

Special Called Board of Education Meeting

March 11, 2020 9:00 AM

Robert J. Smallridge School Administration Building

I. Call to Order

II. Items for Action

A. Board Policy 4.302 Field Trip/Excursions/Competitions -
Second Reading

B. Out-of-State Field Trips

C. Elementary Safety Patrol Trip to Washington, D.C.

D. ORHS Winter Guard & Percussion Competition to Suwanee,
GA

E. ORHS Orchestra & Band Competition to New York City

F. Visiting German Students through the GAP Program

III. Items for Information

A. Other Student Trips to Consider

IV. Adjournment

Oak Ridge Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips / Excursions / Competitions	Descriptor Code: 4.302	Issued Date:
		Rescinds: II-13	Issued: 11/24/14

~~All school sponsored trips made by groups of pupils shall be made only with prior approval of the school principal. Any overnight field trips or school sponsored trips during vacation periods must have prior approval of the Assistant Superintendent of Schools.~~

~~Written permission shall be secured from parents before a pupil may participate in a school sponsored trip. Permission slips sent to parents shall include a brief description of the trip(s).~~

General

The Board encourages field trips, excursions, and competitions when the experiences are an integral part of the school curriculum and contribute to the Board's desired educational goals.

The Superintendent/designee shall develop procedures for submitting, reviewing, and approving requests for field trips, excursions, and competitions. Any request that requires students to travel out of state or stay overnight requires prior Board approval.

INDEPENDENTLY PLANNED TRIPS

Trips privately planned by school district employees, acting outside the scope of their employment, are not authorized by the school district.

These trips are not approved by the Board and are not considered a part of the curriculum. Total responsibility for privately planned trips rests with the chaperone(s) as well as with the parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

1. Board funds or resources shall not be used;

2. School district materials shall not be used;

3. The Board shall not assume any liability;

4. Employees are not authorized to act on behalf of the school district;

5. Recruitment efforts made by an employee shall not occur during the instructional school day; and

6. Absences caused by participation in privately planned trips shall be considered unexcused.

Cross References

Advertising and Distribution of Materials in the Schools 1.806

Special Use of School Vehicles 3.402

Extracurricular Activities 4.300

Attendance 6.200

Cross References

Attendance 6.200

Out of State Field Trips Scheduled during Spring Break 2020

Elementary Safety Patrol – Washington D.C.

Student Participants – 115

Travel Dates – March 16-19

Cost per Student - \$675.00

Total Cost - \$77,625.00

- 1. Can the trip be rescheduled?** It is possible, but would be difficult due to whether or not the hotel(s) could accommodate us. The price would most likely be higher and causing parents to have to pay an additional amount. The travel agent was doubtful that she could pull it off due to the popularity of the DC area the closer to summer we get. The other issue is that if we do it during the summer, families may already have other plans. I personally think that the situation will continue to worsen and this may be our window of opportunity to travel.
- 2. How much money would a family potentially loose if the trip is cancelled?** Under these circumstances, since we are canceling the trip with no travel bands in place, the individual trip protection plans would not cover the trip. This insurance is only available for individual illness or death in the family.
- 3. Is there a potential for additional costs if the trip is rescheduled?** Yes. I am still not clear if Gerber will even allow us to move the trip. They are adhering to the CDC recommendations for domestic travel.

ORHS Winter Guard & Percussion – Winter Guard Competition - Suwanee, GA

Student Participants – 33

Travel Dates – March 13-15

Cost per Student - \$350.00

Total Cost – \$11,500.00

- 1. Can the trip be rescheduled?** No
- 2. How much money would a family potentially loose if the trip is cancelled?** Trip was funded from fees for Winter Guard. The money would stay with the program and not go back to parents, as it was a fee for participating in Winter Guard.

ORHS Orchestra & Band - National Music Competition – New York, NY

Student Participants – 170

Travel Dates – March 25-29

Cost per Student - \$710.00

Total Cost – \$120,700.00

- 1. Can the trip be rescheduled?** No
- 2. How much money would a family potentially loose if the trip is cancelled?** We are past the cancellation date – if we cancel the families would lose the \$710 they paid to be part of the trip.



MEMORANDUM
OAK RIDGE SCHOOLS

Bruce Lay
Office of the Executive Director of School Leadership
Memorandum No. 007

TO: Board of Education

DATE: 03/11/20

SUBJECT: 2020 GAP Program

Beginning March 30, approximately 30 exchange students from Germany will be spending a month in Oak Ridge with host families and attending Oak Ridge High School each day during this time. The students hosting the exchange students will then travel to Germany for a month in June 2020. The GAP Program is an independently planned program and does not meet the criteria of a school-sponsored trip.

Other Student Trips to Consider

ORHS Robotics -

April 14 – World Championship, Houston, TX

ORHS AP Graders –

May - Graders will travel to multiple states to grade AP tests.

JMS Chorus -

May 8-9 – 7th & 8th graders travel to Cincinnati, OH to perform.

JMS/RMS Band & Orchestra –

May 15-16 – 7th & 8th grade students travel to Mason, OH to participate in a music festival.

RMS 8th Grade Social Studies –

May 30-June 1 – Students travel to Jamestown, Williamsburg, Yorktown and Monticello.