

Cleveland City Schools
Board of Education Regular Meeting
June 10, 2024 5:30 PM
Annex Offices



1. **Welcome**

2. **Moment of Silence/Pledge of Allegiance**

3. **Comments from Chairman Tucker**

4. **Public Comments**

5. ***Consent Agenda**
 - A. **Approval of Regular Agenda**

 - B. **Approval of Minutes from May 6, 2024, Board Meeting**

 - C. **Approval of Overnight Field Trips**
 - Trip 1882 - Approved by Executive Committee 5/23/2024
 - Trip 1907
 - Trip 1909
 - Trip 1915
 - Trip 1922

 - D. **Approval of Second Reading of Policies**
 - 6.400
 - 6.4081
 - 6.505
 - 6.602
 - 6.702

 - E. **LEA Consolidated Plan 24-25**

This has been submitted to the state but has not been approved

 - F. **Proposed Adult Meal Price Increase**

 - G. **FY 23-24 General Fund Amendment #3**

6. **Regular Agenda**

A. **Director's Update**

B. **Spotlight** Adam Moss
Summer Camp Staff

C. ***Positions/Job Description**

D. **•FY 2025 Funding Increases**

E. ***Parental Leave Presentation** Kelly Kiser

F. ***First Reading of Policies**

Policy 5.305

Policy 6.404

G. **Strategic Plan Focus**

Elementary Education- Kellye Bender

Cleveland Connects- Dr. Alicia Kahrs

H. **Student Representative's Update**

Not available. The student representative will return in August 2024.

7. ***Facilities Committee Update**

8. **Legislative Updates**

9. **"B" Agenda**

A. **Financial Report**

B. **Personnel Report**

C. **School Highlights**
CMS

D. **Dates to Remember**

10. **Adjourn**

Cleveland City Schools
Board of Education Regular Meeting
May 6, 2024, 5:30 PM
Mayfield



Attendance Taken at 5:30 PM.

Mr. Matthew Coleman: Present
Ms. Carolyn Ingram: Present
Mr. Andy Lay: Present
Ms. Krista McKay: Present
Mrs. Peggy Pesterfield: Present
Mrs. Jodi Riggins: Present
Mr. Nate Tucker: Present

1. Welcome

Chairman Tucker welcomed everyone and thanked Mr. Stephens for hosting.

2. Moment of Silence/Pledge of Allegiance

Student Representative Ava Davis led us in a Moment of Silence followed by the Pledge of Allegiance.

3. Comments from Chairman Tucker

As Chairman for the Cleveland City Schools Board of Education, I'm committed to:

- Running an orderly and efficient meeting
- Treating everyone with respect
- Board Members will be provided
 - Equal voice for all matters
 - Should communicate through the Director of Schools for addressing his staff

Reminders For Parents and Community:

- Board of Education policies can be found on the [ClevelandSchools.org](https://www.ClevelandSchools.org) website. When there, Click Menu and select Policy Manual under the Board of Education section.
- Our meetings are not public forums. However, the board has made accommodations for you to address the board via:
 - School Board Policy 1.404, which includes two options along with the requirements listed. Those options being:
 - Appearing before the board via a pre-meeting request
 - Addressing the board on agenda items via same-day request

4. Public Comments

No public comment was requested.

5. Consent Agenda

Motion to approve consent agenda passed with a motion by Mr. Matthew Coleman and a second by Mrs. Peggy Pesterfield.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

5.A. Approval of Regular Agenda

5.B. Approval of Minutes from April 1, 2024, Board Meeting

5.C. Approval of Overnight Field Trips

- 1844
- 1870

5.D. 2023-2024 Budget Amendment

5.E. Approval of Second Reading of Policies

None

5.F. CCS Textbook List

5.G. Policies with Annual Date Update

Policies with Annual Date Update
Sections 6.400-6.710

5.H. *CHS CTE Fee Updates

CTE Automotive & Pharmacy Fee Update

6. Regular Agenda

6.A. Director's Update

Mr. Kelly Kiser, Interim Director of Schools, shared several updates with the Board of Education including:

- Organizational updates and upcoming dates in the district
- Position on legislation (HB 1202/SB 1325) allowing teachers to carry concealed handguns at school.

- Board of Education recognized as TSBA School Board of Distinction
- CCCS recognized as Capturing Kids' Hearts National Showcase District
- Update on Raider Drive building.
- Director of School award for CHS Senior Ava Davis
- CHS Senior Walk
- Shoutout to Cleveland City Schools' Fine Arts department for the musical and the show features

6.B. *Teacher Tenure

Cleveland City Schools employees listed below were recommended for tenure by Mr. Kelly Kiser These individuals showcased exceptional performance, with evaluations consistently rating them above expectations (4) or significantly above expectations (5) throughout their probationary period's final two years.

- Charlotte Hallman, Arnold Memorial Elementary
- April Salyer, Blythe-Bower Elementary
- Caleb Shelton, Candy's Creek Cherokee Elementary
- Karina Burgueno, Cleveland High School
- Jeremy Finch, Cleveland High School
- Stacy Mills, Cleveland High School
- Joel Swartzel, Cleveland High School
- Jonathan Burger, Cleveland Middle School
- Andrea Johnson, Cleveland Middle School
- Heather Coulston, Cleveland City Schools System

Motion to approve list of recommended Cleveland City School staff for Tenure presented by Mr. Kelly Kiser passed with a motion by Mr. Matthew Coleman and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes
 Ms. Carolyn Ingram: Yes
 Mr. Andy Lay: Yes
 Ms. Krista McKay: Yes
 Mrs. Peggy Pesterfield: Yes
 Mrs. Jodi Riggins: Yes
 Mr. Nate Tucker: Yes

Yes: 7, No: 0

6.C. Spotlight

Cleveland High School-Principal Bob Pritchard shared highlights throughout his school.

SCOPE- Ms. Julie Phillips and four students attending the meeting. Each student was presented with a certificate from TSBA.

Model UN Students - Athena Davis and several students introduced themselves to

the board, some shared their experience. 48 students attended the MUN event this year.

Newly Tenured Teachers- Each teacher present for the meeting was presented with a certificate and a picture opportunity with the board.

6.D. *2024-2025 Budget Presentation

Mr. Kelly Kiser presented the budget for 24-25.

Nate Tucker asked how the budget is developed. Cindy Geren discusses how she uses amendments, salaries and refers to allocations at schools, debt service, transportation, revenues, trends on taxes, state funding estimates and includes requests from schools.

Motion to approve Mr. Kelly Kiser's recommendation of the 2024-2025 budget as presented passed with a motion by Ms. Krista McKay and a second by Mr. Andy Lay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

6.E. Director of Schools Search Update

Mr. Kelly Kiser informed the board that there is a work session on Tuesday, May 7th, from 3-5 and then the board will travel to the Administration building to make an official vote beginning at 5:30pm

6.F. *First Reading of Policies

Mrs. Jodi Riggins walks the board members through the changes in the following policies.

- 6.400
- 6.4081
- 6.505
- 6.602
- 6.702

Motion to approve the first reading of policies 6.400, 6.4081, 6.505, 6.602, 6.702 passed with a motion by Mr. Matthew Coleman and a second by Ms. Krista McKay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

6.G. Strategic Plan Focus

Kathy Barry presented to the board updates from Child Nutrition.

6.H. Student Representative's Update & Recognition

Ava Davis presented to the board all the great things happening at CHS.

Nate Tucker presented Ava Davis with a certificate, medallion, and a check and thanked her for her support on the Cleveland City School Board. Ava Davis will be attending UTK- Political Science- Pre-Law track.

7. Facilities Committee Update

None

8. Legislative Updates

Carolyn Ingram let the board know that the voucher plan is no longer a concern. It did not pass legislative rulings.

9. "B" Agenda

9.A. Financial Report

9.B. Personnel Report

9.C. School Highlights

9.D. Dates to Remember

Future Monthly Board Meetings:

June 10, 2024, at CHS

District Closures:

Monday, May 27, 2024- Memorial Day

Teacher In Service Dates: No Classes for Students

Friday, May 10, 2024

Friday, May 17, 2024

Tuesday, May 28, 2024

Last day of classes:

Friday, May 24, 2024 (Early Dismissal for Students)

10. Adjourn

Chairman Tucker adjourns at 6:48

Motion to adjourn at 6:48pm passed with a motion by Mrs. Peggy Pesterfield and a second by Ms. Krista McKay.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

Nate Tucker, Chair

6/10/2024

Carolyn Ingram, Vice Chair

6/10/2024

Travel Request Form

Welcome to Cleveland City Schools Travel Tracker, your one-stop travel center. Within this software, you can submit student field trip requests, reserve a school bus for a field trip or athletic event, and reserve a van for staff travel. If you have any questions or comments please email Valerie Mack at vmack@clevelandschools.org or call 472-9576.

Field Trips & Off-Campus Excursions Administrative Procedure 4.302.1
May 2019 7

Transportation Guidelines for Field Trips

Cleveland City Schools are responsible First to the daily transporting of students to and from school. Bus schedules and routes will not be adjusted to accommodate field trips.

1. Field trip transportation request must be made no later than two weeks before the field trip. Once a field trip has been assigned to a driver, the trip will be activated in the digital approval system and a notification will be sent to the teacher/sponsor.
2. School buses or any other school vehicles used for field trips will be limited to a radius of 50 miles on a school day, 100 miles on weekends, and 150 miles for school sanctioned athletic events and competitions. Exceptions are made at the discretion of the Director of Schools.
3. The cost associated with using a school bus for a field trip is \$1.92 per mile and \$22.47 per hour. There will be an additional cost for "On Call" fee for weekends and holidays. On call driver will be paid a minimum of 5 hours which equals to \$112.00.
4. If a field trip is cancelled once the driver has been assigned, a minimum of 2 hours pay will be billed to the school or program responsible for the field trip.
5. In addition to the driver's hourly rate, an additional \$35.00 fee will be applied to any field trip in which trash and dirt are left on the bus.
6. Buses used for field trips during school hours can be scheduled to pick up students starting at 8:40 AM and must be unloaded by 1:30 PM so the bus and driver can be back to the bus barn by 1:45 PM. Buses have to be inspected and fueled before their afternoon route.
7. In all cases of field trips occurring beyond the regular school day hours, provisions must be made for the driver to have a comfortable area to rest, access to restroom facilities and access to refreshments. Most major attractions have a driver's facility.
8. Field trips requiring a driver to be available for more than 10 hours may require that the driver be provided an approved hotel room in addition to the hourly rate. If the field trip is to an attraction like Dollywood, the driver may have their admission provided instead of a hotel room. This guideline will depend upon the situation and itinerary. The Director of Operations will implement this procedure based on the circumstances of the individual trip, to satisfy CDL laws.
9. The driver and leader of the field trip are responsible to maintain constant communications with one another through either their cell phones or radios in the event of a sudden change in plans, inclement weather, or an emergency.
10. Supervision of students while on field trips will follow a recommended ratio of no less than one chaperone per 15 students (K-8) and one chaperone per 20 students (9-12). Bus drivers are not to be considered a supervisory staff member.
11. Students and chaperones must cooperate with the driver.

Field Trips & Off-Campus Excursions Administrative Procedure 4.302.1
May 2019 8

12. All other bus rules and regulations for daily transportation services apply to field trips.
13. Your bus driver is not permitted to proceed with the trip until a bus roster of students has been presented for the driver's paperwork. The roster must include the student's name, address, date of birth, and emergency contact number.
14. Any and all changes in the field trip itinerary must be approved by the Principal and the Operations Department prior to the trip as the bus driver will not be allowed to deviate from the approved itinerary.

Charter Buses

An updated list of charter buses will be kept on file at the Operations Department Office. Teachers/sponsors are responsible to verify the approved charter bus before scheduling a trip with vehicles owned by an agency other than Cleveland City Schools.

Field Trips & Off-Campus Excursions Administrative Procedure 4.302.1
May 2019 9

Field Trip Bus Transportation Procedures

The Cleveland City Schools Transportation Department's primary responsibility is the daily transportation of students to and from school. Bus schedules and routes will not be adjusted to accommodate field trips.

Transportation Department Contacts

Hal Taylor, Director of Operations: (716-7119)
Scotty Dye, Operation Supervisor: (593-2864)
Valerie Mack, Assistant Manager of Transportation: (593-2867)
*After hours emergency or cancellation: (593-2867)
*After hours emergency or equipment: (716-7119) or (593-2864)

Field Trip Request Procedure

The School Administrator (SA) receives, reviews and approves the field trip request from the teacher/coach. The SA submits the approved request to the District Designee who forwards the approved trip to the Transportation Department. Field trip transportation requests MUST be received no later than two weeks before the field trip. The Operations Department will acknowledge receipt of your request when it arrives. Once a field trip has been assigned to a driver, a confirmation will be sent back to the individual that submitted the field trip request.

School buses or any other school vehicles used for field trips will be limited to a radius of 50 miles on a school day, 100 miles on weekends, and 150 miles for school sanctioned athletic events and competitions. Exceptions are made at the discretion of the Director of Schools.

Field Trip Hours

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1882**

* Category Travel With Students

* Type of Trip Athletic

* Athletic Event (you may check more than one)

Basketball - Boys - Varsity

Trip Leave

* Date 6/5/24 **Wednesday**

* Time 8:15 AM

Trip Return

* Date 6/7/24 **Friday**

* Time 5:30 PM

Trip Year/Week 2024-23

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Reggie Tucker
Dawn Barger
Randy Evans

* Indicate cost per person and how the trip is being funded (parent or district?) Cleveland Basketball & Knoxville FCA

Comments

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Main Destination ⓘ Other (Type Below)
7900 Johnson Dr, Knoxville, TN 37998, USA

Destination Not Listed Johnson University, Johnson Drive, Knoxville, TN, USA * Destination Name Johnson University

* Approximate Nbr of Miles Round Trip

* Funding Source #1 Other Budget Code

Funding Source Desc	Please indicate the funding information in the Budget Code Field to the right.	Budget Code Desc
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Funding Approver

- * Teacher / Advisor / Staff Name Reggie Tucker
- * Teacher / Advisor / Staff Phone # 423-457-8264
- Teacher / Advisor / Staff Email rtucker@clevelandschools.org
- Note: This email will receive the requester emails if different from requester**
- Emergency Contact Info **Same as Teacher / Advisor / Staff**
- * Emergency Contact Name Reggie Tucker
- * Emergency Contact Phone # 423-457-8264

Number of Individuals Making Trip

* Male Adult/Chaperone	2	* Female Adult/Chaperone	1	Total Adult/Chaperone	3
* Male Students	11	* Female Students	0	Total Students	11

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? No

Vehicles Needed

* Do you need a school bus, staff van or charter bus? Yes

Check here to indicate trip is drop-off only [Location](#)

Check here to indicate trip is pickup only [Location](#)

Vehicle Pickup

* **Date** 6/5/24

* **Time** 8:15 AM

Vehicle Return

* **Date** 6/7/24

* **Time** 5:30 PM

Total Trip Hours 57.25

* Type of vehicles needed to reserve Staff Van



* How many vehicles do you need? 1

Vehicle Guidelines:

School Bus Capacity:
 Elementary School Students=78 max
 Middle/High School Students=52 max

* Do you need a wheelchair lift? No

Nbr Wheelchair Slots 0 **Nbr Seatbelts** 0 **Nbr Fold Down Seats** 0

Special Needs

Comments or Details Concerning Needs

General Information

Owner vmack@clevelandschools.org
 Bid Id/Closing Date

Person Submitting Request rtucker@clevelandschools.org
 Date Submitted

Level 01 Approval - Location Approval

Comment
 Decision Approved
 Name bpritchard@clevelandschools.org
 Decision Date Apr 19, 2024, 10:33:55 AM

Level 07 Approval - Overnight Trip Approval

Comment
 Decision Approved
 Name jelliott@clevelandschools.org
 Decision Date Apr 26, 2024, 7:37:45 AM

Level 09 Approval - Transportation Approval

Comment
 Decision Approved
 Name vmack@clevelandschools.org
 Decision Date May 22, 2024, 12:49:25 PM

Level 10 Approval - School Board Approval

Comment
 Decision
 Designated Approver amcmackin@clevelandschools.org
 Name
 Decision Date

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1907**

* Category Travel With Students

* Type of Trip Athletic

* Athletic Event (you may check more than one)

Football - Varsity

Trip Leave

* Date 6/19/24 **Wednesday**

* Time 2:00 PM

Trip Return

* Date 6/20/24 **Thursday**

* Time 9:00 PM

Trip Year/Week 2024-25

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Chandler Tygard, Chris Reynolds, Tuff Bohanon, Tyler Manes, Gerald Riggs

* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments University of Memphis 7 on 7 Football Tournament
Hotel TBD and submitted to Mr. Pritchard

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Main Destination ⓘ Other (Type Below)
3720 Alumni Ave, Memphis, TN 38152, USA

Destination Not Listed University of Memphis, Alumni Avenue, Memphis, TN, USA * Destination Name UM

* Approximate Nbr of Miles Round Trip

* Funding Source #1 Other Budget Code Football

Funding Source
Desc

Please indicate the funding information in the
Budget Code Field to the right.

Budget Code
Desc

Funding Approver

* Teacher / Advisor / Staff Name Chandler Tygard
* Teacher / Advisor / Staff Phone # 6155190715
Teacher / Advisor / Staff Email ctygard@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Chandler Tygard
* Emergency Contact Phone # 6155190715

Number of Individuals Making Trip

* Male Adult/Chaperone	7	* Female Adult/Chaperone	0	Total Adult/Chaperone	7
* Male Students	25	* Female Students	0	Total Students	25

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Parent Caravan

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request jweiss@clevelandschools.org

Date Submitted

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Jun 5, 2024, 5:08:32 PM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Jun 6, 2024, 6:39:38 AM

Level 10 Approval - School Board Approval

Comment

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1909**

* Category Travel With Students

* Type of Trip Athletic

* Athletic Event (you may check more than one)

Football - Varsity

Trip Leave

* Date 7/10/24 **Wednesday**

* Time 3:00 PM

Trip Return

* Date 7/11/24 **Thursday**

* Time 7:00 PM

Trip Year/Week 2024-28

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Chandler Tygard, Chris Reynolds, Tuff Bohanon, Tyler Manes, Gerald Riggs

* Indicate cost per person and how the trip is being funded (parent or district?) 0

Comments Hoover High School (AL) 7 on 7 Football Tournament Hotel TBD and submitted to Mr. Pritchard

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Main Destination ⓘ Other (Type Below)
1000 Buccaneer Dr, Hoover, AL 35244, USA

Destination Not Listed Hoover High School, Buccaneer Drive, Hoover, AL, USA * Destination Name Hoover

* Approximate Nbr of Miles Round Trip 381.94

* Funding Source #1 Other Budget Code Football

Funding Source
Desc

Please indicate the funding information in the
Budget Code Field to the right.

Budget Code
Desc

Funding Approver

* Teacher / Advisor / Staff Name Chandler Tygard
* Teacher / Advisor / Staff Phone # 6155190715
Teacher / Advisor / Staff Email ctygard@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Chandler Tygard
* Emergency Contact Phone # 6155190715

Number of Individuals Making Trip

* Male Adult/Chaperone	7	* Female Adult/Chaperone	0	Total Adult/Chaperone	7
* Male Students	25	* Female Students	0	Total Students	25

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

Parent Caravan

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request jweiss@clevelandschools.org

Date Submitted

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Jun 5, 2024, 5:09:02 PM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Jun 6, 2024, 6:35:36 AM

Level 10 Approval - School Board Approval

Comment

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

Field Trip Rates

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Trip Number **1915**

* Category Travel With Students

* Type of Trip Athletic

* Athletic Event (you may check more than one)

Basketball - Girls - Varsity

Basketball - Girls JV

Trip Leave

* Date 6/18/24 **Tuesday**

* Time 8:00 AM

Trip Return

* Date 6/21/24 **Friday**

* Time 3:00 PM

Trip Year/Week 2024-25

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Stacy Mills
Tiffany Harris

Camp staff will have a chaperon (1 per every 2 girls)

* Indicate cost per person and how the trip is being funded (parent or district?) This trip is paid by the parents.

Comments Parents will be driving the kids to and from camp

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Main Destination ⓘ Other (Type Below)
1 William L Jones Dr, Cookeville, TN 38505, USA

Destination Not Listed Tennessee Tech University, William L Jones Drive, Cookeville, TN, USA * Destination Name Tennessee Tech Univeristy

* Approximate Nbr of Miles Round Trip

* Funding Source #1 Other Budget Code cheer fund

Funding Source
Desc

Please indicate the funding information in the
Budget Code Field to the right.

Budget Code
Desc

Funding Approver

* Teacher / Advisor / Staff Name Stacy Mills
* Teacher / Advisor / Staff Phone # 423-599-9320
Teacher / Advisor / Staff Email smills@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Stacy Lynn Mills
* Emergency Contact Phone # 4235999320

Number of Individuals Making Trip

* Male Adult/Chaperone	0	* Female Adult/Chaperone	2	Total Adult/Chaperone	2
* Male Students	0	* Female Students	27	Total Students	27

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

The parents will be driving their students to and from the camp.

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request smills@clevelandschools.org

Date Submitted

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Jun 5, 2024, 5:08:19 PM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Jun 6, 2024, 6:38:02 AM

Level 10 Approval - School Board Approval

Comment

School Days: 8:40 a.m. to 1:30 p.m. Exceptions may apply. Weekends & Holiday: No time table. If request is on a Holiday, contact the Operations Department for possible rate increase.

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Trip Number **1922**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date 7/17/24 **Wednesday**

* Time 5:00 PM

Trip Return

* Date 7/20/24 **Saturday**

* Time 5:00 PM

Trip Year/Week 2024-29

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Susan Rodriguez
Jeremy Finch

* Indicate cost per person and how the trip is being funded (parent or district?) HoPe organization will cover the cost for the students. Costs incurred for chaperones will be covered by donations and district funds.

Comments We will not need a bus. Chaperones will be driving.

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* **Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA.** Yes [Details Concerning Health Concerns](#)
Asthma

* Main Destination ⓘ Other (Type Below)
Gainesville, GA, USA

Destination Not Listed Gainesville, Georgia * [Destination Name](#) University of North Georgia - Oakwood

* Approximate Nbr of Miles Round Trip

* **Funding Source #1** School Budget Code

Funding Source
Desc

Budget Code
Desc

Funding Approver

Are funds payable to a third party? No
(Does venue require payment prior to trip?)

* Teacher / Advisor / Staff Name Susan Rodriguez
* Teacher / Advisor / Staff Phone # 513-307-6675
Teacher / Advisor / Staff Email srodriguez@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info **Same as Teacher / Advisor / Staff**

* Emergency Contact Name Susan Rodriguez
* Emergency Contact Phone # 513-307-6675

* Grade Level(s) Making Trip 12

* Educational Objective for Field Trip The HoPe Leadership Chapters are the cornerstone after-school program for Hispanic/Latino youth to strengthen their leadership skills, obtain educational guidance and resources, and give back through community service initiatives. This program is hosted in 82 high schools across the country, serves over 4,000 families annually, and achieves a 100% graduation rate among our students.

Each HoPe Leadership Chapter is led by a group of 4 high school students leaders in collaboration with their chapter advisors, and is composed of high school members who interact weekly through various activities hosted at their school. This Youth Leadership Summit is training for the 4 high school student leaders to effectively lead their schools through this program.

Our goal is to provide a sense of belonging for all students who wish to participate. In school, a sense of belonging gives students feelings of security, identity and community, which, in turn, support academic, psychological and social development. A sense of belonging plays a crucial role in a students well being and ability to succeed. Research shows that when a student does not have a sense of belonging in school, they are more likely to drop out, engage in at-risk behavior, as well as face unemployment and incarceration. A sense of belonging has an impact on students academically, mentally, and financially. It re-connects students to school. It counters at-risk behaviors. It builds the resilience to overcome barriers even into adulthood, creating productive members of society.

Number of Individuals Making Trip

* Male Adult/Chaperone	1	* Female Adult/Chaperone	1	Total Adult/Chaperone	2
* Male Students	1	* Female Students	3	Total Students	4

* Will the students be away from school during lunch? No

Additional Information

* Will you be using external transportation--Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes
* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

The HoPe Youth Leadership Summit will take place at the University of North Georgia - Oakwood campus. Students will be staying at a nearby hotel and will be transported to and from the hotel each day by bus provided by the organization through the City of Gainesville.

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request srodriguez@clevelandschools.org

Date Submitted

Field Trip Acceptance of Responsibility

My signature indicates I have read and will adhere to all School Board Policies that apply to field or athletic trips.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision Approved

Name bpritchard@clevelandschools.org

Decision Date Jun 7, 2024, 10:14:46 AM

Level 02 Approval - Second Level Location Approval

Comment

Decision Approved

Name aobryan@clevelandschools.org

Decision Date Jun 10, 2024, 9:36:02 AM

Level 07 Approval - Overnight Trip Approval

Comment

Decision Approved

Name jelliott@clevelandschools.org

Decision Date Jun 10, 2024, 10:45:19 AM

Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

Name

Decision Date

Cleveland City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Promoting Student Welfare	Descriptor Code: 6.400	Issued Date: 06/10/24
		Rescinds: 6.400	Issued: 07/14/03

1 Each school shall provide a counseling program for all students through the cooperative efforts of the
2 principal, teachers and school counselor.¹

3 The program of counseling services shall include such services and activities as:

- 4 1. Orientation of parents and students to the school program;
- 5 2. Preventative and developmental counseling to students in order to prepare them for their school
6 responsibilities and their social and physical development;²
- 7 3. Student referral and/or welfare provisions;
- 8 4. Collection and maintenance of student data and record systems;
- 9 5. Student program planning and placement;
- 10 6. Educational and occupational information for use by students, parents and teachers;
- 11 7. Scheduling student courses and resolving conflicts; and
- 12 8. Instruction in character education, drug prevention and bullying.

13 The classroom teacher, because of close contacts with the student, shall be a key person **to inform** ~~in~~
14 the counseling program.

15 The school counseling departments shall provide leadership to teachers in the counseling area and help
16 them in the selection of counseling tools and materials and in the administration and interpretation of
17 individual or group tests.

18 School administrators are authorized to work with recognized groups who may furnish special services
19 to students.

20
21

Legal References

1. TRR/MS 0520-01-13-.01
2. TCA 49-6-303

Cross References

- Advanced College Placement 4.203
Graduation Requirements 4.605
Testing Programs 4.700

Cleveland City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Students in Foster Care	Descriptor Code: 6.505	Issued Date: 06/10/24
		Rescinds: 6.505	Issued: 05/01/17

1 The Cleveland City School System shall provide all students in foster care, including those awaiting
2 foster care placement, with a free and appropriate public education.

3 **ENROLLMENT**

4 Students in foster care, to include those awaiting foster care placement, shall be immediately enrolled,
5 even if the student is unable to produce records normally required for enrollment (i.e. academic records,
6 immunization records, health records, proof of residency), or missed the district's application or
7 enrollment deadlines.¹

8 **PLACEMENT**

9 The district and the child welfare agency shall determine whether placement in a particular school is in
10 a student's best interest. Other parties, including the student, foster parents, and biological parents (if
11 appropriate), shall be consulted. If the child has an IEP or a Section 504 plan, then the relevant school
12 staff members shall participate in the best interest decision process. This determination shall be made as
13 quickly as possible to prevent educational disruption.

14 Placement shall be determined based on the student's best interest. At all times, a strong presumption
15 that keeping the student in the school of origin is in the student's best interest shall be maintained.² For
16 the purposes of this policy, school of origin shall mean the school in which the student was enrolled,
17 including a preschool/pre-k program, at the time of placement in foster care or at the time of a placement
18 change if the student is already placed in foster care.³

19 When determining placement, student-centered factors including, but not limited to, the following shall
20 be considered:

- 21 1. Preferences of the student;
- 22 2. Preferences of the student's parent(s) or education decision maker(s);
- 23 3. The student's attachment to the school, including meaningful relationships with staff and peers;
- 24 4. Placement of the student's siblings;
- 25 5. Influence of the school climate on the student, including safety;
- 26 6. The availability and quality of the services in the school to meet the student's educational needs;
- 27 7. History of school transfers and how they have impacted the student;
- 28 8. How the length of the commute would impact the student;
- 29 9. Whether the student is receiving special education and related services, and if so, the availability
30 of those required services in a school other than the school of origin; and

1 10. Whether the student is an EL and is receiving language services, and, if so, the availability of
2 those required services in a school other than the school of origin.

3 Transportation costs should not be considered when determining a student's best interest.

4 If it is not in the student's best interest to attend the school of origin, the director or his/her designee shall
5 provide a written explanation of the reasons for the determination. The written explanation shall include
6 a statement regarding the right to appeal the placement decision. If the placement decision is appealed,
7 the district shall refer the student to the district coordinator for children in foster care, who shall carry
8 out the dispute resolution process as expeditiously as possible and in accordance with the law.² Until the
9 dispute is resolved, to the extent feasible, the student shall remain in his/her school of origin.²

10 **TRANSPORTATION**^{3,4}

11 The district shall collaborate with the local child welfare agency to develop and implement clear and
12 written procedures governing how transportation to a student's school or origin shall be provided,
13 arranged, and funded. This transportation will be provided for the duration of the student's time in
14 foster care.

15 The Director of Schools/**designee** shall develop administrative procedures to provide for transportation
16 of students in foster care.⁵ These procedures must ensure that:

- 17 1. Students in foster care needing transportation to their schools of origin will promptly receive
18 that transportation in a cost-effective manner and in accordance with federal law; and
19 2. If there are additional costs incurred in providing transportation to the school of origin, the
20 district will provide such transportation if:
21 a. the local child welfare agency agrees to reimburse the district for the cost of such
22 transportation;
23 b. the district agrees to pay for the cost; or
24 c. the district and local child welfare agency agree to share the cost.⁴

25 The district will ensure that a student in foster care, to include a student awaiting foster care placement,
26 remains in his/her school of origin while any disputes regarding transportation costs are being
27 resolved.

Legal References

1. Elementary and Secondary Education Act (ESEA), as amended by ESSA (Pub. L. 114-95) § 1111(g)(1)(E)(ii)-(iii)
2. Elementary and Secondary Education Act (ESEA), as amended by ESSA (Pub. L. 114-95), § 1111 (g)(1)(E)(i)-(iv)
3. Elementary and Secondary Education Act (ESEA), as amended by ESSA (Pub. L. 114-95), § 1111 (g)(1)(E)
4. Elementary and Secondary Education Act (ESEA), as amended by ESSA (Pub. L. 114-95), § 1112 (c)(5); § 475(4)(A) of the Social Security Act, 42 U.S.C. § 675(4)(A)
5. Elementary and Secondary Education Act (ESEA), as amended by ESSA (Pub. L. 114-95), § 1112 (c)(5)(B)(i)

Cross References

Attendance 6.200
School Admissions 6.203

Cleveland City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Student Records Inspection & Correction Procedure	Descriptor Code: 6.602	Issued Date: 06/10/24
		Rescinds: 6.602	Issued: 07/09/01

1 INSPECTION PROCEDURE

2 Parent(s), guardians, or legal custodians of students or eligible students* may inspect and review the
3 student's education records upon written request.¹

4 Educational records include computer media, video tape and information concerning disciplinary action
5 taken against a student for conduct that poses a significant risk to the safety or well-being of that student,
6 other students or other members of the school community.

7 Parent(s), guardians, or legal custodians of students or eligible students shall submit to the records
8 custodian a request which identifies as precisely as possible the record(s) that he/she wishes to inspect,
9 and the records custodian will contact the same to discuss how access will best be arranged as promptly
10 and practicable as possible. This inspection procedure must be completed within 45 days from the receipt
11 of the request.

12 The right to inspect and review educational records includes the right to a response from school officials
13 concerning requests for explanation and interpretation of the data. School officials shall presume that the
14 parent has the authority to inspect and review records relating to his/her child unless the school system
15 has been advised that the parent, guardian or legal custodian does not have the authority under applicable
16 state law governing guardianship, separation, and divorce.²

17 When a record contains information about students other than the parent's child or the eligible student,
18 the parent(s) or eligible student may not inspect and review that information.²

19 FEES FOR COPIES

20 A reasonable fee for copies provided to parent(s) or eligible students* will be determined by the Director
21 of Schools. A maximum of three (3) copies of the transcript will be provided free of charge. If the fee
22 represents an unusual hardship, it may be waived in part or entirely by the records custodian.³

23 CORRECTION PROCEDURES

24 Parent(s), guardians, legal custodians of students, or eligible students* may seek to change any part of
25 the student's record they believe to be incorrect.⁴ The Director of Schools/**designee** shall develop an
26 acceptable procedure to establish an orderly process to review and correct an education record.

27 **The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-secondary*
28 *school, at which time all of the above rights become the student's right.*

Legal References

1. 34 CFR § 99.10
2. TRR/MS 0520-1-3-.09(5)(e)(3); 34 CFR § 99.4
3. TCA 10-7-506; 34 CFR § 99.11
4. 34 CFR § 99.20; 21; 22

Cleveland City Board of Education

Monitoring: Review: Annually, in-May	Descriptor Term: Student Clubs and Organizations	Descriptor Code: 6.702	Issued Date: 05/01/23
		Rescinds: 6.702	Issued: 06/11/07

1 ~~Student organizations are an extension of the academic curriculum and are intended to complement the~~
2 ~~basic instructional program.~~

3
4 ~~The principal, in cooperation with the faculty and student body representatives, shall approve all clubs~~
5 ~~and organizations within the school.~~

6
7 ~~One or more staff members will serve as sponsors of each activity and will attend all meetings. Each~~
8 ~~sponsor will evaluate the activity and make recommendations concerning changes, continuance, or~~
9 ~~deletion from the school's activity program.~~

10
11 ~~An approved copy of the aims, objectives, and constitution for each organization will be kept on file in~~
12 ~~the principal's office.~~

13
14 ~~The Director of Schools shall approve all requirements imposed by clubs which have restricted~~
15 ~~membership.~~

16 **HAZING**

17 ~~The nature of any initiation shall be outlined and presented in writing to the club sponsor and the~~
18 ~~principal of the school for approval prior to the actual initiation. Hazing by students acting alone or with~~
19 ~~others is strictly prohibited. Any organization which permits an initiation to go beyond the scope of~~
20 ~~activities planned and previously approved will be suspended until reinstated by the principal.¹~~

21
22 ~~Sororities, fraternities, and all secret organizations are prohibited.~~

Legal Reference:

¹. TCA 49-2-120; TCA 49-6-3401

Cleveland City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Safe Relocation of Students	Descriptor Code: 6.4081	Issued Date: 06/10/24
		Rescinds: 6.4081	Issued: 09/09/12

1 ~~Employees who are directly responsible for a student's education or who otherwise interact within the~~
2 ~~scope of their assigned duties.~~ **Teachers who are directly responsible for a student's education or other**
3 **employees who interact with students on a professional basis** may relocate a student from the student's
4 present location to another location when such relocation is necessary for the student's safety or the
5 safety of others.¹ **If relocation is necessary, the process will comply with all special education laws.** Such
6 employees may also intervene in a physical altercation between two (2) or more students or between a
7 student and an LEA employee. Reasonable **or justifiable** force may be used to physically relocate or
8 intervene in a conflict if a student is unwilling to cooperate.²

9 If an employee is unable to resolve the matter with the use of reasonable or justifiable force ~~as required~~,
10 the student shall be allowed to remain in place until such a time as local law enforcement officers or
11 school resource officers can be summoned to relocate the student or take the student into custody until
12 such a time as a parent or guardian can retrieve the student.

13 In the event that physical relocation becomes necessary, the ~~teacher~~ **employee** shall immediately file a
14 brief report of the incident with the ~~building~~ principal. If the student's behavior constitutes a violation of
15 the Board's zero tolerance policy, then the report shall be placed in the student's permanent record.
16 Otherwise, the report shall be kept in the student's discipline record, and not become a part of that
17 student's permanent record. The principal or the principal's designee shall notify the ~~teacher~~ **employee**
18 involved of the actions taken to address the behavior of the relocated student.¹

19 ~~The director of schools~~ **Director of Schools** shall **develop administrative procedures regarding the safe**
20 **relocation of students** ~~create procedures to implement this policy~~ consistent with State law. Each ~~building~~
21 principal shall fully support the employees' authority **to relocate a student and ensure appropriate**
22 **implementation and reporting.** ~~under this policy and fully implement the policy and procedures of the~~
23 ~~system.~~

Legal References

1. [TCA 49-6-2802](#)
2. [TCA 39-11-603](#); [TCA 39-11-609 to 614](#)

Cross References

Code of Conduct 6.300
Interference/Disruption of School Activities 6.306
Zero Tolerance Offenses 6.309
Special Education Students 6.500

FY25 Consolidated Application Approval for IDEA/ESEA School Year 2024-2025

LEA # 061

LEA Name (Legal Name of Agency): Cleveland City Schools

LEA # <u>061</u>	LEA Name (Legal Name of Agency): <u>Cleveland City Schools</u>
<i>LEA Legal Making Address</i>	
Street Address <u>4300 Mouse Creek Rd</u>	
City <u>Cleveland</u> State <u>TN</u> Zip <u>37312</u>	

Consolidated Project begins July 1, 2024 and ends June 30, 2025.

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

June 10, 2024

Board Meeting Date

Director of Schools (Signature)

Board of Education Official (Signature)

Director of Schools (Print Name)

Board of Education Official (Print Name)

Date Signed

Date Signed

* Name Dr. David Stone	* Email dstone@clevelandschools.org	* Phone 4234729571
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SAM.GOV Information

* SAM Registration Annual Renewal Date

10/23/2023 

* Address Listed under SAM Registration Including ZIP+4 Postal Code

4300 Mouse Creek Rd.
Cleveland, TN 37312-3303

* UEI (Unique Entity Identification)

LAB4BVJDQ7U7

* Cage Code for SAM Registration

4ZY55

* Contact Personnel Name for SAM Registration

Valery Taylor

* SAM Contact Email Address

vtaylor@clevelandschools.org

* Backup personnel assigned for SAM registration

Teresa Gates

Federal Funds Question

* Will you spend \$750,000 or more in federal funds in this fiscal year?

Yes

Assurance

* The information provided above is accurate as of the date of submission of the consolidated funding application.

Consolidated Project

Consolidated Project begins July 1, 2024 and ends Sept. 30, 2025*

*Tydings Amendment: Section 421(b) of the General Education Provisions Act states that any funds that are not obligated at the end of the federal funding period shall remain available for an additional 12 months.

Resources

[Click here to open the FY25 Consolidated Funding Application Guide.](#)

Cover Page

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Cover Page and Overview

LEA Information

* LEA ID# 000061	* LEA Name Cleveland City Schools
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LEA Official Address

* Street 4300 Mouse Creek Rd., NW	* City Cleveland
* Zip Code 37312	* Last Four Digits from the ZIP+4 Digit Postal Code 3303
Phone 4234729571	LEA Website https://www.clevelandschools.org/

District Assessment Information URL

The district assessment information URL is required per TCA § 49-6-6007. The information shall include:

1. the name of the test,
2. the purpose and use of the test,
3. the grade or class in which the test is to be administered,
4. the tentative date or dates on which the test will be administered, and
5. how and when parents and students will be informed of the results of the test.

* District Assessment URL - *Please enter **only** the URL (link) for the LEA's assessment website.*

www.clevelandschools.org/testing

Director of Schools

* Name Kelly Kiser	* Email kkiser@clevelandschools.org	* Phone 4234729571
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ESEA Director

* Name Dr. Valery Taylor	* Email vtaylor@clevelandschools.org	* Phone 4234729571
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IDEA Director

[Click here to open the What's New: FY25 CFA overview.](#)

TDOE Contacts

ESSA Coordinator	Henry.LaFollette@tn.gov
IDEA Coordinator	Melanie.B.Lamberson@tn.gov
Fiscal Consultant	Taffe.Bishop@tn.gov
Single Sign On (SSO)	DT.Support@tn.gov

Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Cover Page and Overview

Application Contacts and Consolidated Funding Application (CFA) Roles.

Contacts are names that are selected on the CFA Contacts page; the *LEA Data View* role allows a name to be selected.

The following Roles allow individuals to answer application questions and/or change the application status: the *LEA Authorized Representative*, *LEA Fiscal Representative*, *Consolidated Update*, and *Consolidated Director*.

User Access

The *Consolidated* roles or *Data View* roles can be assigned by the district user access administrators or the ePlan.Help@tn.gov team.

[Click here to access the LEA user access form.](#)

Workflow and Notifications

Not Started	The application cannot be edited until the draft is started. <i>LEA Consolidated Update</i> , <i>LEA Consolidated Director</i> , <i>LEA Fiscal Representative</i> , or <i>LEA Authorized Representative</i> roles can move the application into <i>Draft Started</i> status.
Draft Started	<i>LEA Consolidated Update</i> , <i>LEA Consolidated Director</i> , <i>LEA Fiscal Representative</i> , or <i>LEA Authorized Representative</i> roles can edit the CFA in the <i>Draft Started</i> status (or <i>Revision Started</i> for revisions).
Draft Completed	The <i>LEA Consolidated Director</i> role can click <i>Draft Completed</i> (or <i>Revision Completed</i> for revisions).
LEA Fiscal Representative Approved or Not Approved	The <i>LEA Fiscal Representative</i> can click <i>Approved</i> or <i>Not Approved</i> .
TDOE FPO Divisional Coordinator Reviewed or Returned	The <i>TDOE FPO Divisional Coordinator</i> can click <i>Reviewed</i> or <i>Returned</i> .
TDOE FPO Director Approved or Not Approved	The <i>TDOE FPO Director</i> can click <i>Approved</i> or <i>Not Approved</i> .
LEA Authorized Representative Approved or Not Approved	The <i>LEA Authorized Representative</i> can click <i>Approved</i> or <i>Not Approved</i> .

Reimbursement Requests

LEAs can complete reimbursement requests after the *LEA Authorized Representative* has approved the application.

Resources

[Click here to open the Technical Application Guide: FY25 CFA.](#)

[Click here to open the Federal Spending Handbook for the FY25 Consolidated Funding Application](#)

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost Guide

Total Allocation	\$289,050.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$289,050.00
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$282,938.53
Max Indirect Cost	\$6,111.47

Filter by Location: All - \$289,050.00 ▼

Account Number 72210 - Support Services/Regular Instruction Program Total

Line Item Number

105 - Supervisor / Director	210,000.00	210,000.00
161 - Secretary(s)	24,360.00	24,360.00
201 - Social Security	14,530.32	14,530.32
204 - Pensions	17,541.05	17,541.05
206 - Life Insurance	45.00	45.00
207 - Medical Insurance	14,853.00	14,853.00
212 - Employer Medicare	3,398.22	3,398.22
299 - Other Fringe Benefits	177.00	177.00
524 - In-Service / Staff Development	4,145.41	4,145.41
Total	289,050.00	289,050.00
	Adjusted Allocation	289,050.00
	Remaining	0.00

Allocation Type	(1) ESEA Con. Admin	(2) Title IA	(3) Schoolwide Pool	(4) Title IA Neglected	(5) Title IC	(6) Title ID LEA	(7) Title ID SA	(8) Title IA	(9) Title III	(10) Title IV	(11) Title V	(12) IDEA Part B	(13) IDEA Preschool	Total
	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.367A	CFDA: 84.424A	CFDA: 84.388A	CFDA: 84.027A	CFDA: 84.173A	
Original	\$0.00	\$1,652,324.18	\$0.00	\$22,527.05	\$19,904.61	\$30,503.03	\$0.00	\$308,015.63	\$109,308.18	\$118,164.55	\$0.00	\$1,354,709.00	\$99,500.00	\$3,891,280.23
Incoming Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Outgoing Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,216.18	\$0.00	\$0.00	\$0.00	\$3,216.18
Additional	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,992.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,992.92
Released	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consortium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Award	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FER Released	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$1,652,324.18	\$0.00	\$22,527.05	\$19,904.61	\$30,503.03	\$0.00	\$312,012.55	\$109,308.18	\$121,380.73	\$0.00	\$1,354,709.00	\$99,500.00	\$3,898,489.33
Allocation Transfers	(1) ESEA Con. Admin	(2) Title IA	(3) Schoolwide Pool	(4) Title IA Neglected	(5) Title IC	(6) Title ID LEA	(7) Title ID SA	(8) Title IA	(9) Title III	(10) Title IV	(11) Title V	(12) IDEA Part B	(13) IDEA Preschool	Total
	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.019A	CFDA: 84.367A	CFDA: 84.365A	CFDA: 84.424A	CFDA: 84.388A	CFDA: 84.027A	CFDA: 84.173A	
From Title IA	\$374,000.00		\$0.00											\$0.00
From Title IA Neglected	\$4,456.00													\$0.00
From Title IC	\$0.00													\$0.00
From Title ID LEA	\$5,560.00													\$0.00
From Title IA	\$81,000.00		\$0.00											\$0.00
From Title II A	\$1,700.00		\$0.00											\$0.00
From Title III	\$2,400.00		\$0.00											\$0.00
From Title IV	\$0.00		\$0.00											\$0.00
From Title V	\$0.00		\$0.00											\$0.00
From IDEA Part B	\$288,050.00		\$0.00											\$0.00
Total	\$288,050.00	\$1,438,324.18	\$0.00	\$17,807.05	\$19,904.61	\$31,433.03	\$0.00	\$251,012.55	\$107,608.18	\$118,980.73	\$0.00	\$1,354,709.00	\$99,500.00	\$3,898,489.33

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72710 - Transportation	Total
Line Item Number					
429 - Instructional Supplies & Materials	20,570.08				20,570.08
499 - Other Supplies and Materials	0.00	23,183.24	0.00	0.00	23,183.24
524 - In-Service / Staff Development		0.00	11,500.00	0.00	11,500.00
599 - Other Charges	24,173.42	242.94	0.00	0.00	24,416.36
722 - Regular Instruction Equipment	70,925.02				70,925.02
Total	448,595.18	977,229.00	11,500.00	1,000.00	1,438,324.18
				Adjusted Allocation	1,438,324.18
				Remaining	0.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost Guide

Total Allocation	\$1,438,324.18
Existing Budget In Categories Not Eligible for Indirect Cost	\$70,925.02
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$1,367,399.16
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$1,338,487.83
Max Indirect Cost	\$28,911.33

Filter by Location: All - \$1,438,324.18 ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	72710 - Transportation	Total
Line Item Number					
116 - Teachers	76,664.00				76,664.00
161 - Secretary(s)		1,430.75	0.00		1,430.75
163 - Educational Assistants	144,827.00		0.00		144,827.00
189 - Other Salaries & Wages	0.00	755,018.00	0.00	0.00	755,018.00
201 - Social Security	13,729.45	46,902.84	0.00	0.00	60,632.29
204 - Pensions	29,757.10	44,769.70	0.00	0.00	74,526.80
206 - Life Insurance	117.00	162.00	0.00	0.00	279.00
207 - Medical Insurance	37,666.50	93,843.00	0.00	0.00	131,509.50
212 - Employer Medicare	3,211.61	10,968.53	0.00	0.00	14,180.14
299 - Other Fringe Benefits	354.00	708.00	0.00	0.00	1,062.00
312 - Contracts with Private Agencies	0.00			1,000.00	1,000.00
336 - Maintenance & Repair Services - Equipment	26,600.00	0.00	0.00		26,600.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title I, Part C

Indirect Cost Guide

Total Allocation	\$19,904.61
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$19,904.61
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$19,483.77
Max Indirect Cost	\$420.84

Filter by Location: ▼

Line Item Number	Account Number	Total
Total		0.00
	Adjusted Allocation	19,904.61
	Remaining	19,904.61

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title I, Part A-Neglected

Indirect Cost Guide

Total Allocation	\$17,907.05
Existing Budget In Categories Not Eligible for Indirect Cost	\$2,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$15,907.05
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$15,570.73
Max Indirect Cost	\$336.32

Filter by Location: ▼

	Account Number 71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
Line Item Number			
399 - Other Contracted Services	0.00	2,000.00	2,000.00
429 - Instructional Supplies & Materials	7,407.05		7,407.05
499 - Other Supplies and Materials	5,000.00	0.00	5,000.00
524 - In-Service / Staff Development		1,000.00	1,000.00
599 - Other Charges	500.00	0.00	500.00
722 - Regular Instruction Equipment	2,000.00		2,000.00
Total	14,907.05	3,000.00	17,907.05
		Adjusted Allocation	17,907.05
		Remaining	0.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title II, Part A

Indirect Cost Guide

Total Allocation	\$251,012.55
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$251,012.55
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$245,705.32
Max Indirect Cost	\$5,307.23

Filter by Location:

	Account Number 71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
Line Item Number			
189 - Other Salaries & Wages	23,400.00	32,867.00	56,267.00
201 - Social Security	2,033.00	2,300.20	4,333.20
204 - Pensions	2,233.68	2,359.56	4,593.24
206 - Life Insurance	0.00	9.00	9.00
207 - Medical Insurance	0.00	4,278.00	4,278.00
212 - Employer Medicare	475.60	537.95	1,013.55
369 - Contracts for Substitute Teachers - Certified	0.00	4,233.00	4,233.00
524 - In-Service / Staff Development		176,285.56	176,285.56
Total	28,142.28	222,870.27	251,012.55
		Adjusted Allocation	251,012.55
		Remaining	0.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title I, Part D LEA

Indirect Cost Guide

Total Allocation	\$31,403.03
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$31,403.03
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$30,739.07
Max Indirect Cost	\$663.96

Filter by Location: All - \$31,403.03 ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
189 - Other Salaries & Wages	0.00	23,964.50	0.00	23,964.50
201 - Social Security	0.00	1,485.80	0.00	1,485.80
204 - Pensions	0.00	1,524.14	0.00	1,524.14
206 - Life Insurance	0.00	4.50	0.00	4.50
207 - Medical Insurance	0.00	2,139.00	0.00	2,139.00
212 - Employer Medicare	0.00	347.49	0.00	347.49
299 - Other Fringe Benefits	0.00	17.70	0.00	17.70
429 - Instructional Supplies & Materials	919.90			919.90
524 - In-Service / Staff Development		0.00	1,000.00	1,000.00
Total	919.90	29,483.13	1,000.00	31,403.03
			Adjusted Allocation	31,403.03
			Remaining	0.00

Select... ▼	\$	
Sub-Total: 72710 Support Services / Transportation	\$	
Grand Total	\$	0
Allocation	\$	109,308.18
Remaining	\$	109308.18

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - English Learner Requirements

Previous Fiscal Year

Did the LEA participate in a consortium in the previous fiscal year (FY24)? - If yes, please check the box and then identify who the fiscal agent was for the previous fiscal year.

Current Fiscal Year

✦ ▼ N/A - LEA is not joining a consortium for the current fiscal year.

* Please specify which LEA is serving as the Fiscal Agent for this consortium.

Consortium Member Budget

71100: Regular Instructional Education	Amount	Narrative Description
Select... ▼	\$	
Sub-Total: 71100 Subtotal Regular Instructional Education	\$	
72130: Support Services / Other Student Support	Amount	Narrative Description
Select... ▼	\$	
Sub-Total: 72130 Support Services / Other Student Support	\$	
72210: Regular Instructional Program Support Services	Amount	Narrative Description
Select... ▼	\$	
Sub-Total: 72210 Regular Instructional Program Support Services	\$	
72710: Support Services / Transportation	Amount	Narrative Description

Line Item Number

Remaining

0.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title III

Indirect Cost Guide

Total Allocation	\$107,608.18
Existing Budget In Categories Not Eligible for Indirect Cost	\$2,000.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$105,608.18
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$103,375.28
Max Indirect Cost	\$2,232.90

Filter by Location: All - \$107,608.18 ▼

Account Number	71100 - Regular Instruction Program	72210 - Support Services/Regular Instruction Program	Total
Line Item Number			
163 - Educational Assistants	18,000.00	0.00	18,000.00
189 - Other Salaries & Wages	32,500.00	0.00	32,500.00
195 - Certified Substitute Teachers	6,800.00	0.00	6,800.00
201 - Social Security	3,552.60	0.00	3,552.60
204 - Pensions	3,337.75	0.00	3,337.75
212 - Employer Medicare	1,227.75	0.00	1,227.75
355 - Travel		800.00	800.00
429 - Instructional Supplies & Materials	15,200.00		15,200.00
524 - In-Service / Staff Development		9,625.00	9,625.00
599 - Other Charges	0.00	14,565.08	14,565.08
722 - Regular Instruction Equipment	2,000.00		2,000.00
Total	82,618.10	24,990.08	107,608.18
		Adjusted Allocation	107,608.18

Account Number 71100 - Regular Instruction Program

72130 - Other Student Support

72210 - Support Services/Regular Instruction Program

Total

Line Item Number

Remaining

0.00

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Title IV

Indirect Cost Guide

Total Allocation	\$118,980.73
Existing Budget In Categories Not Eligible for Indirect Cost	\$0.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$118,980.73
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$116,465.09
Max Indirect Cost	\$2,515.64

Filter by Location: All - \$118,980.73 ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
123 - Guidance Personnel		7,245.00		7,245.00
189 - Other Salaries & Wages	30,800.00	23,964.50	5,000.00	59,764.50
201 - Social Security	1,909.60	1,857.80	310.00	4,077.40
204 - Pensions	1,958.88	1,984.92	318.00	4,261.80
206 - Life Insurance	0.00	4.50	0.00	4.50
212 - Employer Medicare	446.60	434.49	72.50	953.59
429 - Instructional Supplies & Materials	683.10			683.10
499 - Other Supplies and Materials	0.00	0.00	40,868.00	40,868.00
524 - In-Service / Staff Development		0.00	1,122.84	1,122.84
Total	35,798.18	35,491.21	47,691.34	118,980.73
			Adjusted Allocation	118,980.73

Equitable Services Program Details - Title IV

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Equitable Services for Non-Public Schools

N/A (The LEA certifies that no eligible non-public schools are in the district -OR- That no eligible non-public schools wish to participate in the program - OR- The LEA is utilizing School Wide Pool and will complete this information in the School-Wide Pool Section.)

Title IV, Part A

Formula to Determine Amount for Title IV, Part A Equitable Expenditures

A. Number of Students	
A1: District Enrollment (from the School Eligibility Page)	5,716
A2: Participating K-12 Private School Enrollment (Spring Private School Survey responses)	33
A3: Total Enrollment (A1 + A2)	5749
B. Title IV, Part A	
B1: District Allocation	\$ 118,980.73
B2: Administration Costs (for public and private school programs)	\$ 0.00
B3: LEA Allocation Minus Admin Costs (B1 - B2)	\$ 118980.73
C. Per Pupil Rate	
C1: B3 divided by A3	\$20.69590015654
D. Equitable Services	
D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)	\$682.9647051661
E. FY24 Non-Public Carryover Amount	
	\$ 0.00
F. Total Amount of Non-Public Instructional Funds (FY24 Carryover and FY25) = (Line D1 + E)	
	\$682.9647051661

Non-Public Equitable Service

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

Intent to participate forms are certified mailed in early November to determine non-public schools intentions for the following school year and are due to the district by January 2nd. Schools that do not respond via mail are contacted via phone and e-mail until a response can be received. United Christian Academy is the only non-public school that elected to participate during the 24-25 school year. An initial meeting was held in February to discuss each Title program and what services could be provided with those funds. A decision was reached during that meeting on what funding to pursue and

Non-Public/Private Schools

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - Equitable Services for Non-Public Schools

Key	
PART	This school has responded that they will participate in the program.
NOT PART	This school has responded that they will NOT participate in the program.
NO REPLY	This school has not replied to multiple documented requests from the district as to whether they will participate.
PROFIT	This school is ineligible for the program because it is a for profit organization.
CAT I-SP	This school is ineligible because it is a Category I Special Purpose School.
NO GRANT	The LEA does not participate in this grant.
NIPK	(For IDEA Preschool ONLY) - this school does not serve preschool students.

School ID - Name	Grade Level	Title I Participation	Low Income Non-Public Students from the District Title I Attendance Areas	Title I-C Participation	Migratory Students Enrolled at the Non-public School	Title II-A Participation	Non-public Total Enrollment	Title III-A Participation	English Learners Enrolled at the Non-public School	Title IV-A Participation	Non-public Total Enrollment	21st Century Participation	Non-public Total Enrollment	IDEA Participation	IDEA Preschool Participation
061-9005 - Bowman Hills School	K,1,2,3,4,5,6,7,8	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
061-9022 - Cleveland Christian School	K,1,2,3,4,5,6,7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
061-9814 - Faith Haven Christian Academy	PS, PK, K, 1,2,3,4,5	PROFIT	0.00	PROFIT	0.00	PROFIT	0	PROFIT	0.00	PROFIT	0.00	PROFIT	0.00	PROFIT	PROFIT
061-060-9882 - Gaffney Athletic Preparatory Academy	9, 10, 11, 12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
061-9020 - Tennessee Christian Preparatory School	K,1,2,3,4,5,6,7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
061-9035 - The Montessori School of Cleveland	PS, PK, K, 1,2,3,4,5	PROFIT	0.00	PROFIT	0.00	PROFIT	0	PROFIT	0.00	PROFIT	0.00	PROFIT	0.00	PROFIT	PROFIT
061-9095 - United Christian Academy	PK,K,1,2,3,4,5,6,7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	PART	33	NOT PART	0.00	PART	33.00	NOT PART	0.00	PART	PART
Totals:			0.00		0.00		33		0.00		33.00		0.00		

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Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost Guide

Total Allocation	\$1,354,709.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$510.00
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$1,354,199.00
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$1,325,566.76
Max Indirect Cost	\$28,632.24

Filter by Location: All - \$1,354,709.00 ▼

Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	Total
Line Item Number			
116 - Teachers	19,702.53		19,702.53
124 - Psychological Personnel		73,639.00	73,639.00
163 - Educational Assistants	504,621.01		504,621.01
189 - Other Salaries & Wages	27,289.29	211,741.00	239,030.29
201 - Social Security	38,984.89	17,702.56	56,687.45
204 - Pensions	101,029.14	20,367.68	121,396.82
206 - Life Insurance	2,181.48	329.28	2,510.76
207 - Medical Insurance	193,038.90	30,586.80	223,625.70
212 - Employer Medicare	9,117.43	4,138.01	13,255.44
312 - Contracts with Private Agencies	0.00	70,000.00	70,000.00
336 - Maintenance & Repair Services - Equipment	730.00	0.00	730.00
355 - Travel		1,000.00	1,000.00

enrollment numbers were verified for the non-public survey. After allocations from the state were shared, CCS and UCA conducted another meeting to discuss the Affirmation of Meaningful Consultation and to evaluate the needs of their program and budget allocations.

* Describe the activities to be provided in support of participating non-public/private school students and/or teachers.

UCA uses its funds to purchase instructional materials and supplies for its K-12 classrooms. Cleveland City Schools will meet regularly to ensure funds are appropriately spent on resources that support student learning and engagement. Purchase orders will be thoroughly reviewed upon receipt. The LEA will also ensure that all materials ordered are delivered in its entirety. Regular communication will exist between UCA and Cleveland City Schools to discuss budgets, professional development opportunities, and other funding information.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Budget Overview

Cleveland (061) Public District - FY 2025 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost Guide

Total Allocation	\$69,590.00
Existing Budget In Categories Not Eligible for Indirect Cost	\$1,484.94
Total Available for Budgeting In Categories Eligible for Indirect Cost and Indirect Cost	\$68,105.06
Indirect Cost Rate	2.16%
Max Available Budget In Categories Eligible for Indirect Cost	\$66,665.10
Max Indirect Cost	\$1,439.96

Filter by Location:

Account Number	71200 - Special Education Program	Total
Line Item Number		
163 - Educational Assistants	39,879.25	39,879.25
201 - Social Security	2,472.51	2,472.51
204 - Pensions	6,170.59	6,170.59
206 - Life Insurance	144.06	144.06
207 - Medical Insurance	7,632.50	7,632.50
212 - Employer Medicare	578.25	578.25
429 - Instructional Supplies & Materials	7,227.90	7,227.90
499 - Other Supplies and Materials	4,000.00	4,000.00
725 - Special Education Equipment	1,484.94	1,484.94
Total	69,590.00	69,590.00
	Adjusted Allocation	69,590.00
	Remaining	0.00

Account Number 71200 - Special Education Program

72220 - Support Services/Special Education Program

Total

Line Item Number

429 - Instructional Supplies & Materials	10,000.00		10,000.00
499 - Other Supplies and Materials	8,000.00	10,000.00	18,000.00
725 - Special Education Equipment	10.00		10.00
790 - Other Equipment		500.00	500.00
Total	914,704.67	440,004.33	1,354,709.00
		Adjusted Allocation	1,354,709.00
		Remaining	0.00

School Nutrition
Proposed Adult Meal Price Increase
Effective Fall 2024

Current:

Breakfast Faculty/Staff **\$2.50**
Lunch Faculty/Staff **\$4.00**
Breakfast Visitor **\$2.50**
Lunch Visitor **\$4.50**
Holiday Meal Visitor **\$5.00**

Proposed:

Breakfast Faculty/Staff **\$3.00**
Lunch Faculty/Staff **\$4.50**
Breakfast Visitor **\$3.00**
Lunch Visitor **\$5.00**
Holiday Meal Visitor **\$6.00**

We have not had a price increase in several years. This increase will allow for the rising cost of food and supplies and will put us in line with the surrounding districts that have recently increased their prices.

Holiday meals are increasing \$1 vs. \$.50 because of the specialty items that are ordered for holiday meals.

All students will continue to eat at no cost through the Community Eligibility Provision.



4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • clevelandschools.org

June 10, 2024

TO: Board of Education Members

FROM: Kelly Kiser, Interim Director

SUBJECT: 2023-24 General Fund Budget Amendment No. 3

Attached is an amendment to the 2023-2024 General Fund Budget increasing the budget to \$67,546,499. This amendment is necessary to officially amend into the budget the Summer Learning Camp Grants final allocations; an amendment to the Innovative School Models Grant; an amendment to the SAFE Schools allocation; and, to adjust revenues and expenditures.

**Cleveland City Schools
General Purpose Fund
2023-2024 Amendment #3**

<u>ACCT</u>	<u>ACCOUNT DESCRIPTION</u>	
46590	Other State Education	\$29,698
49810	City General Fund Transfer	196,200
39000	Use of Fund Balance	104,618
	Increase - Revenue	\$330,516
71100	Regular Instruction	28,325 SLC Grant, adjust expenditures to actual
71300	Vocational Education	72,514 ISM Grant, CTE
72120	Health Services	(881) SLC Grant, adjust expenditures to actual
72130	Other Student Support	(133,701) SLC Grant, SAFE, ISM Grant
72210	Regular Instruction Support	171 adjust expenditures to actual
72230	Vocational Education Support	(685) CTE
72310	Board of Education	15,000 adjust expenditures to actual
72410	Office of the Principal	17,224 adjust expenditures to actual
72610	Operation of Plant	(9,000) SLC Grant
72620	Maintenance of Plant	83,044 SAFE
72710	Transportation	4,560 SLT Grant
73100	Food Service	10,000 SLC Grant
76100	Regular Capital Outlay	<u>243,945</u> Building Improvements, ISM Grant
	Increase - Expenditures	\$330,516
	2024-25 General Fund Revenues	\$59,775,387
	Total Increase Amendment #1	4,241,937
	Total Increase Amendment #2	3,059,656
	Total Increase Amendment #3	225,898
	Use of Fund Balance Amendment	<u>243,621</u>
	Total Amended 2024-25 General Fund Revenues	<u>\$67,546,499</u>
	2024-25 General Fund Expenditures	\$59,775,387
	Total Increase Amendment #1	4,818,637
	Total Increase Amendment #2	2,621,959
	Total Increase Amendment #3	<u>330,516</u>
	Total Amended 2024-25 General Fund Expenditures	<u>\$67,546,499</u>



Cleveland
CITY SCHOOLS
ACADEMICS

Summer Academic Programs

Cleveland City Schools



Credit Recovery

Current CHS Students

Located at: Cleveland High School

Dates: May 28 - June 20

Days: Mondays - Thursdays

Times: 8:00am-2:30pm

**At 7:30 doors open, breakfast served*

Site Director: Mr. Eric Blackburn

Students Enrolled

12 Summer Staff

SWD Certified Staff

ESL Support

SRO

Earn high school credits this summer!

Open Enrollment: clv.city/summer24



Mondays-Thursdays • May 28 - June 20 • 8:00am-2:30pm

Raider Excel

Rising 9th Grade Students

Located at: Cleveland High School

Dates: May 28 - June 20

Days: Mondays - Thursdays

Times: 8:00am-2:30pm

**At 7:30 doors open, breakfast served*

4 Certified Staff:

- Foundations of Algebra I
- Foundations of English I
- Lifetime Fitness (Wellness)
- Fine Arts



K-2 Summer Academic Camp

Current Kindergarten - 2nd Grade Students

Located at: Yates Primary School

Dates: June 3 - June 27

Days: Mondays - Thursdays

Times: 8:45am-3:45pm

**At 8:45 doors open, buses drop-off, breakfast served*

Site Director: Dr. Jessica Bigham

183 Students Enrolled

12 Summer Classrooms, each with an Instructional Assistant

2 SWD Support

2 STEM

Counselor

Nurse

SRO









Cleveland City Schools ★
Summer Academic Camps

SUMMER SPACE RACE

enroll: clv.city/summer24

Current 3rd-7th Grade Students
Location: Cleveland Middle School
Mondays-Thursdays
June 3-27

Summer Academic Camp

Rising 4th-8th Grade Students

Located at: Cleveland Middle School

Dates: June 3 - June 27

Days: Mondays - Thursdays

Times: 8:30am-3:30pm

**At 8:30 doors open, buses drop-off, breakfast served*

Site Director: Casey Price

384 Students Enrolled

12 Summer Classrooms, each with an Instructional Assistant

4 SWD Support

4 STEM

Counselor

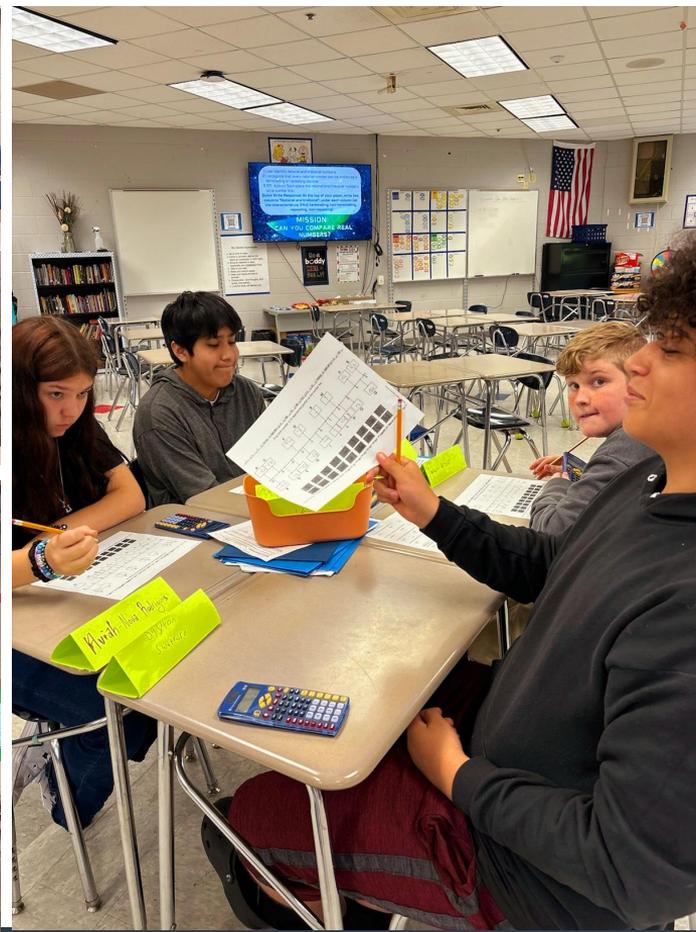
Nurse

SRO

1. Read the article [You will work with your space pod]
2. Identify language that is **POSITIVE**, **NEGATIVE**, & **TECHNICAL**
3. Be ready to share your findings with the rest of the Space Station

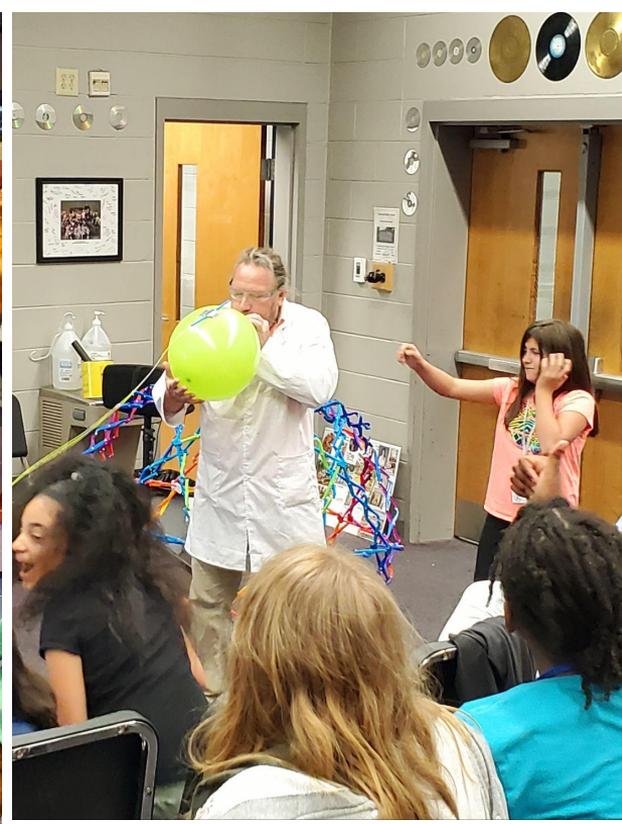
You have **10 minutes** to code your section...

MISSION: WORD MEANING



Work Hard





Play Hard



General Information

44 Certified classroom teachers in grades K-7

Every classroom teacher has an assistant

Low ratio - No more than 15 rostered for a summer classroom

Specific programming for EL Newcomers in grades 3-7.

Nurse, Counselor, SRO at each site

STEM, recess, and plenty of fun!

CLEVELAND CITY SCHOOLS

TITLE **Assistant Director of Schools**

QUALIFICATIONS

1. Master's degree with an endorsement in Educational Administration and Supervision
2. Valid Tennessee professional teacher's license required
3. A minimum of five (5) years of supervisory experience in a school setting
4. Working knowledge of computer applications including spreadsheets, databases and word processing
5. Ability to prepare clear, concise, accurate and complete reports including statistical analysis
6. Ability to establish and maintain cooperative working relationships with internal and external stakeholders contacted during the course of work
7. Strong group processing and communication skills
8. Skill and strategies for managing a large, diverse organization
9. Such alternatives to the above qualifications as the Director of Schools may find appropriate or acceptable
10. 12 Month Position

REPORTS TO Director of Schools

JOB GOAL To assist the Director of Schools with the day to day operations of the school district as well as providing leadership/management to support the attainment of the goals and objectives of the District's Strategic Plan

ESSENTIAL FUNCTIONS

1. Serves as the Director of Human Resources for the District.
2. Serves as second in command for the District in the absence of the Director.
3. Assists the Director of Schools in the daily general administrative operations of the school district to support compliance with board policies and regulations as well as local, state and federal laws and regulations.
4. Serve as Director's Designee at the direction of the Director of Schools.
5. Work cooperatively with all Senior District Administration to advance the educational mission of the District.
6. Advises school and district leadership on a variety of human capital related issues (staffing, discipline, coaching, etc.) to ensure compliance with federal, state, and local laws.
7. Serves as the District LEA Approval Monitoring contact.
8. Monitors district staffing budgets and related financial activities to ensure allocations are accurate and staffing is within guidelines.
9. Oversees the implementation of TEAM Evaluation.
10. Ensures an evaluation program is in place for all classified and AOB employees.
11. Serves as evaluation grievance officer for district.
12. Maintains all board policies related to personnel.
13. Investigates grievances and/or complaints from employees for the purpose of reaching resolutions that provide a healthy work environment.
14. Oversees certified employee licensing requirements with regard to:

- a. Obtainment of initial license
 - b. Advancement of license
 - c. Renewal of license
 - d. Tenure guidelines
15. Maintains membership within TASPAA and is an active participant.
 16. Serves as Federal Rights Coordinator for employees.
 17. Serves as the District Public Records Request Coordinator.
 18. Coordinates with all Directors to ensure board policy is updated on a timely basis.
 19. Provides leadership and support to Directors to ensure strategic goals and objectives are met.
 20. Manages ongoing projects initiated by the Director of Schools connected to the Strategic Plan and generates ongoing management reports.
 21. Assist with the coordination of the development of the District's strategic plan.
 22. Participates with the Director of Schools and other senior staff in strategic planning, policy development and problem resolution of complex issues and needs.
 23. Represents the Director of Schools at meetings of staff and community groups, as requested.
 24. Acts in a liaison capacity between the Director of Schools, district administration, school administrators, employee organizations, other school districts, public agencies, and the public, as directed.
 25. Provides technical expertise, information and assistance to the Director of Schools regarding assigned functions; assists in the formulation and development of policies, procedures and programs; advises the Director of Schools of unusual trends or problems and recommends appropriate corrective action.
 26. Attends and participates in Board of Education meetings and other meetings as directed by the Director of Schools.
 27. Provides communication support to the Director of Schools to ensure the District's goals, objectives and performance are effectively communicated to external and internal audiences.
 28. Support district staff and other staff in the execution of their duties and responsibilities.
 29. Maintains confidentiality regarding sensitive district issues.
 30. Explains and interprets district policies to various stakeholders.
 31. Prepares and contributes to the preparation of reports, briefings, presentations and responses on strategic issues as appropriate.
 32. Communicate and collaborate with other district administrators, personnel, outside organizations, parents, and the community to develop, implement, and coordinate activities and programs, resolve issues and conflicts, and exchange information.
 33. Maintain current knowledge of, and adhere to, applicable provisions of federal, state, and district laws, rules, and regulations.
 34. Serves as the office manager for the Cleveland Central Support Center.
 35. Performs other duties as needed or requested by the Director of Schools.

PHYSICAL DEMANDS

The following physical demands may be required:

1. Talking
2. Hearing
3. Seeing

TEMPERAMENT (Personal Traits)

1. Adaptability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure

2. Adaptability to accept responsibility of the direction, control or planning of an activity
3. Adaptability to deal with people beyond giving and receiving instruction
4. Adaptability to make generalizations, evaluations, or decisions based on sensory or judgmental criteria

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

1. Intelligence: Ability to “catch on” or understand instructions and underlying principles and ability to reason and make judgments
2. Verbal: Ability to understand meanings of words and the ideas associated with them
3. Numerical: Ability to perform arithmetic operations quickly and accurately
4. Data Perceptions: Ability to understand and interpret information which may be presented in the form of graphs, charts, or tables

WORK CONDITIONS

Normal working environment

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

CLEVELAND CITY SCHOOLS

TITLE

HUMAN RESOURCES SPECIALIST

QUALIFICATIONS

1. Minimum of ten years of successful experience in teaching or school administration
2. Master's degree or higher
3. Valid Administrator's license for administration and supervision
4. Such alternatives to the qualifications as the Director may find appropriate
5. FLSA exempt
6. 12 Month Position

REPORTS TO

Assistant Director of Schools

JOB GOAL

To assist the Assistant Director of Schools in the task of selecting quality employees to develop, achieve, and maintain the best possible educational programs and services

ESSENTIAL FUNCTIONS

1. Oversees the following personnel functions:
 - a. Plans and conducts new employee orientation and ongoing training to introduce new employees to school policies, rules, and practices
 - b. Maintains application files
 - c. Posts job vacancies
 - d. Oversees the process of filling vacancies
 - e. Maintains personnel files
 - i. Appointment letters
 - ii. Acknowledgements of resignations, retirements, non-renewals
2. Actively builds a network for recruiting top notch and diverse candidates for all positions
3. Investigates grievances and/or complaints as designated by the Assistant Director of Schools for the purpose of reaching resolutions that provide a healthy work environment
4. Assists with the implementation of TEAM Evaluation
5. Assists with the evaluation program for all classified and AOB employees
6. Assists with the development of ongoing professional training programs for staff
7. Maintains membership within TASPA and is an active participant.
8. Assists with oversight of certified employee licensing requirements with regard to:
 - a. Obtainment of initial license
 - b. Advancement of license
 - c. Renewal of license
 - d. Tenure guidelines
9. Conducts exit interviews with all employees leaving Cleveland City Schools
10. Assists with maintaining all board policies related to personnel
11. Serves as system SafeSchools Training database manager
12. Serves as Highly Qualified Officer with regard to ESSA Requirements
 - a. Verifies credentials
 - b. Maintains an internal record

- c. Posts Highly Qualified status for Paraprofessionals
- 13. Oversees substitute teacher process with regard to:
 - a. Recruitment
 - b. Training
 - c. Assignment process
 - d. Record keeping
- 14. Oversees student teacher process with regard to:
 - a. Student teacher placements
 - b. Lab students
 - c. Student interns
- 15. Attends required meetings and submits required reports
- 16. Performs other duties as assigned by the Director of Schools or Assistant Director of Schools

PHYSICAL DEMANDS

The following physical demands may be required:

- 1. Talking
- 2. Hearing
- 3. Seeing

TEMPERAMENT (Personal Traits)

- 1. Adaptability to perform a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure
- 2. Adaptability to accept responsibility of the direction, control or planning of an activity
- 3. Adaptability to deal with people beyond giving and receiving instruction
- 4. Adaptability to make generalizations, evaluations, or decisions based on sensory or judgmental criteria

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Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

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- 4. Data Perceptions: Ability to understand and interpret information which may be presented in the form of graphs, charts, or tables

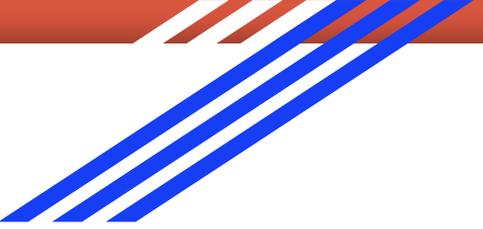
WORK CONDITIONS

Normal working environment

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.

TISA Funding Revenue Increase	
FY 2024-25 Proposed	\$42,077,220
May 2024 Estimate	\$42,803,483
Increase in TISA Funding	\$726,263
Proposed Increase to FY 24-25 Budget	
Increase Academics funding for	
I-Ready Assessment/Toolbox	\$163,569
Additional positions	
(1)Behavior Support Interventionist	\$77,134
(1)CHS PE	\$77,134
(1)CHS/CMS Counselor	\$77,134
(2)SPED Teacher Assistants	\$70,492
(1)Social Worker	\$77,134
(1)Operations Dept/General Maint	\$48,450
Total for Additional Positions	\$427,478
Total Proposed Budget Increase	\$591,047
Funds Available (TBD)	\$135,216
Note:	
April 2024 Estimate	\$41,660,606
May 2024 Estimate	\$42,803,483
Increase in funding	\$1,142,877



Parental Leave

For Employees Not
Eligible Under State Law



Parental Leave Estimates

This is funded by the CCS Board.

Employee		30 Days Paid Leave	Benefits (Soc Sec, Medicare, TCRS)	Health Insurance (E+C)	Total
AOB-Admin-Certified*	12 month	\$13,685	\$1,979	\$1,322	\$16,986
AOB-Staff-Classified	12 month	\$6,038	\$1,499	\$1,322	\$8,859
Operations	12 month/Step 5	\$4,944	\$1,228	\$1,322	\$7,493
Admin. Asst. - School	210 days/Step 9	\$4,297	\$1,067	\$1,322	\$6,686
Teacher Assistant	181 days/Step 9	\$4,112	\$1,021	\$1,322	\$6,455
Range \$6,455 to \$16,986					
Based on FY23-24 Salary Schedules, TCRS rates, and insurance premiums					
can also factor in vision premium, workers comp %, life insurance					

Parental Leave Recommendations

1. It is very difficult to give an estimate on this cost because it will depend heavily on which employees require parental leave in a given year. There is just no way to know exactly what it might be in a given year. In most years, I would guess no more than 7 people from these categories might be out.
2. I would recommend that the employee be required to take the paid leave at the birth of the child not whenever they wish within the first year.
3. I would recommend that the employee be required to work in Cleveland City Schools for a minimum of one year prior to receiving this leave. In my experience, employees often do not return from this type of leave.
4. Appropriate documentation of child birth or adoption must be provided.
5. I would recommend that we run the language on this through Chuck Cagle before we finalize it into board policy.

Parental Leave Policy Recommendation

For employees not covered under state law by Paid Parental Leave, an additional six (6) work weeks of paid leave is available to eligible employees after a birth, stillbirth, or adoption of a newly placed minor child. An eligible employee taking leave under this provision shall not be required to utilize any other type of accrued leave during this period. Eligible employees are individuals who have been employed with Cleveland City Schools full time for at least twelve (12) consecutive months and are not eligible for Paid Parental Leave under the current state law.

Employees shall provide notice to the school district thirty (30) days prior to the intended use of the leave. If the employee learns about the need for leave less than thirty (30) days in advance, the employee shall give notice as soon as reasonably possible in order to be eligible for the paid leave. This paid leave shall be taken consecutively immediately following the birth, stillbirth, or adoption of a newly placed minor child. The leave shall run concurrently with FMLA leave.

Cleveland City Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Family and Medical Leave	Descriptor Code: 5.305	Issued Date: 08/01/23
		Rescinds: 5.305	Issued: 03/13/23

1 ELIGIBILITY

2 Anyone who has been employed for at least twelve (12) months by the school district and anyone who
3 has at least 1,250 hours of service (hours used for leave, even FMLA leave, shall not be credited for
4 service for purposes of FMLA eligibility¹) during the previous twelve-month period shall be eligible to
5 use FMLA leave.²

6 GENERAL PRINCIPLES

7 An eligible employee shall be granted, upon request, up to twelve (12) weeks unpaid leave during a fixed
8 calendar year for the following reasons:

- 9 1. The birth of a child;
- 10 11 2. The placement of a child with the employee for adoption or foster care;
- 12 13 3. A serious health condition of the employee that makes the employee unable to perform the
14 essential functions of his or her job position;
- 15 16 4. The care of a spouse, child, or parent of the employee who has a serious health condition; and
17
- 18 19 5. Any qualifying circumstances arising out of the fact that a spouse, child, or parent of the
20 employee is on covered active duty or has been notified of an impending call or order to
covered active duty in the Armed Forces.

21 An employee may substitute accrued paid leave for unpaid time. Use of accrued paid leave shall run
22 concurrently with and be counted toward the employee's total period of FMLA leave.

23 MATERNITY/PATERNITY LEAVE

- 24 1. *Relationship between FMLA leave and Tennessee Maternity Leave Act* - FMLA leave shall run
25 concurrently with leave provided under the Tennessee Maternity Act, which affords eligible
26 employees leave for a period not to exceed four (4) months for the adoption, pregnancy,
27 childbirth, and nursing of a newborn child.³
28
- 29 2. *Teachers' Leave* - In accordance with state law, any teacher who goes on maternity or paternity
30 leave shall be allowed to use all or a portion of the teacher's accumulated sick or annual leave for
31 maternity leave purposes. In order to be eligible to use sick leave, written request of the teacher
32 accompanied by a statement from the teacher's physician verifying pregnancy shall be submitted.

1 Upon verification by a written statement from an adoption agency or other entity handling an
2 adoption, a teacher may also be allowed to use accumulated leave for adoption of a child. If both
3 adoptive parents are teachers employed by the district, however, only one (1) parent is entitled
4 to use such leave.⁴

- 5
- 6 3. Spouses who are both eligible employees of the school district are limited to a combined total of
7 twelve (12) workweeks of FMLA leave in a single twelve (12) month period if the leave is taken
8 for the birth and care of a newborn child, for the placement of a child for adoption or foster care,
9 or to care for a parent or child who has a serious health condition. Under certain circumstances,
10 spouses who share leave for the birth or adoption of a child may be eligible for limited amounts
11 of additional leave for other qualifying FMLA reasons.⁵

- 12
- 13 4. *Paid Parental Leave* – Under state law, an additional six (6) work weeks of paid leave is available
14 to eligible employees after a birth, stillbirth, or adoption of a newly placed minor child. An
15 eligible employee taking leave under this provision shall not be required to utilize any other type
16 of accrued leave during this period. Eligible employees include teachers, principals, supervisors,
17 or other individuals required by law to hold a valid license of qualification for employment who
18 have been employed with a school district full time for at least twelve (12) consecutive months.

19

20 Employees shall provide notice to the school district thirty (30) days prior to the intended use of
21 the leave. If the employee learns about the need for leave less than thirty (30) days in advance,
22 the employee shall give notice as soon as reasonably possible in order to be eligible for the paid
23 leave. This paid leave does not need to be taken consecutively; however, the paid leave shall be
24 used within twelve (12) months of the qualifying event. The leave shall run concurrently with
25 FMLA leave.⁶

- 26
- 27 5. *Paid Parental Leave for Employees Not Covered Under State Law*- For employees not covered
28 under state law by Paid Parental Leave, an additional six (6) work weeks of paid leave is
29 available to eligible employees after a birth, stillbirth, or adoption of a newly placed minor
30 child. An eligible employee taking leave under this provision shall not be required to utilize any
31 other type of accrued leave during this period. Eligible employees are individuals who have
32 been employed with Cleveland City Schools full time for at least twelve (12) consecutive
33 months and are not eligible for Paid Parental Leave under the current state law.

34

35 Employees shall provide notice to the school district thirty (30) days prior to the intended use
36 of the leave. If the employee learns about the need for leave less than thirty (30) days in
37 advance, the employee shall give notice as soon as reasonably possible in order to be eligible
38 for the paid leave. This paid leave shall be taken consecutively immediately following the birth,
39 stillbirth, or adoption of a newly placed minor child. The leave shall run concurrently with
40 FMLA leave.

41 **LEAVE FOR A SERIOUS HEALTH CONDITION⁶⁷**

42 Eligible employees, upon request, shall be granted up to twelve (12) weeks of unpaid leave when he/she
43 is unable to work because of a serious health condition or to care for an immediate family member with
44 a serious health condition. Employees shall contact Human Resources to determine if the reason for
45 leave qualifies as FMLA leave. If the leave is foreseeable, the employee shall give thirty (30) days'

1 notice. If the leave is not foreseeable, the employee shall notify Human Resources as soon as practicable-
2 generally, either the same or next business day.

3 **LEAVE FOR MILITARY FAMILY MEMBERS**

4 1. *Qualifying Exigency Leave*⁸ - Eligible employees are entitled to up to twelve (12) workweeks
5 of leave because of any qualifying exigency arising out of the fact that the spouse, son,
6 daughter, or parent of the employee, as defined under the FMLA, is on active duty, or has been
7 notified of an impending call to active duty, or has been notified of an impending call to active
8 duty status in the Armed Forces. Qualifying exigencies may include:

- 9
- 10 a. Issues arising from the service member's short notice deployment;
 - 11 b. Military events and related activities (e.g. official ceremonies, support programs);
 - 12 c. Making or updating financial and legal arrangements;
 - 13 d. Attending counseling;
 - 14 e. Taking up to fifteen (15) days leave to spend time with a covered service member who
15 is on short-term rest and recuperation leave during deployment; or
 - 16 f. Attending post-deployment activities.
- 17

18 2. *Military Caregiver Leave*⁹- An eligible employee who is the spouse, son, daughter, parent, or
19 next of kin of a covered service member or covered veteran with a serious injury or illness is
20 entitled to up to twenty-six (26) workweeks of leave in a "single twelve (12) month period." A
21 covered service member is a current member of the Armed Forces, including a member of the
22 National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is
23 otherwise in out-patient status, or is otherwise on the temporary disability retired list for a serious
24 injury or illness.

25
26 A covered veteran is an individual who was a member of the Armed Forces at any time during
27 the period of five (5) years preceding the date of the medical treatment, recuperation, or therapy
28 that has a serious injury or illness who is currently receiving medical treatment, recuperation, or
29 therapy.

30
31 The single twelve (12) month period for military caregiver leave begins on the first day the
32 employee takes leave for this reason and ends twelve (12) months later. An eligible employee is
33 limited to a combined total of twenty-six (26) workweeks of leave to provide care for a covered
34 service member. The maximum of twenty-six (26) workweeks may include no more than twelve
35 (12) workweeks of leave that is taken for the birth and care of a newborn child, for the placement
36 of a child for adoption or foster care, for care of a parent who has a serious health condition, or
37 for the employee's own serious health condition.

38 **INTERMITTENT LEAVE**¹⁰

39 Eligible employees may take FMLA leave intermittently when medically necessary to care for a
40 seriously ill family member, because of the employee's own serious health condition, or for the care for
41 a newborn, a newly adopted child, or a newly placed foster care child. When an employee requests
42 foreseeable leave for planned medical treatment and the employee would be on leave for greater than
43 20% of the total number of working days in the period during which the leave would extend, the school

1 district may require that such employee elect either to take the leave for periods of a particular duration,
2 not to exceed the duration of the planned medical treatment, or to transfer temporarily to an available
3 alternative position offered by the school district for which the employee is qualified and that has
4 equivalent pay and benefits and better accommodates recurring periods of leave.

5 **RESTRICTIONS**

6 1. Notice Requirements

- 7
- 8 a. *Employee Notice*¹¹- For foreseeable leave, the employee shall provide the Director of
9 Schools with at least thirty (30) days written notice before the beginning of the anticipated
10 leave.
- 11
- 12 b. *District Notice*- Once it has been established that the leave requested qualifies for
13 FMLA, the Director of Schools/designee shall notify the employee within three (3)
14 business days (absent extenuating circumstances) that any leave taken pursuant to state
15 leave statutes (paid vacation leave, personal leave, sick leave, or workers'
16 compensation) shall run concurrently with FMLA leave.¹² The notice may be given
17 orally or in writing. If the notice is oral, it shall be confirmed in writing, no later than
18 the following pay day.¹³

19 2. Certification Requirement¹⁴

- 20
- 21
- 22 a. The Director of Schools may require that a request for leave be supported by
23 certification issued by a health care provider with the following information:
- 24
- 25 i. The date on which the serious health condition commenced;
- 26 ii. The probable duration of the condition;
- 27 iii. The appropriate medical facts within the knowledge of the health care provider
28 regarding the condition; and
- 29 iv. A statement that the eligible employee is needed to care for the son, daughter,
30 spouse, or parent and an estimate of the amount of time that such employee is
31 needed.
- 32
- 33 b. If there is any reason to doubt the validity of the certification provided, the Director of
34 Schools may require, at the expense of the school district, an opinion of a second health
35 care provider.

36 3. Period Near the End of an Academic Term (Professional Employees)¹⁵

- 37
- 38
- 39 a. If leave is taken more than five (5) weeks prior to the end of the term, the Director of
40 Schools may require the employee to continue taking leave until the end of the term if
41 the leave is at least three (3) weeks of duration and the return of employment would
42 occur during the three (3) week period before the end of the term.
- 43
- 44 b. If the leave is taken five (5) weeks prior to the end of the term, the Director of Schools
45 may require the employee to continue taking leave until the end of the term if the leave

1 is greater than two (2) weeks duration and the return to employment would occur during
 2 the two (2) week period before the end of the term.

3 **REQUIREMENTS OF THE BOARD**¹⁶

- 4 1. The employee shall be restored to the same position of employment or an equivalent position
 5 with no loss of benefits, pay, or other terms of employment.
- 6 2. The employee shall be kept under any group health plan for the duration of the leave.
- 7 3. The Board may recover the premium paid under the following conditions:
 8
- 9 a. The employee fails to return from leave after the period of leave has expired; and
 - 10 b. The employee fails to return to work for a reason other than the continuation,
 11 recurrence, or onset of a serious health condition or other circumstances beyond the
 12 control of the employee.

Legal References

1. *Hinson v. Tecumseh Products Co.*, 2000 U.S. App. LEXIS 26778, at *1—10 (6th Cir. Oct. 17, 2000)
2. 29 USCA § 2601, 2611—2619
3. TCA 49-5-702; TCA 4-21-408
4. TCA 49-5-710(a)(2); TCA 8-50-802(a)(4)
5. 29 CFR § 825.120(a)(3)
6. Public Acts of 2023, Chapter No. 399
7. 29 CFR § 825.113
8. 29 CFR § 825.126
9. 29 CFR § 825.124; 29 CFR § 825.127
10. 29 CFR § 825.202
11. 29 CFR § 825.302-825.304
12. 29 CFR § 825.207
13. OP Tenn. Atty Gen 94-006 (Jan 13, 1994); *Plant v. Morton International, Inc.*, 212 F. 3d 929, 932 (6th Cir. 2000)
14. 29 CFR § 825.305-825.313
15. 29 CFR § 825.602
16. 29 USCA § 2614

Cross References

Sick Leave 5.302
 Long-Term Leaves of Absence 5.304

Cleveland City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Acquired Immune Deficiency Syndrome	Descriptor Code: 6.404	Issued Date: 08/05/24
		Rescinds: 6.404	Issued: 05/08/06

1 **LIABILITY AND NON-DISCRIMINATION**

2 Students infected with HIV shall not be denied enrollment in school. The Board shall not prevent an HIV
3 infected student from participating in the continuation of his/her education on the basis of HIV infection.
4 Further, the student shall be subject to the same rules for class assignment, privileges and participation
5 in any school-sponsored activities as all other students. The Board shall strive to maintain a respectful
6 school climate for HIV infected students.

7 Mandatory screening for communicable diseases not spread by casual everyday contact, such as HIV
8 infection, shall not be a condition for school entry or attendance.¹

9 **ATHLETICS**

10 A student who is HIV positive may not be denied the opportunity to participate in school athletic
11 programs based solely on his/her HIV status. All reasonable accommodations shall be made to allow
12 students with HIV to participate in school-sponsored physical activities.¹

13 **ADMINISTRATIVE RESPONSIBILITIES FOR CONFIDENTIALITY**

14 If a student's parents/guardians choose to disclose the child's HIV status, all matters pertaining to that
15 student will be directed by procedures initiated by the Director of Schools.

16 The Director of Schools shall be responsible for requesting medical records from the parent/guardian
17 and a statement from the student's physician regarding health status of the student reported to have HIV/
18 AIDS. In addition, the Director of Schools will gather information regarding the student's cumulative
19 school record.

20 **CONFIDENTIALITY**

21 No information concerning an HIV infected student shall be divulged, directly or indirectly, to any other
22 individual or group without the written consent of the parent/guardian. All medical information and
23 written documentation of discussions, telephone conversations, proceedings and meetings shall be kept
24 by the Director of Schools in a locked file. If the HIV infected student is under the age of eighteen (18),
25 access to this file will be granted only to those persons who have the written consent of the infected
26 student's parent's/guardians.

27 **Under no circumstances shall information identifying a student with AIDS be released to the**
28 **public.**^{2,3}

29

1 APPROPRIATE ALTERNATIVE EDUCATION PROGRAMS

2 In determining the educational placement of a student known to be infected with HIV, school authorities
3 shall follow established policies and procedures for students with disabilities. School authorities shall
4 reassess placement if there is a change in the student's need for accommodations or services.

5 HIV PREVENTION EDUCATION/CURRICULUM^{1,4}

6 The Director of Schools shall be responsible for developing instructional objectives to address each
7 terminal objective in the state AIDS curriculum framework and provide each teacher responsible for
8 teaching AIDS education with these objectives. Students shall further be taught universal precautions
9 through the K-8 Healthful Living and Lifetime Wellness curricula and through the Board's **system's** HIV
10 prevention education program **as stated in administrative procedures**.

11 The state AIDS curriculum and related instructional objectives will be used in grades K-12. Parents and
12 guardians shall have convenient opportunities to preview all HIV prevention curricula and materials in
13 accordance with the provisions of the Family Education Law of 1989.

14 Students shall have access to voluntary and confidential counseling about matters related to HIV.
15 Administrators shall maintain a list of counseling and testing resources for student use.

16 INFECTION CONTROL

17 The Director of Schools shall develop an Occupational Safety and Health Administration (OSHA)-based
18 infection control plan in which each school will provide for: 1) well-maintained and easily accessible
19 materials necessary to follow universal precautions, and 2) designate first responders responsible for
20 implementing infection control guidelines, including investigating, correcting, and reporting on
21 instances of exposure. All schools shall further follow the most current Centers for Disease Control and
22 Prevention (CDC) Universal Precautions for Prevention of Transmission of Human Immunodeficiency
23 Virus, Hepatitis B Virus, and Other Blood borne Pathogens in Health Care Settings and the OSHA blood
24 borne pathogens standard.⁴

Legal References

1. TRR/MS 0502-01-13-.02
2. TCA 68-10-113
3. 20 USC 1232(g); 34 CFR § 300.571-2
4. State Board of Education Policy No. 5.300; 29 CFR 1910.1030(c)(1)(i)

Cross References

- Section 504 & ADA Grievance Procedures 1.802
Special Education 4.202
Special Programs 4.206



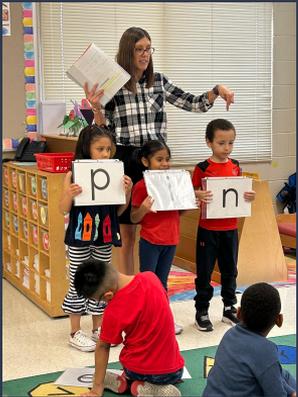
Cleveland
CITY SCHOOLS
ACADEMICS

Elementary Highlights

ELA Highlights

Continue to see growth in Kindergarten, First and Second Grade in all areas: Overall Reading, Letter Sounds, Phoneme Segments, and Word Reading Fluency.

Continue to see growth in K-2 benchmark data according to I-Ready.

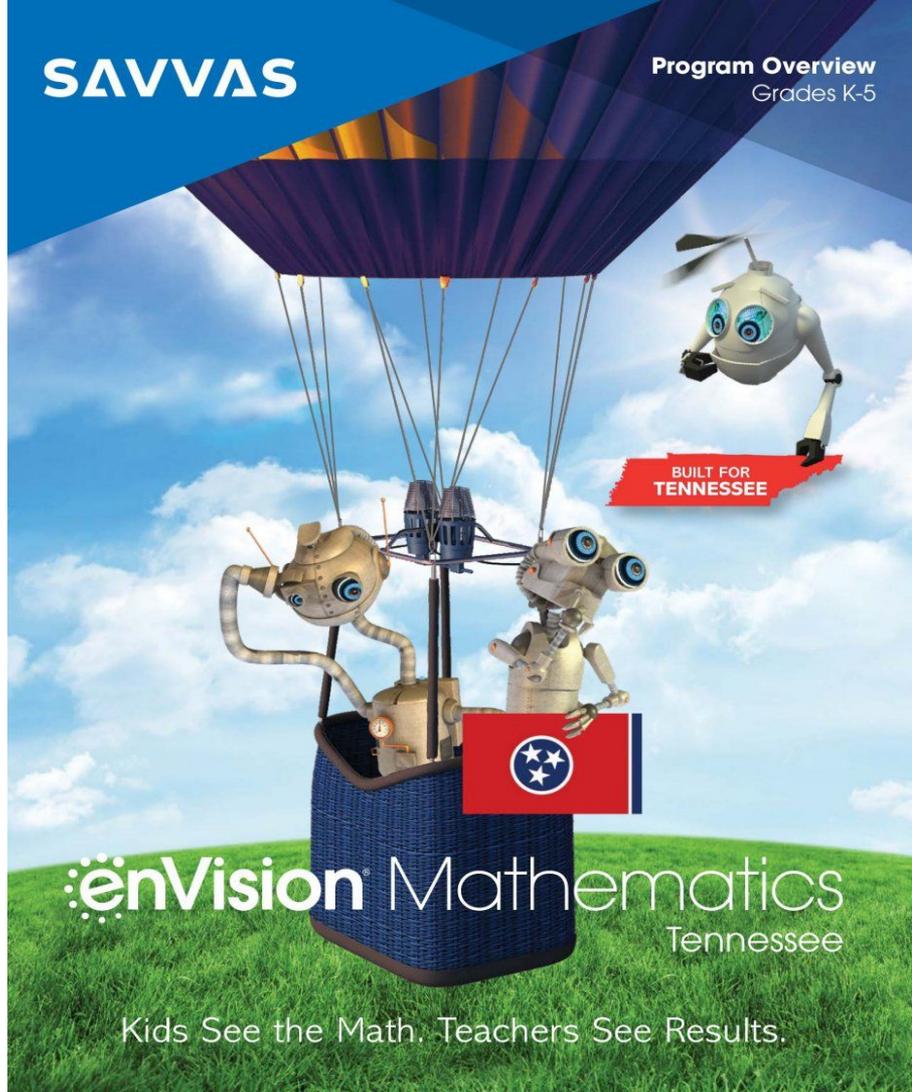


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ACADEMICS

Math Highlights

Classroom teachers did an excellent job implementing the new math curriculum.

CCS administrators and instructional coaches used the Instructional Practice Guide (IPG) to focus on best practices and strategies implemented in the classroom.



SAVVAS

Program Overview
Grades K-5

BUILT FOR
TENNESSEE

enVision Mathematics
Tennessee

Kids See the Math. Teachers See Results.

Elementary Schools are continuing to focus on STEM Education.

- Blythe-Bower School received STEM Designation 2023.
- STEM Designation 2024
Arnold Memorial Elementary
Candy's Creek Cherokee Elementary

CONGRATULATIONS !!



Celebration of Elementary Showcase Schools

Arnold Memorial
Stuart Elementary
Blythe-Bower Elementary
Mayfield Elementary



After School Tutoring Program

Another successful year of the after school tutoring program.

- Offered in every elementary school
- Well attended
- Continued growth during the year based on individual RTI reports



Elementary End of the Year Activities



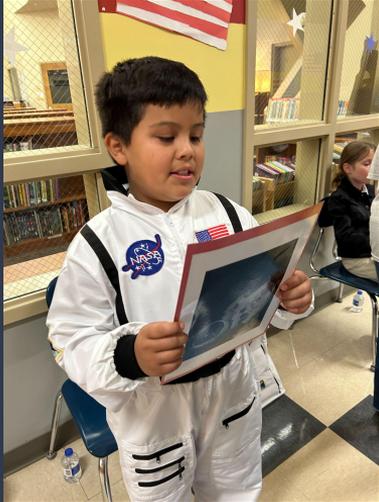
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Elementary End of the Year Activities



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Elementary End of the Year Activities



Elementary End of the Year Activities



Elementary End of the Year Activities



Elementary End of the Year Activities



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Elementary End of the Year Activities



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Elementary End of the Year Activities



Elementary End of the Year Activities



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Cleveland Connects

Stronger Connections Grant Update



Mental Health & SEB Support for Students



Mental Health & SEB Professional
Development for Staff



Mental Health & SEB Education and
Resources for Families



Supporting a Positive School Climate and
Culture

Stronger Connections Grant: Four Focus Areas

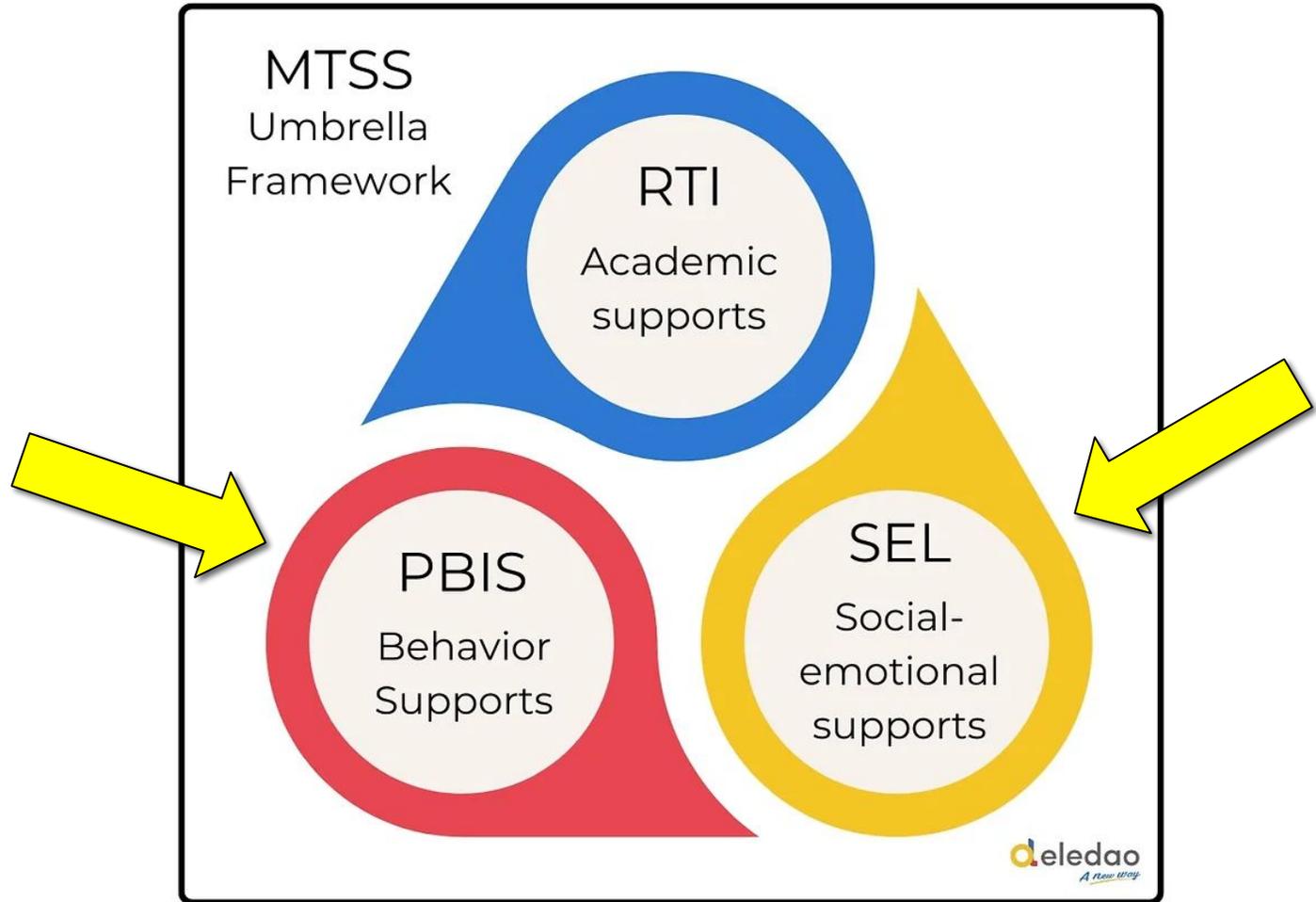


Focus Area One

STUDENTS

MENTAL HEALTH & SOCIAL, EMOTIONAL, BEHAVIORAL SUPPORT

MTSS Framework for Mental Health and SEB Support



ACADEMICS

BEHAVIOR

- INTENSIVE INTERVENTIONS**
- Individual Students
 - Diagnostic Assessments
 - High Intensity

TIER III

5%

TIER III

- INTENSIVE INDIVIDUAL INTERVENTIONS**
- Individual Students
 - Assessment-Based
 - Intense Durable Procedures

- TARGETED INTERVENTIONS**
- Some Students (at risk)
 - Rapid Response
 - Frequent Progress Monitoring

TIER II

15%

TIER II

- TARGETED GROUP INTERVENTIONS**
- Some Students (at risk)
 - Rapid Response
 - Frequent Progress Monitoring

- RESEARCH-BASED CORE INSTRUCTION**
- All Students
 - Prevention
 - Early Intervention

TIER I

80%

TIER I

- UNIVERSAL INTERVENTIONS**
- All Settings, All Students
 - Preventive, Proactive
 - Classroom Management

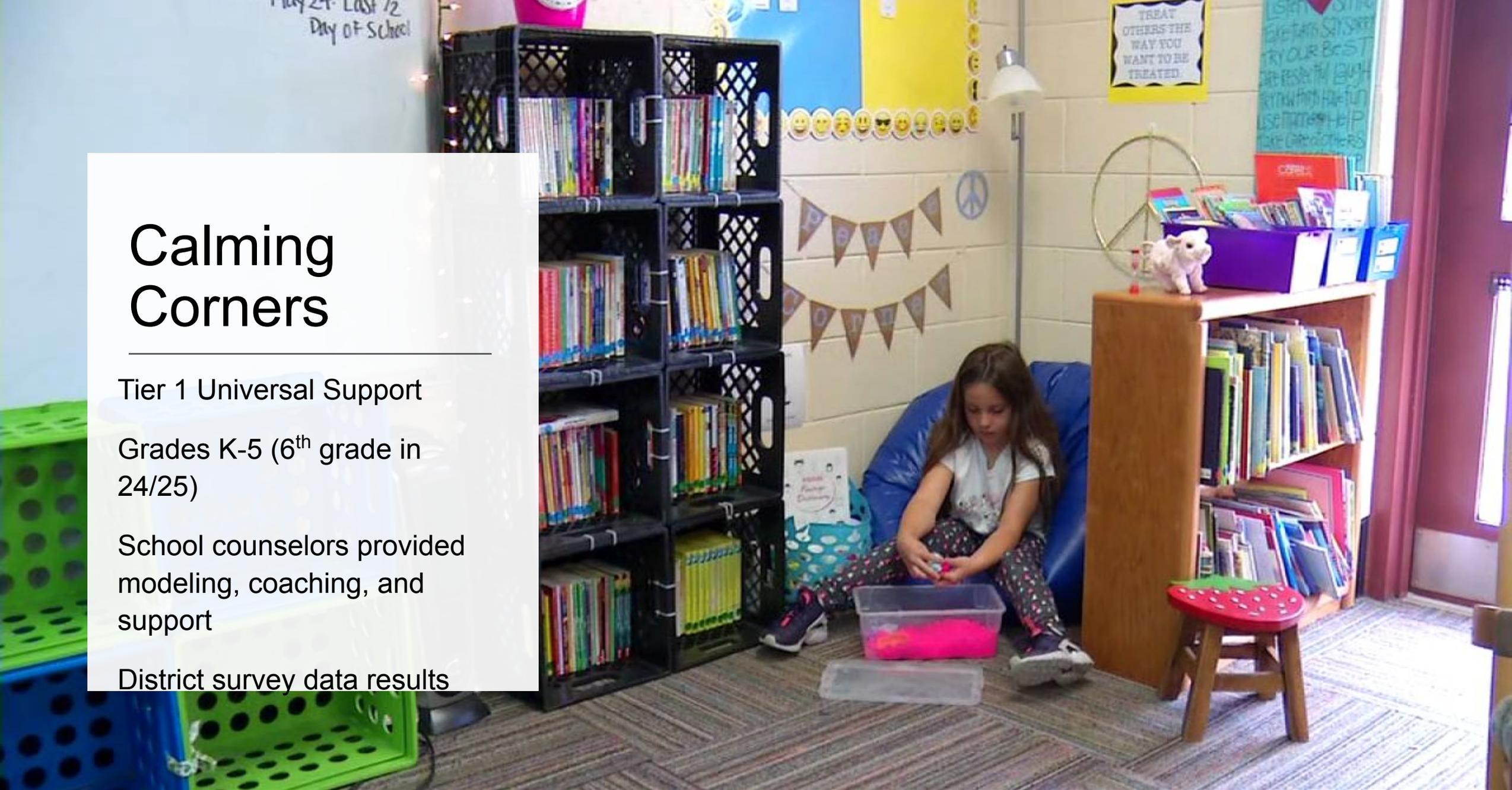
Calming Corners

Tier 1 Universal Support

Grades K-5 (6th grade in
24/25)

School counselors provided
modeling, coaching, and
support

District survey data results



DBT SKILLS IN SCHOOLS

Skills Training for Emotional Problem Solving
for Adolescents (DBT STEPS-A)



James J. Mazza, Elizabeth T. Dexter-Mazza,
Alec L. Miller, Jill H. Rathus, and Heather E. Murphy

Foreword by Marsha M. Linehan

DBT Skills in Schools

1. Tier 1 Universal Support
2. Social-Emotional curriculum for middle and high school students
 - 7th Grade Health
 - 9th Grade Wellness
3. Explicitly teaches students skills in the following areas:
 - Mindfulness
 - Distress Tolerance
 - Emotion Regulation
 - Interpersonal Effectiveness
4. Training provided to school counselors and health/wellness teachers
5. Co-teaching model w/support from district staff

- Partnership with Centerstone to provide school-based therapy for students.
- All schools will be able submit referrals beginning August of 2024.
- Schools Counselors will be the liaisons.



School-Based Therapy for Students



Focus Area Two

STAFF

MENTAL HEALTH & SOCIAL, EMOTIONAL, & BEHAVIORAL
PROFESSIONAL DEVELOPMENT

MTSS Coaches & NME

Two coaches at each school to serve as leaders and liaisons

- Innovative Schools Summit last October
- Trainings in Tier 1 behavior interventions provided by the TN-TSC
- Coaching and support for individual schools with Well-Being Specialist

Neurosequential Model in Education Training

- Led by Dr. Danielle Scarth
- 8 district and school administrators participating in Cohort 1
- Educate school staff about brain development and developmental trauma and how to apply that knowledge to their work with students in and outside the classroom, particularly those students with ACEs.



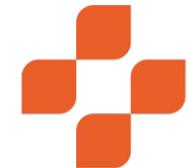
Teacher Summit & YMHFA

Trauma-Equipped Teacher Summit

- 120 CCS Faculty & Staff
- Sessions on trauma-informed care
- Great feedback from participants!

Youth Mental Health First Aid

- Recognize and respond to the common signs and symptoms of mental health and substance use challenges among children and adolescents ages 12-18.
- Being offered to CCS staff in July



Mental Health
FIRST AID

from NATIONAL COUNCIL FOR
MENTAL WELLBEING



Focus Area Three

FAMILIES

MENTAL HEALTH & SOCIAL, EMOTIONAL, & BEHAVIORAL
EDUCATION AND RESOURCES

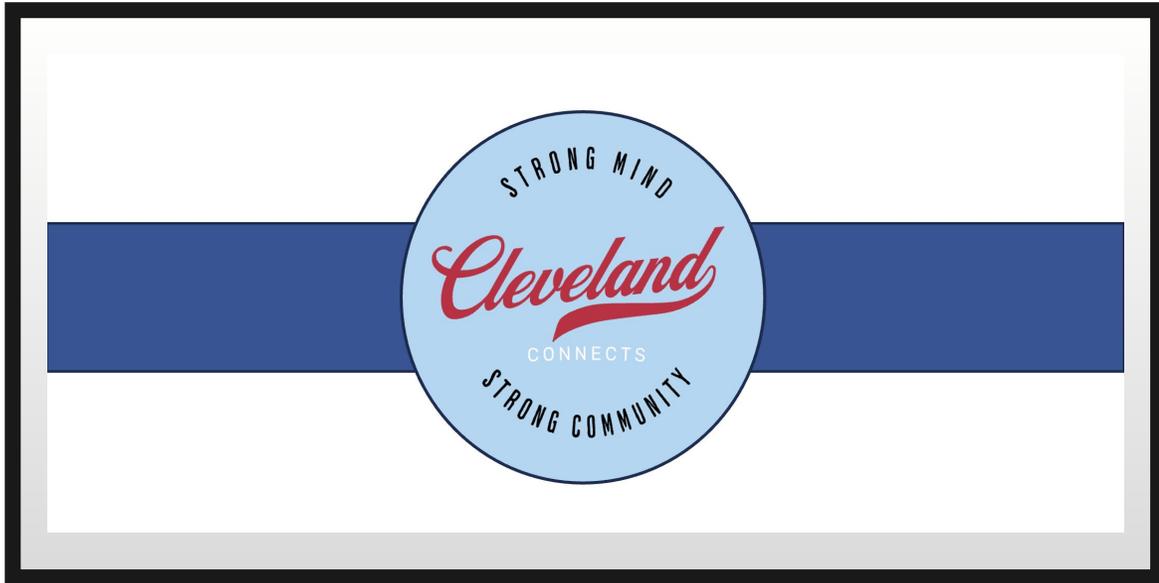


- ★ CMS Family Engagement
Coordinator
- ★ Community Wellness Showcase
- ★ Mental Health Webinar Series
- ★ YMHFA Course
- ★ Mental Health Resources on CCS
Website



Focus Area Four SCHOOLS

POSITIVE CLIMATE AND CULTURE

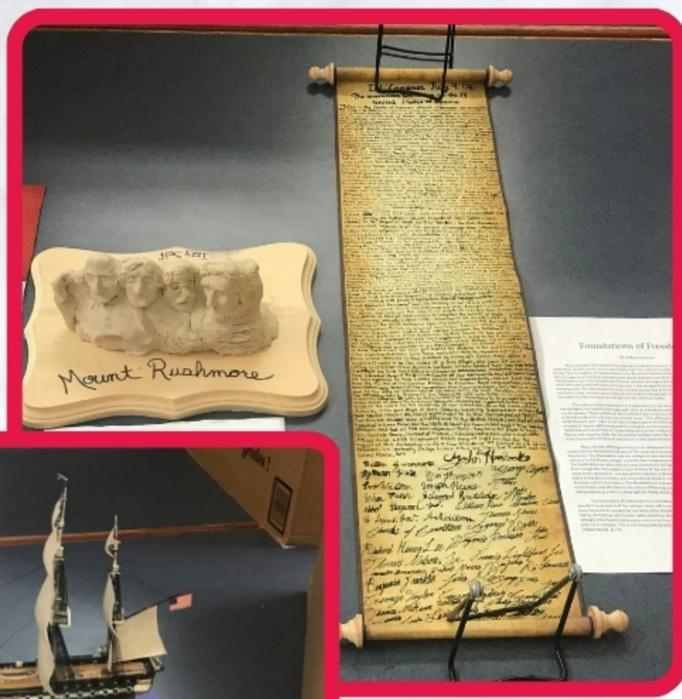




CLEVELAND MIDDLE SCHOOL

G

May



Social Studies Honors Project

Dr. Fickley's 8 Red Honors U.S. History class has a history fair display in the CMS Library. Students chose either a biographical sketch project or an historical artifact project. The students independently researched and created their own projects as a fulfillment requirement of the honors course.

6th Grade Visits Lee University!



iPad Collection

The CMS BETA Club helped clean, organize, and shelve 1,350 student iPads at the end of year collection!



Spring Musical: The Descendants

Miracle Game!

