

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Central Office - 6:00 PM
June 25, 2024

1. **INVOCATION:**
2. **CALL TO ORDER:**
3. **APPROVE AGENDA:**
 - 3.1. Approval of June 25th Agenda:
4. **APPROVE MINUTES:**
 - 4.1. Approval of May 7th Minutes:
5. **RECOGNITION:**
 - 5.1. Milan Special School District Board Members - Sid Crocker and Will Ownby:
6. **CONSENT AGENDA:**
 - 6.1. Approval of Central Office Financial Report:
 - 6.1.1. April 2024:
 - 6.1.2. May 2024:
 - 6.2. Approval of Three Schools Financial Report:
 - 6.2.1. April 2024:
 - 6.2.2. May 2024:
 - 6.3. Approval of Innovative School Models (ISM) Budget Amendments:
 - 6.4. Approval of Bus Garage Budget Amendments:
 - 6.5. Approval of General Purpose Budget Amendments:
 - 6.6. Approval of Pre-k Budget Amendments:
 - 6.7. Approval of 21st Century Budget Amendments:

- 6.8. Approval of Consolidated Admin Budget Amendment #2:
- 6.9. Approval of School Nutrition Budget Amendment #2:
- 6.10. Approval of IDEA 901 Budget Amendment #3:
- 6.11. Approval of Title I Budget Amendment #2:
- 6.12. Approval of Bus Garage Surplus:
- 6.13. Approval of PHS Health Science Surplus:
- 6.14. Approval of PHS Surplus:
- 6.15. Approval of Technology Surplus:
- 6.16. Approval of TRMS Surplus :
- 7. **PUBLIC COMMENT (must sign up prior to beginning of the meeting):**
- 8. **REGULAR AGENDA:**
 - 8.1. Approval of General Purpose New Budget Items:
 - 8.2. Approval of FY25 Consolidated Application Approval for IDEA/ESEA for School Year 2024-2025:
 - 8.3. Approval of ESSER 3.0 Additional Allocation:
 - 8.4. Approval of CTE Amendment #2 Reduction in Funding:
 - 8.5. Approval of School Year 2024-25 Agreement to Administer the School Nutrition Program(s):
 - 8.6. Approval of First Reading of Section 1 Policies:
 - 8.6.1. Policy 1.501 Visitors to the Schools:
 - 8.7. Approval of First Reading of Section 2 Policies:
 - 8.7.1. Policy 2.403 Surplus Property Sales:
 - 8.7.2. Policy 2.806 Bids and Quotations:
 - 8.8. Approval of First Reading of Section 3 Policies:

8.8.1. Policy 3.202 Emergency Preparedness Plan:

8.8.2. Policy 3.205 Security:

8.8.3. Policy 3.400 Student Transportation Management:

8.9. Approval of First Reading of Section 4 Policies:

8.9.1. Policy 4.201 Class Size Ratios:

8.9.2. Policy 4.213 Family Life Education - New:

8.9.3. Policy 4.214 Use of Artificial Intelligence Programs - New:

8.9.4. Policy 4.301 Interscholastic Athletics:

8.9.5. Policy 4.403 Library Materials:

8.9.6. Policy 4.600 Grading System:

8.9.7. Policy 4.603 Promotion and Retention:

8.10. Approval of First Reading of Section 5 Policies:

8.10.1. Policy 5.307 Physical Assault Leave:

8.10.2. Policy 5.701 Substitute Teachers:

8.10.3. Policy 5.802 Qualifications and Duties of the Director of Schools:

8.11. Approval of First Reading of Section 6 Policies:

8.11.1. Policy 6.203 School Admissions:

8.11.2. Policy 6.318 Admission of Suspended or Expelled Students:

8.11.3. Policy 6.300 Code of Conduct:

8.11.4. Policy 6.309 Zero Tolerance Offenses:

8.11.5. Policy 6.316 Suspension:

8.11.6. Policy 6.409 Reporting Child Abuse:

8.11.7. Policy 6.4052 Opioid Antagonist:

9. **DIRECTORS REPORT:**

9.1. TRMS Resignations - Bryce Agee, Digital Media Arts Teacher; Tori Coleman, 6th Grade Social Studies Teacher; Amber Kennemore, 7th Grade Science; Bradley Roberts, Coding/STEM Teacher; Missy Wood, Librarian:

9.2. PHS New Hires - Rachel Abbott, Biology Teacher and Zach Epperson, Transitional Case Manager:

9.3. TRMS New Hires - Hannah Butler, Digital Media Arts Teacher; Aleshia Cox-Dermane, 8th Grade Science Teacher; David Draper, Teacher Assistant; Holly Furnish, STEM/Coding Teacher; Katricia Lenon, Teacher Assistant; Clintonisha Moore, Teacher Assistant; Lacy Moore, 7th Grade Science Teacher; Melanie Scates, Special Education Teacher; and Chase Sowell, 6th Grade Social Studies Teacher:

9.4. PHS Transfers - Jennifer Coffman, TES Cafeteria to PHS Cafeteria; Jackie Cook, PHS Cafeteria to PHS Teacher Assistant; and Eric Smith, PHS Teacher Assistant to Career Coach:

9.5. 2024 TSBA Leadership Conference and Annual Convention - November 7th to 10th:

10. **ADJOURNMENT:**

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Board of Education Regular Meeting
Central Office - 6:00 PM
June 25, 2024

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2. CALL TO ORDER

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- 3.1. Approval of June 25th Agenda

4. APPROVE MINUTES

- 4.1. Approval of May 7th Minutes

5. RECOGNITION

- 5.1. Milan Special School District Board Members - Sid Crocker and Will Ownby

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7. PUBLIC COMMENT (must sign up prior to beginning of the meeting)

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9. DIRECTORS REPORT

- 9.1. TRMS Resignations - Bryce Agee, Digital Media Arts Teacher; Tori Coleman, 6th Grade Social Studies Teacher; Amber Kennemore, 7th Grade Science; Bradley Roberts, Coding/STEM Teacher; Missy Wood, Librarian:
- 9.2. PHS New Hires - Rachel Abbott, Biology Teacher and Zach Epperson, Transitional Case Manager

- 9.3. TRMS New Hires - Hannah Butler, Digital Media Arts Teacher; Aleshia Cox-Dermane, 8th Grade Science Teacher; David Draper, Teacher Assistant; Holly Furnish, STEM/Coding Teacher; Katricia Lenon, Teacher Assistant; Clintonisha Moore, Teacher Assistant; Lacy Moore, 7th Grade Science Teacher; Melanie Scates, Special Education Teacher; and Chase Sowell, 6th Grade Social Studies Teacher
- 9.4. PHS Transfers - Jennifer Coffman, TES Cafeteria to PHS Cafeteria; Jackie Cook, PHS Cafeteria to PHS Teacher Assistant; and Eric Smith, PHS Teacher Assistant to Career Coach
- 9.5. 2024 TSBA Leadership Conference and Annual Convention - November 7th to 10th

10. ADJOURNMENT

TRENTON SPECIAL SCHOOL DISTRICT
Board of Trustees' Regular Meeting
Central Office - 6 p.m.
May 7, 2024

ROLL CALL: The Trenton Special School District Board of Trustees met in regular meeting on Tuesday, May 7, 2024, at 6 p.m. In attendance were the following:

Justin Weaver, Chairman
Lisa Andrews-Young
Clint Hickerson

Tim Haney, Director of Schools
Katie Dinwiddie
Shannon Parra

Absent - Dee Ann McEwen

CALL TO ORDER: Chairman Justin Weaver called the meeting to order.

APPROVAL OF AGENDA: Chairman Weaver presented the agenda for the May 7, 2024, Regular Meeting for approval. Katie Dinwiddie made a motion to approve the agenda with a second by Lisa Andrews-Young. The motion carried unanimously.

APPROVAL OF MINUTES: Chairman Weaver presented the minutes of the April 9, 2024, Regular Meeting for approval. With no additions or corrections, Katie Dinwiddie made a motion to approve with a second by Lisa Andrews-Young. The motion carried unanimously.

RECOGNITION: Michele Elliott recognized the TES Teacher of the Year, Tera Lee and presented her with a certificate and yard sign.

Paul Pillow recognized TRMS Teacher of the Year, Jennifer Walls and presented her with a certificate and yard sign.

Sonya Hayman recognized PHS Teacher of the year, Anna Shelton and presented her with a certificate and yard sign.

REPORTS: Justin Weaver went over Director of Schools, Tim Haney's performance evaluation. With an overall score of 4.74 out of 5. Tim scored Above Expectations in every area with a 4.8 in Board Relationship, 4.6 in Community Relationship, 4.78 in Staff and Personnel Relationships, 4.73 in Educational Leadership, 4.8 in Facilities and Finance, 4.65 in Vision and Strategic Planning Skills, and 4.8 in Student Achievement.

CONSENT AGENDA: The following items appeared on the "Consent Agenda":

1. Approval of Central Office Financial Reports
2. Approval of Three Schools Financial Reports
3. Approval of IDEA Partnership for Systemic Change Budget Amendment
4. Approval of TES Surplus
5. Approval of Technology Surplus
6. Approval of General Purpose Budget Amendment

Katie Dinwiddie made the motion to approve with a second by Lisa Andrews-Young. The motion carried unanimously.

PUBLIC COMMENT: There was no public comment.

REGULAR AGENDA: The following items appeared on the “Regular Agenda”:

APPROVAL OF GENERAL PURPOSE NEW BUDGET ITEMS: Tammy Smith requested that new funds be added to the General Purpose budget for this year’s Summer Learning Camps and Transportation. She requested the following:

\$127,747.12 be added for Teachers, Educational Assistants, and Fringe Benefits for TES and TRMS Summer Learning Camps. Lisa Andrews-Young made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

\$23,169.82 be added for Bus Drivers, Bus Monitors, Transportation Supervisor, Fringe Benefits, Fuel, and Bus Maintenance Supplies needed to provide transportation to the Summer Learning Camps. Katie Dinwiddie made a motion to approve with a second by Lisa Andrews-Young. The motion carried unanimously.

APPROVAL OF PHS FFA TO ATTEND FFA CAMP JULY 15TH TO 18TH IN DOYLE, TN - 2 CHAPERONES AND 20 STUDENTS: Sonya Hayman requested approval for the PHS FFA to attend FFA Camp on July 15th to 18th in Doyle, TN. There will be 20 students and two (2) chaperones attending. Clint Hickerson made a motion to approve with a second by Lisa Andrews-Young. The motion carried unanimously.

APPROVAL FOR PHS VOLLEYBALL TEAM TO ATTEND RIB CITY TOURNAMENT AT CAPE GIRARDEAU, MO ON JULY 22ND TO 23RD - 2 CHAPERONES AND 18 STUDENTS: Sonya Hayman requested approval for the PHS Volleyball Team to attend the Rib City Tournament at Cape Girardeau, MO on July 22nd to 23rd. There will be 18 students and two (2) chaperones attending. Lisa Andrews-Young made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF PROPOSED 2024-2025 REGULAR SCHOOL BOARD MEETINGS: Shannon Parra requested approval of the proposed 2024-2025 Regular School Board Meeting Schedule. Katie Dinwiddie made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

DIRECTORS REPORT: The following items were shared by Director Haney:

TES Resignations - Amber Malin, Teacher Assistant; JoAnna McNabb, First Grade Teacher; and Sheronda Rivers, Fourth Grade Teacher
TRMS Retirement - Donna Butler, Special Education Teacher and Nancy Rogers, Teacher Assistant
CO New Hires for 2024-2025 - Molly Bailey, Social Worker/FRC Director and Candra Kizer, Mental Health Counselor
TES Teacher New Hires for 2024-2025 - Kiley Carmack, Lexie Johnson, Hannah Lundy, Bailey McAlister, Addison White, and Tinley Winn
TSBA Leadership Conference and Annual Convention - Thurs, Nov 7th to Sun, Nov 10th
Jackson State Community College Update – 11 of the 17 JSCC Associate of Science students earned a 4.0 this semester. PHS and JSCC have signed 26 upcoming Juniors for next year’s cohort.

School Activities

May 9th - TRMS Band Perform in Strawberry Festival Junior Parade
May 10th
 PHS Band Perform in Strawberry Festival Parade
 PHS Band Banquet
May 13th - 8th Graders Take ACT
May 14th
 Senior Awards Day at Peabody - 8:30 am
 8th Grade Top 20 Honors Banquet

May 15th - Senior Cap and Gown Walk at TES and TRMS - 8:30 am

May 16th - Awards Day at Peabody (Grades 9-11) - 8:30 am

May 17th - Graduation at Peabody - 7 pm

May 21st - Pre-k Graduation at 9 am in PHS Gym

May 22nd - 8th Grade Graduation - 9 a.m. TRMS Gym

May 23rd

 Last Day for Students

 Retirement Luncheon 12 noon - Peabody Commons

May 28th - Summer School Begins

ADJOURNMENT: With no further business, Clint Hickerson made the motion to adjourn. Katie Dinwiddie seconded the motion. The motion carried unanimously.

Chairman of the Board

Secretary to the Board

| 141 General Purpose School | | Year-To-Date | | | Month-To-Date | | |
|----------------------------|--------------------------------------|----------------------|------------------------|---------------|---------------------|-----------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 40210 | Local Option Sales Tax | 1,200,000.00 | (1,192,378.01) | 99.36% | 100,000.00 | (119,947.88) | 119.95% |
| 40350 | Interstate Telecommunications Tax | 6,000.00 | (6,897.18) | 114.95% | 500.00 | (861.94) | 172.39% |
| 40610 | Current Property Tax | 2,854,359.00 | (2,804,835.66) | 98.26% | 237,863.25 | (85,202.76) | 35.82% |
| 40620 | Prior Year's Property Tax | 100,000.00 | (90,703.38) | 90.70% | 8,333.33 | (12,058.72) | 144.70% |
| 40630 | Interest And Penalty | 12,000.00 | (8,517.65) | 70.98% | 1,000.00 | (2,045.88) | 204.59% |
| 40650 | Payments In Lieu Of Taxes | 2,500.00 | (14,902.65) | 596.11% | 208.33 | (13,124.06) | 6,299.55% |
| 41110 | Marriage Licenses | 300.00 | (285.09) | 95.03% | 25.00 | (31.52) | 126.08% |
| 43531 | Transportation - Other State Systems | 4,000.00 | (776.67) | 19.42% | 333.33 | 0.00 | 0.00% |
| 43570 | Receipts From Individual Schools | 25,000.00 | (25,840.23) | 103.36% | 2,083.33 | (6,022.55) | 289.08% |
| 43990 | Other Charges For Services | 20,000.00 | (28,953.19) | 144.77% | 1,666.67 | (11,130.81) | 667.85% |
| 44110 | Investment Income | 41,000.00 | (217,383.22) | 530.20% | 3,416.67 | (28,734.97) | 841.02% |
| 44120 | Lease/Rentals/PPP | 25,800.00 | (20,700.00) | 80.23% | 2,150.00 | (3,000.00) | 139.53% |
| 44170 | Miscellaneous Refunds | 0.00 | (231.50) | 0.00% | 0.00 | 0.00 | 0.00% |
| 44570 | Contributions & Gifts | 17,840.00 | (17,840.00) | 100.00% | 1,486.67 | 0.00 | 0.00% |
| 44990 | Other Local Revenues | 0.00 | (5,916.25) | 0.00% | 0.00 | (80.00) | 0.00% |
| 46510 | Tennessee Investment in Student | 9,917,055.00 | (9,039,911.06) | 91.16% | 826,421.25 | (991,705.45) | 120.00% |
| 46515 | Early Childhood Education | 412,787.00 | (320,780.96) | 77.71% | 34,398.92 | (33,119.86) | 96.28% |
| 46550 | Driver Education | 0.00 | (4,864.18) | 0.00% | 0.00 | (4,864.18) | 0.00% |
| 46590 | Other State Education Funds | 96,829.00 | (87,146.46) | 90.00% | 8,069.08 | (9,682.94) | 120.00% |
| 46610 | Career Ladder Program | 13,000.00 | (8,981.36) | 69.09% | 1,083.33 | (3,792.47) | 350.07% |
| 46790 | Other Vocational | 1,275,385.00 | (354,891.29) | 27.83% | 106,282.08 | (56,454.50) | 53.12% |
| 46850 | Mixed Drink Tax | 0.00 | (14.60) | 0.00% | 0.00 | (14.60) | 0.00% |
| 46980 | Other State Grants | 99,502.33 | (65,041.76) | 65.37% | 8,291.86 | 0.00 | 0.00% |
| 46990 | Other State Revenues | 0.00 | (9,394.60) | 0.00% | 0.00 | (9,394.60) | 0.00% |
| 47143 | Special Education - Grants To States | 3,510.00 | 0.00 | 0.00% | 292.50 | 0.00 | 0.00% |
| 49700 | Insurance Recovery | 0.00 | (16,053.72) | 0.00% | 0.00 | 0.00 | 0.00% |
| 49800 | Transfers In | 5,000.00 | 0.00 | 0.00% | 416.67 | 0.00 | 0.00% |
| | Total Revenues | 16,131,867.33 | (14,343,240.67) | 88.91% | 1,344,322.28 | (1,391,269.69) | 103.49% |
| Expenditures | | | | | | | |
| 71100 | Regular Instruction Program | (5,744,171.00) | 4,065,385.56 | 70.77% | (478,680.92) | 455,355.46 | 95.13% |
| 71150 | Alternative Instruction Program | (293,914.00) | 215,449.99 | 73.30% | (24,492.83) | 23,578.52 | 96.27% |
| 71200 | Special Education Program | (579,946.00) | 447,281.31 | 77.12% | (48,328.83) | 58,157.82 | 120.34% |
| 71300 | Career and Technical Education | (1,358,932.14) | 647,155.06 | 47.62% | (113,244.35) | 47,279.63 | 41.75% |
| 71400 | Student Body Education Program | (42,284.00) | 32,835.81 | 77.66% | (3,523.67) | 4,732.30 | 134.30% |
| 72110 | Attendance | (145,940.00) | 118,486.01 | 81.19% | (12,161.67) | 13,326.00 | 109.57% |
| 72120 | Health Services | (226,071.00) | 131,869.29 | 58.33% | (18,839.25) | 9,957.63 | 52.86% |
| 72130 | Other Student Support | (659,105.03) | 488,188.52 | 74.07% | (54,925.42) | 27,474.25 | 50.02% |

| 141 General Purpose School | | Year-To-Date | | | Month-To-Date | | |
|----------------------------|-----------------------------------|------------------------|-----------------------|-----------------|-----------------------|---------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| 72210 | Regular Instruction Program | (652,416.00) | 474,491.73 | 72.73% | (54,368.00) | 50,901.23 | 93.62% |
| 72220 | Special Education Program | (54,446.00) | 56,918.11 | 104.54% | (4,537.17) | 5,916.35 | 130.40% |
| 72230 | Career and Technical Education | (113,185.00) | 96,741.83 | 85.47% | (9,432.08) | 8,119.79 | 86.09% |
| 72250 | Instructional Technology | (499,992.00) | 376,197.00 | 75.24% | (41,666.00) | 34,237.51 | 82.17% |
| 72310 | Board Of Education | (227,729.00) | 193,394.98 | 84.92% | (18,977.42) | 7,993.31 | 42.12% |
| 72320 | Director Of Schools | (180,891.00) | 146,605.47 | 81.05% | (15,074.25) | 15,346.88 | 101.81% |
| 72410 | Office Of The Principal | (930,676.00) | 630,726.92 | 67.77% | (77,556.33) | 63,849.06 | 82.33% |
| 72510 | Fiscal Services | (100,170.00) | 77,322.07 | 77.19% | (8,347.50) | 6,730.89 | 80.63% |
| 72520 | Human Services/Personnel | (130,503.00) | 104,827.91 | 80.33% | (10,875.25) | 9,726.20 | 89.43% |
| 72610 | Operation Of Plant | (707,891.00) | 550,566.70 | 77.78% | (58,990.92) | 45,428.18 | 77.01% |
| 72620 | Maintenance Of Plant | (582,799.30) | 512,642.37 | 87.96% | (48,566.61) | 55,575.01 | 114.43% |
| 72710 | Transportation | (487,901.00) | 390,174.65 | 79.97% | (40,658.42) | 38,102.31 | 93.71% |
| 72810 | Central And Other | (37,000.00) | 28,696.95 | 77.56% | (3,083.33) | 76.27 | 2.47% |
| 73100 | Food Service | (5,000.00) | 15.99 | 0.32% | (416.67) | 15.99 | 3.84% |
| 73300 | Community Services | (1,450.00) | 1,200.00 | 82.76% | (120.83) | 0.00 | 0.00% |
| 73400 | Early Childhood Education | (422,496.00) | 322,359.26 | 76.30% | (35,208.00) | 34,146.18 | 96.98% |
| 76100 | Regular Capital Outlay | (1,297,977.86) | 823,824.36 | 63.47% | (108,164.82) | 326,402.77 | 301.76% |
| 82130 | Education | (660,000.00) | 660,000.00 | 100.00% | (55,000.00) | 0.00 | 0.00% |
| 82230 | Education | (575,419.00) | 575,418.76 | 100.00% | (47,951.58) | 0.00 | 0.00% |
| Total Expenditures | | (16,718,305.33) | 12,168,776.61 | 72.79% | (1,393,192.11) | 1,342,429.54 | 96.36% |
| Total | 141 General Purpose School | (586,438.00) | (2,174,464.06) | -370.79% | (48,869.83) | (48,840.15) | -99.94% |

| 142 School Federal Projects | | Year-To-Date | | | Month-To-Date | | |
|-----------------------------|---------------------------------------|-----------------------|-----------------------|----------------|---------------------|---------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 44110 | Investment Income | 0.00 | (200.61) | 0.00% | 0.00 | (18.44) | 0.00% |
| 46980 | Other State Grants | 240,975.00 | (148,459.34) | 61.61% | 20,081.25 | (21,542.31) | 107.28% |
| 47131 | Vocational Educ - Basic Grants To | 47,612.42 | (42,897.43) | 90.10% | 3,967.70 | 0.00 | 0.00% |
| 47141 | Title 1 Grants To Local Educ Agencies | 641,128.44 | (313,703.21) | 48.93% | 53,427.37 | (60,796.30) | 113.79% |
| 47143 | Special Education - Grants To States | 419,824.50 | (240,167.19) | 57.21% | 34,985.38 | (52,461.88) | 149.95% |
| 47145 | Special Education Preschool Grants | 21,294.39 | (7,379.38) | 34.65% | 1,774.53 | 0.00 | 0.00% |
| 47146 | English Language Acquisition Grants | 5,717.87 | (3,387.43) | 59.24% | 476.49 | (458.29) | 96.18% |
| 47148 | Rural Education | 32,781.41 | (18,256.86) | 55.69% | 2,731.78 | (4,070.80) | 149.02% |
| 47307 | COVID-19 Grant B | 71,250.00 | (35,625.00) | 50.00% | 5,937.50 | (35,625.00) | 600.00% |
| 47309 | COVID-19 Grant D | 130,000.00 | (19,515.15) | 15.01% | 10,833.33 | 0.00 | 0.00% |
| 47310 | COVID-19 Grant E | 91,378.00 | (36,100.56) | 39.51% | 7,614.83 | (2,500.00) | 32.83% |
| 47401 | American Rescue Plan Act Grant #1 | 897,452.73 | (541,280.61) | 60.31% | 74,787.73 | (82,397.36) | 110.17% |
| 47402 | American Rescue Plan Act Grant #2 | 18,006.25 | (18,006.25) | 100.00% | 1,500.52 | 0.00 | 0.00% |
| 47404 | American Rescue Plan Act Grant #4 | 13,643.40 | (165.53) | 1.21% | 1,136.95 | 0.00 | 0.00% |
| | Total Revenues | 2,631,064.41 | (1,425,144.55) | 54.17% | 219,255.37 | (259,870.38) | 118.52% |
| Expenditures | | | | | | | |
| 71100 | Regular Instruction Program | (584,517.39) | 308,075.53 | 52.71% | (48,709.78) | 19,337.75 | 39.70% |
| 71200 | Special Education Program | (475,638.70) | 304,477.33 | 64.01% | (39,636.56) | 28,508.24 | 71.92% |
| 71300 | Career and Technical Education | (133,490.42) | 80,995.35 | 60.68% | (11,124.20) | (3,668.01) | -32.97% |
| 72120 | Health Services | (63,892.36) | 46,141.24 | 72.22% | (5,324.36) | 5,126.72 | 96.29% |
| 72130 | Other Student Support | (108,161.53) | 64,283.16 | 59.43% | (9,013.46) | 8,129.12 | 90.19% |
| 72210 | Regular Instruction Program | (328,724.29) | 197,443.94 | 60.06% | (27,393.69) | 10,521.31 | 38.41% |
| 72220 | Special Education Program | (67,508.44) | 38,645.29 | 57.25% | (5,625.70) | 3,094.54 | 55.01% |
| 72230 | Career and Technical Education | (1,200.00) | 1,200.00 | 100.00% | (100.00) | 370.65 | 370.65% |
| 72610 | Operation Of Plant | (491,843.73) | 410,009.31 | 83.36% | (40,986.98) | 39,266.19 | 95.80% |
| 73300 | Community Services | (240,475.00) | 172,465.55 | 71.72% | (20,039.58) | 23,694.73 | 118.24% |
| 76100 | Regular Capital Outlay | (134,000.00) | 102,654.82 | 76.61% | (11,166.67) | 0.00 | 0.00% |
| 99100 | Transfers Out | (1,612.55) | 0.00 | 0.00% | (134.38) | 0.00 | 0.00% |
| | Total Expenditures | (2,631,064.41) | 1,726,391.52 | 65.62% | (219,255.37) | 134,381.24 | 61.29% |
| Total | 142 School Federal Projects | 0.00 | 301,246.97 | 100.00% | 0.00 | (125,489.14) | 0.00% |

| 143 Central Cafeteria | | Year-To-Date | | | Month-To-Date | | |
|-----------------------|------------------------------|-----------------------|---------------------|------------------|---------------------|-------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 43521 | Lunch Payments - Children | 30,256.26 | (79,327.63) | 262.19% | 2,521.36 | (3,590.00) | 142.38% |
| 43522 | Lunch Payments - Adults | 10,000.00 | (12,363.49) | 123.63% | 833.33 | (1,434.50) | 172.14% |
| 43523 | Income From Breakfast | 500.00 | (3,968.00) | 793.60% | 41.67 | (1,070.00) | 2,568.00% |
| 44110 | Investment Income | 22,544.74 | (1,060.78) | 4.71% | 1,878.73 | (106.23) | 5.65% |
| 46520 | School Food Service | 8,000.00 | (7,452.86) | 93.16% | 666.67 | 0.00 | 0.00% |
| 46980 | Other State Grants | 227,590.00 | (32,184.80) | 14.14% | 18,965.83 | 0.00 | 0.00% |
| 47111 | USDA School Lunch Program | 700,000.00 | (402,316.40) | 57.47% | 58,333.33 | 0.00 | 0.00% |
| 47112 | USDA Commodities | 43,607.00 | 0.00 | 0.00% | 3,633.92 | 0.00 | 0.00% |
| 47113 | Breakfast | 700,000.00 | (219,609.61) | 31.37% | 58,333.33 | 0.00 | 0.00% |
| 47114 | USDA - Other | 150,000.00 | (108,410.40) | 72.27% | 12,500.00 | 0.00 | 0.00% |
| | Total Revenues | 1,892,498.00 | (866,693.97) | 45.80% | 157,708.17 | (6,200.73) | 3.93% |
| Expenditures | | | | | | | |
| 73100 | Food Service | (1,957,498.00) | 1,728,966.69 | 88.33% | (163,124.83) | 239,374.95 | 146.74% |
| | Total Expenditures | (1,957,498.00) | 1,728,966.69 | 88.33% | (163,124.83) | 239,374.95 | 146.74% |
| Total | 143 Central Cafeteria | (65,000.00) | 862,272.72 | 1,326.57% | (5,416.67) | 233,174.22 | 4,304. |

| 144 School Transportation | | Year-To-Date | | | Month-To-Date | | |
|---------------------------|--------------------------------------|---------------------|---------------------|----------------|--------------------|--------------------|---------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 43531 | Transportation - Other State Systems | 471,084.00 | (448,253.55) | 95.15% | 39,257.00 | (37,471.04) | 95.45% |
| 44990 | Other Local Revenues | 0.00 | (1,004.80) | 0.00% | 0.00 | 0.00 | 0.00% |
| | Total Revenues | 471,084.00 | (449,258.35) | 95.37% | 39,257.00 | (37,471.04) | 95.45% |
| Expenditures | | | | | | | |
| 72710 | Transportation | (471,084.00) | 448,253.52 | 95.15% | (39,257.00) | 37,471.04 | 95.45% |
| | Total Expenditures | (471,084.00) | 448,253.52 | 95.15% | (39,257.00) | 37,471.04 | 95.45% |
| Total | 144 School Transportation | 0.00 | (1,004.83) | 100.00% | 0.00 | 0.00 | 0.00% |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142

Account Number: 000000090212

GL Account: 142-011-11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 33950 | 4/16/2024 | American Cancer Society | Vendor | Reconciled | \$0.73 |
| 33954 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$0.40 |
| 33959 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$13.82 |
| 33963 | 4/16/2024 | TASC | Vendor | Reconciled | \$10.00 |
| 33972 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,242.68 |
| 33982 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,452.01 |
| 33983 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,129.18 |
| 33989 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$5.00 |
| 33993 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$629.20 |
| 33997 | 4/16/2024 | Trustmark Voluntary Benefit | Vendor | Reconciled | \$8.68 |
| 34001 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$119.63 |
| 34007 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$65.84 |
| 34009 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$32.98 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 13 |
| Total Checks: | \$6,710.15 |
| Reconciled Checks: | \$6,710.15 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-011-11130

Account Number: 000000090212

Totals for 142-011-11130

| | |
|----------------------------|------------|
| Number of Checks: | 13 |
| Total Checks: | \$6,710.15 |
| Reconciled Checks: | \$6,710.15 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 33955 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$5.49 |
| 33958 | 4/16/2024 | Peabody High School | Vendor | Reconciled | \$3.19 |
| 33961 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$33.79 |
| 33965 | 4/16/2024 | Tn Child Support | Vendor | Reconciled | \$319.45 |
| 33971 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$4,574.01 |
| 33977 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$12,729.82 |
| 33984 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,230.16 |
| 33996 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,365.91 |
| 34000 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$249.19 |
| 34004 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$78.09 |
| 34010 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$99.23 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 11 |
| Total Checks: | \$23,688.33 |
| Reconciled Checks: | \$23,688.33 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

Totals for 142-101-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 11 |
| Total Checks: | \$23,688.33 |
| Reconciled Checks: | \$23,688.33 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
 GL Account: 142-301-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|-------------------------------|------------|------------|----------|
| 33944 | 4/15/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$26.22 |
| 34018 | 4/25/2024 | Milan Special School District | Vendor | Reconciled | \$458.29 |

Totals for Vendor

| | |
|----------------------------|----------|
| Number of Checks: | 2 |
| Total Checks: | \$484.51 |
| Reconciled Checks: | \$484.51 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-301-11130

Account Number: 000000090212

Totals for 142-301-11130

Number of Checks: 2
Total Checks: \$484.51
Reconciled Checks: \$484.51
Outstanding Checks: \$0.00
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-430-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 33943 | 4/15/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$929.97 |
| 33973 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$4,005.77 |
| 33979 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$15,622.99 |
| 33991 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,357.87 |
| 34013 | 4/25/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$350.67 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 5 |
| Total Checks: | \$23,267.27 |
| Reconciled Checks: | \$23,267.27 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-430-11130

Account Number: 000000090212

Totals for 142-430-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 5 |
| Total Checks: | \$23,267.27 |
| Reconciled Checks: | \$23,267.27 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-601-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 33957 | 4/16/2024 | Peabody High School | Vendor | Reconciled | \$1.44 |
| 33966 | 4/16/2024 | Tn Child Support | Vendor | Reconciled | \$143.55 |
| 33969 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$337.06 |
| 33975 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,015.13 |
| 33986 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$296.01 |
| 33995 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$241.62 |
| 34003 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$0.59 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 7 |
| Total Checks: | \$2,035.40 |
| Reconciled Checks: | \$2,035.40 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-601-11130

Account Number: 000000090212

Totals for 142-601-11130

| | |
|----------------------------|------------|
| Number of Checks: | 7 |
| Total Checks: | \$2,035.40 |
| Reconciled Checks: | \$2,035.40 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-801-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 34017 | 4/25/2024 | Trenton Special School District | Vendor | Reconciled | \$1,908.70 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$1,908.70 |
| Reconciled Checks: | \$1,908.70 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-801-11130

Account Number: 000000090212

Totals for 142-801-11130

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$1,908.70 |
| Reconciled Checks: | \$1,908.70 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142

Account Number: 000000090212

GL Account: 142-901-11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 33948 | 4/15/2024 | Trenton Special School District | Vendor | Reconciled | \$190.62 |
| 33949 | 4/16/2024 | AFLAC | Vendor | Reconciled | \$109.46 |
| 33951 | 4/16/2024 | American Cancer Society | Vendor | Reconciled | \$0.78 |
| 33953 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$0.38 |
| 33962 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$33.58 |
| 33964 | 4/16/2024 | TASC | Vendor | Reconciled | \$20.50 |
| 33974 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,775.30 |
| 33981 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$15,130.95 |
| 33987 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,780.00 |
| 33990 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,484.46 |
| 33998 | 4/16/2024 | Trustmark Voluntary Benefit | Vendor | Reconciled | \$40.12 |
| 33999 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$104.68 |
| 34006 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$71.28 |
| 34011 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$178.67 |
| 34015 | 4/25/2024 | Pearson Clinical Assessment | Vendor | Reconciled | \$248.83 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 15 |
| Total Checks: | \$25,169.61 |
| Reconciled Checks: | \$25,169.61 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-901-11130

Account Number: 000000090212

Totals for 142-901-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 15 |
| Total Checks: | \$25,169.61 |
| Reconciled Checks: | \$25,169.61 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
 GL Account: 142-902-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 33947 | 4/15/2024 | Trenton Special School District | Vendor | Reconciled | \$2,389.52 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$2,389.52 |
| Reconciled Checks: | \$2,389.52 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-902-11130

Account Number: 000000090212

Totals for 142-902-11130

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$2,389.52 |
| Reconciled Checks: | \$2,389.52 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-911-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|---------|
| 33968 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2.42 |
| 33978 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$12.08 |
| 33985 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$16.39 |
| 33994 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3.36 |
| 34002 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$0.10 |
| 34008 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$0.77 |

Totals for Vendor

| | |
|----------------------------|---------|
| Number of Checks: | 6 |
| Total Checks: | \$35.12 |
| Reconciled Checks: | \$35.12 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-911-11130

Account Number: 000000090212

Totals for 142-911-11130

| | |
|----------------------------|---------|
| Number of Checks: | 6 |
| Total Checks: | \$35.12 |
| Reconciled Checks: | \$35.12 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-933-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 33946 | 4/15/2024 | Jd Distributors | Vendor | Reconciled | \$3,046.70 |
| 33952 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$5.36 |
| 33956 | 4/16/2024 | Peabody High School | Vendor | Reconciled | \$0.56 |
| 33960 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$40.65 |
| 33967 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$6,362.00 |
| 33980 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$27,072.61 |
| 33988 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,123.54 |
| 33992 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,305.07 |
| 34005 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$90.68 |
| 34012 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$79.30 |
| 34014 | 4/25/2024 | Jd Distributors | Vendor | Reconciled | \$2,166.49 |
| 34016 | 4/25/2024 | Tobii Dynavox | Vendor | Reconciled | \$580.50 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 12 |
| Total Checks: | \$43,873.46 |
| Reconciled Checks: | \$43,873.46 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-933-11130

Account Number: 000000090212

Totals for 142-933-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 12 |
| Total Checks: | \$43,873.46 |
| Reconciled Checks: | \$43,873.46 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142

Account Number: 000000090212

GL Account: 142-952-11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|----------|
| 33945 | 4/15/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$802.26 |
| 33970 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$23.48 |
| 33976 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$198.26 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 3 |
| Total Checks: | \$1,024.00 |
| Reconciled Checks: | \$1,024.00 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Citizens City And County Bank Bus Garage 144
GL Account: 142-952-11130

Account Number: 000190350001

Totals for 142-952-11130

| | |
|----------------------------|------------|
| Number of Checks: | 3 |
| Total Checks: | \$1,024.00 |
| Reconciled Checks: | \$1,024.00 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Citizens City And County Bank Bus Garage 144

Account Number: 000190350001

GL Account: 144- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 16512 | 4/16/2024 | Gibson Connect | Vendor | Reconciled | \$143.37 |
| 16513 | 4/16/2024 | AFLAC | Vendor | Reconciled | \$60.45 |
| 16514 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$12.66 |
| 16515 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,718.55 |
| 16516 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,767.64 |
| 16517 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,605.44 |
| 16518 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$64.00 |
| 16519 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$8.05 |
| 16520 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$18.17 |
| 16521 | 4/24/2024 | Trenton Special School District | Vendor | Reconciled | \$11,441.18 |
| 16522 | 4/25/2024 | Gibson Co Utility Dist | Vendor | Reconciled | \$346.55 |
| 16523 | 4/30/2024 | AAA Auto Glass | Vendor | Reconciled | \$550.00 |
| 16524 | 4/30/2024 | Ace Building Center | Vendor | Reconciled | \$35.97 |
| 16525 | 4/30/2024 | Allied Hose & Belting Co., Inc. | Vendor | Reconciled | \$55.88 |
| 16526 | 4/30/2024 | Best One Tire Of Jackson | Vendor | Reconciled | \$6,792.03 |
| 16527 | 4/30/2024 | Central States Bus Sales, Inc. | Vendor | Void | \$4,472.61 |
| 16528 | 4/30/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$813.71 |
| 16529 | 4/30/2024 | Kimball Midwest | Vendor | Reconciled | \$315.70 |
| 16530 | 4/30/2024 | Mid-South Bus Center, Inc. | Vendor | Reconciled | \$323.97 |
| 16531 | 4/30/2024 | Motor Parts Co Of Milan | Vendor | Reconciled | \$1,098.83 |
| 16532 | 4/30/2024 | Parman Energy Corporation | Vendor | Reconciled | \$3,441.81 |
| 16533 | 4/30/2024 | Rasberry Tire | Vendor | Reconciled | \$200.00 |
| 16534 | 4/30/2024 | Tag Truck Center Of Jackson | Vendor | Reconciled | \$199.89 |
| 16535 | 4/30/2024 | Temple Landscaping, LLC | Vendor | Reconciled | \$195.00 |
| 16536 | 4/30/2024 | Trenton Industrial Laundry | Vendor | Reconciled | \$266.29 |
| 16537 | 4/30/2024 | Trenton Light & Water Depts. | Vendor | Reconciled | \$393.19 |
| 16538 | 4/30/2024 | Trenton Special School District | Vendor | Reconciled | \$210.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
Run By: Shannon Parra
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Bank Account: Citizens City And County Bank Bus Garage 144
GL Account: 144- -11130

Account Number: 000190350001

| Number | Date | Description | Check Type | Status | |
|--------|-----------|--------------------------------|------------|-------------|------------|
| 16539 | 4/30/2024 | Central States Bus Sales, Inc. | Vendor | Void | \$4,392.71 |
| 16539 | 4/30/2024 | Central States Bus Sales, Inc. | Vendor | Outstanding | \$4,392.71 |
| 16540 | 4/30/2024 | Central States Bus Sales, Inc. | Vendor | Reconciled | \$4,392.71 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 30 |
| Total Checks: | \$50,729.07 |
| Reconciled Checks: | \$37,471.04 |
| Outstanding Checks: | \$4,392.71 |
| Void Checks: | \$8,865.32 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Cafeteria 143
GL Account: 144- -11130

Account Number: 0115084308

Totals for 144- -11130

Number of Checks: 30
Total Checks: \$50,729.07
Reconciled Checks: \$37,471.04
Outstanding Checks: \$4,392.71
Void Checks: \$8,865.32

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Cafeteria 143

Account Number: 0115084308

GL Account: 143- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---|------------|------------|-------------|
| 16036 | 4/15/2024 | Blackberry Pond Farm | Vendor | Reconciled | \$954.20 |
| 16037 | 4/15/2024 | Food Rite | Vendor | Reconciled | \$82.29 |
| 16038 | 4/15/2024 | Hiland Dairy Foods Company LLC – Memphis Division | Vendor | Void | \$5,450.39 |
| 16039 | 4/15/2024 | Hut American Group LLC | Vendor | Reconciled | \$4,457.50 |
| 16040 | 4/15/2024 | Jackson Restaurant Supply | Vendor | Reconciled | \$95.16 |
| 16041 | 4/15/2024 | Jessie Westbrook | Vendor | Reconciled | \$79.50 |
| 16042 | 4/15/2024 | Mccartney Produce Company, Inc. | Vendor | Reconciled | \$3,727.42 |
| 16043 | 4/15/2024 | Stanford Electric Supply, Inc. | Vendor | Reconciled | \$301.22 |
| 16044 | 4/15/2024 | Stockyard Market | Vendor | Reconciled | \$984.96 |
| 16045 | 4/15/2024 | Teresa Coffman | Vendor | Reconciled | \$46.60 |
| 16046 | 4/15/2024 | Trenton Special School District | Vendor | Reconciled | \$408.75 |
| 16047 | 4/15/2024 | Volco | Vendor | Reconciled | \$6,983.08 |
| 16048 | 4/15/2024 | Hiland Dairy Foods Company LLC | Vendor | Reconciled | \$5,450.39 |
| 16049 | 4/15/2024 | Lisa Seiber Garland | Vendor | Reconciled | \$46.90 |
| 16050 | 4/16/2024 | Healthy Flavors AR LLC | Vendor | Reconciled | \$1,210.00 |
| 16051 | 4/16/2024 | Stockyard Market | Vendor | Reconciled | \$3,644.44 |
| 16052 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,791.26 |
| 16053 | 4/16/2024 | American Cancer Society | Vendor | Reconciled | \$2.99 |
| 16054 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$12.53 |
| 16055 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$105.08 |
| 16056 | 4/16/2024 | TASC | Vendor | Reconciled | \$30.49 |
| 16057 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$5,143.06 |
| 16058 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$20,239.51 |
| 16059 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$9,488.86 |
| 16060 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,179.24 |
| 16061 | 4/16/2024 | Trustmark Voluntary Benefit | Vendor | Reconciled | \$17.78 |
| 16062 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$75.68 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Cafeteria 143
GL Account: 143- -11130

Account Number: 0115084308

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---|------------|------------|------------|
| 16063 | 4/16/2024 | Usable Life | Vendor | Reconciled | \$119.52 |
| 16064 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$359.50 |
| 16065 | 4/16/2024 | Ymca Of Memphis And | Vendor | Reconciled | \$113.71 |
| 16066 | 4/25/2024 | Ace Building Center | Vendor | Reconciled | \$15.77 |
| 16067 | 4/25/2024 | Bell Company | Vendor | Reconciled | \$380.00 |
| 16068 | 4/25/2024 | Blackberry Pond Farm | Vendor | Reconciled | \$674.00 |
| 16069 | 4/25/2024 | Br Supply, Inc | Vendor | Reconciled | \$468.54 |
| 16070 | 4/25/2024 | Franklin County Schools, TSNA, Vonda Bradford | Vendor | Reconciled | \$800.00 |
| 16071 | 4/25/2024 | Hut American Group LLC | Vendor | Reconciled | \$710.50 |
| 16072 | 4/25/2024 | Volco | Vendor | Reconciled | \$556.79 |
| 16073 | 4/25/2024 | Volco | Vendor | Reconciled | \$5,273.92 |

Totals for Vendor

Number of Checks: 38
Total Checks: \$84,481.53
Reconciled Checks: \$79,031.14
Outstanding Checks: \$0.00
Void Checks: \$5,450.39

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 143- -11130

Account Number: 0100033708

Totals for 143- -11130

Number of Checks: 38
Total Checks: \$84,481.53
Reconciled Checks: \$79,031.14
Outstanding Checks: \$0.00
Void Checks: \$5,450.39

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|----------|-----------------------------------|------------|-------------|-------------|
| 54432 | 4/9/2024 | Ace Building Center | Vendor | Reconciled | \$269.77 |
| 54433 | 4/9/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$2,434.65 |
| 54434 | 4/9/2024 | American Express | Vendor | Reconciled | \$90.00 |
| 54435 | 4/9/2024 | ASMS | Vendor | Reconciled | \$530.00 |
| 54436 | 4/9/2024 | AT & T | Vendor | Outstanding | \$70.06 |
| 54437 | 4/9/2024 | AT & T | Vendor | Reconciled | \$424.97 |
| 54438 | 4/9/2024 | Br Supply, Inc | Vendor | Reconciled | \$7.33 |
| 54439 | 4/9/2024 | Amy Van Buuren | Vendor | Reconciled | \$975.00 |
| 54440 | 4/9/2024 | Certified Restraint Training, Llc | Vendor | Reconciled | \$3,000.00 |
| 54441 | 4/9/2024 | Cumberland Securities | Vendor | Reconciled | \$500.00 |
| 54442 | 4/9/2024 | Dee Jackson | Vendor | Reconciled | \$37.15 |
| 54443 | 4/9/2024 | Edupoint Educational Systems | Vendor | Reconciled | \$1,599.18 |
| 54444 | 4/9/2024 | Edutech Inc. | Vendor | Outstanding | \$20,550.00 |
| 54445 | 4/9/2024 | Ena Services, Llc | Vendor | Reconciled | \$3,698.09 |
| 54446 | 4/9/2024 | Gibson Farmers Co-Op | Vendor | Reconciled | \$290.00 |
| 54447 | 4/9/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$15.99 |
| 54448 | 4/9/2024 | Invicta PCS LLC | Vendor | Reconciled | \$3,361.00 |
| 54449 | 4/9/2024 | Johnson Controls | Vendor | Reconciled | \$11,359.00 |
| 54450 | 4/9/2024 | Laura Carter | Vendor | Reconciled | \$37.15 |
| 54451 | 4/9/2024 | Angelique Mullins | Vendor | Reconciled | \$37.15 |
| 54452 | 4/9/2024 | Janet Mann Roach | Vendor | Reconciled | \$37.15 |
| 54453 | 4/9/2024 | Ryan Matthews | Vendor | Reconciled | \$28.14 |
| 54454 | 4/9/2024 | Star Center, Inc. | Vendor | Reconciled | \$975.00 |
| 54455 | 4/9/2024 | Temple Landscaping, LLC | Vendor | Reconciled | \$4,316.00 |
| 54456 | 4/9/2024 | Tn Tractor, Llc | Vendor | Reconciled | \$3,506.93 |
| 54457 | 4/9/2024 | Trane Parts Center | Vendor | Reconciled | \$19,570.00 |
| 54458 | 4/9/2024 | Trenton Light & Water Depts. | Vendor | Reconciled | \$33,171.41 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|-------------------------------------|------------|------------|--------------|
| 54459 | 4/9/2024 | Verizon | Vendor | Reconciled | \$935.91 |
| 54460 | 4/9/2024 | Victory 93.7 Wtkb-Fm | Vendor | Reconciled | \$99.00 |
| 54461 | 4/9/2024 | Wells Fargo Financial Leasing, Inc. | Vendor | Reconciled | \$254.17 |
| 54462 | 4/9/2024 | Words For Life Speech | Vendor | Reconciled | \$4,563.00 |
| 54463 | 4/10/2024 | Trenton Special School District | Vendor | Reconciled | \$132,918.95 |
| 54464 | 4/11/2024 | Trenton Special School District | Vendor | Reconciled | \$21,542.31 |
| 54465 | 4/11/2024 | Blue Steel Mfg. LLC | Vendor | Reconciled | \$10,480.97 |
| 54466 | 4/12/2024 | Ace Building Center | Vendor | Reconciled | \$26.28 |
| 54467 | 4/12/2024 | Airgas USA, LLC | Vendor | Reconciled | \$149.93 |
| 54468 | 4/12/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$408.57 |
| 54469 | 4/12/2024 | AT & T | Vendor | Reconciled | \$52.48 |
| 54470 | 4/12/2024 | Jody Denton | Vendor | Reconciled | \$863.14 |
| 54471 | 4/12/2024 | Easley Photography | Vendor | Reconciled | \$4,995.90 |
| 54472 | 4/12/2024 | Emmie Hoppers | Vendor | Reconciled | \$37.15 |
| 54473 | 4/12/2024 | Food Rite | Vendor | Void | \$3.18 |
| 54474 | 4/12/2024 | Gibson Farmers Co-Op | Vendor | Reconciled | \$616.15 |
| 54475 | 4/12/2024 | Gibson's Grill | Vendor | Reconciled | \$195.00 |
| 54476 | 4/12/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$92.96 |
| 54477 | 4/12/2024 | Nassp | Vendor | Reconciled | \$425.00 |
| 54478 | 4/12/2024 | Perma-Bound | Vendor | Reconciled | \$45.58 |
| 54479 | 4/12/2024 | Trenton Industrial Laundry | Vendor | Reconciled | \$262.26 |
| 54480 | 4/12/2024 | Trenton Special School District | Vendor | Reconciled | \$13,891.91 |
| 54481 | 4/12/2024 | Vital Records Control | Vendor | Reconciled | \$13,128.50 |
| 54482 | 4/16/2024 | B & B Fire Protection | Vendor | Reconciled | \$135.00 |
| 54483 | 4/16/2024 | Amy Van Buuren | Vendor | Reconciled | \$975.00 |
| 54484 | 4/16/2024 | Gibson Connect | Vendor | Reconciled | \$209.95 |
| 54485 | 4/16/2024 | James R. Griggs | Vendor | Reconciled | \$37.15 |
| 54486 | 4/16/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$23.58 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

| Number | Date | Description | Check Type | Status | |
|--------|-----------|----------------------------------|------------|------------|--------------|
| 54487 | 4/16/2024 | Lisa Bradford | Vendor | Reconciled | \$347.70 |
| 54488 | 4/16/2024 | Lois H Ellison | Vendor | Reconciled | \$37.15 |
| 54489 | 4/16/2024 | AFLAC | Vendor | Reconciled | \$250.40 |
| 54490 | 4/16/2024 | American Cancer Society | Vendor | Reconciled | \$30.50 |
| 54491 | 4/16/2024 | Centennial Bank | Vendor | Reconciled | \$564,899.24 |
| 54492 | 4/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$156.84 |
| 54493 | 4/16/2024 | HORACE MANN INSURANCE COMPANY | Vendor | Reconciled | \$601.02 |
| 54494 | 4/16/2024 | Peabody High School | Vendor | Reconciled | \$109.81 |
| 54495 | 4/16/2024 | Superior Vision Services, Inc. | Vendor | Reconciled | \$1,211.67 |
| 54496 | 4/16/2024 | TASC | Vendor | Reconciled | \$2,970.64 |
| 54497 | 4/16/2024 | Tn Child Support | Vendor | Reconciled | \$1,874.00 |
| 54498 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$120,552.43 |
| 54499 | 4/16/2024 | Trenton Special School District | Vendor | Reconciled | \$30.00 |
| 54500 | 4/16/2024 | Trustmark Voluntary Benefit | Vendor | Reconciled | \$947.85 |
| 54501 | 4/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$5,306.82 |
| 54502 | 4/16/2024 | Usable Life | Vendor | Void | \$2,141.83 |
| 54503 | 4/16/2024 | USABLE LIFE | Vendor | Reconciled | \$4,951.62 |
| 54504 | 4/16/2024 | Ymca Of Memphis And | Vendor | Void | \$769.49 |
| 54505 | 4/17/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$10.99 |
| 54506 | 4/17/2024 | Cooks' Pest Control, Inc | Vendor | Reconciled | \$450.00 |
| 54507 | 4/17/2024 | R J Young Company | Vendor | Reconciled | \$523.00 |
| 54508 | 4/17/2024 | Ron Clark Academy | Vendor | Reconciled | \$3,150.00 |
| 54509 | 4/17/2024 | Trenton Light & Water Depts. | Vendor | Reconciled | \$724.23 |
| 54510 | 4/18/2024 | Bell Shirt, LLC | Vendor | Reconciled | \$190.00 |
| 54511 | 4/18/2024 | Decker Equipment | Vendor | Reconciled | \$626.48 |
| 54512 | 4/18/2024 | Greater Gibson Co. Chamber Com | Vendor | Reconciled | \$100.00 |
| 54513 | 4/18/2024 | Ymca Of Memphis And The MidSouth | Vendor | Reconciled | \$782.49 |
| 54514 | 4/19/2024 | Ace Building Center | Vendor | Reconciled | \$46.50 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|--------------|
| 54515 | 4/19/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$241.64 |
| 54516 | 4/19/2024 | Clint Sisco | Vendor | Reconciled | \$37.15 |
| 54517 | 4/19/2024 | Hailey Nicole Miller | Vendor | Reconciled | \$350.00 |
| 54518 | 4/19/2024 | Trenton Special School District | Vendor | Reconciled | \$3,668.01 |
| 54519 | 4/23/2024 | Usable Life | Vendor | Reconciled | \$2,092.82 |
| 54520 | 4/24/2024 | Trenton Special School District | Vendor | Reconciled | \$104,932.39 |
| 54521 | 4/25/2024 | Ace Building Center | Vendor | Reconciled | \$339.52 |
| 54522 | 4/25/2024 | Alarm Works Of Jackson, Inc | Vendor | Reconciled | \$2,500.00 |
| 54523 | 4/25/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$1,416.91 |
| 54524 | 4/25/2024 | Amy Van Buuren | Vendor | Reconciled | \$975.00 |
| 54525 | 4/25/2024 | Easley Photography | Vendor | Reconciled | \$950.00 |
| 54526 | 4/25/2024 | Food Rite | Vendor | Reconciled | \$48.35 |
| 54527 | 4/25/2024 | Gibson Co Utility Dist | Vendor | Reconciled | \$10,072.45 |
| 54528 | 4/25/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$3.99 |
| 54529 | 4/25/2024 | Jacqueline Cook | Vendor | Reconciled | \$37.16 |
| 54530 | 4/25/2024 | Peggy L. Davis | Vendor | Reconciled | \$37.15 |
| 54531 | 4/25/2024 | Perma-Bound | Vendor | Reconciled | \$930.41 |
| 54532 | 4/25/2024 | Quill Corporation | Vendor | Reconciled | \$284.41 |
| 54533 | 4/25/2024 | Tennessee Book Company | Vendor | Reconciled | \$19,019.65 |
| 54534 | 4/25/2024 | Trenton Gazette | Vendor | Reconciled | \$596.00 |
| 54535 | 4/25/2024 | Trenton Rosenwald Middle School | Vendor | Reconciled | \$3,923.09 |
| 54536 | 4/25/2024 | Turf Tank | Vendor | Reconciled | \$1,340.41 |
| 54537 | 4/25/2024 | Words For Life Speech | Vendor | Reconciled | \$4,293.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:18 PM
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Number Date Description Check Type Status

Totals for Vendor

Number of Checks: 106
Total Checks: \$1,190,142.31
Reconciled Checks: \$1,166,607.75
Outstanding Checks: \$20,620.06
Void Checks: \$2,914.50

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Totals for 141- -11130

Number of Checks: 106
Total Checks: \$1,190,142.31
Reconciled Checks: \$1,166,607.75
Outstanding Checks: \$20,620.06
Void Checks: \$2,914.50

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

Grand Totals

| | |
|----------------------------|----------------|
| Number of Checks: | 250 |
| Total Checks: | \$1,455,938.98 |
| Reconciled Checks: | \$1,413,696.00 |
| Outstanding Checks: | \$25,012.77 |
| Void Checks: | \$17,230.21 |

| 141 General Purpose School | | Year-To-Date | | | Month-To-Date | | |
|----------------------------|--------------------------------------|----------------------|------------------------|---------------|---------------------|---------------------|---------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 40210 | Local Option Sales Tax | 1,200,000.00 | (1,312,826.03) | 109.40% | 100,000.00 | (120,448.02) | 120.45% |
| 40350 | Interstate Telecommunications Tax | 6,000.00 | (7,711.35) | 128.52% | 500.00 | (814.17) | 162.83% |
| 40610 | Current Property Tax | 2,854,359.00 | (2,831,710.99) | 99.21% | 237,863.25 | (26,875.33) | 11.30% |
| 40620 | Prior Year's Property Tax | 100,000.00 | (93,223.96) | 93.22% | 8,333.33 | (2,520.58) | 30.25% |
| 40630 | Interest And Penalty | 12,000.00 | (9,226.52) | 76.89% | 1,000.00 | (708.87) | 70.89% |
| 40650 | Payments In Lieu Of Taxes | 2,500.00 | (27,020.17) | 1,080.81% | 208.33 | (12,117.52) | 5,816.41% |
| 41110 | Marriage Licenses | 300.00 | (311.46) | 103.82% | 25.00 | (26.37) | 105.48% |
| 43531 | Transportation - Other State Systems | 4,000.00 | (776.67) | 19.42% | 333.33 | 0.00 | 0.00% |
| 43570 | Receipts From Individual Schools | 25,000.00 | (32,242.32) | 128.97% | 2,083.33 | (6,402.09) | 307.30% |
| 43990 | Other Charges For Services | 20,000.00 | (37,492.56) | 187.46% | 1,666.67 | (8,539.37) | 512.36% |
| 44110 | Investment Income | 41,000.00 | (252,665.26) | 616.26% | 3,416.67 | (35,282.04) | 1,032.65% |
| 44120 | Lease/Rentals/PPP | 25,800.00 | (22,400.00) | 86.82% | 2,150.00 | (1,700.00) | 79.07% |
| 44170 | Miscellaneous Refunds | 0.00 | (231.50) | 0.00% | 0.00 | 0.00 | 0.00% |
| 44530 | Sale Of Equipment | 0.00 | (20.00) | 0.00% | 0.00 | (20.00) | 0.00% |
| 44570 | Contributions & Gifts | 17,840.00 | (22,840.00) | 128.03% | 1,486.67 | (5,000.00) | 336.32% |
| 44990 | Other Local Revenues | 0.00 | (7,741.25) | 0.00% | 0.00 | (1,825.00) | 0.00% |
| 46510 | Tennessee Investment in Student | 9,917,055.00 | (9,039,911.06) | 91.16% | 826,421.25 | 0.00 | 0.00% |
| 46515 | Early Childhood Education | 412,787.00 | (355,736.35) | 86.18% | 34,398.92 | (34,955.39) | 101.62% |
| 46550 | Driver Education | 0.00 | (4,864.18) | 0.00% | 0.00 | 0.00 | 0.00% |
| 46590 | Other State Education Funds | 219,449.95 | (87,146.46) | 39.71% | 18,287.50 | 0.00 | 0.00% |
| 46610 | Career Ladder Program | 13,000.00 | (8,981.36) | 69.09% | 1,083.33 | 0.00 | 0.00% |
| 46790 | Other Vocational | 1,275,385.00 | (450,313.35) | 35.31% | 106,282.08 | (95,422.06) | 89.78% |
| 46850 | Mixed Drink Tax | 0.00 | (33.65) | 0.00% | 0.00 | (19.05) | 0.00% |
| 46980 | Other State Grants | 99,502.33 | (65,041.76) | 65.37% | 8,291.86 | 0.00 | 0.00% |
| 46990 | Other State Revenues | 0.00 | (9,394.60) | 0.00% | 0.00 | 0.00 | 0.00% |
| 47143 | Special Education - Grants To States | 3,510.00 | 0.00 | 0.00% | 292.50 | 0.00 | 0.00% |
| 47590 | Other Federal Through State | 28,295.99 | 0.00 | 0.00% | 2,358.00 | 0.00 | 0.00% |
| 49700 | Insurance Recovery | 0.00 | (16,053.72) | 0.00% | 0.00 | 0.00 | 0.00% |
| 49800 | Transfers In | 5,000.00 | 0.00 | 0.00% | 416.67 | 0.00 | 0.00% |
| | Total Revenues | 16,282,784.27 | (14,695,916.53) | 90.25% | 1,356,898.69 | (352,675.86) | 25.99% |
| Expenditures | | | | | | | |
| 71100 | Regular Instruction Program | (5,858,503.36) | 4,502,847.50 | 76.86% | (488,208.61) | 437,461.94 | 89.61% |
| 71150 | Alternative Instruction Program | (293,914.00) | 238,947.21 | 81.30% | (24,492.83) | 23,497.22 | 95.94% |
| 71200 | Special Education Program | (579,946.00) | 486,932.17 | 83.96% | (48,328.83) | 39,650.86 | 82.04% |
| 71300 | Career and Technical Education | (1,325,432.14) | 699,011.10 | 52.74% | (110,452.68) | 51,856.04 | 46.95% |
| 71400 | Student Body Education Program | (42,284.00) | 36,404.80 | 86.10% | (3,523.67) | 3,568.99 | 101.29% |
| 72110 | Attendance | (145,940.00) | 131,868.86 | 90.36% | (12,161.67) | 13,382.85 | 110.04% |

| 141 General Purpose School | | Year-To-Date | | | Month-To-Date | | |
|----------------------------|-----------------------------------|------------------------|-----------------------|-----------------|-----------------------|---------------------|---------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| 72120 | Health Services | (226,071.00) | 143,957.58 | 63.68% | (18,839.25) | 12,088.29 | 64.17% |
| 72130 | Other Student Support | (659,105.03) | 515,061.14 | 78.15% | (54,925.42) | 26,872.62 | 48.93% |
| 72210 | Regular Instruction Program | (665,830.76) | 531,367.52 | 79.81% | (55,485.90) | 56,875.79 | 102.50% |
| 72220 | Special Education Program | (54,446.00) | 62,570.42 | 114.92% | (4,537.17) | 5,652.31 | 124.58% |
| 72230 | Career and Technical Education | (125,685.00) | 118,658.31 | 94.41% | (10,473.75) | 21,916.48 | 209.25% |
| 72250 | Instructional Technology | (499,992.00) | 425,882.13 | 85.18% | (41,666.00) | 49,685.13 | 119.25% |
| 72310 | Board Of Education | (227,729.00) | 201,411.43 | 88.44% | (18,977.42) | 8,016.45 | 42.24% |
| 72320 | Director Of Schools | (180,891.00) | 160,536.88 | 88.75% | (15,074.25) | 13,931.41 | 92.42% |
| 72410 | Office Of The Principal | (930,676.00) | 696,475.77 | 74.84% | (77,556.33) | 65,748.85 | 84.78% |
| 72510 | Fiscal Services | (100,170.00) | 86,935.64 | 86.79% | (8,347.50) | 9,613.57 | 115.17% |
| 72520 | Human Services/Personnel | (130,503.00) | 114,548.72 | 87.77% | (10,875.25) | 9,720.81 | 89.38% |
| 72610 | Operation Of Plant | (707,891.00) | 593,144.01 | 83.79% | (58,990.92) | 42,577.31 | 72.18% |
| 72620 | Maintenance Of Plant | (603,799.30) | 575,272.36 | 95.28% | (50,316.61) | 62,629.99 | 124.47% |
| 72710 | Transportation | (511,070.82) | 413,440.04 | 80.90% | (42,589.24) | 23,265.39 | 54.63% |
| 72810 | Central And Other | (37,000.00) | 30,083.56 | 81.31% | (3,083.33) | 1,386.61 | 44.97% |
| 73100 | Food Service | (5,000.00) | 0.00 | 0.00% | (416.67) | (15.99) | -3.84% |
| 73300 | Community Services | (1,450.00) | 1,300.00 | 89.66% | (120.83) | 100.00 | 82.76% |
| 73400 | Early Childhood Education | (422,496.00) | 356,916.35 | 84.48% | (35,208.00) | 34,557.09 | 98.15% |
| 76100 | Regular Capital Outlay | (1,297,977.86) | 834,438.36 | 64.29% | (108,164.82) | 10,614.00 | 9.81% |
| 82130 | Education | (660,000.00) | 660,000.00 | 100.00% | (55,000.00) | 0.00 | 0.00% |
| 82230 | Education | (575,419.00) | 575,418.76 | 100.00% | (47,951.58) | 0.00 | 0.00% |
| | Total Expenditures | (16,869,222.27) | 13,193,430.62 | 78.21% | (1,405,768.52) | 1,024,654.01 | 72.89% |
| Total | 141 General Purpose School | (586,438.00) | (1,502,485.91) | -256.21% | (48,869.83) | 671,978.15 | 1,375. |

| 142 School Federal Projects | | Year-To-Date | | | Month-To-Date | | |
|-----------------------------|---------------------------------------|-----------------------|-----------------------|----------------|---------------------|---------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 44110 | Investment Income | 0.00 | (202.30) | 0.00% | 0.00 | (1.69) | 0.00% |
| 46980 | Other State Grants | 240,975.00 | (171,882.28) | 71.33% | 20,081.25 | (23,422.94) | 116.64% |
| 47131 | Vocational Educ - Basic Grants To | 47,612.42 | (42,897.43) | 90.10% | 3,967.70 | 0.00 | 0.00% |
| 47141 | Title 1 Grants To Local Educ Agencies | 641,128.44 | (344,214.69) | 53.69% | 53,427.37 | (30,511.48) | 57.11% |
| 47143 | Special Education - Grants To States | 419,824.50 | (265,665.80) | 63.28% | 34,985.38 | (25,498.61) | 72.88% |
| 47145 | Special Education Preschool Grants | 21,294.39 | (7,379.38) | 34.65% | 1,774.53 | 0.00 | 0.00% |
| 47146 | English Language Acquisition Grants | 5,717.87 | (1,143.23) | 19.99% | 476.49 | 2,244.20 | -470.99% |
| 47148 | Rural Education | 32,781.41 | (20,292.26) | 61.90% | 2,731.78 | (2,035.40) | 74.51% |
| 47307 | COVID-19 Grant B | 71,250.00 | (71,250.00) | 100.00% | 5,937.50 | (35,625.00) | 600.00% |
| 47309 | COVID-19 Grant D | 130,000.00 | (43,727.69) | 33.64% | 10,833.33 | (24,212.54) | 223.50% |
| 47310 | COVID-19 Grant E | 91,378.00 | (38,600.56) | 42.24% | 7,614.83 | (2,500.00) | 32.83% |
| 47401 | American Rescue Plan Act Grant #1 | 897,452.73 | (586,536.33) | 65.36% | 74,787.73 | (45,255.72) | 60.51% |
| 47402 | American Rescue Plan Act Grant #2 | 18,006.25 | (18,006.25) | 100.00% | 1,500.52 | 0.00 | 0.00% |
| 47404 | American Rescue Plan Act Grant #4 | 13,643.40 | (165.53) | 1.21% | 1,136.95 | 0.00 | 0.00% |
| | Total Revenues | 2,631,064.41 | (1,611,963.73) | 61.27% | 219,255.37 | (186,819.18) | 85.21% |
| Expenditures | | | | | | | |
| 71100 | Regular Instruction Program | (584,517.39) | 349,173.77 | 59.74% | (48,709.78) | 41,098.24 | 84.37% |
| 71200 | Special Education Program | (477,638.70) | 342,884.64 | 71.79% | (39,803.23) | 38,407.31 | 96.49% |
| 71300 | Career and Technical Education | (133,490.42) | 118,967.92 | 89.12% | (11,124.20) | 37,972.57 | 341.35% |
| 72120 | Health Services | (63,892.36) | 51,267.96 | 80.24% | (5,324.36) | 5,126.72 | 96.29% |
| 72130 | Other Student Support | (108,161.53) | 70,847.99 | 65.50% | (9,013.46) | 6,564.83 | 72.83% |
| 72210 | Regular Instruction Program | (328,724.29) | 243,131.95 | 73.96% | (27,393.69) | 45,688.01 | 166.78% |
| 72220 | Special Education Program | (65,508.44) | 52,802.01 | 80.60% | (5,459.04) | 14,156.72 | 259.33% |
| 72230 | Career and Technical Education | (1,200.00) | 1,200.00 | 100.00% | (100.00) | 0.00 | 0.00% |
| 72610 | Operation Of Plant | (491,843.73) | 448,329.92 | 91.15% | (40,986.98) | 38,320.61 | 93.49% |
| 73300 | Community Services | (240,475.00) | 195,191.85 | 81.17% | (20,039.58) | 22,726.30 | 113.41% |
| 76100 | Regular Capital Outlay | (134,000.00) | 102,654.82 | 76.61% | (11,166.67) | 0.00 | 0.00% |
| 99100 | Transfers Out | (1,612.55) | 0.00 | 0.00% | (134.38) | 0.00 | 0.00% |
| | Total Expenditures | (2,631,064.41) | 1,976,452.83 | 75.12% | (219,255.37) | 250,061.31 | 114.05% |
| Total | 142 School Federal Projects | 0.00 | 364,489.10 | 100.00% | 0.00 | 63,242.13 | 0.00% |

| 143 Central Cafeteria | | Year-To-Date | | | Month-To-Date | | |
|-----------------------|------------------------------|-----------------------|-----------------------|------------------|---------------------|---------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 43521 | Lunch Payments - Children | 30,256.26 | (86,229.68) | 285.00% | 2,521.36 | (6,902.05) | 273.74% |
| 43522 | Lunch Payments - Adults | 10,000.00 | (14,821.99) | 148.22% | 833.33 | (2,458.50) | 295.02% |
| 43523 | Income From Breakfast | 500.00 | (4,818.00) | 963.60% | 41.67 | (850.00) | 2,040.00% |
| 44110 | Investment Income | 22,544.74 | (1,171.24) | 5.20% | 1,878.73 | (110.46) | 5.88% |
| 46520 | School Food Service | 8,000.00 | (7,452.86) | 93.16% | 666.67 | 0.00 | 0.00% |
| 46980 | Other State Grants | 227,590.00 | (32,184.80) | 14.14% | 18,965.83 | 0.00 | 0.00% |
| 47111 | USDA School Lunch Program | 700,000.00 | (542,467.75) | 77.50% | 58,333.33 | (140,151.35) | 240.26% |
| 47112 | USDA Commodities | 43,607.00 | 0.00 | 0.00% | 3,633.92 | 0.00 | 0.00% |
| 47113 | Breakfast | 700,000.00 | (309,206.03) | 44.17% | 58,333.33 | (89,596.42) | 153.59% |
| 47114 | USDA - Other | 150,000.00 | (133,930.99) | 89.29% | 12,500.00 | (25,520.59) | 204.16% |
| | Total Revenues | 1,892,498.00 | (1,132,283.34) | 59.83% | 157,708.17 | (265,589.37) | 168.41% |
| Expenditures | | | | | | | |
| 73100 | Food Service | (1,957,498.00) | 1,872,245.98 | 95.64% | (163,124.83) | 143,279.29 | 87.83% |
| | Total Expenditures | (1,957,498.00) | 1,872,245.98 | 95.64% | (163,124.83) | 143,279.29 | 87.83% |
| Total | 143 Central Cafeteria | (65,000.00) | 739,962.64 | 1,138.40% | (5,416.67) | (122,310.08) | - |

| 144 School Transportation | | Year-To-Date | | | Month-To-Date | | |
|---------------------------|--------------------------------------|---------------------|---------------------|----------------|--------------------|--------------------|----------------|
| Account | Description | Budget Estimate | Actual | % of Budget | Estimate Avg/Mth | Actual | % of Avg |
| Revenues | | | | | | | |
| 43531 | Transportation - Other State Systems | 471,084.00 | (488,423.94) | 103.68% | 39,257.00 | (40,170.39) | 102.33% |
| 44990 | Other Local Revenues | 0.00 | (1,278.65) | 0.00% | 0.00 | (273.85) | 0.00% |
| | Total Revenues | 471,084.00 | (489,702.59) | 103.95% | 39,257.00 | (40,444.24) | 103.02% |
| Expenditures | | | | | | | |
| 72710 | Transportation | (471,084.00) | 488,423.91 | 103.68% | (39,257.00) | 40,170.39 | 102.33% |
| | Total Expenditures | (471,084.00) | 488,423.91 | 103.68% | (39,257.00) | 40,170.39 | 102.33% |
| Total | 144 School Transportation | 0.00 | (1,278.68) | 100.00% | 0.00 | (273.85) | 0.00% |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142

Account Number: 000000090212

GL Account: 142-011-11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|------------|
| 34034 | 5/16/2024 | American Cancer Society | Vendor | Outstanding | \$0.73 |
| 34037 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$0.40 |
| 34046 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$13.82 |
| 34050 | 5/16/2024 | TASC | Vendor | Reconciled | \$10.00 |
| 34057 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,242.66 |
| 34067 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,452.02 |
| 34070 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,129.18 |
| 34076 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$5.00 |
| 34082 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$629.20 |
| 34086 | 5/16/2024 | Trustmark Voluntary Benefit | Vendor | Outstanding | \$8.68 |
| 34087 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$119.63 |
| 34094 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$65.84 |
| 34100 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$32.98 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 13 |
| Total Checks: | \$6,710.14 |
| Reconciled Checks: | \$6,686.91 |
| Outstanding Checks: | \$23.23 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-011-11130

Account Number: 000000090212

Totals for 142-011-11130

Number of Checks: 13
Total Checks: \$6,710.14
Reconciled Checks: \$6,686.91
Outstanding Checks: \$23.23
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
Page 3 of 38

Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|-------------|
| 34036 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$5.49 |
| 34044 | 5/16/2024 | Peabody High School | Vendor | Reconciled | \$3.19 |
| 34047 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$33.79 |
| 34051 | 5/16/2024 | Tn Child Support | Vendor | Reconciled | \$319.45 |
| 34060 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$4,590.61 |
| 34066 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$12,826.23 |
| 34072 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,230.16 |
| 34084 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,365.91 |
| 34089 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$249.19 |
| 34090 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$78.09 |
| 34097 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$99.23 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 11 |
| Total Checks: | \$23,801.34 |
| Reconciled Checks: | \$23,767.55 |
| Outstanding Checks: | \$33.79 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

Totals for 142-101-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 11 |
| Total Checks: | \$23,801.34 |
| Reconciled Checks: | \$23,767.55 |
| Outstanding Checks: | \$33.79 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-430-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|-------------|
| 34020 | 5/3/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$427.46 |
| 34021 | 5/3/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | -\$199.23 |
| 34028 | 5/16/2024 | Food Rite | Vendor | Reconciled | \$259.58 |
| 34031 | 5/16/2024 | Playhouse Specialty Animals | Vendor | Reconciled | \$550.00 |
| 34031 | 5/16/2024 | Playhouse Specialty Animals | Vendor | Void | \$550.00 |
| 34056 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,901.87 |
| 34061 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$15,119.75 |
| 34081 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,294.33 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 8 |
| Total Checks: | \$22,903.76 |
| Reconciled Checks: | \$22,353.76 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$550.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-430-11130

Account Number: 000000090212

Totals for 142-430-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 8 |
| Total Checks: | \$22,903.76 |
| Reconciled Checks: | \$22,353.76 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$550.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-601-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 34043 | 5/16/2024 | Peabody High School | Vendor | Reconciled | \$1.44 |
| 34052 | 5/16/2024 | Tn Child Support | Vendor | Reconciled | \$143.55 |
| 34059 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$337.06 |
| 34068 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,015.13 |
| 34074 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$296.01 |
| 34078 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$241.62 |
| 34093 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$0.59 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 7 |
| Total Checks: | \$2,035.40 |
| Reconciled Checks: | \$2,035.40 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-601-11130

Account Number: 000000090212

Totals for 142-601-11130

| | |
|----------------------------|------------|
| Number of Checks: | 7 |
| Total Checks: | \$2,035.40 |
| Reconciled Checks: | \$2,035.40 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-890-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|-------------------------------|------------|------------|------------|
| 34026 | 5/16/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$2,180.42 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$2,180.42 |
| Reconciled Checks: | \$2,180.42 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-890-11130

Account Number: 000000090212

Totals for 142-890-11130

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$2,180.42 |
| Reconciled Checks: | \$2,180.42 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-901-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|-------------|
| 34024 | 5/3/2024 | Trenton Special School District | Vendor | Reconciled | \$238.60 |
| 34033 | 5/16/2024 | AFLAC | Vendor | Outstanding | \$109.46 |
| 34035 | 5/16/2024 | American Cancer Society | Vendor | Outstanding | \$0.78 |
| 34039 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$0.38 |
| 34040 | 5/16/2024 | Gibson County General Sessions | Vendor | Reconciled | \$349.01 |
| 34045 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$33.58 |
| 34049 | 5/16/2024 | TASC | Vendor | Reconciled | \$20.50 |
| 34054 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,843.17 |
| 34064 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$14,966.51 |
| 34069 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,780.00 |
| 34083 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,513.04 |
| 34085 | 5/16/2024 | Trustmark Voluntary Benefit | Vendor | Outstanding | \$40.12 |
| 34088 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$104.68 |
| 34091 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$71.28 |
| 34098 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$178.67 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 15 |
| Total Checks: | \$25,249.78 |
| Reconciled Checks: | \$25,065.84 |
| Outstanding Checks: | \$183.94 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-901-11130

Account Number: 000000090212

Totals for 142-901-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 15 |
| Total Checks: | \$25,249.78 |
| Reconciled Checks: | \$25,065.84 |
| Outstanding Checks: | \$183.94 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-911-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|---------|
| 34055 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2.42 |
| 34063 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$12.08 |
| 34073 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$16.39 |
| 34080 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3.36 |
| 34092 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$0.10 |
| 34099 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$0.77 |

Totals for Vendor

| | |
|----------------------------|---------|
| Number of Checks: | 6 |
| Total Checks: | \$35.12 |
| Reconciled Checks: | \$35.12 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-911-11130

Account Number: 000000090212

Totals for 142-911-11130

| | |
|----------------------------|---------|
| Number of Checks: | 6 |
| Total Checks: | \$35.12 |
| Reconciled Checks: | \$35.12 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
 GL Account: 142-912-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|---------------|-------------|---------------------------------|-------------------|---------------|------------|
| 34025 | 5/3/2024 | Trenton Special School District | Vendor | Reconciled | \$7,414.20 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 1 |
| Total Checks: | \$7,414.20 |
| Reconciled Checks: | \$7,414.20 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-912-11130

Account Number: 000000090212

Totals for 142-912-11130

Number of Checks: 1
Total Checks: \$7,414.20
Reconciled Checks: \$7,414.20
Outstanding Checks: \$0.00
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
 GL Account: 142-930-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|----------|-------------|------------|-------------|-------------|
| 34023 | 5/3/2024 | TNTP, Inc. | Vendor | Outstanding | \$35,625.00 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 1 |
| Total Checks: | \$35,625.00 |
| Reconciled Checks: | \$0.00 |
| Outstanding Checks: | \$35,625.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-930-11130

Account Number: 000000090212

Totals for 142-930-11130

Number of Checks: 1
Total Checks: \$35,625.00
Reconciled Checks: \$0.00
Outstanding Checks: \$35,625.00
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-933-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|-------------|
| 34019 | 5/3/2024 | Ace Building Center | Vendor | Reconciled | \$18.73 |
| 34022 | 5/3/2024 | Jd Distributors | Vendor | Reconciled | \$2,351.59 |
| 34030 | 5/16/2024 | Jd Distributors | Vendor | Reconciled | \$671.85 |
| 34032 | 5/16/2024 | Sensory Room Solutions | Vendor | Void | \$1,162.00 |
| 34032 | 5/16/2024 | Sensory Room Solutions | Vendor | Outstanding | \$1,162.00 |
| 34038 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$5.48 |
| 34041 | 5/16/2024 | Peabody High School | Vendor | Reconciled | \$0.56 |
| 34048 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$41.16 |
| 34058 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$6,284.18 |
| 34065 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$26,799.53 |
| 34075 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,163.87 |
| 34077 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,311.00 |
| 34095 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$90.83 |
| 34096 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$79.30 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 14 |
| Total Checks: | \$43,142.08 |
| Reconciled Checks: | \$40,776.92 |
| Outstanding Checks: | \$1,203.16 |
| Void Checks: | \$1,162.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-933-11130

Account Number: 000000090212

Totals for 142-933-11130

| | |
|----------------------------|-------------|
| Number of Checks: | 14 |
| Total Checks: | \$43,142.08 |
| Reconciled Checks: | \$40,776.92 |
| Outstanding Checks: | \$1,203.16 |
| Void Checks: | \$1,162.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-952-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------------|------------|-------------|-------------|
| 34021 | 5/3/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$209.70 |
| 34027 | 5/16/2024 | Benchmark Education Company | Vendor | Outstanding | \$10,673.25 |
| 34029 | 5/16/2024 | Institute For Multi-Sensory Education | Vendor | Outstanding | \$18.38 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 3 |
| Total Checks: | \$10,901.33 |
| Reconciled Checks: | \$209.70 |
| Outstanding Checks: | \$10,691.63 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-952-11130

Account Number: 000000090212

Totals for 142-952-11130

Number of Checks: 3
Total Checks: \$10,901.33
Reconciled Checks: \$209.70
Outstanding Checks: \$10,691.63
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Cadence Checking - Fed Proj 142
GL Account: 142-954-11130

Account Number: 000000090212

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|------------|------------|
| 34042 | 5/16/2024 | Peabody High School | Vendor | Reconciled | \$1.85 |
| 34053 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$683.70 |
| 34062 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,783.15 |
| 34071 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$237.44 |
| 34079 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$373.75 |

Totals for Vendor

| | |
|----------------------------|------------|
| Number of Checks: | 5 |
| Total Checks: | \$3,079.89 |
| Reconciled Checks: | \$3,079.89 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Citizens City And County Bank Bus Garage 144
GL Account: 142-954-11130

Account Number: 000190350001

Totals for 142-954-11130

| | |
|----------------------------|------------|
| Number of Checks: | 5 |
| Total Checks: | \$3,079.89 |
| Reconciled Checks: | \$3,079.89 |
| Outstanding Checks: | \$0.00 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Citizens City And County Bank Bus Garage 144

Account Number: 000190350001

GL Account: 144- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|-------------|
| 16541 | 5/16/2024 | Gibson Connect | Vendor | Reconciled | \$143.39 |
| 16542 | 5/16/2024 | AFLAC | Vendor | Outstanding | \$60.45 |
| 16543 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$12.66 |
| 16544 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$2,959.72 |
| 16545 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$11,200.01 |
| 16546 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,767.64 |
| 16547 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$1,605.44 |
| 16548 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$64.00 |
| 16549 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$8.05 |
| 16550 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$18.17 |
| 16551 | 5/22/2024 | Gibson Co Utility Dist | Vendor | Outstanding | \$88.70 |
| 16552 | 5/30/2024 | Trenton Light & Water Depts. | Vendor | Outstanding | \$692.21 |
| 16553 | 5/31/2024 | AAA Auto Glass | Vendor | Outstanding | \$100.00 |
| 16554 | 5/31/2024 | Ace Building Center | Vendor | Outstanding | \$15.16 |
| 16555 | 5/31/2024 | Alford's Tire Center | Vendor | Outstanding | \$20.00 |
| 16556 | 5/31/2024 | Amazon Capital Services, Inc. | Vendor | Outstanding | \$460.00 |
| 16557 | 5/31/2024 | Best One Tire Of Jackson | Vendor | Outstanding | \$12,592.67 |
| 16558 | 5/31/2024 | Central States Bus Sales, Inc. | Vendor | Outstanding | \$3,173.56 |
| 16559 | 5/31/2024 | Hickerson Automotive Group, Inc | Vendor | Outstanding | \$632.57 |
| 16560 | 5/31/2024 | Jones Motor Company | Vendor | Outstanding | \$64.06 |
| 16561 | 5/31/2024 | Primrose Oil Company, Inc. | Vendor | Outstanding | \$336.37 |
| 16562 | 5/31/2024 | Raspberry Tire | Vendor | Outstanding | \$305.66 |
| 16563 | 5/31/2024 | Tag Truck Center Of Jackson | Vendor | Outstanding | \$243.69 |
| 16564 | 5/31/2024 | Temple Landscaping, LLC | Vendor | Outstanding | \$195.00 |
| 16565 | 5/31/2024 | Trenton Industrial Laundry | Vendor | Outstanding | \$202.01 |
| 16566 | 5/31/2024 | Truckpro, LLC | Vendor | Outstanding | \$3,409.20 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Cafeteria 143
GL Account: 144- -11130

Account Number: 0115084308

Number **Date** **Description**

Check Type **Status**

Totals for Vendor

Number of Checks: 26
Total Checks: \$40,370.39
Reconciled Checks: \$17,766.42
Outstanding Checks: \$22,603.97
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Regions Bank Cafeteria 143
GL Account: 144- -11130

Account Number: 0115084308

Totals for 144- -11130

Number of Checks: 26
Total Checks: \$40,370.39
Reconciled Checks: \$17,766.42
Outstanding Checks: \$22,603.97
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
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Bank Account: Regions Bank Cafeteria 143

Account Number: 0115084308

GL Account: 143- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|----------------------------------|------------|-------------|-------------|
| 16074 | 5/7/2024 | Hiland Dairy Foods Company LLC | Vendor | Reconciled | \$6,698.37 |
| 16075 | 5/7/2024 | Hut American Group LLC | Vendor | Outstanding | \$594.50 |
| 16076 | 5/7/2024 | Lisa Seiber Garland | Vendor | Reconciled | \$140.70 |
| 16077 | 5/7/2024 | Mccartney Produce Company, Inc. | Vendor | Reconciled | \$3,183.17 |
| 16078 | 5/7/2024 | McKenzie Special School District | Vendor | Reconciled | \$972.12 |
| 16079 | 5/16/2024 | Hoshizaki America, Inc. | Vendor | Outstanding | \$4,700.00 |
| 16080 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$36.64 |
| 16081 | 5/16/2024 | Volco | Vendor | Reconciled | \$467.10 |
| 16082 | 5/16/2024 | American Cancer Society | Vendor | Outstanding | \$2.99 |
| 16083 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$12.53 |
| 16084 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$105.08 |
| 16085 | 5/16/2024 | TASC | Vendor | Reconciled | \$30.49 |
| 16086 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$5,091.84 |
| 16087 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$19,982.82 |
| 16088 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$9,488.86 |
| 16089 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$3,146.98 |
| 16090 | 5/16/2024 | Trustmark Voluntary Benefit | Vendor | Outstanding | \$17.78 |
| 16091 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$75.68 |
| 16092 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$119.52 |
| 16093 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$359.50 |
| 16094 | 5/16/2024 | Ymca Of Memphis And The MidSouth | Vendor | Outstanding | \$113.80 |

Totals for Vendor

| | |
|----------------------------|-------------|
| Number of Checks: | 21 |
| Total Checks: | \$55,340.47 |
| Reconciled Checks: | \$49,806.32 |
| Outstanding Checks: | \$5,534.15 |
| Void Checks: | \$0.00 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 143- -11130

Account Number: 0100033708

Totals for 143- -11130

Number of Checks: 21
Total Checks: \$55,340.47
Reconciled Checks: \$49,806.32
Outstanding Checks: \$5,534.15
Void Checks: \$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|----------|--|------------|-------------|--------------|
| 54538 | 5/1/2024 | Trenton Special School District | Vendor | Reconciled | \$129,488.58 |
| 11 | 5/2/2024 | Quill Corporation | Vendor | Reconciled | \$0.00 |
| 54540 | 5/2/2024 | 4 Imprint, Inc | Vendor | Reconciled | \$1,983.26 |
| 54541 | 5/2/2024 | Ace Building Center | Vendor | Reconciled | \$72.23 |
| 54542 | 5/2/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$1,077.18 |
| 54543 | 5/2/2024 | American Paper & Twine Co. | Vendor | Reconciled | \$4,788.00 |
| 54544 | 5/2/2024 | AT & T | Vendor | Reconciled | \$185.40 |
| 54545 | 5/2/2024 | Bell Shirt, LLC | Vendor | Void | \$134.00 |
| 54546 | 5/2/2024 | Boostr Digital Displays | Vendor | Reconciled | \$42,499.00 |
| 54547 | 5/2/2024 | Amy Van Buuren | Vendor | Reconciled | \$975.00 |
| 54548 | 5/2/2024 | Cdw Government, Inc | Vendor | Reconciled | \$2,253.16 |
| 54549 | 5/2/2024 | Direct Shred | Vendor | Reconciled | \$191.00 |
| 54550 | 5/2/2024 | Ena Services, Llc | Vendor | Reconciled | \$494.91 |
| 54551 | 5/2/2024 | Food Rite | Vendor | Reconciled | \$22.50 |
| 54552 | 5/2/2024 | Gibson Farmers Co-Op | Vendor | Reconciled | \$3,100.75 |
| 54553 | 5/2/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$208.93 |
| 54554 | 5/2/2024 | Majestic Steak House | Vendor | Reconciled | \$131.88 |
| 54555 | 5/2/2024 | Matlock Mechanical LLC (formally Upchurch) | Vendor | Reconciled | \$16,000.00 |
| 54556 | 5/2/2024 | Perry Professional Lawn, Llc | Vendor | Reconciled | \$2,035.00 |
| 54557 | 5/2/2024 | Ryan Matthews | Vendor | Outstanding | \$9.05 |
| 54558 | 5/2/2024 | Temple Landscaping, LLC | Vendor | Reconciled | \$4,316.00 |
| 54559 | 5/2/2024 | Tn School Board Association | Vendor | Reconciled | \$75.00 |
| 54560 | 5/2/2024 | Trafera, LLC | Vendor | Reconciled | \$2,274.00 |
| 54561 | 5/2/2024 | Trenton Industrial Laundry | Vendor | Reconciled | \$131.13 |
| 54562 | 5/2/2024 | Trenton Light & Water Depts. | Vendor | Reconciled | \$33,018.28 |
| 54563 | 5/2/2024 | Trenton Special School District | Vendor | Reconciled | \$146.57 |
| 54564 | 5/2/2024 | Trenton Special School District | Vendor | Reconciled | \$3,512.99 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|-------------------------------------|------------|-------------|-------------|
| 54565 | 5/2/2024 | Upper Edge Tech | Vendor | Reconciled | \$2,710.00 |
| 54566 | 5/2/2024 | Verizon | Vendor | Reconciled | \$879.38 |
| 54567 | 5/2/2024 | Wal-Mart Capital One | Vendor | Outstanding | \$61.27 |
| 54568 | 5/2/2024 | Wells Fargo Financial Leasing, Inc. | Vendor | Reconciled | \$348.06 |
| 54569 | 5/7/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$999.74 |
| 54570 | 5/7/2024 | American Express | Vendor | Reconciled | \$150.00 |
| 54571 | 5/7/2024 | Anderson's Alphabet U | Vendor | Reconciled | \$783.30 |
| 54572 | 5/7/2024 | Br Supply, Inc | Vendor | Reconciled | \$18.37 |
| 54573 | 5/7/2024 | Amy Van Buuren | Vendor | Reconciled | \$975.00 |
| 54574 | 5/7/2024 | Cdw Government, Inc | Vendor | Reconciled | \$137.08 |
| 54575 | 5/7/2024 | Food Rite | Vendor | Reconciled | \$9.88 |
| 54576 | 5/7/2024 | Hickerson Automotive Group, Inc | Vendor | Reconciled | \$28.76 |
| 54577 | 5/7/2024 | Lowe's Of Milan | Vendor | Outstanding | \$549.80 |
| 54578 | 5/7/2024 | Majestic Steak House | Vendor | Reconciled | \$299.85 |
| 54579 | 5/7/2024 | Nichole Anglin | Vendor | Reconciled | \$37.15 |
| 54580 | 5/7/2024 | Perry Professional Lawn, Llc | Vendor | Reconciled | \$100.00 |
| 54581 | 5/7/2024 | Rasberry Tire | Vendor | Reconciled | \$757.43 |
| 54582 | 5/7/2024 | Trafera, LLC | Vendor | Reconciled | \$49,335.00 |
| 54583 | 5/7/2024 | Trenton Gazette | Vendor | Reconciled | \$550.00 |
| 54584 | 5/7/2024 | Words For Life Speech | Vendor | Reconciled | \$4,185.00 |
| 54585 | 5/9/2024 | Trenton Special School District | Vendor | Reconciled | \$24,212.54 |
| 54586 | 5/9/2024 | Trenton Special School District | Vendor | Outstanding | \$10,487.54 |
| 54587 | 5/13/2024 | 909 Design | Vendor | Reconciled | \$1,222.50 |
| 54588 | 5/13/2024 | Ace Building Center | Vendor | Reconciled | \$47.70 |
| 54589 | 5/13/2024 | Airgas USA, LLC | Vendor | Reconciled | \$147.17 |
| 54590 | 5/13/2024 | Amy Allen | Vendor | Reconciled | \$450.00 |
| 54591 | 5/13/2024 | Amazon Capital Services, Inc. | Vendor | Reconciled | \$1,519.96 |
| 54592 | 5/13/2024 | AT & T | Vendor | Reconciled | \$417.21 |

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

| Number | Date | Description | Check Type | Status | |
|--------|-----------|-----------------------------------|------------|-------------|-------------|
| 54593 | 5/13/2024 | Blue Steel Mfg. LLC | Vendor | Reconciled | \$41,923.89 |
| 54594 | 5/13/2024 | Blue Tree Apps | Vendor | Outstanding | \$344.81 |
| 54595 | 5/13/2024 | David Bruketta | Vendor | Reconciled | \$450.00 |
| 54596 | 5/13/2024 | Clint Sisco | Vendor | Reconciled | \$794.06 |
| 54597 | 5/13/2024 | Cooks' Pest Control, Inc | Vendor | Reconciled | \$450.00 |
| 54598 | 5/13/2024 | Copies Unlimited | Vendor | Reconciled | \$616.73 |
| 54599 | 5/13/2024 | Samuel D. Driggers | Vendor | Reconciled | \$1,500.00 |
| 54600 | 5/13/2024 | Ena Services, Llc | Vendor | Reconciled | \$3,201.60 |
| 54601 | 5/13/2024 | Gene Langley Ford, Inc. | Vendor | Reconciled | \$139.95 |
| 54602 | 5/13/2024 | Greater Gibson Co. Chamber Com | Vendor | Reconciled | \$100.00 |
| 54603 | 5/13/2024 | Ariel Hamilton | Vendor | Outstanding | \$600.00 |
| 54604 | 5/13/2024 | Jon Michael Lee | Vendor | Outstanding | \$450.00 |
| 54605 | 5/13/2024 | Lanny Poteet, Jr | Vendor | Reconciled | \$1,000.31 |
| 54606 | 5/13/2024 | Leann Cherry | Vendor | Reconciled | \$1,031.25 |
| 54607 | 5/13/2024 | Lisa Bradford | Vendor | Reconciled | \$450.00 |
| 54608 | 5/13/2024 | LTC Language Solutions | Vendor | Reconciled | \$264.04 |
| 54609 | 5/13/2024 | Michele Elliott | Vendor | Reconciled | \$4,000.00 |
| 54610 | 5/13/2024 | Rose Campbell | Vendor | Reconciled | \$1,031.25 |
| 54611 | 5/13/2024 | Sam's Club/Synchrony Bank | Vendor | Reconciled | \$245.76 |
| 54612 | 5/13/2024 | Austin Smith | Vendor | Reconciled | \$450.00 |
| 54613 | 5/13/2024 | Stephanie Franks | Vendor | Reconciled | \$450.00 |
| 54614 | 5/13/2024 | Tere Lumley | Vendor | Outstanding | \$546.56 |
| 54615 | 5/13/2024 | Terrie Joyner | Vendor | Reconciled | \$1,556.25 |
| 54616 | 5/13/2024 | The Shady Peach | Vendor | Reconciled | \$275.00 |
| 54617 | 5/13/2024 | Tn Dept Of Labor/Workforce | Vendor | Reconciled | \$60.00 |
| 54618 | 5/13/2024 | Vivacity Tech PBC | Vendor | Reconciled | \$45.99 |
| 54619 | 5/13/2024 | Volunteer Technology Systems, Llc | Vendor | Reconciled | \$7,257.28 |
| 54620 | 5/16/2024 | Ace Building Center | Vendor | Reconciled | \$43.96 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

| Number | Date | Description | Check Type | Status | |
|--------|-----------|--|------------|-------------|--------------|
| 54621 | 5/16/2024 | Amy Van Buuren | Vendor | Outstanding | \$975.00 |
| 54622 | 5/16/2024 | Cdw Government, Inc | Vendor | Reconciled | \$1,188.17 |
| 54623 | 5/16/2024 | Gibson Connect | Vendor | Reconciled | \$209.95 |
| 54624 | 5/16/2024 | Gormet Your Way Catering Company | Vendor | Reconciled | \$1,488.75 |
| 54625 | 5/16/2024 | LTC Language Solutions | Vendor | Reconciled | \$22.50 |
| 54626 | 5/16/2024 | Scarlett Mathis | Vendor | Reconciled | \$393.75 |
| 54627 | 5/16/2024 | Pitney Bowes Global Financial Services LLC | Vendor | Reconciled | \$196.98 |
| 54628 | 5/16/2024 | Trenton Elementary School | Vendor | Reconciled | \$2,978.11 |
| 54629 | 5/16/2024 | Trenton Light & Water Depts. | Vendor | Reconciled | \$740.61 |
| 54630 | 5/16/2024 | United Refrigeration Inc. | Vendor | Reconciled | \$98.71 |
| 54631 | 5/16/2024 | AFLAC | Vendor | Outstanding | \$250.40 |
| 54632 | 5/16/2024 | American Cancer Society | Vendor | Outstanding | \$30.50 |
| 54633 | 5/16/2024 | Centennial Bank | Vendor | Reconciled | \$562,050.00 |
| 54634 | 5/16/2024 | Gibson Co Imagination Library | Vendor | Reconciled | \$156.72 |
| 54635 | 5/16/2024 | Gibson County General Sessions | Vendor | Reconciled | \$46.78 |
| 54636 | 5/16/2024 | HORACE MANN INSURANCE COMPANY | Vendor | Reconciled | \$601.50 |
| 54637 | 5/16/2024 | Peabody High School | Vendor | Reconciled | \$107.96 |
| 54638 | 5/16/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$1,211.16 |
| 54639 | 5/16/2024 | TASC | Vendor | Reconciled | \$2,970.64 |
| 54640 | 5/16/2024 | Tn Child Support | Vendor | Reconciled | \$1,874.00 |
| 54641 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$193.47 |
| 54642 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$119,094.47 |
| 54643 | 5/16/2024 | Trenton Special School District | Vendor | Reconciled | \$30.00 |
| 54644 | 5/16/2024 | Trustmark Voluntary Benefit | Vendor | Outstanding | \$947.85 |
| 54645 | 5/16/2024 | TSA Consulting Group, Inc. | Vendor | Reconciled | \$5,306.82 |
| 54646 | 5/16/2024 | Usable Life | Vendor | Reconciled | \$2,139.64 |
| 54647 | 5/16/2024 | USABLE LIFE | Vendor | Reconciled | \$4,932.02 |
| 54648 | 5/16/2024 | Ymca Of Memphis And The MidSouth | Vendor | Outstanding | \$770.40 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

| Number | Date | Description | Check Type | Status | |
|--------|-----------|---------------------------------|------------|-------------|-------------|
| 54649 | 5/16/2024 | AT & T | Vendor | Reconciled | \$205.06 |
| 54650 | 5/16/2024 | B & B Fire Protection | Vendor | Reconciled | \$517.50 |
| 54651 | 5/16/2024 | Gibson's Grill | Vendor | Reconciled | \$208.00 |
| 54652 | 5/16/2024 | Rasberry Tire | Vendor | Reconciled | \$55.95 |
| 54653 | 5/16/2024 | Shane Jacobs | Vendor | Outstanding | \$37.15 |
| 54654 | 5/16/2024 | Vital Records Control | Vendor | Reconciled | \$256.00 |
| 54655 | 5/22/2024 | Trenton Special School District | Vendor | Reconciled | \$35,625.00 |
| 54656 | 5/22/2024 | Ace Building Center | Vendor | Outstanding | \$288.61 |
| 54657 | 5/22/2024 | Amazon Capital Services, Inc. | Vendor | Outstanding | \$16.98 |
| 54658 | 5/22/2024 | AT & T | Vendor | Outstanding | \$92.22 |
| 54659 | 5/22/2024 | Cdw Government, Inc | Vendor | Outstanding | \$3,530.00 |
| 54660 | 5/22/2024 | Emmie Hoppers | Vendor | Outstanding | \$14.49 |
| 54661 | 5/22/2024 | Gaylord Opryland Resort | Vendor | Outstanding | \$5,798.88 |
| 54662 | 5/22/2024 | Gibson Co Utility Dist | Vendor | Outstanding | \$4,045.53 |
| 54663 | 5/22/2024 | Gibson's Grill | Vendor | Reconciled | \$6,150.00 |
| 54664 | 5/22/2024 | Ariel Hamilton | Vendor | Outstanding | \$500.00 |
| 54665 | 5/22/2024 | Invicta PCS LLC | Vendor | Outstanding | \$7,040.00 |
| 54666 | 5/22/2024 | Lowrance Sound Company, Inc. | Vendor | Outstanding | \$14,966.21 |
| 54667 | 5/22/2024 | Adrian Torres Morales | Vendor | Reconciled | \$3,000.00 |
| 54668 | 5/22/2024 | National Filter Solutions | Vendor | Outstanding | \$1,088.84 |
| 54669 | 5/22/2024 | Peabody High School | Vendor | Outstanding | \$90.00 |
| 54670 | 5/22/2024 | Premiere Speakers Bureau | Vendor | Outstanding | \$6,250.00 |
| 54671 | 5/22/2024 | R J Young Company | Vendor | Outstanding | \$915.48 |
| 54672 | 5/22/2024 | Superior Vision Services, Inc. | Vendor | Outstanding | \$149.69 |
| 54673 | 5/22/2024 | Jeremy Tate | Vendor | Outstanding | \$250.00 |
| 54674 | 5/22/2024 | Toss | Vendor | Outstanding | \$1,950.00 |
| 54675 | 5/22/2024 | Trenton Elementary School | Vendor | Outstanding | \$5,000.00 |
| 54676 | 5/22/2024 | Words For Life Speech | Vendor | Outstanding | \$3,294.00 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

| Number | Date | Description | Check Type | Status | |
|--------|-----------|----------------------------------|------------|-------------|--------------|
| 54677 | 5/22/2024 | Ymca Of Memphis And The MidSouth | Vendor | Outstanding | \$12.00 |
| 54678 | 5/24/2024 | Trenton Special School District | Vendor | Reconciled | \$105,801.21 |
| 54679 | 5/30/2024 | Ace Building Center | Vendor | Outstanding | \$390.37 |
| 54680 | 5/30/2024 | Amazon Capital Services, Inc. | Vendor | Outstanding | \$1,046.76 |
| 54681 | 5/30/2024 | AR Dirtwork - Andy Rigley | Vendor | Outstanding | \$3,500.00 |
| 54682 | 5/30/2024 | AT & T | Vendor | Outstanding | \$119.18 |
| 54683 | 5/30/2024 | Betsy Duncan | Vendor | Outstanding | \$34.84 |
| 54684 | 5/30/2024 | Br Supply, Inc | Vendor | Outstanding | \$14.85 |
| 54685 | 5/30/2024 | Central Technologies Inc | Vendor | Outstanding | \$45,402.65 |
| 54686 | 5/30/2024 | Delta Materials Handling, Inc. | Vendor | Outstanding | \$344.51 |
| 54687 | 5/30/2024 | Jody Denton | Vendor | Outstanding | \$8,700.00 |
| 54688 | 5/30/2024 | Direct Shred | Vendor | Outstanding | \$291.00 |
| 54689 | 5/30/2024 | Dyersburg Glass Co | Vendor | Outstanding | \$459.89 |
| 54690 | 5/30/2024 | Food Rite | Vendor | Outstanding | \$40.88 |
| 54691 | 5/30/2024 | Franky Hodges | Vendor | Outstanding | \$37.15 |
| 54692 | 5/30/2024 | Audra Hines | Vendor | Outstanding | \$37.15 |
| 54693 | 5/30/2024 | Holly Pillow | Vendor | Outstanding | \$37.15 |
| 54694 | 5/30/2024 | Lowe's Of Jackson | Vendor | Outstanding | \$259.63 |
| 54695 | 5/30/2024 | Austin Smith | Vendor | Outstanding | \$37.15 |
| 54696 | 5/30/2024 | Stephanie Franks | Vendor | Outstanding | \$37.15 |
| 54697 | 5/30/2024 | Tony D. Kash | Vendor | Outstanding | \$37.15 |
| 54698 | 5/30/2024 | Trenton Light & Water Depts. | Vendor | Outstanding | \$5,317.68 |
| 54699 | 5/30/2024 | Trenton Rosenwald Middle School | Vendor | Reconciled | \$5,900.00 |
| 54700 | 5/30/2024 | Verizon | Vendor | Outstanding | \$879.14 |
| 54701 | 5/30/2024 | West Tennessee Carpentry | Vendor | Outstanding | \$33,800.00 |
| 54702 | 5/31/2024 | Trenton Special School District | Vendor | Reconciled | \$23,422.94 |
| 54703 | 5/31/2024 | Trenton Special School District | Vendor | Reconciled | \$114,766.02 |

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Number Date Description Check Type Status

Totals for Vendor

Number of Checks: 166
Total Checks: \$1,582,891.08
Reconciled Checks: \$1,409,368.38
Outstanding Checks: \$173,388.70
Void Checks: \$134.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Totals for 141- -11130

Number of Checks: 166
Total Checks: \$1,582,891.08
Reconciled Checks: \$1,409,368.38
Outstanding Checks: \$173,388.70
Void Checks: \$134.00

Trenton Special School District
Bank Account Check Listing By Date

Run At: 6/20/2024 1:21 PM
Run By: Shannon Parra
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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

Grand Totals

| | |
|----------------------------|----------------|
| Number of Checks: | 298 |
| Total Checks: | \$1,861,680.40 |
| Reconciled Checks: | \$1,610,546.83 |
| Outstanding Checks: | \$249,287.57 |
| Void Checks: | \$1,846.00 |

Trenton Elementary School

Balance Sheet Report
Through 04/30/2024

| | | General | Restricted | Food Service | Total |
|----------------------------|----------------------------------|---------------------|---------------------|---------------|---------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 72,627.74 | 33,036.78 | 0.00 | 105,664.52 |
| | Total Assets | \$72,627.74 | \$33,036.78 | \$0.00 | \$105,664.52 |
| Liabilities | | | | | |
| 91 | General fund balance | -54,761.38 | 0.00 | 0.00 | -54,761.38 |
| | Total Liabilities | \$-54,761.38 | \$0.00 | \$0.00 | \$-54,761.38 |
| Revenues | | | | | |
| 302 | Gate receipts | 0.00 | 0.00 | 0.00 | 0.00 |
| 304 | Pictures | -13,223.00 | 0.00 | 0.00 | -13,223.00 |
| 304.5 | PreK Graduation Pictures | -950.00 | 0.00 | 0.00 | -950.00 |
| 306 | Fundraising | -53,960.00 | 0.00 | 0.00 | -53,960.00 |
| 312 | Office Supplies | 0.00 | 0.00 | 0.00 | 0.00 |
| 313 | Instructional Supplies | -94.11 | 0.00 | 0.00 | -94.11 |
| 318 | General Supplies | -20.00 | 0.00 | 0.00 | -20.00 |
| 320 | Interest | -483.92 | 0.00 | 0.00 | -483.92 |
| 321 | Board Allocations | -5,178.93 | 0.00 | 0.00 | -5,178.93 |
| 325 | Donations | -1,856.00 | 0.00 | 0.00 | -1,856.00 |
| | Total Revenues | \$-75,765.96 | \$0.00 | \$0.00 | \$-75,765.96 |
| Expenditures | | | | | |
| 411 | Folders | 1,690.58 | 0.00 | 0.00 | 1,690.58 |
| 412 | Office Supplies | 1,702.80 | 0.00 | 0.00 | 1,702.80 |
| 418 | General Supplies | 225.28 | 0.00 | 0.00 | 225.28 |
| 420 | Trip Expense | 119.99 | 0.00 | 0.00 | 119.99 |
| 421 | Instructional Supplies | 1,898.99 | 0.00 | 0.00 | 1,898.99 |
| 429 | Copy Machines | 5,600.00 | 0.00 | 0.00 | 5,600.00 |
| 492 | Pictures | 9,271.10 | 0.00 | 0.00 | 9,271.10 |
| 496 | Fundraiser | 34,377.05 | 0.00 | 0.00 | 34,377.05 |
| 499 | Miscellaneous | 3,013.81 | 0.00 | 0.00 | 3,013.81 |
| | Total Expenditures | \$57,899.60 | \$0.00 | \$0.00 | \$57,899.60 |
| Restricted Accounts | | | | | |
| 804 | Library | 0.00 | -8,521.59 | 0.00 | -8,521.59 |
| 806 | Kindergarten | 0.00 | 0.00 | 0.00 | 0.00 |
| 810 | Fourth Grade | 0.00 | -21.01 | 0.00 | -21.01 |
| 811 | Fine Arts | 0.00 | -103.40 | 0.00 | -103.40 |
| 814 | Computer Lab | 0.00 | -2,102.54 | 0.00 | -2,102.54 |
| 816 | Physical Education | 0.00 | -5,696.09 | 0.00 | -5,696.09 |
| 817 | Guidance | 0.00 | -18.36 | 0.00 | -18.36 |
| 818 | K - 4 Families | 0.00 | -14.10 | 0.00 | -14.10 |
| 819 | Yearbook | 0.00 | -6,443.30 | 0.00 | -6,443.30 |
| 822 | Second Grade Field Trips | 0.00 | -145.00 | 0.00 | -145.00 |
| 823 | Third Grade Field Trips | 0.00 | -264.00 | 0.00 | -264.00 |
| 825 | Destination Imagination (DI) | 0.00 | -404.03 | 0.00 | -404.03 |
| 826 | Student Rewards | 0.00 | -2,609.14 | 0.00 | -2,609.14 |
| 827 | Basketball | 0.00 | -991.10 | 0.00 | -991.10 |
| 829 | Do Right | 0.00 | -5,579.81 | 0.00 | -5,579.81 |
| 830 | PreK SPED | 0.00 | -94.02 | 0.00 | -94.02 |
| 831 | Chrome Book Fees | 0.00 | -29.00 | 0.00 | -29.00 |
| 835 | STEM | 0.00 | -0.29 | 0.00 | -0.29 |
| | Total Restricted Accounts | \$0.00 | \$-33,036.78 | \$0.00 | \$-33,036.78 |

Trenton Elementary School

Balance Sheet Report
Through 04/30/2024

| | <u>General</u> | <u>Restricted</u> | <u>Food Service</u> | <u>Total</u> |
|-----------------------|----------------|-------------------|---------------------|---------------|
| Grand Totals : | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |

| | | General | Restricted | Food Service | Total |
|----------------------------|------------------------------|---------------------|--------------------|---------------|---------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 18,706.55 | 77,517.61 | 0.00 | 96,224.16 |
| 21 | CD#403819 - Security Bank | 57.31 | 10,043.10 | 0.00 | 10,100.41 |
| Total Assets | | \$18,763.86 | \$87,560.71 | \$0.00 | \$106,324.57 |
| Liabilities | | | | | |
| 91 | General fund balance | -25,421.10 | 0.00 | 0.00 | -25,421.10 |
| Total Liabilities | | \$-25,421.10 | \$0.00 | \$0.00 | \$-25,421.10 |
| Revenues | | | | | |
| 298 | Cookie Dough Fundraiser | -23,103.00 | 0.00 | 0.00 | -23,103.00 |
| 300 | House | -565.00 | 0.00 | 0.00 | -565.00 |
| 304 | Pictures | -798.22 | 0.00 | 0.00 | -798.22 |
| 307 | Start Up Money | -23,988.00 | 0.00 | 0.00 | -23,988.00 |
| 318 | Student Snacks | -14,056.35 | 0.00 | 0.00 | -14,056.35 |
| 320 | Interest | -900.65 | 0.00 | 0.00 | -900.65 |
| 323 | Student Incentive | -746.37 | 0.00 | 0.00 | -746.37 |
| 325 | Board Allocations | -7,826.73 | 0.00 | 0.00 | -7,826.73 |
| Total Revenues | | \$-71,984.32 | \$0.00 | \$0.00 | \$-71,984.32 |
| Expenditures | | | | | |
| 299 | Cookie Dough Fundraiser | 14,091.20 | 0.00 | 0.00 | 14,091.20 |
| 411 | Start Up Money | 25,225.00 | 0.00 | 0.00 | 25,225.00 |
| 412 | Office Supplies | 4,126.16 | 0.00 | 0.00 | 4,126.16 |
| 413 | PBIS -ROAR STORE | 6,761.21 | 0.00 | 0.00 | 6,761.21 |
| 414 | Equipment & Repairs | 7,787.47 | 0.00 | 0.00 | 7,787.47 |
| 419 | Instructional Supplies | 7,200.97 | 0.00 | 0.00 | 7,200.97 |
| 420 | House | 540.00 | 0.00 | 0.00 | 540.00 |
| 498 | Student Snacks | 7,142.22 | 0.00 | 0.00 | 7,142.22 |
| 500 | Miscellaneous | 2,904.41 | 0.00 | 0.00 | 2,904.41 |
| 556 | Student Incentive | 2,862.92 | 0.00 | 0.00 | 2,862.92 |
| Total Expenditures | | \$78,641.56 | \$0.00 | \$0.00 | \$78,641.56 |
| Restricted Accounts | | | | | |
| 510 | Student Council | 0.00 | -1,048.13 | 0.00 | -1,048.13 |
| 511 | Athletic Concessions | 0.00 | -0.07 | 0.00 | -0.07 |
| 512 | Book Damage Fees | 0.00 | -987.96 | 0.00 | -987.96 |
| 514 | Chromebook fees | 0.00 | -2,005.00 | 0.00 | -2,005.00 |
| 555 | FCA | 0.00 | -46.00 | 0.00 | -46.00 |
| 557 | Art | 0.00 | -153.28 | 0.00 | -153.28 |
| 558 | Scholastic Reading Club | 0.00 | -8.25 | 0.00 | -8.25 |
| 602 | Cheerleader | 0.00 | -2,307.34 | 0.00 | -2,307.34 |
| 610 | Library | 0.00 | -607.14 | 0.00 | -607.14 |
| 611 | Accelerated Reader | 0.00 | -1,813.68 | 0.00 | -1,813.68 |
| 613 | All Athletics Interest | 0.00 | -198.82 | 0.00 | -198.82 |
| 614 | Baseball | 0.00 | -1,444.67 | 0.00 | -1,444.67 |
| 615 | Basketball | 0.00 | -3,624.60 | 0.00 | -3,624.60 |
| 616 | Football | 0.00 | -24,416.88 | 0.00 | -24,416.88 |
| 617 | Soccer | 0.00 | -9,387.04 | 0.00 | -9,387.04 |
| 618 | Softball | 0.00 | -6,678.42 | 0.00 | -6,678.42 |
| 619 | Volleyball | 0.00 | -3,283.87 | 0.00 | -3,283.87 |
| 800 | Coding Grant | 0.00 | -1,500.00 | 0.00 | -1,500.00 |
| 801 | Beta Club | 0.00 | -3,231.67 | 0.00 | -3,231.67 |

Trenton Rosenwald Middle School

Balance Sheet Report
Through 04/30/2024

| | | General | Restricted | Food Service | Total |
|-----|----------------------------------|---------------|---------------------|---------------|---------------------|
| 802 | STEM | 0.00 | -82.73 | 0.00 | -82.73 |
| 803 | Special Population | 0.00 | -252.38 | 0.00 | -252.38 |
| 904 | Band | 0.00 | -11,945.28 | 0.00 | -11,945.28 |
| 905 | Leigh Boyce Memorial Fund | 0.00 | -7,471.20 | 0.00 | -7,471.20 |
| 906 | Annual | 0.00 | -3,317.30 | 0.00 | -3,317.30 |
| 909 | Leigh Boyce Scholarship Fund | 0.00 | -1,749.00 | 0.00 | -1,749.00 |
| | Total Restricted Accounts | \$0.00 | \$-87,560.71 | \$0.00 | \$-87,560.71 |
| | Grand Totals : | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Peabody High School

Run Date: 5/3/2024 2:22:21PM

Balance Sheet Report
Through 04/30/2024

Report Name: aaBalanceSheet.rpt

| | | General | Restricted | Food Service | Total |
|----------------------------|------------------------------------|----------------------|---------------------|---------------|----------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 30,727.88 | 170,407.06 | 0.00 | 201,134.94 |
| | Total Assets | \$30,727.88 | \$170,407.06 | \$0.00 | \$201,134.94 |
| Liabilities | | | | | |
| 91 | General fund balance | -28,444.58 | 0.00 | 0.00 | -28,444.58 |
| | Total Liabilities | \$-28,444.58 | \$0.00 | \$0.00 | \$-28,444.58 |
| Revenues | | | | | |
| 300 | Start-up Change | -116,420.00 | 0.00 | 0.00 | -116,420.00 |
| 304.3 | Pepsi Machine | -4,000.00 | 0.00 | 0.00 | -4,000.00 |
| 304.4 | Graham Snack Foods | -3,851.22 | 0.00 | 0.00 | -3,851.22 |
| 307 | Donations | -590.73 | 0.00 | 0.00 | -590.73 |
| 321 | Board Allocations | -14,405.47 | 0.00 | 0.00 | -14,405.47 |
| 333 | Safety & Security | -850.00 | 0.00 | 0.00 | -850.00 |
| 355 | Student Incentive | -5,259.50 | 0.00 | 0.00 | -5,259.50 |
| | Total Revenues | \$-145,376.92 | \$0.00 | \$0.00 | \$-145,376.92 |
| Expenditures | | | | | |
| 400 | Start-up Change | 119,020.00 | 0.00 | 0.00 | 119,020.00 |
| 411 | Admin Supplies & Materials | 2,746.41 | 0.00 | 0.00 | 2,746.41 |
| 420 | Other Admin Expenditures | 3,103.15 | 0.00 | 0.00 | 3,103.15 |
| 421 | Instructional Supplies & Materials | 3,835.00 | 0.00 | 0.00 | 3,835.00 |
| 426 | Copy Machine | 4,770.30 | 0.00 | 0.00 | 4,770.30 |
| 433 | Safety & Security | 400.82 | 0.00 | 0.00 | 400.82 |
| 452 | Postage | 660.00 | 0.00 | 0.00 | 660.00 |
| 455 | Student Incentive | 1,380.44 | 0.00 | 0.00 | 1,380.44 |
| 459 | Other Expenditures | 7,177.50 | 0.00 | 0.00 | 7,177.50 |
| | Total Expenditures | \$143,093.62 | \$0.00 | \$0.00 | \$143,093.62 |
| Restricted Accounts | | | | | |
| 601 | All Athletics | 0.00 | -25,908.81 | 0.00 | -25,908.81 |
| 701 | Class of 2024 | 0.00 | -13,438.01 | 0.00 | -13,438.01 |
| 704 | Class of 2027 | 0.00 | -36.83 | 0.00 | -36.83 |
| 801 | Beta Club | 0.00 | -2,715.71 | 0.00 | -2,715.71 |
| 802 | FFA Club | 0.00 | -11,794.14 | 0.00 | -11,794.14 |
| 803 | Speech & Debate Club | 0.00 | -1,776.78 | 0.00 | -1,776.78 |
| 811 | Math Club | 0.00 | 0.00 | 0.00 | 0.00 |
| 813 | History Club | 0.00 | -927.59 | 0.00 | -927.59 |
| 814 | Pep Club | 0.00 | -167.34 | 0.00 | -167.34 |
| 821 | Junior Rotary | 0.00 | -812.13 | 0.00 | -812.13 |
| 822 | HOSA | 0.00 | -145.24 | 0.00 | -145.24 |
| 824 | Future Teachers of America | 0.00 | 0.00 | 0.00 | 0.00 |
| 825 | Girls & Boys State | 0.00 | -30,973.74 | 0.00 | -30,973.74 |
| 827 | Peabody Pals | 0.00 | -532.84 | 0.00 | -532.84 |
| 828 | STEM Club | 0.00 | -1,788.62 | 0.00 | -1,788.62 |
| 829 | 21 Plus Club | 0.00 | -2,240.40 | 0.00 | -2,240.40 |
| 831 | Peabody Rock Ensemble | 0.00 | -135.82 | 0.00 | -135.82 |
| 832 | AP - Advance Placement | 0.00 | -3,259.55 | 0.00 | -3,259.55 |
| 833 | SAT Exam | 0.00 | -15.00 | 0.00 | -15.00 |
| 834 | Peabody Perk | 0.00 | -545.00 | 0.00 | -545.00 |

Peabody High School

Balance Sheet Report
Through 04/30/2024

| | | General | Restricted | Food Service | Total |
|-----|------------------------------------|---------------|----------------------|---------------|----------------------|
| 840 | Prom | 0.00 | -5,110.21 | 0.00 | -5,110.21 |
| 841 | Graduation | 0.00 | -2,382.98 | 0.00 | -2,382.98 |
| 842 | Benevolence | 0.00 | 0.00 | 0.00 | 0.00 |
| 901 | Library | 0.00 | -61.89 | 0.00 | -61.89 |
| 902 | Cheerleaders | 0.00 | -4,873.34 | 0.00 | -4,873.34 |
| 903 | School Annuals | 0.00 | -5,954.82 | 0.00 | -5,954.82 |
| 904 | Band | 0.00 | -5,059.59 | 0.00 | -5,059.59 |
| 906 | Student Council | 0.00 | -1,213.68 | 0.00 | -1,213.68 |
| 907 | Art | 0.00 | -971.88 | 0.00 | -971.88 |
| 908 | Special Olympics | 0.00 | -1,694.83 | 0.00 | -1,694.83 |
| 915 | Project Inspire | 0.00 | -16.15 | 0.00 | -16.15 |
| 916 | Chromebook | 0.00 | -1,276.00 | 0.00 | -1,276.00 |
| 931 | Operating Account Donations | 0.00 | 0.00 | 0.00 | 0.00 |
| 932 | Football Donations | 0.00 | -2,038.50 | 0.00 | -2,038.50 |
| 933 | Girls Basketball Donations | 0.00 | -3,381.05 | 0.00 | -3,381.05 |
| 934 | Boys Basketball Donations | 0.00 | -881.07 | 0.00 | -881.07 |
| 935 | Baseball Donations | 0.00 | -3,647.35 | 0.00 | -3,647.35 |
| 936 | Golf Donations | 0.00 | -451.75 | 0.00 | -451.75 |
| 938 | Soccer Donations | 0.00 | -986.90 | 0.00 | -986.90 |
| 939 | Softball Donations | 0.00 | -5,731.34 | 0.00 | -5,731.34 |
| 940 | Tennis Donations | 0.00 | -1,613.05 | 0.00 | -1,613.05 |
| 941 | Volleyball Donations | 0.00 | -51.69 | 0.00 | -51.69 |
| 942 | Track & Field | 0.00 | -367.90 | 0.00 | -367.90 |
| 950 | Football Donation / Quarterback | 0.00 | -4,892.06 | 0.00 | -4,892.06 |
| 951 | Band Pit Crew | 0.00 | -9,240.56 | 0.00 | -9,240.56 |
| 989 | Band Uniforms | 0.00 | -11,294.92 | 0.00 | -11,294.92 |
| | Total Restricted Accounts | \$0.00 | \$-170,407.06 | \$0.00 | \$-170,407.06 |
| | Grand Totals : | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Run Date: 6/4/2024 1:57:05PM

Trenton Elementary School

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 05/31/2024

| | | General | Restricted | Food Service | Total |
|----------------------------------|---------------------------------|---------------------|---------------------|---------------|---------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 72,516.67 | 27,176.72 | 0.00 | 99,693.39 |
| Total Assets | | \$72,516.67 | \$27,176.72 | \$0.00 | \$99,693.39 |
| Liabilities | | | | | |
| 91 | General fund balance | -54,761.38 | 0.00 | 0.00 | -54,761.38 |
| Total Liabilities | | -\$54,761.38 | \$0.00 | \$0.00 | -\$54,761.38 |
| Revenues | | | | | |
| 302 | Gate receipts | 0.00 | 0.00 | 0.00 | 0.00 |
| 304 | Pictures | -13,223.00 | 0.00 | 0.00 | -13,223.00 |
| 304.5 | PreK Graduation Pictures | -950.00 | 0.00 | 0.00 | -950.00 |
| 306 | Fundraising | -55,816.00 | 0.00 | 0.00 | -55,816.00 |
| 312 | Office Supplies | 0.00 | 0.00 | 0.00 | 0.00 |
| 313 | Instructional Supplies | -94.11 | 0.00 | 0.00 | -94.11 |
| 318 | General Supplies | -20.00 | 0.00 | 0.00 | -20.00 |
| 320 | Interest | -539.21 | 0.00 | 0.00 | -539.21 |
| 321 | Board Allocations | -8,157.04 | 0.00 | 0.00 | -8,157.04 |
| 325 | Donations | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenues | | -\$78,799.36 | \$0.00 | \$0.00 | -\$78,799.36 |
| Expenditures | | | | | |
| 411 | Folders | 1,690.58 | 0.00 | 0.00 | 1,690.58 |
| 412 | Office Supplies | 1,702.80 | 0.00 | 0.00 | 1,702.80 |
| 418 | General Supplies | 225.28 | 0.00 | 0.00 | 225.28 |
| 420 | Trip Expense | 119.99 | 0.00 | 0.00 | 119.99 |
| 421 | Instructional Supplies | 1,898.99 | 0.00 | 0.00 | 1,898.99 |
| 429 | Copy Machines | 6,160.00 | 0.00 | 0.00 | 6,160.00 |
| 492 | Pictures | 10,221.10 | 0.00 | 0.00 | 10,221.10 |
| 496 | Fundraiser | 35,422.05 | 0.00 | 0.00 | 35,422.05 |
| 499 | Miscellaneous | 3,603.28 | 0.00 | 0.00 | 3,603.28 |
| Total Expenditures | | \$61,044.07 | \$0.00 | \$0.00 | \$61,044.07 |
| Restricted Accounts | | | | | |
| 804 | Library | 0.00 | -8,518.63 | 0.00 | -8,518.63 |
| 806 | Kindergarten | 0.00 | 0.00 | 0.00 | 0.00 |
| 810 | Fourth Grade | 0.00 | -21.01 | 0.00 | -21.01 |
| 811 | Fine Arts | 0.00 | -103.40 | 0.00 | -103.40 |
| 814 | Computer Lab | 0.00 | -2,102.54 | 0.00 | -2,102.54 |
| 816 | Physical Education | 0.00 | -897.53 | 0.00 | -897.53 |
| 817 | Guidance | 0.00 | -18.36 | 0.00 | -18.36 |
| 818 | K - 4 Families | 0.00 | -14.10 | 0.00 | -14.10 |
| 819 | Yearbook | 0.00 | -6,373.06 | 0.00 | -6,373.06 |
| 822 | Second Grade Field Trips | 0.00 | -209.50 | 0.00 | -209.50 |
| 823 | Third Grade Field Trips | 0.00 | -44.01 | 0.00 | -44.01 |
| 825 | Destination Imagination (DI) | 0.00 | -404.03 | 0.00 | -404.03 |
| 826 | Student Rewards | 0.00 | -1,044.80 | 0.00 | -1,044.80 |
| 827 | Basketball | 0.00 | -991.10 | 0.00 | -991.10 |
| 829 | Do Right | 0.00 | -6,311.34 | 0.00 | -6,311.34 |
| 830 | PreK SPED | 0.00 | -94.02 | 0.00 | -94.02 |
| 831 | Chrome Book Fees | 0.00 | -29.00 | 0.00 | -29.00 |
| 835 | STEM | 0.00 | -0.29 | 0.00 | -0.29 |
| Total Restricted Accounts | | \$0.00 | -\$27,176.72 | \$0.00 | -\$27,176.72 |

Trenton Elementary School

Balance Sheet Report
Through 05/31/2024

| | <u>General</u> | <u>Restricted</u> | <u>Food Service</u> | <u>Total</u> |
|----------------|----------------|-------------------|---------------------|---------------|
| Grand Totals : | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> | <u>\$0.00</u> |

| | | General | Restricted | Food Service | Total |
|----------------------------|------------------------------|---------------------|--------------------|---------------|---------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 19,177.89 | 78,012.91 | 0.00 | 97,190.80 |
| 21 | CD#403819 - Security Bank | 57.31 | 10,043.10 | 0.00 | 10,100.41 |
| Total Assets | | \$19,235.20 | \$88,056.01 | \$0.00 | \$107,291.21 |
| Liabilities | | | | | |
| 91 | General fund balance | -25,421.10 | 0.00 | 0.00 | -25,421.10 |
| Total Liabilities | | -\$25,421.10 | \$0.00 | \$0.00 | -\$25,421.10 |
| Revenues | | | | | |
| 298 | Cookie Dough Fundraiser | -23,103.00 | 0.00 | 0.00 | -23,103.00 |
| 300 | House | -565.00 | 0.00 | 0.00 | -565.00 |
| 304 | Pictures | -1,238.86 | 0.00 | 0.00 | -1,238.86 |
| 307 | Start Up Money | -24,688.00 | 0.00 | 0.00 | -24,688.00 |
| 318 | Student Snacks | -14,942.35 | 0.00 | 0.00 | -14,942.35 |
| 320 | Interest | -952.26 | 0.00 | 0.00 | -952.26 |
| 323 | Student Incentive | -2,340.37 | 0.00 | 0.00 | -2,340.37 |
| 325 | Board Allocations | -11,749.82 | 0.00 | 0.00 | -11,749.82 |
| Total Revenues | | -\$79,579.66 | \$0.00 | \$0.00 | -\$79,579.66 |
| Expenditures | | | | | |
| 299 | Cookie Dough Fundraiser | 14,091.20 | 0.00 | 0.00 | 14,091.20 |
| 411 | Start Up Money | 25,225.00 | 0.00 | 0.00 | 25,225.00 |
| 412 | Office Supplies | 4,774.97 | 0.00 | 0.00 | 4,774.97 |
| 413 | PBIS -ROAR STORE | 7,502.69 | 0.00 | 0.00 | 7,502.69 |
| 414 | Equipment & Repairs | 8,149.00 | 0.00 | 0.00 | 8,149.00 |
| 419 | Instructional Supplies | 7,352.90 | 0.00 | 0.00 | 7,352.90 |
| 420 | House | 540.00 | 0.00 | 0.00 | 540.00 |
| 498 | Student Snacks | 7,988.33 | 0.00 | 0.00 | 7,988.33 |
| 500 | Miscellaneous | 4,678.36 | 0.00 | 0.00 | 4,678.36 |
| 556 | Student Incentive | 5,463.11 | 0.00 | 0.00 | 5,463.11 |
| Total Expenditures | | \$85,765.56 | \$0.00 | \$0.00 | \$85,765.56 |
| Restricted Accounts | | | | | |
| 510 | Student Council | 0.00 | -1,262.39 | 0.00 | -1,262.39 |
| 511 | Athletic Concessions | 0.00 | -0.07 | 0.00 | -0.07 |
| 512 | Book Damage Fees | 0.00 | -987.96 | 0.00 | -987.96 |
| 514 | Chromebook fees | 0.00 | -2,775.00 | 0.00 | -2,775.00 |
| 555 | FCA | 0.00 | -46.00 | 0.00 | -46.00 |
| 557 | Art | 0.00 | -153.28 | 0.00 | -153.28 |
| 558 | Scholastic Reading Club | 0.00 | -8.25 | 0.00 | -8.25 |
| 602 | Cheerleader | 0.00 | -3,415.74 | 0.00 | -3,415.74 |
| 610 | Library | 0.00 | -635.14 | 0.00 | -635.14 |
| 611 | Accelerated Reader | 0.00 | -1,661.19 | 0.00 | -1,661.19 |
| 613 | All Athletics Interest | 0.00 | -198.82 | 0.00 | -198.82 |
| 614 | Baseball | 0.00 | -1,222.14 | 0.00 | -1,222.14 |
| 615 | Basketball | 0.00 | -1,534.34 | 0.00 | -1,534.34 |
| 616 | Football | 0.00 | -23,023.93 | 0.00 | -23,023.93 |
| 617 | Soccer | 0.00 | -8,447.16 | 0.00 | -8,447.16 |
| 618 | Softball | 0.00 | -6,278.42 | 0.00 | -6,278.42 |
| 619 | Volleyball | 0.00 | -3,283.87 | 0.00 | -3,283.87 |
| 800 | Coding Grant | 0.00 | -1,500.00 | 0.00 | -1,500.00 |
| 801 | Beta Club | 0.00 | -1,822.98 | 0.00 | -1,822.98 |

Trenton Rosenwald Middle School

Run Date: 6/4/2024 1:15:40PM

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 05/31/2024

| | | General | Restricted | Food Service | Total |
|----------------------------------|---------------------------------|---------------|---------------------|---------------|---------------------|
| 802 | STEM | 0.00 | -40.66 | 0.00 | -40.66 |
| 803 | Special Population | 0.00 | -252.38 | 0.00 | -252.38 |
| 904 | Band | 0.00 | -17,482.59 | 0.00 | -17,482.59 |
| 905 | Leigh Boyce Memorial Fund | 0.00 | 0.00 | 0.00 | 0.00 |
| 906 | Annual | 0.00 | -4,803.50 | 0.00 | -4,803.50 |
| 909 | Leigh Boyce Scholarship Fund | 0.00 | -7,220.20 | 0.00 | -7,220.20 |
| Total Restricted Accounts | | \$0.00 | \$-88,056.01 | \$0.00 | \$-88,056.01 |
| Grand Totals : | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Peabody High School

Balance Sheet Report
Through 05/31/2024

| | | General | Restricted | Food Service | Total |
|----------------------------|------------------------------------|----------------------|---------------------|---------------|----------------------|
| Assets | | | | | |
| 11 | Cash on hand | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Cash in banks - checking | 25,122.17 | 176,210.45 | 0.00 | 201,332.62 |
| Total Assets | | \$25,122.17 | \$176,210.45 | \$0.00 | \$201,332.62 |
| Liabilities | | | | | |
| 91 | General fund balance | -28,444.58 | 0.00 | 0.00 | -28,444.58 |
| Total Liabilities | | -\$28,444.58 | \$0.00 | \$0.00 | -\$28,444.58 |
| Revenues | | | | | |
| 300 | Start-up Change | -120,220.00 | 0.00 | 0.00 | -120,220.00 |
| 304.3 | Pepsi Machine | -4,400.00 | 0.00 | 0.00 | -4,400.00 |
| 304.4 | Graham Snack Foods | -5,572.80 | 0.00 | 0.00 | -5,572.80 |
| 307 | Donations | -629.93 | 0.00 | 0.00 | -629.93 |
| 321 | Board Allocations | -14,405.47 | 0.00 | 0.00 | -14,405.47 |
| 333 | Safety & Security | -970.00 | 0.00 | 0.00 | -970.00 |
| 355 | Student Incentive | -5,374.50 | 0.00 | 0.00 | -5,374.50 |
| Total Revenues | | -\$151,572.70 | \$0.00 | \$0.00 | -\$151,572.70 |
| Expenditures | | | | | |
| 400 | Start-up Change | 120,220.00 | 0.00 | 0.00 | 120,220.00 |
| 411 | Admin Supplies & Materials | 3,289.74 | 0.00 | 0.00 | 3,289.74 |
| 420 | Other Admin Expenditures | 3,586.82 | 0.00 | 0.00 | 3,586.82 |
| 421 | Instructional Supplies & Materials | 3,962.55 | 0.00 | 0.00 | 3,962.55 |
| 426 | Copy Machine | 7,492.17 | 0.00 | 0.00 | 7,492.17 |
| 433 | Safety & Security | 400.82 | 0.00 | 0.00 | 400.82 |
| 452 | Postage | 660.00 | 0.00 | 0.00 | 660.00 |
| 455 | Student Incentive | 1,781.91 | 0.00 | 0.00 | 1,781.91 |
| 459 | Other Expenditures | 13,501.10 | 0.00 | 0.00 | 13,501.10 |
| Total Expenditures | | \$154,895.11 | \$0.00 | \$0.00 | \$154,895.11 |
| Restricted Accounts | | | | | |
| 601 | All Athletics | 0.00 | -23,756.93 | 0.00 | -23,756.93 |
| 701 | Class of 2024 | 0.00 | -9,076.74 | 0.00 | -9,076.74 |
| 704 | Class of 2027 | 0.00 | -36.83 | 0.00 | -36.83 |
| 801 | Beta Club | 0.00 | -2,551.18 | 0.00 | -2,551.18 |
| 802 | FFA Club | 0.00 | -5,282.62 | 0.00 | -5,282.62 |
| 803 | Speech & Debate Club | 0.00 | -1,776.78 | 0.00 | -1,776.78 |
| 813 | History Club | 0.00 | -1,065.77 | 0.00 | -1,065.77 |
| 814 | Pep Club | 0.00 | -167.34 | 0.00 | -167.34 |
| 821 | Junior Rotary | 0.00 | -744.17 | 0.00 | -744.17 |
| 822 | HOSA | 0.00 | -36.87 | 0.00 | -36.87 |
| 825 | Girls & Boys State | 0.00 | -30,973.74 | 0.00 | -30,973.74 |
| 827 | Peabody Pals | 0.00 | -547.14 | 0.00 | -547.14 |
| 828 | STEM Club | 0.00 | -1,648.16 | 0.00 | -1,648.16 |
| 829 | 21 Plus Club | 0.00 | -2,234.38 | 0.00 | -2,234.38 |
| 831 | Peabody Rock Ensemble | 0.00 | -662.82 | 0.00 | -662.82 |
| 832 | AP - Advance Placement | 0.00 | -3,762.55 | 0.00 | -3,762.55 |
| 833 | SAT Exam | 0.00 | -15.00 | 0.00 | -15.00 |
| 834 | Peabody Perk | 0.00 | -6,113.59 | 0.00 | -6,113.59 |
| 840 | Prom | 0.00 | -4,269.82 | 0.00 | -4,269.82 |
| 841 | Graduation | 0.00 | -1,706.50 | 0.00 | -1,706.50 |
| 842 | Benevolence | 0.00 | 0.00 | 0.00 | 0.00 |

Peabody High School

Run Date: 6/4/2024 1:16:10PM

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 05/31/2024

| | General | Restricted | Food Service | Total | |
|-----|------------------------------------|---------------|----------------------|---------------|----------------------|
| 901 | Library | 0.00 | -61.89 | 0.00 | -61.89 |
| 902 | Cheerleaders | 0.00 | -7,552.34 | 0.00 | -7,552.34 |
| 903 | School Annuals | 0.00 | -1,293.01 | 0.00 | -1,293.01 |
| 904 | Band | 0.00 | -14,936.36 | 0.00 | -14,936.36 |
| 906 | Student Council | 0.00 | -1,213.68 | 0.00 | -1,213.68 |
| 907 | Art | 0.00 | -971.88 | 0.00 | -971.88 |
| 908 | Special Olympics | 0.00 | -1,694.83 | 0.00 | -1,694.83 |
| 915 | Project Inspire | 0.00 | -16.15 | 0.00 | -16.15 |
| 916 | Chromebook | 0.00 | -1,836.00 | 0.00 | -1,836.00 |
| 931 | Operating Account Donations | 0.00 | 0.00 | 0.00 | 0.00 |
| 932 | Football Donations | 0.00 | -11,143.85 | 0.00 | -11,143.85 |
| 933 | Girls Basketball Donations | 0.00 | -2,251.46 | 0.00 | -2,251.46 |
| 934 | Boys Basketball Donations | 0.00 | -1,241.07 | 0.00 | -1,241.07 |
| 935 | Baseball Donations | 0.00 | -123.91 | 0.00 | -123.91 |
| 936 | Golf Donations | 0.00 | -451.75 | 0.00 | -451.75 |
| 938 | Soccer Donations | 0.00 | -1,305.89 | 0.00 | -1,305.89 |
| 939 | Softball Donations | 0.00 | -3,358.94 | 0.00 | -3,358.94 |
| 940 | Tennis Donations | 0.00 | -1,626.74 | 0.00 | -1,626.74 |
| 941 | Volleyball Donations | 0.00 | -2,611.69 | 0.00 | -2,611.69 |
| 942 | Track & Field | 0.00 | -581.32 | 0.00 | -581.32 |
| 950 | Football Donation / Quarterback | 0.00 | -4,992.06 | 0.00 | -4,992.06 |
| 951 | Band Pit Crew | 0.00 | -9,221.78 | 0.00 | -9,221.78 |
| 989 | Band Uniforms | 0.00 | -11,294.92 | 0.00 | -11,294.92 |
| | Total Restricted Accounts | \$0.00 | \$-176,210.45 | \$0.00 | \$-176,210.45 |
| | Grand Totals : | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

Innovative School Models Budget Amendments

June 25, 2024

| Innovative School Models Grant (955) | | | |
|--|--|-----------------|-----------------|
| Revision 9 | | Decrease | Increase |
| Expenditures | | Debit | Credit |
| 72710-729-955-005 | Transportation Equipment - PHS | 42624.00 | |
| 71300-599-955-005 | Other Charges - PHS | | 14124.00 |
| 71300-730-955-005 | Vocational Instruction Equipment - PHS | | 7500.00 |
| 72620-335-955-005 | Maintenance And Repair Services -PHS | | 21000.00 |
| 71300-599-955-010 | Other Charges - TRMS | 55124.00 | |
| 72230-524-955-010 | In-Service/Staff Development | | 12500.00 |
| 72710-729-955-010 | Transportation Equipment - TRMS | | 42624.00 |
| | | 97748.00 | 97748.00 |
| Revision 10 | | Increase | Decrease |
| Innovative School Models Grant (955) | | Credit | Debit |
| Additional funds needed for TRMS Teachers, Social Security, Medicare | | | |
| 71300-116-955-010 | Teachers | 4800 | |
| 71300-201-955-010 | Social Security | 142 | |
| 71300-212-955-010 | Employer Medicare | 33 | |
| 71300-116-955-005 | Teachers | | 4400 |
| 71300-204-955-005 | State Retirement | | 575 |
| | | 4975 | 4975 |

Bus Garage Admendments 2023-2024

| Bus Garage | | | |
|-------------------------|--------------------------------|-----------------|-----------------|
| Additional Funds needed | | | |
| | | Increase | Decrease |
| | | Credit | Debit |
| 144-72710-105 | Supervisor/Director | 1 | |
| 144-72710-162 | Clerical Personnel | 640 | |
| 144-72710-399 | Other Contracted Services | 27000 | |
| 144-72710-433 | Lubricants | 1700 | |
| 144-72710-450 | Tires and Tubes | 24000 | |
| 144-72710-453 | Vehicle Parts | 20000 | |
| | | 73341 | |
| 144-43531 | Transportation - Other Systems | | 49726 |
| 144-72710-142 | Mechanics | | 3500 |
| 144-72710-307 | Communication | | 850 |
| 144-72710-355 | Travel | | 1850 |
| 144-72710-424 | Garage Supplies | | 2715 |
| 144-72710-499 | Other Supplies and Materials | | 200 |
| 144-72710-599 | Other Charges | | 8500 |
| 144-72710-729 | Transportation Equipment | | 6000 |
| | | | 73341 |

GP Budget Amendments 2023-2024

| Expenditures | | Credit | Debit |
|---|-----------------------------------|----------|----------|
| | | Increase | Decrease |
| Regular Instruction Program | | | |
| 141-71100-195 | Certified Substitute Teachers | 11380 | |
| 141-71100-198 | Non-Certified Substitute Teachers | 5700 | |
| 141-71100-599 | Other Charges | 4300 | |
| | | 21380 | |
| 141-71100-430 | Electronic Textbooks | | 21380 |
| | | | 21380 |
| Alternative Instruction Program | | | |
| 71150-116 | Teachers | 442 | |
| 71150-207 | Medical Insurance | | 442 |
| Special Education Program | | | |
| 71200-163 | Educational Assistants | 28020 | |
| 71200-217 | Retirement - Hybrid Stabilization | 1469 | |
| 71200-311 | Contracts with other Schools | 3884 | |
| 71200-312 | contracts with Private Agencies | 5000 | |
| | | 38373 | |
| 71200-116 | Teachers | | 28000 |
| 71200-207 | Medical Insurance | | 10373 |
| | | | 38373 |
| Career and Technical Education Program | | | |
| 71300-217 | Retirement - Hybrid Stabilization | 300 | |
| 71300-204 | State Retirement | | 300 |
| Attendance | | | |
| 72110-105 | Supervisor/Director | 17 | |
| 72110-207 | Medical Insurance | 11000 | |
| | | 11017 | |

GP Budget Amendments 2023-2024

| | | | | |
|------------------------------------|--------------------------------------|-------|--|-------|
| 71100-116 | Teachers | | | 11017 |
| | | | | 11017 |
| Health Services | | | | |
| 72120-189 | Other Salaries & Wages | 7000 | | |
| 72120-217 | Retirement - Hybrid Stabilization | 45 | | |
| | | 7045 | | |
| 72120-131 | Medical Personnel | | | 7045 |
| Other Student Support | | | | |
| 72130-217 | Retirement - Hybrid Stabilization | 453 | | |
| 72130-204 | State Retirement | | | 453 |
| Regular Instruction Program | | | | |
| 72210-172 | Instructional Coaches | 99271 | | |
| 72210-189 | Other Salaries & Wages | | | 99252 |
| 72210-201 | Social Security | | | 19 |
| | | | | 99271 |
| Special Education Program | | | | |
| 72220-105 | Supervisor/Director | 714 | | |
| 72220-207 | Medical Insurance | 53 | | |
| 72220-310 | Contracts With Other Public Agencies | 2000 | | |
| 72220-399 | Other Contracted Services | 11600 | | |
| | | 14367 | | |
| 71100-116 | Teachers | | | 14367 |

GP Budget Amendments 2023-2024

| | | | |
|---|--|-------|-------|
| Career and Technical Education Program | | | |
| 72230-105 | Supervisor/Director | 79 | |
| 72230-207 | Medical Insurance | 8500 | |
| | | 8579 | |
| 71100-116 | Teachers | | 8579 |
| Instructional Technology | | | |
| 72250-105 | Supervisor/Director | 78 | |
| 72250-470 | Cabling | 10600 | |
| 72250-599 | Other Charges | 2100 | |
| | | 12778 | |
| 72250-471 | Software | | 12778 |
| Board of Education | | | |
| 72310-355 | Travel | 16300 | |
| 72310-506 | Libility Insurance | 450 | |
| 72310-510 | Trustee's Commission | 6000 | |
| 72310-599 | Other Charges | 3000 | |
| | | 25750 | |
| 72310-305 | Audit Services | | 11250 |
| 72310-499 | Other Supplies & Materials | | 14500 |
| | | | 25750 |
| Director of Schools | | | |
| 72320-101 | County Official/Administrative Officer | 825 | |
| 72320-207 | Medical Insurance | 1630 | |
| 72320-524 | In Service/Staff Development | 80 | |
| | | 2535 | |
| 72320-204 | State Retirement | | 2535 |

GP Budget Amendments 2023-2024

| | | | | |
|-----------------------------|---------------------------------|-------|--|-------|
| Fiscal Services | | | | |
| 72510-105 | Supervisor/Director | 1370 | | |
| 72510-119 | Accountants/Bookkeepers | 1 | | |
| 72510-524 | In Service/Staff Development | 310 | | |
| 72510-599 | Other Charges | 650 | | |
| | | 2331 | | |
| 72510-302 | Advertising | | | 2331 |
| Operation of Plant | | | | |
| 72610-359 | Disposal Fees | 2500 | | |
| 72610-454 | Water & Sewer | 50000 | | |
| | | 52500 | | |
| 72610-399 | Other Contracted Services | | | 10000 |
| 72610-434 | Natural Gas | | | 20000 |
| 71100-116 | Teachers | | | 22500 |
| | | | | 52500 |
| Maintenance of Plant | | | | |
| 72620-399 | Other Contracted Services | 47000 | | |
| 72620-499 | Other Supplies & Materials | | | 25000 |
| 71100-116 | Teachers | | | 22000 |
| | | | | 47000 |
| Transportation | | | | |
| 72710-162 | Clerical Personnel | 78 | | |
| 72710-204 | State Retirement | 1200 | | |
| 72710-340 | Medical and Dental | 27 | | |
| 72710-355 | Travel | 647 | | |
| 72710-399 | Other Contracted Services | 5700 | | |
| 72710-511 | Vehicle and Equipment Insurance | 3501 | | |

GP Budget Amendments 2023-2024

| | | | |
|---------------|------------------------------|---------------|---------------|
| 72710-524 | In Service/Staff Development | 1235 | |
| | | 12388 | |
| 72710-412 | Diesel Fuel | | 12388 |
| Fiscal | | | |
| 72510-162 | Clerical Personnel | 1 | |
| 72510-119 | Accountant/Bookkeepers | | 1 |
| | Totals | 356510 | 356510 |

PreK Budget Amendments 2023-2024

| | | Increase | Decrease |
|---|---------------------------------|----------|----------|
| | | Credit | Debit |
| Early Childhood Education - PreK | | | |
| Additional funds needed for Payroll and Other Contracted Services | | | |
| 141-73400-105 | Supervisor/Director | 1500 | |
| 141-73400-116 | Teachers | 10321 | |
| 141-73400-162 | Clerical Personnel | 2625 | |
| 141-73400-163 | Educational Assistants | 2658 | |
| 141-73400-198 | Non-Certified Subs | 1620 | |
| 141-73400-399 | Other Contracted Services | 2050 | |
| | | 20774 | |
| 141-73400-204 | State Retirement | | 2700 |
| 141-73400-207 | Medical Insurance | | 14,116 |
| 141-73400-217 | Retirement-Hybrid Stabilization | | 336 |
| 141-73400-299 | Other Fringe Benefits | | 2440 |
| 141-73400-336 | Maintenance and Repair Services | | 350 |
| 141-73400-429 | Instructional Supplies | | 832 |
| | | | 20774 |

6/20/2024

Consolidated Admin #2

72210 - Support Services

| | <u>Original</u> | <u>Increase</u> | <u>Decrease</u> | <u>Amended</u> |
|----------------------------------|---------------------|--------------------|--------------------|---------------------|
| 105 Supervisor/Director | 45,640.50 | \$ 1,229.99 | | 46,870.49 |
| 161 Secretary | 7,820.00 | \$ 1,312.37 | | 9,132.37 |
| 162 Clerical Personnel | 7,906.00 | 705.56 | | 8,611.56 |
| 201 Social Security 6.2% | 3,805.00 | | 192.09 | 3,612.91 |
| 204 State Retirement | 5,151.00 | | 782.63 | 4,368.37 |
| 207 Medical Insurance | 7,276.00 | 59.73 | | 7,335.73 |
| 212 Medicare 1.45% | 890.00 | | | 890.00 |
| 299 Other Fringe Benefits .45% | 289.00 | | | 289.00 |
| 355 Tavel | 900.00 | | | 900.00 |
| 499 Other Supplies and Materials | 500.00 | | 427.71 | 72.29 |
| 524 Staff Development | 2,900.00 | | \$ 1,905.22 | 994.78 |
| Total | \$ 83,077.50 | \$ 3,307.65 | \$ 3,307.65 | \$ 83,077.50 |

47141 Revenue Account

\$ -

Justification: Amendment was made to meet admin expenditures.

School Nutrition Budget Amendment 23-24 #2

| <u>73100 Title</u> | <u>Original</u> | <u>Increase</u> | <u>Decrease</u> | <u>Amended</u> |
|---|---------------------|-------------------|-------------------|---------------------|
| 105 Supervisor/Director | 35,634.00 | | | 35,634.00 |
| 162 Clerical Personnel | 3,776.00 | | | 3,776.00 |
| 165 Cafeteria Personnel | 305,549.00 | | | 305,549.00 |
| 189 Other Salaries and Wages | 15,000.00 | | | 15,000.00 |
| 201 Social Security | 21,388.00 | | | 21,388.00 |
| 204 Retirement | 22,880.00 | | | 22,880.00 |
| 207 Medical Insurance | 80,639.00 | | | 80,639.00 |
| 212 Employer Medicare | 5,002.00 | | | 5,002.00 |
| 299 Other Fringe Benefits | 12,833.00 | | | 12,833.00 |
| 336 Maintenance & Repair Services-Equipment | 8,000.00 | 9,600.00 | | 17,600.00 |
| 355 Travel | 3,250.00 | | 2,150.00 | 1,100.00 |
| 399 Other Contracted Services | 10,000.00 | 10,000.00 | | 20,000.00 |
| 422 Food Supplies | 500,000.00 | 300,000.00 | | 800,000.00 |
| 451 Uniforms | 4,000.00 | | | 4,000.00 |
| 452 Utilities | 52,000.00 | | 28,000.00 | 24,000.00 |
| 469 Commodities | 43,607.00 | | | 43,607.00 |
| 499 Other Supplies and Materials | 80,000.00 | | 20,000.00 | 60,000.00 |
| 524 In Service/Staff Development | 8,000.00 | 2,000.00 | | 10,000.00 |
| 599 Other Charges | 51,000.00 | | 48,000.00 | 3,000.00 |
| 710 Food Service Equipment | 694,940.00 | | 223,450.00 | 471,490.00 |
| | <u>1,957,498.00</u> | <u>321,600.00</u> | <u>321,600.00</u> | <u>1,957,498.00</u> |
| Total | 1,957,498.00 | 321,600.00 | 321,600.00 | 1,957,498.00 |

Amendment: YTD expenditures.

IDEA 901 Budget Amendment #3

20-Jun

| | <u>24-01</u> | <u>Increase</u> | <u>Decrease</u> | Amended |
|---|----------------------|--------------------|--------------------|----------------------|
| <u>71200 - Special Education Program</u> | | | | |
| 116 Teachers | \$ 108,795.00 | \$ 3,259.00 | | \$ 112,054.00 |
| 163 Educational Assistants | 103,005.00 | \$ 738.00 | | \$ 103,743.00 |
| 201 Social Security 6.2% | 13,133.00 | | | \$ 13,133.00 |
| 204 State Retirement | 16,621.00 | | | \$ 16,621.00 |
| 207 Medical Insurance | 28,610.00 | | | \$ 28,610.00 |
| 212 Medicare 1.45% | 3,070.00 | | | \$ 3,070.00 |
| 299 Other Fringe Benefits .45% | 883.00 | | | \$ 883.00 |
| 311 Contracts with other School Systems | 4,500.00 | | | \$ 4,500.00 |
| 499 Other Supplies and Materials | 43,344.00 | | 6,023.00 | \$ 37,321.00 |
| 725 SPED Equipment | 19,000.00 | | | \$ 19,000.00 |
| Subtotal | 340,961.00 | 3,997.00 | 6,023.00 | \$ 338,935.00 |
| <u>72220 - Special Education Program Staff</u> | | | | |
| 105 Supervisor/Director | 9,953.00 | 271.00 | | \$ 10,224.00 |
| 161 Secretary | 7,429.00 | 1,247.00 | | \$ 8,676.00 |
| 189 Other Salaries & Wages | 8,724.00 | 482.00 | | \$ 9,206.00 |
| 201 Social Security 6.2% | 1,619.00 | | | \$ 1,619.00 |
| 204 State Retirement | 1,966.00 | | | \$ 1,966.00 |
| 207 Medical Insurance | 2,846.00 | 26.00 | | \$ 2,872.00 |
| 212 Medicare 1.45% | 379.00 | | | \$ 379.00 |
| 299 Other Fringe Benefits .45% | 108.00 | | | \$ 108.00 |
| 336 Maintenance & Repair Equipment | 5,000.00 | | | \$ 5,000.00 |
| 524-In Service/Staff Development | 3,842.30 | | | \$ 3,842.30 |
| Subtotal | 41,866.30 | 2,026.00 | - | \$ 43,892.30 |
| 99100 590 Indirect Cost | 1.00 | | | \$ 1.00 |
| 47143 Revenue Account | | | | |
| Total | \$ 382,828.30 | \$ 6,023.00 | \$ 6,023.00 | \$ 382,828.30 |

Justification: Budget was amended for ytd expenditures.

Title I 101 Budget Amendment 24-01 #2

6/20/2024

| | <u>Original</u> | <u>Increase</u> | <u>Decrease</u> | <u>Amended</u> |
|---|----------------------|--------------------|--------------------|----------------------|
| <u>71100 - Regular Instruction</u> | | | | |
| 163 Educational Assistants | 21,407.00 | \$ 1,679.00 | | 23,086.00 |
| 189 Other Salaries and Wages | 128,473.00 | \$ 4,747.91 | | 133,220.91 |
| 195 Certified Substitute Teachers | 2,000.00 | | \$1,379.40 | 620.60 |
| 198 Non-Cert. Substitute Teachers | 2,000.00 | | \$1,440.00 | 560.00 |
| 201 Social Security 6.2% | 9,293.00 | | | 9,293.00 |
| 204 State Retirement | 12,982.00 | | | 12,982.00 |
| 207 Medical Insurance | 14,252.00 | 438.00 | | 14,690.00 |
| 212 Medicare 1.45% | 2,174.00 | | | 2,174.00 |
| 299 Other Fringe Benefits .45% | 705.00 | | | 705.00 |
| 429 Inst. Materials and Supplies | 45,810.66 | | | 45,810.66 |
| 722 Equipment | 173,024.73 | | | 173,024.73 |
| Subtotal | 412,121.39 | - | | 416,166.90 |
| <u>72130 - Other Student Support</u> | | | | |
| 189 Other Salaries and Wages | 41,482.00 | 1,676.36 | | 43,158.36 |
| 201 Social Security 6.2% | 2,572.00 | | | 2,572.00 |
| 204 State Retirement 6.42% | 3,734.00 | | | 3,734.00 |
| 207 Medical Insurance | 4,726.00 | | | 4,726.00 |
| 212 Medicare 1.45% | 602.00 | | | 602.00 |
| 299 Other Fringe Benefits .45% | 195.00 | | | 195.00 |
| 499 Other Supplier and Materials | 1,350.00 | | | 1,350.00 |
| Subtotal | 54,661.00 | 1,676.36 | \$2,819.40 | 56,337.36 |
| <u>72210 - Support Services</u> | | | | |
| 189 Other Salaries and Wages | 32,050.00 | 1,034.00 | | 33,084.00 |
| 201 Social Security 6.2% | 1,987.00 | | | 1,987.00 |
| 204 State Retirement 6.42% | 2,885.00 | | | 2,885.00 |
| 207 Medical Insurance | 2,619.00 | 109.04 | | 2,728.04 |
| 212 Medicare 1.45% | 465.00 | | | 465.00 |
| 299 Other Fringe Benefits .45% | 151.00 | | | 151.00 |
| 524 In-Service Staff Development | 50,000.00 | | | 50,000.00 |
| Subtotal | 90,157.00 | 1,143.04 | - | 91,300.04 |
| 99100 590 Indirect Cost | 1,111.55 | | | 1,111.55 |
| 47141 Revenue Account | | | | |
| Total | \$ 548,735.27 | \$ 2,819.40 | \$ 2,819.40 | \$ 564,915.85 |

Justification: Amendment was made for ytd expenditures

**TRENTON SPECIAL SCHOOL DISTRICT
INVENTORY DISPOSAL FORM**

2.403.2 Adm. Procedure

SCHOOL/BUILDING:

Technology

Date: 6-20-2024

PERSON DISPOSING PROPERTY:

Austin Smith

BOARD APPROVAL DATE:

METHOD OF DISPOSAL

| COMPLETED BY PERSON DISPOSING PROPERTY | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | |
|--|-----------------|----------------|--|----------|---------|-----------|
| ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| Elmo Notepad | B30933 | | | | | |
| Elmo Notepad | B30499 | | | | | |
| Set of Clicker (Set 3) | B30414 | | | | | |
| Dell Laptop | A20814 | | | | | |
| iPad | A14331 | | | | | |
| Monitor | A14876 | | | | | |
| Monitor | A14870 | | | | | |
| Monitor | A14872 | | | | | |
| Monitor | A14877 | | | | | |
| Monitor | B30778 | | | | | |
| Monitor | B30784 | | | | | |
| Monitor | B30781 | | | | | |
| Monitor | A14857 | | | | | |
| Monitor | B30780 | | | | | |
| Monitor | A14888 | | | | | |
| Monitor | A14882 | | | | | |
| Monitor | A14874 | | | | | |
| Monitor | A14900 | | | | | |
| Monitor | B30787 | | | | | |
| Monitor | A14864 | | | | | |
| Monitor | A14885 | | | | | |
| Monitor | A14860 | | | | | |
| Monitor | B34007 | | | | | |
| Monitor | B30686 | | | | | |

SCHOOL/BUILDING:

Technology

Date: 6-20-2024

PERSON DISPOSING PROPERTY:

Austin Smith

BOARD APPROVAL DATE:

METHOD OF DISPOSAL

| COMPLETED BY PERSON DISPOSING PROPERTY | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | |
|--|-----------------|----------------|--|----------|---------|-----------|
| ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| Monitor | A14869 | | | | | |
| Monitor | A14858 | | | | | |
| Monitor | A14855 | | | | | |
| Monitor | A14865 | | | | | |
| Monitor | A14883 | | | | | |
| Monitor | A14886 | | | | | |
| Monitor | A14868 | | | | | |
| Monitor | A14856 | | | | | |
| Monitor | A14829 | | | | | |
| Monitor | A14880 | | | | | |
| Monitor | A14871 | | | | | |
| Monitor | B30786 | | | | | |
| Monitor | A14859 | | | | | |
| Monitor | A13120 | | | | | |
| Monitor | A14444 | | | | | |
| Dell Tower | | MJ97R9V | | | | |
| Dell Tower | B30678 | | | | | |
| Dell Tower | B34006 | | | | | |
| Dell Tower | B30872 | | | | | |
| Dell Tower | A26904 | | | | | |
| Dell Tower | A26905 | | | | | |
| Dell Tower | A26898 | | | | | |
| Dell Tower | A26897 | | | | | |
| Dell Tower | A26889 | | | | | |
| Dell Tower | A26888 | | | | | |
| Old Lenovo Laptop | | LR-06FH38 | | | | |
| Old Lenovo Laptop | B31089 | | | | | |
| Old Lenovo Laptop | | LR-06FH34 | | | | |

SCHOOL/BUILDING:

Technology

Date: 6-20-2024

PERSON DISPOSING PROPERTY:

Austin Smith

BOARD APPROVAL DATE:

METHOD OF DISPOSAL

| COMPLETED BY PERSON DISPOSING PROPERTY | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | |
|--|-----------------|----------------|--|----------|---------|-----------|
| ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| Old Lenovo Laptop | B31091 | | | | | |
| Old Lenovo Laptop | | LR-06FH30 | | | | |
| Old Lenovo Laptop | B31093 | | | | | |
| Old Lenovo Laptop | B31096 | | | | | |
| Old Lenovo Laptop | | LR-06FH3G | | | | |
| Old Lenovo Laptop | | LR-06FH3S | | | | |
| Old Lenovo Laptop | B31092 | | | | | |
| Old Lenovo Laptop | | LR-06FH3R | | | | |
| Old Laptop Cart | B31111 | | | | | |
| Monitor | B34083 | | | | | |
| Monitor | B34084 | | | | | |
| Monitor | B34085 | | | | | |
| Monitor | B34086 | | | | | |
| Monitor | B34087 | | | | | |
| Monitor | B34088 | | | | | |
| Monitor | B34089 | | | | | |
| Monitor | B34090 | | | | | |
| Monitor | B34091 | | | | | |
| Monitor | B34092 | | | | | |
| Monitor | A13032 | | | | | |
| Monitor | A13034 | | | | | |
| Monitor | A13036 | | | | | |
| Monitor | A13038 | | | | | |
| Monitor | A13040 | | | | | |
| Monitor | A13042 | | | | | |
| Monitor | A13044 | | | | | |
| Monitor | A13046 | | | | | |
| Monitor | A13048 | | | | | |

SCHOOL/BUILDING:

Technology

Date: 6-20-2024

PERSON DISPOSING PROPERTY:

Austin Smith

BOARD APPROVAL DATE:

METHOD OF DISPOSAL

| COMPLETED BY PERSON DISPOSING PROPERTY | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | |
|--|-----------------|----------------|--|----------|---------|-----------|
| ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| Monitor | A13050 | | | | | |
| Monitor | A13052 | | | | | |
| Monitor | A13054 | | | | | |
| Monitor | A13056 | | | | | |
| Monitor | A13058 | | | | | |
| Desktop ThinkCentre | A14902 | | | | | |
| Desktop ThinkCentre | A14903 | | | | | |
| Desktop ThinkCentre | A14904 | | | | | |
| Desktop ThinkCentre | A14906 | | | | | |
| Desktop ThinkCentre | A14907 | | | | | |
| Desktop ThinkCentre | A14908 | | | | | |
| Desktop ThinkCentre | A14909 | | | | | |
| Desktop ThinkCentre | A14910 | | | | | |
| Desktop ThinkCentre | A14911 | | | | | |
| Desktop ThinkCentre | A14912 | | | | | |
| Desktop ThinkCentre | A14913 | | | | | |
| Desktop ThinkCentre | A14914 | | | | | |
| Desktop ThinkCentre | A14915 | | | | | |
| Desktop ThinkCentre | A14916 | | | | | |
| Desktop ThinkCentre | A14917 | | | | | |
| Desktop ThinkCentre | A14918 | | | | | |
| Desktop ThinkCentre | A14919 | | | | | |
| Desktop ThinkCentre | A14920 | | | | | |
| Desktop ThinkCentre | A14921 | | | | | |
| Desktop ThinkCentre | A14922 | | | | | |
| Desktop ThinkCentre | A14923 | | | | | |
| Desktop ThinkCentre | A14924 | | | | | |
| Desktop ThinkCentre | A14925 | | | | | |

SCHOOL/BUILDING:

Technology

Date: 6-20-2024

PERSON DISPOSING PROPERTY:

Austin Smith

BOARD APPROVAL DATE:

METHOD OF DISPOSAL

| COMPLETED BY PERSON DISPOSING PROPERTY | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | |
|--|-----------------|----------------|--|----------|---------|-----------|
| ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| Desktop | A13408 | | | | | |
| Desktop | A13409 | | | | | |
| Desktop | A13410 | | | | | |
| Desktop | A13412 | | | | | |
| Desktop | A13413 | | | | | |
| Desktop | A13416 | | | | | |
| Desktop | A13419 | | | | | |
| Desktop | A13420 | | | | | |
| Desktop | B34097 | | | | | |
| Desktop | B34098 | | | | | |
| Desktop | B34100 | | | | | |
| Desktop | B34101 | | | | | |
| Desktop | B34102 | | | | | |
| Desktop | A17420 | | | | | |
| Desktop | A16868 | | | | | |
| Desktop | A16521 | | | | | |
| Teacher Monitor | A13392 | | | | | |
| Hard Drive | B34106 | | | | | |

| | | | | TRENTON SPECIAL SCHOOL DISTRICT | | 2.403.2 Adm. Procedure | | |
|--|--|----------------------------|-----------------|--|-------------|------------------------|---------|-----------|
| | | | | INVENTORY DISPOSAL FORM | | | | |
| SCHOOL/BUILDING: TRMS | | | | Date: 6-19-2024 | | | | |
| PERSON DISPOSING PROPERTY: Paul Pillow | | | | BOARD APPROVAL DATE: | | | | |
| | | | | METHOD OF DISPOSAL | | | | |
| COMPLETED BY PERSON DISPOSING PROPERTY | | | | COMPLETED BY SUPERVISOR/CENTRAL OFFICE | | | | |
| | | ITEM(S) | SER NUM/TAG NUM | SURPLUS REASON | SOLD AMOUNT | RECYCLED | DONATED | DESTROYED |
| | | Student Chair / Coding Lab | 33847 | Broken | | | | |
| | | " | 33845 | " | \$ | | | |
| | | " | 33671 | " | \$ | | | |
| | | " | 33852 | " | \$ | | | |
| | | " | 33868 | " | \$ | | | |
| | | " | 33856 | " | \$ | | | |
| | | " | 33861 | " | | | | |
| | | " | 33851 | " | \$ | | | |

June 25, 2024
New Budget Items

| Student Support Services | | | |
|---|---------------------------------|---------------|------------|
| Patricia C. Zarecor Endowment and The Trenton Healthcare Foundation Donation to Backpack Program | | | |
| Revenue | | Debit | |
| 44570-302 | Contributions & Gifts | \$5,000.00 | |
| | | \$5,000.00 | |
| Expenditures | | Credit | |
| 72120-499-302 | Other Supplies & Materials | | \$5,000.00 |
| | | | \$5,000.00 |
| Public School Safety Grant | | | |
| Revenue | | Debit | |
| 46980-055 | Other State Grants | \$0.06 | |
| | | \$0.06 | |
| Expenditures | | Credit | |
| 72620-701-055 | Maintenance of Plant - Admin Eq | | \$0.06 |
| | | | \$0.06 |

FY24 Consolidated Application Approval for IDEA/ESEA
School Year 2024-25

LEA # 273 LEA Name (Legal Name of Agency): Trenton Special School District

| | |
|--|---|
| LEA # <u>273</u> | LEA Name (Legal Name of Agency): Trenton Special School District |
| LEA Legal Making Address | |
| Street Address: <u>201 West 10th Street</u> | |
| City: <u>Trenton</u> State: <u>Tennessee</u> Zip: <u>38358</u> | |

Consolidated Project begins July 1, 2024 and ends June 30, 2025.

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.
This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

June 25, 2024
Board Meeting Date

Director of Schools (Signature)

Tim Haney
Director of Schools (Print Name)

Date Signed

Board of Education Official (Signature)

Justin Weaver
Board of Education Official (Print Name)

Date Signed

2024-25 Consolidated Funding Application

Consolidated Administration

Allocation - \$88,500

- Total– from Title I (24%)
- Provides funding for 50% of the Federal Director, 15% of the Federal Finance Director, and 20% of the Administrative Assistant to oversee all Title budgets.

Title I A (Michele)

Allocation - \$365,985.43– (\$88,500 to Consolidated Admin)

Title II A - \$58,314.48 moved to Title I

Title IV - \$25,784.62 moved to Title I

Title V – no funding this year

Title I provides funding for

- 1 Educational Assistant for TES
- 1 Instructional/Behavioral Support person for PHS
- .50% salary of an Instructional Coach for PreK/2 for TES
- 1 Instructional Facilitator for TRMS
- 1 full time and 1 part time Interventionist for TES
- Instructional supplies, homeless supplies, equipment, and professional development opportunities

Title II A (Michele)

Allocation - \$58,314.48 moved to Title I

Title III A (Amy)

Allocation - \$4,479.84

The grant provides supplementary supplies for ELA students and professional development opportunities for ELA instructors and Directors.

Title IV

Allocation - \$25,784.62 moved to Title I

Title V (formally Title VI) (Michele)

Allocation – no funding this year

IDEA, Part B (Amy)

Allocation - \$318,289

Provides funding for

- 2 SPED Teachers
- 5 SPED educational assistants
- 11% of salary of Special Populations Director
- 18% of salary for Bookkeeper
- 19% of salary for Administrative Assistant
- Instructional supplies, copier needs, and professional development opportunities

IDEA Pre-K (Amy)

Allocation - \$11,230

Provides funding for

- 15% of salary for a SPED Pre-K classroom teacher (85% funded through GP SPED budget)

| | <u>Original</u> | <u>Increase</u> | <u>Decrease</u> | <u>Amended</u> |
|---|-----------------|-----------------|-----------------|----------------|
| <u>71100-Regular Instruction</u> | | | | |
| 163 Educational Assistants | | 2,400.00 | | 2,400.00 |
| 189 Other Salaries and Wages | 32,740.00 | | | 32,740.00 |
| 201 Social Security | | 150.00 | | 150.00 |
| 204 State Retirement | | 160.00 | | 160.00 |
| 212 Employer Medicare | 468.00 | 32.00 | | 500.00 |
| 429 Instructional Supplies | 52,188.00 | 27,741.77 | | 79,929.77 |
| 471 Software | 20,000.00 | | | 20,000.00 |
| 722 Equipment | 20,000.00 | | | 20,000.00 |
| | 125,396.00 | 28,083.77 | - | 153,479.77 |
| <u>71200- SPED Program</u> | | | | |
| 163 Educational Assistants | 45,522.00 | | | 45,522.00 |
| 201 Social Security | 2,822.00 | | | 2,822.00 |
| 204 Retirement | 3,018.00 | | | 3,018.00 |
| 207 Medical Insurance | 1.00 | 4,999.00 | | 5,000.00 |
| 212 Employer Medicare | 660.00 | | | 660.00 |
| 429 Instructional Supplies | 32,000.00 | 40,000.00 | | 72,000.00 |
| 725 SPED equipment | - | | | - |
| | 84,023.00 | 44,999.00 | - | 129,022.00 |
| <u>72120 - Health Services</u> | | | | |
| 189 - Other Salaries & Wages | 53,314.00 | | | 53,314.00 |
| 201 Social Security | 3,305.00 | | | 3,305.00 |
| 204 Retirement | 4,798.00 | | | 4,798.00 |
| 212 Employer Medicare | 773.00 | | | 773.00 |
| | 62,190.00 | - | - | 62,190.00 |

72610 - Operation of Plant

| | | |
|-------------------------------|------------|------------|
| 166 Custodial Personnel | 295,508.00 | 295,508.00 |
| 201 Social Security 6.2% | 18,322.00 | 18,322.00 |
| 204 State Retirement | 17,010.00 | 17,010.00 |
| 207 Medical Insurance | 6,462.00 | 6,462.00 |
| 212 Medicare 1.45% | 4,636.22 | 4,636.22 |
| 299 Other Fringe Benefits | 4,285.00 | 4,285.00 |
| 410 Custodial Supplies | 100,000.00 | 100,000.00 |
| 720 Plant Operation Equipment | 45,620.51 | 45,620.51 |
| | <hr/> | <hr/> |
| | 491,843.73 | 491,843.73 |

76100 Capital Outlay

| | | |
|---------------------------|------------|------------|
| 707 Building Improvements | 134,000.00 | 134,000.00 |
|---------------------------|------------|------------|

| | | |
|--------------------|---------------|---------------|
| 47307 Revenue Code | 73082.77 | 73082.77 |
| Total | \$ 763,452.73 | \$ 73,082.77 |
| | | \$ 836,535.50 |

Justification: Budget amended to match ytd expenditures and extra allocation.

5/27/2024

CTE Amendment #2

| | <u>Original</u> | <u>Increase</u> | <u>Decrease</u> | <u>Amended</u> |
|--------------------------------------|------------------|-----------------|-----------------|------------------|
| <u>71300</u> | | | | |
| 429 Instructional Supplies | 9,694.81 | | | 9,694.81 |
| 499 Other Supplies and Materials | 2,500.00 | | | 2,500.00 |
| 730 Vocational Instruction Equipment | 29,917.61 | | 95.67 | 29,821.94 |
| Subtotal | <u>42,112.42</u> | <u>-</u> | <u>95.67</u> | <u>42,016.75</u> |
| | | | | |
| <u>72130</u> | | | | |
| 355 Travel | 600.00 | | | 600.00 |
| 524 In-Service/Staff Development | <u>3,700.00</u> | <u>-</u> | <u>-</u> | <u>3,700.00</u> |
| | 4,300.00 | - | - | 4,300.00 |
| | | | | |
| <u>72230</u> | | | | - |
| 524 In-Service/Staff Development | <u>1,200.00</u> | <u>-</u> | <u>-</u> | <u>1,200.00</u> |
| | 1,200.00 | - | - | 1,200.00 |
| | | | | |
| Revenue Code 47131 | | 95.67 | \$ 95.67 | |
| | 47,612.42 | | | 47,516.75 |

Justification: Amended due to actual allocation.

School Year 2024-25 Agreement to Administer the School Nutrition Program(s)

School Breakfast Program- Child Nutrition Grant (CFDA 10.553)
National School Lunch Program- Child Nutrition Grant (CFDA 10.555)
Seamless Summer Option- Child Nutrition Grant (CFDA 10.555)
Afterschool Snack Program- Child Nutrition Grant (CFDA 10.555)
Special Milk Program- Child Nutrition Grant (CFDA 10.556)

This Agreement ("Agreement") exists to achieve the purposes of: (1) the Richard B. Russell National School Lunch Act, as amended (42 U.S.C. 1751-1760) and regulations governing the National School Lunch Program (7 CFR 210 and 245) and (2) the Child Nutrition Act of 1966, as amended (7 U.S.C. 1771 – 1985), and regulations governing the School Breakfast Program (7 CFR 220 and 245) and (3) the Special Milk Program for Children (7 CFR 215); (4) Public Law 105 – 336 authorizing reimbursement for snacks, (5) Public Law 85-478, as amended authorizing the Seamless Summer Option (formerly known as the Seamless Summer Food Service Program; (6) Public Law 108-265 to amend the National School Lunch Act and Child Nutrition Act of 1966 to provide children with increased access to food and nutrition assistance, to simplify program operations and improve program management; (7) Public Law 111-296 the Healthy, Hunger Free Kids Act of 2010; (8) 2 CFR Part 225 (formerly Office of Management and Budget (OMB) Circular A-87) which stipulates allowable and unallowable expenses in the non-profit School Nutrition Program; (9) Tennessee Code Annotated (T.C.A.) Title 49, Chapter 6, Part 23 governing the operation of the School Nutrition Programs within the state of Tennessee; and (10) State Board of Education rules, regulations, and minimum standards for the operation of the public school system, Chapter 0520-01-06 governing the operation of the School Nutrition Programs within the State of Tennessee.

The Tennessee Department of Education, hereinafter referred to as the "State Agency (SA)," and the School Food Authority (SFA), listed below, hereinafter referred to as the "SFA" agree to comply with the conditions of this Agreement which are based on public laws, regulations, statutes, policies, procedures and best practices that govern the School Nutrition Programs to be operated by the SFA.

The State Agency (SA)

- a. Agrees that to the extent of funds available, it shall reimburse the SFA in connection with meals, snacks and milk served to children in the indicated program(s) in schools, institutions or sites included in the Agreement and/or amended Agreement during the effective period of this Agreement; agrees that during any fiscal year, the amount of reimbursement paid to the SFA for meals and snacks served to children in each school, institution or site shall not exceed the amount equal to the number of meals or snacks by types (free, reduced, paid), served to children, multiplied by the assigned rates;
- b. Agrees that it will supply, in writing or electronically, to the SFA's School Nutrition Program Administrator, all changes, additions and deletions to federal and state regulations and policies of the Tennessee Department of Education and State Board of Education that govern the operation of the programs;
- c. Will operate in accordance with U.S. Department of Agriculture policy, which prohibits discrimination on the basis of race, color, national origin, sex, age, or disability;
- d. Reserves the right to disallow any claim for reimbursement, to withhold School Nutrition funds and/or to recover any School Nutrition funds which are used in a manner that is not in accordance with federal and state laws and regulations or the terms of this Agreement;
- e. Shall execute this Agreement.

The School Food Authority (SFA)

- a. Application. An official of an SFA shall make written application to the State Agency (SA) for any school in which it desires to operate the Program. Applications shall provide the State Agency (SA) with sufficient information to determine eligibility. The SFA shall also submit for approval a Free and Reduced Price Policy Statement in accordance with part 245 of Chapter 7 of the Code of Federal Regulations.
- b. Agreement. The Parties establish this Agreement, as each SFA approved to participate in the program is required under 7 CFR 210.9 to enter into a written agreement with the State Agency (SA) that may be amended as necessary. Nothing in the preceding sentence shall be construed to limit the ability of the State Agency (SA) to suspend or terminate this Agreement in accordance with 7 CFR 210.25. The SFA and participating schools under its jurisdiction, shall comply with all provisions of 7 CFR parts 210, 215, 220 and 245. This Agreement shall provide that each SFA shall, with respect to participating schools under its jurisdiction:
 1. Maintain a nonprofit school nutrition program and observe the requirements for and limitations on the use of nonprofit school nutrition program revenues set forth in 7 CFR 210.14 and limitations on any competitive school food service as set forth in 7 CFR 210.11 and T.C.A. § 49-6-2307;
 2. Limit its net cash resources in the School Nutrition Program to an amount that does not exceed three (3) months average expenditures for its nonprofit School Nutrition Program or such



other amount as may be approved by the SA in accordance with 7 CFR 210.19 (a); agrees that indirect costs may be recovered from the School Nutrition Program only from a reserve fund that exceeds three (3) months' operating expenses as outlined in T.C.A. § 49-6- 2305 Reserve Fund;

3. Maintain a system of financial accounting as prescribed under 7 CFR 210.14, 220.13 and 225;
4. Comply with uniform administrative requirements, cost principles, and audit requirements of federal awards in 2 CFR part 200 as applicable;
5. Serve meals, during meal periods, which meet the requirements for food components and dietary standards as prescribed in 7 CFR 210.10 and 220.8;
6. Price meals as a unit;
7. Serve meals free or at a reduced price to all children who are determined by the local educational agency to be eligible for such meals under 7 CFR part 245;
8. Comply with the requirements of Provision 2, the Community Eligibility Provision, and reimbursement alternatives if applicable.
9. Claim reimbursement at the assigned rates only for reimbursable free, reduced price, and paid meals served to eligible children in accordance with 7 CFR parts 210 and 220. Agree that the SFA official who electronically signs the claim shall be responsible for reviewing and analyzing meal counts to ensure accuracy as specified in 7 CFR 210.8 and 220.9 governing claims for reimbursement. Acknowledge that failure to submit accurate claims will result in the withholding of payments, suspension or termination of the program as specified in 7 CFR regulations. Acknowledge that if failure to submit accurate claims reflects embezzlement, willful misapplication of funds, theft or fraudulent activity the penalty specified in 7 CFR 210.26 and 220.19 shall apply;
10. Count the number of free, reduced price and paid reimbursable meals served to eligible children at the point of service, or through another counting system if approved by the State Agency (SA);
11. Submit claims for reimbursement in accordance with 7 CFR 210.8 and 220.11;
12. Comply with the requirements of the United States Department of Agriculture regulations regarding nondiscrimination (7 CFR parts 15, 15a, 15b);
13. Not discriminate against any child because of his or her eligibility for free or reduced price meals in accordance with the approved Free and Reduced Price Policy Statement;

The program applicant hereby agrees that it will comply with:

- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.);

- ii. Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.);
- iii. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);
- iv. Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.);
- v. Title II and Title III of the Americans with Disabilities Act (ADA) of 1990 as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189);
- vi. Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency. (August 11, 2000);
- vii. All provisions required by the implementing regulations of the Department of Agriculture (USDA) (7 CFR Part 15 et seq.);
- viii. Department of Justice Enforcement Guidelines (28 CFR Part 35, 42, and 50.3);
- ix. Food and Nutrition Services (FNS) directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from USDA; and hereby gives assurance that it will immediately take measures necessary to effectuate this Agreement.
- x. The USDA non-discrimination statement that in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs).

This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant, or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.

By accepting this assurance, the Program applicant agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review and copy such records, books, and accounts, access such facilities and interview such personnel as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the



14. Enter into an agreement with United States Department of Agriculture to receive donated foods as required by 7 CFR part 250;
15. Maintain, in the storage, preparation and service of food, proper sanitation and health standards in conformance with all applicable state and local laws and regulations, and comply with the food safety requirements of § 210.13 and 220.13;
16. Accept and use, in as large quantities as may be efficiently utilized in its nonprofit school food service, such foods as may be offered as a donation by the United States Department of Agriculture;
17. Maintain necessary facilities for storing, preparing and serving food;
18. Upon request, make all accounts and records pertaining to its school food service available to the State Agency (SA) and to FNS, for audit or review, at a reasonable time and place. Such records shall be retained for a period of 3 years after the date of the final Claim for Reimbursement for the fiscal year to which they pertain, except that if audit findings have not been resolved, the records shall be retained beyond the 3 year period as long as required for resolution of the issues raised by the audit;
19. Maintain files of currently approved and denied free and reduced price applications, which must be readily retrievable by school.
20. Maintain files of the names of children currently approved for free meals through direct certification with the supporting documentation, as specified in 7 CFR 245.6(b)(5) of Chapter 7 of the Code of Federal Regulations which must be readily retrievable by school. Documentation for direct certification must include information obtained directly from the appropriate state or local agency, or other appropriate individual, as specified by FNS, that:
 - i. A child in the Family, as defined in § 245.2 of Chapter 7 of the Code of Federal Regulations, is receiving benefits from SNAP, FDPIR or TANF, as defined in § 245.2 of this chapter; if one child is receiving such benefits, all children in that family are considered to be directly certified;
 - ii. The child is a homeless child as defined in § 245.2 of Chapter 7 of the Code of Federal Regulations;
 - iii. The child is a runaway child as defined in § 245.2 of Chapter 7 of the Code of Federal Regulations;
 - iv. The child is a migrant child as defined in § 245.2 of Chapter 7 of the Code of Federal Regulations; or
 - v. The child is a Head Start child as defined in § 245.2 of Chapter 7 of the Code of Federal

Regulations.

21. Retain the individual applications for free and reduced price meals and meal supplements submitted by families for a period of 3 years after the end of the fiscal year to which they pertain or as otherwise specified under paragraph (b)(17) of 7 CFR 245.2.
 22. No later than December 31 of each year provide the State Agency (SA) with a list of all elementary schools under its jurisdiction in which 50 percent or more of enrolled children have been determined eligible for free or reduced price meals as of the last operating day the preceding October. In addition, each SFA shall provide, when available for the schools under its jurisdiction, and upon the request of a sponsoring organization of day care homes of the Child and Adult Care Food Program, information on the boundaries of the attendance areas for the elementary schools identified as having 50 percent or more of enrolled children certified eligible for free or reduced price meals.
- c. Afterschool care requirements. Those SFAs with eligible schools (as defined in 7 CFR 210.10(n)(1)) that elect to serve meal supplements during afterschool care programs, shall agree to:
1. Serve meal supplements which meet the minimum requirements prescribed in 7 CFR 210.10;
 2. Price the meal supplement as a unit;
 3. Serve meal supplements free or at a reduced price to all children who are determined by the SFA to be eligible for free or reduced price school meals under 7 CFR part 245;
 4. If charging for meals, the charge for a reduced price meal supplement shall not exceed 15 cents;
 5. Claim reimbursement at the assigned rates only for meal supplements served in accordance with this Agreement;
 6. Claim reimbursement for no more than one meal supplement per child per day;
 7. Review each afterschool care program two times a year; the first review shall be made during the first four weeks that the school is in operation each school year, except that an afterschool care program operating year round shall be reviewed during the first four weeks of its initial year of operation, once more during its first year of operation, and twice each school year thereafter; and
 8. Agree to provide organized, regularly scheduled activities in a structured and supervised environment, including an educational or enrichment activity; and
 9. Comply with all requirements of 7 CFR 210, except that, claims for reimbursement need not be based on "point of service" meal supplement counts (as required by 7 CFR 210.9(b)(9)).
- d. Seamless Summer Option (SSO). Those SFAs with eligible schools that elect to serve meals and



meal supplements with the seamless summer option, shall agree to:

1. feed children in low-income areas during the summer months (or during extended breaks of a year-round school schedule). The National School Lunch Act at 42 USC 1761(a)(8) allows public and non-profit school food authorities/ Local Educational agency (SFA/LEA) participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to operate the Seamless Summer Option. The SFA/LEA will follow requirements, where applicable, in the NSLP and SBP regulations at 7 CFR Parts 210, 220 and 225 for this option.
2. apply with the location and description of the option site, percentage of Free/Reduced price meals, type of site and method of advertisement;
3. adhere to the special provisions of the Seamless Summer Option, which are described in the following sections(4-23)
4. demonstrate financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites;
5. follow SSO policy (established in the body of regulations, instructions, handbooks, and other written guidance) to choose SSO sites.
6. Restricted Open Site is an open site initially (open to all children through age 18 in the community), but later restricted by the district for security, safety or control reasons;
7. Closed enrolled a site of which is open to only enrolled children, as opposed to the community at large, which at least 50 percent of enrolled children at the site are eligible for free or reduced-price school meals under National School Lunch Program and School Breakfast Program, as determined by approval of application in accordance with 7 CFR 225.15(f), or on the basis of documentation the site meets the definition of "Areas in which poor economic conditions exist, referred to as area eligible.
8. the SFA will not claim any meals under the seamless option at any site without receiving prior approval from the State Agency(SA);
9. all persons meeting the definition of Children in the Summer Food Service Program (SFSP) federal regulations at 7 CFR 225.2 are eligible to participate. This includes all persons in the community who are 18 years of age and under and (as defined at 7 CFR 225.2) those persons over age 18 who meet the State Agency (SA) definition of mentally or physically disabled persons;
10. the SFA/LEA will follow NSLP meal service requirements for lunch or snacks (7 CFR 210.10) and SBP meal service requirements (7 CFR 220.8) for breakfast. With State Agency (SA) approval, the SFA/LEA may serve a supper meal, using applicable NSLP meal service requirements for lunches.
11. meals will be counted at the point of service.



12. second meals are not reimbursable and may not be claimed.
 13. production and menu records will be maintained that show compliance with meal requirements;
 14. the designated lunch period will be between the hours of 10 a.m. and 2 p.m., unless otherwise exempted by FNS (such as supper service that would not occur during these hours).
 15. the SFA/LEA may allow "offer versus serve" meals at SSO sites.
 16. Off-site consumption of meals shall not be allowed, except as part of an authorized scheduled event, such as a planned field trip, or if the site is approved to operate non-congregate operating in rural areas.
 17. the number and types of meals will comply with to SFSP requirements at 7 CFR 225.16(b), as described below in sections #18-23.
 18. All sites except camps or migrant sites: With State Agency (SA) approval, the SFA/LEA may serve up to two meals at all sites. Meal service may include breakfast, lunch, snack, or supper. The SFA/LEA may not claim both lunch and supper meals at the same site on the same day.
 19. there will be no charge for meals served to eligible participants.
 20. meals at all approved SSO sites, except camps, will be served free to all children in accordance with 7 CFR 225.6(e)(4) of the SFSP regulations.
 21. the SFA/LEA may claim meals at the "free" rates prescribed by USDA for the NSLP (including snacks) and the SBP. Supper meals, if permitted by the State Agency (SA), may be claimed at the free rate for NSLP lunches. All lunches and suppers served under this amendment will receive the standard commodity support rate available for the NSLP. SSO sites that qualify for the severe need breakfast rate will continue to receive this differential.
 22. on the monthly claim filed with the State Agency (SA), the SFA/LEA must identify meals served at SSO sites separately from other NSLP or SBP meals served at other sites.
 23. the SFA/LEA will review the meal counting, claiming, and meal pattern compliance within the three (3) weeks of starting operations for all sites that are newly approved to operate the Seamless Summer Feeding Option or that are operated by non-SFA/LEA personnel.
- e. The Fresh Fruit and Vegetable Program (FFVP) allows selected schools to receive reimbursement for the cost of making free fresh fruits and vegetables available to students during the school day. The following conditions must be met:
1. these fresh fruits and vegetables must be provided separately from the lunch or breakfast meal, in one or more areas of the school during the official school day;
 2. all schools that participate in the FFVP are required to widely publicize within the school the availability of free fresh fruits and vegetables;

3. schools with the highest free and reduced price enrollment will be selected;
4. yearly training with any updates shall be available to all FFVP schools;
5. selected schools must meet the following criteria: be an elementary school, represent the highest percentage of students certified for free and reduced price benefits, participate in the NSLP, complete an annual application and/or update for the FFVP;
6. a per-student allocation of \$50-\$75 per year will be made;
7. provide a serving of fruit or vegetable only to teachers who are directly responsible for serving the fruit or vegetable;
8. submit a monthly claim for reimbursement;
9. may use no more than 10% of your school's total grant for administrative costs;
10. receive reimbursement for the costs of purchasing, preparing, and serving fresh fruits and vegetables to children in your schools.

The SA and the SFA mutually agree that:

- a. Schools or sites may be added or deleted by amending this Agreement as the need arises and references herein to schools or sites within the SFA shall be deemed to include all schools or sites as added through the SiteApplication.
- b. Both shall cooperate with USDA officials and contractors conducting evaluations and research in the School Nutrition Programs.
- c. For the purpose of this Agreement, the following terms will mean respectively:
 1. *Adult*: means a person who is (1) a staff member or employee of a school, including all faculty, supervisory and other personnel and (2) not under 21 chronological years of age in non-profit Residential Child Care Institutions (RCCIs) and (3) not a student of high school grade or under as determined by the state education agency in schools as defined in 7 CFR210.2;
 2. *Child*: means (a) a student of high school grade or under as determined by the state education agency, who is enrolled in an educational unit of high school grade or under as described in paragraph (a) and (b) of the definition *school* including students who are mentally or physically disabled as defined by the state and who are participating in a school program established for the mentally or physically disabled; or (b) a person under 21 chronological years of age who is enrolled in an institution or center as described in paragraph (c) of the definition of school or (c) for purposes of reimbursement for meal supplements served in after school care programs, an individual enrolled in an after school care program operated by an eligible school who is twelve (12) years of age or under or in the case of migrant workers and children with disabilities, not more than eighteen (18) years of age or under;

3. *Meals*: means food served at a school under the indicated programs which meets the applicable nutritional requirements set forth in the regulations and policies; *Meals* include breakfast, lunch or snack;
 4. *Non-profit School Nutrition Program*: means meal service operated by the SFA for the benefit of children, all of the income from which is used solely for the operation or improvement of such meal service and for no other purpose;
 5. *School*: (a) an educational unit of high school grade or under, recognized as part of the educational system in the state and operating under public or non-profit private ownership in a single building or complex of buildings; (b) any public or non-profit private classes of pre-primary grade when they are conducted in the aforementioned schools; or (c) any public or non-profit, private residential child care institution, or distinct part of such institution, which operates principally for the care of children, and, if private, is licensed to provide residential child care services under the appropriate licensing code by the state or a subordinate level of the government, with the exception of residential summer camps, which participate in the Summer Food Service Program for Children, Job-corps Centers funded by the Department of Labor, and private foster homes; the term "Residential Child Care Institution" includes, but is not limited to: homes for the mentally, emotionally, or physically impaired, and unmarried mothers and their infants; group homes; half-way houses; orphanages; temporary shelters for abused children and for runaway children; long term care facilities for chronically ill children; and juvenile detention centers; a long term care facility is a hospital, skilled nursing facility, intermediate care facility, or distinct part thereof, which is intended for the care of children confined for thirty (30) days or more;
 6. *School food authority*: means the governing body which is responsible for the administration of one or more schools, institutions or sites, and which has the legal authority to operate the NSLP, the SBP, the SMP, the SSO and/or the ASSP therein.
- d. This Agreement is effective for the programs as approved in the electronic application for the period commencing July 1 and ending the following June 30; the Agreement will be permanent for each school year thereafter unless legislation changes and new requirements are added and/or deleted. This must be signed by the Director of Schools and maintained at the SFA level. Approval in the Tennessee: Meals, Accounting, and Claiming (TMAC) system will be made as soon as SFAs submit the appropriate information through the TMAC system.
 - e. The SFA/LEA shall comply with all requirements of 7 CFR 245.6(f) when disclosing students' free and reduced price eligibility status without parental consent. This includes the requirement that SFAs/LEAs may only disclose such information to persons determined to be "directly connected" with the administration or enforcement of a federal education program, state education program, state health program, or a means-tested nutrition program, as well as to persons directly connected with the Comptroller General Office or law enforcement for an authorized activity. Eligibility information shall not be made generally available to all school officials. Only individuals with a legitimate "need to know" to provide a service or carry out an authorized activity may access or use eligibility information. Teachers, guidance counselors, principals, or other school officials who are not providing assistance under the appropriate statutory or regulatory requirements



cannot have access to eligibility information. The SFA/LEA is responsible for determining whether it is legally permissible and appropriate for an individual to have access to and/or disclose students' free and reduced price eligibility information.

- f. State agencies, SFAs/LEAs, and schools must also ensure data systems, records, and other means of accessing a student's eligibility status are limited to officials directly connected with administration or enforcement of federal or state program or activity. Online data systems shall have a masking or de-identification capability to prevent unauthorized access to free and reduced price eligibility status.
- g. The State Agency (SA) may withhold Federal School Nutrition funds from the SFA when there is evidence of material non-compliance with the terms and conditions of this Agreement; the State Agency (SA) may also withhold Federal School Nutrition funds for failure of the SFA to take corrective action within sixty (60) days of notification of non-compliance as a result of a USDA mandated review, an Additional Administrative Review (AAR) or Technical Assistance (TA) Review; the State Agency (SA) may terminate this Agreement with the SFA immediately upon receipt of evidence that the terms and conditions of this Agreement or any of the regulations specified herein have not been fully complied with the SFA; any termination of the Agreement by the State Agency (SA) shall be in accordance with applicable laws and regulations.
- h. The terms of this Agreement shall not be modified or changed in any way other than by written amendment, agreed to in writing by both parties hereto.

Policy Statement for Providing Free and Reduced Price Meals to Students

This document is part of the Agreement between the SFA and the SA to administer the School Nutrition Programs.

The SFA accepts responsibility for providing **free and reduced price meals and/or free milk and afterschool snacks** to eligible children in the schools under its jurisdiction.

The SFA assures the Tennessee Department of Education that the school district will uniformly implement the following policies to administer the program(s) in schools under its jurisdiction. In fulfilling these responsibilities, the SFA agrees to the following provisions:

- A. Serve meals free to children from households whose income is at or below the free meal eligibility scale listed in the current income eligibility guidelines, or whose participation in SNAP (formerly Food Stamp Program) or Families First also called Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR) qualifies them for direct certification for free meals, or whose migrant, homeless, runaway or foster child status or other federally-approved status as described in a policy memorandum issued by the United States Department of Agriculture, entitles them for categorical eligibility for free meals;
- B. Serve meals at a reduced price to children from households whose income is at or below the reduced price meal eligibility scale listed in the current income eligibility guidelines and/or use other available resources for the student co-pay for reduced price breakfast meals (\$.30 per meal) or paid meals to serve breakfast meals at no charge to students who are eligible for reduced price meals or paid meals;
- C. Set reduced price charges for lunch and breakfast at or below the maximum reduced price allowed by regulations and below the full price of the lunch or breakfast. Reduced price charges for lunch shall be set at \$.40 or less, reduced price breakfast shall be served free of charge to qualifying students using the state allocation provided under Session Law 21-345 or at \$.30 or less and reduced price snacks shall be served at \$.15 or less;
- D. Ensure food is not used as a means of rewarding or punishing students for any purpose;
- E. Ensure no physical segregation of, nor any other discrimination against, any child because of his/her inability to pay the full price. The names of children eligible to receive free or reduced price meals shall not be distributed, published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens, tickets, identification numbers or any other means. Further assurance is given that children eligible for free or reduced price meals shall not be required to:

1. Work for their meals;

2. Use separate dining room areas;
 3. Go through a separate serving line;
 4. Enter the dining room through a separate entrance;
 5. Eat meals at a different time;
 6. Eat a meal different from the one sold to children paying the full price.
- F. Operate the School Nutrition Programs so that no child shall be discriminated against on the basis of race, color, national origin, sex, age, or disability.
- G. Authorize the School Nutrition Administrator/Designee to serve as the Determining Official for the LEA; the Determining Official shall determine student's meal eligibility status based on the 2023-2024 eligibility guidelines. This official agrees that information on the application will be used to determine the child's eligibility for only those benefits designated by the parent/guardian. The determining official is also authorized to make decisions about extending school meal benefits to students residing in households where other students are directly certified for free meals and who are subsequently eligible to receive them based USDA guidance. (Note: The Determining Official may not serve as the Hearing Official. See Item K.)
- H. Develop and make available to each child's parent or guardian, a letter as outlined herein, including a household application for free or reduced price meals, at the beginning of each school year. The school system must develop a procedure and keep it on file for disseminating applications (school packets, email, website, or combination, etc.). This procedure must define if applications will be paper or electronic and how they will be returned. Parents will be responsible for completing a household application and returning it to the school or Board of Education for review. Such applications and documentation of action taken will be maintained for three (3) years after the end of the school year to which they pertain. Applications are effective for one year. Any parent enrolling a child in a school for the first time, at any time during the year, shall be provided an application for meal benefits. If a child transfers from one school to another under the jurisdiction of the LEA, his eligibility for free or reduced price meal will be transferred to, and honored by, the receiving school. Parents or guardians will be notified, within 10 working days, of the acceptance or denial of their applications. Children will be served meals immediately upon the submission of a complete application; children whose applications are approved for free meal benefits shall not incur charges during the application processing period.

Use data from the state agency's Direct Certification Technology System to issue meal benefits to students who are directly certified for free meals and to notify the students' households of free meal benefits and allow the household the opportunity to decline free meal benefits should they choose to do so.

Public Law 111-296 allows certification of a foster child for free meals, without application, if the local educational agency or other child nutrition program institution obtains documentation from an

appropriate state or local agency indicating the status of the child as a foster child whose care and placement is the responsibility of the state or that the foster child has been placed with a caretaker household by a court. The foster child is categorically eligible and may be certified without an application. Households with foster and non-foster children may choose to include the foster child as a household member, as well as any personal income earned by the foster child, on the same household application that includes their non-foster children. This will streamline the application process and may help the foster family's non-foster children qualify for free or reduced price meals based on household size and income.

In processing the application, the LEA would certify the foster child for free meals, and then make an eligibility determination for the remainder of the household based on the household's income (including personal income earned by the foster child) or other categorical eligibility information reported on the application. Foster payments received by the family from the placing agency are not considered income and do not need to be reported. The presence of a foster child in the household does not convey eligibility for free meals to all children in the household in the same manner as FNS, Temporary Assistance for Needy Families (TANF), Food Distribution Program.

When an application is denied, parents or guardians will be provided written notification in a language that parents and guardians can understand, to the extent practicable, which shall include the following:

1. Reason for the denial of benefits, (for example: income in excess of allowable limits or incomplete application).
 2. Notification of the right to appeal the denial of benefits.
 3. Specific instructions on how to appeal.
 4. Statement reminding parents that they may reapply for free and reduced price benefits at any time during the school year. (Note: The reasons for ineligibility shall be properly documented and retained on file at the LEA level.)
- I. Select and verify by November 15 the eligibility of a sample of the approved free and reduced price applications on file as of October 1. The SFA further agrees to maintain the following records relative to verification for a period of three (3) years:
1. Total number of applications on file as of October 1st.
 2. Documentation of the sample selection.
 3. Summary of all verification activities and outcomes.
- J. Conduct a second party review of applications to ensure the applications are complete and benefits are accurately issued if a computerized system is not used.
- K. Identify individuals within the district who are authorized to serve as liaisons in the following areas:

- Migrant
- Homeless/Runaway
- HeadStart
- EvenStart
- FosterChild

These liaisons will be authorized to provide official, accurate information to the SFA's determining official for the purpose of determining categorical eligibility for students who meet pre-established criteria.

- L. Designate a Hearing Official to establish and use a fair hearing procedure under which:
1. A household can appeal a decision made on the original application.
 2. A household can appeal an adverse action made because of verification of an application.
 3. The SFA can challenge the continued eligibility of any child. During the appeal and hearing, the child who was determined to be eligible based on the application submitted will continue to receive free or reduced price meals or free milk.

The Hearing Official must be someone not involved in the original eligibility determination. It is suggested that the Hearing Official hold a position at a higher administrative level than that of the Determining Official.

Hearing Procedure

Prior to initiating the hearing procedure, the school official, the parent(s) or the guardian may request a conference to provide an opportunity for the parent(s)/guardian(s) and school official(s) to discuss the situation, present information, obtain an explanation of data submitted in the application and the decisions rendered. Such a conference shall not in any way prejudice nor diminish the right to a fair hearing.

The designated hearing official shall ensure that the hearing procedure provides the following for both the household and the LEA:

1. A publicly- announced, simple method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person;
3. An opportunity to examine, prior to and during the hearing, the documents, and records presented to support the decision under appeal;
4. Reasonable promptness and convenience in scheduling a hearing and adequate notice as to its time and place;



5. An opportunity to present oral or documentary evidence and arguments supporting a position without undue interference;
 6. An opportunity to question or refute any testimony or other evidence and to confront and cross examine any adverse witness(s);
 7. That the hearing will be conducted, and the decision be made by an official who did not participate in the decision under appeal (or any previous conference);
 8. That the decision of the hearing official will be based on the oral and documentary evidence presented at the hearing and entered into the hearing record;
 9. That the parties concerned, and any designated representative thereof be notified in writing of the decision;
 10. That for each hearing, a written record be prepared, including the decision under appeal, any documentary evidence and a summary of any oral testimony presented at the hearing, the decision of the hearing official and the reasons therefore, and a copy of the notification to the parties concerned of the hearing official's decision; and,
 11. That such written record must be retained for a period of three (3) years after the close of the school year to which it pertains; these records must be made available for examination by the parties concerned or their designees at any reasonable time and place during such period.
- M. Submit a public/press release annually to notify the public of the process for applying for free and reduced price meal benefits or maintain a copy of the press release from the state which is issued statewide. At such time during the course of the year the LEA is informed of major employers contemplating or experiencing large layoffs, or other conditions that would result in loss of income to households, the LEA will provide specific information about applying for free or reduced price school meal benefits to employees whose children may be enrolled in the LEA. In addition, the LEA agrees to provide such a public release whenever there is a change in eligibility criteria, unless specifically exempted from doing so.
- N. Establish a written procedure to collect money from children who pay for their meals and milk and to account for the number of free, reduced price, and full price and alternate meals served. The procedure described will be used so that no other child in the school will be aware of such procedure or the identity of the children receiving free or reduced price meals or free milk.
- O. Submit to the Tennessee Department of Education, School Nutrition Program, Andrew Johnson Tower, 710 James Robertson Parkway, Nashville, TN 37243-0389, any revisions to the administrative procedures outlined in this policy statement before implementation. Such changes will be effective only upon approval by the department. All changes in eligibility criteria must be publicly announced in the same manner used at the beginning of the school year.

Agreement to Administer the School Nutrition Program(s) for Local Education Agencies/ SFAs School Year 2024-25

My signature below indicates that I understand and agree to all the terms and conditions contained in the 2023-24 Agreement and Free and Reduced Price Policy Statement to operate the School Nutrition Program(s) and will ensure all school personnel abide with the provisions set forth in the Agreement and Policy Statement.

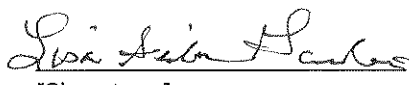
| | |
|--|-----------------------------------|
| Trenton Special School District | 273 |
| [Name of SFA] | [SFA Agr #] |
| System UEI Number: <u>P49UPGXAGW75</u> | Indirect Cost Rate: <u>17.74%</u> |

On behalf of the School Food Authority:

Director of Schools:

| | | |
|-----------|-------------|--------|
| Tim Haney | | 6-5-24 |
| [Print] | [Signature] | [Date] |

School Nutrition Program Administrator:

| | | |
|---------------------|---|--------|
| Lisa Seiber-Garland |  | 6-5-24 |
| [Print] | [Signature] | [Date] |

On behalf of the Tennessee Department of Education:

State Director, School Nutrition Program:

| | | |
|-----------------|-------------|--------|
| Joshua Nunnally | | |
| [Print] | [Signature] | [Date] |

NOTE: This signature page must be provided in conjunction with the electronic renewal of the agreement between the SFA and the Tennessee Department of Education, to administer the School Nutrition Program(s). After completing the automated Agreement renewal process, reviewing the Agreement and the Policy Statement, please sign in blue ink and upload to the application packet in the Tennessee: Meals, Accounting, and Claiming (TMAC) system.

Local Agriculture Products Compliance Plan School Year 2024-25

T.C.A § 49-6-2303-6

Trenton Special School District

[Name of SFA]

273

[SFA Agr #]

I/we certify to the Tennessee Commissioner of Education that the School Nutrition Program was implemented according to this plan for compliance and that we will make efforts to:

- Make available to our school nutrition program local agriculture products, freshness and transportation cost to be considered
- Allow flexible bidding process to assist farmers to bid competitively on portions of a given bid, rather than the entire bid
- Require that all food provided for public school use meet or exceed food safety standards for commercial food operations

Each local school board shall submit this plan for compliance 60 days prior to the beginning of the school year. In subsequent school year, each local school board shall submit modifications to this plan 60 days prior to the beginning of the school year.

On behalf of the School Food Authority:

Director of Schools:

Tim Haney

[Print]

[Signature]

6-28-24

[Date]

School Board Chairperson:

Justin Weaver

[Print]

[Signature]

6-28-24

[Date]

NOTE: This signature page must be provided in conjunction with the electronic renewal of the agreement between the SFA and the Tennessee Department of Education, to administer the School Nutrition Program(s). After reviewing the Local Agriculture Products Compliance Plan, please sign in blue ink and upload to the application packet in the Tennessee: Meals, Accounting, and Claiming (TMAC) system.

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|---|--|----------------------------------|--------------|
| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in August | Descriptor Term: Visitors to the Schools | Descriptor Code: 1.501 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 Except on occasions such as school programs, athletic events, open house, and similar public events, all
3 visitors will report to the school office when entering the school and will sign-in. Authorization to visit
4 elsewhere in the building or on the school campus will be determined by the principal/designee. Guest
5 passes shall be issued for all persons other than students and employees of the school.¹

6 In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto
7 the grounds or into the school buildings during the hours of student instruction except students assigned
8 to that school, the staff of the school, parents of students, and other persons with lawful and valid business
9 on the school premises.²

10 **VISITOR CONDUCT**

11 Persons who come onto school property shall be under the jurisdiction of the site administrator/designee.
12 Individuals who come onto school property or who contact employees on school or district business are
13 expected to behave accordingly. The Director of Schools shall develop a visitor code of conduct to be
14 presented to the board attorney, and then, approved by the Board.³ This code shall prohibit the following:

- 15 1. Cursing and use of obscenities;
- 16 2. Disrupting or threatening to disrupt school or office operations;
- 17 3. Acting in an unsafe manner that could threaten the health or safety of others;
- 18 4. Verbal or written statements or gestures indicating intent to harm an individual or property; and
- 19 5. Physical attacks intended to harm an individual or substantially damage property.

20 The visitor code of conduct shall be posted on the district’s website as well as the school’s website,
21 and copies of the code shall be provided to all teachers, counselors, administrative staff, and other
22 school employees. In addition, each school entrance shall have the visitor code of conduct posted
23 prominently along with the phone number of someone in the school’s administration who can answer
24 questions about the code.

25 Annually, parent(s)/guardian(s) shall be provided with a printed copy of the code of conduct, along
26 with the phone number of someone in the school’s administration who can answer questions about the
27 code. Parent(s)/guardian(s) shall sign a statement acknowledging that they have read and understood
28 the code of conduct.

1 CONSEQUENCES FOR CODE OF CONDUCT VIOLATION

2 The principal/designee has the authority to exclude from the school premises any persons disrupting
3 the educational programs in the classroom or in the school, disturbing the teachers or students on the
4 premises, or on the premises for the purpose of committing an illegal act.²

5 The principal shall contact law enforcement officials when he/she believes the situation warrants such
6 measures.

Legal References

1. [TCA 49-2-303\(b\)\(4\)](#)
2. [TCA 49-6-2008](#); [TCA 39-14-406](#)
3. [Public Acts of 2024, Chapter No. 810](#)

Cross References

Board-Community Relations 1.500
Section 504 and ADA Grievance Procedures 1.802
Vendor Relations 2.809
Safety 3.201
Security 3.205
School Volunteers 4.501
Care of School Property 6.311

Trenton Special Board of Education

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| Monitoring: Review: Annually, in August | Descriptor Term: Visitors to the Schools | Descriptor Code: 1.501 | Issued Date: 04/05/22 |
| | | Rescinds: 1.501 | Issued: 07/13/99 |

1 Except on occasions such as school programs, athletic events, open house, and similar public events, all
2 visitors will report to the school office when entering the school and will sign-in. Authorization to visit
3 elsewhere in the building or on the school campus will be determined by the principal/designee. Guest
4 passes shall be issued for all persons other than students and employees of the school.¹

5 In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter onto
6 the grounds or into the school buildings during the hours of student instruction except students assigned
7 to that school, the staff of the school, parents of students, and other persons with lawful and valid business
8 on the school premises.²

9 Persons who come onto school property shall be under the jurisdiction of the principal/designee.
10 Individuals who come onto school property or who contact employees on school or district business are
11 expected to behave accordingly. Specifically, actions that are prohibited include, but are not limited to:

- 12 1. Cursing and use of obscenities;
- 13 2. Disrupting or threatening to disrupt school or office operations;
- 14 3. Acting in an unsafe manner that could threaten the health or safety of others;
- 15 4. Verbal or written statements or gestures indicating intent to harm an individual or property; and
- 16 5. Physical attacks intended to harm an individual or substantially damage property.

17 The principal/designee has the authority to exclude from the school premises any persons disrupting
18 the educational programs in the classroom or in the school, disturbing the teachers or students on the
19 premises, or on the premises for the purpose of committing an illegal act.²

20 The principal shall contact law enforcement officials when he/she believes the situation warrants such
21 measures.

Legal References

1. TCA 49-2-303(b)(4)
2. TCA 49-6-2008; TCA 39-14-406

Cross References

Board-Community Relations 1.500
Section 504 and ADA Grievance Procedures 1.802
Vendor Relations 2.809
Safety 3.201
Security 3.205
School Volunteers 4.501
Care of School Property 6.311

Click here to choose a school board.

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| Monitoring: Review: Annually, in September | Descriptor Term: Surplus Property Sales | Descriptor Code: 2.403 | Issued Date: |
| | | Rescinds: | Issued: |

1 The Director of Schools shall prepare a list of unusable items for board approval.¹ The list shall contain
2 the following information: name of item, date of purchase, and reason for disposal.

3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general
4 circulation at least seven (7) days prior to the sale.² Notice shall also be published on a news and
5 information website in accordance with state law.³

6 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be
7 disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools
8 and the Board Chair shall agree in written form that the property is of no value or is of less value than
9 five hundred dollars (\$500).⁴

10 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the
11 Board shall approve other methods of disposal.⁵

12 Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall
13 approve all surplus equipment prior to the materials being disposed of at the end of the school year.

14 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS⁶**

15 When equipment that was purchased with federal dollars is no longer needed for the original project or
16 program or for other activities currently or previously supported by a federal agency, disposition of the
17 equipment shall be made as follows:

- 18 1. Items of equipment with a current per-unit fair market value of \$5,000 or less may be retained,
19 sold, or otherwise disposed of with no further obligation to the awarding agency; or
20
- 21 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained
22 or sold, and the awarding agency shall have a right to an amount calculated by multiplying the
23 current market value or proceeds from sale by the awarding agency's share of the equipment.

Legal References

1. [TCA 49-6-2006\(b\)\(3\); TCA 49-6-2208](#)
2. [TCA 49-6-2007\(b\)](#)
3. [Public Acts of 2024, Chapter No. 793](#)
4. [TCA 49-6-2007\(d\)](#)
5. [TCA 12-2-403\(a\)](#)
6. [2 CFR § 200.313\(e\)](#)

Cross References

- Duties of Officers 1.201
Inventories 2.702
Textbooks and Instructional Materials 4.400

Trenton Special Board of Education

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| Monitoring: Review: Annually, in September | Descriptor Term: Surplus Property Sales | Descriptor Code: 2.403 | Issued Date: 10/02/19 |
| | | Rescinds: 2.403 | Issued: 10/02/07 |

1 The Director of Schools shall prepare a list of unusable items for Board approval.¹ The list shall contain
2 the following information: name of item, date of purchase, and reason for disposal.

3 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general
4 circulation at least seven (7) days prior to the sale.

5 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be
6 disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools
7 and the Board Chair shall agree in written form that the property is of no value or is of less value than
8 five hundred dollars (\$500).²

9 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the
10 Board shall approve other methods of disposal.³

11 Surplus equipment will be auctioned off by the district at the end of the school year. The Board shall
12 approve all surplus equipment prior to the materials being disposed of at the end of the school year.

13 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS⁴**

14 When equipment that was purchased with federal dollars is no longer needed for the original project or
15 program or for other activities currently or previously supported by a federal agency, disposition of the
16 equipment shall be made as follows:

- 17 1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be
18 retained, sold, or otherwise disposed of with no further obligation to the awarding agency; or
19
20 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained
21 or sold, and the awarding agency shall have a right to an amount calculated by multiplying the
22 current market value or proceeds from sale by the awarding agency's share of the equipment.

Legal References

1. TCA 49-6-2006(b)(3); TCA 49-6-2208
2. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
3. TCA 12-2-403(a)
4. 2 CFR § 200.313

Cross References

- Duties of Officers 1.201
Inventories 2.702
Textbooks 4.401

Click here to choose a school board.

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| Monitoring: Review: Annually, in September | Descriptor Term: Bids and Quotations | Descriptor Code: 2.806 | Issued Date: |
| | | Rescinds: | Issued: |

1 All purchases of supplies, materials, equipment, and contractual services in excess of \$25,000, including
2 those of individual schools, shall be based on competitive bids.¹ These bids shall be solicited by
3 advertisement in a newspaper of general circulation within the school district and by publication on a
4 news and information website in accordance with state law.² The purchasing agent shall advertise for
5 bids and receive quotations. The advertisement may be waived by the purchasing agent in an
6 emergency.³

7 All purchases of \$25,000 or less, including those of individual schools, may be made in the open market
8 without newspaper notice but shall, whenever possible, be based on at least three (3) competitive bids.³

9 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or
10 all bids or any part of any bid, and if applicable, to accept the bid which is best as evidenced by reasons
11 relative to the purpose of the purchase.⁴ Any bid may be withdrawn prior to the scheduled time for the
12 opening of bids. Any bid received after the time and date specified shall not be considered.

13 The bidder to whom the award is made may be required to enter into a written contract.

14 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
15 or other purchasing procedures is strictly prohibited.

16 **EXEMPTIONS FROM COMPETITIVE BIDDING**

17 Contracts for legal services, educational consultants, services from an insurance producer, and similar
18 services by professional persons or groups of high ethical standards shall not be based upon
19 competitive bids but shall be awarded on the basis of recognized competence and integrity.⁵

20 Purchases of fuel in bulk amounts that would exceed the bid limits may be made in the open market
21 without public advertisement or competitive bidding. Whenever possible, however, at least three (3)
22 documented quotes shall be obtained.⁶

Legal References

1. [TCA 49-2-203\(a\)\(3\); TCA 12-3-1212; Public Acts of 2024, Chapter No. 513](#)
2. [Public Acts of 2024, Chapter No. 793](#)
3. [TCA 49-2-203\(a\)\(3\)\(A\)-\(B\); TCA 49-2-206\(b\)\(2\); TCA 12-3-1212; Public Acts of 2024, Chapter No. 513](#)
4. [TCA 49-2-203\(a\)\(3\)\(D\)\(i\)\(c\)](#)
5. [TCA 12-3-1209; TCA 12-4-107; TCA 29-20-407](#)
6. [Public Acts of 2024, Chapter No. 661](#)

Cross References

Executive Committee 1.301
Consultants 1.303
Conflict of Interest 5.601

Trenton Special Board of Education

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| Monitoring: Review: Annually, in January | Descriptor Term: Bids and Quotations | Descriptor Code: 2.806 | Issued Date: 10/12/21 |
| | | Rescinds: 2.806 | Issued: 06/04/13 |

1 All purchases of supplies, materials, equipment, and contractual services in excess of twenty-five
2 thousand dollars (\$25,000), including those of individual schools, shall be based on competitive bids.¹
3 These bids shall be solicited by advertisement in a newspaper of general circulation within the school
4 district The purchasing agent shall advertise for bids and receive quotations. The advertisement may
5 be waived by the purchasing agent in an emergency.²

6 All purchases of twenty-five thousand dollars (\$25,000) or less, including those of individual schools,
7 may be made in the open market without newspaper notice but shall, whenever possible, be based on at
8 least three (3) competitive bids.²

9 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or
10 all bids or any part of any bid, and if applicable, to accept the bid which is best as evidenced by
11 reasons relative to the purpose of the purchase.³ Any bid may be withdrawn prior to the scheduled time
12 for the opening of bids. Any bid received after the time and date specified shall not be considered.

13 The bidder to whom the award is made may be required to enter into a written contract.

14 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
15 or other purchasing procedures is prohibited.

16 EXEMPTIONS FROM COMPETITIVE BIDDING

17 Contracts for legal services, educational consultants, and similar services by professional persons or
18 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the
19 basis of recognized competence and integrity.⁴

20 Insurance purchased through a plan authorized and approved by an organization of governmental
21 entities representing cities and counties shall also be exempted.⁵

Legal References

1. TCA 49-2-203(a)(3); Public Acts of 2021, Chapter No. 310
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2)
3. TCA 49-2-203(a)(3)(C)
4. TCA 12-3-1209; TCA 12-4-107
5. TCA 29-20-407

Cross References

- Executive Committee 1.301
Consultants 1.303
Conflict of Interest 5.601

Click here to choose a school board.

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|--|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in October | Descriptor Term: Emergency Preparedness Plan | Descriptor Code: 3.202 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board
3 approval of the district Emergency Preparedness Plan¹ which shall include procedures for bomb
4 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and
5 medical emergencies.

6 The principal of each school shall develop and implement emergency preparedness drills which shall
7 be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with
8 emergency response agencies.

9 **FIRE AND SAFETY DRILLS**

10 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30)
11 school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.
12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted
13 throughout the year.²

14 The principal shall ensure that three (3) additional safety drills are given during the school year.³ These
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in
17 each school's office.³

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and
19 shall give all school personnel instructions on how to properly use fire extinguishers.

20 The district shall work with local law enforcement and the local fire department to develop a procedure
21 for identifying the cause of fire alarm activation. This procedure must be in place by January 1, 2025
22 and shall be reviewed and updated annually thereafter.⁴

23 **ANNUAL DRILLS⁵**

24 The principal shall ensure that the school safety team conducts each of the following type of drills
25 annually:

- 26 1. An armed intruder drill in coordination with local law enforcement;
- 27
- 28 2. An incident command drill; and
- 29
- 30 3. An emergency safety bus drill.

1 AED DRILLS⁶

2 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in
3 the event of a medical emergency. The principal shall ensure that the drill occurs.

4 The Director of Schools shall develop the necessary administrative procedures on AED and CPR
5 training, planning, notification, and maintenance to comply with state law.

6 MEDICAL EMERGENCIES/PANDEMIC FLU⁷

7 In the event of medical emergencies such as a pandemic flu outbreak, school officials shall cooperate
8 and consult with the local and state health departments and other local emergency or healthcare
9 providers in protecting students and the community from further infection. The Director of Schools
10 shall develop procedures for health emergencies in accordance with state law.

11 REMOTE LEARNING DRILLS⁸

12 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately
13 reflect how students will transition to remote learning in the event of a disruption to school operations.
14 Students shall not be asked or required to transition to remote learning at any time during the drill.

Legal References

1. [TRR/MS 0520-01-02-.30\(2\)](#); [TCA 49-6-804](#); [TCA 49-6-805\(8\)](#)
2. [TCA 68-102-137\(b\)](#)
3. [TCA 68-102-137\(f\)](#)
4. [Public Acts of 2024, Chapter No. 563](#)
5. [TCA 49-6-807](#)
6. [TCA 49-2-122](#); [TCA 49-6-1208](#); [Public Acts of 2024, Chapter No. 625](#)
7. [TCA 49-6-3004\(a\), \(c\)](#); [TCA 49-5-404](#)
8. [TCA 49-2-139](#)

Cross References

Emergency Closings 1.8011
Safety 3.201
Community Use of School Facilities 3.206

Trenton Special Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in October | Descriptor Term: Emergency Preparedness Plan | Descriptor Code: 3.202 | Issued Date: 07/25/23 |
| | | Rescinds: 3.202 | Issued: 09/06/22 |

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board
3 approval of the district Emergency Preparedness Plan¹ which shall include procedures for bomb
4 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and
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8 emergency response agencies.

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11 school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.
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13 throughout the year.²

14 The principal shall ensure that three (3) additional safety drills are given during the school year.³ These
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in
17 each school's office.³

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and
19 shall give all school personnel instructions on how to properly use fire extinguishers.

20 **ANNUAL DRILLS⁴**

21 The principal shall ensure that the school safety team conducts each of the following type of drills
22 annually:

- 23 1. An armed intruder drill in coordination with local law enforcement;
- 24 2. An incident command drill; and
- 25 26 3. An emergency safety bus drill.
- 27

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2 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in
3 the event of a medical emergency. The principal shall ensure that the drill occurs.

4 The Director of Schools shall develop the necessary administrative procedures on AED and CPR
5 training, planning, notification, and maintenance to comply with state law.

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9 providers in protecting students and the community from further infection. The Director of Schools
10 shall develop procedures for health emergencies in accordance with state law.

11 REMOTE LEARNING DRILLS⁷

12 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately
13 reflect how students will transition to remote learning in the event of a disruption to school operations.
14 Students shall not be asked or required to transition to remote learning at any time during the drill.

Legal References

1. TRR/MS 0520-01-02-.30(2); TCA 49-6-804; TCA 49-6-805(8)
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807; Public Acts of 2023, Chapter No. 367
5. TCA 49-2-122; TCA 49-6-1208
6. TCA 49-6-3004(a), (e); TCA 49-5-404
7. TCA 49-2-139

Cross References

Emergency Closings 1.8011
Safety 3.201
Community Use of School Facilities 3.206

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| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in October | Descriptor Term: Security | Descriptor Code: 3.205 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

1 *General*¹

2 The Director of Schools shall establish procedures to protect schools which shall include, but not be
3 limited to:

- 4 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 5 2. Denying students permission to use the classrooms, laboratories, gymnasiums, or other school
6 facilities or equipment without appropriate supervision;
- 7 3. Controlling the issuance of keys;
- 8 4. Developing programs that contribute to the proper care and use of school facilities and
9 equipment; and
- 10 5. Ensuring that equipment purchased with federal funds is managed as directed by federal law.²

11 All exterior doors leading into a school building shall be locked at all times and access to school
12 buildings is limited to the school’s primary entrance during the school day as well as when students are
13 present outside of regular school hours.³

14 The principal shall immediately call law enforcement officials and the Director of Schools in cases
15 involving illegal entry, assault and battery resulting in serious personal injury or involving the use of a
16 weapon, building damage, theft, vandalism endangering life health, or safety, or valid threats of mass
17 violence.⁴ The Director of Schools/designee is authorized to sign a criminal complaint and press
18 charges. The Director of Schools shall report all signing of such complaints to the Board.

19 **AFTER SCHOOL HOURS**

20 If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school
21 district employee shall be stationed by the door to ensure access is limited to authorized persons.³

22 **LAW ENFORCEMENT SERVICES**¹

23 The Board may enter into collaborative partnerships with appropriate law enforcement agencies.
24 Partnerships may include, but not be limited to, education and recreational programs, delinquency
25 prevention, and mentoring initiatives.

- 1 The Board may enter into a memorandum of understanding (MOU) with the chief of a law
2 enforcement agency to provide school policing. The MOU shall address, at a minimum, the following
3 issues:
- 4 1. Any school resource officer (SRO) assigned under the MOU shall be in compliance with all
5 laws, regulations, and rules of the Peace Officer Standards and Training Commission at the
6 time of assignment and remain compliant throughout his/her assignment.
 - 7 2. As a condition of assignment, any SRO shall participate in forty (40) hours of basic training in
8 school policing within twelve (12) months of assignment. Every year thereafter, the SRO shall
9 participate in a minimum of sixteen (16) hours of training specific to school policing. All
10 training programs shall be approved by the Peace Officers Standards and Training
11 Commission.⁵
 - 12 3. Any SRO assigned under the MOU remains an employee of the law enforcement agency and is
13 subject to that agency's direction, control, supervision, and discipline.
 - 14 4. No SRO shall be assigned to a school, or continue in such an assignment, without the consent
15 of the Director of Schools.
 - 16 5. In the event that more than one (1) SRO is assigned to a school district, the law enforcement
17 agency shall designate one (1) of the SROs as the senior SRO. The duties of the senior SRO
18 shall include, but not be limited to, the following:
 - 19 a. Representing and carrying out the policies of the law enforcement agency assigning the
20 SROs;
 - 21 b. Supervising the SROs in the performance of their duties;
 - 22 c. Consulting with the Director of Schools regarding the best use of the available
23 resources for school policing; and
 - 24 d. Resolving disputes between the SROs and students or staff members.
 - 25 6. The MOU may be effective for any length of time, continuing until terminated by the parties,
26 and may contain any reasonable notice requirement for the termination of the MOU. However,
27 the MOU shall contain a provision allowing the Director of Schools to suspend the active
28 participation of any SROs in the event that the Director of Schools believes that such
29 suspension is best for the health, safety, or wellbeing of the students or staff members.

30 **CYBERSECURITY⁶**

31 The Director of Schools/designee shall develop an administrative procedure regarding the district's
32 cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect
33 cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

Legal References

1. [TCA 49-6-805\(3\)](#)
2. [2 CFR § 200.313](#)
3. [TCA 49-6-817](#)
4. [Public Acts of 2024, Chapter No. 882](#)
5. [TCA 49-6-4217](#)
6. [TCA 49-6-805\(9\)](#)

Cross References

Visitors to the Schools 1.501
Inventories 2.702
Care of School Property 6.311

Trenton Special Board of Education

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| Monitoring: Review: Annually, in October | Descriptor Term: Security | Descriptor Code: 3.205 | Issued Date: 07/25/23 |
| | | Rescinds: 3.205 | Issued: 04/04/23 |

1 *General*¹

2 The Director of Schools shall establish procedures to protect schools which shall include, but not be
3 limited to:

- 4 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 5 2. Denying students permission to use the classrooms, laboratories, gymnasiums, or other school
6 facilities or equipment without appropriate supervision;
- 7 3. Controlling the issuance of keys;
- 8 4. Developing programs that contribute to the proper care and use of school facilities and
9 equipment; and
- 10 5. Ensuring that equipment purchased with federal funds is managed as directed by federal law.²

11 All exterior doors leading into a school building shall be locked at all times and access to school buildings
12 is limited to the school's primary entrance during the school day as well as when students are present
13 outside of regular school hours.³

14 The principal shall call law enforcement officials in cases involving illegal entry, building damage, theft,
15 or vandalism. The principal shall notify the Director of Schools as soon as practical, but no longer than
16 twenty-four (24) hours, after a case of vandalism, theft, building damage, and/or illegal entry. The
17 Director of Schools/designee is authorized to sign a criminal complaint and press charges. The Director
18 of Schools shall report all signing of such complaints to the Board.

19 **AFTER SCHOOL HOURS**

20 If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school
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 - 18 c. Consulting with the Director of Schools regarding the best use of the available resources
19 for school policing; and
 - 20 d. Resolving disputes between the SROs and students or staff members.
- 21 6. The MOU may be effective for any length of time, continuing until terminated by the parties, and
22 may contain any reasonable notice requirement for the termination of the MOU. However, the
23 MOU shall contain a provision allowing the Director of Schools to suspend the active
24 participation of any SROs in the event that the Director of Schools believes that such suspension
25 is best for the health, safety, or wellbeing of the students or staff members.

26 **CYBERSECURITY⁵**

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28 cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect
29 cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

1. TCA 49-6-805(3)
2. 2 CFR § 200.313
3. Public Acts of 2023, Chapter No. 367
4. TCA 49-6-4217
5. TCA 49-6-805(9)

Visitors to the Schools 1.501
Inventories 2.702
Care of School Property 6.311

Click here to choose a school board.

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| Monitoring: Review: Annually, in October | Descriptor Term: Student Transportation Management | Descriptor Code: 3.400 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 School buses shall be maintained and operated in accordance with state law and in accordance with the
3 specifications developed by the Department of Education and approved by the Department of Safety.¹

4 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall
5 appear on the rear bumper.² Buses shall also include notice in a conspicuous place that only authorized
6 persons shall enter the bus. This notice shall include appropriate contact information in case of an issue
7 on the bus.³

8 To avoid the financial burden of replacing an aging bus fleet at any one time, the Board shall attempt to
9 replace a certain number of buses each year on a rotating basis.

10 All accidents, regardless of the damage involved, shall be reported to the Transportation Supervisor,
11 including incidents in which any part of the bus contacts any other object or vehicle.

12 The Director of Schools shall develop procedures to ensure compliance with the statutory and
13 regulatory requirements for the transportation program.

14 **SCHOOL BUS DRIVERS**

15 Each school bus driver shall receive a certificate from the Board prior to operating a school bus for the
16 school district. The issuance of a certificate to a school bus driver shall be based on the qualifications
17 of school bus drivers as determined by the Director of Schools.⁴

18 Annually, the Board shall require each school bus driver to have a physical and mental examination.
19 The Board shall revoke the certificate of any school bus driver found to be physically, mentally, or
20 morally unfit to operate a school bus. Additionally, a certificate shall be revoked if the school bus
21 driver is convicted of driving under the influence, vehicular assault, vehicular homicide, aggravated
22 vehicular homicide, or the manufacture, delivery, sale, or possession of a controlled substance or
23 analogue.⁵

24 **TRANSPORTATION SUPERVISOR⁶**

25 The Director of Schools shall appoint a Transportation Supervisor for the district. He/she shall be
26 responsible for the monitoring and oversight of the transportation services for the district.

27 The Transportation Supervisor shall complete a student transportation management training program
28 upon appointment. Every year, the Transportation Supervisor shall complete a minimum of four (4)
29 hours of training annually.

1 The Director of Schools shall ensure that training is completed and provide the Department of
2 Education with appropriate documentation.

3 **COMPLAINT PROCESS⁷**

4 The following procedure will govern how students, teachers, staff, and community members shall
5 submit bus safety complaints:

- 6 1. All complaints shall be submitted to the Transportation Supervisor; and
7
- 8 2. Forms may be submitted in person, via phone, mail, or email.
 - 9 a. Written complaints shall be submitted on forms located on the district's website. In the
10 case of a complaint received via phone, the person receiving the phone call shall be
11 responsible for filling out the form and submitting it to the Transportation Supervisor.

12 The Transportation Supervisor shall begin an investigation of all bus safety complaints within twenty-
13 four (24) hours of receipt.

14 Within forty-eight (48) hours of receipt of the initial complaint, the Transportation Supervisor shall
15 submit a preliminary report to the Director of Schools. This report shall include:

- 16 1. The time and date the complaint was received;
17
- 18 2. The name of the bus driver;
19
- 20 3. A copy or summary of the complaint; and
21
- 22 4. Any prior complaints or disciplinary actions taken against the driver.

23 Within sixty (60) school days of receiving the initial complaint, the Transportation Supervisor shall
24 submit a final written report to the Director of Schools that details the investigation's findings as well
25 as the action taken in response to the complaint.

26 An annual notice of this complaint process shall be provided to parent(s)/guardian(s) and students.
27 This information shall be made available in the student handbook.

28 **RECORDKEEPING⁸**

29 The Transportation Supervisor shall be responsible for the collection and maintenance of the following
30 records:

- 31 1. Bus maintenance and inspections forms;
32
- 33 2. Bus driver credentials, including required background checks, health records, and performance
34 reviews;
35
- 36 3. Driver training records; and
37

- 1 4. Complaints received and any records related to the investigation and complaints.

Legal References

1. [TCA 49-6-2109; TRR/MS 0520-01-05; Public Acts of 2023, Chapter No. 122](#)
2. [TCA 49-6-2116\(d\)\(3\)](#)
3. [Public Acts of 2024, Chapter No. 548](#)
4. [TCA 49-6-2107](#)
5. [TCA 49-6-2107\(e\)\(1\); Public Acts of 2023, Chapter No. 122](#)
6. [TCA 49-6-2116\(a\)-\(c\)](#)
7. [TCA 49-6-2116\(d\)\(1\)-\(2\)](#)
8. [TCA 49-6-2116\(d\)\(5\)](#)

Cross References

Bus Safety and Conduct 6.308
Homeless Students 6.503

Trenton Special Board of Education

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| Monitoring: Review: Annually, in October | Descriptor Term: Student Transportation Management | Descriptor Code: 3.400 | Issued Date: 10/10/17 |
| | | Rescinds: 3.400 | Issued: 07/13/99 |

1 *General*

2 School buses shall be maintained and operated in accordance with state law and State Board Rules and
3 Regulations.¹

4 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall
5 appear on the rear bumper.²

6 To avoid the financial burden of replacing an aging bus fleet at any one time, the board shall attempt to
7 replace a certain number of buses each year on a rotating basis.

8 All accidents, regardless of the damage involved, must be reported to the transportation supervisor,
9 including incidents in which any part of the bus contacts any other object or vehicle.

10 The director of schools shall develop procedures to ensure compliance with the statutory and
11 regulatory requirements for the transportation program.

12 **TRANSPORTATION SUPERVISOR³**

13 The director of schools shall appoint a transportation supervisor for the system. He/she shall be
14 responsible for the monitoring and oversight of transportation services for the district.

15 The transportation supervisor shall complete a student transportation management training program
16 upon appointment. Every year the transportation supervisor shall complete a minimum of four (4)
17 hours of training annually.

18 The director of schools shall ensure that training is completed and provide the state department of
19 education with appropriate documentation.

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21 The following procedure will govern how students, teachers, staff, and community members shall
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- 23 1. All complaints shall be submitted to the transportation supervisor; and
24
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2 four (24) hours of receipt.

3 Within forty-eight (48) hours of receipt of the initial complaint, the transportation supervisor shall
4 submit a preliminary report to the director of schools. This report shall include:

- 5 1. The time and date the complaint was received;
- 6
- 7 2. The name of the bus driver;
- 8
- 9 3. A copy or summary of the complaint; and
- 10
- 11 4. Any prior complaints or disciplinary actions taken against the driver.

12 Within sixty (60) school days of receiving the initial complaint, the transportation supervisor shall
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- 19
- 20 2. Bus driver credentials, including required background checks, health records, and performance
21 reviews;
- 22
- 23 3. Driver training records; and
- 24
- 25 4. Complaints received and any records related to the investigation and complaints.

Legal References

1. TCA 49-6-2109; TRR/MS 0520-01-05
2. Public Acts of 2017, Chapter No. 289(1)(d)(3)
3. Public Acts of 2017, Chapter No. 289(1)(a)-(c)
4. Public Acts of 2017, Chapter No. 289(1)(d)(2)
5. Public Acts of 2017, Chapter No. 289(1)(d)(5)

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| Monitoring: Review: Annually, in November | Descriptor Term: Class Size Ratios | Descriptor Code: 4.201 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*¹

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not
3 exceed the maximum allowed by state law.

4 **WAIVERS**

5 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend
6 the career and technical education (CTE) classes in grades six through twelve (6-12) as long as these
7 class sizes do not exceed the maximum class size set for CTE. For grades six through eight (6-8), the
8 class size may be extended, but the class size and average must not exceed those for general education
9 classes in grades seven through twelve (7-12).²

10 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education
11 may grant a waiver from the maximum class sizes.

12 The Director of Schools shall apply for additional waivers as needed in compliance with state law.

Legal References

1. [TCA 49-1-104; TRR/MS 0520-01-02-.31\(4\)](#)
2. [TCA 49-1-104\(g\); Public Acts of 2024, Chapter No. 712](#)

Cross References

Graduation Requirements 4.605
Waivers of Statute, Rules, and Regulations 4.607
Religious Content of Courses 4.804
Student Goals 6.100
Student Concerns 6.305

Trenton Special Board of Education

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|---|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Class Size Ratios | Descriptor Code: 4.201 | Issued Date: 12/03/19 |
| | | Rescinds: 4.201 | Issued: 05/03/16 |

1 *General*¹

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not
3 exceed the maximum allowed by state law.

4 **WAIVERS**

5 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend
6 the career and technical education (CTE) classes in grades nine through twelve (9-12) as long as these
7 class sizes do not exceed the maximum.

8 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education
9 may grant a waiver from the maximum class sizes.

Legal References

1. TCA 49-1-104; TRR/MS 0520-01-03-.03(3)

Cross References

Graduation Requirements 4.605
Religious Content of Courses 4.804
Student Goals 6.100
Student Concerns, Complaints, and Grievances 6.305

Click here to choose a school board.

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| Monitoring: Review: Annually, in November | Descriptor Term: Family Life Education | Descriptor Code: 4.213 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

1 *General*

2 A family life education program shall be implemented within the school district in compliance with state
3 law.¹

4 A parent/guardian who chooses not to have a student participate in the family life education program
5 shall submit such request in writing to the principal. A student who is excused from the program shall
6 be assigned alternative health activities and shall not be penalized academically.

7 **FAMILY LIFE INSTRUCTION**

8 The curriculum for the family life education program shall, in a manner that is age-appropriate and
9 factually and medically accurate, include the following:²

- 10 1. Teach the skills needed to make healthy decisions in all aspects of marriage and family life;
11
12 2. Encourage sexual health by helping students understand how the whole person is affected by
13 sexual activity as well as other risk behaviors;
14
15 3. Provide information about human reproduction, including conception, birth, and prenatal care,
16 as well as the process of adoption and its benefits;
17
18 4. Provide information on the family unit and the responsibilities and consequences related to sexual
19 activity, including the challenges of single teen parenting;
20
21 5. Promote only sexual risk avoidance through abstinence and the positive results of avoiding sexual
22 activity;
23
24 6. Provide instruction on the detection, intervention, prevention, and treatment of child sexual
25 abuse, including such abuse that may occur in the home, human trafficking in which a victim is
26 the child, and internet crimes against children;
27
28 7. Provide instruction on the prevention of dating violence;
29
30 8. Encourage communication between parent(s)/guardian(s) and students;

- 1
2 9. Address the legal aspects of sexual activity with emphasis on the rights of the student; and
3
4 10. Include the presentation of a high-quality, computer-generated animation or high-definition
5 ultrasound of a least three (3) minutes in duration that shows the development of the brain, heart,
6 and other vital organs in early fetal development per state academic standards.³

7 Instruction in topics related to sexual activity are not age-appropriate for students in grades kindergarten
8 through five (K-5) and shall not be taught as part of the family life curriculum. This does not prohibit
9 instruction on detection, intervention, prevention, and treatment of child sexual abuse and human
10 trafficking of children.⁴

11 The family life education program shall be reviewed annually to ensure that the prohibited items of
12 instruction, as provided for in state law,⁵ are not included in the curriculum.

13 **TRAINING ON INSTRUCTION**

14 Personnel providing family life instruction shall receive training prior to presenting such instruction.
15 Personnel shall conduct such instruction with maturity and discretion.

16 **REPORTING²**

17 At the beginning of each school year, the Director of Schools shall provide the contact information to
18 the Department of Children's Services of each employee or trained professional providing instruction
19 on family life curriculum related to child sex abuse, human trafficking, and internet crimes. The Director
20 shall also report on the curriculum selected by the Board of Education.

Legal References

1. [TCA 49-6-1302](#)
2. [TCA 49-6-1304; Public Acts of 2024, Chapter No. 571](#)
3. [Public Acts of 2024, Chapter No. 795](#)
4. [Public Acts of 2024, Chapter No. 970](#)
5. [TCA 49-6-1304\(b\)](#)

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| Monitoring: Review: Annually, in November | Descriptor Term: Use of Artificial Intelligence Programs | Descriptor Code: 4.214 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 Artificial Intelligence (AI) programs as defined by state law may be used by staff and students in the
3 district.¹

4 Only approved AI programs may be utilized in student instruction or in completing student work. The
5 Director of Schools shall develop a procedure for staff to submit additional programs for approval.

6 District technology staff are tasked with overseeing the implementation of AI programs. These staff
7 members will review artificial intelligence programs to ensure compliance with district policies as well
8 as state and federal student data privacy laws and present recommendations to the Director of Schools
9 for approval. Any approved programs shall be accessible to all students.

10 Employees shall not place personally identifiable information, financial information, intellectual
11 property, or other confidential information into an AI system.

12 The Director of Schools shall incorporate training programs on AI into professional development for
13 district staff. This training shall focus on responsible use of AI and best practices for use in school
14 settings and include instruction regarding personally identifiable information and the need to comply
15 with state and federal data privacy laws. Emphasis shall be placed on the importance of securing and
16 properly storing any data that is collected by the district in compliance with state and federal law.

17 **STAFF USE**

18 Staff may use AI in the completion of their own work. This may include, but not be limited to, drafting
19 communications, notes, images, and the development of content for instructional or administrative
20 purposes, as well as analyzing data and information. The following requirements shall be adhered to
21 when using AI in the completion of work:

22 1. Employees shall disclose their use of a generative AI tool if failure to do so would:

- 23 a. Violate the terms of the use of the AI tool;
24 b. Would mislead a supervisor or others as to the nature of the work; or
25 c. Would be inconsistent with the teacher code of ethic;²

26

27 2. Employees shall take all reasonable precautions to ensure the security of private student data
28 when utilizing AI programs;

29

- 1 3. Outputs from AI programs shall be verified by reliable sources and reviewed prior to use in
2 order to reduce the risk of errors and inaccuracies;
- 3
- 4 4. Outputs shall not be incorporated into proprietary content or works; and
- 5

6 **STUDENT USE**

7 Teachers may allow students to use approved AI programs for instructional purposes. Any such use
8 shall align with approved instructional standards and curriculum. Prior to using AI, teachers shall
9 ensure students are provided with appropriate instruction on the responsible use of AI.

10 **ACADEMIC INTEGRITY**

11 Students shall be instructed on responsible use standards including but not limited to the following:

- 12 1. Effective use of generative AI;
- 13
- 14 2. When it is appropriate to use AI in assignments;
- 15
- 16 3. How to determine whether AI responses are accurate;
- 17
- 18 4. Users assume responsibility for incorporating AI content responsibly; and
- 19
- 20 5. The difference between cheating and seeking support.

21 **NOTICE TO PARENTS**

22 The Director of Schools shall provide notice to parent(s)/guardian(s) about the use of AI programs in
23 the district. An approved list of AI programs will be provided by posting on the website.

24 **REPORTING**

25 The Director of Schools shall submit a report to the Board of Education each June on how this policy
26 will be enforced in the upcoming school year. The Board shall approve the report and the Director
27 shall submit it to the Department of Education by July 1st.

Legal References

1. [Public Acts of 2024, Chapter No. 550](#)
2. [TCA 49-5-1001](#)

Cross References

Use of the Internet 4.406

[Click here to choose a school board.](#)

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|---|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Interscholastic Athletics | Descriptor Code: 4.301 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
3 treated differently from another person, or otherwise be discriminated against in any athletic program of
4 the school. Equal athletic opportunities shall be provided for members of both sexes.¹ Student athletes
5 shall only be allowed to participate in athletic activities or events that align with the student's sex
6 indicated on his/her original birth certificate.² The Director of Schools/designee shall require the
7 parent/guardian to provide the student's original birth certificate prior to participation in any
8 interscholastic athletics. If the original birth certificate is not available or does not indicate the student's
9 sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of
10 the student's sex at birth.

11 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
12 principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport
13 are reasonable. Athletic schedules shall be filed in each principal's office. The principal/designee shall
14 accompany an athletic team on trips. Transportation of teams to athletic games is approved by the Board,
15 provided the team's school reimburses the Board for mileage.

16 Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control
17 of athletics.³ The Director of Schools shall develop a code of conduct for all coaches to follow in order
18 to ensure the health and safety of athletes.⁴

19 **INSURANCE & PHYSICAL EXAMINATIONS**

20 In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall
21 provide proof of independently secured catastrophic coverage and liability coverage, with the school
22 district as a named insured, of not less than the limits set forth in state law.⁵ It shall be the responsibility
23 of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating
24 in interscholastic athletics.

25 Prior to participation in interscholastic athletics, every student shall complete an annual physical
26 examination.⁶ The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the
27 examination, and these records shall be on file in the principal's office.

28 **SCHEDULING CONFLICTS**

29 No principal or teacher shall dismiss his/her school or any group of students for the purpose of attending
30 the practice of any interscholastic sport during the school day without written permission from the
31 Board.⁷ This does not prevent regular physical training lessons in the daily school program.

1 Students shall not be required to attend a school athletic event, or event related to participation on a
 2 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
 3 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior
 4 to the event.⁸

5 **SEVERE WEATHER⁴**

6 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
 7 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
 8 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
 9 discussed with all players, coaches, and officials, if applicable.

10 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
 11 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
 12 receive training on activity modifications based on environmental conditions.

13 **PROHIBITION AGAINST HAZING**

14 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or
 15 tolerate hazing activities.⁹

16 **HOME SCHOOL STUDENT PARTICIPATION¹⁰**

17 Home school students shall be permitted to participate in accordance with TSSAA or TMSAA
 18 guidelines. If a school is not a member with these organizations, home school students that are zoned
 19 for the school shall be permitted to participate in interscholastic athletics to the same extent as other
 20 students.

Legal References

1. [34 CFR § 106.41](#); [20 USCA § 1681 *et seq.*](#)
2. [TCA 49-6-310\(a\)](#)
3. [TRR/MS 0520-01-02-.08\(1\)](#)
4. [TCA 49-6-3601](#)
5. [TCA 29-20-403](#)
6. [20 USCA § 1232h\(c\)](#); [TRR/MS 0520-01-13-.01\(1\)\(a\)](#)
7. [TCA 49-6-1002\(a\)](#)
8. [TCA 49-6-1002\(c\)](#)
9. [TCA 49-2-120](#)
10. [Public Acts of 2024, Chapter No. 639](#)

Cross References

Special Use of School Vehicles 3.402
 Student Insurance Program 3.601
 Extracurricular Activities 4.300
 Attendance 6.200

Trenton Special Board of Education

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|---|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Interscholastic Athletics | Descriptor Code: 4.301 | Issued Date: 04/04/23 |
| | | Rescinds: 4.301 | Issued: 05/03/16 |

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
3 treated differently from another person, or otherwise be discriminated against in any athletic program of
4 the school. Equal athletic opportunities shall be provided for members of both sexes.¹ Student athletes
5 shall only be allowed to participate in athletic activities or events that align with the student's sex
6 indicated on his/her original birth certificate.² The Director of Schools/designee shall require the
7 parent/guardian to provide the student's original birth certificate prior to participation in any
8 interscholastic athletics. If the original birth certificate is not available or does not indicate the student's
9 sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of
10 the student's sex at birth.

11 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
12 principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport
13 are reasonable. Athletic schedules shall be filed in each principal's office. The principal/designee shall
14 accompany an athletic team on trips. Transportation of teams to athletic games is approved by the Board,
15 provided the team's school reimburses the Board for mileage.

16 Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control
17 of athletics.³ The Director of Schools shall develop a code of conduct for all coaches to follow in order
18 to ensure the health and safety of athletes.⁴

19 **INSURANCE & PHYSICAL EXAMINATIONS**

20 In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall
21 provide proof of independently secured catastrophic coverage and liability coverage, with the school
22 district as a named insured, of not less than the limits set forth in state law.⁵ It shall be the responsibility
23 of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating
24 in interscholastic athletics.

25 Prior to participation in interscholastic athletics, every student shall complete an annual physical
26 examination.⁶ The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the
27 examination, and these records shall be on file in the principal's office.

28 **SCHEDULING CONFLICTS**

29 No principal or teacher shall dismiss his/her school or any group of students for the purpose of attending
30 the practice of any interscholastic sport during the school day without written permission from the
31 Board.⁷ This does not prevent regular physical training lessons in the daily school program.

1 Students shall not be required to attend a school athletic event, or event related to participation on a
2 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
3 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior
4 to the event.⁸

5 **SEVERE WEATHER⁴**

6 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
7 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
8 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
9 discussed with all players, coaches, and officials, if applicable.

10 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
11 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
12 receive training on activity modifications based on environmental conditions.

13 **PROHIBITION AGAINST HAZING**

14 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or
15 tolerate hazing activities.⁹

Legal References

1. 34 CFR § 106.41; 20 USCA § 1681 et seq.
2. TCA 49-6-310(a)
3. TRR/MS 0520-01-02-.08(1)
4. TCA 49-6-3601
5. TCA 29-20-403
6. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
7. TCA 49-6-1002(a)
8. TCA 49-6-1002(c)
9. TCA 49-2-120

Cross References

Special Use of School Vehicles 3.402
Student Insurance Program 3.601
Extracurricular Activities 4.300
Attendance 6.200

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|---|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in November | Descriptor Term: Library Materials | Descriptor Code: 4.403 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 The librarian shall be responsible for library collection development. He/she shall post the list of library
3 materials online. Library materials shall be reviewed to ensure the content aligns with state law. Prior to
4 the purchase of new materials, librarians shall review the age and maturity level along with the reading
5 level of the selected items for suitability. ¹ A list of new materials shall be reviewed by the librarian.

6 The librarian shall be responsible for periodically reviewing the district's library collection in line with
7 the standards established below. Any materials found to be out of alignment with the standards shall be
8 removed, and this action shall be documented in writing and presented to the Director of Schools and
9 the Board.

10 **STANDARDS²**

11 The library collection shall adhere to the following criteria:

- 12 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 13
- 14 2. Materials shall be appropriate for the age and maturity levels of the students who may access
15 them. The determining factor will be based on an assessment of any mature themes or content
16 (i.e., violence, sexual content, vulgar language, substance abuse);
- 17
- 18 3. Materials shall contain literary, historical, scientific, and/or artistic value and merit; and
- 19
- 20 4. The collection as a whole shall offer a variety of viewpoints.

21 Any materials that meet the following criteria shall be removed and excluded from the district's library
22 collection:

- 23 1. Contains nudity, descriptions or depictions of sexual excitement, sexual conduct, excess
24 violence, or sadomasochistic abuse as defined in state law³;
- 25
- 26 2. Are patently offensive as defined in state law; or
- 27
- 28 3. Appeal to the prurient interest as defined in state law.

29 The Board shall be notified when any library materials are challenged or removed pursuant to this policy.

30 **COMPLAINTS⁴**

1 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint
2 shall:

- 3 1. Inform the complainant of the selection procedures and make no commitments.
- 4
- 5 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 6
- 7 3. Inform the principal (and other appropriate personnel).
- 8
- 9 4. Keep challenged materials available for use during the reconsideration process.

10 Upon receipt of the completed form, the principal may notify the Director of Schools. The principal
11 may request review of the challenged materials by an ad hoc materials review committee within thirty
12 (30) days. If the principal appoints a review committee, it should include certified library media
13 personnel, representatives from classroom teachers, and one or more parents.

14 After receiving the challenged materials, the following steps should occur:

- 15 1. Read, view, or listen to the contested material in its entirety;
- 16
- 17 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 18
- 19 3. Determine the extent to which the material is appropriate for the age and maturity levels of the
20 students who have access to the materials and whether the material is suitable for, and
21 consistent with, the educational mission of the school; and
- 22
- 23 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the
24 material for its strength and value.

25 The principal shall present a recommendation to the Director of Schools. The Director of Schools shall
26 assess the findings along with the recommendation of the principal and present a recommendation to
27 the Board.

28 The Board shall evaluate the recommendations of the principal and the Director of Schools along with
29 the material to determine whether it is appropriate for the age and maturity levels of the students who
30 have access to the materials and whether the material is suitable for, and consistent with, the
31 educational mission of the school. The Board shall review the findings and affirm, overturn, or modify
32 the decision within sixty (60) days from which the feedback was received.

33 **REMOVAL OF LIBRARY MATERIALS**

34 If it is determined that the material is not appropriate for the age and maturity levels of the students
35 who have access to them or is not suitable for, and consistent with, the educational mission of the
36 school, the material shall be removed from the library collection.

Legal References

1. [*Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 \(1982\); TCA 49-6-3803](#)
2. [Public Acts of 2024, Chapter No. 782](#)
3. [TCA 39-17-901](#)
4. [TCA 49-6-3803](#)

Cross References

Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

Trenton Special Board of Education

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| Monitoring: Review: Annually, in November | Descriptor Term: Library Materials | Descriptor Code: 4.403 | Issued Date: 07/25/23 |
| | | Rescinds: 4.403 | Issued: 09/06/22 |

1 *General*

2 The librarian shall be responsible for library collection development. Library materials shall be reviewed
3 to ensure the content aligns with state law.¹ The library collection shall adhere to the following criteria:

- 4 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 5
- 6 2. Materials shall be appropriate for the age and maturity levels of the students who may access
7 them. The determining factor will be based on an assessment of any mature themes or content
8 (i.e., violence, sexual content, vulgar language, substance abuse);
9
- 10 3. Materials shall contain literary, historical, and/or artistic value and merit; and
11
- 12 4. The collection as a whole shall offer a variety of viewpoints.

13 The librarian shall be responsible for periodically reviewing the district's library collection in line with
14 these established standards. He/she shall post the list of library materials online.

15 **COMPLAINTS²**

16 **Tier I**

17 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint
18 shall:

- 19 1. Inform the complainant of the selection procedures and make no commitments.
- 20
- 21 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
22
- 23 3. Inform the principal (and other appropriate personnel).
24
- 25 4. Keep challenged materials available for use during the reconsideration process.
26

27 Upon receipt of the completed form, the principal may notify the Director of Schools. The principal
28 may request review of the challenged materials by an ad hoc materials review committee within 21
29 days. The review committee is appointed by the principal and should include certified library media

1 personnel, representatives from classroom teachers, one or more parents, and may include one or more
2 students. The principal will inform the Director of Schools of the review committee's progress.

3 After receiving the challenged materials, the following steps should occur:

- 4 1. Read, view, or listen to the contested material in its entirety;
- 5
- 6 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 7
- 8 3. Determine the extent to which the material is appropriate for the age and maturity levels of the
9 students who have access to the materials and whether the material is suitable for, and
10 consistent with, the educational mission of the school; and
- 11
- 12 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the
13 material for its strength and value.

14 **Tier Two**

15 The complainant may appeal the principal's decision. The appeal shall be to the Director of Schools.
16 He/she shall review the recommendation presented by the review committee along with the principal's
17 recommendation and make the determination whether the material is appropriate for the age and
18 maturity levels of the students who have access to the materials and whether the material is suitable
19 for, and consistent with, the educational mission of the school.

20 **Tier Three**

21 The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the
22 material to determine whether the material is appropriate for the age and maturity levels of the students
23 who have access to the materials and whether the material is suitable for, and consistent with, the
24 educational mission of the school.

25 If, at any tier, it is determined that the material is not appropriate for the age and maturity levels of the
26 students who have access to them or is not suitable for, and consistent with, the educational mission of
27 the school, the material shall be removed from the library collection.

Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982); TCA 49-6-3803
2. Public Acts of 2023, Chapter No. 472

Cross References

Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

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| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in December | Descriptor Term: Grading System | Descriptor Code: 4.600 | Issued Date: |
| | | Rescinds: | Issued: |

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall
4 follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the
6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
7 in grades K-3 according to state rules and regulations.¹

8 The Director of Schools shall submit a copy of the grading and assessment systems to the Board before
9 the system is implemented. These guidelines shall be communicated annually to students and
10 parent(s)/guardian(s).

11 Conduct grades are based on behavior and shall not be reflected in scholastic grades.

12 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)²**

13 Schools teaching grades nine (9) through twelve (12) shall use the uniform grading system established
14 by the State Board of Education. Using the uniform grading system, students' grades shall be reported
15 for the purposes of application for post-secondary financial assistance administered by the Tennessee
16 Student Assistance Corporation.

17 Subject-area grades shall be expressed by the following letters with their corresponding percentage
18 range:

- 19 • A (90-100)
- 20 • B (80-89)
- 21 • C (70-79)
- 22 • D (60-69)
- 23 • F (0-59)

24 This grading system shall be uniform throughout the school district for each grade.

25 Advanced coursework grades shall be weighted with additional percentage points to calculate the
26 semester average. Depending on the course taken, the following percentage points shall be assigned:

- 27 • Honors Courses – three (3) percentage points;
- 28 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned– four (4) percentage
29 points; and

- 1 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP),
2 International Baccalaureate Courses, and Dual Enrollment Courses – five (5) percentage points.

3 **LOTTERY SCHOLARSHIPS³**

4 Each school counselor shall provide incoming freshmen with information on college core courses
5 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score,
6 etc.) that must be met in order to receive a scholarship.

7 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
8 Student Aid (FAFSA). The FAFSA is available at the guidance office or online. Students shall be made
9 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

10 Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students
11 and impress upon them the benefits of making good grades.

12 **LOTTERY SCHOLARSHIP DAY**

13 Each school year, prior to scheduling courses for the following school year, schools teaching students in
14 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

Legal References

1. [TCA 49-2-203\(b\)\(16\)](#); [TCA 49-2-301\(b\)\(1\)\(H\)](#)
2. [TRR/MS 0520-01-03-.02](#); [State Board of Education Policy 3.301](#); [TCA 49-6-407](#)
3. [TCA 49-4-904, 905, 907](#)
4. [TCA 49-4-932\(f\)](#)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Trenton Special Board of Education

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|---|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in December | Descriptor Term: Grading System | Descriptor Code: 4.600 | Issued Date: 09/06/22 |
| | | Rescinds: 4.600 | Issued: 10/10/17 |

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall
4 follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the
6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
7 in grades K-3 according to state rules and regulations.¹

8 The Director of Schools shall submit a copy of the grading and assessment systems to the Board before
9 the system is implemented.² These guidelines shall be communicated annually to students and
10 parent(s)/guardian(s).¹

11 Conduct grades are based on behavior and shall not be reflected in scholastic grades.

12 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹**

13 Schools teaching grades Kindergarten (K) through twelve (12) shall use the uniform grading system
14 established by the State Board of Education. Using the uniform grading system, students' grades shall
15 be reported for the purposes of application for post-secondary financial assistance administered by the
16 Tennessee Student Assistance Corporation.

17 Subject-area grades shall be expressed by the following letters with their corresponding percentage
18 range:

- 19 • A (90-100)
- 20 • B (80-89)
- 21 • C (70-79)
- 22 • D (60-69)
- 23 • F (0-59)

24 This grading system shall be uniform throughout the school district for each grade.

25 Advanced coursework grades shall be weighted with additional percentage points to calculate the
26 semester average. Depending on the course taken, the following percentage points shall be assigned:

- 27 • Honors Courses – three (3) percentage points;
- 28 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment
29 Courses – four (4) percentage points; and

- 1 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
2 International Baccalaureate Courses – five (5) percentage points.

3 **LOTTERY SCHOLARSHIPS³**

4 Each school counselor shall provide incoming freshman with information on college core courses
5 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score,
6 etc.) that must be met in order to receive a scholarship.

7 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
8 Student Aid (FAFSA). The FAFSA is available at the guidance office or online. Students shall be made
9 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

10 Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students
11 and impress upon them the benefits of making good grades.

12 **LOTTERY SCHOLARSHIP DAY**

13 Each school year, prior to scheduling courses for the following school year, schools teaching students in
14 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-4-904, 907
4. TCA 49-4-932(f)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Click here to choose a school board.

| | | | |
|---|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in December | Descriptor Term: Promotion and Retention | Descriptor Code: 4.603 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released; or
- 29

30 **VOLUNTARY RETENTION**

1 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain
2 his/her student in the current grade level if:

3 1. The student has a documented academic or behavioral delay; and

4
5 2. The parent/guardian believes that retention may benefit the student.⁵

6 **PROMOTION PLANS⁶**

7 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
8 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
9 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
10 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
11 counselor, or other appropriate school personnel.

12 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
13 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
14 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
15 will include additional requirements for promoting students in these grades. A copy of the plan will be
16 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
17 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
18 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
19 promotion plan.

20 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
21 promoted to the next grade level unless retention is required per additional requirements for students in
22 third and fourth grade.⁷

23 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
24 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
25 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
26 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
27 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
28 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
29 year.⁸

30 **RETENTION⁷**

31 A student may be retained when such retention is in the best interests of the student or when retention
32 is required per additional requirements for students in third and fourth grade.

33 *Decision of Retention – General⁹*

34 If a student is retained, the Director of Schools/designee shall develop an individualized academic
35 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
36 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
37 development. The plan shall include at least one of the following strategies:

- 1 1. Adjustment to the current instructional strategies or materials;
- 2
- 3 2. Additional instructional time;
- 4
- 5 3. Individual tutoring;
- 6
- 7 4. Modification to the student’s classroom assignment to ensure the student receives
- 8 instruction from a teacher with a level of overall effectiveness of above expectations (level
- 9 4) or significantly above expectations (level 5); or
- 10
- 11 5. Attendance or truancy interventions.

12 A student shall not be retained more than once in any grade. The progress of students who are retained
13 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
14 school year in which the student is retained. The Director of Schools shall develop procedures to
15 ensure appropriate recordkeeping of students who are retained.

16 *Decision of Retention – Third Grade*¹⁰

17 Third grade students shall not be promoted to the next grade unless they are determined to be
18 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts
19 (ELA) based on the student’s most recent TCAP test.

20 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 21 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
22 portion of the student’s most recent TCAP test may be promoted if:
 - 23
 - 24 a. The student is an English language learner and has received less than two (2) full years
25 of ELA instruction;
 - 26 b. The student was previously retained in grades K-3;
 - 27 c. The student is retested before the next school year and scores proficient in ELA;
 - 28 d. The student attends a learning loss bridge camp before the next school year, maintains a
29 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
30 test at the end of the camp;
 - 31 e. The student receives tutoring for the entirety of the next school year in accordance with
32 state law; or
 - 33 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in
34 ELA standards by scoring within the fiftieth percentile on the most recently
35 administered state-provided benchmark assessment and the district provides tutoring
36 services to the student during the entire fourth grade school year and notifies the
37 student’s parent/guardian, in writing, of the benefits of enrolling the student in summer
38 programming.
 - 39
- 40 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of
41 the student’s most recent TCAP test may be promoted if:
42

- 1 a. The student is an English language learner and has received less than two (2) full years
- 2 of ELA instruction;
- 3 b. The student was previously retained in grades K-3;
- 4 c. The student is retested before the next school year and scores proficient in ELA; or
- 5 d. The student attends a learning loss bridge camp before the next school year, maintains a
- 6 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next
- 7 school year in accordance with state law.

8 *Decision of Retention – Fourth Grade*¹⁰

9 Students in the following categories may be promoted to fifth grade if they demonstrate adequate
10 growth on the fourth-grade ELA portion of the TCAP test:

- 11 1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the
- 12 fourth-grade school year; and
- 13
- 14 2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while
- 15 maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the
- 16 fourth grade school year.

17 If a student that was promoted to fourth grade under one of the provisions above does not demonstrate
18 adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

- 19 1. The student's principal shall convene a conference consisting of the following parties: the
- 20 student's parent(s)/legal guardian, the student's ELA teacher, and the student's principal.
- 21
- 22 2. The conference shall review the student's fourth grade ELA performance to determine if the
- 23 student should be promoted to fifth grade.
- 24
- 25 3. At the conclusion of the conference, a majority of the parties shall agree to one of the
- 26 following:
- 27 a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of
- 28 the student's fifth-grade year; or
- 29 b. The student will be retained in fourth grade. A student shall not be retained more than
- 30 once in fourth grade.

31 *Decision of Retention – Students with Disabilities*¹¹

32 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
33 student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of
34 TCAP was due to the student's disability. The school district shall not retain a student with a disability
35 or a suspected disability that impacts their ability to read.

36 **APPEALS**^{8,12}

37 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
38 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
39 made to a committee appointed by the principal within 5 days. The student and his/her

- 1 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
 2 the opportunity to address the committee. The committee shall conduct a hearing within 5 days to
 3 determine if the student will be promoted and issue such decision within 5 days. Upon notification of
 4 the committee decision, the principal shall send written notification to the Director of Schools/designee
 5 and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal
 6 such action within 5 days to the Director of Schools/designee.
- 7 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
 8 decision shall be issued within 5 days.
- 9 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
 10 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
 11 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
 12 The action of the Board shall be final.
- 13 For students where retention is required per the additional requirements for students in third and fourth
 14 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.¹³

 Legal References

1. [20 USCA § 1400 et seq.](#); [29 U.S.C. § 794 \(Section 504\)](#); [TRR/MS 0520-01-03-.16](#); [TCA 49-6-3115](#)
2. [TRR/MS 0520-01-03-.16\(5\)](#)
3. [TCA 49-1-905\(c\)](#)
4. [TRR/MS 0520-01-03-.16\(4\)](#)
5. [Public Acts of 2024, Chapter No. 829](#)
6. [TRR/MS 0520-01-03-.16\(6\)](#)
7. [TRR/MS 0520-01-03-.16\(6\)\(f\)](#)
8. [TRR/MS 0520-01-03-.16\(6\)\(e\)](#)
9. [TRR/MS 0520-01-03-.16\(6\)\(g\)](#)
10. [TRR/MS 0520-01-03-.16\(7\)](#)
11. [29 U.S.C. § 794 \(Section 504\)](#); [20 USCA § 1400 et seq.](#); [TRR/MS 0520-01-03-.16\(7\)\(e\)](#); [Public Acts of 2024, Chapter No. 989](#)
12. [TRR/MS 0520-01-03-.16\(3\)](#); [TRR/MS 0520-01-02-.17\(7\)](#); [TCA 49-6-3102\(e\)\(1\)](#)
13. [TRR/MS 0520-01-03-.16\(7\)\(f\)](#)

 Cross References

Credit Recovery 4.210
 Grading System 4.600
 Reporting Student Progress 4.601
 Attendance 6.200
 Student Assignments 6.205
 Homeless Students 6.503
 Student Records 6.600

Trenton Special Board of Education

| | | | |
|---|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in December | Descriptor Term: Promotion and Retention | Descriptor Code: 4.603 | Issued Date: 12/05/23 |
| | | Rescinds: 4.603 | Issued: 02/09/21 |

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment; or
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released.

29 **PROMOTION PLANS⁵**

30 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
31 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student

1 avoid retention. The plan shall be developed in coordination with the student’s teachers, IEP or 504
2 team, if applicable, and may also include input from the student’s parent(s)/guardian(s), school
3 counselor, or other appropriate school personnel.

4 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
5 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
6 and be tailored to the student’s learning needs. Promotion plans for students in third and fourth grade
7 will include additional requirements for promoting students in these grades. A copy of the plan will be
8 provided to the student’s parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
9 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
10 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
11 promotion plan.

12 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
13 promoted to the next grade level unless retention is required per additional requirements for students in
14 third and fourth grade.⁶

15 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
16 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
17 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
18 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
19 However, if the student wasn’t enrolled in a summer program, the parent(s)/guardian(s) shall be
20 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
21 year.⁷

22 **RETENTION⁶**

23 A student may be retained when such retention is in the best interests of the student or when retention
24 is required per additional requirements for students in third and fourth grade.

25 *Decision of Retention – General⁸*

26 If a student is retained, the Director of Schools/designee shall develop an individualized academic
27 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
28 the plan shall be provided to the student’s parent(s)/guardian(s) within ten (10) calendar days of its
29 development. The plan shall include at least one of the following strategies:

- 30 1. Adjustment to the current instructional strategies or materials;
- 31
- 32 2. Additional instructional time;
- 33
- 34 3. Individual tutoring;
- 35
- 36 4. Modification to the student’s classroom assignment to ensure the student receives
- 37 instruction from a teacher with a level of overall effectiveness of above expectations (level
- 38 4) or significantly above expectations (level 5); or
- 39

1 5. Attendance or truancy interventions.

2 A student shall not be retained more than once in any grade. The progress of students who are retained
3 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
4 school year in which the student is retained. The Director of Schools shall develop procedures to
5 ensure appropriate recordkeeping of students who are retained.

6 *Decision of Retention – Third Grade⁹*

7 Third grade students shall not be promoted to the next grade unless they are determined to be
8 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts
9 (ELA) based on the student’s most recent TCAP test.

10 Students who are not proficient in ELA may still be promoted if the following conditions are met:

11 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
12 portion of the student’s most recent TCAP test may be promoted if:

- 13
- 14 a. The student is an English language learner and has received less than two (2) full years
15 of ELA instruction;
 - 16 b. The student was previously retained in grades K-3;
 - 17 c. The student is retested before the next school year and scores proficient in ELA;
 - 18 d. The student attends a learning loss bridge camp before the next school year, maintains a
19 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
20 test at the end of the camp;
 - 21 e. The student receives tutoring for the entirety of the next school year in accordance with
22 state law; or
 - 23 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in
24 ELA standards by scoring within the fiftieth percentile on the most recently
25 administered state-provided benchmark assessment and the district provides tutoring
26 services to the student during the entire fourth grade school year and notifies the
27 student’s parent/guardian, in writing, of the benefits of enrolling the student in summer
28 programming.

29

30 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of
31 the student’s most recent TCAP test may be promoted if:

- 32
- 33 a. The student is an English language learner and has received less than two (2) full years
34 of ELA instruction;
 - 35 b. The student was previously retained in grades K-3;
 - 36 c. The student is retested before the next school year and scores proficient in ELA; or
 - 37 d. The student attends a learning loss bridge camp before the next school year, maintains a
38 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next
39 school year in accordance with state law.

40 *Decision of Retention – Fourth Grade⁹*

1 Students in the following categories shall show adequate growth in the following ways before being
2 promoted to the fifth grade:

- 3 1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the
4 next school year in accordance with state law or because of attending a learning loss bridge
5 camp must maintain a ninety percent (90%) attendance rate; and
6
- 7 2. A student receiving tutoring for the entirety of the next school year in accordance with state law
8 shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the
9 student may be promoted to fifth grade.

10 A student shall not be retained more than once in fourth grade.

11 *Decision of Retention – Students with Disabilities*¹⁰

12 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the
13 student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of
14 TCAP was due to the student’s disability. The school district shall not retain a student with a disability
15 or a suspected disability that impacts their ability to read.

16 **APPEALS**^{7,11}

17 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision
18 to retain the student and provided with information on the right to appeal the decision. Appeals shall be
19 made to a committee appointed by the principal within 5 days. The student and his/her
20 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
21 the opportunity to address the committee. The committee shall conduct a hearing within 5 days to
22 determine if the student will be promoted and issue such decision within 5 days. Upon notification of
23 the committee decision, the principal shall send written notification to the Director of Schools/designee
24 and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal
25 such action within 5 days to the Director of Schools/designee.

26 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
27 decision shall be issued within 5 days.

28 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
29 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
30 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
31 The action of the Board shall be final.

32 For students where retention is required per the additional requirements for students in third and fourth
33 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.¹²

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600

Click here to choose a school board.

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| Monitoring: Review: Annually, in January | Descriptor Term: Physical Assault Leave | Descriptor Code: 5.307 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 Employees shall be notified of their right to report a physical assault to the appropriate law
3 enforcement agency.¹

4 An employee who is absent from assigned duties as a result of personal injury caused by physical
5 assault or other violent criminal acts committed in the course of the employee's employment duties
6 shall receive his/her full salary and full benefits until the employee is released by his/her physician to
7 return to work or his/her physician determines the employee is permanently unable to return to work.

8 Hourly employees shall receive an amount representing the average number of hours the employee
9 works for the district per pay period along with their full benefits, if available, until the employee is
10 released by his/her physician to return to work or his/her physician determines the employee is
11 permanently unable to return to work. An hourly employee is not eligible to receive the continued pay
12 and benefits if he/she has been employed by the district for less than one (1) full pay period.²

13 If the employee receives workers' compensation or other similar benefits, the Board shall pay the
14 difference between that amount and the employee's full salary or average pay, as applicable.² The
15 district shall pay the full salary or average salary, or the difference between the employee's full salary
16 or average pay, as applicable, and the workers' compensation or similar benefits, if any, for up to one
17 (1) year.

18 **PHYSICIAN STATEMENT**

19 A signed statement listing the cause of the absence shall be provided by the employee on forms
20 furnished by the Director of Schools and shall promptly be given to the immediate supervisor in
21 support of all claims. A certificate from the physician on forms furnished by the Director of Schools
22 may also be required to verify the extent of the injury.³

Legal References

1. [Public Acts of 2024, Chapter No. 915](#)
2. [TCA 49-5-714\(a\); Public Acts of 2024, Chapter No. 839](#)
3. [TRR/MS 0520-01-02-.04\(4\)\(b\)](#)

Cross References

- Worker's Compensation 3.602
- Sick Leave 5.302
- Long Term Leaves of Absence 5.304

Trenton Special Board of Education

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| Monitoring: Review: Annually, in January | Descriptor Term: <h2 style="text-align: center;">Physical Assault Leave</h2> | Descriptor Code: <h3 style="text-align: center;">5.307</h3> | Issued Date: <h3 style="text-align: center;">07/25/23</h3> |
| | | Rescinds: <h3 style="text-align: center;">5.307</h3> | Issued: <h3 style="text-align: center;">04/07/16</h3> |

1 A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or
 2 other violent criminal acts committed in the course of the teacher's employment duties shall receive
 3 his/her full salary and full benefits until the teacher is released by his/her physician to return to work or
 4 his/her physician determines the teacher is permanently unable to return to work. If the teacher receives
 5 workers' compensation or other similar benefits, the Board shall pay the difference between that amount
 6 and the teacher's full salary.¹

7 A signed statement listing the cause of the absence shall be provided by the employee on forms
 8 furnished by the Director of Schools and shall promptly be given to the immediate supervisor in
 9 support of all claims. A certificate from the physician on forms furnished by the Director of Schools
 10 may also be required to verify the extent of the injury.²

Legal References

1. TCA 49-5-714(a); Public Acts of 2023, Chapter No. 343
2. TRR/MS 0520-01-02-.04(4)(b)

Cross References

- Worker's Compensation 3.602
 Sick Leave 5.302
 Long Term Leaves of Absence 5.304

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| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in February | Descriptor Term: Substitute Teachers | Descriptor Code: 5.701 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies
2 until a licensed teacher is available.^{1,2} Substitute teachers may be employed and paid directly by the
3 Board or by a third-party employer through an agreement between such third-party employer and the
4 Board.

5 Substitute teachers employed by third party entities shall be subject to the same unemployment benefit
6 eligibility conditions as substitute teachers employed directly by the Board.²

7 **APPLICATION/QUALIFICATIONS**

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked or suspended licenses or certificates according to the State Board of Education
10 shall not be hired.⁴

11 Qualifications for substitute teachers shall be determined by the Director of Schools in compliance with
12 board policy, state laws, and State Board of Education rules and regulations.

13 A list of substitute teacher(s) will be prepared by the Instructional Supervisor who will maintain file(s)
14 which may include transcripts, credentials, recommendations, and other pertinent information.

15 **COMPENSATION**

16 If employed directly by the district, the compensation of substitute teachers shall be determined annually
17 by the Board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 **CERTIFICATION**

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher shall possess a teaching certificate with endorsement in the discipline(s) to be taught
24 or shall be a retired teacher that held the appropriate endorsement.⁶ When substituting for a teacher
25 without sick leave, the substitute shall be certified and paid according to the state salary schedule.¹

1 EMERGENCY NEEDS

2 All teacher aides, secretaries, and clerks are approved substitute teachers for use in emergency situations.
3 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
4 unable to arrive on time or remain for the full day.

5 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
6 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
7 for both positions at the same time.

8 TRAINING AND ORIENTATION

9 The Director of Schools shall be responsible for ensuring that there are appropriate training and
10 development programs for substitute teachers that includes the annual school safety training required by
11 state law.⁷

12 RESPONSIBILITIES

13 Substitute teachers shall assume the same responsibilities as the regular teacher, including but not limited
14 to, bus duty and playground supervision.

15 RE-EMPLOYMENT/TERMINATION

16 On an annual basis, the Director of Schools, with input from the principals, shall determine which
17 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
18 acceptable level shall not be re-employed.

19 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
20 the principal and/or third-party employer if they wish to terminate their service as substitutes.

Legal References

1. [TRR/MS 0520-01-02-.04\(5\)](#)
2. [TCA 49-5-709](#)
3. [TCA 49-5-413\(a\)\(2\)](#)
4. [TCA 49-2-203\(a\)\(14\)\(C\)](#)
5. [TCA 49-3-312\(b\)](#)
6. [TCA 49-3-312\(a\); TRR/MS 0520-01-02-.04\(5\)\(b\)](#)
7. [Public Acts of 2024, Chapter No. 735; TCA 49-6-805\(7\)](#)

Cross References

- Background Investigations 5.118
Employment of Retirees 5.119

Trenton Special Board of Education

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|---|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in February | Descriptor Term: Substitute Teachers | Descriptor Code: 5.701 | Issued Date: 09/06/22 |
| | | Rescinds: 5.701 | Issued: 02/01/22 |

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies
2 until a licensed teacher is available.^{1,2} Substitute teachers may be employed and paid directly by the
3 Board or by a third-party employer through an agreement between such third-party employer and the
4 Board.

5 Substitute teachers employed by third party entities shall be subject to the same unemployment benefit
6 eligibility conditions as substitute teachers employed directly by the Board.²

7 APPLICATION/QUALIFICATIONS

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked licenses or certificates according to the Department of Education shall not be
10 hired.⁴

11 Qualifications for substitute teachers shall be determined by the Director of Schools in compliance with
12 board policy, state laws, and State Board of Education rules and regulations.

13 A list of substitute teacher(s) will be prepared by the Instructional Supervisor who will maintain file(s)
14 which may include transcripts, credentials, recommendations, and other pertinent information.

15 COMPENSATION

16 If employed directly by the district, the compensation of substitute teachers shall be determined annually
17 by the Board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 CERTIFICATION

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher shall possess a teaching certificate with endorsement in the discipline(s) to be taught
24 or shall be a retired teacher that held the appropriate endorsement.⁶

25 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to
26 the state salary schedule.¹

1 EMERGENCY NEEDS

2 All teacher aides, secretaries, and clerks are approved substitute teachers for use in emergency situations.
3 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
4 unable to arrive on time or remain for the full day.

5 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
6 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
7 for both positions at the same time.

8 TRAINING AND ORIENTATION

9 The Director of Schools shall be responsible for ensuring that there are appropriate training and
10 development programs for substitute teachers.

11 RESPONSIBILITIES

12 Substitute teachers shall assume the same responsibilities as the regular teacher, including but not limited
13 to, bus duty and playground supervision.

14 RE-EMPLOYMENT/TERMINATION

15 On an annual basis, the Director of Schools, with input from the principals, shall determine which
16 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
17 acceptable level shall not be re-employed.

18 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
19 the principal and/or third-party employer if they wish to terminate their service as substitutes.

Legal References

1. TRR/MS 0520-01-02-.04(5)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(14)
5. TCA 49-3-312(b)
6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)

Cross References

- Background Investigations 5.118
Employment of Retirees 5.119

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| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in February | Descriptor Term: Qualifications and Duties of the Director of Schools | Descriptor Code: 5.802 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

1 **QUALIFICATIONS**

- 2 1. A professional educator's license
- 3
- 4 2. A master's degree in education with a preference for a doctorate degree
- 5
- 6 3. Three (3) years of successful experience in school administration
- 7
- 8 4. Such other qualifications as the Board deems desirable

9 **REPORTS TO:** The Board of Education

10 **SUPERVISES:** All administrative and supervisory personnel in the district

11 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational
12 programs and services

13 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the Director of Schools shall
14 extend to all activities of the district, to all phases of the educational program, to all aspects of the
15 financial operation, to all facility management, and to the conduct of such other duties as may be assigned
16 by the Board. The Director of Schools may delegate these duties together with appropriate authority but
17 may neither delegate nor relinquish ultimate responsibility for results or any portion of accountability.

18 **ESSENTIAL FUNCTIONS**

19 *General Administrative*

- 20 1. Provides leadership in identification of priorities and assures that all activities reflect those
21 board-established priorities.
- 22 2. Prepares and recommends short and long-range plans for board approval and implements those
23 plans when approved.
- 24 3. Prepares, in conjunction with the Chair, agenda recommendations relative to all matters
25 requiring board action, including all facts, information, options, and reports needed to assure
26 informed decisions. Provides advice and counsel to the Board on matters before it.
- 27 4. Attends all regular and special meetings of the Board and keeps a complete and accurate record
28 of the proceedings of all meetings of the Board and of its official acts.

- 1 5. Recommends drafts of new policies or changes to the Board. Anticipates potential problems.
2 Recommends policies or courses of staff action.
- 3 6. Develops administrative procedures to implement board policy or for the items deemed
4 necessary for the efficient operation of the schools and disseminates these procedures to
5 appropriate staff.
- 6 7. Keeps the Board informed regarding development in other districts or at state and national levels
7 that would be helpful to the district.
- 8 8. Ensures that all local, state, and federal standards for the health and safety of the students and
9 staff are maintained and that required reports are maintained.
- 10 9. Fulfills all statutory obligations and implements the education laws of the State of Tennessee
11 and the rules and regulations of the State Board of Education.¹

12 *Financial Management*

- 13 1. Provides direction to and supervision of school business functions. Encourages development and
14 implementation of sound business practices. Continually assesses business practices to achieve
15 efficiency.
- 16 2. Prepares, annually, a budget and submits it to the Board for approval. Presents approved budget
17 to the appropriate local funding body for adoption.
- 18 3. Makes appropriate written reports for the Board, detailing all receipts and expenditures of the
19 school funds, and submits them to the local funding body.
- 20 4. Ensures that funds are spent prudently by providing adequate control and accounting of the
21 district's financial and physical resources.

22 *Personnel Administration*

- 23 1. Establishes lines of authority which shall be approved by the Board and shown on the district
24 organization chart. Lines of authority shall not restrict the practical working relationships of all
25 staff members at all levels.
- 26 2. Employs such personnel as may be necessary within the limits of budgetary provisions and
27 recommends to the Board teachers who are eligible for tenure.
- 28 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-
29 professional positions.
- 30 4. Assigns and transfers employees as the interest of the district may dictate and reports such action
31 to the Board for information and record.
- 32 5. Holds meetings of teachers and other employees as necessary for the discussion of matters
33 concerning the welfare and improvement of the schools.

- 1 6. Communicates directly, or through delegation, all actions of the Board relating to personnel
2 matters to all and receives employees' communications to be made to the Board.
- 3 7. Evaluates principals annually.
- 4 8. Informs the Office of Educator Licensing of licensed educators or educators who have a
5 temporary teaching permit who have been suspended or dismissed, or who have resigned,
6 following allegations of conduct, including sexual misconduct, which, if substantiated, would
7 warrant consideration for license suspension, revocation, or formal reprimand or who have been
8 convicted of a felony. This report shall also be made if the licensed educator has pleaded guilty
9 or nolo contendere to, or has been convicted or otherwise found guilty of such an offense or
10 equivalent offense in another jurisdiction. The report shall be submitted within thirty (30) days.²

11 *Instructional Leadership*

- 12 1. Serves as the chief school executive. Ensures the development and maintenance of a positive
13 educational program designed to meet the needs of the community and to carry out the policies
14 of the Board. Ensures that a system of thorough and efficient education, as defined by state law,
15 is available to all students.
- 16 2. Recommends to the Board for its adoption all courses of study, curriculum guides, and major
17 changes in tests and time schedules to be used in the schools.
- 18 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 19 4. Develops guidelines and direction for monitoring the effectiveness of existing and new
20 programs.
- 21 5. Conducts a periodic audit of the total school program and advises the Board of recommendations
22 for the educational advancement of the schools.
- 23 6. Seeks out available sources for grant funding to support programs and projects.
- 24 7. Ensures that the goals of the school district are adequately reflected in its educational program
25 and operations.

26 *Community/Public Relations*

- 27 1. Promotes community support of the schools. Interprets district programs and services, reports,
28 plans, events, and activities of interest and solicits community opinions regarding school and
29 educational issues.
- 30 2. Identifies available community resources and links to social service agencies that support
31 education and healthy child development.
- 32 3. Develops strategies to promote parental involvement in their student's education and provides
33 opportunities for parent-teacher interaction.

- 1 4. Maintains contact and good relations with local media.
- 2 5. Ensures that the district interests will be represented in meetings and activities of municipal and
3 other governmental agencies.
- 4 6. Represents the school district and its interests in community organizations, activities, and
5 projects.

6 **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the Board
7 and the Director of Schools. Salary to be determined by the Board.

8 **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law
9 and the Board's policy on evaluation of the Director of Schools.

10 **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and
11 level of work being performed by the person assigned to this position. They are not intended to be a
12 complete list of responsibilities, duties, and skills required of personnel so assigned.

Legal References

1. [TCA 49-2-301](#)
2. [TRR/MS 0520-02-03-.09\(2\)](#); [TCA 49-5-417\(c\)](#);
[TCA 49-5-106\(f\)](#); [Public Acts of 2024, Chapter No. 577](#)

Cross References

Executive Committee 1.301
Board-Media Relations 1.502
Administrative Procedures 1.601
Administrative Committees 1.602
Administrative Reports 1.603
School District Planning 1.701
Job Descriptions 5.103
Application and Employment 5.106
Evaluation of the Director of Schools 5.803

Trenton Special Board of Education

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|---|---|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in February | Descriptor Term: Qualifications and Duties of the Director of Schools | Descriptor Code: 5.802 | Issued Date: 10/11/18 |
| | | Rescinds: 5.802 | Issued: 05/01/18 |

1 QUALIFICATIONS

- 2 1. A professional educator's license
- 3 2. A master's degree in education with a preference for a doctorate degree
- 4 3. Three (3) years of successful experience in school administration
- 5 4. Such other qualifications as the Board deems desirable

6 **REPORTS TO:** The Board of Education

7 **SUPERVISES:** All administrative and supervisory personnel in the district

8 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational
9 programs and services

10 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the Director of Schools shall
11 extend to all activities of the district, to all phases of the educational program, to all aspects of the
12 financial operation, to all facility management, and to the conduct of such other duties as may be assigned
13 by the Board. The Director of Schools may delegate these duties together with appropriate authority but
14 may neither delegate nor relinquish ultimate responsibility for results or any portion of accountability.

15 ESSENTIAL FUNCTIONS

16 General Administrative

- 17 1. Provides leadership in identification of priorities and assures that all activities reflect those
18 board-established priorities.
- 19 2. Prepares and recommends short and long-range plans for Board approval and implements those
20 plans when approved.
- 21 3. Prepares, in conjunction with the Chair, agenda recommendations relative to all matters
22 requiring board action, including all facts, information, options, and reports needed to assure
23 informed decisions. Provides advice and counsel to the Board on matters before it.
- 24 4. Attends all regular and special meetings of the Board and keeps a complete and accurate record
25 of the proceedings of all meetings of the Board and of its official acts.
- 26 5. Recommends drafts of new policies or changes to the Board. Anticipates potential problems.
27 Recommends policies or courses of staff action.

- 1 6. Develops administrative procedures to implement board policy or for the items deemed
2 necessary for the efficient operation of the schools and disseminates these procedures to
3 appropriate staff.
- 4 7. Keeps the Board informed regarding development in other districts or at state and national levels
5 that would be helpful to the district.
- 6 8. Ensures that all local, state, and federal standards for the health and safety of the students and
7 staff are maintained and that required reports are maintained.
- 8 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and
9 the rules and regulations of the State Board of Education.¹

10 **Financial Management**

- 11 1. Provides direction to and supervision of school business functions. Encourages development and
12 implementation of sound business practices. Continually assesses business practices to achieve
13 efficiency.
- 14 2. Prepares, annually, a budget and submits it to the Board for approval. Presents approved budget
15 to the appropriate local funding body for adoption.
- 16 3. Makes appropriate written reports for the Board detailing all receipts and expenditures of the
17 public school funds and submits them to the local funding body.
- 18 4. Ensures that funds are spent prudently by providing adequate control and accounting of the
19 district's financial and physical resources.

20 **Personnel Administration**

- 21 1. Establishes lines of authority which shall be approved by the Board and shown on the system
22 organization chart. Lines of authority shall not restrict the practical working relationships of all
23 staff members at all levels.
- 24 2. Employs such personnel as may be necessary within the limits of budgetary provisions and
25 recommends to the Board teachers who are eligible for tenure.
- 26 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-
27 professional positions.
- 28 4. Assigns and transfers employees as the interest of the district may dictate and reports such action
29 to the Board for information and record.
- 30 5. Holds meetings of teachers and other employees as necessary for the discussion of matters
31 concerning the welfare and improvement of the schools.
- 32 6. Communicates directly, or through delegation, all actions of the Board relating to personnel
33 matters to all and receives employees' communications to be made to the Board.

- 1 7. Evaluates principals annually.
- 2 8. Informs the Office of Educator Licensing of licensed educators who have been suspended or
- 3 dismissed, who have resigned, following allegations of conduct, including sexual misconduct,
- 4 which, if substantiated, would warrant consideration for license suspension or revocation, or
- 5 who have been convicted of a felony. The report shall be submitted within thirty (30) days of
- 6 the suspension, dismissal, or resignation or of receiving knowledge of the felony conviction.²

7 **Instructional Leadership**

- 8 1. Serves as the chief school executive. Ensures the development and maintenance of a positive
- 9 educational program designed to meet the needs of the community and to carry out the policies
- 10 of the Board. Ensures that a system of thorough and efficient education, as defined by state law,
- 11 is available to all students.
- 12 2. Recommends to the Board for its adoption all courses of study, curriculum guides, and major
- 13 changes in tests and time schedules to be used in the schools.
- 14 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 15 4. Develops guidelines and direction for monitoring the effectiveness of existing and new
- 16 programs.
- 17 5. Conducts a periodic audit of the total school program and advises the Board of recommendations
- 18 for the educational advancement of the schools.
- 19 6. Seeks out available sources for grant funding to support programs and projects.
- 20 7. Ensures that the goals of the school system are adequately reflected in its educational program
- 21 and operations.

22 **Community/Public Relations**

- 23 1. Promotes community support of the schools. Interprets district programs and services, reports,
- 24 plans, events, and activities of interest and solicits community opinions regarding school and
- 25 educational issues.
- 26 2. Identifies available community resources and links to social service agencies that support
- 27 education and healthy child development.
- 28 3. Develops strategies to promote parental involvement in their student's education and provides
- 29 opportunities for parent-teacher interaction.
- 30 4. Maintains contact and good relations with local media. Acts as the Board's spokesperson.
- 31 5. Ensures that the district interests will be represented in meetings and activities of municipal and
- 32 other governmental agencies.

- 1 6. Represents the school district and its interests in community organizations, activities, and
2 projects.

3 **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the Board
4 and the Director of Schools. Salary to be determined by the Board.

5 **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law
6 and the Board's policy on evaluation of the Director of Schools.

7 **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and
8 level of work being performed by the person assigned to this position. They are not intended to be a
9 complete list of responsibilities, duties, and skills required of personnel so assigned.

Legal References

1. TCA 49-2-301
2. TRR/MS 0520-02-03-.09(2); Public Acts of 2018, Chapter No. 935

Cross References

Executive Committee 1.301
Administrative Procedures 1.601
Administrative Committees 1.602
Administrative Reports 1.603
School District Planning 1.701
Application and Employment 5.106
Evaluation of the Director of Schools 5.803

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|--|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in March | Descriptor Term: School Admissions | Descriptor Code: 6.203 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 Any student entering school for the first time shall present:

- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹
4
5 2. Evidence of a current medical examination;² and
6
7 3. Evidence of state-required immunizations or exemption as authorized by state law.³

8 The name used on the records of a student entering school shall be the same as that shown on the birth
9 certificate unless evidence is presented that such name has been legally changed through a court as
10 prescribed by law. If the parent/guardian does not have or cannot obtain a birth certificate, then the
11 name used on the records of such student will be the same as that shown on documents which are
12 acceptable to the principal as proof of date of birth.⁴

13 A child whose care, custody, and support have been assigned to a resident of the district by a power of
14 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
15 filed with the central office.⁵

16 A student may transfer into the school district at any time during the year if his/her parent(s)/guardian(s)
17 moves his/her residence into the school district.

18 **ADJUDICATED DELINQUENT STUDENT⁶**

19 A principal or principal's designee may ask a parent/guardian in writing if their student has been
20 adjudicated delinquent for an offense listed in TCA 49-6-3051 within thirty (30) days of the student
21 first enrolling in the school and when any such student:

- 22 1. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or
23
24 2. Changes schools within this state.

25 This information shall be shared only with school employees who have responsibility for classroom
26 instruction of the student, the school counselor, social worker, or psychologist who is developing a
27 plan for the student while in the school, and the school resource officer. Such information is otherwise
28 confidential and shall not be released to others, and the written notification shall not become a part of
29 the student's record.⁷

Legal References

1. [TCA 49-6-3008\(b\)](#)
2. [TRR/MS 0520-01-13-.01\(1\)\(a\)](#); [20 USCA § 1232h\(c\)](#)
3. [TCA 49-6-5001\(c\)](#)
4. [TCA 49-6-5106](#)
5. [TCA 49-6-3001\(c\)\(6\)](#)
6. [TCA 37-1-153\(e\), 154; TCA 49-6-3051; Public Acts of 2024, Chapter No. 721](#)
7. [TCA 49-6-3051\(d\)](#)

Cross References

Admission of Suspended/Expelled Students 6.318
Homeless Students 6.503
Migrant Students 6.504
Students in Foster Care 6.505
Students from Military Families 6.506

Trenton Special Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in April | Descriptor Term: School Admissions | Descriptor Code: 6.203 | Issued Date: 06/07/16 |
| | | Rescinds: 6.203 | Issued: 09/05/00 |

1 Any student entering school for the first time must present:

2 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;¹

3 2. Evidence of a current medical examination.² There shall be a complete medical examination of
4 every student entering school for the first time; and

5 3. Evidence of state-required immunization.³

6 The name used on the records of a student entering school must be the same as that shown on the birth
7 certificate unless evidence is presented that such name has been legally changed through a court as pre-
8 scribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used on
9 the records of such student will be the same as that shown on documents which are acceptable to the
10 school principal as proof of date of birth.

11 A child whose care, custody and support have been assigned to a resident of the district by a power of
12 attorney or order of the court shall be enrolled in school provided appropriate documentation has been
13 fi led with the district office.⁴

14 A student may transfer into the school system at any time during the year if his/her parent(s) or legal
15 guardian moves his/her residence into the school system.

16 If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-3051(b),
17 the parents/guardians and a school administrator of any school having previously received similar
18 notice from the juvenile court or another source, shall provide to the school principal/designee, the
19 abstract provided under TCA 37-1-153 or TCA 37-1-154 or other similar written information when
20 any such student:

21 (1) Initially enrolls in an LEA;

22 (2) Resumes school attendance after suspension, expulsion or adjudication of delinquency; or

23 (3) Changes schools within this state.

24 This information shall be shared only with school employees who have responsibility for classroom
25 instruction of the student and the school counselor, social worker or psychologist who is developing a
26 plan for the child while in the school, and the school resource officer. Such information is otherwise
27 confidential and shall not be released to others, and the written notification shall not become a part of
28 the student's record.⁵

Legal References

1. TCA 49-6-3008(b)
2. TRR/MS 0520-1-3-.08(2)(a);
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6); TCA 37-1-131(a)(2)
5. TCA 49-6-3051

Click here to choose a school board.

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|--|--|----------------------------------|---|
| Monitoring: Review: Annually, in March | Descriptor Term: Admission of Suspended or Expelled Students | Descriptor Code: 6.318 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled
- 2 or suspended from another school district in Tennessee or another state even though the student has
- 3 established residency in the district in which he/she seeks enrollment.

- 4 After a request for enrollment is made, the Director of Schools shall investigate the facts surrounding
- 5 the suspension or expulsion from the former school district. The principal may ask the
- 6 parent(s)/guardian(s) in writing if their student has been adjudicated delinquent for an offense listed in
- 7 TCA 49-6-3051 and submit any records to the Director of Schools.¹ Based on the results of the
- 8 investigation, the Director of Schools shall make a recommendation to the Board to approve or deny
- 9 the request.

- 10 The Board shall not deny enrollment beyond the length of the imposed suspension or expulsion.

- 11 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
- 12 suspended or expelled from the former school district.²

Legal References

1. [Public Acts of 2024, Chapter No. 721](#)
2. [TCA 49-6-3401\(f\); 20 USCA § 1232g\(b\)\(4\), \(h\)](#)

Cross References

School Admissions 6.203
Student Records 6.600

Trenton Special Board of Education

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| Monitoring: Review: Annually, in March | Descriptor Term: Admission of Suspended or Expelled Students | Descriptor Code: 6.318 | Issued Date: 09/06/22 |
| | | Rescinds: 6.318 | Issued: 09/05/00 |

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled
- 2 or suspended from another school district in Tennessee or another state even though the student has
- 3 established residency in the district in which he/she seeks enrollment.

- 4 After a request for enrollment is made, the Director of Schools shall investigate the facts surrounding
- 5 the suspension/expulsion from the former school district and make a recommendation to the Board to
- 6 approve or deny the request.

- 7 The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.

- 8 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
- 9 suspended or expelled from the former school district.¹

Legal References

1. TCA 49-6-3401(f); Public Acts of 2022, Chapter No. 868; 20 USCA § 1232g(b)(4), (h)

Cross References

School Admissions 6.203
Student Records 6.600

Click here to choose a school board.

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|--|--|----------------------------------|--------------|
| Monitoring: Review: Annually, in March | Descriptor Term: Code of Conduct | Descriptor Code: 6.300 | Issued Date: |
| | | Rescinds: | Issued: |

1 The Board delegates to the Director of Schools the responsibility of developing specific codes of
2 conduct which are appropriate for each level of school.¹ Codes of conduct for students in pre-
3 kindergarten or kindergarten shall utilize alternative disciplinary practices. Exclusionary discipline
4 shall only be used as a measure of last resort.² The development of each code shall involve principals
5 and staff members of each level and shall be based on evidence-based behaviors supports and
6 interventions.³

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to
8 protect all members of the educational community in the exercise of their rights and duties and to
9 maintain a safe learning environment where orderly learning is possible and encouraged.⁴ These
10 misbehaviors apply to student conduct on school buses, on school property, and while students are on
11 school-sponsored outings. Staff members have the authority to enforce the code of conduct³ and shall
12 ensure that disciplinary measures are implemented in a manner that:⁵

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14
- 15 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
16 allowed at school;
- 17
- 18 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
19 behavioral intervention plans;
- 20
- 21 4. Creates consistent rules and consequences; and
- 22
- 23 5. Models respectful, non-violent relationships.

24 In order to ensure that these goals are accomplished, the school district shall utilize the following
25 trauma-informed discipline practices: **Restorative practices, RTI²B, multi-tiered system of**
26 **supports, behavior intervention plans**. Principals shall use appropriate discipline management
27 techniques when enforcing the code of conduct.

28 **MISBEHAVIORS: LEVEL I**

29 This level includes minor misbehavior on the part of the student which impedes orderly classroom
30 guidelines or interferes with the orderly operation of the school but which can usually be handled by an
31 individual staff member.

32 *Examples (not an exclusive listing)*

- 1 • Classroom disturbances
- 2 • Classroom tardiness
- 3 • Cheating and lying
- 4 • Abusive language
- 5 • Failure to do assignments or carry out directions
- 6 • Wearing, while on the grounds of a public school during the regular school day,
- 7 clothing that exposes underwear or body parts in an indecent manner that disrupts the
- 8 learning environment⁶
- 9 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 10 cyber-bullying, and/or hazing)

11 *Disciplinary Procedures*

- 12 • The staff member intervenes immediately.
- 13 • The staff member determines what offense was committed and its severity.
- 14 • The staff member determines who committed the offense and if the student understands
- 15 the nature of the offense.
- 16 • The staff member employs appropriate disciplinary options.
- 17 • The record of the offense and disciplinary action shall be maintained by the staff
- 18 member.

19 *Disciplinary Options*

- 20 • Verbal reprimand
- 21 • Special assignment
- 22 • Restricting activities
- 23 • Counseling
- 24 • Withdrawal of privileges
- 25 • Issuance of demerits
- 26 • Strict supervised study
- 27 • Detention
- 28 • Corporal punishment
- 29 • In-school suspension

30 **MISBEHAVIORS: LEVEL II**

31 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
 32 the school. These misbehaviors do not represent a direct threat to the health and safety of others but
 33 have educational consequences serious enough to require corrective action on the part of
 34 administrative personnel.

35 *Examples (not an exclusive listing)*

- 36 • Continuation of unmodified Level I misbehaviors
- 37 • Using forged notes or excuses
- 38 • Disruptive classroom behavior

1 *Disciplinary Procedures*

- 2 • The student is referred to the principal for appropriate disciplinary action.
- 3 • The principal meets with the student and the staff member.
- 4 • The principal hears the accusation made by the staff member and allows the student the
- 5 opportunity to explain his/her conduct.
- 6 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 7 action.
- 8 • The record of offense and disciplinary action shall be maintained by the principal.

9 *Disciplinary Options*

- 10 • Teacher/schedule change
- 11 • Peer counseling
- 12 • Referral to outside agency
- 13 • In-school suspension
- 14 • Transfer
- 15 • Detention
- 16 • Suspension from school-sponsored activities or from riding school bus
- 17 • Out-of-school suspension

18 **MISBEHAVIORS: LEVEL III**

19 This level includes acts directly against persons or property but whose consequences do not seriously

20 endanger the health or safety of others in the school.

21 *Examples (not an exclusive listing)*

- 22 • Continuation of unmodified Level I and II misbehaviors
- 23 • Fighting
- 24 • Vandalism (minor)
- 25 • Use, possession, sale, distribution, and/or being under the influence of tobacco or
- 26 alcohol
- 27 • Use, possession, sale, or distribution of drug paraphernalia
- 28 • Use, sale, distribution, and/or being under the influence of drugs
- 29 • Stealing
- 30 • Threats to others
- 31 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 32 cyber-bullying, and/or hazing)

33 *Disciplinary Procedures*

- 34 • The student is referred to the principal for appropriate disciplinary action.
- 35 • The principal meets with the student and the staff member.
- 36 • The principal hears the accusation and allows the student the opportunity to explain
- 37 his/her conduct.

- 1 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 2 action.
- 3 • The principal may refer the incident to the Director of Schools and make
- 4 recommendations for consequences.
- 5 • The record of offense and disciplinary action shall be maintained by the principal.

6 *Disciplinary Options*

- 7 • In-school suspension
- 8 • Detention
- 9 • Restitution from loss, damage, or stolen property
- 10 • Out-of-school suspension
- 11 • Social adjustment classes
- 12 • Transfer

13 **MISBEHAVIORS: LEVEL IV**

14 This level of misbehavior includes acts which result in violence to another's person or property or
 15 which pose a threat to the safety of others in the school. These acts are so serious that they usually
 16 require administrative actions which result in the immediate removal of the student from the school,
 17 the intervention of law enforcement authorities, and/or action by the Board.

18 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
 19 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or
 20 death to another person.⁷

21 *Examples (not an exclusive listing)⁸*

- 22 • Continuation of unmodified Level I, II, and III misbehaviors
- 23 • Death threat
- 24 • Threat of mass violence on school property or at a school-related activity*
- 25 • Extortion
- 26 • Bomb threat*
- 27 • Possession, use, and/or transfer of dangerous weapons
- 28 • **Assault**
- 29 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
- 30 employee of the school, or a school resource officer*
- 31 • **Aggravated assault***
- 32 • Vandalism
- 33 • Theft, possession, and/or sale of stolen property
- 34 • Arson
- 35 • Possession of unauthorized substances (e.g., any controlled substance, controlled
- 36 substance analogue, or legend drug)*
- 37 • Use or transfer of unauthorized substances
- 38 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 39 cyber-bullying, and/or hazing)

- 1 • Electronic threat to cause bodily injury or death to another student or school employee

2 *Disciplinary Procedures*

- 3 • Law enforcement officials and the Director of Schools are immediately contacted, if
4 applicable.⁹
- 5 • The principal confers with appropriate staff members and with the student.
- 6 • The principal hears the accusations and allows the student the opportunity to explain
7 his/her conduct.
- 8 • The parent(s)/guardian(s) are notified.
- 9 • Recommendations are made to the Director of Schools.
- 10 • The principal notifies the staff members of the resolution.
- 11 • If the student’s placement is to be changed, adequate notice of the charges shall be
12 given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a
13 hearing.

14 *Disciplinary Options*

- 15 • Other hearing authority or Board action which results in appropriate placement

16 * Designates zero tolerance offenses.

Legal References

1. [TCA 49-6-4005](#)
2. [TCA 49-6-3024](#)
3. [TCA 49-6-2801](#)
4. [TCA 49-6-4002](#)
5. [TCA 49-6-4109](#)
6. [TCA 49-6-4009](#)
7. [TCA 49-6-2802](#)
8. [TCA 39-16-517](#); [TCA 49-6-3401\(g\)](#); [Public Acts of 2024, Chapter No. 882](#); [Public Acts of 2024, Chapter No. 915](#);
9. [Public Acts of 2024, Chapter No. 882](#)

Cross References

Security 3.205
 Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Student Discrimination, Harassment, Bullying,
 Cyber-bullying, and Intimidation 6.304
 Title IX & Sexual Harassment 6.3041
 Interference/Disruption of School Activities 6.306
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Corporal Punishment 6.314
 Detention 6.315
 Suspension 6.316
 Safe Relocation of Students 6.4081

Trenton Special Board of Education

| | | | |
|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in March | Descriptor Term: Code of Conduct | Descriptor Code: 6.300 | Issued Date: 07/25/23 |
| | | Rescinds: 6.300 | Issued: 02/09/21 |

1 The Board delegates to the Director of Schools the responsibility of developing specific codes of
2 conduct which are appropriate for each level of school.¹ Codes of conduct for students in pre-
3 kindergarten or kindergarten shall utilize alternative disciplinary practices. Exclusionary discipline
4 shall only be used as a measure of last resort.² The development of each code shall involve principals
5 and staff members of each level and shall be based on evidence-based behaviors supports and
6 interventions.³

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to
8 protect all members of the educational community in the exercise of their rights and duties and to
9 maintain a safe learning environment where orderly learning is possible and encouraged.⁴ These
10 misbehaviors apply to student conduct on school buses, on school property, and while students are on
11 school-sponsored outings. Staff members have the authority to enforce the code of conduct³ and shall
12 ensure that disciplinary measures are implemented in a manner that:⁵

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14
- 15 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
16 allowed at school;
- 17
- 18 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
19 behavioral intervention plans;
- 20
- 21 4. Creates consistent rules and consequences; and
- 22
- 23 5. Models respectful, non-violent relationships.

24 In order to ensure that these goals are accomplished, the school district shall utilize the following
25 trauma-informed discipline practices: **Restorative practices, RTI²B, multi-tiered system of**
26 **supports, behavior intervention plans**. Principals shall use appropriate discipline management
27 techniques when enforcing the code of conduct.

28 MISBEHAVIORS: LEVEL I

29 This level includes minor misbehavior on the part of the student which impedes orderly classroom
30 guidelines or interferes with the orderly operation of the school but which can usually be handled by an
31 individual staff member.

32 *Examples (not an exclusive listing)*

- 1 • Classroom disturbances
- 2 • Classroom tardiness
- 3 • Cheating and lying
- 4 • Abusive language
- 5 • Failure to do assignments or carry out directions
- 6 • Wearing, while on the grounds of a public school during the regular school day,
- 7 clothing that exposes underwear or body parts in an indecent manner that disrupts the
- 8 learning environment⁶
- 9 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 10 cyber-bullying, and/or hazing)

11 *Disciplinary Procedures*

- 12 • The staff member intervenes immediately.
- 13 • The staff member determines what offense was committed and its severity.
- 14 • The staff member determines who committed the offense and if the student understands
- 15 the nature of the offense.
- 16 • The staff member employs appropriate disciplinary options.
- 17 • The record of the offense and disciplinary action shall be maintained by the staff
- 18 member.

19 *Disciplinary Options*

- 20 • Verbal reprimand
- 21 • Special assignment
- 22 • Restricting activities
- 23 • Counseling
- 24 • Withdrawal of privileges
- 25 • Issuance of demerits
- 26 • Strict supervised study
- 27 • Detention
- 28 • Corporal punishment
- 29 • In-school suspension

30 **MISBEHAVIORS: LEVEL II**

31 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
 32 the school. These misbehaviors do not represent a direct threat to the health and safety of others but
 33 have educational consequences serious enough to require corrective action on the part of
 34 administrative personnel.

35 *Examples (not an exclusive listing)*

- 36 • Continuation of unmodified Level I misbehaviors
- 37 • Using forged notes or excuses
- 38 • Disruptive classroom behavior

1 *Disciplinary Procedures*

- 2 • The student is referred to the principal for appropriate disciplinary action.
- 3 • The principal meets with the student and the staff member.
- 4 • The principal hears the accusation made by the staff member and allows the student the
- 5 opportunity to explain his/her conduct.
- 6 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 7 action.
- 8 • The record of offense and disciplinary action shall be maintained by the principal.

9 *Disciplinary Options*

- 10 • Teacher/schedule change
- 11 • Peer counseling
- 12 • Referral to outside agency
- 13 • In-school suspension
- 14 • Transfer
- 15 • Detention
- 16 • Suspension from school-sponsored activities or from riding school bus
- 17 • Out-of-school suspension

18 **MISBEHAVIORS: LEVEL III**

19 This level includes acts directly against persons or property but whose consequences do not seriously

20 endanger the health or safety of others in the school.

21 *Examples (not an exclusive listing)*

- 22 • Continuation of unmodified Level I and II misbehaviors
- 23 • Fighting
- 24 • Vandalism (minor)
- 25 • Use, possession, sale, distribution, and/or being under the influence of tobacco or
- 26 alcohol
- 27 • Use, possession, sale, or distribution of drug paraphernalia
- 28 • Use, sale, distribution, and/or being under the influence of drugs
- 29 • Stealing
- 30 • Threats to others
- 31 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 32 cyber-bullying, and/or hazing)

33 *Disciplinary Procedures*

- 34 • The student is referred to the principal for appropriate disciplinary action.
- 35 • The principal meets with the student and the staff member.
- 36 • The principal hears the accusation and allows the student the opportunity to explain
- 37 his/her conduct.

- 1 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 2 action.
- 3 • The principal may refer the incident to the Director of Schools and make
- 4 recommendations for consequences.
- 5 • The record of offense and disciplinary action shall be maintained by the principal.

6 *Disciplinary Options*

- 7 • In-school suspension
- 8 • Detention
- 9 • Restitution from loss, damage, or stolen property
- 10 • Out-of-school suspension
- 11 • Social adjustment classes
- 12 • Transfer

13 **MISBEHAVIORS: LEVEL IV**

14 This level of misbehavior includes acts which result in violence to another's person or property or
 15 which pose a threat to the safety of others in the school. These acts are so serious that they usually
 16 require administrative actions which result in the immediate removal of the student from the school,
 17 the intervention of law enforcement authorities, and/or action by the Board.

18 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
 19 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or
 20 death to another person.⁷

21 *Examples (not an exclusive listing)⁸*

- 22 • Continuation of unmodified Level I, II, and III misbehaviors
- 23 • Death threat
- 24 • Threat of mass violence on school property or at a school-related activity*
- 25 • Extortion
- 26 • Bomb threat*
- 27 • Possession, use, and/or transfer of dangerous weapons
- 28 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
 29 employee of the school, or a school resource officer*
- 30 • Aggravated assault*
- 31 • Vandalism
- 32 • Theft, possession, and/or sale of stolen property
- 33 • Arson
- 34 • Possession of unauthorized substances (e.g., any controlled substance, controlled
 35 substance analogue, or legend drug)*
- 36 • Use or transfer of unauthorized substances
- 37 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
 38 cyber-bullying, and/or hazing)
- 39 • Electronic threat to cause bodily injury or death to another student or school employee

1 *Disciplinary Procedures*

- 2 • The principal confers with appropriate staff members and with the student.
- 3 • The principal hears the accusations and allows the student the opportunity to explain
- 4 his/her conduct.
- 5 • The parent(s)/guardian(s) are notified.
- 6 • Law enforcement officials are contacted.
- 7 • The incident is reported, and recommendations are made to the Director of Schools.
- 8 • The principal notifies the staff members of the resolution.
- 9 • If the student's placement is to be changed, adequate notice of the charges shall be
- 10 given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a
- 11 hearing.

12 *Disciplinary Options*

- 13 • Other hearing authority or Board action which results in appropriate placement

14 * Designates zero tolerance offenses.

 Legal References

1. TCA 49-6-4005
2. TCA 49-6-3024
3. TCA 49-6-2801
4. TCA 49-6-4002
5. TCA 49-6-4109
6. TCA 49-6-4009
7. TCA 49-6-2802
8. TCA 39-16-517; TCA 49-6-3401(g); Public Acts of 2023, Chapter No. 299

 Cross References

Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Student Discrimination, Harassment, Bullying,
 Cyber-bullying, and Intimidation 6.304
 Title IX & Sexual Harassment 6.3041
 Interference/Disruption of School Activities 6.306
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Corporal Punishment 6.314
 Detention 6.315
 Suspension 6.316
 Safe Relocation of Students 6.4081

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|--|--|----------------------------------|---|
| Click here to choose a school board. | | | |
| Monitoring: Review: Annually, in March | Descriptor Term: Zero Tolerance Offenses | Descriptor Code: 6.309 | Issued Date: Click here to enter a date. |
| | | Rescinds: | Issued: |

1 In order to ensure a safe and secure learning environment, the following offenses shall not be
2 tolerated:¹

- 3 1. Bringing to school or being in unauthorized possession of a firearm on school property;²
- 4
- 5 2. Unlawful possession of any drug, including any controlled substance, controlled substance
6 analogue, or legend drug on school grounds or at a school-sponsored event;³
- 7
- 8 3. Aggravated assault;⁴
- 9
- 10 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other
11 employee of the school, or school resource officer; or
- 12
- 13 5. Valid threats of mass violence on school property or at a school-related activity as determined
14 by a threat assessment team.⁶

15 Committing any of these offenses shall result in a student being expelled from the regular school
16 program for at least one (1) calendar year unless modified by the Director of Schools. Modification of
17 the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance
18 offenses may be assigned to an alternative school or program at the discretion of the Director of
19 Schools.⁷

20 When it is determined that a student has violated this policy, the principal shall notify the student's
21 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.⁸

Legal References

1. [TCA 49-6-3401\(g\)](#)
2. [18 USCA § 921\(a\)\(3\); 20 USCA § 7961](#)
3. [TCA 39-17-454; TCA 53-10-101](#)
4. [TCA 39-13-102](#)
5. [TCA 39-13-101\(a\)\(1\)](#)
6. [TCA 39-16-517; TCA 49-6-3401\(g\)\(2\)\(D\); Public Acts of 2024, Chapter No. 882](#)
7. [TCA 49-6-3401\(g\)\(2\); TCA 49-6-3402](#)
8. [TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961\(h\)\(1\); Public Acts of 2024, Chapter No. 882](#)

Cross References

- Threat Assessment Team 3.204
- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

Trenton Special Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in March | Descriptor Term: Zero Tolerance Offenses | Descriptor Code: 6.309 | Issued Date: 07/25/23 |
| | | Rescinds: 6.309 | Issued: 10/11/18 |

1 In order to ensure a safe and secure learning environment, the following offenses shall not be
2 tolerated:¹

- 3 1. Bringing to school or being in unauthorized possession of a firearm on school property;²
- 4
- 5 2. Unlawful possession of any drug, including any controlled substance, controlled substance
6 analogue, or legend drug on school grounds or at a school-sponsored event;³
- 7
- 8 3. Aggravated assault;⁴
- 9
- 10 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other
11 employee of the school, or school resource officer; or
- 12
- 13 5. Threats of mass violence on school property or at a school-related activity.⁶

14 Committing any of these offenses shall result in a student being expelled from the regular school
15 program for at least one (1) calendar year unless modified by the Director of Schools. Modification of
16 the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance
17 offenses may be assigned to an alternative school or program at the discretion of the Director of
18 Schools.⁷

19 When it is determined that a student has violated this policy, the principal shall notify the student's
20 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.⁸

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 39-16-517; Public Acts of 2023, Chapter No. 299
7. TCA 49-6-3401(g)(2); TCA 49-6-3402
8. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

Click here to choose a school board.

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| Monitoring: Review: Annually, in March | Descriptor Term: Suspension | Descriptor Code: 6.316 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 A principal may suspend a student from attendance in a specific class or school related activity without
3 suspending the student from attendance at school. Based on the severity of the offense, a principal may
4 suspend a student from attendance at school and all school activities.

5 Students may be suspended for good and sufficient reasons including, but not limited to:¹

- 6 1. Willful and persistent violation of the rules of the school;
- 7 2. Immoral or disreputable conduct, including vulgar or profane language;
- 8 3. Violence or threatened violence against the person of any personnel attending or assigned to any
9 school;
- 10 4. Willful or malicious damage to real or personal property of the school or the property of any
11 person attending or assigned to the school;
- 12 5. Inciting, advising, or counseling of others to engage in any of the action that would justify
13 suspension;
- 14 6. Marking, defacing, or destroying school property;
- 15 7. Possession of a pistol, gun, or firearm on school property;²
- 16 8. Possession of a knife or other weapons, as defined in state law, on school property;³
- 17 9. Assaulting a principal, teacher, school bus driver, or other school personnel with vulgar,
18 obscene, or threatening language;
- 19 10. Unlawful use or possession of barbitol or legend drugs as defined in state law;⁴
- 20 11. Engaging in behavior which disrupts a class or school-sponsored activity;
- 21 12. Making a threat, including a false report, to use a bomb, dynamite, or any other deadly
22 explosive or destructive device including chemical weapons on school property or at a school-
23 sponsored event, **or an invalid threat of mass violence;**⁵
- 24 13. One (1) or more students initiating a physical attack on an individual student on school property
25 or at a school activity, including travel to and from school;

- 1 14. Assault against a school employee as defined in state law;⁶
- 2 15. Off-campus criminal behavior resulting in felony charges;
- 3 16. When behavior poses a danger to persons or property or disrupts the educational process;
- 4 17. Any other conduct prejudicial to good order or discipline in any school.

5 Except in an emergency, a principal shall not suspend any student until that student has been advised
6 of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.

7 If, as a result of an investigation, a principal/designee finds that a student acted in self-defense under a
8 reasonable belief that the student, or another to whom the student was coming to the defense of, may
9 have been facing the threat of imminent danger of death or serious bodily injury, then the student may
10 not face any disciplinary action.⁵

11 When a student is suspended, the principal shall notify the parent(s)/guardian(s) and the Director of
12 Schools/designee of the following:

- 13 1. Student's suspension;
- 14
- 15 2. Cause for the suspension; and
- 16
- 17 3. Any conditions for readmission which may include a meeting of the parent(s)/guardian(s),
18 student, and the principal.

19 If a student is suspended during the last ten (10) days of any term or semester, he/she shall be
20 permitted to take such final examinations or submit such required work as necessary to complete the
21 course of instruction for that semester, subject to conditions prescribed by the principal.⁶

22 **IN-SCHOOL SUSPENSION⁷**

23 In-school suspension shall be offered to students as an alternative program (if applicable) to complete
24 academic assignments and receive credit for work completed.

25 Students given an in-school suspension in excess of one (1) day from classes shall attend special
26 classes attended only by students guilty of misconduct or be placed in an isolated area appropriate for
27 study. Personnel responsible for in-school suspension shall ensure that each student is supervised at all
28 times and has textbooks and classwork assignments from his/her regular teachers.

29 **SUSPENSIONS LONGER THAN FIVE DAYS⁸**

30 If a suspension is longer than five (5) days, the principal shall develop and implement a plan for
31 improving the student's behavior.

1 SUSPENSIONS LONGER THAN TEN DAYS⁹

2 If the principal suspends a student for longer than ten (10) days, he/she shall immediately give written
 3 notice to the parent(s)/guardian(s) and the student of the right to appeal the decision. All appeals shall
 4 be filed within five (5) days of receipt of the notice. These appeals may be filed by the
 5 parent(s)/guardian(s), the student, or any person holding a teaching license who is employed by the
 6 school district if requested by the student.

7 The appeal from this decision shall be to the Disciplinary Hearing Authority appointed by the Board. If
 8 a Disciplinary Hearing Authority has not been appointed, then the appeal shall be to the Board.

9 SCHOOL-SPONSORED EVENTS⁶

10 If a student assaults an employee, he/she shall be suspended from school-sponsored events for one (1)
 11 calendar year unless modified by the Director of Schools. A school-sponsored event is an activity that
 12 is not directly related to a student's grade in a course of instruction.

Legal References

1. [TCA 49-2-203\(a\)\(7\); TCA 49-6-3401\(a\)](#)
2. [TCA 39-17-1309\(b\)](#)
3. [TCA 39-17-1309](#)
4. [TCA 53-10-101; TCA 39-17-454](#)
5. [Public Acts of 2024, Chapter No. 882](#)
6. [Public Acts of 2024, Chapter No. 915; TCA 39-13-101](#)
7. [TCA 49-6-3401\(i\)](#)
8. [TCA 49-6-3401\(d\)](#)
9. [TCA 49-6-3401\(b\)](#)
10. [TCA 49-6-3401\(c\)\(3\)](#)
11. [TCA 49-6-3401\(a\)-\(c\); Goss v. Lopez, 419 U.S. 565 \(1975\); 20 USCA § 1415](#)

Cross References

Traffic and Parking Controls 3.403
 Code of Conduct 6.300
 Procedural Due Process 6.302
 Interference/Disruption of School Activities 6.306
 Drug-Free Schools 6.307
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Student Disciplinary Hearing Authority 6.317
 Alternative Education 6.319

Trenton Special Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in April | Descriptor Term: Suspension/Expulsion/Remand | Descriptor Code: 6.316 | Issued Date: 08/07/12 |
| | | Rescinds: | Issued: 07/31/07 |

1 **DEFINITIONS:¹**

2 **Suspension:** dismissed from attendance at school for any reason not more than ten (10) consecutive
3 days. Multiple suspensions shall not run consecutively nor shall multiple suspensions be applied to
4 avoid expulsion from school.

5 **Expulsion:** removal from attendance for more than ten (10) consecutive days or more than fifteen (15)
6 days in a month of school attendance. Multiple suspensions that occur consecutively shall constitute
7 expulsion.

8 **Remand:** assignment to an alternative school.

9 **REASONS FOR SUSPENSION/EXPULSION:**

10 Any principal, principal-teacher or assistant principal (herein called principal) may suspend/expel any
11 student from attendance at school or any school-related activity on or off campus or from attendance at
12 a specific class or classes, or from riding a school bus, without suspending such student from
13 attendance at school (in-school suspension), for good and sufficient reasons including, but not limited
14 to:²

- 15 1. Willful and persistent violation of the rules of the school or truancy;
- 16 2. Immoral or disreputable conduct, including vulgar or profane language;
- 17 3. Violence or threatened violence against the person of any personnel attending or assigned to
18 any school;
- 19 4. Willful or malicious damage to real or personal property of the school, or the property of any
20 person attending or assigned to the school;
- 21 5. Inciting, advising or counselling of others to engage in any of the acts herein enumerated;
- 22 6. Possession of a pistol, gun or firearm on school property;³
- 23 7. Possession of a knife, etc., as defined in TCA 39-17-1309, on school property;
- 24 8. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar,
25 obscene or threatening language;
- 26
- 27
- 28
- 29
- 30
- 31
- 32

- 1
- 2 9. Unlawful use or possession of barbitol or legend drugs, as defined in TCA 53-10-101;³
- 3
- 4 10. Engaging in behavior which disrupts a class or school-sponsored activity;
- 5
- 6 11. Making a threat, including a false report, to use a bomb, dynamite, any other deadly explosive
- 7 or destructive device including chemical weapons on school property or at a school sponsored
- 8 event;
- 9
- 10 12. Two (2) or more students initiating a physical attack on an individual student on school
- 11 property or at a school activity, including travel to and from school;
- 12
- 13 13. Off-campus criminal behavior resulting in felony charges; when behavior poses a danger to
- 14 persons or property or disrupts the educational process; and
- 15
- 16 14. Any other conduct prejudicial to good order or discipline in any school.

17 **IN-SCHOOL SUSPENSION:⁴**

- 18 1. Students given an in-school suspension in excess of one (1) day from classes shall attend
- 19 either special classes attended only by students guilty of misconduct or be placed in an
- 20 isolated area appropriate for study; and
- 21
- 22 2. Personnel responsible for in-school suspension will see that each student is supervised at all
- 23 times and has textbooks and classwork assignments from his/her regular teachers. Students
- 24 given in-school suspension shall be required to complete academic assignments and shall
- 25 receive credit for work completed.

26 **PROCEDURES FOR IN-SCHOOL SUSPENSION AND EXPULSION:⁵**

- 27 1. Unless the student's continued presence in the school, class or school-related activity presents
- 28 an immediate danger to the student or other persons or property, no principal shall
- 29 suspend/expel any student until that student has been advised of the nature of his/her
- 30 misconduct, questioned about it, and allowed to give an explanation.
- 31
- 32 2. Upon suspension/expulsion of any student (in-school suspension in excess of one (1) day),
- 33 the principal shall make an immediate attempt to contact the parent or guardian to inform
- 34 them of the suspension/expulsion. The student shall not be sent home before the end of the
- 35 school day unless the parent or guardian has been contacted.
- 36
- 37 3. The principal shall notify the parent or guardian and the director of schools or designee in
- 38 writing:
- 39
- 40 a. Of the suspension/expulsion and the cause for it; and
- 41 b. A request for a meeting with the parent or guardian, student and principal, to be held as
- 42 soon as possible, but no later than five (5) days following the suspension/expulsion.

- 1 4. Immediately following the scheduled meeting, whether or not attended by the parent or
2 guardian or student, the principal shall determine the length of the suspension/expulsion and
3 set conditions for readmission. If the principal determines the length of the suspension to be
4 between six (6) and the maximum of ten (10) days, the principal shall develop and implement
5 a plan for correcting the behavior when the student returns to school.
6
- 7 5. If at the time of the suspension the principal determines that an offense has been committed
8 which, in the judgment of the principal would justify a suspension/expulsion for more than
9 ten (10) days, he/she may suspend/expel/remand the student unconditionally for a specified
10 period of time or upon such terms and conditions as are deemed reasonable.
11
- 12 6. The principal shall immediately give written or actual notice to the parent or guardian and the
13 student of the right to appeal the decision to suspend/expel/remand for more than ten (10)
14 days. The notice shall include a statement that, unless the student's parent or guardian
15 requests an open hearing in writing within five (5) days of receipt of the notice, any hearing
16 will be closed to the public. All appeals must be filed, orally or in writing, within five (5)
17 days after receipt of the notice and may be filed by the parent or guardian, the student or any
18 person holding a teaching license who is employed by the school system if requested by the
19 student.
20
- 21 7. The appeal from this decision shall be to the Board or to a disciplinary hearing authority
22 appointed by the Board.
23
- 24 8. If the suspension/expulsion occurs during the last ten (10) days of any term or semester, the
25 student shall be permitted to take such final examinations or submit such required work as
26 necessary to complete the course of instruction for that semester, subject to conditions
27 prescribed by the principal.

 Legal References:

1. TCA 49-6-3007(g)
2. TCA 49-2-203(a)(7);TCA 49-6-3401(a)
3. TCA 49-6-4216; TCA 39-17-1309; TCA 39-17-417
4. TCA 49-6-3401(b)(1)
5. TCA 49-6-3401(4)-(6); *Goss v. Lopez* , 419 U.S. 565 (Ohio, 1975);
Individuals with Disabilities Act Amendments of 1997 § 615

 Cross References:

Procedural Due Process 6.302
 Interference/Disruption of School Activities 6.306
 Bus Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Codes 6.310
 Discipline Procedures 6.313
 Disciplinary Hearing Authority 6.317

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| Monitoring: Review: Annually, in April | Descriptor Term: Reporting Child Abuse | Descriptor Code: 6.409 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 The Director of Schools shall:¹

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school
5 and submit this information to the Department of Children’s Services;
6
7 2. Require that the Coordinator and the Alternate receive appropriate training;
8
9 3. Supply the Coordinator with all necessary resources;
10
11 4. Ensure that all employees working directly with students annually complete the child abuse
12 training program required by state law.²

13 The Coordinator shall assist any employee with appropriately reporting and responding to instances of
14 child abuse or child sexual abuse.

15 **REPORTING**

16 All personnel shall be alert for any evidence of child abuse, sexual abuse, or neglect.³ If personnel
17 know or have reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed
18 immediately with the Coordinator, the Department of Children's Services (DCS), and law
19 enforcement.⁴ When alleged abuse involves someone employed by, previously employed by, or
20 otherwise affiliated with the school, the report may be made directly to the DCS and law enforcement
21 prior to notifying the Coordinator.⁵

22 The report shall include, to the extent known by the reporter:⁶

- 23 1. The name, address, telephone number, and age of the child;
24
25 2. The name, telephone number, and address of the parents or persons having custody of the child;
26
27 3. The nature and extent of the abuse or neglect; and
28
29 4. Any evidence to the cause or any other information that may relate to the cause or extent of the
30 abuse or neglect.

31 The Director of Schools/designee shall develop reporting procedures, including sample indicators of
32 abuse and neglect, and shall disseminate the procedures to all school personnel.

1 **CONFIDENTIALITY**

2 District employees shall keep all information regarding any child abuse confidential in accordance
3 with state law.

4 **INVESTIGATIONS**

5 School administrators and employees have a duty to cooperate, provide assistance, and information in
6 child abuse investigations⁷ including permitting DCS teams to conduct interviews while the child is at
7 school. The principal may control the time, place, and circumstances of the interview but may not
8 insist that a school employee be present even if the suspected abuser is a school employee or another
9 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the
10 child is to be interviewed even if the suspected abuser is not a member of the child's household.⁸

Legal References

1. [TCA 49-6-1601; Public Acts of 2024, Chapter No. 571](#)
2. [TCA 37-1-408](#)
3. [TCA 37-1-403\(a\)\(1\); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605\(a\)\(4\)](#)
4. [TCA 37-1-403\(a\)\(2\); TCA 49-6-1601](#)
5. [TCA 49-6-1601\(d\)\(1\)\(B\)\(v\)](#)
6. [TCA 37-1-403\(b\)](#)
7. [TCA 37-1-611\(b\)](#)
8. [Tenn. Op. Atty. Gen. No. 87-101 \(June 9, 1987\)](#)

Cross References

Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041
Promoting Student Welfare 6.400

Trenton Special Board of Education

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|--|--|----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in April | Descriptor Term: Reporting Child Abuse | Descriptor Code: 6.409 | Issued Date: 09/06/22 |
| | | Rescinds: 6.409 | Issued: 12/01/20 |

1 *General*

2 The Director of Schools shall:¹

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;
5
- 6 2. Require that the Coordinator and the Alternate receive appropriate training;
7
- 8 3. Supply the Coordinator with all necessary resources;
9
- 10 4. Ensure that all employees working directly with students annually complete the child abuse
11 training program required by state law.²

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of
13 child abuse or child sexual abuse.

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18 enforcement.⁴ When alleged abuse involves someone employed by, previously employed by, or
19 otherwise affiliated with the school, the report may be made directly to the DCS and law enforcement
20 prior to notifying the Coordinator.⁵

21 The report shall include, to the extent known by the reporter:⁶

- 22 1. The name, address, telephone number, and age of the child;
23
- 24 2. The name, telephone number, and address of the parents or persons having custody of the child;
25
- 26 3. The nature and extent of the abuse or neglect; and
27
- 28 4. Any evidence to the cause or any other information that may relate to the cause or extent of the
29 abuse or neglect.

30 The Director of Schools/designee shall develop reporting procedures, including sample indicators of
31 abuse and neglect, and shall disseminate the procedures to all school personnel.

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2 District employees shall keep all information regarding any child abuse confidential in accordance
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5 School administrators and employees have a duty to cooperate, provide assistance, and information in
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8 insist that a school employee be present even if the suspected abuser is a school employee or another
9 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the
10 child is to be interviewed even if the suspected abuser is not a member of the child's household.⁸

Legal References

1. TCA 49-6-1601
2. TCA 37-1-408; Public Acts of 2022, Chapter No. 841
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); TCA 49-6-1601
5. Public Acts of 2022, Chapter No. 781
6. TCA 37-1-403(b)
7. TCA 37-1-611(b)
8. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

Cross References

Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041
Promoting Student Welfare 6.400

Click here to choose a school board.

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| Monitoring: Review: Annually, in April | Descriptor Term: Opioid Antagonist | Descriptor Code: 6.4052 | Issued Date: |
| | | Rescinds: | Issued: |

1 *General*

2 The school district shall maintain an opioid antagonist at each school in at least two (2) unlocked,
3 secure locations to be administered to any student believed to be having a drug overdose.¹ The opioid
4 antagonist shall be stored in accordance with the manufacturer's instructions.² School nurses and other
5 school personnel expected to provide emergency care to students shall be trained according to the
6 Tennessee Department of Health guidelines. The school nurse or other trained school personnel may
7 utilize the school's supply of opioid antagonists to respond to a drug overdose under a standing
8 protocol from a physician.

9 School district staff shall not prohibit a student, employee, or visitor from possessing an opioid
10 antagonist while the person is on school property or attending a school-sponsored activity held at a
11 location that is not school property.²

12 **PARENTAL NOTIFICATION**

13 The school district shall notify the parent(s)/guardian(s) of any student to whom an opioid antagonist
14 has been administered.

15 **PROCEDURES**

16 The Director of Schools shall develop procedures for the maintenance and usage of opioid antagonists
17 as well as procedures regarding record keeping and reporting after any incident.

Legal References

1. [State Board of Education Policy 4.205; TCA 49-50-1604](#)
2. [Public Acts of 2024, Chapter No. 629](#)

Trenton Special Board of Education

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|--|--|-----------------------------------|---------------------------------|
| Monitoring: Review: Annually, in April | Descriptor Term: Opioid Antagonist | Descriptor Code: 6.4052 | Issued Date: 05/01/18 |
| | | Rescinds: | Issued: |

1 *General*

2 The district shall maintain an opioid antagonist at each school in at least two (2) unlocked, secure
3 locations to be administered to any student believed to be having a drug overdose.¹ School nurses and
4 other school personnel expected to provide emergency care to students shall be trained according to the
5 Tennessee Department of Health guidelines. The school nurse or other trained school personnel may
6 utilize the school's supply of opioid antagonists to respond to a drug overdose, under a standing
7 protocol from a physician.

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11 **PROCEDURES**

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13 as well as procedures regarding record keeping and reporting after any incident.

Legal References

1. State Board of Education Policy 4.205

Tennessee School Boards Association
2024 Annual Convention Schedule
Gaylord Opryland Resort and Convention Center

Thursday, November 7

- 8:30 a.m.-6:30 p.m. Registration
10:00-11:45 a.m. Board Chairman Roundtable Discussion
Facilitator: Keys Fillauer
2:00-6:00 p.m. Leadership Conference

Friday, November 8

- 7:00 a.m.-6:15 p.m. Registration
7:30-8:15 a.m. Leadership Conference Breakfast
8:30-11:30 a.m. Leadership Conference
11:30 a.m.-12:45 p.m. Lunch (*on your own*)
12:00-4:00 p.m. Exhibit Hall/Reception
1:00-3:00 p.m. Pre-Convention Legal Workshop
1:00-3:00 p.m. Pre-Convention Advocacy Workshop
4:15-5:45 p.m. Opening General Session
Speaker: Sal Khan

Saturday, November 9

- 7:00 a.m.-5:00 p.m. Registration
7:00-10:30 a.m. Exhibit Hall Open
7:00-8:15 a.m. Exhibit Hall Breakfast
8:30-9:30 a.m. Clinic Session A
9:45-10:15 a.m. Exhibit Hall Door Prizes
10:30-11:30 a.m. Clinic Session B
11:45 a.m.-1:15 p.m. Convention Luncheon and Award Ceremony
Entertainment: Kris Thomas sponsored by ABM
1:30-2:30 p.m. Clinic Session C
3:00-4:30 p.m. Delegate Assembly
3:00-4:30 p.m. Board Secretaries' Meeting
8:00 p.m. Karaoke Party
Sponsored by: ABM, Rackley Roofing and USABLE Life

Sunday, November 10

- 7:00-10:00 a.m. Registration
7:15-8:15 a.m. Convention Breakfast
8:30-9:45 a.m. Closing General Session
Speaker: Inky Johnson
9:45 a.m. Adjourn