

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Central Office - 6:00 PM
September 6, 2022

1. **INVOCATION:**
2. **CALL TO ORDER:**
3. **APPROVE AGENDA:**
 - 3.1. Approval of September 6th Agenda:
4. **APPROVE MINUTES:**
 - 4.1. Approval of July 26th Minutes:
5. **RECOGNITIONS:**
 - 5.1. Donations to Student Emergency Fund :
6. **CONSENT AGENDA:**
 - 6.1. Approval of Central Office Financial Report:
 - 6.2. Approval of Three Schools Financial Report:
 - 6.3. Approval of Bus Garage Surplus Items:
 - 6.4. Approval of Central Office Surplus Items:
 - 6.5. Approval of PHS Surplus Items:
 - 6.6. Approval of TRMS Surplus Items:
 - 6.7. Approval of Technology Surplus Items:
7. **REGULAR AGENDA:**
 - 7.1. Election of 2022-2023 Board Officers:
 - 7.1.1. Chairman:
 - 7.1.2. Vice Chairman:

- 7.1.3. Chairman Pro Tem:
- 7.1.4. Fiscal Agent:
- 7.1.5. TLN Representative:
- 7.2. Approval of Second Reading of Policy 3.202 Emergency Preparedness Plan:
- 7.3. Approval of Second Reading of Policy 4.101 Instructional Standards:
- 7.4. Approval of Second Reading of Policy 4.210 Credit Recovery:
- 7.5. Approval of Second Reading of Policy 4.402 Reconsideration of Textbooks and Instructional Materials:
- 7.6. Approval of Second Reading of Policy 4.403 Library Materials:
- 7.7. Approval of Second Reading of Policy 4.600 Grading System:
- 7.8. Approval of Second Reading of Policy 5.119 Employment of Retirees:
- 7.9. Approval of Second Reading of Policy 5.200 Separation Practices for Tenured Teachers:
- 7.10. Approval of Second Reading of Policy 5.201 Separation Practices for Non-Tenured Teachers:
- 7.11. Approval of Second Reading of Policy 5.701 Substitute Teachers:
- 7.12. Approval of Second Reading of Policy 6.200 Attendance:
- 7.13. Approval of Second Reading of Policy 6.318 Admission of Suspended or Expelled Students:
- 7.14. Approval of Second Reading of Policy 6.409 Reporting Child Abuse:
- 7.15. Approval of First Reading of Policy 4.205 Enrollment in Advanced Courses:
- 7.16. Approval of 2022-2023 Farm to School Edible Garden Grant Budget:
- 7.17. Approval of New General Purpose Budget Items:
- 7.18. Approval of Reassignment of 2022-2023 PHS One-times :
- 7.19. Approval of 2022-2023 Disciplinary Hearing Board Members:

8. **DIRECTORS REPORT:**

8.1. TES Resignation - Lana Hayes, Cafeteria:

8.2. TRMS Resignation - Mashelle Brown, Keyboarding/Coding Teacher:

8.3. PHS Resignation - Stephanie Coplin, Custodian:

8.4. TSBA Leadership Conference and Convention - Nov 10th - 13th:

9. **ADJOURNMENT:**

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Peabody High School - 6:00 PM
September 6, 2022

1. INVOCATION

2. CALL TO ORDER

3. APPROVE AGENDA

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4. APPROVE MINUTES

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5. RECOGNITIONS

- 5.1. Donations to Student Emergency Fund

6. CONSENT AGENDA

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- 6.4. Approval of Central Office Surplus Items
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- 6.6. Approval of TRMS Surplus Items
- 6.7. Approval of Technology Surplus Items

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 - 7.1.1. Chairman
 - 7.1.2. Vice Chairman
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 - 7.1.5. TLN Representative
- 7.2. Approval of Second Reading of Policy 3.202 Emergency Preparedness Plan
- 7.3. Approval of Second Reading of Policy 4.101 Instructional Standards
- 7.4. Approval of Second Reading of Policy 4.210 Credit Recovery
- 7.5. Approval of Second Reading of Policy 4.402 Reconsideration of Textbooks and Instructional Materials
- 7.6. Approval of Second Reading of Policy 4.403 Library Materials
- 7.7. Approval of Second Reading of Policy 4.600 Grading System
- 7.8. Approval of Second Reading of Policy 5.119 Employment of Retirees
- 7.9. Approval of Second Reading of Policy 5.200 Separation Practices for Tenured Teachers
- 7.10. Approval of Second Reading of Policy 5.201 Separation Practices for Non-Tenured Teachers
- 7.11. Approval of Second Reading of Policy 5.701 Substitute Teachers
- 7.12. Approval of Second Reading of Policy 6.200 Attendance
- 7.13. Approval of Second Reading of Policy 6.318 Admission of Suspended or Expelled Students
- 7.14. Approval of Second Reading of Policy 6.409 Reporting Child Abuse
- 7.15. Approval of First Reading of Policy 4.205 Enrollment in Advanced Courses
- 7.16. Approval of 2022-2023 Farm to School Edible Garden Grant Budget
- 7.17. Approval of New General Purpose Budget Items

7.18. Approval of Reassignment of 2022-2023 PHS One-times

7.19. Approval of 2022-2023 Disciplinary Hearing Board Members

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9. ADJOURNMENT

TRENTON SPECIAL SCHOOL DISTRICT
Board of Trustees' Regular Meeting
PHS Math Classroom – 6 p.m.
July 26, 2022

ROLL CALL: The Trenton Special School District Board of Trustees met in regular meeting on Tuesday, July 26, 2022, at 6 p.m. In attendance were the following:

Mark Harper, Board Chairman
Katie Dinwiddie
Dee Ann McEwen
Shannon Parra

Tim Haney, Director of Schools
Clint Hickerson
Justin Weaver

CALL TO ORDER: Chairman Mark Harper called the meeting to order.

APPROVAL OF AGENDA: Chairman Harper presented the agenda for the July 26, 2022 Regular Meeting for approval. Justin Weaver made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF MINUTES: Chairman Harper presented the minutes of the June 28, 2022, Regular Meeting for approval. With no additions or corrections, Katie Dinwiddie made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

REPORTS: Lisa Garland reported on the Farm to School Turnkey Edible Garden Grant for \$49,681 with a cost sharing of \$18,457 for a total of \$68,138. This will be a collaboration with Food Service and the PHS Ag program to provide TES students with books, chicken coops for eggs, and hydroponic system to grow lettuce.

CONSENT AGENDA: The following items appeared on the “Consent Agenda”:

1. Approval of Central Office Financial Reports
2. Approval of Three Schools Financial Reports
3. Approval of TES Outstanding PO's at Year End

Clint Hickerson made the motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

REGULAR AGENDA: The following items appeared on the “Regular Agenda”:

APPROVAL SECOND READING OF POLICY 1.700 SCHOOL DISTRICT GOALS:

Stephanie Franks presented the second reading of Policy 1.700 School District Goals for approval with no changes from the first reading. Katie Dinwiddie made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 5.100 PERSONNEL GOALS: Stephanie Franks presented the second reading of Policy 5.100 Personnel Goals for approval with no

changes from the first reading. Clint Hickerson made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 6.204 ATTENDANCE OF NON-RESIDENT STUDENTS: Stephanie Franks presented the second reading of Policy 6.204 Attendance of Non-Resident Students with no changes from the first reading. Katie Dinwiddie made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 3.202 EMERGENCY PREPAREDNESS PLAN: Stephanie Franks presented the first reading of Policy 3.202 Emergency Preparedness Plan adding Remote Learning Drill be conducted at least once each year. Clint Hickerson made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 4.101 INSTRUCTIONAL STANDARDS: Stephanie Franks presented the first reading of new policy 4.101 Instructional Standards for approval. Dee Ann McEwen made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 4.210 CREDIT RECOVERY: Stephanie Franks presented the first reading of policy 4.210 Credit Recovery changing the grade for students passing credit recovery from a 70% to 60%. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 4.402 RECONSIDERATION OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS: Stephanie Franks presented the first reading of Policy 4.402 Reconsideration of Textbooks and Instructional Materials breaking out library materials and moving the policy from 4.403 to 4.402. Clint Hickerson made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 4.403 LIBRARY MATERIALS: Stephanie Franks presented the first reading of policy 4.403 Library Materials to align with new state law and focuses solely on library materials. Justin Weaver made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 4.600 GRADING SYSTEM: Stephanie Franks presented the first reading of policy 4.600 Grading System to align with new state law to move from a 7-point to scale to a 10-point scale. Katie Dinwiddie made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 5.119 EMPLOYMENT OF RETIREES: Stephanie Franks presented the first reading of new Policy 5.119 Employment of Retirees to clarify options to employ retirees. Clint Hickerson made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 5.200 SEPARATION PRACTICES FOR TENURED TEACHERS: Stephanie Franks presented the first reading of new policy 5.200 Separation Practices for Tenured Teachers breaking out the employment of retired teachers since it is now in Policy 5.119. Katie Dinwiddie made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 5.201 SEPARATION PRACTICES FOR NON-TENURED TEACHERS:

Stephanie Franks presented the first reading of Policy 5.201 Separation Practices for Non-Tenured Teachers breaking out the employment of retired teachers since it is now in Policy 5.119. If the non-renewal is due to lack of funding for the position, the non-renewal notice must include that information as the reason for non-renewal. Katie Dinwiddie made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 5.701 SUBSTITUTE TEACHERS:

Stephanie Franks presented the first reading of Policy 5.701 Substitute Teachers breaking out the employment of retired teachers since it is now in Policy 5.119. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.200 ATTENDANCE:

Stephanie Franks presented the first reading of policy 6.200 Attendance removing the denial of a driver's license due to poor student academic performance. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.318 ADMISSION OF SUSPENDED OR EXPELLED STUDENTS:

Stephanie Franks presented the first reading of Policy 6.318 Admission of Suspended or Expelled Students no longer requiring the Commissioner of Education to be notified if a district denies enrollment to a student who has been suspended or expelled from another school district. Clint Hickerson made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.409 REPORTING CHILD ABUSE:

Stephanie Franks presented the first reading of Policy 6.400 Reporting Child Abuse narrows the category of individuals who must receive training on child abuse to employees working directly with students. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF 2022-2023 GENERAL PURPOSE BUDGET:

Tammy Smith and Director Haney presented the 2022-2023 General Purpose Budget for approval. 2022-2023 Revenues will be \$13,010,701 and expenditures will be \$14,146,641. The short fall will come from the Undesignated Fund Balance. One-time expenditures are budgeted at \$1,077,471. Clint Hickerson made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF SCHOOL NUTRITION BUDGET:

Lisa Garland requested approval of the 2022-2023 School Nutrition Budget with revenue and expenditures being \$1,963,146. Justin Weaver made a motion to approve with a second by Katie Dinwiddie. The motion carried unanimously.

APPROVAL OF THE LOCAL AGRICULTURE PRODUCTS COMPLIANCE PLAN FOR SCHOOL YEAR 2022-2023:

Lisa Garland requested approval of the School Nutrition Program Operational Changes for the 2022-2023 School Year. The USDA waiver allowing free school lunches for all students due to COVID-19 has ended. Clint Hickerson made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF 2022-2023 PHS SCHOOL FEES: Sonya Campbell requested approval of the 2022-2023 PHS School Fees are the same as 2021-2022. Clint Hickerson made a motion to approve with a second by Just Weaver. The motion carried unanimously.

APPROVAL OF NAMING THE PHS LIBRARY “THE HOOK”: Director Haney requested that the PHS Library be named “The Hook” after Rickey Hooker. Rickey worked with TSSD for 38 years as a Teacher, Coach, and Administrator. The new renovated library has an ocean theme so “The Hook” fits perfectly with Coach Hooker and the library. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF TSSD DISTRICT ATTORNEY: Director Haney requested approval to name Michael Hill TSSD’s Attorney. With Mark Johnson accepting a full-time position as Juvenile Judge, TSSD had to retain a new district attorney. Katie Dinwiddie made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

DIRECTORS REPORT: The following items were shared by Director Haney:
TES New Hires - Jennifer Coffman, Cafeteria; Miranda Coffman, 3rd Grade Teacher; Lindsey Riley, Pre-k Teacher; Bethany Stanford, 3rd Grade Teacher; Carolyn White, Cafeteria
TRMS New Hires - Desiree Brooks, 5th Grade ELA
PHS New Hires - LaToya Jordan, Teacher Assistant
TES Resignations - Mallory Blake, 3rd Grade Teacher and Hannah Milam Bishop, 3rd Grade Teacher
TSBA Northwest Fall District Meeting - Sept 13th at Paris Special School District
TSBA Leadership Conference and Annual Convention - November 10th to 13th at Gaylord Opryland Hotel

ADJOURNMENT: With no further business, Clint Hickerson made the motion to adjourn. Justin Weaver seconded the motion. The motion carried unanimously.

Chairman of the Board

Secretary to the Board

September 6, 2022

New Budget Items

Other Student Support			
Donations from 1st Baptist Women & United Methodist Women for Student Emergency Fund			
Revenue		Debit	
44570-805	Contributions & Gifts	\$1,130.00	
		\$1,130.00	
Expenditures		Credit	
72130-499-805	Other Supplies & Materials		\$1,130.00
			\$1,130.00
Regular Capital Outlay			
Battelle Grant for PHS Math Lab Rooms 22 & 23			
Revenue		Debit	
46980	Other State Grants	\$20,000.00	
		\$20,000.00	
Expenditures		Credit	
76100-707-005	Building Improvements		\$20,000.00
			\$20,000.00

Donations to Student Emergency Fund - Holly Barnett (Family Resource Center)

Linda R. Reed - 1st Baptist Women \$130.00

United Methodist Women \$1000.00

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40210	Local Option Sales Tax	900,000.00	0.00	0.00 %	75,000.00	0.00	0.00 %
40350	Interstate Telecommunications Tax	5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
40610	Current Property Tax	2,803,338.00	0.00	0.00 %	233,611.50	0.00	0.00 %
40620	Prior Year's Property Tax	100,000.00	0.00	0.00 %	8,333.33	0.00	0.00 %
40630	Interest And Penalty	12,000.00	0.00	0.00 %	1,000.00	0.00	0.00 %
40650	Payments In Lieu Of Taxes	2,500.00	(208.34)	8.33 %	208.33	(208.34)	100.00 %
41110	Marriage Licenses	300.00	0.00	0.00 %	25.00	0.00	0.00 %
43531	Transportation - Other State Systems	3,000.00	0.00	0.00 %	250.00	0.00	0.00 %
43570	Receipts From Individual Schools	25,000.00	0.00	0.00 %	2,083.33	0.00	0.00 %
43990	Other Charges For Services	25,000.00	(5,692.59)	22.77 %	2,083.33	(5,692.59)	273.24 %
44110	Investment Income	6,000.00	(4,039.64)	67.33 %	500.00	(4,039.64)	807.93 %
44120	Lease/Rentals	21,000.00	(2,200.00)	10.48 %	1,750.00	(2,200.00)	125.71 %
46511	Basic Education Program	8,441,000.00	0.00	0.00 %	703,416.67	0.00	0.00 %
46515	Early Childhood Education	412,198.00	0.00	0.00 %	34,349.83	0.00	0.00 %
46590	Other State Education Funds	96,829.00	(0.30)	0.00 %	8,069.08	(0.30)	0.00 %
46591	Coordinated School Health ARRA	105,000.00	0.00	0.00 %	8,750.00	0.00	0.00 %
46594	Family Resource Centers ARRA	29,611.00	0.00	0.00 %	2,467.58	0.00	0.00 %
46610	Career Ladder Program	15,000.00	0.00	0.00 %	1,250.00	0.00	0.00 %
47143	Special Education - Grants To States	2,925.00	0.00	0.00 %	243.75	0.00	0.00 %
49800	Transfers In	5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
	Total Revenues	13,010,701.00	(12,140.87)	0.09 %	1,084,225.08	(12,140.87)	1.12 %
Expenditures							
71100	Regular Instruction Program	(5,482,136.00)	106,757.78	1.95 %	(456,844.67)	106,757.78	23.37 %
71150	Alternative Instruction Program	(271,331.00)	0.00	0.00 %	(22,610.92)	0.00	0.00 %
71200	Special Education Program	(539,673.00)	0.00	0.00 %	(44,972.75)	0.00	0.00 %
71300	Career and Technical Education	(433,307.00)	3,276.87	0.76 %	(36,108.92)	3,276.87	9.07 %
71400	Student Body Education Program	(39,893.00)	593.22	1.49 %	(3,324.42)	593.22	17.84 %
72110	Attendance	(135,153.00)	4,026.12	2.98 %	(11,262.75)	4,026.12	35.75 %
72120	Health Services	(178,434.00)	10,372.64	5.81 %	(14,869.50)	10,372.64	69.76 %
72130	Other Student Support	(422,215.00)	30,177.18	7.15 %	(35,184.58)	30,177.18	85.77 %
72210	Regular Instruction Program	(584,474.00)	28,769.50	4.92 %	(48,706.17)	28,769.50	59.07 %
72220	Special Education Program	(53,183.00)	3,024.35	5.69 %	(4,431.92)	3,024.35	68.24 %
72230	Career and Technical Education	(107,312.00)	8,719.96	8.13 %	(8,942.67)	8,719.96	97.51 %
72250	Instructional Technology	(333,331.00)	19,594.16	5.88 %	(27,777.58)	19,594.16	70.54 %
72310	Board Of Education	(248,523.00)	58,130.45	23.39 %	(20,710.25)	58,130.45	280.68 %
72320	Director Of Schools	(169,864.00)	14,414.19	8.49 %	(14,155.33)	14,414.19	101.83 %
72410	Office Of The Principal	(768,256.00)	45,613.76	5.94 %	(64,021.33)	45,613.76	71.25 %

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72510	Fiscal Services	(88,212.00)	9,286.88	10.53 %	(7,351.00)	9,286.88	126.33 %
72520	Human Services/Personnel	(110,947.00)	10,880.76	9.81 %	(9,245.58)	10,880.76	117.69 %
72610	Operation Of Plant	(651,636.00)	99,051.08	15.20 %	(54,303.00)	99,051.08	182.40 %
72620	Maintenance Of Plant	(359,228.00)	125,884.69	35.04 %	(29,935.67)	125,884.69	420.52 %
72710	Transportation	(382,594.00)	18,520.58	4.84 %	(31,882.83)	18,520.58	58.09 %
72810	Central And Other	(33,000.00)	18,745.39	56.80 %	(2,750.00)	18,745.39	681.65 %
73300	Community Services	(1,101.00)	0.00	0.00 %	(91.75)	0.00	0.00 %
73400	Early Childhood Education	(412,198.00)	6,721.87	1.63 %	(34,349.83)	6,721.87	19.57 %
76100	Regular Capital Outlay	(1,077,471.00)	786,062.73	72.95 %	(89,789.25)	786,062.73	875.45 %
82130	Education	(655,000.00)	0.00	0.00 %	(54,583.33)	0.00	0.00 %
82230	Education	(608,169.00)	0.00	0.00 %	(50,680.75)	0.00	0.00 %
	Total Expenditures	(14,146,641.00)	1,408,624.16	9.96 %	(1,178,886.75)	1,408,624.16	119.49 %
Total	141 General Purpose School	(1,135,940.00)	1,396,483.29	122.94 %	(94,661.67)	1,396,483.29	1,475.24

142 School Federal Projects		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
44110	Investment Income	0.00	(12.17)	0.00 %	0.00	(12.17)	0.00 %
	Total Revenues	0.00	(12.17)	100.00 %	0.00	(12.17)	0.00 %
Expenditures							
71100	Regular Instruction Program	0.00	5,402.00	0.00 %	0.00	5,402.00	0.00 %
71200	Special Education Program	0.00	67,709.95	0.00 %	0.00	67,709.95	0.00 %
71300	Career and Technical Education	0.00	3,628.00	0.00 %	0.00	3,628.00	0.00 %
72130	Other Student Support	0.00	1,758.25	0.00 %	0.00	1,758.25	0.00 %
72210	Regular Instruction Program	0.00	9,047.63	0.00 %	0.00	9,047.63	0.00 %
72220	Special Education Program	0.00	2,787.79	0.00 %	0.00	2,787.79	0.00 %
72610	Operation Of Plant	0.00	6,568.76	0.00 %	0.00	6,568.76	0.00 %
73300	Community Services	0.00	121.28	0.00 %	0.00	121.28	0.00 %
76100	Regular Capital Outlay	0.00	2,852.00	0.00 %	0.00	2,852.00	0.00 %
	Total Expenditures	0.00	99,875.66	100.00 %	0.00	99,875.66	0.00 %
Total	142 School Federal Projects	0.00	99,863.49	100.00 %	0.00	99,863.49	0.00 %

143 Central Cafeteria		Year-To-Date			Month-To-Date		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Account	Description						
Revenues							
43521	Lunch Payments - Children	0.00	32.00	0.00 %	0.00	32.00	0.00 %
44110	Investment Income	0.00	(26.43)	0.00 %	0.00	(26.43)	0.00 %
47114	USDA - Other	0.00	(6,060.00)	0.00 %	0.00	(6,060.00)	0.00 %
	Total Revenues	0.00	(6,054.43)	100.00 %	0.00	(6,054.43)	0.00 %
Expenditures							
73100	Food Service	0.00	143,070.92	0.00 %	0.00	143,070.92	0.00 %
	Total Expenditures	0.00	143,070.92	100.00 %	0.00	143,070.92	0.00 %
Total	143 Central Cafeteria	0.00	137,016.49	100.00 %	0.00	137,016.49	0.00 %

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Trenton Special School District
Summary Financial Statement
July 2022

User:
Date/Time:

Shannon Parra
9/2/2022 3:05 PM
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144 School Transportation		Year-To-Date			Month-To-Date		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Account	Description						
Revenues							
43531	Transportation - Other State Systems	397,155.00	(32,948.42)	8.30 %	33,096.25	(32,948.42)	99.55 %
	Total Revenues	397,155.00	(32,948.42)	8.30 %	33,096.25	(32,948.42)	99.55 %
Expenditures							
72710	Transportation	(397,155.00)	32,948.42	8.30 %	(33,096.25)	32,948.42	99.55 %
	Total Expenditures	(397,155.00)	32,948.42	8.30 %	(33,096.25)	32,948.42	99.55 %
Total	144 School Transportation	0.00	0.00	100.00 %	0.00	0.00	0.00 %

Trenton Special School District
Bank Account Check Listing By Date

Run At: 9/2/2022 3:09 PM
Run By: Shannon Parra
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Bank Account: Bancorp South Checking - Fed Proj 142

Account Number: 000000090212

GL Account: 142-011-11130

Number	Date	Description	Check Type	Status	
31787	7/14/2022	American Cancer Society	Vendor	Outstanding	\$0.72
31789	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Reconciled	\$2.33
31791	7/14/2022	Gibson Co Imagination Library	Vendor	Outstanding	\$0.40
31793	7/14/2022	Superior Vision Services	Vendor	Reconciled	\$13.82
31795	7/14/2022	TASC	Vendor	Reconciled	\$8.33
31796	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$1,091.41
31801	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$2,934.50
31802	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$1,046.05
31804	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$5.00
31805	7/14/2022	Trenton Special School District-Concord	Vendor	Outstanding	\$654.99
31808	7/14/2022	Trustmark Voluntary Benefit	Vendor	Outstanding	\$6.94
31809	7/14/2022	TSA Consulting Group, Inc.	Vendor	Void	\$119.62
31811	7/14/2022	Usable Life	Vendor	Void	\$57.39
31813	7/14/2022	USABLE LIFE	Vendor	Void	\$39.85
31816	7/14/2022	TSA Consulting Group, Inc.	Vendor	Reconciled	\$119.62
31818	7/14/2022	Usable Life	Vendor	Reconciled	\$57.39
31820	7/14/2022	USABLE LIFE	Vendor	Reconciled	\$39.85

Totals for Vendor

Number of Checks:	17
Total Checks:	\$6,198.21
Reconciled Checks:	\$5,318.30
Outstanding Checks:	\$663.05
Void Checks:	\$216.86

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-011-11130

Account Number: 000000090212

Totals for 142-011-11130

Number of Checks: 17
Total Checks: \$6,198.21
Reconciled Checks: \$5,318.30
Outstanding Checks: \$663.05
Void Checks: \$216.86

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

Number	Date	Description	Check Type	Status	
31822	7/21/2022	Allen Wilbanks	Vendor	Outstanding	\$111.00
31823	7/21/2022	Amber Kennemore	Vendor	Outstanding	\$111.00
31824	7/21/2022	Bryce Agee	Vendor	Outstanding	\$111.00
31825	7/21/2022	Carae Sewell Tubbs	Vendor	Outstanding	\$111.00
31826	7/21/2022	Charlotte Jackson	Vendor	Reconciled	\$111.00
31827	7/21/2022	Dan Dehaan	Vendor	Reconciled	\$111.00
31828	7/21/2022	Daniel Hodges	Vendor	Reconciled	\$111.00
31829	7/21/2022	Denise Tucker	Vendor	Reconciled	\$111.00
31830	7/21/2022	Desiree Brooks	Vendor	Outstanding	\$111.00
31831	7/21/2022	Donna Butler	Vendor	Outstanding	\$111.00
31832	7/21/2022	Emma Lang	Vendor	Reconciled	\$111.00
31833	7/21/2022	Franky Hodges	Vendor	Reconciled	\$111.00
31834	7/21/2022	Heather Glenn-Hoekstra	Vendor	Reconciled	\$111.00
31835	7/21/2022	Holly Pillow	Vendor	Outstanding	\$111.00
31836	7/21/2022	Jacob Edwards	Vendor	Reconciled	\$111.00
31838	7/21/2022	Jennifer Walls	Vendor	Outstanding	\$111.00
31839	7/21/2022	Jessica Murray	Vendor	Outstanding	\$111.00
31840	7/21/2022	Kim Laughlin	Vendor	Reconciled	\$111.00
31841	7/21/2022	Kristy Shelton	Vendor	Outstanding	\$111.00
31842	7/21/2022	Laura Carter	Vendor	Outstanding	\$111.00
31843	7/21/2022	Mashelle Brown	Vendor	Reconciled	\$111.00
31845	7/21/2022	Missy Wood	Vendor	Reconciled	\$111.00
31846	7/21/2022	Paul Pillow	Vendor	Outstanding	\$111.00
31847	7/21/2022	Rachel Hayes	Vendor	Outstanding	\$111.00
31848	7/21/2022	Ryan Crooks	Vendor	Outstanding	\$111.00
31850	7/21/2022	Tori Coleman	Vendor	Outstanding	\$111.00
31852	7/21/2022	Trenton Special School District	Vendor	Reconciled	\$179.83
31854	7/21/2022	Tyler Walls	Vendor	Outstanding	\$111.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

Number	Date	Description	Check Type	Status	
31855	7/21/2022	Victoria Todd	Vendor	Outstanding	\$111.00
31859	7/26/2022	Apple Inc.	Vendor	Outstanding	\$2,142.00

Totals for Vendor

Number of Checks:	30
Total Checks:	\$5,429.83
Reconciled Checks:	\$1,400.83
Outstanding Checks:	\$4,029.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-101-11130

Account Number: 000000090212

Totals for 142-101-11130

Number of Checks:	30
Total Checks:	\$5,429.83
Reconciled Checks:	\$1,400.83
Outstanding Checks:	\$4,029.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-301-11130

Account Number: 000000090212

Number	Date	Description	Check Type	Status	
31849	7/21/2022	Tntesol	Vendor	Outstanding	\$20.00
				Totals for Vendor	
				Number of Checks:	1
				Total Checks:	\$20.00
				Reconciled Checks:	\$0.00
				Outstanding Checks:	\$20.00
				Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-301-11130

Account Number: 000000090212

Totals for 142-301-11130

Number of Checks:	1
Total Checks:	\$20.00
Reconciled Checks:	\$0.00
Outstanding Checks:	\$20.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142 Account Number: 000000090212
 GL Account: 142-430-11130

Number	Date	Description	Check Type	Status	
31857	7/26/2022	Amazon Capital Services, Inc.	Vendor	Outstanding	\$1,656.22

Totals for Vendor

Number of Checks:	1
Total Checks:	\$1,656.22
Reconciled Checks:	\$0.00
Outstanding Checks:	\$1,656.22
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-430-11130

Account Number: 000000090212

Totals for 142-430-11130

Number of Checks:	1
Total Checks:	\$1,656.22
Reconciled Checks:	\$0.00
Outstanding Checks:	\$1,656.22
Void Checks:	\$0.00

Trenton Special School District
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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-801-11130

Account Number: 000000090212

Number	Date	Description	Check Type	Status	
31862	7/26/2022	Michael Allen	Vendor	Outstanding	\$300.00
Totals for Vendor					
				Number of Checks:	1
				Total Checks:	\$300.00
				Reconciled Checks:	\$0.00
				Outstanding Checks:	\$300.00
				Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-801-11130

Account Number: 000000090212

Totals for 142-801-11130

Number of Checks:	1
Total Checks:	\$300.00
Reconciled Checks:	\$0.00
Outstanding Checks:	\$300.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142 Account Number: 000000090212
GL Account: 142-901-11130

Number	Date	Description	Check Type	Status	
31786	7/14/2022	American Cancer Society	Vendor	Outstanding	\$0.78
31788	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Reconciled	\$1.17
31790	7/14/2022	Gibson Co Imagination Library	Vendor	Outstanding	\$0.38
31792	7/14/2022	Superior Vision Services	Vendor	Reconciled	\$5.14
31794	7/14/2022	TASC	Vendor	Reconciled	\$18.92
31798	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$439.25
31799	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$1,247.71
31803	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$334.81
31806	7/14/2022	Trenton Special School District-Concord	Vendor	Outstanding	\$234.10
31807	7/14/2022	Trustmark Voluntary Benefit	Vendor	Outstanding	\$14.50
31810	7/14/2022	TSA Consulting Group, Inc.	Vendor	Void	\$54.68
31812	7/14/2022	Usable Life	Vendor	Void	\$23.26
31814	7/14/2022	USABLE LIFE	Vendor	Void	\$44.61
31817	7/14/2022	TSA Consulting Group, Inc.	Vendor	Reconciled	\$54.68
31819	7/14/2022	Usable Life	Vendor	Reconciled	\$23.26
31821	7/14/2022	USABLE LIFE	Vendor	Reconciled	\$44.61
31851	7/21/2022	Trenton Special School District	Vendor	Reconciled	\$190.62
31865	7/26/2022	West TN SPED Conference Attn: Michelle Haney	Vendor	Outstanding	\$175.00

Totals for Vendor

Number of Checks:	18
Total Checks:	\$2,907.48
Reconciled Checks:	\$2,360.17
Outstanding Checks:	\$424.76
Void Checks:	\$122.55

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-901-11130

Account Number: 000000090212

Totals for 142-901-11130

Number of Checks: 18
Total Checks: \$2,907.48
Reconciled Checks: \$2,360.17
Outstanding Checks: \$424.76
Void Checks: \$122.55

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142 Account Number: 000000090212
GL Account: 142-933-11130

Number	Date	Description	Check Type	Status	
31797	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$195.04
31800	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$1,169.08
31837	7/21/2022	Jd Distributors	Vendor	Reconciled	\$1,203.74
31844	7/21/2022	MindPlay, Inc.	Vendor	Outstanding	\$13,750.00
31853	7/21/2022	Trenton Special School District	Vendor	Reconciled	\$7,246.13
31856	7/26/2022	Ace Building Center	Vendor	Outstanding	\$82.92
31860	7/26/2022	Jay Perkins	Vendor	Outstanding	\$8,250.00
31861	7/26/2022	Jd Distributors	Vendor	Outstanding	\$0.11
31863	7/26/2022	School Specialty, LLC	Vendor	Outstanding	\$28,089.45
31864	7/26/2022	Tennessee Book Company	Vendor	Outstanding	\$3,260.00

Totals for Vendor

Number of Checks:	10
Total Checks:	\$63,246.47
Reconciled Checks:	\$9,813.99
Outstanding Checks:	\$53,432.48
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142
GL Account: 142-933-11130

Account Number: 000000090212

Totals for 142-933-11130

Number of Checks:	10
Total Checks:	\$63,246.47
Reconciled Checks:	\$9,813.99
Outstanding Checks:	\$53,432.48
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Bancorp South Checking - Fed Proj 142 Account Number: 000000090212
GL Account: 142-954-11130

Number	Date	Description	Check Type	Status	
31858	7/26/2022	Amazon Capital Services, Inc.	Vendor	Outstanding	\$3,628.00

Totals for Vendor

Number of Checks:	1
Total Checks:	\$3,628.00
Reconciled Checks:	\$0.00
Outstanding Checks:	\$3,628.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Citizens City And County Bank Bus Garage 144
GL Account: 142-954-11130

Account Number: 000190350001

Totals for 142-954-11130

Number of Checks:	1
Total Checks:	\$3,628.00
Reconciled Checks:	\$0.00
Outstanding Checks:	\$3,628.00
Void Checks:	\$0.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Citizens City And County Bank Bus Garage 144

Account Number: 000190350001

GL Account: 144- -11130

Number	Date	Description	Check Type	Status	
15875	7/7/2022	Temple Landscaping, LLC	Vendor	Reconciled	\$195.00
15876	7/8/2022	Trenton Light & Water Depts.	Vendor	Reconciled	\$904.53
15877	7/14/2022	AFLAC	Vendor	Outstanding	\$60.45
15878	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Reconciled	\$8.05
15879	7/14/2022	Superior Vision Services	Vendor	Reconciled	\$12.65
15880	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$2,251.50
15881	7/14/2022	Trenton Special School District	Vendor	Void	\$9,696.80
15882	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$1,116.86
15883	7/14/2022	Trenton Special School District-Concord	Vendor	Outstanding	\$1,250.77
15884	7/14/2022	TSA Consulting Group, Inc.	Vendor	Reconciled	\$64.00
15885	7/14/2022	Usable Life	Vendor	Reconciled	\$6.40
15886	7/14/2022	USABLE LIFE	Vendor	Reconciled	\$79.01
15887	7/19/2022	Trenton Special School District	Vendor	Reconciled	\$9,696.80
15888	7/21/2022	Aeneas Internet And Telephone	Vendor	Reconciled	\$84.85
15889	7/21/2022	AT & T	Vendor	Reconciled	\$110.38
15890	7/21/2022	Dalton Vaughn	Vendor	Outstanding	\$62.00
15891	7/21/2022	Robert Taylor	Vendor	Reconciled	\$62.00
15892	7/21/2022	Trenton Special School District	Vendor	Reconciled	\$22.99
15893	7/26/2022	Gibson Co Utility Dist	Vendor	Outstanding	\$15.00
15894	7/31/2022	Ace Building Center	Vendor	Outstanding	\$95.78
15895	7/31/2022	B & B Fire Protection	Vendor	Outstanding	\$315.00
15896	7/31/2022	Best One Tire Of Jackson	Vendor	Outstanding	\$2,057.92
15897	7/31/2022	Goff Alignment, Inc.	Vendor	Outstanding	\$471.95
15898	7/31/2022	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$635.10
15899	7/31/2022	Jones Motor Company	Vendor	Outstanding	\$228.60
15900	7/31/2022	Mid-South Bus Center, Inc.	Vendor	Outstanding	\$48.02
15901	7/31/2022	Primrose Oil Company, Inc.	Vendor	Outstanding	\$1,134.19

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Bank Account: Citizens City And County Bank Bus Garage 144
GL Account: 144- -11130

Account Number: 000190350001

Number	Date	Description	Check Type	Status	
15902	7/31/2022	Tag Truck Center Of Jackson	Vendor	Outstanding	\$3,537.08
15903	7/31/2022	Temple Landscaping, LLC	Vendor	Outstanding	\$195.00
15904	7/31/2022	Trenton Industrial Laundry	Vendor	Outstanding	\$273.85
15905	7/31/2022	Trenton Light & Water Depts.	Vendor	Outstanding	\$448.01
15906	7/31/2022	Trenton Special School District	Vendor	Outstanding	\$6,588.00
15907	7/31/2022	Truckpro, LLC	Vendor	Outstanding	\$801.07

Totals for Vendor

Number of Checks:	33
Total Checks:	\$42,529.61
Reconciled Checks:	\$14,615.02
Outstanding Checks:	\$18,217.79
Void Checks:	\$9,696.80

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Cafeteria 143
GL Account: 144- -11130

Account Number: 0115084308

Totals for 144- -11130

Number of Checks: 33
Total Checks: \$42,529.61
Reconciled Checks: \$14,615.02
Outstanding Checks: \$18,217.79
Void Checks: \$9,696.80

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Cafeteria 143

Account Number: 0115084308

GL Account: 143- -11130

Number	Date	Description	Check Type	Status	
15328	7/14/2022	American Cancer Society	Vendor	Void	\$3.00
15328	7/14/2022	American Cancer Society	Vendor	Outstanding	\$3.00
15329	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Reconciled	\$1.71
15329	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Void	\$1.71
15330	7/14/2022	Gibson Co Imagination Library	Vendor	Outstanding	\$0.03
15330	7/14/2022	Gibson Co Imagination Library	Vendor	Void	\$0.03
15331	7/14/2022	Superior Vision Services	Vendor	Reconciled	\$5.55
15331	7/14/2022	Superior Vision Services	Vendor	Void	\$5.55
15332	7/14/2022	TASC	Vendor	Reconciled	\$0.42
15332	7/14/2022	TASC	Vendor	Void	\$0.42
15333	7/14/2022	Trenton Special School District	Vendor	Void	\$901.93
15333	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$901.93
15334	7/14/2022	Trenton Special School District	Vendor	Void	\$3,472.29
15334	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$3,472.29
15335	7/14/2022	Trenton Special School District	Vendor	Void	\$473.82
15335	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$473.82
15336	7/14/2022	Trenton Special School District-Concord	Vendor	Void	\$357.73
15336	7/14/2022	Trenton Special School District-Concord	Vendor	Outstanding	\$357.73
15337	7/14/2022	Trustmark Voluntary Benefit	Vendor	Outstanding	\$0.35
15337	7/14/2022	Trustmark Voluntary Benefit	Vendor	Void	\$0.35
15338	7/14/2022	TSA Consulting Group, Inc.	Vendor	Void	\$75.69
15338	7/14/2022	TSA Consulting Group, Inc.	Vendor	Reconciled	\$75.69
15339	7/14/2022	Usable Life	Vendor	Void	\$62.76
15339	7/14/2022	Usable Life	Vendor	Reconciled	\$62.76
15340	7/14/2022	USABLE LIFE	Vendor	Reconciled	\$59.72
15340	7/14/2022	USABLE LIFE	Vendor	Void	\$59.72
15343	7/18/2022	Chapter 13 Trustee	Vendor	Reconciled	\$154.00

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Bank Account: Regions Bank Cafeteria 143
GL Account: 143- -11130

Account Number: 0115084308

Number	Date	Description	Check Type	Status	
15344	7/18/2022	Peggy L. Davis	Vendor	Reconciled	\$25.00
15345	7/21/2022	Cybersoft Technologies, Inc.	Vendor	Outstanding	\$5,165.00
15346	7/21/2022	Lisa Seiber Garland	Vendor	Reconciled	\$456.00
15347	7/21/2022	Volco	Vendor	Outstanding	\$1,053.81
15348	7/26/2022	Chapter 13 Trustee	Vendor	Void	\$154.00
15349	7/26/2022	Food Rite	Vendor	Outstanding	\$235.87
15350	7/26/2022	Hiland Dairies	Vendor	Outstanding	\$415.75
15351	7/26/2022	Michele Jones	Vendor	Outstanding	\$32.00
15352	7/26/2022	Peggy L. Davis	Vendor	Void	\$25.00
15353	7/26/2022	Subway	Vendor	Outstanding	\$423.47
15354	7/26/2022	Volco	Vendor	Outstanding	\$1,008.24

Totals for Vendor

Number of Checks:	38
Total Checks:	\$19,978.14
Reconciled Checks:	\$5,688.89
Outstanding Checks:	\$8,695.25
Void Checks:	\$5,594.00

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Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 143- -11130

Account Number: 0100033708

Totals for 143- -11130

Number of Checks: 38
Total Checks: \$19,978.14
Reconciled Checks: \$5,688.89
Outstanding Checks: \$8,695.25
Void Checks: \$5,594.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51620	7/6/2022	Trenton Special School District	Vendor	Reconciled	\$125,710.73
51621	7/6/2022	Local Government Corp	Vendor	Reconciled	\$19,494.00
51622	7/6/2022	Temple Landscaping, LLC	Vendor	Reconciled	\$4,316.00
51623	7/6/2022	Tn Risk Management Trust	Vendor	Reconciled	\$132,661.00
51624	7/7/2022	Trenton Special School District	Vendor	Reconciled	\$7,678.59
51625	7/8/2022	Ace Building Center	Vendor	Reconciled	\$240.44
51626	7/8/2022	Amazon Capital Services, Inc.	Vendor	Reconciled	\$0.43
51627	7/8/2022	Br Supply, Inc	Vendor	Reconciled	\$6.80
51628	7/8/2022	ClassLink	Vendor	Reconciled	\$4,809.50
51629	7/8/2022	Ena Services, Llc	Vendor	Reconciled	\$3,708.44
51630	7/8/2022	Food Rite	Vendor	Reconciled	\$32.89
51631	7/8/2022	Formative	Vendor	Outstanding	\$1,150.00
51632	7/8/2022	Gabbart Communications	Vendor	Reconciled	\$9,091.30
51633	7/8/2022	Greater Gibson Co. Chamber Com	Vendor	Reconciled	\$200.00
51634	7/8/2022	Hci Supply	Vendor	Reconciled	\$100.84
51635	7/8/2022	Hickerson Automotive Group, Inc	Vendor	Reconciled	\$78.88
51636	7/8/2022	Rubber Flooring Systems, Inc.	Vendor	Reconciled	\$12,267.25
51637	7/8/2022	Sanorbix, LLC	Vendor	Outstanding	\$2,838.00
51638	7/8/2022	Tn Book Company	Vendor	Reconciled	\$11,319.20
51639	7/8/2022	Tn School Board Association	Vendor	Reconciled	\$3,555.00
51640	7/8/2022	Tn School Systems For Equity	Vendor	Reconciled	\$1,859.00
51641	7/8/2022	Toss	Vendor	Reconciled	\$1,991.00
51642	7/8/2022	Townsend Systems, LLC	Vendor	Reconciled	\$19,910.35
51643	7/8/2022	Trenton Gazette	Vendor	Reconciled	\$602.00
51644	7/8/2022	Trenton Industrial Laundry	Vendor	Reconciled	\$65.74
51645	7/8/2022	Trenton Light & Water Depts.	Vendor	Reconciled	\$35,038.29
51646	7/8/2022	Trenton Special School District	Vendor	Reconciled	\$5,000.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51647	7/8/2022	TSPMA	Vendor	Reconciled	\$400.00
51648	7/8/2022	Wade Electric Co.	Vendor	Reconciled	\$190,000.12
51649	7/8/2022	Wells Fargo Financial Leasing, Inc.	Vendor	Reconciled	\$254.17
51650	7/11/2022	Trenton Special School District	Vendor	Reconciled	\$154,474.63
51651	7/14/2022	AFLAC	Vendor	Outstanding	\$45.50
51652	7/14/2022	American Cancer Society	Vendor	Outstanding	\$0.50
51653	7/14/2022	BLUECROSS BLUESHIELD	Vendor	Reconciled	\$25.40
51654	7/14/2022	Centennial Bank	Vendor	Reconciled	\$436,672.42
51655	7/14/2022	Gibson Co Imagination Library	Vendor	Outstanding	\$18.94
51656	7/14/2022	Peabody High School	Vendor	Reconciled	\$15.00
51657	7/14/2022	Superior Vision Services	Vendor	Reconciled	\$242.29
51658	7/14/2022	TASC	Vendor	Reconciled	\$793.15
51659	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$13,902.66
51660	7/14/2022	Trenton Special School District	Vendor	Reconciled	\$25.00
51661	7/14/2022	Trustmark Voluntary Benefit	Vendor	Outstanding	\$165.80
51662	7/14/2022	TSA Consulting Group, Inc.	Vendor	Reconciled	\$1,206.01
51663	7/14/2022	Usable Life	Vendor	Reconciled	\$332.93
51664	7/14/2022	USABLE LIFE	Vendor	Reconciled	\$857.75
51665	7/14/2022	Ymca Of Memphis And	Vendor	Void	\$143.00
51666	7/19/2022	DeAnna Gaggley	Vendor	Reconciled	\$35.00
51667	7/19/2022	Trenton Special School District	Vendor	Reconciled	\$54,337.39
51668	7/19/2022	Trenton Special School District	Vendor	Reconciled	\$55,082.85
51669	7/19/2022	Ymca Of Memphis And	Vendor	Reconciled	\$96.00
51669	7/19/2022	Ymca Of Memphis And	Vendor	Void	\$96.00
51670	7/21/2022	Ace Building Center	Vendor	Reconciled	\$637.93
51671	7/21/2022	Airgas USA, LLC	Vendor	Reconciled	\$121.08
51672	7/21/2022	Amazon Capital Services, Inc.	Vendor	Reconciled	\$6,996.83
51673	7/21/2022	Ariel Hamilton	Vendor	Reconciled	\$2,710.00

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141 Account Number: 0100033708
GL Account: 141- -11130

Number	Date	Description	Check Type	Status	
51674	7/21/2022	AT & T	Vendor	Reconciled	\$398.58
51675	7/21/2022	Bleachers and Seats	Vendor	Reconciled	\$1,200.00
51676	7/21/2022	Br Supply, Inc	Vendor	Reconciled	\$61.72
51677	7/21/2022	Brain Pop Llc	Vendor	Reconciled	\$2,812.00
51678	7/21/2022	Cashier's Office	Vendor	Reconciled	\$770.00
51679	7/21/2022	Cooks' Pest Control, Inc	Vendor	Reconciled	\$450.00
51680	7/21/2022	Dyersburg Glass Co	Vendor	Reconciled	\$830.84
51681	7/21/2022	EAI Education	Vendor	Reconciled	\$959.75
51682	7/21/2022	Follett School Solutions, LLC (Software)	Vendor	Reconciled	\$4,157.10
51683	7/21/2022	Fun Zone Outdoors, LLC	Vendor	Reconciled	\$950.00
51684	7/21/2022	Gibson Co Government	Vendor	Reconciled	\$3,137.62
51685	7/21/2022	Gibson Connect	Vendor	Reconciled	\$100.00
51686	7/21/2022	Gimkit	Vendor	Outstanding	\$650.00
51687	7/21/2022	Grade Results, Inc.	Vendor	Reconciled	\$12,825.00
51688	7/21/2022	Happy Numbers, Inc.	Vendor	Outstanding	\$1,450.00
51689	7/21/2022	Hci Supply	Vendor	Reconciled	\$348.90
51690	7/21/2022	Hickerson Automotive Group, Inc	Vendor	Reconciled	\$46.26
51691	7/21/2022	Jaheim Lee	Vendor	Reconciled	\$1,870.00
51692	7/21/2022	Jennifer Burress	Vendor	Outstanding	\$39.15
51693	7/21/2022	Jessica Coulston	Vendor	Reconciled	\$362.28
51694	7/21/2022	John Carlton Decorators	Vendor	Reconciled	\$4,530.00
51695	7/21/2022	Keyboarding Online	Vendor	Outstanding	\$544.50
51696	7/21/2022	Lexia Learning Systems, Inc.	Vendor	Reconciled	\$11,900.00
51697	7/21/2022	Lisa Leke	Vendor	Outstanding	\$39.15
51698	7/21/2022	Andrew Evan Lynn	Vendor	Reconciled	\$1,200.00
51699	7/21/2022	Mario Kee	Vendor	Reconciled	\$1,250.00
51700	7/21/2022	Mercedes Elisabeth Wright	Vendor	Reconciled	\$1,200.00
51701	7/21/2022	Michael Allen	Vendor	Reconciled	\$88.50

Trenton Special School District
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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Number	Date	Description	Check Type	Status	
51702	7/21/2022	MobyMax	Vendor	Reconciled	\$1,599.00
51703	7/21/2022	Motivating Systems, LLC	Vendor	Reconciled	\$3,577.00
51704	7/21/2022	Nearpod Inc.	Vendor	Reconciled	\$3,000.00
51705	7/21/2022	R J Young Company	Vendor	Reconciled	\$515.00
51706	7/21/2022	Renaissance Learning, Inc.	Vendor	Reconciled	\$7,466.16
51707	7/21/2022	Rose Campbell	Vendor	Outstanding	\$39.15
51708	7/21/2022	Sam's Club	Vendor	Void	\$47.39
51709	7/21/2022	Specialty Abatement Services, Inc	Vendor	Reconciled	\$9,200.00
51710	7/21/2022	Teacher Innovations, Inc.	Vendor	Reconciled	\$472.50
51711	7/21/2022	Trane Parts Center	Vendor	Reconciled	\$273.90
51712	7/21/2022	Trenton Industrial Laundry	Vendor	Reconciled	\$65.74
51713	7/21/2022	Trenton Light & Water Depts.	Vendor	Reconciled	\$1,326.40
51714	7/21/2022	Volunteer Technology Systems, Llc	Vendor	Reconciled	\$540.00
51715	7/21/2022	Wal-Mart Capital One	Vendor	Outstanding	\$440.60
51716	7/21/2022	Sam's Club	Vendor	Reconciled	\$47.39
51717	7/26/2022	A Better Way Athletics, LLC	Vendor	Outstanding	\$1,500.00
51718	7/26/2022	Ace Building Center	Vendor	Outstanding	\$5.79
51719	7/26/2022	AED Market	Vendor	Outstanding	\$405.00
51720	7/26/2022	Amazon Capital Services, Inc.	Vendor	Outstanding	\$1,723.66
51721	7/26/2022	AT & T	Vendor	Outstanding	\$115.42
51722	7/26/2022	Food Rite	Vendor	Outstanding	\$52.35
51723	7/26/2022	Gibson Co Utility Dist	Vendor	Outstanding	\$1,618.05
51724	7/26/2022	Hickerson Automotive Group, Inc	Vendor	Outstanding	\$46.98
51725	7/26/2022	Kimball Midwest	Vendor	Outstanding	\$279.78
51726	7/26/2022	Perfection Learning	Vendor	Outstanding	\$745.51
51727	7/26/2022	Perry Professional Lawn, Llc	Vendor	Outstanding	\$2,885.00
51728	7/26/2022	Superior Vision Services	Vendor	Outstanding	\$83.24
51729	7/26/2022	Trenton Industrial Laundry	Vendor	Outstanding	\$32.87

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Number	Date	Description	Check Type	Status	
51730	7/26/2022	Trenton Special School District	Vendor	Void	\$60.00
51731	7/26/2022	United Refrigeration Inc.	Vendor	Outstanding	\$50.10
51732	7/26/2022	Verizon	Vendor	Outstanding	\$867.36
51733	7/26/2022	Voyager Sopris	Vendor	Outstanding	\$632.50
51734	7/26/2022	Wal-Mart Capital One	Vendor	Outstanding	\$34.35
51735	7/27/2022	Amazon Capital Services, Inc.	Vendor	Outstanding	\$15.51
51736	7/27/2022	Majestic Steak House	Vendor	Outstanding	\$164.70
51737	7/27/2022	Renaissance Learning, Inc.	Vendor	Outstanding	\$13,387.50
51738	7/27/2022	Sally's Diner	Vendor	Reconciled	\$5,000.00
51739	7/27/2022	Tn Book Company	Vendor	Outstanding	\$210.00

Totals for Vendor

Number of Checks:	121
Total Checks:	\$1,436,111.27
Reconciled Checks:	\$1,403,487.92
Outstanding Checks:	\$32,276.96
Void Checks:	\$346.39

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141
GL Account: 141- -11130

Account Number: 0100033708

Totals for 141- -11130

Number of Checks: 121
Total Checks: \$1,436,111.27
Reconciled Checks: \$1,403,487.92
Outstanding Checks: \$32,276.96
Void Checks: \$346.39

Trenton Special School District
Bank Account Check Listing By Date

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Bank Account: Regions Bank Checking Gen Purpose 141

Account Number: 0100033708

Grand Totals

Number of Checks:	271
Total Checks:	\$1,582,005.23
Reconciled Checks:	\$1,442,685.12
Outstanding Checks:	\$123,343.51
Void Checks:	\$15,976.60

Trenton Elementary School

Balance Sheet Report
Through 07/31/2022

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	41,370.80	20,140.25	0.00	61,511.05
Total Assets		\$41,370.80	\$20,140.25	\$0.00	\$61,511.05
Liabilities					
91	General fund balance	-42,313.72	0.00	0.00	-42,313.72
Total Liabilities		\$-42,313.72	\$0.00	\$0.00	\$-42,313.72
Revenues					
313	Instructional Supplies	-149.44	0.00	0.00	-149.44
320	Interest	-15.08	0.00	0.00	-15.08
Total Revenues		\$-164.52	\$0.00	\$0.00	\$-164.52
Expenditures					
412	Office Supplies	212.00	0.00	0.00	212.00
429	Copy Machines	566.44	0.00	0.00	566.44
499	Miscellaneous	329.00	0.00	0.00	329.00
Total Expenditures		\$1,107.44	\$0.00	\$0.00	\$1,107.44
Restricted Accounts					
804	Library	0.00	-5,328.35	0.00	-5,328.35
805	Accelerated Reader - AR	0.00	0.00	0.00	0.00
811	Fine Arts	0.00	-103.40	0.00	-103.40
814	Computer Lab	0.00	-2,102.54	0.00	-2,102.54
815	PATT	0.00	0.00	0.00	0.00
816	Physical Education	0.00	-2,034.49	0.00	-2,034.49
817	Guidance	0.00	-18.36	0.00	-18.36
818	K - 4 Families	0.00	-14.10	0.00	-14.10
819	Yearbook	0.00	-3,682.67	0.00	-3,682.67
825	Destination Imagination (DI)	0.00	-404.03	0.00	-404.03
826	Student Rewards	0.00	-3,079.91	0.00	-3,079.91
827	Basketball	0.00	-1,329.49	0.00	-1,329.49
828	Read to Be Ready	0.00	0.00	0.00	0.00
829	Do Right	0.00	-1,919.89	0.00	-1,919.89
830	PreK SPED	0.00	-94.02	0.00	-94.02
831	Chrome Book Fees	0.00	-29.00	0.00	-29.00
Total Restricted Accounts		\$0.00	\$-20,140.25	\$0.00	\$-20,140.25
Grand Totals :		\$0.00	\$0.00	\$0.00	\$0.00

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	20,590.26	74,819.13	0.00	95,409.39
21	CD#403819 - Security Bank	0.00	10,030.44	0.00	10,030.44
	Total Assets	\$20,590.26	\$84,849.57	\$0.00	\$105,439.83
Liabilities					
91	General fund balance	-21,711.19	0.00	0.00	-21,711.19
	Total Liabilities	\$-21,711.19	\$0.00	\$0.00	\$-21,711.19
Revenues					
308	Vending Machines	-44.49	0.00	0.00	-44.49
320	Interest	-22.57	0.00	0.00	-22.57
	Total Revenues	\$-67.06	\$0.00	\$0.00	\$-67.06
Expenditures					
412	Office Supplies	585.99	0.00	0.00	585.99
500	Miscellaneous	602.00	0.00	0.00	602.00
	Total Expenditures	\$1,187.99	\$0.00	\$0.00	\$1,187.99
Restricted Accounts					
510	Student Council	0.00	-3,280.06	0.00	-3,280.06
511	Athletic Concessions	0.00	-2.23	0.00	-2.23
512	Book Damage Fees	0.00	-967.96	0.00	-967.96
555	FCA	0.00	-46.00	0.00	-46.00
557	Art	0.00	-153.28	0.00	-153.28
558	Scholastic Reading Club	0.00	-8.25	0.00	-8.25
602	Cheerleader	0.00	-3,991.31	0.00	-3,991.31
610	Library	0.00	-648.19	0.00	-648.19
611	Accelerated Reader	0.00	-913.68	0.00	-913.68
613	All Athletics Interest	0.00	-186.16	0.00	-186.16
614	Baseball	0.00	-380.43	0.00	-380.43
615	Basketball	0.00	-1,995.48	0.00	-1,995.48
616	Football	0.00	-23,689.71	0.00	-23,689.71
617	Soccer	0.00	-8,422.44	0.00	-8,422.44
618	Softball	0.00	-2,924.55	0.00	-2,924.55
619	Volleyball	0.00	-4,087.31	0.00	-4,087.31
800	Coding Grant	0.00	-1,500.00	0.00	-1,500.00
801	Beta Club	0.00	-960.63	0.00	-960.63
802	STEM	0.00	-347.50	0.00	-347.50
803	Special Olympics	0.00	-174.00	0.00	-174.00
904	Band	0.00	-21,360.07	0.00	-21,360.07
905	Leigh Boyce Memorial Fund	0.00	-7,471.20	0.00	-7,471.20
906	Annual	0.00	-1,339.13	0.00	-1,339.13
	Total Restricted Accounts	\$0.00	\$-84,849.57	\$0.00	\$-84,849.57
	Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

Peabody High School

Balance Sheet Report
Through 07/31/2022

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	22,212.66	205,639.33	0.00	227,851.99
	Total Assets	\$22,212.66	\$205,639.33	\$0.00	\$227,851.99
Liabilities					
91	General fund balance	-26,259.25	0.00	0.00	-26,259.25
	Total Liabilities	\$-26,259.25	\$0.00	\$0.00	\$-26,259.25
Revenues					
300	Start-up Change	-800.00	0.00	0.00	-800.00
304.3	Pepsi Machine	-360.00	0.00	0.00	-360.00
355	Student Incentive	-105.00	0.00	0.00	-105.00
	Total Revenues	\$-1,265.00	\$0.00	\$0.00	\$-1,265.00
Expenditures					
400	Start-up Change	800.00	0.00	0.00	800.00
411	Admin Supplies & Materials	458.61	0.00	0.00	458.61
420	Other Admin Expenditures	285.00	0.00	0.00	285.00
426	Copy Machine	589.00	0.00	0.00	589.00
455	Student Incentive	97.90	0.00	0.00	97.90
459	Other Expenditures	3,081.08	0.00	0.00	3,081.08
	Total Expenditures	\$5,311.59	\$0.00	\$0.00	\$5,311.59
Restricted Accounts					
601	All Athletics	0.00	-35,943.38	0.00	-35,943.38
704	Class of 2025	0.00	-36.83	0.00	-36.83
801	Beta Club	0.00	-2,498.94	0.00	-2,498.94
802	FFA Club	0.00	-16,377.89	0.00	-16,377.89
803	Speech & Debate Club	0.00	-732.81	0.00	-732.81
811	Math Club	0.00	-9.65	0.00	-9.65
813	History Club	0.00	-1.60	0.00	-1.60
814	Pep Club	0.00	-373.15	0.00	-373.15
821	Junior Rotary	0.00	-744.27	0.00	-744.27
822	HOSA	0.00	-265.88	0.00	-265.88
824	Future Teachers of America	0.00	0.00	0.00	0.00
825	Girls & Boys State	0.00	-33,248.74	0.00	-33,248.74
827	Peabody Pals	0.00	-740.18	0.00	-740.18
828	STEM Club	0.00	-5,224.50	0.00	-5,224.50
829	21 Plus Club	0.00	-215.21	0.00	-215.21
831	Peabody Rock Ensemble	0.00	-226.79	0.00	-226.79
832	AP - Advance Placement	0.00	-1,320.00	0.00	-1,320.00
833	SAT Exam	0.00	-15.00	0.00	-15.00
840	Prom	0.00	-4,998.08	0.00	-4,998.08
901	Library	0.00	-99.28	0.00	-99.28
902	Cheerleaders	0.00	-7,975.40	0.00	-7,975.40
903	School Annuals	0.00	-11,994.34	0.00	-11,994.34
904	Band	0.00	-21,665.70	0.00	-21,665.70
906	Student Council	0.00	-1,171.23	0.00	-1,171.23
907	Art	0.00	-848.18	0.00	-848.18
908	Special Olympics	0.00	-150.18	0.00	-150.18
915	Project Inspire	0.00	-16.15	0.00	-16.15
916	Chromebook	0.00	-9.78	0.00	-9.78

Peabody High School

Balance Sheet Report
Through 07/31/2022

	General	Restricted	Food Service	Total
931 Operating Account Donations	0.00	-16,905.01	0.00	-16,905.01
932 Football Donations	0.00	-14,925.33	0.00	-14,925.33
933 Girls Basketball Donations	0.00	-1,450.54	0.00	-1,450.54
934 Boys Basketball Donations	0.00	-5,359.55	0.00	-5,359.55
935 Baseball Donations	0.00	-1,024.92	0.00	-1,024.92
936 Golf Donations	0.00	-1,094.25	0.00	-1,094.25
938 Soccer Donations	0.00	-1,099.94	0.00	-1,099.94
939 Softball Donations	0.00	-3,641.97	0.00	-3,641.97
940 Tennis Donations	0.00	-1,701.28	0.00	-1,701.28
941 Volleyball Donations	0.00	-8,238.61	0.00	-8,238.61
942 Track & Field	0.00	-775.91	0.00	-775.91
950 Football Donation / Quarterback	0.00	-2,518.88	0.00	-2,518.88
Total Restricted Accounts	\$0.00	\$-205,639.33	\$0.00	\$-205,639.33
Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

TRENTON SPECIAL SCHOOL DISTRICT				2.403.2 Adm. Procedure			
INVENTORY DISPOSAL FORM							
SCHOOL/BUILDING: Districtwide Technology				Date: 8/31/2022			
PERSON DISPOSING PROPERTY: Jon Michael Lee				BOARD APPROVAL DATE:			
				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEMS	SERIAL NUMBER/ASSET #	ROOM #	Surplus Reason	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED
Mobile computer cart	B31045		No longer used				
Lenovo laptop	A25459		No longer used				
Lenovo laptop	A25448		No longer used				
Lenovo laptop	B30836		No longer used				
Lenovo monitor	B30685		No longer used				
Dell monitor	A14529		No longer used				
Xerox printer	A26050		No longer used				
HP printer	SN: CNBK637857		No longer used				
HP scanner	SN: CNT09H50B1		No longer used				
Acer monitor	A27422		No longer used				
HP printer	A01415		No longer used				
Dell monitor	A14784		No longer used				
Acer monitor	A14429		No longer used				
Planar monitor	SN: P2217CA002577		No longer used				
Acer monitor	A25977		No longer used				
Lenovo monitor	A14585		No longer used				
Lenovo monitor	A14600		No longer used				
Xerox printer	A26061		No longer used				
Aerohive AP	SN: 01301505111066		No longer used				
Epson projector	SN: X2BB7400842		No longer used				
Dell dock	A26018		No longer used				
Brother fax machine	A14706		No longer used				
Lenovo monitor stand	A14608		No longer used				
Dell Laptop	B31113		No longer used				
Lenovo tower	SN: MJETXC4		Obsolete				
Lenovo tower	B31000		Obsolete				
Acer monitor	A13016		No longer used				

Epson projector	SN: X2BB7600922		No longer used				
Epson projector	SN: UHHK6700577		No longer used				
Acer monitor	A13194		No longer used				
Dell tower	A27865		Obsolete				
Dell tower	A27839		Obsolete				
Dell tower	A27850		Obsolete				
Dell tower	A27836		Obsolete				
Dell tower	A27838		Obsolete				
Dell tower	A27849		Obsolete				
Dell tower	A27837		Obsolete				
Dell tower	A27843		Obsolete				
Dell tower	A27842		Obsolete				
Dell tower	A27835		Obsolete				
Dell tower	A27834		Obsolete				
Acer monitor	A16972		No longer used				
Acer monitor	A13303		No longer used				
Acer monitor	A19674		No longer used				
Acer monitor	A16607		No longer used				
Monitor	A16953		No longer used				
Acer monitor	A13190		No longer used				
AOC monitor	A07903		No longer used				
Monitor	A25718		No longer used				
Dell tower	A27846		Obsolete				
Dell tower	A27861		Obsolete				
Dell tower	A27844		Obsolete				
Dell tower	A27852		Obsolete				
Dell tower	A27851		Obsolete				
Dell tower	A27854		Obsolete				
Dell tower	A27846		Obsolete				
Lenovo Desktop	A25777		Obsolete				
Lenovo Desktop	A25765		Obsolete				
Lenovo Desktop	A25756		Obsolete				
Lenovo Desktop	A25780		Obsolete				
Dell tower	A27840		Obsolete				
Dell tower	A27858		Obsolete				
Dell tower	A27857		Obsolete				
Dell tower	A27841		Obsolete				
Dell tower	A27856		Obsolete				
Dell tower	A27855		Obsolete				
Dell Flat Panel Monitor	A14138		No longer used				
Acer monitor	25702		No longer used				
Acer monitor	25682		No longer used				

Acer monitor	25709		No longer used				
Acer monitor	25726		No longer used				
Acer monitor	25687		No longer used				
Acer monitor	A25735		No longer used				
Dell Flat Panel Monitor	A13110		No longer used				
Acer monitor	A25732		No longer used				
Acer monitor	A25720		No longer used				
Acer monitor	A25685		No longer used				
Acer monitor	A25729		No longer used				
Acer monitor	A25684		No longer used				
Acer monitor	A25696		No longer used				
Acer monitor	A25719		No longer used				
Dell tower	A27853		Obsolete				
Dell tower	A27847		Obsolete				

Click here to choose a school board.

Monitoring: Review: Annually, in October	Descriptor Term: Emergency Preparedness Plan	Descriptor Code: 3.202	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board
3 approval of the district Emergency Preparedness Plan¹ which shall include procedures for bomb
4 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and
5 medical emergencies.

6 The principal of each school shall develop and implement emergency preparedness drills which shall
7 be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with
8 emergency response agencies.

9 **FIRE AND SAFETY DRILLS**

10 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30)
11 school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.
12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted
13 throughout the year.²

14 The principal shall ensure that three (3) additional safety drills are given during the school year.³ These
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in
17 each school's office.³

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and
19 shall give all school personnel instructions on how to properly use fire extinguishers.

20 **ARMED INTRUDER DRILLS**

21 The principal shall ensure that the school safety team conducts at least one (1) armed intruder drill
22 annually in coordination with local law enforcement.⁴

23 **AED DRILLS⁵**

24 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in
25 the event of a medical emergency. The principal shall ensure that the drill occurs.

26 The Director of Schools shall develop the necessary administrative procedures on AED and CPR
27 training, planning, notification, and maintenance to comply with state law.

1 MEDICAL EMERGENCIES/PANDEMIC FLU⁶

2 In the event of medical emergencies such as a pandemic flu outbreak, school officials shall cooperate
3 and consult with the local and state health departments and other local emergency or healthcare
4 providers in protecting students and the community from further infection. The Director of Schools
5 shall develop procedures for health emergencies in accordance with state law.

6 REMOTE LEARNING DRILLS⁷

7 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately
8 reflect how students will transition to remote learning in the event of a disruption to school operations.
9 Students shall not be asked or required to transition to remote learning at any time during the drill.

Legal References

1. TRR/MS 0520-01-02-.30(2); TCA 49-6-804; TCA 49-6-805(8)
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807
5. TCA 49-2-122; TCA 49-6-1208
6. TCA 49-6-3004(a), (e); TCA 49-5-404
7. Public Acts of 2022, Chapter No. 936

Cross References

Emergency Closings 1.8011
Safety 3.201
Community Use of School Facilities 3.206

Click here to choose a school board.

Monitoring: Review: Annually, in December	Descriptor Term: Instructional Standards	Descriptor Code: 4.101	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Board is charged with selection of the curriculum. No subjects or topics prohibited by state or
3 federal law shall be taught.¹ The Director of Schools shall develop administrative procedures to
4 implement this policy.

5 **STATE STANDARDS²**

6 Only Tennessee state standards shall be taught within the school district. The following are prohibited:

- 7 1. Instructional materials, textbooks, or supplemental materials created to align exclusively with
8 Common Core; or
9
10 2. Instructional materials, textbooks, or supplemental materials that are marketed or otherwise
11 identified as Common Core textbooks or instructional materials.

12 Any complaints regarding the above shall be submitted per board policy 4.402.

13 **CURRICULUM AND INSTRUCTIONAL PROGRAMMING**

14 All curriculum and instructional programming implemented in the school district shall adhere to state
15 and federal laws. District employees shall not include or promote any concepts that would violate state
16 law when providing instruction, using instructional or supplemental materials, or when implementing
17 the instructional program and curriculum.¹

18 The Director shall develop procedures to ensure that the district's instructional program complies with
19 state law.

20 Complaints regarding teaching prohibited concepts in violation of state law shall be submitted per the
21 regulation developed by the Tennessee Department of Education.³

Legal References

1. TCA 49-6-2202; TCA 49-6-1304; TCA 49-6-2206;
TCA 49-6-1019
2. TCA 49-1-302(a)(8); TCA 49-1-314; Public Acts of
2022, Chapter No. 1085
3. TRR/MS 0520-12-04

Cross References

- Reconsideration of Textbooks and Instructional Materials
4.402
Controversial Issues 4.800
Controversial Materials 4.801

Trenton Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Credit Recovery	Descriptor Code: 4.210	Issued Date: 10/10/17
		Rescinds: 4.210	Issued: 10/04/16

GENERAL₁

The director of schools shall ensure that credit recovery facilitators receive training regarding course organization, online instruction management, and related technology.

Credit recovery teachers shall comply with all State Board of Education certification requirements.₁

ADMISSION AND REMOVAL₂

No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

1. The student's parent/guardian gives written consent for the student to enroll in the proposed credit recovery course. Parents/guardians should be informed that not all postsecondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery courses for credit; and
2. The student has previously taken an initial, non-credit recovery section of the proposed course and received a grade of at least fifty percent (50%). Students who receive a grade of below fifty percent (50%) in the non-credit recovery section of the course must re-take the course.

If a student is seeking to recover credit for the first semester of a two-semester course, the student may not receive the full credit for the course until he/she has enrolled in and passed the second semester of the course and taken any applicable End of Course examinations.

The board shall track students enrolled in credit recovery courses as directed by the Tennessee Department of Education.

INSTRUCTION AND CONTENT₁

Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content and instruction.

The director of schools shall ensure that all credit recovery courses:

1. Align with Tennessee's current academic standards for the relevant course content area, as approved by the State Board of Education; and
 2. Differentiate instruction to address individual student growth needs based on diagnostic assessment or End of Course data.
-

Students in credit recovery programs shall:

1. Complete a course skill-specific diagnostic to determine skill-specific goals;
2. Meet individual skill-specific goals in a flexible time frame as established by identified student need; and
3. Master all individualized skill-specific goals as established by the diagnostic process in order to earn credit.

GRADES₃

Students passing credit recovery shall receive a grade of

percent (0%)

Grades awarded in credit recovery courses shall adhere to the State Board of Education's Uniform Grading Policy.

Legal References

1. SBOE Policy 2.103(7)(b)
2. SBOE Policy 2.103(7)(a)
3. SBOE Policy 2.103(7)(c)

Cross References

Grading System 4.600
Promotion and Retention 4.603

Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Reconsideration of Textbooks and Instructional Materials	Descriptor Code: 4.402	Issued Date:
		Rescinds:	Issued:

1 If a complaint is filed by a parent/guardian, employee, or student regrading textbooks or instructional
2 materials, this process is to be followed:¹

- 3 1. Inform the complainant of the selection procedures and make no commitments.
4
- 5 2. Request the complainant to submit a Request for Reconsideration of Textbooks and
6 Instructional Materials form.
7
- 8 3. Inform the principal (and other appropriate personnel).
9
- 10 4. Keep challenged materials available for use during the reconsideration process. The materials
11 shall be removed immediately if they:²
12
 - 13 a. Were created to align exclusively with Common Core; or
 - 14 b. Are marketed or otherwise identified as Common Core textbooks or instructional
15 materials.
16
- 17
- 18 5. Upon receipt of the completed form, the principal shall notify the Director of Schools.
19
- 20 6. The principal shall request review of the challenged materials by an ad hoc materials review
21 committee within 21 working days. The review committee is appointed by the principal and
22 includes representatives from classroom teachers, one or more parents, and may include one or
23 more students. The principal will inform the Director of Schools of the review committee's
24 progress.
25
- 26 7. The review committee shall take the following steps after receiving the challenged materials:
27
 - 28 a. Read, view, or listen to the contested material in its entirety;
 - 29 b. Check general acceptance of the material by reading recognized and evaluative reviews;
 - 30 c. Determine the extent to which the material supports the curriculum;
 - 31 d. Complete the appropriate Checklist for Reconsideration of Textbooks and Instructional
32 Materials, judging the material for its strength and value; and
 - 33 e. Present recommendation to principal for further action and to the Director of Schools
34 for purposes of information.
35

- 1 8. If the complainant desires further action after receiving the recommendation of the committee
2 and the decision of the principal, an appeal may be made to the Board.

Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982)
2. TCA 49-1-302(a)(8); TCA 49-1-314; TCA 49-6-2206; Public Acts of 2022, Chapter No. 1085

Cross References

Instructional Standards 4.101
Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Library Materials	Descriptor Code: 4.403	Issued Date:
		Rescinds:	Issued:

1 *General*

2 **The Librarian** shall be responsible for library collection development. Library materials shall be
3 reviewed to ensure the content aligns with state law.¹ The library collection shall adhere to the following
4 criteria:

- 5 1. Materials shall be suitable for and consistent with the educational mission of the school;
6
- 7 2. Materials shall be appropriate for the age and maturity levels of the students who may access
8 them. The determining factor will be based on an assessment of any mature themes or content
9 (i.e., violence, sexual content, vulgar language, substance abuse);
10
- 11 3. Materials shall contain literary, historical, and/or artistic value and merit; and
12
- 13 4. The collection as a whole shall offer a variety of viewpoints.

14 **The Librarian** shall be responsible for periodically reviewing the district’s library collection in line with
15 these established standards.

16 **COMPLAINTS**

17 If a complaint is made by an employee, student, or parent/guardian, this process is to be followed:

- 18 1. Inform the complainant of the selection procedures and make no commitments.
19
- 20 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
21
- 22 3. Inform the principal (and other appropriate personnel).
23
- 24 4. Keep challenged materials available for use during the reconsideration process.
25
- 26 5. Upon receipt of the completed form, the principal shall notify the Director of Schools.
27
- 28 6. The principal shall request review of the challenged materials by an ad hoc materials review
29 committee within **21 days**. The review committee is appointed by the principal and includes
30 certified library media personnel, representatives from classroom teachers, one or more parents,
31 and may include one or more students. The principal will inform the Director of Schools of the

1 review committee's progress.
2

3 7. The review committee shall take the following steps after receiving the challenged materials:
4

- 5 a. Read, view, or listen to the contested material in its entirety;
6 b. Check general acceptance of the material by reading recognized and evaluative reviews;
7 c. Determine the extent to which the material is appropriate for the age and maturity levels
8 of the students who have access to the materials and whether the material is suitable for,
9 and consistent with, the educational mission of the school;
10 d. Complete the appropriate Checklist for Reconsideration of Library Materials, judging
11 the material for its strength and value; and
12 e. Present a recommendation to the Director of Schools and the Board.
13

14 8. The Board shall review the recommendation presented by the review committee and make the
15 determination whether the material is appropriate for the age and maturity levels of the students
16 who have access to the materials and whether the material is suitable for, and consistent with,
17 the educational mission of the school.
18

19 9. If it is determined that the material is not appropriate for the age and maturity levels of the
20 students who have access to them or is not suitable for, and consistent with, the educational
21 mission of the school, the Board shall require the school to remove the material from the library
22 collection.

Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982); Public Acts of 2022, Chapter No. 744

Cross References

Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

Click here to choose a school board.			
Monitoring: Review: Annually, in December	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date:
		Rescinds:	Issued:

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
 2 assessment for evaluating and recording student progress and to measure student performance in
 3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall
 4 follow all applicable statutes and rules and regulations of the State Board of Education. The
 5 grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the
 6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes
 7 in grades K-3 according to state rules and regulations.¹

8 The Director of Schools shall submit a copy of the grading and assessment systems to the Board before
 9 the system is implemented.² These guidelines shall be communicated annually to students and
 10 parent(s)/guardian(s).¹

11 Conduct grades are based on behavior and shall not be reflected in scholastic grades.

12 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹**

13 Schools teaching grades **Kindergarten (K) through twelve (12)** shall use the uniform grading system
 14 established by the State Board of Education. Using the uniform grading system, students' grades shall
 15 be reported for the purposes of application for post-secondary financial assistance administered by the
 16 Tennessee Student Assistance Corporation.

17 Subject-area grades shall be expressed by the following letters with their corresponding percentage
 18 range:

- 19 • A (90-100)
- 20 • B (80-89)
- 21 • C (70-79)
- 22 • D (60-69)
- 23 • F (0-59)

24 This grading system shall be uniform throughout the school district for each grade.

25 Advanced coursework grades shall be weighted with additional percentage points to calculate the
 26 semester average. Depending on the course taken, the following percentage points shall be assigned:

- 27 • Honors Courses – three (3) percentage points;
- 28 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual Enrollment
- 29 Courses – four (4) percentage points; and

- 1 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP), and
2 International Baccalaureate Courses – five (5) percentage points.

3 **LOTTERY SCHOLARSHIPS³**

4 Each school counselor shall provide incoming freshman with information on college core courses
5 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score,
6 etc.) that must be met in order to receive a scholarship.

7 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
8 Student Aid (FAFSA). The FAFSA is available at the guidance office or online. Students shall be made
9 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

10 Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students
11 and impress upon them the benefits of making good grades.

12 **LOTTERY SCHOLARSHIP DAY**

13 Each school year, prior to scheduling courses for the following school year, schools teaching students in
14 grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)
3. TCA 49-4-904, 907
4. TCA 49-4-932(f)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Click here to choose a school board.

Monitoring: Review: Annually, in January	Descriptor Term: Employment of Retirees	Descriptor Code: 5.119	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in
3 state law.

4 **EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS**

5 Teachers who retire under the Tennessee Consolidated Retirement System (TCRS) may be employed
6 for up to one hundred twenty (120) days per year without loss of retirement benefits. Retired teachers
7 may substitute teach for additional days if the Director of Schools certifies in writing to the Division of
8 Retirement that no other qualified personnel are available to substitute teach.¹

9 **EMPLOYMENT CONTRACTS FOR ONE YEAR**

10 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment
11 as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis. Retirement benefits will
12 not be lost or suspended under certain conditions which include, but are not limited to, the following:²

- 13 1. The Director of Schools of the employing district shall certify in writing that no other qualified
14 individuals are available to fill the position;
- 15 2. The Commissioner of Education shall certify that the employing school district serves an area
16 that lacks qualified teachers to serve in the position to be filled;
- 17 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 18 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
19 receive medical insurance coverage; and
- 20 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the
21 Board for teachers with no experience filling similar positions or more than eighty-five percent
22 (85%) of the rate of compensation set by the Board for teachers with comparable training and
23 years of experience filling similar positions.
- 24
- 25
- 26
- 27

1 ADDITIONAL EMPLOYMENT OPTION FOR RETIREES³

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as
3 a kindergarten through twelfth (K-12) grade teacher, substitute teacher, or bus driver under the
4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
6
- 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the
8 retirement allowance;
9
- 10 3. The retired member's employment can't be longer than a one (1) year period; however, the
11 retired member can be reemployed for additional one (1) year periods;
12
- 13 4. The retired member is not drawing disability retirement benefits; and
14
- 15 5. The retired member can't accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member's reemployment and certify in writing that
17 the retired member has the required experience and training for the position and that no other qualified
18 persons are available to fill the position.

19 Once the retired member is hired by the district, the district shall pay TCRS as prescribed by state law.
20 The school district shall pay to TCRS during the period of reemployment the greater of (1) a payment
21 equal to the amount the school district would have contributed to TCRS; or (2) an amount equal to five
22 percent (5%) of the retired member's pay rate.

Legal References

1. TCA 8-36-805
2. TCA 8-36-821
3. Public Acts of 2022, Chapter No. 821

Cross References

Application and Employment 5.106
Substitute Teachers 5.701

Click here to choose a school board.

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Tenured Teachers	Descriptor Code: 5.200	Issued Date:
		Rescinds:	Issued:

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation
4 is not the subject of an ongoing criminal investigation or a Department of Children's Services
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
6 not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend
7 a teacher with pay. If vindicated or reinstated, the teacher shall be paid full salary for the period of
8 suspension.

9 **SUSPENSION OF THREE DAYS OR LESS^{2,3}**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,
11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided
12 with written notice, including the reasons for the suspension along with an explanation of the evidence;
13 (2) given an opportunity to respond to the Director of Schools at a conference, if requested within five
14 (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be
15 represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated, the
17 tenured teacher shall be paid full salary for the period of suspension unless suspension without pay is
18 deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS⁴**

20 When a tenured teacher is charged with offenses that may justify dismissal or a suspension greater than
21 three (3) days, the charges shall be made in writing, specifically stating the offenses that are charged,
22 and shall be signed by the party or parties making the charges.

23 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension
24 greater than three (3) days of the teacher, the Director of Schools shall give the teacher a written notice
25 of this decision, a copy of the charges against the teacher, and a copy of a form provided by the
26 Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

27 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after
28 receipt of notice give written notice to the Director of Schools of his/her request for a hearing.

29 The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from
30 the list maintained by the Board.

1 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as
2 impartial hearing officers as defined under Tennessee law.

3 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the
4 parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of
5 issues and the scheduling of the hearing. That hearing shall be set no later than thirty (30) days following
6 receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any
7 prehearing conference may be conducted by telephone if each participant has an opportunity to
8 participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered
9 to issue appropriate orders and to regulate the conduct of the proceedings.

10 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10)
11 working days of the hearing officer's delivery of the hearing officer's written findings and conclusions.
12 The Director of Schools shall prepare a copy of the proceedings, including all transcripts and evidence,
13 documentary or otherwise, and transmit the same to the Board within twenty (20) working days of the
14 receipt of the notice of appeal.

15 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party.
16 The appealing party may appear before the Board to argue why the adverse ruling should be overturned.
17 In no event should such argument last more than fifteen (15) minutes unless the Board votes to extend
18 additional time. At the conclusion of the hearing, any member of the Board may vote to sustain the
19 decision of the hearing officer, send the record back for additional evidence, revise the penalty, or reverse
20 the decision. The Board shall render its decision within ten (10) working days after the conclusion of the
21 hearing. In the event that the decision of the Board is appealed to the chancery court, the Board shall
22 transmit the entire record prepared by the Director of Schools and reviewed by the Board to the chancery
23 court for its review.

24 **RESIGNATION**

25 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the
26 effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable
27 extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days'
28 notice requirement and permit a teacher to resign in good standing.⁵

29 The conditions under which it is permissible to break a contract with the Board are as follows:⁶

- 30 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
31 statement of a physician approved by the Board; or
- 32 2. The release by the Board of the teacher from the contract that the teacher has entered into with
33 the Board.

34 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the
35 date of return if the teacher does not intend to return to the position from which he/she has taken leave.
36 Failure to render such notice may be considered a breach of contract.⁷

37 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
38 the State Board of Education and request the suspension of a teacher's license. After the State Board of

1 Education has provided the teacher an opportunity for defense during a hearing, the State Board of
2 Education may suspend the license for no less than thirty (30) days and no more than three hundred
3 sixty-five (365) days.⁸

4 **RETIREMENT**

5 Retirement is a termination of services under conditions that will allow the teacher to draw benefits from
6 retirement plans and/or Social Security benefits. Teachers eligible for retirement benefits may elect to
7 retire at any age according to the provisions of the retirement system.

8 Central office personnel shall assist teachers in securing retirement benefits; however, it shall be the
9 responsibility of the retiring teacher to provide verification of eligibility in writing from the Tennessee
10 Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility of the retiring
11 teacher to file for benefits.

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511—513
5. TCA 49-5-508(a)
6. TCA 49-5-508(c)
7. TCA 49-5-706
8. TCA 49-5-411(b)
9. TCA 8-36-805
10. TCA 8-36-821

Cross References

Public Hearings 1.401
Teacher Tenure 5.117
Recommendations and File Transfers 5.203

Click here to choose a school board.

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Non- Tenured Teachers	Descriptor Code: 5.201	Issued Date:
		Rescinds:	Issued:

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation
4 is not the subject of an ongoing criminal investigation or a Department of Children's Services
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
6 not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend
7 a non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full
8 salary for the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS²**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,
11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided
12 with written notice, including the reasons for the suspension along with an explanation of the evidence;
13 (2) given an opportunity to respond to the Director of Schools at a recorded conference, if requested
14 within five (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties
15 may be represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If
17 reinstated, the non-tenured teacher shall be paid full salary for the period of suspension unless suspension
18 without pay is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS²**

20 The Director of Schools may dismiss or suspend for more than three (3) days any non-tenured teacher
21 during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect
22 of duty after giving the non-tenured teacher, in writing, due notice of the charges.

23 The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing
24 before an impartial hearing officer.

25 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will
26 hear the case, and the teacher shall have the right to:

- 27 1. Be represented by counsel;
28
29 2. Call and subpoena witnesses;
30

1 3. Examine all witnesses; and

2

3 4. Require that all testimony be given under oath.

4 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the
5 affected teacher within ten (10) working days following the close of the hearing. The teacher may appeal
6 the decision to the Board within ten (10) working days of the hearing officer rendering the written
7 decision to the teacher. Written notice of appeal to the Board shall be given to the Director of Schools.
8 Within twenty (20) working days of receipt of notice, the Director of Schools shall prepare a copy of the
9 proceedings, including all transcripts and evidence, documentary or otherwise, and provide a copy to the
10 Board.

11 The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in
12 the same manner as the non-tenured teacher.

13 The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may
14 appear in person or be represented by counsel and argue why the decision should be modified or reversed.
15 The Board shall take one of the following actions:

16 1. Sustain the decision;

17

18 2. Send the record back if additional evidence is necessary; or

19

20 3. Revise the penalty or reverse the decision.

21 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in
22 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days
23 after the conclusion of the hearing.

24 Within twenty (20) working days after receipt of notice of the decision of the Board, either party may
25 appeal to the chancery court in the county where the school district is located. The Board shall provide
26 the entire record of the hearing to the court.

27 **NONRENEWAL**

28 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of
29 employment enjoyed by tenured teachers except that they have no claim upon continuing employment
30 or tenure protections.

31 The principal is responsible for discussing deficiencies as part of the evaluation process with the non-
32 tenured teacher and providing assistance for overcoming these deficiencies.

33 The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their
34 contract period. If the Director of Schools determines not to renew the contract of a non-tenured teacher,
35 the following action shall be taken:

36 1. The Board shall be notified at the next regular board meeting; and

- 1 2. Written notice of non-renewal shall be sent to the teacher by certified mail, overnight carrier, or
2 by email within five (5) business days following the last instructional day for the school year.³ If
3 the reason for nonrenewal is due only to a loss of funding for the position, then the notice shall
4 include a statement listing it as the cause for nonrenewal.⁴

5 **RESIGNATION**

6 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the
7 effective date of the resignation.⁵ The Board may waive the thirty (30) days notice requirement and
8 permit a teacher to resign in good standing.

9 The conditions under which it is permissible to break a contract with the Board are as follows:⁶

- 10 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
11 statement of a physician approved by the Board; or
12
13 2. The release by the Board of the teacher from the contract which the teacher has entered into with
14 the Board.

15 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the
16 date of return if the teacher does not intend to return to the position from which he/she has taken leave.
17 Failure to render such notice may be considered a breach of contract.⁷

18 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
19 the State Board of Education and request the suspension of a teacher's license. After the State Board of
20 Education has provided the teacher an opportunity for defense during a hearing, the State Board of
21 Education may suspend the license for no less than thirty (30) days and no more than three hundred
22 sixty-five (365) days.⁸

23 **RETIREMENT**

24 Retirement is a termination of services under conditions which will allow the teacher to draw benefits
25 from retirement plans and/or Social Security benefits.

26 Teachers eligible for retirement benefits may elect to retire at any age according to the provisions of the
27 retirement system. Central office personnel shall assist teachers in securing retirement benefits; however,
28 it shall be the responsibility of the retiring teacher to provide verification of eligibility in writing from
29 the Tennessee Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility
30 of the retiring teacher to file for benefits.

31 *(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and*
32 *does NOT follow the suspension/dismissal guidelines outlined in this policy. Rather, nonrenewal of non-*
33 *tenured teachers after the contract year follows the nonrenewal guidelines outlined in this policy.)*

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-2-301(b)(1)(EE); TCA 49-5-512
3. TCA 49-5-409
4. Public Acts of 2022, Chapter No, 678
5. TCA 49-5-508
6. TCA 49-5-411(a)
7. TCA 49-5-706
8. TCA 49-5-411(b)
9. TCA 8-36-805

Cross References

Public Hearings 1.401
Teacher Tenure 5.117
Recommendations and File Transfers 5.203

Click here to choose a school board.			
Monitoring: Review: Annually, in February	Descriptor Term: Substitute Teachers	Descriptor Code: 5.701	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies
2 until a licensed teacher is available.^{1,2} Substitute teachers may be employed and paid directly by the
3 Board or by a third-party employer through an agreement between such third-party employer and the
4 Board.

5 Substitute teachers employed by third party entities shall be subject to the same unemployment benefit
6 eligibility conditions as substitute teachers employed directly by the Board.²

7 **APPLICATION/QUALIFICATIONS**

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked licenses or certificates according to the Department of Education shall not be
10 hired.⁴

11 Qualifications for substitute teachers shall be determined by the Director of Schools in compliance with
12 board policy, state laws, and State Board of Education rules and regulations.

13 A list of substitute teacher(s) will be prepared by the Instructional Supervisor who will maintain file(s)
14 which may include transcripts, credentials, recommendations, and other pertinent information.

15 **COMPENSATION**

16 If employed directly by the district, the compensation of substitute teachers shall be determined annually
17 by the Board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 **CERTIFICATION**

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher shall possess a teaching certificate with endorsement in the discipline(s) to be taught
24 or shall be a retired teacher that held the appropriate endorsement.⁶

25 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to
26 the state salary schedule.¹

1 EMERGENCY NEEDS

2 All teacher aides, secretaries, and clerks are approved substitute teachers for use in emergency situations.
3 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
4 unable to arrive on time or remain for the full day.

5 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
6 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
7 for both positions at the same time.

8 TRAINING AND ORIENTATION

9 The Director of Schools shall be responsible for ensuring that there are appropriate training and
10 development programs for substitute teachers.

11 RESPONSIBILITIES

12 Substitute teachers shall assume the same responsibilities as the regular teacher, including but not limited
13 to, bus duty and playground supervision.

14 RE-EMPLOYMENT/TERMINATION

15 On an annual basis, the Director of Schools, with input from the principals, shall determine which
16 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
17 acceptable level shall not be re-employed.

18 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
19 the principal and/or third-party employer if they wish to terminate their service as substitutes.

Legal References

1. TRR/MS 0520-01-02-.04(5)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(14)
5. TCA 49-3-312(b)
6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)

Cross References

- Background Investigations 5.118
Employment of Retirees 5.119

Trenton Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 09/07/21
		Rescinds: 6.200	Issued: 07/27/21

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present
2 each day school is in session. The Director of Schools/designee shall develop appropriate administrative
3 procedures to implement this policy.

4 The attendance supervisor shall oversee the entire attendance program which shall include:¹

- 5 1. All accounting and reporting procedures and their dissemination;
- 6 2. Alternative program options for students who severely fail to meet minimum attendance
7 requirements;
- 8 3. Ensuring that all school age children attend school;
- 9 4. Providing documentation of enrollment status upon request for students applying for new or
10 reinstatement of driver's permit or license; and
11
- 12 5. Notifying the Department of Safety whenever a student with a driver's permit or license
13 withdraws from school.²

14 Student attendance records shall be given the same level of confidentiality as other student records. Only
15 authorized school officials with legitimate educational purposes may have access to student information
16 without the consent of the student or parent(s)/guardian(s).³

17 Absences shall be classified as either excused or unexcused as determined by the principal/designee.
18 Excused absences shall include:⁴

- 19 1. Personal illness/injury (maximum of 5 excused medical absences per school year; note must be
20 submitted on the day the student returns);
21
- 22 2. Serious illness or death of immediate family member;
23
- 24 3. Extreme weather conditions;
25
- 26 4. Religious observances;⁵
27
- 28 5. Pregnancy;
29

- 1 6. School endorsed activities;
- 2
- 3 7. Summons, subpoena, or court order; or
- 4
- 5 8. Circumstances which in the judgment of the principal create emergencies over which the
- 6 student has no control.

7 The principal shall be responsible for ensuring that:⁶

- 8 1. Attendance is checked and reported daily for each class;
- 9
- 10 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
- 11 for the majority of the day; signing out will only be excused when recommended by the school
- 12 nurse or with a doctor's note
- 13
- 14 3. All student absences are verified;
- 15
- 16 4. Written excuses (parent notes) are submitted for absences and tardiness (only accepted if
- 17 submitted the day upon returning to school; maximum of 5 will be accepted); and
- 18
- 19 5. System-wide procedures for accounting and reporting are followed.

20 **TRUANCY**

21 *General*

22 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that
23 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled
24 school day in order to be counted present. Students may attend part-time days, alternating days, or for a
25 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be
26 considered present for school attendance purposes. If a student is required to participate in a remedial
27 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)
28 and the school system provides transportation, unexcused absences from these programs shall be
29 reported in the same manner.⁷

30 A student who is absent five (5) days without adequate excuse shall be reported to the Director of
31 Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's
32 absence. If a parent does not provide documentation within adequate time excusing those absences, or
33 request an attendance hearing, then the Director of Schools shall implement the progressive truancy
34 intervention plan described below prior to referral to juvenile court.

35 *Progressive Truancy Intervention Plan*⁸

36 Prior to referral to juvenile court, the following progressive truancy intervention plan will be
37 implemented.

1 Tier I

2 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide
3 prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but not
4 limited to, the parent/guardian, or other person having control of the student receiving a letter or phone
5 call from the school making them aware of the student's current absences. The letter/call will include a
6 reminder of the compulsory attendance law and TSSD Board policy concerning attendance. If needed
7 an attendance meeting will be scheduled and an attendance contract will be drafted for the student and
8 parent to sign.

9 Tier II

10 Upon a student's accumulation of five (5) unexcused absences, the progressive truancy plan will include
11 the following:

- 12 a.) A conference with the student and the parent/guardian, or other person having control of the
13 student;
- 14 b.) A resulting attendance contract to be signed by the student, the parent/guardian, or other
15 person having control of the student, and an attendance supervisor or designee. The contract
16 shall include:
- 17 1. A specific description of the school's attendance expectations for the student;
 - 18 2. The period for which the contract is in effect; and
 - 19 3. Penalties for additional absences and alleged school offenses, including additional
20 disciplinary actions and potential referral to juvenile court;
- 21 c.) Follow up, which may be with the student, parent/guardian, or other person having control
22 of the student. This may be via letter or phone call to discuss the student's progress.
- 23 d.) An individualized assessment by a school employee of the reasons a student has been absent
24 from school; and
- 25 e.) If necessary, referral of the student to counseling, community-based services, or other in-
26 school or out-of-school services aimed at addressing the student's attendance problems.

27 Tier III

28 This tier shall be implemented if the progressive truancy plan under Tier II are unsuccessful.

29 The progressive truancy plan shall be determined by a team formed at each school. The progressive
30 truancy plan shall address student needs in an age-appropriate manner. Finalized plans shall be
31 approved by the Director of Schools/designee. If necessary, referral to juvenile court will be
32 implemented.

33 MILITARY SERVICE OF PARENT/GUARDIAN⁹

34 School principals shall provide students with a one-day excused absence prior to the deployment of and
35 a one-day excused absence upon the return of a parent or custodian serving active military service.

36 Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a
37 parent/guardian during a deployment cycle. The student shall provide documentation to the school as

1 proof of his/her parent's/guardian's deployment. Students shall be permitted to make up schoolwork
2 missed during these absences.

3 **MAKE-UP WORK**

4 Students will be given two (2) days for make-up work for every day absent.

5 **STATE-MANDATED ASSESSMENT**

6 Students who are absent the day of the scheduled EOC exams must present a signed doctor's excuse or
7 must have been given an excused release by the principal prior to testing to receive an excused
8 absence. Students who have excused absences will be allowed to take a make-up exam. Excused
9 students will receive an incomplete in the course until they have taken the EOC exam.

10 Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be
11 averaged into their final grade.

12 **CREDIT/PROMOTION DENIAL**

13 Credit/promotion denial determinations may include student attendance; however, student attendance
14 may not be the sole criterion.¹⁰ If attendance is a factor prior to credit/promotion denial, the following
15 shall occur:

- 16 1. The student and the parent(s)/guardian(s) shall be advised if the student is in danger of
17 credit/promotion denial due to excessive absenteeism.
- 18 2. Procedures in due process are available to the student when credit or promotion is denied.
19

20 **DRIVER'S LICENSE REVOCATION**²

21 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any
22 semester renders a student ineligible to retain a driver's permit or license or to obtain such if of age.

23 ~~In order to qualify for reclaiming a driver's permit or license, the student must make a passing grade in~~
24 ~~at least three (3) full unit subjects or their equivalency at the conclusion of a subsequent grading period.~~

25 **ATTENDANCE HEARING**¹¹

26 Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion
27 denial shall have the opportunity to appeal to an attendance hearing committee appointed by the
28 principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided
29 written or actual notice of the appeal hearing and shall be given the opportunity to address the committee.
30 The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an
31 absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass
32 the course or be promoted. Upon notification of the attendance committee decision, the principal shall
33 send written notification to the Director of Schools/designee and the parent(s)/guardian(s) of the student
34 of any action taken regarding the excessive unexcused absences. The notification shall advise

- 1 parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Director of
- 2 Schools/designee.
- 3 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.
- 4 Within five (5) school days of the Director of Schools/designee rendering a decision, the student's
- 5 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
- 6 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
- 7 The action of the Board shall be final.
- 8 The Director of Schools/designee shall ensure that this policy is posted in each school building and
- 9 disseminated to all students, parents, teachers, and administrative staff.

 Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009; Public Acts of 2021, Chapter No. 223
9. TCA 49-6-3019
10. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
11. TRR/MS 0520-01-02-.17(7)

 Cross References

- School Calendar 1.800
- Extracurricular Activities 4.300
- Interscholastic Athletics 4.301
- Field Trips/Excursions/Competitions 4.302
- Reporting Student Progress 4.601
- Promotion and Retention 4.603
- Recognition of Religious Beliefs, Customs, & Holidays 4.803
- Voluntary Pre-K Attendance 6.2011
- Homeless Students 6.503
- Students in Foster Care 6.505
- Students from Military Families 6.506
- Student Records 6.600

Click here to choose a school board.

Monitoring: Review: Annually, in March	Descriptor Term: Admission of Suspended or Expelled Students	Descriptor Code: 6.318	Issued Date:
		Rescinds:	Issued:

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled
- 2 or suspended from another school district in Tennessee or another state even though the student has
- 3 established residency in the district in which he/she seeks enrollment.

- 4 After a request for enrollment is made, the Director of Schools shall investigate the facts surrounding
- 5 the suspension/expulsion from the former school district and make a recommendation to the Board to
- 6 approve or deny the request.

- 7 The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.

- 8 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
- 9 suspended or expelled from the former school district.¹

Legal References

1. TCA 49-6-3401(f); Public Acts of 2022, Chapter No. 868; 20 USCA § 1232g(b)(4), (h)

Cross References

School Admissions 6.203
Student Records 6.600

Monitoring: Review: Annually, in April	Descriptor Term: Reporting Child Abuse	Descriptor Code: 6.409	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Director of Schools shall:¹

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;
5
6 2. Require that the Coordinator and the Alternate receive appropriate training;
7
8 3. Supply the Coordinator with all necessary resources;
9
10 4. Ensure that **all employees working directly with students** annually complete the child abuse
11 training program required by state law.²

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of
13 child abuse or child sexual abuse.

14 **REPORTING**

15 All personnel shall be alert for any evidence of child abuse, sexual abuse, or neglect.³ If personnel
16 know or have reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed
17 immediately with the Coordinator, the Department of Children's Services (DCS), and law
18 enforcement.⁴ When alleged abuse involves someone employed by, previously employed by, or
19 otherwise affiliated with the school, the report may be made directly to the DCS and law enforcement
20 prior to notifying the Coordinator.⁵

21 The report shall include, to the extent known by the reporter:⁶

- 22 1. The name, address, telephone number, and age of the child;
23
24 2. The name, telephone number, and address of the parents or persons having custody of the child;
25
26 3. The nature and extent of the abuse or neglect; and
27
28 4. Any evidence to the cause or any other information that may relate to the cause or extent of the
29 abuse or neglect.

30 The Director of Schools/designee shall develop reporting procedures, including sample indicators of
31 abuse and neglect, and shall disseminate the procedures to all school personnel.

1 **CONFIDENTIALITY**

2 District employees shall keep all information regarding any child abuse confidential in accordance
3 with state law.

4 **INVESTIGATIONS**

5 School administrators and employees have a duty to cooperate, provide assistance, and information in
6 child abuse investigations⁷ including permitting DCS teams to conduct interviews while the child is at
7 school. The principal may control the time, place, and circumstances of the interview but may not
8 insist that a school employee be present even if the suspected abuser is a school employee or another
9 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the
10 child is to be interviewed even if the suspected abuser is not a member of the child's household.⁸

Legal References

1. TCA 49-6-1601
2. TCA 37-1-408; Public Acts of 2022, Chapter No. 841
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); TCA 49-6-1601
5. Public Acts of 2022, Chapter No. 781
6. TCA 37-1-403(b)
7. TCA 37-1-611(b)
8. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

Cross References

Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041
Promoting Student Welfare 6.400

Trenton Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Enrollment in Advanced Courses	Descriptor Code: 4.205	Issued Date: 07/13/99
		Rescinds:	Issued:

General

Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but not limited to, advanced English language arts, mathematics, or science courses.¹

To enroll in these courses, students shall meet the following standards:

1. Honors Courses:
 - a. TCAP/EOC scores at 80th percentile or higher
 - b. Minimum of 3.0 GPA
2. Dual Enrollment:
 - a. TCAP/EOC scores at 80th percentile or higher
 - b. Minimum of 3.0 GPA
 - c. Minimum ACT score required by post-secondary institution
3. Advanced Placement:
 - a. TCAP/EOC scores at 80th percentile or higher
 - b. Minimum of 3.0 GPA

The principal of each school shall have the authority to require additional criteria for the enrollment in advanced courses to fit the needs of the students within the school. Students not meeting these criteria may appeal to the building level principal.

NOTIFICATION¹

Parent(s)/guardian(s) shall be provided written notification of a student's eligibility to enroll in advanced courses. The notification shall state that a student will remain enrolled in the course unless the parent/guardian timely submits a written request for removal. The Director of Schools shall determine the deadline to submit the request for removal.

Students may also be removed from an advanced course if the student's teacher determines that the student should be removed based on performance after thirty (30) days of instruction and the principal approves the request to remove the student.

COLLEGE LEVEL COURSES²

Students may earn credit by enrolling in a postsecondary institution and taking college level courses. Students who take and pass dual enrollment courses at a postsecondary institution shall have their postsecondary credits accepted for high school credit as a substitution for an aligned graduation requirement course.

These courses may be offered at the high school, postsecondary institution, or online. If not offered on the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

Grades earned in such college level courses shall be used to determine class rank, grade point average, and class valedictorian or salutatorian.

Legal References

1. Public Acts of 2021, Chapter No. 170; State Board of Education Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

Trenton Special Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Enrollment in College Level Courses	Descriptor Code: 4.205	Issued Date: 07/13/99
		Rescinds:	Issued:

- 1 Students in the 11th or 12th grades who are in good standing may earn high school credit by enrolling
- 2 in college level courses which are conducted at times other than the regular school day at an institution
- 3 of higher education.¹ Written approval by the principal shall be required before enrollment.

- 4 Credit may only be earned for courses which are not offered at the student's school.

- 5 Grades earned in such college level courses may be used to determine class rank, grade point average,
- 6 and class valedictorian or salutatorian, provided the grading scale used by the college corresponds with
- 7 the grading scale of the school system.

- 8 The Board shall not be responsible for transportation to and from the college or for payment of tuition.

Legal Reference:

1. TRR/MS 0520-1-3-.06(4)(b)

Cross Reference:

Advanced College Placement 4.203

Trenton Special School District Farm to School Edible Garden Grant Budget 2022-2023

1. PERSONNEL	FEDERAL REQUEST - Year 1	MATCH/ N- KIND	TOTAL	NARRATIVE EXPLANATION
1a. Lisa Seiber-Garland		2993	2,993	School Nutrition Director Lisa Seiber-Garland will dedicate 5% monthly or 108 hours total to the Edible Garden Project for the duration of 12 months. (1 FTE x 49,878 Annual Salary)
1b. Michael Allen		7,297.00	7,297	Agriculture Teacher, Michael Allen, will dedicate
1c. Jessica Coulston		5,492.00	5,492	Agriculture Teacher, Jessica Coulston, will dedicate
Personnel Total	0	15782	15,782	
2. FRINGE BENEFITS	FEDERAL Year 1	MATCH/ N- KIND	TOTAL	NARRATIVE EXPLANATION
2a. Lisa Seiber-Garland 1a.		379	379	\$2,993 salary x fringe 22.97% rate (Social Security,
2b. Michael Allen 1b.		1310	1310	\$7,297 salary x fringe 22.97% rate (Social Security,
2c. Jessica Coulston 1c.		986	986	\$5,492 salary x fringe 22.97% rate (Social Security,
Fringe Benefits Total	0	2675	2675	
3. TRAVEL	FEDERAL Year 1	MATCH/ N- KIND	TOTAL	NARRATIVE EXPLANATION
Airfare, RT Nashville	450		450	Travel by airplane from Nashville, Tennessee
\$XX tax and fees)	100		100	Taxes for flight
Airline checked baggage fee: 1 bags @ \$25 /bag	25		25	1 checked bag
Travel agent: describe fee and cost basis (if	0		0	n/a
Mileage, RT place of	194		194	Mileage to and from Nashville Airport
Airport parking: 6 days x 1	330		330	Airport parking

Ground transportation: 6 days x 1 people @ est. \$50/day	300		300	
Lodging: in-state/out-of-	750		750	Travel costs aquired from the General Services Administration (GSA) web site
Lodging tax: in-state/out-of-day, 4 days x 1 people @	45		45	Massachusetts Lodging Tax
Per diem (M&IE): in-day, 4 days x 1 people @	236		236	Travel costs aquired from the General Services Administration (GSA) web site
Per diem (M&IE): in-\$44.25/ day	88.5		88.5	Travel costs aquired from the General Services Administration (GSA) web site
Travel Total	2518.5	0	2518.5	
4. SUPPLIES (Less than cost of \$4,000. NOTE:	FEDERAL Year 1	MATCH/I N- KIND	TOTAL	NARRATIVE EXPLANATION
4a. Garden/farming	500		500	Garden seeds potting soil, seed medium, seed
4b. School gardens supplies	1,000		1,000	Paint, compost, materials to update school gardens
4c. Printing supplies	250		250	Printing cost for parent flyers explaining the
4d. Books for elementary	338		338	Books related to agriculture.
4e. Supplies for chicken	4000		4000	Egg cartons, Incubator, Chicken Perch, Baby Chicks, Nesting Boxes
4f.	4319		4319	Fencing, Fence post, T-post, T-post clips, feeder,
4g.			0	
4h.			0	
4i.			0	
4j.			0	
4k.			0	
4l.			0	
4m.			0	
Supplies Total	10407	0	10407	
5. EQUIPMENT (under \$5,000)	FEDERAL Year 1	MATCH/I N- KIND	TOTAL	NARRATIVE EXPLANATION

5a. Walk in Cooler	2,925		2,925	Cooler to store prepared lettuce and fresh eggs
5b. Hydroponic Equipment	12,400		12,400	1 Hydroponic system, BlueLab combo meter NFT starter kit, Pads, PH Up, PH Dov
5c. Chicken Coop bundle	5,000		5,000	1 Chicken Coop, (Eagle Buildings)
5d. Stainless steel tables	3,100		3,100	Tables for food prep (Hubert), taste tests, clam shell containers for food product:
5e. Wash station	300		300	1 For washing lettuce and eggs as gathered
5f. Kitchen equipment	2,000		2,000	6, 12, 3,3 Cutting boards, knives, cutting station,
5g. Miniature hydroponic	4,850		4,850	Books related to agriculture.
Equipment Total	30,575	0	30,575	
6. CONTRACTUAL	FEDERAL	MATCH/I	TOTAL	NARRATIVE EXPLANATION
	Year 1	N- KIND		
6a. Local Food Network	2940		2940	Local Food Network Consultant, Samantha Goyret,
6e. Local Food Network	2940		2940	Local Food Network Consultant, Samantha Goyret,
Contractual Total	5880	0	5880	
7. OTHER	FEDERAL	MATCH/I	TOTAL	NARRATIVE EXPLANATION
	Year 1	N- KIND		
7c. Operating Costs per	0			
7d. Professional	0			
7e. Software Licenses	0			
7f. Postage,	0			
7g. Fees	0			
Other Total	0	0	0	
8. TOTAL COSTS	FEDERAL	MATCH/I	TOTAL	NARRATIVE EXPLANATION
	Year 1	N- KIND		
8a. Total Direct Costs	49,381	18457	67,838	[You will not need to write anything in this column]
8b. Total Indirect Costs [or Administrative Costs %	0	0	0	calculation = total Direct costs x IDC rate
Total costs (Budget categories 7+8)	49,381	18457	67,838	[You will not need to write anything in this column]

vn, 24 Bato Bucket, vine twine, Leca Stone, Barbed Stake Guide, Greenhouse Storage Shed (Eagle Buildings), GreenHouse Storage. After the start up year,

s.

, the district will continue to sustain the hydroponic system and absorb any costs with the project.

September 6, 2022

New Budget Items

Other Student Support			
Donations from 1st Baptist Women & United Methodist Women for Student Emergency Fund			
Revenue		Debit	
44570-805	Contributions & Gifts	\$1,130.00	
		\$1,130.00	
Expenditures		Credit	
72130-499-805	Other Supplies & Materials		\$1,130.00
			\$1,130.00
Regular Capital Outlay			
Battelle Grant for PHS Math Lab Rooms 22 & 23			
Revenue		Debit	
46980	Other State Grants	\$20,000.00	
		\$20,000.00	
Expenditures		Credit	
76100-707-005	Building Improvements		\$20,000.00
			\$20,000.00

Donations to Student Emergency Fund - Holly Barnett (Family Resource Center)

Linda R. Reed - 1st Baptist Women \$130.00

United Methodist Women \$1000.00

		Budget	Actual	Diff	Vendor
				Fav/(Unf)	
Priority	PHS - 005				
Done	Baseball and Soccer Lighting - Wade Electric	457956			Letter of Intent
Done	Plumbing Repair - Line Sewer Pipes	275000			Letter of Intent
	Abatement/Flooring - Room 21&22	20000			
	1 Laminator	1600			
	2 PHS Access Gate and Ag Shop Restroom Doors	17000			*Revision
	4 Fence around Band practice field	3500			
	5 Sweetwater Bass Combo - Karnes	800			
	PHS Total	775856	0	0	
	TRMS - 010				
Done	Touch up paint in classrooms	4530			
	1 Update offices - remove wallpaper/paint	8780			
	2 Student Headphones for Testing	1500			
	3 Umpires/Referees for Baseball/Softball	3000			
	4 Beta Convention	4500			
	5 Replacement PE Equipment	1000			
	6 Chair and Cabinet - Kim Grogan	750			
	7 Lowrance Sound -Replace curtains on stage	9540			
	TRMS Total	33600	0	0	
	TES - 015				
	1 Paint Touchup in Classrooms	1000			
	2 Paint TES Ramp to Green Hall Diamond	5000			
	3 Student Chairs	9800			
	4 Trash Recepticals at each entrance	3715			
	5 Paint from Cupola (Red) with Bell	6000			
	6 Replace gray basboards with black	2500			
	TES Total	28015	0	0	

2022-2023 One-Times Revised

District One-times					
1	Bus	130000			
2	School Zone Traffic Lights	70000			
3	Upgrades to Central Office	40000			
	District Total	240000	0	0	
Technology One-Time Expenditures - 018					
	Technology Total	0	0	0	
Total One-Time Expenditures		1077471	0	0	

One Times 2022-2023

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1	Bus	130000			
2	School Zone Traffic Lights	70000			
3	Upgrades to Central Office	40000			
	District Total	240000	0	0	
	Technology One-Time Expenditures - 018				
	Technology Total	0	0	0	
	Total One-Time Expenditures	1077471	0	0	



Parra, Shannon <shannon.parra@trentonssd.org>

DHB

1 message

Franks, Stephanie <stephanie.franks@trentonssd.org>
To: Shannon Parra <shannon.parra@trentonssd.org>

Tue, Aug 9, 2022 at 11:06 AM

Lisa Bradford
Randy Reynolds
Greg Vinson
Jason Driggers
Charlotte Doaks

They all have agreed to be on the Disciplinary Hearing Board for the 22/23 School year.

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Stephanie Franks
Safe Schools Director/Attendance/Data
Trenton Special School District

Tennessee School Boards Association
2022 Annual Convention Schedule
Gaylord Opryland Resort and Convention Center

Thursday, November 10

8:30 a.m.-6:30 p.m. Registration
10:00-11:40 a.m. Board Chairman Roundtable Discussion
2:00-6:00 p.m. Leadership Conference

Friday, November 11

7:00 a.m.-7:00 p.m. Registration
7:30-8:15 a.m. Leadership Conference Breakfast
8:30-11:30 a.m. Leadership Conference
11:30 a.m.-12:45 p.m. Lunch (*on your own*)
1:00-3:00 p.m. Pre-Convention Legal Workshop
1:00-3:00 p.m. Pre-Convention Legislative Workshop
1:00-5:00 p.m. Exhibit Hall/Reception
5:15-6:45 p.m. Opening General Session

Speaker: Clint Pulver

Saturday, November 12

7:00 a.m.-6:30 p.m. Registration
7:00-10:30 a.m. Exhibit Hall Open
7:00-8:15 a.m. Exhibit Hall Breakfast
8:30-9:30 a.m. Clinic Session A
9:45-10:15 a.m. Exhibit Hall Door Prizes
10:30-11:30 a.m. General Session

Speaker: Dr. Rick Rigsby

11:30 a.m.-12:45 p.m. Lunch (*on your own*)
1:00-2:00 p.m. Clinic Session B
2:30-4:15 p.m. Delegate Assembly
2:30-4:00 p.m. Board Secretaries' Meeting
4:45-6:00 p.m. Awards Reception & Ceremony

Sunday, November 13

7:00-10:00 a.m. Registration
7:15-8:15 a.m. Convention Breakfast
8:30-9:45 a.m. Closing General Session

Speaker: Phillip Fulmer

9:45 a.m. Adjourn