interior Doors	All doors appear to be solid core wood doors in hollow metal frames and appear to be in good condition but some frames need refinishing. Frames have been repainted.
<b>2</b>	Partitions (Interior)	The majority of partitions are non load-bearing and are either metal stud with gypsum or concrete block partitions. All appear to be in good condition but some noticeable cracking in rest rooms.
<b>3</b>	Floors	12" x 12" VCT; Rubber Floors on ramps and stairs; Carpet; Tile in restrooms and kitchen; Wood Floors in gymnasium and stage, Sealed Concrete in basement areas. There are several locations in the science classrooms where the VCT is telegraphing uneven surfaces and coming apart.
<b>3</b>	Ceilings	2' x 2' and 2' x 4' ACT; Exposed Tectum in Auditorium; Exposed Acoustical Deck in gymnasium. All 2x2 ceiling tiles were replaced and grid repainted – all texture ceiling tile in auditorium hallway and café need to be replaced.

# PHYSICAL CONDITIONS ASSESSMENT SUMMARY

## ARCHITECTURE (CONT.)

	Item	Notes / Remarks
<b>2</b>	Accessibility	There are three true accessible entrances into the building as well as an elevator to provide connection to both floors. It would appear to need only minimal remediation to bring the facility into full compliance.
<b>1</b>	Hazardous Material	Top floor hallways and some classrooms have asbestos floor adhesive and some asbestos floor tiles. Some abandoned steam pipes above the plaster ceilings have asbestos insulation.
<b>3</b>	Energy Conservation	Automatic Logic Controls added and lighting has been upgraded to LED. Existing section with translucent wall panels are inefficient and should be replaced.
<b>3</b>	Fixture / Furniture / Equipment	Appears acceptable in some areas but others have mismatched furnishings.
<b>4</b>	Aesthetics	The interior generally has good aesthetic characteristics, but the exterior has several aesthetic flaws. Most of these flaws come due to the age of the original structure, but there are some on the new addition as well. Some of the exterior needs to be cleaned.
<b>3</b>	Finishes (general)	With some exceptions, most of the finishes appear to be in acceptable condition. Exceptions worth noting would be very unsightly mortar in tiled areas, several ceiling tiles with water spots, water damage under diffusers at skylight, carpet in older areas are in poor condition, and some areas in need of paint.
<b>3</b>	Codes	There are minimal instances of code non-compliance. The interior stairways do not meet proper handrail requirements or guardrail requirements.
<b>3</b>	Composite Space/ Functional Deficiency Rating	5 Critical 3-4 Significant 0-2 Fair to Good

# RECOMMENDATIONS

## RENOVATIONS

### Major Renovations:

RENOVATE ADMINISTRATION	3,000 S.F. x \$150.00/S.F. = \$450,000.00
RENOVATE FOR TEACHER PLANNING AREA AND TEACHER'S LOUNGE	1,792 S.F. x \$100.00/S.F. = \$179,200.00
RENOVATE FOR OT/PT, SPEECH AND STORAGE	1,060 S.F. x \$150.00/S.F. = \$159,000.00
FACADE IMPROVEMENTS	Lump sum of \$1,950,000.00
REPLACE LOCKERS WITH DOUBLE TIER LOCKERS ON ONE SIDE OF CORRIDOR IN ORIGINAL BUILDING	Lump sum of \$65,000.00
REBUILD LARGER LOADING DOCK	Lump sum of \$200,000.00
RENOVATE FINISHES THROUGHOUT ORIGINAL CLASSROOM WING ON 1ST FLOOR EXCEPT THOSE AREAS ALREADY SELECTED FOR RENOVATION	19,000 S.F. x \$15.00/S.F. = \$285,000.00
UPGRADE CORRIDOR FINISHES	24,000 S.F. x \$15.00/S.F. = \$360,000.00
<b>TOTAL</b>	<b>\$3,648,200.00</b>

### Minor Renovations:

REPAIR FINISH WORK AT SKYLIGHT AREA FROM MOISTURE DAMAGE FROM SUPPLY DIFFUSERS	\$2,000.00
KILN EXHAUST	LUMP SUM OF \$3,500.00
<b>TOTAL</b>	<b>\$5,500.00</b>

# RECOMMENDATIONS

**Site Costs:**

RESURFACE AND REPAIR EXISTING ASPHALT PAVING	300,000.00 S.F. x \$1.00/S.F. = \$300,000.00
PAVE EXISTING GRAVEL PARKING LOTS	40,000.00 S.F. x \$2.00/S.F. = \$80,000.00
REPLACE RAMP NEAR CAFETERIA ENTRANCE	250.00 S.F. x \$40.00/S.F. = \$10,000.00
<b>TOTAL</b>	<b>\$390,000.00</b>

**Mechanical and Electrical Costs:**

REPLACE FEDERAL PACIFIC PANELS	3 each @ \$6,000.00 = \$18,000.00
FIRE ALARM UPGRADE	124,000 S.F. x \$3.50/S.F. = \$434,000.00
REPLACING BOILER WITH A CONDENSING BOILER	\$225,000.00
REPLACING CLOSED CIRCUIT COOLERS	\$160,000.00
REPLACING DUCTWORK	\$10,000.00
BUILD A SEPARATION WALL FOR SPRINKLER RISERS	\$15,000
<b>TOTAL</b>	<b>\$862,000.00</b>

# RECOMMENDATIONS

## TOTALS

These estimates represent an order of magnitude budget which must be validated through in-depth study and complete architectural and engineering design and bidding by contractors. This is purely an opinion of probable construction cost. All budget estimates are based upon 2020 costs and should be updated annually. There are no estimates for soft costs contained within these budget amounts (i.e. architectural or engineering fees, surveys, testing, furnishings, fixtures, equipment or technology).

<b>NEW CONSTRUCTION REQUIREMENTS:</b>	<b>\$4,483,750.00</b>
<b>RENOVATION REQUIREMENTS:</b>	<b>\$3,653,700.00</b>
<b>SITE COSTS:</b>	<b>\$390,000.00</b>
<b>MECHANICAL AND ELECTRICAL COSTS:</b>	<b>\$862,000.00</b>
<b>GRAND TOTAL OF ESTIMATED COSTS:</b>	<b>\$9,389,450.00</b>

NOTE: THERE APPEARS TO BE SOME AREAS WITH THE EXISTING CONCRETE STRUCTURE THAT MAY HAVE CAUSES FOR CONCERN. THE COST FOR ANY STRUCTURAL REMEDIATION IS SUBJECT TO FURTHER INVESTIGATION AND HAS NOT BEEN INCLUDED IN ANY OF THESE ESTIMATES.

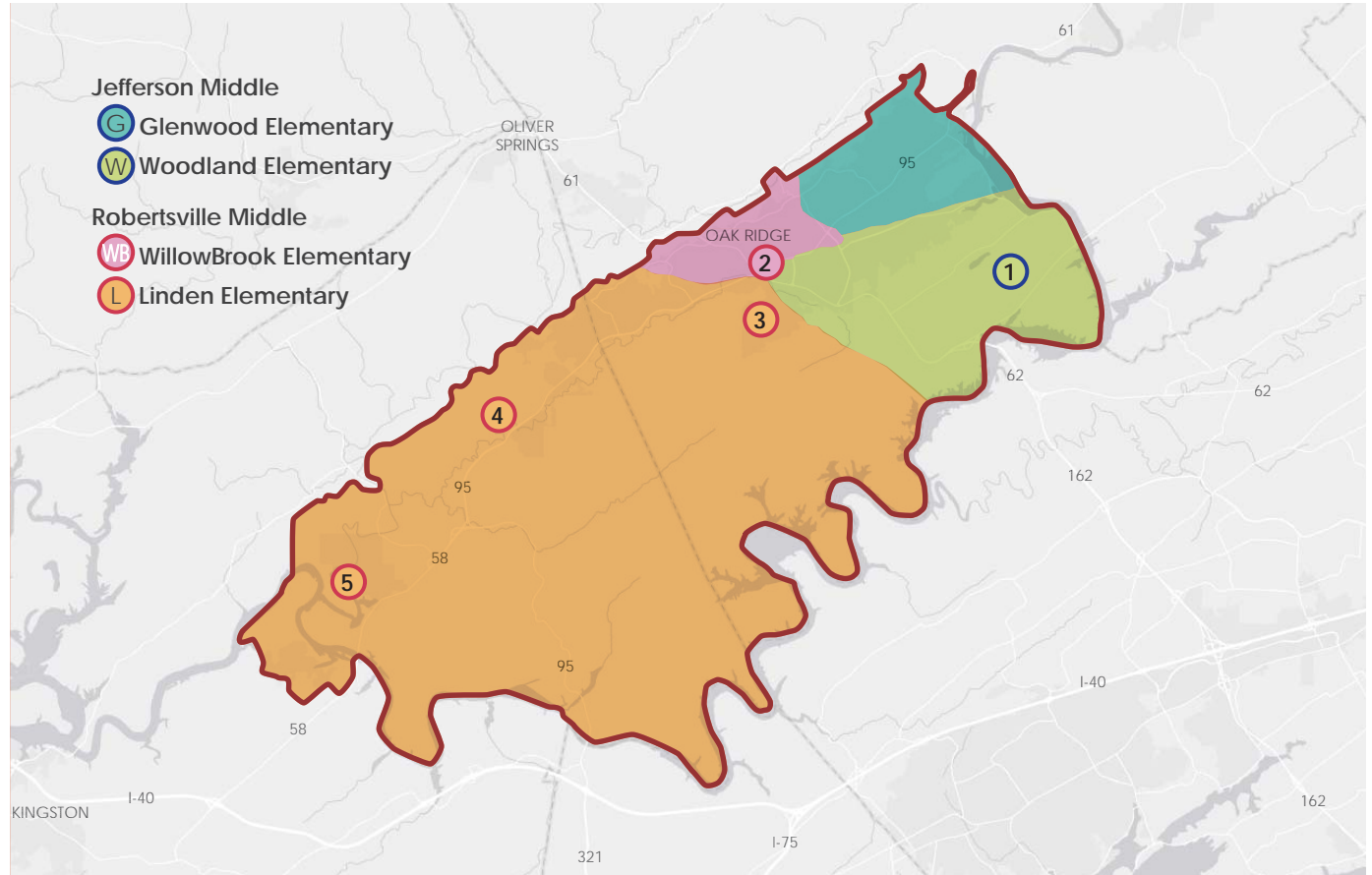
# CAPACITY STUDY

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- Determine Significant Developments
- Determine Impact on School System
- Determine Current School System Capacity
- Provide Recommendations

# MAJOR DEVELOPMENTS

- 1 HARBOUR POINTE**  
45 students over 9 years
- 2 MAIN STREET LOFTS (old ASME site)**  
29 students over 1 year
- 3 GROVES PARK COMMONS**  
50 students over 10 years
- 4 FOREST CREEK VILLAGE**  
54 students over 4 years
- 5 THE PRESERVE**  
530 students over 10 years



After a long period without significant development, Oak Ridge Schools is expecting a major increase in enrollment in the next decade due to these major developments.

For the purpose of this study, student population growth is estimated by figures from these 5 major developments plus growth rates based on historical trends.

# MAJOR DEVELOPMENTS



## THE PRESERVE

2,500 units estimated in the next 10 years

530 students over 10 years

5



### PROJECT CONTACT

The contact for this development is Jessie Smith, and items included in the synopsis below are based on correspondence with him.

### SCHOOL DISTRICT

- Linden Elementary
- Robertsville Middle

### UNITS

There are about 85 homes that have been constructed within the development thus far with about 2,500 total homes to be constructed in the next 10 years.

### TIMELINE

There are anticipated to be 75 to 100 homes constructed per year. An average of 88 will be used for projection purposes.

### DEMOGRAPHICS

The breakdown of the buyers thus far is as follows:

- 55% families with children under 18
- 35% older buyers with no children (empty nesters and retirees)
- 10% singles or married with no children

### STUDENT PROJECTION

If a multiplier of 1.25 is applied for each household with young children, and 87% attend public school, the anticipated growth rate to the student population using 88 houses constructed per year would potentially result in an additional 53 students per year ( $88 \times .55 \times 1.25 \times 0.87 = 52.6$ ) for the next 10 years.

**53 students x 10 years = 530 additional students**

# MAJOR DEVELOPMENTS SUMMARY



## CUMULATIVE ADDITIONAL STUDENTS

Approximately 708 total additional students expected from these major developments over the next 10 years

		WOODLAND	WILLOWBROOK	LINDEN				
		JEFFERSON	ROBERTSVILLE					
		1	2	3	4	5	CUMULATIVE GROWTH PER SCHOOL YEAR	AVERAGE GROWTH PER SCHOOL YEAR / GRADE
		HARBOUR POINTE	MAIN STREET LOFTS (old ASME site)	GROVES PARK COMMONS	FOREST CREEK VILLAGE	THE PRESERVE		
School Year	2020-21			5		53	58	4.46
	2021-22	5	29	10	5	106	155	7.46
	2022-23	10	29	15	16	159	229	5.69
	2023-24	15	29	20	32	212	308	6.08
	2024-25	20	29	25	54	265	393	6.54
	2025-26	25	29	30	54	318	456	4.85
	2026-27	30	29	35	54	371	519	4.85
	2027-28	35	29	40	54	424	582	4.85
	2028-29	40	29	45	54	477	645	4.85
	2029-30	45	29	50	54	530	708	4.85

TOTAL AVERAGE: 5.45

# ENROLLMENT PROJECTIONS KEY



## MEANS AND METHODS

### HISTORICAL ENROLLMENT

YEAR	5	6	7	8	Total
2014-15	155	183	186	157	681
2015-16	176	158	193	179	706
2016-17	167	188	170	186	711
2017-18	159	173	187	173	692
2018-19	172	166	175	199	712
2019-20	178	173	177	183	711

AVG. RATIO	1.049	1.035	1.041	1.011
------------	-------	-------	-------	-------

The average historical rate of change in enrollment from one year and grade to the next year and grade.

**Avg District Growth 5th Grade**

**1.049**

Growth growth rate used for incoming students. Kindergarten uses total system average plus a 0.5% buffer.

### PROJECTED ENROLLMENT

	5	6	7	8	Total
2020-21	191	184	180	179	734
2021-22	178	198	192	182	751
2022-23	173	185	206	194	759
2023-24	170	179	193	209	751
2024-25	175	177	187	195	734
2025-26	177	182	184	190	732
2026-27	179	184	189	187	739
2027-28	182	186	192	192	751
2028-29	184	188	194	194	760
2029-30	186	190	196	196	769

Equals previous year and grade enrollment  $\times$  average ratio per grade + additional students per grade from major developments.

Red highlight indicates enrollment which exceeds current capacity.

### EXISTING CAPACITY

Grades	Classrooms	@ 25/CR	@ 30/CR	TOTAL
5th	8	200		200
6th	8	200		200
7th	8		240	240
8th	8		240	240
Total				880

The existing capacity of the school based on the number of classrooms per grade and the number of students per classroom (for example: 25 students per classroom for 5th-6th and 30 for 7th-8th).

Students over capacity in 2029-30.

ENROLLMENT DIFFERENCE 2029-30: 141  
CLASSROOMS REQUIRED: 5.1

Enrollment difference divided by average class size (elementary: 21, middle: 27.5, and high: 30).



# ENROLLMENT PROJECTIONS



## OAK RIDGE HIGH

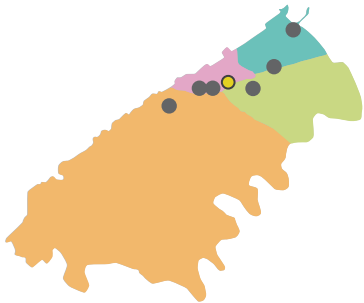
Current capacity: 1680

Exceeds capacity: 2029-30

### TIMELINE



Developments:  
All



### HISTORICAL ENROLLMENT

YEAR	9	10	11	12	Total
2014-15	350	365	356	309	1380
2015-16	344	340	337	321	1342
2016-17	371	332	320	315	1338
2017-18	393	364	315	298	1370
2018-19	360	381	356	292	1389
2019-20	395	379	388	351	1513

AVG. RATIO	1.048	0.988	0.962	0.936
------------	-------	-------	-------	-------

**Average Growth Ratio 9th Grade 1.048**

### PROJECTED ENROLLMENT

	5	6	7	8	Total
2020-21	408	395	369	368	1539
2021-22	402	411	387	353	1552
2022-23	414	403	401	368	1586
2023-24	403	416	393	381	1593
2024-25	430	405	406	375	1616
2025-26	403	430	394	385	1612
2026-27	404	403	418	374	1598
2027-28	429	404	392	396	1621
2028-29	442	429	393	372	1635
2029-30	451	441	417	373	1682

### KEY POINTS

Repurposing one space into a classroom may become necessary in 2029-30.



REDISTRICT



REPURPOSE



NEW



ADDITION



MOVE

ENROLLMENT DIFFERENCE 2029-30: 2  
CLASSROOMS REQUIRED: 0.1

# ENROLLMENT PROJECTIONS



## ROBERTSVILLE MIDDLE

Current capacity: 880

Exceeds capacity: 2027-28

### TIMELINE



### Developments:

- Main Street Lofts
- Groves Park Commons
- Forrest Creek Village
- The Preserve



### HISTORICAL ENROLLMENT

YEAR	5	6	7	8	Total
2014-15	175	190	177	177	719
2015-16	172	165	191	181	709
2016-17	181	162	160	182	685
2017-18	181	190	173	161	705
2018-19	182	182	190	183	737
2019-20	162	189	189	202	742

AVG. RATIO	0.991	0.996	1.016	1.021
------------	-------	-------	-------	-------

**Avg District Growth 5th Grade 0.991**

### PROJECTED ENROLLMENT

	5	6	7	8	Total
2020-21	171	166	197	197	731
2021-22	162	177	176	208	722
2022-23	169	166	186	184	705
2023-24	196	174	175	195	740
2024-25	205	201	183	184	774
2025-26	211	208	209	191	820
2026-27	218	215	216	218	867
2027-28	225	221	223	225	894
2028-29	231	228	230	232	921
2029-30	238	235	236	239	948

### EXISTING CAPACITY

Grades	Classrooms	@ 25/CR	@ 30/CR	TOTAL
5th	8	200		200
6th	8	200		200
7th	8		240	240
8th	8		240	240
Total				880

ENROLLMENT DIFFERENCE 2029-30: 68

CLASSROOMS REQUIRED: 2.5

### KEY POINTS

Action by 2027-28 is likely to be necessary.

Repurposing space into classrooms is feasible.

Adding classrooms is another option which could be done exclusively, or in combination with temporary repurposing to allow more time.

An addition could rectify existing issues and program deficiencies. This could be done at any point.

Another solution is to redesignate Willow Brook as a 5 - 6 academy if Willow Brook is relocated.



REDISTRICT



REPURPOSE



NEW



ADDITION



MOVE

# ENROLLMENT PROJECTIONS



## JEFFERSON MIDDLE

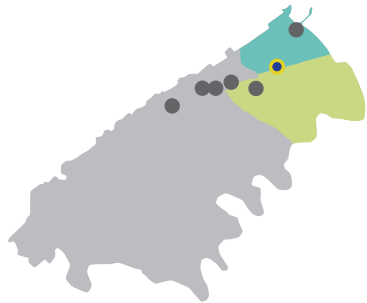
Current capacity: 880

Exceeds capacity: 2030+

### TIMELINE

10+ YEARS

Developments:  
Harbour Pointe



### HISTORICAL ENROLLMENT

YEAR	5	6	7	8	Total
2014-15	155	183	186	157	681
2015-16	176	158	193	179	706
2016-17	167	188	170	186	711
2017-18	159	173	187	173	692
2018-19	172	166	175	199	712
2019-20	178	173	177	183	711

AVG. RATIO	1.049	1.035	1.041	1.011
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**Avg District Growth 5th Grade 1.049**

### PROJECTED ENROLLMENT

	5	6	7	8	Total
2020-21	191	184	180	179	734
2021-22	178	198	192	182	751
2022-23	173	185	206	194	759
2023-24	170	179	193	209	751
2024-25	175	177	187	195	734
2025-26	177	182	184	190	732
2026-27	179	184	189	187	739
2027-28	182	186	192	192	751
2028-29	184	188	194	194	760
2029-30	186	190	196	196	769

### EXISTING CAPACITY

Grades	Classrooms	@ 25/CR	@ 30/CR	TOTAL
5th	8	200		200
6th	8	200		200
7th	8		240	240
8th	8		240	240
Total				880

### KEY POINTS

No action is deemed necessary.

Furthermore, with an additional capacity of ~50 students, incorporating Groves Park Commons development would not likely exceed capacity.



REDISTRICT



REPURPOSE



NEW



ADDITION



MOVE

ENROLLMENT DIFFERENCE 2029-30: -111  
CLASSROOMS REQUIRED: N/A

# ENROLLMENT PROJECTIONS



## LINDEN ELEMENTARY

Current capacity: 460

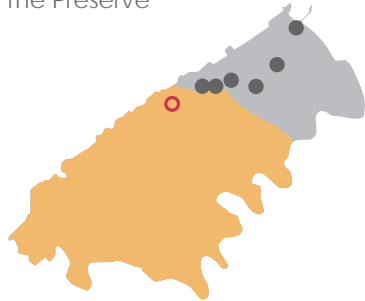
Exceeds capacity: 2020-21

### TIMELINE

**0 YEARS**

#### Developments:

- Groves Park Commons
- Forrest Creek Village
- The Preserve



### HISTORICAL ENROLLMENT

YEAR	K	1	2	3	4	Total
2014-15	67	95	98	91	100	451
2015-16	104	61	87	101	88	441
2016-17	66	107	69	93	102	437
2017-18	77	70	99	78	99	423
2018-19	104	76	65	100	83	428
2019-20	92	101	81	71	98	443
AVG. RATIO	0.992	0.993	1.066	1.017		

Avg Growth for System + 0.5% **1.010**

### PROJECTED ENROLLMENT

	K	1	2	3	4	Total
2020-21	97	96	105	91	77	465
2021-22	105	104	102	119	99	529
2022-23	112	110	108	114	126	570
2023-24	119	117	115	121	122	593
2024-25	126	124	122	129	129	629
2025-26	132	129	127	134	135	658
2026-27	137	135	133	140	141	687
2027-28	143	141	139	146	147	716
2028-29	149	146	144	152	153	745
2029-30	155	152	150	158	159	775

### EXISTING CAPACITY

Grades	Classrooms	@ 20/CR	@ 25/CR	TOTAL
K	5	100		100
1st	4	80		80
2nd	4	80		80
3rd	5	100		100
4th	4		100	100
Total				460

ENROLLMENT DIFFERENCE 2029-30: 315

CLASSROOMS REQUIRED: 15

### KEY POINTS

Immediate action is needed and may require multiple phases.

Repurposing spaces into classrooms would postpone need for further action to 2023-24.

Redistricting students to Willow Brook could postpone need for further action to 2021-22.

Redistricting Linden into two districts and building a new school is a more long-term solution.

Adding classrooms to Linden is an additional long-term solution.

Another solution is to move Linden to a new school in combination with moving Willow Brook into an enlarged old Linden.



REDISTRICT



REPURPOSE



NEW



ADDITION



MOVE

# ENROLLMENT PROJECTIONS



## WILLOWBROOK ELEMENTARY

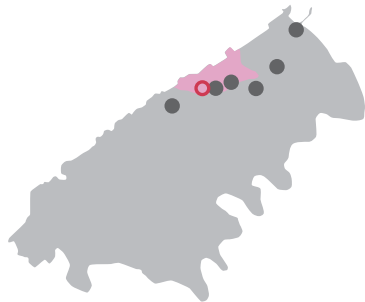
Current capacity: 420

Exceeds capacity: 2028-29

### TIMELINE



Developments:  
Main Street Lofts



### HISTORICAL ENROLLMENT

YEAR	K	1	2	3	4	Total
2014-15	73	87	75	95	89	419
2015-16	68	71	96	77	90	402
2016-17	77	73	64	86	77	377
2017-18	70	85	70	71	88	384
2018-19	58	64	80	72	72	346
2019-20	75	65	63	80	70	353
<b>AVG. RATIO</b>	<b>1.037</b>	<b>0.978</b>	<b>1.012</b>	<b>0.991</b>		

**Avg Growth for System + 0.5% 1.010**

### PROJECTED ENROLLMENT

	K	1	2	3	4	Total
2020-21	76	78	64	64	79	360
2021-22	79	81	78	67	65	370
2022-23	79	82	79	79	66	385
2023-24	80	82	80	80	79	401
2024-25	81	83	81	81	79	405
2025-26	82	84	81	82	80	409
2026-27	83	85	82	82	81	413
2027-28	84	86	83	83	82	417
2028-29	84	87	84	84	82	421
2029-30	85	87	85	85	83	425

### EXISTING CAPACITY

Grades	Classrooms	@ 20/CR	@ 25/CR	TOTAL
K	4	80		80
1st	4	80		80
2nd	4	80		80
3rd	4	80		80
4th	4		100	100
<b>Total</b>				<b>420</b>

ENROLLMENT DIFFERENCE 2029-30: 5

CLASSROOMS REQUIRED: 0.2

### KEY POINTS

Repurposing one space into a classroom may become necessary by 2028-29.

An addition could rectify existing issues and program deficiencies. This could be done at any point.

Another option is to move into an expanded and vacated Linden elementary with an expanded district. See Linden for more details.



REDISTRRICT



REPURPOSE



NEW



ADDITION



MOVE

# ENROLLMENT PROJECTIONS



## WOODLAND ELEMENTARY

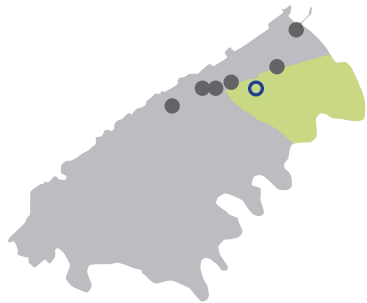
Current capacity: 460

Exceeds capacity: 2029-30

### TIMELINE



Developments:  
Harbour Point



### HISTORICAL ENROLLMENT

YEAR	K	1	2	3	4	Total
2014-15	79	93	75	76	105	428
2015-16	78	79	82	76	81	396
2016-17	88	80	80	86	80	414
2017-18	82	75	94	82	84	417
2018-19	76	86	76	94	79	411
2019-20	82	76	80	83	92	413
<b>AVG. RATIO</b>	<b>0.985</b>	<b>1.003</b>	<b>1.036</b>	<b>1.007</b>		

Avg Growth for System + 0.5%      **1.010**

### PROJECTED ENROLLMENT

	K	1	2	3	4	Total
2020-21	83	81	76	83	84	406
2021-22	84	82	81	79	84	411
2022-23	85	83	83	85	80	416
2023-24	86	84	84	86	86	426
2024-25	88	86	85	87	87	432
2025-26	89	87	86	88	88	439
2026-27	90	88	87	90	89	445
2027-28	91	89	89	91	91	451
2028-29	93	91	90	92	92	457
2029-30	94	92	91	93	93	<b>464</b>

### EXISTING CAPACITY

Grades	Classrooms	@ 20/CR	@ 25/CR	TOTAL
K	5	100		100
1st	5	100		100
2nd	4	80		80
3rd	4	80		80
4th	4		100	100
<b>Total</b>				<b>460</b>

ENROLLMENT DIFFERENCE 2029-30: 4  
CLASSROOMS REQUIRED: 0.2

### KEY POINTS

Repurposing one space into a classroom may become necessary in 2029-30.

If Groves Park Commons is redistricted to Woodland Elementary, converting one space into a classroom may be necessary in 2027-28.

An addition could rectify existing issues and program deficiencies. This could be done at any point.



REDISTRICT



REPURPOSE



NEW



ADDITION



MOVE

# ENROLLMENT PROJECTIONS



## GLENWOOD ELEMENTARY

Current capacity: 445

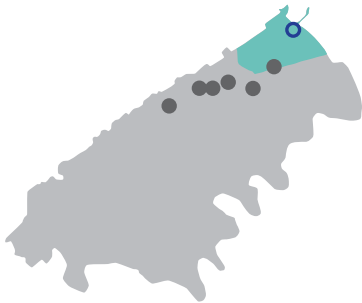
Exceeds capacity: 2030+

### TIMELINE

10+ YEARS

Developments:

None



### HISTORICAL ENROLLMENT

YEAR	K	1	2	3	4	Total
2014-15	82	75	65	81	69	372
2015-16	71	85	77	61	78	372
2016-17	89	75	88	78	69	399
2017-18	71	82	82	94	76	405
2018-19	67	76	83	84	92	402
2019-20	72	76	78	84	90	400
AVG. RATIO	1.044	1.039	1.011	1.024		

Avg Growth for System + 0.5% **1.010**

### PROJECTED ENROLLMENT

	K	1	2	3	4	Total
2020-21	73	75	79	79	86	392
2021-22	73	76	78	80	81	388
2022-23	74	77	79	79	82	390
2023-24	75	77	80	80	81	392
2024-25	76	78	80	81	82	396
2025-26	76	79	81	81	82	400
2026-27	77	80	82	82	83	404
2027-28	78	81	83	83	84	408
2028-29	79	81	84	84	85	412
2029-30	79	82	84	85	86	416

### EXISTING CAPACITY

Grades	Classrooms	@ 20/CR	@ 25/CR	TOTAL
K	4	80		80
1st	4	80		80
2nd	4	80		80
3rd	4	80		80
4th	5		125	125
Total				445

ENROLLMENT DIFFERENCE 2029-30: -29  
 CLASSROOMS REQUIRED: N/A

### KEY POINTS

No action deemed necessary.

An addition could rectify existing issues and program deficiencies. This could be done at any point.



REDISTRICT



REPURPOSE



NEW



ADDITION

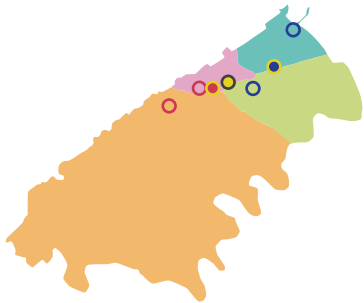


MOVE



CAPACITY SUMMARY

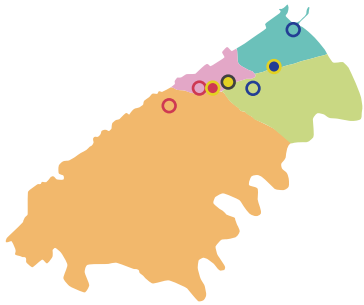
Most schools will likely exceed capacity in the next 10 years.










PROJECTED CAPACITY  
(IN YEARS FROM 2019-20)

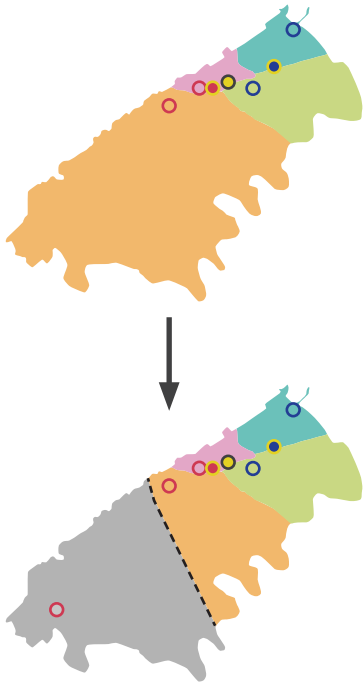









OPTION 1



	ACTIONS	COST (In 2020 dollars - assume 5% escalation per year)
'21	 <b>Linden Elementary Repurpose</b> Repurpose ECC, T&G, and Math Intervention to classrooms, increasing capacity to 525 students.	\$ 0
'22	 <b>Willow Brook Elementary Addition &amp; Renovation</b> Provide a 6 classroom addition plus renovations as recommended in the facility study, increasing capacity to 546 students.	\$ 3,400,000
'22	 <b>Redistrict Linden Elementary and Willow Brook Elementary</b> Shift 60 students from Linden to Willow Brook.	\$ 0
'23	 <b>Linden Elementary Addition &amp; Renovation</b> Provide a 5 classroom addition plus additions and renovations as recommended in the facility study. The renovations would bring the facility up to code, expand the Administration and include improvements to the cafeteria and serving. This will increase the capacity at Linden to 630 students.	\$ 12,000,000
'25	 <b>Redistrict</b> Redistrict to shift students out of Linden district.	\$ 0
'27	 <b>Robertsville Middle School Addition and Renovation</b> Provide a 4 classroom addition plus additions and renovations as recommended in the facility study. The renovations would expand the Administration, remedy other program deficiencies, and increase capacity to 990 students. The facade renovations are not included with this number.	\$ 6,600,000
'28	 <b>Woodland Elementary School Additions and Renovations</b> Provide a 4 classroom addition plus additions and renovations as recommended in the facility study. The additions and renovations would address program deficiencies including the Administration and expand the Cafeteria.	\$ 6,700,000

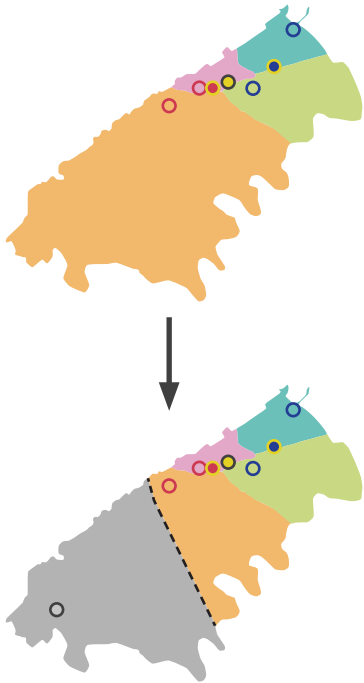
OPTION 2



	ACTIONS	COST (In 2020 dollars - assume 5% escalation per year)
'21	 <b>Linden Elementary Repurpose</b> Repurpose ECC, T&G, and Math Intervention to classrooms, increasing capacity to 525 students.	\$ 0
'22	 <b>Willow Brook Elementary Addition &amp; Renovation</b> Provide 6 classroom addition plus renovations as recommended in the facility study, increasing capacity to 546 students.	\$ 3,400,000
'22	 <b>Redistrict Linden Elementary and Willow Brook Elementary</b> Send 60 students from Linden to Willow Brook.	\$ 0
'23	 <b>New Elementary School</b> Build new 400 student elementary school in Linden district.	\$ 23,750,000
'23	 <b>Redistrict existing Linden and Willow Brook districts</b> Redistrict current areas to allow for appropriate distribution between new elementary school and Linden Elementary with some students shifting back to Linden Elementary from Willow Brook Elementary.	\$ 0
'24	 <b>Linden Elementary Renovation</b> Renovate to bring facility up to code and expand Administration. With the capacity requirements reduced to below 400, more flexibility for program is afforded.	\$ 8,000,000
'27	 <b>Robertsville Middle Addition and Renovation</b> Provide a 4 classroom addition plus additions and renovations as recommended in the facility study. The additions and renovations would expand the Administration and remedy other program deficiencies and facilitate classroom additions. The façade renovations are not included with this number.	\$ 6,600,000

**Total: \$ 44.75 million**

OPTION 3



'21



**ACTIONS**

**Linden Elementary Repurpose**

Repurpose ECC, T&G, and Math Intervention to classrooms, increasing capacity to 525 students.

**COST**

(In 2020 dollars - assume 5% escalation per year)

\$ 0

'22



**Redistrict Linden Elementary and Willow Brook Elementary**

Send 60 students from Linden to Willow Brook.

\$ 0

'23



**New K-8 School in Linden District**

Build new 800 student K-8 school.

\$ 34,000,000

'23



**Redistrict Systemwide**

Redistrict current areas to allow for appropriate distribution for all districts. Addresses capacity issues until 2030.

\$ 0

'25



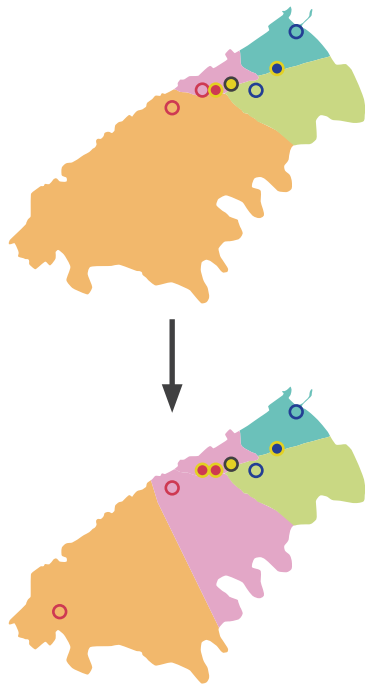
**Linden Elementary Renovation**

Renovate to bring facility up to code and expand Administration. With the capacity requirements reduced to below 400, more flexibility for program is afforded.

\$ 8,000,000

**Total: \$ 42 million**

OPTION 4



'21



**ACTIONS**

**Linden Elementary Repurpose**

Repurpose ECC, T&G, and Math Intervention to classrooms, increasing capacity to 525 students.

**COST**

(In 2020 dollars - assume 5% escalation per year)

\$ 0

'23



**New Linden Elementary School**

Build new 600 student elementary school in western Linden district and relocate Linden students.

\$ 27,500,000

'23



**Redistrict Linden / WillowBrook**

Enlarge WillowBrook district as required, reducing Linden district area.

\$ 0

'24



**Willow brook Elementary Relocates + Addition**

Relocate Willow Brook Elementary to old Linden after providing a 5 classroom addition plus additions and renovations as recommended in the facility study. The renovations would bring the facility up to code, expand the Administration and include improvements to the cafeteria and serving. This will increase the capacity at Linden to 630 students.

\$ 12,000,000

'24



**Redesignate Old Willow Brook as 5-6 Academy & Robertsville as 7-8 Academy**

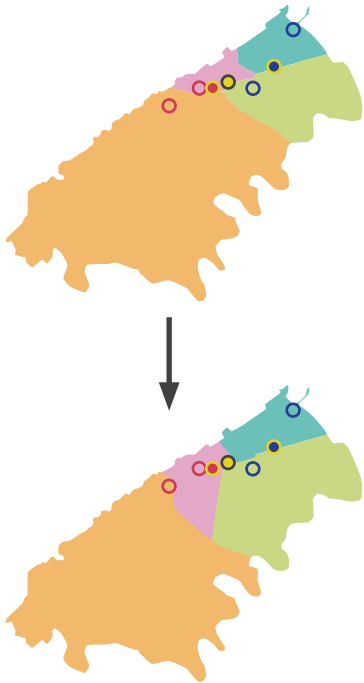
Relocate Robertsville grades 5-6 to the old Willow Brook. Grades 7-8 to remain at Robertsville.

\$ 0

**Total: \$ 39.5 million**

# RECOMMENDATIONS

## OPTION 5



'21



### ACTIONS

#### Redistrict Developments

Harbour Pointe and Main St Lofts to Glenwood, Grove Park to Woodland, and Forest Creek to Willow Brook.

### COST

(In 2020 dollars - assume 5% escalation per year)

\$ 0

'22



#### Linden Elementary Repurpose

Repurpose ECC, T&G, and Math Intervention to classrooms, increasing capacity to 525 students.

\$ 0

'23



#### Redistrict Systemwide

Redistrict to allow for appropriate distribution for all districts.

\$ 0

'24



#### Willow Brook Elementary Addition & Renovation

Provide 10 classroom addition plus renovations as recommended in the facility study, increasing capacity to 630 students.

\$ 4,750,000

'27



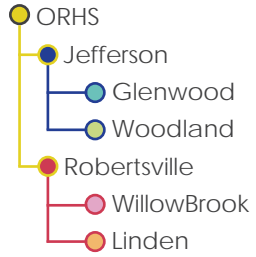
#### Linden Elementary Addition & Renovation

Provide an 8 classroom addition plus additions and renovations as recommended in the facility study. The renovations would bring the facility up to code, expand the Administration and include improvements to the cafeteria and serving. This will increase the capacity at Linden to 630 students.

\$ 13,100,000

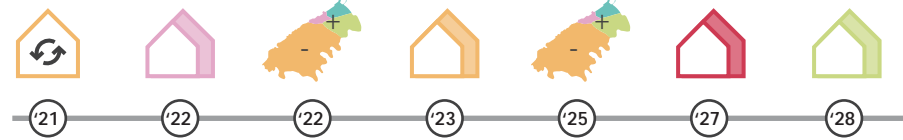
**Total: \$ 17.85 million**

# RECOMMENDATIONS SUMMARY



1

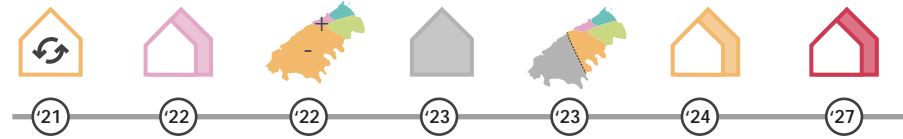
## ACTIONS



**COST**  
(In 2020 dollars - assume 5% escalation per year)

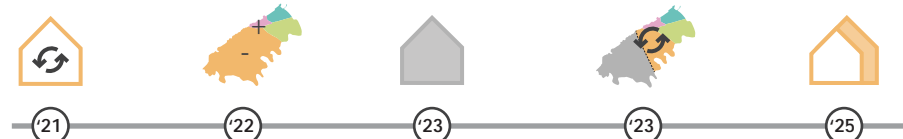
**\$ 28,700,000**

2



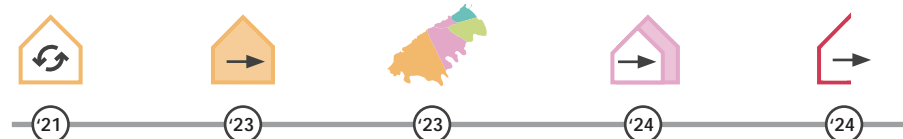
**\$ 44,750,000**

3



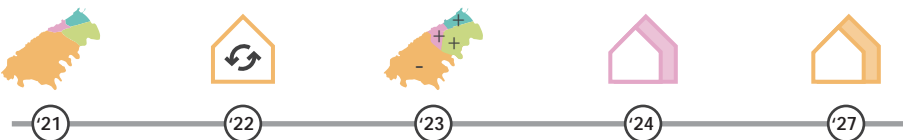
**\$ 42,000,000**

4



**\$ 39,500,000**

5



**\$ 17,850,000**

# *Questions?*

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# Oak Ridge Schools

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>Title IX &amp; Sexual Harassment</b>	Descriptor Code: <b>6.3041</b>	Issued Date:
		Rescinds:	Issued:

## 1 *General*

2 In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment  
3 and discrimination on the basis of sex are prohibited.<sup>1</sup> This policy shall cover employees, employees'  
4 behaviors, students, and students' behaviors while on school property, at any school-sponsored activity,  
5 on school-provided equipment or transportation, or at any official school bus stop in accordance with  
6 federal law. This policy shall be disseminated annually to all school staff, students, and  
7 parent(s)/guardian(s).<sup>2</sup> The Title IX Coordinator as well as any personnel chosen to facilitate the  
8 grievance process shall not have a conflict of interest against any party of the complaint.<sup>3</sup> These  
9 individuals shall receive training as to how to promptly and equitably resolve student and employee  
10 complaints.<sup>3</sup>

11 All employees shall receive training on complying with this policy and federal law.<sup>4</sup>

## 12 **TITLE IX COORDINATOR**<sup>5</sup>

13 The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of  
14 sexual harassment. He/she shall be kept informed by school-level personnel of all investigations and  
15 shall provide input on an ongoing basis as appropriate.

16 Any individual may contact the Title IX Coordinator at any time using the information below:

17

18 Director of Pupil Services (students)  
19 304 New York Ave., Oak Ridge, TN 37830  
20 (865) 425-9026  
21 [lhenderson@ortn.edu](mailto:lhenderson@ortn.edu)

22

23 Executive Director of Human Resources (staff)  
24 304 New York Ave., Oak Ridge, TN 37830  
25 (865) 425-9008  
26 [mbradburn@ortn.edu](mailto:mbradburn@ortn.edu)

## 27 **DEFINITIONS**<sup>4</sup>

28 “Complainant” is an individual who is alleged to be the victim of conduct that could constitute sexual  
29 harassment.

1 “Respondent” is an individual who is reported to be the perpetrator of conduct that could constitute  
2 sexual harassment.

3 “Sexual harassment” is conduct on the basis of sex that satisfies one or more of the following:<sup>3</sup>

- 4 1. A school district employee conditioning an aid, benefit, or service of an education program or  
5 activity on an individual’s participation in unwelcome sexual conduct;  
6
- 7 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and  
8 objectively offensive that it effectively denies a person equal access to the education program  
9 or activity; or
- 10 3. Sexual assault,<sup>6</sup> dating violence,<sup>7</sup> domestic violence,<sup>8</sup> or stalking<sup>9</sup> as defined in state and federal  
11 law.

12 Behaviors that constitute sexual harassment may include, but are not limited to:

- 13 1. Sexually suggestive remarks;  
14
- 15 2. Verbal harassment or abuse;  
16
- 17 3. Sexually suggestive pictures;  
18
- 19 4. Sexually suggestive gesturing;  
20
- 21 5. Harassing or sexually suggestive or offensive messages that are written or electronic;  
22
- 23 6. Subtle or direct propositions for sexual favors; and  
24
- 25 7. Touching of a sexual nature.

26 Sexual harassment may be directed against a particular person or persons, or a group, whether of the  
27 opposite sex or the same sex.

28 “Supportive measures” are non-disciplinary, non-punitive, individualized services and shall be offered  
29 to the complainant and the respondent, as appropriate. These measures may include, but are not limited  
30 to, the following:

- 31 1. Counseling;  
32
- 33 2. Course modifications;  
34
- 35 3. Schedule changes; and  
36
- 37 4. Increased monitoring or supervision.

1 The measures offered to the complainant and the respondent shall remain confidential to the extent that  
2 maintaining such confidentiality would not impair the ability of the school district to provide the  
3 supportive measures.

#### 4 **GRIEVANCE PROCESS**

5 Upon learning of an instance of alleged sexual harassment, even if no formal complaint is filed, the  
6 Title IX Coordinator shall:

- 7 1. Promptly contact the complainant to discuss the availability of supportive measures;
- 8
- 9 2. Consider the complainant's wishes with respect to supportive measures;
- 10
- 11 3. Inform the complainant of the availability of supportive measures; and
- 12
- 13 4. Explain the process for filing a formal complaint.<sup>10</sup>

14 While the school district will respect the confidentiality of the complainant and the respondent as much  
15 as possible, some information may need to be disclosed to appropriate individuals. All disclosures shall  
16 be consistent with the school district's legal obligations and the necessity to investigate allegations of  
17 harassment and take disciplinary action.

18 Disciplinary consequences or sanctions shall not be initiated against the respondent until the grievance  
19 process has been completed. Unless there is an immediate threat to the physical health or safety of any  
20 student arising from the allegation of sexual harassment that justifies removal, the respondent's  
21 placement shall not be changed.<sup>11</sup> If the respondent is an employee, he/she may be placed on  
22 administrative leave during the pendency of the grievance process.<sup>12</sup> The Title IX Coordinator shall  
23 keep the Director of Schools informed of any employee respondents so that he/she can make any  
24 necessary reports to the State Board of Education in compliance with state law.<sup>13</sup>

#### 25 **Complaints**

26 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall  
27 immediately report such information to the Title IX Coordinator, however, nothing in this policy requires  
28 a complainant to either report or file a formal complaint within a certain timeframe. If the complaint  
29 involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

30 If a complaint involves allegations of child abuse, including child abuse on school grounds, appropriate  
31 notification shall be made per the board policy on reporting child abuse.

32 Upon receipt of a formal complaint, the Title IX Coordinator shall promptly:<sup>14</sup>

- 33 1. Provide written notice of the allegations, and the grievance process to all known parties to give  
34 the respondent time to prepare a response before an initial interview;
- 35
- 36 2. Inform the parties of the prohibition against making false statement or knowingly submitting  
37 false information;
- 38

- 1 3. Inform the parties that they may have an advisor present during any subsequent meetings; and
- 2
- 3 4. Offer supportive measures in an equitable manner to both parties.

4 If the Title IX Coordinator dismisses a complaint, written notice, including the reasons for dismissal,  
5 shall be provided to both parties simultaneously.<sup>15</sup>

## 6 **Investigations**<sup>16</sup>

7 The Title IX Coordinator shall serve as the investigator and be responsible for investigating complaints  
8 in an equitable manner that involves an objective evaluation of all relevant evidence. The burden for  
9 obtaining evidence sufficient to reach a determination regarding responsibility rests on the school district  
10 and not the complainant or respondent.

11 Once a complaint is received, the Investigator shall initiate an investigation within forty-eight (48) hours  
12 of receipt of the complaint. If an investigation is not initiated within forty-eight (48) hours, the  
13 investigator shall provide the Title IX Coordinator with appropriate documentation detailing the reasons  
14 why the investigation was not initiated within the required timeframe.

15 All investigations shall be completed within twenty (20) calendar days from the receipt of the initial  
16 complaint. If the investigation is not complete within twenty (20) calendar days, the investigator shall  
17 provide the Title IX Coordinator with appropriate documentation detailing the reasons why the  
18 investigation has not been completed.

19 All investigations shall:

- 20 1. Provide an equal opportunity for the parties to present witnesses and evidence;
- 21
- 22 2. Not restrict the ability of either party to discuss the allegations under investigation or gather  
23 and present relevant evidence;
- 24
- 25 3. Refrain from requiring, allowing, relying upon, or otherwise using questions or evidence that  
26 seek disclosure of information protected under a legally recognized privilege unless such  
27 privilege has been waived;<sup>17</sup>
- 28
- 29 4. Provide the parties with the same opportunities to have others present during any grievance  
30 proceeding;
- 31
- 32 5. Provide to parties whose participation is requested written notice of the date, time, location,  
33 participants, and purpose of all investigative interviews, or other meetings, with sufficient time  
34 for the party to prepare to participate;
- 35
- 36 6. Provide both parties an equal opportunity to inspect and review any evidence directly related to  
37 the allegations in the formal complaint; and
- 38
- 39 7. Result in the creation of an investigative report that fairly summarizes relevant evidence.
- 40

- 1 a. Prior to the completion of the investigative report, the investigator shall send to each  
2 party the evidence subject to inspection and review. All parties shall have at least ten  
3 (10) days to submit a written response which shall be taken into consideration in  
4 creating the final report.

5 Within the parameters of the federal Family Educational Rights and Privacy Act,<sup>18</sup> the Title IX  
6 Coordinator shall keep the complainant and the respondent informed of the status of the investigation  
7 process. At the close of the investigation, a written final report on the investigation will be delivered to  
8 the parent(s)/guardian(s) of the complainant, parent(s)/guardian(s) of the respondent, and to the  
9 Director of Schools.

### 10 **Determination of Responsibility**<sup>19</sup>

11 The respondent is presumed not responsible for the alleged conduct until a determination regarding  
12 responsibility is made at the conclusion of the grievance process.<sup>20</sup> The preponderance of the evidence  
13 standard shall be used in making this determination.<sup>21</sup>

14 The Executive Director of School Leadership shall act as the decision-maker. He/she shall receive the  
15 final report of the investigation and allow each party the opportunity to submit written questions that  
16 he/she wants asked of any party or witness prior to the determining responsibility.

17 The decision-maker shall make a determination regarding responsibility and provide the written  
18 determination to the parties simultaneously along with information about how to file an appeal.

19 A substantiated charge against a student may result in corrective or disciplinary action up to and  
20 including expulsion. A substantiated charge against an employee shall result in disciplinary action up to  
21 and including termination.

22 After a determination of responsibility is made, the Title IX Coordinator shall work with the complainant  
23 to determine if further supportive measures are necessary. The Title IX Coordinator shall also determine  
24 whether any other actions are necessary to prevent reoccurrence of the harassment.

### 25 **APPEALS**<sup>22</sup>

26 Either party may appeal from a determination of responsibility based on a procedural irregularity that  
27 affected the outcome, new evidence that was not reasonably available at the time of the determination  
28 that could affect the outcome, or an alleged conflict of interest on the part of the Title IX Coordinator or  
29 any personnel chosen to facilitate the grievance process. Appeals shall be submitted to the Title IX  
30 Coordinator within ten (10) days of a determination of responsibility.

31 Upon receipt of an appeal, the Title IX Coordinator shall:

- 32 1. Assign the appeal to the Superintendent of Schools who will serve as the impartial hearing  
33 officer within five (5) days of receipt of the appeal; and  
34  
35 2. Notify the parties in writing.

1 During the appeal process, the parties shall have a reasonable, equal opportunity to submit written  
 2 statements. Within ten (10) calendar days, the Superintendent of Schools shall issue a written decision  
 3 describing the result of the appeal and the rationale for the result. The written decision shall be  
 4 provided simultaneously to both parties.

#### 5 **RETALIATION**<sup>23</sup>

6 Retaliation against any person who makes a report or complaint or assists, participates, or refuses to  
 7 participate in any investigation of an act alleged in this policy is prohibited.

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#### Legal References

1. 34 CFR § 106.1
2. 34 CFR § 106.8(b),(c)
3. 34 CFR § 106.45(b)(1)(iii); 34 CFR § 106.45(b)(10)(D)
4. 34 CFR § 106.30(a)
5. 34 CFR § 106.8(a)
6. 20 USCA 1092(f)(6)(A)(v); TCA 36-3-601(10); TCA 71-6-302
7. 34 USCA 12291(a)(10)
8. 34 USCA 12291(a)(8); TCA 40-14-109
9. 34 USCA 12291(a)(30); TCA 39-17-315; TCA 36-3-601(11)
10. 34 CFR § 106.44(a)
11. 34 CFR § 106.44(c)
12. 34 CFR § 106.44(d)
13. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c)
14. 34 CFR § 106.45(b)(2)
15. 34 CFR § 106.45(b)(3)
16. 34 CFR § 106.45(b)(5); 34 CFR § 106.45(b)(1)(v)
17. 34 CFR § 106.45(b)(1)(x)
18. 20 USCA § 1232g
19. 34 CFR § 106.45(b)(7)
20. 34 CFR § 106.45(b)(1)(iv)
21. 34 CFR § 106.45(b)(1)(vii)
22. 34 CFR § 106.45(b)(8)
23. 34 CFR § 106.71

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#### Cross References

Section 504 and ADA Grievance Procedures 1.802  
 Discrimination/Harassment of Employees (Sexual, Racial,  
 Ethnic, Religious) 5.500  
 Staff-Student Relations 5.610  
 Code of Conduct 6.300  
 Student Discrimination, Harassment, Bullying, Cyber-  
 bullying, and Intimidation 6.304  
 Child Abuse and Neglect 6.409

## Head Start Self Assessment 2020

I respectfully request approval of the Head Start Self-Assessment for 2020. The Self-Assessment is a Head Start requirement in which a team of preschool staff, parents, and community partners closely evaluate each service area for the program. Within each service area, strengths and areas to be strengthened are identified. The team then identifies areas on which to focus as priority items. These are the areas in which funding will be an area of focus.

The Self-Assessment and the Community Assessment are two primary documents that drive our spending and budget development.

Respectfully submitted,

Lisa Downard

Principal

Oak Ridge Schools Preschool/Head Start

Oak Ridge Schools' Preschool/Head Start

Annual Self-Assessment

2020

The 2020 Annual Self-Assessment was approved:

By the Oak Ridge Schools Board of Education on \_\_\_\_\_

By Head Start Policy Committee on \_\_\_\_\_

Head Start Policy Committee Chair \_\_\_\_\_

Oak Ridge Schools Preschool Principal \_\_\_\_\_

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## **Introduction**

Oak Ridge Schools' Preschool/Head Start program performs a comprehensive self-assessment looking at the program's entire operations each year to measure its effectiveness in meeting program goals and objectives. Members of the self-assessment team include parents, community partners, a member of the Board of Education, policy committee members, and program staff. Information from the self-assessment, along with other program data, is used to develop long and short-term goals and a strategic plan for the program to improve and excel beyond compliance requirements. The information is also used as a part of planning for the annual budget.

## **Methodology**

The annual self-assessment was conducted steps to ensure each service area is performing by the Head Start Standards. Ensuring that regular monitoring and ensuring the upmost services are provided to our students and families.

The assessment process consisted of:

1. Orientation/Training
2. Preparing materials
3. Assembling teams
4. Gathering the data
5. Aggregating and analyzing the data
6. Creating the self-assessment report
7. Developing a program improvement plan
8. Reporting to stakeholders

## **Pre**

The principal and compliance manager discussed the process on September 11, 2020 to review the process and plan for the assessment.

## **Training**

The compliance manager provided the management staff with an overview of the self-assessment process on October 14, 2020. On October 20, 2020, the self-assessment PowerPoint was provided to parents and community partners to discuss

each service areas virtually. On October 26, 2020 a virtual meeting was held to review the final draft.

### **Preparation**

The staff were provided with materials for the self-assessment process and were asked to read and review the materials. On October 14, 2020, the staff received copies of the forms required to administer the process.

### **Teams**

Policy Committee members, community partners, management staff, family service staff, and a Board of Education member were introduced to the ORSP Self-Assessment virtually. System area managers served as team leaders to assist with accessing the data needed and to ensure a complete assessment.

Community partners/agencies participating in the assessment were: United Way of Anderson County, ADFAC (Aid to Distressed Families of Anderson County), CASA.

### **Gathering Data**

System managers gathered data and documentation to verify compliance in their area. Managers shared the reviewed data and determine strengths and challenges.

### **Data collection tools used**

- Child Plus data
- family needs survey
- feedback surveys from events
- waiting list
- attendance data
- classroom checklists
- health inspection reports
- custodian playground checklists
- fire marshal inspection reports
- state licensing inspection reports
- Child Plus health data
- program budget
- Policy Committee meeting agendas/minutes
- Leadership Team agendas

- communication from grantee
- staff meeting and staff training agendas
- CACFP/USDA meal data
- Ed Plan for special needs services data
- assessment portfolios
- TS GOLD, CLASS
- mental health reports

### **Aggregating and Analyzing**

Once all information was gathered, system managers sorted through the data to ensure they had the information needed for the teams to determine the Program's compliance, strengths, and weaknesses. They looked at all the data that was collected to analyze and summarize the results. The teams summarized what they determined to be areas of program strengths and areas that could be strengthened.

### **Improvement Plan**

Once all summaries were completed, the management staff met to review all area summaries as a team, to determine goals for the 2020-2021 school year, and to create the program improvement plan.

### **Report to Stakeholders**

The Self-Assessment report and program improvement plan was shared with the Board of Education on November 23, 2020 and shared with Policy Committee on December 2, 2020. Members of each group were given an opportunity for input into the program improvement plan before giving their approval.

2020-2021 Self-Assessment Review Team

System Area	Family & Community Engagement	Education & Mental Health	PDM & Governance	Health & Safety, Nutrition	ERSEA	Disability	HR/Fiscal
Parents	HS Parent PC Members	HS Parent PC Members	HS Parent PC Members	HS Parent PC Members	HS Parent PC Members	HS Parent PC Members	HS Parent PC Members
Community Partners	HS PC Community Partners	HS PC Community Partners	HS PC Community Partners	HS PC Community Partners	HS PC Community Partners	HS PC Community Partners	HS PC Community Partners
Staff	Paige Freshour Ashley Hillis	Erin Pearson	Lisa Downard Tribby Kelly	Julie Julian	Tribby Kelly	Brandy Duff	Jana Akagi Tribby Kelly

Head Start Parents: Heather Mejia(Chair), Joylynn Elliott(Co-Chair), Jennifer Hicks, Valarie Bradley, Ebony Gallaher, Destinee Hibbett, Chatara Kitts, Amber Schady

Community Partners: Annie Cacheiro (ADFAC), Adam Moreno (UWAC), Amanda Brackett (CASA), Martha Mazariego

School Board Member: Laura McLean

Oak Ridge Schools' Preschool/Head Start

Self-Assessment 2020-2021

Disabilities

Program Strengths:

1. Strong communication between parents and teachers.
2. On-site Speech/Language, OT/PT and School Psychologist
3. Amazing developmental/motor/speech gains from beginning of services
4. Strong transition (no gaps in services) from TEIS to Preschool Program
5. Knowledge/Communication/Resources

Challenges	Action Plan/Goal	Responsible Person/Team	Timeline	Financial Obligation
End of TEIS support	The need for community resources once the families/children are no longer with TEIS and in the school setting.	SLP/School Psychologist		
Being notified early about struggles in meeting goals or behaviors	Brief note or telephone call from therapist. Plan put into place to help turn into a positive behaviors.	Therapists		
Knowing who is working with their child. Therapist meeting and greet	Meet with therapist one on one (once at/near the first parent/teacher	Owner of Kids Kabin - Jane Bryant (OT/PT) stated that		

before the school year gets started.		there is no extra time to provide these services. Kids		
Parents not knowing what questions to ask about their child's therapies.	Therapists need to be proactively reaching out to parents asking if they have questions.	Therapists		
Weekly Therapy Lesson Plans	Work on weekly therapy plans at home to help with progress. (Suggestion: Therapist will write a quick note on service tracking sheet as to what the objective for the week was (ex. Name writing - working with textures). This will allow parents to reinforce the same goals for added student success.	Therapists		
In School Support Groups	Open communication support groups for families to discuss community resources.			

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2020-2021

Education

Areas of Strength:

- 1- Program implementing research-based, Creative Curriculum, with the Teaching Strategies Gold integrated curriculum-based assessment system.
- 2- Teachers are engaging in embedded Professional Development throughout the year.
- 3- The program provides strong support for children with special needs. There is a school psychologist and a team of therapists on site. Speech services, occupational therapy, and physical therapy are provided on site and often in the child's primary classroom setting.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Continue to provide training and support toward increasing depth of implementation of the curriculum and assessment system.	<ol style="list-style-type: none"> <li>1) Staff PD's designed to enhance implementation</li> <li>2) Identify staff to go through a Practice Based Coaching cycle</li> <li>3) Complete Creative Curriculum Fidelity Tool for each classroom to identify weak areas.</li> <li>4) PLC to analyze data to drive instruction</li> </ol>	Curriculum Coach	<p>August</p> <ul style="list-style-type: none"> <li>• Finalize needs assessment</li> <li>• Fidelity check-physical environment</li> </ul> <p>September</p> <ul style="list-style-type: none"> <li>• Needs assessment completed</li> <li>• Fidelity-Structure</li> <li>• Identify 1<sup>st</sup> coaching cycle coaches</li> </ul> <p>Oct-Dec</p> <ul style="list-style-type: none"> <li>• Start PBC cycle</li> <li>• Fidelity- Use</li> </ul> <p>Jan</p>	All services provided by ORSP staff.

			<ul style="list-style-type: none"> <li>• Coach will reflect on 1<sup>st</sup> cycle</li> <li>• Fidelity- Family</li> </ul> <p>Feb-Apr</p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> PBC cycle</li> <li>• Fidelity- Assessment</li> </ul> <p>May</p> <ul style="list-style-type: none"> <li>• Coach reflection</li> <li>• PBC participants end of year survey</li> </ul>	
Continue providing training and support to increase CLASS scores	Provide training for classroom staff on teaching practices.	Education Coordinator	<p>October</p> <ul style="list-style-type: none"> <li>• Train staff on CLASS</li> </ul> <p>October-December</p> <ul style="list-style-type: none"> <li>• Conduct 1<sup>st</sup> round of CLASS observations</li> <li>• Meet individually with teachers to go over observation and create a quality improvement plan</li> </ul> <p>Feb-Apr</p> <ul style="list-style-type: none"> <li>• Conduct 2<sup>nd</sup> round of CLASS observations</li> <li>• Meet individually with teachers to go over observation and</li> </ul>	All services provided by ORSP staff.

			<p>create a quality improvement plan</p> <p>May</p> <ul style="list-style-type: none"><li>• Use year end data to develop needs assessment for 2021-2022</li></ul>	
--	--	--	---	--

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2020-2021

ERSEA

Program Strengths: The ongoing presence on social media and at community events has improved the awareness throughout the community. The Family and Community Engagement/ERESA Manager and staff have been more active with community agencies and events. In turn, this has increased referrals and volunteering for the program. The staff will continue creative recruiting practices within the community to increase awareness and the waitlist.

This year, the program's Duration of Services has occurred in the morning, giving families a 30 minute earlier drop-off option. Staff members are utilizing Power Up Peanuts, a program that provides gross motor activities and play. This is in response to the need that has been expressed on previous Self-Assessments.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Morning Transportation - Parents are taking advantage of the States Reconnect program and returning to work. This has provided a need for earlier drop off hours.	Request additional funding for morning busses. This will support our efforts in the importance of education/school readiness.	Preschool Director; ORS Administration; OR School Board	Ongoing look at this as an option	Morning bus will be a cost for the Oak Ridge School District to consider acquiring. Budgets are limited. The cost for morning transportation would be approximately \$80,000.00 a school year.

<p>After School Child Care - Daycare facilities are limited in the City of Oak Ridge. Several daycares have closed and several are not accepting afterschool students.</p>	<p>Daycares are experiencing financial struggles. Some of which are based on new state licensing requirements and obtaining quality staff. Having ECC after-school care would help,</p>	<p>Preschool Director; ORS Administration</p>	<p>Ongoing look at this as an option.</p>	<p>ECC would benefit the families needing after school child care. ECC independently charges families for their services. They do accept child care subsidies.</p>
<p>Recruiting of Students with the limitations and restrictions of the COVID-19 pandemic</p>	<p>Continued participation on community boards-virtually; Continued participation at any virtual community events Continued presence on social media</p>	<p>Family Services' staff, Director, all staff</p>	<p>Ongoing</p>	<p>No immediate cost involved</p>

Oak Ridge Schools Preschool/Head Start  
 Self-Assessment 2020-2021  
 Family/Community Engagement

Program Strengths:

- Presence in the community: Prior to the COVID limitations, we set up booths at community events where local families are present like the Secret City Festival, city-wide Halloween party and Easter Egg Hunt and Fire Safety Parade and Fair. This year, we have depended heavily on a social media presence, participating in virtual events and on local community boards.
- Community Partnerships: We have partnerships with several community agencies such as Untied Way, Legal Aid, etc. Our annual Resource Fair allows our community partners to interact with our Preschool families. Unfortunately, COVID limitations prevented us from holding the Resource Fair. We are seeking a "virtual" option for this event and plan to proceed with the event as usual once restrictions are lifted. Our staff also serves on several community boards such as ASAP and Children's Museum.
- Love and Logic Parenting Series: We are currently offering families the opportunity to participate in Love and Logic Parenting Series facilitated by staff and held virtually.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
More male involvement	Volunteering/participation in family events	Family Services	2020-2021	Minimal (cost of breakfast for meetings/events, etc.)
Online access for families	Obtain computers and printer in a designated space available for parent/family use	Family Services	2020-21	\$1500 (potentially grant funded)
More parent/family involvement in Policy Committee	Recruiting parent/family volunteers	Family Services	2020-21	Minimal (cost of breakfast for meetings)

Oak Ridge Schools Preschool/Head Start

Self-Assessment 2020-2021

Fiscal

Program Strengths: Strong oversight of several funding sources with rigid internal controls that follow all necessary and applicable policies and procedures. We had no audit findings again this year, and we also continue to seek out and attend training on fiscal regulations and requirements, policies and procedures. Moving to the new building has enabled us to put students from all funding sources in each classroom which in turn allows us to make all classrooms equitable in regard to the funding source matching the students.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
With a decrease in Title I funding, purchasing necessary items for classrooms that match	When preparing the 2021-2022 budget, ensure there are enough district and Pre-K funds available for	Fiscal Manager/ Bookkeeper and Principal	07/01/2021	None

the funding source of the students in the class.	instructional supplies.			
Due to the COVID-19 pandemic, there are many supplies required to continue operating that have not been needed in the past.	Budget extra funds in the supply lines to cover unforeseen expenses.	Fiscal Manager/ Bookkeeper, Principal	07/01/2021	None
Paper and copier costs. This money could be used to help cover unforeseen expenses.	Go paperless by utilizing the increased capabilities of the ChildPlus software. The Data Manager has already started training to move us in the right direction.	Fiscal Manager/Bookkeeper, Data Manager and Principal	06/30/2021	None

## Oak Ridge Schools Preschool/Head Start

### Self-Assessment 2020-2021

#### Governance

##### Program Strengths:

- Passion and dedication of Policy Committee members
- Collaboration and support from Board of Education
- School Board Liaison consistently attends meetings and functions and communicates to Board
- A Weekly Newsletter is now going to all families every Friday. This newsletter provides updates and important dates and consistent information to all families—this is in response to a need expressed on last year's Self-Assessment
- A consistent means of communication has been adopted with See Saw. This program allows teachers and families to communicate via text, phone call, e-mail. All classrooms are utilizing See Saw as the primary means of communication. This is in response to a need expressed on last year's Self-Assessment

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Attendance/ involvement for Policy Committee	<ul style="list-style-type: none"> <li>• Consistent communication</li> <li>• Develop a means to communicate with parents to inform of purpose of PC and how to become involved</li> <li>• encourage every HS classroom to have 1 parent on PC</li> </ul>	Classroom teachers and Family & Community Engagement Coordinator	ongoing	none
Attendance/ involvement for Parent Committee (Parent Advisory Team)	<ul style="list-style-type: none"> <li>• Possibly consider holding 2 meetings (am and pm)</li> <li>• Inform parents of purpose of Parent Committee and how to become involved</li> </ul>	Family & Comm Engagement Coordinator	Ongoing consideration	
Consistent abiding of Policy Committee By-Laws	Update and strictly follow by-laws	Family & Community Engagement Coordinator, principal	Ongoing	none

Oak Ridge Schools Preschool/Head Start  
 Self-Assessment 2020-2021  
 Health/Nutrition

Program Strengths:

- Addition of part-time nurse to our staff.
- Partnerships with community health services. Partnership with Helen-Ross McNabb for mental health services.
- Meals provided through Aramark Service - teacher liaison. Food service offered to our virtual students.
- Provide "Food for Kids" through Second Harvest.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Meeting 90 Day requirements	Continue to assist parents/guardians  Partner with RSCC Nursing Class, LMU and	Family services/Health Manager	On-going	N/A

	UT - Due to COVID, these partnerships are on hold.			
Sustaining the COVID guidelines as they change.	Follow guidance from the District and the AC Health Department	All Staff	On-going	As indicated

Oak Ridge Schools Preschool/Head Start  
 Self-Assessment 2020-2021  
 Human Resources

Program Strengths: The ORS Preschool is part of the Oak Ridge School District. All staff must apply and complete new hire requirements prior to any employees start date. Being a part of the school district also provides a larger number of applicants which in turn means a more diverse group of people to choose from.

For each job opening at the Preschool, there is a panel to conduct interviews. This allows for administration, faculty, staff, and parents to not only sit in on the interviews, but to ask questions as well. Also, the panel as a whole decides who is best suited for each position and who will bring the most to the program.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Diversity of Staff	Get job opening information out to our Preschool	Principal, HR Department	Ongoing	No additional funds required

	parents and to nearby colleges.			

Oak Ridge Schools Preschool/Head Start  
Self-Assessment 2020-2021  
Mental Health

Areas of Strength:

Program has on-site school psychologist and on-site special education resource team that provide direct classroom support for children with social and emotional need and the associated challenging behaviors. Those members also work with classroom staff to design support plans and gather materials to support children with mental health needs.

Continue partnership with Helen Ross McNabb. They are completing all of our Mental Health observations and will provide classroom teachers with feedback. They are also working closely with the preschool to help identify and child/family that would need their services.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Teachers receive	1) Social Emotional		Teachers will engage in a	No cost

<p>Pyramid Training, children's mental health training, and CLASS training on the Emotional Support Domain. The experiences are provided by various trainers across the year. A challenge is helping teachers integrate concepts from various the training experiences.</p>	<p>training for staff tying all of the concepts together  2) Help staff recognize techniques that would be beneficial to use in the classroom  3) Working with Helen Ross McNabb to best use their expertise with our program</p>	<p>Mental Health Coordinator</p>	<p>variety of training experiences across the first six months of the year. The Program will by April 30, 2021 provide a training around integrating the effective practices from these various training sessions.</p>	
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Oak Ridge Schools' Preschool/Head Start

Self-Assessment 2020-2021

Planning and Operations

Strengths: Policy Committee is a guiding force in decision making for the program.

Teachers, Family Services, Managers, and Administrators work together to consistently monitor program operations

Challenges	Action Plan/Goals	Responsible Person	Timeline	Financial Obligation
Systemic monitoring of the program in meeting HS standards	<ul style="list-style-type: none"> <li>Continue to update and follow a schedule for areas to be monitored throughout the year</li> <li>Management Team to meet on a monthly basis</li> </ul>	Principal Compliance Manager	Ongoing	None beyond budgeted staff salaries

Diversity of Staff	<ul style="list-style-type: none"> <li>Recruit qualified staff with a focus on increased diversity to include but not limited to African American and Hispanic staff</li> </ul>	Principal Interview teams	Ongoing	None
Conducting meetings within compliance with social distancing and limited visitor entrance to the building	<ul style="list-style-type: none"> <li>Continue to develop the use of electronic venues (such as Zoom and See Saw) to maintain communication and parent meetings</li> <li>Seek feedback from families for recommended means of communication</li> </ul>	Principal Teachers Family Services Team	Ongoing	Possible purchase or subscription of virtual tools

Oak Ridge Schools Preschool/Head Start  
 Self-Assessment 2020-2021 - Proposed  
 Facilities and Safety

Program Strengths:

- Moved into new facility.
- Dedication and attention to detail of our custodians and support from the schools' maintenance department.
- Experienced and knowledgeable staff members.
- Training of staff pertaining to safety issues.

Challenges	Action Plan/Goal	Responsible Person	Timeline	Financial Obligation
Acclimate to the safety/facility procedural changes for new location.	Familiarize staff of new plans through recurring emails, and discussions at staff meetings.	Facilities/ Manager- Principal- Preschool staff	On-going	N/A

The Self-Assessment team identified the following areas for improvement:

1. Continued training and support to classroom staff toward full implementation to fidelity of the curriculum and assessment system—Creative Curriculum and TS GOLD
  - a. Action: Staff PD's designed to enhance implementation
  - b. Action: Identify staff to go through a Practice Based Coaching cycle
  - c. Action: Complete Creative Curriculum Fidelity Tool for each classroom to identify weak areas.
  - d. Action: PLC to analyze data to drive instruction
2. Increase recruitment of eligible students
  - a. Action: Research/Pursue the possibility of providing before and/or after school care (ECC)
  - b. Action: Continue outreach in the community by attending community events and working with community agencies.
3. Decrease the use of papers and copying to utilize those funds for the classroom. Child Plus has several options to go paperless and maintain the requirements for Performance Standards.
  - a. Action: Initiate paperless options for Family Services documents during the 2020-2021 year. Increase for the 2021-2022 year.
  - b. Action: All areas to be paperless by the end of the 2020-2021 school year.



# Oak Ridge Schools

OFFICE OF  
Finance Director

Telephone (865) 425-9004

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## MEMORANDUM

**To:** Dr. Bruce Borchers, Superintendent of Schools  
**From:** Pat Smith, Finance Director  
**Subject:** **FY'21 Budget Transfer #2**  
**Date:** November 16, 2020

The attached FY'21 Budget Transfer #2 includes the following budget transfer requests for Board of Education approval:

- Adjustment and re-alignment of some salary, benefit, and expenditure budget items (employees obtaining advanced degrees)
- Transfers to establish additional grants (Internet Connectivity, Reopening & Programmatic Supports, Remote Learning Technology Grant, State Farm Mini-Grant, IDEA Partnership Grant, Head Start COVID-19 Grant,
- Transfer to establish budget for COVID Liability Insurance Policy, as approved by BOE on September 21, 2020
- All other routine budget transfers and revisions from July 22, 2020 through November 15, 2020 (routine transfers, mostly grants) for Board Approval

## FY 21 FYTD Budget Summary - Budget Transfer #2

Fund	FY21 Original Approved Budget	Budget Transfer #1 & #2	FY21 Revised Budget Total
Fund 141 (General Fund)	\$ 61,154,449.00	\$ (197,428.64)	\$ 60,957,020.36
Fund 142 (Federal)	\$ 4,798,134.00	\$ 194,998.26	\$ 4,993,132.26
Fund 143 (Food Service)	\$ 2,508,891.00		\$ 2,508,891.00
Fund 145 (Other Education)	\$ 236,719.00	\$ 2,430.38	\$ 239,149.38
Fund 146 (Extended Child Care)	\$ 456,651.00		\$ 456,651.00
<b>TOTAL All Funds</b>	<b>\$ 69,154,844.00</b>	<b>\$ (0.00)</b>	<b>\$ 69,154,844.00</b>

## Fund 141 Budget Transfers

Fund 141 REVENUES	Account Number	Decrease	Increase
Establish Budget for State Farm Mini-Grant for SPED	141 R 44570 000 000 00000 000	\$ 564.00	\$ -
	141 R 44570 000 000 00000 114	\$ -	\$ 564.00
Adjust Safe Schools Grant Budget to Actual Award Amount (To Fund 145)	141 R 46980 000 000 00000 000	\$ 2,429.73	\$ -
Establish Budget for Property Insurance Claim	141 R 44570 000 000 00000 000	\$ 4,447.00	\$ -
	141 R 49700 000 000 00000 000	\$ -	\$ 4,447.00
Establish Reopening & Programmatic Supports Grant Budget (To Fund 142)	141 R 46980 000 000 00000 000	\$ 63,278.48	\$ -
Establish Internet Connectivity Grant Budget (To Fund 142)	141 R 46980 000 000 00000 000	\$ 40,779.43	\$ -
Establish Remote Learning Technology Grant Budget (To Fund 142)	141 R 46980 000 000 00000 000	\$ 90,940.35	\$ -

<b>Fund 141 EXPENDITURES</b>	<b>Account Number</b>	<b>Increase</b>	<b>Decrease</b>
Establish Budget for State Farm Mini-Grant for SPED	141 E 72130 599 000 00000 114	\$ 564.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 564.00
Adjust Safe Schools Grant Budget to Actual Award Amount (To Fund 145)	141 E 71900 599 000 00000 000	\$ -	\$ 2,429.73
Adjust Coordinated School Health Grant Budget to Actual Award Amount	141 E 71900 599 000 00000 001	\$ 7,412.00	\$ -
	141 E 72120 499 055 00000 000	\$ -	\$ 4,000.00
	141 E 72120 524 055 00000 000	\$ -	\$ 3,412.00
Establish Budget for Reopening & Programmatic Supports Grant (To Fund 142)	141 E 71900 599 000 00000 000	\$ -	\$ 63,278.48
Establish Budget for COVID Liability Insurance Policy - From Contingency	141 E 72310 506 000 00000 000	\$ 26,556.69	\$ -
	141 E 71900 599 000 00000 001	\$ -	\$ 26,556.69
Establish Budget for Internet Connectivity Grant (To Fund 142)	141 E 71900 599 000 00000 000	\$ -	\$ 40,779.43
Establish Budget for Property Insurance Claim	141 E 72250 709 000 00000 000	\$ 4,447.00	\$ -
	141 E 71900 599 000 00000 000	\$ -	\$ 4,447.00
Establish Budget for Remote Learning Technology Grant (To Fund 142)	141 E 71900 599 000 00000 000	\$ -	\$ 90,940.35
Teacher Center Budget Transfer for Data Dashboard Consulting	141 E 72130 599 000 00052 000	\$ -	\$ 10,000.00
	141 E 72210 524 000 00086 000	\$ 10,000.00	\$ -

	141 E 71100 116 000 00050 000	\$ 11,182.00	\$ -
	141 E 71100 116 000 00035 000	\$ 9,541.64	\$ -
	141 E 71100 116 000 00040 000	\$ 15,884.00	\$ -
	141 E 71100 116 000 00015 000	\$ 8,778.00	\$ -
	141 E 71100 116 000 00025 000	\$ 5,434.00	\$ -
	141 E 71100 116 000 00030 000	\$ 8,277.38	\$ -
	141 E 71100 116 000 00045 000	\$ 984.32	\$ -
	141 E 71100 116 000 00000 000	\$ 315.21	\$ -
	141 E 71100 201 000 00000 000	\$ 3,745.00	\$ -
	141 E 71100 204 000 00000 000	\$ 6,203.00	\$ -
	141 E 71100 212 000 00000 000	\$ 876.00	\$ -
<b>Salary &amp; Benefit Increases from Instructional Contingency</b>	141 E 72410 139 000 00045 000	\$ 984.32	\$ -
	141 E 72410 104 000 00030 000	\$ 4,415.00	\$ -
	141 E 72410 201 000 00000 000	\$ 334.73	\$ -
	141 E 72410 204 000 00000 000	\$ 554.42	\$ -
	141 E 72410 212 000 00000 000	\$ 78.02	\$ -
	141 E 71200 116 000 00040 000	\$ 2,090.00	\$ -
	141 E 71200 201 000 00040 000	\$ 129.58	\$ -
	141 E 71200 204 000 00040 000	\$ 214.64	\$ -
	141 E 71200 212 000 00040 000	\$ 30.31	\$ -
	141 E 73401 163 000 00043 000	\$ 1,300.00	\$ -
	141 E 73401 201 000 00043 000	\$ 80.60	\$ -
	141 E 73401 212 000 00043 000	\$ 18.85	\$ -
	141 E 71900 599 000 00000 001	\$ -	\$ 81,451.02

<b>TOTAL</b>		<b>\$ 332,869.70</b>	<b>\$ 332,869.70</b>
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## Fund 142 Budget Transfers

Fund 142 REVENUES	Account Code	Decrease	Increase
<b>Establish Head Start Grant Budget</b>	142 R 47590 000 000 00000 000	\$ 50,008.00	\$ -
	142 R 47990 000 031 00000 000	\$ -	\$ 50,008.00
<b>Establish Carl Perkins Reserve Grant Budget</b>	142 R 47131 000 802 00000 000	\$ 10,000.00	\$ -
	142 R 47139 000 805 00000 000	\$ -	\$ 200,000.00
	142 R 47590 000 000 00000 000	\$ 190,000.00	\$ -
<b>Establish Head Start COVID-19 Grant Budget</b>	142 R 47590 000 000 00000 000	\$ 45,517.00	\$ -
	142 R 47990 000 035 00000 000	\$ -	\$ 45,517.00
<b>Establish IDEA Partnership Grant Budgets</b>	142 R 47143 000 892 00000 000	\$ 10,000.00	\$ -
	142 R 47143 000 896 00000 000	\$ -	\$ 10,000.00
	142 R 47143 000 895 00000 000	\$ -	\$ 10,000.00
	142 R 47143 000 893 00000 000	\$ 100,000.00	\$ -
	142 R 47590 000 000 00000 000	\$ -	\$ 80,000.00
	142 R 47145 000 891 00000 000	\$ -	\$ 10,000.00
<b>Adjust Carl Perkins Pathways Grant to Award Amount</b>	142 R 47139 000 805 00000 000	\$ 50,000.00	\$ -
	142 R 47590 000 000 00000 000	\$ -	\$ 50,000.00
<b>Establish Title II Carryover Budget</b>	142 R 47590 000 000 00000 000	\$ 12,161.54	\$ -
	142 R 47189 000 202 00000 000	\$ -	\$ 12,161.54
<b>Establish Title III Carryover Budget</b>	142 R 47590 000 000 00000 000	\$ 10,347.56	\$ -
	142 R 47146 000 303 00000 000	\$ -	\$ 10,347.56
<b>Establish Title IV Carryover Budget</b>	142 R 47590 000 000 00000 000	\$ 17,566.55	\$ -
	142 R 47590 000 411 00000 000	\$ -	\$ 17,566.55

<b>Establish Title I Carryover Budget</b>	142 R 47590 000 000 00000 000	\$	79,836.09	\$	-
	142 R 47141 000 101 00000 000	\$	-	\$	79,836.09
<b>Establish IDEA B &amp; IDEA Preschool Carryover Budgets</b>	142 R 47590 000 000 00000 000	\$	117,967.49	\$	-
	142 R 47145 000 911 00000 000	\$	-	\$	865.87
	142 R 47143 000 901 00000 000	\$	-	\$	117,101.62
<b>Establish CRESO Grant Budget</b>	142 R 47590 000 000 00000 000	\$	64,974.94	\$	-
	142 R 47990 000 058 00000 000	\$	-	\$	64,974.94
<b>Establish Reopening &amp; Programmatic Supports Grant Budget (From 141 Contingency)</b>	142 R 47590 000 000 00000 000	\$	36,721.52	\$	-
	142 R 47303 000 932 00000 000	\$	-	\$	100,000.00
<b>Adjust Title I, Title II, Title III, &amp; Title IV to Match ePlan</b>	142 R 47590 000 411 00000 000	\$	1,212.00	\$	-
	142 R 47146 000 303 00000 000	\$	-	\$	109.45
	142 R 47141 000 101 00000 000	\$	15,985.00	\$	-
	142 R 47189 000 202 00000 000	\$	-	\$	77.00
	142 R 47590 000 000 00000 000	\$	-	\$	17,010.55
<b>Establish 21st Century Grant Budget</b>	142 R 47147 000 431 00000 000	\$	-	\$	13,523.98
	142 R 47590 000 000 00000 000	\$	13,523.98	\$	-
<b>Adjust IDEA-B to Match ePlan</b>	142 R 47143 000 901 00000 000	\$	735.00	\$	-
	142 R 47590 000 000 00000 000	\$	-	\$	735.00
<b>Establish Internet Connectivity Grant Budget (from 141 Contingency)</b>	142 R 47590 000 000 00000 000	\$	4,220.57	\$	-
	142 R 47303 000 933 00000 000	\$	-	\$	45,000.00
<b>Establish Remote Learning Technology Grant Budget (from 141 Contingency)</b>	142 R 47304 000 934 00000 000	\$	-	\$	90,940.35

**FUND 142 EXPENDITURES**

**Increase      Decrease**

	142 E 71100 116 931 00000 000	\$	2,245.74	\$	-
	142 E 71100 399 931 00000 000	\$	45,000.00	\$	-
<b>ESSER Budget Adjustment to match ePlan Budget</b>	142 E 71100 471 931 00000 000	\$	-	\$	45,000.00
	142 E 71100 722 931 00000 000	\$	325,000.00	\$	-
	142 E 72250 790 931 00000 000	\$	-	\$	325,000.00
	142 E 72250 790 931 00008 000	\$	-	\$	2,245.74

	142 E 71200 116 901 00035 000	\$	37,213.23	\$	-
	142 E 71200 163 901 00025 000	\$	-	\$	17,043.00
	142 E 71200 171 901 00040 000	\$	-	\$	2,448.00
	142 E 71200 201 901 00025 000	\$	4,492.06	\$	-
	142 E 71200 204 901 00025 000	\$	8,916.27	\$	-
	142 E 71200 206 901 00035 000	\$	79.00	\$	-
	142 E 71200 207 901 00035 000	\$	2,538.60	\$	-
	142 E 71200 208 901 00040 000	\$	-	\$	647.00
	142 E 71200 212 901 00040 000	\$	-	\$	462.19
	142 E 71200 217 901 00050 000	\$	-	\$	515.00
<b>Establish IDEA-B Grant Budget</b>	142 E 71200 299 901 00040 000	\$	-	\$	125.50
	142 E 72220 189 901 00000 000	\$	-	\$	38,794.13
	142 E 72220 201 901 00000 000	\$	-	\$	328.10
	142 E 72220 204 901 00000 000	\$	-	\$	1,234.41
	142 E 72220 207 901 00000 000	\$	-	\$	2,832.31
	142 E 72220 208 901 00000 000	\$	-	\$	19.60
	142 E 72220 212 901 00000 000	\$	-	\$	553.78
	142 E 72220 217 901 00000 000	\$	-	\$	932.00
	142 E 72220 299 901 00000 000	\$	-	\$	17.10
	142 E 99100 504 901 00000 000	\$	51,955.96	\$	-
	142 E 99100 000 000 00000 000			\$	39,243.00

<b>Establish Title II Carryover Budget</b>	142 E 72210 524 202 00000 000	\$	12,161.54	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	12,161.54

<b>Establish IDEA Partnership Grant Budgets</b>	142 E 71200 429 895 00000 000	\$	6,000.00	\$	-
	142 E 71200 499 895 00000 000	\$	4,000.00	\$	-
	142 E 71200 429 891 00000 000	\$	400.00	\$	-
	142 E 71200 725 896 00000 000	\$	10,000.00		
	142 E 71200 725 891 00000 000	\$	9,600.00	\$	-
	142 E 71200 000 000 00000 000	\$	-	\$	10,000.00
	142 E 71900 000 000 00000 000	\$	-	\$	20,000.00

<b>Adjust Carl Perkins Pathways Grant to Award Amount</b>	142 E 71300 730 805 00000 000	\$	-	\$	47,000.00
	142 E 72230 524 805 00000 000	\$	-	\$	3,000.00
	142 E 71300 730 802 00000 000	\$	-	\$	3,000.00
	142 E 72130 524 802 00000 000	\$	5,000.00	\$	-
	142 E 72230 524 802 00000 000	\$	-	\$	2,000.00
	142 E 71900 000 000 00000 000	\$	50,000.00	\$	-

<b>Establish Remote Learning Technology Grant Budget (from 141 Contingency)</b>	142 E 71100 722 934 00000 000	\$	90,940.35	\$	-
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<b>Establish FY21 Head Start Grant Budget</b>	142 E 73300 104 031 00043 000	\$	-	\$	4,462.00
	142 E 73300 116 031 00043 000	\$	21,834.00	\$	-
	142 E 73300 119 031 00043 000	\$	-	\$	9.00
	142 E 73300 161 031 00043 000	\$	355.00	\$	-
	142 E 73300 163 031 00000 000	\$	-	\$	23,751.00
	142 E 73300 163 031 00043 000	\$	5,425.00	\$	-
	142 E 73300 189 031 00043 000	\$	5,287.00	\$	-
	142 E 73300 201 031 00000 000	\$	-	\$	1,473.00
	142 E 73300 201 031 00043 000	\$	1,744.00	\$	-
	142 E 73300 204 031 00000 000	\$	-	\$	2,439.00
	142 E 73300 204 031 00043 000	\$	3,575.00	\$	-
	142 E 73300 206 031 00000 000	\$	-	\$	126.00
	142 E 73300 206 031 00043 000	\$	-	\$	145.00
	142 E 73300 207 031 00000 000	\$	-	\$	14,034.00
	142 E 73300 207 031 00043 000	\$	5,455.00	\$	-
	142 E 73300 208 031 00000 000	\$	-	\$	365.00

<b>Establish FY21 Head Start Grant Budget (Cont.)</b>	142 E 73300 208 031 00043 000	\$	-	\$	138.00
	142 E 73300 212 031 00000 000	\$	-	\$	344.00
	142 E 73300 212 031 00043 000	\$	588.00	\$	-
	142 E 73300 217 031 00043 000	\$	-	\$	3,637.00
	142 E 73300 299 031 00000 000	\$	-	\$	109.00
	142 E 73300 299 031 00043 000	\$	-	\$	29.00
	142 E 73300 348 031 00043 000	\$	200.00	\$	-
	142 E 73300 355 031 00043 000	\$	500.00	\$	-
	142 E 73300 399 031 00043 000	\$	7,000.00	\$	-
	142 E 73300 429 031 00043 000	\$	11,000.00	\$	-
	142 E 73300 499 031 00043 000	\$	1,994.00	\$	-
	142 E 73300 524 031 00043 000	\$	4,863.00	\$	-
	142 E 73300 399 030 00043 000	\$	4,000.00	\$	-
	142 E 73300 524 030 00043 000	\$	4,933.00	\$	-
	142 E 73300 000 000 00000 000	\$	-	\$	27,692.00

<b>Establish Title III Carryover Budget</b>	142 E 72210 196 303 00000 000	\$	7,387.20	\$	-
	142 E 72210 201 303 00000 000	\$	558.00	\$	-
	142 E 72210 204 303 00000 000	\$	924.30	\$	-
	142 E 72210 212 303 00000 000	\$	130.50	\$	-
	142 E 72210 499 303 00000 000	\$	1,347.56	\$	-
	142 E 71900 000 000 00000 000			\$	10,347.56

<b>Establish Title IV Carryover Budget</b>	142 E 72130 322 411 00000 000	\$	-	\$	5,000.00
	142 E 72130 599 411 00000 000	\$	5,000.00	\$	-
	142 E 72210 196 411 00000 000	\$	7,950.64	\$	-
	142 E 72210 201 411 00000 000	\$	316.00	\$	-
	142 E 72210 204 411 00000 000	\$	548.60	\$	-
	142 E 72210 212 411 00000 000	\$	61.00	\$	-
	142 E 72210 399 411 00000 000	\$	1,383.16	\$	-
	142 E 72210 499 411 00000 000	\$	2,500.00	\$	-
	142 E 72210 524 411 00000 000	\$	4,807.15	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	17,566.55

**Establish Title I Carryover Budget**

142 E 71100 116 101 00043 000	\$	8,069.97	\$	-
142 E 71100 163 101 00015 000	\$	-	\$	1,212.03
142 E 71100 163 101 00030 000	\$	-	\$	7,198.00
142 E 71100 163 101 00043 000	\$	-	\$	15,520.51
142 E 71100 163 101 00045 000	\$	7,522.25	\$	-
142 E 71100 163 101 00050 000	\$	1,975.00	\$	-
142 E 71100 189 101 00015 000	\$	9,500.00	\$	-
142 E 71100 189 101 00030 000	\$	14,000.00	\$	-
142 E 71100 189 101 00043 000	\$	15,000.00	\$	-
142 E 71100 189 101 00045 000	\$	16,000.00	\$	-
142 E 71100 189 101 00050 000	\$	20,000.00	\$	-
142 E 71100 201 101 00015 000	\$	-	\$	74.54
142 E 71100 201 101 00030 000	\$	-	\$	997.09
142 E 71100 201 101 00043 000	\$	-	\$	634.80
142 E 71100 201 101 00045 000	\$	465.78	\$	-
142 E 71100 201 101 00050 000	\$	59.93	\$	-
142 E 71100 204 101 00015 000	\$	-	\$	913.80
142 E 71100 204 101 00043 000	\$	-	\$	3,961.47
142 E 71100 204 101 00045 000	\$	-	\$	419.16
142 E 71100 206 101 00030 000	\$	-	\$	63.00
142 E 71100 206 101 00043 000	\$	-	\$	172.00
142 E 71100 206 101 00045 000	\$	0.50	\$	-
142 E 71100 207 101 00030 000	\$	-	\$	5,000.00
142 E 71100 207 101 00043 000	\$	-	\$	5,109.00
142 E 71100 207 101 00045 000	\$	2,017.00	\$	-
142 E 71100 208 101 00015 000	\$	10.00	\$	-
142 E 71100 208 101 00030 000	\$	-	\$	177.50
142 E 71100 208 101 00043 000	\$	-	\$	458.00
142 E 71100 208 101 00045 000	\$	13.25	\$	-
142 E 71100 212 101 00015 000	\$	-	\$	39.17
142 E 71100 212 101 00030 000	\$	-	\$	106.05
142 E 71100 212 101 00043 000	\$	-	\$	143.34

	142 E 71100 212 101 00045 000	\$	41.71	\$	-
	142 E 71100 212 101 00050 000	\$	-	\$	3.21
	142 E 71100 299 101 00015 000	\$	6.00	\$	-
	142 E 71100 299 101 00030 000	\$	-	\$	51.65
	142 E 71100 299 101 00043 000	\$	-	\$	120.80
	142 E 71100 299 101 00045 000	\$	5.87	\$	-
	142 E 71100 429 101 00015 000	\$	18,434.09	\$	-
	142 E 71100 429 101 00030 000	\$	11,258.00	\$	-
	142 E 71100 429 101 00045 000	\$	10,072.00	\$	-
	142 E 71100 429 101 00050 000	\$	10,072.00	\$	-
	142 E 72130 599 101 00000 000	\$	5,652.09	\$	-
	142 E 72210 189 101 00000 000	\$	-	\$	3,350.65
	142 E 72210 201 101 00000 000	\$	-	\$	207.19
<b>Establish Title I Carryover Budget (Cont.)</b>	142 E 72210 204 101 00000 000	\$	-	\$	350.47
	142 E 72210 208 101 00000 000	\$	88.75	\$	-
	142 E 72210 299 101 00000 000	\$	25.83	\$	-
	142 E 72210 524 101 00000 000	\$	-	\$	4,000.00
	142 E 72210 524 101 00015 000	\$	-	\$	3,000.00
	142 E 72210 524 101 00030 000	\$	-	\$	1,000.00
	142 E 72210 524 101 00045 000	\$	-	\$	8,000.00
	142 E 72210 524 101 00050 000	\$	-	\$	12,000.00
	142 E 72710 399 101 00015 000	\$	-	\$	3,000.00
	142 E 72710 399 101 00030 000	\$	-	\$	3,000.00
	142 E 72710 399 101 00045 000	\$	-	\$	3,000.00
	142 E 72710 399 101 00050 000	\$	-	\$	3,000.00
	142 E 72130 207 101 00000 000	\$	15,642.00	\$	-
	142 E 72130 208 101 00000 000	\$	187.50		
	142 E 71900 000 000 00000 000	\$	-	\$	79,836.09

<b>Establish Head Start COVID-19 Grant Budget</b>	142 E 73300 499 035 00043 000	\$	40,517.00	\$	-
	142 E 73300 722 035 00043 000	\$	5,000.00	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	45,517.00

	142 E 71300 730 805 00000 000	\$	194,400.00	\$	-
	142 E 71300 524 805 00000 000	\$	5,600.00	\$	-
	142 E 71300 730 802 00000 000	\$	44,700.00	\$	-
	142 E 72130 524 802 00000 000	\$	3,300.00	\$	-
<b>Establish Carl Perkins Reserve Grant Budget</b>	142 E 72230 524 802 00000 000	\$	2,000.00	\$	-
	142 E 72230 000 000 00000 000	\$	-	\$	3,500.00
	142 E 73300 000 000 00000 000	\$	-	\$	93,159.50
	142 E 99100 000 000 00000 000	\$	-	\$	44,441.50
	142 E 71900 000 000 00000 000	\$	-	\$	108,899.00

	142 E 71200 116 901 00035 000	\$	3,333.33	\$	-
	142 E 71200 116 901 00043 000	\$	3,333.33	\$	-
	142 E 71200 116 901 00050 000	\$	3,333.34	\$	-
	142 E 71200 163 901 00015 000	\$	4,000.00	\$	-
	142 E 71200 163 901 00025 000	\$	4,000.00	\$	-
	142 E 71200 163 901 00030 000	\$	4,000.00	\$	-
	142 E 71200 163 901 00040 000	\$	4,000.00	\$	-
<b>Establish IDEA B &amp; IDEA Preschool Grant Carryover Budget</b>	142 E 71200 163 901 00050 000	\$	4,000.00	\$	-
	142 E 71200 189 901 00000 000	\$	10,000.00	\$	-
	142 E 71200 429 901 00000 000	\$	17,000.00	\$	-
	142 E 71200 725 901 00000 000	\$	37,402.71	\$	-
	142 E 72220 189 901 00000 000	\$	22,698.91	\$	-
	142 E 71200 725 911 00000 000	\$	865.87	\$	-
	142 E 71200 000 000 00000 000	\$	-	\$	15,017.00
	142 E 71900 000 000 00000 000	\$	-	\$	102,950.49

<b>Adjust Carl Perkins Budget to Match ePlan</b>	142 E 71300 163 801 00035 000	\$	45.46	\$	-
	142 E 71300 730 801 00000 000	\$	-	\$	48.00
	142 E 99100 504 801 00000 000	\$	2.54	\$	-

<b>Establish Internet Connectivity Grant Budget (From 141 Contingency)</b>	142 E 71100 722 933 00000 000	\$	45,000.00	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	4,220.57

<b>Establish CRESO Grant Budget</b>	142 E 72210 189 202 00000 000	\$	1,586.00	\$	-
	142 E 72210 196 202 00000 000	\$	15,000.00	\$	-
	142 E 72210 201 202 00000 000	\$	1,028.00	\$	-
	142 E 72210 204 202 00000 000	\$	1,617.80	\$	-
	142 E 72210 206 202 00000 000	\$	168.00	\$	-
	142 E 72210 207 202 00000 000	\$	367.00	\$	-
	142 E 72210 208 202 00000 000	\$	59.00	\$	-
	142 E 72210 212 202 00000 000	\$	247.00	\$	-
	142 E 72210 299 202 00000 000	\$	48.00	\$	-
	142 E 72210 399 202 00000 000	\$	55,000.00	\$	-
	142 E 72210 524 202 00000 000	\$	43,083.31	\$	-
	142 E 72210 524 202 00008 000	\$	5,182.57	\$	-
	142 E 99100 504 202 00000 000	\$	6,079.32	\$	-
	142 E 72210 000 000 00000 000	\$	-	\$	129,466.00

<b>Reduce IDEA Discretionary Grant Budget</b>	142 E 71900 000 000 00000 000	\$	30,906.00	\$	-
	142 E 71200 163 893 00035 000	\$	-	\$	19,175.00
	142 E 71200 201 893 00035 000	\$	-	\$	1,189.00
	142 E 71200 204 893 00035 000	\$	-	\$	1,321.00
	142 E 71200 206 893 00035 000	\$	-	\$	126.00
	142 E 71200 207 893 00035 000	\$	-	\$	8,343.00
	142 E 71200 208 893 00035 000	\$	-	\$	365.00
	142 E 71200 212 893 000035 000	\$	-	\$	278.00
	142 E 71200 299 893 00035 000	\$	-	\$	109.00

<b>Establish Reopening &amp; Programmatic Supports Grant Budget (From 141 Contingency)</b>	142 E 71100 722 932 00000 000	\$	99,804.00	\$	-
	142 E 71100 499 932 00000 000	\$	196.00	\$	-
	142 E 71900 000 000 00000 000	\$	-	\$	36,721.52

<b>Adjust IDEA-B Budget to Match ePlan</b>	142 E 72220 189 901 00000 000	\$	-	\$	167,560.87
	142 E 72220 131 901 00000 000	\$	167,560.87	\$	-
	142 E 71200 429 901 00000 000	\$	-	\$	735.00
	142 E 71900 000 000 00000 000	\$	735.00	\$	-

	142 E 71100 195 931 00000 000	\$	-	\$	42,000.00
	142 E 71100 204 931 00035 000	\$	3,531.00	\$	-
	142 E 71100 201 931 00000 000	\$	-	\$	472.00
	142 E 71100 207 931 00035 000	\$	13,490.00	\$	-
	142 E 71100 208 931 00035 000	\$	356.00	\$	-
	142 E 71100 212 931 00000 000	\$	-	\$	110.00
	142 E 71100 299 931 00035 000	\$	109.00	\$	-
<b>Adjust ESSER Budget to Match ePlan</b>	142 E 71100 399 931 00000 000	\$	55,000.00	\$	-
	142 E 71100 722 931 00000 000	\$	33,438.31	\$	-
	142 E 72210 196 931 00000 000	\$	18,000.00	\$	-
	142 E 72210 201 931 00000 000	\$	1,116.00	\$	-
	142 E 72210 204 931 00000 000	\$	1,848.60	\$	-
	142 E 72210 212 931 00000 000	\$	261.00		
	142 E 72210 524 931 00000 000			\$	41,697.17
	142 E 99100 504 931 00000 000	\$	-	\$	50,000.00
	142 E 72210 499 931 00000 000	\$	-	\$	25,000.00
	142 E 71100 116 931 00000 000	\$	32,129.26	\$	-

	142 E 72120 206 411 00000 000	\$	1.00	\$	-
	142 E 72120 524 411 00000 000	\$	2,490.00	\$	-
	142 E 72210 524 411 00000 000	\$	-	\$	2,490.00
	142 E 72210 599 411 00000 000	\$	-	\$	1,203.24
	142 E 72250 196 411 00000 000	\$	7,200.00	\$	-
	142 E 72250 201 411 00000 000	\$	446.40	\$	-
	142 E 72250 204 411 00000 000	\$	739.44	\$	-
	142 E 72250 212 411 00000 000	\$	104.40	\$	-
	142 E 72250 524 411 00000 000	\$	-	\$	8,500.00
	142 E 72210 524 202 00000 000	\$	77.00	\$	-
	142 E 72210 499 303 00000 000	\$	109.45	\$	-
	142 E 72130 599 101 00000 000	\$	-	\$	15,985.00
	142 E 71900 000 000 00000 000	\$	17,010.55	\$	-
<b>Adjust Title I, Title II, Title III, &amp; Title IV to Match ePlan</b>					

	142 E 73300 105 431 00015 000	\$	700.00	\$	-
	142 E 73300 105 431 00045 000	\$	-	\$	0.01
	142 E 73300 116 431 00015 000	\$	3,590.00	\$	-
	142 E 73300 116 431 00045 000	\$	12,160.00	\$	-
	142 E 73300 169 431 000 45 000	\$	-	\$	7,680.00
	142 E 73300 189 431 00045 000	\$	825.00	\$	-
	142 E 73300 201 431 00015 000	\$	225.04	\$	-
	142 E 73300 201 431 00045 000	\$	468.61	\$	-
	142 E 73300 204 431 00015 000	\$	435.61	\$	-
	142 E 73300 204 431 00045 000	\$	-	\$	544.76
<b>Establish 21st Century Grant Budget</b>	142 E 73300 212 431 00015 000	\$	85.44	\$	-
	142 E 73300 212 431 00045 000	\$	-	\$	240.70
	142 E 73300 399 431 00015 000	\$	-	\$	1,734.66
	142 E 73300 399 431 00045 000	\$	2,310.32	\$	-
	142 E 73300 429 431 00015 000	\$	2,575.39	\$	-
	142 E 73300 429 431 00045 000	\$	2,749.46	\$	-
	142 E 73300 524 431 00015 000	\$	-	\$	447.88
	142 E 73300 524 431 00045 000	\$	-	\$	447.88
	142 E 73300 599 431 00015 000	\$	-	\$	770.00
	142 E 73300 599 431 00045 000	\$	-	\$	735.00
	142 E 71900 000 000 00000 000	\$	-	\$	13,523.98

<b>TOTAL</b>			<b>\$ 2,874,889.26</b>	<b>\$ 2,874,889.26</b>
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## Fund 145 Budget Transfers

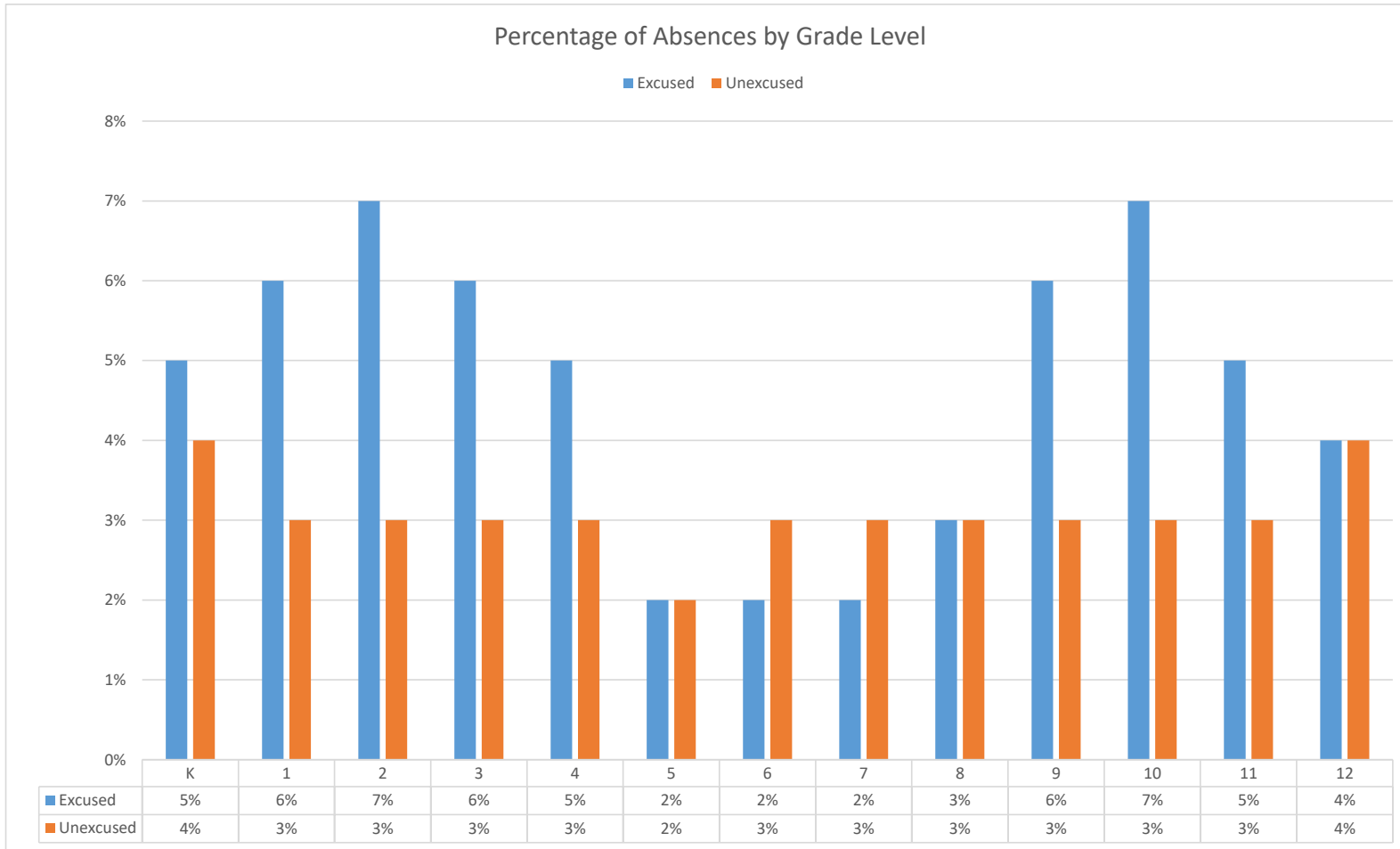
Fund 145 REVENUES	Account Code	Decrease	Increase
Adjust Safe Schools Grant to Actual Award Amount (From 141 Contingency)	145 R 46590 000 047 00000 000	\$ -	\$ 2,429.73

Fund 145 EXPENDITURES	Account Code	Increase	Decrease
Adjust Safe Schools Grant to Actual Award	145 E 72210 524 047 00000 000	\$ 2,251.00	\$ -
Amount (From 141 Contingency)	145 E 72620 701 047 00000 000	\$ 178.73	\$ -

<b>TOTAL</b>	<b>\$ 2,429.73</b>	<b>\$ 2,429.73</b>
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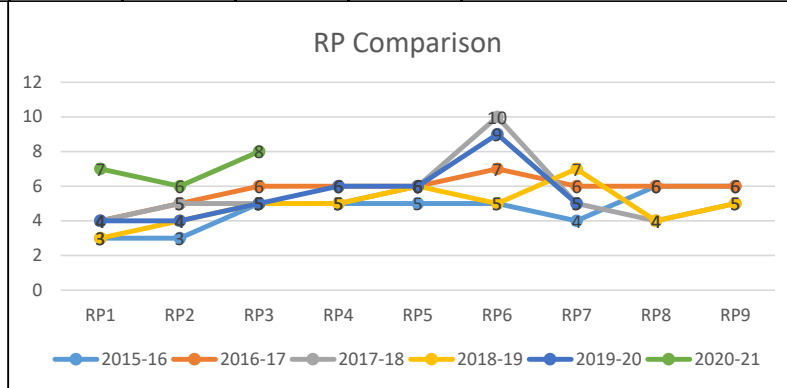
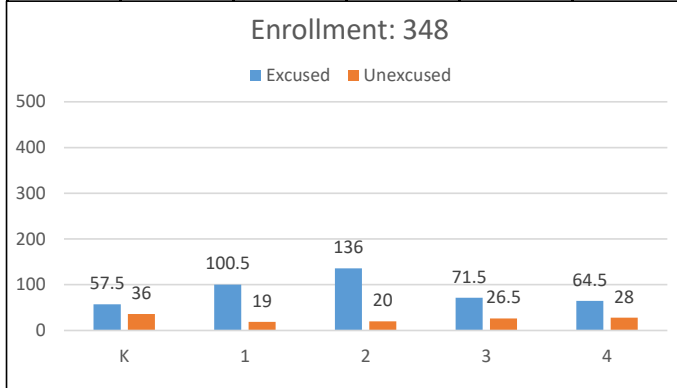
# Attendance Graphs

The graphs below display excused and unexcused absence totals, total enrollment, and attendance percentages by grade and reporting period.  
 The data was compiled using information from attendance detail and summary reports and entity counts reports.  
 Reporting Period 3: 9/24/2020-11/5/2020



2015-16	RP1: 3%	RP2: 3%	RP3: 5%	RP4: 5%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 6%	RP9: 6%
2016-17	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 6%
2017-18	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 10%	RP7: 5%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 5%	RP7: 7%	RP8: 4%	RP9: 5%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6%	RP6: 8.8%	RP7: 4.9%	Covid-19	Covid-19
2020-21	RP1: 7.3%	RP2: 5.8%	RP3: 8.1%						

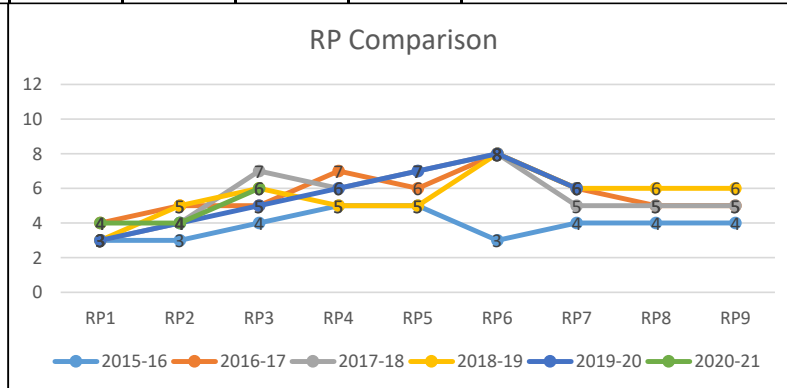
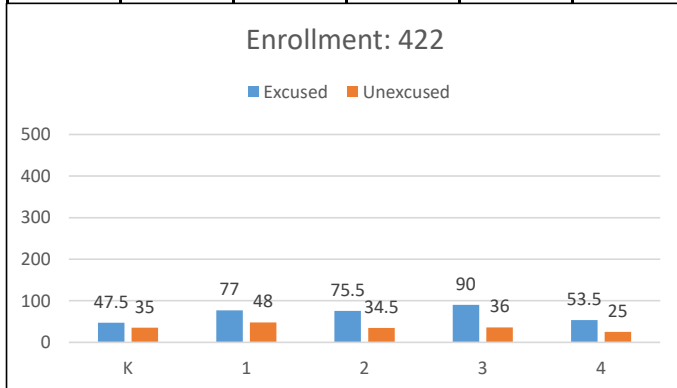
# Glenwood



Goal
5.5

2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 3%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 7%	RP5: 6%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 5%
2017-18	RP1: 3%	RP2: 4%	RP3: 7%	RP4: 6%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 5%
2018-19	RP1: 3%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 6%	RP9: 6%
2019-20	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.8%	RP6: 7.7%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 4.3%	RP2: 4.3%	RP3: 6.1%						

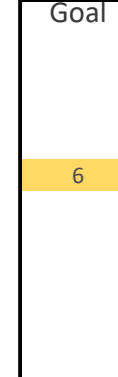
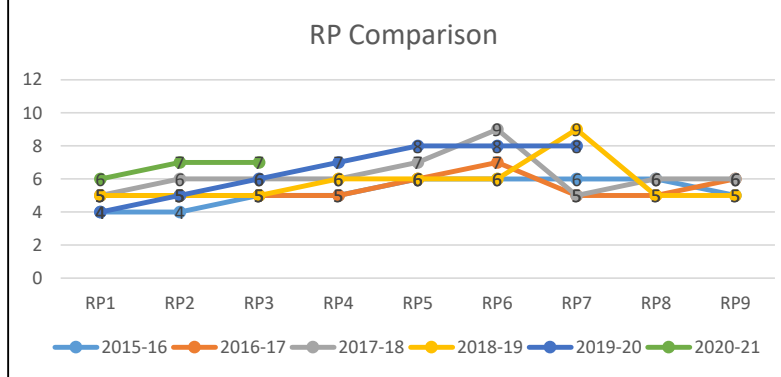
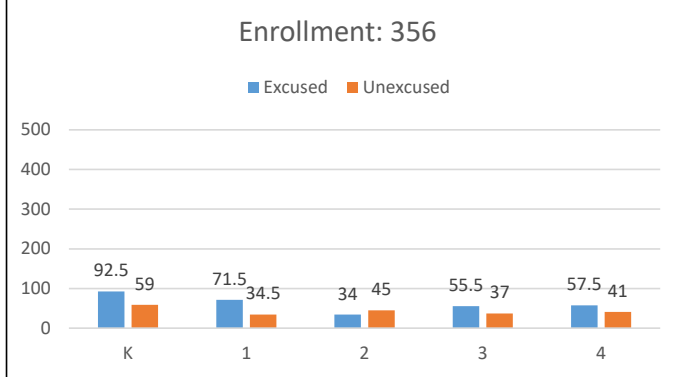
# Linden



Goal
5

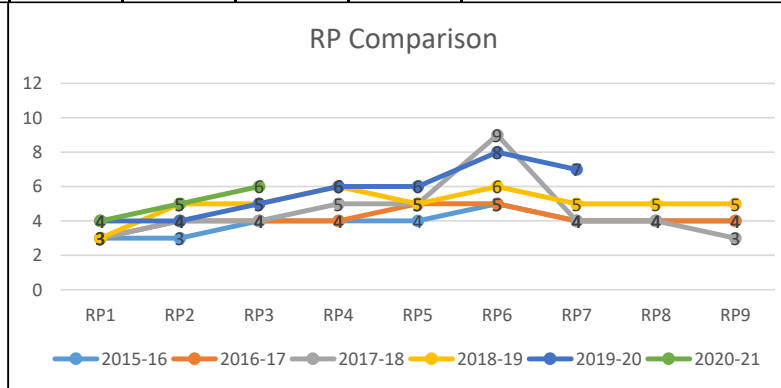
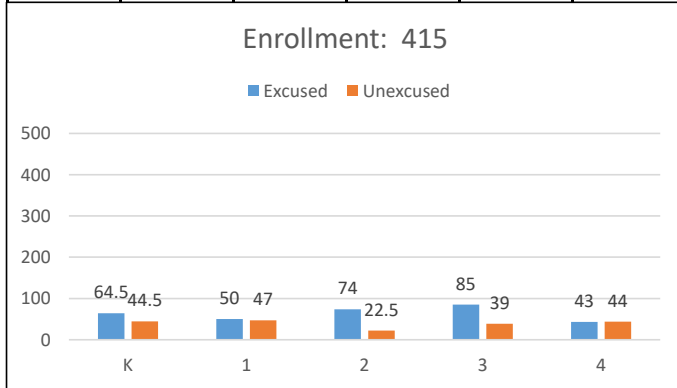
2015-16	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 6%	RP7: 6%	RP8: 6%	RP9: 5%
2016-17	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 7%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 6%	RP5: 7%	RP6: 9%	RP7: 5%	RP8: 6%	RP9: 6%
2018-19	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 6%	RP7: 9%	RP8: 5%	RP9: 5%
2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.6%	RP5: 7.8%	RP6: 8.4%	RP7: 7.5%	Covid-19	Covid-19
2020-21	RP1: 6.1%	RP2: 7.1%	RP3: 7.3%						

# Willow Brook



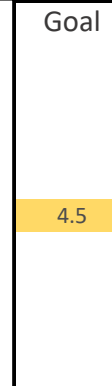
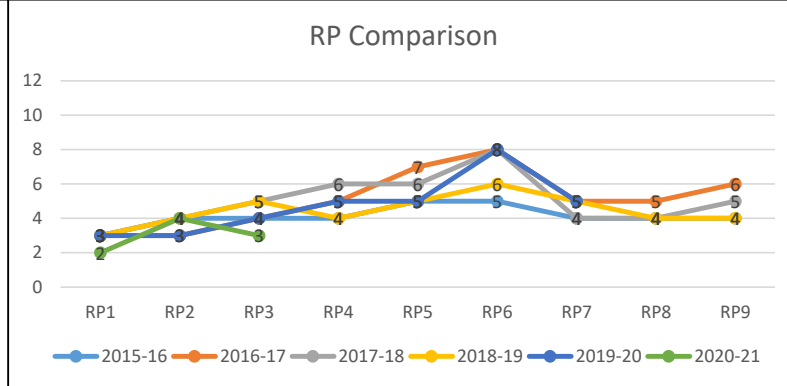
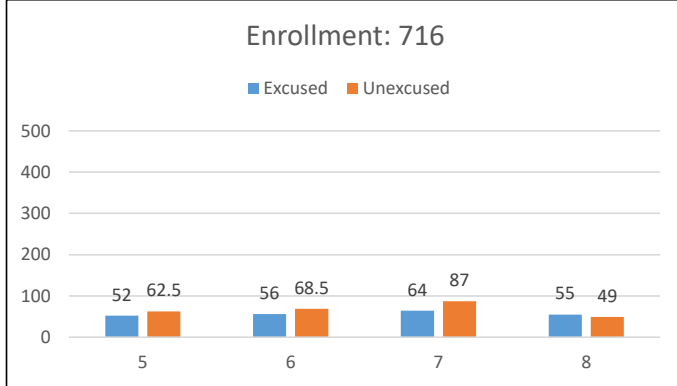
2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 4%	RP5: 4%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2017-18	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 9%	RP7: 4%	RP8: 4%	RP9: 3%
2018-19	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 5%	RP9: 5%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.2%	RP6: 8.4%	RP7: 6.6%	Covid-19	Covid-19
2020-21	RP1: 4.1%	RP2: 4.9%	RP3: 6.2%						

# Woodland



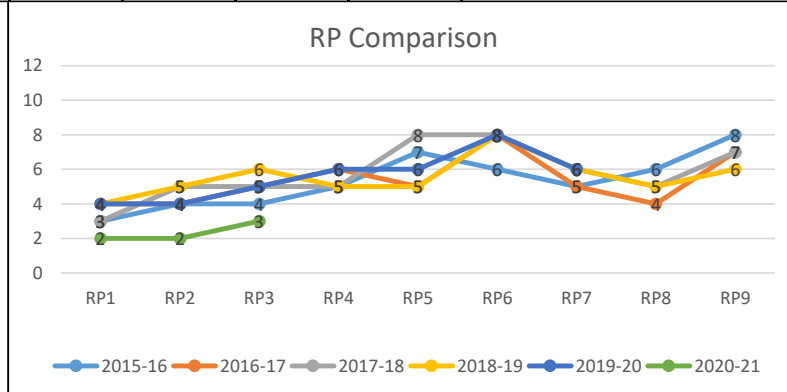
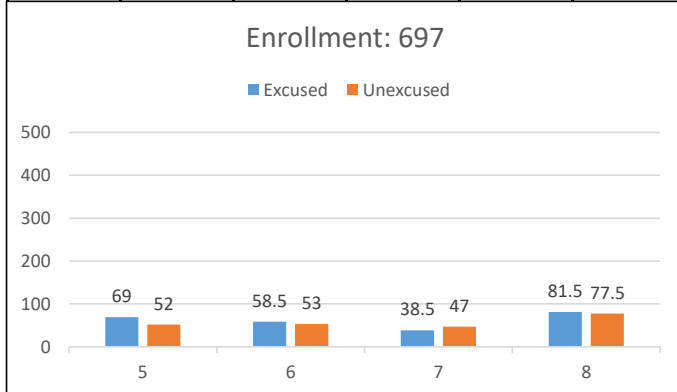
2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 8%	RP7: 4%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 4%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 4%	RP9: 4%
2019-20	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 4.9%	RP6: 8.4%	RP7: 5.2%	Covid-19	Covid-19
2020-21	RP1: 2.2%	RP2: 4.1%	RP3: 3.4%						

# Jefferson



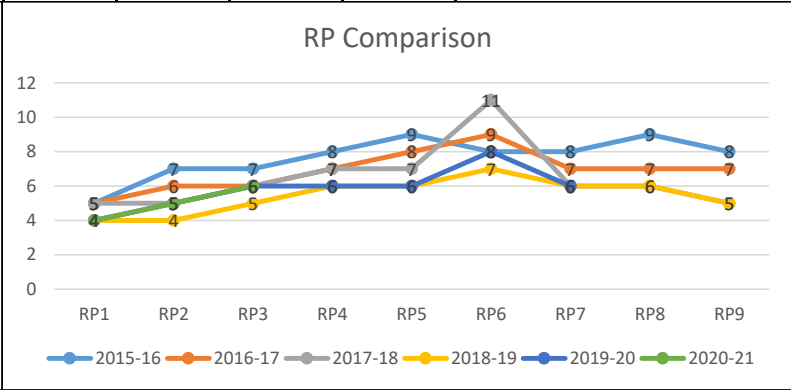
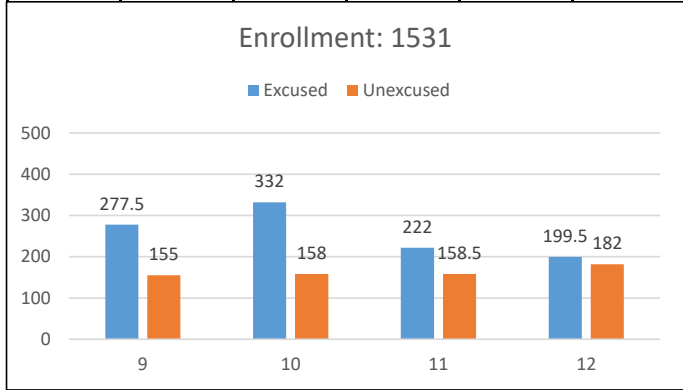
2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 6%	RP7: 5%	RP8: 6%	RP9: 8%
2016-17	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 8%	RP7: 5%	RP8: 4%	RP9: 7%
2017-18	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 8%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 7%
2018-19	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 6%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.7%	RP5: 5.6%	RP6: 7.9%	RP7: 5.7%	Covid-19	Covid-19
2020-21	RP1: 2%	RP2: 2.3%	RP3: 3.4%						

# Robertsville



2015-16	RP1: 5%	RP2: 7%	RP3: 7%	RP4: 8%	RP5: 9%	RP6: 8%	RP7: 8%	RP8: 9%	RP9: 8%
2016-17	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 7%	RP5: 8%	RP6: 9%	RP7: 7%	RP8: 7%	RP9: 9%
2017-18	RP1: 5%	RP2: 5%	RP3: 6%	RP4: 7%	RP5: 7%	RP6: 11%	RP7: 6%	RP8: 6%	RP9: 5%
2018-19	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 5%
2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.2%	RP5: 6.4%	RP6: 7.6%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 3.6%	RP2: 4.6%	RP3: 5.5%						

# ORHS



Goal
6

**Oak Ridge Schools**

**3rd Attendance Period**

**November 6, 2020**

These numbers reflect the **2020-2021** Skyward Student Management System (Entity) active student enrollment count as of **November 6, 2020**.

The total includes **29** private school and home schooled students receiving Special Ed services.



# Oak Ridge Schools

## Enrollment Entity Counts 3rd RP 2020-21

November 6, 2020

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2020-21	Previous 2nd RP 2020-21	Diff
Preschool	71	97														168	161	7
Glenwood			61	68	72	67	80									348	343	5
Linden			78	100	97	77	70									422	429	-7
Willow Brook			74	77	66	68	71									356	360	-4
Woodland			84	75	85	85	86									415	417	-2
JMS								176	187	182	171					716	724	-8
RMS								171	156	179	191					697	702	-5
ORHS												395	390	367	379	1531	1537	-6
<b>Enrollment 2020-21</b>	<b>71</b>	<b>97</b>	<b>297</b>	<b>320</b>	<b>320</b>	<b>297</b>	<b>307</b>	<b>347</b>	<b>343</b>	<b>361</b>	<b>362</b>	<b>395</b>	<b>390</b>	<b>367</b>	<b>379</b>	<b>4653</b>	<b>4673</b>	<b>-20</b>
Prev. 2nd RP 2020-21	66	95	301	321	322	298	307	353	347	361	365	395	388	368	386	4673		
Difference	5	2	-4	-1	-2	-1	0	-6	-4	0	-3	0	2	-1	-7	-20		

This report compares the 2020-21 3rd RP period enrollment with the 2020-21 2nd RP period.

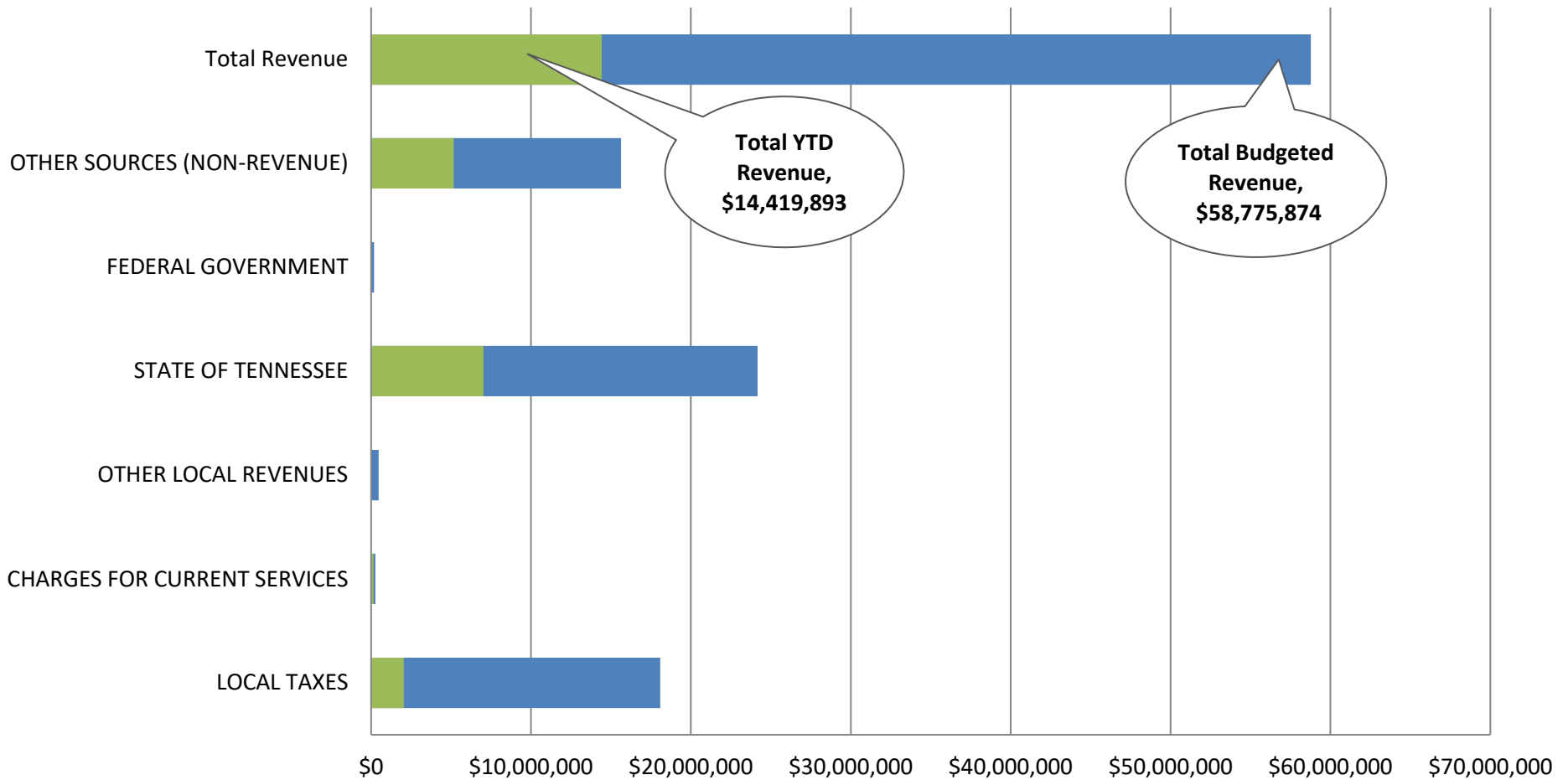
Acct	Acct	2020-21 FYTD Budget	October 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
40110	Current Property Tax	11,711,350.00	31,961.13	118,418.38	1.01%	11,592,931.62		11,592,931.62
40210	Local Option Sales Tax	6,366,339.00	633,968.00	1,930,781.29	30.33%	4,435,557.71		4,435,557.71
40275	Mixed Drink Tax	125.00	36.11	114.15	91.32%	10.85		10.85
40280	Mineral Severance Tax	125.00		5.30	4.24%	119.70		119.70
43511	Tuition - Regular Day Students	245,000.00	53,151.12	150,974.36	61.62%	94,025.64		94,025.64
43513	Tuition - Summer School	12,000.00		150.00	1.25%	11,850.00		11,850.00
43533	Transportation Fees	5,000.00				5,000.00		5,000.00
44110	Interest Earned	140,000.00	1,448.28	8,098.15	5.78%	131,901.85		131,901.85
44120	Lease/Rentals	18,000.00	105.00	140.00	0.78%	17,860.00		17,860.00
44170	Miscellaneous Refunds	2,500.00		334.78	13.39%	2,165.22		2,165.22
44530	Sale of Equipment	35,000.00	3,529.60	4,947.60	14.14%	30,052.40		30,052.40
44570	Contributions & Gifts	195,553.00	900.00	1,589.00	0.81%	193,964.00		193,964.00
44990	Other Local Revenues	75,000.00	188.30	1,167.50	1.56%	73,832.50		73,832.50
46511	Basic Education Program	23,331,000.00	2,310,500.00	6,931,500.00	29.71%	16,399,500.00		16,399,500.00
46515	Early Childhood Education	460,110.64	39,253.96	75,297.09	16.36%	384,813.55		384,813.55
46590	Other State Education Funds	75,000.00	3,231.91	10,621.31	14.16%	64,378.69		64,378.69
46610	Career Ladder Program	133,500.00				133,500.00		133,500.00
46980	Other State Grants	120,400.07				120,400.07		120,400.07
46990	Other State Revenues	45,189.00	834.62	9,250.50	20.47%	35,938.50		35,938.50
47143	Special Education Grants	50,000.00				50,000.00		50,000.00
47630	Public Law 874 - Maint/Operat.	55,000.00				55,000.00		55,000.00
47640	ROTC Reimbursement	73,772.00	7,401.82	7,401.82	10.03%	66,370.18		66,370.18
49700	Insurance Recovery	6,947.00	4,447.00	4,447.00	64.01%	2,500.00		2,500.00
49800	Transfers In	125,000.00				125,000.00		125,000.00
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	5,164,654.32	33.33%	10,329,308.68		10,329,308.68
-----	Revenue	58,775,873.71	4,382,120.43	14,419,892.55	24.53%	44,355,981.16		44,355,981.16
		=====	=====	=====	=====	=====		=====
71100	Regular Instruction Prgm	27,390,622.47	2,181,740.26	7,142,519.97	26.08%	20,248,102.50	19,024,693.53	1,223,408.97
71150	Alternative Instruction Prgm	825,308.00	68,141.34	203,602.25	24.67%	621,705.75	564,292.18	57,413.57
71200	Special Education Prgm	4,539,968.53	364,978.84	1,065,893.47	23.48%	3,474,075.06	3,212,918.69	261,156.37
71300	Career/Technical Education Prg	1,514,538.36	117,084.39	337,697.56	22.30%	1,176,840.80	1,106,093.40	70,747.40
71900	Contingency	1,811,063.83				1,811,063.83		1,811,063.83
72120	Health Services	613,722.00	54,529.92	160,098.66	26.09%	453,623.34	398,352.73	55,270.61
72130	Other Student Support	1,735,337.00	123,615.91	567,743.97	32.72%	1,167,593.03	1,061,539.29	106,053.74
72210	Regular Inst. Support	2,817,241.00	257,001.85	800,147.26	28.40%	2,017,093.74	1,507,503.56	509,590.18
72220	Special Education Support	846,190.00	73,552.18	245,303.59	28.99%	600,886.41	560,749.16	40,137.25
72230	Career & Technical Prg Support	114,806.00	7,939.43	33,799.17	29.44%	81,006.83	63,765.47	17,241.36
72250	Technology Services	2,554,648.31	202,393.47	900,233.84	35.24%	1,654,414.47	1,311,390.61	343,023.86

Acct	Acct	2020-21 FYTD Budget	October 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	2020-21 Encumbered Amount	Unencumbered Budget Remaining
72290	Communications	120,306.00	9,730.82	34,099.38	28.34%	86,206.62	63,885.47	22,321.15
72310	Board of Education	1,140,815.69	77,658.31	524,506.59	45.98%	616,309.10	75.00	616,234.10
72320	Director of Schools	357,817.00	28,370.23	122,866.41	34.34%	234,950.59	219,098.92	15,851.67
72410	Office of the Principal	3,830,978.53	312,578.39	1,196,328.98	31.23%	2,634,649.55	2,503,272.86	131,376.69
72510	Fiscal Services	869,108.00	68,299.60	292,832.99	33.69%	576,275.01	503,803.22	72,471.79
72520	Human Resources/ Personnel	433,440.00	28,561.90	155,014.78	35.76%	278,425.22	236,602.94	41,822.28
72610	Operation of Plant	4,479,209.91	345,219.36	1,417,673.45	31.65%	3,061,536.46	1,505,826.30	1,555,710.16
72620	Maintenance of Plant	1,711,983.99	173,889.70	582,921.27	34.05%	1,129,062.72	916,090.70	212,972.02
72710	Transportation	1,607,142.00	136,494.58	377,237.93	23.47%	1,229,904.07		1,229,904.07
73400	Early Childhood Education	460,110.64	39,385.20	114,712.87	24.93%	345,397.77	350,053.96	-4,656.19
73401	Pre-K General Fund	708,219.45	57,669.43	181,706.46	25.66%	526,512.99	350,331.75	176,181.24
76100	Regular Capital Outlay	482,205.00	29,562.00	29,907.65	6.20%	452,297.35	48,228.36	404,068.99
99100	Transfers Out	83,179.00				83,179.00		83,179.00
-----	Expense	61,047,960.71	4,758,397.11	16,486,848.50	27.01%	44,561,112.21	35,508,568.10	9,052,544.11
-----	General Purpose School Fund	-2,272,087.00	-376,276.68	-2,066,955.95	25.79%	-205,131.05	-35,508,568.10	35,303,437.05
	Grand Revenue Totals	58,775,873.71	4,382,120.43	14,419,892.55	24.53%	44,355,981.16		44,355,981.16
	Grand Expense Totals	61,047,960.71	4,758,397.11	16,486,848.50	27.01%	44,561,112.21	35,508,568.10	9,052,544.11
	Grand Totals	2,272,087.00	376,276.68	2,066,955.95	90.97%	205,131.05	35,508,568.10	35,303,437.05
		Loss	Loss	Loss		Loss	Loss	Profit

Number of Accounts: 1164

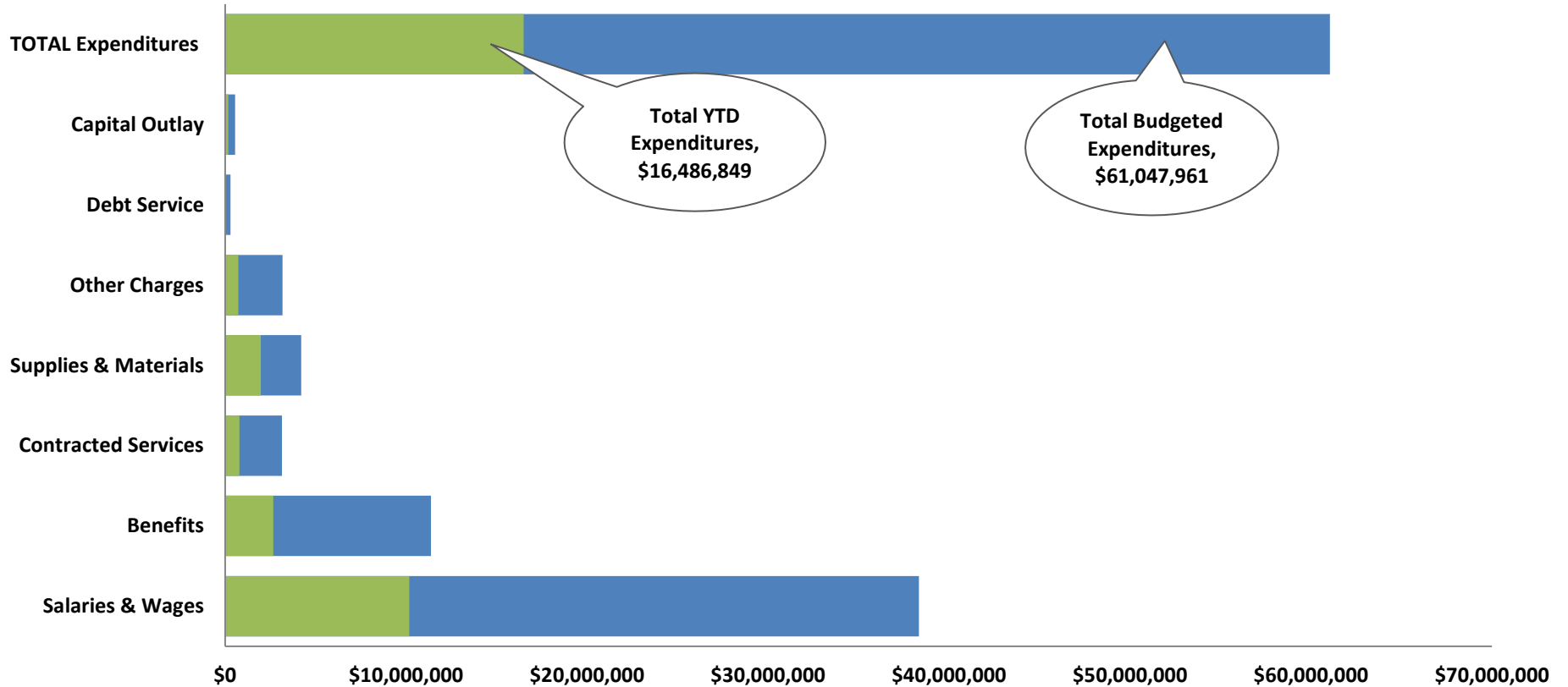
\*\*\*\*\* End of report \*\*\*\*\*

## General Fund Revenue Budget to Actual Summary - October, 2020



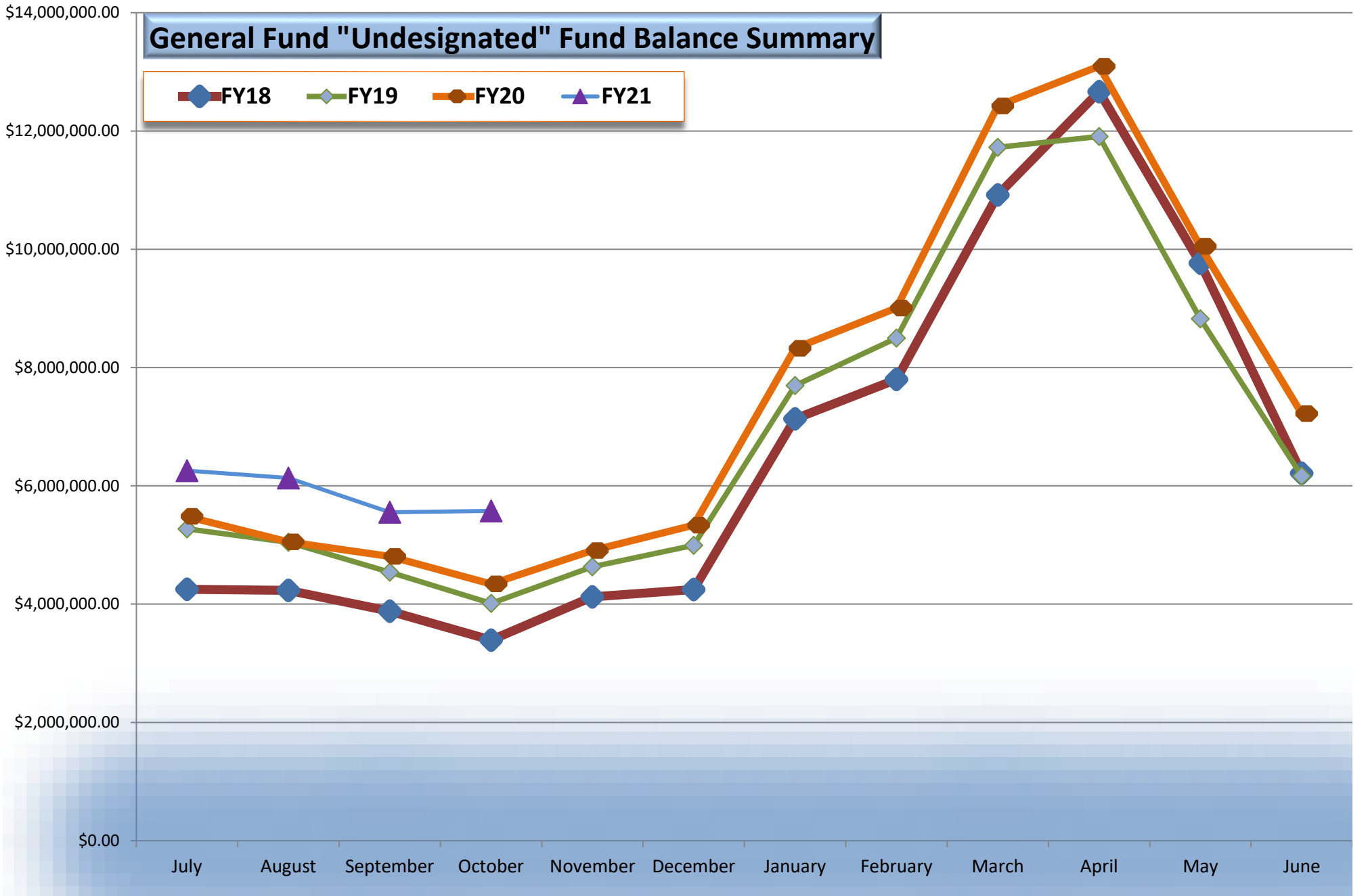
	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
■ Percent of Budget	11.34%	57.68%	3.49%	29.08%	4.14%	33.08%	24.53%
■ Year-To-Date	2,049,319.12	151,124.36	16,277.03	7,026,668.90	7,401.82	5,169,101.32	\$14,419,893
■ FYTD Budget	18,077,939.00	262,000.00	466,053.00	24,165,199.71	178,772.00	15,625,910.00	\$58,775,874

## General Fund Expenditure Budget to Actual Summary by Object October, 2020



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	TOTAL Expenditures
<b>FYTD %</b>	26.53%	23.37%	25%	46.91%	23.82%	0	31.22%	27.01%
<b>FYTD Activity</b>	10,169,143.52	2,657,905.49	782,399.77	1,971,773.53	734,343.84	0	171,282.35	\$16,486,849
<b>FYTD Revised Bdg</b>	38,328,410.22	11,371,348.57	3,135,938.80	4,202,880.75	3,173,499.65	287,205.00	548,677.72	\$61,047,961

# General Fund "Undesignated" Fund Balance Summary



Acct	Acct	2020-21 FYTD Budget	October 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
142	School Federal Projects							
R	Revenue							
47131	Vocational Program Improvement	119,932.50	19,114.60	33,404.90	27.85%	86,527.60		86,527.60
47139	Other Vocational	150,000.00	25,120.88	51,113.06	34.08%	98,886.94		98,886.94
47141	Title I	1,013,484.09	92,560.08	159,306.40	15.72%	854,177.69		854,177.69
47143	Special Education Grants	1,166,454.62	99,594.08	154,684.85	13.26%	1,011,769.77		1,011,769.77
47145	Special Ed Pre-School Grants	44,904.87		2,540.90	5.66%	42,363.97		42,363.97
47146	English Lang Acq Grants	28,088.51		5,332.11	18.98%	22,756.40		22,756.40
47147	Title IV Part B, 21st Century	166,148.98	1,294.71	1,294.71	0.78%	164,854.27		164,854.27
47189	Title II	168,560.54	11,166.48	12,666.48	7.51%	155,894.06		155,894.06
47301	ESSER	756,515.31		381,353.85	50.41%	375,161.46		375,161.46
47303	COVID19 Grant	100,000.00				100,000.00		100,000.00
47305	Internet Connectivity Grant	45,000.00				45,000.00		45,000.00
47590	Other Federal Through State	84,728.55	7,604.45	10,512.98	12.41%	74,215.57		74,215.57
47990	Other Direct Fedral Revenue	1,058,373.94	89,113.03	175,918.09	16.62%	882,455.85		882,455.85
-----	Revenue	4,902,191.91	345,568.31	988,128.33	20.16%	3,914,063.58		3,914,063.58
E	Expense							
71100	Regular Instruction Prgm	1,591,488.40	115,190.34	721,815.08	45.35%	869,673.32	640,301.15	229,372.17
71200	Special Education Prgm	904,953.46	69,376.24	186,392.68	20.60%	718,560.78	514,533.05	204,027.73
71300	Career/Technical Education Prg	245,974.96	87,515.23	172,033.19	69.94%	73,941.77	51,811.32	22,130.45
72120	Health Services	16,946.00	1,311.23	3,918.70	23.12%	13,027.30	10,489.80	2,537.50
72130	Other Student Support	98,893.74	5,312.80	16,146.33	16.33%	82,747.41	45,763.84	36,983.57
72210	Regular Inst. Support	411,494.84	42,819.60	109,924.90	26.71%	301,569.94	141,363.60	160,206.34
72220	Special Education Support	252,827.48	24,331.17	66,476.62	26.29%	186,350.86	198,446.60	-12,095.74
72230	Career & Technical Prg Support	6,100.00				6,100.00		6,100.00
72250	Technology Services	9,990.24	-1,495.00			9,990.24		9,990.24
72610	Operation of Plant	20,533.00	1,092.96	3,146.36	15.32%	17,386.64	851.08	16,535.56
73300	Community Services	1,207,500.42	81,393.70	266,553.56	22.07%	940,946.86	592,715.40	348,231.46
99100	Transfers Out	135,489.37				135,489.37		135,489.37
-----	Expense	4,902,191.91	426,848.27	1,546,407.42	31.55%	3,355,784.49	2,196,275.84	1,159,508.65
-----	School Federal Projects		-81,279.96	-558,279.09	25.85%	558,279.09	-2,196,275.84	2,754,554.93

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Acct	Acct	2020-21 FYTD Budget	October 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
143	Central Cafeteria							
R	Revenue							
43521	Lunch Payments - Children	237,298.00		11,131.95	4.69%	226,166.05		226,166.05
43522	Lunch Payments - Adults	4,000.00	35.55	110.60	2.77%	3,889.40		3,889.40
43523	Income From Breakfast	28,866.00		1,758.60	6.09%	27,107.40		27,107.40
43525	A la Carte Sales	332,340.00	1,200.75	2,375.25	0.71%	329,964.75		329,964.75
43990	Other Charges for Food Service	10,000.00	4,248.46	5,116.23	51.16%	4,883.77		4,883.77
44110	Interest Earned	3,800.00	119.62	448.02	11.79%	3,351.98		3,351.98
46520	School Food Service	17,069.00				17,069.00		17,069.00
47111	USDA School Lunch Program	1,030,734.00	150,220.12	199,346.90	19.34%	831,387.10		831,387.10
47112	USDA Commodities	138,470.00				138,470.00		138,470.00
47113	Breakfast	360,119.00	74,192.14	98,535.96	27.36%	261,583.04		261,583.04
47114	USDA - Other	166,195.00	19,479.76	74,529.40	44.84%	91,665.60		91,665.60
-----	Revenue	2,328,891.00	249,496.40	393,352.91	16.89%	1,935,538.09		1,935,538.09
E	Expense							
73100	Food Service	2,508,891.00	7,406.57	199,215.50	7.94%	2,309,675.50	94,959.27	2,214,716.23
-----	Expense	2,508,891.00	7,406.57	199,215.50	7.94%	2,309,675.50	94,959.27	2,214,716.23
-----	Central Cafeteria	-180,000.00	242,089.83	194,137.41	12.25%	-374,137.41	-94,959.27	-279,178.14
		=====	=====	=====	=====	=====	=====	=====
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	32,929.00	1,550.00	19,035.00	57.81%	13,894.00		13,894.00
46590	Other State Education Funds	123,041.38		9,255.42	7.52%	113,785.96		113,785.96
49800	Transfers In	83,179.00				83,179.00		83,179.00
-----	Revenue	239,149.38	1,550.00	28,290.42	11.83%	210,858.96		210,858.96

Acct	Acct	2020-21 FYTD Budget	October 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
E	Expense							
72130	Other Student Support	112,790.65	8,346.54	29,149.72	25.84%	83,640.93	70,439.34	13,201.59
72210	Regular Inst. Support	2,500.00				2,500.00		2,500.00
72620	Maintenance of Plant	90,929.73	72,533.58	72,533.58	79.77%	18,396.15	9,005.00	9,391.15
73300	Community Services	32,929.00	12,291.80	16,775.28	50.94%	16,153.72	1,500.00	14,653.72
-----	Expense	239,149.38	93,171.92	118,458.58	49.53%	120,690.80	80,944.34	39,746.46
-----	Other Education Funds		-91,621.92	-90,168.16	30.68%	90,168.16	-80,944.34	171,112.50
=====								
146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	456,651.00	22,363.60	93,252.20	20.42%	363,398.80		363,398.80
-----	Revenue	456,651.00	22,363.60	93,252.20	20.42%	363,398.80		363,398.80
E	Expense							
73300	Community Services	446,651.00	24,749.15	86,307.59	19.32%	360,343.41	160,054.38	200,289.03
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	456,651.00	24,749.15	86,307.59	18.90%	370,343.41	160,054.38	210,289.03
-----	Extended School Program		-2,385.55	6,944.61	19.66%	-6,944.61	-160,054.38	153,109.77
=====								
Grand Revenue Totals		7,926,883.29	618,978.31	1,503,023.86	18.96%	6,423,859.43		6,423,859.43
Grand Expense Totals		8,106,883.29	552,175.91	1,950,389.09	24.06%	6,156,494.20	2,532,233.83	3,624,260.37
Grand Totals		180,000.00	66,802.40	447,365.23	248.54%	267,365.23	2,532,233.83	2,799,599.06
		Loss	Profit	Loss		Profit	Loss	Profit

## Combined Fund Balance and YTD Operating Statement Summary

**October, 2020**

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
<b>Beginning Fund Balance July 1, 2020</b>	10,022,093.25	0.00	953,368.79	7,783.83	75,957.36
Plus YTD Revenue per books 10/31/20	14,419,892.55	988,128.33	393,352.91	28,290.42	93,252.20
Less YTD Expenditures per books 10/31/20	(16,486,848.50)	(1,546,407.42)	(199,215.50)	(118,458.58)	(86,307.59)
<b>Revenues Over (Under) Expenditures as of 10/31/20</b>	<b>(2,066,955.95)</b>	<b>(558,279.09)</b>	<b>194,137.41</b>	<b>(90,168.16)</b>	<b>6,944.61</b>
<b>Ending Fund Balance per books as of 10/31/20</b>	<b>7,955,137.30</b>	<b>(558,279.09)</b>	<b>\$1,147,506.20</b>	<b>(82,384.33)</b>	<b>82,901.97</b>

### Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue	\$ -	\$ 38,923.99	\$ 1,652.00
Inventory			
Restricted for Career Ladder Program	-5,078.96		
Restricted for Operation of Non-Instructional Services		928,582.21	81,249.97
Committed for Other Purposes (Vehicles- ERR Fund)	283,570.52		
Assigned for Instruction- Coordinated School Health	5,557.58		
Assigned for other local grants			
Assigned for Instruction - Education Foundation Grant	9,906.21		
Assigned for Instruction (APSI-ORHS)	12,279.95		
Assigned for Support Services FRC Local Funds (56)			10,043.55
Nonspendable-Prepaid Expenditures			
Assigned to Balance FY21 Budget	2,072,087.00	0.00	180,000.00
<b>Unassigned Fund Balance 10/31/20</b>	<b>\$ 5,576,815.00</b>	<b>-558,279.09</b>	<b>-92,427.88</b>
<b>Total Fund Balance 10/31/20</b>	<b>\$ 7,955,137.30</b>	<b>\$ (558,279.09)</b>	<b>\$ 1,147,506.20</b>
			<b>(\$82,384.33)</b>
			<b>\$ 82,901.97</b>