

Regular Board of Education Meeting

September 21, 2020 6:00 PM

Robert J. Smallridge School Administration Building

I. Call to Order

II. Pledge of Allegiance

III. Approval of Agenda

IV. Special Reports/Presentations

A. Good News

B. Recognition of Stacey Callison as the East District Volunteer of the Year

C. ESG

V. Public Forum

VI. Consent Agenda

A. Board Minutes: 8-24-20

VII. Items for Action

A. Board Policy 6.409 Reporting Child Abuse - Second Reading

B. Board Policy 6.317 Student Disciplinary Hearing Authority - Second Reading

C. Board Policy 6.304 Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation - Second Reading

D. Board Policy 6.319 Alternative Education - Second Reading

E. Purchase of CCTV Equipment

F. Addition of Willow Brook Little Library

G. FY'21 Safe Schools Grant

H. FY'21 SAVE Act Compliance Package

I. FY20 Internal School Funds Audit

J. FY'21 Reopening and Programmatic Supports Grant

K. Purchase of AccessOR Laptops and Teacher Laptops

L. Purchase of Additional Liability Insurance

VIII. Items for Information

A. Attendance and Enrollment Reports

B. Financial Report

IX. Items for Discussion

X. Old Business

XI. New Business

XII. Communications

XIII. Adjournment

Oak Ridge Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Child Abuse and Neglect <u>Reporting Child Abuse</u>	Descriptor Code: 6.409	Issued Date: <u>08/27/18</u>
		Rescinds: III-45	Issued: <u>08/27/18</u> 09/26/16 09/28/15

1 **General**

2 **The Superintendent of Schools/designee shall:¹**

- 3 **1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an**
 4 **additional employee to serve as the Alternate Child Abuse Coordinator (the Alternate)**
 5 **for each school;**
- 6 **2. Require that the Coordinator and the Alternate receive appropriate training;**
- 7 **3. Supply the Coordinator with all necessary resources;**
- 8 **4. Ensure that all school personnel annually complete the child abuse training program**
 9 **required by state law.²**

10 **The Coordinator shall assist any employee with appropriately reporting and responding to**
 11 **instances of child abuse or child sexual abuse.**

12 **REPORTING**

13 All personnel shall be alert for any evidence of child abuse, sexual abuse, or neglect.⁴³ If personnel
 14 know or have reasonable cause to suspect ~~abuse or neglect, a report shall be filed immediately~~ child
 15 abuse, sexual abuse, or neglect, a report shall be filed immediately with the Coordinator, the
 16 Department of Children’s Services (DCS), and law enforcement.⁴ Reports shall be made to the judge
 17 having juvenile jurisdiction, to the county office of the Department of Children’s Services (DCS), to
 18 the sheriff of the county where the child resides, or to the office of the chief law enforcement official
 19 where the child resides.²

20 The report shall include, to the extent known by the reporter:³⁵

- 21 1. The name, address, telephone number, and age of the child;
- 22 2. The name, address, telephone number, of the parents or persons having custody of the child;
- 23 3. The nature and extent of the abuse or neglect; and
- 24 4. Any evidence to the cause or any other information that may relate to the cause or extent of the
- 25 abuse or neglect.

1 The identity of the person reporting shall remain confidential except when the juvenile court
2 determines otherwise.

3 ~~Notice that a report was filed, and any other information relevant to the wellbeing of the child, shall be~~
4 ~~verbally provided to the parent(s)/guardian(s) within twenty four (24) hours of filing. This notice shall~~
5 ~~be made in coordination with DCS. Notice shall not be provided if there is reasonable cause to believe~~
6 ~~that the parent or legal guardian may be the perpetrator or in any way responsible for abuse.⁵~~

7 The Superintendent/designee shall develop reporting procedures, including sample indicators of abuse
8 and neglect, and shall disseminate the procedures to all school personnel.⁶

9 **CONFIDENTIALITY**

10 District employees shall keep all information regarding any child abuse confidential in accordance
11 with state law.

12 **INVESTIGATIONS**

13 School administrators and employees have a duty to cooperate, provide assistance and information in
14 child abuse investigations⁷⁶ including permitting child abuse review teams to conduct interviews while
15 the child is at school. The principal may control the time, place and circumstances of the interview, but
16 may not insist that a school employee be present even if the suspected abuser is a school employee or
17 another student. The principal is not in violation of any laws by failing to inform parents that the child
18 is to be interviewed even if the suspected abuser is not a member of the child's household.⁸⁷

Legal References

1. ~~TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605~~
2. ~~TCA 37-1-403(a)(2)~~
3. ~~TCA 37-1-403(b); TCA 49-6-1601(b)~~
4. ~~TCA 37-1-409(a)(1)~~
5. ~~TCA 37-1-605(d); TCA 49-6-1601~~
6. ~~TRR/MS 0520-01-03-.08(2)(e)~~
7. ~~TCA 37-1-611(b)~~
8. ~~1. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)~~

Legal References

Cross References

- ~~Recommendations and File Transfers 5.203~~
~~Staff Student Relations 5.610~~
~~Interrogations and Searches 6.303~~
~~Student Discrimination, Harassment, Bullying, Cyber bullying, and Intimidation 6.304~~

Cross References

1. H.B. 2461, 111th Tenn. Gen. Assembly (2020)
2. TCA 37-1-408
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); H.B. 2461, 111th Tenn. Gen. Assembly (2020)
5. TCA 37-1-403(b)
6. TCA 37-1-611(b)
7. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041

Oak Ridge Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Disciplinary Hearing Authority	Descriptor Code: 6.317	Issued Date:
		Rescinds:	Issued: 09/28/15

1 A Disciplinary Hearing Authority (DHA) shall conduct appeals for students who have been suspended
2 for more than ten (10) school days. ⁺ The Board may appoint members to the DHA which shall consist
3 of up to 5 members, (maximum number must not exceed total membership of Board). The
4 Superintendent of Schools shall recommend members of the DHA to the Board for approval. ~~a~~At least
5 one (1) ~~of whom~~member shall be a licensed employee of the board, and such appointments are for one
6 (1) year terms and subject to reappointment. Board members shall not serve on the DHA.¹

7 ~~The superintendent of schools shall appoint a chairman of the DHA. The Director of Pupil Services~~
8 ~~shall serve as the DHA chairman and will be joined by the appropriate building administrator on a case~~
9 ~~by case basis.~~ The chairman shall perform the following duties:

- 10 1. Set the time, place and date for each hearing;
- 11 2. Maintain order and structure during each hearing; and
- 12 3. Prepare, sign, and disseminate the results and recommendation of each meeting.

13 Upon receiving notification of the request to appeal the suspension decision, the DHA shall provide
14 written notification to the parent or guardian of the student, the student, and any other appropriate
15 person of the time, place and date of the hearing. The hearing must be held no later than ten (10) days
16 after the beginning of the suspension.¹²

17 The DHA may take the following disciplinary actions: ²³

- 18 1. Affirm the decision of the school principal;
- 19 2. Order removal of the suspension unconditionally;
- 20 3. Order removal of the suspension upon such terms and conditions as it deems reasonable;
- 21 4. Assign the student to an alternative program; or
- 22 5. Suspend the student for a specified period of time.*

23 Within five (5) days of the DHA rendering a decision, the student, principal, principal-teacher or
24 assistant principal may request a review by the sSuperintendent, and the sSuperintendent shall review
25 the record. Following the review, the sSuperintendent may take the following actions. grant or deny
26 ~~the request for a hearing or affirm or overturn the decision of the DHA with or without a hearing. The~~

~~superintendent shall not impose a more severe penalty than that imposed by the DHA without first providing an opportunity for a hearing before the Board.³~~

~~The notice of the hearing shall include a statement that, unless the student's parent or guardian requests an open hearing in writing within five (5) days of receipt of the notice, the hearing shall be closed to the public.³~~

Grant Request for Hearing⁴

If the Superintendent grants a hearing, it shall provide notice to the student and/or his/her parent(s)/guardian(s). The notice of the hearing shall include a statement that, unless the student or the student's parent(s)/guardian(s) requests an open hearing in writing within five (5) days of receipt of the notice, the hearing shall be closed to the public.

The Superintendent may affirm, overturn, or modify the decision of the DHA.

Deny Request for Hearing⁴

If the Superintendent does not grant a hearing, it may affirm, overturn, or modify the decision of the DHA. The Superintendent shall not impose a more severe penalty than that imposed by the DHA without first providing an opportunity for a hearing before the Superintendent.

* Note: Zero-tolerance offenses as set forth in statute require mandatory calendar year expulsion ~~or assignment to alternative placement for a calendar year~~ unless modified by the sSuperintendent of schools.

Legal References

1. TCA 49-6-3401(c)(4)(C)
2. TCA 49-6-3401(c)(4)(D)
3. TCA 49-6-3401(c)(5)
4. TCA 49-6-3401(c)(6)

Cross References

Procedural Due Process 6.302
Zero Tolerance Offenses 6.309
Suspension 6.316
Alternative Education 6.319
Student Records 6.600

Legal References

1. TCA 49-6-3401 (e)(4)(A)(D)(10)
2. TCA 49-6-3401 (e) (5)
3. TCA 49-6-3401 (e)(6)

Cross References

Procedural Due Process 6.302
Suspension/Expulsion/Remand 6.316

Oak Ridge Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Discrimination, Harassment, Bullying, Cyberbullying and Intimidation	Descriptor Code: 6.304	Issued Date: 09/26/16
		Rescinds:	Issued: 09/26/16 09/28/15

1 The Oak Ridge Board of Education has determined that a safe, civil, and supportive environment in
2 school is necessary for students to learn and achieve high academic standards. In order to maintain that
3 environment, acts of bullying, cyber-bullying, discrimination, harassment, intimidation, hazing or any
4 other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.¹
5 It is the policy of the Oak Ridge Schools to maintain a learning environment that is free from harassment
6 and bullying for any reason including a student's race, color, sex, national origin, disability, sexual
7 orientation or gender identity.

8 This policy shall be disseminated annually to all school staff, students, and parents.² This policy shall
9 cover employees, employees' behaviors, students and students' behaviors while on school property, at
10 any school-sponsored activity, on school-provided equipment or transportation, or at any official school
11 bus stop. If the act takes place off school property or outside of a school-sponsored activity, this policy
12 is in effect if the conduct is directed specifically at a student or students and has the effect of creating a
13 hostile educational environment or otherwise creating a substantial disruption to the education
14 environment or learning process.

15 ~~Building administrators are~~ The principal/designee is responsible for educating and training their
16 respective staff and students as to the definition and recognition of discrimination/harassment.³

17 **DEFINITIONS⁴**

18 Bullying/Intimidation/Harassment - An act that substantially interferes with a student's educational
19 benefits, opportunities, or performance, and the act has the effect of:

- 20 • Physically harming a student or damaging a student's property;
- 21 • Knowingly placing a student or students in reasonable fear of physical harm to the student or
22 damage to the student's property;
- 23 • Causing emotional distress to a student or students; or
- 24 • Creating a hostile educational environment.

25 Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race,
26 nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and
27 creates a hostile environment.

28 Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices
29 include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices,
30 text messaging, emails, social networking sites, instant messaging, videos, web sites or fake profiles.

1 Hazing - An intentional or reckless act by a student or group of students that is directed against any other
2 student(s) that endangers the mental or physical health or safety of the student(s) or that induces or
3 coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees
4 of the school district shall not encourage, permit, condone or tolerate hazing activities.³⁵

5 “Hazing” does not include customary athletic events or similar contest or competitions and is limited
6 to those actions taken and situations created in connection with initiation into or affiliation with any
7 organization.

8 COMPLAINTS AND INVESTIGATIONS

9 ~~Alleged victims of the above referenced offenses shall report these incidents immediately to a teacher,
10 counselor or building administrator.² Any student who believes he/she has been the victim of harassment
11 or bullying by a student, teacher, administrator or other school personnel of the school district or by any
12 other person who is participating in, observing, or otherwise engaged in activities, including sporting
13 events and other extracurricular, under the auspices of the school district is required to immediately
14 report the alleged acts to an appropriate school district official designated by this policy. The school
15 district encourages the reporting party or complainant to use the report form available from either the
16 principal of each building or the Pupil Services Department but oral reports may be considered
17 complaints as well. Nothing in this policy may prevent any person from reporting harassment directly
18 to the school district’s compliance officer or the superintendent of schools.~~

19 ~~All school employees are required to report alleged violations of this policy to the principal/designee.
20 All other members of the school community, including students, parents, volunteers, and visitors, are
21 encouraged to report any act that may be a violation of this policy.~~

22 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall
23 promptly report such information to the principal/designee.⁶

24 While reports may be made anonymously, an individual's need for confidentiality must be balanced with
25 obligations to cooperate with police investigations or legal proceedings, to provide due process to the
26 accused, to conduct a thorough investigation or to take necessary actions to resolve a complaint, and the
27 identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a
28 need to know.

29 The principal/designee at each school shall be responsible for investigating and resolving complaints.
30 Once a complaint is received, the principal/designee shall initiate and investigation within forty-eight
31 (48) hours of receipt of the report.⁴ If a report is not initiated within forty-eight (48) hours, the
32 principal/designee shall provide the superintendent of schools with appropriate documentation detailing
33 the reasons why the investigation was not initiated within the required timeframe.⁴⁷

34 The principal/designee shall notify the parent/legal guardian when a student is involved in an act of
35 discrimination, harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall
36 provide information on district counseling and support services. Students involved in an act of
37 discrimination, harassment, intimidation, bullying, or cyber-bullying shall be referred to the appropriate
38 school counselor by the principal/designee when deemed necessary.^{4,48}

1 The principal/designee is responsible for determining whether an alleged act constitutes a violation of
2 this policy, and such act shall be held to violate this policy when it meets one of the following conditions:

3 It places the student in reasonable fear or harm for the student's person or property;

4 It has a substantially detrimental effect on the student's physical or mental health;

5 It has the effect of substantially interfering with the student's academic performance; or

6 It has the effect of substantially interfering with the student's ability to participate in or benefit from
7 the services, activities, or privileges provided by a school.

8 Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and
9 complete investigation of each alleged incident. All investigations shall be completed and appropriate
10 intervention taken within twenty (20) calendar days from the receipt of the initial report.⁴⁷ If the
11 investigation is not complete or intervention has not taken place within twenty (20) calendar days, the
12 principal/designee shall provide the superintendent of schools with appropriate documentation detailing
13 the reasons why the investigation has not been completed or the appropriate intervention has not taken
14 place.⁴⁷ Within the parameters of the federal Family Educational Rights and Privacy Act⁹ (~~FERPA~~) at
15 ~~20 U.S.C. § 1232g~~, a written report on the investigation will be delivered to ~~the parents of the~~
16 ~~complainant, parents of the accused students~~all involved parties and to the Superintendent of Schools.

17 **RESPONSE AND PREVENTION¹⁰**

18 ~~School administrators~~The principal/designee shall consider the nature and circumstances of the incident,
19 the age of the ~~violator~~individual, the degree of harm, previous incidences or patterns of behavior, or any
20 other factors, as appropriate to properly respond to each situation.

21 A substantiated charge against an employee shall result in disciplinary action up to and including ter-
22 mination. The employee may appeal this decision by contacting the Federal Rights Coordinator or the
23 Executive Director of Human Resources.

24 A substantiated charge against a student may result in corrective or disciplinary action up to and
25 including suspension. The student may appeal this decision in accordance with disciplinary policies and
26 procedures.

27 ~~An employee disciplined for violation of this policy may appeal the decision by contacting the Federal~~
28 ~~Rights Coordinator or the Executive Director of Human Resources. Any student disciplined for violation~~
29 ~~of this policy may appeal the decision in accordance with disciplinary policies and procedures.~~

30 **REPORTS**

31 When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of
32 physical harm to a student or a student's property, the principal/designee of each middle school,
33 elementary school, or high school shall report the findings and any disciplinary actions taken to the
34 superintendent of schools/designee and the chair of the board of education. - ¹¹

1 By July 1 of each year, the superintendent of schools/designee shall prepare a report of all of the bullying
 2 cases brought to the attention of school officials during the prior academic year. The report shall also
 3 indicate how the cases were resolved and/or the reasons they are still pending. This report shall be
 4 ~~presented to the board of education at its regular July meeting, and it shall be~~ submitted to the state
 5 department of education by August 1. ¹²

6 ~~The superintendent of schools/designee shall develop forms and procedures to ensure compliance with~~
 7 ~~the requirements of this policy and TCA 49-6-1016.~~

8 RETALIATION AND FALSE ACCUSATIONS

9 Retaliation against any person who reports or assists in any investigation of an act alleged in this policy
 10 is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation
 11 shall be determined by the ~~administrator/principal/designee~~ after consideration of the nature, severity,
 12 and circumstances of the act. ¹³

13 False accusations accusing another person of having committed an act prohibited under this policy are
 14 prohibited. The consequences and appropriate remedial action for a person found to have falsely accused
 15 another may range from positive behavioral interventions up to and including suspension and
 16 expulsion. ¹⁴

Legal References

1. ~~TCA 49-6-4503~~
2. ~~Title IX (20 U.S.C. §§ 1681-1686)~~
3. ~~TCA 49-2-120~~
- 4.1. ~~Public Acts of 2016, Chp. No. 783~~

Cross References

- ~~Appeals To & Appearances Before the Board 1.608~~
~~Staff-Student Relations 5.610~~
~~Student Complaints and Grievances 6.305~~
~~Discipline Procedures 6.313~~

Legal References

1. TCA 49-6-4503(a), (b)(3)
2. TCA 49-6-4503(b)(11)
3. TCA 49-6-4503(b)(12)
4. TCA 49-5-503(b)(2), (13)
5. TCA 49-2-120
6. TCA 49-6-4503(b)(5)
7. TCA 49-6-4503(b)(6)
8. TCA 49-6-4503(b)(14)
9. 20 USCA § 1232g
10. TCA 49-6-4503(b)(4), (7)-(8)
11. TCA 49-6-4503(d)(3)
12. TCA 49-6-4503(c)(2)(B)
13. TCA 49-6-4503(b)(9)
14. TCA 49-6-4503(b)(10)

Cross References

- Appeals to and Appearances Before the Board 1.404
Section 504 and ADA Grievance Procedures 1.802
Staff-Student Relations 5.610
Student Goals 6.100
Title IX & Sexual Harassment 6.3041
Student Complaints and Grievances 6.305
Code of Conduct 6.300
Child Abuse and Neglect 6.409
Student Suicide Prevention 6.415

[15. 20 USCA §§ 1681 to 1686](#)

Oak Ridge Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <u>Alternative School Programs</u><u>Alternative Education</u>	Descriptor Code: 6.319	Issued Date: 03/26/18
		Rescinds:	Issued: 03/26/18 09/28/15

1 *General*¹

2 The board shall operate an alternative school program for students in grades seven through twelve (7-
3 12) who have been suspended or expelled from regular school programs.⁴ However, the Board may
4 elect to serve additional groups of students or grades.

5 An alternative program is a short-term intervention program designed to provide educational services
6 outside the regular school program for students who have been suspended or expelled. The alternative
7 program is located in a separate facility from the regular school program.

8

9 The Aalternative school programs shall be operated in accordance with state laws and the rules of the
10 State Board of Education, and instruction shall proceed as nearly as practicable in accordance with the
11 instructional programs at the student's home school.²

12 The Superintendent or designee shall develop procedures that provide appropriate educational
13 opportunities for all students assigned to an alternative education program. These educational
14 opportunities shall utilize Tennessee's academic standards,² ~~incorporate innovative teaching strategies,~~
15 ~~deliver research-based instructional techniques, and provide the resources necessary to foster student~~
16 ~~learning and achievement.~~³

17 Annually, the Superintendent or designee shall submit the following information to the Department of
18 Education:³

- 19 1. Alternative school(s) or program(s) currently in operation in the district;
- 20 2. Number and grade level of students served in an alternative education program;
- 21 22
- 23 3. Primary reason for student assignment to an alternative education program; and
- 24 25
- 26 4. Number of faculty and staff serving each alternative education program.

26 **ASSIGNMENT**³

27

28

1 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
2 alternative school or program if there is staff and space available.³ Availability of staff and space shall
3 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
4 make this determination by evaluating factors including, but not limited to, the following:

5 1. Level of supervision available;
6

7 2. Safety considerations; and
8

9 3. Type of infraction.

10 Students who have committed zero tolerance offenses are not required to be assigned to alternative
11 schools or programs.⁴

12 Prior to the assignment of the student to an alternative school program, the Superintendent or designee
13 shall provide written notice to the student’s parent/guardian stating the reason for the student’s
14 placement.⁵

15 Placement in an alternative education setting shall be reserved for students who significantly disrupt
16 the educational process and/or whose educational needs can be best met in an alternative school
17 setting. If a student has an active Individualized Education Plan, a 504 plan, or is suspected of having a
18 disability, all state and federal laws, rules, and regulations related to special education shall be
19 followed. The Superintendent or designee shall develop procedures regarding placement of students in
20 the program, taking into consideration the impact of exclusionary discipline practices.⁶

21 Attendance in alternative school programs shall be mandatory, and students attending an alternative
22 school located outside of the school district shall provide their own transportation.

23 The Superintendent or designee shall monitor and regularly evaluate the academic progress of each
24 student enrolled in an alternative education program.

25 **REMOVAL⁷**

26 A student may be removed from the alternative school or program if:

27 1. He/she violates the rules of the alternative school or program; or
28

29 2. He/she is not benefitting from the assignment and all interventions have been exhausted
30 unsuccessfully.

31 **ADDITIONAL OFFENSES⁸**

32 Any new disciplinary offense committed during a student’s original suspension or expulsion period
33 shall be treated as a new and separate offense. These offenses shall not constitute an extension of the
34 original suspension or expulsion.

1

2 **TRANSITION PLANS**³⁹

3 The Superintendent or designee shall develop procedures regarding the implementation of transition
4 plans for the integration of students ~~entering and exiting the program~~ assigned to the alternative school.

5

6

Legal References

- ~~1. TCA 49-6-3402(a); State Board of Education Policy 2.302~~
- ~~2. TCA 49-6-3402(b); TRR/MS 0520-01-02-.09~~
- ~~3.1. State Board of Education Policy 2.302~~

Cross References

- ~~Special Education 4.202~~
- ~~Suspension/Expulsion/Remand 6.316~~
- ~~Disciplinary Hearing Authority 6.317~~
- ~~Special Education Students 6.500~~

Legal References

- 1. TCA 49-6-3402(a); Public Acts of 2020, Chapter No. 603; TRR/MS 0520-01-02-.09
- 2. TRR/MS 0520-01-02-.09(9)(a)
- 3. Public Acts of 2020, Chapter No. 603
- 4. Public Acts of 2020, Chapter No. 603; TRR/MS 0520-01-02-.09(6)(a)
- 5. TRR/MS 0520-01-02-.09(9)(i)
- 6. TRR/MS 0520-01-02-.09(9)(h)
- 7. Public Acts of 2020, Chapter No. 603
- 8. TRR/MS 0520-01-02-.09(9)(g)(2)
- 9. TRR/MS 0520-01-02-.09(m)

Cross References

- Special Education 4.202
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Special Education Students 6.500



Contract Renewal Document

To: System Integrations, Inc.
Attention: Derrick Ledford
233 Legend Drive, Suite 100
615-449-2944

From: Bedford County Board of Education
Ben Barrett

For: Erate Good and Services Low Voltage Contract 17-29
Date: March 27, 2020 Time: 2:00PM

This is the renewal of a cabling contract between Bedford County Schools and System Integrations. The terms of this agreement are as specified in the Bedford Bid 17-29. This document will supercede the BCBOE Bid 17-29 should they conflict.

Contract Offerings:

- o Vendor products – per RFP award Bid 17-29
- o Vendor services – per RFP award Bid 17-29

Contract Term:

Exercise the first Annual Renewal Option per initial contract documentation.

Contract Participation:

Upon acceptance of this bid offer System Integrations shall extend this contract prices to other State of Tennessee Agencies, Governments and School Systems to participate in this contract to receive the benefits of pricing and craftsmanship. BCBOE will provide a one-page cooperative purchasing agreement to such said entities. System Integrations shall provide documentation to any such agencies wishing to participate in this contract. Referencing TCA 12-3-1009

Cancellation:

Either party can cancel this agreement with 30 days written notice to the other party.

Contract Start Date: June 30, 2020
Renewal Term Date: June 30, 2021
Contract Number: 17-29
Remaning Renewals:

BCBOE Signatures:

Bedford County Board of Education.
Name of entity

Robert Owsen
Signature of Authorized personnel

Director of Finance
Title of Authorized personnel

9/18/20

System Integrations Signatures:

System Integrations, Inc.
Name of company

[Signature]
Signature of Authorized Officer

VP Sales
Title of Authorized Officer



Oak Ridge

SCHOOLS

Allen Thacker – Supervisor of Maintenance and Operations

865-425-3171

OFFICE OF MAINTENANCE AND OPERATIONS

DATE: September 3, 2020

TO: Bruce Lay, Executive Director of Leadership

FROM: Allen Thacker, Supervisor of Maintenance and Operations

SUBJECT: Approval of CCTV Equipment Upgrades

Mr. Lay,

I am recommending that the Oak Ridge School Board of Education approve the purchase of CCTV equipment from Systems Integrations of Lebanon Tennessee in the amount of \$55,564.65. The purchase of 71 camera / video intercom units will replace analog equipment that has failed and add to the coverage needed for safety and security in and around district facilities. The purchase is based on a piggyback contract discount with Bedford County Schools (BCS contract 17-29). Installation will be completed by Maintenance and Operations.

Purchase will be funded by the TN Department of Education through the Safe Schools Grant and is contingent on approval of the application which includes safety inspections, our required local match, and the submitted requests.

Thank you,

Allen Thacker

Supervisor of Maintenance and Operations

Maintenance and Operations

100 Woodbury Lane, Oak Ridge, TN 37830

(865) 425-3171

www.ortn.edu



Prepared by:

System Integrations, Inc.

Trey Dickson

615.449.2944

Fax 615-443-4454

tdickson@si-tn.com

system
INTEGRATIONS

Prepared for:

Oak Ridge Schools

Prepared by:

Trey Dickson

We have prepared a quote for you

CCTV - 2020 Safe Schools Project

Quote # 002274
Version 1



Oak Ridge Schools
CCTV - 2020 Safe Schools Project

www.system-integrations.com

M: 865.719.2400
E: tdickson@si-tn.com

School Administration Building

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	1.3C-H5SL-DO1-IR	1.3 MP, WDR, LightCatcher, Day/Night, Outdoor Dome, 3.1-8.4mm f/1.6, Integrated IR	\$470.00	\$371.30	\$371.30
5	6.0L-H4F-DO1-IR	6.0 MP, Fisheye Camera, LightCatcher, Day/Night, 1.45mm f/2.2, Integrated IR	\$655.00	\$517.45	\$2,587.25
3	12.0-H4F-DO1-IR	12.0 MP, Fisheye Camera, Day/Night, 1.45mm f/2.2, Integrated IR	\$1080.00	\$853.20	\$2,559.60
5	2.0C-H5SL-BO1-IR	2.0 MP, WDR, LightCatcher, Day/Night, Indoor/Outdoor Bullet Camera, 3.1-8.4mm f/1.6, Integrated IR	\$520.00	\$410.80	\$2,054.00
1	2.0C-H5SL-D1-IR	2.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$445.00	\$351.55	\$351.55
Subtotal:					\$7,923.70

Glenwood

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	12.0-H4F-DO1-IR	12.0 MP, Fisheye Camera, Day/Night, 1.45mm f/2.2, Integrated IR	\$1080.00	\$853.20	\$853.20
1	1.3C-H4M-D1-IR	1.3 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 2.8mm f/1.2, IR	\$285.00	\$225.15	\$225.15
1	3.0C-H5SL-D1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$495.00	\$391.05	\$391.05
1	5.0L-H4A-BO2-IR-B	5.0 Megapixel, LightCatcher, 9-22mm f/1.6 P-iris lens, Integrated IR, Self-Learning Video Analytics	\$1195.00	\$944.05	\$944.05
1	H4-BO-JBOX1	Junction box for the H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras.	\$90.00	\$71.10	\$71.10
Subtotal:					\$2,484.55

Willow Brook

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	5.0L-H4A-BO2-IR-B	5.0 Megapixel, LightCatcher, 9-22mm f/1.6 P-iris lens, Integrated IR, Self-Learning Video Analytics	\$1195.00	\$944.05	\$944.05
1	H4-BO-JBOX1	Junction box for the H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras.	\$90.00	\$71.10	\$71.10
3	12.0-H4F-DO1-IR	12.0 MP, Fisheye Camera, Day/Night, 1.45mm f/2.2, Integrated IR	\$1080.00	\$853.20	\$2,559.60
2	3.0C-H5SL-D1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$495.00	\$391.05	\$782.10
Subtotal:					\$4,356.85

Woodland

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	6.0L-H4F-DO1-IR	6.0 MP, Fisheye Camera, LightCatcher, Day/Night, 1.45mm f/2.2, Integrated IR	\$655.00	\$517.45	\$517.45
1	12.0-H4F-DO1-IR	12.0 MP, Fisheye Camera, Day/Night, 1.45mm f/2.2, Integrated IR	\$1080.00	\$853.20	\$853.20
Subtotal:					\$1,370.65

Linden

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	5.0L-H4A-BO2-IR-B	5.0 Megapixel, LightCatcher, 9-22mm f/1.6 P-iris lens, Integrated IR, Self-Learning Video Analytics	\$1195.00	\$944.05	\$944.05



Oak Ridge Schools
CCTV - 2020 Safe Schools Project

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M: 865.719.2400
E: tdickson@si-tn.com

Linden

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	H4-BO-JBOX1	Junction box for the H4A HD Bullet, H4SL HD Bullet, or H4 Thermal cameras.	\$90.00	\$71.10	\$71.10
3	3.0C-H5SL-D1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$495.00	\$391.05	\$1,173.15
1	2.0C-H5SL-D1-IR	2.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$445.00	\$351.55	\$351.55
Subtotal:					\$2,539.85

Jefferson Middle School

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
2	1.3C-H4M-D1-IR	1.3 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 2.8mm f/1.2, IR	\$285.00	\$225.15	\$450.30
1	6.0L-H4F-DO1-IR	6.0 MP, Fisheye Camera, LightCatcher, Day/Night, 1.45mm f/2.2, Integrated IR	\$655.00	\$517.45	\$517.45
Subtotal:					\$967.75

Robertsville Middle School

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
4	3.0C-H5SL-D1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$495.00	\$391.05	\$1,564.20
1	1.3C-H4M-D1-IR	1.3 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 2.8mm f/1.2, IR	\$285.00	\$225.15	\$225.15
Subtotal:					\$1,789.35

High School

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
9	1.3C-H4M-D1-IR	1.3 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 2.8mm f/1.2, IR	\$285.00	\$225.15	\$2,026.35
9	6.0L-H4F-DO1-IR	6.0 MP, Fisheye Camera, LightCatcher, Day/Night, 1.45mm f/2.2, Integrated IR	\$655.00	\$517.45	\$4,657.05
5	3.0C-H5SL-D1-IR	3.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 3-9mm f/1.4, Integrated IR	\$495.00	\$391.05	\$1,955.25
1	2.0C-H4M-D1-IR	2.0 MP, WDR, LightCatcher, Day/Night, Indoor Dome, 2.8mm f/1.2, IR	\$375.00	\$296.25	\$296.25
4	12.0-H4F-DO1-IR	12.0 MP, Fisheye Camera, Day/Night, 1.45mm f/2.2, Integrated IR	\$1080.00	\$853.20	\$3,412.80
15	H4F-MT-NPTA1	NPT adapter for use with H4F cameras	\$60.00	\$47.40	\$711.00
15	H4-MT-CRNR1	Corner mount adapter for use with H4A-MT-WALL1, H4-BO-JBOX1, H4SL, H4F, H4 PTZ, H4 IR PTZ and H4 Multisensor cameras.	\$90.00	\$71.10	\$1,066.50
15	CM-MT-WALL1	Pendant wall arm for H4 Fisheye (needs H4F-MT-NPTA1), H4SL (needs H4SL-MT-NPTA1), H4 PTZ or H3-xMH-DP-B cameras.	\$70.00	\$55.30	\$829.50
Subtotal:					\$14,954.70

Camera Licnese

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
1	48C-ACC6-ENT	ACC 6 Enterprise license for up to 48 camera chann	\$13345.00	\$10,542.55	\$10,542.55
1	16C-ACC6-ENT	ACC 6 Enterprise license for up to 16 camera chann	\$4495.00	\$3,551.05	\$3,551.05
1	4C-ACC6-ENT	ACC 6 Enterprise license for up to 4 camera channe	\$1155.00	\$912.45	\$912.45

Oak Ridge Schools
CCTV - 2020 Safe Schools Project



www.system-integrations.com

M: 865.719.2400
E: tdickson@si-tn.com

Camera Licnese

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
Subtotal:					\$15,006.05

CCTV - 2020 Safe Schools Project



Prepared by:
System Integrations, Inc.
Trey Dickson
615.449.2944
Fax 615-443-4454
tdickson@si-tn.com

Prepared for:
Oak Ridge Schools
100 Woodbury Lane
Oak Ridge, TN 37830
Allen Thacker
(865) 425-3171
rthacker@ortn.edu

Quote Information:
Quote #: 002274
Version: 1
Delivery Date: 09/02/2020
Expiration Date: 09/22/2020
Contract #:

Quote Summary

Description	Amount
School Administration Building	\$7,923.70
Glenwood	\$2,484.55
Willow Brook	\$4,356.85
Woodland	\$1,370.65
Linden	\$2,539.85
Jefferson Middle School	\$967.75
Robertsville Middle School	\$1,789.35
High School	\$14,954.70
Camera Licnese	\$15,006.05
Total:	\$51,393.45

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

System Integrations, Inc.

Oak Ridge Schools

Signature: _____

Signature: _____

Name: Trey Dickson

Name: Allen Thacker

Title: Account Executive

Date: _____

Date: 09/02/2020



Prepared by:
System Integrations, Inc.
Trey Dickson
615.449.2944
Fax 615-443-4454
tdickson@si-tn.com

system
INTEGRATIONS

Prepared for:
Oak Ridge Schools

Prepared by:
Trey Dickson

We have prepared a quote for you

CCTV - ORHS Video Intercoms

Quote # 002311
Version 1



Products

Quantity	Vendor Part #	Description	MSRP	Cost	Ext. Price
3	3.0C-H4VI-RO1-IR	3.0 MP, H4 Video Intercom, WDR, LightCatcher, Day/Night, 1.83mm f/2.4, Integrated IR, Recessed Mount	\$1150.00	\$908.50	\$2,725.50
3	H4VI-MT-SURF1	Surface mount adapter for H4 Video Intercom	\$225.00	\$177.75	\$533.25
1	4C-ACC6-ENT	ACC 6 Enterprise license for up to 4 camera channe	\$1155.00	\$912.45	\$912.45
Subtotal:					\$4,171.20

CCTV - ORHS Video Intercoms



Prepared by:
System Integrations, Inc.
Trey Dickson
615.449.2944
Fax 615-443-4454
tdickson@si-tn.com

Prepared for:
Oak Ridge Schools
1450 Oak Ridge Turnpike
Oak Ridge, TN 37830
Allen Thacker
(865) 425-3171
rthacker@ortn.edu

Quote Information:
Quote #: 002311
Version: 1
Delivery Date: 09/02/2020
Expiration Date: 09/30/2020
Contract #:

Quote Summary

Description	Amount
Products	\$4,171.20
Total:	\$4,171.20

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

System Integrations, Inc.

Oak Ridge Schools

Signature: _____

Signature: _____

Name: Trey Dickson

Name: Allen Thacker

Title: Account Executive

Date: _____

Date: 09/02/2020

**Willow Brook
Elementary School**

Memo

To: Bruce Lay
From: Sherrie Fairchild-Keyes
cc: Sandra Jones
Date: 09-09-2020
Re: Board Agenda Submission

Dear Mr. Lay,

I am submitting an agenda Item for Action for the September 21, 2020 ORS Board of Education meeting. We are requesting approval for Kira Hertwig, a former Willow Brook student, to construct and install a Little Library on the Willow Brook campus. This project is supported by her Girl Scout Troop Administrator, Shawnda Thomas, and will meet her requirements to earn a Girl Scout Bronze Award.

Included in this file is the Permanent Structure of Facility Alteration Request Form, Kira's budget for this project, and a letter of support from the Girl Scout Troop Administrator. Please let me know if you need any additional artifacts or documentation to move forward this project.

Thank you,

Sherrie Fairchild-Keyes

Shawnda Thomas
GS Troop Administrator -- Troop 20185
100 E Magnolia Ln.
Oak Ridge, TN 37830
(910)554-2057
swhitt1822@yahoo.com

May 23, 2020

Sherrie Fairchild-Keyes
Principal
Willowbrook Elementary School
298 Robertsville Rd.
Oak Ridge, TN 37830


Dear Ms. Fairchild-Keyes:

I am writing to you on behalf of Kira Hertwig and her Girl Scout Bronze Award project. Firstly, please allow me to introduce myself. My name is Shawnda Thomas and I am the Troop Administrator for Oak Ridge Girl Scout Troop 20185, which Kira is a member of. I am also her mentor for her Bronze Award. Her deadline for completion has been extended to December 2020 due to COVID-19.

She has discussed with me several times and has kept me up to date on what her project entails. I know that she is planning a Little Library to be placed on the grounds of Willowbrook Elementary School. She has mentioned that an organization has reached out and is willing to help her with the building and installation of the Little Library, but that she is waiting to hear about a date to meet with the school board on an whether the project can be placed on school grounds.

Is there anything that I could do to help her out with this? I've already mentioned to her to let me know when a date has been set for her to appear before the board. I would like to be there with her as a representative from the troop and to support her.

Respectfully Yours,



Shawnda Thomas

Little Library Budget

Item	Cost
1x2x10 exterior grade wood	\$ 4.00
(2) 1x4x6 exterior grade wood	\$ 9.00
4x4 wood post	\$ 16.00
exterior grade paint red	\$ 14.00
24x18 plexy glass	\$ 14.00
(2) small hinges	\$ 5.00
cabinet latch	\$ 0.90
cabinet nob	\$ 1.00
wood glue	\$ 4.00
wood filler	\$ 4.50
galvanized screws	\$ 12.00
sand paper	\$ 5.00
silicone calking	\$ 5.00
foam weather stripping	\$ 3.00
concrete/fence post mix	\$ 10.50
potting soil	\$ 5.00
succulents	\$ 80.00
pebbles	\$ 9.00
Total without tax	\$ 201.90
Tax	0.1
<u>Total with tax</u>	\$ 222.09



Permanent Structure of Facility Alteration Request Form

Date of Request: 9/9/2020

Location/Building: Willow Brook Elementary

Name of person or group making request: Kira Hertwig, Girl

Scout Troop 20185

Description of proposed project: Kira would like to construct and install a Little Library on the WBES campus as her Girl Scout Bronze Award Service project.

Total Project Cost: \$222.09 (see attached)

District/School Cost: \$0

Donated Amount: \$222.09

Projected Operation/Maintenance Cost: \$0.00

Name of Group or Individual making the donation:

Kira Hertwig (with potential support from Oak Ridge Breakfast Rotary Club)

People/Group that will do the work: Kira Hertwig
(parent - J.R. Hertwig)

If contract labor will be used, please complete the following:

Name of Contractor: N/A

Address: _____

Phone: _____

Background check of contracted labor has been verified by:

_____ Date: _____

Attach any pictures, diagrams or blueprints for the proposed project.

Approval Signatures:

Date	Title	Signature
9/9/20	Principal or Building Administrator	S. Fairchild Keys
9/9/20	Supervisor of Maintenance and Operations	Allen Tucker
9.9.2020	Executive Director of Business and Operations	P. S. ...
9/9/20	Executive Director of School Leadership	Bruce ...
9-9-20	Superintendent of Schools	Bruce ...

Project work may not begin prior to ORS Board of Education approval.

Board Approval Date: _____



MEMORANDUM
OAK RIDGE SCHOOLS

Bruce Lay
Office of the Executive Director of School Leadership
Memorandum No. 005

TO: Board of Education

DATE: September 15, 2020

SUBJECT: Safe Schools Grant

We are pleased to announce that we have again received a Safe Schools Grant for \$89,680.00, along with a carryover from last year of \$3,749.73. Giving us a total of \$93,429.73 to be used to update building access controls at ORHS, install additional safety bollards at ORHS, replace outdated analog security cameras across the district, install bollard covers at ORHS, Willow Brook and Linden, purchase 3 evacuation stair chairs and provide additional safety professional development for staff.

School systems are required to document a local match in order to be eligible for the Safe Schools Grant. We have documented the salaries of our current three SROs. Their salaries, which are provided by the city, exceeds the required local match expectation.

SAVE Act Compliance Package



Tennessee School Safety Center
 Department of Education, Office of School Safety and Transportation

SAVE Act Compliance Package

Please submit via ePlan the following items by **September 30**

Tennessee Department of Education
 Office of Safe and Supportive Schools
Questions: Brenna Morse
 Brenna.Morse@tn.gov or (615) 741-4774

ITEM	CHECK IF INCLUDED/ COMPLETED
District and School-Level Emergency Coordinators and Contact Information Spreadsheet <i>Eplan</i>	<input checked="" type="checkbox"/>
Assurances and Cover Sheet (Signatures of the School Board Chairman, Director of Schools, and SAVE Act Coordinator) <i>Eplan</i>	<input checked="" type="checkbox"/>
School Resource Officer Status Report <i>Eplan</i>	<input checked="" type="checkbox"/>
Review, Revise District-Level Emergency Operations Plan (EOP)	<input checked="" type="checkbox"/>

Individual Submitting Compliance Package

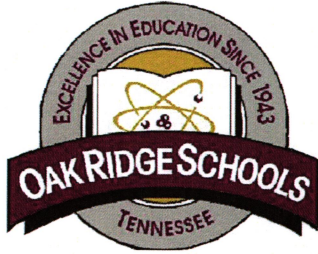
Local Education Agency:	Oak Ridge Schools
Name:	Bruce Lay
Title:	Executive Director of School Leadership
Address:	304 New York Avenue
Address Continued:	Oak Ridge TN 37830
Phone:	865 425 9002
Fax:	865 425-9070
Email Address:	blay@ortn.edu

**ASSURANCES
2020-21**

BY SIGNING BELOW, I CERTIFY THAT ALL THE INFORMATION PROVIDED IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I VERIFY THAT OUR DISTRICT WILL COMPLY WITH ALL REPORTING REQUIREMENTS ESTABLISHED UNDER THE SAVE ACT (AS OUTLINED IN THE FRAMEWORK PROVIDED). FURTHERMORE, I CERTIFY THAT ALL ACTION STEPS WILL BE MET BY THE TARGET DATE PROVIDED AND THAT SIGNIFICANT CHANGES TO THE DISTRICT'S EMERGENCY OPERATIONS PLAN WILL BE FORWARDED TO THE DEPARTMENT OF EDUCATION. I ALSO VERIFY THAT ADMINISTRATORS, STAFF, AND STUDENTS HAVE BEEN TRAINED ON DISTRICT AND SCHOOL-LEVEL EMERGENCY OPERATIONS PLANS AND THAT A COPY OF THOSE PLANS HAVE BEEN SUBMITTED TO LOCAL LAW ENFORCEMENT AGENCIES, AND OTHER APPROPRIATE ENTITIES.

School Board Chairman *Signature of Assurances:	
Director of Schools *Signature of Assurances:	
SAVE Act Coordinator *Signature of Assurances:	
Target Date For Completion of All Action Items:	June 30, 2021
Today's Date:	

**Please sign in blue ink*



Oak Ridge Schools


Business Office

Telephone (865)425-9004

Fax: (865)425-9060

Memorandum

To: Dr. Bruce Borchers, Superintendent

From: Pat Smith, Finance Director 

Date: September 11, 2020

RE: FY20 Internal School Funds Audit

We have received the FY2020 Internal School Funds Annual Financial Report for Oak Ridge Schools from Brown, Jake & McDaniel, PC. The results of the audit examination for the individual student activity funds for each school continue to reflect an overall commitment by staff to the fiscal management and observance of Board of Education policies and procedures.

Please let me know if you have questions or need additional information.

**OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Financial Statements
With Supplementary Information
For the Fiscal Year Ended June 30, 2020
and
Independent Auditor's Report**

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Financial Statements
With Supplementary Information

For the Fiscal Year Ended June 30, 2020

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OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Financial Statements
With Supplementary Information

For the Fiscal Year Ended June 30, 2020

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OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

List of Principal Officials

June 30, 2020

Board of Education Members

Mr. Keys Fillauer, Chairman
Ms. Laura McLean, Vice Chairman
Ms. Angi Agle, Board Member
Mr. Benjamin Stephens, Board Member
Ms. Erin Webb, Board Member

School Administration

Mr. Martin McDonald, Principal, Oak Ridge High School
Dr. Kirk Renegar, Principal, Robertsville Middle School
Mr. Phil Cox, Principal, Jefferson Middle School
Mr. D. T. Hobby, Principal, Woodland Elementary School
Dr. Sherrie Fairchild-Keyes, Principal, Willow Brook Elementary School
Mr. Roger Ward, Principal, Linden Elementary School
Ms. Ginny Boles, Principal, Glenwood Elementary School
Ms. Lisa Downard, Principal, Preschool

Central Office Administration

Dr. Bruce Borchers, Superintendent
Dr. Kelly Williams, Executive Director of Teaching and Learning
Mr. Bruce Lay, Executive Director of School Leadership
Mr. Matthew Bradburn, Executive Director of Human Resources
Ms. Pat Smith, Finance Director
Dr. Larrissa Henderson, Director of Pupil Services
Mr. Doug Cofer, Director of Technology

BROWN JAKE & McDANIEL, PC

CERTIFIED PUBLIC ACCOUNTANTS
 2607 KINGSTON PIKE, SUITE 110
 KNOXVILLE, TENNESSEE 37919-3336
 865/637-8600 • fax: 865/637-8601
 www.bjmpc.com

JOE L. BROWN, CPA, CGFM, CGMA
 FRANK D. McDANIEL, CPA, CGFM, CGMA
 TERRY L. MOATS, CPA, CGFM, CGMA
 JAMES E. BOOHER, CPA, CGMA

MEMBERS
 AMERICAN INSTITUTE OF
 CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

Members of the Board of Education and
 The Superintendent of Schools
 Oak Ridge Schools
 Oak Ridge, Tennessee

Report on Financial Statements

We have audited the accompanying combined balance sheet – regulatory basis of Oak Ridge Schools Internal School Funds, as of June 30, 2020, and the related combined statement of revenues, expenditures and changes in fund balances – regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise Oak Ridge Schools Internal School Funds' basic financial statements, as listed in the table of contents. We also have audited the individual school balance sheets – regulatory basis, and the individual school statements of revenues, expenditures and changes in fund balances – regulatory basis presented as supplementary information in the accompanying individual school financial statements as of and for the year ended June 30, 2020, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* as described in Note 1. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Oak Ridge Schools Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of Tennessee.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Oak Ridge Internal School Funds as of June 30, 2020, or changes in financial position for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the Oak Ridge Schools Internal School Funds as of June 30, 2020, and the related revenues, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 1. In addition, in our opinion, the individual school financial statements referred to in the first paragraph present fairly, in all material respects, the assets, liabilities and fund balances of the Oak Ridge Schools Internal School Funds as of June 30, 2020, and the related revenues, expenditures and changes in fund balances for the year then ended, in accordance with the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual* described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the combined financial statements – regulatory basis that collectively comprise the Oak Ridge Schools Internal School Funds’ basic financial statements. In addition, our audit was conducted for the purpose of forming an opinion on the individual school financial statements – regulatory basis, presented as supplementary information. The supplementary schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements – regulatory basis of the schools. As described in Note 1 of the financial statements, the supplementary schedules, as listed in the table of contents, are prepared by the Oak Ridge Schools Internal School Funds on the basis of the financial reporting provisions of the *Tennessee Internal School Uniform Accounting Policy Manual*, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The supplementary schedules, as listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements – regulatory basis. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements – regulatory basis and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements – regulatory

basis themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedules, as listed in the table of contents, are fairly stated, in all material respects, in relation to the basic financial statements – regulatory basis as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 1, 2020 on our consideration of the Oak Ridge Schools Internal School Funds' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of the testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Oak Ridge Schools Internal School Funds' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Oak Ridge Internal School Funds' internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Brown Lake & McDaniel, PC". The signature is written in a cursive, flowing style.

Knoxville, Tennessee
September 1, 2020

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Combined Balance Sheet – Regulatory Basis – All Schools

June 30, 2020

	Oak Ridge High	Jefferson Middle	Robertsville Middle	Glenwood Elementary	Linden Elementary	Willow Brook Elementary	Woodland Elementary	Preschool	Total
<u>ASSETS</u>									
Cash on hand	\$ 150	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,250
Cash in bank - checking	557,404	212,580	132,087	34,209	48,986	44,291	52,570	14,140	1,096,267
Cash in bank - savings	-	-	-	-	-	-	-	-	-
Certificates of deposit	20,936	-	-	-	-	-	-	-	20,936
Accounts receivable	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-
Total assets	\$ 578,490	\$ 214,680	\$ 132,087	\$ 34,209	\$ 48,986	\$ 44,291	\$ 52,570	\$ 14,140	\$ 1,119,453
<u>LIABILITIES AND FUND BALANCES</u>									
Liabilities:									
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Liabilities	-	-	-	-	-	-	-	-	-
Fund balances:									
General Fund:									
Nonspendable	-	-	-	-	-	-	-	-	-
Assigned	-	-	-	-	-	-	-	-	-
Unassigned	108,057	111,753	29,425	23,929	42,437	28,543	42,529	14,079	400,752
Restricted Fund:									
Restricted	56,393	367	3,312	9,056	285	7,700	6,940	-	84,053
Assigned	414,040	102,560	99,350	1,224	6,264	8,048	3,101	61	634,643
Total fund balances	578,490	214,680	132,087	34,209	48,986	44,291	52,570	14,140	1,119,453
Total liabilities and fund balances	\$ 578,490	\$ 214,680	\$ 132,087	\$ 34,209	\$ 48,986	\$ 44,291	\$ 52,570	\$ 14,140	\$ 1,119,453

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Combined Statement of Revenues, Expenditures and Changes
in Fund Balances – Regulatory Basis – All Schools

For the Fiscal Year Ended June 30, 2020

	Oak Ridge High	Jefferson Middle	Robertsville Middle	Glenwood Elementary	Lir-den Elementary	Willow Brook Elementary	Woodland Elementary	Preschool	Total
Revenues	\$ 647,045	\$ 190,848	\$ 178,558	\$ 48,688	\$ 58,825	\$ 48,011	\$ 48,610	\$ 9,481	\$ 1,230,066
Expenditures	616,826	173,032	183,740	34,574	53,994	42,866	42,777	20,310	1,167,419
Revenues over (under) expenditures	30,219	17,816	(5,182)	14,114	4,831	5,145	6,533	(10,829)	62,647
Other financing sources (uses):									
Operating transfers in	-	-	-	-	-	-	-	-	-
Operating transfers out	-	-	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-	-	-
Revenues and other financing sources over (under) expenditures and other financing uses	30,219	17,816	(5,182)	14,114	4,831	5,145	6,533	(10,829)	62,647
Changes in reserve for inventory	-	-	-	-	-	-	-	-	-
Fund balances, July 1, 2019	548,271	196,864	137,269	20,095	44,155	39,146	46,037	24,969	1,056,806
Fund balances, June 30, 2020	\$ 578,490	\$ 214,680	\$ 132,087	\$ 34,209	\$ 48,986	\$ 44,291	\$ 52,570	\$ 14,140	\$ 1,119,453

The accompanying notes are an integral
part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Notes to Financial Statements

June 30, 2020

Background

Section 49-2-110, *Tennessee Code Annotated*, provides for student internal school funds, establishes responsibility for those funds and requires schools to adopt and follow a uniform accounting manual.

1. Summary of Significant Accounting Policies

(a) Financial Reporting Entity

This report includes only the internal school funds of the Oak Ridge School System. Internal school funds are agency funds of the Oak Ridge Board of Education, a component unit of Oak Ridge Schools. Internal school funds consist of financial resources accounted for at the individual schools. The accompanying financial statements do not include all internal school funds of the Oak Ridge Schools. School food authority operations accounted for at the individual schools are audited and reported separately.

Internal School Funds

Internal school funds reported in the accompanying financial statements include donations and grants made to the individual schools; fees collected by schools; funds received from the local board of education; funds raised through cooperative agreements; rental fees; and student activity funds.

Student Internal School Funds

Student internal school funds include all money received from any source for school-sponsored student activities or school-sponsored events held at or in connection with a school, and specifically include, but are not limited to funds:

- Derived from a school-sponsored academic, art, athletic, or social event involving students;
- Raised by school-sponsored clubs involving students;
- Raised by school-sponsored fund-raisers involving students who are under the supervision of a school employee;
- Received from a commission for the direct sale of items to students pursuant to a cooperative agreement between the school and an outside organization;
- Received for the direct sale of items to students; and
- Raised from fees charged to students.
- Obtained from interest from any account that contains student activity funds
- Obtained from any related school-sponsored activity that involves the use of school personnel, students, and property during the school day.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Notes to Financial Statements
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(b) Other Comprehensive Basis of Accounting

The accounting and financial reporting requirements for internal school funds are set forth in the *Tennessee Internal School Uniform Accounting Policy Manual*, issued by the Tennessee Department of Education. The requirements established in the *Tennessee Internal School Uniform Accounting Policy Manual* differ from accounting principles generally accepted in the United States of America primarily in the presentation of the financial statements and restricted fund revenue and expenditure accounting and reporting. The following is a summary of the basic requirements of this other comprehensive basis of accounting.

The financial statements consist of balance sheets and statements of revenues, expenditures and changes in fund balances.

The combined financial statements present all of the individual schools in a columnar format and are required to be presented before the notes to the financial statements. These statements focus on each of the individual schools rather than the funds within the schools. In keeping with that focus, the columnar headings identify the individual schools rather than the funds.

The individual school financial statements present the detailed fund activity in each school and are included after the notes to the financial statements.

Revenues are classified by source and expenditures are classified by either function or object for the general fund but not the restricted fund. Revenues and expenditures of the restricted fund are recorded based on the specific group or activity which will benefit or expend the funds. The activity in the restricted "accounts" is presented as total revenues and transfers in and total expenditures and transfers out for each account. A corresponding "fund balance" is presented for each account. Although the restricted fund is a single fund, each account within the fund must present its portion of the restricted fund balance. Transfers reported on the financial statements represent authorized movement of funds between restricted accounts as well as between the general fund and restricted fund.

(c) Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied. The internal school funds use a current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Revenues are recognized when susceptible to accrual, i.e., when they become measurable and available. Management policies define available as collectible within 60 days after the fiscal year end. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, if measurable.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Notes to Financial Statements
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(d) Fund Structure

The accounts of the individual schools are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts, which are comprised of the fund's assets, liabilities, fund equity, revenues and expenditures. The funds are grouped in the accompanying financial statements as follows:

- General Fund: The general fund is used to account for all money to be used for the general operation of the school for the welfare of the student body. Revenues and expenditures in this fund are not restricted to any specific group or activity.
- Restricted Fund: The restricted fund is used to account for money that is restricted for the use of a specific segment of the school population or legally restricted for a specific purpose and is not intended to benefit the general school population.

(e) Fund Balances

Nonspendable Fund Balance:

Fund balances reported as nonspendable in the accompanying financial statements represent amounts for inventory in the general fund.

Restricted Fund Balance

Fund balances reported as "Restricted" are the result of externally imposed restrictions placed upon certain resources accounted for in the restricted funds. This includes BEP (Basic Education Program) funds and grant funds.

When both restricted and unrestricted resources are available for use, it is the school system's policy to use restricted resources first, then unrestricted resources as they are needed.

Assigned Fund Balance

Amounts that are constrained by each school's intent to be used for specific purposes are reflected as assigned in the accompanying financial statements. This includes accounts reported in the restricted fund at each school, except for those that account for externally restricted resources as described above. Inventory amounts for restricted accounts are reflected as assigned because the use of the proceeds from the sale of those inventories is assigned. Board of Education allocation amounts not spent by the end of the fiscal year are reflected as assigned in the general fund because the Board's intent is for those resources to be expended for instruction, administration, and/or operations and maintenance.

The Board of Education is authorized to assign amounts for specific purposes with respect to the amounts they allocate to the individual schools. The principal is the official authorized to assign all other amounts to a specific purpose. Authorization is established by the *Tennessee Internal School Uniform Accounting Policy Manual*.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Notes to Financial Statements
(Continued)

1. Summary of Significant Accounting Policies (Continued)

(e) Fund Balances (Continued)

Unassigned Fund Balance

In accordance with generally accepted accounting principles, the general fund is the only fund at each school that reports amounts for unassigned fund balance. This classification represents fund balance that is not restricted and has not been assigned to specific purposes within the general fund.

When both assigned and unassigned resources are available for use, it is the school system's policy to use assigned resources first, then unassigned resources as they are needed.

2. Cash and Certificate of Deposit

Cash – The Internal School Funds' bank deposits at the balance sheet date consist of checking accounts, which were entirely insured by federal depository insurance or collateralized by participation in the State Collateral Pool.

Certificate of Deposit – The Oak Ridge High School's certificate of deposit is held by a bank entirely insured by federal depository insurance. The following is a summary of the certificates of deposit at June 30, 2020:

School	Bank	Maturity Date	Interest Rate	Balance
Oak Ridge High School	Tennessee Bank	7/22/2021	1.00%	\$ 20,936

3. Inventory

Inventories are stated at the lower of cost (first-in, first-out), or market (net realizable value). The purchases method is used to account for inventories. Under the purchases method, inventories are reported as an expenditure when purchased (or when received for donated items) rather than being capitalized as an asset. However, significant amount of inventory, if any, on hand at year end are reported as an asset in the financial statements. In accordance with generally accepted accounting principles, the fair value donated goods and supplies are recognized as revenues and expenditures in the financial statements. For the current year, no significant amounts of such donations were received.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Notes to Financial Statements
(Continued)

4. Fixed Assets

Fixed assets acquired by the individual schools are recorded as expenditures at the time of purchase. Title and accountability for fixed assets purchased pass automatically to the Board of Education.

5. Income Taxes

The schools are exempt from taxes on income; accordingly, no provision for income taxes has been made in financial statements.

6. Deficit Fund Balances

The total fund balances shown in the combining balance sheets represent the amounts reserved for inventories, restricted accounts, as well as assigned funds. There were no deficit fund balances for the year ended June 30, 2020.

7. Salary Supplements

Salary supplements were paid by the Oak Ridge Schools as authorized by the local school board and reimbursed by the sponsoring activity fund. A schedule of salary supplements for the year ended June 30, 2020, is included in the supplemental information.

8. Risk Management

A significant number of taxpayers in the City of Oak Ridge are employed by the U.S. Department of Energy (DOE) or their contractors. DOE and related federal government contractors' operations are contingent upon annual U.S. congressional appropriations; therefore, a reduction in DOE related operations could have a significant effect upon the future operations of the Oak Ridge Schools Internal Schools Funds.

9. Subsequent Events

The Covid-19 outbreak in the United States has caused disruption through mandated and voluntary closings of businesses, schools and governmental entities. While the disruption of normal operations has been reduced, there is considerable uncertainty regarding the impact. However, the related financial impact cannot be estimated at this time.

The Schools' management has evaluated subsequent events through September 1, 2020, the date on which the financial statements were available to be issued.

SUPPLEMENTARY INFORMATION

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Balance Sheet - Regulatory Basis

June 30, 2020

	Assets										Liabilities and Fund/Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund/Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
General Fund	\$ 150	\$ 86,971	\$ -	\$ 20,936	\$ -	\$ -	\$ 108,057	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,057	\$ 108,057		
Restricted Funds:																
Athletics	-	53,649	-	-	-	-	53,649	-	-	-	-	-	-	53,649		
Class of 2020	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Class of 2021	-	1,513	-	-	-	-	1,513	-	-	-	-	-	-	1,513		
Class of 2022	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
IFC	-	384	-	-	-	-	384	-	-	-	-	-	-	384		
Only One World	-	260	-	-	-	-	260	-	-	-	-	-	-	260		
Jugglers Club	-	8	-	-	-	-	8	-	-	-	-	-	-	8		
French Club	-	206	-	-	-	-	206	-	-	-	-	-	-	206		
German Club	-	41	-	-	-	-	41	-	-	-	-	-	-	41		
IRC	-	735	-	-	-	-	735	-	-	-	-	-	-	735		
Key Club	-	560	-	-	-	-	560	-	-	-	-	-	-	560		
Young Democrats	-	153	-	-	-	-	153	-	-	-	-	-	-	153		
Masquers	-	40,761	-	-	-	-	40,761	-	-	-	-	-	-	40,761		
NHS	-	284	-	-	-	-	284	-	-	-	-	-	-	284		
Spanish Honor Society	-	815	-	-	-	-	815	-	-	-	-	-	-	815		
Ski Club	-	1,262	-	-	-	-	1,262	-	-	-	-	-	-	1,262		
Spanish Club	-	515	-	-	-	-	515	-	-	-	-	-	-	515		
Environment Club	-	1,322	-	-	-	-	1,322	-	-	-	-	-	-	1,322		
GSA Club	-	864	-	-	-	-	864	-	-	-	-	-	-	864		
Philosophy Club	-	71	-	-	-	-	71	-	-	-	-	-	-	71		
Virtual Enterprise	-	3,097	-	-	-	-	3,097	-	-	-	-	-	-	3,097		
Skills USA	-	1,998	-	-	-	-	1,998	-	-	-	-	-	-	1,998		
FCA	-	96	-	-	-	-	96	-	-	-	-	-	-	96		
Mock Trial	-	20	-	-	-	-	20	-	-	-	-	-	-	20		
E.S.E.	-	110	-	-	-	-	110	-	-	-	-	-	-	110		
Engineering Club	-	442	-	-	-	-	442	-	-	-	-	-	-	442		
Haiti Club	-	35	-	-	-	-	35	-	-	-	-	-	-	35		
TSA	-	1,445	-	-	-	-	1,445	-	-	-	-	-	-	1,445		
Interact	-	509	-	-	-	-	509	-	-	-	-	-	-	509		
Math Club	-	2,060	-	-	-	-	2,060	-	-	-	-	-	-	2,060		
Debate Club	-	56	-	-	-	-	56	-	-	-	-	-	-	56		
PI Club	-	55	-	-	-	-	55	-	-	-	-	-	-	55		
Science Club	-	78	-	-	-	-	78	-	-	-	-	-	-	78		
Science Olympia	-	74	-	-	-	-	74	-	-	-	-	-	-	74		
Science Bowl	-	1,084	-	-	-	-	1,084	-	-	-	-	-	-	1,084		
Scholars Bowl	-	46,843	-	-	-	-	46,843	-	-	-	-	-	-	46,843		
Chess Club	-	45	-	-	-	-	45	-	-	-	-	-	-	45		
FBLA	-	2,600	-	-	-	-	2,600	-	-	-	-	-	-	2,600		
Break Dancer Club	-	265	-	-	-	-	265	-	-	-	-	-	-	265		
STEPP Club	-	106	-	-	-	-	106	-	-	-	-	-	-	106		
First Robotics	-	3,877	-	-	-	-	3,877	-	-	-	-	-	-	3,877		
Computer Programming	-	202	-	-	-	-	202	-	-	-	-	-	-	202		
2 Left Feet	-	5	-	-	-	-	5	-	-	-	-	-	-	5		
Sewing Club	-	174	-	-	-	-	174	-	-	-	-	-	-	174		
Subtotal Restricted Funds	-	168,679	-	-	-	-	168,679	-	-	-	-	-	-	168,679		
Total	\$ 150	\$ 86,971	\$ -	\$ 20,936	\$ -	\$ -	\$ 108,057	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,057	\$ 108,057		

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Oak Ridge High School
Balance Sheet - Regulatory Basis
(Continued)

June 30, 2020

Restricted Funds (Continued):	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances	
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Liabilities			Fund Balances		Total Fund Balances				
								Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned		Unassigned			
ROTC	\$ -	\$ 1,036	\$ -	\$ -	\$ -	\$ -	\$ 1,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,036	\$ -	\$ -	\$ -	\$ 1,036
Wildcat Pride	-	734	-	-	-	-	734	-	-	-	-	-	734	-	-	-	734
Disc Sports	-	461	-	-	-	-	461	-	-	-	-	-	461	-	-	-	461
Not in Our School	-	148	-	-	-	-	148	-	-	-	-	-	148	-	-	-	148
CDC I	-	3,063	-	-	-	-	3,063	-	-	-	-	-	3,063	-	-	-	3,063
CDC II	-	568	-	-	-	-	568	-	-	-	-	-	568	-	-	-	568
Postage	-	3,050	-	-	-	-	3,050	-	-	-	-	-	3,050	-	-	-	3,050
Freshmen Orientation	-	16	-	-	-	-	16	-	-	-	-	-	16	-	-	-	16
Prom	-	10,700	-	-	-	-	10,700	-	-	-	-	-	10,700	-	-	-	10,700
English	-	5,908	-	-	-	-	5,908	-	-	-	-	-	5,908	-	-	-	5,908
PTSA Indigent Student	-	657	-	-	-	-	657	-	-	-	-	-	657	-	-	-	657
Spanish Culture	-	3,776	-	-	-	-	3,776	-	-	-	-	-	3,776	-	-	-	3,776
French Culture	-	11,138	-	-	-	-	11,138	-	-	-	-	-	11,138	-	-	-	11,138
Girls Choice	-	234	-	-	-	-	234	-	-	-	-	-	234	-	-	-	234
AP Economics	-	3	-	-	-	-	3	-	-	-	-	-	3	-	-	-	3
FUSRAP	-	480	-	-	-	-	480	-	-	-	-	-	480	-	-	-	480
Campus Involvement	-	5,438	-	-	-	-	5,438	-	-	-	-	-	5,438	-	-	-	5,438
Band	-	13,192	-	-	-	-	13,192	-	-	-	-	-	13,192	-	-	-	13,192
Chorus	-	7,377	-	-	-	-	7,377	-	-	-	-	-	7,377	-	-	-	7,377
Orchestra	-	2,153	-	-	-	-	2,153	-	-	-	-	-	2,153	-	-	-	2,153
Music Honors Society	-	70	-	-	-	-	70	-	-	-	-	-	70	-	-	-	70
Student Council	-	8,148	-	-	-	-	8,148	-	-	-	-	-	8,148	-	-	-	8,148
Flea Market	-	9,046	-	-	-	-	9,046	-	-	-	-	-	9,046	-	-	-	9,046
Radio	-	850	-	-	-	-	850	-	-	-	-	-	850	-	-	-	850
Channel 15/TV	-	1,262	-	-	-	-	1,262	-	-	-	-	-	1,262	-	-	-	1,262
Art	-	2,687	-	-	-	-	2,687	-	-	-	-	-	2,687	-	-	-	2,687
Ceramics	-	370	-	-	-	-	370	-	-	-	-	-	370	-	-	-	370
SECOME	-	1,457	-	-	-	-	1,457	-	-	-	-	-	1,457	-	-	-	1,457
IEP	-	45	-	-	-	-	45	-	-	-	-	-	45	-	-	-	45
Concessions	-	4,384	-	-	-	-	4,384	-	-	-	-	-	4,384	-	-	-	4,384
Welding	-	3,215	-	-	-	-	3,215	-	-	-	-	-	3,215	-	-	-	3,215
Courtesy Fund	-	3,880	-	-	-	-	3,880	-	-	-	-	-	3,880	-	-	-	3,880
CC Biology	-	5,902	-	-	-	-	5,902	-	-	-	-	-	5,902	-	-	-	5,902
CC Foreign Language	-	11	-	-	-	-	11	-	-	-	-	-	11	-	-	-	11
CC Math	-	33,478	-	-	-	-	33,478	-	-	-	-	-	33,478	-	-	-	33,478
Biology Honors	-	1,260	-	-	-	-	1,260	-	-	-	-	-	1,260	-	-	-	1,260
Chemistry Honors	-	335	-	-	-	-	335	-	-	-	-	-	335	-	-	-	335
Biology Honors B	-	670	-	-	-	-	670	-	-	-	-	-	670	-	-	-	670
Biology Honors C	-	76	-	-	-	-	76	-	-	-	-	-	76	-	-	-	76
AP Chemistry	-	31	-	-	-	-	31	-	-	-	-	-	31	-	-	-	31
AP Physics	-	767	-	-	-	-	767	-	-	-	-	-	767	-	-	-	767
AP Environmental	-	507	-	-	-	-	507	-	-	-	-	-	507	-	-	-	507
Anatomy and Physiology	-	390	-	-	-	-	390	-	-	-	-	-	390	-	-	-	390
Microbiology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Genetics	-	621	-	-	-	-	621	-	-	-	-	-	621	-	-	-	621
Subtotal Restricted Funds	-	149,594	-	-	-	-	149,594	-	-	-	-	-	149,594	-	-	-	149,594

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Oak Ridge High School
Balance Sheet - Regulatory Basis
(Continued)

June 30, 2020

Restricted Funds (Continued):	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
STEM	\$ -	\$ 267	\$ -	\$ -	\$ -	\$ -	\$ 267	\$ -	\$ -	\$ -	\$ -	\$ 267	\$ -	\$ -	\$ 267	\$ 267
Geology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Astronomy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Graphic Arts	-	3,169	-	-	-	-	3,169	-	-	-	-	3,169	-	-	3,169	3,169
Childcare	-	14,025	-	-	-	-	14,025	-	-	-	-	14,025	-	-	14,025	14,025
Alternative School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineer and Manuf. Tech	-	2,914	-	-	-	-	2,914	-	-	-	-	2,914	-	-	2,914	2,914
Shop	-	870	-	-	-	-	870	-	-	-	-	870	-	-	870	870
HOSA	-	46	-	-	-	-	46	-	-	-	-	46	-	-	46	46
Oak Log - Yearbook	-	33,934	-	-	-	-	33,934	-	-	-	-	33,934	-	-	33,934	33,934
Oak Leaf - Newspaper	-	543	-	-	-	-	543	-	-	-	-	543	-	-	543	543
College Fair	-	4,682	-	-	-	-	4,682	-	-	-	-	4,682	-	-	4,682	4,682
AP Teacher Conference	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
College Board	-	26,291	-	-	-	-	26,291	-	-	-	-	26,291	-	-	26,291	26,291
Student Magazine	-	609	-	-	-	-	609	-	-	-	-	609	-	-	609	609
Library / Media	-	12	-	-	-	-	12	-	-	-	-	12	-	-	12	12
Civics Community	-	15	-	-	-	-	15	-	-	-	-	15	-	-	15	15
Manhattan Project	-	116	-	-	-	-	116	-	-	-	-	116	-	-	116	116
Health Science Academy	-	5,903	-	-	-	-	5,903	-	-	-	-	5,903	-	-	5,903	5,903
Green Campus	-	1,792	-	-	-	-	1,792	-	-	-	-	1,792	-	-	1,792	1,792
Education Foundation	-	7,970	-	-	-	-	7,970	-	-	7,970	-	-	-	-	7,970	7,970
Vietnamese School	-	230	-	-	-	-	230	-	-	-	-	230	-	-	230	230
Grants	-	13,516	-	-	-	-	13,516	-	-	-	-	13,516	-	-	13,516	13,516
R.I.S.E.	-	3,369	-	-	-	-	3,369	-	-	-	-	3,369	-	-	3,369	3,369
Auto Tech	-	368	-	-	-	-	368	-	-	-	-	368	-	-	368	368
Donation	-	1,406	-	-	-	-	1,406	-	-	-	-	1,406	-	-	1,406	1,406
PTSP/TSO	-	1,134	-	-	-	-	1,134	-	-	-	-	1,134	-	-	1,134	1,134
Fall Basketball	-	289	-	-	-	-	289	-	-	-	-	289	-	-	289	289
Boys Summer Basketball	-	25,285	-	-	-	-	25,285	-	-	-	-	25,285	-	-	25,285	25,285
Football Camp	-	127	-	-	-	-	127	-	-	-	-	127	-	-	127	127
AVID	-	2,927	-	-	-	-	2,927	-	-	-	-	2,927	-	-	2,927	2,927
SCA Robotics	-	22	-	-	-	-	22	-	-	-	-	22	-	-	22	22
Wildcats for Change	-	349	-	-	-	-	349	-	-	-	-	349	-	-	349	349
Lost / Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal restricted funds	-	152,160	-	-	-	-	152,160	-	-	56,393	-	85,767	-	-	152,160	152,160
Total restricted funds	-	470,433	-	-	-	-	470,433	-	-	56,393	-	414,040	-	-	470,433	470,433
Total general and restricted	\$ 150	\$ 557,404	\$ -	\$ 20,936	\$ -	\$ 578,490	\$ -	\$ -	\$ 56,393	\$ 108,057	\$ 414,040	\$ -	\$ -	\$ 578,490	\$ 578,490	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2020
		\$		\$		In	Out		
General Fund:									
Coke Commissions		5,817		3,339					
School Store		-		25					
Fines/Library		339		339					
Fines/Textbook		35		35					
Vandalism		5,205		5,205					
Calculators		75		75					
Lost Key Fine		1,510		1,510					
Badge Replacement		2,816		2,816					
One to One		1,156		-					
Interest		574		-					
Miscellaneous		-		670					
Administration		-		119					
Instructional		-		134					
Operations/Maintenance		-		-					
Other Expenses		2,785		3,448					
Total general fund	105,435	20,337		17,715					108,057
Restricted Funds:									
Athletics	71,897	187,143		205,391					53,649
Class of 2020	210	8,302		6,512					-
Class of 2021	-	1,851		338					1,513
Class of 2022	1,144	30		1,174					-
IFC	264	180		60					384
Only One World	260	-		-					260
Jugglers Club	8	-		-					8
French Club	206	-		-					206
German Club	11	30		-					41
IRC	610	125		-					735
Key Club	658	58		156					560
Young Democrats	153	-		-					153
Masquers	29,156	51,545		39,940					40,761
NHS	700	690		1,106					284
Spanish Honors Society	815	-		-					815
Ski Club	836	8,741		8,315					1,262
Sewing Club	174	-		-					174
Subtotal restricted funds	107,102	258,695		264,992					100,805

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Statement of Revenues, Expenditures and Changes in Fund Balance -- Regulatory Basis
(Continued)

For the Fiscal Year Ended June 30, 2020

Restricted Funds (Continued):	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
Spanish Club	\$ 515	\$ 60	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ 515	
Environment Club	1,322	-	-	-	-	-	-	1,322	
GSA Club	2,219	-	-	1,355	-	-	-	864	
Philosophy Club	196	-	-	125	-	-	-	71	
Virtual Enterprise	3,230	6,258	-	6,391	-	-	-	3,097	
Skills USA	1,998	-	-	-	-	-	-	1,998	
FCA	64	500	-	468	-	-	-	96	
Mock Trial	20	-	-	-	-	-	-	20	
E.S.E.	110	-	-	-	-	-	-	110	
Engineering Club	442	-	-	-	-	-	-	442	
Haiti Club	35	-	-	-	-	-	-	35	
TSA	1,005	2,929	-	2,489	-	-	-	1,445	
Interact	996	2,830	-	3,317	-	-	-	509	
Math Club	927	1,413	-	280	-	-	-	2,060	
Debate Club	56	-	-	-	-	-	-	56	
PI Club	55	-	-	-	-	-	-	55	
Science Club	78	-	-	-	-	-	-	78	
Science Olympiad	74	-	-	-	-	-	-	74	
Science Bowl	1,089	967	-	972	-	-	-	1,084	
Scholars Bowl	46,891	-	-	48	-	-	-	46,843	
Chess Club	45	-	-	-	-	-	-	45	
FBLA	2,457	4,044	-	3,901	-	-	-	2,600	
Break Dancer Club	265	-	-	-	-	-	-	265	
STEPP Club	106	-	-	-	-	-	-	106	
First Robotics	4,984	25,231	-	26,338	-	-	-	3,877	
Computer Programming	202	-	-	-	-	-	-	202	
2 Left Feet	5	-	-	-	-	-	-	5	
ROTC	9,703	6,598	-	15,265	-	-	-	1,036	
Wildcat Pride	622	327	-	215	-	-	-	734	
Disc Sports	461	-	-	-	-	-	-	461	
Not In Our School	148	-	-	-	-	-	-	148	
CDC I	2,975	1,103	-	1,015	-	-	-	3,063	
CDC II	425	474	-	331	-	-	-	568	
Postage	32	3,018	-	-	-	-	-	3,050	
Freshmen Orientation	16	-	-	-	-	-	-	16	
Prom	12,354	2,670	-	4,324	-	-	-	10,700	
English	5,908	-	-	-	-	-	-	5,908	
Subtotal restricted funds	102,030	58,422	-	66,894	-	-	-	93,558	

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis
(Continued)

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase / Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out	In	Out		
Restricted Funds (Continued):									
PTSA Indigent Student	\$ 657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 657
Spanish Culture	2,922	3,549	-	2,695	-	-	-	-	3,776
French Culture	7,569	3,549	-	-	-	-	-	-	11,138
Girls Choice	36	300	-	102	-	-	-	-	234
AP Economics	3	-	-	-	-	-	-	-	3
FUSRAP	359	121	-	-	-	-	-	-	480
Campus Improvement	5,438	-	-	-	-	-	-	-	5,438
Band	4,711	36,321	-	27,840	-	-	-	-	13,192
Chorus	6,608	10,092	-	9,323	-	-	-	-	7,377
Orchestra	2,388	4,940	-	5,175	-	-	-	-	2,153
Music Honors Society	70	-	-	-	-	-	-	-	70
Student Council	7,554	10,911	-	10,317	-	-	-	-	8,148
Flea Market	12,173	11,347	-	14,474	-	-	-	-	9,046
Radio	850	-	-	-	-	-	-	-	850
Channel 15/TV Art	1,262	-	-	-	-	-	-	-	1,262
Art	997	14,780	-	13,090	-	-	-	-	2,687
Ceramics	-	370	-	-	-	-	-	-	370
SECME	1,457	-	-	-	-	-	-	-	1,457
IEP	45	-	-	-	-	-	-	-	45
Concessions	2,788	22,788	-	21,192	-	-	-	-	4,384
Welding	2,293	2,867	-	1,945	-	-	-	-	3,215
Courtesy Fund	994	4,401	-	1,515	-	-	-	-	3,880
CC Biology	511	8,100	-	2,709	-	-	-	-	5,902
CC Foreign Language	11	-	-	-	-	-	-	-	11
CC Math	36,450	2,010	-	4,982	-	-	-	-	33,478
Biology Honors	663	745	-	148	-	-	-	-	1,260
Chemistry Honors	545	3,200	-	3,410	-	-	-	-	335
Biology Honors B	358	990	-	678	-	-	-	-	670
Biology Honors C	1	790	-	715	-	-	-	-	76
AP Chemistry	132	600	-	569	-	-	-	-	31
AP Physics	253	1,790	-	1,155	-	-	-	-	767
AP Environmental	206	400	-	146	-	-	-	-	507
Anatomy and Physiology	-	1,340	-	1,156	-	-	-	-	390
Microbiology	-	160	-	160	-	-	-	-	-
Genetics	51	570	-	-	-	-	-	-	621
STEM	114	1,850	-	5,281	-	-	-	-	267
Geology	5,281	-	-	-	-	-	-	-	-
Astronomy	470	-	-	470	-	-	-	-	-
Subtotal restricted funds	106,240	148,881	-	130,944	-	-	-	-	124,177

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis
(Continued)

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out	In	Out		
Restricted Funds (Continued):									
Graphic Arts	\$ 2,170	\$ 3,360	\$ -	\$ 2,361	\$ -	\$ -	\$ -	\$ -	\$ 3,169
Childcare	8,945	12,707	-	7,627	-	-	-	-	14,025
Alternative School	-	-	-	-	-	-	-	-	-
Engineer and Manuf. Tech	-	6,125	-	3,211	-	-	-	-	2,914
Shop	1,690	-	-	820	-	-	-	-	870
HOSA	-	270	-	224	-	-	-	-	46
Oak Log - Yearbook	36,436	23,800	-	26,302	-	-	-	-	33,934
Oak Leaf - Newspaper	4,940	500	-	758	-	-	-	-	543
College Fair	2,449	-	-	2,449	-	-	-	-	4,662
AP Teacher Conference	22,487	67,703	-	63,899	-	-	-	-	26,291
College Board	609	-	-	-	-	-	-	-	609
Student Magazine	12	-	-	-	-	-	-	-	12
Library/Media	15	-	-	-	-	-	-	-	15
Civics Community	116	-	-	-	-	-	-	-	116
Manhattan Project	4,654	2,033	-	784	-	-	-	-	5,903
Health Science Academy	1,792	-	-	-	-	-	-	-	1,792
Green Campus	3,521	9,872	-	5,423	-	-	-	-	7,970
Education Foundation	230	-	-	-	-	-	-	-	230
Vietnamese School	5,751	13,491	-	5,726	-	-	-	-	13,516
Grants	1,951	1,418	-	-	-	-	-	-	3,369
R.I.S.E	40	575	-	247	-	-	-	-	368
Auto Tech	1,898	-	-	492	-	-	-	-	1,406
Donation	1,153	785	-	804	-	-	-	-	1,134
PT/AP/TSO	269	-	-	-	-	-	-	-	269
Fall Basketball	23,532	2,017	-	264	-	-	-	-	25,285
Boys Summer Basketball	127	-	-	-	-	-	-	-	127
Football Camp	2,012	1,463	-	548	-	-	-	-	2,927
AVID	122	350	-	100	-	-	-	-	22
SCA Robotics	-	-	-	1	-	-	-	-	349
Wildcats for Change	-	14,241	-	14,241	-	-	-	-	-
Lost / Damaged	-	-	-	-	-	-	-	-	-
Subtotal restricted funds	127,464	160,710	-	136,281	-	-	-	-	151,893
Total restricted funds	442,836	626,708	-	599,111	-	-	-	-	470,433
Total general and restricted funds	\$ 548,271	\$ 647,045	\$ -	\$ 616,826	\$ -	\$ -	\$ -	\$ -	\$ 578,490

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Jefferson Middle School
Balance Sheet - Regulatory Basis
June 30, 2020

General Fund	Assets										Liabilities and Fund Balances				
	Assets					Liabilities					Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
	\$ 2,100	\$ 109,653	\$ -	\$ -	\$ -	\$ -	\$ 111,753	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,753	\$ 111,753	\$ 111,753
Restricted Funds:															
Athletics	-	12,434	-	-	-	-	12,434	-	-	-	-	-	-	12,434	12,434
Pep Club	-	25	-	-	-	-	25	-	-	-	-	-	-	25	25
Ski Club	-	1,063	-	-	-	-	1,063	-	-	-	-	-	-	1,063	1,063
Drama	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lego League	-	6,242	-	-	-	-	6,242	-	-	-	-	-	-	6,242	6,242
Tech Student Association	-	99	-	-	-	-	99	-	-	-	-	-	-	99	99
Math Club	-	90	-	-	-	-	90	-	-	-	-	-	-	90	90
Energy Bowl	-	1,116	-	-	-	-	1,116	-	-	-	-	-	-	1,116	1,116
Chess Club	-	38	-	-	-	-	38	-	-	-	-	-	-	38	38
Rotary Club	-	748	-	-	-	-	748	-	-	-	-	-	-	748	748
GIS Club	-	64	-	-	-	-	64	-	-	-	-	-	-	64	64
CDC	-	658	-	-	-	-	658	-	-	-	-	-	-	658	658
BiZ Town	-	1,131	-	-	-	-	1,131	-	-	-	-	-	-	1,131	1,131
Band Uniforms	-	2,449	-	-	-	-	2,449	-	-	-	-	-	-	2,449	2,449
Diversified Tech	-	874	-	-	-	-	874	-	-	-	-	-	-	874	874
Instrument Rental	-	4,369	-	-	-	-	4,369	-	-	-	-	-	-	4,369	4,369
Band	-	13,110	-	-	-	-	13,110	-	-	-	-	-	-	13,110	13,110
Chorus	-	5,007	-	-	-	-	5,007	-	-	-	-	-	-	5,007	5,007
Orchestra/Strings	-	9,105	-	-	-	-	9,105	-	-	-	-	-	-	9,105	9,105
Student Council	-	5,125	-	-	-	-	5,125	-	-	-	-	-	-	5,125	5,125
Art	-	125	-	-	-	-	125	-	-	-	-	-	-	125	125
Library/Media	-	383	-	-	-	-	383	-	-	-	-	-	-	383	383
SECME	-	585	-	-	-	-	585	-	-	-	-	-	-	585	585
Field Trip Assistant	-	2,332	-	-	-	-	2,332	-	-	-	-	-	-	2,332	2,332
Staff Courtesy	-	138	-	-	-	-	138	-	-	-	-	-	-	138	138
Foreign Language	-	252	-	-	-	-	252	-	-	-	-	-	-	252	252
Upward	-	18	-	-	-	-	18	-	-	-	-	-	-	18	18
Misc. Incentives	-	4,953	-	-	-	-	4,953	-	-	-	-	-	-	4,953	4,953
Yearbooks	-	8,978	-	-	-	-	8,978	-	-	-	-	-	-	8,978	8,978
Wilderness Connection	-	408	-	-	-	-	408	-	-	-	-	-	-	408	408
Fay Soldano Mem	-	4,486	-	-	-	-	4,486	-	-	-	-	-	-	4,486	4,486
Sadie Clary Investment	-	9,265	-	-	-	-	9,265	-	-	-	-	-	-	9,265	9,265
Project Room	-	211	-	-	-	-	211	-	-	-	-	-	-	211	211
Grant/Incentive	-	367	-	-	-	-	367	-	-	367	-	-	-	367	367
PTA/PTSO	-	376	-	-	-	-	376	-	-	-	-	-	-	376	376
JMS Teacher App	-	202	-	-	-	-	202	-	-	-	-	-	-	202	202
Garden Club	-	51	-	-	-	-	51	-	-	-	-	-	-	51	51
STEM School	-	847	-	-	-	-	847	-	-	-	-	-	-	847	847
PLTW	-	1,507	-	-	-	-	1,507	-	-	-	-	-	-	1,507	1,507
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Williamsburg	-	3,696	-	-	-	-	3,696	-	-	-	-	-	-	3,696	3,696
Total restricted funds	-	102,927	-	-	-	-	102,927	-	-	367	-	-	-	102,927	102,927
Total general and restricted	\$ 2,100	\$ 212,580	\$ -	\$ -	\$ -	\$ 214,680	\$ -	\$ -	\$ -	\$ 367	\$ 102,560	\$ 111,753	\$ 214,680	\$ 214,680	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Jefferson Middle School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues	Expenditures	Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2020
				In	Out		
General Fund:							
Administration		\$ -	\$ 247	-	\$ -		
Badge Replacement		60	60	-	-		
Field Trips		2,149	1,951	-	-		
Fines/Textbooks		55	55	-	-		
Calculators		-	-	-	-		
Instruction		-	2,418	-	-		
Interest		1,164	-	-	-		
Miscellaneous		19	-	-	-		
One to One		2,578	2,578	-	-		
Operations/Maintenance		-	247	-	-		
Pictures		2,151	-	-	-		
Other Expenses		-	57	-	-		
Total general fund	111,190	8,176	7,613	-	-	-	111,753
Restricted Funds:							
Athletics	10,432	17,866	15,864	-	-	-	12,434
Pep Club/Cheerleading	25	-	-	-	-	-	25
Ski Club	934	8,374	8,245	-	-	-	1,063
Lego League	5,684	3,279	2,721	-	-	-	6,242
Tech Student Assoc	341	382	624	-	-	-	99
Math Club	90	-	-	-	-	-	90
Energy Bowl	1,116	-	-	-	-	-	1,116
Chess Club	48	40	50	-	-	-	38
Rotary Club	19	4,950	4,221	-	-	-	748
GIS Club	64	-	-	-	-	-	64
CDC	135	1,310	787	-	-	-	658
Biz Town	931	200	-	-	-	-	1,131
Band Uniforms	1,299	1,150	-	-	-	-	2,449
Diversified Tech	1,552	2,650	3,328	-	-	-	874
Instrument Rental	3,796	920	347	-	-	-	4,369
Band	6,731	23,930	17,551	-	-	-	13,110
Chorus	5,622	15,958	16,573	-	-	-	5,007
Subtotal restricted funds	38,819	81,009	70,311	-	-	-	49,517

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Jefferson Middle School
Statement of Revenues, Expenditures and Changes in Fund Balance -- Regulatory Basis
(Continued)

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues	Interfund and Interaccount Transfers		Expenditures	Changes (Increases (Decreases)) in Inventory	Fund Balances June 30, 2020
			In	Out			
Restricted Funds (Continued):							
Orchestral/Strings	\$ 6,785	\$ 20,483	\$ -	\$ -	\$ 18,163	\$ -	\$ 9,105
Student Council	3,831	4,541	-	-	3,247	-	5,125
Williamsburg	3,223	44,890	-	-	44,417	-	3,696
Art	125	-	-	-	-	-	125
Library/Media	383	-	-	-	-	-	383
SECME	585	-	-	-	-	-	585
Field Trip Assistant	2,332	-	-	-	-	-	2,332
Staff Courtesy	64	92	-	-	18	-	138
Foreign Language	252	-	-	-	-	-	252
Upwild	18	-	-	-	-	-	18
Misc. Incentives	4,537	416	-	-	-	-	4,953
Yearbooks	7,433	8,632	-	-	7,087	-	8,978
Wilderness Connection	436	2,431	-	-	2,459	-	408
Fay Soldano Mem	4,486	-	-	-	-	-	4,486
Sadie Clary Investment	10,639	-	-	-	1,374	-	9,265
Project Room	211	-	-	-	-	-	211
Grants	164	14,720	-	-	14,542	-	342
State Incentive	25	-	-	-	-	-	25
PTA/PTSO	376	-	-	-	-	-	376
JMS Teacher App	52	500	-	-	350	-	202
Garden Club	51	-	-	-	19	-	51
PLTW	-	1,526	-	-	-	-	1,507
Lost/Damaged	-	3,432	-	-	3,432	-	-
STEM School	847	-	-	-	-	-	847
Subtotal restricted funds	46,855	101,663	-	-	95,108	-	53,410
Total restricted funds	85,674	182,672	-	-	165,419	-	102,927
Total general and restricted funds	\$ 196,864	\$ 190,848	\$ -	\$ -	\$ 173,032	\$ -	\$ 214,680

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Robertsville Middle School
Balance Sheet - Regulatory Basis
June 30, 2020

	Assets										Liabilities and Fund Balances				
	Cash					Accounts					Liabilities				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances
General Fund	\$ -	\$ 29,425	\$ -	\$ -	\$ -	\$ -	\$ 29,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,425	\$ 29,425	\$ 29,425
Restricted Funds:															
Athletics	-	26,776	-	-	-	26,776	-	-	-	-	-	26,776	-	26,776	26,776
Pep Club/Cheerleading	-	461	-	-	-	461	-	-	-	-	-	461	-	461	461
FCCLA	-	1,195	-	-	-	1,195	-	-	-	-	1,195	-	-	1,195	1,195
Youth 4 Christ	-	117	-	-	-	117	-	-	-	-	17	-	-	117	117
Youth Act	-	456	-	-	-	456	-	-	-	-	456	-	-	456	456
Ski Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Drama Club	-	2,234	-	-	-	2,234	-	-	-	-	2,234	-	-	2,234	2,234
International Club	-	427	-	-	-	427	-	-	-	-	427	-	-	427	427
International Club	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lego League Club	-	3,540	-	-	-	3,540	-	-	-	-	3,540	-	-	3,540	3,540
Tech Student Association	-	1,665	-	-	-	1,665	-	-	-	-	1,665	-	-	1,665	1,665
Outward Bound	-	98	-	-	-	98	-	-	-	-	98	-	-	98	98
Recycling Club	-	107	-	-	-	107	-	-	-	-	107	-	-	107	107
CMI Club	-	782	-	-	-	782	-	-	-	-	782	-	-	782	782
CDC	-	2,039	-	-	-	2,039	-	-	-	-	2,039	-	-	2,039	2,039
Biz Town	-	419	-	-	-	419	-	-	-	-	419	-	-	419	419
Generation Youth	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Band Uniforms	-	200	-	-	-	200	-	-	-	-	200	-	-	200	200
Band Tuba Replacement	-	7,891	-	-	-	7,891	-	-	-	-	7,891	-	-	7,891	7,891
Band	-	39	-	-	-	39	-	-	-	-	39	-	-	39	39
RMS Library	-	464	-	-	-	464	-	-	-	-	464	-	-	464	464
SECME Club	-	5,114	-	-	-	5,114	-	-	-	-	5,114	-	-	5,114	5,114
Chorus	-	6,412	-	-	-	6,412	-	-	-	-	6,412	-	-	6,412	6,412
Orchestra	-	141	-	-	-	141	-	-	-	-	141	-	-	141	141
8th Grade Science	-	10,561	-	-	-	10,561	-	-	-	-	10,561	-	-	10,561	10,561
Student Council	-	610	-	-	-	610	-	-	-	-	610	-	-	610	610
Concessions Staff	-	2	-	-	-	2	-	-	-	-	2	-	-	2	2
Concessions Student	-	49	-	-	-	49	-	-	-	-	49	-	-	49	49
Intercession	-	1,000	-	-	-	1,000	-	-	-	-	1,000	-	-	1,000	1,000
Art	-	4	-	-	-	4	-	-	-	-	4	-	-	4	4
Physical Education	-	673	-	-	-	673	-	-	-	-	673	-	-	673	673
Library Media Center	-	10	-	-	-	10	-	-	-	-	10	-	-	10	10
Staff Courtesy Fund	-	2,173	-	-	-	2,173	-	-	-	-	2,173	-	-	2,173	2,173
Titans Club	-	4,907	-	-	-	4,907	-	-	-	-	4,907	-	-	4,907	4,907
Yearbooks	-	3	-	-	-	3	-	-	-	-	3	-	-	3	3
Staff Lounge	-	3,194	-	-	-	3,194	-	-	-	3,194	-	-	-	3,194	3,194
Stern PBL Grant	-	1,122	-	-	-	1,122	-	-	-	-	1,122	-	-	1,122	1,122
Fifth Grade	-	538	-	-	-	538	-	-	-	-	538	-	-	538	538
Sixth Grade	-	3,797	-	-	-	3,797	-	-	-	-	3,797	-	-	3,797	3,797
Seventh Grade	-	1,110	-	-	-	1,110	-	-	-	-	1,110	-	-	1,110	1,110
Eighth Grade	-	60	-	-	-	60	-	-	-	-	60	-	-	60	60
Vietnamese School	-	118	-	-	-	118	-	-	-	118	-	-	-	118	118
Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal restricted funds	-	90,508	-	-	-	90,508	-	-	-	3,312	87,196	-	-	90,508	90,508

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Robertsville Middle School
Balance Sheet - Regulatory Basis
(Continued)

June 30, 2020

	Assets										Liabilities					Liabilities and Fund Balances				
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Liabilities			Total Fund Balances	Total Liabilities and Fund Balances	Assigned	Unassigned	Total Fund Balances	Total Liabilities and Fund Balances				
								Accounts Payable	Total Liabilities	Non-Spendable										
Restricted Funds (Continued):																				
Orau Promethean	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ -	\$ -	\$ -	\$ 42	\$ -	\$ -	\$ 42	\$ 42				
Listen Up High	-	2	-	-	-	-	2	-	-	-	-	2	-	-	2	2				
3D Printer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Rams in Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Raising the Bar	-	1	-	-	-	-	1	-	-	-	-	1	-	-	1	1				
Start Your Engine	-	14	-	-	-	-	14	-	-	-	-	14	-	-	14	14				
Tech Titans 3D	-	844	-	-	-	-	844	-	-	-	-	844	-	-	844	844				
TSTA Conference	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Waters for SOUT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Education Foundation	-	121	-	-	-	-	121	-	-	-	-	121	-	-	121	121				
First Tech Challenge	-	4,718	-	-	-	-	4,718	-	-	-	-	4,718	-	-	4,718	4,718				
ORC Foundation	-	50	-	-	-	-	50	-	-	-	-	50	-	-	50	50				
Williamsburg	-	2,420	-	-	-	-	2,420	-	-	-	-	2,420	-	-	2,420	2,420				
Rams SAT	-	3,748	-	-	-	-	3,748	-	-	-	-	3,748	-	-	3,748	3,748				
Theater Club	-	163	-	-	-	-	163	-	-	-	-	163	-	-	163	163				
OREF Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Humanities Team	-	31	-	-	-	-	31	-	-	-	-	31	-	-	31	31				
Subtotal restricted funds	-	12,154	-	-	-	-	12,154	-	-	-	-	12,154	-	-	12,154	12,154				
Total restricted funds	-	102,662	-	-	-	-	102,662	-	-	3,312	-	99,350	-	-	102,662	102,662				
Total general and restricted	\$ -	\$ 132,087	\$ -	\$ -	\$ -	\$ -	\$ 132,087	\$ -	\$ -	\$ 3,312	\$ -	\$ 99,350	\$ 28,425	\$ -	\$ 132,087	\$ 132,087				

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Robertsville Middle School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
General Fund:									
Pictures		\$ 1,743	\$ -						
T-Shirts		-	-						
Gifts/Donations		658	-						
Memberships		-	-						
Field Trips		5,904	6,604						
Library Accountant		110	110						
Lost/Damaged Textbooks		-	-						
Lost Key Fobs		-	-						
Badge Replacement		110	110						
One to One		1,417	1,417						
Interest		641	-						
Instruction		-	587						
Workbooks/Magazines		148	-						
Administration		-	1,684						
Entertainment		-	-						
Other Expenses		-	1,497						
Total general fund	30,703	10,731	12,009						29,425
Restricted Funds:									
Athletics	20,777	51,559	45,560						26,776
Pep Club/Cheerleading	388	3,159	3,086						461
FCCLA	2,201	400	1,406						1,195
Youth 4 Christ	117	-	-						117
Youth Act	456	-	-						456
Ski Club	925	3,960	4,885						-
Drama Club	2,234	-	-						2,234
International Club	427	-	-						427
Tech Student Assoc.	5,700	8,392	10,562						3,540
Outward Bound	1,297	3,615	3,247						1,665
Recycling Club	98	-	-						98
CMI Club	107	-	-						107
CDC	782	-	-						782
Biz Town	2,039	-	-						2,039
Generation Youth	419	-	-						419
Band	200	-	-						200
Band Tuba Replacement	6,429	18,313	16,851						7,891
RMS Library	39	-	-						39
SECME Club	464	-	-						464
Chorus	3,055	21,051	18,992						5,114
Subtotal restricted funds	48,154	110,449	104,579						54,024

(Continued)

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Robertsville Middle School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis
(Continued)

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Changes (Increase) or (Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
Restricted Funds (Continued):									
Orchestra	\$ 6,332	\$ 6,810	\$ -	\$ 6,730	\$ -	\$ -	\$ -	\$ -	\$ 6,412
8th Grade Science	141	-	-	-	-	-	-	-	141
Student Council	10,250	2,040	-	1,729	-	-	-	-	10,561
Concessions Staff	430	180	-	-	-	-	-	-	610
Concessions Student	2	-	-	-	-	-	-	-	2
Intercession	49	-	-	-	-	-	-	-	49
Art	1,241	1,770	-	2,011	-	-	-	-	1,000
Physical Education	4	-	-	-	-	-	-	-	4
Library Media Center	721	6,372	-	6,420	-	-	-	-	673
Staff Courtesy Fund	10	-	-	-	-	-	-	-	10
Titans Club	2,433	-	-	260	-	-	-	-	2,173
Yearbooks	5,630	1,700	-	2,423	-	-	-	-	4,907
Staff Lounge	3	-	-	-	-	-	-	-	3
Stern PBL Grant	2,482	2,465	-	1,753	-	-	-	-	3,194
Fifth Grade	1,122	-	-	-	-	-	-	-	1,122
Sixth Grade	538	-	-	-	-	-	-	-	538
Seventh Grade	3,797	-	-	-	-	-	-	-	3,797
Eighth Grade	1,110	-	-	-	-	-	-	-	1,110
Vietnamese School	60	-	-	-	-	-	-	-	60
Grants	118	-	-	-	-	-	-	-	118
Orau Promethean	42	-	-	-	-	-	-	-	42
Listen Up High	2	-	-	-	-	-	-	-	2
Raising the Bar	1	-	-	-	-	-	-	-	1
Tech Titans 3D	14	-	-	-	-	-	-	-	14
TSTA Conference	844	-	-	-	-	-	-	-	844
Waters for SOUT	-	-	-	-	-	-	-	-	-
Education Foundation	121	-	-	-	-	-	-	-	121
First Tech Challenge	4,679	2,024	-	1,985	-	-	-	-	4,718
ORC Foundation	50	-	-	-	-	-	-	-	50
Williamsburg	514	22,846	-	21,040	-	-	-	-	2,420
Rams SAT	15,641	2,440	-	14,333	-	-	-	-	3,748
Theater Club	-	163	-	-	-	-	-	-	163
OREF Grant	-	5,496	-	5,496	-	-	-	-	-
Loss/Damaged	-	2,972	-	2,972	-	-	-	-	-
Humanities Team	31	-	-	-	-	-	-	-	31
Subtotal restricted funds	58,412	57,378	-	67,152	-	-	-	-	48,638
Total restricted funds	106,566	167,827	-	171,731	-	-	-	-	102,662
Total general and restricted funds	\$ 137,269	\$ 178,558	\$ -	\$ 183,740	\$ -	\$ -	\$ -	\$ -	\$ 132,087

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
 INTERNAL SCHOOL FUNDS
 Glenwood Elementary School
 Balance Sheet – Regulatory Basis

June 30, 2020

General Fund	Assets										Liabilities and Fund Balances						Total Liabilities and Fund Balances
	Cash					Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Liabilities			Fund Balances			Total Fund Balances	
	Hand	Bank - Checking	Bank - Savings							Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned		
	\$ -	\$ 23,929	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,929	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,929	\$ 23,929
Restricted Funds:																	
Safety Patrol		1,121							1,121								1,121
Concession/Staff		103							103								103
User Grant		785							785								785
OREF Grant		8,237							8,237								8,237
Rotary Safety Grant		34							34								34
Lost/Damaged		-							-								-
Total restricted funds		10,280							10,280								10,280
Total general and restricted	\$ -	\$ 34,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,209	\$ -	\$ -	\$ -	\$ 1,224	\$ 9,056	\$ 23,929	\$ 34,209	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Glenwood Elementary School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase) (Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
General Fund:									
Pictures		\$ 2,823	-	\$ -	-	\$ -	-		
Gifts/Donations		1,051	500	-	-	-	-		
Fines/Library		39	39	-	-	-	-		
Class Contributions		8,160	200	-	-	-	-		
Fines/Textbooks		20	20	-	-	-	-		
Lost Key Fine		50	50	-	-	-	-		
Interest		143	-	-	-	-	-		
Field Trips		7,394	6,671	-	-	-	-		
Administration		-	167	-	-	-	-		
Instruction		20	6,793	-	-	-	-		
Other Expense		-	10	-	-	-	-		
Total general fund	18,679	19,700	14,450	-	-	-	-	23,929	
Restricted Funds:									
Safety Patrol	310	20,162	19,351	-	-	-	-		1,121
Concession/Staff	-	449	346	-	-	-	-		103
Ucor Grant	1,035	-	250	-	-	-	-		785
OREF Grant	-	8,237	-	-	-	-	-		8,237
Rotary Safety Grant	71	31	68	-	-	-	-		34
Lost/Damaged	-	109	109	-	-	-	-		-
Total restricted funds	1,416	28,988	20,124	-	-	-	-	10,280	
Total general and restricted funds	\$ 20,095	\$ 48,688	\$ 34,574	\$ -	\$ -	\$ -	\$ -	\$ 34,209	

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Linden Elementary School
Balance Sheet – Regulatory Basis
June 30, 2020

General Fund	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
	\$ -	\$ 42,437	\$ -	\$ -	\$ -	\$ -	\$ 42,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,437	\$ 42,437		
Restricted Funds:																
Safety Patrol	-	411	-	-	-	411	-	-	-	-	411	-	-	411		
Choir	-	273	-	-	-	273	-	-	-	-	273	-	-	273		
Orchestra/Strings	-	1,335	-	-	-	1,335	-	-	-	-	1,335	-	-	1,335		
Intercession	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Chess Club	-	738	-	-	-	738	-	-	-	-	738	-	-	738		
Gracie Kline SC	-	2,493	-	-	-	2,493	-	-	-	-	2,493	-	-	2,493		
Recycling Club	-	1,000	-	-	-	1,000	-	-	-	-	1,000	-	-	1,000		
Staff Courtesy	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Staff Support	-	14	-	-	-	14	-	-	-	-	14	-	-	14		
ORC Foundation	-	139	-	-	-	139	-	-	-	139	-	-	-	139		
Education Foundation Grant	-	6	-	-	-	6	-	-	-	6	-	-	-	6		
UCOR Grant	-	140	-	-	-	140	-	-	-	140	-	-	-	140		
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Total restricted funds	-	6,549	-	-	-	6,549	-	-	-	265	6,264	-	-	6,549		
Total general and restricted	\$ -	\$ 48,986	\$ -	\$ -	\$ -	\$ 48,986	\$ -	\$ -	\$ -	\$ 265	\$ 6,264	\$ -	\$ 42,437	\$ 48,986		

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Linden Elementary School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances June 30, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase/Decrease) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out	In	Out		
General Fund:									
Administration		\$ -	\$ -	\$ 3,358	\$ -				
Class Contributions		8,994		74					
Fines/Library		100		100					
Gifts/Donations		3,216							
Field Trips		11,487		11,506					
Fundraisers		-		-					
Instruction		-		7,397					
Interest		285							
Miscellaneous		-		-					
Music Program		315		202					
Music		101		477					
Other Expenses		-		-					
Pictures		2,459		-					
Total general fund	38,594	26,957		23,114					42,437
Restricted Funds:									
Safety Patrol	(69)	26,426		25,946					411
Choir	435	696		858					273
Orchestra/Strings	1,335	-		-					1,335
Intercession	117	2,604		2,721					-
Chess Club	338	775		375					738
Gracie Kline SC	1,246	1,247		-					2,493
Recycle Club	1,000	-		-					1,000
Staff Courtesy	-	-		-					-
Staff Support	14	-		-					14
ORC Foundation	139	-		-					139
Education Foundation Grant	6	-		-					6
UCOR Grant	1,000	-		860					140
Lost/Damaged	-	120		120					-
Total restricted funds	5,561	31,868		30,880					6,549
Total general and restricted funds	\$ 44,155	\$ 58,825		\$ 53,994					\$ 48,986

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School
Balance Sheet – Regulatory Basis

June 30, 2020

	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances
	Assets					Liabilities					Fund Balances					
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances		
General Fund	\$ -	\$ 28,543	\$ -	\$ -	\$ -	\$ -	\$ 28,543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,543	\$ 28,543		
Restricted Funds:																
Safety Patrol	-	1,958	-	-	-	-	1,958	-	-	-	-	-	-	1,958		
Orchestra/Strings	-	772	-	-	-	-	772	-	-	-	-	-	-	772		
ORC Foundation	-	-	-	-	-	-	-	-	-	26	(26)	-	-	-		
Concessions/Staff	-	53	-	-	-	-	53	-	-	-	53	-	-	53		
Intersession	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Library/Media Center	-	2,202	-	-	-	-	2,202	-	-	-	2,202	-	-	2,202		
PTO	-	683	-	-	-	-	683	-	-	-	683	-	-	683		
Prestige Clean	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Anderson County	-	2	-	-	-	-	2	-	-	-	2	-	-	2		
Literacy	-	661	-	-	-	-	661	-	-	-	661	-	-	661		
Readers and LEA	-	530	-	-	-	-	530	-	-	-	530	-	-	530		
Exon STEM	-	68	-	-	-	-	68	-	-	-	68	-	-	68		
STEM	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Student Library	-	123	-	-	-	-	123	-	-	-	123	-	-	123		
Books	-	4	-	-	-	-	4	-	-	-	4	-	-	4		
Edu Found Grant	-	8,098	-	-	-	-	8,098	-	-	-	8,098	-	-	8,098		
Wednesday Disco	-	325	-	-	-	-	325	-	-	7,674	424	-	-	8,098		
Tingle Kids	-	269	-	-	-	-	269	-	-	-	325	-	-	325		
Lost/Damaged	-	-	-	-	-	-	-	-	-	-	269	-	-	269		
Total restricted funds	-	15,748	-	-	-	-	15,748	-	-	7,700	8,048	-	-	15,748		
Total general and restricted	\$ -	\$ 44,291	\$ -	\$ -	\$ -	\$ -	\$ 44,291	\$ -	\$ -	\$ 7,700	\$ 8,048	\$ 28,543	\$ -	\$ 44,291		

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Changes (Increases) (Decreases) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
General Fund:									
Administration		\$ -	\$ -	\$ 1,980	\$ -				
Class Contributions		7,170							
Contracted Services									
Field Trips		5,425		5,726					
Fines/Library		17		17					
Gifts/Donations		574							
Instruction		81		6,564					
Interest		244							
Literacy		80							
Lost Key Fine									
Badge Replacement		40		40					
Music Program		416							
Pictures		1,560							
Operations/Maintenance									
Other Expenses									
Total general fund	27,263	15,607		14,327					28,543
Restricted Funds:									
Safety Patrol	749	19,628		18,419					1,958
Orchestra/Strings	592	180							772
ORC Foundation	26			26					
Concession/Staff	(18)	1,131		1,060					53
Intercession	(102)	102							
Library/Media Center	1,091	3,258		2,147					2,202
PTO	445	238							683
Prestige Clean	1			1					
Anderson County	2								2
Literacy	361	300							661
Readers and LEA		530							530
Exon STEM	610	68		610					68
STEM		2,000		2,000					
Student Library	123								123
Edu Foundation Grant	7,674	4,000		3,576					8,098
Wednesday Disco	325								325
Books	4								4
Tingle Kids		900		631					269
Lost/Damaged		69		69					
Total restricted funds	11,883	32,404		28,539					15,748
Total general and restricted funds	\$ 39,146	\$ 48,011		\$ 42,866					\$ 44,291

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Woodland Elementary School
Balance Sheet – Regulatory Basis

June 30, 2020

	Assets										Liabilities and Fund Balances					Total Liabilities and Fund Balances	
	Cash on Hand	Cash in Bank - Checking	Cash in Bank - Savings	Certificates of Deposit	Accounts Receivable	Inventory	Total Assets	Liabilities			Fund Balances						
								Accounts Payable	Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances			
General Fund	\$ -	\$ 42,529	\$ -	\$ -	\$ -	\$ -	\$ 42,529	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,529	\$ -	\$ 42,529	\$ -
Restricted Funds:																	
Library Club	-	97	-	-	-	-	97	-	-	-	-	-	97	-	-	97	97
Chess Club	-	976	-	-	-	-	976	-	-	-	-	-	976	-	-	976	976
Instrument Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Orpset-Tech	-	161	-	-	-	-	161	-	-	-	-	-	161	-	-	161	161
Or-Efg Literacy	-	74	-	-	-	-	74	-	-	-	-	-	74	-	-	74	74
Or-Efg Science	-	147	-	-	-	-	147	-	-	-	-	-	147	-	-	147	147
Intersession	-	643	-	-	-	-	643	-	-	-	-	-	643	-	-	643	643
Coding Camp	-	3	-	-	-	-	3	-	-	-	-	-	3	-	-	3	3
Safety Patrol	-	965	-	-	-	-	965	-	-	-	-	-	965	-	-	965	965
Staff Courtesy	-	34	-	-	-	-	34	-	-	-	-	-	34	-	-	34	34
Staff Support	-	65	-	-	-	-	65	-	-	-	-	-	65	-	-	65	65
Vietnamese School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Camp Intervention	-	1	-	-	-	-	1	-	-	-	-	-	1	-	-	1	1
NEA Foundation	-	46	-	-	-	-	46	-	-	-	-	-	46	-	-	46	46
Grants	-	1,334	-	-	-	-	1,334	-	-	-	-	-	1,334	-	-	1,334	1,334
ORAU Grant	-	221	-	-	-	-	221	-	-	-	-	-	221	-	-	221	221
UCOR Grant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
ESL Titanic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Book Club	-	5	-	-	-	-	5	-	-	-	-	-	5	-	-	5	5
TN Art Grant	-	813	-	-	-	-	813	-	-	-	-	-	813	-	-	813	813
Education Foundation Grant	-	1,899	-	-	-	-	1,899	-	-	-	-	-	1,899	-	-	1,899	1,899
Running Club	-	1,168	-	-	-	-	1,168	-	-	-	-	-	1,168	-	-	1,168	1,168
Hawk Store	-	217	-	-	-	-	217	-	-	-	-	-	217	-	-	217	217
T-Shirts	-	20	-	-	-	-	20	-	-	-	-	-	20	-	-	20	20
Cookbook/Teacher	-	303	-	-	-	-	303	-	-	-	-	-	303	-	-	303	303
PTO Donation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Special Olympics	-	248	-	-	-	-	248	-	-	-	-	-	248	-	-	248	248
Restricted Donation/Lunch	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Memoriam/McConkey	-	500	-	-	-	-	500	-	-	-	-	-	500	-	-	500	500
Lost/Damaged	-	101	-	-	-	-	101	-	-	-	-	-	101	-	-	101	101
Total restricted funds	-	10,041	-	-	-	-	10,041	-	-	-	-	-	6,940	3,101	-	10,041	10,041
Total general and restricted	\$ -	\$ 52,570	\$ -	\$ -	\$ -	\$ -	\$ 52,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,940	\$ 3,101	\$ -	\$ 52,570	\$ 52,570

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Woodland Elementary School
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues		Expenditures		Interfund and Interaccount Transfers		Change (Increase (Decrease)) in Inventory	Fund Balances June 30, 2020
		In	Out	In	Out				
General Fund:									
Gifts/Donations		\$ 1,180							
Pictures		1,745							
Fines/Library		127		81					
Class Contributions		8,440		240					
Lost Key Fine		20		20					
Literacy									
Field Trips		7,570		7,083					
Instruction		500		4,832					
Interest		194							
Administration				1,917					
Total general fund	36,926	19,776		14,173					42,529
Restricted Funds:									
Library Club	336	180		419					97
Chess Club	976								976
Instrument Rental	390			390					
Orpsef-Tech	161								161
Or-Efg Literacy	74								74
Or-Efg Science	147								147
Intercession	643								643
Coding Camp	(636)	714		75					3
Safety Patrol	894	21,249		20,978					965
Staff Courtesy	34								34
Staff Support	65								65
Vietnamese School	75			75					
Camp Intervention	1								1
NEA Foundation	46								46
Grants	1,487	75		228					1,334
ORAU Grant	221								221
UCOR Grant	10			10					
ESL Titanic	9			19					
Book Club	5								5
TN Art Grant	813								813
Lowe's Grant									
Education Foundation Grant	1,988	2,251		2,350					1,899
Running Club	799	700		331					1,168
Hawk Store	217								217
T-Shirts	(5)	484		459					20
Cookbook/Teacher	303								303
PTO Donation		755		755					
Special Olympics	248								248
Restricted Donation/Lunch		640		640					
Memoriam/McConkey		1,675		1,175					500
Lost/Damaged		101							101
Total restricted funds	9,111	28,834		27,904					10,041
Total general and restricted funds	\$ 46,037	\$ 48,610		\$ 42,077					\$ 52,570

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS
Oak Ridge Preschool
Balance Sheet – Regulatory Basis
June 30, 2020

	Assets										Liabilities and Fund Balances				
	Cash					Accounts Receivable	Inventory	Total Assets	Liabilities			Fund Balances			Total Liabilities and Fund Balances
	Hand	Bank - Checking	Bank - Savings	Certificates of Deposit	Accounts Payable				Total Liabilities	Non-Spendable	Restricted	Assigned	Unassigned	Total Fund Balances	
General Fund	\$ -	\$ 14,079	\$ -	\$ -	\$ -	\$ -	\$ 14,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,079	\$ 14,079
Restricted Funds:															
ORC Foundation	-	61	-	-	-	-	61	-	-	-	-	-	61	-	61
Total restricted funds	-	61	-	-	-	-	61	-	-	-	-	-	61	-	61
Total general and restricted	\$ -	\$ 14,140	\$ -	\$ -	\$ -	\$ -	\$ 14,140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61	\$ 14,079	\$ 14,140

The accompanying notes are an integral part of these financial statements.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge Preschool
Statement of Revenues, Expenditures and Changes in Fund Balance – Regulatory Basis

For the Fiscal Year Ended June 30, 2020

	Fund Balances July 1, 2019	Revenues	Expenditures	Interfund and Interaccount Transfers		Changes (Increase) (Decrease) in Inventory	Fund Balances June 30, 2020
				In	Out		
General Fund:							
Gifts/Donations		\$ 9,396	\$ -	\$ -	\$ -		
Board of Education/Supplies		-	-	-	-		
Instruction		-	15,861	-	-		
Interest		85	-	-	-		
Total general fund	20,459	9,481	15,861	-	-	-	14,079
Restricted Funds:							
ORC Foundation	4,510	-	4,449	-	-	-	61
Total restricted funds	4,510	-	4,449	-	-	-	61
Total general and restricted funds	\$ 24,969	\$ 9,481	\$ 20,310	\$ -	\$ -	\$ -	\$ 14,140

The accompanying notes are an integral part of these financial statements.

SUPPLEMENTARY SCHEDULES

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge High School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Jefferson Middle School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u><u>\$ -</u></u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Robertsville Middle School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Glenwood Elementary School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Linden Elementary School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Willow Brook Elementary School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Woodland Elementary School
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Oak Ridge Preschool
Schedule of Interfund and Interaccount Transfers – Regulatory Basis
(By School)

For the Fiscal Year Ended June 30, 2020

	<u>Transferred from:</u>	<u>Total</u>
Transferred to:	NONE	<u>\$ -</u>

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Schedule of Salary Supplements (By School)

June 30, 2020

<u>School</u>	<u>Amount</u>	<u>Source of Funds Account</u>	<u>Board Approval</u>	<u>Proper Withholding</u>
Oak Ridge High School				
Connie Rhinehart	\$ 1,672	Flea Market	Yes	Yes
Carol Carr	1,409	Flea Market	Yes	Yes
Scott Hinton	212	Football Ticket Coord.	Yes	Yes
Teresa Seals	1,590	FB & Bskt Ticket Coord.	Yes	Yes
Janice Zimprich	93	Football Ticket Coord.	Yes	Yes
Donna Hatmaker	94	Football Ticket Coord.	Yes	Yes
Ben Fowler	1,181	Masquers Adviser	Yes	Yes
Michelle Gothert	588	Masquers Vocal Director	Yes	Yes
Amy Gonzales	582	Masquers Orchestra Dir.	Yes	Yes
Sara Gilliland	1,106	FB & Bskt Ticket Coord.	Yes	Yes
Sheila Morton	1,090	FB & Bskt Ticket Coord.	Yes	Yes
Leah Bailey	530	Basketball	Yes	Yes
Black Ashley	107	District Tourn. Basketball	Yes	Yes
Shauna James	220	Basketball	Yes	Yes
Alison King	58	District Tourn. Basketball	Yes	Yes
Karla Mullins	88	District Tourn. Basketball	Yes	Yes
Spencer Peake	43	District Tourn. Basketball	Yes	Yes
Connie Rhinehart	176	District Tourn. Basketball	Yes	Yes
Lisa Weathers	264	Basketball	Yes	Yes
Nancy Witick	59	District Tourn. Basketball	Yes	Yes
Jonathan Schoolcraft	354	Basketball Coordinator	Yes	Yes
Parker Jarnigan	176	Flea Market Coordination	Yes	Yes
	<u>\$ 11,692</u>			

See independent auditor's report.

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Schedule of Fidelity Bond Coverage

For the Year Ended June 30, 2020

Company:	Tennessee Risk Management Trust
Type of Coverage:	Employee Fidelity Bond
Amount:	\$400,000 each and every loss \$500 deductible, each occurrence
Period of Coverage:	July 1, 2019 to July 1, 2020
Positions Covered:	All employees

See independent auditor's report.

INTERNAL CONTROL AND COMPLIANCE SECTION

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MEMBERS
 AMERICAN INSTITUTE OF
 CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
 COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
 ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Members of the Board of Education
 The Superintendent of Schools
 Oak Ridge Schools
 Oak Ridge, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying combined and individual balance sheets – regulatory basis of the Oak Ridge Schools Internal School Funds as of June 30, 2020, and the related combined and individual statements of revenues, expenditures and changes in fund balances – regulatory basis for the year then ended, and the related notes to the financial statements, which collectively comprise the Oak Ridge Schools Internal School Funds' basic financial statements, and have issued our report thereon dated September 1, 2020. The report on Oak Ridge Schools Internal School Funds was adverse in relation to conformity with accounting principles generally accepted in the United States of America and unqualified in relation to the financial statements prepared in conformity with the accounting practices prescribed by the *Tennessee Internal School Uniform Accounting Manual*, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Oak Ridge Schools Internal School Funds' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Oak Ridge Schools Internal School Funds' internal control. Accordingly, we do not express an opinion on the effectiveness of the Oak Ridge Schools Internal School Funds' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.


Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Oak Ridge Schools Internal School Funds' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Brown Lake & McDaniel, PC". The signature is written in a cursive, flowing style.

CERTIFIED PUBLIC ACCOUNTANTS

Knoxville, Tennessee
September 1, 2020

OAK RIDGE SCHOOLS
INTERNAL SCHOOL FUNDS

Schedule of Prior Year Findings

For the Fiscal Year Ended June 30, 2020

There were no prior year findings.

The LEA Reopening and Programmatic Supports grant provides additional COVID related support to districts. The Oak Ridge Schools allocation is \$100,000. Funds must be used to support the approved district Continuous Learning Plan. These funds will be used to purchase student and teacher laptops to replace aging laptops for which extra parts can no longer be purchased.

RPS Grant	Price Each	Quantity	Total Amount
Grant funds			\$ 100,000
Teacher Laptops L13	\$ 1,350	53	\$ 71,550
Student Laptops	\$ 831	34	\$ 28,254
Labeling and Distribution			\$ 196.00
Total			\$ 100,000



Oak Ridge Schools

Technology Department

Telephone (865)425-9015
Fax: (865)425-9062

MEMORANDUM

Date: September 14, 2020

To: Kelly Williams

From: Doug Cofer 

Subject: AOR Student Devices and Teacher Devices

I recommend the approval of the purchase of laptops from CDWG in the total amount of \$99,804.00. Purchase is dependent on the approval of the eplan grant application.

Purchasing requirements were met by the bid that was approved by the BOE on 4/27/2020 for the student devices and the teacher devices by purchasing through NASPO cooperative, contract MNWNC-117.

QUOTE CONFIRMATION



DEAR SUSAN DUNDORE,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LQKX550	9/14/2020	L13 YOGA GRANT	0729655	\$71,550.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo 4 Year Depot Support Warranty (School Year Term) Mfg. Part#: 5WS0N75619 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Tennessee Lenovo NVP Computer Equipment (MNWNC-117 57369)	53	5525431	\$60.00	\$3,180.00
Lenovo 4 Year Accidental Damage Protection Warranty (School Year Term) Mfg. Part#: 5PS0N75654 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Tennessee Lenovo NVP Computer Equipment (MNWNC-117 57369)	53	4473790	\$115.00	\$6,095.00
LVO L13Y I5-10210U W10P MC00036587 Mfg. Part#: 20R6SORJ00-MC00036587 Contract: Tennessee Lenovo NVP Computer Equipment (MNWNC-117 57369)	53	6004535	\$1,175.00	\$62,275.00

PURCHASER BILLING INFO	SUBTOTAL	
Billing Address: OAK RIDGE SCHOOLS PO BOX 6588 OAK RIDGE, TN 37831-3221 Phone: (865) 425-9004 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$71,550.00
	DELIVER TO Shipping Address: OAK RIDGE SCHOOLS 127 PROVIDENCE RD SUITE 100 OAK RIDGE, TN 37830 Shipping Method: DROP SHIP-GROUND	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Rebekah Marco

(866) 301-5740

rebmarc@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$71,550.00	\$1,918.26/Month	\$71,550.00	\$2,215.90/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2020 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

QUOTE CONFIRMATION



DEAR SUSAN DUNDORE,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LQKX202	9/14/2020	LENOVO YOGA 11E	0729655	\$28,254.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo 4 Year Depot Support Warranty Mfg. Part#: 5WS0A23756 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Standard Pricing	34	3037519	\$89.00	\$3,026.00
Lenovo 4 Year Accidental Damage Protection Warranty Mfg. Part#: 5PS0L30070 UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: Standard Pricing	34	4859733	\$102.00	\$3,468.00
LVO YOGA 11E M3-8100Y W10P MC0003658 Mfg. Part#: 20SES01V00-MC00036587 Contract: MARKET	34	5969341	\$640.00	\$21,760.00

PURCHASER BILLING INFO	SUBTOTAL	AMOUNT
Billing Address: OAK RIDGE SCHOOLS PO BOX 6588 OAK RIDGE, TN 37831-3221 Phone: (865) 425-9004 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$28,254.00
	DELIVER TO Shipping Address: OAK RIDGE SCHOOLS 127 PROVIDENCE RD SUITE 100 OAK RIDGE, TN 37830 Shipping Method: DROP SHIP-GROUND	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION

	Rebekah Marco		(866) 301-5740		rebmarc@cdwg.com
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LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$28,254.00	\$764.27/Month	\$28,254.00	\$880.68/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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**AMENDMENT 1
TO
PARTICIPATING ADDENDUM
("Participating Addendum")
NASPO ValuePoint COOPERATIVE PURCHASING PROGRAM
Computer Equipment
Administered by the State of Minnesota (hereinafter "Lead State")**

**MASTER AGREEMENT
Master Agreement No: MNWNC-117
Lenovo (United States) Inc.
(hereinafter "Contractor")
And
State of Tennessee
(hereinafter "Participating State/Entity")
(Participating State/Entity Contract #57369)**

This Amendment is made and entered by and between the State of Tennessee, Department of General Services, Central Procurement Office, hereinafter referred to as the "State" and Lenovo (United States) Inc., hereinafter referred to as the "Contractor." For good and valuable consideration, the sufficiency of which is hereby acknowledged, it is mutually understood and agreed by and between said, undersigned contracting parties that the subject contract is hereby amended as follows:

Section 2 of the Contract is deleted in its entirety and replaced with the following:

2. Term of Contract

This Contract shall be effective on January 15, 2018 ("Effective Date") and shall continue until July 31, 2021, which is co-terminous with the term of the Master Agreement, unless terminated earlier as set forth in this Participating Addendum. ("Term").

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective 4/1/2020. All other terms and conditions of this Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

Lenovo (United States) Inc.:

Darren Estridge

3/5/2020

SIGNATURE

DATE

Darren Estridge Executive Director Government Sales

PRINTED NAME AND TITLE OF SIGNATORY (above)

STATE OF TENNESSEE DEPARTMENT OF GENERAL SERVICES, CENTRAL PROCUREMENT OFFICE:

3/5/2020

MICHAEL F. PERRY, CHIEF PROCUREMENT OFFICER

DATE



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Multi-Year Contract Issued to:

Lenovo United States Inc
1009 Think Pl Bldg 500
Morrisville, NC 27560

Vendor ID: 0000152364

Contract Number: 000000000000000000057369

Title: NASPO Computer Server Storage
Master Agreement No: MNWNC-117

Start Date : January 15, 2018 End Date: July 31, 2021

Is this contract available to local government agencies in addition to State agencies?: Yes

Authorized Users. This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b. Tennessee local governmental agencies;
- c. members of the University of Tennessee or Tennessee Board of Regents systems;
- d. any private nonprofit institution of higher education chartered in Tennessee; and,
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Stephanie Landmark
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615-741-2026
Fax: 615-741-0684
Email: Stephanie.Landmark@tn.gov

Line Information

Line 1

Item ID:

APCAT - Please refer to the usage instructions for contact and ordering information.

Unit of Measure: EA

Vendor Item/Part #:

Manufacturer Item #:

State Wide Contract Usage Instructions:

<https://www.tn.gov/content/tn/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-.html>

APPROVED: _____ BY: _____
CHIEF PROCUREMENT OFFICER PURCHASING AGENT DATE



Oak Ridge Schools

OFFICE OF
Finance Director

Telephone (865) 425-9004

MEMORANDUM

To: Dr. Bruce Borchers, Superintendent of Schools

From: Pat Smith, Finance Director *PS*

Subject: Recommendation of Approval to Purchase Additional Liability Insurance Coverage

Date: September 17, 2020

I recommend the purchase of additional School Board Legal Liability and Employment Practices Liability coverage from Risk Strategies. The \$1,000,000 aggregate limit policy, with a \$25,000 deductible per claim, is detailed in the attached Quotation. The additional coverage would begin upon receipt of our application, and the annual premium amount of \$26,556.69.

If approved, this purchase will be made using funds from the General Fund Contingency Funds (Transfer from 141-71900-599 to BOE account 141-72310-506). Please let me know if you have questions or need additional information.



Insurance Proposal

For:

Oak Ridge City Schools

September 10, 2020



Executive Team

Senior Vice President	J. Dale Crow, JD	Phone: 615-760-0376 Cell: 615-202-2573 Email: dcrow@risk-strategies.com
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Service Team

Account Manager	Tricia Griffin	Phone: 901-271-6789 Cell: 901-413-1924 Email: pgriffin@risk-strategies.com
Environmental Specialist	Joe Quarantello	Phone: 617-330-5747 Email: jquarantello@risk-strategies.com
Benefits Specialist	John Shaw	Phone: 508-471-3414 Email: jshaw@risk-strategies.com
Cyber Risk Practice Leader	Robert Rosenzweig	Phone: 212-297-1470 Email: rrosenzweig@dewittstern.com
Surety Specialist	Justin Silva	Phone: 781-961-0318 Email: jsilva@risk-strategies.com

Claim Service Team

Property Loss Control Engineer	Amy Landry	Phone: 617-330-5762 Email: alandry@risk-strategies.com
Casualty Loss Control Specialist	Shawn Barry	Phone: 860-558-8493 Email: sbarry@risk-strategies.com
Senior Claims Consultant	Melanie Hoefler	Phone: 617-330-5723 Email: mhoefler@risk-strategies.com



"This insurance contract is with an insurer not licensed to transact insurance in this state and is issued and delivered as a surplus line coverage pursuant to the Tennessee insurance statutes."

QUOTATION

Date: 9/9/2020

Submitted Risk Information:
 Oak Ridge City Schools
 304 New York Ave
 Oak Ridge, TN 37830

We are pleased to offer this quotation based on the information submitted. The policy forms and endorsements quoted may not be standard industry forms. These forms are available for your review. The terms and conditions offered may differ from your prior policy and from what you requested in your submission.

COMPANY: Berkley Assurance Company A+ XV (Non-Admitted)

Policy Term: September 15, 2020 to September 15, 2021

Description of Operations: School Board

Premium: \$25,000.00

SL Taxes: \$ 1262.50

Clearinghouse Fee: \$44.19

Policy Fee: \$250.00

Total Premium: \$26,556.69** Includes Taxes & Fees

Terrorism Additional Premium: \$0 *Terrorism has been rejected by the insured

Advance Premium: \$26,556.69

**Coverage Form: School Board Legal Liability and Employment Practices Liability – VSBL 00
01 07 19**

School Board Legal Liability and Employment Practices Liability - Quote # 367433-3

Limits of Liability:	Aggregate Limit	\$1,000,000
	Limit of Liability Per Claim	\$1,000,000

Non-Monetary Loss Adjustment Expense Sublimit:	Aggregate Limit	\$100,000
	Limit of Liability Per Claim	\$100,000

Coverage B - School Board Legal Liability Negligent Hiring Loss Adjustment Expense Sublimit:	Aggregate Limit	\$100,000
	Limit of Liability Per Claim	\$100,000

Deductible:	\$25,000	School Board Legal Liability Each Claim for Coverage A
	\$25,000	Employment Practices Liability Each Claim for Coverage B

Retroactive Date:	POLICY INCEPTION	School Board Legal Liability Coverage A
	POLICY INCEPTION	Employment Practices Liability Coverage B

Prior & Pending Litigation Date:	POLICY INCEPTION	School Board Legal Liability Coverage A
	POLICY INCEPTION	Employment Practices Liability Coverage B

Description of Operations: School Board

FORMS AND ENDORSEMENTS: Please read the policy forms and endorsements carefully.

FORM NUMBER	FORM TITLE
VUM 99 40 02 17	Policy Cover Page 2017
SC-SBL (10-17)	School Board Legal Liability and Employment Practices Liability Declarations
SC-FORMS (10-17)	Schedule of Forms and Endorsements
IL 00 17 11 98	Common Policy Conditions
VSBL 00 01 07 19	School Board Legal Liability & Employment Practices Liability Coverage Form
VPEL 00 01 07 19	Nuclear Energy Liability Exclusion Endorsement
VPEL 00 02 07 19	Fungi, Bacteria, and Viruses Exclusion
VPEL 00 03 07 19	Exclusion of Certified Acts of Terrorism
VPEL 00 04 07 19	Minimum Earned Premium
VPEL 00 05 07 19	Electronic Data And Cyber Risk Exclusion
VUM SOS 01 16	Service of Suit
VUM 99 32 01 16	Minimum Earned Premium
VUM 99 38 07 20	Human Resources Risk Management Hotline - Policyholder Notice
VSBL 00 05 12 11	Daycare Exclusion
VSBL 00 14 12 11	Field Trip Exclusion - Jail Facility
VSBL 00 15 12 11	Medical Professional Services Exclusion

THIS QUOTATION IS SUBJECT TO RECEIPT AND REVIEW OF THE FOLLOWING INFORMATION WITHIN THE SPECIFIED TIMEFRAME:

- Verus application, currently signed and dated, Required Prior to Binding.
- Provide details on actions taken by Applicant to prevent/ mitigate future claims:, Required Prior to Binding.

Standard Terms and Conditions:

1. A written bind request must be received to bind coverage
2. This quote is valid for 30 days.
3. The premium(s) provided in this proposal is based on the submitted information received to date and is subject to change based upon receipt of the underwriting information requested in the Subjectivities section of this quote proposal.
4. Flat cancellations are not permitted.
5. All policies are 25.00% minimum earned upon binding.
6. Maintenance of General Liability for the duration of this policy term

Thank you for this opportunity quote this business.

Thank You!

You are now part of the Berkley family.

Placing your insurance coverage with Berkley Assurance Company means you are covered by one of the nation's premier commercial property and casualty providers.

You can rest assured knowing you are covered by a company with strong financial ratings:

A.M. Best: A+ (Superior) Financial Size Category XV
Standard & Poor's: A+ (Strong)

Your policy is being managed by Verus Underwriting Managers, one of W.R. Berkley's team of 53 operating units. Our talented staff is committed to providing excellent customer service to our insureds.

To learn more about W.R. Berkley Corporation, please visit our website at www.wrberkley.com

Contact Information:

If you have general questions about your policy or coverage, please contact the Retail Agent from whom you purchased your policy.

Claims:

For Claims, please contact Verus Underwriting Managers:

Toll Free: 877.598.3787

Fax: 804.525.1362

email: newclaims@verusins.com

4820 Lake Brook Drive . Suite 200 . Glen Allen VA 23060



W. R. BERKLEY INSURANCE GROUP™

PRIVACY NOTICE

We collect nonpublic personal information about you from the following sources:

- Information we receive from you on applications or other forms; and/or
- Information about your transactions with us, our affiliates, or others; and/or
- Information we receive from a consumer reporting agency; and/or
- Information we receive from inspection reports.

We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted by law.

We may disclose nonpublic personal information about you to the following types of third parties:

- Financial service providers, such as insurance agents and/or brokers

We restrict access to nonpublic personal information about you to those employees who need to know that information to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal standards to guard your nonpublic personal information.

Policyholder Notice

Claims Reporting Instructions

In the event of any “occurrence” that may result in a claim against this policy you should immediately report the incident to your agent or to Verus Underwriting Managers. For more specific detail as to your reporting requirements please review the Conditions requirement contained in your policy that defines your “Duties in the Event of an Occurrence, Offense, Act, Error or Omission, Claim or Suit”.

New claims can be reported by email, fax, mail or phone 24 hours a day, 7 days a week.

Email: NewClaims@verusins.com or VUMClaims@verusins.com

Fax: 804-525-1362

Mail: Verus Underwriting Managers

Attention: Claims Department

4820 Lake Brook Drive, Suite 200

Glen Allen, Virginia 23060

Phone: 804-525-1360

877-598-3787

SCHEDULE OF FORMS AND ENDORSEMENTS

Policy Number: 30000467433
Named Insured: Oak Ridge City Schools

FORMS ATTACHED TO AND MADE A PART OF THIS POLICY AT INCEPTION:

FORM NUMBER	FORM TITLE
VUM 99 40 02 17	Policy Cover Page 2017
SC-SBL (10-17)	School Board Legal Liability and Employment Practices Liability Declarations
SC-FORMS (10-17)	Schedule of Forms and Endorsements
IL 00 17 11 98	Common Policy Conditions
VSBL 00 01 07 19	School Board Legal Liability & Employment Practices Liability Coverage Form
VPEL 00 01 07 19	Nuclear Energy Liability Exclusion Endorsement
VPEL 00 02 07 19	Fungi, Bacteria, and Viruses Exclusion
VPEL 00 03 07 19	Exclusion of Certified Acts of Terrorism
VPEL 00 04 07 19	Minimum Earned Premium
VPEL 00 05 07 19	Electronic Data And Cyber Risk Exclusion
VUM SOS 01 16	Service of Suit
VUM 99 32 01 16	Minimum Earned Premium
VUM 99 38 07 20	Human Resources Risk Management Hotline - Policyholder Notice
VSBL 00 05 12 11	Daycare Exclusion
VSBL 00 14 12 11	Field Trip Exclusion - Jail Facility
VSBL 00 15 12 11	Medical Professional Services Exclusion

COMMON POLICY CONDITIONS

All Coverage Parts included in this policy are subject to the following conditions.

A. Cancellation

1. The first Named Insured shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
2. We may cancel this policy by mailing or delivering to the first Named Insured written notice of cancellation at least:
 - a. 10 days before the effective date of cancellation if we cancel for nonpayment of premium; or
 - b. 30 days before the effective date of cancellation if we cancel for any other reason.
3. We will mail or deliver our notice to the first Named Insured's last mailing address known to us.
4. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.
5. If this policy is cancelled, we will send the first Named Insured any premium refund due. If we cancel, the refund will be pro rata. If the first Named Insured cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.
6. If notice is mailed, proof of mailing will be sufficient proof of notice.

B. Changes

This policy contains all the agreements between you and us concerning the insurance afforded. The first Named Insured shown in the Declarations is authorized to make changes in the terms of this policy with our consent. This policy's terms can be amended or waived only by endorsement issued by us and made a part of this policy.

C. Examination Of Your Books And Records

We may examine and audit your books and records as they relate to this policy at any time during the policy period and up to three years afterward.

D. Inspections And Surveys

1. We have the right to:
 - a. Make inspections and surveys at any time;

- b. Give you reports on the conditions we find; and

- c. Recommend changes.

2. We are not obligated to make any inspections, surveys, reports or recommendations and any such actions we do undertake relate only to insurability and the premiums to be charged. We do not make safety inspections. We do not undertake to perform the duty of any person or organization to provide for the health or safety of workers or the public. And we do not warrant that conditions:

- a. Are safe or healthful; or

- b. Comply with laws, regulations, codes or standards.

3. Paragraphs 1. and 2. of this condition apply not only to us, but also to any rating, advisory, rate service or similar organization which makes insurance inspections, surveys, reports or recommendations.

4. Paragraph 2. of this condition does not apply to any inspections, surveys, reports or recommendations we may make relative to certification, under state or municipal statutes, ordinances or regulations, of boilers, pressure vessels or elevators.

E. Premiums

The first Named Insured shown in the Declarations:

1. Is responsible for the payment of all premiums; and
2. Will be the payee for any return premiums we pay.

F. Transfer Of Your Rights And Duties Under This Policy

Your rights and duties under this policy may not be transferred without our written consent except in the case of death of an individual named insured.

If you die, your rights and duties will be transferred to your legal representative but only while acting within the scope of duties as your legal representative. Until your legal representative is appointed, anyone having proper temporary custody of your property will have your rights and duties but only with respect to that property.

THIS POLICY PROVIDES CLAIMS - MADE COVERAGE. PLEASE READ IT CAREFULLY.

SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

Various provisions in this Policy restrict coverage. Read the entire Policy carefully to determine rights, duties and what is and is not covered.

All words that are fully capitalized carry the definition set forth for them in SECTION VI. DEFINITIONS.

The Company agrees with the INSUREDS and in consideration of the premium and in reliance upon representations made in the applications, and subject to the terms of this Policy, as follows:

I. Insuring Agreement

COVERAGE A – SCHOOL BOARD LEGAL LIABILITY

The Company will pay on behalf of the INSURED all LOSS which the INSURED shall become legally obligated to pay as damages to which this insurance applies, as a result of CLAIMS first made and reported to the Company during the POLICY YEAR, or if applicable the EXTENDED REPORTING PERIOD, against the INSURED by reason of WRONGFUL ACT(S). This insurance does not apply to CLAIMS arising from WRONGFUL ACT(S) committed after the end of the POLICY YEAR or prior to the Retroactive Date set forth in Item 7. (a) of the DECLARATIONS.

COVERAGE B – EMPLOYMENT PRACTICES LIABILITY

The Company will pay on behalf of the INSURED all LOSS which the INSURED shall become legally obligated to pay as damages to which this insurance applies, as a result of CLAIMS first made and reported to the Company during the POLICY YEAR, or if applicable the EXTENDED REPORTING PERIOD against the INSURED by reason of EMPLOYMENT PRACTICES WRONGFUL ACT(S). This insurance does not apply to CLAIMS arising from EMPLOYMENT PRACTICES WRONGFUL ACT(S) committed after the end of the POLICY YEAR or prior to the Retroactive Date set forth in Item 7. (b) of the DECLARATIONS.

II. DEFENSE, INVESTIGATION, SETTLEMENT AND SUPPLEMENTARY PAYMENTS

The Company shall have the right and duty to defend any CLAIM against the INSURED seeking damages to which this insurance applies, arising from WRONGFUL ACT(S) and EMPLOYMENT PRACTICES WRONGFUL ACT(S) even if any of the allegations of the suit are groundless, false, or fraudulent, and may make such investigation of any CLAIM as it deems expedient. However, the Company shall not be obligated to pay any CLAIM or defend any suit, after the applicable limit of the Company's liability as set forth in Item 3. of the DECLARATIONS has been exhausted by payment of judgments or settlements.

The INSURED, except at its own cost and for its own account, shall not, without prior written consent of the Company, make any payment, admit any liability, assume any obligation, incur any expense or agree to any settlement with regard to any CLAIM first made during the POLICY YEAR.

The Company shall not settle any suit, CLAIM, or action without the NAMED INSURED'S consent. However, if the NAMED INSURED refuses to consent to the settlement of such CLAIM, action or suit, after receiving the Company's request for consent to settle, and the NAMED INSURED elects to contest such CLAIM, action or suit, and continues legal proceedings for such CLAIM, action or suit then the Company's liability to pay damages under this Policy will be the lesser of the following: (1) up to and not to exceed the amount of damages set forth in the Company's requests for consent to settle, or (2) the limits of liability as set forth in Item 3. of the DECLARATIONS. Additionally, all further legal expenses, costs, and supplementary payments, incurred by the NAMED INSURED after the date of such refusal of the consent to settle, will be the responsibility of such NAMED INSURED.

The Company will pay, in addition to the applicable limit of liability as set forth in Item 3. of the DECLARATIONS:

1. All expenses incurred by the Company, all costs taxed against the INSURED in any suit defended by the Company and all interest on the entire amount of any judgment therein which accrues after entry of the judgment and before the Company has paid, tendered or deposited in court, that part of the judgment which does not exceed the limit of the Company's liability thereon. Expenses, as used here, do not include salaries, benefits or compensation of any type of any INSURED.
2. Premium on appeal bonds required in any suit defended by the Company and the cost of attachment or similar bonds.

III. EXTENSION OF COVERAGE

This Policy shall cover any CLAIM first made and reported to the Company during the POLICY YEAR against the estates, heirs, legal representative, successors, or assigns of deceased persons who were INSUREDS at the time of the WRONGFUL ACT(S) or EMPLOYMENT PRACTICES WRONGFUL ACT(S) upon which such CLAIM is based and to which this insurance applies.

IV. EXTENDED REPORTING PERIOD--BASIC AND OPTIONAL SUPPLEMENTAL

1. If this Policy is cancelled or non-renewed by the NAMED INSURED or by the Company, for any reason other than for non-payment of premium, the NAMED INSURED shall have the right to a BASIC EXTENDED REPORTING PERIOD as described below and, upon payment of an additional premium, the right to purchase an OPTIONAL SUPPLEMENTAL EXTENDED REPORTING PERIOD. The quotation of a different premium or deductible amount or Limit of Liability for renewal does not constitute a cancellation or refusal to renew.
2. A BASIC EXTENDED REPORTING PERIOD is automatically provided to the NAMED INSURED without additional charge. This period begins at the end of the POLICY YEAR and lasts for sixty (60) days. The BASIC EXTENDED REPORTING PERIOD does not apply to CLAIMS covered under any subsequent policy.
3. The NAMED INSURED, subject to the terms and conditions set forth herein, shall have a right to elect the SUPPLEMENTAL EXTENDED REPORTING PERIOD, the term of which shall not exceed thirty-six (36) months. Coverage for an optional SUPPLEMENTAL EXTENDED REPORTING PERIOD must be added by endorsement and an additional premium charge must be paid. Such period starts sixty (60) days after the end of the POLICY YEAR. An additional premium (the extension premium) equal to seventy-five percent (75%) for one year, one hundred and twenty-five percent (125%) for two years and one hundred and seventy-five percent (175%) for three years, respectively, of the premium previously charged by the Company shall be charged for each year the NAMED INSURED elects to have the SUPPLEMENTAL EXTENDED REPORTING PERIOD applicable.
4. Neither EXTENDED REPORTING PERIOD extends the POLICY YEAR nor changes the scope of coverage provided. Subject otherwise to the Policy's terms, limits of liability, exclusions and conditions, the Policy is extended to apply to CLAIMS first made against the INSURED during the BASIC EXTENDED REPORTING PERIOD, or, if purchased, the SUPPLEMENTAL EXTENDED REPORTING PERIOD, but only to CLAIMS due to WRONGFUL ACT(S) or EMPLOYMENT PRACTICES WRONGFUL ACT(S) committed prior to the end of the POLICY YEAR and after the Retroactive Date shown in Items 7. (a) or (b) of the DECLARATIONS.

As a condition precedent to 3. and 4. above, all of the following apply:

- a. The total premium due for this Policy must have been paid. The SUPPLEMENTAL EXTENDED REPORTING PERIOD is available by endorsement for an additional premium. It will take effect only if the NAMED INSURED:
 - i. Requests it from the Company; and
 - ii. Pays to the Company the additional premium due

within thirty (30) days following the end of the POLICY YEAR.

- b. The right to purchase a SUPPLEMENTAL EXTENDED REPORTING PERIOD will lapse unless the NAMED INSURED provides written notice of such election, together with payment of the additional premium to the Company within thirty (30) days following the end of the POLICY YEAR.
- c. The SUPPLEMENTAL EXTENDED REPORTING PERIOD is not cancelable, and the premium will be deemed fully earned at the Inception date of such SUPPLEMENTAL EXTENDED REPORTING PERIOD. This clause will not apply to any cancellation for non-payment of premium.
- d. The BASIC EXTENDED REPORTING PERIOD and, if purchased, the SUPPLEMENTAL EXTENDED REPORTING PERIOD will be subject to this Policy's remaining Limit of Liability, if any, and will not reinstate or increase any Limit of Liability provided by this Policy.
- e. Neither EXTENDED REPORTING PERIOD reinstates or increases the policy's limit of liability. CLAIMS which are first received and recorded by the COMPANY during the BASIC EXTENDED REPORTING PERIOD or, if purchased, the SUPPLEMENTAL EXTENDED REPORTING PERIOD will be deemed to have been made on the last day of the POLICY YEAR.

V. LIMIT OF LIABILITY

Regardless of the number of INSUREDS under this policy, persons or organizations who sustain damages payable under this policy, and/or CLAIMS brought on account of coverage afforded by this policy under COVERAGE A – SCHOOL BOARD LEGAL LIABILITY or COVERAGE B – EMPLOYMENT PRACTICES LIABILITY the Company's liability is limited as follows:

1. The limit of liability as set forth in Item 3. (a) of the DECLARATIONS as applicable to Each CLAIM is the limit of the Company's liability for all LOSS arising out of one CLAIM covered under COVERAGE A and COVERAGE B. In no event shall the Company's total Each CLAIM limit of liability be increased for the EXTENDED REPORTING PERIOD.
2. The Aggregate limit of liability as set forth in Item 3. (b) of the DECLARATIONS applicable to Each POLICY YEAR is subject to the above provision respecting the Each CLAIM limit of liability, and is the maximum limit of the Company's liability for Each POLICY YEAR COVERAGE A. and COVERAGE B. In no event shall the Company's total Aggregate limit of liability be increased for the EXTENDED REPORTING PERIOD.
3. Subject to the limits of liability stated in 1. and 2. immediately above, the Company shall pay a sublimit as shown in Item 4. (a) of the DECLARATIONS Each CLAIM and as shown in Item 4. (b) In the Aggregate solely for LOSS ADJUSTMENT EXPENSE for CLAIMS seeking non-monetary or injunctive relief. Such LOSS ADJUSTMENT EXPENSE sublimit shall be a part of and not in addition to the limits of liability as shown in Items 3. (a) and 4. (b) of the DECLARATIONS.
4. Subject to the limits of liability stated in 1., 2. and 3. immediately above, and solely with respect to CLAIMS under COVERAGE A – SCHOOL BOARD LEGAL LIABILITY the Company shall pay a sublimit as shown in Item 5.(a) of the DECLARATIONS for Each CLAIM and as shown in Item 5. (b) of the DECLARATIONS In the Aggregate solely for LOSS ADJUSTMENT EXPENSE for CLAIMS for NEGLIGENT HIRING arising out of abuse or molestation against the NAMED INSURED. This LOSS ADJUSTMENT EXPENSE sublimit shall be a part of and not in addition to the limits of liability as set forth in Items 3. (a) and 4. (b) of the DECLARATIONS.
5. Subject to the limits of liability stated above, the Company shall only be liable to pay for LOSS or LOSS ADJUSTMENT EXPENSE in excess of the DEDUCTIBLE(S) shown in Item 6. of the DECLARATIONS on each and every CLAIM. In the event that the Company expends funds either for LOSS or LOSS ADJUSTMENT EXPENSE on behalf of the INSUREDS, the Company will be reimbursed by the INSURED for such expenditures up to the amount of the DEDUCTIBLE.

6. CLAIMS based on or arising out of the same act or interrelated WRONGFUL ACT(S) or the same act or interrelated EMPLOYMENT PRACTICES WRONGFUL ACTS(S) of one or more INSUREDS shall be considered a single CLAIM and only one DEDUCTIBLE shall be applicable to such single CLAIM. One or more WRONGFUL ACT(S) or one or more EMPLOYMENT PRACTICES WRONGFUL ACT(S) shall be considered interrelated if they arise out of or are based upon, or are logically or casually connected to any common fact, matter, cause of action, demand, transaction, event, circumstance, situation, advice or series of acts.

VI. DEFINITIONS

Whenever used in this Policy the following words have these meanings:

1. CLAIM means:

- a. a written demand against any INSURED for monetary damages or non-monetary or injunctive relief;
- b. a civil proceeding against any INSURED seeking monetary damages or non-monetary or injunctive relief, commenced by the service of a complaint or similar pleading;
- c. an arbitration proceeding against any INSURED seeking monetary damages or non-monetary or injunctive relief;
- d. a civil, administrative or regulatory proceeding against any INSURED commenced by the filing of a notice of charge, investigative order or similar document; or
- e. a civil, administrative or regulatory investigation against any INSURED, commenced by the service upon or other receipt by any INSURED of a written notice or subpoena from the investigating authority identifying an INSURED as an individual or entity against whom a civil, administrative or regulatory investigation or proceeding may be commenced;

including any appeal therefrom.

2. DEDUCTIBLE means the amount the INSURED must contribute to each LOSS and/or LOSS ADJUSTMENT EXPENSE.

3. EMPLOYMENT PRACTICES WRONGFUL ACT(S) means any actual or alleged:

- a. wrongful dismissal, discharge or termination (either actual or constructive) of employment, including breach of an implied contract;
- b. harassment (including sexual harassment and workplace harassment);
- c. violation of any employment discrimination law;
- d. employment –related retaliation;
- e. employment -related misrepresentation;
- f. employment-related libel slander, humiliation, defamation, invasion of privacy or false imprisonment;
- g. employment-related infliction of emotional distress;
- h. wrongful failure to employ or promote;
- i. wrongful deprivation of a career opportunity;

- j. wrongful discipline;
- k. negligent employee evaluation;
- l. negligent hiring, supervision and retention;
- m. failure to grant tenure; or
- n. violation of the Family Medical Leave Act, or similar state or local law

by any past, present or future part-time, full-time or seasonal employee of the NAMED INSURED.

EMPLOYMENT PRACTICES WRONGFUL ACT(S) shall not include any WRONGFUL ACTS(S)

- 6. EXTENDED REPORTING PERIOD means the period referred to in Section IV. of this Policy
- 7. INSURED means:
 - a. the schools under the jurisdiction of the NAMED INSURED;
 - b. employees and volunteers of the NAMED INSURED, and independent contractors performing services as a teacher or administrator if such independent contractor has a written contract with the NAMED INSURED and any schools under the jurisdiction of such NAMED INSURED while in the performance of the educational activities of the INSURED; and
 - c. any elected, appointed, or employed officials of a NAMED INSURED.
- 8. LOSS means any amount which the INSURED is legally obligated to pay for any CLAIM first made against the INSURED during the POLICY YEAR or the EXTENDED REPORTING PERIOD, if any, for a WRONGFUL ACT(S) or an EMPLOYMENT PRACTICES WRONGFUL ACT(S) and includes compensatory monetary damages, including front pay and back pay for a CLAIM arising from an EMPLOYMENT PRACTICES WRONGFUL ACT(S).
 LOSS shall not include:
 - a. civil or criminal fines or penalties;
 - b. taxes;
 - c. any liability or cost incurred by the INSURED to modify any building or property to make such building or property more accessible or accommodating to any disabled persons; or
 - d. any matter deemed uninsurable under law pursuant to which this Policy shall be construed.
- 9. LOSS ADJUSTMENT EXPENSE means expenditures including, but not limited to, costs of investigations, experts, adjustment services, legal services, court costs, and other similar expenses incurred by the Company in defending a CLAIM. LOSS ADJUSTMENT EXPENSE shall not include any salaries, benefits, or compensation of any type of any INSURED.
- 10. NAMED INSURED means the entity as set forth in Item 1. of the DECLARATIONS.
- 11. NEGLIGENT HIRING means solely in connection with a CLAIM under Section I. INSURING AGREEMENTS, COVERAGE A – SCHOOL BOARD LEGAL LIABILITY and solely with regard to allegations against the NAMED INSURED of:

- a. actual, alleged or threatened abuse or molestation by an INSURED of any student of the NAMED INSURED while in the care custody or control of any INSURED;
 - b. negligent employment, investigation, supervision, or retention, of any INSURED in connection with a CLAIM for actual, alleged or threatened abuse or molestation of any student of a NAMED INSURED while in the care custody or control of any INSURED; or
 - c. the failure of any INSURED to report such abuse or molestation to the proper authorities when required to do so.
12. POLICY YEAR means the period of one year following the beginning date and hour of the policy, as shown in Item 2. of the Declarations, or, if the time between the beginning date and the termination of the Policy is less than one year, such lesser period.
13. POLLUTANTS means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste; waste includes materials to be recycled, reconditioned or reclaimed.
14. WRONGFUL ACT(S) means any actual or alleged errors, misstatements, misleading statements, acts or omissions, neglect or breach of duty, individually or collectively, arising from the operation of the NAMED INSURED'S operation, school, educational or extracurricular program, or any matter claimed against the INSUREDS solely by reason of their being or having been INSUREDS during the POLICY YEAR, and committed solely in the performance of duties for the NAMED INSURED. WRONGFUL ACT(S) shall not include any EMPLOYMENT PRACTICES WRONGFUL ACT(S).

VII. EXCLUSIONS

A. COVERAGE A and COVERAGE B EXCLUSIONS

The Company shall not make any payment for any LOSS or LOSS ADJUSTMENT EXPENSE or defend any CLAIMS made against the INSURED under Coverage A – SCHOOL BOARD LEGAL LIABILITY or COVERAGE B – EMPLOYMENT PRACTICES LIABILITY:

- 1. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving the INSURED gaining any profit, advantage or remuneration to which the INSURED is not entitled.
- 2. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving any damage arising from bodily injury, sickness, emotional distress, mental anguish, disease or death of any person, or for damage to or destruction of any property, including diminution of value or loss of use thereof, except this exclusion shall not apply to emotional distress or mental anguish CLAIMS arising from an EMPLOYMENT PRACTICES WRONGFUL ACT(S).
- 3. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving or contributed to in fact by any dishonest or fraudulent act or omission or any criminal act or omission of the INSURED; however, the INSURED shall be reimbursed for the reasonable LOSS ADJUSTMENT EXPENSES incurred in such CLAIM if the INSURED is not found liable for such act or omission.
- 4. For which the INSURED is entitled to indemnity or payment by reason of having given notice of any circumstances which might give rise to a CLAIM under any policy or policies the term of which has expired prior to the inception date of this policy.
- 5. Arising from any circumstance(s) or incident(s) which might reasonably be expected to give rise to a CLAIM hereunder, which is either known or reasonably should have been known to the INSURED prior to the Inception of this policy and not disclosed to the Company prior to inception.
- 6. Based upon, arising out of, resulting from, or in consequence of, or in any way involving, directly or indirectly, any CLAIM which was pending against the INSURED prior to or as of the date of Prior & Pending Litigation Dates as

set forth in Item 8. (a) and (b) of the DECLARATIONS, or the same or any substantially similar fact, circumstance or situation underlying or alleged therein.

7. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving CLAIMS, demands or actions seeking relief or redress in any other form than monetary damages, or for any costs, fees, including attorney's fees, or expenses which the INSURED shall be legally obligated to pay as a result of any adverse judgment for injunctive or declaratory relief. However, the Company will afford defense to the INSURED for such CLAIMS as provided in SECTION V. LIMIT OF LIABILITY, paragraph 3.
8. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving or arising out of any INSURED'S (a) obligations under the Employee Retirement Income Security Act of 1974 (ERISA), including subsequent amendments or any similar federal, state or local law or regulation; or (b) administration of any employee benefit plan or self-insurance fund.
9. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving or attributable to any failure or omission of the INSURED to effect or maintain insurance of any kind.
10. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving strikes, riots or civil commotion.
11. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving a breach of contract, except this exclusion shall not apply to any CLAIM arising out of an EMPLOYMENT PRACTICES WRONGFUL ACT(S) and alleging breach of an employment contract.
12. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving the actual, alleged or threatened:
 - a. abuse or molestation by anyone of any person while in the care, custody or control of any INSURED;
 - b. the negligent employment, investigation, supervision or retention of any INSURED alleged to have abused or molested any person while in the care, custody or control of any INSURED; or
 - c. the failure of any INSURED to report abuse or molestation when required to do so.

However, the Company will afford a defense solely to the NAMED INSURED for such CLAIMS as provided in SECTION V. LIMIT OF LIABILITY, paragraph number 4.

13. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving:
 - a. the suspected presence of, or exposure to:
 - i. Fungi, including but not limited to mold, mildew, mushroom, rust, smuts, and yeast;
 - ii. Bacteria;
 - iii. Viruses; or
 - iv. Dust, spores, or odors, including but not limited to allergens, irritants, mycotoxins, endotoxins or scents, particles, byproducts, microbial volatile organic compounds produced by, resulting from or associated with any of the organisms listed in i. ii. or iii. above;

From any source whatsoever, or

- b. any loss, cost or expense arising out of the abating, testing for, monitoring of, mitigation of, cleaning up of, removal of, contaminant of, treatment of, detoxification of, neutralization of, remediation of, disposal of, or any other response to or assessment of, the effects of any of the items in i., ii., iii., or iv. above, from any source whatsoever.
14. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving the actual, alleged

or threatened discharge, dispersal, seepage, migration, release or escape of POLLUTANTS:

- a. at or from any premises, site, or location that is or was at any time owned, rented, loaned to, or occupied by any INSURED;
 - b. at or from any premises, site or location that is or was at any time used by or for any INSURED or others for the handling, storage, disposal, processing or treatment of waste;
 - c. which are or were at any time transported, handled, stored, treated, disposed of, or processed as waste by, or for: (i) any INSURED; or (ii) any person or organization for whom any INSURED may be legally responsible;
 - d. at or from any premises, site or location on which any INSURED, or any contractor or subcontractor working directly or indirectly on behalf of any INSURED, is or were performing operations, if the POLLUTANTS are brought on, or to, the premises, site or location in connection with such operations; or
 - e. at or from any premises, site or location on which any INSURED, or any contractor or subcontractor working directly or indirectly on behalf of any INSURED, is or were performing operations if the operations are to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of POLLUTANTS.
15. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving any LOSS, cost or expense arising out of any demand, requirement, direction or request to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize POLLUTANTS.
16. Based upon, directly or indirectly resulting from, or in consequence of, or in any way involving the hazardous properties of Nuclear Material, if
- a. the Nuclear Material (1) is at any nuclear facility owned by, or operated by or on behalf of, an Insured or (2) has been discharged or dispersed therefrom;
 - b. the Nuclear Material is contained in spent fuel or waste at any time possessed, handled, used, processed, stored, transported or disposed of by or on behalf of an Insured; or
 - c. the furnishing by an Insured of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any Nuclear Facility, but if such facility is located within the United States of America, its territories, or possessions or Canada, this exclusion (c) applies only to injury to or destruction of property at such Nuclear Facility.

For purposes of this exclusion the following terms have the following meanings:

Hazardous Properties include radioactive, toxic or explosive properties.

Nuclear Materials means Source Material, Special Nuclear Material, and Byproduct Material.

Source Material, Special Nuclear Material, and Byproduct Material have the meanings given them in the Atomic Energy Act of 1954 or in any law amendatory thereof.

Spent Fuel means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a nuclear reactor.

Waste means any waste material (1) containing Byproduct Material and (2) resulting from the operation by any person or organization of any Nuclear Facility included within the definition of Nuclear Facility under paragraph a. or b. thereof.

Nuclear Facility means:

(i) any Nuclear Reactor;

(ii) any equipment or device designed or used for (1) separating the isotopes of uranium or plutonium, (2) processing or utilizing spent fuel, or (3) handling, processing or packaging waste.

17. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving any loss, cost, or expense arising out of, resulting from, caused or contributed to by asbestos or exposure to asbestos, including but not limited to, any costs for abatement, mitigation, removal or disposal of asbestos, any supervision, instruction, recommendations, request, warning, or advice given or which should have been given in connection with the above and any obligations to share damages with or repay someone else who must pay damages.

18. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving:

a. the toxic or pathological properties of lead, lead compounds or lead contained in any materials:

b. any cost or expense to abate, mitigate, remove or dispose of lead, lead compounds or material containing lead;

c. any supervision, instructions, recommendations, warning, or advice given or which should have been given in connection with parts a. or b. above; or

d. any obligation to share damages with or repay someone else who must pay damages in connection with a., b., or c. above.

19. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving:

a. any tax assessment or adjustments;

b. the collection, refund, disbursements, or application of any taxes;

c. failure to anticipate tax revenue shortfalls; or

d. guarantee on bond issues.

20. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving the activities of any law enforcement agency or the activities of any law enforcement personnel or the activities of any private security guard services or the activities of any security guard personnel.

B. COVERAGE A – SCHOOL BOARD LEGAL LIABILITY EXCLUSIONS

The Company shall not make any payment for any LOSS or LOSS ADJUSTMENT EXPENSE nor defend any CLAIMS made against the INSURED under Coverage A – SCHOOL BOARD LEGAL LIABILITY:

1. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving the failure to integrate or desegregate the student enrollment or for any busing or other transportation of students in connection with a program or plan of such integration or desegregation, or for causing or allowing the student enrollment to be operated or administered on a discriminatory basis because of race, sex, ethnic background, national origin, or any other category protected by statute or court orders.

2. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving inverse condemnation, adverse possession, dedication by adverse use or eminent domain.

3. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving any LOSS, cost, civil fine, penalty or expense against any INSURED arising from any complaint or enforcement action by any federal, state or local governmental regulatory agency.

4. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving false arrest, false imprisonment, libel, slander, defamation, invasion of privacy, wrongful eviction, assault, battery, malicious prosecution, abuse of process.
5. Any CLAIM arising from any EMPLOYMENT PRACTICES WRONGFUL ACT(S).

C. COVERAGE B – EMPLOYMENT PRACTICES LIABILITY EXCLUSIONS

The Company shall not make any payment for any LOSS or LOSS ADJUSTMENT EXPENSE nor defend any CLAIMS made against the INSURED under COVERAGE B – EMPLOYMENT PRACTICES LIABILITY:

1. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving:
 - a. any workers compensation, disability benefits or unemployment compensation law, or any similar law, provided however, this exclusion shall not apply to any CLAIM based upon, arising from, or in consequence of any actual or alleged retaliatory treatment of the claimant by the INSURED on account of the claimant's exercise of rights pursuant to any such law;
 - b. the Fair Labor Standards Act (except the Equal Pay Act);
 - c. the National Labor Relations Act of 1938, including but not limited to any matters involving a collective bargaining agreement;
 - d. the Worker Adjustment and Retraining Notification Act (Public Law 100-37991988);
 - e. the Consolidated Omnibus Budget Reconciliation Act of 1985;
 - f. the Occupational Safety and Health Act;or any rules or regulations of any such statutes or laws, amendments thereto or any similar provisions of any federal, state, local or foreign statutory or common law, provided this exclusion shall not apply to any CLAIM based upon, arising from, or in consequence of any actual or alleged retaliatory treatment of the claimant by the INSURED on account of the claimant's exercise of rights pursuant to any such law.
2. Based upon, directly or indirectly resulting from, or in consequence of or in any way involving any damage arising out of a lockout, strike, picket line, replacement or other similar actions resulting from labor disputes or labor negotiations.
3. For any CLAIM arising from any WRONGFUL ACT(S).

VIII. NOTICE OF CLAIM

If, during the POLICY YEAR or either EXTENDED REPORTING PERIOD, the INSURED shall receive written or oral notice from any party that it is the intention of such party to hold the INSURED responsible for any WRONGFUL ACT(S), or any EMPLOYMENT PRACTICES WRONGFUL ACT(S) the INSURED shall give written notice at that time to the Company of the receipt of such written or oral notice, as soon as practical. At that time, any CLAIMS made against the INSURED arising out of such WRONGFUL ACT(S), or any EMPLOYMENT PRACTICES WRONGFUL ACT(S) shall, for the purpose of this policy, be treated as a CLAIM made during the POLICY YEAR in which such notice was given, or, if given during either EXTENDED REPORTING PERIOD, as a CLAIM made during the last POLICY YEAR.

IX. CONDITIONS

1. ACTION AGAINST THE COMPANY. No action shall lie against the Company unless, as a condition precedent thereto, the INSURED shall have fully complied with all the terms and conditions of this policy. In the event of the

bankruptcy or insolvency of the INSURED, the Company shall not be relieved of the payment of such indemnity hereunder as would have been payable but for such bankruptcy or insolvency.

2. **ASSIGNMENT.** Assignment of interest under this Policy shall not bind the Company unless its consent is first endorsed hereon.
3. **CANCELLATION.** This Policy may be cancelled by the NAMED INSURED by surrendering the Policy to the Company or any of its authorized agents, or by mailing to the Company written notice stating when thereafter the cancellation shall be effective. This Policy may be cancelled or non renewed by the Company by mailing to the NAMED INSURED at the address shown in this policy, written notice stating when, not less than ten (10) days for nonpayment of premium, or sixty (60) days for any other reason, such cancellation shall be effective. The mailing of notice shall be sufficient proof of notice. The time of surrender or the effective date and hour of cancellation stated in the notice shall become the end of the POLICY YEAR. Delivery of such written notice either by the NAMED INSURED or by the Company shall be equivalent to mailing. In no event shall cancellation be applicable to any EXTENDED REPORTING PERIOD by either the NAMED INSURED or the Company.

If this Policy shall be cancelled by the NAMED INSURED, the Company shall return the customary short rate proportion of the unearned premium. If this Policy shall be cancelled by the Company, the Company shall return the pro-rata proportion of the unearned premium. Payment or tender of any unearned premium by the Company shall not be a condition precedent to the effectiveness of cancellation, but such payment shall be made as soon as practical. If the period of limitation relating to the giving of notice is prohibited or made void by any law controlling the construction thereof, such period shall be deemed to be amended to be equal to the minimum period or limitation of such law.

4. **CHANGES.** Notice to any agent or knowledge possessed by any agent or by any other person shall not effect a waiver or a change in any part of this policy or estop the Company from asserting any right under the terms of this Policy, nor shall the terms of this policy be waived or changed, except by endorsement issued to and made a part of this Policy.
5. **CONFLICTING STATUTES.** Terms of this Policy which are in conflict with the statutes of the state wherein this policy is issued are hereby amended to conform to such statutes.
6. **INSURED'S DUTIES IN THE EVENT OF CLAIM OR SUIT.**
 - a. In the event of a CLAIM, written notice containing particulars sufficient to identify the INSURED and also reasonably obtainable information with respect to the time, place and circumstances thereof, and the names and addresses of the injured party, the party making the CLAIM and of available witnesses, shall be given by or for the INSURED to the Company or its authorized agent as soon as practicable.
 - b. If CLAIM is made or suit is brought against the INSURED, the INSURED shall immediately forward to the Company every demand, notice, summons or other process received by them or their representative.
 - c. The INSURED shall cooperate with the Company and upon the Company's request shall consent to being examined and questioned by a representative of the Company, under oath if necessary. The INSURED shall attend hearings, depositions and trials. The INSURED shall assist in effecting settlement, securing and giving evidence, and obtaining the attendance of witnesses. In the conduct of suits, as well as in the giving of a written statement or statements to the Company hereunder, the INSURED shall not make any payment, assume any liability or incur any expense without the consent of the Company first being obtained. The Company shall have full discretion in the handling of any CLAIM or suit, and the INSURED shall give full information and assistance as the Company may reasonably require.
7. **NAMED INSURED AUTHORIZATION CLAUSE.** By acceptance of this Policy, the NAMED INSURED agrees to act on behalf of each INSURED with respect to the giving and receiving of notice of cancellation, the payment of premiums that may become due under this policy, and the selection of SUPPLEMENTAL EXTENDED REPORTING PERIOD. Each INSURED agrees that the NAMED INSURED shall act on their behalf.

8. OTHER INSURANCE. The insurance afforded by this Policy is primary insurance, except when stated to apply in excess of or contingent upon the absence of other insurance. When this insurance is primary and the INSURED has other insurance which is stated or found to be applicable to the loss on an excess or contingent basis, the amount of the Company's liability under this Policy shall not be reduced by the existence of such other insurance.

When both this insurance and other insurance apply to the loss on the same basis, whether primary, excess or contingent, the Company shall not be liable under this Policy for a greater proportion of the loss than that stated in the applicable contribution provision below:

- a. CONTRIBUTION BY EQUAL SHARES. If any of such other valid and collectible insurance provides for contribution by equal shares, the Company shall not be liable for a greater proportion of such loss than would be payable if each Insurer contributes an equal share until the share of each insurer equals the lowest applicable limit of liability under any one policy if the full amount of the loss is paid, and with respect to any amount of loss not so paid, the remaining insurers then continue to contribute equal shares of the remaining amount of the loss until each such Insurer has paid its limits in full or the full amount of the loss is paid.
- b. CONTRIBUTION BY limits. If any of such other insurance does not provide for contribution by equal shares, the Company shall not be liable for a greater proportion of such loss than that which the applicable limit of liability under this Policy, for such loss, bears to the total applicable limit of liability of all valid and collectible insurance against such loss.
9. SEVERABILITY CLAUSE. As respects the particulars and statements contained in the application, conditions and the exclusions set forth herein, this policy shall be construed as a separate agreement with each INSURED. Nothing in this paragraph shall be construed to increase the Company's maximum liability as set forth in Item 3. of the DECLARATIONS.
10. SUBROGATION CLAUSE. In the event of any payment under this policy, the Company shall be subrogated to the extent of such payment to all rights of recovery therefor, and the INSURED shall execute all papers required and shall do everything that may be necessary to enable the Company effectively to bring suit in the name of the INSURED.

This Policy shall not be binding upon the **Company** unless completed by a signed **Application**, a Declarations Page and countersigned on the aforesaid Declarations Page by a duly authorized representative of the **Company**.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT

(Broad Form)

This endorsement modifies insurance provided under the following:

JUDICIAL DEFENSE ONLY LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM OCCURRENCE
PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

1. The insurance does not apply:
 - A. Under any Liability Coverage, to "bodily injury" or "property damage":
 - (1) With respect to which an "insured" under the policy is also an insured under a nuclear energy liability policy issued by Nuclear Energy Liability Insurance Association, Mutual Atomic Energy Liability Underwriters, Nuclear Insurance Association of Canada or any of their successors, or would be an insured under any such policy but for its termination upon exhaustion of its limit of liability; or
 - (2) Resulting from the "hazardous properties" of "nuclear material" and with respect to which (a) any person or organization is required to maintain financial protection pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof, or (b) the "insured" is, or had this policy not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, under any agreement entered into by the United States of America, or any agency thereof, with any person or organization.
 - B. Under any Medical Payments coverage, to expenses incurred with respect to "bodily injury" resulting from the "hazardous properties" of "nuclear material" and arising out of the operation of a "nuclear facility" by any person or organization.
 - C. Under any Liability Coverage, to "bodily injury" or "property damage" resulting from "hazardous properties" of "nuclear material", if:
 - (1) The "nuclear material" (a) is at any "nuclear facility" owned by, or operated by or on behalf of, an "insured" or (b) has been discharged or dispersed therefrom;
 - (2) The "nuclear material" is contained in "spent fuel" or "waste" at any time possessed, handled, used, processed, stored, transported or disposed of, by or on behalf of an "insured"; or
 - (3) The "bodily injury" or "property damage" arises out of the furnishing by an "insured" of services, materials, parts or equipment in connection with the planning, construction, maintenance, operation or use of any "nuclear facility", but if such facility is located within the United States of America, its territories or possessions or Canada, this exclusion (3) applies only to "property damage" to such "nuclear facility" and any property thereat.
2. As used in this endorsement:

"Hazardous properties" includes radioactive, toxic or explosive properties;

"Nuclear material" means "source material", "Special nuclear material" or "by-product material";

"Source material", "special nuclear material," and "by-product material" have the meanings given them in the Atomic Energy Act of 1954 or in any law amendatory thereof;

"Spent fuel" means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a "nuclear reactor";

"Waste" means any waste material (a) containing "by-product material" other than the tailings or wastes produced by the extraction or concentration of uranium or thorium from any ore processed primarily for its "source material" content, and (b) resulting from the operation by any person or organization of any "nuclear facility" included under the first two paragraphs of the definition of "nuclear facility".

"Nuclear facility" means:

- (a) Any "nuclear reactor";
- (b) Any equipment or device designed or used for (1) separating the isotopes of uranium or plutonium, (2) processing or utilizing "spent fuel", or (3) handling, processing or packaging "waste";
- (c) Any equipment or device used for the processing, fabricating or alloying of "special nuclear material" if at any time the total amount of such material in the custody of the "insured" at the premises where such equipment or device is located consists of or contains more than 25 grams of plutonium or uranium 233 or any combination thereof, or more than 250 grams of uranium 235;
- (d) Any structure, basin, excavation, premises or place prepared or used for the storage or disposal of "waste";

and includes the site on which any of the foregoing is located, all operations conducted on such site and all premises used for such operations;

"Nuclear reactor" means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;

"Property damage" includes all forms of radioactive contamination of property.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

FUNGI, BACTERIA, AND VIRUSES EXCLUSION

This endorsement modifies insurance provided under the following:

JUDICIAL DEFENSE ONLY LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM OCCURRENCE
PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

In consideration of the premium charged, it is hereby understood and agreed that the following Exclusion is added to the Policy:

The Company shall not make any payment nor defend any suit in connection with any CLAIMS made against the INSURED:

where all or any part of such CLAIM arises from, is based upon, or is in any way related to any allegation that Damages were suffered as a result of; presence of, suspected presence of; or exposure to:

- a. Fungi, including but not limited to mold, mildew, mushroom, rust, smuts, and yeast;
- b. Bacteria;
- c. Viruses; or
- d. Dust, spores, or odors, including but not limited to allergens, irritants, mycotoxins, endotoxins or scents, particulates, byproducts, microbial volatile organic compounds produced by, resulting from or associated with any of the organisms listed in a., b., or c. above;

from any source whatsoever.

Any loss, cost or expense arising out of the abating, testing for, monitoring of, mitigation of, cleaning up of, removal of, containment of; treatment of, detoxification of, neutralization of, remediation of, disposal of, or any other response to or assessment of, the effects of any of the items in a., b., c. or d. above, from any source whatsoever.

All other terms and conditions remain unchanged.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION OF CERTIFIED ACTS OF TERRORISM

This endorsement modifies insurance provided under the following:

JUDICIAL DEFENSE ONLY LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM OCCURRENCE
PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

A. The following exclusion is added:

This insurance does not apply to:

TERRORISM

"Any injury or damage" arising, directly or indirectly, out of a "certified act of terrorism".

B. The following definitions are added:

1. For the purposes of this endorsement, "any injury or damage" means any injury or damage covered under any Coverage Part to which this endorsement is applicable, and includes but is not limited to "bodily injury", "property damage", "personal and advertising injury", "injury" or "environmental damage" as may be defined in any applicable Coverage Part.

2. "Certified act of terrorism" means an act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State and the Attorney General of the United States, to be an act of terrorism pursuant to the federal Terrorism Risk Insurance Act. The criteria contained in the Terrorism Risk Insurance Act for a "certified act of terrorism" include the following:

- a. The act resulted in insured losses in excess of \$5 million in the aggregate, attributable to all types of insurance subject to the Terrorism Risk Insurance Act; and
- b. The act is a violent act or an act that is dangerous to human life, property or infrastructure and is committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MINIMUM EARNED PREMIUM

This endorsement modifies insurance provided under the following:

JUDICIAL DEFENSE ONLY LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM OCCURRENCE
PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

It is agreed that COMMON POLICY CONDITIONS, A. Cancellation is amended by the addition of the following:

7.
 - (a. The minimum premium for the policy period is 100% of the total policy premium as shown on the Declarations plus any premium adjustment due to endorsements and any additional premium developed by premium audit; and
 - (b. Audits that result in a return premium will not reduce the minimum premium as stated in 1. above; and
 - (c. If the insured cancels this policy and the policy is not subject to premium audit, the return premium will be 90% of the unearned policy premium. In no event, however, will the company retain less than 25% of the minimum premium as stated in 1. above.; and
 - (d. If the insured cancels this policy and the policy is subject to premium audit, the earned premium will be determined by the final audit. In no event, however, will the company retain less than 25% of the minimum premium as stated in 1. above; and
 - (e. If the company cancels the policy for any reason other than for non-payment of premium, the insured will be returned the full amount of the unearned premium without any minimum premium restrictions.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ELECTRONIC DATA AND CYBER RISK EXCLUSION

This endorsement modifies insurance provided under the following:

JUDICIAL DEFENSE ONLY LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
POLICE PROFESSIONAL LIABILITY COVERAGE FORM OCCURRENCE
PUBLIC OFFICIAL AND EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM
SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY COVERAGE FORM

This insurance does not apply to any liability, loss, cost expense, damages, or injury arising directly or indirectly out of any actual, alleged or threatened:

- (1) unauthorized access to, alteration of, or use of any **Computer System** or **Electronic Data**;
- (2) denial of service attack upon or directed at any **Computer System**;
- (3) malicious use of computer code or any computer virus created or transmitted by, or introduced into any **Computer System**;
- (4) theft of, dissemination of, publication of or disclosure of any **Electronic Data** consisting of a person's or organization's confidential or personal information; or
- (5) theft of, loss of, loss of use of, corruption of, damage to, disruption of, or inability to access or alter **Electronic Data**, regardless of any other cause or event that contributes concurrently or in any sequence to the liability, loss, cost expense, damages, injury.

As used in this exclusion, **Computer System** means computer software, hardware, and firmware and associated input and output devices (including wireless and mobile devices), data storage and data processing devices, networking equipment and backup facilities, including cloud computing devices and facilities.

Electronic data means information, knowledge or programs recorded on, stored on, created or used on, or transmitted to or from a **Computer System**.

ALL OTHER TERMS AND CONDITIONS OF THIS POLICY REMAIN UNCHANGED

SERVICE OF SUIT

Pursuant to any statute of any state, territory or district of the United States which makes provision therefore, the Company hereby designates the Superintendent, Commissioner or Director of Insurance or other Officer specified for that purpose in the Statute, or his/her successor or successors in office, as its true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by or on behalf of you or any beneficiary hereunder arising out of this contract of insurance, and hereby designates the below named as the person to whom the said Officer is authorized to mail such process or a true copy thereof.

It is further agreed that service of process in such suit may be made upon Janet Shemanske, or her nominee of the Company at 7233 East Butherus Drive, Scottsdale, Arizona 85260, and that in any suit instituted against the Company upon this policy, it will abide by the final decision of such Court or of any Appellate Court in the event of an appeal. Nothing herein shall constitute a selection or designation of forum, or a waiver of any of the Company's rights to select a forum or court, including any of the federal courts of the United States.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MINIMUM EARNED PREMIUM

This endorsement modifies insurance provided under the following:

ALLIED HEALTHCARE PROFESSIONAL COVERAGE FORM CLAIMS-MADE
COMMERCIAL EXCESS LIABILITY
COMMERCIAL EXCESS PROPERTY INSURANCE COVERAGE
COMMERCIAL GENERAL LIABILITY COVERAGE
COMMERCIAL INLAND MARINE COVERAGE
COMMERCIAL PROPERTY COVERAGE
ERRORS AND OMISSIONS COVERAGE FORM CLAIMS-MADE
EXCESS PROFESSIONAL LIABILITY POLICY
GARAGE COVERAGE
LAWYERS PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE
LAWYERS PROFESSIONAL LIABILITY COVERAGE FORM CLAIMS-MADE AND REPORTED
LONG TERM CARE FACILITIES – PROFESSIONAL LIABILITY COVERAGE PART
OWNERS CONTRACTORS PROTECTIVE LIABILITY COVERAGE
PRODUCTS COMPLETED OPERATIONS LIABILITY COVERAGE
RAILROAD PROTECTIVE LIABILITY COVERAGE
REAL ESTATE SERVICES ERRORS AND OMISSIONS COVERAGE FORM CLAIMS-MADE

This endorsement sets forth the minimum earned premium for the policy which is calculated in accordance with the following:

1. The minimum premium for the policy period is \$25,000 of the total policy premium as shown on the Declarations plus any premium adjustment due to endorsements and any additional premium developed by premium audit; and
2. Audits that result in a return premium will not reduce the minimum premium as stated in 1. above; and
3. If the insured cancels this policy and the policy is not subject to premium audit, the return premium will be 90% of the unearned policy premium. In no event, however, will the company retain less than 25% of the minimum premium as stated in 1. above.; and
4. If the insured cancels this policy and the policy is subject to premium audit, the earned premium will be determined by the final audit. In no event, however, will the company retain less than 25% of the minimum premium as stated in 1. above; and
5. If the company cancels the policy for any reason other than for non-payment of premium, the insured will be returned the full amount of the unearned premium without any minimum premium restrictions.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.



VerusHR offers HR services so you spend less time on compliance while reducing risk.

VerusHR is provided free of charge to Public Official and School Board Legal Liability Insurance policyholders with Berkley Assurance Company, underwritten by Verus Underwriting Managers.



HR Services:

Unlimited HR Advice by Telephone/Email.

Prevent employment lawsuits with real-time advice from experienced HR professionals and/or employment attorneys.

Training for Managers and Employees.

Stop sexual harassment and discrimination claims with interactive, online training courses. Our training support staff will help you in assigning, tracking, and reporting on training programs completed by your managers and employees.

Online Knowledge Center.

Easily access online resources (24/7) developed by our in-house employment attorneys and HR professionals including:

- **Sample workplace policies** to help prevent the most significant workplace claims, like harassment, discrimination, and wrongful termination.
- **Step-by-step guidance** to respond and handle issues related to harassment/discrimination, discipline and termination, and protected classes/activities.
- **Red flags** to trigger further action/investigation before employee discipline or termination.

Toll Free Employee Complaint Hotline.

Encourage early reporting of employee concerns to a third party for crucial advance notice of claims that may be avoided.

Public Sector Employment Law Updates and Webinars.

Stay abreast of employment law changes with our email updates and periodic webinars.

Visit www.VerusHR.com for access to HR services, resources, and training.

For more information, contact:

Jena M. Harlos, EPL Practice Manager
(800) 387-4468 ext. 282 | verushr@eplaceinc.com

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DAYCARE EXCLUSION

This endorsement modifies insurance provided under the following:

SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY POLICY COVERAGE FORM

In consideration of the premium charged, it is hereby understood and agreed the following is added to **Section VIII. EXCLUSIONS:**

The Company shall not make any payment nor defend any suit in connection with any CLAIMS made against the INSURED:

Arising from any circumstances or incidents involving any daycare program operated by the INSURED in which the children are not then enrolled in the INSURED'S pre-kindergarten through 12th grade educational curriculum.

However, this exclusion does not apply to any before-school or after-school programs operated by the INSURED for children enrolled in the INSURED'S pre-kindergarten through 12th grade educational curriculum.

Nothing contained herein shall be held to vary, waive, alter, or extend any of the terms, conditions, agreements or declarations of the policy, other than as herein stated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FIELD TRIP EXCLUSION - JAIL FACILITY

This endorsement modifies insurance provided under the following:

SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY POLICY COVERAGE FORM

In consideration of the premium charged, it is hereby understood and agreed the following is added to **Section VIII.**

EXCLUSIONS:

The Company shall not make any payment nor defend any suit in connection with any CLAIMS made against the INSURED:

For, based upon, attributable to, arising out of, resulting from, or in consequence of, or in any way involving, directly or indirectly, any field trips or visits to any law enforcement agency, or jail or holding facility, or adult or juvenile detention facility.

Nothing contained herein shall be held to vary, waive, alter, or extend any of the terms, conditions, agreements or declarations of the policy, other than as herein stated.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

MEDICAL PROFESSIONAL SERVICES EXCLUSION

This endorsement modifies insurance provided under the following:

SCHOOL BOARD LEGAL LIABILITY & EMPLOYMENT PRACTICES LIABILITY POLICY COVERAGE FORM

In consideration of the premium charged, the Company shall not make any payment nor defend any suit in connection with any CLAIMS made against the INSURED for any damages arising out of the rendering, or failure to render any medical professional services.

Nothing contained herein shall be held to vary, waive, alter, or extend any of the terms, conditions, agreements or declarations of the Coverage Agreement, other than as herein stated.

SPECIMEN

**SCHOOL BOARD LEGAL LIABILITY INSURANCE APPLICATION
CLAIMS-MADE POLICY FORM**

ALL QUESTIONS MUST BE COMPLETED IN ORDER TO REVIEW FOR QUOTATION

SECTION I. Applicant Information

1. Name: _____
2. Address: _____
3. City: _____ State: _____
4. Zip: _____ County: _____
5. Entity created in _____ (year)
6. Entity's location is:
 - ____ Rural (not located within 25 miles of 250,000 population)
 - ____ Suburban (located within 25 miles of 250,000 population)
 - ____ Urban (located within a population of 250,000 or more)
7. Type of Educational Entity:
 - ____ Public
 - ____ Private
 - ____ Private Parochial
 - ____ Educational Service District (need supplement app)
 - ____ Charter School (provide copy of charter)
 - ____ Community College (complete supplement)
 - ____ Four Year College/ University—ineligible for program
 - a. If private school or community college, do you provide financial aid for students? Yes ____ No ____
 - b. Do you offer scholarship money? Yes ____ No ____
 - c. Do you have students living on campus? Yes ____ No ____
 - d. If educational service district, provide complete description of responsibilities of your district. _____

8. How many schools comprise this district?
9. Have you had any on-site monitoring visits by a State or Federal Regulatory Agency within the last 3 years, other than routine visits? Yes ____ No ____
Advise the name of the agency, purpose of visit and results:
10. Has the entity been criticized by the state board of education? Yes ____ No ____
If yes, attach details.
11. Board Members/Trustees are: Elected Appointed
 - a. If elected, they are elected by: Single Member Districts At large

SECTION II. Student Information

1. Student Enrollment (If a college, the number of students include the full-time equivalent of part-time students).

	Current Year	Last Year	Next Year
Total # of Students	_____	_____	_____
Teacher/Student Ratio	_____	_____	_____
Number of Special Education Students (included above)	_____	_____	_____
Teacher/Student Ratio Average Class Size	_____	_____	_____

2. Has the entity established written policies and procedures governing students in the following areas?

	Yes	No
Transfer	_____	_____
Demotion	_____	_____
Promotion	_____	_____
Corporal Punishment	_____	_____
Dress Code	_____	_____
Attendance	_____	_____
Extracurricular Activities	_____	_____
Locker Use	_____	_____
Parking Facility Use	_____	_____

3. Has the entity established written policies and procedures governing special students in the following areas?
(special students are those requiring special programs or services)

	Yes	No
Transfer	_____	_____
Demotion	_____	_____
Promotion	_____	_____
Corporal Punishment	_____	_____
Dress Code	_____	_____
Attendance	_____	_____
Extracurricular Activities	_____	_____
Locker Use	_____	_____
Parking Facility Use	_____	_____

4. Is the student handbook, including the above policies and procedures, distributed to all students at the time of enrollment? Yes ___ No ___

5. Do you have written policies and procedures for drug testing students? Yes ___ No ___

a. Do these procedures allow for random drug testing of students? Yes ___ No ___

6. Do you allow strip searches on students? Yes ___ No ___

a. Do you have a written policy regarding your strip search policy? Yes ___ No ___

If you allow strip searches, provide a copy of the policy.

7. Have the following policies been reviewed by an attorney?

	Yes	No	N/A
Student Policies	_____	_____	_____
Special Student Policies	_____	_____	_____
Drug Testing Policies	_____	_____	_____
Strip Search Policy	_____	_____	_____

8. Do you allow field trips for students? Yes ___ No ___
- a. If yes, do you require a signed permission slip from parents or legal guardians for each student?
Yes ___ No ___
- b. Do you allow students to take field trips to the following institutions/places?
- i. Inside a Jail or Detention Facility? Yes ___ No ___
If yes, explain purpose: _____

- ii. Amusement Parks? Yes ___ No ___
- iii. Swimming Pools? Yes ___ No ___
- c. Are students always accompanied by an adult? Yes ___ No ___

SECTION III - Employee Information

1. Please indicate the number of employees in the following categories:
- Total number of employees _____
- Certified Teaching Faculty _____
- Non-Certified Faculty _____
- Administration _____
- Medical Personnel _____
- Counselors _____
2. Are nurses/psychologists: employed ___ or contracted ___
Do they have medical malpractice coverage? Yes ___ No ___
3. Are bus drivers: employed ___ or contracted ___
4. Percent of workforce that are union members: _____%
5. Do you use an employment application during your hiring process? Yes ___ No ___
If yes, does it contain?:
- | | Yes | No |
|---|-------|-------|
| a. An employment at will statement? | _____ | _____ |
| b. Authorization to check references & criminal conviction records? | _____ | _____ |
| c. The applicant's signature attesting that all representations are true? | _____ | _____ |
| d. An equal employment opportunity statement? | _____ | _____ |
6. Total number of terminations over the past year: _____
7. Total number of employee initiated terminations over the past year: _____
8. Do you have a risk manager on staff? Yes ___ No ___
9. Who is responsible for the Human Resources or Personnel functions? Title: _____
10. Who is designated to handle all employment-related incidents? Title: _____
11. Are the persons in #9 and #10 above educated and experienced in employment practices issues?
Yes ___ No ___
12. Do you require all employment terminations be reviewed by the person listed in #9 or #10 above prior to the termination? Yes ___ No ___

13. Have you informed supervisory personnel, in writing, of their responsibility to provide you with prompt notice of any claims, incidents or allegations? Yes ___ No ___
14. Do you have a written personnel policies and procedures manual? Yes ___ No ___
15. Has the manual been reviewed by an attorney prior to implementation? Yes ___ No ___
16. Is the manual periodically reviewed and updated by an attorney? Yes ___ No ___
17. Does the written manual apply to all departments? Yes ___ No ___
- If no, which departments have own manual? _____
- _____
- _____

18. Date of manual: _____

19. Date of last revision/update: _____

20. Is the manual distributed to all personnel? Yes ___ No ___

21. Is the manual reviewed with them as part of their employee orientation? Yes ___ No ___

22. Does the policies and procedures manual address:

	Yes	No	In Writing?
a. Hiring	_____	_____	_____
b. Termination	_____	_____	_____
c. Background Checks	_____	_____	_____
d. Suspension	_____	_____	_____
e. Sexual Harassment	_____	_____	_____
f. Medical Leave	_____	_____	_____
g. Grievance Procedure	_____	_____	_____

Please attach an explanation for all NO answers.

23. Do you have policies and procedures for drug testing:

	Yes	No
Bus Drivers?	_____	_____
Teaching Faculty?	_____	_____
Other Employees?	_____	_____

a. Do these procedures allow for random drug testing of:

	Yes	No
Bus Drivers?	_____	_____
Teaching Faculty?	_____	_____
Other Employees?	_____	_____

24. Are criminal background checks performed on all employees? Yes ___ No ___

a. Are prior employment background checks performed on all employees? Yes ___ No ___

If no, which employees are not checked and why? _____

SECTION IV. Operations Information

1. In the last 3 years, have you been involved in any school mergers/closings or plan to do so in the next 12 months? Yes ___ No ___
 - a. If yes, has your attorney reviewed the plan? Yes ___ No ___
 - b. Were any employees or are any expected to be laid off as a result of the merger/closing? Yes ___ No ___
 - c. If schools are merging, did the merged school carry school board liability coverage? Yes ___ No ___
2. Are any school openings expected in the next 18 months? Yes ___ No ___
 - a. Estimate the increase in personnel: _____
 - b. Estimate the increase in enrollment: _____
3. Is your attorney an employee of the educational entity? ___ or on retainer? ___
4. Does your attorney regularly participate in all grievances or administrative hearings? Yes ___ No ___
If not, why? _____

5. Do you expect a reduction in staff in the next 18 months? Yes ___ No ___
 - a. If yes, has your attorney reviewed your staff reduction plan? Yes ___ No ___
6. Did any of the following take place in the past 3 years? Explain all yes answers below.
 - a. Strikes, slowdown or other disruptions? Yes ___ No ___
If yes, did it involve teachers? ___ other employees? ___
 - b. Lay-offs or staff reduction? Yes ___ No ___
If yes, did it involve teachers? ___ tenured teachers? ___ other employees? ___Explanations: _____

7. Does the district have written guidelines for administrative hearings and appeals? Yes ___ No ___
 - a. Have these guidelines been reviewed by an attorney? Yes ___ No ___
8. How many administrative hearings have taken place in the last 12 months?
How many involved students? _____
How many involved teachers? _____
How many involved other staff? _____
In what areas were these hearings? _____
9. Do you have an emergency plan in place in case of a natural or terrorist catastrophe regarding early student dismissal and student evacuation? Yes ___ No ___
If no, please attach an explanation.
If yes, have you notified parents of the procedure? Yes ___ No ___
10. Do you employ any security or law enforcement officers? Yes ___ No ___
11. Do you have metal detectors or other screening devices in any of the schools? Yes ___ No ___

12. Do you have a written policy and procedure on handling threats of violence in the schools? Yes ___ No ___
13. In the past year, have you had any violent acts involving weapons/guns or threats of violence at any school, including bomb threats? Yes ___ No ___
- If yes, how many and the type of violence/threat: _____
- _____
- _____

SECTION V. Insurance Information

1. Current general liability carrier: _____
- Expiration Date: _____
- Limits: _____
2. Current school board liability carrier:
- Ex- date: _____
- Limits: _____
- Deductible: _____
- Premium: _____
- Retroactive Date (if any): _____
3. Has any insurance been declined, canceled or not renewed in the past 5 years? Yes ___ No ___
- If yes, please attach an explanation.

SECTION VI. Financial Information

1. Provide budget figures for past three years:
- | Year | Revenues | Expenditures |
|-------|----------|--------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
- Provide an explanation for any budget deficits: _____
- _____
- _____
2. Has state or federal aid been reduced or eliminated in the past year? Yes ___ No ___
3. Do you expect a budget reduction in the next year? Yes ___ No ___
- a. If yes, how much: \$ _____
- b. What programs will be affected?: Programs ___ Personnel ___ Other ___
4. What is the amount of outstanding bonds? \$ _____
5. What is your latest bond rating (Moody's or Standard & Poor's) _____
6. Has any bond been defeated in the past 3 years? Yes ___ No ___
- If yes, what was bond for? _____

7. Has your public entity been in default on principal or interest on any bond? Yes ___ No ___

If yes, explain: _____

SECTION VII. Claims Information

1. Is the entity operating under any court orders? Yes ___ No ___

If yes, why? _____

2. Has any claim been made in the past five years or is now pending against any person in their capacity as an official or employee of the entity? Yes ___ No ___

3. Does any board member, employee or volunteer have any knowledge of any negligent act, error, omission, or breach of duty which may reasonably be expected to give rise to a claim? Yes ___ No ___

4. Has any person alleged unfair or improper treatment regarding hiring, remuneration, advancement or termination of employment in the past five years? Yes ___ No ___

5. Have any lawsuits regarding disputes of integration, segregation, discrimination or civil rights violations been filed in the past five years? Yes ___ No ___

6. Has any employee been suspended, dismissed, demoted, transferred or tenure contract non-renewed in the past five years? Yes ___ No ___

If yes, how many? _____
Please attach details of each.

7. Has any person alleged sexual molestation/abuse against any:

	Yes	No
Student?	_____	_____
Employee?	_____	_____
Other?	_____	_____

If yes to any of the above questions, please explain in a separate form or include them in Section VIII.

SECTION VIII. Claims History for the Last 5 Years

Provide complete five year loss history. Provide five year loss runs or attach a summary including the following information: year, dollars in premium, number of losses, loss payments, expense payments, loss reserves, expense reserves, loss date, description of loss, claimant name, open or closed claim and if a lawsuit was filed in claim. Please include all insured and uninsured losses. If no losses in the past five years, check here: ___NO LOSSES

Entity's Attestation - The authorized signer of this application attests to the best of his/her knowledge that statement set forth herein are true; that no fact, circumstances or situation indicating the probability of a claim or action now known to any public official or employee has not been declared; and it is agreed by all concerned that omission of such information shall exclude any such claim or signing of this application does not bind the signer to

purchase the insurance, but is agreed this form shall be the basis of the contract should a policy be issued, and this form will serve as the basis of and will be referenced in the policy.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Authorized Signatory for Department

Date

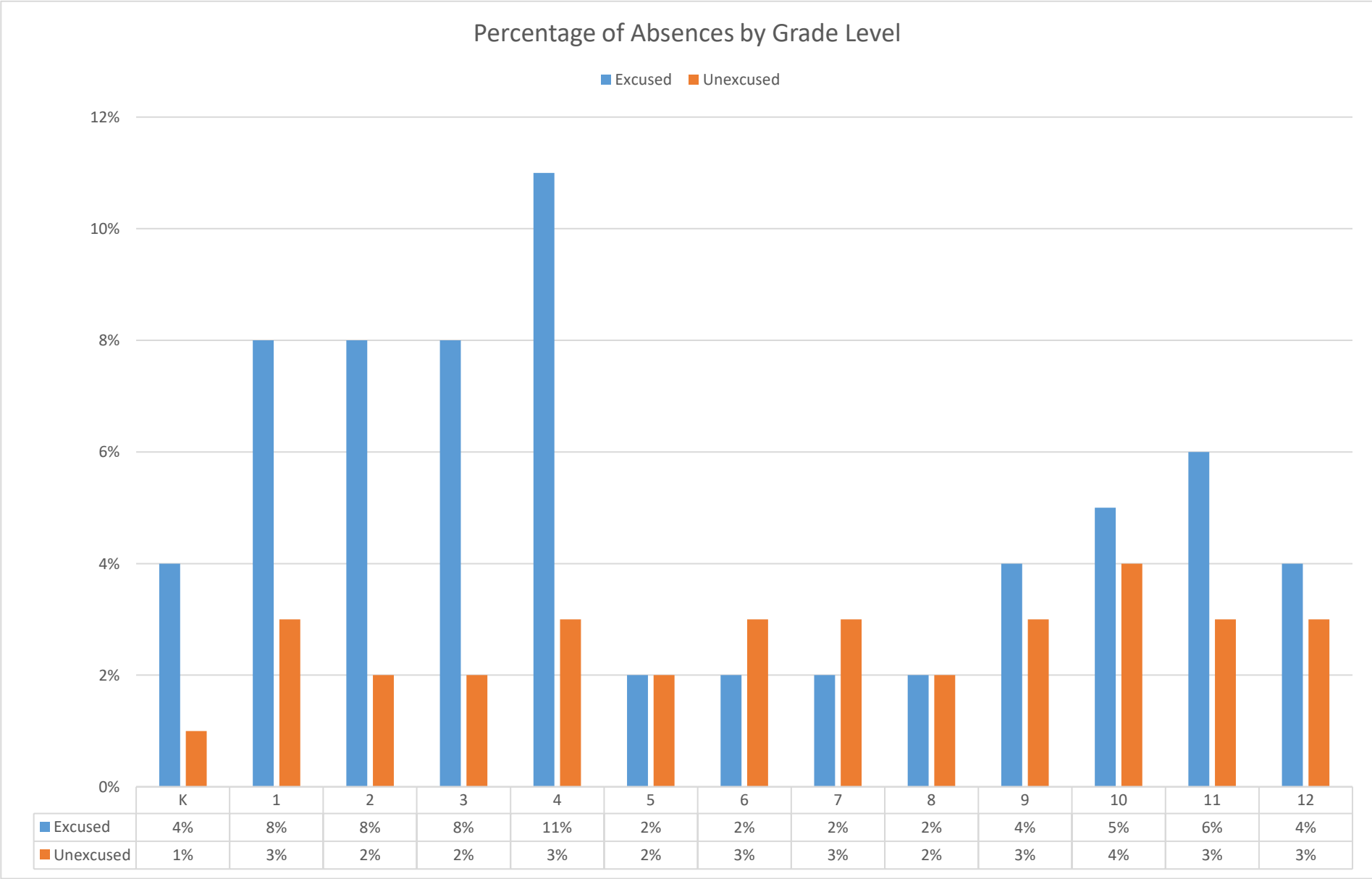
Title

Phone Number

Attendance Graphs

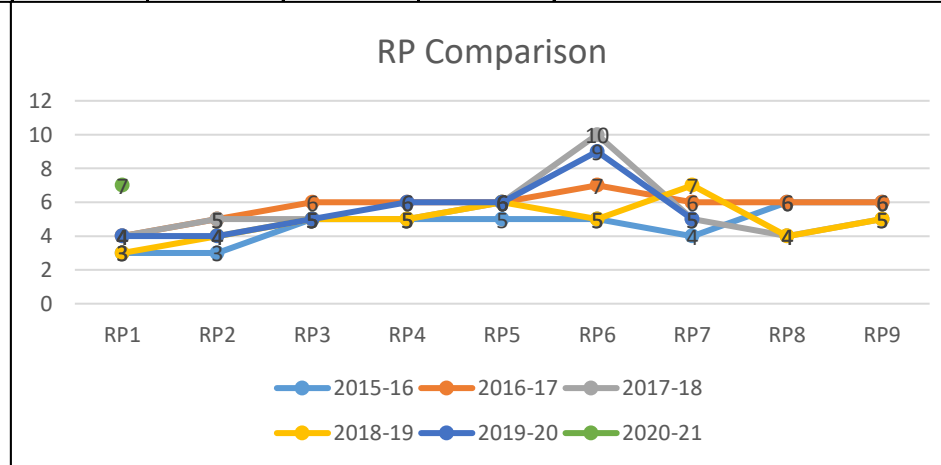
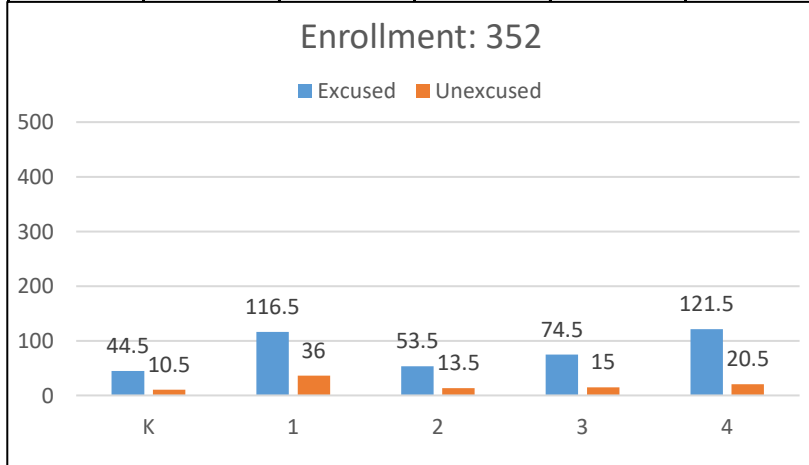
The graphs below display excused and unexcused absence totals, total enrollment, and attendance percentages by grade and reporting period. The data was compiled using information from attendance detail and summary reports and entity counts reports.

Reporting Period 1: 7/29/2020-8/25/2020



2015-16	RP1: 3%	RP2: 3%	RP3: 5%	RP4: 5%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 6%	RP9: 6%
2016-17	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 6%
2017-18	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 10%	RP7: 5%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 5%	RP7: 7%	RP8: 4%	RP9: 5%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6%	RP6: 8.8%	RP7: 4.9%	Covid-19	Covid-19
2020-21	RP1: 7.3%								

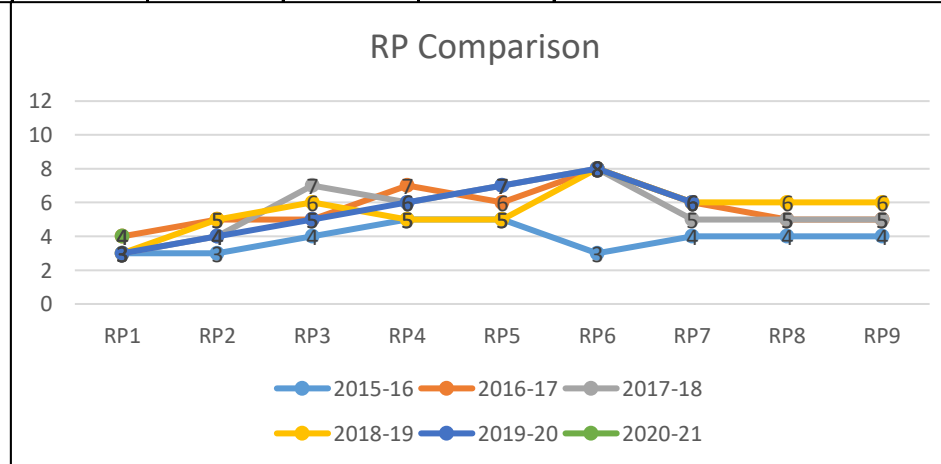
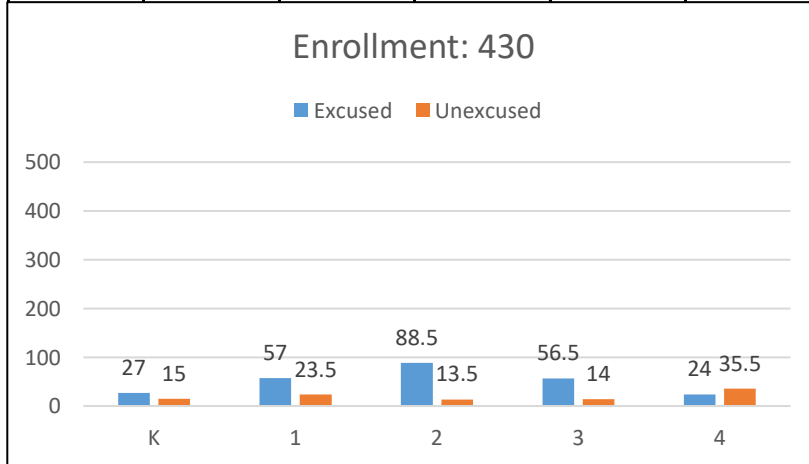
Glenwood



Goal
5.5

2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 3%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 4%	RP2: 5%	RP3: 5%	RP4: 7%	RP5: 6%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 5%
2017-18	RP1: 3%	RP2: 4%	RP3: 7%	RP4: 6%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 5%
2018-19	RP1: 3%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 6%	RP9: 6%
2019-20	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.8%	RP6: 7.7%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 4.3%								

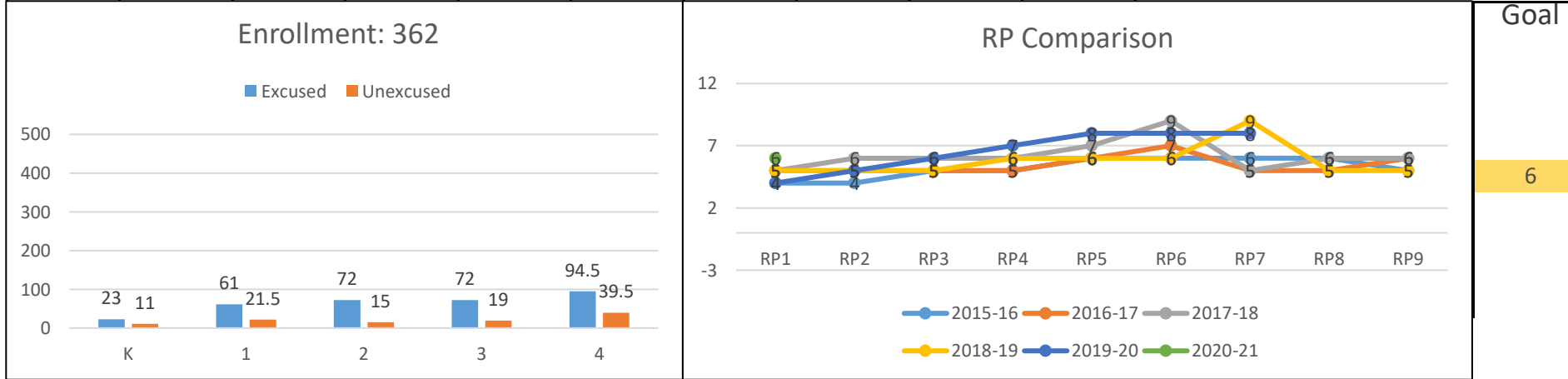
Linden



Goal
5

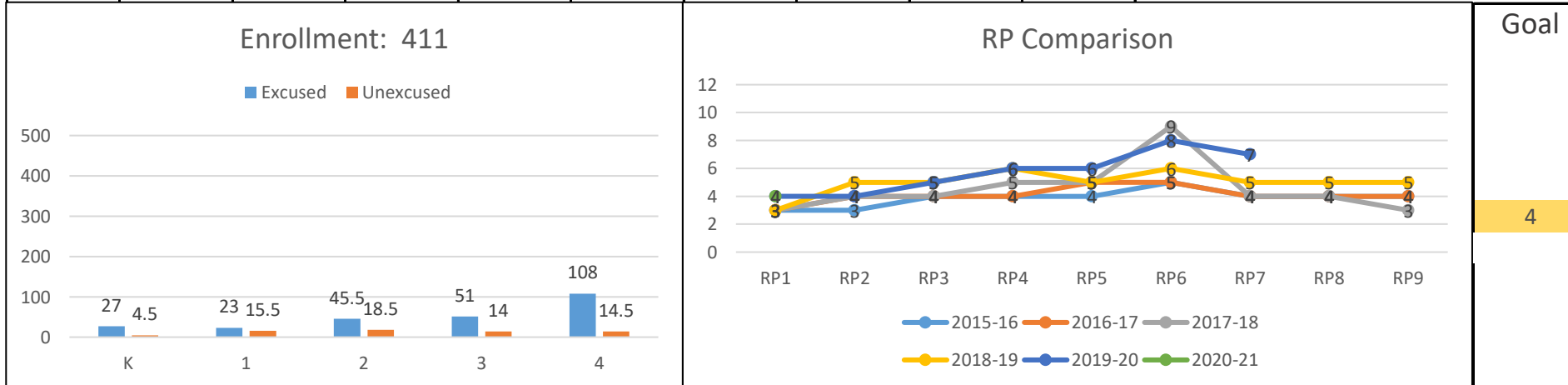
2015-16	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 6%	RP7: 6%	RP8: 6%	RP9: 5%
2016-17	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 6%	RP6: 7%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 6%	RP5: 7%	RP6: 9%	RP7: 5%	RP8: 6%	RP9: 6%
2018-19	RP1: 5%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 6%	RP7: 9%	RP8: 5%	RP9: 5%
2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.6%	RP5: 7.8%	RP6: 8.4%	RP7: 7.5%	Covid-19	Covid-19
2020-21	RP1: 6.1%								

Willow Brook



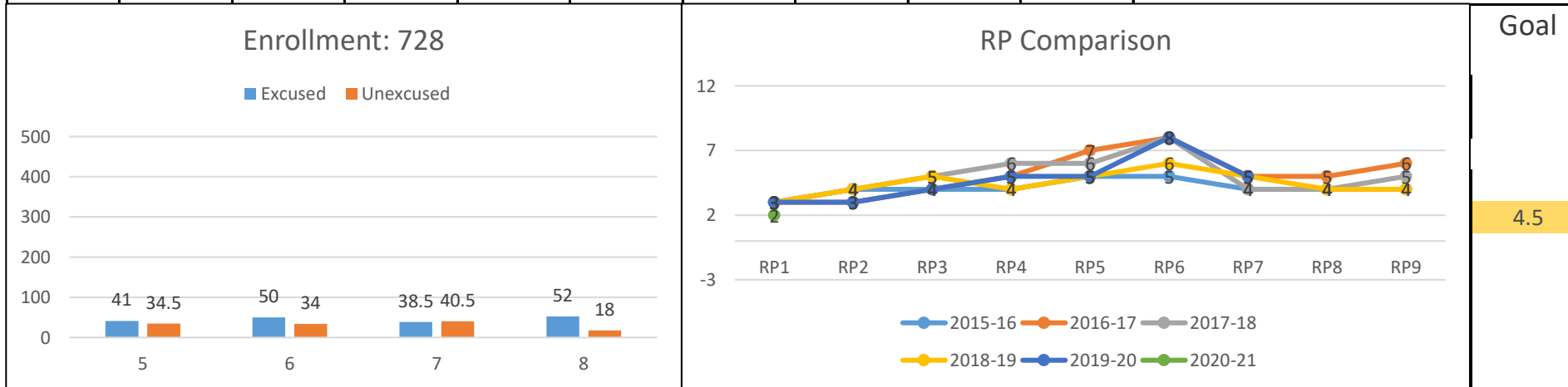
2015-16	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 4%	RP5: 4%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2017-18	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 5%	RP6: 9%	RP7: 4%	RP8: 4%	RP9: 3%
2018-19	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 5%	RP9: 5%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.6%	RP5: 6.2%	RP6: 8.4%	RP7: 6.6%	Covid-19	Covid-19
2020-21	RP1: 4.1%								

Woodland



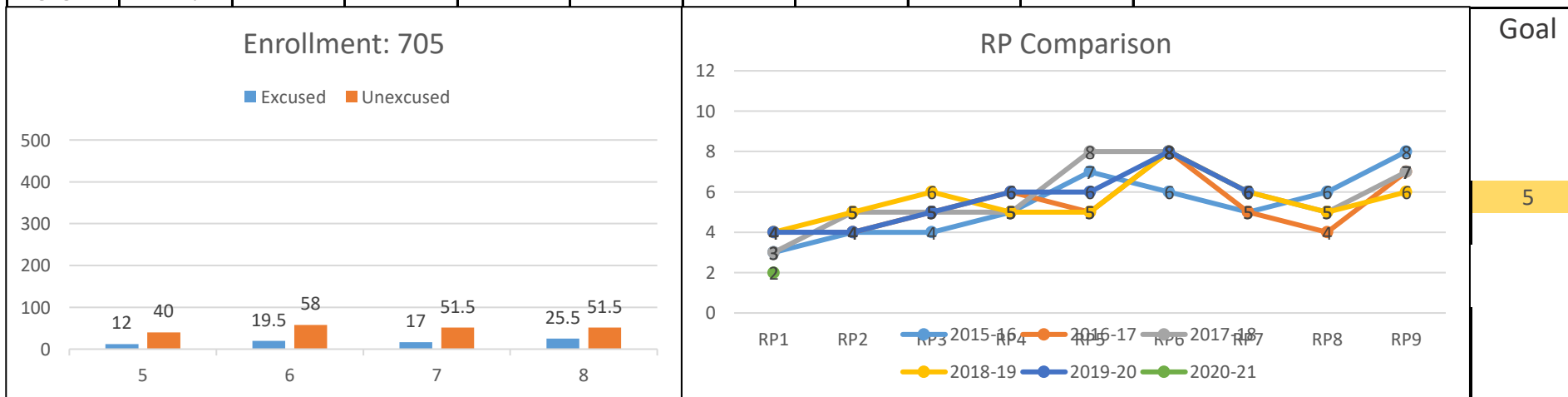
2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 4%	RP5: 5%	RP6: 5%	RP7: 4%	RP8: 4%	RP9: 4%
2016-17	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 8%	RP7: 5%	RP8: 5%	RP9: 6%
2017-18	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 8%	RP7: 4%	RP8: 4%	RP9: 5%
2018-19	RP1: 3%	RP2: 4%	RP3: 5%	RP4: 4%	RP5: 5%	RP6: 6%	RP7: 5%	RP8: 4%	RP9: 4%
2019-20	RP1: 3%	RP2: 3%	RP3: 4%	RP4: 5%	RP5: 4.9%	RP6: 8.4%	RP7: 5.2%	Covid-19	Covid-19
2020-21	RP1: 2.2%								

Jefferson



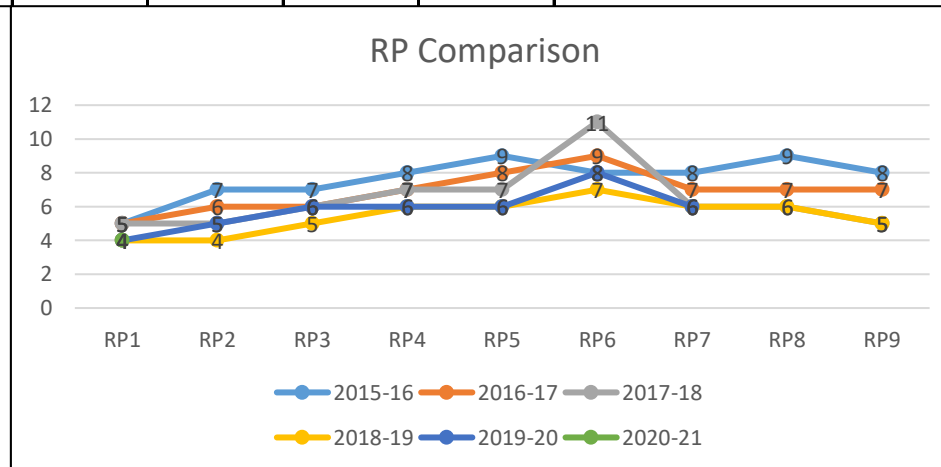
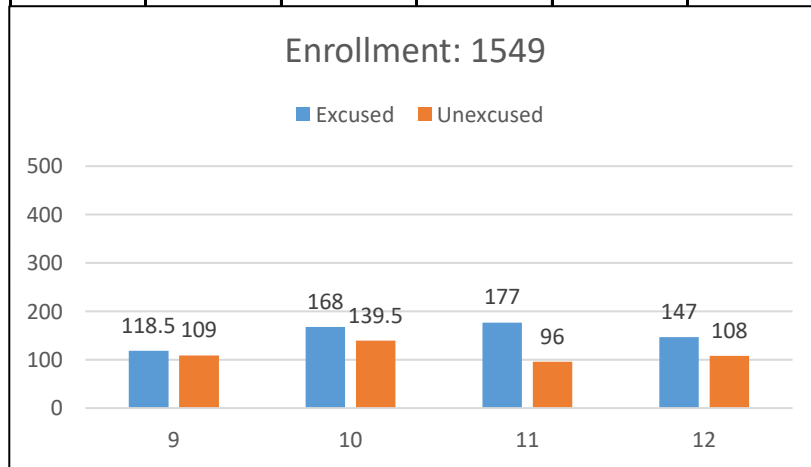
2015-16	RP1: 3%	RP2: 4%	RP3: 4%	RP4: 5%	RP5: 7%	RP6: 6%	RP7: 5%	RP8: 6%	RP9: 8%
2016-17	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 5%	RP6: 8%	RP7: 5%	RP8: 4%	RP9: 7%
2017-18	RP1: 3%	RP2: 5%	RP3: 5%	RP4: 5%	RP5: 8%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 7%
2018-19	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 5%	RP5: 5%	RP6: 8%	RP7: 6%	RP8: 5%	RP9: 6%
2019-20	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 5.7%	RP5: 5.6%	RP6: 7.9%	RP7: 5.7%	Covid-19	Covid-19
2020-21	RP1: 2%								

Robertsville



ORHS

2015-16	RP1: 5%	RP2: 7%	RP3: 7%	RP4: 8%	RP5: 9%	RP6: 8%	RP7: 8%	RP8: 9%	RP9: 8%
2016-17	RP1: 5%	RP2: 6%	RP3: 6%	RP4: 7%	RP5: 8%	RP6: 9%	RP7: 7%	RP8: 7%	RP9: 9%
2017-18	RP1: 5%	RP2: 5%	RP3: 6%	RP4: 7%	RP5: 7%	RP6: 11%	RP7: 6%	RP8: 6%	RP9: 5%
2018-19	RP1: 4%	RP2: 4%	RP3: 5%	RP4: 6%	RP5: 6%	RP6: 7%	RP7: 6%	RP8: 6%	RP9: 5%
2019-20	RP1: 4%	RP2: 5%	RP3: 6%	RP4: 6.2%	RP5: 6.4%	RP6: 7.6%	RP7: 6.4%	Covid-19	Covid-19
2020-21	RP1: 3.6%								



Goal
6

Oak Ridge Schools

1st Attendance Period

September 3, 2020

These numbers reflect the **2020-2021** Skyward Student Management System (Entity) active student enrollment count as of **September 3, 2020**.

The total includes **25** private school and home schooled students receiving Special Ed services.



Oak Ridge Schools

Enrollment Entity Counts 1st RP 2020-21

September 3, 2020

School	P3	P4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total PK-12 2020-21	Previous 7th RP 2019-20	Diff
Preschool	62	93														155	231	-76
Glenwood			63	73	73	68	75									352	404	-52
Linden			79	102	95	81	73									430	457	-27
Willow Brook			72	78	68	70	74									362	363	-1
Woodland			81	76	83	82	89									411	424	-13
JMS								181	190	185	172					728	713	15
RMS								174	159	182	190					705	734	-29
ORHS												396	393	372	388	1549	1494	55
Enrollment 2020-21	62	93	295	329	319	301	311	355	349	367	362	396	393	372	388	4692	4820	-128
Prev. 7th RP 2019-20	87	144	334	330	309	318	357	338	361	370	378	393	377	381	343	4820		
Difference	-25	-51	-39	-1	10	-17	-46	17	-12	-3	-16	3	16	-9	45	-128		

This report compares the 2020-21 1st RP period enrollment with the 2019-20 7th RP period.

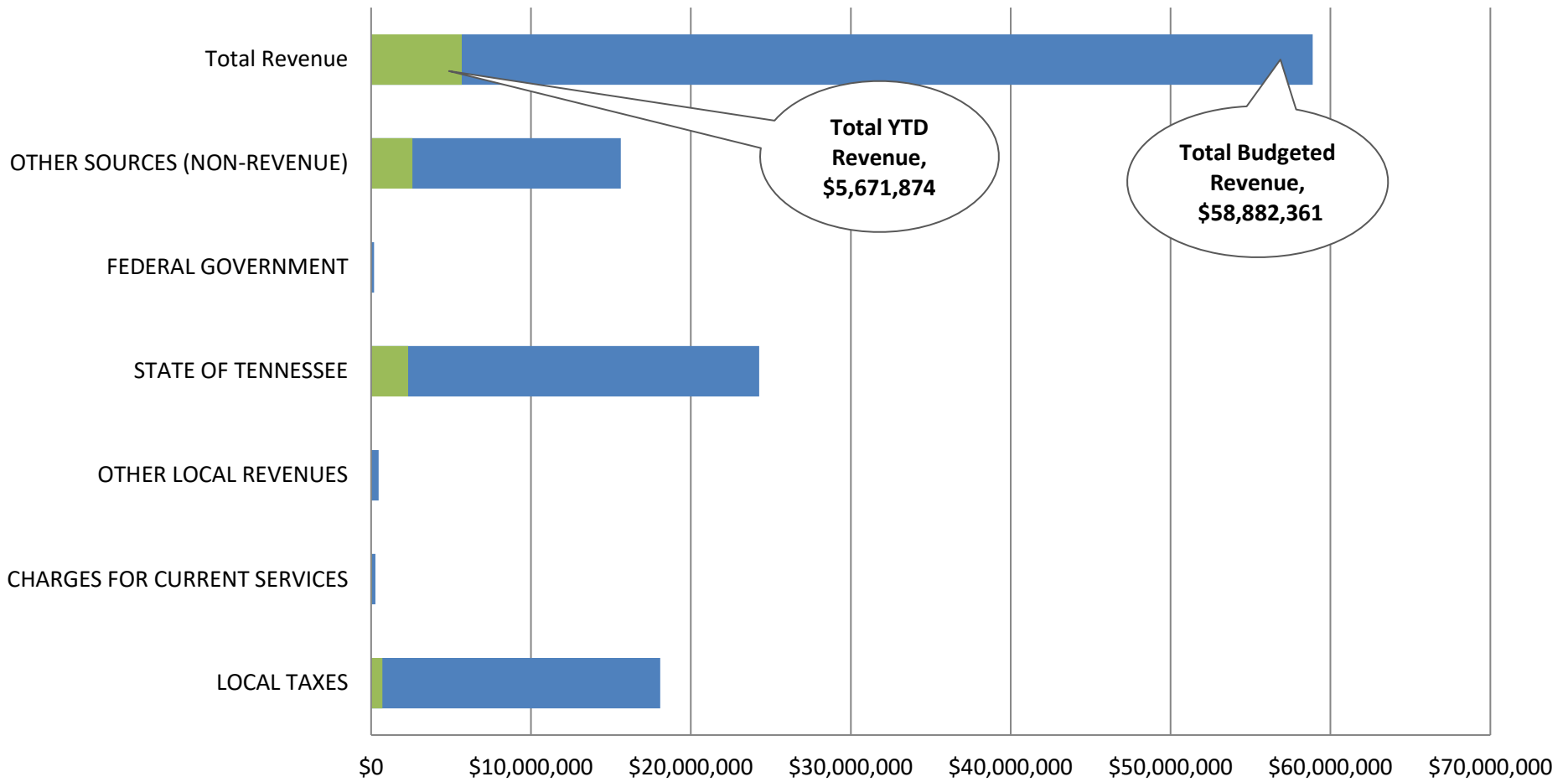
Acct	Acct	2020-21 FYTD Budget	August 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
40110	Current Property Tax	11,711,350.00	29,811.87	29,811.87	0.25%	11,681,538.13		11,681,538.13
40210	Local Option Sales Tax	6,366,339.00	614,576.84	675,924.67	10.62%	5,690,414.33		5,690,414.33
40275	Mixed Drink Tax	125.00	43.56	43.56	34.85%	81.44		81.44
40280	Mineral Severance Tax	125.00	5.30	5.30	4.24%	119.70		119.70
43511	Tuition - Regular Day Students	245,000.00	37,762.13	57,918.41	23.64%	187,081.59		187,081.59
43513	Tuition - Summer School	12,000.00		150.00	1.25%	11,850.00		11,850.00
43533	Transportation Fees	5,000.00				5,000.00		5,000.00
44110	Interest Earned	140,000.00	2,033.19	4,873.63	3.48%	135,126.37		135,126.37
44120	Lease/Rentals	18,000.00				18,000.00		18,000.00
44170	Miscellaneous Refunds	2,500.00		334.78	13.39%	2,165.22		2,165.22
44530	Sale of Equipment	35,000.00		108.00	0.31%	34,892.00		34,892.00
44570	Contributions & Gifts	200,000.00	125.00	689.00	0.34%	199,311.00		199,311.00
44990	Other Local Revenues	75,000.00	542.40	772.00	1.03%	74,228.00		74,228.00
46511	Basic Education Program	23,331,000.00	2,310,500.00	2,310,500.00	9.90%	21,020,500.00		21,020,500.00
46515	Early Childhood Education	460,110.64				460,110.64		460,110.64
46590	Other State Education Funds	75,000.00				75,000.00		75,000.00
46610	Career Ladder Program	133,500.00				133,500.00		133,500.00
46980	Other State Grants	226,887.71				226,887.71		226,887.71
46990	Other State Revenues	45,189.00	2,220.79	8,415.88	18.62%	36,773.12		36,773.12
47143	Special Education Grants	50,000.00				50,000.00		50,000.00
47630	Public Law 874 - Maint/Operat.	55,000.00				55,000.00		55,000.00
47640	ROTC REIMBURSEMENT	73,772.00				73,772.00		73,772.00
49700	Insurance Recovery	2,500.00				2,500.00		2,500.00
49800	Transfers In	125,000.00				125,000.00		125,000.00
49810	City General Fund Transfer	15,493,963.00	1,291,163.58	2,582,327.16	16.67%	12,911,635.84		12,911,635.84
-----	Revenue	58,882,361.35	4,288,784.66	5,671,874.26	9.63%	53,210,487.09		53,210,487.09
		=====	=====	=====	=====	=====		=====
71100	Regular Instruction Prgm	27,438,407.92	2,233,062.55	2,606,325.02	9.50%	24,832,082.90	230,961.66	24,601,121.24
71150	Alternative Instruction Prgm	825,308.00	63,424.55	68,984.14	8.36%	756,323.86	555.45	755,768.41
71200	Special Education Prgm	4,537,504.00	323,380.72	333,885.97	7.36%	4,203,618.03	1,561.34	4,202,056.69
71300	Career/Technical Education Prg	1,514,538.36	102,132.77	109,258.39	7.21%	1,405,279.97	5,428.63	1,399,851.34
71900	Contingency	2,030,006.18				2,030,006.18		2,030,006.18
72120	Health Services	613,722.00	69,494.24	82,418.42	13.43%	531,303.58	2,319.75	528,983.83
72130	Other Student Support	1,735,337.00	131,246.03	262,166.38	15.11%	1,473,170.62	26,174.97	1,446,995.65
72210	Regular Inst. Support	2,817,241.00	179,488.58	300,922.67	10.68%	2,516,318.33	59,750.94	2,456,567.39
72220	Special Education Support	846,190.00	62,138.38	99,429.15	11.75%	746,760.85	68,460.50	678,300.35
72230	Career & Technical Prg Support	114,806.00	9,654.46	17,808.94	15.51%	96,997.06	26.40	96,970.66
72250	Technology Services	2,550,201.31	213,384.01	439,333.77	17.23%	2,110,867.54	92,039.47	2,018,828.07

Acct	Acct	2020-21 FYTD Budget	August 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Budget Remaining
72290	Communications	120,306.00	8,470.84	16,166.73	13.44%	104,139.27		104,139.27
72310	Board of Education	1,114,259.00	44,478.19	415,079.19	37.25%	699,179.81	7,735.80	691,444.01
72320	Director of Schools	357,817.00	20,420.21	47,880.40	13.38%	309,936.60	1,348.27	308,588.33
72410	Office of the Principal	3,705,606.04	291,089.29	561,155.14	15.14%	3,144,450.90	10,635.33	3,133,815.57
72510	Fiscal Services	869,108.00	60,711.51	155,141.52	17.85%	713,966.48	190.50	713,775.98
72520	Human Resources/ Personnel	433,440.00	26,800.11	96,333.09	22.23%	337,106.91	6,295.15	330,811.76
72610	Operation of Plant	4,479,209.91	342,358.62	699,391.97	15.61%	3,779,817.94	75,344.54	3,704,473.40
72620	Maintenance of Plant	1,711,983.99	122,596.43	281,668.08	16.45%	1,430,315.91	110,506.31	1,319,809.60
72710	Transportation	1,607,142.00	25,705.56	72,545.56	4.51%	1,534,596.44		1,534,596.44
73400	Early Childhood Education	460,110.64	35,605.37	36,043.13	7.83%	424,067.51		424,067.51
73401	Pre-K General Fund	706,820.00	42,063.43	65,894.57	9.32%	640,925.43		640,925.43
76100	Regular Capital Outlay	482,205.00				482,205.00	5,440.00	476,765.00
99100	Transfers Out	83,179.00				83,179.00		83,179.00
-----	Expense	61,154,448.35	4,407,705.85	6,767,832.23	11.07%	54,386,616.12	704,775.01	53,681,841.11
-----	General Purpose School Fund	-2,272,087.00	-118,921.19	-1,095,957.97	10.36%	-1,176,129.03	-704,775.01	-471,354.02
Grand Revenue Totals		58,882,361.35	4,288,784.66	5,671,874.26	9.63%	53,210,487.09		53,210,487.09
Grand Expense Totals		61,154,448.35	4,407,705.85	6,767,832.23	11.07%	54,386,616.12	704,775.01	53,681,841.11
Grand Totals		2,272,087.00	118,921.19	1,095,957.97	48.24%	1,176,129.03	704,775.01	471,354.02
		Loss	Loss	Loss		Loss	Loss	Loss

Number of Accounts: 1111

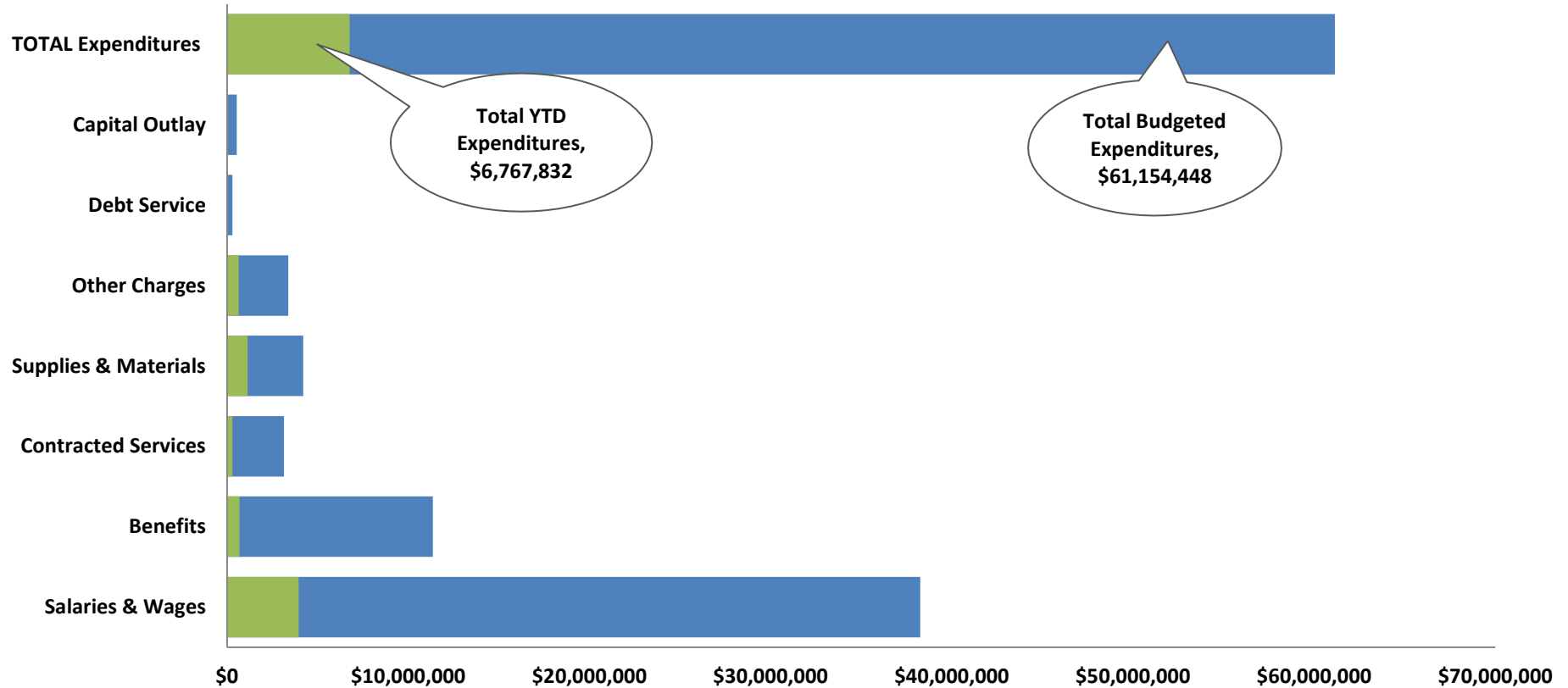
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General Fund Revenue Budget to Actual Summary - August, 2020



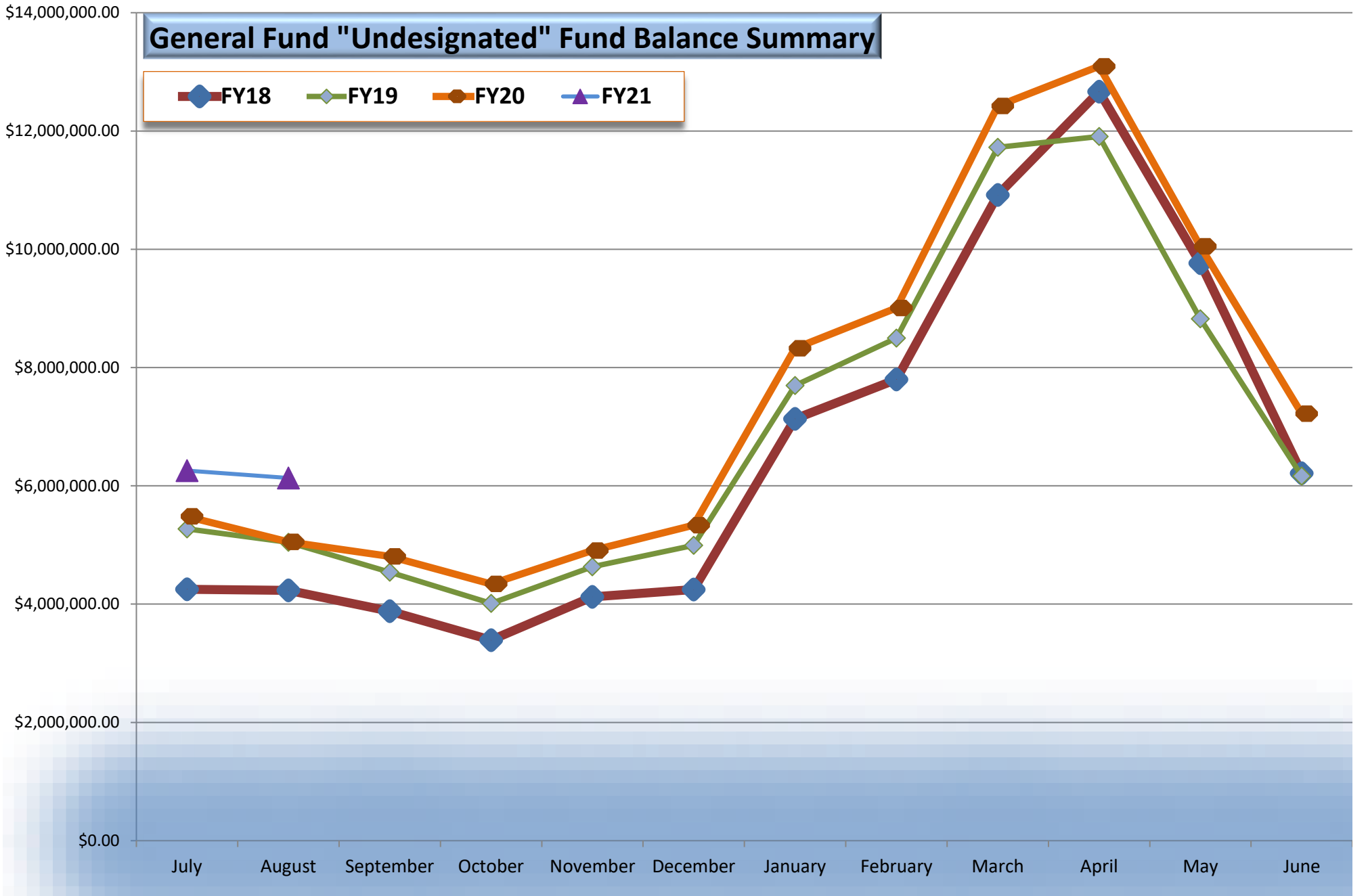
	LOCAL TAXES	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	STATE OF TENNESSEE	FEDERAL GOVERNMENT	OTHER SOURCES (NON-REVENUE)	Total Revenue
■ Percent of Budget	3.90%	22.16%	1.44%	9.55%	0	16.53%	9.63%
■ Year-To-Date	705,785.40	58,068.41	6,777.41	2,318,915.88	0	2,582,327.16	\$5,671,874
■ FYTD Budget	18,077,939.00	262,000.00	470,500.00	24,271,687.35	178,772.00	15,621,463.00	\$58,882,361

General Fund Expenditure Budget to Actual Summary by Object August, 2020



	Salaries & Wages	Benefits	Contracted Services	Supplies & Materials	Other Charges	Debt Service	Capital Outlay	TOTAL Expenditures
FYTD %	10.33%	6.04%	9.47%	26.96%	19.13%	0	10.19%	11.07%
FYTD Activity	3,950,883.15	686,051.38	297,420.88	1,134,590.26	643,976.86	0	54,909.70	\$6,767,832
FYTD Revised Bdg	38,257,829.74	11,354,466.79	3,139,446.00	4,209,232.64	3,374,337.46	287,205.00	531,930.72	\$61,154,448

General Fund "Undesignated" Fund Balance Summary



Acct	Acct	2020-21 FYTD Budget	August 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	Encumbered Amount	Unencumbered Balance Remaining
143	Central Cafeteria							
R	Revenue							
43521	Lunch Payments - Children	237,298.00	8,827.00	10,082.10	4.25%	227,215.90		227,215.90
43522	Lunch Payments - Adults	4,000.00	31.60	31.60	0.79%	3,968.40		3,968.40
43523	Income From Breakfast	28,866.00	1,515.30	1,632.30	5.65%	27,233.70		27,233.70
43525	A la Carte Sales	332,340.00	1,201.60	-538.25	-0.16%	332,878.25		332,878.25
43990	Other Charges for Food Service	10,000.00	867.77	867.77	8.68%	9,132.23		9,132.23
44110	Interest Earned	3,800.00	109.46	221.97	5.84%	3,578.03		3,578.03
46520	School Food Service	17,069.00				17,069.00		17,069.00
47111	USDA School Lunch Program	1,030,734.00				1,030,734.00		1,030,734.00
47112	USDA Commodities	138,470.00				138,470.00		138,470.00
47113	Breakfast	360,119.00				360,119.00		360,119.00
47114	USDA - Other	166,195.00	9,880.40	9,880.40	5.95%	156,314.60		156,314.60
-----	Revenue	2,328,891.00	22,433.13	22,177.89	0.95%	2,306,713.11		2,306,713.11
E	Expense							
73100	Food Service	2,508,891.00	7,354.28	7,425.49	0.30%	2,501,465.51		2,501,465.51
-----	Expense	2,508,891.00	7,354.28	7,425.49	0.30%	2,501,465.51		2,501,465.51
-----	Central Cafeteria	-180,000.00	15,078.85	14,752.40	0.61%	-194,752.40		-194,752.40
		=====	=====	=====	=====	=====		=====
145	Other Education Funds							
R	Revenue							
44990	Other Local Revenues	32,929.00	11,825.00	12,475.00	37.88%	20,454.00		20,454.00
46590	Other State Education Funds	120,611.65	3,054.26	3,054.26	2.53%	117,557.39		117,557.39
49800	Transfers In	83,179.00				83,179.00		83,179.00
-----	Revenue	236,719.65	14,879.26	15,529.26	6.56%	221,190.39		221,190.39

Acct	Acct	2020-21 FYTD Budget	August 2020-21 Monthly Activity	2020-21 Year-To-Date	2020-21 Percent of Budget	2020-21 Variance from Bud	2020-21 Encumbered Amount	Unencumbered Balance Remaining
145	Other Education Funds							
E	Expense							
72130	Other Student Support	112,790.65	7,272.49	10,847.56	9.62%	101,943.09	1,775.00	100,168.09
72210	Regular Inst. Support	249.00				249.00		249.00
72620	Maintenance of Plant	90,751.00				90,751.00		90,751.00
73300	Community Services	32,929.00	1,638.88	2,367.94	7.19%	30,561.06		30,561.06
-----	Expense	236,719.65	8,911.37	13,215.50	5.58%	223,504.15	1,775.00	221,729.15
-----	Other Education Funds		5,967.89	2,313.76	6.07%	-2,313.76	-1,775.00	-538.76
			=====	=====	=====	=====	=====	=====
146	Extended School Program							
R	Revenue							
43581	Community Services Fees Child	456,651.00	38,711.00	38,711.00	8.48%	417,940.00		417,940.00
-----	Revenue	456,651.00	38,711.00	38,711.00	8.48%	417,940.00		417,940.00
E	Expense							
73300	Community Services	446,651.00	19,541.35	36,624.12	8.20%	410,026.88	640.00	409,386.88
99100	Transfers Out	10,000.00				10,000.00		10,000.00
-----	Expense	456,651.00	19,541.35	36,624.12	8.02%	420,026.88	640.00	419,386.88
-----	Extended School Program		19,169.65	2,086.88	8.25%	-2,086.88	-640.00	-1,446.88
			=====	=====	=====	=====	=====	=====
Grand Revenue Totals		7,820,395.65	489,685.59	490,080.35	6.27%	7,330,315.30		7,330,315.30
Grand Expense Totals		8,000,395.65	620,813.47	737,295.69	9.22%	7,263,099.96	367,618.90	6,895,481.06
Grand Totals		180,000.00	131,127.88	247,215.34	137.34%	67,215.34	367,618.90	434,834.24
		Loss	Loss	Loss		Profit	Loss	Profit

Combined Fund Balance and YTD Operating Statement Summary

August, 2020

Description	General Fund 141	Federal Fund 142	Food Service Fund 143	Special Fund 145	ECC Fund 146
Beginning Fund Balance July 1, 2020	10,022,093.25	0.00	953,368.79	7,783.83	75,957.36
Plus YTD Revenue per books 8/31/20	5,671,874.26	413,662.20	22,177.89	15,529.26	38,711.00
Less YTD Expenditures per books 8/31/20	(6,767,832.23)	(680,030.58)	(7,425.49)	(13,215.50)	(36,624.12)
Revenues Over (Under) Expenditures as of 8/31/20	(1,095,957.97)	(266,368.38)	14,752.40	2,313.76	2,086.88
Ending Fund Balance per books as of 8/31/20	8,926,135.28	(266,368.38)	\$968,121.19	10,097.59	78,044.24

Fund Balance Restricted/Committed/Assigned Status

Encumbrances and Deferred Revenue		\$ 1,294.71	\$ 37,638.79		\$ 4,218.00
Inventory					
Restricted for Career Ladder Program	-5,078.96				
Restricted for Operation of Non-Instructional Services			750,482.40		73,826.24
Committed for Other Purposes (Vehicles- ERR Fund)	483,570.52				
Assigned for Instruction- Coordinated School Health	5,601.58				
Assigned for other local grants					
Assigned for Instruction - Education Foundation Grant	24,566.67				
Assigned for Instruction (APSI-ORHS)	12,279.95				
Assigned for Support Services FRC Local Funds (56)				10,097.59	
Nonspendable-Prepaid Expenditures					
Assigned to Balance FY21 Budget	2,272,087.00		180,000.00		
Unassigned Fund Balance 8/31/20	\$ 6,133,108.52	-267,663.09			
Total Fund Balance 8/31/20	8,926,135.28	\$ (266,368.38)	\$ 968,121.19	\$10,097.59	\$ 78,044.24