

Cleveland City Schools
Board of Education Regular Meeting
September 5, 2023 5:30 PM
G.R. Stuart



1. **Welcome** - Nate Tucker
2. **Moment of Silence/Pledge of Allegiance** - Ava Davis
3. **Comments from Chairman Tucker** - Nate Tucker
4. **Public Comments**
5. **Consent Agenda** - Nate Tucker
 - A. **Approval of Regular Agenda**
 - B. **Approval of Minutes from August 1, 2023 Board Meeting**
 - C. **Approval of Overnight Field Trips**
 - 1501
 - D. **Approval of Second Reading of Policies**
 - 4.300 Extracurricular Activities
 - E. **Section 1 Policy Review Document**
 - F. **Position Request- ESL Teacher**
 - G. **Position Request: 1 on 1 Special Education Assistant at CHS**
6. **Regular Agenda**
 - A. **Director's Update** -Russell Dyer
 - B. **Spotlight** -Kim Bradford
 - Stuart Elementary
 - C. **First Reading of Policies** -Jodi Riggins
 - 1.200, 1.201, 1.204, 1.205, 1.304, 1.8011
 - 1.900, 1.901, 1.902, 1.903, 1.904, 1.905 and 1.906
 - 6.300
 - D. **Strategic Plan Focus** - Kellye Bender
Elementary Education
 - E. **Student Representative's Update** - Ava Davis

7. **Site Committee Update** - Krista McKay
8. **Legislative Updates** -Carolyn Ingram
9. **"B" Agenda**
 - A. **Financial Report**
 - B. **Personnel Report**
 - C. **School Highlights**
 - Ross
 - Mayfield
 - CMS
 - D. **Dates to Remember**
 - September 18th- BOE Lunch & Learn @ Arnold Elementary
 - October 2nd- BOE Meeting @ Arnold Elementary
10. **Adjourn**

Chairman adjourned the meeting at XX

Cleveland City Schools
Board of Education Regular Meeting
August 1, 2023 5:30 PM
Cleveland High School



1. Welcome - Nate Tucker

Nate Tucker welcomed everyone to the meeting.

2. Moment of Silence/Pledge of Allegiance -Ava Davis

Ava Davis led us in a Moment of Silence and Pledge of Allegiance.

3. Comments from Chairman Tucker - Nate Tucker

As chairman of the Cleveland City Schools Board of Education, I'm committed to:

- Running an orderly and efficient meeting
- Treating everyone with respect

Board Members will be provided:

- Equal voice for all matters
- Should communicate through the Director of Schools for addressing his staff

Reminders for Parents and Community:

Board of Education policies can be found on the ClevelandSchools.org website.

- When there, Click Menu and select the Policy Manual under the Board of Education section.
- Our meetings are not public forums. However, the board has made accommodations for you to address the board via:
 - School Board Policy 1.404, which includes two options along with the requirements listed. Those options being:
 - Appearing before the board via a pre-meeting request.
 - Addressing the board on agenda items via same day request

4. Public Comments

No Public Comment requested

5. Consent Agenda - Nate Tucker

Motion to approve consent agenda passed with a motion by Ms. Carolyn Ingram and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

5. A. Approval of Regular Agenda

5. B. Approval of Minutes from June 1, 2023 Board Meeting

5. C. Approval of Second Reading of Policies

- 5.611- Ethics
- 6.300- Code of Conduct

5. D. *New Job Position

Well Being Specialist

5. E. 2023-2024 Non faculty Coaches

6. Regular Agenda

6. A. Director's Update -Russell Dyer

Dr. Dyer welcomed everyone and began his presentation with the following highlights.

- We're excited to welcome our students and staff back for the 2023-2024 school year!
- Convocation 2023 was a home run!
- Beginning of the Year Highlights
- Cleveland City Schools had about 900 students attend summer learning camps this year.
- We have completed major renovations to our district website.
- Cleveland City Schools has received the Stronger Connections Grant, which will be known as Cleveland Connect.
- Cleveland "Blue STAR" Award
- Each month Dr. Dyer will award a staff member with the Cleveland Blue STAR Award, which stands for Standout Team Member Acknowledgement and Recognition.
- We would like to give a special thanks to our Human Resources team for onboarding this summer!

6. B. Spotlight

A new teacher's reception was held prior to this meeting where staff and board members were able to meet and greet. Mr. Kelly Kiser welcomed all new staff; 71 new teachers, 38 transfers and 34 brand new positions this school year. 73% of our new teaching staff has teaching experience, diversity in every school.

6. C. *First and Final Reading of 23 policies -Jodi Riggins & Matthew Coleman

Jodi Riggins began by going through these in sections. The Board has agreed to make this the first and

final reading for all policies listed, EXCEPT 4.300 Extracurricular Activities, which requires further review. Policy 5.305 has been approved so it doesn't interrupt any current FMLA assignments. However, the Board would like to see what the cost would be of having this for all CCS staff.

- 1.102 Board Members
- 1.106 Code of Ethics
- 1.400 School Board Meetings
- 1.402 Notification of Meetings
- 1.404 Appeals to and Appearances before Board
- 3.202 Emergency Preparedness Plan
- 3.204 Threat Assessment
- 3.205 Security
- 4.204 Summer Instructional Programs
- 4.300 Extracurricular Activities
- 4.403 Library Materials
- 5.106 Application and Employment
- 5.119 Employment of Retirees
- 5.302 Sick Leave
- 5.305 Family and Medical Leave
- 5.307 Physical Assault Leave
- 5.600 Staff Rights and Responsibilities
- 6.200 Attendance
- 6.202 Home Schools
- 6.309 Zero Tolerance
- 6.319 Alternative Education
- 6.4001 Student Surveys, Analyses, and Evaluations
- 6.402 Physical Examination and Immunization

Motion to approve the first reading of 1.102 Board Members 1.106 Code of Ethics, 1.400 School Board Meetings, 1.402 Notification of Meetings, 1.404 Appeals to and Appearances before Board, 3.202 Emergency Preparedness Plan, 3.204 Threat Assessment, 3.205 Security, 4.204 Summer Instructional Programs, 4.403 Library Materials, 5.106 Application and Employment, 5.119 Employment of Retirees, 5.302 Sick Leave, 5.305 Family and Medical Leave, 5.307 Physical Assault Leave, 5.600 Staff Rights and Responsibilities, 6.200 Attendance, 6.202 Home Schools, 6.309 Zero Tolerance, 6.319 Alternative Education, 6.4001 Student Surveys, Analyses, and Evaluations, 6.402 Physical Examination and Immunization **passed** with a motion by Mr. Matthew Coleman and a second by Ms. Krista McKay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

6. D. Strategic Plan Focus -Dr. Dyer & Autumn O'Bryan

Director of Academics Autumn O'Bryan shared information about Cleveland Commits, the district's new instructional support plans for teachers, staff, and students.

6. E. Student Representative's Update -Ava Davis

Our 2023-2024 Student Representative, Ava Davis, gave us an update on current events at Cleveland High School.

Sports-

Football, Basketball, Dance, Cheer, Soccer have all begun practices. Piper Fowler represents the USA in Wrestling.

Media Day is 8/2 for Seniors

Sports meeting with Al Morris

APP for CHS- AD is leading this and should be done in a week or two

Baseball players work the field

Arts:

The band and Color guard are practicing

Theater:

Play- Murder and Mayhem

AP Scores came out in July

Jr/Sr ACT testing takes place at Lee University and Bradley High School

Our new front entrance is complete, parking is back, teachers, adjusting to the new start time, orientation is 8/2 and 8/3 and summer school went well.

7. Site Committee Update - Krista McKay

*Add store front wall in the media center of CHS

Hal Taylor explained the current situation and says this project will be covered by a grant from CTE and should cost around \$12,700. Once it's approved it would take 3-4 weeks for parts and once parts have arrived, it would take 1-2 days for install.

Motion to approve request of moving forward with project **passed** with a motion by Ms. Krista McKay and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes

Ms. Carolyn Ingram: Yes

Mr. Andy Lay: Yes

Ms. Krista McKay: Yes

Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

8. Legislative Updates -Carolyn Ingram

No Legislative updates provided

9. "B" Agenda

- 9. A. Financial Report
- 9. B. Personnel Report
- 9. C. School Highlights
- 9. D. Dates to Remember

In-Service Days

- August 1
- August 2

Reconnection Days:

- Monday, August 7
Students with last names beginning A-K will attend a full day of school on this day.
- Tuesday, August 8
Students with last names beginning L-Z will attend a full day of school on this day.

10. Adjourn

Chairman Nate Tucker adjourned the meeting at 7:41 pm.

X

Dr. Russell Dyer
Director of Schools

9/5/2023

X

Nate Tucker
Board Chairman

9/5/2023

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$22.47 per hour. There will be an additional \$112 per day "On Call" fee for weekends and holidays. Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1501**
* Category Travel With Students
* Type of Trip Athletic
* Athletic Event (you may check more than one)
Volleyball

Trip Leave

* Date 10/16/23 Monday
* Time 12:00 PM

Trip Return

* Date 10/20/23 Friday
* Time 9:00 PM

Trip Year/Week 2023-42

Buses are not available before 4:30 PM and must be returned by 12:00 AM.

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Amy McGowan, Amelia Brock, Kristen Michaelis, Autumn O'Bryan, Michael Brock, Daniel Millsaps
* Indicate cost per person and how the trip is being funded (parent or district?) Parents are responsible for their own room. Team dinners will be provided by Volleyball Program

Comments

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Main Destination ⓘ MTSU
1301 E Main St., Murfreesboro, TN 37132

* Approximate Nbr of Miles Round Trip

* **Funding Source #1** School Budget Code
Funding Source Desc Budget Code Desc
Funding Approver

* Teacher / Advisor / Staff Name Amy McGowan

* Teacher / Advisor / Staff Phone # 4236505784
Teacher / Advisor / Staff Email amcgowan@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Amy McGowan
* Emergency Contact Phone # 4236505784

Number of Individuals Making Trip

* Male Adult/Chaperone	2	* Female Adult/Chaperone	4	Total Adult/Chaperone	6
* Male Students	0	* Female Students	15	Total Students	15

Additional Information

* Will you be using external transportation-Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? Yes

* Please indicate mode of travel instead of, or in addition to, the reserved vehicle(s). Please include details of trip, including itineraries. If using a Charter company please do not indicate that in this section. Use the next section to reserve the vehicle.

We will carpool for State Tournament. Parents are responsible for their own room. Players will stay with parents. Our room block where all the parents and team is staying is

Residence Inn Murfreesboro
1409 Conference Center BLVD
Murfreesboro Tn 37129
615-225-9208
Contact person- Mary Fluty

Itinerary
Game Tuesday the 17th
Game Wednesday the 18th
Game Thursday the 19th
State championship Oct 20th

Vehicles Needed

* Do you need a school bus, staff van or charter bus? No

Person Submitting Request amcgowan@clevelandschools.org
Date Submitted

Level 01 Approval - Location Approval

Comment
Decision Approved
Name bpritchard@clevelandschools.org
Decision Date Aug 14, 2023, 3:33:31 PM

Level 07 Approval - Overnight Trip Approval

Comment
Decision Approved
Name jelliott@clevelandschools.org
Decision Date Aug 21, 2023, 7:41:59 AM

Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver amcmackin@clevelandschools.org

Name

Decision Date

Cleveland City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Extracurricular Activities	Descriptor Code: 4.300	Issued Date: 09/05/23
		Rescinds: 4.300	Issued: 02/09/09

General

Cleveland City Schools recognizes and respects the parents' right to choose an educational setting for their child other than the public school for which they are zoned. However, beginning August, 2009, Cleveland City Schools' extracurricular and interscholastic activities will be available only to students who are properly enrolled in Cleveland City Schools.

The following guidelines shall be followed in administering the student activities program:

The following shall be adhered to:

- ~~1.~~ **1.** The ~~Board~~ **Principal** shall initially approve each specific extracurricular activity **activities** so that **to ensure** proper support and supervision ~~may be assured~~.
- ~~2.~~ The principal, after obtaining the recommendation of the faculty and the Director of Schools, shall determine which clubs and organizations will be permitted.
- ~~3.~~ **2.** Each student activity ~~must~~ **shall** be under the guidance and direction of a ~~certified~~ staff member.
- ~~4.~~ ~~3.~~ All activities ~~must have the approval of the principal.~~
- ~~5.~~ **4.** Student activities occurring before or after regularly scheduled school hours must be under the supervision of the principal or his/her designee.
- ~~6.~~ **5.** Secret organizations shall not be operated in any school.
- ~~7.~~ **6.** A student shall not be required to attend a ~~school-sponsored student activity~~ **an extracurricular activity** that is scheduled at a time which conflicts with his religious practices.¹
- ~~8.~~ ~~School-sponsored student~~ **7. Extracurricular** activities during vacation periods shall be restricted to regularly scheduled athletic programs and major events which cannot be scheduled otherwise.
- ~~9.~~ **8.** Student groups shall not participate in state or national activities which are not listed as approved activities by regional accrediting associations or state and national principals' associations without the approval of the Director of Schools.
- ~~10.~~ **9.** A student on out-of-school suspension shall not be permitted to participate in **extracurricular** ~~school-sponsored~~ activities.
- ~~11.~~ **10.** Activities which restrict participation because of ~~gender, ethnicity, religion, disabilities, or national origin~~ **race, color, religion, sex, disabilities, or national origin** are **strictly** forbidden.^{1 2}
- ~~12.~~ **11.** Activities sponsored by outside groups or agents will be approved only if they are co-sponsored by the school.
- ~~13.~~ **12.** **Extra-curricular activities shall only be open to students enrolled full time in Cleveland City Schools. Guidelines for homeschool in TSSAA-sanctioned activities will follow state law and TSSAA regulations.**

1 **STUDENT CLUBS & ORGANIZATIONS³**

2 All students under the age of eighteen (18) shall present a signed and dated statement from their
3 parent/guardian before joining any club or organization or participating in activities of a club or
4 organization. The Director of Schools shall develop administrative procedures outlining this
5 recordkeeping process.

Legal References

- ~~1. 20 U.S.C. § 1703~~
- 1. TCA 49-6-1002(c)
- 2. 34 CFR § 106.41
- 3. Public Acts of 2023, Chapter No. 353

Cross References

- Special Use of School Vehicles 3.402
- Interscholastic Athletics 4.301
- Field Trips and Excursions 4.302
- Attendance 6.702

Section 1 Board Operations of the Board Policy Manual were reviewed and considered for updates in accordance with the [Cleveland City Schools Board Policy Review Schedule](#). These policies may be found in the [CCS Board Policy Manual Section 1](#). After the review, the following board policies do not need to change with the exception of the annual date of review.

- 1.100 School Board Legal Status and Authority
- 1.101 Role of the Board of Education
- 1.102 Board Members
- 1.103 Board Evaluation
- 1.104 Memberships
- 1.105 School Board Legislative Involvement
- 1.106 Code of Ethics
- 1.107 Board Member Conflict of Interest
- 1.108 Nepotism
- 1.202 Duties of Board Members
- 1.2021 Boardmanship Code of Conduct
- 1.203 New Member Orientation
- 1.300 Board Committees
- 1.301 Executive Committee
- 1.302 School Board Attorney
- 1.303 Consultants
- 1.400 School Board Meetings
- 1.401 Public Hearings
- 1.402 Notification of Meetings
- 1.403 Agendas
- 1.404 Appeals To and Appearances Before the Board
- 1.405 Rules of Order
- 1.406 Minutes
- 1.407 School District Records
- 1.500 Board-Community Relations
- 1.501 Visitors to the Schools
- 1.502 Board Meeting News Coverage
- 1.503 News Releases, News Conferences, and Interviews
- 1.600 Policy Development and Adoption
- 1.601 Administrative Procedures
- 1.602 Administrative Committees



- 1.603 Administrative Reports
- 1.700 School District Goals
- 1.701 School District Planning
- 1.702 Evaluation of the School District
- 1.703 School Attendance Areas
- 1.800 School Calendar
- 1.801 School Day
- 1.8012 Extended School Day/Year Programs and School Age Childcare
- 1.802 Section 504 & ADA Grievance Procedures
- 1.803 Tobacco-Free Schools
- 1.804 Alcohol & Drugs in the Workplace
- 1.805 Use of Electronic Mail (Email)
- 1.806 Advertising and Distribution of Materials
- 1.808 Registered Sex Offenders



Russell Dyer, Ed.D. • Director of Schools

4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • clevelandschools.org

Memo

To: Cleveland City Schools Board of Education and Dr. Dyer

From: Kelly Kiser-Director of Human Resources 

Date: Tuesday August 15, 2023

Re: ESL Teacher Position Request for the 2023-2024 School Year

Due to an increase in enrollment for English as a Second Language students, we are requesting adding the following position for the 2023-2024 School Year:

Full Time ESL Teacher.

The position will be funded through the General Budget and will be placed at Mayfield Elementary School for the 2023-2024 school year.



Russell Dyer, Ed.D. • Director of Schools

4300 Mouse Creek Road NW, Cleveland, TN 37312 • p: 423.472.9571 • f: 423.472.3390 • clevelandschools.org

Memo

To: Cleveland City Schools Board of Education and Dr. Dyer

From: Kelly Kiser-Director of Human Resources 

Date: Monday, August 21, 2023

Re: 1 on 1 Special Education Assistant Position Request for the 2023-2024 School Year

Due to specific student needs as determined by an Individualized Education Plan Team, we are requesting adding the following position for the 2023-2024 School Year:

1 on 1 Special Education Assistant.

The position will be funded through the General Budget and will be placed at Cleveland High School for the 2023-2024 school year.



Director's Update

September 5, 2023

Updates

- THANK YOU to our fantastic employees, families and students for a great start to the new school year
- Cleveland Blue Star Award - Del Halfacre
- BCPEF Lead Retreat
- TSBA Fall District Meeting
- Class Size Updates
 - Total Population - 5675 (64 students over last year)
 - Current Grade Level Averages:
 - K - 16.25 4 - 19.4 8 - 23.4
 - 1 - 17.05 5 - 21.33 9-12 Core - 27.9
 - 2 - 17 6 - 18.7
 - 3 - 18.3 7 - 24



Strategic Plan Update

Strategic Plan Focus

- Elementary Education



Spotlight at STUART ELEMENTARY



SPOTLIGHT AT STUART

Stuart Elementary has started the year strong by setting the foundation with Raider Ready and Capturing Kids' Hearts! Raider Ready is our focused effort at Stuart to ensure our students exit elementary school with the necessary skills to be successful in middle school and high school. Those skills include Academic Readiness, STEM, 21st Century Skills, and Learning Leaders. Two of these components were visible today (STEM & Learning Leaders) through students who greeted guests at the Don Goff Dedication and through digital media students who captured moments using our new equipment provided by the BCPEF by way of the Don Goff Scholarship.

Learning Leaders through Capturing Kids' Hearts. This past Friday, we held our Family Selection Parties. Through CKH, we focus on 8 Leadworthy traits. To highlight each one of these traits, our students have been divided into 8 groups named after each trait. We call these groups our LeadWorthy Families. Each month students within these groups have the opportunity to lead within our school by displaying that trait and learning more about that leadership trait. Opportunities given to students are leading in good things during Morning Meetings, greeting students at the door, being featured on our morning announcements, and being the lead helper in parts of the school, such as Bulldog TV. We believe each student should be given the opportunity to lead and shine. Each month our students at Stuart have the opportunity to do just that through Leadworthy Families.

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: 10/02/23
		Rescinds: BBAA	Issued: 10/11/99

1 At the first regular meeting in January each year, the Board shall organize by electing a ~~chairman~~
2 **chair**¹ and a vice ~~chairman~~ to serve one-year terms or until a successor is named. In the event that an
3 officer's seat on the board is vacated, the Board shall elect a successor to serve the remainder of the
4 officer's term. Each board officer shall be eligible for re-election.

5 If no officer of the Board is serving at the time of the organizational meeting, any member shall call
6 the meeting to order and preside until a ~~chairman~~ is elected as the first order of business.

7 If the office of ~~chairman~~ is vacated prior to the expiration of the annual term, the vice ~~chairman~~ shall
8 assume all responsibilities of the ~~chairman~~ until a new ~~chairman~~ is elected.

9

Legal References

1. TCA 49-2-202(c)(2)

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Duties of Officers	Descriptor Code: 1.201	Issued Date: 10/02/23
		Rescinds: 1.201	Issued: 07/09/01

1 CHAIRMAN

2 The ~~chairman~~ **Chair** of the Board shall have the following duties:

- 3 1. To assist the Director of Schools in preparing meeting agendas;
- 4 2. To preside at all meetings of the Board;¹
- 5 3. To appoint committees authorized by the Board;¹
- 6 4. To function as ~~chairman~~ **Chair** of the ~~executive committee~~ **Executive Committee**;¹
- 7 5. To countersign all warrants authorized by the Board and issued by the Director of Schools for
- 8 all expenditures of the school system;^{1,2}
- 9 6. To conduct Board hearings;^{2,3}
- 10 7. To prepare the school budget with the Director of Schools;^{3,4}
- 11 8. ~~To authorize the use of mechanical checkwriting equipment;~~⁴
- 12 9. **8. To certify the value of surplus property valued less than \$250;⁵ and**
- 13 ~~10. 9. To carry out other such duties as may be assigned by the Board.; and~~
- 14 ~~11. To call special meetings as needed.~~

15 VICE CHAIRMAN

16 ~~The vice chairman shall assume the duties of the chairman in his/her absence or function as the chairman~~
17 ~~until a new chairman can be elected in the event the chairman is incapacitated or the office becomes~~
18 ~~vacant.~~

19 **The Vice Chair shall assume the duties of the Chair in his/her temporary absence. In the event the**
20 **position of Chair becomes vacant, the Vice Chair shall fill this role until a new Chair can be elected.**

21 SECRETARY

22 ~~The Director of Schools, as the executive officer of the Board,~~ shall serve as secretary to the Board.
23 He/she shall conduct all correspondence of the Board, keep and preserve all of its records, receive all
24 reports acquired by the Board, and see that such reports are in proper form.⁶ He/she has the right to
25 advise on any question under consideration but has no vote.

1 ~~The Board may assign the keeping of the minutes to a clerk; however, the responsibility resides with the~~
 2 ~~Director of Schools.~~

3 **CHAIRMAN PRO TEM**

4 A ~~chairman pro tem~~ **Chair Pro Tem** shall be elected to preside during a meeting when ~~neither the~~
 5 ~~chairman nor the vice chairman is present~~ **both the Chair and the Vice Chair are absent.**

Legal References:

1. TCA 49-2-205
2. TCA 49-5-512(5)(6)
3. TCA 49-2-203(10)(A)(i)
4. TCA 49-2-113
5. TCA 49-6-2007

Cross References:

- Role of the Board of Education 1.101
- Duties of Board Members 1.202
- School Board Meetings 1.400

Legal References

1. TCA 49-2-205
2. TCA 49-2-113
3. TCA 49-5-512(c)
4. TCA 49-2-203(a)(9)(A)(i)
5. TCA 49-6-2007(d)(2)
6. TCA 49-2-301(b)(1)(C)

Cross References

- Role of the Board of Education 1.101
- Duties of Board Members 1.202
- Board Committees 1.300
- Executive Committee 1.301
- Agendas 1.403
- Minutes 1.406
- Annual Operating Budget 2.200
- Surplus Property Sales 2.403
- Separation Practices for Tenured Teachers 5.200

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Member Development Opportunities	Descriptor Code: 1.204	Issued Date: 10/02/23
		Rescinds: BBBC	Issued: 07/06/94

1 The Board shall participate in activities designed to assist board members in improving their skills as
2 members of a policy-making body.

3 In order to control both the investment of time and funds necessary to implement this policy, the Board
4 establishes these principles and procedures for its guidance:

- 5 1. A calendar of school board conferences, conventions and workshops shall be maintained by the
6 board secretary and provided to each board member. At least annually the Board will identify
7 which meetings should be attended and the benefits which would be derived from participation
8 in such meetings;
9
- 10 2. Funds for participation at such meetings shall be budgeted on an annual basis. The Board as a
11 whole shall retain the authority to approve or disapprove the participation of members in
12 planned activities;
13
- 14 3. Reimbursement to board members for their travel expenses shall be in accord with the travel
15 expense policy for staff members;¹
16
- 17 4. When a conference, convention or workshop is not attended by the full Board, those
18 participating will be requested to share information, recommendations and materials acquired at
19 the meeting; and
20
- 21 5. The public shall be kept informed through the news media about the Board's continuing in-
22 service education and about the programs anticipated for short- and long-range benefits to the
23 schools.

24 The Board regards the following as activities and services appropriate for implementing this policy:

- 25 1. Participation in school board conferences, workshops, and conventions held by the State and
26 ~~National School Boards Associations~~;¹
- 27 2. Local and district-sponsored training sessions for board members; and
3. Subscriptions to publications addressing the concerns of board members.

Legal References

- ~~1. TCA 49-2-2001(e)~~
- 1. TCA 49-2-202(a)(6)

Cross References

- Board Evaluation 1.103
- Memberships 1.104
- School Board Legislative Involvement 1.105
- School District Goals 1.700
- School Calendar 1.800
- Expenses and Reimbursements 2.804

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board-Director Relations	Descriptor Code: 1.205	Issued Date: 10/02/23
		Rescinds: CF	Issued: 07/06/94

1 The Board shall be responsible for specifying its requirements and expectations of the Director of
2 Schools and then holding the Director accountable by evaluating how well those requirements and
3 expectations have been met. In turn, the Director **of Schools** shall be responsible for specifying
4 requirements and expectations for all administrators who report to him/her and then holding each
5 accountable by evaluating how well requirements and expectations have been met.

6 ~~The Board will authorize all expenditures, employ and dismiss all tenured teachers,¹ approve the~~
7 ~~annual budget,² and determine policy.³ The decisions of the Board concerning these matters will guide~~
8 ~~the actions of the Director of Schools and his/her staff.~~

9 **The Board shall approve an annual budget with major categories and line items as well as develop a**
10 **policy manual for the operations of schools. The Director of Schools shall develop forms and**
11 **procedures to comply with the approved budget and implement board policies.**

Legal References

1. ~~TCA 49-2-203(a)(1)(3)(6)~~
2. ~~TCA 49-2-203(11)(A)(i)~~
3. ~~TCA 49-2-207~~

Cross References

~~Role of the Board of Education 1.101~~
~~Evaluation of the Director of Schools 5.803~~

Cross References

Role of the Board of Education 1.101
Administrative Procedures 1.601
Evaluation of the Director of Schools 5.803

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Advisory Committees	Descriptor Code: 1.304	Issued Date: 10/02/23
		Rescinds: BBF	Issued:

1 In order to ensure maximum benefits from advisory committees, the purpose, composition,
2 responsibilities, and operation procedures shall be clearly defined for each committee.

3 *Citizens Advisory Committees* - Members shall be broadly representative of the community at
4 large and shall be chosen from persons who have shown an interest in the advancement of
5 public education.

6 *Staff Advisory Committees* - The committees appointed shall be broadly representative of the
7 entire staff or selected from particular areas of competence, as in the case of textbook
8 committees. ~~Student~~

9 *Student Advisory Committees* - Student concerns in policy areas may be conveyed to the Board
10 through a Student Advisory Committee authorized by the Board.

11 In creating advisory committees, the Board shall:

- 12 1. Appoint an administrator to serve as liaison between committee and Board;
- 13
- 14 2. Define the committee assignments in writing in terms of topics for study or well-defined areas
15 of activity; and
- 16
- 17 3. Set a date for a preliminary and/or final report.

18 Recommendations of advisory committees shall not reduce the responsibility of the Board to accept or
19 reject the recommendations as it deems best for the system as a whole.

20 The Director of Schools shall draft procedures for instructing committees as to the length of time each
21 member is being asked to serve, the service the Board wishes it to render, the resources the Board
22 intends to provide and the approximate date on which the Board wishes to dissolve the committee

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Authorizing Principles	Descriptor Code: 1.900	Issued Date: 10/02/23
		Rescinds:	Issued:

1 The Cleveland City Board of Education shall ensure that only high-quality charter schools are
2 authorized to operate within the district, and adhere to the State Board of Education’s quality charter
3 authorizing standards.¹ To accomplish this, the Board shall adopt the following authorizing principles
4 that require charter schools to maintain high standards, while upholding school autonomy and
5 protecting student and public interests.¹

6 **MAINTAINING HIGH STANDARDS**

7 Charter schools shall be held accountable for meeting the performance standards and targets set forth
8 in their charter agreement. The Board shall **maintain high standards for the charter school(s) it oversees**
9 **and** close any charter school that fails to meet the standards and targets established in the charter
10 agreement or set by state law.²

11 **UPHOLDING SCHOOL AUTONOMY**

12 Charter school governing boards shall be independent of the Board and have the authority to make
13 instructional programming, financial, personnel, school culture, and scheduling decisions. **The Board**
14 **shall assume responsibility not for the success or failure of individual schools but for holding schools**
15 **accountable for their performance.**

16 The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis
17 or compelling reason to do so.

18 **PROTECTING STUDENT AND PUBLIC INTERESTS**

19 The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices,
20 and decisions ~~of~~ **regarding** any charter school. The Board shall hold charter school governing boards
21 accountable for being fiscally responsible and transparent.

22 Charter schools are part of the public education program³ and shall adhere to non-selective,
23 nondiscriminatory practices and ensure the fair treatment of all students. They shall provide
24 appropriate services to all enrolled students in accordance with state and federal laws.⁴³ Charter school
25 governing boards shall ensure fiscal responsibility and transparency.

Legal References

1. ~~TCA 49-13-108(f); State Board of Education Policy 6.111; TRR/MS 0520-14-01-.01~~
2. ~~TCA 49-13-111, TCA 49-13-120, TCA 49-13-122~~
3. ~~TCA 49-13-105(a)~~
4. ~~TCA 49-13-111~~

Legal References

1. TCA 49-13-108(f); State Board of Education Policy 6.111; TRR/MS 0520-14-01-.01
2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122
3. TCA 49-13-111

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Applications	Descriptor Code: 1.901	Issued Date: 10/02/23
		Rescinds: 1.901	Issued: 10/04/18

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to
3 charter schools converting from existing public schools. Proposals from existing charter school
4 operators or replicators and applicants proposing to contract with educational service providers shall
5 include the additional information required by state law **be in accordance with state law.**¹

6 **APPLICATION PROCESS**²

7 A prospective charter school sponsor shall send the Director of Schools notice of its intent sixty (60)
8 days prior to February 1st of the year preceding the year in which the proposed charter school plans to
9 begin operation as a charter school. **The Director of Schools/designee shall determine whether the**
10 **sponsor has selected the correct application category within ten (10) business days of receiving the**
11 **letter of intent and notify the sponsor within five (5) business days of a determination that the incorrect**
12 **application category has been selected.**²

13 A sponsor seeking board approval of an initial charter school application shall complete the forms
14 provided by the Tennessee Department of Education. The application shall provide all the information
15 required by **state** law. The sponsor shall demonstrate that the proposed charter school meets the
16 purpose prescribed by law for the formation of a charter school, and the proposed charter school will
17 be able to implement a viable program of quality education for its students.³

18 **Electronic copies of applications** Applications shall be submitted to the Board and **the Tennessee**
19 **Department of Education** on or before ~~4:30~~ **11:59 p.m. Central Time** on February 1st of the year
20 preceding the year in which the proposed charter school plans to begin operation as a charter school. If
21 the 1st of February falls on a Saturday, Sunday, or holiday on which the school district offices are
22 closed, applications will be accepted on the next business day on or before ~~4:30~~ **11:59 p.m. Central**
23 **Time.** Late applications will not be accepted, without exception. The sponsor shall pay an application
24 fee of \$2,500.00.²

25
26 **The Board shall determine whether an application is complete within ten (10) business days of**
27 **receiving the application and shall notify the sponsor within five (5) business days of the determination**
28 **if the application is determined to be incomplete.**³

30 **REVIEW TEAM**¹

31 If necessary, the ~~Board~~ **Director of Schools/designee** shall appoint a review team to assist in reviewing
32 and evaluating charter school applications. The team shall be composed of members of the

1 administrative staff for the district, community members, ~~and a member of the Board~~ with relevant
2 educational, organizational, financial, and legal experience. At the board meeting in ~~February~~
3 **December** of each year, the Director of Schools shall make a recommendation to the Board on which
4 members of his/her administrative staff should be appointed to the team. The Board shall name the
5 members of the team at its meeting in ~~March~~ **January** of each year. The Board shall designate a Chair
6 of the review team as the contact person for answering questions about the application process and
7 receiving applications. The Director of Schools/**designee** shall develop an orientation for the team to
8 ensure consistent evaluation standards and the elimination of real or perceived conflicts of interest.

9 The Board shall require the Director of Schools/**designee** to develop a procedure for receiving,
10 reviewing, and ruling on applications for the establishment of charter schools by the review team. The
11 procedure shall include a timeline for the application and review process. A copy of the procedure,
12 including the review criteria, shall be available ~~to any interested party upon request~~ **on the district's**
13 **website.**

14 The review team shall:

- 15 1) Evaluate all charter school applications based on the review criteria ~~adopted by the Board~~
16 **established by state law; and**
- 17 2) Recommend one of the following options to the Board for each application: approve, reject, or
18 reject with stipulations for reconsideration.⁴ ~~and~~
- 19 3) ~~Make recommendations for revocation, renewal, or non-renewal of charter contracts.~~

22 **APPROVAL/DENIAL OF APPLICATION**⁴⁵

23 The Board shall rule by resolution on the approval or denial of a charter application within ninety (90)
24 days of receipt of the completed application, or the application shall be deemed approved by law. The
25 Director of Schools/**designee** shall report the action taken by the Board to the Department of
26 Education.

27 *Approval*

28 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
29 the Board, which shall be binding on the charter school's governing body. This agreement, known as
30 the charter agreement, shall be in writing and signed by the sponsor and the Board.

31 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
32 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁵⁶

33 Charter schools approved by the Board are expected to implement the application as submitted and
34 approved. Material variations in operations from the approved application require amendment pursuant
35 to ~~statute~~ **state law** and the charter school agreement.⁷

36 The Board ~~should~~ **shall** not be expected to provide services to charter schools that are not requested
37 during the application process except for those services that are required under state or federal laws.

1 Services agreed to be provided to the charter school by the Board shall be provided at board actual
2 cost. The Board and charter school shall execute a service contract for any additional services.

3 New charter school agreements are approved for a ten (10) year period.⁶⁸ The Board may revoke or
4 deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁷⁹

5 *Denial*

6 ~~Upon receipt of the grounds for denial, the sponsor shall have thirty (30) days within which to submit
7 an amended application to correct the deficiencies. The Board shall have sixty (60) days either to deny
8 or to approve the amended application, or the application shall be deemed approved by law.⁴~~

9 ~~Within ten (10) days of final denial, an appeal may be filed with the State Board of Education.~~

10 ~~If the initial charter school application is denied, the Board shall notify the sponsor in writing within
11 ten (10) calendar days, specifying the objective reasons for the denial and the deadline by which the
12 sponsor may submit an amended application. Upon written receipt of the grounds for denial, the
13 sponsor shall have thirty (30) calendar days within which to submit an amended application to correct
14 the deficiencies. The Board shall have sixty (60) calendar days either to deny or to approve the
15 amended application, or the application shall be deemed approved by state law.⁵~~

16 ~~If the amended charter school application is denied, the Board shall notify the sponsor in writing
17 within five (5) calendar days, specifying the objective reasons for denial and the sponsor's right to an
18 appeal. Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Public
19 Charter School Commission.¹⁰~~

Legal References

1. ~~TCA 49-13-106; State Board of Education Policy 6.111~~
2. ~~TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01; Public Acts of 2019, Chapter No. 219~~
3. ~~TCA 49-13-110~~
4. ~~TCA 49-13-108; TRR/MSS 0520-14-01~~
5. ~~TCA 49-13-128~~
6. ~~TCA 49-13-121~~
7. ~~TCA 49-13-122~~

Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01(1)(b),(e)
3. TRR/MS 0520-14-01(1)(i)

4. TRR/MS 0520-14-01
5. TCA 49-13-108; TRR/MSS 0520-14-01
6. TCA 49-13-128
7. TCA 49-13-110(d)-(e); TRR/MSS 0520-14-01
8. TCA 49-13-110(c)
9. TCA 49-13-122
10. TCA 49-13-108(b)(5)

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Agreements	Descriptor Code: 1.902	Issued Date: 10/02/23
		Rescinds:	Issued:

1 Charter agreements shall articulate the rights and responsibilities of each party regarding school
2 autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure,
3 performance consequences, and other material terms. These agreements shall be separate from the
4 application and contain terms and performance standards under which the school shall operate.¹

5 All charter agreements shall:¹

- 6 1. Clearly state the rights and responsibilities of the school and the authorizer;
- 7
- 8 2. Define the material terms of the agreement as being those relevant to renewal;
- 9
- 10 3. Allow amendments subject to the approval of both parties;
- 11
- 12 4. State and respect the autonomies to which schools are entitled (e.g. programming, staffing,
13 budgeting, and scheduling);
- 14
- 15 5. Define performance standards, criteria, and conditions for renewal, intervention, revocation,
16 and non-renewal;
- 17
- 18 6. State the amount of when the authorizer fee and when it will be collected;
- 19
- 20 7. Establish the consequences for meeting or not meeting standards as outlined by the Board;
- 21
- 22 8. State the statutory, regulatory, and procedural terms and conditions for the school's operation;
- 23
- 24 9. State reasonable pre-opening requirements or conditions for new schools to ensure that they
25 meet all health, safety, and other legal requirements prior to opening;
- 26
- 27 10. State the responsibility and commitment of the school to adhere to essential public education
28 obligations, including admitting and serving all eligible students so long as space is available,
29 and not expelling or counseling out students except pursuant to a legal discipline policy
30 approved by the Board; and
- 31
- 32 11. State the responsibilities of the school and the authorizer in the event of school closures.

33 PERFORMANCE STANDARDS

1 Charter agreements shall include clear academic, financial, and organizational performance standards.
2 Sources for obtaining this information shall be outlined in the agreement. At a minimum, these
3 agreements shall include the following:

- 4 1. Academic performance standards that set expectations for student achievement and growth,
5 incorporate state and federal accountability systems, and set expectations for postsecondary
6 readiness (for high schools);
7
- 8 2. Financial performance standards that enable the Board to evaluate the charter's financial
9 stability; and
10
- 11 3. Organizational performance standards that define the vital components of the educational
12 program, the financial management standards, state and federal legal requirements, and school
13 environment expectations for which the Board shall hold the charter accountable.

14 The performance standards included in the charter agreement shall establish specific expectations
15 using objective measures of student achievement. This shall be the primary measure of school quality.

16 **FEE-BASED SERVICES**

17 Any fee-based services shall be outlined in a separate agreement. The provision of any such fee-based
18 services shall not be a condition of charter approval, continuation, or renewal.²

19

Legal References

1. TCA 49-13-110; State Board of Education Policy 6.111
2. State Board of Education Policy 6.111

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Oversight	Descriptor Code: 1.903	Issued Date: 10/02/23
		Rescinds: 1.903	Issued: 10/04/18

1 *General*

2 The Board shall oversee and annually evaluate charter schools to ensure they meet the performance
3 standards and targets set forth in the charter agreement.¹ The Board shall create a comprehensive
4 performance, accountability, and compliance monitoring system based on the charter agreement and
5 communicate the results to each charter school. At a minimum, the monitoring system shall address
6 academic, financial, and organizational performance standards as outlined in the charter agreement and
7 required by the State Board of Education.¹ The Board shall utilize the results when making renewal,
8 revocation, and intervention decisions. **Reports on charter school oversight shall be compiled by the**
9 **Chief of Staff and published on the district's webpage at least annually.**

10 The Board shall communicate with the charter schools in its portfolio as needed, including both the
11 school leader and governing board, and provide timely notice of any material charter agreement
12 violations and performance deficiencies.

13 The Board shall articulate and enforce stated consequences for failing to meet performance
14 expectations or compliance requirements.

15 **MONITORING SYSTEM**

16 **The Director of Schools/designee shall implement a performance and compliance monitoring system**
17 **per the terms of the charter agreement. This information will be provided to the Board on an ongoing**
18 **basis through reports that will form the basis of renewal, revocation, and intervention decisions. To aid**
19 **in this, the Director of Schools/designee shall develop a reporting calendar that outlines when**
20 **information required by state law shall be provided by the charter school.**

21 **SITE VISITS**

22 A site visit to each charter school shall be conducted annually. The purpose shall be to collect data and
23 other qualitative information that cannot be obtained otherwise. The Director of Schools/designee shall
24 develop a site visit procedure that outlines the expectations of charter schools prior to, during, and after
25 the site visit, including review of the documents and data, classroom observations, and interviews.
26 These visits shall minimize operational interference.

27 The Board shall provide the charter school with a report that summarizes ~~the school's performance~~ **the**
28 **outcome of the visit.** The report shall provide an analysis of relevant data and ~~shall not include~~
29 ~~recommendations or prescriptions to the school~~ **include general recommendations, if applicable.**²

1 CHARTER SCHOOL REPORTING

2 Charter schools shall provide the information required by the charter agreement and state law to the
3 Board. The Director of Schools shall develop a reporting calendar that defines and communicates the
4 process, methods, and timing of gathering and reporting data to the Board.²

5 By September 1, the governing body of an approved charter school shall make a written report to the
6 Board.³ The annual report shall include:

- 7 1. A report on the progress of the charter school in achieving the goals outlined in the charter
8 school agreement;
- 9 2. A financial statement disclosing the financial health of the charter school, including the costs of
10 the administration, instruction, and other spending categories of the charter school; and
- 11 3. A detailed accounting, including the amounts and sources, of all funds received by the charter
12 school, other than the funds received per state law.⁴

15 This reporting requirement shall begin in the year after the year in which the charter school begins
16 operation.

17 Multiple charter schools overseen by a single governing board shall report their performance as
18 separate, individual charter schools. Each school shall be independently accountable for its
19 performance.

20 Each charter school governing body shall submit an annual audit of all accounts and records, to include
21 internal school activity and cafeteria funds, to the Board as soon as practical after June 30.⁵

22 AUTHORIZER REPORTING AND REVIEW

23 By December 1, the Board shall report to the Department of Education detailing the authorizer fees
24 collected in the previous school year and the authorizing obligations fulfilled using the fee.⁶ By
25 January 1, the Board shall submit an annual authorizer report to the Department of Education and the
26 State Board of Education.⁷ The Director of Schools shall prepare the reports and provide the
27 information to the Board prior to submission.

28 ~~Following the fifth year of a charter school's initial period of operation or the fifth year of any renewal~~
29 ~~of a charter school agreement, the Board shall conduct an interim review of the charter school~~
30 ~~according to the guidelines developed by the Department of Education.~~

Legal References

1. ~~TCA 49-13-111(d); State Board of Education Policy 6.111~~
2. ~~State Board of Education Policy 6.500~~
3. ~~TCA 49-13-120(a), (b)~~

4. ~~TCA 49-13-112(a), Public Acts of 2019,
Chapter No. 219~~
5. ~~TCA 49-13-127~~
6. ~~TCA 49-13-128(e)~~
7. ~~TCA 49-13-120(d)~~

Legal References

1. TCA 49-13-111(d); State Board of Education Policy
6.111
2. TCA 49-13-120
3. TCA 49-13-120(a)-(b)
4. TCA 49-13-112(a), (f)
5. TCA 49-13-127
6. TCA 49-13-128(f)
7. TCA 49-13-120(c)

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Intervention	Descriptor Code: 1.904	Issued Date: 10/02/23
		Rescinds:	Issued:

1 *General*¹

2 The Board shall develop a clear plan for monitoring charter schools that shall be set forth in the charter
3 agreement. If the Board identifies a deficiency ~~in charter school~~ **in the academics, finances, or**
4 **operations of the charter school**, the Director of Schools/designee shall communicate the problem to
5 the charter school. Any intervention shall be proportionate to the identified problem and adhere to the
6 provisions of the charter agreement, **and intervention strategies shall preserve the school autonomy and**
7 **responsibility while clearly stating consequences for noncompliance.**¹

8 **INTERVENTION**¹

9 The Director of Schools/designee shall give the charter school timely notice of any charter agreement
10 violations or performance deficiencies requiring intervention. Notices shall state the:

- 11 1. Deficiency;
- 12
- 13 2. Applicable regulatory, performance, or contractual provision(s) not achieved;
- 14
- 15 3. Expected remedy; and
- 16
- 17 4. Timeframe by which the Board expects the deficiency to be remedied or a corrective action
18 plan to be submitted.

19 The Director of Schools shall provide charter schools with reasonable time and opportunity to remedy
20 the deficiency or to submit a corrective action plan.

21 **PROGRESSIVE INTEVENTIONS**²

22 **The Board shall assign a level of intervention for the charter school as defined by the charter**
23 **agreement if deficiencies are identified. Depending on the severity of the deficiency, the Board**
24 **reserves the right to revoke the charter agreement in accordance with state law.**

25 *Tier I – Notice of Deficiency*

26 **The Board shall provide the charter school with notice of the specific deficiency with supporting**
27 **documentation as well as information on possible consequences. If the charter school fails to comply**
28 **with the terms of the charter agreement and/or violation of state law, then the Board shall send a letter**
29 **to the charter’s governing board and send terms of a corrective action plan.**

1 *Tier II – Notice of Probationary Status*

2 Tier II shall be implemented if the interventions in Tier I are unsuccessful. These interventions shall
3 consist of a letter to the charter’s governing board as notice of probationary status, outlining the terms
4 of the probation and the timeline for correction.

5 *Tier III – Review of Status*

6 Tier III shall be implemented if the interventions in Tier II are unsuccessful. These interventions shall
7 consist of a recommendation to revoke the charter contract or other sanctions.

8 **REMEDIES¹**

9 Charter schools shall be responsible for notifying the Board:

- 10 1. When a deficiency has been remedied;
11
12 2. If the charter school requires an extension of time to remedy a deficiency; or
13
14 3. If the charter school requests a modification to its corrective action plan.

Legal References

1. State Board of Education Policy 6.111
2. TCA 49-13-122; Public Acts of 2023, Chapter No. 206

Cleveland City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Charter School Renewal	Descriptor Code: 1.905	Issued Date: 10/02/23
		Rescinds: 1.905	Issued: 10/04/18

1 **INTERIM REVIEW**

2 The Director of Schools/designee shall conduct an interim review of a charter school in the fifth year
3 of a charter term in accordance with guidelines developed by the Department of Education. As part of
4 this process, the charter school shall submit a report on the progress of the school in achieving the
5 goals and objectives set forth in the charter agreement.¹

6 **CUMULATIVE PERFORMANCE REPORT**

7 Three (3) months prior to the date on which a charter school is required to submit a renewal
8 application, the Director of Schools/designee shall submit a performance report to the charter school
9 that summarizes the school's performance record over the charter term and states the summative
10 findings concerning the school's performance and prospects for renewal.²

11 **APPLICATION AND EVALUATION**

12 No later than April 1 of the year prior to the year in which the charter agreement expires, the governing
13 body of a charter school shall submit a renewal application to the Board.³

14 The Director of Schools/designee shall conduct a renewal evaluation site visit to each charter school
15 that submits a charter renewal application.⁴

16 The Board will make renewal decisions by February 1st in the year the charter school agreement
17 expires.

18 **RENEWAL CRITERIA⁴**

19 ~~The Board shall make its renewal decision based on the renewal application, annual progress reports,~~
20 ~~and renewal performance report.~~

21 The Board shall define and communicate with schools the criteria for renewal that is consistent with
22 the charter agreement. The Board shall make its renewal decision based on the renewal application,
23 annual progress reports, and renewal performance report.

24 Within ten (10) days of the Board voting by resolution on a renewal application, the Director of
25 Schools/designee shall promptly notify a school of its renewal recommendation and decision,
26 including the reasons for the decision and any rights to an appeal. The Director of Schools/designee
27 shall promptly communicate renewal decisions to the school community and public.

Legal References

1. ~~TCA 49-13-120; State Board of Education Policy 6.111; TCA 49-13-121; Public Acts of 2019, Chapter No. 219~~

Legal References

1. TCA 49-13-121(k)
2. State Board of Education Policy 6.111
3. TCA 49-13-121(a)
4. TCA 49-13-121; State Board of Education Policy 6.111

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Charter School Revocation	Descriptor Code: 1.906	Issued Date: 10/02/23
		Rescinds: 1.906	Issued: 10/04/18

1 *General*

2 The Board shall revoke a charter agreement if the charter school:²¹

- 3 1. ~~Failed to meet the minimum performance requirements set forth in the charter agreement~~ **Failed**
4 **to meet or make sufficient progress toward the performance expectations set forth in the charter**
5 **school agreement;**
6
7 2. Committed a material violation of any of the conditions, standards, or procedures set forth in
8 the charter agreement;
9
10 3. Failed to meet generally accepted standards of fiscal management; or
11
12 4. Performed any of the acts that are conditions for non-approval of charter schools under state
13 law.

14 **NOTICE**

15 The Director of Schools/designee shall notify the charter school of the Board's intent to revoke the
16 charter agreement in writing at least thirty (30) days prior to the revocation.³²

17 Within ten (10) days of the Board voting to renew, not renew, or revoke a charter agreement, the
18 Director of Schools/designee shall report the Board's decision to the Department of Education. ~~The~~
19 ~~Director of Schools/designee shall also provide a copy of the Board's resolution setting forth the~~
20 ~~decision and the reasons for the decisions.~~⁴ **The Director of Schools/designee shall also provide the**
21 **charter school a copy of the Board's resolution setting forth the decision and the reasons for the**
22 **decisions, and an explanation of the right to appeal.**³

23 **REVOCAION DUE TO PRIORITY STATUS**

24 The Board may revoke a charter school agreement if the charter school is identified as a priority school
25 under state law. Revocation shall take effect immediately following the close of the school year in
26 which the charter school is identified as a priority school.⁴

27 The Board shall revoke a charter school agreement if the charter school is identified as a priority
28 school for two consecutive cycles (beginning in 2017). Revocation shall occur immediately after the
29 close of the school year in which the charter school is identified as a priority school for the second
30 consecutive cycle.

1 PROCEDURES FOR CLOSURE

- 2 The Director of Schools shall develop administrative procedures regarding charter school closures
3 prior to the Board denying renewal or revoking a charter agreement.⁵ **These procedures shall outline a**
4 **detailed protocol that will ensure timely notification to parents, orderly transition of students and**
5 **student records, and disposition of school funds, property, and assets in accordance with state law.**

Legal References

1. TCA 49-13-122(b); State Board of Education Policy 6.111
2. TCA 49-13-122(c)
3. ~~TCA 49-13-122(e)~~ **State Board of Education Policy 6.111**
4. TCA 49-13-122(a); ~~Public Acts of 2019, Chapter No. 205; State Board of Education Policy 6.110~~
5. TCA 49-13-130

Cleveland City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: Emergency Closings	Descriptor Code: 1.8011	Issued Date: 10/02/23
		Rescinds: 1.8011	Issued: 07/09/01

1 General

2 The Board authorizes the Director of Schools to close schools in the event of hazardous weather, a public
3 health emergency, or any other emergency which presents a threat to the safety of students, staff
4 members, or school property.¹

5 As soon as the decision to close schools is made, the Director of Schools will notify the public media
6 and request that an announcement be made.

7 If school is not in session or is dismissed early due to snow or inclement weather, the Director of Schools
8 in consultation with the principal(s) of the impacted school(s) shall determine if all scheduled activities
9 in which students are involved shall be postponed or cancelled.

10 EMPLOYEE RESPONSIBILITIES

11 In the event of an emergency that requires closure of a school building, group of schools, or the entire
12 district, the Director of Schools is authorized to continue to pay employees who are not able to physically
13 report for duty as a result. These employees shall receive their regular wages. Such payments shall not
14 exceed the number of days budgeted for each employee.

15 ~~During such emergencies, the Director of Schools may designate certain employees as essential. Such~~
16 ~~employees shall work as directed by the Director of Schools, whether that is by physical appearance at~~
17 ~~work or teleworking under Policy 5.1151. Essential employees must use leave to be excused from work~~
18 ~~absent special permission as determined by the Director of Schools/designee.~~

Legal References

1. TCA 49-6-3004(e)(1); TRR/MS 0520-01-03-
.02(1)(b)

Legal References

1. TCA 49-6-3004(e)(1); TRR/MS 0520-01-02-
.31(1)(a)(1)(i); TCA 58-2-101; TCA 49-2-214

Cross References

Emergency Preparedness Plan 3.202
Telework During Emergencies 5.1151

Cross References

Emergency Preparedness Plan 3.202
Virtual Education Program 4.212
Telework During Emergencies 5.1151

Cleveland City Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Code of Conduct	Descriptor Code: 6.300	Issued Date: 10/02/23
		Rescinds: 6.300	Issued: 05/01/23

1 The Board delegates to the Director of Schools the responsibility of developing specific codes of
2 conduct which are appropriate for each level of school. Codes of conduct for students in pre-
3 kindergarten or kindergarten shall utilize alternative disciplinary practices such as restorative practices,
4 RTI2B, multi-tier systems of supports, and behavior intervention plans. Exclusionary discipline shall
5 only be used as a measure of last resort. The development of each code shall involve principals and
6 staff members of each level and shall be consistent with the relevant policies as adopted by the Board.¹

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to
8 protect all members of the educational community in the exercise of their rights and duties and to
9 maintain a safe learning environment where orderly learning is possible and encouraged.² These
10 misbehaviors apply to student conduct on school buses, on school property, and while students are on
11 school-sponsored outings. Staff members shall ensure that disciplinary measures are implemented in a
12 manner that:³

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14
- 15 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
16 allowed at school;
- 17
- 18 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
19 behavioral intervention plans;
- 20
- 21 4. Creates consistent rules and consequences; and
- 22
- 23 5. Models respectful, non-violent relationships.

24 In order to ensure that these goals are accomplished, the school district shall utilize the following
25 trauma-informed discipline practices: restorative practices, RTI2B, multi-tier systems of supports,
26 and/or behavior intervention plans.

27 **MISBEHAVIORS: LEVEL I**

28 This level includes minor misbehavior on the part of the student which impedes orderly classroom
29 guidelines or interferes with the orderly operation of the school but which can usually be handled by an
30 individual staff member.

31 *Examples (not an exclusive listing)*

- 32 • Classroom disturbances

- 1 • Classroom tardiness
- 2 • Cheating and lying
- 3 • Abusive language
- 4 • Failure to do assignments or carry out directions
- 5 • Wearing, while on the grounds of a public school during the regular school day,
- 6 clothing that exposes underwear or body parts in an indecent manner that disrupts the
- 7 learning environment⁴
- 8 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 9 cyber-bullying, and/or hazing)

10 *Disciplinary Procedures*

- 11 • The staff member intervenes immediately.
- 12 • The staff member determines what offense was committed and its severity.
- 13 • The staff member determines who committed the offense and if he/she understands the
- 14 nature of the offense.
- 15 • The staff member employs appropriate disciplinary options.
- 16 • The record of the offense and disciplinary action shall be maintained by the staff
- 17 member.

18 *Disciplinary Options*

- 19 • Verbal reprimand
- 20 • Special assignment
- 21 • Restricting activities
- 22 • Assigning work details
- 23 • Counseling
- 24 • Withdrawal of privileges
- 25 • Issuance of demerits
- 26 • Strict supervised study
- 27 • Detention
- 28 • In-school suspension
- 29 • Restorative practices, RTI²B, multi-tier systems of supports, and/or behavior
- 30 intervention plans

31 **MISBEHAVIORS: LEVEL II**

32 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
 33 the school. These misbehaviors do not represent a direct threat to the health and safety of others but
 34 have educational consequences serious enough to require corrective action on the part of
 35 administrative personnel.

36 *Examples (not an exclusive listing)*

- 37 • Continuation of unmodified Level I misbehaviors
- 38 • Using forged notes or excuses

- 1 • Disruptive classroom behavior
- 2 • **Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,**
- 3 **cyber-bullying, and/or hazing)**

4 *Disciplinary Procedures*

- 5 • The student is referred to the principal for appropriate disciplinary action.
- 6 • The principal meets with the student and the staff member.
- 7 • The principal hears the accusation made by the staff member and allows the student the
- 8 opportunity to explain his/her conduct.
- 9 • The principal takes appropriate disciplinary action and notifies the staff member of the
- 10 action.
- 11 • The record of offense and disciplinary action shall be maintained by the principal.

12 *Disciplinary Options*

- 13 • Required parent/guardian contact
- 14 • Assignment to no more than five (5) hours detention or in-school suspension
- 15 • Suggested referral to school counselor
- 16 • Teacher/schedule change
- 17 • Modified probation
- 18 • Behavior modification
- 19 • Social probation
- 20 • Peer counseling
- 21 • Referral to outside agency
- 22 • In-school suspension
- 23 • Transfer
- 24 • Detention
- 25 • Suspension from school-sponsored activities or from riding school bus
- 26 • Restricting school related honors student is otherwise due
- 27 • Out-of-school suspension (not to exceed ten (10) days)
- 28 • Restorative practices, RTI²B, multi-tier systems of supports, and/or behavior
- 29 intervention plans

30 **MISBEHAVIORS: LEVEL III**

31 This level includes acts directly against persons or property but whose consequences do not seriously
32 endanger the health or safety of others in the school.

33 *Examples (not an exclusive listing)*

- 34 • Continuation of unmodified Level I and II misbehaviors
- 35 • Fighting
- 36 • Vandalism (minor)
- 37 • Use, possession, sale, distribution, and/or being under the influence of tobacco or
- 38 alcohol

- 1 • Use, possession, sale, or distribution of drug paraphernalia
- 2 • Use, sale, distribution, and/or being under the influence of drugs
- 3 • Stealing
- 4 • Threats to others
- 5 • Inciting a riot/disturbance or encouraging others to disrupt school
- 6 • Gambling
- 7 • Failure to report to after-school suspension
- 8 • Possession and/or use of disabling defense substances such as mace, tear gas, pepper
- 9 spray, and others
- 10 • Indecent exposure
- 11 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 12 cyber-bullying, and/or hazing)

13 *Disciplinary Procedures*

- 14 • The student is referred to the principal for appropriate disciplinary action.
- 15 • The principal meets with the student and the staff member.
- 16 • The principal hears the accusation and allows the student the opportunity to explain
- 17 his/her conduct.
- 18 • The principal takes appropriate disciplinary action.
- 19 • The principal may refer the incident to the Director of Schools and make
- 20 recommendations for consequences.
- 21 • The record of offense and disciplinary action shall be maintained by the principal.
- 22 • If the student's program is to be changed, adequate notice shall be given to the student
- 23 and his/her parents of the charges against him, his/her right to appear at a hearing, and
- 24 to be represented by a person of his/her choosing.
- 25 • Any change in school assignment is appealable to the Board.
- 26 • Record of offense and disciplinary action maintained by the principal/designee or
- 27 Director of Schools.

28 *Disciplinary Options*

- 29 • Required parent/guardian conference
- 30 • Required school counseling referral
- 31 • In-school suspension
- 32 • Detention
- 33 • Restitution from loss, damage, or stolen property
- 34 • Out-of-school suspension
- 35 • Social adjustment classes
- 36 • Transfer
- 37 • Expulsion
- 38 • Restorative practices, RTI²B, multi-tier systems of supports, and/or behavior
- 39 intervention plans

1 MISBEHAVIORS: LEVEL IV

2 This level of misbehavior includes acts which result in violence to another's person or property or
3 which pose a threat to the safety of others in the school. These acts are so serious that they usually
4 require administrative actions which result in the immediate removal of the student from the school,
5 the intervention of law enforcement authorities, and/or action by the Board.

6 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
7 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or
8 death to another person.⁵

9 *Examples (not an exclusive listing)*

- 10 • Continuation of unmodified Level I, II, and III misbehaviors
- 11 • Death threat
- 12 • Extortion
- 13 • Bomb threat
- 14 • Possession of a firearm on school property*
- 15 • Possession of dangerous weapons made or adapted for the purpose of inflicting death or
- 16 serious bodily injury or anything that in the manner of its use or intended use is capable
- 17 of causing death or serious bodily injury*
- 18 • ~~Possession, use, and/or transfer of dangerous weapons~~
- 19 • Threats of mass violence on school property or at a school-related activity.*
- 20 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
- 21 employee of the school, or a school resource officer*
- 22 • Aggravated assault*
- 23 • Vandalism
- 24 • Theft, possession, and/or sale of stolen property
- 25 • Arson
- 26 • Possession of unauthorized substances (e.g. any controlled substance, controlled
- 27 substance analogue, or legend drug)*
- 28 • Use or transfer of unauthorized substances
- 29 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 30 cyber-bullying, and/or hazing)
- 31 • Electronic threat to cause bodily injury or death to another student or school employee

32 *Disciplinary Procedures*

- 33 • The principal confers with appropriate staff members and with the student.
- 34 • The principal hears the accusations and allows the student the opportunity to explain
- 35 his/her conduct.
- 36 • The parent(s)/guardian(s) are notified.
- 37 • Law enforcement officials are contacted, and principal/designee is notified.
- 38 • The incident is reported, and recommendations are made to the Director of Schools.

- 1 • If the student’s placement is to be changed, adequate notice of the charges shall be
2 given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a
3 hearing.

4 *Disciplinary Options*

- 5 • Ten (10) days out-of-school suspension or long-term suspension
6 • Required parent/guardian involvement
7 • Expulsion
8 • Alternative schools
9 • Other hearing authority or Board action which results in appropriate placement
10 • Restorative practices, RTI²B, multi-tier systems of supports, and/or behavior
11 intervention plans

12 * Designates zero tolerance offenses (Expulsion/Remand for a period of not less than one (1)
13 calendar year subject to modification by the Director of Schools on a case-by-case basis.)

Legal References

1. TCA 49-6-4005; TCA 49-6-3024
2. TCA 49-6-4002 to 4005; 20 USCA § 7114, 7118
3. TCA 49-6-4109
4. TCA 49-6-4009
5. TCA 49-6-4008

Cross References

Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Student Discrimination, Harassment, Bullying,
 Cyber-bullying, and Intimidation 6.304
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Detention 6.315
 Suspension 6.316
 Safe Relocation of Students 6.4081



Elementary Highlights

Develop a strong instructional program aligned to a viable curriculum

ELA Highlights

Growth in Kindergarten End of the Year Data from Spring 2022 to Spring 2023 in all areas: Overall Reading, Letter Sounds, Phoneme Segments, and Word Reading Fluency

Increase in 2nd grade students that “Met or Exceeded Proficiency” Achievement Levels increased by 5%.



3rd grade cohort percentage of students that “Met or Exceeded Proficiency Achievement Levels increased by 12% .

Increase in 3rd-5th grade students that “Met or Exceeded Proficiency Achievement Levels increased by 3 %.



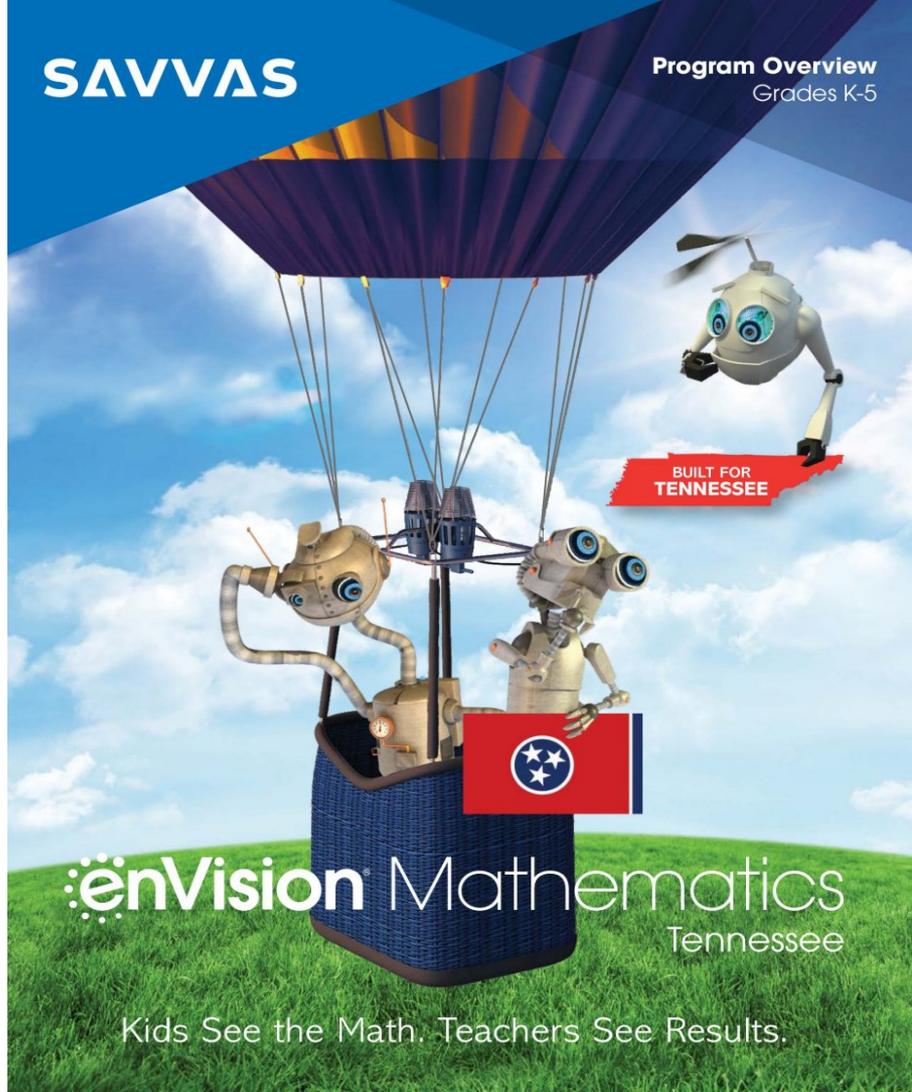
Math Highlights

Provided professional development on new TDOE Math Standards and new HQIM.

We are partnering with Instruction Partners to provide focused professional development for teachers and administrative staff during the implementation of the HQIM

SAVVAS

Program Overview
Grades K-5



enVision Mathematics
Tennessee

Kids See the Math. Teachers See Results.

Ensure that identified STEAM components are taught in an innovative and cohesive fashion at all levels.

All students participate in STEM and STEAM activities during the STEM/STEAM related arts class.

Blythe-Bower has received STEM Designation.

Arnold, Mayfield, Stuart and Candy's Creek are currently pursuing STEM Designation this fall.

Ross and Yates are planning on completing the STEM/STEAM application process during the 2024-25 school year.



Capturing Kids Hearts

Continue to focus on the Capturing Kids Hearts Curriculum. Morning meetings are held daily with an emphasis on Leadworthy Curriculum which focuses on character traits.

Celebration of Elementary Showcase
Schools:

Arnold Memorial

Stuart Elementary

Blythe-Bower Elementary



Maintain a seamless Career Exploration program for K-12 students including the implementation of a Center for Advanced Professional Studies (CAPS) program.

Major Clarity is used for Career Exploration at the 4th and 5th Grade.

School Counselors continue to focus on classroom lessons and school-wide events to focus on College and Career Ready and Career Exploration.



August - September

- All schools are officially back in session
- We have had a great start back into Football season
 - Our band has been having great performances and will perform their competition show at some point this month
 - Cheer and dance also performed cheering with the student section
- Volleyball, soccer, cross country and golf
- Seniors went to Cleveland State to learn about Colleges (College Apps Month)
- The theatre had auditions for WCKY and the shows will be on the 28,29,30, and 1 of September
- The Cleveland athletics app is officially launched
- After School Tutoring will begin on Monday, September, 11. After-school tutoring happens every Monday - Thursday in the library and will be from 2:45 p.m. to 3:45 p.m. Snacks will be provided. Transportation will not be provided.
- 9/22 Homecoming Game vs Red Bank
- 9/23 Homecoming Dance Time
- The first club rotation(red) begins this Friday, September 8th.
- CHS Parking lot will be used on September 9th and September 10th from 8 am-7 pm for Fall Market at the Greenway.
- Jostens School Visit: September 7th, 11am-1pm



Ross Elementary August Highlight

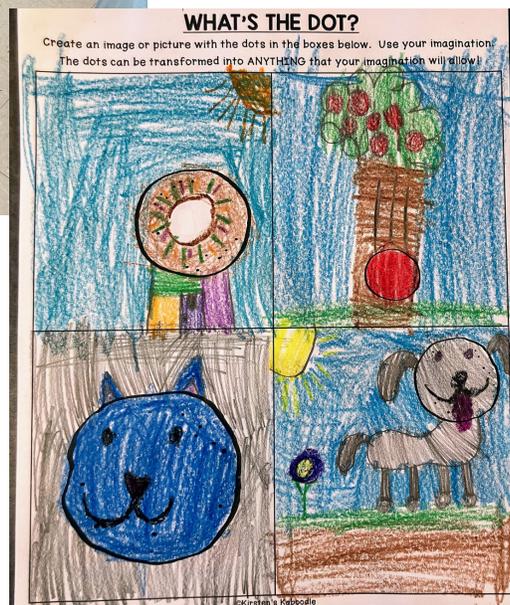
E.L. Ross Elementary has once again held its annual House Selection Ceremony! At Ross, we have four “houses” that all students and staff members are members of during their time at Ross. Amistad is the House of Kindness. Intrepidus is the House of Courage. Sapientia is the House of Wisdom. Phantasticus is the House of Creativity.

Our houses are made up of students from all grades and meet monthly to encourage friendships across grade levels and camaraderie amongst their peers. The houses compete all year for points with a winning house each nine weeks and an overall winner at the end of the year!

Last Friday, our gym was transformed with colorful lights and music and with much anticipation, we welcomed our new students and staff to draw from a hat to discover which house had chosen them. They were welcomed into their house with cheering and hugs as they went to sit with their new place of belonging. It was a Rossome day!

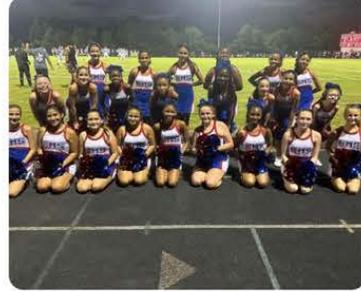


Mayfield 1st graders enjoyed reading The Dot, by Peter H Reynolds.



CLEVELAND MIDDLE SCHOOL

August



Frankenstine Fun!



Students in 8th grade ELA had a fun introduction to their new unit on Frankenstine! They created Franken-Snacks and Franken-Creatures to kick off the new unit!

Athletics

Fall sports officially kicked off at CMS! Football, Girls Soccer, Tennis, Cheer, and Dance are all ready to compete and cheer on the Raiders!



Students across campus participated in digital citizenship lessons.

Digital Citizenship



Creative Commercials in CTE

Medical science students created commercials for fictional Medical Facilities.