

Putnam County Board Meeting
November 6, 2025 5:00 PM
1400 E Spring St.
Cookeville, TN 38506

- I. Meeting Called to Order
- II. Approval of Agenda
- III. Announcements
 - A. Upperman High School volleyball won sub-state and appeared in the state tournament final 8.
 - B. Upperman Middle School volleyball won state runner-up.
 - C. The 2025 TSBA Annual Convention will take place from November 13th to November 16th in Nashville, Tennessee.
 - D. Director's Personnel Report
- IV. Approval of Minutes
 - A. Minutes of the Regular October Board Meeting - October 2, 2025, @ 5:00 PM
- V. Public Comment
- VI. Student Advisory Committee
- VII. Approval of Consent Agenda
 - A. Payments/Purchases
 1. Approval to purchase 74 Chromebooks for Cookeville High School from Danmark Technologies in the amount of \$27,703.20 to be paid from 141-71100-599-02011-037.
 2. Approval of a payment to Frontline Education for Location Analytics Subscription for 2025-26 school year from Frontline Technologies Group, LLC, PO Box 780577, Philadelphia, PA 19178-0577 in the amount of \$18,824.09, to be paid from 141 E 72130-599.
 3. Approval to purchase Aruba network switch and wifi access point license renewals for the One Year license term, from Central Technologies, Inc., Knoxville, TN, per quote # 029499 on the TIPS-USA contract #240101 pricing, in the amount of \$18,084.00, to be paid from: 141-71100-722-01607.
 4. Approval of the purchase of two (2) New International Special Education School Buses \$320,083.00 from Sourcewell Contract #102623-ICB to be paid from 141E72710729.
 5. Approval of the purchase of two (2) New International 78 Passenger School Buses \$289,372.00 from Sourcewell Contract #102623-ICB to be paid from 141E72710729.
 - B. Bids/Quotes/Sealed Bids/RFPs
 - C. Budget Amendments/Line Item Transfers
 1. Finance - To budget for additional furniture for Pre-K Early Learning Academy
 2. SPED - To reallocate funds to purchase supplies and materials for Special Education Department

3. Finance - To budget Innovative School Model (USM) grant
 4. SPED - To reallocate funds for the Transition School to Work Grant
 5. CTE - To move monies to pay for WBL and local travel expenses
 6. Adult Education - To budget for revenue received for Adult Education general services
 7. Adult Education - To budget for revenue received for Adult Education.
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval of the Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between East TN State University and the Putnam County School System effective 10/1/25 - 9/30/26.
 2. Approval of the Clinical Practice Partnership Agreement between University of Kentucky and the Putnam County School System effective 11/1/25 - 10/31/26 with an option to renew for one additional year.
 3. Approval to enter into an agreement with Mack Construction, Cookeville, TN to repair the damaged asphalt parking lot per item #1 of their proposal dated September 9, 2025 at Jere Whitson Elementary School in the amount of \$12,500.00 to be paid for from 141-72620-399.
 4. Approval to enter into an agreement with Maffett Loftis Engineering, LLC, Cookeville, TN for the design of bid documents for the replacement of the #2 chiller at Cookeville High School for a cost of \$24,800.00 to be paid for from 141-72620-399.
 5. Approval of the Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between University of TN Knoxville and the Putnam County School System effective 10/1/25 - 9/30/26.
 6. Approval of the renewal of the agreement between Putnam County Board of Education and Carolyn Wilson, Cookeville, Tennessee 38501 for the 2025-2026 school year for applied behavior analysis services to students, complete functional behavioral assessment and assist the school team in implementation of plan to be paid from 141-72220-399-02152.
 7. Approval of the Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between Austin Peay State University and the Putnam County School System effective 10/1/25 - 9/30/26.
 8. Approval of the Job Shadowing Agreement between Livingston Regional Hospital - Livingston, Tennessee and Putnam County School System to establish the terms and conditions for the 2025-2026 school year.
 9. Approval of the 2025 LEA Compliance Report, as submitted.
 10. Approval to purchase Security Film and installation to be installed at the entrances of Park View Elementary and Cookeville High School, from Roland Digital Media, to be paid from the Public School Security Grant.
 11. Approval of the sale of 5 Blue Bird School Buses as Surplus Equipment. The vehicle identification numbers are:

- 1BAKCCPA3CF284414
 - 1BAKCCPA5CF284415
 - 1BAKCCPA1CF284413
 - 1BAKGCPA7CF283545
 - 1BAKGCPA7CF283545
12. These Buses are to be sold on www.Gov-Deals.com.
 13. Approval to enter into an agreement with Cookeville Heating & Cooling, LLC, Cookeville, TN to upgrade the mechanical controls per proposal #3703 attached at Monterey High School in the amount of \$47,410.00 to be paid for from 141-72620-399 with pricing being reflective from TIPS Contract #25010501.
 14. Approval to pay Stone Service Corporation in the amount of \$6,713.72 for pay application #8 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.
 15. Approval to pay Stone Corporation in the amount of \$6,470.45 for pay application #4 related to the Extended Learning Building HVAC Upgrades project to be paid from 141-76100-599-02528.
 16. Approval to pay Upland Design Group in the amount of \$20,000.00 for invoice #1 related to the design of the White Plains Academy Flex Learning Center Ramp project to be paid from 141-72600-399-00000.
 17. Approval of the Quarterly Reports for quarter ending 9/30/25 for the following funds:
 - 141 General Purpose Schools
 - 142 Federal Projects
 - 143 Central Cafeteria
 - 146 Extended School Program
 18. Approval of an anonymous donation of \$5000.00 to the Family Resource Department of Putnam County Schools to be utilized for families experiencing food insecurity.
 19. Approval to enter into an agreement with Upland Design Group, Crossville, TN for the design of bid documents to replace the gym window at the Baxter Primary School in the amount of \$10,500.00 to be paid from 141-72620-399.
 20. Approval to join the US Educational Technology Purchasing Alliance (USETPA).

VIII. Policy

IX. School Spotlight

X. Discussion/Presentation

A. Building Projects

1. Update from Energy Systems Group regarding the Putnam County School System Early Learning Academy
 - a. Energy Systems Group - Putnam County School System Early Learning Academy Renovation Project Action Items

1. Approval to pay Energy Systems Group in the amount of \$333,917.42 and First National Bank of Tennessee (retainage) in the amount of \$17,574.60 for pay application #11 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

B. Approval of the TISA Accountability Report for the 2025-2026 school year.

XI. Adjournment

III.D.
11-06-25

Personnel Report For October 2025

NEW HIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Woodlee	Halle	AES	SAC Activity Instructor	9/17/25	146-E-73300-189-000-01800-000	5.8	n/a
Phillips	King	PVS	SAC Activity Instructor	9/17/25	146-E-73300-189-000-01800-000	5.8	n/a
Cook	Mia	Leaps	Leaps	9/17/25	141-E-73300-189-000-02003-000	3	n/a
Cavin	Maggie	CCES	School Nutrition Employee	9/29/25	143-E-73100-165-000-00030	4.5	Blake Phillips
Bowman	Jada	Leaps	Leaps	9/24/25	142-E-73300-189-431-00000-000	3	n/a
Minard	Lydia	CCES	School Nutrition Employee	9/29/25	143-E-73100-165-000-00030	5.2	Reaghan Cantrell
Maxwell	Nicki	Burks	SPED CDC Assistant	10/20/25	141-E-71200-163-000-00000-0325	7	Rachel Harris
Allen	Janet	UMS	Grade 5 Science/Social Studies Teacher	10/27/25	141-E-71100-116-000-00000-110	7.5	Donnetta Smith
Ramsey	Emily	ATMS	SPED Extended Resource Assistant	10/20/25	142-E-71200-163-906-00000-065	7.5	Cynthia Byrne
Adams	Hannah	PSES	SPED 1x1 Assistant	10/20/25	141-E-71200-163-000-00000-095	7	Jordon Recardo
Vermillion	Emma	PSES	Kindergarten Teacher/Sub	10/20/25	141-E-71100-195 (sub) 141-E-71100-116-095 (cert)	7.5	Mayson Kennedy LOA
Mills	Jaylin	BPS	WBL Lunch Monitor	10/20/25	141-E-72410-189-000-00000-017	2	Aaliyah Haney
Wilson	John	UMS	Grade 8 Math/Social Studies Teacher	10/27/25	141-E-71100-116-000-00000-110	7.5	Eli Langford
Silva	Emma	PSES	SAC Activity Instructor	10/3/25	146-E-73300-189-000-01800-000	5.8	Amanda Ragland
Owens	Ashley	NES	PreK Assistant w/CDA	10/27/25	141-E-73400-163-000-02005-057	7.5	Elizabeth Presley
Harper	Asya	Leaps	Leaps	10/20/25	141-E-73300-189-000-02003-000	3	n/a
REHIRES							
LAST NAME	FIRST NAME	LOCATION	ASSIGNMENT	EFFECTIVE DATE	FUNDED	HOURS	REPLACING
Scivally	Kelsey	BPS	SAC Activity Instructor	9/18/25	146-E-73300-189-000-01800-000	5.8	n/a
Allen	Makenzie	SES	Teacher Assistant	10/20/25	(95%) 141-E-72120-189-000-02100-070 (5%)	7	Kim Peckinpaugh
Canott-Mahaney	Tami	Transportation	Bus Attendant	9/29/25	141-E-72710-189-000-01605-000	6	Billy King
Huffine	Brenda	VITAL	Sub	9/2/25	141-E-71100-198-000-00000-000	7.5	Mary Kirks LOA
Carver	Pamela	AMS	School Nutrition Employee	10/20/25	143-E-73100-165-000-00008-000	5.7	Brenda Jones
Green	Tamara	BPS	ECC	10/14/25	146-E-73300-189-000-01800-000	5.8	n/a
Trahan	Barbara	Transportation	FT Bus Attendant	10/17/25	141-E-72710-189-000-00000-000	6	Meredith Williams
TRANSFERS							
	FIRST						

received
10-23-25 NAT CA

Ledford	Allison	PSES	Grade 2 Teacher	10/4/25			
Williams	Meredith	Transportation	Bus Attendant	9/30/25			
Cunningham	Kaylie	NES	SAC Activity Instructor	4/28/25			
Presley	Elizabeth	NES	PreK Assistant	10/17/25			
Franz	Kendyll	PSES	SAC Activity Instructor	10/14/25			
Moore	Quadulupe	BPS	ECC	10/20/25			
Haynes	Sarah	PSES	SAC Activity Instructor	10/15/25			
<u>TERMINATIONS</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
<u>RETIREMENT</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>			
<u>PAY CHANGE</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
<u>ADDITIONAL HOURS</u>							
	<u>FIRST</u>						
<u>LAST NAME</u>	<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDED</u>	<u>Rate of Pay</u>
Nemore	Haley	Leaps	will be working Leaps 8/11/25 through 6/30/26 NTE 2hrs per day or 6hrs per week @ \$30/hr	2	8/11/25	141-E-73300-116-000-02003-000	\$30.00
Kilpatrick	Debra	Leaps	will be working Leaps 8/11/25 through 6/30/26 NTE 2hrs per day or 5hrs per week @ \$17.29/hr	2	8/11/25	141-E-73300-116-000-02003-000	\$17.29
Zaturn	Rebecca	Leaps	will be working Leaps 09/01/25 through 6/30/26, NTE 2hrs per day or 6hrs per week @ \$30/hr	2	9/1/25	141-E-73300-116-000-02003-000	\$30.00
Aubrey	Morgan	Leaps	will be working Leaps 09/01/25 through 6/30/26, NTE 2hrs per day or 6hrs per week @ \$30/hr	2	9/1/25	141-E-73300-116-000-02003-000	\$30.00
Fain	Meredith	Central Office	Migrant Tutoring \$30/hr NTE 16 hours per month	7.5	9/1/25	142-E-71100-189-131-00000-000	\$30.00
Hill	Ellie	Central Office	Migrant Tutoring \$30/hr NTE 16 hours per month	7.5	9/1/25	142-E-71100-189-131-00000-000	\$30.00
Martin	Angelina	Leaps	will be working Leaps 10/01/2025 through 06/30/2025, NTE 2hrs per day or 5hrs per week @ \$17/hr	2	10/1/25	141-E-73000-163-000-02003-000	\$17.00

INCREASE IN HOURS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
Jones	Larry	PT Bus Driver	FT Bus Driver	6.00	9/29/25	141-E-72710-146-000-00000-000	n/a
Decaro	Jamie	4.5hrs School Nutrition Employee @ CES	5.75hrs School Nutrition Employee @ CES	5.75	10/20/25	143-E-73100-165-000-00035-000	Rosalie Cupp
Nash	Antonette	PT School Nutrition Employee @ CHS	FT School Nutrition Employee @ CHS	6.50	10/20/25	143-E-73100-165-000-00037-000	n/a
DECREASE IN HOURS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>FROM POSITION</u>	<u>TO POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>REPLACING</u>
King	Billy	Ft Bus Attendant	PT Bus Attendant	5.00	9/29/25	141-E-72710-189-000-01605-000	n/a
Cupp	Rosalie	5.75hrs per day School Nutrition Employee @ CES	4.5hrs per day School Nutrition Employee @ CES	4.50	10/20/25	143-E-73100-165-000-00030-000	Jamie Decaro
PROFESSIONAL							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>DEGREE</u>			<u>EFFECTIVE DATE</u>	<u>FUNDING CODE</u>	<u>AMOUNT</u>
NON-RENEWALS							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
OTHER							
<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>LOCATION</u>	<u>POSITION</u>	<u>HOURS</u>	<u>EFFECTIVE DATE</u>		
Ford	May	AES	Cell Phone Stipend for being the new Café Manager	8.00	8/1/25		
Oliver	Stephanie	AES	obtained CDA certificate (PreK Assistant)	7.50	9/1/25		
Hobbs	Kaytlin	UHS	Master's Degree = \$2,500	7.50	9/1/25		
Baxter	Esther	AES	relieved from covering maternity leave @ AES; moved back to Certified Substitute pool	7.50	9/19/25		
Speth	Samantha	AES	covering the rest of Kylee West maternity leave receiving teacher pay for PPL Days and/or unpaid days used	7.50	9/22/25		
Van Bebber	Luke	CCES	received Master's Degree	7.50	8/1/25		

Kennedy	Mayson	PSES	Sick Bank Trustees awarded 20 sick days from the Sick Bank	7.50	9/22/25
Bray	William	CHS	will receive teacher pay for covering PPL and/or unpaid days for a paternity leave 09/22/25 - 10/31/25	7.50	9/22/25
Bray	Amy	CHS	will receive teacher pay for covering PPL days starting 9/23/25 through 9/26/25	7.50	9/23/25
Bray	William	CHS	will receive teacher pay for covering another PPL	7.50	9/10/25
Frank	Janet	Central Office	approved through HR to work an additional week with the new nursing coordinator. Her final day will be	7.00	10/3/25
Caine	Adam	UHS	mowing UHS practice field wages \$250.00	7.50	9/29/25
Cripps	Tyree	PSMS	Received EDS	7.50	8/1/25
Hennigan	Taylor	CHS	SSO Monthly Stipend Wages \$1546.65	7.50	10/1/25
Williams	Joseph	CHS	Aug Band Wages \$562.01 Sept Band Wages \$1003.26	7.00	10/2/25
Gentry	William	CHS	Aug Band Wages \$326.22 Sept Band Wages \$529.01	7.00	10/2/25
Hanna	Evelyn	CHS	Aug Band Wages \$176.34 Sept Band Wages \$705.34	7.00	10/2/25
Cook	Leah	CHS	Aug Band Wages \$86.65 Sept Band Wages \$433.24	7.00	10/2/25
Winters	Torri	CHS	Aug Band Wages \$449.66 Sept Band Wages \$740.61	7.00	10/2/25
Netherton	M Melinda	CES	will receive teacher pay for covering PPL days starting 10/31/2025 - 12/19/2025	7.50	10/31/25
Brock	Seawillow	CES	will receive teacher pay for covering PPL and/or unpaid days for a paternity leave 10/27/2025 - 01/30/2026	7.50	10/27/25
Henry	Amber	Central Office	Master's Degree = \$2,600	7.50	10/1/25
Maxwell	Kendall	CHS	Coaches stipend from Boosters Wages \$1393.40	7.00	10/16/25
Moores	Laura	CHS	Football Gate Worker Wages \$233.95	7.00	10/13/25
Cooper	James	CHS	Football Gate Worker Wages \$45.00	7.00	10/16/25
Duke	Matthew	UMS	add 1 year experience making him @ 4/MS	7.50	7/1/25
Cooper	Socorro	CHS	Football Gate Worker Wages \$45.00	7.00	10/17/25
Craig	Jeremiah	CHS	Football Gate Worker Wages \$77.98	7.00	10/17/25

SPREADSHEETS:

SY 25-26 Leaps Site Coordinators	PCF #1 & Spreadsheet
Employees no longer working for Leaps	PCF #2 & Spreadsheet
Teachers that work Leaps during Fall Break SY 25-26	PCF #3 & Spreadsheet

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#1

NEW HIRE NAME: employees working for Leaps/21st CCLC

STREET ADDRESS:

OR Employee's Name: REBECCA DAWN PHILLIPS

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: STAR CENTER

* REASON FOR ACTION: ADDITIONAL HOURS

Employee Type Code: 12SPT

* EFFECTIVE DATE: 08/30/2025

* TEACHER ASSISTANT - N/C: NO
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: No one

* NOTES: Please see attached spreadsheet. Additional hours for leaps/21st CCLC.

* MONTHS WORKED PER YEAR: 9.5

* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: See Funding for Each on Spreadsheet

Type of Funding:

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

<u>Last Name</u>	<u>First Name</u>	<u>Location (school)</u>	<u>Assignment</u>	<u>Hrs NTE</u>	<u>Effective Date</u>	<u>Funding</u>	<u>Rate of Pay</u>
Hadlock	Judy	SES	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Robinson	Rachel	ATMS	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Williams	Ashley	CES	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Thrasher	Stefanie	PSMS	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Beaty	Nichole	PSES	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Bennett	Lora	NES	Site Coord.	NTE 6hrs	8/30/25	141-73300-116-02003	35.00
Norrod	Janie	CSES	Site Coord.	NTE 6hrs	9/6/2025 & 9/7/25	141-73300-116-02003	35.00
Williams	Ashley	CES	Site Coord.	NTE 6hrs	9/6/2025 & 9/7/25	141-73300-116-02003	35.00

21st CCLC							
Cook	Diana	Burks	Site Coord.	NTE 6hrs	8/30/25	142-73300-116-0431	35.00
Sliger	Julie	UMS	Site Coord.	NTE 6hrs	8/30/25	142-73300-116-0431	35.00

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#2

NEW HIRE NAME: **terminated Leaps employees**

STREET ADDRESS:

OR Employee's Name: **REBECCA DAWN PHILLIPS**

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: **STAR CENTER**

* REASON FOR ACTION: **TERMINATION**

Employee Type Code: **12SPT**

* EFFECTIVE DATE: **08/11/2025**

* TEACHER ASSISTANT - N/C: **NO**
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: **No one**

* NOTES: **Please see attached spreadsheet. No longer work for Leaps/ 21st CCLC.**

* MONTHS WORKED PER YEAR: **9.5**

* HOURS WORKED PER DAY: **3.0**

POSITION FUNDED: **See attached spreadsheet**

Type of Funding:

DIRECTOR OF SCHOOLS - CORBY KING

DIR OF SCHOOLS SIGNATURE

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DEPUTY DIR SIGNATURE

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIRECTOR HR SIGNATURE

Last Name	First Name	Reason	Term Date
Bass	Kimari	Completed Assignment	8/11/25
Baltz	Elizabeth	Completed Assignment	8/11/25
Barker	Margaret	Completed Assignment	8/11/25
Briggs	Tessa	Completed Assignment	8/11/25
Cooper	Cason	Completed Assignment	8/11/25
Cooper	Haden	Completed Assignment	8/11/25
Cyr	Katelyn	Completed Assignment	8/11/25
DiBenedetto	Gianna	Completed Assignment	8/11/25
Edison	Anna	Completed Assignment	8/11/25
Gonzalez	Sandra	Completed Assignment	8/11/25
Hall	Emme	Completed Assignment	8/11/25
Harris	Chloe	Completed Assignment	8/11/25
Hayes	Libby	Completed Assignment	8/11/25
Matheney	Julie	Completed Assignment	8/11/25
McAlpin	Cullen	Completed Assignment	8/11/25
Phillips	Emilee	Completed Assignment	8/11/25
Rathunde	Grace	Completed Assignment	8/11/25
Redding	Elizabeth	Completed Assignment	8/11/25
Reel	Emma	Completed Assignment	8/11/25
Reid	Madison	Completed Assignment	8/11/25
Shavers	Mary Alice	Completed Assignment	8/11/25
Thomas	Janelle	Completed Assignment	8/11/25
Trinidad	Ingrid	Completed Assignment	8/11/25
Washburn	Shirley	Completed Assignment	8/11/25

PUTNAM COUNTY BOARD OF EDUCATION
APPROVAL FORM

#3

NEW HIRE NAME: worked Fall Break Leaps/21st CCLC

STREET ADDRESS:

CITY, STATE ZIP:

CONTACT NUMBER:

* LOCATION: STAR CENTER

Employee Type Code: 12SPT

OR Employee's Name: REBECCA DAWN PHILLIPS

* REASON FOR ACTION: ADDITIONAL HOURS

* EFFECTIVE DATE: 10/05/2025

* TEACHER ASSISTANT - N/C: No
ANSWER - YES NO OR N/A

HIGHLY QUALIFIED MET -

CERTIFICATION/ENDORSEMENT:

* REPLACING: No one

* MONTHS WORKED PER YEAR: 9.5

* HOURS WORKED PER DAY: 3.0

POSITION FUNDED: See Spreadsheet

Type of Funding:

* NOTES: Please see attached spreadsheet. Leaps/21st
CCLC fall break camp staff.

DIRECTOR OF SCHOOLS - CORBY KING

DEPUTY DIRECTOR OF SCHOOLS - TIM MARTIN

DIRECTOR, HUMAN RESOURCES - ANGIE KNIGHT

DIR OF SCHOOLS SIGNATURE

DEPUTY DIR SIGNATURE

DIRECTOR HR SIGNATURE

Fall Break Camp 2025

<u>Last Name</u>	<u>First Name</u>	<u>Location (school)</u>	<u>Assignment</u>	<u>Hrs NTE</u>	<u>Effective Date</u>	<u>Funding</u>	<u>Rate of Pay</u>
Malone	Brandy	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$35.00
Bass	Kalli	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Bayless	Josh	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Francis(Holland)	Marissa	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Erdeljac	Jessica	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Lee	Christy	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Sims (Maurice)	Summer	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Painter	Hayla	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Storie	Angela	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$35.00
Webb	Jennifer	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-116-02003	\$30.00
Norrod	Janie	CSES		4hrs	10/4/25	141-73300-116-02003	\$35.00
Hadlock	Judy	SES		4hrs	10/17/25	141-73300-116-02003	\$35.00

Support Staff Leaps

Hickey	Nancy	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-163-02003	\$25.77
Lewis	Sarah	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-163-02003	\$18.59

Part-Time Leaps

Rollins	Ashley	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	141-73300-189-02003	\$ 15.00
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21st CCLC

Certified 21st CCLC

Williams	Jill	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	142-73300-116-0431	\$35.00
Hamlet	Connie	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	142-73300-116-0431	\$30.00
Haggard	Michelle	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	142-73300-116-0431	\$30.00
Heady	Brandi	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	142-73300-116-0431	\$30.00
Walker	Harley	JWES	Teacher	40 hrs per week	10/5/25-10/10/25	142-73300-116-0431	\$30.00

Done 10/21/25

MINUTES
Putnam County Board of Education
Cookeville, Tennessee
October 2, 2025

The Putnam County Board of Education met in the office of the Putnam County Education Building - Cookeville, Tennessee on Thursday, October 2, 2025. Mr. **McHENRY** convened the meeting at 5:00 PM.

PRESENT.....	6	ABSENT.....	0
Lynn McHenry, Chair			
Dr. Dawn Fry, Vice-Chair			
Kim Cravens			
David McCormick			
Jill Ramsey			
Kerry Ledbetter			

Mr. **McHENRY** stated the Board would address Agenda Item III., Approval of the Agenda.

ACTION: (II.) Mrs. **CRAVENS** made a motion to approve the agenda, as recommended by Director Corby R. King, Director of Schools, and as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item III., Announcements, and recognized Corby King, Director of Schools.

Mr. **King** made the following announcements:

- Fall break to take place from October 6th to October 17th.
- Director's Personnel Report

ACTION: (VI.A.) Mrs. **RAMSEY** made a motion to approve the Minutes of the Regular August Board Meeting – September 4, 2025, @ 5:00 PM, as submitted. Mr. **McCORMICK** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address approval of the Consent Agenda.

ACTION: (VI.A.1. – VI.F.15) Dr. **FRY** made a motion to approve the following Consent Agenda, as recommended and submitted by Corby R. King, Director of Schools:

A. Payments/Purchases

1. Approval of the purchase of a post-frame barn structure, including construction/installation to be erected at Upperman High School from vendor STM Contracting LLC - Summertown, TN, in the amount of \$76,048.59 to be paid by CTE Innovative School Models grant funds.
2. Approval to pay Stone Service Corporation in the amount of \$68,020.72 for pay application #3 related to the Extended Learning Building HVAC Upgrades project to be

- paid from 141-76100-599-02528.
3. Approval to pay Stone Service Corporation in the amount of \$51,637.13 for pay application #7 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.
 4. Approval to pay Stone Service Corporation in the amount of \$56,748.51 and SouthEast Bank (retainage) in the amount of \$2,986.76 for pay application #6 related to the Northeast Elementary HVAC Upgrades project to be paid from the Putnam County Capital Project Fund.
 5. Approval to purchase 16 additional classroom sets of furniture for the new PreK Early Learning Academy in the amount of \$225,206.38 from Ernie Morris Enterprises, Inc. from account 141-76100-711-02530. Note: This purchase is through the TIPS cooperative purchasing network, contract 230301
 6. Approval for Putnam County School District purchase of: Read 180 Consumables from HMH proposal 009436532 in the amount of \$16,675.70 per sole source letter, to be paid from 142-71100-429-401.
 7. Purchase of (74) ASUS Chromebooks CZ1104CM2A-YZ84 MEDIATEK KOMPANIO 11.6 8/64 GB from Danmark Technologies in the amount of \$22,703.20 to be paid from account number 142-71100-722-101 for the following school(s):
 - Algood Elementary School (41) Chromebooks \$12,578.80
 - Avery Trace Middle School (33) Chromebooks \$10,124.40
 8. Approval of the purchase of one security camera server to serve Algood Elementary and Algood Middle School from Security Integration of Lebanon. To be purchased off of the Bedford County bid for \$34,050.00 to be paid from the Public School Security Grant.
- B. Bids/Quotes/Sealed Bids/RFPs
1. Permission to re-bid the CHS Softball Building.
 - C. Budget Amendments/Line Item Transfers
 1. SPED - To budget funds awarded to PCS for the State Special Education Preschool Grant for FY-26
 2. Student Services/Family Resources - Transferring funds from one line to another to allow purchases of items for PCSS families in need
 3. SPED - To budget funds to Putnam County for Transition School to Work Grant - October 1, 2025, to September 30, 2026
 4. FINANCE - To budget for 2025-26 Tennessee School Security Grant
- D. Approval of Out-of-County and Overnight Trip Reports
- E. Approval of Grant Report
- F. Other
1. Approval to enter into an agreement with OMNI/TSACG Compliance Services for 403(b) and 457(b) third-party administrator (TPA) services to replace the prior agreement with Great American Plan Administrators.
 2. Approval of an agreement between Putnam County School System and Tennessee Technological University regarding a VPK Funded PreK Classroom for the 2025-2026 school year.
 3. Approval of the student teacher/intern partnership agreement between Nashville State Community College and the Putnam County School System effective 10/1/25-9/30/26.
 4. Approval of the Educator Preparation Provider (EPP)/ Local Education Agency (LEA) State Recognized Partnership Agreement between the University of Tennessee Martin and the Putnam County School System effective 9/1/25 - 8/31/26.
 5. Approval of the Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between TN Tech University and the Putnam County School System effective 9/01/25-8/31/26.
 6. Approval of the attached research request for Sucel Tejeda, a doctoral student at Capella University.

7. Approval of Child Abuse Curriculum for PreK-4th Grades to fulfill Erin's Law which requires all public schools in Tennessee to implement a prevention-oriented child sexual abuse program.
8. Permission for ECC Employees, Angela Billings and Chelsea Hamlet, to take part in Pathway to CDA program, which will provide Child Development Associate certification free of charge. The only requirement for the system will be to permit the state to observe the employees while working with students.
9. Approval to use the TEC Student Data Privacy Alliance Services. TEC uses the 14-State, National Data Privacy Agreement (NDPA) from the Student Data Privacy Consortium Resource Registry (<https://sdpc.a4l.org>). The platform allows member school districts to create and house all student data privacy agreements (DPAs). This is a consortium that leverages national and state student data privacy agreements with education vendors used in our district and state. The access to use the platform and services is \$550.00 per year to be paid from 141-72250-399.
10. Approval of an agreement with the State of Tennessee to place an air monitoring station on the grounds of Cane Creek Elementary School.
11. Approval for Avery Trace Middle School dance coach to receive a supplement comparable to other schools' dance coach supplements.
12. Approval for Prescott South Middle School PTO to cover a 30' x 100' area on the playground with artificial turf from Recreational Concepts. The installed purchase price of \$20,000.00 is to be taken completely from PSMS PTO funds.
13. Approval to enter into an agreement with Lean Frog Consulting Services to provide an assessment of Putnam County Board of Education's current compensation program for support positions in the amount of \$16,250.00 to be paid from 141-72310-399.
14. Approval of Change Order #1 with A1 Abatement, LLC, Baxter, TN to add the abatement of asbestos tile and mastic in the cafeteria at the Early Learning Center in the amount of \$13,328.93 to be paid from 141-72620-399.
15. Approval of Data Share Agreement between iReady, McGraw Hill and Putnam County Schools.

Mrs. **RAMSEY** seconded the motion. Motion carried.

Mr. **McHENRY** stated the Board would address Agenda Item VII.A., Policy.

- A. Addition to Advertising and Distribution of Materials Policy 1.806, as submitted.

Mr. **McCORMICK** made a motion to approve the policy on first and final reading. Dr. **FRY** seconded the motion. Motion passed.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.A., PEP Foundation Update and recognized Katelyn Steakley, Executive Director of the PEP Foundation.

Mrs. Steakley provided an update on the PEP Foundation by stating:

- PEP has used \$11,000.00 of the funds so far which is a 30% increase up from \$8,234.00.
- PEP has partnered with Enbridge, Kiwanis Club, Power of Putnam and Printlink to donate \$20,000.00 for instrument repair.
- The Kiwanis Club has agreed to fund \$2,000.00 per year for the instrument repair program.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.B., Building Projects.

Mr. John Magura, Maintenance Supervisor provided an update on item the Avery Trace Middle School stating:

- Reynolds and Cookeville Electric completed the field lights
- The fields are fertilized and ready to compete on
- The project is officially complete

Mr. **McHENRY** stated the Board would address Agenda item VIII.B.2., Current Park View Elementary School Action Item and recognized Energy Systems Group.

ESG provided an update on the old Parkview School building stating:

- Slow than expected due to regrouping contractors
- Deming of the additional floor tile has begun
- Material for walls, studs, etc. to arrive in the next week

ACTION: [VIII.B.2.a.(1.)] Mr. **McCORMICK** made a motion to approve the following Current Park View Elementary School Action Items, as submitted and recommended:

- Approval to pay Energy Systems Group in the amount of \$223,289.47 and First National Bank of Tennessee (retainage) in the amount of \$11,752.08 for pay application #10 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

Dr. **FRY** seconded the motion. Motion passed.

Mr. **McHENRY** stated the Board would address Agenda item VIII.B.3., New Park View Elementary School Action Items and recognized Kim Chamberlin.

Mr. Chamberlin announced that the warranty items are complete and thanked American Constructors for their work.

ACTION: [VIII.B.3.a.(1.)- VIII.B.3.a.(1.)] Mrs. **CRAVENS** made a motion to approve the following New Park View Elementary School Action Items, as submitted and recommended:

- Approval of Change Order #1 with American Constructors, Inc., Brentwood, TN to deduct the remaining contingency funds in the amount of \$258,706.68 on the new Park View Elementary School project which will reduce the final contract amount to \$45,263,065.32.
- Approval to pay Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$36,228.17 for architectural services for the Park View School project to be paid from 141-76100-304-02502. Note: Final payment.
- Approval to pay American Constructors, Inc. in the amount of \$29,930.78 for pay application #27 related to the Parkview School project to be paid from 141-76100-706-02504. Note: Final Payment
- Approval of pay application #28 to release retainage in the amount of \$73,803.31

plus all accrued interest to American Constructors related to the Parkview School project. Note: Final release of retainage.

Mrs. **RAMSEY** seconded the motion. Motion passed.

Vicky Hammons, Student Project Manager at Cookeville High School provided an update on the Cookeville High School Independence House stating:

- Completion should be by the end of this year
- The tresses have been installed
- Doors and windows are complete
- Williams Wholesale Supply will be donating an ADA shower for the project

Mr. **McHENRY** stated the Board would address Agenda Item VIII.C., Enrollment Update from Chris Pierce, Attendance Supervisor.

Mr. Pierce stated:

- Our Kindergarten enrollment is down by **19** students from last year's enrollment number.
- The enrollment in grades K-4 is down by **17** students from last year.
- Middle School Enrollments are down by **95** students from last year.
- High School Enrollments are down by **160** students from last year.
- Capshaw Elementary (**93.8%**) and Sycamore Elementary (**90.6%**) are the only schools that have a current student capacity of above 90%.

Mr. **McHENRY** stated the Board would address Agenda Item VIII.D., Putnam County Schools TISA Accountability Report from Jason Stickler, Data and Testing Supervisor.

Mr. Stickler stated:

- PCSS Goal 1 focuses on increasing the number of 3rd grade students who are proficient on the Spring ELA TCAP. It states that "70% of students will score proficient on the 3rd grade ELA TCAP by the year 2035". 54% strongly agreed, 25% somewhat agreed, 12% neither agreed nor disagreed, 4% somewhat disagreed, and 5% strongly disagreed.
- PCSS Goal 2 focuses on increasing the number of 3rd grade students who are proficient on the Spring Math TCAP. It states that "70% of students will score proficient on the 3rd grade math TCAP by Spring 2035". 51% strongly agreed, 28% somewhat agreed, 13% neither agreed nor disagreed, 4% somewhat disagreed, and 4% strongly disagreed.
- PCSS Goal 3 focuses on improving ACT results. It states that PCSS will "Increase the District's ACT Yearly Average Composite to 21 by the year 2027". Do you agree with this focus area? 48% strongly agreed, 30% somewhat agreed, 16% neither agreed nor disagreed and 2% strongly disagreed.
- **Goal Statement 1: 3rd Grade ELA Proficiency**
 - Year 1:
 - Original Target = 44.25% Actual Outcome = 46.9%
 - Year 2:
 - Original Target = 45.6% Actual Outcome = 49.8%
 - Year 3:
 - Original Target= 46.96% Students Proficient. Note: PCSS surpassed its original goal of closing 15% of the achievement gap to 70% during the 2024-2025 school

handheld metal detectors from Communications Technologies, Inc. through TIPS contract #220105, for the purchase price of \$54,671.50, to be paid from the Public School Security Grant.

Mr. Tim Martin, Deputy Director, stated the following:

- Watertown High School was visited to get a view of how well the metal detectors work with a large volume of students.
- If an alarm sounded, the student was brought over to empty pockets and use a wand detector to rescan the student.
- The metal detectors are movable and will be tested at various schools easily.

ACTION: [VIII.E.] Mr. **McCORMICK** made a motion to approve the Motion. Dr. FRY seconded the Motion. Motion carried.

ACTION: (IX.) Mrs. **CRAVENS** made a motion to adjourn. Dr. **FRY** seconded the motion. Motion carried.

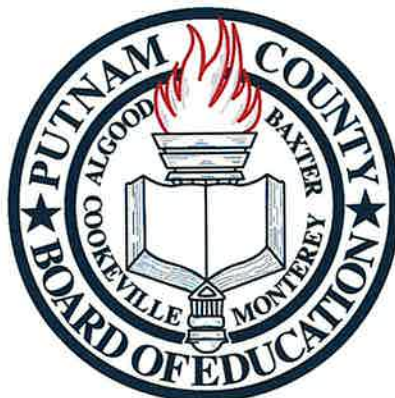
The Board adjourned at 6:03 PM.

11/6/25
Date


Lynn McHenry
Chair


Corby King
Director of Schools

EXHIBIT
VIIA1
11-06-25



Board Agenda Request

Date 9/29/2025

Department Teaching & Learning

Person Submitting Dr. Bubba Winningham

Account Number (if appropriate) 141-71100-599-02011-037

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

- Consider approval to purchase 74 Chromebooks for Cookeville High School from Danmark Technologies in the amount of \$27,703.20 to be paid from 141-71100-599-02011-037.

received
9-29-25 MT

REQ DATE
09/29/2025

PUTNAM CO BOARD OF EDUCATION

1400 EAST SPRING ST
 COOKEVILLE, TN 38506

REQUISITION NUMBER
000062203

VENDOR KEY : DANMARK 000
 SHIP DATE : 09/26/2025
 FISCAL YEAR : 2025-2026
 ENTERED BY : COOK JUL000
 ORIGINAL REQ # : 000062203

PRINTED 09/29/2025

VENDOR:
 DANMARK TECHNOLOGIES
 200 JAMES MACKEY DRIVE
 PO BOX 719
 ROGERSVILLE, AL 35652

SHIP TO:
 PUTNAM CO BOARD OF ED-CENTRAL RECEIVIN
 240 RAIDER DRIVE
 Cookeville, TN 38501

ATTN: JULIE COOK SPARKS / SIF

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
74		CZ1104CM2A-YZ84 ASUS CHROMEBOOK MEDIATEK KOMPANIO 11.6/64 GB	273.80000	20,261.20
74		GOG-CROSSWDISEDU-NEW GOOGLE CHROME OS MANEGMENT CONSOLE	33.00000	2,442.00
		EDUCATION LICENSE PERPETUAL		
		Darrin Harper RM#A191 qty 25		
		Michelle Arbogast RM#A139 qty 27		
		Sarah Gillespie RM#A164 qty 4		
		Jill Stone RM#A243 qty 2		
		Emillo Almenarez RM#A210 qty 10		
		Josh Bayless RM#A245 qty 5		
		Justine Abril RM#A209 qty 5		
		ACCOUNT SUMMARY (FOR INTERNAL USE)		
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		141 E 71100 599 000 02011 037	22,703.20	
			PAGE TOTAL	22,703.20
			TOTAL	22,703.20

This is a Requisition and not an official Purchase Order.
 The District is not financially responsible for the
 unauthorized purchases made with a Requisition.



Danmark Technologies
Servicing
CO, TN, FL, AL
United States

Quote #	4775
Date	2025/08/20
Expires	2025/09/30
Contact	Danielle Louque

Prepared for Putnam County Schools
Angie Smith
240 Raider Drive
Cookeville, TN 38501
United States

9315202100
asmith4@pcsstn.com

ACCEPT QUOTE

ASUS CZ1104CM2A-YZ84

One-Time Fees

Item	Qty	Price	Total
CZ1104CM2A-YZ84 ASUS CHROMEBOOK MEDIATEK KOMPANIO 11.6 8 / 64 GB	1	\$273.80	\$273.80
GOG-CROSSWDISEDU-NEW GOOGLE CHROME OS MANAGEMENT CONSOLE EDUCATION LICENSE - PERPETUAL	1	\$33.00	\$33.00

Please contact us if you have any questions.

Total One-Time \$306.80 USD

ACCEPT QUOTE

Cost Breakdown

Category	One-Time Fees
Hardware / Hardware	\$306.80
Total	\$306.80 USD

Sales tax is not included on quotes but will be calculated and added to invoices

A 1.1.2 CHS Use of Consistent Universal Screeners

CHS will use the following district universal screeners and tier performance measures to identify students who may require academic support services. If a student is identified as At-Risk, determined by Tier 1 performance and/or attendance, Universal screeners used include: READ 180 & Math 180 (grades 9-11), Shmoop (grades 9-11), Easy CBM (for grades 9-11, but only measures through 8th grade), End of Course (EOC), district benchmarks in math and reading with regards to standards met, ILP, CERT (grades 9-11), and ELPA 21. CHS math teachers will collaborate with the District math coach on a Math Screener (Delta Math). CHS will provide adequate, up-to-date Chromebooks to support the universal screeners.

Person Responsible

Estimated Completion

Funding Sources

Thomas Cagle and Lance Kennedy

May 29, 2026

A 1.5.3 CHS Standards Focused Benchmarks pre-K; 9-12

CHS students in grades pre-K; 9 -12 will take benchmark assessments in math and English Language Arts (ELA). Additionally, CHS students will be assessed in the areas of science and social studies to monitor progress of mastery grade level standards. This data will be utilized in targeted small group instruction (tier 1 and Future Ready) as well as assist data teams to monitor tier placement and future instructional needs. For science (and other departments), non-tested subject areas will provide an appropriate benchmark to use in order to monitor student progress quarterly. This will provide accurate data between fellow educators within the same subject area and assist with pacing.

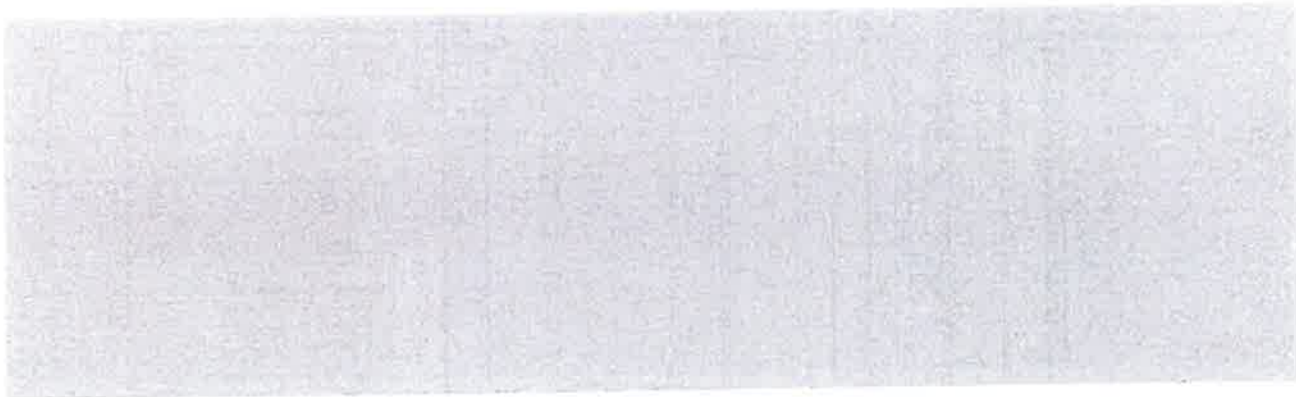
Person Responsible

Estimated
Completion

Funding
Sources

Administration and Department Heads for ELA,
math, science and social studies

May 29, 2026



A 2.1.3 Additional resources and support to reach grade-level performance and ACT benchmarks

CHS administration and teachers will utilize district approved resources for research-based programs aimed at supporting student success at each grade level, ultimately enhancing growth and achievement performance. This initiative will improve ACT scores. Administration will participate in professional development to manage and support teachers in providing instruction and students in reaching these goals. These programs may include face-to-face, peer tutoring, extended learning, Learning for All Tutoring, and virtual labs, all aligned with the district guaranteed and viable curriculum. The results will be analyzed to identify specific remediation strategies.

Person Responsible Estimated Completion Funding Sources

CHS Administration May 30, 2026

A 2.5.1 CHS Personalized Learning Opportunities

CHS will continue to implement various student-centered personalized learning with a diverse variety of educational programs, learning experiences, instructional approaches, and academic support strategies that will address the distinct learning needs, interests, aspirations, and cultural backgrounds of individual students so they can achieve at the highest level, including, but not limited to the use of technology, student centers, data, dual enrollment, dual credit, AP, IB, blended-learning, tutoring, Work-Based Learning, and career exploration.

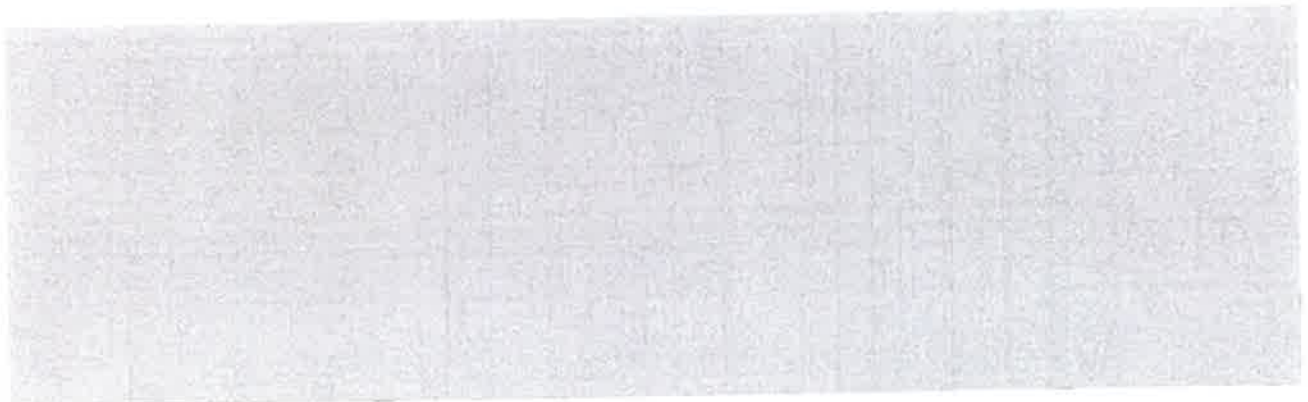
Person Responsible

**Estimated
Completion**

**Funding
Sources**

**Amy Rouchon and Personalized Learning
Team**

May 29, 2026



Putnam County Board of Education Agenda Request



Name of Person Making Request: Chris Pierce

Department: Attendance Supervisor

Phone Number of Person Making Request: (931) 526-9777

Account Funding Code (if appropriate)
141 E 72130 599

Backup included

Backup to follow

Please consider approval of payment to Frontline Education for Location Analytics Subscription for 2025-26 school.
Frontline Technologies Group, LLC.
PO Box 780577
Philadelphia, PA 19178-0577
In the amount of 18,824.09 to be paid from 141 E 72130 599.

A handwritten signature in blue ink, appearing to read "Chris Pierce".

Signature of Person Making Request

10/22/25

Date

A handwritten signature in blue ink, appearing to be a stylized name.

Signature of Director of Schools

10/22/25

Date

received
10-22-25 mt



Accounts Payable
Putnam County Schools
1400 East Spring Street
Cookeville TN 38506

Start Date: 12/12/2025

Due Date: 1/11/2026

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at <http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf>.

Qty	Description	Start	End	End User	Rate	Amount
1	Location Analytics Subscription - powered by Forecast5, 5 admins and unlimited regular users	12/12/2025	12/11/2026	12430 Putnam County Schools	\$18,824.09	\$18,824.09

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL \$18,824.09

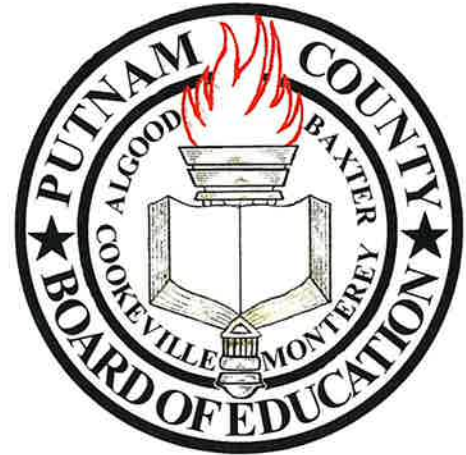
TOTAL DUE \$18,824.09
by 1/11/2026

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: October 24, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below

141-71100-722-01607



Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to purchase Aruba network switch and wifi access point license renewals for the One Year license term, from Central Technologies, Inc., Knoxville, TN, per quote # 029499 on the TIPS-USA contract #240101 pricing, in the amount of \$18,084.00, to be paid from:
141-71100-722-01607

NOTES:

[Empty box for notes]

received
10-24-25
MT



We have prepared a quote for you

Aruba - License renewals

Quote # 029499
Version 1

Prepared for:

Putnam County School System

Johnny Sloan
sloanj2@pcsstn.com

1 Year

Description	Price	Qty	Ext. Price
Q9Y58AAE Aruba Central AP Foundation 1y Sub E-STU	\$66.00	1	\$66.00
Q9Y73AAE Aruba Central 62xx/29xx Switch Foundation 1y Sub E-STU	\$154.00	117	\$18,018.00
Subtotal:			\$18,084.00

3 Year

Description	Price	Qty	Ext. Price
Q9Y59AAE Aruba Central AP Foundation 3y Sub E-STU	\$156.20	1	\$156.20
Q9Y74AAE Aruba Central 62xx/29xx Switch Foundation 3y Sub E-STU	\$415.80	117	\$48,648.60
Subtotal:			\$48,804.80

5 Year

Description	Price	Qty	Ext. Price
Q9Y60AAE Aruba Central AP Foundation 5y Sub E-STU	\$222.20	1	\$222.20
Q9Y75AAE HPE ANW Central Switch Class-2 Foundation 5-year Subscriptio	\$655.60	117	\$76,705.20
Subtotal:			\$76,927.40

Purchasing Vehicle

Description	Qty
TIPS-USA TIPS-USA CONTRACT - 240101 - Technology Solutions CONTRACT - 240101	1

Aruba - License renewals

Prepared by:

Knoxville HQ

Mark Smith
615-445-9057
mark@centralinc.com

Prepared for:

Putnam County School System

3860 Phifer Mountain Road
Cookeville, TN 38506
Johnny Sloan
(931) 520-2100
sloanj2@pcsstn.com

Quote Information:

Quote #: 029499

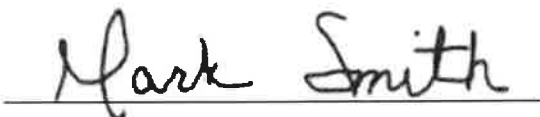
Version: 1
Delivery Date: 10/17/2025
Expiration Date: 01/15/2026

Quote Summary

Description	Amount
1 Year	\$18,084.00
3 Year	\$48,804.80
5 Year	\$76,927.40
Total: \$143,816.20	

Knoxville HQ

Signature:



Name:

Mark Smith

Title:

Strategic Account Manager

Date:

10/17/2025

Putnam County School System

Signature:

Name:

Johnny Sloan

Date:



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

EXHIBIT
VITA4-VITA5
11-06-25

Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Ron Chaffin

Date: October 23, 2025

Department: Transportation

RE: School Bus Purchase

Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for November 6, 2025 Board Meeting.

- VITA4 • Purchase of 2 New International Special Education School Buses \$320,083.00
 - VITA5 • Purchase of 2 New International 78 Passenger School Buses \$289,372.00
- Total Purchase Price \$609,455.00
Sourcewell Contract # 102623-ICB
Pay out of Acct# 141E72710729

Ron Chaffin

October 23, 2025

Date

[Signature]
Director of Schools

10/23/25

Date

received
10-23-25 MT

BUS PROPOSAL

Date: Thursday, February 13, 2025

Date: Friday, April 11, 2025

Customer Member ID: Putnam County Schools Member #30193

Sourcewell Contract #: 102623-ICB

**This price reflects a discount for volume of 5 or more.
If ordering less than 5, add \$1,500.00 per bus.**

Model: PB110 SPED BUS

Quantity: 2

Original Price with \$1,500 Volume Discount: \$158,541.50

Actual Price without volume Discount: \$160,041.50

Model: PB110 83 Passenger

Quantity: 2

Original Price with \$1,500 Volume Discount Price: \$143,186.00

Actual Price without volume Discount: \$144,686.00

Signature: **Ashley Scurlock**

Ashley E. Scurlock

Bus Account Manager

NASHVILLE, TN (HQ)
333 PLUS PARK BLVD
NASHVILLE, TN 37217
(615) 256-4633

ORLANDO, FL (IDEALEASE)
4906 N ORANGE BLOSSOM TRL
ORLANDO, FL 32810
(407) 285-9777

NASHVILLE, TN
1901 LEBANON PIKE
NASHVILLE, TN 37210
(615) 829-7600

JACKSONVILLE, FL
3821 NICKETTSVILLE RD
JACKSONVILLE, FL 32220
(904) 784-2822

MURFREESBORO, TN
295 BUTLER DRIVE
MURFREESBORO, TN 37127
(615) 827-4600

OCALA, FL
8221 HIGHWAY 40 WEST
OCALA, FL 34462
(352) 732-6151

LEBANON, TN
930 LEEVILLE RD
LEBANON, TN 37090
(615) 994-3115

DAYTONA BEACH, FL
739 FENTRESS BLVD
DAYTONA BEACH, FL 32114
(386) 254-7207

ORLANDO, FL (SOUTH)
2110 S. DIVISION AVE
ORLANDO, FL 32805
(407) 960-5616

PALM BAY, FL
1575 ROBERT J COHLAN BLVD
PALM BAY, FL 32909
(321) 934-2869



◆ 2017 AND 2018 DEALER OF THE YEAR
Cumberland
 TRUCK / IDEALEASE / BUS / FIRE / SPOTTER
 CUMBERLAND-COMPANIES.COM

Cumberland

1901 Lebanon Pike

Nashville, TN 37210

Cell Phone 615.598.3572

AScurlock@CLTTE.com

Cancellations: No cancellations are accepted after unit(s) line set for build date by factory. If cancelled before line set there is a cancellation fee of \$1,000.00 per unit.

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 NASHVILLE, TN 37217
 (615) 258-4633

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Putnam County Board of Education Agenda Request

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10/23/25

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Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: FINANCE

DATE:



Item # Account # Account Description Current Approved Amount Approved Amount

			Decrease	Increase	
		Expenditures & Equity			
1	141 E 76100 711 000 02530 000	FURNITURE AND FIXTURES	-	225,206.38	573,999.14
2	141 Q 39000 000 000 00000 000	UNDESIGNATED FUND BALANCE	225,206.38		12,414,934.62
					-
					-
					-
		Total Amendment Expenditures/Equity			12,988,933.76

Explanation: To budget for additional furniture for the Pre-K Early Learning Academy

Requested by: _____ Recommended for Approval: _____
 Supervisor _____ Official / Department Head _____

Reviewed by: *Megan McFarlane*
 Chief Financial Officer

Action by Fiscal Review Committee: _____ Recommended for Approval No Recommendation

Action by County Commission: _____ Approval Non-Approval

Date: _____

Date: _____



Department: FINANCE

DATE:

6-Nov-25

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
--------	-----------	---------------------	-------------------------	----------	----------	---------------------------

1	141 R 46590 000 000 02518 000		588,773.61	1,182,855.93		1,771,629.54
		Total Amendment Revenue	588,773.61			1,771,629.54
		Expenditures		Decrease	Increase	
2	141 E 71100 116 000 00000 000	TEACHERS	37,495,601.74		0.02	37,495,601.76
3	141 E 71100 429 000 02518 000	INSTRUCTIONAL SUPPLIES	-		33,800.00	33,800.00
4	141 E 71100 722 000 02518 000	REGULAR INSTRUCTION EQUIPMENT	-		3,405.18	3,405.18
5	141 E 71300 116 000 02518 000	TEACHERS	434,821.20		146,989.44	581,810.64
6	141 E 71300 201 000 02518 000	SOCIAL SECURITY	26,958.91	6,606.83		20,352.08
7	141 E 71300 204 000 02518 000	STATE RETIREMENT	13,470.15		9,224.97	22,695.12
8	141 E 71300 206 000 02518 000	LIFE INSURANCE	232.34		381.78	614.12
9	141 E 71300 207 000 02518 000	MEDICAL INSURANCE	67,661.74	45.48	28,162.96	95,824.70
10	141 E 71300 208 000 02518 000	DENTAL INSURANCE	1,177.49	691.50		1,132.01
11	141 E 71300 210 000 02518 000	UNEMPLOYMENT COMPENSATION	691.50	691.50		-
12	141 E 71300 212 000 02518 000	EMPLOYER MEDICARE LIABILITY	6,304.91	1,789.73		4,515.18
13	141 E 71300 217 000 02518 000	RET HYBRID STABILIZATION	18,123.27	16,821.57		1,301.70
14	141 E 71300 356 000 02518 000	TUITION			3,200.00	3,200.00
15	141 E 71300 429 000 02518 000	INSTRUCTIONAL SUPPLIES			94,492.98	94,492.98
16	141 E 71300 471 000 02518 000	SOFTWARE			8,236.00	8,236.00
17	141 E 71300 499 000 02518 000	OTHER SUPPLIES AND MATERIALS			10,566.77	10,566.77
18	141 E 71300 730 000 02518 000	VOCATIONAL INSTRUCTION EQUIPME			638,412.40	638,412.40
19	141 E 72130 524 000 02518 000	INSERVICE/STAFF DEVELOPMENT			26,242.58	26,242.58
20	141 E 72230 162 000 02518 000	CLERICAL PERSONNEL	12,782.37		925.86	13,708.23
21	141 E 72230 201 000 02518 000	SOCIAL SECURITY	792.51		312.52	1,105.03
22	141 E 72230 204 000 02518 000	STATE RETIREMENT	991.91		321.28	1,313.19
23	141 E 72230 206 000 02518 000	LIFE INSURANCE	8.40		3.76	12.16
24	141 E 72230 207 000 02518 000	MEDICAL INSURANCE	4,503.98		2,137.62	6,641.60
25	141 E 72230 208 000 02518 000	DENTAL INSURANCE	42.57		26.85	69.42
26	141 E 72230 210 000 02518 000	UNEMPLOYMENT COMPENSATION	25.00	25.00		-
27	141 E 72230 212 000 02518 000	EMPLOYER MEDICARE LIABILITY	185.34		73.66	259.00
28	141 E 76100 399 000 02518 000	OTHER CONTRACTED SERVICES			40,420.00	40,420.00
29	141 E 76100 706 000 02518 000	BUILDING CONSTRUCTION			161,499.45	161,499.45
		Total Amendment Expenditures	38,084,375.33			39,267,231.30
		Total Amendment Revenue less Expenditures	(37,495,601.72)			(37,495,601.76)

Explanation: To budget Innovative School Model (ISM) grant.

Requested by: _____ Recommended for Approval: _____

Supervisor: _____ Official / Department Head: _____

Reviewed by: *Alexa Williams*
Chief Financial Officer

Action by Fiscal Review Committee: _____ No Recommendation

Approval: _____ Non-Approval

Date: _____

10-23-25 WMT
Action by County Commission:



Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Special Education

DATE: November 2025



Item #	Fund #	Account #	Account Description	Current			Requested	
				Approved Amount	Decrease	Increase	Approval Amount	Approval Amount
1	141	72210-163-02140	Educational Assistant	4,581.43		1,516.33		6,097.76
2	141	72210-189-02140	Other Salaries and Wages	6,097.76	4,608.82			1,488.94
3	141	72210-201-02140	Social Security	651.00		362.14		1,013.14
4	141	72210-204-02140	State Retirement	747.00		379.96		1,126.96
5	141	72210-206-02140	Life Insurance	8.00		4.00		12.00
6	141	72210-207-02140	Medical Insurance	1,121.60		2,263.47		3,385.07
7	141	72210-212-02140	Employer Medicare	154.00		82.92		236.92
				13,360.79	4,608.82	4,608.82		13,360.79

Explanation: To reallocate funds for the Transition School to Work Grant

Requested by: Sherr Roberson
Sherr Roberson Supervisor

Recommended for Approval:

Assistant Director

Reviewed by: Alex McHenry
Finance Director

Official / Department Head

Action by Fiscal Review Committee: **None Required**

Action by County Commission: **None Required**



Department: Adult Education

DATE: 27-Oct-25

Item # Account # Account Description Current Approved Amount Requested Approval Amount

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 46590 000 000 01005 000	OTHER STATE EDUCATION FUNDS	5,693.30	8,670.00		14,363.30
2	141 R 47120 000 000 01005 000	ADULT BASIC EDUCATION	27,796.70	42,330.00		70,126.70
		Total Revenue	33,490.00	51,000.00		84,490.00
		Expenditures				
3	141 E 71600 189 000 01005 000	OTHER SALARIES AND WAGES	7,005.00	Decrease	Increase	28,020.00
4	141 E 71600 201 000 01005 000	SOCIAL SECURITY	435.00		21,015.00	1,740.00
5	141 E 71600 204 000 01005 000	Retirement	1,479.28		1,305.00	1,839.28
6	141 E 71600 206 000 01005 000	life insurance	7.00		360.00	28.00
7	141 E 71600 207 000 01005 000	Medical Insurance	1,063.28		21.00	2,098.28
8	141 E 71600 208 000 01005 000	dental insurance	20.00		1,035.00	80.00
9	141 E 71600 212 000 01005 000	MEDICARE	102.00		60.00	407.00
10	141 E 71600 355 000 01005 000	TRAVEL			305.00	
11	141 E 71600 399 000 01005 000	Other contracted services	7,538.44			
12	141 E 71600 429 000 01005 000	INSTRUCTIONAL SUPPLIES	350.00		25,093.00	32,631.44
13	141 E 72260 355 000 01005 000	TRAVEL			1,806.00	2,156.00
		Total Revenue less Total Expenditures	15,490.00	51,000.00	51,000.00	15,490.00

Explanation: To budget for revenue received for Adult Education general services

Requested by: *Lynnda Ruddick*

Supervisor

Reviewed by: *Alexa Wilson*
Chief Financial Officer

Recommended for Approval:

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission:

Approval

Non-Approval

Date:



Department: Adult Education

DATE: 27-Oct-25

Item # Account # Account Description Current Approved Amount Requested Approval Amount

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount
1	141 R 46590 000 000 01003 000	OTHER STATE EDUCATION FUNDS	99,594.65	99,594.65
2	141 R 47120 000 000 01003 000	ADULT BASIC EDUCATION	486,256.23	486,256.23
		Total Revenue	585,850.88	585,850.88
		Expenditures	Decrease	Increase
3	141 E 71600 116 000 01003 Regal	Teachers	190,053.00	190,053.00
4	141 E 71600 189 000 01003 Regal	Other Salaries	112,113.00	112,113.00
5	141 E 71600 201 000 01003 Regal	FICA	18,735.00	18,735.00
6	141 E 71600 204 000 01003 Regal	Retirement	24,174.00	24,174.00
7	141 E 71600 206 000 01003 Regal		126.00	126.00
8	141 E 71600 207 000 01003 Regal	Medical Insurance	58,991.00	58,991.00
9	141 E 71600 208 000 01003 Regal		387.00	387.00
10	141 E 71600 212 000 01003 Regal	Medicare	4,382.00	4,382.00
11	141 E 71600 217 000 01003 Regal		798.00	798.00
12	141 E 71600 355 000 01003 Regal	Travel	-	-
13	141 E 71600 399 000 01003 Regal	Other	4,300.20	4,300.20
14	141 E 71600 429 000 01003 Regal	Supplies & Materials	15,100.40	15,100.40
15	141 E 71600 790 000 01003 Regal	Equipment	-	-
16	141 E 72260 105 000 01003 Regal	Supervisor	60,003.00	60,003.00
17	141 E 72260 117 000 01003 Regal		750.00	750.00
18	141 E 72260 162 000 01003 Regal	Clerical	28,044.00	28,044.00
19	141 E 72260 201 000 01003 Regal	FICA	5,505.50	5,505.50
20	141 E 72260 204 000 01003 Regal	Retirement	7,087.50	7,087.50
21	141 E 72260 206 000 01003 Regal		42.00	42.00
22	141 E 72260 207 000 01003 Regal	Medical Insurance	22,457.00	22,457.00
23	141 E 72260 208 000 01003 Regal		129.00	129.00
24	141 E 72260 212 000 01003 Regal	Medicare	1,287.88	1,287.88
25	141 E 72260 355 000 01003 Regal	Travel	6,385.40	6,385.40
26	141 E 72260 399 000 01003 Regal	Other contracted services	25,000.00	25,000.00
		Total Expenditures	585,850.88	585,850.88
		Total Revenue less Total Expenditures	585,850.88	585,850.88

Explanation: To budget for revenue received for Adult Education

Requested by: Lynda Huddleston

Recommended for Approval:

Supervisor

Official / Department Head

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission:

Approval

Non-Approval

Date:



Out of State/ Overnight BOARD APPROVAL Month: November, 2025

Date Submitted	Destination/City	School	Sponsors/ Chaperones	Subject/ Grade/ Group	Date(s) of Event	No. of Students	Event Name
10/23/25	Central Bank Center / Hilton Lexington Downtown, 369 W Vine St. Lexington, Kentucky 40507, (859) 231-9000	CHS	Beth Wheeler 931-239-2271 Rebekah Garber 865-748-2960	Athletics / 10th - 12th / Dance Team	November 15-16, 2025	21	Competition
10/23/25	Waikiki Beach Marriott Resort and Spa, 2552 Kalakaua Ave, Honolulu, HI 96815, (808) 922-6611	CHS	Lauren Simmons 229-379-1266 / Jordan Passmore 229-379-1301	Athletics / 9th-12th / All American Cheerleader	November 29-December 8, 2025	1	All American Performance in the 84th Annual Pearl Harbor Day Parade
10/23/25	Marriott, 3135 Linden Drive Bristol, VA 24202, 888-236-2427	UHS	Bobby McWilliams 931-260-3195 Auslyn McWilliams 931-510-1568 Allan Asberry- 931-267-6426	Athletics / 9th - 12th / Boys Basketball	December 26-31, 2025	20	Athletic Event

[Signature]
Corby King, Director of Schools

10/30/25
Date



CHS

Field Trips

**CHS Dance Team Rooming List
for Lexington, Kentucky 11/15-16/2025**

Name	Hotel	Roomates
Carlie Gross, senior	HiltonLexington/Downtown	Parents
Harley Jac Duncan, junior	HiltonLexington/Downtown	Parents
Jenna Hopson, senior	Hyatt Place Downtown Lexington	Parents
Kinsey McClellan, junior	Downtown Holiday Inn Lexington	Kyndal Rawdon and Rylie Rawdon and both moms
Kinsley Fansler, junior	HiltonLexington/Downtown	Parents
Lillyanne Jared, junior	The Manchester Downtown Lexington	Parents
Maddie Matthews, junior	HiltonLexington/Downtown	Gracie Carlen and both moms
Molly Jane Faulhaber, junior	HiltonLexington/Downtown	Parents
Paetyn Denson, junior	Staybridge Lexington	Parents
Riley Grace Erdeljac, junior	HiltonLexington/Downtown	Parents
Rylie Rawdon, senior	Downtown Holiday Inn Lexington	Kinsey McClellan and both moms
Sarah Bell, junior	HiltonLexington/Downtown	Parents
Addison Stanford, sophomore	HiltonLexington/Downtown	Parents
Ayrianna Webb, sophomore	Spark by Hilton Lexington	Parents
Braelyn Hamilton, junior	HiltonLexington/Downtown	Parents
Clara Lynam, sophomore	Hyatt Place Downtown Lexington	Parents
Emery Jane Patterson, sophomore	Marriott Lexington Griffen Gate	Parents
Grace Carlen, sophomore	HiltonLexington/Downtown	Maddie Matthews and both moms
Jenna Brock, sophomore	Family's House (aunt)	her mom
Kyndal Rawdon, sophomore	Downtown Holiday Inn Lexington	Kinsey McClellan and both moms
Leeah Bates, junior	HiltonLexington/Downtown	Parents
Beth Wheeler and Rebekah Garber	HiltonLexington/Downtown	

CHS

Field Trip

Rooming list & Itinerary

2 messages

Deason, Meghan <meghan.deason@pcsstn.com>
To: Lauren Simmons <lauren.simmons@pcsstn.com>

Tue, Oct 21, 2025 at 9:08 AM

Good morning, do you have anything on the rooming list or an itinerary to submit for the trip to Hawaii?

--

Meghan Deason

Central Office

www.pcsstn.com

meghan.deason@pcsstn.com

Phone: 931-526-9777 ext 1444



Simmons, Lauren <lauren.simmons@pcsstn.com>
To: "Deason, Meghan" <meghan.deason@pcsstn.com>

Tue, Oct 21, 2025 at 9:30 AM

Good morning! Attached is our rooming list and a link to the itinerary for the All American trip to Hawaii. My athlete attending is Amberlynn Simmons. Tennessee will be Team Liberty.

PLEASE NOTE: This itinerary is subject to change. A final, more detailed itinerary will be emailed to all registered attendees closer to the event date.

There is limited capacity for this event. Registration will be taken on a first come, first served basis. Deposits must be paid in order to be confirmed.

Monday, December 1, 2025: College tour at Hawaii Pacific University Makapu'u campus

Tuesday, December 2, 2025: Early Arrival Day

For those arriving early*, on-site registration is available at select times throughout the day. Times will be included in confirmation packet upon registration.

*additional costs apply

Wednesday, December 3, 2025: Arrival Day

- Arrive in Honolulu, HI and arrival to the Waikiki Beach Marriott Resort and Spa!
- Registration is available throughout the day.

PLEASE NOTE: Flight to Honolulu and airport transfers are NOT INCLUDED in the cost of the performance package.

Thursday, December 4, 2025: Day 1 of Exploring

- Part of the group will take a tour of Pearl Harbor! This trip includes a visit to the USS Arizona Memorial Visitor Center and the USS Missouri. Tickets for the boat ride to the USS Arizona Memorial are not included and must be purchased individually.
- Part of the group will have morning or early afternoon rehearsal

Friday, December 5, 2025: Polynesian Cultural Center

- The group heads to the Polynesian Cultural Center where you will explore the 6 Polynesian villages, have a dinner at the Gateway Buffet and experience the amazing Ha: Breath of Life Show!
- The PCC is an exclusive experience for Varsity package attendees.

Saturday, December 6, 2025: Day 2 of Exploring

- Part of the group will take a tour of Pearl Harbor! This trip includes a visit to the USS Arizona Memorial Visitor Center and the USS Missouri. Tickets for the boat ride to the USS Arizona Memorial are not included and must be purchased individually.
- Part of the group will have morning or early afternoon rehearsal

Sunday, December 7, 2025: PARADE DAY!

- Free morning to enjoy the island
- All-Americans will perform in the 84th Annual Pearl Harbor Memorial Parade in the evening
- After the performance, enjoy a picnic dinner with other parade participants

Monday, December 8, 2025: Travel Home

- Departure from Honolulu to your home city

Please note that one (1) chaperone 21 years or older is required to attend for every three (3) participants.

itinerary link and other info: <https://www.varsity.com/school/camps/special-events/hawaii/>

youtube to info videos: <https://www.youtube.com/playlistlist=PLqq|qEmgGyAgE00sskXtjns4lxcg|cAFK>

Please let me know if you require anything else!

[Quoted text hidden]

--



Lauren Simmons

RTI Assistant, Head Cheer Coach

Cookeville High School

(229)379-1266



000001-9.PDF

4K

000000001315091 I N V O I C E

Page 1

WAIKI KI BEACH MARRIOTT RESORT
MARRIOTT HAWAII

Invoice#: 104819 INV
Date: 10/13/2025
Customer#: 10839100 VA CH FA 1
Cookleville High School

LAUREN SIMMONS
568 OLD STAGE COACH RD
QUEBECK TN 38579 0000

VARSITY PEARL HARBOR
MEMORIAL PARADE

Family & Guests: 5 Participants: 1

FAM-LAUREN SIMMONS	\$1,979.00	\$1,979.00	\$.00
FAM-KIMBERLY HICKS	\$1,979.00	\$1,979.00	\$.00
FAM-BRAYTON SIMMONS	\$1,979.00	\$1,979.00	\$.00
FAM-JORDAN PASSMORE	\$2,597.00	\$2,597.00	\$.00
FAM-QUEENTIN GARRETT	\$2,597.00	\$2,597.00	\$.00
PAR-AMBERLYNN SIMMONS	\$2,019.00	\$2,019.00	\$.00
14 OCEANVIEW UPGRADE	\$1,890.00	\$1,890.00	\$.00
	\$15,040.00	\$15,040.00-	\$.00

TOTAL BALANCE DUE \$.00

BALANCE DUE \$.00

VARSITY PEARL HARBOR MEMORIAL PARADE
711 N Front Street, Suite 100
Memphis, TN 38107

UHS

Field Trip

UHS Boys Basketball Rooming List

- ① Ty Cobb , Collier Bush , Jack Torrance
- ② Colton Johnson , Fyn Sissom , Gunner Block
- ③ Dreyden Allen , Lofton Crouch , Joseph Maynard
- ④ Kingston Mills , Dawson Mullins , Garnett Dawson , Rylan Cole
- ⑤ Bobby McWilliams Austyn McWilliams
- ⑥ Brian Johnson
- ⑦ Alan Asberry

Hotel Info

Marriott 888 236-2427

DELTA

3135 Linden Drive Bristol VA 24202

CHECK IN 12-26-25 2 pm EST

OUT 12-31-25 11 am EST

HOME
 AWAY
 NEUTRAL
 GIRLS ONLY
 BOYS ONLY
 ☆ DISTRICT

2025-26

UPPERMAN BASKETBALL

SCHEDULE



TUE. NOV. 18th

HALL OF CHAMPIONS GAME
@ BRENTWOOD

THUR. NOV. 20th

HALL OF CHAMPIONS GAME
VS. VAN BUREN CO.

NOV. 24th-26th

MT. JULIET THANKSGIVING
TOURNAMENT (MT. JULIET)

TUE. DEC. 2nd

VS. OAKLAND

FRI. DEC. 5th

@ LEBANON

MON. DEC. 8th

@ THE KINGS ACADEMY

MON. DEC. 8th

BEES
@ JAMES LAWSON

FRI. DEC. 12th

LADY BEES
VS. BLACKMAN

SAT. DEC. 13th

UC HOOPFEST
HOSTED @ UHS

DEC. 18th-20th

WINDERMERE PREP HOLIDAY CLASSIC
(WINDERMERE, FL)

DEC. 18th-20th

UMATILLA HOLIDAY CLASSIC
(UMATILLA, FL)

DEC. 26th - 31st

AJB LADIES CLASSIC
(GREENEVILLE, TN)

DEC. 26th - 31st

(BRISTOL, TN)

TUE. JAN 6th

BEES
VS. RIVERSIDE CHRISTIAN

FRI. JAN 9th

VS. WHITE COUNTY ☆

TUE. JAN. 13th

@ CUMBERLAND CO. ☆

FRI. JAN. 16th

@ LIVINGSTON ACADEMY ☆

TUE. JAN. 20th

@ STONE MEMORIAL ☆

FRI. JAN. 23rd

@ INDEPENDENCE

SAT. JAN. 24th

LADY BEES VS. TKA
BEES VS. TN HEAT

TUE. JAN. 27th

VS. WARREN COUNTY

FRI. JAN. 30th

VS. WHITE COUNTY ☆

MON. FEB. 2nd

LADY BEES
VS. SODDY DAISY

TUE. FEB. 3rd

VS. CUMBERLAND CO. ☆

FRI. FEB. 6th

@ LIVINGSTON ACADEMY ☆

MON. FEB. 9th

VS. STONE MEMORIAL ☆

FRI. FEB. 13th

@ CANNON COUNTY

PUTNAM COUNTY BOARD OF EDUCATION
DISCRETIONARY GRANT REPORT
NOVEMBER 2025

Board Action	Grant Title	GRANT AMOUNT REQUESTING	LEA Match	Total Grant Amount	New, Ongoing, Renewal	Location	Approval to Apply	Approval to Accept	Comments
PERMISSION TO ACCEPT	T MOBILE FRIDAY NIGHT LIGHTS GRANT			\$ 5,000.00	NEW	UPPERMAN HIGH SCHOOL		11.06.2025	JUSTIN CAMPBELL ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION GRANT			\$ 2,840.00	NEW	BURNS ELEMENTARY SCHOOL		11.06.2025	HALEY COMBS ACCEPTING
PERMISSION TO ACCEPT	TN ARTS COMMISSION GRANT			\$ 1,630.00	NEW	CAPSHAW ELEMENTARY SCHOOL		11.06.2025	LETA WATSON ACCEPTING
PERMISSION TO APPLY	WORLD OF BILLION GRANT	\$ 500.00			NEW	UPPERMAN MIDDLE SCHOOL	11.06.2025		JAMIE ALLISON APPLYING
PERMISSION TO ACCEPT	WORLD OF BILLION GRANT			\$ 500.00	NEW	UPPERMAN MIDDLE SCHOOL		11.06.2025	JAMIE ALLISON ACCEPTING
TOTALS	JULY	\$	\$	\$					
	AUGUST	\$ 149,300.00	\$	\$ 164,888.44					
	SEPTEMBER	\$ 51,187.25	\$	\$ 1,046,908.00					
	OCTOBER	\$ 5,042.00	\$	\$ 20,700.00					
	NOVEMBER	\$ 500.00	\$	\$ 9,970.00					
	DECEMBER								
	JANUARY								
	FEBRUARY								
	MARCH								
	APRIL								
	MAY								
	JUNE								
	TOTAL	\$ 206,029.25	\$	\$ 1,242,458.44					
GRANT REPORT PREPARED BY SHARON BYERS									

Received
10-23-25
MNF
AK

tabbles®
EXHIBIT
VIIIE
11-06-25



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate) N/A

Backup included

Backup to follow

Consider approval of the following for the November 6th, 2025 BOE meeting:

Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between East TN State University and the Putnam County School System effective 10/1/25 - 9/30/26.

Judy Schinbeckler 10-2-25
Signature of Person Making Request Date

[Signature] 10-2-25
Signature of Director of Schools Date

received
10-2-25 MT

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

Educator Preparation Provider (EPP)	East Tennessee State University
Local Education Agency (LEA)	Putnam County Schools
Academic Year of Agreement	2025-2026

EPP Contact/Designee	
Name: Laura Click	Title: Executive Director of Literacy Instruction and
Email: clicklm@etsu.edu	Phone Number: 423-439-4200

LEA Contact/Designee	
Name: Judy Schinbeckler	Title: Educator Support Supervisor
Email: schinbecklej@pcsstn.com	Phone Number: 931-526-7777

Certification (signatures verify partnership)	
EPP Head Administrator: Dr. Cindy Chambers	Title: Associate Dean of Academics and Educator
Signature: <i>Dr. Cindy Chambers</i>	Date: 9/30/2025

LEA Head Administrator:	Title:
Signature:	Date:

Prompt
1

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students. *NOTE: Responses should not exceed one page per prompt.*

For the 25-26 academic year, ETSU's Office of Educator Preparation (OEP) collaborated with all state-recognized partners via zoom or in-person during the months of May and June to review procedures for selecting, preparing, evaluating, supporting, and retaining high quality clinical educators, and identify ways for continuous improvement. In addition to these meetings, ETSU and partnering LEAs also communicate via phone and zoom as needed to ensure the relationship with clinical educators positively impact candidates' and prek-12 students' development. The OEP also continues to communicate via email and phone with partnering LEAs that currently do not have students placed in their district.

To improve the co-selection process of clinical educators, ETSU's EPP continues to implement the mentor teacher/residency candidate match system that involves a mentor teacher interest survey and a residency candidate video clip. The OEP requires candidates to complete a 2-minute video clip of themselves answering predetermined questions related to goals, work style, etc., and provides each LEA with a personalized mentor online interest survey to use when selecting clinical mentors to help districts create a list of teachers interested in mentoring students. LEAs continue to provide overwhelming positive feedback from LEAs regarding the videos and the match system and how it positively impacts the co-selection process. Furthermore, the OEP asks instructors to complete a readiness survey with the students they have taught during the junior year and then collaborates with these same instructors to gather additional information about candidates' who seemed to have issues in the classroom and areas where additional support is needed. The OEP also shares this candidate information is shared with LEAs during the partnership meeting to strengthen the co-selection process.

To improve the co-selection process of university supervisors, LEAs continue to share the EPP/LEA created university supervisor online application to retiring teachers they would recommend working with pre-service candidates. ETSU conducts interviews and contacts LEAs regarding supervisor references.

To prepare and support high-quality clinical educators the OEP provides a full day of training for university supervisors. This training is organized by the newly hired Coordinator of Clinical Practice Supervisors, and the content of the meeting includes information about the coaching cycle, TEAM training, Co-teaching, and the state-approved Observation Model Process. The OEP provides a similar training to mentor teachers during two virtual after-school sessions. Principals are also invited to attend the virtual mentor teacher training. For mentors who are unable to attend either virtual session, a PowerPoint and recording is emailed and one-on-one sessions are provided as needed. Additional university supervisor monthly meetings are scheduled to review candidate performance data and trends connected to observations and professionalism. In addition to this training, ETSU's OEP created a Mentor and Candidate Discussion Summary Document to positively impact candidate's development and pre-k 12 students. This document must be completed by the candidate and mentor once a month during the Residency I and II semesters. This document promotes collaboration between the student teacher and mentor teacher by identifying an area of reinforcement and an area of refinement connected to the domains and indicators from the TEAM rubric. This summary also tracks the type of co-teaching the candidate and mentor complete each month and identifies the student's role in planning, instruction, and evaluation.

In order evaluate high-quality clinical educations, ETSU's OEP distributes surveys to residency candidates, mentor teachers, and university supervisors at the end of each academic year to provide feedback related to the students' preparation and residency placement. ETSU's OEP continues to share the mentor teacher and university supervisor survey data with LEAs.

**Prompt
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills.). *NOTE: Responses should not exceed one page per prompt.*

ETSU has developed a robust year-long residency program to provide residency candidates adequate time to complete to engage in experiences during the beginning, middle and end of the academic year. Pre-residency occurs in July and August for candidates to experience teacher requirements at the start of the school year. ETSU residency candidates are required to attend 1 to 2 days of district and/or school administrative or in-service days, minimum of 1 day classroom setup with their mentor teacher, the first full day of school for students, district substitute training, and Resilient Teachers Trauma-Informed Care Training. Next, candidates complete the Residency I semester, a 15-week field experience requiring candidates to continue working with their mentor teacher during the fall semester for at least 135 hours. University supervisor will follow the approved Observation Evaluation Model and complete one complete TEAM observation (including pre-and post-conferences) during the fall semester and the mentor teacher will complete an informal observation once a month and follow up with a Mentor and Candidate Reflective Discussion Summary and Professional Disposition Checklist each month during this semester. Candidates are also required to complete a reflection on each informal mentor teacher observation and meet with their university supervisor review the identified area of strength and refinement. will complete three times during the semester and complete a reflective discussion summary and professional dispositions checklist each month with their mentor teacher. Finally, during Residency II clinical practice semester, candidates complete at least 15 weeks of full-time student teaching where they will experience two placements across their licensed grade span. University Supervisors will complete four complete TEAM observations during their clinical practice semester (including pre- and post-conferences). Mentor Teachers will also complete a Reflective Discussion Summaries and Professional Disposition Checklist each month during this semester.

ETSU supports several dual licensure programs such as K-5/ESL Elementary Education and K-12 Comprehensive/Intervention Special Education. The Elementary Education program will continue to implement a model what was piloted last year. This model requires K-5 candidates to complete one placement in a self-contained setting and a second placement in a departmentalized setting where they travel with a group of students to complete their clinical practices in all academic settings (ELA, Math, Social Studies, and Science). ESL clinical practices will be embedded within these placements.

The OEP continues to collaborate with LEAs to ensure candidates are placed in clinical experiences that include diverse placements across rural, suburban and urban settings. The OEP shares a detailed description of how the clinical experiences connect to coursework and inform mentors about assignments that will allow candidates to be placed with mentor who can model and support the evidence-based practices being taught in the classroom. Candidates' clinical experiences also are tracked throughout their time at ETSU to ensure this is happening.

To provide more opportunities to practice, reflect and evaluate on both residency and job-embedded candidates' progress, ETSU has purchased a GoReact subscription. Candidates will have the opportunity to record lessons for their university supervisor that focus on an area of refinement to get specific feedback. Utilizing this type of technology allows candidates to not only get specific time-stamped feedback more frequently, but also allows them to watch themselves teaching lessons.

Finally, ETSU's EPP continues to respond to feedback from candidates and mentor teachers regarding preparedness in using High-Quality Instructional Materials (HQIM) during clinical practice. ETSU has connected with the First CORE office and secured a list of HQIM that are used within the First District and has secured these materials for instructors to use. LEA curriculum coordinators and/or instructional coaches will continue to share curriculum preparation strategies with EPP instructors and university supervisors to better support candidates during their clinical practice.



Schinbeckler, Judy <schinbecklej@pcsstn.com>

State Recognized Partnership Agreement with ETSU

1 message

Click, Laura M <CLICKLM@mail.etsu.edu>
To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>

Thu, Oct 2, 2025 at 8:38 AM

Good morning Ms. Schinbeckler,

I have attached the 2025-2026 state partnership agreement between ETSU and Putnam County Schools. Please sign and return as soon as possible, and I will submit the finalized agreement to the state department.

Please let me know if you have additional questions,

Laura

Laura Click

Executive Director of Literacy Education and Academic Partnerships

Office of Educator Preparation

423-439-4200

clicklm@etsu.edu



**CLEMMER COLLEGE of
EDUCATION and
HUMAN DEVELOPMENT**

EAST TENNESSEE STATE UNIVERSITY



SRPA ETSU and Putnam County Schools 25-26.pdf
99K



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate) N/A

Backup included

Backup to follow

Consider approval of the following for the Nov. 6th, 2025 BOE meeting:

Clinical Practice Partnership Agreement between University of Kentucky and the Putnam County School System effective 11/1/25 - 10/31/26 with an option to renew for one additional year.

Signature of Person Making Request

Date



Signature of Director of Schools

9-23-25

Date

received
9-23-25 MT



University of Kentucky
College of Education
Office of the Dean

103 Dickey Hall
Lexington, KY 40506-0017
P: 859-257-6076
F: 859-323-1046
education.uky.edu

PUTNAM COUNTY SCHOOL SYSTEM -- UNIVERSITY OF KENTUCKY
CLINICAL PRACTICE AGREEMENT
2025-2027 SCHOOL YEARS

The Putnam County School System will assist the University of Kentucky in its responsibility to train qualified teachers under the following agreements and understandings, to-wit:

The Putnam County School System will make assignments of student teachers, pre-student teaching candidates, and other advance practicum or internship candidates, hereafter referred to as UK educator preparation candidate, subject to its limitations and in accordance with its policy relating to teacher education. The Putnam County School System reserves the right to refuse placement of any UK educator preparation candidate, it being agreed and understood that the Putnam County School System has the fundamental right and duty to select the individuals who are to teach or engage in clinical experiences in the Putnam County School System.

Further, the Putnam County School System reserves the right to remove from its classrooms UK educator preparation candidates who, in the judgment of the school staff, should be removed from the field experience placement in the Putnam County School System. It is expressly understood and agreed that in the event of the removal of any such UK educator preparation candidate, the Putnam County School System agrees to provide a written statement of the reasons for the removal. The first step in such removal will be the suspension of the UK educator preparation candidate from the classroom for a period of three (3) days. During the suspension period, the school staff, the Putnam County School System administrative staff, and the University of Kentucky administrative staff will collaborate to determine an appropriate course of action. The University of Kentucky assumes the responsibility for attempting to replace the UK educator preparation candidate in another school system if such is necessary or required.

The Parties shall maintain general liability insurance for itself, agents, officers and employees in the amounts of not less than One Million Dollars (\$1,000,000.00) per claim and Three Million Dollars (\$3,000,000.00) aggregate per policy year. The policy of insurance shall provide that such insurance shall not be canceled, modified or permitted to lapse without thirty (30) days prior written notice to the other Party.

This UK clinical practice agreement is not to be construed as a third-party beneficiary contract for the benefit of any UK educator preparation candidate who may be an applicant for a field experience in the Putnam County School System or may be accepted for such a position by the Putnam County School System.

Staff members of both the University of Kentucky and the Putnam County School System who are responsible for selection and placement of UK educator preparation candidates and for the recommendation of supervising teachers will endeavor to develop and apply standards for participation in the UK educator preparation program. These standards will be concerned with academic and professional backgrounds, personal qualities, professional attitudes, and relationships with pupils and peers, in addition to the paramount ability to successfully direct the learning process. The judgment of the school principal will be relied upon in determining the eligibility of a classroom teacher to participate as supervisory teacher.

UK agrees to regularly provide opportunities for Putnam County School System Faculty and Staff to participate in the design, delivery and assessment of the type and quality of the clinical experiences offered by the UK educator preparation programs.

It is agreed that all programs of visitation and teacher training for all departments of the University of Kentucky shall follow the procedure as indicated in this agreement.

A. Visitation and class observation shall be arranged through the Department of Human Resources, Putnam County School System, subject to approval of the school principal and acceptance by the selected staff member.

B. Placements for student teaching, practica, and other clinical experiences shall be arranged with the Department of Human Resources, Putnam County School System, subject to approval of the school principal and acceptance by the selected staff member.

C. The above applies to both the graduate and undergraduate levels.

D. As set forth in 16 KAR 5:040, the ratio of supervising teachers to student teachers shall be one to one (1:1).

E. The University shall provide the principal with professional information on each educator preparation candidate and supervising teacher prior to commencement of the student teaching assignment.

F. Candidates involved in clinical experiences will have undergone appropriate background checks prior to engaging in on site clinical experiences.

The period covered by the agreement shall be from October 1, 2025 to June 30, 2027, inclusive. This Agreement may be terminated by either party provided written notice is sent to the other party at least ninety (90) days prior to the proposed date of termination. Any candidate participating in a clinical practice at Putnam County School System at the time a notice of termination is given by either party shall have six (6) months from the time such notice is given to complete their program with Putnam County School System. This Agreement is subject to mutually agreed upon modifications. Any modifications shall be in writing and added as attachments to this Agreement.

The University of Kentucky complies with the federal and state constitutions, and all applicable federal and state laws, regarding nondiscrimination. The University provides equal opportunities for qualified persons in all aspects of University operations, and does not discriminate on the basis of race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with University policy concerning smoking.

To the extent either party receives Personal Information of the other as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 (the "Act"), recipient shall secure and protect the Personal Information by, without limitation: (i) complying with all requirements applicable to non-affiliated third parties set forth in the Act; (ii) utilizing security and breach investigation procedures that are appropriate to the nature of the Personal Information disclosed, at least as stringent as provider's and reasonably designed to protect the Personal Information from unauthorized access, use, modification, disclosure, manipulation, or destruction; (iii) notifying provider of a security breach relating to Personal Information in the possession of recipient or its agents or subcontractors within seventy-two (72) hours of discovery of an actual or suspected breach unless the exception set forth in KRS 61.932(2)(b)2 applies and recipient abides by the requirements set forth in that exception; (iv) cooperating with provider in complying with the response, mitigation, correction, investigation, and notification requirements of the Act; (v) paying all costs of notification, investigation and mitigation in the event of a security breach of Personal Information suffered by recipient; and (vi) at provider's discretion and direction, handling all administrative functions associated with notification, investigation and mitigation.

To the extent the parties exchange FERPA protected information pursuant to this agreement, each agrees that it is a "School Official" (as that term is used in FERPA) with a "legitimate educational interest" in any information that is protected by FERPA and, therefore, agrees that it will comply with all obligations that FERPA imposes on a "School Official". Each party will use the information only for the purpose of fulfilling its duties and responsibilities under this Agreement.

The Clinical Practice is taking place within the Commonwealth of Kentucky. Therefore, this Agreement is being executed and delivered in the Commonwealth of Kentucky and shall be construed and enforced in accordance with the laws of the Commonwealth of Kentucky. The parties hereto agree that any legal action which is brought on the basis of this Agreement shall be filed in the Franklin County Circuit Court of the Commonwealth of Kentucky, pursuant to KRS 45A.245.

This Clinical Practice is taking place outside of the Commonwealth of Kentucky. Therefore, the parties agree to remain silent on governing law and venue.

Nothing contained in this Agreement confers on either party the right to use the other party's name or likeness without prior written permission or constitutes an endorsement of any commercial product or services by either party.

The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision.

IN TESTIMONY WHEREOF, witness the signatures of the duly authorized representatives of the respective institutions as listed in the agreement.

Putnam County School System

University of Kentucky

By: Director of Schools Corby King

By: Provost Robert DiPaola

Date

Date

Recommended by:

College of Education Dean
Nicholas J. Pace

Date

Fwd: Putnam Co - University of Ky Clinical Agreement

5 messages

Deborah Robbins <robbinsd7@pcsstn.com>

Thu, Sep 18, 2025 at 11:23 AM

To: Judy Schinbeckler <schinbecklej@pcsstn.com>, Sharon Anderson <andersons17@pcsstn.com>, Diana Wood <dwood@pcsstn.com>

----- Forwarded message -----

From: **Mills, Martin B** <martin.mills@uky.edu>

Date: Thu, Sep 18, 2025 at 10:15AM

Subject: Putnam Co - University of Ky Clinical Agreement

To: <robbinsd7@pcsstn.com>, <gunnellsb@pcsstn.com>

Cc: <Malaysia.Talbert@pcsstn.com>

Dear Principal Robbins and Librarian Gunnells.

With your approval, the Library Science program at the University of Kentucky would like to arrange a field placement for school media librarian practicum student Brooke Brown.

School media librarian: Beth Gunnells at Sycamore Elementary School

If approved, Brooke would set up specific dates and times with Beth Gunnells to take place between January 3 and May 15, 2026.

In addition, we will need to secure a signed MOU with your Director of Schools (or other designated district representative) to satisfy our accreditation requirements. I have attached our standard template for review by your central office. Let us know if you agree to use our standard template.

Please "reply all" to confirm this placement, and let us know what (if anything) the practicum student will need to do as far as paperwork, background check, etc. to be fully approved by the school and/or district for this placement. Keep in mind that this is a practicum – not student teaching – placement.

--
Martin Mills
Field Experiences
105 Taylor Education Building
College of Education
University of Kentucky
Lexington, KY 40506-0001
(859) 257-1857



Deborah Robbins

Principal

931-526-9322 ext. 3001

robbinsd7@pcsstn.com

www.sycamorestars.com

452 Ellis Avenue
Cookeville, TN 38501

 UK-STClinical Agreement_PCSS2527.pdf
254K

Anderson, Sharon <andersons17@pcsstn.com>
To: Deborah Robbins <robbinsd7@pcsstn.com>
Cc: Judy Schinbeckler <schinbecklej@pcsstn.com>

Thu, Sep 18, 2025 at 1:39 PM

Hi, Deborah,
Judy Schinbeckler handles all field experience placements. I've copied her on this email.
Thanks,
Sharon
[Quoted text hidden]

Schinbeckler, Judy <schinbecklej@pcsstn.com>
To: martin.mills@uky.edu
Cc: Deborah Robbins <robbinsd7@pcsstn.com>

Tue, Sep 23, 2025 at 1:10 PM

Mr. Mills,

Your email was forwarded to me as the Educator Support Supervisor who handles EPP agreements.

Your template will work fine for us I believe. Our district, however, does require school board approval for all EPP agreements. I have submitted the agreement for approval and signature, Our next board meeting will be Nov. 6th. I will return the signed document to you within a few days of that meeting. This will work fine since the placement date begins in January.

As long as Principal Robbins and Librarian Gunnels agree to the placement, we will honor Brooke's request to be placed at Sycamore Elementary School. If they do not agree to accept a placement, I will work to find an alternate placement within our district.

If I need to do anything else, please let me know.

Respectfully,
Judy Schinbeckler

Judy Schinbeckler
Office of Educator Support
PD/Licensure Supervisor



Putnam County Schools
Cookeville, TN 38501
schinbecklej@pcsstn.com
931-526-9770, ext. 1446

On Thu, Sep 18, 2025 at 11:24AM Deborah Robbins <robbinsd7@pcsstn.com> wrote:

[Quoted text hidden]

Deborah Robbins <robbinsd7@pcsstn.com>
To: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>
Cc: martin.mills@uky.edu

Tue, Sep 23, 2025 at 1:12 PM

We are in agreement.

Thanks,
Deborah

[Quoted text hidden]

--



Deborah Robbins

Principal

📞 931-526-9322 ext. 3001

✉️ robbinsd7@pcsstn.com

🌐 www.sycamorestars.com

📍 452 Ellis Avenue
Cookeville, TN 38501

Mills, Martin B <martin.mills@uky.edu>
To: Deborah Robbins <robbinsd7@pcsstn.com>
Cc: "Schinbeckler, Judy" <schinbecklej@pcsstn.com>

Tue, Sep 23, 2025 at 1:14 PM

Thanks everyone for your help with this. I'll let the library school know.

--Martin Mills

On Tue, Sep 23, 2025 at 2:12 PM Deborah Robbins <robbinsd7@pcsstn.com> wrote:

CAUTION: External Sender

[Quoted text hidden]



PCSS Board Agenda Request

Date: October 6, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Mack Construction, Cookeville, TN to repair the damaged asphalt parking lot per item #1 of their proposal dated September 9, 2025 at Jere Whitson Elementary School in the amount of \$12,500.00 to be paid for from 141-72620-399

received
10-6-25 MT

REVISED



September 9, 2025

To: Scott Nicholson

RE: Jere Whitson Elementary School Patch

Please accept Mack, Construction, LLC's site quotation on the above referenced project. This pricing is based on verbal instructions and a site walk through. Any changes to the quantities or scope of work detailed below would require an adjusted quotation.

Item No. 1 – Patch and Rip Rap

Items include:

Mobilization
Engineering, Layout, and Staking
Saw Bad Area
Fill Bad Area
Patch Asphalt
Patch Curb
Rip Rap Slope

Item No. 1 – \$12,500.00

Item No. 2 – Patch and Catch Basin

Items include:

Mobilization
Engineering, Layout, and Staking
Saw Bad Area
Install 1 Each Catch Basin with Outlet Pipe
Patch Asphalt
Patch Curb
Topsoil Seed and Mat Slope

Item No. 2 – \$16,500.00

Item No. 2 – Patch and Catch Basin

Items include:

Mobilization
Engineering, Layout, and Staking
Saw Bad Area
Install 2 Each Catch Basin and Pipe to Ditch
Patch Asphalt
Patch Curb
Topsoil Seed and Mat Slope

Item No. 2 – \$25,000.00

Thank you for the opportunity to price this project. This quotation excludes Retaining Walls, testing, Tap Fees, Irrigation, sinkhole treatment, any excavation, undercut, and replacement of unsuitable materials, Utility Relocations, Rock Excavation, Sidewalk, construction signs, discretionary funds, permits, fees, Bonds, allowances, dewatering, and any item not specifically detailed above. This quote is good for 30 days, if quote is not accepted in 30 days, re-pricing will be required! If you have any questions, or if I may be of assistance on this or other projects, please let me know.

Sincerely,

Jon Roberts, P.E.



PCSS Board Agenda Request

Date: October 6, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Maffett Loftis Engineering, LLC, Cookeville, TN for the design of bid documents for the replacement of the #2 chiller at Cookeville High School for a cost of \$24,800.00 to be paid for from 141-72620-399

received
10-6-25 MT 



Maffett Loftis Engineering, LLC
1 South Jefferson Avenue, Suite 101
Cookeville, TN 38501
Tel: (931) 526-5143
www.maffett-loftis.com

October 3rd, 2025

John Magura, Maintenance Supervisor
Putnam County Schools
1400 East Spring Street
Cookeville, Tennessee 38506

Re: Cookeville High School Chiller Replacement
Cookeville, Tennessee

Dear John,

Thank you for the opportunity to provide the following Mechanical and Electrical Design Services proposal for the above referenced project.

The following represents my understanding of the project work scope:

- 1) Replacement and Upgrade of the HVAC Chiller at the Cookeville High School consisting of:
 - a. Removal of one of the existing Water-Cooled Chillers
 - b. Installation of one Water-Cooled Chiller of equal capacity
- 2) Re-configure chilled water piping.
- 3) Reuse Electrical Feeders to new chiller as practical
- 4) This proposal is based on the following assumptions:
 - a. No asbestos materials are involved in the work.
 - b. The existing pumps are in serviceable condition and can be balanced to original specifications.
 - c. The existing fan coil units, piping, valving, and controls are outside the scope of this project.
- 5) The Construction Budget for the project is in the range of \$525,000.

The designs are estimated to be presented in the following plans:

- 1) Bid Documents / Specifications Manual
 - a. Instructions to Bidders
 - b. Bid Form
 - c. Construction Contract and Contract Specifications (AIA Format)
 - d. Technical Specifications

- 2) Plans
 - a. Cover Sheet
 - b. Mechanical Notes and Schedules Sheet
 - c. Mechanical Plan

Our services include:

- 1) Stamped Plans and Contract Documents and Specifications suitable for bidding
- 2) Submittal of Plan to Approving Agencies (State Fire Marshal) and coordination of review process (Review Fees not included)
- 3) Facilitating Bid process
 - a. Generation of Advertisement To Bid (advertising costs not included)
 - b. Facilitating Pre-Bid Conference
 - c. Generation of Bid Addenda as needed
 - d. Facilitate Bid Opening
- 4) Site Visits during construction as needed to address design related issues

Not included in this proposal, but can be added as additional service if desired

- 1) Detailed load analysis of the building
- 2) Construction observations other than those listed above
- 3) Construction Cost Estimating
- 4) Upgrade of existing electrical service if present capacity is not adequate to handle loads.

Information needed to begin project:

- 1) Architectural Background CAD Floor Plans of the associated areas.
(Generation of these are included in this proposal)
- 2) Maffett Loftis will need extensive access to the facility during the design phase.

General Conditions:

Billing shall be monthly based on efforts expended for the previous month and/or phase completion. Payment is due upon receipt. 1.5% interest shall accrue per month for outstanding balances beyond 30 days past due.

The Client and Designer (hereafter Parties) shall indemnify and hold each other, their employees, agents, and representatives harmless from all liability, cost, expenses, including attorney's fees, from and against any and all claims, judgments, loss or damage on account of injuries, disease, or death to any person, or damage to property arising directly or indirectly out of or in connection with the negligent, acts, errors or omissions, or the failure to comply with the professional standard of care by the Parties.

Designer's liability including indemnification, however caused, is limited to the amount of Designers fees received from the Client.

Designer reserves the right to advertise their involvement with this project. Advertisement may be in the form of project information and/or photographs posted on the Designer's website or other similar media.

This proposal is based on continuous project workflow. Additional fees will be charged for work stoppages exceeding 30 days. Additional restart fee shall be calculated at 10% of the fee billed at the time of the work stoppage

If there is anything in this proposal that does not adequately represent the Project or the Designer's services, please let it be known and adjustments can be made. If the Client agrees with this proposal, and wishes for the Designer to proceed with the work scope, please email a signed copy of the proposal.

We appreciate the opportunity and are looking forward to working with you.

Best Regards,

Justin Newell, PE
Maffett Loftis Engineering, LLC

Engineering Fees and Signature Sheet

Hourly rates, listed below, for in-office work shall apply to requested efforts beyond the scope outlined in this proposal:

Principal Engineer: \$275.00	Engineer (EIT): \$125.00
Project Manager: \$220.00	Drafting: \$105.00
Project Engineer: \$175.00	Clerical: \$ 85.00

If the Client request specific engineering tasks beyond the outlined scope in this proposal, the Designer shall provide a fixed fee proposal for additional services.

Engineering fee structure for the services outlined in this proposal:

1. Construction Document Phase ----- \$ 19,840.00
2. Construction Administration Phase ----- \$ 4,960.00

Note: All three phases above are considered one complete project. The Client shall not eliminate any of the phases from this proposal.

Authorization / Approval Each Party (Client and Designer) warrants and represents to the other that it has full right and authority to enter this Agreement, and that the person signing this Agreement on behalf of such Party is duly authorized by all necessary company documents or operating agreements (as applicable) to do so.

In Witness Whereof and by signing below, the Client and Designer hereby agrees and accepts the terms and scope herein.

Maffett Loftis Engineering, LLC (Designer)	Putnam County Schools (Client)
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate) N/A

Backup included

Backup to follow

Consider approval of the following for the November 6th, 2025 BOE meeting:

Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between University of TN Knoxville and the Putnam County School System effective 10/1/25 - 9/30/26.

Judy Schinbeckler 10-16-25
Signature of Person Making Request Date

[Signature] 10-16-25
Signature of Director of Schools Date

received
10-16-25 MT

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

Educator Preparation Provider (EPP)	University of Tennessee - Knoxville
Local Education Agency (LEA)	Putnam County Schools
Academic Year of Agreement	2025-2026

EPP Contact/Designee	
Name: Dr. David Cihak	Title: Associate Dean
Email: beateacher@utk.edu	Phone Number: 865-974-5203

LEA Contact/Designee	
Name: Angela Knight <i>Judy Schinbeckler</i>	Title: Human Resources Director <i>Educator Support Supervisor</i>
Email: angela.knight@pcsstn.com <i>Schinbecklerj@pcsstn.com</i>	Phone Number: 931-526-9777, ext. 1446

Certification (signatures verify partnership)	
EPP Head Administrator: Dr. David Cihak	Title: Associate Dean
Signature: David Cihak <small>Digitally signed by David Cihak Date: 2025.10.08 15:26:20 -04'00'</small>	Date: October 8, 2025

LEA Head Administrator:	Title:
Signature:	Date:

Prompt
1

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students. *NOTE: Responses should not exceed one page per prompt.*

High-quality clinical educators will be co-selected for initial licensure candidates based on the following mutually agreed upon criteria:

1. All clinical educators must have a willingness to provide mentoring that promotes professional growth.
2. Clinical mentors/school-based mentors must be licensed in the same area or a closely related area and rated as above average level of effectiveness.
3. Clinical supervisors/UTK supervisors must have a minimum of a master's degree and three years of professional experience and achieve Certified TEAM Evaluator status.
4. Exceptions may only be made in unique circumstances and if mutually agreed upon by both parties.

The EPP and the LEA collaborate to prepare and evaluate clinical educators as follows:

1. Preparation of Clinical supervisors/UTK supervisors: All UTK clinical supervisors must complete training prior to working with teacher candidates. This training includes clinical supervision expectations, observation and feedback practices, and support strategies aligned with the TEAM rubric and TIGER model, and training on the Professional Competencies, Attitudes, and Dispositions expected of the teaching profession. LEA partners are invited to provide feedback on all aspects of supervisor training during our twice-yearly partnership meetings.
2. Preparation of Clinical mentors/school-based mentors: Mentor trainings are held at the start of each semester, and mentors are offered stipends from UTK to attend training. Mentor training includes guidance on mentoring expectations, coaching strategies, delivering high-quality feedback, and supporting candidate growth and development. If LEA mentors are not able to attend the training, materials are shared with them to review. Exemplary LEA mentors are invited to co-develop and co-deliver mentor training with UTK personnel.
3. Evaluation of UTK Supervisors: UTK and LEA partners codeveloped a supervisor evaluation survey. Both teacher candidates and mentor teachers are invited to complete the supervisor evaluation survey at the end of each semester. Evaluation results are shared with UTK supervisors and used in decision making regarding supervision assignments.
4. Evaluation of LEA Mentors: UTK and LEA partners codeveloped a survey that provides feedback regarding mentoring practices and experiences. Both teacher candidates and UTK faculty have the opportunity to provide feedback regarding mentoring at the end of each semester. Aggregate results of this survey are shared with mentors and school partners twice a year during our partnership meetings, and used to inform future mentor training.

**Prompt
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills.). *NOTE: Responses should not exceed one page per prompt.*

Design and Implementation of Clinical Experiences:

UTK is committed to strong, collaborative partnerships with local education agencies (LEAs). We are grateful to our LEA partners for welcoming candidates into their schools and providing essential mentorship. Together, we ensure clinical experiences are rigorous, relevant, and aligned with state policy and standards to prepare candidates to meet the needs of varied PreK-12 learners.

All UTK candidates begin preparation with field experiences/practicum experiences that are designed to provide targeted experiences in schools that allow for foundational learning. Following successful completion of the required program gateways, candidates progress into state-recognized clinical practices (Student Teaching, Internship, or Job-Embedded Practitioner (JEP)). All clinical practice models are intentionally designed to meet expectations outlined in state policy and CAEP accreditation standards, providing experiences of sufficient depth, breadth, variety, coherence, and duration to ensure quality preparation and day-one readiness.

Modality of Clinical Experiences:

Clinical experiences are delivered through multiple modalities to ensure that students are prepared for the reality of teaching. Most placements are in-person placements across PreK-12 grade bands. Technology-enhanced opportunities expose candidates to digital instructional tools and virtual learning environments throughout the preparation program.

Positive Impact on P-12 students:

UTK and LEA partners collaborate to closely monitor teacher candidates in clinical placement to ensure that candidates demonstrate their developing effectiveness and that they benefit students in their classrooms. In response to the shift away from edTPA, UTK adopted the TIGER model (Tennessee Integrated Guidelines for Educator Readiness) to guide structured, frequent observation and feedback cycles. The model fosters collaboration between UTK and LEA personnel and emphasizes reflection and professional growth aligned with Tennessee preparation standards. This model also provides both EPP and LEA a centralized way to track teacher candidate progress and growth, while simultaneously supporting areas for refinement in the clinical setting.

For instructional leader programs, clinical experiences include authentic opportunities to practice leadership tasks such as conducting teacher observations, analyzing student data, facilitating professional development, and engaging with school improvement planning. These experiences are supported by daily/weekly mentoring from an experienced school-based leader as well as by mentoring from a veteran Tennessee educational leader who conducts site visits and reports on student progress to the UTK program. Students are also required to submit reflections on standards-based activities that connect theory with practice.

Coherence:

UTK holds biannual partnership meetings with LEA representation across Tennessee to gather feedback and align clinical experiences with current school needs and standards. This ongoing collaboration ensures relevance and responsiveness across all clinical placements.

UTK's clinical experiences are thoughtfully designed to foster the growth of high-quality educators and leaders who positively impact PreK-12 student learning across Tennessee.



Schinbeckler, Judy <schinbecklej@pcsstn.com>

Fwd: SRPA for Review and Signature 2025-26 - UTK Office of School Based Experiences

1 message

Knight, Angela <angela.knight@pcsstn.com>
To: Judy Schinbeckler <schinbecklej@pcsstn.com>

Tue, Oct 14, 2025 at 3:26 PM

I think this belongs to you.

Angie

----- Forwarded message -----

From: **Rasmussen, Brad** <brasmus4@utk.edu>

Date: Tue, Oct 14, 2025 at 11:31 AM

Subject: SRPA for Review and Signature 2025-26 - UTK Office of School Based Experiences

To: angela.knight@pcsstn.com <angela.knight@pcsstn.com>

Dear Angela Knight,

Thank you for your partnership with UTK and the Office of School Based Experiences. UTK and **Putnam County Schools** currently have a Memorandum of Agreement (copy available upon request) pertaining to the shared responsibilities of educator preparation. Although we currently have an MOU (valid through **7/31/2028**), below is a link to the proposed State Recognized Partnership Agreement (SRPA) describing our collaboration for July 1, 2025–June 30, 2026. As a reminder, we are required to submit an SRPA annually to TDOE. The SRPA outlines roles, responsibilities, and procedures to support our shared work with our UTK students in the teacher education program.

- **Putnam County Schools's SRPA:** <https://drive.google.com/file/d/1v0dxz11EL92Yal0XgIFsKtNiuw98bh8D/view?usp=sharing>
- **If you have any questions**, please reply to this email and they will be addressed. If you have edits, please return a version with Track Changes on (Word) or share a Google Doc in Suggesting mode. You may also annotate a PDF with redlines/comments. Please disregard these steps if no edits are needed.
- **If acceptable as written**, you can respond to the email, which confirms your agreement to the terms, or you can sign and return it, whichever is easier for your district.

We value this partnership and look forward to continued collaboration.

Sincerely,

The Office of School Based Experiences
University of Tennessee - Knoxville

--
Angie Knight
HR Director
Putnam County Schools
1400 E. Spring Street
Cookeville, TN 38506
angela.knight@pcsstn.com
931-526-9777
931-526-7962 (fax)

**CONTRACT FOR
Carolyn Wilson, LBA, BCBA,
an Independent Contractor**

This agreement, made this day, October 1, 2025, by and between Putnam County School System with its principal office at 1400 East Spring Street, Cookeville, TN 38506 and Carolyn Wilson, address: 4519 Greenfield Dr. Cookeville, TN 38501, phone: 931-261-0889 and email: carolyn@leapconsultingservices.org

WITNESSETH

WHEREAS, Carolyn Wilson, LBA, BCBA is competent to provide Applied Behavior Analysis Services to students who are enrolled in the Putnam County School System, agree as follows:

1. To complete the Functional Behavioral Assessment (FBA) and/or Behavior Intervention Plan (BIP) to include assessment and report. The assessment/report should be forwarded to the Special Education Supervisor upon completion and must accompany the invoice.
2. To assist the school team in the implementation of the treatment plan with hours to be determined by Special Education Supervisor.
3. To be paid at a rate of **\$85.00** per hour. Hours per month to be determined by special education supervisor. *No mileage will be paid by Putnam County School System.*
4. The term of this agreement is the **2025-2026** school year.
5. This contract may be terminated by either party with 2 weeks written notice.
6. It is agreed and understood that **Carolyn Wilson** is an Independent Contractor and not an employee of the Putnam County School System. It is understood there are no benefits and Worker's Compensation Insurance does not cover the Independent Contractor. Taxes will not be deducted from the checks.

IN WITNESS THEREOF, the parties have executed this agreement the day and year first written above.

 Carolyn Wilson, LBA, BCBA

Carolyn Wilson, LBA, BCBA

Corby King, Director
Putnam County Schools



Sheri Roberson, Supervisor
Special Education Department

Date



Putnam County Board of Education Agenda Request

Name of Person Making Request: Judy Schinbeckler

Department: Educator Support

Phone Number of Person Making Request: 931-526-9777 ext 1446

Account Funding Code (if appropriate) N/A

Backup included

Backup to follow

Consider approval of the following for the *Nov. 6th*, 2025 BOE meeting:

Educator Preparation Provider (EPP) / Local Education Agency (LEA) State Recognized Partnership Agreement between Austin Peay State University and the Putnam County School System effective 10/1/25 - 9/30/26.

Judy Schinbeckler *9/23/25*
Signature of Person Making Request Date

[Signature] *9-23-25*
Signature of Director of Schools Date

received
9-23-25 MT

Educator Preparation Provider/Local Education Agency State Recognized Partnership Agreement

Educator Preparation Provider (EPP)	Austin Peay State University
Local Education Agency (LEA)	Putnam County
Academic Year of Agreement	2025-2026

EPP Contact/Designee	
Name: Amy Barrett	Title: Director of Teacher Ed & Partnerships
Email: barrettam@apsu.edu	Phone Number: 931-221-7441

LEA Contact/Designee	
Name: Angela Knight <i>Judy Schinbeckler</i>	Title: HR Director <i>Educator Support Supervisor</i>
Email: Angela.Knight@pcsstn.com <i>Schinbecklej@pcsstn.com</i>	Phone Number: 931-526-9777 <i>ext. 1446</i>

Certification (signatures verify partnership)	
EPP Head Administrator: Dr. John McConnell	Title: Interim Dean, Eriksson College of Educatic
Signature:	Date:

LEA Head Administrator: Corby King	Title: Superintendent
Signature:	Date:

Prompt
1

Describe the strategies and actions in place to co-select clinical educators and collaborate to prepare, evaluate, and support high-quality clinical educators, both provider and school-based, who demonstrate a positive impact on candidates' development and pre-k-12 students. *NOTE: Responses should not exceed one page per prompt.*

Job-Embedded Clinical Educators: The school-based mentors are selected based on similar grade levels or content areas as the job-embedded candidates. University-based mentors are hired by the EPP to provide mentoring to the job-embedded candidates. Evaluation and support of job-embedded candidates:

School-based mentors provide support, information, suggestions for improvement in teaching, and offer research-based strategies. University-based mentors provide an additional level of support. They are evaluated by the school-based mentors, other EPP faculty mentors, school administrators, and university-based mentors using the TN TEAM rubrics. Retention: The job-embedded contract lists all requirements for a job-embedded clinical practice. The contract is signed by the candidate and indicates an agreement and understanding of all requirements. If requirements are not met, the candidate is not eligible for a renewal of the Practitioner License.

Instructional Leadership: Within the structure of the AAPN program, Mentor Principals sign off on the handbook, attend training, and are asked to meet with their student a minimum of once each month to provide support, input, and opportunities for growth experiences. In December and May, Mentor Principals provide feedback through a live interview individually and a survey response respectively. Their mid-course and end-of-course input is used to refine the program and to support the individual student. District-level leaders are invited in the fall and spring semesters to learn about the program and provide input on key topics or needs in their own districts. University-based support is delivered through weekly live Zoom sessions, monthly small group coaching sessions, and small class sizes to enhance connections with the professors and other students. Feedback to students occur individually and collectively and includes written responses and a robust rubric.

**Prompt
2**

Describe the design and implementation of clinical experiences, utilizing various modalities, of sufficient depth, breadth, diversity, coherence, and duration to ensure candidates demonstrate their developing effectiveness and positive impact on pre-k-12 students (For instructional leader programs, ensure how clinical experiences allow opportunities for candidates to practice applications of content knowledge and skills.). *NOTE: Responses should not exceed one page per prompt.*

Job-Embedded: Job-embedded teachers complete their clinical experiences in the schools where they have been hired as teachers of record. These clinical experiences give them opportunities to work with diverse learners, to plan lessons, to implement effective teaching strategies and assessments, and to reflectively evaluate their own teaching. The required education and subject-specific coursework they take include field experience components. While they complete these requirements as a part of their clinical teaching, the related assignments guide their planning, instruction, assessment, and reflection. They are able to effectively blend theory into practice as they work in their clinical experiences each day. In addition, job-embedded teachers are required to submit two targeted observations each year, using forms that were collaboratively developed between the school district partners and the EPP. These observations are completed in different grade levels and/or content areas than those in which they are currently teaching. They are designed to provide opportunities to observe other teachers model effective teaching strategies while working with diverse learners, enhance their own clinical experiences, and to collaborate with other professionals.

Instructional Leadership: Through delivery of instruction and clinical experiences, the EPP provides the candidates with the knowledge and skills to effectively teach all students, including students at-risk, students with disabilities, English learners, students who are economically disadvantaged, highly mobile students, intellectually gifted students, and students from different racial, cultural, and ethnic backgrounds. ESSA will be explicitly taught and discussed during instructional time in courses, and clinical experiences shall provide opportunities for the candidate to see how ESSA is embedded as a strategic way of leading a school. Clinical experiences are high-quality and relevant to the needs of an administrator. The need for sufficient depth, breadth, diversity coherence, and duration has been discussed with the LEA. Collaboratively, the LEA and the EPP decided that instead of focusing on clock hours (previously the program required 300 hours), to focus on more “real-world” clinical experiences. The newly revised AAPN program offers an embedded clinical experience with the AAPN student working in tandem with an administrator in completing TEAM evaluations, planning meetings, working with faculty, and being involved daily in the work of an administrator. Every week starts with an essential question and new learning. The week ends with job-embedded, school-based activities that allow student to practice the responsibilities of an administrator, while under the mentorship of an experienced principal.



Board Agenda Request
For November 6, 2025 Meeting

Date 10/2/25

Department CTE

Person Submitting Jaclyn Vester *JMV*

Account Number (if appropriate) N/A

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Approval of the Job Shadowing Agreement between Livingston Regional Hospital - Livingston, Tennessee and Putnam County School System to establish the terms and conditions for the 2025-2026 school year.

received
10-2-25 *mf*

PUTNAM COUNTY SCHOOL SYSTEM AND LIVINGSTON REGIONAL HOSPITAL
JOB SHADOWING AGREEMENT

This agreement entered into by and between Livingston Regional Hospital and the Putnam County School System to benefit the students of Monterey High School.

WHEREAS, Livingston Regional Hospital operates as a hospital in Livingston, TN with facilities available for education by job shadowing in health science fields;

WHEREAS, both parties benefit from an agreement regarding use of Livingston Regional Hospital facilities for education through student job shadowing opportunities,

NOW THEREFORE, in consideration of the foregoing, it is agreed as follows.

1. **RELATIONSHIP.** The relationship between the parties is that of two independent entities. No agent, employee or servant of Livingston Regional Hospital shall be or shall be deemed to be an employee, agent, or servant of Monterey High School or the State of Tennessee, and no agent, employee or servant of Monterey High School shall be deemed to be an employee, agent or servant of Livingston Regional Hospital, except that both parties agree to comply with privacy and confidentiality requirements of each other. Livingston Regional Hospital will be solely and entirely responsible for the acts of its agents, employees, servants, and contractors during the performance of this agreement. Job Shadowing Students will be solely and entirely responsible for his or her own acts and shall not hold himself or herself out as a Livingston Regional Hospital employee or healthcare provider.

Monterey High School will provide to Livingston Regional Hospital any required student-specific information sheet as required for compliance with this job shadowing program.

Monterey High School shall notify any medical student of his or her obligation to sign an indemnification agreement to indemnify and save Livingston Regional Hospital from any liability or damage the facility may suffer as a result of claims, demand, or costs or judgment against it arising out of the operation of this agreement.

2. **FACILITIES.** Livingston Regional Hospital will provide its facilities to Monterey High School for the education through job shadowing of students from Monterey High School regarding preparation for a health career. Livingston Regional Hospital will make available, reasonable and accessible parking for job shadowing students. It is expressly understood, however, personal costs of food, housing, transportation, or the like while participating in this job shadowing program shall be sole responsibility of Job Shadowing Students and are not the responsibility of Livingston Regional Hospital. Livingston Regional Hospital will follow internal protocol in case of injury to students during job shadowing. Cost of any such care will be the sole responsibility of the student.

3. **INSTRUCTION.** Livingston Regional Hospital will provide the cooperation of its staff for instruction to job shadowing students. Livingston Regional Hospital will not be responsible for

any grading or testing of job shadowing students, but upon request Livingston Regional Hospital will communicate its staff's general observations of the job shadowing student's participation in the program.

4. **DRESS CODE.** Students are required to dress and groom appropriately. Shoes and scrubs are the responsibility of the student. Job shadowing students shall not hold himself or herself out to be a licensed healthcare provider in any way.

5. **INSURANCE.** Job shadowing students are not employees of the Hospital so they will not be covered by any worker's compensation insurance or other liability insurance. Job shadowing students will sign a release of liability and agreement to hold harmless for the benefit of Livingston Regional Hospital.

6. **RULES AND REGULATIONS.** Monterey High School and its referred job shadowing students agree to abide by all policies of Livingston Regional Hospital. Livingston Regional Hospital has ultimate responsibility for the quality of care given to patients and thus reserves the right to refuse access to any student or faculty member of Monterey High School who does not meet Livingston Regional Hospital employee standards for safety, health, or ethical behavior. Livingston Regional Hospital may resolve any dispute or problem situation in favor of its patients, or staff, or Livingston Regional Hospital's welfare, and restrict access of any student or faculty member of Monterey High School until such dispute or problem can be resolved. The students will strictly abide by Livingston Regional Hospital's compliance policies and procedures and agrees to report any compliance issues to the appropriate parties.

7. **HEALTH CARE.** Prior to acceptance for participation in this program students and faculty of Monterey High School shall have; a) a TB skin test (to be repeated annually) and, if indicated, a chest x-ray; b) annual influenza immunization; c) a Hepatitis B immunization unless waived by Livingston Regional Hospital; and d) proof of immunity and immunization record. Students and faculty of Monterey High School shall be responsible for his or her own medical expenses. Any emergency medical service provided by Livingston Regional Hospital for the student or faculty member is the responsibility of the student or faculty member. Documents evidencing these responsibilities will be provided upon request.

8. **GOVERNANCE.** The laws of the State of Tennessee and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this agreement.

9. **DISCRIMINATION AND AFFIRMATIVE ACTION.** Neither Livingston Regional Hospital nor Monterey High School shall discriminate based on race, color, creed, sex, national origin or ancestry, disability, or age in access to, treatment in or benefits under this agreement.

No person shall be denied employment, be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program or activity on the basis of disability, gender, race, religion, national origin, color, age or genetics. Ref: Sec. 1983, Civil Rights Act, 42 U.S.C.; Title VI and VII, Civil Rights Act of 1964; Rehabilitation Act of 1973,

Sec. 504; Age Discrimination in Employment Act; The Americans with Disabilities Act of 1990 and The Americans with Disabilities Act Amendments Act of 2008; Equal Pay Act of 1963; Title IX of the Education Amendment of 1972; Title II of the Genetic Information Nondiscrimination Act of 2008.

10. **JOB SHADOWING STUDENT REQUIREMENTS.** Livingston Regional Hospital reserves the right to require the following, at its sole option:

a. Students shall provide to the Hospital a Curriculum Vitae describing the student's education, work experience, authorship of research projects, or the like.

b. Students shall provide emergency contact information.

c. Students shall cooperate with and consent to a background check at students' expense.

d. Students shall provide copies of immunization record as noted above.

e. Students shall provide and/or cooperate with TB skin testing as noted above and obtain medical clearance to participate in the program.

f. Each new job shadowing student will attend a mandatory job shadowing orientation.

g. Students shall comply with any scheduling expectations that participating physicians require.

ELIGIBILITY REQUIREMENTS include being free from communicable disease, maintaining current immunizations (including annual flu vaccine), providing a clear background check, signing a confidentiality agreement, maintaining patient confidentiality, requesting a non-relative physician advisor and complying with the advisor's reasonable expectations, and demonstrating at all times professionalism expected of future healthcare providers.

11. **REGULATORY AND ACCREDITATION REQUIREMENTS.** Livingston Regional Hospital and Monterey High School agree to comply with all applicable federal and state laws, regulations, policies, and accreditation requirements. Livingston Regional Hospital and Monterey High School specifically agree to comply with all requirements set forth by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) as required by this relationship. The students will receive Exposure Control Plan for Blood Borne Pathogens training prior to being in the clinical setting at Livingston Regional Hospital, as required by OSHA. The student or Livingston Regional Hospital personnel must inform patients of the student's presence during exams, procedures, and treatments (may be verbal and/or name badge identification indicating position, title, and affiliation). The student is **ONLY** allowed to shadow, they may not participate in any exam procedure or treatments.

12. **CONFIDENTIALITY OF INFORMATION.** All patient, physician, visitor, and hospital information will be maintained in the strictest confidence. All reports, memoranda, correspondence, and notes shall be, strictly confidential and used only for the purpose in

which the student or faculty is instructed. Inappropriate disclosure of confidential information by a student or faculty member will result in immediate termination of the student or faculty member from participation. Livingston Regional Hospital will provide training on the Health Insurance Portability and Accountability Act of 1996 (HIPAA) regulations regarding confidential information prior to the commencement of any student or faculty member in the program. Each student or faculty member will meet or exceed those requirements. Monterey High School agrees to comply with the applicable provisions of the Federal Privacy Rule promulgated by HIPAA, as contained in 45 CFR Parts 160 and 164 ("the HIPAA Privacy Rule"). Monterey High School agrees not to use or further disclose any protected health information ("PHI"), as defined in 45 CFR 164.504, other than as permitted by this Agreement and the requirements of the HIPAA Privacy Rule. Livingston Regional Hospital and Monterey High School will implement appropriate safeguards to prevent the use or disclosure of PHI other than as provided for by this agreement. Job shadowing students will promptly report to the facility any disclosure of PHI not provided for by this Agreement or in violation of the HIPAA Privacy Rule.

13. AMENDMENTS TO AGREEMENT. All terms of this agreement shall remain in effect throughout its term unless the parties mutually agree, in a written amendment signed by both parties and attached to this agreement to amend or delete any provision. Any amendment or deletion from this agreement shall become effective at the time specified in the amendment of deletion. An annual evaluation of this agreement will be conducted during its term.

14. TERM. This agreement shall commence with its execution by both parties and will continue in force for a period of two years unless canceled by either party upon thirty (30) days written notice to the following addresses, which may from time-to-time be changed by the parties:

1400 E. Spring Street
Cookeville, TN 38506

315 Oak Street
Livingston, TN 38570

15. INTEGRATION OF UNDERSTANDINGS. This agreement is intended as the complete integration of all understanding between Putnam County School System and Livingston Regional Hospital and together with any amendments adopted pursuant to the agreement will comprise the entire agreement between the parties.

16. HEADINGS. Paragraph headings are for reference only and do not constitute part of this agreement.

THIS JOB SHADOWING AGREEMENT IS ENTERED INTO BY AND BETWEEN THE PARTIES THIS _____ DAY OF _____, 20__.

Livingston Regional Hospital

Putnam County School System

By:



By:

Title:

CEO

Title:

315 Oak Street
Livingston, TN 38570

1400 E. Spring Street
Cookeville, TN 38506



PCSS Board Agenda Request

Date 10/20/2025

Department Teaching and Learning

Person Submitting Dr. Sharon K. Anderson SKA

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Approve the 2025 LEA Compliance Report as submitted.

received
10-20-25 MT *SK*

2025 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 28, 2025**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Putnam County School System - 704

Director of Schools/Superintendent Name: Corby R. King

Director of Schools/Superintendent Signature:

School Board Chair Name: Lynn McHenry

School Board Chair Signature:

Date of School Board Approval: 11/6/2025

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 28, 2025
(including the corresponding corrective action plan if applicable).
Upload instructions are accessible [here](#).



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com



Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Tim Martin

Date: October 20, 2025

RE: Public School Security Grant – Window Film


Account Funding Code (if appropriate)

Backup included

Backup to follow

Agenda Item for November 6, 2025, Board meeting.

Consider approval to purchase Security Film and installation to be installed at entrances of Park View Elementary and Cookeville High School, from Roland Digital Media, to be paid from the Public School Security Grant in the amount of \$24,318.15.



Supervisor 10/20/25
Date



Director of Schools 10/20/25
Date

received
10-20-25 MT



▶ LET US DRIVE YOUR BRAND

2300 West Jackson St - Cookeville TN 38501

SPECIFICATIONS & DESCRIPTION

PROPOSAL /AGREEMENT

SUBMITTED TO Putnam County School System

ADDRESS 1400 E. Spring St.

Cookeville, TN 38506

- Cookeville High School
- Apply 8 mil security film on exterior glass & 12 mil security film on interior glass, high impact silicone sealed on both sides for the following windows & doors

- Student Entrance Vestibule (8 windows)
- Student Entrance Interior Front Doors (6 windows)
- Student Entrance Check In Window (2 windows)
- Main Entrance Interior Doors (6 windows)
- Main Entrance Check In Window (1 window)
- Bus Rider Entrance Interior Doors & Transoms (12 windows)

PRICING / PAYMENT TERMS

Price to furnish all products and/or services as listed herein is \$13,682.27

A deposit of \$0 is required with order. The balance in the amount of all is to be paid as follows net 30 days.

All work is to be completed in a professional manner using quality materials. An extra charge will be made if excessive rock is struck or any unforeseen or unusual circumstance is encountered during the installation.

Authorized Signature _____

Note: This proposal may be withdrawn within _____ days if not accepted.

This proposal is subject to the additional provisions set forth on the reverse side hereof, the same being incorporated herein by reference.

The prices, specifications and conditions listed are satisfactory and hereby accepted as a binding contract. You are authorized to do the work as specified. Payment will be made as outlined:

ACCEPTED BY: _____

DATE: _____

1. WARRANTY:

All sign(s) / display(s) manufactured by Roland Advertising, Inc. are guaranteed free from defects in workmanship and material for a period of (12) months from date of completions. Defective parts will be replaced at no charge for replacement parts during this warranty.

All fluorescent lamps are guaranteed for a period of (90) days and all ballasts are guaranteed for a period of (12) months from date of completion of sign(s) / display(s). If ballasts or lamps become defective during this period and cannot be exchanged locally, contact Roland Advertising, Inc. immediately for a new replacement ballast(s). All other lamps are excluded from this warranty.

Defective parts must be returned to Roland Advertising, Inc. within 30 days.

Excluding from this warranty are labor to inspect, remove and/ or replace defective parts, and damages resulting from vandalism, negligence, or misuse.

WARRANTY VOID UNLESS REPAIRS AUTHORIZED BY ROLAND ADVERTISING, INC.

2. TERMS:

- (A) A service charge of 1.5% per month, 18% annum will be charged on any and all unpaid amounts due starting (30) days after the date the original invoice for work listed herein.
- (B) It is agreed that the products, services, sign(s) display(s) or other described herein shall remain in the property of Roland Advertising, Inc. until all charges, including service charges as listed above are paid in full.
- (C) Until final payment is made in full the product shall not be reason of connection to any realty be deemed a fixture of appurtenance to realty and shall be severable there from. Roland Advertising, Inc. may, in addition to any other remedies to effect payment or retain equity, remove product or parts thereof from the premises where installed. The purchaser agrees to surrender possession and to reimburse Roland Advertising, Inc. for its removal costs.
- (D) If any unpaid charges are turned over to an attorney for collection, the buyer agrees to pay a reasonable attorney's fee.
- (E) All artwork supplied by Roland Advertising, Inc. shall remain the property of Roland Advertising, Inc. and cannot be used without the written consent of Roland Advertising, Inc.

3. PERMITS/LICENSE:

Purchaser shall be responsible for permits and licenses from public authority for the installation of the sign(s) / display(s). The seller shall aid the purchaser to obtain the necessary permit(s). The purchaser shall obtain the necessary permission from the property owner(s) and other(s) whose consent is necessary for installation. If public permit(s) and/or permission is denied after all reasonable efforts have been made by both parties to secure same, this agreement shall terminate without liability to either party except Roland Advertising, Inc. shall be reimbursed for their costs to the date of termination.

4. DISPLAY ACCEPTANCE:

- (A) It is agreed by purchaser that after the product, display(s) have been installed and operating for five (5) days, unless Roland Advertising, Inc. is notified in writing by purchaser to the contrary, the product(s) / sign(s) will have been accepted and deemed to be in accordance with the terms and conditions of this agreement.
- (B) If a signature of acceptance is obtained from the purchaser of its authorized agent(s) before five (5) days, acceptance will be deemed automatic at that point in time, under this agreement.



▶ LET US DRIVE YOUR BRAND

2300 West Jackson St - Cookeville TN 38501

SPECIFICATIONS & DESCRIPTION

- Park View Elementary
- Apply 8 mil security film on exterior glass & 12 mil security film on interior glass, high impact silicone sealed on both sides for the following windows & doors
- Front Entrance Doors (10 windows)
- Front Entrance Transoms (12 windows)
- S.R.O. Window (2 windows)
- Rear Entrance Doors (12 Windows)
- Rear Entrance Transoms (12 windows)

PROPOSAL /AGREEMENT

SUBMITTED TO Putnam County School System

ADDRESS 1400 E. Spring St.

Cookeville, TN 38506

PRICING / PAYMENT TERMS

Price to furnish all products and/or services as listed herein is \$10,635.88

A deposit of \$0 is required with order. The balance in the amount of all

is to be paid as follows net 30 days.

All work is to be completed in a professional manner using quality materials. An extra charge will be made if excessive rock is struck or any unforeseen or unusual circumstance is encountered during the installation.

Authorized Signature _____

Note: This proposal may be withdrawn within _____ days if not accepted.

This proposal is subject to the additional provisions set forth on the reverse side hereof, the same being incorporated herein by reference.

The prices, specifications and conditions listed are satisfactory and hereby accepted as a binding contract. You are authorized to do the work as specified. Payment will be made as outlined:

ACCEPTED BY: _____

DATE: _____

1. WARRANTY:

All sign(s) / display(s) manufactured by Roland Advertising, Inc. are guaranteed free from defects in workmanship and material for a period of (12) months from date of completions. Defective parts will be replaced at no charge for replacement parts during this warranty.

All fluorescent lamps are guaranteed for a period of (90) days and all ballasts are guaranteed for a period of (12) months from date of completion of sign(s) / display(s). If ballasts or lamps become defective during this period and cannot be exchanged locally, contact Roland Advertising, Inc. immediately for a new replacement ballast(s). All other lamps are excluded from this warranty.

Defective parts must be returned to Roland Advertising, Inc. within 30 days.

Excluding from this warranty are labor to inspect, remove and/ or replace defective parts, and damages resulting from vandalism, negligence, or misuse.

WARRANTY VOID UNLESS REPAIRS AUTHORIZED BY ROLAND ADVERTISING, INC.

2. TERMS:

- (A) A service charge of 1.5% per month, 18% annum will be charged on any and all unpaid amounts due starting (30) days after the date the original invoice for work listed herein.
- (B) It is agreed that the products, services, sign(s) display(s) or other described herein shall remain in the property of Roland Advertising, Inc. until all charges, including service charges as listed above are paid in full.
- (C) Until final payment is made in full the product shall not be reason of connection to any realty be deemed a fixture of appurtenance to realty and shall be severable there from. Roland Advertising, Inc. may, in addition to any other remedies to effect payment or retain equity, remove product or parts thereof from the premises where installed. The purchaser agrees to surrender possession and to reimburse Roland Advertising, Inc. for its removal costs.
- (D) If any unpaid charges are turned over to an attorney for collection, the buyer agrees to pay a reasonable attorney's fee.
- (E) All artwork supplied by Roland Advertising, Inc. shall remain the property of Roland Advertising, Inc. and cannot be used without the written consent of Roland Advertising, Inc.

3. PERMITS/LICENSE:

Purchaser shall be responsible for permits and licenses from public authority for the installation of the sign(s) / display(s). The seller shall aid the purchaser to obtain the necessary permit(s). The purchaser shall obtain the necessary permission from the property owner(s) and other(s) whose consent is necessary for installation. If public permit(s) and/or permission is denied after all reasonable efforts have been made by both parties to secure same, this agreement shall terminate without liability to either party except Roland Advertising, Inc. shall be reimbursed for their costs to the date of termination.

4. DISPLAY ACCEPTANCE:

- (A) It is agreed by purchaser that after the product, display(s) have been installed and operating for five (5) days, unless Roland Advertising, Inc. is notified in writing by purchaser to the contrary, the product(s) / sign(s) will have been accepted and deemed to be in accordance with the terms and conditions of this agreement.
- (B) If a signature of acceptance is obtained from the purchaser of its authorized agent(s) before five (5) days, acceptance will be deemed automatic at that point in time, under this agreement.



Putnam County Board of Education Agenda Request

Name of Person Making Request: Ron Chaffin

Department: Transportation

Phone Number of Person Making Request: 931-526-9342

Date: October 20, 2025

Please Consider Approval of the Sale of 5 Blue Bird School Buses as Surplus Equipment.


Vehicle Identification Numbers are:

- 1BAKCCPA3CF284414
- 1BAKCCPA5CF284415
- 1BAKCCPA1CF284413
- 1BAKGCPA7CF283545
- 1BAKGCPA7CF283545

These Buses are to be sold on www.Gov-Deals.com

Ron Chaffin

October 20, 2025

_____ Signature of Person Making Request	_____ Date
 _____ Signature of Director of Schools	<u>10/20/25</u> _____ Date





PCSS Board Agenda Request

Date: October 20, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Cookeville Heating & Cooling, LLC., Cookeville, TN to upgrade the mechanical controls per proposal #3703 attached at Monterey High School School in the amount of \$47,410.00 to be paid for from 141-72620-399 with pricing being reflective from TIPS Contract #25010501

received
10-20-25 MT *AK*

10/10/20



QUOTE
Number 3703

COOKEVILLE HEATING & COOLING SERVICES, LLC.
347 EAST STEVENS STREET
COOKEVILLE, TN 38501
(931) 528-5514

To:
PUTNAM CO BOARD OF EDUCATION
1400 E SPRING ST
COOKEVILLE, TN 38501

Proposed Scope of Work

Scope Summary

Integrate KMC Controllers into the Existing ALC Frontend for Control & Scheduling of the KMC Control System at Monterey High School.

Automated Logic BAS Front-End

- **BAS System Engineering**
 - Submittal Generation
 - System Program, Graphics and Database Design
 - Network Wiring Diagrams
 - System Trends and Alarm Setup
 - O&M Generation
- **BAS Front End Hardware**
 - Workstation (Existing)
- **BAS Front End Software**
 - WebCTRL Software License (Existing)
- **BAS Network Architecture**
 - Network Control Panel(s) with System Integration Controllers as necessary
 - Ethernet hubs, switches, and fiber converters required for system front end connectivity
 - DDC / BAS Communication by ANSI/ASHRAE Standard 135-2004, open protocol native BacNET

BAS Integration of the Following Equipment

- **(15) Roof Top Units**
 - Third Party Interface of KMC Controls on Roof Top Units
- **(64) Geothermal Heat Pumps**
 - Third Party Interface of KMC Controls on Heat Pumps

- **(10) Fresh Air Units**
 - Third Party Interface of KMC Controls on Fresh Air Units
- **(2) Ductless Split Monitors**
 - Third Party Interface of KMC Controls on Ductless Split Units
- **(1) Make Up Air Unit Monitor Points**
 - Third Party Interface of KMC Controls on Make Up Air Unit
- **(2) Exhaust Fans**
 - Third Party Interface of KMC Controls on Exhaust Fans

This equipment was specified on the Plans for this project. If equipment was not on the KMC system, it will not be represented in the Automated Logic System.

Start-Up and Commissioning

- Automated Logic controls Start-Up of the Automated Logic controls installed on HVAC Equipment

Training/Warranty

- Up to 8 hours of Automated Logic system site-specific training or DDC / BAS training as specified in Bid Documents.
- 12-Month parts and labor warranty on all new control equipment included in Automated Controls scope of work.

ADD Alternates

Communication Cable Troubleshooting and Repairs to be performed on a Time and Material Basis. Repairs not to exceed

Clarifications/Exclusions

- Power and Communication Wiring
 - All power wiring greater than 24VAC and associated conduit is excluded from this proposal.
 - Owner to provide ethernet connections to building automation panel(s) as required for communication link.
- Fire Alarm System
 - This proposal specifically excludes any/all work associated with the fire alarm system including any of the following:
 - HVAC Equipment Shut Down / Safety Interlock Wiring
 - BAS / DDC Third Party Interface
 - Wire Installation, Conduit Installation
 - Fire Alarm Panels, Fireman's Control Panels, Relays, Smoke Detectors, Smoke and/or Fire Dampers
- HVAC Equipment Third Party Interface
 - Third Party Interface communication modules or communication cards specific to the HVAC Equipment are provided by equipment manufacturers.
 - HVAC Equipment Third Party Interface Set-Up, Start-Up, Troubleshooting or Repairs not specific to the Automated Logic BAS system.
- HVAC Equipment Peripheral Devices
 - HVAC Equipment (Non-DDC / BAS) thermostats, monitoring sensors, status switches, safety switches, relays, and transformers provided by others.
 - HVAC Equipment disconnects, equipment motor starters and equipment Variable Frequency Drives: Furnished, Installed and wired by others.
 - Factory Start-Up of Variable Frequency Drives, Motor Starters, HVAC Air Side or Water Side Equipment by others.
- Miscellaneous Exclusions
 - Network Trouble Shooting or Repairs (See Add Above)

Tips Contract# 25010501

TOTAL AMOUNT \$47,410.00

WE SINCERELY APPRECIATE YOUR BUSINESS!

Should you have questions with regards to this proposal, please direct them to Logan Selby, (931) 319-5825. Upon acceptance of this proposal, please sign and email back to lselby@chccompanies.com.

Signature of Approval: _____ Date: _____

Name/Title (Please Print): _____

Any additional repairs will be billed on a time and material basis.
This proposal is valid for 10 day

ALL LABOR ON REPAIR WORK WILL BE WARRANTIED FOR A PERIOD OF 90 DAYS UNLESS OTHERWISE STATED. ALL PARTS WILL BE WARRANTIED PER MANUFACTURE'S WARRANTY. IT IS FUTURE UNDERSTOOD THAT IN THE EVENT IT IS NECESSARY FOR THE SELLER TO EMPLOY AN ATTORNEY TO ENFORCE THE SELLER'S RIGHTS IN ANY PARTICULAR IN CONNECTION WITH THE TERMS OF THIS AGREEMENT, THEN IN SUCH EVENT THE PURCHASER WILL BE RESPONSIDBLE FOR ALL EXPENSES INCLUDING BUT NOT LIMITED TO ATTORNEY'S FEES NECESSARY TO ENFORCE THIS AGREEMENT.



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 11/6/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Stone Service Corporation in the amount of \$6,713.72 for pay application #8 related to the Sycamore Elementary School HVAC Upgrades project to be paid from the Putnam County Capital Projects Fund.

received
10-23-25 MAT



Stone Service Corporation
 PO Box 49293
 Cookeville, Tennessee 38506
 931-526-5023

BILL TO

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN 38506 United States

INVOICE
 169799209

INVOICE DATE
 Oct 22, 2025

JOB ADDRESS

Sycamore Elementary HVAC Upgrades
 452 Ellis Ave
 Cookeville, TN 38501

Payment Term: Net 30
 Due Date: 11/21/2025

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Imported Default Service	Material	1.00	\$3,262.07	\$3,262.07
Imported Default Service	Labor	1.00	\$3,805.00	\$3,805.00
RTNG	Retained for the performance of work	1.00	-\$353.35	-\$353.35

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$6,713.72
TOTAL DUE	\$6,713.72
BALANCE DUE	\$6,713.72

CUSTOMER AUTHORIZATION

I authorize the work above to be completed and I agree to pay \$6,713.72.

Sign here

Date

CUSTOMER ACKNOWLEDGEMENT

I agree that the above work was completed to my satisfaction and I agree to pay \$6,713.72.



APPLICATION NO: 8

APPLICATION DATE: 10/22/25

PERIOD TO: 10/31/25

PROJECT NO: SycamoreElemHVAC

CONTRACT DATE:

Project:

Putnam County Board of Education SycamoreElemHVAC

1400 East Spring Street, Cookeville, TN 38506 452 Ellis Ave, Cookeville, TN 38501

United States

From Contractor:

Charles Stone Heating & Cooling

315 Transport Drive, Cookeville, TN 38506 USA

Contract For:

Application for Payment

Application is made for payment, as shown below, in connection with the Contract.

Original Contract Sum \$457,750.00

Net change by Change Orders \$0.00

Contract Sum to Date \$457,750.00

Total Completed & Stored To Date \$409,700.02

Retainage

5.00% of Completed Work \$20,485.00

0.00% of Stored Material \$0.00

Total Retainage \$20,485.00

Total Earned Less Retainage \$389,215.02

Less Previous Certificates For Payment \$382,501.30

Current Payment Due \$6,713.72

Balance to Finish Including Retainage \$68,534.98

Change Order Summary

ADDITIONS \$0.00 DEDUCTIONS \$0.00

Total changes approved in previous months \$0.00

Total approved this Month \$0.00

TOTALS \$0.00 \$0.00 \$0.00

Net Changes By Order: \$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Charles Stone Heating & Cooling
By Rebecca Phillip Date 10-22-25

State of Tennessee County of Overton

Subscribed and sworn to before me this DAY OF October 22, 2025

NOTARY PUBLIC Rebecca Phillip Expires 8 11 29



General Certificate of Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified _____

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

General Contractor

By _____ Date _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Owner (If Applicable)

By _____ Date _____



Distributor
 to: Owner
 Architect
 Contractor
 Field

APPLICATION NO: **8**
 APPLICATION DATE: 10/22/25
 PERIOD TO: 10/31/25
 PROJECT NO: SycamoreElemHVAC
 CONTRACT DATE:

To: **Putnam County Board of Education**
 1400 East Spring Street, Cookeville, TN 38506
 United States
 From Contractor:
Charles Stone Heating & Cooling
 315 Transport Drive, Cookeville, TN 38506 USA

Item No.	Description of Work	Work Completed			Materials Presently Stored (Not in D or E)	Total Completed Stored to Date (D+E+F)	% (G+C)	Balance to Finish (C-G)	Retainage
		Scheduled Value	From Previous Application (D+E)	This Period					
1	Equipment	\$239,296.63	\$239,296.63	\$0.00	\$0.00	100.00%	\$0.00	\$11,964.83	
2	Controls	\$45,781.79	\$45,781.79	\$0.00	\$0.00	100.00%	\$0.00	\$2,289.09	
3	Rigging	\$5,000.00	\$5,000.00	\$0.00	\$0.00	100.00%	\$0.00	\$250.00	
4	Material	\$32,613.77	\$29,351.70	\$3,262.07	\$0.00	100.00%	\$0.00	\$1,630.69	
5	Labor	\$76,098.81	\$68,488.20	\$3,805.00	\$0.00	95.00%	\$3,805.61	\$3,614.66	
6	Contingency	\$58,959.00	\$14,714.63	\$0.00	\$0.00	24.96%	\$44,244.37	\$735.73	
	Grand Total	\$457,750.00	\$402,632.95	\$7,067.07	\$0.00	--	\$48,049.98	\$20,485.00	



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 11/6/2025

Department Finance

Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Stone Service Corporation in the amount of \$6,470.45 for pay application #4 related to the Extended Learning Building HVAC Upgrades project to be paid from 141-76100-599-02528.

received
10-23-25 MT *AK*



Stone Service Corporation
 PO Box 49293
 Cookeville, Tennessee 38506
 931-526-5023

BILL TO

Putnam County Board of Education
 1400 East Spring Street
 Cookeville, TN 38506 United States

INVOICE 169782834	INVOICE DATE Oct 22, 2025
-----------------------------	-------------------------------------

JOB ADDRESS

Frontier Building HVAC Upgrades
 Frontier Building HVAC Upgrades

Payment Term: Net 30
Due Date: 11/21/2025

TASK	DESCRIPTION	QTY	PRICE	TOTAL
Imported Default Service	Material	1.00	\$4,967.70	\$4,967.70
Imported Default Service	Labor	1.00	\$1,843.30	\$1,843.30
RTNG	Retained for the performance of work	1.00	-\$340.55	-\$340.55

POTENTIAL SAVINGS	\$0.00
SUB-TOTAL	\$6,470.45
TOTAL DUE	\$6,470.45
BALANCE DUE	\$6,470.45

CUSTOMER AUTHORIZATION

I authorize the work above to be completed and I agree to pay \$6,470.45.

Sign here

Date

CUSTOMER ACKNOWLEDGEMENT

I agree that the above work was completed to my satisfaction and I agree to pay \$6,470.45.

Sign here

Date

APPLICATION NO: 44
 APPLICATION DATE: 10/22/25
 PERIOD TO: 10/31/25
 PROJECT NO: FrontierBldgHVAC
 CONTRACT DATE:

To: Putnam County Board of Education
 1400 East Spring Street, Cookeville, TN 38506
 United States

Project: FrontierBldgHVAC
 Frontier Building HVAC Upgrades

Distribution to: Owner
 Architect
 Contractor
 Field

From Contractor: Contract For:

Application for Payment

Application is made for payment, as shown below, in connection with the Contract.

Original Contract Sum \$99,050.00
 Net change by Change Orders \$0.00
 Contract Sum to Date \$99,050.00
 Total Completed & Stored To Date \$85,148.00

Retainage
 5.00% of Completed Work \$4,257.40
 0.00% of Stored Material \$0.00

Total Retainage \$4,257.40
 Total Earned Less Retainage \$80,890.60
 Less Previous Certificates For Payment \$74,420.15
 Current Payment Due \$6,470.45
 Balance to Finish Including Retainage \$18,159.40

Change Order Summary	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00

Net Changes By Order: \$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature]
 By [Signature] Date 10/22/2025
 State of Tennessee County of Dyer

Subscribed and sworn to before me this DAY OF October 22, 2025
 NOTARY PUBLIC Rebecca Phillips Expires 8/18/29

General Certificate of Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount Certified _____

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

General Contractor

By _____ Date _____
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Owner (If Applicable)

By _____ Date _____

APPLICATION NO: 4
 APPLICATION DATE: 10/22/25
 PERIOD TO: 10/31/25
 PROJECT NO: FrontierBldgHVAC
 CONTRACT DATE:

to: Owner
 Architect
 Contractor
 Field

Project: FrontierBldgHVAC
 Frontier Building HVAC Upgrades
 Contract For:

To: Putnam County Board of Education
 1400 East Spring Street, Cookeville, TN 38506
 United States
 From Contractor:

A	B	C	D	E	F	G	H	I	
Item No.	Description of Work	Scheduled Value	From Previous Application (D+E)	This Period	Materials Presently Stored (Not in D or E)	Total Completed Stored to Date (D+E+F)	% (G+C)	Balance to Finish (C-G)	Retainage
1	Equipment	\$46,100.76	\$46,100.76	\$0.00	\$0.00	\$46,100.76	100.00%	\$0.00	\$2,305.04
2	Controls	\$5,736.24	\$5,736.24	\$0.00	\$0.00	\$5,736.24	100.00%	\$0.00	\$286.81
3	Rigging	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$125.00
4	Material	\$22,967.70	\$18,000.00	\$4,967.70	\$0.00	\$22,967.70	100.00%	\$0.00	\$1,148.39
5	Labor	\$9,843.30	\$6,000.00	\$1,843.30	\$0.00	\$7,843.30	79.68%	\$2,000.00	\$392.17
6	Contingency	\$11,902.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,902.00	\$0.00
	Grand Total	\$99,050.00	\$78,337.00	\$6,811.00	\$0.00	\$85,148.00		\$13,902.00	\$4,257.40



Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)

Date _____ 11/6/2025

Department _____ Finance

Person Submitting _____ Mark McReynolds

Account Number (if appropriate) _____

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Upland Design Group in the amount of \$20,000 for invoice #1 related to the design of the White Plains Academy Flex Learning Center Ramp project to be paid from 141-72600-399-00000.

received
10-22-25 [signature]

Upland Design Group Inc

PO Box 1026
Crossville, TN 38557

INVOICE

Invoice Number: 2434 Inv. 1
Invoice Date: Oct 20, 2025
Page: 1

Voice: 931-484-7541
Fax: 931-484-2351

Bill To:

Putnam County School System
1400 East Spring Street
Cookeville, TN 38506

Ship to:

Putnam County School System
1400 East Spring Street
Cookeville, TN 38506

Customer ID	Customer PO	Payment Terms	
2434		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			11/20/25

Quantity	Item	Description	Unit Price	Amount
		White Plains Academy Flex Learning Center Ramp		
		Lump Sum Fee: \$25,000.00 x 80% complete		20,000.00

PO 1412500283

Check/Credit Memo No:

Subtotal	20,000.00
Sales Tax	
Total Invoice Amount	20,000.00
Payment/Credit Applied	
TOTAL	20,000.00



Putnam County Board of Education Agenda Requests

Date _____ 11/6/25
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval of the Quarterly Reports for quarter ending 9/30/25 for the following funds:

- 141 General Purpose Schools
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

received
10-23-25 MT *CM*

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 141 - GENERAL PURPOSE SCHOOL FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2025**

	2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:						
40000 Local Revenue	40,804,028	3,788,627	-	-	-	3,788,627
41000 Licenses and Permits	6,500	1,482	-	-	-	1,482
43000 Charges for Current Services	320,250	35,490	-	-	-	35,490
44000 Other Local Revenue	39,000	4,743	-	-	-	4,743
46000 State of Tennessee	87,951,630	18,617,175	-	-	-	18,617,175
47000 Federal Thru State	820,321	58,647	-	-	-	58,647
48000 Donations/Other	8,700	11,382	-	-	-	11,382
49000 Other Sources	1,044,090	162,298	-	-	-	162,298
TOTAL	130,994,520	22,679,844	-	-	-	22,679,844

Encumbrances / Expenditures:						
71100 Regular Education	59,695,289	13,201,315	-	-	-	13,201,315
71150 Alternative Education	1,096,110	212,178	-	-	-	212,178
71200 Special Education	14,091,638	2,809,011	-	-	-	2,809,011
71300 Vocational Education	4,011,552	1,003,566	-	-	-	1,003,566
71600 Adult Education	162,343	139,379	-	-	-	139,379
72110 Attendance	513,547	251,506	-	-	-	251,506
72120 Health Services	1,726,759	327,543	-	-	-	327,543
72130 Other Student Services	4,007,550	826,678	-	-	-	826,678
72210 Regular Ed. Support	4,796,395	1,011,378	-	-	-	1,011,378
72215 Alternative Ed. Support	165,918	36,646	-	-	-	36,646
72220 Special Ed. Support	2,926,856	528,627	-	-	-	528,627
72230 Vocational Ed. Support	163,659	44,190	-	-	-	44,190
72250 Technology	2,478,100	774,321	-	-	-	774,321
72260 Adult Ed. Support	54,924	45,895	-	-	-	45,895
72310 Board of Education	2,571,207	1,282,817	-	-	-	1,282,817
72320 Office of the Director	356,375	55,470	-	-	-	55,470
72410 Office of Principal	10,065,665	1,841,643	-	-	-	1,841,643
72510 Fiscal Services	1,138,187	375,427	-	-	-	375,427
72520 Human Services/Personnel	336,197	96,499	-	-	-	96,499
72610 Operation of Plant	9,460,454	2,536,925	-	-	-	2,536,925
72620 Maintenance of Plant	3,364,442	792,676	-	-	-	792,676
72710 Transportation	5,626,153	1,053,828	-	-	-	1,053,828
73100 Food Services	785,305	192,759	-	-	-	192,759
73300 Community Services	827,356	121,317	-	-	-	121,317
73400 Early Childhood Education	2,308,915	447,153	-	-	-	447,153
76100 Regular Capital Outlay	443,793	14,600	-	-	-	14,600
99100 Operating Transfers	-	32,266	-	-	-	32,266
TOTAL	133,174,689	30,055,615	-	-	-	30,055,615

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 142 - SCHOOL FEDERAL PROJECTS FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2025**

	2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:						
47000 Federal Thru State	8,937,661	1,640,510	-	-	-	1,640,510
49000 Other Sources	394,145	96,490	-	-	-	96,490
TOTAL	9,331,806	1,737,001	-	-	-	1,737,001
Encumbrances / Expenditures:						
71100 Regular Instruction Program	2,993,895	480,591	-	-	-	480,591
71200 Special Education Program	2,943,546	540,671	-	-	-	540,671
71300 Vocational Education Program	167,160	75,249	-	-	-	75,249
72130 Other Student Support	220,038	40,871	-	-	-	40,871
72210 Regular Instruction Program	2,244,970	451,620	-	-	-	451,620
72710 Transportation	1,727	-	-	-	-	-
73300 Community Services	280,000	32,497	-	-	-	32,497
73400 Early Childhood Education	40,000	40,000	-	-	-	40,000
99100 Operating Transfers	440,469	96,490	-	-	-	96,490
TOTAL	9,331,806	1,757,990	-	-	-	1,757,990

**PUTNAM COUNTY BOARD OF EDUCATION
FUND 143 - CENTRAL CAFETERIA FUND
BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2025**

	2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:						
43000 Charges for Current Services	2,002,769	171,014	-	-	-	171,014
44000 Other Local Revenue	100,000	35,725	-	-	-	35,725
46500 State of Tennessee	71,000	-	-	-	-	-
47100 Federal Thru State	7,626,231	1,505,826	-	-	-	1,505,826
TOTAL	9,800,000	1,712,565	-	-	-	1,712,565
Encumbrances / Expenditures:						
73100 Food Services	8,972,000	1,807,417	-	-	-	1,807,417
99100 Operating Transfers	828,000	162,298	-	-	-	162,298
TOTAL	9,800,000	1,969,715	-	-	-	1,969,715

PUTNAM COUNTY BOARD OF EDUCATION
 FUND 146 - EXTENDED SCHOOL PROGRAM FUND
 BUDGET TO ACTUAL QUARTERLY REPORT AS OF SEPTEMBER 2025

	2025-2026 Budget	Actual Jul-Sept 2025	Actual Oct-Dec 2025	Actual Jan-Mar 2026	Actual Apr-Jun 2026	Total Year to Date
Revenues:						
43000 Charges for Current Services	1,663,210	357,488	-	-	-	357,488
47000 Federal Thru State	229,540	44,757	-	-	-	44,757
TOTAL	1,892,750	402,246	-	-	-	402,246
Encumbrances / Expenditures:						
73300 Community Services	1,892,750	300,566	-	-	-	300,566
TOTAL	1,892,750	300,566	-	-	-	300,566



Putnam County School System

1400 E. Spring Street
Cookeville, TN 38506-4313
Ph: (931) 526-9777 | Fax: (931) 528-6942
www.pcsstn.com

Corby King
Director of Schools

ENGAGE INSPIRE ACHIEVE

Putnam County Board of Education Agenda Request

Name of Person Making Request: Trey Upchurch

Date: 10/28/25

RE: Anonymous Donation

Backup included

Backup to follow

Agenda Item for 11/30/25 Board Meeting

Statement to be Included:

Approval of an anonymous donation of \$5000 to the Family Resource Department of Putnam County Schools to be utilized for families experiencing food insecurity.



Director of Schools

10/28/25

Date

received
10-28-25 MT



PCSS Board Agenda Request

Date: October 28, 2025

Department: Maintenance

Person Submitting: John Magura

Account Number (If appropriate)

Check one:

Backup include

Backup to follow

Statement to be included in the Board Agenda Packet:

Consider the approval to enter into an agreement with Upland Design Group, Crossville, TN for the design of bid documents to replace the gym window at the Baxter Primary School in the amount of \$10,500.00 to be paid for from 141-72620-399

received
10-28-25 MT

AIA[®] Document B105[®] – 2017

Standard Short Form of Agreement Between Owner and Architect

AGREEMENT made as of the Seventh day of May in the year Two Thousand Twenty-Five

(In words, indicate day, month and year.)

BETWEEN the Owner:

(Name, legal status, address and other information)

Putnam County Board of Education
1400 E Spring St
Cookeville, TN 38506
(931) 526-9777

and the Architect:

(Name, legal status, address and other information)

Upland Design Group, PLLC
P. O. Box 1026
Crossville, TN 38557
931-484-7541

for the following Project:

(Name, location and detailed description)

Baxter Primary School Gym Window Replacement
Baxter, TN

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

ARTICLE 1 ARCHITECT'S RESPONSIBILITIES

The Architect shall provide architectural services for the Project as described in this Agreement. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project. The Architect shall assist the Owner in determining consulting services required for the Project. The Architect's services include the following consulting services, if any:

During the Design Phase, the Architect shall review the Owner's scope of work, budget and schedule and reach an understanding with the Owner of the Project requirements. Based on the approved Project requirements, the Architect shall develop a design, which shall be set forth in drawings and other documents appropriate for the Project. Upon the Owner's approval of the design, the Architect shall prepare Construction Documents indicating requirements for construction of the Project and shall coordinate its services with any consulting services the Owner provides. The Architect shall assist the Owner in filing documents required for the approval of governmental authorities, in obtaining bids or proposals, and in awarding contracts for construction.

During the Construction Phase, the Architect shall act as the Owner's representative and provide administration of the Contract between the Owner and Contractor. The extent of the Architect's authority and responsibility during construction is described in AIA Document A105™-2017, Standard Short Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A105-2017, those modifications shall not affect the Architect's services under this Agreement, unless the Owner and Architect amend this Agreement.

ARTICLE 2 OWNER'S RESPONSIBILITIES

The Owner shall provide full information about the objectives, schedule, constraints and existing conditions of the Project, and shall establish a budget that includes reasonable contingencies and meets the Project requirements. The Owner shall provide decisions and furnish required information as expeditiously as necessary for the orderly progress of the Project. The Architect shall be entitled to rely on the accuracy and completeness of the Owner's information. The Owner shall furnish consulting services not provided by the Architect, but required for the Project, such as surveying, which shall include property boundaries, topography, utilities, and wetlands information; geotechnical engineering; and environmental testing services. The Owner shall employ a Contractor, experienced in the type of Project to be constructed, to perform the construction Work and to provide price information.

ARTICLE 3 USE OF DOCUMENTS

Drawings, specifications and other documents prepared by the Architect are the Architect's Instruments of Service, and are for the Owner's use solely with respect to constructing the Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the construction of the Project, provided that the Owner substantially performs its obligations under this Agreement, the Architect grants to the Owner a license to use the Architect's Instruments of Service as a reference for maintaining, altering and adding to the Project. The Owner agrees to indemnify the Architect from all costs and expenses related to claims arising from the Owner's use of the Instruments of Service without retaining the Architect. When transmitting copyright-protected information for use on the Project, the transmitting party represents that it is either the copyright owner of the information, or has permission from the copyright owner to transmit the information for its use on the Project.

ARTICLE 4 TERMINATION, SUSPENSION OR ABANDONMENT

In the event of termination, suspension or abandonment of the Project by the Owner, the Architect shall be compensated for services performed. The Owner's failure to make payments in accordance with this Agreement shall be considered substantial nonperformance and sufficient cause for the Architect to suspend or terminate services. Either the Architect or the Owner may terminate this Agreement after giving no less than seven days' written notice if the Project is suspended for more than 90 days, or if the other party substantially fails to perform in accordance with the terms of this Agreement. Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 5 MISCELLANEOUS PROVISIONS

This Agreement shall be governed by the law of the place where the Project is located. Terms in this Agreement shall have the same meaning as those in AIA Document A105-2017, Standard Short Form of Agreement Between Owner and Contractor. Neither party to this Agreement shall assign the contract as a whole without written consent of the other.

Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third

party against either the Owner or the Architect.

The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

ARTICLE 6 PAYMENTS AND COMPENSATION TO THE ARCHITECT

The Architect's Compensation shall be:

Lump sum of \$10,500.

The Owner shall pay the Architect an initial payment of Zero Dollars and Zero Cents (\$ 0.00) as a minimum payment under this Agreement. The initial payment shall be credited to the final invoice.

Payments are due and payable upon receipt of the Architect's monthly invoice. Amounts unpaid Thirty (30) days after the invoice date shall bear interest from the date payment is due at the legal rate prevailing at the principal place of business of the Architect.

At the request of the Owner, the Architect shall provide additional services not included in Article 1 for additional compensation. Such additional services may include, but not be limited to, providing or coordinating services of consultants not identified in Article 1; revisions due to changes in the Project scope, quality or budget, or due to Owner-requested changes in the approved design; evaluating changes in the Work and Contractors' requests for substitutions of materials or systems; providing services necessitated by the Contractor's failure to perform; and the extension of the Architect's Article 1 services beyond Thirty-Six (36) months of the date of this Agreement through no fault of the Architect.

ARTICLE 7 OTHER PROVISIONS

(Insert descriptions of other services and modifications to the terms of this Agreement.)

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*
BY: Lynn McHenry, Board Chairman

(Printed name and title)

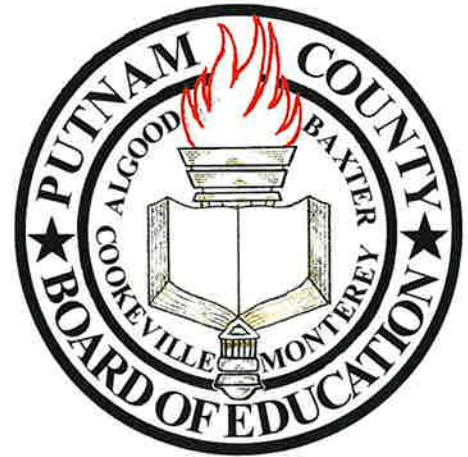
ARCHITECT *(Signature)*
BY: Kim Allen Chamberlin, Principal

(Printed name, title, and license number if required)

PUTNAM COUNTY SCHOOL SYSTEM
BOARD AGENDA REQUEST



Date: October 29, 2025
Department: Technology
Person Submitting: Johnny Sloan
Account Number (if appropriate) note below



Check one:

- Backup included
- Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to join the the US Educational Technology Purchasing Alliance (USETPA).

NOTES:

received
10-29-25 MT *AK*



US Educational Technology Purchasing Alliance

MEMBERSHIP / SUBSCRIPTION AGREEMENT

This Agreement, made effective on the date hereof, by and between the US Educational Technology Purchasing Alliance (hereinafter referred to as the "USETPA") and Putnam County Board of Education (hereinafter referred to as the "Member"). Organization Name

USETPA, a formally organized non-profit entity whose creation was authorized by NC G.S. 143-129(e)(3), has followed procurement procedures, competitively obtained purchasing services, for discounted products and services offered by this Agreement in accordance with NC G.S. 143-129(e)(3). USETPA is permitted to engage in cooperative purchasing pursuant to NC G.S. 143-129(e)(3).

It is the sole responsibility of each Member to follow state and local procurement statutes and rules as it pertains to cooperative purchasing or joint power Agreements with in-state or out-of-state public agencies.

USETPA makes cooperative purchasing contracts available to Members "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Member. Members are permitted to negotiate and agree to additional terms and conditions with Vendors directly.

Each party shall be responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof. The Member will be responsible for all aspects of its purchase, including ordering its goods and/or services, inspecting and accepting the goods and/or services, and paying the Vendor who will have directly billed the Member placing the order.

The use of each contract by the Member will adhere to the terms and conditions of the USETPA contract.

Any and all disputes which may arise between the Member and the Vendor are to be resolved between the Member and the Vendor.

This Agreement incorporates all Agreements, covenants and understandings between USETPA and the Member. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written amendment executed by both parties.

- 1) USETPA contracts are available to all Public and Private K-12 Schools, Libraries and Government Entities
- 2) Members/Subscribers are never charged a fee to use a USETPA Contract
- 3) Membership does not obligate the member/subscriber to use a USETPA contract
- 4) E-rate specific: Optional
- 5) E-rate Subscribers initial in the appropriate box below (Yes or No). If Yes, then this authorizes the USETPA to conduct bids through the Form 470 on behalf of the subscriber. Bids will be conducted for all category one and category two services. Master Contracts which are awarded through the 470 process will be in effect for up to ten years. Authorization is valid from 10 years after date of registration. There are no fees associated with these bids and no obligation to use these bids as part of a subscriber's E-Rate application process. Authorization may be withdrawn by terminating subscription via written email notice to info@usetpa.com



US Educational Technology Purchasing Alliance

MEMBERSHIP / SUBSCRIPTION AGREEMENT

**Indicate a physical address to which correspondence may be delivered.*

Organization Name:	Putnam County Board of Education
Address (# Street Name):	1400 E. Spring Street
City:	Cookeville
State/Province Code:	TN
ZIP Code (5+4 preferred):	38506- 4313
Country:	United States of America
Website:	https://www.pcsstn.com
Contact Person (Last, First):	McReynolds, Mark
Job Title:	Chief Financial Officer
Job Role:	CFO
Email Address:	mcreynolds@pcsstn.com
Phone, ext (add ext if needed):	(931) 526-9777

Organization Type Only check or circle 1 box below			Erate Subscriber USETPA Form 470 *
Government	Education	Other:	Erate Check or Circle 1 box below and Initial
Federal	Pre-K	Medical	Yes - X BEN #128509
State	Public K-12	Library	No
County	Private K-12	Other	Initial: M. M
Municipality	Public Higher Education		<i>*Read Number 4 and 5 on Page 1</i>
Tribal	Private Higher Education		
Township			
Special District			



MEMBERSHIP AGREEMENT

MEMBERSHIP / SUBSCRIPTION AGREEMENT

NOTE: A copy of all purchases/purchase orders/or equivalent must be sent to the USETPA using either the physical address below or this email address: po@usetpa.com

Initial: M.M.

Member/Subscriber Name: Putnam County Board of Education	USETPA
Authorized Signature	Authorized Signature
Printed Name Mr. Lynn McHenry	Printed Name
Title Chairperson, Putnam Co. Board of Education	Title
Date : November 6, 2025	Date

This form may be completed by one of three methods. Check the box below for the preferred method.



1) Complete the form online, then print or save as a pdf to your device, sign in ink, scan and email (info@usetpa.com) or physically mail to the USETPA address below.



2) Download the linked pdf, complete the form with ink signature, and email (info@usetpa.com) or physically mail to the USETPA address below.



3) DocuSign online form request (electronic signature – easy to implement).

USETPA physical mailing address

USETPA
Attention: Membership
P.O. Box 295
Tuckaseger, NC 28783



**Putnam County Board of Education Agenda Requests
(See attached calendar for deadlines)**

Date _____ 11/6/2025
Department Finance
Person Submitting Mark McReynolds

Account Number (if appropriate)

Check one:

Backup included

Backup to follow

Statement to be included in Board Agenda Packet:

Consider approval to pay Energy Systems Group in the amount of \$333,917.42 and First National Bank of Tennessee (retainage) in the amount of \$17,574.60 for pay application #11 related to the Parkview Elementary School renovation project to be paid from the Putnam County Bond Issue.

received
10-23-25
MK



TO OWNER: PROJECT: CPBNA00578 VALUATION NUMBER: 11
 Putnam County School System TN CONTRACT DATE: 10/02/2024 APPLICATION DATE: 10/23/2025
 1400 East Spring Street PERIOD TO: 10/31/2025
 Cookeville, TN 38506 ESG JOB NUMBER: CPBNA00578 DUE DATE: 11/22/2025

Please Remit To

FROM CONTRACTOR: *Payment by Mail* **ACH & EFT Information (inbound & outbound):**
 Energy Systems Group ABA: 071006486 Wire Transfers (inbound & outbound):
 9877 Eastgate Court PO BOX 713390 ABA: 071006486
 Newburgh, IN 47630 Chicago, IL 60677-1527 CIBC (Chicago, IL) For the Benefit of Energy Systems Group, LLC
 Account 1070134 Account 1070134

CONTRACT FOR: The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM 8,773,494.77
2. Net change by Change Orders 441,161.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2) 9,214,655.77
4. TOTAL COMPLETED & STORED TO DATE 5,269,962.57
5. RETAINAGE: 263,498.13
 a. 5% of Total Completed & Stored To Date (Column 1 of G703)

6. TOTAL EARNED LESS RETAINAGE 5,006,464.44

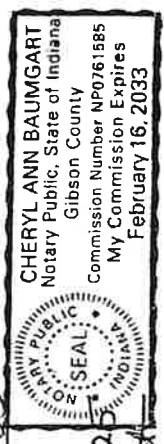
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT 4,672,547.02
 (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE 333,917.42
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

9. BALANCE TO FINISH, INCLUDING RETAINAGE 4,208,191.33
 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	441,161.00	
Total approved this Month	441,161.00	
TOTALS	441,161.00	
NET CHANGES by Change Order	441,161.00	

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATE FOR PAYMENT-1992 EDITION AIA



CONTRACTOR: *[Signature]* Date: 10-23-25
 State of INDIANA
 County of WARRICK
 Subscribed and sworn to before me this 23rd day of Oct., 2025
 Notary Public: *Cheryl Ann Baumgart*
 My Commission expires: February 16, 2033

ARCHITECT'S CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Based on AIA DOCUMENT G703

Based on AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

VALUATION NUMBER: 11
 APPLICATION DATE: 10/23/2025
 PERIOD TO: 10/31/2025
 ESG JOB NUMBER: CPBNA00578
 DUE DATE: 11/22/2025

ITEM NO.	DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO RETAINAGE FINISH (C - G)	I RETAINAGE 5%	
			FROM PREVIOUS APPLICATION	THIS PERIOD						
1-1	Bard Units	450,000.00	450,000.00	0.00	0.00	0.00	450,000.00	100.00	0.00	22,500.00
1-2	MEP - Mobilization, General Conditions, Bonds	401,554.00	401,554.00	0.00	0.00	0.00	401,554.00	100.00	0.00	20,077.70
1-3	Electrical Upgrades	920,000.00	690,000.00	46,000.00	0.00	0.00	736,000.00	80.00	184,000.00	36,800.00
1-4	HVAC, Sheet Metal	1,273,683.00	827,893.95	38,210.49	0.00	0.00	866,104.44	68.00	407,578.56	43,305.22
1-5	Plumbing	1,000,000.00	500,000.00	0.00	0.00	0.00	500,000.00	50.00	500,000.00	25,000.00
1-6	Controls, Start up, Test/Balance	141,000.00	0.00	0.00	0.00	0.00	0.00	0.00	141,000.00	0.00
1-7	General Contractor-Mobilization, General Conditio	252,600.00	252,600.00	0.00	0.00	0.00	252,600.00	100.00	0.00	12,630.00
1-8	Demolition	256,900.00	179,830.00	0.00	0.00	0.00	179,830.00	70.00	77,070.00	8,991.50
1-9	Concrete & Masonry	394,000.00	157,600.00	19,700.00	0.00	0.00	177,300.00	45.00	216,700.00	8,865.00
1-10	Carpentry, Millwork, Framing, Doors, Hardware	1,359,393.00	271,878.60	67,969.65	0.00	0.00	339,848.25	25.00	1,019,544.75	16,992.41

CONTINUATION SHEET

Based on AIA DOCUMENT G703

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO RETAINAGE FINISH (C - G)	I 5%
			FROM PREVIOUS APPLICATION	THIS PERIOD					
1-11	Ceilings, Floors, Windows	470,700.00	141,210.00	0.00	0.00	0.00	141,210.00	329,490.00	7,060.50
1-12	Paints and Coatings, Specialties	319,400.00	47,910.00	0.00	0.00	0.00	47,910.00	271,490.00	2,395.50
1-13	Engineering	274,652.00	274,652.00	0.00	0.00	0.00	274,652.00	0.00	13,732.60
1-14	Architecture	284,575.00	284,575.00	0.00	0.00	0.00	284,575.00	0.00	14,228.75
1-15	Project Management, Overhead	975,037.77	438,767.00	29,251.13	0.00	0.00	468,018.13	507,019.64	23,400.91
1-16	Change Order 1 - Floor Tile	160,282.00	0.00	80,141.00	0.00	0.00	80,141.00	80,141.00	4,007.05
1-17	Change Order 2 - Code Requirements	280,879.00	0.00	70,219.75	0.00	0.00	70,219.75	210,659.25	3,510.99
	TOTALS	9,214,655.77	4,918,470.55	351,492.02	0.00	0.00	5,269,962.57	3,944,693.20	263,498.13

**EXHIBIT B-1
LIEN RELEASE AND WAIVER FOR PROGRESS PAYMENT**

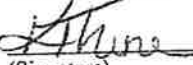
Project Description: Putnam County School System - Energy Savings Performance Contract
Contract or Purchase Order Number: CPBNA00578

Energy Systems Group, LLC, the undersigned, for and in consideration of the payments made to it by Owner, Agent and/or Contractor, for labor employed in and/or materials furnished for the above-referenced project, hereby certifies as follows:

1. The undersigned hereby affirms that there are no outstanding claims against the Owner, Contractor, or their agents, employees and/or its sureties in connection with this project.
2. In consideration of this progress payment to its complete satisfaction, the undersigned does hereby waive, release and quit claim in favor of the Owner, all rights that presently exist to the undersigned to assert a lien upon the land and improvements comprising the project by virtue of any law in the jurisdiction in which the land and improvements are located or an amendment of said law regarding the rights of a contractor, subcontractor, laborer, supplier, or materialman to assert a lien or claim against the project.
3. The undersigned does hereby release, waive and discharge the project, the Owner of the project, the Contractor, and their agents, employees, and sureties, and other guarantors or obligors on the Bond or other undertaking, from any and all causes of action, suits, debts, accounts, damages, encumbrances, judgments, claims, and demands whatsoever, in law or equity which the undersigned and/or its successors and/or assignees ever had, now have, or ever will have against the said Owner, Contractor, and their agents or employees, sureties and other guarantors or obligors on the Bond or other undertaking, by reason of delivery of material and/or the performance of work relating to the construction of the project; and the undersigned hereby agrees to indemnify, defend and hold the above parties harmless from any and all damages, costs, expenses, demands, suits, and legal fees, directly or indirectly relating to any claim or lien by any party which relates to that which was performed or should have been performed by or for the undersigned.
4. The undersigned has not and will not assign any claim against the Owner, Contractor, and their agents or employees, sureties, and other guarantors or obligors on the Bond or other undertaking, nor any lien or right to perfect a lien against the project, and the undersigned has the right, power, and authority to execute this Lien Release and Waiver for Progressive Payment.
5. The undersigned warrants that upon receipt of \$333,917.42, the underlying payments will be made with (7) seven days to all laborers and subcontractors employed by it, and all suppliers or materialmen from which it has acquired materials incorporated into the project and any lien or bond claimant relating to the undersigned's work and that none of such laborers, subcontractors, suppliers, or materialmen, or claimants has any claim, demand, or lien against the project. The undersigned further warrants that all applicable taxes, fees and benefits relating directly or indirectly to the undersigned's work have been paid in full.
6. No security interest has been given or executed by the undersigned for or in connection with any materials, appliances, machinery, fixtures or furnishings placed upon or installed in the project.

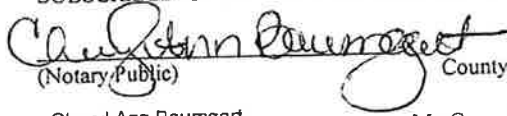
This Lien Release and Waiver for Progress Payment shall be an independent covenant and shall operate and be effective with respect to work and labor done and materials furnished and under any supplemental contract or contracts, whether oral or written, for extra or additional work on the project.

IN WITNESS WHEREOF, this Lien Release and Waiver for Progress Payment has been executed on this _____ day of _____, 20____.


(Signature)
Energy Systems Group, LLC
(Company Name)

STATE OF Indiana)_ SS:
COUNTY OF Warrick)

SUBSCRIBED and sworn to before me, a Notary Public, in and for this County and State, this 23rd day of Oct, 2025.


(Notary Public) County of Residence: Gibson
Cheryl Ann Baumgart My Commission Expires: February 16, 2033
(Printed Name)



PCSS Board Agenda Request

Date: October 23, 2025

Department: Data and Testing

Person Submitting: Jason Stickler

Account Number (if appropriate): N/A

Check one:

Backup included

Backup to follow (TISA Accountability Report)

Statement to be included in Board Agenda Packet:

Presentation and Discussion:

- Approval of: "TISA Accountability Report" for the 2025 – 2026 school year.