

Putnam County Board of Education June
Regular Meeting
June 6, 2013 5:00 PM
1400 East Spring Street
Cookeville, TN 38506

I. Meeting Called to Order

II. Approval of Agenda

III. Announcements

A. Summer Literacy Pilot

IV. Approval of the Minutes

A. Regular May Board Meeting - May 2, 2013 @ 5:00 PM

V. Approval of the Consent Agenda

A. Payments/Purchases

1. Approval of payment to Moore, Rader, Clift and Fitzpatrick, P.C. - Cookeville, Tennessee for legal services from February 26, 2013 to May 20, 2013, in the amount of \$6,432.69 to be paid from 141-72310-331, Legal Services. (General Purpose Schools)
2. Approval of payment to Florida Virtual School - Orlando, Florida in the total amount of \$12,200 for content being used in the VITAL program for student online classes from Summer 2013 through Spring 2014 school year to be paid from 141-72210-399-VITAL.
3. Approval of payment to Kansas State Bank in the amount of \$198,972.51 for the Compass Learning Program to be paid from 141-72210-399-VITAL, Other Contracted Services. (General Purpose Fund) (This payment pays off the lease two years early; budget amendment approved 3/7/13 Agenda V.C.1.a.)
4. Approval of payment to CSI Leasing, Inc. - Dallas, Texas in amount of \$221,969.86 for third & final payment of Apple Computer Lease to be paid from 141-71100-722-TECHN, Reg. Instr. Eq. (General Purpose Fund) (This payment is to pay off the lease one year early; budget amendment 3/7/13 V.C.1.a.)
5. Approval of payment to Highways, Inc. - Cookeville, TN in the amount of \$6,053.60 for final payment relative to the Cookeville High School track resurfacing project to be paid from 179-91300-399-CHSTK, Other Contracted Services. (Bond Issue)

B. Bids

1. Approval of lowest and best bid for two (2) Pass Thru Refrigerators for Cane Creek Elementary from the low bidder Katom Restaurant Supply - Kodak, Tennessee in the total amount of \$17,126.88 to be paid from 143-73100-710, as submitted on the bid tally sheet.

C. Approval of Budget Amendments/Line Item Transfers

1. General Purpose School Budget Amendments - Fund 141

- a. Budget receipts from individual schools for payments to BOE employees and for Elementary Art Teacher
 - b. Budget receipts from individual schools for payment of substitute teachers
 - c. Reallocated salaries to account for additional P/T nurses
 - d. Reallocated Medical Insurance Expense based on actual participation
 - e. Reallocate total appropriations
 - f. Materials Center Year End Clean up
2. General Purpose School Line Item Transfers - Fund 141
- a. Year End Cleanup 71100 Regular Instruction
 - b. Year End Cleanup 71150 Alternative Instruction
 - c. Year End Cleanup 71300 Vocational Instruction
 - d. Year End Cleanup 72110 Attendance
 - e. Year End Cleanup 72120 Health Services
 - f. Year End Cleanup 72130 Other Student Support
 - g. Year End Cleanup 72210 Regular Instruction (Admin)
 - h. Year End Cleanup 72215 Alternative Instruction (Admin)
 - i. Year End Cleanup 72310 Board of Education
 - j. Year End Cleanup 72320 Director of Schools
 - k. Year End Cleanup 72410 Office of the Principal
 - l. Year End Cleanup 72510 Fiscal Services
 - m. Year End Cleanup 72520 Human Services/Personnel
 - n. Year End Cleanup 72610 Operation of Plant
 - o. Year End Cleanup 72620 Maintenance of Plant
 - p. Year End Cleanup 72710 Transportation
 - q. Year End Cleanup 72810 Central and Other
 - r. Year End Cleanup 73100 Food Service
 - s. Year End Cleanup 73400 Early Childhood Education
 - t. Special Education - To pay for additional hours for school psychologist to complete the SE testing process within the required timeline
 - u. SPED temporary personnel f/IEPs
3. Federal Projects Budget Amendments - Fund 142

- a. Establish budget for School Climate Grznt
 - b. Title I (101) to utilize funds more appropriately
 - c. Title III (301) to utilize funds more appropriately according to program needs
- 4. Federal Projects Line Item Transfers - Fund 142
 - a. Curriculum First to the Top TDOE approved Spring 2013 SOW Amendment
- 5. Central Cafeteria Budget Amendment - Fund 143
 - a. Special Education - to budget for yearly commodities
- 6. Central Cafeteria Line Item Transfer - Fund 143
 - a. SPED
- D. Approval of Out-of-County & Overnight Trip Report, as submitted.
- E. Approval of Grant Report, as submitted.
- F. Other
 1. Approval to renew Gov Deals contract for the 2013-2014 school year.
 2. Approval of a request by Upperman High School to have a volleyball match during the school day on September 30, 2013, at 2:00 PM.
 3. Approval of the Certified Pay Scale effective the 2013-2014 school year, as submitted.
 4. Approval of the System wide Pay Scale effective the 2013-2014 school year, as submitted.
 5. Approval of the PASS Pay Scale effective the 2013-2014 school year, as submitted.
 6. Approval of the Classification Chart and Pay Scale for both the Hourly and Professional Non-Certified employees effective for the school year 2013-2014, as submitted.
 7. Approval of the Coaching and Academic Supplements and Supplement Guidelines for the 2013-2014 school year, as submitted.
 8. Approval of the Special Education Comprehensive Plan, as submitted.
 9. Approval of request from Monterey High School (MHS) to allow a cooperative agreement for girl's soccer, TSSAA sanctioned sport, for 2013 Fall Season between MHS and CHS.
 10. Approval of 2013-2014 Local Consolidated Application for Federal Funding Title I.A., II.A., Title III.A. and Consolidated Administration, as submitted.
 11. Approval of the Partnership Agreement between L.B.J.&C.. Head Start and Putnam County Board of Education for services to preschool children eligible for special education for the period of August 2013 through April 30, 2014.
 12. Approval of Career Training contract between Upper Cumberland Human Resource Agency & Putnam County Board of Education to provide individualized in-school youth

career training, occupational skills training and other related educational or training services for workforce investment participants.

13. Approval to enter into a contract between Florida Virtual School (FLVS), The Lampo Group, Inc. and Putnam County School System for services with projects and programs, as submitted.

14. Approval of the agreement for Provision of Technical Assistance between TTU PBSI Program and Putnam County School System, as submitted.

VI. Building Projects Discussion & Approval of Payments/Purchases

A. New Monterey High School Project Update

1. Payment to GEOServices, LLC - Knoxville, Tennessee
2. Payment to Demo Plus, Inc. -Nashville, Tennessee
3. Allmon Engineering Proposal
4. Payment to redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses
5. Payment to redChair: architects - Knoxville, Tennessee for Acoustic Dimensions consulting
6. Payment to redChair: architects - Knoxville, Tennessee for Demolition Package from Allmon Engineering
7. Monterey Property Transfer

B. New Upperman Middle School Project Update

1. Payment to GEOServices, LLC - Knoxville, Tennessee for wetland delineation services
2. Proposal from Allmon Engineering - Cookeville, Tennessee
3. Payment to redChair: architects - Knoxville, Tennessee for architectural services and reimbursable expenses
4. Payment to redChair: architects - Knoxville, Tennessee for Acoustic Dimenstions consulting
5. Payment to redChair: architects - Knoxville, Tennessee for turn lane engineering

VII. Policy

A. Policy Section 5, Personnel

1. Section 5 - Policies being reissued with no change on first and final reading, as submitted.
2. Section 5 - Policies being updated on first and final reading, as submitted.
 - a. Policy 5.104, Equal Opportunity Employment, on first and final reading, as submitted.
 - b. Policy 5.106, Application and Employment, on first and final reading, as submitted.

- c. Policy 5.109, Evaluation, on first and final reading, as submitted.
 - d. Policy 5.114, Personnel Records, on first and final reading, as submitted.
 - e. Policy 5.115, Assignment/Transfer, on first and final reading, as submitted.
 - f. Policy 5.116, Staff Positions, on first and final reading, as submitted.
 - g. Policy 5.117, Procedure for Granting Tenure, on first and final reading, as submitted.
 - h. Policy 5.200, Separation Practices for Tenured Teachers, on first and final reading, as submitted.
 - i. Policy 5.201, Separation Practices for Non-Tenured Teachers, on first and final reading, as submitted.
 - j. Policy 5.202, Separation Practices for Non-Certified Employees, on first and final reading, as submitted.
 - k. Policy 5.305, Family and Medical Leave, on first and final reading, as submitted.
 - l. Policy 5.500, Discrimination/Harassment of Employees, on first and final reading, as submitted.
 - m. Policy 5.501, Complaints, on first and final reading, as submitted.
3. Section 5 - Policies being deleted on first and final reading, as submitted.
- a. Policy 5.901, Scope of Professional Negotiations
 - b. Policy 5.902, Board Negotiating Agent
 - c. Policy 5.903, Director of Schools' Role in Negotiations
 - d. Policy 5.904, Bargaining Process Reporting
4. Section 5 - New Policies being recommended on first reading only, as submitted.
- a. Attendance
 - b. Collaborative Conferencing
 - c. Cell Phone
 - d. Firearms and Other Weapons
 - e. Lunch Break Policy
 - f. Sick Leave Bank
 - g. Employee Social Media
 - h. Strategic Compensation
 - i. Worker's Compensation Policy
 - j. Workplace Bullying
 - k. Workplace Violence Prevention

B. Policy 4.301, Interscholastic Athletics, on first reading only, as submitted.

VIII. Presentation, Discussion, and Action

A. Putnam County Board of Education Proposed Three-Year Academic Calendar Committee

B. Discuss request to implement driver's education in Putnam County Schools.

C. Discuss school requests to allow Priority #3 students who had pre registered at said schools to attend at those respective schools for the 2013-2014 school year.

1. Algood Elementary School (AES) Request

2. Baxter Elementary School (BES) Request

3. Cane Creek Elementary School (CCES) Request

4. Prescott South Elementary School (PSES) Request

D. 2012-2013 STEM Grant Implementation Overview

E. Capshaw Elementary Playground Presentation - Bob Faulhaber

F. Putnam County Board of Education 2013-2014 General Purpose School Budget Fund 141 - Draft #2

IX. Adjournment