

Cleveland City Schools
Board of Education Regular Meeting
February 3, 2025 5:30 PM
Educational Support Center



1. **Welcome**
2. **Moment of Silence/Pledge of Allegiance**
3. **Public Comments**
4. **Comments from Chairman Tucker**
5. **Consent Agenda**
 - A. **Approval of Regular Agenda**
 - B. **Approval of Minutes from January 6, 2025, Board Meeting**
 - C. **Approval of Overnight Field Trips**
 - 2276
 - 2275
 - D. **Annual Review of Section 2 Policies- Date Change Only**
 - E. **Approval of 2025 Annual Board Agenda**
 - F. **Approval of Budget Prep Calendar 2025-2026**
6. **Regular Agenda**
 - A. **Director's Update**
 - Director of Schools, Dr Jeff Elliott- CCS Update
 - B. **Spotlight**
 - Board of Education Appreciation Week Recognition
 - CHS Bowling Recognition
 - Blythe Bower Elementary School- Principal, Dr Joel Barnes
 - C. ***First Reading of Policies**
 - Policy 5.118
 - D. **BCPEF Mid-Year Update**
 - E. **Strategic Plan Focus**

- Director of Operations, Hal Taylor- Transportation Safety update
- F. **Student Representative's Update**
- Jackson Aseron will share an update on all the great things happening at Cleveland High School.
7. **Facilities Update**
- Facilities Committee Chair, Andy Lay- Facilities Update
8. **Legislative Updates**
- Carolyn Ingram will give a TSBA update
 - Several Board members will be attending the Legal and Legislative Conference in Nashville in February.
9. **Appointed Board Committee Assignments for 2025-2026**
- A. **Tennessee Legislative Network Representative to TSBA**
- B. **Facilities Committee**
- C. **Policy Committee**
10. **"B" Agenda**
- A. **Financial Report**
- B. **Personnel Report**
- C. **Dates to Remember**
- February:**
 3rd- Board of Education Meeting
 10th-11th- TSBA Conference- Franklin, TN
 14th- Staff Development Day - No School for Students
 17th- Presidents Day - District Closed
- March:**
 3rd- Board of Education Meeting
 7th-11th- Spring Break - District Closed
- April:**
 7th- Board of Education Meeting
 18th- Spring Holiday
- May:**
 5th- Board of Education Meeting
 23rd- Last Day of School- Abbreviated Day
 • Middle/High Dismissal- 10:30 am • Elementary Dismissal- 11:30 am
- June:**
 2nd- Board of Education Meeting

11. **Adjourn**

Cleveland City Schools
Board of Education Regular Meeting
January 6, 2025 5:30 PM
Educational Support Center



Attendance Taken at 5:30 PM.

Mr. Matthew Coleman: Present
Ms. Rene Diamond: Present
Ms. Carolyn Ingram: Present
Mr. Andy Lay: Present
Mrs. Peggy Pesterfield: Present
Mrs. Jodi Riggins: Present
Mr. Nate Tucker: Present

1. Welcome

Chairman Tucker welcomed everyone to the meeting.

2. Moment of Silence/Pledge of Allegiance

Ms Rene Diamond led us in a Moment of Silence and the Pledge of Allegiance.

3. Public Comments

No public comment was requested.

4. Comments from Chairman Tucker As chairman for the Cleveland City Schools Board of Education, I'm committed to:

- Running an orderly and efficient meeting
- Treating everyone with respect
- Board Members will be provided
 - Equal voice for all matters
 - Should communicate through the Director of Schools for addressing his staff

Reminders For Parents and Community:

- Board of Education policies can be found on the ClevelandSchools.org website. When there, Click Menu and select Policy Manual under the Board of Education section.

- Our meetings are not public forums. However, the board has made accommodations for you to address the board via:
 - School Board Policy 1.404, which includes two options along with the requirements listed. Those options being:
 - Appearing before the board via a pre-meeting request
 - Addressing the board on agenda items via same-day request

5. Consent Agenda

Motion to approve consent agenda passed with a motion by Mrs. Jodi Riggins and a second by Ms. Rene Diamond.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

5.A. Approval of Regular Agenda

5.B. Approval of Minutes from December 2, 2024, Board Meeting

5.C. Approval of Overnight Field Trips

- 2170
- 2241
- 2245
- 2239
- 2251
- 2252
- 2253

5.D. Annual Review of Section 4 Policies -Date Change Only

6. Regular Agenda

6.A. Director's Update

- Dr. Jeff Elliott presented the Board with a district update
- CCS held many events during the holiday season
- CCS held Blue on the Green on Dec 5
- CMS hosted Breakfast with the Board on Dec 10
- CCS Board met on Tuesday Dec 10, for a Facilities Committee meeting
- CCS Board met on Thursday, Dec 17, for a Strategic Plan Board Retreat Update, which included commentary on legislative priorities from Sen. Adam Lowe and Rep. Kevin Raper
- Champions of the Month for CMS are Elijah Patterson, 6th grader, and Ms Jessica Harvey, Special Education Assistant

6.B. Spotlight

- CMS Principal, Nat Akiona, shared the many good things happening at Cleveland Middle School with a presentation to the Board
- CMS Wrestling was recognized for its recent state title, as well as hosting the inaugural TMSAA championship competitions

6.C. CCS Employees of the Year Spotlight

- District Supervisor of the Year: Kelly Kiser, Assistant Director of Schools
- District Principal of the Year: Bob Pritchard, Cleveland High School
- District Level Classified Staff Member of the Year: Shelia Knight, Blythe-Bower Elementary
- District Level Teachers of the Year:
 - Jessica Beard, Candy's Creek Cherokee Elementary
 - Cecily Williams, Cleveland Middle School
 - Karina Burgueno, Cleveland High School
 - Laura Still-Trotter, Novice, Blythe-Bower Elementary
 - Grace Garrett, Novice, Cleveland Middle School
 - Nichole Armstrong, Novice, Cleveland High School
- School Level Teachers of the Year:
 - Tara Pollard, Arnold Elementary

- Dorian Franklin, Blythe-Bower Elementary
- Jessica Beard, Candy's Creek Elementary
- Karina Burgueno, Del Halfacre, Seth Lamagna, Cleveland High School
- Andrea Johnson, Cori Lawson, Cecily Williams, Cleveland Middle School
- Erin Cole, Mayfield Elementary
- Allan DiSiena, Ross Elementary
- Ashley McAlister, Stuart Elementary
- Jessica Morgan, Yates Primary
- School Level Novice Teachers of the Year:
 - Abigail Cox, Arnold Elementary
 - Laura Still-Trotter, Blythe-Bower Elementary
 - Nichole Armstrong, Cleveland High School
 - Grace Garrett, Cleveland Middle School
 - Liana Collins, Mayfield Elementary
 - Ray Adkins, Ross Elementary
 - Laura Pimentel, Stuart Elementary
 - Abigail Guentensberger, Yates Primary
- School Level Classified Staff Members of the Year:
 - Stephanie Massengill, Arnold Elementary
 - Shirley Knight, Blythe-Bower Elementary
 - Bekki Adkisson, Candy's Creek Cherokee Elementary
 - Carrie Dasher, Cleveland High School
 - Morgan Tullock, Cleveland Middle School
 - Dennis Renner, Mayfield Elementary
 - Alyssa Weeks, Ross Elementary
 - Sheila Fuller, Stuart Elementary
 - Lisa Brewster, Yates Primary

6.D. Strategic Plan Focus

- Christy Duncan provided the Board with a presentation update on ESL. She shared the many languages and countries represented in our student population.
- Three CHS seniors also shared their personal, positive experiences with the ESL program.

6.E. Future Facilities Update

- Dr Jeff Elliott and Mr Michael Kahrs updated the Board with a presentation which compared our current district needs with future growth. The Board discussed the proposal for a new Intermediate School and voted on a motion to reaffirm the Intermediate School as the direction to take moving forward.

6.E.1. *New Intermediate School

Approval to move forward with the planning of new facility passed with a motion by Mr. Matthew Coleman and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes
Ms. Rene Diamond: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes
Yes: 7, No: 0

6.F. Student Representative's Update

- No Student Representative update was given in Jackson Aseron's absence

7. Facilities Update

- Mr Andy Lay presented the Board with the following recommendations from the Facilities Committee meeting, held on Dec 10:
 - Approval to initiate a CHS Softball Renovation Project
 - Approval to initiate a CHS Baseball Bleacher Renovation Project
 - Approval of Track and Field Equipment Purchase at CHS
 - Approval to pursue Denning Center Pool Renovation Project

7.A. *Approval of CHS Softball Renovation Project

Motion to approve Softball Renovation Project passed with a motion by Mr. Andy Lay and a second by Ms. Carolyn Ingram.

Mr. Matthew Coleman: Yes
Ms. Rene Diamond: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

7.B. *Approval of CHS Baseball Bleacher Renovation Project

Approval of Baseball Bleachers Renovation Project passed with a motion by Mr. Andy Lay and a second by Ms. Rene Diamond.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

7.C. *Approval of Track and Field Equipment Purchase

Approval of CHS Track and Field Equipment Purchase passed with a motion by Mr. Andy Lay and a second by Ms. Carolyn Ingram.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

7.D. *Approval of Denning Center Pool Renovation Project

Approval of Denning Center Pool Renovation Project passed with a motion by Mrs. Jodi Riggins and a second by Mrs. Peggy Pesterfield.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

8. *Suspension of Policy 3.210

- Approval to suspend Policy 3.210 in order to move forward with the naming of the FRC market prior to completion

Motion to suspend Policy 3.210 passed with a motion by Mrs. Peggy Pesterfield and a second by Mr. Matthew Coleman.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

9. *Family Resource Center Market Naming

Motion to name the FRC Market "Barbara's Market" after Mrs Barbara Ector passed with a motion by Mr. Matthew Coleman and a second by Mr. Andy Lay.

Mr. Matthew Coleman: Yes

Ms. Rene Diamond: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

10. Legislative Updates

- Ms Carolyn Ingram shared the general growing concern over school choice vouchers in Tennessee.
- A mainstreamed cell phone policy pertaining to phones in the classroom is still being discussed at the state level.

10.A. *School Choice Resolution

- A school choice resolution draft was presented to the Board as it pertains to supporting public schools. Board members discussed the resolution draft, along with proposed voucher legislation components. After discussion regarding further revisions to the draft resolution, Board Chair Nate Tucker called for a vote for a special meeting to finalize the details of the document.

School Choice Resolution Draft revision passed with a motion by Mr. Matthew Coleman and a second by Ms. Rene Diamond.

Mr. Matthew Coleman: Yes
 Ms. Rene Diamond: Yes
 Ms. Carolyn Ingram: Yes
 Mr. Andy Lay: Yes
 Mrs. Peggy Pesterfield: Yes
 Mrs. Jodi Riggins: Yes
 Mr. Nate Tucker: Yes
 Yes: 7, No: 0

11. *Election of Board Officers

- Dr Jeff Elliott opened up the discussion calling for nominations for Chairman of the Board. Mr Matt Coleman nominated Mr Nate Tucker, with a second from Ms Carolyn Ingram. The nomination was successfully affirmed unanimously.
- Chairman Nate Tucker called for nominations for Vice Chairman of the Board. Mrs Peggy Pesterfield nominated Ms Carolyn Ingram, with a second from Ms Jodi Riggins. The nomination was successfully affirmed unanimously.

Motion to elect Chairman of the Board passed with a motion by Mr. Matthew Coleman and a second by Ms. Carolyn Ingram.

Mr. Matthew Coleman: Yes
 Ms. Rene Diamond: Yes
 Ms. Carolyn Ingram: Yes
 Mr. Andy Lay: Yes
 Mrs. Peggy Pesterfield: Yes
 Mrs. Jodi Riggins: Yes
 Mr. Nate Tucker: Yes
 Yes: 7, No: 0

Motion to elect Vice-Chairman passed with a motion by Mrs. Peggy Pesterfield and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes
Ms. Rene Diamond: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes
Yes: 7, No: 0

12. "B" Agenda

12.A. Financial Report

12.B. Personnel Report

12.C. Dates to Remember

13. Adjourn

- Chairman Tucker adjourned the meeting at 7:44 pm.

Nate Tucker,
Chairman

2/3/2025

Carolyn Ingram, Vice
Chairman

2/3/2025

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$28.00 per hour. There will be an additional \$140 per day "On Call" fee for weekends and holidays.

Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **2276**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date 3/6/25 **Thursday**

* Time 7:30 AM

Trip Return

* Date 3/7/25 **Friday**

* Time 4:00 PM

Trip Year/Week 2025-10

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Jeani Featherngill, Aileen Creel, Ian Ross Vance, Susan Hatto, Phillip Adler

* Indicate cost per person and how the trip is being funded (parent or district?) \$150 from each student; parent chaperones will pay for their hotel rooms

Comments

Students will be dropped off at the Convention Center and then will walk back to the hotel after the last session. Parent and teacher chaperones will help transport students. We will also walk with the students around Gatlinburg and be with them at the convention center.

* Your School/Dept 

018 Cleveland Middle School
3635 Georgetown Rd., Cleveland, TN 37312

* Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA.

No

* Main Destination 

Other (Type Below)
234 Airport Rd, Gatlinburg, TN 37738, USA

Destination Not Listed

Gatlinburg Convention Center, Airport Road,
Gatlinburg, TN, USA

* **Destination Name** BETA Leadership Summit

Stops on the way: Hotel: Edgewater Hotel and Conference Center Gatlinburg, River Road, Gatlinburg, TN, USA

* Approximate Nbr of Miles Round Trip

* **Funding Source #1** Other Budget Code Parents

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

Funding Approver

Are funds payable to a third party? Yes
(Does venue require payment prior to trip?)

Amount of Payment National BETA

Payment Option Mail Check

Purchase Order/Requisition Nbr

Payment Due To Edgewater Hotel
402 River Rd
Gatlinburg, TN 37738

Comments Concerning Payment Students will pay for their registration and accomendations.

* Teacher / Advisor / Staff Name Aileen Creel
* Teacher / Advisor / Staff Phone # 4237904383
Teacher / Advisor / Staff Email acreel@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Aileen Creel
* Emergency Contact Phone # 4237904383

* Grade Level(s) Making Trip 6
7
8

* Educational Objective for Field Trip Beta Leadership Mission
The mission of the National Beta Leadership Program is to inspire tomorrow's leaders to achieve their personal best through service, character, and achievement.

Students Will:

Identify personal behaviors and personality styles
Commit to identifying core ethical and personal values, and commit to act on them
Develop relationships where the dignity and contributions of all people are respected
Develop skills to be able to successfully work in groups and teams to accomplish a collective goal
Connect with like-minded individuals in order to promote the ideals of National Beta
Increase their capability to achieve goals

Beta Leadership Principles
Growth: Developing the mind, body, and spirit
Values: Doing what is right
Character: Being conscious of your personal legacy
Connect: Developing relationships that encourage collaboration and teamwork

Number of Individuals Making Trip

* Male Adult/Chaperone	1	* Female Adult/Chaperone	2	Total Adult/Chaperone	3
* Male Students	7	* Female Students	8	Total Students	15

* Will the students be away from school during lunch? Yes

* If so, will these students need packed lunches? No

Nbr Students 15 **Teacher** Aileen Creel

Students will be away from school during the lunch period, so therefore lunches are not needed.

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Staff and parents will be transporting students in their vehicles. We will be submitting the transportation forms prior to the trip.

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request acreel@clevelandschools.org

Date Submitted

Field Trip Acceptance of Responsibility

My signature indicates I have read and will adhere to all School Board Policies that apply to field or athletic trips.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name nakiona@clevelandschools.org

Decision Date Jan 22, 2025, 9:38:46 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision Approved

Name llaing@clevelandschools.org

Decision Date Jan 23, 2025, 6:27:03 AM

Level 07 Approval - Overnight Trip Approval

Comment

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$28.00 per hour. There will be an additional \$140 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **2275**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date 3/6/25 **Thursday**

* Time 7:30 AM

Trip Return

* Date 3/7/25 **Friday**

* Time 4:00 PM

Trip Year/Week 2025-10

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Nicole Williams

* Indicate cost per person and how the trip is being funded (parent or district?) \$150 Parent Funded

Comments National Beta Club - Leadership Summit in Gatlinburg, TN
No bus needed. I will drive and parents will drive. Caravan.

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA. No

* Main Destination ⓘ Other (Type Below)
234 Airport Rd, Gatlinburg, TN 37738, USA

Destination Not Listed Gatlinburg Convention Center, Airport Road, Gatlinburg, TN, USA * Destination Name Gatlinburg, TN

* Approximate Nbr of Miles Round Trip

* **Funding Source #1** Other Budget Code

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

Funding Approver

Are funds payable to a third party? Yes

(Does venue require payment prior to trip?)

Amount of Payment 400.00

Payment Option

Purchase Order/Requisition Nbr Submitted 1/20/2025 - will update.

Payment Due To National Beta
151 Beta club Way
Spartanburg, SC 29306

Comments Concerning Payment Hotel will also require payment. The hotel is the Edgewater Hotel and Convention Center. 402 River Rd, Gatlinburg, TN 37738
The 2 rooms will total \$198.

* Teacher / Advisor / Staff Name Nicole Williams

* Teacher / Advisor / Staff Phone # 931-801-1695

Teacher / Advisor / Staff Email nlwilliams@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Nicole Williams

* Emergency Contact Phone # 931-801-1695

9

10

* Grade Level(s) Making Trip

11

12

* Educational Objective for Field Trip National Beta Club members will experience leadership training. They will present projects, participate in challenges, and have hands-on training with National Beta staff. They will also have the opportunity to qualify for the National Convention this summer.

Number of Individuals Making Trip

* Male Adult/Chaperone 0 * Female Adult/Chaperone 1 Total Adult/Chaperone 1

* Male Students 0 * Female Students 8 Total Students 8

* Will the students be away from school during lunch? Yes

* If so, will these students need packed lunches? No

Nbr Students 8 **Teacher** Nicole Williams

Students will be away from school during the lunch period, so therefore lunches are not needed.

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Nicole Williams - I will drive 2-3 students with me. Parents will drive other students.
Depart CHS at 7:30am on March 6, 2025. Return to CHS at 4pm on March 7, 2025.

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request nlwilliams@clevelandschools.org

Date Submitted

Field Trip Acceptance of Responsibility

My signature indicates I have read and will adhere to all School Board Policies that apply to field or athletic trips.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Feb 2, 2025, 9:11:33 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision Approved

Name llaing@clevelandschools.org

Decision Date Feb 3, 2025, 9:13:37 AM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Feb 3, 2025, 1:03:31 PM

Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver awheeler@clevelandschools.org

Name

Decision Date

Section 2 Fiscal Management Policies of the Board Policy Manual were reviewed and considered for updates in accordance with the [Cleveland City Schools Board Policy Review Schedule](#). These policies may be found in the [CCS Board Policy Manual Section 2](#). After the review, the following board policies do not need to change with the exception of the annual date of review.

2.100 Fiscal Management Goals

2.200 Annual Operating Budget

2.201 Line Item Transfer Authority

2.300 State and Federal Aid Eligibility Determination

2.400 Revenues

2.401 Gifts and Bequests

2.402 Investment Earnings

2.403 Surplus Property Sales

2.404 School Support Organizations

2.500 Deposit of Funds

2.600 Bonded Employees

2.601 Fundraising Activities

2.700 Accounting System

2.701 Financial Reports and Records

2.702 Inventories

2.703 Audits

2.800 Expenditure of Funds

2.801 Petty Cash Accounts



2.802 Payroll Procedures

2.803 Salary Deductions

2.804 Expenses and Reimbursements

2.805 Purchasing

2.8051 Debit Cards/ Credit Cards/ Credit Lines

2.806 Bids and Quotations

2.807 Requisitions

2.808 Purchase Orders and Contracts

2.809 Vendor Relations

2.810 Payment Procedures

2.900 Student Activity Funds Management

2025 Annual Agenda

January:

Elect Officers: Chairman/Vice-Chairman
National School Board Week
Strategic Plan Initiatives- ESL
School Spotlight
Facilities Committee Report
Recognize Teachers of the Year

February:

Appointed Committees:
Tennessee Legislative Network Representative to TSBA - one member (sent to TSBA)
Facilities Committee
Other Committees
Strategic Plan Initiatives- Transportation
School Spotlight
Appoint Review Team for Charter School Policy (if necessary)
BCPEF Mid-year Update
Present Cleveland High Course of Study Handbook and Curriculum Changes for Following Year
Review and Approve Revised Annual Agenda

March:

School Safety Resource Update
Strategic Plan Initiatives- Communications
Budget Meeting
School Spotlight
Facilities Committee Report
Director of Schools Evaluation Document
Recognize SRO's- National Law Enforcement Day
Adopt Textbooks

April:

Report from SCOPE Participants (if applicable)
Director's Evaluation
Curriculum Changes for Following Year
Approval of School Fees
Plan and Schedule Recognition of Teachers for National Teacher Appreciation Week
Strategic Plan Initiatives- Student Information Systems
Announce End-of-Year Dates: Graduation, Honors Programs, Baccalaureate, etc.
School Spotlight
Facilities Committee Report

May:

Budget Approval
Honor Newly Tenured Teachers
Recognize Participants in Model United Nations
Set Tuition Rates (if changed)
Strategic Plan Initiatives- Child Nutrition
School Spotlight
Facilities Committee Report
Notes: Print Student Rep certificate and have check ready
Review Director's Contract- when necessary

June/July:

Approve Consolidated Plan
Amend Budget (if necessary)
Report on Strategic Plan
Child Nutrition Program Food/Supply Bid
Approval of DHA Committee – first and second semester
Prepare School Visitation Schedule
Strategic Plan Initiatives - Student Services
School Spotlight
Facilities Committee Report
BCPEF Joint Meeting with Bradley County Board of Education

August:

Honor Retirees
Recognize New Teachers and Board Members with years of service
Make TSBA Fall District Meeting Plans
Strategic Plan Initiatives- Human Resources
School Spotlight
Facilities Committee Report

September:

Plan and Appoint Delegates to TSBA Annual Conference
Director of School's Annual Report
Report on School Attendance and Enrollment
Strategic Plan Initiatives- Elementary Education
School Spotlight
Facilities Committee Report

October:

Recognize National Merit Scholars
Recognize AP Scholars
Approval of Fees for Use of Facilities
Report on Facilities' Needs
Finalize Plans for TSBA Annual Conference

Report on TSBA Fall District Meeting
Strategic Plan Initiatives- Secondary Education
School Spotlight
Facilities Committee Report

November:

Report on State LEA Compliance
Energy Program and Safety Update
Strategic Plan Initiatives- Special Populations
School Spotlight
Facilities Committee Report

December:

Present Proposed School Calendar
Report from TSBA Annual Conference
Strategic Plan Initiatives - Innovation & Technology
School Spotlight
Facilities Committee Report

Agenda Items to be Addressed as Needed:

Accountability of Student Achievement Reports
Budget Amendments
Special Budget Requests
Policy Reviews
Overnight Field Trips
New Instructional Initiatives Report
Committee Reports
Transportation Department

FY2026 Budget Calendar

- TBD** City of Cleveland sends FY2026 Budget calendar to Business Office
- Jan 28** Dr. Elliott and Cindy Geren discuss timeline for BOE meeting to approve FY2025 General Fund and Child Nutrition Budget Amendments and FY2026 General Fund and Child Nutrition Budgets
- Feb 10** Budget memo and allocation spreadsheets shared with Principals
- Feb 19-21** Dr. Elliott, Kelly Kiser, and Cindy Geren meet with Directors and Principals to discuss FY2026 priorities and budget preparation related to the strategic plan
- Mar 5** Budget Information and Feedback Session with teacher leaders and non-certified staff representatives
- Mar 7** School allocations returned to Business Office
- March 10-14** *Spring Break*
- Mar 17-21** Dr. Elliott meets with Kelly Kiser and Cindy Geren to discuss budget updates
- Mar 28** BOE Spring Retreat
- Apr 30** Proposed budget document sent to BOE
- May 1** Proposed budget document sent to City of Cleveland
- May 5** BOE Meeting – Approval of FY2025 General Fund and Child Nutrition Budget Amendments and FY2026 General Fund and Child Nutrition Budgets
- TBD** City Council holds public hearing and first reading of FY2026 Budget
- TBD** City Council holds final reading of FY2026 Budget



Director's Update

February 3, 2025

Highlighted January Events

- **CCS Board met on Friday, January 17th during a Special Called Meeting to address the Education Scholarship Freedom Act.**
- **CCS Board members attended the Annual Chamber of Commerce Banquet on January 23, 2025.**
- **CCS Board met on Tuesday January 28th for a Facilities Committee meeting.**
- **Blythe-Bower Students and Staff hosted the CCS Board for breakfast on January 28th.**
- **CCS hosted SE TN Supervisors on Thursday, January 30th at the ESC.**
- **CCS hosted the SE TN Directors of Schools on Friday, January 31st at the ESC.**
- **CCS used 4 Stockpiled Inclement Weather Days in January for Snow and Cold Weather.**



Upcoming Events

- **School Counselor Week: February 3-7**
- **Facilities Committee Meeting on February 7th at 9 a.m.**
- **TSBA Legislative and Legal Institute - February 10 and 11**
- **TOSS Legislative and Learning Conference - February 12 and 13**
- **Schools will be closed on Friday, February 14th for Staff Development Day.**
- **Schools will be closed on Monday, February 17th for President's Day.**
- **Next Breakfast with the Board will be held at Candy's Creek Cherokee on February 25th.**
- **Candy's Creek Cherokee New Expansion will open on February 25th at 9:00 a.m.**
- **Begin Review of Director of Schools Evaluation Document in February.**



Champions of the Month – January

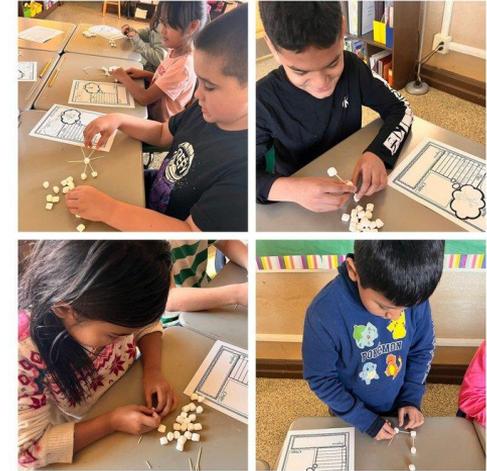
BLYTHE-BOWER ELEMENTARY SCHOOL

Tre’vion Taylor - 2nd Grade Student

Brittany Hicks - Instructional Facilitator



Cleveland City Schools – January



ROSS & YATES
CHILDREN'S
BOOK
DRIVE

ITEMS CAN BE DROPPED OFF IN THE CAR LINE OR NEAR THE FRONT OFFICE

JANUARY
21-31

DONATE GENTLY USED CHILDREN'S BOOKS

Books will be used for an upcoming Ross / Yates family event. Any remaining books will go to the new CCS Resource Center.



Cleveland City Schools – January



RAIDERPALOOZA

8TH GRADE NIGHT

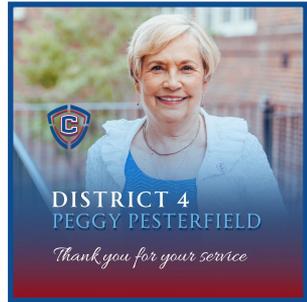
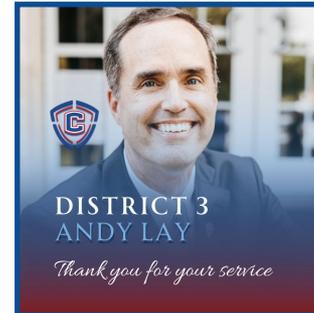
THURSDAY, 06
FEBRUARY 2025
5PM - 7PM DROP IN

CLEVELAND HIGH SCHOOL
850 RAIDER DR.

- Academic Opportunities
- Clubs
- Athletics
- Career and Technical Education
- Fine Arts Programs



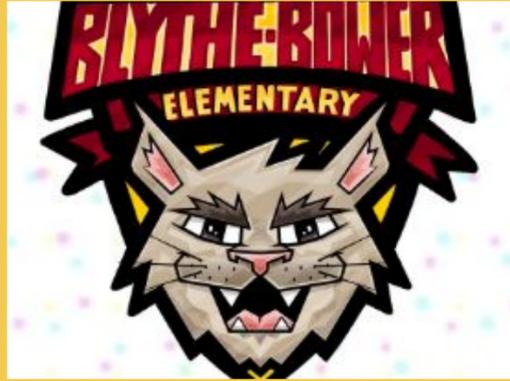
School Board Appreciation Week





Director's Update

February 3, 2025



**Blythe-Bower Elementary: Excellence in
Education and Community**



All Pro Dad & iMom Programs

- Monthly breakfasts
- Character development focus
- Building stronger family bonds





4th & 5th Grade Choir

- Under the direction of Mrs. Michelle Johnson
- Practice Weekly
- Special Performances throughout the year



CHESS



Chess Club

- Sponsored by Terry Coulston
- MEETS after school WEEKLY on Tuesdays
- Develop Problem-solving skills
- Cross-grade level engagement





BETA Club

- BETA CONVENTION IN NASHVILLE EACH YEAR
 - Three state placers this year!
- Community service projects
- Leadership development



building strong foundations

- We've realized that doing what we've always done has not produced the results we desire
- Thinking outside the box to best support student needs
- k-3 Skills Development using our CKLA Curriculum
- 8:45-9:45 - Each Day
 - Cross grade level groupings
 - targeted Instruction for 463 students
- **DATA! DATA! DATA!**



Tennessee Department of Education

2023-24 Report Card

B

Overall School Letter Grade

Report Card Grade: B Rating

- improved from a letter grade of 'D' last year!!
- Areas of excellence:
 - Academic growth
 - School climate





**BLYTHE-BOWER
ELEMENTARY**

Level

5

Blythe-Bower Elementary is thrilled to announce that we have achieved a Level 5 status for the 2023-2024 school year. This designation represents the highest possible rating, signifying that our students are making greater progress than anticipated and that the school is effectively guiding them toward proficiency. We take immense pride in our dedicated teachers and students for this remarkable achievement! Blythe-Bower received a Composite Level 5 rating, excelling with a score of 5 in both literacy and mathematics. Well done, everyone!

Level 5 Growth Score Achievement

- Indicates exceptional student progress
- Reflects outstanding teaching effectiveness



2023  2024

REWARD SCHOOL



**BLYTHE-BOWER
ELEMENTARY**

*Recognition for Outstanding Student
Success in Achievement & Growth*



Tennessee Reward School Status

- Prestigious recognition by Tennessee Department of Education
- Represents top 5% of schools in academic achievement
- Thanks to the hard work and dedication of all teachers & staff

THE FUTURE
IS BRIGHT



Looking AHEAD

- Continue letting data guide all of our decisions
- Expanding community partnerships through stem
- Maintaining high growth scores
- improved student achievement
- STEM Redesignation In 2027



Cleveland City Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Background Investigations	Descriptor Code: 5.118	Issued Date: 02/03/25
		Rescinds: 5.118	Issued: 09/04/18

1 *General*

2 Background checks shall be required for applicants, employees, contract workers, and volunteers.¹

3 The Director of Schools/designee shall develop any necessary corresponding procedures.

4 **APPLICANTS AND EMPLOYEES**

5 To ensure the safety and welfare of students and staff, the district shall require criminal history
6 background checks and fingerprinting of applicants for teaching positions and any other positions that
7 require proximity to children. Further, applicants who (1) have been identified by the Department of
8 Children's Services as perpetrators of child abuse, severe child abuse, child sexual abuse, or child
9 neglect, or who pose an immediate threat to the health, safety, or welfare of children; or (2) who are
10 listed on the state's abuse of vulnerable persons registry maintained by the Department of Health shall
11 not be employed.² Any costs incurred to perform these background checks and fingerprinting for staff
12 positions shall be paid by the school system.³

13 **Applicants and current employees shall be entered into the federal RAP back program. Notice of the**
14 **following shall be provided:**

- 15 1. **Possible fees charged by the Tennessee Bureau of Investigations; and**
- 16 2. **Fingerprints will be retained by the Tennessee Bureau of Investigation and the Federal Bureau**
17 **of Investigation for all purposes and uses authorized for fingerprint submission.**

18 Any employee terminated due to the findings of the background investigation will have the cost of the
19 background check deducted from their final check.

20 Substitute teachers and substitute cafeteria workers shall be reimbursed for the costs of the background
21 check after a completion of a minimum of four (4) teaching days.

22 **CONTRACTORS & VOLUNTEERS**

23 The district shall require criminal history background checks and fingerprinting of contractors, and
24 volunteers and any other positions that require proximity to children. Any costs incurred to perform
25 these background checks and fingerprinting shall be paid by the applicant. The Board shall not
26 reimburse the applicant.⁴

27 Background checks shall be required of ~~these employees~~ **the individuals above** at least once every five
28 (5) years after the **initial background check** ~~date of hire~~.¹

1

2 USE AND DISSEMINATION

3 Fingerprints or other approved forms of positive identification shall be submitted with all requests for
4 criminal history record checks for non-criminal justice purposes.⁴ The Director of Schools shall ensure
5 the Originating Agency Identifier number is on file at all times.

6 Tennessee and FBI Criminal History Record Information (“CHRI”) obtained by the district shall be
7 solely used to verify criminal violation(s) and shall not be disseminated. Results shall be considered
8 confidential and only accessible to district personnel identified by the Director of Schools. CHRI shall
9 only be accessed by authorized personnel in the performance of their duties and shall never be released
10 to the public.

11 All persons directly associated with the accessing, maintaining, processing, dissemination, or
12 destruction of CHRI shall sign an awareness statement and shall indicate that they have been specially
13 trained on the subject. The training shall provide those with access to CHRI with a working knowledge
14 of federal and state regulations and laws governing the security and processing of criminal history
15 information. The Director of Schools is responsible for ensuring that authorized personnel receive such
16 training within sixty (60) days of employment or job assignment and every three (3) years.

17 RETENTION AND SECURITY

18 The Director of Schools shall develop procedures to ensure CHRI is stored in a secure location. Areas
19 in which CHRI is processed and handled shall be restricted to authorized personnel identified by the
20 Director of Schools. The area shall be out of the view of the public and unauthorized personnel. The
21 Director of Schools shall maintain a list of all employees who have access to, can process, disseminate,
22 and/or destroy CHRI.

23 DISPOSAL OF CHRI

24 When CHRI is no longer needed, it shall be destroyed by burning, shredding, or other methods
25 rendering the information unreadable. Record destruction shall be conducted under the supervision of
26 the Director of Schools.

27 MISUSE

28 Employees who misuse CHRI or violate this policy shall be subject to disciplinary action up to and
29 including termination. Any employee with knowledge of misuse shall immediately report a violation to
30 the Director of Schools.

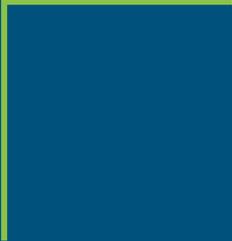
31

Legal References

1. TCA 49-5-413
2. TCA 49-5-406(a)(1); TCA 49-5-403;
TCA 49-5-413(a)(2), (e)
3. TCA 49-5-413(c)
4. 34 USCA § 40316

Cross References

School Volunteers 4.501
Application and Employment 5.106
Substitute Teachers 5.701



Cleveland City Schools

Transportation Update



School Buses

- 35 regular education buses with 1 new bus still to be delivered in March and 9 special education buses, totaling 45 school buses in service.
 - 3 vans used for transportation of homeless and TAB students.
 - All school buses are equipped with GPS monitoring, 4 interior cameras, some have a dash cam.
 - All buses are also equipped with two-way radios.
-

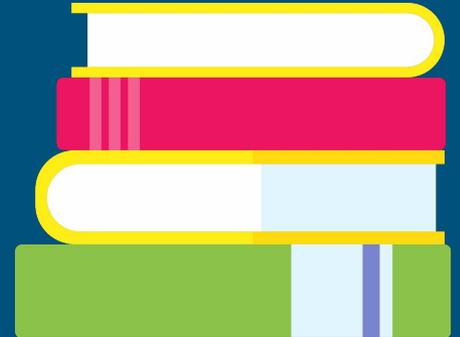
Drivers and Routes

Presently we have 37 bus drivers, 4 bus drivers in training, 3 van drivers and 5 Bus Monitors.

The drivers are running 33 routes and most routes are made up of a first run of CHS or CMS with a second run that serves an elementary school.

3 vans are used to cross zone our homeless population and TAB program students.

1 remaining split run to still be resolved.



Students Transported



Registered Riders

We have 3,266 students assigned to a transportation plan.



Transported Daily

We are averaging a daily ridership of about 2,300 students



SpEd Students

We transport an average of 73 SpEd students to the front door of their homes every day



Homeless & TAB

We transport 10 to 15 homeless students and TAB students across school zones daily

Transact

Transact is the routing and student assignment system we use in correlation with PowerSchool to create transportation plans and notify parents about their students bus stops, route changes, and bus delays. We try to notify parents of a bus delay when the bus is more than 10 minutes late.

Safety

- There are over 2,600 miles a day driven transporting our students to school and back home.
 - Since August of 2023 our buses have been involved in 8 accidents with only 3 of them being preventable.
 - None of the accidents that occurred have had any reportable student injuries.
-



BusPatrol is an AI-enabled stop-arm camera school bus safety program provided at no cost to communities. This is made possible through a violator-funded cost recovery model.

Change driver behavior for good

90% of Violators Do Not Receive a Second Ticket

Create a culture of awareness and responsibility around school buses and children.

Hello I'm glad to be back and I have lots of updates from Cleveland High. We've had a very productive and eventful past two months and I would like to share some highlights from our successes.

Yearbook: the gift a book program is an opportunity for the community to purchase a yearbook for a high school senior that may not have the opportunity to purchase one for themselves. It cost \$100 per book and makes a great impact on the students that receive one.

Athletics: Sports Going On: Swim, Tennis, Baseball, Basketball, softball, Cheerleading, dance, track, and of course of very own wrestling teams

Our wrestling teams just got back from State with our boys continuing their record breaking 8th consecutive state victory and lady raiders winning state for the 3rd time.

Bowling: In their 4th year our bowling team made a historic run to state. Won districts, sub state.

Basketball: our boys and girls basketball teams have both done strong so far this season.

CHS Boys Volleyball Competition was a fun community event and our juniors were crowned the champions.

Individual Accomplishments:

Laurent Hurst: nominated for the mcdonald's all american game and is also the gatorade volleyball player of the year

Trent Collins: served as a councilman for the day for district 3

AJ Westfield was named All State for Football

Aniyah Purifoy: won a 1000 dollar scholarship for her theater performance at thescon

Athletic Signings Cleveland High School held an athletic signing day signing,

Reagan McKinley to Lee University to be a goalie

Ezequil Kyle Signed to swim at piedmont

Sam Sartin committed to West Point for football

Fine arts

Our theater has been incredibly busy with performances at the THESCON one-act festival as well as many other performances.

Band has been great with many people achieving all state East and they also performed for their Christmas concert.

Events:

Winter court with Josther Canalos and Katriel Sentell announced as our King and Queen
And the SGA held our annual Winter formal dance.

Competitions:

Welding has been busy with their competitions and winners with Angel Gomez and Stonewall Shurette, Our Beta club traveled to the state convention and had multiple top five finishes. And we have several renaissance competitions in the coming months.

So much more: Cleveland is doing so much right now, whether supporting the community through volunteer work or preparing for advanced placement exams so many positive things are happening.

Looking to the future. 8th grade night (raider palooza),

Prom

And then we have Graduation on May 9th, which is coming at me faster than I expected, thank you.

**Cleveland City Schools
Financial Report
December 2024**

Balance on hand December 1, 2024	11,192,451.44
RECEIPTS	
City Clerk's Monthly Report	9,950,877.50
Misc. Reimbursement #44170	(4,243.64)
Reimbursement-Sales Tax Capital*	(700,422.31)
Reimbursement PIE Center Bonds*	(1,015,868.34)
AFJROTC #44570	7,499.68
Interest Earned	<u>46,080.71</u>
	<u>19,476,375.04</u>
DISBURSEMENTS	
Regular Instruction Program	2,995,198.74
Special Education Program	494,073.35
Vocational Education Program	160,027.86
Attendance	13,861.28
Health Services	55,493.35
Other Student Support	348,006.91
Regular Instruction Support	210,160.61
Special Education Support	13,072.06
Vocational Education Support	12,140.25
Technology	70,209.99
Board of Education	38,755.59
Office of the Superintendent	57,670.80
Office of the Principal	348,880.61
Fiscal Services	39,496.74
Operation of Plant	275,225.99
Maintenance of Plant	161,067.47
Transportation	121,328.62
Food Service	53,919.41
Community Services	0.00
Early Childhood Education	123,187.19
Regular Capital Outlay*	(1,451,349.06)
Education Debt Service	<u>2,828.00</u>
	4,143,255.76
Retirement withheld not paid	(390,942.52)
Retirement paid	438,512.41
Balance January 1, 2025	<u>15,285,549.39</u>
	<u>19,476,375.04</u>

Respectfully submitted,



Jeff Elliott
Director of Schools

Personnel Items – January 2025

Assignments

Asbell, Danielle, CHS (Teacher), Effective January 6, 2025
McVey, Kristen, YA (Teacher), Effective January 6, 2025
Dykes, Angel, CCC (Assistant), Effective January 6, 2025
Farris, Charity, MA (Teacher), Effective January 6, 2025
Runion, Abigail, CCC (PT Int), Effective January 9, 2025
Gamble, Julie, YA (PT Int), Effective January 13, 2025
Kalilainen, Gloria, YA (PT Int), Effective January 16, 2025
Gonzalez, Hilda, ST (PT Int), Effective January 16, 2025
Wheeler, Reagan, AR (PT Int), Effective January 24, 2025
Carbullido, Ariel, BB (Assistant), Effective January 23, 2025
Guerra, Leila, BB (PT Int), Effective January 27, 2025
Heinrich, Brandy, CMS (Assistant), Effective January 27, 2025

Resignations

Gentry, Paula, MA, (Teacher), Effective January 5, 2025

Transfers

Caraway, Laura, CCC (Instr. Asst PT - Title I) to (Assistant), Effective January 6, 2025
Biggers, Alexis, CCC (PT Int) to CCC (Instr. Asst PT-Title I), Effective January 8, 2025
Still, Amber, CCC (Assistant) to CCC (PT Int), Effective January 6, 2025
Cash, Benjamin, AR (PT Int) to AR (Assistant), Effective January 8, 2025

Retirements

Leaves of Absence

Montgomery, Chelsea, CHS, Effective January 19, 2025
Hindman, Joshua, CHS, Effective January 8, 2025
Migovich, Ivan, CHS, Effective January 27, 2025