

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Central Office - 6:00 PM
December 7, 2021

1. **INVOCATION:**

2. **CALL TO ORDER:**

3. **APPROVE AGENDA:**

3.1. Approval of December 7th Agenda:

4. **APPROVAL OF DIRECTOR OF SCHOOLS CONTRACT:**

5. **APPROVE MINUTES:**

5.1. Approval of November 2nd Minutes:

6. **RECOGNITIONS:**

6.1. TRMS Jr. Beta Club State Convention Awards:

6.1.1. 5th Place in the 8th Grade Science Contest Test - Kobe Scott:

6.1.2. 3rd Place in the Robotics Competition - Branson Ash, Grey Buchanan,
Trey Fortner, Aaron Hernandez, Kobe Scott, and Jonah Smith:

6.1.3. 2nd Place in Apparel Design - Holly Pillow:

6.2. Peabody Band of Gold - 3rd Place at State Competition and Upcoming Rose Bowl
Performance:

6.3. Peabody Football Team - Finalist in the State Semi-Finals:

6.4. Greater Gibson County Chamber of Commerce Banquet Winners:

6.4.1. Ben DiChiara, Educator of the Year:

6.4.2. Katie Gibson, Young Professional of the Year:

6.4.3. Elite Dental, Business of the Year:

6.5. Gibson Connect Donation Campaign for New Customers:

7. **CONSENT AGENDA:**

7.1. Approval of Central Office Financial Report:

7.2. Approval of Three Schools Financial Report:

7.3. Approval of PHS Technology Surplus:

7.4. Approval of TRMS Technology Surplus:

7.5. Approval of TES Technology Surplus:

8. **REGULAR AGENDA:**

8.1. Approval to Purchase New TRMS Band Uniforms:

8.2. Approval of New General Purpose Budget Items:

8.3. Approval of First Reading of Policy 2.601 Fundraising Activities:

8.4. Approval of First Reading of Policy 3.405 Commercial Advertising on School Buses:

8.5. Approval of First Reading of Policy 5.701 Substitute Teachers:

8.6. Approval of MacLean Power Systems Signs on the Boulevard:

8.7. Approval of Landscaping at Indoor Practice Facility:

8.8. Approval of Additional Exterior Light on Indoor Practice Facility:

8.9. Approval of Zach Scruggs Accompanying the Band to Video the Rose Bowl Experience:

9. **DIRECTORS REPORT:**

9.1. TES Resignations - Lea Griffith, 2nd Grade Teacher:

9.2. TRMS New Hires - Willie Mae Elder, Custodian:

9.3. TSSD Board and Administration Christmas Dinner - Wednesday, December 8th at 6 pm:

9.4. TSBA Day at the Capitol - May 16 to May 17, 2022:

10. **ADJOURNMENT:**

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
PHS Technology Lab - 6:00 PM
December 7, 2021

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10. ADJOURNMENT

Employment Contract
Between
Timothy Haney
And
Trenton Special School District
Board of Trustees

It is hereby agreed, by and between the Board of Trustees of the Trenton Special School District located in Gibson County in the State of Tennessee (hereinafter called the **Board**) and **Timothy “Tim” Haney** (hereinafter called the **Director of Schools**) in accordance with its action as found in the minutes of the meeting held on the ~~11th day of February, 2020,~~ **7th day of December, 2021**, has and does hereby employ Tim Haney as the **Director of Schools** for a period beginning ~~September 1, 2020 and ending August 31, 2022.~~ **September 1, 2022 and ending August 31, 2024**. Both parties agree that said employee shall perform the duties of the Director of Schools in and for the public schools in said District as prescribed by the Laws of the State of Tennessee and by the rules and regulations made there under by the Board of Trustees of said District.

That, in consideration of the current base salary of ~~One Hundred Seven Thousand Dollars (\$107,000) beginning September 1, 2020,~~ **One Hundred Eleven Thousand, Five Hundred Dollars (\$111,500)** said **Director of Schools** agrees to perform faithfully the duties of **Director of Schools** and to serve as Executive Officer of the Board of Education. The annual salary shall be paid in equal installments in accordance with the policy of the **Board** governing payment of other professional staff in the district. Supplements included in the total salary shall be adjusted according to changes in the annual approved budget. The base salary of ~~\$107,000~~ **\$111,500** shall be increased annually by the same percentage as teachers’ salaries may be increased beginning contract year July 1, ~~2021.~~ **2023**.

That the **Board** hereby retains the right to adjust the annual salary of the **Director of Schools** during the term of his contract, said salary adjustment not to reduce the annual salary below the figures stated above. Any adjustment in salary made during the life of the contract shall be in the form of an amendment and shall become a part of this contract. It is provided, however, that by so doing it shall not be considered that the Board has entered into a new contract with the **Director of Schools** nor that the termination date of the existing contract has been extended. However, the **Board** may by specific action extend the termination date of the existing contract if such extension is permitted by State Law.

That throughout the term of this contract, the **Director of Schools** shall be subject to discharge for good and just cause, provided, however, that the **Board** does not arbitrarily or capriciously call for his dismissal and that the **Director of Schools** shall have the right to service of

written charges, notice of hearing, and a fair hearing before the **Board**. If the **Director of Schools** chooses to be accompanied by legal counsel at the hearing, said legal expenses shall be incurred by the **Director of Schools**.

That is it agreed that the **Director of Schools** shall furnish throughout the life of this contract a valid and appropriate certificate to act as **Director of Schools** in the State of Tennessee as directed by the **Board** and that the **Director of Schools** hereby agrees to devote his time, skill, labor, and attention to said employment during the term of this contract; provided however, that the **Director of Schools** may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.

That the **Director of Schools** shall have freedom to organize, re-organize, and arrange the administrative and supervisory staff which in his judgement best serves the public schools, that the administration of instruction and business affairs will be lodged with the **Director of Schools** and administered by him with assistance of his staff; that he shall have the responsibility for employment, selection, placement, and transfer of certified and non-certified personnel under his supervision; that he shall recommend all prospective candidates to be approved for tenured employment; and shall in general perform all other duties incident to the office of the **Director of Schools** and such other related duties as may be prescribed by the **Board**.

That the **Board**, individually and collectively, shall promptly refer all criticisms, complaints, and suggestions to the **Director of Schools** for study and/or explanation.

That the **Board** agrees that it shall defend, hold harmless, and indemnify the **Director of Schools** from any and all demands, claims, suits, actions, and legal proceedings brought against the **Director of Schools** in his individual capacity as agent and acting within the scope of his employment and excluding criminal litigation. Except that, in no case, will individual Board members be considered personally liable for indemnifying the **Director of Schools** against such demands, claims, suits, actions, and legal proceedings.

That should the **Director of Schools** be unable to perform any or all of his duties by reason of illness, accident, or other cause beyond his control and said disability exists for a period of more than three (3) months beyond accumulated sick leave during any school year, the **Board** may in its discretion make a proportionate deduction from the salary stipulated, and if such disability continues for more than six (6) months beyond accumulated sick leave, the **Board** may, at its option, terminate this agreement, whereupon the respective duties, rights, and obligations hereof shall terminate.

That the **Director of Schools** does hereby agree to have a comprehensive medical examination no less than once every two (2) years and not more than one each year; that a

statement certifying to the physical competency of the **Director of Schools** shall be filed with the clerk or secretary of the **Board**, and treated as confidential information by the **Board**, the cost of said medical report to be borne by the District.

That the **Board** shall provide the **Director of Schools** with a transportation/automobile allowance required in the performance of this official duties during his employment under this contract. This allowance includes all automobile expenses and travel within the school district. This allowance shall be ~~\$350~~ **\$450** per month. Additional mileage outside this radius shall be reimbursed at the prevailing state mileage rate.

That the **Board** shall provide the **Director of Schools** with a \$100 per month phone allowance.

That the **Board** shall devote a portion or all of one meeting at least annually, to a discussion of the working relationships between the **Director of Schools** and the **Board**. The evaluation of the Director of Schools' performance shall be made part of this meeting.

That the **Director of Schools** shall attend appropriate professional meetings at the local, state, and national level with the expenses of said attendance to incurred by the District when expense vouchers are submitted. Membership fees or dues of appropriate professional organizations shall be paid by the District.

That the **Board** may, at its option, and by a minimum of ninety (90) days notice to the **Director of Schools**, unilaterally terminate this contract. In the event of such termination, the District shall pay to the **Director of Schools**, as severance pay, all of the aggregate salary the **Director of Schools** would have earned under this employment contract from the actual termination to the termination date set forth in this employment contract.

That failure to notify the **Director of Schools** in writing no later than six (6) months prior to the termination of the contract of the **Board's** intent not to renew, the contract will automatically result in a one (1) year extension on the existing contract. Notice of such extension shall comport with the requirements of T.C.A 49-2-203.

That the **Board** shall provide the **Director of Schools** ~~\$250~~ **\$300** per month (~~\$3,000~~ **\$3,600** annually) for an annuity.

That, if during the term of this contract it is found that a specific clause of the contract is illegal in Federal or State Law, the remainder of the contact, not affected by such ruling, shall remain in force.

That the work year is considered as twelve (12) calendar months with the exception of the days the school system Central Office is officially closed. The **Director of Schools** will be entitled to one (1) vacation day per month. The **Director of Schools** will be entitled to one (1) sick day per month and two (2) personal days per year.

That the **Board** having entered into this contract of employment with the **Director of Schools** in good faith hereby waives its right to transfer the **Director of Schools** to any other position within the school system for the duration of this agreement and any extensions that may hereafter be approved.

That the **Director of Schools** shall retain his current family health, dental, and vision insurance coverage currently in force through the District. This allowance for family health, dental, and vision coverage shall be based on the prevailing rate while employed as **Director of Schools**. The current district-employee cost share percentage will remain unchanged.

In witness whereof, the **Board** has caused the Employment Contract to be approved on behalf of the **Trenton Special School District** and said **Board of Trustees** by a duly authorized officer and the **Director of Schools** has approved this Employment Contract which shall take effect September 1, 2020 2022.

BOARD OF TRUSTEES

TRENTON SPECIAL SCHOOL DISTRICT

Chairman, Board of Trustees

Date

Director of Schools

Date

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BOARD OF TRUSTEES

TRENTON SPECIAL SCHOOL DISTRICT

Chairman, Board of Trustees

Date

Director of Schools

Date

TRENTON SPECIAL SCHOOL DISTRICT
Board of Trustees' Regular Meeting
PHS Technology Lab – 6 p.m.
November 2, 2021

ROLL CALL: The Trenton Special School District Board of Trustees met in regular meeting on Tuesday, November 2, 2021, at 6 p.m. In attendance were the following:

Mark Harper, Board Chairman
Clint Hickerson
Justin Weaver

Tim Haney, Director of Schools
Dee Ann McEwen
Shannon Parra

CALL TO ORDER: Chairman Mark Harper called the meeting to order.

APPROVAL OF AGENDA: Chairman Harper presented the agenda for the November 2, 2021 Regular Meeting for approval. Justin Weaver made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF MINUTES: Chairman Harper presented the minutes of the October 12, 2021, Regular Meeting for approval. With no additions or corrections, Clint Hickerson made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

RECOGNITIONS: Director Tim Haney recognized Bryce Agee for being named Tennessee Science Teachers Association (TSTA) Science Educator of the Year for Grades 5-8. Principal Paul Pillow commended Bryce for her work with integrating STEM into the classroom at TRMS.

Amy Allen recognized Peabody Cheerleaders and Football Players for their assistance with the Buddy Walk each year. 2020 Mr. Football, Khalik Ganaway did the medaling for the Buddy Walk. Amy expressed her appreciation for the students willingness to participate and help each year.

CONSENT AGENDA: The following items appeared on the “Consent Agenda”:

1. Approval of Central Office Financial Report
2. Approval of Three Schools Financial Report
3. Approval of General Purpose Budget Amendments
4. Approval of PHS Surplus

Justin Weaver made the motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

REGULAR AGENDA: The following items appeared on the “Regular Agenda”:

APPROVAL OF ARP HOMELESS 2.0 BUDGET: Amy Allen requested approval of the ARP Homeless 2.0 Budget for \$13,032.73. This grant will help provide assistance and supplies for homeless students in the district. Clint Hickerson made a motion to approve with a second by Justin Weaver. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 5.117 TEACHER TENURE: Shane Jacobs requested approval of the second reading of policy 5.117 Teacher Tenure with no changes from the first reading. Justin Weaver made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 5.201 SEPARATION PRACTICES FOR NON-TENURED TEACHERS: Shane Jacobs requested approval of second reading of policy 5.201 Separation Practices for Non-tenured Teachers with no changes from the first reading. Clint Hickerson made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF THE PROPOSED 2022-2023 SCHOOL CALENDAR: Lisa Bradford requested approval of the 2022-2023 School Calendar. The calendar committee met and recommended a calendar similar to the current year's calendar. Clint Hickerson made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

DIRECTORS REPORT: The following items were shared by Director Haney:
TES New Hires - Darla Farley, Teacher Assistant and Pat Morgan, Cafeteria
PHS New Hire - Jennifer Williams, Cafeteria
Work Session - Thursday, November 4th at 6 pm - TES Conference Room
TSBA Leadership Conference and Convention - Thurs, Nov 18 to Sun, Nov 21
TSBA Day at the Capitol - May 16 to May 17, 2022
TSSD Board/Administration Christmas Dinner - Wed, Dec 8th at 6 pm at First Presbyterian Church
Peabody Band of Gold finished 3rd Place Saturday at State Competition

ADJOURNMENT: With no further business, Clint Hickerson made the motion to adjourn. Justin Weaver seconded the motion. The motion carried unanimously.

Chairman of the Board

Secretary to the Board









**GIBSON
CONNECT**
Owned by the people we serve

October 29, 2021

Ms. Tammy Smith
Trenton Special School District
201 W. 10th St
Trenton, TN 38382

Dear Ms. Smith:

As you may know, Gibson Connect, Gibson Electric Membership Corporation's not-for-profit broadband subsidiary, is doing a promotion in support of our schools and teachers.

We know that our teachers often spend their own money to help their students with classroom supplies, so we are offering the opportunity for our member-owners to designate a teacher to receive a \$50 donation for school supplies when they register for Gibson Connect internet service (in areas where we have completed construction) through September 2021.

The enclosed check is for donations our subscribers have designated for your teachers/schools. We are enclosing a list of the designated teachers/schools and will sincerely appreciate your help in making sure the funds are further distributed.

We're hoping this is a real help to our teachers as they begin the new school year. If you need more details or if you have questions, please just call me at 731-562-6010 or email me at djewell@gibsonconnect.com.

Sincerely,

Dawn Jewell
Telecommunications Assistant
Gibson Connect

Gibson Connect

\$50 Donation to School or Teacher when registering for Gibson Connect Service during the month of September.

Donations Received:

Round #2 \$ 550

1. Katie Bruketta – PHS \$100
2. Michael Allen – PHS \$50
3. Chad Karnes – PHS \$100
4. Deeana Denton – PHS \$50
5. PHS \$50
6. Tyler Walls – TRMS \$50
7. Jennifer Walls – TRMS \$50
8. Emma Lang – TRMS \$50
9. Stephanie King – TES \$50

Round #3 \$350

1. Michael Allen – PHS \$50
2. PHS \$50
3. PHS \$50
4. PHS \$50
5. TRMS \$50
6. April Merando – TES \$50
7. TES \$50

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40210	Local Option Sales Tax	900,000.00	(328,893.45)	36.54 %	75,000.00	(112,420.82)	149.89 %
40350	Interstate Telecommunications Tax	5,000.00	(2,427.95)	48.56 %	416.67	(787.20)	188.93 %
40610	Current Property Tax	2,591,348.00	(102.09)	0.00 %	215,945.67	0.00	0.00 %
40620	Prior Year's Property Tax	100,000.00	(41,038.34)	41.04 %	8,333.33	(6,979.27)	83.75 %
40630	Interest And Penalty	10,000.00	(1,196.92)	11.97 %	833.33	(423.17)	50.78 %
40650	Payments In Lieu Of Taxes	2,500.00	(984.12)	39.36 %	208.33	(246.03)	118.09 %
41110	Marriage Licenses	300.00	(95.85)	31.95 %	25.00	(33.75)	135.00 %
43531	Transportation - Other State Systems	3,000.00	(554.84)	18.49 %	250.00	0.00	0.00 %
43570	Receipts From Individual Schools	25,000.00	0.00	0.00 %	2,083.33	0.00	0.00 %
43990	Other Charges For Services	25,000.00	(6,939.26)	27.76 %	2,083.33	(40.00)	1.92 %
44110	Investment Income	6,000.00	(268.99)	4.48 %	500.00	(87.79)	17.56 %
44120	Lease/Rentals	13,000.00	(6,200.00)	47.69 %	1,083.33	(1,400.00)	129.23 %
44130	Sale Of Materials And Supplies	780.00	(780.00)	100.00 %	65.00	0.00	0.00 %
44170	Miscellaneous Refunds	0.00	(347.51)	0.00 %	0.00	(228.51)	0.00 %
44530	Sale Of Equipment	0.00	(800.00)	0.00 %	0.00	0.00	0.00 %
44570	Contributions & Gifts	4,000.00	(4,000.00)	100.00 %	333.33	0.00	0.00 %
46511	Basic Education Program	8,187,000.00	(2,456,100.00)	30.00 %	682,250.00	(1,637,400.00)	240.00 %
46512	Basic Education Program - IEA	0.00	0.00	0.00 %	0.00	818,700.00	0.00 %
46515	Early Childhood Education	412,186.00	(74,848.80)	18.16 %	34,348.83	(74,848.80)	217.91 %
46590	Other State Education Funds	96,829.00	(30,998.11)	32.01 %	8,069.08	(11,632.23)	144.16 %
46591	Coordinated School Health ARRA	105,000.00	(18,388.41)	17.51 %	8,750.00	(18,388.41)	210.15 %
46594	Family Resource Centers ARRA	29,611.00	(8,971.86)	30.30 %	2,467.58	(8,971.86)	363.59 %
46610	Career Ladder Program	17,000.00	0.00	0.00 %	1,416.67	0.00	0.00 %
46980	Other State Grants	30,830.00	(13,940.00)	45.22 %	2,569.17	(13,940.00)	542.59 %
47143	Special Education - Grants To States	2,700.00	0.00	0.00 %	225.00	0.00	0.00 %
49700	Insurance Recovery	0.00	(500.00)	0.00 %	0.00	(57.00)	0.00 %
49800	Transfers In	5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
	Total Revenues	12,572,084.00	(2,998,376.50)	23.85 %	1,047,673.67	(1,069,184.84)	102.05 %
Expenditures							
71100	Regular Instruction Program	(5,373,447.00)	1,434,351.23	26.69 %	(447,787.25)	392,944.45	87.75 %
71150	Alternative Instruction Program	(263,473.00)	63,385.97	24.06 %	(21,956.08)	21,250.56	96.79 %
71200	Special Education Program	(474,679.00)	112,824.55	23.77 %	(39,556.58)	36,105.74	91.28 %
71300	Career and Technical Education	(309,397.00)	76,553.67	24.74 %	(25,783.08)	24,235.93	94.00 %
71400	Student Body Education Program	(39,435.00)	7,643.76	19.38 %	(3,286.25)	2,074.10	63.11 %
72110	Attendance	(137,709.00)	31,281.65	22.72 %	(11,475.75)	10,192.21	88.82 %
72120	Health Services	(121,938.00)	32,319.96	26.51 %	(10,161.50)	9,447.78	92.98 %
72130	Other Student Support	(283,190.00)	95,745.14	33.81 %	(23,599.17)	17,811.81	75.48 %

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72210	Regular Instruction Program	(570,681.00)	144,662.45	25.35 %	(47,556.75)	41,008.56	86.23 %
72220	Special Education Program	(52,673.00)	16,298.24	30.94 %	(4,389.42)	4,324.53	98.52 %
72230	Career and Technical Education	(42,697.00)	8,072.16	18.91 %	(3,558.08)	0.00	0.00 %
72250	Instructional Technology	(334,530.00)	130,051.76	38.88 %	(27,877.50)	12,903.16	46.29 %
72310	Board Of Education	(202,549.00)	112,892.82	55.74 %	(16,879.08)	34,463.46	204.18 %
72320	Director Of Schools	(166,745.00)	51,574.73	30.93 %	(13,895.42)	13,287.25	95.62 %
72410	Office Of The Principal	(744,102.00)	220,536.32	29.64 %	(62,008.50)	58,009.34	93.55 %
72510	Fiscal Services	(78,975.00)	28,202.67	35.71 %	(6,581.25)	6,928.27	105.27 %
72520	Human Services/Personnel	(104,639.00)	34,925.44	33.38 %	(8,719.92)	8,262.89	94.76 %
72610	Operation Of Plant	(963,389.00)	333,984.03	34.67 %	(80,282.42)	30,394.19	37.86 %
72620	Maintenance Of Plant	(382,562.00)	218,834.14	57.20 %	(31,880.17)	29,392.57	92.20 %
72710	Transportation	(335,901.00)	93,849.64	27.94 %	(27,991.75)	35,368.83	126.35 %
72810	Central And Other	(32,500.00)	24,588.05	75.66 %	(2,708.33)	909.49	33.58 %
73300	Community Services	(1,100.00)	0.00	0.00 %	(91.67)	0.00	0.00 %
73400	Early Childhood Education	(412,187.00)	108,094.35	26.22 %	(34,348.92)	32,989.26	96.04 %
76100	Regular Capital Outlay	(718,580.00)	630,084.44	87.68 %	(59,881.67)	40,652.06	67.89 %
82130	Education	(620,000.00)	0.00	0.00 %	(51,666.67)	0.00	0.00 %
82230	Education	(639,169.00)	319,584.38	50.00 %	(53,264.08)	0.00	0.00 %
	Total Expenditures	(13,406,247.00)	4,330,341.55	32.30 %	(1,117,187.25)	862,956.44	77.24 %
Total	141 General Purpose School	(834,163.00)	1,331,965.05	159.68 %	(69,513.58)	(206,228.40)	-296.67

142 School Federal Projects		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
44110	Investment Income	0.00	(86.65)	0.00 %	0.00	0.00	0.00 %
46980	Other State Grants	0.00	(12,951.47)	0.00 %	0.00	(12,951.47)	0.00 %
47131	Vocational Educ - Basic Grants To	24,987.21	(6,246.80)	25.00 %	2,082.27	(4,728.86)	227.10 %
47141	Title 1 Grants To Local Educ Agencies	422,144.76	(79,573.35)	18.85 %	35,178.73	(51,144.41)	145.38 %
47143	Special Education - Grants To States	287,388.00	(50,759.70)	17.66 %	23,949.00	(48,198.35)	201.25 %
47145	Special Education Preschool Grants	10,121.00	(1,540.36)	15.22 %	843.42	(1,540.36)	182.63 %
47146	English Language Acquisition Grants	2,920.07	0.00	0.00 %	243.34	0.00	0.00 %
47148	Rural Education	26,184.84	(3,785.22)	14.46 %	2,182.07	(1,902.74)	87.20 %
47189	Eisenhower Prof Development State	49,611.32	(2,399.83)	4.84 %	4,134.28	(681.05)	16.47 %
47307	COVID-19 Grant B	0.00	(214,497.91)	0.00 %	0.00	(214,497.91)	0.00 %
47309	COVID-19 Grant D	83,000.00	(13,832.00)	16.67 %	6,916.67	(13,832.00)	199.98 %
47310	COVID-19 Grant E	238,316.43	(46,569.57)	19.54 %	19,859.70	(31,570.33)	158.97 %
47402	American Rescue Plan Act Grant #2	144,270.06	0.00	0.00 %	12,022.51	0.00	0.00 %
47590	Other Federal Through State	345,841.53	(44,714.76)	12.93 %	28,820.13	(44,714.76)	155.15 %
	Total Revenues	1,634,785.22	(476,957.62)	29.18 %	136,232.10	(425,762.24)	312.53 %
Expenditures							
71100	Regular Instruction Program	(264,446.26)	67,859.03	25.66 %	(22,037.19)	22,200.15	100.74 %
71200	Special Education Program	(406,849.06)	70,842.82	17.41 %	(33,904.09)	22,502.14	66.37 %
71300	Career and Technical Education	(230,473.64)	95,819.46	41.58 %	(19,206.14)	9,757.86	50.81 %
72120	Health Services	(103,992.00)	27,785.32	26.72 %	(8,666.00)	8,374.91	96.64 %
72130	Other Student Support	(261,085.03)	69,056.89	26.45 %	(21,757.09)	12,721.10	58.47 %
72210	Regular Instruction Program	(261,314.70)	81,049.35	31.02 %	(21,776.23)	8,860.72	40.69 %
72220	Special Education Program	(34,929.00)	10,705.31	30.65 %	(2,910.75)	2,623.30	90.12 %
72230	Career and Technical Education	(1,200.00)	317.94	26.50 %	(100.00)	0.00	0.00 %
72710	Transportation	(68,984.53)	0.00	0.00 %	(5,748.71)	(64,294.00)	-1,118.41 %
73100	Food Service	0.00	200,000.00	0.00 %	0.00	0.00	0.00 %
73300	Community Services	0.00	34,981.88	0.00 %	0.00	20,864.64	0.00 %
99100	Transfers Out	(1,511.00)	0.00	0.00 %	(125.92)	0.00	0.00 %
	Total Expenditures	(1,634,785.22)	658,418.00	40.28 %	(136,232.10)	43,610.82	32.01 %
Total	142 School Federal Projects	0.00	181,460.38	100.00 %	0.00	(382,151.42)	0.00 %

143 Central Cafeteria		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
43521	Lunch Payments - Children	5,000.00	(295.00)	5.90 %	416.67	0.00	0.00 %
43522	Lunch Payments - Adults	10,000.00	(885.55)	8.86 %	833.33	0.00	0.00 %
43523	Income From Breakfast	200.00	0.00	0.00 %	16.67	0.00	0.00 %
44110	Investment Income	100.00	(1.73)	1.73 %	8.33	(0.58)	6.96 %
46520	School Food Service	8,000.00	0.00	0.00 %	666.67	0.00	0.00 %
46980	Other State Grants	25,864.00	0.00	0.00 %	2,155.33	0.00	0.00 %
47111	USDA School Lunch Program	700,000.00	(11,121.88)	1.59 %	58,333.33	0.00	0.00 %
47112	USDA Commodities	67,173.00	0.00	0.00 %	5,597.75	0.00	0.00 %
47113	Breakfast	700,000.00	(6,207.96)	0.89 %	58,333.33	0.00	0.00 %
47114	USDA - Other	300,600.00	(220,864.56)	73.47 %	25,050.00	0.00	0.00 %
	Total Revenues	1,816,937.00	(239,376.68)	13.17 %	151,411.42	(0.58)	0.00 %
Expenditures							
73100	Food Service	(1,881,937.00)	695,268.31	36.94 %	(156,828.08)	173,547.90	110.66 %
	Total Expenditures	(1,881,937.00)	695,268.31	36.94 %	(156,828.08)	173,547.90	110.66 %
Total	143 Central Cafeteria	(65,000.00)	455,891.63	701.37 %	(5,416.67)	173,547.32	3,203.95

144 School Transportation		Year-To-Date			Month-To-Date		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Account	Description						
Revenues							
43531	Transportation - Other State Systems	348,748.00	(102,418.67)	29.37 %	29,062.33	(23,921.23)	82.31 %
44990	Other Local Revenues	0.00	(387.90)	0.00 %	0.00	(350.40)	0.00 %
	Total Revenues	348,748.00	(102,806.57)	29.48 %	29,062.33	(24,271.63)	83.52 %
Expenditures							
72710	Transportation	(348,748.00)	102,408.67	29.36 %	(29,062.33)	23,921.23	82.31 %
	Total Expenditures	(348,748.00)	102,408.67	29.36 %	(29,062.33)	23,921.23	82.31 %
Total	144 School Transportation	0.00	(397.90)	100.00 %	0.00	(350.40)	0.00 %

Peabody High School

Balance Sheet Report
Through 10/31/2021

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	28,632.38	212,269.73	0.00	240,902.11
49	Inventory Book Store	0.00	0.00	0.00	0.00
	Total Assets	\$28,632.38	\$212,269.73	\$0.00	\$240,902.11
Liabilities					
91	General fund balance	-34,633.84	0.00	0.00	-34,633.84
	Total Liabilities	\$-34,633.84	\$0.00	\$0.00	\$-34,633.84
Revenues					
300	Start-up Change	-4,250.00	0.00	0.00	-4,250.00
304.3	Pepsi Machine	-1,440.00	0.00	0.00	-1,440.00
304.4	Graham Snack Foods	-484.44	0.00	0.00	-484.44
321	Board Allocations	-7,739.63	0.00	0.00	-7,739.63
333	Safety & Security	-790.00	0.00	0.00	-790.00
355	Student Incentive	-2,310.11	0.00	0.00	-2,310.11
	Total Revenues	\$-17,014.18	\$0.00	\$0.00	\$-17,014.18
Expenditures					
400	Start-up Change	4,250.00	0.00	0.00	4,250.00
411	Admin Supplies & Materials	464.98	0.00	0.00	464.98
420	Other Admin Expenditures	9,739.34	0.00	0.00	9,739.34
421	Instructional Supplies & Materials	641.81	0.00	0.00	641.81
426	Copy Machine	2,356.00	0.00	0.00	2,356.00
433	Safety & Security	230.15	0.00	0.00	230.15
455	Student Incentive	412.00	0.00	0.00	412.00
459	Other Expenditures	4,921.36	0.00	0.00	4,921.36
	Total Expenditures	\$23,015.64	\$0.00	\$0.00	\$23,015.64
Restricted Accounts					
601	All Athletics	0.00	-44,906.11	0.00	-44,906.11
701	Class of 2022	0.00	-1,020.00	0.00	-1,020.00
704	Class of 2025	0.00	-36.83	0.00	-36.83
801	Beta Club	0.00	-8,647.47	0.00	-8,647.47
802	FFA Club	0.00	-20,116.98	0.00	-20,116.98
803	Speech & Debate Club	0.00	-155.00	0.00	-155.00
811	Math Club	0.00	-9.65	0.00	-9.65
813	History Club	0.00	-1.60	0.00	-1.60
814	Pep Club	0.00	-1,710.40	0.00	-1,710.40
821	Junior Rotary	0.00	-744.27	0.00	-744.27
822	HOSA	0.00	-801.41	0.00	-801.41
824	Future Teachers of America	0.00	-1,032.25	0.00	-1,032.25
825	Girls & Boys State	0.00	-36,248.74	0.00	-36,248.74
827	Peabody Pals	0.00	-705.18	0.00	-705.18
828	STEM Club	0.00	-13,942.27	0.00	-13,942.27
829	21 Plus Club	0.00	-3,152.09	0.00	-3,152.09
831	Peabody Rock Ensemble	0.00	-269.41	0.00	-269.41
832	AP - Advance Placement	0.00	-11.00	0.00	-11.00
833	SAT Exam	0.00	-15.00	0.00	-15.00
840	Prom	0.00	-5,715.61	0.00	-5,715.61
901	Library	0.00	-79.28	0.00	-79.28

Peabody High School

Balance Sheet Report
Through 10/31/2021

	General	Restricted	Food Service	Total	
902	Cheerleaders	0.00	-13,329.16	0.00	-13,329.16
903	School Annuals	0.00	-12,001.43	0.00	-12,001.43
904	Band	0.00	-6,157.45	0.00	-6,157.45
906	Student Council	0.00	-2,235.39	0.00	-2,235.39
907	Art	0.00	-650.57	0.00	-650.57
908	Special Olympics	0.00	-989.18	0.00	-989.18
911	St. Jude	0.00	-835.05	0.00	-835.05
915	Project Inspire	0.00	-188.75	0.00	-188.75
916	Chromebook	0.00	-1,555.78	0.00	-1,555.78
931	Operating Account Donations	0.00	-11,572.21	0.00	-11,572.21
932	Football Donations	0.00	-2,329.04	0.00	-2,329.04
933	Girls Basketball Donations	0.00	-2,264.34	0.00	-2,264.34
934	Boys Basketball Donations	0.00	-1,436.53	0.00	-1,436.53
935	Baseball Donations	0.00	-3,303.16	0.00	-3,303.16
936	Golf Donations	0.00	-774.25	0.00	-774.25
938	Soccer Donations	0.00	-2,124.66	0.00	-2,124.66
939	Softball Donations	0.00	-4,454.79	0.00	-4,454.79
940	Tennis Donations	0.00	-1,620.48	0.00	-1,620.48
941	Volleyball Donations	0.00	-2,464.07	0.00	-2,464.07
942	Track & Field	0.00	-1,734.01	0.00	-1,734.01
950	Football Donaton / Quarterback	0.00	-928.88	0.00	-928.88
	Total Restricted Accounts	\$0.00	\$-212,269.73	\$0.00	\$-212,269.73
	Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

Trenton Rosenwald Middle School

Balance Sheet Report
Through 10/31/2021

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	18,037.74	97,373.81	0.00	115,411.55
21	CD#403819 - Security Bank	0.00	10,000.45	0.00	10,000.45
22	CD April-#400702 - Bank of Commerce	0.00	0.00	0.00	0.00
23	CD June-#201173 - Bank of Commerce	0.00	0.00	0.00	0.00
43	Inventory Book Store	0.00	0.00	0.00	0.00
	Total Assets	\$18,037.74	\$107,374.26	\$0.00	\$125,412.00
Liabilities					
91	General fund balance	-12,792.07	0.00	0.00	-12,792.07
	Total Liabilities	\$-12,792.07	\$0.00	\$0.00	\$-12,792.07
Revenues					
306	Cookie Dough Fundraiser	-21,438.00	0.00	0.00	-21,438.00
307	Start Up Money	-7,650.00	0.00	0.00	-7,650.00
308	Vending Machines	-177.96	0.00	0.00	-177.96
316	Locker Fees	-45.00	0.00	0.00	-45.00
318	Student Snacks	-7,019.00	0.00	0.00	-7,019.00
320	Interest	-29.17	0.00	0.00	-29.17
323	Student Incentive	-35.00	0.00	0.00	-35.00
	Total Revenues	\$-36,394.13	\$0.00	\$0.00	\$-36,394.13
Expenditures					
299	Cookie Dough Fundraiser	13,198.20	0.00	0.00	13,198.20
411	Start Up Money	7,650.00	0.00	0.00	7,650.00
412	Office Supplies	2,351.61	0.00	0.00	2,351.61
413	PBIS -ROAR STORE	880.04	0.00	0.00	880.04
414	Equipment & Repairs	1,774.96	0.00	0.00	1,774.96
419	Instructional Supplies	1,406.14	0.00	0.00	1,406.14
498	Student Snacks	2,180.49	0.00	0.00	2,180.49
500	Miscellaneous	235.77	0.00	0.00	235.77
556	Student Incentive	1,471.25	0.00	0.00	1,471.25
	Total Expenditures	\$31,148.46	\$0.00	\$0.00	\$31,148.46
Restricted Accounts					
510	Student Council	0.00	-4,934.18	0.00	-4,934.18
511	Athletic Concessions	0.00	-589.43	0.00	-589.43
512	Book Damage Fees	0.00	-948.96	0.00	-948.96
514	Chromebook fees	0.00	-1,816.55	0.00	-1,816.55
555	FCA	0.00	-46.00	0.00	-46.00
557	Art	0.00	-153.28	0.00	-153.28
558	Scholastic Reading Club	0.00	-8.25	0.00	-8.25
602	Cheerleader	0.00	-1,691.91	0.00	-1,691.91
610	Library	0.00	-183.00	0.00	-183.00
611	Accelerated Reader	0.00	-858.83	0.00	-858.83
613	All Athletics Interest	0.00	-156.17	0.00	-156.17
614	Baseball	0.00	-3,638.00	0.00	-3,638.00
615	Basketball	0.00	-6,541.60	0.00	-6,541.60
616	Football	0.00	-24,623.46	0.00	-24,623.46
617	Soccer	0.00	-5,392.14	0.00	-5,392.14
618	Softball	0.00	-3,405.25	0.00	-3,405.25

Trenton Rosenwald Middle School

Balance Sheet Report
Through 10/31/2021

		General	Restricted	Food Service	Total
619	Volleyball	0.00	-4,724.47	0.00	-4,724.47
800	Coding Grant	0.00	-1,500.00	0.00	-1,500.00
801	Beta Club	0.00	-6,798.28	0.00	-6,798.28
802	STEM	0.00	-235.15	0.00	-235.15
803	Special Olympics	0.00	-61.65	0.00	-61.65
904	Band	0.00	-15,654.78	0.00	-15,654.78
905	Leigh Boyce Memorial Fund	0.00	-18,560.00	0.00	-18,560.00
906	Annual	0.00	-2,852.92	0.00	-2,852.92
909	Leigh Boyce Scholarship Fund	0.00	-2,000.00	0.00	-2,000.00
Total Restricted Accounts		\$0.00	\$-107,374.26	\$0.00	\$-107,374.26
Grand Totals :		\$0.00	\$0.00	\$0.00	\$0.00

Trenton Elementary School

Run Date: 11/15/2021 5:02:53PM

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 10/31/2021

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	36,148.17	16,142.94	0.00	52,291.11
15	Savings #44093565 (Bancorp South)	0.00	0.00	0.00	0.00
16	CD #756070 (Bancorp South)	0.00	0.00	0.00	0.00
17	CD #756088 (Bancorp South)	0.00	0.00	0.00	0.00
43	Bookstore Inventory	0.00	0.00	0.00	0.00
	Total Assets	\$36,148.17	\$16,142.94	\$0.00	\$52,291.11
Liabilities					
91	General fund balance	-38,551.86	0.00	0.00	-38,551.86
	Total Liabilities	\$-38,551.86	\$0.00	\$0.00	\$-38,551.86
Revenues					
304	Pictures	-7,598.00	0.00	0.00	-7,598.00
304.5	PreK Graduation Pictures	0.00	0.00	0.00	0.00
310	Miscellaneous	0.00	0.00	0.00	0.00
311	Folders	-1.00	0.00	0.00	-1.00
313	Instructional Supplies	-642.50	0.00	0.00	-642.50
320	Interest	-13.43	0.00	0.00	-13.43
323	Book Orders	-154.25	0.00	0.00	-154.25
	Total Revenues	\$-8,409.18	\$0.00	\$0.00	\$-8,409.18
Expenditures					
411	Folders	1,282.50	0.00	0.00	1,282.50
412	Office Supplies	1,034.68	0.00	0.00	1,034.68
418	General Supplies	110.00	0.00	0.00	110.00
421	Instructional Supplies	546.71	0.00	0.00	546.71
423	Book Orders	166.98	0.00	0.00	166.98
429	Copy Machines	2,031.82	0.00	0.00	2,031.82
492	Pictures	5,318.60	0.00	0.00	5,318.60
499	Miscellaneous	321.58	0.00	0.00	321.58
	Total Expenditures	\$10,812.87	\$0.00	\$0.00	\$10,812.87
Restricted Accounts					
804	Library	0.00	-3,502.19	0.00	-3,502.19
805	Accelerated Reader - AR	0.00	-13.95	0.00	-13.95
811	Fine Arts	0.00	-103.40	0.00	-103.40
814	Computer Lab	0.00	-2,102.54	0.00	-2,102.54
815	PATT	0.00	-422.71	0.00	-422.71
816	Physical Education	0.00	-1,162.59	0.00	-1,162.59
817	Guidance	0.00	-18.36	0.00	-18.36
818	K - 4 Families	0.00	-14.10	0.00	-14.10
819	Yearbook	0.00	-1,684.90	0.00	-1,684.90
825	Destination Imagination (DI)	0.00	-404.03	0.00	-404.03
826	Student Rewards	0.00	132.68	0.00	132.68
827	Basketball	0.00	-1,680.13	0.00	-1,680.13
828	Read to Be Ready	0.00	-61.50	0.00	-61.50
829	Do Right	0.00	-4,982.20	0.00	-4,982.20
830	PreK SPED	0.00	-94.02	0.00	-94.02
831	Chrome Book Fees	0.00	-29.00	0.00	-29.00

Trenton Elementary School

Balance Sheet Report
Through 10/31/2021

	<u>General</u>	<u>Restricted</u>	<u>Food Service</u>	<u>Total</u>
Total Restricted Accounts	<u>\$0.00</u>	<u>\$-16,142.94</u>	<u>\$0.00</u>	<u>\$-16,142.94</u>
Grand Totals :	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

SmartBoard		A19708	Obsolete				
SmartBoard		A13369	Obsolete				
SmartBoard		A13373	Obsolete				
SmartBoard		B30355	Obsolete				
SmartBoard		A04529	Obsolete				
SmartBoard		A13371	Obsolete				
SmartBoard		A13372	Obsolete				
SmartBoard		A14296	Obsolete				
SmartBoard		A14295	Obsolete				
SmartBoard		A13422	Obsolete				
SmartBoard		A19673	Obsolete				
SmartBoard		A14297	Obsolete				
SmartBoard	756468		Obsolete				
SmartBoard	756471		Obsolete				
SmartBoard	E28212		Obsolete				
SmartBoard	787939		Obsolete				
SmartBoard	787926		Obsolete				
SmartBoard	E28171		Obsolete				
SmartBoard		A15061	Obsolete				
SmartBoard	786287		Obsolete				
SmartBoard		A13360	Obsolete				
SmartBoard	787181		Obsolete				
SmartBoard		A19825	Obsolete				
SmartBoard		A13365	Obsolete				
SmartBoard	787182		Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

SmartBoard	786285		Obsolete				
SmartBoard	787176		Obsolete				
SmartBoard	756490		Obsolete				
SmartBoard		A13367	Obsolete				
SmartBoard	755867		Obsolete				
SmartBoard		A17756	Obsolete				
SmartBoard	786297		Obsolete				
SmartBoard		A05382	Obsolete				
SmartBoard	786281		Obsolete				
SmartBoard		A25820	Obsolete				
SmartBoard		A13357	Obsolete				
SmartBoard		A13423	Obsolete				
Epson Projector	UKHK6300168		Obsolete				
Epson Projector	UKHK6601224		Obsolete				
Epson Projector		A25652	Obsolete				
Epson Projector	UKHK5500597		Obsolete				
Epson Projector	QVSF310295L		Obsolete				
Epson Projector		A25993	Obsolete				
Epson Projector	X2BB7500034		Obsolete				
Epson Projector	UKHK6300151		Obsolete				
Epson Projector	QVSF310292L		Obsolete				
Epson Projector	UKHK6300211		Obsolete				
Epson Projector		A25651	Obsolete				
Epson Projector		A25653	Obsolete				
Epson Projector		A25654	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT	2.403.2 Adm. Procedure	
		INVENTORY DISPOSAL FORM		
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021	
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:	

							METHOD OF DISPOSAL
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Epson Projector		A25432	Obsolete				
Epson Projector	X2BB7600653		Obsolete				
Epson Projector	UKHK6400420		Obsolete				
Epson Projector	UKHK6300146		Obsolete				
Epson Projector		A35891	Obsolete				
Epson Projector		B30755	Obsolete				
Epson Projector		B30758	Obsolete				
Epson Projector	UKHK6300254		Obsolete				
Epson Projector	UKHK6700577		Obsolete				
Epson Projector	X2BB7400842		Obsolete				
Epson Projector	QVSK3Z00047		Obsolete				
Epson Projector	X2BB7500204		Obsolete				
Epson Projector	QVSK3Z00007		Obsolete				
Epson Projector	X2BB7600922		Obsolete				
Epson Projector		A25890	Obsolete				
Epson Projector	X2BB7500207		Obsolete				
Epson Projector	UKHK6300210		Obsolete				
Epson Projector	X2BB7500075		Obsolete				
Epson Projector		B30974	Obsolete				
Epson Projector	QVSK3Z00054		Obsolete				
Epson Projector	QVSK3900290		Obsolete				
Epson Projector	QVSK3Z00041		Obsolete				
Epson Projector	AVSK3Z00035		Obsolete				
Epson Projector	X2BB7600929		Obsolete				
Lenovo Desktop		A25756	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT	2.403.2 Adm. Procedure	
		INVENTORY DISPOSAL FORM		
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021	
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:	

						METHOD OF DISPOSAL	
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Lenovo Desktop		A25777	Obsolete				
HP Printer	CNBK637849		Obsolete				
Xerox Printer		A03073	Obsolete				
ACER Monitor		A13131	Obsolete				
Dell Monitor		A14136	Obsolete				
Lenovo Netbook		B30888	Obsolete				
Lenovo Netbook		B30741	Obsolete				
Lenovo Netbook		B30905	Obsolete				
Lenovo Netbook		B30892	Obsolete				
HP Access Point		B30652	Obsolete				
HP Access Point		B30654	Obsolete				
HP Access Point		B30651	Obsolete				
HP Access Point		B30655	Obsolete				
HP Access Point		B30653	Obsolete				
HP Access Point		A14683	Obsolete				
HP Access Point		A14687	Obsolete				
HP Access Point		A14692	Obsolete				
HP Access Point		A14689	Obsolete				
HP Access Point		A14703	Obsolete				
Brother Printer		A14117	Obsolete				
Xerox Printer		A25818	Obsolete				
Lenovo Monitor		B30684	Obsolete				
Dell Monitor		B30375	Obsolete				
Dell Laptop		A26966	Obsolete				
IBM Server		A13094	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

IBM Server		A13093	Obsolete				
KVM Switch		A13097	Obsolete				
KVM Monitor		A13098	Obsolete				
Mobile Cart		A14503	Obsolete				
Mobile Cart		A14502	Obsolete				
Dell Laptop		A25849	Obsolete				
Lenovo Laptop		A14669	Obsolete				
Lenovo Laptop		A25379	Obsolete				
Lenovo Laptop		A25633	Obsolete				
Lenovo Laptop		A14935	Obsolete				
Dell Laptop		A26006	Obsolete				
Dell Laptop		A25847	Obsolete				
Dell Laptop		A26007	Obsolete				
Dell Laptop		A26011	Obsolete				
Dell Laptop		A26008	Obsolete				
Dell Laptop		A26004	Obsolete				
PHS Smart board	SB680-R2-850774		Obsolete				
PHS Smart board	SB680-R2-985408		Obsolete				
PHS Smart board	SB680-R2-A45649		Obsolete				
PHS Smart board		A01576	Obsolete				
PHS Smart board		A01845	Obsolete				
PHS Smart board		A01854	Obsolete				
PHS Smart board	SB680-R2-A45087		Obsolete				
PHS Smart board		A01848	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Peabody High School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

PHS Smart board	SB680-R2-A53738		Obsolete				
PHS Smart board	SB680-R2-A05759		Obsolete				
PHS Smart board	SB680-R2-A45656		Obsolete				
PHS Smart board	SB680-R2-A45081		Obsolete				
PHS Smart board	SB680-R2-985407		Obsolete				
PHS Smart board	SB680-R2-A05816		Obsolete				
PHS Smart board		A01771	Obsolete				
PHS Smart board	SB680-R2-A44502		Obsolete				
PHS Smart board	SB680-R2-A45088		Obsolete				

TRENTON SPECIAL SCHOOL DISTRICT			
INVENTORY DISPOSAL FORM			
SCHOOL/BUILDING: Trenton Rosenwald Middle School			Date: 12/2/2021
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVA

COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SI	
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT

Epson 570 Projector		A25940		
Epson Projector		A25640		
Epson 570 Projector		A26181		
Epson 470 Projector		A15158		
Epson Projector		A26179		
Epson Projector	X2BB7600707			
Epson Projector	UKHK6300187			
Epson Projector	X2BB7600707			
Epson Projector	X2BB7600930			
Epson Projector	X2BB7500066			
Epson Projector		A25942		
Epson Projector	UKHF560039L			
Epson Projector	UKHK6300213			
Epson Projector		A25947		
Epson Projector	UKHF560035L			
Epson Projector		A25943		
Epson Projector	X2BB7500017			
Epson Projector	X2BB7600768			
Epson Projector	X2BB7500074			
Epson Projector	X2BB7500074			
Epson Projector	QVSK3900439			
Epson Projector	C022JW36B0600			
Epson Projector	X2BB7600861			
Epson Projector	X2BB7600709			
Epson Projector		A25945		
Epson Projector		A25941		
Epson Projector		A25946		
Epson Projector		A26177		
TRMS Smart board	SB680-R2-984125			
TRMS Smart board	SB680-M2-035882			
TRMS Smart board		A15055		
TRMS Smart board		A15056		

TRMS Smart board	SB680-R2-984139	
TRMS Smart board		A15058
TRMS Smart board	SB680-R2-984143	
TRMS Smart board	SB680-R2-A45654	
TRMS Smart board	SB680-M2-035886	
TRMS Smart board	SB680-R2-985406	
TRMS Smart board	SB680-R2-984131	
TRMS Smart board	C1507210154	
TRMS Smart board	SB680-M2-035807	
TRMS Smart board		A15049
TRMS Smart board	SB680-R2-984908	
TRMS Smart board	C1507210153	
TRMS Smart board	SB680-R2-985226	
TRMS Smart board	SB680-R2-A05807	
TRMS Smart board		A15047
TRMS Smart board		A15046
TRMS Smart board		A07870
TRMS Smart board	SB680-R2-984161	
TRMS Smart board	SB680-R2-984129	

2.403.2 Adm. Procedure		
AL DATE:		

METHOD OF DISPOSAL		
SUPERVISOR/CENTRAL OFFICE		
RECYCLED	DONATED	DESTROYED

TES Surplus Dec 2021

ASSET TAG/SERIAL	DESCRIPTION
A13369	SmartBoard
A13373	SmartBoard
B30355	SmartBoard
A04529	SmartBoard
A13371	SmartBoard
A13372	SmartBoard
A14296	SmartBoard
A14295	SmartBoard
A13422	SmartBoard
A19673	SmartBoard
A14297	SmartBoard
756468	SmartBoard
756471	SmartBoard
E28212	SmartBoard
787939	SmartBoard
787926	SmartBoard
E28171	SmartBoard
A15061	SmartBoard
786287	SmartBoard
A13360	SmartBoard
787181	SmartBoard
A19825	SmartBoard
A13365	SmartBoard
787182	SmartBoard
786285	SmartBoard
787176	SmartBoard
756490	SmartBoard
A13367	SmartBoard
755867	SmartBoard
A17756	SmartBoard
786297	SmartBoard
A05382	SmartBoard
786281	SmartBoard
A25820	SmartBoard
A13357	SmartBoard
A13423	SmartBoard
UKHK6300168	Epson Projector
UKHK6601224	Epson Projector
A25652	Epson Projector
UKHK5500597	Epson Projector
QVSF310295L	Epson Projector
A25993	Epson Projector
X2BB7500034	Epson Projector
UKHK6300151	Epson Projector
QVSF310292L	Epson Projector
UKHK6300211	Epson Projector
A25651	Epson Projector
A25653	Epson Projector
A25654	Epson Projector
A25432	Epson Projector
X2BB7600653	Epson Projector
UKHK6400420	Epson Projector
UKHK6300146	Epson Projector

A04549	Aiphone door monitor unit JK-1MED
A25772	Lenovo desktop
A13123	Lenovo desktop
A25767	Lenovo desktop
A25910	Lenovo desktop
A25764	Lenovo desktop
A25774	Lenovo desktop
A25771	Lenovo desktop
MJ020NK7	Lenovo desktop
A25761	Lenovo desktop
A25768	Lenovo desktop
A17581	Lenovo desktop
A25770	Lenovo desktop
A25755	Lenovo desktop
A25779	Lenovo desktop
A25762	Lenovo desktop
A25760	Lenovo desktop
A25778	Lenovo desktop
A25763	Lenovo desktop
A25387	Lenovo desktop
MJ020NJR	Lenovo desktop
A25753	Lenovo desktop
A25783	Lenovo desktop
A25758	Lenovo desktop
A16983	Dell desktop
65H5SL1	Dell desktop
A13024	Acer monitor
A13079	Dell monitor
A13124	Acer monitor
A13117	Acer monitor
A19728	Acer monitor
A19696	TES Smart board
SB680-R2-787172	TES Smart board
SB680-M2-D10967	TES Smart board
A19678	TES Smart board
A25431	Epson Projector
A14905	Epson Projector
QVSF310297L	Epson Projector
A25649	Epson Projector
A25648	Epson Projector
QVSF310298L	Epson Projector
A25650	Epson Projector
A14777	Epson Projector
A25428	Epson Projector

QVSF340262L
B30988
QVSF340260L

Epson Projector
Epson Projector
Epson Projector

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Rosenwald Middle School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Epson 570 Projector		A25940	Obsolete				
Epson Projector		A25640	Obsolete				
Epson 570 Projector		A26181	Obsolete				
Epson 470 Projector		A15158	Obsolete				
Epson Projector		A26179	Obsolete				
Epson Projector	X2BB7600707		Obsolete				
Epson Projector	UKHK6300187		Obsolete				
Epson Projector	X2BB7600707		Obsolete				
Epson Projector	X2BB7600930		Obsolete				
Epson Projector	X2BB7500066		Obsolete				
Epson Projector		A25942	Obsolete				
Epson Projector	UKHF560039L		Obsolete				
Epson Projector	UKHK6300213		Obsolete				
Epson Projector		A25947	Obsolete				
Epson Projector	UKHF560035L		Obsolete				
Epson Projector		A25943	Obsolete				
Epson Projector	X2BB7500017		Obsolete				
Epson Projector	X2BB7600768		Obsolete				
Epson Projector	X2BB7500074		Obsolete				
Epson Projector	X2BB7500074		Obsolete				
Epson Projector	QVSK3900439		Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Rosenwald Middle School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Epson Projector	C022JW36B0600		Obsolete				
Epson Projector	X2BB7600861		Obsolete				
Epson Projector	X2BB7600709		Obsolete				
Epson Projector		A25945	Obsolete				
Epson Projector		A25941	Obsolete				
Epson Projector		A25946	Obsolete				
Epson Projector		A26177	Obsolete				
TRMS Smart board	SB680-R2-984125		Obsolete				
TRMS Smart board	SB680-M2-035882		Obsolete				
TRMS Smart board		A15055	Obsolete				
TRMS Smart board		A15056	Obsolete				
TRMS Smart board	SB680-R2-984139		Obsolete				
TRMS Smart board		A15058	Obsolete				
TRMS Smart board	SB680-R2-984143		Obsolete				
TRMS Smart board	SB680-R2-A45654		Obsolete				
TRMS Smart board	SB680-M2-035886		Obsolete				
TRMS Smart board	SB680-R2-985406		Obsolete				
TRMS Smart board	SB680-R2-984131		Obsolete				
TRMS Smart board	C1507210154		Obsolete				
TRMS Smart board	SB680-M2-035807		Obsolete				
TRMS Smart board		A15049	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Rosenwald Middle School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

				METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY				COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

TRMS Smart board	SB680-R2-984908		Obsolete				
TRMS Smart board	C1507210153		Obsolete				
TRMS Smart board	SB680-R2-985226		Obsolete				
TRMS Smart board	SB680-R2-A05807		Obsolete				
TRMS Smart board		A15047	Obsolete				
TRMS Smart board		A15046	Obsolete				
TRMS Smart board		A07870	Obsolete				
TRMS Smart board	SB680-R2-984161		Obsolete				
TRMS Smart board	SB680-R2-984129		Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Elementary School				Date: 12/2/2021		
PERSON DISPOSING PROPERTY: Jon Michael Lee				BOARD APPROVAL DATE:		

			METHOD OF DISPOSAL				
COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SUPERVISOR/CENTRAL OFFICE				
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

SmartBoard		A13369	Obsolete				
SmartBoard		A13373	Obsolete				
SmartBoard		B30355	Obsolete				
SmartBoard		A04529	Obsolete				
SmartBoard		A13371	Obsolete				
SmartBoard		A13372	Obsolete				
SmartBoard		A14296	Obsolete				
SmartBoard		A14295	Obsolete				
SmartBoard		A13422	Obsolete				
SmartBoard		A19673	Obsolete				
SmartBoard		A14297	Obsolete				
SmartBoard	756468		Obsolete				
SmartBoard	756471		Obsolete				
SmartBoard	E28212		Obsolete				
SmartBoard	787939		Obsolete				
SmartBoard	787926		Obsolete				
SmartBoard	E28171		Obsolete				
SmartBoard		A15061	Obsolete				
SmartBoard	786287		Obsolete				
SmartBoard		A13360	Obsolete				
SmartBoard	787181		Obsolete				
SmartBoard		A19825	Obsolete				
SmartBoard		A13365	Obsolete				
SmartBoard	787182		Obsolete				
SmartBoard	786285		Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Elementary School				Date: 12/2/2021		
PERSON DISPOSING PROPERTY: Jon Michael Lee				BOARD APPROVAL DATE:		

			METHOD OF DISPOSAL				
COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SUPERVISOR/CENTRAL OFFICE				
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

SmartBoard	787176		Obsolete				
SmartBoard	756490		Obsolete				
SmartBoard		A13367	Obsolete				
SmartBoard	755867		Obsolete				
SmartBoard		A17756	Obsolete				
SmartBoard	786297		Obsolete				
SmartBoard		A05382	Obsolete				
SmartBoard	786281		Obsolete				
SmartBoard		A25820	Obsolete				
SmartBoard		A13357	Obsolete				
SmartBoard		A13423	Obsolete				
Epson Projector	UKHK6300168		Obsolete				
Epson Projector	UKHK6601224		Obsolete				
Epson Projector		A25652	Obsolete				
Epson Projector	UKHK5500597		Obsolete				
Epson Projector	QVSF310295L		Obsolete				
Epson Projector		A25993	Obsolete				
Epson Projector	X2BB7500034		Obsolete				
Epson Projector	UKHK6300151		Obsolete				
Epson Projector	QVSF310292L		Obsolete				
Epson Projector	UKHK6300211		Obsolete				
Epson Projector		A25651	Obsolete				
Epson Projector		A25653	Obsolete				
Epson Projector		A25654	Obsolete				
Epson Projector		A25432	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Elementary School				Date: 12/2/2021		
PERSON DISPOSING PROPERTY: Jon Michael Lee				BOARD APPROVAL DATE:		

			METHOD OF DISPOSAL			
COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SUPERVISOR/CENTRAL OFFICE			
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED DESTROYED

Epson Projector	X2BB7600653		Obsolete
Epson Projector	UKHK6400420		Obsolete
Epson Projector	UKHK6300146		Obsolete
Aiphone door monitor unit JK-1MED		A04549	Obsolete
Lenovo desktop		A25772	Obsolete
Lenovo desktop		A13123	Obsolete
Lenovo desktop		A25767	Obsolete
Lenovo desktop		A25910	Obsolete
Lenovo desktop		A25764	Obsolete
Lenovo desktop		A25774	Obsolete
Lenovo desktop		A25771	Obsolete
Lenovo desktop	MJ020NK7		Obsolete
Lenovo desktop		A25761	Obsolete
Lenovo desktop		A25768	Obsolete
Lenovo desktop		A17581	Obsolete
Lenovo desktop		A25770	Obsolete
Lenovo desktop		A25755	Obsolete
Lenovo desktop		A25779	Obsolete
Lenovo desktop		A25762	Obsolete
Lenovo desktop		A25760	Obsolete
Lenovo desktop		A25778	Obsolete

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Elementary School			Date: 12/2/2021			
PERSON DISPOSING PROPERTY: Jon Michael Lee			BOARD APPROVAL DATE:			

			METHOD OF DISPOSAL				
COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SUPERVISOR/CENTRAL OFFICE				
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Lenovo desktop		A25763	Obsolete				
Lenovo desktop		A25387	Obsolete				
Lenovo desktop	MJ020NJR		Obsolete				
Lenovo desktop		A25753	Obsolete				
Lenovo desktop		A25783	Obsolete				
Lenovo desktop		A25758	Obsolete				
Dell desktop		A16983	Obsolete				
Dell desktop	65H5SL1		Obsolete				
Acer monitor		A13024	Obsolete				
Dell monitor		A13079	Obsolete				
Acer monitor		A13124	Obsolete				
Acer monitor		A13117	Obsolete				
Acer monitor		A19728	Obsolete				
TES Smart board		A19696	Obsolete				
TES Smart board	SB680-R2-787172		Obsolete				
TES Smart board	SB680-M2-D10967		Obsolete				
TES Smart board		A19678	Obsolete				
Epson Projector		A25431	Obsolete				
Epson Projector		A14905	Obsolete				
Epson Projector	QVSF310297L		Obsolete				
Epson Projector		A25649	Obsolete				

		TRENTON SPECIAL SCHOOL DISTRICT		2.403.2 Adm. Procedure		
		INVENTORY DISPOSAL FORM				
SCHOOL/BUILDING: Trenton Elementary School				Date: 12/2/2021		
PERSON DISPOSING PROPERTY: Jon Michael Lee				BOARD APPROVAL DATE:		

			METHOD OF DISPOSAL				
COMPLETED BY PERSON DISPOSING PROPERTY			COMPLETED BY SUPERVISOR/CENTRAL OFFICE				
ITEM(S)	Serial Number	Tag Number	SURPLUS REASON	SOLD AMOUNT	RECYCLED	DONATED	DESTROYED

Epson Projector		A25648	Obsolete				
Epson Projector	QVSF310298L		Obsolete				
Epson Projector		A25650	Obsolete				
Epson Projector		A14777	Obsolete				
Epson Projector		A25428	Obsolete				
Epson Projector	QVSF340262L		Obsolete				
Epson Projector		B30988	Obsolete				
Epson Projector	QVSF340260L		Obsolete				

Request to purchase band uniforms for Trenton Rosenwald Middle School.

Cost to be between \$30K to \$35K. TRMS has most of the funds but is requesting \$10k to be pulled from Band Reserves to help with expense.

Need board approval for purchase and to pull \$10k from Band Reserves.

December 7, 2021
New Budget Items

Regular Instruction

Gibson Connect Teacher/School Donations

Revenue

141-44570

Contributions & Gifts

Debit

\$900.00

\$900.00

Expenditures

141-71100-429-005

Instructional Supplies - PHS

Credit

\$550.00

141-71100-429-010

Instructional Supplies - TES

\$200.00

141-71100-429-015

Instructional Supplies - TES

\$150.00

\$900.00

Regular Instruction

Battelle TN Rural STEM Collaborative Stipend - TES (Ronny Criswell)

Revenue

141-46980-027

Other State Grants

Debit

\$300.00

\$300.00

Expenditures

141-71100-429-027

Instructional Supplies

Credit

\$300.00

\$300.00

Trenton Special Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The following guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for replacing funds which are the
5 responsibility of the Board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Director of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal shall obtain written approval from the Director of Schools/designee for all
12 fundraising activities, including online fundraising activities, that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, shall have written approval from
15 the principal and comply with all administrative procedures issued by the Director of Schools.
16 The authorization request shall contain the following information:²
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide, individual class, or
21 club); and
- 22 e. Margin of profit and how it is to be paid to the school.
- 23 5. The Director of Schools shall determine whether or not the activity will benefit the school,
24 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
25 fulfill the Board's required contributions.
- 26 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
27 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **LOTTERIES**

7 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
8 among purchasers of chances by means of tickets through a random selection process.³

9 **ONLINE FUNDRAISING**

10 Individual schools may establish school-wide online fundraising accounts. The accounts shall meet all
11 fundraising requirements established by the Board and the *Tennessee Internal School Uniform*
12 *Accounting Policy Manual*. The principal/designee of each school shall have access to the established
13 fundraising account to ensure all funds are properly accounted for, and the information is recorded in
14 the school's accounting records by the designated personnel. Online fundraising shall not be used on
15 behalf and for the benefit of an outside party.

16 An employee shall not engage in online fundraising for educational purposes in his/her official
17 capacity as a district employee or make any reference to non-school sponsored fundraisers, online or
18 otherwise, that would lead another to believe such activity is an approved school fundraiser.

19 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

20 On approval of the principal, an employee may be authorized to raise and use funds for the following
21 noneducational purposes:

22 1. Bereavement support;

23

24 2. Award recognition;

25

26 3. Employee morale;

27

28 4. Banquets; or

29

30 5. Other situations at the principal's discretion.

31 These funds shall be derived from vending machine revenue, donations, or other sources which the
32 Board approves.

33 The Director of Schools shall develop administrative procedures regarding the receipt, disbursement,
34 accounting, and auditing of these noneducational funds. The Director of Schools shall ensure that the
35 procedures are consistent with board policy and state law and disseminate them to all employees.

Legal References

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
2. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 4-32
3. Tenn. Att'y Gen. Op. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605
Gifts 6.710

Trenton Special Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: <h2 style="text-align: center;">Commercial Advertising on School Buses</h2>	Descriptor Code: 3.405	Issued Date:
		Rescinds:	Issued:

1 Commercial advertising may be displayed on the exterior or interior
 2 of a school bus and is subject to the following:¹

- 3 1. The size and location of the advertisement shall be in accordance with state law;¹
- 4
- 5 2. The Director of Schools/designee shall be responsible for the sale and approval of the
- 6 advertisement;
- 7
- 8 3. There shall be no advertising on school buses of tobacco products, alcohol products, political
- 9 campaigns,² or individual food items that cannot be sold to students through vending
- 10 machines;³
- 11
- 12 4. The Board shall decide annually as to the cost of commercial advertising per school bus;
- 13
- 14 5. If it is determined that the advertisement shall not be painted on the school bus, it will be
- 15 attached by magnet or another application for easy removal; and
- 16
- 17 6. All contracts for commercial advertising shall comply with state law and board policy, and any
- 18 issues relating to these contracts shall be directed to the Director of Schools.

Legal References

1. TCA 49-6-2109(d); TRR/MS 0520-01-05-.01(7)
2. TCA 2-19-144
3. TCA 49-6-2307

Cross References

Student Transportation Management 3.400

Trenton Special Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Substitute Teachers	Descriptor Code: 5.701	Issued Date: 10/10/17
		Rescinds: 5.701	Issued: 04/07/16

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies.^{1,2}
2 Substitute teachers may be employed and paid directly by the board of education or by a third party
3 public or private employer through an agreement between such third party employer and the board of
4 education.

5 Substitute teachers employed by third party entities shall be subject to the same unemployment benefit
6 eligibility conditions as substitute teachers employed directly by the board of education.²

7 APPLICATION/QUALIFICATIONS

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked licenses or certificates according to the Department of Education shall not be
10 hired.⁴

11 Qualifications for substitute teachers shall be determined by the director of schools in compliance with
12 state laws and regulations.

13 A list of substitute teacher(s) will be prepared by the Instructional Supervisor who will maintain file(s)
14 which may include transcripts, credentials, recommendations, and other pertinent information.

15 COMPENSATION

16 If employed directly by the board of education, the compensation of substitute teachers shall be
17 determined annually by the board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 CERTIFICATION

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher must possess a teaching certificate with endorsement in the discipline(s) to be taught.⁶
24 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to
25 the state salary schedule.¹

26 Retired teachers may substitute one-hundred twenty (120) days per year without loss of retirement
27 benefits¹ and may substitute for additional days if the director of schools certifies in writing to the
28 **Division of Retirement** that no other qualified personnel are available to substitute teach.⁷

1 EMERGENCY NEEDS

2 All teacher aides, secretaries, and clerks are approved substitute teachers for use in emergency situations.
3 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
4 unable to arrive on time or remain for the full day.

5 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
6 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
7 for both positions at the same time.

8 TRAINING AND ORIENTATION

9 The director of schools shall be responsible for ensuring that there are appropriate training and
10 development programs for substitute teachers.

11 RESPONSIBILITIES

12 Substitute teachers shall assume the same responsibilities as the regular teacher, including, but not
13 limited to, bus duty and playground supervision.

14 RE-EMPLOYMENT/TERMINATION

15 On an annual basis, the director of schools, with input from the principals, shall determine which
16 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
17 acceptable level shall not be re-employed.

18 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
19 the principal and/or third party employer if they wish to terminate their service as substitutes.

Legal References

1. TRR/MS 0520-1-2-.04(6)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(15)
5. Public Acts of 2017, Chapter No. 387
6. TCA 49-3-312; TRR/MS 0520-01-02-.04(6)(b)
7. Public Acts of 2017, Chapter No. 287