

Putnam County Regular August Board Meeting
August 2, 2018 5:00 PM
1400 East Spring Street
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. I Make A Difference Award

B. Recognize Putnam County School System Supervisors and Teachers retiring between July 1, 2017 and June 30, 2018

C. Director's Reports

1. General Purpose School Cash Flow Analysis

2. Personnel Report

IV. Approval of Minutes

A. Minutes of the Regular July Board Meeting - Thursday, June 28, 2018, @ 5:00 PM

B. Minutes of the Special Called Board Meeting - Monday, July 23, 2018, @ 7:30 PM

V. Approval of Consent Agenda

A. Payments/Purchases

1. Approval of payment to PowerSchool Group, LLC for services from July 15, 2018 to July 14, 2019, in the amount of \$57,324.80 to be paid from 141-E-72110-399-00000000-000, Other Contracted Services, as submitted. (General Purpose School Fund)

2. Approval of payment to Tennessee Tech University - Cookeville, Tennessee for State of Tennessee reimbursement for Pre-K between April 1, 2018, and June 30, 2018, in the amount of \$19,903.60 to be paid from 141-73400-01604, Other Contracted Services, as submitted.

3. Approval of payment to Frontline Technologies Group, LLC for AESOP (Absence & Substitute Management System) and MLP (Professional Learning Management System) for services from July 1, 2018, to June 30 2019, in the amount of \$34,751.87 to be paid, as follows: AESOP in the total amount of \$17,124.39 from 141 E 72210 399 000 02103 000 = \$14,042.39; from 141 E 72220 399 000 00000 000 = \$2,397.00 and from 141 E 72230 399 000 00000 000 = \$6,850 and MLP in the total amount of \$17,627.48 from 141 E 72210 399 000 02103 000 = \$700.00; from 141 E 72210 399 000 02117 000 = \$3,127.48; from 141 E 72220 399 000 00000 000 = \$2,000.00; from 142 E 71300 399 809 00000 000 = \$600.00; and 142 E 72210 399 201 00000 000 = \$11,200.00, as submitted.

4. Approval of payment to Skyward - Stevens Point, WI for Accounting and HR Software Annual License fee from July 1, 2018 to June 30, 2019, in the amount of \$60,689.00 to be

paid from 141-72510-399, Other Contracted Services, as submitted. (General Purpose School Fund)

5. Approval to purchase Precision Measurement Instruments cart, Curriculum; Instructor Verification Kits; and Lab Verification Blocks in the total amount of \$32,017.86 to be paid from Perkins Reserve 142-71300-730-852 for the training and certification required by the National Coalition of Certification Centers ("NC3") for completion of the following program: Precision Measurement Instruments industry certification to be utilized by the following Cookeville High School programs of study: Mechatronics, Project Lead the Way and Maintenance and Light Repair, as submitted.

6. Approval of payment to Advance Education Improvement Network - Alpharetta, Georgia for annual membership for the 2018-2019 school year in the amount of \$18000 from 141-72310-599, as submitted

7. Approval of payment to FileWave (USA), Inc. - Fishers, Indiana for Filewave license annual renewal from September 1, 2018 to August 31, 2019, in the amount of \$27,204.00 to be paid from 141-72810-399, as submitted.

8. Approval to purchase seventeen (17) credit card readers for systemwide cafeterias including the start up service fee in the total amount of \$9,950.00 to be paid from School Nutrition funds with limited use by adults and high school aged students, as submitted

9. Approval to purchase from Office Depot Educational K-12 Print Services to print open resource materials for PreK-12 English/Language Arts curriculum and student instructional materials and from Amplify, as follows: Amplify - CKLA 4th Grade Student Materials in the amount of \$17,809.20 and Core Knowledge Language Arts PreK-4 - Listening and Learning and Skills Strands Printed through Office Depot in the amount of \$299,342.64 to be paid from 141-71100-449-02117, Textbooks.

10. Approval of capital lease agreement for a three-year lease renewable annually from Apple, Inc. to lease 900 MacBook laptop computers in the annual payment amount of \$367,612.60 with half to be paid twice a year per attached schedule in the total three-year lease amount of \$1,102,837.80 with a \$1.00 purchase price at the end of year three to be paid from 141-72250-330, as submitted.

11. Approval of the purchase of Edgenuity, Inc. - Scottsdale, AZ (sole source provider) for 9-12 Credit Recovery and Credit Advancement online classes for the 2018-2019 school year to be paid from VITAL: 141-71100-399-0101 in the amount of \$124,100.00 and SPED 141-71200-429 in the amount of \$50,0000, as submitted.

12. Approval of payment of a \$20.00 Monthly Stipend for cell phone usage for the school year 2018-19 per Policy 3.3001, Use of Cellular Phones, to the following individuals: Jackie Reynolds, Federal Engagement Coordinator, to be paid from 142-72210-199; Jason Stickler, RTI Specialist, to be paid from 141-71100-199; and Kristy Hunt, Family Resource Coordinator, to be paid from 141-73300-199-02001, as submitted.

B. Bids/Quotes/Sealed bids/RFPs

1. Permission to bid 78 passenger pass through cargo trip buses

2. Permission to bid Gym HVAC systems at both Algood Middle School and Cane Creek Elementary School to be funded as approved by the Putnam County Commission.

C. Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Adult Education - To budget for revenue received for Adult Education Critical Needs
- b. Adult Education - To budget for revenue received for Adult Education Testing
- c. Special Education - To budget VOCRE Grant awarded to PCSS for August and September 2018
- d. Special Education - To budget VOCRE Grant awarded to PCS for 2018-19 school years (10-01-18 thru 06-30-19)
- e. Finance - to budget for KEI Training stipend from State
- f. Finance - To adjust 141 FY19 Budget to reflect changes made at the 7/23/18 Special Called Board Meeting

2. Federal Projects Budget Amendments - Fund 142

- a. Special Education - To budget IDEA Discretionary Grant - Supplemental Fund awarded to PCSS for 2018-19 school year
- b. Special Education - To budget IDEA Preschool Discretionary Grant funds awarded to PCSS for SWD ages 3-5 years for the 2018-19 school year
- c. Special Education - To budget IDEA Discretionary Grant - "Increase Access to High Core Instruction" awarded to PCSS for SE students for the 2018-19 school year
- d. Special Education - To budget IDEA Discretionary Grant - "Increase Percent of Children Appropriately Identified as SWD"
- e. Special Education - To budget IDEA Discretionary Grant funds: "Achievement on Statewide Assessment" awarded for SWD for the 2018-19 school year

D. Approval of Out-of-County and Overnight Trip Report

E. Approval of Grant Report

F. Other

- 1. Approval of the updated job description for the Adult Education District Coordinator, as submitted.
- 2. Approval of the following names to be on the Collaborative Conferencing Team: representing PCEA - Diane Phy, Lesley Worsham, Kristy Reagan; representing PET - Karen Price, Danielle Johnson, Ameila Hancock; representing Unaffiliated - Laura Young; and representing the Board - Chris Pierce, Dr Melissa Palk, Billy Stepp, Corby King, Beth Gaw, Kevin Maynard, and Angie Knight.

3. Approval of a \$20 Monthly Stipend for cell phone usage for the 2018-2019 school year, per Policy 3.3001, Use of Cellular Phones, to be paid from 141-72220-199, for Michael Todd Clinton, as submitted.
4. Approval of the Quarterly Reports for quarter ending June 30, 2018 for the following funds: 141 General Purpose Schools; 142 Federal Projects; 143 Central Cafeteria; and 146 Extended School Program, as submitted.
5. Approval to adopt the textbook, Government in America: People, Politics and Policy by Edwards, Wattenberg & Howell, as the textbook for the AP Government class.
6. Approval of the Classification Chart and Pay-scale for both Hourly and Professional Non-certified Employees for the 2018-19 school year reflecting a 2% raise approved by the Board at the July 23, 2018, Special Called Board Meeting, as submitted.
7. Approval of the Athletic and Activity Supplement amounts and guidelines for the 2018-2019 school year, as submitted.
8. Approval to purchase the remaining Science, CTE-Health Science, and Fine Arts textbooks from Tennessee Book Company in the amount of \$350,214.58 to be paid from 141-71100-499, as submitted.
9. Approval of the Certified Salary Schedule for the 2018-2019 school year reflecting a 2% raise approved by the Board at the July 23, 2018, Special Called Board Meeting, as submitted.
10. Approval of the Memorandum of Understanding (MOU) for Tennessee Specific Industry Certification for Human and Social Sciences Pilot for Upperman High School for the 2018-2019 school year, as submitted.
11. Approval of the Memorandum of Understanding between Tennessee Department of Education and Putnam County School System (PCSS) that awarded \$155,000 for the 2018-19 school year to PCSS for developing and maintaining the Coordinated School Health Initiative in Putnam County Schools, as submitted.
12. Approval of the Memorandum of Understanding (MOU) with Fentress County Schools for space for Adult Education in the amount of \$450 per month effective July 1 2018 - June 30, 2019, to be paid from Adult Education funds, as submitted.

VI. Policy

- A. Policy 2.806, Bids and Quotations, on first and final reading, as submitted.

VII. Discussion/Presentations

- A. Approval of a request from Cookeville High School to construct a soccer press box/concession facility on the north side of the soccer field within the enclosed field area.
- B. Discuss Lee Seminary Property

VIII. Adjournment