

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Central Office - 6:00 PM
July 28, 2020

1. **INVOCATION:**

2. **CALL TO ORDER:**

3. **APPROVE AGENDA:**

1. Approval of July 28th Agenda:

4. **APPROVE MINUTES:**

1. Approval of June 30th Minutes:

5. **RECOGNITIONS:**

1. Katie Bruketta - Teacher of the Year Finalist:
2. Ben DiChiara - WestTeach Class of 2020 :

6. **REPORTS:**

1. 2020-2021 IDEA Innovation Grant Award:
2. 2020-2021 Farm to School Grant Award:

7. **CONSENT AGENDA:**

1. Approval of Central Office Financial Report:
2. Approval of Three Schools Financial Report:
3. Approval of Title III Budget Amendment:

8. **REGULAR AGENDA:**

1. Approval of Second Reading of Policy 6.304 - Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation:
2. Approval of Second Reading of Policy 6.3041 - Title IX and Sexual Harassment:

3. Approval of Second Reading of Policy 6.305 - Student Concerns, Complaints, and Grievances:

4. Approval of Resolution No. 2020-01:

5. Approval of 2020-2021 School Nutrition Budget :

6. Approval of 2020-2021 General Purpose Budget:

7. Approval to Proceed with Indoor Athletic Practice Facility - GMP \$2,061,734:

8. Approval of Revised 2020-2021 Calendar :

9. **DIRECTORS REPORT:**

1. New Hire - Cindy Swindell, TES Teacher Assistant:

2. TSBA Fall District Meeting - Paris SSD - Tues, Sept 29th:

3. TSBA Leadership Conference and Annual Convention - Thurs, Nov 12th to Sun, Nov 15th:

10. **ADJOURNMENT:**

TRENTON SPECIAL SCHOOL DISTRICT
Board of Education Regular Meeting
Central Office via Zoom - 6:00 PM
July 28, 2020

1. INVOCATION

2. CALL TO ORDER

3. APPROVE AGENDA

- 3.1. Approval of July 28th Agenda

4. APPROVE MINUTES

- 4.1. Approval of June 30th Minutes

5. RECOGNITIONS

- 5.1. Katie Bruketta - Teacher of the Year Finalist
- 5.2. Ben DiChiara - WestTeach Class of 2020

6. REPORTS

- 6.1. 2020-2021 IDEA Innovation Grant Award
- 6.2. 2020-2021 Farm to School Grant Award

7. CONSENT AGENDA

- 7.1. Approval of Central Office Financial Report
- 7.2. Approval of Three Schools Financial Report
- 7.3. Approval of Title III Budget Amendment

8. REGULAR AGENDA

- 8.1. Approval of Second Reading of Policy 6.304 - Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation
- 8.2. Approval of Second Reading of Policy 6.3041 - Title IX and Sexual Harassment
- 8.3. Approval of Second Reading of Policy 6.305 - Student Concerns, Complaints, and Grievances
- 8.4. Approval of Resolution No. 2020-01
- 8.5. Approval of 2020-2021 School Nutrition Budget
- 8.6. Approval of 2020-2021 General Purpose Budget
- 8.7. Approval to Proceed with Indoor Athletic Practice Facility – GMP \$2,061,734
- 8.8. Approval of Revised 2020-2021 Calendar

9. DIRECTORS REPORT

9.1. New Hire - Cindy Swindell, TES Teacher Assistant

9.2. TSBA Fall District Meeting - Paris SSD - Tues, Sept 29th

9.3. TSBA Leadership Conference and Annual Convention - Thurs, Nov 12th to Sun, Nov 15th

10. ADJOURNMENT

TRENTON SPECIAL SCHOOL DISTRICT
Board of Trustees' Regular Meeting
PHS Technology Lab - 6 p.m.
May 5, 2020

ROLL CALL: The Trenton Special School District Board of Trustees met in regular meeting on Tuesday, June 30, 2020, at 6 p.m., at PHS Technology Lab. In attendance were the following:

Mark Harper, Board Chairman
Clint Hickerson
Doug Smith

Tim Haney, Director of Schools
Dee Ann McEwen
Justin Weaver
Shannon Parra

CALL TO ORDER: Vice-Chairman Justin Weaver called the meeting to order.

APPROVAL OF AGENDA: Vice-Chairman Weaver presented the addition of Consent Agenda Item 5.19. Approval of General Purpose Budget Amendment #2 for approval. Clint Hickerson made a motion to approve the addition with a second by Dee Ann McEwen. The motion carried unanimously.

Vice-Chairman Weaver presented the amended agenda for the June 30, 2020, Regular Meeting for approval. Clint Hickerson made a motion to approve the agenda with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF MINUTES: Vice-Chairman Weaver presented the minutes of the May 5th Regular Meeting for approval. With no additions or corrections, Clint Hickerson made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

CONSENT AGENDA: The following items appeared on the "Consent Agenda":

1. Approval of Central Office Financial Report
April 2020 Financials
May 2020 Financials
2. Approval of Three Schools Financial Report
April 2020 Financials
May 2020 Financials
3. Approval of General Purpose Budget Amendments
4. Approval of CSH Budget Amendments
5. Approval of Pre-K Budget Amendments
6. Approval of Safe Schools Budget Amendments
7. Approval of Title I Budget Amendments #2
8. Approval of Title II Budget Amendments #2
9. Approval of IDEA 901 Budget Amendments #2
10. Approval of IDEA Pre-School 911 Budget Amendment #2
11. Approval of CTE Amendment #1
12. Approval of 21st Century Tutoring Budget Amendment #1
13. Approval of School Nutrition Budget Amendment #1

14. Approval of Bus Garage Budget Amendments
15. Approval of Title VA Budget Amendments #2
16. Approval of TRMS Special Education Kitchen Surplus
17. Approval of TRMS Outstanding PO - Walsworth \$319.20
18. Approval of TES Dehumidifier Surplus
19. Approval of General Purpose Budget Amendment #2

Doug Smith made the motion to approve with a second by Clint Hickerson. The motion carried unanimously.

REGULAR AGENDA: The following items appeared on the “Regular Agenda”:

APPROVAL OF 2020-2021 CONSOLIDATED FUNDING APPLICATION: Michele Elliott and Amy Allen requested approval of the 2020-2021 Consolidated Funding Application. TSSD is scheduled to receive \$348,375.37 for Title IA, \$59,453.76 for Title IIA, \$3,416.96 for Title IIIA, \$28,444 for Title IV, \$24,935.58 for Title V, \$288,861 for IDEA Part B, and \$8,863 for IDEA Pre-K. Dee Ann McEwen made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) BUDGET: Michele Elliott requested approval of the ESSER Budget of \$276,323.04. This is funding provide by the CARES Act to help with COVID-19 expenditures. Dee Ann McEwen made a motion to approve with a second by Doug Smith. The motion carried unanimously.

APPROVAL OF IDEA TECHNOLOGY PARTNERHSIP BUDGET: Amy Allen requested approval of the IDEA Technology Partnership Budget in the amount of \$5,510. Doug Smith made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF TES 2020-2021 SCHOOL FEES: Director Haney requested approval of 2020-2021 School Fees for TES. Fees will be \$7 for First Grade and \$2 for Kindergarten, Second, Third, and Fourth Grades. Clint Hickerson made a motion to approve with a second to by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF NEW GENERAL PURPOSE BUDGET ITEMS: Tammy Smith requested approval new General Purpose Budget items of \$10,000 for Battelle Education STEM Grant and \$20,977,663.81 for Refunding of Bond Debt and related expenses. Dee Ann McEwen made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF 2020-2021 DIFFERENTIATED PAY PLAN: Shannon Parra requested approval of the 2020-2021 Differentiated Pay Plan. As in years past, the plan will provide a sign-on bonus for new hires in Hard to Staff positions of Secondary Math, Secondary Science, and Foreign Language that is recurring as a retention bonus. Teachers performing additional roles are also eligible for additional compensation through the Teacher Leader program that is evaluated annually for current district needs. Currently it is three helping support communication. The stipend is \$2,500. One teacher has been identified to provide additional support to the secondary Mathematics program. Clint Hickerson made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 1.8011 EMERGENCY CLOSINGS:

Shane Jacobs requested approval of the second reading of policy 1.8011 Emergency Closings based on TSBA recommendations with no changes for the first reading. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 5.1151 TELEWORK DURING

EMERGENCIES: Shane Jacobs requested approval of the second reading of policy 5.1151 Telework During Emergencies. This policy came as a TSBA recommendation with no changes from the first reading. Dee Ann McEwen made a motion to approve with a second by Doug Smith. The motion carried unanimously.

APPROVAL OF SECOND READING OF POLICY 5.3051 FFCRA LEAVE: Shane Jacobs requested approval of the second reading of policy 5.3051 FFCRA Leave. This policy came as a TSBA recommendation with no changes from the first reading. Justin Weaver made a motion to approve with a second by Doug Smith. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.304 STUDENT DISCRIMINATION, HARASSMENT, BULLYING, CYBER-BULLYING, AND INTIMIDATION: Shane Jacobs requested approval of the first reading of policy 6.304 Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation as recommended by TSBA. The policy removes lines 16 and 17 that are now addressed in new policy 6.3041 Title IX and Sexual Harassment. Doug Smith made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.3041 TITLE IX AND SEXUAL HARASSMENT: Shane Jacobs requested approval of the first reading of policy 6.3041 Title IX and Sexual Harassment as recommended by TSBA. Clint Hickerson made a motion to approve with a second by Dee Ann McEwen. The motion carried unanimously.

APPROVAL OF FIRST READING OF POLICY 6.305 STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES: Shane Jacobs requested approval of the first reading of policy 6.305 Student Concerns, Complaints, and Grievances as recommended by TSBA. Discrimination/Harassment Grievance Procedures was removed and addressed in policy 6.3041 Title IX and Sexual Harassment. Justin Weaver made a motion to approve with a second by Clint Hickerson. The motion carried unanimously.

APPROVAL TO PROCEED WITH INDOOR ATHLETIC PRACTICE FACILITY: Billy Hill presented the Guaranteed Maximum Price (GMP) for the Indoor Athletic Practice Facility of \$2,068,669. After much discussion, the decision was tabled while additional information and costs are gathered.

DIRECTORS REPORT: The following items were shared by Director Haney:

Resignations - Kevin Doan, 8th Grade Social Studies
New Hires - Tony Bufford, 8th Grade Social Studies; Malinda Ferrell, TRMS Special Education;
and Hannah Milam, Third Grade
TN State Fire Marshal's - Indoor Practice Facility
TN Comptroller of the Treasury - Public Meetings
2020-2021 Regular School Board Meeting Schedule

TSBA Fall District Meeting - Paris Special School District - September 29, 2020
TSBA Leadership Conference and Annual Convention - Thurs, Nov 12th to Sun, Nov 15th

ADJOURNMENT: With no further business Clint Hickerson made the motion to adjourn. Justin Weaver seconded the motion. The motion carried unanimously.

Chairman of the Board

Secretary to the Board

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40210	Local Option Sales Tax	900,000.00	(1,052,043.68)	116.89 %	75,000.00	(189,240.11)	252.32 %
40350	Interstate Telecommunications Tax	5,000.00	(8,438.02)	168.76 %	416.67	(1,310.51)	314.52 %
40610	Current Property Tax	2,461,244.00	(2,521,277.16)	102.44 %	205,103.67	(119,807.53)	58.41 %
40620	Prior Year's Property Tax	100,000.00	(110,165.37)	110.17 %	8,333.33	(5,536.10)	66.43 %
40630	Interest And Penalty	10,000.00	(19,416.33)	194.16 %	833.33	(6,821.98)	818.64 %
40650	Payments In Lieu Of Taxes	2,500.00	(2,832.77)	113.31 %	208.33	(240.72)	115.55 %
41110	Marriage Licenses	300.00	(276.75)	92.25 %	25.00	(20.25)	81.00 %
43531	Transportation - Other State Systems	6,000.00	(1,015.95)	16.93 %	500.00	(380.55)	76.11 %
43570	Receipts From Individual Schools	30,000.00	(28,509.55)	95.03 %	2,500.00	(2,514.19)	100.57 %
43581	Community Service Fees - Children	2,000.00	0.00	0.00 %	166.67	0.00	0.00 %
43990	Other Charges For Services	22,000.00	(27,914.35)	126.88 %	1,833.33	(11,123.15)	606.72 %
44110	Investment Income	25,000.00	(50,057.43)	200.23 %	2,083.33	(1,440.21)	69.13 %
44120	Lease/Rentals	4,000.00	(16,565.50)	414.14 %	333.33	(1,140.50)	342.15 %
44170	Miscellaneous Refunds	0.00	(378.88)	0.00 %	0.00	(119.97)	0.00 %
44560	Damages Recovered From Individuals	0.00	(65.00)	0.00 %	0.00	0.00	0.00 %
44570	Contributions & Gifts	3,442.19	(3,442.19)	100.00 %	286.85	0.00	0.00 %
46511	Basic Education Program	8,130,000.00	(8,130,000.00)	100.00 %	677,500.00	(813,000.00)	120.00 %
46515	Early Childhood Education	407,958.00	(407,958.49)	100.00 %	33,996.50	(111,487.32)	327.94 %
46520	School Food Service	6,000.00	0.00	0.00 %	500.00	0.00	0.00 %
46590	Other State Education Funds	270,180.00	(275,839.35)	102.09 %	22,515.00	(49,008.24)	217.67 %
46610	Career Ladder Program	24,000.00	(17,987.20)	74.95 %	2,000.00	(4,246.20)	212.31 %
46850	Mixed Drink Tax	0.00	(183.46)	0.00 %	0.00	0.00	0.00 %
46980	Other State Grants	31,970.00	(31,970.00)	100.00 %	2,664.17	(1,643.36)	61.68 %
47715	Tax Credit Bond Rebate	220,174.00	(223,258.55)	101.40 %	18,347.83	0.00	0.00 %
49100	Bonds Issued	20,977,663.81	(20,977,663.81)	100.00 %	1,748,138.65	(20,977,663.81)	1,200.00 %
49700	Insurance Recovery	109,415.74	(109,415.74)	100.00 %	9,117.98	0.00	0.00 %
49800	Transfers In	5,000.00	(37,533.60)	750.67 %	416.67	(37,533.60)	9,008.06 %
	Total Revenues	33,753,847.74	(34,054,209.13)	100.89 %	2,812,820.65	(22,334,278.30)	794.02 %
Expenditures							
71100	Regular Instruction Program	(5,250,146.19)	4,833,369.89	92.06 %	(437,512.18)	780,408.47	178.37 %
71150	Alternative Instruction Program	(255,279.00)	248,632.96	97.40 %	(21,273.25)	40,651.66	191.09 %
71200	Special Education Program	(433,911.00)	433,417.13	99.89 %	(36,159.25)	83,226.73	230.17 %
71300	Career and Technical Education	(272,511.00)	238,683.71	87.59 %	(22,709.25)	33,179.56	146.11 %
71400	Student Body Education Program	(44,285.00)	44,253.84	99.93 %	(3,690.42)	18,766.37	508.52 %
72110	Attendance	(136,447.00)	130,771.78	95.84 %	(11,370.58)	21,357.60	187.83 %
72120	Health Services	(165,909.00)	157,049.03	94.66 %	(13,825.75)	20,000.75	144.66 %
72130	Other Student Support	(430,479.89)	385,453.45	89.54 %	(35,873.32)	46,289.89	129.04 %

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
72210	Regular Instruction Program	(594,445.07)	524,625.24	88.25 %	(49,537.09)	61,488.83	124.13 %
72220	Special Education Program	(91,851.00)	91,284.56	99.38 %	(7,654.25)	2,281.85	29.81 %
72230	Career and Technical Education	(39,120.00)	33,947.65	86.78 %	(3,260.00)	1,146.01	35.15 %
72250	Instructional Technology	(307,132.00)	252,612.39	82.25 %	(25,594.33)	12,910.18	50.44 %
72310	Board Of Education	(180,001.00)	143,398.92	79.67 %	(15,000.08)	(16,722.44)	-111.48 %
72320	Director Of Schools	(167,049.00)	158,589.18	94.94 %	(13,920.75)	14,075.86	101.11 %
72410	Office Of The Principal	(724,053.00)	699,063.15	96.55 %	(60,337.75)	75,402.66	124.97 %
72510	Fiscal Services	(72,655.00)	67,968.31	93.55 %	(6,054.58)	5,260.11	86.88 %
72520	Human Services/Personnel	(104,422.00)	101,153.95	96.87 %	(8,701.83)	7,798.29	89.62 %
72610	Operation Of Plant	(966,972.00)	838,190.16	86.68 %	(80,581.00)	49,335.67	61.22 %
72620	Maintenance Of Plant	(307,324.04)	270,226.17	87.93 %	(25,610.34)	12,718.82	49.66 %
72710	Transportation	(333,828.00)	283,513.56	84.93 %	(27,819.00)	25,620.34	92.10 %
72810	Central And Other	(42,500.00)	28,839.22	67.86 %	(3,541.67)	1,704.39	48.12 %
73300	Community Services	(3,180.00)	1,000.00	31.45 %	(265.00)	0.00	0.00 %
73400	Early Childhood Education	(407,959.00)	407,958.49	100.00 %	(33,996.58)	63,347.71	186.34 %
76100	Regular Capital Outlay	(2,858,632.38)	1,634,075.10	57.16 %	(238,219.37)	(3,013,628.00)	-1,265.06 %
82130	Education	(19,954,297.17)	19,954,296.84	100.00 %	(1,662,858.10)	19,447,259.17	1,169.51 %
82230	Education	(988,469.00)	988,468.58	100.00 %	(82,372.42)	0.00	0.00 %
82330	Education	(243,000.00)	243,000.00	100.00 %	(20,250.00)	243,000.00	1,200.00 %
	Total Expenditures	(35,375,857.74)	33,193,843.26	93.83 %	(2,947,988.15)	18,036,880.48	611.84 %
Total	141 General Purpose School	(1,622,010.00)	(860,365.87)	-53.04 %	(135,167.50)	(4,297,397.82)	-3,179.31

142 School Federal Projects		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
44110	Investment Income	0.00	0.00	0.00 %	0.00	39.73	0.00 %
46980	Other State Grants	240,975.00	(158,060.67)	65.59 %	20,081.25	(29,960.27)	149.20 %
47131	Vocational Educ - Basic Grants To	31,040.93	(26,600.93)	85.70 %	2,586.74	(7,422.57)	286.95 %
47141	Title 1 Grants To Local Educ Agencies	394,819.45	(367,378.09)	93.05 %	32,901.62	(97,944.98)	297.69 %
47143	Special Education - Grants To States	433,361.50	(384,621.04)	88.75 %	36,113.46	(101,023.39)	279.74 %
47145	Special Education Preschool Grants	19,534.92	(9,258.32)	47.39 %	1,627.91	(2,100.62)	129.04 %
47146	English Language Acquisition Grants	10,180.90	(6,221.38)	61.11 %	848.41	0.00	0.00 %
47148	Rural Education	26,675.98	(25,244.48)	94.63 %	2,223.00	(6,257.61)	281.49 %
47189	Eisenhower Prof Development State	43,900.93	(28,092.30)	63.99 %	3,658.41	(12,416.61)	339.40 %
47590	Other Federal Through State	9,697.72	(9,496.72)	97.93 %	808.14	0.00	0.00 %
	Total Revenues	1,210,187.33	(1,014,973.93)	83.87 %	100,848.94	(257,086.32)	254.92 %
Expenditures							
71100	Regular Instruction Program	(304,341.34)	288,847.14	94.91 %	(25,361.78)	47,121.67	185.80 %
71200	Special Education Program	(383,827.75)	340,832.50	88.80 %	(31,985.65)	57,334.77	179.25 %
71300	Career and Technical Education	(25,140.49)	20,700.49	82.34 %	(2,095.04)	161.25	7.70 %
72130	Other Student Support	(14,264.06)	8,954.54	62.78 %	(1,188.67)	218.55	18.39 %
72210	Regular Instruction Program	(153,113.67)	125,075.38	81.69 %	(12,759.47)	20,503.41	160.69 %
72220	Special Education Program	(51,743.32)	38,366.51	74.15 %	(4,311.94)	3,165.15	73.40 %
72230	Career and Technical Education	(1,248.10)	1,248.10	100.00 %	(104.01)	0.00	0.00 %
73300	Community Services	(238,975.00)	156,060.67	65.30 %	(19,914.58)	27,926.52	140.23 %
99100	Transfers Out	(37,533.60)	37,533.60	100.00 %	(3,127.80)	37,533.60	1,200.00 %
	Total Expenditures	(1,210,187.33)	1,017,618.93	84.09 %	(100,848.94)	193,964.92	192.33 %
Total	142 School Federal Projects	0.00	2,645.00	100.00 %	0.00	(63,121.40)	0.00 %

143 Central Cafeteria		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
43521	Lunch Payments - Children	128,641.00	(81,290.06)	63.19 %	10,720.08	(11.50)	0.11 %
43522	Lunch Payments - Adults	30,000.00	(17,942.70)	59.81 %	2,500.00	(84.00)	3.36 %
43523	Income From Breakfast	748.00	(234.00)	31.28 %	62.33	(24.00)	38.50 %
44110	Investment Income	100.00	(349.85)	349.85 %	8.33	(7.01)	84.12 %
44570	Contributions & Gifts	0.00	(1,200.00)	0.00 %	0.00	0.00	0.00 %
46520	School Food Service	32,271.00	(11,088.31)	34.36 %	2,689.25	0.00	0.00 %
46980	Other State Grants	30,000.00	(16,000.00)	53.33 %	2,500.00	0.00	0.00 %
47111	USDA School Lunch Program	470,000.00	(448,929.84)	95.52 %	39,166.67	(85,102.50)	217.28 %
47112	Account No Longer In Use	73,766.00	0.00	0.00 %	6,147.17	0.00	0.00 %
47113	Breakfast	210,000.00	(274,675.36)	130.80 %	17,500.00	(53,416.00)	305.23 %
47114	USDA - Other	10,000.00	(126,832.07)	1,268.32 %	833.33	(70,596.60)	8,471.59 %
	Total Revenues	985,526.00	(978,542.19)	99.29 %	82,127.17	(209,241.61)	254.78 %
Expenditures							
73100	Food Service	(1,050,526.00)	890,987.95	84.81 %	(87,543.83)	(99,028.39)	-113.12 %
	Total Expenditures	(1,050,526.00)	890,987.95	84.81 %	(87,543.83)	(99,028.39)	-113.12
Total	143 Central Cafeteria	(65,000.00)	(87,554.24)	-134.70 %	(5,416.67)	(308,270.00)	-5,691.14

144 School Transportation		Year-To-Date			Month-To-Date		
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Account	Description						
Revenues							
43531	Transportation - Other State Systems	419,987.00	(361,709.54)	86.12 %	34,998.92	(34,697.01)	99.14 %
44990	Other Local Revenues	0.00	(165.00)	0.00 %	0.00	394.00	0.00 %
	Total Revenues	419,987.00	(361,874.54)	86.16 %	34,998.92	(34,303.01)	98.01 %
Expenditures							
72710	Transportation	(419,987.00)	361,704.58	86.12 %	(34,998.92)	14,697.01	41.99 %
	Total Expenditures	(419,987.00)	361,704.58	86.12 %	(34,998.92)	14,697.01	41.99 %
Total	144 School Transportation	0.00	(169.96)	100.00 %	0.00	(19,606.00)	0.00 %

Peabody High School

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	40,107.58	149,176.59	0.00	189,284.17
Total Assets		\$40,107.58	\$149,176.59	\$0.00	\$189,284.17
Liabilities					
91	General fund balance	-36,372.03	0.00	0.00	-36,372.03
Total Liabilities		\$-36,372.03	\$0.00	\$0.00	\$-36,372.03
Revenues					
304.2	School Pictures	-1,024.62	0.00	0.00	-1,024.62
304.3	Pepsi Machine	-4,360.00	0.00	0.00	-4,360.00
304.4	Tom's Machines	-3,791.93	0.00	0.00	-3,791.93
307	Donations	-564.90	0.00	0.00	-564.90
310	Locker fees	-55.00	0.00	0.00	-55.00
319	Report Card Envelopes	-33.00	0.00	0.00	-33.00
321	Board Allocations	-5,718.06	0.00	0.00	-5,718.06
330	Misc Income	-698.68	0.00	0.00	-698.68
333	Safety & Security	-1,005.00	0.00	0.00	-1,005.00
353	Materials and Supplies	-25.96	0.00	0.00	-25.96
Total Revenues		\$-17,277.15	\$0.00	\$0.00	\$-17,277.15
Expenditures					
411	Admin Supplies & Materials	1,731.14	0.00	0.00	1,731.14
420	Other Admin Expenditures	3,181.52	0.00	0.00	3,181.52
421	Instructional Supplies & Materials	49.90	0.00	0.00	49.90
426	Copy Machine	7,189.20	0.00	0.00	7,189.20
433	Safety & Security	274.64	0.00	0.00	274.64
452	Postage	1,115.20	0.00	0.00	1,115.20
Total Expenditures		\$13,541.60	\$0.00	\$0.00	\$13,541.60
Restricted Accounts					
601	All Athletics	0.00	-21,147.89	0.00	-21,147.89
701	Class of 2020	0.00	0.00	0.00	0.00
702	Class of 2021	0.00	0.00	0.00	0.00
801	Beta Club	0.00	-1,758.62	0.00	-1,758.62
802	FFA Club	0.00	-19,157.15	0.00	-19,157.15
807	FCCLA	0.00	-740.36	0.00	-740.36
811	Math Club	0.00	-9.65	0.00	-9.65
813	History Club	0.00	-1.60	0.00	-1.60
814	Pep Club	0.00	-527.99	0.00	-527.99
821	Junior Rotary	0.00	-744.27	0.00	-744.27
822	HOSA	0.00	-716.41	0.00	-716.41
824	Future Teachers of America	0.00	-702.76	0.00	-702.76
825	Girls & Boys State	0.00	-40,248.74	0.00	-40,248.74
827	Peabody Pals	0.00	-670.18	0.00	-670.18
828	STEM Club	0.00	-3,977.56	0.00	-3,977.56
829	21 Plus Club	0.00	-783.30	0.00	-783.30
831	School of Rock	0.00	-53.38	0.00	-53.38
832	AP - Advance Placement	0.00	-14.00	0.00	-14.00
833	SAT Exam	0.00	0.00	0.00	0.00

Run Date: 7/2/2020 3:33:28PM

Peabody High School

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
901	Library	0.00	-224.08	0.00	-224.08
902	Cheerleaders	0.00	-44.48	0.00	-44.48
903	School Annuals	0.00	-15,588.80	0.00	-15,588.80
904	Band	0.00	-5,153.63	0.00	-5,153.63
906	Student Council	0.00	-1,755.99	0.00	-1,755.99
907	Art	0.00	-503.47	0.00	-503.47
908	Special Olympics	0.00	-344.68	0.00	-344.68
911	St. Jude	0.00	0.00	0.00	0.00
915	Project Inspire	0.00	-596.75	0.00	-596.75
916	Chromebook	0.00	-43.00	0.00	-43.00
931	Operating Account Donations	0.00	-3,585.40	0.00	-3,585.40
932	Football Donations	0.00	-8,476.49	0.00	-8,476.49
933	Girls Basketball Donations	0.00	-25.20	0.00	-25.20
934	Boys Basketball Donations	0.00	-3,844.50	0.00	-3,844.50
935	Baseball Donations	0.00	-5,948.16	0.00	-5,948.16
936	Golf Donations	0.00	-170.75	0.00	-170.75
937	Girls Soccer Donations	0.00	-1.77	0.00	-1.77
938	Boys Soccer Donations	0.00	-766.63	0.00	-766.63
939	Softball Donations	0.00	-3,138.07	0.00	-3,138.07
940	Tennis Donations	0.00	-649.25	0.00	-649.25
941	Volleyball Donations	0.00	-1,680.51	0.00	-1,680.51
942	Track & Field	0.00	-1,087.77	0.00	-1,087.77
950	Football Donation / Quarterback	0.00	-4,293.35	0.00	-4,293.35
	Total Restricted Accounts	\$0.00	\$-149,176.59	\$0.00	\$-149,176.59
	Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

Trenton Elementary School

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	41,230.25	17,906.79	0.00	59,137.04
Total Assets		\$41,230.25	\$17,906.79	\$0.00	\$59,137.04
Liabilities					
91	General fund balance	-42,129.72	0.00	0.00	-42,129.72
Total Liabilities		\$-42,129.72	\$0.00	\$0.00	\$-42,129.72
Revenues					
304	Pictures	-1,947.50	0.00	0.00	-1,947.50
306	Fundraising	-4,889.35	0.00	0.00	-4,889.35
308	Planners	-100.00	0.00	0.00	-100.00
309	Copy Machines	1,106.27	0.00	0.00	1,106.27
310	Miscellaneous	-50.00	0.00	0.00	-50.00
311	Folders	-46.00	0.00	0.00	-46.00
313	Instructional Supplies	-1,099.90	0.00	0.00	-1,099.90
320	Interest	-268.32	0.00	0.00	-268.32
321	Board Allocations	-6,019.56	0.00	0.00	-6,019.56
323	Book Orders	-175.00	0.00	0.00	-175.00
327	Special Activity Fund	-856.97	0.00	0.00	-856.97
Total Revenues		\$-14,346.33	\$0.00	\$0.00	\$-14,346.33
Expenditures					
408	Planners	537.79	0.00	0.00	537.79
411	Folders	1,441.00	0.00	0.00	1,441.00
412	Office Supplies	1,240.74	0.00	0.00	1,240.74
414	Equipment and Supplies	-47.64	0.00	0.00	-47.64
418	General Supplies	94.00	0.00	0.00	94.00
421	Instructional Supplies	4,453.81	0.00	0.00	4,453.81
423	Book Orders	27.00	0.00	0.00	27.00
424	Student of the Month	44.23	0.00	0.00	44.23
429	Copy Machines	7,127.07	0.00	0.00	7,127.07
499	Miscellaneous	327.80	0.00	0.00	327.80
Total Expenditures		\$15,245.80	\$0.00	\$0.00	\$15,245.80
Restricted Accounts					
804	Library	0.00	-3,363.19	0.00	-3,363.19
805	Accelerated Reader - AR	0.00	-17.78	0.00	-17.78
808	Second Grade	0.00	0.00	0.00	0.00
809	Third Grade	0.00	0.00	0.00	0.00
811	Fine Arts	0.00	-26.39	0.00	-26.39
814	Computer Lab	0.00	-2,102.54	0.00	-2,102.54
815	PATT	0.00	-280.66	0.00	-280.66
816	Physical Education	0.00	-1,232.73	0.00	-1,232.73
817	Guidance	0.00	-18.36	0.00	-18.36
818	K - 4 Families	0.00	-14.10	0.00	-14.10
819	Yearbook	0.00	-1,116.00	0.00	-1,116.00
820	Kindergarten Field Trips	0.00	0.00	0.00	0.00
821	First Grade Field Trips	0.00	0.00	0.00	0.00
822	Second Grade Field Trips	0.00	0.00	0.00	0.00
823	Third Grade Field Trips	0.00	0.00	0.00	0.00
824	Fourth Grade Field Trips	0.00	0.00	0.00	0.00
825	Destination Imagination (DI)	0.00	-404.03	0.00	-404.03

Trenton Elementary School

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
826	Student of the Month	0.00	-78.40	0.00	-78.40
827	Basketball	0.00	-2,662.38	0.00	-2,662.38
828	Read to Be Ready	0.00	-61.50	0.00	-61.50
829	Do Right	0.00	-6,110.58	0.00	-6,110.58
830	PreK SPED	0.00	-418.15	0.00	-418.15
	Total Restricted Accounts	\$0.00	\$-17,906.79	\$0.00	\$-17,906.79
	Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

Trenton Rosenwald Middle School

Run Date: 7/7/2020 12:07:27PM

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
Assets					
11	Cash on hand	0.00	0.00	0.00	0.00
12	Cash in banks - checking	8,296.06	45,221.25	0.00	53,517.31
21	CD#403819 - Security Bank	0.00	9,950.56	0.00	9,950.56
31	Accounts receivable	0.00	0.00	0.00	0.00
Total Assets		\$8,296.06	\$55,171.81	\$0.00	\$63,467.87
Liabilities					
91	General fund balance	-1,344.01	0.00	0.00	-1,344.01
Total Liabilities		-\$1,344.01	\$0.00	\$0.00	-\$1,344.01
Revenues					
300	House	-690.00	0.00	0.00	-690.00
307	Start Up Money	-11,500.00	0.00	0.00	-11,500.00
308	Vending Machines	-533.88	0.00	0.00	-533.88
318	Student Snacks	-8,231.30	0.00	0.00	-8,231.30
319	School-Wide Fundraisers	-12,337.00	0.00	0.00	-12,337.00
320	Interest	-208.44	0.00	0.00	-208.44
321	Miscellaneous	-137.00	0.00	0.00	-137.00
323	Student Incentive	-717.35	0.00	0.00	-717.35
325	Board Allocations	-18,014.07	0.00	0.00	-18,014.07
326	Pictures	-297.21	0.00	0.00	-297.21
Total Revenues		-\$52,666.25	\$0.00	\$0.00	-\$52,666.25
Expenditures					
411	Start Up Money	11,500.00	0.00	0.00	11,500.00
412	Office Supplies	3,013.53	0.00	0.00	3,013.53
413	PBIS -ROAR STORE	3,174.17	0.00	0.00	3,174.17
414	Equipment & Repairs	6,948.20	0.00	0.00	6,948.20
415	School Wide Fundraiser Expenses	8,017.80	0.00	0.00	8,017.80
416	Concessions	0.00	0.00	0.00	0.00
419	Instructional Supplies	3,923.96	0.00	0.00	3,923.96
497	Literacy/Black History	143.87	0.00	0.00	143.87
498	Student Snacks	6,627.37	0.00	0.00	6,627.37
499	House	760.00	0.00	0.00	760.00
500	Miscellaneous	242.14	0.00	0.00	242.14
556	Student Incentive	1,363.16	0.00	0.00	1,363.16
Total Expenditures		\$45,714.20	\$0.00	\$0.00	\$45,714.20
Restricted Accounts					
505	Team Leader 5	0.00	-81.41	0.00	-81.41
506	Team Leader 6	0.00	-254.76	0.00	-254.76
507	Team Leader 7	0.00	-410.53	0.00	-410.53
508	Team Leader 8	0.00	-36.01	0.00	-36.01
510	Student Council	0.00	-1,124.65	0.00	-1,124.65
511	Athletic Concessions	0.00	-1.12	0.00	-1.12
512	Book Damage Fees	0.00	-908.96	0.00	-908.96
514	Chromebook fees	0.00	0.00	0.00	0.00
555	FCA	0.00	-46.00	0.00	-46.00
557	Art	0.00	-153.28	0.00	-153.28
558	Scholastic Reading Club	0.00	-8.25	0.00	-8.25
559	Parent Volunteer Organization	0.00	0.00	0.00	0.00

Trenton Rosenwald Middle School

Run Date: 7/7/2020 12:07:27PM

Report Name: aaBalanceSheet.rpt

Balance Sheet Report
Through 06/30/2020

		General	Restricted	Food Service	Total
601	All Athletics	0.00	0.00	0.00	0.00
602	Cheerleader	0.00	-1,896.18	0.00	-1,896.18
610	Library	0.00	-1,281.60	0.00	-1,281.60
611	Accelerated Reader	0.00	-983.05	0.00	-983.05
613	All Athletics Interest	0.00	-106.28	0.00	-106.28
614	Baseball	0.00	-412.54	0.00	-412.54
615	Basketball	0.00	-241.50	0.00	-241.50
616	Football	0.00	-26,583.27	0.00	-26,583.27
617	Soccer	0.00	-970.39	0.00	-970.39
618	Softball	0.00	-3,612.04	0.00	-3,612.04
619	Volleyball	0.00	-4,725.58	0.00	-4,725.58
801	Beta Club	0.00	-2,798.13	0.00	-2,798.13
904	Band	0.00	-7,469.23	0.00	-7,469.23
906	Annual	0.00	-1,067.05	0.00	-1,067.05
	Total Restricted Accounts	\$0.00	\$-55,171.81	\$0.00	\$-55,171.81
	Grand Totals :	\$0.00	\$0.00	\$0.00	\$0.00

TITLE III 19-20

6/30/2020

Amendment #2

	<u>Original</u>	<u>Decrease</u>	<u>Increase</u>	<u>Amended Amount</u>
<u>71100</u>				
429 Instructional Supplies	1265.62			1265.62
	1265.62	0.00	0.00	1265.62
<u>72130</u>				
499 Other Supplies & Materials	8881.15	2316.91		6564.24
524 In-Service/Staff Development	<u>3012.41</u>	<u>1314.93</u>		<u>1697.48</u>
	11893.56	3631.84	0.00	8261.72
<u>72210</u>				
524 In-Service/Staff Development	653.56			653.56
	653.56	0.00	0.00	653.56
	47146		3631.84	
Revenue	13812.74	3631.84	3631.84	10180.90

Justification: Amendment needed to match actual year to day allocation.

Trenton Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation</h2>	Descriptor Code: 6.304	Issued Date: 10/04/16
		Rescinds: 6.304	Issued: 01/17/13

1 The Trenton Special Board of Education has determined that a safe, civil, and supportive environment in school
 2 is necessary for students to learn and achieve high academic standards. In order to maintain that environment, acts
 3 of bullying, cyber-bullying, discrimination, harassment, hazing or any other victimization of students, based on
 4 any actual or perceived traits or characteristics, are prohibited.¹

5 This policy shall be disseminated annually to all school staff, students, and parents. This policy shall cover
 6 employees, employees' behaviors, students and students' behaviors while on school property, at any school-
 7 sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act
 8 takes place off school property or outside of a school-sponsored activity, this policy is in effect if the conduct is
 9 directed specifically at a student or students and has the effect of creating a hostile educational environment or
 10 otherwise creating a substantial disruption to the education environment or learning process.

11 Building administrators are responsible for educating and training their respective staff and students as to the
 12 definition and recognition of discrimination/harassment.

13 **DEFINITIONS**

14 Bullying/Intimidation/Harassment - An act that substantially interferes with a student's educational benefits,
 15 opportunities, or performance, and the act has the effect of:

- 16 • Physically harming a student or damaging a student's property;
- 17 • Knowingly placing a student or students in reasonable fear of physical harm to the student
 18 or damage to the student's property;
- 19 • Causing emotional distress to a student or students; or
- 20 • Creating a hostile educational environment.

21 Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race,
 22 nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and creates a
 23 hostile environment.

24 Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices include,
 25 but are not limited to, telephones, cellular phones or other wireless telecommunication devices, text messaging,
 26 emails, social networking sites, instant messaging, videos, web sites or fake profiles.

27 Hazing - An intentional or reckless act by a student or group of students that is directed against any other student(s)
 28 that endangers the mental or physical health or safety of the student(s) or that induces or coerces a student to

1 endanger his/her mental or physical health or safety. Coaches and other employees of the school district shall not
2 encourage, permit, condone or tolerate hazing activities.³

3 “Hazing” does not include customary athletic events or similar contest or competitions and is limited to those
4 actions taken and situations created in connection with initiation into or affiliation with any organization.

5 **COMPLAINTS AND INVESTIGATIONS**

6 Alleged victims of the above-referenced offenses shall report these incidents immediately to a teacher, counselor
7 or building administrator.² All school employees are required to report alleged violations of this policy to the
8 principal/designee. All other members of the school community, including students, parents, volunteers, and
9 visitors, are encouraged to report any act that may be a violation of this policy.

10 While reports may be made anonymously, an individual's need for confidentiality must be balanced with
11 obligations to cooperate with police investigations or legal proceedings, to provide due process to the accused, to
12 conduct a thorough investigation or to take necessary actions to resolve a complaint, and the identity of parties
13 and witnesses may be disclosed in appropriate circumstances to individuals with a need to know.

14 The principal/designee at each school shall be responsible for investigating and resolving complaints. Once a
15 complaint is received, the principal/designee shall initiate an investigation within forty-eight (48) hours of receipt
16 of the report.⁴ If a report is not initiated within forty-eight (48) hours, the principal/designee shall provide the
17 director of schools with appropriate documentation detailing the reasons why the investigation was not initiated
18 within the required timeframe.⁴

19 The principal/designee shall notify the parent/legal guardian when a student is involved in an act of discrimination,
20 harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information on district
21 counseling and support services. Students involved in an act of discrimination, harassment, intimidation, bullying,
22 or cyber-bullying shall be referred to the appropriate school counselor by the principal/designee when deemed
23 necessary.^{1, 4}

24 The principal/designee is responsible for determining whether an alleged act constitutes a violation of this policy,
25 and such act shall be held to violate this policy when it meets one of the following conditions:

26 It places the student in reasonable fear or harm for the student's person or property;

27 It has a substantially detrimental effect on the student's physical or mental health;

28 It has the effect of substantially interfering with the student's academic performance; or

29 It has the effect of substantially interfering with the student's ability to participate in or benefit from the
30 services, activities, or privileges provided by a school.

31 Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and complete
32 investigation of each alleged incident. All investigations shall be completed and appropriate intervention taken
33 within twenty (20) calendar days from the receipt of the initial report.⁴ If the investigation is not complete or
34 intervention has not taken place within twenty (20) calendar days, the principal/designee shall provide the director
35 of schools with appropriate documentation detailing the reasons why the investigation has not been completed or
36 the appropriate intervention has not taken place.⁴ Within the parameters of the federal Family Educational Rights
37 and Privacy Act (FERPA) at 20 U.S.C. § 1232g, a written report on the investigation will be delivered to the
38 parents of the complainant, parents of the accused students and to the Director of Schools.

1 **RESPONSE AND PREVENTION**

2 School administrators shall consider the nature and circumstances of the incident, the age of the violator, the
3 degree of harm, previous incidences or patterns of behavior, or any other factors, as appropriate to properly
4 respond to each situation.

5 A substantiated charge against an employee shall result in disciplinary action up to and including termination. A
6 substantiated charge against a student may result in corrective or disciplinary action up to and including
7 suspension.

8 An employee disciplined for violation of this policy may appeal the decision by contacting the Federal Rights
9 Coordinator. Any student disciplined for violation of this policy may appeal the decision in accordance with
10 disciplinary policies and procedures.

11 **REPORTS**

12 When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of physical
13 harm to a student or a student's property, the principal/designee of each middle school, junior high school, or high
14 school shall report the findings and any disciplinary actions taken to the director of schools and the chair of the
15 board of education.

16 By July 1 of each year, the director of schools/designee shall prepare a report of all of the bullying cases brought
17 to the attention of school officials during the prior academic year. The report shall also indicate how the cases
18 were resolved and/or the reasons they are still pending. This report shall be presented to the board of education
19 at its regular July meeting, and it shall be submitted to the state department of education by August 1.

20 ~~The director of schools shall develop forms and procedures to ensure compliance with the requirements of this~~
21 ~~policy and TCA 49-6-4503.~~

22 **RETALIATION AND FALSE ACCUSATIONS**

23 Retaliation against any person who reports or assists in any investigation of an act alleged in this policy is
24 prohibited. The consequences and appropriate remedial action for a person who engages in retaliation shall be
25 determined by the administrator after consideration of the nature, severity, and circumstances of the act.

26 False accusations accusing another person of having committed an act prohibited under this policy are
27 prohibited. The consequences and appropriate remedial action for a person found to have falsely accused
28 another may range from positive behavioral interventions up to and including suspension and expulsion.
29

Legal References

1. TCA 49-6-4503
2. 20 USCS §§ 1681 to 1686
3. TCA 49-2-120
4. Public Acts of 2016, Chp. No. 783

Cross References

- Appeals To and Appearances Before the Board 1.608
Staff-Student Relations 5.610
Student Complaints and Grievances 6.305
Discipline Procedures 6.313

Click here to choose a school board.

Monitoring: Review: Annually, in March	Descriptor Term: Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation	Descriptor Code: 6.304	Issued Date:
		Rescinds:	Issued:

1 In order to maintain a safe, civil, and supportive environment in school for students to learn and achieve
2 high academic standards, acts of bullying, cyber-bullying, discrimination, harassment, intimidation,
3 hazing, or any other victimization of students, based on any actual or perceived traits or characteristics,
4 are prohibited.¹

5 This policy shall be disseminated annually to all school staff, students, and parent(s)/guardian(s).² This
6 policy shall cover employees, employees' behaviors, students, and students' behaviors while on school
7 property, at any school-sponsored activity, on school-provided equipment or transportation, or at any
8 official school bus stop. If the act takes place off of school property or outside of a school-sponsored
9 activity, this policy is in effect if the conduct is directed specifically at a student and has the effect of
10 creating a hostile educational environment or otherwise creating a substantial disruption to the education
11 environment or learning process.

12 The principal/designee is responsible for educating and training respective staff and students as to the
13 definition and recognition of discrimination/harassment.³

14 The Director of Schools shall develop forms and procedures to ensure compliance with the
15 requirements of this policy and state law.

16 **DEFINITIONS⁴**

17 "Bullying/Intimidation/Harassment" is an act that substantially interferes with a student's educational
18 benefits, opportunities, or performance, and the act has the effect of:

- 19 1. Physically harming a student or damaging a student's property;
- 20
- 21 2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to
22 the student's property;
- 23
- 24 3. Causing emotional distress to a student; or
- 25
- 26 4. Creating a hostile educational environment.

27 Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class
28 (race, nationality, origin, color, sex, age, disability, religion) that is severe, pervasive, or persistent and
29 creates a hostile environment.

1 “Cyber-bullying” is a form of bullying undertaken through the use of electronic devices. Electronic
2 devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication
3 devices, text messaging, emails, social networking sites, instant messaging, videos, web sites, or fake
4 profiles.

5 “Hazing” is an intentional or reckless act by a student or group of students that is directed against any
6 other student(s) that endangers the mental or physical health or safety of the student(s) or that induces
7 or coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees
8 of the school district shall not encourage, permit, condone, or tolerate hazing activities.⁵

9 Hazing does not include customary athletic events or similar contests or competitions and is limited to
10 those actions taken and situations created in connection with initiation into or affiliation with any
11 organization.

12 **COMPLAINTS AND INVESTIGATIONS**

13 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall
14 promptly report such information to the principal/designee.⁶

15 While reports may be made anonymously, an individual's need for confidentiality shall be balanced with
16 obligations to cooperate with police investigations or legal proceedings, to provide due process to the
17 accused, to conduct a thorough investigation, or to take necessary actions to resolve a complaint. The
18 identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a
19 need to know.

20 The principal/designee at each school shall be responsible for investigating and resolving complaints.
21 Once a report is received, the principal/designee shall initiate an investigation within forty-eight (48)
22 hours of receipt of the report. If an investigation is not initiated within forty-eight (48) hours, the
23 principal/designee shall provide the Director of Schools with appropriate documentation detailing the
24 reasons why the investigation was not initiated within the required timeframe.⁷ The principal/designee
25 shall immediately notify the parent(s)/guardian(s) when a student is involved in an act of discrimination,
26 harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information
27 on district counseling and support services. Students involved in an act of discrimination, harassment,
28 intimidation, bullying, or cyber-bullying shall be referred to the appropriate school counselor by the
29 principal/designee when deemed necessary.⁸

30 The principal/designee is responsible for determining whether an alleged act constitutes a violation of
31 this policy, and such act shall be held to violate this policy when it meets one of the following conditions:

- 32 1. It places the student in reasonable fear or harm for the student’s person or property;
33
- 34 2. It has a substantially detrimental effect on the student’s physical or mental health;
35
- 36 3. It has the effect of substantially interfering with the student’s academic performance; or
37
- 38 4. It has the effect of substantially interfering with the student’s ability to participate in or benefit
39 from the services, activities, or privileges provided by a school.

1 Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and
2 complete investigation of each alleged incident. All investigations shall be completed and appropriate
3 intervention taken within twenty (20) calendar days from the receipt of the initial report.⁷ If the
4 investigation is not complete or intervention has not taken place within twenty (20) calendar days, the
5 principal/designee shall provide the Director of Schools with appropriate documentation detailing the
6 reasons why the investigation has not been completed or the appropriate intervention has not taken
7 place.⁷ Within the parameters of the federal Family Educational Rights and Privacy Act,⁹ a written report
8 on the investigation will be delivered to all involved parties and the Director of Schools.

9 **RESPONSE AND PREVENTION**¹⁰

10 The principal/designee shall consider the nature and circumstances of the incident, the age of the
11 individual, the degree of harm, previous incidences or patterns of behavior, or any other factors, as
12 appropriate, to properly respond to each situation.

13 A substantiated charge against an employee shall result in disciplinary action up to and including
14 termination. The employee may appeal this decision by contacting the Federal Rights Coordinator.

15 A substantiated charge against a student may result in corrective or disciplinary action up to and
16 including suspension. The student may appeal this decision in accordance with disciplinary policies and
17 procedures.

18 **REPORTS**

19 When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of
20 physical harm to a student or a student's property, the principal/designee of each middle school, junior
21 high school, or high school shall report the findings and any disciplinary actions taken to the Director of
22 Schools and the Chair of the Board.¹¹

23 By July 1st of each year, the Director of Schools/designee shall prepare a report of all of the bullying
24 cases brought to the attention of school officials during the prior academic year. The report shall also
25 indicate how the cases were resolved and/or the reasons they are still pending. This report shall be
26 presented to the Board at its regular July meeting, and it shall be submitted to the state department of
27 education by August 1st.¹²

28 **RETALIATION AND FALSE ACCUSATIONS**

29 Retaliation against any person who reports or assists in any investigation of an act alleged in this policy
30 is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation
31 shall be determined by the principal/designee after consideration of the nature, severity, and
32 circumstances of the act.¹³

33 False accusations accusing another person of having committed an act prohibited under this policy are
34 prohibited. The consequences and appropriate remedial action for a person found to have falsely
35 accused another may range from positive behavioral interventions up to and including expulsion.¹⁴

Legal References

1. TCA 49-6-4503(a), (b)(3)
2. TCA 49-6-4503(b)(11)
3. TCA 49-6-4503(b)(12)
4. TCA 49-6-4503(b)(2), (13)
5. TCA 49-2-120
6. TCA 49-6-4503(b)(5)
7. TCA 49-6-4503(b)(6)
8. TCA 49-6-4503(b)(14)
9. 20 USCA § 1232g
10. TCA 49-6-4503(b)(4), (7)-(8)
11. TCA 49-6-4503(d)(3)
12. TCA 49-6-4503(c)(2)(B)
13. TCA 49-6-4503(b)(9)
14. TCA 49-6-4503(b)(10)
15. 20 USCA §§ 1681 to 1686

Cross References

Appeals to and Appearances Before the Board 1.404
Section 504 and ADA Grievance Procedures 1.802
Staff-Student Relations 5.610
Student Goals 6.100
Title IX & Sexual Harassment 6.3041
Code of Conduct 6.300
Student Concerns 6.305
Child Abuse and Neglect 6.409
Student Suicide Prevention 6.415

Click here to choose a school board.

Monitoring: Review: Annually, in March	Descriptor Term: Title IX & Sexual Harassment	Descriptor Code: 6.3041	Issued Date:
		Rescinds:	Issued:

1 *General*

2 In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment
3 and discrimination on the basis of sex are prohibited.¹ This policy shall cover employees, employees'
4 behaviors, students, and students' behaviors while on school property, at any school-sponsored activity,
5 on school-provided equipment or transportation, or at any official school bus stop in accordance with
6 federal law. This policy shall be disseminated annually to all school staff, students, and
7 parent(s)/guardian(s).² The Title IX Coordinator as well as any personnel chosen to facilitate the
8 grievance process shall not have a conflict of interest against any party of the complaint.³ These
9 individuals shall receive training as to how to promptly and equitably resolve student and employee
10 complaints.³

11 All employees shall receive training on complying with this policy and federal law.⁴

12 **TITLE IX COORDINATOR⁵**

13 The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of
14 sexual harassment. He/she shall be kept informed by school-level personnel of all investigations and
15 shall provide input on an ongoing basis as appropriate.

16 Any individual may contact the Title IX Coordinator at any time using the information below:

17 **Title: Lisa Bradford and Shane Jacobs**

18 **Mailing address:** 201 W 10th Street

19 **Phone number:** 731-855-1191

20 **Email:** lisa.bradford@trentonssd.org, shane.jacobs@trentonssd.org

21 **DEFINITIONS⁴**

22 “Complainant” is an individual who is alleged to be the victim of conduct that could constitute sexual
23 harassment.

24 “Respondent” is an individual who is reported to be the perpetrator of conduct that could constitute
25 sexual harassment.

26 “Sexual harassment” is conduct on the basis of sex that satisfies one or more of the following:³

1. A school district employee conditioning an aid, benefit, or service of an education program or activity on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the education program or activity; or
3. Sexual assault,⁶ dating violence,⁷ domestic violence,⁸ or stalking⁹ as defined in state and federal law.

Behaviors that constitute sexual harassment may include, but are not limited to:

1. Sexually suggestive remarks;
2. Verbal harassment or abuse;
3. Sexually suggestive pictures;
4. Sexually suggestive gesturing;
5. Harassing or sexually suggestive or offensive messages that are written or electronic;
6. Subtle or direct propositions for sexual favors; and
7. Touching of a sexual nature.

Sexual harassment may be directed against a particular person or persons, or a group, whether of the opposite sex or the same sex.

"Supportive measures" are non-disciplinary, non-punitive, individualized services and shall be offered to the complainant and the respondent, as appropriate. These measures may include, but are not limited to, the following:

1. Counseling;
2. Course modifications;
3. Schedule changes; and
4. Increased monitoring or supervision.

The measures offered to the complainant and the respondent shall remain confidential to the extent that maintaining such confidentiality would not impair the ability of the school district to provide the supportive measures.

GRIEVANCE PROCESS

1 Upon learning of an instance of alleged sexual harassment, even if no formal complaint is filed, the
2 Title IX Coordinator shall:

- 3 1. Promptly contact the complainant to discuss the availability of supportive measures;
- 4
- 5 2. Consider the complainant's wishes with respect to supportive measures;
- 6
- 7 3. Inform the complainant of the availability of supportive measures; and
- 8
- 9 4. Explain the process for filing a formal complaint.¹⁰

10 While the school district will respect the confidentiality of the complainant and the respondent as much
11 as possible, some information may need to be disclosed to appropriate individuals. All disclosures shall
12 be consistent with the school district's legal obligations and the necessity to investigate allegations of
13 harassment and take disciplinary action.

14 Disciplinary consequences or sanctions shall not be initiated against the respondent until the grievance
15 process has been completed. Unless there is an immediate threat to the physical health or safety of any
16 student arising from the allegation of sexual harassment that justifies removal, the respondent's
17 placement shall not be changed.¹¹ If the respondent is an employee, he/she may be placed on
18 administrative leave during the pendency of the grievance process.¹² The Title IX Coordinator shall
19 keep the Director of Schools informed of any employee respondents so that he/she can make any
20 necessary reports to the State Board of Education in compliance with state law.¹³

21 **Complaints**

22 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall
23 immediately report such information to the Title IX Coordinator, however, nothing in this policy requires
24 a complainant to either report or file a formal complaint within a certain timeframe. If the complaint
25 involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

26 If a complaint involves allegations of child abuse, including child abuse on school grounds, appropriate
27 notification shall be made per the board policy on reporting child abuse.

28 Upon receipt of a formal complaint, the Title IX Coordinator shall promptly:¹⁴

- 29 1. Provide written notice of the allegations, and the grievance process to all known parties to give
30 the respondent time to prepare a response before an initial interview;
- 31
- 32 2. Inform the parties of the prohibition against making false statement or knowingly submitting
33 false information;
- 34
- 35 3. Inform the parties that they may have an advisor present during any subsequent meetings; and
- 36
- 37 4. Offer supportive measures in an equitable manner to both parties.

1 If the Title IX Coordinator dismisses a complaint, written notice, including the reasons for dismissal,
2 shall be provided to both parties simultaneously.¹⁵

3 **Investigations**¹⁶

4 The building level administrator or designee shall serve as the investigator and be responsible for
5 investigating complaints in an equitable manner that involves an objective evaluation of all relevant
6 evidence. The burden for obtaining evidence sufficient to reach a determination regarding responsibility
7 rests on the school district and not the complainant or respondent.

8 Once a complaint is received, the Investigator shall initiate an investigation within forty-eight (48) hours
9 of receipt of the complaint. If an investigation is not initiated within forty-eight (48) hours, the
10 investigator shall provide the Title IX Coordinator with appropriate documentation detailing the reasons
11 why the investigation was not initiated within the required timeframe.

12 All investigations shall be completed within twenty (20) calendar days from the receipt of the initial
13 complaint. If the investigation is not complete within twenty (20) calendar days, the investigator shall
14 provide the Title IX Coordinator with appropriate documentation detailing the reasons why the
15 investigation has not been completed.

16 All investigations shall:

- 17 1. Provide an equal opportunity for the parties to present witnesses and evidence;
- 18 2. Not restrict the ability of either party to discuss the allegations under investigation or gather
19 and present relevant evidence;
- 20 21 3. Refrain from requiring, allowing, relying upon, or otherwise using questions or evidence that
22 seek disclosure of information protected under a legally recognized privilege unless such
23 privilege has been waived;¹⁷
- 24 25 4. Provide the parties with the same opportunities to have others present during any grievance
26 proceeding;
- 27 28 5. Provide to parties whose participation is requested written notice of the date, time, location,
29 participants, and purpose of all investigative interviews, or other meetings, with sufficient time
30 for the party to prepare to participate;
- 31 32 6. Provide both parties an equal opportunity to inspect and review any evidence directly related to
33 the allegations in the formal complaint; and
- 34 35 7. Result in the creation of an investigative report that fairly summarizes relevant evidence.
36 37 a. Prior to the completion of the investigative report, the investigator shall send to each
38 party the evidence subject to inspection and review. All parties shall have at least ten
39 (10) days to submit a written response which shall be taken into consideration in
40 creating the final report.
41

1 Within the parameters of the federal Family Educational Rights and Privacy Act,¹⁸ the Title IX
2 Coordinator shall keep the complainant and the respondent informed of the status of the investigation
3 process. At the close of the investigation, a written final report on the investigation will be delivered to
4 the parent(s)/guardian(s) of the complainant, parent(s)/guardian(s) of the respondent, and to the
5 Director of Schools.

6 **Determination of Responsibility**¹⁹

7 The respondent is presumed not responsible for the alleged conduct until a determination regarding
8 responsibility is made at the conclusion of the grievance process.²⁰ The clear and convincing evidence
9 standard shall be used in making this determination.²¹

10 The Title IX Coordinator shall act as the decision-maker. He/she shall receive the final report of the
11 investigation and allow each party the opportunity to submit written questions that he/she wants asked
12 of any party or witness prior to the determining responsibility.

13 The decision-maker shall make a determination regarding responsibility and provide the written
14 determination to the parties simultaneously along with information about how to file an appeal.

15 A substantiated charge against a student may result in corrective or disciplinary action up to and
16 including expulsion. A substantiated charge against an employee shall result in disciplinary action up to
17 and including termination.

18 After a determination of responsibility is made, the Title IX Coordinator shall work with the complainant
19 to determine if further supportive measures are necessary. The Title IX Coordinator shall also determine
20 whether any other actions are necessary to prevent reoccurrence of the harassment.

21 **APPEALS**²²

22 Either party may appeal from a determination of responsibility based on a procedural irregularity that
23 affected the outcome, new evidence that was not reasonably available at the time of the determination
24 that could affect the outcome, or an alleged conflict of interest on the part of the Title IX Coordinator or
25 any personnel chosen to facilitate the grievance process. Appeals shall be submitted to the Title IX
26 Coordinator within ten (10) days of a determination of responsibility.

27 Upon receipt of an appeal, the Title IX Coordinator shall:

- 28 1. Assign an impartial hearing officer within five (5) days of receipt of the appeal; and
- 29 2. Notify the parties in writing.

31 During the appeal process, the parties shall have a reasonable, equal opportunity to submit written
32 statements. Within ten (10) calendar days, the hearing officer shall issue a written decision describing
33 the result of the appeal and the rationale for the result. The written decision shall be provided
34 simultaneously to both parties.

35 **RETALIATION**²³

- 1 Retaliation against any person who makes a report or complaint or assists, participates, or refuses to
- 2 participate in any investigation of an act alleged in this policy is prohibited.

Legal References

1. 34 CFR § 106.1
2. 34 CFR § 106.8(b),(c)
3. 34 CFR § 106.45(b)(1)(iii); 34 CFR § 106.45(b)(10)(D)
4. 34 CFR § 106.30(a)
5. 34 CFR § 106.8(a)
6. 20 USCA 1092(f)(6)(A)(v); TCA 36-3-601(10); TCA 71-6-302
7. 34 USCA 12291(a)(10)
8. 34 USCA 12291(a)(8); TCA 40-14-109
9. 34 USCA 12291(a)(30); TCA 39-17-315; TCA 36-3-601(11)
10. 34 CFR § 106.44(a)
11. 34 CFR § 106.44(c)
12. 34 CFR § 106.44(d)
13. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c)
14. 34 CFR § 106.45(b)(2)
15. 34 CFR § 106.45(b)(3)
16. 34 CFR § 106.45(b)(5); 34 CFR § 106.45(b)(1)(v)
17. 34 CFR § 106.45(b)(1)(x)
18. 20 USCA § 1232g
19. 34 CFR § 106.45(b)(7)
20. 34 CFR § 106.45(b)(1)(iv)
21. 34 CFR § 106.45(b)(1)(vii)
22. 34 CFR § 106.45(b)(8)
23. 34 CFR § 106.71

Cross References

Section 504 and ADA Grievance Procedures 1.802
Discrimination/Harassment of Employees (Sexual, Racial,
Ethnic, Religious) 5.500
Staff-Student Relations 5.610
Code of Conduct 6.300
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304
Child Abuse and Neglect 6.409

Trenton Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Concerns, Complaints, and Grievances	Descriptor Code: 6.305	Issued Date: 07/13/99
		Rescinds:	Issued:

1 STUDENT CONCERNS AND COMPLAINTS

2 Decisions made by school personnel — such as aides, teachers, or assistant principals — which
3 students believe are unfair or in violation of pertinent policies of the Board or individual school rules
4 may be appealed to the school principal or a designated representative. To appeal, students will contact
5 the principal's office in their school and provide their name, the issue and the reason for their appeal on
6 a printed form available at the school office within two days. The appeal will usually be decided
7 confidentially and promptly, preferably within five (5) school days.

8 However, if the principal does not make a decision within five (5) school days following the date of
9 complaint, students or parents may appeal at that time by contacting the director of schools/designee at
10 the central office. The information provided should include the student's name, the school and a
11 description of the problem.

12 An investigation and decision will be made within two (2) school days and communicated to the
13 school principal and student by telephone. A written copy of the decision also will be sent to the
14 student and the principal.

15 ~~DISCRIMINATION/HARASSMENT GRIEVANCE PROCEDURES~~

16 ~~*Filing a Complaint* — Any student of this school district who wishes to file a~~
17 ~~discrimination/harassment grievance against another student or an employee of the district may file a~~
18 ~~written or oral (recorded, if possible) complaint with a complaint manager.¹ Students may also report~~
19 ~~an allegation of discrimination/harassment to any teacher or other adult employed in the school who~~
20 ~~shall inform a complaint manager of the allegation. The complaint should include the following~~
21 ~~information:~~

- 22 _____ Identity of the alleged victim and person accused;
23 _____ Location, date, time and circumstances surrounding the alleged incident;
24 _____ Description of what happened;
25 _____ Identity of witnesses; and
26 _____ Any other evidence available.

27 ~~*Investigation* — Within twenty four hours of receiving the student's complaint, the complaint manager~~
28 ~~shall notify the complaining student's parent/guardian and the principal who shall inform the director~~
29 ~~of schools. The parent/guardian shall be given notice of the right to attend an interview of the student~~
30 ~~in a non-intimidating environment in order to elicit full disclosure of the student's allegations. This~~
31 ~~interview shall take place within five (5) days from the time the complaint was first made. If no~~

parent/guardian attends the interview, another adult, mutually agreed upon by the student and the complaint manager, shall attend and may serve as the student's advocate. After a complete investigation, if the allegations are substantiated, immediate and appropriate corrective or disciplinary action shall be initiated. The complaint and identity of the complainant will not be disclosed except (1) as required by law or this policy; or (2) as necessary to fully investigate the complaint; or (3) as authorized by the complainant. A school representative will meet with and advise the complainant regarding the findings, and whether corrective measures and/or disciplinary action were taken. The investigation and response to the complainant will be completed within thirty (30) school days. Copies of the report will be sent to the student, principal, Federal Rights Coordinator and the director of schools. One copy shall be kept in the complaint manager's file for one (1) year beyond the student's eighteenth (18th) birthday. The director of schools shall keep the Board informed of all complaints.

Decision and Appeal— If the complainant is not in agreement with the findings of fact as reported by the complaint manager, an appeal may be made, within five (5) work days to the director of schools. The director of schools will review the investigation, make any corrective action deemed necessary and provide a written response to the complainant. If the complainant is not in agreement with the director of schools' findings of fact, appeal may be made to the Board of Education within five (5) work days. The Board shall, within thirty (30) days from the date the appeal was received, review the investigation and the actions of the director of schools and may support, amend or overturn the actions based upon review and report their decision in writing to the complainant.

APPOINTING COMPLAINT MANAGERS

The director of schools shall appoint at least two complaint managers, one of each gender for each school. The Federal Rights Coordinator may serve as a complaint manager. The director of schools shall insert into this policy the names, addresses and telephone numbers of current complaint managers. *(see note)*

This policy shall be published in the parent/student handbook distributed annually to every student. Building administrators are responsible for educating and training their respective staff and students as to the definition and recognition of discrimination/harassment.

(Note: Title IX regulations require districts to identify the name, address and telephone number of the person who is responsible for coordinating the district's compliance efforts. A policy should not be adopted with a person's name in it; rather, the identifying information can be added and amended as necessary.

Legal References:

1. Title IX, Education Amendment of 1972, 20 U.S.C. §1681, et seq.

Cross References:

- Appeals To & Appearances Before the Board 1.404
- Section 504/ADA Grievance Procedures 1.802
- Discrimination/Harassment of Students 6.304
- Sexual Harassment Complaint—
- Notes to the Investigator 6.305.1 (AP)

Click here to choose a school board.

Monitoring: Review: Annually, in March	Descriptor Term: Student Concerns	Descriptor Code: 6.305	Issued Date:
		Rescinds:	Issued:

1 Decisions made by school personnel, such as aides, teachers, or assistant principals, which students
2 believe are unfair or in violation of pertinent policies of the Board or individual school rules may be
3 appealed to the school principal/designee. To appeal, students shall contact the principal's office in their
4 school and provide their name, the issue, and the reason for their appeal on a printed form available at
5 the school office within two (2) days. The appeal shall be decided confidentially and promptly, preferably
6 within 2 school days.

7 However, if the principal does not make a decision within 5 school days, students or
8 parent(s)/guardian(s) may appeal at that time by contacting the Director of Schools/designee at the
9 central office. The information provided should include the student's name, the school, and a description
10 of the problem.

11 An investigation and decision shall be made within two (2) school days and communicated to the school
12 principal and student by telephone. A written copy of the decision also shall be sent to the student and
13 the principal.

Cross References

Appeals To & Appearances Before the Board 1.404
Instructional Program 4.100
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041

Resolution – Emergency Suspension of Board Policies During the 2020-2021 School Year

BOARD RESOLUTION No. 2020-01

WHEREAS, TCA 49-2-203 authorizes local boards of education to govern their respective districts, including adopting, revising, and suspending local board policies;

WHEREAS, on June 29, 2020, Governor Bill Lee signed Executive Order 50 which extended the state of emergency in Tennessee through the beginning of the 2020-2021 school year;

WHEREAS, Boards are required to submit Continuous Learning Plans to the Department of Education by July 24th that outline how districts will reopen for the 2020-2021 school year;

NOW, THEREFORE BE IT RESOLVED, that the Trenton Special Board of Education hereby suspends the following policies or provisions of its policies for the 2020-2021 school year, including but not limited to those identified below, to the extent that they conflict with the board approved Continuous Learning Plan:

- 1.101 – Role of the Board of Education
 - To the extent the plan conflicts with the district calendar, safety plans, and curriculum adoption.
- 1.400 – School Board Meetings
 - To the extent the plan conflicts with the location and time of school board meetings.
- 1.800 – School Calendar
 - To the extent the plan alters the school calendar to address changes implemented due to COVID-19.
- 1.801 – School Day
 - To the extent that the plan alters the school day so long as students receive 6.5 hours of instruction.
- 1.8011 – Emergency Closings
 - To the extent the Director needs to close schools to address issues resulting from COVID-19.
- 3.206 – Community Use of School Facilities
 - To the extent this policy conflicts with the Continuous Learning Plan.
- 4.200 – Curriculum Development
 - To the extent this policy conflicts with the Continuous Learning Plan.

- 4.209 – Alternative Credit Options
 - To the extent this policy conflicts with the Continuous Learning Plan.
- 6.200 – Attendance
 - To the extent this policy conflicts with the Continuous Learning Plan.
- 6.310 – Dress Code
 - To the extent this policy conflicts with the Continuous Learning Plan.

BE IT FURTHER RESOLVED this resolution shall only become effective in the event the district must implement all, or a portion of the Continuous Learning Plan.

BE IT FURTHER RESOLVED that the Director of Schools shall consult with the Board as feasible and appropriate and shall timely report to the Board regarding implementation of board policies in alignment with the Continuous Learning Plan.

BE IT FURTHER RESOLVED that the Director of Schools will consult with the Board if he/she determines that additional policies or provisions of policies not contained in this resolution are found to conflict with the Continuous Learning Plan.

BE IT FURTHER RESOLVED that the Director of Schools may apply for any waiver or extension that ensures consistency with this resolution, board policies, and state law.

BE IT FURTHER RESOLVED that the Director of Schools shall inform the Board of any waiver or extension request made pursuant to this resolution.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein.

Adopted and approved this ___28th___ day of __July 2020_____.

By: _____
Board Chair

Attest: _____
Director of Schools

**School Nutrition Budget
2020-2021**

73100 Expenditure Codes

Original

105 Supervisor/Director	27,687.00
162 Clerical Personnel	2,928.00
165 Cafeteria Personnel	249,137.00
189 Other Salaries and Wages	5,000.00
201 Social Security	17,324.00
204 State Retirement	14,027.00
207 Medical Insurance	27,698.00
210 Unemployment Compensation	1.00
212 Employer Medicare	4,052.00
299 Other Fringe Benefits	9,305.00
307 Communication	200.00
336 Maintenance and Repair Services-Equipment	8,000.00
354 Transportation Other Than Students	2,200.00
355 Travel	1,500.00
399 Other Contracted Services (FTS 44,530)	50,830.00
422 Food Supplies	440,000.00
451 Uniforms	2,750.00
452 Utilities	25,500.00
469 Commodities	65,000.00
499 Other Supplies and Materials	45,000.00
524 In-Service/Staff Development	3,151.00
599 Other Charges	20,000.00
710 Food Service Equipment	65,000.00
Total	1,086,290.00

Revenue Codes

43521 Lunch Payments-Children	128,641.00
43522 Lunch Payments-Adults	30,000.00
43523 Breakfast	748.00
34570 Fund Balance	65,000.00
44110 Investment Income	100.00
46520 School Food Service	32,271.00
46980 USDA Farm To School Grant	44,530.00
47111 USDA School Lunch Program	500,000.00
47112 Commodities	65,000.00
47113 Breakfast	210,000.00
47114 Snack	10,000.00
	1,086,290.00

LASHLEE-RICH, INC.

GENERAL CONTRACTORS



CONSTRUCTION MANAGERS

P. O. BOX 483 • 1100 EAST MAIN STREET • (731) 784-2461 • HUMBOLDT, TENNESSEE 38343-0483

FAX NUMBER (731) 784-6483

July 17, 2020

Trenton Special School District
Attn: Mr. Tim Haney
Director of Schools
201 West 10th Street
Trenton, TN 38382

**RE: INDOOR ATHLETIC PRACTICE FACILITY
PEABODY HIGH SCHOOL
2069 U.S. HIGHWAY 45 BYPASS
TRENTON, TN**

Dear Mr. Haney:

As a result of the work session on Thursday, July 16, 2020, we now quote a revised Guaranteed Maximum Price (GMP) of **\$2,061,734.00**. This Revised GMP has been determined as follows:

Original Guaranteed Maximum Price (6-18-20)	\$ 2,068,669
Acceptance of Value Engineering Items #1-11, previously submitted and attached, deduct	(120,672)
Items 1-6 of Options List, previously submitted and attached, add	<u>9,391</u>
GMP from Proposal of July 16, 2020	\$ 1,957,388
Add acceptance of Items 7-15 of Options List, add	\$ <u>104,346</u>
Revised Guaranteed Maximum Price	\$ 2,061,734



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Trenton SSD
July 17, 2020

This Revised GMP is also based on the following:

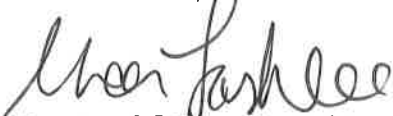
- (1) The Plans and Specifications as prepared by I Design Architecture Group including the List of Assumptions and Clarifications which accompanied the June 18, 2020 proposal.
- (2) The original list of Assumptions and Clarifications, a part of the June 18, 2020 proposal, would have two (2) additional items as follows:
 - a. We have changed the gravity sewer system to a sewer system with a lift station. This option is actually slightly less expensive and eliminates the need for extensive excavation the length of the soccer field.
 - b. Delete the change to baked enamel toilet compartments, the toilet compartments will remain solid plastic laminate as originally specified.

Again, due to rapidly escalating prices, we can hold this Revised GMP firm for thirty (30) days.

Thank you for the opportunity to present this Revised GMP. All of us at Lashlee-Rich, Inc. look forward to working with you on this project.

Yours truly,

LASHLEE-RICH, INC.



Greer Lashlee, President

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Tennessee License	#1148
License Issued:	January 7, 1943
License Expires:	January 31, 2022
Type of License:	BC-B (Commercial)
Limit of License:	Unlimited

**INDOOR ATHLETIC PRACTICE FACILITY
PEABODY HIGH SCHOOL
V.E. ITEMS**

- 1) OMIT (3) CMU WALLS AT THE STORAGE AREA. (STILL HAVE (1) LARGE STORAGE AREA)
DEDUCT \$7,950.00 -SCHOOL ACCEPTED

- 2) OMIT THE 4" SPLIT FACED CMU VENEER AT THE FRONT OF THE BUILDING. (EXTERIOR WILL STILL HAVE CMU)
DEDUCT \$13,700.00- SCHOOL ACCEPTED

- 3) OMIT THE SOLID SURFACE VANITIES AND INSTALL WALL HUNG SINKS IN THE RESTROOMS.
DEDUCT \$7,707.00 -SCHOOL ACCEPTED

- 4) CHANGE THE ALUMINUM STORE FRONT DOORS TO NARROW STILE IN LIEU OF MEDIUM STILE, USE STANDARD PIVOT HINGES IN LIEU OF CONTINUOUS HINGES, USE ¼" GLASS IN LIEU OF INSULATED GLASS AND OMIT THE LOCKING ON THE VESTIBULE DOORS.
DEDUCT \$3,000.00- SCHOOL ACCEPTED

- 5) OMIT (5) OVERHEAD DOORS AND CHANGE THE REMAINING (4) TO 20,000 CYCLE SPRINGS IN LIEU OF 75,000.
DEDUCT \$22,200.00 -SCHOOL ACCEPTED

- 6) OMIT THE CERAMIC TILE ON THE WALLS OF THE RESTROOMS AND INSTALL EPOXY PAINT AND OMIT THE CERAMIC TILE FROM THE FLOORS IN THE RESTROOMS AND FRONT ENTRANCE AND SEAL WITH CLEAR SEALER.
DEDUCT \$12,390.00- SCHOOL ACCEPTED

- 7) OMIT THE PAINTED CONCRETE FLOORS AND SEAL WITH CLEAR SEALER IN THE PRACTICE AREA.
DEDUCT \$1,400.00- SCHOOL ACCEPTED

- 8) OMIT THE METAL AWNINGS ON THE EAST, SOUTH AND WEST WALLS.
DEDUCT \$36,075.00 -SCHOOL ACCEPTED

9) CHANGE WALL HUNG TOILETS TO FLOOR TYPE TOILETS AT THE RESTROOMS.
DEDUCT \$1,100.00 SCHOOL ACCEPTED

10) CHANGE METAL SPIRAL DUCT TO FABRIC DUCT IN THE PRACTICE AREA.
DEDUCT \$5,300.00-SCHOOL ACCEPTED

11) USE MC CABLE IN LIEU OF CONDUIT FOR LIGHTING CIRCUITS, USE ALUMINUM BUS IN LIEU OF COPPER AT THE PANELS, USE ALUMINUM WINDINGS IN LIEU OF COOPER IN THE TRANSFORMER, OMIT SURGE PROTECTION DEVICES IN PANELS, USE ½" CONDUIT IN LIEU OF ¾" AND USE A DIFFERENT LIGHTING PACKAGE.
DEDUCT \$9,850.00-SCHOOL ACCEPTED

TOTAL AMOUNT FOR ITEMS 1-11, \$120,672.00

THE FOLLOWING ITEMS WERE NOT ACCEPTED:

1) OMIT THE HVAC CHASES AND THE COLUMN WRAPS ON THE NORTH WALL OF THE PRACTICE AREA.
DEDUCT \$3,296.00- SCHOOL DECLINED

2) CHANGE THE METAL LINER PANEL IN THE PRACTICE AREA TO 16' ABOVE FINISH FLOOR IN LIEU OF FULL HEIGHT.
DEDUCT \$33,500.00- SCHOOL DECLINED

3) OMIT (4) DRINKING FOUNTAINS IN THE PRACTICE AREA.
DEDUCT \$9,344.00-SCHOOL DECLINED

4) OMIT (2) HOLLOW METAL DOORS, FRAMES AND HARDWARE AT THE STORAGE AREA.
DEDUCT \$1,876.00-SCHOOL DECLINED

**INDOOR ATHLETIC PRACTICE FACILITY
PEABODY HIGH SCHOOL
OPTION LIST**

- 1) CHANGE ALL PLYWOOD AROUND THE PERIMETER OF THE BUILDING FROM 5/8" TO 3/4".
NO CHANGE IN COST- OK

- 2) ALL THE EXTERIOR DOORS ARE EXIT ONLY EXCEPT FOR THE RESTROOM DOOR AND FRONT ENTRANCE DOORS AND NOTHING FOR US TO CHANGE TO ADD KEY FOBS.
COST OF KEY FOBS ARE INCLUDED IN JOHN MICHAEL'S BUDGET- OK

- 3) ADD (2) ROWS OF WALL GIRTS AROUND THE PERIMETER OF THE BUILDING SO PLYWOOD CAN BE FASTEN 2' O.C. IN LIEU OF 4' O.C.
INCLUDED IN REVISED GMP- OK

- 4) ADD A 6' WIDE CONCRETE SIDEWALK FROM THE FRONT ENTRANCE WALK TO THE RESTROOM DOOR.
INCLUDED IN REVISED GMP- OK

- 5) ADDED (3) WATER HYDRANTS, (2) EXTERIOR KEYED FROST FREE TYPE ON THE NORTH WALL AND (1) STANDARD NEXT TO THE DRINKING FOUNTAIN AT THE RESTROOMS.
INCLUDED IN REVISED GMP- OK

- 6) ADDED (2) FLOOR DRAINS AT THE WEIGHT AREA.
INCLUDED IN REVISED GMP- OK

- 7) ADD DOUBLE BATTING CAGES 32' X 70' X 28' TALL INCLUDING (2) DEDICATED CIRCUITS WITH KEY SWITCHES.
BUDGET PRICE RANGE \$40,000.00 TO \$42,000.00- SCHOOL ACCEPTED, USE \$42,000.00 AS AN ALLOWANCE

- 8) CHANGE OVERHEAD ELECTRICAL SERVICE TO PAD MOUNTED TRANSFORMER UNDERGROUND SERVICE BETWEEN THE NEW BUILDING AND THE SOCCER FIELD THIS WOULD BE ROUGHED IN FOR AND WOULD SERVICE THE FUTURE SOCCER FIELD LIGHTING.
ADD \$11,148.00- SCHOOL ACCEPTED

- 9) HAD A MEETING WITH TIM AND JOHN MICHAEL ABOUT THE CAMERAS, SECURITY AND SOUND SYSTEM. IT WAS DECIDED THAT IT WOULD BE MORE EFFICIENT FOR HIM TO HAVE THE COMPANY THAT WILL BE PROVIDING AND INSTALLING THESE ITEMS TO INSTALL THE CONDUIT. WE WOULD COORDINATE THE TIMING TO GET THE CONDUIT IN THE WALLS.
HE HAS THE COST FOR THIS IN HIS BUDGET- OK

10) OPTIONS TO DISCUSS ABOUT THE 3' WIDE CONCRETE AROUND THE THREE SIDES OF THE PRACTICE AREA.

A) ADD CRUSHED ALMOND SHELLS TO THE PAINT FOR A ROUGH FLOOR FINISH.
IF THIS OPTION IS CHOSE THEN VE ITEM #8 COULD NOT BE ACCEPTED.

NO CHARGE- SCHOOL DECLINED

B) DO A BROOM FINISH ON THE CONCRETE WHEN ITS POURED

NO CHARGE- SCHOOL DECLINED

C) EXTEND THE TURF SYSTEM OVER TO THE WALL, IF THIS OPTION IS DECIDED WE WILL HAVE TO RAISE THE SUBGRADE 1 ½" TO MAKE THE TWO FLUSH WHICH THEN IT WILL BE 1 ½" ABOVE THE WEIGHT AREA CONCRETE AND A SYNTHETIC 2 BY WILL BE ADDED TO CONTAIN THE TURF FINISH.

ADD \$7,827.00- SCHOOL ACCEPTED

D) IF YOU DECIDED TO DO OPTION A, THIS COULD BE ADDED TO THE WEIGHT FLOOR AREA.

ADD \$525.00- SCHOOL DECLINED

11) ADD BASEBALL AND SOFTBALL LINES TO THE TURF SYSTEM

ADD \$3,124.00- SCHOOL ACCEPTED

12) INSTALL 8" UNDERGROUND PLASTIC PIPE CONNECTED TO ALL DOWNSPOUTS ON THE EAST AND WEST WALLS AND DAYLIGHT TO BOTTOM OF SWALE EXCEPT FOR THE DOWNSPOUTS ON THE NORTH WALL AND THESE WILL BE CONNECTED TO THE NEW STORM DRAIN.

ADD \$10,435.00- SCHOOL ACCEPTED

13) INSTALL THE SEWER LINE ON THE SOUTH SIDE OF THE SOCCER FIELD INSTEAD OF THE NORTH SIDE TO AVOID TRENCHING ON THE SOCCER FIELD.

ADD \$2,812.00- SCHOOL ACCEPTED

14) TO INSTALL THE 8' TIDE CIRCLE AND THE PEABODY GOLDEN TILE LETTERS ON THE NORTH WALL.

ADD \$13,500.00- SCHOOL ACCEPTED

15) TO INSTALL THE 8' TIDE CIRCLE AND THE PEABODY GOLDEN TIDE LETTERS ON THE WEST WALL.

ADD \$13,500.00- SCHOOL ACCEPTED

THE FOLLOWING ITEMS WERE NOT ACCEPTED

- 16) ADD LETTERS AND LOGO'S TO THE FABRIC DUCT.
ADD \$3,915.00 SCHOOL DECLINED

- 17) ADD PAINTED PLYWOOD COLUMN WRAPS AROUND THE STEEL COLUMNS AT THE PRACTICE AREA,
ADD \$8,150.00- SCHOOL DECLINED

- 18) TO PAINT THE LETTERS, LOGOS AND SPORTS FIGURES ON THE METAL WALL PANELS SHOWN ON THE DRAWINGS.
ADD \$30,000.00- SCHOOL DECLINED

- 19) TO INSTALL THE 4' TIDE CIRCLE AND THE GOLDEN TIDE LETTERS AT THE FRONT ENTRANCE.
ADD \$6,355.00- SCHOOL DECLINED

- 20) TO ADD SPORTS FIGURES WITH PERFORATION FILM GRAPHICS TO THE (2) OVERHEAD GLASS DOORS ON THE WEST SIDE AND TO THE (2) EXTERIOR WINDOWS ON THE NORTH SIDE.
ADD \$5,600.00- SCHOOL DECLINED

- 21) BUDGET FOR (4) SOCCER FIELD LIGHTING.
\$200,000.00 TO \$250,000.00- WILL BE HANDLED AS A SEPARATE PROJECT.

Trenton Special School District Calendar 2020-2021

July 21	PD Day at your school
July 22	PD Day
July 23	PD Day
July 27	Room Prep (ADMIN Day)/Open Houses TBA PK-8
July 28	ADMIN Day/Open House 9-12
July 29	PD Day
August 3	Stockpile – Site-based PD Day
August 4	Stockpile – Site-based PD Day
August 5	Stockpile – Site-based PD Day
August 6	Stockpile – Site-based PD Day
August 7	Stockpile – Site-based PD Day
August 10	1 st day for students – Staggered Start
September 7	Labor Day (No School)
September 14	Parent/Teacher Conference – TRMS 4:00 – 7:00 pm
September 17	Parent/Teacher Conference – TES and PHS 4:00 – 7:00 pm
October 5-9	Fall Break (No School)
November 23-27	Thanksgiving Break (No School)
December 18	Abbreviated Day
December 21-January 1	Winter Break (No School)
January 4	PD Day (No School for Students)
January 5	Students Return to School
January 18	Martin Luther King Day (No School)
February 15	Presidents Day (No School)
February 18	Parent/Teacher Conference – TES and PHS 4:00 – 7:00 pm
February 22	Parent/Teacher Conference – TRMS 4:00 – 7:00 pm
March 29-April 2	Spring Break (No School)*(includes Good Friday)
May 7	Strawberry Festival (No School)
May 21	Last Day for Students (Abbreviated Day)/Full Day for Teachers
May 21	Graduation
May 24	ADMIN Day

Inclement Weather Make Up Days (If days need to be made up due to inclement weather, these days may be used) –
MLK Day, Presidents Day, Strawberry Festival, Spring Break

Other Admin Days will be Parent Teacher Conferences and Online Video Day. The 5th PD day will be completed in the summer before the 2020-21 school year on pre-approved dates.

*Spring Break will be in the month of March. It may change from the listed date when the State of Tennessee releases the testing window for 2020-2021.