

Putnam County Board Meeting
January 8, 2026 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. School Board Appreciation Week is from January 25-31 in Tennessee.
 - B. The next board work session will take place on January 31st from 8:30 a.m. to 3:30 p.m.
 - C. Director's Personnel Report
- IV. Approval of Minutes
 - A. Minutes of the Regular December Board Meeting - December 4, 2025, @ 5:00 PM
- V. Public Comment
- VI. Student Advisory Committee - Monterey High School
- VII. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Purchase of (45) ASUS Chromebooks CZ1104CM2A-YZ84 MEDIATEK KOMPANIO 11.6 8/64 GB from Danmark Technologies in the amount of \$14,149.80 to be paid from account number 142-71100-722-101 for the following school(s):
 - Cane Creek Elementary School (15) ASUS Chromebooks \$4,716.60
 - Parkview Elementary School (6) ASUS Chromebooks \$1,886.64
 - Burks Elementary School (24) ASUS Chromebooks
 2. Approval to pay the \$5,000.00 option to the City of Cookeville for the 92.54 acres of land off of Highway 111 known as the Trinity Property. Note: the option is \$5,000.00 per year for 5 years; this payment is year 4 of 5. The purchase price of the property for Putnam County, if executed, would be \$2,783,418.00 plus accrued interest.
 3. Approval to pay Stone Services Corporation in the amount of \$570.00 for pay application #10 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.
 4. Approval to pay Stone Service Corporation in the amount of \$51,560.19 for pay application #3 related to the Baxter Primary School HVAC Upgrades project to be paid from 141-76100-599-02528.
 5. Approval to pay Lakeland Electric in the amount of \$578,835.00 and First National Bank of Tennessee (retainage) in the amount of \$30,465.00 for pay application #1 related to the Cookeville High School Auditorium Lighting project to be paid from the Putnam County Bond Issue.
 - B. Bids/Quotes/Sealed Bids/RFPs

1. Approval to accept the low bid for the CHS Softball facility from Larseneer to be paid with bond funds with deducts as recommended at the price of \$417,397.00 with permission to negotiate deduct #9 for possible further cost reduction.
- C. Budget Amendments/Line Item Transfers
1. Finance - To budget for incentive payment from TISA Outcome funding.
 2. Finance - Mid-year reallocate of budget based in estimated year-to-date expenditures
 3. CTE - To establish budget for ISM State of Tennessee CTE grant
 4. Human Resources - To budget for Employee Picnic grant received from Utrust
 5. SPED - To reallocate funds to purchase Teaching Strategies On Cloud online program for SE Pre-K classrooms
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval of the attached research request for Bridget Pugh, a doctoral student at Tennessee Technological University. This study investigates how resource availability, mentorship, and instructional supports influence recent declines in student participation in STEM competitions. Drawing on practitioner observations that students often require sustained supervision and scaffolding to complete independent research, the project will develop and evaluate an accessible, six-module online course designed to scaffold student research practices and reduce barriers to completing independent STEM projects.
 2. Approval of the Mutual Support Understanding for Counseling Services — Yearly Memorandum of Understanding (MOU) for mutual temporary counseling support between Putnam County School District (PCSS) and Overton County School District (OCSD).
 3. Approval to distribute funds received in the FY26 TISA Outcome payment as a \$750 incentive payment to all Full Time employees and \$375 to all Half Time employees who are actively employed as of January 5, 2026.
 4. Approval of the surety bond for Corby King in the amount of \$100,000.00 for the term beginning January 22, 2026 and ending January 22, 2027.
 5. Approval to enter into an agreement with Cookeville Heating & Cooling, Cookeville, Tennessee for the replacement of the malfunctioning back flow preventers at Northeast Elementary School in the amount of \$13,015.00 to be paid for from 141-72620-399.
 6. Approval of Change Order #1 to the Lakeland Electric CHS Auditorium Lighting project contract as a reduction in the amount of \$63,300.00 for unused contingencies.
 7. Approval of a Contract between Putnam County Schools and Maria Nicolas Gasper from January 2026 to January 2027 to provide translation services to students enrolled in Putnam County Schools at \$25 per hour to be paid from account 141-71100-399-02103.

8. Approval of a temporary construction and access easement to the Town of Monterey to construct a sidewalk alongside Crossville Street, per the attachment.

VIII. Policy

- A. Addition of Policy 1.1021, Student Board Member, on first and final reading.
- B. Consider a new recommendation by TSBA of Policy 6.309, Zero Tolerance Offenses, on the first and final reading.
- C. Consider the update to Policy 6.402, Physical Examinations and Immunizations, on first and final reading.

IX. School Spotlight - Cane Creek Music Ensembles

X. Discussion/Presentation

- A. PEP Foundation Update
- B. Building Projects
 1. Update from Energy Systems Group regarding the Putnam County School System Early Learning Academy
 - a. Energy Systems Group - Putnam County School System Early Learning Academy Renovation Project Action Items
 1. Approval to pay Energy Systems Group in the amount of \$354,086.15 and First National Bank of Tennessee (retainage) in the amount of \$18,636.11 for pay application #13 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.
 2. Cookeville High School Independence House Update

XI. Adjournment

Personnel Report For December 2025

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Covey	Macey	Transportation	Bus Attendant	12/8/25	141-E-72710-189-000-00000-000	5	Luis Rodriquez
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Brooks	Sam	Central Office	Adjunct Faculty for Personal Finance	11/3/25	141-E-71100-116-000-00000-000	1	n/a
Jones	Brenda	School Nutrition	On Call School Nutrition Sub	12/10/25	143-E-73100-165-000-00037-000	4	n/a
TRANSFERS							
LAST NAME	FIRST NAME	FROM POSITION	TO POSITION	HOURS	EFFECTIVE DATE	FUNDING CODE	REPLACING
Allen	Amanda	SPED Tracs Teacher @ UMS	SPED Resource Teacher @ UMS	7.50	12/1/25	141-E-71200-116-000-00000-110	Stephanie Johnson
Johnson	Stephanie	SPED Resource Teacher @ UMS	SPED Tracs Teacher @ UMS	7.50	12/1/25	141-E-71200-116-000-00000-110	Amanda Allen
Day	Bonny	Sub	PT ESL Teacher	3.30	12/1/25	141-E-71100-116-000-00000-110	growth position
Garland	Abigail	SAC Activity Instructor	SAC Site Director @ BPS	5.80	11/21/25	146-E-73300-189-000-01800-000	Mark Crump
Barnes	Jessica	Sub	SPED CDC Assistant @ PVS	7.00	12/1/25	142-E-71200-163-906-00000-060	Megan Dicesare
Guinn	Dana	SPED PreK Assistant @ PVS	SPED PreK Assistant @ BPS	7.00	12/8/25	141-E-71200-163-000-00000-017	Jessica Tidwell
Huddleston	Molly	SAC Activity Instructor	School Counselor @ UHS	7.50	12/8/25	141-E-72130-123-000-00000-015	Lindsey VanWinkle
Trahan	Barbara	FT Bus Attendant	FT Bus Driver	6.00	12/1/25	141-E-72710-146-000-00000-000	Gisselle Acevedo
Mullins	Jaden	Sub	RTI Assistant @ AMS	7.00	12/4/25	142-E-71100-163-101-00000-008	Reilly Charbonnet
Rothman	Kayla	Sub	SAC Activity Instructor @ PVS	5.80	11/25/25	146-E-73300-189-000-01800-000	King Phillips
Clements	Erika	RTI Teacher @ PSMS	Assistant Principal @ PSMS	7.50	12/8/25	141-E-72410-139-000-00000-100	Stefanie Thrasher
Adams	Kathleen	FT Sub for School Nutrition	Bus Attendant	6.00	12/8/25	141-E-72710-189-000-01605-000	Wanda Thomas
RESIGNATION							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE			
Lawson	Michael	Transportation	Bus Driver	11/24/25			
Tidwell	Jessica	BPS	SPED PreK Assistant	12/5/25			

received
12-12-25
MT

<u>LAST NAME</u>	<u>NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
<u>NON-RENEWALS</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
<u>OTHER</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
Rector	Patricia	PVS	will receive teacher pay for any PPL and/or unpaid days she covers of a maternity leave. 12/05/2025 - 03/23/2026	7.50	12/5/25		
Chambers	Janna	JWES	will receive teacher pay for covering unpaid days of teacher's LOA starting on 12/01/25	7.50	12/1/25		
Caine	Adam	UHS	mowing football field wages \$150.00	7.50	11/25/25		
Ramsaur	Jacob	UHS	UHS Football gear laundry wages \$617.18	7.50	11/25/25		
Barney	Dalton	UHS	Paid for painting the practice fields \$928.94	7.00	11/25/25		
Duke	Linda "Carol"	VITAL	will be covering Mark Kirks 20 sick bank days; receiving sub pay	7.50	11/24/25		
Breeding	Brooke	CHS	SSO Booster Stipend Wages \$220.42	7.50	12/3/25		
Wrasman	William	CHS	SSO Booster Stipend Wages \$176.314	7.50	12/3/25		
Hennigan	Taylor	CHS	SSO Booster Stipend Wages \$1546.65	7.50	12/3/25		
Thomsen	Farrah	CHS	Fundraiser Café Worker Wrestling Wages \$160.88	7.00	12/3/25		
Stone	Jill	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25		
Pack	Kimberly	CHS	Department Chair Stipend wages \$500	7.50	12/4/25		
Melton	Landon	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25		
Miesch	Brian	CHS	Department Chair Stipend wages \$500	7.50	12/4/25		
Kefauver	Jon	CHS	Security Safety Stipend Wages \$3000	7.50	12/4/25		
Forgey	Chelsey	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25		
Cooper	Koye	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25		
White	Mitchell	CHS	Department Chair Stipend wages \$500	7.50	12/4/25		
Bryant	Tonya	CHS	Media posting and updated stipend Wages \$1500	7.00	12/4/25		
Charles	Joann	Transportation	passed away on 12/03/25	6.00	12/3/25		
Johnson	Danielle	CHS	Department Chair Stipend wages \$500	7.50	12/4/25		
Smith	Julie	CHS	Department Chair Stipend wages \$500	7.50	12/4/25		
Storie	Hannah	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25		
Flatt	Meredith	CHS	Dance Stipend for after school work - \$1650.00	7.50	12/4/25		

Chambers	Emily	CHS	IB Stipend as Coordinator Wages \$3100	7.50	12/4/25
Rich	Laura	CHS	Libero Track at Volleyball Playoff Game Wages \$26.45	7.50	12/3/25
Walls	Marcus	CHS	Department Chair Stipend wages \$500	7.50	12/4/25
Mahan	Allison	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25
Bayless	Joshua	CHS	Department co-Chair Stipend wages \$250	7.50	12/4/25
Leimer	Sherry	CHS	Department Co-Chair Stipend Wages \$125	7.50	1/5/26
Hoffmeyer	Kelly	CHS	Coordinate and Administor PSAT Wages \$537.91	7.00	12/4/25
Brewer	Tiffany	UMS	worked as a Secretary from 10/20/25 - 12/19/25; paying different between current rate and \$19.59	7.50	10/20/25
King	Corby	Central Office	New Contract Salary \$160,000	8.00	12/4/25
Metzelar	Peter	CHS	Scoreboard Operator Wages \$440.84	7.50	12/10/25
Robbins	Stephen	CHS	SSO Booster Stipend Wages \$2027.86	7.50	12/10/25
Chambers	Brian	CHS	Grounds Maintenance Wages \$1763.36	7.50	12/10/25
Richardson	Allen	CHS	Academic Assistance Wages \$433.24	7.00	12/10/25
Walls	Marcus	CHS	Coordinator Stipend Wages \$1939.69	7.50	12/10/25
Harding	William	CHS	Strength and Conditioning Wages \$1126.42	7.00	12/10/25
Hennigan	Zachary	CHS	Coordinator Stipend Wages \$3085.88	7.50	12/10/25
Vann	Justin	CHS	SSO Booster Stipend Wages \$650.26	7.00	12/10/25
Craig	Jeremiah	CHS	Christmas Concert Lighting Wages \$264.50	7.50	12/10/25
Scavo	Michael	CHS	SSO Boosters Stipend Wages \$650.26	7.00	12/10/25
McWilliams	Robert	UHS	Paid by Boosters for working tournament 12/15-12/10 \$985.71	7.50	12/10/25
Caine	Adam	UHS	Paid by Boosters Football coaching excellence award \$2821.37	7.50	12/10/25
McWilliams	Dana	UHS	Paid by Boosters for working tournament 12/15-12/10 \$985.71	7.50	12/10/25

SPREADSHEETS:

PRAP Mentor Stipen Participants	Spreadsheet & PCF #1
GYO & UTK mentor stipends	Spreadsheet & PCF #2
Online Adjunct Pay	Spreadsheet & PCF #3
School Level Title 1 & Family Engagement Liaisons	2 Spreadsheets & PCF #4

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **PRAP Mentor Stipend participants**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **JUDY L SCHINBECKLER**

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **08/01/2025**

* TEACHER ASSISTANT - N/C: **n/a**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **n/a**

* MONTHS WORKED PER YEAR: **12**

* HOURS WORKED PER DAY: **8.0**

POSITION FUNDED: **141 E 72210 189 000 01522 000**

Type of Funding:

* NOTES: **Principal Registered Apprentice Program (PRAP Mentor Stipend (pd from Dept. of Labor and Workforce Development funds. \$1000 total each person- \$500 in Dec. and \$500 in May to each.**

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

Mentors - Principal Registered Apprentice Program (PRAP)					
	December	May			
kathy Koughan	\$500	\$500			
Catherine Jones	\$500	\$500			
Tera Brooks	\$500	\$500			
Shannon Pirtle	\$500	\$500			
Mei Presley	\$500	\$500			

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

NEW HIRE NAME: **Mentor stipends**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12SPT**

OR Employee's Name: **ANGELA M KNIGHT**

#2

* REASON FOR ACTION: **OTHER**

* EFFECTIVE DATE: **12/20/2025**

* TEACHER ASSISTANT - N/C: **N/C**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **N/C**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **141 E 72210 189 000 01522 000**

Type of Funding:

* NOTES: **Mentor Stipends for 1/2 Year for
GYO & UTK Plays
See attached list.**

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

12/20/25 Payment

Mentors

Stipend

Tina Anderson	\$500
Lexi Tubbs	\$500
Carla Vaughn	\$500
Sandi Lane	\$500
Brian Rohr	\$500
Devon hauck	\$500
Kim Morgan	\$500
Kenzie Blake (Smith)	\$500
Jori Nash Reynolds	\$500
Angela Bilbrey	\$500
Vickie Tower	\$500
Ashley Clemons	\$500
Delanie Krantz	\$500

Cenge Hight
11/21/25

**PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM**

#3

NEW HIRE NAME: **Online Adjunct Pay participants**

STREET ADDRESS:

OR Employee's Name: **ADAM C WEST**

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

* REASON FOR ACTION: **OTHER**

Employee Type Code: **12CER**

* EFFECTIVE DATE: **12/02/2025**

* TEACHER ASSISTANT - N/C: -

HIGHLY QUALIFIED MET -

ANSWER - YES NO OR N/A

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* NOTES: **Online Adjunct Pay First Semester - See
Attached Spreadsheet
\$105,200 total to pay**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **1.0**

POSITION FUNDED: **141 E 71100 116 000 00000 000**

Type of Funding:

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

Teacher	Enrollments	Total	Notes		OPTION 3
Apple, John	119	\$6,000.00	Economics, Government		1-5 enrollments \$1000
Bibb, Tamara	58	\$4,700.00	PE and Wellness		6-10 enrollments \$1500
Buckner, Bethany	74	\$5,100.00	MS Computer Science	x2	11-15 enrollments \$2000
Cassity, Ciara	63	\$4,825.00	Personal Finance		16-20 enrollments \$2500
Chaffin, Michael	52	\$4,550.00	MS Computer Science	x2	21-25 enrollments \$3500
Davis, Madison	49	\$4,475.00	MS Computer Science	x2	26-30 enrollments \$4000
Goolsby, Suzanne	18	\$2,500.00	MS Computer Science	x2	30+ \$25 per student above 30
Key, Amy	93	\$5,575.00	MS Computer Science	x2	50 enrollments = \$4500
Walker, Beth	92	\$5,550.00	English 3 & 4		
Brooks, Sam	44	\$4,350.00	Personal Finance		
Thrasher, Stefanie	6	\$1,500.00	Algebra 1		
McDonald, Emily	26	\$4,000.00	Geometry		
VanWinkle, Blake	19	\$2,500.00	Mathematical Reasoning		
Key, Lance	117	\$6,000.00	Finance		
Maynard, Becky	146	\$6,000.00	Sr Math & Computer Science		
Means, Lacy	12	\$2,000.00	English 1 & 2		
Nash, Carrin	61	\$4,775.00	Biology & STEM		
Pugh, Bridget	15	\$2,000.00	Chemistry		MAX- \$6000
Schinbeckler, Judy	28	\$4,000.00	Personal Finance		
Carlile, Robin	38	\$4,200.00	Art 1, 2, & 3		Approved by
Smith, Sierra	15	\$2,000.00	Personal Finance		
South, Bill	28	\$4,000.00	Psychology & Sociology		
Tuvell, Lindsay	77	\$5,175.00	Spanish 1 & 2		
Vester, Jaclyn	45	\$4,375.00	Personal Finance LS		
West, Adam	72	\$5,050.00	Personal Finance		
Total classes	1653	\$105,200.00		\$63.64 per student	

**PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM**

NEW HIRE NAME: **Family Engagement and Title I Liaisons Stipen**

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **CENTRAL OFFICE**

Employee Type Code: **12CER**

OR Employee's Name: **BRIDGETT CARWILE**

#4

* REASON FOR ACTION: **ADDITIONAL HOURS**

* EFFECTIVE DATE: **07/28/2025**

* TEACHER ASSISTANT - N/C: **NA**
ANSWER - **YES NO OR N/A**

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **NA**

* MONTHS WORKED PER YEAR: **10**

* HOURS WORKED PER DAY: **7.5**

POSITION FUNDED: **See Fundng on Both Spreadsheets**

Type of Funding: **Title**

* NOTES: **School-level Title I and Family Engagement liaisons will receive a \$ 1,000 stipend. \$500.00 in Dec and \$500.00 in May. Positions are split between two people; the stipend will be split. Pd by Timeshee**

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

2025-2026 Title I Liaisons 142-72210-189-011						Total Paid
School	email	Last Name	First Name	December	May	Amount
Algood Elementary	<u>Hunter Zanardi</u>	Zanardi	Hunter	\$ 500.00		\$500.00
Algood Middle	<u>Shanee Wallace</u>	Wallace	Shanee	\$ 500.00		\$500.00
Avery Trace	<u>Michelle Hale</u>	Hale	Michelle	\$ 500.00		\$500.00
Baxter	<u>Carla Pierce</u>	Pierce	Carla	\$ 250.00		\$250.00
Baxter	<u>Adeline Crace</u>	Adeline	Crace	\$ 250.00		\$250.00
Burks	<u>Diana Cook</u>	Cook	Diana	\$ 500.00		\$500.00
Cane Creek	<u>Sarah Vaughn</u>	Vaughn	Sarah	\$ 500.00		\$500.00
Cornerstone Elem.	<u>Ashley Broome</u>	Broome	Ashley	\$ 500.00		\$500.00
Jere Whitson	<u>Jennifer Clark</u>	Clark	Jennifer	\$ 500.00		\$500.00
Northeast	<u>Christy Shephard</u>	Shephard	Christy	\$ 500.00		\$500.00
Park View	<u>Angela Webb</u>	Webb	Angela	\$ 500.00		\$500.00
Prescott South Elementary	<u>Lesley Worsham</u>	Lesley	Worsham	\$ 500.00		\$500.00
Prescott South Middle	<u>Erika Clements</u>	Erika	Clements			\$0.00
Sycamore	<u>Jennifer Phillips</u>	Phillips	Jennifer	\$ 500.00		\$500.00
Upperman Middle	<u>Julie King</u>	King	Julie	\$ 500.00		\$500.00
White Plains Academy	<u>Elisabeth Jones</u>	Jones	Elisabeth	\$ 500.00		\$500.00
				\$ 7,000.00		\$7,000.00
People in yellow are splitting the \$1000 yearly stipend with someone else at their school. They each receive a total of \$500						

24-25 Family Engagement Liaisons 142-72210-189-011						Total Paid Amount	
School	email	Last Name	First Name	December	May		Other
Algood Elementary	Stephanie Williams	Williams	Jill	\$ 250.00		\$250.00	
Algood Elementary	Keisha Bellar	Bellar	Keisha	\$ 250.00		\$250.00	
Algood Middle	Shannon Auberson	Auberson	Shannon	\$ 500.00		\$500.00	
Avery Trace	Kelli Locklear	Locklear	Kelly			\$0.00	
Avery Trace						\$0.00	
Baxter Primary	Madison Farley	Farley	Madison	\$ 250.00		\$250.00	
Baxter Primary	Claire Brontrager	"Bell" Brontrager	Claire	\$ 250.00		\$250.00	
Burks	Haley Combs	Combs	Haley	\$ 500.00		\$500.00	
Cane Creek	Summer Shelton	Davenport	Summer	\$ 500.00		\$500.00	
Capshaw	Jamie Brown	Brown	Jamie	\$ 250.00		\$250.00	141-71100-116-000-00000-035
Capshaw	Hayla Olendorf	Painter	Hayla	\$ 250.00		\$250.00	141-71100-116-000-00000-035
Cookeville HS	Marissa Scott	Scott	Marissa	\$ 500.00		\$500.00	141-71100-116-000-00000-037
Cornerstone Elem.	Dee Bean	Bean	Dee	\$ 500.00		\$500.00	
Jere Whitson	Courtney Allen	Allen	Courtney	\$ 500.00		\$500.00	
MHS	Leigh Flatt	Flatt	Leigh			\$0.00	141-71100-116-000-00000-055
MHS	Conceita Shepherd	Shepherd	Tina	\$ 250.00		\$250.00	141-71100-116-000-00000-055
Northeast	Lauren Dickens	Dickens	Lauren	\$ 500.00		\$500.00	
Park View	Chrissy Maynard	Maynard	Chrissy	\$ 250.00		\$250.00	
Park View	Julie Proffitt	Proffitt	Julie	\$ 250.00		\$250.00	
Prescott South Elementary	Kattie Stevens	Stevens	Katie	\$ 500.00		\$500.00	
Prescott South Middle	Joyce Key	Key	Joyce	\$ 250.00		\$250.00	
Prescott South Middle	Paula Goehring	Goehring	Paula	\$ 250.00		\$250.00	
Sycamore	Jennifer Phillips	Phillips	Jennifer	\$ 500.00		\$500.00	
UHS	Diane Phy	Phy	Diane	\$ 500.00		\$500.00	141-71100-116-000-00000-090
Upperman Middle	Alyson Hamlet	Hamlet	Alyson	\$ 500.00		\$500.00	
White Plains Academy	Margaret Copeland	Copeland	Margarett	\$ 500.00		\$500.00	
Vital	Becky White	White	Becky	\$ 500.00		\$500.00	141-71100-116-000-00000-006
				\$ 9,250.00		\$9,250.00	
People in yellow are splitting the \$1000 yearly stipend with someone else at their school. They each receive a total of \$500							

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
December 4, 2025

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, December 4, 2025. Mr. **McHENRY** convened the meeting at 5:00 PM.

PRESENT.....	6	ABSENT.....	0
Lynn McHenry, Chair			
Dr. Dawn Fry, Vice-Chair			
Kim Cravens			
David McCormick			
Jill Ramsey			
Kerry Ledbetter			

Mr. **McHENRY** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: (II.) Mrs. Cravens made a motion to approve the agenda, as recommended by Director Corby R. King, Director of Schools, and as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

- Director’s Personnel Report

ACTION: (VI.A.) Mrs. **RAMSEY** made a motion to approve the Minutes of the Regular November Board Meeting – November 6, 2025, @ 5:00 PM, as submitted. Mr. **LEDBETTER** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address the Student Advisory Committee and introduced Upperman High School Student, Landon Earnest.

Landon stated:

- The Upperman High School students have been involved in a program called the Jostens Renaissance School Distinction.
- The program is for both students and teachers. The students believe this will help with school involvement and leadership.
- The Upperman students would love to make their commons area more inviting by adding chairs, coffee machines, and other décor to welcome everyone.
- The main goal for the school is to make everyone feel involved and succeed.

Mr. **McHENRY** stated the Board would address approval of the Consent Agenda.

ACTION: (VII.A.1. – VII.F.16) Dr. **FRY** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of Schools:

A. Payments/Purchases

1. Approval to purchase conference room furniture to be used at the Putnam County Board of Education ANNEX building from Office Mart in the amount of \$10,999.50 to be paid from account 141-71100-722-02117.
2. Approval of payment to Moore, Rader & York, P.C. - Cookeville, Tennessee for legal services through November 25, 2025 in the amount of \$21,637.20 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)

B. Bids/Quotes/Sealed Bids/RFPs

C. Budget Amendments/Line Item Transfers

1. CTE - To move monies to pay for automotive lift inspection services
2. SPED - To allocate funds donated by UTrust Organization to the Special Education Department. These funds are to be used to furnish the new Independence Program house located at CHS and to pay for refreshments at the ribbon-cutting/open house event when the house is complete.

D. Approval of Out-of-County and Overnight Trip Reports

E. Approval of Grant Report

F. Other

1. Approval of the Dual Credit Conditions and Agreement between Volunteer State Community College - Gallatin, Tennessee and Putnam County School System to establish the terms and conditions for the 2025-2026 school year.
2. Approval to enter into an agreement with Volunteer State CC for services rendered.
3. Approval of acceptance of the donation of a 2007 Lincoln Navigator from Greg Vandergriff to be used in the Automotive Maintenance and Light Repair classes at CHS.
4. Approval of a Data Processing Agreement between Instructure and Putnam County School System for LearnPlatform Services, establishing the framework for a correlational study analyzing the relationship between benchmark assessment results and TCAP performance for the 2024-2025 and 2025-2026 school years.
5. Approval of the renewal for the Creative Curriculum Cloud (intervention online program for PreK students with disabilities) from Teaching Strategies, LLC, Washington D.C., in the amount of \$12,350.00 to be paid from 141-71200-429-02152, as submitted.
6. Approval of the yearly MOU for the TDOE School Climate Survey. The attached survey will be delivered both in person and via Parentsquare.
7. Approval for an MOU between Monterey High School and Standing Stone Care & Rehabilitation for MHS facility use in the event that STC must evacuate for emergency purposes.
8. Approval to renew the subscription for Jamf K12 Pro licenses, our Device Management platform for macOS computers and iPads, from Howard Technology Solutions, Laurel, MS, per quote # CH5 1586929.00 based on contract pricing on TIPS Contract # 230105, in the amount of: \$43,975.00, to be paid from: 141-71100-722-01607.
9. Approval to renew the license subscription for Alertus Emergency notification service from Alertus Technologies, Inc., per sole source documentation and attached quote, in the amount of \$11,623.50, to be paid from: 141-72310-599.
10. Approval to pay Stone Service Corporation in the amount of \$1,900.00 for pay application #5 related to the Extended Learning Building HVAC Upgrades project to be paid from 141-76100-599-02528.
11. Approval of the Putnam County Schools Travel Procedures Manual.
12. Approval of the Putnam County Schools Local Mileage Procedures Manual.
13. Approval of the Fixed Asset Capitalization Procedures.
14. Approval to pay Stone Service Corporation in the amount of \$950.00 for pay application

#9 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.

15. Approval for "Instructure" (MasteryConnect) to send benchmark assessment data to Comprehensive Educational Resources (CER).

16. Approval to accept a donation of \$2,600.00 from the Putnam County Democratic Party for the Angel Fund lunch assistance program.

Mr. **McHENRY** stated the Board would address Agenda Item IX, School Spotlight and introduced Dr. Melissa Palk from Northeast Elementary. Dr. Palk played a video from Mr. Zachary.

Mr. Zachary stated:

- The learn to ride a bike program is very successful.
- Children begin on balance bikes
- They then move onto learning to pull their legs up to balance
- Once they are comfortable, the kids receive a bike with pedals and begin to ride their bikes

Mr. **McHENRY** stated the Board would address Agenda Item X.A., Building Projects.

Mr. **McHENRY** stated the Board would address Agenda item X.A.1., Current Park View Elementary School Action Item and recognized Energy Systems Group.

ESG provided an update on the old Parkview School building stating:

- Walls and ceilings were almost completed in the library, classrooms and gym
- Gas lines and HVAC had been installed
- The sewer line had been opened and the rough end installation for HVAC
- Most of the interior work has been completed

ACTION: [X.A.(1.)] Mr. **McCORMICK** made a motion to approve the following Current Park View Elementary School Action Items, as submitted and recommended:

- Approval to pay Enegy Systems Group in the amount of \$621,061.91 and First National Bank of Tennessee (retainage) in the amount of \$32,687.47 for pay application #12 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

Dr. **FRY** seconded the motion. Motion passed.

ACTION: [X.B.] Dr. **FRY** made a motion to approve the approval of the MOU with Putnam County Emergency Management Agency for a 1/3 cost share salary and benefits for assistant director of education safety position.

Mrs. **CRAVENS** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item X.C., Director's Evaluation Review.

Mr. Dan Rader from Moore, Rader & York, P.C. stated:


- Mr. King received a higher score than the previous year
- He rated highest in community relations
- Mr. King's contract will increase from \$150,000.00 per year to \$160,000.00

ACTION: [X.C.] Dr. **FRY** made a Motion to approve the results of the evaluation and to increase Mr. King's salary from \$150,000.00 to \$160,000.00. Mrs. **CRAVENS** seconded the Motion. Motion passed.

ACTION: (IX.) Mrs. **CRAVENS** made a motion to adjourn. Dr. **FRY** seconded the motion. Motion carried.

The Board adjourned at 5:46 PM.

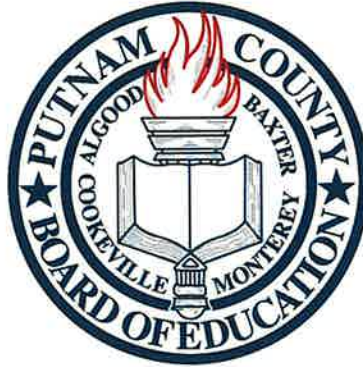
01/08/26
Date



Lynn McHenry
Chair



Corby King
Director of Schools



Board Agenda Request
For 2026 Meeting

Date January 8, 2026

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 142

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider Approval of:

- **Purchase of (45) ASUS Chromebooks CZ1104CM2A-YZ84 MEDIATEK KOMPANIO 11.6 8/64 GB from Danmark Technologies in the amount of \$14,149.80 to be paid from account number 142-71100-722-101 for the following school(s):**
 - Cane Creek Elementary School (15) ASUS Chromebooks \$4,716.60
 - Parkview Elementary School (6) ASUS Chromebooks \$1,886.64
 - Burks Elementary School (24) ASUS Chromebooks \$7,546.56

received
12-11-25 MT *AK*



Danmark Technologies
Servicing
CO, TN, FL, AL .
United States

label_quote_number 5051
label_date 2025/11/05
label_expires 2025/12/31
label_contact Danielle Louque

label_before_work_phone :

heading_prepared_for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

label_before_work_phone 9315202100
label_before_email asmith4@pcsstn.com

BUTTON_ORDER

ASUS CZ1104CM2A-YZ84

Label_one_time_fees

label_item	label_quantity_short	label_unit_cost	label_extended_total
CZ1104CM2A-YZ84 ASUS CHROMEBOOK MEDIATEK KOMPANIO 11.6 8 / 64 GB	1	\$281.44	\$281.44
GOG-CROSSWDISEDU-NEW GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL	1	\$33.00	\$33.00
text_quote_notes	label_total_one_time		\$314.44 USD

BUTTON_ORDER

label_cost_breakdown

label_item_type	Label_one_time_fees
Hardware / Hardware	\$314.44
label_total	\$314.44 USD

Sales tax is not included on quotes but will be calculated and added to invoices



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/26
Department Finance
Person Submitting Mark McReynolds
Account Number (if appropriate)

Check one:

_____ Backup included

_____ Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay the \$5,000 option to the City of Cookeville for the 92.54 acres of land off of Highway 111 know as the Trinity Property. Note: the option is \$5,000 per year for 5 years; this payment is year 4 of 5. The purchase price of the property for Putnam County, if executed, would be \$2,783,418 plus accrued interest.

received
12-15-25 *mt* *AK*

OPTION

THIS OPTION AGREEMENT (the "Agreement") is made and entered into by and between CITY OF COOKEVILLE, TENNESSEE ("Grantor") and PUTNAM COUNTY, TENNESSEE, ("Grantee")

WHEREAS, Putnam County is desirous of entering into an option with the City of Cookeville to purchase approximately 92.54 acres of City property within five (5) years;

NOW THEREFORE, for and in consideration of the payments and covenants hereafter provided, the Grantor does hereby give and grant unto the Grantee the option to purchase certain properties described herein, and the parties agree as follows:

1. In consideration of the Grantee agreeing to pay the Grantor FIVE THOUSAND and no/100ths (\$5,000.00) DOLLARS per year for five (5) one-year terms, said sum for each year payable on the anniversary of the effective date of this agreement, which is January 23, 2023, the Grantor does hereby give and grant unto the Grantee the option to purchase approximately 92.54 acres of property identified as Parcel 67.00 on Map 83 of the Putnam County Tax Maps and a portion Parcel 117.00 on said Map 83 as described in Exhibit A and as depicted in Exhibit B which are attached herein. In the alternative, Grantee may pay Grantor TWENTY FIVE THOUSAND and no /100ths (\$25,000.00) DOLLARS upon the execution of this agreement in consideration for the term of this option to be a period of five (5) years from and after the date hereof.

2. It is mutually understood and agreed that there are two houses on the property. The City reserves the right to remove and/or sell the residences. The residences do not become part of the option unless the Grantor specifically releases its claim to these houses prior to the exercises of the option by Grantee. The City retains the right to dispose of any structures located on either parcel of the property.

3. Upon thirty days' notice prior to the expiration of the fifth yearly term of this option, or of the five-year term of this option should the Grantee choose to pay for all five years at the execution of this agreement, should the Grantee wish to extend the foregoing option for an additional year, Grantor will consider giving unto Grantee, subject to the approval of the Cookeville City Council and the Putnam County Commission, the option for one additional year to purchase the Property. Assuming approval of the Cookeville City Council and the Putnam County Commission for the option for one additional year to purchase the Property, the Grantor agrees the purchase price of the additional one-year option to purchase the described parcels of land described herein shall be FIVE THOUSAND and no/100ths (\$5,000.00) DOLLARS.

4. The properties that are the subject of this option are described in Exhibit A and are depicted on the map attached as Exhibit B.

5. Should the Grantee exercise the option to purchase the Property during the term of this agreement or any extension of the same, the purchase price (the "Purchase Price") for the Property shall be THIRTY THOUSAND SEVENTY-EIGHT and No/100ths Dollars (\$30,078.00) per acre, plus accrued interest at 5% per annum from the date of the execution of the foregoing option agreement until the closing of any purchase.

6. The Grantee may exercise the option by notifying Grantor in writing of its intent to do so at any time during this option, or its one year extension if applicable. The notice must be given to the Grantor in writing at least 30 days prior to the final date of the option.

7. All notices, consents, and other communications (collectively, "Notices") which may be or are required to be given by Grantor hereunder shall be properly given only if made in writing and sent to the address set forth below by hand delivery, U.S. Certified Mail (Return Receipt Requested), facsimile, or nationally recognized overnight delivery service. Such Notices shall be deemed received, (i) if delivered by hand, on the date of delivery, (ii) if sent by facsimile, on the date of transmission with computer confirmation of successful delivery without errors or (iii) if sent by U.S. Mail or overnight delivery service, on the date the same is deposited with the applicable carrier.

Notice to Grantor: James Mills
City Manager
City of Cookeville
45 East Broad Street
Cookeville, TN 38501
jam@cookeville-tn.gov

8. Upon notice that Grantee will exercise the option, the parties will agree to a mutual time and place for closing. At closing Grantee will pay the balance of the purchase price in full, and the Grantor will transfer by special warranty deed the land conveyed.

9. It is understood between the parties that the decision to exercise the option and purchase the property must be approved by the Putnam County Commission. At the date of purchase, the real estate taxes, if any, are to be prorated between the parties. The risk of loss will pass with the deed. The Grantor will transfer the property AS IS WHERE IS with no warranty other than title. If the Grantee exercises the option, then the payments for the option will be credited to the purchase price.

10. Should the Grantee choose not to exercise the option, the City of Cookeville shall retain any and all monies paid by the Grantee for this option.

11. During the option period, Grantor understands that Grantee will perform all due diligence necessary to make a determination as to whether Grantee will exercise the foregoing option. Grantor agrees to allow Grantee, as well as any agent of the Grantee, to access said property for the purpose of conducting said due diligence as to said property. It is understood between the parties that the City of Cookeville shall not be liable for any damages or injuries that occur during the performance of any due diligence related to the property. There shall be no destructive testing, and the Grantee is responsible for repairing any damage that occurs on the property as a result of any due diligence performed by the Grantee and restore it to as close as possible to the same condition it was in prior to the testing.

12. This option may not be assigned by Putnam County without the express written permission of the City of Cookeville.

13. This is the entire agreement between the parties and can only be modified by a written agreement approved by both the Cookeville City Council and the Putnam County Commission.

14. Dispute Resolution - Anything to the contrary notwithstanding in this Agreement, any dispute arising out of this contract will be governed by the laws of the State of Tennessee and shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve any dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

Witness my hand this 23rd day of January, 2023.

GRANTOR:

CITY OF COOKEVILLE, TENNESSEE

By: James Mills
Title: James Mills, City Manager
Date: 1-23-23

GRANTEE:

PUTNAM COUNTY, TENNESSEE

By: Randy Porter
Title: Randy Porter, County Mayor
Date: _____

EXHIBIT A

LEGAL DESCRIPTION OF PROPERTIES

PARCEL 1:

Being a portion of Parcel 117.00 on Map 83 of the Putnam County Tax Maps and more particularly described as follows: Beginning at an iron pin at a wood post in the east margin of Old Sparta Highway, being Caudill's northwest corner; thence with the east margin of said road around a curve an arc distance or 181.36' (radius-2415.82, chord-181.32', chord direction- $N01^{\circ}03'136''E$); thence $N00^{\circ}37'26''W$ 141.75'; thence around a curve an arc distance of 113.17' (radius-903.46', chord 113.10', chord direction- $N02^{\circ}57'53''W$); thence $N06^{\circ}33'12''E$ 681.77'; thence $N06^{\circ}05'57''E$ 466.63'; thence around a curve an arc distance of 253.19' (radius-514.62', chord-250.64', chord direction- $N20^{\circ}11'37''E$); thence around a curve an arc distance of 48.60' (radius-30.00', chord-43.46', chord direction- $N80^{\circ}42'08''E$) to a point in the south margin of Old Bridge Road; thence with the south margin of Old Bridge Road around a curve an arc distance of 68.97' (radius 588.21', chord-68.93', chord direction- $S56^{\circ}14'34''E$); thence $S59^{\circ}36'08''E$ 119.92'; thence around a curve an arc distance of 247.93' (radius-580.11', chord-246.04', chord direction- $S71^{\circ}50'44''E$); thence $S84^{\circ}05'20''E$ 190.60'; thence around a curve an arc distance of 73.09' (radius-476.16', chord-73.01', chord direction- $S79^{\circ}41'30''E$); thence leaving Old Bridge Road and severing Bullock and with a fence line $S05^{\circ}18'56''W$ 828.25' to a steel post; thence $N86^{\circ}24'59''E$ 570.08' to a steel post in the west margin of Old Bridge Road; thence with the west margin of said road $S27^{\circ}31'01''E$ 167.20'; thence around a curve an arc distance of 197.30' (radius-343.06', chord-194.59', chord direction- $S1^{\circ}02'28''E$); thence $S05^{\circ}26'06''W$ 142.56'; thence around a curve an arc distance of 363.71' (radius-412.08', chord-352.02', chord direction- $S19^{\circ}05'102''E$); thence $S45^{\circ}08'09''E$ 500.25'; thence $S45^{\circ}21'55''E$ 142.47'; thence around a curve an arc distance of 265.50' (radius-509.39', chord- 262.51', chord direction- $S30^{\circ}26'00''E$); thence $S15^{\circ}30'06''E$ 952.09' to a rock, being a corner of Choate; thence with Choate's line and a fence line $S85^{\circ}38'32''W$ 602.53' to a rock at a fence corner; thence $N05^{\circ}32'26''E$ 627.53' to a rock at a fence corner; thence $N87^{\circ}39'59''W$ 589.04' to a wood post at a fence corner, being a corner of Choate, also being Ferris' northeast corner; thence with Ferris' line and a fence line $N88^{\circ}13'30''W$ 560.94' to a wood post at a fence corner, being a corner of Bryant, also being Ferris' northwest corner; thence with Bryant and a fence line $N27^{\circ}00'21''W$ 171.90' to an iron pin, being a corner of Bryant, also being Mills' southeast corner; thence with the east lines of Mills and Gaw and with a fence line $N28^{\circ}10'56''W$ 443.73' to a wood post in a fence line; thence continuing with Gaw's east line and a fence line $N25^{\circ}47'38''W$ 128.03' to a steel post; thence $N28^{\circ}34'51''W$ 86.45' to an iron pin, being Gaw's northeast corner, also being Caudill's southeast corner; thence with Caudill's east line $N29^{\circ}20'30''W$ 247.24' to an iron pin at a wood post at a fence corner, being Caudill's northeast corner; thence with Caudill's north line $N86^{\circ}48'06''W$ 283.24' to the point of beginning. Containing 85.42 acres, more or less, as surveyed by Alfred M. Bartlett, R.L.S. #762 on March 14, 2001.

PARCEL 2:

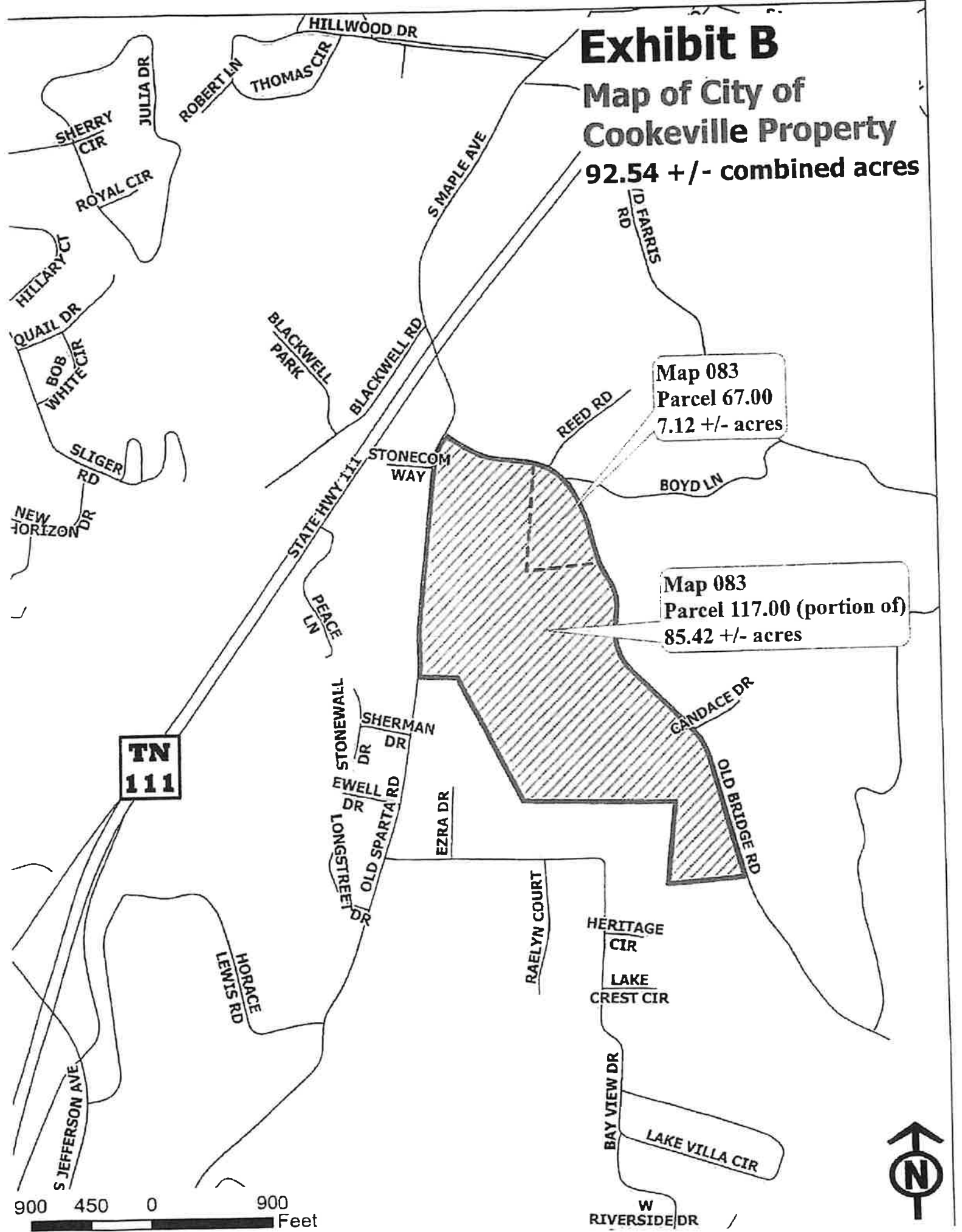
Being Parcel 67.00 on Map 83 of the Putnam County Tax Maps and more particularly described as follows: Beginning at an iron pin in the south margin of Old Bridge Road, said point being S 69° 56' 33" E 725.82' from the center line intersection of Old Sparta Highway and Old Bridge Road; thence with the southwest margin of Old Bridge Road around a curve an arc distance of 314.90' (radius-476.16'; chord-309.19'; chord direction S 56° 20' 57" E); thence around a curve an arc distance of 241.92' (radius-795.48'; chord-240.99', chord direction-S 28° 41' 28" E); thence around a curve an arc distance of 158.37' (radius- 1575.97', chord-158.30', chord direction-S 17° 05' 59" E); thence S 14° 13' 15" E 198.69'; thence around a curve an arc distance of 66.95' (radius- 288.52', chord-66.80'; chord direction-S 20° 52' 08" E) to a steel post; thence leaving Old Bridge Road and severing Bullock S 86° 24' 59" W 570.08' to a steel post; thence N 05° 18' 56" E 828.25' to the point of beginning. Containing 7.12 acres, more or less, as surveyed by Alfred M. Bartlett, R.L.S. #762 on March 14, 2001.

EXHIBIT B
MAP OF PROPERTIES

Exhibit B

Map of City of Cookeville Property

92.54 +/- combined acres



Map 083
Parcel 67.00
7.12 +/- acres

Map 083
Parcel 117.00 (portion of)
85.42 +/- acres

TN
111

900 450 0 900 Feet





**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Stone Service Corporation in the amount of \$570.00 for pay application #10 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.

received
12-18-25 MT *CK*

BILL TO

Putnam County Board of Education
1400 East Spring Street
Cookeville, TN 38506 United States

INVOICE 179179788	INVOICE DATE Dec 11, 2025
-----------------------------	-------------------------------------

JOB ADDRESS

Sycamore Elementary HVAC Upgrades
452 Ellis Ave
Cookeville, TN 38501

Payment Term: Net 30
Due Date: 1/10/2026

DESCRIPTION OF WORK

Contract \$457,750.00
Work completed to date: \$411,300.02
Less 5% Retainage: \$20,565.00
Less previous billing: \$390,165.02 = \$570.00

FAIR	DESCRIPTION	QTY	PRICE	TOTAL
Imported Default Service	Labor	1.00	\$600.00	\$600.00
RTNG	Retained for the performance of work	1.00	-\$30.00	-\$30.00
SUB-TOTAL				\$570.00
TOTAL DUE				\$570.00
BALANCE DUE				\$570.00

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

2 PAGES

PROJECT:

Sycamore Elementary HVAC Upgrades

APPLICATION NO: Ten (10)

PERIOD TO: 12/25/25

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

TO OWNER:

Punam Co. Board of Education
1400 E Spring St.
Cookeville, TN 38506

FROM CONTRACTOR:

Charles Stone Heating & Cooling
PO Box 49293
Cookeville, TN 38506

VIA ARCHITECT:

PROJECT NOS:

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 457,750.00
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 457,750.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 411,300.02
5. RETAINAGE:
 - a. 5% of Completed Work \$ 20,565.00
(Column D + E on G703)
 - b. of Stored Material \$
 - (Column F on G703)
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 20,565.00
6. TOTAL EARNED LESS RETAINAGE \$ 390,735.02
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 390,165.02
8. CURRENT PAYMENT DUE \$ 570.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 67,014.98
(Line 3 less Line 6)

CONTRACTOR:

By: Michelle Hawn Date: 12-11-25

State of: Tennessee County of: Putnam Overton
Subscribed and sworn to before me this 11th day of December, 2025
Notary Public: Rebecca Phillip
My Commission expires: 8/18/29

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5282

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992
Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF

2

PAGES

APPLICATION NO: Ten (10)
 APPLICATION DATE: 12/11/2025
 PERIOD TO: 12/25/2025
 ARCHITECT'S PROJECT NO:

AIA Document G702. APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Putnam Co. Board of Education - Sycamore Elementary HVAC Upgrades							
	Contract \$457,750.00							
1	Equipment	\$239,296.63			\$239,296.63	\$239,296.63		\$11,964.83
2	Controls	\$45,781.79			\$45,781.79	\$45,781.79		\$2,289.09
3	Rigging	\$5,000.00	\$5,000.00		\$5,000.00	\$5,000.00		\$250.00
4	Material	\$32,613.77	\$32,613.77		\$32,613.77	\$32,613.77		\$1,630.69
5	Labor	\$76,098.81	\$73,293.20	\$600.00	\$73,893.20	\$73,893.20	\$2,205.61	\$3,694.66
6	Contingency	\$58,959.00	\$14,714.63		\$14,714.63	\$14,714.63	\$44,244.37	\$735.73
	GRAND TOTALS	\$457,750.00	\$125,621.60	\$600.00	\$285,078.42	\$411,300.02	\$46,449.98	\$20,563.00
							89.85%	



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 1/8/2026

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Stone Service Corporation in the amount of \$51,560.19 for pay application #3 related to the Baxter Primary School HVAC Upgrades project to be paid from 141-76100-599-02528.

received
12-22-25
MAT 



Stone Service Corporation
 PO Box 49793
 Cookeville, Tennessee 38506
 931-526-5023

BILL TO

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN 38506 United States

INVOICE 179255662	INVOICE DATE Dec 15, 2025
-----------------------------	-------------------------------------

JOB ADDRESS

Baxter Primary School Chiller Replacement
 125 Elmore Town Rd
 Baxter, TN 38544

Payment Term: Net 30
 Due Date: 1/14/2026

DESCRIPTION OF WORK

Contract \$229,142.00
 Work completed to date: \$199,665.00
 Less 5% Retainage: \$9,983.25
 Less previous billing: \$138,121.56 = \$51,560.19

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Imported Default Service	Rigging	1.00	\$5,000.00	\$5,000.00
Imported Default Service	Material	1.00	\$14,782.88	\$14,782.88
Imported Default Service	Labor	1.00	\$34,491.00	\$34,491.00
RTNG	Retained for the performance of work	1.00	-\$2,713.69	-\$2,713.69

SUB-TOTAL	\$51,560.19
TOTAL DUE	\$51,560.19
BALANCE DUE	\$51,560.19

CUSTOMER AUTHORIZATION

I authorize the work above to be completed and I agree to pay \$51,560.19.

Signature

Date

CUSTOMER ACKNOWLEDGMENT

I agree that the above work was completed to my satisfaction and I agree to pay \$51,560.19.

Signature

Date

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF

2

PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: Three (3)
 APPLICATION DATE: 12/15/2025
 PERIOD TO: 12/25/2025
 ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
	Putnam Co. Board of Education - Baxter Primary School Chiller Replacement							
	Contract \$229,142.00				\$145,391.12	\$145,391.12		\$7,269.56
1	Equipment	\$145,391.12		\$5,000.00		\$145,391.12		\$250.00
2	Rigging	\$5,000.00		\$14,782.88		\$5,000.00		\$739.14
3	Material	\$14,782.88		\$34,491.00		\$14,782.88		\$1,724.55
4	Labor	\$34,491.00				\$34,491.00	\$29,477.00	
5	Contingency	\$29,477.00						
6								
	GRAND TOTALS	\$229,142.00	\$0.00	\$54,273.88	\$145,391.12	\$199,665.00	\$29,477.00	\$9,983.25

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

2 PAGES

TO OWNER:
 Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN 38506

PROJECT:
 Baxter Primary School Chiller

FROM CONTRACTOR:
 Charles Stone Heating & Cooling
 PO Box 49293
 Cookeville, TN 38506

VIA ARCHITECT:

APPLICATION NO: Three (3)

PERIOD TO: 12/25/25

PROJECT NOS:

CONTRACT DATE:

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input checked="" type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 229,142.00
2. Net change by Change Orders \$
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 229,142.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 199,665.00
5. RETAINAGE:
 - a. 5% of Completed Work \$ 9,983.25
(Column D + E on G703)
 - b. of Stored Material \$
(Column F on G703)
6. TOTAL EARNED LESS RETAINAGE \$ 9,983.25
(Line 4 Less Line 5 Total) \$ 189,681.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 138,121.56
8. CURRENT PAYMENT DUE \$ 51,560.19
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 39,460.25
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTRACTOR:

By: Michelle Hansen Date: 12-15-25

State of: Tennessee County of: Putnam Overton
 Subscribed and sworn to before me this 15th day of December, 2025
 Notary Public: Rebecca Phillips
 My Commission expires: 8 | 18 | 29

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA ©1992

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Lakeland Electric in the amount of \$578,835 and First National Bank of Tennessee (retainage) in the amount of \$30,465 for pay application #1 related to the Cookeville High School Auditorium Lighting project to be paid from the Putnam County Bond Issue.

received
12-22-25
MPT



Lakeland Electric, Inc.

P.O. Box 809
Cookeville, TN 38501

Invoice

Invoice #: 793501
Invoice Date: 12/9/2025
Due Date: 1/8/2026
Project: 7935
P.O. Number: CHS auditoriu...

Bill To:
Putnam County Board of Education
Maintenance Department
1400 E Spring St.
Cookeville, TN 38506

Date	Description	Amount
12/9/2025	base Alt # 1 replace recess light & assoc wiring	515,900.00 68,300.00 25,100.00
Total		\$609,300.00
Payments/Credits		\$0.00
Balance Due		\$609,300.00



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: December 16, 2025

RE: CHS Softball Hitting Facility

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for January 8, 2026, Board meeting.

Consider accepting the low bid for the CHS Softball facility from Larseneer to be paid with bond funds with deducts as recommended at the price of \$417,397 with permission to negotiate deduct #9 for possible further cost reduction.

Supervisor

12/16/25

Date

Director of Schools

12/16/25

Date



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

Corby King
Director of Schools

ENGAGE *INSPIRE* **ACHIEVE**

December 16, 2025

CHS Softball Hitting Facility

It is my recommendation that we accept the low bid for the CHS facility from Larseneer with all deducts except #4, #7, and #9. The price would be Base bid \$529,000 minus deducts (\$111,603) = \$417,397. In addition, I would like permission to negotiate with the contractor on deduct #9 which has to do with roofing material and insulation.

BID TAB
NEW INDOOR HITTING FACILITY FOR CHS GIRLS SOFTBALL
COOKEVILLE HIGH SCHOOL
1 CAVALIER DRIVE
COOKEVILLE, TN 38501

BIDS DUE: 12/11/25 10:00 AM
 SUBMITTAL LOCATION: PUTNAM COUNTY BOARD OF EDUCATION
 1400 EAST SPRING STREET
 COOKEVILLE, TN 38501
 OPENING LOCATION: PUTNAM COUNTY BOARD OF EDUCATION

BIDDERS	BID BOND	ADDENDA					ALTERNATES									SUBCONTRACTORS			
		1	2	3	4	5	# 1	# 2	# 3	# 4	# 5	# 6	# 7	# 8	# 9				
		1	2	3	4	5	REMOVE BRICK WAINSCOT	REMOVE INTERIOR WALLS, DOORS, ETC.	REMOVE MINI-SPLITS	REMOVE EXTERIOR SIDEWALKS	ADDITIONAL VENT FANS	OVERHEAD STORAGE	OSB WALL	REMOVE TURF (VOLUNTARY)	VOLUNTARY				
SKILLED SERVICES	✓	✓	✓	✓	✓														PLUMB: Skilled Services HVAC: Skilled Services ELECT: Skilled Services MASONRY: Skilled Services
ADVANCED BUILDING CONTRACTORS	✓	✓	✓	✓	✓														PLUMB: N/A HVAC: CHC Mechanical ELECT: Cherry Creek Electric MASONRY: Advanced Building Contr.
LARSENER	✓	✓	✓	✓	✓														PLUMB: N/A HVAC: MAC Mechanical ELECT: AU Electrical MASONRY: Olympic Masonry
ROMMACH INCORPORATED																			PLUMB: N/A HVAC: Say Heating & Cooling ELECT: Reece Beard MASONRY: Josh Tollett Masonry
DUDE CONSTRUCTION	✓	✓	✓	✓	✓														PLUMB: HVAC: ELECT: MASONRY:
RT BUILDERS																			PLUMB: HVAC: ELECT: MASONRY:
PATRIOT CONTRACTORS	✓	✓	✓	✓	✓														PLUMB: HD Commercial HVAC: MAC Mechanical ELECT: Cherry Creek Electric MASONRY: HD Commercial
HD COMMERCIAL	✓	✓	✓	✓	✓														

Voluntary Alternate Description
 Skilled Services -\$16,500.00
 Larsener -\$52,338.00
 Dude Construction -\$6,000.00
 HD Commercial -\$43,000.00

Install blown in insulation in ceiling and thermal batts in walls in lieu of spray foam insulation
 Metal panel roof, trusses @ 4' o.c., insulation from 5" spray foam to batts/spray foam combination
 Deduct for 6x6 post & bracket in exterior walls
 Deduct \$20,000 for Blown in insulation instead of foam; Deduct \$17,000 for no interior painting; Deduct \$6,000 to eliminate 1 garage door



December 15, 2025

Tim Martin
Deputy Director of Schools
Putnam County, Tennessee
1400 East Spring Street
Cookeville, TN 38506

RE: CHS Softball Hitting Facility – Recommendation Letter

Dear Mr. Martin,

After reviewing the contractor bids, AEI recommends initiating negotiations with the low bidder, Larseneer. Please see the bid tab attached, with Larseneer's base bid and alternates highlighted.

If you have any questions, please feel free to call.

Sincerely,

Peter H. Metts
President

Enclosures

Department: Finance Department

DATE:

Item #

Account #

Account Description

Current

Approved Amount

		<u>Revenue</u>		<u>Increase</u>	<u>Decrease</u>	Approval Amount
1	141 R 46510 000 000 02526 000	TENNESSEE INVESTMENT IN STUDENT ACHIEVEMENT	-	1,462,648.00	-	1,462,648.00
		<u>Total Amendment Revenue</u>	-			1,462,648.00
		<u>Expenditures</u>				
2	141 E 71100 185 000 02526 000	INCENTIVE PAY	-	-	580,172.00	580,172.00
3	141 E 71100 201 000 02526 000	SOCIAL SECURITY	-	-	32,712.00	32,712.00
4	141 E 71100 204 000 02526 000	STATE RETIREMENT	-	-	40,506.00	40,506.00
5	141 E 71100 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	7,666.00	7,666.00
6	141 E 71100 217 000 02526 000	RET HYBRID STABILIZATION	-	-	2,370.00	2,370.00
7	141 E 71150 185 000 02526 000	INCENTIVE PAY	-	-	9,938.00	9,938.00
8	141 E 71150 201 000 02526 000	SOCIAL SECURITY	-	-	526.00	526.00
9	141 E 71150 204 000 02526 000	STATE RETIREMENT	-	-	638.00	638.00
10	141 E 71150 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	133.00	133.00
11	141 E 71150 217 000 02526 000	RET HYBRID STABILIZATION	-	-	54.00	54.00
12	141 E 71200 185 000 02526 000	INCENTIVE PAY	-	-	210,406.00	210,406.00
13	141 E 71200 201 000 02526 000	SOCIAL SECURITY	-	-	11,969.00	11,969.00
14	141 E 71200 204 000 02526 000	STATE RETIREMENT	-	-	15,179.00	15,179.00
15	141 E 71200 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	2,810.00	2,810.00
16	141 E 71200 217 000 02526 000	RET HYBRID STABILIZATION	-	-	546.00	546.00
17	141 E 71300 185 000 02526 000	INCENTIVE PAY	-	-	33,758.00	33,758.00
18	141 E 71300 201 000 02526 000	SOCIAL SECURITY	-	-	1,936.00	1,936.00
19	141 E 71300 204 000 02526 000	STATE RETIREMENT	-	-	2,465.00	2,465.00
20	141 E 71300 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	453.00	453.00
21	141 E 71300 217 000 02526 000	RET HYBRID STABILIZATION	-	-	193.00	193.00
22	141 E 71600 185 000 02526 000	INCENTIVE PAY	-	-	5,250.00	5,250.00
23	141 E 71600 201 000 02526 000	SOCIAL SECURITY	-	-	308.00	308.00
24	141 E 71600 204 000 02526 000	STATE RETIREMENT	-	-	383.00	383.00
25	141 E 71600 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	107.00	107.00
26	141 E 71600 217 000 02526 000	RET HYBRID STABILIZATION	-	-	54.00	54.00
27	141 E 72110 185 000 02526 000	INCENTIVE PAY	-	-	1,929.00	1,929.00
28	141 E 72110 201 000 02526 000	SOCIAL SECURITY	-	-	110.00	110.00
29	141 E 72110 204 000 02526 000	STATE RETIREMENT	-	-	129.00	129.00
30	141 E 72110 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	-	54.00	54.00

received
12-18-25
MOT

Department: Finance Department

DATE: _____

8-Jan-26

<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Requested Approval Amount</u>
31	141 E 72120 185 000 02526 000	INCENTIVE PAY	-	19,448.00
32	141 E 72120 201 000 02526 000	SOCIAL SECURITY	-	1,146.00
33	141 E 72120 204 000 02526 000	STATE RETIREMENT	-	1,511.00
34	141 E 72120 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	268.00
35	141 E 72120 217 000 02526 000	RET HYBRID STABILIZATION	-	107.00
36	141 E 72130 185 000 02526 000	INCENTIVE PAY	-	29,888.00
37	141 E 72130 201 000 02526 000	SOCIAL SECURITY	-	1,736.00
38	141 E 72130 204 000 02526 000	STATE RETIREMENT	-	2,125.00
39	141 E 72130 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	406.00
40	141 E 72130 217 000 02526 000	RET HYBRID STABILIZATION	-	139.00
41	141 E 72210 185 000 02526 000	INCENTIVE PAY	-	46,095.00
42	141 E 72210 201 000 02526 000	SOCIAL SECURITY	-	2,695.00
43	141 E 72210 204 000 02526 000	STATE RETIREMENT	-	3,125.00
44	141 E 72210 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	631.00
45	141 E 72210 217 000 02526 000	RET HYBRID STABILIZATION	-	60.00
46	141 E 72215 185 000 02526 000	INCENTIVE PAY	-	1,500.00
47	141 E 72215 201 000 02526 000	SOCIAL SECURITY	-	139.00
48	141 E 72215 204 000 02526 000	STATE RETIREMENT	-	161.00
49	141 E 72215 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	54.00
50	141 E 72215 217 000 02526 000	RET HYBRID STABILIZATION	-	11.00
51	141 E 72220 185 000 02526 000	INCENTIVE PAY	-	20,048.00
52	141 E 72220 201 000 02526 000	SOCIAL SECURITY	-	1,169.00
53	141 E 72220 204 000 02526 000	STATE RETIREMENT	-	1,409.00
54	141 E 72220 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	273.00
55	141 E 72220 217 000 02526 000	RET HYBRID STABILIZATION	-	54.00
56	141 E 72230 185 000 02526 000	INCENTIVE PAY	-	1,125.00
57	141 E 72230 201 000 02526 000	SOCIAL SECURITY	-	66.00
58	141 E 72230 204 000 02526 000	STATE RETIREMENT	-	75.00
59	141 E 72230 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	16.00
60	141 E 72250 185 000 02526 000	INCENTIVE PAY	-	8,679.00
61	141 E 72250 201 000 02526 000	SOCIAL SECURITY	-	494.00
62	141 E 72250 204 000 02526 000	STATE RETIREMENT	-	611.00
63	141 E 72250 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	116.00
64	141 E 72260 185 000 02526 000	INCENTIVE PAY	-	1,500.00
65	141 E 72260 201 000 02526 000	SOCIAL SECURITY	-	107.00
66	141 E 72260 204 000 02526 000	STATE RETIREMENT	-	107.00
67	141 E 72260 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	54.00

<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Requested Approval Amount</u>
68	141 E 72310 185 000 02526 000	INCENTIVE PAY	-	750.00
69	141 E 72310 201 000 02526 000	SOCIAL SECURITY	-	54.00
70	141 E 72310 204 000 02526 000	STATE RETIREMENT	-	55.00
71	141 E 72310 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	12.00
72	141 E 72320 185 000 02526 000	INCENTIVE PAY	-	750.00
73	141 E 72320 201 000 02526 000	SOCIAL SECURITY	-	54.00
74	141 E 72320 204 000 02526 000	STATE RETIREMENT	-	54.00
75	141 E 72320 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	11.00
76	141 E 72410 185 000 02526 000	INCENTIVE PAY	-	78,000.00
77	141 E 72410 201 000 02526 000	SOCIAL SECURITY	-	4,473.00
78	141 E 72410 204 000 02526 000	STATE RETIREMENT	-	5,421.00
79	141 E 72410 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	1,052.00
80	141 E 72410 217 000 02526 000	RET HYBRID STABILIZATION	-	54.00
81	141 E 72510 185 000 02526 000	INCENTIVE PAY	-	7,500.00
82	141 E 72510 201 000 02526 000	SOCIAL SECURITY	-	461.00
83	141 E 72510 204 000 02526 000	STATE RETIREMENT	-	589.00
84	141 E 72510 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	107.00
85	141 E 72520 185 000 02526 000	INCENTIVE PAY	-	2,250.00
86	141 E 72520 201 000 02526 000	SOCIAL SECURITY	-	129.00
87	141 E 72520 204 000 02526 000	STATE RETIREMENT	-	162.00
88	141 E 72520 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	54.00
89	141 E 72620 185 000 02526 000	INCENTIVE PAY	-	18,750.00
90	141 E 72620 201 000 02526 000	SOCIAL SECURITY	-	1,120.00
91	141 E 72620 204 000 02526 000	STATE RETIREMENT	-	1,341.00
92	141 E 72620 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	263.00
93	141 E 72710 185 000 02526 000	INCENTIVE PAY	-	80,250.00
94	141 E 72710 201 000 02526 000	SOCIAL SECURITY	-	4,711.00
95	141 E 72710 204 000 02526 000	STATE RETIREMENT	-	5,658.00
96	141 E 72710 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	1,113.00
97	141 E 73100 185 000 02526 000	INCENTIVE PAY	-	81,000.00
98	141 E 73100 201 000 02526 000	SOCIAL SECURITY	-	4,768.00
99	141 E 73100 204 000 02526 000	STATE RETIREMENT	-	4,183.00
100	141 E 73100 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	1,126.00
101	141 E 73300 185 000 02526 000	INCENTIVE PAY	-	15,316.00
102	141 E 73300 201 000 02526 000	SOCIAL SECURITY	-	1,018.00
103	141 E 73300 204 000 02526 000	STATE RETIREMENT	-	554.00
104	141 E 73300 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	236.00

Department: Finance Department

DATE: 8-Jan-26

<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Requested Approval Amount</u>
105	141 E 73400 185 000 02526 000	INCENTIVE PAY	-	25,500.00
106	141 E 73400 201 000 02526 000	SOCIAL SECURITY	-	1,511.00
107	141 E 73400 204 000 02526 000	STATE RETIREMENT	-	1,907.00
108	141 E 73400 212 000 02526 000	EMPLOYER MEDICARE LIABILITY	-	354.00
109	141 E 73400 217 000 02526 000	RET HYBRID STABILIZATION	-	75.00
		Total Amendment Expenditures	-	1,462,648.00
		Total Amendment Revenue less Expenditures	-	-

Explanation: To budget for a \$750 incentive payment from TISA Outcome funding.

Requested by: _____ Recommended for Approval: _____
 Supervisor Official / Department Head

Reviewed by: _____
 Chief Financial Officer

Action by Fiscal Review Committee: _____ Recommended for Approval No Recommendation Date: _____

Action by County Commission: _____ Approval Non-Approval Date: _____

Department: FINANCE

DATE: _____



Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	
		Expenditures				
141 E	71100 116 000 00000 000	TEACHERS	37,420,601.72	47,153.00		37,373,448.72
141 E	71100 117 000 00000 000	CAREER LADDER PROGRAM	47,000.00	4,000.00		43,000.00
141 E	71100 163 000 00000 000	AIDES	2,697,432.11		1,800.00	2,699,232.11
141 E	71100 201 000 00000 000	SOCIAL SECURITY	2,352,748.29	1,500.00		2,351,248.29
141 E	71100 204 000 00000 000	STATE RETIREMENT	2,838,200.14	101,800.00		2,736,400.14
141 E	71100 217 000 00000 000	RET HYBRID STABILIZATION	234,066.66	60,000.00		174,066.66
141 E	71150 116 000 00000 000	TEACHERS	734,452.50		30,000.00	764,452.50
141 E	71150 163 000 00000 000	AIDES	45,419.71	8,500.00		36,919.71
141 E	71150 201 000 00000 000	SOCIAL SECURITY	51,204.08	8,500.00		42,704.08
141 E	71150 204 000 00000 000	STATE RETIREMENT	44,016.35		3,000.00	47,016.35
141 E	71150 217 000 00000 000	RET HYBRID STABILIZATION	6,423.50	4,500.00		1,923.50
141 E	71300 116 000 00000 000	TEACHERS	2,249,980.07		47,000.00	2,296,980.07
141 E	71300 189 000 00000 000	OTHER SALARIES & WAGES	164,483.19	20,000.00		144,483.19
141 E	71300 201 000 00000 000	SOCIAL SECURITY	146,770.92	3,500.00		143,270.92
141 E	71300 204 000 00000 000	STATE RETIREMENT	172,223.84		1,300.00	173,523.84
141 E	71300 217 000 00000 000	RET HYBRID STABILIZATION	21,192.12	6,500.00		14,692.12
141 E	72120 130 000 02000 000	SOCIAL WORKERS	104,886.11		40,500.00	145,386.11
141 E	72120 131 000 00000 000	MEDICAL PERSONNEL	697,271.61	40,500.00		656,771.61
141 E	72120 201 000 02000 000	SOCIAL SECURITY	18,523.58		1,200.00	19,723.58
141 E	72120 204 000 00000 000	STATE RETIREMENT	60,342.89	3,800.00		56,542.89
141 E	72120 204 000 02000 000	STATE RETIREMENT	21,947.23		3,500.00	25,447.23
141 E	72120 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	10,621.42	1,100.00		9,521.42
141 E	72120 212 000 02000 000	EMPLOYER MEDICARE LIABILITY	4,452.13		600.00	5,052.13
141 E	72120 217 000 00000 000	RET HYBRID STABILIZATION	7,000.00	600.00		6,400.00
141 E	72120 217 000 02000 000	RET HYBRID STABILIZATION	420.00		200.00	620.00
141 E	72130 123 000 00000 000	GUIDANCE PERSONNEL	2,331,677.77	104,000.00		2,227,677.77
141 E	72130 124 000 02100 000	PSYCHOLOGICAL PERSONNEL	122,047.00	10,000.00		112,047.00
141 E	72130 130 000 00000 000	SOCIAL WORKERS	25,000.00		64,000.00	89,000.00
141 E	72130 130 000 02100 000	SOCIAL WORKERS	106,973.47		40,000.00	146,973.47
141 E	72130 135 000 02100 000	ASSESSMENT PERSONNEL	13,660.00	13,660.00		-
141 E	72130 201 000 00000 000	SOCIAL SECURITY	149,566.56	15,000.00		134,566.56
141 E	72210 105 000 00000 000	SUPERVISOR/DIRECTOR	690,062.06	65,000.00		625,062.06
141 E	72210 189 000 00000 000	OTHER SALARIES & WAGES	851,861.97		65,000.00	916,861.97
141 E	72210 201 000 00000 000	SOCIAL SECURITY	199,392.83	20,000.00		179,392.83
141 E	72250 105 000 00000 000	SUPERVISOR/DIRECTOR	110,381.94		100.00	110,481.94
141 E	72250 120 000 00000 000	COMPUTER PROGRAMMER(S)	706,332.05		3,500.00	709,832.05
141 E	72250 199 000 00000 000	OTHER PER DIEM & FEES	720.00		900.00	1,620.00
141 E	72250 201 000 00000 000	SOCIAL SECURITY	56,092.54	4,000.00		52,092.54
141 E	72250 204 000 00000 000	STATE RETIREMENT	62,889.23		400.00	63,289.23
141 E	72250 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	13,118.42	900.00		12,218.42
141 E	72320 101 000 00000 000	COUNTY OFFICIAL/ADMINISTRATIVE	150,000.00		5,000.00	155,000.00
141 E	72410 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	864,362.72	13,000.00		851,362.72
141 E	72410 139 000 00000 000	ASSISTANT PRINCIPALS	2,367,021.59	15,000.00		2,352,021.59
141 E	72410 204 000 00000 000	STATE RETIREMENT	488,745.21	14,000.00		474,745.21
141 E	72410 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	109,024.97	9,000.00		100,024.97
141 E	72410 217 000 00000 000	RET HYBRID STABILIZATION	24,611.19	17,000.00		7,611.19
141 E	72510 122 000 00000 000	PURCHASING PERSONNEL	65,093.62	650.00		64,443.62
141 E	72510 162 000 00000 000	CLERICAL PERSONNEL	47,944.92		1,300.00	49,244.92
141 E	72510 201 000 00000 000	SOCIAL SECURITY	40,875.30	650.00		40,225.30
141 E	72710 142 000 00000 000	MECHANIC(S)	170,768.49		21,000.00	191,768.49
141 E	72710 146 000 00000 000	BUS DRIVERS	1,611,421.90		27,000.00	1,638,421.90
141 E	72710 146 000 01605 000	BUS DRIVERS	351,641.67		7,000.00	358,641.67
141 E	72710 162 000 00000 000	CLERICAL PERSONNEL	71,999.40		7,500.00	79,499.40
141 E	72710 189 000 00000 000	OTHER SALARIES & WAGES	502,008.73		56,500.00	558,508.73
141 E	72710 189 000 01605 000	OTHER SALARIES & WAGES	256,292.93		11,000.00	267,292.93
141 E	72710 201 000 00000 000	SOCIAL SECURITY	134,415.39		9,000.00	143,415.39
141 E	72710 201 000 01605 000	SOCIAL SECURITY	33,395.95		2,300.00	35,695.95
141 E	72710 204 000 00000 000	STATE RETIREMENT	194,500.56		1,600.00	196,100.56
141 E	72710 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	32,040.70		2,300.00	34,340.70
141 E	72710 212 000 01605 000	EMPLOYER MEDICARE LIABILITY	8,149.05		200.00	8,349.05

received
12-18-25
MT CK

Department: FINANCE

Item #	Account #	Account Description	Current Approved Amount		Requested Approval Amount
	141 E 73400 116 000 02005 000	TEACHERS	906,447.43		966,447.43
	141 E 73400 163 000 02005 000	AIDES	510,595.17	7,000.00	503,595.17
	141 E 73400 201 000 02005 000	SOCIAL SECURITY	83,395.33		85,895.33
	141 E 73400 204 000 02005 000	STATE RETIREMENT	109,059.68		109,159.68
	141 E 71100 207 000 00000 000	MEDICAL INSURANCE	6,911,547.36		6,953,547.36
	141 E 71100 208 000 00000 000	DENTAL INSURANCE	102,980.53	8,500.00	94,480.53
	141 E 71300 207 000 00000 000	MEDICAL INSURANCE	423,814.67	30,000.00	393,814.67
	141 E 72120 207 000 00000 000	MEDICAL INSURANCE	203,900.45	9,000.00	194,900.45
	141 E 72120 207 000 02000 000	MEDICAL INSURANCE	56,745.55		57,745.55
	141 E 72130 207 000 00000 000	MEDICAL INSURANCE	362,318.72		375,318.72
	141 E 72130 207 000 02100 000	MEDICAL INSURANCE	44,981.84		47,981.84
	141 E 72210 207 000 00000 000	MEDICAL INSURANCE	432,990.37	18,000.00	414,990.37
	141 E 72410 207 000 00000 000	MEDICAL INSURANCE	1,188,329.55		1,198,329.55
	141 E 72710 206 000 00000 000	LIFE INSURANCE	2,856.00	1,000.00	1,856.00
	141 E 72710 207 000 00000 000	MEDICAL INSURANCE	493,894.62	3,000.00	490,894.62
	141 E 72710 207 000 01605 000	MEDICAL INSURANCE	115,217.70	3,000.00	112,217.70
	141 E 73400 207 000 02005 000	MEDICAL INSURANCE	338,372.00		370,372.00
	141 E 73400 208 000 02005 000	DENTAL INSURANCE	5,174.66		5,374.66
	141 E 72310 506 000 00000 000	LIABILITY INSURANCE	511,302.00	215,187.00	296,115.00
	141 E 72310 510 000 00000 000	TRUSTEE'S COMMISSION	670,000.00		735,000.00
	141 E 72310 513 000 00000 000	WORKMAN'S COMPENSATION INSURAN	115,571.00		140,571.00
	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	775,000.00		975,000.00
		Total Amendment Expenditures	77,480,264.93		77,480,264.93

Explanation: Mid-Year reallocate of budget based on estimated year-to-date expenditures.

Requested by: _____ Recommended for Approval: _____
Supervisor *Official / Department Head*

Reviewed by: _____

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approval Non-Approval Date: _____

Department: Human Resources

DATE: _____

8-Jan-26



Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 48610 000 000 02137 000	DONATIONS	-	46,400.00		
		Total Revenue	-	46,400.00		
		Expenditures				
2	141 E 72210 599 000 02137 000	OTHER CHARGES	-	Decrease	Increase 46,400.00	46,400.00
		Total Expenditures	-		46,400.00	46,400.00
		Total Revenue less Total Expenditures	-		-	

Explanation: To budget for Employee Picnic grant received from Utrust

Requested by: _____

Supervisor

Reviewed by: _____

Chief Financial Officer

Recommended for Approval: _____

Official / Department Head

Action by Fiscal Review Committee: _____

Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: _____

Approval

Non-Approval

Date: _____



Out of State/ Overnight BOARD APPROVAL Month: January, 2026

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
12/17/25	Atlanta Marriott Northeast/Emory University 2000 Century Boulevard NE Atlanta, Georgia, USA, 30345	CHS	Shane Cunningham 931-529-1243 / Lori White	Fine Arts / 9th-12th / Speech Team	January 23-27, 2026	28	Speech Tournament
12/17/25	Embassy Suites Research Triangle, Raleigh, North Carolina	MHS	Aaron Blake Walls (931) 261-4743	CTE / 10th / Agriculture	March 2-7, 2026	2	National FFA Next Gen: Power, Structural, & Technical Systems Conference
12/17/25	Hampton Inn 1-81 Hagerstown MD / St John the Divine Cathedral New York City, NY	CES	Sponsors/ Chaperones Chris Comer 931-265-0436 Paige Porter 931-644-8367 Jayme Burnett 423-432-3949 NIKKI Stamm 931-265-5261 Leslie Cosgrove 931-265-5375 Jessica Bullock 931-979-0515 Brandon Boyd 931-261-0491 Alaina Baretta 931-260-0217 Teresa Galley 931-260-8126 Belinda Hensley 931-261-2158 Britney Hines 931-267-8942 Rose Ho 931-252-2456 Kelsey Miller 931-510-6383 Robert Miller 931-252-0822 Holly Norrod 931-510-5320 Joyce Norrod Billy Scanland 931-510-4160 Eyan Scanland 931-319-4364 Michael Duke 931-349-3632 Carol Duke 931-260-0658	Chorus / 3rd-4th / CES Chorus	March 13-17, 2026	20	NYC Tours & Performance

Comby King, Director of Schools

Date

Received
12-22-25 AMT

tabbler
EXHIBIT
VIII
01-08-26

CHS & MHS & CES

Rooming List

Capshaw Elementary School 2026

Mar 13-17, 2026 • New York, NY • Active

Capshaw Rooms

Export

New Room

✓ All Passengers Assigned

17 Rooms

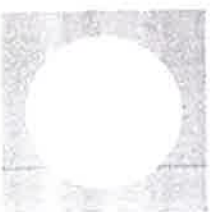
2 Incomplete Rooms

Draft

The list is currently a draft.

Request Approval

Full access



Trip leaders can edit rooms and assign passengers

> Expand All

Passenger Search...

> **Room (Clarissa)** Gender: • Package: • Edit **1 of 2** ↑

1 **Miller** Female • Twin room ↓

Miller

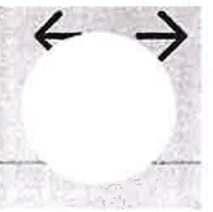
> ⓘ **Room (Jayme)** Gender: • Package: Student • Edit **2 of 2** ↑

2 **Burnett** Female • Twin room **2** ↓

Burnett • Burnett

> ⓘ **Room (Finn)** Gender: • Package: Student • Edit **3 of 3**

3 **Scantland** Male • Triple room **3**



Scantland • Scantland • Scantland

> ⓘ **Room (Isaiah)** Gender: **Male** Package: Student • Edit **3 of 3** ↑
4 **Duke)** **Male** • **Triple** room **3** ↓

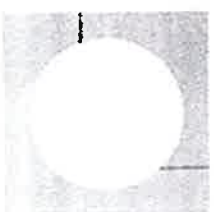
Duke • Duke • Duke

> ⓘ **Room (weston)** Gender: **Male** Package: Student Twin • Edit **2 of 2** ↑
5 **dobson-pryor)** **Male** • **Student Twin** room **2** ↓

Dobson-pryor • Galey

> ⓘ **Room (Kiera)** Gender: **Female** Package: Student • Edit **2 of 2** ↑
6 **Cosgrove)** **Female** • **Twin** room **2** ↓

Cosgrove • Cosgrove



> ⓘ **Room (georgia quinn berretta)** Gender: Female Package: Student Quad • [Edit room](#) **4 of 4** ↑ ↓

Berretta • Berretta • Hensley • Hensley

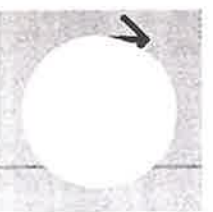
> ⓘ **Room (Adeline Sinnard)** Gender: Female Package: Student Quad • [Edit room](#) **4 of 4** ↑ ↓

Norrod • Norrod • Sinard • Sinard

> **Room (Renee Cantrell)** Gender: Female Package: Single • [Edit room](#) **1 of 1** ↑ ↓

Cantrell

> ⓘ **Room (Renee Cantrell)** Gender: Female Package: Last Night Hotel Accommodations • [Edit room](#) **4 of 4**



Room (Ellie

Quad

4



10 Comer

Comer • Comer • Comer • Comer

> **Room (Ace**

Gender:

Package: Student

• Edit

4 of



11 Miller

Male

• Quad

room

4



Miller • Miller • Miller • Miller

> **Room (Paige**

Gender:

Package: Student

• Edit

2 of



12 Porter

Female

• Twin

room

2



Porter • Porter

> **Room (Parker**

Gender:

Package: Student

• Edit

2 of



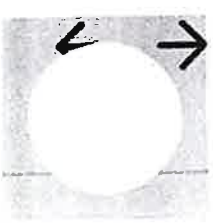
13 Boyd

Male

• Twin

room

2



Boyd • Boyd

> ⓘ **Room (Willow)** Gender: **Package:** • Edit **2 of** ↑

14 Workman Female **Student Twin** room **2** ↓

Bullock • Workman

> ⓘ **Room (Hudsyn)** Gender: **Package:** • Edit **2 of** ↑

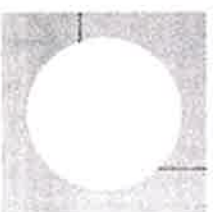
15 Hines Female **Twin** room **2** ↓

Hines • Hines

> ⓘ **Room (Sarah)** Gender: **Package:** • Edit **2 of** ↑

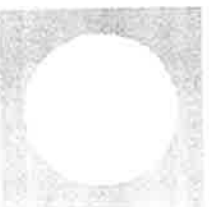
16 Ho Female **Quad** room ↓

Ho • Ho



> ⓘ **Room (Sylvie)** Gender: Package: Student • Edit 4 of 4
17 Krebs) Female Quad room 4 ↓

Krebs • Krebs • Stamm • Stamm



PUTNAM COUNTY BOARD OF EDUCATION
DISCRETIONARY GRANT REPORT
JANUARY 2026



BOARD ACTION	GRANT TITLE	GRANT AMOUNT REQUESTING	LEA MATCH	TOTAL GRANT AMOUNT	NEW, ONGOING, RENEWAL	LOCATION	APPROVAL TO APPLY	APPROVAL TO ACCEPT	COMMENTS
PERMISSION TO APPLY	AMERICAN HEART ASSOCIATION GRANT	\$ 2,500.00			NEW	CAPSHAW ELEMENTARY	1.8.2026		AMY UNDERWOOD APPLYING
TOTALS	JULY	\$ -		\$ -					
	AUGUST	\$ 149,300.00		\$ 164,888.44					
	SEPTEMBER	\$ 51,187.25		\$ 1,046,900.00					
	OCTOBER	\$ 5,042.00		\$ 20,700.00					
	NOVEMBER	\$ 500.00		\$ 9,970.00					
	DECEMBER	\$ 17,000.00		\$ 5,500.00					
	JANUARY	\$ 2,500.00							
	FEBRUARY								
	MARCH								
	APRIL								
	MAY								
	JUNE								
	TOTAL	\$ 225,529.25		\$ 1,247,958.44					
GRANT REPORT PREPARED BY SHARON BYERS									

Received
12-12-25 MT
AK



PCSS Board Agenda Request

Date 12/01/2025

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the attached research request for Bridget Pugh, a doctoral student at Tennessee Technological University.

Purpose of the study

This study investigates how resource availability, mentorship, and instructional supports influence recent declines in student participation in STEM competitions. Drawing on practitioner observations that students often require sustained supervision and scaffolding to complete independent research, the project will develop and evaluate an accessible, six-module online course designed to scaffold student research practices and reduce barriers to completing independent STEM projects.

received
12-10-25 MT *AK*

Letter of Intent
Bridget Pugh
1622 Bradshaw Blvd.
Cookeville, TN 38506
Bpugh1@pcsstn.com
Tennessee Technological University
Department of Education, Doctoral Program

1. A brief description of the topic, background, purpose, and explanation of how the results will be used, reported, displayed, and/or disseminated.

Science, technology, engineering, and mathematics (STEM) education has grown substantially over the past three decades, creating multiple avenues for students to demonstrate scientific reasoning and research skills through local, regional, state, national, and international science and engineering fairs (Johnson, 2015; Eloy et al., 2025). Research indicates that well-implemented science and engineering fairs (SEFs) and related programs can foster critical thinking, scientific practices, and STEM career interest—particularly when supported by culturally responsive teaching, teacher mentorship, and school–community partnerships (Koomen et al., 2021; DeLisi et al., 2021; Ong et al., 2019). Despite these opportunities, participation and equitable access are uneven: recent studies document declining local-level engagement in some contexts and persistent underrepresentation of students from rural, low-resource, and certain ethnic groups (Grinnell et al., 2023; Grinnell et al., 2022).

Research identifies likely contributing factors including limited access to educational resources and expert mentoring, lower rates of parental or teacher support, and reduced self-efficacy among students who lack mastery experiences or mentoring—conditions that correlate with lower advancement and retention in SEF pathways (Verdi do Amarante, 2024; Grinnell et al., 2022; Lakin et al., 2021). Interventions such as targeted teacher professional development, community partnerships, and structured mentoring have shown promise in increasing participation and self-efficacy, though barriers like transportation, time, and uneven implementation remain (Lakin et al., 2021; Todd, 2022; Johnson, 2015).

Purpose

This study investigates how resource availability, mentorship, and instructional supports influence recent declines in student participation in STEM competitions. Drawing on practitioner observations that students often require sustained supervision and scaffolding to complete independent research, the project will develop and evaluate an accessible, six-module online course designed to scaffold student research practices and reduce barriers to completing independent STEM projects.

Research Questions

1. What contextual, instructional, and individual factors predict successful completion of independent STEM (science, technology, engineering, mathematics) research projects among secondary students?
2. To what extent does participation in a structured, guided online intervention increase student entry and completion rates for local science and engineering fairs compared with baseline participation?

Results

Findings from this study will be presented within a final paper in partial fulfillment for

EDU 7400 STEM Field Study in Education through Tennessee Technological University's Doctoral Program in Education. Once the research study has been concluded, a brief including the summary of the results will be submitted to Putnam County BOE.

The paper may possibly be submitted for publication in peer-reviewed, educational journals. The findings could also be presented in accordance with Putnam County Board of Education professional development protocols, in order to help K-12 grade level teachers to integrate more Science and Engineering Practices (SEP) within their curriculum.

2. *An explicit description of the sample, the number and type of schools, and the project timeline.*

Participants

The setting of this study is a small, rural high school located in the Upper Cumberland. The sample population will be conveniently recruited, "based on individuals who are available" for the researcher, which are middle and high school students in a science course (Frankeal et al., 2015, p. 100).

The sample will include approximately 15 to 30 students; the demographic for the available population is approximately 58% White, non-Hispanic and 39% non-White, Hispanic students, and 3% designated "other". Over 65% of students (age ranges from 12 to 18 years) are considered economically disadvantaged due to free and reduced lunch status. Student access is available based on the researcher's affiliation with the school and district. The sample number will be contingent on the number of available students in middle or high school science courses and available time in class to complete the module. After approval is provided by the chosen district via a gatekeeper letter (see Appendix A), students will be asked to participate and provided details of the requirements and guaranteed confidentiality via informational letters of informed consent (see Appendix B) that will be sent home explaining participation and procedures.

3. *If a survey is to be conducted, a copy of the survey instrument.*

STEM Field Study Instrument

This section assesses your confidence in your abilities to function as a scientist in your area. Instructions: Please select the best answer on the scale provided. (*Cronback alpha=0.91*)¹.

Use of technical science skills (use of tools, instruments, and/or techniques).

- Not confident at all
- Somewhat confident
- Neither
- Mostly Confident
- Absolutely confident

Generate a research question to answer.

- Not confident at all
- Somewhat confident
- Neither
- Mostly Confident

- Absolutely confident

Figure out what data/observations to collect and how to collect them.

- Not confident at all
 Somewhat confident
 Neither
 Mostly Confident
 Absolutely confident

Create explanations for the results of a study.

- Not confident at all
 Somewhat confident
 Neither
 Mostly Confident
 Absolutely confident

Use scientific literature and/or reports to guide research.

- Not confident at all
 Somewhat confident
 Neither
 Mostly Confident
 Absolutely confident

Develop theories (integrate and coordinate results from multiple studies).

- Not confident at all
 Somewhat confident
 Neither
 Mostly Confident
 Absolutely confident

¹Estrada, M., Woodcock, A., Hernandez, P. R., & Schultz, P. W. (2011). Toward a model of social influence that explains minority student integration into the scientific community. *Journal of Educational Psychology, 103*(1), 206–222. <https://doi.org/10.1037/a0020743>

4. A copy of the approved IRB

IRB approval will be forwarded when approved. A gatekeeper letter is required before IRB approval can be granted.

5. A timeline of the research process.

The researcher aims to gain access to a rural district located in the Upper Cumberland region of Tennessee through a gatekeeper letter. After access is granted, the informed consent process should take

two weeks in the beginning of the Spring semester of high school. The researcher will need one week to access and code demographic data for participants. Implementation of the intervention and beginning of independent research projects will take place in the beginning of the Spring semester and last for approximately 6 to 8 weeks. Assessment data will be obtained at the culmination of the intervention and independent projects as students make choices regarding participation in the local science and engineering fair. Data screening and cleaning, followed by analysis and presentation of results will take approximately 3 months.

References

- Best, J. W., & Kahn, J. V. (2006). *Research in education* (10th ed.). Pearson.
- Canvas Network. (2018). About us. *Canvas Network*. Retrieved from <https://info.canvas.net/>
- DeLisi, J., Kook, J. F., Levy, A. J., Fields, E., & Winfield, L. (2021). An examination of the features of science fairs that support students' understandings of science and engineering practices. *Journal of Research in Science Teaching*, 58(4), 491–519. <https://doi.org/10.1002/tea.21669>
- DeLisi, J., Kook, J. F., Levy, A. J., Fields, E., & Winfield, L. (2021). An examination of the features of science fairs that support students' understandings of science and engineering practices. *Journal of Research in Science Teaching*, 58(4), 491–519. <https://doi.org/10.1002/tea.21669>
- Eloy, A., Ferraz, T. P., Onisaki, H. H. C., Saggio, E., Ficheman, I. K., & de Deus Lopes, R. (2025). Science and engineering for what? A large-scale analysis of theme selection in K–12 science and engineering fair projects. *International Journal of Science Education*. <https://doi.org/10.1080/09500693.2025.2488409>
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PCSS Board Agenda Request

PCSS Board Agenda Request

Date: 11/17/25

Board Meeting Date: 1/8/26

Department: Student Services

Person Submitting: Trey Upchurch

Account Number: N/A

Check one: Backup included

Statement to be included in Board Agenda Packet:

Mutual Support Understanding for Counseling Services — Yearly Memorandum of Understanding (MOU) for mutual temporary counseling support between Putnam County School District (PCSS) and Overton County School District (OCSD).

Purpose: Establish a collaborative, non-binding framework for providing temporary counseling support in the event of a crisis or severe incident impacting students, staff, or the school community.

Supporting Documents:

Mutual Support Understanding for Counseling Services (full text)

Submitted by: Trey Upchurch

received
12-10-25 MT



Mutual Support Understanding for Counseling Services *Between Overton County School District and Putnam County School District*



This Understanding is made and entered into on this ___ day of _____, **20**, by and between the **Overton County School District** ("OCSD") and the **Putnam County School District** ("PCSS"), collectively referred to as the "Parties."

1. Purpose

The purpose of this Understanding is to establish a mutual collaboration framework under which the Parties agree to provide, to the extent possible, temporary counseling support to one another in the event of a crisis or other severe incident that significantly impacts students, staff, or the school community. This understanding enables both OCSD and PCSS to offer and request counseling services in times of crisis, ensuring that all students in need receive the support they require.

2. Scope of Support

In the event of a crisis or severe event (such as the death of a student or staff member, natural disaster, school violence, or other emergencies) that creates an overwhelming need for mental health support, either OCSD or PCSS may request additional counseling support from the other district.

3. Request for Assistance

- Either OCSD or PCSS may request temporary assistance from the other district's counseling staff when local resources are insufficient to meet the needs of the students affected by the incident.
- Requests should be made in writing by the Director of Schools (or their designee) of the requesting district to the Director of Schools (or their designee) of the responding district.
- The request should include a description of the event, the estimated number of students impacted, the anticipated duration of support, and any other relevant details.

4. Provision of Support

- Both OCSD and PCSS agree to make reasonable efforts to provide qualified counselors to assist the requesting district, provided that:
 - The provision of counselors does not create an **undue burden** on the responding district's own counseling services for its own students.
 - The number of counselors deployed and the duration of their support will be based on availability and the assessed need of the requesting district.

5. Limitations

- Both districts retain the right to determine the extent of counseling services they can provide and may limit or decline assistance if doing so would significantly impact their ability to support their own students.
- This Understanding is intended as a collaborative framework and is not a legally binding agreement. It does not impose any financial or enforceable obligations on either district.

6. No Exchange of Funds

This understanding does not involve the exchange of funds. Should any future arrangement involving financial considerations become necessary, it would be formalized through a separate written agreement.

7. Term and Termination

This Understanding shall remain in effect unless terminated by either Party with 30 days written notice. Termination will not affect any actions already initiated prior to the termination notice.

8. General Provisions

- This Understanding reflects the good faith collaboration between OCSD and PCSS and is not legally binding. It is a non-binding mutual understanding for support in crisis situations.
- Any modifications to this Understanding must be made in writing and agreed upon by both Parties.

IN WITNESS WHEREOF, the Parties hereto acknowledge their understanding and agreement as of the date first written above.

For Overton County School District

By: _____
Name:
Title:
Date:

For Putnam County School District

By: _____
Name:
Title:
Date:



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to distribute the funds received in the FY26 TISA Outcome payment as a \$750 incentive payment to all Full Time employees and \$375 to all Half Time employees who are actively employed as of January 5th, 2026.

received
12-15-25 MT *MT*



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

LIZZETTE REYNOLDS
COMMISSIONER

December 10, 2025

Dear Director King,

Outcomes funding is a key element of the Tennessee Investment in Student Achievement (TISA) funding formula. The Tennessee Department of Education (the department) allocates student-generated outcomes bonuses to local education agencies (LEAs) based on student achievement in the LEA's public schools, including authorized public charter schools. For fiscal year 2026 (FY26), the Tennessee General Assembly has appropriated \$80 million for student-generated outcomes bonuses.

Outcomes Bonuses: Eligibility and Calculation

A student may generate one outcome bonus in elementary school, one in middle school, and one in high school. Outcomes funding targets are measured as lag indicators, pulling performance data reported for the prior academic year- in this case the 2024-2025 school year. Outcomes bonus funds are 100% state-funded and do not require additional local contributions.

To be reviewed in combination with the tables on the following pages, the department has uploaded an associated file to your TNShare EIS Supervisors folder. This letter and associated data file reflect the FY26 TISA outcomes bonuses generated by students in your district.

FY26 TISA Outcomes District File:

- *District Calculator* - reflects district level bonus information, mirrors the tables below
- *School Summary* - provides school level bonus information
- *Elementary_Student Level* - student level data for elementary bonuses
- *MiddleSchool_Student Level* - student level data for middle school bonuses
- *HS_G1_Student Level* - student level data for high school, goal 1 bonuses
- *HS_G2_Student Level* - student level data for high school, goal 2 bonuses

For more detailed information about outcomes funding, please navigate to the [TISA webpage](#).

Sincerely,

Lizzette Reynolds
Commissioner

TISA FY26 Outcomes Allocations

District Name	Putnam County
District Number	710

Elementary School		
Member of a Subpopulation: Economically Disadvantaged, English Learner and/or Student with Disability		
		Other Students
Total Students who met Elementary School Outcome ¹	286	287
Base Funding Amount	\$7,295.00	\$7,295.00
Multiplier	20%	10%
Value	\$417,274.00	\$209,366.50
Total		\$626,640.50

Middle School		
Member of a Subpopulation: Economically Disadvantaged, English Learner and/or Student with Disability		
		Other Students
Total Students who met Middle School Outcome ²	97	145
Base Funding Amount	\$7,295.00	\$7,295.00
Multiplier	20%	10%
Value	\$141,523.00	\$105,777.50
Total		\$247,300.50

¹ A student who scored "meets expectations" or "exceeds expectations" on the 3rd grade ELA TCAP OR A student who scored "approaching" or "below" on the 3rd grade ELA TCAP but demonstrated Significant Growth on the 4th grade ELA TCAP

² A student who scored a combination of "meets expectations" or "exceeds expectations" on both the 8th grade ELA and Math TCAP OR A student who demonstrated Significant Growth from both the 7th grade ELA and math TCAP to both the 8th grade ELA and math TCAP

High School — Goal 1		
	Member of a Subpopulation: Economically Disadvantaged, English Learner and/or Student with Disability	Other Students
Total Students who met Goal 1 High School Outcome ³	233	341
Base Funding Amount	\$7,295.00	\$7,295.00
Multiplier	20%	10%
Value	\$339,947.00	\$248,759.50
Total		\$588,706.50

High School — Goal 2	
	Students
Total Students who met Goal 2 High School Outcome ⁴	0
Base Funding Amount	\$7,295.00
Multiplier	10%
Total	\$0.00

FY26 TISA Outcomes — District Total	
Elementary	\$626,640.50
Middle School	\$247,300.50
High School- Goal 1	\$588,706.50
High School- Goal 2	\$0.00
Total	\$1,462,647.50

³ A student who earned EPSO Credit in at least two Early Post-Secondary Opportunities (EPSOs) and either scored a composite score of 21 or higher on the ACT, or increased his or her composite ACT score by at least four points between the first 11th grade ACT and a subsequent ACT OR A student who earned EPSO Credit for three EPSOs OR A student who scored 31 or higher on the Armed Services Vocational Aptitude Battery (ASVAB) Armed Forces Qualifying Test (AFQT) and earned EPSO Credit in at least two EPSOs.

⁴ High School Students with Disabilities: A student who did not generate an outcome bonus under High School- Goal 1, who was enrolled in an LEA that meets Indicator 5 of the State Annual Performance Report for students who receive instruction 80% of the day in a general education setting, and who also met at least two of the three State Annual Performance Report Indicators, as required by IDEA—Indicator 1: Graduation with a general education diploma, Indicator 3C: Proficiency on the state's alternate assessment, and Indicator 14: Post-school outcomes.



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the surety bond for Corby King in the amount of \$100,000 for the term beginning January 22, 2026 and ending January 22, 2027.

received
12-16-25 MAT



PCSS Board Agenda Request

Date: December 17, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Cookeville Heating & Cooling, Cookeville, TN for the replacement of malfunctioning back flow preventers at Northeast Elementary School in the amount of \$13,015.00 to be paid for from 141-72620-399

received
12-18-25
MT 



QUOTE
Number 3807

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

ALGOOD ELEMENTARY SCHOOL
2525 OLD WALTON RD
COOKEVILLE, TN 38506

QUOTE DATE	FOR	PAGE
12/10/2025	Replace 2 Back Flows	1

Thank you for the opportunity to provide this proposal for the below referenced project. This proposal includes all necessary equipment, materials and labor required for the following scope of work:

Replace 2 Back Flows

Replace (2) Watts 009 2.5in back flow preventers with new Wilkins 375 2.5in
Install 3in ball valve in system
The water will need to be shut off to the school and entire system drained
New back flows will be installed to the existing flanges in place with new air gaps and gaskets
The new back flows are slightly smaller but will have filter flanges to fit existing foot print
After install is complete test each back flow and verify operations
Lead time is (1-2) weeks per the manufacturer

Add \$665.00 to install a new 3in ball vavle on leaving water line.

TOTAL AMOUNT	\$12,350.00
	(+) 665.00
	<u>\$13,015.00</u>

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Logan Selby, (931) 319-5825. Upon acceptance of this proposal, please sign and email back to lselby@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONDISBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



433 East 15th Street
Cookeville, TN 38501
931/526-6151
Fax: 931/528-9283

Date: December 8, 2025

To: Putnam Co. Board of Education

Attn: Tony Simmons

Re: Algood Elementary School Backflow Replacement

SCOPE OF WORK:

- **Replace (2) 2 ½" backflows**
- **This will be done in normal business hours. If after hours or weekend then the price will change accordingly.**

Price: \$21,397.00

Richard Harris
Service Manager
Service Division

Because of current market fluidity in our material pricing, this proposal is invalid if not accepted in 10 days

All work to be completed in a substantial workman like manner according to standard practice. Any deviation or alteration from the above description will require approval of all parties.

Accepted: The above prices, specifications, conditions, and terms are satisfactory and are hereby accepted.

BY: _____ Title: _____ Date: _____

Please sign and return. If we receive verbal instructions to begin the above work, all terms of this quote are considered accepted.

This proposal may be withdrawn by us if not accepted within 10 days. All proposals are subject to acceptance by Carwile's Credit Dept. Terms are net 30 from date of invoice unless other terms are agreed upon. Past due accounts are subject to service charge of 2% per month. If collection efforts are required, by acceptance you agree to pay costs of collection, including attorney or court fees.



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 1/8/2026

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of Change Order #1 to the Lakeland Electric CHS Auditorium Lighting project contract as a reduction in the amount of \$63,300 for unused contingencies.

received
12-22-25 MT *AK*

Fwd: Attached Image

1 message

Fri, Dec 19, 2025 at 12:46 PM

Magura, John <maguraj@pcsstn.com>

To: Drew Gates <drew@maffett-loftis.com>

Cc: Gary Loftis <gary@maffett-loftis.com>, Mark McReynolds <mmcreynolds@pcsstn.com>

Drew,

Attached you will find Lakeland Electric's invoice for the CHS Auditorium Light Replacement project. I have also included your recommendation letter and Lakeland Electric's estimated max cost for the recessed lighting. It looks to me that their invoice and alternate #1 amounts were reduced by the 15% contingency and the recessed lighting cost was \$25,100.00.

Has all punch list work been completed? If so, could you please certify the amount for "Full" payment asap so we can get it approved at the January 8th Board meeting.

Thanks for taking a look at this. Have a Merry Christmas.

John Magura
Putnam County Schools
Facilities Maintenance Supervisor
240 Raider Drive
Cookeville, TN 38506
(931) 520-6409


----- Forwarded message -----

From: <Abrown@pcsstn.com>

Date: Fri, Dec 19, 2025 at 10:29 AM

Subject: Attached Image

To: John Magura <maguraj@pcsstn.com>

 2425_001.pdf
76K



Lakeland Electric, Inc.

P.O. Box 809
Cookeville, TN 38501

Invoice

Invoice #: 793501
Invoice Date: 12/9/2025
Due Date: 1/8/2026
Project: 7935
P.O. Number: CHS auditoriu...

Bill To:

Putnam County Board of Education
Maintenance Department
1400 E Spring St.
Cookeville, TN 38506

Date	Description	Amount
12/9/2025	base Alt # 1 replace recess light & assoc wiring	515,900.00 68,300.00 25,100.00

Total \$609,300.00

Payments/Credits \$0.00

Balance Due \$609,300.00



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

January 31, 2025

John Magura,
Facilities Maintenance Supervisor,
Putnam County Schools

Reference: CHS Auditorium Lighting Replacement

Dear John,

Bids were opened for the above referenced project on Monday, January 27, 2025. One bid was received. The bid documents solicited a base bid with three alternates. The low bidder was Lakeland Electric with a base bid of \$592,200.00, add alternate 1 at \$78,400.00, add alternate 2 at \$36,100.00, and add alternate 3 at \$9,400.

I have talked to Lakeland Electric, and they are comfortable proceeding with the project as bid. As the designer of record for the project, I recommend award of the contract to the low bidder, **Lakeland Electric** for a Total Contract Amount of **\$670,600.00 (base bid plus add alternate 1)**.

Thank you for your assistance with this project.

Please call with any questions or comments.

Sincerely,

Andrew Gates, PE
Maffett Loftis Engineering, LLC

Attachments:
Bid Tab



1560 Brown Avenue/P.O. Box 809/Cookeville, TN 38503
931/526-7216 □ FAX 931/526-9408

Commercial □ Industrial
Electrical Contractors – State Licensed
• Electrical Construction
• Maintenance & Repair Services
• Infrared Thermography
• Machine Controls
• Voice / Data Cable Installation

July 16, 2025

Maffett Loftis Engineering
Cookeville, Tennessee

Attn: Drew Gates

RE: Cookeville High School Auditorium Lighting Change Request

Drew,

We have finally got everything together to price the change for the house lights to new recessed LED can downlights.

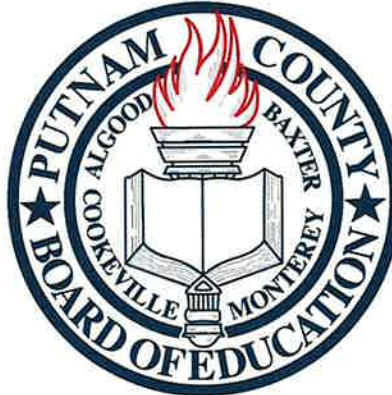
Attached you will find the submittals for the fixtures.

PRICE ADD \$ 31,000.00

A handwritten signature in cursive script that reads 'Bobby Moore'.

Bobby Moore Project Manager

EXHIBIT
VIII 7
01-08-26



Board Agenda Request

Date December 29, 2025

Department Federal Programs

Person Submitting Bridgett Carwile *BC*

Account Number (if appropriate) 141-71100-399-02103

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider Approval of a Contract between Putnam County Schools and Maria Nicolas Gasper from January 2026 to January 2027 to provide translation services to students enrolled in Putnam County Schools at \$25 per hour to be paid from account 141-71100-399-02103.

received
12-29-25 *MT*



ENGAGE INSPIRE ACHIEVE

(931) 526-9777 / F: (931) 372-2368
1400 E. Spring Street
Cookeville, TN 38501
www.pcsstn.com

Contract For Maria Nicolas Gaspar Independent Contractor

This agreement, made on January 08, 2026 by and between the Putnam County Schools with its principal office at 1400 East Spring Street, Cookeville, TN 38506, and Maria Nicolas Gaspar, 1046 Burgess School Rd. Cookeville, TN 38501, Phone (931) 284-1903.

WITNESSETH

WHEREAS, Maria Nicolas Gaspar is competent to provide translation services to the students who are enrolled in Putnam County Schools, and Putnam County Schools agree as follows:

1. To be paid: \$25.00 per hour (with a minimum of 1 hour) from General Purpose funds.
2. The term of this agreement is for the 2025-2026 school year.
3. It is agreed and understood that Maria Nicolas Gaspar is an Independent Contractor and not an employee of the Putnam County Board of Education as such, there are no benefits. Workers' Compensation Insurance does not cover the Independent Contractor. Taxes will not be deducted from the checks.
4. Independent Contractor agrees to maintain confidentiality concerning all students, adults, and the overall program. MN

IN WITNESS THEREOF, the parties have executed this agreement on the day and year first written above.

Maria Nicolas Gaspar

Date

12/31/25

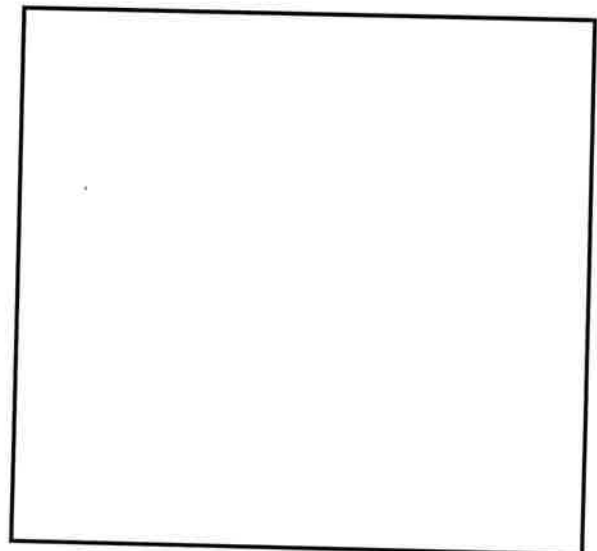
Corby King, Director

Date

Name: _____
Subject Property: _____
Tax Map _____; Group _____; Parcel _____

THIS DOCUMENT PREPARED BY:
Warren and Tuggle Civil Engineering, PLLC
109 Pennsylvania Avenue
Lebanon, TN 37087

RETURN TO:
Town of Monterey
302 East Commercial Avenue
Monterey, TN 38574



For Recorder's Use Only

TEMPORARY CONSTRUCTION and ACCESS EASEMENT

This TEMPORARY CONSTRUCTION EASEMENT is entered into this _____ day of _____, 20____, by and between, the Town of Monterey (hereafter referred to as "Town") and the adjacent property owner Putnam County Board of Education (hereafter referred to as "Grantor").

RECITALS

1. Town is the party responsible for public street Right of Way (R.O.W). Identified as "Crossville Street" located between SR-62 (AKA; "Clarkrange Highway"; "E. Commercial Ave") and Industrial Drive.
2. Grantor is the owner of certain real property located at 300 Crossville Street, Monterey, Putnam County, Tennessee. Identified as Tax Map 071F; Group D; Parcel 001.00 (Deed Book 414, Page 365). Known as "Burks Elementary School"
3. Grantor and Town have a common (shared) Right of Way (R.O.W) as shown on the attached Exhibit A.
4. Town desires to obtain from Grantor a temporary, non-exclusive construction easement to allow the Grantee temporary use of property for grading activities, as shown on the attached Exhibit A.

AGREEMENT

NOW THEREFORE, it is agreed as follows:

Grant of Easement. Grantor hereby grants to Town a non-exclusive temporary easement over, under, and across the Easement Area, together with the right to go upon said Easement Area for the purpose of locating, constructing, improving, grading, landscaping and other necessary work, including operation of equipment, and the movement of a work force, over, upon and across the described easement and all other activities that the Grantee deems necessary and appurtenant to the above noted construction activities.

Term of Easement. This TEMPORARY CONSTRUCTION EASEMENT shall be completed and substantially stabilized within one year from commencement of construction, when both the Grantor and Town have approved the completion of the respective work within the easement area. The Town shall protect and restore property to conditions similar or equal to that existing prior to construction. This easement may be extended by written approval of both Grantor and Town, if warranted by extenuating circumstances.

Hold Harmless Clause. Town shall have the right to conduct temporary construction activities within the Easement Area, so long as such activities do not interfere with the use of the adjoining lands by the Grantor. Upon completion of any work by Town in the Easement Area, Town shall restore the area to its prior condition, at Town's sole cost and expense. Town shall indemnify Grantor and hold Grantor harmless from any and all claims, actions, damages, liability and expense in connection with damage to person or property arising from any occurrence in or at the Easement Area related to the use by Town, its agents, employees, invitees, or licensees, of the Easement Area; or occasioned wholly or in part by any act or omission for which Town, its agents, contractors, employees, servants, lessees, concessionaires or invitees are legally liable. Insurance and Town shall add owner and contractor as additional insured.

OWNER

By: _____

STATE OF TENNESSEE

COUNTY OF _____

On this _____ day of _____ 20____, before me personally appeared to me known (or proved to me on the basis of satisfactory evidence) to be the person or persons described in, and who executed the foregoing instrument, and acknowledge that he/she/they executed the same as his/her/their free act and deed.

Witness my hand and official seal at _____, Tennessee, the day and year aforesaid.

Notary Public _____

My commission expires _____

TOWN OF MONTEREY

By: _____

STATE OF TENNESSEE

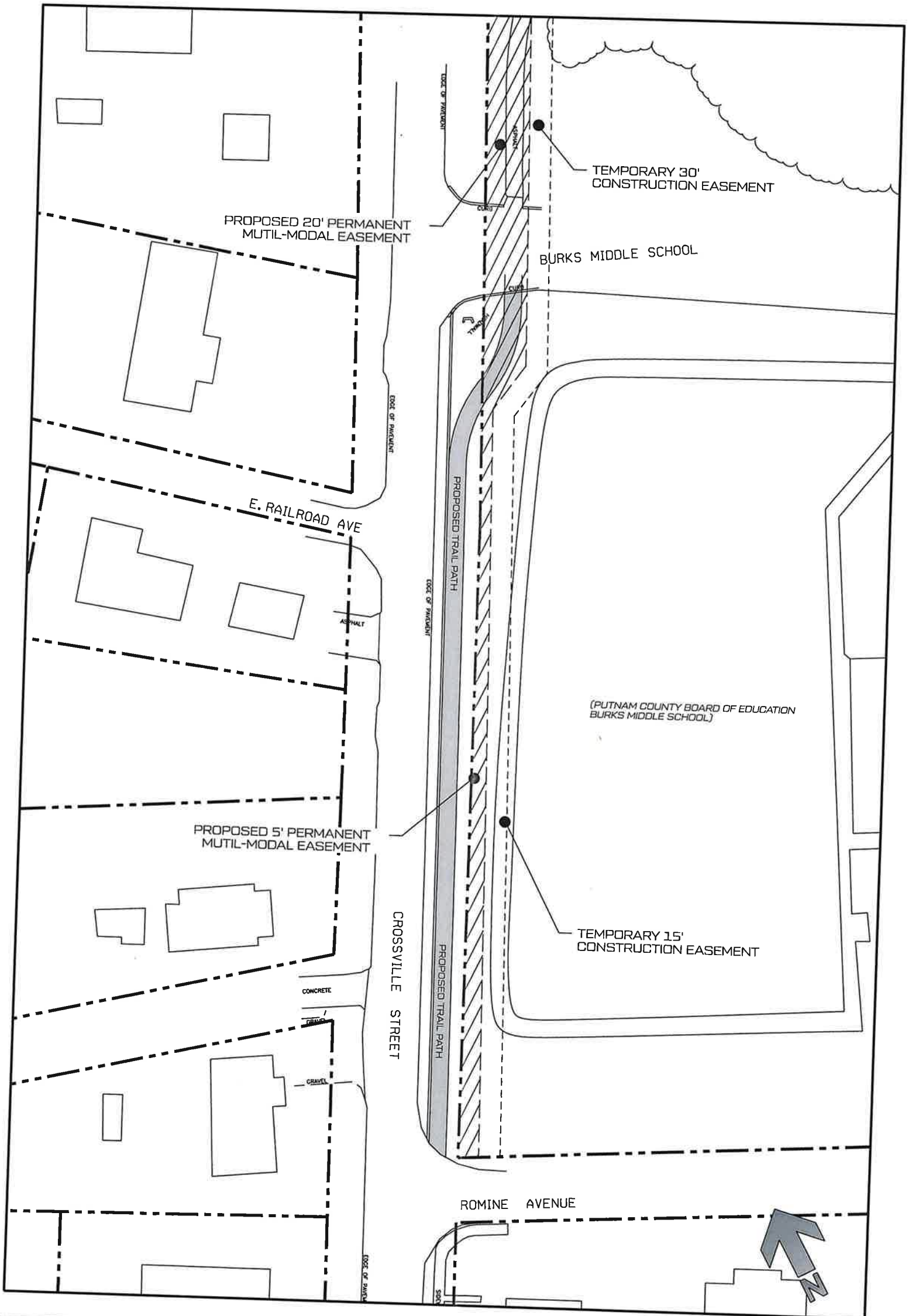
COUNTY OF _____

On this _____ day of _____ 20____, before me personally appeared to me known (or proved to me on the basis of satisfactory evidence) to be the person or persons described in, and who executed the foregoing instrument, and acknowledge that he/she/they executed the same as his/her/their free act and deed.

Witness my hand and official seal at _____, Tennessee, the day and year aforesaid.

Notary Public _____

My commission expires _____



WARREN & TUGGLE
CIVIL ENGINEERING
 109 Pennsylvania Avenue - Lebanon, TN - 37087
 615-444-2998 / www.wtcivil.com

PROPERTY OF:
 PUTNAM COUNTY BOARD OF EDUCATION
 BURKS MIDDLE SCHOOL
 300 CROSSVILLE STREET
 MAP: 071F / GROUP: D / PARCEL: 001.00
 DEED BOOK: 414 / PAGE: 365

TOWN OF MONTEREY PUTNAM COUNTY, TENNESSEE		
MULTI-MODAL TRAIL EXTENSION		
DRAWN BY: RLW	CHECKED BY: JBW	PROJECT NUMBER: 1170-22
DATE: MARCH 2025		DRAWING SCALE: 1" = 50'

Putnam County Board of Education			
Monitoring: Review: Annually, in July	Descriptor Term: Student Board Member	Descriptor Code: 1.1021	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Board authorizes the participation of a student representative to the Board.¹ If the Board chooses
 3 to appoint a student board member, the student board member shall serve in an advisory, nonvoting
 4 role. The student board member’s term shall begin the first Thursday of a new school year and the end
 5 of the first Thursday of May and they shall serve without compensation.

6 **ATTENDANCE AT BOARD MEETINGS**

7 The student board member is expected to attend board meetings. Students will fully contribute their
 8 unique perspective and opinions.

9 Student board members shall not participate in the following:

- 10 1. Student discipline hearing appeals;
- 11
- 12 2. Teacher disciplinary matters;
- 13
- 14 3. Meetings with legal counsel; or
- 15
- 16 4. Confidential school safety plan meetings.
- 17

Legal References

- 1. [Public Acts of 2025, Chapter No. 359](#)

Putnam County Board of Education			
	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: 09/28/23
		Rescinds: 6.309	Issued: 11/05/20

1 In order to ensure a safe and secure learning environment, the following offenses shall not be
2 tolerated:¹

- 3 1. Bringing to school or being in unauthorized possession of a firearm on school property;²
- 4 2. Unlawful possession of any drug, including any controlled substance, controlled substance
- 5 analogue, or legend drug on school grounds or at a school-sponsored event;³
- 6 3. Aggravated assault;⁴ or
- 7 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other
- 8 employee of the school, or school resource officer.

9 *Valid 5/1/21* Threats of mass violence on school property or at a school-related activity,⁶ *as determined by a Threat Assessment team.*

10 Committing any of these offenses shall result in a student being expelled from the regular school
11 program for at least one (1) calendar year unless modified by the Director of Schools. Modification of
12 the length of time shall be granted on a case-by-case basis. Students that commit zero tolerance
13 offenses may be assigned to an alternative school or program at the discretion of the Director of
14 Schools.⁷

15 **WEAPONS & DANGEROUS INSTRUMENTS**

16 Students shall not possess, handle, transmit, use, or attempt to use any dangerous weapon in school
17 buildings or on school grounds at any time or in school vehicles and/or buses or off the school grounds
18 at a school-sponsored activity, function, or event.¹

19 Dangerous weapons for the purpose of this policy shall include but are not limited to a firearm or
20 anything manifestly designed, made, or adapted for the purpose of inflicting death or serious bodily
21 injury or anything that in the manner of its use or intended use is capable of causing death or serious
22 bodily injury.²

23 Violators of this section shall be subject to suspension and/or expulsion from school.

24 **NOTIFICATION**

25 When it is determined that a student has violated this policy, the principal shall notify the student's
26 parent(s)/guardians(s) and the criminal justice or juvenile delinquency system as required by law.⁸

as submitted,
Chris Rein
11/5/25

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 39-16-517; Public Acts of 2023, Chapter No. 299
7. TCA 49-6-3401(g)(2); TCA 49-6-3402
8. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

Putnam County Board of Education

	Descriptor Term: Physical Examinations and Immunizations	Descriptor Code: 6.402	Issued Date: 12/02/21
		Rescinds: 6.402	Issued: 10/04/07

1 **PHYSICAL EXAMINATIONS¹**

2 The principal shall ensure that there is a complete physical examination of each student prior to:

- 3 1. Entering school for the first time; and
 4 2. Participating as a member of any athletic team in any other strenuous physical activity
 5 program.

6 ~~Prior to participation in interscholastic athletics, every student must complete an annual physical
 7 examination.² the parents/guardians of each student shall be responsible for covering the cost of the
 8 examination, and these records shall be on file in the principal's office.~~

9 Cost of the examination shall be covered by the parent(s)/guardian(s) of the student. These records
 10 shall be on file in the principal's office.

11 ~~Screening tests as required by the Tennessee Department of Education and the Department of Health
 12 will be conducted. Parents/Guardians will receive verbal and/or written notice of any screening result
 13 that indicates a condition that might interfere or tend to interfere with a student's progress.~~

14 Screening tests as recommended by the Tennessee Department of Education and the Department of
 15 Health will be conducted. Parent(s)/guardian(s) will receive written notice of any screening result that
 16 indicates a condition that might interfere with the student's progress. Parent(s)/guardian(s) may excuse
 17 their student from participating in health screenings that are part of a coordinated school health
 18 program by submitting a request in writing to the school nurse, instructor, school counselor, or
 19 principal.

20 ~~In general, the school district will not conduct physical examinations of a student without parental
 21 consent to do so or by court order, unless the health or safety of the student or others is in question.³~~

22 **IMMUNIZATIONS**

23 ~~No students entering school, including those entering kindergarten or first grade, those from out-of-
 24 state and those from nonpublic schools, will be permitted to enroll (or attend) without proof of
 25 immunization, as determined by the Commissioner of Public Health. It is the responsibility of the
 26 parents or guardians to have their children immunized and to provide such proof to the principal of the
 27 school which the student is to attend³ prior to enrollment.~~

1 Students will not be permitted to attend school without proof of immunization as determined by the
2 Commissioner of Health unless circumstances outlined in state or federal law prevent a student from
3 producing such records. It is the responsibility of the parent(s)/guardian(s) to have their children
4 immunized and to provide such proof to the principal of the school which the student is to attend.

5 ~~Proof of immunization shall be established by a certificate of immunization listing all immunizations~~
6 ~~which a child has received. Such certificates shall be signed by a physician or health care provider~~
7 ~~administering the immunizations.⁴~~

8 ~~Exceptions, in the absence of an epidemic or immediate threat thereof, will be granted to any child~~
9 ~~whose parent or guardian shall file with school authorities a signed, written statement that such~~
10 ~~measures conflict with his/her religious tenets and practices affirmed under the penalties of perjury.⁶~~
11 ~~Proof of exceptions will be filed in the same manner as other immunization records.~~

12

13 Exceptions will be granted to any student whose parent/guardian files with school authorities a signed,
14 written statement that such measures conflict with one of the following:

15 • His/her religious tenets and practices if in the absence of an epidemic or immediate threat of an
16 epidemic; or

17 • Due to medical reasons if the student has a written statement from his/her doctor excusing
18 him/her from the immunization.

19 ~~Exceptions will be granted to any child, if the child has not been immunized due to medical reasons, if~~
20 ~~the child has a written statement from the child's doctor excusing the child from the immunization.⁴~~
21 ~~Proof of exceptions will be filed in the same manner as other immunization records.~~

22 ~~No child or youth determined to be homeless shall be denied admission to any school or school facility~~
23 ~~if the child or youth has not yet been immunized or is unable to produce immunization records due to~~
24 ~~being homeless. The enrolling school shall comply with any and all federal laws pertaining to the~~
25 ~~educational rights of homeless children and youth, including the McKinney-Vento Homeless~~
26 ~~Assistance Act (42 U.S.C. 11431 et seq.).⁷~~

27 ~~A list of transfer students shall be kept at each school throughout the school year in order that their~~
28 ~~records can be monitored by the Department of Health and Environment.~~

29 The Director of Schools shall ensure that appropriate immunization records are maintained for each
30 student.

Legal References

1. 20 USCA § 1232h(c)
2. TRR/MS 0520-01-13-.01(1)(a)
3. Tennessee School Health Screening Guidelines,
https://www.tn.gov/content/dam/tn/education/csh/csh_school_health_screening_guidelines.pdf; 20 USCA § 1232h(c)(2)(C)
4. TCA 49-6-5001(c)(2)
5. TCA 49-6-5001(b)(1)
6. TCA 49-6-5001(b)(2)
7. TCA 49-6-5001(c)(3)

Cross References

Interscholastic Athletics 4.301



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 1/8/2026

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Energy Systems Group in the amount of \$354,086.15 and First National Bank of Tennessee (retainage) in the amount of \$18,636.11 for pay application #13 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

received
12-12-25 MT 

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702



TO OWNER:

Putnam County School System TN
1400 East Spring Street
Cookeville, TN 38506

PROJECT:

CPBNA00578
CONTRACT DATE: 10/02/2024

VALUATION NUMBER: 13

APPLICATION DATE: 12/11/2025
PERIOD TO: 12/31/2025
ESG JOB NUMBER: CPBNA00578
DUE DATE: 01/10/2026

Please Remit To

FROM CONTRACTOR:

Energy Systems Group
9877 Eastgate Court
Newburgh, IN 47630

Payment by Mail

Energy Systems Group
PO BOX 713390
Chicago, IL 60677-1527

ACH & EFT information (inbound & outbound):

ABA: 071006486
CIBC (Chicago, IL)
For the Benefit of Energy Systems Group, LLC
Account 1070134

Wire Transfers (inbound & outbound):

ABA: 071006486
CIBC (Corp office in Chicago)
For the Benefit of Energy Systems Group, LLC
Account 1070134

CONTRACT FOR:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	8,773,494.77	
2. Net change by Change Orders	441,161.00	9,214,655.77
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	6,296,434.22	
4. TOTAL COMPLETED & STORED TO DATE	314,821.72	
5. RETAINAGE:		
a. 5% of Total Completed & Stored To Date (Column 1 of G703)	5,981,612.50	
6. TOTAL EARNED LESS RETAINAGE	5,627,526.35	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE		354,086.15
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	3,233,043.27	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	441,161.00	
Total approved this Month	441,161.00	
TOTALS	441,161.00	
NET CHANGES by Change Order	441,161.00	

CONTRACTOR: _____
 By: *[Signature]* Date: 12/11/2025
 State of: **INDIANA**
 County of: **WARRICK**
 Subscribed and sworn to before me this 12th day of Dec, 2025
 Notary Public: *[Signature]*
 My Commission expires: February 16, 2033
ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.



AMOUNT CERTIFIED:\$
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Based on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

VALUATION NUMBER: 13

APPLICATION DATE: 12/11/2025

PERIOD TO: 12/31/2025

ESG JOB NUMBER: CPBNA00578

DUE DATE: 01/10/2026

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED	THIS PERIOD	MATERIALS STORED (NOT IN DORE)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO RETAINAGE FINISH (C - G) 5%
1-1	Bard Units	450,000.00	450,000.00	0.00	0.00	450,000.00	100.00	0.00
1-2	MEP - Mobilization, General Conditions, Bonds	401,554.00	401,554.00	0.00	0.00	401,554.00	100.00	0.00
1-3	Electrical Upgrades	920,000.00	736,000.00	0.00	0.00	736,000.00	80.00	184,000.00
1-4	HVAC, Sheet Metal	1,273,683.00	955,262.25	0.00	0.00	955,262.25	75.00	318,420.75
1-5	Plumbing	1,000,000.00	600,000.00	0.00	0.00	600,000.00	60.00	400,000.00
1-6	Controls, Start up, Test/Balance	141,000.00	35,250.00	35,250.00	0.00	70,500.00	50.00	70,500.00
1-7	General Contractor-Mobilization, General Conditio	252,600.00	252,600.00	0.00	0.00	252,600.00	100.00	0.00
1-8	Demolition	256,900.00	205,520.00	12,845.00	0.00	218,365.00	85.00	38,535.00
1-9	Concrete & Masonry	394,000.00	236,400.00	0.00	0.00	236,400.00	60.00	157,600.00
1-10	Carpentry, Millwork, Framing, Doors, Hardware	1,359,393.00	543,757.20	135,939.30	0.00	679,696.50	50.00	679,696.50
								33,984.83
								11,820.00
								12,630.00
								3,525.00
								30,000.00
								36,800.00
								47,763.11
								30,000.00
								3,525.00
								12,630.00
								10,918.25
								11,820.00
								33,984.83

CONTINUATION SHEET

Based on AIA DOCUMENT G703

A	B	C	D		E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE 5%
			FROM PREVIOUS APPLICATION	THIS PERIOD						
1-11	Ceilings, Floors, Windows	470,700.00	188,280.00		0.00	0.00	188,280.00	40.00	282,420.00	9,414.00
1-12	Paints and Coatings, Specialties	319,400.00	79,850.00		95,820.00	0.00	175,670.00	55.00	143,730.00	8,783.50
1-13	Engineering	274,652.00	274,652.00		0.00	0.00	274,652.00	100.00	0.00	13,732.60
1-14	Architecture	284,575.00	284,575.00		0.00	0.00	284,575.00	100.00	0.00	14,228.75
1-15	Project Management, Overhead	975,037.77	487,518.89		48,751.88	0.00	536,270.77	55.00	438,767.00	26,813.54
1-16	Change Order 1 - Floor Tile	160,282.00	80,141.00		16,028.20	0.00	96,169.20	60.00	64,112.80	4,808.46
1-17	Change Order 2 - Code Requirements	280,879.00	112,351.60		28,087.90	0.00	140,439.50	50.00	140,439.50	7,021.98
TOTALS		9,214,655.77	5,923,711.94		372,722.28	0.00	6,296,434.22	68.33	2,918,221.55	314,821.72

EXHIBIT B-1
LIEN RELEASE AND WAIVER FOR PROGRESS PAYMENT

Project Description: Putnam County School System - Energy Savings Performance Contract
Contract or Purchase Order Number: CPBNA00578

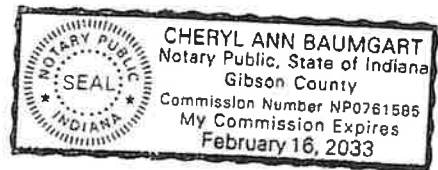
Energy Systems Group, LLC, the undersigned, for and in consideration of the payments made to it by Owner, Agent and/or Contractor, for labor employed in and/or materials furnished for the above-referenced project, hereby certifies as follows:

1. The undersigned hereby affirms that there are no outstanding claims against the Owner, Contractor, or their agents, employees and/or its sureties in connection with this project.
2. In consideration of this progress payment to its complete satisfaction, the undersigned does hereby waive, release and quit claim in favor of the Owner, all rights that presently exist to the undersigned to assert a lien upon the land and improvements comprising the project by virtue of any law in the jurisdiction in which the land and improvements are located or an amendment of said law regarding the rights of a contractor, subcontractor, laborer, supplier, or materialman to assert a lien or claim against the project.
3. The undersigned does hereby release, waive and discharge the project, the Owner of the project, the Contractor, and their agents, employees, and sureties, and other guarantors or obligors on the Bond or other undertaking, from any and all causes of action, suits, debts, accounts, damages, encumbrances, judgments, claims, and demands whatsoever, in law or equity which the undersigned and/or its successors and/or assignees ever had, now have, or ever will have against the said Owner, Contractor, and their agents or employees, sureties and other guarantors or obligors on the Bond or other undertaking, by reason of delivery of material and/or the performance of work relating to the construction of the project; and the undersigned hereby agrees to indemnify, defend and hold the above parties harmless from any and all damages, costs, expenses, demands, suits, and legal fees, directly or indirectly relating to any claim or lien by any party which relates to that which was performed or should have been performed by or for the undersigned.
4. The undersigned has not and will not assign any claim against the Owner, Contractor, and their agents or employees, sureties, and other guarantors or obligors on the Bond or other undertaking, nor any lien or right to perfect a lien against the project, and the undersigned has the right, power, and authority to execute this Lien Release and Waiver for Progressive Payment.
5. The undersigned warrants that upon receipt of \$354,086.15, the underlying payments will be made with (7) seven days to all laborers and subcontractors employed by it, and all suppliers or materialmen from which it has acquired materials incorporated into the project and any lien or bond claimant relating to the undersigned's work and that none of such laborers, subcontractors, suppliers, or materialmen, or claimants has any claim, demand, or lien against the project. The undersigned further warrants that all applicable taxes, fees and benefits relating directly or indirectly to the undersigned's work have been paid in full.
6. No security interest has been given or executed by the undersigned for or in connection with any materials, appliances, machinery, fixtures or furnishings placed upon or installed in the project.

This Lien Release and Waiver for Progress Payment shall be an independent covenant and shall operate and be effective with respect to work and labor done and materials furnished and under any supplemental contract or contracts, whether oral or written, for extra or additional work on the project.

IN WITNESS WHEREOF, this Lien Release and Waiver for Progress Payment has been executed on this 12 day of DEC., 2025

[Signature]
(Signature)
Energy Systems Group, LLC
(Company Name)



STATE OF Indiana)
COUNTY OF Warrick) SS:

SUBSCRIBED and sworn to before me, a Notary Public, in and for this County and State, this 12th day of Dec., 2025

Cheryl Ann Baumgart - Cheryl Ann Baumgart
(Notary Public) County of Residence: Gibson

Cheryl Ann Baumgart My Commission Expires: February 16, 2033
(Printed Name)



BUILDERS SUPPLY
BLOCK COMPANY

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COOKEVILLE TN

GAP



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ALWAYS WEAR YOUR SAFETY GEAR
PROTECT YOUR EYES
PROTECT YOUR FEET
PROTECT YOUR BACK

LIPTON
CORPORATION

Advantech

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