

Cleveland City Schools
Board of Education Regular Meeting
December 5, 2022 5:30 PM
Administrative Office Building, Board Room



1. **Welcome/Moment of Silence** - Speaker: Nate Tucker
2. **Pledge of Allegiance**
3. **Consent Agenda** - Speaker: Nate Tucker
 - A. **Approval of Regular Agenda**
 - B. **Approval of Minutes from November 7, 2022 Board Meeting**
 - C. **Approval of Academic Calendars**
 - D. **Approval of Overnight Field Trips**
 - E. **Approval of Second Reading of Policies**
4. **Regular Agenda**
 - A. **Director's Update** - Speaker: Russell Dyer
 - B. **Spotlight**
 - C. **Strategic Plan Focus** - Speaker: Christy Duncan
 - D. **Student Representative's Update** - Speaker: Aarna Patel
 - E. **CHS Front Entrance Update** Hal Taylor
5. **"B" Agenda**
 - A. **Financial Report**
 - B. **Personnel Report**
 - C. **School Highlights**
 - D. **Dates to Remember:**
6. **Adjourn**

Cleveland City Schools
Board of Education Regular Meeting
November 7, 2022 5:30 PM
Mayfield



Attendance Taken at 5:30 PM.

Mr. Matthew Coleman: Present
Ms. Carolyn Ingram: Present
Mr. Andy Lay: Present
Ms. Krista McKay: Present
Mrs. Peggy Pesterfield: Present
Mrs. Jodi Riggins: Present
Mr. Nate Tucker: Present

1. Welcome/Moment of Silence - Speaker: Nate Tucker

Chairman Tucker welcomed the audience and board members to the meeting. Mr. Tucker thanked Mr. Stephens and the Mayfield staff for hosting the meeting.

Mr. Tucker gave a statement regarding his commitment to running an orderly and efficient meeting, treating everyone with respect, providing an equal opportunity for board members to voice their opinions. Board members must direct their concerns through Dr. Dyer; Director of Schools. Mr. Tucker reminded everyone of board policy 1.404 and gave instructions on how to navigate the website to these policies.

Chairman Tucker led us in a Moment of Silence.

2. Pledge of Allegiance

Aarna Patel led us in Pledge of Allegiance

3. *Consent Agenda - Speaker: Nate Tucker

Motion to approve consent agenda which includes; Regular Agenda, Minutes from 10/10/2022 BOE Meeting, Approval of Overnight Field Trips, Second Reading of Policies, Policy Review Date and Position Request for Mayfield Position. passed with a motion by Mr. Matthew Coleman and a second by Mrs. Jodi Riggins.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes

Mrs. Jodi Riggins: Yes

Mr. Nate Tucker: Yes

Yes: 7, No: 0

3.A. Approval of Regular Agenda

3.B. Approval of Minutes from October 10, 2022 Board Meeting

3.C. Approval of Overnight Field Trips

- 1114
- 1115
- 1123
- 1129
- 1175
- 1172
- 1180

3.D. Second Reading of Policies

- 3.2001
- 3.203
- 3.211
- 4.603

3.E. Policy Review Date Only

Section 4 Instructional Services Policies of the Board Policy Manual were reviewed and considered for update in accordance with the Cleveland City Schools Board Policy Review Schedule. These policies may be found in the CCS Board Policy Manual Section 4. After the review, the following board policies do not need to change, with the exception of the annual date of review.

- 4.100 Instructional Goals
- 4.101 Instructional Standards
- 4.201 Class Size Ratios
- 4.202 Special Education

- 4.204 Summer Instructional Programs
- 4.205 Enrollment in Advanced Courses
- 4.206 Homebound Instruction
- 4.207 English Learners
- 4.208 Adult Education Program
- 4.209 Alternative Credit Options
- 4.211 Work-based Learning
- 4.212 Virtual Education Program
- 4.213 Family Life Education
- 4.300 Extracurricular Activities
- 4.302 Field Trips and Excursions
- 4.400 Textbooks and Instructional Materials
- 4.402 Reconsideration of Instructional Materials and Textbooks
- 4.403 Library Materials
- 4.404 Use of Copyrighted Materials
- 4.406 Use of the Internet
- 4.407 School and System Websites
- 4.408 Use of Multimedia
- 4.409 Website Accessibility
- 4.500 Community Instructional Resources
- 4.501 School Volunteers
- 4.502 Parent and Family Engagement
- 4.600 Grading Systems
- 4.602 Class Ranking
- 4.605 Graduation Requirements
- 4.606 Graduation Activities
- 4.607 Waivers of Statute, Rules, and Regulations
- 4.608 Transcript Alterations
- 4.700 Testing Programs
- 4.701 Maintaining Test and Data Security
- 4.702 Evaluations of Instructional Programs
- 4.800 Controversial Issues
- 4.801 Controversial Materials
- 4.802 Student Equal Access
- 4.803 Recognition of Religious Beliefs, Customs, & Holidays
- 4.804 Religious Content of Courses
- 4.805 Prayer and Period of Silence

3.F. LEA Compliance Report

3.G. Position Request for Mayfield

3.H. Position Request Discovery PreK Teacher

3.I. CMS Course Update Request - Speaker: Dr. Leneda Laing

3.J. Textbook Adoption Committee Approval - Speaker: Dr. Leneda Laing

4. Regular Agenda

4.A. Director's Update

- No school Tuesday November 8; Election day
- A 3rd Grade Parent meeting will be held at Mayfield Elementary on Tuesday November 8th. This meeting will be streamed online and also archived for those who cannot attend. English and Spanish language rooms will be available.
- West Virginia Education Alliance- Pathways to the Future- Strategies to Grow Your Own- Invitation to learn about what CCS is doing specifically in CTE. Dr. Dyer read a letter he received from WVEA. Dr. Dyer is proud to represent Cleveland City Schools and the state of Tennessee in this area.
- Class Size Future Impact Task Force- This group is made up of staff, teachers and a board member. A large part of what they are looking at is what we need to do as far as staffing ratios for the upcoming and future budget cycles. The goal of this group is to "Provide a report with recommendations for staffing classes in CCS with a consideration of variables that will have an impact on educating and equipping students with the academic, social and emotional skills necessary". They are reviewing current data by looking at what the data it says today and exploring best practices of other school districts and how they respond to quickly growing districts, while considering academic demands as well as scheduling, as well as setting future goals. The task force is hoping to have suggestions for an actionable report come January or February for the future..
- The Elementary Celebration of Movement and Multicultural Night in October was held at the elementary and high school. The PE and ESL group did a fantastic job with food and movement activities throughout the program.

- German American Partnership Program (GAPP) student visitors returned home and Dr. Dyer read a thank you note from GAPP students.
- Tennessee Higher Education Commission Momentum-Building Year Meeting- the focus is increasing the college attending rate for students and adults plus workforce development needs.
- Thanksgiving Lunch time in our CCS cafeterias, we encourage families and students to try our amazing Thanksgiving food.
- Thanksgiving Break- Nov 21-25

4.B. Spotlight:

- Dr. Dyer welcomed and congratulated the CHS Lady Raider Volleyball Team. The Lady Raiders made history this season by winning their first TSSAA State Championship in program history as well as the sport's first state title in female team history at Cleveland High School.
- Dr. Dyer welcomed and congratulated the CMS Lady's Soccer team for winning the 2022 SETAC Championship.
- Dr. Dyer welcomed and congratulated the CMS Boys Tennis team for winning their First SETAC Tournament.

The board members gave warm gratitude and expressed how proud they are of these student athletes. They also thanked the coaches and parents for their time and effort they have put in as well.

- Board Member Spotlight: Carolyn Ingram

She knew by the first grade that she wanted to be an early childhood educator. Graduated from Tennessee Wesleyan University. She taught in schools throughout TN, GA and VA. In the early 90's, Dr. Yates approached her to work in Cleveland City School. She ended up at Blythe-Bower as the parent teacher coordinator for one year, then principal for three years. She became principal of Yates primary, where she worked for 25 years. She has 2 sons, who graduated from CCS, one who works for Cleveland City Schools, and has grandchildren who attend CCS as well. Carolyn is also involved in the Tennessee Reading Association Chapter, on the textbook adoption committee for six years. She was the President of the Reading Association and also on the board of the International Reading Association. After she retired, she decided to run for Board of Education where she is

currently serving her seventh year. Her passion is for the children and whatever she has done is for the best interest of the children.

4.C. *Employee Bonus

Dr. Dyer and Cindy Geren worked through the budget to allow a bonus for all CCS employees to be paid out in November 2022 from the General Fund. Certified staff will receive a bonus of \$750.00 and non-certified staff will receive \$712.50. The actual stipend amount may differ in some cases, so that each employee will be approximately \$500.00 and the total cost to the system will be approximately \$691,000.00 and will need to be amended into the 2022-23 General Fund budget. The fund balance will be used to pay for the bonus since it's a non-recurring expenditure.

Dr Dyer acknowledges the hard work by all CCS staff and thanks the board for their approval as this will be very much needed and appreciated during this time of year. Krista McKay thanks Cindy for getting this figured out to be paid out in November.

Dr. Dyer recommends the Board of Education pass this one time Employee Bonus to be paid out in November 2022 from the General fund. passed with a motion by Mr. Matthew Coleman and a second by Ms. Carolyn Ingram.

Mr. Matthew Coleman:	Yes
Ms. Carolyn Ingram:	Yes
Mr. Andy Lay:	Yes
Ms. Krista McKay:	Yes
Mrs. Peggy Pesterfield:	Yes
Mrs. Jodi Riggins:	Yes
Mr. Nate Tucker:	Yes

Yes: 7, No: 0

4.D. *First Reading of Policies

- 4.200
- 4.301
- 4.5021- Policy can be deleted as Policy 4.502 covers the same topic.
- 4.601

Chairman Tucker reviews changes to all policies noted below for changes made, and asks if the board would like to make any additional changes

before it goes to the second reading. He also refers all board members to the bottom of the page where all state laws are noted in reference to the changes.

Motion to approve first reading of 4.200, 4.301, 4.5021, 4.601 policies passed with a motion by Mrs. Peggy Pesterfield and a second by Ms. Carolyn Ingram.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes
Yes: 7, No: 0

4.E. *Capital Improvement Plan

Dr. Dyer discusses the proposed projects listed below as well as the projects in process with changes to the original approved amount.

Projects in Process:

- Windows Renovation/Replacement at Stuart and CHS \$211,855.00

Proposed Projects with projected costs:

- Arnold Elementary parking lot renovation \$150,000
- Arnold Elementary kitchen replacement of oven, steamer, serving table and flooring \$110,000
- Cleveland High School replacement of walk-in freezer \$60,000
- Blythe-Bower, Candy's Creek Cherokee, Mayfield, Ross and Yates Elementary playground improvements of surfaces and borders over two years \$220,000
- Outdoor Classroom Furniture for elementary schools \$50,000
- Delivery/Passenger Van \$70,000
- Cleveland Middle School renovation of CTE technology classrooms \$190,000
- Mayfield permanent boiler \$400,000
- **Total \$1,250,000**

Motion to approve Capital Improvement Plan listed passed with a motion by Ms. Carolyn Ingram and a second by Ms. Krista McKay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

4.F. Strategic Plan Focus -Speaker: Dr. Cody Raper

Dr. Copy Raper presented on the Mpt

*This agenda item is tabled until the December board meeting. Board Member Krista McKay asked for projected funding details before going further.

PROCESS

- Convene Steering Committee
 - Representatives from the Following Groups:
 - Parents, students, teachers, staff, Administration, District, School Board
- Establish Current Conditions
- Establish Needs
 - Stakeholder Conversations
 - Comprehensive Survey
- Establish Goals Based on Needs
- Establish Evaluation of Goals
- Finalize Plan Drafts
- Present to the Board of Education

Goals of the DOMAINS of the 3-Year Strategic Plan

Domain A- Infrastructure and Operations- **Goals:** Upgrade access points, Fiber Infrastructure at AOB campus, Uninterruptible Power Supplies

Domain B- Teaching and Learning- **Goals:** Parent Training Resources, Limiting Digital Distractions, Reinforce Blended Learning

Domain C- Security and Safety- **Goals:** Multi-Factor Authentication, COPPA and Integration Review, Disaster Recovery Plan, Systems Authorizations,

Domain D- Efficiency and Effectiveness- **Goals:** Non-Certified Staff

Training, Non- Certified Staff Device Access

Motion to approve 3-Year Technology Strategic Plan- More time is needed to collect financial impact data passed with a motion by Ms. Krista McKay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

Motion to approve 3-Year Technology Strategic Plan- More time is needed to collect financial impact data passed with a motion by Ms. Krista McKay.

Mr. Matthew Coleman: Yes
Ms. Carolyn Ingram: Yes
Mr. Andy Lay: Yes
Ms. Krista McKay: Yes
Mrs. Peggy Pesterfield: Yes
Mrs. Jodi Riggins: Yes
Mr. Nate Tucker: Yes

Yes: 7, No: 0

5. Student Representative's Update - Speaker: Aarna Patel

Aarna Patel gave updates on the following sporting teams for CHS: Bowling, Volleyball, Girls Soccer, Football, Girls Golf, Cross County TSSAA , and Band.

ACT tests are finished for Seniors

She is looking forward to the new online tutoring program.

The blood drive last week was successful and she is proud of the students for taking the time to donate.

Chamber of Commerce Donation HAT day to benefit Habitat for Humanity was a success.

Multicultural Night, Oct 27, was fun with food, dancing and singing.

College days

Parent Teacher Conference Nov 8 from 12-7

6. "B" Agenda

6.A. Financial Report

6.B. Personnel Report

6.C. School Highlights

- Arnold
- Candy's Creek
- Mayfield

6.D. Dates to Remember

- November 8th- Parent-Teacher Conference
- November 9th- Lunch & Learn @ CHS
- November 10th - 12th- TSBA Annual Conference, Nashville
- November 17th- Lunch & Learn @ CMS
- November 22nd - 25th- Thanksgiving Break
- December 5th- Board of Education Meeting @ AOB
- December 8th- Lunch & Learn @ Arnold
- December 22nd - January 4th- Christmas/New Year's Break

7. Adjourn

Chairman Tucker adjourned the meeting at 6:38 pm.

Chairman

Date

Director of Schools

Date



**2024-2025
School Calendar
11.30.22**

- Regular School Day
- Abbreviated Day
December 20, May 23
- Reconnection Days
August 5, 6
- School-Level Sessions (AM) and District Convocation (PM) (All Staff attend sessions/No Classes)
July 29
- Teacher In-Service (No Classes)
July 30, 31 and Jan 6, 7
May 28 (Certified Staff - 6 FLEX hours prior to May 1)
- Teacher Workdays
August 1 and 2
(One Additional Workday at Teacher's Discretion and documented with building administrator.)
- Parent Conferences (12-7 p.m.; No Classes;)
November 4
- Staff Development (No Classes)

November 5
November 25 (Safe Schools Online Exchange Day)
February 14
May 27 (Can be flexed for spring conferences)
- Holiday (Schools and AOB Closed)
July 4 (Independence Day Holiday)
September 2 (Labor Day)
October 7-11 (Fall Break)
November 26-29 (Thanksgiving)
December 23-January 3 (Christmas/New Year)
January 20 (Martin Luther King Day)
February 17 (President's Day)
March 10-14 (Spring Break)
April 18 (Easter Break)
May 26 (Memorial Day)

**Report of Progress Information Periods
(*Includes Staff Development Days)**

- Grading period 1: Aug 5 – Oct 4 (44 days)
Paper Reports issued: October 18
- Grading period 2: Oct 14 - Dec 20 (43 days/45 days*)
Paper Reports issued: January 17
- Grading period 3: Jan 8 - Mar 21 (45 days/46 days*)
Paper Reports issued: March 28
- Grading Period 4: Mar 24 - May 23 (44 days/45 days*)
Paper Reports issued: May 23

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**2023-2024
School Calendar**

- Regular School Day
- Abbreviated Day
December 20, May 24
- Reconnection Days
August 7, 8
- School-Level Sessions (AM) and District Convocation (PM) (All Staff attend sessions/No Classes)
July 31
- Teacher In-Service (No Classes)
August 1,2 and Jan 4, 5
May 28 (Certified Staff - 6 FLEX hours)
- Teacher Workday (No Classes)
August 3 and 4
(One Additional Workday at Teacher's Discretion and documented with building administrator.)
- Parent Conferences (No Classes; may be flexed)
November 20
- Staff Development (No Classes)
October 16
December 21 (Safe Schools Online Exchange Day)
March 5
April 1
- Holiday (Schools and AOB Closed)
July 4 (Independence Day Holiday)
September 4 (Labor Day)
October 9-13 (Fall Break)
November 21-24 (Thanksgiving)
December 22-January 3 (Christmas/New Year)
January 15 (Martin Luther King Day)
February 19 (President's Day)
March 11-15 (Spring Break)
March 29 (Easter Break)
May 27 (Memorial Day)

**Report of Progress Information Periods
(*Includes Staff Development Days)**

- Grading period 1:* Aug 7 – Oct 6 (44 days)
Paper Reports issued: October 20
- Grading period 2:* Oct 16 - Dec 21 (42/*44 days)
Paper Reports issued: January 12
- Grading period 3:* Jan 8 - Mar 8 (42/*43 days)
Paper Reports issued: March 22
- Grading Period 4:* Mar 18 - May 24 (48/*49 days)
Paper Reports issued: May 24

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Operations Department for possible rate increase.

Field Trip Rates

Field Trip rates are based on mileage, driver hours, and conditions of the bus when the trip is completed. Mileage is recorded from the moment the bus leaves the Transportation Facility until the bus returns to the Transportation Facility. Mileage is calculated at \$1.92 per mile and \$18.57 per hour. There will be an additional \$100 per day "On Call" fee for weekends and holidays.

Transportation will bill the Trip Sponsor for the driver/mileage/bus/damage after the trip is completed. This will be done on a monthly basis.

Trip Number **1197**

* Category Travel With Students

* Type of Trip Field Trip

* Field Trip Event
Standard Field Trip

Trip Leave

* Date 4/11/23 Tuesday

* Time 11:00 PM

Trip Return

* Date 4/16/23 Sunday

* Time 8:00 AM

Trip Year/Week 2023-15

* Is this an overnight trip? Yes

Is this an overnight trip? Additional Information

* Please list all chaperones for this overnight trip including non-staff. Bob Pritchard
Amanda Pritchard
Athena Davis
Julie Phillips

* Indicate cost per person and how the trip is being funded (parent or district?) Estimate- \$500-\$700
Paid by student/parents
Fundraisers available

Comments

We will be attending the Model UN Conference in Washington D.C. from Wednesday, April 12 to Sunday, April 16
We will be leaving the night of April 11 at 11:00 PM from the upper parking lot at Cleveland HS. We will be travelling by charter bus.
We will arrive in D.C. on the morning of April 12. We will be staying in D.C. until Saturday April 15. We will leave Saturday night at 11:00 PM to return home to Cleveland. We will arrive at Cleveland High School on Sunday, April 16 at 8:00 AM.

* Your School/Dept ⓘ 020 Cleveland High School
850 Raider Drive, Cleveland, TN 37312

* Do you have students with health concerns on this trip? Don't list student names, only the health conditions due to FERPA/HIPPA.
No

* Main Destination ⓘ Other (Type Below)
Washington D.C.

Destination Not Listed Washington D.C. * Destination Name WAMUNC XXV at George Washington University

* Approximate Nbr of Miles Round Trip

1131.37

* **Funding Source #1** Other Budget Code Student/Parent

Funding Source Desc Please indicate the funding information in the Budget Code Field to the right. Budget Code Desc

Funding Approver

Are funds payable to a third party? Yes
(Does venue require payment prior to trip?)

Amount of Payment Estimate \$300-\$400 per student for hotel

Payment Option Will Pick Up Check

Purchase Order/Requisition Nbr None

Payment Due To

Comments Concerning Payment We do not have the hotel registration finalized yet.

* Teacher / Advisor / Staff Name Julie Phillips

* Teacher / Advisor / Staff Phone # 4234781113

Teacher / Advisor / Staff Email jphillips@clevelandschools.org

Note: This email will receive the requester emails if different from requester

Emergency Contact Info Same as Teacher / Advisor / Staff

* Emergency Contact Name Julie Phillips

* Emergency Contact Phone # 4234781113

9

* Grade Level(s) Making Trip 10
11
12

* Educational Objective for Field Trip We will be attending the Model UN Conference in Washington D.C.

Number of Individuals Making Trip

* Male Adult/Chaperone 1 * Female Adult/Chaperone 3 Total Adult/Chaperone 4

* Male Students 10 * Female Students 32 Total Students 42

* Will the students be away from school during lunch? Yes

* If so, will these students need packed lunches? No

Nbr Students 42 Teacher Julie Phillips

Students will be away from school during the lunch period, so therefore lunches are not needed.

Additional Information

* Will you be using external transportation--Does NOT include charters-- (includes plane, rental van, personal vehicle or walking)? No

Vehicles Needed

* Do you need a school bus, staff van or charter bus? Yes

Check here to indicate trip is drop-off only Location Cleveland High School

Vehicle Pickup

* Date 4/11/23
* Time 11:00 PM

Arrive at Venue (Info Only)

* Date 4/12/23
* Time 9:00 AM

Vehicle Return

* Date 4/16/23
* Time 8:00 AM

Total Trip Hours 105.00

* Type of vehicles needed to reserve Approved Charter



*

Approved Charter

Malone Busing/Stephens Malone

Email

Phone 423-240-5463

Contact

Address 151 Ladd Springs Rd.
Cleveland, TN 37323

* How many vehicles do you need? 1

Vehicle Guidelines:

School Bus Capacity:
Elementary School Students=78 max
Middle/High School Students=52 max

* Do you need a wheelchair lift? No

Nbr Wheelchair Slots 0 Nbr Seatbelts 0 Nbr Fold Down Seats 0

Special Needs

Comments or Details Concerning Needs

General Information

Owner vmack@clevelandschools.org

Bid Id/Closing Date

Person Submitting Request jphillips@clevelandschools.org

Date Submitted

Field Trip Acceptance of Responsibility

My signature indicates I have read and will adhere to all School Board Policies that apply to field or athletic trips.

* I have read and understand the information above.

Yes

Level 01 Approval - Location Approval

Comment

Decision

Approved

Name

bpritchard@clevelandschools.org

Decision Date

Nov 28, 2022, 1:29:52 PM

Level 02 Approval - Second Level Location Approval

Comment

Decision

Approved

Name

jelliott@clevelandschools.org

Decision Date

Nov 29, 2022, 7:54:09 AM

Level 07 Approval - Overnight Trip Approval

Comment

Decision

Approved

Name

jelliott@clevelandschools.org

Decision Date

Nov 29, 2022, 7:54:18 AM

Level 10 Approval - School Board Approval

Comment

Decision

Designated Approver

amcmackin@clevelandschools.org

Name

Decision Date

Cleveland City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Curriculum Development	Descriptor Code: 4.200	Issued Date: 12/05/22
		Rescinds: 4.200	Issued: 07/09/01

1 Under the leadership and direction of the ~~supervisors of instruction~~ **Director of Academics**, a unified
2 curriculum shall be developed within the statewide curriculum standards for the school system in each
3 subject area, grades K-12, and presented to the Board for adoption.^{1,2}

4 **The curriculum shall include those subjects and topics required by state and federal laws and**
5 **regulations.² It shall foster respect and appreciation of the cultural diversity found in our country and**
6 **an awareness of the rights, duties, and responsibilities of each individual as a member of a pluralistic**
7 **society.**

8 Teachers in each school shall participate in the system wide development of the curriculum in their
9 appropriate subject areas. Assignments for curriculum development in the elementary grades will be
10 made by the principal.

11 The curriculum will be revised and updated regularly through in-service programs and curriculum
12 planning sessions, with changes subject to approval by the Board.

13 ~~At least one copy of the complete curriculum shall be placed in each school. Teachers shall be given a~~
14 ~~personal copy of the portion which pertains to their area of teaching. New teachers shall be given an~~
15 ~~appropriate copy and briefed on its content in relation to the total curriculum. Complete curricula are~~
16 ~~available on the web.~~

17 Experimentation with newer concepts of curriculum design, scheduling, and instructional techniques is
18 encouraged but must have prior approval of the principal. An experimental program requires the
19 approval of the Director of Schools, the Board, the Commissioner of Education and the State Board of
20 Education.²

21 ~~A course may become a permanent part of the school program after three (3) years of operation upon~~
22 ~~approval of the State Board of Education.²~~

23 **IMPLEMENTATION**

24 The primary responsibility for the effective operation of the curriculum program and activities shall be
25 delegated to the Director of Schools.

26 The school principals shall be responsible for administering the established instructional programs and
27 for the development and supervision of a coordinated plan for the improvement of instruction in their
28 schools.

Legal References

Cross References

- ~~1. TCA 49-1-302(a);(1);(2)(3);(8)~~
- ~~2. TRR/MS 0520-01-03-.05(1)(a); TRR/MS 0520-13-.05(2)~~

In-Service & Staff Development Opportunities 5.113

1. TCA 49-1-302(a)(1)-(3), (8); TRR/MS 0520-01-03-.03
2. TCA 49-6-1001, *et seq.*; TCA 49-6-1201, *et seq.*; TCA 49-6-1301-1302

Evaluations of Instructional Programs 4.702
In-Service & Staff Development Opportunities 5.113
Staff Rights & Responsibilities 5.600
Staff Time Schedules 5.602

Cleveland City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Interscholastic Athletics</h2>	Descriptor Code: <h3 style="text-align: center;">4.301</h3>	Issued Date: <h3 style="text-align: center; color: red;">12/05/22</h3>
		Rescinds:	Issued:

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be
 3 treated differently from another person, or otherwise be discriminated against in any athletic program of
 4 the school. Equal athletic opportunities shall be provided for members of both ~~sexes~~ **genders**.¹ **Student**
 5 **athletes shall only be allowed to participate in athletic activities or events that align with the student's**
 6 **sex indicated on his/her original birth certificate.**² **The Director of Schools/designee shall require the**
 7 **parent/guardian to provide the student's original birth certificate prior to participation in any**
 8 **interscholastic athletics. If the original birth certificate is not available or does not indicate the student's**
 9 **sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of**
 10 **the student's sex at birth.**

11 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
 12 principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport
 13 are reasonable. Athletic schedules shall be filed in each school principal's office. ~~The principal or his~~
 14 ~~designee must~~ **The principal/designee shall** accompany an athletic team on trips. Transportation of teams
 15 to athletic games is approved by the Board, provided the team's school reimburses the Board for mileage.

16
 17 Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and
 18 control of secondary athletics in those sports in which TSSAA has jurisdiction.³ Interscholastic
 19 swimming will be governed by the rules of the Tennessee Interscholastic Swim Coaches Association.
 20 Participation and eligibility rules for swimming shall be governed by the rules of TSSAA. The Board
 21 specifically forbids the recruitment of students for athletics. **The Director of Schools/designee shall**
 22 **develop a code of conduct for all coaches to follow in order to ensure the health and safety of athletes.**⁴

23
 24 ~~There shall be a complete annual physical examination of every student prior to his/her participation~~
 25 ~~in interscholastic athletics.~~³ ~~Cost of the examination shall be borne by the parent or guardian of the~~
 26 ~~student. These records shall be on file in the principal's office. Cleveland City Schools provides an~~
 27 ~~athletic and student accident insurance program.~~

28
 29 ~~No principal or teacher of any school under the control of the Board shall dismiss his/her school or~~
 30 ~~any group of students for the purpose of permitting them to practice or play baseball, football,~~
 31 ~~basketball or any similar game within the regular school hours of any school day of the week~~
 32 ~~without written permission from the Board. This does not prevent the inclusion of regular physical~~
 33 ~~training lessons in the daily school program.~~⁴

34

1 ~~Students shall not be required to attend a school athletic event, or event related to participation on a~~
2 ~~school athletic team, if the event is on an official school holiday, observed day of worship, or religious~~
3 ~~holiday. The student's parent or legal guardian shall notify the coach in writing three (3) full school days~~
4 ~~prior to the event.⁵~~

5
6 Students shall not be disqualified from participation on a school athletic team solely on the basis
7 of participation in another sport. Principals shall ensure that their school regulations regarding
8 participation in a sport are reasonable.
9

10 **INSURANCE & PHYSICAL EXAMINATIONS**

11 In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall
12 provide proof of independently secured catastrophic coverage and liability coverage, with the school
13 district as a named insured, of not less than the limits set forth in state law.⁵ It shall be the responsibility
14 of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating
15 in interscholastic athletics.

16 Prior to participation in interscholastic athletics, every student shall complete an annual physical
17 examination.⁶ The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the
18 examination, and these records shall be on file in the principal's office.

19 **SCHEDULING CONFLICTS**

20 No principal or teacher shall dismiss his/her school or any group of students for the purpose of attending
21 the practice of any interscholastic sport during the school day without written permission from the
22 Board.⁷ This does not prevent regular physical training lessons in the daily school program.

23 Students shall not be required to attend a school athletic event, or event related to participation on a
24 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
25 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior
26 to the event.⁸

27 **SEVERE WEATHER⁴**

28 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
29 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
30 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
31 discussed with all players, coaches, and officials, if applicable.

32 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
33 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
34 receive training on activity modifications based on environmental conditions.

35 **PROHIBITION AGAINST HAZING**

36 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone, or
37 tolerate hazing activities.⁹

Legal References

1. 34 CFR § 106.41; 20 USCA § 1681 et seq.
2. TCA 49-6-310(a)
3. TRR/MS 0520-01-02-.08(1)
4. Public Acts of 2021, Chapter No. 272
5. TCA 29-20-403
6. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
7. TCA 49-6-1002(a)
8. TCA 49-6-1002(c)
9. TCA 49-2-120

~~Legal References~~

- ~~1. 34 CFR § 106.41~~
- ~~2. TRR/MS 0520-01-02-.08(1)~~
- ~~3. TRR/MS 0520-01-03-.08(2)(b)~~
- ~~4. TCA 49-6-1002~~
- ~~5. Public Acts of 2017, Chapter No. 260~~
- ~~6. TCA 49-2-120~~

Cross References

Special Use of School Vehicles 3.402
Student Insurance Program 3.601
Extracurricular Activities 4.300
Attendance 6.200

~~Cross References~~

~~Attendance 6.200~~
~~Student Insurance Program 3.601~~

Cleveland City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Family Engagement	Descriptor Code: 4.5021	Issued Date: 05/09/11
		Reseinds:	Issued:

~~Families and community members should be engaged in the education of students based on the following standards:¹~~

- ~~● Families are welcomed into the school community;~~
- ~~● Families and school staff should engage in regular and meaningful communication about student learning;~~
- ~~● Families and school staff work together to support student learning and development;~~
- ~~● Families are informed and encouraged to be advocates for students;~~
- ~~● Families are full partners in the decisions that affect children and families; and~~
- ~~● Community, civic, and business resources are made available to strengthen school programs, family practices, and student learning.~~

~~Schools shall establish and develop programs and practices that enhance family engagement and address the specific needs of students and families. Decisions affecting students, schools, and established school procedures shall always be made within the parameters of legal and Board of Education policies. The programs and practices will be comprehensive and coordinated and will include the following goals:~~

- ~~I. Assist families in developing skills and techniques to support their children's learning.~~
- ~~II. Promote clear, two-way communication between school and family about school issues, instructional programs, and children's progress.~~
- ~~III. Identify and reduce barriers to family engagement, including such barriers as those of economic concerns, disabilities, limited English proficiency, limited literacy, or issues related to cultural diversity.~~
- ~~IV. Inform, involve, and train family members, where appropriate, in voluntary instructional and support roles at school.~~
- ~~V. Provide information about community and support services for children and families.~~

- 1 ~~VI. Include families in decision making affecting schools and programs when consistent with law~~
2 ~~and board policy.~~
3
- 4 ~~VII. Provide professional development for teachers and staff on ways to work effectively with~~
5 ~~parents, families, and volunteers.~~
6
- 7 ~~VIII. Provide access to the family engagement policy for each family and post the policy in each~~
8 ~~school.~~
9
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Legal References

TCA 49-6-7001-7003; State Board of Education - *Tennessee Parent Family Involvement Policy*

Cleveland City Board of Education			
Monitoring: Review: Annually, in November	Descriptor Term: Reporting Student Progress	Descriptor Code: 4.601	Issued Date: 12/05/22
		Rescinds: 4.601	Issued: 12/01/03

1 Student progress reports shall be provided at least once every 9 weeks during the school year. ~~The~~
2 ~~reporting procedure shall be in writing and shall be uniform for all reporting periods during each school~~
3 ~~year.¹ Each report may be signed by the parents and returned promptly to the school.~~ **The Director of**
4 **Schools/designee shall develop a reporting procedure that includes how parents can access this**
5 **information online.¹**
6

7 Student progress reports shall indicate the students’ conduct, attendance and academic progress and other
8 information necessary to communicate effectively with the parents.
9

10 ~~In addition to the regular progress reports, teachers under the direction of the principal are required to~~
11 ~~contact parents at no less than the midpoint of each grading period.~~

12 **The teacher shall notify parents no later than the third reporting period if retention is being considered.**
13 **In addition to the regular progress reports, principals and teachers are encouraged to confer with**
14 **parent(s)/guardian(s) on the educational progress of their children. Teachers shall consult with**
15 **parent(s)/guardian(s) of students who are working at an unsatisfactory level or whose performance shows**
16 **a sudden deterioration. Parent(s)/guardian(s) shall be notified by the teacher as early in the school year**
17 **as possible if the retention of a student is being considered.**
18

19 **~~DRIVER'S LICENSE REVOCATION~~**

20
21 ~~Any student fifteen (15) years of age or older who becomes academically deficient shall be reported to~~
22 ~~the Department of Safety for driver's license revocation.~~

23
24 ~~A student shall be deemed academically deficient if he/she has not received passing grades in at least~~
25 ~~two (2) full unit subjects or their equivalency at the end of each term on the block schedule.~~

26
27 ~~A copy of the notice sent to the Department of Safety by the attendance teacher or the Director of Schools~~
28 ~~shall also be mailed to the student's parent or guardian.²~~
29

30 **PARENT CONFERENCES**

31
32 ~~Conferences shall be scheduled in which parents and teachers may discuss any pertinent problems or~~
33 ~~other matters of concern regarding the development and education of each student. These conferences~~

1 shall occur in the fall for parents of K-8 students. These conferences shall occur once each semester for
 2 parents of students in grades 9-12. These scheduled conferences shall not use any portion of the 181
 3 days of classroom instruction.³ The Director of Schools shall be responsible for assuring systemwide
 4 conferences.

5
 6 Conferences shall be physically accessible to all students, parents and/or guardians.⁴

7 At least two (2) times during the school year, conferences shall be scheduled in which
 8 parent(s)/guardian(s) and teachers may discuss any pertinent problems or other matters of concern
 9 regarding the development and education of each student. These scheduled conferences shall not use any
 10 portion of the one hundred eighty (180) days of classroom instruction.² The Director of Schools shall be
 11 responsible for scheduling and coordinating system wide conferences.

12 Conferences shall be physically accessible to all students and parent(s)/guardian(s).³

Legal References

1. ~~TRR/MS 0520-01-03-.05(3)(a); TCA 49-6-901~~
2. ~~TCA 49-6-3017; TCA 55-50-511(a)(b); TCA 55-50-512(a)(d); TCA 55-50-513~~
3. ~~TCA 49-6-7002~~
4. ~~28 CFR § 36.201-2~~

1. TRR/MS 0520-01-03-.03(5); TCA 49-6-901
2. TCA 49-6-7002
3. 28 CFR § 36.201

Cross References

- ~~School Calendar 1.800~~
~~Section 504 & ADA Grievance Procedures 1.802~~
~~Grading System 4.600~~
~~Staff Time Schedules 5.602~~
~~Attendance 6.200~~

- School Calendar 1.800
 Section 504 & ADA Grievance Procedures 1.802
 Grading System 4.600
 Promotion and Retention 4.603
 In-Service and Professional Learning Opportunities 5.113
 Staff Time Schedules 5.602
 Attendance 6.200
 Withdrawals 6.207

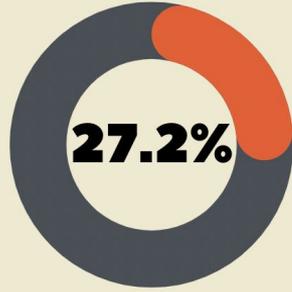
Cleveland

CITY SCHOOLS

ENGLISH AS A SECOND LANGUAGE



1525



**NON-ENGLISH
LANGUAGE
BACKGROUND**

Non-English Language Background Demographics



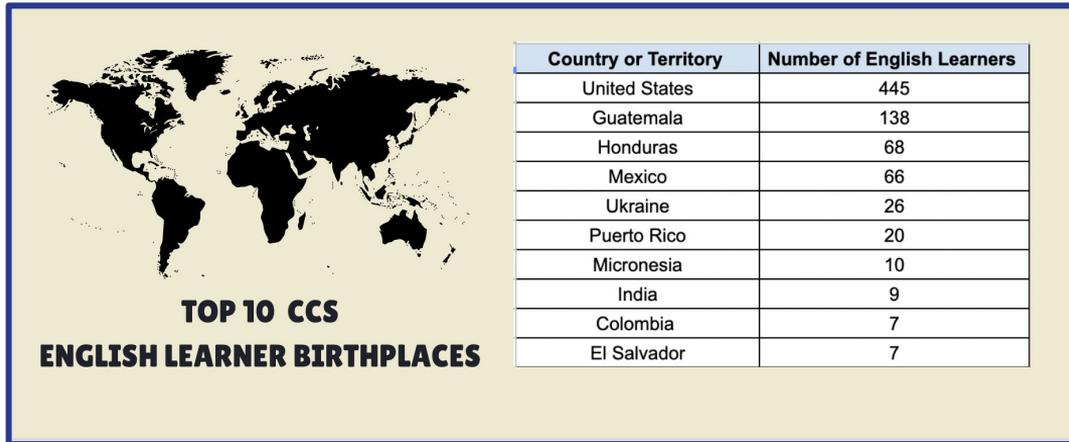
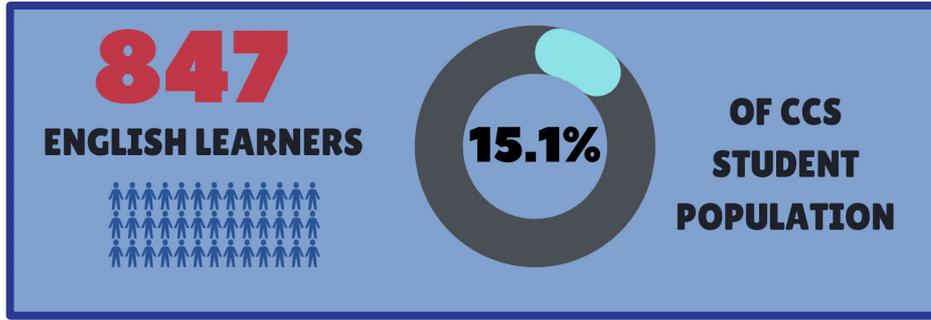
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**LANGUAGES OTHER THAN
ENGLISH IN CCS**

Spanish
Ukrainian
Gujarati
Chuukese
Vietnamese
Russian
Chinese
French



English Learner Demographics



English Learners by School

SCHOOL	# of ENGLISH LEARNERS	% of SCHOOL
Arnold	74	27.7%
Blythe-Bower	128	21.3%
Candy's Creek	58	12.8%
D.P. Yates	51	19.2%
E.L. Ross	35	13.0%
Mayfield	69	17.7%
Stuart	68	27.8%
CMS	171	13.5%
CHS	187	10.2%

Demographic Trends

1. **13.8%** increase in English Learners from October 2021 to October 2022
 2. **8.9%** increase in newly arrived Immigrant Students (born outside of U.S.) from 2021 to 2022
 3. Central American immigration continues to increase (**27%** increase in Guatemalan immigrants from 2021 to 2022)
 4. Students with Interrupted Education (**SIFE**) numbers increasing
 5. **26** Ukrainian immigrants have registered in CCS since Spring 2022
- 

The Cleveland City Schools ESL Department provides:

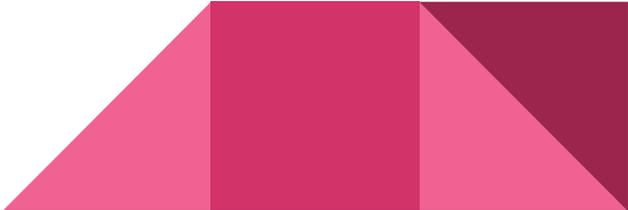
Student Support

- Annual English Language assessment - WIDA ACCESS
- Individual Learning Plans personalized to the language needs of each student
- Small group instruction in reading, writing, listening, and speaking
- Supplemental language and literacy software and materials
- Extended learning opportunities after-school and in the summer

Teacher Support

- Training for classroom teachers who work with English Learners

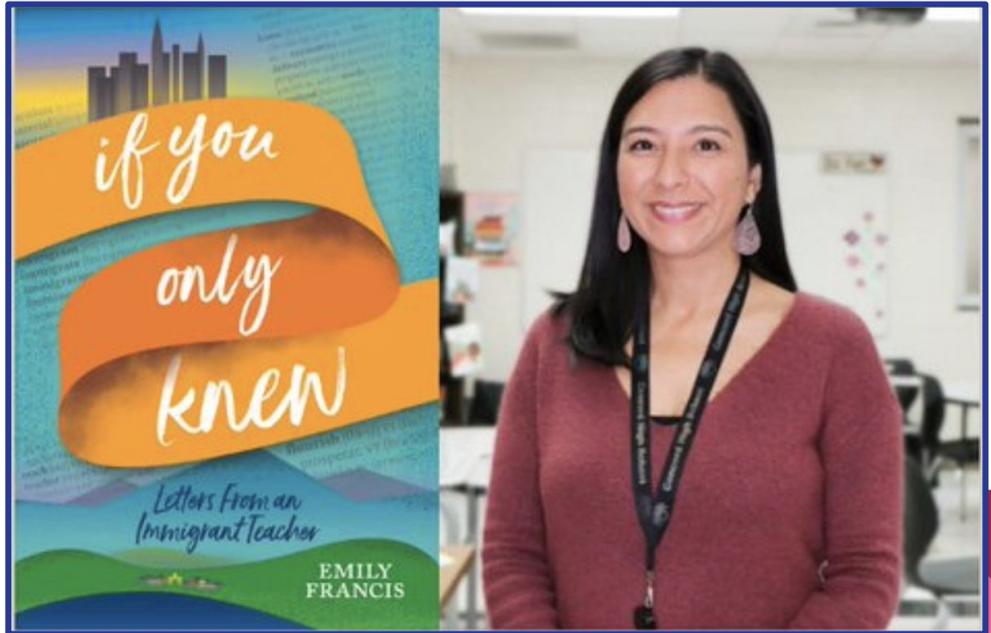
Family Support

- Family engagement activities such as technology nights and family literacy activities
 - Advocacy for students and families
- 

Strategic Plan Goal #1: Create a Collective District Culture that Supports Language and Content Development for ELs

Fall Guest Speaker and Spring Book Study - Emily Francis

- Immigrant from Guatemala
- Teacher, author, and nationally recognized speaker
- Provided training for all CCS teachers during our August PD rotations
- CMS/CHS ESL teachers will host book study for additional PD credit



Strategic Plan Goal #2: Provide Ongoing Professional Development Opportunities for Teachers of ELs

ELLEVATION Strategies District PD Plan

Welcome to Ellevation Professional Learning

CCS will be focusing on training our teachers with these 4 modules in 22-23:

1. Introduction to Newcomers or Introduction to SIFE (Quarter 1)
2. Clarify Input with Supported Lesson Delivery (Quarter 2)
3. Fortify Student Output with Classroom Chatter (Quarter 3)
4. Foster Interactions through Academic Conversations (Quarter 4)

You can earn 1 flex PD credit for completing each of the modules listed.

Please ONLY complete the modules listed above for the 22-23 school year.

[Show less](#)



“Just a note to let you know how much the ELlevation training and strategies have helped me this year! Coming from another district, I have not had a lot of ESL training for the classroom. This training has helped open my eyes to the needs of my ESL students. It has provided me with tools to use in my classroom and strategies to help all students (not just ESL students) to better understand the material being presented. I have learned new ways to have students give me feedback on their learning levels, organize their thinking with various note taking tools, and I have learned how to utilize anchor charts online to provide my students with information they can access as needed. This training has also provided me with a better understanding of what ESL students face and how to provide an environment that helps them succeed. I am so thankful for a district that values all students and sees a need for continuous professional development.”

— Amy Bohannon, Blythe-Bower Elementary (4th Grade)

Strategic Plan Goal #3: Strengthen Connections Between Schools and Families of ELs

District Multicultural Night at CHS



Cleveland

CITY SCHOOLS

ENGLISH AS A SECOND LANGUAGE

