

Putnam County Board Meeting  
November 3, 2022 5:00 PM  
1400 E Spring St.  
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. *I Make A Difference Award*

B. Recognize Ava Robbins, Cookeville High School student, who was selected to receive the 2022 Tennessee School Boards Association Upper Cumberland Student Recognition Award

C. Recognize the Cookeville High School Lady Cavs Golf Team and Coach on winning the State Championship.

D. Director's Personnel Report

E. American Education Week - November 13 - 19, 2022

F. Tennessee School Boards Association's 2022 Annual Leadership Conference and Convention at Gaylord Opryland Hotel - Nashville, Tennessee from Thursday, November 10 - Sunday, November 13, 2022.

IV. Approval of Minutes

A. Minutes of the Regular October Board Meeting - Thursday, September 29, 2022, @ 5:00 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of a payment to K-12 Insight, LLC - Herndon, VA for the "Let's Talk" stakeholder communication platform for the 2022-2023 school year in the amount of \$22,800.00 to be paid from 141-72610-307, as submitted.

2. Approval of payment to Automated Controls, Inc. - Nashville, Tennessee in the amount of \$19,000.00 and Truxton Trust in the amount of \$1,000.00 for retainage withheld for a total amount of \$20,000.00 to be paid from 142-76100-707-932 (ESSER 2.0) for application payment #7 relative to the CHS Controls Upgrade Project, as submitted.

3. Approval for Baxter Primary School (BPS) to purchase playground equipment for BPS from BCI Burke Company, LLC - Fond du Lac, WI in the total amount of \$24,024.75 to be paid from the following funds:

- PTO funds in the amount of \$9,000
- BPS General Purpose School funds in the amount of \$15,024.75

4. Approval of payment to TNTP Inc. - New York, NY in the amount of \$18,200.00 to be paid from 142 E 72210 399 00000 951 for consulting services relating to the HQIM Literacy Implementation Networks Grant, as submitted.
5. Approval of payment to TNTP, Inc. - New York, NY for the targeted support aligned to district math implementation needs as part of the TDOE Math Implementation Support Grant invoice CINV22094194 in the amount of \$16,500.00 to be paid from 142 E 72210 399 935 00000 000, as submitted.
6. Approval of the purchase of ten (10) Viewsonic boards for Cookeville High School from Bluum USA, Inc. - Phoenix, AZ in the amount of \$22,590.10 to be paid from School Improvement funds, 141-71100-599-000-02022-037, as submitted.
7. Approval of the purchase of three (3) Toyota Sienna minivans for Cookeville, Monterey and Upperman high schools to transport students to/from work-based learning placements and to/from CTSO (Career and Technical Student Organization) competitions from state bid vendor Alan Jay Fleet Sales - Sebring, Florida in the amount of \$108,057.00 to be paid by CTE ISM (Innovative School Models) funds, as submitted.
8. Approval of the payment to Frontline Education - Philadelphia, PA in the amount of \$15,659.09 for our continued use of their zoning software package to be paid from 141-72310-599, as submitted.

#### B. Bids/Quotes/Sealed Bids/RFPs

1. Approval of the request from the School Nutrition Program to bid for replacement evaporator and condenser units for two (2) walk-in freezers and one (1) walk-in cooler at Upperman High School to be paid from ESSER 2.0, 142-73100-710-932, as submitted.
2. Approval to reject all Online Learning Curriculum and Platform RFP's as those received were insufficient.

#### C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141
  - a. Federal Programs - This Social Emotional Learning in Action Grant revenue amendment is required in order to allocate incoming funds.
2. General Purpose School Line Item Transfers - Fund 141
  - a. Special Education - To reallocate funds for the needs of the Special Education Department
3. Federal Projects Budget Amendments - Fund 142
  - a. Teaching & Learning - Budget for TDOE Math Implementation Grant
  - b. Federal Programs - This ARP 2.0 (sub fund 703) revenue amendment is required in order to allocate original funds along with carryover funds
  - c. Federal Programs - This ARP 1.0 (sub fund 702) revenue amendments required in order to allocate original funds along with carryover funds

d. Federal Programs - This McKinney Vento (sub fund 701) revenue amendment is required in order to allocate original funds along with carryover funds

4. Federal Projects Line Item Transfers - Fund 142

a. Career & Technical Education - Basic Carl Perkins - Move monies to better utilize funds for Career & Technical needs

b. Special Education - To correct budget to align with IDEA part B FY-23 budget

D. Approval of Out-of-County and Overnight Trip Reports

1. Approval of the Putnam County School System's high school out-of-state/overnight school trips, as submitted.

E. Approval of Grant Report

F. Other

1. Approval of the Quarterly Reports for the quarter ending 9/30/22 for the following funds, as submitted:

- 141 General Purpose
- 142 Federal Projects
- 143 Central Cafeteria
- 146 Extended School Program

2. Approval of the Student Teacher Partnership Agreement between Tennessee Tech University and Putnam County School System effective 9/1/22 - 8/31/23, as submitted.

3. Approval of the 2022 LEA Compliance Report, as submitted.

4. Approval of the agreement between Putnam County Board of Education and Vanderbilt University Medical Center (Bill Wilkerson Center) - Nashville, Tennessee for the 2022 - 2023 school year to provide an educational audiologist direct and consultative educational services on site in Putnam County and technology support via phone/text/email or Zoom to be paid from 141-72220-312, as submitted.

5. Approval for the School Nutrition Program to enter into agreement with East Tennessee Human Resource Agency (ETHRA) in the provision of afterschool meals and snacks to Putnam County School System students per At-Risk Food Service Program regulations, as submitted.

6. Approval to renew the Library Subscription Software with Companion - Salt Lake City, Utah for all Putnam County Schools for the 2022 - 2023 school year in the amount of \$25,485.00 to be paid from 141-71100-399-02117, as submitted.

7. Approval of the research request from Mary Ann Simcox, a doctoral candidate at Tennessee Technological University, as submitted.

8. Approval to grant a utility easement on the Cane Creek Elementary School property for a Sanitary Sewer lift station to be constructed by Highland Residential Services and operated by the City of Cookeville, as submitted.

9. Approval for the increased cost of Tech Trep Academy agreement for the Spring semester at \$4,300 per student due to an increased expectation in RTI mandates from TDOE has increased the costs, as submitted.

10. Approval of a contract with TransAct for Homeless Information Management System for Students (HIMSS) software in the amount of \$7,595.25 for the district's Homeless Liaison to aid in tracking the homeless population and resources to be paid from Homeless ARP 2.0 Grant, 142-72210-399-703, as submitted.

## VI. Policy

### A. Policies on first reading ONLY

1. Policy 1.102, Board Members
2. Policy 3.202, Emergency Preparedness Plan
3. Policy 4.101, Instructional Standards
4. Policy 4.210, Credit Recovery
5. Policy 4.406, Use of the Internet
6. Policy 6.200, Attendance
7. Policy 6.318, Admission of Suspended or Expelled Students
8. Policy 6.409, Reporting Child Abuse

## VII. Discussion/Presentation

### A. Building Projects

#### 1. New Park View School Project Update

##### a. ParkView School Action Items

1. Approval of payment to Upland Design Group, Inc. - Crossville, Tennessee in the amount of \$6,828.26 for architectural services for the Park View School Project to be paid from 141-76100-304-02504, as submitted.

2. Approval to pay American Constructors, Inc. - Brentwood, Tennessee in the amount of \$289,812.63 and Pinnacle Bank (retainage) in the amount of \$10219.59 for pay application #2 related to the Park View School Project to be paid from the Putnam County Bond Issue, as submitted.

3. Approval to pay The Tennessee Mitigation Fund in the amount of \$194,000 for wetlands mitigation for the new Park View School Project to be paid from 141-76100-399-02504, as submitted.

#### 2. Upperman High School Expansion Project Update

#### 3. White Plains Academy Window, Bleacher & Gym Floor Replacement Project Update

##### a. White Plains Academy Project Action Items

1. Approval of a proposed change order (Change Order 001) by Mid-State Construction to the White Plains Academy Window, Gym Floor, and Bleacher Replacement project in order to reduce the contract sum by \$21,753.81 due to unused allowance funds changing the total of the contract from the original amount of \$692900 to the proposed amount of \$671.146.19, as submitted.
2. Approval to pay Mid-State Construction - Livingston, Tennessee in the amount of \$73,128.22 and First National Bank of Tennessee in the amount of \$3,848.86 for retainage withheld for a total amount of \$76.977.08 for pay application #8 related to the White Plains Academy Windows, Bleachers and Gym Floor Replacement project to be paid from 142-76100-707-932 (ESSER 2.0), as submitted.
3. Approval of pay application #6 for the full release of retainage in the amount of \$33,557.31 plus total accrued interest to Mid-State Construction from First National Bank relative to the White Plains Academy Renovation project, as submitted.

#### VIII. Adjournment